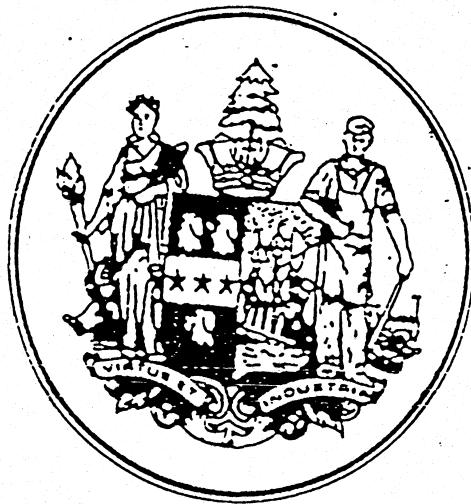


CITY OF CAMDEN
DEPARTMENT OF ADMINISTRATION
DIVISION OF PLANNING



**MINOR SUBDIVISION APPLICATION AND
SUBMISSION ITEMS PACKAGE**

Any questions please contact:
Angela Miller, Planning Board Secretary
(609) 757-7214

SUBDIVISION CHECKLIST

Check if Completed		For Office Use Only
_____	1. Subdivision application and ^{ten} eight copies of plan	_____
_____	2. Proof of ownership (ie. Deed, Tax Bill and/or Lease)	_____
_____	3. Proof of current tax payment (ie. Certification of Taxes Paid)	_____
_____	4. Variance application (if applicable)	_____
_____	5. Signed escrow fee agreement	_____

Items 6 through 27 pertain to plot plans

_____	6. Name and address of owner and applicant	_____
_____	7. Name, signature, license#, seal and address of engineer, land surveyor, architect, professional planner, and/or landscape architect (as applicable)	_____
_____	8. Title block denoting type of application, tax map sheet, county municipality, block and lot and street address	_____
_____	9. Key map not less than 1" - 1000" showing location of tract to surrounding streets, municipal boundaries, etc. within 500'	_____
_____	10. Schedule of required and proposed zone(s) requirements for lot area, frontage, setbacks, impervious coverage, parking etc.	_____
_____	11. North arrow to top of sheet, scale and graphic scale	_____
_____	12. Signature block for board chair, secretary and engineer	_____
_____	13. Certification block as required by map filing law	_____
_____	14. Date of Property Survey	_____
_____	15. One of four standard sheet sizes required by map filing law	_____
_____	16. Metes and bounds description showing dimensions, bearings, curve data, length of tangents, radius, arcs, shords and central angles for all center-lines and rights-of-way and centerline curves on streets.	_____

- _____ 17. Acreage of tract to nearest tenth _____
- _____ 18. Date of original and all revisions _____
- _____ 19. Size and location of existing or proposed structures and their dimensioned setbacks _____
- _____ 20. Location and dimensions of any existing or proposed streets _____
- _____ 21. All proposed lot lines and area of lots in square feet _____
- _____ 22. Copy of and plan delineation of any existing or proposed deed restriction _____
- _____ 23. Any existing or proposed easement or land reserved or dedicated for public use _____
- _____ 24. Property Owners and lot lines within 200' and in correct reference to subject parcel _____
- _____ 25. Existing streets, other rights-of-way or easements; water courses, wetlands, soils, flood plains, or other environmentally sensitive areas within 200' of tract. _____
- _____ 26. Boundary, limits, nature and extent of wooded areas, specimen trees and other significant physical features _____
- _____ 27. New block and lot numbers confirmed by tax assessor _____

SUBMISSION OF SITE PLANS, SUBDIVISIONS AND SIGN VARIANCES BEFORE THE SUBMISSION DEADLINE DOES NOT GUARANTEE PLACEMENT ON ANY PLANNING BOARD MEETING AGENDA. A PREAPPLICATION MEETING WITH THE ZONING OFFICER IS STRONGLY RECOMMENDED.

CAMDEN CITY PLANNING BOARD

LAND SUBDIVISION APPLICATION
(file seven copies and seven maps)

1. Applicant's Name: _____ Tel.# _____
Address: _____
2. Owner or Contract Owner: _____
Address: _____
3. Name of Person to whom correspondence should be forwarded: _____
Address: _____
4. Location of Subdivision: _____
Tax Map Block Number (s): _____ Lot Number(s): _____
5. Area of entire tract (acres): _____
6. Zoning (circle appropriate): R-1-A R-1 R-2 C-1 C-2 C-3 I-1 I-2 C-W C-4
C-R M-R I-R C-C H-M
7. Variance Requested? (check one) YES ___ NO ___ If yes, list sections of the zoning ordinance:

8. Development Plans (check one): Sell only ___ To develop ___
Please describe proposed development plans briefly: _____

9. Attach a copy any deed restrictions or covenants that apply or are contemplated. Detail any state or municipal restrictions that may apply: _____

10. Name of person completing applicant: _____
Address: _____ Tel. #: _____

(Signature of Applicant)

CITY OF CAMDEN PLANNING BOARD

ESCROW DEPOSIT AGREEMENT
BETWEEN
THE CITY OF CAMDEN AND

DEPOSITOR _____

Address _____

City and State _____

Telephone No. _____

Check No. _____

Depositor herewith deposits the sum of _____

dollars (\$ _____) with the City of Camden in accordance with and subject to the provision of City of Camden Ordinance No. MC-2304, being incorporated by reference and made a part hereof, and agrees to the following:

1. Depositor's payment of said deposit is made in connection with an application for:

at (provide address with lot and block #): _____

2. The Treasurer of the City of Camden shall be authorized to disburse to the City Engineer from the funds deposited, those fees as required to be paid for the technical and professional review by the Zoning Board of Adjustment and/or Planning Board pursuant to the terms of Ordinance MC-2304.
3. All fees shall be disbursed prior to the issuance of a certificate of occupancy, construction permit or approval of any application as required by Ordinance MC-2304.

CITY OF CAMDEN
PLANNING & ZONING FEES

I. ZONING PERMIT & ZONING BOARD FEES

A. Zoning Permit Application.....	see attached application
B. Zoning Board: Use Variance.....	\$100.00 + \$10.00 property listing
Bulk Variance.....	\$ 50.00 + \$10.00 property listing
Interpretation.....	\$ 25.00
Appeal.....	\$ 25.00

II. PLANNING BOARD FEES

A. SUBDIVISION

1. Minor Subdivision (6 lots or less)	
Application fee.....	\$100.00
Engineer Review (escrow account).....	\$300.00
2. Major Subdivision (Preliminary Plot)	
Application fee.....	\$300.00
Engineer Review (Escrow Account).....	\$500.00 + \$100.00 per lot created*
3. Major Subdivision (Final)	
Application fee.....	\$200.00
Engineer Review (Escrow Account).....	\$500.00 + \$100.00 per lot created*

B. SITE PLAN

1. Preliminary Application (Review).....	\$ 300.00 for .50 acre or less
	\$ 500.00 for .50 acre or more
2. Preliminary Engineer Review (Escrow Account).....	\$ 750.00 for .50 acre or less*
	\$ 1,500.00 for .50 acre or more*
3. Final Application.....	\$ 200.00
4. Final Engineer Review (Escrow Account).....	\$ 500.00 for .50 acre or less*
	\$ 750.00 for .50 acre or more*

C. SIGN PERMIT

1. Sign Permit Application.....	\$ 50.00 (see Zoning Permit Application)
2. Sign Variance Application.....	\$100.00 + \$10.00 property listing

****REVIEW FEES MAY EXCEED ESCROW DEPOSIT***