



CITY OF CAMDEN
 DEPARTMENT OF CODE ENFORCEMENT
 PO BOX 95120, CITY HALL ROOM 220
 CAMDEN, NJ 08101-5120
 PHONE:(856) 757-7131 OR 7006 FAX: (856) 342-7168

PARKING LOT LICENSE APPLICATION

FEE : [1 TO 10 VEHICLES] = **\$66.24**, [1 TO 15 VEHICLES]= **\$197.34**, [16 TO 20 VEHICLES] = **\$263.58**
 [21 TO 45 VEHICLES] = **\$460.92**, [46 TO 70 VEHICLES] = **\$920.46**, [71 TO 99 VEHICLES] = **\$1,302.72**
 [100 VEHICLES OR MORE, INCLUSIVE] = **\$1,347.60**

[\$100.00 NON-REFUNDABLE APPLICATION FEE DUE WHEN FILING, TO BE APPLIED TO THE LICENSE FEE WHEN APPROVED.]

Business Info ; Business Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Applicant's Info; Applicant's Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Cell Phone: _____

Date of Birth: _____ Social Security#: _____

Sex: Male Female, Height: _____ Weight: _____ Eye Color: _____

Are you a United States citizen? Yes No (If not, please furnish a copy of your Alien Registration, Passport, or any other document to confirm your legal status in the United States).

Has applicant ever been denied a license or had a license suspended or revoked in the city of Camden or any other township in the state of New Jersey? Yes No

If yes, Please explain: _____

Do you have any other businesses in the city of Camden or any other township in the state of New Jersey?
 Yes No, if yes describe the business or activity below:

Property Owner's Info ; Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

PRINT NAME
Applicant

DATE

SIGNATURE



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AFFIDAVIT

STATE OF NEW JERSEY
COUNTY OF CAMDEN : SS
CITY OF CAMDEN

_____, BEING DULY SWORN THAT
Applicant

HE/SHE IS THE INDIVIDUAL MAKING THE FORGOING APPLICATION FOR A

PARKING LOT

_____ LICENSE AND THAT THE

ANSWERS TO THE QUESTIONS CONTAINED THEREIN ARE TRUE.

SWORN AND SUBSCRIBED BEFORE ME THIS _____ DAY OF
_____, 20 _____.

NEW JERSEY NOTARY PUBLIC

[SEAL]

APPLICANT



CITY OF CAMDEN
DEPARTMENT OF CODE ENFORCEMENT
BUREAU OF LICENSE & INSPECTIONS
PO BOX 95120, CITY HALL ROOM 220
CAMDEN, NJ 08101-5120
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INFORMATION REQUIRED WITH THE PARKING LOT LICENSE APPLICATION

1. Two passport size [2x2] photos of the applicant [no substitutes].
2. Original valid driver's license or other proof of identification. Some acceptable documents are listed below.
 - Original birth certificate or certified copy
 - US passport [current or expired, less than three years]
 - Alien registration card
 - County ID
 - Military ID
 - Current State digital driver's license or ID
3. If you are a corporation, LLC, or partnership please submit a copy of your paperwork.
4. Applicant's social security card, if you do not have your card, you may order a replacement from the Social Security office. They will issue a receipt, which we will accept.

Location: 5 Executive Campus, Cherry Hill New Jersey 08002

Phone: 1-800-772-1213

Directions: Take 70 East, make a left on Cornell Ave [at King of Pizza, before Home Depot]. At the traffic light, make a left onto King Avenue. The Social Security office is ¼ mile on the right.

5. State Sales Tax Certificate of Authority; issued by the New Jersey Division of Taxation. You may contact their office at [856] 614-2600 for information regarding this certificate.
6. You must have Zoning approval before the license can be issued. The Planning department is located on the 2nd floor, room 224 [856] 757-7191.
7. Proof of ownership or leasing of the subject premise [deed or lease].

AFTER ZONING APPROVAL HAS BEEN OBTAINED

8. Take your zoning approval letter to the Building Bureau located on the 4th floor, room 403 and file [\$264.00] for a **Continued Certificate of Occupancy**. You will be given an initial inspection date.
9. Take your \$264 receipt from the Building Bureau to the 2nd floor of the Fire Administration Building, located at 4 North 3rd Street (3rd & Federal Sts.). See Blanca Aponte or Ralph Slater (856) 757-7520 or 7514 where you will schedule an **Annual Fire Inspection**. The fee is calculated as follows:
\$25 processing fee + an amount calculated on the square footage of your business, minus \$64 upon presentation of your paid \$264 receipt from the Building Bureau.