

CITY OF CAMDEN REQUEST FOR PROPOSAL

The City of Camden through the Department of Administration intends to acquire services for the following:

RFP #16-05

EMPLOYEE ASSISTANCE PROGRAM

The Purchasing Agent is hereby authorized to receive Proposals on Tuesday, April 19, 2016 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal will be opened and read publicly.

Guidelines for the Proposal may be obtained in the Office of the Purchasing Agent, Room 213, City Hall, Sixth and Market Streets, Camden, New Jersey during normal working hours.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, the contractor will be required to comply with the requirements of P.L. 1975, c27 (law against discrimination in public contract).

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

Proposals will not be accepted after the time specified for submission. Proposals received after the hour appointed will be deemed invalid and returned unopened to sender.

DEBORAH BEASLEY
Purchasing Agent

March 21, 2016