



CITY COUNCIL AGENDA

SPECIAL MEETING

THURSDAY, APRIL 18TH, 2019 – 12:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

RESOLUTIONS

Department of Administration

1. Resolution authorizing a contract with the Original W. Hargrove Demolition Company Inc. for bid #19-05 for the removal and storage of abandoned, disabled and impounded vehicles for the City of Camden, for one (1) year with the City's option to renew for an additional one (1) year

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer

from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

MBS:dh
04-18-19

**RESOLUTION AUTHORIZING A CONTRACT WITH THE ORIGINAL W. HARGROVE
DEMOLITION COMPANY INC. FOR BID #19-05 FOR THE REMOVAL AND STORAGE
OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF
CAMDEN, FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW FOR AN
ADDITIONAL ONE (1) YEAR**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on January 24, 2019 in the Council Chambers, City Hall, Camden, New Jersey for Removal and Storage of Abandoned, Disabled and Impounded Vehicles for the City of Camden ("City") for one (1) year with the City's option to renew for an additional One (1) Year; and

WHEREAS, two (2) bids and proposals were received on January 24, 2019; and

WHEREAS, The Original W. Hargrove Demolition Company Inc. was the lowest bid submitted at the rate of \$44.00 per basic tow, \$15.00 per day storage fees and \$278.00 for additional service fees; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to The Original W. Hargrove Demolition Company Inc. at the rate of \$44.00 per basic tow, \$15.00 per day storage fees and \$278.00 for additional service fees for the Removal and Storage of Abandoned, Disabled and Impounded Vehicles; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder, The Original W. Hargrove Demolition Company Inc., for Removal and Storage of Abandoned, Disabled and Impounded Vehicles for the City of Camden ("City") for one (1) year with the City's option to renew for an additional One (1) Year, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 18, 2019

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: April 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to "The Original" W Hargrove Demolition Co., Inc., 1507 State Street, Camden, NJ 08105

BRIEF DESCRIPTION: "The Original" W. Hargrove Demolition Co., Inc., lowest responsive responsible bidder, will provide removal and storage of abandoned, disabled and impounded vehicles for the City of Camden for one (1) year with the option to renew for an additional one (1) year at \$44.00 for Basic Tow, \$15 per day for Storage Fees and other additional fees as stated on their Bid Price Sheet.

BIDDING PROCESS: Received two (2) proposals from Bid #19-05 January 24, 2019

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	2/15/19	<small>(if applicable)</small> _____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	3/15/17	_____
Approved by Business Administrator:	3.19.19	_____
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	L. CHANDLER	X7475
Contact Person:	P. Keating	x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	"THE ORIGINAL" W. HARGROVE DEMOLITION CO., INC
Purpose or Need for service:	TO PROVIDE REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE YEAR WITH AN OPTION TO RENEW ONE ADDITIONAL YEAR @ \$44 BASIC TOW & \$15 PER DAY STORAGE FEE
Contract Award Amount	\$0
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #19-05
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

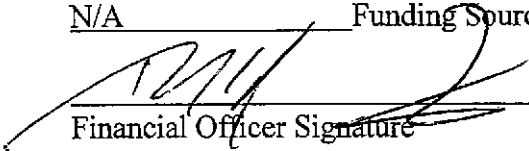

Business Administrator/Manager Signature

Date 3-19-19

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

N/A _____ Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ BID #19-05  Date 3/18/19
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CITY OF CAMDEN
 BUREAU OF PURCHASING
 CITY HALL – ROOM 213
 P.O. BOX 95120
 CAMDEN, NEW JERSEY 08101-5120
 856-757-7159
 856-541-9668 (FAX)

BID RESULTS

BID#19-05

BID NAME: CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEARS WITH THE CITY'S OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR

BID DUE: THURSDAY, JANUARY 24, 2019 @ 2:00PM

VENDOR	AMOUNT
THE ORIGINAL W. HARGROVE DEMO. CAMDEN NJ	PART I - \$105,600.00 (\$44.00/tow) PART II - \$180,000.00 (\$15.00/storage day) PART III - \$278.00 TOTAL \$285,878.00
FLANAGAN'S AUTO & TRUCK SRVC PENNSAUKEN NJ	PART I - \$201,000.00 (\$84.00/tow) PART II - \$204,000.00 (\$17.00/storage day) PART III - \$270.00 TOTAL \$405,870.00

Bid results are for information purposes only.

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CITY OF CAMDEN
PURCHASING BUREAU

Addenda #1
 a Hatched
 1/8/19

VENDORS LIST

BID: #19-05

BID NAME: CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR

PRE BID MTG:

BID DUE: THURSDAY, JANUARY 17, 2019 @ 11:00 AM ²⁴ ^{2 PM}

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
1-2-19	Flanagan's Auto & Truck Sales of NJ Inc 9075 Collins Ave Littleton NJ 07424 1) ✓	856-486-0000 856-486-9075
1/2/19	W Hargrove 1507 State St. Camden, NJ 08115 2) ✓	852-225-1100 541-0841
1/24/19	CRA 520 MARKET ST, STE 1300 CAMDEN, NJ 08101	757-7600

1/2/19
 1/24/19

EXHIBIT A
CITY OF CAMDEN

BID # 19-05

PROVIDE REMOVAL AND STORAGE OF ABANDONED, DISABLED AND
IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH
THE OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR

BID PRICE SHEET FOR ONE (1) YEAR PERIOD

I. Basic Tow - per tow \$ 44.⁰⁰ x 2400 vehicles =
(Not to exceed \$115.00 dollars per tow)
*(Any and all additional services provided during this
basic tow shall be incorporated into this flat fee.)*

\$ 105,600.⁰⁰
TOTAL OF PART I

II. Storage Fee - each day \$ 15.⁰⁰ x 12,000 days =
(Not to exceed \$25.00 storage fee each day)

\$ 180,000.⁰⁰
TOTAL OF PART II

III. Additional Service Fees.

1. In the case of a motor vehicle involved in an accident, the following additional services may be charged, if actually performed: and supported by, among other documents, a final Metro (or other law enforcement agency) motor vehicle accident report or other Metro report indicating a motor vehicle accident had taken place:

- i. Waiting time in excess of 15 minutes, which shall be calculated based upon each 15 minutes spent at the site from which a motor vehicle will be towed, with fewer than 15 minutes rounded up to 15;

Per accident \$ 15.⁰⁰
(15 minute increments)

ii. Brush cleaning, including collection of debris that can be picked up by hand, which shall be a flat fee;

Per accident \$ 20.00

iii. Site clean-up, which shall be calculated based upon the number of bags of absorbent used;

Per accident \$ 15.00
(50 lb. bag)

iv. Winching, which shall be based upon each one-half hour spent performing winching;

Per vehicle \$ 22.00
(1/2 hour increments)

v. The use of window wrap, which shall be a flat fee;

Per vehicle \$ 25.00

vi. Tarping, which shall be a flat fee;

Per vehicle \$ ϕ

vii. Transmission disconnect, a flat fee, which shall be charged only if a motor vehicle is locked and the towing company is unable to obtain the keys for the motor vehicle;

Per vehicle \$ ϕ

viii. Use of a flatbed tow truck, a flat fee, which shall be charged if a motor vehicle can be transported only by a flatbed tow truck;

Per vehicle \$ 129.00

ix. Use of special equipment other than the first tow truck to recover a motor vehicle that cannot be recovered by winching or pieces of a motor vehicle that cannot be moved by hand, which may be both a labor and an equipment charge billed in half-hour increments;

Per vehicle \$ 52.00
(1/2 hour increments)

x. Decoupling;

Per vehicle \$ ϕ

- xi. More than three trips to the motor vehicle in storage, which may be invoiced as an administrative fee, which shall be a flat fee; and

Per vehicle \$ ϕ

- xii. Releasing a motor vehicle from a towing company's storage facility after normal business hours or on weekends, which shall be a flat fee.

Per vehicle \$ ϕ

TOTAL OF PART III \$ 278.⁰⁰
(Total Part III - items i thru xii)

TOTAL BID FOR PARTS I, II AND III \$ 285,898.⁰⁰
(Totals for Parts I, II and III)

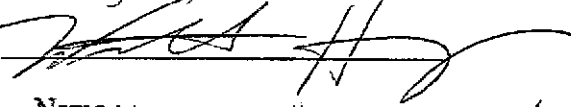
**Bidder must fill in a price for every item or indicate zero if no charge.

All charges and fees must comply with N.J.S.A. 56:13-7, et seq., and N.J.A.C. 13:45A-31.1 et seq.

The contractor must supply documentation to the City to support all charges for additional services. Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrave Demolition Co Inc.

Bidder's Corporate Officer's Signature: 

Name: William Hargrave. (print name)

Title: President (print title)

Date: 01/24/2019.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: THE ORIGINAL W. HARGROVE DEMOLITION, INC.
Trade Name: HARGROVE DEMOLITION
Address: 1507 STATE STREET
CAMDEN, NJ 08105-3615
Certificate Number: 0112825
Effective Date: April 10, 1975
Date of Issuance: January 14, 2019

For Office Use Only:
20190114151842557

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, January 17, 2019 at 11:00 am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #19-05
CONTRACT TO PROVIDE FOR REMOVAL AND
STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES
FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH THE CITY'S
OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR

SPECIFICATIONS may be obtained at the Office of the Purchasing Agent, Room 213, City Hall, 520 Market Street, Camden, New Jersey.

Bidders must submit complete and detailed specifications of the product or service, which Bidder proposes to supply. The right to reject any and all bids or to accept the bid or any item of any bid deemed most advantageous to the City of Camden and to award contracts accordingly is expressly reserved to the authority of the City Council of the City of Camden.

Each bid must be accompanied by Certified Check, Cashiers Check or Bid Bond to the order of the City of Camden, in the amount equal to ten percent (10%) of the sum of the bid but not in excess of \$20,000.00 together with a non-collusion affidavit. Proposals must be made on the standard Proposal Form, in the manner designated therein and required by the Specifications. Each Proposal must be enclosed in a sealed envelope bearing the name and address of the bidder and contract description on the outside, and addressed to: Purchasing Agent, City of Camden, City Hall, Room 105, Sixth and Market Streets, Camden, New Jersey.

Note: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem any Bids received after the hour appointed as invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to 856-541-9668.

Lateefah Chandler
Acting Purchasing Agent

January 2, 2019
(51.92)

000314542-01

CITY OF CAMDEN
ADDENDA #1 - revised

PLEASE TAKE NOTICE that Addenda #1 for Bid #19-05 CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR is now affixed to the bid package and has been forwarded to vendors of record.

And

PLEASE TAKE NOTICE that the SUBMISSION DATE for Bid #19-05 for CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR has been extended from Thursday, January, 17, 2019 at 11 A.M. to Thursday, January 24, 2019 at 2 P.M. in City Council Chambers, 2nd Floor, City Hall, Sixth and Market Streets, Camden, New Jersey. Information has been forwarded to vendors of record.

Lateefah Chandler
Acting Purchasing Agent

January 8, 2019
January 10, 2019
(18.92)

0003330991-01

CITY OF CAMDEN
ADDENDA #1

PLEASE TAKE NOTICE that Addenda #1 for Bid #19-05 CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW FOR AN ADDITIONAL ONE (1) YEAR is now affixed to the bid package and has been forwarded to vendors of record.

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Lateefah Chandler
Acting Purchasing Agent

January 8, 2019
(\$18.48)

000322548-01