AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

November 12th, 2019 – 5:00 p.m.

Honorable Curtis Jenkins, President
Honorable Dana M. Burley, Vice President
Honorable Brian K. Coleman
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Marilyn Torres
Honorable Felisha Reyes-Morton

Honorable Francisco "Frank" Moran, Mayor

Michelle Spearman, City Attorney
Dennis G. Kille- Counsel to Council

Luis Pastoriza, Municipal Clerk

CITY COUNCIL AGENDA

TUESDAY, NOVEMBER 12TH, 2019 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check registers of the City of Camden for the period of September 28th, 2019 through October 31st, 2019

2. Payroll registers of the City of Camden for the period of September 29th and October 13th & 27th, 2019.

Office of City Council

3. **Presentations**

OLD BUSINESS

Office of City Council

Tabled 8/13/19

1. Resolution Restricting Non-Profits and Other Community Development Corporations (CDCs) from Encroaching on Neighborhood with Functioning CDS

Office of the City Attorney

Tabled 8/13/19

2. Resolution authorizing the City of Camden to solicit bids for the purchase of various tax sale certificates for less than face value

Department of Public Works

Tabled 9/10/19

3. Resolution authorizing the installation of seven (7) new street lights

Office of the City Attorney
Tabled 10/8/19

4. Ordinance authorizing the acquisition of certain parcels of land in the City of Camden by eminent domain for the purpose of construction of a school

ORDINANCES – FIRST READING

Office of City Council

1. An Ordinance further authorizing amendments and supplements to the Code of the City of Camden (by title)

Office of the City Attorney

2. Ordinance authorizing the City to execute deed notices for three parcels of land leased by the City to the Cooper Lanning Square Renaissance School Facilities, Inc. in connection with the Kipp Cooper Norcross Academy Whittier School

3. Ordinance authorizing the City to execute a deed of Consolidation (by title)

Department of Administration

4. Ordinance amending and supplementing Chapter 309 of City Code entitles, "Improvement Districts" and implementing the Camden Business Improvement District

Department of Development & Planning

5. Ordinance authorizing the vacation of 3.87 ft. alley between Kaighn Ave., and Sycamore St. on the North side of Kaighn and as more particularly set forth in the attached metes and bounds description, pursuant to and in accordance with N.J.S.A. 40:67-1, ET SEQ.

Department of Public Works

6. Ordinance amending Ordinance MC-38 to create a loading and unloading zone at 3516 Federal Street

7. Ordinance establishing three bus stops in the City of Camden at Kaighn Avenue (CR 607), Ferry Avenue (CR 603) and Atlantic Avenue, in the Central Waterfront Area

8. An Ordinance authorizing the removal of Handicap Parking Privileges in certain locations in the City of Camden

9. An Ordinance authorizing the approval to move existing signage to a new authorized location

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Development & Planning

1. An Ordinance amending and supplementing an Ordinance entitled, "An Ordinance providing for the regulation of vehicles and pedestrians in the streets of the City of Camden and the enforcement thereof," Ordinance 717, adopted December 27, 1945

An Ordinance approving a three-way stop at the intersection of Kaighn Avenue and Louis Street

Department of Public Works

2. Ordinance authorizing the approval of certain municipal lots as an "Adopted Lot"

3. An Ordinance designating certain areas in the City of Camden "As Handicapped Parking Only"

4. Ordinance authorizing the removal of certain locations from the Adopt A Lot Program

5. Ordinance authorizing the removal of luminaire poles on Hunter Street for Rev. Evers Park Development Project

6. An Ordinance amending and supplementing an Ordinance entitled, "An Ordinance providing for the regulation of vehicles and pedestrians in the streets of the City of Camden and the enforcement thereof," Ordinance 717, adopted December 27, 1945 An Ordinance approving a stop sign control at the intersections of 24th Street and Harrison Avenue

RESOLUTIONS

Office of the City Attorney

1. Resolution for an agreement in the matter of City of Camden v. Suez Water Environmental Services, et al (by title)

2. Resolution authorizing the settlement of litigation

3. Resolution authorizing the settlement of litigation

4. Resolution awarding a contract for professional services to Capehart Scatchard to provide general legal services in the amount of $50,000.00

5. Resolution awarding a contract for professional services to Weir & Partners, LLP to provide general legal services in the amount of $100,000.00

6. Resolution authorizing a contract for professional services to Brown & Connery, LLP for general legal services in the amount of $100,000.00

7. Resolution awarding a contract for professional services to Dilworth & Paxson, LLP to perform foreclosure services

8. Resolution awarding a contract for professional services to Decottis, Fitzpatrick, Cole & Giblin LLP for eminent domain services

9. Resolution authorizing amendment #2 to contract #10-18-154 with Brown & Connery, LLP for general legal services

Department of Administration

10. Resolution authorizing the rejection of Bid #19-15 for a contract to provide for the demolition of residential properties, the removal of the structures, contents and all other debris, whether above or below ground, at various sites described in these bid specifications, final restoration and grading of these properties, along with repair of one (1) or more adjoining walls, in the City of Camden

11. Resolution authorizing the public auction of municipal vehicles located at three (3) city holding sites (Dudley Grange stables, 10th & Chestnut Street Lot, and 3rd & Federal Street (Lot) by the City of Camden

12. Resolution designating Dr. Edward Williams, PP., ACIP, Director of Planning & Development as the authorized signer for the Home-First Time Homebuyer Program

13. Resolution authorizing a contract for professional services to Brown & Connery, LLP for labor & employment legal services in the amount of $100,000.00 under RFP #19-19

14. Resolution awarding a contract for professional services to Decottis, Fitzpatrick, Cole & Giblin LLP

15. Resolution awarding a fair & open contract to Workforce and Economic Revitalization for communities, 514 Cooper Street, Camden, NJ 08102

16. Resolution authorizing amendment #1 to contract #10-18-159 with Brown & Connery, LLP for labor & employment legal services

17. Resolution authorizing the rejection of Bid #19-17 awarding a contract to Cooper's Ferry Partnership in connection with Camden Works

18. Resolution authorizing a contract to Independent Animal Care Services LLC, 133 Berlin Road, Gibbsboro, NJ 08026, for Animal Control Officer Services for the City of Camden for a period of two (2) years

19. Resolution authorizing a contract to Security Agency, LLC 153 Walnut Street, Newark, NJ 07105 for Security Guard Services under Bid #19-20

20. Resolution authorizing the City of Camden under the Education Services Commission of New Jersey to purchase of one (1) 2020 Dodge Durango Citadel AWD (WDEP75) under ESCNJ Co-op #65MCESCCPS (17/18-21) from Beyer of Morristown

Department of Planning & Development

21. Resolution approving the release of performance guaranty in the amount of $458,100.00 for Branch Village I, LLC, for the Branch Village Project (Ninth Street and Carl Miller Boulevard, Block 551, Lot 1)

22. Resolution authorizing a subrecipient agreement between the City of Camden and Parkside Business & Community in Partnership, Inc. (PBCIP) in the amount of $200,000.00

23. Resolution authorizing a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society in the amount of $250,000.00

24. Resolution authorizing a sub recipient agreement between the City of Camden and Neighborhood Housing Services in the amount of $39,000.00

25. Resolution authorizing an agreement between the City of Camden and Robert Nicoleaul 1052 Colyor CHC041

26. Resolution authorizing an agreement between the City of Camden and Gracie Marie Borns #CHC053

27. Resolution amending agreement between the City of Camden and Coachman Manor, LP GAD023

28. Resolution amending agreement between the City of Camden and 1662Mincon, LLC CHC019

29. Resolution amending agreement between the City of Camden and WS Affordable Urban Renewal, LLC CHC027

30. Resolution amending agreement between the City of Camden and Gibbsboro Realty, LLC #CHC047

31. Resolution amending agreement between the City of Camden and Maple Shade Apartments Associate CHC049

32. Resolution amending agreement between the City of Camden and Gene Dina GAD054

33. Resolution amending agreement between the City of Camden and Chalet Gardens Owner, LLC CHC005

34. Resolution authorizing a license agreement with Yanina Praadi

35. Resolution authorizing a license agreement with Jazmine Lugo

36. Resolution authorizing the Mayor of the City of Camden to execute a Federal Aid Agreement (No. 19-Dt-BLA-797) between the City of Camden and NJ Department of Transportation for Federal Project No. STBGP-1321 (300), also known as Thorndyke Street & Maplewood Street Project

37. Resolution authorizing the acceptance of NJDOT award in the amount of $1,029,075.00, for use in connection with the Thorndyke Street & Maplewood Street Project, Federal Aid Agreement No. 19-DT-BLA-797 Construction

38. Resolution authorizing a temporary emergency appropriation in the amount of $1,029,075.00 award authorized by the New Jersey Department of Transportation (NJDOT) for use in connection with the Thorndyke Street & Maplewood Street Project

Department of Finance

39. Resolution authorizing the cancellation of tax sale certificate #19-00568 and refund lien holder and reopen municipal tax charges

40. Resolution awarding contract for professional services to Difrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. to perform tax exemption and tax court appeals

41. Resolution inserting $208,291.00 as an emergency appropriation from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program

42. Resolution authorizing a sub recipient agreement between the City of Camden and New Jersey Association on corrections in the amount of $100,000.00

43. Resolution authorizing a sub recipient agreement between the City of Camden and Camden County Historical Society in the amount of $75,000.00

44. Resolution authorizing the City of Camden to accept the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, FY 2019 Local Solicitation Award #2019-DJ-BX-0235 in the amount of $208,291.00

45. Resolution authorizing the cancellation of tax sale certificate #19-00376 and refund the lienholder

46. Resolution authorizing the refunding of a duplicate tax payment for 1317 S. Merrimac Road, Block/Lot -725/11

47. Resolution authorizing the refund of unapplied cash (Code 46) to Definitive Properties LLC

48. Resolution authorizing the cancellation of tax sale certificate #19-02000 and refund lien holder

49. Resolution authorizing the refund of overpayment to Platinum Abstract

50. Resolution authorizing the refund of a misapplied payment to the Mortgage Company

51. Resolution authorizing the cancellation of charges on WS Delaware 819 N. Cooper Street, Block 80 Lot 1

52. Resolution rescinding "Resolution #R-19 (MC-19:7057) authorizing the cancellation of tax sale certificate #19-00376"

53. Resolution authorizing the cancellation of charges on 517-519 Cooper Street, Block 98 Lot 93

54. Resolution authorizing the transfer of charges

55. Resolution authorizing the cancellation of tax sale certificate #17-00373 and refund lien holder and reopen municipal charges

56. Resolution authorizing the refunding a duplicate tax payment for 1312 S. Merrimac Road, Block/Lot-726/101

Department of Fire

57. Resolution authorizing a temporary emergency appropriation in the amount of $19,850.79 to the temporary budget for the FY18 AFG-Training grant (City's Match: $19,850.79)

Department of Health & Human Services

58. Resolution authorizing the Department of Human Services to submit a grant update to the Camden County Division of Alcohol and substance abuse under the Municipal Drug Alliance Program for the period of July 1, 2020 to June 30, 2021

Department of Public Works

59. Resolution authorizing the City of Camden to enter into a license agreement with Cooper's Ferry Partnership for the Bloomberg Public Art Challenge "A New View" project

60. Resolution authorizing an extension to the agreement terms between the City of Camden and Cooper's Ferry Partnership for the management and administration of a grant from the National Recreation and Park Association (NRPA)

61. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co. for the demolition of Northeast 27th Street and Hayes Avenue, Block 946, Lot 5 final restoration and grading of this property in the City of Camden

Department of Finance

62. Temporary budget appropriation for FY 2020

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

C-1

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

PATRICK J. KEATING
FINANCE DIRECTOR
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

RECEIVED
2019 NOV -1 P 3:45
MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Patrick J. Keating, Finance Director

Date: November 1, 2019

Subject: **Check Register-Communications for Forthcoming City Council Meeting-November 10, 2019**

Attached please find the Check Register for the City of Camden for the period of September 28, 2019, through October 31, 2019.

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

PJK/mdh
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 09/28/19 to 10/31/19
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
25HOPWA		HOPWA CASH ACCT-TD #4308907603			
11592	10/04/19	LUN05	WEZI LUNGU	67.00	15156
11593	10/15/19	CIT09	CITY OF CAMDEN PAYROLL	2,603.83	15167
11594	10/15/19	LEW18	LEWIS INSEPCTIONS	1,572.00	15167
11595	10/25/19	AAA05	AAA REALTY & MANAGEMENT, LLC	627.00	15182
11596	10/25/19	ABE06	ZAYED S ABED	1,526.00	15182
11597	10/25/19	AME16	AMERICAN DREAM PROPERTIES	782.00	15182
11598	10/25/19	ANG08	ANGELO ASSOCIATES, LLC	775.00	15182
11599	10/25/19	BOR21	GRACIE MARIE BORNS	432.00	15182
11600	10/25/19	BRREA005	B&R REALESTATE, LLC	1,200.00	15182
11601	10/25/19	BUT02	BUTTONWOOD HOLDINGS, LLC	751.00	15182
11602	10/25/19	CAP25	CAPITAL SYSTEMS PROPERTY MANAG	608.00	15182
11603	10/25/19	CHA50	CHALET GARDENS OWNER, LLC	230.00	15182
11604	10/25/19	CIT09	CITY OF CAMDEN PAYROLL	3,607.58	15182
11605	10/25/19	COA10	COACHMAN MANOR, LP	636.00	15182
11606	10/25/19	DCA01	DC ADVISORS, LLC	1,116.00	15182
11607	10/25/19	DEE01	DEERFIELD ASSOCIATES, LP	719.00	15182
11608	10/25/19	DIO01	GENE DINA	2,002.00	15182
11609	10/25/19	EAS21	EAST COAST WILLOWS LLC	1,163.00	15182
11610	10/25/19	EME14	GIBBSBORO LLC	913.00	15182
11611	10/25/19	EPM01	ENGLISH PROPERTY MGMT LLC	1,364.00	15182
11612	10/25/19	FER20	FERRY MANOR	482.00	15182
11613	10/25/19	FER21	KATHERINE FERGUSON	94.00	15182
11614	10/25/19	FOX04	FOX RIDGE MANAGEMENT OFFICE	1,732.00	15182
11615	10/25/19	GAR54	VERENICE GARCIA	2,126.00	15182
11616	10/25/19	GAT05	GATEHOUSE & COOPERSTOWN APTS	673.00	15182
11617	10/25/19	GIB04	GIBBSBORO REALTY LLC	922.00	15182
11618	10/25/19	GRE02	GREENWOOD CONSULTING, LLC	1,200.00	15182
11619	10/25/19	GRE49	GREEN GARDEN APARTMENT, LLC	726.00	15182
11620	10/25/19	GTM01	GTM VILLAGES, LLC	462.00	15182
11621	10/25/19	HEI07	HEIGHTS INVESTMENT PROPERTY IN	409.00	15182
11622	10/25/19	HYD05	EAST COAST HYDE PARK	1,151.00	15182
11623	10/25/19	IKO02	RICOH USA, INC	445.55	15182
11624	10/25/19	JOH76	ORLANDO & LESSIE JOHNS	776.00	15182
11625	10/25/19	KEL27	BARBARA & GEORGE KELLY	752.00	15182
11626	10/25/19	KIY01	MICHAEL KIYAGA	974.00	15182
11627	10/25/19	LIN20	LINDENWOLD PH, LP	2,747.00	15182
11628	10/25/19	LIN6	KEVIN LIN	563.00	15182
11629	10/25/19	LUM03	LUMBERTON CAMPUS LP	494.00	15182
11630	10/25/19	LUN05	WEZI LUNGU	67.00	15182
11631	10/25/19	MAZ03	MAURICE BASEM MAZAHREH	1,460.00	15182
11632	10/25/19	MIN09	1662 MINCON LLC	1,894.00	15182
11633	10/25/19	NOR05	NORTH FORKLANDING ASSOCIATION	630.00	15182
11634	10/25/19	OAK04	OAK RIDGE APARTMENTS	1,365.00	15182
11635	10/25/19	REA12	REAL VALUE PARTNERS 3, LLC	62.00	15182
11636	10/25/19	ROB14	ROBERT NICOLEAUL 1052 COLYOR	1,638.00	15182
11637	10/25/19	ROB60	ROBIN HILL APARTMENTS	957.00	15182
11638	10/25/19	ROS04	ROSS GROVE, LLC	287.00	15182
11639	10/25/19	RUB08	RUBINSON & SPERLING	336.00	15182
11640	10/25/19	SCO02	MARK SCOTT	62.61	15182

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
25HOPWA		HOPWA CASH ACCT-TD #4308907603 Continued			
11641	10/25/19	SG001	SGOUROUS REALTY LLC	211.00	15182
11642	10/25/19	SLP01	SL PROPERTIES LLC	708.00	15182
11643	10/25/19	SPS01	SPS HOLDINGS, LLC	532.00	15182
11644	10/25/19	TAM02	TAMARACK APARTMENTS, LLC	931.00	15182
11645	10/25/19	TUC03	RAYMOND TUCKER	759.00	15182
11646	10/25/19	WAS15	WASHINGTON PARK APTS LLC	684.00	15182
11647	10/25/19	WHI08	WHITEGOLD INVESTMENTS LLL	763.00	15182
11648	10/25/19	WSA01	WS AFFORDABLE URBAN RENEWAL LL	485.00	15182

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	57	0	53,254.57	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	57	0	53,254.57	0.00

CASH ESCROW TD		ESCROW ACCT TD 4308903700				
1604	10/04/19	BRO93	BROADWAY DISCOUNT PHARMACY	186.37		15154
1605	10/25/19	DEM07	DEMBO, BROWN & BURNS LLP	528.00		15187
1606	10/25/19	DEM07	DEMBO, BROWN & BURNS LLP	5,536.00		15188

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	6,250.37	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	6,250.37	0.00

CASH GEN INSU		GEN INSURANCE TD 4308903544				
19679	10/04/19	BEL15	BELLMAWR COLLISION CENTER INC	11,341.72		15152
19680	10/04/19	CCA02	CAMDEN CITY AFRICAN AMERICAN	1,000.00		15152
19681	10/04/19	FRO12	EDUARDO FRONTADO	400.00		15152
19682	10/04/19	GRA20	PETER GRAULICH	778.00		15152
19683	10/04/19	HAN09	RICHARD E. HAND	1,738.00		15152
19684	10/04/19	IMX01	IMX MEDICAL MGMT SERVICES	5,000.00		15152
19685	10/04/19	KRA07	DAVID KRAUS	542.00	10/11/19 VOID	15152 (Reason: Lost)
19686	10/04/19	REP02	JOSEPH REPA	124.00		15152
19687	10/04/19	RYA10	JAMES G RYAN	813.00		15152
19688	10/15/19	CHE02	CHERRY HILL DODGE	839.00		15162
19689	10/15/19	EDW13	BRENDA EDWARDS	1,483.00		15162
19690	10/15/19	MUR25	GREGORY J MURPHY	135.50		15162
19691	10/15/19	SPE29	MICHAEL J SPECK	4,038.00		15162
19692	10/15/19	WBM01	W B MASON CO, INC	125.98		15162
19693	10/18/19	KRA07	DAVID KRAUS	542.00		15171
19694	10/18/19	WRO01	RONALD WROBEL	406.50		15171
19695	10/25/19	CON53	CONNER STRONG & BUCKELEW, INC.	308.00		15181
19696	10/25/19	KER02	JOHN D. KERNAN DMD PA	22,177.50		15181
19697	10/25/19	WEI12	WEIR & PARTNERS LLP	0.00	10/25/19 VOID	0
19698	10/25/19	WEI12	WEIR & PARTNERS LLP	27,466.57		15181

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	18	2	78,716.77	542.00
Direct Deposit:	0	0	0.00	0.00
Total:	18	2	78,716.77	542.00

CASH GRANT TD		FEDERAL/STATE GRANT FD (TD)				
104446	10/04/19	ENL01	ENLIGHTENMENT EMPOWERING	3,000.00		15158

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
CASH GRANT TD		FEDERAL/STATE GRANT FD (TD) Continued			
104447	10/04/19	LEX02	LEXA CONCRETE LLC	587,797.74	15158
104448	10/04/19	PRE01	PREFERRED MEAL SYSTEMS, INC.	121,777.98	15158
104449	10/18/19	COO30	COOPERS FERRY DEVELOPMENT ASSO	31,063.53	15175
104450	10/18/19	DOC02	DOCUVAULT DELAWARE VALLEY LLC	1,000.00	15175
104451	10/18/19	REM02	REMINGTON & VERNICK	55,696.26	15175
104452	10/25/19	COO30	COOPERS FERRY DEVELOPMENT ASSO	494,046.22	15185
104453	10/25/19	TOW04	TWNSHP OF CHERRY HILL-POLICE	11,160.00	15185

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	1,305,541.73	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	1,305,541.73	0.00

CASH TRUST TD		TRUST OTHER (TD) 4308903635			
3512	10/04/19	ALL64	ALLAN ROBINSON	155.00	15153
3513	10/18/19	NJD20	NJ DEPT OF HLTH & SR SER.	30.60	15172

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	185.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	185.60	0.00

CDBG FUND TD		CASH CDBG FUND (TD) 4308903718			
25030	10/04/19	ACM05	A C MOORE	440.57	15157
25031	10/04/19	AJL01	A&J LANDSCAPING, INC	8,550.00	15157
25032	10/04/19	CDW01	CDWG	1,727.42	15157
25033	10/04/19	CIT01	CITY OF CAMDEN	1,946.67	15157
25034	10/04/19	JOH57	BARBARA BELLAMY-JOHNSON	13.05	15157
25035	10/04/19	MCK11	SHANNON MCKEOWN	800.00	15157
25036	10/04/19	PRO45	PROCTOR PROPERTIES	1,750.00	15157
25037	10/04/19	PUB04	PSE&G	2,200.00	15157
25038	10/15/19	CIT09	CITY OF CAMDEN PAYROLL	7,975.10	15166
25039	10/15/19	EAS12	EASTSIDE BUILDERS	1,403.85	15166
25040	10/15/19	EDS06	ED'S CONTRACTING SERVICES	9,700.00	15166
25041	10/18/19	AMC02	AMC DEPTFORD 8	1,351.77	15174
25042	10/18/19	IND20	INDEPENDENCE ASSOCIATES	890.00	15174
25043	10/18/19	MOO03	MOODS FARM MARKET	137.50	15174
25044	10/18/19	MOR08	MORGAN CONSTRUCTION MANAGEMENT	1,000.00	15174
25045	10/18/19	SGO01	SGOUROUS REALTY LLC	2,975.00	15174
25046	10/18/19	UNI39	UNIVERSOUL CIRCUS	1,850.00	15174
25047	10/25/19	ADV01	ADVERTISING SPECIALTIES	2,255.86	15184
25048	10/25/19	ART12	ART HUFF BUILDING & REMODELING	5,000.00	15184
25049	10/25/19	CIT01	CITY OF CAMDEN	1,946.67	15184
25050	10/25/19	CIT09	CITY OF CAMDEN PAYROLL	8,268.44	15184
25051	10/25/19	CRA05	CRAMER HILL APARTMENTS, LLC	1,887.00	15184
25052	10/25/19	EAS12	EASTSIDE BUILDERS	1,200.00	15184
25053	10/25/19	EDS06	ED'S CONTRACTING SERVICES	4,850.00	15184
25054	10/25/19	HOC1	ANNDEE HOCHMAN	2,019.00	15184
25055	10/25/19	IND20	INDEPENDENCE ASSOCIATES	890.00	15184
25056	10/25/19	IND21	INDEPENDENCE ASSOCIATES	1,335.00	15184
25057	10/25/19	KEL09	KELLER ENGINEERS, LLC	8,472.36	15184
25058	10/25/19	KIN01	TAMU KING	1,200.00	15184

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CDBG FUND TD		CASH CDBG FUND (TD) 4308903718 Continued				
25059	10/25/19	KRO05	KROC CENTER- SALVATION ARMY	640.00		15184
25060	10/25/19	PUB04	PSE&G	436.86		15184
25061	10/25/19	REM02	REMINGTON & VERNICK	15,619.71		15184
25062	10/25/19	REN13	C4 RENOVATIONS	5,000.00		15184
25063	10/25/19	WED02	ANDREA LEIGHTON	5,200.00		15184

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	34	0	110,931.83	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	34	0	110,931.83	0.00

CURRENT FUND TD		TD BANK 4308903487				
132662	10/02/19	DOJ02	DOJ/OFFICE OF JUSTICE PROGRAMS	2,034.47		15150
132663	10/04/19	ACC06	ACCURATE LANGUAGE SERVICES	1,620.00		15160
132664	10/04/19	AME01	AMERICAN ASPHALT	1,768.80		15160
132665	10/04/19	AND01	ANDREW VIOLA, ESQ	250.00		15160
132666	10/04/19	AUT01	AUTOMATIC DATA PROCESSING	10,739.24		15160
132667	10/04/19	CCM01	C C M U A	742,977.68		15160
132668	10/04/19	COM35	COMCAST BUSINESS SERVICES --	507.40		15160
132669	10/04/19	CON02	CONTRACTOR SERVICE	912.55		15160
132670	10/04/19	COR36	CORE MECHANICAL, INC.	0.00	10/04/19 VOID	0
132671	10/04/19	COR36	CORE MECHANICAL, INC.	30,267.17		15160
132672	10/04/19	COU11	COURIER POST,THERESA CASALNOVA	54.00		15160
132673	10/04/19	ELL06	LAW OFFICE OF SHELIA ELLINGTON	1,700.00		15160
132674	10/04/19	EMD01	EMDUR METAL PRODUCTS INC	25.00		15160
132675	10/04/19	EPI01	EPICOR SOFTWARE CORP	5,867.60		15160
132676	10/04/19	FON04	FRANKIE FONTANEZ, ESQ	11,666.00	10/09/19 VOID	15160 (Reason: POSITIVE PAY REJECT)
132677	10/04/19	GOO12	TIREHUB, LLC	1,062.78		15160
132678	10/04/19	GRA36	GRAINGER, INC.	181.21		15160
132679	10/04/19	HAR02	HARRY'S PLUMBING L.L.C.	548.30		15160
132680	10/04/19	HUN03	HUNTER TRUCK SALES & SERVICE	1,426.63		15160
132681	10/04/19	IND01	INDEPENDENT ANIMAL CARE SRV	15,250.00		15160
132682	10/04/19	JAY02	JAY'S TIRE SERVICE LLC	0.00	10/04/19 VOID	0
132683	10/04/19	JAY02	JAY'S TIRE SERVICE LLC	2,815.00		15160
132684	10/04/19	LOR01	LORCO PETROLEUM SERVICES	508.75		15160
132685	10/04/19	MAJ02	MAJESTIC OIL CO, INC	28,136.43		15160
132686	10/04/19	MAL02	MALL CHEVROLET INC	872.33		15160
132687	10/04/19	MCC44	HOWARD McCOACH,PC	3,700.95		15160
132688	10/04/19	MCC48	PATRICE MCCARTHY	102.45	10/11/19 VOID	15160 (Reason: Positive pay reject)
132689	10/04/19	MER01	MERCHANTVILLE OVERHEAD	544.00		15160
132690	10/04/19	MER04	MERCHANTVILLE-PENN WATER COMM	1,267.50		15160
132691	10/04/19	MIK03	MIKE'S BETTER SHOES	669.99		15160
132692	10/04/19	NAT02	NAT ALEXANDER COMPANY,INC.	142.03		15160
132693	10/04/19	NAT73	NATURAL PEST CONTROL INC	427.50		15160
132694	10/04/19	NJA06	NEW JERSEY AMERICAN WATER CO	951.73		15160
132695	10/04/19	PAG09	TERESA PAGLIONE	329.76		15160
132696	10/04/19	POS02	POSTMASTER	1,510.00		15160
132697	10/04/19	REG02	REGINE A ERVIN, CCR	797.75		15160
132698	10/04/19	SAR03	SAR	1,615.00		15160
132699	10/04/19	SOU03	SOUTH JERSEY WELDING	649.40		15160
132700	10/04/19	TAY06	TAYLOR COMMUNICATIONS, INC.	5,723.50		15160
132701	10/04/19	VOL01	VOLK AND JAY'S HARDWARE	355.00		15160
132702	10/04/19	WIN01	WINNER FORD	446.38		15160

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued						
132703	10/04/19	XER01	XEROX CORPORATION	1,303.35		15160
132704	10/09/19	FON04	FRANKIE FONTANEZ, ESQ	11,666.00		15161
132705	10/15/19	BEY01	BEYOND REPAIR	919.22		15169
132706	10/15/19	BIF01	BIFF DUNCAN ASSOCIATES, INC.	240.00		15169
132707	10/15/19	BRO81	BROWN & CONNERY LLP	0.00	10/15/19 VOID	0
132708	10/15/19	BRO81	BROWN & CONNERY LLP	13,450.17		15169
132709	10/15/19	BUT04	SHAWN BUTLER	162.00		15169
132710	10/15/19	CAM46	CAMDEN REDEVELOPMENT AGENCY	12,316.00		15169
132711	10/15/19	CCM01	C C M U A	16,052.98		15169
132712	10/15/19	CME01	CME ASSOCIATES	4,094.25		15169
132713	10/15/19	COU01	COURIER POST	1,355.88		15169
132714	10/15/19	COU11	COURIER POST,THERESA CASALNOVA	27.00		15169
132715	10/15/19	DEL08	DELAWARE VALLEY REGIONAL PLAN	11,421.00		15169
132716	10/15/19	DOCUS005	DOCUSAFE RECORDS MGMT	174.82		15169
132717	10/15/19	EMD02	JEROME W EMDUR	568.00		15169
132718	10/15/19	EXE03	EXECUTIVE SECURITY AGENCY LLC	1,912.50		15169
132719	10/15/19	FLE19	KELVIN FLEMING	600.00		15169
132720	10/15/19	FOR36	FORESTRY SUPPLIERS INC	19.60		15169
132721	10/15/19	FRA43	FRANK'S CLEANING SERVICE	250.00		15169
132722	10/15/19	HAR02	HARRY'S PLUMBING L.L.C.	909.50		15169
132723	10/15/19	HOF03	HOFFMAN EQUIPMENT	691.85		15169
132724	10/15/19	HOM01	HOME DEPOT CREDIT SVCS.	2,024.48		15169
132725	10/15/19	HOM15	HOMEWARD BOUND PET ADOPTION	17,416.67		15169
132726	10/15/19	IKO02	RICOH USA, INC	982.59		15169
132727	10/15/19	KIL03	DENNIS G. KILLE	2,055.00		15169
132728	10/15/19	KIN32	KEVIN F. KINCKLE	468.00		15169
132729	10/15/19	KON04	KONICA MINOLTA BUSINESS SOLUTI	1,050.28		15169
132730	10/15/19	MAJ02	MAJESTIC OIL CO, INC	8,754.28		15169
132731	10/15/19	MCG16	CONNIE BENTLEY MCGHEE, ESQ	1,750.00		15169
132732	10/15/19	MER01	MERCHANTVILLE OVERHEAD	455.00		15169
132733	10/15/19	NAF02	NATIONAL ASSOC.OF FIRE	195.00		15169
132734	10/15/19	NGI01	NGINA MATHES	750.00		15169
132735	10/15/19	OGO01	ANTHONY OGOZALEK, JR. ESQ	1,000.00		15169
132736	10/15/19	PEM02	PEMBERTON SUPPLY COMPANY LLC	976.00		15169
132737	10/15/19	PEN07	PENNSAUKEN ANIMAL HOSPITAL	0.00	10/15/19 VOID	0
132738	10/15/19	PEN07	PENNSAUKEN ANIMAL HOSPITAL	4,177.32		15169
132739	10/15/19	RAM30	LESLIE RAMOS	450.00		15169
132740	10/15/19	REP01	REPUBLIC SERVICES	3,080.35		15169
132741	10/15/19	RIV39	RIVERFRONT RECYCLING &	338.63		15169
132742	10/15/19	RUS15	TEJUAN RUSSELL	474.00		15169
132743	10/15/19	SAF07	SAFETY BUS SERVICE	1,800.00		15169
132744	10/15/19	STE50	BRYAN K. STEWART	411.00		15169
132745	10/15/19	TDK01	TDK SYSTEMS GROUP, INC	310.50		15169
132746	10/15/19	VEN06	TARA VENTOLA, ECRA TRESURER	20.00		15169
132747	10/15/19	WBM01	W B MASON CO, INC	0.00	10/15/19 VOID	0
132748	10/15/19	WBM01	W B MASON CO, INC	9,610.44		15169
132749	10/16/19	NJD23	TREASURER STATE OF NEW JERSEY	50.00		15170
132750	10/16/19	PET18	ROODSON PETION	607.50		15170
132751	10/16/19	USP04	U.S. POSTAL SERVICE	50,000.00	10/16/19 VOID	15170 (Reason: should be wire)
132752	10/18/19	ACT07	ACTION UNIFORMS CO LLC	3,130.00		15177
132753	10/18/19	ALL06	ALLEN REPRODUCTION CO.	547.20		15177
132754	10/18/19	AME01	AMERICAN ASPHALT	7,542.86		15177

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487			Continued			
132755	10/18/19	BEY07	BEYER OF MORRISTOWN	1,950.00		15177
132756	10/18/19	BIF01	BIFF DUNCAN ASSOCIATES, INC.	9,748.44		15177
132757	10/18/19	BRA25	EUGENE L BRADLEY JR	585.00		15177
132758	10/18/19	BUT04	SHAWN BUTLER	162.00		15177
132759	10/18/19	CAM01	CAMDEN BAG & PAPER COMPAY	239.70		15177
132760	10/18/19	CAR01	CARTUN HARDWARE	827.06		15177
132761	10/18/19	CIT09	CITY OF CAMDEN PAYROLL	7,066.52		15177
132762	10/18/19	COM35	COMCAST BUSINESS SERVICES --	840.14		15177
132763	10/18/19	COR36	CORE MECHANICAL, INC.	9,865.46		15177
132764	10/18/19	COU01	COURIER POST	625.84		15177
132765	10/18/19	EGG01	SHARON EGGLESTON	55.00		15177
132766	10/18/19	ENV01	ENVIRONMENTAL RESOLUTIONS, INC	7,992.50		15177
132767	10/18/19	FIR37	FIRST STUDENT, INC	1,393.00		15177
132768	10/18/19	GAR02	GARDEN STATE HIGHWAY PRODUCTS	950.00		15177
132769	10/18/19	GAR13	GARDEN STATE MAT RENTAL	262.75		15177
132770	10/18/19	HAI05	HAINESPORT AUTO & TRUCK	1,087.69		15177
132771	10/18/19	HAL12	HALL FIRE RMS, LLC	490.00		15177
132772	10/18/19	HOM01	HOME DEPOT CREDIT SVCS.	13,163.78		15177
132773	10/18/19	INT48	INTEGRITY INTERPRETING LLC	801.06		15177
132774	10/18/19	KON04	KONICA MINOLTA BUSINESS SOLUTI	525.14		15177
132775	10/18/19	MAP03	MAPLE LEAF LAWNCARE, INC	1,500.00		15177
132776	10/18/19	MCC44	HOWARD MCCOACH,PC	3,829.65		15177
132777	10/18/19	MCC48	PATRICE MCCARTHY	102.45		15177
132778	10/18/19	MIK03	MIKE'S BETTER SHOES	200.00		15177
132779	10/18/19	MSD01	INDUSTRIAL HYDRAULICS & RUBBER	1,108.66		15177
132780	10/18/19	NAT73	NATURAL PEST CONTROL INC	0.00	10/18/19 VOID	0
132781	10/18/19	NAT73	NATURAL PEST CONTROL INC	1,010.00		15177
132782	10/18/19	PEM02	PEMBERTON SUPPLY COMPANY LLC	1,000.00		15177
132783	10/18/19	POL01	POLLUTION CONTROL FINANCING	43,681.44		15177
132784	10/18/19	REM02	REMINGTON & VERNICK	412.40		15177
132785	10/18/19	REP01	REPUBLIC SERVICES	1,325.30		15177
132786	10/18/19	RIV39	RIVERFRONT RECYCLING &	1,180.31		15177
132787	10/18/19	ROB12	ROBINSON WASTE DISPOSAL SVS	380.00		15177
132788	10/18/19	TDK01	TDK SYSTEMS GROUP, INC	284.63		15177
132789	10/18/19	TRE08	TREASURER, STATE OF NEW JERSEY	878.00		15177
132790	10/18/19	TRE35	TREASURER,STATE OF NEW JERSEY	81,100.00		15177
132791	10/18/19	USP04	U.S. POSTAL SERVICE	50,000.00	10/18/19 VOID	15177 (Reason: WIRE PAYMENT DONE)
132792	10/18/19	WAS01	WASTE MANAGEMENT OF NEW JERESY	12,621.24		15177
132793	10/18/19	WBM01	W B MASON CO, INC	4,761.21		15177
132794	10/18/19	WIT05	WITMER PUBLIC SAFETY GROUP	555.00		15177
132795	10/18/19	BRO81	BROWN & CONNERY LLP	40,000.00		15178
132796	10/25/19	ACC06	ACCURATE LANGUAGE SERVICES	999.13		15186
132797	10/25/19	AND01	ANDREW VIOLA, ESQ	250.00		15186
132798	10/25/19	CDW01	CDWG	2,369.71		15186
132799	10/25/19	CEU01	CEUNION	95.00		15186
132800	10/25/19	CIV04	CIVICPLUS, LLC	5,425.00		15186
132801	10/25/19	COM35	COMCAST BUSINESS SERVICES --	450.55		15186
132802	10/25/19	CON02	CONTRACTOR SERVICE	62.21		15186
132803	10/25/19	COO65	COOPER UNIVERSITY HOSPITAL	1,173.05		15186
132804	10/25/19	COU11	COURIER POST,THERESA CASALNOVA	54.00		15186
132805	10/25/19	DEL02	DEL VAL POOL MAINTENANCE	3,314.70		15186
132806	10/25/19	DEL25	DELL, INC.	8,584.80		15186

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
CURRENT FUND TD		TD BANK 4308903487	Continued		
132807	10/25/19	DEM07	DEMBO, BROWN & BURNS LLP	4,000.00	15186
132808	10/25/19	EXT02	EXTRA DUTY SOLUTIONS	3,775.35	15186
132809	10/25/19	FED14	FEDEX	55.46	15186
132810	10/25/19	GIB03	KENDALLE W. GIBSON	1,000.00	15186
132811	10/25/19	HAI05	HAINESPORT AUTO & TRUCK	1,686.19	15186
132812	10/25/19	INT48	INTEGRITY INTERPRETING LLC	196.20	15186
132813	10/25/19	JOH03	ANGELA JOHNSTON	19.99	15186
132814	10/25/19	KEN13	JOSEPH J. KENNEY	350.00	15186
132815	10/25/19	LAU01	LAUREL LAWN MOWER SERVICE	1,946.25	15186
132816	10/25/19	MAP03	MAPLE LEAF LAWNCARE, INC	200.00	15186
132817	10/25/19	MCC27	KRISDEN M MCCRINK	1,400.00	15186
132818	10/25/19	MER23	MERCER COUNTY ASSESSOR'S ASSC	150.00	15186
132819	10/25/19	MGL02	MGL PRINTING SOLUTIONS	559.00	15186
132820	10/25/19	NEO04	NEOPOST USA INC./*MAIL FINANCE	5,241.56	15186
132821	10/25/19	NEW45	NEWTOWN OFFICE & COMPUTER SUP	44.72	15186
132822	10/25/19	PAP03	PAPER MART, INC.	2,817.95	15186
132823	10/25/19	REM02	REMINGTON & VERNICK	5,304.00	15186
132824	10/25/19	SHI03	SHI INTERNATIONAL CORP	269.23	15186
132825	10/25/19	WBM01	W B MASON CO, INC	3,928.86	15186

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	154	10	1,327,501.33	111,768.45
Direct Deposit:	0	0	0.00	0.00
Total:	154	10	1,327,501.33	111,768.45

HOME PROJ TD		HOME PROJ-CASH (TD) 4308903643			
13017	10/04/19	CIT01	CITY OF CAMDEN	952.00	15155
13018	10/04/19	CJN01	C.J.N.C., LLC	1,026.00	15155
13019	10/04/19	COO64	COOPER WATERFRONT HOMES, LP	764.00	15155
13020	10/04/19	HER04	JOHANNA HERRERA	84.53	15155
13021	10/04/19	JOH57	BARBARA BELLAMY-JOHNSON	160.62	15155
13022	10/04/19	PIL05	TINA PILIRO	112.31	15155
13023	10/04/19	PUG04	LINDA GAINES PUGH	87.37	15155
13024	10/15/19	CIT09	CITY OF CAMDEN PAYROLL	6,169.96	15165
13025	10/15/19	PTA01	PRESIDENTIAL TITLE AGENCY, INC	15,000.00	15165
13026	10/15/19	SUR09	SURETY TITLE CORPORATION	15,000.00	15165
13027	10/15/19	WBM01	W B MASON CO, INC	216.53	15165
13028	10/18/19	WBM01	W B MASON CO, INC	1,047.64	15173
13029	10/25/19	ACC07	ACCESS ABSTRACT CORPORATION	15,000.00	15183
13030	10/25/19	AIO01	AION FOX RIDGE LLC	839.00	15183
13031	10/25/19	ALE02	ALEXAR PROPERTIES, LLC	880.00	15183
13032	10/25/19	ALP05	ALPINE COURT APARTMENTS	1,015.00	15183
13033	10/25/19	ANT01	ANTIOCH PHASE II	493.00	15183
13034	10/25/19	CED04	CEDAR BROOK NJ, LLC	884.00	15183
13035	10/25/19	CIT01	CITY OF CAMDEN	904.91	15183
13036	10/25/19	CIT09	CITY OF CAMDEN PAYROLL	4,824.39	15183
13037	10/25/19	DAV60	DAVENPORT VILLAGE	532.00	15183
13038	10/25/19	DEL25	DELL, INC.	425.20	15183
13039	10/25/19	FER21	KATHERINE FERGUSON	409.00	15183
13040	10/25/19	GRE54	GRE PARKVIEW URBAN RENEWAL,LLC	2,331.00	15183
13041	10/25/19	HAY03	KATHLEEN HAYNICZ	914.00	15183
13042	10/25/19	HOL49	HOLLYBUSH PRESERVATION	1,002.00	15183
13043	10/25/19	HPA01	HP ALTMAN AUTUMN RIDGE LLC	316.00	15183

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
HOME PROJ TD		HOME PROJ-CASH (TD) 4308903643 Continued				
13044	10/25/19	KOI01	KOINONIA FAMILY LIFE DBA	4,875.00		15183
13045	10/25/19	LAN25	LANDAUS PROPERTY MGMT LLC	489.00		15183
13046	10/25/19	LIN20	LINDENWOLD PH, LP	0.00	10/25/19 VOID	15183 (Reason: COMPUTER ERROR)
13047	10/25/19	REA12	REAL VALUE PARTNERS 3, LLC	938.00		15183
13048	10/25/19	ROB14	ROBERT NICOLEAUL 1052 COLYOR	647.00		15183
13049	10/25/19	SGO01	SGOUROUS REALTY LLC	162.00		15183
13050	10/25/19	SUR09	SURETY TITLE CORPORATION	15,000.00		15183
13051	10/25/19	TAM02	TAMARACK APARTMENTS, LLC	543.00		15183
13052	10/25/19	THE36	THE HEATHERS REALTY, LLC	458.00		15183
13053	10/25/19	TRU17	ANTHONY TRUSTY	532.00		15183

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	36	1	95,034.46	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	36	1	95,034.46	0.00

NEW CEMETRY TD		NEW-CEMETRY TRUST (TD BAN				
724	10/15/19	MOO06	MOORE'S BURIAL SERVICE	1,400.00		15164

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,400.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,400.00	0.00

SEWER UTILITY		CSH-SEWR UTILITY TD 4308903594				
7678	10/04/19	BUC01	BUCHART HORN, INC	15,988.50		15159
7679	10/04/19	MUN38	MUNICIPAL & FINANCE SERVICES	5,975.81		15159
7680	10/15/19	REM02	REMINGTON & VERNICK	2,046.12		15168
7681	10/18/19	CEN03	CENTER FOR FAMILY SERVICES	9,750.00		15176

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	33,760.43	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	33,760.43	0.00

WIRES		WIRES				
20103	10/01/19	CHA17	CHASE MANHATTAN BANK	214,812.50		15151
201013	10/16/19	STA42	STATE OF NEW JERSEY	1,323,065.55		15179
201012	10/21/19	USP04	U.S. POSTAL SERVICE	50,050.00		15180
201026	10/25/19	AME80	AMERICAN WATER SERVICES	1,033,218.02		15189

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	2,621,146.07	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	2,621,146.07	0.00

WORKERS COMP TD		WORKER'S COMP-CASH 4308903510				
71569	10/15/19	WOR14	WORKNET OCCUPATIONAL MEDICINE	0.00	10/15/19 VOID	0
71570	10/15/19	WOR14	WORKNET OCCUPATIONAL MEDICINE	4,188.12		15163

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num

WORKERS COMP TD WORKER'S COMP-CASH 4308903510 Continued

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	1	1	4,188.12	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	1	4,188.12	0.00

Report Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	322	14	5,637,911.28	112,310.45
Direct Deposit:	0	0	0.00	0.00
Total:	322	14	5,637,911.28	112,310.45

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	1,417,718.59	0.00	0.00	1,417,718.59
WATER OPERATING	0-60	539,125.77	0.00	0.00	539,125.77
SEWER OPERATING	0-70	518,102.68	0.00	0.00	518,102.68
	Year Total:	2,474,947.04	0.00	0.00	2,474,947.04
	9-01	174,645.24	0.00	0.00	174,645.24
SEWER OPERATING	9-70	9,750.00	0.00	0.00	9,750.00
	Year Total:	184,395.24	0.00	0.00	184,395.24
	G-17	4,000.00	0.00	0.00	4,000.00
	G-18	525,109.75	0.00	0.00	525,109.75
	G-19	776,431.98	0.00	0.00	776,431.98
	G-BG	99,366.11	0.00	0.00	99,366.11
	G-ES	11,565.72	0.00	0.00	11,565.72
	G-HM	73,039.60	0.00	0.00	73,039.60
	G-HP	75,249.43	0.00	0.00	75,249.43
	Year Total:	1,564,762.59	0.00	0.00	1,564,762.59
	T-31	1,741.37	0.00	0.00	1,741.37
	T-32	30.60	0.00	0.00	30.60
	T-35	1,405,970.44	0.00	0.00	1,405,970.44
	Year Total:	1,407,742.41	0.00	0.00	1,407,742.41
Total Of All Funds:		5,631,847.28	0.00	0.00	5,631,847.28

Project Description	Project No.	Project Total
EMR 365 Kaighn Avenue	14449	240.00
EMR 1484 Ferry Avenue	14450	288.00
EMR Eastern, LLC 201 N. Front	14566	3,600.00
Camden Iron & Metal, Inc.	14567	1,936.00
Total Of All Projects:		6,064.00

C-2

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

PATRICK J. KEATING
FINANCE DIRECTOR
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

RECEIVED
2019 NOV -1 P 3:45
MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Patrick J. Keating, Finance Director

Date: November 1, 2019

Subject: **Payroll Register Summary-Communications for Forthcoming City Council Meeting- November 10, 2019**

Attached please find the Payroll Register Summary for the City of Camden for the pay period of September 29th and October 13&27, 2019 detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

PJK/mdh
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

COMPANY TOTAL	HOURS	EARNINGS		STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
COMPANY CODE						
EXE	.00 REG .00 O/T .00 HOURS 3 .00 HOURS 4	.00 REG 220,694.36 EARNINGS 3 .00 EARNINGS 5	.00 O/T 271,985.45 EARNINGS 4 492,679.81 GROSS	89,088.30 FIT .00 SS 7,143.84 MED 28,238.87 STATE 51.62 SUI/DI	54,059.75 TOTAL DEDUCTIONS	52 Pays ☐ 314,097.43

LDR

EARNINGS ANALYSIS:	348,899.69	B	RETRO	148,257.28	M	ADJUST	4,477.16-	SUS	SUSPN		
STATUTORY DED. ANALYSIS:	28,238.87	56	NJ								
	51.62	56	NJ SUI/DI								
VOLUNTARY DED. ANALYSIS:	50,338.52	P	PENS.	5,000.00	W		733.23-	3	LOAN	118.14-	76 CHILD
	184.35-	77	CHILD	75.25-	78	CHILD	167.80-	79	WAGE$		

© 1999, Automatic Data Processing, Inc.

COMPANY TOTAL	HOURS	EARNINGS		STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
COMPANY CODE						
EXE	5,249.62 REG .00 O/T .00 HOURS 3 1,552.00 HOURS 4	1,263,658.83 REG 54,782.04- EARNINGS 3 1,939.10 EARNINGS 5 50,911.89 O/T 84,187.12 EARNINGS 4 1,345,914.90 GROSS		116,900.06 FIT 39,498.37 SS 18,410.31 MED 44,272.48 STATE 1,218.56 SUI/DI 90.68 LOCAL	1,012,995.01 TOTAL DEDUCTIONS	636 Pays ☐ 112,529.43

LDR

HOURS ANALYSIS:

23.00	10	SUSQUA	1,529.00	15	ST/OT

EARNINGS ANALYSIS:

357.06	A	ACT.ST	37,631.01-	B	RETRO						
66,152.18	15	ST/OT	600.00	OCC	ONCALL	1,104.49-	D	DOCK T	885.50	10	SUSQUA
1,939.10	2TL					172.14-	SUS	SUSPN	317.98	VEH	VEHICL

MEMO ANALYSIS:

811.66	D	DCRPER	2,823.62-	I	G.T.L.	1,286,714.16	P	

STATUTORY DED. ANALYSIS:

44,074.20	56	NJ	198.28	59	PA
1,218.56	56	NJ SUI/DI			
90.68	0104	PHILADELPHIA			

VOLUNTARY DED. ANALYSIS:

135.36	B	BKDCRP	5,409.78	D	ANUTY.	482.20	E	BKPEN	2,823.62	I	C.INS.
524.53	K	BKPEN	70.25	O		65,358.75	P	PENS.	42,990.23	Q	PENS.
3,290.52	S	DCRP	224,887.61	U		61,387.38	V		21,492.00	W	
24,920.38	1	LOAN	30,456.34	3	LOAN	590.21	5	ARRS.	2,930.09	8	PENARR
2,579.71	CO	COLTAX	271.92	13	VALIC	507.68	19	AFLAC	3,011.99	25	AFLAC
259.61	29	AF10MO	269,004.59	31		45,466.71	32		59,142.72	33	
1,209.00	34	PARK	66.00	35	WGFEE	2,500.90	42	L.2578	5,786.52	43	LOC.78
3,289.90	45	CNC.10	2,107.16	51	CR UN	2,760.00	56	HOUSE	91.00	57	P.A.C.
100.00	62	GARN$	1,803.50	68	BANK	252.00	70	BANK	143.00	71	LEVY
50.00	72	LEVY	122.68	73	GARN	10.00	74	GARN	12,381.39	75	CHILD
3,778.68	76	CHILD	727.88	77	CHILD	318.98	78	CHILD	1,628.12	79	WAGE$
1,618.72	ADD	ADD	11,407.63	BN1		75.00	BN2		3,806.93	BN5	
635.00	BN6		18,870.00	BN9		52.36	COL	COLLIF	9,525.88	CPL	COUPLE
30,666.42	FAM	FAMILY	12,221.31	PCH	PARENT	14,561.61	SIN	SINGLE	739.59	VPL	VOLLIF
667.50	45C	CWASTG	1,026.17	45S	CWAFUL						

© 1999, Automatic Data Processing, Inc.

COMPANY TOTAL COMPANY CODE	HOURS	EARNINGS		STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
EXE	5,285.84 REG .00 O/T .00 HOURS 3 1,179.50 HOURS 4	1,264,490.85 REG 810.87 EARNINGS 3 1,939.10 EARNINGS 5	40,264.67 O/T 53,584.75 EARNINGS 4 1,361,090.24 GROSS	123,159.42 FIT 38,889.13 SS 18,626.95 MED 45,748.15 STATE 1,072.89 SUI/DI 90.68 LOCAL	1,010,739.15 TOTAL DEDUCTIONS	660 Pays ☐ 122,763.87

HOURS ANALYSIS:

1,144.00	15 ST/OT	35.50	16 1&1/2		

EARNINGS ANALYSIS:

175.38	A ACT.ST	3,050.65-	D DOCK T	525.00	T AUTO	53,917.61	15 ST/OT
2,017.41	16 1&1/2	600.00	OCC ONCALL	107.11-	SUS SUSPN	317.98	VEH VEHICL
1,939.10	2TL						

MEMO ANALYSIS:

811.66	D DCRPER	2,822.00-	I G.T.L.	1,284,752.66	P

STATUTORY DED. ANALYSIS:

45,549.87	56 NJ	198.28	59 PA
1,072.89	56 NJ SUI/DI		
90.68	0104 PHILADELPHIA		

VOLUNTARY DED. ANALYSIS:

115.55	B BKDCRP	5,419.78	D ANUTY.	482.20	E BKPEN	2,807.28	I C.INS.
524.53	K BKPEN	70.25	O	70,323.48	P PENS.	42,681.81	Q PENS.
3,292.10	S DCRP	219,172.72	U	64,189.16	V	21,517.00	W
24,953.37	1 LOAN	31,390.71	3 LOAN	543.58	8 PENARR	2,579.71	CO COLTAX
271.92	13 VALIC	507.68	19 AFLAC	2,972.93	25 AFLAC	259.61	29 AF10MO
259,529.27	31	46,637.03	32	60,006.02	33	1,209.00	34 PARK
67.00	35 WGFEE	2,500.90	42 L.2578	5,786.52	43 LOC.78	1,852.80	44 BUFF
3,191.49	45 CNC.10	2,136.89	51 CR UN	550.00	53 LPFFA.	2,760.00	56 HOUSE
91.00	57 P.A.C.	100.00	62 GARN$	6,311.73	66	1,803.50	68 BANK
252.00	70 BANK	143.00	71 LEVY	50.00	72 LEVY	115.73	73 GARN
10.00	74 GARN	12,381.39	75 CHILD	3,688.06	76 CHILD	594.60	77 CHILD
258.40	78 CHILD	1,505.51	79 WAGE$	1,618.72	ADD ADD	9,163.38	BN1
75.00	BN2	2,981.77	BN5	635.00	BN6	18,847.29	BN9
52.36	COL COLLIF	9,432.91	CPL COUPLE	30,878.59	FAM FAMILY	5.00	LSW LSTCRD
12,221.31	PCH PARENT	14,677.81	SIN SINGLE	739.59	VPL VOLLIF	660.00	45C CWASTG
1,143.21	45S CWAFUL						

© 1999, Automatic Data Processing, Inc.

COMPANY TOTAL / COMPANY CODE	HOURS	EARNINGS		STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
EXE	5,191.34 REG	1,264,062.47 REG	27,692.56 O/T	121,690.44 FIT	991,334.09 TOTAL DEDUCTIONS	605 Pays ☐
	.00 O/T	632.51 EARNINGS 3	44,885.63 EARNINGS 4	37,617.50 SS		123,800.22
	.00 HOURS 3	1,939.10 EARNINGS 5	1,339,212.27 GROSS	18,303.79 MED		
	1,006.00 HOURS 4			45,419.21 STATE		
				956.34 SUI/DI		
				90.68 LOCAL		

LDR

HOURS ANALYSIS:	1,006.00	15	ST/OT								
EARNINGS ANALYSIS:	1,606.02	A	ACT.ST	1,725.07-	D	DOCK T	45,004.68	15	ST/OT	600.00	OCC ONCALL
	285.47-	SUS	SUSPN	317.98	VEH	VEHICL	1,939.10	2TL			
MEMO ANALYSIS:	811.66	D	DCRPER	2,884.88-	I	G.T.L.	1,299,407.88	P			
STATUTORY DED. ANALYSIS:	45,220.93	56	NJ	198.28	59	PA					
	956.34	56	NJ SUI/DI								
	90.68	0104	PHILADELPHIA								
VOLUNTARY DED. ANALYSIS:	115.54	B	BKDCRP	5,279.78	D	ANUTY.	482.20	E	BKPEN	2,884.88	I C.INS.
	1,311.41	K	BKPEN	70.25	O		69,852.50	P	PENS.	43,909.50	Q PENS.
	3,206.68	S	DCRP	211,986.48	U		61,913.38	V		21,317.00	W
	24,543.55	1	LOAN	32,390.20	3	LOAN	590.21	5	ARRS.	247.03	6 INS AR
	2,930.09	8	PENARR	2,579.71	CO	COLTAX	271.92	13	VALIC	507.68	19 AFLAC
	2,977.08	25	AFLAC	256.15	29	AF10MO	258,373.17	31		42,305.82	32
	56,861.90	33		1,178.00	34	PARK	67.00	35	WGFEE	2,500.90	42 L.2578
	5,786.52	43	LOC.78	3,216.70	45	CNC.10	2,136.89	51	CR UN	2,760.00	56 HOUSE
	90.00	57	P.A.C.	100.00	62	GARN$	1,803.50	68	BANK	252.00	70 BANK
	50.00	71	LEVY	50.00	72	LEVY	138.17	73	GARN	20.00	74 GARN
	12,515.45	75	CHILD	3,720.32	76	CHILD	685.46	77	CHILD	288.18	78 CHILD
	1,613.60	79	WAGE$	1,628.83	ADD	ADD	10,722.80	BN1		75.00	BN2
	2,957.37	BN5		635.00	BN6		18,981.29	BN9		52.36	COL COLLIF
	9,525.88	CPL	COUPLE	30,995.32	FAM	FAMILY	12,529.94	PCH	PARENT	14,565.70	SIN SINGLE
	739.59	VPL	VOLLIF	645.00	45C	CWASTG	1,143.21	45S	CWAFUL		

© 1999, Automatic Data Processing, Inc.

Old Business

081

COLEMAN
08/06/19

RESOLUTION REDISTRICTING NON-PROFITS AND OTHER COMMUNITY DEVELOPMENT CORPORATIONS (CDCS) FROM ENCROACHING ON NEIGHBORHOODS WITH FUNCTIONING CDCS

WHEREAS, this City Council is supportive of functioning Community Development Corporation (CDCs); and

WHEREAS, this City Council is aware of the benefit that functioning non-profits and CDCs bring to the City of Camden; and

WHEREAS, this City Council is aware of the boundaries and disputes arising in neighborhoods where functioning CDCs are located and working hard to provide the necessary social and economic services needed to develop those areas; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that all non-profits and other CDCs are restricted from submitting neighborhood plans or redevelopment plans to the Zoning Board, Redevelopment Agency or any City, County, State or Federal Agency without first securing a board resolution or the expressed written consent from the CDC functioning within that area.

BE IT RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt therefor to veto this Resolution. All notices of the veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 6, 2019

The above has been reviewed
and approved as to form

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President of City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Revised 06-2

MBS:yrh
08/13/19

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SOLICIT BIDS FOR THE PURCHASE OF VARIOUS TAX SALE CERTIFICATES FOR LESS THAN FACE VALUE

WHEREAS, the City of Camden is the holder of hundreds of tax liens, where the amount to redeem the lien far exceeds the fair market value of the property encumbered by the lien making it unlikely the lien will ever be redeemed and returned to the tax roll; and

WHEREAS, N.J.S.A. 54:5-114.2 authorizes City Council to accept bids for the purchase of tax sale certificates for amounts less than the full amount to redeem; and

WHEREAS, the Tax Collector is requesting authorization to solicit bids for the purchase of the tax sale certificates listed in Exhibit A for less than the total amount due, together with interest and cost on the certificates, but not less than the minimum bids set forth in Exhibit A; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to solicit bids for the purchase of the tax sale certificates listed in Exhibit A hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: August 13, 2019

On Motion of: _____

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY of CAMDEN, NEW JERSEY

OFFICE of the CITY ATTORNEY

MICHELLE BANKS-SPEARMAN

City Attorney

MEMORANDUM

TO:	Norma Ruiz, Office of City Council/Municipal Clerk w/enc.
CC:	Jason Asuncion, Business Administrator, w/enc.
	Louis Pastoriza, Municipal Clerk, w/enc. ✓
FROM:	Michelle Banks-Spearman, City Attorney MBS
DATE:	October 28, 2019
RE:	**Old Business #2 "Resolution Authorizing the City of Camden to Solicit Bids for the Purchase of Various Tax Sale Certificates for less than Face Value"**

The above referenced resolution was tabled at the August 13, 2019 City Council Meeting. The Administration would like to remove the above referenced resolution from the table at the November City Council Meeting. Attached please find seven (7) copies of the revised Exhibit A. Please see that City Council Members receive copies of the revised Exhibit. Thank you.

RECEIVED
2019 OCT 28 A 11: 20
MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

EXHIBIT A

	Property Address	Block	Lot	Dimensions	Lot/Property	Property Owner	Tax Sale Certificate #	Amount of Tax Lien	Minimum Bid	Census Tract
1	1015 South 4th Street	246	105	15 x 47	Property	Mary Ann and Jose Cruz	10-02343	$ 10,250.62	$ 5,000.00	6004
2	1017 South 4th Street	246	106	16 x 47	Property	Vernice Seymour	980191	$ 64,122.64	$ 5,000.00	6004
3	324 Liberty Street	276	116	15 x 100	Property	Gloria & Hector Rivera	30408	$ 174,734.29	$ 5,000.00	6004
4	909 South 5th Street	305	51	31 x 81	Lot	Trust of Alvin C. Laws	25852	$ 87,909.40	$ 2,000.00	6004
5	616 Spruce Street	310	7	19 x 93	Lot	Stacy Davis	000-184	$ 42,476.05	$ 1,500.00	6004
6	510 Walnut Street	317	30	16 x 94	Lot	Annie Melton	34941	$ 74,341.25	$ 1,500.00	6004
7	560 Walnut Street	321	10	12 x 95	Lot	Lottie E. Carstarphen	10358	$ 2,314.54	$ 1,500.00	6004
8	408 Kaighn Avenue	333	30	15 x 98	Lot	Ralph Spencer	95-209	$ 4,837.35	$ 1,500.00	6004
9	406 Kaighn Avenue	333	31	20 x 98	Lot	Ralph Spencer	95-210	$ 5,879.51	$ 1,500.00	6004
10	402 Kaighn Avenue	333	32	20 x 98	Lot	Ralph Spencer	95-211	$ 5,879.51	$ 1,500.00	6004
11	430 Liberty Street	335	91	42 x 98	Lot	Alsuna V. Millington	09-0365	$ 4,242.68	$ 1,500.00	6004
12	428 Liberty Street	335	92	20 x 98	Lot	Alsuna V. Millington	09-0366	$ 2,633.07	$ 1,500.00	6004
13	SE Liberty & 4th Streets	335	95	180 x 98	Lot	Penn Fish Company, Inc.	12-03061	$ 21,359.55	$ 5,000.00	6004
14	1411-1415 Broadway	341	9	35 x 100	Lot	A. & M. Greenwood	27848	$ 196,030.29	$ 1,500.00	6004
15	416 Mechanic Street	341	51	15 x 96	Lot	Hilda Copeland	020130	$ 17,468.07	$ 1,500.00	6004
16	1405 Broadway	341	74	15 x 82	Lot	Blanche & Nathan Maron	89-278	$ 14,645.48	$ 5,000.00	6004
17	1400 Broadway	345	37	16 x 70	Property	Alcynthia Lucona	10-02451	$ 62,759.70	$ 5,000.00	6004
18	773 Mt. Vernon Street	382	55	12 x 100	Property	Kelly Cass	16-00420	$ 34,731.70	$ 5,000.00	6004
19	NS Everett 225' E. 8th St.	419	41	40 x 98	Lot	Shirley M. Allen	88-419	$ 12,313.42	$ 2,500.00	6016
20	1499 South 9th Street	419	65	100 x 80	Property	Shirley M. Allen	89-388	$ 215,709.06	$ 12,000.00	6016
21	SS Everett 227 East 9th St.	426	1	80 x 73	Lot	Cajetan O. Onuoha	960410	$ 20,511.66	$ 2,500.00	6016
22	NS Morton 110 E 9th Street	430	39	20 x 73	Lot	Bruno J. Wilinski	26818	$ 10,095.64	$ 3,000.00	6016
23	1653 Mt. Ephraim Avenue	453	43	17 x 85	Property	Barry C. Wilkins	10620	$ 82,494.36	$ 5,000.00	6016
24	1913 Kossuth Street	545	15	20 x 100	Property	Elaine & Ricky Johnson	980707	$ 16,269.41	$ 5,000.00	6017
25	1915 Kossuth Street	545	16	20 x 100	Property	Audrey J. Grant	000-450	$ 64,978.28	$ 5,000.00	6017
26	2410 South 12th Street	629	5	25 x 95	Property	The Estate of James Gillins	11-01090	$ 22,676.82	$ 12,500.00	6019
27	2437 Wainwright Street	630	82	20 x 95	Property	Leora Fortune	000-512	$ 114,009.43	$ 5,000.00	6019
28	2426 Wainwright Street	631	98	20 x 95	Property	Judson & Victoria Brodie	10767	$ 81,277.21	$ 5,000.00	6019
29	3064 Kearsarge Road	680	5	18 x 78	Property	Dean Gladden	12-03274	$ 20,799.00	$ 8,500.00	6020
30	3062 Kearsarge Road	680	6	31 x 90	Property	Donna Wagner	11-01315	$ 32,047.40	$ 9,500.00	6020
31	544 Erie Street	751	103	14 x 72	Lot	Cecil & Lois Brown	90-891	$ 103,995.90	$ 2,000.00	6008
32	817 Grant Street	765	26	14 x 65	Lot	Rosa TR Mendoza	37188	$ 16,996.46	$ 2,000.00	6008
33	819 Grant Street	765	27	13 x 65	Lot	Emerita Pellot	37189	$ 12,735.55	$ 1,500.00	6008
34	821 Grant Street	765	28	13 x 65	Lot	Yolanda Talavera	34164	$ 14,630.02	$ 1,500.00	6008
35	424 Vine Street	774	20	14 x 73	Lot	SONRON Corp.	10-02971	$ 2,683.30	$ 1,500.00	6008
36	600 State Street	778	1	18 x 121	Property	Luis Rivera	90-957	$ 151,564.74	$ 5,000.00	6008
37	928 Vine Street	799	31	14 x 72	Property	Librado Nieves	93-670	$ 161,129.93	$ 5,000.00	6008
38	935 Cedar Street	799	55	14 x 67	Lot	Althea Purnell & Leon Albert Jiles	941379	$ 42,241.49	$ 1,500.00	6008

EXHIBIT A

39	513 North 9th Street	802	97	14 x 62	Property	Sharon and Frankie Dukes	941395	$	88,967.40	$ 5,000.00	6008
40	1216 North 21st Street	828	85	14 x 92	Lot	Randolph Wilson	93-707	$	159,531.22	$ 2,000.00	6009
41	1232 North 25th Street	836	29	20 x 100	Lot	W. C. Seeds	38511	$	96,308.65	$ 1,500.00	6009
42	1229 North 26th Street	836	44	20 x 100	Lot	Edelfronso Garcia Correa	960959	$	55,015.09	$ 2,000.00	6009
43	1021 North 21st Street	850	57	20 x 100	Lot	James Ryan	981395	$	123,200.37	$ 1,500.00	6009
44	2735 Buren Avenue	881	2	440 x 80	Lot	UNDERWATER TECHNICS INC	981489	$	413,386.12	$ 125,000.00	6010
45	NS Tyler 220 East 28th St.	901	29	20 x 100	Lot	Janet Dimattia	7A-91384	$	7,341.20	$ 1,200.00	6010
46	1036 North 32nd Street	925	62	37 x 100	Property	Marie Worrel	11-02090	$	27,391.85	$ 5,000.00	6010
47	ES N. 27th St. 40 S. Lincoln	931	3	20 x 100	Lot	Jimmy Allen	36364	$	14,744.68	$ 2,500.00	6010
48	220 North 37th Street	1031	12	30 x 200	Property	First Bank of Chicago	911040	$	173,309.69	$ 5,000.00	6011.02
49	111 South 35th Street	1063	43	22 x 100	Property	Dorothy and Kermitt Britton	33738	$	183,973.28	$ 5,000.00	6012
50	3044 Waldorf Avenue	1077	27	14 x 98	Property	Albert W. Bolinger	14-02032	$	7,794.56	$ 5,000.00	6012
51	209 South 34th Street	1086	76	40 x 100	Property	George White, Jr.	13-02219	$	12,171.05	$ 5,200.00	6012
52	2733 Saunders Street	1092	69	80 x 199	Property	Tele Coll Company	38026	$	396,477.74	$ 10,000.00	6011.01
53	2622 Saunders Street	1154	26	26 x 86	Property	Frances Aviles	951306	$	167,565.04	$ 7,000.00	6011.01
54	1519 Wildwood Avenue	1269	27	28 x 81	Property	Edna Mae Satterfield	931273	$	130,542.32	$ 7,500.00	6014
55	1251 Empire Street	1273	74	21 x 93	Lot	Joseph Baker	08-2371	$	4,840.62	$ 1,500.00	6014
56	1468 Belleview Avenue	1275	57	25 x 100	Property	Perry Jenkins	891349	$	245,388.26	$ 11,000.00	6014
57	1466 Belleview Avenue	1275	101	22 x 100	Lot	J. E. Wiggins	942553	$	100,052.40	$ 4,000.00	6014
58	1477 Bradley Avenue	1276	34	28 x 100	Property	Estate of Olive Purnell	16-02470	$	9,753.84	$ 5,000.00	6014
59	1433 Bradley Avenue	1276	54	18 x 100	Property	Franklin O'Neal	13-0742	$	19,421.98	$ 5,000.00	6014
60	1483 Greenwood Avenue	1281	36	21 x 90	Property	Cascade Investment Group;%M For	12-03877	$	24,053.41	$ 8,000.00	6014
61	1981 Park Boulevard	1282	148	15 x 102	Property	Jean A. Mallory	972049	$	175,337.72	$ 5,500.00	6014
62	1355 Park Boulevard	1284	3	15 x 100	Property	Rodney Bush-Rowland	10-03592	$	30,602.12	$ 5,000.00	6014
63	1063 Langham Avenue	1284	68	14 x 100	Property	Estate of Margret Miller	15-02504	$	10,628.44	$ 5000.00	6014
64	1160 Haddon Avenue	1289	21	17 x 93	Property	Estate of Catherine Jackson	11-03458	$	42,693.97	$ 25,000.00	6014
65	1174 Haddon Avenue	1289	28	14 x 94	Property	Highland Associates Group, LLC	11-03461	$	30,842.32	$ 5,000.00	6014
66	1367 Kenwood Avenue	1293	92	26 x 96	Property	Barbara A. Riggs	11-03504	$	48,269.46	$ 6,500.00	6014
67	1385 Kenwood Avenue	1293	94	18 x 96	Lot	James Mangum	911511	$	129,229.56	$ 1,800.00	6014
68	1337 Princess Avenue	1294	55	17 x 76	Property	Troy A. Waters	881695	$	139,275.53	$ 5,000.00	6014
69	1125-1127 Haddon Avenue	1313	96	55 x 200	Property	Islamic Study Center	983160	$	61,683.41	$ 6,500.00	6002

EXHIBIT A/Parcels removed that are in the Opportunity Zone

	Property Address	Block	Lot	Dimensions	Lot/Property	Property Owner	Tax Sale Certificate #	Amount of Tax Lien	Minimum Bid	Census Tract
1	310 Berkley Street	158	1	14 x 100	Property	John A. Scott	11-00179	$ 29,780.87	$ 5,000.00	[illegible]
2	312 Berkley Street	158	2	14 x 100	Property	Manuel Mercado	14-00136	$ 12,380.60	$ 5,000.00	[illegible]
3	501 South 4th Street	158	13	16 x 81	Lot	Alfonso Mercado	35285	$ 26,900.22	$ 3,000.00	[illegible]
4	507 South 4th Street	158	17	17 x 87	Property	Dorethea Lowe	11-00180	$ 28,194.51	$ 5,000.00	[illegible]
5	511 South 4th Street	158	19	16 x 81	Property	Edwin D. Torres	36458	$ 17,445.18	$ 5,000.00	[illegible]
6	317 Clinton Street	159	32	14 x 100	Property	Mervin L. Ragsdale, Jr.	09-00138	$ 37,810.44	$ 5,000.00	[illegible]
7	515 South 4th Street	159	45	15 x 70	Property	Patria N. & Joseph Parello	09-00139	$ 28,823.49	$ 5,000.00	[illegible]
8	345 Clinton Street	159	48	14 x 58	Property	Lanning Square West Partnership, LP	990140	$ 127,478.10	$ 5,000.00	[illegible]
9	534 South 3rd Street	161	3	14 x 70	Property	Tinesha D. Patal	11-00186	$ 21,408.69	$ 5,000.00	[illegible]
10	310 Clinton Street	161	8	14 x 100	Property	Blanca Figueroa	09-00142	$ 48,411.71	$ 5,000.00	[illegible]
11	320 Clinton Street	161	13	14 x 100	Property	Maria Rodriguez	94-184	$ 32,359.92	$ 5,000.00	[illegible]
12	334 Clinton Street	161	20	14 x 100	Property	Carmen M. Torres	95-64	$ 70,860.55	$ 5,000.00	[illegible]
13	344 Clinton Street	161	25	14 x 68	Property	Nicholas & Emerita Santos	11-00188	$ 17,531.47	$ 5,000.00	[illegible]
14	312 Clinton Street	161	74	14 x 100	Lot	Timothy A. Robinson	980112	$ 101,493.63	$ 5,000.00	[illegible]
15	339 Royden Street	163	40	13 x 51	Lot	Jimmy Allen	36096	$ 6,140.88	$ 5,001.00	[illegible]
16	337 Royden Street	163	41	13 x 51	Property	Lanning Square West Partnership, LP	0000-71	$ 122,879.49	$ 5,000.00	[illegible]
17	327 Royden Street	163	46	13 x 51	Property	Lanning Square West Partnership, LP	0000-73	$ 91,010.45	$ 5,000.00	[illegible]
18	307 Royden Street	163	50	14 x 60	Property	Lanning Square West Partnership, LP	990144	$ 33,281.24	$ 5,000.00	[illegible]
19	556 South 3rd Street	163	51	15 x 69	Lot	Carmen L. & Angel Rosario	95-70	$ 46,282.64	$ 5,001.00	[illegible]
20	317 Royden Street	163	69	14 x 52	Lot	Maria Rodriguez	91-90	$ 57,090.92	$ 5,001.00	[illegible]
21	321 Royden Street	163	71	13 x 52	Lot	Stanley Rodriguez	10118	$ 25,482.94	$ 3,000.00	[illegible]
22	323 Royden Street	163	72	13 x 52	Property	Wanda Mercado	0000-74	$ 69,498.64	$ 5,000.00	[illegible]
23	418 Stevens Street	178	8	20 x 100	Property	Pamela R. & Ernest T. Hagans	980124	$ 115,034.38	$ 5,000.00	[illegible]
24	411 Beckett Street	201	23	15 x 88	Property	Michael Cosby	95-96	$ 31,760.86	$ 10,000.00	[illegible]
25	545 West Street	203	48	12 x 58	Lot	Jun Liao	97019	$ 73,455.25	$ 2,100.00	[illegible]
26	622 West Street	209	99	19 x 66	Property	Joseph & Mary Marini	90-222	$ 7,586.31	$ 5,000.00	[illegible]
27	1443 South 4th Street	279	81	13 x 72	Property	Bergen Square Community Dev.	11-00366	$ 136,777.09	$ 5,000.00	[illegible]
28	1451 South 4th Street	282	85	19 x 58	Property	Bergen Square Community Dev.	10-02364	$ 22,649.22	$ 5,000.00	[illegible]
29	612 Line Street	291	6	14 x 64	Property	Father & Son Real Estate Inv.	11-00390	$ 16,956.03	$ 5,000.00	[illegible]
30	1440 South 4th Street	342	109	13 x 89	Property	Shadow Realty	13-00455	$ 10,424.41	$ 5,000.00	[illegible]
31	818 Kaighn Avenue	406	53	15 x 80	Property	Samuel and Gwendolyn Tunsil	970344	$ 79,190.38	$ 5,100.00	[illegible]
32	1421 South 9th Street	413	16	13 x 80	Property	Dorethea Smith	09-00563	$ 21,999.67	$ 5,000.00	[illegible]
33	1401 South 10th Street	414	40	13 x 63	Property	Jessie Dantzler	990438	$ 105,311.09	$ 10,000.00	[illegible]
34	1705 Broadway	474	10	17 x 100	Lot	Kiwoon and Soon Kil Kang	90-545	$ 30,619.50	$ 2,500.00	[illegible]
35	1710 Broadway	475	6	20 x 100	Lot	Julio Laboy	33887	$ 24,191.44	$ 1,500.00	[illegible]
36	1712 Broadway	475	7	20 x 100	Lot	Julio Laboy	36735	$ 109,007.56	$ 1,500.00	[illegible]
37	219 South 27th Street	1179	16	40 x 100	Lot	Karen Or	982532	$ 26,961.91	$ 10,000.00	[illegible]
38	1988 Cooper Street	1191	15	20 x 90	Property	Albert C. Kauffman	951388	$ 85,952.71	$ 10,000.00	[illegible]
39	629 Raritan Street	1252	122	40 x 81	Property	Robert B. Davis	32793	$ 61,585.26	$ 8,000.00	[illegible]
40	590 Pfeiffer Street	1254	141	25 x 95	Lot	Tomica Sherrell Morales	00-1909	$ 131,878.13	$ 5,000.00	[illegible]

EXHIBIT A/Parcels removed that are in the Opportunity Zone

41	397 Marlton Avenue	1256	87	26 x 100	Property	Clifford Bell	91730	$	109,052.56	$ 5,000.00	[redacted]
42	1187 Sycamore Street	1309	116	40 x 100	Property	Estate of Nadie Hollimon	00-2179	$	49,126.43	$ 5,000.00	[redacted]
43	1134 Kaighn Avenue	1315	12	20 x 100	Property	Leonard G. Dennis	10-03730	$	23,847.81	$ 7,500.00	[redacted]
44	1264 Liberty Street	1322	50	20 x 100	Property	Cheryl S. Patterson	881769	$	57,516.74	$ 5,000.00	[redacted]
45	1270 Liberty Street	1322	53	20 x 100	Property	Pascale Pardel & Andrew Brave	14-02824	$	15,338.54	$ 5,000.00	[redacted]
46	1235 Jackson Street	1355	97	13 x 100	Lot	Richardo Colman,	881880	$	117,403.75	$ 1,500.00	[redacted]
47	1231 Carl Miller Boulevard	1361	31	13 x 100	Property	ADM OF VET AFFAIRS	1204180	$	10,000.00	$ 5,000.00	[redacted]
48	1224 Carl Miller Boulevard	1363	57	15 x 100	Property	Misael Sanchez	0-11548	$	57,655.39	$ 5,000.00	[redacted]
49	1216 Browning Street	1371	4	60 x 72	Property	Dorothy R. Blount	951923	$	170,227.64	$ 10,000.00	[redacted]
50	1250 Browning Street	1371	30	14 x 65	Property	Char Scott	881948	$	193,000.00	$ 8,500.00	[redacted]
51	1222 Browning Street	1371	43	15 x 65	Property	Reidar Augestad	951928	$	110,000.00	$ 8,500.00	[redacted]
52	1300 Decatur Street	1373	32	80 x 100	Property	Ashante Johnson	11-04074	$	27,454.81	$ 8,000.00	[redacted]
53	436 South 6th Street	1408	46	16 x 76	Property	Robert J. Carrelore	983646	$	71,503.99	$ 5,000.00	[redacted]
54	551 Roberts Street	1417	24	14 x 48	Property	Doris Adams	09-03556	$	32,656.95	$ 5,000.00	[redacted]
55	1744 South 6th Street	477.01	5	20 x 100	Property	Vivian Irvin	31416	$	111,242.44	$ 5,000.00	[redacted]

MBS:dh
09-10-19

05-3

RESOLUTION AUTHORIZING THE INSTALLATION OF SEVEN (7) NEW STREETLIGHTS

WHEREAS, the City of Camden has committed to take responsibility and hereby accepts Seven (7) Street Lights to be installed as part of the G.H. Bass Comprehensive Recovery Center known as 508 Atlantic Avenue; and

WHEREAS, at the completion of the project the lights are to be part of the City's Non Metered Street Lighting Program; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City to authorize the installation of the new street lighting improvements to the Camden City Utility Promenade Project; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officials are hereby authorized to accept the Street Lights.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 10, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

06-4

MBS:dh
09-10-19

ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN PARCELS OF LAND IN THE CITY OF CAMDEN BY EMINENT DOMAIN FOR THE PURPOSE OF CONSTRUCTION OF A SCHOOL

WHEREAS, there is located within the City of Camden certain real property located and described as set below:

Block/Lot	Address
955/6	ES Lois 100 S Hayes Ave
955/9	ES Lois 160 S Hayes
955/10	ES Lois 180 S Hayes Ave
955/16	ES Lois Av 300 S Hayes

; and

WHEREAS, this Council finds that there is a substantial need to provide early childhood education in the Cramer Hill Neighborhood of the municipality; and

WHEREAS, N.J.S.A 40A:12-3 provides authority for the City of Camden to acquire property through eminent domain which the City of Camden has determined necessary for a municipal public use; and

WHEREAS, the City of Camden desires to acquire the properties described above through the use of eminent domain; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION I. The acquisition by the City of Camden of properties listed above is determined to be in furtherance of the purposes of N.J.S.A. 40A:12-3 is hereby authorized pursuant to N.J.S.A. 40A:12-3 as necessary and useful for the construction of an early education center.

SECTION II. The Mayor of the City of Camden or his designees are hereby authorized and instructed to negotiate in good faith with the owner of the aforementioned properties to seek the voluntary acquisition of these properties for their market value.

SECTION III. In the event that such negotiations are not successful, the Mayor of the City of Camden or his designees are hereby authorized and instructed to take such actions as may be necessary to acquire the aforementioned properties through the exercise of eminent domain as permitted by law.

SECTION IV.The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.

SECTION V. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION VI. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance.

Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 10, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Ordinances 1st Reading

0-1

11-12-19

AN ORDINANCE AUTHORIZING FURTHER AMENDING AND SUPPLIMENTING THE CODE OF THE CITY OF CAMDEN

WHEREAS, on October 8,2019, this Council did adopt an Ordinance adopting a recodification and revision of the ordinances of the City of Camden and;

WHEREAS, certain revisions and corrections to this revised Code are appropriate; NOW THEREFORE

BE IT ORDAINED by the City Council of the City of Camden as follows:

All reference herein to the "Code' or parts thereof including all numerical designations shall be deemed to apply to the version of the Code of City of Camden approved by this Council on October 8, 2019;

SECTION 1. Chapter 1 of this Code shall be amended by adding the following Article III to that Chapter as follows: "All provisions of this Code which attribute or assign certain functions , status and duties to persons of a particular gender shall be construed as applying to both genders unless the context of the provision clearly requires that the provision shall only apply to a single gender."

SECTION 2. In Chapter 352 of this Code, the use of the terms "master, mistress and servant' appearing in §352-A shall be changed to "employer and employee";

SECTION 3. The reference in §7-12A to Title 1 of the New Jersey Statutes shall be amended to TITLE 19;

SECTION 4. §7-16 is amended as follows; ' The administrative, functions, powers and duties of and duties of the City other than those vested in the Office of the Municipal Clerk and the Tax Assessor, are allocated and assigned among and within departments established or constituted by this chapter as follows:

(1) Department of Administration
(2) Department of Finance
(3) Department of Planning and Community Development
(4) Department of Public works
(5) Department of Community Services
(6) The Police Department
(7) The Fire Department
(8) The Department of Law
(9) Department of Code Enforcement

SECTION 5. §7-60 E and K are deleted.

SECTION 6. All refences in in this Code to the "Director of Environmental Affairs" or the" Director of Engineering" shall be construed to pertain to the Director of Public Works;

SECTION 7. The Title of Article VII shall be changed from" Office of the City Attorney "to "The Law Department". § 7-28 shall be amended to read "there shall be a Law Department the head of which shall be the City Attorney, who shall generally control, supervise and be responsible for the operation of the Department of Law. He/She shall be appointed pursuant to the charter and shall receive such compensation as shall be provided by ordinance;

SECTION 8. §14-9 is amended to change "Office of the City Attorney" to "The Law Department.";

SECTION 9. §110 -1 is amended to add the following:" Police Services in the City of Camden shall be provided by the Metro Division of Camden County Police Department pursuant to the terms and conditions of a Police Service Agreement between the City of Camden and the County of Camden and any renewal, revision or extension of said agreement. The provisions of this Chapter 110 of this Code shall be suspended while this Police Service Agreement or any extension thereof is in effect but said provisions are specifically saved from appeal. While said agreement is in effect, those provisions of the Camden Code which. Refer to the "Chief of Police" shall be construed to refer to the Chief of Police of the Camden County Police Metro Division Metro Division. References in the Camden Code to the "Police Department' or to §α§§the "Division of Police' shall be deemed to refer to the Camden County police Metro Division.

SECTION 10. Chapter 38 of the Code (the Municipal Court) shall be amended to delete the reference to N.J.S.A 2A:8-1 in §.38-1 and shall and substitute N.J.S.A,2B:12-1 et seq. for that reference; §38-7 shall be replaced as follows: " § 38-7 Appointment of and Duties of the Municipal Court Director, Administrator and the Deputy Municipal Court Administrator

A. There shall be a Municipal Court Director who, under the direction of the Chief Municipal Court Judge, plans, organizes and directs all phases of the operation of the Municipal Court;
B. The Municipal Court Director shall be assisted by a Municipal Court Administrator and a deputy Municipal pal Court Administrator who, subject to the direction and supervision of the Municipal Court Director shall perform those functions and duties assigned to their positions by N.J.S.A. 2B:12-1 et seq and the Rules Governing the Courts of the State of New Jersey;
C. The Municipal Court Director, the Court, Municipal Court Administrator and the Deputy Municipal Court Administrator shall be selected and appointed pursuant to the procedures set forth in R. 1:34-3 of the Rules Governing the Courts of the State of New Jersey; and.
D. The references to the Court Clerk in 38-7 and 8 are deleted and replaced with refences to the Municipal Court Director, the Municipal Court Administrator and the Deputy Municipal Court Administrator. §38-9 and 10 are deleted.

SECTION 11. The Zoning Officer Enforcement Officer identified in § 7-59 and §870-18 shall be selected and assigned by the Director of the Department of Planning and Development under the supervision of the director of that Department;

SECTION 12. There shall be a Bureau of Vital Statistics headed by the Registrar of Vital Statistics for the City of Camden. The Municipal Clerk shall, in addition to the Clerk's other duties, shall serve as the Registrar of Vital Statistics for the City of Camden. As directed by N.J.S.A.28:8-13, the Clerk's term of office as registrar of Vital Statistics shall be concurrent to the Clerk's term of office as Municipal Clerk. The Bureau shall maintain and administer all records and statistics, including births, deaths and marriages, in accordance with state law and shall receive applications for and issue marriage licenses or any license which it is empowered to do under law.

SECTION 13. §177-shall be is amended to delete the references to the City Clerk and to substitute therefore the Department of Code Enforcement Bureau of Licenses and Inspections;

SECTION 14. §181-12 is deleted;

SECTION 15. §232-7 of this Code shall be deleted and replaced by the following: Subject to the direction of the Director of the Camden County Health Department, the provisions of this article shall be enforced by the agents and employees of said Department;

SECTION 16. §240-3 the height for street numbers is amended from 3 inched to 4 inches;

SECTION 17. §270-1A is amended to delete "Bureau of the Construction Code Official, Department of Housing and Community Development" and replace it with "Bureau of the Construction Code Official of the Department of Code Enforcement."

SECTION 18. Where the term "Construction Official' appears in §270-1,2,7 and 8 it shall be replaced by the term "Construction Code Official."

SECTION 19. In §272-2 the term "Director of Recreation' shall be replaced by Supervisor of Recreation."

SECTION 20. In §282-2 The term "OPERATOR" is deleted from the definitions appearing in Chapter 282 of the Code.

SECTION 21. §341-2 is amended to provide "It shall be unlawful 'for anyone to smoke, vape or have in his/her possession a lighted cigarette (including electronic cigarettes), cigar, pipe or smoking paraphernalia while in a public elevator in the City of Camden;

SECTION 22. In § 329-4 the term" Supervisor of License Inspections' shall be replaced with "Chief License Inspector.'

SECTION 23. In §340-1 the term "Assistant Business Administrator for Finance' shall be replaced with "Director of Finance.'

SECTION 24. §340-3 replace the phrase 'costs improved" with "costs imposed;

SECTION 25. Due to an apparent preemption by State Law, §352-1,3, 5,6 and 7 of Chapter 352 are deleted;

SECTION 26. §363-14 is amended as follows: "The following persons shall be responsible for costs incurred by the City of Camden: Any person who starts a fire, whether on his own property or the property of another who A. Willfully, knowingly or recklessly placing another person in danger of death or bodily harm, including those persons engaged in fire suppression; or B. Willfully or knowingly or recklessly places the property of another in danger of destruction for the purpose of destroying that persons property or the property of another to collect for the damage or destruction of the property, to commit arson or employs another person or persons to accomplish such destruction;

SECTION 27. §369-4B. the term "Fire Division' is deleted and replaced with the term "Fire Department";

SECTION 28. §400-2. is amended to add 4002.E which shall provide "to the extent that the provisions of Chapter 485, Article V of this Code provide a greater restriction on the operating hours of retail food operations, the provisions of Chapter485 shall control."

SECTION 29. §870-197G is amended to provide "Except where a taller fence is required by the provisions of §416-13(junkyards), §560-5 (open lots) and §785-12(storage yards), no fence hereinafter erected, altered or reconstructed shall exceed a height of six feet above ground level."

SECTION 30. §428-15 is amended to provide" If the property owner does not undertake the removal of the graffiti within 90 days of the date of the order, or in the case of the Department of Transportation ,within 120 days of the date of the order, unless an action is pending in a court of competent jurisdiction, the City may remove the graffiti from the property and present the owner with a detailed itemization of the costs incurred by the City for reimbursement from the property owner by certified and regular mail.'

SECTION 31. §434-5 is amended to substitute "Police Department" for "Police Division."

SECTION 32. §450-3 is amended to substitute "Department of Code Enforcement for "Department of Housing and Community Development."

SECTION 33. §467-11B is amended to substitute "Police Department" for 'Police Division."

SECTION 34. The definition of "CHIEF LICENSE INSPECTOR' contained in §485-1 is amended to provide that the chief license inspector is that person designated by the Director of License and Inspections pursuant to §7-60 to be responsible for approving all licenses which are the subject of this Chapter and for enforcing all provisions of this chapter and all pertinent chapters of the Code of the City of Camden.

SECTION 35. §485-8 is amended to substitute Chapter 7 for Chapter 5 and §7-60 for §5-45.

SECTION 36. §485-9 is amended to substitute" Department of Code Enforcement" for Department of Housing and Community Development.

SECTION 37. Chapter 539 is deleted.

SECTION 38. §573-1,2 and 3 are deleted.

SECTION 39. RESERVED

SECTION 40. In §578-1, the definition of Director is deleted. The definition is replaced with the definition of CHIEF LICENSE INSPECTOR AS FOLLOWS: "The person empowered under§ 7-60and Article II of Chapter 485 to issue and enforce all provisions of this Code pertaining to the licensing of commercial activities and facilities;

SECTION 41. §582-2 is amended to delete the reference to § 5-45 and replace it with §7-60.

SECTION 42. §600-7 is amended to delete the reference to the" Director of Utilities" and substitute "Director of Public Works."

SECTION 43. §620-14 shall be amended to designate the Construction Code Official as the "Public Officer." And to delete the phrase "pursuant to §620-50."

SECTION 44. In § 675-17 The reference to the "Division of Finance" is deleted and replaced with "Department of Finance.'

SECTION 45. In §675-1,6,8,18and 20 all references to the "Department of Utilities" or the "Director of Department of Utilities' are deleted and replaced with the "Department of Public Works" or the "director of Public Works' as appropriate.

SECTION 46. In § 675-27B the "Department of Housing and Community Development ' is deleted and replaced with the "Department of Code Enforcement."

SECTION 47. Chapter 679 is deleted

SECTION 48. Chapter 688-5 is amended to add "nothing in this Chapter 688 shall be construed to authorize the erection, painting or reconstruction of any sign or billboard where such activity is prohibited by Chapter 870 (Zoning and Land Use) of the Code of the City Camden or any other applicable portion of that Code;

SECTION 49. The title to §711-16 is amended to read as follows: "Collectors are not required to enter private places."

SECTION 50. The fee of $69 imposed by § 722-8 shall be included in the schedule of fees attached to Chapter 485.

SECTION 51. §725-20C is amended to change the reference to 1-16A to 1-15A.

SECTION 52. The definition of COUNTY REVIEW AGENCY FOUND IN I§725—22 is amended to add to the text of that definition to add "(1) A county planning agency; or (2) A if the ordinance or resolution creating a county resource association under N.J.S.A.16A-55. Delegates the authority to approve, conditionally approve or disapprove municipal management plans and implementing ordinances.'

SECTION 53. §747-4 is amended to delete the phrase" the Health Officer of the City and the authorized agents of the division of health headed by the Health Officer" and to substitute therefore the phrase "the authorized agents of the Camden County Department of Health.'

SECTION 54. §776-1 is amended t delete its present text and replace as s follows : It shall be unlawful for any person under the age of 21 years of age to smoke vape, use a tobacco product or electronic cigarette in any public place or to possess in open view a cigarette, an electronic cigarette, cigar and any other tobacco product, an opened cigarette pack, opened carton or other opened container (as evidenced by a broken seal) holding a tobacco product.

SECTION 55. §785-5 is amended to delete the reference to "Police Division" and to substitute Police Department."

SECTION 56. §803-1 is amended to delete the reference to "The Department of Administration and Finance' to substitute "Department of Administration."

SECTION 57. §822-3 is amended to Change the reference to '5000 feet" to 5000 square feet."

SECTION 58. §840-14 is amended to delete the reference to the" Department of Housing and Community Development" and substitute the "Department of Code Enforcement."

SECTION 59. §852-1 is amended to delete the reference to the "Department of Human Services' and substitute "Department of Code Enforcement."

SECTION 60. RESERVED

SECTION 61. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 62. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

SECTION 63. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 64. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been
reviewed and approved as to
form.

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council of Camden

_____
FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-1

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: October 31, 2019

Council Meeting Date: November 12, 2019

FROM: Councilperson

- [x] Curtis Jenkins, President
- [ ] Sheila Davis, At-Large
- [ ] Angel Fuentes, At-Large
- [ ] Dana M. Burley, Vice President, 1st Ward
- [ ] Brian K. Coleman, 2nd Ward
- [ ] Marilyn Torres, 3rd Ward
- [ ] Felisha Reyes-Morton, 4th Ward

Action Requested:

AN ORDINANCE FURTHER AUTHORIZING AMENDMENTS AND SUPPLEMENTS TO THE CODE OF THE CITY OF CAMDEN

****Please attach any supporting documents

0-2

MBS:dh
11-12-19

ORDINANCE AUTHORIZING THE CITY TO EXECUTE DEED NOTICES FOR THREE PARCELS OF LAND LEASED BY THE CITY TO THE COOPER LANNING SQUARE RENAISSANCE SCHOOL FACILITIES, INC. IN CONNECTION WITH THE KIPP COOPER NORCROSS ACADEMY WHITTIER SCHOOL

WHEREAS, the City of Camden is the owner of 732 Chestnut Street, Block 390 Lot 13, 745 Sycamore Street, Block 390 Lot 35, and 807-815 Sycamore Street, Block 392 Lot 50 (the "Parcels"); and

WHEREAS, the City leased the Parcels to the Cooper Lanning Square Renaissance School Facilities, Inc. ("CLSRSF") to be used as part of the school and campus of KIPP Cooper Norcross Academy Whittier School under a 99 year lease; and

WHEREAS, as part of the environmental remediation, CLSRSF addressed the historic fill with an engineered cap to prevent exposure to the underlying material; and

WHEREAS, NJDEP rules required that a Deed Notice be filed with the Camden County Clerk's Office to document the presence of the historic fill below the cap and the City to execute a Deed Notice which obligates the parties to give certain notices to the public, maintain the engineering controls which protects the residents and the public and to make periodic reports to the NJDEP; and

WHEREAS, the Mayor and the Municipal Clerk are hereby authorized to execute the Deed Notices for CLSRSF; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: City Attorney Office

TITLE OF RESOLUTION/ORDINANCE:
ORDINANCE AUTHORZING THE CITY TO EXECUTE DEED NOTICES FOR THREE PARCELS OF LAND LEASED BY THE CITY TO THE COOPER LANNING SQUARE RENAISANCE SCHOOL FACILITIES, INC. IN CONNECTION WITH THE KIPP COOPER NORCROSS ACADEMY WHITTIER SCHOOL

BRIEF DESCRIPTION OF ACTION:
The City is the owner of 732 Chestnut St. (B. 390, L. 13); 745 Sycamore St. (B. 390, L. 35); and 807-815 Sycamore St. (B. 392, L. 50) (the "Parcels"). The City leased the Parcels to the Cooper Lanning Square Renaissance School Facilities, Inc. ("CLSRSF") to be used as part of the school and campus of KIPP Cooper Norcross Academy Whittier School under a 99 year lease. As part of the environmental remediation, CLRSF addressed the historic fill with an engineered cap to prevent exposure to the underlying material. NJDEP rules required that a Deed Notice be filed with the Camden County Clerk's Office to document the presence of the historic fill below the cap. This ordinance will authorize the Mayor to execute the Deed Notices for each of the Parcels.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/10/19	[signature]
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Business Administrator: _____ _____

Received by City Attorney: 10/18/19 _____

(Name) Please Print ***(Extension #)***

Prepared By: Dionne Giles X7185

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

COOPER LANNING SQUARE RENAISSANCE SCHOOL FACILITIES, INC.
3 Cooper Plaza, Suite 500 – Camden, NJ 08103

October 3, 2019

Michelle Banks-Spearman, Esq.
City Attorney
City of Camden
Law Department
520 Market Street
City Hall, Room 419
P.O. Box 95120
Camden, New Jersey 08101-5120

RECEIVED
OCT 07 2019
CITY ATTORNEY'S OFFICE

Dear Mrs. Banks-Spearman,

Cooper Lanning Square Renaissance School Facilities, Inc. (CLSRSF) has completed environmental remediation at the KIPP Cooper Norcross Academy Whittier School located at 740 Chestnut Street in the City of Camden. The renovated and expanded school site is located on Blocks 390, 391, and 392 as designated on the City's tax map. Three of the lots comprising the school and campus are owned by the City of Camden, and are currently under a 99-year lease to CLSRSF.

As part of the environmental remediation, CLSRSF addressed historic fill, which consists of soil previously placed at the site for the purpose of raising grade. The historic fill material has been addressed through the placement of an engineered cap which prevents exposure to the underlying material. The remediation has been conducted in accordance with NJDEP rules and guidance, and the property is suitable for its current use as a middle school. However, the historic fill remaining in place at the site requires that a Deed Notice be filed with the Camden County Clerk's office to document the presence of the historic fill below the cap.

Attached are three Deed Notices for the three parcels of land owned by the City of Camden. We understand that the Mayor must sign Deed Notices on behalf of the City and that this act must be first approved by the City Council. When the proper approval has been secured, please sign, witness, and notarize the Deed Notices under Section 13 and we can pick up the executed copies from your office and CLSRSF will submit to the County Clerk for filing. CLSRSF will also pay the costs for the filing of the deed notices. In addition, we will provide the City with a copy of the finalized Deed Notices once they have been filed with the Clerk.

Thank you for your time and review of this matter. Please let me know if you have any questions, please do not hesitate to call me at (856) 963-6705.

Sincerely,

Brian Bauerle
Cooper Lanning Square Renaissance School Facilities Inc.

Camden County
Document Summary Sheet

CAMDEN COUNTY CLERK 520 MARKET ST CAMDEN NJ 08102	**Return Name and Address** Candace Baker Langan Engineering 300 Kimball Drive Parsippany, NJ 07054

Official Use Only

Submitting Company	Cooper Lanning Square Renaissance School Facilities, Inc.
Document Date *(mm/dd/yyyy)*	
Document Type	Deed Notice
No. of Pages of the Original Signed Document *(Including the cover sheet)*	22
Consideration Amount *(If applicable)*	$253.00

	Name(s) *(Last Name First Name Middle Initial Suffix) (or Company Name as written)*	Address *(Optional)*
First Party *(Grantor or Mortgagor or Assignor)* *(Enter up to five names)*	City of Camden	520 Market Street Camden, New Jersey 08101
Second Party *(Grantee or Mortgagee or Assignee)* *(Enter up to five names)*		

	Municipality	Block	Lot	Qualifier	Property Address
Parcel Information *(Enter up to three entries)*	Camden	392	50		807-815 Sycamore Street

	Book Type	Book	Beginning Page	Instrument No.	Recorded/File Date
Reference Information *(Enter up to three entries)*					

**DO NOT REMOVE THIS PAGE.*

DOCUMENT SUMMARY SHEET (COVER SHEET) IS PART OF CAMDEN COUNTY FILING RECORD. RETAIN THIS PAGE FOR FUTURE REFERENCE.

Return Address:
Langan Engineering & Environmental Services, Inc.
300 Kimball Drive
Parsippany, NJ 07054

DEED NOTICE

IN ACCORDANCE WITH N.J.S.A. 58:10B-13, THIS DOCUMENT IS TO BE RECORDED IN THE SAME MANNER AS ARE DEEDS AND OTHER INTERESTS IN REAL PROPERTY.

Prepared by: _____
[Signature]
Candace R. Baker

Recorded by: _____
[Signature, Officer of County Recording Office]

_____
[Print name below signature]

DEED NOTICE

This Deed Notice is made as of the _____ day of _____, ____, by the City of Camden, 520 Market Street, Camden, New Jersey 08101 (together with its successors and assigns, collectively "Owner").

1. THE PROPERTY. The City of Camden at 520 Market Street, Camden, New Jersey 08101 is the owner in fee simple of certain real property designated as Block 392, Lot 50, on the tax map of the City of Camden, Camden County; the New Jersey Department of Environmental Protection Program Interest Number (Preferred ID) for the contaminated site which includes this property is 769952; and the property is more particularly described in Exhibit A, which is attached hereto and made a part hereof (the "Property").

2. REMEDIATION.

i. Brian A. Blum, License Number 573990 has approved this Deed Notice as an institutional control for the Property, which is part of the remediation of the Property.

ii. N.J.A.C. 7:26C-7 requires the Owner, among other persons, to obtain a soil remedial action permit for the soil remedial action at the Property. That permit will contain the monitoring, maintenance and biennial certification requirements that apply to the Property.

3. SOIL CONTAMINATION. Cooper Lanning Square Renaissance School Facilities, Inc. has remediated contaminated soil at the Property, such that soil contamination remains at certain areas of the Property that contains contaminants in concentrations that do not allow for the unrestricted use of the Property. Such soil contamination is described, including the type, concentration and specific location of such contamination, and the existing engineering controls on the site are

described, in Exhibit B, which is attached hereto and made a part hereof. As a result, there is a statutory requirement for this Deed Notice and engineering controls in accordance with N.J.S.A. 58:10B-13.

4. CONSIDERATION. In accordance with the remedial action for the site which included the Property, and in consideration of the terms and conditions of that remedial action, and other good and valuable consideration, Owner has agreed to subject the Property to certain statutory and regulatory requirements that impose restrictions upon the use of the Property, to restrict certain uses of the Property, and to provide notice to subsequent owners, lessors, lessees and operators of the Property of the restrictions and the monitoring, maintenance, and biennial certification requirements outlined in this Deed Notice and required by law, as set forth herein.

5A. RESTRICTED AREAS. Due to the presence of contamination remaining at concentrations that do not allow for unrestricted use, the Owner has agreed, as part of the remedial action for the Property, to restrict the use of certain parts of the Property (the "Restricted Areas"); a narrative description of these restrictions is provided in Exhibit C, which is attached hereto and made a part hereof. The Owner has also agreed to maintain a list of these restrictions on site for inspection by governmental officials.

5B. RESTRICTED LAND USES. The following statutory land use restrictions apply to the Restricted Areas:

i. The Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-12.g(10), prohibits the conversion of a contaminated site, remediated to non-residential soil remediation standards that require the maintenance of engineering or institutional controls, to a child care facility, or public, private, or charter school without the Department's prior written approval, unless a presumptive remedy is implemented; and

ii. The Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-12.g(12), prohibits the conversion of a landfill, with gas venting systems and or leachate collection systems, to a single family residence or a child care facility.

5C. ENGINEERING CONTROLS. Due to the presence and concentration of these contaminants, the Owner has also agreed, as part of the remedial action for the Property, to the placement of certain engineering controls on the Property; a narrative description of these engineering controls is provided in Exhibit C.

6A. CHANGE IN OWNERSHIP AND REZONING.

i. The Owner and the subsequent owners, lessors, and lessees, shall cause all leases, grants, and other written transfers of an interest in the Restricted Areas to contain a provision expressly requiring all holders thereof to take the Property subject to the restrictions contained herein and to comply with all, and not to violate any of the conditions of this Deed Notice. Nothing contained in this Paragraph shall be construed as limiting any obligation of any person to provide any notice required by any law, regulation, or order of any governmental authority.

ii. The Owner and the subsequent owners shall provide written notice to the Department of Environmental Protection on a form provided by the Department and available at www.nj.gov/srp/forms within 30 calendar days after the effective date of any conveyance, grant, gift, or other transfer, in whole or in part, of the Owner's or subsequent owner's interest in the Restricted Area.

iii. The Owner and the subsequent owners shall provide written notice to the Department, on a form available from the Department at www.nj.gov/srp/forms, within thirty (30) calendar days after the owner's petition for or filing of any document initiating a rezoning of the Property to residential.

6B. SUCCESSORS AND ASSIGNS. This Deed Notice shall be binding upon Owner and upon Owner's successors and assigns, and subsequent owners, lessors, lessees and operators while each is an owner, lessor, lessee, or operator of the Property.

7A. ALTERATIONS, IMPROVEMENTS, AND DISTURBANCES.

i. The Owner and all subsequent owners, lessors, and lessees shall notify any person, including, without limitation, tenants, employees of tenants, and contractors, intending to conduct invasive work or excavate within the Restricted Areas, of the nature and location of contamination in the Restricted Areas, and, of the precautions necessary to minimize potential human exposure to contaminants.

ii. Except as provided in Paragraph 7B, below, no person shall make, or allow to be made, any alteration, improvement, or disturbance in, to, or about the Property which disturbs any engineering control at the Property without first retaining a licensed site remediation professional. Nothing herein shall constitute a waiver of the obligation of any person to comply with all applicable laws and regulations including, without limitation, the applicable rules of the Occupational Safety and Health Administration.

iii. A soil remedial action permit modification is required for any permanent alteration, improvement, or disturbance and the owner, lessor, lessee or operator shall submit the following within 30 days after the occurrence of the permanent alteration, improvement, or disturbance:

(A) A Remedial Action Workplan or Linear Construction Project notification and Final Report Form, whichever is applicable;

(B) A Remedial Action Report and Termination of Deed Notice Form; and

(C) A revised recorded Deed Notice with revised Exhibits, and Remedial Action Permit Modification or Remedial Action Permit Termination form and Remedial Action Report.

iv. No owner, lessor, lessee or operator shall be required to obtain a Remedial Action Permit Modification for any temporary alteration, improvement, or disturbance, provided that

the site is restored to the condition described in the Exhibits to this Deed Notice, and the owner, lessee, or operator complies with the following:

(A) Restores any disturbance of an engineering control to pre-disturbance conditions within 60 calendar days after the initiation of the alteration, improvement or disturbance;

(B) Ensures that all applicable worker health and safety laws and regulations are followed during the alteration, improvement, or disturbance, and during the restoration;

(C) Ensures that human exposure to contamination in excess of the remediation standards does not occur; and

(D) Describes, in the next biennial certification the nature of the temporary alteration, improvement, or disturbance, the dates and duration of the temporary alteration, improvement, or disturbance, the name of key individuals and their affiliations conducting the temporary alteration, improvement, or disturbance, the notice the Owner gave to those persons prior to the disturbance.

7B. EMERGENCIES. In the event of an emergency which presents, or may present, an unacceptable risk to the public health and safety, or to the environment, or an immediate environmental concern, see N.J.S.A. 58:10C-2, any person may temporarily breach an engineering control provided that that person complies with each of the following:

i. Immediately notifies the Department of Environmental Protection of the emergency, by calling the DEP Hotline at 1-877-WARNDEP or 1-877-927-6337;

ii. Hires a Licensed Site Remediation Professional (unless the Restricted Areas includes an unregulated heating oil tank) to respond to the emergency;

iii. Limits both the actual disturbance and the time needed for the disturbance to the minimum reasonably necessary to adequately respond to the emergency;

iv. Implements all measures necessary to limit actual or potential, present or future risk of exposure to humans or the environment to the contamination;

v. Notifies the Department of Environmental Protection when the emergency or immediate environmental concern has ended by calling the DEP Hotline at 1-877-WARNDEP or 1-877-927-6337; and

vi. Restores the engineering control to the pre-emergency conditions as soon as possible; and

vii. Submits to the Department of Environmental Protection within 60 calendar days after completion of the restoration of the engineering control, a report including: (a) the nature and likely cause of the emergency; (b) the measures that have been taken to mitigate the effects of the emergency on human health and the environment; (c) the measures completed or

implemented to restore the engineering control; and (d) any changes to the engineering control or site operation and maintenance plan to prevent reoccurrence of such conditions in the future.

8. TERMINATION OF DEED NOTICE.

i. This Deed Notice may be terminated only upon recording a Department-approved Termination of Deed Notice, available at N.J.A.C. 7:26C Appendix C, with the office of the County Clerk of Camden County of Camden County, New Jersey, expressly terminating this Deed Notice.

ii. Within 30 calendar days after recording a Department-approved Termination of Deed Notice, the owner of the property should apply to the Department for termination of the soil remedial action permit pursuant to N.J.A.C. 7:26C-7.

9. ACCESS. The Owner, and the subsequent owners, lessors, lessees, and operators agree to allow the Department, its agents and representatives access to the Property to inspect and evaluate the continued protectiveness of the remedial action that includes this Deed Notice and to conduct additional remediation to ensure the protection of the public health and safety and of the environment if the subsequent owners, lessors, lessees, and operators, during their ownership, tenancy, or operation, and the Owner fail to conduct such remediation pursuant to this Deed Notice as required by law. The Owner, and the subsequent owners, lessors, and lessees, shall also cause all leases, subleases, grants, and other written transfers of an interest in the Restricted Areas to contain a provision expressly requiring that all holders thereof provide such access to the Department.

10. ENFORCEMENT OF VIOLATIONS.

i. This Deed Notice itself is not intended to create any interest in real estate in favor of the Department of Environmental Protection, nor to create a lien against the Property, but merely is intended to provide notice of certain conditions and restrictions on the Property and to reflect the regulatory and statutory obligations imposed as a conditional remedial action for this site.

ii. The restrictions provided herein may be enforceable solely by the Department against any person who violates this Deed Notice. To enforce violations of this Deed Notice, the Department may initiate one or more enforcement actions pursuant to N.J.S.A. 58:10-23.11, and N.J.S.A. 58:10C, and require additional remediation and assess damages pursuant to N.J.S.A. 58:10-23.11, and N.J.S.A. 58:10C.

11. SEVERABILITY. If any court of competent jurisdiction determines that any provision of this Deed Notice requires modification, such provision shall be deemed to have been modified automatically to conform to such requirements. If a court of competent jurisdiction determines that any provision of this Deed Notice is invalid or unenforceable and the provision is of such a nature that it cannot be modified, the provision shall be deemed deleted from this instrument as though the provision had never been included herein. In either case, the remaining provisions of this Deed Notice shall remain in full force and effect.

12A. EXHIBIT A. Exhibit A includes the following maps of the Property and the vicinity:

i. Exhibit A-1: Vicinity Map - A map that identifies by name the roads, and other important geographical features in the vicinity of the Property (for example, USGS Quad map, Hagstrom County Maps);

ii. Exhibit A-2: Metes and Bounds Description - A tax map of lots and blocks as wells as metes and bounds description of the Property, including reference to tax lot and block numbers for the Property;

iii. Exhibit A-3: Property Map - A scaled map of the Property, scaled at one inch to 200 feet or less, and if more than one map is submitted, the maps shall be presented as overlays, keyed to a base map; and the Property Map shall include diagrams of major surface topographical features such as buildings, roads, and parking lots.

12B. EXHIBIT B. Exhibit B includes the following descriptions of the Restricted Areas:

i. Exhibit B-1: Restricted Area Map -- A separate map for each restricted area that includes:

(A) As-built diagrams of each engineering control, including caps, fences, slurry walls, (and, if any) ground water monitoring wells, extent of the ground water classification exception area, pumping and treatment systems that may be required as part of a ground water engineering control in addition to the deed notice;

(B) As-built diagrams of any buildings, roads, parking lots and other structures that function as engineering controls; and

(C) Designation of all soil and all upland sediment sample locations within the restricted areas that exceed any soil standard that are keyed into one of the tables described in the following paragraph.

ii. Exhibit B-2: Restricted Area Data Table - A separate table for each restricted area that includes either (A) or (B) through (F):

(A) Only for historic fill extending over the entire site or a portion of the site and for which analytical data are limited or do not exist, a narrative that states that historic fill is present at the site, a description of the fill material (e.g., ash, cinders, brick, dredge material), and a statement that such material may include, but is not limited to, contaminants such as PAHs and metals;

(B) Sample location designation from Restricted Area map (Exhibit B-1);

(C) Sample elevation based upon mean sea level;

(D) Name and chemical abstract service registry number of each contaminant with a concentration that exceeds the unrestricted use standard;

(E) The restricted and unrestricted use standards for each contaminant in the table; and

(F) The remaining concentration of each contaminant at each sample location at each elevation.

12C. EXHIBIT C. Exhibit C includes narrative descriptions of the institutional controls and engineering controls as follows:

i. Exhibit C-1: Deed Notice as Institutional Control: Exhibit C-1 includes a narrative description of the restriction and obligations of this Deed Notice that are in addition to those described above, as follows:

(A) Description and estimated size of the Restricted Areas as described above;

(B) Description of the restrictions on the Property by operation of this Deed Notice; and

(C) The objective of the restrictions.

ii. Exhibit C-2: Engineered Cap: Exhibit C-2 includes a narrative description of engineered cap as follows:

(A) Description of the engineering control;

(B) The objective of the engineering control; and

(C) How the engineering control is intended to function.

13. SIGNATURES. IN WITNESS WHEREOF, Owner has executed this Deed Notice as of the date first written above.

ATTEST: City of Camden

_____ By_____

Michelle Banks-Spearman
City Solicitor

Francisco Moran
Mayor

STATE OF NEW JERSEY SS.:
COUNTY OF CAMDEN

I certify that on _____, 20__, Michelle Banks-Spearman personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the City Solicitor of the City of Camden, the corporation named in this document;

(b) this person is the attesting witness to the signing of this document by the proper corporate officer who is the Mayor of the corporation;

(c) this document was signed and delivered by the corporation as its voluntary act and was duly authorized;

(d) this person knows the proper seal of the corporation which was affixed to this document; and

(e) this person signed this proof to attest to the truth of these facts.

_____
[Signature]

Michelle Banks-Spearman
City Solicitor

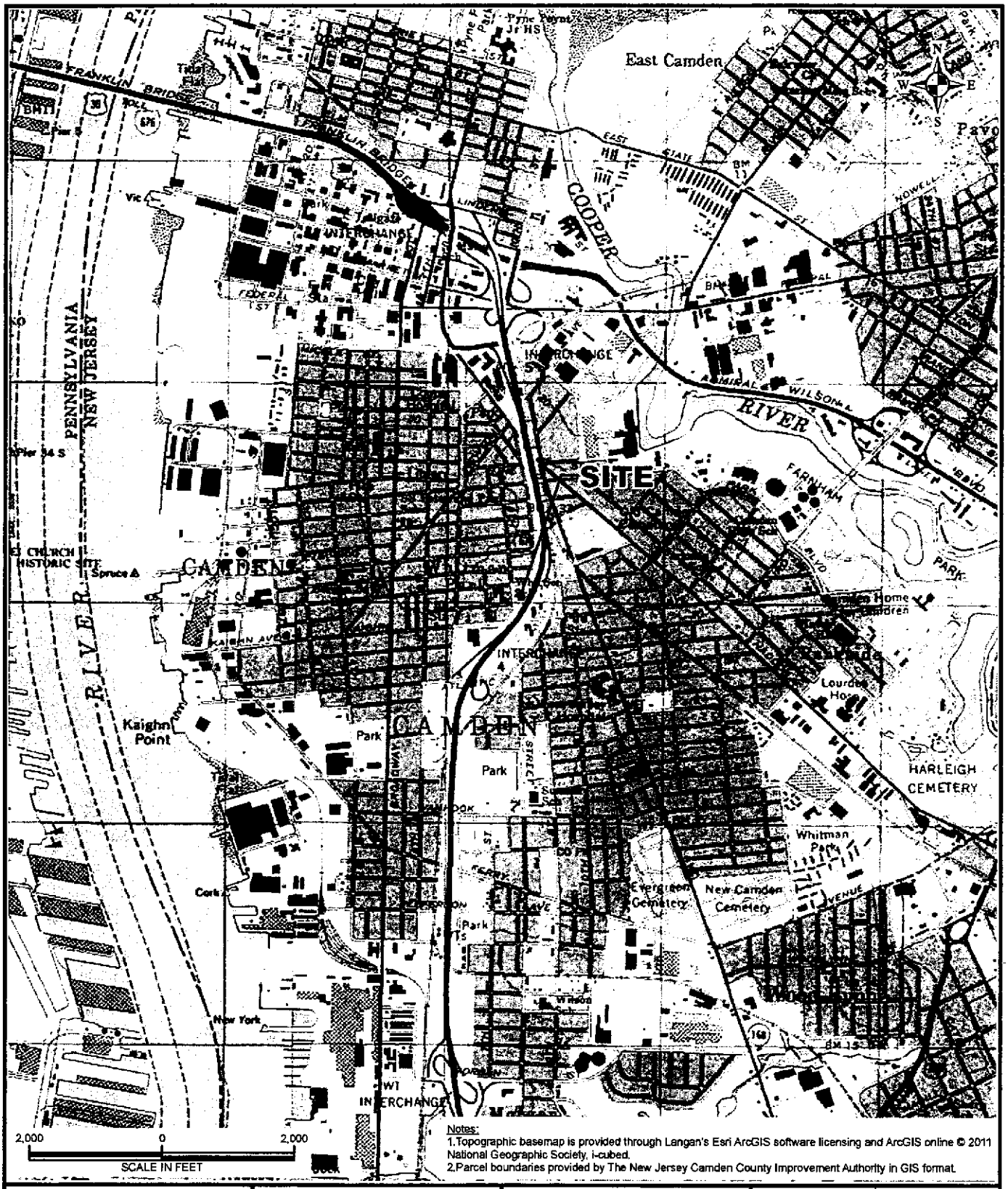
Signed and sworn before me on _____, 20__

_____, Notary Public

_____
[Print name and title]

Exhibit A-1

Vicinity Map



Notes:
1.Topographic basemap is provided through Langan's Esri ArcGIS software licensing and ArcGIS online © 2011 National Geographic Society, i-cubed.
2.Parcel boundaries provided by The New Jersey Camden County Improvement Authority in GIS format.

LANGAN
30 South 17th Street, Suite 1300
Philadelphia, PA 19103-4005
T: 215.864.0640 F: 215.864.0671 www.langan.com

Langan Engineering & Environmental Services, Inc.
Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C.
Langan International LLC

Collectively known as Langan

Project	Drawing Title	Project No. 220093810	EXHIBIT
BLOCK No. 392, LOT No. 50 CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	VICINITY MAP	Date 9/10/2019 Scale 1"=2,000' Drawn By ATR Last Revised 9/10/2019	A-1

© 2013 Langan

Path: \\langan.com\data\PHL\data8\220093801\ArcGIS\ArcMap_Documents\2019-09 - Deed Notice\Block392_Lot50\Exhibit A-1 - Vicinity Map.mxd Date: 9/10/2019 User: aruane Time: 4:36:57 PM

Exhibit A-2

Metes and Bounds Description

LANGAN

Technical Excellence
Practical Experience
Client Responsiveness

23 September 2019
220093801

LEGAL DESCRIPTION
DEED NOTICE PI 769952
BLOCK 392 LOT 50
KIPP COOPER NORCROSS ACADEMY AT WHITTIER
CITY OF CAMDEN, CAMDEN COUNTY, NEW JERSEY

Beginning at the intersection of the easterly line of South 8th Street (60 feet wide) and the northerly line of Sycamore Street (40 feet wide); thence,

A. Along the said line of Sycamore Street, North 85°16'26" East, a distance of 53.50 feet to intersection of said Sycamore Street and the common line of Lots 38 and 50; thence

1. Along the easterly line of Lot 38, North 04°46'04" West, a distance of 69.00 feet to a point; thence,
2. Along the same, North 85°14'16" East, a distance of 17.50 feet to a point; thence,
3. Along the same, North 04°46'04" West, a distance of 31.00 feet to the southerly line of Lot 38/Lot 34; thence,
4. Along same southerly line, North 85°16'26" East, a distance of 42.00 feet to the westerly line of Lot 33; thence,
5. Along the same, South 04°46'04" East, a distance of 100.00 feet to a point; thence,
6. Along the northerly right-of-way line of Sycamore Street, South 85°14'16" West, a distance of 59.50 feet to the point of beginning.

Containing an area of 5,405 +/- square feet.

This description is prepared in accordance with various surveys and plans "prepared by Langan Engineering and Environmental Services, Inc."

9-24-19

Joseph E. Romano
Professional Land Surveyor
New Jersey License No. 24GS03627300

NJ Certificate of Authorization No: 24GA27996400
\\langan.com\data\PHL\data8\220093801\Survey Data - 220093801\Office Data\Descriptions\220093801 Block 392 Lot 50.docx

Notes:
1. World street basemap provided by Langan's Esri ArcGIS software and ArcGIS online.
2. Parcel boundaries provided by The New Jersey Camden County Improvment Authority in GIS format. Parcels are labeled in Block, Lot order.

Legend

- Site Boundary
- 391 Block
- 1 Lot

125 0 125
SCALE IN FEET

LANGAN

30 South 17th Street, Suite 1300
Philadelphia, PA 19103-4005
T: 215.864.0640 F: 215.864.0671 www.langan.com

Langan Engineering & Environmental Services, Inc.
Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C
Langan International LLC

Collectively known as Langan

Project
BLOCK No. 392, LOT No. 50
CITY OF CAMDEN
CAMDEN COUNTY NEW JERSEY

Drawing Title
TAX MAP

Project No.	220093801
Date	9/10/2019
Scale	1"=125'
Drawn By	ATR
Last Revised	9/10/2019

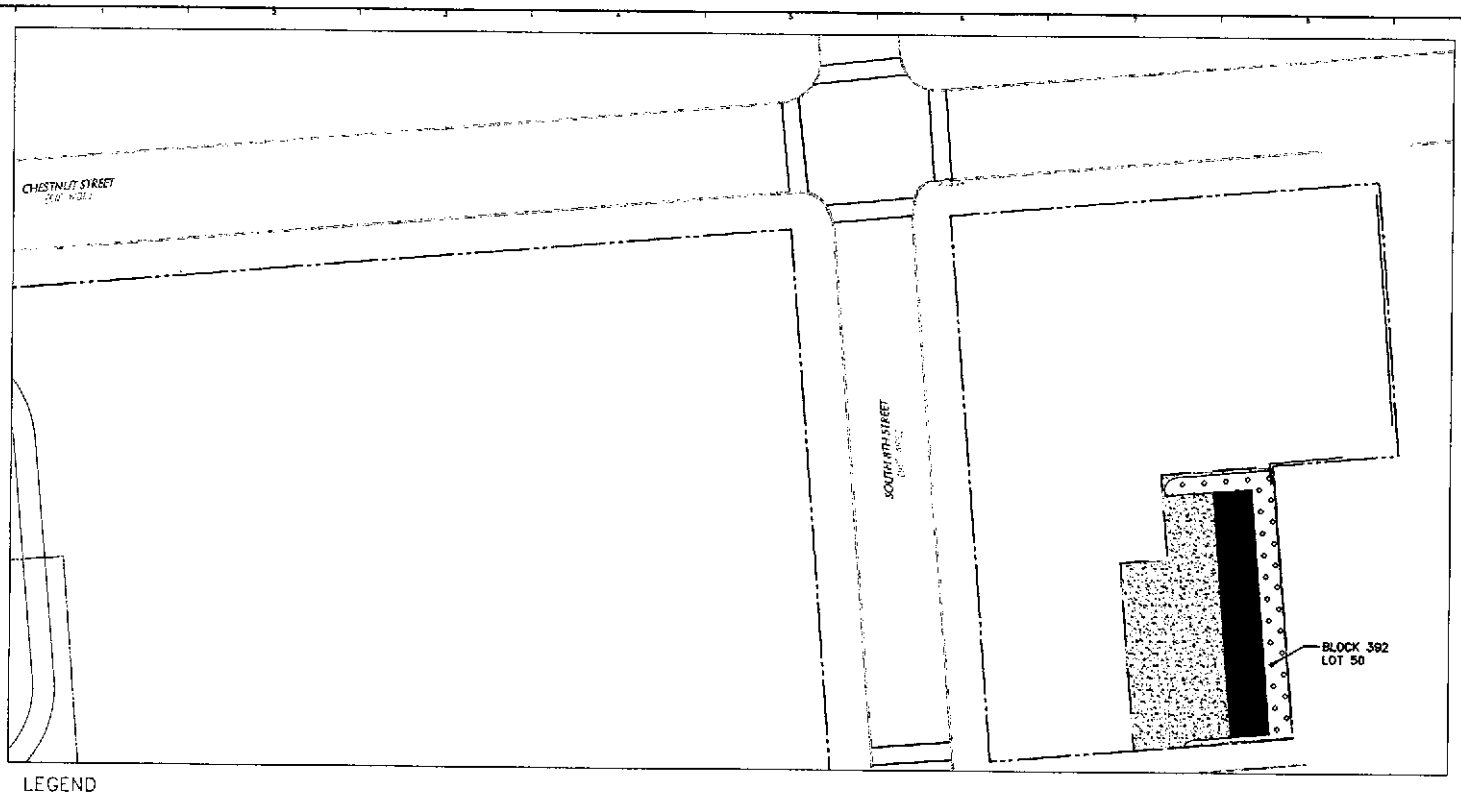
EXHIBIT
A-2

© 2015 Langan

Path: \\langan.com\data\PHL\data8\220093801\ArcGIS\ArcMap_Documents\2019-09 - Deed Notice\Block392_Lot50\Exhibit A-2 - Tax Map.mxd

Exhibit A-3

Property Map



LEGEND

- LANDSCAPED AREA
- ASPHALT LOT
- LAWN AREA
- SITE BOUNDARY
- BLOCK 392 LOT 50 BOUNDARY

LANGAN

BLOCK 392, LOT 50

CITY OF CAMDEN

CAMDEN COUNTY

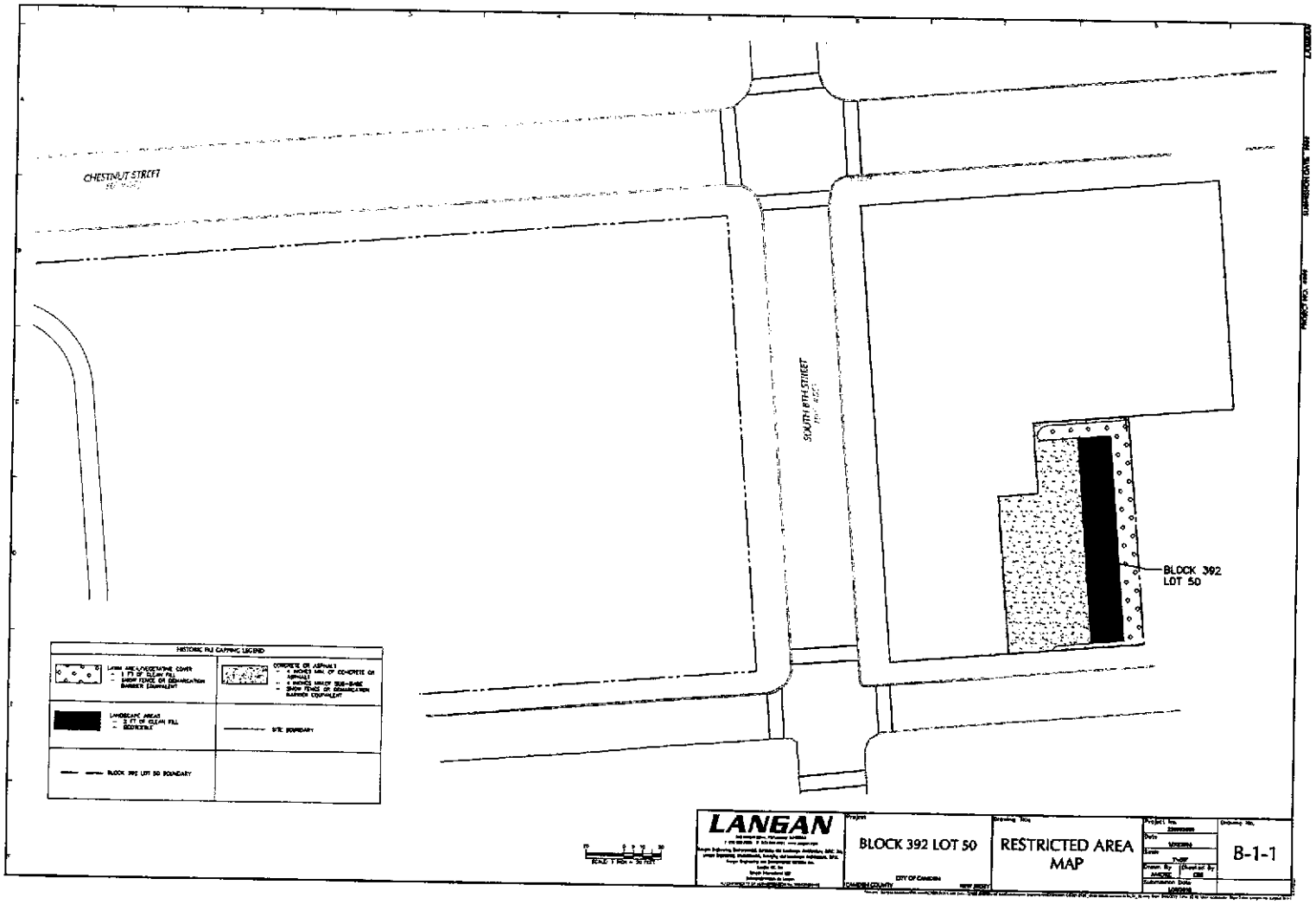
NEW JERSEY

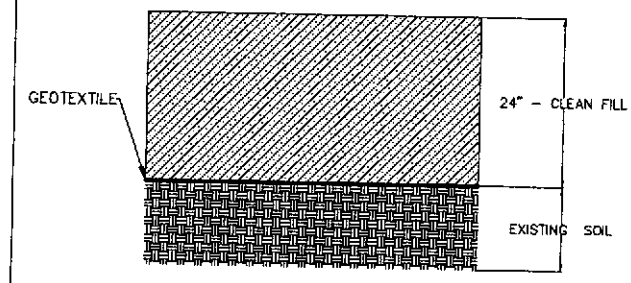
PROPERTY MAP

A-3

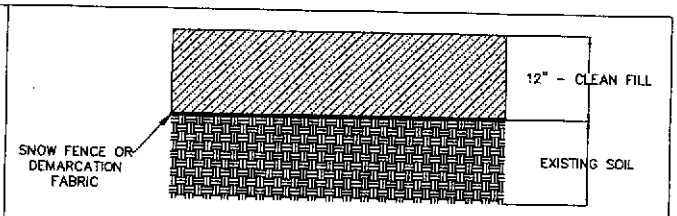
Exhibit B-1

Restricted Area Map

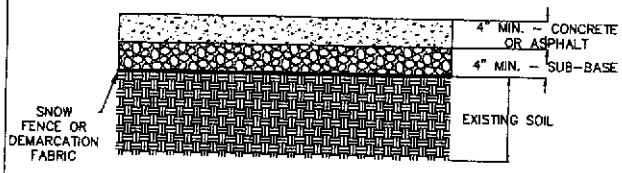

CHESTNUT STREET
SOUTH 8TH STREET
BLOCK 392
LOT 50
HISTORIC FILL CAPPING LEGEND
LANDSCAPE AREAS
SITE BOUNDARY
BLOCK 392 LOT 50 BOUNDARY
LANGAN
BLOCK 392 LOT 50
RESTRICTED AREA MAP
B-1-1



1) LANDSCAPE AREAS CAP



2) LAWN AREA/VEGETATIVE COVER CAP



3) CONCRETE OR ASPHALT CAP

LANGAN 300 Kimball Drive Parsippany, NJ 07054 T: 973.560.4900 F: 973.560.4901 www.langan.com Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. S.A. Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. Langan Engineering and Environmental Services, Inc. Langan CT, Inc. Langan International LLC Collectively known as Langan NJ CERTIFICATE OF AUTHORIZATION No. 24GA[illegible]	Project BLOCK 392, LOT 50 CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	Drawing Title RESTRICTED AREA CAP DETAILS	Project No. 220093801 Date 9/05/2019 Scale N.T.S. Drawn By AC Checked By CRB Submission Date 9/25/2019	Drawing No. B-1-2

© 2011 Langan

Exhibit B-2
Restricted Area Data

Historic fill extends over the entire area covered by Block 392, Lot 50, in the City of Camden, Camden County, New Jersey. Analytical data related to the historic fill does not exist. The fill material consists of soil containing brick, asphalt, gravel, concrete, debris, and wood. The material may include, but is not limited to, contaminants such as polynuclear aromatic hydrocarbons and metals.

Exhibit C-1
Deed Notice as Institutional Control

The restricted area is situated on Block 392, Lots 50, in the City of Camden, Camden County, New Jersey. As depicted on Exhibit B-1, the Restricted Area encompasses the entire parcel (5,405 square feet or 0.124 acres), and includes historic fill contamination. The Restricted Area ranges in depth from 1 to 12 feet below grade. These depths correspond to approximate elevations of approximately 16 feet above mean sea level (msl) to 5 feet above msl based on NAVD 1988. Engineering controls are associated with this deed notice as described in Exhibit C-2.

In accordance with N.J.A.C. 7:26C-7, monitoring of this Notice and preparation of the biennial certifications shall be conducted in accordance with the NJDEP soil remedial action permit by the persons responsible for conducting the remedial action, the owner of the site at the time of the remedial action, or any owner, lessee, or operator of the Site. Monitoring shall consist of identification and evaluation of zoning or land use changes, semi-annual inspection of lawn areas, yearly inspection of paved and landscaped areas, an evaluation of laws, regulations, and remediation standards, and development of a monitoring log. Documentation of the monitoring activities shall be provided in the biennial certification.

The restrictions placed on the Restricted Area of this Deed Notice would apply to any subsurface work conducted at the property. Any subsurface work conducted at an elevation below the engineering control would need to be conducted by persons with the proper health and safety training to conduct such work in contaminated soil. Any soils removed from an elevation below the engineering control should be characterized and disposed of properly. Prior to the conclusion of any subsurface activities, the engineering control should be replaced at the elevation it was encountered.

The objective of the institutional and engineering controls is to advise persons conducting subsurface work within the Restricted Area of the soil contamination and the relevant health and safety requirements.

Exhibit C-2
Engineered Cap as Engineering Control

The Restricted Area located within Block 392, Lot 50 is capped with the following:

Landscaped Areas

Landscaped areas are underlain by demarcation barrier (snow fence or equivalent) and two feet of clean fill over existing soil.

Lawn Areas

Lawn areas are underlain by demarcation fabric (geotextile) and one foot of clean fill over existing soil.

Concrete or Asphalt Areas

Paved areas consist of at least 4 inches of sub-base overlain by at least 4 inches of concrete or asphalt paving.

This surface cover (i.e., cap) shall be maintained over the underlying contaminated soils in the Restricted Area at all times. This cap prevents direct contact with underlying soils that contain historic fill contaminants. No excavating or other intrusive work is permitted within the cap or underlying soils without following the requirements of this Notice and soil remedial action permit.

In accordance with N.J.A.C. 7:26C-7, monitoring of this engineering control and preparation of biennial certifications shall be conducted by the persons responsible for conducting the remedial action, the owner of the site at the time of the remedial action, or any owner, lessee, or operator of the site. In accordance with N.J.A.C. 7:26C-7, monitoring shall consist of the following; periodic inspections (a minimum of once per year); an evaluation of laws, regulations, and remedial standards; and development of a monitoring log. Documentation of the monitoring activities shall be provided in the biennial certification.

Camden County
Document Summary Sheet

CAMDEN COUNTY CLERK 520 MARKET ST CAMDEN NJ 08102	**Return Name and Address** Candace Baker Langan Engineering 300 Kimball Drive Parsippany, NJ 07054

Official Use Only

Submitting Company	Cooper Lanning Square Renaissance School Facilities, Inc.
Document Date *(mm/dd/yyyy)*	
Document Type	Deed Notice
No. of Pages of the Original Signed Document *(Including the cover sheet)*	22
Consideration Amount *(If applicable)*	$253.00

	Name(s) *(Last Name First Name Middle Initial Suffix) (or Company Name as written)*	Address *(Optional)*
First Party *(Grantor or Mortgagor or Assignor)* *(Enter up to five names)*	City of Camden	520 Market Street Camden, New Jersey 08101
Second Party *(Grantee or Mortgagee or Assignee)* *(Enter up to five names)*		

	Municipality	Block	Lot	Qualifier	Property Address
Parcel Information *(Enter up to three entries)*	Camden	390	13		732 Chestnut Street

	Book Type	Book	Beginning Page	Instrument No.	Recorded/File Date
Reference Information *(Enter up to three entries)*					

**DO NOT REMOVE THIS PAGE.*

DOCUMENT SUMMARY SHEET (COVER SHEET) IS PART OF CAMDEN COUNTY FILING RECORD. RETAIN THIS PAGE FOR FUTURE REFERENCE.

Return Address:
Langan Engineering & Environmental Services, Inc.
300 Kimball Drive
Parsippany, NJ 07054

DEED NOTICE

IN ACCORDANCE WITH N.J.S.A. 58:10B-13, THIS DOCUMENT IS TO BE RECORDED IN THE SAME MANNER AS ARE DEEDS AND OTHER INTERESTS IN REAL PROPERTY.

Prepared by: _____
[Signature]

Candace R. Baker

Recorded by: _____
[Signature, Officer of County Recording Office]

_____
[Print name below signature]

DEED NOTICE

This Deed Notice is made as of the _____ day of _____, ____, by the City of Camden, 520 Market Street, Camden, New Jersey 08101 (together with its successors and assigns, collectively "Owner").

1. THE PROPERTY. The City of Camden at 520 Market Street, Camden, New Jersey 08101 is the owner in fee simple of certain real property designated as Block 390, Lot 13, on the tax map of the City of Camden, Camden County; the New Jersey Department of Environmental Protection Program Interest Number (Preferred ID) for the contaminated site which includes this property is 769743; and the property is more particularly described in Exhibit A, which is attached hereto and made a part hereof (the "Property").

2. REMEDIATION.

i. Brian A. Blum, License Number 573990 has approved this Deed Notice as an institutional control for the Property, which is part of the remediation of the Property.

ii. N.J.A.C. 7:26C-7 requires the Owner, among other persons, to obtain a soil remedial action permit for the soil remedial action at the Property. That permit will contain the monitoring, maintenance and biennial certification requirements that apply to the Property.

3. SOIL CONTAMINATION. Cooper Lanning Square Renaissance School Facilities, Inc. has remediated contaminated soil at the Property, such that soil contamination remains at certain areas of the Property that contains contaminants in concentrations that do not allow for the unrestricted use of the Property. Such soil contamination is described, including the type, concentration and

specific location of such contamination, and the existing engineering controls on the site are described, in Exhibit B, which is attached hereto and made a part hereof. As a result, there is a statutory requirement for this Deed Notice and engineering controls in accordance with N.J.S.A. 58:10B-13.

4. CONSIDERATION. In accordance with the remedial action for the site which included the Property, and in consideration of the terms and conditions of that remedial action, and other good and valuable consideration, Owner has agreed to subject the Property to certain statutory and regulatory requirements that impose restrictions upon the use of the Property, to restrict certain uses of the Property, and to provide notice to subsequent owners, lessors, lessees and operators of the Property of the restrictions and the monitoring, maintenance, and biennial certification requirements outlined in this Deed Notice and required by law, as set forth herein.

5A. RESTRICTED AREAS. Due to the presence of contamination remaining at concentrations that do not allow for unrestricted use, the Owner has agreed, as part of the remedial action for the Property, to restrict the use of certain parts of the Property (the "Restricted Areas"); a narrative description of these restrictions is provided in Exhibit C, which is attached hereto and made a part hereof. The Owner has also agreed to maintain a list of these restrictions on site for inspection by governmental officials.

5B. RESTRICTED LAND USES. The following statutory land use restrictions apply to the Restricted Areas:

i. The Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-12.g(10), prohibits the conversion of a contaminated site, remediated to non-residential soil remediation standards that require the maintenance of engineering or institutional controls, to a child care facility, or public, private, or charter school without the Department's prior written approval, unless a presumptive remedy is implemented; and

ii. The Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-12.g(12), prohibits the conversion of a landfill, with gas venting systems and or leachate collection systems, to a single family residence or a child care facility.

5C. ENGINEERING CONTROLS. Due to the presence and concentration of these contaminants, the Owner has also agreed, as part of the remedial action for the Property, to the placement of certain engineering controls on the Property; a narrative description of these engineering controls is provided in Exhibit C.

6A. CHANGE IN OWNERSHIP AND REZONING.

i. The Owner and the subsequent owners, lessors, and lessees, shall cause all leases, grants, and other written transfers of an interest in the Restricted Areas to contain a provision expressly requiring all holders thereof to take the Property subject to the restrictions contained herein and to comply with all, and not to violate any of the conditions of this Deed Notice. Nothing contained in this Paragraph shall be construed as limiting any obligation of any person to provide any notice required by any law, regulation, or order of any governmental authority.

ii. The Owner and the subsequent owners shall provide written notice to the Department of Environmental Protection on a form provided by the Department and available at www.nj.gov/srp/forms within 30 calendar days after the effective date of any conveyance, grant, gift, or other transfer, in whole or in part, of the Owner's or subsequent owner's interest in the Restricted Area.

iii. The Owner and the subsequent owners shall provide written notice to the Department, on a form available from the Department at www.nj.gov/srp/forms, within thirty (30) calendar days after the owner's petition for or filing of any document initiating a rezoning of the Property to residential.

6B. SUCCESSORS AND ASSIGNS. This Deed Notice shall be binding upon Owner and upon Owner's successors and assigns, and subsequent owners, lessors, lessees and operators while each is an owner, lessor, lessee, or operator of the Property.

7A. ALTERATIONS, IMPROVEMENTS, AND DISTURBANCES.

i. The Owner and all subsequent owners, lessors, and lessees shall notify any person, including, without limitation, tenants, employees of tenants, and contractors, intending to conduct invasive work or excavate within the Restricted Areas, of the nature and location of contamination in the Restricted Areas, and, of the precautions necessary to minimize potential human exposure to contaminants.

ii. Except as provided in Paragraph 7B, below, no person shall make, or allow to be made, any alteration, improvement, or disturbance in, to, or about the Property which disturbs any engineering control at the Property without first retaining a licensed site remediation professional. Nothing herein shall constitute a waiver of the obligation of any person to comply with all applicable laws and regulations including, without limitation, the applicable rules of the Occupational Safety and Health Administration.

iii. A soil remedial action permit modification is required for any permanent alteration, improvement, or disturbance and the owner, lessor, lessee or operator shall submit the following within 30 days after the occurrence of the permanent alteration, improvement, or disturbance:

(A) A Remedial Action Workplan or Linear Construction Project notification and Final Report Form, whichever is applicable;

(B) A Remedial Action Report and Termination of Deed Notice Form; and

(C) A revised recorded Deed Notice with revised Exhibits, and Remedial Action Permit Modification or Remedial Action Permit Termination form and Remedial Action Report.

iv. No owner, lessor, lessee or operator shall be required to obtain a Remedial Action Permit Modification for any temporary alteration, improvement, or disturbance, provided that

the site is restored to the condition described in the Exhibits to this Deed Notice, and the owner, lessee, or operator complies with the following:

(A) Restores any disturbance of an engineering control to pre-disturbance conditions within 60 calendar days after the initiation of the alteration, improvement or disturbance;

(B) Ensures that all applicable worker health and safety laws and regulations are followed during the alteration, improvement, or disturbance, and during the restoration;

(C) Ensures that human exposure to contamination in excess of the remediation standards does not occur; and

(D) Describes, in the next biennial certification the nature of the temporary alteration, improvement, or disturbance, the dates and duration of the temporary alteration, improvement, or disturbance, the name of key individuals and their affiliations conducting the temporary alteration, improvement, or disturbance, the notice the Owner gave to those persons prior to the disturbance.

7B. EMERGENCIES. In the event of an emergency which presents, or may present, an unacceptable risk to the public health and safety, or to the environment, or an immediate environmental concern, see N.J.S.A. 58:10C-2, any person may temporarily breach an engineering control provided that that person complies with each of the following:

i. Immediately notifies the Department of Environmental Protection of the emergency, by calling the DEP Hotline at 1-877-WARNDEP or 1-877-927-6337;

ii. Hires a Licensed Site Remediation Professional (unless the Restricted Areas includes an unregulated heating oil tank) to respond to the emergency;

iii. Limits both the actual disturbance and the time needed for the disturbance to the minimum reasonably necessary to adequately respond to the emergency;

iv. Implements all measures necessary to limit actual or potential, present or future risk of exposure to humans or the environment to the contamination;

v. Notifies the Department of Environmental Protection when the emergency or immediate environmental concern has ended by calling the DEP Hotline at 1-877-WARNDEP or 1-877-927-6337; and

vi. Restores the engineering control to the pre-emergency conditions as soon as possible; and

vii. Submits to the Department of Environmental Protection within 60 calendar days after completion of the restoration of the engineering control, a report including: (a) the nature and likely cause of the emergency; (b) the measures that have been taken to mitigate the effects of the emergency on human health and the environment; (c) the measures completed or

implemented to restore the engineering control; and (d) any changes to the engineering control or site operation and maintenance plan to prevent reoccurrence of such conditions in the future.

8. TERMINATION OF DEED NOTICE.

i. This Deed Notice may be terminated only upon recording a Department-approved Termination of Deed Notice, available at N.J.A.C. 7:26C Appendix C, with the office of the County Clerk of Camden County, New Jersey, expressly terminating this Deed Notice.

ii. Within 30 calendar days after recording a Department-approved Termination of Deed Notice, the owner of the property should apply to the Department for termination of the soil remedial action permit pursuant to N.J.A.C. 7:26C-7.

9. ACCESS. The Owner, and the subsequent owners, lessors, lessees, and operators agree to allow the Department, its agents and representatives access to the Property to inspect and evaluate the continued protectiveness of the remedial action that includes this Deed Notice and to conduct additional remediation to ensure the protection of the public health and safety and of the environment if the subsequent owners, lessors, lessees, and operators, during their ownership, tenancy, or operation, and the Owner fail to conduct such remediation pursuant to this Deed Notice as required by law. The Owner, and the subsequent owners, lessors, and lessees, shall also cause all leases, subleases, grants, and other written transfers of an interest in the Restricted Areas to contain a provision expressly requiring that all holders thereof provide such access to the Department.

10. ENFORCEMENT OF VIOLATIONS.

i. This Deed Notice itself is not intended to create any interest in real estate in favor of the Department of Environmental Protection, nor to create a lien against the Property, but merely is intended to provide notice of certain conditions and restrictions on the Property and to reflect the regulatory and statutory obligations imposed as a conditional remedial action for this site.

ii. The restrictions provided herein may be enforceable solely by the Department against any person who violates this Deed Notice. To enforce violations of this Deed Notice, the Department may initiate one or more enforcement actions pursuant to N.J.S.A. 58:10-23.11, and N.J.S.A. 58:10C, and require additional remediation and assess damages pursuant to N.J.S.A. 58:10-23.11, and N.J.S.A. 58:10C.

11. SEVERABILITY. If any court of competent jurisdiction determines that any provision of this Deed Notice requires modification, such provision shall be deemed to have been modified automatically to conform to such requirements. If a court of competent jurisdiction determines that any provision of this Deed Notice is invalid or unenforceable and the provision is of such a nature that it cannot be modified, the provision shall be deemed deleted from this instrument as though the provision had never been included herein. In either case, the remaining provisions of this Deed Notice shall remain in full force and effect.

12A. EXHIBIT A. Exhibit A includes the following maps of the Property and the vicinity:

i. Exhibit A-1: Vicinity Map - A map that identifies by name the roads, and other important geographical features in the vicinity of the Property (for example, USGS Quad map, Hagstrom County Maps);

ii. Exhibit A-2: Metes and Bounds Description - A tax map of lots and blocks as wells as metes and bounds description of the Property, including reference to tax lot and block numbers for the Property;

iii. Exhibit A-3: Property Map - A scaled map of the Property, scaled at one inch to 200 feet or less, and if more than one map is submitted, the maps shall be presented as overlays, keyed to a base map; and the Property Map shall include diagrams of major surface topographical features such as buildings, roads, and parking lots.

12B. EXHIBIT B. Exhibit B includes the following descriptions of the Restricted Areas:

i. Exhibit B-1: Restricted Area Map -- A separate map for each restricted area that includes:

(A) As-built diagrams of each engineering control, including caps, fences, slurry walls, (and, if any) ground water monitoring wells, extent of the ground water classification exception area, pumping and treatment systems that may be required as part of a ground water engineering control in addition to the deed notice;

(B) As-built diagrams of any buildings, roads, parking lots and other structures that function as engineering controls; and

(C) Designation of all soil and all upland sediment sample locations within the restricted areas that exceed any soil standard that are keyed into one of the tables described in the following paragraph.

ii. Exhibit B-2: Restricted Area Data Table - A separate table for each restricted area that includes either (A) or (B) through (F):

(A) Only for historic fill extending over the entire site or a portion of the site and for which analytical data are limited or do not exist, a narrative that states that historic fill is present at the site, a description of the fill material (e.g., ash, cinders, brick, dredge material), and a statement that such material may include, but is not limited to, contaminants such as PAHs and metals;

(B) Sample location designation from Restricted Area map (Exhibit B-1);

(C) Sample elevation based upon mean sea level;

(D) Name and chemical abstract service registry number of each contaminant with a concentration that exceeds the unrestricted use standard;

(E) The restricted and unrestricted use standards for each contaminant in the table; and

(F) The remaining concentration of each contaminant at each sample location at each elevation.

12C. EXHIBIT C. Exhibit C includes narrative descriptions of the institutional controls and engineering controls as follows:

i. Exhibit C-1: Deed Notice as Institutional Control: Exhibit C-1 includes a narrative description of the restriction and obligations of this Deed Notice that are in addition to those described above, as follows:

(A) Description and estimated size of the Restricted Areas as described above;

(B) Description of the restrictions on the Property by operation of this Deed Notice; and

(C) The objective of the restrictions.

ii. Exhibit C-2: Engineered Cap: Exhibit C-2 includes a narrative description of engineered cap as follows:

(A) Description of the engineering control;

(B) The objective of the engineering control; and

(C) How the engineering control is intended to function.

13. SIGNATURES. IN WITNESS WHEREOF, Owner has executed this Deed Notice as of the date first written above.

ATTEST: City of Camden

_____ By_____

Michelle Banks-Spearman
City Solicitor

Francisco Moran
Mayor

STATE OF NEW JERSEY SS.:
COUNTY OF CAMDEN

I certify that on _____, 20__, Michelle Banks-Spearman personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the City Solicitor of the City of Camden, the corporation named in this document;

(b) this person is the attesting witness to the signing of this document by the proper corporate officer who is the Mayor of the corporation;

(c) this document was signed and delivered by the corporation as its voluntary act and was duly authorized;

(d) this person knows the proper seal of the corporation which was affixed to this document; and

(e) this person signed this proof to attest to the truth of these facts.

_____
[Signature]

Michelle Banks-Spearman
City Solicitor

Signed and sworn before me on _____, 20__

_____, Notary Public

_____
[Print name and title]

Exhibit A-1

Vicinity Map

Notes:
1. Topographic basemap is provided through Langan's Esri ArcGIS software licensing and ArcGIS online © 2011 National Geographic Society, i-cubed.
2. Parcel boundaries provided by The New Jersey Camden County Improvement Authority in GIS format.

LANGAN 30 South 17th Street, Suite 1300 Philadelphia, PA 19103-4005 T: 215.864.0640 F: 215.864.0671 www.langan.com Langan Engineering & Environmental Services, Inc. Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. Langan International LLC Collectively known as Langan	Project BLOCK No. 390, LOT No. 13 CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	Drawing Title VICINITY MAP	Project No. 220093810 Date 9/10/2019 Scale 1"=2,000' Drawn By ATR Last Revised 9/10/2019	EXHIBIT A-1

© 2013 Langan

Path: \\langan.com\data\PHL\data8\220093801\ArcGIS\ArcMap_Documents\2019-09 - Deed Notice\Block390_Lot13\Exhibit A-1 - Vicinity Map.mxd Date: 9/10/2019 User: aruane Time: 4:23:08 PM

Exhibit A-2

Metes and Bounds Description

LANGAN

Technical Excellence
Practical Experience
Client Responsiveness

23 September 2019
220093801

LEGAL DESCRIPTION
DEED NOTICE PI 769743
BLOCK 390 LOT 13
KIPP COOPER NORCROSS ACADEMY AT WHITTIER
CITY OF CAMDEN, CAMDEN COUNTY, NEW JERSEY

Beginning at the intersection of the centerline of former Maurice Street (20 feet wide) and the southerly line of Chestnut Street (60 feet wide) thence;

A. Along said line of Chestnut Street South 85°16'26" West, a distance of 78.81 feet to the intersection with the westerly line of Lot 14 and the point of beginning; thence

1. Along said line of Lot 14 South 00°08'29" East, a distance of 100.60 feet to the northerly line of Lot 30; thence
2. Along said line South 85°16'26" West, a distance of 18.53 feet to the easterly line of Lot 12; thence
3. Along said line North 00°54'34" East, a distance of 100.50 feet to the said line of Chestnut Street; thence
4. Along said line North 85°16'26" East, a distance of 16.67 feet to the point of beginning.

The above-described area encompassing 1,709 +/- square feet.

This description is prepared in accordance with various surveys and plans "prepared by Langan Engineering and Environmental Services, Inc."

9-24-19

Joseph E. Romano
Professional Land Surveyor
New Jersey License No. 24GS03627300

NJ Certificate of Authorization No: 24GA27996400
\\langan.com\data\PHL\data6\220093801\Survey Data - 220093801\Office Data\Descriptions\220093801 Block 390 Lot 13.docx

Notes:
1. World street basemap provided by Langan's Esri ArcGIS software and ArcGIS online.
2. Parcel boundaries provided by The New Jersey Camden County Improvment Authority in GIS format. Parcels are labeled in Block, Lot order.

Legend

- Site Boundary
- 391 Block
- 1 Lot

125 0 125
SCALE IN FEET

LANGAN

30 South 17th Street, Suite 1300
Philadelphia, PA 19103-4005
T: 215.864.0640 F: 215.864.0671 www.langan.com

Langan Engineering & Environmental Services, Inc.
Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C.
Langan International LLC

Collectively known as Langan

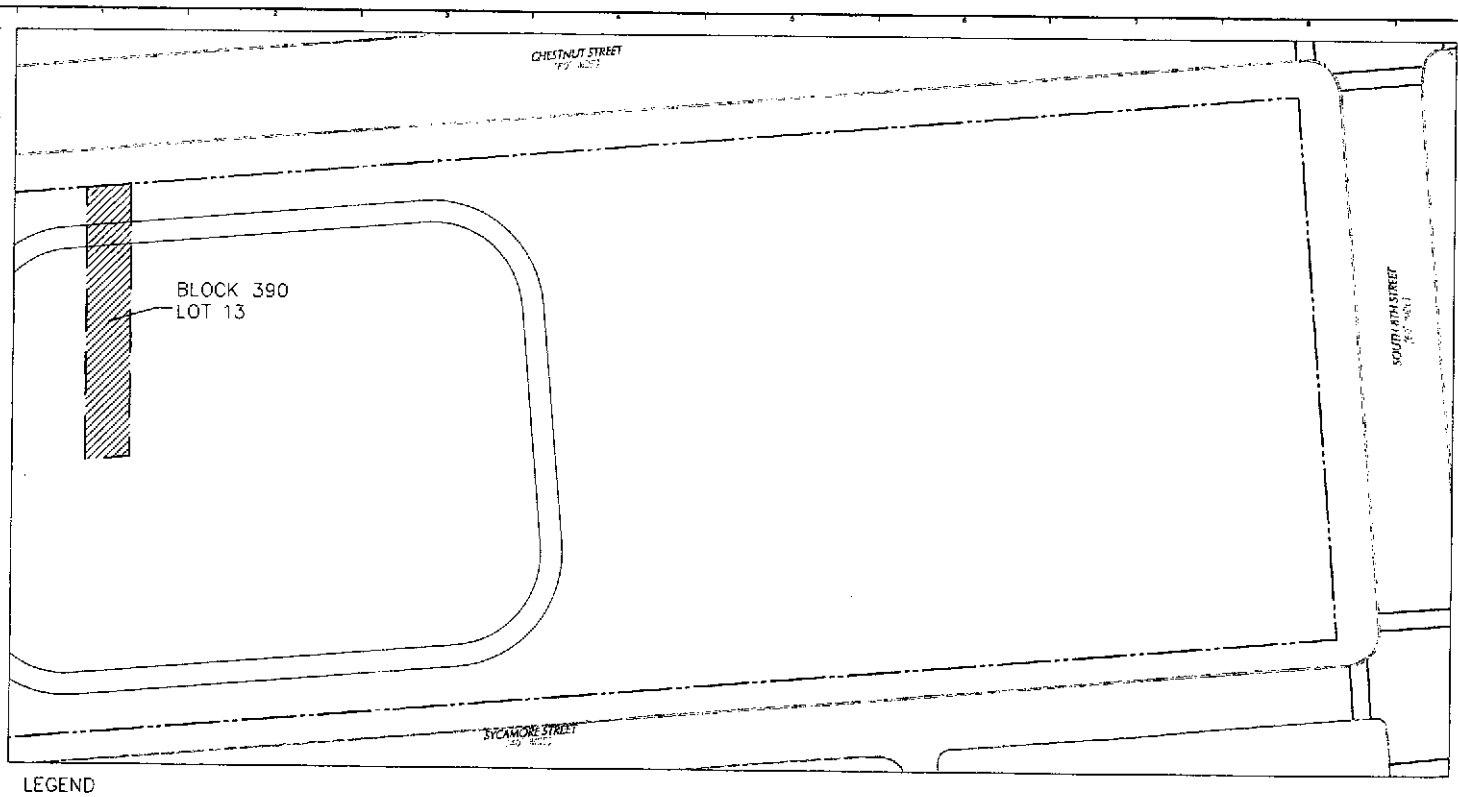
Project	Drawing Title	Project No. 220093801	EXHIBIT
BLOCK No. 390, LOT No. 13 CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	TAX MAP	Date 9/10/2019 Scale 1"=125' Drawn By ATR Last Revised 9/10/2019	A-2

Path: \\langan.com\data\PHL\data8\220093801\ArcGIS\ArcMap_Documents\2019-09 - Deed Notice\Block390_Lot13\Exhibit A-2 - Tax Map.mxd

© 2013 Langan

Exhibit A-3

Property Map



LEGEND

PLAY AREA/ATHLETIC FIELD

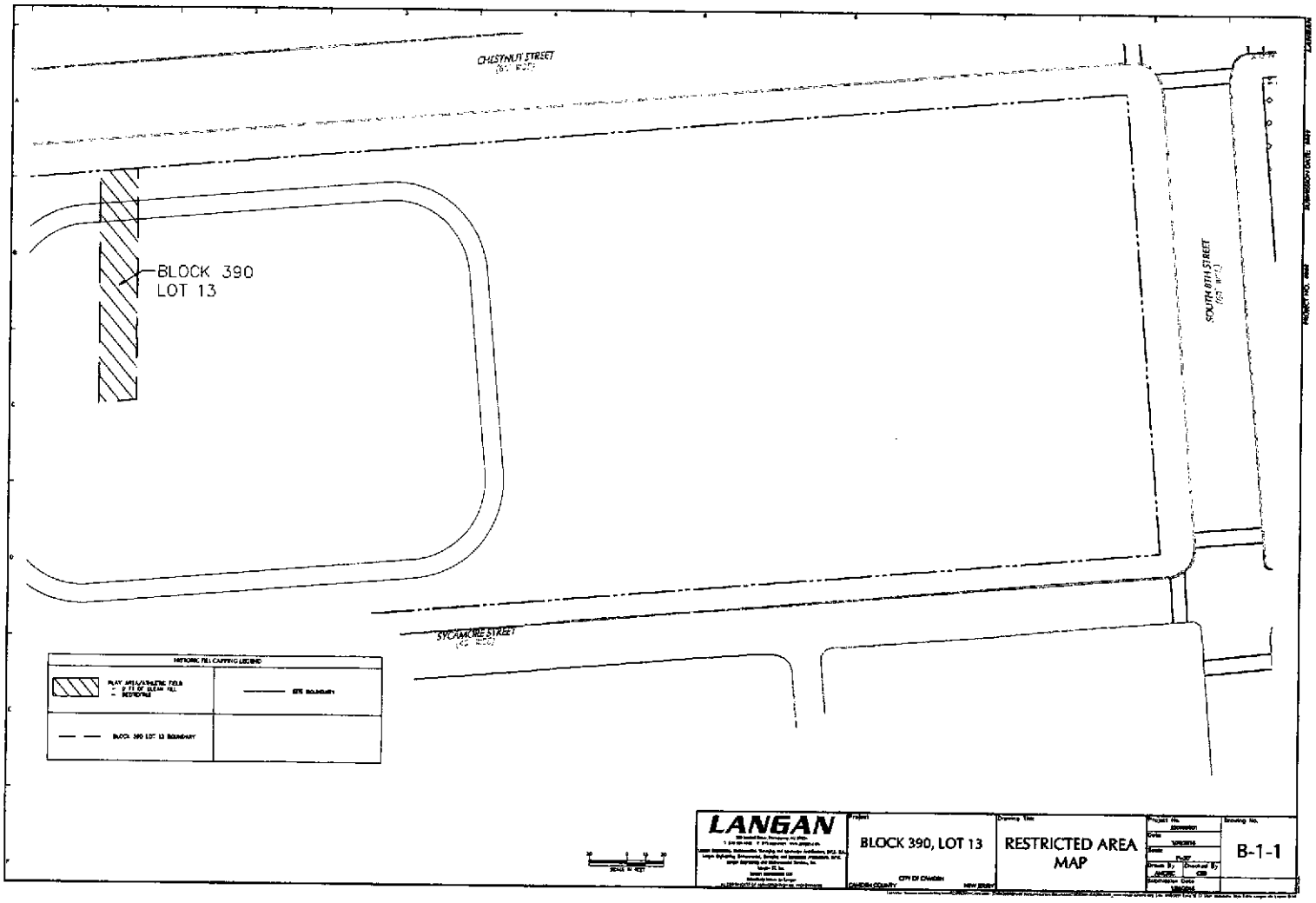
SITE BOUNDARY

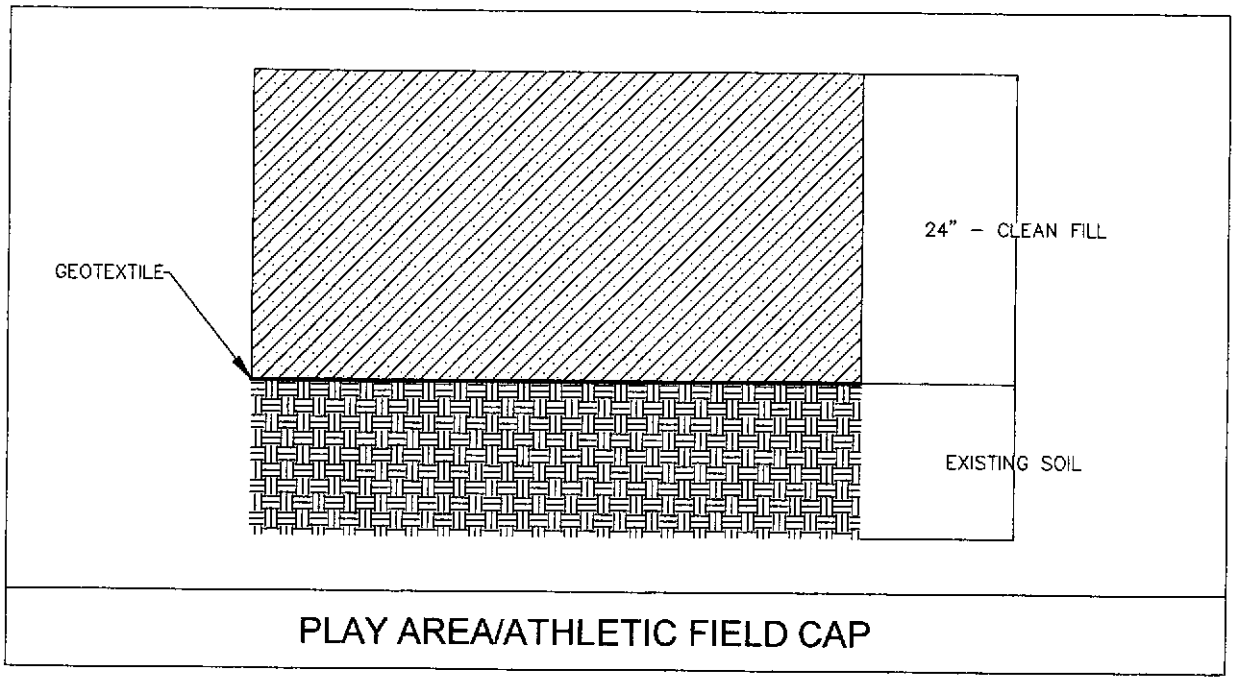
BLOCK 390 LOT 13 BOUNDARY

LANGAN	BLOCK 390, LOT 13	PROPERTY MAP	A-3

Exhibit B-1

Restricted Area Map


CHESTNUT STREET
BLOCK 390
LOT 13
SOUTH 8TH STREET
SYCAMORE STREET
LANGAN
BLOCK 390, LOT 13
CITY OF CAMDEN
CAMDEN COUNTY
NEW JERSEY
RESTRICTED AREA MAP
B-1-1



PLAY AREA/ATHLETIC FIELD CAP

LANGAN 300 Kimball Drive Parsippany, NJ 07054 T: 973.560.4900 F: 973.560.4901 www.langan.com Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. S.A. Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. Langan Engineering and Environmental Services, Inc. Langan CT, Inc. Langan International LLC Collectively known as Langan NJ CERTIFICATE OF AUTHORIZATION No. 24GA27996400	Project BLOCK 390 LOT 13 CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	Drawing Title RESTRICTED AREA CAP DETAILS	Project No. 220093801 Date 9/05/2019 Scale N.T.S. Drawn By AC Checked By CRB Submission Date 9/25/2019	Drawing No. B-1-2

Filename: \\langan.com\data\PHL\data\220093801\Cadd Data - 220093801\2D-Design\FieldEnvironmental\220093801-R-D201.dwg Date: 9/10/2019 Time: 15:32 User: acckaurus Style Table: Langan.stb Layout: AWSIB-BL(14)

Exhibit B-2
Restricted Area Data

Historic fill extends over the entire area covered by Block 390, Lot 13, in the City of Camden, Camden County, New Jersey. Analytical data related to the historic fill does not exist. The fill material consists of soil containing brick, asphalt, gravel, concrete, debris, and wood. The material may include, but is not limited to, contaminants such as polynuclear aromatic hydrocarbons and metals.

Exhibit C-1
Deed Notice as Institutional Control

The restricted area is situated on Block 390, Lot 13, in the City of Camden, Camden County, New Jersey. As depicted on Exhibit B-1, the Restricted Area encompasses the entire parcel (1,709 square feet or 0.039 acres), and includes historic fill contamination. The Restricted Area ranges in depth from 2 to 12 feet below grade. These depths correspond to approximate elevations of approximately 15 feet above mean sea level (msl) to 5 feet above msl based on NAVD 1988. Engineering controls are associated with this deed notice as described in Exhibit C-2.

In accordance with N.J.A.C. 7:26C-7, monitoring of this Notice and preparation of the biennial certifications shall be conducted in accordance with the NJDEP soil remedial action permit by the persons responsible for conducting the remedial action, the owner of the site at the time of the remedial action, or any owner, lessee, or operator of the site. Monitoring shall consist of identification and evaluation of zoning or land use changes, yearly inspection, an evaluation of laws, regulations, and remediation standards, and development of a monitoring log. Documentation of the monitoring activities shall be provided in the biennial certification.

The restrictions placed on the Restricted Area of this Deed Notice would apply to any subsurface work conducted at the property. Any subsurface work conducted at an elevation below the engineering control would need to be conducted by persons with the proper health and safety training to conduct such work in contaminated soil. Any soils removed from an elevation below the engineering control should be characterized and disposed of properly. Prior to the conclusion of any subsurface activities, the engineering control should be replaced at the elevation it was encountered.

The objective of the institutional and engineering controls is to advise persons conducting subsurface work within the Restricted Area of the soil contamination and the relevant health and safety requirements.

Exhibit C-2
Engineered Cap as Engineering Control

The Restricted Area located within Block 390, Lot 13 is capped with the following:

Athletic Field

Cover in the athletic field area consists of demarcation fabric (geotextile) underlying two feet of clean fill with planted grass.

This surface cover (i.e., cap) shall be maintained over the underlying contaminated soils in the Restricted Area at all times. This cap prevents direct contact with underlying soils that contain historic fill contaminants. No excavating or other intrusive work is permitted within the cap or underlying soils without following the requirements of this Notice and soil remedial action permit.

In accordance with N.J.A.C. 7:26C-7, monitoring of this engineering control and preparation of biennial certifications shall be conducted by the persons responsible for conducting the remedial action, the owner of the site at the time of the remedial action, or any owner, lessee, or operator of the site. In accordance with N.J.A.C. 7:26C-7, monitoring shall consist of the following; periodic inspections (a minimum of once per year); an evaluation of laws, regulations, and remedial standards; and development of a monitoring log. Documentation of the monitoring activities shall be provided in the biennial certification.

Camden County
Document Summary Sheet

CAMDEN COUNTY CLERK 520 MARKET ST CAMDEN NJ 08102	**Return Name and Address** Candace Baker Langan Engineering 300 Kimball Drive Parsippany, NJ 07054

Official Use Only

Submitting Company	Cooper Lanning Square Renaissance School Facilities, Inc.
Document Date *(mm/dd/yyyy)*	
Document Type	Deed Notice
No. of Pages of the Original Signed Document *(Including the cover sheet)*	22
Consideration Amount *(If applicable)*	$253.00

	Name(s) *(Last Name First Name Middle Initial Suffix) (or Company Name as written)*	Address *(Optional)*
First Party *(Grantor or Mortgagor or Assignor)* *(Enter up to five names)*	City of Camden	520 Market Street Camden, New Jersey 08101
Second Party *(Grantee or Mortgagee or Assignee)* *(Enter up to five names)*		

	Municipality	Block	Lot	Qualifier	Property Address
Parcel Information *(Enter up to three entries)*	Camden	390	35		745 Sycamore Street

	Book Type	Book	Beginning Page	Instrument No.	Recorded/File Date
Reference Information *(Enter up to three entries)*					

**DO NOT REMOVE THIS PAGE.*

DOCUMENT SUMMARY SHEET (COVER SHEET) IS PART OF CAMDEN COUNTY FILING RECORD. RETAIN THIS PAGE FOR FUTURE REFERENCE.

Return Address:
Langan Engineering & Environmental Services, Inc.
300 Kimball Drive
Parsippany, NJ 07054

DEED NOTICE

IN ACCORDANCE WITH N.J.S.A. 58:10B-13, THIS DOCUMENT IS TO BE RECORDED IN THE SAME MANNER AS ARE DEEDS AND OTHER INTERESTS IN REAL PROPERTY.

Prepared by: _____
[Signature]
Candace R. Baker

Recorded by: _____
[Signature, Officer of County Recording Office]

_____
[Print name below signature]

DEED NOTICE

This Deed Notice is made as of the _____ day of _____, ____, by the City of Camden, 520 Market Street, Camden, New Jersey 08101 (together with its successors and assigns, collectively "Owner").

1. THE PROPERTY. The City of Camden at 520 Market Street, Camden, New Jersey 08101 is the owner in fee simple of certain real property designated as Block 390, Lot 35, on the tax map of the City of Camden, Camden County; the New Jersey Department of Environmental Protection Program Interest Number (Preferred ID) for the contaminated site which includes this property is 769975; and the property is more particularly described in Exhibit A, which is attached hereto and made a part hereof (the "Property").

2. REMEDIATION.

i. Brian A. Blum, License Number 573990 has approved this Deed Notice as an institutional control for the Property, which is part of the remediation of the Property.

ii. N.J.A.C. 7:26C-7 requires the Owner, among other persons, to obtain a soil remedial action permit for the soil remedial action at the Property. That permit will contain the monitoring, maintenance and biennial certification requirements that apply to the Property.

3. SOIL CONTAMINATION. Cooper Lanning Square Renaissance School Facilities, Inc. has remediated contaminated soil at the Property, such that soil contamination remains at certain areas of the Property that contains contaminants in concentrations that do not allow for the unrestricted use of the Property. Such soil contamination is described, including the type, concentration and specific location of such contamination, and the existing engineering controls on the site are

described, in Exhibit B, which is attached hereto and made a part hereof. As a result, there is a statutory requirement for this Deed Notice and engineering controls in accordance with N.J.S.A. 58:10B-13.

4. CONSIDERATION. In accordance with the remedial action for the site which included the Property, and in consideration of the terms and conditions of that remedial action, and other good and valuable consideration, Owner has agreed to subject the Property to certain statutory and regulatory requirements that impose restrictions upon the use of the Property, to restrict certain uses of the Property, and to provide notice to subsequent owners, lessors, lessees and operators of the Property of the restrictions and the monitoring, maintenance, and biennial certification requirements outlined in this Deed Notice and required by law, as set forth herein.

5A. RESTRICTED AREAS. Due to the presence of contamination remaining at concentrations that do not allow for unrestricted use, the Owner has agreed, as part of the remedial action for the Property, to restrict the use of certain parts of the Property (the "Restricted Areas"); a narrative description of these restrictions is provided in Exhibit C, which is attached hereto and made a part hereof. The Owner has also agreed to maintain a list of these restrictions on site for inspection by governmental officials.

5B. RESTRICTED LAND USES. The following statutory land use restrictions apply to the Restricted Areas:

i. The Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-12.g(10), prohibits the conversion of a contaminated site, remediated to non-residential soil remediation standards that require the maintenance of engineering or institutional controls, to a child care facility, or public, private, or charter school without the Department's prior written approval, unless a presumptive remedy is implemented; and

ii. The Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-12.g(12), prohibits the conversion of a landfill, with gas venting systems and or leachate collection systems, to a single family residence or a child care facility.

5C. ENGINEERING CONTROLS. Due to the presence and concentration of these contaminants, the Owner has also agreed, as part of the remedial action for the Property, to the placement of certain engineering controls on the Property; a narrative description of these engineering controls is provided in Exhibit C.

6A. CHANGE IN OWNERSHIP AND REZONING.

i. The Owner and the subsequent owners, lessors, and lessees, shall cause all leases, grants, and other written transfers of an interest in the Restricted Areas to contain a provision expressly requiring all holders thereof to take the Property subject to the restrictions contained herein and to comply with all, and not to violate any of the conditions of this Deed Notice. Nothing contained in this Paragraph shall be construed as limiting any obligation of any person to provide any notice required by any law, regulation, or order of any governmental authority.

ii. The Owner and the subsequent owners shall provide written notice to the Department of Environmental Protection on a form provided by the Department and available at www.nj.gov/srp/forms within 30 calendar days after the effective date of any conveyance, grant, gift, or other transfer, in whole or in part, of the Owner's or subsequent owner's interest in the Restricted Area.

iii. The Owner and the subsequent owners shall provide written notice to the Department, on a form available from the Department at www.nj.gov/srp/forms, within thirty (30) calendar days after the owner's petition for or filing of any document initiating a rezoning of the Property to residential.

6B. SUCCESSORS AND ASSIGNS. This Deed Notice shall be binding upon Owner and upon Owner's successors and assigns, and subsequent owners, lessors, lessees and operators while each is an owner, lessor, lessee, or operator of the Property.

7A. ALTERATIONS, IMPROVEMENTS, AND DISTURBANCES.

i. The Owner and all subsequent owners, lessors, and lessees shall notify any person, including, without limitation, tenants, employees of tenants, and contractors, intending to conduct invasive work or excavate within the Restricted Areas, of the nature and location of contamination in the Restricted Areas, and, of the precautions necessary to minimize potential human exposure to contaminants.

ii. Except as provided in Paragraph 7B, below, no person shall make, or allow to be made, any alteration, improvement, or disturbance in, to, or about the Property which disturbs any engineering control at the Property without first retaining a licensed site remediation professional. Nothing herein shall constitute a waiver of the obligation of any person to comply with all applicable laws and regulations including, without limitation, the applicable rules of the Occupational Safety and Health Administration.

iii. A soil remedial action permit modification is required for any permanent alteration, improvement, or disturbance and the owner, lessor, lessee or operator shall submit the following within 30 days after the occurrence of the permanent alteration, improvement, or disturbance:

(A) A Remedial Action Workplan or Linear Construction Project notification and Final Report Form, whichever is applicable;

(B) A Remedial Action Report and Termination of Deed Notice Form; and

(C) A revised recorded Deed Notice with revised Exhibits, and Remedial Action Permit Modification or Remedial Action Permit Termination form and Remedial Action Report.

iv. No owner, lessor, lessee or operator shall be required to obtain a Remedial Action Permit Modification for any temporary alteration, improvement, or disturbance, provided that

the site is restored to the condition described in the Exhibits to this Deed Notice, and the owner, lessee, or operator complies with the following:

(A) Restores any disturbance of an engineering control to pre-disturbance conditions within 60 calendar days after the initiation of the alteration, improvement or disturbance;

(B) Ensures that all applicable worker health and safety laws and regulations are followed during the alteration, improvement, or disturbance, and during the restoration;

(C) Ensures that human exposure to contamination in excess of the remediation standards does not occur; and

(D) Describes, in the next biennial certification the nature of the temporary alteration, improvement, or disturbance, the dates and duration of the temporary alteration, improvement, or disturbance, the name of key individuals and their affiliations conducting the temporary alteration, improvement, or disturbance, the notice the Owner gave to those persons prior to the disturbance.

7B. EMERGENCIES. In the event of an emergency which presents, or may present, an unacceptable risk to the public health and safety, or to the environment, or an immediate environmental concern, see N.J.S.A. 58:10C-2, any person may temporarily breach an engineering control provided that that person complies with each of the following:

i. Immediately notifies the Department of Environmental Protection of the emergency, by calling the DEP Hotline at 1-877-WARNDEP or 1-877-927-6337;

ii. Hires a Licensed Site Remediation Professional (unless the Restricted Areas includes an unregulated heating oil tank) to respond to the emergency;

iii. Limits both the actual disturbance and the time needed for the disturbance to the minimum reasonably necessary to adequately respond to the emergency;

iv. Implements all measures necessary to limit actual or potential, present or future risk of exposure to humans or the environment to the contamination;

v. Notifies the Department of Environmental Protection when the emergency or immediate environmental concern has ended by calling the DEP Hotline at 1-877-WARNDEP or 1-877-927-6337; and

vi. Restores the engineering control to the pre-emergency conditions as soon as possible; and

vii. Submits to the Department of Environmental Protection within 60 calendar days after completion of the restoration of the engineering control, a report including: (a) the nature and likely cause of the emergency; (b) the measures that have been taken to mitigate the effects of the emergency on human health and the environment; (c) the measures completed or

implemented to restore the engineering control; and (d) any changes to the engineering control or site operation and maintenance plan to prevent reoccurrence of such conditions in the future.

8. TERMINATION OF DEED NOTICE.

i. This Deed Notice may be terminated only upon recording a Department-approved Termination of Deed Notice, available at N.J.A.C. 7:26C Appendix C, with the office of the County Clerk of Camden County, New Jersey, expressly terminating this Deed Notice.

ii. Within 30 calendar days after recording a Department-approved Termination of Deed Notice, the owner of the property should apply to the Department for termination of the soil remedial action permit pursuant to N.J.A.C. 7:26C-7.

9. ACCESS. The Owner, and the subsequent owners, lessors, lessees, and operators agree to allow the Department, its agents and representatives access to the Property to inspect and evaluate the continued protectiveness of the remedial action that includes this Deed Notice and to conduct additional remediation to ensure the protection of the public health and safety and of the environment if the subsequent owners, lessors, lessees, and operators, during their ownership, tenancy, or operation, and the Owner fail to conduct such remediation pursuant to this Deed Notice as required by law. The Owner, and the subsequent owners, lessors, and lessees, shall also cause all leases, subleases, grants, and other written transfers of an interest in the Restricted Areas to contain a provision expressly requiring that all holders thereof provide such access to the Department.

10. ENFORCEMENT OF VIOLATIONS.

i. This Deed Notice itself is not intended to create any interest in real estate in favor of the Department of Environmental Protection, nor to create a lien against the Property, but merely is intended to provide notice of certain conditions and restrictions on the Property and to reflect the regulatory and statutory obligations imposed as a conditional remedial action for this site.

ii. The restrictions provided herein may be enforceable solely by the Department against any person who violates this Deed Notice. To enforce violations of this Deed Notice, the Department may initiate one or more enforcement actions pursuant to N.J.S.A. 58:10-23.11, and N.J.S.A. 58:10C, and require additional remediation and assess damages pursuant to N.J.S.A. 58:10-23.11, and N.J.S.A. 58:10C.

11. SEVERABILITY. If any court of competent jurisdiction determines that any provision of this Deed Notice requires modification, such provision shall be deemed to have been modified automatically to conform to such requirements. If a court of competent jurisdiction determines that any provision of this Deed Notice is invalid or unenforceable and the provision is of such a nature that it cannot be modified, the provision shall be deemed deleted from this instrument as though the provision had never been included herein. In either case, the remaining provisions of this Deed Notice shall remain in full force and effect.

12A. EXHIBIT A. Exhibit A includes the following maps of the Property and the vicinity:

i. Exhibit A-1: Vicinity Map - A map that identifies by name the roads, and other important geographical features in the vicinity of the Property (for example, USGS Quad map, Hagstrom County Maps);

ii. Exhibit A-2: Metes and Bounds Description - A tax map of lots and blocks as wells as metes and bounds description of the Property, including reference to tax lot and block numbers for the Property;

iii. Exhibit A-3: Property Map - A scaled map of the Property, scaled at one inch to 200 feet or less, and if more than one map is submitted, the maps shall be presented as overlays, keyed to a base map; and the Property Map shall include diagrams of major surface topographical features such as buildings, roads, and parking lots.

12B. EXHIBIT B. Exhibit B includes the following descriptions of the Restricted Areas:

i. Exhibit B-1: Restricted Area Map -- A separate map for each restricted area that includes:

(A) As-built diagrams of each engineering control, including caps, fences, slurry walls, (and, if any) ground water monitoring wells, extent of the ground water classification exception area, pumping and treatment systems that may be required as part of a ground water engineering control in addition to the deed notice;

(B) As-built diagrams of any buildings, roads, parking lots and other structures that function as engineering controls; and

(C) Designation of all soil and all upland sediment sample locations within the restricted areas that exceed any soil standard that are keyed into one of the tables described in the following paragraph.

ii. Exhibit B-2: Restricted Area Data Table - A separate table for each restricted area that includes either (A) or (B) through (F):

(A) Only for historic fill extending over the entire site or a portion of the site and for which analytical data are limited or do not exist, a narrative that states that historic fill is present at the site, a description of the fill material (e.g., ash, cinders, brick, dredge material), and a statement that such material may include, but is not limited to, contaminants such as PAHs and metals;

(B) Sample location designation from Restricted Area map (Exhibit B-1);

(C) Sample elevation based upon mean sea level;

(D) Name and chemical abstract service registry number of each contaminant with a concentration that exceeds the unrestricted use standard;

(E) The restricted and unrestricted use standards for each contaminant in the table; and

(F) The remaining concentration of each contaminant at each sample location at each elevation.

12C. EXHIBIT C. Exhibit C includes narrative descriptions of the institutional controls and engineering controls as follows:

i. Exhibit C-1: Deed Notice as Institutional Control: Exhibit C-1 includes a narrative description of the restriction and obligations of this Deed Notice that are in addition to those described above, as follows:

(A) Description and estimated size of the Restricted Areas as described above;

(B) Description of the restrictions on the Property by operation of this Deed Notice; and

(C) The objective of the restrictions.

ii. Exhibit C-2: Engineered Cap: Exhibit C-2 includes a narrative description of engineered cap as follows:

(A) Description of the engineering control;

(B) The objective of the engineering control; and

(C) How the engineering control is intended to function.

13. SIGNATURES. IN WITNESS WHEREOF, Owner has executed this Deed Notice as of the date first written above.

ATTEST: City of Camden

_____ By_____

Michelle Banks-Spearman
City Solicitor

Francisco Moran
Mayor

STATE OF NEW JERSEY SS.:
COUNTY OF CAMDEN

I certify that on _____, 20__, Michelle Banks-Spearman personally came before me, and this person acknowledged under oath, to my satisfaction, that:

(a) this person is the City Solicitor of the City of Camden, the corporation named in this document;

(b) this person is the attesting witness to the signing of this document by the proper corporate officer who is the Mayor of the corporation;

(c) this document was signed and delivered by the corporation as its voluntary act and was duly authorized;

(d) this person knows the proper seal of the corporation which was affixed to this document; and

(e) this person signed this proof to attest to the truth of these facts.

_____
[Signature]

Michelle Banks-Spearman
City Solicitor

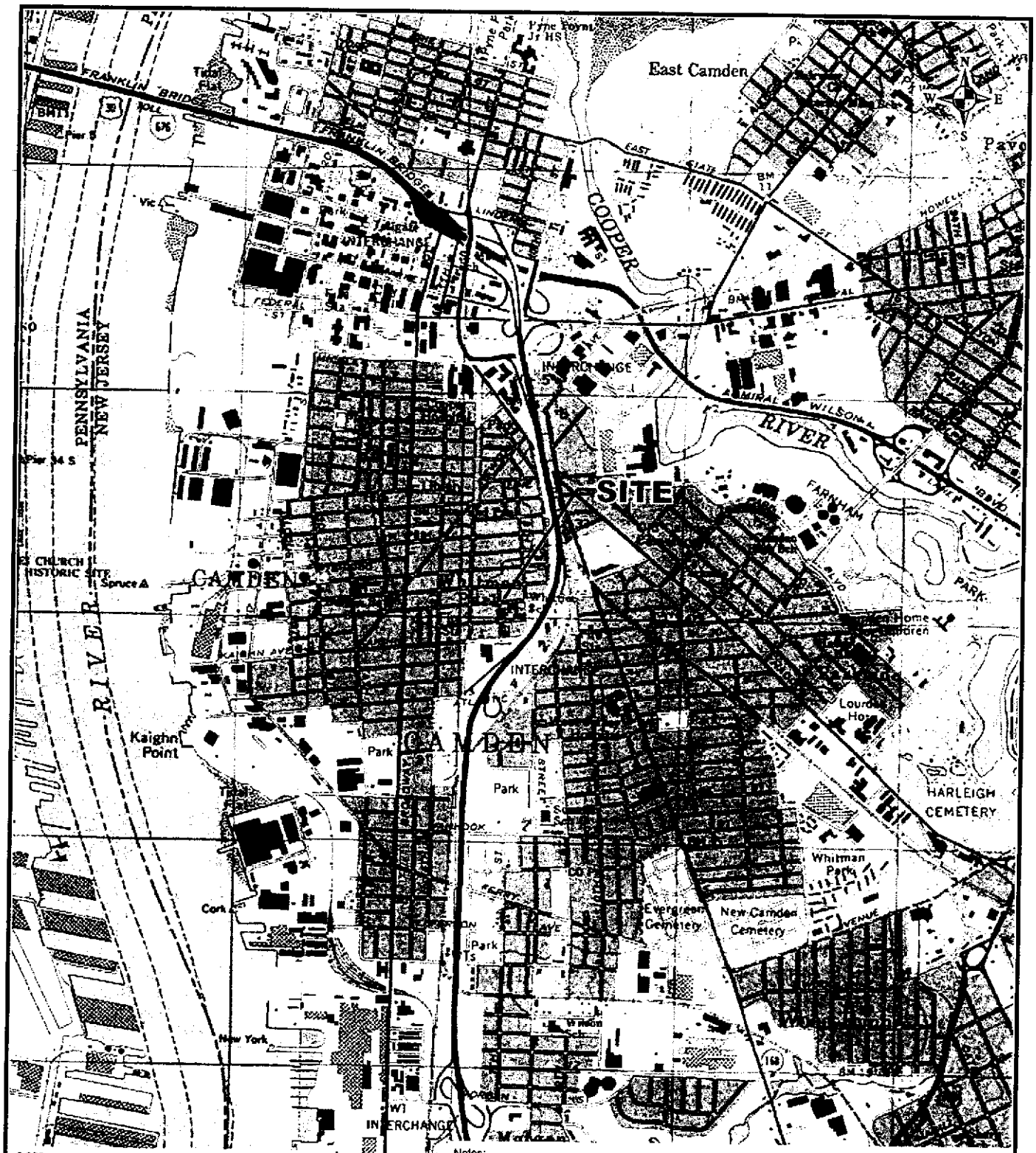
Signed and sworn before me on _____, 20__

_____, Notary Public

_____
[Print name and title]

Exhibit A-1

Vicinity Map



Notes:
1.Topographic basemap is provided through Langan's Esri ArcGIS software licensing and ArcGIS online © 2011 National Geographic Society, i-cubed.
2.Parcel boundaries provided by The New Jersey Camden County Improvement Authority in GIS format.

LANGAN
30 South 17th Street, Suite 1300
Philadelphia, PA 19103-4005
T: 215.864.0640 F: 215.864.0671 www.langan.com

Langan Engineering & Environmental Services, Inc.
Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C.
Langan International LLC

Collectively known as Langan

Project	Drawing Title	Project No. 220093810	EXHIBIT
BLOCK No. 390, LOT No. 35 CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	VICINITY MAP	Date 9/10/2019 Scale 1"=2,000' Drawn By ATR Last Revised 9/10/2019	A-1

© 2013 Langan

Path: \\langan.com\data\PHL\data8\220093801\ArcGIS\ArcMap_Documents\2019-09 - Deed Notice\Block390_Lot35\Exhibit A-1 - Vicinity Map.mxd Date: 9/10/2019 User: aruane Time: 4:26:20 PM

Exhibit A-2

Metes and Bounds Description

LANGAN

Technical Excellence
Practical Experience
Client Responsiveness

23 September 2019
220093801

LEGAL DESCRIPTION
DEED NOTICE PI 769975
BLOCK 390 LOT 35
KIPP COOPER NORCROSS ACADEMY AT WHITTIER
CITY OF CAMDEN, CAMDEN COUNTY, NEW JERSEY

Beginning at the intersection of the centerline of former Maurice Street (20 feet wide) and the northerly line of Sycamore Street (40 feet wide) thence;

1. Along the southerly right-of way line of Sycamore Street, South 85°16'26" West, a distance of 45.25 +/- feet to the easterly line of Lot 32; thence
2. Along said line North 02°14'23" West, a distance of 99.56 +/- feet to the southerly line of Lot 16; thence
3. Along said line North 85°16'26" East, a distance of 42.87 +/- feet to the said centerline of former Maurice Street; thence
4. Along said line South 03°53'07" East, a distance of 99.89 +/- feet to the point of beginning.

The above-described area, encompassing 4,525 +/- square feet more or less, includes Block 390 Lot 16 and the southwesterly portion of vacated Maurice Street.

This description is prepared in accordance with various surveys and plans "prepared by Langan Engineering and Environmental Services, Inc."

9-24-19

Joseph E. Romano
Professional Land Surveyor
New Jersey License No. 24GS03627300

NJ Certificate of Authorization No: 24GA27998400
\\langan.com\data\PHL\data8\220093801\Survey Data - 220093801\Office Data\Descriptions\220093801-Block 390 Lot 35.docx

Notes:
1.World street basemap provided by Langan's Esri ArcGIS software and ArcGIS online.
2.Parcel boundaries provided by The New Jersey Camden County improvment Authority in GIS format. Parcels are labeled in Block, Lot order.

Legend

- Site Boundary
- 391 Block
- 1 Lot

125 0 125
SCALE IN FEET

LANGAN

30 South 17th Street, Suite 1300
Philadelphia, PA 19103-4005
T: 215.864.0640 F: 215.864.0671 www.langan.com

Langan Engineering & Environmental Services, Inc.
Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C.
Langan International LLC

Collectively known as Langan

Project
BLOCK No. 390, LOT No. 35
CITY OF CAMDEN
CAMDEN COUNTY NEW JERSEY

Drawing Title
TAX MAP

Project No.	220093801
Date	9/10/2019
Scale	1"=125'
Drawn By	ATR
Last Revised	9/10/2019

EXHIBIT
A-2

© 2013 Langan

Path: \\langan.com\data\PHL\data8\220093801\ArcGIS\ArcMap_Documents\2019-09 - Deed Notice\Block390_Lot35\Exhibit A-2 - Tax Map.mxd

Exhibit A-3

Property Map

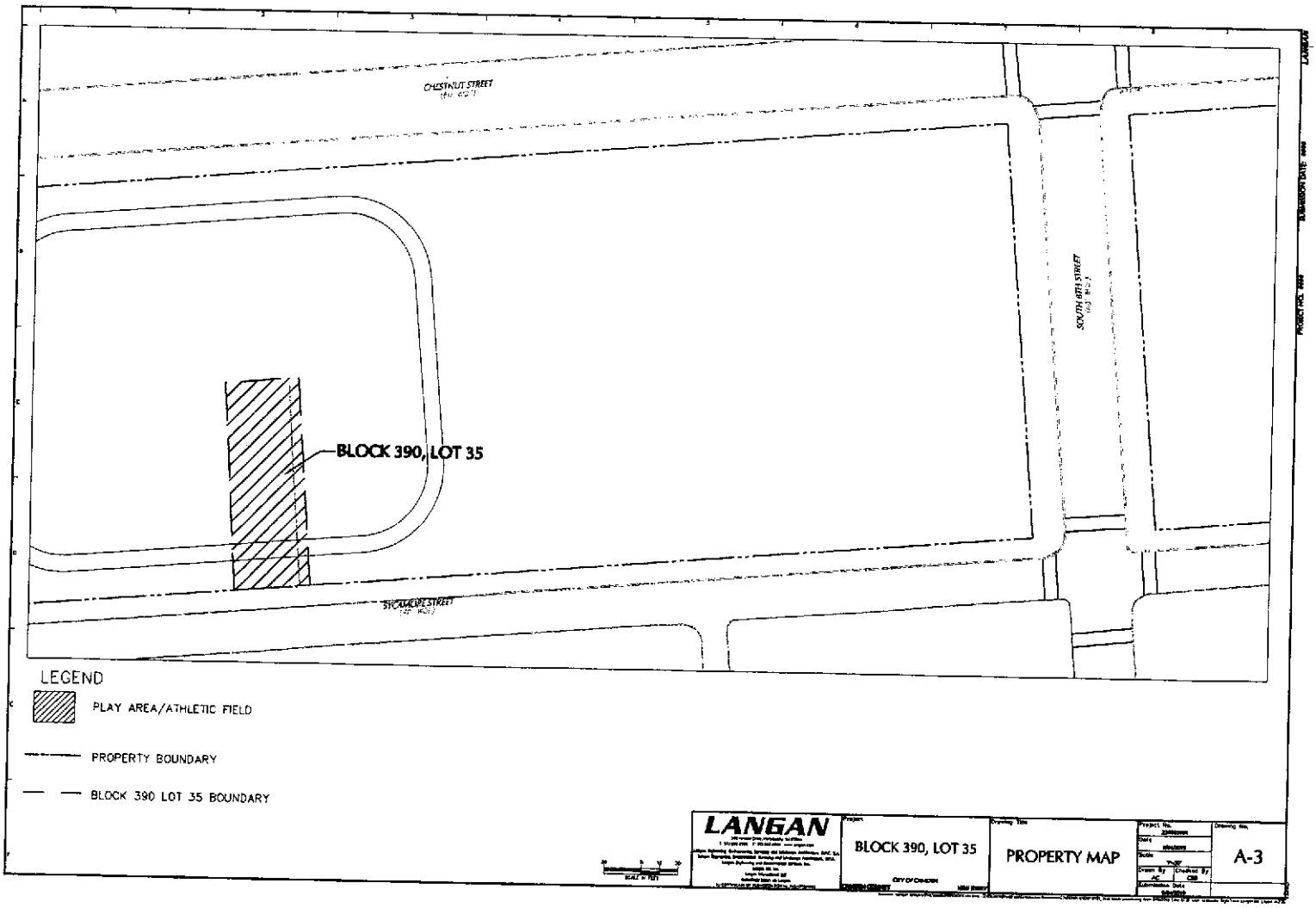
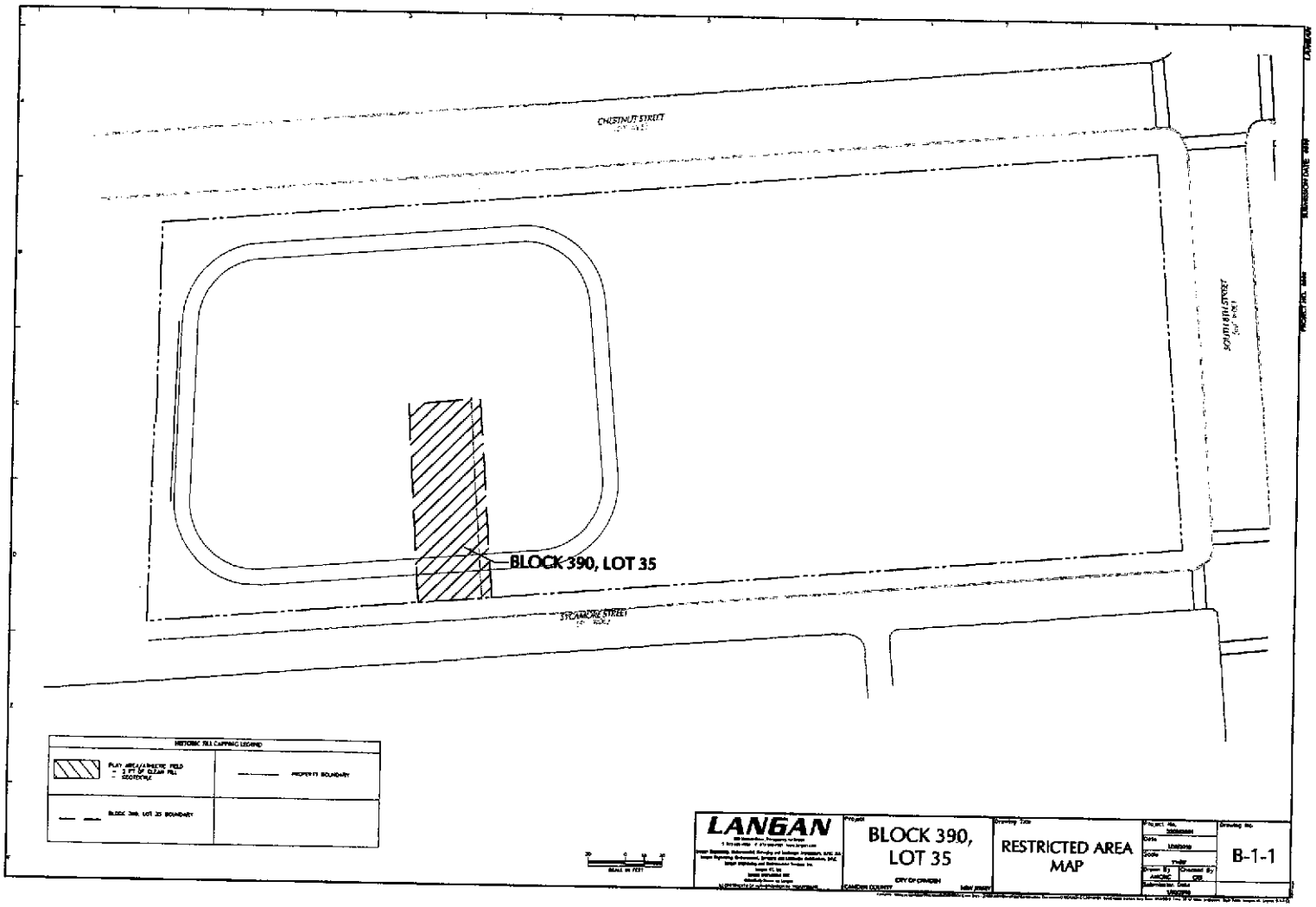
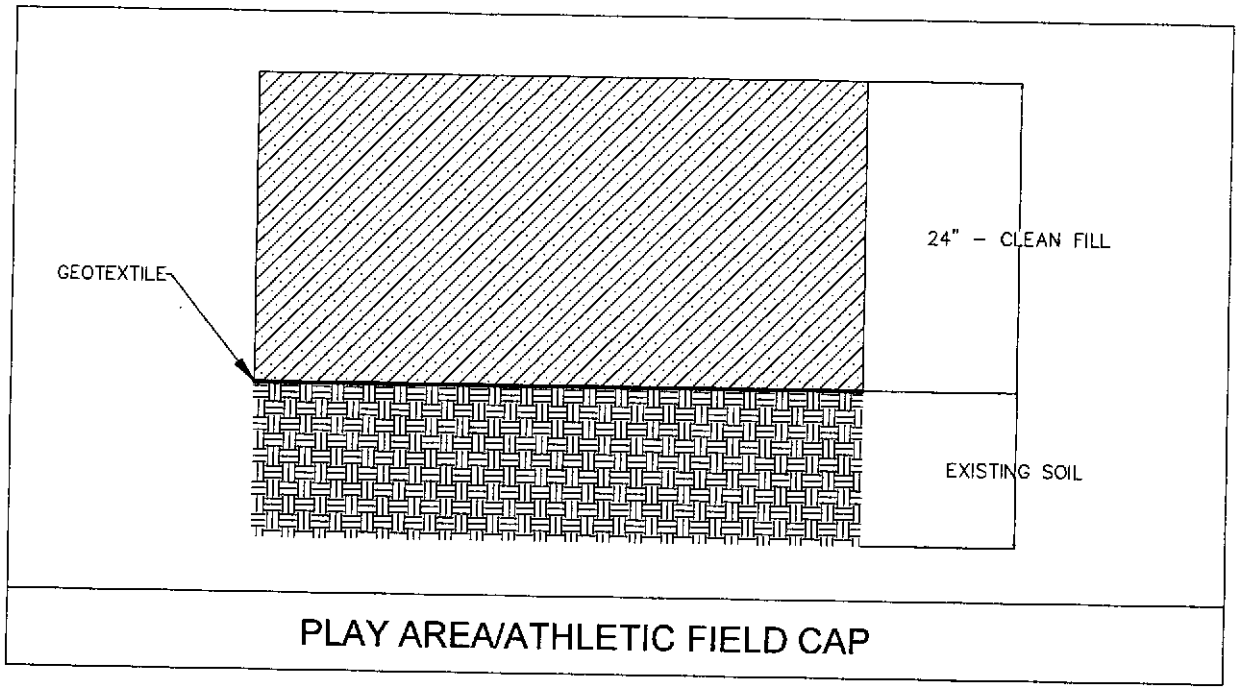

CHESTNUT STREET
SOUTH 8TH STREET
SYCAMORE STREET
BLOCK 390, LOT 35
LEGEND
PLAY AREA/ATHLETIC FIELD
PROPERTY BOUNDARY
BLOCK 390 LOT 35 BOUNDARY
LANGAN
BLOCK 390, LOT 35
PROPERTY MAP
A-3

Exhibit B-1

Restricted Area Map


CHESTNUT STREET
SOUTH 8TH STREET
SYCAMORE STREET
BLOCK 390, LOT 35
HISTORIC FILL CAPPING LEGEND
PLAY AREA/ATHLETIC FIELD
- 2 FT OF CLEAN FILL
- GEOTEXTILE
PROPERTY BOUNDARY
BLOCK 390, LOT 35 BOUNDARY
SCALE IN FEET
LANGAN
BLOCK 390, LOT 35
CITY OF CAMDEN
CAMDEN COUNTY
RESTRICTED AREA MAP
B-1-1



LANGAN 300 Kimball Drive Parsippany, NJ 07054 T: 973.560.4800 F: 973.560.4901 www.langan.com Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. S.A. Langan Engineering, Environmental, Surveying and Landscape Architecture, D.P.C. Langan Engineering and Environmental Services, Inc. Langan CT, Inc. Langan International LLC Collectively known as Langan CERTIFICATE OF AUTHORIZATION No. 24GA28000400	Project **BLOCK 390, LOT 35** CITY OF CAMDEN CAMDEN COUNTY NEW JERSEY	Drawing Title **RESTRICTED AREA CAP DETAILS**	Project No. 220093801 Date 9/05/2019 Scale N.T.S. Drawn By AC Checked By CRB Submission Date 09/25/2019	Drawing No. **B-1-2**

Filename: \\langan.com\data\PHL\data8\220093801\Cadd Data - 220093801\02-Design\Plan\Environmental\220093801-R-DZ0101.dwg Date: 9/10/2019 Time: 15:02 User: acoscuma Style Table: Langan.stb Layout: ANSI B-BL (14)

Exhibit B-2
Restricted Area Data

Historic fill extends over the entire area covered by Block 390, Lot 35, in the City of Camden, Camden County, New Jersey. Analytical data related to the historic fill does not exist. The fill material consists of soil containing brick, asphalt, gravel, concrete, debris, and wood. The material may include, but is not limited to, contaminants such as polynuclear aromatic hydrocarbons and metals.

Exhibit C-1
Deed Notice as Institutional Control

The restricted area is situated on Block 390, Lot 35, in the City of Camden, Camden County, New Jersey. As depicted on Exhibit B-1, the Restricted Area encompasses the entire parcel (4,525 square feet or 0.105 acres), and includes historic fill contamination. The Restricted Area ranges in depth from 2 to 12 feet below grade. These depths correspond to approximate elevations of approximately 15 feet above mean sea level (msl) to 5 feet above msl based on NAVD 1988. Engineering controls are associated with this deed notice as described in Exhibit C-2.

In accordance with N.J.A.C. 7:26C-7, monitoring of this Notice and preparation of the biennial certifications shall be conducted in accordance with the NJDEP soil remedial action permit by the persons responsible for conducting the remedial action, the owner of the site at the time of the remedial action, or any owner, lessee, or operator of the Site. Monitoring shall consist of identification and evaluation of zoning or land use changes, yearly inspection, an evaluation of laws, regulations, and remediation standards, and development of a monitoring log. Documentation of the monitoring activities shall be provided in the biennial certification.

The restrictions placed on the Restricted Area of this Deed Notice would apply to any subsurface work conducted at the property. Any subsurface work conducted at an elevation below the engineering control would need to be conducted by persons with the proper health and safety training to conduct such work in contaminated soil. Any soils removed from an elevation below the engineering control should be characterized and disposed of properly. Prior to the conclusion of any subsurface activities, the engineering control should be replaced at the elevation it was encountered.

The objective of the institutional and engineering controls is to advise persons conducting subsurface work within the Restricted Area of the soil contamination and the relevant health and safety requirements.

Exhibit C-2
Engineered Cap as Engineering Control

The Restricted Area located within Block 390, Lot 35 is capped with the following:

Athletic Field

Cover in the athletic field area consists of demarcation fabric (geotextile) underlying two feet of clean fill with planted grass.

This surface cover (i.e., cap) shall be maintained over the underlying contaminated soils in the Restricted Area at all times. This cap prevents direct contact with underlying soils that contain historic fill contaminants. No excavating or other intrusive work is permitted within the cap or underlying soils without following the requirements of this Notice and soil remedial action permit.

In accordance with N.J.A.C. 7:26C-7, monitoring of this engineering control and preparation of biennial certifications shall be conducted by the persons responsible for conducting the remedial action, the owner of the site at the time of the remedial action, or any owner, lessee, or operator of the site. In accordance with N.J.A.C. 7:26C-7, monitoring shall consist of the following; periodic inspections (a minimum of once per year); an evaluation of laws, regulations, and remedial standards; and development of a monitoring log. Documentation of the monitoring activities shall be provided in the biennial certification.

Ordinance #3

Ordinance authorizing the City to execute a deed of Consolidation

ORDINANCE

NOT available at time of print on Tuesday, November 05, 2019.

0-3

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason Asuncion, Business Administrator

DATE: November 4, 2019

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Law

TITLE OF RESOLUTION/ORDINANCE: Ordinance Authorizing the City to Execute a Deed of Consolidation.

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

The City of Camden is the owner of Block 327, Lots 28-33, 35-37, 52 & 53. This is to be the site of the City's new fleet management garage. The City of desires to consolidate all of the above lots into one block and lot to be known as Block 327, Lot 35 and 443 Kaighn Avenue. This ordinance will authorize the City to prepare and record a deed effecting the consolidation.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: Michelle Banks-Spearman, City Attorney

Contact Person: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

D-4

ERR
11/12/19

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 309 OF CITY CODE ENTITLED "IMPROVEMENT DISTRICTS" AND IMPLEMENTING THE CAMDEN BUSINESS IMPROVEMENT DISTRICT

WHEREAS, the City Council of the City of Camden adopted on September 10, 1992 Ordinance MC-2792, entitled, "An Ordinance Creating A Special Improvement District within The City of Camden and Designating a District Management Corporation by Submission of Said Ordinance to Public Referendum"; and

WHEREAS, on December 4, 2018 the City Council of the City of Camden adopted MC-5171 entitled "Ordinance Amending and Supplementing Ordinance MC-2792 to Amend the Boundaries of the Special Improvement District and Designate Camden Special Services District, Inc. (CSSD) as the District Management Corporation" which proposed the boundaries of the Camden Business Improvement District and designated Camden Special Services District, Inc. (CSSD) as the District Management Corporation; and

WHEREAS, MC-5171 authorized CSSD to take steps to define the scope of services appropriate for the proposed Camden Business Improvement District; review properties that may be subject to special assessment; consider exemptions; and develop a proposed budget; and

WHEREAS, CSSD in conjunction with a Steering Committee of community and business representatives has recommended to the Mayor and City Council that the creation and implementation of the Camden Business Improvement District will create a public-private partnership that will support the revitalization of several vital corridors within the City and foster continued economic growth; and

WHEREAS, the City Council of the City of Camden accepts the recommendations of CSSD and the Steering Committee; and

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Camden that at least 10 days prior to the date fixed for public hearing thereon a copy of this proposed Ordinance and notice of the date, time and place of the public hearing shall be mailed to the owners of the lots or parcels of land included in the Camden Business Improvement District: and

BE IT FURTHER ORDAINED, that after review of the findings and recommendations of CSSD and the Steering Committee the City Council finds:

1) The Downtown, Eds and Meds, Gateway and Waterfront corridors, as described by block and lot and by street address in **Schedule "A"** attached hereto and incorporated by reference would benefit from being designated as the Camden Business Improvement District ("CBID").

2) That the implementation of the CBID will create a public-private partnership that will continue the revitalization of these corridors and the City of Camden.

3) That it is in the best interests of the City of Camden and the public to create the CBID and to designate CSSD to continue as the District Management Corporation; except that CSSD shall not receive any funds or exercise any powers pursuant to the provisions of N.J.S.A. 40:56-65 et seq., unless the Board of Directors of CSSD shall include at least one member of the City Council of the City of Camden.

4) That upon implementation, a special assessment and/or fee shall be imposed and collected by the City of Camden with the regular property tax payment or payment in lieu of taxes or otherwise, and that all or a portion of the collected payments shall be transferred to CSSD, the District Management Corporation,

to effectuate the purposes of N.J.S.A. 40:56-65, et. seq. and to exercise the powers given to it by municipal ordinance.

BE IT FURTHER ORDAINED, that MC-2792 as codified in Chapter 309 of the Municipal Code of the City of Camden and MC-5171 are hereby amended as follows:

SECTION 1. Creation of District and Designation of Boundaries

A) City Council of the City of Camden hereby creates and designates a Special Improvement District within the City of Camden to be known as the **Camden Business Improvement District** ("CBID") consisting of those properties as described by block and lot and street address in **Schedule "A"** attached hereto. The Camden Business Improvement District is comprised of the Downtown, Eds and Meds, Waterfront and the Gateway corridors.

B) The following properties located within the boundaries of the CBID shall be subject to a special assessment:
   1) Class 1 - Vacant Land;
   2) Class 4A - Commercial assessed at or above $400,000;
   3) Class 4B - Industrial;
   4) Class 4C – Apartments of Five or more units;
   5) Class 15D – Tax Exempt properties assessed at or above $10,000,000;
   6) Class 15F – Tax Exempt properties assessed at or above $1,000,000 and that are subject to an abatement/exemption agreement including but not limited to agreements governed by the "Economic Opportunity Act", N.J.S.A. 52:27D-489p, et seq. and the "Long Term Tax Exemption Law", N.J.S.A. 40A:20-1, et seq.

C) For the purpose of implementing a special assessment, the property class shall be determined as of January 10 of each year, notwithstanding that property class may change during the year, and in accordance with any applicable laws and regulations.

D) Class 2 Residential properties located within the CBID shall be exempt from any special assessment or fee.

E) The assessed value of Class 4A, 4B, and 4C properties shall include any additional assessed value that would otherwise be excluded pursuant to a limited exemption including but not limited to exemptions governed by the "Economic Opportunity Act", N.J.S.A. 52:27D-489p, et seq.

SECTION 2. Assessments/Fee

A) Operation and maintenance of the CBID. Annual operation and maintenance costs relating to services particular to the CBID, as distinguished from services normally provided by the City of Camden, will provide benefits primarily to the properties included within the CBID rather than to the City of Camden as an entirety. These annual costs shall be allocated to the benefited properties in the CBID by way of special assessment and/or fee pursuant to the provisions of this chapter and N.J.S.A. 40:56-65, et seq. In accordance with the applicable law and the provisions of this chapter the City shall only transfer to CSSD the special assessments and/or fees actually collected by the City.

B) Development, construction or acquisition costs. All costs of development, construction and acquisition relating to improvements to the CBID shall be financed and assessed to properties especially benefited thereby. The City may, by separate ordinance or by amendment to this chapter, provide that improvements and facilities hereinafter acquired or developed shall be operated and maintained and the costs taxed to the benefited properties in the CBID.

SECTION 3. Designation of District Management Corporation

A) City Council hereby designates the Camden Special Services District, Inc. ("CSSD") a non-profit corporation, as the District Management Corporation for the Camden Business Improvement District.

B) The CSSD, in addition to acting in an advisory capacity to the Mayor and City Council, shall be governed by and also have all powers necessary and requisite to effectuate the purposes of this Ordinance and as specified in N.J.S.A. 40:56-65 et seq. as relate to the CBID, including but not limited to:

1) Adoption of by-laws for the regulation of its affairs and the conduct of its business and prescribe rules, regulations and policies for the performance of its functions and duties;
2) Prepare and administer annual budgets and funding requests for City Council approval;
3) Employ such persons as may be required and fix and pay their compensation from funds available to CSSD;
4) Apply for, accept, administer, and comply with requirements respecting an appropriation of funds or a gift, grant or donation of property or money;
5) Make and execute agreements which may be necessary or convenient to the exercise of the power and function of the CSSD, including contracts and fee for service agreements, with any person, firm, corporation, government agency or entity;
6) Administer and manage its own funds and accounts and pay its own obligations;
7) Borrow money from private lenders and government entities;
8) Fund the improvement of exterior appearance of properties in the CBID through grants and loans;
9) Enforce the conditions of any loan, grant, sale or lease made by the CBID;
10) Provide Clean and Landscape Maintenance services in the CBID, supplemental to those normally supplied by the City of Camden;
11) Undertake improvements designed to increase safety and attractiveness of the CBID to businesses which may locate there or visitors to the CBID, including but not limited to litter clean up and control, graffiti removal, handbills removal, landscaping, signage, parking areas and facilities, recreational and rest areas and facilities, and those improvements generally permitted under N.J.S.A. 40:56-65 et seq. and pursuant to pertinent regulations of the City;
12) Publicize, promote, and plan for the CBID and the businesses included within the CBID boundaries;
13) Organize and assist with special events and activities in the CBID;
14) Provide special parking plans and arrangements for the CBID;
15) Provide temporary decorative improvements in the CBID;
16) Act as a Destination Management Organization (DMO);
17) Recruit new businesses to fill vacancies in, and to balance the business mix of the CBID;
18) Regulate vending to supplement activities supplied by the City of Camden;
19) Design and enforce environmental and building design criteria to supplement activities supplied the City of Camden pursuant to applicable State and local law;
20) Provide temporary decorative lighting in the CBID;
21) Accept, purchase, rehabilitate, sell, lease, or manage property in the CBID in accordance with all applicable laws;

SECTION 4. Designation of Downtown Business Improvement Zone

A) City Council hereby designates the Camden Business Improvement District as a Downtown Business Improvement Zone in accordance with N.J.S.A. 40:56-71.2.

B) CSSD, with the consent of City Council, may apply for loans under the State of New Jersey Downtown Business Improvement Zone Loan Fund. The Downtown Business Improvement Loan Fund shall be used for the purpose of undertaking public improvements to the CBID. In any instance in which the City of Camden or the CSSD receives a loan from the Downtown Business Improvement Loan Fund, the City of Camden shall establish assessments in the manner in which costs may be assessed pursuant to N.J.S.A. 40:56-71.5, et seq. within the CBID in which the Downtown Business Improvement Zone is located in an amount sufficient to produce revenues on an annual basis to repay the loan in accordance with the repayment schedule for the loan established by the Department of Community Affairs.

C) All costs of development, construction, and acquisition related to improvements for the CBID shall be financed and assessed to properties especially benefited thereby.

SECTION 5. Board of Directors

A) The Board of Directors of the District Management Corporation shall be comprised of thirteen (13) members. The Board shall consist of one (1) representative of City Council which shall be the City Council President or his designee, ten (10) members who are representatives of businesses or other entities in the Camden Business Improvement District, and two (2) Camden residents selected by the Mayor of the City of Camden. Any designee of City Council President shall be another member of City Council.

B) The term of Board of Directors along with other rules and regulations governing CSSD shall be set forth in the adoption of its by-laws.

SECTION 6. City's Powers Retained

Notwithstanding the creation of the Camden Business Improvement District, the City expressly retains all its police powers and other rights and powers and authority over the area designated as the CBID.

SECTION 7. Inconsistent Ordinances

Any Ordinance or part of an Ordinance inconsistent with this Ordinance or any part of this chapter is hereby repealed as to the inconsistent provisions only.

SECTION 8. Severability

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate and distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 9. Remainder Full Force and Effect

Any portion of this Ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 10. Effective Date

This Ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be

forwarded to the State Commissioner of the Department of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form:

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

Schedule A

Camden Business Improvement District

Block	Lot	Property Location
32.01	62	29 STATE ST
34.01	1	SW STATE & DELAWARE AVE
34.01	1.01	123'S STATE & DELAWARE
46	51	SE ELM ST & DELAWARE AVE
47	3	SW FRONT & ELM STS
48	22	523 NO 2ND ST
48	23	521 NO 2ND ST
48	24	519 NO 2ND ST
48	26	133 BIRCH ST
48	27	131 BIRCH ST
48	28	129 BIRCH ST
48	29	127 BIRCH ST
48	30	125 BIRCH ST
48	31	123 BIRCH ST
48	34	117 BIRCH ST
48	35	115 BIRCH ST
48	36	113 BIRCH ST
48	37	111 BIRCH ST
48	1	542 NO FRONT ST
48	2.01	538 NO FRONT ST
48	3.01	534 NO FRONT ST
48	4.01	530 NO FRONT ST
48	8	528 NO FRONT ST
48	9	526 NO FRONT ST
48	10	108 ELM ST
48	11	110 ELM ST
48	12	112 ELM ST
48	13	114 ELM ST
48	14	116 ELM ST
48	15	118 ELM ST
48	16	120 ELM ST
48	17	122 ELM ST
48	18	124 ELM ST
48	21	525 NO 2ND ST
48	25	517 NO 2ND ST
48	38	109 BIRCH ST
48	32	121 BIRCH ST
48	33	119 BIRCH ST
48	20	527 NO 2ND ST
49	77	SW FRONT & ELM STS
50	37	17 LINDEN ST
51	38	SE PEARL & POINT STS
178	19	421 BENSON ST
178	20	413 BENSON ST
178	21	411 BENSON ST
178	24	312 SO 4TH ST
178	1	402 STEVENS ST
179	11	449 BENSON ST
179	12	447 BENSON ST
179	87	445 BENSON ST
179	16	322 WEST ST
179	17	320 WEST ST
179	18	318 WEST ST
179	19	316 WEST ST
179	20	314 WEST ST
179	21	312 WEST ST
179	15	439 BENSON ST
179	1	430-442 STEVENS ST
179	10	315 SO 5TH ST
179	88	451 BENSON ST
180	8	524 STEVENS ST
180	34	515 BENSON ST
180	1	510 STEVENS ST
180	2	512 STEVENS ST
180	3	514 STEVENS ST
180	4	516 STEVENS ST
180	5	518 STEVENS ST
180	7	522 STEVENS ST
180	9	526 STEVENS ST
180	10	528 STEVENS ST
180	11	530 STEVENS ST
180	12	532 STEVENS ST
180	13	534 STEVENS ST
180	32	519 BENSON ST
180	35	513 BENSON ST
180	36	509 1/2 BENSON ST
180	36.01	511 BENSON ST
180	37	509 BENSON ST
180	38	507 BENSON ST
180	6	520 STEVENS ST
180	31	WS GRIFFEE 69 N BENSON ST
180	33	517 BENSON ST
180	39	BENSON & 5TH STREETS
180	47	502 STEVENS ST

Schedule A

Camden Business Improvement District

52	110	NW 2ND & LINDEN STS
52	107	407 NO 2ND ST
52	108	405 NO 2ND ST
52	111	125 LINDEN ST
52	112	123 LINDEN ST
52	113	121 LINDEN ST
52	114	119 LINDEN ST
52	115	117 LINDEN ST
52	116	115 LINDEN ST
52	117	113 LINDEN ST
52	118	111 LINDEN ST
52	119	109 LINDEN ST
52	120	107 LINDEN ST
52	121	105 LINDEN ST
52	122	103 LINDEN ST
52	123	101 LINDEN ST
52	86	100 PEARL ST
52	124	400 NO FRONT ST
53	1	526 NO 2ND ST
53	2	524 NO 2ND ST
53	3	522 NO 2ND ST
53	4	520 NO 2ND ST
53	5	518 NO 2ND ST
53	16	525 NO 3RD ST
53	17	523 NO 3RD ST
53	18	521 NO 3RD ST
53	19	519 NO 3RD ST
53	20	517 NO 3RD ST
53	21	515 NO 3RD ST
53	6	516 NO 2ND ST
53	7	200 ELM ST
53	8	202 ELM ST
53	9	204 ELM ST
53	10	206 ELM ST
53	11	208 ELM ST
53	12	210 ELM ST
53	13	212 ELM ST
53	15	527 NO 3RD ST
53	24	215 BIRCH ST
53	25	213 BIRCH ST
53	26	211 BIRCH ST
53	27	209 BIRCH ST
53	28	207 BIRCH ST
180	48	504 STEVENS ST
180	49	506 STEVENS ST
180	50	508 STEVENS ST
180	22	317 BROADWAY
180	29	REAR 517 BENSON ST
180	15	301 BROADWAY
180	15	301 BROADWAY
180	16	303 BROADWAY
180	17	305 BROADWAY
180	18	307 BROADWAY
180	19	309 BROADWAY
180	20	313 BROADWAY
180	21	315 BROADWAY
181	1.01	201 BROADWAY
181	1.02	215 BROADWAY
181	1.03	525 STEVENS ST
182	74	NE 4TH & CLINTON STS
182	78	415 CLINTON ST
182	79	417 CLINTON ST
182	80	420 SENATE ST
182	82	421 CLINTON ST
182	83	423 CLINTON ST
182	89	519-525 WEST ST
182	93	419 CLINTON ST
183	56	432 BERKLEY ST
183	51	420 BERKLEY ST
183	52	422 BERKLEY ST
183	53	424 BERKLEY ST
183	54	428 BERKLEY ST
183	55	430 BERKLEY ST
183	96	426 BERKLEY ST
183	43	402 BERKLEY ST
183	50	416 BERKLEY ST
183	57	434 BERKLEY ST
183	58	436 BERKLEY ST
183	60	433 SENATE ST
183	61	431 SENATE ST
183	62	429 SENATE ST
183	63	427 SENATE ST
183	64	425 SENATE ST
183	65	423 SENATE ST
183	66	415 SENATE ST
183	67	413 SENATE ST

Schedule A

Camden Business Improvement District

53	94	SS ELM 76 W OF 3RD ST
53	14	529 NO 3RD ST
53	22	219 BIRCH ST
53	23	217 BIRCH ST
54	1	SE ELM & 3RD STS
54	1	SE ELM & 3RD STS
55	29	2ND AND PEARL STREET
56	33	3RD AND PEARL STREET
57	50	414 NO 2ND ST
57	52	412 NO 2ND ST
57	53	410 NO 2ND ST
57	46	SE 2ND & PEARL STS
57	49	416 NO 2ND ST
57	54	404 NO 2ND ST
57	56	402 NO 2ND ST
58	66	210-220 PEARL ST
59	93	NE LINDEN & 3RD STS
60	23	301 POINT ST
60	4	339 POINT ST
60	5	337 POINT ST
60	6	335 POINT ST
60	7	333 POINT ST
60	8	331 POINT ST
60	9	329 POINT ST
60	10	327 POINT ST
60	11	325 POINT ST
60	12	323 POINT ST
60	13	321 POINT ST
60	14	319 POINT ST
60	15	317 POINT ST
60	16	315 POINT ST
60	17	313 POINT ST
60	18	311 POINT ST
60	19	309 POINT ST
60	20	307 POINT ST
60	21	305 POINT ST
60	22	303 POINT ST
60	1	300 NO DELAWARE AVE
61	2	338 POINT ST
61	3	336 POINT ST
61	4	334 POINT ST
61	5	332 POINT ST
61	6	330 POINT ST
183	68	411 SENATE ST
183	69	409 SENATE ST
183	70	407 SENATE ST
183	71	405 SENATE ST
183	72	403 SENATE ST
183	73	401 SENATE ST
183	59	501-517 WEST ST
185	4	422 WASHINGTON ST
185	5	424 WASHINGTON ST
185	6	426 WASHINGTON ST
185	10	433 WEST ST
185	13	439 WEST ST
185	1	NE 4TH & BERKLEY STS
185	2	418 WASHINGTON ST
185	3	420 WASHINGTON ST
185	7	428 WASHINGTON ST
185	8	430 WASHINGTON ST
185	9	432 WASHINGTON ST
185	11	435 WEST ST
185	12	437 WEST ST
185	14	441 WEST ST
185	15	443 WEST ST
185	16	445 WEST ST
185	17	447 WEST ST
185	18	449 WEST ST
185	19	451 WEST ST
185	20	453 WEST ST
185	21	455 WEST ST
185	22	427 BERKLEY ST
185	23	425 BERKLEY ST
185	24	423 BERKLEY ST
185	25	421 BERKLEY ST
185	26	419 BERKLEY ST
185	27	417 BERKLEY ST
185	28	415 BERKLEY ST
185	29	413 BERKLEY ST
185	30	REAR 439 WEST ST
186	36	426 BENSON ST
186	30	414 BENSON ST
186	31	416 BENSON ST
186	32	418 BENSON ST
186	40	437 WASHINGTON ST
186	46	425 WASHINGTON ST

Schedule A

Camden Business Improvement District

61	7	328 POINT ST
61	8	326 POINT ST
61	10	322 POINT ST
61	11	320 POINT ST
61	12	318 POINT ST
61	13	316 POINT ST
61	14	314 POINT ST
61	15	312 POINT ST
61	16	310 POINT ST
61	21	327 NO FRONT ST
61	22	325 NO FRONT ST
61	23	323 NO FRONT ST
61	31	51 PENN ST
61	17	335 NO FRONT ST
61	18	333 NO FRONT ST
61	19	331 NO FRONT ST
61	20	329 NO FRONT ST
61	24	315 NO FRONT ST
61	1	339 NO FRONT ST
62	13	323 NO 2ND ST
62	14	321 NO 2ND ST
62	1	100 LINDEN ST
62	2	102 LINDEN ST
62	3	104 LINDEN ST
62	4	106 LINDEN ST
62	5	108 LINDEN ST
62	6	110 LINDEN ST
62	7	112 LINDEN ST
62	8	114 LINDEN ST
62	9	116 LINDEN ST
62	10	118 LINDEN ST
62	11	120 LINDEN ST
62	12	122 LINDEN ST
62	15	319 NO 2ND ST
62	16	317 NO 2ND ST
62	17	315 NO 2ND ST
62	18	313 NO 2ND ST
62	19	311 NO 2ND ST
62	20	309 NO 2ND ST
62.01	1	330 NO FRONT ST
62.01	2	328 NO FRONT ST
62.01	3	326 NO FRONT ST
62.01	4	324 NO FRONT ST
186	48	421 WASHINGTON ST
186	49	419 WASHINGTON ST
186	52	413 WASHINGTON ST
186	53	424 SO 4TH ST
186	54	420-422 SO 4TH ST
186	59	NS WASHINGTON 70 E 4TH ST
186	33	420 BENSON ST
186	34	422 BENSON ST
186	35	424 BENSON ST
186	37	428 BENSON ST
186	38	430 BENSON ST
186	41	435 WASHINGTON ST
186	42	NS WASHINGTON 28 W WEST
186	47	423 WASHINGTON ST
186	50	417 WASHINGTON ST
186	28	SE 4TH & BENSON STS
186	39	WS WEST 105 SO BENSON ST
186	58	413 WEST ST
187	32	415 HENRY ST
187	33	417 HENRY ST
187	44	430 WEST ST
187	98	NW WASHINGTON & HENRY STS
187	28	407 HENRY ST
187	29	409 HENRY ST
187	30	411 HENRY ST
187	31	413 HENRY ST
187	41	426 WEST ST
187	47	418 WEST ST
187	48	416 WEST ST
187	49	414 WEST ST
187	50	412 WEST ST
187	85	420 WEST ST
187	24	436 BENSON ST
187	34	419 HENRY ST
187	35	421 HENRY ST
187	36	423 HENRY ST
187	37	425 HENRY ST
187	38	427 HENRY ST
187	39	429 HENRY ST
187	40	431 HENRY ST
187	45	ES WEST 25 N WASHINGTON
187	51	410 WEST ST
187	52	408 WEST ST

Schedule A

Camden Business Improvement District

62.02	17	137 PENN ST
62.02	26	119 PENN ST
62.02	27	117 PENN ST
62.02	28	115 PENN ST
62.02	29	113 PENN ST
62.02	30	111 PENN ST
62.02	31	109 PENN ST
62.02	32	107 PENN ST
62.02	33	105 PENN ST
62.02	34	103 PENN ST
62.02	35	101 PENN ST
62.02	24	123 PENN ST
62.02	25	121 PENN ST
62.02	18	135 PENN ST
62.02	19	133 PENN ST
62.02	20	131 PENN ST
62.02	21	129 PENN ST
62.02	22	127 PENN ST
62.02	23	125 PENN ST
63	78	NE COOPER ST & DELAWARE
63	70	201 NO FRONT ST
64	48	NE COOPER & FRONT STS
65	1	332 NO 2ND ST
65	4	326 NO 2ND ST
65	5	324 NO 2ND ST
65	2	330 NO 2ND ST
65	8	310 NO 2ND ST
65	93	209 PENN ST
65	94	211 PENN ST
65	97	201 PENN ST
65	98	203 PENN ST
65	99	205 PENN ST
65	100	207 PENN ST
65	103	320 NO 2ND ST
65	7	316 NO 2ND ST
65	6	319-321 FRIENDS AVE
65	9	308 NO 2ND ST
65	3	328 NO 2ND ST
66	11	336-338 FRIENDS AVE
66	29	SW 3RD & LINDEN ST
66	42	221 PENN ST
67	1	ES 3RD LAWRENCE TO LINDEN
69	47	215 NO 3RD ST
188	63	423 SO 5TH ST
188	69	435 SO 5TH ST
188	74	428 HENRY ST
188	77	422 HENRY ST
188	89	426 HENRY ST
188	90	424 HENRY ST
188	92	425 SO 5TH ST
188	59	415 SO 5TH ST
188	60	417 SO 5TH ST
188	61	419 SO 5TH ST
188	62	421 SO 5TH ST
188	68	433 SO 5TH ST
188	79	418 HENRY ST
188	80	416 HENRY ST
188	81	414 HENRY ST
188	93	427 SO 5TH ST
188	94	429 SO 5TH ST
188	95	431 SO 5TH ST
188	53	444 BENSON ST
188	71	445 WASHINGTON ST
188	73	430 HENRY ST
188	78	420 HENRY ST
188	70	437 SO 5TH ST
189	1	SS BENSON 62 E 5TH ST
189	2	510 BENSON ST
189	3	512 BENSON ST
189	4	514 BENSON ST
189	5	516 BENSON ST
189	6	518 BENSON ST
189	8	411 WILLIAMS ST
189	9	415-417 WILLIAMS ST
189	11	NW WASHINGTON & WILLIAMS
189	19	ES SO 5TH 32 N WASHINGTON
189	22	436 SO 5TH ST
189	23	434 SO 5TH ST
189	24	432 SO 5TH ST
189	25	430 SO 5TH ST
189	27	422 SO 5TH ST
189	28	420 SO 5TH ST
189	29	418 SO 5TH ST
189	30	416 SO 5TH ST
189	31	414 SO 5TH ST
189	32	412 SO 5TH ST

Schedule A

Camden Business Improvement District

70	61	214 NO 3RD ST
70	62	303 COOPER ST
70	66	319 COOPER ST
70	69	325 COOPER ST
70	70	327 COOPER ST
70	65	315 COOPER ST
71	8	1 MARKET STREET
71	8	1 MARKET ST
72	38	NO FRONT AND MARKET ST
72	1	100 COOPER ST
72	28	NE MARKET STREET
72	26	121 MARKET ST
72	38	NO FRONT AND MARKET ST
72	9	SW COOPER & 2ND STS
72	26	121 MARKET ST
73	1	100 MARKET ST
74	15	113 NO 3RD ST
74	16	111 NO 3RD ST
74	17	109 NO 3RD ST
74	27	211 MARKET ST
74	28	209 MARKET ST
74	35	106 NO 2ND ST
74	49	122 NO 2ND ST
74	1	202 COOPER ST
74	3	206 COOPER ST
74	11	228 COOPER ST
74	13	119 NO 3RD ST
74	18	231 MARKET ST
74	20	227-229 MARKET ST
74	22	223 MARKET ST
74	23	221 MARKET ST
74	24	219 MARKET ST
74	26	213-215 MARKET ST
74	29	207 MARKET ST
74	30	203-205 MARKET ST
74	32	201 MARKET ST
74	36	ES NO 2ND 96 NO MARKET ST
74	46	116-120 NO 2ND ST
74	2	204 COOPER ST
74	8	222 COOPER ST
74	10	224 COOPER ST
74	12	232 COOPER ST
74	14	115 NO 3RD ST
189	33	410 SO 5TH ST
189	34	408 SO 5TH ST
189	35	406 SO 5TH ST
189	36	404 SO 5TH ST
189	37	402 SO 5TH ST
190	50	401 SO BROADWAY
191	1	434 WEST ST
191	5	436 WEST ST
191	15	445 BERKLEY ST
191	69	438 WEST ST
191	70	447 HENRY ST
191	7	440 WEST ST
191	8	442 WEST ST
191	11	453 HENRY ST
191	12	451 BERKLEY ST
191	13	449 BERKLEY ST
191	14	447 BERKLEY ST
191	2	441 HENRY ST
191	9	449 HENRY ST
191	63	444 WEST ST
191	64	441-443 BERKLEY ST
192	18	440 HENRY ST
192	19	439 SO 5TH ST
192	20	441 SO 5TH ST
192	35	442 HENRY ST
192	21	443 SO 5TH ST
192	22	445 SO 5TH ST
192	23	447 SO 5TH ST
192	24	NW 5TH & BERKLEY ST
192	26	459 BERKLEY ST
192	30	452 HENRY ST
192	31	450 HENRY ST
192	32	448 HENRY ST
192	33	446 HENRY ST
192	34	444 HENRY ST
195	43	514 WEST ST
195	73	509 HENRY ST
195	36	442 BERKLEY ST
195	42	512 WEST ST
195	46	520-522 WEST ST
195	38	446 BERKLEY ST
196	55	513 SO 5TH ST
196	60	443 CLINTON ST

Schedule A

Camden Business Improvement District

74	45	210 COOPER ST
75	29	319 MARKET ST
75	5	330 COOPER ST
75	25	327-329 MARKET ST
75	33	311 MARKET ST
75	35	307 MARKET ST
75	5	330 COOPER ST
75	24	331 MARKET ST
75	26	325 MARKET ST
75	27	323 MARKET ST
75	28	321 MARKET ST
75	31	315 MARKET ST
75	32	313 MARKET ST
75	34	309 MARKET ST
75	38	112 NO 3RD ST
75	39	114 NO 3RD ST
75	40	116 NO 3RD ST
75	41	118 NO 3RD ST
75	43	120 NO 3RD ST
75	44	122 NO 3RD ST
75	45	124 NO 3RD ST
75	1	300 COOPER ST
75	2	302 COOPER ST
75	3	306 COOPER ST
77	8	318 MARKET ST
77	9	320 MARKET ST
77	10	322 MARKET ST
77	11	324 MARKET ST
77	12	326 MARKET ST
77	17	35 NO 4TH ST
77	31	329 ARCH ST
77	60	WS NO 4TH 96 SO MARKET ST
77	62	REAR 35-39 NO 4TH ST
77	16	37 NO 4TH ST
77	29	333 ARCH ST
77	1	SE MARKET & 3RD STS
77	35	16 NO 3RD ST
77	13	328 MARKET ST
77	14	330 MARKET ST
77	15	39 NO 4TH ST
77	21	23-33 NO 4TH ST
77	23	21 NO 4TH ST
77	24	19 NO 4TH ST
196	56	515 SO 5TH ST
196	48	454-456 BERKLEY ST
196	54	511 SO 5TH ST
196	57	517 SO 5TH ST
196	61	512 HENRY ST
196	51	507-509 SO 5TH ST
197	1	525 CLINTON ST
455	1	2500 SO BROADWAY
457	8.02	WS RAILROAD MORGAN/NYSB
457	10	2710 BROADWAY
457	16	SE BROADWAY & MORGAN
457	16	SE BROADWAY & MORGAN
457	16	SE BROADWAY & MORGAN
457	7	MORGAN BLVD
457	8	MORGAN BLVD
457	8.01	MORGAN BLVD
505	1	ARLINGTON ST
505	2	ARLINGTON ST
505	3	BROADWAY
505	4	BROADWAY
508	8	2264 BROADWAY
508	4	2210 BROADWAY
509	1	ES FILLMORE 70 N WOODLAND
509	5	545 WOODLAND AVE
509	6	535 WOODLAND AVE
509	7	537 WOODLAND AVE
509	8	539 WOODLAND AVE
509	9	541 WOODLAND AVE
509	10	543 WOODLAND AVE
509	11	547 WOODLAND AVE
509	12	549 WOODLAND AVE
509	13	551 WOODLAND AVE
509	14	553 WOODLAND AVE
509	15	555 WOODLAND AVE
509	16	557 WOODLAND AVE
510	2	NS WOODLAND 40 E 6TH ST
510	17	124 REAR 6TH 460 N FAIRVI
510	20	ES BROADWAY 340 N WOODLAN
510	22	SS 6TH 240 E BROADWAY
510	23	ES BROADWAY 420 N WOODLAN
510	24	ES 6TH 460 N FAIRVIEW
510	25	460 N FAIRVIEW 124 W 6TH
511	1	2306 BROADWAY

Schedule A

Camden Business Improvement District

77	25	15 NO 4TH ST	511	77	505 LESTER TERRACE
77	28	9 NO 4TH ST	511	78	507 LESTER TERRACE
77	30	331 ARCH ST	511	79	509 LESTER TERRACE
77	40	REAR 32-40 NO 3RD ST	511	80	511 LESTER TERRACE
77	57	319-323 ARCH ST	511	81	513 LESTER TERRACE
77	32	325-327 ARCH ST	511	82	515 LESTER TERRACE
79	8	WS DELAWARE 100 S ELM ST	511	83	517 LESTER TERRACE
79	2.02	DELAWARE AVE AT ELM ST	511	84	519 LESTER TERRACE
79	6	DELAWARE AVENUE	511	85	521 LESTER TERRACE
79	12	WS DELAWARE 120 S NL YORK	511	86	523 LESTER TERRACE
79	13	WS DELAWARE W DEL & ELM	511	87	525 LESTER TERRACE
79	3	SW DELAWARE & ELM ST	511	88	2300 BROADWAY
79	10	WS DEL STATE TO YORK STS	511	89	527 LESTER TERRACE
80	2.03	6 WATER ST	511	90	529 LESTER TERRACE
80	2	DELAWARE RIVER	511	91	531 LESTER TERRACE
80	2.02	ACCESS FROM PEARL STREET	511	92	533 LESTER TERRACE
80	2.04	4 WATER ST	511	93	535 LESTER TERRACE
80	5.01	END OF COOPER STREET	511	94	537 LESTER TERRACE
80	5.02	PIER AT END OF COOPER ST	511	95	539 LESTER TERRACE
80.02	1	1 WATER ST	511	96	541 LESTER TERRACE
80.02	1	1 VICTOR PL	511	97	543 LESTER TERRACE
80.02	1	2 COOPER ST	511	98	545 LESTER TERRACE
80.02	1	7 COOPER ST	511	99	547 LESTER TERRACE
80.02	1	13 RIVERSIDE DR	511	122	516 WOODLAND AVE
80.02	1	2 PENN ST	511	123	518 WOODLAND AVE
80.02	1	11 COOPER ST	511	124	520 WOODLAND AVE
80.02	1	1 PENN ST	511	125	522 WOODLAND AVE
80.02	1	3 WATER ST	511	126	524 WOODLAND AVE
80.02	1	2 PEARL ST	511	127	526 WOODLAND AVE
80.02	1	COOPER-PENN-WATER-CARUSO	511	128	528 WOODLAND AVE
80.02	1	1 WATER ST	511	129	530 WOODLAND AVE
80.02	1	7 COOPER ST	511	130	532 WOODLAND AVE
80.02	1	2 PENN ST	511	131	534 WOODLAND AVE
80.03	1.01	401 NO DELAWARE AVENUE	511	132	536 WOODLAND AVE
81	2	RIVERSIDE DRIVE	511	133	538 WOODLAND AVE
81	8	NW DELAWARE AVE & FEDERAL	511	134	540 WOODLAND AVE
81.01	1	AQUARIUM DRIVE	511	135	542 WOODLAND AVE
81.01	2	RIVERSIDE DRIVE	511	136	544 WOODLAND AVE
81.02	1	5 RIVERSIDE DRIVE	511	137	546 WOODLAND AVE
81.02	1.01	4 AQUARIUM DRIVE	511	138	548 WOODLAND AVE
81.03	1	DELAWARE AVE	511	139	550 WOODLAND AVE
81.04	1.01	3 AQUARIUM DRIVE	511	140	552 WOODLAND AVE
81.04	1.02	WS RIVERSIDE DR 130 N AQU	511	141	554 WOODLAND AVE

Schedule A

Camden Business Improvement District

81.04	14	DEL RVR 1130 FR SL COOPER
81.04	1	2 AQUARIUM DRIVE
81.05	1	RIVERSIDE DRIVE
81.06	1.02	PROMENADE
81.06	3.05	2 WATER ST
83	1	NW LINDEN & 6TH STS
83	4	5TH STREET
84	67	412 NO 6TH ST
84	65	433 NO 7TH ST
85	1	425 NO 8TH ST
86	51	415 NO 8TH ST
87	1	415,435 & 445 N 9TH ST
88	4	442 NO 9TH ST
88	39	423 NO 10TH ST
88	40	425 NO 10TH ST
88	42	429 NO 10TH ST
88	43	431 NO 10TH ST
88	51	930 PEARL ST
88	53	926 PEARL ST
88	57	918 PEARL ST
88	63	906 PEARL ST
88	74	927 FERN ST
88	5	440 NO 9TH ST
88	6	438 NO 9TH ST
88	7	436 NO 9TH ST
88	8	434 NO 9TH ST
88	9	432 NO 9TH ST
88	10	430 NO 9TH ST
88	11	428 NO 9TH ST
88	12	426 NO 9TH ST
88	13	424 NO 9TH ST
88	41	427 NO 10TH ST
88	44	944 PEARL ST
88	47	938 PEARL ST
88	48	936 PEARL ST
88	50	932 PEARL ST
88	55	922 PEARL ST
88	58	916 PEARL ST
88	60	912 PEARL ST
88	61	910 PEARL ST
88	62	908 PEARL ST
88	65	909 FERN ST
88	66	911 FERN ST
511	142	556 WOODLAND AVE
511	143	558 WOODLAND AVE
512	33	505 GORDON TERRACE
512	34	507 GORDON TERRACE
512	35	509 GORDON TERRACE
512	36	511 GORDON TERRACE
512	37	513 GORDON TERRACE
512	38	515 GORDON TERRACE
512	39	517 GORDON TERRACE
512	40	519 GORDON TERRACE
512	41	521 GORDON TERRACE
512	42	523 GORDON TERRACE
512	43	525 GORDON TERRACE
512	44	527 GORDON TERRACE
512	45	529 GORDON TERRACE
512	46	531 GORDON TERRACE
512	47	533 GORDON TERRACE
512	48	535 GORDON TERRACE
512	49	537 GORDON TERRACE
512	50	539 GORDON TERRACE
512	51	541 GORDON TERRACE
512	52	543 GORDON TERRACE
512	53	545 GORDON TERRACE
512	54	547 GORDON TERRACE
512	55	506 LESTER TERRACE
512	56	508 LESTER TERRACE
512	57	510 LESTER TERRACE
512	58	512 LESTER TERRACE
512	59	514 LESTER TERRACE
512	60	516 LESTER TERRACE
512	61	518 LESTER TERRACE
512	62	520 LESTER TERRACE
512	63	522 LESTER TERRACE
512	64	524 LESTER TERRACE
512	65	526 LESTER TERRACE
512	66	528 LESTER TERRACE
512	67	530 LESTER TERRACE
512	68	532 LESTER TERRACE
512	69	534 LESTER TERRACE
512	70	536 LESTER TERRACE
512	71	538 LESTER TERRACE
512	72	540 LESTER TERRACE
512	73	542 LESTER TERRACE

Schedule A

Camden Business Improvement District

88	67	913 FERN ST
88	68	915 FERN ST
88	69	917 FERN ST
88	79	937 FERN ST
88	95	924 PEARL ST
88	96	942 PEARL ST
88	98	940 PEARL ST
88	99	920 PEARL ST
88	52	928 PEARL ST
88	59	914 PEARL ST
88	64	907 FERN ST
88	70	919 FERN ST
88	71	921 FERN ST
88	72	923 FERN ST
88	73	925 FERN ST
88	75	929 FERN ST
88	76	931 FERN ST
88	77	933 FERN ST
88	78	935 FERN ST
88	103	934 PEARL ST
90	84	922 FERN ST
90	22	929 LINDEN ST
90	23	931 LINDEN ST
90	24	933 LINDEN ST
90	32	949 LINDEN ST
90	85	924 FERN ST
90	86	926 FERN ST
90	91	936 FERN ST
90	15	915 LINDEN ST
90	16	917 LINDEN ST
90	17	919 LINDEN ST
90	18	921 LINDEN ST
90	19	923 LINDEN ST
90	20	925 LINDEN ST
90	21	927 LINDEN ST
90	26	937 LINDEN ST
90	27	939 LINDEN ST
90	28	941 LINDEN ST
90	29	943 LINDEN ST
90	30	945 LINDEN ST
90	31	947 LINDEN ST
90	33	951 LINDEN ST
90	34	413 NO 10TH ST
512	74	544 LESTER TERRACE
512	75	546 LESTER TERRACE
512	76	548 LESTER TERRACE
512	109	2330 BROADWAY
512	110	2332-2334 BROADWAY
512	113	2336 BROADWAY
512	114	2338 BROADWAY
512	115	2340 BROADWAY
512	116	2342 BROADWAY
512	117	2344 BROADWAY
513	4	SW RAILROAD & WOODLAND
513	26	NS FAIRVIEW 112 E 6TH ST
514	3	2360 BROADWAY
514	4	2362 BROADWAY
514	5	2364 BROADWAY
514	6	2368 BROADWAY
514	9	2372 BROADWAY
514	10	2374 BROADWAY
514	11	506 GORDON TERRACE
514	12	508 GORDON TERRACE
514	13	510 GORDON TERRACE
514	14	512 GORDON TERRACE
514	15	514 GORDON TERRACE
514	16	516 GORDON TERRACE
514	17	518 GORDON TERRACE
514	18	520 GORDON TERRACE
514	19	522 GORDON TERRACE
514	20	524 GORDON TERRACE
514	21	526 GORDON TERRACE
514	22	528 GORDON TERRACE
514	23	530 GORDON TERRACE
514	24	532 GORDON TERRACE
514	25	534 GORDON TERRACE
514	26	536 GORDON TERRACE
514	27	538 GORDON TERRACE
514	28	540 GORDON TERRACE
514	29	542 GORDON TERRACE
514	30	544 GORDON TERRACE
514	31	546 GORDON TERRACE
514	32	548 GORDON TERRACE
514	100	505 FAIRVIEW ST
514	101	507 FAIRVIEW ST
514	102	509 FAIRVIEW ST

Schedule A

Camden Business Improvement District

90	35	415 NO 10TH ST
90	36	417 NO 10TH ST
90	37	419 NO 10TH ST
90	38	421 NO 10TH ST
90	80	914 FERN ST
90	81	916 FERN ST
90	82	918 FERN ST
90	87	928 FERN ST
90	88	930 FERN ST
90	89	932 FERN ST
90	90	934 FERN ST
90	92	938 FERN ST
90	93	940 FERN ST
90	97	935 LINDEN ST
90	102	920 FERN ST
90	2	NE LINDEN & 9TH STS
91	1	NE LINDEN & 10TH STS
92	3	NW LINDEN & 12TH STS
92	3	NW LINDEN & 12TH STS
92	2	1105 LINDEN ST
93	1	NO 5TH ST
94	1	338 NO 5TH ST
94	5	NS REX PL 120 E OF 5TH ST
94	1	506 LINDEN ST
94	1	506 LINDEN ST
95	23	501 PENN ST
95	28	SS REX 182 E OF 5TH ST
95	52	NS PENN 305 E OF 5TH ST
95	45	517 PENN ST
95	49	525-527 PENN ST
96	57	SE PENN & 5TH STS
96	68	526 PENN ST
96	70	SS PENN 237 E OF 5TH ST
96	80	217 NO 6TH ST
97	55	403 COOPER ST
97	59	418 LAWRENCE ST
97	60	420 LAWRENCE ST
97	61	422 LAWRENCE ST
97	62	424 LAWRENCE ST
97	63	426 LAWRENCE ST
97	65	428-430 LAWRENCE ST
97	66	432 LAWRENCE ST
97	68	211 NO 5TH ST
514	103	511 FAIRVIEW ST
514	104	513 FAIRVIEW ST
514	105	515 FAIRVIEW ST
514	106	517 FAIRVIEW ST
514	107	519 FAIRVIEW ST
514	118	NS FAIRVIEW 211 E BROADWY
514	120	523 FAIRVIEW ST
514	121	535 FAIRVIEW ST
514	144	549 FAIRVIEW ST
514	145	525 FAIRVIEW ST
514	146	527 FAIRVIEW ST
514	147	529 FAIRVIEW ST
514	148	531 FAIRVIEW ST
514	149	533 FAIRVIEW ST
514	150	537 FAIRVIEW ST
514	151	539 FAIRVIEW ST
514	152	541 FAIRVIEW ST
514	153	543 FAIRVIEW ST
514	154	545 FAIRVIEW ST
514	155	547 FAIRVIEW ST
515	12	ALLEY - 6TH TO FILLMORE
515	1	NW 6TH & MORGAN STS
515	3	550 FAIRVIEW ST
515	4	552 FAIRVIEW ST
515	4.12	SE BROADWAY & FAIRVIEW ST
515	5	554 FAIRVIEW ST
515	6	556 FAIRVIEW ST
515	7	558 FAIRVIEW ST
515	8	560 FAIRVIEW ST
515	9	562 FAIRVIEW ST
515	10	564 FAIRVIEW ST
515	11	SW FAIRVIEW & 6TH ST
516	2	SW RAILROAD & FAIRVIEW ST
516	13	SW RAILROAD & FAIRVIEW ST
516	14	SW RAILROAD & FAIRVIEW ST
790	1	511 NO 5TH ST
791	1	SE 5TH & ELM STS
795	4	500 NO 7TH ST
1397	2	100 BROADWAY
1397	3	101 HADDON AVE
1397	4	MARTIN LUTHER KING BLVD
1397	1	SE FEDERAL & BROADWAY
1397	45	1 HADDON AVENUE

Schedule A

Camden Business Improvement District

97	69	413 COOPER ST
97	70	415 COOPER ST
97	71	417 COOPER ST
97	72	419 COOPER ST
97	73	421 COOPER ST
97	76	427 COOPER ST
97	77	429 COOPER ST
97	75	425 COOPER ST
98	86	SE 5TH & LAWRENCE ST
98	88	501-503 COOPER ST
98	89	505 COOPER ST
98	97	527 COOPER ST
98	99	549-559 COOPER ST
98	90	507-509 COOPER ST
98	96	525 COOPER ST
98	93	517-519 COOPER ST
98	91	511 COOPER ST
98	92	515 COOPER ST
98	94	521 COOPER ST
98	95	523 COOPER ST
99	23	600 PENN ST
99	30	SW PENN & BROADWAY
99	105	NW BROADWAY & LAWRENCE ST
100	48	229 NO 7TH ST
100	50	225 NO 7TH ST
100	51	223 NO 7TH ST
100	52	221 NO 7TH ST
100	82	624 PENN ST
100	83	626 PENN ST
100	84	628 PENN ST
100	85	630 PENN ST
100	86	632 PENN ST
100	104	220-228 NO BROADWAY
100	106	227 NO 7TH ST
100	74	SS PENN 78 W OF 7TH ST
100	87	634 PENN ST
100	88	636 PENN ST
100	107	LAWRENCE ALLEY 150N COOPR
100	102	230-234 NO BROADWAY
100	102	230-234 NO BROADWAY
101	38	601 COOPER STREET
102	43	200 NO BROADWAY
102	47	639 COOPER ST
1400	2	200-202 BROADWAY
1400	3	204 BROADWAY
1400	4	206 BROADWAY
1400	5	208 BROADWAY
1400	6	210-212 BROADWAY
1400	8	214 BROADWAY
1400	9	216 BROADWAY
1400	10	218 BROADWAY
1400	11	220-222 BROADWAY
1400	66	ALLEY-REAR NE BRDWAY&STEV
1400	17	550 MARTIN LUTHER KING BL
1400	24	565-569 STEVENS ST
1400	55	205 SO 6TH ST
1400	56	209 SO 6TH ST
1401	33	300 BROADWAY
1402	1	1 COOPER PLAZA
1403	8	564 BENSON ST
1403	15	578 BENSON ST
1403	24	596 BENSON ST
1403	7	562 BENSON ST
1403	9	566 BENSON ST
1403	10	568 BENSON ST
1403	12	572 BENSON ST
1403	14	576 BENSON ST
1403	6	560 BENSON ST
1403	16	580 BENSON ST
1403	17	582 BENSON ST
1403	18	584 BENSON ST
1403	19	586 BENSON ST
1403	20	588 BENSON ST
1403	21	590 BENSON ST
1403	22	592 BENSON ST
1403	23	594 BENSON ST
1403	1	400 BROADWAY
1403	3	554-558 BENSON ST
1403	1	400 BROADWAY
1403	11	570 BENSON ST
1403	13	574 BENSON ST
1404	28	418 BROADWAY
1404	33	558 AUBURN ST
1404	34	560 AUBURN ST
1404	35	562 AUBURN ST
1404	36	564 AUBURN ST

Schedule A

Camden Business Improvement District

103	6	701-711 COOPER ST
104	27	329 NO 9TH ST
104	31	321 NO 9TH ST
104	18	834 LINDEN ST
104	19	836 LINDEN ST
104	21	840 LINDEN ST
104	23	337 NO 9TH ST
104	24	335 NO 9TH ST
104	25	333 NO 9TH ST
104	26	331 NO 9TH ST
104	28	327 NO 9TH ST
104	29	325 NO 9TH ST
104	33	839 KIMBER ST
104	17	SS LINDEN 122 W 9TH ST
104	20	838 LINDEN ST
104	22	339 NO 9TH ST
104	30	323 NO 9TH ST
104	32	841 KIMBER ST
104	34	837 KIMBER ST
104.01	1	SW KIMBER & 9TH STS
105	72	920 LINDEN ST
105	56	915 KIMBER ST
105	57	917 KIMBER ST
105	58	919 KIMBER ST
105	59	921 KIMBER ST
105	61	925 KIMBER ST
105	62	927 KIMBER ST
105	63	929 KIMBER ST
105	64	931 KIMBER ST
105	65	933 KIMBER ST
105	66	935 KIMBER ST
105	67	937 KIMBER ST
105	68	939 KIMBER ST
105	92	325 NO 10TH ST
105	47	ES N 9TH ST TO KIMBER ST
105	60	923 KIMBER ST
105	69	914 LINDEN ST
105	73	922 LINDEN ST
105	74	924 LINDEN ST
105	75	926 LINDEN ST
105	76	928 LINDEN ST
105	77	930 LINDEN ST
105	78	932 LINDEN ST
1404	38	568 AUBURN ST
1404	39	570 AUBURN ST
1404	40	572 AUBURN ST
1404	41	574 AUBURN ST
1404	42	576 AUBURN ST
1404	43	578 AUBURN ST
1404	44	580 AUBURN ST
1404	45	582 AUBURN ST
1404	46	584 AUBURN ST
1404	47	586 AUBURN ST
1404	48	588 AUBURN ST
1404	49	590 AUBURN ST
1404	50	592 AUBURN ST
1404	27	416 BROADWAY
1404	37	566 AUBURN ST
1404	51	594 AUBURN ST
1404	52	529 WASHINGTON ST
1404	53	531 WASHINGTON ST
1404	54	535 WASHINGTON ST
1404	55	537 WASHINGTON ST
1404	56	541 WASHINGTON ST
1404	57	543 WASHINGTON ST
1404	58	547 WASHINGTON ST
1404	59	549 WASHINGTON ST
1404	69	411 SO 6TH ST
1404	70	413 SO 6TH ST
1404	71	415 SO 6TH ST
1404	72	417 SO 6TH ST
1404	73	419 SO 6TH ST
1404	74	421 SO 6TH ST
1404	75	423 SO 6TH ST
1404	76	425 SO 6TH ST
1404	25	412 BROADWAY
1404	27	416 BROADWAY
1404	28	418 BROADWAY
1404	31	424 BROADWAY
1404	25	412 BROADWAY
1404	31	424 BROADWAY
1405	1	600 BENSON ST
1405	2	602 BENSON ST
1405	3	604 BENSON ST
1405	4	606 BENSON ST
1405	5	608 BENSON ST

Schedule A

Camden Business Improvement District

105	79	934 LINDEN ST
105	80	936 LINDEN ST
105	81	938 LINDEN ST
105	82	940 LINDEN ST
105	83	942 LINDEN ST
105	84	944 LINDEN ST
105	85	946 LINDEN ST
105	86	948 LINDEN ST
105	87	950 LINDEN ST
105	88	952 LINDEN ST
105	89	331 NO 10TH ST
105	90	329 NO 10TH ST
105	91	327 NO 10TH ST
105	93	323 NO 10TH ST
106	11	917 PENN ST
106	15	925 PENN ST
106	20	935 PENN ST
106	21	937 PENN ST
106	41	924 KIMBER ST
106	13	921 PENN ST
106	14	923 PENN ST
106	16	927 PENN ST
106	17	929 PENN ST
106	18	931 PENN ST
106	23	941 PENN ST
106	29	321 NO 10TH ST
106	30	319 NO 10TH ST
106	31	317 NO 10TH ST
106	32	315 NO 10TH ST
106	34	910 KIMBER ST
106	35	912 KIMBER ST
106	36	914 KIMBER ST
106	37	916 KIMBER ST
106	38	918 KIMBER ST
106	39	920 KIMBER ST
106	40	922 KIMBER ST
106	42	926 KIMBER ST
106	43	928 KIMBER ST
106	44	930 KIMBER ST
106	45	932 KIMBER ST
106	46	934 KIMBER ST
106	3	NE PENN & 9TH STS
106	12	919 PENN ST
1405	6	610 BENSON ST
1405	7	612 BENSON ST
1405	8	614 BENSON ST
1405	11	410 SO 6TH ST
1405	12	412 SO 6TH ST
1405	13	414 SO 6TH ST
1405	15	ES SO 6TH 72 N WASHINGTON
1405	17	422 SO 6TH ST
1405	18	424 SO 6TH ST
1405	19	426 SO 6TH ST
1405	20	428 SO 6TH ST
1405	65	401 CHAMBERS AVE
1405	66	403 CHAMBERS AVE
1405	73	417 CHAMBERS AVE
1405	74	419 CHAMBERS AVE
1405	10	618 BENSON ST
1405	9	616 BENSON ST
1406	22	620 BENSON ST
1406	23	622 BENSON ST
1406	24	624 BENSON ST
1406	25	626 BENSON ST
1406	27	630 BENSON ST
1406	28	632 BENSON ST
1406	29	634 BENSON ST
1406	34	404 CHAMBERS AVE
1406	35	406 CHAMBERS AVE
1406	36	408 CHAMBERS AVE
1406	38	412 CHAMBERS AVE
1406	39	414 CHAMBERS AVE
1406	40	416 CHAMBERS AVE
1406	106	401 SO 7TH ST
1406	107	403 SO 7TH ST
1406	108	405 SO 7TH ST
1406	109	407 SO 7TH ST
1406	110	409 SO 7TH ST
1406	112	649 WASHINGTON ST
1406	113	651 WASHINGTON ST
1406	114	653 WASHINGTON ST
1406	115	655 WASHINGTON ST
1406	116	657 WASHINGTON ST
1406	26	628 BENSON ST
1406	30	636 BENSON ST
1406	31	638 BENSON ST

Schedule A

Camden Business Improvement District

106	19	933 PENN ST
106	22	939 PENN ST
106	24	943 PENN ST
107	1	344 NO 10TH ST
107	3	340 NO 10TH ST
107	4	338 NO 10TH ST
107	8	330 NO 10TH ST
107	10	324 NO 10TH ST
107	11	322 NO 10TH ST
107	12	316 NO 10TH ST
107	17	312 NO 10TH ST
107	19	339 CHESTER ST
107	20	337 CHESTER ST
107	21	335 CHESTER ST
107	22	333 CHESTER ST
107	23	331 CHESTER ST
107	24	329 CHESTER ST
107	25	327 CHESTER ST
107	26	325 CHESTER ST
107	40	1005 PENN ST
107	41	1007 PENN ST
107	42	1009 PENN ST
107	43	1011 PENN ST
107	2	342 NO 10TH ST
107	5	336 NO 10TH ST
107	18	310 10TH ST
107	38	1001 PENN ST
107	39	1003 PENN ST
108	52	342 CHESTER ST
108	53	340 CHESTER ST
108	54	338 CHESTER ST
108	56	336 CHESTER ST
108	57	334 CHESTER ST
108	58	332 CHESTER ST
108	59	330 CHESTER ST
108	60	328 CHESTER ST
108	61	339 SUMMIT ST
108	62	337 SUMMIT ST
108	63	335 SUMMIT ST
108	64	333 SUMMIT ST
108	65	331 SUMMIT ST
108	66	329 SUMMIT ST
108	67	327 SUMMIT ST
1406	32	400-02 CHAMBERS AVE
1406	41	418 CHAMBERS AVE
1406.01	1	NW 7TH & WASHINGTON STS
1407	1	428 BROADWAY
1407	6	436-438 BROADWAY
1407	45	449 SO 6TH ST
1407	13	552 WASHINGTON ST
1407	14	554 WASHINGTON ST
1407	15	558 WASHINGTON ST
1407	16	560 WASHINGTON ST
1407	17	564 WASHINGTON ST
1407	18	566 WASHINGTON ST
1407	19	570 WASHINGTON ST
1407	20	572 WASHINGTON ST
1407	21	576 WASHINGTON ST
1407	22	578 WASHINGTON ST
1407	31.01	584 WASHINGTON ST
1407	31.02	586 WASHINGTON ST
1407	33	557 BERKLEY ST
1407	34	559 BERKLEY ST
1407	35	561 BERKLEY ST
1407	36	563 BERKLEY ST
1407	37	565 BERKLEY ST
1407	38	567 BERKLEY ST
1407	39	569 BERKLEY ST
1407	40	571 BERKLEY ST
1407	41	573 BERKLEY ST
1407	42	575 BERKLEY ST
1407	43	577 BERKLEY ST
1407	44	579 BERKLEY ST
1407	48	455 SO 6TH ST
1407	49	457 SO 6TH ST
1407	50	ALLEY-WASHINGTON & 6TH
1407	1	428 BROADWAY
1407	7	440 BROADWAY
1407	8	442 BROADWAY
1407	9	444 BROADWAY
1407	10	446-448 BROADWAY
1407	12	450 BROADWAY
1407	47	453 SO 6TH ST
1407	5	436-438 BROADWAY
1408	75	421 CHAMBERS AVE
1408	43	430 SO 6TH ST

Schedule A

Camden Business Improvement District

108	68	325 SUMMIT ST
108	69	323 SUMMIT ST
108	70	321 SUMMIT ST
108	86	1017 PENN ST
108	55	336 1/2 CHESTER ST
108	85	1015 PENN ST
108	87	1019 PENN ST
109	131	309 NO 11TH ST
109	110	340 SUMMIT ST
109	110.01	338 SUMMIT ST
109	112	336 SUMMIT ST
109	113	334 SUMMIT ST
109	114	332 SUMMIT ST
109	118	324 SUMMIT ST
109	119	322 SUMMIT ST
109	120	339 NO 11TH ST
109	121	337 NO 11TH ST
109	124	323 NO 11TH ST
109	126	321 NO 11TH ST
109	127	319 NO 11TH ST
109	93	LINDEN & 11TH ST
109	115	330 SUMMIT ST
109	116	328 SUMMIT ST
109	117	326 SUMMIT ST
109	123	333 11TH ST
109	125	321 1/2 11TH ST
109	139	335 NO 11TH STREET
109	136	1037 PENN ST
109	137	1039 PENN ST
109	138	1041 PENN ST
109	138	1041 PENN ST
110	11	1107 PENN ST
110	16	NS AD WIL 74 E OF 11TH ST
110	49	1182 LINDEN ST
110	51	1112-1156 LINDEN ST
110	67	SS LINDEN 418 E 11TH ST
110	8	318 NO 11TH ST
110	51	1112-1156 LINDEN ST
112	52	1196 PENN ST
113	37	1149 COOPER ST
113	38	1151 COOPER ST
113	43	1153 COOPER ST
113	75	1155 COOPER ST
1408	44	432 SO 6TH ST
1408	45	434 SO 6TH ST
1408	46	436 SO 6TH ST
1408	47	438 SO 6TH ST
1408	48	440 SO 6TH ST
1408	49	442 SO 6TH ST
1408	50	444 SO 6TH ST
1408	76	423 CHAMBERS AVE
1408	77	425 CHAMBERS AVE
1408	78	427 CHAMBERS AVE
1408	79	429 CHAMBERS AVE
1408	80	431 CHAMBERS AVE
1408	81	433 CHAMBERS AVE
1408	82	435 CHAMBERS AVE
1408	83	437 CHAMBERS AVE
1408	84	439 CHAMBERS AVE
1408	85	441 CHAMBERS AVE
1408	86	443 CHAMBERS AVE
1408	89	603 BERKLEY ST
1408	90	605 BERKLEY ST
1408	91	607 BERKLEY ST
1408	92	609 BERKLEY ST
1408	88	601 BERKLEY ST
1409	52	420 CHAMBERS AVE
1409	53	422 CHAMBERS AVE
1409	54	424 CHAMBERS AVE
1409	55	426 CHAMBERS AVE
1409	56	428 CHAMBERS AVE
1409	57	430 CHAMBERS AVE
1409	58	432 CHAMBERS AVE
1409	59	434 CHAMBERS AVE
1409	60	436 CHAMBERS AVE
1409	61	438 CHAMBERS AVE
1409	62	440 CHAMBERS AVE
1409	63	442 CHAMBERS AVE
1409	93	650 WASHINGTON ST
1409	94	652 WASHINGTON ST
1409	95	654 WASHINGTON ST
1409	96	656 WASHINGTON ST
1409	97	658 WASHINGTON ST
1409	101	651A BERKLEY ST
1409	101	651B BERKLEY ST
1409	101	653A BERKLEY ST

Schedule A

Camden Business Improvement District

113	76	1157 COOPER ST
113	77	1159 COOPER ST
113	78	1161 COOPER ST
113	1	SE LAWRENCE & 11TH ST
113	42	1172 LAWRENCE ST
113	51.01	1163 COOPER ST
113	54	1169 COOPER ST
114	28	NS AD WIL 246 E 12TH ST
114	27	NE ADMIRAL WILSON & 12TH
114	28	NS AD WIL 246 E 12TH ST
114	28	NS AD WIL 246 E 12TH ST
115	23	NW FEDERAL & ADMRL WILSON
115	1	12TH AND FEDERAL STREET
115	1	12TH AND FEDERAL STREET
115	1	12TH AND FEDERAL STREET
115	24	1240 ADMIRAL WILSON BLVD
115	19	302 NO 12TH ST
115	23	NW FEDERAL & ADMRL WILSON
115	23	NW FEDERAL & ADMRL WILSON
115	2	12TH ST 20' N FEDERAL
116	1	ADM WIL BLVD 110' N FED
116	15	NE FEDERAL & ADM WILSON
116	2	ADM WIL BL 199' N FEDERAL
117	1	400 COOPER ST
117	45	115 NO 5TH ST
118	17	401 MARKET ST
118	13	433 MARKET ST
118	13	433 MARKET ST
118	14	427 MARKET ST
118	15	425 MARKET ST
118	16	423 MARKET ST
118	62	428 MARKLEY PL
119	9	528 COOPER ST
119	25	531-535 MARKET ST
119	1	506 COOPER ST
119	2	514 COOPER ST
119	3	516 COOPER ST
119	4	518 COOPER ST
119	5	520-522 COOPER ST
119	7	524 COOPER ST
119	8	526 COOPER ST
119	15	113 NO 6TH ST
119	16	111 NO 6TH ST
1409	101	653B BERKLEY ST
1409	101	655A BERKLEY ST
1409	101	655B BERKLEY ST
1409	101	657A BERKLEY ST
1409	101	657B BERKLEY ST
1409	101	659A BERKLEY ST
1409	101	659B BERKLEY ST
1409	98	431 SO 7TH ST
1409	99	433 SO 7TH ST
1409	100	435 SO 7TH ST
1409	101	BERKLEY ST:651A-659B
1409.01	1	NW 7TH & BERKLEY STS
1410	10	554 BERKLEY ST
1410	11	556 BERKLEY ST
1410	12	558 BERKLEY ST
1410	12.01	560 BERKLEY ST
1410	14	562 1/2 BERKLEY ST
1410	14.01	562 BERKLEY ST
1410	15	564 BERKLEY ST
1410	16	566 BERKLEY ST
1410	17	568 BERKLEY ST
1410	18	570 BERKLEY ST
1410	19	572 BERKLEY ST
1410	20	574 BERKLEY ST
1410	21	576 BERKLEY ST
1410	22	578 BERKLEY ST
1410	23	580 BERKLEY ST
1410	27	569 CLINTON ST
1410	28	571 CLINTON ST
1410	29	573 CLINTON ST
1410	30	575 CLINTON ST
1410	31	577 CLINTON ST
1410	35	581 CLINTON ST
1410	36	583 CLINTON ST
1410	37	585 CLINTON ST
1410	38	587 CLINTON ST
1410	39	589 CLINTON ST
1410	40	591 CLINTON ST
1410	42	503 SO 6TH ST
1410	43	505 SO 6TH ST
1410	44	507 SO 6TH ST
1410	45	509 SO 6TH ST
1410	46	511 SO 6TH ST

Schedule A

Camden Business Improvement District

119	17	109 NO 6TH ST
119	18	107 NO 6TH ST
119	22	539-541 MARKET ST
119	23	537 MARKET ST
119	27	529 MARKET ST
119	28	525-527 MARKET ST
119	30	521-523 MARKET ST
119	32	517-519 MARKET ST
119	34	515 MARKET ST
119	35	513 MARKET ST
119	36	511 MARKET ST
119	36	511 MARKET ST
119	37	NS MARKET 18 E OF 5TH ST
119	41	501 MARKET ST
120	42	33 NO 5TH ST
120	50	NE ARCH & 4TH STS
120	55	18-30 NO 4TH ST
120	36	418-422 MARKET ST
120	66	414 MARKET ST
120	37	424 MARKET ST
120	58	34-46 NO 4TH ST
121	1	ES 5TH ST-FEDERAL/MARKET
122	46	ES ROOSEVELT-ARCH/MARKET
122	64	WS 6TH ST-FEDERAL/MARKET
123	17.01	SW 5TH & ARCH STS
123	1	403 FEDERAL ST
123	17	NW FEDERAL & 5TH ST
123	111	415 FEDERAL ST
124	1	129 BROADWAY
124	33	NW MARKET & BROADWAY
124	33	NW MARKET & BROADWAY
125	15	647 MARKET ST
125	18	641 MARKET ST
125	6	130 BROADWAY
125	8	626 COOPER ST
125	12	101-107 NO 7TH ST
125	24	631A MARKET ST
125	57	124-128 NO BROADWAY
125	7	622 COOPER ST
125	8	626 COOPER ST
125	8	626 COOPER ST
125	9	SW COOPER & 7TH STS
125	16	645 MARKET ST
1410	47	513 SO 6TH ST
1410	48	515 SO 6TH ST
1410	49	517 SO 6TH ST
1410	50	519 SO 6TH ST
1410	51	521 SO 6TH ST
1410	5	510 BROADWAY
1410	6	512 BROADWAY
1410	7	514 BROADWAY
1410	8	516 BROADWAY
1410	9	518 BROADWAY
1410	24	563 CLINTON ST
1410	25	565 CLINTON ST
1410	26	567 CLINTON ST
1410	2	502-504 BROADWAY
1410	1	500 BROADWAY
1410	3	506 BROADWAY
1410	4	508 BROADWAY
1410	57	579 CLINTON ST
1411	25	648 BERKLEY ST
1411	26	650 BERKLEY ST
1411	27	652 BERKLEY ST
1411	2	602 BERKLEY ST
1411	3	604 BERKLEY ST
1411	4	606 BERKLEY ST
1411	5	608 BERKLEY ST
1411	6	610 BERKLEY ST
1411	8	614 BERKLEY ST
1411	9	616 BERKLEY ST
1411	10	618 BERKLEY ST
1411	11	620A BERKLEY ST
1411	11	620B BERKLEY ST
1411	11	622A BERKLEY ST
1411	11	622B BERKLEY ST
1411	11	624A BERKLEY ST
1411	11	624B BERKLEY ST
1411	11	626A BERKLEY ST
1411	11	626B BERKLEY ST
1411	11	628A BERKLEY ST
1411	11	628B BERKLEY ST
1411	11	630A BERKLEY ST
1411	11	630B BERKLEY ST
1411	11	632A BERKLEY ST
1411	11	632B BERKLEY ST

Schedule A

Camden Business Improvement District

125	17	643 MARKET ST
125	19	639 MARKET ST
125	21	633-637 MARKET ST
125	24	631 MARKET ST
125	59	114-122 NO BROADWAY
126	64	114 NO 7TH ST
126	4	714 COOPER ST
126	8	106 NO 7TH ST
126	1	SE COOPER & 7TH STS
126	5	116 NO 7TH ST
126	9	709 MARKET ST
126	65	112 NO 7TH ST
126	66	110 NO 7TH ST
126	67	108 NO 7TH ST
126	70	NS MARKET 109 E 7TH ST
126	71	707 MARKET ST
126.01	12	808 NO 8TH ST
126.01	21	741-745 MARKET STREET
127	44	600 MARKET ST
128	45	7 NO 7TH ST
129	43	701 FEDERAL ST
129	71	12 NO 7TH ST
129	71.01	10 NO 7TH ST
130	101	800-840 COOPER ST
132	23	821 MARKET ST
133	1	MARKET ST & HADDON AVE
133	71	FEDERAL & MARKET STREET
133	103	801 FEDERAL ST
133	67	817-825 FEDERAL ST
133	55	800-802 MARKET ST
133	56	805-815 FEDERAL ST
138	28	1123-1125 CARPENTER ST
138	59	1153 FEDERAL ST
138	60	1151 FEDERAL ST
138	61	1149 FEDERAL ST
138	62	1147 FEDERAL ST
138	68	1148 COOPER ST
138	67	1150 COOPER ST
138	1	1131-1145 FEDERAL ST
138	56	1155 FEDERAL ST
138	69	1146 COOPER ST
139	2.01	S/W COR MLK & DELAWARE AV
139	11.01	ONE HARBOR BLVD
1411	11	634A BERKLEY ST
1411	11	634B BERKLEY ST
1411	11	636A BERKLEY ST
1411	11	636B BERKLEY ST
1411	11	638A BERKLEY ST
1411	11	638B BERKLEY ST
1411	11	640A BERKLEY ST
1411	11	640B BERKLEY ST
1411	11	642A BERKLEY ST
1411	11	642B BERKLEY ST
1411	11	644A BERKLEY ST
1411	11	644B BERKLEY ST
1411	24	646 BERKLEY ST
1411	11	BERKLEY ST: 620A-644B
1411	1	600 BERKLEY ST
1412	38	605 CLINTON ST
1412	43	615 CLINTON ST
1412	39	607 CLINTON ST
1412	40	609 CLINTON ST
1412	41	611 CLINTON ST
1412	28	512 SO 6TH ST
1412	29	514 SO 6TH ST
1412	30	516 SO 6TH ST
1412	31	518 SO 6TH ST
1412	32	511 ROBERTS ST
1412	33	513 ROBERTS ST
1412	34	515 ROBERTS ST
1412	35	517 ROBERTS ST
1412	36	601-603 CLINTON ST
1412	42	613 CLINTON ST
1413	49	627 CLINTON ST
1413	50	629 CLINTON ST
1413	51	631 CLINTON ST
1413	46	621 CLINTON ST
1413	47	623 CLINTON ST
1413	48	625 CLINTON ST
1413	44	617 CLINTON ST
1413	45	619 CLINTON ST
1413	52	512 ROBERTS ST
1413	53	514 ROBERTS ST
1413	54	516 ROBERTS ST
1413	55	518 ROBERTS ST
1413	56	511 FELTON ST

Schedule A

Camden Business Improvement District

139	11.02	188' W OF JERSEY JOE WALC
139	11.03	785.89' W OF DELAWARE AVE
139	11.04	BATTLESHIP PLACE
139.01	1	3 BANNER WAY/9 LEGENDS LN
139.01	1	3 BANNER WAY/9 LEGENDS LN
139.02	1	200 FEDERAL STREET
139.02	1.01	FEDERAL ST 103' E OF DELA
139.02	1.02	FEDERAL & DELAWARE
140	5	WS RIVERSIDE DR 415 S FED
140	6	1 AQUARIUM DRIVE
140	14	DELAWARE RVR 1135 S COOPR
140.01	1	2 RIVERSIDE DR
140.01	2	10 DELAWARE AVE
145	1	4 NO 3RD ST
147	45	250 FEDERAL STREET
150	35	330 FEDERAL ST
150	35.01	310 FEDERAL ST
152	1.01	NW 3RD & CLINTON ST
152	1	205 SENATE COURT
152	2	204 SENATE COURT
152	3	203 SENATE COURT
152	4	202 SENATE COURT
152	5	201 SENATE COURT
152	6	305 SENATE COURT
152	7	304 SENATE COURT
152	8	303 SENATE COURT
152	9	302 SENATE COURT
152	10	301 SENATE COURT
152	11	205 BERKLEY COURT
152	12	204 BERKLEY COURT
152	13	203 BERKLEY COURT
152	14	202 BERKLEY COURT
152	15	201 BERKLEY COURT
152	16	309 2ND ST WALK
152	17	308 2ND ST WALK
152	18	307 2ND ST WALK
152	19	306 2ND ST WALK
152	20	305 2ND ST WALK
152	21	304 2ND ST WALK
152	22	303 2ND ST WALK
152	23	302 2ND ST WALK
152	24	301 2ND ST WALK
152	25	105 BERKLEY COURT
1413	57	513 FELTON ST
1413	58	515 FELTON ST
1413	59	517 FELTON ST
1414	65	513 SO 7TH ST
1414	64	511 SO 7TH ST
1414	66	515 SO 7TH ST
1414	67	517 SO 7TH ST
1414	68	633 CLINTON ST
1414	69	635 CLINTON ST
1414	70	637 CLINTON ST
1414	71	639 CLINTON ST
1414	72	641 CLINTON ST
1414	73	643 CLINTON ST
1414	74	645 CLINTON ST
1414	75	647 CLINTON ST
1414	60	512 FELTON ST
1414	61	514 FELTON ST
1414	62	516 FELTON ST
1414	63	518 FELTON ST
1414.01	1	SW 7TH & CLINTON STS
1415	1	SE BROADWAY & CLINTON STS
1426	41	700 BERKLEY ST
1426	42	702 BERKLEY ST
1426	43	704 BERKLEY ST
1426	44	706 BERKLEY ST
1426	45	708 BERKLEY ST
1426	46	710 BERKLEY ST
1426	47	712 BERKLEY ST
1426	61	701 CLINTON ST
1426	62	703 CLINTON ST
1426	63	705 CLINTON ST
1426	64	707 CLINTON ST
1426	65	709 CLINTON ST
1426	66	711 CLINTON ST
1426	67	713 CLINTON ST
1426	68	715 CLINTON ST
1426	69	717 CLINTON ST
1426	70	719 CLINTON ST
1426	48	714 BERKLEY ST
1426	49	716 BERKLEY ST
1426	50	718 BERKLEY ST
1427	36	744 BERKLEY ST
1427	37	741 CLINTON ST

152	26	104 BERKLEY COURT
152	27	103 BERKLEY COURT
152	28	102 BERKLEY COURT
152	29	101 BERKLEY COURT
152	30	404 ROYAL CT LANE SOUTH
152	31	403 ROYAL CT LANE SOUTH
152	32	402 ROYAL CT LANE SOUTH
152	33	401 ROYAL CT LANE SOUTH
152	34	205 WASHINGTON COURT
152	35	204 WASHINGTON COURT
152	36	203 WASHINGTON COURT
152	37	202 WASHINGTON COURT
152	38	201 WASHINGTON COURT
152	39	304 ROYAL CT LANE SOUTH
152	40	303 ROYAL CT LANE SOUTH
152	41	302 ROYAL CT LANE SOUTH
152	42	301 ROYAL CT LANE SOUTH
152	43	209 2ND ST WALK
152	44	208 2ND ST WALK
152	45	207 2ND ST WALK
152	46	206 2ND ST WALK
152	47	205 2ND ST WALK
152	48	204 2ND ST WALK
152	49	203 2ND ST WALK
152	50	202 2ND ST WALK
152	51	201 2ND ST WALK
152	52	105 WASHINGTON COURT
152	53	104 WASHINGTON COURT
152	54	103 WASHINGTON COURT
152	55	102 WASHINGTON COURT
152	56	101 WASHINGTON COURT
152	57	205 BENSON COURT
152	58	204 BENSON COURT
152	59	203 BENSON COURT
152	60	202 BENSON COURT
152	61	201 BENSON COURT
152	62	204 ROYAL CT LANE NORTH
152	63	203 ROYAL CT LANE NORTH
152	64	202 ROYAL CT LANE NORTH
152	65	201 ROYAL CT LANE NORTH
152	66	104 ROYAL CT LANE NORTH
152	67	103 ROYAL CT LANE NORTH
152	68	102 ROYAL CT LANE NORTH
1427	38	743 CLINTON ST
1427	44	513 NEWTON AVE
1427	45	515 NEWTON AVE
1427	46	517 NEWTON AVE
1427	57	732 BERKLEY ST
1427	39	503 NEWTON AVE
1427	41	507 NEWTON AVE
1427	42	509 NEWTON AVE
1427	43	511 NEWTON AVE
1427	51	720 BERKLEY ST
1427	52	722 BERKLEY ST
1427	53	724 BERKLEY ST
1427	54	726 BERKLEY ST
1427	71	721 CLINTON ST
1427	72	723 CLINTON ST
1427	73	725 CLINTON ST
1427	74	727 CLINTON ST
1427	75	729 CLINTON ST
1427	76	731 CLINTON ST
1427	77	733 CLINTON ST
1427	78	735 CLINTON ST
1427	79	737 CLINTON ST
1427	80	739 CLINTON ST
1427	34	740 BERKLEY ST
1427	35	742 BERKLEY ST
1427	40	505 NEWTON AVE
1427	47	519 NEWTON AVE
1427	56	730 BERKLEY ST
1427	58	734 BERKLEY ST
1427	59	736 BERKLEY ST
1427	60	738 BERKLEY ST
1427	55	728 BERKLEY ST
1428	30	719 BERKLEY ST
1428	40	739 BERKLEY ST
1428	1	700 NEW ST UNIT 101
1428	1	700 NEW ST UNIT 102
1428	1	700 NEW ST UNIT 103
1428	1	700 NEW ST UNIT 104
1428	1	700 NEW ST UNIT 105
1428	1	700 NEW ST UNIT 106
1428	1	700 NEW ST UNIT 109
1428	1	700 NEW ST UNIT 201
1428	1	700 NEW ST UNIT 202

Schedule A

Camden Business Improvement District

152	69	101 ROYAL CT LANE NORTH
152	70	105 BENSON COURT
152	71	104 BENSON COURT
152	72	103 BENSON COURT
152	73	102 BENSON COURT
152	74	101 BENSON COURT
152	75	205 STEVENS COURT
152	76	204 STEVENS COURT
152	77	203 STEVENS COURT
152	78	202 STEVENS COURT
152	79	201 STEVENS COURT
152	80	109 2ND ST WALK
152	81	108 2ND ST WALK
152	82	107 2ND ST WALK
152	83	106 2ND ST WALK
152	84	105 2ND ST WALK
152	85	104 2ND ST WALK
152	86	103 2ND ST WALK
152	87	102 2ND ST WALK
152	88	101 2ND ST WALK
152	89	105 STEVENS COURT
152	90	104 STEVENS COURT
152	91	103 STEVENS COURT
152	92	102 STEVENS COURT
152	93	101 STEVENS COURT
152	2.02	1 JERSEY JOE WALCOTT BLVD
152	96	200 MARTIN LUTHER KING BL
152	98	3RD AND CLINTON ST
152	94	130 MARTIN LUTHER KING BL
152	94	130 MARTIN LUTHER KING BL
153	44	316 WASHINGTON ST
153	45	318 WASHINGTON ST
153	46	320 WASHINGTON ST
153	47	322 WASHINGTON ST
153	48	324 WASHINGTON ST
153	68	335 BERKLEY ST
153	81	450-452 SO 3RD ST
153	95	424 SO 3RD ST
153	49	326 WASHINGTON ST
153	50	328 WASHINGTON ST
153	59	429-431 SO 4TH ST
153	60	433 SO 4TH ST
153	61	435 SO 4TH ST
1428	1	700 NEW ST UNIT 203
1428	1	700 NEW ST UNIT 204
1428	1	700 NEW ST UNIT 205
1428	1	700 NEW ST UNIT 206
1428	1	700 NEW ST UNIT 207
1428	1	700 NEW ST UNIT 208
1428	1	700 NEW ST UNIT 209
1428	1	700 NEW ST UNIT 301
1428	1	700 NEW ST UNIT 302
1428	1	700 NEW ST UNIT 303
1428	1	700 NEW ST UNIT 304
1428	1	700 NEW ST UNIT 305
1428	1	700 NEW ST UNIT 306
1428	1	700 NEW ST UNIT 307
1428	1	700 NEW ST UNIT 308
1428	1	700 NEW ST UNIT 309
1428	14	726 NEW ST
1428	15	728 NEW ST
1428	16	730 NEW ST
1428	17	732 NEW ST
1428	18	734 NEW ST
1428	19	736 NEW ST
1428	20	738 NEW ST
1428	21	701 BERKLEY ST
1428	22	703 BERKLEY ST
1428	23	705 BERKLEY ST
1428	24	707 BERKLEY ST
1428	25	709 BERKLEY ST
1428	26	711 BERKLEY ST
1428	27	713 BERKLEY ST
1428	32	723 BERKLEY ST
1428	33	725 BERKLEY ST
1428	34	727 BERKLEY ST
1428	35	729 BERKLEY ST
1428	36	731 BERKLEY ST
1428	37	733 BERKLEY ST
1428	38	735 BERKLEY ST
1428	39	737 BERKLEY ST
1428	28	715 BERKLEY ST
1428	29	717 BERKLEY ST
1428	31	721 BERKLEY ST
1428	1	NEW STREET: 700-724
1428	1	700 NEW ST UNIT 107

Schedule A

Camden Business Improvement District

153	92	430 SO 3RD ST
153	94	426 SO 3RD ST
153	40	308 WASHINGTON ST
153	41	310 WASHINGTON ST
153	42	312 WASHINGTON ST
153	43	314 WASHINGTON ST
153	51	330 WASHINGTON ST
153	69	333 BERKLEY ST
153	70	331 BERKLEY ST
153	71	329 BERKLEY ST
153	72	327 BERKLEY ST
153	73	325 BERKLEY ST
153	74	323 BERKLEY ST
153	75	321 BERKLEY ST
153	76	319 BERKLEY ST
153	77	317 BERKLEY ST
153	78	315 BERKLEY ST
153	79	313 BERKLEY ST
153	80	311 BERKLEY ST
153	83	448 SO 3RD ST
153	84	446 SO 3RD ST
153	85	444 SO 3RD ST
153	86	442 SO 3RD ST
153	87	440 SO 3RD ST
153	89	436 SO 3RD ST
153	90	434 SO 3RD ST
153	91	432 SO 3RD ST
153	93	428 SO 3RD ST
153	52	332 WASHINGTON ST
153	53	419 SO 4TH ST
153	62	437 SO 4TH ST
153	67	337 BERKLEY ST
153	88	438 SO 3RD ST
154	22	329 WASHINGTON ST
154	23	327 WASHINGTON ST
154	17	338 BENSON ST
154	20	333 WASHINGTON ST
154	24	325 WASHINGTON ST
154	25	323 WASHINGTON ST
154	26	321 WASHINGTON ST
154	27	319 WASHINGTON ST
154	99	404 SO 3RD ST
154	100	406 SO 3RD ST
1428	1	700 NEW ST UNIT 108
1429	14	740 NEW ST
1429	15	742 NEW ST
1429	16	744 NEW ST
1429	17	746 NEW ST
1429	18	741 BERKLEY ST
1429	19	743 BERKLEY ST
1429	20	745 BERKLEY ST
1429	26	454 TRENTON AVE
1429	27	456 TRENTON AVE
1429	28	458 TRENTON AVE
1429	29	460 TRENTON AVE
1429	30	462 TRENTON AVE
1429	31	464 TRENTON AVE
1429	32	466 TRENTON AVE
1429	21	747 BERKLEY ST
1429	22	749 BERKLEY ST
1429	23	751 BERKLEY ST
1429	24	450 TRENTON AVE
1429	25	452 TRENTON AVE
1432	1	501-503 TRENTON AVE
1432	3	505 TRENTON AVE
1432	4	507 TRENTON AVE
1432	5	509 TRENTON AVE
1432	7	513 TRENTON AVE
1432	8	515 TRENTON AVE
1432	9	517 TRENTON AVE
1432	10	519 TRENTON AVE
1432	11	521 TRENTON AVE
1432	12	523 TRENTON AVE
1432	13	525 TRENTON AVE
1432	14	527 TRENTON AVE
1432	15	529 TRENTON AVE
1432	16	531 TRENTON AVE
1432	17	533 TRENTON AVE
1432	18	535-539 TRENTON AVE
1432	21	541-551 TRENTON AVE
1432	45	509-529 HADDON AVE
1432	6	511 TRENTON AVE
1432	40	501 HADDON AVE
1432	41	503 HADDON AVE
1432	42	505 HADDON AVE
1432	43	507-509 HADDON AVE

Schedule A

Camden Business Improvement District

154	101	408 SO 3RD ST
154	2	308 BENSON ST
154	3	310 BENSON ST
154	4	312 BENSON ST
154	5	314 BENSON ST
154	6	316 BENSON ST
154	7	318 BENSON ST
154	8	320 BENSON ST
154	9	322 BENSON ST
154	10	324 BENSON ST
154	11	326 BENSON ST
154	12	328 BENSON ST
154	13	330 BENSON ST
154	14	332 BENSON ST
154	15	334 BENSON ST
154	16	336 BENSON ST
154	18	337 WASHINGTON ST
154	19	335 WASHINGTON ST
154	21	331 WASHINGTON ST
154	28	317 WASHINGTON ST
154	29	315 WASHINGTON ST
154	30	313 WASHINGTON ST
154	31	311 WASHINGTON ST
154	32	309 WASHINGTON ST
154	33	307 WASHINGTON ST
154	34	422 SO 3RD ST
154	35	420 SO 3RD ST
154	36	418 SO 3RD ST
154	37	416 SO 3RD ST
154	38	414 SO 3RD ST
154	39	412 SO 3RD ST
154	96	398 SO 3RD ST
154	97	400 SO 3RD ST
154	98	402 SO 3RD ST
154	102	410 SO 3RD ST
155	48	318 STEVENS ST
155	49	320 STEVENS ST
155	53	328 STEVENS ST
155	57	336 STEVENS ST
155	58	338 STEVENS ST
155	74	303 BENSON ST
155	42	306 STEVENS ST
155	43	308 STEVENS ST
1433	2	401 HADDON AVE
1434	14	426 TRENTON AVE
1434	16	430 TRENTON AVE
1434	15	428 TRENTON AVE
1434	48	708 WASHINGTON ST
1434	49	710 WASHINGTON ST
1434	50	712 WASHINGTON ST
1434	54	720 WASHINGTON ST
1434	11	420 TRENTON AVE
1434	12	422 TRENTON AVE
1434	13	424 TRENTON AVE
1434	55	722 WASHINGTON ST
1434	56	724 WASHINGTON ST
1434	2	705 BLAINE ST
1434	3	707 BLAINE ST
1434	4	709 BLAINE ST
1434	5	711 BLAINE ST
1434	6	713 BLAINE ST
1434	7	715 BLAINE ST
1434	8	717 BLAINE ST
1434	9	719 BLAINE ST
1434	10	721 BLAINE ST
1434	45	400 SO 7TH ST
1434	47	706 WASHINGTON ST
1434	51	714 WASHINGTON ST
1434	52	716 WASHINGTON ST
1434	53	718 WASHINGTON ST
1435	17	701 NEW ST
1435	18	703 NEW ST
1435	19	705 NEW ST
1435	20	707 NEW ST
1435	21	709 NEW ST
1435	22	711 NEW ST
1435	23	713 NEW ST
1435	24	715 NEW ST
1435	25	717 NEW ST
1435	26	719 NEW ST
1436	27	721 NEW ST
1436	28	723 NEW ST
1436	29	725 NEW ST
1436	30	727 NEW ST
1436	31	729 NEW ST
1436	32	731 NEW ST

Schedule A

Camden Business Improvement District

155	44	310 STEVENS ST
155	45	312 STEVENS ST
155	46	314 STEVENS ST
155	47	316 STEVENS ST
155	50	322 STEVENS ST
155	51	324 STEVENS ST
155	52	326 STEVENS ST
155	54	330 STEVENS ST
155	56	334 STEVENS ST
155	62	327 BENSON ST
155	63	325 BENSON ST
155	64	323 BENSON ST
155	65	321 BENSON ST
155	66	319 BENSON ST
155	67	317 BENSON ST
155	68	315 BENSON ST
155	69	313 BENSON ST
155	70	311 BENSON ST
155	59	333 BENSON ST
155	40	302-304 STEVENS ST
155	71	305-307 BENSON ST
155	72	301 BENSON ST
155	73	314 SO 3RD ST
156	8	314 MARTIN LUTHER KING BL
156	22	211 SO 4TH ST
156	23	213 SO 4TH ST
156	32	315 STEVENS ST
156	33	313 STEVENS ST
156	4	306 MARTIN LUTHER KING BL
156	5	308 MARTIN LUTHER KING BL
156	6	310 MARTIN LUTHER KING BL
156	7	312 MARTIN LUTHER KING BL
156	38	303 STEVENS ST
156	1	300 MARTIN LUTHER KING BL
156	2	302 MARTIN LUTHER KING BL
156	3	304 MARTIN LUTHER KING BL
156	9	316 MARTIN LUTHER KING BL
156	14	326 MARTIN LUTHER KING BL
156	15	328 MARTIN LUTHER KING BL
156	18	332 MARTIN LUTHER KING BL
156	19	334 MARTIN LUTHER KING BL
156	21	209 SO 4TH ST
156	30	319 STEVENS ST
1436	33	733 NEW ST
1436	34	432 TRENTON AVE
1436	35	434 TRENTON AVE
1436	36	436 TRENTON AVE
1436	38	440 TRENTON AVE
1436	39	442 TRENTON AVE
1436	40	444 TRENTON AVE
1436	41	446 TRENTON AVE
1436	42	448 TRENTON AVE
1436	43	745 NEW ST
1437	2	419 TRENTON AVE
1437	3	421 TRENTON AVE
1437	4	423 TRENTON AVE
1437	5	425 TRENTON AVE
1437	6	427 TRENTON AVE
1437	7	429 TRENTON AVE
1437	20	726 WASHINGTON ST
1437	21	728 WASHINGTON ST
1437	22	730 WASHINGTON ST
1437	23	732 WASHINGTON ST
1437	24	734 WASHINGTON ST
1437	25	736 WASHINGTON ST
1437	26	738 WASHINGTON ST
1437	28	419 HADDON AVE
1437	29	421 HADDON AVE
1437	30	423 HADDON AVE
1437	31	425 HADDON AVE
1437	32	427 HADDON AVE
1438	13	439 TRENTON AVE
1438	14	441 TRENTON AVE
1438	15	443 TRENTON AVE
1438	16	445 TRENTON AVE
1438	19	451 TRENTON AVE
1438	9	431 TRENTON AVE
1438	10	433 TRENTON AVE
1438	11	435 TRENTON AVE
1438	12	437 TRENTON AVE
1438	17	447 TRENTON AVE
1438	18	449 TRENTON AVE
1438	33	429 HADDON AVE
1438	34	431 HADDON AVE
1438	35	433 HADDON AVE
1438	36	435 HADDON AVE

Schedule A

Camden Business Improvement District

156	31	317 STEVENS ST
156	34	311 STEVENS ST
156	37	305 STEVENS ST
156	39	301 STEVENS ST
156	24	331 STEVENS ST
158	13	501 SO 4TH ST
158	22	512 SO 3RD ST
158	1	310 BERKLEY ST
158	2	312 BERKLEY ST
158	3	314 BERKLEY ST
158	4	316 BERKLEY ST
158	5	318 BERKLEY ST
158	6	320 BERKLEY ST
158	7	322 BERKLEY ST
158	8	324 BERKLEY ST
158	15	503 SO 4TH ST
158	16	505 SO 4TH ST
158	17	507 SO 4TH ST
158	18	509 SO 4TH ST
158	19	511 SO 4TH ST
158	24	508 SO 3RD ST
158	9	326-330 BERKLEY ST
158	21	514 SO 3RD ST
158	23	510 SO 3RD ST
158	25	506 SO 3RD ST
159	28	309 CLINTON ST
159	29	311 CLINTON ST
159	30	313 CLINTON ST
159	31	315 CLINTON ST
159	32	317 CLINTON ST
159	33	319 CLINTON ST
159	34	321 CLINTON ST
159	35	323 CLINTON ST
159	36	325 CLINTON ST
159	38	329 CLINTON ST
159	39	331 CLINTON ST
159	41	335 CLINTON ST
159	42	337 CLINTON ST
159	43	339 CLINTON ST
159	45	515 SO 4TH ST
159	46	341 CLINTON ST
159	47	343 CLINTON ST
159	48	345 CLINTON ST
1438	37	437 HADDON AVE
1438	38	439 HADDON AVE
1438	39	441 HADDON AVE
1438	40	443 HADDON AVE
1438	41	445 HADDON AVE
1439	1	453 TRENTON AVE
1439	2	455 TRENTON AVE
1439	3	457 TRENTON AVE
1439	4	459 TRENTON AVE
1439	5	461 TRENTON AVE
1439	6	463 TRENTON AVE
1439	7	465 TRENTON AVE
1439	8	467 TRENTON AVE
1439	57	WS TRENTON 51 N OF NEWTON
1439	10	499 NEWTON AVE
1439	11	497 NEWTON AVE
1439	12	495 NEWTON AVE
1439	48	447 HADDON AVE
1439	49	449 HADDON AVE
1439	50	451 HADDON AVE
1439	51	453 HADDON AVE
1439	52	455 HADDON AVE
1439	53	457 HADDON AVE
1439	54	459 HADDON AVE
1439	55	461 HADDON AVE
1440	3	500 HADDON AVE
1440.01	1	NW COR LINE & MT EPHRAIM
1442	1	ES CARTERET WRIGHT/NEWTON
1443	1	NW CORNER NEWTON & HADDON
1443	5.02	400 HADDON AVE
1443	6	3 COOPER PLAZA
1443	5.01	2 COOPER PLAZA
1443	6	3 COOPER PLAZA
1443	6	3 COOPER PLAZA
1446	1	800 FEDERAL ST
1448	1	SE CARMAN & 7TH ST
1448	2	830 FEDERAL ST
1448	20	NE HADDON & MARTIN LUTHER
1449	3	1035 LINE ST
1449	1	600 MT EPHRAIM AVE
1449	3	1035 LINE ST
1449	1.01	602 MT EPHRAIM AVE
1449	2	1001 LINE ST

Schedule A

Camden Business Improvement District

159	56	516 SO 3RD ST
159	37	327 CLINTON ST
159	40	333 CLINTON ST
159	49	347 CLINTON ST
159	50	528 SO 3RD ST
159	44	513 SO 4TH ST
170	1	101 SO 5TH ST
170	3	402 FEDERAL ST
170	40	418 FEDERAL ST
170	43	430 FEDERAL ST
170	61	404-408 FEDERAL ST
175	17.02	530 FEDERAL ST
175	5	540-552 FEDERAL ST
175	8	1 BROADWAY
175	12	COR MLK & BROADWAY
175	17.01	SO 5TH ST
175	18	23-43 BROADWAY
175	12.01	525 MARTIN LUTHER KING BL
175	12.02	501 MARTIN LUTHER KING BL
175	17.02	530 FEDERAL ST
176	38	403 STEVENS ST
176	12	402 MARTIN LUTHER KING BL
176	13	404 MARTIN LUTHER KING BL
176	14	406 MARTIN LUTHER KING BL
176	15	410 MARTIN LUTHER KING BL
176	20	418 MARTIN LUTHER KING BL
176	21	420 MARTIN LUTHER KING BL
176	22	422 MARTIN LUTHER KING BL
176	23	424 MARTIN LUTHER KING BL
176	24	426 MARTIN LUTHER KING BL
176	25	429 STEVENS ST
176	26	427 STEVENS ST
176	27	425 STEVENS ST
176	28	423 STEVENS ST
176	29	421 STEVENS ST
176	30	419 STEVENS ST
176	31	417 STEVENS ST
176	32	415 STEVENS ST
176	33	413 STEVENS ST
176	34	411 STEVENS ST
176	35	409 STEVENS ST
176	36	407 STEVENS ST
176	37	405 STEVENS ST
1450	8	NW SO 10TH & NEWTON AVE
1450	11	NS NEWTON 450 SW 10TH ST
1450	12	351-355 NEWTON AVE
1450	12	351-355 NEWTON AVE
1450	18	215 SO 10TH ST
1451	7	SS WRIGHT AVE-10 TO 11TH
1452	5	ES NEWTON-BORDER/10TH ST
1452	24	NW MT EPHRAIM & BORDER ST
1455	4	WS WRIGHT 11TH TO DRPA
1455	6	MARTIN LUTHER KING BLVD
1456	2	1150 FEDERAL ST
1456	3	1148 FEDERAL ST
1456	4	1146 FEDERAL ST
1456	5	1142-1144 FEDERAL ST
1456	6	1140 FEDERAL ST
1456	7	1138 FEDERAL ST
1456	8	1136 FEDERAL ST
1456	9	1134 FEDERAL ST
1456	10	1132 FEDERAL ST
1456	11	1130 FEDERAL ST
1456	1	JUNCT FEDERAL & PRR
1456	2	1150 FEDERAL ST
1457	6	FEDERAL STREET
1457	1	11TH ST 70' S FEDERAL
1458	3	79 NEWTON AVE
1458	3	79 NEWTON AVE
1459	9	ONE SUBARU DRIVE
1459	9	ONE SUBARU DRIVE
1460	15.01	ONE CAMPBELL PLACE
1460	15	375 MEMORIAL AVE
1464	4	1350 ADMIRAL WILSON BLVD
1464	5	250 MEMORIAL AVE
1464	4	1350 ADMIRAL WILSON BLVD
1465	5	1311-1325 ADMIRAL WILSON
1466	6	INT ADM WILSON & COOPER
1467	7	REAR SS FED & COOPER
1467	8	REAR SW FED & COOPER
1467	1	1380 FEDERAL ST
1468	10	SS ADM WLSN & COOPER RVR
1470	9	NE MT EPHRAIM AVE & PINE
1471	4	1004 LINE ST
1471	5	1006 LINE ST
1471	6	1008 LINE ST

Schedule A

Camden Business Improvement District

176	39	210 SO 4TH ST
176	40	208 SO 4TH ST
176	41	206 SO 4TH ST
177	64	433 STEVENS ST
177	46	436 MARTIN LUTHER KING BL
177	58	447 STEVENS ST
177	60	443 STEVENS ST
177	61	441 STEVENS ST
177	43	SS MARTIN LUTHER 24E WEST
177	54	219 SO 5TH ST
177	59	445 STEVENS ST
177	62	439 STEVENS ST
177	63	437 STEVENS ST
177	65	431 STEVENS ST
177	47	438 MARTIN LUTHER KING BL
177	42	428 MARTIN LUTHER KING BL
177	45	434 MARTIN LUTHER KING BL
178	11	424 STEVENS ST
178	12	426 STEVENS ST
178	25	310 SO 4TH ST
178	27	306 SO 4TH ST
178	2	404 STEVENS ST
178	3	408 STEVENS ST
178	6	414 STEVENS ST
178	8	418 STEVENS ST
178	9	420 STEVENS ST
178	10	422 STEVENS ST
178	17	423 BENSON ST
178	23	314 SO 4TH ST
178	26	308 SO 4TH ST
178	7	416 STEVENS ST
178	13	428 STEVENS ST
178	14	313 WEST ST
178	15	429 BENSON ST
178	16	427 BENSON ST
1471	12	1022 LINE ST
1471	14	1024 LINE ST
1471	15	1026 LINE ST
1471	16	1028 LINE ST
1471	17	1030 LINE ST
1471	19	1034 LINE ST
1471	21	1038 LINE ST
1471	25	710 HADDON AVE
1471	31	722 HADDON AVE
1471	32	724 HADDON AVE
1471	3	1002 LINE ST
1471	8	1012 LINE ST
1471	9	1014 LINE ST
1471	10	1016 LINE ST
1471	11	1018 LINE ST
1471	20	1036 LINE ST
1471	29	718 HADDON AVE
1471	30	720 HADDON AVE
1471	7	1010 LINE ST
1471	18	1032 LINE ST
1471	24	708 HADDON AVE
1471	26	712 HADDON AVE
1471	28	716 HADDON AVE
1471	34	WS PERRY 105 S OF LINE ST
1471	98	REAR 1006 LINE ST
1471	1	700 HADDON AVE
1471	2	1000 LINE ST
1471	23	706 HADDON AVE
1471	27	714 HADDON AVE
1471	33	1021-1039 PINE ST
1471	45	NS PINE AT LINE ST CONN
1473	9	1169 PINE ST
1474	4	1433 PINE ST
1475	10	FEDERAL ST & FLANDERS AVE
1476	11	FLANDERS AVE

Ordinance #5

Ordinance authorizing the vacation of 3.87 ft. alley between Kaighn Ave., and Sycamore St. on the North side of Kaighn and as more particularly set forth in the attached metes and bounds description, pursuant to and in accordance with N.J.S.A. 40:67-1, ET SEQ.

ORDINANCE

NOT available at time of print on Tuesday, November 05, 2019.

Title Only

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Ordinance amending and supplementing Chapter 309 of City Code entitled "Improvement Districts" and implementing the Camden Business Improvement District.

BRIEF DESCRIPTION OF ACTION: Camden Special Services District, Inc. (CSSD) in conjunction with Steering Committee of community and business representatives have recommended to the Mayor and City Council that the creation and implementation of the Camden Business Improvement District will create a public-private partnership that will support the revitalization of Camden's Downtown area and foster continued economic growth.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.30.19	
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: _____ _____

Contact Person: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Dionne Hicks-Giles

From: Angela Johnston
Sent: Thursday, October 31, 2019 10:10 AM
To: Dionne Hicks-Giles; Elissa R. Redmer; Jason J. Asuncion
Cc: Michelle Spearman; Diana Gonzalez; Patrick Keating, Director of Finance; Terri Paglione; Nahema Harvey; Michelle D. Hill
Subject: RE: CBID Ordinance/Meeting

Good Morning,

It's still under review.

Thank you,

Angela M. Johnston
Chief of Staff to Mayor Moran
City of Camden, Office of the Mayor
City Hall, 520 Market Street, 4th Floor, Suite 400
P.O. Box 95120, Camden, NJ 08101
Email: anjohnst@ci.camden.nj.us Phone: 856-757-7200

From: Dionne Hicks-Giles <DiHicks@ci.camden.nj.us>
Sent: Thursday, October 31, 2019 10:09 AM
To: Elissa R. Redmer <ElRedmer@ci.camden.nj.us>; Jason J. Asuncion <JaAsunci@ci.camden.nj.us>
Cc: Michelle Spearman <MiSpearm@ci.camden.nj.us>; Diana Gonzalez <DianeG@ci.camden.nj.us>; Angela Johnston <AnJohnst@ci.camden.nj.us>; Patrick Keating, Director of Finance <PaKeatin@ci.camden.nj.us>; Terri Paglione <TePaglio@ci.camden.nj.us>; Nahema Harvey <NaHarvey@ci.camden.nj.us>; Michelle D. Hill <MiHill@ci.camden.nj.us>
Subject: RE: CBID Ordinance/Meeting

Good Morning,

Is the Ordinance ready to go?

From: Elissa R. Redmer
Sent: Tuesday, October 29, 2019 4:19 PM
To: Jason J. Asuncion <JaAsunci@ci.camden.nj.us>
Cc: Michelle Spearman <MiSpearm@ci.camden.nj.us>; Diana Gonzalez <DianeG@ci.camden.nj.us>; Angela Johnston <AnJohnst@ci.camden.nj.us>; Patrick Keating, Director of Finance <PaKeatin@ci.camden.nj.us>; Terri Paglione <TePaglio@ci.camden.nj.us>; Nahema Harvey <NaHarvey@ci.camden.nj.us>; Michelle D. Hill <MiHill@ci.camden.nj.us>; Dionne Hicks-Giles <DiHicks@ci.camden.nj.us>
Subject: CBID Ordinance/Meeting

Good afternoon:

Attached is the CBID Ordinance with some preliminary revisions. However, a determination needs to be made regarding the inclusion of "low-income" and "senior housing" in the CBID.

Please review attached ordinance and provide feedback as soon as possible. This needs to be complete in time for the November 12, 2019 Council meeting.

Thank you.

Elissa R. Redmer
Assistant City Attorney
Municipal Prosecutor
City of Camden
Office of the City Attorney
Office: (856) 757-7167
Fax: (856) 342-7728

CONFIDENTIALITY NOTICE
This e-mail message including attachments, if any, is intended for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. Thank you.

By Title 0-5

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason Asuncion, Business Administrator

DATE: November 1, 2019

FROM:

Department Making Request: ~~Law~~ Develop & Planning

TITLE OF RESOLUTION/ORDINANCE: Ordinance Authorizing the Vacation of 3.87 ft. alley between Kaighn Ave. and Sycamore St. on the North Side of Kaighn and As More Particularly Set Forth In The Attached Metes and Bounds Description, Pursuant To And In Accordance With N.J.S.A. 40:67-1, ET SEQ.

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

The City of Camden is the owner of Block 327, Lots 37 and 39. There is a 3.87 ft. alley located between those lots. These properties form a portion of the property upon which the City's new fleet garage is being constructed. Subject to Planning Board approval, the City of Camden is requesting that the alley be vacated. The public will not be adversely affected by the vacating of the alley.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	*(Extension #)*
Prepared By:	Michelle Banks-Spearman, City Attorney	
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

10-6

MBS:dh
11-12-19

ORDINANCE AMENDING ORDINANCE MC-38 TO CREATE A LOADING AND UNLOADING ZONE AT 3516 FEDERAL STREET

WHEREAS, there is a need for short term parking in the vicinity of 3516 Federal Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that a zone be created in the vicinity of 3516 Federal Street for not more than 2 two vehicles, to provide for parking for the loading and unloading of deliveries and supplies.

BE IT FURTHER ORDAINED that the boundaries of the zone are established as: South 36th Street, west side, beginning at a point 35 feet south of the southwesterly curb line of Federal Street and extending 40 feet southerly therefrom.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

0-7

MBS:dh
11-12-19

ORDINANCE ESTABLISHING THREE BUS STOPS IN THE CITY OF CAMDEN AT KAIGHN AVENUE (CR 607), FERRY AVENUE (CR 603) AND ATLANTIC AVENUE, IN THE CENTRAL WATERFRONT AREA

WHEREAS, the New Jersey Department of Transportation desires to establish three bus stops to extend the 452 (Camden 36th Street Bus Route) along Kaighn Avenue, Ferry Avenue, and Atlantic Avenue in the Central Waterfront Area of the City of Camden; and

WHEREAS, it is in the best interest of the City of Camden to establish the bus stops; now, therefore

BE IT ORDAINED, by the governing body of the City of Camden pursuant to N.J.S.A. 39:4-8(e) the following described location is designated as bus stops:

Added Bus Stops:

1. **Along Kaighn Avenue (CR 607), westbound, on the northerly side thereof at:**
   S. 4th Street – (Near Side)
   Beginning at the easterly curb line of S. 4th Street and extending 105 fee easterly therefrom (NJT) bus stop 32905).

2. **Along Ferry Avenue (CR 603), southbound on the westerly side thereof at:**
   Mechanic Street – (Far Side)
   Beginning at the southerly curb line of Mechanic Street and extending 100 feet southerly therefrom (NJT bus stop 32906).

3. **Along Atlantic Avenue, eastbound on the southerly side thereof at:**
   S. 4th Street - (Near Side)
   Beginning at the westerly curb line of S. 4th Street and extending 105 feet westerly therefrom (NJT bus stop 32907)

BE IT FURTHER ORDAINED, that the City of Camden will enforce the needed traffic regulations relating to the above-mentioned bus stops and provide the necessary police security to ensure the safety of the traveling public.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works

TITLE OF RESOLUTION/ORDINANCE: Ordinance establishing three bus stops in the City of Camden at Kaighn Avenue (CR 607), Ferry Avenue (CR 603) and Atlantic Avenue, in the Central Waterfront Area.

BRIEF DESCRIPTION: Establishing three bus stops to extend the 452 (Camden-36th St) bus route. One on Kaighn Ave westbound at S. 4th St (near NJT bus stop 32905), a second one on Ferry Avenue, southbound at Mechanic Street (far side NJT bus stop 32906) and a third stop on Atlantic Avenue, eastbound at S. 4th Street, near (NJT bus stop 32907).

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N.A.
AMOUNT:

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	9-27-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-2-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	*(Extension #)*
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	NJ Transit
Purpose or Need for service:	An ordinance establishing three bus stops to extend the 452 bus route. One on Kaighn Ave. westbound @ 4th St., second on Ferry Ave. southbound @ Mechanic St., and third on Atlantic Ave., eastbound @ S. 4th St.
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date

Business Administrator/Manager Signature Date 10-2-19

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

Philip D. Murphy, Governor
Sheila Y. Oliver, Lieutenant Governor
Diane Gutierrez-Scaccetti, Acting Commissioner
Kevin S. Corbett, Executive Director

NJTRANSIT
One Penn Plaza East
Newark, NJ 07105-2246
973-491-7000

May 7, 2019

Ms. Michelle Banks-Spearman
City Attorney-Law Department
520 Market Street
City Hall, Room 419
P.O. Box 95120
Camden, New Jersey 08101-5120

Subject: Proposed bus stops on Kaighn Avenue (CR 607), Ferry Avenue (CR 603) and Atlantic Avenue, in the Central Waterfront Area.

Dear Ms. Banks-Spearman:

NJ Transit is planning to extend the 452 (Camden-36th Street) bus route westward on Kaighn Avenue, then southward on Ferry Avenue and eastward on Atlantic Avenue. This routing will serve the Central Waterfront, including EMR-Eastern.

As part of this route extension, NJ TRANSIT is planning to establish three bus stops. One on Kaighn Avenue (CR 607), westbound at S. 4th Street, near side (NJT bus stop 32905), a second one on Ferry Avenue, southbound at Mechanic Street, far side (NJT bus stop 32906), a third stop on Atlantic Avenue, eastbound at S. 4th Street, near side (NJT bus stop 32907). Complete bus stop descriptions are included in the accompanying Draft Resolution.

Please present the Draft Resolution to the Mayor and City Council for their review and approval. When adopted, a certified copy of the adopted resolution must be sent to the Camden County Board of Chosen Freeholders for a concurring resolution. Kaighn Avenue (CR 607) and Ferry Avenue (CR 603) are county roads.

Under state statue, the power to designate bus stops rest with the City of Camden, not NJ TRANSIT. NJ TRANSIT does post signs at all official bus stops and works closely with the municipalities to provide safe and convenient bus stops.

Once we are in receipt of the adopted resolutions, we will install bus stop signs at the proposed bus stops.

If you have any questions, please call me at (973) 491-7049 or E-mail: at jfgilligan@njtransit.com.

Thank you for your support of public transportation.

Sincerely,

James F. Gilligan
Field Representative Bus Stop Sign and Shelter Programs

Enclosure

Cc: Barbara Lazzaro, NJ TRANSIT Community Relations
Elizabeth A. Waltrip, NJ TRANSIT Service Planning
Donald Pigford, Jr., NJ TRANSIT Bus Stop and Shelter Programs

(DRAFT RESOLUTION)
CITY OF CAMDEN
CAMDEN COUNTY
NEW JERSEY

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, State of New Jersey.

That pursuant to N.J.S.A. 39:4-8(e) the following described locations are designated as bus stops:

Added Bus Stops:

1. **Along Kaighn Avenue (CR 607), westbound on the northerly side thereof at:**

   S. 4th Street – (Near Side)
   Beginning at the easterly curb line of S. 4th Street and extending 105 feet easterly therefrom (NJT bus stop 32905).

2. **Along Ferry Avenue (CR 603), southbound on the westerly side thereof at:**

   Mechanic Street – (Far Side)
   Beginning at the southerly curb line of Mechanic Street and extending 100 feet southerly therefrom (NJT bus stop 32906).

3. **Along Atlantic Avenue, eastbound on the southerly side thereof at:**

   S. 4th Street – (Near Side)
   Beginning at the westerly curb line of S. 4th street and extending 105 feet westerly therefrom (NJT bus stop 32907

That the City Council of the City of Camden will enforce the needed traffic regulations governing the aforementioned bus stops location and provide the necessary police security to ensure the safety of the traveling public.

DATED:

_____
(Mayor, Manager or Executive)

_____
(Municipal Clerk, Clerk of the Board, etc)

_____
(Chairman, Camden County Board of Freeholders)

_____
County Clerk, Camden County

MBS:dh
11-12-19

0-8

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

1335 Princess Avenue	Sylvia Alago
1156 Langham Avenue	Dorothy Allen
131 N. 24th Street	Melissa Alvardo
1338 Argus Road	Sharon Arechavala; and

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence as per the Camden City Parking Authority; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 12, 2019

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director – Public Works

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE:

ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN LOCATION(S) OF THEIR HANDICAP PARKING PRIVILEGES

BRIEF DESCRIPTION:

SITE LOCATION	REASON FOR REMOVAL
1335 PRINCESS AVENUE	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1156 LANGHAM AVENUE	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
131 NO 24TH STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1338 ARGUS ROAD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:	10/2/19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.3.19	
Received by City Attorney:	10/18/19	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	*(Extension #)*
Prepared By:	Yvette Torres-Velasquez _____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MEETING OF NOVEMBER 12, 2019

HANDICAP PARKING APPROVED UPGRADES

ADDRESS	HANDICAPEE	REASON FOR REMOVAL
1335 PRINCESS AVENUE	SYLVIA ALAGO	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1156 LANGHAM AVENUE	DOROTHY ALLEN	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
131 NO 24TH STREET	MELISSA ALVARDO	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1338 ARGUS ROAD	SHARON ARECHAVALA	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY

MBS:dh
11-12-19

0-9

AN ORDINANCE AUTHORIZING THE APPROVAL TO MOVE EXISTING SIGNAGE TO A NEW AUTHORIZED LOCATION

WHEREAS, Carmen Sanchez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area at the new location set forth near her home at 33 N. 33rd Street; and

WHEREAS, the existing handicap sign located at 117 N. 22nd Street will be moved to the new location 33 N. 33rd Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the new location area near 33 N. 33rd Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Carmen Sanchez, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 12, 2019

TO: Jason Asuncion, Business Administrator

FROM: Keith L Walker, Director – Public Works

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE:

ORDINANCE AUTHORIZING THE APPROVAL TO MOVE EXISTING HANDICAP SIGN TO NEW AUTHORIZED LOCATION

BRIEF DESCRIPTION:

ORIGINAL SITE LOCATION	NEW SITE LOCATION	PLACARD #	HANDICAPEE
117 NO 22ND STREET	33 NO 33RD STREET	P2171082	CARMEN SANCHEZ

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:	10/3/19	James Falconieri
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-4-19	Jason J. Asuncion

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Received by City Attorney: 10/18/19 Micaela B. Spin

	(Name) Please Print	(Extension #)
Prepared By:	Yvette Torres-Velasquez _____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

HANDICAP PARKING MOVE APPROVAL

CITY COUNCIL MEETING OF NOVEMBER 12, 2019

HANDICAPEE	MOVE FROM	MOVE TO	PLACARD #
CARMEN SANCHEZ	117 NO 22ND STREET	33 NO 22ND STREET	P2171082

Ordinances 2nd Reading

0-1

MBS:dh
10-08-19

AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945 AN ORDINANCE APPROVING A THREE-WAY STOP AT THE INTERSECTION OF KAIGHN AVENUE AND LOUIS STREET

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"An Ordinance approving a Three-Way Stop Sign to be posted at the following intersections":

"SIGNS", shall be amended and supplemented to include:

Stop Sign-Controlled: Three-Way

Name of Street	Direction	Limits
Kaighn Avenue	East-West	Intersection
Louis Street	North-South	Intersection

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 8, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

O-2

MBS:dh
10-08-19

ORDINANCE AUTHORIZING THE APPROVAL OF CERTAIN MUNICIPAL LOTS AS AN "ADOPTED LOT"

WHEREAS, Camden Code Chapter 115 authorizes persons and organizations to adopt streets and lots and voluntarily assume responsibility for the care and cleaning of said street or lot; and

WHEREAS, certain concerned citizen(s) have applied to adopt a lot at the location(s) listed below; and

WHEREAS, said application(s) have been reviewed by the appropriate City departments as required by Chapter 115 and is in order; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the following is hereby authorized to adopt the lot(s) as listed below:

Site Location	Block/Lot	Applicant
1218 Bergen Avenue	895/28	Concepcion Torres
602-06 Avon Street	202/57, 58, 59	John Williamson
443 Royden Street	205/95	Keith Stewart-Lanning Square W Residents Asso.
1445 Crestmont Avenue	1348/15	Destiny Selby

BE IT FURTHER ORDAINED that the appropriate signage be erected on said lot(s) as directed by Chapter 115.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 8, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANK MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

O-3

MBS:dh
10-10-19

AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"

WHEREAS, Nilda Benvenutti upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 466 Raritan Street; and

WHEREAS, Claribel Garcia upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 114 Linden Street; and

WHEREAS, Aaron W. Dixon upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 472 Randolph Street; and

WHEREAS, Kristy Roberts upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1182 Morton Street; and

WHEREAS, Kevin Watkins upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 2844 Pierce Avenue; and

WHEREAS, Rejuvenate Your Life Church-Bruce Matthews upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 923 S. 8th Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 466 Raritan Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Nilda Benvenutti, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 114 Linden Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Claribel Garcia, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 472 Randolph Street shall be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Aaron W. Dixon, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1182 Morton Street shall be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Kristy Roberts, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 2844 Pierce Avenue shall be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Kevin Watkins, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 923 S. 8th Street shall be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Rejuvenate Your Life Church-Bruce Matthews, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 10, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-4

MBS:dh
10-8-19

ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN LOCATIONS FROM THE ADOPT A LOT PROGRAM

WHEREAS, an ordinance was adopted authorizing certain adopt a lots in the City of Camden, to be adopted by various individuals to voluntarily assume responsibility for the care and cleaning of the Lots; and

WHEREAS, the individual listed below is no longer interested in the adopt of lot program and is no longer responsible for the maintenance of the lot(s); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the following lot(s) is hereby rescinded:

LOCATION	BLOCK/LOT	APPLICANT
602-06 Avon Street	202/57, 58, 59	Edna Marrero
1445 Crestmont Avenue	1348/15	Adrian Gonzalez, III

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 8, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

MBS:dh
10-8-19

0-5

ORDINANCE AUTHORIZING THE REMOVAL OF LUMINAIRE POLES ON HUNTER STREET FOR REV. EVERS PARK REDEVELOPMENT PROJECT

WHEREAS, the City of Camden desires to remove the Luminaire Poles on Hunter Street for the Rev. Evers Park Redevelopment Project; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City to authorize the removal of the Luminaire Poles on Hunter Street for the Rev. Evers Improvement Park Project; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the removal of Luminaire Poles on Hunter Street is hereby removed as follows:

Product	Amount	Pole Ref Number
Luminaire	3	EX053320BL
Pole	1	EX042105LP
Pole	1	EX040201LP

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 8, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

0-6

MBS:dh
10-08-19

AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945 AN ORDINANCE APPROVING A STOP SIGN CONTROL AT THE INTERSECTIONS OF 24TH STREET AND HARRISON AVENUE

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"An Ordinance approving a Stop Sign-Control to be posted at the following intersections":

"SIGNS", shall be amended and supplemented to include:

Stop Sign-Controlled: Multi-Way

Name of Street	Direction	Limits
20th Street and Harrison Avenue		Intersection
22nd Street and Harrison Avenue		Intersection
24th Street and Harrison Avenue		Intersection

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 8, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Resolutions

RESOLUTION #1

Resolution for an agreement in the matter of City of Camden v. Suez Water Environmental Services, et al

RESOLUTION

NOT available at time of print on Tuesday, November 05, 2019.

BY TITLE ONLY

R-1

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

BRIEF DESCRIPTION OF ACTION:
An agreement in the matter of City of Camden v. SUEZ Water Environmental Services, et al. has been reached and a settlement and release is attached to outline the terms of the agreement.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT:

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/30/19	Michelle B Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Dionne Hicks-Giles

From: Michelle Spearman
Sent: Tuesday, October 22, 2019 7:34 PM
To: Dionne Hicks-Giles
Cc: Jason J. Asuncion; Diana Gonzalez
Subject: November Agenda

Dionne:

Please prepare a council request for the November agenda authorizing the City to execute a Settlement and Release Agreement between the City of Camden and SUEZ respecting the matter City of Camden v. SUEZ Water Environmental Services et al.

Michelle Banks-Spearman
City Attorney
City Hall, Suite 419
P.O. Box 95120
Camden, NJ 08101-5120
Tel. 856-757-7170
mispearm@ci.camden.nj.us

Please note that this e-mail and all files transmitted with it are privileged, confidential, and protected from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this communication or any of its attachments is strictly prohibited.

Dionne Hicks-Giles

From: Michelle Spearman
Sent: Monday, October 28, 2019 6:08 PM
To: Dionne Hicks-Giles
Subject: SUEZ Settlement

Dionne:

Please hold a space on the November agenda to approve the SUEZ Settlement.

Michelle Banks-Spearman
City Attorney
City Hall, Suite 419
P.O. Box 95120
Camden, NJ 08101-5120
Tel. 856-757-7170
mispearm@ci.camden.nj.us

Please note that this e-mail and all files transmitted with it are privileged, confidential, and protected from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, or other use of this communication or any of its attachments is strictly prohibited.

R-2

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

WHEREAS, there is now pending before the United States District Court, for the State of New Jersey a case under Docket No. L-2523-16, entitled Hilltop v. Tricon Enterprise v. City of Camden in which the plaintiff seeks damages; and

WHEREAS, this matter has been reviewed and negotiated by and between the parties of this litigation and an agreement has been reached by and between these parties to settle the case with the City of Camden for the dismissal of all affirmative claims against each party; and

WHEREAS, in accordance with this settlement, the City of Camden all claims against the City will be dismissed; and

WHEREAS, the settlement of the within litigation is not an admission of liability on the part of the City of Camden but is made in recognition of the risks of litigation and in order to avoid the continued costs and expenses of litigating the within matter; and

WHEREAS, the specific terms of the settlement are set forth in the attached form of Settlement Agreement attached hereto as Exhibit A; and

WHEREAS, Council has reviewed said settlement proposal and has determined that it is in the best interests of the City of Camden to settle the litigation in the aforesaid matter; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to execute the Settlement Agreement set forth in Exhibit A for the dismissal of all affirmative claims against each party.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING A SETTLEMENT AGREEMENT

BRIEF DESCRIPTION OF ACTION: The City of Camden will settle the matter of Hilltop v. Tricon Enterprise v. City of Camden for the dismissal of all affirmative claims against each party.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT: N/A

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/24/19	Michelle B. Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Settlement Agreement
Name of Vendor	Hilltop v. Tricon Enterprise v. City of Camden
Purpose or Need for service:	This matter will dismiss the City of Camden.
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

MUTUAL SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release dated _____ of October, 2019, by and between:

Plaintiff, Hilltop Enterprises, Inc. (hereinafter "Plaintiff" or "Hilltop"), Defendant City of Camden (hereinafter the "City"), Defendant Tricon Enterprises, Inc. (hereinafter "Tricon") and Defendant Allegheny Casualty Co. ("Allegheny") (collectively the "Parties").

PREAMBLE

WHEREAS, the Plaintiff commenced litigation in the Superior Court of New Jersey, Camden County Law Division captioned, Hilltop Enterprises v. Tricon Enterprises, Allegheny Casualty Co., City of Camden, ABC Corporations 1-10 and John Does 1-10, Docket No. CAM-L-2523-16, by filing a Complaint (the "Litigation); and

WHEREAS, the City filed an Answer to Plaintiff's Complaint, along with Cross-claims against Tricon Enterprises and Allegheny, respectively; and

WHEREAS, Tricon and Allegheny filed an Answer to Plaintiff's Complaint. Tricon also filed Counterclaims against Hilltop, and Cross-claims against the City; and

WHEREAS, the Parties have agreed to settle the Litigation upon the terms and conditions set forth herein; and

WHEREAS, this Settlement Agreement is intended by all Parties to constitute a full and final end to all disputes, controversies and litigations between the Parties, known or unknown, relating to a construction project known as the "Demolition of 62 Structures" in the City of Camden, State of New Jersey (the "Project") arising at any time in the past up through the execution of this Agreement

NOW, THEREFORE, intending to be legally bound, the Parties agree as follows:

TERMS OF SETTLEMENT

1. **CONSIDERATION.** In exchange for following consideration, the sufficiency of which is hereby acknowledged by the parties, Hilltop, Tricon, Allegheny and Camden agree to settle their disputes WITH PREJUDICE, including all claims, counterclaims and cross-claims asserted in or which could have been asserted this Litigation, as follows:

a. Camden shall execute and deliver the following documents to Tricon on or before November 15, 2019;

1. Letter converting termination for cause to termination for convenience, in the form annexed hereto as **Exhibit A**;

2. Letter discharging bond, in the form annexed hereto as **Exhibit B**;

b. Tricon shall pay to Hilltop the total sum of $92,500 in six monthly installments as follows:

i. $15,416.66, on or before November 30, 2019;

ii. $15,416.66, on or before December 30, 2019;

iii. $15,416.66, on or before January 30, 2020

iv. $15,416.66, on or before February 29, 2020;

v. $15,416.66, on or before March 30, 2020; and

vi. $15,416.70, on or before April 30, 2020.

c. Hilltop and Camden shall immediately release and/or discharge any and all claims against any Payment, Performance, Lien Discharge, Bid or other surety bonds secured in connection with the Project, which are hereby withdrawn,

dismissed, and/or discharged. Hilltop and Camden agree to provide such other and further documentation as may be required consistent with this term.

2. **RELEASE.** The Parties hereby mutually release, acquit and forever discharge each other from any and all claims, counterclaims and cross-claims and rights which they may have against each other, their predecessors-in-interest, successors, successors-in-interest, heirs, assigns, and all of their respective past and present members, shareholders, partners, officers, directors, managers, employees, subsidiaries, affiliates, insurers, trustees, agents and representatives from the beginning of time until the date of this Release whether joined in this action or not. The Parties also specifically release, acquit and forever discharge any and all claims and cross-claims which were brought, or which could have been brought, in the Litigation, whether such claims or cross-claims are known or unknown. This release is limited to claims relating to the Project and/or the Action. This release shall not however release or discharge any obligation by Camden to pay attorneys fees and/or costs to Tricon, Allegheny, or Hilltop relative to their motion and/or cross-motion to enforce the terms of settlement.

3. **STIPULATION OF DISMISSAL.** At the time they respectively signed this Agreement, counsel for all Parties will sign a Stipulation of Dismissal with Prejudice, without costs or fees, as to all claims, counterclaims and cross-claims by or against any party, in the form attached hereto as **Exhibit C**. This fully executed Stipulation of Dismissal will be filed by Plaintiff's counsel with the Court within fifteen (15) days of the execution of this Mutual Settlement Agreement And Release.

4. **USE OF AGREEMENT.** This Agreement has been executed by the Parties in good faith, solely to avoid further expensive and protracted litigation in this disputed matter, and to provide for a full and final settlement of all claims, counterclaims, and cross-claims.

Neither the execution of this Agreement nor the providing of the recited consideration hereunder shall constitute an admission of fault or liability with respect to any claim or any issue arising directly or indirectly from the Litigation.

5. **RELIANCE.** Each of the Parties to this Agreement acknowledges that it has relied on the advice of its own attorneys of record in the Litigation in entering into this Agreement and each further acknowledges that it has been afforded a full and complete opportunity to review and evaluate the terms and conditions of the settlement itself and of this Agreement.

6. **NO MODIFICATION.** No change or modification of this Agreement shall be valid unless it is contained in writing signed by all of the Parties hereto.

7. **TITLES IRRELEVANT.** The titles given to the enumerated paragraphs of this Agreement are for convenience only and are not intended to be used in construing or interpreting the terms of this Agreement.

8. **PARTIES BOUND.** This Agreement expressly binds and inures to the benefit of all parties hereto as well as to all their heirs, successors and assigns.

9. **ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding and agreement between the Parties hereto. The "Preamble" is part of this Agreement. Any prior or contemporaneous verbal or written promises, stipulations, representatives or warranties are and shall be made null and void and of no legal force or effect whatever.

10. **DEFAULT.** In the event of a default by any Party to this Agreement with regard to any provision in this Agreement, the validity and binding effect of the Agreement upon the Parties to the Litigation shall not be changed or undermined in any manner. The remedies available to the Parties in the event of a default by any Party shall be limited to the enforcement of this Agreement and/or damages for breach of same, including reasonable

attorneys' fees and costs. Any suit to enforce this Agreement shall be brought in the Superior Court of New Jersey, Law Division, Civil Part, Camden County.

11. **GOVERNING LAW.** This Agreement shall be interpreted and enforced pursuant to the substantive law of the State of New Jersey, its conflict of laws principals notwithstanding.

12. **NON-DISPARAGEMENT.** The Parties agree to not disparage or otherwise take any action or make any statements which could reasonably be expected to adversely effect the Parties personal or professional reputation.

13. **EXECUTION IN COUNTERPARTS.** This Agreement may be executed in counterparts, or by facsimile, all of which constitute a single, entire agreement.

14. **COSTS.** Each Party agrees to bear its own costs and attorneys' fees incurred in connection with entering into this Agreement.

15. **FEES.** In the event that suit is brought to enforce the terms and provisions of this Agreement, then reasonable attorneys' fees and costs of suit shall be awarded to the prevailing party or parties.

EXECUTED as of the date and year set forth at the beginning of the Agreement which shall be that the last or final party executes this Agreement.

SHIMBERG & FRIEL PC
20 Brace Road, Suite 350
Cherry Hill, NJ 08034-2646
Counsel for Plaintiff, Hilltop Enterprises

By: _____
KEVIN B. GOLDEN, ESQ.

WEIR & PARTNERS LLP
20 Brace Road, Suite 200
Cherry Hill, New Jersey 08034
Counsel for Defendant, City of Camden

By: _____
DANIEL E. RYBECK, ESQ.

PECKAR & ABRAMSON, P.C.
70 Grand Avenue
River Edge, NJ 07661-1934
Counsel for Defendants, Tricon, Enterprises,
Inc. and Alleghany Casualty Company

By:_____
SCOTT G. KEARNS, ESQ.

EXHIBIT A

CITY OF CAMDEN LETTERHEAD

January 24, 2019

Tricon Enterprises, Inc.
322 Beers Street
Keyport, NJ 07735

Re: Revocation of Termination for Cause and Conversion to Termination for Convenience

To whom it may concern:

The undersigned is a duly authorized representation of the City of Camden. In that capacity, and as authorized by same, the following actions are hereby taken:

> The Notice of Termination of Contract, dated November 3, 2015 issued by the City of Camden to Tricon Enterprises, Inc., and the resulting termination for cause of City of Camden Demolition Contract #12-14-152 as between City of Camden and Tricon Enterprises, Inc. be and the same is hereby withdrawn and the termination for cause is hereby to be recorded as and converted to a termination for convenience.

Very truly yours,

_____
By:
Title:
a Duly Authorized Representative
Of the City of Camden

STATE OF NEW JERSEY, COUNTY OF CAMDEN SS:

I CERTIFY that on January/February _____, 2019, _____ personally came before me and stated to my satisfaction that this person (or if more than one, each person):
(a) was the maker of this instrument; and,
(b) was authorized to and did execute this instrument as _____ for City of Camden the entity named in this instrument.
(c) executed this instrument as the act of the entity.

_____
Print Name and Title.

EXHIBIT B

CONTRACT STATUS INQUIRY

Allegheny Casualty Company c/o
World Insurance Assoc
656 Shrewsbury Ave ~ STE 200
Tinton Falls NJ 07701
Phone 732-474-6565
Fax 732-380-0909`

billpaterno@Worldins.net

Bond No. **0625902**
Effective Date: January 20th 2015
Initial Contract Amount: $949,000.00

To: **City of Camden, Department of Public Works**
101 Newton Ave, Camden NJ 08103

Contractor: **Tricon Enterprises, Inc**
Project: **Project No. 14-17 Demolition of Sixty-two (62) Structurers. Bid List#7**

SECTION A - If the contract has not been completed:

Contract Price $_____
Total Amount Paid to Date $_____
Estimated Completion Date _____
Percent Complete _____
Total Amount Billed to Date $_____
Is the work progressing satisfactorily _____
Are you aware of any payment issues between the contractor and it's subs/suppliers _____

Comments:_____

SECTION B - If the contract has been completed:

Final Contract Price $ 421,820.30
Date of Completion 12/11/2015
Date of Final Payment _____
Was the work satisfactory Yes
Date of Acceptance _____
Retainage Due $0.00
Are all bills paid_____

Comments_____

Name_____
Title _____
Phone_____
Fax_____
Email_____

Signature_____
Date_____

EXHIBIT C

PECKAR & ABRAMSON, P.C.
70 Grand Avenue
River Edge, New Jersey 07661
(201) 343-3434
Scott G. Kearns, Esq.
Attorney ID No. 037711995
Attorneys for Defendants
Tricon Enterprises, Inc. and
Allegheny Casualty Company

HILLTOP ENTERPRISES, Plaintiff, vs. TRICON ENTERPRISES, INC.; ALLEGHENY CASUALTY CO.; CITY OF CAMDEN; ABC CORPORATIONS 1-10 and JOHN DOES 1-10, Defendants.	SUPERIOR COURT OF NEW JERSEY LAW DIVISION: CAMDEN COUNTY DOCKET NO. L-2523-16 Civil Action **STIPULATION OF DISMISSAL WITH PREJUDICE**

It is stipulated and agreed that the matter in difference in the above-entitled action having been amicably adjusted by and between the parties, it is hereby stipulated and agreed that the same be and hereby is dismissed, with prejudice, and without cost to any party.

It is further stipulated and agreed that this Stipulation may be executed in counterparts with scanned PDF or Facsimile signatures treated as originals.

SHIMBERG & FRIEL PC
20 Brace Road, Suite 350
Cherry Hill, NJ 08034-2646
Counsel for Plaintiff, Hilltop Enterprises

By: _____
KEVIN B. GOLDEN, ESQ.

WEIR & PARTNERS LLP
20 Brace Road, Suite 200
Cherry Hill, New Jersey 08034
Counsel for Defendant, City of Camden

By: _____
DANIEL E. RYBECK, ESQ.

PECKAR & ABRAMSON, P.C.
70 Grand Avenue
River Edge, NJ 07661-1934
Counsel for Defendants, Tricon,
Enterprises, Inc. and Alleghany Casualty
Company

By:_____
SCOTT G. KEARNS, ESQ.

MBS:dh
11-12-19

R-3

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

WHEREAS, there is now pending before the United States District Court, for the State of New Jersey a case under Docket No. L-000445-19, entitled City of Camden v. County of Camden in which the plaintiff seeks damages; and

WHEREAS, this matter has been reviewed and negotiated by and between the parties of this litigation and an agreement has been reached by and between these parties to settle the case with the County of Camden paying the total sum of One Hundred Thousand Dollars ($100,000.00); and

WHEREAS, in accordance with this settlement, the City of Camden will accept the total sum of One Hundred Thousand Dollars ($100,000.00); and

WHEREAS, the settlement of the within litigation is not an admission of liability on the part of the City of Camden but is made in recognition of the risks of litigation and in order to avoid the continued costs and expenses of litigating the within matter; and

WHEREAS, the specific terms of the settlement are set forth in the attached form of Settlement Agreement attached hereto as Exhibit A; and

WHEREAS, Council has reviewed said settlement proposal and has determined that it is in the best interests of the City of Camden to settle the litigation in the aforesaid matter; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to execute the Settlement Agreement set forth in Exhibit A and to accepts the payment in the amount of One Hundred Thousand Dollars ($100,000.00), in the amounts and in the manner set forth in the Settlement Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

RELEASE AND SETTLEMENT AGREEMENT

This Release, dated _____, 2019 is given by the Releasor, City of Camden, (referred to as "We"), to the County of Camden, Releasee.

I. RELEASE:

We release and give up any and all claims and rights that We may have against the County of Camden arising out of or as a result of damage to a water main located on River Road along the River Road Bridge in the City of Camden occurring on or about June 28, 2018, more particularly delineated in an action in the Superior Court of New Jersey, Law Division, Camden County and bearing Docket No. CAM-L-000445-19. This releases all claims, including those of which we are aware and those of which we are not aware and those not mentioned in this Release. This Release applies to claims resulting from anything which has happened up to now. We specifically release the following claims:

> Any and all claims of every and any nature arising out of, or as a result of, damage to a water main located on River Road along the River Road Bridge in the City of Camden occurring on or about June 28, 2018, and for which suit was brought in the Superior Court of New Jersey, Law Division for Camden County under Docket No. CAM-L-000445-19 captioned City of Camden v. County of Camden, which suit shall be dismissed with prejudice.

II. NO ADMISSION OF LIABILITY:

It is expressly understood and agreed that the acceptance of the agreed sum is in full accord and satisfaction and in compromise of all disputed claims and that the payment thereof is not an admission of liability, but is made for the purposes of terminating all disputed litigation between these parties.

III. PAYMENT:

We have been paid a total of **$100,000.00** in full and final payment for making this Release. We agree that we will not seek anything further, including any other payment from the County of Camden.

IV. WHO IS BOUND:

We are bound by this Release. Anyone who succeeds to our rights and responsibilities, are also bound. This Release is made for the benefit of the Releasee and all who succeed to Releasee's rights and responsibilities.

V. SIGNATURES:

I understand and agree to the terms of this Release. If this Release is made by a corporation, its proper corporate officers have signed the Release and its corporate seal is affixed.

Witnessed or Attested by:

_____ _____

Print Name:

State of New Jersey
S.S.
County of Camden

I CERTIFY that on _____, 2019 _____ personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

(a) is named in and personally signed this document; and
(b) signed, sealed and delivered this document as his or her act and deed.

Sworn and subscribed before me
this ____ day of _____,
2019.

_____(LS)
Notary Public of New Jersey
My Commission expires_____

PREPARED BY:
STEPHANIE C. MADDEN, ESQUIRE
OFFICE OF COUNTY COUNSEL
520 MARKET STREET, COURTHOUSE, 14TH FLOOR
CAMDEN, NEW JERSEY 08102-1375

BY: _____
STEPHANIE C. MADDEN, ESQUIRE
ASSISTANT COUNTY COUNSEL

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE EXECUTION OF A RELEASE AND SETTLEMENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR ANY AND ALL CLAIMS ARISING OUT OF, OR AS A RESULT OF, DAMAGE TO A WATER MAIN LOCATED ON RIVER ROAD

BRIEF DESCRIPTION OF ACTION: A release and settlement agreement has been reached in the matter of City of Camden v. Camden County Docket No. CAM-L-000445-19. This resolution will approve the terms of the settlement and authorize the Mayor and appropriate City officials to sign the settlement and release of all claims memorializing the terms of the settlement agreement.

APPROPRIATION ACCOUNT TO BE CHARGED: None
AMOUNT OF PROPOSED CONTRACT: None

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/8/19	Michelle Banks-Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-4

MBS:dh
11-12-19

RESOLUTION AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO CAPEHART SCATCHARD TO PROVIDE GENERAL LEGAL SERVICES IN THE AMOUNT OF $50,000.00

WHEREAS, there exists a need to provide professional legal services to City of Camden for general litigation services; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Capehart Scatchard, 8000 Midlantic Drive, Mt. Laurel Township, NJ 08054 at a rate of $162.50/hour for an amount not to exceed FIFTY THOUSAND DOLLARS ($50,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Capehart Scatchard, 8000 Midlantic Drive, Mt. Laurel Township, NJ 08054 for an amount not to exceed FIFTY THOUSAND DOLLARS ($50,000.00) to provide general counsel services for general litigation, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES TO CAPEHART SCATCHARD FOR GENERAL LEGAL SERVICES IN THE AMOUNT OF $50,000.00

BRIEF DESCRIPTION OF ACTION: This action is necessary to provide general legal services to the City of Camden.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01-200-906

AMOUNT OF PROPOSED CONTRACT: $50,000.00

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**Professional Service**
Name of Vendor	**Capehart Scatchard**
Purpose or Need for service:	**To provide general legal services to the City of Camden**
Contract Award Amount	**$50,000 ($162.50) per hour**
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**Advertised RFP #19-20**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**Yes.** **Trimboli & Prusinowski LLC –** **Weir & Partners LLP- $212.50 per hour** **Grace Marmero & Associates LLP –** **Brown & Connery, LLP -$160** **Eric M Bernstein & Associates LLC –** **Decotiis, Fitzpatrick, Cole & Giblin, LLP- $185 per hour -$162.50 per hour** **Archer & Greiner, P.C. $250 per hour** **MS&B - $215 per hour**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

MBS:dh
11-12-19

R-5

RESOLUTION AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO WEIR & PARTNERS, LLP TO PROVIDE GENERAL LEGAL SERVICES IN THE AMOUNT OF $100,000.00

WHEREAS, there exists a need to provide special counsel services to City of Camden for general litigation services; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Weir & Partners, LLP, 20 Brace Road, Suite 200, Cherry Hill, NJ 08034 at a rate of $175/hour for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "T-35-900-101", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Weir & Partners, LLP, 20 Brace Road, Suite 200, Cherry Hill, NJ 08034 for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00) to provide special counsel services for general litigation, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

.IFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT .. EXPENDITURE OF FUNDS TO:

WEIR & PARTNERS LLP

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT: T-35-900-101
AMOUNT: $100,000.00

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$100,000.00

Description of the Goods or Services to be procured:

Award a contract to Weir & Partners, LLP. To provide general legal services to the City of Camden for a period of one (1) year.

Doreen P. Chang
TREASURER

DATE: November 4, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney on behalf of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
Resolution awarding a contract for professional services to Weir & Partners, LLP to provide general legal services in the amount of $100,000

BRIEF DESCRIPTION OF ACTION: To award a contract to Weir & Partner, LLP to provide general legal services in the amount of $100,000

APPROPRIATION ACCOUNT TO BE CHARGED: T-35-900-101

AMOUNT OF PROPOSED CONTRACT: $100,000

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	11/4/19	
Approved by Business Administrator:	10-15-19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

RECEIVED
NOV 0 8 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's office and make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Weir & Partners, LLC
Purpose or Need for service:	Resolution awarding a contract for professional services to Weir & Parnters, LLP to provide general legal services in the amount of $100,000
Contract Award Amount	$100,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 10-15-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

0-01-T35-900-10 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date 11/4/19

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: October 8, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney on behalf of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

BRIEF DESCRIPTION OF ACTION: To award a contract for professional services to Weir & Parnters, LLP to provide general legal services in the amount of $100,000

APPROPRIATION ACCOUNT TO BE CHARGED: T-35-900-101

AMOUNT OF PROPOSED CONTRACT: $100,000

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/24/19	[signature]
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Weir & Partners, LLC
Purpose or Need for service:	Resolution awarding a contract for professional services to Weir & Parnters, LLP to provide general legal services in the amount of $100,000
Contract Award Amount	$100,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00587

SHIP TO	OFFICE OF RISK MANAGEMENT 4TH FL CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: WEI12 WEIR & PARTNERS LLP 20 BRACE ROAD SUITE 200 CHERRY HILL,, NJ 08034

ORDER DATE: 10/01/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	TO PROVIDE GENERAL LEGAL SERVICES TO THE CITY OF CAMDEN CONTRACT TERM: 1 YEAR	T-35- -900-101	100,000.0000	100,000.00
			TOTAL	100,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head Date

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

MBS:dh
11-12-19

R-6

RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES TO BROWN & CONNERY, LLP FOR GENERAL LEGAL SERVICES IN THE AMOUNT OF $100,000.00

WHEREAS, there exists a need to provide professional legal services to the City of Camden for general legal services; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Brown & Connery, LLP, 360 Haddon Avenue, Westmont, NJ 08108 at the rate of $160/hour for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00) for a period of (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Brown & Connery, LLP, 360 Haddon Avenue, Westmont, NJ 08108 for an amount of ONE HUNDRED THOUSAND DOLLARS ($100,000.00) to provide general legal services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES TO BROWN & CONNERY, LLP FOR GENERAL LEGAL SERVICES IN THE AMOUNT OF $100,000.00

BRIEF DESCRIPTION OF ACTION: This action is necessary to provide general legal services to the City of Camden.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01-200-906

AMOUNT OF PROPOSED CONTRACT: $100,000.00

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/29/19	Michelle Banks-Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**Professional Service**
Name of Vendor	**Brown & Connery, LLP**
Purpose or Need for service:	**To provide general legal services to the City of Camden**
Contract Award Amount	**$100,000 ($160) per hour**
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**Advertised RFP #19-20**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**Yes.** **Trimboli & Prusinowski LLC –** **Weir & Partners LLP- $212.50 per hour** **Grace Marmero & Associates LLP –** **Eric M Bernstein & Associates LLC –** **Decotiis, Fitzpatrick, Cole & Giblin, LLP- $185 per hour** **Capehart Scatchard -$162.50 per hour** **Archer & Greiner, P.C. $250 per hour** **MS&B - $215 per hour**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

R-7

MBS:dh
11-12-19

RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO DILWORTH & PAXSON, LLP TO PERFORM FORECLOSURE SERVICES

WHEREAS, there exists a need to acquire legal services to perform foreclosures in the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Dilworth & Paxson, LLP, 457 Haddonfield Road, Suite 700, Cherry Hill, NJ 08002 for an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS ($25,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Dilworth & Paxson, LLP, 457 Haddonfield Road, Suite 700, Cherry Hill, NJ 08002 for an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS ($25,000.00) for a period of one (1) year to perform foreclosures in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO DILWORTH & PAXSON, LLP TO PERFORM FORECLOSURE SERVICES IN THE AMOUNT OF $25,000.00

BRIEF DESCRIPTION OF ACTION: This action is necessary to perform foreclosure services for the City of Camden.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01-200-906

AMOUNT OF PROPOSED CONTRACT: $25,000.00

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/29/19	Michelle B-Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**Professional Service**
Name of Vendor	**Dilworth Paxson LLP**
Purpose or Need for service:	**Foreclosure Legal Services**
Contract Award Amount	**Amount not to exceed $25,000 ($150) per hour**
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**Advertised RFP #19-18**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**Yes.** **Eric Bernstein & Associates LLC** **Grace Marmero & Associates, LLP - $150 per hour**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

R-8

MBS:dh
11-12-19

RESOLUTION AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO DECOTTIS, FITZPATRICK, COLE & GIBLIN LLP FOR EMINENT DOMAIN SERVICES

WHEREAS, there exists a need to acquire special counsel to perform eminent domain services to the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by DeCotiis, Fitzpatrick, Cole & Giblin LLP, 500 Frank W Burr Blvd, Teaneck, NJ 07666 for an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS ($25,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with DeCotiis, Fitzpatrick, Cole & Giblin LLP, 500 Frank W Burr Blvd, Teaneck, NJ 07666 for an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS ($25,000.00) for a period of one (1) year to perform eminent domain in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO DECOTIIS, FITZPATRICK, COLE & GIBLIN LLP TO PERFORM EMINENT DOMAIN SERVICES IN THE AMOUNT OF $25,000.00

BRIEF DESCRIPTION OF ACTION: This action is necessary to perform eminent domain services for the City of Camden.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01-200-906

AMOUNT OF PROPOSED CONTRACT: $25,000.00

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	10/29/19	Michelle B. Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**Professional Service**
Name of Vendor	**Decotiis, Fitzpatrick, Cole & Giblin, LLP**
Purpose or Need for service:	**Eminent Domain Legal Services**
Contract Award Amount	**$25,000 ($185) per hour**
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**Advertised RFP #19-21**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**Yes.** **Archer & Greiner – $250 per hour** **Brown & Connery, LLP - $170 per hour** **Eric M. Bernstein & Associates LLC – MS&B – $215 per hour**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

R-9

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AMENDMENT #2 TO CONTRACT #10-18-154 WITH BROWN & CONNERY, LLP FOR GENERAL LEGAL SERVICES

WHEREAS, the Council of the City of Camden by Resolution R-7 (MC-6585) adopted October 9, 2018 awarded a contract to Brown & Connery, LLP to provide legal services to the City of Camden for General Legal Matters; and

WHEREAS, the contract price set forth in Resolution R-7 as aforesaid was One Hundred Thousand Dollars ($100,000.00); and

WHEREAS, the Council of the City of Camden by Resolution R-30 (MS-6769) dated February 12, 2019 amended contract #10-18-154 with Brown & Connery LLP by Amendment #1 in the amount of Forty Thousand Dollars ($40,000.00) for additional costs; and

WHEREAS, it is necessary to further amend contract #10-18-154 in the amount of Sixty THOUSAND DOLLARS ($60,000.00) for continued legal services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden, under line item(s) "0-01-200-906", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that contract #10-18-154 with Brown & Connery, LLC is hereby amended by amendment #2 in the amount not to exceed SIXTY THOUSAND DOLLARS ($60,000.00), making the total amount of the contract an amount not to exceed TWO HUNDRED THOUSAND DOLLARS ($200,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

BROWN & CONNERY, LLP

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION: **0-01-200-906**
  AMOUNT: **$60,000.00**
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT:**
  AMOUNT:
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$200,000.00**

Description of the Goods or Services to be procured:

Amendment #2 to Contract #10-18-154 to Brown & Connery, LLP to provide general legal services.

DOREEN P. CHANG
TREASURER

Date: September 27, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: October 8, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: City Attorney's Office

TITLE OF RESOLUTION/ORDINANCE:

RESOLUTION AUTHORIZING AMENDMENT #2 TO CONTRACT #10-18-154 WITH BROWN AND CONNERY FOR GENERAL LEGAL SERVICES

BRIEF DESCRIPTION OF ACTION:
It is necessary to amend contract #10-18-154 with Brown and Connery for general legal services for ongoing litigation in the amount of $60,000.00. This is the second amendment to this contract.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) 0-01- -200-906

AMOUNT: *(If applicable) $60,000.00*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9/26/19	
Approved by Grants Management:		
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	9/27/19	(If applicable)
Approved by Purchasing Agent:	10/8/19	
Approved by Business Administrator:		
Received by City Attorney:	9/26/19	

	(*Name*) *Please Print*	(*Extension #*)
Prepared By:	Sachina Evans-Johnson	X7171

RECEIVED
SEP 27 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00555

SHIP TO	CITY ATTORNEY-4TH FLOOR PO BOX 95120 CAMDEN, NJ 08101-5120
VENDOR	VENDOR #: BRO81 BROWN & CONNERY LLP 360 HADDON AVENUE PO BOX 539 WESTMONT, NJ 08108

ORDER DATE: 09/26/19
DELIVERY DATE:
STATE CONTRACT: 00
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AMENDMENT #2 AMENDMENT #2 TO CONTRACT 10-18-154 IN THE AMOUNT OF $60,000.00 BROWN AND CONNERY GENERAL LEGAL COUNSEL	0-01- -200-906	60,000.0000	60,000.00
			TOTAL	60,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 27 A 10: 32

Approved:

I hearby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 9/26/19

Receiver of Goods — Date 9/26/19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	**Professional Services (10-18-154)**
Name of Vendor	**Brown & Connery, LLP**
Purpose or Need for service:	**There is a need to AMEND the current contract (#10-18-154) by increasing the amount of the contract to cover costs associated with pending litigation matters that will go to trial**
Contract Award Amount	**Original amount--$100,000** **Amendment #2 Request—$60,000**
Term of Contract	**Original term—1 year (Expires February 3, 2020)**
Temporary or Seasonal	**N/A**
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**N/A**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**RFP**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**N/A**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 10-1-19

Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

0-01--202-906 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Pending

Certifying Officer Date

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date

Division of Local Government Services

Number Assigned

Code #10-18-154
RFP

THIS CONTRACT AND AGREEMENT made and entered into this 4th day of ~~January,~~ February in the year of Two Thousand Nineteen (2019).

THE **CITY OF CAMDEN**, a Municipal Corporation of the State of New Jersey of the first part, hereinafter referred to as the party of the first part or the **"City"** and **Brown & Connery, LLP, 360 Haddon Avenue, P.O. Box 539, Westmont, New Jersey 08108** of the second part, hereinafter referred to as the party of the second part or the "Contractor".

WITNESSETH:

In Consideration of an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00) for direct expenses at a rate of $155.00 per hour for all attorneys, $95.00 for paralegals and law clerks and $125.00 for Technology Assistants, as set forth in Resolution R-7 adopted by the Camden City Council on October 9, 2018, and the mutual promises and covenants of the parties hereto, it is agreed that:

The party of the second part shall provide general legal services for the City of Camden (hereinafter the "Project").

The party of the second part does hereby agree and covenant that it, he or she will, comply with the Labor Laws of the State of New Jersey and of the United States of America as it may pertain to the manufacture, assembly or performance of the goods or services to be supplied hereunder and to further pay to its employees a sum no less than the prevailing daily rate for wages in the locality where the work is to be performed or services rendered pursuant to law.

ARTICLE ONE
CONTRACTOR'S SERVICES

1.1 The Contractor shall provide the goods and services as set forth in the attached RFP and in accordance with the terms and conditions of this Agreement; and services shall consist of the tasks set forth and attached hereto in the RFP and response to RFP as follows:

1.1.1 Counsel shall represent the City and its officials, as directed by the City Attorney, in state and/or federal general litigation cases and appeals that arise from these matters; and

1.1.2 Appear in state and/or federal court; and

1.1.3 Provide guidance, periodic updates and make recommendations to the City Attorney and the City, as directed by the City Attorney; and

R-10

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE REJECTION OF BID #19-15 FOR A CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

WHEREAS, on September 26, 2019 the City of Camden received two (2) bids for the demolition of residential properties, the removal of the structures, contents and all other debris, whether above or below ground, at various sites described in these bid specifications, final restoration and grading of these properties, along with repair of one (1) or more adjoining walls, in the City of Camden; and

WHEREAS, it is recommended that all bids received for Bid #19-15 be rejected due to non-compliance of the bid specifications; and

WHEREAS, the City does not have an eligible lowest responsive, responsible bidder, per N.J.S.A. 40A:11-13.2(e); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that all bids received on September 26, 2019 for the demolition of residential properties, the removal of the structures, contents and all other debris, whether above or below ground, at various sites described in these bid specifications, final restoration and grading of these properties, along with repair of one (1) or more adjoining walls, in the City of Camden are hereby rejected for the above stated reason.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing rejection of Re-Bid #19-15 for a contract to provide for the demolition of residential properties, the removal of the structures, contents and all other debris, whether above or below ground, at various sites as described in these bid specifications, final restoration and grading of these properties, along with repair of one (1) or more adjoining walls, in the City of Camden

BRIEF DESCRIPTION OF ACTION: It is recommended that the City reject the 2 bids received for Re-Bid #19-15 due to non-compliance of the bid specifications. The bidders either neglected to submit or did not complete Form AA101, a City mandated Affirmative Action Requirement. Thus, the City **does not** have an eligible lowest responsive, responsible bidder, per NJSA 40A:11-13.2(e)

BIDDING PROCESS: Re-Bid #19-15 received 2 proposals on Thursday, September 26, 2019
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/18/19	(If applicable)
Approved by Purchasing Agent:	10/16/19	
Approved by Business Administrator:	10-18-19	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	L. Chandler	x7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

RE-BID #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

BID DUE: THURSDAY, SEPTEMBER 26, 2019 @ 11:00 A.M

LOCATION	BRINKS TANK SERVICES HILLSIDE,NJ	THE ORIGINAL" W. HARGROVE DEMOLITION CO. INC. CAMDEN,NJ
1. 708 South Eighth (8th) Street	$38,250.00 ALTERNATE BID#1 - $750.00	$40,000.00 ALTERNATE BID#1 - $5000.00
2. 713 North Ninth (9th) Street	$67,750.00 ALTERNATE BID#2 - $950.00	$74,000.00 ALTERNATE BID#2 - $5000.00
3. 1546 South Tenth (10th) Street	$52,050.00 ALTERNATE BID#3 - $950.00	$59,000.00 ALTERNATE BID#3 - $5000.00
4. 639 North 25th Street	$47,850.00 ALTERNATE BID#3 - $850.00	$49,000.00 ALTERNATE BID#4 - $5000.00
5. 1115 Lake Shore Drive	$52,850.00 ALTERNATE BID#3 - $850.00	$64,000.00 ALTERNATE BID#5 - $5000.00
6. 1184 Morton Street	$61,850.00 ALTERNATE BID#3 - $850.00	$68,000.00 ALTERNATE BID#6 - $5000.00
7. 1427 Princess Avenue	$55,750.00 ALTERNATE BID#3 - $950.00	$68,000.00 ALTERNATE BID#7 - $5000.00
8. 470 Rand Street	$48,850.00 ALTERNATE BID#3 - $950.00	$51,000.00 ALTERNATE BID#8 - $5000.00
9. 2437 Wainwright Street	$56,825.00 ALTERNATE BID#3 - $850.00	$59,000.00 ALTERNATE BID#9 - $5000.00
BASE BID ITEM#10 LUMP SUM FOR ALL ITEM #1-9	$482,025.00	$532,000.00

Bid results are for information purposes **only**.

Rp

The original is scan into Eclipse

R-11

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE PUBLIC AUCTION OF MUNICIPAL VEHICLES LOCATED AT THREE (3) CITY HOLDING SITES (DUDLEY GRANGE STABLES, 10TH & CHESTNUT STREET LOT, AND 3RD & FEDERAL STREET LOT) BY THE CITY OF CAMDEN

WHEREAS, the Department of Fleet Management of the City of Camden, in its possession, certain municipal property; and

WHEREAS, said property is no longer in use by other departments and is listed by Fleet Management attached hereto as Exhibit "A"; and

WHEREAS, the Department of Fleet Management requests that said property be subject to public auction by the Purchasing Department; and

WHEREAS, N.J.SA. 40A:14-157 provides for the disposition of said property in the manner requested; now, therefore

BE IT RESOLVED, the Purchasing Agent or its designee is hereby authorized to hold the Public Action for the vehicles listed in Exhibit "A" attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

City of Camden
Vehicle Auction Listing
October 2019

Year	Make	Model	Vin#
1978	Eager Beaver	Flat Trailer (NTTRL)	ER11031
1984	Case	Backhoe (Extendahoe) 580E	9874339
1988	Ford	F350 (Boom Truck)	1FDKF37H5JNB53686
1991	Chevy	Pickup	2GCEC192Z5M1178436
1991	Ford	Escort	1FAFP65L9XK161172
1991	Dodge	Ram Pickup	1B7GE06YXMS246500
1992	Ford	F250 PIckup	1FTHX25M1NKB92823
1992	Ford	1920 Tractor	11131
1992	Elgin (Pelican)	Sweeper	P0965D
1993	Wel	Trailer	1WC200G26P1058406
1993	Ford	Bronco	1FMEU15N1PLB25808
1993	Ford	F800 (DumpTruck)	1FDYK84A8PVA03168
1993	Ford	F800 Dump Truck	1FDYK84AXPVA03169
1993	Dem	NTTRL - Water Buffalo	93007
1994	Dodge	Van	2B4HB15Y8RK582861
1994	Ford	F350 (2.5 Yd Dump)	1FDKF38G9RNB62523
1994	Sundown	Trailer (Horse)	13SSS112XR1E23146
1995	John Deere	70A Backhoe	LV0955D181592
1997	Mercury	GMQ Marquis	2MELM74W5VX603221
1998	Ford	Explorer	1FMZU34EXWUA83646
1998	Ford	Crown Victoria	2FAFP71WXWX104982
1998	Ford	Cargo Van/E250	1FTNE24L2WHB76372
1998	Ford	Crown Victoria	2FAFP71W1WX104966
1999	Ford	Crown Victoria	2FAFP71W2XX175269
1999	Ford	Crown Victoria	2FAFP71W3XX175278
1999	Ford	E250	1FTNE24L5XHB16295
1999	Ford	Crown Victoria	2FAFP71W8XX191329
1999	Powerline	Carolina Skiff 16ft. Boat w/motor	EKHQ0888F999
1999	Kingston	Trailer	1K9121129XK049062
2000	Ford	Explorer	1FMZU72E1YZC41520
2000	Ford	Taurus	1FAFP5224YA202398
2001	Ford	Crown Victoria	2FAFP71W91X118316
2001	Ford	Crown Victoria	2FAFP71WX1X118339
2001	Ford	Crown Victoria	2FAFP71W91X118333
2001	Ford	Crown Victoria	2FAFP71W71X118329
2001	Tennant	4300 (Mad Vac - mini)	43001735
2001	Tennant	4300 (Mad Vac - mini)	43001757
2001	Tennant	4300 (Mad Vac - mini)	43001730
2001	Plymouth	Neon	1P3ES46C81D121801
2001	Ford	Crown Victoria	2FAFP71W11X118326
2002	Ford	F150	1FTRX18W52NA94156
2002	Ford	SD F350 4X4 SuperCrew Cab	1FTWW33S22EC18759
2002	Ford	Crown Victoria	2FAFP71W72X128943
2002	(NCV)	150S Brush Bandit (Chipper)	017744

EXHIBIT
A

City of Camden
Vehicle Auction Listing
October 2019

2002	Dodge	Ram Van Wagon (16 passenger)	2B5WB35Z22K120504
2003	Ford	Crown Victoria	2FAFP71W03X178455
2003	Ford	Crown Victoria	2FAFP71W33X178465
2003	Chevrolet	S10 Pickup Truck with Extended Cab	1GCCS19X138275864
2003	Chevrolet	S10 Pickup Truck with Extended Cab	1GCCS19X538274572
2003	Chevrolet	S10 Pickup Truck with Extended Cab	1GCCS19X738274931
2004	Seagrave	Pumper	1F9EF28T84CST2027
2004	Ford	F450 SD Crew Chassis Cab 4X4	1FDXW47S14ED63617
2005	Ford	Crown Victoria	2FAFP71W95X102459
2005	Ford	Crown Victoria	2FAFP71W55X106282
2005	Tow Master	Trailer (NTTRL)	4KNTT12196L160830
2005	Carry on	Trailer (Landscape)	4YMUL16215V075885
2005	Carry on	Trailer (Landscape)	4YMUL16205V053165
2007	Ford	Ranger (2 door, 4X4)	1FTYR15E97PA09980
2007	Ford	Crown Victoria	2FAFP71WX7X123873
2013	Carry on	Trailer (6X12GW)	4YMUL121XDV024008
Unknown	Hustler Z 926253	Riding Mower	01092106
Unknown	Hustler Z 926253	Riding Mower	01092102
Unknown	Hustler Z 927046	Riding Mower	04020495
Unknown	Woods	Rake Forks LR800	832909
Unknown	Woods	Rake Forks LR800	832886
Unknown	Kubota	Lawn Tractor	SN #: L245-50536

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 11-12-2019

TO: City Council

FROM: Jason J. Asuncion , Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Public Auction of Municipal City Vehicles

BRIEF DESCRIPTION OF ACTION: Resolution Authorizing Public Auctions of Municipal City Vehicles located at city's three (3) holding sites (Dudley Grange Stables, 10th & Chestnut Street Lot, 3rd & Federal Street Lot). See Attached Listing by Site.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

APPROPRIATION ACCOUNT(S): (*If applicable*) N/A

AMOUNT: *(If applicable)* N/A

	Date	Signature
Approved by Relevant Director:	10-2-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-23-19	
Received by City Attorney:	10/28/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Cheryl Pine	ext. 609-705-7467
Contact Person:	Cheryl Pine	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-12

MBS:dh
11-12-19

RESOLUTION DESIGNATING DR. EDWARD WILLIAMS, PP., ACIP, DIRECTOR OF PLANNING & DEVELOPMENT AS THE AUTHORIZED SIGNER FOR THE HOME –FIRST TIME HOMEBUYER PROGRAM

WHEREAS, the City of Camden's Department of Housing Services through the Department of Housing and Urban Development, Community Planning and Development commits to the HOME-First Time Homebuyers Program; and

WHEREAS, it is necessary to designate an individual authorized to sign the agreements for the HOME-First Time Homebuyers Program between the City of Camden and the Homebuyer; and

WHEREAS, the agreement shall be prepared by the City of Camden City Attorney's Office as to ensure compliance with the HOME regulations; and

WHEREAS, it is necessary to designate one individual agent authorized to represent the City of Camden in the matters relating to the HOME-First Time Homebuyer Program; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Dr. Edward Williams, PP., ACIP, Director of Planning & Development, is hereby designated as the City's official signatory for the HOME-First Time Homebuyers Program.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution designating Dr. Edward Williams, ~~PhD~~ ACIP Director of Development & Planning as the Authorized Signer for "The HOME - First Time Homebuyer Program."

BRIEF DESCRIPTION OF ACTION: The City of Camden – Office of Administration is requesting authorization to designate Dr. Edward Williams, as an authorized signer for the HOME - First Time Homebuyer Program to sign off on all written agreements between the City of Camden and the potential First Time Homebuyers. This policy is set in place to ensure that the City of Camden is in compliance with the HOME regulations.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-17-19	
Received by City Attorney:	~~10-23-19~~ 10/28/19	

	(Name) Please Print	(Extension #)
Prepared By:		
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

U.S. Department of Housing and Urban Development
Community Planning and Development

Special Attention of:
CPD Division Directors
All HOME Coordinators
All HOME Participating Jurisdictions

Notice: CPD-15-09

Issued: November 13, 2015
Expires:
Cross Reference: 24 CFR Part 92

Subject: Requirements for Committing HOME Funds

Table of Contents

I. PURPOSE 2

II. BACKGROUND 2

III. DEFINITIONS 3

Commitments to specific local projects 3

Commitments to programs (undertaken by a State recipient or subrecipient) 5

IV. REQUIREMENTS PRIOR TO THE COMMITMENT OF HOME FUNDS 6

Requirements for commitments to specific local projects 6

Requirements for commitments to programs (undertaken by a State recipient or subrecipient) 12

V. WRITTEN AGREEMENT REQUIREMENTS FOR COMMITMENTS 13

Requirements for commitments to specific local projects 14

Conditional commitments pending completion of environmental review 14

CHDO commitments 15

Consortia commitments 16

Requirements for commitments to programs (undertaken by a State recipient or subrecipient 16

VI. CALCULATING COMPLIANCE WITH THE COMMITMENT REQUIREMENT 17

APPENDIX A: APPLICABILITY OF UNDERWRITING AND PROJECT ASSESSMENT REQUIREMENTS 20

ATTACHMENT A: COMMITMENT CHECKLIST FOR SPECIFIC LOCAL PROJECTS

ATTACHMENT B: COMMITMENT CHECKLIST FOR PROGRAMS

PURPOSE

Participating jurisdictions (PJs) must commit HOME funds within 24 months of HUD's obligation of its grant, or HUD will recapture the funds from the PJ's HOME Investment Trust account. This Notice explains what constitutes an eligible commitment of HOME funds for the purposes of meeting the 24-month commitment deadline. The notice will explain the requirements contained in the definition of "commitment" at 24 CFR 92.2 and the underwriting, subsidy layering, and project assessment requirements at 24 CFR 92.250(b), all of which must be met prior to the commitment of HOME funds, and some of which are new requirements imposed by the HOME final rule published on July 24, 2013.

I. BACKGROUND

Section 218(g) of the HOME statute, Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended (42 U.S.C. 12748), imposes a 24-month deadline on the commitment of HOME funds by PJs. If the PJ does not commit the funds by the deadline, the PJ's right to draw the funds from its HOME investment Trust Fund expires and HUD must reduce the line of credit in the PJ's HOME Investment Trust Fund.

In accordance with this statutory requirement, the HOME rule at §92.500(d)(1)(B) requires each PJ to commit its funds in the HOME Investment Trust Fund U.S. Treasury account within 24-months after the last day of the month in which HUD notifies the PJ of HUD's execution of the HOME grant agreement. HUD must reduce or recapture HOME funds that are not committed by this 24-month deadline. Because the 24-month commitment requirement is statutory, it cannot be waived.

Compliance with this requirement is tracked monthly for all PJs on the HOME *Deadline Compliance Status Report* (available here: https://www.hudexchange.info/manage-a-program/home-deadline-compliance-status-reports/).

Changes to the Definition of "Commitment"

Beyond the need to achieve compliance with this statutory 24-month requirement, HUD recognized the need to add greater specificity to the definition of "commitment" in the HOME regulation at §92.2. The 2013 HOME final rule clarified the point at which HOME funds can be committed to projects and programs.

Additional Subsidy Layering, Underwriting, and Project Assessment Requirements
The 2013 HOME final rule states what is required of a PJ prior to committing HOME funds to a project. These requirements were added to the subsidy layering requirements at §92.250(b). PJs are required to:

- perform subsidy layering and underwriting analyses;
- assess the current market demand in the neighborhood;
- assess the experience and financial capacity of the developer; and
- assess the firm written financial commitments to the project

These requirements are intended to ensure: appropriate targeting of HOME funds; cost reasonableness and the long-term viability of HOME-assisted projects; and successful and timely project completion.

II. DEFINITIONS

The 2013 update to the HOME regulations modified and clarified the definition of "commitment" found at 24 CFR Part 92.2. The regulation at §92.2 "Commitment" (1) now states that HOME funds are committed when:

> *The participating jurisdiction has executed a legally binding written agreement (that includes the date of the signature of each person signing the agreement) with a State recipient, a subrecipient, or a contractor to use a specific amount of HOME funds to produce affordable housing, provide downpayment assistance, or provide tenant-based rental assistance; or has met the requirements to commit to a specific local project, as defined in paragraph (2) of this definition. (See §92.504(c) for minimum requirements for a written agreement).*

This definition makes clear that the HOME written agreement that commits HOME funds is the executed written agreement described in §92.504(c). PJs may issue nonbinding awards (e.g. award letters, preliminary reservations), but these are not "commitments."

The HOME regulation differentiates between two different types of commitments:
1) to specific local projects
2) to programs (undertaken by a State recipient or subrecipient)

1) Commitments to specific local projects
The definition of "commitment" at 24 CFR 92.2 of the HOME regulations establishes the minimum commitment requirements for different types of HOME-assisted activities, including rehabilitation and new construction, acquisition (by PJs and by homeowners), and tenant-based rental assistance:

Rehabilitation or new construction projects (with or without acquisition)-
When committing funds to rehabilitation or new construction projects, HOME funds are committed when the PJ and the owner of the project have executed a legally binding agreement under which HOME assistance will be provided. Prior to executing the agreement, the PJ must ensure that:

- all necessary financing has been secured;
- a budget and schedule has been established;
- underwriting is complete; and
- construction is scheduled to start within 12 months.

If the project is owned by the PJ (and therefore there will not be a written agreement committing the HOME funds to another entity), the funds are committed when the project is set up in the Integrated Disbursement and Information System (IDIS) and construction must reasonably be expected to start within twelve months of the project set-up date. This is required at §92.2 "Commitment" (2)(i).

Acquisition of standard housing projects-
When the HOME-funded activity consists of acquisition of standard housing, all of the requirements for a commitment to a specific local rehabilitation or new construction project apply, including secured financing, an established budget and schedule, and underwriting and subsidy layering requirements. Some additional requirements in the regulation, also apply:

- In instances in which the PJ is providing HOME funds to a family to acquire single family housing for homeownership or to a purchaser to acquire rental housing, the PJ must have executed a written agreement with the purchaser for a specific property. Property title must be transferred to the family or purchaser within six months of the agreement date. This is required at §92.2 "Commitment" (2)(ii)(B))

- In instances in which the PJ itself is acquiring standard housing with HOME funds, the PJ and the property owner must have executed a legally binding contract for sale of an identifiable property, and the property title must be transferred to the PJ within six-months of the date of the contract. This is required at §92.2 "Commitment" (2)(ii)(A).

Tenant-based rental assistance-
If the PJ directly administers tenant-based rental assistance, a "commitment" occurs when the PJ enters into a rental assistance contract with either the tenant or the owner that complies with the provisions of §92.209. This is in accordance with §92.2 "Commitment" (2)(iii).

Acquiring land with HOME funds

"Land banking" is not permitted under the HOME Program. Under §92.205(a)(2), land can only be acquired for a specific local project, with construction scheduled to begin within 12 months of commitment. Therefore, if the PJ acquires land with HOME funds with the intention to convey it to a developer for a HOME project, the PJ must have an actual project before using HOME funds for the acquisition, and the PJ must document that construction on the specific project will begin within 12 months.

2) **Commitments to programs (undertaken by a State Recipient or subrecipient)**

PJs can commit HOME funds to State recipients or subrecipients to administer some or all of the PJs' HOME programs to produce affordable housing, provide downpayment assistance, or provide tenant-based rental assistance. Funds are committed when the PJ has executed a legally binding written agreement with a State recipient or a subrecipient to use a specific amount of HOME funds for one of these purposes.

Eligibility: To be an eligible subrecipient, the organization must be a public agency or nonprofit organization, in accordance with the definition of "subrecipient" at §92.2. A State recipient is a unit of general local government to which a State PJ provides HOME funds to carry out programs or undertake specific local projects. The revised 2013 HOME rule clarifies the validity of a commitment between a PJ and a subrecipient. Specifically, commitments do not include an agreement between a PJ and a subrecipient that the PJ controls (e.g., providing HOME funds to the PJ's social service agency to run a program). These entities are considered a part of the PJ, not separate entities. Therefore, these types of agreements are not subrecipient commitments and do not count toward the 24-month commitment requirement.

Note: An agreement between the lead entity of a consortium and a consortium member that is not for a specific local project is not a commitment. This is not an award between the consortium and another entity, but rather an allocation of funds within the consortium.

III. REQUIREMENTS PRIOR TO THE COMMITMENT OF HOME FUNDS

The revised definition of "commitment" clarifies the elements that are necessary for HOME program commitments. The HOME regulation establishes specific prerequisites that must be met before a PJ can enter into a commitment and the provisions that must be included in the written commitment of HOME funds. This section will focus on what requirements PJs must meet prior to committing funds to a "specific local project" or to a State recipient or subrecipient to undertake a HOME-funded program.

For both commitments to specific local projects and to State recipients or subrecipients, the project or program must be associated with an activity identified in the PJ's approved Consolidated Plan or Annual Action Plan. The PJ is required to complete the citizen participation process prior to committing any HOME funds.

1) Requirements PRIOR to the commitment of HOME funds to "specific local projects"

The regulations require that a PJ must commit funds to a "specific local project" and cannot commit funds in anticipation of a project or on the assumption that a project will come together when additional funding sources are identified. Under the HOME Program, there must be a "specific local project" before the commitment is made.

Prior to executing a legally binding written agreement committing HOME funds to a specific local project, the PJ must meet all of the requirements of the definition of "commitment" at §92.2, as well as all of the project assessment requirements contained in §92.250(b), "underwriting and subsidy layering." Prior to committing HOME funds, the PJ must meet (and document compliance with) all of the following requirements:

i. **Identify a specific project**
The PJ must identify the address of the project or a legal description of the proposed property.

ii. **Assess current market demand in the neighborhood where the project will be located**
The PJ must conduct an assessment of the current neighborhood market demand for all HOME-funded rental and homebuyer development projects. The PJ must determine that there is adequate demand for each project by reviewing neighborhood and other relevant market data, and must develop written policies and procedures for assessing and documenting the determination that there is an adequate amount of demand for the type and number of housing units that are being developed. There must be a demonstrated demand for all of the units in the project, not just those units that are designated as HOME-assisted.

PJs are not required to pay for an external, independent market assessment or perform a full, formal market study, but the scope of the assessment should be

relative to the project scope. The PJ can either conduct a market assessment in-house using available data; contract for a market assessment; or use the market assessment conducted by the developer, partner or other funding source. If the PJ will accept a market assessment performed by the developer, it must review the assessment to ensure that it conforms to the PJ's written policies. The PJ can pay for the assessment as an administrative cost or as a project delivery cost.

The assessment should include an analysis of local market trends, a clear definition of the market area from whom the buyers or renters can reasonably be expected to be drawn, and analysis of the demand, supply, and competition. The PJ must determine, based on its own local policies and information about the local market and trends specific to the neighborhood in which the project will be located, whether the market assessment truly reflects the ***current*** demand. HUD recognizes that data availability varies by geographical area. Consequently, a PJ must establish in its policies the data sources and age of the data that will be acceptable for its assessment. The PJ must review the market assessment in accordance with its market assessment policies, and document its review and determination that the demand is sufficient. The PJ must document the date of the assessment of market demand and the assessment should have been performed less than 12 months prior to the commitment of HOME funds.

Applicability: This requirement is not applicable to the rehabilitation of owner-occupied housing (as defined at §92.254(b)) or to HOME-funded downpayment assistance programs pursuant to §92.254(a) that do not include HOME-funded development activity.

iii. Complete environmental review requirements

The HUD environmental review regulations at 24 CFR Part 58 prohibit HOME funds or non-HUD funds from being committed to a project prior to completion of environmental review requirements. The environmental review process should begin as soon as a recipient determines the use of HUD assistance in the project, in accordance with §58.30(b). See the "Conditional commitments pending completion of environmental review" section (pages 14-15) for more information on the environmental review requirements and the limited circumstances in which a PJ may make a "conditional commitment" pending completion of environmental review for the purposes of meeting the 24-month commitment deadline.

iv. Secure all necessary financing

The PJ must have secured all financing, including non-HOME sources for the project. For rental housing, both the construction and permanent financing must be secured.

All necessary financing commitments must be in writing and the documentation retained in the PJ's files. All award or commitment letters received from funders must be dated prior to the date of the HOME written agreement. However, it is not necessary that other financing sources have actually "closed" or been disbursed.

Documentation of secured financing can include award letters, letters of intent, offer letters, term sheets, or other commitments which are conditioned upon the receipt of HOME funds. But these must be non-speculative sources identified and secured in the amount necessary to complete the project. The PJ must have assessed these firm written financial commitments to ensure that they are in fact firm commitments and that:

- The terms and amounts are consistent with the PJ's financial underwriting of the project;
- All sources are compatible with HOME program requirements (e.g. affordability restrictions, income targeting, unit mix); and
- All funds can reasonably be expected to close prior to the disbursement of HOME funds.

In the case of projects with Low Income Housing Tax Credits, the project must have received a reservation of credits from the state or local housing credit agency (e.g., applicable state or local housing finance agency) and be able to provide a good faith offer of equity investment from an investor prior to the execution of a HOME commitment.

Preliminary Awards: In accordance with §92.504(c)(3), the PJ may make a preliminary award of HOME funds for a proposed project, contingent on conditions such as obtaining other financing for the project. **BUT**, this preliminary award **is not a commitment** to a project. A PJ may want to make a preliminary award of HOME funds for a proposed project to facilitate applications for other financing, and often preliminary award letters are issued as the result of a competitive funding process. **Preliminary awards are not commitments and cannot be entered into IDIS**. A legally binding agreement must be executed when all financing is secured, and it is this legally binding HOME written agreement that will constitute a commitment.

A preliminary award is not the same as a "conditional commitment" pending completion of Environmental Review requirements, which is explained in detail on pages 14-15. A PJ may not make a preliminary award of HOME funds for a specific project prior to completion of environmental review requirements, unless the preliminary award also meets the requirements for a conditional commitment pending completion of environmental review.

Avoid 24 CFR 58.22 violations when securing other financing

When securing other financing after the application for HOME funds, owner, developers, and sponsors must ensure that awards and commitments, even those of non-HOME or non-HUD funds, are conditioned upon the receipt of HOME funds.

v. **Establish a budget**

In addition to having secured financing, the PJ must have identified a complete budget for the project in sufficient detail to determine total project development costs and its funding, including proposed sources and uses. The PJ must ensure that the amount of HOME funding in the project:

- Does not exceed the maximum per-unit subsidy amount;
- Is at least $1,000 per unit; and
- Supports only eligible costs that are both necessary and reasonable.

vi. **Examine the sources and uses of funds for the project and determine that costs are reasonable**

The PJ must review the sources and uses statements or other records that indicate that there are sufficient HOME-eligible costs associated with the project to support the amount of HOME funds provided. The PJ must have a system in place for reviewing cost estimates and evaluating whether the costs are reasonable and that the HOME portion of the funding is only used for HOME-eligible expenses, in accordance with §§92.205 through 92.207 and §92.214.

vii. **Complete underwriting and subsidy layering requirements, as applicable**

Prior to committing funds to a project, the PJ must complete an underwriting and subsidy layering analysis of the project to ensure that the HOME funds invested (alone or in combination with other governmental assistance) are reasonable and necessary, and sufficient to provide quality affordable housing that is financially viable for a reasonable period of time (at least the period of affordability). The PJ must adopt guidelines that establish the standards to which it will evaluate its projects.

a) Underwriting Requirements-

Underwriting is the analysis of project risks and compliance to determine if the public investment is reasonable and the project can be expected to meet all applicable program requirements for the affordability period.

For multi-unit HOME projects in which not all the units will be HOME-assisted, PJs must complete a cost allocation analysis as part of underwriting and subsidy layering analysis. Cost allocation is required to determine the actual HOME eligible costs that may be charged to the program in accordance with §92.206(d). This analysis is also necessary to determine the minimum number of required HOME units and minimum period of affordability.

b) Subsidy Layering Requirements-

Subsidy layering involves the assessment of whether the proposed amount and form of HOME assistance is appropriate, given the amount and form of project investment by other sources. The PJ's policies must describe its standards for determining a reasonable profit or return on an owner's or

developer's investment in a project, based on the size, type, and level of complexity of each project.

The PJ must document its assessment and determination, and maintain documentation in the project file. In making its determination that the project meets the standards in its guidelines, the PJ can use the underwriting information and analysis of a contractor or other project funder. However, the PJ must still document its own determination that the project meets the PJ's standards. In order to demonstrate compliance with this requirement, the PJ must affirmatively review and approve the underwriting and subsidy layering analysis, including dated signatures.

Applicability: For information on the applicability of the subsidy layering and underwriting requirements to specific types of HOME activities, please see Appendix A.

Homebuyer Assistance: When providing homebuyer assistance, the PJ must determine the appropriate amount of assistance for each individual homebuyer. In accordance with §92.254(f), PJs must have written policies with established standards for evaluating housing debt and the overall debt of the family, the appropriateness of the amount of assistance, the monthly expenses of the family, the assets available to acquire the housing, and the financial resources to sustain homeownership.

viii. Assess the experience and financial capacity of the developer

The PJ must evaluate the experience and fiscal soundness of the developer of HOME-assisted housing based on the PJ's established policies. The PJ's-policies must set forth the standards for determining what constitutes acceptable experience and financial capacity based on the size, scope, and complexity of the project, and the process by which the PJ will make and document this determination. When assessing the developer's experience, the PJ should consider both prior experience and the current capacity of the organization. When determining whether the developer has the financial capacity to undertake the project, the PJ should examine financial statements and audits to determine the developer's net worth, portfolio risk, pre-development funding, and liquidity.

Applicability: This requirement is not applicable to the rehabilitation of owner occupied housing (as defined at §92.254(b)) or to HOME-funded downpayment assistance programs pursuant to at §92.254(a)) that do not include HOME-funded development activity.

ix. Determine that construction will start within 12 months of the agreement date

The PJ must have a reasonable basis for the agreement to provide that construction is scheduled to begin within 12 months of the commitment date. The PJ must assess and document the feasibility of the project construction commencing within 12 months and the project schedule must reflect this requirement.

x. **Establish a completion schedule**

A completion schedule is also required and the deadlines must meet all HOME requirements:

- construction is scheduled to begin within 12 months
- project completion must be achieved within 4 years
- all HOME-assisted homebuyer units must be sold to an eligible homebuyer within 9-months of construction completion
- all HOME-assisted rental units must have initial occupancy within 18-months of project completion

Project completion deadline

In accordance with §92.205(e)(2), a PJ must complete each project within 4-years of the date of commitment of funds to the project. For commitments to specific local projects, this 4-year completion requirement will begin the date the HOME written agreement is executed. For commitments to programs, the start of this 4-year completion deadline period will begin when the State recipient or subrecipient executes a HOME written agreement committing funds to a specific local project, in accordance with the definition of "commitment" at §92.2 and all of the prerequisite requirements outlined in this notice.

If the PJ needs to amend the written agreement at any point during the development phase to add additional HOME funding to a project, the date of commitment, for the purposes of the 4-year completion deadline, will remain the original date of commitment. Amending a written agreement to add additional funds does not extend the completion deadline.

xi. **Set-up in IDIS**

After the written agreement is executed, the project must be set up in the disbursement and information system set up by HUD (currently IDIS). However, pursuant to §92.502(b)(1), conditional commitments pending completion of environmental review may not be entered into IDIS.

Site and Neighborhood Standards

Prior to the commitment of HOME funds to a "specific local project" a site and neighborhood standards analysis must have been completed, including a determination that the site is or can be made accessible. A PJ must administer its program in a manner that provides housing that is suitable from the standpoint of facilitating and furthering full compliance with the applicable provisions of Title VI of the Civil Rights Act and the Fair Housing Act and promotes greater choice of housing opportunities (§92.251). If a site cannot be made accessible, it should not be selected for funding.

2) **Requirements PRIOR to the commitment of HOME funds to programs (undertaken by a State recipient or subrecipient)**

A legally binding written agreement between a PJ and a State recipient or a subrecipient to use a specific amount of HOME funds to undertake a HOME program, is a commitment. The requirements for the contents of the written agreement are set forth in §92.504(c).

State recipients and subrecipients, by definition, have been selected by the PJ to administer all or some of the PJ's HOME programs, and are required to use HOME funds in accordance with all program requirements. The State recipient or subrecipient, in turn, must ensure that all of the requirements of a "commitment" at §92.2, the "underwriting and subsidy layering" requirements at §92.250(b), as established by the PJ, and all of the terms and conditions of the State recipient or subrecipient agreement are met before committing HOME funds to a specific local project.

[As stated in §92.504(a), the PJ is responsible for managing the day-to-day operations of its HOME program, ensuring HOME funds are used in accordance with all program requirements and written agreements, and taking appropriate action when performance problems arise. The use of State recipient or subrecipients does not relieve the PJ of these responsibilities.]

IV. WRITTEN AGREEMENT REQUIREMENTS FOR COMMITMENTS

The HOME Program regulations at §92.502(b) and §92.504(c) require that, before setting up a HOME project in IDIS or disbursing any HOME funds for the project, the PJ must enter into a written agreement that includes all of the required provisions of §92.504(c) for the project. It is the executed written agreement that evidences a commitment of HOME funds.

The agreement must be legally binding, signed by all parties to the agreement, and all signatures must be dated. An agreement that is dated only on the first page does not meet the requirements for a commitment. Given the statutory 24-month commitment deadline, it may be in the PJ's best interest to have signatures notarized or otherwise formally attested to on the agreement. If the signatures of the parties to the agreement have different dates, it is the last dated signature that is the date of the execution of the commitment. The HOME statute and regulations require the PJ to enter into a legally binding commitment within 24 months, and the written agreement needs to be dated to verify compliance. Note that if state or local law requires approval of the agreement by the chief executive or legislative body, it is not legally binding until the approval is given.

Parties to Written Agreements

PJs must enter into written agreements with:

- State recipients or subrecipients (that in turn must enter into project specific agreements with owners or developers or with the homebuyers, homeowners, or recipients of tenant-based rental assistance)
- Owners, developers, and sponsors
  - If the applicant for funding does not own the property at the time the commitment is made, the HOME-funded entity must be in the process of acquiring the specific local project identified in the agreement. However, where a conditional commitment pending completion of environmental review has been made, the project may not be acquired until the environmental review process is complete and the release of funds has been approved.
- Homebuyers, homeowners, or recipients of tenant-based rental assistance
- Contractors providing services to the PJ

Written Agreement Requirements

This section covers written agreement requirements for:

1) specific local projects
   a. conditional commitments pending completion of environmental review
   b. CHDO agreements
   c. consortia agreements
2) programs (undertaken by a State recipient or subrecipient)

1) **Written agreements for <u>specific local projects</u>**

HUD strongly recommends that the written agreement be a separate document from the financing documents (e.g., mortgage or deed of trust, promissory note, security instruments, or other agreements that might be used to convey payment terms) because an agreement which imposes the HOME affordability restrictions must remain in force until the end of the affordability period.

If any of the conditions upon which these pre-commitment assessment requirements are based change after the HOME funding commitment has been made (e.g., the amount of HOME funding changes, the number of HOME units increase or decrease, the funding partners change the PJ must update its analysis and maintain the documentation in its project files. The PJ must amend its HOME written agreement to reflect these changes. Depending upon the specific nature of the changes, it may require the PJ to cancel the original HOME commitment and execute a new commitment of funds.

a) **Conditional commitments pending completion of environmental review**

The HUD Environmental Review regulations at 24 CFR Part 58 and the HOME regulations at §92.352(b) require that the environmental review process be complete prior to the commitment of any funds, including HUD or non-HUD funds, once an application has been submitted. Responsible Entities (PJs or State recipients) should begin the environmental review process as soon as the projected use of HUD assistance is determined, in accordance with §58.30(b).

However, it is possible to make a "conditional commitment" pending completion of environmental review in which the PJ conditions the commitment of HOME funds on the completion of the environmental review. Conditional commitments (i.e., subject to completion of environmental review) may be included when determining whether the commitment requirement of §92.500 (d) has been met. HOME written agreements can <u>ONLY</u> be conditioned on completion of an environmental review. The project must meet all of the requirements under the definition of "commitment" at §92.2 and of §92.250(b) at the time the written agreement is executed.

HUD permits the flexibility to execute a conditional commitment in order to accommodate delays in achieving environmental clearance within the 24-month commitment deadline. This allows a PJ to make a conditional commitment of HOME funds for the purpose of meeting the 24-month commitment deadline. Though PJs are permitted the flexibility to execute conditional commitments, HUD's expectation is that the PJ will already have begun the environmental review process prior to executing the conditional commitment of HOME funds.

The conditional commitment agreement must:

- contain a provision prohibiting the State recipient, subrecipient, or project owner from undertaking or committing any funds (not limited to HOME funds) to physical or choice-limiting actions. Physical or choice-limiting actions include entering into contracts (including conditional contracts) for

property acquisition, demolition, movement, rehabilitation, conversion, repair or construction prior to the environmental clearance;

- indicate that the violation of this provision may result in the denial of any funds under the agreement; and
- explicitly state **that the agreement to provide funds to the project is conditioned on the PJ's determination to proceed with, modify or cancel the project based on the results of the environmental review.**

HUD recommends the following language for use in "conditional commitments":

> This Agreement does not constitute a commitment of funds or site approval, and the commitment of funds or approval may occur only upon satisfactory completion of environmental review and receipt by [the participating jurisdiction, insular area or state recipient] of an approval of the request for release of funds and certification from the U.S. Department of Housing and Urban Development [or the state of ....] under 24 CFR Part 58. The provision of any funds to the project is conditioned on the [participating jurisdiction, insular area or state recipient's] determination to proceed with, modify or cancel the project based on the results of the environmental review.

Pursuant to §92.502(b)(1), a Responsible Entity (PJ or State recipient) must have completed the environmental review requirements under 24 CFR Part 58 and obtained approval of the release of funds prior to setting up a specific local project in IDIS.

b) **Community Housing Development Organization (CHDO) agreements**

Project-specific CHDO reservations-
The 2013 revisions to the HOME regulations made important changes to awarding funds to a CHDO. The HOME regulations have always required that PJs reserve 15 percent of their HOME funds to CHDOs within 24 months. Before the regulatory changes, a PJ could reserve funds to a CHDO with the expectation that the CHDO could find, locate, and develop projects. This is no longer the case. A PJ must now require that a CHDO identify a specific local project before funds can be reserved to that CHDO.

The revised regulations at §92.300(a)(1) define "reservation of funds" to a CHDO to mean the written agreement between the PJ and the CHDO committing HOME funds to a specific project to be owned, developed, or sponsored by the CHDO. Accordingly, to reserve set-aside funds to a CHDO, a PJ must meet all of the requirements of the definition of "commitment" to a specific local project at §92.2, all of the requirements of §92.250(b), and the written agreement requirements in §92.504(c)(3).

CHDO Operating, Capacity Building, and Predevelopment Loan Agreements-
Funds are committed when a PJ provides HOME funds to a CHDO under an agreement for operating expenses (in accordance with §92.208(a), §92.300(e)-(f)), and

§92.504(c)(6)), capacity building (in accordance with §92.300(b)), or a predevelopment loan (in accordance with §92.301).

c) Consortia agreements

An agreement between the lead entity of a consortium and a consortium member, other than a commitment to a specific local project, is not a commitment. This is not an award between the consortium and another entity, but rather an allocation of funds within the consortium.

2) Written agreements for programs (undertaken by a State recipient or subrecipient)

In accordance with §92.504(c)(1) and (2), funds are committed when a written agreement is executed committing HOME funds to a State recipient or subrecipient for the purpose of administering one or more affordable housing programs.

The State recipient or subrecipient is required, in turn, to execute a written agreement which complies fully with the requirements for written agreements at §92.504(c) when committing funds to an owner, developer or sponsor, contractor, homeowner, homebuyer, or tenant (or landlord) for a specific project.

Commitments for tenant-based rental assistance

When a PJ provides a State recipient or Subrecipient a specific amount of HOME funds to undertake a tenant-based rental assistance (TBRA) program, the PJ receives commitment credit for that funding amount at the time the parties execute the legally binding writing agreement. If the PJ is undertaking a TBRA program directly, the PJ receives commitment credit at the time the PJ enters into a rental assistance contract with the tenant or the unit owner. If a PJ executes a contract or memorandum of understanding with an entity that the PJ controls (such as the PJ's social service organization) to undertake a TBRA program on its behalf, this entity does not constitute an eligible State recipient or Subrecipient. In this circumstance, commitment credit occurs when the entity has executed a rental assistance contract with the individual tenant or owner, in accordance with the provisions at 92.209.

IV. CALCULATING COMPLIANCE WITH THE COMMITMENT REQUIREMENT

HUD calculates compliance with the 24 month commitment deadline based on both commitments entered into IDIS and commitments that have not yet been entered into IDIS. For all commitments, PJs are required to maintain documentation of compliance with ALL commitment requirements in the project file.

Reflecting Commitments in IDIS

HUD will consider the HOME commitments that have been entered into IDIS when determining compliance with the 24-month commitment deadline. The following is a complete list of items that are considered commitments in IDIS:

i. HOME activities funded with entitlement (EN) funds
ii. SU subgrants to State recipients or subrecipients
iii. HOME activities funded with CHDO set-aside (CR) funds
iv. HOME activities funded with CHDO operating (CO) funds
v. Authorized amount of the administrative allowance (AD) subfund
vi. HOME activities funded with CHDO capacity building (CC) funds
vii. HOME activities funded with CHDO predevelopment loan (CL) funds

A PJ may never set up a project or subgrant in IDIS before it executes a legally-binding written agreement committing the HOME funds. When committing funds to a HOME activity in IDIS, the PJ must certify that it has a fully executed written agreement that meets the requirements of the regulations. When committing funds for CHDO set-aside projects, the PJ additionally certifies that the organization meets the definition of CHDO at §92.2, that the organization has demonstrated capacity, and that the organization meets the requirements to own, develop, or sponsor the housing, in accordance with §92.300 (a). These requirements are included as part of the *HOME Activity Funding Certification* that appears for all HOME activities in IDIS (see full certification below).

Entering a commitment in IDIS before it meets the definition of commitment at §92.2 and the requirements at §92.250(b) is a violation of the HOME regulations. In such cases, HUD will recalculate the PJ's compliance with the 24-month commitment requirement and it may result in the repayment of HOME funds invested in the project.

HOME Activity Funding Certification

By requesting the disbursement of Federal funds, the representative of the Participating Jurisdiction (PJ) using this system certifies that he/she is authorized to execute the certifications set forth herein, and, on behalf of the PJ, further certifies that, in accordance with the requirements in 24 CFR Part 92 and, where applicable, Public Law 112-55 and Public Law 113-6:

(i) the PJ has fully executed a written agreement that meets the requirements of the regulations applicable to the IDIS activity for which the funds are to be used;

(ii) the IDIS activity for which the funds are to be used meets the definition of a commitment at 24 CFR 92.2 and all the requirements of the definition of a commitment pursuant to the regulations applicable to the IDIS activity;

(iii) the PJ has not drawn and will not draw funds for the IDIS activity unless it has fully executed a written agreement committing the funds;

(iv) if the activity involves acquisition, construction, or rehabilitation of rental or homebuyer projects, the PJ has conducted an underwriting review, assessed developer capacity and fiscal soundness, and examined neighborhood market conditions to ensure adequate need for the project for which these funds are to be used;

(v) for CHDO set-aside projects, the PJ certifies the organization meets the definition of "community housing development organization" at §92.2, which includes that the organization has demonstrated capacity to own, develop, or sponsor the housing to which funds are being committed, in accordance with §92.300; and

(vi) All of the statements and claims made herein are true and correct. Pursuant to 18 USC § 1001, 31 USC § 3729, et seq., and 24 CFR Part 28, false or fraudulent statements or claims are subject to up to 5 years imprisonment and civil penalties up to $10,000 plus up to 3 times the amount of damages sustained by the Government for each fraudulent act committed.

Commitments not yet entered in IDIS

The same documentation that supports commitments in IDIS – a legally-binding written agreement or contract committing funds to a specific local project or to a State recipient or subrecipient to undertake a program – is evidence of a HOME commitment that has not been entered into IDIS. PJs must submit documentation that a commitment has been made to HUD for review.

Program income, recaptured funds, and repayments to the local account

The amounts of program income, recaptured funds, and repayments to the local account that are received by the PJ, deposited in the PJ's local account, and recorded in IDIS as receipts are not added to the PJ's commitment requirement. Consequently, commitments of HOME program income, recaptured funds, and repayments to the local account are not counted as a HOME commitment for the purposes of meeting the 24-month commitment requirement.

IDIS reports

As noted above, the best way to ensure an accurate accounting of valid commitments is to enter all commitments into IDIS. The system can generate reports that will give a PJ information on its progress in committing HOME funds.

IDIS Report Number	Report Name	Use
PR22	Status of HOME Activities Report	Shows the "Committed Amount" for each HOME activity in IDIS
PR48	HOME Open Activities Report	Shows the amount committed to specific open HOME activities in the "Funded Amount" column
PR25	Status of CHDO Fund Report	Shows the "Amount Committed" to CHDO set aside and CHDO operating activities from subgrants to specific CHDOs.
PR35	Grant, Subfund, and Subgrant Report	Shows the "Amount Committed to Activities" from each of a PJ's subgrants in IDIS.

For further information or for questions, please contact your local HUD Field Office.

Appendix A:
Applicability of Underwriting and Project Assessment Requirements

Required Element	Activity Type: Rental Project	Activity Type: Development of Homebuyer Housing	Activity Type: ONLY Direct Homebuyer Assistance	Activity Type: Owner-Occupied Rehabilitation
Secured financing	✓	✓	✓	✓
Source/uses and cost reasonableness	✓	✓	✓	✓
Underwriting and subsidy layering (with cost allocation, if applicable)	✓	✓	Related Req.[1]	Ltd. Req.[2]
Developer experience & financial capacity	✓	✓		
Market assessment	✓	✓		

[1] §92.254(f) requires underwriting of HOME-assisted buyers, including level of direct assistance provided.
[2] Assessment of ongoing financial viability (i.e. owner's ability to repay HOME loan) is only required in owner-occupied rehabilitation projects if the HOME assistance is provided as an amortizing loan.

ATTACHMENT A

Commitment Checklist for "Specific Local Projects"

Purpose: This checklist is a tool to determine whether or not the HOME requirements for committing funds to a specific local project have been met, in accordance with the definition of commitment at 24 CFR 92.2 and the subsidy layering and underwriting requirements at 24 CFR 92.250(b).

Applicability: This checklist applies to HOME commitments made to rental and homebuyer housing development projects, including acquisition of standard housing.

While funds are committed when the PJ has executed a legally binding written agreement with a State recipient or subrecipient to undertake a program, the commitments that State recipients and subrecipients make to specific local projects must comply with the requirements in this checklist.

How to Use: PJs and Field Office staff can use this checklist to help ensure that commitments of HOME funds meet HUD's minimum requirements. HOME written agreements for specific local projects must reflect all of the requirements contained in §92.504(c).

Requirements for Committing HOME Funds to "Specific Local Projects"

Project Name: Click here to enter text.
IDIS Activity Number: Click here to enter text.
Commitment Date: Click here to enter the date the HOME written agreement was executed

Requirement	Documentation / Basis of Qualification	Comments		
Association with an approved Action Plan				
The HOME project is associated with one of the PJ's approved Consolidated Plan/Annual Action Plan projects	Program year: Click here to enter year		Yes ☐	No ☐
Environmental Review (ER)				
The ER review requirements have been met	☐ The ER is complete (receipt of an Authority to Use Grant Funds form from HUD or the State) **OR** ☐ The ER is not complete, but the written agreement is a "conditional commitment" pending environmental review		Yes ☐	No ☐
The Project				
There is an identifiable project	☐ Address **OR** ☐ Legal description of property		Yes ☐	No ☐
Assessment of Market Demand				
There is an assessment that identifies market demand for the project	☐ PJ documented assessment of market demand Date the PJ reviewed, documented, and approved assessment: Click here to enter date ☐ assessment was performed not more than 12 months prior to commitment		Yes ☐	No ☐

Requirement	Documentation / Basis of Qualification	Comments		
	☐ assessment is based on current, reliable data: Click here to enter data source and date ☐ assessment identified appropriate neighborhood target area ☐ proposed pricing for project (rents, sales prices) is appropriate for neighborhood and within HOME requirements			

Financing

Project budget	Total HOME funds: Click here to enter amount Total project costs: Click here to enter costs The budget is in sufficient detail to determine total project development costs and funding— ☐ Yes ☐ No		Yes ☐	No ☐

Requirement	Documentation / Basis of Qualification	Comments		
All necessary financing has been secured	Firm commitments from all project funders. List each funding source below. Total sources must equal total development costs identified in project budget:		Yes ☐	No ☐

Funding Source	Amount	Type of Documentation
	$	
	$	
	$	
	$	
	$	
Total:	$	
Total Development Costs:	**$**	

Subsidy layering and underwriting	PJ has reviewed, documented, and approved: ☐ Appropriateness of the HOME assistance— • the developer's/owner's profit/return on investment is appropriate and complies with PJ policies • the HOME funds are reasonable and necessary (to provide quality affordable housing that is financially viable for at least the period of affordability) • HOME funds are needed to fill a funding gap ☐ Sources and uses statement— • costs are reasonable, eligible, and within PJ guidelines • development cost statement adequately reflects the costs of the project • there are sufficient funding sources to pay all anticipated development costs • developer fee is appropriate and within PJ guidelines		Yes ☐	No ☐

Requirement	Documentation / Basis of Qualification	Comments		
	For multi-unit housing only: ☐ Cost allocation— • determined number # of HOME units • HOME funds are within per unit subsidy limits For rental housing only: ☐ Operating pro forma— • covers entire period of affordability • assumptions about anticipated revenue and expenses are reasonable and complete • anticipated revenues are sufficient to pay debt service and other projected costs • projected rents are supported by a market assessment and meet HOME rent restriction requirements • underwriting ensures sustainability and financial feasibility through period of affordability (through sufficient capital reserves, conservative revenue trending, etc.) For homebuyer housing only— ☐ Projected sales analysis based on reasonable range of low- income buyers • price appropriateness for income-eligible buyers • anticipated closing costs reasonable (projected for sale) • reasonable estimates of how much HOME funding is being used for direct assistance to buyer(s)			

Requirement	Documentation / Basis of Qualification	Comments			
Developer Capacity					
There is an assessment of the developer's financial capacity	☐ The PJ has documented its assessment ☐ Date of determination is prior to commitment date: Determination date: Click here to enter date Commitment date:		Yes ☐	No ☐	
There is an assessment of the developer's experience	☐ The PJ has documented their assessment ☐ Date of determination is prior to commitment date		Yes ☐	No ☐	
Project Schedule					
There is a completion schedule for the project			Yes ☐	No ☐	
Construction is expected to start within 12 months	☐ The feasibility of the project commencing within 12 months is documented in the file		Yes ☐	No ☐	
For CHDO Set-Aside Projects ONLY					
The CHDO meets the CHDO qualification requirements at §92.2	☐ Date of determination is prior to commitment date Determination date: Click here to enter date Commitment date:		Yes ☐	No ☐	N/A ☐
The CHDO has the capacity to undertake this specific local project (relative to their role as owner, developer, sponsor)	☐ Date of determination is prior to commitment date Determination date: Click here to enter date Commitment date:		Yes ☐	No ☐	N/A ☐
The CHDO meets the definition of (select one): ☐ Owner ☐ Developer ☐ Sponsor			Yes ☐	No ☐	N/A ☐

Requirement	Documentation / Basis of Qualification	Comments		
Legally Binding Written Agreement				
Identifies all parties to the agreement			Yes ☐	No ☐
Provides dated signatures for each party			Yes ☐	No ☐

ATTACHMENT B

Commitment Checklist for Programs (undertaken by State Recipients or Subrecipients)

Purpose: This checklist is a tool to determine whether or not Participating Jurisdictions (PJs) have met the HOME requirements for committing funds to a State recipient or subrecipient to undertake a HOME program to produce affordable housing, provide downpayment assistance, or provide tenant-based rental assistance. The checklist reflects the minimum requirements that must be met, in accordance with the definition of commitment at 24 CFR 92.2 and the definitions of subrecipient and State recipient at 24 CFR 92.2 and 92.201(b)(2), respectively.

Applicability: This checklist applies to HOME commitments made to State recipients or subrecipients to undertake a HOME program to produce affordable housing, provide downpayment assistance, or provide tenant-based rental assistance. While funds are committed when the PJ has executed a legally binding written agreement with a State recipient or subrecipient, the commitments that State recipients and subrecipients subsequently make to specific local projects must comply with the requirements contained in the "Commitment Checklist: Specific Local Projects."

How to Use: PJs and Field Office staff can use this checklist to help ensure that commitments of HOME funds meet HUD's minimum requirements. HOME written agreements for programs must reflect all of the requirements contained in §92.504(c)(1) and (2).

Requirements for Committing HOME Funds to "Programs" (undertaken by a State Recipient or Subrecipient)

Requirement	Documentation / Basis of Qualification	Comments		
Association with an approved Action Plan				
The HOME program is associated with one of the PJ's approved Consolidated Plan/Annual Action Plan projects	Program year: Click here to enter year		Yes ☐	No ☐
State Recipient/Subrecipient Eligibility				
The entity is eligible as a State recipient or subrecipient	For State recipients: ☐ it is a unit of general local government For subrecipients: ☐ it is a public agency or nonprofit organization ☐ the subrecipient is not controlled by the PJ (such as another department under the PJ's jurisdiction, or an authority that is part of the local government)		Yes ☐	No ☐
Legally Binding Written Agreement				
Identifies all parties to the agreement			Yes ☐	No ☐
Provides dated signatures of each party			Yes ☐	No ☐

MBS:dh
11-12-19

R-13

RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES TO BROWN & CONNERY, LLP FOR LABOR & EMPLOYMENT LEGAL SERVICES IN THE AMOUNT OF $100,000.00 UNDER RFP #19-19

WHEREAS, there exists a need to provide professional legal services to the City of Camden for labor & employment legal services; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Brown & Connery, LLP, 360 Haddon Avenue, Westmont, NJ 08108 at the rate of $160/hour for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00) for a period of one year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-425-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Brown & Connery, LLP, 360 Haddon Avenue, Westmont, NJ 08108 for an amount of ONE HUNDRED THOUSAND DOLLARS ($100,000.00) to provide general legal services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: October 8, 2019

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Contract for Professional Services to Brown & Connery, LLP for Labor & Employment Legal Services in the amount of $100,000.00.

BRIEF DESCRIPTION OF ACTION: (See above)

BIDDING PROCESS: RFP # 19-19
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION ACCOUNT(S): (*If applicable*) 0-01---425-906

AMOUNT: *(If applicable)* $100,000.00

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	10/10/19	
Approved by Purchasing Agent:	10/10/19	
Approved by Business Administrator:	10·1·19	Jason J. Asuncion
Received by City Attorney:	10/18/19	

	(*Name*) *Please Print*	(*Extension #*)
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden

Certification to the Availability of Funds

I certify, as Chief Financial Officer of the City of Camden, that with respect to the award of a contract or expenditure of Funds to:

Brown & Connery, LLP

That funds are available as of the date of this resolution / Certification from one of the following:

- Temporary Budget Appropriations: 0 – 01 – 425-906
  Amount: $ 100,000.00
- Adopted Budget Appropriations:
  Amount:
- Appropriation Reserves:
  Amount:
- Dedicated by Rider:

  Amount:

- Reserve for State & Federal Grants
- General Capital:
  Amount:
- Trust Account:
  Amount:

I do certify as the CMFO for the City of Camden, the anticipated value of the contract over the full life - $ 100,000.00

Description of the goods and/or services to be procured: Legal Assistance in the area of Personnel Law

Patrick J. Keating, CMFO 10/09/2019

ADD-ON #15

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00614

SHIP TO	DEPT OF ADMINISTRATION 520 MARKET ST, ROOM 409 P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: BRO81 BROWN & CONNERY LLP 360 HADDON AVENUE PO BOX 539 WESTMONT, NJ 08108

ORDER DATE: 10/04/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Contract Brown & Connery, LLP for Labor & Employment Legal Services RFP#: 19-19 Contract #: Not to Exceed - $100,000 Encumberance in the amount of $25,000	0-01- -425-906	25,000.0000	25,000.00
			TOTAL	25,000.00

RES #
RES DATE
Council Meeting 10.6.19
Contract #

10/8/19

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 10.7.19

Diana Gonzalez — Receiver of Goods — Date 10.7.19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Brown & Connery
Purpose or Need for service:	Labor & Employment Legal Services NEW 12 MONTH Contract
Contract Award Amount	$100,000
Term of Contract	1 year
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #19-19
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

[signature] Date 10-7-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

0-01-425-906 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-19

RFP NAME: SPECIAL COUNSEL – LABOR & EMPLOYMENT

RFP DUE: THURSDAY, AUGUST 15, 2019 @ 11:00 A.M

VENDOR
BROWN & CONNERY LLP WESTMONT, NJ
ERIC M. BERNSTEIN & ASSOCIATES, LLC WARREN, NJ
ADAMS GUTIERREZ & LATTIBOUDERE, LLC NEWARK, NJ
TRIMBOLI & PRUSINOWSKI MORRISTOWN, NJ
ARCHER & GREINER HADDONFIELD, NJ
WEIR & PARTNERS CHERRY HILL, NJ
GRACE MARMERO & ASSOCIATES LLP WOODBURY, NJ
MS&B ROSELAND, NJ
DECOTIIS, FITZPATRICK, COLE & GIBLIN LLP TEANECK, NJ

Results are for information purpose **only**. Proposals are still being reviewed.

R-14

MBS:dh
11-12-19

RESOLUTION AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO DECOTTIS, FITZPATRICK, COLE & GIBLIN LLP

WHEREAS, there exists a need to acquire special counsel to bond related and public finance matters to the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by DeCotiis, Fitzpatrick, Cole & Giblin LLP, 500 Frank W Burr Blvd, Teaneck, NJ 07666 for an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS ($75,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-450-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with DeCotiis, Fitzpatrick, Cole & Giblin LLP, 500 Frank W Burr Blvd, Teaneck, NJ 07666 for an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS ($75,000.00) for a period of one (1) year to perform bond related and public finance matters in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-01-450-906
AMOUNT: $75,000.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$75,000.00

Description of the Goods or Services to be procured:

Contract (RFP#19-22) to Decotiis, Fitzpatrick, Cole & Giblin, LLP, to provide Bond Counsel Service to the City of Camden for a period of one (1) year.

Doreen P. Chang
TREASURER

DATE: October 1, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: ~~October~~ NOVEMBER **2019**

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Admin/Purchasing Bureau for Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract for one (1) year to DeCotiis, FitzPatrick, Cole & Giblin, LLP, Glenpointe Centre West, 500 Frank W. Burr Boolevard, Ste #31, Teaneck, NJ 07666.

BRIEF DESCRIPTION: The City requires a law firm to represent their interest in relation to bonds and other public finance matters. The Director of Finance is requesting a contract for $75,000.00 to Decotiis, FItizPatrick, Cole & Giblin, LLP to perform this service.

BIDDING PROCESS: RFP #19-22 opened on August 15, 2019 – 4 proposals received
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 0-01- -450-906

AMOUNT: $75,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	10/1/19	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	10/2/19	
Approved by Business Administrator:	10-8-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	(Extension #)
Prepared By:	L. CHANDLER	X 7475
Contact Person:	P. KEATING	X7582

RECEIVED
OCT 9 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP, GLENPOINTE
Purpose or Need for service:	BOND COUNSEL FOR PURCHASE OF BONDS AND OTHER PUBLIC FINANCE MATTERS
Contract Award Amount	$75,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #19-22
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – MS&B WLENTZ, GOLDMAN, SPITZER WINNE BANTA BARALIAN & KAHN

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date_____

Business Administrator/Manager Signature Date 10.8.19

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
0-01- -450-906 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date 10/2/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

DIO

ORIGINAL

LAW OFFICES
DECOTIIS
DeCotiis, FitzPatrick, Cole & Giblin, LLP

NEW JERSEY
NEW YORK

GLENPOINTE CENTRE WEST
500 FRANK W. BURR BOULEVARD, SUITE 31
TEANECK, NEW JERSEY 07666

TELEPHONE: (201) 928-1100
TELEFAX: (201) 928-0588
WWW.DECOTIISLAW.COM

FRANCIS J. BORIN, ESQ.
FBORIN@DECOTIISLAW.COM
201.907.5207

August 9, 2019

Original (unbound) and Three Copies
City of Camden
520 Market Street
City Hall, Room 105
Camden, New Jersey 086101
ATTN: Lateefah Chandler, Assistant Purchasing Agent

Re: Request for Proposal for Legal Services – Bond Counsel
RFP #19-22

Dear Ms. Chandler:

Thank you for the opportunity to submit our response to the City of Camden's (the "City") Request for Proposal for Legal Services-Bond Counsel ("RFP"). This response to the City's RFP is intended to provide the City with a summary of our experience and is an expression of our interest in being re-appointed to serve as Bond Counsel to the City of Camden.

DeCotiis, FitzPatrick, Cole & Giblin, LLP ("DeCotiis") is a full service, general practice law firm with approximately sixty-three attorneys working from our Teaneck, New Jersey office. Each of our attorneys is licensed to practice law in the State of New Jersey and all are in good standing in that State. The depth of the experience of the attorneys at the firm advising public sector clients on a wide-range of legal matters sets us apart from most law firms in the State of New Jersey. In addition to a very active Public Finance Practice Group, DeCotiis offers a spectrum of legal services to its clients, including the following areas of practice: banking, bankruptcy, cannabis law, commercial real estate, construction law, corporate law, environmental law, government and regulatory affairs, green practice, healthcare law, insurance, labor and employment, litigation, mergers and acquisitions, municipal law, public procurement, public utilities, redevelopment, sports and entertainment, tax, trusts and estates, white collar and corporate investigations. Our firm has represented entities at every level of government, including municipalities, counties, municipal and county authorities, regional authorities, state agencies and authorities and the State of New Jersey itself.

While the firm is divided into practice groups, DeCotiis' attorneys are best viewed as a team of dedicated professionals who work together to provide prompt, efficient and effective legal services of the highest quality. Our attorneys get results and offer straightforward solutions to our clients based on their experience, expertise and astuteness, which has been acknowledged by Martindale-Hubbell, the premiere legal directory and attorney peer-rating service, which named DeCotiis to its lists of the "Top Ranked Law Firms" in the United States.

In addition to our traditional municipal bond counsel practice, our public finance attorneys have assisted public and private clients in a diverse array of related areas such as privatization of public systems and facilities; dissolution of local authorities; New Jersey Infrastructure Bank (formerly known as the New Jersey Environmental Infrastructure Trust) and Rural Development (formerly known as USDA) financings; drafting and lobbying relating to new bond financing legislation; preparation of redevelopment plans and negotiations of property tax abatements and exemptions; maintenance of tax-exempt status in connection with changes in use; and the negotiation of various contracts related to bond issues.

In our opinion, there is no other law firm in the State that can provide the depth of experience, diversity of practice and knowledge of the affairs of New Jersey public entities. At DeCotiis, providing skilled representation to public entities will always be a central commitment of our firm as we approach each project from our client's perspective and apply our experience to obtain the best possible results. Our attorneys have the talent, experience and diversity to handle virtually any legal issue the City may encounter, while providing the City with the attention, personalized service and commitment it deserves.

We are pleased to offer our qualifications to serve as Bond Counsel to the City of Camden. Since 2016 we have represented the City as Bond Counsel and would be honored to continue to represent the City in this capacity. If you would like us to meet with you or members of the City's governing body to discuss our qualifications further, or if the City needs any additional information, please do not hesitate to contact my partner Bill Mayer (201-347-2139; WMayer@decotiislaw.com).

Sincerely yours,

DeCOTIIS, FITZPATRICK, COLE & GIBLIN, LLP

By: _____
Francis J. Borin, Partner

cc: William R. Mayer, Esq.

F. Advance of payment.

If selected for this engagement, we will gladly negotiate terms regarding costs in connection with the legal services provided by the Firm.

G. Vendor certification.

If selected for this engagement, we confirm that we will provide all vendor certifications required by Public Law 2005, Chapters 51 and 271.

COST PROPOSAL

We propose the following fee structure for bond counsel services; we will, however, be more than willing to tailor a fee structure that meets the City's needs:

A. For services rendered or in connection with each bond sale, a fee of $3,500.00 plus $1.00 per thousand dollars of bonds issued for the first $15,000,000 of bonds issued and $.75 per thousand dollars of bonds issued in excess of $15,000,000. If there is more than one (1) series of bonds issued, there will be a charge of $1,000 for each additional series.

B. For services rendered in connection with the preparation or review of each ordinance and the compiling of a certified record of proceedings in connection therewith, a fee of $500.00 for each single purpose ordinance and $675.00 for each multipurpose ordinance. If the preparation of the ordinance involves consultations, meetings or discussions that are out of the ordinary, or extraordinary research, due diligence, or if a multipurpose ordinance includes more than four (4) separate purposes, there will be additional fees to be charged at the hourly rates reflected in paragraph (D).

C. The fee for any temporary financing, including, but not limited to bond anticipation notes, tax anticipation notes, special emergency notes and emergency notes, shall be billed at the hourly rates reflected in paragraph (D), with a minimum fee of: $.50 per thousand dollars of notes issued up to $15,000,000 and $.40 per thousand dollars of notes issued in excess of $15,000,000, plus, if more than one (1) series of notes are issued, $1,000 for each additional series.

D. Services rendered beyond the scope of those described above will be billed at the hourly rates of $195 per hour for Attorneys and $120 per hour for paralegals and legal assistants.

Such services may include attendance at meetings, including Local Finance Board, participation in conference calls, preparation or review of a Preliminary Official Statement and Official Statement, extraordinary research, attention to any litigation that may occur, arbitrage and tax analysis, review of applications for investments of bond or note proceeds in State and Local Government Series federal obligations, services in connection with bond insurance, a letter of credit or other credit enhancement or in connection with the sale of minibonds or any other matters as directed by the City. If the bond sale involves the sale of obligations to the United States Department of Agriculture, Rural Development, or an application to the Local Finance

Board, such services will be billed at the hourly rates set forth above, with a minimum fee of $1,500.00, and if the bond or note sale involves participation in New Jersey Infrastructure Bank (formerly known as the New Jersey Environmental Infrastructure Trust) financing, such services will be billed at the hourly rates set forth above, with a minimum fee of $2,500.00.

E. In the event of a refunding bond issue providing for an escrow agreement to provide for the payment of a prior issue of bonds, there will be an additional fee of $5,000.00 for a single refunded bond issue and $2,500 for each additional refunded issue in addition to the fees described herein.

F. In the event of services rendered to the City the cost of which is reimbursed by a private entity, such as in connection with redevelopment projects, services shall be billed at the hourly rates for attorneys and for paralegals as established by Bond Counsel from time to time for its private clients.

G. In the event a bond or note sale is held but all bids are rejected or the sale is cancelled, or this agreement is terminated prior to the sale of bonds or notes, the fee to be charged shall be based on the hourly rates referred to herein.

H. Customary disbursements for postage, telephone, document production and reproduction, travel and out-of-pocket expenses shall be added to the fees referred to above.

REQUIRED FORMS

Pursuant to the RFP, attached under **Exhibit E,** please find the following forms: (1) Proposal Checklist; (2) Business Registration Certificate; (3) W-9 (4) Statement of Ownership Disclosure; (5) Non-Collusion Affidavit; (6) Mandatory Equal Employment Opportunity Language; (7) Affirmative Action Compliance Notice; (8) Certificate of Employee Information Report; (9) Americans with Disabilities Act of 1990; (10) New Jersey Anti-Discrimination Provisions; (11) Equal Employment Opportunity Questionnaire; (12) State of New Jersey Debarred List and Ethics Complaint Affidavit; (13) Disclosure of Investment Activities in Iran; (14) Acknowledgement; and (15) Business Entity Contribution Statement.

01/24/17

Taxpayer Identification# **311-425-096/000**

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,

James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
DECOTIIS,FITZPATRICK,COLE & GIBLIN, LLP

TRADE NAME:

ADDRESS:
500 FRANK BURR BLVD STE 31
TEANECK NJ 07666

SEQUENCE NUMBER:
0960036

EFFECTIVE DATE:
04/05/95

ISSUANCE DATE:
01/24/17

Director
New Jersey Division of Revenue

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-22

RFP NAME: SPECIAL COUNSEL – BOND COUNSEL

RFP DUE: THURSDAY, AUGUST 15, 2019 @ 11:00 A.M

VENDOR
MS&B ROSELAND, NJ
WILENTZ, GOLDMAN & SPITZER WOODBRIDGE, NJ
DECOTIIS, FITZPATRICK, COLE & GIBLIN LLP TEANECK, NJ
WINNE BANTA BARALIAN & KAHN PC HACKENSACK, NJ

Results are for information purpose **only**. Proposals are still being reviewed.
rp

Pat
Howard
Jason

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RFP#19-22

RFP NAME: SPECIAL COUNSEL – BOND COUNSEL

RFP DUE: THURSDAY, AUGUST 15, 2019 @ 11:00 A.M

	DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
RM	7/22/19	Decotiis, Fitzpatrick & Cole Glennpointe Centre West 500 W Burr Blvd Ste 31 Teaneck, NJ 07666	201 928-1100 201-928-0588
UPS	7/22/19	Wilentz, Goldman & Spitzer, PA 90 Woodbridge Center Drive, Ste 900 Woodbridge, NJ 07095	732-726-7411 732-726-6537
	7/24/19	Malamut & Associates LLC 457 Haddonfield Rd, St. 500 Cherry Hill NJ 08002	856-424-1808 856-596-5966
	8/5/19	Winne Banta Basralian & Kahn 21 Main Street Ste 101 Hackensack, NJ 07601-0647	201-487-3800 201-487-8529
RRT	8/5/19	MS&B ATT: NATERCIA LOPES 75 LIVINGSTON AVE ROSELAND,NJ 07068	973-622-2760

CITY OF CAMDEN
REQUEST FOR PROPOSAL

The City of Camden's Finance Department, intends to acquire the service for the following:

RFP #19-22
LEGAL SERVICES – BOND COUNSEL

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, August 15, 2019 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal will be opened and read publicly.

Guidelines for the RFP may be obtained in the Office of the Purchasing Agent, Room 213, City Hall, 520 Market St., Camden, New Jersey during normal working hours.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Lateefah Chandler
Purchasing Agent

July 22, 2019
($35.20)

0003691629-01

R-15

MBS:dh
11-12-19

RESOLUTION AWARDING A FAIR & OPEN CONTRACT TO WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES, 514 COOPER STREET, CAMDEN, NJ 08102

WHEREAS, there exists a need to provide a program manager to assist the administration of the HOPWA's Short Term Rent, Mortgage and Utilities (STRMU) program; and

WHEREAS, pursuant to RFP #19-25, the City received one (1) proposal submitted by the WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES, having an address at 514 Cooper Street, Camden, NJ 08102 to perform this service for the City; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received and is attached hereto by the WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES, to provide assistance is designed to prevent homelessness of individuals and families by helping them remain in their own dwellings and increasing their access to supportive services, in the amount not to exceed TWO HUNDRED THOUSAND DOLLARS ($200,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under state and federal grant budget of the City of Camden under line item "G-HP-018-022" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES, to provide assistance is designed to prevent homelessness of individuals and families by helping them remain in their own dwellings and increasing their access to supportive services, in the amount not to exceed TWO HUNDRED THOUSAND DOLLARS ($200,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-HP-018-022
AMOUNT: $200,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$200,000.00

Description of the Goods or Services to be procured:

Award a Contract (RFP #19-25) to Workforce and Economic Revitalization for Communities to assist in the administration of the HOPWA'S Short Term Rent, Mortgage and Utilities (STRMU) program.

Doreen P. Chang
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin/Purchasing Bureau for Housing Services

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a fair and open contract to Workforce and Economic Revitalization for Communities, 514 Cooper Street, Camden, NJ 08102.

BRIEF DESCRIPTION: The City requires a program manager to help assist in the administration of the HOPWA's Short Term Rent, Mortgage and Utilities (STRMU) program. STRMU assistance is designed to prevent homelessness of individuals and families by helping them remain in their own dwellings and increasing their access to supportive services.

BIDDING PROCESS: RFP #19-25 opened on September 10, 2019 – 1 proposal received
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-HP- -018-022

AMOUNT: $200,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10-3-19	
Approved by Grants Management:	10/3/19	(If applicable)
Approved by Finance Director:	10/4/19	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	10/8/19	
Approved by Business Administrator:	10-8-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X 7475
Contact Person:		

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES (WERC)
Purpose or Need for service:	PROGRAM MANAGER FOR HOPWA'S STRMU PROGRAM
Contract Award Amount	200,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #19-25
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Jan J. Eserman Date 10-8-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
~~G-BG~~ - 14-HP-UH-02 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date 10/8/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

C. **Describe the experience the agency has in coordinating, overseeing and/or providing assistance with HOPWA clientele.**

The Housing Opportunities for Persons With AIDS (HOPWA) funding is designed to provide housing assistance and related supportive services to the target population. Camden City's specific use of the HOPWA funds for Short-Term Rent, Mortgage and Utility Assistance (STRMU) addresses the specific issue of ensuring housing stability for AIDS clients who are currently housed but due their low-income status and limited resources experience shortages in housing funds throughout the year. The STRMU program provides the needs-based intervention to prevent homelessness through WERC as the program management organization providing temporary financial assistance for these clients housing situation along with other resources for long-term stabilization.

As the lead agency and project manager for the City's HOPWA-STRMU funds, WERC (Workforce and Economic Revitalization for Communities) has demonstrated experience to coordinate these efforts as follows:

- WERC's history originates as a merged agency established in 2013 from two well-established organizations -- ***CEZC/CEDC (1997/2009) – Camden Empowerment Zone Corporation/Camden Empowerment & Development Corporation and WELCOME – Workforce and Education and Life Career Opportunities Mentoring you to Excel (2007)*** that were respectfully involved with community housing development projects, small business loans and workforce training and job placement and client wrap-around support services for economic stability and self-sufficiency.
- Both organizations and our current status as WERC have over our twenty (20) year history of existence provided a variety of housing opportunities and assistance to Camden City residents in general and specifically, HOPWA clients through our inter-agency networking and referrals with area organizations providing HIV services like the Camden Area Health Education Center (AHEC) and Dooley House. NOTE: Dooley House who provided transitional housing for HOPWA clients through 2012 engaged the CEDC and

WELCOME organizations respectfully for permanent housing and workforce services in transitioning their clients at the time back into the community.

- Both CEZC/CEDC & WELCOME staff coordinated services in working with these clients in transition which has served as the basis for WERC having the staff with the experience to oversee HOPWA-STRMU clients.
- WERC has client-centered, case management policies and operations infrastructure and experience in place to provide the one-on-one STRMU assistance to the HOPWA clients in coordination with the City's mandated policies and reporting requirements via its oversight, monitoring and implementation of its small business loans, housing development projects, neighborhood economic revitalization activities and workforce development training.
- WERC also has an inter-agency network (See References, Section J) that engages in partnerships with entities to provide enhanced and complimentary services to clients serviced.

D. Describe your agency's specialty and/or area(s) of expertise.

Workforce and Economic Revitalization for Communities (WERC) offers three programs in the Camden region with an emphasis on services to Camden City. WERC's priority and expertise in providing these programs:

- The Community Development Loan Fund (CDLF) Financial Education and
- Workplace Development and Readiness Training (WORT)

is built on 20 years of experience from the two organizations that merged and now exists as WERC.

WERC's CDLF has provided opportunities for businesses' and organizations to grow. As part of the CDLF, WERC has partnered with the City of Camden to provide upfront costs to over 20 businesses for facade improvements as well as provided funding to over 200 businesses

with loans totaling over $4 million. WERC also funded several City of Camden housing projects through forgivable loans that required residents to live in new or rehabilitated homes for a certain number of years. Through the WORT program, WERC has funded organizations like Respond, Inc., ($800,000) for example to build a New Worker Job Development Center (NWJDC) for automotive and culinary classes. This has enabled Respond's NWJDC to graduate 23 students in its automotive technology program and 64 students in its' culinary arts program to date both programs still in progress. The automotive graduates have obtained employment or have interned with a major automotive companies. All but two of the culinary graduates have attained employment.

WERC's WORT program has also provided basic employability skills and other support programs/services. WERC has assisted over 1,000 residents in the City of Camden and other surrounding areas with job placement in various employment fields. WERC continues to provide employers with employable residents through its employment screening workshops. In addition, WERC has partnered with various financial institutions and the City of Camden to offer financial education to assist residents with homeownership, bank accounts, commercial lending and other banking services.

As a result of the latter, WERC has demonstrated its expertise in all aspects of the housing market from mortgage and rental contracts to housing construction and repairs. WERC has the know-how and ability to interact effectively with landlords, property managers, mortgage companies and banks, realtors and homeowners. WERC's regular interaction with the City's Planning Department, Department of Public Works, Utilities Commission and Housing Services also serves as the basis of its' expertise with housing assistance. WERC has also as part of its administration, legal services that deal with housing and property issues:

WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES

Proposed STRMU Budget

October 1, 2019 to September 30, 2020

	Proposed 2019-2020
REVENUE	
City of Camden	$ 200,000.00
TOTAL REVENUE	**$ 200,000.00**
PERSONNEL	
Salaries	$ 16,000.00
Fringes	$ 4,500.00
TOTAL PERSONNEL	**$ 20,500.00**
PROGRAM EXPENSE	
Rental Assistance Program	$ 163,500.00
TOTAL PROGRAM	**$ 163,500.00**
OPERATING EXPENSES	
Postage	$ 100.00
Travel/Meetings	$ 125.00
Phone/Internet	$ 425.00
Advertising/Marketing	$ 250.00
Supplies	$ 325.00
Equipment/Equipment Maintenance	$ 775.00
Indirect Administrative Costs	$ 14,000.00
TOTALOPERATING EXPENSES	**$ 16,000.00**
TOTAL EXPENSES	**$ 200,000.00**
ANTICIPATED BALANCE AFTER EXPENSES	**$ -**

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES INC
Trade Name:	
Address:	514 COOPER ST CAMDEN, NJ 08102
Certificate Number:	1190565
Effective Date:	October 31, 2005
Date of Issuance:	September 05, 2019

For Office Use Only:

20190905145216336

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-25

RFP NAME: PROGRAM MANAGER FOR THE HOPWA SHORT TERM RENT, MORTGAGE, UTILITIES (STRMU) PROGRAM

RFP DUE: TUESDAY, SEPTEMBER 10, 2019 @ 11:00 A.M

VENDOR
WORKFORCE AND ECONOMIC REVITALIZATION FOR COMMUNITIES CAMDEN,NJ

Results are for information purpose **only**. Proposals are still being reviewed.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RFP#19-25

RFP NAME: PROGRAM MANAGER FOR THE HOPWA SHORT TERM RENT, MORTGAGE, UTILITIES (STRMU) PROGRAM

RFP DUE: TUESDAY, SEPTEMBER 10,2019 @ 11:00 A.M

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
Drop off 9/5/19	Workforce + Revitalization for Communities 514 Cooper Camden NJ	

0003729077-01

CITY OF CAMDEN
REQUEST FOR PROPOSAL

The City of Camden, through its Department of Planning & Development, Division of Housing intends to acquire the service for the following:

RFP#19-25
PROGRAM MANAGER FOR THE HOPWA SHORT TERM RENT, MORTGAGE, UTILITIES (STRMU) PROGRAM

The Purchasing Agent is hereby authorized to receive Proposals on Tuesday, September 10, 2019 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal will be opened and read publicly.

Guidelines for the RFP may be obtained in the Office of the Purchasing Agent, Room 213, City Hall, 520 Market St., Camden, New Jersey during normal working hours.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Lateefah Chandler
Purchasing Agent

August 13, 2019
($43.12)

0003728551-01

R-16

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #10-18-159 WITH BROWN & CONNERY, LLP FOR LABOR & EMPLOYMENT LEGAL SERVICES

WHEREAS, the Council of the City of Camden by Resolution R-22 (MC-6585) adopted October 9, 2018 awarded a contract to Brown & Connery, LLP to provide legal services to the City of Camden for Labor & Employment legal matters; and

WHEREAS, the contract price set forth in Resolution R-22 as aforesaid was One Hundred Thousand Dollars ($100,000.00); and

WHEREAS, it is necessary to amend contract #10-18-159 in the amount of FIFTY THOUSAND DOLLARS ($50,000.00) for continued services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden, under line item(s) "0-01-425-906", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that contract #10-18-159 with Brown & Connery, LLC is hereby amended in the amount not to exceed FIFTY THOUSAND DOLLARS ($50,000.00), making the total amount of the contract an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

City of Camden

Revised

Certification to the Availability of Funds

I certify, as Chief Financial Officer of the City of Camden, that with respect to the award of a contract or expenditure of Funds to:

Brown & Connery, LLP

That funds are available as of the date of this resolution / Certification from one of the following:

- Temporary Budget Appropriations: 0 – 01 – 425-906
  Amount: $ 50,000.00
- Adopted Budget Appropriations:
  Amount:
- Appropriation Reserves:
  Amount:
- Dedicated by Rider:

  Amount:

- Reserve for State & Federal Grants
- General Capital:
  Amount:
- Trust Account:
  Amount:

I do certify as the CMFO for the City of Camden, the anticipated value of the contract over the full life - $ 150,000.00

Description of the goods and/or services to be procured: Legal Assistance in the area of Personnel Law. AMEND #1 to Contract #10-18-159

Patrick J. Keating, CMFO 10/07/2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing 2nd amendment to Contract #10-18-159 with Brown & Connery, LLP for Labor & Employment Legal Services.

BIDDING PROCESS: RFP#: 18-13
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT: (*If applicable*) 0-01---425-906

AMOUNT: *(If applicable)* $50,000

Initial Contract: $ 100,000

1st Amendment: $50,000

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☑ CAF –Certifications of Available of Funds	10/7/19	(If applicable)
Approved by Purchasing Agent:	10/7/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	(Extension #)
Contact Person:	Jason J. Asuncion	7150
Contact Person:	Diana Gonzalez	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00613

SHIP TO
DEPT OF ADMINISTRATION
520 MARKET ST, ROOM 409
P O BOX 95120
CAMDEN, NJ 08101

VENDOR #: BRO81

VENDOR
BROWN & CONNERY LLP
360 HADDON AVENUE
PO BOX 539
WESTMONT, NJ 08108

ORDER DATE: 10/04/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Amendment #1 Contract # 10-18-159 Brown & Connery Labor & Employment Legal Services RFP# 18-13	0-01- -425-906	50,000.0000	50,000.00
			TOTAL	50,000.00

10-8-19

Purchasing Review Committee
OCT - 8 2019
Approved

Approved: 10/8/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 10-4-19

Receiver of Goods — Date 10-4-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Brown & Connery, LLP.
Purpose or Need for service:	Purpose of this action is to approve Amendment #1 for a contract increase of $50,000.00 on Contract #10-18-159. The additional monies will enable the City to pay for services in connection with Labor & Employment Legal Services.
Contract Award Amount	$50,000
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP - #18-13
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date

Business Administrator/Manager Signature Date 10-4-19

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

0-01-425-904 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Pending

Certifying Officer Date

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date

Division of Local Government Services

Number Assigned

R-17

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE REJECTION OF BID #19-17 AWARDING A CONTRACT TO COOPER'S FERRY PARTNERSHIP IN CONNECTION WITH CAMDEN WORKS

WHEREAS, on October 8, 2019 the City of Camden received an RFP #19-17 from Cooper's Ferry Partnership in connection with Coordinating and Overseeing the "Camden Works"; and

WHEREAS, it is recommended that all bids received for RFP #19-17 be rejected due to the City abandoning the project for the performance of the service as described in the specifications per N.J.S.A. 40A:11-13.2; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that all bids received on October 8, 2019 for the Coordinating and Overseeing the "Camden Works" in the City of Camden are hereby rejected for the above stated reason.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

Michelle Banks-Spearman (TJ)
MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing rejection of RFP #19-17 Coordinating and Overseeing "Camden Works"

BRIEF DESCRIPTION OF ACTION: It is recommended that the City reject the proposal received for RFP #19-17 due to the City abandoning the project for the performance of the service as described in the specifications per NJSA 40A:11-13.2(c)

BIDDING PROCESS: RFP #19-17 received 1 proposal on Tuesday, July 23, 2019
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	10/30/19	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	10/25/19	
Approved by Business Administrator:	10.30.19	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	L. Chandler	x7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-17

RFP NAME: COORDINATING AND OVERSEEING "CAMDEN WORKS"

RFP DUE: TUESDAY, JULY 23, 2019 @ 11:00 A.M

VENDOR
COOPER'S FERRY PARTNERSHIP CAMDEN,NJ

Results are for information purpose **only**. Proposals are still being reviewed.
rp

R-18

ER:dh
11-12-19

RESOLUTION AUTHORIZING A CONTRACT TO INDEPENDENT ANIMAL CARE SERVICES LLC, 133 BERLIN ROAD, GIBBSBORO, NJ 08026, FOR ANIMAL CONTROL OFFICER SERVICES FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS"

WHEREAS, there exists a need for animal control services in the City of Camden; and

WHEREAS, on September 19, 2019 the City of Camden received one (1) bid to "Bid #19-19, Animal Control Officer Services for the City of Camden for a period of two (2) years;" and

WHEREAS, Independent Animal Care Services LLC, 133 Berlin Road, Gibbsboro, NJ 08026 was the lowest responsible bid submitted in the amount not to exceed $389,103.00 for a period of two (2) years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "0-01-601-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, INDEPENDENT ANIMAL CARE SERVICES LLC, 133 Berlin Road, Gibbsboro, NJ 08026, is hereby awarded the contract for "Bid #19-19, Animal Control Officer Services for the City of Camden for a Period of Two (2) Years" for an amount not to exceed THREE HUNDRED EIGHTY-NINE THOUSAND ONE HUNDRED THREE DOLLARS ($389,103.00).

BE IT FURTHER RESOLVED, by City Council that the proper officers of the City of Camden are hereby authorized to take any and all necessary actions to execute and effectuate the aforesaid contract according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

Michelle B. Spearman

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

INDEPENDENT ANIMAL CARE SERVICES, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-01- -601-908
AMOUNT: $192,150.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$389,103.00

- Contingent on the availability of funds.

Description of the Goods or Services to be procured:

Award a Contract Bid #19-19 to Independent Animal Care Services, LLC. To provide Animal Control Services in the City of Camden for a period of two (2) years with two one (1) year options.

Doreen P. Chang
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin/Purchasing Bureau for Code Enforcement

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Independent Animal Care Services, LLC, 133 Berlin Road, Gibbsboro, NJ 08026

BRIEF DESCRIPTION: Resolution to award a contract Bid #19-19 to Independent Animal Care Services, LLC, 133 Berlin Road, Gibbsboro, NJ 08026 to provide animal control services in the City of Camden for a period of two (2) years with two one (1) year options.

BIDDING PROCESS*:* Received one (1) bid on September 19, 2019

APPROPRIATION ACCOUNT: 0-01- -601-908

AMOUNT: $192,150.00 Year 1
$196,953.00 Year 2
$389,103.00 Total

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10-3-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	10/3/19	
Approved by Purchasing Agent:	10/3/19	
Approved by Business Administrator:	10-3-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X 7475
Contact Person:		

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	INDEPENDENT ANIMAL CARE SERVICES, LLC
Purpose or Need for service:	PROVIDE ANIMAL CONTROL SERVICES FOR THE CITY OF CAMDEN FOR A PERIOD TWO YEARS WITH TWO ONE (1) YEAR OPTIONS
Contract Award Amount	389,103.00
Term of Contract	24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #19-19
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date_____

Business Administrator/Manager Signature Date 10-3-19

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

0-01- -601-908 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 10/3/19

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

ANIMAL CONTROL OFFICER SERVICES FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS WITH TWO ONE-YEAR OPTIONS
BID #19-19

PROPOSAL SHEET

YEAR 1 BASE BID $ 192,150.00

PRICE IN WORDS One hundred ninety two thousand one hundred fifty dollars

+

YEAR 2 BASE BID $ 196,953.00

PRICE IN WORDS One hundred ninety six thousand nine hundred fifty three dollars

=

TOTAL BID AMOUNT FOR YEAR 1 AND YEAR 2 $ 389,103.00

Total Bid Amount in Words for Year 1 and Year 2:

Three hundred eighty nine thousand one hundred three dollars

OPTIONAL YEAR 3 BASE BID $202,860.00

PRICE IN WORDS Two hundred two thousand eight hundred sixty dollars

+

OPTIONAL YEAR 4 BASE BID $208,950.00

PRICE IN WORDS Two hundred eight thousand nine hundred fifty dollars

=

TOTAL BID AMOUNT FOR OPTIONAL YEARS 3 & 4 $ 411,810.00

VENDOR NAME Four hundred eleven thousand eight hundred ten dollars

INDEPENDENT ANIMAL CARE SERVICES LLC

Robert Chabot
Owner
P.O. Box 1612
Blackwood NJ 08012

Telephone: 856-718-0305
Fax: 856-506-0056
Email: iacsnj@gmail.com
Web: www.iacsnj.com

Evidence of ability to service city for section L of bid:

Independent Animal Care Services LLC is a full service animal control firm that has been contracting with various municipalities in Camden County since 2007 including the City of Camden since 2017. With this experience we will be able to continue to provide the city with an animal management program that is efficient, safe, humane, and cost effective. Since we currently handle the animal control services for the city along with other municipalities that follow the same exact scope of services included in this bid we are very familiar with the type of work load involved and are able to satisfy all aspects set forth in this bid. We are fully staffed and have multiple officers available to handle calls 24 hours a day, 7 days a week. We currently handle all aspects of municipal animal control service and are the only company in Camden County to have officers certified in chemical immobilization. This allows us to handle any type of animal and situation. Our primary office is located in Gibbsboro, 15 miles from Camden City Hall. All service calls are handled by New Jersey state certified animal control officers/animal cruelty investigators in a professional and timely manor. We dedicate officers specifically to the city for patrol during normal business hours. Calls during this time will be responded to from within the city therefore handled within the time limits set forth in this bid. There is also 2 additional back up officers should extra assistance in the city be needed. There would also be officers available to handle emergencies from residents and the police department during non business hours and on holidays. All of our officers live within close proximity to the city for a fast response. We will continue to supply the city with a phone number for use during normal business hours and a cell phone number for the police department to use after normal business hours. We also have a website that residents can access that will guide them through any questions that they may have. Resident can do everything from finding information on what to do if they lost or found a pet, file a complaint, report animal cruelty, find answers to questions regarding nuisance wildlife, and animal sheltering services. This is a great resource enjoyed by residents in the municipalities we service.

Since 2017 we have strived to provide the City of Camden with the highest level of animal services focusing on humane education and outreach. Along with our daily animal control duties we have been successful in providing city residents with hundreds of pounds of free pet food and supplies, and options for low cost medical services for their pets. I am confident that Independent Animal Care Service LLC will continue to provide the City and its residents with this same outstanding level of service and I look forward to working with Camden City in the future.

Sincerely,

Robert Chabot
Owner
Independent Animal Care Services LLC
856-718-0305 X710
Rchabot@iacsnj.com

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID:#19-19

BID NAME: **ANIMAL CONTROL OFFICER SERVICES FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS**

BID OPENED **THURSDAY, SEPTEMBER 19, 2019 AT 11:00AM**

VENDOR	AMOUNT
INDEPENDENT ANIMAL CARE SERVICES LLC	**$192,150.00 – Year 1** **$196,953.00 – Year 2** **$389,103.00 – Total**

Bid results are for information purpose **only**.

Rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: **#19-19**

BID NAME: **ANIMAL CONTROL OFFICER SERVICES FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS WITH TWO ONE-YEAR OPTIONS**

PRE-BID MTG:

BID DUE: **THURSDAY, SEPTEMBER 19, 2019 @ 11:00 AM**

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
8/29/19	Independent Animal Care Services LLC. PO Box 1612 Blackwood NJ 08012 Robert Chabot	856-718-0305 856-504-0056

CITY OF CAMDEN
ADVERTISEMENT OF BID

BY VIRTUE of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive Bids on Thursday, September 19, 2019 at 11:00 A.M. in City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey at which time and place Bids will be opened and read for the following:

BID #19-19
ANIMAL CONTROL OFFICER SERVICES FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS WITH TWO ONE-YEAR OPTIONS

Specifications for the proposed work may be obtained at the Office of the Purchasing Agent, Room 213, City Hall, Sixth and Market Streets, Camden, New Jersey.

Proposals must be made on the standard Proposal Form, in the manner designated therein and required by the Specifications. Each Proposal must be enclosed in a sealed envelope bearing the name and address of the bidder and contract description on the outside, and addressed to: Purchasing Agent, City of Camden, City Hall, Room 105, Sixth and Market Streets, Camden, New Jersey.

The right to reject any and all bids or to accept the bid or any item of any kind deemed most advantageous to the City of Camden and to award contracts accordingly is expressly reserved to the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Sealed bids intended for the Purchasing Agent **prior** to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

LATEEFAH CHANDLER
Purchasing Agent
Date: August 27, 2019
September 3, 2019
$47.40)

0003766619-01

Certification 56636

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-OCT-2016 to 15-OCT-2023

INDEPENDENDENT ANIMAL CARE SERVICES, INC.
138 YALE ROAD
AUDUBON' NJ 08106

FORD M. SCUDDER
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:
INDEPENDENT ANIMAL CARE SERVICES LLC

TRADE NAME:

ADDRESS:
138 YALE RD
AUDUBON NJ 08106

SEQUENCE NUMBER:
2073325

EFFECTIVE DATE:
09/16/16

ISSUANCE DATE:
09/16/16

Director
New Jersey Division of Revenue

R-19

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A CONTRACT TO SECURITY AGENCY, LLC 153 WALNUT STREET, NEWARK, NJ 07105 FOR SECURITY GUARD SERVICES UNDER BID #19-20

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on October 17, 2019 in the Council Chambers, City Hall, Camden, New Jersey to provide, security guard services for the City of Camden for one (1) year with a 2nd year option on an as needed basis; and

WHEREAS, one (1) bid and proposal was received on October 17, 2019; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to SECURITY AGENCY, LLC, to provide, security guard services for the City of Camden for one (1) year with a 2nd year option on an as needed basis, in the amount of EIGHTY THOUSAND EIGHT HUNDRED TWENTY DOLLARS ($80,820.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget line of the City of Camden under line item "0-01-800-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to SECURITY AGENCY, LLC, for an amount not to exceed EIGHTY THOUSAND EIGHT HUNDRED TWENTY DOLLARS ($80,820.00), for one (1) year with a second year option according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

EXECUTIVE SECURITY AGENCY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-01-800-908
AMOUNT: $80,820.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT 30 A 9: 34

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$80,820.00

- Contingent on the availability of funds

Description of the Goods or Services to be procured:

Award Contract (Bid #19-20) to Executive Security Agency, to provide on an as needed basis, security guard services for the City of Camden Department of Human Services for one (1) year with a 2nd year option.

Doreen P. Chang
Treasurer

DATE: October 29, 2019

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for Department of Human Services

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract for Bid #19-20 to Executive Security Agency, LLC, 153 Walnut Street, Newark, NJ 07105.

BRIEF DESCRIPTION: Resolution to award a contract to provide unarmed Security Guard Services, on an as needed basis, as a visible deterrent for the City of Camden Department of Human Services for one (1) year with a 2nd year option. The contractor shall provide all management, supervision, labor, materials and equipment necessary to accomplish all security services as described herein at $22.50/hour.

BIDDING PROCESS: Bid #19-20 open on October 17, 2019 – one (1) proposal received

APPROPRIATION ACCOUNT(S): 0-01- -800-908

AMOUNT: $80,820.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/28/19	Carmen D Rodriguez
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	10/30/19	
Approved by Purchasing Agent:	10/30/19	
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	(Extension #)
Prepared By:	L. CHANDLER	X7475
Contact Person:		

RECEIVED
OCT 29 2019
City of Camden
Bureau of Treasury

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	EXECUTIVE SECURITY AGENCY, LLC
Purpose or Need for service:	TO PROVIDE UNARMED SECURITY GUARD SERVICES FOR CITY OF CAMDEN COMMUNITY CENTERS AND/OR POOL AREAS ON AN AS NEEDED BASIS
Contract Award Amount	$80,820.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #19-20
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
0-01- -800-908 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Bid #19-20 KC Date 10/30/19
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

Date
Director or Designee,
Division of Local Government Services

Number Assigned

SECTION D: ACCURACY OF ESTIMATED QUANTITIES

The City believes that the below estimated hours are a reasonably accurate estimate; however, the actual quantity may be more or less than the estimate, and shall not be the basis for any change in the contract per unit price.

Category	Rate Per Hour	Unit Price	Multiplier Hours (More or Less)	Total Cost
A. Security Guard	Regular Hour	$ 22 50/hr	X 3,592 hours =	$ 80,820.00
B. Security Guard	Overtime*	$ N/A	X 150 hours =	$

GRAND TOTAL $ _____
(A + B)

IN WORDS _____

* THE BIDDER INSERTS THE HOURLY RATES OF OVERTIME/HOLIDAY RATE THAT WILL BE CHARGED TO THE CITY OF CAMDEN (RATES FOR OVERTIME SHALL NOT EXCEED 1 ½ TIMES THE HOURLY RATE(S)).

THE CITY OF CAMDEN WILL DETERMINE WHEN THE HOURLY RATES OF OVERTIME WILL APPLY. VENDOR SHOULD HAVE ENOUGH STAFF TO ENSURE NO SECURITY GUARD WILL WORK MORE THAN 40 HOURS IN A ONE WEEK PERIOD. OVERTIME WILL NOT BE PAID UNLESS AUTHORIZED IN ADVANCE BY THE CITY OF CAMDEN.

THESE HOURLY RATES WILL BE USED FOR ADMINISTRATIVE PURPOSES AFTER CONTRACT AWARD (I.E. TO COMPUTE OVERTIME, IF AUTHORIZED)

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	EXECUTIVE SECURITY AGENCY LLC
Trade Name:	
Address:	153 WALNUT STREET NEWARK, NJ 07105
Certificate Number:	2128182
Effective Date:	April 13, 2017
Date of Issuance:	October 29, 2019

For Office Use Only:

20191029143920149

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID #19-20

BID NAME: SECURITY GUARD SERVICES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH A 2ND YEAR OPTION

BID DUE: THURSDAY, OCTOBER 17, 2019 @ 11:00 A.M

VENDOR	AMOUNT
EXECUTIVE SECURITY AGENCY,LLC NEWARK,NJ	$80,820.00

Bid results are for information purposes **only**.

rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: #19-20

BID NAME: SECURITY GUARD SERVICES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH A 2ND YEAR OPTION

PRE-BID MTG:

BID DUE: THURSDAY OCTOBER 17, 2019 @ 11:00 AM

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
9/26/19	Executive Security Agency 153 Walnut St Newark, NJ 07105	973-242-4007 973-242-0123
9/27/19	Prime Vendor 4622 Cedar Ave Bldg 5, Ste #123 Wilmington, NC 28403-6916	800-746-9554 800-746-8307
9/30/19	Eyewatch Protection, LLC 104 Bala Ave. Bala Cynwyd PA. 19004	610-664-3418 610-664-3411
9/30/19	Costa Security Services LLC 1500 S. Columbus Blvd. Suite 6 Philadelphia, PA 19147	888 416 6661 Office 215 599.4535 Fax
SPD 10/1/19	Tri-County Security, NJ 1142 E Chestnut Ave Ste A Vineland NJ 08360	856-691-5355 856-691-3867

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, October 17, 2019 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #19-20
SECURITY GUARD SERVICES FOR THE CITY OF CAMDEN
FOR ONE (1) YEAR WITH A 2ND YEAR OPTION

SPECIFICATIONS may be obtained at the Office of the Purchasing Agent, Room 213, City Hall, 520 Market Street, Camden, New Jersey.

The City may reject all bids pursuant to N.J.S.A. 4a:11-13.2 and to award contracts to the lowest responsive and responsible bidder accordingly is expressly reserved to the authority of the City Council of the City of Camden within and in accordance with applicable law N.J.S.A. 4a:11-4.

Note: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to 856-541-9668.

Lateefah Chandler
Purchasing Agent
($37.84)

0003809165-01

MBS:dh
11-12-19

R-20

RESOLUTION AUTHORIZING THE CITY OF CAMDEN UNDER THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY TO PURCHASE OF ONE (1) 2020 DODGE DURANGO CITADEL AWD (WDEP75) UNDER ESCNJ CO-OP #65MCESCCPS (17/18-21) FROM BEYER OF MORRISTOWN

WHEREAS, pursuant to Resolution R-29 (MC:2199) adopted June 10, 2014, the City of Camden is a participating member of The Educational Services Commission of New Jersey formerly known as Middlesex Regional Education Commission; and

WHEREAS, The Educational Services Commission of New Jersey (#65MCESCCPS), as Lead Agency has offered voluntary participation in their Cooperative Pricing System for the purchase of goods and services to the City of Camden; and

WHEREAS, each participating municipality in the Cooperative Pricing System is authorized to enter into contract directly with said vendors pursuant to the terms and conditions of this bid by its governing body in accordance with the applicable laws; and

WHEREAS, the City of Camden Department of Public Works wishes to purchase one (1) 2020 Dodge Durango Citadel AWD from BEYER OF MORRISTOWN, in the amount of FIFTY-ONE THOUSAND TWO HUNDRED FIFTY-TWO DOLLARS AND SIX CENTS ($51,252.06); and

WHEREAS, the availability of cooperative pricing best serves the needs of the City of Camden and the Purchasing Department recommends utilization of this contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the capital ordinance budget of the City of Camden under line items "C-15-701-999" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded under The Educational Services Commission of New Jersey to purchase one (1) 2020 Dodge Durango Citadel AWD from BEYER OF MORRISTOWN for an alternate working vehicle for DPW Supervisory staff to use for meetings/training and site visits and to replace ageing Fleet Management Supervisor vehicle, in the amount of FIFTY-ONE THOUSAND TWO HUNDRED FIFTY-TWO DOLLARS AND SIX CENTS ($51,252.06), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: No0vember 12, 2019

The above has been reviewed
and approved as to form:

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS,
President City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

BEYER OF MORRISTOWN

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE: C-15- -701-999
AMOUNT: $51,252.06
TRUST ACCOUNT:
AMOUNT:

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT 29 A 8: 01

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$51,252.06

Description of the Goods or Services to be procured:

An Agreement between the City of Camden and Beyer of Morristown, to purchase one (1) 2020 Dodge Durango Citadel AWD (WDEP75) under ESCNJ Co-op #65MCESCCPS (17/18-21)

Doreen Chang

DOREEN P. CHANG
TREASURER

DATE: October 25, 2019

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for Department of Public Works/Fleet Management

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the purchase of one (1) 2020 Dodge Durango Citadel AWD (WDEP75) under ESCNJ Co-op #65MCESCCPS (17/18-21)

BRIEF DESCRIPTION: Under the ESCNJ #65MCESCCPS (17/18-21) the City of Camden will purchase one (1) 2020 Dodge Durango Citadel AWD from Beyer of Morristown, 200 Ridgedale Avenue, Morristown, NJ 07960 for administrative security for Mayor's City operations.

BIDDING PROCESS: Under N.J.A.C 5:34-7.1, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State Division of Purchase and Property. Pricing available under the approved NJ State co-operative - Educational Services Commission of NJ (ESCNJ) #65MCESCCPS

APPROPRIATION ACCOUNT(S): C-15- -701-999

AMOUNT: $51,252.06

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	10/23/19	
Approved by Purchasing Agent:	10/29/19	
Approved by Business Administrator:	10.30.19	
Received by City Attorney:	10/31/19	

	(*Name*) *Please Print*	(*Extension #*)
Prepared By:	L. CHANDLER	X7475
Contact Person:	K. Walker	x

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

RECEIVED
OCT 25 2019
City of Camden
Bureau of Treasury

******Please attach all supporting documents*****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	BEYER OF MORRISTOWN
Purpose or Need for service:	1. ONE (1) NEW 2020 DODGE DURANGO (CITADEL) AWD (WDEP75) FOR MAYOR'S SECURITY DETAIL 2. WILL REPLACE 2008 DODGE DURANGO, BLUE 160,000 MILES 3. 2008 DODGE REASSIGNED TO CRA TO REPLACE 2004 CHEVY IMPALA, 83,000 MI & NOT IN GOOD SHAPE
Contract Award Amount	$51,252.06
Term of Contract	~30-90 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J APPRVOED CO-OP ESCNJ 17/18-21
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Date 10-30-17

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
C-15- -701-999 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date 10/29/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

ADD ON #3

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00580

SHIP TO	FLEET MANAGEMENT 101 NEWTON AVE 2ND FL CAMDEN, NJ 08103
VENDOR	VENDOR #: BEY07 BEYER OF MORRISTOWN 200 RIDGEDALE AVENUE MORRISTOWN, NJ 07962

ORDER DATE: 09/30/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ACQUISITION OF ONE (1) NEW 2020 DODGE DURANGO (CITADEL) AWD NEEDED FOR ADMINISTRATIVE SECURITY FOR CITY OPERTIONS Mayor's QUOTATION ATTACHED ESC CO OP: #65MCESCCPS - ESCNJ 17/18-21 TOTAL COST NTE $ 51,252.06 MUNICIPAL REP: CHERYL PINE 609-705-7467	~~0-01- -709-999~~ C-15-701-999	0.0000	0.00
			TOTAL	0.00
			$	51,252.06

Purchasing Review Committee
OCT 01 2019
Approved

10-1-19

CMD

Approved: 10/1/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

9-30-19
Department Head — Date

Cheryl Pine 9/30
Receiver of Goods — Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

CHRYSLER DODGE Jeep RAM Quote

BEYER OF MORRISTOWN

200 Ridgedale Ave.
Morristown, NJ 07960

To:	From: Coert Seely
CAMDEN ~~COUNTY~~ City	Phone/Fax: (973) 463-3065 / (973) 884-2650
	Vehicle Pick Up Location **Beyer Fleet** **31 Williams Parkway** **East Hanover, NJ 07936**

2020 Dodge Durango (WDEP75) Citadel AWD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

Mechanical
Engine: 3.6L V6 24V VVT UPG I w/ESS (STD)
Transmission: 8-Speed Automatic (850RE) (STD)
3.45 Rear Axle Ratio (STD)
GVWR: 6,500 lbs (STD)
50 State Emissions
Transmission w/Driver Selectable Mode and Sequential Shift Control w/Steering Wheel Controls
Full-Time All-Wheel Drive
Engine Oil Cooler
180 Amp Alternator
650CCA Maintenance-Free Battery w/Run Down Protection
Towing Equipment -inc: Trailer Sway Control
1390lbs. Maximum Payload
Front And Rear Anti-Roll Bars
Gas-Pressurized Shock Absorbers
Electric Power-Assist Steering

24.6 Gal. Fuel Tank
Dual Stainless Steel Exhaust w/Chrome Tailpipe Finisher
Permanent Locking Hubs
Short And Long Arm Front Suspension w/Coil Springs
Multi-Link Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control

Exterior
Wheels: 20" x 8.0" Platinum Chrome Aluminum
Tires: 265/50R20 BSW AS LRR
Steel Spare Wheel
Compact Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Express Open/Close Sliding And Tilting Glass 1st Row Sunroof w/Sunshade

Entertainment
SiriusXM Satellite Radio
Uconnect w/Bluetooth Wireless Phone Connectivity
2 LCD Monitors In The Front
Siriusxm Traffic Real-Time Traffic Display

Interior
Front Seats w/Power 4-Way Driver Lumbar
12-Way Power Driver Seat -inc: Power Recline, Height Adjustment, Fore/Aft Movement, Cushion Tilt and Power 4-Way Lumbar Support

Exterior cont.
Body-Colored Front Bumper w/Chrome Rub Strip/Fascia Accent
Body-Colored Rear Step Bumper w/Chrome Rub Strip/Fascia Accent
Black Side Windows Trim
Chrome Bodyside Insert and Body-Colored Wheel Well Trim
Chrome Door Handles
Chrome Power Heated Side Mirrors w/Driver Auto Dimming, Manual Folding and Turn Signal Indicator
Fixed Rear Window w/Fixed Interval Wiper and Defroster
Deep Tinted Glass
Speed Sensitive Rain Detecting Variable Intermittent Wipers
Galvanized Steel/Aluminum Panels
Lip Spoiler
Front License Plate Bracket
Chrome Grille
Power Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Fully Automatic Projector Beam High Intensity Low Beam Daytime Running Auto High-Beam Headlamps w/Dealy Off
Front Fog Lamps
Perimeter/Approach Lights
LED Brakelights
Laminated Glass

Entertainment
Radio w/Seek-Scan, Clock, Aux Audio Input Jack, Steering Wheel Controls, Voice Activation and Radio Data System
Radio: Uconnect 4C Nav w/8.4" Display
9 Alpine Speakers
506w Regular Amplifier
Automatic Equalizer
Streaming Audio
Fixed Antenna

Interior cont.
Full Carpet Floor Covering -inc: Carpet Front And Rear Floor Mats
Carpet Floor Trim
Trunk/Hatch Auto-Latch
Cargo Area Concealed Storage
Integrated Roof Rail Crossbars
Cargo Space Lights

Memory Settings -inc: Driver Seat, Door Mirrors and Audio

12-Way Power Passenger Seat -inc: Power Recline, Height Adjustment, Fore/Aft Movement, Cushion Tilt and Power 4-Way Lumbar Support
Bucket Folding Bucket Front Facing Heated Manual Reclining Fold Forward Seatback Rear Seat
Front Center Armrest w/Storage and Rear Seat Mounted Armrest
Power Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Oil Temperature,

Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Power Rear Windows and Fixed 3rd Row Windows

4G LTE Wi-Fi Hot Spot Mobile Hotspot Internet Access
Fixed 50-50 Split-Bench 3rd Row Seat Front, Manual Fold Into Floor, 2 Power and Adjustable Head Restraints

Heated Leather/Metal-Look Steering Wheel

Illuminated Front Cupholder
Rear Cupholder

3 12V DC Power Outlets
Compass
Proximity Key For Doors And Push Button Start
Valet Function
Power Fuel Flap Locking Type
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button
Remote Releases -Inc: Power Cargo Access and Power Fuel
Garage Door Transmitter
Cruise Control w/Steering Wheel Controls
Dual Zone Front Automatic Air Conditioning
Rear HVAC w/Separate Controls
HVAC -inc: Auxiliary Rear Heater, Headliner/Pillar Ducts and Console Ducts
Illuminated Locking Glove Box
Driver Foot Rest
Full Cloth Headliner
Leather Door Trim Insert
Urethane Gear Shift Knob
Interior Trim -inc: Simulated Wood Instrument Panel Insert, Simulated Wood Door Panel Insert and Metal-Look Interior Accents
Leather Trimmed Bucket Seats
Day-Night Auto-Dimming Rearview Mirror

Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination
Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage, Rear Console w/Storage, 3 12V DC Power Outlets and 1 AC Power Outlet

Front And Rear Map Lights
Fade-To-Off Interior Lighting

FOB Controls -inc: Trunk/Hatch/Tailgate, Windows and Remote Engine Start

UConnect Access Tracker System
Smart Device Integration
Instrument Panel Bin, Driver / Passenger And Rear Door Bins

Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down

Delayed Accessory Power
Power Door Locks w/Autolock Feature

Systems Monitor

Redundant Digital Speedometer

Trip Computer

Outside Temp Gauge
Digital/Analog Display

Driver And Passenger Heated-Cushion, Driver And Passenger Heated-Seatback
Restraints
2 Seatback Storage Pockets
Perimeter Alarm
Sentry Key Engine Immobilizer

3 12V DC Power Outlets and 1 AC Power Outlet
Air Filtration
Safety-Mechanical
Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Safety-Exterior
Side Impact Beams
Safety-Interior
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Roadside Assistance/9-1-1 Call Emergency Sos
ParkSense with Stop Front And Rear Parking Sensors
Tire Specific Low Tire Pressure Warning

Dual Stage Driver And Passenger Front Airbags
Curtain 1st, 2nd And 3rd Row Airbags
Airbag Occupancy Sensor

Driver Knee Airbag

Rear Child Safety Locks
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners
ParkView Back-Up Camera

CHRYSLER DODGE Jeep RAM Quote

BEYER OF MORRISTOWN

200 Ridgedale Ave.
Morristown, NJ 07960

2020 Dodge Durango (WDEP75) Citadel AWD
Educational Services Commission of NJ
ESC Co-Op #65MCESCCPS - ESCNJ 17/18-21

MSRP	**$**	**45,595.00**
Destination	**$**	**1,495.00**
ESCNJ % off		**21.1%**
ESCNJ Total	**$**	**37,154.01**

Factory Options

	Item		Price
PXJ	Exterior Color: DB Black Clearcoat		
EZH	Engine: 5.7L V8 HEMI MDS VVT inc: 3.09 Rear Axle Ratio, 230MM Rear Axle, 110mph Maximum Speed Calibration, 700 Amp Maintenance Free Battery, Heavy Duty Engine Cooling, 2 Speed on Demand Trasfer Case, GVWR 7,100 lbs	$	3,995.00
AVS	Trailer Tow & Skid Plate Group -Inc: Rear Load Leveling Suspension, Trailer Brake Control, Full Size Spare Tire Underbody Skid Plate, 7 & 4 Pin Wiring Harness, Class IV Receiver Hitch, Steel Spare Wheel, Heavy Duty Engine Cooling, Transfer Case Skid Plate Shield, Fuel Tank Skid Plate Shield,	$	1,495.00
	Remote Start		STD
	Carpet Front and Rear Floor Mats		STD

Options	$	5,490.00
ESCNJ % off		5.00%
Factory Option Total	**$**	**5,215.50**
Delivery	**$**	**250.00**

Contract Options

Item		Price	Percentage Off		ESCNJ Price
Whelen Inneredge (1/2-R) (1/2-B) w/LED TDs	$	1,136.00	45.00%	$	624.80
/helen HHS2200 Hand Held Siren/Light Controlle	$	599.00	45.00%	$	329.45
& Whelen 100watt Speaker & Bracket	$	369.00	45.00%	$	202.95
Whelen SS Headlight Flasher	$	129.00	45.00%	$	70.95
(2) Whelen ION LEDs (R/B Split)	$	280.00	45.00%	$	154.00
(4) Whelen Vertex Mounted in Tail Lights	$	472.00	45.00%	$	259.60
(R/B-Brake Light, White-Reverse Lights)				$	-
(2) Whelen ION LEDs Mounte din Grill (R/B Split)	$	280.00	45.00%	$	154.00
(2) Whelen Spitfire ION LEDs Mounted in	$	368.00	45.00%	$	202.40
Rear Window (R/B Split)				$	-
(2) Whelen ION LEDs Mounted in Side Cargo Windows (R/B Split)	$	368.00	45.00%	$	202.40
LABOR				$	2,582.00

Contract Option Total	**$**	**4,782.55**

Non-Contract Options

Item			Price
Vehicle Undercoating		$	495.00
Back Up Alarm		$	250.00
Continental Extended Warranty 6 year/85K miles $0 Deductible		$	2,106.00
AFS Beyer Fleet Wiring Harness & AFS PF8M Power Distribution Panel w/Master Cut-Off		$	999.00
	Non-Contract Option Total	**$**	**3,850.00**
	Total	**$**	**51,252.06**

Date: 9/23/2019

2020 DURANGO
CITADEL AWD

STEP #1 SELECT - MODEL CODE

		$FWP	$MSRP	
CITADEL AWD			45,595	WDEP75
	DESTINATION CHARGE	1,495 1,545 IN HI		

STEP #2 SELECT - QUICK ORDER PACKAGE CODE

POWERTRAIN AVAILABILITY

ENGINE	$FWP	$MSRP	TRANSMISSION	$FWP	$MSRP	22J	22P
5.7L V8 HEMI MDS VVT ENGINE (EZH)		3,995	8-SPD AUTO 8HP70 TRANS (BUY) (DFD)		N/C		
3.6L V6 24V VVT ENGINE UPG I W/ESS (ERC)		N/C	8-SPD AUTO 850RE TRANS (MAKE) (DFT)		N/C	2BJ	

PACKAGE CONTENT

20X8.0 SATIN CARBON WHEELS - DESIGN (WHD)		X
ANODIZED PLATINUM APPEARANCE PACKAGE (AA8)		X
BLACK HEADLAMP BEZELS (MFA)		X
BLACK ROOF RAILS (MWE)		X
CARGO COMPARTMENT COVER (CSC)		X
INTEGRATED ROOF RAIL CROSSBARS (MXQ)		X
LEATHER TRIMMED BUCKET SEATS (*ML)		X
PLATINUM BADGING (MJC)		X
PLATINUM CHROME EXT DOOR HANDLES (MNU)		X
PLATINUM FOG LAMP BEZELS (LTH)		X
PLATINUM FRONT FASCIAS (MCV)		X
PLATINUM INTERIOR ACCENTS (XSC)		X
PLATINUM MIRROR CAPS (LE2)		X
PLATINUM PREM GRILLE W/BLACK TEXTURE (MAF)		X
PLATINUM REAR LOWER FASCIA (ML7)		X
PREMIUM WRAPPED I/P BEZEL (JEK)		X
SILL WITH PLATINUM ACCENT (MRH)		X
SUEDE HEADLINER (CHG)		X
VENTILATED FRONT SEATS (CAJ)		X

PACKAGE VALUE PRICE	$FWP		
PACKAGE DISCOUNT	$FWP		
NET PACKAGE VALUE PRICE	$FWP		
PACKAGE VALUE PRICE	$MSRP	0	3,275
PACKAGE DISCOUNT	$MSRP	0	0
NET PACKAGE VALUE PRICE	$MSRP	0	3,275

PRICE INCLUDES - BASE PRICE, ENGINE/TRANSMISSION AND QUICK ORDER PACKAGE (ALSO INCLUDES PACKAGE DISCOUNT WHERE APPLICABLE - ADD DESTINATION CHARGE)

FACTORY WHOLESALE PRICE $	22-		
	2B-		
MANUFACTURER SUGGESTED RETAIL PRICE $	22-	49,590	52,865
	2B-	45,595	

E - EXTRA COST N/C - NO CHARGE N/A - NOT AVAILABLE P - PACKAGED

R-21

MBS:dh
11-12-19

RESOLUTION APPROVING THE RELEASE OF PERFORMANCE GUARANTY IN THE AMOUNT OF $458,100.00 FOR BRANCH VILLAGE I, LLC, FOR THE BRANCH VILLAGE PROJECT (NINTH STREET AND CARL MILLER BOULEVARD, BLOCK 551, LOT 1)

WHEREAS, a request has been received by the City of Camden ("City") from Branch Village I, LLC the developer for the project known as Branch Village (Ninth Street and Carl Miller Blvd., Block 551 Lot 1) seeking the respective release of the amount required to be posted under the Performance Guaranty in the amount of $458,100.00; and

WHEREAS, the project at Branch Village (Ninth Street and Carl Miller Blvd., Block 551 Lot 1) is completed and has requested the City of Camden to release Branch Village I, LLC guarantees under said Performance and Maintenance Guaranties; and

WHEREAS, the City Planning Board's Engineer, Remington & Vernick Engineers (R&V"), has reviewed the developer's request. As detailed in its September 23, 2019 letter to the City, after R&V's inspection of the Project it recommends: (1) the release of $458,100.00 of the original amount required to be posted by Branch Village I, LLC under its Performance Guaranty, contingent upon the payment of all outstanding R&V vouchers; and (2) the activation of the Maintenance Guarantee in the amount of $57,262.50, representing 15% of the construction cost amount to be held for a period of two (2) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, for all the reasons set forth above, the authorized City of Camden officials are hereby authorized and directed to release **Four Hundred Fifty-Eight Thousand One Hundred Dollars ($458,100.00)** of the original amount required to be posted by Branch Village I, LLC under its Performance Guaranty; and the activation of the Maintenance Guarantee in the amount of $57,262.50, representing 15% of the construction cost amount to be held for a period of two (2) years.

BE IT FURTHER RESOLVED that the above release of Performance Guaranty is contingent upon the payment of all outstanding Remington & Vernick Engineers vouchers, as provided under said Performance Guaranty.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving a release of a performance guarantee bond for Branch Village, LLC, Ninth St. and Carl Miller Blvd, Block: 551, Lot 1 in the amount of $458,100.00 for the Branch Village Project.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve a release of a performance guarantee for the Branch Village Project due to its completion on the condition of the receipt of the maintenance bond in the amount of $57,262.50 and payment of all outstanding bills for Remington and Vernick and the Planning Board Attorney.

BIDDING PROCESS:N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT:

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	9/30/19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-9-19	
Received by City Attorney:	10/18/19	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	(Extension #)
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

REMINGTON & VERNICK ENGINEERS

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

September 23, 2019

RECEIVED
SEP 30 2019
By

Dr. Edward Williams, PP, AICP
Department of Planning & Development
City of Camden
Room 420, City Hall
Camden, NJ 08101

Re: City of Camden
Branch Village I, LLC
Ninth St. and Carl Miller Blvd.
Block 551, Lot 1
Performance Guarantee Surety #019-051-726
Performance Guarantee Release
Our File #04-08-I-779

Dear Dr. Williams:

At the request of the applicant, our office has conducted an inspection to the above-referenced project. Based upon our investigation, we recommend a release of the Performance Guarantee established in the amount of **$458,100.00**. Also, we recommend the activation of the Maintenance Guarantee in the amount of **$57,262.50**, representing 15% of the Construction Cost amount to be held for a period of two (2) years.

The release of the Performance Guarantee is contingent upon the payment of all-outstanding Remington & Vernick Engineers' Vouchers. If you should have any questions, please contact Steven D. Fini, Regional Field Supervisor, at 856-795-9595.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

Lenny Cinaglia, MBA, CEFM
Associate, Department Head Municipal CM/CI

Timothy Staszewski, P.E. for
Dena Moore Johnson, P.E., C.M.E.

LC:TS:sdf
cc: Orion Joyner, PE, CME, Senior Municipal Engineer
Angela Miller, Planning Board Secretary
Luis Pastoriza, M.S.M, R.M.C., C.M.R
Branch Village Senior I, LLC, 3 E. Stow Rd., Suite 100, P.O. Box 994, Marlton, NJ 08053

T:\Product\CAMDCITY\I779- Branch Village I, LLC-Insp\Perf.Guarantee Release-9-23-19.doc

R-22

ER:dh
11-12-19

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC. (PBCIP) IN THE AMOUNT OF $200,000.00

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposal, Parkside Business & Community In Partnership, Inc. (PBCIP), 1487 Kenwood Avenue, Camden, NJ 08103 for the purpose to provide support for the construction cost associated with 1410, 1412, 1414 & 1416 Haddon Avenue Project; and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and Parkside Business & Community In Partnership, Inc. (PBCIP), for an amount not to exceed TWO HUNDRED THOUSAND DOLLARS ($200,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-M19-021" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and Parkside Business & Community In Partnership, Inc. (PBCIP), for an amount not to exceed TWO HUNDRED THOUSAND DOLLARS ($200,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-HM-M19-021
AMOUNT: $200,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$200,000.00

Description of the Goods or Services to be procured:
Shared services agreement between the City of Camden and Parkside Business & Community In Partnership, Inc., has been awarded funding through the HUD approved 2019-2020 Home Entitlement Grant Program for the construction cost associated with Parkside Place One and two project.

DOREEN P. CHANG
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: September 18, 2019

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: Awarding a subrecipient agreement between the **City of Camden and Parkside Business & Community In Partnership, Inc.** for the Parkside Place One and Two Project.

BRIEF DESCRIPTION: Parkside Business & Community In Partnership, Inc. has been awarded funding through the City's HUD approved 2019-2020 HOME Entitlement Grant Program. This award will support construction cost only for 1410. 1412, 1414 & 1416 Haddon Ave.

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HM-M19-021

AMOUNT: *(If applicable)* $200,000.00

	Date	Signature
Approved by Relevant Director:	10/3/19	
Approved by Grants Management:	10/3/19	**(If applicable)**
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/3/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET IDIS ACTIVITY #: 3909
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00511

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: PAR09 PARKSIDE BUS. & COMM & PRTNERSHP 1487 KENWOOD AVE CAMDEN, NJ 08104

ORDER DATE: 09/18/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP, INC. HAS BEEN AWARDED FUNDING THROUGH THE CAMDEN CITY HUD APPROVED 2019-2020 HOME ENTITLEMENT GRANT PROGRAM. THIS AWARD IS FOR THE PURPOSE OF SUPPORTING CONSTRUCTION COST ASSOCIATED WITH PARKSIDE PLACE ONE AND TWO PROJECT. AMOUNT: $200,000.00	G-HM- -M19-021	200,000.0000	200,000.00
			TOTAL	200,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT -4 A 10:16

10/3/19

Approved:

Department Head — Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date 9-18-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	EUS
Name of Vendor	Parkside Business and Community In Partnership
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of supporting construction cost for 1410, 1412, 1414 and 1416 Haddon Avenue. This project is new construction and the units will be rental properties.
Contract Award Amount	$200,000.00
Term of Contract	7/1/19 – 6/30/21
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application and letter of award.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 10 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

Jason J. Asenman Date 10-4-19
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

G-HM-819-021 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NON-PROFIT Date 10/4/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Parkside Business in Community Partnership
2019-2020 HOME

Schedule A

Title of Contract Award: Parkside Place One and Two Project

City Information

Department:	Grants Management
Address:	520 Market Street - Rom 316 Camden, New Jersey 08101
Contact Person:	Kelly Mobley
Telephone Number:	(856) 757-7389
E-mail address:	kemobley@ci.camden.nj.us
City Monitor:	Barbara Bellemy Johnson
Telephone Number:	(856) 757-7689
E-mail address:	bajohnson@ci.camden.nj.us

Recipient Information

Agency Name:	Parkside Business in Community Partnership
Address:	1487 Kenwood Avenue Camden, New Jersey 08103
Contact Person:	Bridget Phifer, Executive Director
Telephone Number:	(856) 964-0440
Fax Number:	
E-mail Address	bphifer@pbicp.org

Funding Amount & Source of Funds

Appropriation Code #:		G-HM-M18-021
Awarded Source:		HOME
Funding Amount:	**$**	**200,000.00**
Total Other Source	$	12,472,100.00
Total Project Amount	**$**	**12,672,100.00**

Start Date:	7/1/2019
Completion Date:	6/30/2021
Contract Liquidation of Obligation Must be Made By:	7/31/2021

Project Description: Funding willl be utilized for hard cost for the following projected rental properties: 1410; 1412; 1414 and 1416 Haddon Avenue

Schedule B

City of Camden
CDBG Funding FY 2019-2020
PARKSIDE PLACE ONE AND TWO
Approved Budget
7/1/19 - 6/30/2021

BUDGET CATEGORY	BUDGET: HOME	LIHTC	NEIGHBORHOOD PRESERVATION	Developer Equity	BMFA	Project Total
Building Acquisition		$351,900.00		$39,100.00		$391,000.00
Construction	$200,000.00	$4,177,375.00	$500,000.00		$2,075,000.00	$6,952,375.00
contingency, construction management, contractor overhead		$1,657,403.00				$1,657,403.00
Professional Fees		$802,500.00				$802,500.00
Carrying and Financing		$2,682,962.00		$185,860.00		$2,868,822.00
Total	**$200,000.00**	$50,000.00				**$12,672,100.00**

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Tina Piliro — Grant Administrator #: 757-7323

Grant/Project Name:			Parkside Business and Community In Partnership, Inc. - Sub-Recipient Agreement – 2 Year Term			
Grant #:			HUD FY 2019/20 HOME funding (G-HM-M19-021)			
City Contract Date:						
Application Resolution #:				Appropriation Code :		
Funding Source:			HOME funding G-HM-M19-021			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			$200,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			2 Year Term	Location of Activity:	Camden City	
Date of Analysis:			October 3, 2019	Reviewed By:	Barbara Johnson BJ	

Summary: The City of Camden is awarding a sub-recipient agreement between the City of Camden and Parkside Business and Community In Partnership, Inc.in the amount of $200,000.00 to provide the Parkside Place One and Two with 2019-2020 HOME funds to support the construction cost of the following units: 1410,1412,1414 and 1416 Haddon Avenue. This contract is for CONSTRUCTION ONLY. The above units are all rental units and will have a 20 year affordability period attached to the contract.

Time Lines:

Problematic Areas/Recommendations: I see no problem with Development and Planning/Housing Services awarding an agreement with this agency to support the construction cost of the Parkside Place One and Two with our 2019-2020 HOME funds.

Narrative
Parkside Place One and Two
32 units mixed income multifamily housing
September 2019

Project Narrative
Parkside Place One and Two a $18.5M mixed use project, has received preliminary site plan approval for 32 mixed income multifamily housing units, and 26,000 sf commercial space adjacent to Our Lady of Lourdes Hospital on Haddon Avenue. Legal ownership of the project is condominium with a bifurcation of commercial and residential ownership.

Application recently submitted to NJHMFA along with funding secured from NJ Department of Community Affairs Neighborhood Revitalization Tax Credit program and city of Camden HOME allocation is for the residential mixed income portion of the project. The project will provide 17 affordable units and 15 market rate units. Four of the 17 affordable units will be set-aside for supportive housing units. This supportive housing component aims to address social determinants of health through a combination of housing, healthcare services and social supports that will help individuals and families to live more stable lives. Service partners will include the Center for Family Services, Our lady of Lourdes and Virtua Hospitals.

The project includes the eradication of blighted properties with the acquisition of 12 vacant and abandoned properties and the new construction of two mixed use buildings on Haddon Avenue and adjacent to Our Lady of Lourdes Hospital. One is a four story building comprised of 24 one and two bedroom units above retail. The building also has 15,000 gross sq. ft of office space. The second building is three stories comprised of 8 one and two bedroom units above retail. Gross residential space is 34,000 sq.ft. Gross retail space below residential is 11,000 sq.ft. and gross office space is 15,000 sq. ft.

The project will be the first phase of a neighborhood redevelopment plan that will revitalize the Haddon Avenue corridor with a mix of uses and the creation of new mixed-income workforce housing within the Parkside neighborhood. PBCIP partnered with Cornerstone Community Partners and Cinnaire Solutions under a general partnership named Parkside Urban Renewal. Parkside Urban Renewal (PUR) has been approved as the "Designated Redeveloper" of the mixed use project as well as the redeveloper of single family units and a Federally Qualified Health Center on Haddon Avenue.

The Parkside neighborhood plan as approved by Parkside residents in 2018, provides for each phase of development that will be further guided by continued resident engagement and design charrettes with Parkside community members and the targeted workforce that includes teachers, civil servants and health care employees.

Project amenities
Parking – In addition to offsite parking residents will have 28 in site parking spaces with lighting and a security gate.

Hotel-style common areas – Residents will be able to make use of common areas in new ways.

PBCIP
Parkside Business And Community In Partnership, Inc.

1487 KENWOOD AVENUE ▪ CAMDEN, NJ 08103
PHONE: (856) 964-0440 ▪ FAX: (856) 964-3664

OSCAR R. SPENCER
CHAIRPERSON

BRIDGET PHIFER
EXECUTIVE DIRECTOR

Parkside Business & Community In Partnership, Inc.
City of Camden
HOME Funding – Construction/Rehab Projects
Entitlement Funding FY 2019-2020
Term: 7/1/19 to 6/30/20

BUDGET CATEGORY	HOME BUDGET	LIHTC	Neighborhood Preservation	HMFA	Developer Equity	Project Total
Building Property Acquisition		$ 351,900			$ 39,100	$ 391,000
Construction						
Construction	$ 200,000	$ 4,177,375	$ 500,000	$ 2,075,000		$ 6,952,375
Contingency		$ 684,403				$ 684,403
Construction Management		$ 417,000				$ 417,000
Contractor Overhead		$ 556,000				$ 556,000
Professional Fees						
Architect		$ 250,000				$ 250,000
Legal		$ 335,000				$ 335,000
Audit & Accounting		$ 25,000				$ 25,000
Surveys		$ 15,000				$ 15,000
Engineering		$ 100,000				$ 100,000
Environmental		$ 27,500				$ 27,500
Appraisal		$ 15,000				$ 15,000
Other Soft Cost		$ 35,000				$ 35,000
Carrying & Financing		$ 2,682,962			$ 185,860	$ 2,868,822
Total	**$ 200,000**	**$ 9,672,140**	**$ 500,000**	**$ 2,075,000**	**$ 224,960**	**$ 12,672,100**

- Will offer comfortable seating with local art in the lobby and community center
- Community center will have a computer lounge and residents will have access to shared office space, coffee shop and restaurant that will be part of the mixed-use retail and office space within the building.
- Outdoor amenities will include and outdoor lounge area with:
    - Fire Pit and Grill
    - Rooftop Terrace Deck
    - Garden Walk
    - Access to Rooftop and Urban Gardens within the neighborhood

Sustainability – Features include a green roof, Energy Star Certification, Enterprise Green Communities Certification and the incorporation of biophilic standards both indoor and outdoor

Wi-fi – Residents will have access to fast and reliable Wi-fi in all common areas including outdoor spaces.

Site Specifications
Size of site
32 residential units / 0.89 acres

Property Address	Block	Lot	Condition
1492 Haddon Ave	1300	95	vacant lot
1487 Haddon Ave	1300	94	vacant building
1484-1488 Haddon Ave	1300	99	vacant building
1487 Princess Ave	1300	68	vacant lot
1489 Princess Ave	1300	69	vacant lot
1491 Princess Ave	1300	70	vacant lot
1493 Princess Ave	1300.	70.	Vacant building
1410 Haddon Ave	1297	85	vacant building - Rental
1412 Haddon Ave	1297	86	vacant building - Rental
1412 Haddon Ave	1297	87	vacant lot
1414 Haddon Ave	1297	88	vacant lot - Rental
1416 Haddon Ave	1297	89	vacant lot - Rental

Range of Accounts: G-HM- -M19-021 to G-HM- -M19-021
Current Period: 09/01/19 to 09/18/19

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 09/18/19

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HM- -M19-021	PARKSIDE BUSINESS & COMMUNITY IN PARTNER						
		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
Control: NOC	Total	200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
Department: M19	2019 - 2020 HOME PROGRAM Total						
		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
CAFR:	HOME BUDGET Total						
		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
Fund: HM	Budgeted Total						
		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
Fund: HM	Non-Budgeted Total						
		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HM	Total						
		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
Final Budgeted		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		200,000.00	0.00	0.00	200,000.00	200,000.00	0
		0.00	0.00	0.00	0.00	200,000.00	
		0.00		0.00	0.00		

Projects

AP-35 Projects – 91.220(d)

Introduction

Camden City provides CDBG funds to activities throughout the city and its neighborhoods. For 2019, the site specific activities, public service activities, HOME, ESG, and HOPWA activities are identified in the below table.

Projects

#	Project Name
1	CDBG Administration
2	Business Corridor Improvements
3	Camden County Historical Society
4	NJ Association On Correction (CWC)
5	Fire Equipment
6	Fire House Rehab
7	DPW: Parks and Open Spaces
8	Property Improvement Program
9	HS: Summer Youth Employment
10	HS: Summer Pool Program
11	HS: Senior Bowling Program
12	HS: Senior Billiards Program
13	HS: Older American Month
14	HS: Senior Wellness
15	HS: Senior Citizens Field Trips
16	HS: Senior Health Workshops
17	HS: Senior Book & Recipe Club
18	HS: Senior Leisure Activities
19	HS: Senior Arts & Crafts
20	HOME Administration
21	Parkside Business & Community Partnership
22	First Time Homebuyers Program
23	Neighborhood Housing Services
24	Tenant Based Rental Assistance
25	HOPWA Administration

Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Participant Name and Address City of Camden City Hall-520 Market Street Camden, NJ 08101	2. Grant Number M19-MC340201	
	3a Tax Identification Number 216000418	3b. Unique Entity Identifier (formerly DUNS) 077069581
	4. Appropriation Number 869/20205	5. FY (yyyy) 2019

6. Previous Obligation (Enter "0" for initial FY allocation)		$0
a. Formula Funds	$731,746.00	
b. Community Housing Development Org. (CHDO) Competitive	$	
7. Current Transaction (+ or -)		$731,746.00
a. Formula Funds	$731,746.00	
1. CHDO (For deobligations only)	$	
2. Non- CHDO (For deobligations only)	$	
b. CHDO Competitive Reallocation or Deobligation	$	
8. Revised Obligation		$
a. Formula Funds	$	
b. CHDO Competitive Reallocation	$	

9. Special Conditions (check applicable box)

☐ Not applicable ☐ Attached

10. **Date of Obligation (Congressional Release Date)**

(mm/dd/yyyy) / / JUL 12 2019

11. Indirect Cost Rate*

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
—	__%	
—	__%	
—	__%	
—	__%	

12. Period of Performance

JUL 12 2019 - 09/01/2027

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's /Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Annemarie C. Uebbing, CPD Director	14. Signature Annemarie	15. Date JUL 12 2019
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official) Francisco Moran, Mayor	17. Signature	18. Date 7/18/19

19. Check one:

☐ Initial Agreement ☐ Amendment #

20. Funding Information: *HOME*

Source of Funds	Appropriation Code	PAS Code	Amount
2019	86 9/2 0205	HMF (G)	$728,937.00
2018	86 8/1 0205	HMF (F)	$1,729.00
2017	86 7/0 0205	HMF (C)	$1,080.00

R-23

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND ST. JOSEPH'S CARPENTER SOCIETY IN THE AMOUNT OF $250,000.00

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposal, from St. Joseph's Carpenter Society, for the Carpenter's Square Phase II Project; and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society for an amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS ($250,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-P13-006 & G-HM-M18016" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society, for the amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS ($250,000.00) for the purpose of the Carpenter's Square Phase II Project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

ST JOSEPH'S CARPENTER SOCIETY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-HM-P13-009/G-HM-M18-016
AMOUNT: $250,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$250,000.00

Description of the Goods or Services to be procured:

Awarding a sub recipient agreement between the City of Camden and St Joseph's Carpenter Society, for the East Camden 4 Project through the HUD Approved 2019-2020 Home Entitlement Grant Program. This award will support construction cost for 206, 214, & 216 Morse Street.

Doreen P. Chang
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: September 18, 2019

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: Awarding a sub-recipient agreement between the **City of Camden and Saint Joseph's Carpenters Society for Carpenter's Square Phase II Project.** See attached Schedule A

BRIEF DESCRIPTION: St. Joseph's Carpenter Society has been awarded funding through the City's HUD approved 2019-2020 Home Entitlement Grant Program. This award will support construction cost only for 206, 214 & 216 Morse Street.

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HM-P13-006 - G-HM-M18016

AMOUNT: *(If applicable)* $250,000.00

	Date	Signature
Approved by Relevant Director:	10/2/19	
Approved by Grants Management:	10/3/19	**(If applicable)**
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/3/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3825

REQUISITION
NO. 20-00591

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: STJ02 ST JOSEPH CARPENTER SOCIETY 20 CHURCH ST CAMDEN, NJ 08105

ORDER DATE: 10/02/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ST JOSEPH CARPENTER SOCIETY HAS BEEN AWARDED FUNDING THROUGH THE CAMDEN CITY HUD APPROVED 2019-2020 HOME ENTITLEMENT GRANT PROGRAM. THIS AWARD IS FOR THE PURPOSE OF SUPPORTING CONSTRUCTION COST ASSOCIATED WITH THE CARPENTER'S SQUARE PHASE II PROJECT. AMOUNT: $250,000.00	G-HM- -M18-016	175,000.0000	175,000.00
1.00		G-HM- -P13-006	75,000.0000	75,000.00
			TOTAL	250,000.00

10/3/19

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT -4 A 9:16

Approved:

10/3/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 10-3-19

Receiver of Goods — Date 10-2-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Schedule A

ST JOSEPH'S CARPENTER SOCIETY
2019-2020 HOME FUNDING

Title of Contract Award: Carpenter Square II

City Information

Department:	Housing Services
Address:	520 Market Street - Rom 432 Camden, New Jersey 08101
Contact Person:	Dr. Edward Williams, Director
Telephone Number:	(856) 757-7389
E-mail address:	
City Monitor:	Barbara Bellamy-Johnson
Telephone Number:	(856) 968-6423
E-mail address:	BaJohnson@ci.camden.nj.us

Recipient Information

Agency Name:	St Joseph's Carpenter Society
Address:	20 Church Street Camden, New Jersey 08101
Contact Person:	Pilar Hogan-Closkey, Executive Director
Telephone Number:	(856) 966-8117
Fax Number:	(856) 342-7289
E-mail address:	phogan@sjcscamden.org

Funding Amount & Source of Funds

Appropriation Code #:		G-HM-M19-016
Awarded Source:		**HOME**
Funding Amount:	**$**	**250,000.00**
Other Funding	$	1,798,462.00
Total Other Source		
Total Project Amount	**$**	**2,048,462.00**

Contract Term

Start Date:	7/1/2019
Completion Date:	6/30/2021
Contract Liquidation of Obligation Must be Made By:	7/31/2021

Project Description: Funding awarded to support the construction cost to rehabilitate 3 units known as 206, 214 and 216 Morse Street.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	EUS
Name of Vendor	St Joseph's Carpenter Society
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of supporting construction cost for 206, 214 and 216 Morse Street.
Contract Award Amount	$250,000
Term of Contract	7/1/19 – 6/30/21
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD. With this particular award, slow moving funds were used instead of the FY 2019 Entitlement.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 10 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Jason J. Asumm Date 10-4-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

G-HM-P13-606 G-HM-M18016 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Non profit Date 10/4/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Tina Piliro — Grant Administrator #: 757-7323

Grant/Project Name:			St Joseph Carpenter Society. - Sub-Recipient Agreement – 2 Year Term			
Grant #:			HUD FY 2019/20 HOME funding (G-HM-M18-016 - $175,000.00 & G-HM-P13-006 - $75,000.00)			
City Contract Date:						
Application Resolution #:				Appropriation Code :		
Funding Source:			HOME funding G-HM-M18-016 & G-HM-P13-006			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			$250,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:		2 Year Term		Location of Activity:	Camden City	
Date of Analysis:		October 3, 2019		Reviewed By:	Barbara Johnson	

Summary: The City of Camden is awarding a sub-recipient agreement between the City of Camden and St Joseph Carpenter Society in the amount of $250,000.00 to provide the for the Carpenter's Square Phase II Project. This award is to support the construction cost associated with the project and it is for CONSTRUCTION ONLY. The units are new construction located directly across from the Phase I project.

Time Lines:

Problematic Areas/Recommendations: I see no problem with Development and Planning/Housing Services awarding an agreement with this agency to support the construction cost of the St. Joseph Carpenter Society for the Carpenters Square Phase II Project with our 2019-2020 HOME funds.

City of Camden
CDBG/HOME FUNDING FY 2019-2020
Budget
Saint Joseph's Carpenter Society - Carpenter Square II
Term: 6/30/19-6/30/20

PROJECT BUDGET

BUDGET CATEGORY	APPROVED BUDGET: HOME	Matching Funds	Project Total
	$ 250,000	$ 1,798,462	$ 2,048,462
Acquisition		$ 58,500	$ 58,500
Construction	$ 250,000	$ 1,344,250	$ 1,594,250
Professional Services		$ 104,006	$ 104,006
Carrying and Financing Costs		$ 131,706	$ 131,706
Developer's Fee		$ 160,000	$ 160,000
Total Project	**$ 250,000**	**$ 1,798,462**	**$ 2,048,462**

PER HOUSE BUDGET

BUDGET CATEGORY	214 Morse	216 Morse	206 Morse	Project Total
HOME FUNDS	$ 83,333	$ 83,333	$ 83,334	$ 250,000
Acquisition	$ 12,000	$ 8,000	$ 15,500	$ 35,500
Construction	$ 199,281	$ 199,281	$ 199,281	$ 597,844
Professional Services	$ 13,001	$ 13,001	$ 13,001	$ 39,002
Carrying and Financing Costs	$ 16,463	$ 16,463	$ 16,463	$ 49,390
Developer's Fee	$ 20,000	$ 20,000	$ 20,000	$ 60,000
Total Per House	**$ 260,745**	**$ 256,745**	**$ 264,245**	**$ 781,736**

Project: Carpenter Square 2
Project #:
Loan Officer:
Date/Updated: 9/6/19

Total Units	Project Type:
8	new construction

Total Sq. Ft.
11360

DEVELOPMENT BUDGET

Fill in all line items with a dollar amount or $0.

			% of TDC	Per Sq Ft Costs	Per Unit	Equity by Line Item
BUILDING & PROPERTY ACQUISITION						
Land	58,500			$5	$7,313	
Building				$0	$0	
Relocation	0			$0	$0	
Other:	0			$0	$0	
		58,500	3%	$5	$7,313	$0
CONSTRUCTION						
Environmental Clearances	0			$0	$0	
Demolition for Environmental Clearances	0			$0	$0	
Off-Site Improvements	0			$0	$0	
On-Site Improvements	0			$0	$0	
Residential Structures	1,347,000			$119	$168,375	
Other:	0			$0	$0	
Other:	0			$0	$0	
		1,347,000	66%	$119	$168,375	$0
CONTRACTOR FEE (O&P)	134,400	134,400	9.98%	$12	$16,800	
HARD COSTS CONTINGENCY	67,350	67,350	5.00%	$6	$8,419	
(Contingency requirement is 5% for New Construction &10% for Rehab)						
CONSTRUCTION FEES						
Building Permits	0			$0	$0	
Surety & Bonding	0			$0	$0	
Electric Connection Fees	0			$0	$0	
Gas Connection Fees	0			$0	$0	
Water Connection Fees	0			$0	$0	
Sewer Connection Fees	45,500			$4	$5,688	
Other:	0			$0	$0	
		45,500	2%	$4	$5,688	$0
PROFESSIONAL SERVICES						
Appraiser	3,600			$0	$450	
Architect (if combined w/engineer seperate)	29,600			$3	$3,700	
Civil Engineer (if combined w/architect seperate)	48,000			$4	$6,000	
Attorney	15,000			$1	$1,875	
Cost Certification/Audit	2,500			$0	$313	
Environmental Consultant	0			$0	$0	
Historical Consultant	0			$0	$0	
Professional Planner	0			$0	$0	
Soil Investigation	0			$0	$0	
Surveyor	2,600			$0	$325	
Marketing/Advertising	0			$0	$0	
HAS Fees of $500 / Subsidized affordable unit	0			$0	$0	
Other:	0			$0	$0	
Other:	0			$0	$0	
		101,300	5%	$9	$12,663	$0
CARRYING AND FINANCING COSTS						
Inspections	10,000			$1	$1,250	
Interest Costs	30,000			$3	$3,750	
Points & Bank Fees	10,000			$1	$1,250	
Property Insurance	16,000			$1	$2,000	
Real Estate Taxes	25,000			$2	$3,125	
Title Insurance & Recording	20,000			$2	$2,500	
Other: Monthly Utility Bills	18,000			$2	$2,250	
Other:	0			$0	$0	
		129,000	6%	$11	$16,125	
SOFT COSTS CONTINGENCY	5,412	5,412	2%	$0	$677	
(Contingency requirement is 2% of Professional Services & Carrying/Financing Costs)						
CONSTRUCTION COST SUBTOTAL		$1,888,462	92%	$166	$236,057.75	$0 (equity=10% SUBTOTAL) 0.00%
DEVELOPER FEE/PROFIT (only nonprofits may use as equity)	160,000	$160,000	8%	$14	$20,000	
UNIT SALES COMMISSION	0	$0		$0	$0	
TOTAL DEVELOPMENT COST		$2,048,462		$180 per sq. foot	$256,058 per unit	

PERMANENT FINANCING:

Sales	$1,125,000
Other Source: HOME	$250,000
Other Source: NRTC	$500,000
Other Source: CFDA	$173,462
TOTAL:	$2,048,462
Surplus/(deficit)	$0

	Sale Proceed	Acq. Cost
200 Morse	$ 150,000	$ -
202 Morse	$ 150,000	$ 15,000
204 Morse	$ 150,000	$ 8,000
206 Morse	$ 125,000	$ 15,500
208 Morse	$ 150,000	$ -
210 Morse	$ 150,000	$ -
214 Morse	$ 125,000	$ 12,000
216 Morse	$ 125,000	$ 8,000
	$ 1,125,000	$ 58,500

City of Camden
CDBG/HOME FUNDING FY 2019-2020
Budget
Saint Joseph's Carpenter Society - Carpenter Square II
Term: 6/30/19-6/30/20

214 Morse

BUDGET CATEGORY	APPROVED BUDGET: HOME	Matching Funds	House Total
	$ 83,333	$ 177,412	$ 260,745
Acquisition		$ 12,000	$ 12,000
Construction	$ 83,333	$ 115,948	$ 199,281
Professional Services		$ 13,001	$ 13,001
Carrying and Financing Costs		$ 16,463	$ 16,463
Developer's Fee		$ 20,000	$ 20,000
Total Project	**$ 83,333**	**$ 177,412**	**$ 260,745**

216 Morse

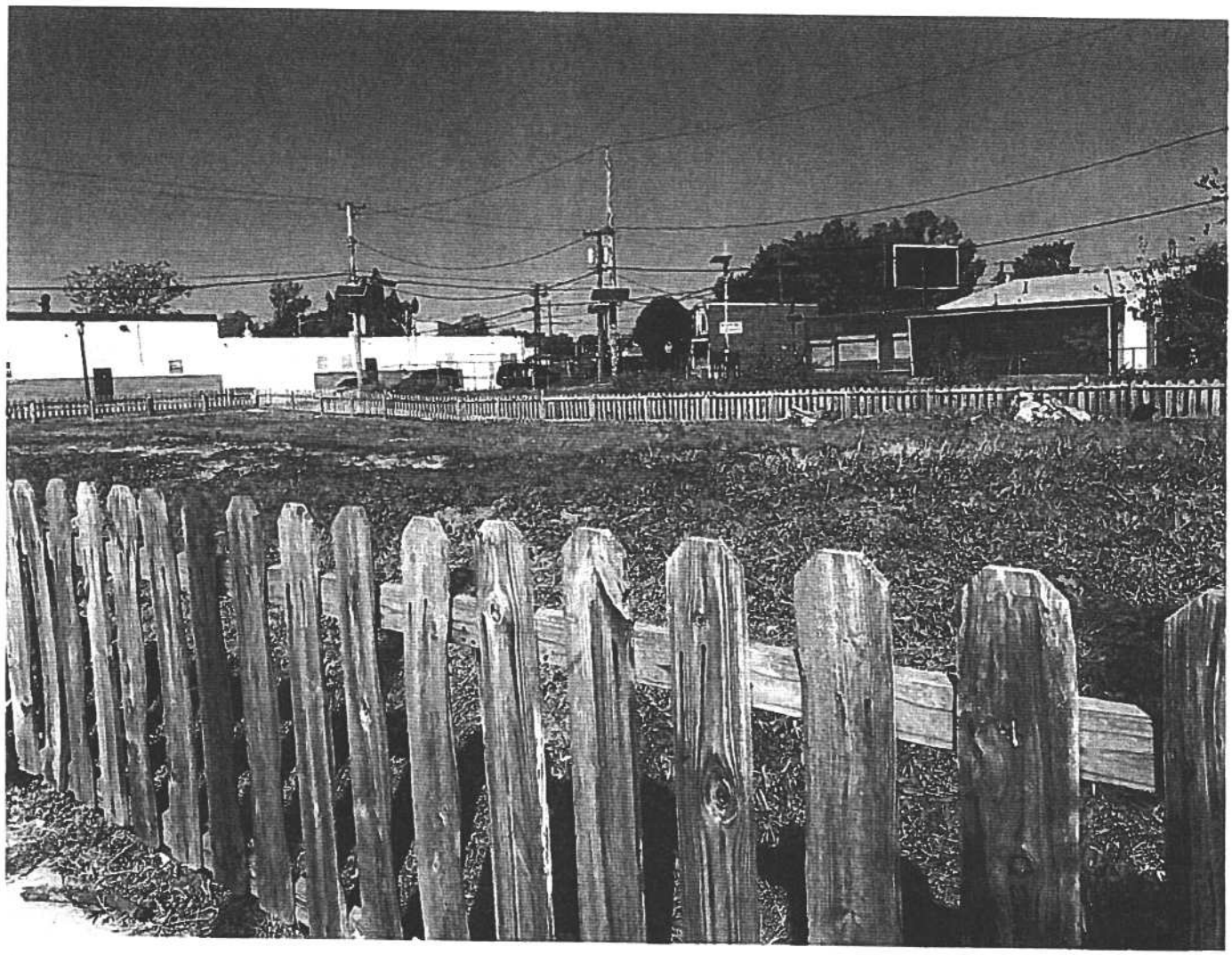
BUDGET CATEGORY	APPROVED BUDGET: HOME	Matching Funds	House Total
	$ 83,333	$ 173,412	$ 256,745
Acquisition		$ 8,000	$ 8,000
Construction	$ 83,333	$ 115,948	$ 199,281
Professional Services		$ 13,001	$ 13,001
Carrying and Financing Costs		$ 16,463	$ 16,463
Developer's Fee		$ 20,000	$ 20,000
Total Per House	**$ 83,333**	**$ 173,412**	**$ 256,745**

206 Morse

BUDGET CATEGORY	APPROVED BUDGET: HOME	Matching Funds	House Total
	$ 83,334	$ 180,911	$ 264,245
Acquisition		$ 15,500	$ 15,500
Construction	$ 83,334	$ 115,947	$ 199,281
Professional Services		$ 13,001	$ 13,001
Carrying and Financing Costs		$ 16,463	$ 16,463
Developer's Fee		$ 20,000	$ 20,000
Total Per House	**$ 83,334**	**$ 180,911**	**$ 264,245**

Carpenter's Square 2

Saint Joseph's Carpenter Society



The lots for Carpenter's Square Phase 2 are directly across the street from some of the units from Phase 1.

LEGEND
SJCS Currently Owned
SJCS Completed
Carpenter's Square Phase I
Carpenter's Square HOME units
333
24TH ST.
BANK ST.
SEE SHEET 331
BANK
STREET
R.O.W. 50'
RAND STREET
BOYD STREET
MORSE STREET
MARLTON AVENUE
R.O.W 50'
R.O.W 66'
R.O.W 110'
SEE SHEET 332
SEE KEY MAP 1B
BAIRD
BOULEVARD
SEE SHEET
337
1233
1234
1235
1653
1654
1655
234
236
238
240
200
202
204
206
208
210
214
216
255
TAX MAP
CITY OF CAMDEN
CAMDEN COUNTY NEW JERSEY
SCALE: 1" = 40' 1985
KENNETH R. REMINGTON, LIC. NO. 6634
REMINGTON ENGINEERS, INC.
6400 S. CRESCENT BLVD.
PENNSAUKEN N.J.
333

Range of Accounts: G-HM- -M18-016 to G-HM- -M18-016
Current Period: 10/01/19 to 10/02/19

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 10/02/19

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HM- -M18-016	ST JOSEPH'S CARPENTERS SOCIETY						
		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
Control: NOC	Total	175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
Department: M18	2018-2019 HOME PROGRAM Total						
		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
CAFR:	HOME BUDGET Total						
		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
Fund: HM	Budgeted Total						
		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
Fund: HM	Non-Budgeted Total						
		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HM	Total						
		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
Final Budgeted		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		175,000.00	0.00	0.00	175,000.00	175,000.00	0
		0.00	0.00	0.00	0.00	175,000.00	
		0.00		0.00	0.00		

Account No: G-HM- -M18-016
Description: ST JOSEPH'S CARPENTERS SOCIETY Type: Sub Account
Starting Date: 10/02/19 Ending Date: 10/02/19 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description			Trans Amount	Balance
	OPENING BALANCE				175,000.00
10/02/19	RQ 20-00591 1 ST JOSEPH CARPENTER SOCIETY Vn STJ02 ST JOSEPH CARPENTER SOCIETY	Open		175,000.00-	0.00

Account No: G-HM- -P13-006
Description: SJCS
Type: Line Control Account
Starting Date: 10/02/19
Ending Date: 10/02/19
Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance
** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date
BC = Blanket Control
BS = Blanket Sub

Date	Description		Trans Amount	Balance
	OPENING BALANCE			75,000.00
10/02/19	RQ 20-00591 2 Vn STJ02 ST JOSEPH CARPENTER SOCIETY	Open	75,000.00-	0.00

Range of Accounts: G-HM- -P13-006 to G-HM- -P13-006
Current Period: 10/01/19 to 10/02/19

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 10/02/19

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HM- -P13-006	SJCS						
		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		
Department: P13	Total						
		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		
CAFR:	HOME BUDGET Total						
		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		
Fund: HM	Budgeted Total						
		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		
Fund: HM	Non-Budgeted Total						
		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HM	Total						
		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		
Final Budgeted		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		0.00	0.00	75,000.00	75,000.00	75,000.00	0
		0.00	0.00	0.00	0.00	75,000.00	
		0.00		0.00	0.00		

R-24

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND NEIGHBORHOOD HOUSING SERVICES IN THE AMOUNT OF $39,000.00

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposal, Neighborhood Housing Services, under the Federal HOME Program, has agreed to provide housing counseling for homebuyers city wide to include pre/post homebuyer education, financial literacy, and private credit counseling for 39 low-mod first-time homebuyers; and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and Neighborhood Housing Services, for an amount not to exceed THIRTY-NINE THOUSAND DOLLARS ($39,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-M19-023" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and Neighborhood Housing Services, for an amount not to exceed THIRTY-NINE THOUSAND DOLLARS ($39,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

NEIGHBORHOOD HOUSING SERVICES

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-HM-M19-023
AMOUNT: $39,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$39,000.00

Description of the Goods or Services to be procured:
Awarding a subrecipient agreement between the City of Camden and Neighborhood Housing Services to provide housing counseling for Homebuyers City wide.

DOREEN P. CHANG
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: September 18, 2019

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: Awarding a sub-recipient agreement between the **City of Camden and Neighborhood Housing Services of Camden, Inc.**

BRIEF DESCRIPTION: Neighborhood Housing Services has been awarded funding through the City's HUD approved 2019-2020 HOME Entitlement Grant Program to provide housing counselling for homebuyers city wide. Services include pre/post homebuyer education, financial literacy, and private credit counselling for 39 low-mod first time homebuyers. See attached Schedule A

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HM-M19-023

AMOUNT: *(If applicable)* $39,000.00

	Date	Signature
Approved by Relevant Director:	10/2/19	
Approved by Grants Management:	10/3/19	
		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/8/19	
Approved by Purchasing Agent:	10/3/19	
Approved by Business Administrator:	10/18/19	
Received by City Attorney:	10-4-19	

(Name) Please Print ***(Extension #)***

Prepared By: Tina Piliro #7323
Contact Person: Tina Piliro #7323

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3911

REQUISITION
NO. 20-00514

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: NEI03 NEIGHBORHOOD HOUSING SERV OF CAMDEN 601-603 CLINTON STREET CAMDEN, NJ 08103

ORDER DATE: 09/18/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AWARD - HOUSING COUNSELLING NEIGHBORHOOD HOUSING SERVICES OF CAMDEN, INC. HAS BEEN AWARDED FUNDING THROUGH THE CITY'S HUD APPROVED 2019-2020 HOME ENTITLEMENT GRANT PROGRAM TO PROVIDE HOUSING COUNSELLING TO HOMEBUYERS CITY WIDE. SERVICES INCLUDE PRE/POST HOMEBUYER EDUCATION, FINANCIAL LITERACY AND PRIVATE CREDIT COUNSELLING FOR 39 LOW-MOD FIRST TIME HOMEBUYERS.	G-HM- -M19-023	39,000.0000	39,000.00
			TOTAL	39,000.00

10/3/19

10/8/19

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date

Receiver of Goods — Date 9-18-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Range of Accounts: G-HM- -M19-023 to G-HM- -M19-023
Current Period: 09/01/19 to 09/18/19

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 09/18/19

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HM- -M19-023	NHS HOUSING COUNSELLING						
		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
Control: NOC	Total	39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
Department: M19	2019 - 2020 HOME PROGRAM Total						
		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
CAFR:	HOME BUDGET Total						
		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
Fund: HM	Budgeted Total						
		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
Fund: HM	Non-Budgeted Total						
		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HM	Total						
		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
Final Budgeted		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		39,000.00	0.00	0.00	39,000.00	39,000.00	0
		0.00	0.00	0.00	0.00	39,000.00	
		0.00		0.00	0.00		

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Tina Piliro — Grant Administrator #: 757-7323

Grant/Project Name:			Neighborhood Housing Services of Camden (NHS) - Sub-Recipient Agreement – 2 Year Term			
Grant #:			HUD FY 2019/20 HOME funding (G-HM-M19-023)			
City Contract Date:						
Application Resolution #:				Appropriation Code :		
Funding Source:			HOME funding G-HM-M19-023			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			$39,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:		2 Year Term		Location of Activity:	Camden City	
Date of Analysis:		October 2, 2019		Reviewed By:	Barbara Johnson BJ	

Summary: The City of Camden is awarding a sub-recipient agreement between the City of Camden and Neighborhood Housing Services of Camden, Inc. in the amount of $39,000.00 to provide Housing Counseling for the First Time Homebuyer Program. Services include pre and post homebuyer education, financial literacy and private credit counseling for 39 low to mod first time homebuyers. (See Schedule A for additional information)

NHSC provides homebuyer education and individual credit counseling to very low, low and moderate-income families in connection with the First time Homebuyers Counseling Program of the consistent with any standards required as a condition of providing these funds. Such program include the following activities eligible under the HOME Investment Partnerships Program: budget, monitoring, participatory presentations, workshops, individual and group counseling sessions and referrals to and liaison with community agencies to tap resources. The provided services complies with all pertinent local, state and federal laws and regulation, with no conflict of interest in the performance of activities that promote and foster the state mission to provide services to said aforementioned population to prepare buyers to accelerate neighborhood revitalization in Camden City.

Time Lines:

Problematic Areas/Recommendations: I see no problem with Development and Planning/Housing Services awarding an agreement with this agency to complete the counseling services for the City of Camden.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Neighborhood Housing Services
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of providing housing counseling services to qualifying Camden residents.
Contract Award Amount	$39,000
Term of Contract	7/1/19 – 6/30/21
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application and letter of award.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 10 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

G-HM-M19-023 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Non-profit

Certifying Officer

Date 10/3/19

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Schedule B

City of Camden
CDBG Funding FY 2019-2020
HOUSING COUNSELING SERVICES
Approved Budget
7/1/19 - 6/30/2021

BUDGET CATEGORY	BUDGET HOME	MATCHING FUNDS	Project Total
HOME Counseling Services	$39,000.00	$0.00	$39,000.00
Construction Management			$0.00
Total	**$39,000.00**		**$39,000.00**

Projects

AP-35 Projects – 91.220(d)

Introduction

Camden City provides CDBG funds to activities throughout the city and its neighborhoods. For 2019, the site specific activities, public service activities, HOME, ESG, and HOPWA activities are identified in the below table.

Projects

#	Project Name
1	CDBG Administration
2	Business Corridor Improvements
3	Camden County Historical Society
4	NJ Association On Correction (CWC)
5	Fire Equipment
6	Fire House Rehab
7	DPW: Parks and Open Spaces
8	Property Improvement Program
9	HS: Summer Youth Employment
10	HS: Summer Pool Program
11	HS: Senior Bowling Program
12	HS: Senior Billiards Program
13	HS: Older American Month
14	HS: Senior Wellness
15	HS: Senior Citizens Field Trips
16	HS: Senior Health Workshops
17	HS: Senior Book & Recipe Club
18	HS: Senior Leisure Activities
19	HS: Senior Arts & Crafts
20	HOME Administration
21	Parkside Business & Community Partnership
22	First Time Homebuyers Program
23	Neighborhood Housing Services
24	Tenant Based Rental Assistance
25	HOPWA Administration

Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Participant Name and Address City of Camden City Hall-520 Market Street Camden, NJ 08101	2. Grant Number M19-MC340201	
	3a Tax Identification Number 216000418	3b. Unique Entity Identifier (formerly DUNS) 077069581
	4. Appropriation Number 869/20205	5. FY (yyyy) 2019

6. Previous Obligation (Enter "0" for initial FY allocation)		$0
a. Formula Funds	$731,746.00	
b. Community Housing Development Org. (CHDO) Competitive	$	
7. Current Transaction (+ or -)		$731,746.00
a. Formula Funds	$731,746.00	
1. CHDO (For deobligations only)	$	
2. Non- CHDO (For deobligations only)	$	
b. CHDO Competitive Reallocation or Deobligation	$	
8. Revised Obligation		$
a. Formula Funds	$	
b. CHDO Competitive Reallocation	$	

9. Special Conditions (check applicable box)

☐ Not applicable ☐ Attached

10. **Date of Obligation (Congressional Release Date)**

(mm/dd/yyyy) / / JUL 12 2019

11. Indirect Cost Rate*

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
—	__%	
—	__%	
—	__%	
—	__%	

12. Period of Performance

JUL 12 2019 - 09/01/2027

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's /Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Annemarie C. Uebbing, CPD Director	14. Signature	15. Date JUL 12 2019
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official) Francisco Moran, Mayor	17. Signature	18. Date 7/18/19

19. Check one:

☐ Initial Agreement ☐ Amendment #

20. Funding Information: *HOME*

Source of Funds	Appropriation Code	PAS Code	Amount
2019	86 9/2 0205	HMF (G)	$728,937.00
2018	86 8/1 0205	HMF (F)	$1,729.00
2017	86 7/0 0205	HMF (C)	$1,080.00

U.S. Department of Housing and Urban Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5

Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

Project Information

Project Name: NEIGHBORHOOD HOUSING SERVICES OF CAMDEN, INC.

Responsible Entity: City of Camden Department of Planning and Development

Grant Recipient (if different than Responsible Entity):

State/Local Identifier:

Preparer: Dr. Edward C. Williams, PP, AICP

Certifying Officer Name and Title:

Consultant (if applicable):

Project Location: 601-603 CLINTON STREET, CAMDEN NJ 08103

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]**:**

Rental assistance

Level of Environmental Review Determination:

☐ Activity/Project is Exempt per 24 CFR 58.34(a): _____

X☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b): _____

Funding Information

Grant Number	HUD Program	Funding Amount
NJH19F006	HOME	$39,000.00

O

Estimated Total HUD Funded Amount: $ 39,000.00

This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable)**:**

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]**: $ 39,000.00**

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes No ☐ X☐	Property is not located in the airport clearzone.
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No ☐ X☐	*The City of Camden is not located in the Coastal Barrier area is it is located in the southern portion of New Jersey*
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994	Yes No ☐ X☐	*Not applicable as the project calls for no alterations of existing conditions*

[42 USC 4001-4128 and 42 USC 5154a]		

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: _____ Date: 10/2/19

Name/Title/Organization: _____

Responsible Entity Agency Official Signature:

_____ Date: 10/2/19

Name/Title: _____

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

Department of Finance – Bureau of Grants Management

Check List

Agency: Neighborhood Housing Services of Camden, Inc. **Date:** 9/18/2019

NA Insure that there is no debt owed to the City such as taxes, liens, fines or any other outstanding obligations to the City.

NA Insure that applicable permits are obtained.

NA Proper Source documentation. Cancelled checks, paid bills, payroll, time and attendance records, contract and sub-grant award documents.

NA Current registration with the NJ Department of Labor as a certified public works contractor.

NA Fully authorized written agreement. (Professional, General and Construction Services).

NA Provide Certificate of Occupancy (Construction Services)

NA Provide Certificate of Approval (Demolition)

Department Authorization: _____

_____

Grants Management Use Only

By initialing/signing this document you are certifying that you have reviewed this check list and all applicable federal, state and local regulations governing the grant agreement and are authorizing this encumbrance or payment.

Approved: _____

Disapproved: _____

*disapproved – missing documents identified above

*GrantsChecklist

Account No: G-HM- -M19-023
Description: NHS HOUSING COUNSELLING
Type: Sub Account
Starting Date: 09/18/19
Ending Date: 09/18/19
Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance
** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date
BC = Blanket Control
BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		39,000.00
09/18/19	RQ 20-00514 1 NEIGHBORHOOD HOUSING SERVICES Open Vn NEI03 NEIGHBORHOOD HOUSING SERV OF	39,000.00-	0.00

R-25

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND ROBERT NICOLEAUL 1052 COLYOR CHC041

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Robert Nicoleaul 1052 Colyor #CHC041 ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months, from October 1, 2019 to September 30, 2020 and shall provide a rental subsidy in the amount of $819.00 per month for a total amount of NINE THOUSAND EIGHT HUNDRED TWENTY-EIGHT DOLLARS ($9,828.00) for tenant #CHC041; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-018-021 & G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Robert Nicoleaul 1052 Colyor for a term of twelve (12) months from October 1, 2019 to September 30, 2020 and rental subsidy in the amount of $819.00 per month for a total amount of NINE THOUSAND EIGHT HUNDRED TWENTY-EIGHT DOLLARS ($9,828.00) for tenant #CHC041.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

ROBERT NICOLEU 1052 COLYOR

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-018-021 & G-HP-019-026**
  AMOUNT: $9,828.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$9,828.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Robert Nicoleu 1052 Colyor, to continue rental subsidy and extending term of contract for 12 months from October 01, 2019 to September 30, 2020 under the City's Section 8 Program (#CHC041).

DOREEN P. CHANG
TREASURER

DATE: September 17, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: September 9, 2019

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 23 A 8:45

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ROBERT NICOLEAUL 1052 COLYOR**. THIS AGREEMENT WILL INCLUDE RENTAL ASSISTANCE FOR 12 MONTHS @ **$819.00** PER MONTH FROM **OCTOBER 1, 2019 TO SEPTEMBER 30, 2020.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**CHC041** under the City's Section 8 Program.

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-018-021 & G-HP-019-026

AMOUNT: *(If applicable)* $9,828.00

	Date	Signature
Approved by Relevant Director:	9/10/19	
Approved by Grants Management:		
		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	9/19/19	
Approved by Purchasing Agent:	9/18/19	
Approved by Business Administrator:	9-17-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED SEP 11 2019 City of Camden Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

HDD on #6 IDIS ACTIVITY #: 3830

REQUISITION
NO. 20-00458

SHIP TO
CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

ORDER DATE: 09/09/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: ROB14
ROBERT NICOLEAUL 1052 COLYOR
P.O. BOX 1752
BALDWIN,, NY 11510

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDED RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $819.00 PER MONTH FOR SECTION 8 TENANT #CHC041. TERM OF CONTRACT: 10/1/2019 - 9/30/2020 AMOUNT NOT TO EXCEED: $9,828.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & ROBERT NICOLEAUL 1052 COLYOR.	G-HP- -018-021	~~9,390.0500~~ 6,786.22 BJ	~~9,390.05~~
1.00		G-HP- -019-026	3,041.78 BJ ~~437.9500~~	~~437.95~~
			TOTAL	9,828.00

9-17-19 BJ

BJ 9/16/19

9/16/19

Purchasing Bureau
SEP 17 2019

Approved:

9/10/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

9/10/19

Department Head Date

9-9-19

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-26

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND GRACIE MARIE BORNS #CHC053

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Gracie Marie Borns #CHC053 ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months, from August 15, 2019 to July 31, 2020 and shall provide a rental subsidy in the amount of $108.00 per month for a total amount of ONE THOUSAND TWO HUNDRED NINETY-SIX DOLLARS ($1,296.00) for tenant #CHC053; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-018-021" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Gracie Marie Borns for a term of twelve (12) months from August 15, 2019 to July 31, 2020 and rental subsidy in the amount of $108.00 per month for a total amount of ONE THOUSAND TWO HUNDRED NINETY-SIX DOLLARS ($1,296.00) for tenant #CHC053.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

GRACIE MARIE BORNS

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-018-021**
  AMOUNT: $1,296.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$1,296.00**

Description of the Goods or Services to be procured:
Amending Lease Agreement between the City of Camden and Gracie Marie Borns, to include utility allowance for 12 months from August 15, 2019 to July 31, 2020 under the City's Section 8 Program (tenant #CHC053).

DOREEN P. CHANG
TREASURER

DATE: September 17, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: September 4, 2019

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 18 A 8: 14

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GRACIE MARIE BORNS**. THIS AGREEMENT WILL INCLUDE A **UTILITY ALLOWANCE** FOR 12 MONTHS @ **$108.00** PER MONTH FROM **AUGUST 15, 2019 TO JULY 31, 2020.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**CHC053** under the City's Section 8 Program.

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-018-021

AMOUNT: *(If applicable)* $1,296.00

	Date	Signature
Approved by Relevant Director:	9/02/19	
Approved by Grants Management:		**(If applicable)**
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	9/17/19	
Approved by Purchasing Agent:	9/18/19	
Approved by Business Administrator:	9.17.19	
Received by City Attorney:	10/18/19	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED SEP 17 2019 City of Camden Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

IDIS ACTIVITY #: 7850

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00436

SHIP TO:
CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR:
VENDOR #: UNK01
UNKNOWN VENDOR
, NJ

ORDER DATE: 09/04/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE UTILITY ALLOWANCE FOR A ONE YEAR PERIOD @ $108.00 PER MONTH FOR SECTION 8 TENANT #CHC053. TERM OF CONTRACT: 8/15/2019 - 7/31/2020 AMOUNT NOT TO EXCEED: $1,296.00 NOTE: THE REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & GRACIE MARIE BORNS. UNKNOW VENDOR: GRACIE MARIE BORNS 331 ROYDEN ST. CAMDEN, NJ 08103	G-HP- -018-021	1,296.0000	1,296.00
			TOTAL	1,296.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 13 A 8:43

Purchasing Review Committee
SEP 17 2019

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date

Receiver of Goods — Date 9-4-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-27

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND COACHMAN MANOR, LP GAD023

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with COACHMAN MANOR, LP GAD023 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with COACHMAN MANOR, LP to extend the agreement from December 1, 2019 to November 30, 2020 and to increase the amount from $636.00 to $653.00 per month for a total amount of SEVEN THOUSAND EIGHT HUNDRED AND THIRTY-SIX DOLLARS ($7,836.00) for rental assistance for tenant #GAD023; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with COACHMAN MANOR, LP to extend the agreement from December 1, 2019 to November 30, 2020 and to increase the amount from $636.00 to $653.00 per month for a total amount of SEVEN THOUSAND EIGHT HUNDRED AND THIRTY-SIX DOLLARS ($7,836.00) for rental assistance for tenant #GAD023.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

COACHMAN MANOR, LP.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $7,836.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$7,836.00**

Description of the Goods or Services to be procured:
Amending Lease Agreement between the City of Camden and Coachman Manor, LP. Increasing the rental subsidy and extending the term of contract for 12 months from December 01, 2019 to November 30, 2020 under the City's Section 8 Program (#GAD023).

DOREEN P. CHANG
TREASURER

DATE: September 27, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **September 17, 2019**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **COACHMAN MANOR, LP.** THIS RESOLUTION WILL **INCREASE** THE CONTRACT BY **$17.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$636.00 to $653.00** and extend the agreement from **December 1, 2019 to November 30, 2020** for Section 8 tenant **GAD023**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 7,836.00

	Date	Signature
Approved by Relevant Director:	9/18/19	
Approved by Grants Management:	9/20/19	(If applicable)
Approved by Finance Director: ☐CAF –Certifications of Availability of Funds	9/23/19	
Approved by Purchasing Agent:	9/30/19	
Approved by Business Administrator:	9-26-19	
Received by City Attorney:	10/18/19	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
SEP 27 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3830

REQUISITION
NO. 20-00505

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 23 A 11:10

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218 A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: COA10 COACHMAN MANOR, LP 401 E. GIBBSBORO ROAD, APT C-1 LINDENWOLD, NJ 08021

ORDER DATE: 09/17/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @653.00 PER MONTH FOR SECTION 8 TENANT #GAD023. HMIS # 114385448 TERM OF CONTRACT: 12/1/2019 - 11/30/2020 AMOUNT NOT TO EXCEED: $7,836.00 NOTE: THIS REQUISITION IS NECESSARY TO DECREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & COACHMAN MANOR, LP.	G-HP- -019-026	7,836.0000	7,836.00
			TOTAL	7,836.00

Purchasing Review Committee SEP 26 2019 APPROVED

9-26-19

9/20/19

2P 9/20/19

Approved: 9/22/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 9/20

Receiver of Goods — Date 9-17-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-28

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND 1662MINCON, LLC CHC019

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with 1662Mincon, LLC CHC019 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with 1662MINCON, LLC to extend the agreement from October 1, 2019 to September 30, 2020 and to increase the amount from $716.00 to $947.00 per month for a total amount of ELEVEN THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS ($11,364.00) for rental assistance for tenant #CHC019; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-018-021" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with 1662MINCON, LLC to extend the agreement from October 1, 2019 to September 30, 2020 and to increase the amount from $716.00 to $947.00 per month for a total amount of ELEVEN THOUSAND THREE HUNDRED SIXTY-FOUR DOLLARS ($11,364.00) for rental assistance for tenant #CHC019.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

1662 MINCON LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-018-021**
  AMOUNT: $11,364.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$11,364.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and 1662 Mincon LLC. Increasing rental subsidy and extending the term of contract for 12 months from October 01, 2019 to September 30, 2020 under the City's Section 8 Program (tenant #CHC019).

DATE: September 18, 2019

DOREEN P. CHANG
TREASURER

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **September 9, 2019**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **1662MINCON, LLC.** THIS RESOLUTION WILL **INCREASE** THE CONTRACT BY **$231.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$716.00 to $947.00** and extend the agreement from **October 1, 2019 to September 30, 2020** for Section 8 tenant **CHC019.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-018-021

AMOUNT: *(If applicable)* $ 11,364.00

	Date	Signature
Approved by Relevant Director:	9/10/19	
Approved by Grants Management:		
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	9/19/19	**(If applicable)**
Approved by Purchasing Agent:	9/18/19	
Approved by Business Administrator:	9-17-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
SEP 18 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-29

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND WS AFFORDABLE URBAN RENEWAL, LLC CHC027

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with WS AFFORDABLE URBAN RENEWAL, LLC CHC027 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with WS AFFORDABLE URBAN RENEWAL, LLC to extend the agreement from December 1, 2019 to November 30, 2020 and to increase the amount from $485.00 to $521.00 per month for a total amount of SIX THOUSAND TWO HUNDRED AND FIFTY-TWO DOLLARS ($6,252.00) for rental assistance for tenant #CHC027; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with WS AFFORDABLE URBAN RENEWAL, LLC to extend the agreement from December 1, 2019 to November 30, 2020 and to increase the amount from $485.00 to $521.00 per month for a total amount of SIX THOUSAND TWO HUNDRED AND FIFTY-TWO DOLLARS ($6,252.00) for rental assistance for tenant #CHC027.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

WS AFFORDABLE URBAN RENEWAL, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $6,252.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$6,252.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and WS Affordable Urban Renewal, LLC. Increasing rental subsidy and extending the of contract for 12 months from December 01, 2019 to November 30, 2020 under the City's Section 8 Program (tenant #CHC027).

Doreen P. Chang

DOREEN P. CHANG
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **September 27, 2019**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **WS AFFORDABLE URBAN RENEWAL, LLC.** THIS RESOLUTION WILL **INREASE** THE CONTRACT BY **$36.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$485.00 to $521.00** and extend the agreement from **December 1, 2019 to November 30, 2020** for Section 8 tenant **CHC027.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 6,252.00

	Date	Signature
Approved by Relevant Director:	10/2/19	
Approved by Grants Management:	10/3/19	**(If applicable)**
Approved by Finance Director: ☐CAF –Certifications of Availability of Funds	10/3/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION
NO. 20-00564

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: WSA01 WS AFFORDABLE URBAN RENEWAL LL 100 PASSAIC AVE SUITE 240 FAIRFIELD, NJ 07004

ORDER DATE: 09/27/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $521.00 PER MONTH FOR SECTION 8 TENANT #CHC027. TERM OF CONTRACT: 12/1/2019 - 11/30/2020 AMOUNT NOT TO EXCEED: $6,252.00 NOTE: THIS REQUISITION IS NECESSARY TO INCREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & WS AFFORDABLE URBAN RENEWAL.	G-HP- -019-026	6,252.0000	6,252.00
			TOTAL	6,252.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT -4 A 10: 16

10/3/19

10-3-19

10/3/19

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office. LP 10/2/19

Department Head Date

Receiver of Goods 9-27-19. Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-30

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND GIBBSBORO REALTY, LLC #CHC047

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with Gibbsboro Realty, LLC, CHC047 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with Gibbsboro Realty, LLC to increase the rental subsidy from $909.00 to $922.00 per month for a total amount of ELEVEN THOUSAND SIXTY-FOUR DOLLARS ($11,064.00) and to extend the term of the agreement from November 1, 2019 to October 31, 2020 and for tenant #CHC047; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under state and federal grant budget of the City of Camden under line item "G-HP-018-023" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with Gibbsboro Realty, LLC to increase the rental subsidy from $909.00 to $922.00 per month for a total amount of ELEVEN THOUSAND SIXTY-FOUR DOLLARS ($11,064.00) and to extend the term of the agreement from November 1, 2019 to October 31, 2020 and for tenant #CHC047.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

GIBBSBORO REALTY, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-018-021**
  AMOUNT: $11,064.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$11,064.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Gibbsboro Realty LLC. Increasing rental subsidy and extending term of contract for 12 months from November 01, 2019 to October 31, 2020 under the City's Section 8 Program (tenant #CHC047).

DATE: September 18, 2019

DOREEN P. CHANG
TREASURER

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **September 4, 2019**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GIBBSBORO REALTY, LLC.** THIS RESOLUTION WILL **INCREASE** THE CONTRACT BY **$13.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$909.00 to $922.00** and extend the agreement from **November 1, 2019 to October 31, 2020** for Section 8 tenant **CHC047.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-018-021

AMOUNT: *(If applicable)* $ 11,064.00

	Date	Signature
Approved by Relevant Director:	9/12/19	
Approved by Grants Management:	9/12/19	**(If applicable)**
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	9/12/19	
Approved by Purchasing Agent:	9/18/19	
Approved by Business Administrator:	9-17-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
SEP 18 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

DEN CITY
RKET STREET
X 95120
, NJ 08101-5120
6)757-7000

IDIS ACTIVITY #: 3830

REQUISITION
NO. 20-00438

SHIP TO
CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

ORDER DATE: 09/04/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: GIB04
GIBBSBORO REALTY LLC
411 E GIBBSBORO ROAD
UNIT 801
LINDENWOLD,, NJ 08021

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $922.00 PER MONTH FOR SECTION 8 TENANT #CHC047. TERM OF CONTRACT: 11/1/2019 - 10/31/2020 AMOUNT NOT TO EXCEED: $11,064.00 NOTE: THIS REQUISITION IS NECESSARY TO INCREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & GIBBSBORO REALTY, LLC.	G-HP- -018-021	11,064.0000	11,064.00
			TOTAL	11,064.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 13 A 8:43

9-17-19

Purchasing Review Committee
SEP 17 2019
Approved

9/12/19
9/11/19

Approved:

9/13/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head Date

Receiver of Goods 9-4-19 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-31

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND MAPLE SHADE APARTMENTS ASSOCIATE CHC049

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with MAPLE SHADE APARTMENTS ASSOCIATE CHC049 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with MAPLE SHADE APARTMENTS ASSOCIATE to extend the agreement from November 1, 2019 to October 31, 2020 and to increase the amount from $584.00 to $595.00 per month for a total amount of SEVEN THOUSAND ONE HUNDRED AND FORTY DOLLARS ($7,140.00) for rental assistance for tenant #CHC049; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with MAPLE SHADE APARTMENTS ASSOCIATE to extend the agreement from November 1, 2019 to October 31, 2020 and to increase the amount from $584.00 to $595.00 per month for a total amount of SEVEN THOUSAND ONE HUNDRED AND FORTY DOLLARS ($7,140.00) for rental assistance for tenant #CHC049.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

MAPLE SHADE APARTMENTS ASSOCIATES, LP

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $7,140.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$7,140.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Maple Shade Apartments Associates, LP. Increasing rental subsidy and extending term of contract for 12 months from November 01, 2019 to October 31, 2020 under the City's Section 8 Program (tenant #CHC049).

DATE: October 3, 2019

DOREEN P. CHANG
TREASURER

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **September 27, 2019**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **MAPLE SHADE APARTMENTS ASSOCIATE** THIS RESOLUTION WILL **INREASE** THE CONTRACT BY **$11.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$584.00 to $595.00** and extend the agreement from **November 1, 2019 to October 31, 2020** for Section 8 tenant **CHC0**49

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 7,140.00

	Date	Signature
Approved by Relevant Director:	10/2/19	
Approved by Grants Management:	10/3/19	**(If applicable)**
Approved by Finance Director: ☐CAF –Certifications of Availability of Funds	10/3/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10.4.19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION
NO. 20-00563

SHIP TO
CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

ORDER DATE: 09/27/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: MAP02
MAPLE SHADE APARTMTS ASSOCIATE
5 POWELL LANE
COLLINGSWOOD,, NJ 08108

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $595.00 PER MONTH FOR SECTION 8 TENANT CHC049TP1 TERM OF CONTRACT: 11/1/2019 - 10/31/2020 AMOUNT NOT TO EXCEED: $7,140.00 NOTE: THIS REQUISITION IS NECESSARY TO INCREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & MAPLE SHADE APARTMENTS ASSOCIATE.	G-HP- -019-026	7,140.0000	7,140.00
			TOTAL	7,140.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT -4 A 10: 1

10/3/19

10/3/19

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office. LP 10/2/19

Department Head — Date

Receiver of Goods — Date 9-27-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-32

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND GENE DINA GAD054

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with GENE DINA GAD054 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with GENE DINA to extend the agreement from October 1, 2019 to September 30, 2020 and to decrease the amount from $1,003.00 to $1,001.00 per month for a total amount of TWELVE THOUSAND AND TWELVE DOLLARS ($12,012.00) for rental assistance for tenant #GAD054; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with GENE DINA to extend the agreement from October 1, 2019 to September 30, 2020 and to decrease the amount from $1,003.00 to $1,001.00 per month for a total amount of TWELVE THOUSAND AND TWELVE DOLLARS ($12,012.00) for rental assistance for tenant #GAD054.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

GENE DINA

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $12,012
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$12,012.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Gene Dina, decreasing rental subsidy and extending the term of contract for 12 months from October 01, 2019 to September 30, 2020 under the City's Section 8 Program (tenant #GAD054).

Doreen P. Chang

DOREEN P. CHANG
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **September 27, 2019**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GENE DINA.** THIS RESOLUTION WILL **DECREASE** THE CONTRACT BY **$2.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$1,003.00 to $1,001.00** and extend the agreement from **October 1, 2019 to September 30, 2020** for Section 8 tenant **GAD054**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 12,012.00

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	10/3/19	**(If applicable)**
Approved by Finance Director: ☐CAF –Certifications of Availability of Funds	10/8/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

DIS ACTIVITY #: 3914

REQUISITION
NO. 20-00562

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: DI001 GENE DINA 20 MONMOUTH AVENUE BERLIN,, NJ 08009

ORDER DATE: 09/27/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $1,001.00 PER MONTH FOR SECTION 8 TENANT #GAD054. HMIS #115176948 TERM OF CONTRACT: 10/1/2019 - 9/30/2020 AMOUNT NOT TO EXCEED: $12,012.00 NOTE: THIS REQUISITION IS NECESSARY TO TP. RENEW & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & GENE DINA.	G-HP- -019-026	12,012.0000	12,012.00
			TOTAL	12,012.00

BD 10-3-19

10/3/19

KP 10/2/19

Approved:

Department Head — Date 9/27

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date 9-27-19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-33

MBS:dh
11-12-19

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND CHALET GARDENS OWNER, LLC CHC005

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with CHALET GARDENS OWNER, LLC CHC005 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with CHALET GARDENS OWNER, LLC to extend the agreement from November 1, 2019 to October 31, 2020 and to decrease the amount from $636.00 to $230.00 per month for a total amount of TWO THOUSAND SEVEN HUNDRED AND SIXTY DOLLARS ($2,760.00) for rental assistance for tenant #CHC005; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with CHALET GARDENS OWNER, LLC to extend the agreement from to extend the agreement from November 1, 2019 to October 31, 2020 and to decrease the amount from $636.00 to $230.00 per month for a total amount of TWO THOUSAND SEVEN HUNDRED AND SIXTY DOLLARS ($2,760.00) for rental assistance for tenant #CHC005.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

CHALET GARDEN OWNER, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $2,760.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$2,760.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Chalet Garden Owner, LLC. Decreasing rental subsidy and extending term of contract for 12 months from November 01, 2019 to October 31, 2020 under the City's Section 8 Program (#CHC005).

DATE: September 27, 2019

DOREEN P. CHANG
TREASURER

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: September 17, 2019

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **CHALET GARDENS OWNER, LLC** THIS RESOLUTION WILL **DECREASE** THE CONTRACT BY **$406.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to decrease rental subsidy from **$636.00 to $230.00** and extend the agreement from **November 1, 2019 to October 31, 2020** for Section 8 tenant **#CHC005.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 2,760.00

	Date	Signature
Approved by Relevant Director:	9/17/19	
Approved by Grants Management:	9/18/19	**(If applicable)**
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	9/27/19	
Approved by Purchasing Agent:	9/30/19	
Approved by Business Administrator:	9-26-19	
Received by City Attorney:	10/18/19	

(Name) Please Print ***(Extension #)***

Prepared By: Tina Piliro #7323
Contact Person: Tina Piliro #7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RECEIVED
SEP 27 2019
City of Camden
Bureau of Treasury

C..DEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3830

REQUISITION
NO. 20-00499

SHIP TO
CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

CITY OF CAMDEN PURCHASING BUREAU
2019 SEP 19 A 10: 35

ORDER DATE: 09/17/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: CHA50
CHALET GARDENS OWNER, LLC
300 BLVD OF AMERICAS
STE 104
LAKEWOOD, NJ 08701

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $230.00 PER MONTH FOR SECTION 8 TENANT CHC005. TERM OF CONTRACT: 11/1/2019 - 10/31/2020 AMOUNT NOT TO EXCEED: $2,760.00 NOTE: THIS REQUISITION IS NECESSARY TO DECREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & CHALET GARDENS OWNER, LLC.	G-HP- -019-026	2,760.0000	2,760.00
			TOTAL	2,760.00

9.26.19

9/18/19

Purchasing Review Committee
SEP 26 2019
Approved

9/17/19

LP 9/17/19

Approved:

9/19/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head Date 9/17/19

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-34

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH YANINA PRAAADI

WHEREAS, Yanina Praaadi request the permission of the City of Camden for the installation of a driveway and curb cut for her residence at 936 N. 24th Street, Block 863 Lot 67 & 71; and

WHEREAS, the City Council of the City of Camden is of the opinion that it is in the best interest of the City of Camden to enter into a License Agreement to allow a curb cut at or near 36 S. 33rd Street, Block 1058 Lot 19 for the purpose of installing a driveway, terminable at the will of the Licensor with the City authorizing said license and establishing the terms of the use of said City property and requiring the Licensee to completely indemnify the City of Camden and provide adequate general liability insurance naming the City of Camden as an additional insured; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a License Agreement with Yanina Praaadi.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving a license agreement for Mr. Yanina Praaadi, 36 S. 36th St, for the installation of a driveway and curb cut.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve a license agreement for a curb cut a 36 S. 33rd St (Mickle St side), with the condition that the owner provided proof of property liability insurance for said property inclusive of the driveway/curb.

BIDDING PROCESS:N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT:

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	7/22/19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	9.23.19	
Received by City Attorney:	10/19/19	Michelle B. Spear

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: _____ _____

Contact Person: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

7/24/19

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT
CITY OF CAMDEN
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI
Division of Planning & Zoning
TEL: (856) 757-7214

July 8, 2019

YANINA PRAAADI
36 SOUTH 33RD STREET
CAMDEN, NEW JERSEY 08105

ZONING PERMIT DENIAL

RE: 36 SOUTH 33RD STREET CAMDEN, NJ BLOCK: 1058 LOT: 19
APPLICATION DATE: 7/16/19 ZONE DISTRICT: R-1

DEAR SIR/MADAM:

YOUR APPLICATION FOR A ZONING PERMIT TO ALLOW: A DRIVEWAY/ APRON HAS BEEN DENIED FOR THE FOLLOWING:

CITY COUNCIL APPROVAL IS NEEDED FOR DRIVEWAY

YOU WILL BE NOTIFIED ONCE A DECISION IS MADE UPON CITY COUNCIL REVIEW.

IF YOU HAVE QUESTIONS, DO NOT HESITATE TO CONTACT THIS OFFICE.

SINCERELY,

DR. EDWARD C. WILLIAMS, PP., AICP, CSI
DIRECTOR/ZONING OFFICER

ENCLOSURE

Cc: Building Bureau

8-6-19
- Dispatch

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT
CITY OF CAMDEN
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI
Division of Planning & Zoning
TEL: (856) 757-7214

July 8, 2019

YANINA PRAAADI
36 SOUTH 33RD STREET
CAMDEN, NEW JERSEY 08105

ZONING PERMIT DENIAL

RE: 36 SOUTH 33RD STREET CAMDEN, NJ BLOCK: 1058 LOT: 19
APPLICATION DATE: 7/16/19 ZONE DISTRICT: R-1

DEAR SIR/MADAM:

YOUR APPLICATION FOR A ZONING PERMIT TO ALLOW: A DRIVEWAY/ APRON HAS BEEN DENIED FOR THE FOLLOWING:

CITY COUNCIL APPROVAL IS NEEDED FOR DRIVEWAY

YOU WILL BE NOTIFIED ONCE A DECISION IS MADE UPON CITY COUNCIL REVIEW.

IF YOU HAVE QUESTIONS, DO NOT HESITATE TO CONTACT THIS OFFICE.

SINCERELY,

DR. EDWARD C. WILLIAMS, PP., AICP, CSI
DIRECTOR/ZONING OFFICER

ENCLOSURE

Cc: Building Bureau

22 l
pls. Angela

CITY OF CAMDEN
DIVISION OF PLANNING
CITY HALL – ROOM 224
PO BOX 95120
CAMDEN, NEW JERSEY 08101-5120
(856) 757-7214

RECEIVED
JUL 16 2019

INSTRUCTIONS FOR ZONING/SIGN PERMIT APPLICATION

ALL APPLICANTS WHO NEED A ZONING/SIGN PERMIT MUST SUBMIT THE FOLLOWING:

1. Completed Zoning AND/OR Sign Application

2. Proof of ownership (deed, tax bill, or lease) (Leases must be notarized)

3. A detail floor plan of proposed use, conversion of single family dwelling shall have measurement of all habitable space. Accurate drawing of a proposed sign including dimensions and illustration signed by sign supplier. **Any addition or accessory uses or fences must have a Plot Plan and/or Survey. Additions/Fences must be presented on a Plot Plan/Survey with front, rear and side setback. You can obtain a Plot Plan from the Engineering Dept. located in City Hall, Room 325.** *(copy of all/any plans must accompany application.

4. Completed attached Tax Certification (**City of Camden Tax Office Room 117 1st floor plus Water/Sewer PNC Bank located Broadway & Market St.**)

5. Application fee:
(non-refundable)

Single Family Dwelling, Townhome, Row Home or Condominium	$ 69.56
Two-Family Dwelling	$ 139.13
Three-Family Dwelling Or More	$ 215.51
Rooming House	$ 259.16
Boarding House	$ 259.16
Commercial Use	$ 87.30
Industrial Warehousing & Manufacturing Use	$ 139.87
Institutional Use	$ 69.56
Advertising Billboards	$ 395.56
Sign Application	$ 79.11
Rezoning Application	$ 345.09

Money Order or Check payable to the City of Camden

LEASE RETURN COMPLETED APPLICATIONS TO THE ABOVE ADDRESS. **INCOMPLETE APPLICATIONS SHALL NOT BE ECEIVED OR PROCESSED.** ANY APPLICATION WHICH REMAINS INCOMPLETE FOR MORE THAN 10 BUSINESS DAYS WILL E DISCARDED. FALSIFICATION IN ANY FORM SHALL SUBJECT APPLICANT TO A FINE OR MUNICIPAL COURT.

No construction, erection, alteration, repair, remodeling, conversion, renovation or demolition of any building or structure shall begin prior to Zoning approval. Other municipal agency approvals maybe required.

DO NOT REMOVE OR DISCARD ANY PART OF THIS APPLICATION

I. GENERAL

Today's Date: 7-15-2019

Applicant: Yanina Praadi **Telephone:** 856-979-3437

Applicant's Address: 36 S 33rd St. Camden, NJ 08105

Applicant Interest : (please check one) (✓) **owner** ( ) **tenant** ( ) **agent/owner**

SUBMITTING FOR: (✓) **Zoning Permit** ( ) **Sign Permit**

Same as

1. Name and Address of property OWNER if different from that of applicant:

   Same as above

2. **Address and Block and Lot number** for which zoning/sign permit is desired:

   36 S. 33rd St. Camden NJ 08105 **Block:** 1058 **Lot:** 19

* 3.

Zone District:	**R1**	**R2**	**R3**	**C1**	**C2**	**C3**	**C4**	**LII**	**LI2**	**GI1**	**GI2**
(please circle)	**US**	**PR1**	**OL1**	**TOD**	**MW1**	**MW2**	**MS**	**CV2**	**CC**		

4. Historic District: _____

5. What is the property/land PRESENTLY being used *entirely as:*

   Place of living, Single family

6. Is the structure presently vacant? NO If so how long? _____

7. How many stories/floors does the building have? 2 Is there a basement/cellar? _____

DO NOT REMOVE OR DISCARD ANY PART OF THIS APPLICATION

II. ZONING

1. What is being proposed?

   New Construction_____ Addition_____ Fence_____ (ht____) Installation_____

   New Business_____ Conversion_____ Other (explain: drive way / apron.)

2. Describe in detail the use & activities PROPOSED (attached separate sheet if necessary):

   SFD I need to do a drive way in my backyard because I have no space to park my car, parking spots are very limited, I never can find parking for my car, somethimes I have to park 1 or 2 blocks awa It is dangerous during the night to park the cars far. Some people steal and vandalize cars.

3. Are there other activities existing within the same property? No (please describe)

4. Dimensions of Principal Building and/or structure 20 x 20 for the drive way. 12 x 4 for the apron, 2354 Sq ft.

5. Dimensions of All Accessory Building and/or structure N/A

6. Are any of the activities conducted in the principal building existing as a nonconforming use?

   No ✓ Yes_____ (please explain) _____

7. To the applicant's knowledge, has there been any prior applications made to the Zoning Board of Adjustment or the Planning Board?

   No ✓ Yes_____ (please explain) _____

THIS APPLICANT CERTIFIES THAT THE ABOVE INFORMATION HAS BEEN COMPLETED TO THE BEST OF HIS/HER KNOWLEDGE.

07-15-2019
(Date)

[signature]
(Signature of Applicant)

_____
(Name of Corporation or Association)

DO NOT REMOVE OR DISCARD ANY PART OF THIS APPLICATION

III. SIGN

1. Type Sign: Awning / Billboard / Freestanding / Hanging / Mounted / Off Site / Window *(please circle)*
   Other (describe): _____ Alteration of an existing sign _____
   (attach photo & describe) _____

2. Are there any existing signs? _____ (if yes, please attach photos)

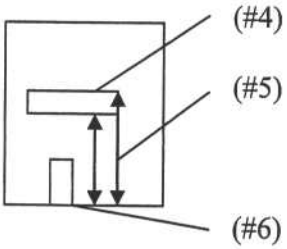
3. How many signs are proposed? _____

4. Will signs(s) be illuminated? Yes_____ No_____

5. Dimension: _____X_____=_____sq ft.

6. Distance between ground and the lowest part of sign _____ft.

7. Distance between ground and highest part of the sign _____ft.



8. Material of Sign:_____

9. Color(s) on sign(s):_____

10. Illustration/Wording:_____

_____

THIS APPLICANT CERTIFIES THAT THE ABOVE INFORMATION HAS BEEN COMPLETED TO THE BEST OF HIS/HER KNOWLEDGE AND FURTHER UNDERSTANDS THAT <u>IF THE SIGN EXCEEDS THE MAXIMUM REQUIREMENT</u> A VARIANCE THROUGH THE PLANNING BOARD OF THE CITY OF CAMDEN MUST BE REQUESTED.

_____
(Date)

_____
(Signature of Applicant)

_____
(Name of Corporation or Association)

DO NOT REMOVE OR DISCARD ANY PART OF THIS APPLICATION

PLEASE READ

IV. ASSESSMENT CERTIFICATION

Section A: Applicant shall complete

SECTION A **OWNER**

Name of OWNER of Property Yanina Praadi

Address: 36 S 33rd St. Camden, NJ 08105

SEACH Address: Same

Block: 1058 **Lot:** 14 **Account:** 002242429

Section B: Applicant shall take this form to the City of Camden Tax Office, Room 117 (1st floor) for completion to indicate whether taxes are paid up to date. Applicant must also go to the PNC Bank (Broadway & Market St) for water and sewer to make sure water /sewer is paid up to date.
Upon completion, this form shall be submitted with original application. **NO APPLICATIONS WILL BE ACCEPTED – if any money is owed for Taxes or Water/Sewer, no permit can issued until accounts are paid in full-proof of payment must be brought back before turning application in.**

Section C: **TAX OFFICE & PNC BANK**
An application for Zoning/Sign permit has been submitted to the Division of Planning. Please check your records to be certain that the account is current

I HEREBY CERTIFY THAT THE PROPERTY ASSESSMENT ARE:

City Of Camden Water
Camden Office
Date 7/10/19
Rep

Account Type	Date	Amount Owed	Other
(Taxes/W&S/Other		zero	Balance
(Taxes/W&S/Other		-0-	7.10.2019
(Taxes/W&S/Other			
(Taxes/W&S/Other			

COMMENTS:

DATED: _____ **PREPARED BY:** _____

YANINA PRAADI
618 N 3RD ST
CAMDEN, NJ 08102-2025

206

3-8428/2360

07-15-2019
DATE

PAY TO THE ORDER OF City of Camden $ 69.56

Sixty nine with 56/100 DOLLARS

Photo Safe Deposit® Details on back

POLICE AND FIRE FEDERAL CREDIT UNION
www.pffcu.org

FOR Zoning permit

Yanina Praadi

⑆ 241

Deed

This Deed is made on May 20th, 2019

Between

CENOVIA TORRES

whose post office address is _____

referred to as the Grantor,

and

YANINA PRAADI

whose post office address is _____

referred to as the Grantee.

The words "Grantor" and "Grantee" shall mean all Grantors and all Grantees listed above.

1. **Transfer of Ownership.** The Grantor grants and conveys (transfers ownership of) the property (called the "Property") described below to the Grantee. This Transfer is made for the sum of **ONE HUNDRED FORTY TWO THOUSAND AND 00/100 Dollars ($142,000.00).** The Grantor acknowledges receipt of this money.

2. **Tax Map Reference.** (N.J.S.A. 46:15:1.1) Municipality of City of Camden
   Block No. 1058 Lot No. 19 Account No.

   ☐ No property tax identification number is available on the date of this Deed.
   (Check box if applicable)

3. **Property.** The Property consists of the land and all the buildings and structures on the land in the City of Camden, County of Camden and State of New Jersey. The legal description is:

   ☐ Please see attached Legal Description annexed hereto and made a part hereof.

   The street address is 36 South 33rd Street, Camden, NJ 08105

(For Recorder's Use Only)

Prepared by: (print signer's name below signature)

Cenovia Torres

4. **Type of Deed.** This Deed is called a Quitclaim Deed. The Grantor makes no promises as to ownership or title, but simply transfers whatever interest the Grantor has to the Grantee.

5. **Signatures.** The Grantor signs this Deed as of the date at the top of the first page. (Print name below each signature).

Witnessed by:

_____

_____

Cenovia Torres {SEAL}
CENOVIA TORRES

I CERTIFY that on 20th day of May, 2019, CENOVIA TORRES personally came before and stated to my satisfaction that this person (or if more than one, each person):

(a) was the maker of this Deed
(b) executed this Deed as his or her own act; and
(c) made this Deed for $142,000.00 as the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5).

_____

_____
(Print name and title below signature)

RECORD AND RETURN TO:
ACCESS ABSTRACT CORPORATION - NJ
2173 MacDade Boulevard
SUITE B
Holmes, PA 19043

Closing Disclosure

This form is a statement of final loan terms and closing costs. Compare this document with your Loan Estimate.

Closing Information		Transaction Information		Loan Information	
Date Issued	5/15/2019	**Borrower**	Yanina Praadi 618 N 3rd Street Camden, NJ 08102	**Loan Term**	30 years
Closing Date	5/29/2019			**Purpose**	Purchase
Disbursement Date	5/29/2019			**Product**	Fixed Rate
Settlement Agent	ACCESS ABSTRACT	**Seller**	CENOVIA TORRES 36 SOUTH 33RD ST Camden, NJ 08105	**Loan Type**	☐ Conventional ☒ FHA ☐ VA ☐ _____
File #	AAC-NJ3479				
Property	36 S 33rd Street Camden, NJ 08105	**Lender**	TAM Lending Center, Inc.	**Loan ID #**	19TAM4908
				MIC #	351-7579140-703
Sale Price	$142,000				

Loan Terms		**Can this amount increase after closing?**
Loan Amount	$139,428	NO
Interest Rate	4.625 %	NO
Monthly Principal & Interest *See Projected Payments below for your Estimated Total Monthly Payment*	$716.85	NO
		Does the loan have these features?
Prepayment Penalty		NO
Balloon Payment		NO

Projected Payments		
Payment Calculation		Years 1-30
Principal & Interest		$716.85
Mortgage Insurance	+	96.37
Estimated Escrow *Amount can increase over time*	+	302.86
Estimated Total Monthly Payment		$1,116.08

		This estimate includes	In escrow?
Estimated Taxes, Insurance & Assessments *Amount can increase over time* *See page 4 for details*	$302.86 Monthly	☒ Property Taxes	YES
		☒ Homeowner's Insurance	YES
		☐ Other:	
		See Escrow Account on page 4 for details. You must pay for other property costs separately.	

Costs at Closing		
Closing Costs	$8,793.86	Includes $6,623.52 in Loan Costs + $2,170.34 in Other Costs - $0 in Lender Credits. *See page 2 for details.*
Cash to Close	$6,039.27	Includes Closing Costs. *See Calculating Cash to Close on page 3 for details.*

Closing Cost Details

Loan Costs		Borrower-Paid At Closing	Borrower-Paid Before Closing	Seller-Paid At Closing	Seller-Paid Before Closing	Paid by Others
A. Origination Charges		$1,790.00				
01 % of Loan Amount (Points)						
02 Application Fees		$595.00				
03 Commitment Fee - NJ		$1,195.00				
04						
05						
06						
07						
08						
B. Services Borrower Did Not Shop For		$3,218.02				
01 Appraisal Fee	to NATIONWIDE PROPERTY & APPRAISAL		$510.00			
02 Credit Report	to CREDIT PLUS	$100.00				
03 Final Inspection Fee (If Required)	to NATIONWIDE		$200.00			
04 Flood Certification	to CREDIT PLUS	$10.00				
05 Mortgage Insurance Premium	to HUD	$2,398.02				
06						
07						
08						
09						
10						
C. Services Borrower Did Shop For		$1,615.50				
01 Title - Closing Protection Letter	to ACCESS ABSTRACT	$75.00				
02 Title - County Search Fee	to ACCESS ABSTRACT	$95.00				
03 Title - Courier Fee	to ACCESS ABSTRACT	$40.00				
04 Title - Endorsement Fee	to ACCESS ABSTRACT	$100.00				
05 Title - Lender's Title Insurance	to ACCESS ABSTRACT	$695.00				
06 Title - Notary Fee	to ACCESS ABSTRACT	$25.00				
07 Title - Notice of Settlement	to ACCESS ABSTRACT	$86.00				
08 Title - Settlement Fee	to ACCESS ABSTRACT	$387.50				
09 Title - TAX CERT	to ACCESS ABSTRACT	$40.00				
10 Title - Tideland Search	to ACCESS ABSTRACT	$47.00				
11 Title - Wire Fee	to ACCESS ABSTRACT	$25.00				
D. TOTAL LOAN COSTS (Borrower-Paid)		$6,623.52				
Loan Costs Subtotals (A + B + C)		$5,913.52	$710.00			

Other Costs						
E. Taxes and Other Government Fees		$256.00				
01 Recording Fees	Deed: $83.00 Mortgage: $173.00	$256.00				
02						
F. Prepaids		$718.01				
01 Homeowner's Insurance Premium (12 mo.)	to PHILADELPHIA	$665.00				
02 Mortgage Insurance Premium (mo.)						
03 Prepaid Interest ($17.67 per day from 5/29/19 to 6/1/19)		$53.01				
04 Property Taxes (mo.)						
05						
G. Initial Escrow Payment at Closing		$908.58				
01 Homeowner's Insurance	$55.42 per month for 3 mo.	$166.26				
02 Mortgage Insurance	per month for mo.					
03 Property Taxes	$247.44 per month for 3 mo.	$742.32				
04						
05						
06						
07						
08 Aggregate Adjustment		$0.00				
H. Other		$287.75				
01 CCMUA (optional)	to CAMDEN COUNTY	$54.75				
02 FLAT FEE (optional)	to WEICHERT REALTORS	$199.00				
03 Title - Owner's Title Insurance (optional)	to ACCESS ABSTRACT	$34.00				
04						
05						
I. TOTAL OTHER COSTS (Borrower-Paid)		$2,170.34				
Other Costs Subtotals (E + F + G + H)		$2,170.34				

J. TOTAL CLOSING COSTS (Borrower-Paid)	$8,793.86				
Closing Costs Subtotals (D + I)	$8,083.86	$710.00			
Lender Credits					

Calculating Cash to Close

Use this table to see what has changed from your Loan Estimate.

	Loan Estimate	Final	Did this change?	
Total Closing Costs (J)	$10,294.00	$8,793.86	YES	· See Total Loan Costs (D) and Total Other Costs (I).
Closing Costs Paid Before Closing	$0	-$710.00	YES	· You paid these Closing Costs before closing.
Closing Costs Financed (Paid from your Loan Amount)	$0	-$2,398.00	YES	· You included these closing costs in the loan amount, which increased the loan amount.
Down Payment/Funds from Borrower	$2,572.00	$4,970.00	YES	· You increased this payment.
Deposit	-$1,000.00	-$1,000.00	NO	
Funds for Borrower	$0	$0	NO	
Seller Credits	-$3,900.00	-$3,900.00	NO	
Adjustments and Other Credits	$0	$283.41	YES	· See details in Section K and Section L.
Cash to Close	$7,966.00	$6,039.27		

Summaries of Transactions

Use this table to see a summary of your transaction.

BORROWER'S TRANSACTION

K. Due from Borrower at Closing		$150,367.27
01	Sale Price of Property	$142,000.00
02	Sale Price of Any Personal Property Included in Sale	
03	Closing Costs Paid at Closing (J)	$8,083.86
04		
Adjustments		
05		
06		
07		
Adjustments for Items Paid by Seller in Advance		
08	City/Town Taxes 05/29/19 to 06/30/19	$263.94
09	County Taxes to	
10	Assessments to	
11	CCMUA 5/29/19-6/30/19	$19.47
12		
13		
14		
15		
L. Paid Already by or on Behalf of Borrower at Closing		$144,328.00
01	Deposit	$1,000.00
02	Loan Amount	$139,428.00
03	Existing Loan(s) Assumed or Taken Subject to	
04		
05	Seller Credit	$3,900.00
Other Credits		
06		
07		
Adjustments		
08		
09		
10		
11		
Adjustments for Items Unpaid by Seller		
12	City/Town Taxes to	
13	County Taxes to	
14	Assessments to	
15		
16		
17		
CALCULATION		
Total Due from Borrower at Closing (K)		$150,367.27
Total Paid Already by or on Behalf of Borrower at Closing (L)		-$144,328.00
Cash to Close ☒ From ☐ To Borrower		$6,039.27

SELLER'S TRANSACTION

M. Due to Seller at Closing		$142,000.00
01	Sale Price of Property	$142,000.00
02	Sale Price of Any Personal Property Included in Sale	
03		
04		
05		
06		
07		
08		
Adjustments for Items Paid by Seller in Advance		
09	City/Town Taxes to	
10	County Taxes to	
11	Assessments to	
12		
13		
14		
15		
16		
N. Due from Seller at Closing		$3,900.00
01	Excess Deposit	
02	Closing Costs Paid at Closing (J)	
03	Existing Loan(s) Assumed or Taken Subject to	
04	Payoff of First Mortgage Loan	
05	Payoff of Second Mortgage Loan	
06		
07		
08	Seller Credit	$3,900.00
09		
10		
11		
12		
13		
Adjustments for Items Unpaid by Seller		
14	City/Town Taxes to	
15	County Taxes to	
16	Assessments to	
17		
18		
19		
CALCULATION		
Total Due to Seller at Closing (M)		$142,000.00
Total Due from Seller at Closing (N)		-$3,900.00
Cash ☐ From ☒ To Seller		$138,100.00

Additional Information About This Loan

Loan Disclosures

Assumption

If you sell or transfer this property to another person, your lender

☒ will allow, under certain conditions, this person to assume this loan on the original terms.

☐ will not allow assumption of this loan on the original terms.

Demand Feature

Your loan

☐ has a demand feature, which permits your lender to require early repayment of the loan. You should review your note for details.

☒ does not have a demand feature.

Late Payment

If your payment is more than *15* days late, your lender will charge a late fee of *4% of the principal and interest overdue.*

Negative Amortization (Increase in Loan Amount)

Under your loan terms, you

☐ are scheduled to make monthly payments that do not pay all of the interest due that month. As a result, your loan amount will increase (negatively amortize), and your loan amount will likely become larger than your original loan amount. Increases in your loan amount lower the equity you have in this property.

☐ may have monthly payments that do not pay all of the interest due that month. If you do, your loan amount will increase (negatively amortize), and, as a result, your loan amount may become larger than your original loan amount. Increases in your loan amount lower the equity you have in this property.

☒ do not have a negative amortization feature.

Partial Payments

Your lender

☐ may accept payments that are less than the full amount due (partial payments) and apply them to your loan.

☐ may hold them in a separate account until you pay the rest of the payment, and then apply the full payment to your loan.

☒ does not accept any partial payments.

If this loan is sold, your new lender may have a different policy.

Security Interest

You are granting a security interest in

36 S 33rd Street, Camden, NJ 08105

You may lose this property if you do not make your payments or satisfy other obligations for this loan.

Escrow Account

For now, your loan

☒ will have an escrow account (also called an "impound" or "trust" account) to pay the property costs listed below. Without an escrow account, you would pay them directly, possibly in one or two large payments a year. Your lender may be liable for penalties and interest for failing to make a payment.

Escrow		
Escrowed Property Costs over Year 1	$4,391.53	Estimated total amount over year 1 for your escrowed property costs: *See attached page for additional information*
Non-Escrowed Property Costs over Year 1		Estimated total amount over year 1 for your non-escrowed property costs: You may have other property costs.
Initial Escrow Payment	$908.58	A cushion for the escrow account you pay at closing. See Section G on page 2.
Monthly Escrow Payment	$399.23	The amount included in your total monthly payment.

☐ will not have an escrow account because ☐ you declined it ☐ your lender does not offer one. You must directly pay your property costs, such as taxes and homeowner's insurance. Contact your lender to ask if your loan can have an escrow account.

No Escrow		
Estimated Property Costs over Year 1		Estimated total amount over year 1. You must pay these costs directly, possibly in one or two large payments a year.
Escrow Waiver Fee		

In the future,

Your property costs may change and, as a result, your escrow payment may change. You may be able to cancel your escrow account, but if you do, you must pay your property costs directly. If you fail to pay your property taxes, your state or local government may (1) impose fines and penalties or (2) place a tax lien on this property. If you fail to pay any of your property costs, your lender may (1) add the amounts to your loan balance, (2) add an escrow account to your loan, or (3) require you to pay for property insurance that the lender buys on your behalf, which likely would cost more and provide fewer benefits than what you could buy on your own.

Loan Calculations

Total of Payments. Total you will have paid after you make all payments of principal, interest, mortgage insurance, and loan costs, as scheduled.	$286,175.63
Finance Charge. The dollar amount the loan will cost you.	$145,135.63
Amount Financed. The loan amount available after paying your upfront finance charge.	$134,363.47
Annual Percentage Rate (APR). Your costs over the loan term expressed as a rate. This is not your interest rate.	5.805 %
Total Interest Percentage (TIP). The total amount of interest that you will pay over the loan term as a percentage of your loan amount.	85.13 %

Questions? If you have questions about the loan terms or costs on this form, use the contact information below. To get more information or make a complaint, contact the Consumer Financial Protection Bureau at **www.consumerfinance.gov/mortgage-closing**

Other Disclosures

Appraisal
If the property was appraised for your loan, your lender is required to give you a copy at no additional cost at least 3 days before closing. If you have not yet received it, please contact your lender at the information listed below.

Contract Details
See your note and security instrument for information about
- what happens if you fail to make your payments,
- what is a default on the loan,
- situations in which your lender can require early repayment of loan, and
- the rules for making payments before they are due.

Liability after Foreclosure
If your lender forecloses on this property and the foreclosure does not cover the amount of unpaid balance on this loan,

☒ state law may protect you from liability for the unpaid balance. If you refinance or take on any additional debt on this property, you may lose this protection and have to pay any debt remaining even after foreclosure. You may want to consult a lawyer for more information.

☐ state law does not protect you from liability for the unpaid balance.

Refinance
Refinancing this loan will depend on your future financial situation, the property value, and market conditions. You may not be able to refinance this loan.

Tax Deductions
If you borrow more than this property is worth, the interest on the loan amount above this property's fair market value is not deductible from your federal income taxes. You should consult a tax advisor for more information.

Contact Information

	Lender	Mortgage Broker	Real Estate Broker (B)	Real Estate Broker (S)	Settlement Agent
Name	TAM Lending Center, Inc.		WEICHERT REALTORS	WEICHERT REALTORS	ACCESS ABSTRACT
Address	1814 Rt 70 East, Ste 200 Cherry Hill, NJ 08003		1909 RT 70 EAST STE 1 Cherry Hill, NJ 08003	1909 RT 70 EAST STE 1 Cherry Hill, NJ 08003	2173 MACDADE BLVD STE B HOLMES, PA 19043
NMLS ID	984914				
NJ License ID			8400380	84000380	1027182
Contact	Abby Walters		RAMONA TORRES	RAMONA TORRES	DIANA ESCOBAR WACHTER
Contact NMLS ID	370315				
Contact NJ License ID			0789137	0789137	0301363
Email	awalters@tamlending.com		RTORRES@WEICHERT.COM	RTORRES@WEICHERT.COM	ORDERS@ACCESSABSTRACT.COM
Phone	856-795-5900		856-424-7758	856-424-7758	610-461-2910

Confirm Receipt

By signing, you are only confirming that you have received this form. You do not have to accept this loan because you have signed or received this form.

Lamina Saadi 5-29-2019

Applicant Signature Date

Addendum to Closing Disclosure

This form is a continued statement of final loan terms and closing costs.

Additional Information About This Loan

Loan Disclosures

Escrow Account

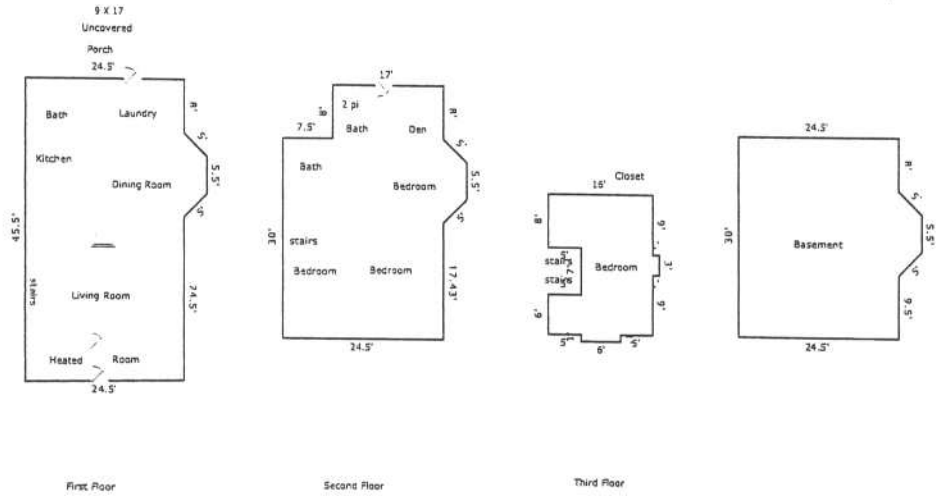
Escrow

Escrowed Property Costs over Year 1	$4,391.53	Estimated total amount over year 1 for your escrowed property costs: *Property Taxes, Homeowner's Insurance, Mortgage Insurance*

FHA/VA Case No. 351-7579140

Building Sketch

Borrower	Yanina Praadi				
Property Address	36 S 33rd St				
City	Camden	County Camden	State NJ	Zip Code 08105	
Lender/Client	TAM Lending Center, Inc				



First Floor

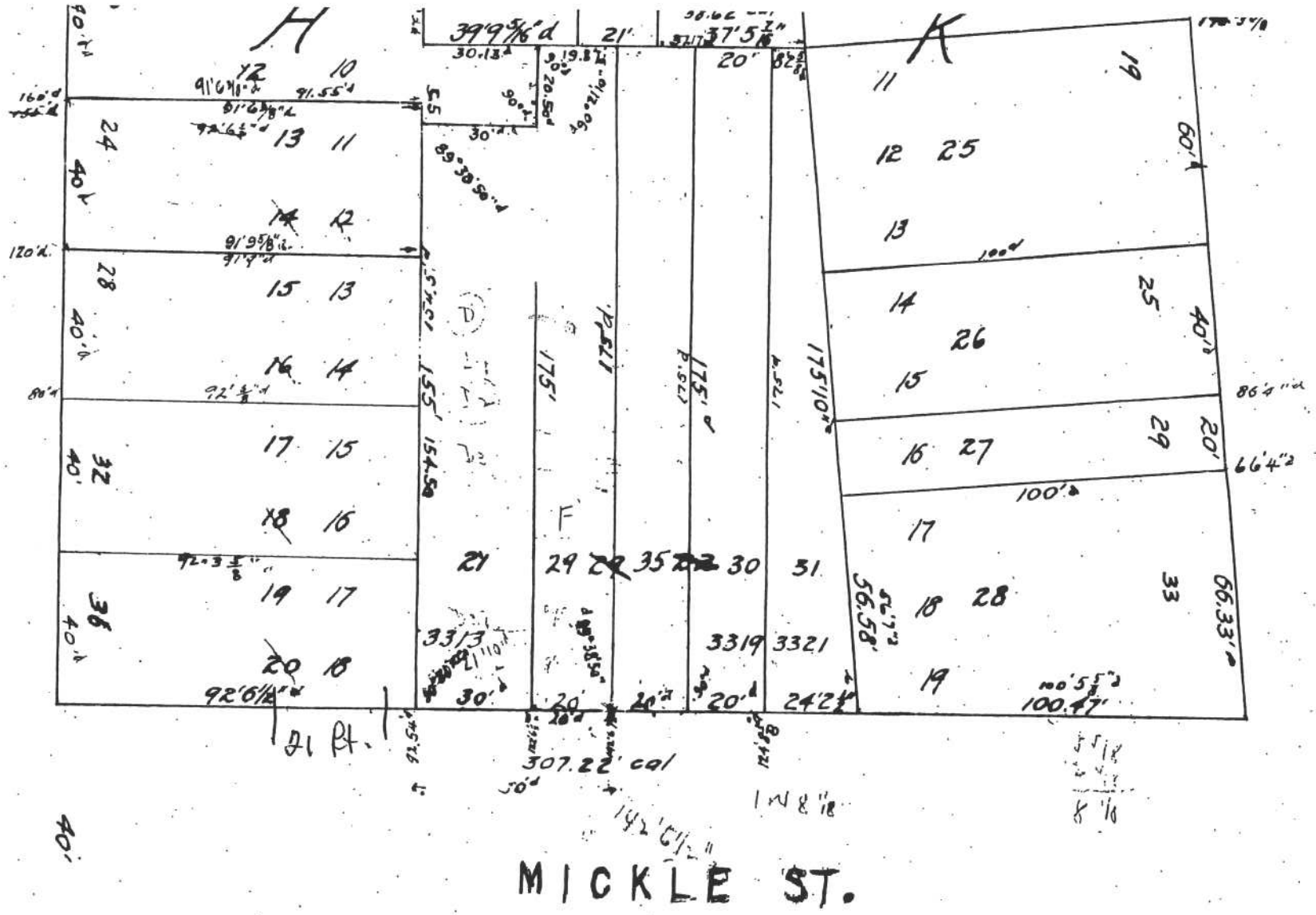
Second Floor

Third Floor

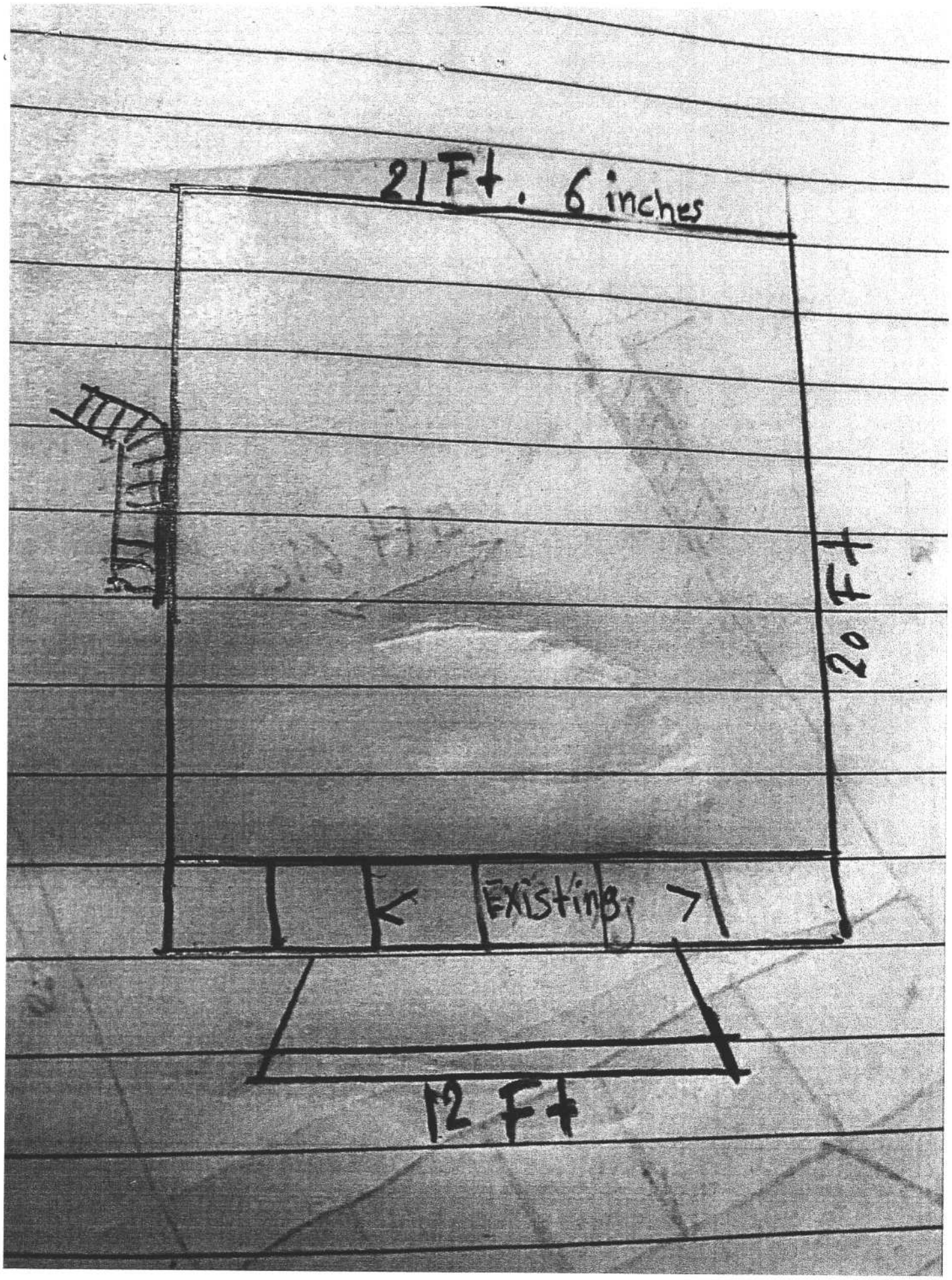
TOTAL Sketch by a la mode, Inc.

Area Calculations Summary

		Calculation Details	
Living Area			
First Floor	1141.44 Sq ft	0.5 × 3.54 × 3.54 =	6.25
		0.5 × 3.54 × 3.54 =	6.25
		5.5 × 3.54 =	19.45
		24.5 × 45.07 =	1104.24
		0.5 × 24.5 × 0.43 =	5.25
Second Floor	902.95 Sq ft	17 × 8 =	136
		0.5 × 3.54 × 3.54 =	6.25
		0.5 × 3.54 × 3.54 =	6.25
		5.5 × 3.54 =	19.45
		24.5 × 30 =	735
Third Floor	310 Sq ft	3 × 1 =	3
		6 × 1 =	6
		21 × 11 =	231
		5 × 6 =	30
		5 × 8 =	40
Total Living Area (Rounded):	**2354 Sq ft**		
Non-living Area			
Basement	767.82 Sq ft	0.5 × 3.54 × 3.54 =	6.25
		0.5 × 3.54 × 3.54 =	6.25
		5.5 × 3.54 =	19.45
		24.5 × 30 =	735
		0.5 × 24.5 × 0.07 =	0.87



33


21 Ft. 6 inches
20 Ft
Existing
12 Ft

R-35

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A LICENSE AGREEMENT WITH JAZMINE LUGO

WHEREAS, Jazmine Lugo request the permission of the City of Camden for the installation of a driveway and curb cut for her residence at 1199 Jackson Street, Block 1352 Lot 77; and

WHEREAS, the City Council of the City of Camden is of the opinion that it is in the best interest of the City of Camden to enter into a License Agreement to allow a curb cut at or near 1199 Jackson Street, Block 1352 Lot 77 for the purpose of installing a driveway, terminable at the will of the Licensor with the City authorizing said license and establishing the terms of the use of said City property and requiring the Licensee to completely indemnify the City of Camden and provide adequate general liability insurance naming the City of Camden as an additional insured; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a License Agreement with Jazmine Lugo.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving a license agreement for Ms Jazmine Lugo, 1199 Jackson St, for the installation of a driveway and curb cut.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve a license agreement for a curb cut at 1199 Jackson St (Louis St side), with the condition that the owner provided proof of property liability insurance for said property inclusive of the driveway/curb.

BIDDING PROCESS:N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT:

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	9-17-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	9.23.19	
Received by City Attorney:	10/18/19	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	*(Extension #)*
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

6/25/19

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT
CITY OF CAMDEN
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI
Division of Planning & Zoning
TEL: (856) 757-7214

June 24, 2019

JAZMINE LUGO
1199 JACKSON STREET
CAMDEN, NEW JERSEY 08104

ZONING PERMIT DENIAL

RE: 1199 JACKSON STREET CAMDEN, NJ BLOCK: 1352 LOT: 77
APPLICATION DATE: 6/18/19 ZONE DISTRICT: R-2

DEAR SIR/MADAM:

YOUR APPLICATION FOR A ZONING PERMIT TO ALLOW: A CURB CUT HAS BEEN DENIED FOR THE FOLLOWING:

CITY COUNCIL APPROVAL IS NEEDED

YOU WILL BE NOTIFIED ONCE A DECISION IS MADE UPON CITY COUNCIL REVIEW.

IF YOU HAVE QUESTIONS, DO NOT HESITATE TO CONTACT THIS OFFICE.

SINCERELY,

DR. EDWARD C. WILLIAMS, PP., AICP, CSI
DIRECTOR/ZONING OFFICER

ENCLOSURE

Cc: Building Bureau

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT
CITY OF CAMDEN
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI
Division of Planning & Zoning
TEL: (856) 757-7214

June 24, 2019

JAZMINE LUGO
1199 JACKSON STREET
CAMDEN, NEW JERSEY 08104

ZONING PERMIT DENIAL

RE: 1199 JACKSON STREET CAMDEN, NJ BLOCK: 1352 LOT: 77
APPLICATION DATE: 6/18/19 ZONE DISTRICT: R-2

DEAR SIR/MADAM:

YOUR APPLICATION FOR A ZONING PERMIT TO ALLOW: A CURB CUT HAS BEEN DENIED FOR THE FOLLOWING:

CITY COUNCIL APPROVAL IS NEEDED

YOU WILL BE NOTIFIED ONCE A DECISION IS MADE UPON CITY COUNCIL REVIEW.

IF YOU HAVE QUESTIONS, DO NOT HESITATE TO CONTACT THIS OFFICE.

SINCERELY,

DR. EDWARD C. WILLIAMS, PP., AICP, CSI
DIRECTOR/ZONING OFFICER

ENCLOSURE

Cc: Building Bureau

RECEIVED
JUN 18 2019
By

CITY OF CAMDEN
DIVISION OF PLANNING
CITY HALL – ROOM 224
PO BOX 95120
CAMDEN, NEW JERSEY 08101-5120
(856) 757-7214

INSTRUCTIONS FOR ZONING/SIGN PERMIT APPLICATION

ALL APPLICANTS WHO NEED A ZONING/SIGN PERMIT MUST SUBMIT THE FOLLOWING:

1. Completed Zoning AND/OR Sign Application

2. Proof of ownership (deed, tax bill, or lease) (Leases must be notarized)

3. A detail floor plan of proposed use, conversion of single family dwelling shall have measurement of all habitable space. Accurate drawing of a proposed sign including dimensions and illustration signed by sign supplier. **Any addition or accessory uses or fences must have a Plot Plan and/or Survey. Additions/Fences must be presented on a Plot Plan/Survey with rear and side set back. You can obtain a Plot Plan from the Engineering Dept. located in City Hall, Room 325.** *(copy of all/any plans must accompany application.

4. Completed attached Tax Certification (**City of Camden Tax Office Room 117 1st floor plus Water/Sewer PNC Bank located Broadway & Market St.)**

5. Application fee:
(non-refundable)

Single Family Dwelling	$ 69.56
Two-Family Dwelling	$ 139.13
Three-Family Dwelling Or More	$ 215.51
Rooming House	$ 259.16
Boarding House	$ 259.16
Commercial Use	$ 87.30
Industrial Warehousing & Manufacturing Use	$ 139.87
Institutional Use	$ 69.56
Advertising Billboards	$ 395.56
Sign Application	$ 79.11
Rezoning Application	$ 345.09

Money Order or Check payable to the City of Camden

PLEASE RETURN COMPLETED APPLICATIONS TO THE ABOVE ADDRESS. **INCOMPLETE APPLICATIONS SHALL NOT BE PROCESS.** ANY APPLICATION WHICH REMAINS INCOMPLETE FOR MORE THAN 10 BUSINESS DAYS WILL BE DISCARDED. FALSIFICATION IN ANY FORM SHALL SUBJECT APPLICANT TO A FINE OR MUNICIPAL COURT.

No construction, erection, alteration, repair, remodeling, conversion, renovation or demolition of any building or structure shall begin prior to Zoning approval. Other municipal agency approvals maybe required.

DO NOT REMOVE OR DISCARD ANY PART OF THIS APPLICATION

II. ZONING

1. What is being proposed?

   New Construction_____ Addition_____ Fence_____ (ht____) Installation_____

   New Business_____ Conversion ✓ Other (explain: I want to Construct a driveway.

2. Describe in detail the use & activities **PROPOSED** (attached separate sheet if necessary):

   I want to construct a driveway. I want Curb Cut to be able to park my car in front of my house. I have a disable child and I afraid of him going/running into the streets.

3. Are there other activities existing within the same property? No (please describe)

4. Dimensions of Principal Building and/or structure_____

5. Dimensions of All Accessory Building and/or structure Garage

6. Are any of the activities conducted in the principal building existing as a nonconforming use?

   No X Yes_____ (please explain) _____

7. To the applicant's knowledge, has there been any prior applications made to the Zoning Board of Adjustment or the Planning Board?

   No X Yes_____ (please explain) _____

THIS APPLICANT CERTIFIES THAT THE ABOVE INFORMATION HAS BEEN COMPLETED TO THE BEST OF HIS/HER KNOWLEDGE.

_____ (Date)

Yasmin Lugo (Signature of Applicant)

_____ (Name of Corporation or Association)

DO NOT REMOVE OR DISCARD ANY PART OF THIS APPLICATION

IV. ASSESSMENT CERTIFICATION

Section A: Applicant shall complete

SECTION A **OWNER**

Name of OWNER of Property Jasmine Lugo

Address: 1199 Jackson Street Camden, NJ 08104

SEARCH Address: Same

Block: 1352 **Lot:** 77 **Account:** 002217559

Section B: Applicant shall take this form to the City of Camden Tax Office, Room 117 (1st floor) for completion to indicate whether taxes are paid up to date. Applicant must also go to the PNC Bank (Broadway & Market St) for water and sewer to make sure water /sewer is paid up to date.
Upon completion, this form shall be submitted with original application. **NO APPLICATIONS WILL BE ACCEPTED – if any money is owed for Taxes or Water/Sewer, no permit can be issued until accounts are paid in full-proof of payment must be brought back before turning application in.**

Section C: **TAX OFFICE & PNC BANK**
An application for Zoning/Sign permit has been submitted to the Division of Planning. Please check your records to be certain that the account is current

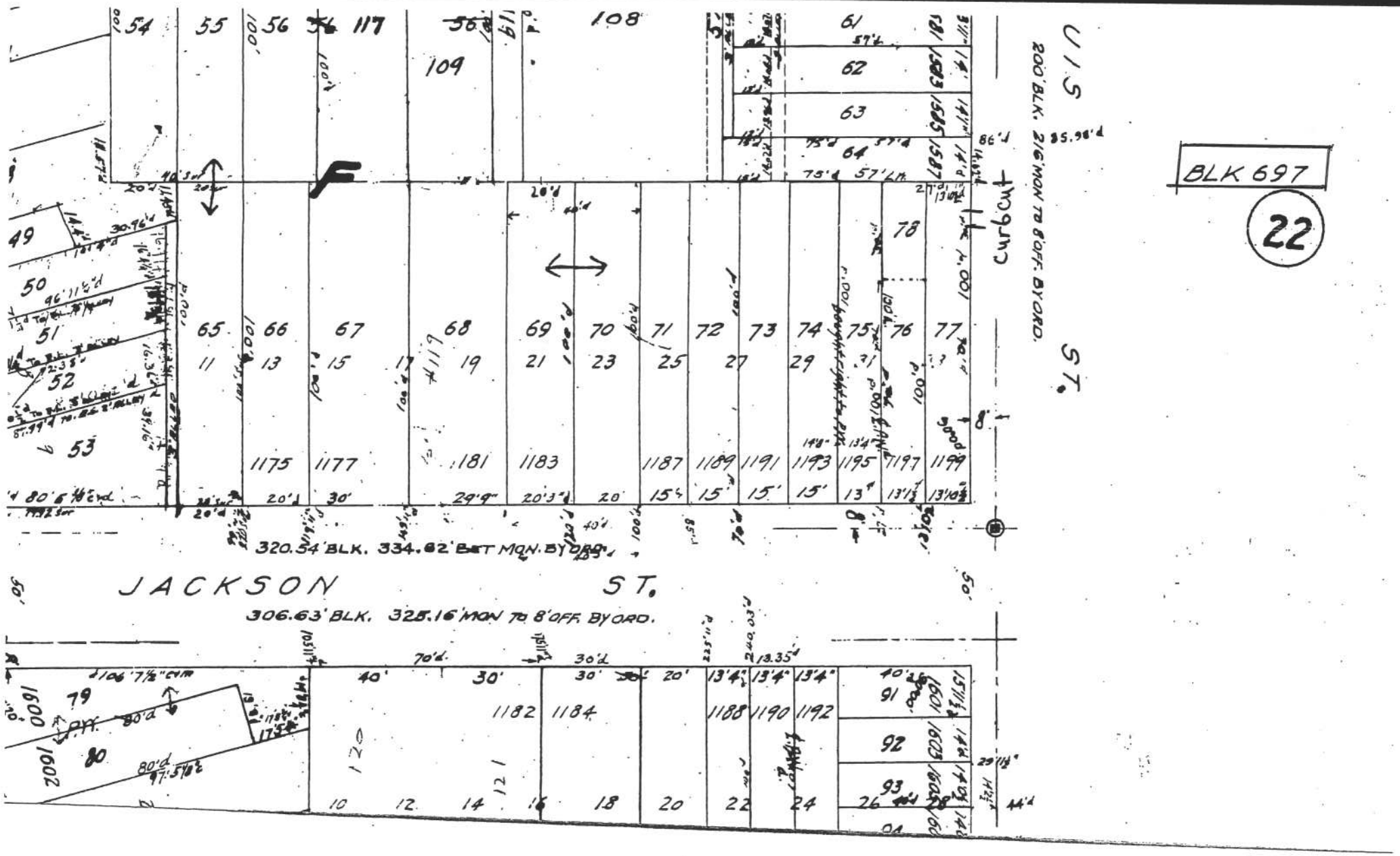
I HEREBY CERTIFY THAT THE PROPERTY ASSESSMENT ARE:
****MORTGAGE LETTERS ON LETTERHEAD WILL BE ACCEPTED FOR SALE/RESALE PROPERTIES ONLY****

Account Type	Qtr.	Due date	Amount Owed	Other
(Taxes/W&S/Other				Zero Balance All
(Taxes/W&S/Other			-0-	NH" 6-18-19
(Taxes/W&S/Other				
(Taxes/W&S/Other				

City Of Camden Water
Camden Office
Date 6-18-19
Rep [illegible]

COMMENTS:

DATED: **PREPARED BY:**


BLK 697
22
U.S. ST.
200' BLK. 216' MON TO 8' OFF. BY ORD.
Curb Cut
320.54' BLK. 334.62' BET MON. BY ORD.
JACKSON ST.
306.63' BLK. 328.16' MON TO 8' OFF. BY ORD.

UNITED STATES POSTAL SERVICE

POSTAL MONEY ORDER

Serial Number: 25741958826

Year, Month, Day: 2019-04-05

Post Office: 081000

U.S. Dollars and Cents

Amount: Sixty Nine Dollars and 56/100 $69.56

Pay to: City of Camden

Clerk: 38

Address:

From: Jasmine S. Lugo

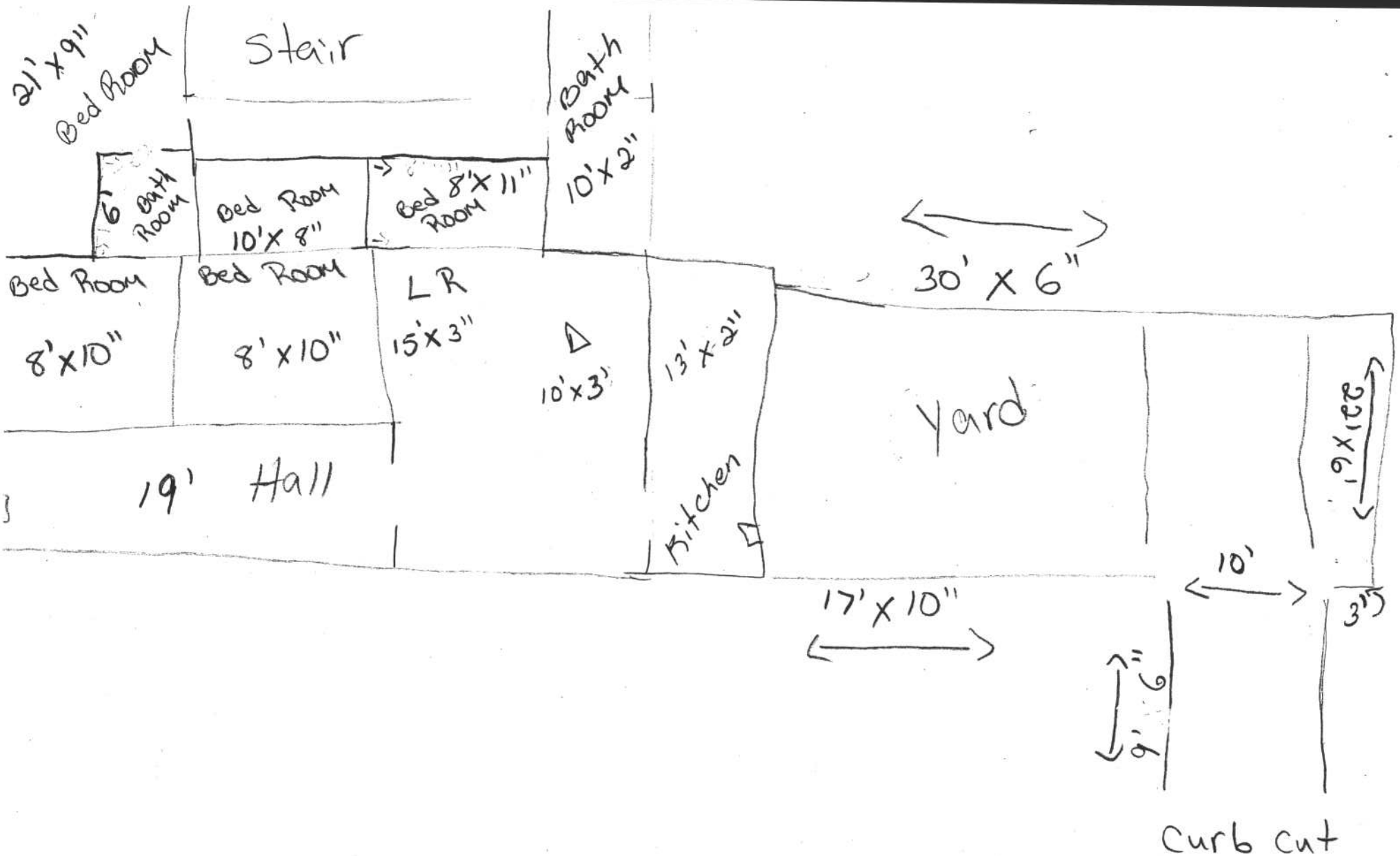
Address: 1199 Jackson St.
Camden NJ 08104

Memo:

© 2008 United States Postal Service, All Rights Reserved

SEE REVERSE WARNING • NEGOTIABLE ONLY IN THE U.S. AND POSSESSIONS

⑆000008002⑈ 25741958826⑈


21' x 9"
Bed Room
Stair
Bath Room
10' x 2"
6' Bath Room
Bed Room
10' x 8"
Bed Room
8' x 11"
Bed Room
8' x 10"
Bed Room
8' x 10"
LR
15' x 3"
10' x 3'
13' x 2"
30' x 6"
Yard
22' x 6'
19' Hall
Kitchen
17' x 10"
10'
3'
9' 6"
Curb cut

E

Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | Help

Block: 1352

Lot: 77

Qualifier:

Owner: LUGO, JASMINE S

Prop Loc: 1199 JACKSON ST

Account Id: 00029933

Notes Exist

Tax Bill | PTR Form | Restricted Edit

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Total Municipal Charges | Liens | Sp Charges | Utility

Module	Charge Type	Id	Principal Balance	Principal Due	Interest	Total Due
CURRENT	CHARGES	TOTAL:	.00	.00	.00	.00

Interest Date: 06/18/19 | Interest Date

R-36

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF CAMDEN TO EXECUTE A FEDERAL AID AGREEMENT (NO. 19-DT-BLA-797) BETWEEN THE CITY OF CAMDEN AND NJ DEPARTMENT OF TRANSPORTATION FOR FEDERAL PROJECT NO. STBGP-1321 (300), ALSO KNOWN AS THORNDYKE STREET & MAPLEWOOD STREET PROJECT

WHEREAS, the Federal Aid Agreement is a cost reimbursement agreement that specifies the responsibilities of the NJDOT and the City of Camden as it relates to the Thorndyke Street & Maplewood Street Project; and

WHEREAS, Camden City and NJDOT desire to specify the conditions applicable to the financing of the costs of this project and the obligations of Camden City and NJDOT with respect to the project; and

WHEREAS, Camden City and NJDOT need to execute an Agreement; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Mayor or other appropriate City Officials of the City of Camden is hereby authorized to sign, seal, execute and attest the Agreement on behalf of the City and to execute all funding associated with Federal Project No. STBGP-1321 (300).

BE IT FURTHER RESOLVED that copies of this Resolution and the executed original Agreement be sent to the New Jersey Department of Transportation for their execution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

WALK ON

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: ~~December 10, 2019~~

Need WALK ON FOR NOVEMBER 12

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: October 29, 2019

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the Mayor of the City of Camden to execute Federal Aid Agreement No. 19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden, for Federal Project No. STBGP-1321 (300) Construction, in connection with the Thorndyke Street & Maplewood Street project.

BRIEF DESCRIPTION OF ACTION: The Federal Aid Agreement is a cost reimbursement agreement that specifies the responsibilities of the NJDOT and the City of Camden as it relates to the Thorndyke Street & Maplewood Street project. This action authorizes the Mayor to execute said agreement.

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/29/19	
Approved by Grants Management:	10/30/19	(If applicable)
Approved by Finance Director:	10/30/19	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.30.19	
Received by City Attorney:	10/31/19	

	(*Name*) *Please Print*	(*Extension #*)
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report _X___ Revised Report ____Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: ***circle one***	(Y) or N	Source:	NJDOT		
Amount of Grant:		$1,029,075.00			
Local Match: ***circle one***	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		Completion: 8/13/2024	Location of Activity:	Thorndyke Street – Maplewood Avenue	
Date of Analysis:		10.30.2019	Reviewed By:	Kelly Mobley	

Summary:
13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount $1,029,075.00 as well as authorize an Insertion into the temporary budget as a "temporary emergency appropriation in the amount of $1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.
Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers)can we requested monthly. Progress reports are to accompany requests.
Problematic Areas/Recommendations resolution is a walk-on
USDOT FHWA Thorndyke Street and Mapble Street

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Authorizing Mayor to Execute Federal Aid Agreement No. 19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden, in connection with the Thorndyke Street & Maplewood Street project.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____

Mayor's Signature

_____ Date 10.30.19

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Department: Planning & Development Initial: 10/29/2019
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Thorndyke Street & Maplewood Street **(Federal Funds)**				
Grant #:		*Pending*				
City Contract Date:		*pending*		City Contract #:	*Pending*	
Application Resolution #:		pending		Appropriation Code #:	*Pending*	
Funding Source:		***FEDERAL HIGHWAY ADMINISTRATION***- *Passed thru NJDOT*				
Pass Through:	Y	N	Source:	NJDOT		
Amount of Grant:		*$1,029,075.00*				
Local Match:	Y	N	Cash:		In-Kind	
Budget Insertion Resolution # & Date:		*Pending*		Accepting Grant Resolution # MC:	*Pending*	
Term of Grant:		*Pending*		Location of Activity:	Thorndyke St. & Maplewood St.	
Date of Analysis:		10/29/19		Reviewed By:	Tytanya C. Ray	

Summary: **10/29/19:** Seeking Council approval at the December 10, 2019 Council meeting to:
(1) Authorize Mayor to execute Federal Aid Agreement No. 19-DT-BLA-797 (2) Accept Funds and (3) Set up a spending account for the Thorndyke Street & Maplewood Street project.

Project Limits:

Street	**From**	**To**
Thorndyke Street	Rte 30	Marlton Pike
Maplewood Street	Thorndyke Street	Somerset Street

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

New Jersey Department of Transportation
Division of Local Aid and Economic Development
Federal Aid Cost Reimbursement Agreement

FEDERAL AID AGREEMENT

Agreement No.: **19-DT-BLA-797** Contract ID: **19 71006**

Local Public Agency (LPA)/Subrecipient: **Camden City**

CFDA Name and Number: **Highway Planning and Construction 20.205**

LPA DUNS Number: **077069581**

Contact Name and Phone Number: **Edward Andrescavage; (856) 486-6779**

Project: **Thorndyke Street & Maplewood Street**
(Fed. Proj. No.: STBGP-1321(300)) FAP-2019CamdenCity-00021

Municipality: **Camden**

County: **Camden**

This Cost Reimbursement Agreement ("Agreement") is made as of the ___ day of ___ ___, by and between the **Camden City**, having its offices at **520 Market Street, City Hall, , Camden, New Jersey 08101** "Subrecipient" or "Local Public Agency ('LPA')") and the State of New Jersey, Department of Transportation, Division of Local Aid and Economic Development, having its offices at 1035 Parkway Avenue, Trenton, NJ 08625 ("State" or "NJDOT");

WITNESSETH

WHEREAS, the Congress of the United States has enacted various Transportation Authorization Bills to fund transportation programs. These transportation programs include, but are not limited to, the National Highway Performance Program (NHPP), the Surface Transportation Program ("STP"), the Congestion Mitigation and Air Quality Improvement Program ("CMAQ"), the Transportation Alternatives Program ("TA"), the Highway Safety Improvement Program ("HSIP"), the Safe Routes to School Program, and the Emergency Relief Program (collectively the "Programs"); and

WHEREAS, the Legislature of the State of New Jersey has enacted legislation by which certain federal aid funds may be made available for use on local transportation related projects of public entities qualified to act as Subrecipients of these federal-aid funds in accordance with the intent of federal law; and

WHEREAS, before federal funds will be made available for a specific program project, the Subrecipient and State are required to enter into an agreement to establish terms and conditions applicable to the Subrecipient when receiving federal funds for a designated project facility and to the subsequent operation and maintenance of that completed facility.

WHEREAS, the Subrecipient proposes to be the Sponsor LPA of a project eligible for funding (the "Project") pursuant to the terms and conditions of this Agreement; and

WHEREAS, the Project may be included in the Metropolitan Planning Organization's Transportation Improvement Program and the State Transportation Improvement Program; and

WHEREAS, the State may award Subrecipient funds to finance the Project ("Project Fund") pursuant to the applicable federal and State law; and

WHEREAS, Subrecipient and the State desire to specify the conditions applicable to the financing of the costs of the Project ("Project Costs") out of the Project Fund and the obligations of the Subrecipient and the State with respect to the Project; and

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and pursuant to all federal, state, and local laws and ordinances, the Subrecipient and the State hereby agree as follows:

1. Definitions

As used in this Agreement, the following terms are defined in the manner indicated below:

1.1 Local Public Agency ("LPA"): The contracting agency that is the subrecipient of Federal-aid funds administered through the NJDOT.

1.2 FHWA: Federal Highway Administration.

1.3 USDOT: United States Department of Transportation

1.4 Useful Life of the Project: the period of time assigned to the project for purposes of determining a repayment schedule or reimbursement in the event of default.

1.5 Responsible Charge: A full time public employee of the Subrecipient, who is not a consultant, and is responsible for the Project.

1.6 Construction Engineering: construction related design services including review of contractor's working drawings, responding to contractor questions regarding design, and reviewing design changes.

1.7 Construction Inspection: Subrecipient is responsible for ensuring that the project is being inspected on a full time basis throughout construction of the project. Federally funded construction projects must be built and inspected in accordance to the pertinent federal and state requirements and contract documents.

1.8 Standard Specifications: the NJDOT Standard Specifications for Road and Bridge Construction, including all Baseline Document Change ("BDC") Announcements, in effect at the time of the execution of this Agreement. The Standard Specifications are incorporated into this Agreement by reference.

1.9 Period of Performance: the period of time during which the Subrecipient is to complete the activities described herein and to incur and expend approved funds.

2. Description of Project – Scope of Work

A detailed Project description is included in the Project Scope of Work and a detailed Cost Estimate are attached to this Agreement.

3. Agreement Contract Terms

3.1 The State hereby awards a Grant of federal funds, available on a reimbursement basis, in the amount of **$1,029,075.00** for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.

3.2 The Period of Performance for this award begins on the date of this agreement and shall continue in effect until the Project is completed and all payment vouchers have been paid subject to Section 7 below or until, based on inactivity as defined in Section 7.5.2 below. The Project shall be completed by **8/13/2024**, unless either terminated or extended by written authorization of the State. Under 2 C.F.R. § 200.309, the Subrecipient shall not charge to this award costs that are incurred prior to and/or after the Period of Performance. Once the Period of Performance has concluded all obligations of the State, USDOT, and FHWA are terminated under this Agreement.

3.3 Subject to the following, this Agreement may be terminated by either party upon thirty (30) days written notice to the other party.

3.3.1 The State may, in its sole discretion, terminate this Agreement for cause and all of its obligations under this Agreement if any of the following occurs:

3.3.1.1 The Subrecipient fails to begin expenditure of award funds;

3.3.1.2 The Subrecipient fails to meet the conditions and obligations specified under this Agreement, including a material failure to comply with the Period of Performance in Section 3.2 even if it is beyond the reasonable control of the Subrecipient.

3.3.1.3 The State, USDOT, or FHWA, may terminate this Agreement for convenience if, in their sole discretion, they determine that termination of this Agreement is in the public interest. Costs incurred by the Subrecipient as a result of a termination for convenience by the State or FHWA may be included in the Subrecipient's claim for compensation.

3.3.1.4 The Subrecipient abandons the Project during any phase (planning, design, construction, etc.). The State may demand the return of all funds or the remaining funds, at its own discretion.

3.3.2 In the event the Subrecipient terminates the Agreement, the State in its discretion will determine compensation, if any, to be paid.

3.3.3 This Agreement terminates on Project Closeout.

3.4 Fund Liquidation, Adjustment, and Cancellation.

R-37

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A NJDOT AWARD IN THE AMOUNT OF $1,029,075.00, FOR USE IN CONNECTION WITH THE THORNDYKE STREET & MAPLEWOOD STREET PROJECT, FEDERAL AID AGREEMENT NO. 19-DT-BLA-797 CONSTRUCTION

WHEREAS, the City of Camden applied for and received an award from the NJDOT in the amount of $1,029,075.00; and

WHEREAS, the grant proceeds will be used in connection with the Thorndyke Street & Maplewood Street Project, Federal Project No.19-DT-BLA-797; and

WHEREAS, the City desires to accept the additional award from the NJDOT; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the award from NJDOT in the amount of $1,029,075.00.

BE IT FURTHER RESOLVED that the Mayor or her designee is hereby authorized to execute such documentation as is necessary to receive such additional NJDOT award.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

WALK ON

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: ~~December 10, 2019~~

Need Walk on for November

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: October 29, 2019

FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the Acceptance of a Federal Highway Administration (passed through the NJDOT) award, in the amount of $1,029,075.00, for use in connection with the Thorndyke Street & Maplewood Street project. Federal Aid Agreement No. 19-DT-BLA-797 Construction.
BRIEF DESCRIPTION OF ACTION: Council authorization to accept Thorndyke Street & Maplewood Street funds are requested to appear on the December 10, 2019 Council meeting. By correspondence dated 8/15/19, Federal Highway Administration (FHWA) has authorized funding in the amount of $1,029,075.00. Project to be known as "Thorndyke Street & Maplewood Street." This action will authorize formal acceptance of the funds.
BIDDING PROCESS: N/A
APPROPRIATION ACCOUNT(S): N/A
AMOUNT: N/A

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/29/19	
Approved by Grants Management:	10/30/19	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-30-19	
Received by City Attorney:	10/31/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report _X___ Revised Report ____Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: ***circle one***	(Y) or N	Source:	NJDOT		
Amount of Grant:		$1,029,075.00			
Local Match: ***circle one***	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		Completion: 8/13/2024	Location of Activity:	Thorndyke Street – Maplewood Avenue	
Date of Analysis:		10.30.2019	Reviewed By:	Kelly Mobley	

Summary:
13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount $1,029,075.00 as well as authorize an Insertion into the temporary budget as a "temporary emergency appropriation in the amount of $1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.

Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers)can we requested monthly. Progress reports are to accompany requests.

Problematic Areas/Recommendations resolution is a walk-on
USDOT FHWA Thorndyke Street and Mapble Street

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Authorizing the Acceptance of Federal Highway Administration (passed through the NJDOT) award in the amount of $1,029,075.00 for use in connection with the Thorndyke Street & Maplewood Street project. Federal Aid Agreement No. 19-DT-BLA-797 Construction.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____

Mayor's Signature

_____ Date 10.30.19

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Department: Planning & Development Initial: 10/29/2019
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Thorndyke Street & Maplewood Street **(Federal Funds)**				
Grant #:		*Pending*				
City Contract Date:		*pending*		City Contract #:	*Pending*	
Application Resolution #:		pending		Appropriation Code #:	*Pending*	
Funding Source:		***FEDERAL HIGHWAY ADMINISTRATION***- *Passed thru NJDOT*				
Pass Through:	Y	N	Source:	NJDOT		
Amount of Grant:		*$1,029,075.00*				
Local Match:	Y	N	Cash:		In-Kind	
Budget Insertion Resolution # & Date:		*Pending*		Accepting Grant Resolution # MC:	*Pending*	
Term of Grant:		*Pending*		Location of Activity:	Thorndyke St. & Maplewood St.	
Date of Analysis:		10/29/19		Reviewed By:	Tytanya C. Ray	

Summary: **10/29/19:** Seeking Council approval at the December 10, 2019 Council meeting to:
(1) Authorize Mayor to execute Federal Aid Agreement No. 19-DT-BLA-797 (2) Accept Funds and (3) Set up a spending account for the Thorndyke Street & Maplewood Street project.

Project Limits:

Street	**From**	**To**
Thorndyke Street	Rte 30	Marlton Pike
Maplewood Street	Thorndyke Street	Somerset Street

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

State of New Jersey

DEPARTMENT OF TRANSPORTATION
One Executive Campus
Route 70
Cherry Hill, New Jersey 08002

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

RECEIVED
AUG 26 2019
CITY OF CAMDEN
CAPITAL IMPROVEMENTS AND
PROJECT MANAGEMENT DIVISION

August 15, 2019

Orion Joyner, PE, CME
Senior Engineer, Camden City
520 Market Street, City Hall
Camden, New Jersey 08101

Re.: Thorndyke Street & Maplewood Street
Location: Thorndyke St. from Rt30-Marlton Pike & Maplewood St from Thorndyke St-Somerset St.
Camden, Camden County
Federal Project No. STBGP-1321(300)
NJDOT Job No. 5808403
Project SPONSOR: Camden City
FAP-2019CamdenCity-00021

Dear Mr. Joyner:

On 8/13/2019, the Federal Highway Administration (FHWA) authorized funding in the amount of $1,029,075.00 for construction for the above captioned Federal Aid Highway Program project in the Camden, Camden County.

Requirements for this project include, but are not limited to, the following:

Local Public Agency Eligibility:

Camden City is required to maintain its Local Public Agency Eligibility Certification current and valid during the term of this project agreement in accordance with the requirements of NJDOT Division of Local Aid and Economic Development Policy/Procedure No. 010.00 dated October 1, 2012.

Advertisement of Contract:

- The SPONSOR is required to advertise for construction bids within 60 calendar days from the date of this letter. The project shall be advertised once a week for a minimum of three (3) consecutive weeks in at least two (2) legal newspapers. Bids may be taken a minimum of 10 days following the final date of advertisement (as per NJ Local Public Contract Law 40A:11-23a). Copies of all advertisements must be submitted to the New Jersey Department of Transportation.

- The following language must appear in the bid solicitation: **"Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.2, et seq., and as such, contractors are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of a language in the New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A. 19:44A-20.2 et seq. and 19:44A-20.25 et seq., will not adversely affect your consideration for award."**

R-38

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A TEMPORARY EMERGENCY APPROPRIATION IN THE AMOUNT OF $1,029,075.00 AWARD AUTHORIZED BY THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR USE IN CONNECTION WITH THE THORNDYKE STREET & MAPLEWOOD STREET PROJECT

WHEREAS, funds have become available through an award approved by an New Jersey Department of Transportation (NJDOT) letter to the City of Camden dated August 18, 2019, and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the above mentioned purpose; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the Thorndyke Street & Maplewood Street Project, NJ Federal Project No. 19-DT-BLA-797 Construction Job# 5808403 funds from the NJDOT in the amount of $1,029,075.00 to enable the City to set-up a spending account.

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of:

"USDOT – (FHWA) Thorndyke Street and Maplewood Street Project"

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

WALK ON

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: ~~December 10, 2019~~

TO: Jason J. Asuncion, Esq., Business Administrator

NEED WALK ON FOR NOVEMBER

DATE: October 29, 2019

FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution permitting the Temporary Emergency Authorization of a $1,029,075.00 award from the Federal Highway Administration (passed through the NJDOT), for use in connection with the Thorndyke Street & Maplewood Street project. Federal Aid Agreement No. 19-DT-BLA-797 Construction.
BRIEF DESCRIPTION OF ACTION: Council authorization to insert Thorndyke Street & Maplewood Street funds are requested to appear on the December 10, 2019 Council meeting. By correspondence dated 8/15/19, Federal Highway Administration (FHWA) has authorized funding in the amount of $1,029,075.00. Project to be known as "Thorndyke Street & Maplewood Street." This action authorizes the City to set up a spending account for this project.
BIDDING PROCESS: N/A
APPROPRIATION ACCOUNT(S): N/A
AMOUNT: N/A

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	10/30/19	(If applicable)
Approved by Finance Director:	10/30/19	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.30.19	
Received by City Attorney:	10/31/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report _X__ Revised Report ____Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: ***circle one***	(Y) or N	Source:	NJDOT		
Amount of Grant:		$1,029,075.00			
Local Match: ***circle one***	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		Completion: 8/13/2024	Location of Activity:	Thorndyke Street – Maplewood Avenue	
Date of Analysis:		10.30.2019	Reviewed By:	Kelly Mobley	

Summary:
13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount $1,029,075.00 as well as authorize an Insertion into the temporary budget as a "temporary emergency appropriation in the amount of $1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.
Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers)can we requested monthly. Progress reports are to accompany requests.
Problematic Areas/Recommendations resolution is a walk-on
USDOT FHWA Thorndyke Street and Mapble Street

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Resolution permitting the Temporary Emergency Authorization of a $1,029,075.00 award from the Federal Highway Administration (passed through the NJDOT), for use in connection with the Thorndyke Street & Maplewood Street project. Federal Aid Agreement No. 19-DT-BLA-797 Construction.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____

Mayor's Signature

_____ Date 10·30·15

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Department: Planning & Development
Capital Improvements/Project Management

Initial: 10/29/2019

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Thorndyke Street & Maplewood Street **(Federal Funds)**				
Grant #:		*Pending*				
City Contract Date:		*pending*		City Contract #:	*Pending*	
Application Resolution #:		pending		Appropriation Code #:	*Pending*	
Funding Source:		***FEDERAL HIGHWAY ADMINISTRATION***- *Passed thru NJDOT*				
Pass Through:	Y	N	Source:	NJDOT		
Amount of Grant:		*$1,029,075.00*				
Local Match:	Y	N	Cash:		In-Kind	
Budget Insertion Resolution # & Date:		*Pending*		Accepting Grant Resolution # MC:	*Pending*	
Term of Grant:		*Pending*		Location of Activity:	Thorndyke St. & Maplewood St.	
Date of Analysis:		10/29/19		Reviewed By:	Tytanya C. Ray	

Summary: **10/29/19:** Seeking Council approval at the December 10, 2019 Council meeting to:
(1) Authorize Mayor to execute Federal Aid Agreement No. 19-DT-BLA-797 (2) Accept Funds and (3) Set up a spending account for the Thorndyke Street & Maplewood Street project.

Project Limits:

Street	**From**	**To**
Thorndyke Street	Rte 30	Marlton Pike
Maplewood Street	Thorndyke Street	Somerset Street

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

State of New Jersey

DEPARTMENT OF TRANSPORTATION
One Executive Campus
Route 70
Cherry Hill, New Jersey 08002

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

RECEIVED
AUG 26 2019
CITY OF CAMDEN
CAPITAL IMPROVEMENTS AND
PROJECT MANAGEMENT DIVISION

August 15, 2019

Orion Joyner, PE, CME
Senior Engineer, Camden City
520 Market Street, City Hall
Camden, New Jersey 08101

Re.: Thorndyke Street & Maplewood Street
Location: Thorndyke St. from Rt30-Marlton Pike & Maplewood St from Thorndyke St-Somerset St.
Camden, Camden County
Federal Project No. STBGP-1321(300)
NJDOT Job No. 5808403
Project SPONSOR: Camden City
FAP-2019CamdenCity-00021

Dear Mr. Joyner:

On 8/13/2019, the Federal Highway Administration (FHWA) authorized funding in the amount of $1,029,075.00 for construction for the above captioned Federal Aid Highway Program project in the Camden, Camden County.

Requirements for this project include, but are not limited to, the following:

Local Public Agency Eligibility:

Camden City is required to maintain its Local Public Agency Eligibility Certification current and valid during the term of this project agreement in accordance with the requirements of NJDOT Division of Local Aid and Economic Development Policy/Procedure No. 010.00 dated October 1, 2012.

Advertisement of Contract:

- The SPONSOR is required to advertise for construction bids within 60 calendar days from the date of this letter. The project shall be advertised once a week for a minimum of three (3) consecutive weeks in at least two (2) legal newspapers. Bids may be taken a minimum of 10 days following the final date of advertisement (as per NJ Local Public Contract Law 40A:11-23a). Copies of all advertisements must be submitted to the New Jersey Department of Transportation.

- The following language must appear in the bid solicitation: **"Proposals are being solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.2, et seq., and as such, contractors are exempt from the limitations on making political contributions under that law. Further, for that reason, as well as because of a language in the New Jersey's Annual Appropriations Act, refusal to disclose campaign contributions otherwise required by N.J.S.A. 19:44A-20.2 et seq. and 19:44A-20.25 et seq., will not adversely affect your consideration for award."**

R-39

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-00568 AND REFUND LIEN HOLDER AND REOPEN MUNICIPAL TAX CHARGES

WHEREAS, the lien holder purchase Tax Sale Certificate #19-00568 assessed against 1817 Broadway, Block 480, Lot 29; and

WHEREAS, the Tax Sale Certificate #19-00568 was sold in error per American Water; and

WHEREAS, Tax Sale Certificate #19-00568 against 1817 Broadway, Block 480, Lot 29 must be cancelled and a refund must be issued to the lien holder and reopen charges; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #19-00568 against 1817 Broadway, Block 480, Lot 29 and issue a refund to Fig Cust FIGNJ19LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #19-00568, reopen charges and issue a refund as follows:

1817 Broadway, Block 480, Lot 29
Cancel Tax Sale Certificate #19-00568

Refund Amount: $1,988.63

Make Payable to: Fig Cust FIGNJ19LLC & SEC PTY
P.O. Box 54226
New Orleans, LA 70154

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Tax Sale Certificate, Refund Lien Holder and Reopen Municipal Tax Charges

BRIEF DESCRIPTION: Resolution authorizing the cancellation of Tax Sale Certificate #19-00568 (1817 Broadway/BLK 480 LOT 29) and refund the Lien Holder $1,988.63, and reopen the Municipal Tax Charges. Water charges were billed in error per American Water.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$1, 988.63*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 A 9 10

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL LIEN, REFUND LIENHOLDER AND REOPEN MUNICIPAL TAX CHARGES"

9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

Certificate: 19-00568
Prop Loc: 1817 BROADWAY

Owner: JAVIER, RAFAEL
Address: 1040 NO 21TH STREET
CAMDEN, NJ 08105

Type of Lien: Outside
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 480. 29.
Sale Date: 06/17/19
Redemption Calculation Date: 09/26/19
Include Current Charges: N

Holder Name: Fig Cust FIGNJ19LLC & SEC PTY
Address: P.O.BOX 54226
NEW ORLEANS, LA 70154

Holder Id: 40148

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	199.69	2.04	201.73
Water	1,035.71	34.16	1,069.87
Sewer	526.54	24.80	551.34
Total:	1,761.94	61.00	1,822.94

Cost:	36.46	
Total Certificate:		1,859.40
#Days: 99 Per Diem: 0.929700 Int on Cert:		92.04
Redemption Penalty (2.00 %):		37.19
Total:		1,988.63

Res to Cancel lien reopen tax charges and refund lien holder due to invalid water + sewer charges per American water
$ 1988.63

SUBSEQUENT CHARGES:

Balance Type	Year Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	201.73	9.99	211.72
Total Tax	201.73	9.99	211.72
Certificate Water	1,069.87	52.96	1,122.83
Total Water	1,069.87	52.96	1,122.83
Certificate Sewer	551.34	27.29	578.63
Total Sewer	551.34	27.29	578.63
Certificate Cost	36.46	1.80	38.26

LIEN REDEMPTION:

Principal:	1,859.40
Redemption Penalty (2.00 %):	37.19
Interest:	92.04
Recording Fees:	—
TOTAL REDEMPTION:	1988.63

Total Per Diem: 0.929700

Nahema Harvey

From: Cheryl Joyner <Cheryl.Joyner@amwater.com>
Sent: Wednesday, September 11, 2019 11:23 AM
To: Nahema Harvey
Cc: Amanda Herrera
Subject: 1817 Broadway -Cancellation of water bills

Nahema,

This property was billed in error and all bills have been cancelled. The lien needs to be cancelled.

Cheryl Joyner
AWE-Customer Service Manager
856-541-3810 Office
609-491-6670 Cell
856-541-3199 Fax

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damages caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water Street, Camden, NJ 08102
www.amwater.com

R-40

MBS:dh
11-12-19

RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. TO PERFORM TAX EXEMPTION AND TAX COURT APPEALS

WHEREAS, there exists a need to acquire tax exemption and tax court appeals services for the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Difrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C, 15 Mountain Blvd, Warren, NJ 07059 for an amount not to exceed TWENTY THOUSAND DOLLARS ($20,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "0-01-454-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Difrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C, 15 Mountain Blvd, Warren, NJ 07059 for an amount not to exceed TWENTY THOUSAND DOLLARS ($20,000.00) for a period of one (1) year to perform tax exemption and tax court appeals services for the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

Michelle B. Spear

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, PC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-.01-454-906
AMOUNT: $20,000.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$20,000.00

Description of the Goods or Services to be procured:

Resolution authorizing the City of Camden to enter into a Fair & Open Contract (RFP #19-24) with DiFrancesco, Bateman, Kunzman, Davis, Lehrer and Flaum, PC. To provide legal services by special counsel for multi-year Tax Exemption Appeal.

DOREEN P. CHANG
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrick J. Keating, Director of Finance

Department Making Request: Department of Finance/Bureau of Assessing

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing a Fair & Open Contract for Legal Services to Di Francesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC

BRIEF DESCRIPTION OF ACTION:
RFP #19-24: The City is in need of having legal services by Special Counsel for the Tax Assessor's office for a complex Multi-year Tax Exemption appeal and a pending 2019 NJ Tax Court Appeal with CCCOEO. The Law Firm is to provide the services as needed at a rate of $200/hour for Associate Attorney, $175/hour for Sr. Associate & $150/hour for Jr. Associate. The contract will be from December 1, 2019 to November 30, 2020.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
RFP #19-24

APPROPRIATION ACCOUNT(S): (*If applicable*) 0-01-454-906

AMOUNT: *(If applicable)* Not to exceed $20,000.

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	10/3/19	(If applicable)
Approved by Purchasing Agent:	10/3/19	
Approved by Business Administrator:	10-3-19	
Received by City Attorney:	10/18/19	

	(*Name*) *Please Print*	(*Extension #*)
Prepared By:	Terri Paglione	x2-7024
Contact Person:	Terri Paglione	x2-7024

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	DIFRANCESCO, BATEMEN, KUNZMAN, DAVIS, LEHRER & FLAUM, PC
Purpose or Need for service:	TAX EXEMPTION & TAX APPEAL
Contract Award Amount	$20,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #19-24
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES ERIC BERNSTEIN & ASSOCIATES ROTHSTEIN, MANDELL, STROHM HALM & CIPRIANI

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date_____

Business Administrator/Manager Signature

Date 10-3-19

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
0-01- -454-906 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date 10/3/19

For LGS use only:

( ) Approved ( ) Denied

Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00592

SHIP TO	ASSESSOR'S OFFICE ROOM 329 CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 10/02/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS: Destination

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	LEGAL SERVICES RFP #19-24: LEGAL SERVICES BY SPECIAL COUNSEL FOR A COMPLEX MULTI-YEAR TAX EXEMPTION APPEAL AND A PENDING 2019 NJ TAX COURT APPEAL WITH CCCOEO. $200/HOUR FOR ASSOCIATE ATTORNEY $175/HOUR FOR SR. ASSOCIATE $150/HOUR FOR JR. ASSOCIATE CONTRACT WILL BE FROM DECEMBER 1, 2019 TO NOVEMBER 30, 2020. NOT TO EXCEED $20,000. MAKE CHECKS PAYABLE TO: DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. 15 MOUNTAIN BOULEVARD WARREN, NJ 07059	0-01- -454-906	10,000.0000	10,000.00
			TOTAL	10,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT -2 P 2:08

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 10/2/19

Receiver of Goods — Date 10/2/19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

CITY OF CAMDEN
BUREAU OF ASSESSMENTS
520 Market Street, Room 329
P.O. Box 95120
Camden, New Jersey 08101-5120
PHONE (856) 757-7017 FAX (856) 968-4721

Terri Paglione, CTA
Tax Assessor

Francisco "Frank" Moran
Mayor

MEMORAMDUM

To: Lateefah Chandler, Purchasing Agent

From: Terri Paglione, Tax Assessor
Dan Gatti, Deputy Tax Assessor
Michelle Spearman. City Attorney
Howard McCoach, Contract Compliance Services

Date: October 2, 2019

Re: RFP #19-24 Special Counsel – Tax Exemption & Tax Court Appeal

---

A request for professional services was advertised for Special Counsel – Tax Exemption & Tax Court Appeal. The City received three proposals to RFP #19-24. The proposals were submitted by the following companies:

1. Eric M. Bernstein & Associates, LLC – Warren, NJ
2. Rothstein, Mandell, Strohm, Halm & Cipriani – Lakewood, NJ
3. Di Francesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC – Warren, NJ

Members from the Bureau of Assessments & Law Department have reviewed the three proposals submitted by the Law Firms, and recommends the following firm be awarded a 1 year contract not to exceed $20,000 based on the hourly rates indicated below:

Di Francesco, Bateman, Kunzman, Davis, Lehrer & Flaum
$200/hour for an Associate Attorney
$175/hour for a Sr. Associate Attorney
$150/hour for a Jr. Associate Attorney

Exception to RFP: Communications initiated by the Office of the City Attorney with the Firm may be billable by the Firm, as may communications reasonably required between the City Attorney and the Firm.

The recommendation of award to Di Francesco, Bateman, Kunzman, Davis, Lehrer & Flaum is subject to the opinion of the Bureau of Purchasing approval. We believe the proposed amount of the award is reasonable, and compares with other hourly rates for independent services to the City.

Please let us know if you have any questions.

cc: Patrick J. Keating, Director of Finance
Jason J. Asuncion, Business Administrator

STATE OF NEW JERSEY

BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
P.O. BOX 252
TRENTON, NJ 08646-0252

TAXPAYER NAME:

DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LE

TRADE NAME:

ADDRESS:

15 MOUNTAIN BLVD
WARREN NJ 07059-5611

SEQUENCE NUMBER:

0066699

EFFECTIVE DATE:

10/14/75

ISSUANCE DATE:

09/23/15

Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

104-081. D2058460

RESPONSE OF - MARTIN ALLEN, ESQ.
TO THE CITY OF CAMDEN'S
REQUEST FOR PROPOSALS #19-24
SPECIAL COUNSEL – TAX EXEMPTION AND TAX COURT APPEAL

This is the proposal of the law firm, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. (the "Firm"), in response to the City of Camden's (the "City") Request for Proposal #19-24 ("RFP"). The City's RFP seeks to appoint an attorney or firm to handle two (2) appeals on behalf of the City and its Officials as the respondent with regard to one private party. The first will involve an appeal to the New Jersey Superior Court, Appellate Division (hereinafter "Appellate Division) from a New Jersey Tax Court tax exemption Decision. The second will involve a 2019 appeal being filed by a private party in the New Jersey Tax Court in which the City, as the respondent, may need to file counterclaims.

As per the City's request, the following is our proposal to represent the City of Camden with respect to these two above-referenced matters pending and/or about to be filed in the Tax Court of New Jersey. We reserve the right to reject acceptance of our proposal in the event of an apparent or actual conflict of interest and/or the status and preparation of the files in either case by predecessor legal counsel for the City.

The Firm has well in excess of five (5) years experience representing public entities and their officials in real estate tax appeals filed in the New Jersey Tax Court, as well as appeals from the Tax Court to the Appellate Division and New Jersey Supreme Court as further detailed below.

Scope of Services:

The Firm is prepared to handle the two (2) appeals described in the RFP. In the first case, we understand that representation of the City will involve, if required and if time has not expired and/or can be extended, an appeal to the Appellate Division in an exemption decision from the Tax Court. The second case involves a 2019 tax appeal filed by the same private party as the first case, which representation may require the filing of counterclaims, if time has not expired. We will perform required legal services, including review of the tax and exemption files, the filing of appropriate legal briefs and motions on behalf of the City, and will present such legally supportable written and oral arguments in these cases, as needed, to the Tax Court, Appellate Division and Supreme Court.

Representation by the firm may include evaluative and investigative preparatory work, including presenting the cases as required to the New Jersey Tax Court, filing briefs, other documentation, participation in court conferences, instituting and/or responding to motion practice, conducting settlement negotiations and appearances in court for oral argument and/or trials.

The Firm has adequate resources to advance costs, including the costs of any experts needed and any preparatory work. However, the Firm will bill and provide an

appropriate voucher for repayment of any advanced costs which the City agrees to pay within thirty (30) days of the billing invoice date. The Firm acknowledges that any expert retained on behalf of the City must be pre-approved in writing by the City. As stated above, the Firm reserves the right to withdraw this Proposal and/or from representation of the City in the event of an apparent and/or actual conflict of interest, and agrees to comply with the City's conflict policy as stated in section 5.1 its RFP.

The Firm Shall, Subject to the Above Limitations:

1. Represent the City and its Officials, as directed by the City Attorney and the Assessor in handling two (2) appeals on behalf of the City as the respondent with regard to one private party. The first will involve an appeal to the Appellate Division from a New Jersey Tax Court tax exemption decision. The second will involve a 2019 appeal being filed by this private party in the New Jersey Tax Court.

2. If either matter discussed in Item 1 above leads to decision(s) which are adverse to the City's interest, the Firm may be also asked by the City to file an appeal with the Appellate Division, or an appeal or petition for certification to the New Jersey Supreme Court, as needed.

3. Defend a 2019 tax appeal filed by a private party in the New Jersey Tax Court on behalf of the City and file counterclaims, as needed.

4. File briefs and other documents with the New Jersey Tax Court, the Appellate Division and the New Jersey Supreme Court, as needed.

5. Present a case to the New Jersey Tax Court on behalf of the City, as the respondent.

6. Appear for oral argument in the Appellate Division and the New Jersey Supreme Court, as needed; and

7. Provide guidance, attend meetings and make recommendations to the City Attorney and the Assessor.

8. The Firm shall maintain responsive communication with the Office of the City Attorney and the Assessor to keep the City informed of problems and progress. This approach may include oral communications and/or memoranda.

Cost Proposal and Billing:

The undersigned and our firm propose to provide services at an hourly rate of $200.00 per hour for all partners, $175 per hour for senior associates and $150 per hour for junior associates, which would be billed monthly to the City with itemized invoices, attached to and pursuant to certified vouchers in the form provided by the City. ***Our***

hourly rate does not include costs and expenses incurred for travel, duplication, expert's fees, delivery charges and any other expenses incurred by independent contractors outside of our law offices, which will be separately billed if approved by the City and as further described below.

The Firm acknowledges that the City will not pay for in-Firm communications between attorneys at the Firm. The Firm acknowledges that the City will not pay for phone calls associated with billing. The Firm acknowledges that the City will not pay for any photocopying except as associated with appellate filings, without prior approval of the City. The City will not be required to pay for any extraordinary communications between the Firm and the Office of the City Attorney. However, communications initiated by the Office of the City Attorney with the Firm may be billable by the Firm, as may communications reasonably required between the City Attorney and the Firm. The Firm acknowledges that the City will not pay for meals. The City will pay for travel time related to a Court hearing or other event requiring mandatory attendance at one-half of the rates set forth in this proposal.

Firm Profile and Experience:

DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.
15 Mountain Boulevard
Warren, NJ 07059

The Firm was established in 1917 and employs a total of 62 employees. The Firm is not therefore defined as a "small firm." The Firm concentrates its practice in the representation of municipal and other government entities as well as insurance defense and general practice. The firm employs women and minorities. Presently, six women are employed by the firm, one of which is an income partner, one of which is of counsel, and one associate is both a women and minority. One individual male minority is an income partner. Further, the Firm employs one female minority as a paralegal.

Telephone: 908-757-7800
Fax: 908-757-8039

Attorney in Charge of Real Estate Tax Appeal Department:
Martin Allen, Esq.
908-757-7800 (Ext. 191)
mallen@newjerseylaw.net

Web Site: newjerseylaw.net

We are unaware of any agencies or departments of the City which the Firm has appeared against the City, and acknowledge that the City, as a public entity is precluded from waiving conflicts of interest for current conflicts.

Mr. Allen has approximately 30 years' experience defending municipalities in real estate tax appeals. The Real Estate Taxation Department employs five (5) attorneys all

of which are licensed to practice law in the State of New Jersey. We have tried to conclusion the defense of assessments with respect to the valuation of varied types of commercial properties. We have also tried to conclusion numerous cases relating to tax exemptions. We have appeared on a number of occasions before the Appellate Division and have even argued two cases before the New Jersey Supreme Court. Mr. Allen is Associate Tax Counsel for the New Jersey League of Municipalities and as such has represented the League of Municipalities as Amicus Counsel. Mr. Allen has also been an instructor in numerous Continuing Education Seminars given to the Association of Municipal Assessors of New Jersey, the International Association of Assessing Officers, the New Jersey Association of County Tax Board Commissioners, the League of Municipalities, as well as a number of individual County Assessors Associations.

We currently represent the following municipalities as Real Estate Tax Counsel: the Townships of Alexandria, Bedminster, Belleville, Bernards, Branchburg, Chatham, Freehold, Green Brook, Hillsborough, Lebanon, Mannington, Montgomery, Plainsboro, North Bergen, Readington, Warren, and Washington (Warren County); the Boroughs of Frenchtown, Highland Park, Metuchen, Bound Brook, Milford, New Providence, Raritan, Rocky Hill, Sea Bright, Somerville, South Plainfield and Watchung, as well as the Cities of New Brunswick and Vineland. We have previously represented the following municipalities as Real Estate Tax Counsel during the prior five (5) years: The Township of Berkeley Heights and Raritan, Boroughs of Middlesex and Manville, and Cities of Long Branch and Rahway.

We represented the Town of Morristown in the precedent setting hospital exemption matter, AHS Hospital Corp. vs. Morristown, and the Township of Readington in the matter of Hunterdon Medical Center vs. Readington Township. We successfully tried the Morristown case to conclusion for the tax years of 2006, 2007 and 2008 with the result of virtually the entire hospital being deemed taxable and not exempt from real property taxes. In Hunterdon Medical Center vs. Readington Township, Mr. Allen was the trial attorney as well as the attorney who argued the matter to the Supreme Court of New Jersey. In that case, the Tax Court held a health and wellness center operated by Hunterdon Medical Center in Readington Township to be taxable and not exempt. We were also the attorney for the municipality of Princeton in the Fields v. Princeton University case which recently settled. In that case, a group of taxpayers have appealed the entire tax exemption of the University. In Davanne v. Edison Township, we successfully argued at the Supreme Court that Assessor's requests for income and expense information are constitutional.

References:

The following is a list of present municipal or government authorities to be used as references, which include a contact name, position and phone number:

Thomas Mancuso, Tax Assessor
City of Rahway
City Hall Plaza
Rahway, New Jersey 07065
(Cell Phone: 908-216-7314)

R-41

MBS:dh
11-12-19

RESOLUTION INSERTING $208,291.00 AS AN EMERGENCY APPROPIATION FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

WHEREAS, funds have become available through a grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose N.J.S.A. 40A:-4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the USDOJ-Office of Justice Programs in the amount of $208,291.00

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of

   "FY19 Justice Assistance Grant (JAG) Program"

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANK-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12th, 2019 or next Special Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrick J. Keating, Director of Finance

Department Making Request: Finance (Bureau of Grants Management)

TITLE OF RESOLUTION/ORDINANCE: Resolution to **insert** the Edward Byrne Memorial Justice Assistance Grant (JAG) Program: FY 2019 Local Solicitation, Award #2019-DJ-BX-0235 **into a temporary emergency budget/appropriation account**. Total Grant amount: $208,291.00, with no additional cost to the city.

BRIEF DESCRIPTION OF ACTION: The Department of Finance is requesting permission to **insert** the aforementioned program funds into a temporary emergency budget/appropriation account. This funding can be used to pay for personnel, overtime and equipment. The amount for ***Camden City*** is ***$3,475.00***. Camden City will be the lead/fiscal agent for this grant program. The grant will be in collaboration with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp, Lindenwold Boro, and Pennsauken Twp. Please see attached for additional information.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: **$208,291.00**

NO WAIVER REQUIRED

N/A ☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9/30/19	
Approved by Grants Management:	9/30/19	
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	9/30/19	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Erica Coy-Pitts	x27008
Contact Person:	Erica Coy-Pitts	x27008

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report __√__ Revised Report ____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Finance

Grant Analyst: Erica M. Coy-Pitts Grant Analyst #: 856-757-7008

Grant/Project Name:			FY '19 Justice Assistance Grant (JAG) Program			
Grant #:			Award #2019-DJ-BX-0235			
City Contract Date:				City Contract #:		
Application Resolution #:			8/13/19 Walk-On	Appropriation Code:		
Funding Source:			USDOJ--Office of Justice Programs			
Pass Through:			Source:			
Amount of Grant:			$208,291.00 (City's portion: $3,475.00)			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		11/12/19		Accepting Grant Resolution # MC:	11/12/19	
Term of Grant:		4 years 10/1/2018-9/30/2022		Location of Activity:	Camden County	
Date of Analysis:		09/30/2019		Reviewed By:	Linda Gaines-Pugh	

Summary: The Department of Finance is requesting permission to **accept and insert funds from** the aforementioned program under Award #2019-DJ-BX-0235. This funding can be used to pay for personnel, overtime and equipment. The tentative amount for ***Camden City*** is ***$3,475.00***. Camden City will be the lead/fiscal agent for this grant program. The grant will be in collaboration with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp, Lindenwold Boro, and Pennsauken Twp. Please see attached for additional information. The award must be accepted within ninety (90) days from the date of receipt (9/27/19).

.

Time Lines:

Problematic Areas/Recommendations: Less than 90 days to accept the award. I see no problem with moving forward with this request.

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: __G__

(green - g; yellow - y; red - r)

Department: Finance

Grant Analyst: Erica M. Coy-Pitts Grant Analyst #: 856-757-7008

Grant/Project Name:			FY '19 Justice Assistance Grant (JAG) Program			
Grant #:			Award #2019-DJ-BX-0235			
City Contract Date:				City Contract #:		
Application Resolution #:			8/13/19 Walk-On	Appropriation Code:		
Funding Source:			USDOJ--Office of Justice Programs			
Pass Through:			Source:			
Amount of Grant:			$208,291.00 (City's portion: $3,475.00)			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:	11/12/19			Accepting Grant Resolution # MC:	11/12/19	
Term of Grant:	4 years 10/1/2018-9/30/2022			Location of Activity:	Camden County	
Date of Analysis:	09/30/2019			Reviewed By:	Erica M. Coy-Pitts Erica	

Summary: The Department of Finance is requesting permission to **accept and insert funds from** the aforementioned program under Award #2019-DJ-BX-0235. This funding can be used to pay for personnel, overtime and equipment. The tentative amount for ***Camden City*** is ***$3,475.00***. Camden City will be the lead/fiscal agent for this grant program. The grant will be in collaboration with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp, Lindenwold Boro, and Pennsauken Twp. Please see attached for additional information. The award must be accepted within ninety (90) days from the date of receipt (9/27/19).

.

Time Lines:

Problematic Areas/Recommendations: Less than 90 days to accept the award

U.S. Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 27, 2019

The Honorable Francisco Moran
City of Camden
P.O. Box 95120
520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

Dear Mayor Moran:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of $208,291 for City of Camden.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Jennifer Lewis, Program Manager at (202) 305-8064; and

- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures

U.S. Department of Justice
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 27, 2019

The Honorable Francisco Moran
City of Camden
P.O. Box 95120
520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

Dear Mayor Moran:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

City of Camden
P.O. Box 95120 520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

4. AWARD NUMBER: 2019-DJ-BX-0235

5. PROJECT PERIOD: FROM 10/01/2018 TO 09/30/2022

BUDGET PERIOD: FROM 10/01/2018 TO 09/30/2022

6. AWARD DATE 09/27/2019

7. ACTION

Initial

2a. GRANTEE IRS/VENDOR NO.

216000419

8. SUPPLEMENT NUMBER

00

2b. GRANTEE DUNS NO.

077069581

9. PREVIOUS AWARD AMOUNT $ 0

3. PROJECT TITLE

Camden County's FY '19 Justice Assistance Grant

10. AMOUNT OF THIS AWARD $ 208,291

11. TOTAL AWARD $ 208,291

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under FY19(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).

14 . CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)

16.738 - Edward Byrne Memorial Justice Assistance Grant Program

15. METHOD OF PAYMENT

GPRS

AGENCY APPROVAL

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Katharine T. Sullivan

Principal Deputy Assistant Attorney General

17. SIGNATURE OF APPROVING OFFICIAL

GRANTEE ACCEPTANCE

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Francisco Moran
Mayor

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	DJ	80	00	00		208291

21. UDJUGT1753

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

SPECIAL CONDITIONS

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://www.ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

SPECIAL CONDITIONS

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)), and are incorporated by reference here.

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

SPECIAL CONDITIONS

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm.

SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

SPECIAL CONDITIONS

31. Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the period of performance, no State or local government entity, -agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof, but not any institution of higher education or any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) Pursuant to the provisions set out at (or referenced in) 8 U.S.C. 1551 note ("Abolition ... and Transfer of Functions"), references to the "Immigration and Naturalization Service" in 8 U.S.C. 1373 and 1644 are to be read as references to particular components of the Department of Homeland Security (DHS).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

SPECIAL CONDITIONS

32. No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

33. Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

34. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction. The "Rules of Construction" set out in the "Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification" condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

35. Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no public disclosure may be made of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law enforcement information" means law enforcement sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law enforcement sensitive information" means records or information compiled for any law enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

36. No use of funds to interfere with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no funds under this award may be used to make any public disclosure of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

37. Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by this award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 U.S.C. 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- within the funded program or activity, no State or local government entity, -agency, or -official may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under section 101 of the Immigration and Nationality Act (INA) (see 8 U.S.C. 1101(a)(3)).

(2) The term "correctional facility" means what it means under the title I of the Omnibus Crime Control and Safe Streets Act of 1968 (see 34 U.S.C. 10251(a)(7)).

(3) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—

(a) is designed to prevent or to significantly delay or complicate, or

(b) has the effect of preventing or of significantly delaying or complicating.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

38. No use of funds to interfere with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 U.S.C. 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- no State or local government entity, -agency, or -official may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

39. Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. Noninterference with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- within the funded program or activity, no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

C. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for

SPECIAL CONDITIONS

40. No use of funds to interfere with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release" award condition are incorporated by reference as though set forth here in full.

41. Requirement to collect certain information from subrecipients

Except as provided in this condition, the recipient may not make a subaward to a State, a local government, or a "public" institution of higher education, unless it first obtains from the proposed subrecipient responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)." All subrecipient responses must be collected and maintained by the recipient, consistent with document retention requirements, and must be made available to DOJ upon request. Responses to these questions are not required from subrecipients that are either a tribal government/organization, a nonprofit organization, or a private institution of higher education.

SPECIAL CONDITIONS

42. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

43. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at https://ojp.gov/funding/Explore/FFATA.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than $25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

44. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

45. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

46. Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https:/ / it.ojp.gov/ gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

SPECIAL CONDITIONS

47. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

48. Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

49. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

50. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

51. Verification and updating of recipient contact information

The recipient must verify its Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

SPECIAL CONDITIONS

52. Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

53. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

54. Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

SPECIAL CONDITIONS

55. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at https://bja.gov/Funding/nepa.html, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

56. Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

SPECIAL CONDITIONS

57. Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

58. Certification of body armor "mandatory wear" policies

If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that law enforcement agencies receiving body armor purchased with funds from this award have a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

59. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: https:/ / nij.gov/ topics/ technology/ body-armor/ pages/ safety-initiative.aspx.

60. Body armor - impact on eligibility for other program funds

The recipient understands that the use of funds under this award for purchase of body armor may impact eligibility for funding under the Bulletproof Vest Partnership (BVP) program, a separate program operated by BJA, pursuant to the BVP statute at 34 USC 10531(c)(5).

61. Reporting requirements

The recipient must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through OJP's GMS (https://grants.ojp.usdoj.gov). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

62. Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

SPECIAL CONDITIONS

63. Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

64. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2018

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2018), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds in violation of the recipient's certification (executed by the chief executive of the State or local government) that federal funds will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.

65. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

66. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at https:/ / www.bja.gov/ Login.aspx to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at https:/ / www.bja.gov/ profile.aspx. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at https:/ / www.bja.gov/ SuccessStoryList.aspx.

SPECIAL CONDITIONS

67. Withholding of funds: Required certification from the chief executive of the applicant government

    The recipient may not obligate, expend, or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

68. Withholding of funds: Disclosure of lobbying

    The recipient may not obligate, expend, or draw down any funds under this award until it has provided to the grant manager for this OJP award a complete Disclosure of Lobbying Activities (SF-LLL) form, and OJP has issued a Grant Adjustment Notice to remove this special condition.

69. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification that the recipient (or the subrecipient, as applicable) has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures set forth in the DOJ Grants Financial Guide.

U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Camden

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some o which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:
a. New construction;
b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basi prior use or (b) significantly change its size;
d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see https://www.bja.gov/Funding/nepa.html.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

U.S. Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

Grant

PROJECT NUMBER
2019-DJ-BX-0235

This project is supported under FY19(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).

1. STAFF CONTACT (Name & telephone number)

Jennifer Lewis
(202) 305-8064

2. PROJECT DIRECTOR (Name, address & telephone number)

Erica Coy-Pitts
Analyst
City Hall
520 Market Street
Camden, NJ 08101
(856) 757-7008

3a. TITLE OF THE PROGRAM

BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

4. TITLE OF PROJECT

Camden County's FY '19 Justice Assistance Grant

5. NAME & ADDRESS OF GRANTEE

City of Camden
P.O. Box 95120 520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

6. NAME & ADRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2018 TO: 09/30/2022

8. BUDGET PERIOD

FROM: 10/01/2018 TO: 09/30/2022

9. AMOUNT OF AWARD

$ 208,291

10. DATE OF AWARD

09/27/2019

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation) and 8) mental health programs and related law enforcement and corrections programs.

This JAG award will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Funded programs or initiatives may include multijurisdictional drug and gang task forces, crime prevention and domestic violence programs, courts, corrections, treatment, justice information

sharing initiatives, or other programs aimed at reducing crime and/or enhancing public/officer safety.

NCA/CF

R-42

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND NEW JERSEY ASSOCIATION ON CORRECTIONS IN THE AMOUNT OF $100,000.00

WHEREAS, pursuant to Title I of the Housing and Community Development Act of 1974, Community Development Block Grant Funds are to be utilized to develop viable communities for American citizens; and

WHEREAS, pursuant to a request for proposal, NEW JERSEY ASSOCIATION ON CORRECTIONS, has submitted a proposal for the purpose of supporting rehab cost at 311 Market Street Project; and

WHEREAS, this endeavor is an eligible activity under 24 C.F.R. Section 570; and

WHEREAS, the City of Camden desires to enter into an agreement with NEW JERSEY ASSOCIATION ON CORRECTIONS, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00), for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-BG-F19-004" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into an agreement with NEW JERSEY ASSOCIATION ON CORRECTIONS, for the purpose of supporting rehab cost at 311 Market Street Project for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

NEW JERSEY ASSOCIATION ON CORRECTION

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-BG-F19-004
AMOUNT: $100,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$100,000.00

*Contingent on the availability of funds.

Description of the Goods or Services to be procured:

Award a Contract to New Jersey Association on Correction through CDBG 2019-2020 HUD Entitlement Grant Program to support the rehabilitation of 311 Market Street.

Doreen P. Chang
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrick J. Keating, Director of Finance

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract to the NJ Association on Correction in the amount of $100,000 to rehabilitate space at 311 Market Street.

BRIEF DESCRIPTION OF ACTION: The New Jersey Association on Corrections was awarded $100,000 through the City of Camden's 2019-2020 Entitlement Grant Program (CDBG) for the purpose of supporting rehab cost at 311 Market Street (see schedule A).
BIDDING PROCESS: HUD regulated Annual Consolidated Plan Process (RFP)

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) G-BG-F19-004

AMOUNT: *(If applicable)* $100,000

D **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	10/2/19	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/2/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

	(*Name*) *Please Print*	(*Extension #*)
Prepared By:	Kelly Mobley	x3506
Contact Person:	Linda Gaines-Pugh	X7689

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3892

REQUISITION
NO. 20-00596

CITY OF CAMDEN
PURCHASING BUREAU
2019 OCT -4 A 10: 16

SHIP TO	GRANTS MANAGEMENT ROOM 316 CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 10/02/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CDBG 2019-2020 CONTRACT AWARD HUD ENTITLEMENT GRANT PROGRAM FUNDING SUPPORTS THE REHABILITATION OF 311 MARKET STREET. WORK INCLUDES FLOORING, DRY WALLS AND CEILING. AWARDED THROUGH THE CITY'S ANNUAL CONSOLIDATED PLAN PROCESS. AMOUNT IS NOT TO EXCEED: $100,000 VENDOR: NEW JERSEY ASSOCIATION ON CORRECTION 986 BROAD STREET TRENTON, NJ 08611 ATTENTION: STEVE BACHER	G-BG- -F19-004	100,000.0000	100,000.00
			TOTAL	100,000.00

Approved:

Department Head — Date 10/2/19

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date 10/2/19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Schedule A

NJ ASSOCIATION ON CORRECTIONS
2019-2020 CDBG FUNDING

Title of Contract Award: Camden County Women's Center Renovations

City Information

Department:	Finance
Address:	520 Market Street Camden, New Jersey 08101
Contact Person:	Kelly Mobley
Telephone Number:	(856) 757-7689
E-mail address:	kemobley@ci.camden.nj.us
City Monitor:	Linda Gaines-Pugh
Telephone Number:	(856) 757-7689
E-mail address:	ligaines@ci.camden.nj.us

Recipient Information

Agency Name:	New Jersey Association on Correction
Address:	986 Broad Street Trenton, NJ 08611
Contact Person:	Steve Bacher, Director of Development
Telephone Number:	(856) 966-8117
Fax Number:	(856) 342-7289
E-mail address:	sbacher@njaconline.com

Funding Amount & Source of Funds

Appropriation Code #:		G-BG-F19-004
Awarded Source:		**CDBG**
Funding Amount:	**$**	**100,000.00**
Other Funding	$	50,000.00
Total Other Source	**$**	**50,000.00**
Total Project Amount	**$**	**150,000.00**

Contract Term

Start Date:	7/1/2019
Completion Date:	6/30/2020
Contract Liquidation of Obligation Must be Made By:	7/31/2020

Project Description: Renovations to the interior of 311 Market Street. Work includes flooring, drywalls and ceiling. Converting storage area into a reception area.

Schedule B

City of Camden
CDBG Funding FY 2019-2020
311 MARKET STREET REHAB
Approved Budget
7/1/19 - 6/30/2020

BUDGET CATEGORY	BUDGET: CDBG	MATCHING FUNDS	Project Total
Construction	$100,000.00	$50,000.00	$150,000.00
			$0.00
Total	**$100,000.00**	$50,000.00	**$150,000.00**

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	EUS
Name of Vendor	NJ Association on Correction
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of supporting rehabilitation cost at 311 Market Street.
Contract Award Amount	$100,000
Term of Contract	7/1/19 – 6/30/20
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application and letter of award.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 10 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Jason J. Asunn Date 10-7-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

4-BG-419-004 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NON PROFIT Date 10/4/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Projects

AP-35 Projects – 91.220(d)

Introduction

Camden City provides CDBG funds to activities throughout the city and its neighborhoods. For 2019, the site specific activities, public service activities, HOME, ESG, and HOPWA activities are identified in the below table.

Projects

#	Project Name
1	CDBG Administration
2	Business Corridor Improvements
3	Camden County Historical Society
4	NJ Association On Correction (CWC)
5	Fire Equipment
6	Fire House Rehab
7	DPW: Parks and Open Spaces
8	Property Improvement Program
9	HS: Summer Youth Employment
10	HS: Summer Pool Program
11	HS: Senior Bowling Program
12	HS: Senior Billiards Program
13	HS: Older American Month
14	HS: Senior Wellness
15	HS: Senior Citizens Field Trips
16	HS: Senior Health Workshops
17	HS: Senior Book & Recipe Club
18	HS: Senior Leisure Activities
19	HS: Senior Arts & Crafts
20	HOME Administration
21	Parkside Business & Community Partnership
22	First Time Homebuyers Program
23	Neighborhood Housing Services
24	Tenant Based Rental Assistance
25	HOPWA Administration

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Camden	3a. Grantee's 9-digit Tax ID Number 216000418	3b. Grantee's 9-digit DUNS Number 077069581
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) City Hall-4th Floor-POB-95120 Camden, NJ 08101	4. Date use of funds may begin (mm/dd/yyyy) JUL 12 2019	
	5a. Project/Grant No. 1 B-19-MC-34-0003	6a. Amount Approved $2,386,564.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annemarie C. Uebbing		Grantee Name (Contractual Organization) Francisco Moran	
Title CPD Director		Title Mayor	
Signature Annemarie C. Uebbing	Date (mm/dd/yyyy) JUL 12 2019	Signature	Date (mm/dd/yyyy) 7/18/19

7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b) .	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 5/16/2019 9b. Date Grantee Notified (mm/dd/yyyy) JUL 12 2019 9c. Date of Start of Program Year (07/01/2019)	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number

11. Amount of Community Development Block Grant

	FY (2019)	FY (2018)	FY (2017)
a. Funds Reserved for this Grantee	$2,385,972.00	$ 592.00	$ .00
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved
N/A

Loan Guarantee Acceptance Provisions for Designated Agencies:
The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.

12b. Name and complete Address of Public Agency
City of Camden
City Hall-4th floor
Camden, NJ 08101

12c. Name of Authorized Official for Designated Public Agency

Title

Signature

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153 176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By

R-43

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY HISTORICAL SOCIETY IN THE AMOUNT OF $75,000.00

WHEREAS, pursuant to Title I of the Housing and Community Development Act of 1974, Community Development Block Grant Funds are to be utilized to develop viable communities for American citizens; and

WHEREAS, pursuant to a request for proposal, CAMDEN COUNTY HISTORICAL SOCIETY, has submitted a proposal for the purpose of supporting construction management and construction cost in conjunction with Castle on the Hill Sculpture Park and Rain Garden Project; and

WHEREAS, this endeavor is an eligible activity under 24 C.F.R. Section 570; and

WHEREAS, the City of Camden desires to enter into an agreement with CAMDEN COUNTY HISTORICAL SOCIETY, for an amount not to exceed SEVENTY FIVE THOUSAND DOLLARS ($75,000.00), for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-BG-F19-003" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into an agreement with CAMDEN COUNTY HISTORICAL SOCIETY, for the purpose of supporting construction management and construction cost in conjunction with Castle on the Hill Sculpture Park and Rain Garden Project for an amount not to exceed SEVENTY FIVE THOUSAND DOLLARS ($75,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

Michelle B. Spearman

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

CAMDEN COUNTY HISTORICAL SOCIETY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-BG-F19-003
AMOUNT: $75,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE-CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$75,000.00

Description of the Goods or Services to be procured:
Shared services agreement between the City of Camden and Camden County Historical Society to support the Castle on the Hill Sculpture, Park and Rain Garden through the 2019-2020 CDBG Entitlement Grant Funding.

Doreen Pelliang

DOREEN P. CHANG
TREASURER

DATE: October 3, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrick J. Keating, Director of Finance

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract to the Camden County Historical Society in the amount of $75,000 for the Camden High Tower Spire for the Castle on the Hill Sculpture Park and Rain Garden Project.

BRIEF DESCRIPTION OF ACTION: The Camden County Historical Society was awarded $75,000 through the City of Camden's 2019-2020 Entitlement Grant Program (CDBG) for the purpose of supporting construction management and construction cost in conjunction with Castle on the Hill Sculpture Park and Rain Garden Project.

BIDDING PROCESS: HUD regulated Annual Consolidated Plan Process (RFP)

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) G-BG-F19-003

AMOUNT: *(If applicable)* $75,000.00

D **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	10/2/19	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/2/19	
Approved by Purchasing Agent:	10/4/19	
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Kelly Mobley	x3506
Contact Person:	Linda Gaines-Pugh	X7689

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

RECEIVED
OCT 03 2019
City of Camden
Bureau of Treasury

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

ENTITY #: 3891

REQUISITION
NO. 20-00595

SHIP TO	GRANTS MANAGEMENT ROOM 316 CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: CAM98 CAMDEN CO. HISTORICAL SOCIETY 1900 PARK BLVD CAMDEN, NJ 08103

ORDER DATE: 10/02/19
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CDBG 2019-2020 CONTRACT AWARD HUD ENTITLEMENT GRANT PROGRAM FUNDING SUPPORTS THE CASTLE ON THE HILL SCULPTURE AND PARK AND RAIN GARDEN PROJECT AWARDED THROUGH ANNUAL CONSOLIDATED PLAN PROCESS. AMOUNT NOT TO EXCEED: $75,000	G-BG- -F19-003	75,000.0000	75,000.00
			TOTAL	75,000.00

2019 OCT -4 A 10:16
CITY OF CAMDEN
PURCHASING BUREAU

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 10/2/19

Receiver of Goods — Date 10/2/19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

CAMDEN COUNTY HISTORICAL SOCIETY **Schedule A**
2019-2020 CDBG

Title of Contract Award: Castle on the Hill Sculpture Park and Rain Forest Garden Project

City Information

Department:	Grants Management
Address:	520 Market Street - Rom 316 Camden, New Jersey 08101
Contact Person:	Kelly Mobley
Telephone Number:	(856) 757-7389
E-mail address:	kemobley@ci.camden.nj.us
City Monitor:	Linda Gaines-Pugh
Telephone Number:	(856) 968-6423
E-mail address:	ligaines@ci.camden.nj.us

Recipient Information

Agency Name:	Camden County Historical Society
Address:	1900 Park Boulevard Camden, New Jersey 08103
Contact Person:	Dr. Jack O'Bryne
Telephone Number:	(856) 541-7447 & (856) 908-9038 (cell)
Fax Number:	
E-mail Address	execdirect@cchsnj.org

Funding Amount & Source of Funds

Appropriation Code #:		
Awarded Source:		CDBG
Funding Amount:	**$**	**75,000.00**
Camden County Open Space Trust	$	50,000.00
Total Other Source		
Total Project Amount	**$**	**125,000.00**

Start Date:	7/1/2019
Completion Date:	6/30/2020
Contract Liquidation of Obligation Must be Made By:	7/31/2020

Project Description: Funding is being provided in support of construction management and construction cost associated with the Castle on the Hill Sculpture Park and Rain Garden Project. Specifically, concrete construction and an archeology study.

Schedule B

City of Camden
CDBG Funding FY 2019-2020
Castle on the Hill Sculpture Park Project
Approved Budget
7/1/19 - 6/30/2020

BUDGET CATEGORY	BUDGET: CDBG	MATCHING FUNDS	Project Total
Construction	$60,000.00	$50,000.00	$110,000.00
Construction Management	$15,000.00		$15,000.00
Total	**$75,000.00**	$50,000.00	**$125,000.00**

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	EUS
Name of Vendor	Camden County Historical Society
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of supporting construction management and construction cost for the Camden High Tower Spire – Castle on the Hill Sculpture Park and Rain Garden Project.
Contract Award Amount	$75,000.00
Term of Contract	7/1/19 – 6/30/20
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application and letter of award.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 10 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 10-4-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

G-B6 — F19 — 063 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Non Profit Date 10/4/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Projects

AP-35 Projects – 91.220(d)

Introduction

Camden City provides CDBG funds to activities throughout the city and its neighborhoods. For 2019, the site specific activities, public service activities, HOME, ESG, and HOPWA activities are identified in the below table.

Projects

#	Project Name
1	CDBG Administration
2	Business Corridor Improvements
3	Camden County Historical Society
4	NJ Association On Correction (CWC)
5	Fire Equipment
6	Fire House Rehab
7	DPW: Parks and Open Spaces
8	Property Improvement Program
9	HS: Summer Youth Employment
10	HS: Summer Pool Program
11	HS: Senior Bowling Program
12	HS: Senior Billiards Program
13	HS: Older American Month
14	HS: Senior Wellness
15	HS: Senior Citizens Field Trips
16	HS: Senior Health Workshops
17	HS: Senior Book & Recipe Club
18	HS: Senior Leisure Activities
19	HS: Senior Arts & Crafts
20	HOME Administration
21	Parkside Business & Community Partnership
22	First Time Homebuyers Program
23	Neighborhood Housing Services
24	Tenant Based Rental Assistance
25	HOPWA Administration

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Camden	3a. Grantee's 9-digit Tax ID Number 216000418	3b. Grantee's 9-digit DUNS Number 077069581
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) City Hall-4th Floor-POB-95120 Camden, NJ 08101	4. Date use of funds may begin (mm/dd/yyyy) JUL 12 2019	
	5a. Project/Grant No. 1 B-19-MC-34-0003	6a. Amount Approved $2,386,564.00
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annemarie C. Uebbing		Grantee Name (Contractual Organization) Francisco Moran	
Title CPD Director		Title Mayor	
Signature Annemarie C. Uebbing	Date (mm/dd/yyyy) JUL 12 2019	Signature	Date (mm/dd/yyyy) 7/18/19

7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 5/16/2019 9b. Date Grantee Notified (mm/dd/yyyy) JUL 12 2019 9c. Date of Start of Program Year (07/01/2019)	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number

11. Amount of Community Development Block Grant

	FY (2019)	FY (2018)	FY (2017)
a. Funds Reserved for this Grantee	$2,385,972.00	$ 592.00	$ .00
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved
N/A

Loan Guarantee Acceptance Provisions for Designated Agencies:
The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.

12b. Name and complete Address of Public Agency
City of Camden
City Hall-4th floor
Camden, NJ 08101

12c. Name of Authorized Official for Designated Public Agency

Title

Signature

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153 176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By

R-44

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, FY 2019 LOCAL SOLICITATION AWARD #2019-DJ-BX-0235 IN THE AMOUNT OF $208,291.00

WHEREAS, the City of Camden has been awarded a FY19 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount of $208,291.00; and

WHEREAS, the City of Camden will be the lead/fiscal agent for this grant and as such will be allowed to use $3,475.00 of this grant to pay personnel, overtime and equipment expenses; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said FY19 Edward Byrne Memorial Justice Assistance Emergency Grant in the amount of TWO HUNDRED EIGHT THOUSAND TWO HUNDRED NINETY-ONE DOLLARS ($208,291.00) from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12th, 2019 or next Special Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrick J. Keating, Director of Finance

Department Making Request: Finance (Bureau of Grants Management)

TITLE OF RESOLUTION/ORDINANCE: Resolution to **accept** the Edward Byrne Memorial Justice Assistance Grant (JAG) Program: FY 2019 Local Solicitation, Award #2019-DJ-BX-0235. Total Grant amount: $208,291.00, with no additional cost to the city.

BRIEF DESCRIPTION OF ACTION: The Department of Finance is requesting permission to **accept** the aforementioned program. This funding can be used to pay for personnel, overtime and equipment. The amount for ***Camden City*** is ***$3,475.00***. Camden City will be the lead/fiscal agent for this grant program. The grant will be in collaboration with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp, Lindenwold Boro, and Pennsauken Twp. Please see attached for additional information.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: **$208,291.00**

already approved via WAIVER COM 2019-153

N/A ☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9/30/19	
Approved by Grants Management:	9/30/19	
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	9/30/19	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Erica Coy-Pitts	x27008
Contact Person:	Erica Coy-Pitts	x27008

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G

(green - g; yellow - y; red - r)

Department: Finance

Grant Analyst: Erica M. Coy-Pitts Grant Analyst #: 856-757-7008

Grant/Project Name:			FY '19 Justice Assistance Grant (JAG) Program			
Grant #:			Award #2019-DJ-BX-0235			
City Contract Date:				City Contract #:		
Application Resolution #:			8/13/19 Walk-On	Appropriation Code:		
Funding Source:			USDOJ--Office of Justice Programs			
Pass Through:			Source:			
Amount of Grant:			$208,291.00 (City's portion: $3,475.00)			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:	11/12/19			Accepting Grant Resolution # MC:	11/12/19	
Term of Grant:	4 years 10/1/2018-9/30/2022			Location of Activity:	Camden County	
Date of Analysis:	09/30/2019			Reviewed By:	Linda Gaines-Pugh	

Summary: The Department of Finance is requesting permission to **accept and insert funds from** the aforementioned program under Award #2019-DJ-BX-0235. This funding can be used to pay for personnel, overtime and equipment. The tentative amount for ***Camden City*** is ***$3,475.00***. Camden City will be the lead/fiscal agent for this grant program. The grant will be in collaboration with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp, Lindenwold Boro, and Pennsauken Twp. Please see attached for additional information. The award must be accepted within ninety (90) days from the date of receipt (9/27/19).

.

Time Lines:

Problematic Areas/Recommendations: Less than 90 days to accept the award. I see no problem with moving forward with this request.

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G_

(green - g; yellow - y; red - r)

Department: Finance

Grant Analyst: Erica M. Coy-Pitts Grant Analyst #: 856-757-7008

Grant/Project Name:			FY '19 Justice Assistance Grant (JAG) Program			
Grant #:			Award #2019-DJ-BX-0235			
City Contract Date:				City Contract #:		
Application Resolution #:			8/13/19 Walk-On	Appropriation Code:		
Funding Source:			USDOJ--Office of Justice Programs			
Pass Through:			Source:			
Amount of Grant:			$208,291.00 (City's portion: $3,475.00)			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		11/12/19		Accepting Grant Resolution # MC:	11/12/19	
Term of Grant:		4 years 10/1/2018-9/30/2022		Location of Activity:	Camden County	
Date of Analysis:		09/30/2019		Reviewed By:	Erica M. Coy-Pitts Ecmc	

Summary: The Department of Finance is requesting permission to **accept and insert funds from** the aforementioned program under Award #2019-DJ-BX-0235. This funding can be used to pay for personnel, overtime and equipment. The tentative amount for ***Camden City*** is ***$3,475.00***. Camden City will be the lead/fiscal agent for this grant program. The grant will be in collaboration with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp, Lindenwold Boro, and Pennsauken Twp. Please see attached for additional information. The award must be accepted within ninety (90) days from the date of receipt (9/27/19).

.

Time Lines:

Problematic Areas/Recommendations: Less than 90 days to accept the award

Erica Coy-Pitts

From: Salvatore, John <John.Salvatore@dca.nj.gov>
Sent: Tuesday, August 13, 2019 8:14 PM
To: Jason J. Asuncion; Diana Gonzalez; Lisa Picon; Yenise Valdez; Erica Coy-Pitts
Cc: Salvatore, John
Subject: Waiver CAM 2019-153 (Aug R-26; JAG grant app)
Attachments: CAM 2019-153 (Aug R-26; JAG appl).pdf

John S. Salvatore
State Fiscal Monitor
Department of Community Affairs
Division of Local Government Services
Cell: 609-560-0001
email: john.salvatore@dca.nj.gov

Confidentiality Note: *This electronic message contains information from the NJDCA which may be confidential, privileged, consultative, or otherwise protected from disclosure. This information is intended only for the use of the individual to whom it was originally addressed. Any disclosure, copying, distribution or use of the contents of this information without prior authorization from the original author is prohibited. If you received this electronic transmission in error, please notify me by return electronic mail, and destroy the original message and all copies.*

8·13·19
R-26

ATTACHMENT G
CAM 2019-153

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
PRE-APPROVAL OF GRANT APPLICATION FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

The FY '19 Edward Byrne Memorial Justice Assistance Grant (JAG) is a multi-jurisdictional grant that provides funding for law enforcement purposes. Since 2005, Camden City has been the lead agency in administering the Justice Assistance Grants on behalf of the designated municipalities in Camden County. **This year's grant application is due no later than Friday, August 23rd, 2019 by 8pm.**

If awarded, funding will be allocated to the Camden County Police (Camden City Metro Division), Camden County Sheriff's Office, and five (5) municipalities in the Camden County area: Camden City, Cherry Hill Township, Gloucester Township, Lindenwold Borough, and Pennsauken Township. Funding can be used for any of eight (8) purpose areas: law enforcement programs; prosecution and court programs; prevention and education programs; corrections and community corrections program; drug treatment and enforcement programs; planning, evaluation and technology improvement programs; crime victim and witness programs (other than compensation) and mental health programs and related law enforcement and corrections programs. See please attached solicitation for additional information.

The total grant amount is $208,291.00 and **no match** (cash/in-kind) is required. Below is the breakdown:

FY '19 JAG Allocation:

- Camden County Police (Camden City Metro Division) $140,000.00
- Camden County Prosecutor's Office: $10,000.00
- Camden County Sheriff's Office: $10,000.00
- Camden City (Crime Prevention Initiative) : $3,475.00
- Cherry Hill Township: $10,800.00
- Gloucester Township: $10,693.00
- Lindenwold Borough: $12,200.00
- Pennsauken Township: 11,123.00

Total Award: $208,291.00

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Patrick J. Keating
Title	Director of Finance
Telephone Number	856-757-7582
Email	pakeatin@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

The only obligation would be to maintain the files for seven (7) years after the grant expires and have been officially closed-out by DOJ.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

100% funded by the grant.

Mayor's Signature — Date 8/13/19

Business Administrator/Manager Signature — Date 8-1-19

Name, email and fax of contact person for this form:

Erica Coy-Pitts, ercoy@ci.camden.nj.us, 856-968-6417 (fax)

For LGS use only:

(X) Approved ( ) Denied

Director or Designee,
Division of Local Government Services — Date 8/13/19

Number Assigned CAM 2019-153

2/0

R-26

MBS:dh
08-13-19

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR AND OBTAIN THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM: FY 2019 LOCAL SOLICITATION TO PARTICIPATE IN A COLLABORATIVE EFFORT WITH THE CAMDEN COUNTY (POLICE DEPARTMENT-CAMDEN CITY METRO DIVISION, PROSECUTOR'S OFFICE AND SHERIFF'S OFFICE), CHERRY HILL TOWNSHIP, GLOUCESTER TWP., LINDENWOLD BORO, AND PENNSAUKEN TWP.

WHEREAS, the City of Camden desires to apply for and obtain a Edward Byrne Memorial Justice Assistance Grant ("Grant") in the amount of $208,291.00 from the Office of Justice Programs, Bureau of Justice Assistance, to participate in a collaborative effort with Camden City, Camden County (Police Department-Camden City Metro Division, Prosecutor's Office and Sheriff's Office), Cherry Hill Twp., Gloucester Twp., Lindenwold Boro, and Pennsauken Twp.; and

WHEREAS, the City anticipates receiving $3,475.00 as its portion of the grant; and

WHEREAS, in order to obtain such grant, it is necessary that the City of Camden submit an application to the Office of Justice Programs, Bureau of Justice Assistance with the City serving as lead/fiscal agent for the program; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers be and hereby are authorized to submit an application to the Office of Justice Programs, Bureau of Justice Assistance, for TWO HUNDRED EIGHT THOUSAND TWO HUNDRED NINTY-ONE DOLLARS ($208,291.00) in accordance with all pertinent terms, conditions and requirements described herein and which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: August 13, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Erica Coy-Pitts

From: Lewis, Jennifer L. (OJP) <Jennifer.L.Lewis@usdoj.gov>
Sent: Monday, September 30, 2019 10:16 AM
To: Erica Coy-Pitts
Cc: Linda Gaines-Pugh; Barbara Bellamy-Johnson; Patrick Keating, Director of Finance
Subject: RE: FY '19 JAG SC #67 & #68-Witholding Funds: GMS Award 2019-DJ-BX-0235

Good morning Erica,

Thanks for the information. The withholdings will be released once the award has been accepted in GMS.

Yes, the subrecpients must complete this requirement similar to last year.

You have 90 days to accept the award (based on the award letter date).

Let me know if you have any other questions.

Jennifer

Jennifer L. Lewis
State Policy Advisor
Bureau of Justice Assistance
Office of Justice Programs
U.S. Department of Justice
810 Seventh Street, NW Washington, DC 20531
Phone: (202) 305-8064 / Fax: (202) 354-4138
Email: Jennifer.L.Lewis@usdoj.gov

-----Original Message-----
From: Erica Coy-Pitts <ErCoy@ci.camden.nj.us>
Sent: Monday, September 30, 2019 9:58 AM
To: Lewis, Jennifer L. (OJP) <Jennifer.L.Lewis@ojp.usdoj.gov>
Cc: Linda Gaines-Pugh <LiGaines@ci.camden.nj.us>; Barbara Bellamy-Johnson <BaBellam@ci.camden.nj.us>; Patrick Keating, Director of Finance <PaKeatin@ci.camden.nj.us>
Subject: FY '19 JAG SC #67 & #68-Witholding Funds: GMS Award 2019-DJ-BX-0235

Good Morning Jennifer,

I am in receipt of the award notice and documents for the FY '19 JAG. Attached, there are two (2) Special Conditions, #67 and #68, withholding funds. Please be advised that both documents were submitted with the application on August 21st (2nd attachment). Please let me know if you need any additional information to remove both Special Conditions.

For clarification, are the sub-recipients required to submit the sub-award to another local government certification of compliance for the FY '19 JAG?

Our next City Council Meeting is November 12th, how much time do I have to accept the award?

Thank you,

Erica Coy-Pitts, Analyst
Dept. of Finance-Room 213
City Hall
520 Market St, PO Box 95120
Camden, NJ 08101-5120
856-757-7008 (direct/voicemail)
ercoy@ci.camden.nj.us (email)

CONFIDENTIALITY NOTICE

The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please delete and immediately contact me at (856) 757-7008.

-----Original Message-----
From: donot-reply@ojp.usdoj.gov <donot-reply@ojp.usdoj.gov>
Sent: Friday, September 27, 2019 9:22 PM
To: Mayor (Website ONLY) <Mayor@ci.camden.nj.us>; Erica Coy-Pitts <ErCoy@ci.camden.nj.us>
Subject: GMS Award 2019-DJ-BX-0235

Congratulations. You have been awarded a grant by the Office of Justice Programs at the U.S. Department of Justice. Accepting your award is a two step process.

The first step is to designate a Financial Point of Contact (FPOC) for your award. To designate a FPOC please follow these steps:

1. Log into GMS.
2. Click the "Awards" link on the navigation bar on the left hand side.
3. Click the "View Award Instructions" link to the right of the award you want to accept.
4. A new page displays with this message near the top: "The FPOC designation must be submitted before the Award Package can be accessed." The page contains text boxes highlighted in light yellow to capture the FPOC registration information.
   a. If information for the FPOC of this award already exists in GMS, the first table entry will contain a box with the text "Available Financial Points of Contact." There is a box with a dropdown arrow to allow the selection of the FPOC. Select the name and click the "Load POC" box. GMS will populate the data entry fields with information from the user Profile. Click the button near the bottom of the page labeled "Submit."
   b. If the name of the FPOC is not one of the choices using the dropdown arrow, type the appropriate information in each of the fields. Fields with an asterisk (*) are required. Click the button near the bottom of the page labeled "Submit." The FPOC will receive an email requesting them to complete the FPOC registration.
5. Click "Yes" on the confirmation page.
6. You are allowed to assign more than one FPOC to each award. You are able to change the FPOC under the "Manage Users" link on the GMS home page.

NOTE: If you come to the Financial Point of Contact designation screen and the information in the fields are already grayed out and no "Submit" button is available, then the Financial Point of Contact has already been chosen. You will have to accept your award and await confirmation before you can change this designation. If, at that time, you need instructions on how to proceed, you can review the "Creating a Financial Point of Contact instructions" or contact the GMS Helpdesk for assistance.

The second step is to click on the "Award Document" link and download the award documents. If you choose to accept the award and ALL the special conditions, please:

1. Print the Award Document and Special Conditions.
2. Have the Award Document signed by the Authorized Grantee Official (Note: In Box 18 of the Award Document, the name and the title of the authorized grantee official are preprinted. The person named as the official in Box 18 should sign the Award Document in Box 19 and enter the signature date in Box 19A).
3. Have the Authorized Grantee Official initial the bottom right corner of each page listing any Special Conditions of the Award Document.
4. Return BOTH the Award Document and the Special Conditions pages to the Office of Justice Programs, Control Desk by email to acceptance@usdoj.gov. If you choose not to accept

the award, or if you do not agree with the terms/conditions of the award and would like to discuss options, then please contact your OJP program manager, Jennifer Lewis at (202) 305-8064.

If the Authorized Grantee Official named on the Award Document is no longer authorized to accept this award on behalf of your organization, do not alter the pre-printed name in box 18. Please go to the Grant Adjustment Notice (GAN) link and request an adjustment to the name of the authorized official. This GAN must be approved before you can accept the award. Once the GAN to change the name of the authorizing official has been approved, you should:

1. Print the approved GAN;
2. Print the original award document;
3. Have the new approving official sign the acceptance next to the former official's name and initial the special conditions page(s);
4. Email or fax the signed acceptance, special conditions, and the approved GAN to the Control Desk as noted above in #4;

If you have programmatic questions, contact Jennifer Lewis at (202) 305-8064. For financial questions, contact OCFO Customer Service at 1-800-458-0786. For questions about retrieving or printing these documents, designating a Financial Point of Contact, or creating a Grant Adjustment, please contact the GMS Help Desk at 1-888-549-9901 option #3 or email them at gms.helpdesk@usdoj.gov.

Web link to GMS: https://grants.ojp.usdoj.gov/gmsexternal

Please follow these links to access important OJP instructions:

Creating a financial point of contact instructions:
https://ojp.gov/funding/pdfs/fsr_user_manual.pdf

Post Award Instructions: https://ojp.gov/funding/pdfs/post_award_instructions.pdf

OJP Financial Guide: https://ojp.gov/financialguide/

Please do not reply to this message. You can contact your program manager Jennifer Lewis at (202) 305-8064.

U.S. Department of Justice

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 27, 2019

The Honorable Francisco Moran
City of Camden
P.O. Box 95120
520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

Dear Mayor Moran:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of $208,291 for City of Camden.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Jennifer Lewis, Program Manager at (202) 305-8064; and

- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Enclosures

U.S. Department of Justice
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 27, 2019

The Honorable Francisco Moran
City of Camden
P.O. Box 95120
520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

Dear Mayor Moran:

Congratulations on your recent award! The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

City of Camden
P.O. Box 95120 520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

4. AWARD NUMBER: 2019-DJ-BX-0235

5. PROJECT PERIOD: FROM 10/01/2018 TO 09/30/2022

BUDGET PERIOD: FROM 10/01/2018 TO 09/30/2022

6. AWARD DATE 09/27/2019

7. ACTION

Initial

2a. GRANTEE IRS/VENDOR NO.

216000419

8. SUPPLEMENT NUMBER

00

2b. GRANTEE DUNS NO.

077069581

9. PREVIOUS AWARD AMOUNT $ 0

3. PROJECT TITLE

Camden County's FY '19 Justice Assistance Grant

10. AMOUNT OF THIS AWARD $ 208,291

11. TOTAL AWARD $ 208,291

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under FY19(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).

14 . CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)

16.738 - Edward Byrne Memorial Justice Assistance Grant Program

15. METHOD OF PAYMENT

GPRS

AGENCY APPROVAL

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Katharine T. Sullivan

Principal Deputy Assistant Attorney General

17. SIGNATURE OF APPROVING OFFICIAL

GRANTEE ACCEPTANCE

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Francisco Moran
Mayor

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	DJ	80	00	00		208291

21. UDJUGT1753

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2019 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2019 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2019 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

SPECIAL CONDITIONS

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2017, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://www.ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

SPECIAL CONDITIONS

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)), and are incorporated by reference here.

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

SPECIAL CONDITIONS

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm.

SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2019)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2019, are set out at https://ojp.gov/funding/Explore/FY19AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

SPECIAL CONDITIONS

31. Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the period of performance, no State or local government entity, -agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof, but not any institution of higher education or any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) Pursuant to the provisions set out at (or referenced in) 8 U.S.C. 1551 note ("Abolition ... and Transfer of Functions"), references to the "Immigration and Naturalization Service" in 8 U.S.C. 1373 and 1644 are to be read as references to particular components of the Department of Homeland Security (DHS).

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

SPECIAL CONDITIONS

32. No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance

1. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status as described in 8 U.S.C. 1373(a); or (2) a government entity or -agency from sending, requesting or receiving, maintaining, or exchanging information regarding immigration status as described in either 8 U.S.C. 1373(b) or 1644. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

33. Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference ... 8 U.S.C. 1373 and 1644; ongoing compliance" condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

34. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) that is a State, local government, or public institution of higher education, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: 8 U.S.C. 1373 and 1644; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient at any tier that is either a State or a local government or a public institution of higher education, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient that is a State, a local government, or a public institution of higher education must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere … 8 U.S.C. 1373 and 1644; ongoing compliance" award condition.

4. Rules of Construction. The "Rules of Construction" set out in the "Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: 8 U.S.C. 1373 and 1644; unallowable costs; notification" condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

35. Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no public disclosure may be made of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law enforcement information" means law enforcement sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law enforcement sensitive information" means records or information compiled for any law enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

36. No use of funds to interfere with federal law enforcement: No public disclosure of certain law enforcement sensitive information

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no funds under this award may be used to make any public disclosure of any federal law enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law enforcement sensitive information" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

37. Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by this award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 U.S.C. 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- within the funded program or activity, no State or local government entity, -agency, or -official may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under section 101 of the Immigration and Nationality Act (INA) (see 8 U.S.C. 1101(a)(3)).

(2) The term "correctional facility" means what it means under the title I of the Omnibus Crime Control and Safe Streets Act of 1968 (see 34 U.S.C. 10251(a)(7)).

(3) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—

(a) is designed to prevent or to significantly delay or complicate, or

(b) has the effect of preventing or of significantly delaying or complicating.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded 'program or activity') with federal law enforcement: 8 U.S.C. 1373 and 1644 and ongoing compliance" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

38. No use of funds to interfere with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 U.S.C. 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 C.F.R. 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- no State or local government entity, -agency, or -official may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

SPECIAL CONDITIONS

39. Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. Noninterference with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- within the funded program or activity, no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

C. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for

SPECIAL CONDITIONS

40. No use of funds to interfere with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual DOJ report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction.

The "Rules of Construction" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release" award condition are incorporated by reference as though set forth here in full.

41. Requirement to collect certain information from subrecipients

Except as provided in this condition, the recipient may not make a subaward to a State, a local government, or a "public" institution of higher education, unless it first obtains from the proposed subrecipient responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)." All subrecipient responses must be collected and maintained by the recipient, consistent with document retention requirements, and must be made available to DOJ upon request. Responses to these questions are not required from subrecipients that are either a tribal government/organization, a nonprofit organization, or a private institution of higher education.

SPECIAL CONDITIONS

42. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

43. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at https://ojp.gov/funding/Explore/FFATA.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than $25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

44. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

45. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

46. Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https:/ / it.ojp.gov/ gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

SPECIAL CONDITIONS

47. Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

48. Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

49. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

50. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

51. Verification and updating of recipient contact information

The recipient must verify its Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

SPECIAL CONDITIONS

52. Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

53. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

54. Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.

SPECIAL CONDITIONS

55. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at https://bja.gov/Funding/nepa.html, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

56. Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

SPECIAL CONDITIONS

57. Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

58. Certification of body armor "mandatory wear" policies

If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that law enforcement agencies receiving body armor purchased with funds from this award have a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

59. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: https:/ / nij.gov/ topics/ technology/ body-armor/ pages/ safety-initiative.aspx.

60. Body armor - impact on eligibility for other program funds

The recipient understands that the use of funds under this award for purchase of body armor may impact eligibility for funding under the Bulletproof Vest Partnership (BVP) program, a separate program operated by BJA, pursuant to the BVP statute at 34 USC 10531(c)(5).

61. Reporting requirements

The recipient must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through OJP's GMS (https://grants.ojp.usdoj.gov). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

62. Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

SPECIAL CONDITIONS

63. Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

64. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2018

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2018), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds in violation of the recipient's certification (executed by the chief executive of the State or local government) that federal funds will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.

65. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

66. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at https:/ / www.bja.gov/ Login.aspx to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at https:/ / www.bja.gov/ profile.aspx. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at https:/ / www.bja.gov/ SuccessStoryList.aspx.

SPECIAL CONDITIONS

67. Withholding of funds: Required certification from the chief executive of the applicant government

    The recipient may not obligate, expend, or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

68. Withholding of funds: Disclosure of lobbying

    The recipient may not obligate, expend, or draw down any funds under this award until it has provided to the grant manager for this OJP award a complete Disclosure of Lobbying Activities (SF-LLL) form, and OJP has issued a Grant Adjustment Notice to remove this special condition.

69. Prior to the expenditure of confidential funds, the recipient and any subrecipients agree to sign a certification that the recipient (or the subrecipient, as applicable) has read, understands, and agrees to abide by all of the conditions pertaining to confidential fund expenditures set forth in the DOJ Grants Financial Guide.

U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Camden

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some o which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:
a. New construction;
b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basi prior use or (b) significantly change its size;
d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see https://www.bja.gov/Funding/nepa.html.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

U.S. Department of Justice
Office of Justice Programs

Bureau of Justice Assistance

GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY

Grant

PROJECT NUMBER
2019-DJ-BX-0235

This project is supported under FY19(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a).

1. STAFF CONTACT (Name & telephone number)

Jennifer Lewis
(202) 305-8064

2. PROJECT DIRECTOR (Name, address & telephone number)

Erica Coy-Pitts
Analyst
City Hall
520 Market Street
Camden, NJ 08101
(856) 757-7008

3a. TITLE OF THE PROGRAM

BJA FY 19 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE)

4. TITLE OF PROJECT

Camden County's FY '19 Justice Assistance Grant

5. NAME & ADDRESS OF GRANTEE

City of Camden
P.O. Box 95120 520 Market Street, City Hall 4th Floor
Camden, NJ 08103-5120

6. NAME & ADRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2018 TO: 09/30/2022

8. BUDGET PERIOD

FROM: 10/01/2018 TO: 09/30/2022

9. AMOUNT OF AWARD

$ 208,291

10. DATE OF AWARD

09/27/2019

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation) and 8) mental health programs and related law enforcement and corrections programs.

This JAG award will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Funded programs or initiatives may include multijurisdictional drug and gang task forces, crime prevention and domestic violence programs, courts, corrections, treatment, justice information

sharing initiatives, or other programs aimed at reducing crime and/or enhancing public/officer safety.

NCA/CF

R-45

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-00376 AND REFUND THE LIENHOLDER

WHEREAS, Tax Sale Certificate #19-00376 against 733 Spruce Street, Block 368 Lot 133 must be canceled due to the owner currently under bankruptcy protection; and

WHEREAS, the Tax Collector is requesting authority from City Council to allow Tax Sale Certificate #19-00376 to be cancelled; and

WHEREAS, Tax Sale Certificate #19-00376 against 733 Spruce Street, Block 368 Lot 133 must be cancelled and a refund must be issued to the lienholder; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #19-00376 against 733 Spruce Street, Block 368, Lot 133 and issue a refund to the lienholder; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #19-00376 and issue a refund as follows:

733 Spruce Street, Block 368, Lot 133
Cancel Tax Sale Certificate #19-00376

Refund Amount: $295.23

Make Payable to: FIGNJ19LLC & Sec PTY
PO Box 54226
New Orleans, LA 70154

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 20, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Tax Sale Certificate

BRIEF DESCRIPTION: Resolution authorizing the cancellation of Tax Sale Certificate #19-00376 (733 Spruce Street/BLK 368 LOT 133) and refund the Lienholder. The owner is currently under bankruptcy protection.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$295.23*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/20/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	9.27.19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 24 A11:52

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL TAX SALE CERTIFICATE"

Nahema Harvey 9/20/19

Nahema A. Harvey, Assistant Tax Collector Date

Certificate: 19-00376
Prop Loc: 733 SPRUCE ST

Owner: WATSON, KENYATTA
Address: 1849 MULFORD STREET
CAMDEN, NJ 08104

Type of Lien: Outside
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 368. 133.
Sale Date: 06/17/19
Redemption Calculation Date: 06/19/19
Include Current Charges: N

Holder Name: Fig Cust FIGNJ19LLC & SEC PTY
Address: P.O.BOX 54226
NEW ORLEANS, LA 70154

Holder Id: 40148

TAX SALE CERTIFICATE:

Res to Cancel lien and refund lien holder $295.23 due to property in bankruptcy.

Balance Type	Principal	Interest	Total
Water	277.46	2.77	280.23

Cost:	15.00	
Total Certificate:		295.23
#Days: 2 Per Diem: 0.147615 Int on Cert:		0.30
Total:		295.53

SUBSEQUENT CHARGES:

Balance Type	Year Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Water	280.23	0.28	280.51
Total Water	280.23	0.28	280.51
Certificate Cost	15.00	0.02	15.02

LIEN REDEMPTION:

Principal: 295.23
[redacted]
[redacted]
TOTAL REDEMPTION: [redacted]

Total Per Diem: 0.147615

R-46

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE REFUNDING OF A DUPLICATE TAX PAYMENT FOR 1317 S. MERRIMAC ROAD, BLOCK/LOT-725/11

WHEREAS, Fig NJ19LLC.,the lienholder of Certificate #19-00930 made a duplicate tax payment for the property located at 1317 S. Merrimac Road, Block/Lot-725/11; and

WHEREAS, the Tax Collector has requested that City Council authorize her to refund the duplicate tax payment in the amount of $356.71 to Fig NJ19LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund of duplicate tax payment as follows:

Refund to: Fig NJ19LLC

Refund Amount: $356.71

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Lienholder

BRIEF DESCRIPTION: Resolution authorizing the refund $489.90 to Fig NJ19LLC., lienholder of certificate 19-00930 block725/Lot11 (1317 So Merrimac Rd) due to duplicate payments.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$356.71*

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 30 A 9:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	(If applicable):
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/28/19	

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND LIENHOLDER"

Nahema Harvey 9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

BLQ: 725. 11.
Owner Name: ALEJANDRO, IGMAR O

Tax Year: 2019 to 2019
Property Location: 1317 SO MERRIMAC RD

Tax Year: 2019	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	356.63	356.60	352.87	352.87	1,418.97
Payments:	356.63	356.60	705.74	352.87	1,771.84
Balance:	0.00	0.00	352.87-	0.00	352.87-

Date	Qtr	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	2019 Prin Balance
		Original Billed							1,418.97		1,418.97
05/10/19	1	Payment SUBURBAN MNGT	001	44992	CK	129833	195	KAH	337.09	7.85	1,081.88
06/17/19	1	Payment FIG NJ19,LLC	01S	WIRE	CK	130127	2723	40148	19.54	0.16	1,062.34
06/17/19	2	Payment FIG NJ19,LLC	01S	WIRE	CK	130127	2724	40148	356.60	3.65	705.74
09/23/19	3	Payment LH	OLP	066237	CK	130786	8	CP1	352.87	3.84	352.87
09/24/19	4	Payment PO	001	1189148	CK	130794	207	TDJ1	352.87	0.00	0.00
09/26/19	3	Payment suburban management	001	45768	CK	130814	10	CAP	352.87	0.00	352.87-

Total Principal Balance for Tax Years in Range: 352.87-

Miscellaneous Payments for Date Range 01/01/19 to 12/31/19:

Date	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	Total
06/17/19	Payment TAX SALE COST	02S	WIRE	CK	130127	2725	40148	0.00	15.00	15.00
06/17/19	Payment FIG NJ19,LLC	J1S	WIRE	CK	130127	2726	40148	800.00	0.00	800.00
										815.00

Req to refund fig NJ19LLC $356.71
duplicate payment.

R-47.

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH (CODE 46) TO DEFINITIVE PROPERTIES LLC

WHEREAS, Definitive Properties LLC paid taxes on 1223 Lansdown Avenue, Block/Lot-1331/127 and 1253 Lansdown Avenue, Block/Lot-1331/112 which could not be applied due to municipal liens; and

WHEREAS, it is necessary to refund Definitive Properties LLC the payments which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Definitive Properties LLC in the amount listed below from unapplied cash (Code 46); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Definitive Properties LLC
157 S. White Horse Pike
Audubon, NJ 08106

Refund amount: $90.00 Unapplied Cash (Code 46)

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 19, 2019

FROM: Nahema Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Property Owner

BRIEF DESCRIPTION: Resolution authorizing the refund $90.00 from unapplied cash (code 46) to Definitive Properties, LLC, owner of block1331/Lot127 (1223 Lansdown Ave) and block1331/lot112 (1253 Lansdown Ave)

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/19/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	9.27.19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 27 A 11:43

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND OVERPAYMENT"

Nahema Harvey 9/19/19

Nahema A. Harvey, Assistant Tax Collector Date

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

15523

DEFINITIVE PROPERTIES, LLC
157 S. WHITE HORSE PIKE
AUDUBON, NJ 08106
856-559-5000

1st Colonial Community Bank
COLLINGSWOOD, NJ 08108
55-786/312

1/21/2019

RECEIVED
JAN 24 REC'D 2019
CITY OF CAMDEN
TAX OFFICE

(4865)

PAY TO THE ORDER OF City of Camden $**16,419.16

Sixteen Thousand Four Hundred Nineteen and 16/100********** DOLLARS

City of Camden
Office of Revenue Collections
Room 117, P.O. Box 95120
Camden, NJ 08101-5120

CM: 3/12/19

MEMO

see attached

[redacted]

Res to refund *Definitive properties LLC
*$90 from unapplied cash due to M.L
on 1331/127 and 1331/112.

RECEIVED
JAN 24 REC'D
CITY OF CAMDEN
TAX OFFICE

March meeting

RECEIVED
JAN 24 REC'D 2019

Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter

Block: 1331 TLFC Lien

Lot: 127

Qualifier:

Owner: DEFINITIVE PROPERTIES, LLC

Prop Loc: 1223 LANSDOWN AVE

Tax Bill | PTR Form | Redeemed Bill

Code 46

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed		Principal Balance	Interest	Total Balance	
2018	4		41.47		41.47	1.72	43.19	
2018	3		41.47		.00	.00	.00	
2018	2		40.30		.00	.00	.00	
2018	1		40.33		.00	.00	.00	
2018		Total	163.57		41.47	1.72	43.19	
2017	4		-2.22		.00	.00	.00	

RECEIVED
JAN 24 REC'D
TAX OFFICE

Other Delinquent Balances: 52,974.54 Interest Date: 01/24/19 Interest Date | Interest Detail

Other APR2 Threshold Amt: 52,974.54 Per Diem: .0207 Last Payment Date: 08/30/2018

TOTAL TAX BALANCE DUE

Principal: 41.47 Penalty: .00

Misc. Charges: .00 Interest: 1.72 Total: ~~43.19~~ 45.00

* Indicates Adjusted Billing in a Tax Quarter.

JAN 24 REC'D 2019

Order 46

Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter

Block: 1331 ... TLFC Lien Outside Lien

Lot: 112

Qualifier:

Owner: DEFINITIVE PROPERTIES, LLC ...

Prop Loc: 1253 LANSDOWN AVE ...

Tax Bill | PTR Form | Refinance Both

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2018	4		39.16	39.16	1.63	40.79
2018	3		39.17	.00	.00	.00
2018	2		38.06	.00	.00	.00
2018	1		38.09	.00	.00	.00
2018		Total	154.48	39.16	1.63	40.79
2017	4		6.02	.00	.00	.00

JAN 24 REC'D

Other Delinquent Balances: 49,484.99 Interest Date: 01/24/19 Interest Date | Interest Detail

Other APR2 Threshold Amt: 49,484.99 Per Diem: .0196 Last Payment Date: 08/30/2018

TOTAL TAX BALANCE DUE

Principal: 39.16 Penalty: .00

Misc. Charges: .00 Interest: 1.63 Total: ~~40.79~~ 45.00

* Indicates Adjusted Billing in a Tax Quarter.

Tax Payment Definitive Properties

JAN 24 REC'D

Block	Lot				4th 2018	
1275	51	1452	Belleview	Camden	621.71	
1411	11	620 A	Berkley	Camden	385.24	
1411	11	620 B	Berkley	Camden	489.38	
1411	11	622 A	Berkley	Camden	390.72	
1411	11	624 B	Berkley	Camden	489.38	
1411	11	626 B	Berkley	Camden	489.38	
1411	11	628 A	Berkley	Camden	399.33	
1411	11	630 B	Berkley	Camden	489.38	
1411	11	632 A	Berkley	Camden	399.33	
1411	11	634 A	Berkley	Camden	399.33	
1411	11	634 B	Berkley	Camden	489.38	
1411	11	636 B	Berkley	Camden	489.38	
1411	11	638 B	Berkley	Camden	489.38	
1411	11	640 A	Berkley	Camden	399.33	
1411	11	640 B	Berkley	Camden	489.38	
1411	11	642 B	Berkley	Camden	489.38	
1411	11	644 B	Berkley	Camden	489.38	
1409	101	653 A	Berkley	Camden	409.29	
1409	101	653 B	Berkley	Camden	487.81	
1409	101	657 B	Berkley	Camden	487.81	
1276	53	1435	Bradley Ave	Camden	692.78	
328	49	1112	Broadway	Camden	773.60	
1355	80	1212	Chase St	Camden	262.31	
1355	79	1214	Chase St	Camden	239.60	
1143	56	2073	High St	Camden	340.61	
1288	126	1139	Kenwood	Camden	289.71	
1295	19	1430	Kenwood	Camden	713.31	
1430	92	783	Line St	Camden	419.71	
1430	90	787	Line St	Camden	147.20	
1023	36	3180	Merriel Ave	Camden	489.38	
318	15	434	Mount Vernon	Camden	162.07	
109	127	319	N 11th	Camden	758.72	
910	44	1127	N 33rd St	Camden	393.06	
1282	143	1971	Park Blvd	Camden	502.69	
370	45	716	Spruce	Camden	252.92	
1090	8	114	Terrace Ave	Camden	583.33	
1178	56	209-219	Eutaw	Camden	34.46	
1331	127	1223	Lansdown Ave	Camden	45.00	code 46
1331	112	1253	Lansdown Ave	Camden	45.00	code 46
					16419.16	

RECEIVED
JAN 24 REC'D 2019
CITY OF CAMDEN
TAX OFFICE

ER:dh
11-12-19

R-48

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-02000 AND REFUND LIEN HOLDER

WHEREAS, the lien holder purchase Tax Sale Certificate #19-02000 assessed against 1502 Park Blvd., Block 1262, Lot 19; and

WHEREAS, water charges were billed in error per American Water; and

WHEREAS, Tax Sale Certificate #19-02000 against 1502 Park Blvd., Block/Lot 1262 Lot 19 must be cancelled and a refund must be issued to the lien holder; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #19-02000 against 1502 Park Blvd., Block/Lot 1262 Lot 19 and issue a refund to Fig Cust FIGNJ19LLC & SEC PTY; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #19-02000 and issue a refund as follows:

1502 Park Blvd., Block 1262, Lot 19
Cancel Tax Sale Certificate #19-02000

Refund Amount: $1,413.72

Make Payable to: Fig Cust FIGNJ19LLC & SEC PTY
P.O. Box 54226
New Orleans, LA 70154

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Tax Sale Certificate and Refund Lien Holder

BRIEF DESCRIPTION: Resolution authorizing the cancellation of Tax Sale Certificate #19-02000 (1502 Park Blvd/BLK 1262 LOT 19) and refund the Lien Holder $1,413.72. Water charges were billed in error per American Water.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$1, 413.72*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 A 9:09

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL LIEN AND REFUND LIENHOLDER"

Nahema Harvey 9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

Certificate: 19-02000
Prop Loc: 1502 PARK BLVD

Owner: FARHAT, MAMOUN
Address: PO BOX 2191
CINNAMINSON, NJ 08077

Type of Lien: Outside
Interest Rate: 0.00
Apr 2: N
Premium: 800.00

Block/Lot/Qual: 1262. 19.
Sale Date: 06/17/19
Redemption Calculation Date: 09/26/19
Include Current Charges: N

Holder Name: Fig Cust FIGNJ19LLC & SEC PTY
Address: P.O.BOX 54226
NEW ORLEANS, LA 70154

Holder Id: 40148

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Water	274.76	4.03	278.79

Cost: 15.00

Total Certificate:	293.79
#Days: 99 Per Diem: 0.000000 Int on Cert:	0.00
Redemption Penalty (2.00 %):	5.88
Total:	299.67

Res to Cancel lien and refund lien holder due to water charges billed in error per American water
$ 1,413.72

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2019	3	09/23/19	313.84	8.00	0.069742	3	0.21	314.05
			Total:	313.84				0.21	314.05

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Subseq Tax	313.84	0.21	314.05
Total Tax	313.84	0.21	314.05
Certificate Water	278.79	0.00	278.79
Total Water	278.79	0.00	278.79
Certificate Cost	15.00	0.00	15.00

LIEN REDEMPTION:

Principal:	607.63
Redemption Penalty (2.00 %):	5.88
Interest:	0.21
Recording Fees:	
TOTAL REDEMPTION:	$1413.72

Total Per Diem: 0.069742

R-49

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT TO PLATINUM ABSTRACT

WHEREAS, Platinum Abstract made an overpayment of taxes on the property located at 3620 Westfield Avenue, Block 1030 Lot 43; and

WHEREAS, the Platinum Abstract has requested that the City refund said payment; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Platinum Abstract in the amount of $512.65 for the overpayment of taxes; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to:	Platinum Abstract 16 N. Centre Street-Suite 1A Merchantville, NJ 08109	
Refund amount:	(B/L-1030/43)	$512.65

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund

BRIEF DESCRIPTION: Resolution authorizing the refund of $512.65 to Platinum Abstract due to an overpayment on the account.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $512.65

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	09/30/19	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 30 A 9: 09

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND"

Nahema Harvey 9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | Help

Block: 1030 ... Outside Lien Notes Exist

Lot: 43

Qualifier:

Owner: KELLY, PHILIP & TRACEY ...

Prop Loc: 3620 WESTFIELD AVE ... Account Id: 00021103 ... Tax Bill | PTR Form | Restricted Edit

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed		Principal Balance	Interest	Total Balance
2020	1		.00		-512.65	.00	-512.65
2020		Total	.00		-512.65	.00	-512.65
2019	4		512.64		.00	.00	.00
2019	3		512.65		.00	.00	.00
2019	2		518.08		.00	.00	.00
2019	1		518.10		.00	.00	.00

Other Delinquent Balances: 5,279.32 Interest Date: 09/28/19 Interest Date | Interest Detail

Other APR2 Threshold Amt: 5,279.32 Per Diem: .0000 Last Payment Date: 09/24/2019

TOTAL TAX BALANCE DUE

Principal: .00 Penalty: .00

Misc. Charges: .00 Interest: .00 Total: .00

* Indicates Adjusted Billing in a Tax Quarter.

Yes to refund Platinum Abstract $512.65 overpayment.
16 N Centre Street Suite 1-A
Merchantville, NJ 08109

Nahema Harvey

From: Tax
Sent: Friday, September 27, 2019 2:58 PM
To: Nahema Harvey
Subject: FW: 3620 Westfield Avenue 1030-43

From: Marnie Clauss [mailto:mclauss@platinumtitlenj.com]
Sent: Friday, September 27, 2019 2:30 PM
To: Tax <Tax@ci.camden.nj.us>
Subject: 3620 Westfield Avenue 1030-43

This is a request to send back the 4th qu 2019 taxes to my office. It was sent outside the tax sale amount due. I am putting in fed ex tonight the certified check for the full amount of the tax sale 18-01511 in the amount of 6,179.69. But, I need back the 4th qu 2019 taxes to balance my file. We did not know that money was included in the tax sale. Thank you. Please make the check payable back to Platinum Abstract. Thanks

Marlena M. Clauss License # 9844820
Platinum Abstract Co., LLC License #1120984
Office Manager
16 N. Centre Street Suite 1-A
Merchantville, NJ 08109
Phone 856-797-3535
BEWARE OF CYBER-FRAUD Before wiring any funds, call the intended recipient at a number you know is valid to confirm the instructions - and be very wary of any request to change wire instructions you already received.

ER:dh
11-12-19

R-50

RESOLUTION AUTHORIZING THE REFUND OF A MISAPPLIED PAYMENT TO THE MORTGAGE COMPANY

WHEREAS, OS National c/o Shemeka Ernest submitted a payment of $656.94 for the property located at 2955 W. Octagon Road, Block 673 Lot 9; and

WHEREAS, the payment was misapplied to 2955 E. Octagon Road, Block 693 Lot 7; and

WHEREAS, it is necessary to refund the misapplied payment of $656.94 from the 3rd party account due to a payment made in error; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund to OS National c/o Shemeka Ernest as follows:

REFUND TO: OS National c/o Shemeka Ernest
3097 Satellite Blvd.
Building 700 4th Floor
Duluth GA 30096

REFUND AMOUNT: $656.94

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Mortgage Company

BRIEF DESCRIPTION: Resolution authorizing the refund of $656.94 to OS National c/o Shemeka Ernest from the 3rd party account due to a payment made in error. Mortgage Company was attempting to pay 2955 W. Octagon Rd and payment was applied to 2955 E. Octagon Rd.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$656.94*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/28/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 A 9: 10

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND MORTGAGE COMPANY"

9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

Certificate: 18-00808
Prop Loc: 2955 OCTAGON RD-EAST

Owner: BOWEN, JEFFREY
Address: 37 THOMPSON AVENUE
MOUNT EPHRAIM, NJ 08059

Type of Lien: Outside
Interest Rate: 0.00
Apr 2: N
Premium: 200.00

Block/Lot/Qual: 693. 7.
Sale Date: 06/18/18
Redemption Calculation Date: 07/26/19
Include Current Charges: N

Holder Name: FIG CUST FOR FIG NJ18 LLC
Address: PO BOX 54472
NEW ORLEANS, LA 70154

Holder Id: 40082

Res to refund from third party account

Shemeka Earnest
3097 Satellite Blvd
Building 700 4th Floor
Duluth GA 30096

due to payment made in error
$656.94

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
CCMUA	109.50	9.07	118.57

Cost:	90.00	
Total Certificate:		208.57
#Days: 398 Per Diem: 0.000000 Int on Cert:		0.00
Redemption Penalty (2.00 %):		4.17
Total:		212.74

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2019	1	03/21/19	122.26	8.00	0.027169	125	3.40	125.66
Tax	2019	2	06/17/19	228.56	8.00	0.050791	39	1.98	230.54
			Total:	350.82				5.38	356.20

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Subseq Tax	350.82	5.38	356.20
Total Tax	350.82	5.38	356.20
Certificate CCMUA	118.57	0.00	118.57
Total CCMUA	118.57	0.00	118.57
Certificate Cost	90.00	0.00	90.00

TO [illegible]
AMOUNT MUST BE PAID [illegible]
BY CERTIFIED [illegible] OR CASH

LIEN REDEMPTION:

Principal:	559.39
Redemption Penalty (2.00 %):	4.17
Interest:	5.38
Recording Fees:	65.00
cancellation fee:	23.00
TOTAL REDEMPTION:	656.94

Total Per Diem: 0.077960

SUBJECT TO ADDITIONAL CHARGES

Tax

From: Shemeka Earnest <searnest@osnational.com>
Sent: Tuesday, June 25, 2019 4:28 PM
To: Tax
Subject: Payoff amount needed

Follow Up Flag: Follow up
Flag Status: Completed

Good afternoon,

Please provide the water payoff amount for the following properties:

1. 1142 Lansdowne Ave-Acct# 0000993606-002339509
2. 1074 Lakeshore Dr- Acct# 0000927473-002367549
3. 1148 Lansdowne Ave- Acct# 0000871257-002346609
4. 2870 N Constitution Rd- Acct# 002204509-0000856766
5. 2955 W. Octagon Rd-Acct# 002366699-0863004
6. 2412 Patton St- Acct# 0000868335-002378059
7. 2409 Patton St- Acct# 0000859508-002300809

Please let me know if any additional information is needed.

Thank you,

Shemeka Earnest | Closing Assistant - Mid Market Transactions
OS National
Main Office: 3097 Satellite Boulevard, Building 700, Suite 400, Duluth, GA 30096
Direct: 678-527-7868 | Fax: 678-281-8884
SEarnest@osnational.com | www.OSNational.com

LEGAL DISCLAIMER: No attorney-client relationship is created by this message. The information transmitted is intended solely for the individual or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of or taking action in reliance upon this information by persons or entities other than the intended recipient is prohibited. If you have received this email in error, please contact the sender and delete the material from any computer.

R-51

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE CANCELLATION OF CHARGES ON WS DELAWARE 819 N. COOPER STREET, BLOCK 80 LOT 1

WHEREAS, the property located at WS Delaware 819 N. Cooper Street, Block 80 Lot 1 PILOT Agreement is ending; and

WHEREAS, the Tax Collector is requesting authorization from the City Council to cancel the charges against 819 N. Cooper Street, Block 80 Lot 1 in the amount of $617,600.00; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel charges due to PILOT Agreement ending.

819 N. Cooper Street, Block 80, Lot 1
Cancel Charges: $617,600.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Charges

BRIEF DESCRIPTION: Resolution authorizing the cancellation of $617, 600.00 in charges due to the PILOT Agreement ending.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 A 9: 10

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL CHARGES"

9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

Utility Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | View Map | Help

Account Id: 25 - 0 Type: COM Section:

Prop Loc: WS DELAWARE 819 N COOPER Location Id: 25

Serv Loc: Camden Baseball

City Id: Block: 80 1

Owner: CAMDEN COUNTY IMPROVEMENT AUTHORITY

Bill To: CAMDEN COUNTY IMPROVEMENT AUTH

Alternate Id:

General | Additional | Water | Water Meter | PILOTS | Balances | Recent Activity | Location Accounts | Notes

Total Balances | Water | PILOTS | Aged

Year	Prd	Code	Billed	Principal Balance	Interest	Total Balance
2016	Total		77,200.00	77,200.00	.00	77,200.00
2015	1		77,200.00	77,200.00	.00	77,200.00
2015	Total		77,200.00	77,200.00	.00	77,200.00
2014	1		77,200.00	77,200.00	.00	77,200.00
2014	Total		77,200.00	77,200.00	.00	77,200.00
2013	1		77,200.00	77,200.00	.00	77,200.00
2013	Total		77,200.00	77,200.00	.00	77,200.00
2012	1		77,200.00	77,200.00	.00	77,200.00

Totals for PILOTS

Balance: 617,600.00 Interest: .00 Total: 617,600.00 Last Pymt: 03/02/11

* Indicates there are adjustments in a year & period.

Interest Date: 09/18/19 Interest Date

Res to cancel charges due to Pilot ended.

ER:dh
11-12-19

R-52

RESOLUTION RESCINDING "RESOLUTION #R-19 (MC-19:7057) AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-00376"

WHEREAS, on August 13, 2019, City Council approved, "Resolution Authorizing the Cancellation of Tax Sale Certificate #19-00376; and

WHEREAS, it is necessary to rescind Resolution R-19 (MC-19:7057) adopted on August 13, 2019 due to resolution stating that the refund was due to the homeowner instead of the lienholder; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Resolution R-19 (MC-19:7057) is hereby rescinded for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 20, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Rescind

BRIEF DESCRIPTION: Resolution to rescind resolution MC-7057 (Resolution to cancel). Refund was due to the lienholder and resolution stated to refund homeowner. Original resolution was approved at 8/13/19 meeting.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/20/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	9-27-19	
Received by City Attorney:	10/28/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 24 A 11:52

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO RESCIND"

Nahema Harvey 9/20/19

Nahema A. Harvey, Assistant Tax Collector Date

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: August 6, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: June 19, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Tax Sale Certificate

BRIEF DESCRIPTION: Resolution authorizing the cancellation of Tax Sale Certificate #19-00376 (733 Spruce Street/BLK 368 LOT 133). The owner is currently under bankruptcy protection.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	06/19/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	7/15/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 JUN 24 A 11:49

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MC-7057

R-19

MBS:teg
08-13-19

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-00376

WHEREAS, Tax Sale Certificate #19-00376 against 733 Spruce Street, Block 368 Lot 133 must be canceled due to the owner currently under bankruptcy protection; and

WHEREAS, the Tax Collector is requesting authority from City Council to allow Tax Sale Certificate #19-00376 to be cancelled; and

WHEREAS, Tax Sale Certificate #19-00376 against 733 Spruce Street, Block 368 Lot 133 must be cancelled and a refund must be issued to the owner; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #19-00376 against 733 Spruce Street, Block 368, Lot 133 and issue a refund to the owner, Kenyatta Watson; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #19-00376 and issue a refund as follows:

733 Spruce Street, Block 368, Lot 133
Cancel Tax Sale Certificate #19-00376

Refund Amount: $295.23

Make Payable to: ~~Kenyatta Watson~~
~~1849 Mulford Street~~
~~Camden, NJ 08104~~

Fig Cust Fig NJ 19 LLC + SEC PAY

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: August 13, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Certificate: 19-00376
Prop Loc: 733 SPRUCE ST

Owner: WATSON, KENYATTA
Address: 1849 MULFORD STREET
CAMDEN, NJ 08104

Type of Lien: Outside
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 368. 133.
Sale Date: 06/17/19
Redemption Calculation Date: 06/19/19
Include Current Charges: N

Holder Name: Fig Cust FIGNJ19LLC & SEC PTY
Address: P.O.BOX 54226
NEW ORLEANS, LA 70154

Holder Id: 40148

TAX SALE CERTIFICATE:

Res to Cancel lien and refund lien holder $295.23 due to property in bankruptcy.

Balance Type	Principal	Interest	Total
Water	277.46	2.77	280.23

Cost:	15.00	
Total Certificate:		295.23
Int on Cert:		0.30
Total:		295.53

#Days: 2 Per Diem: 0.147615

SUBSEQUENT CHARGES:

Balance Type	Year Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Water	280.23	0.28	280.51
Total Water	280.23	0.28	280.51
Certificate Cost	15.00	0.02	15.02

LIEN REDEMPTION:

Principal: 295.23
[redacted]
[redacted]
TOTAL REDEMPTION: [redacted]

Total Per Diem: 0.147615

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL TAX SALE CERTIFICATE"

Nahema Harvey 6/19/19

Nahema A. Harvey, Assistant Tax Collector Date

R-53

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE CANCELLATION OF CHARGES ON 517-519 COOPER STREET, BLOCK 98 LOT 93

WHEREAS, the property located at 517-519 Cooper Street, Block 98 Lot 93 PILOT Agreement is ending; and

WHEREAS, the Tax Collector is requesting authorization from the City Council to cancel the charges against 517-519 Cooper Street, Block 98, Lot 93 in the amount of $4,320.00; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel charges due to PILOT agreement ending.

517-519 Cooper Broadway, Block 98, Lot 93
Cancel Charges: $4,320.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Charges

BRIEF DESCRIPTION: Resolution authorizing the cancellation of $4,320.00 in charges due to the PILOT Agreement ending.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 A 9:10

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL CHARGES"

9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

Utility Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | View Map | Help

Account Id: 60 - 0 Type: COM Section:

Prop Loc: 517-519 COOPER ST Location Id: 60

Serv Loc: Dooley House

City Id: Block: 98 93

Owner: DHI PROPERTY, INC

Bill To: Dooley House

Alternate Id:

General | Additional | Water | Water Meter | PILOTS | Balances | Recent Activity | Location Accounts | Notes

Total Balances | Water | PILOTS | Aged

Year	Prd	Code	Billed	Principal Balance	Interest	Total Balance
2019	1		2,160.00	2,160.00	.00	2,160.00
2019	Total		2,160.00	2,160.00	.00	2,160.00
2018	1		2,160.00	2,160.00	.00	2,160.00
2018	Total		2,160.00	2,160.00	.00	2,160.00
2017	1		2,160.00	.00	.00	.00
2017	Total		2,160.00	.00	.00	.00
2016	1		2,160.00	.00	.00	.00
2016	Total		2,160.00	.00	.00	.00

Totals for PILOTS

Balance: 4,320.00 Interest: .00 Total: 4,320.00 Last Pymt: 02/06/18

* Indicates there are adjustments in a year & period.

Interest Date: 09/18/19 Interest Date

Res to cancel charges due to Pilot ended.

R-54

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE TRANSFER OF CHARGES

WHEREAS, the properties located at 729 Central Avenue, Block 540.01 Lot 3, 721Central Avenue, Block 540.01 Lot 7, and 734 New Street, Block 1428 Lot 18 were under a 5 year UEZ Tax Abatement which ended in 2018 and the current balances have not been paid; and

WHEREAS, the open balances must be transferred from the utility account maintenance to the special charge maintenance; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby authorizes the Tax Collector to transfer the charges from utility account maintenance to the special charge maintenance for the following properties:

Property	Charges
729 Central Avenue, Block 540.01 Lot 3	$1,428.23
721Central Avenue, Block 540.01 Lot 7	$1,561.84
734 New Street, Block 1428 Lot 18	$1,238.41

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 12, 2019

FROM: Nahema Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Transfer Charges

BRIEF DESCRIPTION: Resolution authorizing the transfer the open balances on several accounts from the Utility Account Maintenance to the Special Charge Maintenance.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/18/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	9-23-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 20 A 7:58

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Utility Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | View Map | Help

Account Id: 75 - 0 Type: RES Section:

Prop Loc: 729 CENTRAL AVE Location Id: 75

Serv Loc:

City Id: Block: 540.01 3

Owner: GONZALEZ, LYDIA

Bill To:

Alternate Id:

General | Additional | Water | Water Meter | PILOTS | Balances | Recent Activity | Location Accounts | Notes

Total Balances | Water | PILOTS | Aged

Year	Prd	Code	Billed		Principal Balance	Interest	Total Balance
2014	4		735.44	*	509.93	199.10	709.03
2014	3		735.43	*	509.91	209.29	719.20
2014	Total		1,470.87		1,019.84	408.39	1,428.23

Totals for PILOTS

Balance: 1,019.84 Interest: 408.39 Total: 1,428.23 Last Pymt: NONE

* Indicates there are adjustments in a year & period.

Interest Date: 09/18/19 Interest Date

Req to move charges from utility Account maintenance to Special Charge maintenance to be collected.

Utility Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | View Map | Help

Account Id: 79 - 0 Type: RES Section:

Prop Loc: 721 CENTRAL AVE Location Id: 79

Serv Loc:

City Id: Block: 540.01 7

Owner: WILLIAMS-TROUNG, HANG T

Bill To:

Alternate Id:

General | Additional | Water | Water Meter | PILOTS | Balances | Recent Activity | Location Accounts | Notes

Total Balances | Water | PILOTS | Aged

Year	Prd	Code	Billed		Principal Balance	Interest	Total Balance
2014	4		735.44	*	557.63	217.72	775.35
2014	3		735.43	*	557.62	228.87	786.49
2014	Total		1,470.87		1,115.25	446.59	1,561.84

Totals for PILOTS

Balance: 1,115.25 Interest: 446.59 Total: 1,561.84 Last Pymt: NONE

* Indicates there are adjustments in a year & period.

Interest Date: 09/18/19 Interest Date

Res to move Charges from utility acc maintenance to Special Charge maintenance to be collected.

Utility Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | View Map | Help

Account Id: 148 - 0 Type: RES Section:

Prop Loc: 734 NEW ST Location Id: 148

Serv Loc:

City Id: Block: 1428 18

Owner: TURNER, DAWAYNE A SR & ANGELA A

Bill To:

Alternate Id:

General | Additional | Water | Water Meter | PILOTS | Balances | Recent Activity | Location Accounts | Notes

Total Balances | Water | PILOTS | Aged

Year	Prd	Code	Billed		Principal Balance	Interest	Total Balance
2018	4		826.75	*	826.75	131.04	957.79
2018	3		826.75	*	242.65	37.97	280.62
2018	2		476.94	*	.00	.00	.00
2018	1		476.93	*	.00	.00	.00
2018	Total		2,607.37		1,069.40	169.01	1,238.41
2017	4		487.18	*	.00	.00	.00
2017	3		487.17	*	.00	.00	.00
2017	2		466.70	*	.00	.00	.00

Totals for PILOTS

Balance: 1,069.40 Interest: 169.01 Total: 1,238.41 Last Pymt: 11/05/18

* Indicates there are adjustments in a year & period.

Interest Date: 09/18/19 Interest Date

Res to move Charges from utility Account maintenance to Special Charge Maintenance to be collected.

Properties (729 Central Block 540.01 Lot 3; 721 Central Ave Block 540.01 Lot 7; and 734 New St. Block 1428 Lot 18) were under a 5 year UEZ Tax Abatement which ended in 2018 and the current balances have not been paid. The open balances must be transferred from the Utility Account Maintenance to the Special Charge Maintenance in order to be enforced by Tax Sale.

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TRANSFER CHARGES"

Nahema A. Harvey, Assistant Tax Collector — 9/18/19 Date

R-55

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #17-00373 AND REFUND LIEN HOLDER AND REOPEN MUNICIPAL CHARGES

WHEREAS, the lien holder purchase Tax Sale Certificate #17-00373 assessed against 733 Spruce Street, Block 368, Lot 133; and

WHEREAS, the Tax Sale Certificate #17-00373 was sold due to judgment to void lien; and

WHEREAS, Tax Sale Certificate #17-00373 against 733 Spruce Street, Block 368, Lot 133 must be cancelled and a refund must be issued to the lien holder and reopen charges; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #17-00373 against 733 Spruce Street, Block 368, Lot 133 and issue a refund to US Bank Cust/PC 4 Firsttrust Bank; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #17-00373, reopen charges and issue a refund as follows:

733 Spruce Street, Block 368, Lot 133
Cancel Tax Sale Certificate #17-00373

Refund Amount: $2,358.79

Make Payable to: US Bank Cust/PC 4 Firsttrust Bank
50 S. 16th Street, Suite 3050
Philadelphia, PA 19102

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 19, 2019

FROM: Nahema Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Lien, Refund Lienholder and Reopen Delinquent Charges

BRIEF DESCRIPTION: Resolution authorizing the cancellation of cert# 17-00373 (block 368/lot133-733 Spruce St), refund $2, 358.79 to US Bank Cust/ PC 4 Firsttrust Bank (Lienholder) and reopen delinquent charges. Property has been under bankruptcy protection since March 1, 2015.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$2, 358.79*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/19/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	9.27.19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 24 A 11:43

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL LIEN, REFUND LIENHOLDER AND REOPEN DELINQUENT CHARGES"

Nahema Harvey 9/19/19

Nahema A. Harvey, Assistant Tax Collector Date

Certificate: 17-00373
Prop Loc: 733 SPRUCE ST

Owner: WATSON, KENYATTA
Address: 1849 MULFORD STREET
CAMDEN, NJ 08104

Type of Lien: Outside
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 368. 133.
Sale Date: 06/19/17
Redemption Calculation Date: 04/30/19
Include Current Charges: N

Holder Name: US BANK CUST/PC 4 FIRSTRUST BA
Address: 50 SO 16TH ST. SUITE 2050
PHILADELPHIA, PA 19102

Holder Id: 31117

CM: 3/12/19

JAN 11 REC'D 2019

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Water	275.10	21.47	296.57
Sewer	154.58	9.51	164.09
CCMUA	219.00	28.11	247.11
Total:	648.68	59.09	707.77

Res to Cancel lien, reopen charges and refund lien holder $2,358.79 due to judgment to void lien.

Cost:	90.00	
Total Certificate:		797.77
#Days: 671 Per Diem: 0.398885 Int on Cert:		267.65
Redemption Penalty (2.00 %):		15.96
Total:		1,081.38

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2017	3	10/02/17	135.57	18.00	0.067785	568	38.50	174.07
Tax	2017	4	11/21/17	133.07	18.00	0.066535	519	34.53	167.60
Tax	2018	1	03/06/18	136.43	18.00	0.068215	414	28.24	164.67
Tax	2018	2	06/18/18	474.56	18.00	0.237280	312	74.03	548.59
Tax	2018	3	10/05/18	142.84	18.00	0.071420	205	14.64	157.48
			Total:	1,022.47				189.94	1,212.41

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Subseq Tax	1,022.47	189.94	1,212.41
Total Tax	1,022.47	189.94	1,212.41
Certificate Water	296.57	99.50	396.07
Total Water	296.57	99.50	396.07
Certificate Sewer	164.09	55.05	219.14
Total Sewer	164.09	55.05	219.14
Certificate CCMUA	247.11	82.91	330.02
Total CCMUA	247.11	82.91	330.02
Certificate Cost	90.00	30.19	120.19

JAN 11 REC'D 2019

(#1 of 6)

LIEN REDEMPTION:

Principal:	1,820.24
Redemption Penalty (2.00 %):	15.96
Interest:	457.59
Recording Fees:	65.00
TOTAL REDEMPTION:	2,358.79

Total Per Diem: 0.910120

JAN 11 REC'D 2019

GARY C. ZEITZ, L.L.C.
ATTORNEYS AT LAW
1101 Laurel Oak Road, Suite 170
Voorhees, New Jersey 08043
(856) 857-1222 • fax (856) 857-1234
www.zeitzlawfirm.com

Gary C. Zeitz *
Robin I. London-Zeitz *
Linda S. Fossi *
Amber J. Monroe +

NJ & PA Bars *
NJ & NY Bars +

January 7, 2019

Nahema Harvey, Tax Collector
City of Camden
City Hall Room 117
520 Market Street
P.O. Box 95120
Camden, NJ 08101

JAN 11 REC'D 2019

RE: Tax Sale Certificate Number: 17-00373
Property: 733 Spruce Street
Tax Block 368, Lot: 133
Refund of Purchase Price and Interest

Dear Ms. Harvey:

Please be advised that this office is counsel to US Bank Cust/ PC4 Firstrust Bk, ("Pro Cap 4") the holder of the above tax sale certificate ("Tax Lien") with respect to the above-referenced Property. The owner of the Property, Kenyatta Watson ("Debtor"), filed a Chapter 13 bankruptcy petition on March 1, 2015, at docket no. 15-13569/JNP. Pro Cap 4 did not receive any notice of the bankruptcy, as they were not a creditor until June 19, 2017, when they purchased the Tax Lien.

The Debtor filed a Motion to Void Post-Petition Tax Lien sale. After a hearing, the Honorable Jerrold N. Poslusny ruled on December 27, 2018 that the Tax Lien was void ab initio. Enclosed is a copy of Judge Poslusny's Order.

On behalf of Pro Cap 4, we are requesting that you you immediately issue a refund on the void Tax Lien, with interest. Your prompt response is requested. Thank you for your anticipated cooperation in this matter.

Very truly yours,

LINDA S. FOSSI

LSF/cd
cc: PC4, LLC, Firstrust Bk

JAN 11 REC'D 2019

Order Filed on December 27, 2018 by Clerk U.S. Bankruptcy Court District of New Jersey

JAN 11 REC'D 2019

UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEW JERSEY

Caption in Compliance with D.N.J. LBR 9004-2(c)

GARY C. ZEITZ, L.L.C.
LINDA S. FOSSI, ESQUIRE (LF 1720)
ROBIN LONDON-ZEITZ, ESQUIRE (RZ 2933)
1101 Laurel Oak Road, Suite 170
Voorhees, New Jersey 08043
(856) 857-1222
Attorneys for Creditor,
US BANK CUST/PC4 FIRSTRUST BK

In Re:

KENYATTA WATSON

Case No.: 15-13569/JNP

Chapter 13

Hearing Date: December 11, 2018

Judge: Jerrold N. Poslusny

ORDER ON DEBTOR'S MOTION TO VOID POST-PETITION TAX LIEN SALE AND DEBTOR'S MOTION TO APPROVE COMPROMISE

The relief set forth on the following page, numbered two (2) through two (2) is hereby **ORDERED**.

DATED: December 27, 2018

Honorable Jerrold N. Poslusny, Jr.
United States Bankruptcy Court

JAN 11 REC'D

THIS MATTER having come before the Court upon the Motion to Void Post-Petition Tax Lien Sale ("Motion") filed by Kenyatta Watson, (the "Debtor") to void US Bank Cust/PC4 Firstrust Bk's ("Creditor") tax sale certificate no. 17-00373 (the "Tax Lien") secured by Debtor's real estate located at 733 Spruce Street, Camden, New Jersey, Block 368, Lot 133 (the "Property"); and the Debtor's Motion to Approve Compromise under Rule 9019; and Community Capital LLC's objection thereto; and the following appearances having been entered, Linda S. Fossi, Esquire, Gary C. Zeitz, L.L.C. attorneys for Creditor, Charles M. Izzo, Esquire, attorney for the Debtor and Rebecca D. Boudwin, Esquire, Comegno Law Group, P.C, attorneys for Community Capital, LLC; and

IT APPEARING that Creditor and Debtor attempted to resolve the Motion; and

IT FURTHER APPEARING that the Debtor filed a Motion to Approve Compromise under Rule 9019, but that opposition to the Motion to Approve Compromise was raised by Community Capital, LLC; and

AFTER consideration of the pleadings and oral argument on December 11, 2018,

IT IS ORDERED as follows:

1. Creditor's Tax Lien was purchased in violation of the automatic stay and therefore is deemed to be void *ab initio*.

JAN 11 REC'D 2019

R-56

ER:dh
11-12-19

RESOLUTION AUTHORIZING THE REFUNDING OF A DUPLICATE TAX PAYMENT FOR 1312 S. MERRIMAC ROAD, BLOCK/LOT-726/101

WHEREAS, Fig NJ19LLC.,the lienholder of Certificate #19-00933 made a duplicate tax payment for the property located at 1312 S. Merrimac Road, Block/Lot-726/101; and

WHEREAS, the Tax Collector has requested that City Council authorize her to refund the duplicate tax payment in the amount of $489.90 to Fig NJ19LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund of duplicate tax payment as follows:

Refund to: Fig NJ19LLC

Refund Amount: $489.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: September 30, 2019

FROM: Nahema Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Lienholder

BRIEF DESCRIPTION: Resolution authorizing the refund $489.90 to Fig NJ19LLC., lienholder of certificate 19-00933 block726/Lot101 (1312 So Merrimac Rd) due to duplicate payments.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$489.90*

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 A 9:10

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	09/30/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/18/19	

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND LIENHOLDER"

Nahema Harvey 9/30/19

Nahema A. Harvey, Assistant Tax Collector Date

BLQ: 726. 101.
Owner Name: ALEJANDRO, IGMAR O & MARIA A

Tax Year: 2019 to 2019
Property Location: 1312 SO MERRIMAC RD

Tax Year: 2019	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	489.78	489.78	484.62	484.62	1,948.80
Payments:	489.78	489.78	969.24	484.62	2,433.42
Balance:	0.00	0.00	484.62-	0.00	484.62-

Date	Qtr	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	2019 Prin Balance
		Original Billed							1,948.80		1,948.80
05/10/19	1	Payment SUBURBAN MNGT	001	44992	CK	129833	193	KAH	462.97	10.78	1,485.83
06/17/19	1	Payment FIG NJ19,LLC	01S	WIRE	CK	130127	2738	40148	26.81	0.22	1,459.02
06/17/19	2	Payment FIG NJ19,LLC	01S	WIRE	CK	130127	2739	40148	489.78	5.01	969.24
09/23/19	3	Payment LH	OLP	066239	CK	130786	10	CP1	484.62	5.28	484.62
09/24/19	4	Payment PO	001	1189148	CK	130794	206	TDJ1	484.62	0.00	0.00
09/26/19	3	Payment suburban management	001	45768	CK	130814	9	CAP	484.62	0.00	484.62-

Total Principal Balance for Tax Years in Range: 484.62-

Miscellaneous Payments for Date Range 01/01/19 to 12/31/19:

Date	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	Total
06/17/19	Payment TAX SALE COST	02S	WIRE	CK	130127	2740	40148	0.00	15.00	15.00
06/17/19	Payment FIG NJ19,LLC	J1S	WIRE	CK	130127	2741	40148	1,100.00	0.00	1,100.00
										1,115.00

Res to refund Fig NJ19LLC

duplicate payment. 489.90

R-57

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A TEMPORARY EMERGENCY APPROPRIATION IN THE AMOUNT OF $19,850.79 TO THE TEMPORARY BUDGET FOR THE FY18 AFG-TRAINING GRANT (CITY'S MATCH: $19,850.79)

WHEREAS, funds have become available through an award approved by the New Jersey Department of Transportation (NJDOT), and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the above mentioned purpose; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the Homeland Security FY'18 Assistance to Fire Firefighters Grant (EMW-2018-FR-00496), in the amount of $296,667.00 which includes a $19,850.79 match from the City of Camden.

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of:

"FY'18 Assistance to Fire Firefighters Grant"

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12th, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michael L. Harper, Fire Chief

Department Making Request: Fire Department

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing an Emergency Authorization to the Temporary Budget for the FY '18 AFG-Training Grant (City's Match: $19,850.79)

BRIEF DESCRIPTION OF ACTION: This resolution will enable the Camden Fire Department to set-aside funds ($19,850.79) for its portion of the match for the Department of Homeland Security's FY '18 Assistance to Firefighters' Grant (AFG) under Award #EMW-2018-FR-00496 in the amount of $296,667.00. Gloucester City is the Lead Agency on this grant and will prepare reports and disburse funds on a reimbursement basis to the City of Camden. This grant will pay for training of thirty-nine (39) firefighters and overtime between the two (2) cities. Performance/Budget Period: 9/3/2019 to 9/2/2020. See attached documents (MOU/SSA MC-19:7034, Award Letter, etc.) for additional information.

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 25 A 8: 28

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)* $19,850.79)

☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9-23-19	Michael L. Harper
Approved by Grants Management:	9/24/19	
for Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	9/24/19	(If applicable) Donna Kelleher
Approved by Purchasing Agent:	9.27.19	Lakulah

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Business Administrator: _____ _____

Received by City Attorney: 10/18/19 Michelle B. Tobin

	(Name) Please Print	(Extension #)
Prepared By:	Erica Coy-Pitts	x27008
Contact Person:	Chief Michael L. Harper	757-7518

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: __G__

(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Chief Michael Harper Grant Administrator #: 757-7518

Project Name:		Training Grant			
Grant/Funding Agency Program:		Homeland Security FY'18 Assistance to Fire Firefighters Grant - #EMW-2018-FR-00496			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Homeland Security			
Pass Through:	Y or N	Source:			
Amount of Grant:		$269,697.27			
Local Match:	(Y) or N	Cash:	$19,850.79	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:	9/3/19 – 9/2/20		Location of Activity:	City wide	
Date of Analysis:	5-Nov-14		Reviewed By:	Kelly Mobley	

Summary:

The Fire Department is currently seeking council approval to authorize an emergency authorization to the temporary budget in the amount of $19,850.79. This amount represents the City's obligation of a cash match to the Homeland Security FY'18 Assistance to Firefighters Grant jointly awarded to Gloucester and Camden City.

Funds will be utilized to pay the City's portion of the match to Gloucester who is the lead agency on the grant agreement. No revenue is anticipated for this activity. All grant funds will be received and disbursed by Gloucester City.

Time Lines:

9/3/19 – 9/2/2020

Problematic Areas, Recommendations or Comments:

Gloucester will be responsible for all programmatic and financial reporting.

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
PRE-APPROVAL OF GRANT APPLICATION FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

The Department of Homeland Security's FY '18 Assistance to Firefighters' Grant (AFG) is a multi-jurisdictional grant that provides funding for training and overtime. The City of Gloucester City is the lead agency in administering this grant on behalf of Camden City (Fire Department and Gloucester City Fire Department.

The total grant amount is $296,667.00 and Camden's **match** is $19,850.79. See attached for additional information in reference to Award #EMW-2018-FR-00496.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Michael L. Harper
Title	Fire Chief
Telephone Number	856-757-7518
Email	miharper@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Date_____

Mayor's Signature

Date 9-27-19

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

Erica Coy-Pitts, ercoy@ci.camden.nj.us

For LGS use only:

( ) Approved ( ) Denied

Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

RESOLUTION MC-19:7034
On Motion Of: Angel Fuentes
APPROVED: July 9th, 2019

MBS:sse
07-09-19

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE GLOUCESTER CITY FIRE DEPARTMENT FOR A SHARED SERVICES AGREEMENT FOR THE FEMA FIREFIGHTERS GRANT

WHEREAS, the City of Camden through the signing of a Memorandum of Understanding (MOU) with the Gloucester City Fire Department agrees to establish the responsibilities between the parties to enter into a Shared Services Agreement; and

WHEREAS, N.J.S.A. 40A:65-1, et seq. authorizes local units of government to enter into agreement for shared services to achieve economies and efficiencies for all parties; and

WHEREAS, it is necessary for the City of Camden to enter into a Memorandum of Understanding with the Gloucester Fire Department to define the terms and conditions for the implementation of a Shared Services Agreement for the acceptance of grants from Department of Homeland of Security (DHS), Assistance to Firefighters Grant Program (AFG) FY2018 for Training (Fire Officer I and II) under a Regional Grant, EMW-2018-FR-00496 in the total amount of $296,667.00, with $269,698.00 being the federal share and $26,696.00 being the combined applicant share; and

WHEREAS, the Shared Services Agreement will be governed by N.J.S.A. 40A:65-1 et. seq. and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden supports and deems it in the best interest of the City of Camden to develop a Memorandum of Understanding (MOU) with the Gloucester City Fire Department to enter into a Shared Services Agreement; now, therefore

BE IT RESOLVED by the City of Camden that the proper officers be and are hereby authorized to enter into a Memorandum of Understanding for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: July 9, 2019

The above has been reviewed
and approved as to form:

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS, President
City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

I, LUIS PASTORIZA, MUNICIPAL CLERK OF THE CITY OF CAMDEN, DO HEREBY CERTIFY, that the foregoing is a true copy of a resolution entitled "Resolution authorizing the City of Camden to enter into a memorandum of understanding (MOU) with the Gloucester City Fire Department for a shared services agreement for the FEMA Firefighters Grant" adopted by the Council of the City of Camden, New Jersey, the 9th day of July, 2019 as taken from and compared with the original now on file in my office.

IN TESTIMONY WHEREOF, I have thereunto set my hand and affixed seal of the City of Camden, at this 5th day of August, 2019

Luis Pastoriza, Municipal Clerk

Memorandum of Understanding-Shared Services Agreement
Between
Gloucester City and Camden City Fire Departments

Amended

This Agreement is made this 3rd day of Sept, 2019, by and between Gloucester City Fire Department, 1 North King Street 08030 (hereinafter referred to as "Gloucester City") and Camden City Fire Department (hereinafter referred to as "Camden City").

WHEREAS, N.J.S.A 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, Camden City desires to enter into a Memorandum of Understanding-Shared Services Agreement with Gloucester City for the purposes of obtaining funds through the Department of Homeland of Security (DHS), Assistance to Firefighters Grant Program (AFG) FY 2018 for Training (Fire Officer I and II) under a Regional Grant, EMW-2018-FR-00496, in the amount of ***$296,667*** total grant, with ***$269,698*** being the federal share and ***$26,969*** being the applicant share. Each Departments share is described in detail below;

WHEREAS, this Memorandum of Understanding-Shared Services Agreement among Gloucester City and Camden City achieves economies and efficiencies for all parties; and

WHEREAS, the State of New Jersey has defined the procedures for the execution of any agreement, and the Agreement among Gloucester City and Camden City, and such Agreement shall be governed by Shared Services Act, N.J.S.A 40A;65-1 et seq. and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. **Services Provided by Gloucester City:**
   a. At all times during the term of this agreement Gloucester City will be the authorized leader in this process,
   b. Gloucester City will be the author and administer "host" of the Regional AFG Program,
   c. Gloucester City will be the keeper of records, during this agreement; meanwhile, giving Camden City copies of the same,
   d. Gloucester City will be responsible for its "share" of funds under the AFG Guidelines which is an estimated ***$7,118.21***; this includes cost of the class, materials, and overtime.
   e. Gloucester City will use the Camden County College Fire Academy and their instructors for this grant.

2. **Services Provided by Camden City:**
   a. Camden City will provide needed documentation in a timely and true manner to Gloucester City, for the purpose of reporting to the DHS,
   f. Camden City will be responsible for its "share" of funds under the AFG Guidelines which is an estimated ***$19,850.79***; this includes cost of the class, materials, and overtime.
   b. Camden City will use the Camden County College Fire Academy and their instructors for this grant.
   c. Camden City shall reasonably cooperate with Gloucester City in its aforesaid compliance with applicable laws, rules, and regulations

3. **Liaisons:** Gloucester City and Camden City agree to appoint an official and a designated alternate to maintain contact with the respected parties with respect to their obligations and responsibilities under this Agreement. In the absence of such liaison appointments, the Fire Chiefs of each party shall serve as the liaison for the purpose of this Agreement; meanwhile, the author of the AFG will be the lead liaison.
4. **Term:**
   a. This Agreement shall be in effective from 9 / 3 /20/9 Agreement and until the Close Out Report is submitted and approved by the DHS, if awarded,
5. **Public Entity Status:** Gloucester City and Camden City are performing their respective services under this Agreement as a public entity pursuant to the Shared Services Act, and not as private independent contractor. Gloucester City and Camden City their respective officers, employees, agents, and authorized representatives, with respect to each of their respective services and other activities pursuant to this Agreement, shall retain all privileges and immunities accorded to a public entity under the law, including all those afforded a public entity under the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq.
6. **Miscellaneous:** The following provisions shall apply to this Shared Services Agreement:
   a. **Construction -** The parties acknowledge that this Shared Services Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.
   b. **Amendments -** This Shared Services Agreement may not be amended, altered or modified in any manner except in writing signed all of the parties hereto.
   c. **Headings -** This section and any other headings contained in this Shared Services Agreement are for references only and shall not affect the meaning and interpretation of this Shared Services Agreement.

d. **d. Invalid Clause -** The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Shared Services Agreement shall be binding upon all parties hereto.

e. **Entire Agreement -** This Agreement constitutes the entire Agreement among the parties and shall not be modified, except in writing and signed by all parties hereto.

f. **Assignability -** This Shared Services Agreement and all rights, duties and obligations contained herein may not be assigned without all of the parties' prior written permission.

g. **Funding -** In accordance with the provisions of N.J.S.A. 40A:11-15, this Shared Services Agreement is subject to the availability and appropriation of sufficient funds in the year in which it is in effect.

h. **Waiver -** It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Shared Services Agreement by any or all of the parties shall not be construed as a waiver of those provisions.

In Witness Whereof, and intending to be bound hereby, the parties hereto have caused this Agreement to be duly executed as of the day and year first above written.

ATTEST:

Gloucester City Chief of Department

Michael L Harper

Camden City Chief of Department

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

Patrick Hagan
GLOUCESTER, CITY OF
1 N KING ST
GLOUCESTER CITY, NJ 08030

EMW-2018-FR-00496

Dear Patrick Hagan,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2018 Assistance to Firefighters Grant (AFG) funding opportunity has been approved in the amount of $269,697.27 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.00 percent of the Federal funds awarded, or $ 26,969.73 for a total approved budget of $ 296,667.00 . Please see the FY 2018 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2018 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

Bridget Bean
Acting Assistant Administrator
Grant Programs Directorate

Object Class	Total
Personnel	$296,667.00
Fringe Benefits	$0.00
Travel	$0.00
Equipment	$0.00
Supplies	$0.00
Contractual	$0.00
Construction	$0.00
Other	$0.00
Federal	$269,697.27
Non-Federal	$26,969.73
Total	$296,667.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA`s prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2018 AFG NOFO.

Approved request details:

Training

Fire Officer I,II, III, and/or IV (NFPA 1021)

DESCRIPTION

hhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhhh

BUDGET CLASS

Agreement Articles

Program: Fiscal Year 2018 Assistance to Firefighters Grant
Recipient: GLOUCESTER, CITY OF
DUNS number: 015955032
Award number: EMW-2018-FR-00496

Table of contents

Article 25	Non-supplanting Requirement
Article 26	Notice of Funding Opportunity Requirements
Article 27	Patents and Intellectual Property Rights
Article 28	Procurement of Recovered Materials
Article 29	Rehabilitation Act of 1973
Article 30	Reporting of Matters Related to Recipient Integrity and Performance
Article 31	Reporting Subawards and Executive Compensation
Article 32	SAFECOM
Article 33	Terrorist Financing
Article 34	Trafficking Victims Protection Act of 2000
Article 35	Universal Identifier and System of Award Management (SAM)
Article 36	USA Patriot Act of 2001
Article 37	Use of DHS Seal, Logo and Flags
Article 38	Whistleblower Protection Act
Article 39	Acceptance of Post Award Changes
Article 40	Prior Approval for Modification of Approved Budget
Article 41	Disposition of Equipment Acquired Under the Federal Award
Article 42	Environmental Planning and Historic Preservation

Article 4	**Activities Conducted Abroad** Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
Article 5	**Age Discrimination Act of 1975** Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	**Americans with Disabilities Act of 1990** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	**Best Practices for Collection and Use of Personally Identifiable Information (PII)** Recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as useful resources respectively.
Article 8	**Civil Rights Act of 1964 – Title VI** Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 14	**Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX** Recipients must comply with the requirements of Title IX of the Education Amendments of 1972 Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
Article 15	**Energy Policy and Conservation Act** Recipients must comply with the requirements of The Energy Policy and Conservation Act Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 16	**False Claims Act and Program Fraud Civil Remedies** Recipients must comply with the requirements of The False Claims Act, 31 U.S.C. § 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.
Article 17	**Federal Debt Status** All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 18	**Federal Leadership on Reducing Text Messaging while Driving** Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
Article 19	**Fly America Act of 1974** Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
Article 20	**Hotel and Motel Fire Safety Act of 1990** In accordance with Section 6 of the Hotel and Motel Fire Safety Act of1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, codified as amended at 15 U.S.C. § 2225.

Article 27 **Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

Article 28 **Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

Article 29 **Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of1973, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Article 30 **Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds $10,000,000 for any period of time during the period of performance of this federal financial assistance award, the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

Article 31 **Reporting Subawards and Executive Compensation**

Recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

Article 32 **SAFECOM**

Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 40	**Prior Approval for Modification of Approved Budget** Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently $250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.
Article 41	**Disposition of Equipment Acquired Under the Federal Award** When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.
Article 42	**Environmental Planning and Historic Preservation** DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding.DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: https://www.fema.gov/media-library/assets/documents/90195. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICAL (Name and Title) Bridget Bean, Acting Assistant Administrator Grant Programs Directorate	DATE 08/27/2019

R-58

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO SUBMIT A GRANT UPDATE TO THE CAMDEN COUNTY DIVISION OF ALCOHOL AND SUBSTANCE ABUSE UNDER THE MUNICIPAL DRUG ALLIANCE PROGRAM FOR THE PERIOD OF JULY 1, 2020 TO JUNE 30, 2021

WHEREAS, the City Council of the City of Camden, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City Council has applied for a grant update for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, County of Camden, State of New Jersey recognizing the following:

1. The City Council does hereby authorize submission of an application for the Municipal Drug Alliance Program for calendar year 2020-21 in the amount of $59,617.17 from the Camden County Division of Alcohol and Substance Abuse with matching funds of $59,617.17 ($14,904.29 cash match and $44,712.88 in kind match) from the City of Camden.

2. The City Council acknowledges the terms and conditions for administering the Municipal Drug Alliance Grant, including the administrative compliance and audit requirements.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NEXT AVAILABLE

TO: Jason Asuncion, Business Administrator

FROM: Janean L. Gooden, Dept. of Human Services

DEPARTMENT MAKING REQUEST: Human Services

TITLE OF RESOLUTION/ORDINANCE : "Resolution authorizing the City of Camden to submit a Grant Update to the Camden County Division of Alcohol and Substance Abuse under the Municipal Drug Alliance Program for the period of July 1, 2020 to June 30, 2021.

BRIEF DESCRIPTION: This resolution will provide funding for the Department of Human Service to implement its MDA Program. This program provides workshops & programming for the prevention of drugs & alcohol abuse in youth in the City of Camden.

BIDDING PROCESS: (N/A)

APPROPRIATION ACCOUNT: (*If applicable*) **(N/A)**

AMOUNT: *(If applicable)* **$ 59,617.17**

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	10/1/19	
Approved by Purchasing Agent:		
Approved by Finance Director:	10/1/19	
Approved by Business Administrator:	10-1-19	
Approved by City Attorney:	10/18/19	

	(***Name) Please Print***	***(Extension #)***
Contact Person 1:	Janean L. Gooden	Ext. 6406
Contact Person 2:	Sherie A. Person	Ext 7084

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Human Service (Municipal Alliance for the Prevention of Alcoholism & Drug Abuse)

Grant Administrator: Sherie Person Grant Administrator #: 968-7084

Grant/Project Name:			Municipal Alliance for the Prevention of Alcoholism & Drug Abuse – (MDA) – Apply/Grant Update			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :		
Funding Source:			Municipal Drug Alliance			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			$59,617.17 (Grant Amount - $59,617.17, City Match - $14,904.29 and In-Kind amount - $44,712.88)			
Local Match:	**Y**	N	Cash:	$14,904.29	In-Kind:	$44,712.88
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:		7-1-20/06-30-21		Location of Activity:	Camden City	
Date of Analysis:		October 1, 2019		Reviewed By:	Barbara Johnson	

Summary: This resolution is for the City of Camden to apply/submit a Grant Update to the Camden County Division of Alcohol and Substance Abuse under the Municipal Alliance for the Prevention of Alcoholism and Drug Abuse Grant (MDA). This grant is from Camden County in conjunction with the Governor's Council on Alcoholism and Drug Abuse in the amount of $59,617.17 it provides funding for the Department of Human Services to implement its 2019-2020 MDA Program which provides comprehensive programs/workshops and coordinated effect to establish prevention and early intervention program to fight alcoholism and drug abuse. Below are the major factors of the grant:

- **Risk Reduction Program**: Workshops on Substance Abuse Prevention; Emergence of Opiates; Truancy Intervention; Group & Family Counseling; Special Events.

- **Alternative Culture Programs**: Full Spectrum Music & Video Production training, Youth Leadership Academy; Conflict Resolution; Self- Esteem

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

- **Camden City Youth Day:** City of Camden must provide 100% DEDR - $59,61717 with a 25% cash match of $14,94.29 and 75% in kind match of $44,712.88.

Time Lines: 7-1-20 to 6-30-21

Problematic Areas/Recommendations:

MDA – 2020-2021 Municipal Drug Alliance Grant

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The 2019-2020 municipal Alliance with the County of Camden in conjunction with the Governor's Council on Alcoholism and Drug Abuse. The Grant from the County of Camden in the amount of $59,617.17 provides funding for the Department of Human Service to implement its 2020-2021 MDA Program which provides comprehensive programs/workshops and coordinated effort to establish prevention and early intervention program to fight alcoholism and drug abuse.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Jason Asuncion
Title	Business Administrator
Telephone Number	856-757-7150
Email	JaAsunci@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

City of Camden must provide 100% DEDR $59,617.17 match funds as follows:

- A minimum 25% cash match, $14,904.29
- 75% in kind match for the period of this agreement $44,712.88

Insurance cover shall include, but not limited to, general liability and workers compensation insurance.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes for this Grant and services/programs that the City of Camden Department of Human Services currently provides. This grants enhances our current programs that provides a Safe Haven for youth enroll in our Afterschool Program.

_____ Date_____

Mayor's Signature

Jan J. Gaum Date 9-25-19

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

R-59

MBS:dh
11-12-19

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A LICENSE AGREEMENT WITH COOPER'S FERRY PARTNERSHIP FOR THE BLOOMBERG PUBLIC ART CHALLENGE "A NEW VIEW" PROJECT

WHEREAS, Cooper's Ferry Partnership in conjunction with Rutgers University and the City are working to combat illegal dumping through an art project which will be erected at (6) city locations; and

WHEREAS, Cooper's Ferry Partnership agrees to install, construct, maintain, improve and conduct related activities to the following sites: Whitman Ave. & W. Pershing Street, Block 1347, Lot 61 WS Pershing 100 S Whitman, Block 1347, Lot 62, 1489 Pershing Street; Chestnut & Orchard Street, Block 1302, Lot 1. NW Chestnut & Orchard Streets; 5th & Erie Street, Block 751, Lot 80, SE Erie & 5th Street, Block 751, Lot 86, 510 Erie Street; Federal Street & Admiral Wilson Blvd., Block 116, Lot 15, NE Federal & AWB; and

WHEREAS, the term of the license shall be one (1) year; and

WHEREAS, Cooper's Ferry Partnership will be responsible for all necessary insurances, indemnifications; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that, for all the reasons and on the conditions set forth above, the proper officers of the City be, and hereby are, authorized to execute a license agreement with Cooper's Ferry Partnership for the Bloomberg Public Art Challenge "A New View" Project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a licensing agreement between The City of Camden and Cooper's Ferry Partnership in regards to the Bloomberg Public Art Challenge "A NEW VIEW" Project.

BRIEF DESCRIPTION: Cooper's Ferry Partnership in conjunction with Rutgers University and the City are working to combat illegal dumping through an art project which will be erected at (6) city locations. CFP agrees to install, construct, maintain, improve and conduct related activities to the following sites.

Site #1 – Whitman Ave. & W. Pershing St.
Block 1347, Lot 61, WS Pershing 100 S Whitman
Block 1347, Lot 62, 1489 Pershing St

Site #2 – Chestnut & Orchard St
Block 1302, Lot 1, NW Chestnut & Orchard Sts

Site #3 – 5th & Erie St.
Block 751, Lot 80, SE Erie & 5th St
Block 751, Lot 86, 510 Erie St

Site #4 – Federal St. & Admiral Wilson Blvd
Block 116, Lot15, NE Federal & AWB

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N.A.
AMOUNT: N.A.

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	10-17-19	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10-17-19	[signature]
Received by City Attorney:	_____	_____

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	Director Keith Walker	ext. 7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Cooper's Ferry Partnership
Purpose or Need for service:	Authorizing a license agreement with City of Camden and Cooper's Ferry Partnership for the management of " A NEW VIEW" Project through the Bloomberg Public Art Challenge. Said Project is to combat illegal dumping in (6) city locations.
Contract Award Amount	N.A.
Term of Contract	Project end date of 12/31/2020
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Jason J. Asmus Date 10.17.19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

Cooper's Ferry Partnership
One Port Center, 2 Riverside Drive, Suite 501
Camden, New Jersey 08103
856.757.9154 Phone/856.757.9478 Fax

Memorandum

To: Angela Johnston
Keith Walker

From: Meishka L. Mitchell

Date: June 11, 2019

Re: **Request for License Agreement of sites for Bloomberg Public Art Challenge**

Cooper's Ferry Partnership (CFP) is working with the City of Camden and Rutgers Camden Center for the Arts on *A New* View, a Bloomberg Public Art Challenge project to combat illegal dumping in Camden, NJ. We have selected the following sites on which to erect temporary public art projects that will be free for the public to view and or visit (site dependent).

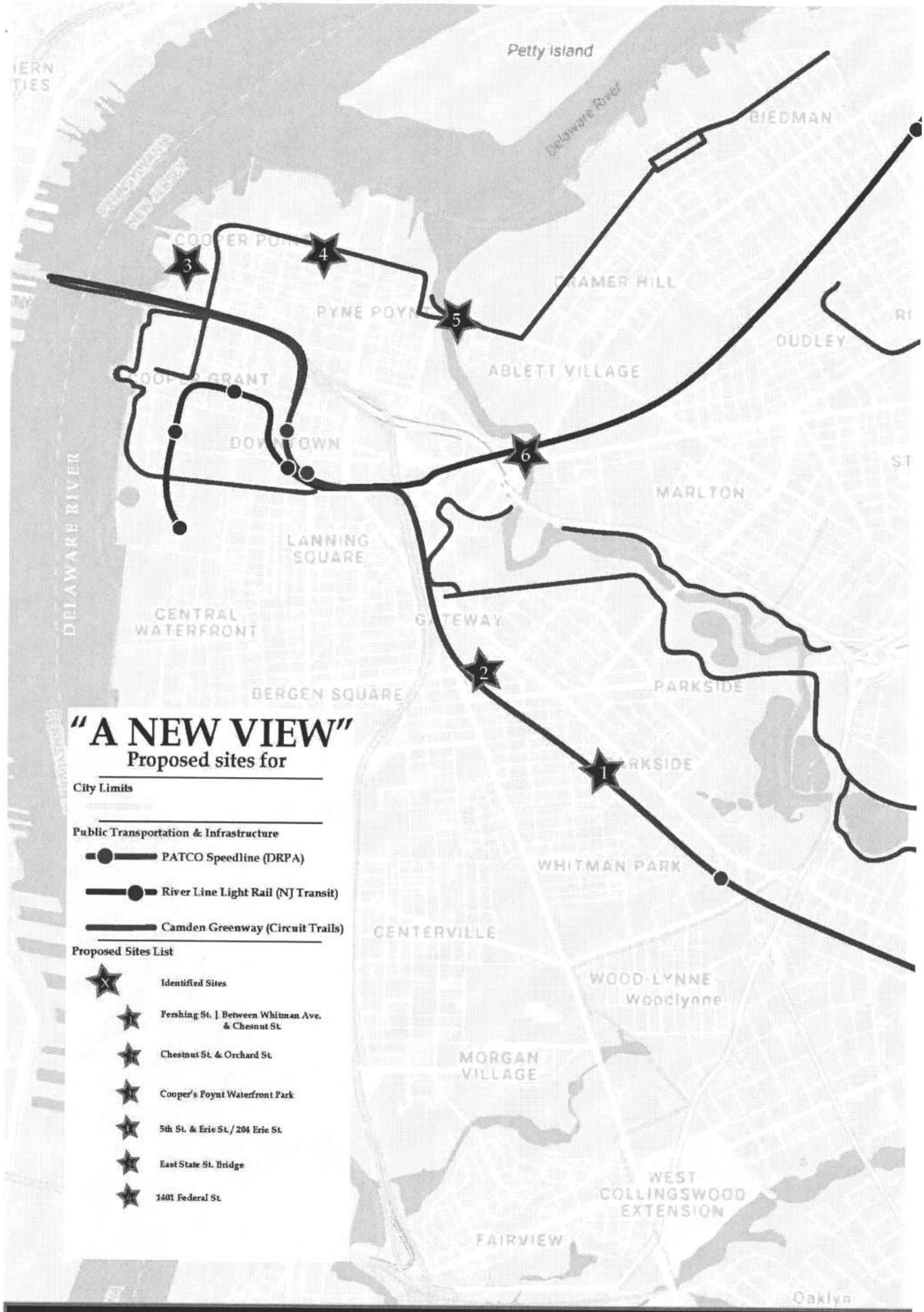
To complete the project CFP will require a license agreement to install, construct, maintain and improve and conduct related activities on the following sites during the project period July 1, 2019 – December 31, 2020:

- **Site #1:**
- Whitman Avenue & W. Pershing Street, Camden, 08104
  - Block 1347, Lot 61 WS Pershing 100 S Whitman
  - Block 1347, Lot 62, 1489 Pershing St

- **Site #2:**
- Chestnut & Orchard St, Camden 10803
  - Block 1302, Lot 1, NW Chestnut and Orchard Sts

- **Site #4:**
- 5th and Erie Streets, Camden 08102
  - Block 751 Lot 80, SE Erie & 5th St (Camden City)
  - Block 751 Lot 86, 510 Erie St (Camden City)

- **Site #5:**
- Federal St. & Admiral Wilson Blvd, Camden 08105
  - Block 116, Lot 15, NE Federal & Admiral Wilson Blvd


Petty Island
Delaware River
BIEDMAN
CRAMER HILL
PYNE POINT
ABLETT VILLAGE
DUDLEY
GRANT
DOWNTOWN
MARLTON
LANNING SQUARE
CENTRAL WATERFRONT
GATEWAY
BERGEN SQUARE
PARKSIDE
WHITMAN PARK
CENTERVILLE
WOOD-LYNNE
Woodlynne
MORGAN VILLAGE
WEST COLLINGSWOOD EXTENSION
FAIRVIEW
Oaklyn
DELAWARE RIVER
"A NEW VIEW"
Proposed sites for
City Limits
Public Transportation & Infrastructure
PATCO Speedline (DRPA)
River Line Light Rail (NJ Transit)
Camden Greenway (Circuit Trails)
Proposed Sites List
Identified Sites
Pershing St. | Between Whitman Ave. & Chesnut St.
Chestnut St. & Orchard St.
Cooper's Poynt Waterfront Park
5th St. & Erie St. / 204 Erie St.
East State St. Bridge
1401 Federal St.
1
2
3
4
5
6
"A New View" - Camden, NJ
City of Camden
Cooper's Ferry Partnerhsip
Rutgers-Camden Center for the Arts
0
0.25
0.50
0.75 mi.
N

A NEW VIEW CAMDEN

Camden, New Jersey was one of only five cities across the United States to receive a Bloomberg Philanthropies Public Art Challenge! This grant allows the city and its partners to use the power and creativity of artists to address a public issue. The leadership team, with members from the City of Camden, Cooper's Ferry Partnership, and the Rutgers—Camden Center for the Arts and, put together a strategy, called *A New View--Camden*, to address illegal dumping.

Temporary art installations at six sites across the city invite the community to imagine a more beautiful, innovative, and healthier future by responding creatively to Camden's history as a place for illegal dumping.

Project Prompt
Make a link in the paper chain by answering the question: "What is your new view for Camden?"
Join your link to a paper chain. The links will form a curtain representing Camden's New View.

What can you do?

Residents:
Watch for programs this summer at selected sites and come out to participate.
Apply to be a community ambassador for one of the six sites.
Create your own public art project or event in your neighborhood.

Artists:
Watch for the Request for Proposals and submit a project.

And be sure to join our mailing list to keep in touch with this exciting project! For more information

856.757.9154

www.ANewViewCamden.com

R-60

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN EXTENSION TO THE AGREEMENT TERMS BETWEEN THE CITY OF CAMDEN AND COOPER'S FERRY PARTNERSHIP FOR THE MANAGEMENT AND ADMINISTRATION OF A GRANT FROM THE NATIONAL RECREATION AND PARK ASSOCIATION (NRPA)

WHEREAS, the Council of the City of Camden by Resolution R-48 (MC-18:6572) dated October 9, 2018 authorized a subrecipient agreement between the City of Camden and Cooper's Ferry Partnership for the management and administration of a grant from National Recreation and Park Association (NRPA) for the 10-Minute Walk Planning Grant & Technical Assistance Plan; and

WHEREAS, it is necessary to extend the agreement terms to include the grant funding is to be spend by December 31, 2019; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Resolution R-48 (MC-18:6572) authorizing the extension to the agreement terms between the City of Camden and Cooper's Ferry Partnership to include that the grant funding be spent by December 31, 2019.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing an extension to the agreement terms between The City of Camden and Cooper's Ferry Partnership for the Management and Administration of a grant from the National Recreation and Park Association (NRPA). Please reference Resolution MC-18:6572.

BRIEF DESCRIPTION: Requesting an extension to the agreement terms to include; the grant funding is to be spent by December 31, 2019. The grant through the National Recreation and Park Association (NRPA) is being utilized to support the city's planning efforts to develop, improve and implement a new park system that will allow residents to have access to a neighborhood park within a 10-minute walk.

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N.A.
AMOUNT: N.A.

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	9-23-19	
Approved by Grants Management:	10/1/19	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/2/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-4-19	
Received by City Attorney:	10/18/19	

CITY OF CAMDEN PURCHASING BUREAU 2019 OCT -3 P 3:10

(*Name) Please Print* *(Extension #)*

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: Tamara M. Jefferson ext. 7393
Contact Person: SAME

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Cooper's Ferry Partnership
Purpose or Need for service:	To request an extension to the agreement terms between the City of Camden and Cooper's Ferry Partnership to include; grant funding is to be spent by December 31, 2019. The National Recreational & Park Association provided grant funding to support the City's 10-Minute Walk Initiative which is managed through Cooper's Ferry Partnership.
Contract Award Amount	
Term of Contract	One Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Jason J. Asenman Date 10-4-19

Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

Initial Report ____ Revised Report __x__ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

Department: Public Works

Grant Administrator: Keith Walker Grant Administrator #: 757-7204

Project Name:		10 Minute Walk Grant			
Grant/Funding Agency Program:		National Recreation and Park Association			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :	G-18-702-901-999	
Funding Source:		Transportation Trust Fund Authority			
Pass Through: ***circle one***	Y or (N)	Source:			
Amount of Grant:		$40,000			
Local Match: ***circle one***	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:	pending	
Date of Analysis:	10.2.2019		Reviewed By:	Kelly Mobley	

Summary:
2-Oct-19: The Department of Public Works – Bureau of Parks and Open Spaces is seeking council authorization to extend the term of the contract agreement between the City of Camden and Cooper's Ferry Development Association to allow ample time to complete the grant program. The no cost extension has been granted though the funder – NRPA. Grant agreement has been extended through December 31, 2019.
5-Sep-18: The Department of Public Works – Bureau of Parks and Open Spaces is seeking council authorization for a subrecipient agreement between the City of Camden and Cooper's Ferry Partnership for the management and administration of a $37,517.55 grant from the National Recreation and Park Association (NRPA).

26-Jan-18: **Walk–On** The Department of Public Works is currently seeking council authorization to accept and insert a $40,000 grant from the National Recreation and Park Association. The grant will be utilized to support the City's planning efforts to develop, improve and implement a new park system that will allow residents to have access to a neighborhood park within a 10-minute walk.

Budget includes: In-person training: $3,600; Staffing: $20,000 (Coopers Ferry); Consulting: $10,000; Graphic Design: $3,400; Outreach: $2,000; and printing $1,000
Project Limits:
Time Lines: 5/1/18 – 4/30/19
Problematic Areas/Recommendations: The application was not available for review. No determination can be made if a local match will be required.

Initial Report _____ Revised Report __x__ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

10 Minute Walk Grant – National Recreation and Park Association (NRPA)

RESOLUTION MC-18: 6572
On Motion Of: Brian K. Coleman
APPROVED: October 9th, 2018

R-48

MBS:dh
10-09-18

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN, COOPER'S FERRY PARTNERSHIP FOR THE MANAGEMENT AND ADMINISTRATION OF A GRANT FROM NATIONAL RECREATION AND PARK ASSOCIATION (NRPA)

WHEREAS, the City of Camden has applied for funding from the Transportation Trust Fund Authority for their National Recreation and Park Association (NRPA) Grant in the amount of $37,517.55 for the 10-Minute Walk Planning Grant & Technical Assistance Plan; and

WHEREAS, Cooper's Ferry Partnership will facilitate the management and administration of the grant to develop, improve and implement a new park system that will allow residents to have access to a neighborhood park with a 10 minute walk; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and Cooper's Ferry Partnership for an amount not to exceed THIRTY-SEVEN THOUSAND FIVE HUNDRED SEVENTEEN DOLLARS AND FIFTY-FIVE CENTS ($37,517.55) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-18-702-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and Cooper's Ferry Partnership, for an amount not to exceed THIRTY-SEVEN THOUSAND FIVE HUNDRED SEVENTEEN DOLLARS AND FIFTY-FIVE CENTS ($37,517.55).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 9, 2018

The above has been reviewed
and approved as to form.

For MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFIY, AS TREASRUER FOR THE CITY OF CAMDEN, THAT WITH REPSECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

THAT THE FUNDS ARE AVAILABLE AS OF TH DATE OF THIS RESOLUTION/CERTIFICAITON, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT:
  AMOUNT: $37,517.55
- CAPITAL ORDIANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER OF THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

Description of the Goods and Services to be procured:

DATE:

~~***DOREEN P. CHANG***~~
~~***TREASURER***~~
PATRICK TRAFTON
DIRECTOR/CFO

Tamara Jefferson

From: Rachel Banner <RBanner@nrpa.org>
Sent: Thursday, September 05, 2019 9:20 AM
To: Sara Bryant; Jared Mummert
Subject: RE: Camden 10MW update

Hi Sarah,

Yes, the ULI panels are amazing!

We are only able to extend the grant until December 31st, 2019. You will need to spend all funds by that time. I just wanted to clarify this is what you meant by through the end of 2019. We certainly understand that this planning and action work will be ongoing.

Best,
Rachel

From: Sarah Bryant <bryant@coopersferry.com>
Sent: Thursday, August 29, 2019 3:41 PM
To: Rachel Banner <RBanner@nrpa.org>; Jared Mummert <JMummert@nrpa.org>
Subject: Camden 10MW update

Hi Rachel and Jared,

I hope you are well, and wanted to check in about Camden's 10MW grant. We gearing up for our ULI National Study Visit, which is scheduled for October 2-4, and are very excited for the recommendations and ideas that will emerge from it. Thanks again to the 10MW initiative for providing that incredible resource!

As you might remember, back in April you had granted us an extension of our grant to complete our 10MW commitment. Our planning effort has been a bit delayed in getting off the ground, especially given we've been focusing on the upcoming national study visit, but we are now in the process of entering into a partnership with the local Trust for Public Land office to provide the resources we need to move it forward. I was wondering, would you be able to extend our extension through the end of 2019 so we can complete the planning effort?

Thank you very much,

Sarah Bryant, AICP
Director of Community Initiatives
COOPER'S FERRY PARTNERSHIP

2 Riverside Dr., Suite 501
Camden, NJ 08103
856/757.9154
bryant@coopersferry.com

NRPA National Recreation and Park Association
Because everyone deserves a great park

22377 Belmont Ridge Road
Ashburn, VA 20148-4150
1.800.626.NRPA (6772)

P 703.858.0784
F 703.858.0794
www.nrpa.org

NRPA 10-Minute Walk Planning Grant and Technical Assistance

Grant Agreement

Grantee: City of Camden

Grant Amount: $40,000

Project: 10-Minute Walk Technical Assistance

Term: 4/1/2018 through 3/31/2019

This Memorandum of Understanding (MOU), 4/2/2018 (Effective Date), is made between **National Recreation and Park Association,** a Virginia-based not-for-profit 501(c)3 with a mailing address of 22377 Belmont Ridge Road, Ashburn, Virginia, 20148 (NRPA) and **City of Camden** a provider of park, recreation, or community services in 101 Newton Ave, Camden, NJ 08203 (Grantee).

1. Purpose

The purpose of this MOU is to confirm approval of the terms governing the acceptance and use of Forty Thousand Dollars ($40,000) made available for the implementation of the 10-Minute Walk Planning Grant and Technical Assistance program.

This grant opportunity is a result of a partnership between NRPA and The JPB Foundation to reduce barriers to park access in underserved communities, improve environmental conditions and community health, and to expand access to nature in cities across the nation. Having been selected as a recipient of funding through this program, Grantee is required to accept the terms contained within this MOU in order to receive funding as a grant recipient.

2. Payment

a) NRPA will pay the sum of $40,000 to the Grantee within [30] days after NRPA's receipt of the signed electronic copy or original of this MOU.
b) Subject to the provisions of paragraphs c and d of this Section 2, NRPA will make the following payments to the Grantee:

Schedule Date	Payment Amount
04/01/2018	$25,000
09/01/2018	$15,000

c) The additional payment described in paragraph b of this section 2 will not be made if, prior to the tentative payment date, any of the following has occurred:
    a. The Grantee has failed to satisfy all of the reporting requirements describe in Section 3 of this MOU.

b. NRPA has not approved the Grantee's Progress Report. NRPA reserves the right to not approve the Grantee's Progress Report if NRPA determines, in its absolute discretion, that the Grantee (x) has failed to satisfy the activities timeline, benchmarks, and outcomes described in the Grantee's grant proposal dated March 9, 2018, a copy of which is attached to this MOU, or (y) has altered the goals, methods, or budget line items as described in the Grant Proposal in any material way, and NRPA has not approved such changes. The Grantee must immediately notify NRPA in writing of any such changes and must provide a detailed explanation of the reason for such changes.

c. The Grantee has had any changes in key personnel or infrastructure of the organization or the project that might compromise the Grantee's ability to carry out the proposed activities, and NRPA has not approved such changes. The Grantee must immediately notify NRPA in writing of any such changes.

d. The Grantee has failed to satisfy any other term or condition of this MOU.

3. Grant Requirements

1. Direct grant funds to: The 10-Minute Walk Campaign
    a. Program objectives: Through this grant and technical assistance opportunity, cities will be responsible for several deliverables that result in a final 10-Minute Walk plan and completion of Goal 2: Planning, Policy, and Funding, in the 10-Minute Walk Framework. To accomplish this, we expect that cities will:
        i. Attend the in-person training on May 30 & 31, 2018
        ii. Join and participate in monthly technical assistance calls with NRPA and other grantees.
        iii. Develop a specific 10-Minute Walk goal and corresponding action plan to make progress towards your goal
        iv. Participate in evaluation efforts that will include submitting planning documents and completing pre-and post-surveys.
2. Provide a copy of your agency's W-9 along with this signed **MOU by May 1, 2018.**
3. Complete a **mid-term report by August 31, 2018** and **final report by April 30, 2019.**
4. Utilize NRPA's marketing and communications toolkit to promote grant throughout the year—this includes a template for a press release, social media posts and connections to local media.
5. If requested, participate in a phone interview and/or site visit with NRPA, partners, and consultants to share information on successes, challenges and lessons learned.
6. Share success stories, press releases, photos, videos, quotes, local media coverage and highlights throughout the grant period.
7. Provide an end of grant Financial Report that should include a to-date accounting of the Fund in accordance with generally accepted accounting principles and according to the line-item categories of the budget included in the Grant Proposal, and should be certified by the Grantee's responsible financial official.
8. All funds will be distributed by NRPA. No matching funds are required.

TIMELINE OF GRANT ACTIVITIES

Activity	Date of Completion
Participate in monthly individual, group, and/or small group calls	Each month
Provide a copy of your agency's W-9 and signed MOU	May 1, 2018
Complete NRPA's Park Metrics inventory	May 1, 2018
Attend a in-person training in Chicago, IL	May 30 &31, 2018
Submit a progress report with the provided template	August 31, 2018
Submit a final report to NRPA	April 30, 2019

4. Promotion

NRPA and The JPB Foundation may use the Grantee and/or park names, photos, and/or information in connection with the program for promotional or other purposes, in any and all media, without limitation and without further payment, notification, or permission, except where prohibited by law.

The Grantee may make public statements regarding the gift to be made hereunder, including the identity of NRPA and The JPB Foundation and the total amount of the gift, using pre-approved language from the communications toolkit or provided that any such statements have been approved in advance in writing by NRPA and The JPB Foundation. Such information may be used by the Grantee in its efforts to solicit additional contributions and for general information purposes.

5. Limits of Liability

NRPA and The JPB Foundation or any of its respective parents, subsidiaries, affiliates, officers, directors or employees shall not be liable to Grantee and/or its affiliates for any liability of any kind relating to or arising out of participation in this program hereunder.

6. Confidentiality

During the term of this MOU, the parties may learn certain confidential information of each other. For purposes of this MOU, confidential information means the confidential and proprietary information, not generally known by non-party personnel, used by the disclosing party and which is proprietary to the disclosing party, and includes, without limitation, the disclosing party's trade secret or proprietary personnel, financial, marketing and business information, including strategic, operations and other business plans or forecasts, and confidential information provided by the disclosing party regarding its employees, customers, vendors, sponsors and other contractors. Confidential information shall not be disclosed to non-party personnel.

7. Term

The term of this MOU will commence on the Effective Date and shall continue until 3/31/2019.

8. Use of Grant Funds

The Grantee shall use the full amount of the grant for the purposes set forth in Section 3. Unless otherwise agreed in writing by the Grantor, the Grantee shall return any portion of the grant and the income earned thereon that is not expended for such purposes.

The Grantee agrees not to use any portion of the grant or any income derived from the grant for the following:

A. To carry on propaganda or otherwise attempt to influence legislation (within the meaning of Section 4945(d)(1) of the Internal Revenue Code of 1986, as amended (the "Code");
B. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive within the meaning of Section 4945(d)(2) of the Code;
C. To provide a grant to an individual for travel, study, or similar purpose within the meaning of Section 4945(g) of the Code, without prior written approval of Grantor. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions;
D. Except as expressly may be authorized in the Grant Description, to provide a grant to any other organization without prior written approval of the Grantor; or
E. To promote or engage in criminal acts of violence, terrorism, hate crimes, the destruction of any state, or discrimination on the basis of race, national origin, religion, military and veteran status, disability, sex, age, or sexual orientation, or support of any entity that engages in these activities.
F. To travel to NRPA's Annual Conference or any other conference travel, without prior written approval of Grantor.

All unspent or uncommitted grant funds shall be invested in highly liquid investments (such as an interest-bearing bank account) with the primary objective being preserving the grant funds availability for the project. Any interest or other income generated by the grant funds must be applied to the purposes described in the Grant Description.

9. Audit

NRPA has the right to audit the Grantee's financial records relating to this MOU. Grantee should maintain their financial receipts and must make the records available at any time as requested by NRPA for a period of no less than four (4) years after expiration of the Grant Term or if an audit has been initiated and audit findings have not been resolved at the end of such four-year period, the records shall be retained until resolution of all audit findings. If as a result of an audit, NRPA determines that funds were not spent in accordance with the purposes of this grant, the Grantee may be required to return any funds not substantiated. If NRPA determines that grant funds were used for fraudulent purposes, the grantee may be barred from participation in any further programs.

10. Termination

Either party may terminate this MOU at any time effective upon receipt of written notice by the other party of failure to perform. The non-performing party shall have sixty (60) days to cure its obligation. If the non-performing party fails to satisfactorily cure its obligation within this time this MOU will be terminated.

Neither party shall be liable to the other by reason of termination of this MOU for compensation, reimbursement or damages for any loss of prospective profits on anticipated sales or for expenditures, investments, leases or other commitments relating to the business or goodwill of any of the parties, notwithstanding any law to the contrary. No termination of this MOU shall release the obligation to pay any sums due to the terminating party which accrued prior to such termination.

Upon receipt of this signed form and your agency's W-9 a check will be issued for your grant funds.

These parties have caused this MOU to be signed by their duly authorized representatives as of the date set forth below.

National Recreation and Park Association		**Grantee**	
By:	Rebecca Wickline	By:	
Printed Name:	Rebecca Wickline	Printed Name:	KEITH L. WALKER
Title:	Senior VP of Development	Title:	DIRECTOR
Date:	3/30/18	Date:	4-26-18
		EIN:	21-6000418

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL R EPORT ___ REVISED REPORT _X_ CLOSING REPORT ____
BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
GRANT STATUS CODE: ____
(GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS
GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			CFP – NATIONAL RECREATION & PARK ASSOCIATION			
GRANT #:						
CITY CONTRACT DATE:				CITY CONTRACT #:		
APPLICATION RESOLUTION #: SUB-RECIPIENT AGREEMENT W/ COOPER'S FERRY PARTNERSHIP - RESOLUTION # MC-18:6572				APPROPRIATION CODE	G-18-702-901; 1,117.55 G-18-702-902; 20,000.00 G-18-702-903; 10,000.00 G-18-702-904; 3,400.00 G-18-702-905; 2,000.00 G-18-702-906; 1,000.00	
FUNDING SOURCE:						
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			$37,517.55			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:		MC-18:6334 5-14-18		ACCEPTING GRANT RESOLUTION # MC:	MC-18:6333 5-14-18	
TERM OF GRANT:		12/31/19		LOCATION OF ACTIVITY:	CITY-WIDE	
DATE OF ANALYSIS:				REVIEWED BY:		

SUMMARY:

9/23/19 PROCESSING A REQUEST FOR RESOLUTION TO REQUEST AN EXTENSION TO THE AGREEMENT TERMS THAT GRANT FUNDING IS TO BE SPENT BY DECEMBER 31, 2019. SAID AGREEMENT IS BETWEEN THE CITY OF CAMDEN AND COOPER'S FERRY PARTNERSHIP FOR THE MANAGEMENT AND ADMINISTRATION OF A GRANT FROM THE NATIONAL RECREATION AND PARK ASSOCIATION. (NRPA)

3/25/19 PROCESSING REQUEST #1 UNDER INVOICE # 1807 IN THE AMOUNT OF $15,750.11 TO COOPER'S FERRY PARTNERSHIP FOR SERVICES RELATING TO THE 10 - MINUTE WALK PROGRAM.

- IN PERSON TRAINING - $ 1,010.32 (G-18-702-901)
- STAFFING $ 14,739.79 (G-18-702-902)

PLEASE SEE ATTACHED DETAILS.

8/27/18 RE-PROCESSING REQUEST FOR RESOLUTION TO CITY COUNCIL AUTHORIZING A SUB-RECIPIENT AGREEMENT WITH COOPER'S FERRY PARTNERSHIP FOR THE MANAGEMENT & ADMINISTRATION OF THE $37,517.55 GRANT AWARD FROM THE NRPA. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND IMPLEMENT A NEW PARK SYSTEM PLAN THAT WILL ALLOW RESIDENTS TO HAVE ACCESS TO A NEIGHBORHOOD PARK WITHIN A 10-MINUTE WALK. (THE BUDGET WAS REVISED TO DECREASE THE AMOUNT FOR IN-PERSON TRAINING TO $1,117.55.)

Bureau of Grants Management Grant Summary Form

7/27/18 Processing request for resolution to City Council authorizing a sub-recipient agreement with Cooper's Ferry Partnership for the management & administration of the $40,000.00 grant award from the NRPA. Said funding will be utilized to support the City's planning efforts to develop, improve and implement a new park system plan that will allow residents to have access to a neighborhood park within a 10-minute walk.

5/8/18 Processing request for resolution as a WALK – ON to City Council to accept and insert a $40,000.00 grant award from the NRPA. Said funding will be utilized to support the City's planning efforts to develop, improve and implement a new park system plan that will allow residents to have access to a neighborhood park within a 10-minute walk.

Project Budget	$ 37,517.55
Balance Available	$ 21,767.44

Time Lines:

Anticipated commencement	4/01/2018
Anticipated completion	12/31/2019

Problematic Areas/Recommendations:
9/23/19 CFP has requested an extension from NRPA to spent grant funding by December 31, 2019. NRPA granted the extension.

Cabinet # 1	Drawer # 1

9/2019

EXPENDITURE	PERIOD	BALANCE	ACCOMPLISHMENTS
$ 15,750.11	4/5/19	21,767.44	Invoice # 1807

Range of Accounts: G-18- -702-901 to G-18- -702-906 Include Cap Accounts: Yes As Of: 09/24/19
Current Period: 09/01/19 to 09/24/19 Skip Zero Activity: Yes
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No / Date	Description / Transaction Data/Comment	Adopted / Expended YTD / Expended Curr	Amended / Encumber YTD	Transfers / Reimbrsd YTD / Reimbrsd Curr	Modified / Canceled / Pd/Chrgd YTD	Balance YTD / Unexpended	%Used	Trans Amount	Trans Balance	User
				Vendor/Reference						
G-18- -702-901	NATIONAL RECREATION/PARK ACCO [TRAINING]									
		0.00	3,600.00	0.00	3,600.00	0.00	100			
		3,492.77	107.23	0.00	0.00	107.23				
		0.00		0.00	3,600.00					
G-18- -702-902	NATIONAL RECREATION/PARK [STAFFING]									
		0.00	20,000.00	0.00	20,000.00	0.00	100			
		14,739.79	5,260.21	0.00	0.00	5,260.21				
		0.00		0.00	20,000.00					
G-18- -702-903	NATIONAL RECREATION/PARK [CONSULTING]									
		0.00	10,000.00	0.00	10,000.00	0.00	100			
		0.00	10,000.00	0.00	0.00	10,000.00				
		0.00		0.00	10,000.00					
G-18- -702-904	NATIONAL RECREATION/PARK [GRAPHIC DESIGN									
		0.00	3,400.00	0.00	3,400.00	0.00	100			
		0.00	3,400.00	0.00	0.00	3,400.00				
		0.00		0.00	3,400.00					
G-18- -702-905	NATIONAL RECREATION/PARK [OUTREACH]									
		0.00	2,000.00	0.00	2,000.00	0.00	100			
		0.00	2,000.00	0.00	0.00	2,000.00				
		0.00		0.00	2,000.00					
G-18- -702-906	NATIONAL RECREATION/PARK [PRINTING]									
		0.00	1,000.00	0.00	1,000.00	0.00	100			
		0.00	1,000.00	0.00	0.00	1,000.00				
		0.00		0.00	1,000.00					
Control: NOC	Total	0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					

Account No / Date	Description / Transaction Data/Comment	Adopted / Expended YTD / Expended Curr	Amended / Encumber YTD	Transfers / Reimbrsd YTD / Reimbrsd Curr / Vendor/Reference	Modified / Canceled / Pd/Chrgd YTD	Balance YTD / Unexpended	%Used	Trans Amount	Trans Balance	User
Department: 702	Total									
		0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					
CAFR:	Total									
		0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					
Fund: 18	Budgeted Total									
		0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					
Fund: 18	Non-Budgeted Total									
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00				
		0.00		0.00	0.00					
Fund: 18	Total									
		0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					
Final Budgeted		0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00				
		0.00		0.00	0.00					
Final Total		0.00	40,000.00	0.00	40,000.00	0.00	100			
		18,232.56	21,767.44	0.00	0.00	21,767.44				
		0.00		0.00	40,000.00					

MBS:dh
11-12-19

R-61

RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL HARGROVE DEMOLITION CO. FOR THE DEMOLITION OF NORTHEAST 27TH STREET AND HAYES AVENUE, BLOCK 946, LOT 5 FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

WHEREAS, on August 28, 2019, an inspection by the City Construction Official of a building structure took place at NE 27th & Hayes Avenue, Block 946, Lot 5; and

WHEREAS, upon inspection, the Construction Official determined that the building structure at NE 27th & Hayes Avenue, Block 946, Lot 5 was an unsafe structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

WHEREAS, it was determined that the building structure at NE 27th & Hayes Avenue, Block 946, Lot 5 required a demolition; and

WHEREAS, five (3) bids were received from contractors for the structure demolition of NE 27th & Hayes Avenue, Block 946, Lot 5, the removal of demolition debris and other debris on the property and final restoration and grading of the property; and

WHEREAS, the City of Camden received a lump sum bid of $38,290.00 from The Original W. Hargrove Demolition, Inc., the lowest responsible bidder, for the demolition of NE 27th & Hayes Avenue, Block 946, Lot 5, Camden, NJ and the removal of demolition debris and other debris on the property, final restoration and grading of the property; and

WHEREAS, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for $38,290.00 for the demolition of NE 27th & Hayes Avenue, Block 946, Lot 5, Camden, NJ, the removal of demolition debris and other debris on the property, final restoration and grading of the property; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of $38,290.00 on the property at NE 27th & Hayes Avenue, Block 946, Lot 5 or alternatively, to enforce the payment of $38,290.00, together with interest, as a debt of the owner of the property for the City's costs incurred for the demolition contractor to perform the work for demolition, removal of debris at the property, final restoration and grading of the property; now therefore,

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of $38,290.00 on the property at NE 27th & Hayes Avenue, Block 946, Lot 5, for the costs incurred for the demolition, removal of debris and final restoration and grading of the property.

2. The municipal lien in the amount of $38,290.00 for the property at NE 27th & Hayes Avenue, Block 946, Lot 5, shall remain on the property until the owner or other interested party satisfies this amount.

3. Interest and other costs shall accrue on the lien amount as allowed by law.

4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of $38,290.00 for the demolition, removal of debris, final restoration, grading of the property at NE 27th & Hayes Avenue, Block 946, Lot 5, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS THE TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

THE ORIGINAL W. HARGROVE DEMOLITION COMPANY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-01-700-908
AMOUNT: $38,290.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$38,290.00

Description of the Goods or Services to be procured:

Award a Contract to The Original W. Hargrove Demolition for the demolition of structure located at 27th & Hayes Ave, removal of debris and final restoration and grading of the property in accordance to bid specification listed.

DOREEN CHANG
TREASURER

DATE: September 30, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NEXT MEETING

TO: Jason J. Asuncion, Business Administrator

DATE: September 30, 2019

FROM: Roberta Pratt

Department Making Request: Purchasing for Public Works

TITLE OF RESOLUTION/ORDINANCE: Ratifying Emergency Bid

CITY OF CAMDEN PURCHASING BUREAU 2019 SEP 30 P 3:16

BRIEF DESCRIPTION: Ratifying emergency bid and payment of same to The Original W. Hargrove 1507 State Street, Camden New Jersey for demolition of EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT NORTHEAST 27TH STREET AND HAYES AVENUE, BLOCK 946, LOT 5, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN. The construction Official determined that there was an imminent hazard condition due to the structure. Faxed to (5) vendors on September 5, 2019. On September 6, 2019 three (3) responded. The City of Camden Code will impose a municipal lien against this property for the amount of the costs incurred by the City for demolition, removal of debris and final restoration and grading of the property

BIDDING PROCESS: N.J.S.A 40A: 11-6 (EMERGENCY)
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 0-01- -700-908

AMOUNT: $38,290.00

☑ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	10/1/19	
Approved by Purchasing Agent:	10/1/19	
Approved by Business Administrator:	10-1-19	
Received by City Attorney:	10/10/19	

	(Name) Please Print	***(Extension #)***
Prepared By:	Roberta Pratt	7159
Contact Person:	Director Keith Walker	7139

RECEIVED SEP 30 2019 City of Camden Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-00523

SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: K.WALKER/B.BARNES
VENDOR	VENDOR #: HAR04 THE ORIGINAL W. HARGROVE DEMOLITION CO. 1507 STATE STREET CAMDEN, NJ 08105

ORDER DATE: 09/23/19
DELIVERY DATE: 09/23/19
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ER DEMO OF NE 27TH & HAYES AVE EMERGENCY DEMOLITON OF NE 27TH & HAYES AVE. DUE TO THE WALLS AROUND THE BUILDING ARE SEVERELY DEFLECTING SUBJECT TO COLLAPSE AND SLATE IS FALLING FROM THE ROOF. EXTREME DANGER TO THE NEIGHBORS. IN ACCORDANCE WITH THE DIRECTION OF THE CONSTRUCTION OFFICIAL. DEMOLISH STRUCTURE AND REMOVAL OF ALL DEBRIS. COST OF DEMO $38,290.00	0-01- -700-908	0.0000	0.00
			TOTAL	0.00

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP 27 A 10: 28

9/25/19

Approved:

I hearby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 9-24-19

Receiver of Goods — Date 9/27/19

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

EMERGENCY DEMO RESULTS

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT NORTHEAST 27TH STREET AND HAYES AVENUE, BLOCK 946, LOT 5, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

ER DEMO OPENED FRIDAY, SEPTEMBER 6, 2019 @ 1:00PM

VENDOR	AMOUNT
THE ORIGINAL W. HARGROVE DEMOLITION, INC. CAMDEN, NEW JERSEY	$38,290.00
BRINKS TANK SERVICE HILLSIDE,NJ	$43,850.00
WINZINGER INC. HAINESPORT,NJ	$123,000.00

Results are for information purpose **only**. Results are still being reviewed, and will be awarded to the lowest responsible bidder.

rp

CITY OF CAMDEN

DEPARTMENT OF CODE ENFORCEMENT

BUILDING BUREAU

EMERGENCY DEMOLITION MEMO

To: Keith Walker, Director of Department of Public Works

From: JAMES R RIZZO, Construction Official

Date: THURSDAY SEPTEMBER 5, 2019

SITE: NE 27TH & HAYES AVE

Owner DOMINION ALLIANCE OF PENTECOSTAL CH
320 GREENS EDGE DRIVE
CHESAPEAKE, VA 23322

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: _____
JAMES R RIZZO, Construction Official

Signed: _____
Building Sub code Official

COMMENTS --- NO STUCCO

NOTICE OF UNSAFE STRUCTURE

Application Date:
Control Number: 0
Permit Number: 0
Date Permit Issued:
Notice Date: 8/28/2019
Violation Number: 20190203/0

City of Camden
P.O. Box 95120
Camden, NJ 08101
856-7577032

IDENTIFICATION

Work Site Location: NE 27TH & HAYES A
Block: 946 **Lot:** 5 **Qualif**
Owner In Fee: DOMINION ALLIANCE OF PENTECOSTAL CHURCI
Agent:
Address: 320 GREENS EDGE DRIVE
CHESAPEAKE VA 23322
Address:
Telephone:
Telephone:

To: [X] **Owner:** [ ] **Agent/Contractor:** [ ] **Other:**

Date Of Inspection: 8/28/2019
Date Of This Notice: 8/28/2019

ACTION

Take ***NOTICE*** that as a result of the inspections conducted by this agency on 8/28/2019 on the above property, an unsafe condition has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an unsafe condition is described as follows:

WALLS AROUND THE ENTIRE BUILDING ARE SEVERELY DEFLECTING SUBJECT TO COLLAPSE ALSO SLATE FALLING FROM ROOF— EXTREME DANGER TO NEIHBORS

You are hereby ***ORDERED*** to:

[X] Vacate the above structure by 8/28/2019

[X] Demolish the above structure by 9/5/2019 , or correct the above noted unsafe conditions by no later than 9/5/2019.

Failure to correct the unsafe condition or refusal to comply with this ***ORDER*** will result in this matter being forwarded to legal counsel for prosecution and assessment of penalties up to $2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this ***ORDER***.

Any building or structure vacated pursuant to this ***ORDER*** shall not be reoccupied unless and until a certificate of occupancy is issued by the Construction Official.

If you wish to contest this ***ORDER***, you may request a hearing before the Construction Board of Appeals of the **Cccboa C/o County Counsel (jaf/db)** within 15 business days of receipt of this notice as provided by N.J.A.C. 5:23A-2.1. The Application to the Construction Board of Appeals may be used for this purpose.

Your application for appeal must be in writing, setting forth your name and address, the address of the building or site in question, the specific sections of the Uniform Construction Code in question and the extent and nature of your reliance on them. You may include a brief statement setting forth your position and nature of the relief sought by you, and you may also append any documents that you consider useful.

The fee for an appeal is $50.00 and should be forwarded with your application to the Construction Board of Appeals Office at:

14th Fl- City Hall Camden NJ 08101

If you have any questions concerning this matter, please call: 856-7577032

By Order of: James Rizzo CONSTRUCTION OFFICIAL

Date: 8/28/19

Sent by Certified Mail # :

U.C.C F241 (rev 1/2004)

NOTICE OF IMMINENT HAZARD

Application Date:
Control Number: 0
Permit Number: 0
Date Permit Issued:
Notice Date: 8/28/2019
Violation Number: 20190203/0

City of Camden
P.O. Box 95120
Camden, NJ 08101
856-7577032

IDENTIFICATION

Work Site Location: NE 27TH & HAYES A
Block: 946 Lot: 5 Qualif
Owner In Fee: DOMINION ALLIANCE OF PENTECOSTAL CHURC
Agent/Contractor:
Address: 320 GREENS EDGE DRIVE
Address:
CHESAPEAKE VA 23322
Telephone:
Telephone:

To: [X] Owner: [ ] Other:
[ ] Agent/Contractor:

Date Of Inspection: 8/28/2019
Date Of This Notice: 8/28/2019

ACTION

Take ***NOTICE*** that as a result of the inspections conducted by this agency on 8/28/2019 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2:32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

WALLS AROUND THE ENTIRE BUILDING ARE SEVERELY DEFLECTING SUBJECT TO COLLAPSE ALSO SLATE FALLING FROM ROOF--- EXTREME DANGER TO NEIHBORS

As such, you are hereby ***ORDERED*** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are ***ORDERED*** to:

[X] Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.

[X] Demolish the above structure by 9/5/2019

MUST DEMOLISH IMMEDIATELY

Failure to immediately comply with this ***ORDER*** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this ***ORDER*** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to $2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this ***ORDER***.

If you wish to contest this Order, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: 856-7577032

By Order of: James Rizzo CONSTRUCTION OFFICIAL

Date: 8/28/19

Sent by Certified Mail # :

U.C.C F242 (rev 1/2004)

City of Camden
P.O. Box 95120
Camden, NJ 08101
856-7577032

APPLICATION TO CONSTRUCTION BOARD OF APPEALS

Date Issued:
Control Number: 0
Permit Number: 0
Date Permit Issued:
Notice Date: 8/28/19
Violation Number: 20190203 / 0

IDENTIFICATION

Work Site Location: NE 27TH & HAYES A
Block: 946 **Lot:** 5 **Qual:**
Owner In Fee: DOMINION ALLIANCE OF PENTECOSTAL CHUR
Agent:
Address: 320 GREENS EDGE DRIVE
CHESAPEAKE VA 23322
Address:
Telephone:
Telephone:

APPLICANT STATEMENT

Specific section(s) of the Regulation in question:

Briefly state your position in this matter and explain the nature of the relief you seek.
(If more pages required , additional pages may be attached.)

The Construction Board of Appeals has 10 business days following the submission of the appeal to make a decision pursuant to N.J.A.C. 5:23-2.37(s).

Fees: $

Paid [ ] Check No.:

Collected By:

Signed: _____ Date : _____

(Applicant)

(Application will not be considered complete unless accompanied by the appeal fee. Fee shall be waived when appeal is based on failure of agency to act within a specified time frame.)

MCSJ - 2019.2

File Billing/Collections Window Favorites Help

JAMES RIZZO (JRR) Notifications

Tax Account Maintenance

Add Edit Close Delete Previous Next Detail Letter Help

Block: 946 TLFC Lien

Notes Exist

Lot: 5

Qualifier:

IA - Default

Owner: DOMINION ALLIANCE OF PENTECOSTAL CH

Prop Loc: NE 27TH & HAYES AVE Account Id: 00019251

Tax Bill PTR Form Restricted Edit

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Owner Street 1: 320 GREENS EDGE DRIVE

Street 2:

City/St: CHESAPEAKE, VA

Zip: 23322-

Country:

Phone: ( )

Email: **********

Bank Code:

Municipal Lien: ☑ Assignment: ☐ Bankruptcy: ☐ APR 2: ☐

Outside Lien: ☐ Sp Charges: ☐ Install. Plan: ☐

Additional Lot 1:

Additional Lot 2:

Property Class: 150

Parcel Key:

Unpaid Interest: .00

Vendor:

User Msgs: 024

Exclude from Tax Sale: ☐

Do Not Accept Online Payment: ☐

2:59 PM 8/30/2019

CITY OF CAMDEN
PURCHASING BUREAU
2019 SEP -6 P 12:08

"The Original" W. Hargrove Company, Inc.

1507 State Street
Camden, New Jersey 08105
Telephone #(856)225-1100
Fax #(856)541-0841
Home Improvement Contractor Cert No. 13VH00250900

Date: 09/06/2019 **Time:** 12:50 PM

ATTN: Lateefa Chandler

Company: City of Camden, Purchasing Dept.

Fax #: #856-541-9668

From: Kelly-Jo Gipe

RE: emergency demolition quote for
Northeast 27th Street and Hayes Avenue
Camden, NJ

Attached please find our proposal for the emergency demolition of the building located @ Northeast 27th Street and Hayes Avenue, Block 946, Lot 5, in the City of Camden.

Please advise as to bid results as soon as they become available.

Thank you,

Kelly-Jo Gipe
Controller

BID PRICE SHEET

- **LUMP SUM PAYMENT FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT NORTHEAST 27TH STREET AND HAYES AVENUE, BLOCK 946, LOT 5, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**

$ 38,290.00
TOTAL

Total Bid Amount in Words: Thirty Eight Thousand Two Hundred Ninety Dollars and 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO NORTHEAST 27TH STREET AND HAYES AVENUE, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

***

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc.

Bidder's Corporate Officer's Signature:

Name: William Hargrove (print name)

Title: President (print title)

Date: Sept. 6, 2019

CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc.

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on loses suffered on account of the demolition of

Northeast 27th Street and Hayes Avenue, Block 946, Lot 5.

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
	X		X

By: _____
William Hargrove, President

Sworn and subscribed to before me
On this 16th day of September 2019

Kelly-Jo Gipe
NOTARY PUBLIC

Kelly-Jo Gipe
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES 03/26/2024

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	NO
Name of Vendor	THE ORIGINAL W. HARGROVE DEMOLITION CO
Purpose or Need for service:	EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT NORTHEAST 27TH STREET AND HAYES AVENUE, BLOCK 946, LOT 5, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN
Contract Award Amount	$38,290.00
Term of Contract	30
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	ER QUOTES
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 10-1-19

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

0-01-5700-908 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Ex Quote

Date 10/1/19

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Amended at November 7th, 2019 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 1-7, 9-14, 16, 18-37, 39-61, 63-68, 70-73

CITY COUNCIL AGENDA

TUESDAY, NOVEMBER 12TH, 2019 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check registers of the City of Camden for the period of September 28th, 2019 through October 31st, 2019

2. Payroll registers of the City of Camden for the period of September 29th and October 13th & 27th, 2019.

Office of City Council

3. **Presentations**

OLD BUSINESS

Office of City Council

Tabled 8/13/19

1. Resolution Restricting Non-Profits and Other Community Development Corporations (CDCs) from Encroaching on Neighborhood with Functioning CDS

Office of the City Attorney

Tabled 8/13/19

2. Resolution authorizing the City of Camden to solicit bids for the purchase of various tax sale certificates for less than face value

Department of Public Works
Tabled 9/10/19

3. Resolution authorizing the installation of seven (7) new street lights

Office of the City Attorney
Tabled 10/8/19

4. Ordinance authorizing the acquisition of certain parcels of land in the City of Camden by eminent domain for the purpose of construction of a school

ORDINANCES – FIRST READING

Office of City Council

1. An Ordinance further authorizing amendments and supplements to the Code of the City of Camden (by title)

Office of the City Attorney

2. Ordinance authorizing the City to execute deed notices for three parcels of land leased by the City to the Cooper Lanning Square Renaissance School Facilities, Inc. in connection with the Kipp Cooper Norcross Academy Whittier School

3. Ordinance authorizing the City to execute a deed of Consolidation (by title)

Department of Administration

4. Ordinance amending and supplementing Chapter 309 of City Code entitles, "Improvement Districts" and implementing the Camden Business Improvement District

Department of Development & Planning

5. Ordinance authorizing the vacation of 3.87 ft. alley between Kaighn Ave., and Sycamore St. on the North side of Kaighn and as more particularly set forth in the attached metes and bounds description, pursuant to and in accordance with N.J.S.A. 40:67-1, ET SEQ.(by title)

Department of Public Works

6. Ordinance amending Ordinance MC-38 to create a loading and unloading zone at 3516 Federal Street

7. Ordinance establishing three bus stops in the City of Camden at Kaighn Avenue (CR 607), Ferry Avenue (CR 603) and Atlantic Avenue, in the Central Waterfront Area

8. An Ordinance authorizing the removal of Handicap Parking Privileges in certain locations in the City of Camden

9. An Ordinance authorizing the approval to move existing signage to a new authorized location

10. Ordinance amending the legal description for Ordinance MC-5040, dated March 14, 2017 approving a financial agreement between the City of Camden and McGuire

Preservation Urban Renewal, LLC pursuant to the long term tax exemption law (N.J.S.A. 40A:20-1 et seq.)

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Development & Planning

1. An Ordinance amending and supplementing an Ordinance entitled, "An Ordinance providing for the regulation of vehicles and pedestrians in the streets of the City of Camden and the enforcement thereof," Ordinance 717, adopted December 27, 1945 An Ordinance approving a three-way stop at the intersection of Kaighn Avenue and Louis Street

Department of Public Works

2. Ordinance authorizing the approval of certain municipal lots as an "Adopted Lot"

3. An Ordinance designating certain areas in the City of Camden "As Handicapped Parking Only"

4. Ordinance authorizing the removal of certain locations from the Adopt A Lot Program

5. Ordinance authorizing the removal of luminaire poles on Hunter Street for Rev. Evers Park Development Project

6. An Ordinance amending and supplementing an Ordinance entitled, "An Ordinance providing for the regulation of vehicles and pedestrians in the streets of the City of Camden and the enforcement thereof," Ordinance 717, adopted December 27, 1945 An Ordinance approving a stop sign control at the intersections of 24th Street and Harrison Avenue

RESOLUTIONS

Office of the City Attorney

1. Resolution for an agreement in the matter of City of Camden v. Suez Water Environmental Services, et al (by title)

2. Resolution authorizing the settlement of litigation

3. Resolution authorizing the settlement of litigation

4. Resolution awarding a contract for professional services to Capehart Scatchard to provide general legal services in the amount of $50,000.00

5. Resolution awarding a contract for professional services to Weir & Partners, LLP to provide general legal services in the amount of $100,000.00

6. Resolution authorizing a contract for professional services to Brown & Connery, LLP for general legal services in the amount of $100,000.00

7. Resolution awarding a contract for professional services to Dilworth & Paxson, LLP to perform foreclosure services

8. ~~Resolution awarding a contract for professional services to Decottis, Fitzpatrick, Cole & Giblin LLP for eminent domain services~~

9. Resolution authorizing amendment #2 to contract #10-18-154 with Brown & Connery, LLP for general legal services

Department of Administration

10. Resolution authorizing the rejection of Bid #19-15 for a contract to provide for the demolition of residential properties, the removal of the structures, contents and all other debris, whether above or below ground, at various sites described in these bid specifications, final restoration and grading of these properties, along with repair of one (1) or more adjoining walls, in the City of Camden

11. Resolution authorizing the public auction of municipal vehicles located at three (3) city holding sites (Dudley Grange stables, 10th & Chestnut Street Lot, and 3rd & Federal Street (Lot) by the City of Camden

12. Resolution designating Dr. Edward Williams, PP., ACIP, Director of Planning & Development as the authorized signer for the Home-First Time Homebuyer Program

13. Resolution authorizing a contract for professional services to Brown & Connery, LLP for labor & employment legal services in the amount of $100,000.00 under RFP #19-19

14. Resolution awarding a contract for professional services to Decottis, Fitzpatrick, Cole & Giblin LLP

15. Resolution awarding a fair & open contract to Workforce and Economic Revitalization for communities, 514 Cooper Street, Camden, NJ 08102

16. Resolution authorizing amendment #1 to contract #10-18-159 with Brown & Connery, LLP for labor & employment legal services

17. ~~Resolution authorizing the rejection of Bid #19-17 awarding a contract to Cooper's Ferry Partnership in connection with Camden Works~~

18. Resolution authorizing a contract to Independent Animal Care Services LLC, 133 Berlin Road, Gibbsboro, NJ 08026, for Animal Control Officer Services for the City of Camden for a period of two (2) years

19. Resolution authorizing a contract to Security Agency, LLC 153 Walnut Street, Newark, NJ 07105 for Security Guard Services under Bid #19-20

20. Resolution authorizing the City of Camden under the Education Services Commission of New Jersey to purchase of one (1) 2020 Dodge Durango Citadel AWD (WDEP75) under ESCNJ Co-op #65MCESCCPS (17/18-21) from Beyer of Morristown

Department of Planning & Development

21. Resolution approving the release of performance guaranty in the amount of $458,100.00 for Branch Village I, LLC, for the Branch Village Project (Ninth Street and Carl Miller Boulevard, Block 551, Lot 1)

22. Resolution authorizing a subrecipient agreement between the City of Camden and Parkside Business & Community in Partnership, Inc. (PBCIP) in the amount of $200,000.00

23. Resolution authorizing a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society in the amount of $250,000.00

24. Resolution authorizing a sub recipient agreement between the City of Camden and Neighborhood Housing Services in the amount of $39,000.00

25. Resolution authorizing an agreement between the City of Camden and Robert Nicoleaul 1052 Colyor CHC041

26. Resolution authorizing an agreement between the City of Camden and Gracie Marie Borns #CHC053

27. Resolution amending agreement between the City of Camden and Coachman Manor, LP GAD023

28. Resolution amending agreement between the City of Camden and 1662Mincon, LLC CHC019

29. Resolution amending agreement between the City of Camden and WS Affordable Urban Renewal, LLC CHC027

30. Resolution amending agreement between the City of Camden and Gibbsboro Realty, LLC #CHC047

31. Resolution amending agreement between the City of Camden and Maple Shade Apartments Associate CHC049

32. Resolution amending agreement between the City of Camden and Gene Dina GAD054

33. Resolution amending agreement between the City of Camden and Chalet Gardens Owner, LLC CHC005

34. Resolution authorizing a license agreement with Yanina Praadi

35. Resolution authorizing a license agreement with Jazmine Lugo

36. Resolution authorizing the Mayor of the City of Camden to execute a Federal Aid Agreement (No. 19-Dt-BLA-797) between the City of Camden and NJ Department of Transportation for Federal Project No. STBGP-1321 (300), also known as Thorndyke Street & Maplewood Street Project

37. Resolution authorizing the acceptance of NJDOT award in the amount of $1,029,075.00, for use in connection with the Thorndyke Street & Maplewood Street Project, Federal Aid Agreement No. 19-DT-BLA-797 Construction

38. Resolution authorizing a temporary emergency appropriation in the amount of $1,029,075.00 award authorized by the New Jersey Department of Transportation (NJDOT) for use in connection with the Thorndyke Street & Maplewood Street Project

Department of Finance

39. Resolution authorizing the cancellation of tax sale certificate #19-00568 and refund lien holder and reopen municipal tax charges

40. Resolution awarding contract for professional services to Difrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. to perform tax exemption and tax court appeals

41. Resolution inserting $208,291.00 as an emergency appropriation from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program

42. Resolution authorizing a sub recipient agreement between the City of Camden and New Jersey Association on corrections in the amount of $100,000.00

43. Resolution authorizing a sub recipient agreement between the City of Camden and Camden County Historical Society in the amount of $75,000.00

44. Resolution authorizing the City of Camden to accept the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, FY 2019 Local Solicitation Award #2019-DJ-BX-0235 in the amount of $208,291.00

45. Resolution authorizing the cancellation of tax sale certificate #19-00376 and refund the lienholder

46. Resolution authorizing the refunding of a duplicate tax payment for 1317 S. Merrimac Road, Block/Lot -725/11

47. Resolution authorizing the refund of unapplied cash (Code 46) to Definitive Properties LLC

48. Resolution authorizing the cancellation of tax sale certificate #19-02000 and refund lien holder

49. Resolution authorizing the refund of overpayment to Platinum Abstract

50. Resolution authorizing the refund of a misapplied payment to the Mortgage Company

51. Resolution authorizing the cancellation of charges on WS Delaware 819 N. Cooper Street, Block 80 Lot 1

52. Resolution rescinding "Resolution #R-19 (MC-19:7057) authorizing the cancellation of tax sale certificate #19-00376"

53. Resolution authorizing the cancellation of charges on 517-519 Cooper Street, Block 98 Lot 93

54. Resolution authorizing the transfer of charges

55. Resolution authorizing the cancellation of tax sale certificate #17-00373 and refund lien holder and reopen municipal charges

56. Resolution authorizing the refunding a duplicate tax payment for 1312 S. Merrimac Road, Block/Lot-726/101

Department of Fire

57. Resolution authorizing a temporary emergency appropriation in the amount of $19,850.79 to the temporary budget for the FY18 AFG-Training grant (City's Match: $19,850.79)

Department of Health & Human Services

58. Resolution authorizing the Department of Human Services to submit a grant update to the Camden County Division of Alcohol and substance abuse under the Municipal Drug Alliance Program for the period of July 1, 2020 to June 30, 2021

Department of Public Works

59. Resolution authorizing the City of Camden to enter into a license agreement with Cooper's Ferry Partnership for the Bloomberg Public Art Challenge "A New View" project

60. Resolution authorizing an extension to the agreement terms between the City of Camden and Cooper's Ferry Partnership for the management and administration of a grant from the National Recreation and Park Association (NRPA)

61. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co. for the demolition of Northeast 27th Street and Hayes Avenue, Block 946, Lot 5 final restoration and grading of this property in the City of Camden

Department of Finance

62. Resolution authorizing temporary budget emergency budget appropriations for the Fiscal Year 2020

Office of City Council

63. Resolution recognizing Nancy Inge as the City of Camden Employee of the month for December 2019

Office of the City Attorney

64. Resolution authorizing amendment #1 to contract #05-19-143s with the Law Office of Sheila Ellington for Municipal Prosecutor Services

65. Resolution amending the legal description for the City Council of the City of Camden, County of Camden, determining that the McGuire Gardens Preservations,

LLC development provides for and meets the affordable housing need of the City of Camden

Department of Public Works

66. Resolution authorizing a shared services agreement between the City of Camden and the Township of Gloucester for the purchase of "Brine Solution" for the City of Camden winter storm operation 2019-2020

Department of Planning & Development

67. Resolution authorizing an application to the US Environmental Protection Agency (EPA) for the Brownfields cleanup grant for 1625 Federal Street in the amount of $200,000.00

Department of Administration

68. Resolution in support of application to the New Jersey Department of Transportation local bicycle /pedestrian planning assistance program for a bicycle/pedestrian master plan for the City of Camden

69. Resolution authorizing an amendment to shared services agreement between the County of Camden and the City of Camden for the provision of a property code enforcement program

70. Resolution authorizing a non-fair and open contract for professional services to BIFF Duncan Associates, Inc. in the amount of $150,000.00

Department of Planning & Development

71. Resolution in support of the Camden County Department of Public Works' Preferred preliminary alternative (alternative #3) for intersection improvements at Federal Street and Westfield Avenue between 26th Street and 27th Street, 27th Street between Federal Street and Westfield Avenue and a portion of Baird Boulevard at the Federal Street/27th Street intersection in East Camden

72. Resolution in support of the Camden County Department of Public Works' Preferred preliminary alternative for Haddon Avenue improvements from Euclid Avenue to Newton Avenue

73. Resolution authorizing a contract with Triad Associates Services, Inc. for the development of the consolidated five year plan, annual plan and impediments to Housing Choice in the amount not to exceed $92,400.00

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

O-10

MBS:teg
11-12-19

ORDINANCE AMENDING THE LEGAL DESCRIPTION FOR ORDINANCE MC-5040, DATED MARCH 14, 2017 APPROVING A FINANCIAL AGREEMENT BETWEEN THE CITY OF CAMDEN AND MCGUIRE PRESERVATION URBAN REBEWAL, LLC PURSUANT TO THE LONG TERM TAX EXEMPTION LAW (N.J.S.A. 40A:20-1 et seq.)

WHEREAS, City Council approved Ordinance MC-5040 adopted on April 11, 2017 which approved a Financial Agreement between the City of Camden and McGuire Preservation Urban Renewal LLC for Property known as the Peter McGuire Gardens; and

WHEREAS, the ordinance contained an incorrect legal description of the properties involved; and

WHEREAS, there is a need to amend the legal descriptions in the properties listed in Exhibit "A" in the approved Ordinance, MC-5040 dated March 14, 2017.

WHEREAS, the correct "Metes and Bounds Description" attached hereto as Exhibit "A" shall replace the original Exhibit "A", now therefore

BE IT ORDAINED, by the City Council of the City of Camden that the attached amended "Metes and Bounds Description for McGuire Gardens will replace the original legal descriptions as "Exhibit A".

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

METES AND BOUNDS DESCRIPTION
MCGUIRE GARDENS
CITY OF CAMDEN
CAMDEN COUNTY, NEW JERSEY

Descript of a tract of land containing BLOCK 1204, TAX LOT 2; BLOCK 1223.01, TAX LOT 1; BLOCK 1223.02, TAX LOT 2; BLOCK 1223.03, TAX LOT 3; BLOCK 1223.04, TAX LOT 4; BLOCK 1223.05, TAX LOT 5; BLOCK 1224, TAX LOT 6; BLOCK 1224.01, TAX LOT 1; BLOCK 1204.01, TAX LOT 2.01; BLOCK 1224.02, TAX LOT 2; BLOCK 1224.03, TAX LOT 3; BLOCK 1224.04, TAX LOT 4; BLOCK 1224.05, TAX LOT 5; BLOCK 1224.07, TAX LOT 7; BLOCK 1224.08, TAX LOT 8; BLOCK 1224.09, TAX LOT 9; BLOCK 1225.01, TAX LOT 1; BLOCK 1226; TAX LOT 96.

The above premises being further and more particularly describe as follows:

Tract 1 - TAX BLOCK 1224.09, LOT 9

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Randolph Street (50' wide), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 198.06 feet to a point in the southwesterly line of Raritan Street (36' wide); thence

2. South 58°30'30" East, along said line of Raritan Street, a distance of 165.81 feet to a point in the northwesterly line of Bank Street (50' wide); thence

3. South 45°14'06" West, along said line of Bank Street, a distance of 203.15 feet to a point on the northeasterly line of Randolph Street; thence

4. North 58°51'44" West, along said line of Randolph Street, a distance of 115.13 feet to the point and place of BEGINNING.

Property contains 0.637 Acres, (27,762 Square Feet), more or less.

Tract 2 - TAX BLOCK 1224.08, LOT 8

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Raritan Street (36' wide), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 203.87 feet to a point on the southwesterly line of Pfeiffer Street (variable width, 18' at right angles to centerline); thence

2. South 58°30'32" East, along said line of Pfeiffer Street, a distance of 73.61 feet to an angle point in Pfeiffer Street; thence

3. South 31°08'16" West, continuing along Pfeiffer Street, a distance of 7.00 feet to an angle point in same; thence

4. South 58°30'32" East, along the southwesterly line of Pfeiffer Street, 25 feet at right angles to centerline, a distance of 100.00 feet to a point on the northwesterly line of Bank Street (50' wide); thence

5. South 31°08'16" West, along said line of Bank Street, a distance of 196.86 feet to a point in the northeasterly line of Raritan Street; thence

6. North 58°30'32" West, along said line of Raritan Street, a distance of 172.37 feet to the point and place of BEGINNING.

Tract 3 - TAX BLOCK 1224.07, LOT 7

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Pfeiffer Street (variable width, 18 feet at right angles to centerline), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 204.01 feet to a point on the southwesterly line of Rand Street (variable width, 18 feet at right angles to centerline); thence

2. South 58°30'32" East, along said line of Rand Street, a distance of 55.06 feet to an angle point in same; thence

3. South 31°08'16" West, continuing along Rand Street, a distance of 7.00 feet to an angle point in same, being 25 feet at right angles to centerline; thence

4. South 58°30'32" East, along the southwesterly line of Rand Street, a distance of 20.00 feet to a point on the division line between tax lots 7 and 13; thence

5. South 31°08'16" West, along the division line between tax lot 7 and tax lots 13 and 16 and extending along Pfeiffer Street, a total distance of 197.00 feet to a point on the northeasterly line of Pfeiffer Street (18 feet at right angles to centerline); thence

6. North 58°30'32" West, along said line of Pfeiffer Street, a distance of 73.82 feet to the point and place of BEGINNING.

Tract 4 - TAX BLOCK 1224.01, LOT 1

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Randolph Street (50' wide), thence:

1. North 58°51'44" West, along said line of Randolph Street, a distance of 181.09 feet to a point in the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 136.24 feet to a point in the southwesterly line of Raritan Street (36' wide); thence

3. South 59°12'34" East, along said line of Raritan Street, a distance of 181.09 feet to a point in the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 137.34 feet to the point and place of BEGINNING.

Tract 5 - TAX BLOCK 1224.02, LOT 2

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Raritan Street (36' wide), thence:

1. North 59°12'34" West, along said line of Raritan Street, a distance of 181.09 feet to a point in the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 126.12 feet to a point on the southwesterly line of Clemente Drive (36' wide); thence

3. South 59°12'34" East, along said line of Clemente Drive, a distance of 181.09 feet to a point in the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 126.12 feet to the point and place of BEGINNING.

Tract 6 - TAX BLOCK 1224.03, LOT 3

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Clemente Drive (36' wide), thence:

1. North 59°12'34" West, along said line of Clemente Drive, a distance of 181.09 feet to a point on the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 126.27 feet to a point on the southwesterly line of Pfeiffer Street (36' wide); thence

3. South 59°12'34" East, along said line of Pfeiffer Street, a distance of 181.09 feet to a point on the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 126.27 feet to the point and place of BEGINNING.

Property contains 0.525 Acres, (22,866 Square Feet), more or less.

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Pfeiffer Street (36' wide), thence:

1. North 59°12'34" West, along said line of Pfeiffer Street, a distance of 181.09 feet to a point on the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 246.93 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 58°34'24" East, along said line of Rand Street, a distance of 181.10 feet to a point on the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 244.92 feet to the point and place of BEGINNING.

Tract 8 - TAX BLOCK 1223.01, LOT 1

BEGINNING at the point of intersection between the northeasterly line of Randolph Street (50' wide) with the northwesterly line of Westminster Street (50' wide), thence:

1. North 58°51'44" West, along said line of Randolph Street, a distance of 85.05 feet to a point on the easterly line of Twentieth Street (60' wide); thence

2. North 10°13'59" West, along said line of Twentieth Street, a distance of 424.21 feet to a point on the southeasterly line of Berwick Street (40' wide); thence

3. North 30°47'26" East, along said line of Berwick Street, a distance of 87.81 feet to a point on the southwesterly line of Pfeiffer Street (36' wide); thence

4. South 59°12'34" East, along said line of Pfeiffer Street, a distance of 363.49 feet to a point on the northwesterly line of Westminster Street (50' wide); thence

5. South 30°47'26" West, along said line of Westminster Street, a distance of 408.37 feet to the point and place of BEGINNING.

Tract 9 - TAX BLOCK 1223.04, LOT 4

BEGINNING at the point of intersection between the northeasterly line of Pfeiffer Street (36' wide) with the northwesterly line of Westminster Street (50' wide), thence:

1. North 59°12'34" West, along said line of Pfeiffer Street, a distance of 143.34 feet to a point on the southeasterly line of Sewell Street (44' wide); thence

2. North 30°47'26" East, along said line of Sewell Street, a distance of 299.18 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 59°12'34" East, along said line of Rand Street, a distance of 143.34 feet to a point on the northwesterly line of Westminster Street; thence

4. South 30°47'26" West, along said line of Westminster Street, a distance of 299.18 feet to the point and place of BEGINNING.

Tract 10 - TAX BLOCK 1223.02, LOT 2

BEGINNING at the point of intersection between the northeasterly line of Pfeiffer Street (36' wide) with the northwesterly line of Sewell Street (44' wide), thence:

1. North 59°12'34" West, along said line of Pfeiffer Street, a distance of 176.16 feet to a point on the southeasterly line of Berwick Street (40' wide); thence

2. North 30°47'26" East, along said line of Berwick Street, a distance of 299.18 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 59°12'34" East, along said line of Rand Street, a distance of 176.16 feet to a point on the northwesterly line of Sewell Street; thence

4. South 30°47'26" West, along said line of Sewell Street, a distance of 299.18 feet to the point and place of BEGINNING.

Tract 11 - TAX BLOCK 1204, LOT 2

BEGINNING at the point of intersection between the easterly line of Twentieth Street (60' wide) with the northwesterly line of Berwick Street (40' wide), thence:

1. North 10°13'59" West, along said line of Twentieth Street, a distance of 291.76 feet to a point on the southeasterly line of Watson Street (40' wide); thence

2. North 30°47'26" East, along said line of Watson Street, a distance of 156.89 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 59°12'34" East, along said line of Rand Street, a distance of 191.50 feet to a point on the northwesterly line of Berwick Street; thence

4. South 30°47'26" West, along said line of Berwick Street, a distance of 377.00 feet to the point and place of BEGINNING.

Tract 12 - TAX BLOCK 1204.01, LOT 2.01

BEGINNING at the point of intersection between the northeasterly line of Rand Street (36' wide) with the northwesterly line of Berwick Street (40' wide), thence:

1. North 59°12'34" West, along said line of Rand Street, a distance of 191.50 feet to a point on the southeasterly line of Watson Street (40' wide); thence

2. North 30°47'26" East, along said line of Watson Street, a distance of 137.11 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 59°12'34" East, along said line of Boyd Street, a distance of 191.50 feet to a point on the northwesterly line of Berwick Street; thence

4. South 30°47'26" West, along said line of Berwick Street, a distance of 137.11 feet to the point and place of BEGINNING.

Tract 13 - TAX BLOCK 1223.03, LOT 3

BEGINNING at the point of intersection between the northeasterly line of Rand Street (36' wide) with the northwesterly line of Sewell Street (37' wide), thence:

1. North 59°12'34" West, along said line of Rand Street, a distance of 180.69 feet to a point on the southeasterly line of Berwick Street (40' wide); thence

2. North 30°47'26" East, along said line of Berwick Street, a distance of 137.11 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 59°12'34" East, along said line of Boyd Street, a distance of 188.79 feet to a point on the northwesterly line of Sewell Street; thence

4. South 34°10'15" West, along said line of Sewell Street, a distance of 137.35 feet to the point and place of BEGINNING.

Tract 14 - TAX BLOCK 1226, LOT 96

BEGINNING at the point of intersection between the northeasterly line of Boyd Street (40' wide) with the northwesterly line of Sewell Street (37' wide), thence:

1. North 59°12'34" West, along said line of Boyd Street, a distance of 141.50 feet to a point in the southeasterly line of Berwick Street (40' wide); thence

2. North 30°47'26" East, along said line of Berwick Street, a distance of 200.09 feet to a point on the southwesterly line of Morse Street (40' wide); thence

3. South 59°12'34" East, along said line of Morse Street, a distance of 141.50 feet to a point on the northwesterly line of Sewell Street ; thence

4. South 30°47'26" West, along said line of Sewell Street, a distance of 200.09 feet to the point and place of BEGINNING.

Tract 15 - TAX BLOCK 1223.05, LOT 5

BEGINNING at the point of intersection between the northeasterly line of Rand Street (36' wide) with the northwesterly line of Westminster Street (50' wide), thence:

1. North 59°12'34" West, along said line of Rand Street, a distance of 145.74 feet to a point on the southeasterly line of Sewell Street (37' wide); thence

2. North 34°10'15" East, along said line of Sewell Street, a distance of 137.35 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 59°12'34" East, along said line of Boyd Street, a distance of 137.64 feet to a point on the northwesterly line of Westminster Street; thence

4. South 30°47'26" West, along said line of Westminster Street, a distance of 137.11 feet to the point and place of BEGINNING.

Tract 16 - TAX BLOCK 1224.05, LOT 5

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Rand Street (36' wide), thence:

1. North 58°34'24" West, along said line of Rand Street, a distance of 181.10 feet to a point on the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 137.33 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 58°34'24" East, along said line of Boyd Street, a distance of 181.10 feet to a point on the northwesterly line of Jones Street; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 137.33 feet to the point and place of BEGINNING.

Tract 17 - TAX BLOCK 1224, LOT 6

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Rand Street (variable width, 18 feet at right angles to centerline), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 197.01 feet to a point on the southwesterly line of Boyd Street (50 feet wide); thence

2. South 58°30'32" East, along said line of Boyd Street, a distance of 56.47 feet to a point on the division line between tax lots 6 and 57; thence

3. South 31°08'16" West, along the division line between tax lot 6 and tax lots 57, 7, 56 and 55 and extending along Rand Street, a total distance of 197.00 feet to a point on the northeasterly line of Rand Street, 18 feet at right angles to centerline; thence

4. North 58°30'32" West, along said line, a distance of 55.28 feet to the point and place of BEGINNING.

Tract 18 - TAX BLOCK 1225.01, LOT 1

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Boyd Street (50' wide), thence:

1. North 30°55'49" East, along said line of Jones Street, a distance of 194.97 feet to a point on the southwesterly line of Morse Street (variable width, 20 feet at right angles to centerline); thence

2. South 58°34'24" East, along said line of Morse Street, a distance of 48.67 feet to an angle point in same; thence

3. South 49°54'21" West, continuing along Morse Street, a distance of 5.29 feet to a point on the southwesterly line of Morse Street, 25 feet at right angles to centerline; thence

4. South 58°30'32" East, along said line of Morse Street, a distance of 102.61 feet to a point on the northwesterly line of Bank Street (50' wide); thence

5. South 31°08'16" West, along said line of Bank Street, a distance of 190.00 feet to a point on the northeasterly line of Boyd Street; thence

6. North 58°30'32" West, along said line of Boyd Street, a distance of 148.87 feet to the point and place of BEGINNING.

R-62

PJK/dc
11-12-19

RESOLUTION AUTHORIZING TEMPORARY EMERGENCY BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2020

WHEREAS, by the provisions of N.J.S.A 40A:4-20 emergency temporary appropriations may be made by resolution of a two-thirds majority of the full membership of the Governing Body to provide for the period between the beginning of the budget year and the date of the adoption of the budget; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, New Jersey, of a two-thirds majority of the full membership of City Council, pursuant to N.J.S.A 40A:4-20 concerning emergency temporary appropriations, that there is hereby appropriated to supplement the temporary budget of the City of Camden, New Jersey, for the period November 12, 2019 until the regular budget be adopted, the following sums:

OFFICE OF MAYOR

Office of Mayor	
Salaries and Wages	50,000.00
Other Expenses	-0-
Office of Public Defender	
Salaries and Wages	-0-
Other Expenses	35,000.00
Municipal Court	
Salaries and Wages	300,000.00
Other Expenses	11,300.00
Office of City Attorney	
Salaries and Wages	115,000.00
Other Expenses	20,000.00

OFFICE OF CITY COUNCIL

Office of City Council	
Salaries and Wages	50,000.00
Other Expenses	4,000.00
Annual Audit	
Other Expenses	-0-
Office of Municipal Clerk	
Salaries and Wages	90,000.00
Other Expenses	5,000.00

Municipal Clerk - Elections

Other Expenses	12,000.00

Alcoholic Beverage Control Board

Salaries and Wages	-0-
Other Expenses	350.00

Division of Vital Statistics

Salaries and wages	60,000.00
Other Expenses	2,000.00

DEPARTMENT OF ADMINISTRATION

Business Administration Office

Salaries and Wages	35,000.00
Other Expenses	-0-

Bureau of Purchasing

Salaries and Wages	36,000.00
Other Expenses	40,000.00

Division of Personnel

Salaries and Wages	60,000.00
Other Expenses	500.00

Information Technology

Salaries and Wages	100,000.00
Other Expenses	25,000.00

Surety Bonds and Other Premiums

Other Expenses	247,000.00

Utilities

Other Expenses	600,000.00

DEPARTMENT OF FINANCE

Director's Office

Salaries and Wages	80,000.00
Other Expenses	40,000.00

Accounts and Controls

Salaries and Wages	15,000.00
Other Expenses	2,000.00

Treasurer's Office

Salaries and Wages	75,000.00
Other Expenses	1,000.00

DEPARTMENT OF FINANCE (CONTD)

Revenue Collections

Salaries and Wages	200,000.00
Other Expenses	75,000.00

Assessor's Office

Salaries and Wages	140,000.00
Other Expenses	18,000.00

Grants Management

Salaries and Wages	20,000.00
Other Expenses	-0-

Payroll Division

Salaries and Wages	85,000.00
Other Expenses	200.00

DEPARTMENT OF POLICE

Police Department

Salaries and Wages	35,000.00
Other Expenses	-0-

Traffic Control

Salaries and Wages	290,000.00
Other Expenses	-54,500.00

DEPARTMENT OF FIRE

Division of Fire

Salaries and Wages	7,369,537.00
Other Expenses	12,000.00

Fire Prevention

Salaries and Wages	-0-
Other Expenses	2,862.50

DEPARTMENT OF CODE ENFORCEMENT

Office of the Director

Salaries and Wages	84,630.00
Other Expenses	765.00

Animal Control

Salaries and Wages	-0-
Other Expenses	75,000.00

Housing Inspection

Salaries and Wages	184,000.00
Other Expenses	8,075.00

License Inspection

Salaries and Wages	94,500.00
Other Expenses	2,000.00

Construction Code

Salaries and Wages	55,000.00
Other Expenses	5,872.00

Office of Rent Control

Salaries and Wages	-0-
Other Expenses	-0-

Weights and Measure

Salaries and Wages	36,000.00
Other Expenses	510.00

DEPARTMENT OF DEVELOPMENT & PLANNING

Office of the Director

Salaries and Wages	68,313.00
Other Expenses	10,201.00

Division of Planning

Salaries and Wages	51,110.00
Other Expenses	-0-

City Properties

Salaries and Wages	44,999.00
Other Expenses	35,000.00

Housing Service

Salaries and Wages	20,000.00
Other Expenses	-0-

Capital Improvement & Project Mgmt.

Salaries and Wages	191,986.00
Other Expenses	25,000.00

DEPARTMENT OF PUBLIC WORKS

Director's Office

Salaries and Wages	75,000.00
Other Expenses	200,000.00

DEPARTMENT OF PUBLIC WORKS (CONTD)

Neighborhood Dist.

Salaries and Wages	800,000.00
Other Expenses	200,000.00

Traffic Engineering

Salaries and Wages	105,000.00
Other Expenses	15,000.00

Parks & Open Space

Salaries and Wages	240,563.00
Other Expenses	54,000.00

Facility Maintenance

Salaries and Wages	133,220.00
Other Expenses	91,000.00

Electrical Bureau

Salaries and Wages	55,223.00
Other Expenses	8,452.00

Fleet Maintenance

Salaries and Wages	162,630.00
Other Expenses	120,250.00

Street Lighting

Other Expenses	200,000.00

DEPARTMENT OF HUMAN SERVICES

Office of the Director

Salaries and Wages	85,000.00
Other Expenses	30,000.00

Office of Aging

Salaries and Wages	60,000.00
Other Expenses	4,000.00

Neighborhood Services

Salaries and Wages	45,000.00
Other Expenses	4,000.00

Recreation

Salaries and Wages	44,000.00
Other Expenses	45,000.00

Division of Youth & Family Services

Salaries and Wages	25,000.00
Other Expenses	5,000.00

OTHER EXPENDITURES

Business Personal Property Tax Replacement	-0-
Accumulated Absences	-0-
Group Insurance	4,000,000.00
General Liability Insurance	200,000.00
Workers Compensation	400,000.00
Interest on Tax Refunds	-0-

Statutory Expenditures

Social Security Program	400,000.00
Police and Firemen's Retirement System	-0-
Pension Increase	-0-
State Disability Insurance	6,000.00
Unemployment	-0-
PERS	-0-
Defined Contribution Retirement Program	-0-
Consolidated Police & Firemen's Pension	-0-

Matching Funds for Grants	-0-
Comcast Foundation Grant	326.39

Municipal Debt Service:

BANS & Capital Notes	-0-
Loan Repayment Prin & Int	19,000.00
Interest on Notes	-0-
Unsafe Structure Loan Program – Principal	100,000.00
Bond Principal	-0-

WATER UTILITY APPROPRIATIONS

Operating

Other Expenses	900,000.00
Taxes, License & Fees	100,000.00
Capital Improvement Fund	-0-
Debt Service	
Loan Principal	-0-
Loan Interest	-0-
Prior Year Bills	

SEWER UTILITY APPROPRIATIONS

Operating

Other Expenses	1,000.000.00
Taxes, License & Fees	-0-
Capital Improvement Fund	-0-
Debt Service:	
Loan Principal	-0-
Loan Interest	-0-

A copy of this resolution shall be filed forthwith with the Director of the New Jersey Division of Local Government Service.

On Motion Of: _____

Dated: November 12, 2019
The above has been reviewed
And approved as to form.

_____
City Attorney

_____
President, City Council

APPROVED: November 12, 2019

ATTEST: _____
Municipal Clerk

R-63

JENKINS/BURLEY/COLEMAN/DAVIS/FUENTES/TORRES/REYES-MORTON
11/12/19

RESOLUTION RECOGNIZING NANCY INGE AS THE CITY OF CAMDEN EMPLOYEE OF THE MONTH FOR DECEMBER, 2019

WHEREAS, this Council, in cooperation with the Administration and the City's Employees and their union representatives, has established a program for honoring its employees by the designation of an "Employee of the Month"; and

WHEREAS, the criteria established to identify candidates for employee of the Month include:

1. Friendliness, thoughtfulness and dependability
2. Duties performed in a professional manner
3. Ability to work with others
4. An exemplary representative of his or her department
5. A positive role model
6. Pride in job performance
7. A positive attendance record; and

WHEREAS, Nancy Inge, has been nominated as "Employee of the Month", and this Council, having reviewed the information presented in support of the nomination, believes that this honor should be bestowed on said Nancy Inge; and

WHEREAS, Nancy Inge, School Traffic Guard has worked for the City of Camden for over 17 years and has always demonstrated veritable professionalism and dedication; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that it recognizes Nancy Inge as the "Employee of the Month" for December, 2019 and hereby extends to Nancy its congratulations as well as all rights and accouterments extended to her as a result of her selection as Employee of the Month.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-64

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #05-19-143S WITH THE LAW OFFICE OF SHELIA ELLINGTON FOR MUNICIPAL PROSECUTOR SERVICES

WHEREAS, the Council of the City of Camden by Resolution R-3 adopted May 7, 2019 awarded a contract to the Law Office of Shelia Ellington to provide Municipal Prosecutor services to the City of Camden in Municipal Court; and

WHEREAS, the contract price set forth in Resolution R-3 as aforesaid was Twelve Thousand Five Hundred Dollars ($12,500.00); and

WHEREAS, it is necessary to amend contract #05-19-143S in the amount of FOURTEEN THOUSAND DOLLARS ($14,000.00) for continued services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden, under line item(s) "0-01-200-906", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that contract #05-19-143S with Law Office of Shelia Ellington is hereby amended in the amount not to exceed FOURTEEN THOUSAND DOLLARS ($14,000.00), making the total amount of the contract an amount not to exceed TWENTY-SIX THOUSAND FIVE HUNDRED DOLLARS ($26,500.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #05-19-143S WITH THE LAW OFFICE OF SHELIA ELLINGTON FOR MUNICIPAL PROSECUTOR SERVICES

BRIEF DESCRIPTION OF ACTION: The amendment is necessary for continued services in the Municipal Court due to under staffing in the City Attorney Office.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01-200-906

AMOUNT OF PROPOSED CONTRACT: $14,000.00

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	11/6/19	[signature]
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(*Name*) *Please Print*	(*Extension #*)
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Law office of Shelia Ellington
Purpose or Need for service:	Alternate Municipal Prosecutor Amendment to contract 05-19-143S for continued services as the alternate in Municipal Court.
Contract Award Amount	$14,000
Term of Contract	
Temporary or Seasonal	Temp
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

_____

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

MBS:teg
11-12-19

R-65

RESOLUTION AMENDING THE LEGAL DESCRIPTION FOR THE CITY COUNCIL OF THE CITY OF CAMDEN, COUNTY OF CAMDEN, DETERMINING THAT THE MCGUIRE GARDENS PRESERVATIONS, LLC DEVELOPMENT PROVIDES FOR AND MEETS THE AFFORDABLE HOUSING NEED OF THE CITY OF CAMDEN

WHEREAS, City Council approved Resolution MC-17:5605 dated April 11,2 017 determining that the proposed renovation of 253 units in the Peter McGuire Gardens public housing development will meet the an existing housing need; and

WHEREAS, R-5, MC-17:5605 dated April 11, 2017, incorrectly identified the legal descriptions in its attached Exhibit "A",

WHEREAS, the corrected "Metes and Bound Description" is attached hereto as the amended "Exhibit "A".

BE IT RESOLVED by the City Council of the City of Camden (the "Council") that:

(1) The Council approves the amended "Metes and Bound Description" as the amended "Exhibit A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

METES AND BOUNDS DESCRIPTION
MCGUIRE GARDENS
CITY OF CAMDEN
CAMDEN COUNTY, NEW JERSEY

Descript of a tract of land containing BLOCK 1204, TAX LOT 2; BLOCK 1223.01, TAX LOT 1; BLOCK 1223.02, TAX LOT 2; BLOCK 1223.03, TAX LOT 3; BLOCK 1223.04, TAX LOT 4; BLOCK 1223.05, TAX LOT 5; BLOCK 1224, TAX LOT 6; BLOCK 1224.01, TAX LOT 1; BLOCK 1204.01, TAX LOT 2.01; BLOCK 1224.02, TAX LOT 2; BLOCK 1224.03, TAX LOT 3; BLOCK 1224.04, TAX LOT 4; BLOCK 1224.05, TAX LOT 5; BLOCK 1224.07, TAX LOT 7; BLOCK 1224.08, TAX LOT 8; BLOCK 1224.09, TAX LOT 9; BLOCK 1225.01, TAX LOT 1; BLOCK 1226; TAX LOT 96.

The above premises being further and more particularly describe as follows:

Tract 1 - TAX BLOCK 1224.09, LOT 9

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Randolph Street (50' wide), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 198.06 feet to a point in the southwesterly line of Raritan Street (36' wide); thence

2. South 58°30'30" East, along said line of Raritan Street, a distance of 165.81 feet to a point in the northwesterly line of Bank Street (50' wide); thence

3. South 45°14'06" West, along said line of Bank Street, a distance of 203.15 feet to a point on the northeasterly line of Randolph Street; thence

4. North 58°51'44" West, along said line of Randolph Street, a distance of 115.13 feet to the point and place of BEGINNING.

Property contains 0.637 Acres, (27,762 Square Feet), more or less.

Tract 2 - TAX BLOCK 1224.08, LOT 8

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Raritan Street (36' wide), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 203.87 feet to a point on the southwesterly line of Pfeiffer Street (variable width, 18' at right angles to centerline); thence

2. South 58°30'32" East, along said line of Pfeiffer Street, a distance of 73.61 feet to an angle point in Pfeiffer Street; thence

3. South 31°08'16" West, continuing along Pfeiffer Street, a distance of 7.00 feet to an angle point in same; thence

4. South 58°30'32" East, along the southwesterly line of Pfeiffer Street, 25 feet at right angles to centerline, a distance of 100.00 feet to a point on the northwesterly line of Bank Street (50' wide); thence

5. South 31°08'16" West, along said line of Bank Street, a distance of 196.86 feet to a point in the northeasterly line of Raritan Street; thence

6. North 58°30'32" West, along said line of Raritan Street, a distance of 172.37 feet to the point and place of BEGINNING.

Tract 3 - TAX BLOCK 1224.07, LOT 7

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Pfeiffer Street (variable width, 18 feet at right angles to centerline), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 204.01 feet to a point on the southwesterly line of Rand Street (variable width, 18 feet at right angles to centerline); thence

2. South 58°30'32" East, along said line of Rand Street, a distance of 55.06 feet to an angle point in same; thence

3. South 31°08'16" West, continuing along Rand Street, a distance of 7.00 feet to an angle point in same, being 25 feet at right angles to centerline; thence

4. South 58°30'32" East, along the southwesterly line of Rand Street, a distance of 20.00 feet to a point on the division line between tax lots 7 and 13; thence

5. South 31°08'16" West, along the division line between tax lot 7 and tax lots 13 and 16 and extending along Pfeiffer Street, a total distance of 197.00 feet to a point on the northeasterly line of Pfeiffer Street (18 feet at right angles to centerline); thence

6. North 58°30'32" West, along said line of Pfeiffer Street, a distance of 73.82 feet to the point and place of BEGINNING.

Tract 4 - TAX BLOCK 1224.01, LOT 1

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Randolph Street (50' wide), thence:

1. North 58°51'44" West, along said line of Randolph Street, a distance of 181.09 feet to a point in the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 136.24 feet to a point in the southwesterly line of Raritan Street (36' wide); thence

3. South 59°12'34" East, along said line of Raritan Street, a distance of 181.09 feet to a point in the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 137.34 feet to the point and place of BEGINNING.

Tract 5 - TAX BLOCK 1224.02, LOT 2

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Raritan Street (36' wide), thence:

1. North 59°12'34" West, along said line of Raritan Street, a distance of 181.09 feet to a point in the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 126.12 feet to a point on the southwesterly line of Clemente Drive (36' wide); thence

3. South 59°12'34" East, along said line of Clemente Drive, a distance of 181.09 feet to a point in the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 126.12 feet to the point and place of BEGINNING.

Tract 6 - TAX BLOCK 1224.03, LOT 3

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Clemente Drive (36' wide), thence:

1. North 59°12'34" West, along said line of Clemente Drive, a distance of 181.09 feet to a point on the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 126.27 feet to a point on the southwesterly line of Pfeiffer Street (36' wide); thence

3. South 59°12'34" East, along said line of Pfeiffer Street, a distance of 181.09 feet to a point on the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 126.27 feet to the point and place of BEGINNING.

Property contains 0.525 Acres, (22,866 Square Feet), more or less.

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Pfeiffer Street (36' wide), thence:

1. North 59°12'34" West, along said line of Pfeiffer Street, a distance of 181.09 feet to a point on the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 246.93 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 58°34'24" East, along said line of Rand Street, a distance of 181.10 feet to a point on the northwesterly line of Jones Way; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 244.92 feet to the point and place of BEGINNING.

Tract 8 - TAX BLOCK 1223.01, LOT 1

BEGINNING at the point of intersection between the northeasterly line of Randolph Street (50' wide) with the northwesterly line of Westminster Street (50' wide), thence:

1. North 58°51'44" West, along said line of Randolph Street, a distance of 85.05 feet to a point on the easterly line of Twentieth Street (60' wide); thence

2. North 10°13'59" West, along said line of Twentieth Street, a distance of 424.21 feet to a point on the southeasterly line of Berwick Street (40' wide); thence

3. North 30°47'26" East, along said line of Berwick Street, a distance of 87.81 feet to a point on the southwesterly line of Pfeiffer Street (36' wide); thence

4. South 59°12'34" East, along said line of Pfeiffer Street, a distance of 363.49 feet to a point on the northwesterly line of Westminster Street (50' wide); thence

5. South 30°47'26" West, along said line of Westminster Street, a distance of 408.37 feet to the point and place of BEGINNING.

Tract 9 - TAX BLOCK 1223.04, LOT 4

BEGINNING at the point of intersection between the northeasterly line of Pfeiffer Street (36' wide) with the northwesterly line of Westminster Street (50' wide), thence:

1. North 59°12'34" West, along said line of Pfeiffer Street, a distance of 143.34 feet to a point on the southeasterly line of Sewell Street (44' wide); thence

2. North 30°47'26" East, along said line of Sewell Street, a distance of 299.18 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 59°12'34" East, along said line of Rand Street, a distance of 143.34 feet to a point on the northwesterly line of Westminster Street; thence

4. South 30°47'26" West, along said line of Westminster Street, a distance of 299.18 feet to the point and place of BEGINNING.

Tract 10 - TAX BLOCK 1223.02, LOT 2

BEGINNING at the point of intersection between the northeasterly line of Pfeiffer Street (36' wide) with the northwesterly line of Sewell Street (44' wide), thence:

1. North 59°12'34" West, along said line of Pfeiffer Street, a distance of 176.16 feet to a point on the southeasterly line of Berwick Street (40' wide); thence

2. North 30°47'26" East, along said line of Berwick Street, a distance of 299.18 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 59°12'34" East, along said line of Rand Street, a distance of 176.16 feet to a point on the northwesterly line of Sewell Street; thence

4. South 30°47'26" West, along said line of Sewell Street, a distance of 299.18 feet to the point and place of BEGINNING.

Tract 11 - TAX BLOCK 1204, LOT 2

BEGINNING at the point of intersection between the easterly line of Twentieth Street (60' wide) with the northwesterly line of Berwick Street (40' wide), thence:

1. North 10°13'59" West, along said line of Twentieth Street, a distance of 291.76 feet to a point on the southeasterly line of Watson Street (40' wide); thence

2. North 30°47'26" East, along said line of Watson Street, a distance of 156.89 feet to a point on the southwesterly line of Rand Street (36' wide); thence

3. South 59°12'34" East, along said line of Rand Street, a distance of 191.50 feet to a point on the northwesterly line of Berwick Street; thence

4. South 30°47'26" West, along said line of Berwick Street, a distance of 377.00 feet to the point and place of BEGINNING.

Tract 12 - TAX BLOCK 1204.01, LOT 2.01

BEGINNING at the point of intersection between the northeasterly line of Rand Street (36' wide) with the northwesterly line of Berwick Street (40' wide), thence:

1. North 59°12'34" West, along said line of Rand Street, a distance of 191.50 feet to a point on the southeasterly line of Watson Street (40' wide); thence

2. North 30°47'26" East, along said line of Watson Street, a distance of 137.11 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 59°12'34" East, along said line of Boyd Street, a distance of 191.50 feet to a point on the northwesterly line of Berwick Street; thence

4. South 30°47'26" West, along said line of Berwick Street, a distance of 137.11 feet to the point and place of BEGINNING.

Tract 13 - TAX BLOCK 1223.03, LOT 3

BEGINNING at the point of intersection between the northeasterly line of Rand Street (36' wide) with the northwesterly line of Sewell Street (37' wide), thence:

1. North 59°12'34" West, along said line of Rand Street, a distance of 180.69 feet to a point on the southeasterly line of Berwick Street (40' wide); thence

2. North 30°47'26" East, along said line of Berwick Street, a distance of 137.11 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 59°12'34" East, along said line of Boyd Street, a distance of 188.79 feet to a point on the northwesterly line of Sewell Street; thence

4. South 34°10'15" West, along said line of Sewell Street, a distance of 137.35 feet to the point and place of BEGINNING.

Tract 14 - TAX BLOCK 1226, LOT 96

BEGINNING at the point of intersection between the northeasterly line of Boyd Street (40' wide) with the northwesterly line of Sewell Street (37' wide), thence:

1. North 59°12'34" West, along said line of Boyd Street, a distance of 141.50 feet to a point in the southeasterly line of Berwick Street (40' wide); thence

2. North 30°47'26" East, along said line of Berwick Street, a distance of 200.09 feet to a point on the southwesterly line of Morse Street (40' wide); thence

3. South 59°12'34" East, along said line of Morse Street, a distance of 141.50 feet to a point on the northwesterly line of Sewell Street ; thence

4. South 30°47'26" West, along said line of Sewell Street, a distance of 200.09 feet to the point and place of BEGINNING.

Tract 15 - TAX BLOCK 1223.05, LOT 5

BEGINNING at the point of intersection between the northeasterly line of Rand Street (36' wide) with the northwesterly line of Westminster Street (50' wide), thence:

1. North 59°12'34" West, along said line of Rand Street, a distance of 145.74 feet to a point on the southeasterly line of Sewell Street (37' wide); thence

2. North 34°10'15" East, along said line of Sewell Street, a distance of 137.35 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 59°12'34" East, along said line of Boyd Street, a distance of 137.64 feet to a point on the northwesterly line of Westminster Street; thence

4. South 30°47'26" West, along said line of Westminster Street, a distance of 137.11 feet to the point and place of BEGINNING.

Tract 16 - TAX BLOCK 1224.05, LOT 5

BEGINNING at the point of intersection between the northwesterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Rand Street (36' wide), thence:

1. North 58°34'24" West, along said line of Rand Street, a distance of 181.10 feet to a point on the southeasterly line of Westminster Street (50' wide); thence

2. North 30°47'26" East, along said line of Westminster Street, a distance of 137.33 feet to a point on the southwesterly line of Boyd Street (40' wide); thence

3. South 58°34'24" East, along said line of Boyd Street, a distance of 181.10 feet to a point on the northwesterly line of Jones Street; thence

4. South 30°47'26" West, along said line of Jones Street, a distance of 137.33 feet to the point and place of BEGINNING.

Tract 17 - TAX BLOCK 1224, LOT 6

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Rand Street (variable width, 18 feet at right angles to centerline), thence:

1. North 30°47'26" East, along said line of Jones Street, a distance of 197.01 feet to a point on the southwesterly line of Boyd Street (50 feet wide); thence

2. South 58°30'32" East, along said line of Boyd Street, a distance of 56.47 feet to a point on the division line between tax lots 6 and 57; thence

3. South 31°08'16" West, along the division line between tax lot 6 and tax lots 57, 7, 56 and 55 and extending along Rand Street, a total distance of 197.00 feet to a point on the northeasterly line of Rand Street, 18 feet at right angles to centerline; thence

4. North 58°30'32" West, along said line, a distance of 55.28 feet to the point and place of BEGINNING.

Tract 18 - TAX BLOCK 1225.01, LOT 1

BEGINNING at the point of intersection between the southeasterly line of Jones Street (36' wide, also known as Jones Way per tax map) with the northeasterly line of Boyd Street (50' wide), thence:

1. North 30°55'49" East, along said line of Jones Street, a distance of 194.97 feet to a point on the southwesterly line of Morse Street (variable width, 20 feet at right angles to centerline); thence

2. South 58°34'24" East, along said line of Morse Street, a distance of 48.67 feet to an angle point in same; thence

3. South 49°54'21" West, continuing along Morse Street, a distance of 5.29 feet to a point on the southwesterly line of Morse Street, 25 feet at right angles to centerline; thence

4. South 58°30'32" East, along said line of Morse Street, a distance of 102.61 feet to a point on the northwesterly line of Bank Street (50' wide); thence

5. South 31°08'16" West, along said line of Bank Street, a distance of 190.00 feet to a point on the northeasterly line of Boyd Street; thence

6. North 58°30'32" West, along said line of Boyd Street, a distance of 148.87 feet to the point and place of BEGINNING.

R-66

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE TOWNSHIP OF GLOUCESTER FOR THE PURCHASE OF "BRINE SOLUTION" FOR THE CITY OF CAMDEN WINTER STORM OPERATIONS 2019-2020

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorizes local units of government to enter into agreement for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services with the Township of Gloucester for the purchase of "Brine Solution" for the City of Camden winter storm operations; and

WHEREAS, it is necessary to enter into a Shared Services Agreement with the Township of Gloucester establishing the responsibilities of the parties, terms and conditions, for a period of one (1) year; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden to enter into said Shared Services Agreement with the Township of Gloucester Camden in the amount of EIGHT THOUSAND DOLLARS ($8,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "0-01-709-917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with the Township of Gloucester for an amount not to exceed EIGHT THOUSAND DOLLARS ($8,000.00), for the purchase of "Brine Solution", according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

TOWNSHIP OF GLOUCESTER

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-01-709-917
AMOUNT: $8,000.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$8,000.00

Description of the Goods or Services to be procured:
Shared services agreement between the City of Camden and the Township of Gloucester for the purchase of "Brine Solution" for the City's Winter Storm Operations 2019-2020.

DOREEN P. CHANG
TREASURER

DATE: November 7, 2019

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 11-7-2019

TO: **Jason A. Asuncion, Esq., MPA, Business Administrator**

FROM: **Keith L. Walker, Director of Public Works, C.P.W.M., E.M.C., C.E.M.**

Department Making Request: **Public Works**

TITLE OF RESOLUTION/ORDINANCE: A resolution authorizing the execution of Shared Services Agreement with the Township of Gloucester

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the execution of a Shared Services Agreement (also Renewable), between the City of Camden and the Township of Gloucester for the Purchase of "Brine Solution" for City of Camden Winter Storm Operations 2019-2020.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: Shared Services Agreement

APPROPRIATION ACCOUNT(S): (*If applicable*) 0-01-709-917

AMOUNT: *(If applicable)* $8,000.00

	Date	Signature
Approved by Relevant Director:	11-6-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-6-19	
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Cheryl Pine	609-705-7467
Contact Person:	Cheryl Pine	609-705-7467

RECEIVED
NOV 07 2019
City of Camden
Bureau of Treasury

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for sticking on the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Township of Gloucester
Purpose or Need for service:	Purpose is for the Acquisition of "Brine Solution" for the City of Camden's Winter Operations 2019-2020 season. Emergency procurement as previous vendor notified city on 11-4-19 that they can not provide services this year
Contract Award Amount	$ 8,000.00
Term of Contract	November 2019 – December 2020 (Renewable if agreeable)
Temporary or Seasonal	Seasonal
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Municipal Shared Services Agreement
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

_____

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

MUNIICPAL
SHARED SERVICES AGREEMENT

THIS AGREEMENT, dated _____ day of _____ 2019, by and between the TOWNSHIP OF GLOUCESTER, a Municipal corporation of the State of New Jersey, located at Chews Landing Road, Blackwood, New Jersey 08012 (hereinafter called "GLOUCESTER TOWNSHIP"), and the City of Camden, located at 6th & Market Street, PO Box 95120, Camden, New Jersey 08101 (referred to as "CITY OF CAMDEN").

WITNESSETH

WHEREAS. The two (2) Municipal government agencies desire to enter into a Municipal Services Agreement authorizing Gloucester Township to provide "Brine Solution" to the City of Camden, and

WHEREAS. The parties desire to enter into an agreement memorializing the terms and conditions of the agreement between Gloucester Township and the City of Camden.

NOW THEREFORE, for and in consideration of the signing of this Agreement by the parties and in further consideration of the terms and convents of the within Agreement, and the mutual benefits derived by the parties hereto, the Parties do hereby agree as follows:

ARTICLE 1
AGREEMENT

A. Gloucester Township will provide for the sale of "Brine Solution", to the City of Camden. The "Brine Solution" will be available for purchase at cost and availability as reflected on Schedule "A" at the Township of Gloucester Department of Public Works Garage, during the term of this agreement. The "Brine Solution" pick up dates shall be scheduled by the respective Municipal Public Works Department Director or Designee.

ARTICLE II
TERM

A. This Municipal Shared Services Agreement shall commence on November 12, 2019 and continue for a term until December 31, 2020. The service agreement shall automatically renew for successive twelve month periods thereafter, unless sixty (60) days written notice by either party to the other of the intent to terminate said agreement. Upon receipt of such notice to terminate, this said agreement shall expire at the end of the current term and shall become null and void of no further legal effect.

ARTICLE III
GENERAL CONDITIONS AND TERMS

A. If any one or more of the terms and provisions of this agreement shall be determined invalid or unenforceable by a Court of Law, the remainder of the terms of provisions thereof shall not be affected thereby and shall continue to be enforceable in all respects.

B. This agreement shall be governed and construed in accordance with the laws of the State of New Jersey.

C. The City of Camden shall pay compensation to Gloucester Township in an amount set for in Schedule "A" attached, to be paid within 45 days following the City of Camden's receipt of a purchase voucher from Gloucester Township.

D: Gloucester Township and The City of Camden may annually approve and adjust as necessary the provisions of this Municipal Shared Services Agreement.

E. This Agreement may only be amended, modified or changed in a dated wiring, executed by Gloucester Township and The City of Camden.

IN WITNESS WHEREOF. The parties have caused this agreement to be duly executed and delivered by their respective officers thereunto duly authorized and have caused their respective seals to be hereunto affixed and duly attested all as to the date first above written.

ATTEST:

TOWNSHIP OF GLOUCESTER

_____
Rosemary DiJosie
Township Clerk

by _____
David R. Mayer
Township Mayor

ATTEST:

CITY OF CAMDEN

_____
Luis A Pastoriza
Municipal Clerk

by _____
Francisco "Frank" Moran
Mayor

SCHEDULE "A"

1. The City of Camden (Designee) shall schedule all brine solution pick- ups through the Gloucester Township Department of Public Works

2. Brine Solution will be billed at the current rate and availability of brine solution per gallon which will include a 20% Township Administration Charge

Cheryl Pine

From: Emmy Keating <ekeating@glotwp.com>
Sent: Wednesday, November 06, 2019 12:24 PM
To: Cheryl Pine
Subject: RE: Brine

33 cents a gallon for 2019

Emmy Keating
Administrative Clerk
Gloucester Township Public Works
1729 Erial Road
Blackwood, New Jersey 08012
Phone: 856-228-3144 ext. 3104
Fax: 856-228-7908

From: Cheryl Pine [mailto:ChPine@ci.camden.nj.us]
Sent: Wednesday, November 6, 2019 11:11 AM
To: Emmy Keating <ekeating@glotwp.com>
Cc: Kevin Bucceroni <kbucceroni@glotwp.com>
Subject: RE: Brine

Thank You

Cheryl

From: Emmy Keating [mailto:ekeating@glotwp.com]
Sent: Wednesday, November 06, 2019 10:38 AM
To: Cheryl Pine <ChPine@ci.camden.nj.us>; Joe Ciano <joeciano@bellmawr.com>
Cc: Kevin Bucceroni <kbucceroni@glotwp.com>
Subject: Brine

Good morning,

Please see attached sample Shared Services resolution for purchasing Brine.

Thank you,

Emmy

Emmy Keating
Administrative Clerk
Gloucester Township Public Works
1729 Erial Road
Blackwood, New Jersey 08012
Phone: 856-228-3144 ext. 3104

R-67

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN APPLICATION TO THE US ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR THE BROWNFIELDS CLEANUP GRANT FOR 1625 FEDERAL STREET IN THE AMOUNT OF $200,000.00

WHEREAS, the City of Camden is applying for funding for the Brownfields Cleanup Grant for the 1625 Federal Street formerly Borden Chemical site; and

WHEREAS, 1625 Federal Street Site (aka Borden Chemical, Consolidated Foam). The Site has a history of use by a variety of industrial concerns, starting in the early 1900's when it was developed as a manufacturer of steam heating supplies; and

WHEREAS, the City of Camden is applying for a $200,000.00 grant which requires 20% match and CRA will apply for a grant from New Jersey Hazardous Discharge Site Remediation Fund (HDSRF) to cover the match and costs in excess of the grant for the environmental remediation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a grant application to the US Environmental Protection Agency for Brownfields Cleanup Grant for 1625 Federal Street and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

WALK-ON

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN APPLICATION TO THE US ENVIRONMENTAL PROTECTION AGENCY (EPA) BROWNFIELD CLEAN-UP GRANT PROGRAM FOR 1625 FEDERAL STREET

BRIEF DESCRIPTION OF ACTION: The city wishes to apply for environmental remediation for city owned property 1625 Federal Street, formerly Borden Chemical. Remediation will be proposed for industrial/commercial (non-residential) reuse and will involve removal of contamination "hot spots" and capping of historic fill. We are applying for $200,000 grant with 20% match with CRA will apply for a grant from NJ Hazardous Discharge Site Remediation Fund (HDSRF) to cover the match and costs in excess of the grant.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):
AMOUNT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11/7	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/7/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-7-19	
Received by City Attorney:	11/9/19	

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

November 2019

U.S. Environmental Protection Agency

Brownfields Cleanup Grant Application Summary

The City of Camden is looking to pursue funding from the U.S. Environmental Protection Agency (EPA) to assist with the cleanup of the brownfield site located at 1625 Federal Street (aka Borden Chemical, Consolidated Foam). The site is City owned. The site has a history of use by a variety of industrial concerns, starting in the early 1900's when it was developed as a manufacturer of steam heating supplies. Throughout the mid-1900's, the facility was operated by a series of manufacturers of oil- and water-based printing inks, finally by Borden Chemical, which ceased operations in 1981. Hazardous wastes generated at the facility included spent solvents, which contained volatile organic compounds along with printing ink and varnish wastes. Ink wastes contained heavy metals including hexavalent chromium. At times, more than 700 drums of these wastes were stored on concrete pads on the property exterior. Contamination at the site includes chlorinated solvents, heavy metals, and historic fill. The site has contaminated soil and groundwater which needs to be addressed prior to redevelopment.

Environmental cleanup is often the most challenging step in converting contaminated properties into healthy and productive uses such as commercial and industrial development, open space, housing and other catalysts for economic activity. The US EPA offers grants for the purpose of assisting communities in addressing contaminated brownfields. The proposal to the US EPA by the City of Camden will request funds for the cleanup which, once completed, will safeguard the community from contamination and allow for the property's reuse. If approved, a US EPA cleanup grant will provide up to $500,000 and require matching funds of up to $100,000 from other sources.

The public is invited to review and comment on the draft EPA grant application. A Public Meeting will be held later this month. If unable to attend, any questions or comments regarding the draft grant application should be directed to James Harveson at the CRA.

For further information...

Please contact James Harveson of the CRA or Michele Christina of BRS with any questions or comments

James Harveson
JaHarves@ci.camden.nj.us
or
Michele Christina
michele@brsinc.com

Brownfield Redevelopment Solutions, Inc. (BRS) has been hired to prepare and submit the US EPA grant application on behalf of the NJEDA. BRS has written 169 EPA Assessment, Cleanup, and Revolving Loan applications garnering over $37 million for their clients. In FY2020, US EPA anticipates awarding an estimated 18 Cleanup Grants totaling an estimated $9 million, making these grants highly competitive.

R-68

MBS:dh
11-12-19

RESOLUTION IN SUPPORT OF APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM FOR A BICYCLE/PEDESTRIAN MASTER PLAN FOR THE CITY OF CAMDEN

WHEREAS, The City of Camden desires to submit a New Jersey Department of Transportation Local Bicycle/Pedestrian Planning Assistance Program for a Bicycle/Pedestrian Master Plan for the City of Camden; and

WHEREAS, the City of Camden supports the application for the Bicycle/Pedestrian Master Plan; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a NJDOT Local Bicycle/Pedestrian Planning Assistance Program application for the Bicycle/Pedestrian Master Plan.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: "Resolution in Support of Application to the New Jersey Department of Transportation Local Bicycle/Pedestrian Planning Assistance Program" for a Bicycle/Pedestrian Master Plan for the City of Camden.

BRIEF DESCRIPTION OF ACTION: See above

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-6-19	
Received by City Attorney:	11/7/19	

	(Name) Please Print	(Extension #)
Prepared By:		
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Local Bicycle/Pedestrian Planning Assistance Program

PROGRAM GUIDELINES

June 1, 2016

LOCAL BICYCLE/PEDESTRIAN PLANNING ASSISTANCE PROGRAM

Background

The New Jersey Bicycle and Pedestrian Transportation Master Plan has established a vision for New Jersey as a place where people choose to walk or bicycle with confidence and a sense of security...where both activities are a routine part of the transportation and recreation systems. The Department has taken steps to fulfill this vision through the adoption of a Complete Streets Policy through which the Department commits to the planning, design construction, maintenance and operation of facilities that will provide for the safe access and mobility of pedestrians, bicyclists and transit users of all ages and abilities.

In order to implement this policy and make New Jersey a better place to bicycle and walk, it is essential that infrastructure improvements be undertaken that address the safety, mobility and access needs of non-motorized transportation modes. The benefits of such improvements are maximized if they evolve from a rational planning process, in fulfillment of a local vision that complements the one expressed in the NJ Bicycle and Pedestrian Master Plan; a process that reflects a conscious and concerted effort to create livable communities and complete streets where the needs of vulnerable roadway users such as pedestrians and bicyclists are central.

To assist in fulfilling this vision, and to facilitate the implementation of capital projects that fulfill the safety and access needs of pedestrians and bicyclists; the Department has created the **Local Bicycle/Pedestrian Planning Assistance Program (LBPPAP)**. Under this program, the Department has retained the services, of several consultants with expertise in local bicycle and pedestrian planning. The services of these consultants are provided at no cost to counties and municipalities that demonstrate a need and desire to undertake planning activities that will lead to capital improvements to benefit the non-motorized transportation modes.

Municipalities (or counties) that determine they are interested in participating in this program should develop an application in accordance with the information provided below and submit the package to:

Elise Bremer-Nei, AICP/PP
Office of Bicycle & Pedestrian Programs
New Jersey Department of Transportation
1035 Parkway Avenue
P.O. Box 600
Trenton, NJ 08625-0300

Application Package Checklist

Local governments that wish to be considered for inclusion in this program must submit an application package. Applications will be accepted at any time throughout the year. The application should demonstrate a strong interest in and/or need to provide improved or enhanced accommodations for pedestrian or bicycle travel in the community and evidence of a sincere commitment to implement the recommendations that evolve from the planning effort. The application package for the LBPPAP must include:

- ☐ A cover letter on the letterhead of the applicant, county or municipality, expressing interest in the program, signed by an appropriate representative of the county or municipality.
- ☐ A description of the proposed planning effort to be undertaken, prioritizing the efforts. This should include justification in terms of the needs, problems, populations served or opportunities being addressed.
- ☐ Additional information, if available, including sketches, maps which define the proposed study area, etc.,
- ☐ Supporting data, statistics and mapping demonstrating significant safety issues in the county or municipality that may be addressed in the study.
- ☐ A description of how the municipality intends to participate in the study. This can include financial participation, though financial participation is not required.
- ☐ **A resolution of support** from the governing body (if available at the time of the submittal) or an indication that a resolution of support will be forthcoming. The resolution must include a commitment to make a good faith effort to implement the recommendations (actual or implied) of the planning study. ***Note: A task order with the Department's consultant, commissioning the work, will not be issued without receipt of a resolution of support from the local governing body.***
- ☐ The identity of the contact person and/or staff person who will participate in the study on behalf of the county or municipality.
- ☐ The identity of any local citizen groups or task forces or other entities with an interest in bicycling or walking who support the planning effort and may be available to participate in the study.
- ☐ An agreement to follow up with NJDOT one year after study completion in order to document the status of improvements based on study recommendations.

Evaluation Process/Selection Criteria

Since applications are accepted at any time, the Department does not, strictly speaking, review and evaluate applications on a competitive basis. The program is competitive only in that there may be more applicants than resources available to accommodate them. As such, we cannot guarantee that technical assistance will be available at any particular time. The evaluation process is intended to determine whether an application is to be accepted (or not) into the program. Applications will be evaluated in terms of the following selection criteria:

- Clarity of the presentation of the planning issues to be addressed
- Inclusion of supporting data, statistics and mapping to back up narrative provided
- Evidence of commitment of local staff/resources (mapping, providing data, setting up meetings, providing meeting space, etc.)
- Evidence that a significant pedestrian or bicycle safety issue is to be addressed
- Evidence that the planning effort includes consideration of improving non-motorized access to transit stops and stations
- Evidence that the planning effort is to be directed to the needs of special populations such as senior citizens, transportation disadvantaged, school children, etc.
- Evidence that the planning effort is to be directed towards the enhancement, vitality or economic viability of downtown or central business district (CBD) areas through the improvement of bicycle and pedestrian access and safety
- Documentation that the applicant municipality or county has an existing Complete Streets Policy or a commitment of their intention to adopt one
- Documentation of local support (A resolution of support from the governing body is required. Other documentation could include letters of support from public safety officials, the school board, etc.)
- Documentation of support/involvement of the county (if a municipal application)
- Documentation of support by the Transportation Management Association (TMA) and/or the Metropolitan Planning Organization (MPO)
- Documentation that other activities or projects have been undertaken to support bicycling or walking in the county or municipality, including Safe Routes to School programs

Other Considerations

Planning efforts to be undertaken through this program are to be locally driven. It is essential that applicants understand that this assistance is to be provided under a partnership arrangement, and that applicants must commit staff and/or financial resources to these efforts.

All studies undertaken must have a strong public outreach aspect, including continuing involvement by both the official representatives of the county or municipality as well as participation by local citizens.

It is anticipated that study recommendations will be consistent with state of the practice guidelines for bicycle and pedestrian accommodations.

Communities participating in the program will be contacted periodically after the completion of the planning effort to provide information on progress made toward implementing study recommendations resulting outcomes. Specifically, we will be asking whether there has been an increase in safety due to the changes made, whether a Complete Streets policy has been adopted, as well as whether or not the community has seen an increase in bicyclists and pedestrians. Also, we will assist in determining whether the community is eligible for inclusion in the Bike Friendly Communities Program with the League of American Bicyclists. An important part of the process will be the identification of the contact person within the local government who will sign the Local Technical Assistance Scope Approval form. This person will not only agree to the goals and objectives of the study, but will also agree to serve as our liaison for the aforementioned progress reports.

Eligible Planning Activities

Examples of planning activities that may be eligible for this technical assistance program include but are not limited to:

- Evaluation of bicycle and/or pedestrian safety issues and the development of potential solutions
- Comprehensive bicycle and/or pedestrian plans or circulation elements
- Bicycle and/or pedestrian circulation studies focusing on key corridors or activity centers in the county or municipality, e.g. downtowns, key attractors (parks and other community facilities) shopping centers, etc.
- Planning location or feasibility assessments for shared use path projects including rail-trails and rail with trail
- Complete Streets policy development and implementation plan assistance
- Sidewalk inventories
- Walkability audits
- Inventories or audits of bicycle compatible roadways and designated bicycle facilities
- Bicycle suitability mapping
- Deficiency analyses, in terms of bicycle and/or pedestrian travel along selected routes to schools, transit facilities, downtown areas, etc., along with recommendations for mitigating those deficiencies
- Residential neighborhood traffic calming
- Safe Routes to School travel plans

R-69

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN AMENDMENT TO SHARED SERVICES AGREEMENT BETWEEN THE COUNTY OF CAMDEN AND THE CITY OF CAMDEN FOR THE PROVISION OF A PROPERTY CODE ENFORCEMENT PROGRAM

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden and the County of Camden entered into that certain Shared Services Agreement for the Provision of a Property Code Enforcement Program dated June 13, 2016 ("Shared Services Agreement"); and

WHEREAS, with a mind toward improved efficiencies in the City's operations--particularly the efficient supervision and provision of the Department of Code Enforcement Housing Inspectors' services--the City proposes the adoption of the attached Amendment to the Shared Services Agreement; and

WHEREAS, the Amendment is not intended by the City nor the County to renew or expand the current services provided for under the Shared Services Agreement; it merely provides the City-designated line of supervisory authority for the Housing Inspectors under the Agreement to be directed by a Camden Metro Police Department Officer at no additional cost to the City; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City authorize the proposed Amendment to the Shared Services Agreement; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute the attached Amendment to Shared Services Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

_____
MICHELLE BANK-SPEARMAN

City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing an Amendment to Shared Services Agreement Between the County of Camden and the City of Camden for the Provision of a Property Code Enforcement Program

BRIEF DESCRIPTION OF ACTION: The City Administration proposes the adoption of the attached Amendment to the Shared Services Agreement toward improved efficiencies in the City's operations--particularly the efficient supervision and provision of the Department of Code Enforcement Housing Inspectors' services. The Amendment is not intended by the City of Camden nor Camden County to renew or expand the current services provided for under the Shared Services Agreement; it merely provides the City-designated line of supervisory authority for the Housing Inspectors under the Agreement to be directed by a Camden Metro Police Department Officer at no additional cost to the City.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-7-19	Jason J. Asuncion
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	(Extension #)
Prepared By:		
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

AMENDEMENT TO SHARED SERVICES AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE CITY OF CAMDEN FOR THE PROVISION OF A PROPERTY CODE ENFORCEMENT PROGRAM

THIS AMENDMENT to the Shared Services Agreement ("SSA") (the "Amendment") is made on the _ day of _____, 2019, by and between the County of Camden, a body politic and corporate of the State of New Jersey with offices located at 520 Market Street, 14th Floor, Camden, New Jersey 08102 and the City of Camden, a municipal corporation of the State of New Jersey with offices located at 520 Market Street, 4th Floor, Camden, New Jersey 08102, hereinafter referred to as "Parties".

WHEREAS, on June 13, 2016, the Parties entered into a Shared Services Agreement ("SSA") pursuant to N.J.SA. 40A:65-l, *et seq.* ("Uniform Shared Services and Consolidation Act") which permits two or more local units to enter into an Agreement for any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the SSA was designed for a cooperative approach to property code enforcement which would offer the Parties the means to streamline government operations while at the same time reducing the burden on taxpayers for the purpose of jointly performing such services; and

WHEREAS, by Resolutions adopted on March 17, 2016 by the County of Camden, and on May 18, 2016 by the City of Camden, the Parties respectively authorized preparation and execution of the SSA by and between the parties; and

WHEREAS, the Parties, after careful consideration, have determined that an amendment to the SSA is necessary so that the Camden County Police Department, Metro Division, can play a significant oversight role in residential property code enforcement which will would offer the Parties, as well as the general public, a more effective and more efficient means of addressing this aspect of public health and safety; and

WHEREAS, the parties agree that the terms of the SSA, including the five (5) year term of the SSA, shall remain in full force and effect unless otherwise modified by this Amendment; and

WHEREAS, the Parties each agree that their mutual public purposes and their best interest will be promoted by the execution of this Amendment, pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS, the Parties acknowledge that the Director of DLGS has not authorized any additional funding beyond that which is already provided for in the SSA; now, therefore

IN CONSIDERATION of the mutual promises and covenants herein set forth, the Parties hereby agree to an amendment to the SSA, dated June 13, 2016, as follows:

DRAFT

1. Subject to the paragraphs below, the City of Camden hereby authorizes the Chief of the Camden County Police Department, Metro Division, or his designee, (hereinafter "Metro") to assume oversight of the City Code Enforcement Inspectors with regard to the Property Maintenance Code of the City of Camden, Chapter 418, including designating Metro as a public official to perform the duties and responsibilities as provided for in Section 418-15 of the Code of the City of Camden with regard to the inspection of the exteriors of residential properties in the City of Camden for violations of Chapter 418, including but not limited to, required repairs to the residential property, overgrown brush, overgrown weeds, debris, or other hazard that is inimical to the public health, general welfare and safety of the City and its residents.

2. In performing these duties, Metro shall:

   a. Oversee responsibilities for the inspection of the exteriors of residential properties for City and County Code Enforcement inspectors as provided for in the SSA and Chapter 418 of the Code of the City of Camden, other ordinances of the City of Camden, Camden County laws and regulations and laws of the State of New Jersey.
   b. Establish schedules for inspections of residential buildings, as deemed necessary.
   c. Receive copies from the Department of Code Enforcement of the completed registration form for residential rental properties being inspected as provided for in Section 418-21 of the Code of the City of Camden.
   d. Review and establish protocols for City and County Code Enforcement Inspectors for issuing complaints for violations of Chapter 418 of the City of Camden Code, other ordinances of the City of Camden, Camden County laws and regulations and laws of the State of New Jersey related to inspections of the exteriors of residential properties in the City of Camden.
   e. Coordinate with Counsel assigned by Camden County to oversee court matters related to complaints or violations arising from the inspection of the exteriors of residential properties for purposes of scheduling meetings or scheduling court matters to ensure proper advance notice to Code Enforcement Inspectors of court dates and the need for court attendance by City and County Code Enforcement Inspectors. [See Camden Code Enforcement Study, conducted by Jersey Professional Management ("JPM"), at p.5B, ¶4].
   f. Coordinate and meet no less than monthly with the Mayor, with regard to residential property inspections or other issues or concerns that arise involving City Code Enforcement Inspectors.

3. While Metro shall oversee and coordinate the work of all City and County Code Enforcement Inspectors related to the inspection of the exteriors of residential properties in the City of Camden, these City and County Inspectors shall remain in their current positions and titles as Metro performs its oversight duties for the inspection of the exteriors of residential properties in the City of Camden.

4. Metro shall be vested with the supervision over City Code Enforcement Inspectors and these City Code Enforcement Inspectors shall continue to perform their other duties as determined and directed by Metro.

5. While performing inspections of the exteriors of residential properties, City of Camden Code Enforcement Inspectors shall be supervised by Metro. If, for any reason, Metro becomes aware of any personnel issues involving City Code Enforcement Officials, Metro shall promptly apprise the designated City Code Enforcement Inspector Supervisor and the Director of Code Enforcement. [See Camden Code Enforcement Study, conducted by JPM, at p.5B, ¶7 and p.8].

6. While performing inspections of the exteriors of residential properties, Camden County Code Enforcement Inspectors shall be overseen by Metro.

7. Metro shall provide a monthly report to the Mayor which shall be due no later than five (5) days after the end of each month which shall discuss the work and workload of City and County Code Enforcement Inspectors performing residential property inspections in the City of Camden. This report shall also include a list of the number and type of complaints or violations that arose during the previous month and the resulting disposition of each such complaint or violation.

8. Metro, the County and City shall develop a budget for Fiscal Year 2020 by no later than November 1, 2019, which identifies all reimbursable items such as mutually agreed upon rates and charges for staffing, professional services, equipment and supplies. Metro, the County and City shall prepare and mutually agree to the succeeding annual budget for Fiscal Year 2021 by no later than June 1, 2020. [See SSA, Funding, ¶4B and Camden Code Enforcement Study, conducted by JPM, at p.5C].

9. Nothing in this Amendment shall be construed to apply to multiple dwellings, rooming houses, boarding houses, or "establishments subject to licensing" as that term is used in City of Camden Code, Section 418-24 and such dwellings shall continue to remain under the authority of the City of Camden Director of Code Enforcement.

10. Except for inspections of residential properties discussed in this Amendment herein, Metro shall not be responsible for enforcement of other provisions of Chapter 418 of the City of Camden Code and enforcement of these other provisions shall remain under the authority of the City of Camden Director of the Department of Code Enforcement.

11. Additional costs beyond the amount provided for in the SSA or in excess of the agreed upon budget and/or budget items, as provided for in paragraph 8 above, incurred by Camden County and/or Metro in implementing the SSA or this Amendment must have the prior approval of the Mayor or his designee.

12. Metro, the County and the City shall meet on April 1, 2020 and thereafter, every six (6) months, to discuss and determine whether the SSA and this Amendment shall continue in full force and effect. The County or the City may terminate the SSA and this Amendment with ninety (90) days' written notice to the other. [See SSA, ¶2 and Camden Code Enforcement Study, conducted by JPM, at p.10].

13. To the extent that the provisions of this Amendment are inconsistent with the provisions of the SSA, dated June 13, 2016, this Amendment shall supersede the SSA. In all other circumstances, the SSA shall remain in full force and effect.

14. This Amendment and the SSA, dated June 13, 2016, may not be modified, altered, or amended in any manner, except in writing, signed by all of the appropriate parties hereto.

15. This Amendment and the SSA shall consist of the entire agreement of the parties and it is acknowledged that there is no side or oral agreements relating to the understandings set forth herein.

16. During the term of this Agreement, Camden County and the Camden County Police Department, Metro Division, shall indemnify, defend and shall pay any and all, liability, loss, cost, damage, claims, judgment or expense, of any and all kinds or nature, and hold the City and its respective officers, agents and employees, harmless against any and all Losses, for injury to property or persons, occurring or allegedly occurring due to the negligent conduct or willful misconduct of Camden County and the Camden County Police Department, Metro Division, or of its employees, officers, officials, directors, contractors, subcontractors, or agents, in connection with the terms of this Amendment. The City shall indemnify, defend and shall pay any and all, liability, loss, cost, damage, claims, judgment or expense, of any and all kinds or nature, and hold the County and the Camden County Police Department and its respective officers, agents and employees, harmless against any and all Losses, for injury to property or persons, occurring or allegedly occurring due to the negligent conduct or willful misconduct of the City, or of its employees, officers, officials, directors, contractors, subcontractors, or agents, in connection with the terms of this Amendment. The mutual indemnification does not, however, relieve any insurance company which has issued a policy of insurance of its obligation to defend the City, Camden County or the Camden County Police Department, Metro Division, and any other insured entity that may be named in such policy or insurance in connection with any claims, suits or actions which are covered by the terms of such policy.

18. This Amendment and the SSA are subject to the availability and appropriation of sufficient funds each year in which they are in effect.

19. This Amendment is subject to the approval of the Director of DLGS in the DCA.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

Attest:

COUNTY OF CAMDEN

Marianne DiPiero
Clerk of the Board

Ross G. Angilella
County Administrator

Attest:

CITY OF CAMDEN

Luis Pastoriza
Municipal Clerk

Francisco Moran
Mayor

.MBS:dh
11-12-19

R-70

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO BIFF DUNCAN ASSOCIATES, INC. IN THE AMOUNT OF $150,000.00

WHEREAS, the City of Camden has a need to acquire a managed service provider (MSP) general information technology support and consulting services for upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as needed as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed $17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, BIFF DUNCAN ASSOCIATES, INC. has submitted a proposal indicating they will provide general information technology support and consulting services for the amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000.00); and

WHEREAS, BIFF DUNCAN ASSOCIATES has completed and submitted a Business Entity Disclosure Certification which certifies that BIFF DUNCAN ASSOCIATES, INC. has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the BIFF DUNCAN ASSOCIATES, INC. from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget appropriation budget of the City of Camden under line item "0-01-433-906 & 0-01-433-917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with BIFF DUNCAN ASSOCIATES, INC. for an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS ($150,000.00), to provide a managed service provider (MSP) general information technology support and consulting services for upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

.The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

BIFF DUNCAN ASSOCIATES, INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 0-01-433-906 & 0-01-433-917
AMOUNT: $150,000.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$150,000.00

Description of the Goods or Services to be procured:

Award Contract to Biff Duncan Associates, Inc. To provide general information technology support and consulting support services City wide on an as needed basis in accordance with the terms and conditions of agreement.

DOREEN P. CHANG
TREASURER

DATE: November 6, 2019

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: NOVEMBER 2019

TO: Jason J. Asuncion, Esq., Business Administration

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin./Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a non-fair and open contract for professional services to Biff Duncan Associates, Inc., 3301 State Highway 66, Building A, Suite 101, Neptune, NJ 07753.

BRIEF DESCRIPTION: Biff Duncan will provide, as the City's managed service provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis in accordance with the other terms and conditions of this Agreement. Each requested project will include a price proposal/agreement for an overall total not to exceed (NTE) contract price of $150,000.00.

BIDDING PROCESS: N.J.S.A. 40A:11-5(a)(i) – Non Fair and Open

APPROPRIATION ACCOUNT: 0-01- -433-906; 0-01- -433-917

AMOUNT: $150,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	11/7/19	
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	(Extension #)
Prepared by 1:	Lateefah Chandler	x7475
Contact Person 2:		

RECEIVED
NOV 07 2019
City of Camden
Bureau of Treasury

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	BIFF DUNCAN ASSOCIATES, INC
Purpose or Need for service:	THE CITY'S MSP TO PROVIDE, AMONG OTHER THINGS, GENERAL CONSULTING IT SERVICES, ASSISTANCE WITH NETWORK HARDWARE/EQUIPMENT AND CONNECTIVITY ISSUES
Contract Award Amount	$150,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-5(a)(i)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
0-01-`-433-906 or 0-01- -433-917 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	BIFF DUNCAN ASSOCIATES, INC.
Trade Name:	
Address:	3301 RT 66 STE 102 BLDG A NEPTUNE, NJ 07753-2705
Certificate Number:	0105811
Effective Date:	October 30, 2001
Date of Issuance:	November 06, 2019

For Office Use Only:

20191106154043783

PROPOSAL CHECKLIST

Items submitted with proposal
(Respondent's INITIALS)

FAILURE TO SUBMIT ANY OF THESE ITEMS MAY BE CAUSE FOR REJECTION OF PROPOSAL

1. **Respondent's Proposal**
2. Copy of N.J. Business Registration Certificate – Respondent
3. **Statement of Ownership**
4. Non-Collusion Affidavit
5. Affirmative Action Compliance Notice
6. Americans with Disabilities Act
7. New Jersey Anti-Discrimination Provisions
8. Equal Employment Opportunity questionnaire N/A
9. References N/A
10. Resume(s) N/A
11. Copy of N.J. Business Registration Certificate – Sub-contractor(s) (if applicable) N/A
12. **Required Forms for contracts awarded pursuant to City Ordinance MC-4588**
13. **Required Forms for contracts awarded pursuant to "Non fair and Open" Process as per (N.J.SA. 19:44A-20.8 & N.J.S.A. 19:44A-20.26)**
14. Ethics Complaint Affidavit
15. **Disclosure of Investment Activities in Iran**

THE UNDERSIGNED RESPONDENT HEREWITH SUBMITS THE ABOVE REQUIRED DOCUMENTS

PRINT NAME OF RESPONDENT: BIFF DUNCAN ASSOCIATES, INC.

SIGNED BY:

PRINT NAME AND TITLE: GEORGE GLYNN, PRESIDENT

DATE: 11/6/2016

THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE INDICATED AND RETURNED WITH ALL ITEMS

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF ADMINISTRATION
CITY OF CAMDEN
NEW JERSEY

Bureau of Purchasing
TEL: (856) 757-7159

Jennifer Payne
Operations Assistant
Biff Duncan Associates, Inc.
3301 State Highway 66
Building A, Suite 101
Neptune, NJ 07753

Ms. Payne

The Contractor, as the City's managed service provider (MSP), shall provide general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis. Each requested project will include a price proposal/agreement for an overall total not to exceed (NTE) contract price of $150,000.00

Vendor Name & Title Biff Duncan Associates, Inc.
George Glynn, President

Vendor Signature

STATE OF NEW JERSEY

BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
BIFF DUNCAN ASSOCIATES, INC.

TRADE NAME:

ADDRESS:
3301 RT 66 STE 102 BLDG A
NEPTUNE NJ 07753

SEQUENCE NUMBER:
0105811

EFFECTIVE DATE:
08/21/01

ISSUANCE DATE:
10/03/05

Director

FORM-BRC(08-01)

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
BIFF DUNCAN ASSOCIATES, INC.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
3301 STATE HWY 66 BLDG A STE 101

Requester's name and address (optional)

6 City, state, and ZIP code
NEPTUNE, NJ 07753

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number
3 6 – 4 4 6 5 3 1 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ President Date ▶ 11/6/2019

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: BIFF DUNCAN ASSOCIATES, INC.

Organization Address: 3301 STATE HWY 66 BLDG A STE 101, NEPTUNE, NJ 07753

Part I **Check the box that represents the type of business organization:**

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

Part II

☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
George Glynn	518 Myrtle Ave, West Allenhurst, NJ 07711
Dennis Glynn	15 Watson Road, Fanwood, NJ 07023

REVISED 1/2019

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	GEORGE GLYNN	Title:	PRESIDENT
Signature:		Date:	11/6/2019

REVISED 1/2019

NON-COLLUSION AFFIDAVIT
(N.J.S.A. 52-34-15)

STATE OF _____)
ss:
COUNTY OF _____)

RE: RFP# Managed IT Svcs

I, George Glynn (Name of Affiant) of full age, being duly sworn according to law, on my oath depose and say: I am the President (Title of Position) of Biff Duncan Associates, Inc. (Name of Vendor/Firm), the vendor for the above named project, and that I executed the said proposal with full authority so to do; that said vendor has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive proposal in connection with the above named project; and that all statements contained in the proposal and in this affidavit are true and correct, and made with full knowledge that the City of Camden relies upon the truth of the statements contained in the proposal and in the statements contained in this affidavit in awarding a contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or sell agencies maintained by my firm for the purpose of securing business.

Signed: X _____

Business Name: Biff Duncan Associates, Inc.

Tax ID #: 36-4465318
*provide a fully completed W9 form

Subscribed and sworn to

before me this 6 day

of November, 20 19.

Marie L Eck
Notary Public of

MARIE L. ECK
NOTARY PUBLIC OF NEW JERSEY
COUNTY OF HUDSON
MY COMMISSION EXPIRES FEB. 25, 2020
ID # 2242599

My commission expires _____

REVISED 1/2019

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: Biff Duncan Assocaites, Inc. SIGNATURE: _____

PRINT NAME: George Glynn TITLE: President

DATE: 11/6/2019

REVISED 1/2019

Certification 51654

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1:1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15-OCT-2013 to 15-OCT-2020

BIFF DUNCAN ASSOCIATES, INC.
3301 ROUTE 66, BLDG A. STE 101
NEPTUNE NJ 07753

Andrew P. Sidamon-Eristoff
State Treasurer

AMERICANS WITH DISABILITIES ACT OF 1990 - P.L 101-336
Equal Opportunity for Individuals with Disability

The contractor must comply with all provisions of the Americans with Disabilities Act (ADA), P.L 101-336, in accordance with 42 U.S.C. § 12101 et seq. Thus, pursuant to P.L 101-336 (42 U.S.C. § 12101 et seq. if awarded a contract, the proposer agrees that:

The CONTRACTOR and the CITY do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 P.L 101-336 (the "Act") (42 U.S.C. S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the CITY pursuant to this contract, the CONTRACTOR agrees that the performance shall be in strict compliance with the Act.

It is further agreed and understood that the CITY assumes no obligation to indemnify or save harmless the CONTRACTOR, its agents, servants, employees, and subcontractors for any claim which may arise out of their performance of this Agreement.

Name of Proposer: BIFF DUNCAN ASSOCIATES, INC. Date: 11/6/2019
(Person, Firm, or Corporation)

Signature and Title: President

REVISED 1/2019

NEW JERSEY ANTI-DISCRIMINATION PROVISIONS
N.J.S.A. 10:2-1 ET SEQ.

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the proposer agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no proposer, nor any person acting on behalf of such proposer or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No proposer, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the proposer by the contracting public agency, under this contract, a penalty of $50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the proposer from the contracting public agency of any prior violation of this section of the contract.

Name of Proposer: BIFF DUNCAN ASSOCIATES, INC. Date: 11/6/2019
(Person, Firm, or Corporation)

Signature and Title: President

REVISED 1/2019

BUSINESS ENTITY CONTRIBUTION STATEMENT
City Of Camden – Required Pursuant To Ordinance MC-4588

BIFF DUNCAN ASSOCIATES, INC. *[insert name of entity]*

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that BIFF DUNCAN ASSOCIATES, INC. [insert name of entity] has not made and will not make any contributions pursuant to City of Camden Ordinance MC-4588 (copy attached hereto) that would bar the award of this contract in the one (1) calendar year period immediately preceding the date of the subject contract or agreement (the date City Council awards the contract or agreement), NOVEMBER, 20 19 [insert date of resolution] to any of the following named candidate; candidate committee; joint candidate committee; political party committee; and political committee, continuing political committee, political action committee (PAC) or other form of association or organization that regularly engages in the support of candidates for the City of Camden or Camden County elective offices or the City of Camden or Camden County political parties or political party committees, all subject to and as further detailed in the definition of "Campaign Committee" in MC-4588, Section 1(a)

Mayor Francisco "Frank" Moran	Angel Fuentes, Councilperson
Curtis Jenkins, President City Council	Brian K. Coleman, Councilperson
Dana M. Burley, Vice President City Council	
Sheila Davis, Councilperson	
Felisha Reyes-Morton, Councilperson	
Marilyn Torres, Councilperson	

Part II – Ownership Disclosure Certification

☒ I certify, as a duly authorized officer and employee of BIFF DUNCAN ASSOCIATES, INC. [insert name of entity], that the list below contains the names and home addresses of all persons, their spouses and child/children or entity that owns 10% or more of the equity ownership or income interests in an organization or entity, as defined in MC-4588, Section 1(d).

Check the box that represents the type of business entity:

☐Partnership ☐Corporation ☐Sole Proprietorship ☒Subchapter S Corporation
☐Limited Partnership ☐Limited Liability Corporation ☐Limited Liability Partnership ☐Non-profit

Name of Stock or Shareholder (mark N/A if it does not apply)	Home Address
GEORGE GLYNN	518 MYRTLE AVE, WEST ALLENHURST, NJ 07711
DENNIS GLYNN	15 WATSON RD, FANWOOD, NJ 07023

Part III – Contribution to Campaign Committee

I certify, as a duly authorized officer and employee of BIFF DUNCAN ASSOCIATES, INC. [insert name of entity] as follows:

☒ That the aforesaid Business Entity, as defined in MC-4588, Section 1(d)., has NOT solicited or made any Contribution to a Campaign Committee, as such terms are defined in MC-4588, Section 1(a) and (b), in excess of the thresholds per calendar year specified in MC-4588, Section 2 (c) within one (1) calendar year immediately preceding the date of the subject contract or agreement (the date City Council awards the contract or agreement, NOVEMBER, 20 19 [insert date of resolution].

Part III – Contribution to Campaign Committee (continued)

☒ That the aforesaid Business Entity, in submitting a proposal for the subject contract or agreement, shall NOT knowingly solicit or make any Contribution to a Campaign Committee between the time of first communication between the aforesaid Business Entity and the City of Camden regarding a specific contract or agreement for Professional Services or Extraordinary Unspecifiable Services, as such term is defined in MC-4588, Section 1(c), and the later of the termination of negotiations or rejection of any proposal, or the completion of the performance or specified time period of the subject contract or agreement.

☒ That the aforesaid Business Entity has no knowledge of any subcontractor or person who would be disqualified by MC-4588, Sections 2(a) and (e) from being awarded or performing substantially the subject contract or agreement.

Part IV – Contribution Disclosure

Please include all Contributions, regardless of threshold, to any Campaign Committee defined in Ordinance MC-4588, section 1(a), from within one (1) calendar year immediately preceding the subject contract or agreement through the present date.

Contributor Name (mark N/A if it does not apply)	Recipient Name	Date	$Dollar Amount
			$

☐ Check here if the information is continued on subsequent page(s).

Part V – Continuing Duty to Report Contributions

I hereby acknowledge, as a duly authorized officer and employee of BIFF DUNCAN ASSOCIATES, INC. [insert name of entity], that the aforesaid Business Entity has a continuing duty to report to the City of Camden any Contributions that constitute a violation of MC-4588 that are made during the negotiation, proposal process or duration of the subject contract or agreement.

Part VI – Penalty

I hereby acknowledge, as a duly authorized officer and employee of BIFF DUNCAN ASSOCIATES, INC. [insert name of entity], that I have read and understand the penalty provision of MC-4588, Section 9, with respect to Contributions subject to said ordinance.

Part VII – Signature and Attestation:

The undersigned, in making this Contribution Statement, as required under MC-4588, Section 5(c), prior to the entry into the subject contract or agreement, or prior to the provision of services or goods, as the case may be, is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the aforesaid business Entity, will be liable for any penalty permitted under law.

Name of Business Entity: BIFF DUNCAN ASSOCIATES, INC.

Signed: _____ Title: PRESIDENT

Print Name: GEORGE GLYNN Date: 11/6/2019

Subscribed and sworn before me this 6 day of November, 2019.

MARIE L. ECK
NOTARY PUBLIC OF NEW JERSEY
COUNTY OF HUDSON
MY COMMISSION EXPIRES FEB. 25, 2020
ID # 2242599

My Commission expires:

Marie L. Eck
(Affiant)

Marie L. Eck
(Print name & title of affiant) (Corporate Seal)

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8

BIFF DUNCAN ASSOCIATES, INC. *[insert name of entity]*

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that BIFF DUNCAN ASSOCIATES, INC. [insert name of entity] has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that pursuant to P.L. 2004, c.19 would bar the award of this contract in the one year period preceding NOVEMBER 2019 [insert date of resolution] to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the *CITY OF CAMDEN* as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Mayor Francisco "Frank" Moran	Angel Fuentes, Councilperson
Curtis Jenkins, President City Council	Brian K. Coleman, Councilperson
Dana M. Burley, Vice President City Council	
Sheila Davis, Councilperson	
Felisha Reyes-Morton, Councilperson	
Marilyn Torres, Councilperson	

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐Partnership ☐Corporation ☐Sole Proprietorship ☒Subchapter S Corporation
☐Limited Partnership ☐Limited Liability Corporation ☐Limited Liability Partnership ☐Non-profit

Name of Stock or Shareholder (mark N/A if it does not apply)	Home Address
GEORGE GLYNN	518 MYRTLE AVE, WEST ALLENHURST, NJ 07711
DENNIS GLYNN	15 WATSON RD, FANWOOD, NJ 07023

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: BIFF DUNCAN ASSOCIATES, INC.
Signed: Title: PRESIDENT
Print Name: GEORGE GLYNN Date: 11/6/2019

Subscribed and sworn before me this 6 day of November, 2019.
MARIE L. ECK
NOTARY PUBLIC OF NEW JERSEY
COUNTY OF HUDSON
My Commission expires: MY COMMISSION EXPIRES FEB. 25, 2020
ID # 2242599

Marie L. Eck
Marie L. Eck (Affiant)
(Print name & title of affiant) (Corporate Seal)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	BIFF DUNCAN ASSOCIATES, INC.		
Address:	3301 STATE HWY 66 BLDG A STE 101		
City: NEPTUNE		State: NJ	Zip: 07753

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A 19-44A-20.26 and as represented by the Instructions accompanying this form.

	GEORGE GLYNN	PRESIDENT
Signature	Printed Name	Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44a-20.26 this disclosure must include all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name (mark N/A if it does not apply)	Recipient Name	Date	Dollar Amount
			$

☐ Check here if the information is continued on subsequent page (s)

Continuation Page

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

Page_____of_____

Vendor Name:

Contributor Name (mark N/A if it does not apply)	Recipient Name	Date	Dollar Amount
			$

☐ Check here if the information is continued on subsequent page (s)

STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT

STATE OF NEW JERSEY:

SS

COUNTY OF Hudson (Print County):

I, George Glynn (print Bidder's corporate officer's name), the duly authorized representative of Biff Duncan Associates, Inc (print Bidder's corporate name), with a business address at 3301 State Hwy 66, Bld A, Suite 101, Neptune, NJ 07753 (print Bidder's corporate office address) in the County of Monmouth (print Bidder's county), and the State of New Jersey (print Bidder's state) being of full age and duly sworn according to law upon my oath, depose and say

1. I am an officer of the above firm, the Bidder, making the proposal for the MANAGED IT SERVICES PROVIDER (insert project description) work; and

2. I executed the proposal with full authority from said Bidder to do so; and

3. Bidder, at the time of making of its proposal, **is not included** on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders, or any other similar state list, as a result of action by any state agency (including that of other states); and

4. Bidder **does not** have any current formal ethics complaint against it or any other action pending with any state agency (including that of other states), including, without limitation, being subject to an investigation; charged; found non-compliant; voluntarily excluded; or determined ineligible..

I hereby acknowledge on behalf of the Bidder that the aforesaid statements are made with the full knowledge that the City of Camden, as the owner, relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the aforesaid work.

I, on behalf of the Bidder, further warrant that after bid submissions or during the contract term should the above firm's status change with regards to statements 3 and 4 above, I or another authorized officer of the Bidder shall immediately notify the City of Camden of such change.

* * *

I HEREBY CERTIFY the foregoing statements c made by me are true. I acknowledge that if same are willfully false, I am subject to punishment pursuant to law.

BIDDER:

BIFF DUNCAN ASSOCIATES, INC.

Bidder's Representative's Signature
Print Name: GEORGE GLYNN
Print Title/Position: PRESIDENT
Date: 11/6/2019

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY

11-6, 20 19

Marie L Eck

Notary Public of New Jersey

My Commission Expires: MARIE L ECK 20

NOTARY PUBLIC OF NEW JERSEY
COUNTY OF HUDSON
MY COMMISSION EXPIRES FEB. 25, 2020
ID # 2242599

REVISED 1/2019

CITY OF CAMDEN
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1:- CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX BELOW. FAILURE TO CHECK ONE OF THE BOXES MAY RENDER BIDDER'S PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found at: http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Bidders must review this List prior to completing the below certification. Failure to complete the certification may render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:

__X____ I hereby certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

_____ I am unable to certify as above because the Proposer and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 List. **I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.** FAILURE TO PROVIDE THE AFORESAID MAY RESULT IN THE PROPOSAL BEING RENDERED NON-COMPLIANT, NON-RESPONSIVE AND APPROPRIATE PENALTIES, FINES AND/OR SANCTIONS WILL BE ASSESSED AS PROVIDED BY LAW.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE ATTACH ADDITIONAL SHEETS WITH THE PERTINENT INFORMATION.

Name:_____
Relationship to Bidder/Offeror:_____

Description of Activities: _____

Duration of Engagement _____ Anticipated Cessation Date _____
Bidder/Offerer Contact Name: _____ Contact Phone Number: _____

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge the City of Camden is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of the subject contract with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my contract with the City of Camden and that the City, at its option, may declare any contract resulting from this certification void and unenforceable.

[*Remainder of page intentionally left blank*]

BIDDER:

BIFF DUNCAN ASSOCIATES, INC.

Bidder's Representative's Signature
Print Name: GEORGE GLYNN
Print Title/Position: PRESIDENT
Date: 11/6/2019

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY
11-6, 2019

Marie Eck
Notary Public of New Jersey

My Commission Expires: 20

MARIE L. ECK
NOTARY PUBLIC OF NEW JERSEY
COUNTY OF HUDSON
MY COMMISSION EXPIRES FEB. 25, 2020
ID # 2242599

REVISED 1/2019

Date 11/6/2019

Lateefah Chandler, Purchasing Agent
Purchasing Bureau
Room 213, City Hall
Camden, New Jersey 08101-5120

Dear Ms. Chandler

The undersigned hereby declares and acknowledges that they have carefully examined and fully understands the scope of services and form of advertisement in connection herewith and is able to provide the services as required in this RFP.

Proposer Sign Here

Print GEORGE GLYNN

Title PRESIDENT

Company BIFF DUNCAN ASSOCIATES, INC.

Address 3301 STATE HWY 66 BLDG A STE 101, NEPTUNE, NJ 07753

Tax ID # 36-4465318

Telephone # 732-922-2227 Fax # 732-876-0263

R-71

MBS:dh
11-12-19

RESOLUTION IN SUPPORT OF THE CAMDEN COUNTY DEPARTMENT OF PUBLIC WORK'S PREFERRED PRELIMINARY ALTERNATIVE #3 FOR INTERSECTION IMPROVEMENTS AT FEDERAL STREET AND WESTFIELD AVENUE BETWEEN 26TH STREET AND 27TH STREET, 27TH BETWEEN FEDERAL STREET AND WESTFIELD AVENUE AND A PORTION OF BAIRD BOULEVARD AT FEDERAL STREET/27TH STREET INTERSECTION IN EAST CAMDEN

WHEREAS, the County of Camden Department of Public Works received a Local Aid Infrastructure Funded (LAIF) grant from the New Jersey Department of Transportation (NJDOT) to complete a concept development study of improvements to the intersection of Federal Street (CR 537), Baird Boulevard (CR 608) and Westfield Avenue (CR 610); and

WHEREAS, the goal of the project is to improve County transportation and infrastructure and improve mobility, improve signals, install streetscaping and reconstruct and resurface the intersection; and

WHEREAS, through a public process of two stakeholder meetings a public information center (PIC) meeting and collection of printed and digital surveys in English and Spanish, the Camden City residents and business owners in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by a panel of Subject Matter Experts at NJDOT; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #3); and

WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore

BE IT RESOLVED, that the governing body of the City of Camden endorses the selection of Alternative #3 as the Preferred Preliminary Alternative as proposed by the County of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-71

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Walk-On

TO: Jason Asuncion, Business Administrator

DATE: **November 7, 2019**

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution supporting the Preferred Preliminary Alternative (Alternative #3) that has been selected and advancement of the Federal Street Gateway Improvement Project by Camden County Department of Public Works with regard to improvements to Federal Street and Westfield Avenue between 26th Street and 27th Street, 27th Street between Federal Street and Westfield Avenue and a portion of Baird Boulevard at the Federal Street/27th Street intersection.

BRIEF DESCRIPTION: The purpose of this project is to improve the intersections of Federal Street, Baird Boulevard, Westfield Avenue, 26th Street and 27th Street in order to enhance the surrounding area and address improvements desired by local business and community leaders. This will include upgrades to existing signalized intersections, traffic signal replacement, signal timing coordination, lane realignment, complete streets amenities, landscaping, sidewalks, street lighting, ADA compliant curb ramps and pedestrian signals, upgrades/replacement to underground infrastructure.

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-7-19	
Received by City Attorney:	11-7-19	

	(Name) Please Print	*(Extension #)*
Prepared By:	Stephanie Walker	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Intersection Improvements at Federal Street (CR 537), Baird Boulevard (CR 608) and Westfield Avenue (CR 610)
Concept Development Study
Camden City, Camden County

Purpose

The purpose of this project is to improve the intersections of Federal Street, Baird Boulevard, Westfield Avenue, 26th Street and 27th Street in order to enhance the surrounding area and address improvements desired by local business and community leaders.

Need

The project area is a significant gateway and center of commercial activity in East Camden. It was identified in the 2013 "My East Camden" neighborhood plan prepared by St. Joseph's Carpenter Society and Cooper's Ferry Partnership as an area requiring future infrastructure improvements that enhance the quality of life, create a safer neighborhood, improve safety and mobility for all forms of transportation and create an inviting entryway into the neighborhood of East Camden.

Scope of Work

This project involves the Concept Development for roadway improvements to Federal Street and Westfield Avenue between 26th Street and 27th Street, 27th Street between Federal Street and Westfield Avenue and a portion of Baird Boulevard at the Federal Street/27th Street intersection. The concepts will include upgrades to existing signalized intersections for compliance with Americans with Disabilities Act (ADA) and Manual on Uniform Traffic Control Devices (MUTCD), traffic signal replacement, signal timing coordination, realignment of lanes at intersection approaches. Concepts will include complete streets amenities, landscaping, sidewalks, street lighting, ADA compliant curb ramps and pedestrian signals. Concepts will include upgrades/replacement to underground infrastructure to ensure longevity of visible roadway and signal improvements, such as potable water, combined sewer system, municipal separate storm sewer system and sanitary sewer system.

R-72

MBS:dh
11-12-19

RESOLUTION IN SUPPORT OF THE COUNTY OF CAMDEN DEPARTMENT OF PUBLIC WORK'S PREFERRED PRELIMINARY ALTERNATIVE FOR HADDON AVENUE IMPROVEMENTS FROM EUCLID AVENUE TO NEWTON AVENUE

WHEREAS, the County of Camden Department of Public Works received a Local Aid Infrastructure Funded (LAIF) grant from the New Jersey Department of Transportation (NJDOT) to complete a concept development study for improvements to Haddon Avenue (CR 561) from Euclid Avenue to Newton Avenue; and

WHEREAS, the goal of the project is to improve County transportation and infrastructure and improve mobility, improve signals, install streetscaping and reconstruct and resurface the intersection; and

WHEREAS, through a public process of two stakeholder meetings a public information center (PIC) meeting and collection of printed and digital surveys in English and Spanish, the Camden City residents and business owners in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by a panel of Subject Matter Experts at NJDOT; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #1); and

WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore

BE IT RESOLVED, that the governing body of the City of Camden endorses the selection of Alternative #1 as the Preferred Preliminary Alternative as proposed by Camden County.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-72

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Walk-On

TO: Jason Asuncion, Business Administrator

DATE: **November 7, 2019**

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution supporting the Preferred Preliminary Alternative (Alternative #1) that has been selected and advancement of the Haddon Avenue Improvements Concept Development by Camden County Department of Public Works with regard to reconstruction of Haddon Avenue (CR 561) from Euclid Avenue to Newton Avenue.

BRIEF DESCRIPTION: The purpose of this project is to reconstruct Haddon Avenue (CR 561) from Euclid Avenue to Newton Avenue, making Haddon Avenue safer for pedestrians, bicyclists, transit users and motorists; improving traffic flow throughout the area; bringing infrastructure to a state of good repair and establishing a foundation for the redevelopment of the Camden neighborhoods of Parkside, Whitman Park, Gateway and Lanning Square..

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-7-19	
Received by City Attorney:	11/7/19	

	(Name) Please Print	*(Extension #)*
Prepared By:	Stephanie Walker	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Haddon Avenue (CR 561) Improvements (Euclid Avenue to Newton Avenue)
Concept Development Study
Camden City, Camden County

Purpose

The purpose of this project is to reconstruct Haddon Avenue (CR 561) from Euclid Avenue to Newton Avenue, making Haddon Avenue safer for pedestrians, bicyclists, transit users and motorists; improving traffic flow throughout the area; bringing infrastructure to a state of good repair and establishing a foundation for the redevelopment of the Camden neighborhoods of Parkside, Whitman Park, Gateway and Lanning Square.

Need

The project area has an overrepresentation of parked vehicle, left and u-turn, fixed object and pedestrian/bicyclist crashes. Numerous transportation issues along the corridor were identified and evaluated during the concept development process. Pavement in the study area is in poor condition. It consists of a deteriorated patchwork of concrete slabs with numerous asphalt or concrete pavement repair patches and strips throughout. The existing traffic signal equipment is outdated and non-compliant with the Manual of Uniform Traffic Control Devices (MUTCD). Pedestrian curb ramps and pushbuttons are not compliant with the Americans with Disabilities Act (ADA). Pedestrian and bicycle safety accommodations are lacking. In addition, the obsolete and deficient combined sanitary and storm sewer system needs improvement.

Scope of Work

This project involves the Concept Development for roadway improvements to Haddon Avenue from Euclid Avenue to Newton Avenue. The concepts will include upgrades to existing signalized intersections for compliance with Americans with Disabilities Act (ADA) and Manual on Uniform Traffic Control Devices (MUTCD), traffic signal replacement, signal timing coordination, realignment of lanes at intersection approaches. Concepts will include complete streets amenities, landscaping, sidewalks, street lighting, ADA compliant curb ramps and pedestrian signals. Concepts will include upgrades/replacement to underground infrastructure to ensure longevity of visible roadway and signal improvements, such as potable water, combined sewer system, municipal separate storm sewer system and sanitary sewer system.

R-73

MBS:dh
11-12-19

RESOLUTION AUTHORIZING A CONTRACT WITH TRIAD ASSOCIATES SERVICES, INC. FOR THE DEVELOPMENT OF THE CONSOLIDATED FIVE YEAR PLAN, ANNUAL PLAN AND IMPEDIMENTS TO HOUSING CHOICE IN THE AMOUNT NOT TO EXCEED $92,400.00

WHEREAS, there exists a need to provide professional services associated with the development of the consolidated five year plan, annual plan and impediments to housing choice; and

WHEREAS, TRIAD ASSOCIATES SERVICES, INC. has submitted a proposal indicating the development of the consolidated five year plan for the amount not to exceed NINETY-TWO THOUSAND FOUR HUNDRED DOLLARS ($92,400.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under ~~line item~~(s) " ", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with TRIAD ASSOCIATES SERVICES, INC. for an amount not to exceed NINETY-TWO THOUSAND FOUR HUNDRED DOLLARS ($92,400.00) for the development of the consolidated five year plan, annual plan and impediments to housing choice, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Walk-on

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 12, 2019

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving a contract not to exceed $92,400.00 to Triad Associates, 1301 W. Forest Grove Rd., Vineland, New Jersey 08360 for the development of the Consolidated Five Year Plan, Annual Plan, and Impediments to Housing Choice.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve a contract for Triad Associates to produce the Five Year Consolidated Plan, Annual Plan, and the Analysis of Impediments to Housing Choice for the City's Federal Funding Programs.

BIDDING PROCESS:N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT:

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	11-1-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.1.19	
Received by City Attorney:	11/7/19	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	*(Extension #)*
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Service
Name of Vendor	Triad Associates 1301 W. Forrest Grove, Vineland, NJ
Purpose or Need for service:	The development of the Five Year and Annual Plan and Impediments to Housing Choice
Contract Award Amount	$92,400.00
Term of Contract	One Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP Process
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No other proposals received.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

TRIAD
ASSOCIATES
CELEBRATING 40 YEARS

COST PROPOSAL OF TRIAD ASSOCIATES

DEVELOPMENT OF THE FIVE-YEAR CONSOLIDATED PLAN, ANNUAL PLAN AND ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

City of Camden, Camden County
RFP 19-27

INTRODUCTION

The following is a Price Proposal from Triad Associates, submitted under separate cover, to the City of Camden, New Jersey for Community Development Block Grant (CDBG) Consulting Services.

The costs outlined herein are inclusive of all travel, overhead, materials, supplies and other direct and indirect costs needed to prepare and assemble the proposed plans. Invoices to the City of Camden will be submitted monthly by Triad Associates.

DELIVERABLES AND PROPOSED FEES

Triad Associates will undertake to prepare the specified plan elements outlined in the RFP and as described in detail in our proposal. The following tables propose the costs for the specific itemized deliverables and the hourly rates for Triad staff. These fees and rates include all travel, clerical, overhead and related expenses:

Community Development Block Grant Program	Proposed Fees
1. 2020-2024 Five-Year Consolidated Plan, Including 2020 Action Plan and Citizen Participation Plan	$48,900
2. Analysis of Impediments to Fair Housing Choice	$43,500
TOTAL	$92,400

HOURLY RATES: The following chart includes the hourly rates that are effective as of the signing of this Agreement. Services provided on an hourly basis will be invoiced at the hourly rate effective at the time of service. These rates include all clerical and related expenses.

STAFF CATEGORY	RATE
Chief Executive Officer	$225 per hour
President/Vice President/ Technical Specialist	$200 per hour
Senior Associate	$175 per hour
Associate	$150 per hour
Housing Technician	$135 per hour
Junior Associate	$100 per hour

This includes all expenses for which the Consultant will seek reimbursement for the tasks as outlined in this Proposal.

Certified by:

October 15, 2019

Michael L. Zumpino, CEO
Triad Associates

Dr. Williams

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-27

RFP NAME: DEVELOPMENT OF THE FIVE-YEAR CONSOLIDATED PLAN, ANNUAL PLAN AND ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

RFP DUE: THURSDAY, OCTOBER 17, 2019 @ 11:00 A.M

VENDOR
TRIAD ASSOCIATES VINELAND,NJ

Results are for information purpose **only**. Proposals are still being reviewed.

rp

Dr. Williams

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-27

RFP NAME: DEVELOPMENT OF THE FIVE-YEAR CONSOLIDATED PLAN, ANNUAL PLAN AND ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE

RFP DUE: THURSDAY, OCTOBER 17, 2019 @ 11:00 A.M

VENDOR
TRIAD ASSOCIATES VINELAND,NJ

Results are for information purpose **only**. Proposals are still being reviewed.
rp

Request for Proposals: Professional Services

Development of the Five-Year Consolidated Plan, Annual Plan and Analysis of Impediments to Fair Housing Choice

for the

City of Camden, New Jersey

Department of Planning and Development

Department of Finance, Bureau of Grants Management

The City of Camden, New Jersey is seeking a consultant to assist in meeting HUD-mandated planning requirements associated with its Federal Funding programs (CDBG, HOME, ESG, and HOPWA) specifically the development of a Five-Year Consolidated Plan, Annual Plan, and an Analysis of Impediments to Fair Housing Choice (AI). It is the City's intent to choose one firm for the development of these documents.

Overview/Scope of Services

As a prerequisite for receiving Federal funds, the City must submit to HUD a Five-Year Consolidated Plan, which contains a Citizen Participation Plan (CPP) as an appendix, and an analysis of impediments to Fair Housing Choice (to meet its obligation to affirmatively further fair housing).

Perform all data collection and statistical analysis (demographic, income, employment, housing, mortgage lending, etc.) necessary to meet HUD requirements for these documents, to include

A comprehensive review of the jurisdiction's laws, regulations and administrative policies and procedures, and practices;

An assessment of how those laws, etc. affect the location, availability, and accessibility of housing; and

- An assessment of condition, both public and private, affecting fair housing choice for protected classes.
- Work with City staff to coordinate both general public input as well as consultation with CDBG stakeholders and public and private entities that provide services to low moderate income
- Assist in the development of appropriate goals and objectives, including identification of any local impediments to fair housing choice and recommendation for action.

The selected consultant will collaborate with City staff and the CAC to develop a final scope of work and schedule that will ultimately result in final drafts of the Con Plan, AI, and CPP no later than April 2020. Public involvement is a key component of this process. The consultant is expected to manage content and timing related to public meetings, focus groups, etc., but scheduling and set up will be managed by City staff.

Submission Content

- Letter of intent identifying the full names and addresses of the organization, lead and subordinate, that will provide the services. It must be signed by a principal or authorized representative that is qualified to making legally binding commitments on behalf of the project team.

- Experience/qualifications statement that provides a complete and concise description of consultant's capacity to provide the services described therein, including detail for individual team members and their specific role(s) in this planning process.

- Past projects summary, including references, of at least three recent, relevant projects.

- Proposal for meeting the expectations and deliverables listed under "Overview/Scope of Services." Proposal should convey the respondent's approach and timeline, and demonstrate the consultant team's understanding of the services, deliverables and requirements described herein.

- Cost Proposal (in separate sealed envelope attached to submission)

Criteria for Evaluation of Proposals

Respondents will be evaluated and ranked on the basis of the above information using the following point system; interviews may be conducted at the discretion of the City. Upon completion of the evaluation process, respondents will be notified of the results. Contract approval by the Camden City Council is anticipated in September 2019

1. Qualifications of consultant team — 30 points
2. Experience — 30 points
   - Other local projects
   - Other similar projects
3. Understanding the RFP — 30 points
4. Timeline — 10 points
5. Cost of Services

General Instructions

The deadline for submission is 4:00p. on September 2019. Please direct all inquiries and submissions to

Lateefah Chandler
Purchasing Agent
City of Camden
856

Please direct any questions regarding the RFP contents to:

Dr. Edward C. Williams, Sr., PP, AICP, CSI
Director, Department of Planning and Development
PO Box 95120
Camden, New Jersey 08102
856-757-7214/7135
Edwillia@ci.camden.nj.us

STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT

STATE OF NEW JERSEY:

SS

COUNTY OF CUMBERLAND (Print County):

I, MICHAEL L ZUMPINO (print Bidder's corporate officer's name), the duly authorized representative of TRIAD ASSOCIATES (print Bidder's corporate name), with a business address at 1301 W FOREST GROVE RD, VINELAND, N.J 08360 (print Bidder's corporate office address) in the County of CUMBERLAND (print Bidder's county), and the State of NEW JERSEY (print Bidder's state) being of full age and duly sworn according to law upon my oath, depose and say

1. I am an officer of the above firm, the Bidder, making the proposal for the 2020-24 FIVE YEAR CONSOLIDATED PLAN, 2020 ACTION PLAN, ANALYSIS OF IMPEDIMENTS (insert project description) work; and

2. I executed the proposal with full authority from said Bidder to do so; and

3. Bidder, at the time of making of its proposal, **is not included** on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders, or any other similar state list, as a result of action by any state agency (including that of other states); and

4. Bidder **does not** have any current formal ethics complaint against it or any other action pending with any state agency (including that of other states), including, without limitation, being subject to an investigation; charged; found non-compliant; voluntarily excluded; or determined ineligible..

I hereby acknowledge on behalf of the Bidder that the aforesaid statements are made with the full knowledge that the City of Camden, as the owner, relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the aforesaid work.

I, on behalf of the Bidder, further warrant that after bid submissions or during the contract term should the above firm's status change with regards to statements 3 and 4 above, I or another authorized officer of the Bidder shall immediately notify the City of Camden of such change.

* * *

I HEREBY CERTIFY the foregoing statements c made by me are true. I acknowledge that if same are willfully false, I am subject to punishment pursuant to law.

BIDDER:

TRIAD ASSOCIATES

Bidder's Representative's Signature
Print Name: MICHAEL L ZUMPINO
Print Title/Position: CEO
Date: 10/8/19

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY
10/8, 2019

Notary Public of
New Jersey

My Commission Expires: MONICA A. MORRIS
NOTARY PUBLIC OF NEW JERSEY
Comm. # 50051241
My Commission Expires 12/16/2021

REVISED 1/2019

e. *Non-Homeless Special Needs* – A description of the number of persons in various subpopulations that are not homeless but may require housing or supportive services, the specific housing and supportive service needs, the basis for the priority given to each category and any.

f. *Community Development* – A description of non-housing community development needs, the basis for assigning the priority to each category and long and short term community development objectives.

3. Market Analysis

a. *Overview* – A summary of existing conditions in the grantee's jurisdiction regarding housing, including cost and conditions, homeless facilities, special needs facilities and non-housing community development assets.

b. *Housing* – Analysis of the city's housing stock, including number, cost, conditions and a description of the significant characteristics of the housing market, how they will influence the use of funds and targeting of resources.

c. *Public and Assisted Housing* – A description of the city's existing public housing facilities and programs and the assisted housing component of the local housing inventory.

d. *Homeless & Special Needs Facilities & Services* – A summary of the existing facilities and services that assist the homeless or the city's special needs populations.

e. *Barriers to Affordable Housing* – An explanation of housing costs or incentives to develop affordable housing are affected by public policy and a description of the strategy to remove or ameliorate negative effects of public policy that are barriers to affordable housing.

f. *Non-Housing Community Development Assets* – A description of non-housing community development resources available to the City and its partners, including an analysis of the City's workforce, employment opportunities and assessment of the business community.

g. *Needs and Market Analysis Discussion* – An assessment of any geographic areas where the needs identified above may be concentrated and of the challenges and opportunities of those area.

4. Strategic Plan

a. *Overview* – A summary of the priorities and goals for the next five years of CDBG, HOME and ESG funding as well as the additional resources that can aid the effort and particular challenges that could impede it.

b. *Geographic priorities* – A description of the basis for allocating investments geographically within the City of Camden.

c. *Priority Needs* – A description of the community development needs that have been prioritized for action over the next five years and how those priorities were determined.

d. *Influence of Market Conditions* – A description of the market conditions likely to have an impact on community development efforts, including thee provision of housing.

e. *Anticipated Resources* - A discussion of how state, local and private funding will be leveraged with CDBG, HOME and ESG funds, including how match requirements will be met.

f. *Institutional Delivery Structure* – A description of the public and private entities through which the City of Camden will carry out the Five-Year Plan, including a discussion of the strengths and gaps in the institutional delivery system.

g. *Goals* – A description of the goals expected to be met during the five-year life of the Consolidated Plan.

h. *Public Housing Accessibility and Involvement* – A discussion of accessibility compliance and resident involvement efforts by the local public housing authority.

i. *Barriers to Affordable Housing* – An explanation of how housing costs or incentives to develop affordable housing are affected by public policy and a description of the strategy to remove or ameliorate negative effects of public policy that are barriers to affordable housing.

j. *Homelessness Strategy* - A description of the City's strategy for developing a system to address homelessness and the priority needs of the homeless, including housing and supportive services, a description of the strategy for eliminating chronic homelessness, the City's strategy to help prevent homelessness and a Discharge Coordination Policy.

k. *Lead-based Paint* – An estimate of the number of housing units that contain lead-based paint and occupied by low and moderate income families and an outline of actions proposed to evaluate and reduce lead-based paint hazards.

l. *Anti-Poverty Strategy* – A description the City's goals, programs and policies for reducing the number of poverty level families and the extent to which this strategy will reduce the number of poverty level families.

m. *Monitoring* –A description of the standards and procedures the City will use to monitor its housing and community development projects and ensure long term compliance with program and planning requirements. The Performance Measurements Plan will be included in this section.

5. **The 2020 Annual Action Plan** will address the following IDIS/eCon Planning Suite components:

a. *Expected Resources* - A description of how state, local and private funding will be leveraged with CDBG, HOME and ESG funds, including how match requirements will be met, during the program year.

b. *Annual Goals and Objectives* – Enumeration of the specific outcomes expected during the program year.

c. *Projects* – A listing of the annual projects and reasons for allocation priorities.

d. *Geographic Distribution* – A description of the basis for allocating investments geographically within the City of Camden.

e. *Affordable Housing* – A description of the types and amounts of affordable housing activities to be undertaken during the program year.

f. *Public Housing* – Discussion of the actions planned during the program year to address public housing needs and to encourage public housing residents to become more involved in management and participate in homeownership.

g. *Homeless and Other Special Needs Activities* – A discussion of Camden's one-year goals for reducing and ending homelessness.

h. *Barriers to Affordable Housing* - A description of the activities planned to remove or ameliorate negative effects of public policy that are barriers to affordable housing.

i. *Other Actions* – Actions planned to address the overall mission of the Community Development Program, including addressing obstacles to meeting underserved needs, fostering and maintaining affordable housing, reducing lead-paint hazards, developing institutional structure and reducing the number of poverty level families.

j. *Program Specific Requirements* – Assurances of compliance with requirements that are specific to the CDBG, HOME and ESG programs.