



# CITY OF CAMDEN

**Dana L. Redd, MAYOR**

CITY HALL, SUITE 400

520 MARKET STREET

CAMDEN, NJ 08101-5120

TEL. # (856) 757- 7200 Fax # (856) 963-1841

*equity. consistency. alignment.*

**Project:**

## **BUSINESS GROWTH & DEVELOPMENT TEAM PROJECT PROPOSAL**

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Key Contact: \_\_\_\_\_

Tax Payer ID#: \_\_\_\_\_

Requested Property Info

Block(s) and Lot(s): \_\_\_\_\_

Neighborhood: \_\_\_\_\_

Requesting Funding Assistance: \_\_\_\_\_ Yes \_\_\_\_\_ No

Requesting Pilot: \_\_\_\_\_ Yes \_\_\_\_\_ No

### **Project Proposal**

In a concise project proposal, please provide the following information:

- Articles of Formation/Incorporation
- 501(c) 3 Certification (if applicable)
- List of Board of Directors/Officers
- Resumes of Key Staff
- Identification of Development Team (Contractor, Architect, Project Manager, etc.)
- Organizational History & Relevant Experience
- Description of how project is consistent with the City's Master Plan, Redevelopment and/or Neighborhood Plans
- References
- Business Plan
- Project Narrative Description: include timeline for completion of project and community benefits package.
- Project Budget/Pro forma
- Funding Commitment Letters
- Letters of Support
- Letter of Credit

\*Please return this completed form with your proposal and related attachments to the following address:

**Vincent Basara, Ombudsman, City Hall - Mayor's Office Suite 400, 520 Market Street, Camden NJ 08101**