

CITY OF CAMDEN
REQUEST FOR PROPOSALS
#10-25

The City of Camden, through the Department of Development & Planning intends to acquire the services of the following:

Organization with existing capacity and expertise to provide a service delivery mechanism necessary to oversee and complete the energy retrofit of 160 RESIDENTIAL PROPERTIES.

The Purchasing Agent is hereby authorized to receive Proposal on September 28, 2010 in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey, at which time and place proposal will be opened and read publicly.

Guidelines for the Proposal may be obtained in the Office of the Purchasing Agent, Room 213, City Hall, Sixth and Market Streets, Camden, New Jersey during normal working hours.

The submitting person/agency individuals must be qualified and experienced to conduct the services required in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

This Request for Proposals ("RFP") shall be used to determine whether the costs or fees proposed to provide the services are fair and reasonable, both in terms of the City's budgetary interest, the general market rates for the services, and the level of experience, breadth of services, reputation, and expertise of the candidate.

Sealed proposals intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Business Administrator, City Hall, 520 Market Street, Room 409, Camden, New Jersey 08101.

If awarded a contract, the company/individual will be required to comply with the requirements of P.L. 1975, c27 (law against discrimination in public contract).

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

Proposals will not be accepted after the time specified for submission. Proposals received after the hour appointed will be deemed invalid and returned unopened to sender. Any questions concerning this Request for Proposal, please contact City of Camden Purchasing Bureau at (856) 757-7159.

Deborah Beasley
Purchasing Agent

September 7, 2010
POC #10944