

**CITY OF CAMDEN**

**NOTICE OF FUNDS AVAILABILITY**

**CLEAN COMMUNITIES MINI-GRANT PROGRAM**

**2015**

*The Honorable Dana L. Redd, MAYOR*  
*Robert Corrales, BUSINESS ADMINISTRATOR*



**YOUR GROUP/ORGANIZATION COULD EARN  
\$500.00**

**EARN \$500.00 FOR YOUR GROUP FOR A 4 HOUR  
NEIGHBORHOOD CLEAN UP  
(Each group must be 15 or more volunteers)**



## **I NOTICE OF FUNDS AVAILABILITY**

1. The City of Camden will be accepting applications for Clean Communities Mini Grants beginning April 20, 2015, with a closing date of May 15, 2015 at 3:00pm

## **II BASIC FOR ALLOCATION FUNDING**

1. In order to qualify for the grant, you must be an organization in Camden City such as Girl Scouts, Boy Scouts, ball teams, community and/or civic organizations. We do not give out grants to homeowner associations. **EACH GROUP MUST HAVE A MINIMUM OF 15 VOLUNTEERS TO QUALIFY AS A GROUP; CHILDREN UNDER THE AGE OF 13 DO NOT QUALIFY AS A VOLUNTEER.**
2. Each group must have a bank account set up so the check can be mailed to the organization
3. City of Camden must approve the area to be cleaned and the date requested for the clean-up.
4. Area to be cleaned must be a minimum of 4 city blocks; park and/or playground; or 2 miles of roadway.
5. Clean-up must be a minimum of 4 hours.
6. City of Camden will provide your organization with tools and bags if necessary.
7. Each organization must have enough adult supervision. There must be at least one adult per 5 children.

## **III REVIEW AND EVALUATION**

The City of Camden will review and evaluate each proposal based on the criteria in the application. ***Submittal of a proposal does not guarantee funding commitment***

## **III PROPOSAL FORMAT AND CONTENT**

### **1. GENERAL FORMAT**

All instructions, terms and conditions contained in the application must be met in order to qualify for consideration of award. Those proposals which do not meet the conditions specified will be considered non-responsive.

2. SUBMISSION OF PROPOSALS

**In order to be considered for selection, organizations must submit a completed response to this RFP. One (1) original and one (1) copy of application with attached current bank statement.**

3. ACCEPTANCE OF PROPOSAL CONTENT

The contents of the proposal of the successful organization will become part of any contract awarded as a result of this application process.

**IV QUESTIONS AND INQUIRIES**

The deadline for written questions pertaining to the solicitation is (5) five working days prior to the due date of proposal. In order to facilitate responses, vendors are encouraged to submit their questions and inquiries by fax to:

Deborah Beasley – Purchasing Agent  
Room 213 – City Hall  
P.O. Box 95120  
Camden, New Jersey 08101-5120  
856-757-7159  
856-541-9668 (fax #)

**V REJECTION OF PROPOSAL**

The City reserves the right to reject any and all proposals or to award the contract in whole or part. The City has the authority to award contracts to the vendor best meeting the specifications and conditions that are most advantageous to the City.



## City of Camden Clean Communities 2015 Mini-Grant Application

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Locations of Clean Up

Streets: \_\_\_\_\_

Park: \_\_\_\_\_

Area: \_\_\_\_\_

Proposed Dates of Clean Up: \_\_\_\_\_

Please choose more than one date

How would you best describe your organization?

\_\_\_\_\_ Civic/Community Organization

\_\_\_\_\_ Church Organization

\_\_\_\_\_ Youth Organization

\_\_\_\_\_ Other (describe)

\_\_\_\_\_ School/PTA

\_\_\_\_\_ Non-Profit Organization

\_\_\_\_\_ Athletic Organization

Submit completed application to:

City of Camden Clean Communities Program  
Attn: Mrs. Deborah Beasley, Purchasing Agent  
520 Market Street, Room 213  
Camden, NJ 08101  
(856) 757-7159

