

PERMANENT STATUS

After an employee successfully completes the (mandatory) Civil Service Three Month Working Test Period, he/she becomes a permanent employee.

All full-time employees shall be assigned to a thirty-five (35) hour work week. Part-time employees shall be assigned and paid at the rate for a maximum of twenty (20) hours per week.

A permanent employee has job security, subject to good behavior, satisfactory job performance, attendance and the availability of funds, and cannot be removed from his/her position except for “just cause”. For more information on “just cause”, please refer to the section on DISCIPLINE.

Temporary and provisional (new hire) employees should be aware that they can be terminated at any time.