AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

March 10th, 2020 – 5:00 p.m.

Honorable Curtis Jenkins, President
Honorable Marilyn Torres, Vice President
Honorable Victor Carstarphen
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher

Honorable Francisco "Frank" Moran, Mayor

Michelle Spearman, City Attorney
Howard McCoach-Acting Counsel to Council

Luis Pastoriza, Municipal Clerk

Agenda

CITY COUNCIL AGENDA

MARCH 10TH, 2020 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Office of Finance

1. Check registers of the City of Camden for the period of February 1, 2020 through February 27, 2020

2. Payroll register summary of the City of Camden for the period of February 2nd and February 16, 2020

Office of City Council

3. **Presentations**

OLD BUSINESS

Office of City Council
Ordinance on first reading
Tabled February 11th, 2020

1. Ordinance amending and supplementing Municipal Ordinance MC-2322, adopted August 27, 1987, as amended by MC-3840, adopted May 8, 2003

ORDINANCES – FIRST READING

Department of Administration

1. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective January 1, 2018)**

2. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective November 20, 2018)**

3. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective January 1, 2019)**

4. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective April 2, 2019)**

5. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective January 1, 2020)**

Department of Public Works

6. An Ordinance designating certain areas in the City of Camden "As handicapped parking only"

7. Ordinance authorizing the removal of certain locations from the adopt a lot program

8. An Ordinance authorizing the approval to move existing signage to a new authorized location

9. An Ordinance authorizing the upgrade to personalized signage of a certain location of its handicap parking privileges

ORDINANCES – SECOND READING & PUBLIC HEARING

N/A

RESOLUTIONS

Office of City Council

1. Resolution recognizing Kyle Smith as the City of Camden employee of the month for April, 2020

2. Resolution observing "Women's History Month" 2020

3. Resolution authorizing the ceremonial naming of Spruce Street as "Bishop Lillian Ward" Lane, beginning at Broadway and ending at S. 6th Street

4. Resolution to commemorate Hilda Negron

Office of the Municipal Clerk

5. Resolution authorizing the City of Camden to apply for a 2020 Heritage Tourism Grant application to NJ Historic Trust preserve NJ Historic Preservation Fund and notating match in hand

Office of the City Attorney

6. Resolution authorizing a fiscal year 2020 tax agreement between the City of Camden and South Jersey Port Corporation

7. Resolution awarding a contract to Qual-Lynx, 100 Decadon Drive, Egg Harbor Township, NJ 08234 to provide third party administration of the city's self-insured general liability and worker's compensation claims program for a period of one (1) year in the amount $115,000.00

8. Resolution authorizing a settlement agreement with New Jersey Department of Environmental Protection in the amount of $2,500

9. Resolution authorizing amendment #1 to contract #11-19-151 with Weir & Partners, LLP for ongoing litigation matters on behalf of the City of Camden

10. Resolution authorizing the settlement of litigation

Department of Administration

11. Resolution authorizing acceptance of a donation from Target Corporation and U.S. Soccer Foundation for the soccer mini-pitch or park area at Northgate Park

12. Resolution adopting the 2020 updated version of the City of Camden's purchasing manual

13. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"

14. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during "operation freedom sentinel"

15. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during "operation freedom sentinel"

16. Resolution authorizing a contract to Brinks Tank Services, Inc., 1256 Liberty Avenue, Hillside, NJ 07205 to provide for the demolition of 1115 Lakeshore Drive in the City of Camden

17. Resolution authorizing a contract to Site Enterprises, Inc., 6861 Washington Avenue, Egg Harbor Township, NJ 08234 to provide the demolition of 713 North

9th Street; 1184 Morton Street; 1427 Princess Street; and 470 Rand Street in the City of Camden

18. Resolution authorizing a contract to "The Original" W. Hargrove Demolition Co., Inc., 1507 State Street, Camden, NJ 08105-3615 to provide the demolition of 708 South 8th Street; 1546 South 10th Street; 639 North 25th Street; and 2437 Wainwright Street in the City of Camden

Department of Code Enforcement

19. Resolution authorizing the refund of permit fee for a rental approval application

Department of Planning & Development

20. Resolution authorizing an agreement between the City of Camden and Fairview Village Urban Renewal Associates, LLC #CHC056

21. Resolution authorizing an agreement between the City of Camden and Statehouse Group Property Management, LLC #CHB009

22. Resolution amending agreement between the City of Camden and Kathleen Haynicz

23. Resolution amending agreement between the City of Camden and SL Properties, LLC #GAD068

24. Resolution amending agreement between the City of Camden and Alpine Court Apartments #GAD105

25. Resolution concurring with Cooper's Ferry Partnership for a change order #2 to a construction contract to Lexa Concrete, LLC in connection with the River Road improvements, Cramer Hill (Construction) Project

26. Resolution awarding a professional contract to an unknown vendor for general engineering services of water and sewer system in the City of Camden

27. Resolution awarding a professional contract to an unknown vendor for general engineering services in the City of Camden (by title only)

28. Resolution approving the release of performance guaranty in the amount of $76,260.00 for Camden Dollar General, LLC, Block 1394, Lot 2.03 for the Dollar General Project

29. Resolution approving the release of performance guaranty in the amount of $165,020.40 for MSC Erie Street, LLC for the Pyne Point Charter School Project

30. Resolution approving the release of inspection escrow to MSC Stevens, LLC, 5700 Wayne Avenue, Philadelphia, PA in the amount of $1,044.32

31. Resolution authorizing release of performance bond to Camden Iron & Metal/EMR to install a new 12 inch water line on Pershing Street

Department of Finance

32. Resolution authorizing the participation for the 2020 online tax sale auction for the City of Camden on or about June 17, 2020

33. Resolution authorizing the City of Camden Tax Assessor office to enter into a stipulation of settlement agreements for properties under tax appeal for 2020 and requiring notification to the CFO & Governing Body of all appeals on or before June 1st

Office of the City Attorney

34. Resolution authorizing the assignment of tax sale certificates sold at less than face value

35. Resolution authorizing a professional services contract with Howard McCoach, Esquire for consultant for contract/grant compliance and monitoring in the amount not to exceed $100,100.00 for a term of one (1) year

36. Resolution awarding a non-fair & open contract for professional services to the law office of Anthony H. Ogozalek, Jr., Esquire

Office of City Council.

37. Resolution in memoriam of Larry F. Smith

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

PATRICK J. KEATING
FINANCE DIRECTOR
TEL 856.757.7582
EMAIL FINANCE@CITYOFCAMDENNJ.US
WEBSITE WWW.CITYOFCAMDENNJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Patrick J. Keating, Finance Director

Date: February 27, 2020

Subject: **Check Register-Communications for Forthcoming City Council Meeting-March 10, 2020**

Attached please find the Check Register for the City of Camden for the period of February 1, 2020, through February 27, 2020.

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

PJK/mdh
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 02/01/20 to 02/27/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
25ESG		ESG CASH ACCT-TD #4308907596				
10014	02/14/20	PRO45	PROCTOR PROPERTIES	2,222.00		15360

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,222.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,222.00	0.00

25HOPWA		HOPWA CASH ACCT-TD #4308907603				
11844	02/07/20	CIT09	CITY OF CAMDEN PAYROLL	9,137.86		15348
11845	02/07/20	LAK01	LAKEVIEW REALTY INVESTMENT	1,292.00		15348
11846	02/14/20	GRE49	GREEN GARDEN APARTMENT, LLC	223.00		15358
11847	02/14/20	HAY03	KATHLEEN HAYNICZ	712.00		15358
11848	02/14/20	LEW18	LEWIS INSEPCTIONS	1,533.12		15358
11849	02/14/20	STA121	STATEHOUSE GROUP PROPERTY	2,523.00		15358
11850	02/21/20	HOL49	HOLLYBUSH PRESERVATION	1,059.00		15370

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	16,479.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	16,479.98	0.00

CASH ESCROW TD		ESCROW ACCT TD 4308903700				
1618	02/07/20	ALA03	THE ALAIMO GROUP	475.00		15354
1619	02/07/20	REM02	REMINGTON & VERNICK	0.00	02/07/20 VOID	0
1620	02/07/20	REM02	REMINGTON & VERNICK	24,879.78		15354
1621	02/21/20	DEM07	DEMBO, BROWN & BURNS LLP	32.00		15373

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	1	25,386.78	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	1	25,386.78	0.00

CASH GEN INSU		GEN INSURANCE TD 4308903544				
20136	02/07/20	BOK01	ELEANOR J BOKRETA	813.00		15346
20137	02/07/20	INT14	INTERNATIONAL ASSOC. OF FIRE-	979.48		15346
20138	02/07/20	MCC60	LAURA MCCARGO & SWARTZ	337,500.00		15346
20139	02/07/20	NJM02	NJ MOTOR VEHICLE COMMISSION	150.00		15346
20140	02/14/20	BER33	BARRY J BERAN, ESQ	4,500.00		15356
20141	02/14/20	CON53	CONNER STRONG & BUCKELEW, INC.	1,400.00		15356
20142	02/21/20	JEF11	BERNADETTE JEFFERSON	1,626.00		15369
20143	02/21/20	JOR07	STACEY PLUSCH	813.00		15369
20144	02/21/20	MAR58	MONSERRATE MARTINEZ	1,626.00		15369

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	349,407.48	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	349,407.48	0.00

CASH GRANT TD		FEDERAL/STATE GRANT FD (TD)				
104483	02/07/20	CAM46	CAMDEN REDEVELOPMENT AGENCY	30,687.50		15351

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
CASH GRANT TD	FEDERAL/STATE GRANT FD (TD) Continued				
104484	02/07/20	MIC02	MICHAEL BAKER INTERNATIONAL,	9,974.17	15351
104485	02/14/20	AME72	AMERI MARK DIRECT	1,119.25	15362
104486	02/14/20	CME01	CME ASSOCIATES	25,841.46	15362
104487	02/14/20	ELI04	ELITE K-9, INC.	476.10	15362
104488	02/14/20	ENL01	ENLIGHTENMENT EMPOWERING	500.00	15362
104489	02/14/20	NIC05	SAMIR NICHOLS	2,100.00	15362
104490	02/14/20	REM02	REMINGTON & VERNICK	79,428.68	15362
104491	02/14/20	TIN01	TINMAN CREATIVE PRODUCTIONS	2,800.00	15362
104492	02/21/20	APC02	A P CONSTRUCTION INC	346,035.98	15372
104493	02/21/20	LEX02	LEXA CONCRETE LLC	247,957.15	15372
104494	02/21/20	REM02	REMINGTON & VERNICK	63,402.86	15372
104495	02/21/20	WBM01	W B MASON CO, INC	570.14	15372

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	13	0	810,893.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	810,893.29	0.00

CDBG FUND TD	CASH CDBG FUND (TD) 4308903718				
25133	02/07/20	ALD03	AL DIA NEWSPAPER, INC	1,965.00	15350
25134	02/07/20	BSR01	BEN SHAFFER RECREATION, INC	1,059.44	15350
25135	02/07/20	CIT01	CITY OF CAMDEN	4,043.02	15350
25136	02/07/20	CIT09	CITY OF CAMDEN PAYROLL	26,239.75	15350
25137	02/07/20	JOH57	BARBARA BELLAMY-JOHNSON	3,500.55	15350
25138	02/07/20	MIL19	MILLENNIUM SKATE WORLD	1,841.00	15350
25139	02/07/20	MOR08	MORGAN CONSTRUCTION MANAGEMENT	1,600.00	15350
25140	02/07/20	NIG03	NIGHT OF TERROR, LLC	3,150.00	15350
25141	02/07/20	SUB11	SUBURBAN CONSULTING ENGINEERS	5,992.65	15350
25142	02/14/20	ANT10	ANTIOCH DEV. URBAN RENEWAL, LP	1,432.50	15361
25143	02/14/20	COO63	COOPER SQUARE ACQUISITIONS II	4,200.00	15361
25144	02/14/20	COU01	COURIER POST	1,457.50	15361
25145	02/14/20	DEA14	SILVANA DEALBUGUERQUE	5,650.00	15361
25146	02/14/20	EDS06	ED'S CONTRACTING SERVICES	18,050.00	15361
25147	02/14/20	FIT05	RAMONA FITZGERALD	2,775.00	15361
25148	02/14/20	MOB02	KELLY MOBLEY	294.24	15361
25149	02/14/20	PHI22	THE PHILLIES	4,185.00	15361
25150	02/14/20	PIL05	TINA PILIRO	204.39	15361
25151	02/14/20	PRO45	PROCTOR PROPERTIES	2,353.00	15361
25152	02/14/20	WAS15	WASHINGTON PARK APTS LLC	3,514.00	15361
25153	02/14/20	HER04	JOHANNA HERRERA-RODRIGUEZ	207.46	15366
25154	02/14/20	PUB04	PSE&G	2,013.63	15366
25155	02/14/20	REA15	REAL PORTFOLIO 7, LLC	2,750.00	15366
25156	02/21/20	ATL15	DAVID R DIMATTIA	4,500.00	15371

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	24	0	102,978.13	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	24	0	102,978.13	0.00

CURRENT FUND TD	TD BANK 4308903487				
133351	02/05/20	CAR01	CARTUN HARDWARE	1,009.13	15345
133352	02/05/20	DIV21	CERTIFICATION UNIT	50.00	15345
133353	02/07/20	ACC06	ACCURATE LANGUAGE SERVICES	567.50	15353

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
CURRENT FUND TD TD BANK 4308903487 Continued							
133354	02/07/20	AMA07	ASSOC.OF MUN.ASSESSOR'S	465.00		15353	
133355	02/07/20	AUT01	AUTOMATIC DATA PROCESSING	6,917.00		15353	
133356	02/07/20	BIF01	BIFF DUNCAN ASSOCIATES, INC.	244.98		15353	
133357	02/07/20	BLE03	THE BLEZNAK ORGANIZATION	16,182.71		15353	
133358	02/07/20	BRA25	EUGENE L BRADLEY JR	343.00		15353	
133359	02/07/20	BRO81	BROWN & CONNERY LLP	0.00	02/07/20 VOID	0	
133360	02/07/20	BRO81	BROWN & CONNERY LLP	11,857.77		15353	
133361	02/07/20	CAR01	CARTUN HARDWARE	6,379.15		15353	
133362	02/07/20	COM35	COMCAST BUSINESS SERVICES --	119.33		15353	
133363	02/07/20	CON02	CONTRACTOR SERVICE	0.00	02/07/20 VOID	0	
133364	02/07/20	CON02	CONTRACTOR SERVICE	1,234.06		15353	
133365	02/07/20	COR36	CORE MECHANICAL, INC.	3,589.39		15353	
133366	02/07/20	COU11	COURIER POST,THERESA CASALNOVA	75.60		15353	
133367	02/07/20	EXE03	EXECUTIVE SECURITY AGENCY LLC	3,037.50		15353	
133368	02/07/20	FED14	FEDEX (OMEGA CORP CTR)	93.81		15353	
133369	02/07/20	FRA42	FRA TECHNOLOGIES	1,650.00		15353	
133370	02/07/20	GAR13	GARDEN STATE MAT RENTAL	52.55		15353	
133371	02/07/20	HOM01	HOME DEPOT CREDIT SVCS.	227.33		15353	
133372	02/07/20	HOM11	HOME DEPOT	420.20		15353	
133373	02/07/20	HUN03	HUNTER TRUCK SALES & SERVICE	693.22		15353	
133374	02/07/20	KEN13	JOSEPH J. KENNEY	725.00		15353	
133375	02/07/20	LAU01	LAUREL LAWN MOWER SERVICE	2,593.15		15353	
133376	02/07/20	MAJ02	MAJESTIC OIL CO, INC	2,312.78		15353	
133377	02/07/20	MCC44	HOWARD McCOACH,PC	3,253.80		15353	
133378	02/07/20	MER01	MERCHANTVILLE OVERHEAD	896.00		15353	
133379	02/07/20	MGL02	MGL PRINTING SOLUTIONS	440.00		15353	
133380	02/07/20	MIK03	MIKE'S BETTER SHOES	95.00		15353	
133381	02/07/20	MOR19	MORTON'S PAINT CENTER & GLASS	571.18		15353	
133382	02/07/20	MUN40	MUNICIPAL CLERK'S ASSOC.CAMDEN	200.00		15353	
133383	02/07/20	NAL04	NALCO WATER-AN ECOLAB COMPANY	233.33		15353	
133384	02/07/20	NAT02	NAT ALEXANDER COMPANY,INC.	2,716.00		15353	
133385	02/07/20	NJA06	NEW JERSEY AMERICAN WATER CO	1,880.82		15353	
133386	02/07/20	NJI02	NJICLE	235.00		15353	
133387	02/07/20	OGO01	ANTHONY OGOZALEK, JR. ESQ	3,200.00		15353	
133388	02/07/20	PEM02	PEMBERTON SUPPLY COMPANY LLC	2,437.38		15353	
133389	02/07/20	POO03	POOL OPERATION MANAGEMENT	600.00		15353	
133390	02/07/20	RAM30	LESLIE RAMOS	222.00		15353	
133391	02/07/20	REM02	REMINGTON & VERNICK	1,072.00		15353	
133392	02/07/20	RIV04	RIVERSIDE CONSTRUCTION	8,789.56		15353	
133393	02/07/20	STE50	BRYAN K. STEWART	312.00		15353	
133394	02/07/20	TDK01	TDK SYSTEMS GROUP, INC	101.02		15353	
133395	02/07/20	TRE04	TREASURER, CAMDEN COUNTY	4,214,115.80	02/14/20 VOID	15353	(Reason: WRONG AMOUNT)
133396	02/07/20	WBM01	W B MASON CO, INC	623.75		15353	
133397	02/07/20	FLE19	KELVIN FLEMING	1,125.00		15355	
133398	02/07/20	KIN32	KEVIN F. KINCKLE	1,740.00		15355	
133399	02/07/20	SHA32	WAYNE SHAREEF JR	1,200.00		15355	
133400	02/07/20	STE50	BRYAN K. STEWART	2,306.25		15355	
133401	02/14/20	APC05	APPRAISAL CONSULTANT CORP	5,300.00		15364	
133402	02/14/20	AUT07	ACCU WASH	232.50		15364	
133403	02/14/20	CAR01	CARTUN HARDWARE	923.50		15364	
133404	02/14/20	COM35	COMCAST BUSINESS SERVICES --	483.40		15364	
133405	02/14/20	CON02	CONTRACTOR SERVICE	1,738.05		15364	

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued						
133406	02/14/20	COR36	CORE MECHANICAL, INC.	1,509.11		15364
133407	02/14/20	COU01	COURIER POST	0.00	02/14/20 VOID	0
133408	02/14/20	COU01	COURIER POST	11,043.10		15364
133409	02/14/20	EXE03	EXECUTIVE SECURITY AGENCY LLC	1,766.25		15364
133410	02/14/20	FED14	FEDEX (OMEGA CORP CTR)	65.26		15364
133411	02/14/20	GRA62	GRAMERCY PARK HOLDINGS, LLC	10,098.90		15364
133412	02/14/20	IKO02	RICOH USA, INC	9,937.00		15364
133413	02/14/20	JAY02	JAY'S TIRE SERVICE LLC	2,860.00		15364
133414	02/14/20	LIN18	LINE SYSTEMS, INC. DBA	5,572.38		15364
133415	02/14/20	MAD10	MADHOUZ & TECHMATES LLC	934.56		15364
133416	02/14/20	MAJ02	MAJESTIC OIL CO, INC	14,417.43		15364
133417	02/14/20	MARIANO1	MICHAEL L. MARAINO	420.12		15364
133418	02/14/20	MCC48	PATRICE F. BASSETT	139.80		15364
133419	02/14/20	MER01	MERCHANTVILLE OVERHEAD	549.42		15364
133420	02/14/20	MOR19	MORTON'S PAINT CENTER & GLASS	1,050.58		15364
133421	02/14/20	MUN39	CAMDEN COUNTY MUNICIPAL JOINT	317,815.20		15364
133422	02/14/20	NJA06	NEW JERSEY AMERICAN WATER CO	204.89		15364
133423	02/14/20	ORI02	ORIENTAL TRADING COMPANY	2,115.98		15364
133424	02/14/20	PAR01	PARKING AUTHORITY	10,570.00		15364
133425	02/14/20	PEN07	PENNSAUKEN ANIMAL HOSPITAL	1,203.29		15364
133426	02/14/20	PSE01	PSEG	199,662.03		15364
133427	02/14/20	RAM30	LESLIE RAMOS	158.00		15364
133428	02/14/20	RUS15	TEJUAN RUSSELL	576.00		15364
133429	02/14/20	SPE28	SPECIALTY GRAPHICS, LLC	232.00		15364
133430	02/14/20	THEIN005	THE INQUIRER	633.40		15364
133431	02/14/20	UNI02	A-1 UNIFORM CITY, INC	24,772.00		15364
133432	02/14/20	WBM01	W B MASON CO, INC	4,076.24		15364
133433	02/14/20	XER01	XEROX CORPORATION	1,291.38		15364
133434	02/14/20	ATT02	LANGUAGE LINE SERVICES	176.80		15365
133435	02/14/20	CAM45	CAMDEN LUTHERAN HOUSING CORP.	5,228.70		15365
133436	02/14/20	PROSH005	PROSHRED SECURITY	255.00		15365
133437	02/14/20	REP01	REPUBLIC SERVICES	1,983.30		15365
133438	02/14/20	SHI03	SHI INTERNATIONAL CORP	1,179.73		15365
133439	02/14/20	SOU02	SOUTH CAMDEN IRON WORKS	471.96		15365
133440	02/14/20	WBM01	W B MASON CO, INC	323.00		15365
133441	02/18/20	TRE04	TREASURER, CAMDEN COUNTY	4,004,867.57		15368
133442	02/21/20	ARH01	ADAMS, REHMAN & HEGGANS ASSOC	1,730.00		15374
133443	02/21/20	AUT08	AUTO ZONE INC.	278.22		15374
133444	02/21/20	BAT23	BATTERY JUNCTION	1,097.04		15374
133445	02/21/20	BEL02	VERIZON	266.23		15374
133446	02/21/20	CAM46	CAMDEN REDEVELOPMENT AGENCY	53,979.38		15374
133447	02/21/20	CAM95	CAMDEN COUNTY FIRE CHIEFS &	75.00		15374
133448	02/21/20	CHE03	CHERRY VALLEY TRACTOR	14,834.35		15374
133449	02/21/20	CHE17	CHERRY HILL FIRE DEPT	5,982.87		15374
133450	02/21/20	COM35	COMCAST BUSINESS SERVICES --	584.65		15374
133451	02/21/20	COU11	COURIER POST,THERESA CASALNOVA	75.60		15374
133452	02/21/20	DEM07	DEMBO, BROWN & BURNS LLP	8,000.00		15374
133453	02/21/20	GAN01	GANN LAW BOOKS	521.00		15374
133454	02/21/20	GAR02	GARDEN STATE HIGHWAY PRODUCTS	6,612.50		15374
133455	02/21/20	GAR13	GARDEN STATE MAT RENTAL	52.55		15374
133456	02/21/20	GRA36	GRAINGER, INC.	119.04		15374
133457	02/21/20	HAI05	HAINESPORT AUTO & TRUCK	9,125.30		15374

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued						
133458	02/21/20	HAR04	THE ORIGINAL W. HARGROVE	350.00		15374
133459	02/21/20	HER25	HERC RENTALS	3,997.35		15374
133460	02/21/20	HOM11	HOME DEPOT	540.42		15374
133461	02/21/20	IND22	INDUCT INDUSTRIES	865.00		15374
133462	02/21/20	JOH08	JOHNSON & TOWERS INC.	3,042.22		15374
133463	02/21/20	LAW02	LAWYERS DIARY & MANUAL	727.50		15374
133464	02/21/20	MCC44	HOWARD McCOACH,PC	4,299.35		15374
133465	02/21/20	MID07	MIDATLANTIC ENGINE SUPPLY CORP	1,075.00		15374
133466	02/21/20	NAT02	NAT ALEXANDER COMPANY,INC.	1,130.00		15374
133467	02/21/20	NAT73	NATURAL PEST CONTROL INC	0.00	02/21/20 VOID	0
133468	02/21/20	NAT73	NATURAL PEST CONTROL INC	867.50		15374
133469	02/21/20	NEW56	NEW JERSEY CAREER FIRE CHIEFS	375.00		15374
133470	02/21/20	NJA06	NEW JERSEY AMERICAN WATER CO	76.43		15374
133471	02/21/20	NJP02	NEW JERSEY PLANNING OFFICIALS	242.00		15374
133472	02/21/20	PAC07	PACER SERVICE CENTER	46.30		15374
133473	02/21/20	PEM02	PEMBERTON SUPPLY COMPANY LLC	1,000.00		15374
133474	02/21/20	PSE01	PSEG	876,888.03		15374
133475	02/21/20	RAM30	LESLIE RAMOS	724.00		15374
133476	02/21/20	SAR03	SAR	450.00		15374
133477	02/21/20	TAY06	TAYLOR COMMUNICATIONS, INC.	4,377.69		15374
133478	02/21/20	THO02	JT GRAPHICS	100.00		15374
133479	02/21/20	WAS01	WASTE MANAGEMENT OF NEW JERESY	15,799.36		15374
133480	02/21/20	WBM01	W B MASON CO, INC	0.00	02/21/20 VOID	0
133481	02/21/20	WBM01	W B MASON CO, INC	2,840.27		15374

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	125	6	5,765,075.23	4,214,115.80
Direct Deposit:	0	0	0.00	0.00
Total:	125	6	5,765,075.23	4,214,115.80

HOME PROJ TD HOME PROJ-CASH (TD) 4308903643						
13099	02/07/20	CIT09	CITY OF CAMDEN PAYROLL	5,027.79		15349
13100	02/14/20	ALP05	ALPINE COURT APARTMENTS	1,113.00		15359
13101	02/14/20	CJN01	CJNC WESTFIELD GARDENS	2,887.50		15359
13102	02/14/20	FER14	FERRY STATION, LLC	2,008.00		15359
13103	02/14/20	GRE49	GREEN GARDEN APARTMENT, LLC	497.00		15359
13104	02/14/20	NJD02	NJ ADVANCE MEDIA, LLC	2,730.00		15359
13105	02/14/20	HUD03	HUD-FAD COLLECTIONS FT WORTH	1,100.00		15367

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	15,363.29	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	15,363.29	0.00

SEWER UTILITY CSH-SEWR UTILITY TD 4308903594						
7687	02/07/20	CEN03	CENTER FOR FAMILY SERVICES	9,750.00		15352
7688	02/07/20	REM02	REMINGTON & VERNICK	1,546.00		15352
7689	02/14/20	BUC01	BUCHART HORN, INC	11,313.50		15363
7690	02/14/20	CEN03	CENTER FOR FAMILY SERVICES	9,750.00		15363

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
SEWER UTILITY	CSH-SEWR UTILITY TD 4308903594 Continued					

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	32,359.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	32,359.50	0.00

UNEMP-CASH TD UNEMPLOYMENT-CASH 4308903528

948	02/07/20	STA12	NJ DEPT OF LABOR & WORKFORCE D	14,329.35		15347

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	14,329.35	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	14,329.35	0.00

WIRES WIRES

200227	02/17/20	STA42	STATE OF NEW JERSEY	1,307,503.55		15375
2021	02/26/20	USB06	US BANK NA	224,089.44		15379
2022	02/26/20	BAN17	BANK OF NY MELLON	36,067.03		15380
2023	02/26/20	USB06	US BANK NA	114,434.48		15378
2024	02/26/20	TDB01	TD BANK, NA	88,280.90		15377
2025	02/26/20	TDB01	TD BANK, NA	204,330.22		15376

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	1,974,705.62	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	1,974,705.62	0.00

WORKERS COMP TD WORKER'S COMP-CASH 4308903510

71584	02/14/20	CON53	CONNER STRONG & BUCKELEW, INC.	25,000.00		15357

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	25,000.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	25,000.00	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	201	7	9,134,200.65	4,214,115.80
Direct Deposit:	0	0	0.00	0.00
Total:	201	7	9,134,200.65	4,214,115.80

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	4,847,852.46	10,570.00	0.00	4,858,422.46
WATER OPERATING	0-60	332,834.73	14,070.03-	0.00	318,764.70
SEWER OPERATING	0-70	398,713.85	17,916.98-	0.00	380,796.87
Year Total:		5,579,401.04	21,417.01-	0.00	5,557,984.03
	9-01	906,652.77	0.00	0.00	906,652.77
	G-07	476.10	0.00	0.00	476.10
	G-17	1,119.25	0.00	0.00	1,119.25
	G-18	50,480.65	0.00	0.00	50,480.65
	G-19	758,817.29	0.00	0.00	758,817.29
	G-BG	78,310.28	0.00	0.00	78,310.28
	G-ES	26,889.85	0.00	0.00	26,889.85
	G-HM	9,923.29	0.00	0.00	9,923.29
	G-HP	21,919.98	0.00	0.00	21,919.98
Year Total:		947,936.69	0.00	0.00	947,936.69
	T-33	14,329.35	0.00	0.00	14,329.35
	T-35	1,681,911.03	0.00	0.00	1,681,911.03
Year Total:		1,696,240.38	0.00	0.00	1,696,240.38
Total Of All Funds:		9,130,230.88	21,417.01-	0.00	9,108,813.87

Project Description	Project No.	Project Total
Liberty Property Limited Partn	0408I798	1,469.05
Jameen, LLC	0408I813	105.50
Branch Village Associates,LLC	0408I834	3,500.09
Camden Recovery Holdings, LLC	0408I840	255.90
Brandywine OPerating Partner-	0408I841	1,292.50
MSC ERIE STREET, LLC	0408I845	2,466.58
Branch Twnhmes II Urban Ph III	0408I857	3,221.83
Branch Village Assoc Phase IV	0408I858	1,584.45
Camden DG, LLC	0408I865	588.65
Camden Partners Land, LLC	0408I867	7,518.93
Camden Hotel Partners, LLC	0408I869	548.28
EMR-Eastern Metal Recycling	0408I872	561.28
Branch Village Phase IV	0408P858	852.50
Miller Fabricator's Inc.	0408P873	507.00
NJEDA-PARKING LOT	0408P876	407.24
NJEDA Parking Lots - Courtesy	13915	32.00
Coopers Walk	A0473015	475.00
Total Of All Projects:		25,386.78

C-2

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

PATRICK J. KEATING
FINANCE DIRECTOR
TEL 856-757-7582
EMAIL FINANCE@CAMDENNJ.US
WEBSITE WWW.CITYOFCAMDENNJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Patrick J. Keating, Finance Director

Date: February 27, 2020

Subject: **Payroll Register Summary-Communications for Forthcoming City Council Meeting- March 10, 2020**

Attached please find the Payroll Register Summary for the City of Camden for the pay period of February 2nd and February 16, 2020 detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

PJK/mdh
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

COMPANY TOTAL	HOURS		EARNINGS				STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
COMPANY CODE											✓
EXE	2,903.39	REG	1,322,186.79	REG	33,008.21	O/T	143,582.71	FIT	1,058,002.85	TOTAL DEDUCTIONS	629 Pays ☐
	.00	O/T	1,566.37	EARNINGS 3	152,445.40	EARNINGS 4	44,927.57	SS			176,503.86
	.00	HOURS 3	2,219.01	EARNINGS 5	1,511,425.78	GROSS	20,787.79	MED			
	853.00	HOURS 4					54,867.46	STATE			
							12,662.86	SUI/DI			
							90.68	LOCAL			

LDR

HOURS ANALYSIS:	820.50	15	ST/OT	32.50	16	1&1/2						
EARNINGS ANALYSIS:	638.06	A	ACT.ST	16.67-	C	CLOTH	478.31-	D	DOCK T	2,901.68	H	HOLIDY
	49,936.06	K	SICK	396.31-	L	LLONGV	233.05	M	ADJUST	28,671.46	V	VAC.
	40,400.13	15	ST/OT	2,773.06	16	1&1/2	11,318.05	CMP	COMP	1,600.00	OCC	ONCALL
	16,665.14	SEV	SEVERN	551.61-	SUS	SUSPN	317.98	VEH	VEHICL	2,219.01	2TL	
MEMO ANALYSIS:	797.06	D	DCRPER	37.85	G	G.T.L.	3,078.51-	I	G.T.L.	1,347,546.84	P	
STATUTORY DED. ANALYSIS:	54,671.64	56	NJ	195.82	59	PA						
	12,662.86	56	NJ SUI/DI									
	90.68	0104	PHILADELPHIA									
VOLUNTARY DED. ANALYSIS:	169.42	B	BKDCRP	5,810.48	D	ANUTY.	69.70	E	BKPEN	3,068.52	I	C.INS.
	1,064.16	K	BKPEN	70.25	O		70,623.90	P	PENS.	46,725.26	Q	PENS.
	3,370.39	S	DCRP	211,219.56	U		61,263.15	V		56,463.00	W	
	23,967.01	1	LOAN	31,018.02	3	LOAN	590.21	5	ARRS.	30.97	6	INS AR
	3,273.65	8	PENARR	2,423.22	CO	COLTAX	271.92	13	VALIC	1,574.88	19	AFLAC
	2,821.92	25	AFLAC	241.64	29	AF10MO	276,612.69	31		49,514.48	32	
	58,029.75	33		1,147.00	34	PARK	65.00	35	WGFEE	2,445.10	42	L.2578
	5,831.61	43	LOC.78	3,420.02	45	CNC.10	2,136.11	51	CR UN	2,760.00	56	HOUSE
	90.00	57	P.A.C.	100.00	62	GARN$	1,592.00	68	BANK	252.00	70	BANK
	50.00	71	LEVY	50.00	72	LEVY	206.11	73	GARN	445.00	74	GARN
	12,930.04	75	CHILD	3,732.39	76	CHILD	663.36	77	CHILD	279.59	78	CHILD
	1,706.60	79	WAGE$	1,657.52	ADD	ADD	12,267.08	BN1		2,755.27	BN5	
	635.00	BN6		19,274.00	BN9		52.36	COL	COLLIF	10,550.40	CPL	COUPLE
	30,954.07	FAM	FAMILY	5.00	LSW	LSTCRD	100.00	MIS	MISC	13,073.38	PCH	PARENT
	14,104.99	SIN	SINGLE	692.87	VPL	VOLLIF	635.00	45C	CWASTG	1,055.83	45S	CWAFUL

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COMPANY TOTAL	HOURS		EARNINGS				STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
COMPANY CODE											
EXE	2,893.09 REG		1,314,368.12 REG		35,882.82 O/T		128,896.57 FIT		1,014,926.03 TOTAL DEDUCTIONS		633 Pays ☐
	.00 O/T		1,317.98 EARNINGS 3		49,248.30 EARNINGS 4		41,742.64 SS				138,280.59
	.00 HOURS 3		2,219.01 EARNINGS 5		1,403,036.23 GROSS		19,234.56 MED				
	876.00 HOURS 4						48,035.02 STATE				
							11,830.14 SUI/DI				
							90.68 LOCAL				

LDR

HOURS ANALYSIS:	876.00	15	ST/OT									
EARNINGS ANALYSIS:	1,239.94	A	ACT.ST	1,374.39-	D	DOCK T	1,223.37	K	SICK	93.93	M	ADJUST
	525.00	T	AUTO	366.18-	V	VAC.	41,446.88	15	ST/OT	148.80	CMP	COMP
	1,000.00	OCC	ONCALL	6,310.95	SEV	SEVERN	317.98	VEH	VEHICL	2,219.01	2TL	
MEMO ANALYSIS:	797.06	D	DCRPER	2.84	G	G.T.L.	3,044.99-	I	G.T.L.	1,338,685.80	P	
STATUTORY DED. ANALYSIS:	47,839.20	56	NJ	195.82	59	PA						
	11,830.14	56	NJ SUI/DI									
	90.68	0104	PHILADELPHIA									
VOLUNTARY DED. ANALYSIS:	79.76	B	BKDCRP	5,114.22	D	ANUTY.	69.70	E	BKPEN	3,044.99	I	C.INS.
	1,064.16	K	BKPEN	70.25	O		71,850.66	P	PENS.	46,372.23	Q	PENS.
	3,348.11	S	DCRP	211,302.37	U		61,216.72	V		21,463.00	W	
	23,411.12	1	LOAN	31,016.36	3	LOAN	2,423.22	CO	COLTAX	271.92	13	VALIC
	613.13	19	AFLAC	2,782.02	25	AFLAC	241.64	29	AF10MO	270,718.30	31	
	49,469.35	32		57,837.46	33		1,209.00	34	PARK	66.00	35	WGFEE
	2,445.10	42	L.2578	5,786.52	43	LOC.78	1,898.44	44	BUFF	3,374.28	45	CNC.10
	2,136.11	51	CR UN	525.00	53	LPFFA.	2,745.00	56	HOUSE	95.00	57	P.A.C.
	81.57	62	GARN$	6,190.62	66		1,592.00	68	BANK	215.25	69	GARSH
	252.00	70	BANK	50.00	71	LEVY	50.00	72	LEVY	201.72	73	GARN
	445.00	74	GARN	12,996.71	75	CHILD	3,717.14	76	CHILD	672.95	77	CHILD
	284.44	78	CHILD	1,711.26	79	WAGE$	1,614.20	ADD	ADD	12,644.34	BN1	
	2,717.05	BN5		635.00	BN6		19,374.00	BN9		52.36	COL	COLLIF
	10,506.58	CPL	COUPLE	30,520.52	FAM	FAMILY	5,192.40-	MIS	MISC	12,989.79	PCH	PARENT
	14,171.59	SIN	SINGLE	692.87	VPL	VOLLIF	622.50	45C	CWASTG	1,055.83	45S	CWAFUL

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Old Business

08-1

2-11-2020

ORDINANCE AMENDING AND SUPPLEMENTING MUNICIPAL ORDINANCE MC-2322, ADOPTED AUGUST 27, 1987, AS AMENDED BY MC-3840, ADOPTED MAY 8, 2003

WHEREAS, this City Council of the City of Camden has determined that it is in the best interests of the City of Camden that, as permitted by State law, Municipal Ordinance MC-2322 titled, "An Ordinance Creating Camden Redevelopment Agency," adopted on August 27, 1987, and as amended by Municipal Ordinance MC-3840, adopted on May 8, 2003, be amended and supplemented to provide one of the seven (7) commissioners be a resident of the City of Camden who owns a business operating out of the City of Camden, where practicable, and who is not a member of the governing body; now therefore

BE IT ORDAINED by the City Council of the City of Camden that it hereby amends and supplements Municipal Ordinance MC-2322 titled, "An Ordinance Creating Camden Redevelopment Agency," adopted on August 27, 1987, and as amended by Municipal Ordinance MC-3840, adopted on May 8, 2003, as follows:

SECTION 6. **Appointment of Members of the Governing Body as Commissioners.** One (1) of the seven (7) commissioners of the Camden Redevelopment Agency shall be a member of the governing body. The term of the initial agency commissioner who is a member of the governing body shall commence upon the filling of a vacancy occurring in the office of commissioner for a member of the governing body, from any cause, and said commissioner shall serve for the period of the unexpired term, if any, remaining for the replaced commissioner. Thereafter, an agency commissioner who is a member of the governing body shall be appointed or reappointed to serve a one-year term.

SECTION 7. **Appointment of Business Owner Operating From the City of Camden.** One (1) of the seven commissioners of the Camden Redevelopment Agency shall be a resident of the City of Camden who owns a business operating from the City of Camden and who is not a member of the governing body, where practicable. If not practicable to fill said agency commissioner position with a resident of the City of Camden who owns a business operating from the City of Camden, the agency commissioner shall be a resident of the City of Camden or a business owner who operates a business from the City of Camden. The term of said agency commissioner shall commence upon the filling of the first vacancy for a commissioner previously appointed as a member of the governing body, from any cause, and said commissioner shall serve for a term of five (5) years. For any vacancy occurring for said commissioner, the commissioner shall serve for the period of the unexpired term, if any, remaining for the replaced commissioner. Thereafter, said commissioner shall be appointed or reappointed to serve a five-year term.

SECTION 8. **Expiration of a Term; Successor.** Each commissioner shall continue to hold office at the expiration of a term until a successor shall have been appointed and qualified.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance. All notices of veto shall be filed in the office of the Municipal Clerk.

Date of Introduction: February 11, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

Ordinances

1st Reading

O-1

MBS:dh
03-10-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. Amending previously adopted salary & wage ordinance by second reading dated December 20, 2019 to add the omitted title of Signal Systems Tech 1 & 2 and to correct the salary for Municipal Court Administrator.

SECTION 2. The effective date of these amendments shall be as of January 1, 2018.

SECTION 3. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 4. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 7. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 10, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Business Administrator

DATE:

FROM: Lisa Y. Picon

Department Making Request: **Administration**

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

Amending previously adopted 1/1/2018 Salary & Wage Ordinance to:
Add previously omitted titles: Signal Systems Tech 1 & 2
Correct salary for Municipal Court Administrator

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION ACCOUNT(S):

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2.11.20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Lisa Y. Picón	7676
Contact Person:	Lisa Y. Picón	7676

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

1/1/18
Amended
February
2020

1/1/2018 (Amended 2/20)

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000
Assistant Department Directors	89,658	

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28000	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

	Aide to the Mayor	34,802	79,500
	Confidential Assistant	34,802	79,500
	Confidential Aide	34,802	79,500
	Attorney - A.B.C.	2,500	6,438
	Attorney - Affirmative Action Review Council	1	4,893
	Attorney - B.O.A.	13,845	25,631
	Attorney - Municipal Personnel Defender	36,061	68,508
	Attorney - Planning Board	10,342	18,869
	Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
	Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
	City Treasurer	76,200	88,243
	Deputy Municipal Clerk	51,200	62,424
	Judge of the Municipal Court	81,600	114,444
	Judge of the Municipal Court (Part Time)	30,979	58,678
*	**Municipal Clerk**	-	**120,530**
	Municipal Court Director	70,968	112,201
	Municipal Engineer	71,200	93,682
	Secretary Board/Commission	1,000	9,145
*	**Tax Assessor**	**93,771**	**113,532**
*	**Tax Collector**	**93,771**	**113,532**
	Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Confidential Secretary to the Mayor		06170	37,405	39,211	43,225	45,773	47,552	49,402	51,329
	Secretary to the ABC Board		06982	5,535	5,794	6,364	6,728	6,980	7,245	7,521

Section VII. *This section sets the rates as approved for those titles covered by those agreements.* In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Account Clerk		00001	30,240	31,673	34,857	36,521	37,822	39,166	40,575
*	Accountant		00004	45,365	47,555	52,420	54,454	56,568	58,769	61,057
*	Accounting Assistant		50451	35,919	37,635	41,450	43,447	45,022	46,657	48,363
*	Administrative Analyst		00010	49,491	51,885	57,210	59,990	62,319	64,746	67,274
**	Administrative Clerk		00020	45,329	47,380	51,941	56,856	61,716	64,017	66,403
**	Administrative Secretary		00112	52,549	54,951	60,289	65,886	71,201	73,502	75,898
**	Affirmative Action Officer		00233@	64,437	67,580	74,565	81,325	88,714	92,200	95,827
*	Analyst Grant Applications		00259	51,254	53,738	59,257	62,141	64,468	66,945	69,393
*	Animal Control Officer		00264@	49,985	52,485	57,733	60,620	63,044	65,567	68,189
*	Architect		00276@	58,090	60,915	67,195	71,015	72,166	77,360	80,722
*	Assistant Administrative Analyst		00302@	40,753	42,710	47,065	49,341	51,151	53,030	54,989
*	Assistant Animal Control Officer		00312@	42,441	44,562	49,019	51,470	53,528	55,669	57,896
*	Assistant Assessor		00317@	46,173	48,402	53,358	55,949	58,022	59,375	62,420
*	Assistant Chief Housing Inspector		00387	57,503	60,300	63,237	66,319	68,908	71,604	74,404
**	Assistant Engineer		00518	61,200	64,181	70,806	77,945	84,922	88,154	91,516
**	Assistant Municipal Clerk		00617	46,935	49,203	54,242	59,675	65,053	67,593	70,232

1/1/18
(Amended 2/20)

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Assistant Municipal Clerk*			0	0	0	0	0	0	77,397
**	Assistant Municipal Tax Collector		00627@	67,191	70,471	77,761	85,621	93,550	97,226	103,124
**	Assistant Payroll Supervisor		00639	49,246	51,088	55,183	59,592	63,093	65,014	67,025
*	Assistant Planner		00645	44,233	46,365	51,105	53,581	55,562	57,616	59,761
**	Assistant Public Works Superintendent		00671	50,793	53,255	58,723	64,616	70,456	73,213	76,078
**	Assistant Purchasing Agent		00673	46,934	49,202	54,242	59,675	65,053	67,593	70,232
*	Assistant Superintendent of Weights & Measures		00445	37,866	39,680	43,712	48,059	52,269	54,191	56,201
*	Assistant Traffic Engineer		00795	61,232	64,216	70,843	77,987	84,966	88,204	91,566
*	Assistant Violations Clerk		00806	35,919	37,635	41,450	43,447	45,022	46,657	48,363
*	Assistant Zoning Officer (Part Time)		00822@	0	0	0	0	0	0	6,579
*	Auditor		00846	51,254	53,738	59,257	62,141	64,468	66,961	69,393
*	Building Inspector (ICS)		00924	59,440	62,335	68,765	72,124	74,944	77,879	80,937
*	Building Inspector Apprentice		06969	46,915	52,258	0	0	0	0	0
*	Building Maintenance Worker		00929	32,121	33,648	37,040	38,460	39,934	41,470	43,066
*	Building Maintenance Worker Low Pressure License		00933	45,027	47,200	52,027	54,549	56,566	58,666	60,846
*	Building Service Worker		00938	29,669	31,074	34,195	35,828	37,098	38,416	39,790
**	Building Subcode Official (HHS)		05048	64,048	67,171	74,112	81,593	88,837	92,214	95,733
*	Carpenter		00971	43,950	46,070	50,778	53,234	55,203	57,240	59,371
*	Carpenters Helper		00974	36,713	38,471	42,373	44,411	46,120	47,906	49,759
*	Cashier		00976	38,764	40,623	44,755	46,916	48,622	50,408	52,258
**	Chief Accountant		01005	57,538	60,335	66,554	73,253	79,914	82,943	87,809
**	Chief Assistant Assessor		01016	50,099	52,526	57,917	63,727	69,599	72,319	75,145
**	Chief Clerk		01037	52,549	54,951	60,289	65,886	71,201	73,502	75,898
**	Chief Community Relations Specialist		01107	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Chief Housing Inspector		01139	55,078	57,753	63,698	70,105	76,452	79,450	82,567
**	Chief Landscape Architect		01150	55,078	57,753	63,698	70,105	76,452	79,450	82,567
**	Chief License Inspector		01153	54,392	57,033	62,901	69,223	75,389	78,243	81,211
**	Chief Sanitation Inspector		01209	43,690	45,796	50,483	55,521	60,375	62,728	65,173
*	Claims Examiner, Workers Compensation, Typing		01242	43,208	45,155	49,480	54,151	57,927	61,390	72,834
*	Clerk 1		01245	28,544	29,895	32,890	34,459	35,671	36,941	38,248
*	Clerk 1 (Assessing Clerk)		01245	33,999	35,621	39,224	41,108	42,587	44,125	45,729
*	Clerk 2		03247	31,536	33,033	36,360	38,103	39,464	40,874	42,352
*	Clerk 3		02773	35,346	37,036	40,789	42,751	44,294	45,905	47,574
*	Clerk 3 (Principal Personnel Clerk)		02773	49,730	52,138	55,081	57,221	59,447	61,764	64,171
**	Clerk 4		03859	35,268	36,953	40,697	44,732	48,622	50,408	52,258
*	Clerk Stenographer 1		01260	31,946	33,465	36,839	38,602	39,984	41,420	42,918
*	Clerk Stenographer 2		03253	33,656	35,259	38,825	40,687	42,149	43,673	45,256
*	Clerk Stenographer 3		02777	37,062	38,836	42,779	44,840	46,468	48,163	49,925
**	Clerk Stenographer 4		03862@	37,081	38,856	42,801	47,051	51,004	52,976	55,038
*	Clerk Transcriber		01266	31,391	32,882	36,193	37,922	39,377	40,890	42,462
*	Clerk Typist 1, Evidence Handling		23239	32,444	33,986	37,417	39,207	40,569	42,028	43,543
*	Code Enforcement Officer		01285	44,507	46,654	48,907	51,274	53,759	56,368	59,108
*	Community Organization Specialist		01303	33,918	35,535	39,127	41,007	42,008	43,528	45,100
*	Community Relations Specialist, Law Enforcement		05543	40,708	42,664	47,011	49,287	51,088	52,972	54,930
*	Community Service Aide		01313	29,544	30,942	34,049	35,674	36,998	38,416	39,790
*	Community Service Worker		01319	31,712	33,219	36,568	38,318	39,683	41,108	42,589
*	Complaint Investigator		01324	36,490	38,235	42,115	44,142	45,746	47,410	49,148
*	Computer Service Technician		07605	47,185	49,466	54,542	57,184	59,271	61,578	63,978
**	Construction Official		05045	76,390	79,324	87,878	93,055	96,715	100,521	104,477

1/1/18

(Amended 2/20)

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Contract Compliance Representative		04883	55,510	60,417	64,055	69,407	71,680	74,053	77,678
**	Coodinator for Federal & State Aid		01355	59,834	62,748	69,221	76,195	83,242	86,512	89,909
**	Coordinator of Monitoring & Evaluation		04716	54,485	57,131	63,010	69,346	75,624	78,585	81,665
**	Coordinator of Motor Vehicle Repair		07607	76,278	79,968	87,808	93,074	97,853	101,573	105,500
**	Coordinator of Volunteers		01371	54,486	57,131	63,010	69,346	75,624	78,585	81,665
*	Cost Estimator Property Improvement		01379	47,758	50,070	55,200	57,883	60,035	62,272	64,596
*	Court Interpreter S&E		07959	45,365	47,555	52,420	54,454	56,568	58,769	61,057
*	Customer Service Representative		01459	41,068	43,043	47,432	49,722	51,620	53,525	55,504
*	Customer Service Representative Bil. In Spanish & English		08033	41,068	43,043	47,432	49,722	51,620	53,525	55,504
*	Data Control Clerk		01468	33,094	34,668	38,171	39,999	41,436	42,932	44,484
*	Data Entry Operator 1		53292	31,328	32,816	36,122	37,850	39,204	40,612	42,066
*	Data Entry Operator 1 (DEMO-Typing)			32,158	33,686	37,086	38,864	40,252	41,701	43,205
*	Data Entry Operator 2		53293	34,858	36,523	40,221	42,154	43,674	45,258	46,903
*	Data Entry Operator 3		53294	38,608	40,461	44,576	46,295	48,086	49,945	51,879
**	Data Entry Operator 4		53295	46,175	48,405	53,361	58,154	63,397	65,869	68,441
*	Data Processing Programmer		01474	43,085	45,161	49,773	52,180	54,108	56,273	58,363
*	Data Processing Programmer Trainee		01475	41,876	0	0	0	0	0	0
**	Deputy Municipal Court Administrator		07796	52,549	54,950	60,289	65,886	71,201	73,501	75,898
**	Deputy Municipal Court Administrator Bilingual S/E		07903	52,549	54,950	60,289	65,886	71,201	73,501	75,898
*	Deputy Registrar of Vital Statistics		05120	51,253	53,739	59,257	62,142	54,013	66,946	69,393
**	Deputy Tax Assessor		05780	77,803	80,542	89,565	94,934	99,810	103,604	107,610
*	Economic Development Rep. 2		55503	63,656	66,760	73,930	77,547	80,586	83,748	87,034
**	Director of Economic and Industrial Development			82,667	86,666	95,163	100,869	106,051	110,081	114,337
**	Director of Licenses		07163	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Director of Inspections		01607@	77,803	81,567	89,565	94,934	99,810	103,604	107,610
**	Director of Neighborhood Preservation Program		02569	77,803	81,567	89,565	94,934	99,810	103,604	107,610
**	Director of Youth Services		01651	77,803	81,567	89,565	94,934	99,810	103,604	107,610
*	Electrical Inspector (ICS)		01699	59,440	62,335	68,765	72,124	74,944	77,879	80,937
**	Electrical Subcode Official (HHS)		05046	70,515	73,977	81,639	85,642	88,837	92,214	95,733
*	Electrician		01706	43,950	46,070	50,778	53,234	55,203	57,240	59,371
*	Electrician Helper		01710	36,713	38,471	42,373	44,411	46,120	47,906	49,759
**	Elevator Subcode Official		07928	64,048	67,171	74,112	81,593	88,837	92,214	95,733
*	Employee Benefits Clerk		04758	31,149	32,629	35,916	37,627	38,926	40,322	41,770
*	Employee Benefits Specialist		01728	33,439	35,031	38,572	40,421	41,935	43,511	45,156
*	Engineering Aide		01733	36,554	38,301	42,189	44,219	45,925	47,699	49,542
*	Equipment Operator		01746	37,596	39,396	43,400	45,492	47,154	48,873	50,662
**	Executive Assistant		04586	0	0	0	0	0	0	106,535
*	Garage Attendant		01877	33,195	34,777	38,290	40,124	41,637	43,210	44,857
*	Gardener		01883	36,962	38,731	42,664	44,716	46,348	48,037	49,795
**	General Supervisor Laboring		06635	44,794	46,954	51,755	56,929	62,057	64,474	66,990
**	General Supervisor Parks		06699	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	General Supervisor, Public Works		06652	51,668	54,173	57,235	59,461	64,824	67,352	69,984
*	GIS Specialist 3		03176	58,474	61,397	67,537	70,914	73,750	76,700	79,768
*	GIS Specialist Trainee		03174	51,584	0	0	0	0	0	0
*	Heavy Equipment Operator		02001@	44,955	47,125	51,946	54,462	56,566	58,666	60,846
*	Historic Preservation Specialist		15679	51,254	53,738	59,257	62,141	64,468	66,877	69,393
**	Housing Coordinator		02065	60,106	63,034	69,179	75,938	82,631	85,873	89,246
*	Housing Inspector		02071	44,507	46,654	48,907	51,274	53,759	56,368	59,108
*	Identification Officer		02081	0	0	0	0	0	0	62,151

1/1/18

(Amended 2/20)

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Industrial Representative		02095	51,254	53,738	59,257	62,141	64,468	66,877	69,393
*	Interviewer, Courts		06207	41,068	43,043	47,433	49,723	51,620	53,524	55,505
*	Interviewer, Courts, Bilingual Spanish & English		07573	41,068	43,043	47,433	49,723	51,620	53,524	55,505
*	Investigator A.B.C.		02175	0	0	0	0	0	0	9,745
*	Investigator Public Works		05217	47,140	49,418	54,482	57,124	59,239	61,616	63,910
*	Job Developer		02217	64,138	67,345	74,079	77,783	80,894	84,130	87,495
*	Keyboarding Clerk 1		01268	29,397	30,789	33,880	35,492	36,747	38,059	39,419
*	Keyboarding Clerk 2		03256@	32,444	33,986	37,416	39,207	40,569	42,027	43,543
*	Keyboarding Clerk 3		02781	36,251	37,984	41,838	43,852	45,403	47,056	48,769
**	Keyboarding Clerk 4		03864@	36,087	37,813	41,647	45,782	49,730	51,558	53,456
*	Laborer 1		02248	34,108	35,735	39,351	41,236	42,724	44,266	45,877
*	Laborer 1 (Laborer Heavy)		02248	35,696	37,402	41,194	43,172	44,738	46,360	48,059
**	Laborer 3		06633	42,490	44,535	49,082	53,980	58,839	61,124	63,506
*	Landscape Architect		02256@	42,044	44,069	48,564	50,912	52,862	54,896	57,012
*	Legal Secretary		07675	40,978	42,951	47,329	49,619	51,418	53,298	55,246
*	Legal Stenographer		02279	35,346	37,036	40,789	42,751	44,294	45,905	47,574
*	License Inspector		02292	43,871	45,986	50,686	53,144	54,978	56,999	59,108
*	License Inspector Bil. In S&E		05785	43,871	45,986	50,686	53,144	54,978	56,999	59,108
*	Loan Advisor		05136	36,878	38,642	42,564	44,613	46,303	48,062	49,895
*	Mail Clerk		02320	38,623	40,474	44,589	46,744	48,446	50,224	52,079
*	Maintenance Repairer		02328	35,932	37,649	41,467	43,459	45,044	46,684	48,391
**	Maintenance Superintendent		02384	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Maintenance Supervisor, Grounds		06731	42,490	44,535	49,082	53,980	58,839	61,124	63,506
*	Maintenance Worker 1, Grounds		01940	33,737	35,345	38,920	40,787	42,309	43,840	45,429
**	Management Information Systems Specialist		04354	82,667	86,666	95,163	100,869	106,051	110,081	114,337
*	Material Management Coordinator		05702	52,500	55,047	60,706	63,663	66,147	68,728	71,416
*	Mechanic		02434	40,584	42,533	46,869	49,135	50,938	52,806	54,762
*	Mechanic (Diesel)		02440	42,242	44,275	48,795	51,155	53,039	54,999	57,034
*	Mechanic Fire Apparatus		02441	42,575	44,626	49,180	51,561	53,464	55,438	57,496
*	Mechanic's Helper		02456@	35,696	37,402	41,194	41,962	43,481	45,056	46,705
*	Motor Broom Driver		05565	37,596	39,396	43,400	45,492	47,154	48,873	50,662
**	Municipal Court Administrator		07795	71,162	74,605	81,919	86,831	91,291	94,760	98,424
*	Municipal Court Attendant		02524							51,489
*	Network Administrator 1		10107	71,187	74,745	82,220	86,331	89,786	93,376	97,111
*	Network Administrator 2		10108	76,958	80,807	88,888	93,331	97,065	100,948	104,985
*	Omnibus Operator		05594	33,263	34,846	38,366	39,840	41,369	42,960	44,616
*	Paralegal Specialist		02593	47,379	49,642	54,710	57,352	61,024	63,277	65,616
*	Parking Enforcement Officer		07305	35,813	37,527	41,330	43,319	44,886	46,523	48,221
*	Payroll Clerk		02634	31,149	32,629	35,916	37,627	38,926	40,322	41,770
**	Payroll Supervisor		02636	58,490	61,280	67,482	74,166	80,793	83,915	87,167
*	Personnel Assistant		02648@	59,247	62,764	66,281	69,797	73,314	76,831	80,350
*	Planning Aide		02685	33,439	35,031	38,572	40,421	41,935	43,511	45,156
**	Planning Director		02686	77,803	81,567	89,565	94,934	99,810	103,604	107,610
*	Plumbing Inspector (ICS)		02704	59,440	62,335	68,765	72,124	74,944	77,879	80,937
**	Plumbing Subcode Official (HHS)		05056	64,048	67,171	74,112	81,593	88,837	92,214	95,733
*	Principal Account Clerk		02755	35,919	37,635	41,450	43,447	45,022	46,657	48,363
*	Principal Account Clerk (Typing			36,744	38,504	42,409	44,453	46,126	47,805	49,564
*	Principal Cashier		02771	43,724	45,832	50,514	52,963	54,947	56,976	59,093
*	Principal Clerk Transcriber		02779	36,499	38,245	42,125	44,153	45,858	47,627	49,472
*	Principal Community Organization Specialist		02785@	38,878	40,743	44,886	47,054	48,842	50,712	52,656
*	Principal Data Control Clerk		04646	38,876	40,740	44,885	47,053	48,772	50,559	52,419

1/1/18

(Amended 2/20)

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Employee Benefits Clerk		04936	38,223	40,054	44,125	46,256	48,042	49,900	51,834
*	Principal Engineering Aide		02804	46,719	48,976	53,991	56,089	58,270	60,538	62,896
*	Principal Legal Stenographer		02819	45,326	47,515	52,375	54,914	58,444	60,611	62,859
*	Principal Payroll Clerk		02831	49,730	52,139	55,080	57,221	59,447	61,764	64,171
*	Principal Planner		02837	51,254	53,738	59,257	62,141	64,468	66,877	69,393
*	Principal Planner Community Development Program		05335	51,254	53,738	59,257	62,141	64,468	66,877	69,393
*	Principal Planning Aide		02840	41,073	43,047	47,437	49,730	51,623	53,607	55,671
*	Principal Purchasing Assistant		02847	38,223	40,054	44,125	46,256	48,042	49,900	51,834
*	Principal Storekeeper		02852	49,308	51,695	56,997	59,767	61,998	64,314	66,725
*	Printing Machine Operator 1		02571	36,632	38,383	42,278	44,314	45,925	47,593	49,336
*	Printing Machine Operator 2		22533	44,188	46,318	51,054	53,529	55,504	57,563	59,703
*	Printing Machine Operator 3		22534	46,318	48,553	53,534	56,125	58,171	60,436	62,790
*	Printing Machine Operator 4		22535	48,553	50,903	56,131	58,853	61,001	63,378	65,850
*	Program Analyst		02871	49,491	51,885	57,210	59,990	62,319	64,746	67,274
**	Program Coordinator Demolition		05679	65,616	68,569	71,521	74,474	77,427	80,379	83,332
*	Program Monitor		04700	48,139	50,467	55,640	58,344	60,511	62,770	65,120
*	Project Coordinator Construction		02883	62,139	65,167	71,896	79,151	86,236	89,516	92,935
*	Project Coordinator Crime Prevention Program		02884	43,569	45,670	50,335	52,770	54,701	56,703	58,790
*	Project Manager, Data Processing		53023	99,067						
*	Property Clerk		02894	31,535	33,034	36,361	38,103	39,464	40,874	42,352
*	Public Information Officer		02927	39,568	41,467	45,687	47,897	49,646	51,476	53,831
*	Public Safety Telecommunicator		01296@	46,330	48,567	53,538	56,137	58,203	60,351	62,596
*	Public Safety Telecommunicator Trainee		06229	44,958						
*	Public Works Inspector		02933	44,208	46,340	51,076	53,551	55,529	57,588	
**	Public Works Superintendent		02936	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Purchasing Agent		02952	82,667	86,666	95,163	100,869	106,051	110,081	114,337
*	Purchasing Assistant		02952	31,149	32,629	35,916	37,627	38,926	40,322	41,770
*	Purchasing Expediter		02956	40,753	42,710	47,065	49,341	51,154	53,030	54,996
*	Radio Dispatcher		02958	37,579	39,379	43,381	45,470	47,125	48,845	50,644
*	Radio Dispatcher Typing		02959	38,354	40,193	44,280	46,370	48,023	49,745	51,542
*	Radio Technician		02965	51,463	54,221	56,978	59,735	62,492	65,249	68,006
**	Real Estate Officer		02974	55,078	57,753	63,698	70,105	76,452	79,450	82,567
*	Receptionist		02976	28,544	29,895	32,890	34,459	35,671	36,941	38,248
*	Recorder Operator Courts		04873	30,271	31,706	34,894	36,565	37,962	39,419	40,932
*	Records Management Analyst		05429	47,601	49,904	55,031	57,699	59,804	62,136	64,560
*	Records Support Technician 1		56562	31,536	32,797	34,109	35,473	36,893	38,368	39,903
*	Records Support Technician 2		56563	35,346	36,760	38,231	39,759	41,350	43,004	44,725
*	Records Support Technician 3		56564	39,587	41,171	42,818	44,530	46,312	48,164	50,090
*	Recreation Aide		02983	27,352	28,639	31,505	34,195	35,406	36,661	37,970
*	Recreation Leader		02993	32,838	34,401	37,876	39,695	41,174	42,724	44,334
*	Recreation Program Coordinator		03018	50,081	52,504	57,895	60,712	63,072	65,534	68,090
**	Recreation Supervisor		03020	39,697	41,603	45,839	50,407	54,933	57,056	59,283
*	Relocation Officer (Part Time)		03060@	0	0	0	0	0	0	11,829
**	Rent Regulation Officer		05681	55,696	58,402	64,415	67,557	70,099	72,740	75,485
*	Research Assistant		03069	44,587	46,738	51,517	54,014	56,006	58,087	60,246
**	Risk Manager		07390	82,667	86,666	95,163	100,869	106,051	110,081	114,337
**	Road Repairer Superintendent		03803	61,222	64,205	70,832	77,341	84,361	87,671	91,116
*	Sanitation Inspector		03110	43,085	45,161	49,779	52,185	54,081	56,183	58,363
**	Secretarial Assistant		03127	40,762	42,604	46,699	51,108	54,609	56,530	58,541
*	Secretary Board/Commission (Part Time)		07419	1,166						10,662

1/1/18
(Amended 2/20)

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Secretary Board/Commission (Full Time)		07419	45,952	48,178	53,124	56,268	58,463	60,744	63,115
*	Security Guard		06124	32,837	34,400	37,875	39,694	41,113	42,590	44,130
*	Senior Account Clerk		03165@	33,656	35,259	38,825	40,687	42,149	44,545	45,256
*	Senior Administrative Analyst		03173@	58,382	61,222	67,535	74,339	81,204	84,386	89,492
*	Senior Auditor		03196@	56,494	59,240	65,342	68,071	70,545	73,303	76,173
*	Senior Building Maintenance Worker		03227	33,843	35,456	39,046	40,917	42,392	44,024	45,722
**	Senior Budget Examiner		03223	72,941	76,470	83,967	89,002	93,573	97,129	100,884
*	Senior Building Maintenance Worker Low Pressure License		03228	47,200	49,480	54,557	57,201	59,287	62,016	63,996
*	Senior Cashier		03236	40,971	42,941	47,318	49,605	51,424	53,317	55,295
*	Senior Clerk Transcriber		03255	33,096	34,671	38,173	40,004	41,540	43,141	44,802
*	Senior Community Relations Specialist		03265@	41,481	43,476	47,911	50,226	52,079	54,000	55,989
*	Senior Community Service Worker		03269@	36,878	38,642	42,564	44,613	46,303	48,062	49,895
*	Senior Computer Service Technician		07691	52,503	55,050	60,932	63,899	66,392	68,986	71,681
*	Senior Data Control Clerk		03294	35,975	37,696	41,517	43,515	45,080	46,718	48,427
*	Senior Data Processing Programmer		03295	49,631	52,033	54,971	56,019	58,196	60,461	62,816
*	Senior Electrician		03308	48,206	50,538	55,718	57,884	60,137	62,478	64,914
*	Senior Engineer		03314	74,131	77,760	85,821	90,032	93,464	97,030	100,736
*	Senior Engineering Aide		03320	39,946	41,863	46,126	48,351	50,123	51,971	53,883
*	Senior Gardener		03341	31,712	33,219	36,568	38,318	39,683	41,108	42,589
*	Senior Historic Preservation Specialist		15680	53,888	56,502	62,316	65,353	67,906	70,453	73,111
*	Senior Housing Inspector		03368	52,128	54,708	57,309	60,096	62,436	64,870	67,402
*	Senior Landscape Architect		04407	48,139	50,467	55,640	58,344	60,511	62,770	65,120
*	Senior Legal Stenographer		03405	39,062	40,935	45,102	47,276	49,104	51,002	52,983
*	Senior Maintenance Repairer		03425	39,394	41,286	45,488	47,685	49,429	51,238	53,128
*	Senior Mechanic		03459	42,575	44,626	49,180	51,561	53,464	55,438	57,496
*	Senior Mechanic (Diesel)		04561	44,241	46,374	51,115	53,587	55,568	57,625	59,770
*	Senior Payroll Clerk		03496	34,546	36,197	39,859	41,774	43,252	44,825	46,452
*	Senior Personnel Assistant		04982	64,138	68,017	71,923	75,815	79,708	83,600	87,495
*	Senior Planner Economic Dev.		04569	48,139	50,467	55,640	58,344	60,511	62,770	65,120
*	Senior Planning Aide		03512	36,006	37,728	41,553	43,556	45,145	46,785	48,488
*	Senior Program Development Specialist Community Service		06931	53,888	56,502	62,316	65,353	67,906	70,453	73,111
*	Senior Program Monitor		05399	59,248	62,132	68,539	71,887	74,601	77,416	80,355
*	Senior Public Works Inspector		03539	47,140	49,418	54,482	57,124	59,239	61,616	63,910
*	Senior Purchasing Assistant		03547	34,546	36,197	39,859	41,774	43,252	44,825	46,452
*	Senior Sanitation Inspector		03572	48,657	51,014	56,245	57,541	59,416	61,615	63,910
*	Senior Storekeeper		03600	44,208	46,340	51,076	53,551	55,529	57,588	59,728
*	Senior Traffic Maintenance Worker		03625	39,012	40,884	45,044	46,783	48,592	50,472	52,426
*	Senior Traffic Signal Electrician		03626	48,206	50,538	55,718	57,884	60,137	62,478	64,914
*	Senior Training Technician		05614	52,503	55,050	60,932	63,899	66,392	68,986	71,681
*	Senior Youth Group Worker		03657	41,731	43,738	48,199	50,530	52,461	54,482	56,579
*	Signal Systems Technician 1		03714	50,069	52,072	54,155	56,321	58,574	60,917	63,353
*	Signal Systems Technician 2		03589	52,009	54,089	56,252	58,503	60,843	63,276	65,807
*	Social Service Assistant		04623	33,473	35,070	38,613	40,466	41,918	43,431	45,006
*	Storekeeper		03779	38,633	40,488	44,604	46,755	48,458	50,244	52,086
*	Storekeeper Automotive		03781	40,718	42,676	47,025	49,299	51,107	52,985	54,942
*	Substance Abuse Counselor 1		63114	51,737	54,244	59,818	62,729	65,074	67,515	70,052
**	Superintendent of Recreation		03834@	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Superintendent of Weights & Measures		01428	59,485	62,380	68,815	75,135	81,949	85,164	88,508
**	Supervising Account Clerk		03848	38,422	40,265	44,359	48,769	52,269	54,191	56,201
**	Supervising Administrative Analyst		03850@	65,596	68,797	75,910	82,795	90,316	93,865	97,560
**	Supervising Animal Control Officer		05999	67,191	70,248	73,306	76,364	79,421	82,479	85,543

1/1/18

(Amended 2/20)

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Building Service Low Pressure License		06468	43,287	45,373	50,008	54,999	60,510	62,056	64,369
**	Supervising Cashier		03857@	47,713	50,020	55,147	60,673	66,147	68,728	71,416
**	Supervising Clerk Transcriber		03863@	36,521	38,268	42,150	45,910	50,015	51,952	53,968
**	Supervising Data Control Clerk		03872	45,100	47,276	52,111	57,321	62,255	64,453	66,743
**	Supervising Electrician		06605	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Engineering Aide		03881	49,006	51,378	56,647	62,325	67,951	70,608	73,370
**	Supervising Health Insurance Benefits Clerk		03887@	49,696	51,956	56,979	62,390	67,513	69,797	72,175
**	Supervising Maintenance Repairer		07338	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Maintenance Worker, Grounds		06731	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Mechanic		06724	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Mechanic Fire Apparatus		06726	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Planner		05137	61,299	64,284	70,920	77,341	84,361	87,672	91,116
**	Supervising Program Analyst		03927	55,078	57,753	63,698	70,105	76,452	79,450	82,567
**	Supervising Property Clerk		05519	36,087	37,813	41,647	45,781	49,729	51,558	53,456
**	Supervising Public Safety Telecommunicator		03865@	49,040	51,412	56,686	62,108	67,714	70,362	73,110
**	Supervising School Traffic Guard		03937	48,931	51,300	56,561	61,653	67,219	69,844	72,574
**	Supervising Youth Group Worker		03945@	39,956	41,874	46,139	50,734	55,264	57,317	59,439
**	Supervisor Demolition		06910	49,580	51,979	57,313	62,629	67,923	70,208	72,590
**	Supervisor of Accounts		03969	44,554	46,704	51,480	56,629	61,830	64,238	66,743
**	Supervisor of Collection of Revenue			53,525	56,122	61,893	68,115	74,276	77,190	80,207
**	Supervisor of Motor Pool		05971	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervisor of Real Estate Sales		04060	41,026	42,997	47,382	52,107	56,791	58,995	61,296
**	Supervisor of Senior Citizens Activities		04069	42,227	44,259	48,777	53,643	58,465	60,739	63,152
**	Supervisor of Telephone Systems		04080	37,713	39,521	41,728	44,587	48,572	50,450	52,406
**	Supervisor Public Works		06650	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervisor Traffic Maintenance		06816	50,209	52,641	55,614	57,775	62,982	65,437	67,991
*	Tax Searcher		04130	39,107	40,984	45,153	47,334	49,062	50,864	52,734
*	Technical Assistant Contract Administration		62844	46,373	48,585	53,500	56,064	58,088	60,183	62,373
*	Technical Assistant to the Construction Official		05193	40,978	42,951	47,329	49,619	51,418	53,298	55,246
*	Technician, Management Information Systems		53099	49,631	52,033	54,971	56,018	58,196	60,461	62,817
*	Telecommunications Systems Analyst		07604	44,986	47,156	51,980	57,176	62,319	64,746	67,274
*	Telephone Operator		04145@	34,607	36,259	39,928	41,846	43,358	44,930	46,563
*	Tractor Trailer Driver		04179	37,596	39,396	43,400	45,492	47,154	48,873	50,662
*	Traffic Maintenance Worker		04189	36,490	38,235	42,115	43,737	45,423	47,178	49,001
*	Traffic Signal Electrician		04192	43,950	46,070	50,778	53,234	55,203	57,240	59,371
**	Traffic Signal Superintendent 1		00799	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Traffic Signal Superintendent 2		04196	63,607	66,710	73,603	80,371	87,671	91,113	94,698
**	Traffic Signal Supervisor 1		06819	54,025	56,649	62,472	64,913	67,446	70,081	72,821
**	Traffic Signal Supervisor 2		04082	56,123	58,851	64,907	67,446	70,081	72,821	77,293
*	Traffic Signal Technician 1		04195	50,070	52,495	57,883	60,137	62,478	64,913	67,448
*	Traffic Signal Technician 2		05219	52,008	54,531	60,130	62,478	64,913	67,446	70,129
*	Training Technician		04207	48,553	50,903	56,131	58,853	61,001	63,378	65,850
*	Tree Maintenance Worker 1		04220	37,402	39,195	43,183	45,258	46,895	48,708	50,594
*	Truck Driver		04222	36,962	38,731	42,664	44,716	46,348	48,037	49,795
**	Violations Clerk		04244	68,087	71,595	78,614	83,328	87,608	90,938	94,454
*	Weights and Measures Apprentice		04201							36,306

1/1/18

(Amended 2/20)

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Welder		04305	40,584	42,533	46,869	49,135	50,938	52,806	54,762
*	Youth Group Worker		04333	39,825	41,735	45,988	48,209	49,971	51,804	53,721
*	Youth Group Worker Bil. In S&E		04334	39,825	41,735	45,988	48,209	49,971	51,804	53,721
*	Youth Services Counselor		04336	43,687	45,793	50,472	52,918	54,869	56,900	59,014
*	Zoning Officer (Part Time)		04338							7,257

1/1/18
(Amended 2/20)

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

0-2

MBS:dh
03-10-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. Amending previously adopted salary & wage ordinance by second reading dated December 20, 2019 to add the omitted title of Signal Systems Tech 1 & 2 and to correct the salary for Municipal Court Administrator.

SECTION 2. The effective date of these amendments shall be as of November 20, 2018.

SECTION 3. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 4. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 7. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J S.A. 52.27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/20/2018
Amended
February
2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Business Administrator

DATE:

FROM: Lisa Y. Picon

Department Making Request: **Administration**

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

Amending previously adopted 11/20/2018 Salary & Wage Ordinance to:
Add previously omitted titles: Signal Systems Tech 1 & 2
Correct salary for Municipal Court Administrator

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION ACCOUNT(S):

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2/11/20	Jason J. Asuncion
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Lisa Y. Picón	7676
Contact Person:	Lisa Y. Picón	7676

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

11/20/2018 (Amended 2/20

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000
Assistant Department Directors	89,658	

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28000	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

	Aide to the Mayor	34,802	79,500
	Confidental Assistant	34,802	79,500
	Confidential Aide	34,802	79,500
	Attorney - A.B.C.	2,500	6,438
	Attorney - Affirmative Action Review Council	-	4,893
	Attorney - B.O.A.	13,845	25,631
	Attorney - Municipal Personnel Defender	36,061	68,508
	Attorney - Planning Board	10,342	18,869
	Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
	Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
	City Treasurer	76,200	88,243
	Deputy Municipal Clerk	51,200	62,424
	Judge of the Municipal Court	81,600	114,444
	Judge of the Municipal Court (Part Time)	30,979	58,678
*	**Municipal Clerk**	-	**120,530**
	Municipal Court Director	70,968	112,201
	Municipal Engineer	71,200	93,682
	Secretary Board/Commission	1,000	9,145
*	**Tax Assessor**	**93,771**	**113,532**
*	**Tax Collector**	**93,771**	**113,532**
	Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Confidential Secretary to the Mayor		06170	37,405	39,211	43,225	45,773	47,552	49,402	51,329
	Secretary to the ABC Board		06982	5,535	5,794	6,364	6,728	6,980	7,245	7,521

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Account Clerk		00001	30,240	31,673	34,857	36,521	37,822	39,166	40,575
*	Accountant		00004	45,365	47,555	52,420	54,454	56,568	58,769	61,057
*	Accounting Assistant		50451	35,919	37,635	41,450	43,447	45,022	46,657	48,363
*	Administrative Analyst		00010	49,491	51,885	57,210	59,990	62,319	64,746	67,274
**	Administrative Clerk		00020	45,329	47,380	51,941	56,856	61,716	64,017	66,403
**	Administrative Secretary		00112	52,549	54,951	60,289	65,886	71,201	73,502	75,898
**	Affirmative Action Officer		00233@	64,437	67,580	74,565	81,325	88,714	92,200	95,827
*	Analyst Grant Applications		00259	51,254	53,738	59,257	62,141	64,468	66,945	69,393
*	Animal Control Officer		00264@	49,985	52,485	57,733	60,620	63,044	65,567	68,189
*	Architect		00276@	58,090	60,915	67,195	71,015	72,166	77,360	80,722
*	Assistant Administrative Analyst		00302@	40,753	42,710	47,065	49,341	51,151	53,030	54,989
*	Assistant Animal Control Officer		00312@	42,441	44,562	49,019	51,470	53,528	55,669	57,896
*	Assistant Assessor		00317@	46,173	48,402	53,358	55,949	58,022	59,375	62,420
*	Assistant Chief Housing Inspector		00387	57,503	60,300	63,237	66,319	68,908	71,604	74,404
**	Assistant Engineer		00518	61,200	64,181	70,806	77,945	84,922	88,154	91,516
**	Assistant Municipal Clerk		00617	46,935	49,203	54,242	59,675	65,053	67,593	70,232

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Assistant Municipal Clerk*			-	-	-	-	-	-	77,397
**	Assistant Municipal Tax Collector		00627@	67,191	70,471	77,761	85,621	93,550	97,226	103,124
**	Assistant Payroll Supervisor		00639	49,246	51,088	55,183	59,592	63,093	65,014	67,025
*	Assistant Planner		00645	44,233	46,365	51,105	53,581	55,562	57,616	59,761
**	Assistant Public Works Superintendent		00671	50,793	53,255	58,723	64,616	70,456	73,213	76,078
**	Assistant Purchasing Agent		00673	46,934	49,202	54,242	59,675	65,053	67,593	70,232
*	Assistant Superintendent of Weights & Measures		00445	37,866	39,680	43,712	48,059	52,269	54,191	56,201
*	Assistant Traffic Engineer		00795	61,232	64,216	70,843	77,987	84,966	88,204	91,566
*	Assistant Violations Clerk		00806	35,919	37,635	41,450	43,447	45,022	46,657	48,363
*	Assistant Zoning Officer (Part Time)		00822@	-	-	-	-	-	-	6,579
*	Auditor		00846	51,254	53,738	59,257	62,141	64,468	66,961	69,393
*	Building Inspector (ICS)		00924	59,440	62,335	68,765	72,124	74,944	77,879	80,937
*	Building Inspector Apprentice		06969	46,915	52,258	-	-	-	-	-
*	Building Maintenance Worker		00929	32,121	33,648	37,040	38,460	39,934	41,470	43,066
*	Building Maintenance Worker Low Pressure License		00933	45,027	47,200	52,027	54,549	56,566	58,666	60,846
*	Building Service Worker		00938	29,669	31,074	34,195	35,828	37,098	38,416	39,790
**	Building Subcode Official (HHS)		05048	64,048	67,171	74,112	81,593	88,837	92,214	95,733
*	Carpenter		00971	43,950	46,070	50,778	53,234	55,203	57,240	59,371
*	Carpenters Helper		00974	36,713	38,471	42,373	44,411	46,120	47,906	49,759
*	Cashier		00976	38,764	40,623	44,755	46,916	48,622	50,408	52,258
**	Chief Accountant		01005	57,538	60,335	66,554	73,253	79,914	82,943	87,809
**	Chief Assistant Assessor		01016	50,099	52,526	57,917	63,727	69,599	72,319	75,145
**	Chief Clerk		01037	52,549	54,951	60,289	65,886	71,201	73,502	75,898
**	Chief Community Relations Specialist		01107	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Chief Housing Inspector		01139	55,078	57,753	63,698	70,105	76,452	79,450	82,567
**	Chief Landscape Architect		01150	55,078	57,753	63,698	70,105	76,452	79,450	82,567
**	Chief License Inspector		01153	54,392	57,033	62,901	69,223	75,389	78,243	81,211
**	Chief Sanitation Inspector		01209	43,690	45,796	50,483	55,521	60,375	62,728	65,173
*	Claims Examiner, Workers Compensation, Typing		01242	43,208	45,155	49,480	54,151	57,927	61,390	72,834
*	Clerk 1		01245	28,544	29,895	32,890	34,459	35,671	36,941	38,248
*	Clerk 1 (Assessing Clerk)		01245	33,999	35,621	39,224	41,108	42,587	44,125	45,729
*	Clerk 2		03247	31,536	33,033	36,360	38,103	39,464	40,874	42,352
*	Clerk 3		02773	35,346	37,036	40,789	42,751	44,294	45,905	47,574
*	Clerk 3 (Principal Personnel Clerk)		02773	49,730	52,138	55,081	57,221	59,447	61,764	64,171
**	Clerk 4		03859	35,268	36,953	40,697	44,732	48,622	50,408	52,258
*	Clerk Stenographer 1		01260	31,946	33,465	36,839	38,602	39,984	41,420	42,918
*	Clerk Stenographer 2		03253	33,656	35,259	38,825	40,687	42,149	43,673	45,256
*	Clerk Stenographer 3		02777	37,062	38,836	42,779	44,840	46,468	48,163	49,925
**	Clerk Stenographer 4		03862@	37,081	38,856	42,801	47,051	51,004	52,976	55,038
*	Clerk Transcriber		01266	31,391	32,882	36,193	37,922	39,377	40,890	42,462
*	Clerk Typist 1, Evidence Handling		23239	32,444	33,986	37,417	39,207	40,569	42,028	43,543
*	Code Enforcement Officer		01285	44,507	46,654	48,907	51,274	53,759	56,368	59,108
*	Community Organization Specialist		01303	33,918	35,535	39,127	41,007	42,008	43,528	45,100
*	Community Relations Specialist, Law Enforcement		05543	40,708	42,664	47,011	49,287	51,088	52,972	54,930
*	Community Service Aide		01313	29,544	30,942	34,049	35,674	36,998	38,416	39,790
*	Community Service Worker		01319	31,712	33,219	36,568	38,318	39,683	41,108	42,589
*	Complaint Investigator		01324	36,490	38,235	42,115	44,142	45,746	47,410	49,148
*	Computer Service Technician		07605	47,185	49,466	54,542	57,184	59,271	61,578	63,978
**	Construction Official		05045	76,390	79,324	87,878	93,055	96,715	100,521	104,477

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Contract Compliance Representative		04883	55,510	60,417	64,055	69,407	71,680	74,053	77,678
**	Coodinator for Federal & State Aid		01355	59,834	62,748	69,221	76,195	83,242	86,512	89,909
**	Coordinator of Monitoring & Evaluation		04716	54,485	57,131	63,010	69,346	75,624	78,585	81,665
**	Coordinator of Motor Vehicle Repair		07607	76,278	79,968	87,808	93,074	97,853	101,573	105,500
**	Coordinator of Volunteers		01371	54,486	57,131	63,010	69,346	75,624	78,585	81,665
*	Cost Estimator Property Improvement		01379	47,758	50,070	55,200	57,883	60,035	62,272	64,596
*	Court Interpreter S&E		07959	45,365	47,555	52,420	54,454	56,568	58,769	61,057
*	Customer Service Representative		01459	41,068	43,043	47,432	49,722	51,620	53,525	55,504
*	Customer Service Representative Bil. In Spanish & English		08033	41,068	43,043	47,432	49,722	51,620	53,525	55,504
*	Data Control Clerk		01468	33,094	34,668	38,171	39,999	41,436	42,932	44,484
*	Data Entry Operator 1		53292	31,328	32,816	36,122	37,850	39,204	40,612	42,066
*	Data Entry Operator 1 (*DEMO-Typing)*			32,158	33,686	37,086	38,864	40,252	41,701	43,205
*	Data Entry Operator 2		53293	34,858	36,523	40,221	42,154	43,674	45,258	46,903
*	Data Entry Operator 3		53294	38,608	40,461	44,576	46,295	48,086	49,945	51,879
**	Data Entry Operator 4		53295	46,175	48,405	53,361	58,154	63,397	65,869	68,441
*	Data Processing Programmer		01474	43,085	45,161	49,773	52,180	54,108	56,273	58,363
*	Data Processing Programmer Trainee		01475	41,876	-	-	-	-	-	-
**	Deputy Municipal Court Administrator		07796	52,549	54,950	60,289	65,886	71,201	73,501	75,898
**	Deputy Municipal Court Administrator Bilingual S/E		07903	52,549	54,950	60,289	65,886	71,201	73,501	75,898
*	Deputy Registrar of Vital Statistics		05120	51,253	53,739	59,257	62,142	54,013	66,946	69,393
**	Deputy Tax Assessor		05780	77,803	80,542	89,565	94,934	99,810	103,604	107,610
*	Economic Development Rep. 2		55503	63,656	66,760	73,930	77,547	80,586	83,748	87,034
**	Director of Economic and Industrial Development			82,667	86665.8	95,163	100869.2	106,051	110,081	114,337
**	Director of Licenses		07163	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Director of Inspections		01607@	77,803	81,567	89,565	94,934	99,810	103,604	107,610
**	Director of Neighborhood Preservation Program		02569	77,803	81567.45	89,565	94934.48	99,810	103,604	107,610
**	Director of Youth Services		01651	77,803	81567.45	89,565	94934.48	99,810	103,604	107,610
*	Electrical Inspector (ICS)		01699	59,440	62,335	68,765	72,124	74,944	77,879	80,937
**	Electrical Subcode Official (HHS)		05046	70,515	73,977	81,639	85,642	88,837	92,214	95,733
*	Electrician		01706	43,950	46,070	50,778	53,234	55,203	57,240	59,371
*	Electrician Helper		01710	36,713	38,471	42,373	44,411	46,120	47,906	49,759
**	Elevator Subcode Official		07928	64,048	67,171	74,112	81,593	88,837	92,214	95,733
*	Employee Benefits Clerk		04758	31,149	32,629	35,916	37,627	38,926	40,322	41,770
*	Employee Benefits Specialist		01728	33,439	35,031	38,572	40,421	41,935	43,511	45,156
*	Engineering Aide		01733	36,554	38,301	42,189	44,219	45,925	47,699	49,542
*	Equipment Operator		01746	37,596	39,396	43,400	45,492	47,154	48,873	50,662
**	Executive Assistant		04586	0	-	-	-	-	-	106,535
*	Garage Attendant		01877	33,195	34,777	38,290	40,124	41,637	43,210	44,857
*	Gardener		01883	36,962	38,731	42,664	44,716	46,348	48,037	49,795
**	General Supervisor Laboring		06635	44,794	46,954	51,755	56,929	62,057	64,474	66,990
**	General Supervisor Parks		06699	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	General Supervisor, Public Works		06652	51,668	54,173	57,235	59,461	64,824	67,352	69,984
*	GIS Specialist 3		03176	58,474	61,397	67,537	70,914	73,750	76,700	79,768
*	GIS Specialist Trainee		03174	51,584	-	-	-	-	-	-
*	Heavy Equipment Operator		02001@	44,955	47,125	51,946	54,462	56,566	58,666	60,846
*	Historic Preservation Specialist		15679	51,254	53,738	59,257	62,141	64,468	66,877	69,393
**	Housing Coordinator		02065	60,106	63,034	69,179	75,938	82,631	85,873	89,246
*	Housing Inspector		02071	44,507	46,654	48,907	51,274	53,759	56,368	59,108
*	Identification Officer		02081	-	-	-	-	-	-	62,151

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Industrial Representative		02095	51,254	53,738	59,257	62,141	64,468	66,877	69,393
*	Interviewer, Courts		06207	41,068	43,043	47,433	49,723	51,620	53,524	55,505
*	Interviewer, Courts, Bilingual Spanish & English		07573	41,068	43,043	47,433	49,723	51,620	53,524	55,505
*	Investigator A.B.C.		02175	-	-	-	-	-	-	9,745
*	Investigator Public Works		05217	47,140	49,418	54,482	57,124	59,239	61,616	63,910
*	Job Developer		02217	64,138	67,345	74,079	77,783	80,894	84,130	87,495
*	Keyboarding Clerk 1		01268	29,397	30,789	33,880	35,492	36,747	38,059	39,419
*	Keyboarding Clerk 2		03256@	32,444	33,986	37,416	39,207	40,569	42,027	43,543
*	Keyboarding Clerk 3		02781	36,251	37,984	41,838	43,852	45,403	47,056	48,769
**	Keyboarding Clerk 4		03864@	36,087	37,813	41,647	45,782	49,730	51,558	53,456
*	Laborer 1		02248	34,108	35,735	39,351	41,236	42,724	44,266	45,877
*	Laborer 1 (Laborer Heavy)		02248	35,696	37,402	41,194	43,172	44,738	46,360	48,059
**	Laborer 3		06633	42,490	44,535	49,082	53,980	58,839	61,124	63,506
*	Landscape Architect		02256@	42,044	44,069	48,564	50,912	52,862	54,896	57,012
*	Legal Secretary		07675	40,978	42,951	47,329	49,619	51,418	53,298	55,246
*	Legal Stenographer		02279	35,346	37,036	40,789	42,751	44,294	45,905	47,574
*	License Inspector		02292	43,871	45,986	50,686	53,144	54,978	56,999	59,108
*	License Inspector Bil. In S&E		05785	43,871	45,986	50,686	53,144	54,978	56,999	59,108
*	Loan Advisor		05136	36,878	38,642	42,564	44,613	46,303	48,062	49,895
*	Mail Clerk		02320	38,623	40,474	44,589	46,744	48,446	50,224	52,079
*	Maintenance Repairer		02328	35,932	37,649	41,467	43,459	45,044	46,684	48,391
**	Maintenance Superintendent		02384	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Maintenance Supervisor, Grounds		06731	42,490	44,535	49,082	53,980	58,839	61,124	63,506
*	Maintenance Worker 1, Grounds		01940	33,737	35,345	38,920	40,787	42,309	43,840	45,429
**	Management Information Systems Specialist		04354	82,667	86,666	95,163	100,869	106,051	110,081	114,337
*	Material Management Coordinator		05702	52,500	55,047	60,706	63,663	66,147	68,728	71,416
*	Mechanic		02434	40,584	42,533	46,869	49,135	50,938	52,806	54,762
*	Mechanic (Diesel)		02440	42,242	44,275	48,795	51,155	53,039	54,999	57,034
*	Mechanic Fire Apparatus		02441	42,575	44,626	49,180	51,561	53,464	55,438	57,496
*	Mechanic's Helper		02456@	35,696	37,402	41,194	41,962	43,481	45,056	46,705
*	Motor Broom Driver		05565	37,596	39,396	43,400	45,492	47,154	48,873	50,662
**	Municipal Court Administrator		07795	71,162	74,605	81,919	86,831	91,291	94,760	98,424
*	Municipal Court Attendant		02524	-	-	-	-	-	-	51,489
*	Network Administrator 1		10107	71,187	74,745	82,220	86,331	89,786	93,376	97,111
*	Network Administrator 2		10108	76,958	80,807	88,888	93,331	97,065	100,948	104,985
*	Omnibus Operator		05594	33,263	34,846	38,366	39,840	41,369	42,960	44,616
*	Paralegal Specialist		02593	47,379	49,642	54,710	57,352	61,024	63,277	65,616
*	Parking Enforcement Officer		07305	35,813	37,527	41,330	43,319	44,886	46,523	48,221
*	Payroll Clerk		02634	31,149	32,629	35,916	37,627	38,926	40,322	41,770
**	Payroll Supervisor		02636	58,490	61,280	67,482	74,166	80,793	83,915	87,167
*	Personnel Assistant		02648@	59,247	62,764	66,281	69,797	73,314	76,831	80,350
*	Planning Aide		02685	33,439	35,031	38,572	40,421	41,935	43,511	45,156
**	Planning Director		02686	77,803	81,567	89,565	94,934	99,810	103,604	107,610
*	Plumbing Inspector (ICS)		02704	59,440	62,335	68,765	72,124	74,944	77,879	80,937
**	Plumbing Subcode Official (HHS)		05056	64,048	67,171	74,112	81,593	88,837	92,214	95,733
*	Principal Account Clerk		02755	35,919	37,635	41,450	43,447	45,022	46,657	48,363
*	Principal Account Clerk (Typing			36,744	38,504	42,409	44,453	46,126	47,805	49,564
*	Principal Cashier		02771	43,724	45,832	50,514	52,963	54,947	56,976	59,093
*	Principal Clerk Transcriber		02779	36,499	38,245	42,125	44,153	45,858	47,627	49,472
*	Principal Community Organization Specialist		02785@	38,878	40,743	44,886	47,054	48,842	50,712	52,656
*	Principal Data Control Clerk		04646	38,876	40,740	44,885	47,053	48,772	50,559	52,419

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Employee Benefits Clerk		04936	38,223	40,054	44,125	46,256	48,042	49,900	51,834
*	Principal Engineering Aide		02804	46,719	48,976	53,991	56,089	58,270	60,538	62,896
*	Principal Legal Stenographer		02819	45,326	47,515	52,375	54,914	58,444	60,611	62,859
*	Principal Payroll Clerk		02831	49,730	52,139	55,080	57,221	59,447	61,764	64,171
*	Principal Planner		02837	51,254	53,738	59,257	62,141	64,468	66,877	69,393
*	Principal Planner Community Development Program		05335	51,254	53,738	59,257	62,141	64,468	66,877	69,393
*	Principal Planning Aide		02840	41,073	43,047	47,437	49,730	51,623	53,607	55,671
*	Principal Purchasing Assistant		02847	38,223	40,054	44,125	46,256	48,042	49,900	51,834
*	Principal Storekeeper		02852	49,308	51,695	56,997	59,767	61,998	64,314	66,725
*	Printing Machine Operator 1		02571	36,632	38,383	42,278	44,314	45,925	47,593	49,336
*	Printing Machine Operator 2		22533	44,188	46,318	51,054	53,529	55,504	57,563	59,703
*	Printing Machine Operator 3		22534	46,318	48,553	53,534	56,125	58,171	60,436	62,790
*	Printing Machine Operator 4		22535	48,553	50,903	56,131	58,853	61,001	63,378	65,850
*	Program Analyst		02871	49,491	51,885	57,210	59,990	62,319	64,746	67,274
**	Program Coordinator Demolition		05679	65,616	68,569	71,521	74,474	77,427	80,379	83,332
*	Program Monitor		04700	48,139	50,467	55,640	58,344	60,511	62,770	65,120
*	Project Coordinator Construction		02883	62,139	65,167	71,896	79,151	86,236	89,516	92,935
*	Project Coordinator Crime Prevention Program		02884	43,569	45,670	50,335	52,770	54,701	56,703	58,790
*	Project Manager, Data Processing		53023	99,067	-	-	-	-	-	-
*	Property Clerk		02894	31,535	33,034	36,361	38,103	39,464	40,874	42,352
*	Public Information Officer		02927	39,568	41,467	45,687	47,897	49,646	51,476	53,831
*	Public Safety Telecommunicator		01296@	46,330	48,567	53,538	56,137	58,203	60,351	62,596
*	Public Safety Telecommunicator Trainee		06229	44,958	-	-	-	-	-	-
*	Public Works Inspector		02933	44,208	46,340	51,076	53,551	55,529	57,588	59,728
**	Public Works Superintendent		02936	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Purchasing Agent		02952	82,667	86,666	95,163	100,869	106,051	110,081	114,337
*	Purchasing Assistant		02952	31,149	32,629	35,916	37,627	38,926	40,322	41,770
*	Purchasing Expediter		02956	40,753	42,710	47,065	49,341	51,154	53,030	54,996
*	Radio Dispatcher		02958	37,579	39,379	43,381	45,470	47,125	48,845	50,644
*	Radio Dispatcher Typing		02959	38,354	40,193	44,280	46,370	48,023	49,745	51,542
*	Radio Technician		02965	51,463	54,221	56,978	59,735	62,492	65,249	68,006
**	Real Estate Officer		02974	55,078	57,753	63,698	70,105	76,452	79,450	82,567
*	Receptionist		02976	28,544	29,895	32,890	34,459	35,671	36,941	38,248
*	Recorder Operator Courts		04873	30,271	31,706	34,894	36,565	37,962	39,419	40,932
*	Records Management Analyst		05429	47,601	49,904	55,031	57,699	59,804	62,136	64,560
*	***Records Manager***		**06382**	58,399	61,798	65,394	69,201	73,228	77,490	82,000
*	Records Support Technician 1		56562	31,536	32,797	34,109	35,473	36,893	38,368	39,903
*	Records Support Technician 2		56563	35,346	36,760	38,231	39,759	41,350	43,004	44,725
*	Records Support Technician 3		56564	39,587	41,171	42,818	44,530	46,312	48,164	50,090
*	Recreation Aide		02983	27,352	28,639	31,505	34,195	35,406	36,661	37,970
*	Recreation Leader		02993	32,838	34,401	37,876	39,695	41,174	42,724	44,334
*	Recreation Program Coordinator		03018	50,081	52,504	57,895	60,712	63,072	65,534	68,090
**	Recreation Supervisor		03020	39,697	41,603	45,839	50,407	54,933	57,056	59,283
*	Relocation Officer (Part Time)		03060@	-	-	-	-	-	-	11,829
**	Rent Regulation Officer		05681	55,696	58,402	64,415	67,557	70,099	72,740	75,485
*	Research Assistant		03069	44,587	46,738	51,517	54,014	56,006	58,087	60,246
**	Risk Manager		07390	82,667	86,666	95,163	100,869	106,051	110,081	114,337
**	Road Repairer Superintendent		03803	61,222	64,205	70,832	77,341	84,361	87,671	91,116
*	Sanitation Inspector		03110	43,085	45,161	49,779	52,185	54,081	56,183	58,363
**	Secretarial Assistant		03127	40,762	42,604	46,699	51,108	54,609	56,530	58,541
*	Secretary Board/Commission (Part Time)		07419	1,166	-	-	-	-	-	10,662

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Secretary Board/Commission (Full Time)		07419	45,952	48,178	53,124	56,268	58,463	60,744	63,115
*	Security Guard		06124	32,837	34,400	37,875	39,694	41,113	42,590	44,130
*	Senior Account Clerk		03165@	33,656	35,259	38,825	40,687	42,149	44,545	45,256
*	Senior Administrative Analyst		03173@	58,382	61,222	67,535	74,339	81,204	84,386	89,492
*	Senior Auditor		03196@	56,494	59,240	65,342	68,071	70,545	73,303	76,173
*	Senior Building Maintenance Worker		03227	33,843	35,456	39,046	40,917	42,392	44,024	45,722
**	Senior Budget Examiner		03223	72,941	76,470	83,967	89,002	93,573	97,129	100,884
*	Senior Building Maintenance Worker Low Pressure License		03228	47,200	49,480	54,557	57,201	59,287	62,016	63,996
*	Senior Cashier		03236	40,971	42,941	47,318	49,605	51,424	53,317	55,295
*	Senior Clerk Transcriber		03255	33,096	34,671	38,173	40,004	41,540	43,141	44,802
*	Senior Community Relations Specialist		03265@	41,481	43,476	47,911	50,226	52,079	54,000	55,989
*	Senior Community Service Worker		03269@	36,878	38,642	42,564	44,613	46,303	48,062	49,895
*	Senior Computer Service Technician		07691	52,503	55,050	60,932	63,899	66,392	68,986	71,681
*	Senior Data Control Clerk		03294	35,975	37,696	41,517	43,515	45,080	46,718	48,427
*	Senior Data Processing Programmer		03295	49,631	52,033	54,971	56,019	58,196	60,461	62,816
*	Senior Electrician		03308	48,206	50,538	55,718	57,884	60,137	62,478	64,914
*	Senior Engineer		03314	74,131	77,760	85,821	90,032	93,464	97,030	100,736
*	Senior Engineering Aide		03320	39,946	41,863	46,126	48,351	50,123	51,971	53,883
*	Senior Gardener		03341	31,712	33,219	36,568	38,318	39,683	41,108	42,589
*	Senior Historic Preservation Specialist		15680	53,888	56,502	62,316	65,353	67,906	70,453	73,111
*	Senior Housing Inspector		03368	52,128	54,708	57,309	60,096	62,436	64,870	67,402
*	Senior Landscape Architect		04407	48,139	50,467	55,640	58,344	60,511	62,770	65,120
*	Senior Legal Stenographer		03405	39,062	40,935	45,102	47,276	49,104	51,002	52,983
*	Senior Maintenance Repairer		03425	39,394	41,286	45,488	47,685	49,429	51,238	53,128
*	Senior Mechanic		03459	42,575	44,626	49,180	51,561	53,464	55,438	57,496
*	Senior Mechanic (Diesel)		04561	44,241	46,374	51,115	53,587	55,568	57,625	59,770
*	Senior Payroll Clerk		03496	34,546	36,197	39,859	41,774	43,252	44,825	46,452
*	Senior Personnel Assistant		04982	64,138	68,017	71,923	75,815	79,708	83,600	87,495
*	Senior Planner Economic Dev.		04569	48,139	50,467	55,640	58,344	60,511	62,770	65,120
*	Senior Planning Aide		03512	36,006	37,728	41,553	43,556	45,145	46,785	48,488
*	Senior Program Development Specialist Community Service		06931	53,888	56,502	62,316	65,353	67,906	70,453	73,111
*	Senior Program Monitor		05399	59,248	62,132	68,539	71,887	74,601	77,416	80,355
*	Senior Public Works Inspector		03539	47,140	49,418	54,482	57,124	59,239	61,616	63,910
*	Senior Purchasing Assistant		03547	34,546	36,197	39,859	41,774	43,252	44,825	46,452
*	Senior Sanitation Inspector		03572	48,657	51,014	56,245	57,541	59,416	61,615	63,910
*	Senior Storekeeper		03600	44,208	46,340	51,076	53,551	55,529	57,588	59,728
*	Senior Traffic Maintenance Worker		03625	39,012	40,884	45,044	46,783	48,592	50,472	52,426
*	Senior Traffic Signal Electrician		03626	48,206	50,538	55,718	57,884	60,137	62,478	64,914
*	Senior Training Technician		05614	52,503	55,050	60,932	63,899	66,392	68,986	71,681
*	Senior Youth Group Worker		03657	41,731	43,738	48,199	50,530	52,461	54,482	56,579
*	Signal Systems Technician 1		03714	50,069	52,072	54,155	56,321	58,574	60,917	63,353
*	Signal Systems Technician 2		03589	52,009	54,089	56,252	58,503	60,843	63,276	65,807
*	Social Service Assistant		04623	33,473	35,070	38,613	40,466	41,918	43,431	45,006
*	Storekeeper		03779	38,633	40,488	44,604	46,755	48,458	50,244	52,086
*	Storekeeper Automotive		03781	40,718	42,676	47,025	49,299	51,107	52,985	54,942
*	Substance Abuse Counselor 1		63114	51,737	54,244	59,818	62,729	65,074	67,515	70,052
**	Superintendent of Recreation		03834@	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Superintendent of Weights & Measures		01428	59,485	62,380	68,815	75,135	81,949	85,164	88,508
**	Supervising Account Clerk		03848	38,422	40,265	44,359	48,769	52,269	54,191	56,201

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Administrative Analyst		03850@	65,596	68,797	75,910	82,795	90,316	93,865	97,560
**	Supervising Animal Control Officer		05999	67,191	70,248	73,306	76,364	79,421	82,479	85,543
**	Supervising Building Service Low Pressure License		06468	43,287	45,373	50,008	54,999	60,510	62,056	64,369
**	Supervising Cashier		03857@	47,713	50,020	55,147	60,673	66,147	68,728	71,416
**	Supervising Clerk Transcriber		03863@	36,521	38,268	42,150	45,910	50,015	51,952	53,968
**	Supervising Data Control Clerk		03872	45,100	47,276	52,111	57,321	62,255	64,453	66,743
**	Supervising Electrician		06605	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Engineering Aide		03881	49,006	51,378	56,647	62,325	67,951	70,608	73,370
**	Supervising Health Insurance Benefits Clerk		03887@	49,696	51,956	56,979	62,390	67,513	69,797	72,175
**	Supervising Maintenance Repairer		07338	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Maintenance Worker, Grounds		06731	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Mechanic		06724	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Mechanic Fire Apparatus		06726	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervising Planner		05137	61,299	64,284	70,920	77,341	84,361	87,672	91,116
**	Supervising Program Analyst		03927	55,078	57,753	63,698	70,105	76,452	79,450	82,567
**	Supervising Property Clerk		05519	36,087	37,813	41,647	45,781	49,729	51,558	53,456
**	Supervising Public Safety Telecommunicator		03865@	49,040	51,412	56,686	62,108	67,714	70,362	73,110
**	Supervising School Traffic Guard		03937	48,931	51,300	56,561	61,653	67,219	69,844	72,574
**	Supervising Youth Group Worker		03945@	39,956	41,874	46,139	50,734	55,264	57,317	59,439
**	Supervisor Demolition		06910	49,580	51,979	57,313	62,629	67,923	70,208	72,590
**	Supervisor of Accounts		03969	44,554	46,704	51,480	56,629	61,830	64,238	66,743
**	Supervisor of Collection of Revenue			53,525	56,122	61,893	68,115	74,276	77,190	80,207
**	Supervisor of Motor Pool		05971	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervisor of Real Estate Sales		04060	41,026	42,997	47,382	52,107	56,791	58,995	61,296
**	Supervisor of Senior Citizens Activities		04069	42,227	44,259	48,777	53,643	58,465	60,739	63,152
**	Supervisor of Telephone Systems		04080	37,713	39,521	41,728	44,587	48,572	50,450	52,406
**	Supervisor Public Works		06650	44,793	46,953	51,754	56,930	62,057	64,475	66,991
**	Supervisor Traffic Maintenance		06816	50,209	52,641	55,614	57,775	62,982	65,437	67,991
*	Tax Searcher		04130	39,107	40,984	45,153	47,334	49,062	50,864	52,734
*	Technical Assistant Contract Administration		62844	46,373	48,585	53,500	56,064	58,088	60,183	62,373
*	Technical Assistant to the Construction Official		05193	40,978	42,951	47,329	49,619	51,418	53,298	55,246
*	Technician, Management Information Systems		53099	49,631	52,033	54,971	56,018	58,196	60,461	62,817
*	Telecommunications Systems Analyst		07604	44,986	47,156	51,980	57,176	62,319	64,746	67,274
*	Telephone Operator		04145@	34,607	36,259	39,928	41,846	43,358	44,930	46,563
*	Tractor Trailer Driver		04179	37,596	39,396	43,400	45,492	47,154	48,873	50,662
*	Traffic Maintenance Worker		04189	36,490	38,235	42,115	43,737	45,423	47,178	49,001
*	Traffic Signal Electrician		04192	43,950	46,070	50,778	53,234	55,203	57,240	59,371
**	Traffic Signal Superintendent 1		00799	61,222	64,205	70,832	77,341	84,361	87,671	91,116
**	Traffic Signal Superintendent 2		04196	63,607	66,710	73,603	80,371	87,671	91,113	94,698
**	Traffic Signal Supervisor 1		06819	54,025	56,649	62,472	64,913	67,446	70,081	72,821
**	Traffic Signal Supervisor 2		04082	56,123	58,851	64,907	67,446	70,081	72,821	77,293
*	Traffic Signal Technician 1		04195	50,070	52,495	57,883	60,137	62,478	64,913	67,448
*	Traffic Signal Technician 2		05219	52,008	54,531	60,130	62,478	64,913	67,446	70,129
*	Training Technician		04207	48,553	50,903	56,131	58,853	61,001	63,378	65,850
*	Tree Maintenance Worker 1		04220	37,402	39,195	43,183	45,258	46,895	48,708	50,594
*	Truck Driver		04222	36,962	38,731	42,664	44,716	46,348	48,037	49,795

1/20/18 (Contract Settlement - Records Manager)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Violations Clerk		04244	68,087	71595.23	78,614	83328.4	87,608	90,938	94,454
*	Weights and Measures Apprentice		04201	-	-	-	-	-	-	36,306
*	Welder		04305	40,584	42,533	46,869	49,135	50,938	52,806	54,762
*	Youth Group Worker		04333	39,825	41,735	45,988	48,209	49,971	51,804	53,721
*	Youth Group Worker Bil. In S&E		04334	39,825	41,735	45,988	48,209	49,971	51,804	53,721
*	Youth Services Counselor		04336	43,687	45,793	50,472	52,918	54,869	56,900	59,014
*	Zoning Officer (Part Time)		04338	-	-	-	-	-	-	7,257

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

0-3

MBS:dh
03-10-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. Amending previously adopted salary & wage ordinance by second reading dated December 20, 2019 to add the omitted title of Signal Systems Tech 1 & 2 and to correct the salary for Municipal Court Administrator.

SECTION 2. The effective date of these amendments shall be as of January 1, 2019.

SECTION 3. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 4. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 7. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1/1/19
Amended
February
2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Business Administrator

DATE:

FROM: Lisa Y. Picon

Department Making Request: **Administration**

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

Amending previously adopted 1/1/19 Salary & Wage Ordinance to:
Add previously omitted titles: Signal Systems Tech 1 & 2
Correct salary for Municipal Court Administrator

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION ACCOUNT(S):

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-11-20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Lisa Y. Picón	7676
Contact Person:	Lisa Y. Picón	7676

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

1/1/2019 (Amended 2/20)

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000
Assistant Department Directors	89,658	

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28000	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	79,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	6,438
Attorney - Affirmative Action Review Council	1	4,893
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	88,243
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
Municipal Clerk	-	**123,543**
Municipal Court Director	70,968	112,201
Municipal Engineer	71,200	93,682
Secretary Board/Commission	1,000	9,145
Tax Assessor	**93,771**	**116,370**
Tax Collector	**93,771**	**116,370**
Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Confidential Secretary to the Mayor		06170	37,405	39,211	43,225	45,773	47,552	49,402	51,329
	Secretary to the ABC Board		06982	5,535	5,794	6,364	6,728	6,980	7,245	7,521

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Account Clerk		00001	30,996	32,465	35,728	37,434	38,767	40,146	41,589
	Accountant		00004	46,499	48,744	53,731	55,816	57,982	60,238	62,583
	Accounting Assistant		50451	36,817	38,576	42,486	44,533	46,148	47,823	49,572
	Administrative Analyst		00010	50,728	53,182	58,641	61,490	63,877	66,365	68,956
*	Administrative Clerk		00020	46,462	48,564	53,240	58,278	63,259	65,618	68,063
**	Administrative Secretary		00112	53,863	56,324	61,796	67,533	72,981	75,339	77,795
**	Affirmative Action Officer		00233@	66,048	69,270	76,429	83,358	90,932	94,505	98,223
	Analyst Grant Applications		00259	52,535	55,082	60,738	63,695	66,080	68,619	71,127
	Animal Control Officer		00264@	51,235	53,797	59,176	62,136	64,620	67,206	69,894
*	Architect		00276@	59,542	62,438	68,875	72,790	73,970	79,294	82,740
*	Assistant Administrative Analyst		00302@	41,772	43,778	48,242	50,575	52,429	54,356	56,364
*	Assistant Animal Control Officer		00312@	43,502	45,676	50,244	52,757	54,867	57,061	59,344
*	Assistant Assessor		00317@	47,327	49,612	54,692	57,347	59,472	60,860	63,981
*	Assistant Chief Housing Inspector		00387	58,941	61,807	64,818	67,977	70,631	73,394	76,265
**	Assistant Engineer		00518	62,730	65,786	72,576	79,894	87,045	90,358	93,803
**	Assistant Municipal Clerk		00617	48,108	50,433	55,598	61,167	66,679	69,282	71,988

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Assistant Municipal Clerk*			-	-	-	-	-	-	79,332
	Assistant Municipal Tax Collector		00627@	68,870	72,233	79,705	87,761	95,889	99,656	105,703
	Assistant Payroll Supervisor		00639	50,477	52,365	56,562	61,082	64,670	66,640	68,700
	Assistant Planner		00645	45,339	47,524	52,383	54,920	56,951	59,056	61,255
	Assistant Public Works Superintendent		00671	52,063	54,586	60,192	66,232	72,218	75,043	77,980
	Assistant Purchasing Agent		00673	48,108	50,432	55,598	61,167	66,680	69,282	71,988
	Assistant Superintendent of Weights & Measures		00445	38,812	40,672	44,805	49,260	53,576	55,545	57,606
	Assistant Traffic Engineer		00795	62,762	65,821	72,614	79,937	87,090	90,409	93,855
	Assistant Violations Clerk		00806	36,817	38,576	42,486	44,533	46,148	47,823	49,572
	Assistant Zoning Officer (Part Time)		00822@	-	-	-	-	-	-	6,743
	Auditor		00846	52,535	55,082	60,738	63,695	66,080	68,635	71,127
	Building Inspector (ICS)		00924	60,926	63,893	70,485	73,927	76,817	79,826	82,961
	Building Inspector Apprentice		06969	48,088	53,564	-	-	-	-	-
	Building Maintenance Worker		00929	32,924	34,489	37,966	39,421	40,932	42,507	44,143
	Building Maintenance Worker Low Pressure License		00933	46,152	48,380	53,328	55,913	57,980	60,132	62,368
	Building Service Worker		00938	30,410	31,851	35,050	36,724	38,026	39,377	40,785
*	Building Subcode Official (HHS)		05048	65,649	68,850	75,965	83,633	91,058	94,519	98,127
	Carpenter		00971	45,049	47,222	52,047	54,565	56,583	58,671	60,855
	Carpenters Helper		00974	37,631	39,433	43,433	45,521	47,273	49,104	51,003
	Cashier		00976	39,733	41,639	45,874	48,089	49,838	51,668	53,564
*	Chief Accountant		01005	58,976	61,843	68,218	75,085	81,911	85,016	90,005
*	Chief Assistant Assessor		01016	51,352	53,839	59,365	65,321	71,339	74,127	77,024
*	Chief Clerk		01037	53,863	56,324	61,796	67,533	72,981	75,339	77,795
*	Chief Community Relations Specialist		01107	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Chief Housing Inspector		01139	56,455	59,197	65,290	71,858	78,364	81,437	84,631
*	Chief Landscape Architect		01150	56,455	59,197	65,290	71,858	78,364	81,437	84,631
*	Chief License Inspector		01153	55,752	58,458	64,473	70,953	77,273	80,199	83,242
*	Chief Sanitation Inspector		01209	44,782	46,941	51,745	56,909	61,885	64,296	66,803
	Claims Examiner, Workers Compensation, Typing		01242	44,288	46,284	50,717	55,505	59,375	62,925	74,654
	Clerk 1		01245	29,258	30,642	33,712	35,320	36,563	37,864	39,204
	Clerk 1 (Assessing Clerk)		01245	34,849	36,512	40,205	42,136	43,652	45,228	46,872
	Clerk 2		03247	32,324	33,859	37,269	39,055	40,451	41,896	43,410
	Clerk 3		02773	36,230	37,962	41,808	43,820	45,401	47,052	48,763
	Clerk 3 (Principal Personnel Clerk)		02773	50,973	53,442	56,458	58,651	60,933	63,308	65,775
*	Clerk 4		03859	36,150	37,877	41,714	45,850	49,838	51,668	53,564
	Clerk Stenographer 1		01260	32,745	34,302	37,760	39,567	40,983	42,456	43,991
	Clerk Stenographer 2		03253	34,497	36,141	39,795	41,704	43,203	44,765	46,387
	Clerk Stenographer 3		02777	37,989	39,807	43,848	45,961	47,630	49,368	51,173
*	Clerk Stenographer 4		03862@	38,008	39,827	43,871	48,228	52,279	54,300	56,414
	Clerk Transcriber		01266	32,176	33,704	37,098	38,870	40,361	41,912	43,524
	Clerk Typist 1, Evidence Handling		23239	33,255	34,836	38,352	40,187	41,583	43,078	44,632
	Code Enforcement Officer		01285	45,620	47,821	50,130	52,555	55,103	57,777	60,586
	Community Organization Specialist		01303	34,766	36,424	40,106	42,032	43,059	44,616	46,228
	Community Relations Specialist, Law Enforcement		05543	41,725	43,730	48,186	50,519	52,365	54,297	56,303
	Community Service Aide		01313	30,283	31,715	34,900	36,566	37,923	39,377	40,785
	Community Service Worker		01319	32,505	34,049	37,482	39,276	40,675	42,136	43,653
	Complaint Investigator		01324	37,402	39,191	43,167	45,246	46,889	48,595	50,376
*	Computer Service Technician		07605	48,364	50,703	55,905	58,614	60,752	63,118	65,578
**	Construction Official		05045	78,300	81,307	90,075	95,381	99,133	103,034	107,089

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Contract Compliance Representative		04883	56,898	61,927	65,657	71,142	73,472	75,905	79,620
	Coodinator for Federal & State Aid		01355	61,330	64,317	70,952	78,100	85,323	88,674	92,157
	Coordinator of Monitoring & Evaluation		04716	55,848	58,559	64,585	71,080	77,515	80,549	83,707
	Coordinator of Motor Vehicle Repair		07607	78,185	81,968	90,003	95,401	100,299	104,113	108,138
	Coordinator of Volunteers		01371	55,848	58,559	64,586	71,080	77,515	80,550	83,706
	Cost Estimator Property Improvement		01379	48,952	51,321	56,580	59,330	61,536	63,829	66,211
	Court Interpreter S&E		07959	46,499	48,744	53,731	55,816	57,982	60,238	62,583
	Customer Service Representative		01459	42,095	44,119	48,618	50,965	52,911	54,863	56,892
	Customer Service Representative Bil. In Spanish & English		08033	42,095	44,119	48,618	50,965	52,911	54,863	56,892
	Data Control Clerk		01468	33,921	35,535	39,126	40,999	42,472	44,005	45,596
	Data Entry Operator 1		53292	32,112	33,637	37,025	38,796	40,184	41,628	43,118
	Data Entry Operator 1 (*DEMO-Typing)*			32,961	34,529	38,013	39,836	41,259	42,744	44,285
	Data Entry Operator 2		53293	35,730	37,436	41,226	43,207	44,766	46,389	48,076
	Data Entry Operator 3		53294	39,573	41,473	45,690	47,452	49,288	51,193	53,176
*	Data Entry Operator 4		53295	47,329	49,615	54,695	59,608	64,982	67,516	70,152
	Data Processing Programmer		01474	44,162	46,290	51,018	53,485	55,461	57,680	59,822
	Data Processing Programmer Trainee		01475	42,923	-	-	-	-	-	-
*	Deputy Municipal Court Administrator		07796	53,863	56,324	61,797	67,533	72,981	75,339	77,796
*	Deputy Municipal Court Administrator Bilingual S/E		07903	53,863	56,324	61,797	67,533	72,981	75,339	77,796
	Deputy Registrar of Vital Statistics		05120	52,534	55,082	60,739	63,695	55,364	68,619	71,127
*	*Deputy Tax Assessor*		*05780*	79,748	82556.01	91,804	97307.84	102,306	106,194	110,300
	Economic Development Rep. 2		55503	65,247	68,429	75,778	79,486	82,601	85,841	89,210
*	Director of Economic and Industrial Development			84,734	88,832	97,542	103,391	108,702	112,833	117,195
*	Director of Licenses		07163	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Director of Inspections		01607@	79,748	83,607	91,804	97,308	102,306	106,194	110,300
*	Director of Neighborhood Preservation Program		02569	79,748	83,607	91,804	97,308	102,306	106,194	110,300
*	Director of Youth Services		01651	79,748	83,607	91,804	97,308	102,306	106,194	110,300
	Electrical Inspector (ICS)		01699	60,926	63,893	70,485	73,927	76,817	79,826	82,961
*	Electrical Subcode Official (HHS)		05046	72,278	75,826	83,680	87,783	91,058	94,519	98,127
	Electrician		*01706*	45,049	47,222	52,047	54,565	56,583	58,671	60,855
	Electrician Helper		01710	37,631	39,433	43,433	45,521	47,273	49,104	51,003
*	Elevator Subcode Official		07928	65,649	68,850	75,965	83,633	91,058	94,519	98,127
	Employee Benefits Clerk		*04758*	31,928	33,445	36,814	38,568	39,899	41,330	42,814
	Employee Benefits Specialist		01728	34,275	35,907	39,536	41,431	42,984	44,598	46,285
	Engineering Aide		01733	37,468	39,258	43,244	45,324	47,073	48,891	50,781
	Equipment Operator		01746	38,536	40,381	44,485	46,629	48,333	50,095	51,929
**	Executive Assistant		04586	0	-	-	-	-	-	109,198
	Garage Attendant		01877	34,025	35,647	39,247	41,127	42,678	44,290	45,978
	Gardener		01883	37,886	39,700	43,730	45,834	47,507	49,238	51,040
**	General Supervisor Laboring		06635	45,913	48,128	53,048	58,352	63,609	66,086	68,665
**	General Supervisor Parks		06699	45,913	48,127	53,048	58,353	63,608	66,086	68,665
**	General Supervisor, Public Works		06652	52,960	55,528	58,666	60,948	66,445	69,036	71,733
*	GIS Specialist 3		03176	59,936	62,932	69,225	72,687	75,593	78,617	81,762
*	*GIS Specialist Trainee*		*03174*	52,874	-	-	-	-	-	-
*	Heavy Equipment Operator		02001@	46,079	48,303	53,245	55,824	57,980	60,132	62,368
*	Historic Preservation Specialist		15679	52,535	55,082	60,738	63,695	66,080	68,549	71,127
**	Housing Coordinator		02065	61,609	64,610	70,908	77,837	84,696	88,020	91,477
*	Housing Inspector		02071	45,620	47,821	50,130	52,555	55,103	57,777	60,586
*	Identification Officer		02081	-	-	-	-	-	-	63,704

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Industrial Representative		02095	52,535	55,082	60,738	63,695	66,080	68,549	71,127
	Interviewer, Courts		06207	42,094	44,119	48,618	50,966	52,911	54,863	56,892
	Interviewer, Courts, Bilingual Spanish & English		07573	42,094	44,119	48,618	50,966	52,911	54,863	56,892
	Investigator A.B.C.		02175	-	-	-	-	-	-	9,989
	Investigator Public Works		05217	48,318	50,653	55,844	58,552	60,720	63,156	65,508
	Job Developer		02217	65,741	69,029	75,931	79,728	82,916	86,233	89,683
	Keyboarding Clerk 1		01268	30,132	31,558	34,727	36,379	37,666	39,010	40,405
	Keyboarding Clerk 2		03256@	33,255	34,836	38,352	40,187	41,583	43,078	44,632
	Keyboarding Clerk 3		02781	37,157	38,934	42,884	44,948	46,538	48,232	49,988
	Keyboarding Clerk 4		03864@	36,990	38,758	42,688	46,926	50,973	52,847	54,792
	Laborer 1		02248	34,961	36,628	40,334	42,267	43,793	45,372	47,024
	Laborer 1 (Laborer Heavy)		02248	36,588	38,337	42,224	44,251	45,857	47,519	49,260
	Laborer 3		06633	43,553	45,649	50,309	55,330	60,310	62,652	65,094
	Landscape Architect		02256@	43,095	45,171	49,778	52,185	54,183	56,268	58,438
	Legal Secretary		07675	42,003	44,025	48,512	50,859	52,703	54,631	56,627
	Legal Stenographer		02279	36,230	37,962	41,808	43,820	45,401	47,052	48,763
	License Inspector		02292	44,968	47,136	51,953	54,472	56,353	58,424	60,586
	License Inspector Bil. In S&E		05785	44,968	47,136	51,953	54,472	56,353	58,424	60,586
	Loan Advisor		05136	37,800	39,608	43,628	45,729	47,460	49,264	51,142
	Mail Clerk		02320	39,588	41,486	45,704	47,913	49,657	51,480	53,381
	Maintenance Repairer		02328	36,830	38,590	42,503	44,546	46,170	47,851	49,601
*	Maintenance Superintendent		02384	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Maintenance Supervisor, Grounds		06731	43,553	45,649	50,309	55,330	60,310	62,652	65,094
	Maintenance Worker 1, Grounds		01940	34,580	36,229	39,893	41,807	43,367	44,936	46,565
*	Management Information Systems Specialist		04354	84,734	88,832	97,542	103,391	108,702	112,833	117,195
	Material Management Coordinator		05702	53,812	56,423	62,224	65,255	67,800	70,446	73,201
	Mechanic		02434	41,599	43,596	48,041	50,364	52,212	54,126	56,131
	Mechanic (Diesel)		02440	43,298	45,382	50,015	52,434	54,365	56,374	58,460
	Mechanic Fire Apparatus		02441	43,639	45,741	50,410	52,850	54,800	56,824	58,933
	Mechanic's Helper		02456@	36,588	38,337	42,224	43,011	44,568	46,183	47,873
	Motor Broom Driver		05565	38,536	40,381	44,485	46,629	48,333	50,095	51,929
*	Municipal Court Administrator		07795	72,941	76,470	83,967	89,002	93,573	97,129	100,884
	Municipal Court Attendant		02524	-	-	-	-	-	-	52,776
	Network Administrator 1		10107	72,966	76,614	84,276	88,489	92,030	95,711	99,539
	Network Administrator 2		10108	78,882	82,827	91,110	95,665	99,492	103,472	107,610
	Omnibus Operator		05594	34,094	35,717	39,325	40,836	42,403	44,034	45,732
	Paralegal Specialist		02593	48,563	50,883	56,078	58,786	62,550	64,859	67,256
	Parking Enforcement Officer		07305	36,708	38,465	42,363	44,402	46,008	47,686	49,427
	Payroll Clerk		02634	31,928	33,445	36,814	38,568	39,899	41,330	42,814
*	Payroll Supervisor		02636	59,952	62,812	69,169	76,020	82,813	86,012	89,346
	Personnel Assistant		02648@	60,728	64,333	67,938	71,542	75,147	78,751	82,358
	Planning Aide		02685	34,275	35,907	39,536	41,431	42,984	44,598	46,285
*	Planning Director		02686	79,748	83,607	91,804	97,308	102,306	106,194	110,300
	Plumbing Inspector (ICS)		02704	60,926	63,893	70,485	73,927	76,817	79,826	82,961
**	Plumbing Subcode Official (HHS)		05056	65,649	68,850	75,965	83,633	91,058	94,519	98,127
	Principal Account Clerk		02755	36,817	38,576	42,486	44,533	46,148	47,823	49,572
	Principal Account Clerk (Typing			37,663	39,466	43,469	45,564	47,279	49,000	50,803
	Principal Cashier		02771	44,817	46,977	51,777	54,287	56,321	58,401	60,570
	Principal Clerk Transcriber		02779	37,412	39,201	43,179	45,257	47,005	48,818	50,709
	Principal Community Organization Specialist		02785@	39,850	41,762	46,008	48,231	50,063	51,980	53,972
*	Principal Data Control Clerk		04646	39,848	41,759	46,007	48,229	49,991	51,823	53,729

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Principal Employee Benefits Clerk		04936	39,178	41,055	45,228	47,412	49,243	51,147	53,130
	Principal Engineering Aide		02804	47,887	50,201	55,341	57,491	59,726	62,051	64,468
	Principal Legal Stenographer		02819	46,459	48,703	53,684	56,287	59,905	62,126	64,430
	Principal Payroll Clerk		02831	50,974	53,442	56,457	58,651	60,933	63,308	65,775
	Principal Planner		02837	52,535	55,082	60,738	63,695	66,080	68,549	71,127
	Principal Planner Community Development Program		05335	52,535	55,082	60,738	63,695	66,080	68,549	71,127
	Principal Planning Aide		02840	42,099	44,123	48,623	50,973	52,914	54,947	57,063
	Principal Purchasing Assistant		02847	39,178	41,055	45,228	47,412	49,243	51,147	53,130
	Principal Storekeeper		02852	50,541	52,987	58,422	61,261	63,547	65,922	68,393
	Printing Machine Operator 1		02571	37,548	39,343	43,335	45,422	47,073	48,782	50,570
	Printing Machine Operator 2		22533	45,292	47,476	52,330	54,868	56,892	59,002	61,196
	Printing Machine Operator 3		22534	47,476	49,767	54,872	57,528	59,626	61,947	64,360
	Printing Machine Operator 4		22535	49,767	52,175	57,534	60,324	62,526	64,962	67,497
	Program Analyst		02871	50,728	53,182	58,641	61,490	63,877	66,365	68,956
*	Program Coordinator Demolition		05679	67,256	70,283	73,309	76,336	79,362	82,389	85,415
	Program Monitor		04700	49,342	51,729	57,031	59,803	62,024	64,339	66,748
	Project Coordinator Construction		02883	63,693	66,796	73,694	81,130	88,391	91,754	95,258
	Project Coordinator Crime Prevention Program		02884	44,658	46,812	51,594	54,089	56,069	58,120	60,260
	Project Manager, Data Processing		53023	101,544	-	-	-	-	-	-
	Property Clerk		02894	32,324	33,860	37,270	39,056	40,451	41,896	43,410
	Public Information Officer		02927	40,557	42,503	46,830	49,095	50,888	52,762	55,177
	Public Safety Telecommunicator		01296@	47,488	49,782	54,877	57,541	59,658	61,860	64,161
	Public Safety Telecommunicator Trainee		06229	46,082	-	-	-	-	-	-
	Public Works Inspector		02933	45,313	47,499	52,353	54,890	56,917	59,028	61,221
*	Public Works Superintendent		02936	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Purchasing Agent		02952	84,734	88,832	97,542	103,391	108,702	112,833	117,195
	Purchasing Assistant		02952	31,928	33,445	36,814	38,568	39,899	41,330	42,814
	Purchasing Expediter		02956	41,772	43,778	48,242	50,575	52,433	54,356	56,370
	Radio Dispatcher		02958	38,518	40,363	44,466	46,606	48,303	50,066	51,910
	Radio Dispatcher Typing		02959	39,313	41,198	45,387	47,529	49,224	50,989	52,831
	Radio Technician		02965	52,750	55,576	58,402	61,228	64,054	66,880	69,706
*	Real Estate Officer		02974	56,455	59,197	65,290	71,858	78,364	81,437	84,631
	Receptionist		02976	29,258	30,642	33,712	35,320	36,563	37,864	39,204
	Recorder Operator Courts		04873	31,028	32,498	35,766	37,479	38,911	40,405	41,955
	Records Management Analyst		05429	48,791	51,152	56,407	59,142	61,299	63,689	66,174
	Records Manager		06382	59,859	63,343	67,029	70,931	75,059	79,427	84,050
	Records Support Technician 1		56562	32,324	33,617	34,962	36,360	37,815	39,327	40,900
	Records Support Technician 2		56563	36,230	37,679	39,187	40,753	42,384	44,079	45,843
	Records Support Technician 3		56564	40,577	42,200	43,888	45,643	47,469	49,368	51,343
	Recreation Aide		02983	28,036	29,355	32,292	35,050	36,291	37,578	38,919
	Recreation Leader		02993	33,659	35,261	38,823	40,688	42,203	43,793	45,442
	Recreation Program Coordinator		03018	51,333	53,817	59,343	62,230	64,649	67,172	69,792
**	Recreation Supervisor		03020	40,689	42,643	46,985	51,667	56,306	58,482	60,766
	Relocation Officer (Part Time)		03060@	-	-	-	-	-	-	12,125
**	Rent Regulation Officer		05681	57,088	59,862	66,026	69,246	71,852	74,559	77,372
*	Research Assistant		03069	45,701	47,906	52,805	55,365	57,406	59,539	61,752
**	Risk Manager		07390	84,734	88,832	97,542	103,391	108,702	112,833	117,195
**	Road Repairer Superintendent		03803	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Sanitation Inspector		03110	44,162	46,290	51,024	53,489	55,433	57,587	59,822
**	Secretarial Assistant		03127	41,781	43,669	47,866	52,386	55,974	57,944	60,005
*	Secretary Board/Commission (Part Time)		07419	1,195	-	-	-	-	-	10,928

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Secretary Board/Commission (Full Time)		07419	47,101	49,382	54,452	57,675	59,925	62,262	64,693
Security Guard		06124	33,658	35,260	38,822	40,686	42,141	43,655	45,233
Senior Account Clerk		03165@	34,497	36,141	39,795	41,704	43,203	45,658	46,387
Senior Administrative Analyst		03173@	59,841	62,753	69,223	76,197	83,234	86,495	91,730
Senior Auditor		03196@	57,907	60,721	66,975	69,773	72,309	75,136	78,078
Senior Building Maintenance Worker		03227	34,689	36,342	40,023	41,939	43,452	45,124	46,865
Senior Budget Examiner		03223	74,765	78,382	86,066	91,227	95,913	99,557	103,406
Senior Building Maintenance Worker Low Pressure License		03228	48,380	50,717	55,921	58,631	60,769	63,567	65,596
Senior Cashier		03236	41,995	44,015	48,501	50,845	52,709	54,650	56,677
Senior Clerk Transcriber		03255	33,923	35,538	39,127	41,004	42,579	44,219	45,922
Senior Community Relations Specialist		03265@	42,518	44,563	49,109	51,481	53,381	55,350	57,389
Senior Community Service Worker		03269@	37,800	39,608	43,628	45,729	47,460	49,264	51,142
Senior Computer Service Technician		07691	53,815	56,426	62,455	65,496	68,051	70,710	73,473
Senior Data Control Clerk		03294	36,874	38,638	42,555	44,603	46,207	47,885	49,638
Senior Data Processing Programmer		03295	50,872	53,334	56,345	57,419	59,651	61,973	64,387
Senior Electrician		03308	49,411	51,801	57,111	59,331	61,640	64,040	66,537
Senior Engineer		03314	75,985	79,704	87,966	92,283	95,800	99,455	103,254
Senior Engineering Aide		03320	40,945	42,910	47,280	49,559	51,376	53,270	55,230
Senior Gardener		03341	32,505	34,049	37,482	39,276	40,675	42,136	43,653
Senior Historic Preservation Specialist		15680	55,235	57,915	63,874	66,987	69,604	72,215	74,939
Senior Housing Inspector		03368	53,431	56,076	58,742	61,599	63,997	66,492	69,087
Senior Landscape Architect		04407	49,342	51,729	57,031	59,803	62,024	64,339	66,748
Senior Legal Stenographer		03405	40,038	41,959	46,229	48,458	50,332	52,277	54,308
Senior Maintenance Repairer		03425	40,379	42,318	46,626	48,877	50,664	52,519	54,457
Senior Mechanic		03459	43,639	45,741	50,410	52,850	54,800	56,824	58,933
Senior Mechanic (Diesel)		04561	45,347	47,534	52,393	54,927	56,957	59,066	61,264
Senior Payroll Clerk		03496	35,410	37,101	40,855	42,819	44,333	45,946	47,614
Senior Personnel Assistant		04982	65,741	69,718	73,721	77,711	81,700	85,690	89,683
Senior Planner Economic Dev.		04569	49,342	51,729	57,031	59,803	62,024	64,339	66,748
Senior Planning Aide		03512	36,906	38,672	42,592	44,645	46,274	47,954	49,700
Senior Program Development Specialist Community Service		06931	55,235	57,915	63,874	66,987	69,604	72,215	74,939
Senior Program Monitor		05399	60,729	63,685	70,253	73,684	76,466	79,352	82,364
Senior Public Works Inspector		03539	48,318	50,653	55,844	58,552	60,720	63,156	65,508
Senior Purchasing Assistant		03547	35,410	37,101	40,855	42,819	44,333	45,946	47,614
Senior Sanitation Inspector		03572	49,873	52,289	57,651	58,980	60,902	63,155	65,508
Senior Storekeeper		03600	45,313	47,499	52,353	54,890	56,917	59,028	61,221
Senior Traffic Maintenance Worker		03625	39,987	41,906	46,170	47,953	49,807	51,734	53,737
Senior Traffic Signal Electrician		03626	49,411	51,801	57,111	59,331	61,640	64,040	66,537
Senior Training Technician		05614	53,815	56,426	62,455	65,496	68,051	70,710	73,473
Signal Systems Technician 1		**03714**	51,321	53,374	55,509	57,729	60,038	62,440	64,937
Signal Systems Technician 2		**03589**	53,309	55,441	57,658	59,965	62,364	64,858	67,452
Senior Youth Group Worker		03657	42,774	44,832	49,404	51,793	53,772	55,844	57,993
Social Service Assistant		04623	34,310	35,947	39,578	41,477	42,966	44,517	46,132
Storekeeper		03779	39,599	41,500	45,719	47,924	49,670	51,500	53,389
Storekeeper Automotive		03781	41,736	43,743	48,200	50,532	52,385	54,310	56,316
Substance Abuse Counselor 1		63114	53,030	55,600	61,314	64,297	66,700	69,202	71,804
** Superintendent of Recreation		03834@	62,753	65,810	72,603	79,275	86,470	89,862	93,394
** Superintendent of Weights & Measures		01428	60,972	63,940	70,535	77,013	83,998	87,293	90,721
** Supervising Account Clerk		03848	39,383	41,271	45,468	49,988	53,576	55,545	57,606

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Supervising Administrative Analyst		03850@	67,236	70,517	77,807	84,864	92,574	96,211	99,999
Supervising Animal Control Officer		05999	68,870	72,005	75,139	78,273	81,407	84,541	87,682
Supervising Building Service Low Pressure License		06468	44,369	46,508	51,259	56,374	62,022	63,607	65,978
Supervising Cashier		03857@	48,906	51,270	56,525	62,190	67,800	70,446	73,201
Supervising Clerk Transcriber		03863@	37,434	39,225	43,204	47,057	51,265	53,251	55,317
Supervising Data Control Clerk		03872	46,228	48,458	53,414	58,754	63,811	66,064	68,411
Supervising Electrician		06605	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Engineering Aide		03881	50,231	52,663	58,064	63,883	69,650	72,373	75,204
Supervising Health Insurance Benefits Clerk		03887@	50,939	53,255	58,404	63,950	69,201	71,542	73,979
Supervising Maintenance Repairer		07338	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Maintenance Worker, Grounds		06731	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Mechanic		06724	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Mechanic Fire Apparatus		06726	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Planner		05137	62,831	65,891	72,693	79,275	86,470	89,864	93,394
Supervising Program Analyst		03927	56,455	59,197	65,290	71,858	78,364	81,437	84,631
Supervising Property Clerk		05519	36,990	38,758	42,688	46,926	50,972	52,847	54,793
Supervising Public Safety Telecommunicator		03865@	50,266	52,697	58,104	63,660	69,407	72,121	74,938
Supervising School Traffic Guard		03937	50,154	52,582	57,975	63,194	68,900	71,590	74,388
Supervising Youth Group Worker		03945@	40,955	42,921	47,292	52,002	56,645	58,749	60,925
Supervisor Demolition		06910	50,819	53,278	58,746	64,195	69,621	71,964	74,405
Supervisor of Accounts		03969	45,668	47,872	52,767	58,045	63,376	65,844	68,412
Supervisor of Collection of Revenue			54,863	57,525	63,440	69,818	76,133	79,120	82,212
Supervisor of Motor Pool		05971	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervisor of Real Estate Sales		04060	42,051	44,072	48,567	53,409	58,211	60,470	62,828
Supervisor of Senior Citizens Activities		04069	43,282	45,366	49,996	54,984	59,926	62,257	64,731
Supervisor of Telephone Systems		04080	38,656	40,509	42,771	45,701	49,786	51,711	53,716
Supervisor Public Works		06650	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervisor Traffic Maintenance		06816	51,464	53,957	57,004	59,219	64,557	67,073	69,690
Tax Searcher		04130	40,085	42,008	46,282	48,517	50,289	52,135	54,052
Technical Assistant Contract Administration		62844	47,533	49,799	54,838	57,465	59,540	61,687	63,933
Technical Assistant to the Construction Official		05193	42,003	44,025	48,512	50,859	52,703	54,631	56,627
Technician, Management Information Systems		53099	50,872	53,334	56,345	57,419	59,651	61,973	64,387
Telecommunications Systems Analyst		07604	46,111	48,335	53,280	58,606	63,877	66,365	68,956
Telephone Operator		04145@	35,472	37,165	40,926	42,892	44,442	46,053	47,727
Tractor Trailer Driver		04179	38,536	40,381	44,485	46,629	48,333	50,095	51,929
Traffic Maintenance Worker		04189	37,402	39,191	43,167	44,830	46,558	48,357	50,226
Traffic Signal Electrician		04192	45,049	47,222	52,047	54,565	56,583	58,671	60,855
Traffic Signal Superintendent 1		00799	62,753	65,810	72,603	79,275	86,470	89,862	93,394
Traffic Signal Superintendent 2		04196	65,197	68,378	75,443	82,380	89,862	93,391	97,065
Traffic Signal Supervisor 1		06819	55,376	58,065	64,034	66,536	69,132	71,833	74,642
Traffic Signal Supervisor 2		04082	57,526	60,323	66,529	69,132	71,833	74,642	79,225
Traffic Signal Technician 1		04195	51,321	53,807	59,330	61,640	64,040	66,536	69,134
Traffic Signal Technician 2		05219	53,309	55,894	61,634	64,040	66,536	69,132	71,882
Training Technician		04207	49,767	52,175	57,534	60,324	62,526	64,962	67,497
Tree Maintenance Worker 1		04220	38,337	40,174	44,263	46,389	48,068	49,926	51,859
Truck Driver		04222	37,886	39,700	43,730	45,834	47,507	49,238	51,040

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Violations Clerk		04244	69,789	73385.11	80,580	85411.61	89,798	93,211	96,815
Weights and Measures Apprentice		04201	-	-	-	-	-	-	37,213
Welder		04305	41,599	43,596	48,041	50,364	52,212	54,126	56,131
Youth Group Worker		04333	40,820	42,779	47,137	49,414	51,221	53,099	55,064
Youth Group Worker Bil. In S&E		04334	40,820	42,779	47,137	49,414	51,221	53,099	55,064
Youth Services Counselor		04336	44,779	46,937	51,734	54,241	56,241	58,323	60,489
Zoning Officer (Part Time)		04338	-	-	-	-	-	-	7,439

1/1/19(Contract Settlement)
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

0-4

MBS:dh
03-10-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. Amending previously adopted salary & wage ordinance by second reading dated December 20, 2019 to add the omitted title of Signal Systems Tech 1 & 2 and to correct the salary for Municipal Court Administrator.

SECTION 2. The effective date of these amendments shall be as of April 2, 2019.

SECTION 3. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 4. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 7. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

4/2/19
Amended
February
2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting Date:

TO: Jason J. Asuncion, Business Administrator

DATE:

FROM: Lisa Y. Picon

Department Making Request: **Administration**

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

Amending previously adopted 4/2/19 Salary & Wage Ordinance to:
Add previously omitted titles: Signal Systems Tech 1 & 2
Correct salary for Municipal Court Administrator

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION ACCOUNT(S):

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2/11/20	
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Lisa Y. Picón	7676
Contact Person:	Lisa Y. Picón	7676

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

4/2/2019 (Amended 2/20)

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000
Assistant Department Directors	89,658	

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28,000	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	79,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	6,438
Attorney - Affirmative Action Review Council	1	4,893
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	88,243
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
Municipal Clerk	-	**123,543**
Municipal Court Director	70,968	112,201
Municipal Engineer	71,200	93,682
Secretary Board/Commission	1,000	9,145
Tax Assessor	**93,771**	**116,370**
Tax Collector	**93,771**	**116,370**
Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI. *The employees of these titles are entitled to all benefits as set for the classified section.*

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor		06170	37,405	39,211	43,225	45,773	47,552	49,402	51,329
Secretary to the ABC Board		06982	5,535	5,794	6,364	6,728	6,980	7,245	7,521

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Account Clerk		00001	30,996	32,465	35,728	37,434	38,767	40,146	41,589
	Accountant		00004	46,499	48,744	53,731	55,816	57,982	60,238	62,583
	Accounting Assistant		50451	36,817	38,576	42,486	44,533	46,148	47,823	49,572
	Administrative Analyst		00010	50,728	53,182	58,641	61,490	63,877	66,365	68,956
*	Administrative Clerk		00020	46,462	48,564	53,240	58,278	63,259	65,618	68,063
*	Administrative Secretary		00112	53,863	56,324	61,796	67,533	72,981	75,339	77,795
*	Affirmative Action Officer		00233@	66,048	69,270	76,429	83,358	90,932	94,505	98,223
	Analyst Grant Applications		00259	52,535	55,082	60,738	63,695	66,080	68,619	71,127
	Animal Control Officer		00264@	51,235	53,797	59,176	62,136	64,620	67,206	69,894
	Architect		00276@	59,542	62,438	68,875	72,790	73,970	79,294	82,740
	Assistant Administrative Analyst		00302@	41,772	43,778	48,242	50,575	52,429	54,356	56,364
	Assistant Animal Control Officer		00312@	43,502	45,676	50,244	52,757	54,867	57,061	59,344
	Assistant Assessor		00317@	47,327	49,612	54,692	57,347	59,472	60,860	63,981
	Assistant Chief Housing Inspector		00387	58,941	61,807	64,818	67,977	70,631	73,394	76,265
**	Assistant Engineer		00518	62,730	65,786	72,576	79,894	87,045	90,358	93,803
**	Assistant Municipal Clerk		00617	48,108	50,433	55,598	61,167	66,679	69,282	71,988

4/2/19
Contract Settlement - Contract Administrator
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Assistant Municipal Clerk*			-	-	-	-	-	-	79,332
Assistant Municipal Tax Collector		00627@	68,870	72,233	79,705	87,761	95,889	99,656	105,703
Assistant Payroll Supervisor		00639	50,477	52,365	56,562	61,082	64,670	66,640	68,700
Assistant Planner		00645	45,339	47,524	52,383	54,920	56,951	59,056	61,255
Assistant Public Works Superintendent		00671	52,063	54,586	60,192	66,232	72,218	75,043	77,980
Assistant Purchasing Agent		00673	48,108	50,432	55,598	61,167	66,680	69,282	71,988
Assistant Superintendent of Weights & Measures		00445	38,812	40,672	44,805	49,260	53,576	55,545	57,606
Assistant Traffic Engineer		00795	62,762	65,821	72,614	79,937	87,090	90,409	93,855
Assistant Violations Clerk		00806	36,817	38,576	42,486	44,533	46,148	47,823	49,572
Assistant Zoning Officer (Part Time)		00822@	-	-	-	-	-	-	6,743
Auditor		00846	52,535	55,082	60,738	63,695	66,080	68,635	71,127
Building Inspector (ICS)		00924	60,926	63,893	70,485	73,927	76,817	79,826	82,961
Building Inspector Apprentice		06969	48,088	53,564	-	-	-	-	-
Building Maintenance Worker		00929	32,924	34,489	37,966	39,421	40,932	42,507	44,143
Building Maintenance Worker Low Pressure License		00933	46,152	48,380	53,328	55,913	57,980	60,132	62,368
Building Service Worker		00938	30,410	31,851	35,050	36,724	38,026	39,377	40,785
Building Subcode Official (HHS)		05048	65,649	68,850	75,965	83,633	91,058	94,519	98,127
Carpenter		00971	45,049	47,222	52,047	54,565	56,583	58,671	60,855
Carpenters Helper		00974	37,631	39,433	43,433	45,521	47,273	49,104	51,003
Cashier		00976	39,733	41,639	45,874	48,089	49,838	51,668	53,564
* Chief Accountant		01005	58,976	61,843	68,218	75,085	81,911	85,016	90,005
* Chief Assistant Assessor		01016	51,352	53,839	59,365	65,321	71,339	74,127	77,024
* Chief Clerk		01037	53,863	56,324	61,796	67,533	72,981	75,339	77,795
* Chief Community Relations Specialist		01107	62,753	65,810	72,603	79,275	86,470	89,862	93,394
* Chief Housing Inspector		01139	56,455	59,197	65,290	71,858	78,364	81,437	84,631
* Chief Landscape Architect		01150	56,455	59,197	65,290	71,858	78,364	81,437	84,631
* Chief License Inspector		01153	55,752	58,458	64,473	70,953	77,273	80,199	83,242
* Chief Sanitation Inspector		01209	44,782	46,941	51,745	56,909	61,885	64,296	66,803
Claims Examiner, Workers Compensation, Typing		01242	44,288	46,284	50,717	55,505	59,375	62,925	74,654
Clerk 1		01245	29,258	30,642	33,712	35,320	36,563	37,864	39,204
Clerk 1 (Assessing Clerk)		01245	34,849	36,512	40,205	42,136	43,652	45,228	46,872
Clerk 2		03247	32,324	33,859	37,269	39,055	40,451	41,896	43,410
Clerk 3		02773	36,230	37,962	41,808	43,820	45,401	47,052	48,763
Clerk 3 (Principal Personnel Clerk)		02773	50,973	53,442	56,458	58,651	60,933	63,308	65,775
* Clerk 4		03859	36,150	37,877	41,714	45,850	49,838	51,668	53,564
Clerk Stenographer 1		01260	32,745	34,302	37,760	39,567	40,983	42,456	43,991
Clerk Stenographer 2		03253	34,497	36,141	39,795	41,704	43,203	44,765	46,387
Clerk Stenographer 3		02777	37,989	39,807	43,848	45,961	47,630	49,368	51,173
* Clerk Stenographer 4		03862@	38,008	39,827	43,871	48,228	52,279	54,300	56,414
Clerk Transcriber		01266	32,176	33,704	37,098	38,870	40,361	41,912	43,524
Clerk Typist 1, Evidence Handling		23239	33,255	34,836	38,352	40,187	41,583	43,078	44,632
Code Enforcement Officer		01285	45,620	47,821	50,130	52,555	55,103	57,777	60,586
Community Organization Specialist		01303	34,766	36,424	40,106	42,032	43,059	44,616	46,228
Community Relations Specialist, Law Enforcement		05543	41,725	43,730	48,186	50,519	52,365	54,297	56,303
* Community Service Aide		01313	30,283	31,715	34,900	36,566	37,923	39,377	40,785
* Community Service Worker		01319	32,505	34,049	37,482	39,276	40,675	42,136	43,653
* Complaint Investigator		01324	37,402	39,191	43,167	45,246	46,889	48,595	50,376
* Computer Service Technician		07605	48,364	50,703	55,905	58,614	60,752	63,118	65,578
** Construction Official		05045	78,300	81,307	90,075	95,381	99,133	103,034	107,089

4/2/19

Contract Settlement - Contract Administrator

Amended 2/20

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Contract Administrator 1		*51254*	*56,958*	*59,729*	*65,888*	*72,526*	*79,223*	*84,385*	*87,310*
Contract Compliance Representative		04883	56,898	61,927	65,657	71,142	73,472	75,905	79,620
Coodinator for Federal & State Aid		01355	61,330	64,317	70,952	78,100	85,323	88,674	92,157
Coordinator of Monitoring & Evaluation		04716	55,848	58,559	64,585	71,080	77,515	80,549	83,707
Coordinator of Motor Vehicle Repair		07607	78,185	81,968	90,003	95,401	100,299	104,113	108,138
Coordinator of Volunteers		01371	55,848	58,559	64,586	71,080	77,515	80,550	83,706
Cost Estimator Property Improvement		01379	48,952	51,321	56,580	59,330	61,536	63,829	66,211
Court Interpreter S&E		07959	46,499	48,744	53,731	55,816	57,982	60,238	62,583
Customer Service Representative		01459	42,095	44,119	48,618	50,965	52,911	54,863	56,892
Customer Service Representative Bil. In Spanish & English		08033	42,095	44,119	48,618	50,965	52,911	54,863	56,892
Data Control Clerk		01468	33,921	35,535	39,126	40,999	42,472	44,005	45,596
Data Entry Operator 1		53292	32,112	33,637	37,025	38,796	40,184	41,628	43,118
Data Entry Operator 1 (*DEMO-Typing)*			32,961	34,529	38,013	39,836	41,259	42,744	44,285
Data Entry Operator 2		53293	35,730	37,436	41,226	43,207	44,766	46,389	48,076
Data Entry Operator 3		53294	39,573	41,473	45,690	47,452	49,288	51,193	53,176
Data Entry Operator 4		53295	47,329	49,615	54,695	59,608	64,982	67,516	70,152
Data Processing Programmer		01474	44,162	46,290	51,018	53,485	55,461	57,680	59,822
Data Processing Programmer Trainee		01475	42,923	-	-	-	-	-	-
Deputy Municipal Court Administrator		07796	53,863	56,324	61,797	67,533	72,981	75,339	77,796
Deputy Municipal Court Administrator Bilingual S/E		07903	53,863	56,324	61,797	67,533	72,981	75,339	77,796
Deputy Registrar of Vital Statistics		05120	52,534	55,082	60,739	63,695	55,364	68,619	71,127
Deputy Tax Assessor		05780	79,748	82,556	91,804	97,308	102,306	106,194	110,300
Economic Development Rep. 2		55503	65,247	68,429	75,778	79,486	82,601	85,841	89,210
Director of Economic and Industrial Development			84,734	88,832	97,542	103391	108,702	112,833	117,195
Director of Licenses		07163	62,753	65,810	72,603	79,275	86,470	89,862	93,394
Director of Inspections		01607@	79,748	83,607	91,804	97,308	102,306	106,194	110,300
Director of Neighborhood Preservation Program		02569	79,748	83,607	91,804	97,308	102,306	106,194	110,300
Director of Youth Services		01651	79,748	83,607	91,804	97,308	102,306	106,194	110,300
Electrical Inspector (ICS)		01699	60,926	63,893	70,485	73,927	76,817	79,826	82,961
Electrical Subcode Official (HHS)		05046	72,278	75,826	83,680	87,783	91,058	94,519	98,127
Electrician		01706	45,049	47,222	52,047	54,565	56,583	58,671	60,855
Electrician Helper		01710	37,631	39,433	43,433	45,521	47,273	49,104	51,003
Elevator Subcode Official		07928	65,649	68,850	75,965	83,633	91,058	94,519	98,127
Employee Benefits Clerk		04758	31,928	33,445	36,814	38,568	39,899	41,330	42,814
Employee Benefits Specialist		01728	34,275	35,907	39,536	41,431	42,984	44,598	46,285
Engineering Aide		01733	37,468	39,258	43,244	45,324	47,073	48,891	50,781
Equipment Operator		01746	38,536	40,381	44,485	46,629	48,333	50,095	51,929
Executive Assistant		04586	0	-	-	-	-	-	109,198
Garage Attendant		01877	34,025	35,647	39,247	41,127	42,678	44,290	45,978
Gardener		01883	37,886	39,700	43,730	45,834	47,507	49,238	51,040
General Supervisor Laboring		06635	45,913	48,128	53,048	58,352	63,609	66,086	68,665
General Supervisor Parks		06699	45,913	48,127	53,048	58,353	63,608	66,086	68,665
General Supervisor, Public Works		06652	52,960	55,528	58,666	60,948	66,445	69,036	71,733
GIS Specialist 3		03176	59,936	62,932	69,225	72,687	75,593	78,617	81,762
GIS Specialist Trainee		03174	52,874	-	-	-	-	-	-
Heavy Equipment Operator		02001@	46,079	48,303	53,245	55,824	57,980	60,132	62,368
Historic Preservation Specialist		15679	52,535	55,082	60,738	63,695	66,080	68,549	71,127
Housing Coordinator		02065	61,609	64,610	70,908	77,837	84,696	88,020	91,477
Housing Inspector		02071	45,620	47,821	50,130	52,555	55,103	57,777	60,586

4/2/19

Contract Settlement - Contract Administrator

Amended 2/20

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Identification Officer		02081	-	-	-	-	-	-	63,704
Industrial Representative		02095	52,535	55,082	60,738	63,695	66,080	68,549	71,127
Interviewer, Courts		06207	42,094	44,119	48,618	50,966	52,911	54,863	56,892
Interviewer, Courts, Bilingual Spanish & English		07573	42,094	44,119	48,618	50,966	52,911	54,863	56,892
Investigator A.B.C.		02175	-	-	-	-	-	-	9,989
Investigator Public Works		05217	48,318	50,653	55,844	58,552	60,720	63,156	65,508
Job Developer		02217	65,741	69,029	75,931	79,728	82,916	86,233	89,683
Keyboarding Clerk 1		01268	30,132	31,558	34,727	36,379	37,666	39,010	40,405
Keyboarding Clerk 2		03256@	33,255	34,836	38,352	40,187	41,583	43,078	44,632
Keyboarding Clerk 3		02781	37,157	38,934	42,884	44,948	46,538	48,232	49,988
Keyboarding Clerk 4		03864@	36,990	38,758	42,688	46,926	50,973	52,847	54,792
Laborer 1		02248	34,961	36,628	40,334	42,267	43,793	45,372	47,024
Laborer 1 (Laborer Heavy)		02248	36,588	38,337	42,224	44,251	45,857	47,519	49,260
Laborer 3		06633	43,553	45,649	50,309	55,330	60,310	62,652	65,094
Landscape Architect		02256@	43,095	45,171	49,778	52,185	54,183	56,268	58,438
Legal Secretary		07675	42,003	44,025	48,512	50,859	52,703	54,631	56,627
Legal Stenographer		02279	36,230	37,962	41,808	43,820	45,401	47,052	48,763
License Inspector		02292	44,968	47,136	51,953	54,472	56,353	58,424	60,586
License Inspector Bil. In S&E		05785	44,968	47,136	51,953	54,472	56,353	58,424	60,586
Loan Advisor		05136	37,800	39,608	43,628	45,729	47,460	49,264	51,142
Mail Clerk		02320	39,588	41,486	45,704	47,913	49,657	51,480	53,381
Maintenance Repairer		02328	36,830	38,590	42,503	44,546	46,170	47,851	49,601
* Maintenance Superintendent		02384	62,753	65,810	72,603	79,275	86,470	89,862	93,394
* Maintenance Supervisor, Grounds		06731	43,553	45,649	50,309	55,330	60,310	62,652	65,094
Maintenance Worker 1, Grounds		01940	34,580	36,229	39,893	41,807	43,367	44,936	46,565
* Management Information Systems Specialist		04354	84,734	88,832	97,542	103,391	108,702	112,833	117,195
Material Management Coordinator		05702	53,812	56,423	62,224	65,255	67,800	70,446	73,201
Mechanic		02434	41,599	43,596	48,041	50,364	52,212	54,126	56,131
Mechanic (Diesel)		02440	43,298	45,382	50,015	52,434	54,365	56,374	58,460
Mechanic Fire Apparatus		02441	43,639	45,741	50,410	52,850	54,800	56,824	58,933
Mechanic's Helper		02456@	36,588	38,337	42,224	43,011	44,568	46,183	47,873
Motor Broom Driver		05565	38,536	40,381	44,485	46,629	48,333	50,095	51,929
* Municipal Court Administrator		07795	72,941	76,470	83,967	89,002	93,573	97,129	100,884
Municipal Court Attendant		02524	-	-	-	-	-	-	52,776
Network Administrator 1		10107	72,966	76,614	84,276	88,489	92,030	95,711	99,539
Network Administrator 2		10108	78,882	82,827	91,110	95,665	99,492	103,472	107,610
Omnibus Operator		05594	34,094	35,717	39,325	40,836	42,403	44,034	45,732
Paralegal Specialist		02593	48,563	50,883	56,078	58,786	62,550	64,859	67,256
Parking Enforcement Officer		07305	36,708	38,465	42,363	44,402	46,008	47,686	49,427
Payroll Clerk		02634	31,928	33,445	36,814	38,568	39,899	41,330	42,814
* Payroll Supervisor		02636	59,952	62,812	69,169	76,020	82,813	86,012	89,346
Personnel Assistant		02648@	60,728	64,333	67,938	71,542	75,147	78,751	82,358
* Planning Aide		02685	34,275	35,907	39,536	41,431	42,984	44,598	46,285
** Planning Director		02686	79,748	83,607	91,804	97,308	102,306	106,194	110,300
* Plumbing Inspector (ICS)		02704	60,926	63,893	70,485	73,927	76,817	79,826	82,961
** Plumbing Subcode Official (HHS)		05056	65,649	68,850	75,965	83,633	91,058	94,519	98,127
* Principal Account Clerk		02755	36,817	38,576	42,486	44,533	46,148	47,823	49,572
* Principal Account Clerk (Typing			37,663	39,466	43,469	45,564	47,279	49,000	50,803
* Principal Cashier		02771	44,817	46,977	51,777	54,287	56,321	58,401	60,570
* Principal Clerk Transcriber		02779	37,412	39,201	43,179	45,257	47,005	48,818	50,709
* Principal Community Organization Specialist		02785@	39,850	41,762	46,008	48,231	50,063	51,980	53,972

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Principal Data Control Clerk		04646	39,848	41,759	46,007	48,229	49,991	51,823	53,729
Principal Employee Benefits Clerk		04936	39,178	41,055	45,228	47,412	49,243	51,147	53,130
Principal Engineering Aide		02804	47,887	50,201	55,341	57,491	59,726	62,051	64,468
Principal Legal Stenographer		02819	46,459	48,703	53,684	56,287	59,905	62,126	64,430
Principal Payroll Clerk		02831	50,974	53,442	56,457	58,651	60,933	63,308	65,775
Principal Planner		02837	52,535	55,082	60,738	63,695	66,080	68,549	71,127
Principal Planner Community Development Program		05335	52,535	55,082	60,738	63,695	66,080	68,549	71,127
Principal Planning Aide		02840	42,099	44,123	48,623	50,973	52,914	54,947	57,063
Principal Purchasing Assistant		02847	39,178	41,055	45,228	47,412	49,243	51,147	53,130
Principal Storekeeper		02852	50,541	52,987	58,422	61,261	63,547	65,922	68,393
Printing Machine Operator 1		02571	37,548	39,343	43,335	45,422	47,073	48,782	50,570
Printing Machine Operator 2		22533	45,292	47,476	52,330	54,868	56,892	59,002	61,196
Printing Machine Operator 3		22534	47,476	49,767	54,872	57,528	59,626	61,947	64,360
Printing Machine Operator 4		22535	49,767	52,175	57,534	60,324	62,526	64,962	67,497
Program Analyst		02871	50,728	53,182	58,641	61,490	63,877	66,365	68,956
Program Coordinator Demolition		05679	67,256	70,283	73,309	76,336	79,362	82,389	85,415
Program Monitor		04700	49,342	51,729	57,031	59,803	62,024	64,339	66,748
Project Coordinator Construction		02883	63,693	66,796	73,694	81,130	88,391	91,754	95,258
Project Coordinator Crime Prevention Program		02884	44,658	46,812	51,594	54,089	56,069	58,120	60,260
Project Manager, Data Processing		53023	101,544	-	-	-	-	-	-
Property Clerk		02894	32,324	33,860	37,270	39,056	40,451	41,896	43,410
Public Information Officer		02927	40,557	42,503	46,830	49,095	50,888	52,762	55,177
Public Safety Telecommunicator		01296@	47,488	49,782	54,877	57,541	59,658	61,860	64,161
Public Safety Telecommunicator Trainee		06229	46,082	-	-	-	-	-	-
Public Works Inspector		02933	45,313	47,499	52,353	54,890	56,917	59,028	61,221
*	Public Works Superintendent	02936	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Purchasing Agent	02952	84,734	88,832	97,542	103,391	108,702	112,833	117,195
	Purchasing Assistant	02952	31,928	33,445	36,814	38,568	39,899	41,330	42,814
	Purchasing Expediter	02956	41,772	43,778	48,242	50,575	52,433	54,356	56,370
	Radio Dispatcher	02958	38,518	40,363	44,466	46,606	48,303	50,066	51,910
	Radio Dispatcher Typing	02959	39,313	41,198	45,387	47,529	49,224	50,989	52,831
	Radio Technician	02965	52,750	55,576	58,402	61,228	64,054	66,880	69,706
*	Real Estate Officer	02974	56,455	59,197	65,290	71,858	78,364	81,437	84,631
	Receptionist	02976	29,258	30,642	33,712	35,320	36,563	37,864	39,204
	Recorder Operator Courts	04873	31,028	32,498	35,766	37,479	38,911	40,405	41,955
	Records Management Analyst	05429	48,791	51,152	56,407	59,142	61,299	63,689	66,174
	Records Manager	06382	59,859	63,343	67,029	70,931	75,059	79,427	84,050
	Records Support Technician 1	56562	32,324	33,617	34,962	36,360	37,815	39,327	40,900
	Records Support Technician 2	56563	36,230	37,679	39,187	40,753	42,384	44,079	45,843
	Records Support Technician 3	56564	40,577	42,200	43,888	45,643	47,469	49,368	51,343
	Recreation Aide	02983	28,036	29,355	32,292	35,050	36,291	37,578	38,919
	Recreation Leader	02993	33,659	35,261	38,823	40,688	42,203	43,793	45,442
	Recreation Program Coordinator	03018	51,333	53,817	59,343	62,230	64,649	67,172	69,792
*	Recreation Supervisor	03020	40,689	42,643	46,985	51,667	56,306	58,482	60,766
	Relocation Officer (Part Time)	03060@	-	-	-	-	-	-	12,125
**	Rent Regulation Officer	05681	57,088	59,862	66,026	69,246	71,852	74,559	77,372
*	Research Assistant	03069	45,701	47,906	52,805	55,365	57,406	59,539	61,752
**	Risk Manager	07390	84,734	88,832	97,542	103,391	108,702	112,833	117,195
**	Road Repairer Superintendent	03803	62,753	65,810	72,603	79,275	86,470	89,862	93,394
*	Sanitation Inspector	03110	44,162	46,290	51,024	53,489	55,433	57,587	59,822
**	Secretarial Assistant	03127	41,781	43,669	47,866	52,386	55,974	57,944	60,005

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Secretary Board/Commission (Part Time)		07419	1,195	-	-	-	-	-	10,928
Secretary Board/Commission (Full Time)		07419	47,101	49,382	54,452	57,675	59,925	62,262	64,693
Security Guard		06124	33,658	35,260	38,822	40,686	42,141	43,655	45,233
Senior Account Clerk		03165@	34,497	36,141	39,795	41,704	43,203	45,658	46,387
Senior Administrative Analyst		03173@	59,841	62,753	69,223	76,197	83,234	86,495	91,730
Senior Auditor		03196@	57,907	60,721	66,975	69,773	72,309	75,136	78,078
Senior Building Maintenance Worker		03227	34,689	36,342	40,023	41,939	43,452	45,124	46,865
Senior Budget Examiner		03223	74,765	78,382	86,066	91,227	95,913	99,557	103,406
Senior Building Maintenance Worker Low Pressure License		03228	48,380	50,717	55,921	58,631	60,769	63,567	65,596
Senior Cashier		03236	41,995	44,015	48,501	50,845	52,709	54,650	56,677
Senior Clerk Transcriber		03255	33,923	35,538	39,127	41,004	42,579	44,219	45,922
Senior Community Relations Specialist		03265@	42,518	44,563	49,109	51,481	53,381	55,350	57,389
Senior Community Service Worker		03269@	37,800	39,608	43,628	45,729	47,460	49,264	51,142
Senior Computer Service Technician		07691	53,815	56,426	62,455	65,496	68,051	70,710	73,473
Senior Data Control Clerk		03294	36,874	38,638	42,555	44,603	46,207	47,885	49,638
Senior Data Processing Programmer		03295	50,872	53,334	56,345	57,419	59,651	61,973	64,387
Senior Electrician		03308	49,411	51,801	57,111	59,331	61,640	64,040	66,537
Senior Engineer		03314	75,985	79,704	87,966	92,283	95,800	99,455	103,254
Senior Engineering Aide		03320	40,945	42,910	47,280	49,559	51,376	53,270	55,230
Senior Gardener		03341	32,505	34,049	37,482	39,276	40,675	42,136	43,653
Senior Historic Preservation Specialist		15680	55,235	57,915	63,874	66,987	69,604	72,215	74,939
Senior Housing Inspector		03368	53,431	56,076	58,742	61,599	63,997	66,492	69,087
Senior Landscape Architect		04407	49,342	51,729	57,031	59,803	62,024	64,339	66,748
Senior Legal Stenographer		03405	40,038	41,959	46,229	48,458	50,332	52,277	54,308
Senior Maintenance Repairer		03425	40,379	42,318	46,626	48,877	50,664	52,519	54,457
Senior Mechanic		03459	43,639	45,741	50,410	52,850	54,800	56,824	58,933
Senior Mechanic (Diesel)		04561	45,347	47,534	52,393	54,927	56,957	59,066	61,264
Senior Payroll Clerk		03496	35,410	37,101	40,855	42,819	44,333	45,946	47,614
Senior Personnel Assistant		04982	65,741	69,718	73,721	77,711	81,700	85,690	89,683
Senior Planner Economic Dev.		04569	49,342	51,729	57,031	59,803	62,024	64,339	66,748
Senior Planning Aide		03512	36,906	38,672	42,592	44,645	46,274	47,954	49,700
Senior Program Development Specialist Community Service		06931	55,235	57,915	63,874	66,987	69,604	72,215	74,939
Senior Program Monitor		05399	60,729	63,685	70,253	73,684	76,466	79,352	82,364
Senior Public Works Inspector		03539	48,318	50,653	55,844	58,552	60,720	63,156	65,508
Senior Purchasing Assistant		03547	35,410	37,101	40,855	42,819	44,333	45,946	47,614
Senior Sanitation Inspector		03572	49,873	52,289	57,651	58,980	60,902	63,155	65,508
Senior Storekeeper		03600	45,313	47,499	52,353	54,890	56,917	59,028	61,221
Senior Traffic Maintenance Worker		03625	39,987	41,906	46,170	47,953	49,807	51,734	53,737
Senior Traffic Signal Electrician		03626	49,411	51,801	57,111	59,331	61,640	64,040	66,537
Senior Training Technician		05614	53,815	56,426	62,455	65,496	68,051	70,710	73,473
Senior Youth Group Worker		03657	42,774	44,832	49,404	51,793	53,772	55,844	57,993
Signal Systems Technician 1		**03714**	51,321	53,374	55,509	57,729	60,038	62,440	64,937
Signal Systems Technician 2		**03589**	53,309	55,441	57,658	59,965	62,364	64,858	67,452
* Social Service Assistant		04623	34,310	35,947	39,578	41,477	42,966	44,517	46,132
* Storekeeper		03779	39,599	41,500	45,719	47,924	49,670	51,500	53,389
* Storekeeper Automotive		03781	41,736	43,743	48,200	50,532	52,385	54,310	56,316
* Substance Abuse Counselor 1		63114	53,030	55,600	61,314	64,297	66,700	69,202	71,804
** Superintendent of Recreation		03834@	62,753	65,810	72,603	79,275	86,470	89,862	93,394

4/2/19
Contract Settlement - Contract Administrator
Amended 2/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Superintendent of Weights & Measures		01428	60,972	63,940	70,535	77,013	83,998	87,293	90,721
Supervising Account Clerk		03848	39,383	41,271	45,468	49,988	53,576	55,545	57,606
Supervising Administrative Analyst		03850@	67,236	70,517	77,807	84,864	92,574	96,211	99,999
Supervising Animal Control Officer		05999	68,870	72,005	75,139	78,273	81,407	84,541	87,682
Supervising Building Service Low Pressure License		06468	44,369	46,508	51,259	56,374	62,022	63,607	65,978
Supervising Cashier		03857@	48,906	51,270	56,525	62,190	67,800	70,446	73,201
Supervising Clerk Transcriber		03863@	37,434	39,225	43,204	47,057	51,265	53,251	55,317
Supervising Data Control Clerk		03872	46,228	48,458	53,414	58,754	63,811	66,064	68,411
Supervising Electrician		06605	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Engineering Aide		03881	50,231	52,663	58,064	63,883	69,650	72,373	75,204
Supervising Health Insurance Benefits Clerk		03887@	50,939	53,255	58,404	63,950	69,201	71,542	73,979
Supervising Maintenance Repairer		07338	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Maintenance Worker, Grounds		06731	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Mechanic		06724	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Mechanic Fire Apparatus		06726	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervising Planner		05137	62,831	65,891	72,693	79,275	86,470	89,864	93,394
Supervising Program Analyst		03927	56,455	59,197	65,290	71,858	78,364	81,437	84,631
Supervising Property Clerk		05519	36,990	38,758	42,688	46,926	50,972	52,847	54,793
Supervising Public Safety Telecommunicator		03865@	50,266	52,697	58,104	63,660	69,407	72,121	74,938
Supervising School Traffic Guard		03937	50,154	52,582	57,975	63,194	68,900	71,590	74,388
Supervising Youth Group Worker		03945@	40,955	42,921	47,292	52,002	56,645	58,749	60,925
Supervisor Demolition		06910	50,819	53,278	58,746	64,195	69,621	71,964	74,405
Supervisor of Accounts		03969	45,668	47,872	52,767	58,045	63,376	65,844	68,412
Supervisor of Collection of Revenue			54,863	57,525	63,440	69,818	76,133	79,120	82,212
Supervisor of Motor Pool		05971	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervisor of Real Estate Sales		04060	42,051	44,072	48,567	53,409	58,211	60,470	62,828
Supervisor of Senior Citizens Activities		04069	43,282	45,366	49,996	54,984	59,926	62,257	64,731
Supervisor of Telephone Systems		04080	38,656	40,509	42,771	45,701	49,786	51,711	53,716
Supervisor Public Works		06650	45,913	48,127	53,048	58,353	63,608	66,086	68,665
Supervisor Traffic Maintenance		06816	51,464	53,957	57,004	59,219	64,557	67,073	69,690
Tax Searcher		04130	40,085	42,008	46,282	48,517	50,289	52,135	54,052
Technical Assistant Contract Administration		62844	47,533	49,799	54,838	57,465	59,540	61,687	63,933
Technical Assistant to the Construction Official		05193	42,003	44,025	48,512	50,859	52,703	54,631	56,627
Technician, Management Information Systems		53099	50,872	53,334	56,345	57,419	59,651	61,973	64,387
Telecommunications Systems Analyst		07604	46,111	48,335	53,280	58,606	63,877	66,365	68,956
Telephone Operator		04145@	35,472	37,165	40,926	42,892	44,442	46,053	47,727
Tractor Trailer Driver		04179	38,536	40,381	44,485	46,629	48,333	50,095	51,929
Traffic Maintenance Worker		04189	37,402	39,191	43,167	44,830	46,558	48,357	50,226
Traffic Signal Electrician		04192	45,049	47,222	52,047	54,565	56,583	58,671	60,855
Traffic Signal Superintendent 1		00799	62,753	65,810	72,603	79,275	86,470	89,862	93,394
Traffic Signal Superintendent 2		04196	65,197	68,378	75,443	82,380	89,862	93,391	97,065
Traffic Signal Supervisor 1		06819	55,376	58,065	64,034	66,536	69,132	71,833	74,642
Traffic Signal Supervisor 2		04082	57,526	60,323	66,529	69,132	71,833	74,642	79,225
Traffic Signal Technician 1		04195	51,321	53,807	59,330	61,640	64,040	66,536	69,134
Traffic Signal Technician 2		05219	53,309	55,894	61,634	64,040	66,536	69,132	71,882

4/2/19

Contract Settlement - Contract Administrator

Amended 2/20

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Training Technician		04207	49,767	52,175	57,534	60,324	62,526	64,962	67,497
Tree Maintenance Worker 1		04220	38,337	40,174	44,263	46,389	48,068	49,926	51,859
Truck Driver		04222	37,886	39,700	43,730	45,834	47,507	49,238	51,040
Violations Clerk		04244	69,789	73385.11	80,580	85411.61	89,798	93,211	96,815
Weights and Measures Apprentice		04201	-	-	-	-	-	-	37,213
Welder		04305	41,599	43,596	48,041	50,364	52,212	54,126	56,131
Youth Group Worker		04333	40,820	42,779	47,137	49,414	51,221	53,099	55,064
Youth Group Worker Bil. In S&E		04334	40,820	42,779	47,137	49,414	51,221	53,099	55,064
Youth Services Counselor		04336	44,779	46,937	51,734	54,241	56,241	58,323	60,489
Zoning Officer (Part Time)		04338	-	-	-	-	-	-	7,439

05

MBS:dh
03-10-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. Amending previously adopted salary & wage ordinance by second reading dated December 20, 2019 to add the omitted title of Signal Systems Tech 1 & 2 and to correct the salary for Municipal Court Administrator.

SECTION 2. The effective date of these amendments shall be as of January 1, 2020.

SECTION 3. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 4. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 7. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1/1/20
Amended
February
2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Business Administrator

DATE:

FROM: Lisa Y. Picon

Department Making Request: **Administration**

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

Amending previously adopted 1/1/20 Salary & Wage Ordinance to:
Add previously omitted titles: Signal Systems Tech 1 & 2
Correct salary for Municipal Court Administrator

BRIEF DESCRIPTION:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION ACCOUNT(S):

AMOUNT:

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2.11.20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Lisa Y. Picón	7676
Contact Person:	Lisa Y. Picón	7676

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

1/1/2020

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and *Overtime pay shall be only for those hours, days and purposed performed with the prior* approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28,000	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	79,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	6,438
Attorney - Affirmative Action Review Council	1	4,893
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	88,243
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
Municipal Clerk	-	**126,632**
Municipal Court Director	70,968	112,201
Municipal Engineer	71,200	93,682
Secretary Board/Commission	1,000	9,145
Tax Assessor	**93,771**	**119,279**
Tax Collector	**93,771**	**119,279**
Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor		06170	37,405	39,211	43,225	45,773	47,552	49,402	51,329
Secretary to the ABC Board		06982	5,535	5,794	6,364	6,728	6,980	7,245	7,521

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Account Clerk		00001	31,770	33,277	36,621	38,370	39,737	41,149	42,629
	Accountant		00004	47,662	49,963	55,074	57,211	59,432	61,744	64,148
	Accounting Assistant		50451	37,737	39,540	43,548	45,646	47,301	49,019	50,812
	Administrative Analyst		00010	51,996	54,512	60,107	63,027	65,474	68,024	70,680
*	Administrative Clerk		00020	47,623	49,778	54,571	59,734	64,840	67,258	69,765
*	Administrative Secretary		00112	55,209	57,732	63,341	69,222	74,806	77,223	79,740
*	Affirmative Action Officer		00233@	67,699	71,001	78,340	85,442	93,205	96,868	100,678
	Analyst Grant Applications		00259	53,848	56,459	62,257	65,287	67,732	70,334	72,906
	Animal Control Officer		00264@	52,516	55,142	60,656	63,689	66,236	68,886	71,641
	Architect		00276@	61,031	63,999	70,597	74,610	75,819	81,277	84,808
	Assistant Administrative Analyst		00302@	42,816	44,873	49,448	51,839	53,740	55,715	57,773
	Assistant Animal Control Officer		00312@	44,589	46,818	51,500	54,075	56,238	58,487	60,827
	Assistant Assessor		00317@	48,511	50,853	56,059	58,781	60,959	62,381	65,580
	Assistant Chief Housing Inspector		00387	60,414	63,352	66,438	69,677	72,397	75,229	78,171
*	Assistant Engineer		00518	64,299	67,430	74,390	81,891	89,221	92,617	96,149
*	Assistant Municipal Clerk		00617	49,311	51,694	56,988	62,696	68,346	71,014	73,788

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Assistant Municipal Clerk*			0	0	0	0	0	0	81,315
	Assistant Municipal Tax Collector		00627@	70,592	74,039	81,698	89,955	98,286	102,148	108,345
	Assistant Payroll Supervisor		00639	51,739	53,674	57,976	62,609	66,287	68,306	70,418
	Assistant Planner		00645	46,472	48,712	53,693	56,293	58,375	60,533	62,786
	Assistant Public Works Superintendent		00671	53,365	55,951	61,696	67,888	74,023	76,919	79,929
	Assistant Purchasing Agent		00673	49,310	51,693	56,988	62,696	68,347	71,014	73,787
	Assistant Superintendent of Weights & Measures		00445	39,783	41,688	45,925	50,492	54,915	56,934	59,046
	Assistant Traffic Engineer		00795	64,332	67,467	74,430	81,935	89,267	92,669	96,201
	Assistant Violations Clerk		00806	37,737	39,540	43,548	45,646	47,301	49,019	50,812
	Assistant Zoning Officer (Part Time)		00822@	0	0	0	0	0	0	6,912
	Auditor		00846	53,848	56,459	62,257	65,287	67,732	70,351	72,906
	Building Inspector (ICS)		00924	62,449	65,491	72,247	75,775	78,738	81,822	85,035
	Building Inspector Apprentice		06969	49,290	54,903	0	0	0	0	0
	Building Maintenance Worker		00929	33,747	35,351	38,916	40,407	41,956	43,570	45,246
	Building Maintenance Worker Low Pressure License		00933	47,306	49,589	54,661	57,311	59,430	61,636	63,927
	Building Service Worker		00938	31,171	32,647	35,926	37,642	38,976	40,361	41,805
	Building Subcode Official (HHS)		05048	67,290	70,571	77,864	85,724	93,335	96,882	100,580
	Carpenter		00971	46,175	48,403	53,348	55,929	57,998	60,138	62,376
	Carpenters Helper		00974	38,571	40,418	44,519	46,659	48,455	50,331	52,278
	Cashier		00976	40,726	42,680	47,021	49,291	51,084	52,960	54,904
	Chief Accountant		01005	60,451	63,389	69,923	76,962	83,959	87,142	92,255
	Chief Assistant Assessor		01016	52,636	55,185	60,849	66,954	73,122	75,980	78,949
	Chief Clerk		01037	55,209	57,732	63,341	69,222	74,806	77,223	79,740
	Chief Community Relations Specialist		01107	64,322	67,455	74,418	81,257	88,631	92,109	95,729
	Chief Housing Inspector		01139	57,867	60,677	66,922	73,655	80,323	83,473	86,747
	Chief Landscape Architect		01150	57,867	60,677	66,922	73,655	80,323	83,473	86,747
	Chief License Inspector		01153	57,145	59,920	66,085	72,727	79,205	82,204	85,323
	Chief Sanitation Inspector		01209	45,902	48,114	53,039	58,332	63,432	65,903	68,473
	Claims Examiner, Workers Compensation, Typing		01242	45,395	47,441	51,984	56,893	60,860	64,498	76,521
	Clerk 1		01245	29,989	31,408	34,555	36,203	37,477	38,811	40,184
	Clerk 1 (Assessing Clerk)		01245	35,720	37,424	41,210	43,190	44,743	46,359	48,044
	Clerk 2		03247	33,132	34,706	38,201	40,032	41,462	42,944	44,496
	Clerk 3		02773	37,136	38,911	42,854	44,915	46,536	48,229	49,982
	Clerk 3 (Principal Personnel Clerk)		02773	52,248	54,778	57,869	60,118	62,456	64,891	67,420
*	Clerk 4		03859	37,054	38,824	42,757	46,996	51,084	52,960	54,904
	Clerk Stenographer 1		01260	33,563	35,159	38,704	40,556	42,008	43,517	45,091
	Clerk Stenographer 2		03253	35,359	37,044	40,790	42,747	44,283	45,884	47,547
	Clerk Stenographer 3		02777	38,939	40,802	44,945	47,110	48,820	50,602	52,452
*	Clerk Stenographer 4		03862@	38,958	40,823	44,968	49,433	53,586	55,657	57,824
	Clerk Transcriber		01266	32,980	34,547	38,026	39,842	41,370	42,960	44,612
	Clerk Typist 1, Evidence Handling		23239	34,086	35,707	39,311	41,192	42,622	44,155	45,748
	Code Enforcement Officer		01285	46,760	49,016	51,383	53,869	56,481	59,222	62,100
	Community Organization Specialist		01303	35,635	37,334	41,108	43,083	44,135	45,731	47,383
	Community Relations Specialist, Law Enforcement		05543	42,768	44,823	49,391	51,782	53,674	55,654	57,711
	Community Service Aide		01313	31,040	32,508	35,772	37,480	38,871	40,361	41,805
	Community Service Worker		01319	33,317	34,901	38,419	40,258	41,692	43,190	44,745
	Complaint Investigator		01324	38,337	40,171	44,247	46,377	48,062	49,810	51,636
	Computer Service Technician		07605	49,574	51,970	57,303	60,079	62,271	64,696	67,217
**	Construction Official		05045	80,257	83,340	92,327	97,766	101,611	105,610	109,767

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Contract Administrator 1		51254	58,382	61,222	67,535	74,339	81,204	86,495	89,493
	Contract Compliance Representative		04883	58,320	63,475	67,298	72,921	75,308	77,802	81,610
	Coodinator for Federal & State Aid		01355	62,863	65,924	72,725	80,052	87,456	90,891	94,461
	Coordinator of Monitoring & Evaluation		04716	57,244	60,023	66,200	72,856	79,453	82,563	85,800
	Coordinator of Motor Vehicle Repair		07607	80,140	84,017	92,253	97,786	102,806	106,716	110,841
	Coordinator of Volunteers		01371	57,244	60,023	66,200	72,857	79,452	82,563	85,799
	Cost Estimator Property Improvement		01379	50,176	52,604	57,994	60,813	63,075	65,425	67,866
	Court Interpreter S&E		07959	47,662	49,963	55,074	57,211	59,432	61,744	64,148
	Customer Service Representative		01459	43,147	45,222	49,833	52,239	54,233	56,234	58,314
	Customer Service Representative Bil. In Spanish & English		08033	43,147	45,222	49,833	52,239	54,233	56,234	58,314
	Data Control Clerk		01468	34,769	36,423	40,104	42,024	43,534	45,105	46,736
	Data Entry Operator 1		53292	32,914	34,478	37,950	39,766	41,189	42,668	44,196
	Data Entry Operator 1 (DEMO-Typing)			33,786	35,392	38,963	40,832	42,290	43,813	45,392
	Data Entry Operator 2		53293	36,623	38,372	42,257	44,288	45,885	47,549	49,278
	Data Entry Operator 3		53294	40,563	42,509	46,833	48,639	50,520	52,473	54,505
*	Data Entry Operator 4		53295	48,512	50,856	56,062	61,098	66,606	69,204	71,906
	Data Processing Programmer		01474	45,266	47,447	52,293	54,822	56,847	59,122	61,318
	Data Processing Programmer Trainee		01475	43,996	0	0	0	0	0	0
*	Deputy Municipal Court Administrator		07796	55,210	57,732	63,342	69,221	74,805	77,222	79,741
*	Deputy Municipal Court Administrator Bilingual S/E		07903	55,210	57,732	63,342	69,221	74,805	77,222	79,741
	Deputy Registrar of Vital Statistics		05120	53,848	56,459	62,257	65,288	56,748	70,335	72,905
*	Deputy Tax Assessor		05780	81,741	84,620	94,099	99,741	104,863	108,849	113,057
	Economic Development Rep. 2		55503	66,878	70,139	77,673	81,473	84,666	87,987	91,440
*	Director of Economic and Industrial Development			86,852	91,053	99,981	105,976	111,419	115,654	120,125
*	Director of Licenses		07163	64,322	67,455	74,418	81,257	88,631	92,109	95,729
*	Director of Inspections		01607@	81,741	85,697	94,099	99,741	104,863	108,849	113,057
*	Director of Neighborhood Preservation Program		02569	81,741	85,697	94,099	99,741	104,863	108,849	113,057
*	Director of Youth Services		01651	81,741	85,697	94,099	99,741	104,863	108,849	113,057
	Electrical Inspector (ICS)		01699	62,449	65,491	72,247	75,775	78,738	81,822	85,035
*	Electrical Subcode Official (HHS)		05046	74,085	77,722	85,772	89,977	93,335	96,882	100,580
	Electrician		01706	46,175	48,403	53,348	55,929	57,998	60,138	62,376
	Electrician Helper		01710	38,571	40,418	44,519	46,659	48,455	50,331	52,278
*	Elevator Subcode Official		07928	67,290	70,571	77,864	85,724	93,335	96,882	100,580
	Employee Benefits Clerk		04758	32,726	34,281	37,734	39,532	40,897	42,364	43,884
	Employee Benefits Specialist		01728	35,132	36,805	40,525	42,467	44,058	45,713	47,442
	Engineering Aide		01733	38,404	40,240	44,325	46,457	48,250	50,113	52,050
	Equipment Operator		01746	39,499	41,390	45,597	47,795	49,541	51,347	53,227
*	Executive Assistant		04586	0	0	0	0	0	0	111,928
	Garage Attendant		01877	34,876	36,538	40,228	42,155	43,745	45,397	47,128
	Gardener		01883	38,834	40,692	44,823	46,980	48,694	50,469	52,316
*	General Supervisor Laboring		06635	47,061	49,331	54,375	59,811	65,199	67,738	70,381
*	General Supervisor Parks		06699	47,060	49,330	54,374	59,812	65,198	67,739	70,382
*	General Supervisor, Public Works		06652	54,284	56,916	60,133	62,472	68,106	70,762	73,527
	GIS Specialist 3		03176	61,434	64,505	70,956	74,504	77,483	80,583	83,807
	GIS Specialist Trainee		03174	54,196	0	0	0	0	0	0
	Heavy Equipment Operator		02001@	47,231	49,510	54,576	57,219	59,430	61,636	63,927
	Historic Preservation Specialist		15679	53,848	56,459	62,257	65,287	67,732	70,262	72,906
**	Housing Coordinator		02065	63,149	66,225	72,681	79,783	86,814	90,220	93,764
*	Housing Inspector		02071	46,760	49,016	51,383	53,869	56,481	59,222	62,100

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Identification Officer		02081	0	0	0	0	0	0	65,297
	Industrial Representative		02095	53,848	56,459	62,257	65,287	67,732	70,262	72,906
	Interviewer, Courts		06207	43,147	45,222	49,834	52,240	54,234	56,234	58,314
	Interviewer, Courts, Bilingual Spanish & English		07573	43,147	45,222	49,834	52,240	54,234	56,234	58,314
	Investigator A.B.C.		02175	0	0	0	0	0	0	10,239
	Investigator Public Works		05217	49,526	51,920	57,240	60,016	62,238	64,735	67,145
	Job Developer		02217	67,384	70,754	77,829	81,721	84,989	88,389	91,925
	Keyboarding Clerk 1		01268	30,886	32,347	35,595	37,288	38,607	39,986	41,415
	Keyboarding Clerk 2		03256@	34,086	35,707	39,311	41,192	42,623	44,155	45,748
	Keyboarding Clerk 3		02781	38,086	39,907	43,956	46,072	47,701	49,438	51,238
	Keyboarding Clerk 4		03864@	37,914	39,727	43,755	48,099	52,247	54,168	56,162
	Laborer 1		02248	35,835	37,544	41,343	43,324	44,887	46,506	48,199
	Laborer 1 (Laborer Heavy)		02248	37,503	39,296	43,280	45,358	47,003	48,707	50,492
*	Laborer 3		06633	44,642	46,790	51,567	56,713	61,818	64,218	66,721
	Landscape Architect		02256@	44,173	46,300	51,023	53,489	55,538	57,675	59,899
	Legal Secretary		07675	43,053	45,125	49,725	52,131	54,021	55,997	58,043
	Legal Stenographer		02279	37,136	38,911	42,854	44,915	46,536	48,229	49,982
	License Inspector		02292	46,092	48,314	53,252	55,834	57,761	59,885	62,100
	License Inspector Bil. In S&E		05785	46,092	48,314	53,252	55,834	57,761	59,885	62,100
	Loan Advisor		05136	38,745	40,599	44,719	46,872	48,647	50,495	52,421
	Mail Clerk		02320	40,578	42,523	46,847	49,110	50,899	52,767	54,715
	Maintenance Repairer		02328	37,751	39,555	43,566	45,660	47,324	49,047	50,841
*	Maintenance Superintendent		02384	64,322	67,455	74,418	81,257	88,631	92,109	95,729
*	Maintenance Supervisor, Grounds		06731	44,642	46,790	51,567	56,713	61,818	64,218	66,721
	Maintenance Worker 1, Grounds		01940	35,445	37,134	40,890	42,852	44,451	46,059	47,729
*	Management Information Systems Specialist		04354	86,852	91,053	99,981	105,976	111,419	115,654	120,125
	Material Management Coordinator		05702	55,158	57,834	63,779	66,886	69,495	72,208	75,031
	Mechanic		02434	42,639	44,686	49,242	51,623	53,517	55,479	57,534
	Mechanic (Diesel)		02440	44,381	46,516	51,265	53,745	55,725	57,783	59,922
	Mechanic Fire Apparatus		02441	44,730	46,885	51,670	54,171	56,170	58,245	60,407
	Mechanic's Helper		02456@	37,503	39,296	43,280	44,086	45,682	47,337	49,070
	Motor Broom Driver		05565	39,499	41,390	45,597	47,795	49,541	51,347	53,227
*	Municipal Court Administrator		07795	74,764	78,381	86,066	91,227	95,912	99,557	103,406
	Municipal Court Attendant		02524	0	0	0	0	0	0	54,096
	Network Administrator 1		10107	74,791	78,529	86,383	90,702	94,331	98,104	102,028
	Network Administrator 2		10108	80,854	84,897	93,387	98,056	101,979	106,059	110,300
	Omnibus Operator		05594	34,946	36,610	40,309	41,857	43,463	45,135	46,875
	Paralegal Specialist		02593	49,777	52,155	57,480	60,256	64,113	66,481	68,938
	Parking Enforcement Officer		07305	37,626	39,427	43,422	45,512	47,159	48,878	50,662
	Payroll Clerk		02634	32,726	34,281	37,734	39,532	40,897	42,364	43,884
*	Payroll Supervisor		02636	61,451	64,382	70,898	77,920	84,884	88,163	91,580
	Personnel Assistant		02648@	62,247	65,941	69,636	73,331	77,025	80,720	84,417
	Planning Aide		02685	35,132	36,805	40,525	42,467	44,058	45,713	47,442
*	Planning Director		02686	81,741	85,697	94,099	99,741	104,863	108,849	113,057
	Plumbing Inspector (ICS)		02704	62,449	65,491	72,247	75,775	78,738	81,822	85,035
*	Plumbing Subcode Official (HHS)		05056	67,290	70,571	77,864	85,724	93,335	96,882	100,580
*	Principal Account Clerk		02755	37,737	39,540	43,548	45,646	47,301	49,019	50,812
*	Principal Account Clerk (Typing			38,604	40,453	44,556	46,703	48,461	50,225	52,074
*	Principal Cashier		02771	45,938	48,152	53,071	55,644	57,729	59,861	62,085
*	Principal Clerk Transcriber		02779	38,347	40,181	44,258	46,388	48,180	50,038	51,977
*	Principal Community Organization Specialist		02785@	40,846	42,806	47,159	49,437	51,315	53,280	55,321

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Principal Data Control Clerk		04646	40,844	42,803	47,157	49,435	51,241	53,119	55,072
	Principal Employee Benefits Clerk		04936	40,158	42,082	46,359	48,598	50,474	52,426	54,458
	Principal Engineering Aide		02804	49,084	51,456	56,724	58,928	61,219	63,602	66,080
	Principal Legal Stenographer		02819	47,621	49,920	55,026	57,694	61,403	63,679	66,041
	Principal Payroll Clerk		02831	52,248	54,778	57,868	60,118	62,456	64,891	67,420
	Principal Planner		02837	53,848	56,459	62,257	65,287	67,732	70,262	72,906
	Principal Planner Community Development Program		05335	53,848	56,459	62,257	65,287	67,732	70,262	72,906
	Principal Planning Aide		02840	43,152	45,227	49,838	52,247	54,237	56,321	58,489
	Principal Purchasing Assistant		02847	40,158	42,082	46,359	48,598	50,474	52,426	54,458
	Principal Storekeeper		02852	51,805	54,312	59,882	62,793	65,136	67,570	70,103
	Printing Machine Operator 1		02571	38,486	40,327	44,419	46,557	48,250	50,002	51,834
	Printing Machine Operator 2		22533	46,425	48,663	53,638	56,239	58,314	60,477	62,726
	Printing Machine Operator 3		22534	48,663	51,011	56,244	58,966	61,116	63,496	65,969
	Printing Machine Operator 4		22535	51,011	53,479	58,973	61,832	64,089	66,586	69,184
	Program Analyst		02871	51,996	54,512	60,107	63,027	65,474	68,024	70,680
	Program Coordinator Demolition		05679	68,938	72,040	75,142	78,244	81,346	84,449	87,551
	Program Monitor		04700	50,576	53,022	58,456	61,298	63,574	65,947	68,417
	Project Coordinator Construction		02883	65,285	68,466	75,536	83,158	90,601	94,048	97,640
	Project Coordinator Crime Prevention Program		02884	45,775	47,982	52,883	55,441	57,471	59,573	61,767
	Project Manager, Data Processing		53023	104,082	0	0	0	0	0	0
	Property Clerk		02894	33,132	34,706	38,202	40,032	41,462	42,943	44,496
	Public Information Officer		02927	41,571	43,566	48,000	50,322	52,160	54,082	56,556
	Public Safety Telecommunicator		01296@	48,675	51,026	56,249	58,979	61,149	63,406	65,765
	Public Safety Telecommunicator Trainee		06229	47,234	0	0	0	0	0	0
	Public Works Inspector		02933	46,446	48,686	53,661	56,262	58,340	60,503	62,752
	Public Works Superintendent		02936	64,322	67,455	74,418	81,257	88,631	92,109	95,729
	Purchasing Agent		02952	86,852	91,053	99,981	105,976	111,419	115,654	120,125
	Purchasing Assistant		02952	32,726	34,281	37,734	39,532	40,897	42,364	43,884
	Purchasing Expediter		02956	42,816	44,873	49,448	51,839	53,743	55,715	57,780
	Radio Dispatcher		02958	39,481	41,372	45,577	47,772	49,510	51,318	53,207
	Radio Dispatcher Typing		02959	40,295	42,228	46,521	48,717	50,454	52,264	54,151
	Radio Technician		02965	54,069	56,965	59,862	62,759	65,656	68,552	71,449
*	Real Estate Officer		02974	57,867	60,677	66,922	73,655	80,323	83,473	86,747
	Receptionist		02976	29,989	31,408	34,555	36,203	37,477	38,811	40,184
	Recorder Operator Courts		04873	31,803	33,311	36,661	38,416	39,884	41,415	43,004
	Records Management Analyst		05429	50,011	52,430	57,817	60,620	62,832	65,281	67,828
	Records Manager		06382	61,355	64,927	68,705	72,704	76,935	81,413	86,151
	Records Support Technician 1		56562	33,132	34,458	35,836	37,269	38,761	40,310	41,923
	Records Support Technician 2		56563	37,135	38,621	40,166	41,772	43,444	45,181	46,989
	Records Support Technician 3		56564	41,591	43,255	44,985	46,784	48,656	50,602	52,626
	Recreation Aide		02983	28,737	30,089	33,100	35,926	37,198	38,517	39,892
	Recreation Leader		02993	34,501	36,143	39,794	41,705	43,258	44,887	46,579
	Recreation Program Coordinator		03018	52,616	55,163	60,826	63,786	66,265	68,851	71,537
*	Recreation Supervisor		03020	41,706	43,709	48,160	52,958	57,714	59,944	62,285
	Relocation Officer (Part Time)		03060@	0	0	0	0	0	0	12,428
*	Rent Regulation Officer		05681	58,515	61,359	67,676	70,977	73,648	76,422	79,307
	Research Assistant		03069	46,844	49,104	54,125	56,749	58,842	61,028	63,296
*	Risk Manager		07390	86,852	91,053	99,981	105,976	111,419	115,654	120,125
*	Road Repairer Superintendent		03803	64,322	67,455	74,418	81,257	88,631	92,109	95,729
	Sanitation Inspector		03110	45,266	47,447	52,300	54,827	56,819	59,027	61,318
*	Secretarial Assistant		03127	42,826	44,761	49,063	53,696	57,373	59,392	61,505

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Secretary Board/Commission (Part Time)		07419	1,225	0	0	0	0	0	11,202
	Secretary Board/Commission (Full Time)		07419	48,279	50,617	55,813	59,116	61,423	63,819	66,310
	Security Guard		06124	34,499	36,141	39,792	41,703	43,194	44,746	46,364
	Senior Account Clerk		03165@	35,359	37,044	40,790	42,747	44,283	46,800	47,547
	Senior Administrative Analyst		03173@	61,337	64,322	70,954	78,102	85,315	88,658	94,023
	Senior Auditor		03196@	59,355	62,239	68,650	71,518	74,117	77,014	80,029
	Senior Building Maintenance Worker		03227	35,556	37,251	41,023	42,988	44,538	46,252	48,037
	Senior Budget Examiner		03223	76,634	80,341	88,218	93,507	98,310	102,046	105,991
	Senior Building Maintenance Worker Low Pressure License		03228	49,589	51,985	57,319	60,097	62,288	65,156	67,235
	Senior Cashier		03236	43,045	45,115	49,714	52,116	54,027	56,016	58,094
	Senior Clerk Transcriber		03255	34,771	36,426	40,105	42,029	43,643	45,325	47,070
	Senior Community Relations Specialist		03265@	43,581	45,677	50,336	52,768	54,715	56,734	58,824
	Senior Community Service Worker		03269@	38,745	40,599	44,719	46,872	48,647	50,495	52,421
	Senior Computer Service Technician		07691	55,161	57,837	64,017	67,134	69,753	72,478	75,310
	Senior Data Control Clerk		03294	37,796	39,604	43,619	45,718	47,362	49,083	50,879
	Senior Data Processing Programmer		03295	52,144	54,668	57,753	58,855	61,142	63,522	65,997
	Senior Electrician		03308	50,646	53,096	58,538	60,815	63,181	65,641	68,201
	Senior Engineer		03314	77,884	81,696	90,165	94,590	98,195	101,942	105,835
	Senior Engineering Aide		03320	41,969	43,983	48,462	50,798	52,660	54,602	56,611
	Senior Gardener		03341	33,317	34,901	38,419	40,258	41,692	43,190	44,745
	Senior Historic Preservation Specialist		15680	56,616	59,363	65,470	68,661	71,344	74,020	76,813
	Senior Housing Inspector		03368	54,767	57,477	60,210	63,139	65,597	68,154	70,814
	Senior Landscape Architect		04407	50,576	53,022	58,456	61,298	63,574	65,947	68,417
	Senior Legal Stenographer		03405	41,039	43,008	47,385	49,669	51,590	53,584	55,666
	Senior Maintenance Repairer		03425	41,389	43,376	47,791	50,099	51,931	53,832	55,818
	Senior Mechanic		03459	44,730	46,885	51,670	54,171	56,170	58,245	60,407
	Senior Mechanic (Diesel)		04561	46,480	48,722	53,702	56,300	58,381	60,543	62,796
	Senior Payroll Clerk		03496	36,295	38,029	41,877	43,889	45,441	47,095	48,804
	Senior Personnel Assistant		04982	67,384	71,461	75,564	79,653	83,743	87,833	91,925
	Senior Planner Economic Dev.		04569	50,576	53,022	58,456	61,298	63,574	65,947	68,417
	Senior Planning Aide		03512	37,829	39,638	43,657	45,761	47,431	49,153	50,943
*	Senior Program Development Specialist Community Service		06931	56,616	59,363	65,470	68,661	71,344	74,020	76,813
*	Senior Program Monitor		05399	62,247	65,277	72,009	75,526	78,378	81,336	84,423
*	Senior Public Works Inspector		03539	49,526	51,920	57,240	60,016	62,238	64,735	67,145
*	Senior Purchasing Assistant		03547	36,295	38,029	41,877	43,889	45,441	47,095	48,804
*	Senior Sanitation Inspector		03572	51,120	53,596	59,092	60,454	62,424	64,734	67,145
*	Senior Storekeeper		03600	46,446	48,686	53,661	56,262	58,340	60,503	62,752
*	Senior Traffic Maintenance Worker		03625	40,987	42,954	47,324	49,151	51,052	53,027	55,081
*	Senior Traffic Signal Electrician		03626	50,646	53,096	58,538	60,815	63,181	65,641	68,201
*	Senior Training Technician		05614	55,161	57,837	64,017	67,134	69,753	72,478	75,310
*	Senior Youth Group Worker		03657	43,843	45,953	50,639	53,088	55,117	57,240	59,443
*	**Signal Systems Technician 1**		**03714**	52,604	54,708	56,896	59,172	61,539	64,001	66,560
*	**Signal Systems Technician 2**		**03589**	54,641	56,828	59,100	61,465	63,923	66,480	69,139
*	Social Service Assistant		04623	35,168	36,846	40,567	42,514	44,040	45,630	47,285
*	Storekeeper		03779	40,589	42,537	46,862	49,122	50,912	52,788	54,723
*	Storekeeper Automotive		03781	42,780	44,837	49,405	51,795	53,694	55,667	57,724
*	Substance Abuse Counselor 1		63114	54,356	56,990	62,847	65,905	68,368	70,933	73,599
**	Superintendent of Recreation		03834@	64,322	67,455	74,418	81,257	88,631	92,109	95,729

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Superintendent of Weights & Measures		01428	62,496	65,538	72,299	78,939	86,098	89,475	92,989
Supervising Account Clerk		03848	40,368	42,303	46,605	51,238	54,915	56,934	59,046
Supervising Administrative Analyst		03850@	68,917	72,280	79,753	86,986	94,888	98,617	102,499
Supervising Animal Control Officer		05999	70,592	73,805	77,017	80,230	83,442	86,655	89,874
Supervising Building Service Low Pressure License		06468	45,478	47,670	52,540	57,784	63,573	65,197	67,628
Supervising Cashier		03857@	50,128	52,552	57,939	63,745	69,495	72,208	75,031
Supervising Clerk Transcriber		03863@	38,370	40,205	44,284	48,234	52,547	54,582	56,700
Supervising Data Control Clerk		03872	47,383	49,669	54,750	60,223	65,407	67,716	70,121
Supervising Electrician		06605	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervising Engineering Aide		03881	51,487	53,979	59,515	65,480	71,391	74,182	77,085
Supervising Health Insurance Benefits Clerk		03887@	52,212	54,586	59,864	65,549	70,931	73,330	75,829
Supervising Maintenance Repairer		07338	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervising Maintenance Worker, Grounds		06731	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervising Mechanic		06724	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervising Mechanic Fire Apparatus		06726	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervising Planner		05137	64,402	67,539	74,510	81,257	88,631	92,111	95,729
Supervising Program Analyst		03927	57,867	60,677	66,922	73,655	80,323	83,473	86,747
Supervising Property Clerk		05519	37,914	39,727	43,755	48,099	52,247	54,168	56,163
Supervising Public Safety Telecommunicator		03865@	51,522	54,015	59,556	65,252	71,142	73,924	76,811
Supervising School Traffic Guard		03937	51,408	53,897	59,424	64,774	70,622	73,380	76,248
Supervising Youth Group Worker		03945@	41,978	43,994	48,475	53,302	58,062	60,218	62,449
Supervisor Demolition		06910	52,090	54,610	60,215	65,800	71,362	73,763	76,265
Supervisor of Accounts		03969	46,810	49,068	54,086	59,496	64,960	67,490	70,122
Supervisor of Collection of Revenue			56,234	58,963	65,026	71,563	78,037	81,098	84,267
Supervisor of Motor Pool		05971	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervisor of Real Estate Sales		04060	43,103	45,174	49,781	54,745	59,666	61,982	64,399
Supervisor of Senior Citizens Activities		04069	44,365	46,500	51,246	56,359	61,424	63,814	66,349
Supervisor of Telephone Systems		04080	39,622	41,521	43,840	46,844	51,031	53,004	55,059
Supervisor Public Works		06650	47,060	49,330	54,374	59,812	65,198	67,739	70,382
Supervisor Traffic Maintenance		06816	52,751	55,306	58,429	60,699	66,170	68,749	71,433
Tax Searcher		04130	41,087	43,058	47,439	49,730	51,546	53,439	55,403
Technical Assistant Contract Administration		62844	48,721	51,044	56,209	58,902	61,028	63,230	65,531
Technical Assistant to the Construction Official		05193	43,053	45,125	49,725	52,131	54,021	55,997	58,043
Technician, Management Information Systems		53099	52,144	54,667	57,754	58,854	61,142	63,522	65,997
Telecommunications Systems Analyst		07604	47,264	49,543	54,612	60,071	65,474	68,024	70,680
Telephone Operator		04145@	36,359	38,095	41,949	43,965	45,553	47,205	48,920
Tractor Trailer Driver		04179	39,499	41,390	45,597	47,795	49,541	51,347	53,227
Traffic Maintenance Worker		04189	38,337	40,171	44,247	45,951	47,722	49,566	51,482
Traffic Signal Electrician		04192	46,175	48,403	53,348	55,929	57,998	60,138	62,376
* Traffic Signal Superintendent 1		00799	64,322	67,455	74,418	81,257	88,631	92,109	95,729
** Traffic Signal Superintendent 2		04196	66,827	70,087	77,329	84,439	92,109	95,726	99,492
** Traffic Signal Supervisor 1		06819	56,760	59,517	65,634	68,199	70,860	73,628	76,508
** Traffic Signal Supervisor 2		04082	58,965	61,831	68,193	70,860	73,628	76,508	81,206
* Traffic Signal Technician 1		04195	52,604	55,153	60,813	63,181	65,641	68,199	70,862
* Traffic Signal Technician 2		05219	54,641	57,291	63,175	65,641	68,199	70,860	73,679

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Training Technician		04207	51,011	53,479	58,973	61,832	64,089	66,586	69,184
Tree Maintenance Worker 1		04220	39,296	41,179	45,369	47,549	49,269	51,174	53,155
Truck Driver		04222	38,834	40,692	44,823	46,980	48,694	50,469	52,316
Violations Clerk		04244	71,534	75,220	82,594	87,547	92,043	95,542	99,235
Weights and Measures Apprentice		04201	0	0	0	0	0	0	38,144
Welder		04305	42,639	44,686	49,242	51,623	53,517	55,479	57,534
Youth Group Worker		04333	41,841	43,848	48,316	50,649	52,501	54,427	56,441
Youth Group Worker Bil. In S&E		04334	41,841	43,848	48,316	50,649	52,501	54,427	56,441
Youth Services Counselor		04336	45,898	48,111	53,027	55,597	57,647	59,781	62,001
Zoning Officer (Part Time)		04338	0	0	0	0	0	0	7,625

/1/20

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

0-6

MBS:dh
03-10-20

AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"

WHEREAS, Benecia Dela Cruz upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1167 Atlantic Avenue; and

WHEREAS, Violet Smart upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 607 Raritan Street; and

WHEREAS, Marva Williams upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 2787 Stevens Street; and

WHEREAS, Annie Quann upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 3051 Mickle Street; and

WHEREAS, Rosalyn Russell upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 607 Walnut Street; and

WHEREAS, Alvin Collier upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 1673 Minnesota Road; and

WHEREAS, Gertrude Coleman upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1156 Magnolia Avenue; and

WHEREAS, Sherrmain M Gay upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1249 Magnolia Avenue; and

WHEREAS, Maria L Urena upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 3209 Mitchell Street; and

WHEREAS, Ida Belle Ford c/o Valerie Bishop upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 563 Berkley Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 1167 Atlantic Avenue shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Benecia Dela Cruz, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 607 Raritan Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Violet Smart, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 2787 Stevens Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Marva Williams, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 3051 Mickle Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Annie Quann, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 607 Walnut Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Rosalyn Russell, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1673 Minnesota Road be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Alvin Collier, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1156 Magnolia Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Gertrude Coleman, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1249 Magnolia Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Sherrmain M Gay, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 3209 Mitchell Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Maria L Urena, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 563 Berkley Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Ida Belle Ford c/o Valerie Bishop, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the

same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 10, 2020

TO: Jason Asuncion, Business Administrator

FROM: Keith L Walker, Director – Public Works

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE:

ORDINANCE AUTHORIZING THE APPROVAL OF CERTAIN LOCATIONS FOR HANDICAP PARKING PRIVILEGES

BRIEF DESCRIPTION:

HANDICAPEE	ADDRESS	FEE PAID	PLACARD #	TYPE II
BENECIA DELA CRUZ	1167 ATLANTIC AVENUE	$145.00	P2124509	DESIGNATED
VIOLET SMART	607 RARITAN STREET	$145.00	P2169195	DESIGNATED
MARVA WILLIAMS	2787 STEVENS STREET	$145.00	P2218224	DESIGNATED
ANNIE QUANN	3051 MICKLE STREET	$145.00	P2171191	DESIGNATED
ROSALYN RUSSELL	607 WALNUT STREET	$145.00	P1937056	DESIGNATED
ALVIN COLLIER	1673 MINNESOTA ROAD	$145.00	P2011498	DESIGNATED
GERTRUDE COLEMAN	1156 MAGNOLIA AVENUE	$145.00	P1954563	DESIGNATED
SHERRMAIN M GAY	1249 MAGNOLIA AVENUE	$145.00	P2174352	DESIGNATED
MARIA L URENA	3209 MITCHELL STREET	$145.00	P2166220	DESIGNATED
IDA BELLE FORD C/O VALERIE BISHOP	563 BERKLEY STREET	$145.00	9732HF	DESIGNATED

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

1-28-20 _____

Date Signature

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

HANDICAP PARKING APPROVALS

CITY COUNCIL MEETING OF FEBRUARY 6, 2020

HANDICAPEE	ADDRESS	FEE PAID	PLACARD #	TYPE II
BENECIA DELA CRUZ	1167 ATLANTIC AVENUE	$145.00	P2124509	DESIGNATED
VIOLET SMART	607 RARITAN STREET	$145.00	P2169195	DESIGNATED
MARVA WILLIAMS	2787 STEVENS STREET	$145.00	P2218224	DESIGNATED
ANNIE QUANN	3051 MICKLE STREET	$145.00	P2171191	DESIGNATED
ROSALYN RUSSELL	607 WALNUT STREET	$145.00	P1937056	DESIGNATED
ALVIN COLLIER	1673 MINNESOTA ROAD	$145.00	P2011498	DESIGNATED
GERTRUDE COLEMAN	1156 MAGNOLIA AVENUE	$145.00	P1954563	DESIGNATED
SHERRMAIN M GAY	1249 MAGNOLIA AVENUE	$145.00	P2174352	DESIGNATED
MARIA L URENA	3209 MITCHELL STREET	$145.00	P2166220	DESIGNATED
IDA BELLE FORD C/O VALERIE BISHOP	563 BERKLEY STREET	$145.00	9732HF	DESIGNATED

0-7

MBS:dh
03-10-20

ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN LOCATIONS FROM THE ADOPT A LOT PROGRAM

WHEREAS, an ordinance was adopted authorizing certain adopt a lots in the City of Camden, to be adopted by various individuals to voluntarily assume responsibility for the care and cleaning of the Lots; and

WHEREAS, the individual listed below is in violation of lot maintenance and guidelines and is no longer responsible for the maintenance of the lot(s); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the following lot(s) is hereby rescinded:

LOCATION	BLOCK/LOT	APPLICANT
822 Elm Street	801/37	Soldenia Corchadao

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: **MARCH 10, 2020**

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director – Public Works

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE:

ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN MUNICIPAL LOTS AS AN "ADOPTED LOT"

BRIEF DESCRIPTION:

	SITE LOCATION	***BLOCK / LOT***	***APPLICANT***	***REASON***
1	*822 ELM STREET*	*801/37*	*SOLDENIA CORCHADO*	*VIOLATIONS OF LOT MAINTENANCE AND GUIDELINES*

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:	2/4/2020	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-4-20	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Received by City Attorney: _____ _____

	(Name) Please Print	*(Extension #)*
Prepared By:	Yvette Torres-Velasquez	#7139
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
03-10-20

0-8

AN ORDINANCE AUTHORIZING THE APPROVAL TO MOVE EXISTING SIGNAGE TO A NEW AUTHORIZED LOCATION

WHEREAS, Lisa Williams upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area at the new location set forth near her home at 932 Carl Miller Blvd.; and

WHEREAS, the existing handicap sign located at 524 Rand Street, Apt. B will be moved to the new location 932 Carl Miller Blvd.; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the new location area near 932 Carl Miller Blvd shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Lisa Williams, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 10, 2020

TO: Jason Asuncion, Business Administrator

FROM: Keith L Walker, Director – Public Works

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE:

ORDINANCE AUTHORIZING THE APPROVAL TO MOVE EXISTING HANDICAP SIGN TO NEW AUTHORIZED LOCATION

BRIEF DESCRIPTION:

ORIGINAL SITE LOCATION	NEW SITE LOCATION	PLACARD #	HANDICAPEE
524 RAND STREET – APT B	932 CARL MILLER BLVD	P1914361	LISA WILLIAMS

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:	1/29/2020	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1-30-20	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Received by City Attorney: _____ _____

	(Name) Please Print	*(Extension #)*
Prepared By:	Yvette Torres-Velasquez _____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

HANDICAP PARKING MOVE APPROVAL

CITY COUNCIL MEETING OF MARCH 10, 2020

HANDICAPEE	MOVE FROM	MOVE TO	PLACARD #
LISA WILLIAMS	524 RAND STREET – APT B	932 CARL MILLER BLVD	P1914361

0-9

MBS:dh
03-10-20

AN ORDINANCE AUTHORIZING THE UPGRADE TO PERSONALIZED SIGNAGE OF A CERTAIN LOCATION OF ITS HANDICAP PARKING PRIVILEGES

WHEREAS, Juan A Perez, upon providing the appropriate proof that he is the holder of the required specifications, seeks to upgrade to personalized signage Type #2 near his home at 821 Howard Street; and

WHEREAS, Emmett Wright, upon providing the appropriate proof that he is the holder of the required specifications, seeks to upgrade to personalized signage Type #2 near his home at 1452 Kaighn Avenue; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 821 Howard Street, shall be upgraded to personalized signage during the period of time that the said premises is occupied by Juan A Perez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1452 Kaighn Avenue shall be upgraded to personalized signage during the period of time that the said premises is occupied by Emmett Wright, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: **NEXT AVAILABLE COUNCIL MEETING**

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director – Public Works

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE:

ORDINANCE AUTHORIZING TO UPGRADE TO PERSONALIZED SIGNAGE OF CERTAIN LOCATIONS OF THEIR HANDICAP PARKING PRIVILEGES

BRIEF DESCRIPTION:

THE FOLLOWING SITE(S) REQUIRE THAT THEIR HANDICAP PARKING SIGNNAGE IS UPGRADED TO THE PERSONALIZED SIGNNAGE AS PER THE PARKING AUTHORITY

LOCATION	*HANDICAPEE*	*UPGRADE TO*	*PLACARD #*
821 HOWARD STREET	*JUAN A PEREZ*	*PERSONALIZED SIGNNAGE – TYPE #2*	*P2171082*
1452 KAIGHN AVENUE	*EMMETT WRIGHT*	*PERSONALIZED SIGNNAGE – TYPE #2*	*HH6596*

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:	1/13/2020	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Business Administrator: 1-29-21

Received by City Attorney: _____

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Yvette Torres-Velasquez	
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

HANDICAP PARKING APPROVED UPGRADES

FEBRUARY , 2020 MEETING

ADDRESS	HANDICAPEE	FEE PAID	PLACARD #	TYPE II	DATE RECEIVED
821 HOWARD STREET	JUAN A PEREZ	$45.00	P2171082	DEDICATED	12/30/19
1452 KAIGHN AVENUE	EMMETT WRIGHT	$45.00	HH6596	DEDICATED	12/31/19

Resolutions

JENKINS/TORRES/BOUCHER/CARSTARPHEN/DAVIS/FUENTES/REYES-MORTON 03/10/20 R-1

RESOLUTION RECOGNIZING KYLE SMITH AS THE CITY OF CAMDEN EMPLOYEE OF THE MONTH FOR APRIL, 2020

WHEREAS, this Council, in cooperation with the Administration and the City's Employees and their union representatives, has established a program for honoring its employees by the designation of an "Employee of the Month"; and

WHEREAS, the criteria established to identify candidates for employee of the Month include:

1. Friendliness, thoughtfulness and dependability
2. Duties performed in a professional manner
3. Ability to work with others
4. An exemplary representative of his or her department
5. A positive role model
6. Pride in job performance
7. A positive attendance record; and

WHEREAS, Kyle Smith, has been nominated as "Employee of the Month", and this Council, having reviewed the information presented in support of the nomination, believes that this honor should be bestowed on said Julio Rivera; and

WHEREAS, Kyle Smith, Tractor Trailer Driver of the Department of Public Works, has worked for the City of Camden for 22 years and has always demonstrated veritable professionalism and dedication; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that it recognizes Kyle Smith as the "Employee of the Month" for April, 2020 and hereby extends to Kyle its congratulations as well as all rights and privileges extended to him as a result of his selection as Employee of the Month.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: **February 25, 2020**

FROM: Councilperson

Council Meeting Date: **March 10, 2020**

- [x] Curtis Jenkins, President
- [x] Sheila Davis, At-Large
- [x] Angel Fuentes, At-Large
- [x] Marilyn Torres, Vice President, 3rd Ward
- [x] Shaneka Boucher, 1st Ward
- [x] Victor Carstarphen, 2nd Ward
- [x] Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION RECOGNIZING KYLE SMITH AS THE CITY OF CAMDEN EMPLOYEE OF THE MONTH FOR APRIL, 2020

*****Please attach any supporting documents*

Curtis Jenkins/mr — Signature of Councilperson

2/25/2020 — Date

R-2

JENKINS/TORRES/BOUCHER/CARSTARPHEN/DAVIS/FUENTES/REYES-MORTON
03/10/20

RESOLUTION OBSERVING "WOMEN'S HISTORY MONTH" 2020

WHEREAS, annually, the month of March is nationally recognized as "Women's History Month". It is a time to celebrate those women pioneers who challenged injustices and shattered ceilings in pursuit of full and enduring equality and those who continue to do so today; and

WHEREAS, American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our nation in countless recorded and unrecorded ways; and

WHEREAS, women have played and continue to play a critical economic, cultural, and social role in every sphere of the life of the nation by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, American women have played a unique role throughout the history of the United States by providing the majority of the volunteer labor force of the nation and were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our nation; and

WHEREAS, women have served as leaders in the forefront of every major progressive social change movement. They have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist, emancipation, industrial labor, civil rights and peace movements, which have created a more fair and just society for all; and

WHEREAS, during "Women's History Month", we commemorate the struggles and achievements of past and present women trailblazers, celebrate centuries of progress, and reaffirm our commitment to the rights, security, and dignity of women in America and around the world; now, therefore

BE IT RESOLVED, by this City Council of the City of Camden that it hereby declares March 2020 Women's History Month in the City of Camden and calls upon all citizens to join in observing this national celebration of women's achievements.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 24, 2020

Council Meeting Date: March 10, 2020

FROM: Councilperson

- [X] Curtis Jenkins, President
- [X] Sheila Davis, At-Large
- [X] Angel Fuentes, At-Large
- [X] Marilyn Torres, Vice President, 3rd Ward
- [X] Shaneka Boucher, 1st Ward
- [X] Victor Carstarphen, 2nd Ward
- [X] Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION OBSERVING "WOMEN'S HISTORY MONTH" 2020

*****Please attach any supporting documents*

Marilyn Torres/mr

Signature of Councilperson

02/24/2020

Date

R-3

BOUCHER/nfb
02-26-20

RESOLUTION AUTHORIZING THE CEREMONIAL NAMING OF SPRUCE STREET AS "BISHOP LILLIAN WARD" LANE, BEGINNING AT BROADWAY AND ENDING AT S. 6TH STREET

WHEREAS, from time to time the City of Camden pays tribute to those persons who, by their achievements and example, have enriched this City and its residents; and

WHEREAS, Bishop Lillian Ward is the founder of Faith Tabernacle and has served the people of the City of Camden through the Faith Tabernacle for fifty years and during this time has provided that religious devotion and service to her community and for the last 2 years in conjunction with her daughter Pastor Barbara Farmer; and

WHEREAS, Bishop Lillian Ward helped to revive the community through her vision, spirit, and mentorship. She was instrumental in providing programs and meals to the less fortunate and Christmas giveaways. She helped mobilize the *LaBar* daycare center, and *The Ward Center for Children* early childhood education facility. Bishop also was active in her community where she became a spokesperson for the Bergen Square Initiative, and initiated an Annual Picnic for the residents of the 500 block of Spruce Street and surrounding community as an outreach, including food, school items, and other giveaways; and

WHEREAS, the community has petitioned this Council to publicly recognize Bishop Ward's contributions to this City and its residents and this Council deems that such recognition is appropriate; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the governing body hereby recognize the achievements of Bishop Lillian Ward. The 500 Block of Spruce Street shall bear the ceremonial Designation of "Bishop Lillian Ward" Lane and that street signs bearing this designation shall be placed at Broadway and at Sixth Street and shall remain in place for a period of one year,

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 26, 2020

Council Meeting Date: March 10

FROM: Councilperson

- [ ] Curtis Jenkins, President
- [x] Shaneka Boucher, 1st Ward
- [ ] Victor Carstarphen, 2nd Ward
- [ ] Felicia Reyes-Morton, 4th Ward
- [ ] Marilyn Torres, Vice President, 3rd Ward
- [ ] Angel Fuentes, At-Large
- [ ] Sheila Davis, At-Large

Action Requested:

RESOLUTION AUTHORIZING THE CEREMONIAL NAMING OF SPRUCE STREET, BEGINNING POINT AT BROADWAY AND ENDING POINT AT S. 6TH STREET AS "BISHOP LILLIAN WARD" LANE

****Please attach any supporting documents*

Shaneka Boucher /nfb — Signature of Councilperson

2/26/20 — Date

R-4

Fuentes/mm
03-10-20

RESOLUTION IN MEMORIAM OF HILDA NEGRON

WHEREAS, Hilda Negron was born in 1929 and departed this life and peacefully entered into eternal life on Friday, February 7th, 2020, at the blessed age of 90 after residing at the Abigail House in Camden for several years; and

WHEREAS, Hilda was employed for many years with Camden County Health Department until she retired. Hilda worked diligently with Puerto Rican Unity for Progress (PRUP) to serve low-income Camden county residents with emphasis on the Hispanic population. She was an advocate for her community always offering assistance in any way she could; and

WHEREAS, Hilda had a passion for unity and fought for equality. She was a faithful Catholic, who was very active at Holy Name Church in North Camden. Her unconditional love touched the lives of many; and

WHEREAS, Hilda was predeceased by her brother, Miguel Negron. Hilda leaves to cherish her life and legacy her daughter Maria (Judy), a grandson, and her sister Ana Colon along with a host of nieces and nephews; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby extends, to the family and friends of Hilda Negron, this expression of sincere regret and sympathy for the loss of their loved one, and offers the hope that they will be consoled by the memories of her life and legacy.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

MICHELLE SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 27, 2020

Council Meeting Date: March 10, 2020

FROM: Councilperson

- [ ] Curtis Jenkins, President
- [ ] Dana M. Burley, Vice President, 1st Wa
- [ ] Brian K. Coleman, 2nd Ward
- [ ] Marilyn Torres, 3rd Ward
- [ ] Luis A. Lopez, Vice President, At-Large
- [x] Angel Fuentes, At-Large
- [ ] Sheila Davis, At-Large

Action Requested:

RESOLUTION TO COMMEMORATE HILDA NEGRON

*****Please attach any supporting documents*

Angel Fuentes /mm

Signature of Councilperson

02/27/2020

Date

RS

MBS:dh
03-10-20

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR A 2020 HERITAGE TOURISM GRANT APPLICATION TO NJ HISTORIC TRUST PRESERVE NJ HISTORIC PRESERVATION FUND AND NOTATING MATCH IN HAND

WHEREAS, the City of Camden desires to apply for a 2020 Heritage Tourism Grant Application from NJ Historic Trust Preserve NJ Historic Preservation Fund; and

WHEREAS, the grant proceeds will be utilized to cover the cost of the phase 2 and 3 of the heritage tourism Interactive Touch Screen; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it is hereby authorized to apply for a 2020 Heritage Tourism Grant Application from NJ Historic Trust Preserve NJ Historic Preservation Fund.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to apply for such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

FRANCISCO MORAN
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 3/10/2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrice Bassett, Records Manager & Archivist

Department Making Request: Municipal Clerk

TITLE OF RESOLUTION/ORDINANCE: Resolution approving a 2020 Heritage Tourism grant application to NJ Historic Trust Preserve NJ Historic Preservation Fund and notating match in hand.

BRIEF DESCRIPTION OF ACTION: This resolution will provide approval to apply for 2020 grant funds through the State of NJ Historic Trust. These funds will be utilized to cover phases 2 and 3 of our Heritage Tourism Interactive Touch Screen to be placed within the lobby of City Hall Camden.

BIDDING PROCESS: N.J.S.A. 40A:11-5a(ii) – EUS
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable) $66,700*

[X] **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	2/6/2020	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2.19.20	
Received by City Attorney:		

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By:	Patrice Bassett, Records Manager	x7049
Contact Person:	Patrice Bassett, Records Manager	x7049

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

This 2020 NJ Historic Trust Fund Preserve NJ History Heritage Tourism Grant will help with covering the costs of phases 2 and 3 of our Heritage Tourism Interactive Touch Screen for City Hall Camden to be installed in the lobby. We have already been awarded $51,000 to complete phase 1 of this project (grantors Camden County Cultural and Heritage Commission $1,000 & Camden County Open Space $50,000). Phase 1 funding will be utilized to cover the 3:1 match requirement at NJ Historic Trust. We will be requesting $50,000 of which $16,700 of previous grant funding will be utilized as match funds = total budget $66,700 (funding will not be spent prior to April 23, 2020 to qualify as match).

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Patrice Bassett
Title	Records Manager & Archivist
Telephone Number	856.757.7049
Email	pamccart@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

The first 5 years of maintenance costs have been written into this grant through the tech vendor in charge of design, Night Kitchen Interactive. Moving forward updating will be performed by trained City of Camden staff and issue resolution support can be addressed on an as needed basis.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

Updating will be performed by trained City of Camden staff, specifically the Records Manager. Training costs for said updating is written into the grant request. Ongoing updates post grant will be performed as part of normal City of Camden time.

_____ Date_____

Mayor's Signature

camden county

Open Space Preservation Trust Fund Advisory Committee

1301 Park Blvd.
Cherry Hill, NJ 08002
Phone: (856) 858-5241
Fax: (856)216-7156

Jeffrey L. Nash
Freeholder Liaison

Cynthia Berchtold
Citizen Representative

Hon. Edward Campbell III
Mayor of Gibbsboro

Helen Garcia-Arvin
Voorhees Recreation

John Gentless
Citizen Representative

Gerald Greene
Citizen Representative

J. Douglas Griffith
Citizen Representative

Eileen Lish
Citizen Representative

Maggie McCann Johns
Cam. Co. Parks Department

Christopher Mrozinski
Citizen Representative

Linda C. Musser
Cam.Co. Board of Realtors

Hon. Gary Passanante
Mayor of Somerdale

Daniel Sperrazza
Citizen Representative

Jack Sworaski
Cam.Co. Environmental Affairs

Hon. Barry Wright
Mayor of Winslow Twp.

Anthony V. Ziccardi
Citizen Representative

Richard Zimmermann
Whitman Stafford Committee

January 7, 2020

Ms. Patrice McCarthy
520 Market Street
Camden, NJ 08102

Dear Ms. McCarthy,

Congratulations, your application for **Round 19 – Historic Preservation** in the amount of $50,000 for the development and installation of an interactive historical education kiosk has been approved.

The Agreement between County of Camden and the City of Camden regarding funding has been forwarded to you for your signature.

Please contact me should you have any questions.

Sincerely,

Jack Sworaski, Director
Div. of Open Space and Farmland Preservation

R-6

MBS:dh
03-10-20

RESOLUTION AUTHORIZING A FISCAL YEAR 2020 TAX AGREEMENT BETWEEN THE CITY OF CAMDEN AND SOUTH JERSEY PORT CORPORATION

WHEREAS, the City of Camden desires to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2020; and

WHEREAS, the South Jersey Port Corporation has agreed to pay the City of Camden Four Million Dollars ($4,000,000.00) for fiscal year 2020 as a payment in lieu of taxes pursuant to N.J.S.A 12:11A-1 et seq.; and

WHEREAS, it is in the best interest of the City of Camden to enter into a Tax Agreement with South Jersey Port Corporation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the proper officials of the City of Camden to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2020, for the amount of Four Million Dollars ($4,000,000.00).

BE IT FURTHER RESOLVED, that the City of Camden is authorized to accept Four Million Dollars ($4,000,000.00) from the South Jersey Port Corporation pursuant to the within Tax Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE EXECUTION OF A PILOT AGREEMENT WITH SOUTH JERSEY PORT CORPORATION

BRIEF DESCRIPTION OF ACTION:
South Jersey Port Corporation has agreed to pay the City of Camden a PILOT payment of Four Million Dollars ($4,000,000.00) for fiscal year 2020.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT:

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	2/18/2020	Michelle B. Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	2.18.20	Jason J. Asuncion

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Dionne Giles	X7170
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**PILOT Agreement**
Name of Vendor	**South Jersey Port Corporation**
Purpose or Need for service:	**To enter into an agreement with SJPC for FY2020 for PILOT payment of $4 million dollars.**
Contract Award Amount	
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

FISCAL YEAR 2020 TAX AGREEMENT

BETWEEN

CITY OF CAMDEN, NEW JERSEY

AND

SOUTH JERSEY PORT CORPORATION

THIS TAX AGREEMENT (hereinafter referred to as the "Tax Agreement") made this day of DECEMBER 31, 2019 by and between the **CITY OF CAMDEN**, a body corporate and politic of the State of New Jersey (hereinafter referred to as the "City") and the **SOUTH JERSEY PORT CORPORATION** (hereinafter referred to as the "Port Corporation").

WITNESSETH:

WHEREAS, pursuant to Chapter Sixty of the Laws of 1968 of the State of New Jersey, as amended (hereinafter referred to as the "Act"), the State of New Jersey ("State") granted the Port Corporation full power and authority to purchase, construct, lease and operate marine terminals within the South Jersey Port District, which includes the City; and

WHEREAS, the Port Corporation has, and will in the future, enter into various agreements, whereby they have, and will in the future, acquire title to real property within the City in furtherance of said purpose and in exercise of its powers; and

WHEREAS, the exercise of the power granted to the Port Corporation will be, in all respects, for the benefit of the people of the State of New Jersey; and

WHEREAS, the Fiscal Year 2019 Tax Agreement between the Port Corporation and the City expired on June 30, 2019; and

WHEREAS, the City's fiscal year 2020 begins July 1, 2019 and ends June 30, 2020; and

WHEREAS, the City and the Port Corporation wish to provide for a 2020 Tax Agreement based on the City's fiscal year; and

WHEREAS, the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City of said loss of tax revenues and enable it to provide for services to its citizens.

NOW, THEREFORE, THE PARTIES HERETO FOR THEMSELVES, THEIR SUCCESSORS AND ASSIGNS MUTUALLY UNDERTAKE, COVENANT AND AGREE AS FOLLOWS:

Section 1. The Port Corporation agrees to pay to the City for the fiscal year 2020 the sum of $4,000,000 (the "Pilot Payment") and the City hereby agrees to accept the Pilot Payment pursuant to the Act, said sum in lieu of any and all City taxes and assessments on all property now owned or hereafter acquired by the Port Corporation during the term of this Agreement.

Section 2. The above Pilot Payment shall be paid not later than May 1, 2020.

Section 3. In consideration of Port Corporation's making the above $4,000,000 Pilot Payment for the fiscal year 2020, City hereby agrees to release the Port Corporation and waive City's rights to collect from Port Corporation any tax payments through and including June 30, 2020. Notwithstanding the above release, if the State of New Jersey decides to fund through appropriations any prior year(s)' payment in lieu of taxes, then the Port will cooperate to pay such amount consistent with a Tax Agreement which will be negotiated at that time.

Section 4. City hereby agrees and acknowledges that the payment by Port Corporation of the Pilot Payment for the year(s) covered by this agreement is subject to and conditioned upon an appropriation from the Legislature of the State of New Jersey and

transmittal of such funds to SJPC and further that no liability shall occur to Port Corporation if such appropriation shall not be made or such funds transmitted to SJPC.

Section 5. The above payment shall be devoted by the City solely to such purpose to which taxes may be applied, unless and until otherwise directed by the Laws of the State of New Jersey. Payments shall be made payable to the Treasurer of the City of Camden and checks shall be made payable to his order.

Section 6. During the term of this Tax Agreement from the date of acquisition of each particular parcel by the Port Corporation, and for so long thereafter as the Port Corporation shall own real property, the City shall mark the said property exempt on its tax records with a notation that such entry is made pursuant to this Tax Agreement.

Section 7. The Port Corporation shall establish and maintain a special fund called the "South Jersey Port Corporation Tax Reserve Fund," hereinafter referred to as "Fund" in which there shall be deposited: (a) monies appropriated therefore by the State, as described in Section 8 below; (b) proceeds of bonds or notes required to be deposited therein by the terms of any contract between the Port Corporation and the bondholders or note holders; and (c) other monies deposited therein by the Port Corporation. Monies in the Fund shall be held and applied solely to the payment of tax payments which the Port Corporation is obligated to pay as the same become due and payable and shall not be withdrawn therefrom if such withdrawal would reduce the amount in such fund to less than the Property Tax Reserve, as defined in Section 20(b) of the Act.

Section 8. The obligations of the Port Corporation to make any tax payments from its funds or monies (other than from monies in the Fund) shall be at all times subject to prior use

and application of funds and monies of the Port Corporation to provide for its operating and maintenance expenses and reserve therefore and for the payment of principal, interest and retirement of bonds and reserves and securities therefore as provided in any contract with holders of its bonds, pursuant to the Act.

Section 9. To assure the provision of the payment of the monies hereunder and funding of the Property Tax Reserve, the Chairman of the **PORT CORPORATION** shall annually make and deliver to the Governor, his certification stating the sum, if any, needed to provide in said fund the amount of the property tax reserve as of said date. The **PORT CORPORATION** shall not be required to make payments and no interest shall accrue under the within agreement until 30 days from the time as there has been annually appropriated and paid to the corporation for deposit in the property tax reserve fund such sums as certified by the Chairman of the **PORT CORPORATION** pursuant to N.J.S.A. 12:11A-20b; or unless funds otherwise have been deposited in said property tax reserve fund as provided by statute and referred to above; or unless the **PORT CORPORATION** otherwise has funds available from the profits of its business operations, defined as net proceeds remaining after operating expenses and the other priority obligations under the act and bond resolutions have been met.

Section 10. The term of this Tax Agreement shall be for the period commencing July 1, 2019 and terminating June 30, 2020.

Section 11. It is expressly understood and agreed between the City and the Port Corporation that, by the execution of this Tax Agreement and receipt of the sums provided for herein, the obligations of the Port Corporation and the City pursuant to Section 20(b) of the Act,

N.J.S.A. 12:11A-20(b), relating to the issuance of bonds or notes of the Port Corporation, are hereby satisfied for the period through June 30, 2020.

Section 12. In the event that any of the property currently owned by the Port Corporation is conveyed during the term of this Tax Agreement by the Port Corporation to a non-exempt owner or to the State, or an agency thereof, the United States Government or any agency thereof, or to the Delaware River Port Authority, the amount to be paid under this Tax Agreement by the Port Corporation shall be reduced. The amount of such reduction shall be the same percentage that the value of the property so conveyed is as to the total value of all the property, based on the present assessment for that premises, applied to the annual payment. In the event that the parties cannot agree as to the percentage of value, said percentage shall be determined by the average of two appraisals, both of which shall be made by members of the Appraisal Institute. Each party shall be entitled to select on M.A.I. appraiser and each party shall pay the appraiser selected by it.

Section 13. In consideration for the Pilot Payments, City hereby further agrees to discharge of record all outstanding tax liens or judgments which accrued during the Port Corporation's ownership of any property.

Section 14. Neither the members of the Port Corporation nor any individual officer or official of the Port Corporation or the City, nor any agent or employee of either of the parties hereto shall be charged personally by any of the others with any liability, nor held liable to either of the parties hereto under any terms, provisions or sections of this Tax Agreement, or because of its execution, attempted execution of any breach hereof.

Section 15. This Tax Agreement constitutes the entire agreement among the parties for the 2020 Fiscal Year. It is expressly understood and agreed that this Tax Agreement may not be altered, amended, modified, or otherwise changed in any respect or particular whatsoever except in writing duly executed by the authorized representative of the party or parties to be charged.

Section 16. This Tax Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey. In the event any section or provision of this Tax Agreement, or the application of any such sections or provision, shall be held by a tribunal of competent jurisdiction to be contrary to law, the remaining sections or provisions of this Tax Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representative as of the date and year first written above.

Attest:

CITY OF CAMDEN, NEW JERSEY

[SEAL]

By:

Attest:

SOUTH JERSEY PORT CORPORATION

[SEAL]

By: ANDREW SAPORITO
EXECUTIVE DIRECTOR and CEO

"THE ABOVE HAS BEEN REVIEWED AND APPROVED AS TO FORM."

CITY ATTORNEY

MBS:sse
03-10-20

R-7

RESOLUTION AWARDING A CONTRACT TO QUAL-LYNX, 100 DECADON DRIVE, EGG HARBOR TOWNSHIP, NJ 08234 TO PROVIDE THIRD PARTY ADMINISTRATION OF THE CITY'S SELF-INSURED GENERAL LIABILITY AND WORKERS' COMPENSATION CLAIMS PROGRAM FOR A PERIOD OF ONE (1) YEAR IN THE AMOUNT OF $115,000.00

WHEREAS, there exists a need to provide Third Party Administration to the City of Camden for the City's Self-Insured Liability and Workers' Compensation Program; and

WHEREAS, pursuant to a Request for Proposal, the lowest, responsible proposal was submitted by Qual-Lynx for an amount not to exceed ONE HUNDRED FIFTEEN THOUSAND DOLLARS ($115,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item(s) "T-35-900-101 and T-35-900-103", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with **QUAL-LYNX, 100 DECADON DRIVE, EGG HARBOR TOWNSHIP, NJ 08234** for an amount not to exceed ONE HUNDRED FIFTEEN THOUSAND DOLLARS ($115,000.00) to provide Third Party Administration to the City of Camden for the City's Self-Insured Liability and Workers' Compensation Program, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

QUAL-LYNX

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT: T-35-900-101 $57,500 & T-35-900-103 $57,500.00
AMOUNT: $115,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2020 FEB 14 P 1:32

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$115,000.00

Description of the Goods or Services to be procured:

Award a contract (RFP#20-01) for a period of twelve (12) months beginning 1/1/2020 to 1/1/2021 to Qual-lynx to provide management claims and investigation.

Doreen P. Chang
TREASURER

DATE: February 21, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
RESOLUTION AWARDING A CONTRACT TO QUAL-LYNX TO PROVIDE THIRD PARTY ADMINISTRATION OF THE CITY'S SELF-INSURED GENERAL LIABLITY AND WORKERS' COMPENSATION CLAIMS PROGRAM FOR A PERIOD OF ONE (1) YEAR IN THE AMOUNT OF $115,000

BRIEF DESCRIPTION OF ACTION: TO AWARD A CONTRACT TO QUAL-LYNX TO PROVIDE THIRD PARTY ADMINISTRATION SERVICES FOR THE CITY'S WORKERS' COMPENSATION AND GENERAL AND AUTO LIABILITY

RFP #20-01 - Received one (1) proposal on 1/9/2020

APPROPRIATION ACCOUNT TO BE CHARGED: T-35-900-101
T-35-900-103

AMOUNT OF PROPOSED CONTRACT: $115,000

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	2/26/2020	Michelle B. Spearman
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	2/27/2020	
[X] CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	2-25-20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

RECEIVED 2/27/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01492

SHIP TO	OFFICE OF RISK MANAGEMENT 4TH FL CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: QUA14 QUAL-LYNX 100 DECADON DRIVE EGG HARBOR TOWNSHIP, 08234

ORDER DATE: 02/20/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CONTRACT TO PROVIDE THIRD PARTY CLAIMS ADMINISTRATION FOR THE CITY'S WORKERS' COMPENSATION AND GENERAL AND AUTO LIABILITY	T-33- -900-103	57,500.0000	57,500.00
1.00		T-35- -900-101	57,500.0000	57,500.00
			TOTAL	115,000.00

2/25

CITY OF CAMDEN PURCHASING BUREAU 2020 FEB 11 A 10:45

Purchasing Review Committee
FEB 25 2020
Approved

2.25.20

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 2/20/2020

Receiver of Goods — Date 2/20/2020

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	Qual-lynx
Purpose or Need for service:	Third Party Administration Services (RFP #20-01)
Contract Award Amount	$57,500 T-35-900-101 $57,500 T-35-900-103 **$115,000**
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #20-01
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date 2-25-20
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

QUAL-LYNX
LINKING YOU TO QUALITY CLAIM SERVICES

January 9, 2020

Purchasing Agent
City of Camden
520 Market Street
City Hall – Room 105
Camden, NJ 08101

RE: Response to RFP for Third Party Administration Services

Dear Sir/Madam:

Qual-Lynx is pleased to submit a response for Third Party Administration Services for the City of Camden's General Liability and Workers' Compensation Claims.

We have organized our response in accordance with the requirements outlined in the RFP. We strongly believe that Qual-Lynx is well positioned to continue to provide the needed services to manage both the quality and cost of the City of Camden's claims.

We appreciate your consideration of our written proposal and welcome the opportunity to further discuss your program and our capabilities.

Should you have additional questions or need further clarification, please contact me at 609-833-2175. We look forward to your response.

Sincerely,

Alice H. Lihou
President and CEO
alihou@qual-lynx.com

100 Decadon Drive
Egg Harbor Township, NJ 08234
P 609-653-8400
F 609-926-9270

www.qual-lynx.com

QUAL-LYNX
LINKING YOU TO QUALITY CLAIM SERVICES

MANAGEMENT FEES: City of Camden

Date of Quote: January 9, 2020

New Claims – Cradle to Grave	
General Liability Bodily/Personal Injury	$640 per claim
General Liability Property Damage	$373 per claim
Automobile Liability Bodily Injury	$453 per claim
Automobile Liability Property Damage	$373 per claim
Workers' Compensation Lost Time	$746 per claim
Workers' Compensation Medical Only	$187 per claim
Workers' Compensation Record Only	$25 per claim
Catastrophic Claims Handling: any accident or occurrence resulting in ten or more claimants.	$70 per hour

Managed Care – Utilizing Qual-Lynx (1)	
QualCare Provider Network Access	16% of Savings from UCR
Out of Network Bill Negotiation	16% of Savings
Medical Bill Review	No Charge
Field Nurse Case Management **(2)**	$75/hour
Telephonic Nurse Case Management	$75/hour

Loss Control	**(3)**

Take Over Claims – Continued Handling (4)	
Historical Data Conversion Fee	N/A
Claims Administration	$7,500

CHARGES FOR OTHER AND/OR OPTIONAL SERVICES:	
Account Management	Included
Ad Hoc Reporting	Included
On-Line Claim Reporting	Included
Medicare/CMS Reporting	Included
Internet Access to Claims and RMIS Systems	Included
Month End Loss Runs (Claim Experience Summary, Claims Activity Analysis, Payment Registers)	Included
Excess and Reinsurance Full Captioned Reporting as Required, With Monthly Loss Runs and Other Data Reports	Included
Subrogation and Third Party Recovery Services	Included
Ad Hoc Client Meeting Attendance, as Needed	Included
Participation in Client Educational and Risk Management/Safety Forums/Seminars	Included
Full Financial and Loss Fund Bank Management and Reporting, Check Issuance, Treasurer Support and Reporting, Payment Register	Included
OFAC Compliance	Included
1099 Reporting	Included

Fees do not include charges for ALLOCATED LOSS EXPENSES, including but not limited to:	
State and Federal Reporting Fees	NJ EDI Reporting Fees
Legal, Physician, Expert Fees	Surveillance and Activity Checks
Outside Appraisal Fees	Official Report Fees
Bank Charges	Central Index Bureau Fees
Copy Fees	ACE reporting fees, if applicable

NOTES:

Claims Administration Fees include all services outlined in the Qual-Lynx response to the RFP under "Capabilities and Services", with the exception required attendance at mediations. These services will be billed at $75 per hour plus travel expenses.

(1) Managed Care fees will be charged directly to the applicable claim file.
(2) Travel expenses will be charged in addition to the hourly rate.
(3) Loss Control services would be facilitated by Qual-Lynx through a preferred vendor, Safety Management Resources. Fees would depend on size and scope of services needed.
(4) Represents fees for claims assigned prior to "Cradle to Grave" fee structure. Includes claims related to loss dates prior to July 1, 2014.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	SCIBAL ASSOCIATES, INC.
Trade Name:	QUAL-LYNX
Address:	100 DECADON DRIVE EGG HARBOR TWP. NJ 08234
Certificate Number:	0936014
Effective Date:	September 17, 2002
Date of Issuance:	February 26, 2020

For Office Use Only:

20200226100012875

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #20-01

RFP NAME: THIRD PARTY ADMINISTRATION SERVICES

RFP DUE: THURSDAY, JANUARY 9, 2020 @ 11:00 A.M

VENDOR
INSERVCO INSURANCE SERVICES, INC. HARRISBURG,PA
PMA COMPANIES MT.LAUREL,NJ
QUAL-LYNX EGG HARBOR TWP,NJ
CLAIMS RESOLUTION CORPORATION,INC GALLOWAY,NJ

Results are for information purpose **only**.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RFP#20-01

RFP NAME: THIRD PARTY ADMINISTATION SERVICES

RFP DUE: THURSDAY, JANUARY 9, 2020 @ 11:00 A.M

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
12/12/19 1	Quality Kathleen Kissane 100 Decadon Drive, Egg Harbor TNP, NJ 08234	609 833 2178 609 653 2923
12/12/19 2	Prime Vendor 4622 Cedar Ave Bldg 5, Ste #123 Wilmington NC 28403-6916	800 746 9554 800 746 9307
12/12/19 3	DMA Management Corp. 330 Fellowship Road Ste 200 Mount Laurel, NJ 08054 Justin Wilkinson	856-727-3119 856-727-3186
12/13/19 4	INSERVCO 3150 Brunswick Pike Lawrenceville NJ	609 439 3008 RWelsh@pnat.com
1-6-2020	Notice attached 1/6/2020	1/6/2020
1/6/2020	CRC - Daniel Malloy 323 S. Pitney Road Suite 200 Galloway NJ 08205	973-731-5700 609-241-0400

CITY OF CAMDEN

REQUEST FOR PROPOSAL

The City of Camden, through the Law Department's Risk Management Division, intends to acquire services for the following:

RFP #20-01
THIRD PARTY ADMINISTRATION SERVICES

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, January 9, 2020 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal will be opened and read publicly.

Guidelines for the RFP may be obtained in the Office of the Purchasing Agent, Room 213, City Hall, 520 Market St., Camden, New Jersey during normal working hours.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Lateefah Chandler
Purchasing Agent

December 11, 2019
($43 12)

0003943691 01

R-8

MBS:dh
03-10-20

RESOLUTION AUTHORIZING A SETTLEMENT AGREEMENT WITH NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION IN THE AMOUNT OF $2,500

WHEREAS, this matter has been reviewed and negotiated by and between New Jersey Department of Environmental Protection ("NJDEP") and the City of Camden and an agreement has been reached by and between NJDEP and the City of Camden to settle the Administrative Order and Notice of Civil Administrative Penalty relating to Broadway & Liberty Fire Station, 1301 Broadway; and

WHEREAS, the settlement of the within claim is not an admission of liability on the part of the City of Camden but is made in recognition of the City of Camden has corrected the violation, waives its right to an Administrative Hearing and is willing to accept a reduced penalty in the amount of $2,500; and

WHEREAS, Council has reviewed said settlement proposal and has determined that it is in the best interests of the City of Camden to settle the claim in the aforesaid matter; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that a settlement of the aforementioned matter, pursuant to the terms set forth in the Settlement Agreement, including the payment in the amount of $2,500 to NJDEP.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT: T-35-900-101
AMOUNT: $2,500.00

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$2,500.00

Description of the Goods or Services to be procured:

Settlement in the matter of New Jersey Department of Environmental Protection vs City of Camden et al, Docket No. EA ID: NEA190001-248546

DOREEN P. CHANG
TREASURER

DATE: January 27, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: February 11, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION IN THE AMOUNT OF $2,500

CITY OF CAMDEN PURCHASING BUREAU 2020 JAN 31 P 12:00

BRIEF DESCRIPTION OF ACTION: This action is necessary to approve the terms of the settlement agreement and authorize the Mayor and appropriate City officials to sign and memorialize the terms of the agreement.

APPROPRIATION ACCOUNT TO BE CHARGED: T-35-900-101

AMOUNT OF PROPOSED CONTRACT: $2,500

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	1/27/2020	
☑ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	2-4-20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

RECEIVED 1/27/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01302

SHIP TO

OFFICE OF RISK MANAGEMENT
4TH FL CITY HALL
P O BOX 95120
CAMDEN, NJ 08101

VENDOR

VENDOR #: NJD23
TREASURER STATE OF NEW JERSEY
NJ DEPT OF TREASURY/DIV OF REV
PO BOX 417
TRENTON, NJ 08646-0417

ORDER DATE: 01/24/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SETTLEMENT AGREEMENT BROADWAY & LIBERTY FIRE STATION 1301 BROADWAY S 1301 1325 BROADWAY BROADWAY @ LIBERTY & MECHANICS STS EA ID: NEA190001-248546	T-35- -900-101	2,500.0000	2,500.00
			TOTAL	2,500.00

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 24 P 4:13

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 1/24/2020

Receiver of Goods — Date 1/24/2020

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Settlement Agreement
Name of Vendor	Treasurer, State of New Jersey
Purpose or Need for service:	To authorize settlement with the New Jersey Department of Environmental Protection
Contract Award Amount	$2,500
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Date 2-4-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Gov't Agency _____ Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WASTE ENFORCEMENT, PESTICIDES AND RELEASE PREVENTION
BUREAU OF UST COMPLIANCE AND ENFORCEMENT
MAIL CODE 09-03
P.O. BOX 420
TRENTON NEW JERSEY 08625-0420
Tel. (609) 633-1205
Fax. (609) 292-3970

CATHERINE R. McCABE
Commissioner

CERTIFIED MAIL/RRR and via email to shmoore@ci.camden.nj.us
7017 1450 0001 4504 4973

December 20, 2019

Ms. Sharon Eggleston
Office of the City Attorney
City Hall, 4th Floor
Suite 419, P.O. Box 95120
Camden, NJ 08101

RE: SETTLEMENT AGREEMENT
BROADWAY & LIBERTY FIRE STATION
1301 BROADWAY S
1301 1325 BROADWAY
BROADWAY @ LIBERTY & MECHANIC STS
CAMDEN, NJ 08103
EA ID #: NEA190001 - 248546

Dear Ms. Eggleston:

Enclosed are two (2) duplicate original Settlement Agreement documents in the above referenced matter (assigned new Enforcement Action ID# NEA190001 - 248546). Upon receipt, please have them signed and returned to 9 Ewing Street, Mail Code 09-03, P.O. Box 420, Trenton, NJ 08625-0420 within fifteen (15) days. The Department will, in turn, execute the Agreement and return one to your attention along with the payment invoice(s).

Should you have any questions or require additional clarification, please contact Ms. Kristy LeNoir of my staff at 609-221-3306.

Sincerely,

Michael Hollis, Chief
Bureau of UST Compliance and Enforcement

Enclosure

State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WASTE ENFORCEMENT, PESTICIDES AND RELEASE PREVENTION
BUREAU OF UST COMPLIANCE AND ENFORCEMENT
MAIL CODE 09-03
P.O. BOX 420
TRENTON NEW JERSEY 08625-0420
Tel. (609) 633-1205
Fax. (609) 292-3970

CATHERINE R. McCABE
Commissioner

IN THE MATTER OF	:	
	:	
CAMDEN CITY	:	**SETTLEMENT AGREEMENT**
101 Newton Avenue	:	
Camden, NJ 08103	:	

EA ID # NEA190001 - 248546

1. This Settlement Agreement is entered into pursuant to the authority vested in the Commissioner of the New Jersey Department of Environmental Protection ("Department") by N.J.S.A. 13:1D-1 et seq., the Water Pollution Control Act, N.J.S.A. 58:10A-1 et seq., the Underground Storage of Hazardous Substances Act, N.J.S.A. 58:10A-21 et seq., and/or the Air Pollution Control Act, N.J.S.A. 26:2C-1 et seq., the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11et seq., and duly delegated to the Chief, Bureau of Hazardous Waste & UST Compliance and Enforcement, pursuant to N.J.S.A.13:1B-4.

2. CAMDEN CITY owns and/or operates an underground storage tank located at 1301 Broadway Street, Camden County, NJ.

3. CAMDEN CITY maintains on-site "underground storage tank (UST) systems" as defined by N.J.A.C. 7:14B-1.6, consisting of one (1) – 5,000 gallon light diesel fuel UST and associated appurtenances. (ID# 248546)

4. Pursuant to N.J.A.C. 7:14B-1.6, all grades of gasoline and diesel fuel are defined as "Motor Fuel" which are further defined as "Hazardous Substances".

5. The Department issued an Administrative Order and Notice of Civil Administrative Penalty in the amount of $15,000.00 to CAMDEN CITY on September 4, 2019 for violations of the Underground Storage of Hazardous Substances Act, N.J.S.A. 58:10A-21 et seq., and/or the Air Pollution Control Act, N.J.S.A. 26:2C-1 et seq., or the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11et seq and the regulations promulgated pursuant thereto specifically:

   N.J.A.C. 7:14B- 2.1(a), N.J.A.C. 7:14B- 2.1(b), N.J.A.C. 7:14B- 2.1(c), N.J.A.C. 7:14B- 2.5(a), N.J.A.C. 7:14B- 5.10(a)1ii, N.J.A.C. 7:14B- 5.10(a)1ii, AND N.J.A.C. 7:14B- 5A.14(a)

6. The Department therefore alleges that CAMDEN CITY is liable for civil administrative penalties for the above referenced violation(s) pursuant to the Underground Storage of Hazardous Substances Act, N.J.S.A. 58:10A-21 et seq., and/or the Air Pollution Control Act, N.J.S.A. 26:2C-1 et seq., and the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11et seq. and the regulations promulgated pursuant thereto, specifically N.J.A.C. 7:14B-1 et seq., and/or N.J.A.C. 7:27A-3.1 et seq., and N.J.A.C. 7:1E-6.5, 6.6, 6.7 and 6.8. The Department may compromise its claim for a maximum civil administrative penalty and settle this matter in accordance with N.J.A.C. 7:14-8.3.

7. The Department and CAMDEN CITY conducted a telephone conversation on December 12, 2019 and have agreed to settle this matter in accordance with the following terms:

   a. The Department has determined that the above violation(s) have been corrected and thus is willing to accept a reduced penalty as follows. CAMDEN CITY agrees to operate in compliance with all applicable regulations and permits.

   b. In full settlement of the aforementioned violation(s) and/or enforcement action(s), CAMDEN CITY shall pay a penalty of **$2,500.00** by check made payable to "Treasurer, State of New Jersey" and remit to the Division of Revenue at the address stated on the enclosed invoice within thirty (30) calendar days from the date of full execution of this Settlement Agreement.

   c. CAMDEN CITY hereby waives its right to an Administrative Hearing with respect to the enforcement action(s) which have been issued and previously identified above. CAMDEN CITY shall complete and submit the enclosed **ADMINISTRATIVE HEARING WAIVER.**

   d. Neither the entry into this Settlement Agreement nor the payment of the settlement amount shall constitute an admission of liability by CAMDEN CITY for the violations listed herein.

m. Nothing in this Settlement Agreement shall preclude the Department from taking enforcement actions against CAMDEN CITY for violations not set forth in this Settlement Agreement.

n. Nothing in this Settlement Agreement restricts the ability of the Department to raise the above findings in other proceedings, specifically including, but not limited to, proceedings pursuant N.J.A.C. 7:14B, Revocation of Underground Storage Tank Registration, N.J.A.C. 7:27-8.16. Revocation of Air permits or Certificates and N.J.S.A. 13:1E-126 et seq., (commonly referred to as A-901).

o. CAMDEN CITY warrant(s) that they are authorized to sign this Settlement Agreement and bind themselves, their successors, assignees, and/or trustees to comply with the terms and provisions of this Settlement Agreement.

p. This Settlement Agreement shall be effective upon execution by both parties.

NJ Department of Environmental Protection

DATE: _____ **BY:** _____
Michael Hollis, Chief
Bureau of UST Compliance and Enforcement

CAMDEN CITY

DATE: _____ **BY:** _____
Cheryl Pine

State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WASTE ENFORCEMENT, PESTICIDES AND RELEASE PREVENTION
BUREAU OF UST COMPLIANCE AND ENFORCEMENT
MAIL CODE 09-03
P.O. BOX 420
TRENTON NEW JERSEY 08625-0420
Tel. (609) 633-1205
Fax. (609) 292-3970

CATHERINE R. McCABE
Commissioner

IN THE MATTER OF	:	
	:	
CAMDEN CITY	:	**SETTLEMENT AGREEMENT**
101 Newton Avenue	:	
Camden, NJ 08103	:	

EA ID # NEA190001 - 248546

1. This Settlement Agreement is entered into pursuant to the authority vested in the Commissioner of the New Jersey Department of Environmental Protection ("Department") by N.J.S.A. 13:1D-1 et seq., the Water Pollution Control Act, N.J.S.A. 58:10A-1 et seq., the Underground Storage of Hazardous Substances Act, N.J.S.A. 58:10A-21 et seq., and/or the Air Pollution Control Act, N.J.S.A. 26:2C-1 et seq., the Spill Compensation and Control Act, N.J.S.A. 58:10-23.11et seq., and duly delegated to the Chief, Bureau of Hazardous Waste & UST Compliance and Enforcement, pursuant to N.J.S.A.13:1B-4.

2. CAMDEN CITY owns and/or operates an underground storage tank located at 1301 Broadway Street, Camden County, NJ.

3. CAMDEN CITY maintains on-site "underground storage tank (UST) systems" as defined by N.J.A.C. 7:14B-1.6, consisting of one (1) – 5,000 gallon light diesel fuel UST and associated appurtenances. (ID# 248546)

4. Pursuant to N.J.A.C. 7:14B-1.6, all grades of gasoline and diesel fuel are defined as "Motor Fuel" which are further defined as "Hazardous Substances".

e. If CAMDEN CITY fails to make any of the required penalty payment(s) as specified above, then in the discretion of the Department, the original Notice of Civil Administrative Penalty Assessment, PEA 190003-248546 in its entirety minus any amount paid, along with any applicable costs and interest calculated pursuant to N.J. Court Rule 4:42, shall be immediately due and owing. The Department may bring a summary action in the Superior Court to collect the total penalty assessed in the AONOCAPA minus any amount paid pursuant to R.4:67-6 and R.4:70, or file this Settlement Agreement as a judgment under the Penalty Enforcement Law, N.J.S.A. 2A:58-10 et seq.

f. This Settlement Agreement represents the complete and integrated agreement of, and shall be binding upon, and/or inure to the benefit of, the State of New Jersey, the Department, and their divisions, agencies, and respective successors, and CAMDEN CITY and their respective responsible corporate officials, agents, successors, assignees, and any trustee in bankruptcy or receiver appointed pursuant to a proceeding in law or equity.

g. This Settlement Agreement shall not relieve CAMDEN CITY from obtaining and complying with all applicable federal, state, and local permits, as well as all applicable statutes, codes, rules, regulations, and orders, including but not limited to the statutes and regulations cited herein.

h. No obligations under this Settlement Agreement or penalties imposed by this Settlement Agreement are intended to constitute a debt or debts that may be limited or discharged in a bankruptcy proceeding. All obligations and penalties are imposed pursuant to the police powers of the State of New Jersey for the enforcement of the law and the protection of public health, safety, welfare, and the environment.

i. Nothing in this Settlement Agreement shall preclude the Department from taking immediate action or seeking injunctive relief to protect the public health, safety, welfare and/or environment.

j. The Signatories hereby agree to comply with this Settlement Agreement which shall be fully enforceable as a final agency order in the Superior Court of New Jersey, including under N.J. Court Rules 4:67 and 4:70. The Signatories agree not to contest the terms or conditions of this Settlement Agreement in any action to enforce its provisions.

k. No modification or waiver of this Settlement Agreement shall be valid except as authorized in writing signed by the Signatories.

l. This Settlement Agreement shall be governed and interpreted under the laws of the State of New Jersey.

ADMINISTRATIVE HEARING WAIVER

I. Hearing Being Waived:

CAMDEN CITY
In the Matter of:

Issuance Date of Original Order

Order Number/Docket Number (if any)

II. Person Requesting Waiver:

Name/Company

Name of Attorney, if applicable

III. Reason for Waiver:

IV. Please forward this form, completed, signed and dated with all of the information listed above, to:

Bureau of UST Compliance and Enforcement
ATTENTION: Michael Hollis
New Jersey Department of Environmental Protection
9 Ewing Street
P.O. Box 420: Mail Code 09-03
Trenton, New Jersey 08625-0420

V. Signature: _____ Date: _____

R-9

MBS:dh
03-10-20

RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #11-19-151 WITH WEIR & PARTNERS, LLP FOR ONGOING LITIGATION MATTERS ON BEHALF OF THE CITY OF CAMDEN

WHEREAS, the Council of the City of Camden by Resolution R-5 MC-7162 dated November 12, 2019 awarded a contract (#11-19-151) to Weir & Partners, LLP to provide general litigation as special counsel to the City of Camden; and

WHEREAS, the contract price set forth in Resolution R-5 as aforesaid was One Hundred Thousand Dollars ($100,000.00); and

WHEREAS, it is necessary to amend said contract by Amendment #1 in an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS ($75,000.00) for additional costs for ongoing litigation claims; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item "T-35-900-101" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #11-18-151 between the City of Camden and Weir & Partners, LLP is amended to reflect Amendment #1 in an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS ($75,000.00) for a total contract amount of ONE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($175,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANK-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

WEIR & PARTNERS, LLP

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT: T-35-900-101
AMOUNT: $75,000.00

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$175,000.00

Description of the Goods or Services to be procured:

#11-19-161

Amendment #1 to contract to Weir & Partners, LLP. To provide general legal services to the City of Camden for a period of one (1) year.

Doreen P. Chang
TREASURER

DATE: January 28, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting: February 11, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

1-12-19

R-5

7162

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING 1ST AMENDMENT TO THE WIER & PARTBER, LLP CONTRACT TO PROVIDE GENERAL LEGAL SERVICES IN THE AMOUNT OF $75,000

#11-19-151

BRIEF DESCRIPTION OF ACTION: This action is necessary in order for Weir & Partners to continue to provide general legal services to the City of Camden

APPROPRIATION ACCOUNT TO BE CHARGED: T-35-900-101

AMOUNT OF PROPOSED CONTRACT: $75,000

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	1/27/2020	
[X] CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	2-7-20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

RECEIVED 1/27/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01301

SHIP TO	
	OFFICE OF RISK MANAGEMENT 4TH FL CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: WEI12 WEIR & PARTNERS LLP 20 BRACE ROAD SUITE 200 CHERRY HILL,, NJ 08034

ORDER DATE: 01/24/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ADMENDMENT #1 TO CONTRACT WITH WEIR & pARTNERS LLP FOR ONGOING LITIGATION MATTERS ON BEHALF OF THE CITY OF CAMDEN	T-35- -900-101	75,000.0000	75,000.00
			TOTAL	75,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 24 P 4:13

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 1/24/2020

Receiver of Goods — Date 1/24/2020

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	General Legal Services
Name of Vendor	Weir & Partners, LLP
Purpose or Need for service:	Amendment #1- To provide general legal services to the City of Camden
Contract Award Amount	$75,000
Term of Contract	12 Months
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Originally RFP # 19-20
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

[signature] Date 2-7-20
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date 2/5/2020
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

R-10

MBS:dh
03-10-20

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

WHEREAS, there is now pending before the Superior Court of New Jersey, a case under Docket No. L-701-18, entitled Dennis Ross v. City of Camden in which the plaintiffs seeks damages; and

WHEREAS, this matter has been reviewed and negotiated by and between the parties of this litigation and an agreement has been reached by and between these parties to settle the case with the City of Camden paying the total sum of TWENTY THOUSAND DOLLARS ($20,000.00); and

WHEREAS, in accordance with this settlement, the City of Camden will pay the total sum of TWENTY THOUSAND DOLLARS ($20,000.00); and

WHEREAS, the settlement of the within litigation is not an admission of liability on the part of the City of Camden but is made in recognition of the risks of litigation and in order to avoid the continued costs and expenses of litigating the within matter; and

WHEREAS, the specific terms of the settlement are set forth in the attached form of the Settlement Agreement; and

WHEREAS, Council has reviewed said settlement proposal and has determined that it is in the best interests of the City of Camden to settle the litigation in the aforesaid matter; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item "T-35-900-101", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to adhere to the Settlement Agreement and to refund payment in the amount of TWENTY THOUSAND DOLLARS ($20,000.00), in the manner set forth in the Settlement Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

DENNIS ROSS AND SIMON & SIMON, PC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT: T-35-900-101
AMOUNT: $20,000.00

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$20,000.00

Description of the Goods or Services to be procured:

Settlement of Litigation in the matter of Dennis Ross vs City of Camden et al, Docket No. L-701-18

DOREEN P. CHANG
TREASURER

DATE: February 19, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting: March 5, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

BRIEF DESCRIPTION OF ACTION: A settlement has been reached in the matter of Dennis Ross v. City of Camden Docket No. L-701-18. This resolution will approve the terms of the settlement and authorize the Mayor and appropriate City officials to sign the settlement and release of all claims memorializing the terms of the settlement agreement.

APPROPRIATION ACCOUNT TO BE CHARGED: T-35-900-101

AMOUNT OF PROPOSED CONTRACT: $20,000

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	2/19/2020	
[ ] CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	2.19.20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

RECEIVED 2/19/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ADDN #5

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION

NO. 20-01467

SHIP TO	OFFICE OF RISK MANAGEMENT 4TH FL CITY HALL P O BOX 95120 CAMDEN, NJ 08101
VENDOR	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 02/18/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Settlement of Litigation in the maatter of Dennis Ross v. City of Camden Docket No. L-701-18	T-35- -900-101	20,000.0000	20,000.00
	Please make check payable to: Dennis Ross and Simon & Simon, PC 1818 Market Street, 20th floor Philadelphia, PA 19103			
			TOTAL	20,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2020 FEB -8 A 9:42

2.18.20

Purchasing Review
Committee
FEB 1 0 2020

2/11/20

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 2/18/20

Receiver of Goods — Date 2/18/20

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Settlement of Litigation
Name of Vendor	Dennis Ross and Simon & Simon, PC
Purpose or Need for service:	Settlement has been reached in the matter of Dennis Ross v. City of Camden under Docket No. L-701-18 to approve the terms of the settlement.
Contract Award Amount	$20,000
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date 2-18-20
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

_____

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

FRANCISCO "FRANK" MORAN
MAYOR

OFFICE OF THE CITY ATTORNEY
CITY OF CAMDEN
NEW JERSEY

MICHELLE BANKS-SPEARMAN
CITY ATTORNEY
TEL: 856-757-7170
FAX: 856-342-7728
EMAIL: LAW@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

TO: **Risk Management**

FROM: **Sachina Evans, Paralegal Specialist**

DATE: **February 12, 2020**

RE: **Dennis Ross v. City of Camden**
Docket #: L-701-18

Attached, please find the settlement documents for the above referenced matter that has settled in the amount of $20,000. They request the settlement draft be made out to:

Dennis Ross and Simon & Simon, PC.

When it has been approved by City Council and a draft cut, please return to me so that I may forward it to the attorney with our signed Stip.

Thanks

Sachina

SSEJ

Marc I. Simon, Esquire*
Michelle Skalsky-Simon, Esquire (Retired)
Joshua A. Rosen, Esquire
Matthew J. Zamites, Esquire
Brian F. George, Esquire+
Michael K. Simon, Esquire
Mary G. McCarthy, Esquire
Harry Gosnear, Esquire*
Joshua D. Baer, Esquire
Andrew Baron, Esquire
Bryan Arner, Esquire^
Daria Koscielniak, Esquire*
Michael Schlagnhaufer, Esquire*
William M. Rhodes, Esquire*
Daniel Ward, Esquire*
Jessalyn Gilhum, Esquire

SIMON & SIMON, PC
INJURY LAWYERS

Please note our new address:

1818 Market Street | Suite 2000
Philadelphia, PA 19103
Tel: (215) 467-4666 | Fax: (267) 639-9006

Grady Lowman, Esquire*
Ashley Oakey, Esquire
Jason Whalley, Esquire^
Ryan Flaherty, Esquire
Sam Reznik, Esquire
Erik Neiman, Esquire
Kevin Donovan, Esquire-
James Gundlach, Esquire-
Amanda Nese, Esquire
Greg Birney, Esquire
Frank Palecko, Esquire
Duncan Lloyd, Esquire-
Gabriel Magee, Esquire-
Jillian Corbett, Esquire
Amal Bala, Esquire-
Garth Gartin, Esquire
Christopher Green, Esquire

*Licensed to practice in Pennsylvania and New Jersey
+Licensed to practice in Pennsylvania and Massachusetts
^Licensed to practice in Pennsylvania, New Jersey, and New York
~Licensed to practice in Pennsylvania and New York
- Licensed to practice in Massachusetts

marcsimon@gosimon.com
www.gosimon.com

February 12, 2020

Via Email & Regular Mail:
Tim Galanuagh, Esq.
Office of the City Attorney
City Hall, Suite 419
PO Box 95120
Tigalana@ci.camden.nj.us

RE: Dennis Ross v. City of Camden, et al
Camden County CCP No. CAM-L-701-18

Dear Mr. Galanuagh,

Please find enclosed the executed closing documents in the above-referenced matter. The settlement draft should be made out to "Dennis Ross and Simon & Simon, PC".

When the settlement draft is ready, please mail it to our Philadelphia office, and notify me by email me at DanaRizzuto@gosimon.com, or by phone at **267-428-0988**.

Thank you for your courtesies in resolving this matter!

Very truly yours,

Dana Rizzuto

Dana Rizzuto
Settlement Paralegal

RELEASE OF ALL CLAIMS

This Release dated the 11 day of February, 2020 is given by the Releasor set forth below.

For and in Consideration of the payment to me of the sum of **TWENTY THOUSAND DOLLARS ($20,000.00)**, and other good and valuable consideration, **DENNIS ROSS**, ("Releasor"), being of lawful age, have released and discharged, and by these presents do for myself, my heirs, executors, administrators and assigns, release, acquit and forever discharge the CITY OF CAMDEN, and all of their respective representatives, successors and assigns; as well as any and all of their parents, subsidiaries, affiliates, predecessors, successors, assigns and insurers and any past or present officers, directors, agents, representatives, employees and attorneys of the CITY OF CAMDEN ("Releasee") of and from any and all actions, causes of action, claims or demands for damages, costs, loss of use, loss of services, expenses, compensation, consequential damage or any other thing whatsoever on account of, or in any way growing out of, any and all known and unknown property damage resulting or to result from occurrence or accident that happened as set forth in the Complaint filed in the Superior Court of New Jersey, Camden County, at docket No: CAM-L-701-18.

It is understood that the settlement of this matter includes compensation for all claims, including punitive damages, attorney's fees, pecuniary losses incurred, or that may be incurred, in the future by Releasor, and any other losses that accrued or may have accrued. It is further agreed that Releasor will defend and indemnify and hold Releasees harmless from any and all liability arising from liens, reimbursement or subrogation claims, be they statutory, equitable or judicially imposed that have been or may in the future be, asserted by any person or entity. Releasor expressly acknowledges that all obligations to satisfy such liens or claims are that of Releasor and not Releasee.

Release of Claims
Dennis Ross
CAM-L-701-18

Pursuant to N.J.S.A. 2A:17-56.23(a), I hereby personally certify that I, or a representative on my behalf, have completed a search to determine whether I have any judgments for child support against me and said search has indicated that no such judgments exist. I personally guarantee that all such lien obligations will be or have been paid in full by me, and/or my attorney and/or authorized agent out of funds prior to receipt of the net amount, to be received pursuant to this Release, and I further agree not to have any such settlement funds tendered to me until such liens are completely satisfied. Further, I agree to indemnify and hold harmless Releasee, you and your attorneys from any liability which they may incur from failure to conduct said search and/or any such judgments or liens.

I understand that this settlement is the compromise of a doubtful and disputed claim, and that the payment is not to be construed as an admission of liability on the part of the person, firms and corporations hereby released by whom liability is expressly denied. I further agree that this Release shall not be pleaded by me as a bar to any claim or suit.

This Release contains the Entire Agreement between the parties hereto, and the terms of this Release are contractual and not a mere recital.

I further state that I have carefully read the foregoing Release and know the contents hereof, and I sign the same as my own free act.

Witnessed or Attested by:

Dana Ruzzito
Witness

Dennis Ross
Dennis Ross

Release of Claims
Dennis Ross
CAM-L-701-18

STATE OF ~~NEW JERSEY~~ PA :
: s.s.
COUNTY OF Phila :

I CERTIFY that on the 11 day of February, 2020, Dennis Ross personally came before me and acknowledged under oath, to my satisfaction, that she is the person named in and personally signed this document.

Michael T. Manoff
Notary Public

Commonwealth of Pennsylvania - Notary Seal
MICHAEL T. MANOFF, Notary Public
Philadelphia County
My Commission Expires June 12, 2023
Commission Number 1351833

Prepared by:

TIMOTHY J. GALANAUGH, ESQ.
Assistant City Attorney
City of Camden

Charles Jones
A DataTrace Company

* * * CHILD SUPPORT JUDGMENT SEARCH * * *
NEW JERSEY SUPERIOR COURT

400-2251-21 RE: 2017-35091

CERTIFIED TO:

SIMON & SIMON PC
1818 MARKET ST STE 2000
Philadelphia PA 19103-3647

CHARLES JONES LLC HEREBY CERTIFIES THAT IT HAS SEARCHED THE INDEX OF THE CIVIL JUDGMENT AND ORDER DOCKET OF THE SUPERIOR COURT OF NEW JERSEY AND DOES NOT FIND REMAINING UNSATISFIED OF RECORD THEREIN A JUDGMENT FOR CHILD SUPPORT PURSUANT TO N.J.S.A. 2A:17-56.23(B) EXCEPT AS SET FORTH BELOW AGAINST:

	FROM	TO
DENNIS ROSS SSN: XXX-XX-[redacted] *** With Judgments ***	09-01-1992	02-06-2020

(SEE ATTACHED 1 PAGE)

DATED 02-06-2020
TIME 08:45 AM

FEES: $ 10.00
TAX: $ 0.00
TOTAL:$ 10.00

CJ20-042-04324 042 0908042 01

CHARLES JONES LLC
P.O. BOX 8488
TRENTON, NJ 08650

SUPERIOR COURT OF NEW JERSEY

JUDGMENT: J-[redacted]2005 CASE NUMBER: CS 027264 48A
DATE ENTERED: 03/02/05 DATE OF BIRTH: 09/07/72
ACTION: CHILD SUPPORT
VENUE: CAMDEN
CREDITOR(S):
CAMDEN CO BD SOCIAL SERVS
ATTY FOR CR.: PRO SE
DEBTOR(S):
DENNIS ROSS , SSN#:XXX-XX-[redacted]
[redacted] ST, CAMDEN, NJ [redacted]

The debt amount varies from date to date. If you wish to know the current details, please contact: 1-877-NJ-KIDS1 (1-877-655-4371) or www.njchildsupport.org

*** End of Abstract ***

Charles Jones
A DataTrace Company

SIMON & SIMON, P.C.
Marc I. Simon, Esquire
Attorney I.D. No. 018242005
401 Market Street
PO Box 807
Camden NJ 08101

Attorneys for Plaintiff(s)

Dennis Ross	:	SUPERIOR COURT OF NEW JERSEY
	:	CAMDEN COUNTY
	:	
Plaintiff(s),	:	No. CAM-L-701-18
	:	
v.	:	***STIPULATION OF DISMISSAL WITH***
City of Camden, et al	:	***PREJUDICE***
	:	
Defendant(s).	:	

It is hereby stipulated and agreed among counsel for Plaintiff Dennis Ross and counsel for Defendants City of Camden, et al that the above-captioned matter is hereby **DISMISSED WITH PREJUDICE** and without costs to any party.

By:_____
Attorney for Plaintiff

Date: 2/12/2020

By:_____
Attorney for Defendant

Date:_____

R-11

MBS:dh
03-10-20

RESOLUTION AUTHORIZING ACCEPTANCE OF A DONATION
FROM **TARGET CORPORATION** AND **U.S. SOCCER FOUNDATION**
FOR THE SOCCER MINI-PITCH OR PARK AREA AT NORTHGATE PARK

WHEREAS, Target Corporation and U.S. Soccer Foundation will donate Fourteen Thousand Dollars ($14,000.00) to the City of Camden to be used for the furniture enhancement and/or equipment used for the Soccer Mini-Pitch or Park area at Northgate Park; and

WHEREAS, the City of Camden desires to utilize said monies for that purpose; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to accept said monetary donation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City officials of the City of Camden are authorized to accept the donation of Fourteen Thousand Dollars ($14,000.00) from Target Corporation and U.S. Soccer Foundation.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the acceptance of $14,000 Donation from Target Corporation and the U.S. Soccer Foundation for the Soccer Mini-Pitch or Park area at Northgate Park, Camden, NJ.

$7K?

BRIEF DESCRIPTION:

This donation is for additional $14,000 from the Target Corporation and the U.S. Soccer Foundation to spend on furniture enhancement and/or soccer equipment to be used for the Soccer Mini-Pitch or Park area at Northgate Park, Camden, NJ.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-19-20	
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Mini-Pitch Enhancements

On behalf of Target and the U.S. Soccer Foundation, congratulations on your selection to receive a mini-pitch in your community!

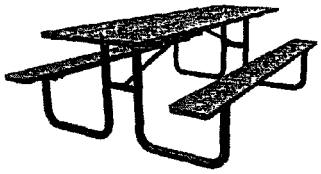
Target is committed to supporting additional enhancements of the area surrounding your mini-pitch space by providing funding for items that will further impact your community.

Please accept this donation of $7,000 per mini-pitch to be used in the most impactful way for your community.

We have various suggestions for how this donation could be used:

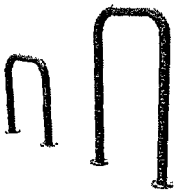
1) **Furniture Made from Recycled Materials**
   Through our partnership with Green Siteworks, an order of any materials can be placed at a reduced rate: www.greensiteworks.com/store. Use the code "Foundation2019" for an additional 20% off your order.

Suggested Furniture Enhancements

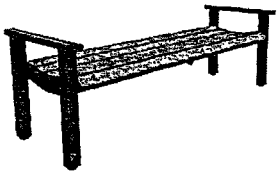


Picnic Tables
This will encourage families and community members to use the space for events

Garbage Cans
This will aid in keeping the area clean



Bike Racks
This will encourage the community to bike to the new space



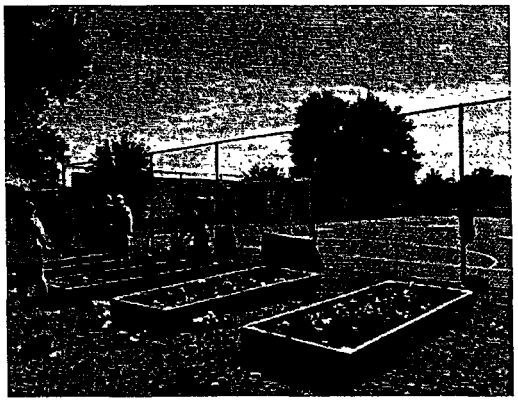
Benches
This will allow a place for parents or children who are not playing to spectate

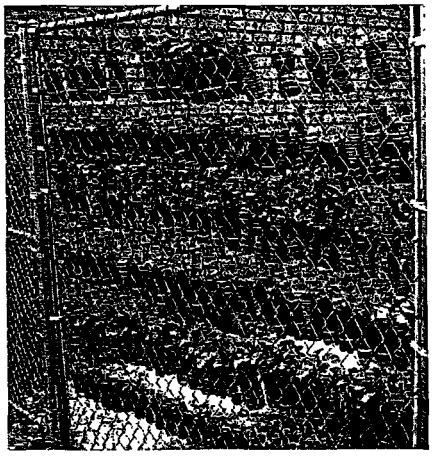
2) **Soccer Equipment**
   Boost your soccer presence at this space and others. Kwik Goal, a longtime partner of the U.S. Soccer Foundation, can offer equipment at a discounted rate. Browse their website at https://www.kwikgoal.com/ and contact Amanda Johnsen (ajohnsen@kwikgoal.com) to place an order.

3) **Other Sustainable Ideas**

While you may have resources for such locally, the U.S. Soccer Foundation is happy to provide recommendations within our network for the following ideas:

- Create a community garden or pollinator garden
- Install rain gardens or storm water planters
- Plant trees to help create a more inviting and shaded area around the mini-pitch
- Explore vertical gardening ideas or living walls on mini-pitch fencing or nearby walls
- Install exercise equipment or other playground equipment
- Lighting: Another longtime partner of the U.S. Soccer Foundation, Musco Lighting, may have opportunities to provide lights at your mini-pitch, extending the time for play. If you are interested in this possibility, please contact Alex Bard (abard@ussoccerfoundation.org).





Ultimately, we believe that you know your community best, and we want to honor this insight. We've offered our suggestions, but there is no requirement to follow them strictly. We only ask that these resources be used to continue the transformation and impact of your mini-pitch site(s).

Whatever you decide is most beneficial for your community should be clearly outlined for us to facilitate this donation. **The below elements are for you to complete and sign as an obligation of your commitment to use this donation and for the U.S. Soccer Foundation and Target to monitor spending and understand this donation's impact according to language from our Grant Agreement.**

Transferring Funds

Please complete the information below, and the U.S. Soccer Foundation will facilitate the donation of $7,000 per mini-pitch:

Account #:	
Account Name:	
ABA/Routing #:	
Bank Name:	
Bank Address:	

Tracking Your Purchases

For accounting purposes, we'll need to document exactly how this donation is utilized. **Receipts are not necessary – however, the Foundation retains the right to request any receipts.** Please sign and return this document, and then we will provide a link to track exactly how you spend the gift.

My signature below confirms that your organization will honor the budget outlined using the link provided by the U.S. Soccer Foundation. If there are any changes, the U.S. Soccer Foundation will be notified immediately.

Name of Organization

Name and Title (please print)

Authorized Signature Date

Diana Gonzalez

From: Drew Dube <ddube@ussoccerfoundation.org>
Sent: Tuesday, February 18, 2020 11:46 AM
To: Keith L. Walker; Jason J. Asuncion; Lito Moran
Cc: Carmen G. Rodriguez; Justin Spencer-Linzie; Timothy Huettel
Subject: RE: Northgate II Logistics: Mini-Pitches
Attachments: IMG_7588.JPG; IMG_7589.JPG; Enhancements Commitment Letter - City of Camden.docx

Hi Team – hope that everyone's winter months are going well!

Timeline: As some of you may know, we were very close to finishing the mini-pitches at Northgate II Park, but not quite there. The weather turned before we could properly apply the City of Camden seal. Our vendor will return this spring when the weather is warmer to put this finishing touch on the mini-pitches. Some photos are attached.

Enhancements Letter: see attached. We're excited about Target's further generosity to provide funding to enhance the mini-pitch area at Northgate II even more. Can you please let us know the process for completing this letter and subsequently transferring funds for investment by the City?

Let me know any questions on either point – thanks to all.

Drew

Drew Dubé
Safe Places to Play Coordinator

U.S. Soccer Foundation
1140 Connecticut Ave., NW, Suite 1200, Washington, DC 20036
p: 202.872.6664
ddube@ussoccerfoundation.org
www.ussoccerfoundation.org

This email message is for the sole use of the intended recipients and contains confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

From: Keith L. Walker <KeWalker@ci.camden.nj.us>
Sent: Tuesday, November 12, 2019 1:48 PM
To: Drew Dube <ddube@ussoccerfoundation.org>; Jason J. Asuncion <JaAsunci@ci.camden.nj.us>; Lito Moran <LiMoran@ci.camden.nj.us>
Cc: Carmen G. Rodriguez <CaRodrig@ci.camden.nj.us>; Justin Spencer-Linzie <j.spencer-linzie@philaymca.org>
Subject: Re: Northgate II Logistics: Mini-Pitches

- External -
Thank you for the update Drew.

Sent via the Samsung Galaxy S8, an AT&T 5G Evolution capable smartphone

-------- Original message --------

From: Drew Dube <ddube@ussoccerfoundation.org>
Date: 11/12/19 12:33 PM (GMT-05:00)
To: "Jason J. Asuncion" <JaAsunci@ci.camden.nj.us>, Lito Moran <LiMoran@ci.camden.nj.us>
Cc: "Carmen G. Rodriguez" <CaRodrig@ci.camden.nj.us>, "Keith L. Walker" <KeWalker@ci.camden.nj.us>, Justin Spencer-Linzie <j.spencer-linzie@philaymca.org>
Subject: RE: Northgate II Logistics: Mini-Pitches

Hi all – hope that the week is going well.

A quick update here – we're about 1-2 days away from full completion of the Northgate II mini-pitches. The crew will be back on-site as weather is dry and above 50 degrees. As of now, it looks like we won't have that until next week.

I'll circle back with any other relevant updates – thanks for your patience as we cross the finish line with this donation to the community around Northgate II.

Drew

Drew Dubé
Safe Places to Play Coordinator

U.S. Soccer Foundation
1140 Connecticut Ave., NW, Suite 1200, Washington, DC 20036
p: 202.872.6664
ddube@ussoccerfoundation.org
www.ussoccerfoundation.org

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From: Drew Dube
Sent: Wednesday, September 25, 2019 6:26 PM
To: Jason J. Asuncion <JaAsunci@ci.camden.nj.us>; Lito Moran <LiMoran@ci.camden.nj.us>
Cc: Carmen G. Rodriguez <CaRodrig@ci.camden.nj.us>; Keith L. Walker <KeWalker@ci.camden.nj.us>; Justin Spencer-Linzie <j.spencer-linzie@philaymca.org>
Subject: RE: Northgate II Logistics: Mini-Pitches

Hi all – our vendor has installed the goals as of last week, and they will be back on-site on Monday to complete prep work and apply coatings, with a goal to fully finish by the week of 10/7.

Let me know any other questions in the meantime!
Drew

Drew Dubé
Safe Places to Play Coordinator

U.S. Soccer Foundation
1140 Connecticut Ave., NW, Suite 1200, Washington, DC 20036
p: 202.872.6664
ddube@ussoccerfoundation.org
www.ussoccerfoundation.org

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From: Jason J. Asuncion <JaAsunci@ci.camden.nj.us>
Sent: Wednesday, September 25, 2019 1:34 PM
To: Drew Dube <ddube@ussoccerfoundation.org>; Lito Moran <LiMoran@ci.camden.nj.us>
Cc: Carmen G. Rodriguez <CaRodrig@ci.camden.nj.us>; Keith L. Walker <KeWalker@ci.camden.nj.us>; Justin Spencer-Linzie <j.spencer-linzie@philaymca.org>
Subject: Re: Northgate II Logistics: Mini-Pitches

- External -
Please update me on status of this project, thanks!

Jason J. Asuncion, Esq., MPA

Business Administrator

City of Camden | Office of Administration

City Hall, 520 Market Street, 4th Floor, Suite 409 | P.O. Box 95120 | Camden, New Jersey 08101-5120

E-mail: JaAsunci@ci.camden.nj.us | Phone: 856.757.7150 | Fax: 856.963.1841

-------- Original message --------
From: Drew Dube <ddube@ussoccerfoundation.org>
Date: 9/9/19 7:39 PM (GMT-05:00)
To: Lito Moran <LiMoran@ci.camden.nj.us>
Cc: "Jason J. Asuncion" <JaAsunci@ci.camden.nj.us>, "Carmen G. Rodriguez" <CaRodrig@ci.camden.nj.us>, "Keith L. Walker" <KeWalker@ci.camden.nj.us>, Justin Spencer-Linzie <j.spencer-linzie@philaymca.org>
Subject: Northgate II Logistics: Mini-Pitches

Hi Team – our surface vendor will be on-site tomorrow and possibly Wednesday to set the futsal goals. I will follow-up when we're aware of the timeline for the rest of the surface work – likely next week.

Please let me know any questions – thank you!

Drew

Drew Dubé
Safe Places to Play Coordinator

U.S. Soccer Foundation
1140 Connecticut Ave., NW, Suite 1200, Washington, DC 20036
p: 202.872.6664
ddube@ussoccerfoundation.org
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R-12

MBS:dh
03-10-20

RESOLUTION ADOPTING THE 2020 UPDATED VERSION OF THE CITY OF CAMDEN'S PURCHASING MANUAL

WHEREAS, the State of New Jersey has recommended that the City of Camden create and implement a Manual for the purchasing operations of the City of Camden to ensure uniformity of purchasing procedures as well as compliance with State and Federal Statutes and rules governing purchasing and the expenditure of public funds; and

WHEREAS, said manual will be updated to clarify and delineate a uniform system of purchasing procedures which will comply with state law; and

WHEREAS, the City Council of the City of Camden recognizes the benefit that a updated uniform policy will have on the effective operation of City business; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City Council authorizes the adoption of the updated version of the City of Camden Purchasing Manual.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2020

TO: Jason J. Asuncion, Esq., Business Administration

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION: Resolution adopting the 2020 updated version of the City of Camden's Purchasing Manual

BRIEF DESCRIPTION OF ACTION: This Manual presents the City of Camden's required purchasing process to ensure uniformity of purchasing procedures as well as compliance with State and Federal Statutes and rules governing purchasing and the expenditure of public funds.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds Approved by Purchasing Agent:	2/20/2020	
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared by 1:	L. CHANDLER	X7475
Contact Person 2:		

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

PURCHASING MANUAL POLICIES
&
CORRESPONDING PROCEDURES

Jason J. Asuncion, Esq.
Business Administrator

Lateefah Chandler, QPA
Purchasing Agent

Revised: February 2020

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Appendix A & B – Sample Forms

A – Purchase Requisition Form

B – Purchase Order Form

Appendix C - List of statutory and regulatory citations

C1 -	N.J.S.A. 40A:11-5	Exceptions
C2-	N.J.S.A. 40A:11-6	Emergency Purchases and Contracts
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C4-	U.C.C. 5:23-2:32	Emergency Demolition
C5- C5a	N.J.S.A. 40A:11-6.1b	Extraordinary Unspecifiable Services (EUS) EUS request required form
C6-	N.J.A.C. 5:30-11.1 et seq.	Contract Change Orders/Open End Contracts
C7-	N.J.S.A. 19:44A-20.4	Local Pay to Play
C8- C8a	N.J.S.A 2A:30A-1 et seq. N.J.S.A. 52:32-34	Prompt Payment of Construction Contracts Prompt Payment of Goods & Services Contracts
C9- C9a	24 C.F.R. § 85.1 et seq.- HUD	Administrative Requirements for Grant Procurements Federal Grants Integrity Bulletin

General Policy Statement - All Purchases

This Manual presents the City of Camden's (herein referred to as the "City") required purchasing process to assure uniformity of purchasing procedures as well as compliance with State and Federal Statutes and rules governing purchasing and the expenditure of public funds. Centralization of purchasing functions is key to an effective requisition and purchase order system, as well as control of public funds. Thus:

A. Only the Purchasing Agent can initiate and conduct solicitations for informal quotations for the purchase of necessary goods and services. Strict adherence to this requirement will be enforced. Failure to adhere to these procedures will result in disciplinary action including possible termination.

B. All vendors are to initially contact the Bureau of Purchasing directly regarding all requests for purchases and clarification thereof. The Bureau of Purchasing shall be available for clarification of specifications or existing contracts. The Bureau of Purchasing shall inform vendors on how to conduct business with the City. **VENDORS: DO NOT MAKE INITIAL CONTACT WITH USING DEPARTMENTS.**

C. No individual, group or user agency[1] has the authority to legally and/or financially commit the City to any contract, agreement or purchase order for goods or services.

D. All user agencies are required to adhere to the purchasing procedures in requisitioning all goods and services.

Laws of General Public Policy

A. All City employees must adhere to the Local Government Ethics Law, N.J.S.A. 40A:9-22.1 et seq. The Local Government Ethics Law provides that no City official, officer, employee or person functioning in that capacity, or any member of their immediate family or business organization in which they have an interest, shall solicit or accept any gift, favor, loan, political contribution, service, promise or future employment or other thing of value from a vendor doing business with the City, for the purpose of influencing him/her, directly or indirectly in the discharge of his/her official duties.

B. All City employees must adhere to the Local Unit Pay to Play Law, P.L. 2004 c.19, N.J.S.A. 19:44A-20.4 et seq. The Local Unit Pay to Play Law requires that all contracts with a value over $17,500 (aggregation rules apply) be awarded pursuant to a "fair and open" process which is defined in the law, or a "non-fair and open" process. (See Appendix C-7)

[1] The term "agency" means any department, division, bureau, or office of City government, which acquires goods or services purchased pursuant to these procedures.

C. All City employees must adhere to the Prompt Payment Law for Construction and Goods and Services Contracts

P.L. 2006, c.96 N.J.S.A. 2A:30A-1 et seq. The Prompt Payment Law intends to ensure that construction contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. When payments are not made pursuant to the schedule, the law allows contractors to receive interest on the outstanding balance and, under certain circumstances, to halt work without being subject to a breach of contract clauses. The construction contracts to be affected include contracts which public bidding was required as well as those contracts under the bid threshold that are traditionally authorized through solicitation of quotes (See Appendix C-8)

P.L. 2018, c.127 establishes a prompt payment requirement that applies to goods and services contracts a contracting unit awards to a "business concern" under the Local Public Contracts Law (LPCL). The law applies to all goods and services contracts awarded on or after February 1, 2019 regardless of dollar amount and any contracts requiring either a single payment or multiple payments.

NOTE: Since the overall purchasing process involves multiple steps, it takes a significant amount of time. Therefore, it is extremely important that the user agencies plan for the long term and allow sufficient time between the requisition form and the receipt of the goods and services described in the requisition.

I. Standard Purchasing Procedures (guided by N.J.S.A. 40A:11-1 et seq. & N.J.A.C. 5:34)

A. Preparation and Submission of a Requisition

1. A Purchase Requisition (Appendix A) is prepared by a user agency for all goods and services required. **If goods or services are for the benefit of a City employee, this must be disclosed in the body of the requisition.** Each user agency's requisition is subject to a three (3) part approval process consisting of the following:

a. First Approval

The requisition (orange copy) is generated by the user agency upon data entry of the requisition request into the computer system. (Appendix A) The User Agency's Director must indicate his/her approval of the requisition by a signature on the requisition. The name of the Director must be printed below the signature line and dated.

1. When the Director signs the requisition, it must contain all of the following information:

    a. Name of the User Agency
    b. Date of Requisition
    c. Appropriation Code
    d. Delivery Point for Goods or Services Requested and Required Delivery Date
    e. Quantity and Unit Amount Required
    f. Full Description of Requested Purchase
    g. Suggested Vendors, if any
    h. User Agency Director's Approval/Signature
    i. Date of User Agency Director's Signature

2. All requisitions are subject to delay or return if the above information is missing or incomplete. If any of the above-required information is missing or incomplete the Bureau of Purchasing, at its discretion, will either return it to the user agency or complete the requisition.

3. All requisitions should be submitted well in advance of when goods and services are required. Be advised that requisitions requiring the development of detailed specifications shall require formal contracts and will need more time to complete. Failure to adhere to this requirement could delay the processing of the request.

4. If the funding source is a federal, state or private grant, the agency must send the requisition to the Bureau of Grants Management for review and approval prior to submitting it to the Bureau of Purchasing **(See page 14- IV).**

b. Second Approval

The User Agency forwards the completed (orange form) requisition to the Bureau of Purchasing. Upon the receipt of a completed requisition, the Bureau of Purchasing will determine the method of purchasing (i.e. bids, quotes, State contracts, etc.) After pricing is finalized, the appropriate data, price, vendor, etc., is entered into the computer system for assignment of a purchase order number. This procedure completes the second approval of the requisition.

c. Third Approval

The Chief Financial Officer or his/her assigned designee, after review of the Requisition Listing will generate a hard copy of the Purchase Order. The Chief Financial Officer signs the Purchase Order and this completes the requisition purchase order encumbrance cycle. The Purchase Order is then signed by the

Purchasing Agent and mailed to the successful vendor or contractor.

Quotes will only be solicited if the estimated dollar amount exceeds the quote threshold, which is 15% of the bid threshold - $6,000.00. If in excess of the bid threshold, which is $40,000.00 (in the aggregate), a formal bid may be required.

B. Purchases under the Quote Threshold Established by State Law

For goods or services less than the quote threshold, the purchasing procedure is as follows:

1. When price quotes are obtained either in writing or verbal by the Bureau of Purchasing, the Purchasing Agent approves the requisition for a Purchase Order which is a five (5) part form (see Appendix B) consisting of:

   White - Claimant's copy;
   Blue - Vendor's copy;
   Green - Finance Department's copy;
   Pink - Purchasing's copy;
   Yellow - User Agency's copy (receiving report);

2. The Bureau of Purchasing mails the vendor the white and blue copies of the Purchase Order. The white copy authorizes the vendor to sign and execute the Purchase Order, which then serves as the contract. The white copy (the claimant's copy) contains the Certification Declaration. This claimant's certification on the purchase order must be clearly signed, titled and dated by the vendor and **returned only** to the Department of Finance. Vendors must include with the signed purchase order their invoice. The blue copy (the vendor's copy) is kept by the vendor for their files.

3. The pink copy remains with the Bureau of Purchasing for future review and filing. The pink copy will be placed in the Bureau of Purchasing master file.

4. The yellow (receiving report) is forwarded by the Purchasing Bureau to the user agency.

5. When the goods or services are properly received or performed, inspected and verified as conforming to the order, the user agency's designee authorized to take receipt of the goods/services, signs the yellow copy, verifying receipt of goods or performance of service and returns it to the Department of Finance. **THIS IS A CRITICAL STEP. PAYMENT WILL NOT BE MADE TO THE VENDOR UNTIL THE YELLOW COPY OF THE PURCHASE ORDER IS SUBMITTED TO THE DEPARTMENT OF FINANCE.** In the case of partial payments, a copy of the original receiving report must be signed and forwarded

to Accounts and Controls. In the case of the last payment, the original receiving report must be marked as "close out" payment, and forwarded to Accounts and Controls.

6. When goods or services are not received or performed satisfactory, the receiving report should not be forwarded to the Finance Department. The Bureau of Purchasing must be notified by the user agency in order to resolve the situation. The Purchasing Agent will contact the vendor to resolve the discrepancy (i.e. replacement, removal from invoice). No payment will be authorized until goods or services are performed according to specification(s) and/or contract terms.

7. The vendor returns the white copy along with their invoice to the Department of Finance (as outlined in Appendix B).

8. The Department of Finance reviews the purchase order packet for completeness of a matching yellow receiving report and if satisfactory, the Account & Controls section will process the packet for payment. **Purchases involving Grant funding must be reviewed and approved by Grants Management prior to processing the payment (See page 14- IV).**

Note: Packet for payment consists of
White - Claimant's signed copy & vendors invoice;
Green - Comptroller's copy;
Yellow - User Agency's copy (Receiving Report);

C. Purchases Over Quote Threshold But Under Bid Threshold

For goods or services over the amount of the quote threshold but under the bid threshold, the purchasing procedure is as follows:

1. User agency requisition is submitted to Purchasing Agent. If requisition is approved, the Purchasing Agent solicits quotations.

2. The City normally selects the vendor submitting the lowest responsible quote, with price and other factors, State & Federal, considered. Whenever possible, three (3) quotations will be solicited by the Bureau of Purchasing. The Bureau of Purchasing retains all quotation documents as backup information for purchase orders.

D. Purchases Over Bid Threshold

When the amount of the purchase exceeds the bid threshold, specific statutory and regulatory requirements must be followed in regard to: 1) preparation of written specifications; 2) the proper legal advertising; 3) preparation and implementation of

formal bid procedures; and 4) formal selection of vendor.

1. **Written Specifications**

   For goods and/or services in excess of the bid threshold, the Bureau of Purchasing obtains or prepares specifications and publicly advertises for bids. The Bureau of Purchasing, with the user agency's assistance, examines and determines the appropriate specifications to be used.

2. **Bid Procedure**

   a. As part of the bid process, advertisements in the Public Notice section of an authorized newspaper must be published no less than ten (10) days prior to the receipt of bids. Therefore, it is important for user agencies to understand the time limitations and procedures required in the formal bid process. Understanding and knowledge of the process by user agencies will avoid unnecessary delays or confusion.

   b. At the time and date of the advertised opening of bids, the Purchasing Agent shall publicly open and read aloud the bids as to the name of the vendor and offered price.

   c. After reviewing the bids for compliance the user agency, with input from the Purchasing Agent, submits his/her recommendations(s) along with the request for City Council action documents to the Business Administrator.

   d. Upon approval of documents by the Business Administrator the request for City Council action documents are forwarded to the City Attorney for legal review and approval. The City Attorney forwards the request for council action documents to the Municipal Clerk's Office for inclusion on the council agenda.

   e. At the appropriate City Council meeting, the governing body will, through resolution as appropriate vote, either approve or disapprove the award of a contract. Item (s) "tabled" by the governing body will automatically be re-submitted for reconsideration by the Municipal Clerk at the next meeting.

   f. A contract is prepared by the City Attorney's Office when it receives an Agenda Summary from the Municipal Clerk which indicates the contract was awarded by the governing body.

   g. The City Attorney prepares the contract(s) and signs as to form. Four (4) copies are sent to the vendor, who must sign and return them to the City Attorney's Office. The Mayor must sign all copies. The Municipal Clerk acts as the witness and records all signed contracts.

Contracts are distributed as follows:

1. One copy is retained by the City Attorney's Office;
2. One copy is sent to the user agency; (contract summary)
3. Municipal Clerk's Office maintains a copy;
4. Bureau of Purchasing retains a copy.
5. If the contract involves grant funding, an additional contract summary will be required for the Bureau of Grants Management.

h. Contracts are returned to the Law Department by mail after review is completed and signature provided by contractor.

i. Upon a fully executed contract, the Purchasing Agent forwards a purchase order to the contractor. This represents the contractor's Notice to Proceed.

E. Contract Change Orders/Open End Contracts

The City Council and Business Administrator shall take all steps so that all officials and employees shall be aware of and comply with the requirements of these rules (N.J.A.C. 5:30-11.1 et. seq.).

Change order(s) shall not take place without a resolution passed by the City Council. (See Appendix C-6) **(No exceptions).**

a. Upon approval of documents by the Business Administrator the request for City Council action documents are forward to the City Attorney for legal review and approval. The City Attorney forwards the request for council action documents to the Municipal Clerk's Office for inclusion on the council agenda.

b. At the appropriate council meeting, the governing body through resolution vote either to approve or disapprove the award of a change order. Item(s) "tabled" by the governing body will automatically be re-submitted for reconsideration by the Municipal Clerk at the next meeting.

F. Partial Payments

Any vendor requesting partial payment should be referred to the Department of Finance. Partial payments should be noted on the receiving report, by the user agency. Damaged goods or incomplete orders must be noted on the packing slip and sent to Purchasing Agent. The Purchasing Agent will contact the vendor to resolve the discrepancy (i.e. replacement, removal from invoice).

No payment will be authorized until goods are received or services are performed according to specification(s) and contract terms.

G. Progress Payments

Some contracts will require that goods or services be furnished over an extended period. The contract may provide for periodic progress payments as goods are provided or services are performed.

II. Exemptions to Bidding Requirements

Requests for utilization of any exemptions as authorized by state law must be initially submitted in writing to the Bureau of Purchasing by the user agency (40A:11-5). The City Attorney **shall review and approve all exceptions in writing** to bidding requirements in accordance with statutory guidelines and submit to the Purchasing Agent.

A. State Contract Awards

The State of New Jersey, through the Division of Purchasing and Property awards contracts that can be used by local units of government (N.J.S.A. 40A:11-12a). The user agency is responsible for consulting with the Bureau of Purchasing to verify whether vendors are currently on the state list and in good standing.

B. Professional Services

Certain services are occasionally required to handle specific matters relating to areas of expertise, which are governed through education, licensing and statutory requirements. The user agency, upon identifying the needed services, prepares a requisition and in consultation with the Law Department, determines whether the request qualifies as a professional service.

Professional Services, as defined in N.J.S.A. 40A:11-5 includes, but are not limited to, the traditional professional services (See Appendix C-1).

- Law
- Engineering
- Medicine
- Architecture
- Dentistry
- Accounting

A purchase order will be prepared by the user agency, upon normal encumbrance procedures, a request for action(s) by the governing body shall be forwarded by the

Business Administrator.

C. Emergency Procurements

1. Emergencies which affect the public health, safety or welfare of citizens may require the immediate delivery of goods or the performance of services, N.J.S.A. 40A:11-6 discusses emergency contracts (See Appendix C-2).

2. A request with supporting documentation is submitted to the Business Administrator for review.

3. A written requisition for the performance of such work or labor or the furnishing of material, supplies or services is filed with the Purchasing Agent. The written requisition describes the nature of the emergency, the time of its occurrence and the need for involving emergency procurement procedures. This statement of need shall be certified by the Director in charge of the department [user agency] responsible for securing performance of the work or procurement of the goods required to address the emergency conditions described in the statement.

4. When goods or services cannot be obtained pursuant to procedural requirements, within the framework of N.J.S.A. 40A:11-6, a requisition must be prepared and hand carried to the Purchasing Agent. Only when a specified, definable danger to the public health, safety or welfare requires immediate delivery of goods/services, can the Purchasing Agent take the applicable steps necessary to execute a purchase order. Whenever practicable, the Purchasing Agent will attempt to obtain at least two written quotes for the goods or services necessary to resolve the emergency. If any quotes are received verbally, the Purchasing Agent must document the quotes in writing indicating the name of the vendor and the price quoted. The contract awarded will be limited to satisfying only the immediate needs of the emergent situation.

5. The City Council provides for payment.

D. Emergency Demolition Procedures

NOTE: the City's herein Emergency Demolition Procedures are currently being reviewed by the DCA/DLGS

Abandoned and/or vacant properties can either collapse or pose hazards to the public safety. Consequently, a specific procedure has been developed to address these matters. The procedure consists of the following: (See Appendix C-3 and/or C-4)

1. The Construction Official or Fire Marshal declares a structure an imminent

hazard and calls for an emergency demolition of the structure(s) pursuant to N.J.A.C. 5:23-2.32 of the Uniform Construction Code.

2. The Construction Official, Fire Marshal or Director of Public Works prepares a requisition along with specifications and submits it to the Purchasing Agent.

3. The Purchasing Agent requests quotes from vendors who submitted proposals in response to the most recent demolition bid (vendors that have provided paperwork and proof of experience that supports their ability to perform this type of work). The quotes must be returned to the Purchasing Bureau within the time specified in the request. The contractor submitting the lowest responsible quote, with price and other factors considered is selected. The contractor is notified and the demolition work shall commence within three (3) hours of the contractor being notified to proceed by the Purchasing Agent.

4. At times the Director of Public Works may declare and document emergency demolition work for processing.

5. The official declaration for emergency demolition action document (letter from Construction Official and User Agency and any supporting documentation) is submitted to the Business Administrator for review.

6. All pertinent follow-up documentation (i.e. supporting documentation related to the emergency demolition project) is submitted for appropriate action by the governing body. The governing body authorizes payment.

E. Extraordinary Unspecifiable Services (EUS)

Extraordinary Unspecifiable Services (EUS) are specifically defined by state statute N.J.S.A. 40A:11-6.1b as services which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor. (See Appendix C-5) If the user agency believes a service qualifies as a EUS, the agency must complete a certification, which contains the information supporting the request. The form of this certification is included in Appendix C-5a. Actions by the governing body in each instance must provide supporting rationale for its action in the resolution awarding each contract.

F. Formal Contracts

A formal written contract is required for all procurements over the bid threshold. The contract will be prepared by the Office of the City Attorney and approved as to form by the City Attorney.

Note: The only exception would be purchases done under State Contract, but City

Council action is required if the amount exceeds the bid threshold.

III. Specific Procedure for the Direct Voucher Process

A. Standard Procedure for a Direct Voucher

A direct voucher is one that goes directly to the Department of Finance and does not require the approval or action of the Bureau of Purchasing. A direct voucher must be prepared when certain payments are made which do not require the utilization of the Purchasing Department. These specific services or payments include (but are not necessarily limited to):

Disability;
Employee Reimbursements;
Judgments;
Payroll Costs;
Petty Cash;
Refunds for reimbursement;
Workers Compensation;

The direct voucher procedure is as follows:

1. A direct voucher is prepared by the user agency. The Department of Finance makes direct voucher forms available by request.

2. After the user agency Director signs the direct voucher, it is sent to Accounts Payable within the Department of Finance.

3. Accounts Payable personnel then review the direct voucher for proper completion of the direct voucher, pre-certification of the availability of funds and proper supporting documentation. Additionally, personnel must log, date stamp and record the direct voucher.

4. The direct voucher is then forwarded to the Chief Financial Officer for certification of the availability of funds.

5. Once the Chief Financial Officer gives the approval, the direct voucher is returned to the Accounts Payable section to be placed on the Bill List for payment, and recording of the expenditure(s).

B. Required Information on a Direct Voucher

Direct Vouchers must include the following information:

1. Name, address and tax identification number of vendor;
2. Date Direct Voucher generated;

3. Accurate description of the desired item(s);
4. Name of user agency:
5. Budgetary appropriation code;
6. Authorized signatures of user agency Director with date of signature;

An incomplete direct voucher will not be processed and will be returned to the user agency by the Department of Finance.

IV. Federal, State or Private Grant Purchasing Procedures

A. All grants are established as appropriation items and, as such, the purchasing process outlined in this manual shall apply. The statute, regulation or contract establishing the grant may contain requirements or restrictions that exceed those required by State law. The City will adjust its procurement practices to include using federal procurement standards when state and local procurement procedures are less restrictive than federal standards.

B. When a purchase is to be funded by grant funds, all requisition forms must be submitted to the Bureau of Grants Management by the user agency prior to being sent to the Bureau of Purchasing. The Bureau of Grants Management will review the requisitions for compliance with all applicable grant requirements, including eligibility and whether the activity is allowable within the scope of the grant. Grants Management after completion of review will forward requisition to the Bureau of Purchasing for determination for receipt of bids, quotes, state contract, etc.

C. Sub-recipient agreements are contractual arrangements with agencies, e.g., non-profits, which are to perform or administer federal, state or private grant funds to carry out programs on behalf of the City.

- Sub-recipient agreements shall be processed in accordance with all applicable regulations of the original funding source. Such agreements shall be awarded by resolution of the governing body, and are executed only by **formal contract.**

- The Bureau of Grants Management reviews all required documentation for sub-recipient agreements and prepares the necessary requisition(s). The requisition shall only be prepared after all request for proposals (RFP's), advertisements for bids if required, pre-award assessment(s) and ranking of proposals have been evaluated and approved by the Bureau. The Bureau of Grants Management then submits a fully completed and approved requisition, via the Business Administrator, to the Bureau of Purchasing for inclusion on the Council Agenda and subsequent award by the governing body by resolution. Instructions on the procedures can be found in the Bureau of Grants Management Procedural Manual. User agencies should contact

the Bureau for further instruction(s).

D. Copies of all documentation pertaining to the grant shall be maintained in the Bureau of Grants Management. Such documentation shall include, but not be limited to, advertisement for bids or Requests for Proposals (RFP's), formal bids, contracts, payment vouchers, etc. The originals of all contracts shall be forwarded to and maintained by the Municipal Clerk.

E. To ensure goods and services are procured in an effective manner and in compliance with Federal, State and local laws, there are several major requirements that should be met consistently. Reviewers must concentrate on administrative compliance and be alert to indications of fraud and abuse. When indications of irregularity are uncovered, additional assessment of the situation may be needed.

The above ensures that funds are awarded through fair and open competition and are spent on eligible and reasonably priced goods and services. Although the bulk of sub recipients and grantees adhere to these rules and regulations, the following integrity bulletin (Appendix C9a) from the US Department of Housing and Urban Development Office of Inspector General will assist you in identifying potential weaknesses in procurement and contracting procedures.

Refer to the Grants Procedural and Operations Manual for further information pertaining to overall Grant Purchasing Procedures:

https://www.ci.camden.nj.us/wp-content/uploads/2018/01/Grants-Managements-Procedural-Operational-Manual-2017-revd-10-25-172.pdf

V. Fixed Assets and Property Management

A. Fixed Asset Recording

Proper management of fixed assets is required by user agencies, pursuant to New Jersey Department of Community Affairs, Division of Local Government Services' Technical Accounting Directive No. 85-2. A physical inventory of personal property/fixed assets must be taken and the results reconciled with personal property records at least once every two (2) years and maintained by the Finance Department. Property records must be maintained to include:

1. Description of the property
2. Serial number/identification number
3. Source of property
4. Title holder
5. Acquisition date
6. Cost of property
7. Location of property
8. Date of disposal (or sale) of property

Regardless of financial source, all property including those purchased via grants are to be managed with the recorded information as detailed above. In addition, any purchase with grant funds must also indicate the following:

1. Sources of grant funds - i.e., grantor agency
2. A separate accounting of fixed assets categorized by provider of grant
3. Follow the disposition of asset rules as stated in OMB A-102: Common Rule & Technical Accounting Directive #2: Accounting for Governmental Fixed Assets (refer to the Grants Procedural and Operations Manual for further information).

B. Inventory Testing

A Product Material Inspection (PMI) must be conducted by the user agency upon receipt of all goods, material or equipment. All such item(s) received must be inspected and examined to ensure that they function according to the specified purchase requirements.

Damaged goods and/or incomplete orders must be recorded on the Receiving Report and sent the Purchasing Agent. The Purchasing Agent will contact the vendor to resolve the discrepancy (i.e. replacement, removal from invoice). **No payment will be authorized until goods are received or services are performed according to specification(s) and contract terms.**

C. Sale or Other Disposition of Personal Property

The user agency shall notify the Purchasing Agent of any surplus equipment to be auctioned or disposed of. "The Contracting Unit by resolution of its governing body may authorize, by sealed bid or public auction, the sale of its personal property no longer needed for public use (N.J.S.A. 40A:11-36). After approval by the governing body the Purchasing Agent will determine the method of disposal of personal property".

VI. Special Area of Purchasing Application

Construction or Public Works projects in connection with pass through charges must be authorized by the Purchasing Review Committee prior to commencement of the work. The Director of Public Works must provide written justification of why the pass through is necessary. (**No exceptions.**)

VIII. Appendices Sample and list of statutory and regulatory citations

R-13

MBS:dh
03-10-20

RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN CALLED TO ACTIVE DUTY DURING "OPERATION NOBLE EAGLE AND/OR OPERATION ENDURING FREEDOM"

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from December 1, 2019 until May 31, 2020 for excusing employees called to active duty; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from December 1, 2019 until May 31, 2020 for excusing employees called to active duty.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution amending resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Noble Eagle.

BRIEF DESCRIPTION:

Amend said resolution to reflect the extension of the term of 180 additional days from **December 1, 2019 through May 31, 2020** for excusing employees called to active duty.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-19-20	Jason J. Asuncion
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
03-10-20

R-14

RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN CALLED TO ACTIVE DUTY DURING "OPERATION FREEDOM SENTINEL"

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from July 1, 2019 until December 31, 2019 to continue providing payment of salary differential for the individual employees who have been called to duty during "Operation Freedom's Sentinel"; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from July 1, 2019 until December 31, 2019.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Freedom's Sentinel.

BRIEF DESCRIPTION:

Amend said resolution to reflect the extension of the term of 180 additional days from **July 1, 2019 through December 31, 2019** for excusing employees called to active duty.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-19-20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-15

MBS:dh
03-10-20

RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN CALLED TO ACTIVE DUTY DURING "OPERATION FREEDOM SENTINEL"

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from January 1, 2020 until June 30, 2020 to continue providing payment of salary differential for the individual employees who have been called to duty during "Operation Freedom's Sentinel"; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from January 1, 2020 until June 30, 2020.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Freedom's Sentinel.

BRIEF DESCRIPTION:

Amend said resolution to reflect the extension of the term of 180 additional days from **January 1, 2020 through June 30, 2020** for excusing employees called to active duty.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-19-20	Jason J. Asuncion
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:sse
03-10-20

R-16

RESOLUTION AUTHORIZING A CONTRACT TO BRINKS TANK SERVICES, INC., 1256 LIBERTY AVENUE, HILLSIDE, NJ 07205 TO PROVIDE FOR THE DEMOLITION OF 1115 LAKESHORE DRIVE IN THE CITY OF CAMDEN

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed bids on February 6, 2020 in the Council Chambers, City Hall, Camden, New Jersey for Bid #19-15 for the demolition of nine (9) properties in the City of Camden; and

WHEREAS, three (3) bids and proposals were received on February 6, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the City Council of the City of Camden, that the Council award a contract to **BRINKS TANK SERVICES, INC., 1256 LIBERTY AVENUE, HILLSIDE, NJ 07205**, the lowest responsible bidder, for the demolition and removal of one (1) of the nine (9) properties situated in the City of Camden and specifically as follows:

1) 1115 Lakeshore Drive--$51,150.00

For an amount not to exceed FIFTY ONE THOUSAND ONE HUNDRED FIFTY DOLLARS ($50,150.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "C-17- -713-999", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **BRINKS TANK SERVICES, INC., 1256 LIBERTY AVENUE, HILLSIDE, NJ 07205**, the lowest responsible bidder for the demolition and removal of one (1) of the nine (9) properties situated in the City of Camden (Bid#19-15) as stated above for an amount not to exceed FIFTY ONE THOUSAND ONE HUNDRED FIFTY DOLLARS ($50,150.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS THE TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

BRINKS TANK SERVICES, INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE: C-17-713-999
AMOUNT: $51,150.00
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$51,150.00

Description of the Goods or Services to be procured:

Award Contract (Re-Bid #19-15) to Brinks Tank Services, Inc. for demolition of 1115 Lake Shore Drive in the City of Camden, for property Base item #5.

DOREEN P. CHANG
TREASURER

DATE: February 25, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract to Brinks Tank Services, Inc for the demolition of one (1) property in the City of Camden.

BRIEF DESCRIPTION: The City publicly bidded out the demolition of 9 separate properties throughout the City of Camden. Based on the pricing received, the City will award a contract to each of the three (3) bidders. The vender, Brinks Tank Services, Inc., 1256 Liberty Avenue, Hillside, NJ 07205, as the lowest responsive, responsible bidder for one (1) out of the nine (9) remaining base items is awarded a contract for the following property: Base Item #5 – 1115 Lake Shore Drive ($51,150.00).

BIDDING PROCESS: Re-Bid #19-15 - Received three (3) bids on February 6, 2020

APPROPRIATION ACCOUNT: C-17- -713-999

AMOUNT: $51,150.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	2/24/2020	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/25/2020	
Approved by Business Administrator:	2.26.20	
Received by City Attorney:	2/26/20	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	L. Chandler	x7475
Contact Person:		

RECEIVED 2/25/2020

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	BRINKS TANK SERVICES
Purpose or Need for service:	DEMOLITION OF 1 OUT OF THE 9 PROPERTIES FROM RE-BID #19-15 1115 LAKE SHORE DRIVE
Contract Award Amount	$51,150.00
Term of Contract	~30 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RE-BID #19-15
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 2-26-20

Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
C-17- -713-999 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Re: B10 # 19-15 Date 2/25/2020
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

Date
Director or Designee,
Division of Local Government Services

Number Assigned

EXHIBIT A

BID PRICE SHEET

CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

Bidders can bid on one or more properties below. The City, based on pricing, will determine whether to engage a contractor for each property or one contractor for all nine (9) properties. To the extent that funding is not available for all of the below nine (9) properties, the City may determine to engage contractors for one or more properties but not for all of the nine (9) properties.

For each of the below listed properties, the bidder is to provide a base bid in which water and sewer disconnects are to be included in the overall lump sum price. The bidder will then provide an alternate deduct amount for each property for the total amount for sewer and water disconnects if the City determines to be responsible for these water and sewer disconnects. Bidders can also bid on <u>all</u> of the demolition projects and include a lump sum price as outlined in the Bid Price Sheet below.

BID ITEM #1.

BASE BID LUMP SUM AMOUNT – 708 South Eighth (8th) Street, Block 357, Lot 25, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 706 South Eighth (8th) Street.

$ 38,250.00

Total Bid Amount in Words: thirty-eight thousand, two-hundred fifty dollars and 00/100

BID ITEM #2

BASE BID LUMP SUM AMOUNT – 713 North Ninth (9th) Street, Block 786, Lot 41, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 711 North Ninth (9th) Street and 715 North Ninth (9th) Street.

$ 66,500.00

Total Bid Amount in Words: -Sixty-six Thousand, five-hundred dollars 00/100

BID ITEM #3

BASE BID LUMP SUM AMOUNT – 1546 South Tenth (10th) Street, Block 434, Lot 174, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1548 South Tenth (10th) Street.

$ 53,000.00

Total Bid Amount in Words: -fifty-three thousand dollars 00/100

BASE BID ITEM #4

BASE BID LUMP SUM AMOUNT – 639 North 25th Street, Block 875, Lot 49, Camden, New Jersey. Stucco of an adjoining wall is <u>not</u> required for this project.

$ 47,250.00

Total Bid Amount in Words: -forty-seven Thousand, two-hundred fifty dollars 00/100

BID ITEM #5

BASE BID LUMP SUM AMOUNT – 1115 Lake Shore Drive, Block 638, Lot 40, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 1113 Lake Shore Drive and 1117 Lake Shore Drive.

$ 51,150.00

Total Bid Amount in Words: -fifty-one thousand, one hunded fifty dollars 00/100

BID ITEM #6

BASE BID LUMP SUM AMOUNT – 1184 Morton Street, Block 1351 Lot 20, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1182 Morton Street.

$ 61,850.00

Total Bid Amount in Words: -sixty-one thousand, eight hunded fifty dollars 00/100

BID ITEM #7

BASE BID LUMP SUM AMOUNT – 1427 Princess Avenue, Block 1297, Lot 67, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1425 Princess Avenue.

$ 55,750.00

Total Bid Amount in Words: -fifty-five thousand, seven hundred fifty dollars 00/100

BID ITEM #8

BASE BID LUMP SUM AMOUNT – 470 Rand Street, Block 1259, Lot 23, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 468 Rand Street.

$ 46,750.00

Total Bid Amount in Words: -fifty-six thousand, seven hundred fifty-dollars 00/100

BID ITEM #9

BASE BID LUMP SUM AMOUNT - 2437 Wainwright Street, Block 630, Lot 82, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 2435 Wainwright Street and 2439 Wainwright Street.

$ 56,825.00

Total Bid Amount in Words: fifty-six thousand, eight hundred twenty-five dollars 00/100

BASE BID ITEM #10

BASE BID AMOUNT LUMP SUM AMOUNT FOR ALL ITEM #1 - #9 PROPERTIES ABOVE

$ 477,325.00

Total Bid Amount in Words: four hundred seventy-seven thousand, three hundred twenty-five dollars 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS SPECIFIED IN THE BID SPECIFICATIONS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, STUCCO COSTS, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

FOR THE ABOVE BASE BID PRICES, THE CONTRACTOR WILL BE RESPONSIBLE FOR WATER AND SEWER DISCONNECT(S) FOR EACH SPECIFIC PROPERTY. THE CONTRACTOR MUST CONTACT THE AMERICAN WATER COMPANY OR THE NEW JERSEY AMERICAN WATER COMPANY, AS APPROPRIATE,

CONCERNING ANY AND ALL WATER AND SEWER DISCONNECTS FOR EACH PROPERTY AND FOLLOW THE SPECIFIC DIRECTIONS GIVEN BY THE AMERICAN WATER COMPANY OR THE NEW JERSEY AMERICAN WATER COMPANY, AS APPROPRIATE, FOR SUCH WATER AND SEWER DISCONNECTS AND ANY COSTS RELATED FOR SUCH WATER AND SEWER DISCONNECTS MUST BE INCORPORATED INTO THE CONTRACTOR'S BASE BID PRICE SHEET. PLEASE REFER TO EXHIBIT T FOR THE CITY REQUIREMENTS FOR THE PROPER ABANDONMENT OF WATER AND SEWER SERVICE LATERALS. DEVIATION FROM THESE REQUIREMENTS DURING THE CONSTRUCTION/DEMOLITION DUE TO UNIQUE FIELD CONDITIONS REQUIRE APPROVAL FROM THE CITY ENGINEER'S OFFICE.

ALTERNATE BID PRICES

FOR EACH ALTERNATE ITEM NUMBER BELOW, BIDDER IS TO DEDUCT THE COSTS FOR WATER AND SEWER DISCONNECTS FOR EACH LISTED PROPERTY FOR WHICH A BASE BID IS SUBMITTED IF THE CITY DETERMINES TO BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS FOR THAT PROPERTY

ALTERNATE NO. 1 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 708 South Eighth (8th) Street, Block 357, Lot 25, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 2 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 713 North Ninth (9th) Street, Block 786, Lot 41, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 3 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1546 South Tenth (10th) Street, Block 434, Lot 174, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 4 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 639 North 25th Street, Block 875, Lot 49, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 5 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1115 Lake Shore Drive, Block 638, Lot 40, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 6 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1184 Morton Street, Block 1351, Lot 20, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 7 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1427 Princess Avenue, Block 1297, Lot 67, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 8 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 470 Rand Street, Block 1259, Lot 23, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 9 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 2437 Wainwright Street, Block 630, Lot 82, Camden, New Jersey

$ 1,000.00

FOR ALL BID PRICES, CONTRACTOR SHALL BE RESPONSIBLE FOR ALL UTILITY DISCONNECTS.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

***

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Brinks Tank Services, Inc.

Bidder's Corporate Officer's Signature: _____

Name: Ron Brink (print name)

Title: President (print title)

Date: 02/06/20

[*Remainder of page intentionally left blank*]

STATE OF NEW JERSEY

BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF
DIVISION OF REVI
PO BOX 252
TRENTON, N J 08

TAXPAYER NAME:

BRINKS TANK SERVICES, INC.

TRADE NAME:

ADDRESS:

1256 LIBERTY AVENUE
HILLSIDE NJ 07205

SEQUENCE NUMBER:

2252356

EFFECTIVE DATE:

07/16/18

ISSUANCE DATE:

07/16/18

James J. Fluesine

Director
New Jersey Division of Revenue

FORM BRC
(04-08), D205846V

This Certificate is NOT assignable or transferable and must be prominently displayed at the above address

Certificate Number
716342

Registration Date: 07/25/2019
Expiration Date: 07/24/2021

State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Brinks Tank Services

2019

Responsible Representative(s):
Ronald Brink, President

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

RE-BID #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

BID DUE: THURSDAY, FEBRUARY 6,2020 @ 11:00 A.M

LOCATION	THE ORIGINAL" W. HARGROVE DEMOLITION CO. INC. CAMDEN,NJ	SITE ENTERPRISES, INC. EGG HABOR TWP.	BRINKS TANK SERVICES HILLSIDE,NJ
1. 708 South Eighth (8th) Street	$36,290.00	$42,000.00	$38,250.00
2. 713 North Ninth (9th) Street	$62,000.00	$60,000.00	$66,500.00
3. 1546 South Tenth (10th) Street	$49,000.00	$55,000.00	$53,000.00
4. 639 North 25th Street	$44,200.00	$45,000.00	$47,250.00
5. 1115 Lake Shore Drive	$53,000.00	$60,000.00	$51,150.00
6. 1184 Morton Street	$63,000.00	$55,000.00	$61,850.00
7. 1427 Princess Avenue	$58,000.00	$55,000.00	$55,750.00
8. 470 Rand Street	$48,290.00	$45,000.00	$46,750.00
9. 2437 Wainwright Street	$53,000.00	$55,000.00	$56,825.00
BASE BID ITEM#10 LUMP SUM FOR ALL ITEM #1-9	$466,780.00	$472,000.00	$477,325.00
ALTERNATE 1-9	$1,500.00 EACH	$1,000.00 EACH	$1,000.00 EACH

Bid results are for information purposes **only**.

Rp

The original is scan into Eclipse

Keith
Pat
Howard
F
James

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RE-BID: #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

PRE-BID MTG:

BID DUE: THURSDAY, FEBRUARY 6, 2020 @ 11:00 AM

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
M 1/15/2020 1	W. Hargrove 1507 E. State St. Camden, NJ 08105	856-225-1100 856-541-0841
RM 1/15/2020 2	Brink's Tank Service Inc 1256 Liberty Ave Hillside, NJ 07205	908-353-3107
1/16/2020 3	Site Enterprises, Inc 6861 Washington Ave Egg Harbor Township, NJ 08234	609-567-1250 609-567-1251
1/17/2020 4	Document Processing Center 30 Technology Parkway Center Ste 100 Norcross, GA 30092	
1/17/2020 5	Acisaot LLC - Adewale 29 Hardgrove Terrance, Irvington, NJ 07111	
1/31/2020	Clarification attached	

Public Notic

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, February 6, 2020 at 11:00 am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

RE-BID #19-15

CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

SPECIFICATIONS may be obtained at the Office of the Purchasing Agent, Room 213, City Hall, 520 Market Street, Camden, New Jersey.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply. Each bid must be accompanied by Certified Check, Cashier's Check, or Bid Bond to the order of the City of Camden in an amount equal to ten percent (10%) of the sum of the bid, but not in excess of $20,000.00 together with a non-collusion affidavit.

The right to reject any and all bids or to accept the bid or any item of any bid deemed most advantageous to the City of Camden and to award contracts accordingly is expressly reserved to the authority of the City Council of the City of Camden.

Note: **All bidders are required to comply with N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 et seq., and N.J.S.A. 34:11-56.25 et seq.**

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent **prior** to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to 856-541-9668.

Lateefah Chandler
Purchasing Agent
January 15, 2020
($45.64)

0003998467-01

MBS:sse
03-10-20

R-17

RESOLUTION AUTHORIZING A CONTRACT TO SITE ENTERPRISES, INC., 6861 WASHINGTON AVENUE, EGG HARBOR TOWNSHIP, NJ 08234 TO PROVIDE THE DEMOLITION OF 713 NORTH 9TH STREET; 1184 MORTON STREET; 1427 PRINCESS STREET; and 470 RAND STREET IN THE CITY OF CAMDEN

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed bids on February 6, 2020 in the Council Chambers, City Hall, Camden, New Jersey for Bid #19-15 for the demolition of nine (9) properties in the City of Camden; and

WHEREAS, three (3) bids and proposals were received on February 6, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the City Council of the City of Camden, that the Council award a contract to **SITE ENTERPRISES, INC., 6861 WASHINGTON AVENUE, EGG HARBOR TOWNSHIP, NJ 08234**, the lowest responsible bidder, for the demolition and removal of four (4) of the nine (9) properties situated in the City of Camden and specifically as follows:

1) 713 North 9th Street--$60,000.00;
2) 1184 Morton Street--$55,000.00;
3) 1427 Princess Street--$55,000.00; and
4) 470 Rand Street--$45,000.00.

All totaling an amount not to exceed TWO HUNDRED FIFTEEN THOUSAND DOLLARS ($215,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "C-17- -713-999", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **SITE ENTERPRISES, INC., 6861 WASHINGTON AVENUE, EGG HARBOR TOWNSHIP, NJ 08234**, the lowest responsible bidder for the demolition and removal of four (4) of the nine (9) properties situated in the City of Camden (Bid#19-15) as stated above for an amount not to exceed TWO HUNDRED FIFTEEN THOUSAND DOLLARS ($215,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS THE TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

SITE ENTERPRISES, INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE: C-17-713-999
AMOUNT: $215,000.00
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$215,000.00

Description of the Goods or Services to be procured:

Award Contract Re-Bid (#19-15) to Site Enterprises Inc., for demolition of four (4) properties located at various address in the City of Camden, Base item #2 713 North 9th Street, Base item #6 1184 Morton Street, Base item #7 1427 Princess Street, and Base item #8 470 Rand Street.

DOREEN P. CHANG
TREASURER

DATE: February 25, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract to Site Enterprises, Inc., 6861 Washington Ave, Egg Harbor Township, NJ 08234 for the demolition of four (4) properties in the City of Camden.

BRIEF DESCRIPTION: The City publicly bidded out the demolition of 9 separate properties throughout the City of Camden. Based on the pricing received, the City will award a contract to each of the three (3) bidders. The vender, Site Enterprises, Inc., 6861 Washington Avenue, Egg Harbor Township, NJ 08234, as the lowest responsive, responsible bidder for four (4) out of the remaining nine (9) bid items, is awarded a contract for the following properties: Base Item #2 – 713 North 9th Street ($60,000.00); Base Item #6 – 1184 Morton Street ($55,000.00); Base Item #7 – 1427 Princess Street ($55,000.00); and Base Item #8 – 470 Rand Street ($45,000.00).

BIDDING PROCESS: Re-Bid #19-15 - Received three (3) bids on February 6, 2020

APPROPRIATION ACCOUNT: C-17- -713-999

AMOUNT: $215,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	2/24/2020	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/25/2020	
Approved by Business Administrator:	2.26.20	
Received by City Attorney:	2/26/2020	

	(***Name) Please Print***	(***Extension #)***
Prepared By:	L. Chandler	x7475
Contact Person:		

RECEIVED 2/25/2020

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	SITE ENTERPRISES, INC.
Purpose or Need for service:	DEMOLITION OF 4 OUT OF THE REMAINING 9 PROPERTIES FROM RE-BID #19-15 713 NORTH 9TH STREET 1184 MORTON STREET 1427 PRINCESS AVENUE 470 RAND STREET
Contract Award Amount	$215,000.00
Term of Contract	30 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RE-BID #19-15
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 2-26-20

Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

C-17- -713-999 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Re-Bid #19-15 Date 2/26/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

EXHIBIT A

BID PRICE SHEET

CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

Bidders can bid on one or more properties below. The City, based on pricing, will determine whether to engage a contractor for each property or one contractor for all nine (9) properties. To the extent that funding is not available for all of the below nine (9) properties, the City may determine to engage contractors for one or more properties but not for all of the nine (9) properties.

For each of the below listed properties, the bidder is to provide a base bid in which water and sewer disconnects are to be included in the overall lump sum price. The bidder will then provide an alternate deduct amount for each property for the total amount for sewer and water disconnects if the City determines to be responsible for these water and sewer disconnects. Bidders can also bid on all of the demolition projects and include a lump sum price as outlined in the Bid Price Sheet below.

BID ITEM #1.

BASE BID LUMP SUM AMOUNT – 708 South Eighth (8th) Street, Block 357, Lot 25, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 706 South Eighth (8th) Street.

$ 42,000.00

Total Bid Amount in Words: Forty Two Thousand Dollars and Zero Cents.

BID ITEM #2

BASE BID LUMP SUM AMOUNT – 713 North Ninth (9th) Street, Block 786, Lot 41, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 711 North Ninth (9th) Street and 715 North Ninth (9th) Street.

$ 60,000.00

Total Bid Amount in Words: Sixty Thousand Dollars and Zero Cents.

BID ITEM #3

BASE BID LUMP SUM AMOUNT – 1546 South Tenth (10th) Street, Block 434, Lot 174, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1548 South Tenth (10th) Street.

$ 55,000.00

Total Bid Amount in Words: Fifty Five Thousand Dollars and Zero Cents

---

BASE BID ITEM #4

BASE BID LUMP SUM AMOUNT – 639 North 25th Street, Block 875, Lot 49, Camden, New Jersey. Stucco of an adjoining wall is not required for this project.

$ 45,000.00

Total Bid Amount in Words: Forty Five Thousand Dollars and Zero Cents.

BID ITEM #5

BASE BID LUMP SUM AMOUNT – 1115 Lake Shore Drive, Block 638, Lot 40, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 1113 Lake Shore Drive and 1117 Lake Shore Drive.

$ 60,000.00

Total Bid Amount in Words: Sixty Thousand Dollars and Zero Cents.

BID ITEM #6

BASE BID LUMP SUM AMOUNT – 1184 Morton Street, Block 1351 Lot 20, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1182 Morton Street.

$ 55,000.00

Total Bid Amount in Words: Fifty Five Thousand Dollars and Zero Cents

BID ITEM #7

BASE BID LUMP SUM AMOUNT – 1427 Princess Avenue, Block 1297, Lot 67, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1425 Princess Avenue.

$ 55,000.00

Total Bid Amount in Words: Fifty Five Thousand Dollars and Zero Cents

BID ITEM #8

BASE BID LUMP SUM AMOUNT – 470 Rand Street, Block 1259, Lot 23, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 468 Rand Street.

$ 45,000.00

Total Bid Amount in Words: Forty Five Thousand Dollars and Zero Cents.

BID ITEM #9

BASE BID LUMP SUM AMOUNT - 2437 Wainwright Street, Block 630, Lot 82, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 2435 Wainwright Street and 2439 Wainwright Street.

$ 55,000.00

Total Bid Amount in Words: Fifty Five Thousand Dollars and Zero Cents

BASE BID ITEM #10

BASE BID AMOUNT LUMP SUM AMOUNT FOR ALL ITEM #1 - #9 PROPERTIES ABOVE

$ 472,000.00

Total Bid Amount in Words: Four Hundred Seventy Two Thousand Dollars and Zero Cents.

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS SPECIFIED IN THE BID SPECIFICATIONS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, STUCCO COSTS, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

FOR THE ABOVE BASE BID PRICES, THE CONTRACTOR WILL BE RESPONSIBLE FOR WATER AND SEWER DISCONNECT(S) FOR EACH SPECIFIC PROPERTY. THE CONTRACTOR MUST CONTACT THE AMERICAN WATER COMPANY OR THE NEW JERSEY AMERICAN WATER COMPANY, AS APPROPRIATE,

CONCERNING ANY AND ALL WATER AND SEWER DISCONNECTS FOR EACH PROPERTY AND FOLLOW THE SPECIFIC DIRECTIONS GIVEN BY THE AMERICAN WATER COMPANY OR THE NEW JERSEY AMERICAN WATER COMPANY, AS APPROPRIATE, FOR SUCH WATER AND SEWER DISCONNECTS AND ANY COSTS RELATED FOR SUCH WATER AND SEWER DISCONNECTS MUST BE INCORPORATED INTO THE CONTRACTOR'S BASE BID PRICE SHEET. PLEASE REFER TO EXHIBIT T FOR THE CITY REQUIREMENTS FOR THE PROPER ABANDONMENT OF WATER AND SEWER SERVICE LATERALS. DEVIATION FROM THESE REQUIREMENTS DURING THE CONSTRUCTION/DEMOLITION DUE TO UNIQUE FIELD CONDITIONS REQUIRE APPROVAL FROM THE CITY ENGINEER'S OFFICE.

ALTERNATE BID PRICES

FOR EACH ALTERNATE ITEM NUMBER BELOW, BIDDER IS TO DEDUCT THE COSTS FOR WATER AND SEWER DISCONNECTS FOR EACH LISTED PROPERTY FOR WHICH A BASE BID IS SUBMITTED IF THE CITY DETERMINES TO BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS FOR THAT PROPERTY

ALTERNATE NO. 1 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 708 South Eighth (8th) Street, Block 357, Lot 25, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 2 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 713 North Ninth (9th) Street, Block 786, Lot 41, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 3 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1546 South Tenth (10th) Street, Block 434, Lot 174, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 4 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 639 North 25th Street, Block 875, Lot 49, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 5 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1115 Lake Shore Drive, Block 638, Lot 40, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 6 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1184 Morton Street, Block 1351, Lot 20, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 7 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1427 Princess Avenue, Block 1297, Lot 67, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 8 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 470 Rand Street, Block 1259, Lot 23, Camden, New Jersey

$ 1,000.00

ALTERNATE NO. 9 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 2437 Wainwright Street, Block 630, Lot 82, Camden, New Jersey

$ 1,000.00

FOR ALL BID PRICES, CONTRACTOR SHALL BE RESPONSIBLE FOR ALL UTILITY DISCONNECTS.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

***

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: Site Enterprises, Inc.

Bidder's Corporate Officer's Signature: _____

Name : James DiNatale (print name)

Title: President (print title)

Date: 02/05/2020

[*Remainder of page intentionally left blank*]

04/01/17

Taxpayer Identification# **113-681-957/000**

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,

James J. Fruscione

James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

SITE ENTERPRISES, INC.

ADDRESS:

6626 DELLIAH ROAD SUITE 1
EGG HARBOR TOWNSH NJ 08234

EFFECTIVE DATE:

05/27/03

TRADE NAME:

SEQUENCE NUMBER:

0991708

ISSUANCE DATE:

04/01/17

James J. Fruscione

Director
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Certificate Number
679526

Registration Date: 10/27/2018
Expiration Date: 10/26/2020

State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Site Enterprises Inc.

2018

Responsible Representative(s):
James Dinatale, President

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

RE-BID #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

BID DUE: THURSDAY, FEBRUARY 6,2020 @ 11:00 A.M

LOCATION	THE ORIGINAL" W. HARGROVE DEMOLITION CO. INC. CAMDEN,NJ	SITE ENTERPRISES, INC. EGG HABOR TWP.	BRINKS TANK SERVICES HILLSIDE,NJ
1. 708 South Eighth (8th) Street	$36,290.00	$42,000.00	$38,250.00
2. 713 North Ninth (9th) Street	$62,000.00	$60,000.00	$66,500.00
3. 1546 South Tenth (10th) Street	$49,000.00	$55,000.00	$53,000.00
4. 639 North 25th Street	$44,200.00	$45,000.00	$47,250.00
5. 1115 Lake Shore Drive	$53,000.00	$60,000.00	$51,150.00
6. 1184 Morton Street	$63,000.00	$55,000.00	$61,850.00
7. 1427 Princess Avenue	$58,000.00	$55,000.00	$55,750.00
8. 470 Rand Street	$48,290.00	$45,000.00	$46,750.00
9. 2437 Wainwright Street	$53,000.00	$55,000.00	$56,825.00
BASE BID ITEM#10 LUMP SUM FOR ALL ITEM #1-9	$466,780.00	$472,000.00	$477,325.00
ALTERNATE 1-9	$1,500.00 EACH	$1,000.00 EACH	$1,000.00 EACH

Bid results are for information purposes **only**.

Rp

The original is scan into Eclipse

Keith
Pat
Howard
F
James

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RE-BID: #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

PRE-BID MTG:

BID DUE: THURSDAY, FEBRUARY 6, 2020 @ 11:00 AM

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
M 1/15/2020 1	W. Hargrove 1507 E. State St. Camden, NJ 08105	856-225-1100 856-541-0841
RM 1/15/2020 2	Brink's Tank Service Inc 1256 Liberty Ave Hillside, NJ 07205	908-353-3107
1/16/2020 3	Site Enterprises, Inc 6861 Washington Ave Egg Harbor Township, NJ 08234	609-567-1250 609-567-1251
1/17/2020 4	Document Processing Center 30 Technology Parkway Center Ste 100 Norcross, GA 30092	
1/17/2020 5	Acisaot LLC - Adewale 29 Hardgrove Terrance, Irvington, NJ 07111	
1/31/2020	Clarification attached	

Public Notic

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, February 6, 2020 at 11:00 am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

RE-BID #19-15

CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

SPECIFICATIONS may be obtained at the Office of the Purchasing Agent, Room 213, City Hall, 520 Market Street, Camden, New Jersey.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply. Each bid must be accompanied by Certified Check, Cashier's Check, or Bid Bond to the order of the City of Camden in an amount equal to ten percent (10%) of the sum of the bid, but not in excess of $20,000.00 together with a non-collusion affidavit.

The right to reject any and all bids or to accept the bid or any item of any bid deemed most advantageous to the City of Camden and to award contracts accordingly is expressly reserved to the authority of the City Council of the City of Camden.

Note: **All bidders are required to comply with N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 et seq., and N.J.S.A. 34:11-56.25 et seq.**

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent **prior** to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to 856-541-9668.

Lateefah Chandler
Purchasing Agent
January 15, 2020
($45.64)

0001998467-01

B-18

MBS:sse
03-10-20

RESOLUTION AUTHORIZING A CONTRACT TO "THE ORIGINAL" W. HARGROVE DEMOLITION CO., INC., 1507 STATE STREET, CAMDEN, NJ 08105-3615 TO PROVIDE THE DEMOLITION OF 708 SOUTH 8TH STREET; 1546 SOUTH 10TH STREET; 639 NORTH 25TH STREET; and 2437 WAINWRIGHT STREET IN THE CITY OF CAMDEN

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed bids on February 6, 2020 in the Council Chambers, City Hall, Camden, New Jersey for Bid #19-15 for the demolition of nine (9) properties in the City of Camden; and

WHEREAS, three (3) bids and proposals were received on February 6, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the City Council of the City of Camden, that the Council award a contract to **"THE ORIGINAL" W. HARGROVE DEMOLITION CO., INC., 1507 STATE STREET, CAMDEN, NJ 08105-3615**, the lowest responsible bidder, for the demolition and removal of four (4) of the nine (9) properties situated in the City of Camden and specifically as follows:

1) 708 South 8th Street--$36,290.00;
2) 1546 South 10th Street--$49,000.00;
3) 639 North 25th Street--$44,200.00; and
4) 2437 Wainwright Street--$53,000.00.

All totaling an amount not to exceed ONE HUNDRED EIGHTY-TWO THOUSAND FOUR HUNDRED NINETY DOLLARS ($182,490.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "C-17- -713-999", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **"THE ORIGINAL" W. HARGROVE DEMOLITION CO., INC., 1507 STATE STREET, CAMDEN, NJ 08105-3615**, the lowest responsible bidder for the demolition and removal of four (4) of the nine (9) properties situated in the City of Camden (Bid#19-15) as stated above for an amount not to exceed ONE HUNDRED EIGHTY-TWO THOUSAND FOUR HUNDRED NINETY DOLLARS ($182,490.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract to "The Original" W. Hargrove Demolition Co., Inc. for the demolition of four (4) properties in the City of Camden.

BRIEF DESCRIPTION: The City publicly bidded out the demolition of 9 separate properties throughout the City of Camden. Based on the pricing received, the City will award a contract to each of the three (3) bidders. The vender, "The Original" W. Hargrove Demolition Co., Inc, as the lowest responsive, responsible bidder for four (4) out of the nine (9) Base Items will be awarded a contract for the following properties: Base Item #1 – 708 South 8th Street ($36,290.00); Base Item #3 – 1546 South 10th Street ($49,000.00); Base Item #4 – 639 North 25th Street ($44,200.00); and Base Item #9 – 2437 Wainwright Street ($53,000.00).

BIDDING PROCESS: Re-Bid #19-15 - Received three (3) bids on February 6, 2020

APPROPRIATION ACCOUNT:
C-17- -713-999 - $86,072.91
C-16- -706-999 - $45,856.72
C-07- -645-901 - $7,492.60
C-03- -639-906 - $43,067.77

AMOUNT: $182,490.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	2/26/2020	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/25/2020	
Approved by Business Administrator:	2-26-20	
Received by City Attorney:	2/26/2020	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	L. Chandler	x7475
Contact Person:		

RECEIVED 2/25/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents*****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	"THE ORIGINAL" W. HARGROVE DEMOLITION CO., INC
Purpose or Need for service:	DEMOLITION OF 4 OUT OF THE 9 PROPERTIES FROM RE-BID #19-15 708 SOUTH 8TH STREET 1546 SOUTH 10TH STREET 639 NORTH 25TH STREET 2437 WAINWRIGHT STREET
Contract Award Amount	$182,490.00
Term of Contract	~30 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RE-BID #19-15
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Jon J. Asmussen Date 2-26-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
C-17- -713-999; C-16- -706-999; C-07- -645-901; C-03- -639-906 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Re-Bid #19-15 Date 2/25/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

EXHIBIT A

BID PRICE SHEET

CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

Bidders can bid on one or more properties below. The City, based on pricing, will determine whether to engage a contractor for each property or one contractor for all nine (9) properties. To the extent that funding is not available for all of the below nine (9) properties, the City may determine to engage contractors for one or more properties but not for all of the nine (9) properties.

For each of the below listed properties, the bidder is to provide a base bid in which water and sewer disconnects are to be included in the overall lump sum price. The bidder will then provide an alternate deduct amount for each property for the total amount for sewer and water disconnects if the City determines to be responsible for these water and sewer disconnects. Bidders can also bid on <u>all</u> of the demolition projects and include a lump sum price as outlined in the Bid Price Sheet below.

BID ITEM #1.

BASE BID LUMP SUM AMOUNT – 708 South Eighth (8th) Street, Block 357, Lot 25, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 706 South Eighth (8th) Street.

$ 36,290.00

Total Bid Amount in Words: Thirty Six Thousand Two Hundred Ninety Dollars and 00/100

BID ITEM #2

BASE BID LUMP SUM AMOUNT – 713 North Ninth (9th) Street, Block 786, Lot 41, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 711 North Ninth (9th) Street and 715 North Ninth (9th) Street.

$ 62,000.00

Total Bid Amount in Words: Sixty Two Thousand Dollars and 00/100 –

BID ITEM #3

BASE BID LUMP SUM AMOUNT – 1546 South Tenth (10th) Street, Block 434, Lot 174, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1548 South Tenth (10th) Street.

$ 49,000.00

Total Bid Amount in Words: Forty Nine Thousand Dollars and 00/100

BASE BID ITEM #4

BASE BID LUMP SUM AMOUNT – 639 North 25th Street, Block 875, Lot 49, Camden, New Jersey. Stucco of an adjoining wall is <u>not</u> required for this project.

$ 44,200.00

Total Bid Amount in Words: Forty Four Thousand Two Hundred Dollars and 00/100

BID ITEM #5

BASE BID LUMP SUM AMOUNT – 1115 Lake Shore Drive, Block 638, Lot 40, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 1113 Lake Shore Drive and 1117 Lake Shore Drive.

$ 53,000.00

Total Bid Amount in Words: Fifty Three Thousand Dollars and 00/100

BID ITEM #6

BASE BID LUMP SUM AMOUNT – 1184 Morton Street, Block 1351 Lot 20, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1182 Morton Street.

$ 63,000.00

Total Bid Amount in Words: Sixty Three Thousand and 00/100 Dollars

BID ITEM #7

BASE BID LUMP SUM AMOUNT – 1427 Princess Avenue, Block 1297, Lot 67, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 1425 Princess Avenue.

$ 58,000.00

Total Bid Amount in Words: Fifty Eight Thousand Dollars and 00/100

BID ITEM #8

BASE BID LUMP SUM AMOUNT – 470 Rand Street, Block 1259, Lot 23, Camden, New Jersey. As part of the demolition project, the Contractor will be required to stucco an adjoining wall at 468 Rand Street.

$ 48,290.00

Total Bid Amount in Words: Forty Eight Thousand Two Hundred Ninety Dollars and 00/100

BID ITEM #9

BASE BID LUMP SUM AMOUNT - 2437 Wainwright Street, Block 630, Lot 82, Camden, New Jersey. As part of this demolition project, the Contractor will be required to stucco adjoining walls at 2435 Wainwright Street and 2439 Wainwright Street.

$ 53,000.00

Total Bid Amount in Words: Fifty Three Thousand Dollars and 00/100

BASE BID ITEM #10

BASE BID AMOUNT LUMP SUM AMOUNT FOR ALL ITEM #1 - #9 PROPERTIES ABOVE

$ 466,780.00

Total Bid Amount in Words: Four Hundred Sixty Six Thousand Seven Hundred Eighty Dollars and 00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS SPECIFIED IN THE BID SPECIFICATIONS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, STUCCO COSTS, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

FOR THE ABOVE BASE BID PRICES, THE CONTRACTOR WILL BE RESPONSIBLE FOR WATER AND SEWER DISCONNECT(S) FOR EACH SPECIFIC PROPERTY. THE CONTRACTOR MUST CONTACT THE AMERICAN WATER COMPANY OR THE NEW JERSEY AMERICAN WATER COMPANY, AS APPROPRIATE,

CONCERNING ANY AND ALL WATER AND SEWER DISCONNECTS FOR EACH PROPERTY AND FOLLOW THE SPECIFIC DIRECTIONS GIVEN BY THE AMERICAN WATER COMPANY OR THE NEW JERSEY AMERICAN WATER COMPANY, AS APPROPRIATE, FOR SUCH WATER AND SEWER DISCONNECTS AND ANY COSTS RELATED FOR SUCH WATER AND SEWER DISCONNECTS MUST BE INCORPORATED INTO THE CONTRACTOR'S BASE BID PRICE SHEET. PLEASE REFER TO EXHIBIT T FOR THE CITY REQUIREMENTS FOR THE PROPER ABANDONMENT OF WATER AND SEWER SERVICE LATERALS. DEVIATION FROM THESE REQUIREMENTS DURING THE CONSTRUCTION/DEMOLITION DUE TO UNIQUE FIELD CONDITIONS REQUIRE APPROVAL FROM THE CITY ENGINEER'S OFFICE.

ALTERNATE BID PRICES

FOR EACH ALTERNATE ITEM NUMBER BELOW, BIDDER IS TO DEDUCT THE COSTS FOR WATER AND SEWER DISCONNECTS FOR EACH LISTED PROPERTY FOR WHICH A BASE BID IS SUBMITTED IF THE CITY DETERMINES TO BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS FOR THAT PROPERTY

ALTERNATE NO. 1 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 708 South Eighth (8th) Street, Block 357, Lot 25, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 2 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 713 North Ninth (9th) Street, Block 786, Lot 41, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 3 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1546 South Tenth (10th) Street, Block 434, Lot 174, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 4 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 639 North 25th Street, Block 875, Lot 49, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 5 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1115 Lake Shore Drive, Block 638, Lot 40, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 6 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1184 Morton Street, Block 1351, Lot 20, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 7 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 1427 Princess Avenue, Block 1297, Lot 67, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 8 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 470 Rand Street, Block 1259, Lot 23, Camden, New Jersey

$ 1,500.00

ALTERNATE NO. 9 – AMOUNT TO BE DEDUCTED FROM BASE BID FOR WATER AND SEWER DISCONNECTS - 2437 Wainwright Street, Block 630, Lot 82, Camden, New Jersey

$ 1,500.00

FOR ALL BID PRICES, CONTRACTOR SHALL BE RESPONSIBLE FOR ALL UTILITY DISCONNECTS.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

***

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrave Demolition Co. Inc.

Bidder's Corporate Officer's Signature: _____

Name : William Hargrave (print name)

Title: President (print title)

Date: 02.06.2020

[*Remainder of page intentionally left blank*]

Certificate Number
64923

Registration Date: 04/11/2018
Expiration Date: 04/10/2020

State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

The Original W. Hargrove Demolition Inc.

2018

Responsible Representative(s):
William Hargrove, President

Responsible Representative(s):
Kathleen Hargrove, Vice-President

Robert Asaro-Angelo, Acting Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	THE ORIGINAL W. HARGROVE DEMOLITION, INC.
Trade Name:	HARGROVE DEMOLITION
Address:	1507 STATE STREET CAMDEN, NJ 08105-3615
Certificate Number:	0112825
Effective Date:	April 10, 1975
Date of Issuance:	January 14, 2019

For Office Use Only:

20190114151842557

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

RE-BID #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

BID DUE: THURSDAY, FEBRUARY 6,2020 @ 11:00 A.M

LOCATION	THE ORIGINAL" W. HARGROVE DEMOLITION CO. INC. CAMDEN,NJ	SITE ENTERPRISES, INC. EGG HABOR TWP.	BRINKS TANK SERVICES HILLSIDE,NJ
1. 708 South Eighth (8th) Street	$36,290.00	$42,000.00	$38,250.00
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9. 2437 Wainwright Street	$53,000.00	$55,000.00	$56,825.00
BASE BID ITEM#10 LUMP SUM FOR ALL ITEM #1-9	$466,780.00	$472,000.00	$477,325.00
ALTERNATE 1-9	$1,500.00 EACH	$1,000.00 EACH	$1,000.00 EACH

Bid results are for information purposes **only**.

Rp

The original is scan into Eclipse

Keith
Pat
Howard
F
James

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RE-BID: #19-15

BID NAME: CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

PRE-BID MTG:

BID DUE: THURSDAY, FEBRUARY 6, 2020 @ 11:00 AM

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
M 1/15/2020 1	W. Hargrove 1507 E. State St. Camden, NJ 08105	856-225-1100 856-541-0841
RM 1/15/2020 2	Brink's Tank Service Inc 1256 Liberty Ave Hillside, NJ 07205	908-353-3107
1/16/2020 3	Site Enterprises, Inc 6861 Washington Ave Egg Harbor Township, NJ 08234	609-567-1250 609-567-1251
1/17/2020 4	Document Processing Center 30 Technology Parkway Center Ste 100 Norcross, GA 30092	
1/17/2020 5	ACISAOT LLC - Adewale 29 Hardgrove Terrance, Irvington, NJ 07111	
1/31/2020	Clarification attached	

Public Notic

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, February 6, 2020 at 11:00 am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

RE-BID #19-15

CONTRACT TO PROVIDE FOR THE DEMOLITION OF RESIDENTIAL PROPERTIES, THE REMOVAL OF THE STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT VARIOUS SITES AS DESCRIBED IN THESE BID SPECIFICATIONS, FINAL RESTORATION AND GRADING OF THESE PROPERTIES, ALONG WITH REPAIR OF ONE (1) OR MORE ADJOINING WALLS, IN THE CITY OF CAMDEN

SPECIFICATIONS may be obtained at the Office of the Purchasing Agent, Room 213, City Hall, 520 Market Street, Camden, New Jersey.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply. Each bid must be accompanied by Certified Check, Cashier's Check, or Bid Bond to the order of the City of Camden in an amount equal to ten percent (10%) of the sum of the bid, but not in excess of $20,000.00 together with a non-collusion affidavit.

The right to reject any and all bids or to accept the bid or any item of any bid deemed most advantageous to the City of Camden and to award contracts accordingly is expressly reserved to the authority of the City Council of the City of Camden.

Note: **All bidders are required to comply with N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27 et seq., and N.J.S.A. 34:11-56.25 et seq.**

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent **prior** to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to 856-541-9668.

Lateefah Chandler
Purchasing Agent
January 15, 2020
($45.64)

0001998467-01

R-19

MBS:dh
03-10-20

RESOLUTION AUTHORIZING THE REFUND OF A PERMIT FEE FOR A RENTAL APPROVAL APPLICATION

WHEREAS, Licelot Parreno paid the required fee for the Certificate of Occupancy for the property located at 12 N. 28th Street on June 11, 2018 & January 3, 2020; and

WHEREAS, Licelot Parreno inadvertently paid twice for the same tenant, it is necessary to refund the Certificate of Occupancy Fee; and

WHEREAS, the Director of Code Enforcement has requested that City Council authorize the issuance of a refund to Licelot Parreno in the amount of $264.00 for the Certificate of Occupancy payment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Director of Finance is hereby authorized to issue a refund in the amount of $264.00 as follows:

Refund to: Licelot Parreno
12 N. 28th Street
Camden, NJ 08105

Refund Amount: $264.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason J. Asuncion, Business Administrator

DATE: Friday, January 24, 2020

FROM: L. Frankie Ruiz, Director

Department Making Request: Code Enforcement

TITLE OF RESOLUTION/ORDINANCE: Refund of overpayment

BRIEF DESCRIPTION: Owner paid twice for a certificate of continued occupancy (CCO) for 12 North 28th Street; has requested a refund (see attached paperwork).

APPROPRIATION ACCOUNT(S): (*If applicable*) N/A

AMOUNT: *(If applicable)* $264.00

	Date	Signature
Approved by Relevant Director:	1/24/2020	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ COF –Certifications of Funds Attached - (If applicable)		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1.30.20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Carmen Leftwich	4527
Contact Person:	L. Frankie Ruiz, Director	7345

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

1/22/20

I Licelot Parreno Owner 17 N 28 st Camden NJ 08105. Must Request Reinburment of $264.00 Duplicate Payment Same owner. I need the money Back.

Licelot Parreno.

City of Camden
P.O. Box 95120
Camden, NJ 08101
856 - 7577032

CCO Number: 20180314
Control Number: 48871
Application Date: 06/11/2018
CCO Date: 06/11/2018

REQUEST FOR CERTIFICATE OF CONTINUED OCCUPANCY

IDENTIFICATION

OWNER/PROPERTY DETAILS

Block: 1116 Lot: 112 Qualification Code:
Work Site Location: 12 NO 28TH ST Camden City

Owner In Fee: DAVID TAPIA (SELLER)
Address: 545 NEWTON LAKE DR C-1019
COLLINGSWOOD NJ 08108

Telephone: (856) 986-5407

Use Group(s): R-5

Contractor: LICELOT M PERRENO-BIDO (BUY
Address: 68 NO 24TH ST
CAMDEN NJ 08105

Telephone: ()

Lic. No. / Bldrs. Reg. No.:

Federal Emp. No.:

is hereby granted permission to perform the following work :

[X]BUILDING [X]PLUMBING [ ] DEMOLITION
[X]ELECTRICAL [X]FIRE PROTECTION [ ] OTHER
[ ]ELEVATOR DEVICES [ ]MECHANICAL
[ ]ASBESTOS ABATEMENT [ ]LEAD HAZARD ABATEMENT

(Subchapter 8 only)

DESCRIPTION OF WORK:
CHANGE IN TENANT AND/OR OCCUPANCY-RESALE SFD R5-NEW BUYER

ESTIMATED COST OF WORK:

Cost of Construction:	0.00
Cost of Rehabilitation:	0.00
Cost of Demolition:	0.00
Total Cost:	$0.00

PAYMENTS (Office Use Only)	
Building	
Electrical	
Plumbing	
Fire Protection	
Elevator Devices	
Mechanical	
VolFee (DCA)	
AltFee (DCA)	
DCA Minimum Fee	$0.00
Other Fees	
CO Fee	
CCO Fee	$200.00
Minimum Fee	
Total	**$200.00**
All Fees Waived:	No

Amount to be Paid: **$200.00**

COPY

James Rizzo
Construction Official

Date

CC amount:	$200.00
CC Type:	VISA
Collected by:	IJH
Receipt No:	588293
Total Cash Amount:	
Total Check Amount:	
Total CC Amount:	$200.00
Grand Total:	$200.00

Note:

CITY OF CAMDEN, NEW JERSEY 656139

The City of Camden hereby issues (circle one) a **LICENSE, PERMIT, or RECEIPT** to

Cash

Name ..... Lucelot Parreno .....

Address .....

PURPOSE 12 No. 28th Street
CCO Inspection

Fee Determined by Smith Amount $ 200.00
PRINT NAME

on 1/3/20 (DATE) for Building (DEPT.)

1/3/20
(DATE)

LICENSE
This **PERMIT** is issued according to the **RECEIPT**
Ordinances of the City of Camden, governing the same.

Date: 01/03/20 02:29 PM CHL
Amt: 200.00 CS
Ref Num: 131441 Seq: 53 to 53

CITY OF CAMDEN, NEW JERSEY 664423

The City of Camden hereby issues (circle one) a **LICENSE, PERMIT, or RECEIPT** to

Cash

Name ..... Lucelot Parreno .....

Address .....

PURPOSE 12 No. 28th Street
CCO Fire Inspection

Determined by Smith Amount $ 64.00
PRINT NAME

1/3/20 (DATE) for FILE (DEPT.)

1/3/20
(DATE)

LICENSE
This **PERMIT** is issued according to the **RECEIPT**
Ordinances of the City of Camden, governing the same.

Date: 01/03/20 02:30 PM CHL
Amt: 64.00 CS
Ref Num: 131441 Seq: 54 to 54

CCO Number: 20200010

Control Number: 53428
Application Date: 01/03/2020
CCO Date: 01/03/2020

CITY OF CAMDEN
DEPARTMENT OF CODE ENFORCEMENT
BUILDING BUREAU

Rm. 403, City Hall
P.O. Box 95120
Camden, NJ 08101-5120
Office 856-757-7032
Fax 856-757-7259
Website: www.ci.camden.nj.us

FICATE OF CONTINUED OCCUPANCY

)ENTIFICATION

Work Site Location: 12 NO 28TH ST Camden City

Owner In Fee: LICELOT PARRENO
Address: 68 SO 24TH STREET
CAMDEN NJ 08105

Telephone: (856) 729-7626

Use Group(s): R-5

Contractor:
Address:

Telephone: 0
Lic. No. / Bldrs. Reg. No.:
Federal Emp. No.:

is hereby granted permission to perform the following work :

[X]BUILDING
[X]ELECTRICAL
[ ]ELEVATOR DEVICES
[ ]ASBESTOS ABATEMENT
(Subchapter 8 only)
[X]PLUMBING
[X]FIRE PROTECTION
[ ]MECHANICAL
[ ]LEAD HAZARD ABATEMENT
[ ] DEMOLITION
[ ] OTHER

DESCRIPTION OF WORK:
CHANGE IN TENANT AND/OR OCCUPANCY

ESTIMATED COST OF WORK:

Cost of Construction:	0.00
Cost of Rehabilitation:	0.00
Cost of Demolition:	0.00
Total Cost:	$0.00

PAYMENTS (Office Use Only)	
Building	
Electrical	
Plumbing	
Fire Protection	
Elevator Devices	
Mechanical	
VolFee (DCA)	
AltFee (DCA)	
DCA Minimum Fee	$0.00
Other Fees	
CO Fee	
CCO Fee	$200.00
Minimum Fee	
Total	**$200.00**
All Fees Waived:	No

Amount to be Paid: **$200.00**

Cash amount: $200.00

James Rizzo
Construction Official

Date

Collected by: SS
Receipt No:
Total Cash Amount: $200.00
Total Check Amount:
Total CC Amount:
Grand Total: $200.00

Note: #MUST Request Reinburment of #264.00 + Duplicate Payment same Owner!

City of Camden
P.O. Box 95120
City of Camden, NJ 08101
856-7577032

MUNICIPAL RECEIPT OF PAYMENT

BATCH CONTROL NO:
DATE:
TIME:

January 22, 2020 2:45:36PM

Owner In Fee: DAVID TAPIA (SELLER)
Block : 1116 **Lot :** 112
Address : 545 NEWTON LAKE DR C-1019
Payee :
COLLINGSWOOD NJ 08108
Site Address: 12 NO 28TH ST
Telephone: 856 9865407
Camden City

PAYMENT SUMMARY

Account	Cash Amount	Check Amount	Check Number	CC Amount	Total Amount	Receipt Number	Trans Number
CCO FEES							
	$0.00	$0.00		$200.00	$200.00	588293	126028
Sub Total :	$0.00	$0.00		$200.00	$200.00		
Grand Total:	$0.00	$0.00		$200.00	$200.00		

1/23/2020
The receipt shows payment made on June 11, 2018 is in storage, unable to retrieve. Receipt # 588293. in the amount of $264.00

R-20

MBS:dh
03-10-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND FAIRVIEW VILLAGE URBAN RENEWAL ASSOCIATES, LLC #CHC056

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Fairview Village Urban Renewal Associates, LLC #CHC056 ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months, from December 1, 2019 to November 30, 2020 for the rental subsidy in the amount of $253.00 per month for a total amount of THREE HOUSAND THIRTY-SIX DOLLARS ($3,036.00) for tenant #CHC056; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Fairview Village Urban Renewal Associates, LLC for a term of twelve (12) months from December 1, 2019 to November 30, 2020 for the rental subsidy in the amount of $253.00 per month for a total amount of THREE HOUSAND THIRTY-SIX DOLLARS ($3,036.00) for tenant #CHC056.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

FAIRVIEW VILLAGE URBAN RENEWL ASSOCIATES, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $3,036.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$3,036.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Fairview Village Urban Renewal Associates, LLC. To continue rental subsidy and extending the term of contract for 12 months from December 01, 2019 to November 30, 2020 under the City's Section 8 Program (#CHC056).

DOREEN P. CHANG
TREASURER

DATE: January 17, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

COPY

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **January 9, 2020**

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **FAIRVIEW VILLAGE URBAN RENEWAL ASSOCIATES, LLC**. THIS AGREEMENT WILL INCLUDE RENTAL ASSISTANCE FOR **12** MONTHS @ **$253.00** PER MONTH FROM **DECEMBER 1, 2019 TO NOVEMBER 30, 2020.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**CHC056** under the City's Section 8 Program.

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $3,036.00

	Date	Signature
Approved by Relevant Director:	1/10/20	
Approved by Grants Management:		
		(If applicable)
Approved by Finance Director:	1/15/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1.27.20	
Received by City Attorney:		

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED 1/7/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

IDIS ACTIVITY #: 3414

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01157

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 15 P 12:14

ORDER DATE: 01/09/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO	
	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101

VENDOR	
	VENDOR #: FAI17 FAIRVIEW VILLAGE URBAN RENEWAL ATTN: JOANNE LOBIONDO 77 PARK STREET MONTCLAIR, NJ 07042

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ $253.00 PER MONTH FOR SECTION 8 TENANT #CHC056. TP. TERM OF CONTRACT: 12/1/19 - 11/30/20 AMOUNT NOT TO EXCEED: $3,036.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & FAIRVIEW VILLAGE URBAN RENEWAL ASSOCIATES, LLC.	G-HP- -019-026	3,036.0000	3,036.00
			TOTAL	3,036.00

TP 1/14/20

1/14/20

2P 1/14/20

1/15/2020

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 1/15/20

Receiver of Goods — Date 1-9-2020

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-21

MBS:dh
03-10-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND STATEHOUSE GROUP PROPERTY MANAGEMENT, LLC #CHB009

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Statehouse Group Property Management, LLC #CHB009 ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months, from December 1, 2019 to November 30, 2020 for the rental subsidy in the amount of $841.00 per month for a total amount of TEN THOUSAND NINETY-TWO DOLLARS ($10,092.00) for tenant #CHB009; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-018-021 & G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Statehouse Group Property Management, LLC for a term of twelve (12) months from December 1, 2019 to November 30, 2020 for the rental subsidy in the amount of $841.00 per month for a total amount of TEN THOUSAND NINETY-TWO DOLLARS ($10,092.00) for tenant #CHB009.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

STATEHOUSE GROUP PROPERTY MANAGEMENT, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $10,092.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$10,092.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Statehouse Group Property Management, LLC. To continue rental subsidy and extending the term of contract for 12 months from December 01, 2019 to November 30, 2020 under the City's Section 8 Program (#CHB009).

DOREEN P. CHANG
TREASURER

DATE: January 17, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **January 10, 2020**

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **STATEHOUSE GROUP PROPERTY MANAGEMENT, LLC**. THIS AGREEMENT WILL INCLUDE RENTAL ASSISTANCE FOR **12** MONTHS @ **$841.00** PER MONTH FROM **DECEMBER 1, 2019 TO NOVEMBER 30, 2020.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**CHB009** under the City's Section 8 Program.

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $10,092.00

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	1/14/20	**(If applicable)**
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	1/15/2020	
Approved by Purchasing Agent:	1/22/2020	
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED 1/17/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION
NO. 20-01159

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 15 P 12:44

SHIP TO
CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

ORDER DATE: 01/10/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: UNK01
UNKNOWN VENDOR
, NJ

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD AT $841.00 PER MONTH FOR SECTION 8 TENANT #CHB009. TERM OF CONTRACT: 12/1/2019 - 11/30/2020 AMOUNT NOT TO EXCEED: $10,092.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & STATEHOUSE GROUP PROPERTY MANAGEMENT, LLC. UNKNOWN VENDOR: STATEHOUSE GROUP PROPERTY MANAGEMENT, LLC P.O. BOX 5304 LANCASTER, PA 17606	G-HP- -019-026	10,092.0000	10,092.00
			TOTAL	10,092.00

BB 1-13-20

1/14/20

JP 1/13/20

PK 1/15/2020

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 1/9/20

Receiver of Goods — Date 1-10-20 TP.

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Initial Report _____ Revised Report __√__ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development & Planning – Housing Services

Grant Administrator: TINA PILIRO Grant Administrator #: 757-7283

Grant/Project Name:			HOPWA Camden Voucher Program			
Grant #:			NJ-H19-F006			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-HP-019-026	
Funding Source:			HOPWA Entitlement Funding 2019 - $1,014,645.22			
Pass Through:	Y	**N**	Source:			
Amount of Grant:			$1,014,645.22			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:		
Date of Analysis:		1/13/20		Reviewed By:	Linda Pugh	

Summary:

1/13/20 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **STATEHOUSE GROUP PROPERTY MGMT., LLC.** This resolution will extend the term of agreement for 12 months at $841.00 per month for the period of 12/1/19 to 11/30/20 for tenant #CHB009. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01159.

- Resolution amending agreement between the City of Camden and **KATHLEEN HAYNICA.** This resolution will decrease the contract by $202.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $914.00 to $712.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD090. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01156.

- Resolution amending agreement between the City of Camden and **SL PROPERTIES LLC.** This resolution will increase the contract by $ 43.00 per month and also extend the term of agreement for 9 months. This action will increase the rent subsidy from $708.00 to $751.00 for the period of 3/1/20 to 2/28/21 for tenant #GAD068. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01160.

- Resolution amending agreement between the City of Camden and **ALPINE COURT APTS.** This

resolution will increase the contract by $ 98.00 per month and also extend the term of agreement for 9 months. This action will increase the rent subsidy from $1,015.00 to $1,113.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD105. Utilizing Appropriation Code G-HP-017-023 & G-HP-019-026. Purchase requisition is #20-01141.

1/10/20 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **ROBIN HILL APTS.** This resolution will increase the contract by $ 28.00 per month and also extend the term of agreement for 9 months. This action will increase the rent subsidy from $957.00 to $985.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD057. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01141.

- Resolution amending agreement between the City of Camden and **ZAYED S. ABED.** This resolution will decrease the contract by $ 6.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $816.00 to $810.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD046. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01137.

11/14/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **PARKVIEW AT COLLINGS WOOD URBAN RENEWAL, LLC.** This resolution will extend the term of agreement for 12 months at $863.00 per month for the period of 11/1/19 to 10/31/20 for tenant #CHC055. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00823.

- Resolution amending agreement between the City of Camden and (unknown vendor) **SECURED HIGH YIELD, LLC.** This resolution will extend the term of agreement for 10 months at $1,200.00 per month for the period of 12/1/19 to 09/30/20 for tenant #CHC029. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00819.

11/13/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **DELANCO FAMILY APTS. URBAN RENEWAL, LLC.** This resolution will extend the term of agreement for 12 months AT $725.00 per month for the period of 11/1/19 to 10/31/20 for tenant #GAC016. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00775.

10/9/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **GTM VILLAGES, LLC.** This resolution will decrease the contract by $14.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $462.00 to $448.00 for the period

of 12/1/19 to 11/31/20 for tenant #GAD096. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00620.

10/7/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **VERENICE GARCIA.** This resolution will extend the term of agreement for 12 months AT $1,063.00 per month for the period of 10/1/19 to 09/30/20 for tenant #CHC054. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00590.

- Resolution amending agreement between the City of Camden and **ROBERT NICOLEAUL 1052 COLYOR.** This resolution will increase the contract by $ 53.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $688.00 to $741.00 for the period of 1/1/20 to 12/31/20 for tenant #CHC037. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00588.

10/2/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **GENE DINA.** This resolution will decrease the contract by $2.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $1,003.00 to $1,001.00 for the period of 10/1/19 to 09/30/20 for tenant #GAD054N. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00562.

- Resolution amending agreement between the City of Camden and **WS AFFORDABLE URBAN RENEWAL LLC.** This resolution will increase the contract by $ 36.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $485.00 to $521.00 for the period of 12/1/19 to 11/30/20 for tenant #CHC027. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00564.

- Resolution amending agreement between the City of Camden and **MAPLE SHADE APTS ASSOCIATES.** This resolution will increase the contract by $ 11.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $584.00 to $595.00 for the period of 11/1/19 to 10/31/20 for tenant #CHC049. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00563.

- Resolution amending agreement between the City of Camden and **THE HEIGHTS OF COLLINGSWOOD.** This resolution will increase the contract by $ 16.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $1,074.00 to $1,090.00 for the period of 11/1/19 to 10/30/20 for tenant #GAD095. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00561.

9/20/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

Initial Report _____ Revised Report __√__ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G_

(green - g; yellow - y; red - r)

- Resolution amending agreement between the City of Camden and **AION FOX RIDGE LLC.** This resolution will increase the contract by $ 58.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $831.00 to $889.00 for the period of 12/1/19 to 11/30/20 for tenant #GAD106. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00504.

- Resolution amending agreement between the City of Camden and **FOX RIDGE MANAGEMENT OFFICE.** This resolution will increase the contract by $ 58.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $831.00 to $889.00 for the period of 12/1/19 to 11/30/20 for tenant #GAD024. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00502.

- Resolution amending agreement between the City of Camden and **COACHMAN MANOR, LP.** This resolution will increase the contract by $ 17.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $636.00 to $653.00 for the period of 12/1/19 to 11/30/20 for tenant #GAD023. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00505.

9/17/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **CHALET GARDEN OWNER, LLC.** This resolution will decrease the contract by $406.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $636.00 to $230.00 for the period of 11/1/19 to 10/31/20 for tenant #CHC005. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00499.

- **Problematic Areas/Recommendations:**
- Based on the information provided, I see no reason why there should be any problem.

U.S. Department of Housing and Urban Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5

Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

Project Information

Project Name: HOPWA

Responsible Entity: City of Camden Department of Planning and Development

Grant Recipient (if different than Responsible Entity):

State/Local Identifier:

Preparer: Dr. Edward C. Williams, PP, AICP

Certifying Officer Name and Title:

Consultant (if applicable):

Project Location: 12 RIDGEWOOD PLACE, WILLINGBORO NJ 08046

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]**:**

Rental assistance

Level of Environmental Review Determination:

☐ Activity/Project is Exempt per 24 CFR 58.34(a): _____

X☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

_____

Funding Information

Grant Number	HUD Program	Funding Amount
NJH19F006	HOPWA	$10,092.00

O

Estimated Total HUD Funded Amount: $ 10,092.00

This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable)**:**

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]**: $ 10,092.00**

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes ☐ No X☐	Property is not located in the airport clearzone.
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes ☐ No X☐	*The City of Camden is not located in the Coastal Barrier area is it is located in the southern portion of New Jersey*
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994	Yes ☐ No X☐	*Not applicable as the project calls for no alterations of existing conditions*

[42 USC 4001-4128 and 42 USC 5154a]		

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: _____ Date: 9/26

Name/Title/Organization: _____

Responsible Entity Agency Official Signature:

_____ Date: 9/26

Name/Title: _____

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

Account No: G-HP- -019-026
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 01/10/20 Ending Date: 01/10/20 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		822,058.55
01/10/20	PO 20-00960 2 Paid Ck 11776 DECEMBER 2019 Vn COA10 COACHMAN MANOR, LP En 09/26/19 BS	653.00-*	822,058.55
01/10/20	PO 20-00960 3 Paid Ck 11776 JANUARY 2020 Vn COA10 COACHMAN MANOR, LP En 09/26/19 BS	653.00-*	822,058.55
01/10/20	PO 20-01579 5 Paid Ck 11775 HOPWA PAY 11/29/19 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/08/20	3,607.58-*	822,058.55
01/10/20	PO 20-01580 6 Paid Ck 11775 HOPWA PAY 12/13/19 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/08/20	2,603.83-*	822,058.55
01/10/20	PO 20-01580 8 Paid Ck 11775 HOPWA PAY 12/13/19 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/08/20	1,003.75-*	822,058.55
01/10/20	PO 20-01581 7 Paid Ck 11775 HOPWA PAY 12/27/19 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/08/20	2,603.83-*	822,058.55
01/10/20	RQ 20-01159 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn UNK01 UNKNOWN VENDOR	10,092.00-	811,966.55

JP 1/13/20

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 01/10/20
Current Period: 01/01/20 to 01/10/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Control: NOC	Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Department: 019	2019 - 2020 HOPWA PROGRAM Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
CAFR:	HOUSING OPP PEOPLE W AIDS Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Fund: HP	Budgeted Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Fund: HP	Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: HP	Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Final Budgeted		1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15

R-22

MBS:dh
03-10-20

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND KATHLEEN HAYNICZ

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with KATHLEEN HAYNICZ #GAD090 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with KATHLEEN HAYNICZ to decrease the rental subsidy from $914.00 to $712.00 per month for a total amount of EIGHT THOUSAND FOUR HUNDRED DOLLARS ($8,400.00) and to extend the term of the agreement from February 1, 2020 to January 31, 2021 for tenant #GAD090; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with KATHLEEN HAYNICZ to decrease the rental subsidy from $914.00 to $712.00 per month for a total amount of EIGHT THOUSAND FOUR HUNDRED DOLLARS ($8,400.00) and to extend the term of the agreement from February 1, 2020 to January 31, 2021 for tenant #GAD090.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

KATHLEEN HAYNICZ

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $8,544.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$8,544.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Kathleen Haynicz, decreasing rental subsidy and extending the term of contract for 12 months from February 1, 2020 to January 31, 2021 under the City's Section 8 Program (tenant #GAD090).

DOREEN P. CHANG
TREASURER

DATE: January 17, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

COPY

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: January 9, 2020

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **KATHLEEN HAYNICA** THIS RESOLUTION WILL **DECREASE** THE CONTRACT BY **$202.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 12 MONTHS.

BRIEF DESCRIPTION: This action is necessary to decrease rental subsidy from **$914.00 to $712.00** and extend the agreement from **February 1, 2020 to January 31, 2021** for Section 8 tenant **#GAD090.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 8,544.00

	Date	Signature
Approved by Relevant Director:	1/9/20	
Approved by Grants Management:	1/14/20	**(If applicable)**
Approved by Finance Director:	1/15/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1-27-20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED 1/17/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

IDIS ACTIVITY #: 3914

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01156

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 15 P12:44

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: HAY03 KATHLEEN HAYNICZ 104 Bell Ave Barrington, NJ 08007

ORDER DATE: 01/09/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ $712.00 PER MONTH FOR SECTION 8 TENANT #GAD090. HMIS: #114465248 TERM OF CONTRACT: 2/1/2020 - 1/31/2021 AMOUNT NOT TO EXCEED: $8,544.00 NOTE: THIS REQUISITION IS NECESSARY TO DECREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & KATHLEEN HAYNICA.	G-HP- -019-026	8,544.0000	8,544.00
			TOTAL	8,544.00

1/13/20 1/14/20 1/13/20 1/13/2020

Approved:

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods 1-9-2020 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-23

MBS:dh
03-10-20

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND SL PROPERTIES, LLC #GAD068

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with SL Properties, LLC GAD068 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with SL Properties, LLC to increase the rental subsidy from $708.00 to $751.00 per month for the total amount of NINE THOUSAND TWELVE DOLLARS ($9,012.00) and to extend the term of the agreement from March 1, 2020 to February 28, 2021 for tenant #GAD068; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with SL Properties, LLC to increase the rental subsidy from $708.00 to $751.00 per month for the total amount of NINE THOUSAND TWELVE DOLLARS ($9,012.00) and to extend the term of the agreement from March 1, 2020 to February 28, 2021 for tenant #GAD068.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

SL PROPERTIES, LLC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $9,012.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$9,012.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and SL Properties, LLC. Increasing rental subsidy and extending the term of contract for 12 months from March 01, 2020 to February 28, 2021 under the City's Section 8 Program (#GAD068).

DOREEN P. CHANG
TREASURER

DATE: January 17, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

COPY

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **January 10, 2020**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **SL PROPERTIES, LLC.** THIS RESOLUTION WILL **INCREASE** THE CONTRACT BY **$43.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 9 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$708.00 to $751.00** and extend the agreement from **March 1, 2020 to February 28, 2021** for Section 8 tenant **GAD068.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-019-026

AMOUNT: *(If applicable)* $ 9,012.00

	Date	Signature
Approved by Relevant Director:	1/14/20	
Approved by Grants Management:		**(If applicable)**
Approved by Finance Director: ☐CAF –Certifications of Availability of Funds	11/5/2020	
Approved by Purchasing Agent:		
Approved by Business Administrator:	1.27.20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED 1/17/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION NO.
20-01160

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 15 P 12:44

ORDER DATE: 01/10/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

SHIP TO
CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101

VENDOR
VENDOR #: SLP01 SL PROPERTIES LLC P.O. BOX 1432 CAMDEN,, NJ 08101-1432

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD AT $708.00 PER MONTH FOR SECTION 8 TENANT #GAD068. TERM OF CONTRACT: 3/1/2020 - 2/28/2021 AMOUNT NOT TO EXCEED: $9,012.00 NOTE: THIS REQUISITION IS NECESSARY TO INCREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & SL PROPERTIES, LLC.	G-HP- -019-026	9,012.0000	9,012.00
			TOTAL	9,012.00

1/14/20

JP 1/13/20

MK 1/15/2020

Approved:

Department Head — Date 1/14

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date 1-10-2020

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-24

MBS:dh
03-10-20

RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND ALPINE COURT APARTMENTS #GAD105

WHEREAS, the City of Camden has a rent subsidy Section 8 Program; and

WHEREAS, the City has entered into an agreement with ALPINE COURT APARTMENTS #GAD105 (landlord) in connection with the Section 8 Program; and

WHEREAS, it is now necessary to amend this agreement with ALPINE COURT APARTMENTS to increase the rental subsidy from $1,015.00 to $1,113.00 per month for the total amount of THIRTEEN THOUSAND THREE HUNDRED FIFTY-SIX DOLLARS ($13,356.00) and to extend the term of the agreement from February 1, 2020 to January 31, 2021 for tenant #GAD105; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-017-023 & G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with ALPINE COURT APARTMENTS to increase the rental subsidy from $1,015.00 to $1,113.00 per month for the total amount of THIRTEEN THOUSAND THREE HUNDRED FIFTY-SIX DOLLARS ($13,356.00) and to extend the term of the agreement from February 1, 2020 to January 31, 2021 for tenant #GAD105.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

ALPINE COURT APARTMENTS

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-017-023 & G-HP-019-026**
  AMOUNT: $13,356.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$13,356.00**

Description of the Goods or Services to be procured:
Amending Lease Agreement between the City of Camden and Alpine Court Apartments, increasing rental subsidy and extending term of contract for a period of 12 months from February 01, 2020 to January 31, 2021 under the City's Section 8 Program (tenant #GAD105).

DOREEN P. CHANG
TREASURER

DATE: January 17, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled Meeting

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: **January 10, 2020**

FROM: Dr. Edward C. Williams, PP, AICP, Director

Department Making Request: **Planning & Development**

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ALPINE COURT APARTMENTS.** THIS RESOLUTION WILL **INCREASE** THE CONTRACT BY **$98.00** PER MONTH AND EXTEND THE TERM OF SUBJECT AGREEMENT FOR 9 MONTHS.

BRIEF DESCRIPTION: This action is necessary to increase the rental subsidy from **$1,015.00 to $1,113.00** and extend the agreement from **February 1, 2020 to January 1, 2021** for Section 8 tenant **GAD105.**

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HP-017-023 & G-HP-019-026

AMOUNT: *(If applicable)* $ 13,356.00

	Date	Signature
Approved by Relevant Director:	1-22	
Approved by Grants Management:	1/14/20	
Approved by Finance Director: (If applicable)	1/22/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	1/22/2020	
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Tina Piliro	#7323
Contact Person:	Tina Piliro	#7323

RECEIVED 1/17/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3763/3914

REQUISITION NO.
20-01162

CITY OF CAMDEN
PURCHASING BUREAU
2020 JAN 15 P 12:44

SHIP TO
CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101

ORDER DATE: 01/10/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: ALP05 ALPINE COURT APARTMENTS 335 MAIN STREET HACKENSACK, NJ 08601

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A ONE YEAR PERIOD @ $1,113.00 PER MONTH FOR SECTION 8 TENANT #GAD105. TERM OF CONTRACT: 2/1/2020 - 1/31/2021 AMOUNT NOT TO EXCEED: $13,356.00 NOTE: THIS REQUISITION IS NECESSARY TO INCREASE & EXTEND THE AGREEMENT BETWEEN THE CITY OF CAMDEN & ALPINE COURT APARTMENTS.	G-HP- -017-023	3,348.0000	3,348.00
1.00		G-HP- -019-026	10,008.0000	10,008.00
			TOTAL	13,356.00

PO 113320

11/4/20

AP 1/13/20

AL 1/15/2020

Approved:

Department Head — Date 1/9/20

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date 1-10-2020

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Initial Report _____ Revised Report __√__ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development & Planning – Housing Services

Grant Administrator: TINA PILIRO Grant Administrator #: 757-7283

Grant/Project Name:			HOPWA Camden Voucher Program			
Grant #:			NJ-H19-F006			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-HP-019-026 & G-HP-019-026	
Funding Source:			HOPWA Entitlement Funding 2019 - $1,014,645.22			
Pass Through:	Y	**N**	Source:			
Amount of Grant:			$1,014,645.22			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:		
Date of Analysis:		1/13/20		Reviewed By:	Linda Pugh LP	

Summary:

1/13/20 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **ALPINE COURT APTS.** This resolution will increase the contract by $ 98.00 per month and also extend the term of agreement for 9 months. This action will increase the rent subsidy from $1,015.00 to $1,113.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD105. Utilizing Appropriation Code G-HP-017-023 & G-HP-019-026. Purchase requisition is #20-01162.

1/10/20 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **ROBIN HILL APTS.** This resolution will increase the contract by $ 28.00 per month and also extend the term of agreement for 9 months. This action will increase the rent subsidy from $957.00 to $985.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD057. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01141.

- Resolution amending agreement between the City of Camden and **ZAYED S. ABED.** This

resolution will decrease the contract by $ 6.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $816.00 to $810.00 for the period of 2/1/20 to 1/31/21 for tenant #GAD046. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-01137.

11/14/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **PARKVIEW AT COLLINGS WOOD URBAN RENEWAL, LLC.** This resolution will extend the term of agreement for 12 months at $863.00 per month for the period of 11/1/19 to 10/31/20 for tenant #CHC055. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00823.

- Resolution amending agreement between the City of Camden and (unknown vendor) **SECURED HIGH YIELD, LLC.** This resolution will extend the term of agreement for 10 months at $1,200.00 per month for the period of 12/1/19 to 09/30/20 for tenant #CHC029. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00819.

11/13/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **DELANCO FAMILY APTS. URBAN RENEWAL, LLC.** This resolution will extend the term of agreement for 12 months AT $725.00 per month for the period of 11/1/19 to 10/31/20 for tenant #GAC016. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00775.

10/9/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **GTM VILLAGES, LLC.** This resolution will decrease the contract by $14.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $462.00 to $448.00 for the period of 12/1/19 to 11/31/20 for tenant #GAD096. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00620.

10/7/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and (unknown vendor) **VERENICE GARCIA.** This resolution will extend the term of agreement for 12 months AT $1,063.00 per month for the period of 10/1/19 to 09/30/20 for tenant #CHC054. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00590.

- Resolution amending agreement between the City of Camden and **ROBERT NICOLEAUL 1052 COLYOR.** This resolution will increase the contract by $ 53.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $688.00 to $741.00 for the period of 1/1/20 to 12/31/20 for tenant #CHC037. Utilizing Appropriation Code G-HP-019-

026. Purchase requisition is #20-00588.

10/2/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **GENE DINA.** This resolution will decrease the contract by $2.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $1,003.00 to $1,001.00 for the period of 10/1/19 to 09/30/20 for tenant #GAD054N. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00562.

- Resolution amending agreement between the City of Camden and **WS AFFORDABLE URBAN RENEWAL LLC.** This resolution will increase the contract by $ 36.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $485.00 to $521.00 for the period of 12/1/19 to 11/30/20 for tenant #CHC027. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00564.

- Resolution amending agreement between the City of Camden and **MAPLE SHADE APTS ASSOCIATES.** This resolution will increase the contract by $ 11.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $584.00 to $595.00 for the period of 11/1/19 to 10/31/20 for tenant #CHC049. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00563.

- Resolution amending agreement between the City of Camden and **THE HEIGHTS OF COLLINGSWOOD.** This resolution will increase the contract by $ 16.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $1,074.00 to $1,090.00 for the period of 11/1/19 to 10/30/20 for tenant #GAD095. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00561.

9/20/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **AION FOX RIDGE LLC.** This resolution will increase the contract by $ 58.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $831.00 to $889.00 for the period of 12/1/19 to 11/30/20 for tenant #GAD106. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00504.

- Resolution amending agreement between the City of Camden and **FOX RIDGE MANAGEMENT OFFICE.** This resolution will increase the contract by $ 58.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $831.00 to $889.00 for the period of 12/1/19 to 11/30/20 for tenant #GAD024. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00502.

- Resolution amending agreement between the City of Camden and **COACHMAN MANOR, LP.** This resolution will increase the contract by $ 17.00 per month and also extend the term of agreement for 12 months. This action will increase the rent subsidy from $636.00 to $653.00 for the period of 12/1/19 to 11/30/20 for tenant #GAD023. Utilizing Appropriation Code G-HP-019-026.

Initial Report _____ Revised Report __√__ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Purchase requisition is #20-00505.

9/17/19 - The Department of Planning and Development - Division of Housing Services is processing the Following resolutions for the Housing Voucher Program:

- Resolution amending agreement between the City of Camden and **CHALET GARDEN OWNER, LLC.** This resolution will decrease the contract by $406.00 per month and also extend the term of agreement for 12 months. This action will decrease the rent subsidy from $636.00 to $230.00 for the period of 11/1/19 to 10/31/20 for tenant #CHC005. Utilizing Appropriation Code G-HP-019-026. Purchase requisition is #20-00499.

- **Problematic Areas/Recommendations:**
- Based on the information provided, I see no reason why there should be any problem.

File: HOPWA: 2019 Template: HOPWA 2019 Housing Voucher Program

U.S. Department of Housing and Urban Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov

espanol.hud.gov

Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5

Pursuant to 24 CFR Part 58.34(a) and 58.35(b)

Project Information

Project Name: HOPWA

Responsible Entity: City of Camden Department of Planning and Development

Grant Recipient (if different than Responsible Entity):

State/Local Identifier:

Preparer: Dr. Edward C. Williams, PP, AICP

Certifying Officer Name and Title:

Consultant (if applicable):

Project Location: 401 E. ATLANTIC AVE, STRATFORD NJ 08084 (UNIT7)

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]**:**

Rental assistance

Level of Environmental Review Determination:

☐ Activity/Project is Exempt per 24 CFR 58.34(a): _____

X☐ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

_____

Funding Information

Grant Number	HUD Program	Funding Amount
NJH17F006	HOPWA	$3,348.00
NJH19F006	HOPWA	$10,008.00

O

Estimated Total HUD Funded Amount: $ 13,356.00

This project anticipates the use of funds or assistance from another Federal agency in addition to HUD in the form of (if applicable)**:**

Estimated Total Project Cost (HUD and non-HUD funds) [24 CFR 58.32(d)]**: $ 13,356.00**

Compliance with 24 CFR §50.4 and §58.6 Laws and Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes No ☐ X☐	Property is not located in the airport clearzone.
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No ☐ X☐	*The City of Camden is not located in the Coastal Barrier area is it is located in the southern portion of New Jersey*
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994	Yes No ☐ X☐	*Not applicable as the project calls for no alterations of existing conditions*

[42 USC 4001-4128 and 42 USC 5154a]		

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: _____ Date: 1-6-22

Name/Title/Organization: _____

Responsible Entity Agency Official Signature:

_____ Date: 1/6/22

Name/Title: _____

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

Range of Accounts: G-HP- -017-023 to G-HP- -017-023 Include Cap Accounts: Yes As Of: 01/10/20
Current Period: 01/01/20 to 01/10/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -017-023	CAMDEN MSA HOUSING VOUCHER PROGRAM	792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
Control: NOC	Total	792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
Department: 017	2017-2018 HOPWA PROGRAM Total	792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
CAFR:	HOUSING OPP PEOPLE W AIDS Total	792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
Fund: HP	Budgeted Total	792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
Fund: HP	Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: HP	Total	792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
Final Budgeted		792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		792,865.39 658,377.39 0.00	0.00 17,900.00	113,240.00- 0.00 0.00	679,625.39 0.00 676,277.39	3,348.00 21,248.00	100

Account No: G-HP- -017-023
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 01/10/20 Ending Date: 01/10/20 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description			Trans Amount	Balance
	OPENING BALANCE				0.00
01/10/20	PO 19-01033 1 Void Vn GRE54 GRE PARKVIEW URBAN RENEWAL,LLC En 10/10/18	PROVIDE RENTAL SUBSIDY FOR A		3,348.00	3,348.00
01/10/20	RQ 20-01162 1 PROVIDE RENTAL SUBSIDY FOR A Vn ALP05 ALPINE COURT APARTMENTS		Open	3,348.00-	0.00

LP 1/13/20

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 01/10/20
Current Period: 01/01/20 to 01/10/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Control: NOC	Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Department: 019	2019 - 2020 HOPWA PROGRAM Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
CAFR:	HOUSING OPP PEOPLE W AIDS Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Fund: HP	Budgeted Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Fund: HP	Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: HP	Total	1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Final Budgeted		1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		1,014,645.22 45,404.89 11,124.99	0.00 110,130.78	0.00 0.00 0.00	1,014,645.22 0.00 155,535.67	859,109.55 969,240.33	15

Account No: G-HP- -019-026
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 01/10/20 Ending Date: 01/10/20 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description			Trans Amount	Balance
	OPENING BALANCE				822,058.55
01/10/20	PO 20-00960 2 Paid Ck 11776	DECEMBER 2019		653.00-*	822,058.55
	Vn COA10 COACHMAN MANOR, LP		En 09/26/19 BS		
01/10/20	PO 20-00960 3 Paid Ck 11776	JANUARY 2020		653.00-*	822,058.55
	Vn COA10 COACHMAN MANOR, LP		En 09/26/19 BS		
01/10/20	PO 20-01579 5 Paid Ck 11775	HOPWA PAY 11/29/19		3,607.58-*	822,058.55
	Vn CIT09 CITY OF CAMDEN PAYROLL		En 01/08/20		
01/10/20	PO 20-01580 6 Paid Ck 11775	HOPWA PAY 12/13/19		2,603.83-*	822,058.55
	Vn CIT09 CITY OF CAMDEN PAYROLL		En 01/08/20		
01/10/20	PO 20-01580 8 Paid Ck 11775	HOPWA PAY 12/13/19		1,003.75-*	822,058.55
	Vn CIT09 CITY OF CAMDEN PAYROLL		En 01/08/20		
01/10/20	PO 20-01581 7 Paid Ck 11775	HOPWA PAY 12/27/19		2,603.83-*	822,058.55
	Vn CIT09 CITY OF CAMDEN PAYROLL		En 01/08/20		
01/10/20	RQ 20-01159 1 PROVIDE RENTAL SUBSIDY FOR A		Open	10,092.00-	811,966.55
	Vn UNK01 UNKNOWN VENDOR				
01/10/20	RQ 20-01160 1 PROVIDE RENTAL SUBSIDY FOR A		Open	9,012.00-	802,954.55
	Vn SLP01 SL PROPERTIES LLC				
01/10/20	RQ 20-01161 1 PROVIDE RENTAL SUBSIDY FOR A		Open	8,640.00-	794,314.55
	Vn GRE49 GREEN GARDEN APARTMENT, LLC				
01/10/20	RQ 20-01162 2		Open	10,008.00-	784,306.55
	Vn ALP05 ALPINE COURT APARTMENTS				

R-25

MBS:dh
03-10-20

RESOLUTION CONCURRING WITH COOPER'S FERRY PARTNERSHIP FOR A CHANGE ORDER #2 TO A CONSTRUCTION CONTRACT TO LEXA CONCRETE, LLC IN CONNECTION WITH THE RIVER ROAD IMPROVEMENTS, CRAMER HILL (CONSTRUCTION) PROJECT

WHEREAS, Coopers Ferry Partnership ("CFP") was designated as the City's Project Coordinator for the River Road (CR 543) Improvements, Cramer Hill project; and

WHEREAS, the CFP has authorized a Change Order #1 (MC-6857) with Lexa Concrete, LLC in the amount of $19,549.14 due to additional work consisting of inlet reconstruction; and

WHEREAS, the CFP has further authorized a Change Order #2 with Lexa Concrete, LLC in the amount of $6,793.00 for additional work needed (PSE&G Utility Pole); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City hereby concurs with the CFP Change Order #2 to Lexa Concrete, LLC for a PSE&G Utility Pole in the amount of $6,793.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: January 21, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution concurring with Cooper's Ferry Partnership on Change Order #2 to a construction contract with Lexa Concrete, in connection with the River Road Improvements, Cramer Hill (Construction) project.

2

BRIEF DESCRIPTION OF ACTION: The City of Camden concurs with CFP on Change Order ~~#1~~ to Lexa Concrete for construction services in connection with the project. Due to Utility Pole work, a contract amendment is needed. This action authorizes formal concurrence with CFP. CHANGE ORDER #2 in the amount of $6,793.60

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	1/24/20	
Approved by Grants Management:	1/24/20	(If applicable)
Approved by Finance Director:	1/24/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-4-20	
Received by City Attorney:	2/4/20	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	Concurrence with Cooper's Ferry Partnership
Name of Vendor	Cooper's Ferry Partnership
Purpose or Need for service:	Concurrence with CFP on construction change order #2 with Lexa Concrete.
Contract Award Amount	$6,793.60 *Concur with CFP, City not encumbering funds
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 2-4-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
River Road (CR 543) Improvements, Cramer Hill project Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A No Money Date 7/5/2020
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

Initial Report ____ Revised Report _X_ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:	River Road Improvements, Cramer Hill (Construction)				
Grant/Funding Agency Program:	USDOT – Federal Highway Administration (FHWA)- Federal Project #5808387				
Grant Federal CFDA or State GIMS Number:	CFDA 20.205; Agreement #17-DT-BLA-755; Fed Proj No. HPP-0543 (300) (CON)				
City Contract Date:	pending	City Contract #:			
Application Resolution #:		Appropriation Code :	G-18-665-999		
Funding Source:	Federal Highway Administration				
Pass Through: ***circle one***	Y or (N)	Source:	NJDOT		
Amount of Grant:	$3,682,382.50 +$393,784.58 (Amendment #1)				
Local Match: ***circle one***	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:	River Rd – Cramer Hill		
Date of Analysis:	1.24.2020	Reviewed By:	Kelly Mobley		

Summary:

24-Jan-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to concur with Cooper's Ferry Partnership to authorize change order #2 for Lexa Concrete in the amount of $6,793.00. Additional work needed (utility pole). New contract amount: $3,864,577.59

31-Oct-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to amend Resolution MC-19:6880 dated 4/9/19. The resolution needs to be amended to read Amendment #3 of a subrecipient agreement between the City of Camden and Cooper's Ferry Partnership in connection with the River Road (CR 543) Improvements, Cramer Hill Project. Federal Project No. HPP-4273 (300) Construction. This is a no cost extension extending the term through April 18, 2021.

31-Oct-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to accept an additional $68,822.21 through the USDOT Federal Highway Administration for construction of the River Road/Cramer Hill Project. Further, they are seeking authorization to make a temporary emergency appropriation into the city budget in the amount of the award and authorizing the Mayor to execute a contract modification (#3) to accept the additional funds to federal aid agreement (No. 17-DT-BLA-755); an agreement between the NJ Department of Transportation and the City of Camden for Federal Project No. HPP-0543 (300) Construction also known as River Road Improvements, Cramer Hill (Construction) project. **Note: Resolutions are slated for December; therefore, the temporary appropriation may be changed pending the adoption of the budget in November.**

23-Oct-19: The Department of Planning and Development– Division of Capital Improvements is processing invoice #1942 for construction in the amount of $494,046.22 (Application #9). New balance after payment: $967,487.66

Initial Report ____ Revised Report _X_ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G_
(green - g; yellow - y; red - r)

9-Oct-19: The Department of Planning and Development– Division of Capital Improvements is processing invoice #1912 for engineering services by T&M Associates in the amount of $12,714.69 (professional services through June 2019) and Invoice #1913 for engineering services by T&M Associates in the amount of $18,348.84 (professional services through May 2019).
17-Jul-19: The Department of Planning and Development– Division of Capital Improvements is processing construction Invoice #1881 in the amount of $297,107.03 (payment/application #7 Lexa Concrete) Also, processing Invoice #1871 (#LAB365700 – T&M Associates) in the amount of $5,111.11.
8-Apr-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to amend contract #12-170-186 to extend the term of the contract to complete the construction phase of this project. New term: April 1, 2018 – April 18, 2021.
2-Apr-19: The Department of Planning and Development– Division of Capital Improvements is processing purchase order #18-02875 for Cooper's Ferry Development Association in the amount of $81,372.92 (Invoice #1839 – Application #6 Lexa Concrete – services completed through 2/15/19.
8-Mar-19: The Department of Planning and Development– Division of Capital Improvements is processing a council resolution to concur with Cooper's Ferry Partnership for a change order for Lexa Concrete in connection with the River Road Improvements, Cramer Hill (construction) project. Change order is due to additional work consisting of inlet reconstruction.
7-Mar-19: The Department of Planning and Development– Division of Capital Improvements is processing purchase order #18-02875 for Cooper's Ferry Development Association in the amount of $38,652.37 (Invoice #1810 – Request #9 for professional services through October 26, 2018 T and M); $27,359.79 (Invoice #1801 – Request #10 for professional services through December 28, 2018 T and M); $30,575.16 (Invoice #1766 – LAB work #LAB356991 T and M). Total request for 3 billings: **$96,587.32**
12-Feb-19: The Department of Planning and Development– Division of Capital Improvements is processing purchase order #18-02875 for Cooper's Ferry Development Association in the amount of $263,490.74 (Invoice #1798 – Application/Certificate #5.)
19-Dec-18: : The Department of Planning and Development– Division of Capital Improvements is processing purchase order #18-02875 for Cooper's Ferry Development Association in the amount of $368,832.55 (Invoice #1745 – Application/Certificate #4.
28-Nov-18: The Department of Planning and Development– Division of Capital Improvements is processing purchase order #18-02875 in for the following three payments utilizing appropriation code G-18-665-999:

- Invoice #1723: for construction management services (T&M Associates LAB352019) amount: $18,659.85 (request #3)
- Invoice #1734: for application and certificate for payment number 3 from Lexa Concrete for the period of September 1 – October amount: $295,195.50 (request #3)
- Invoice #1735: for construction management services (T&M Associates LAB354234) amount $52,891.34 (request #4)

10-Sep-18: The Department of Planning and Development– Division of Capital Improvements is processing purchase order #18-02875 in the amount of $3,574.29 (1st payment) for construction services provided in connection with the River Road – Cramer Hill Project. HPP-0543 (CON) Invoice #1675 (T & M Associates. Utilizing appropriation code: G-18-665-999.
15-May-18: The Department of Planning and Development– Division of Capital Improvements is processing purchase requisition #18-00872 in the amount of $3,682,382.50 for project management services in connection with the River Road (CR-543) Improvements. Subrecipient agreement was processed in November of 2017.
7-Mar-18: The Department of Planning and Development– Division of Capital Improvements is seeking council to authorize an agreement with T & M Associates for construction management in connection with the River Road Improvements Cramer Hill project.
The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to concur with Cooper's Ferry Partnership in awarding a construction contract to Lexa Concrete LLC for construction in connection with the River Road Improvements Cramer Hill project.

Initial Report ____ Revised Report _X__ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

2-Nov-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to enter into a subrecipient agreement in the amount of $3,682,382.50 with Cooper's Ferry Development Association for professional services (project management) in connection with the River Road Improvement Cramer Hill Project. **A budget was not available for review. Additionally, the state has not approved this agreement - see attached forms which have not been fully executed. This is a walk-on. This writer will not be authorizing the agreement with signature until it is approved by the state. (WALK-ON)**

13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to accept a $3,682,382.50 federal award through the USDOT Federal Highway Administration for construction of the River Road/Cramer Hill Project. Further, they are seeking authorization to make a temporary emergency appropriation into the city budget in the amount of the award.

The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to authorize the Mayor of the City of Camden to execute the Federal Aide Agreement between the Department of Transportation and the City of Camden.

Project Limits:

Time Lines: Based on the letter of authorization – reimbursements should be requested quarterly.

Problematic Areas/Recommendations: The application was not available for review; however, one will be provided for the file.

USDOT FHWA River Road Construction

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Department: Planning & Development — Revised: 1/21/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray — Grant Administrator #: 757-7628

Grant/Project Name:		River Road Improvements, Cramer Hill (Construction) project			
Grant #:		*Pending*			
City Contract Date:		*pending*	City Contract #:	*Pending*	
Application Resolution #:		R-11 R-28	Appropriation Code #:	*G-18-665-999* *G-18-665-998*	
Funding Source:		*Federal Project No. HPP-0543 (300) Construction*			
Pass Through:	Y	N Source:	FHWA (NJDOT)		
Amount of Grant:		*$3,682,382.50 Original Agreement Amt.* *393,784.58 Mod #1 (per NJDOT)* *30,004.83 Mod #2 (per NJDOT)* *Time ext. Amend #3 (per City Law Dept)* *68,822.21 Mod #3 (per NJDOT)* *$4,174,994.12 Revised Agreement Amt.*			
Local Match:	Y	N Cash:		In-Kind	
Budget Insertion Resolution # & Date:		*Pending*	Accepting Grant Resolution # MC:	*Pending*	
Term of Grant:		*Pending*	Location of Activity:	Pending	
Date of Analysis:		1/21/20	Reviewed By:	Tytanya C. Ray	

Summary: **01/21/20:** Council approval is requested to concur with CFP on change order #2 for Lexa Concrete in the amount of $6,793.60 for construction work in connection with the River Road Improvements, Cramer Hill (Construction) project. Change Order #2 is due to Utility Pole work, consisting of removal and replacement of conduit to PSE&G Utility Pole.

11/19/19: Resolution of Support is requested at the Next Scheduled Council meeting for Preferred Preliminary Alternative (PPA). The County of Camden received a Local Aid Infrastructure Funded (LAIF) grant from the New Jersey Department of Transportation (NJDOT), to complete a concept development study of River Road Improvements (CR 543) Cramer Hill project.
The City of Camden agrees that the Preferred Preliminary Alternatives (PPA) meets the goals of the concept development study. The City further concurs with the selection of Alternative 4 as the Preferred Preliminary Alternative (PPA), as proposed by The County of Camden.

10/30/19: Resolution Amending Resolution MC-19:6880, 4/9/19. Resolution needs amending to read "Amendment #3", as opposed to #2. Said correction is needed for amendments to coincide with the City's Law Department files.

10/30/19: In connection with Federal Aid Agreement No. 17-DT-BLA-755, also known as River Road Improvements, Cramer Hill (Construction) project, the following Council Action Requests are being submitted for the December 10, 2109 Council meeting:

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

1. Resolution authorizing the Mayor to Execute Agreement Modification #3 in the amount of $68,822.21.
2. Resolution authorizing the City to Accept additional award in amount of $68,822.21.
3. Resolution authorizing Temporary Emergency Authorization to insert funds in amount of $68,822.21.

10/22/19: Forwarding invoice #1942 in the amount of $494,046.22 to Cooper's Ferry Partnership for construction work performed by Lexa Concrete, in connection with the project.

8/13/19: Transmitting invoice #1915 in the amount of $308,503.28 to CFP for construction work performed by Lexa Concrete, in connection with the River Road (CR-543) Improvements, Cramer Hill project.

7/16/19: Please pay the following invoices from Cooper's Ferry Partnership, in connection with the project:

- Construction payment #7, invoice 1881 in amount of $297,107.03
- CM payment #11, invoice 1871 in amount of $5,111.11

TOTAL $302,218.14

5/15/19: Transmitting the following payments to CFP for CM services completed by T&M Associates in connection with the River Road (CR-543) Improvements, Cramer Hill project:

- Invoice #1851 in amount of $628.54
- Invoice #1843 in amount of $2,825.83

TOTAL $3,454.37

5/10/19: In connection with Federal Aid Agreement No. 17-DT-BLA-755, also known as River Road Improvements, Cramer Hill (Construction) project, the following Council Action Requests are being submitted for the Next Scheduled meeting:

- Council approval for Mayor to execute agreement modification #2 in amount of $30,004.83
- Council approval to accept additional award in amount of $30,004.83
- Council approval of temporary emergency authorization to insert funds in amount of $30,004.83 into City budget

4/9/19: Please pay CFP's invoice #1821 in amount of $42,758.04 for CM services completed by T&M Associates in connection with the River Road (CR-543) Improvements, Cramer Hill project.

4/8/19: Council approval is requested on Amendment #2 to a Subrecipient Agreement between the City and Cooper's Ferry Partnership, (MC-17:6061). Construction is ongoing on the project, and CFP's current agreement will expire on 4/18/19. An amendment is needed to extend term through April 18, 2021.

4/1/19: Transmitting invoice #1839 in the amount of $81,372.92 to CFP for construction work by Lexa Concrete, in connection with the project.

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

R-25
6857
4/9/19

3/8/19: Seeking Council authorization to concur with CFP on change order #1 with Lexa Concrete in the amount of $19,549.14 for construction services in connection with the River Road Improvements, Cramer Hill (Construction) project. Change Order is due to additional work consisting of inlet reconstruction.

3/6/19: Forwarding the following three (3) payments to CFP in connection with the project:

- CM payment #5 (CFP invoice #1766) in amount of $30,575.16
- CM payment #6 (CFP invoice #1810) in amount of $38,652.37
- CM payment #7 (CFP invoice #1801) in amount of $27,359.79

TOTAL PAY $96,587.32

2/12/19: Please pay invoice #1798 to CFP in the amount of $263,490.74 for construction work by Lexa Concrete, in connection with the River Road (CR-543) Improvements, Cramer Hill (Constr.) project.

12/19/18: Forwarding invoice #1745 to CFP in the amount of $368,832.55 for construction services rendered by Lexa Concrete.

11/27/18: Transmitting the following 3 payments to CFP in connection with the River Road (CR-543) Improvements, Cramer Hill (Constr.) project:

- Construction payment #3 (CFP invoice 1734) in the amount of $295,195.50
- CM payment #3 (CFP invoice 1723) in the amount of $18,659.85
- CM payment #4 (CFP invoice 1735) in the amount of $52,891.34

TOTAL PAY $366,746.69

10/11/18: In connection with the project the following payments are being made to CFP for construction by Lexa concrete:

- Construction payment #1 (CFP invoice 1705) in amount of $242,020.80
- Construction payment #2 (CFP invoice 1715) in amount of $106,672.49

TOTAL $348,693.29

9/19/18: Please pay #2 (invoice #1706) in the amount of $3,553.46 to CFP for Project Management of the River Road (CR-543) Improvements, Cramer Hill (Constr.) project.

9/6/18: Forwarding payment #1 (invoice #1675) in amount of $3,574.29 to CFP for Project Management Services in connection with the River Road (CR-543) Improvements, Cramer Hill (Constr.) project.

5/10/18: Resolution authorizing Amendment #1 to Subrecipient Agreement between the City of Camden and CFP for Professional Services in connection with the project.

Original Agreement Amount	$3,682,382.50
Amendment #1	393,784.58
New Agreement Amount	$4,076,167.08

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

10/27/17: Council authorization is requested to enter into a Subrecipient Agreement between the City of Camden and Cooper's Ferry Partnership (CFP) for Professional Services for Project Management of the River Road (CR-543) Improvements, Cramer Hill project. Federal Project No. HPP-0543 (300) Constr.

9/13/17: Seeking Council approval to (1) Authorize Mayor to execute Federal Agreement No. 17-DT-BLA-755 (2) Accept funds and (3) Set up a spending account for the River Road Improvements, Cramer Hill (Construction) project.

	Project Limits	
Street	**From**	**To**
Pending		

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

Form DC-173 A (LA) 1/02

Construction Order

NEW JERSEY DEPARTMENT OF TRANSPORTATION
LOCAL AID
FEDERAL AID CHANGE ORDER

Sheet 1 of 2

Order No. 2

Order Letter 2

Date 4/29/19

Project: Road Improvements Associated with River Road Initiative

Federal Project No. 5808387 Doc. No.

Contractor: Lexa Concrete, LLC

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Location of proposed order: 28th Street and River Rd

Nature and reason of order:
2" rigid metallic conduit was initially installed from the new meter cabinet on the northwest corner of the 28th St and River Rd intersection to UP #TB1835CM as called out in the plans; however, it was determined that pole could not handle the additional load. The 2" RMC that was previously installed was removed and new 2" RMC was installed from the meter cabinet foundation to UP #69075.

☐ Extension ☐ Reduction of time recommended this order N/A

CONTRACT AMOUNT	ROAD	BRIDGE	TOTAL
Amount of original contract	$ 3,845,028.45	$	$ 3,845,028.45
Adjusted amount based on order Nos. 1	$ 3,864,577.59	$	$ 3,864,577.59

CONTRACT TIME
Original Completion Date 221 Days
Adjustment This Order (+ or -)
Previous Adjustments (+ or -)
Adjusted Completion Date 221 Days

ORDER NO. 2 ☒ Road ☐ Bridge ☐ Other

	Road	Bridge	Total
Extra Work	$ 6,793.60	$	$ 6,793.60
Increases	$	$	$
Decreases	$	$	$
Total	$ 6,793.60	$	$ 6,793.60

RESERVED FOR FHWA OR F.T.A.

Recommended:

County / Municipal / Sponsor's Engineer — Date 1/21/20

Approved:

Presiding Officer — Date

Approved for Funding Participation Purposes:

Manager, Local Aid, District # — Date

Form DC-173 A (LA) 8/02

Construction Order

NEW JERSEY DEPARTMENT OF TRANSPORTATION
LOCAL AID
FEDERAL AID CHANGE ORDER

Sheet 2 of 2

Order No. 2

Order Letter 2

Date 4/29/19

Project: Road Improvements Associated with River Road Initiative

Federal Project No. 5808387 Doc. No.

Contractor: Lexa Concrete, LLC

ITEM NO.	DESCRIPTION	QUANTITY (+/-)	UNIT PRICE	AMOUNT
S3	Rerouting Conduit to PSE&G Utility Pole	1	$6,793.60	$6,793.60

Amount of Original Amount	$ 3,845,028.45	
Adjusted Amount Based on Change Order Nos. 1 & 2 _____	$ 3,871,371.19	
Total Change (+ or -)	$ 26,342.74	
% Change in Contract [(+) Increase or (-) Decrease]		+0.685%

ALTERNATE PROCEDURES PROJECTS

This order is approved for Federal participation.

_____ _____

Director, Local Aid & Economic Development — Date

Accepted:

_____ _____

Contractor's Authorized Signature — Date

Name _____

Title _____

☐ Unprotested

☐ Protested by letter dated _____ attached.

CONTRACTS PAYABLE SECTION

Reviewed by _____ _____ Date

Input Submitted by _____ _____ Date

Certification of Funds

_____ _____

Director of Accounting & Auditing — Date

Time & Material Breakdown
28th & River Rd

Berenato Contractors

Labor	**Rate**	**Benefit**	**Total**	**Hrs**	**Total**
Laborer,General Foreman	$46.00	$30.28	$76.28	8.0	$610.24
Laborer, Shop Stewart	$43.45	$30.28	$73.73	8.0	$589.84
Operating Engineer	$51.18	$31.85	$83.03	8.0	$664.24
Total Labor					**$1,864.32**

Insurance	
FICA	6.20%
Medicare	1.45%
NJ Unemployment	7.00%
NJ Disability	0.15%
Federal Unemployment	0.60%
Workers Comp	7.42%
Total	22.82%
1950.96 x 22.82%	**$425.44**

Materials			
2" RMC 40 LF	$16.00	$640.00	
2" RMC Sweeps 3 ea	$50.00	$150.00	
Misc.Couplings/Nipples		$100.00	
Total Material		**$890.00**	**$890.00**

Equipment	**Hrs**	**BB Cost/Hr**	**Total**	
2000 Backhoe	8.00	$51.05	$408.40	
2002 Utility Truck	8.00	$27.87	$222.96	
2002 Utility Truck	8.00	$27.87	$222.96	
2003 Dump Truck & Trailer	8.00	$94.96	$759.68	
2003 Compressor	8.00	$33.00	$264.00	
2006 Jumping Jack	8.00	$8.50	$68.00	
2006 Generator	8.00	$6.29	$50.32	
Total Equipment				**$1,996.32**
Mobilization				**$0.00**

Subtotal	**$5,176.08**
15% Overhead	$776.41
Subtotal	$5,952.49
10% Profit	$517.61
Subtotal	**$6,470.10**
Lexa 5% Overhead & Profit	$323.50
Grand Total - does not include concrete	**$6,793.60**
Concrete to be billed at unit prices	

R-26

MBS/sse
03-10-20

RESOLUTION AWARDING A PROFESSIONAL CONTRACT TO AN UKNOWN VENDOR FOR GENERAL ENGINEERING SERVICES OF WATER AND SEWER SYSTEM IN THE CITY OF CAMDEN

WHEREAS, the City of Camden has a need to acquire services by a duly licensed engineer to provide General Engineering Services for the City's Water & Sewer System; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received on February 6, 2020 by an Unknown Vendor, for an amount not to exceed _____DOLLARS ($_____); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "0-60-101-906 and 0-70-101-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with an Unknown Vendor, for an amount not to exceed _____ DOLLARS ($_____) to provide General Engineering Services of Water & Sewer System, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED that an Unknown Vendor must coordinate and report to the City Engineer, duly appointed pursuant to N.J.S.A. 40A:9-140, for all assigned engineering tasks.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2020

TO: Jason J. Asuncion, Esq., Business Administration

FROM: Edward C. Williams, PP, AICP, CSI Director

DEPARTMENT MAKING REQUEST: Planning and Development

TITLE OF RESOLUTION: Resolution approving [TBD] for general engineering services for the City of Camden's water and sewer system

BRIEF DESCRIPTION OF ACTION: This vendor will oversee the operations, maintenance and repair of the City's water/sewer system by American Water contract services

BIDDING PROCESS: RFP #20-02 received 5 proposals on Thursday, February 6, 2020

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 0-60-101-906 & 0-70-101-906

AMOUNT: N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-19-20	
Received by City Attorney:	2/26/2020	

	(***Name) Please Print***	***(Extension #)***
Prepared by 1:	L. CHANDLER	X7475
Contact Person 2:		

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	TBD
Purpose or Need for service:	Vendor will oversee the operations, maintenance and repair of the City's water/sewer system by American Water contract
Contract Award Amount	TBD
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #20-02
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – CME R&V KELLER D&B/GUARINO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 2-19-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
0-60-101-906 & 0-70-101-906 Funding Source for this action

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

_____

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

MBS:sse
03-10-20

R-27

RESOLUTION AWARDING A PROFESSIONAL CONTRACT TO AN UNKNOWN VENDOR FOR GENERAL ENGINEERING SERVICES IN THE CITY OF CAMDEN "BY TITLE ONLY"

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2020

TO: Jason J. Asuncion, Esq., Business Administration

FROM: Edward C. Williams, PP, AICP, CSI Director

DEPARTMENT MAKING REQUEST: Planning and Development

TITLE OF RESOLUTION: Resolution approving [TBD] for general and consulting engineering services for the City of Camden.

BRIEF DESCRIPTION OF ACTION: This vendor will provide assistance to the Municipal Engineer and provide recommendations to the City

BIDDING PROCESS: RFP #20-03 received 8 proposals on Thursday, February 6, 2020

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 0-01- -661-906

AMOUNT: N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-19-20	
Received by City Attorney:	2/21/2020	

(Name) Please Print ***(Extension #)***

Prepared by 1: L. CHANDLER X7475
Contact Person 2:

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	TBD
Purpose or Need for service:	Vendor will provide assistance to the Municipal Engineer and recommendations on City projects
Contract Award Amount	TBD
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #20-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – CME R&V ALAIMO GROUP GILMORE ROBERTS ENGINNERING F&P ARH ASSOCIATES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 2-19-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
0-01- -661-906 Funding Source for this action

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

R-28

MBS:dh
03-10-20

RESOLUTION APPROVING THE RELEASE OF PERFORMANCE GUARANTY IN THE AMOUNT OF $76,260.00 FOR CAMDEN DOLLAR GENERAL, LLC, BLOCK 1394, LOT 2.03 FOR THE DOLLAR GENERAL PROJECT

WHEREAS, a request has been received by the City of Camden ("City") from Camden Dollar General, LLC the developer for the project Dollar General located at Block 1394, Lot 2.03 (Ferry Avenue and East Davis Street) seeking the respective release of the amount required to be posted under the Performance Guaranty in the amount of $76,260.00; and

WHEREAS, the project at Block 1394, Lot 2.03 (Ferry Avenue and East Davis Street) is completed and has requested the City of Camden to release Camden Dollar General, LLC guarantees under said Performance and Maintenance Guaranties; and

WHEREAS, the City Planning Board's Engineer, Remington & Vernick Engineers (R&V"), has reviewed the developer's request. As detailed in its January 28, 2020 letter to the City, after R&V's inspection of the Project it recommends: (1) the release of $76,260.00 of the original amount required to be posted by Camden Dollar General, LLC under its Performance Guaranty, contingent upon the payment of all outstanding R&V vouchers; and (2) the activation of the Maintenance Guarantee in the amount of $11,439.00, representing 15% of the construction cost amount to be held for a period of two (2) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, for all the reasons set forth above, the authorized City of Camden officials are hereby authorized and directed to release **Seventy-Six Thousand Two Hundred Sixty Dollars ($76,260.00)** of the original amount required to be posted by Camden Dollar General, LLC under its Performance Guaranty; and the activation of the Maintenance Guarantee in the amount of $11,439.00, representing 15% of the construction cost amount to be held for a period of two (2) years.

BE IT FURTHER RESOLVED that the above release of Performance Guaranty is contingent upon the payment of all outstanding Remington & Vernick Engineers vouchers, as provided under said Performance Guaranty.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving the release of a performance bond in the amount of $76,260.00 for the Camden Dollar General, LLC, Ferry Ave and East Davis St., Block: 1394/Lot: 2.03 for the Dollar General Project.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve the release of the performance bond due to the completion of said project and is conditioned upon receipt of a maintenance bond in the amount of $11,439.00 and the payment of all Planning Board Engineers and Attorney invoices.

BIDDING PROCESS:N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): n/a

AMOUNT: $76,260.00

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc. (Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	2-4-20	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-4-20	
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

REMINGTON & VERNICK ENGINEERS

51 Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
O: (856) 795-9595
F: (856) 795-1882

January 28, 2020

RECEIVED
FEB 3 20
By

Dr. Edward Williams, PP, AICP
Department of Planning & Development
City of Camden
Room 420, City Hall
Camden, NJ 08101

Re: City of Camden
Camden Dollar General, LLC
Ferry Ave. & East Davis St.
Block 1394, Lot 2.03
Performance Guarantee Release
Our File #04-08-I-865

Dear Dr. Williams:

At the request of the applicant, our office has conducted an inspection to the above-referenced project. Based upon our investigation, we recommend a release of the Performance Guarantee established in the amount of **$76,260.00**. Also, we recommend the activation of the Maintenance Guarantee in the amount of **$11,439.00**, representing 15% of the Public Facilities Performance Guarantee amount to be held for a period of two (2) years.

The release of the Performance Guarantee is contingent upon the Payment of all-outstanding Remington & Vernick Engineers' Vouchers. If you should have any questions, please contact Steven D. Fini, Regional Field Supervisor, at 856-795-9595.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

Lenny Cinaglia, MBA, CEFM
Associate, Department Head Municipal CM/CI

Timothy Staszewski, P.E. for
Dena Moore Johnson, P.E., C.M.E.

LC:TS:sdf
cc: Orion Joyner, PE, CME, Senior Municipal Engineer
Angela Miller, Planning Board Secretary
Luis Pastoriza, M.S.M, R.M.C., C.M.R
Camden Dollar General, LLC

T:\Product\CAMDCITY\I865 - Dollar General (Ferry Avenue & East Davis Street)\Perf.Guarantee Release-1-28-20.doc

R-29

MBS:dh
03-10-20

RESOLUTION APPROVING THE RELEASE OF PERFORMANCE GUARANTY IN THE AMOUNT OF $165,020.40 FOR MSC ERIE STREET, LLC FOR THE PYNE POINT CHARTER SCHOOL PROJECT

WHEREAS, a request has been received by the City of Camden ("City") from MSC Erie Street, LLC the developer for the project Pyne Point Charter School located at Block 748, Lot 1 (Northeast Erie and 7th Street) seeking the respective release of the amount required to be posted under the Performance Guaranty in the amount of $165,020.40; and

WHEREAS, the project at Block 748, Lot 1 (Northeast Erie and 7th Street) is completed and has requested the City of Camden to release MSC Erie Street, LLC guarantees under said Performance and Maintenance Guaranties; and

WHEREAS, the City Planning Board's Engineer, Remington & Vernick Engineers (R&V"), has reviewed the developer's request. As detailed in its January 30, 2020 letter to the City, after R&V's inspection of the Project it recommends: (1) the release of $165,020.40 of the original amount required to be posted by MSC Erie Street, LLC under its Performance Guaranty, contingent upon the payment of all outstanding R&V vouchers; and (2) the activation of the Maintenance Guarantee in the amount of $11,439.00, representing 15% of the construction cost, and in addition, the activation of the Stormwater Maintenance Guarantee in the amount of $1,342.50 both to be held for a period of two (2) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, for all the reasons set forth above, the authorized City of Camden officials are hereby authorized and directed to release **One Hundred Sixty-Five Thousand Twenty Dollars and Forty Cents ($165,020.40)** of the original amount required to be posted by MSC Erie Street, LLC under its Performance Guaranty; and the activation of the Maintenance Guarantee in the amount of $11,439.00, representing 15% of the construction cost and in addition, the activation of the Stormwater Maintenance Guarantee in the amount of $1,342.50 both to be held for a period of two (2) years.

BE IT FURTHER RESOLVED that the above release of Performance Guaranty is contingent upon the payment of all outstanding Remington & Vernick Engineers vouchers, as provided under said Performance Guaranty.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving the release of a performance bond in the amount of $165,020.40 for the MSC Erie St, LLC, Northeast Erie and 7th St – Block: 748/Lot: 1 for the Pyne Point Charter School Project.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve the release of the performance bond due to the completion of said project and is conditioned upon receipt of a maintenance bond in the amount of $11,439.00, the activation of a Stormwater Maintenance Guarantee in the amount of $1,342.50 to be held, both to be held for two years, and the payment of all Planning Board Engineers and Attorney invoices.

BIDDING PROCESS:N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): n/a

AMOUNT: $165,020.40

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc. (Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	2-3-20	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2.5.20	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Received by City Attorney: _____ _____

_____

(***Name) Please Print*** ***(Extension #)***

Prepared By: _____ _____

Contact Person: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

REMINGTON & VERNICK ENGINEERS
1901
Haddonfield Road, Suite 260
Cherry Hill, NJ 08002
P: (856) 795-9595
F: (856) 795-1882

RECEIVED
FEB 5 2020
By

January 30, 2020

Dr. Edward Williams, PP, AICP
Department of Planning & Development
City of Camden
Room 420, City Hall
Camden, NJ 08101

Re: City of Camden
MSC Erie St., LLC (Pyne Point)
Northeast Erie & 7th Streets
Block 748, Lot 1
Performance Guarantee Release
Our File #04-08-I-845

Dear Dr. Williams:

At the request of the applicant, our office has conducted an inspection to the above-referenced project. Based upon our investigation, we recommend the release of the Public Facilities Performance Guarantee established in the amount of **$165,020.40** along the activation of the Public Facilities Maintenance Guarantee in the amount of **$11,439.00** representing 15% of the Performance Guarantee amount. In addition, we recommend the activation of the Stormwater Maintenance Guarantee in the amount of **$1,342.50**, both are to be held for a period of two (2) years.

The release of the Performance Guarantee is contingent upon the Payment of all-outstanding Remington & Vernick Engineers' Vouchers. If you should have any questions, please contact Steven D. Fini, Regional Field Supervisor, at 856-795-9595.

Sincerely,
REMINGTON & VERNICK ENGINEERS, INC.

For

Lenny Cinaglia, MBA, CEFM
Associate, Department Head Municipal CM/CI

Timothy Staszewski, P.E. for
Dena Moore Johnson, P.E., C.M.E.

LC:TS:sdf
cc: Orion Joyner, PE, CME, Senior Municipal Engineer
Angela Miller, Planning Board Secretary
Luis Pastoriza, M.S.M, R.M.C., C.M.R
MSC Erie St., LLC, 5700 Wayne Ave., Philadelphia, PA 19144

T:\Product\CAMDCITY\I845 - pyne point charter school\Perf Guarantee Release-1-30-20.doc

R-30

MBS:dh
03-10-20

RESOLUTION APPROVING THE RELEASE OF INSPECTION ESCROW TO MSC STEVENS, LLC, 5700 WAYNE AVENUE, PHILADELPHIA, PA IN THE AMOUNT OF $1,044.32

WHEREAS, the work has been completed for the Project 0408I801 (ECMS) MSC Stevens Street, LLC; and

WHEREAS, a reimbursement of inspection fees are due to MSC Stevens, LLC; and

WHEREAS, the Director of Planning and Development has requested that City Council authorize the issuance of a refund to MSC Stevens, LLC in the amount of $1,044.32 for reimbursement of escrow fees; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Director of Finance is hereby authorized to issue a refund in the amount of $1,044.32 as follows:

Refund to: MSC Stevens, LLC
5700 Wayne Avenue
Philadelphia, PA 19144

Refund Amount: $1,044.32

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

March 10, 2020

Council Meeting Date: ~~December~~ 10, ~~2019~~

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution approving a release of inspection escrow in the amount of $1,044.32 for the MSC Stevens, LLC, 5700 Wayne Ave, Philadelphia, Pa. for the closeout of said project.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve of the release of said inspection escrow funds due to the release of said project.

BIDDING PROCESS:N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): T-31-915-116

AMOUNT: $1,044.32

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	11-4-19	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1-29-20	
Received by City Attorney:		

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OFCAMDEN
REQUEST FOR
DIRECT VOUCHER

VOUCHER#

NAME OF VENDOR: MSC STEVENS STREET, LLC
5700 WAYNE AVENUE
PHILADEPHIA, PA 19144

DATE
9/18/2019

CONTRACT#

INVOICE	QUAN.	UNIT	DESCRIPTION	AMOUNT
			MSC STEVENS STREET, LLC	
			RELEASE FOR REFUND	
			OF INSPECTION ESCROW	
			0408I801 (ECMS)	
			Total Due:	1.044.32
			Total:	$1,044.32

DEPARTMENT:

PLANNING BOARD Appropriation Code T-31- -915-116

APPROVED:

DEPARTME NT/BUREAU HEAD

DATE

CITY OFCAMDEN
REQUEST FOR
DIRECT VOUCHER

VOUCHER#

NAME OF VENDOR: MSC STEVENS STREET, LLC
5700 WAYNE AVENUE
PHILADEPHIA, PA 19144

DATE
9/18/2019

CONTRACT#

INVOICE	QUAN.	UNIT	DESCRIPTION	AMOUNT
			MSC STEVENS STREET, LLC	
			RELEASE FOR REFUND	
			OF INSPECTION ESCROW	
			0408I801 (ECMS)	
			Total Due:	1.044.32
			Total:	$1,044.32

DEPARTMENT:

PLANNING BOARD Appropriation Code T-31- -915-116

APPROVED:

DEPARTME NT/BUREAU HEAD

DATE

Project Id: 0408I801
Description: MSC Stevens Street, LLC Status: Active
Starting Date: 01/01/01 Ending Date: 06/25/19 Po Transactions: Summarized
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date

Date	Description		Trans Amount	Balance
12/11/17	Add Acct		0.00	0.00
11/21/17	Deposit Ck: JC1102 Inspection Escrow Post Ref: R 22670 1		3,630.83	3,630.83
01/26/18	PO 18-01776 9 Paid Ck 1495 Vn REM02 REMINGTON & VERNICK	JANUARY 11, 2018 PAYMENT #1 En 01/18/18	130.39-	3,500.44
03/09/18	PO 18-02080 6 Paid Ck 1497 Vn REM02 REMINGTON & VERNICK	FEB, 7, 2018 PAYMENT #2 En 02/26/18	358.37-	3,142.07
08/03/18	PO 19-00410 6 Paid Ck 1512 Vn REM02 REMINGTON & VERNICK	JULY 9, 2018 PAYMENT #3 En 07/24/18	299.00-	2,843.07
09/28/18	PO 19-00914 5 Paid Ck 1521 Vn REM02 REMINGTON & VERNICK	SEP, 11, 2018 PAYMENT #4 En 09/21/18	131.45-	2,711.62
11/02/18	PO 19-01137 4 Paid Ck 1541 Vn REM02 REMINGTON & VERNICK	OCTOBER 8, 2018 PAYMENT #5 En 10/23/18	391.70-	2,319.92
12/07/18	PO 19-01333 5 Paid Ck 1545 Vn REM02 REMINGTON & VERNICK	NOVEMBER 8, 2018 PAYMENT #6 En 11/27/18	563.25-	1,756.67
02/01/19	PO 19-01677 3 Paid Ck 1557 Vn REM02 REMINGTON & VERNICK	JANUARY 9, 2019 PAYMENT #7 En 01/29/19	277.35-	1,479.32
05/10/19	PO 19-02289 17 Paid Ck 1570 Vn REM02 REMINGTON & VERNICK	MARCH 11, 2019 PAYMENT #8 En 04/18/19	71.50-	1,407.82
06/07/19	PO 19-02532 10 Paid Ck 1582 Vn REM02 REMINGTON & VERNICK	APRIL 30, 2019 PAYMENT #9 En 05/31/19	363.50-	1,044.32

Pd Refund

INSPECTION

R-31

MBS:dh
03-11-20

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND TO CAMDEN IRON & METAL/EMR TO INSTALL A NEW 12 INCH WATER LINE ON PERSHING STREET

WHEREAS, Camden Iron & Metal/EMR has completed the new 12-inch water line on Pershing Street which was necessary for the new fire system installed at 1605 Thorn Street; and

WHEREAS, a request has been received by the City of Camden from Developer seeking a release of the amount required to be posted under the Performance Bond for the aforementioned Improvements and advising that all said Improvements have been satisfied and completed; and

WHEREAS, the City's Engineer has reviewed Developer's request in terms of the status of the completion of the new 12-inch water line on Pershing Street to date relative to the original performance guarantee under the Performance Bond in the amount of Three Hundred Six thousand Five Hundred Fifteen Dollars ($306,515.00); and

WHEREAS, the City Engineer, after his review of Developer's request and the status of the completion of the Improvements covered by the performance guarantee under the Performance Bond has determined that the Developer's requested release is warranted; and

WHEREAS, the City Engineer, based on his inspection, recommends that the entire performance guarantee under the Performance Bond be released in the amount of Three Hundred Six thousand Five Hundred Fifteen Dollars ($306,515.00); now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the authorized City officials are hereby authorized and directed to release the performance guarantee under the Performance Bond for the project known as the12-inch water line on Pershing Street in the amount of Three Hundred Six thousand Five Hundred Fifteen Dollars ($306,515.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator
DATE: January 23, 2020
FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution for reimbursement of Performance Bond Fee Paid to the City of Camden. Performance Bond requested for Camden Iron & Metal/EMR to install a new 12-inch water line on Pershing Street. The line was necessary for the new fire system installed at 1605 Thorn Street
BRIEF DESCRIPTION OF ACTION: Return of Performance Bond fee due to satisfactory completion of new 12-inch water line. Amount to be returned - $306,515.00
BIDDING PROCESS: N/A
APPROPRIATION ACCOUNT(S): 0-31-301-116

☑ **AMOUNT**: $306,515.00
Waiver Request Form Attached for State DCA/DLGS Approval - (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	2-4-20	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	2/4/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2.7.20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Stephanie Walker	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	N/A
Name of Vendor_	Camden Iron & Metal/EMR
Purpose or Need for service:	Performance Bond
Contract Award Amount	$306,515.00
Term of Contract	Performance Bond
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Return of Performance bond due upon satisfactory completion of new 12-inch water line.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature[1]

Jan J. Agusin Date 2-7-20

Business Administrator

[1] For direct appointments of the Governing Body, Council President or, at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

Business Administrator/Manager Signature
The Chief Financial Officer affirms that there is adequate funding available for this personnel action. REFUND ESCROW Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Date 2/5/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

Stephanie Walker

From:	H.J. Cain <hjcain@gmail.com>
Sent:	Monday, January 13, 2020 10:46 AM
To:	Stephanie Walker; Orion Joyner
Cc:	Doug McSorley
Subject:	Performance Bond for Thorn St. Project
Attachments:	THORN St. H2O Chk.pdf

Ms. Walker:
Attached is a copy of the Cashiers Check that EMR / Camden Iron & Metal submitted to the City of Camden on 24 Sept. 2018 as the performance bond required to start the installation of a new 12 inch water line in Pershing Ave. This line was necessary for the new fire system installed at our property at 1605 Thorn St.

In as much as the check was a cashier's check issued by PNC to the City of Camden, I do not have a copy of the cancelled check but I have verbal confirmation from PNC that the check was cashed on 12 Oct. 2018.

You may contact our corporate client representative Annie Reid (732-220-44110) and reference Carolyn Ames, our senior accountant.

If you have any questions or require additional information just let me know.

Howard Cain

FORM 107140-1212

06000660

CASHIER'S CHECK

PNCBANK
PNC Bank, National Association
New Jersey

No. 3255179

55-760/312

DATE PT. 24, 2018

PAY TO THE ORDER OF CITY OF CAMDEN $ 306,515.00

THREE HUNDRED SIX THOUSAND FIVE HUNDRED FIFTEEN AND 00 / 100 DOLLARS

CAMDEN IRON & METAL
REMITTER

PNC Bank, National Association

OFFICIAL SIGNATURE

MIX Paper from responsible sources FSC® C101537

[redacted]

Listed below are the security features provided on this document which meet and/or exceed industry guidelines.

Security Features
- Micro-Printing "MP"
- Check Security Screen
- Void Pantograph
- Chemical Sensitization
- Permanent Ink
- Embedded Security Fibers
- Tamer Resistant Treatment

Results of check alteration
- Good type of signature line and back ...
- Absence of the words "Original Document" on the back of the check.
- Dropped to provide a VOID image on the order ...
- Original item indicates possible chemical alteration
- Consistent number does not be held on the paper
- Paper Sequence Number is not the same
- Paper Sequence Number is not the same
- Paper Sequence Number is not the same
- Paper Sequence Number is not the same

® Padlock designs a certification mark of Check Payment Systems Association

* FEDERAL RESERVE BOARD OF GOVERNORS REG. CC

20181012900153910000500003 WILMINGTON

DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE

ENDORSE HERE

Posting Date	2018 Oct 12
Account Number	8010001302
Dollar Amount	$ 306,515.00
Check/Serial Number	3255179
Routing Transit Number	03120760
Posting Sequence Number	83284302
Paper Sequence Number	0083284302
Capture Bank Number	20
Posting App Id	COR

Posting Bank Number	60
CPCS Entry Number	6041
TIC Branch Market	
TIC Branch Number	0
TIC Teller Cashbox	0
TIC Teller Tran #	
Deposit Account Number	1011012509986
Micr Acct	00000000008010001302
Multi -Deposit	0
Deposit O/B	0
Number Deposit Items	0
Reject Item	0
Debit/ Credit	D
Incoming IRD Flag	0
PNC Created IRD	0
Image Exchange Item	R
Sort Pattern	221
Paid Status	P
Exception Code	
Teller Mode	
TIC IQA	

R-32

MBS:dh
03-10-20

RESOLUTION AUTHORIZING THE PARTICIPATION FOR THE 2020 ONLINE TAX SALE AUCTION FOR THE CITY OF CAMDEN ON OR ABOUT JUNE 17, 2020

WHEREAS, the governing body of the City of Camden desires to have the 2020 online Tax Sale Auction for the City of Camden, pursuant to N.J.S.A. 54:5-19.1(c) from the Division of Local Government Services; and

WHEREAS, the electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more competitive tax sale process; and

WHEREAS, in order to obtain said participation, it is necessary that the City of Camden submit an application to the Division of Local Government Services; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to submit an application to the Division of Local Government Services, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 3, 2020

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: January 24, 2020

FROM: Nahema A. Harvey, Assistant Tax Collector

Department Making Request: **Department of Finance**

TITLE OF RESOLUTION/ORDINANCE: HOLD AN ELECTRONIC TAX SALE

BRIEF DESCRIPTION: Resolution authorizing the Tax Collector to hold an electronic Tax Sale for FY20

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	1/27/20	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

CITY OF CAMDEN PURCHASING BUREAU 2020 JAN 27 P 3:39

Prepared By: Michelle D. Hill x7582

Contact Person: Michelle D. Hill x7582

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Acting Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO HOLD AN ELECTRONIC TAX SALE"

Nahema A. Harvey 1/27/19

Nahema A. Harvey, Assistant Tax Collector Date

R-33

MBS:dh
03-10-20

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TAX ASSESSOR OFFICE TO ENTER INTO STIPULATION OF SETTLEMENT AGREEMENTS FOR PROPERTIES UNDER TAX APPEAL FOR 2020 AND REQUIRING NOTIFICATION TO THE CFO & GOVERNING BODY OF ALL APPEALS ON OR BEFORE JUNE 1ST

WHEREAS, tax appeals are filed each year in the City of Camden; and

WHEREAS, the majority of these appeals are settled by Stipulation of Settlement; and

WHEREAS, once an appeal is filed, only City Council has the authority to authorize settlement of litigation pursuant to New Jersey case law; and

WHEREAS, the Court requires that municipalities' counsel represent upon the record that City Council has authorized the settlement of pending tax appeals; and

WHEREAS, the Tax Assessor requests that City Council give the Tax Assessor the authority to settle tax appeals before the Camden County Board of Taxation as well as before the New Jersey Tax Court for any properties having an assessment of $1 million or less; and

WHEREAS, the Tax Assessor shall notify the Chief Financial Officer and Governing Body on or before June 1st of all tax appeal filed for 2020; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, it hereby authorizes the Tax Assessor or Deputy Tax Assessor to enter into stipulations of settlement with respect to tax appeals heard before the Camden County Board of Taxation and before the New Jersey Tax Court for any properties having an assessment of $1 million or less.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

March

Council Meeting Date: ~~**February 11**~~**, 2020**

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrick J. Keating, Director

Department Making Request: Department of Finance – Bureau of Assessment

TITLE OF RESOLUTION/ORDINANCE:

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TAX ASSESSOR'S OFFICE TO ENTER INTO STIPULATION OF SETTLEMENT AGREEMENTS FOR PROPERTIES UNDER TAX APPEAL FOR 2020, AND REQUIRING THE TAX ASSESSOR TO NOTIFY THE CFO & GOVERNING BODY OF ALL APPEALS ON OR BEFORE JUNE 1ST.

BRIEF DESCRIPTION OF ACTION:

Several tax appeals are filed each year in Camden City. The majority of these appeals are settled by Stipulation of Settlement. Once an appeal is filed, only City Council has the authority to authorize the settlement of litigation. In order to facilitate the tax appeal process, the Tax Assessor and Deputy Tax Assessor are requesting authority to settle appeals before the Camden County Tax Board and the NJ Tax Court for any properties having an assessment of $1 million or less.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) N/A

AMOUNT: *(If applicable)* N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

CITY OF CAMDEN PURCHASING BUREAU
2020 JAN 24 A 11:25

	Date	Signature (If applicable)
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	1/14/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2-4-20	
Received by City Attorney:	2/4/2020	

	(Name) Please Print	***(Extension #)***
Prepared By:	Terri Paglione	x2-7024
Contact Person:	Terri Paglione	x2-7024

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-34

MBS:yrh
3-10-20

RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES SOLD AT LESS THAN FACE VALUE

WHEREAS, the City of Camden has in its possession tax sale certificates located in various neighborhoods in the City of Camden; and

WHEREAS, the City of Camden was approved to solicit bids for the purchase of various tax sale certificates for less than face value.

WHEREAS, N.J.S.A. 54:5-114.2 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution accept bids for the purchase of tax sale certificate for less than face value but not less than the minimum bid already approved by City Council; and

WHEREAS, notice will be sent by regular and certified mail to the owner of record; public notices were posted on March 3, 2020 of the impending sale at less than face value; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the proper documents necessary to assign the tax sale certificates to the persons listed below in consideration that was previously approved by City Council via Resolution Number MC-19:7156.

Tax Certificate	Property Address	Block	Lot	Dimensions	Property/Lot	Successful Bidder	Bid Amount	Amount Owed (As of 3/10/20)
10-02434	1015 South 4th Street	246	105	15 x 47	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 6,000.00	$ 13,464.93
980191	1017 South 4th Street	246	106	16 x 47	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 6,000.00	$ 72,263.91
30408	324 Liberty Street	276	116	15 x 100	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 6,000.00	$ 189,626.34
34941	510 Walnut Street	317	30	16 x 94	Lot	Carl L. Davis, Sr.	$ 1,500.00	$ 80,700.20
09-00365	430 Liberty Street	335	91	42 x 98	Lot	Extreme Solutions Group/Jamal Tokley	$ 1,500.00	$ 4,692.55
09-00366	428 Liberty Street	335	92	20 x 98	Lot	Extreme Solutions Group/Jamal Tokley	$ 1,500.00	$ 2,890.14
27848	1411-1455 Broadway	341	9	35 x 100	Lot	Booker's Lounge/VIP Construction/VIP Industries	$ 1,500.00	$ 212,570.32
89-278	1405 Broadway	341	74	15 x 82	Lot	Booker's Lounge/VIP Construction/VIP Industries	$ 5,000.00	$ 16,029.26
10-02451	1400 Broadway	345	37	16 x 70	Property	Booker's Lounge/VIP Construction/VIP Industries	$ 5,000.00	$ 69,824.10
16-00420	773 Mount Vernon St	382	55	12 x 100	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 6,000.00	$ 49,033.33
89-388	1499 South 9th Street	419	65	100 x 80	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 15,000.00	$ 227,897.50
960410	SS Everett 227 E. 9th	426	1	80 x 23	Lot	Joseph Seward	$ 2,500.00	$ 24,576.41
010620	1653 Mt. Ephraim Ave	453	43	17 x 85	Property	Mary Lum	$ 5,000.00	$ 100,724.86
980707	1913 Kossuth Street	545	15	20 x 100	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 5,000.00	$ 17,172.10
000450	1915 Kossuth Street	545	16	20 x 100	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 5,000.00	$ 67,600.44
11-01090	2410 South 12th St.	629	5	25 x 95	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 13,000.00	$ 29,150.45
000512	2437 Wainwright St.	630	82	20 x 95	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 7,500.00	$ 118,773.62
010767	2426 Wainwright St.	631	98	20 x 95	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 7,500.00	$ 84,864.02
12-03274	3064 Kearsarge Road	680	5	18 x 78	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 10,000.00	$ 27,609.91
11-01315	3062 Kearsarge Road	680	6	31 x 90	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 10,000.00	$ 40,022.34
37188	817 Grant Street	765	26	14 x 65	Lot	Nestora A. Lopez - Joel Salazar	$ 2,000.00	$ 18,375.85
37189	819 Grant Street	765	27	13 x 65	Lot	Nestora A. Lopez - Joel Salazar	$ 1,500.00	$ 13,933.61
34164	821 Grant Street	765	28	13 x 65	Lot	Nestora A. Lopez - Joel Salazar	$ 1,500.00	$ 15,879.28
10-02971	424 Vine Street	774	20	14 x 73	Lot	Jannette Ramos	$ 1,500.00	$ 2,976.47
93-670	928 Vine Street	799	31	14 x 72	Property	Tammy Perry	$ 5,000.00	$ 168,160.35
941395	513 North 19th Street	802	97	14 x 62	Property	Jason Delvalle	$ 5,000.00	$ 98,254.97
93-707	1216 North 21st Street	828	85	14 x 92	Lot	Reynaldo Cintron	$ 2,000.00	$ 179,951.00
7A-01394	NS Tyler 220 E 28th St.	901	29	20 x 100	Lot	Efigenio Mercado	$ 1,500.00	$ 10,289.73

11-02090	1036 North 32nd St.	925	62	37 x 100	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 12,500.00	$ 34,789.21
911040	220 North 37th Street	1031	12	30 x 200	Property	Aurea Muniz & Pablo Muniz	$ 6,500.00	$ 188,950.36
33738	111 South 35 Street	1063	43	22 x 100	Property	Ana M. Nieves	$ 7,500.00	$ 200,817.89
14-02032	3044 Waldorf Avenue	1077	27	14 x 98	Property	Michael McCray	$ 6,000.00	$ 11,094.11
13-02219	209 South 34th Street	1086	76	40 x 100	Property	Kenneth Robles	$ 6,500.00	$ 16,474.41
38026	2733 Saunders Street	1092	69	80 x 199	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 10,000.00	$ 443,489.88
951306	2622 Saunders Street	1154	26	26 x 86	Property	Angad Guglani/Cooper Square Acquisition 1 LLC	$ 10,000.00	$ 185,783.72
931273	1519 Wildwood Ave	1269	27	28 x 81	Property	Christina Clarke	$ 7,500.00	$ 137,259.21
891349	1468 Belleview Ave	1275	57	25 x 100	Property	Syreeta Clark & Natalie Young	$ 11,001.00	$ 255,056.40
942553	1466 Belleview Ave	1275	101	22 x 100	Lot	Natalie Young and Syreeta Clark	$ 4,001.00	$ 103,234.39
16-02470	1477 Bradley Avenue	1276	34	28 x 100	Property	Mamdough S. Balwi	$ 5,000.00	$ 16,993.95
13-02742	1433 Bradley Avenue	1276	54	18 x 100	Property	Gwendolyn Watson	$ 5,150.00	$ 31,951.34
12-03877	1483 Greenwood Ave	1281	36	21 x 90	Property	Naima Dubois Stone	$ 9,500.00	$ 39,013.02
11-03504	1367 Kenwood Ave	1293	92	26 x 96	Property	Ajeenah Riggs	$ 6,500.00	$ 53,072.88

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason Asuncion, Business Administrator

FROM: Yolanda Hawkins, Real Estate Officer

Department Making Request: Law Dept./Bureau of City Properties

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES SOLD AT LESS THAN FACE VALUE

BRIEF DESCRIPTION OF ACTION: This action is necessary to get properties back on the City Tax roll and address abandoned blighted properties.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

APPROPRIATION ACCOUNT(S): (*If applicable*) N/A

AMOUNT: *(If applicable)* N/A

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	2/26/2020	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Yolanda	
Contact Person:	Yolanda	7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

R-35

MBS:sse
03-10-20

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH HOWARD McCOACH, ESQUIRE FOR CONSULTANT FOR CONTRACT/GRANT COMPLIANCE AND MONITORING IN THE AMOUNT NOT TO EXCEED $100,100.00 FOR A TERM OF ONE (1) YEAR

WHEREAS, there exists a need to provide professional legal services to perform grant compliance and monitoring; contract review and compliance for the City of Camden; and

WHEREAS, HOWARD McCOACH, ESQUIRE has submitted a proposal indicating he will provide the services to the City of Camden for the amount not to exceed ONE HUNDRED THOUSAND ONE HUNDRED DOLLARS ($100,100.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "9-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with HOWARD McCOACH, ESQUIRE for an amount not to exceed ONE HUNDRED THOUSAND ONE HUNDRED DOLLARS ($100,100.00) at the rate of $60.00 per hour for the period of one year to provide professional legal services to perform grant compliance and monitoring; contract review and compliance for the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

City of Camden

Certification to the Availability of Funds

I certify, as Chief Financial Officer of the City of Camden, that with respect to the award of a contract or expenditure of Funds to:

Howard McCoach PC

That funds are available as of the date of this resolution / Certification from one of the following:

- Temporary Budget Appropriations: 0 – 01 – 200 – 906
  Amount: $ 100,100.00
- Adopted Budget Appropriations:
  Amount:
- Appropriation Reserves:
  Amount:
- Dedicated by Rider:

  Amount:
- Reserve for State & Federal Grants
  Amount:
- General Capital:
  Amount:
- Trust Account:
  Amount

I do certify as the CMFO for the City of Camden, the anticipated value of the contract over the full life –

Description of the goods and/or services to be procured:

Legal Assistance, Contract and Grant compliance for a period of one year

Patrick J. Keating, CMFO 2/28/2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Law Department

TITLE OF RESOLUTION:
RESOLUTION AWARDING A CONTRACT TO HOWARD MCCOACH, PC

BRIEF DESCRIPTION OF ACTION: Resolution to award a contract for RFP#19-28 to Howard McCoach, Esquire as a consultant for contract/grant compliance and monitoring for a period of one year at an hourly rate of $60.00 per hour.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01- -200-906

AMOUNT OF PROPOSED CONTRACT: $100,100.00

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	2/26/2020	
Approved by Grants Management:	N/A	N/A (If applicable)
Approved by Finance Director:	2/28/2020	
[✓] CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Sachina Evans	X7171
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01520

SHIP TO	
	CITY ATTORNEY-4TH FLOOR PO BOX 95120 CAMDEN, NJ 08101-5120
VENDOR	VENDOR #: MCC44 HOWARD McCOACH, PC P.O. BOX 445 STRATFORD, NJ 08084

ORDER DATE: 02/25/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CONSULTANT FOR CONTRACT GRANT COMPLIANCE AND MONITORING FOR A PERIOD OF ONE YEAR (RFP #19-28) CONTRACT AMOUNT AN AMOUNT NOT TO EXCEED $100,100.00 FOR A PERIOD OF ONE (1) YEAR	0-01- -200-906	0.0000	100,100.00
			TOTAL	100,100.00

Approved:

Department Head — Date

I hearby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**Professional Service**
Name of Vendor	**Howard McCoach, Esquire**
Purpose or Need for service:	**Resolution Authorizing A Non-Fair And Open Professional Services Contract With Howard McCoach, Esquire as Consultant For Contract/Grant Compliance And Monitoring In an Amount Not To Exceed $100,100.00 For A Term Of One (1) Year**
Contract Award Amount	**$100,100**
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**Advertised RFP**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**No.**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

0-11-200-904 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 2/28/2024

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

City Of Camden

New Jersey

Request for Proposal

RFP #19-28
CONSULTANT FOR CONTRACT/GRANT COMPLIANCE AND MONITORING

PRE PROPOSAL MEETING:

DATE AND TIME FOR RECEIPT OF PROPOSALS:

THURSDAY, NOVEMBER 14,2019 @ 11:00 AM
PROPOSALS WILL NOT BE ACCEPTED AFTER THE TIME SPECIFIED

Deadline for questions are due by Wednesday , November 6, 2019 by 9:00am

LOCATION:

CITY COUNCIL CHAMBERS
SECOND FLOOR, CITY HALL
520 MARKET STREET
CAMDEN, NEW JERSEY 08101-5120
856-757-7159 PHONE
856-541-9668 FAX

Req. 20-01520
Howard McCoach MCC44

Sachina Evans

From: Michelle Spearman
Sent: Friday, February 21, 2020 4:06 PM
To: Sachina Evans
Subject: FW: Council Request
Attachments: 20200219120306762.pdf

Sachina:

Would you please the council request for Howard's contract for the March meeting. The contract is for $100,100 at $60/ hour. Thank you.

Michelle Banks-Spearman
City Attorney
City Hall, Suite 419
P.O. Box 95120
Camden, NJ 08101-5120
Tel. 856-757-7170
mispearm@ci.camden.nj.us

CONFIDENTIALITY NOTICE
This e-mail message including attachments, if any, is intended for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. Unauthorized use of this e-mail may constitute a violation of federal and state law. Although the City of Camden attempts to sweep e-mails and attachments for viruses, it does not guarantee that either are virus free and accepts no liability for any damage sustained as a result of viruses. Thank you.

-----Original Message-----
From: Dionne Hicks-Giles
Sent: Thursday, February 20, 2020 10:30 AM
To: Michelle Spearman
Subject: FW: Council Request

Michelle,

Please send me any information you have to complete this council request. Amount etc.

-----Original Message-----
From: Lateefah Chandler

Sent: Thursday, February 20, 2020 10:08 AM
To: Dionne Hicks-Giles <DiHicks@ci.camden.nj.us>
Subject: FW: Council Request

Hi Dionne,

As requested, can you add the following vendors to the March's meeting.

Howard McCoach
Qual-lynx - $115,000 - spoke to Zoraida, will follow momentarily

Thank you

Lateefah Chandler
Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7475
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

-----Original Message-----
From: Diana Gonzalez <DianeG@ci.camden.nj.us>
Sent: Wednesday, February 19, 2020 12:11 PM
To: Lateefah Chandler <LaChandl@ci.camden.nj.us>
Subject: Council Request

Do I have this one?

PROPOSAL OF HOWARD McCOACH, ESQ.

As the owner of Howard McCoach, PC, I offer legal and compliance services related to contracts, grants and other similar documents. In this process, I bring to bear two (2) separate experience groups in performing this work: compliance work, which I have eleven (11) years of experience, whether ensuring compliance of contractors with City of Camden contracts or grants, compliance by outside counsel with billing practices or overseeing grant units for the Department of Law and Public Safety related to police grants or the Department of Community Affairs, where I was the Director of the Sandy Disaster Recovery Unit (SDR Unit), overseeing Community Development Block Grants related to Disaster Recovery through the Compliance Unit under my supervision. I also bring legal services to bear as I am a licensed New Jersey attorney and have been so for almost 30 years [since December 1989].

These two experiences allow me to not only examine compliance-related issues as an independent contractor but to analyze what, if any, the legal ramifications arise from this compliance review, which is also very important. The following is a list of my important education and experiences:

I. **Education – <u>B.A. in Business Administration in the Accounting Track from Stockton University.</u>**

   A. Allows me to understand generally accepted accounting principles (GAAP) and more importantly, generally accepted auditing principles.

   B. Allows me to develop routine and non-routine audit and compliance reviews to determine whether compliance with a particular contract has occurred.

II. **<u>J.D. from Rutgers University - Camden</u>**

   A. Allows me to focus on contract provisions or the inter-relationship between contracts and/or their provisions to determine whether compliance or breach has occurred.

III. Experience - Attorney for 30 years

A. I have been involved in analyzing the Tort Claims Act, the Contract Claims Act, the Local Public Contracts Law and their particular and, at times, unusual provisions.

B. As an Ethics Officer in the Division of Law [Attorney General's Office], I have reviewed Ethics Law and their application to Boards and/or officials. I issued formal and informal opinions to attorneys in the Attorney General's Office concerning the Rules of Professional Conduct. I also issued ethics opinions concerning the scope and application of the State's Ethics Laws to all staff in the Office.

C. As the AAG in Charge of Litigation, I was responsible for developing RFQs, scoring the RFQs and ultimately retaining outside counsel for a host of practice areas, including litigation, employment, tort and others. I was also responsible for reviewing outside counsel billings to ensure compliance with their contracts and Division of Law guidelines.

D. As the Administrator in the Department of Law and Public Safety, I oversaw fiscal and grants units which included ensuring compliance with contracts and grants and also oversaw a legal unit involved with these and other public entity-related issues.

E. As the City Attorney for the City of Camden, albeit for a short period, I was involved in a host of legal issues related to drafting and review of contracts, ordinances and resolutions. I also became familiar with many of the City's operations and the Staff that worked there.

F. As the Director of the Sandy Disaster Recovery Unit, I was responsible for operations related to CDBG-DR HUD funds which included overseeing a compliance unit, overseeing program development and implementation, drafting and/or reviewing all policies related to the Disaster Recovery Unit, including compliance policies, overseeing payments and developing and overseeing an internal appeals process.

G. As the Director of Law Enforcement and Professional Standards, I oversaw the monitoring and compliance of State Police conduct post-federal consent decree.

IV. **Consultant Experience** - As a consultant for the City of Camden since July 2015, I have performed the following services related to contract compliance or legal issues that arise therefrom:

A. Contract and grant review including legal review to determine compliance, breach of contract or other concerns;

B. Drafted and reviewed bid specifications for demolition, towing, and/or other projects;

C. Ensured compliance of bid specifications and RFPS with the Local Public Contracts Law;

D. Ensured contractor compliance with City contracts;

E. Reviewed RFP submissions and scored same;

F. Drafted bid specifications for emergency demolition of residential properties;

G. Drafted bid specifications for the towing contract;

H. Reviewed bid submissions to ensure compliance with bid specifications, the Local Public Contracts Law and the City of Camden Code;

I. Reviewed payroll records of contractors and subcontractors to ensure compliance with the Prevailing Wage Act, Department of Labor regulations, Department of Environmental Protection regulations as well as the City of Camden Code;

J. Acted as the Liaison with Investigators from the Department of Labor;

K. Provided reports to the Department of Labor and the Department of Environmental Protection;

L. Conducted compliance inspections of contractor sites;

M. Drafted and reviewed legal opinions related to contracts and/or the Local Public Contracts Law and other laws and Code provisions;

N. Conducted an internal review of demolition matters that occurred over several years to determine compliance with Local Public Contracts Law;

O. Drafted legal correspondence and provided informal advice on contract and grant provisions and the Local Public Contracts Law and other laws and Code provisions.

V. Relationships with City Administration

A. I have developed what I consider a crucial close working relationship with City administration and staff.

B. Allows me access to personnel to address questions and issues.

My education and experience and my relationships with City Officials should allow me to be a valuable consulting asset for Officials of the City Administration in performing their duties.

COST PROPOSAL

Hourly Rate ..... $60.00 per hour

HOURLY RATE ABOVE IS ALL-INCLUSIVE AND INCLUDES ALL OTHER COSTS AND/OR EXPENSES.

I HEREBY submit and confirm this Cost Proposal, subject to all requirements and conditions in the Request for Proposal.

BIDDER:

Howard McCoach PC

Bidder's Representative's Signature

Print Name: Howard McCoach

Print Title/Position: President

Date: 11/7/19

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY

November 7, 2019

Notary Public of
Camden County

My Commission Expires: January 22 2024

EDUARDO D BRUNO
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES JAN. 22, 2024

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	HOWARD MCCOACH PC
Trade Name:	
Address:	7 TIMBER CREEK RD. STRATFORD, NJ 08084-1923
Certificate Number:	2045858
Effective Date:	May 24, 2016
Date of Issuance:	February 26, 2020

For Office Use Only:

20200226095909407

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #19-28

RFP NAME: CONSULTANT FOR CONTRACT/GRANT COMPLIANCE AND MONITORING

RFP DUE: THURSDAY, NOVEMBER 14, 2019 @ 11:00 A.M

VENDOR
HOWARD McCOACH, ESQ. STRATFORD,NJ

Results are for information purpose **only**. Proposals are still being reviewed.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RFP#19-28

RFP NAME: CONSULTANT FOR CONTRACT/GRANT COMPLIANCE AND MONITORING

RFP DUE: THURSDAY, NOVEMBER 14, 2019 @ 11:00 A.M

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
10/10/19	Howard McCouch P.O. Box 445 Stratford, NJ 08084	856-295-3171
10/11/19	Brunco Associates 1373 Broad street Ste 203B Clifton, NJ 07013	973-249-6225 973-249-6301
10/11/19	Keller Engineers of NJ 121 Market street Camden NJ 08102	609-575-8632
10/15/19	Robert P. Sabak Brunkerhoff Environmental Sev. 1805 Atlantic Ave Manasquan, NJ 08736	732-223-2225 ~~732-223-3666~~
11/8/19	Malanut & Associates 457 Haddonfield Rd, Ste 500 Cherry Hill NJ 08002	856 424 1808 856 424 2032

FED EX

Mick
Jason
Kelly

CITY OF CAMDEN
REQUEST FOR PROPOSAL

The City of Camden, through the Office of the City Attorney, intends to acquire services for the following:
RFP#19-28
Consultant for Contract/Grant Compliance and Monitoring

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, November 14, 2019 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal will be opened and read publicly.

Guidelines for the RFP may be obtained in the Office of the Purchasing Agent, Room 213, City Hall, 520 Market St., Camden, New Jersey during normal working hours.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Lateefah Chandler
Purchasing Agent
October 10, 2019
($41.36)

0003836231-01

R-36

MBS:sse
03-10-20

RESOLUTION AWARDING A NON-FAIR & OPEN CONTRACT FOR PROFESSIONAL SERVICES TO THE LAW OFFICE OF ANTHONY H. OGOZALEK, JR., ESQUIRE

WHEREAS, there exists a need to provide alternate municipal prosecutor services in the Camden Municipal Court; and

WHEREAS, pursuant to a Request, the City received a proposal submitted by the LAW OFFICE OF ANTHONY H. OGOZALEK, JR., ESQUIRE, having an address at 1100 Taylors Lane, Unit 9, Cinnaminson, NJ 08077 to perform this service for the City; and

WHEREAS, pursuant to a Request, a proposal was received and is attached hereto by the LAW OFFICE OF ANTHONY H. OGOZALEK, JR., ESQUIRE, for the provision of an alternate Municipal Prosecutor for morning and/or afternoon court sessions on an as-needed basis at $250 per session and/or $350 for both sessions in the Camden City Municipal Court, in an amount not to exceed TWELVE THOUSAND FIVE HUNDRED DOLLARS ($12,500.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under temporary budget of the City of Camden under line item "0-01-200-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with the LAW OFFICES OF ANTHONY H. OGOZALEK, JR., ESQUIRE, for the provision of an alternate Municipal Prosecutor for morning and/or afternoon court sessions on an as-needed basis at $250 per session and/or $350 for both sessions in the Camden City Municipal Court, in an amount not to exceed TWELVE THOUSAND FIVE HUNDRED DOLLARS ($12,500.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

City of Camden

Certification to the Availability of Funds

I certify, as Chief Financial Officer of the City of Camden, that with respect to the award of a contract or expenditure of Funds to:

Anthony H. Ogozalek, Jr. Esquire

That funds are available as of the date of this resolution / Certification from one of the following:

- Temporary Budget Appropriations:
  0 – 01 – 200 – 906
  Amount: $ 12,500.00
  Subject to appropriation in next fiscal year
  Amount: $ 7,500.00
- Adopted Budget Appropriations:
  Amount:
- Appropriation Reserves:
  Amount:
- Dedicated by Rider:
  Amount:
- Reserve for State & Federal Grants
  Amount:
- General Capital:
  Amount:
- Trust Account:
  Amount

I do certify as the CMFO for the City of Camden, the anticipated value of the contract over the full life –

Description of the goods and/or services to be procured:

Provision of service as an Alternate Municipal Prosecutor for a period of one year.

Patrick J. Keating, CMFO 2/28/2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Law Department

TITLE OF RESOLUTION:
RESOLUTION AWARDING A CONTRACT TO ANTHONY H. OGOZALEK, JR., ESQUIRE

BRIEF DESCRIPTION OF ACTION: Resolution to award a Non-Fair and Open contract to Anthony H. Ogozalek, Jr., Esquire for the provision of an alternate municipal prosecutor on an as-needed basis for a period of one year at $250 per session and/or $350 for both (morning and afternoon) sessions in one day.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01- -200-906

AMOUNT OF PROPOSED CONTRACT: 20,000** as per MBS

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	2/26/20	Michelle B Spearman
Approved by Grants Management:	N/A	N/A (If applicable)
Approved by Finance Director:	2/28/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Sachina Evans	X7171
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 20-01536

SHIP TO	
	CITY ATTORNEY-4TH FLOOR PO BOX 95120 CAMDEN, NJ 08101-5120
VENDOR	VENDOR #: OGO01 ANTHONY OGOZALEK, JR. ESQ 25 SILVERWOOD DRIVE DELRAN, NJ 08075

ORDER DATE: 02/26/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ALTERNATE MUNICIPAL PROSECUTOR ALTERNATE MUNICIPAL PROSECUTOR FOR THE CAMDEN MUNICIPAL COURT FOR A PERIOD OF ONE (1) YEAR (NFO) CONTRACT AN AMOUNT NOT TO EXCEED ~~$12,500~~ 29000 $250 PER SESSION OR $350 FOR TWO SESSIONS IN ONE DAY As per MBS	0-01- -200-906	0.0000	0.00
			TOTAL	~~12~~,000.00

As per MBS

Approved:

I hearby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 2/26/20

Receiver of Goods — Date 2/26/20

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**Camden**

Professional Service or EUS Type	**Professional Service**
Name of Vendor	**ANTHONY OGOZALEK, ESQUIRE**
Purpose or Need for service:	**Resolution Authorizing A Non-Fair And Open Professional Services Contract With Anthony Ogozalek, Esquire as Alternate Prosecutor for the Camden Municipal Court In on an as-needed basis is an amount not to exceed $12,500.00 For A Term Of One (1) Year**
Contract Award Amount	~~**$12,500**~~ $20,000 as per MBS
Term of Contract	**1 Year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**No**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	**Request** **Non-Fair and Open**
Were other proposals received? If so, please attach the names and amounts for each proposal received?	**No.**

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
0-01-200-906 + FY21 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 2/28/2020

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date
Division of Local Government Services

Number Assigned

Lateefah Chandler

From: Lateefah Chandler
Sent: Friday, January 10, 2020 12:14 PM
To: 'aogozalek@ogozaleklaw.com'
Subject: NFO - Anthony H. Ogozalek, Esq.
Attachments: NFO - Anthony H. Ogozalek, Esq..pdf; NFO 2019 RFP BOILER PLATE.pdf; P2P (CITY AND STATE FORM).pdf

Good Afternoon

As requested by Michelle Banks-Spearman, City Attorney, I have attached the necessary forms for you to complete in order to proceed with the awarding of a NFO contract for "Alternate Municipal Prosecutor Services in the City of Camden Municipal Court". Kindly complete the attached forms, sign and notarize and then return the originals to City Hall, 520 Market Street, Purchasing Bureau RM 213, Camden, NJ 08101. Please complete and return by January 17, 2020.

Thank you. Feel free to contact me with any questions.

Lateefah Chandler

Lateefah Chandler, QPA
Purchasing Agent
City of Camden
856-757-7159
856-541-9668 (fax)
Email: lachandl@ci.camden.nj.us

CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	ANTHONY H. OGOZALEK, JR., ATTORNEY AT LAW LIMITED LIABILITY COMPANY
Trade Name:	
Address:	200 LEON AVENUE DELRAN, NJ 08075-1145
Certificate Number:	1287272
Effective Date:	December 14, 2006
Date of Issuance:	January 21, 2020

For Office Use Only:

20200121134200806

1. Resume

See Attached

2. Experience and Reputation in profession/field.

Mr. Ogozalek is currently an Alternate Prosecutor for the City of Camden since August 2019. He is very knowledgeable with the court's procedures, the City of Camden, state statutes and local ordinances.

Mr. Ogozalek was a law enforcement officer within various municipalities of Burlington County from 1996 through 2007. Mr. Ogozalek retired from the Delran Police Department in 2007 to pursue his legal career full time.

Mr. Ogozalek graduated from the Gloucester County Police Academy in 1996 and since that time has work with law enforcement officials in many different roles.

3. Work Experience relating to local government.

Mr. Ogozalek's background as a law enforcement officer in several Burlington County municipalities and with the Burlington County Sheriff's Department since 1996 makes him the ideal candidate to serve as Alternate Prosecutor for the City of Camden. For almost 12 years, Mr. Ogozalek worked with numerous prosecutors and assisted in the prosecution of offenders for all types of offenses, including local ordinances, motor vehicle violations and crimes up to first degree.

In addition to his law enforcement experience, Mr. Ogozalek has served as Solicitor and prosecutor for numerous municipalities, Mr. Ogozalek also served as an elected official in Delran Township, his hometown, from 1992 through 1998, including service as the Mayor of Delran Township in 1997 and 1998. Mr. Ogozalek earned a Bachelor of Science from Seton Hall University in 1992, and a Juris Doctor from the Rutgers University School of Law - Camden in 2006. Mr. Ogozalek is admitted to practice in the State of New Jersey and before the United States District Court for the District of New Jersey. During his tenure with Capehart Scatchard and Beckman Roth Ogozalek, Mr. Ogozalek had provided legal services to several of the firm's municipal government clients and county government clients.

4. Knowledge of the City of Camden and subject matter to be addressed in appointment for Alternate Prosecutor.

During his current time as fill in prosecutor for the City of Camden, Mr. Ogozalek personally works with City of Camden Employees, County Officers and City officials. Mr. Ogozalek gained practical experience that gives him knowledge that no other Prosecutor can offer. Mr. Ogozalek worked with numerous prosecutors in many towns and understands all sides of the legal system and how to work with local law enforcement to accomplish the mission of the municipal prosecutor.

Mr. Ogozalek has in-depth knowledge of the municipal court system, N.J.S.A. 39:1-1 et seq (motor vehicle law), N.J.S.A. 2C:1-1 et seq (criminal law) and City of Camden Code.

5. Availability to perform duties of position.

Mr. Ogozalek would be available to attend all required court dates. Mr. Ogozalek has no conflicts with the current court schedule or with the City of Camden.

6. Factors possessed that demonstrate that the professional appointment would be in the best interest of Moorestown Township.

Our Firm's commitment of providing clients with superior legal services in a prompt manner and at a reasonable cost is based on a three-tier approach: first, a sound technical knowledge of the law; second, a practical understanding of how to work efficiently with a "can do" attitude and commitment to remove obstacles to the Township's ideals; and third, the interpersonal skills needed to communicate with the Township and its residents.

Client service is our firm's guiding principle. In an era when clients must justify every expense, we prioritize cost-efficiency without sacrificing positive legal results.

The Law Office of Anthony Ogozalek, Jr. is a diversified general practice law firm. We serve large and small businesses, public entities, non-profit organizations, governments and individuals. Mr. Ogozalek currently prosecutes in Moorestown and the City of Camden, as well as other Camden County and Burlington County Municipalities on an as needed basis.

Our primary areas of practice are:

- Municipal Law
- Criminal Law/Prosecution
- Insurance Defense
- Labor and Employment
- Litigation
- Real Estate and Land Use
- Regulatory and Governmental Affairs
- School Law

7. COST PROPOSAL

Cost Per Session $250.00

Cost per day $350

R-37

JENKINS/TORRES/BOUCHER/CARSTARPHEN/DAVIS/FUENTES/REYES-MORTON
03/10/20

RESOLUTION IN MEMORIAM OF LARRY F. SMITH

WHEREAS, retired Fire Fighter Larry F. Smith departed this life on February 25, 2020. He was the son of the late Earl and Fayette Smith, and 3rd Generation Fire Fighter serving the City of Camden; and

WHEREAS, a graduate of Woodrow Wilson High School, Larry F. Smith began his career with the City of Camden in 1976 as the Assistant Superintendent of Weights & Measures in Municipal Welfare. Knowing his calling was to become a firefighter, Larry soon joined the Camden Fire Department, where he worked diligently following the footsteps of his grandfather Spencer Smith, Sr., his father Earl A. Smith, Sr. and uncle, Spencer Smith Jr.; and

WHEREAS, Fire Fighter Smith served the City of Camden with courage and dedication for over 28 years. He also served faithfully as a member of Local 788 and Vice President of the International Fire Fighters Association of North Jersey ; and

WHEREAS, Larry leaves to cherish precious memories – his loving wife Denise, devoted children; Brandon and Daniel, dear siblings; Fay, Carl, Warren, Wayne, Karen, the late Earl, Jr. and a host of family and friends; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that it hereby extends to the family and friends of Larry F. Smith this expression of sincere regret and sympathy for the loss of their loved one, and offers the hope that they will be consoled by the memories of his life and achievements.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 28, 2020

Council Meeting Date: March 10, 2020

FROM: Councilperson

- [X] Curtis Jenkins, President
- [X] Sheila Davis, At-Large
- [X] Angel Fuentes, At-Large
- [X] Marilyn Torres, Vice President, 3rd Ward
- [X] Shaneka Boucher, 1st Ward
- [X] Victor Carstarphen, 2nd Ward
- [X] Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION IN MEMORIAM OF LARRY F. SMITH

****Please attach any supporting documents*

Curtis Jenskins/mr

Signature of Councilperson

02/28/2020

Date

Amended at March 3rd, 2020 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 1-25, 28-41

CITY COUNCIL AGENDA

MARCH 10TH, 2020 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Office of Finance

1. Check registers of the City of Camden for the period of February 1, 2020 through February 27, 2020

2. Payroll register summary of the City of Camden for the period of February 2nd and February 16, 2020

Office of City Council

3. **Presentations**

OLD BUSINESS

Office of City Council
Ordinance on first reading
Tabled February 11th, 2020

1. Ordinance amending and supplementing Municipal Ordinance MC-2322, adopted August 27, 1987, as amended by MC-3840, adopted May 8, 2003

ORDINANCES – FIRST READING

Department of Administration

1. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December

23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective January 1, 2018)**

2. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective November 20, 2018)**

3. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective January 1, 2019)**

4. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective April 2, 2019)**

5. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" Adopted December 23, 1982 (MC-1917) (**for signal systems tech 1&2 and Municipal Court Administrator salary correction, effective January 1, 2020)**

Department of Public Works

6. An Ordinance designating certain areas in the City of Camden "As handicapped parking only"

7. Ordinance authorizing the removal of certain locations from the adopt a lot program

8. An Ordinance authorizing the approval to move existing signage to a new authorized location

9. An Ordinance authorizing the upgrade to personalized signage of a certain location of its handicap parking privileges

ORDINANCES – SECOND READING & PUBLIC HEARING

N/A

RESOLUTIONS

Office of City Council

1. Resolution recognizing Kyle Smith as the City of Camden employee of the month for April, 2020

2. Resolution observing "Women's History Month" 2020

3. Resolution authorizing the ceremonial naming of Spruce Street as "Bishop Lillian Ward" Lane, beginning at Broadway and ending at S. 6th Street

4. Resolution to commemorate Hilda Negron

Office of the Municipal Clerk

5. Resolution authorizing the City of Camden to apply for a 2020 Heritage Tourism Grant application to NJ Historic Trust preserve NJ Historic Preservation Fund and notating match in hand

Office of the City Attorney

6. Resolution authorizing a fiscal year 2020 tax agreement between the City of Camden and South Jersey Port Corporation

7. Resolution awarding a contract to Qual-Lynx, 100 Decadon Drive, Egg Harbor Township, NJ 08234 to provide third party administration of the city's self-insured general liability and worker's compensation claims program for a period of one (1) year in the amount $115,000.00

8. Resolution authorizing a settlement agreement with New Jersey Department of Environmental Protection in the amount of $2,500

9. Resolution authorizing amendment #1 to contract #11-19-151 with Weir & Partners, LLP for ongoing litigation matters on behalf of the City of Camden

10. Resolution authorizing the settlement of litigation

Department of Administration

11. Resolution authorizing acceptance of a donation from Target Corporation and U.S. Soccer Foundation for the soccer mini-pitch or park area at Northgate Park

12. Resolution adopting the 2020 updated version of the City of Camden's purchasing manual

13. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"

14. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during "operation freedom sentinel"

15. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during "operation freedom sentinel"

16. Resolution authorizing a contract to Brinks Tank Services, Inc., 1256 Liberty Avenue, Hillside, NJ 07205 to provide for the demolition of 1115 Lakeshore Drive in the City of Camden

17. Resolution authorizing a contract to Site Enterprises, Inc., 6861 Washington Avenue, Egg Harbor Township, NJ 08234 to provide the demolition of 713 North 9th Street; 1184 Morton Street; 1427 Princess Street; and 470 Rand Street in the City of Camden

18. Resolution authorizing a contract to "The Original" W. Hargrove Demolition Co., Inc., 1507 State Street, Camden, NJ 08105-3615 to provide the demolition of 708 South 8th Street; 1546 South 10th Street; 639 North 25th Street; and 2437 Wainwright Street in the City of Camden

Department of Code Enforcement

19. Resolution authorizing the refund of permit fee for a rental approval application

Department of Planning & Development

20. Resolution authorizing an agreement between the City of Camden and Fairview Village Urban Renewal Associates, LLC #CHC056

21. Resolution authorizing an agreement between the City of Camden and Statehouse Group Property Management, LLC #CHB009

22. Resolution amending agreement between the City of Camden and Kathleen Haynicz

23. Resolution amending agreement between the City of Camden and SL Properties, LLC #GAD068

24. Resolution amending agreement between the City of Camden and Alpine Court Apartments #GAD105

25. Resolution concurring with Cooper's Ferry Partnership for a change order #2 to a construction contract to Lexa Concrete, LLC in connection with the River Road improvements, Cramer Hill (Construction) Project

26. Resolution awarding a professional contract to an unknown vendor for general engineering services of water and sewer system in the City of Camden

27. Resolution awarding a professional contract to an unknown vendor for general engineering services in the City of Camden (by title only)

28. Resolution approving the release of performance guaranty in the amount of $76,260.00 for Camden Dollar General, LLC, Block 1394, Lot 2.03 for the Dollar General Project

29. Resolution approving the release of performance guaranty in the amount of $165,020.40 for MSC Erie Street, LLC for the Pyne Point Charter School Project

30. Resolution approving the release of inspection escrow to MSC Stevens, LLC, 5700 Wayne Avenue, Philadelphia, PA in the amount of $1,044.32

31. Resolution authorizing release of performance bond to Camden Iron & Metal/EMR to install a new 12 inch water line on Pershing Street

Department of Finance

32. Resolution authorizing the participation for the 2020 online tax sale auction for the City of Camden on or about June 17, 2020

33. Resolution authorizing the City of Camden Tax Assessor office to enter into a stipulation of settlement agreements for properties under tax appeal for 2020 and requiring notification to the CFO & Governing Body of all appeals on or before June 1st

Office of the City Attorney

34. Resolution authorizing the assignment of tax sale certificates sold at less than face value

35. Resolution authorizing a professional services contract with Howard McCoach, Esquire for consultant for contract/grant compliance and monitoring in the amount not to exceed $100,100.00 for a term of one (1) year

36. Resolution awarding a non-fair & open contract for professional services to the law office of Anthony H. Ogozalek, Jr., Esquire

Office of City Council

37. Resolution in memoriam of Larry F. Smith

Department of Administration

38. Resolution introducing and approving 2020 annual budget for Camden Business Improvement District (CBID)

Office of City Council

39. Resolution re-appointing Ian Leonard as commissioner to the Camden Redevelopment Agency of the City of Camden for a term of 5 years, beginning March 10, 2020 and expiring March 9, 2025

Department of Administration

40. Resolution re-appointing Stacy Johnson to the Municipal Board of Alcoholic Beverage Control

Fire Department

41. Resolution authorizing the City of Camden to apply for a grant from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) for the purchase of a new tower ladder

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

R-38

MBS:ER
03-10-20

RESOLUTION INTRODUCING AND APPROVING 2020 ANNUAL BUDGET FOR CAMDEN BUSINESS IMPROVEMENT DISTRICT (CBID)

WHEREAS, by Ordinance MC-5171 adopted December 4, 2018 and Ordinance MC-5242 adopted on December 17, 2019, the governing body created and designated within the City of Camden a Business Improvement District authorized pursuant to N.J.S.A. 40:56-65 et seq. to be known as the Camden Business Improvement District ("CBID") for the purpose of providing services to promote development within the district; and

WHEREAS, the Mayor and City Council authorized the collection of a special assessment on certain affected properties within the CBID, which shall be collected by the City of Camden and distributed to designated district management corporation; and

WHEREAS, the Mayor and City Council have designated Camden Special Services District, Inc. ("CSSD") as the district management corporation; and

WHEREAS, in accordance with all applicable statutes and municipal codes, CSSD has submitted to the governing body a detailed annual budget and report for the calendar year 2020 attached as Exhibit A and incorporated herein, which was approved by CSSD at its [DATE] meeting of its board; and

WHEREAS, upon approval of the annual budget City Council must establish a date for public hearing and adoption which shall be published in the [newspaper] no less than (10) days prior to such date; now therefore

BE IT RESOLVED by the City Council of the City of Camden that:

1. The CBID 2020 Annual Budget in the amount of $1,735,687.00 as approved by the CSSD, the district management corporation, at its [date] meeting of its board, is hereby introduced and approved, subject to public hearing prior to adoption in accordance with N.J.S.A. 56-65 et seq. and Chapter [#] of the Camden City Municipal Code.
2. The Tax Assessor shall prepare an assessment roll based upon the approved annual budget specifying the amounts to be assessed against the assessable properties within the CBID.
3. The City Clerk shall make the assessment roll available for public inspection

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution introducing and approving the 2020 Budget of the Camden Business Improvement District (CBID).

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	3.3.20	Jason J. Asuncion
Received by City Attorney:		

(Name) Please Print	*(Extension #)*
Prepared By: Diana Gonzalez	7150
Contact Person: Jason J. Asuncion, Esq., BA	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN BUSINESS IMPROVEMENT DISTRICT

2020 BUDGET AND REPORT

OVERVIEW

All activities provided through the CBID are intended to supplement and enhance existing city services. The importance and value of providing additional attention to support viable, thriving downtowns through business improvement districts has been recognized and utilized in communities across the United States and the world since the 1970's.

Through a collaborative approach that engages community, public and private leadership and thoughtful planning, a clean and attractive, safe and vibrant downtown can deliver significant benefits to a city:

- Encourage and support economic opportunities
- Improve density of spending
- Spark interest in start-up and small businesses
- Improve quality of life
- Create jobs and job growth
- Attract new investment
- Increase property values
- Increase the consumer, visitor and resident base
    - attract new customers to businesses
    - attract new visitors to local attractions
    - retain existing residents and attract new residents
- Demonstrate that people care and a sense of pride
- Provide a hub for social and cultural activities
- Provide a walkable environment
- Contribute to the brand of the district and the individuality within the district

CAMDEN BUSINESS IMPROVEMENT DISTRICT 2020 BUDGET

	REVENUE					
	BID ASSESSMENT		$1,735,687.00			

	EXPENSES					
	LINE ITEM	LINE ITEM DETAIL		SUB TOTAL DETAIL	CATEGORY TOTAL	% OF BUDGET
1	CLEANING				$1,180,248.00	67%
	YELLOW JACKET PROGRAM	Contractor Expenses				
1a		Salaries		$ 780,983.74		
1b		Benefits		$ 115,229.03		
1c		Operating		$ 46,062.46		
1d		Equipment		$ 109,904.91		
1e		Supplies		$ 47,805.97		
1f		Administration		$ 58,271.41		
2	LANDSCAPE MAINTENANCE AND BEAUTIFICATION	Improvement Options	unit prices		$ 95,000.00	5%
2a		Removal of 50 Dead Trees	$ 350.00	$ 17,500.00		
2b		Planting of 25 Trees	$ 495.00	$ 12,375.00		
2c		Hanging Baskets and/or Banners		$ 19,625.00		
2d		Prune/Elevate Street Trees - per day	$ 1,800.00	$ 18,500.00		
2e		New Trash Cans with Installation	$ 1,800.00	$ 27,000.00		
3	MARKETING, BRANDING, COMMUNICATION				$ 18,900.00	1%
		Website		$ 2,900.00		
3a		Hosting	$ 400.00			
3b		Digital Marketing	$ 2,500.00			
3c		Print Materials		$ 1,500.00		
3d		Logo Development		$ 500.00		
3e		Consultant		$ 15,000.00		
4	ADMINISTRATION				$ 222,036.00	13%
4a		Salaries, Fringe, Benefits		$ 189,508.20		
4b		Filing Fees		$ 375.95		
4c		Bank Charges		$ 284.00		
4d		Professional Development		$ 5,573.50		
		Association Dues	$ 603.50			
		Meetings, Conferences	$ 4,970.00			
4e		Professional Services		$ 47,196.00		
		Legal	$ 25,000.00			
		Accountant	$ 15,000.00			
		Bookkeeper	$ 5,000.00			
		Payroll	$ 1,196.00			
		IT Support	$ 1,000.00			
5	OPERATING				$ 132,279.00	8%
5a		Rent		$ 66,996.35		
		Garage	$ 36,996.35			
		Office	$ 30,000.00			
5b		Utilities		$ 11,468.59		
		ODMJA	$ 999.68			
		PSEG	$ 6,958.00			
		Comcast-HQ	$ 1,248.96			
		Comcast - office	$ 1,695.96			
		Water and Sewer	$ 566.00			
5c		Maintenance	$ 130.84	$ 38,282.49		
		Exterminating	$ 2,130.00			
		Security	$ 621.85			
		Repairs and Improvements	$ 35,500.00			
5d		Insurance		$ 13,054.25		
		Commercial	$ 5,153.95			
		Commercial Umbrella	$ 668.22			
		Inland Marine	$ 261.17			
		Workers Comp	$ 271.22			
		D&O	$ 2,322.06			
		Commercial Excess	$ 4,390.63			
5e		Office Supplies		$ 2,476.30		
		USB Port	$ 86.00			
		Lenovo Think Pad	$ 289.00			
		Quick Books	$ 150.00			
		Stationary/Supplies	$ 910.00			
		Postage	$ 148.80			
		Cell Phones	$ 353.80			
		Desktop Copier	$ 350.00			
6	DEBT SERVICE	Debt Service		$ 100,000.00	$ 100,000.00	6%
7	DEPRECIATION	Depreciation		$ 5,325.00	$ 5,325.00	0%
	TOTAL				$1,735,687.00	100%

CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET CATEGORY DETAIL

1. Cleaning, Landscape Maintenance, Snow Removal and Hospitality–Yellow Jacket Program

This multi-faceted effort to supplement and enhance city services includes daily removal of trash, debris and hazardous materials from public streets and sidewalks; wiping down public amenities such as trash cans, benches, light poles; removing posters, handbills, and lawn signs from public spaces; sweeping sidewalks and curb lines; emptying 280 trash cans and replacing yellow trash bags; removing graffiti from public spaces; trimming weeds from sidewalk cracks, curb lines and 1,612 tree wells; removing snow from handicapped access ramps and fire hydrants; and providing hospitality assists. It also includes working with city offices and Metro Police to report and address public safety and quality of life issues, such as non-working street lights, damaged or missing directional signage, and illegal dumping.

Bid efforts address approximately 1.97 square miles in 153 blocks within the BID boundary.

The Yellow Jacket Ambassador team, all Camden City residents, work Monday – Sunday, typically between the hours of 6:00 am – 2:30 pm. They are headquartered in a garage located on 4th Street in Camden.

1a. Staffing

Includes Operations Manager and Yellow Jacket Ambassador Team to include: Administrative/Hotline Assistant, Team Leaders, Special Project/Landscaping Ambassadors and Clean Ambassadors. Projected minimum hourly rate to increase from $11.00/ hour to $15.00/hour mid-year. Staffing numbers expected to increase from 15 to 24 beginning in May.

1b. Benefits

Health, Dental and Life Insurance
7 paid holidays and birthday day off
Vacations

1c. Operating

The contractor's corporate and local staff provide recruitment, background checks, seasonal uniforms, training, overtime, awards, recognition and additional equipment

1d. Equipment

Capital Equipment – purchase 10 mega brute trash cans, 4 billy goats, 12 radios, 3 charging tanks, lockers, 1 computer and printer and lease of 2 ATLV's
NJ Licensing
Fuel and Maintenance for existing 3 trucks, Kubota and power washer and new equipment
Vehicle Insurance
Cell Phones – 4 phones for supervisory staff with data plans

1e. Supplies – Janitorial and Office

Cleaning supplies – note that in 2019 CSSD ambassadors removed, and replaced, over 65,500 trash bags.
Office supplies for the garage

1f. Administration, Implementation and Ongoing Support

Administration – corporate support, management and travel
Postage and Shipping

2. Landscape/Streetscape Maintenance and Beautification/Annual Improvements

The budget reserved for streetscape/landscape maintenance addresses multiple options for improvements and beautification in 2020. It is our intent to seek community input on how to best utilize the funds for maximum impact. Options are presented in the budget with reference unit pricing and an estimate of how the funds could be dispersed.

2a. Removal of dead trees

There are over 1,600 tree wells within the BID boundary. Many of those tree wells are empty. There are over 50 dead trees to be removed just from the larger business corridors in the downtown. This is multi-year initiative will start on the larger commercial corridors of Federal, Market, Cooper and MLK – in areas not impacted by other road improvement projects.

2b. Planting of new trees

Replace 25 dead trees and/or fill empty tree wells with 2 ½" – 3" caliper Hornbeam trees or Zelkova trees, at approx. $495/tree for either of these trees, in the same commercial corridors identified for tree removal.

2c. Purchase and installation of hanging baskets and/or banners

Install brackets and hanging flower baskets utilizing self-watering baskets to reduce watering requirements, at approx. $353.00 per double bracket with 16" basket and flowers. Banners to support the individuality of the communities within the BID boundary to include: Downtown Business District, Waterfront Business District, Gateway Business District, Waterfront South Business District and the neighborhoods including North Camden, Cooper Grant, Lanning Square and Cooper Plaza.

2d. Purchase and install additional trash cans

There are approximately 280 trash cans within the BID boundary. That is not nearly enough cans. Pricing includes the purchase and installation of approximately 25 new cans, with lockable side doors and lids at an approximate cost of $1,800/can, for the downtown business district. This should decrease the amount of trash discarded on the ground. No additional cans are needed in the waterfront business district. The BID will also look into options for recycling containers.

3. Marketing, Branding and Communication

Efforts will address stakeholder relations, branding, public relations, and connecting the public, residents and employees to local businesses.

3a. Website

Hosting will allow the CBID to post a website or web page onto the internet. This includes companies such as Go-Daddy and Square Space (Website design). Digital Marketing includes any sort of social media, ad buys on platforms such as Instagram, Facebook, Google, LinkedIn, etc. These efforts will further our commitment to promote the local businesses to generate more activity in the downtown.

3b. and 3c. Print Materials and Logo Development

The CBID needs a logo to be used on all marketing materials, banners, website, etc. The logo and print materials will support the work being done in the BID, by the BID and by the businesses. Print materials and digital efforts will also help promote neighborhood activities and all local programming.

3d. Consultant

The CBID requires limited, but necessary, consulting services to insure our best efforts to improve the BID are marketed in all social media avenues and are marketed in a professional and exciting manner.

4. Administration
This category covers the administrative responsibilities for overall BID activities. Implementation of the CBID necessitated the addition of a second full time staff person as well as contracting for professional services for the provision of all office and staff support services.

4a. Salaries, Fringe and Benefits
Administrative staffing for the CBID to include an Executive Director and one Project Manager, includes taxes, safe harbor, health insurance and/or buy out, disability and dental.

4b. Filing Fees
Annual NJDMV registration for work trucks, misc. registrations

4c. Bank Charges
Bank checks and misc. charges

4d. Professional Development
Membership in the International Downtown Association (IDA) and attendance IDA sponsored conferences. Membership in this downtown organization gives the CSSD access to experts in the field and opportunities to learn from other Business Improvement Districts.

4e. Professional Services
Support professional services for legal counsel, accountant for annual audit, bookkeeper for processing checks and invoices, tax preparation and budget oversight, payroll company and IT support.

5. Operating
Operating expenses cover both the CSSD/CBID garage located on 4th Street and new office space that we expect to move into in 2020, maintenance and repair projects to include exterminating and security in the garage, insurance, office supplies and equipment for the new office space.

5a and b. Rent and Utilities
Expenses for both for the CSSD garage located on 4th Street and CSSD office. Utilities include water and sewer, electric, and comcast for computer and security needs.

5c. Maintenance
Includes extermination, security, repair and improvement projects

5d. Insurance
Commercial, Commercial Umbrella, Inland Marine, Workers Comp, D&O, Commercial Excess as required by funding sources, rental facilities and as needed to protect the CSSD and CBID

5e. Office Supplies
Purchase of supplies and products needed to operate the non-profit, including a Quick Book program and supporting Think Pad, cell phones, desktop copier, USB port, postage and stationary/general office supplies

6. Debt Service
To support the Line of Credit needed to cover expenses until the CSSD receives assessment funding for all BID related operating costs

7. Depreciation
Annual expenses related to capital

ITEMIZED BUDGET AND SUMMARY OF CATEGORIES OF COST CHARGEABLE
per § 461-7. Annual Budget, Hearing and Assessments

Terms per statute
Annual improvements means any reconstruction, replacement or repair of trees and plantings, furniture, shelters, or other facilities for the enjoyment of pedestrians, or any other local improvement benefits properties within the district.

Costs with respect to annual improvements to and operation and maintenance of the district mean costs incurred or to be incurred in connection with annual improvements to and operation and maintenance of the district.

(1) Amount of costs to be charged against the general funds of the municipality.
No costs.

(2) Amount of costs to be charged and assessed against properties benefited in the district in proportion to benefits which shall be the aggregate of costs of annual improvements to be made in the district during the ensuing year.
100% of total $103,475

Budget Category 2 - $95,000
Landscape/Streetscape Maintenance and Beautification/Annual Improvements

Budget Category 4, 4a - $8,475
Administration – Salaries, Wages and Fringe

(3) Amount of costs to be charged and assessed against properties benefited in the district.
$1,735,687.00 for all costs (includes annual improvement costs)

Budget Category		Amount	Percentage of Budget
Cleaning	Category 1	$1,160,248	67%
Landscape	Category 2	$ 95,000	5%
Marketing	Category 3	$ 19,900	1%
Administration	Category 4	$ 222,936	13%
Operating	Category 5	$ 132,279	8%
Debt Service	Category 6	$ 100,000	6%
Depreciation	Category 7	$ 5,325	0%
			100%

CSSD Budget Notation
The CSSD budget is supported by contributions, grants, and fee-for-service contracts. Expenses relative to grant and fee for service contracts, including a percentage of fixed costs are not included in the BID budget.

GOALS AND OBJECTIVES

The challenge Camden has, and consequently the proposed BID, is to revitalize and build on its assets, and expand and maintain the community's identity and essential value. As proven in other developing areas, much of the current anxiety of the community will prove unnecessary as intrinsic value is seen to be enhanced rather than eroded by the challenges of well-planned future growth. Factually, people coming new to the area are attracted for exactly the value that exists and often become staunch supporters of community-based planning. They seek walkable public/ community places that build a sense of community and meet real social and economic needs.

The Camden Downtown is one of the important gateways to the South Jersey region, serving as a center for commerce, transportation, education, health care and government. Its small-town assets can project a vibrant, well-maintained, upscale, safe, clean and attractive downtown. Revitalization should be pedestrian friendly and provide for a vibrant business environment with mercantile and service type businesses, providing an environment that supports shopping, dining, socializing, entertainment and commercial activities for daytime and evening hours. The City recognizes that to maximize its potential a legal and capable community partnership must be present. Fundamental to the success of the Downtown is its ability to bring the community together and elevate the management of services that significantly enhance community assets. Success relies on an integrated community approach and the maintenance of focused community partnerships.

Credit and recognition for the concepts, goals and objectives outlined herein were culled from CBID Report developed in 2019, by the Camden Business Improvement District Steering Committee.

GOALS AND OBJECTIVES AND THE BUDGET CATEGORIES THAT CONTRIBUTE TO GOALS AND OBJECTIVES

Goal #1 Implement and manage a Business Improvement District to support growth of a vital, healthy, thriving district for everyone - residents, businesses, employers and employees, students, visitors

Objectives

- To develop Public/Private collaboration that encourages investment, interest, ideas, increased foot traffic and activity to local businesses, educational and health facilities, local attractions, neighborhood growth and public events.
- To be a reliable partner to all represented within the BID, by working together to honor the community's traditions and maintain and support community values
- To encourage public input, through meetings and surveys, to help identify targeted initiatives
- To continue to hire local residents to work on the Yellow Jacket Ambassador team, pay a fair hourly rate with benefits and increase staffing

Budget Categories Contributions

#1 Cleaning – hiring local residents contributes to a vital, healthy, thriving district for everyone
#4 Administration – 2 staff persons will work on the Public/Private collaborations, partnerships and seeking community input
#5 Operating – supports the total operation, providing garage and office space and supplies, insurance coverage

Goal #2 Provide dedicated and enhanced BID on-the-street activities to create a more welcoming district

Objectives

- To provide enhanced cleaning, landscaping, and hospitality activities
- To increase staffing and maintain services seven days a week
- To clean streets and sidewalks in neighborhoods within the BID catchment area
- To be accountable, produce and measure results

Supported by Budget Categories

#1 Cleaning – projected increase in staffing from 15-24 for a larger area including neighborhoods
#2 Landscaping/Streetscaping – streetscape enhancements to be determined with community input could include additional trash cans, banners, planters

Goal #3 Administer the District Management Corporation

Objectives

- To fairly represent the various stakeholder groups in the BID
- To work with a Board of Directors that represents the district
- Participate in neighborhood community meetings to establish and maintain cooperation, understanding, collaboration
- To manage the district to be inclusive of all commercial interests and represent the downtown as identified on the property map
- To maintain a balanced budget

Supported by Budget Categories

#4 Administration – BID staff will work to manage the BID professionally and fairly, engaging those represented in the district, contracting for professional services and participating in professional development opportunities to continue learning about BID management

#5 Operating – general expenses to support the program, rent, utilities, maintenance, insurance, supplies

#6 Debt Service – necessary to cover initial implementation expenses

#7 Depreciation – necessary accounting category

Goal #4 Promote and support the various communities through new marketing and branding/identity efforts to drive customers, visitors, residents, employees into local businesses and attractions and support community and neighborhood initiatives.

Objectives

- To utilize local sourcing when available, appropriate and economically responsible
- To develop digital and print marketing materials to promote the district.
- To disseminate district news to the community via on-going communication with community groups, neighborhood associations, religious institutions, business groups

Supported by Budget Categories

#3 Marketing – digital and print materials and professional consultant to manage for optimum results

#4 Administration – BID staff will share management of social media responsibilities

ORDINANCE MC- 5242
On Motion Of: Angel Fuentes
APPROVED: November 12th, 2019
ADOPTED: December 17th, 2019

ERR
11/12/19

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 309 OF CITY CODE ENTITLED "IMPROVEMENT DISTRICTS" AND IMPLEMENTING THE CAMDEN BUSINESS IMPROVEMENT DISTRICT

WHEREAS, the City Council of the City of Camden adopted on September 10, 1992 Ordinance MC-2792, entitled, "An Ordinance Creating A Special Improvement District within The City of Camden and Designating a District Management Corporation by Submission of Said Ordinance to Public Referendum"; and

WHEREAS, on December 4, 2018 the City Council of the City of Camden adopted MC-5171 entitled "Ordinance Amending and Supplementing Ordinance MC-2792 to Amend the Boundaries of the Special Improvement District and Designate Camden Special Services District, Inc. (CSSD) as the District Management Corporation" which proposed the boundaries of the Camden Business Improvement District and designated Camden Special Services District, Inc. (CSSD) as the District Management Corporation; and

WHEREAS, MC-5171 authorized CSSD to take steps to define the scope of services appropriate for the proposed Camden Business Improvement District; review properties that may be subject to special assessment; consider exemptions; and develop a proposed budget; and

WHEREAS, CSSD in conjunction with a Steering Committee of community and business representatives has recommended to the Mayor and City Council that the creation and implementation of the Camden Business Improvement District will create a public-private partnership that will support the revitalization of several vital corridors within the City and foster continued economic growth; and

WHEREAS, the City Council of the City of Camden accepts the recommendations of CSSD and the Steering Committee; and

NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Camden that at least 10 days prior to the date fixed for public hearing thereon a copy of this proposed Ordinance and notice of the date, time and place of the public hearing shall be mailed to the owners of the lots or parcels of land included in the Camden Business Improvement District: and

BE IT FURTHER ORDAINED, that after review of the findings and recommendations of CSSD and the Steering Committee the City Council finds:

1) The Downtown, Eds and Meds, Gateway and Waterfront corridors, as described by block and lot and by street address in **Schedule "A"** attached hereto and incorporated by reference would benefit from being designated as the Camden Business Improvement District ("CBID").

2) That the implementation of the CBID will create a public-private partnership that will continue the revitalization of these corridors and the City of Camden.

3) That it is in the best interests of the City of Camden and the public to create the CBID and to designate CSSD to continue as the District Management Corporation; except that CSSD shall not receive any funds or exercise any powers pursuant to the provisions of N.J.S.A. 40:56-65 et seq., unless the Board of Directors of CSSD shall include at least one member of the City Council of the City of Camden.

4) That upon implementation, a special assessment and/or fee shall be imposed and collected by the City of Camden with the regular property tax payment or payment in lieu of taxes or otherwise, and that all or a portion of the collected payments shall be transferred to CSSD, the District Management Corporation,

to effectuate the purposes of N.J.S.A. 40:56-65, et. seq. and to exercise the powers given to it by municipal ordinance.

BE IT FURTHER ORDAINED, that MC-2792 as codified in Chapter 309 of the Municipal Code of the City of Camden and MC-5171 are hereby amended as follows:

SECTION 1. Creation of District and Designation of Boundaries

A) City Council of the City of Camden hereby creates and designates a Special Improvement District within the City of Camden to be known as the **Camden Business Improvement District** ("CBID") consisting of those properties as described by block and lot and street address in Schedule "A" attached hereto. The Camden Business Improvement District is comprised of the Downtown, Eds and Meds, Waterfront and the Gateway corridors.

B) The following properties located within the boundaries of the CBID shall be subject to a special assessment:
   1) Class 1 - Vacant Land;
   2) Class 4A - Commercial assessed at or above $400,000;
   3) Class 4B - Industrial;
   4) Class 4C – Apartments of Five or more units;
   5) Class 15D – Tax Exempt properties assessed at or above $10,000,000;
   6) Class 15F – Tax Exempt properties assessed at or above $1,000,000 and that are subject to an abatement/exemption agreement including but not limited to agreements governed by the "Economic Opportunity Act", N.J.S.A. 52:27D-489p, et seq. and the "Long Term Tax Exemption Law", N.J.S.A. 40A:20-1, et seq.

C) For the purpose of implementing a special assessment, the property class shall be determined as of January 10 of each year, notwithstanding that property class may change during the year, and in accordance with any applicable laws and regulations.

D) Class 2 Residential properties located within the CBID shall be exempt from any special assessment or fee.

E) The assessed value of Class 4A, 4B, and 4C properties shall include any additional assessed value that would otherwise be excluded pursuant to a limited exemption including but not limited to exemptions governed by the "Economic Opportunity Act", N.J.S.A. 52:27D-489p, et seq.

SECTION 2. Assessments/Fee

A) Operation and maintenance of the CBID. Annual operation and maintenance costs relating to services particular to the CBID, as distinguished from services normally provided by the City of Camden, will provide benefits primarily to the properties included within the CBID rather than to the City of Camden as an entirety. These annual costs shall be allocated to the benefited properties in the CBID by way of special assessment and/or fee pursuant to the provisions of this chapter and N.J.S.A. 40:56-65, et seq. In accordance with the applicable law and the provisions of this chapter the City shall only transfer to CSSD the special assessments and/or fees actually collected by the City.

B) Development, construction or acquisition costs. All costs of development, construction and acquisition relating to improvements to the CBID shall be financed and assessed to properties especially benefitted thereby. The City may, by separate ordinance or by amendment to this chapter, provide that improvements and facilities hereinafter acquired or developed shall be operated and maintained and the costs taxed to the benefitted properties in the CBID.

SECTION 3. Designation of District Management Corporation

A) City Council hereby designates the Camden Special Services District, Inc. ("CSSD") a non-profit corporation, as the District Management Corporation for the Camden Business Improvement District.

B) The CSSD, in addition to acting in an advisory capacity to the Mayor and City Council, shall be governed by and also have all powers necessary and requisite to effectuate the purposes of this Ordinance and as specified in N.J.S.A. 40:56-65 et seq. as relate to the CBID, including but not limited to:

1) Adoption of by-laws for the regulation of its affairs and the conduct of its business and prescribe rules, regulations and policies for the performance of its functions and duties;
2) Prepare and administer annual budgets and funding requests for City Council approval;
3) Employ such persons as may be required and fix and pay their compensation from funds available to CSSD;
4) Apply for, accept, administer, and comply with requirements respecting an appropriation of funds or a gift, grant or donation of property or money;
5) Make and execute agreements which may be necessary or convenient to the exercise of the power and function of the CSSD, including contracts and fee for service agreements, with any person, firm, corporation, government agency or entity;
6) Administer and manage its own funds and accounts and pay its own obligations;
7) Borrow money from private lenders and government entities;
8) Fund the improvement of exterior appearance of properties in the CBID through grants and loans;
9) Enforce the conditions of any loan, grant, sale or lease made by the CBID;
10) Provide Clean and Landscape Maintenance services in the CBID, supplemental to those normally supplied by the City of Camden;
11) Undertake improvements designed to increase safety and attractiveness of the CBID to businesses which may locate there or visitors to the CBID, including but not limited to litter clean up and control, graffiti removal, handbills removal, landscaping, signage, parking areas and facilities, recreational and rest areas and facilities, and those improvements generally permitted under N.J.S.A. 40:56-65 et seq. and pursuant to pertinent regulations of the City;
12) Publicize, promote, and plan for the CBID and the businesses included within the CBID boundaries;
13) Organize and assist with special events and activities in the CBID;
14) Provide special parking plans and arrangements for the CBID;
15) Provide temporary decorative improvements in the CBID;
16) Act as a Destination Management Organization (DMO);
17) Recruit new businesses to fill vacancies in, and to balance the business mix of the CBID;
18) Regulate vending to supplement activities supplied by the City of Camden;
19) Design and enforce environmental and building design criteria to supplement activities supplied the City of Camden pursuant to applicable State and local law;
20) Provide temporary decorative lighting in the CBID;
21) Accept, purchase, rehabilitate, sell, lease, or manage property in the CBID in accordance with all applicable laws;

SECTION 4. Designation of Downtown Business Improvement Zone

A) City Council hereby designates the Camden Business Improvement District as a Downtown Business Improvement Zone in accordance with N.J.S.A. 40:56-71.2.

B) CSSD, with the consent of City Council, may apply for loans under the State of New Jersey Downtown Business Improvement Zone Loan Fund. The Downtown Business Improvement Loan Fund shall be used for the purpose of undertaking public improvements to the CBID. In any instance in which the City of Camden or the CSSD receives a loan from the Downtown Business Improvement Loan Fund, the City of Camden shall establish assessments in the manner in which costs may be assessed pursuant to N.J.S.A. 40:56-71.5, et seq. within the CBID in which the Downtown Business Improvement Zone is located in an amount sufficient to produce revenues on an annual basis to repay the loan in accordance with the repayment schedule for the loan established by the Department of Community Affairs.

C) All costs of development, construction, and acquisition related to improvements for the CBID shall be financed and assessed to properties especially benefited thereby.

SECTION 5. Board of Directors

A) The Board of Directors of the District Management Corporation shall be comprised of thirteen (13) members. The Board shall consist of one (1) representative of City Council which shall be the City Council President or his designee, ten (10) members who are representatives of businesses or other entities in the Camden Business Improvement District, and two (2) Camden residents selected by the Mayor of the City of Camden. Any designee of City Council President shall be another member of City Council.

B) The term of Board of Directors along with other rules and regulations governing CSSD shall be set forth in the adoption of its by-laws.

SECTION 6. City's Powers Retained

Notwithstanding the creation of the Camden Business Improvement District, the City expressly retains all its police powers and other rights and powers and authority over the area designated as the CBID.

SECTION 7. Inconsistent Ordinances

Any Ordinance or part of an Ordinance inconsistent with this Ordinance or any part of this chapter is hereby repealed as to the inconsistent provisions only.

SECTION 8. Severability

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate and distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 9. Remainder Full Force and Effect

Any portion of this Ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 10. Effective Date

This Ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be

forwarded to the State Commissioner of the Department of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 12, 2019

The above has been reviewed
and approved as to form:

MICHELLE BANKS SPEARMAN
City Attorney

LUIS PASTORIZA
Municipal Clerk

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

Curtis Jenkins
President
Councilperson-at-Large

Sheila Davis
Councilperson-at-Large

Angel Fuentes
Councilperson-at-Large

Dana M. Burley
Vice-President
Councilperson, 1st Ward

Brian K. Coleman
Councilperson, 2nd Ward

Marilyn Torres
Councilperson, 3rd Ward

Felicha Reyes-Morton
Councilperson, 4th Ward

Dennis G. Hills, Esq.
Counsel-To-Council

Luis Pastoriza, R.M.C.
Municipal Clerk

MUNICIPAL CLERK
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NEW JERSEY

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MEMORANDUM

DATE: December 20, 2019

TO: Francisco "Frank" Moran, Mayor

FROM: Luis Pastoriza, Municipal Clerk

RE: **Ordinance Final Passage – (MC-5242)**

Ordinance Amending and Supplementing Chapter 309 of City Code Entitled "Improvement Districts" and Implementing the Camden Business Improvement District

In accordance with Rule XIX of the Administrative Code of the City of Camden (Rules of Procedure governing the City Council), I am delivering to you the attached ordinance adopted by City Council at a **Special** meeting held on **12-17-19**. Said article provides that "each ordinance shall be returned by the Mayor to the Municipal Clerk after the Mayor has affixed his /her signature thereto or after the expiration of **ten (10) days** from the date of its delivery to the Mayor in any event."

OFFICE OF THE MAYOR

Received by: _____ **Date:** 12/24/19

Date of Approval: 12/26/19

ORDINANCE MC- 5171
On Motion Of: Luis A. Lopez
APPROVED: December 4th, 2018
ADOPTED: December 17th, 2018

O-4

MAR:sse
12-04-18

ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE MC-2792 TO AMEND THE BOUNDARIES OF THE SPECIAL IMPROVEMENT DISTRICT AND DESIGNATE CAMDEN SPECIAL SERVICES DISTRICT, INC. ("CSSD") AS THE DISTRICT MANAGEMENT CORPORATION

WHEREAS, the City Council of the City of Camden adopted on September, 10,1992 Ordinance MC-2792, entitled, "An Ordinance Creating A Special Improvement District within The City of Camden and Designating a District Management Corporation by Submission of Said Ordinance to Public Referendum"; and

WHEREAS, the City Council of the City of Camden now desires to amend and supplement Ordinance MC-2792 to amend the boundaries of the Special Improvement District and designate Camden Special Services District, Inc. ("CSSD") as the District Management Corporation; and

WHEREAS, the City of Camden deems it in the best interest of its citizens to create a Special Improvement District, also known as a Business Improvement District, with a non-profit Management Corporation pursuant to N.J.S.A. 40:56-65 et seq.; and

WHEREAS, the anticipated services to be provided by this Special Improvement District will serve to preserve and enhance the aesthetics, safety, effective movement, welfare and economic growth of the City of Camden and its inhabitants; and

WHEREAS, the City of Camden is encouraged to create self-financing special improvement districts and designate District Management Corporations to execute self-help programs to enhance its local business climates; and

WHEREAS, based upon the above, the Governing Body hereby desires to establish a Special Improvement District, as described in Schedules (A and B), particularly Downtown including Linden, 7th Street, Elm from 7th to Delaware Avenue, 10th Street, Ed's & Meds, Waterfront, Gateway as the Camden Special Improvement District ("Downtown District" or "District"); and

WHEREAS, the purpose of this Ordinance is for designation and amending the boundaries of the Special Services District and not the final implementation of any special assessment. The proper City Officials will coordinate with CSSD, Inc. to study and define the scope of services appropriate for the District; recommend formulas for the special assessment relating to the industrial, commercial businesses and institutions with a meaningful footprint; review exemptions; and review proposed budgets; now, therefore

BE IT ORDAINED, by the Governing Body of the City of Camden that MC-2792 is hereby amended and supplemented as follows:

SECTION 1. Findings

The Governing Body of the City of Camden hereby finds that (1) the Downtown District as described by lot and block numbers and by street addresses in Schedules (A and B) attached hereto and incorporated by reference would benefit from being designated as a Special Improvement District, (2) that a District Management Corporation would provide administrative and other services to benefit the businesses, employees, residents and consumers in the Downtown District, (3) upon implementation, a special assessment shall be imposed and collected by the City of Camden with the regular property tax payment or payment in lieu of taxes or otherwise, and that all or a portion of these payments shall be transferred to the District Management Corporation to effectuate the purposes of N.J.S.A. 40:56-65, et. seq. and to exercise the powers given to it by municipal ordinance; and (4) that it is in the best interests of the City of Camden and the public to create a Special Improvement District and to designate a District Management Corporation; except that no District Management Corporation shall be designated to receive any funds or to exercise any powers pursuant to the provisions of

N.J.S.A. 40:56-65 et seq., unless the Board of Directors of that Corporation shall include at least one member of the Governing Body of the City of Camden.

SECTION 2. Designation of Boundaries

The Governing Body of the City of Camden hereby designates the Special Improvement District as described in Schedules (A and B) attached hereto and incorporated by reference. This Special Improvement District is comprised of Downtown including Linden, 7th Street, Elm Street from 7th to Delaware Avenue, 10th Street, Ed's and Meds, Waterfront, and the Gateway.

SECTION 3. Designation of District Management Corporation

A) The Governing Body of the City of Camden hereby designates the Camden Special Services District, Inc. a non-profit corporation, as the District Management Corporation for the Downtown District.

B) The District Management Corporation, in addition to acting in an advisory capacity to the governing body, shall be governed by and also have all powers necessary and requisite to effectuate the purposes of this Ordinance, as specified in N.J.S.A. 40:56-65 et seq. including but not limited to:

(1) Adoption of By-laws for the regulation of its affairs and the conduct of its business and prescribe rules, regulations and policies for the performance of its functions and duties;
(2) Prepare and administer annual budgets and funding requests for City Council approval;
(3) Employ such persons as may be required and fix and pay their compensation from funds available to the Corporation;
(4) Apply for, accept administer and comply with requirements respecting an appropriation of funds or a gift, grant or donation of property or money;
(5) Make and execute agreements which may be necessary or convenient to the exercise of the power and function of the Corporation, including contract with any person, firm, corporation, government agency or entity;
(6) Administer and manage its own funds and accounts and pay its own obligations;
(7) Borrow money from private lenders and government entities;
(8) Fund the improvement of exterior appearance of properties in the District through grants and loans;
(9) Enforce the conditions of any loan, grant, sale or lease made by the Corporation;
(10) Provide Clean and Safe services in the District supplemental to those normally supplied by the City of Camden;
(11) Undertake improvement designed to increase safety and attractiveness of the District to businesses which may locate there or visitors to the District, including but not limited to litter clean up and control, graffiti, handbills, landscaping, signage, parking areas and facilities, recreational and rest areas and facilities, and those improvements generally permitted for pedestrian mall, under N.J.S.A. 40:56-65 et seq. and pursuant to pertinent regulations of the Governing Body;
(12) Publicize, promote, and plan for the District and the businesses included within the District boundaries;
(13) Organize and assist with special events and activities in the District;
(14) Provide special parking plans and arrangements for the District;
(15) Provide temporary decorative improvements in the District;
(16) Act as the City of Camden's Destination Management Organization (DMO);
(17) Recruit new businesses to fill vacancies in, and to balance the business mix of, the District;
(18) Regulate vending to supplement activities supplied by the City of Camden;

(19) Design and enforce environmental and building design criteria to supplement activities supplied the City of Camden pursuant to pertinent regulations of the Governing Body and applicable State Law;
(20) Provide temporary decorative lighting in the District;
(21) Accept, purchase, rehabilitate, sell, lease, or manage property in the District in accordance with all applicable laws;

SECTION 4. Designation of Downtown Business Improvement Zone

A.) The Governing Body hereby designates the Special Improvement District as a Downtown Business Improvement Zone in accordance with N.J.S.A. 40:56-71.2.

B.) The District Management Corporation may apply for loans under the State of New Jersey Downtown Business Improvement Zone Loan Fund. The Downtown Business Improvement Loan Fund shall be used for the purpose of undertaking public improvements to the Districts. In any instance in which the City of Camden or the District Management Corporation receives a loan from the Downtown Business Improvement Loan Fund, the City of Camden shall establish assessments in the manner in which costs may be assessed pursuant to N.J.S.A. 40:56-71.5, et seq. within the Special Improvement District in which the Downtown Business Improvement Zone is located in an amount sufficient to produce revenues on an annual basis to repay the loan in accordance with the repayment schedule for the loan established by the Department of Community Affairs.

SECTION 5. Board of Directors

A) The Board of Directors of CSSD, Inc., the designated District Management Corporation shall be comprised of thirteen (13) members. The Board shall consist of one (1) member from the Governing Body of the City of Camden, nine (9) members who are representatives of businesses or other entities in the Special Improvement District, two (2) Camden residents selected by the Mayor of the City of Camden and one (1) member from Cooper's Ferry Partnership.

B) The term of Board of Directors along with other rules and regulations governing CSSD, Inc. shall be set forth in the adoption of its By-laws.

SECTION 6. City's Powers Retained

Notwithstanding the creation of the Special Improvement District, the City expressly retains all its police powers and other rights and powers and authority over the area designated as the "Special Improvement District."

SECTION 7. Inconsistent Ordinances

Any Ordinance or part of an Ordinance inconsistent with this Ordinance any part of this chapter is hereby repealed as to the inconsistent provisions.

SECTION 8. Severability

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate and distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 9. Remainder Full Force and Effect

Any portion of this Ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 10. Effective Date

This Ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 4, 2018

The above has been reviewed
and approved as to form:

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:
LUIS PASTORIZA
MUNICIPAL CLERK

Luis A. Lopez
Vice-President
Councilperson, 4th Ward

Dana M. Burley
Councilperson, 1st Ward

Brian R. Coleman
Councilperson, 2nd Ward

Marilyn Torres
Councilperson, 3rd Ward

Curtis Jenkins
President
Councilperson-at-Large

Nadia Davis
Councilperson-at-Large

Angel Fuentes
Councilperson-at-Large

Dennis G. Hilla, Esq.
Council-To-Council

Luis Pastoriza, R.M.C.
Municipal Clerk

MUNICIPAL CLERK
CITY OF CAMDEN
NEW JERSEY

PO Box 95120
Room 105, City Hall
Camden, NJ 08101
Tele: (856) 757-7223 / Fax: (856) 757-7220
Email: clerk@ci.camden.nj.us Website: www.ci.camden.nj.us

MEMORANDUM

DATE: December 18, 2018

TO: Francisco "Frank" Moran, Mayor

FROM: Luis Pastoriza, Municipal Clerk

RE: **Ordinance Final Passage – (MC-5171)**

ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE MC-2792 TO AMEND THE BOUNDARIES OF THE SPECIAL IMPROVEMENT DISTRICT AND DESIGNATE CAMDEN SPECIAL SERVICES DISTRICT, INC., ("CSSD") AS THE DISTRICT MANAGEMENT CORPORATION

In accordance with Rule XIX of the Administrative Code of the City of Camden (Rules of Procedure governing the City Council), I am delivering to you the attached ordinance adopted by City Council at a Special meeting held on 12-17-18. Said article provides that "each ordinance shall be returned by the Mayor to the Municipal Clerk after the Mayor has affixed his /her signature thereto or after the expiration of ten (10) days from the date of its delivery to the Mayor in any event."

OFFICE OF THE MAYOR

Received by: Karri Candelaro **Date:** 12-18-18

Date of Approval: 12/20/18

R-39

JENKINS
3/10//2020

RESOLUTION RE-APPOINTING IAN LEONARD AS COMMISSIONER TO THE CAMDEN REDEVELOPMENT AGENCY OF THE CITY OF CAMDEN FOR A TERM OF 5 YEARS, BEGINNING MARCH 10, 2020 AND EXPIRING MARCH 9, 2025

WHEREAS, N.J.S.A. 40A:12A-11 provides for the appointment of seven (7) Commissioners to the Camden Redevelopment Agency by the City Council of the City of Camden; and

WHEREAS, Ian Leonard, has been submitted by a member of this Council, which has reviewed the qualifications of said nominee is satisfied as to his fitness for appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby re-appoints Ian Leonard as Commissioner of the Camden Redevelopment Agency to a (5) five-year term, beginning March, 10, 2020 and expiring March, 9, 2025, as provided by law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: March 3, 2020

Council Meeting Date: **March 10, 2020**

FROM: Councilperson

- [X] Curtis Jenkins, President
- [ ] Sheila Davis, At-Large
- [ ] Angel Fuentes, At-Large
- [ ] Marilyn Torres, Vice President, Ward 3
- [ ] Shaneka Boucher, Ward 1
- [ ] Victor Carstarphen, Ward 2
- [ ] Felisha Reyes-Morton, Ward 4

Action Requested:

RESOLUTION RE-APPOINTING IAN LEONARD AS COMMISSIONER TO THE CAMDEN REDEVELOPMENT AGENCY OF THE CITY OF CAMDEN FOR A TERM OF 5 YEARS, BEGINNING MARCH 10, 2020 AND EXPIRING MARCH 9, 2025

****PLEASE ATTACH ANY SUPPORTING DOCUMENTS

Curtis Jenkins/nr
Signature of Councilperson

3/3/2020
Date

R-40

MBS:dh
03-10-20

RESOLUTION RE-APPOINTING STACY JOHNSON TO THE MUNICIPAL BOARD OF ALCOHOLIC BEVERAGE CONTROL

WHEREAS, pursuant to N.J.S.A. 40:69A-43(e) members of the Municipal Board of Alcoholic Beverage Control are appointed by the Mayor with the advice and consent of City Council; and

WHEREAS, pursuant to N.J.S.A. 40:69A-43(e) said members are appointed for a term of three years; and

WHEREAS, the Mayor has re-appointed Stacy Johnson, to a three year term, having reviewed the qualifications of said nominee, is satisfied as to her fitness for appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby consents to the re-appointment of Stacy Johnson to a three-year term as a member of the Municipal Board of Alcoholic Beverage Control.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution providing advice and consent for the re-appointment of Stacy Johnson as a member of the Municipal Board of Alcoholic Beverage Control for a three year term.

BRIEF DESCRIPTION: Resolution would authorize the re-appointment of Stacy Johnson to serve as a member on the Municipal Board of Alcoholic Beverage Control for a three (3) year term. The term would be effective April 11, 2020 through April 10, 2023.

BIDDING PROCESS; N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) N/A

AMOUNT: *(If applicable)* N/A

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	3-3-20	Jason J. Asuncion
Received by City Attorney:		

(Name) Please Print	*(Extension #)*
Prepared By: Diana Gonzalez	757-7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
03-10-20

R-41

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR A GRANT FROM THE US DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR THE PURCHASE OF A NEW TOWER LADDER

WHEREAS, the City of Camden desires to apply for a grant from the US Department of Homeland Security, Federal Emergency Management Agency, Assistance to Firefighters Grant (AFG) in the amount of $1,300,000.00; and

WHEREAS, the grant proceeds will be used to purchase a new Tower Ladder Truck; and

WHEREAS, the City is required to a 10% match in the amount of $130,000.00; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a grant from the Assistance to Firefighters (AFG) Grant Program through FEMA.

BE IT FURTHER RESOLVED, that the Mayor or her designee is hereby authorized to execute such documentation as is necessary to receive such Grant

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

WALK-ON

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: March 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Chief Michael Harper

Department Making Request: Fire Department

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR A GRANT FROM THE US DEPARTMENT OF HOMELAND SECURITY, FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG) FOR THE PURCHASE OF A NEW TOWER LADDER TRUCK

BRIEF DESCRIPTION OF ACTION: The Camden Fire Department would like to apply to FEMA AFG Grant process to apply under the vehicle acquisition section for a new Tower Ladder to replace our worn unit. There is a 10% match for the grant, which was requested in the City's capital budget.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):
AMOUNT: $1,300,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - *(If applicable)*
*For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	3/2/20	M. Harper cg
Approved by Grants Management:	3/2/20	
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	3/2/2020	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	3.3.20	Jason J. Asuncion
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Candice Jefferson	3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report _X_ Revised Report ___ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G
(green-g, yellow-y, red-r)

Department: FIRE DEPARTMENT

Grant Administrator: CHIEF Michael Harper/ Jesse Flax Grant Administrator #: 757- 7515

Grant/Project Name:			TOWER LADDER FIRE TRUCK			
Grant #:			N/A			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :		
Funding Source:			FEMA FY '19 (AFG) Assistance to Firefighters GRANT			
PassThrough:	Y	N	Source:			
Amount of Grant:			$ 1,300,000.00			
Local Match:	Y	N	Cash:	$130,000.00 (10%)	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:		
Date of Analysis:			3/2/20	Reviewed By:	LINDA R. PUGH	

Summary: The Fire Dept. is requesting WALK-ON resolution "to apply" for a grant from the US Dept. of Homeland Security, FEMA agency, an FY '19 (AFG) Assistance to Firefighter grant for purchase of a new -Tower Ladder Truck to replace outdated and worn unit. The cost of the ladder truck is a total of $1,300,000.00 with a match of $130,000.00. They are in dire need to replace his outdated truck. This Tower Truck would be utilized for fires that occur in Hi-rise apts. Buildings & other hi-risers. The City's Capital budget will provide the 10% match. *Please proceed with this request.*

Time Lines: To be determined.

Problematic Areas/Recommendations:
Based on the information provided, I see no reason why there should be any problem.

Cabinet #	Drawer #
5	2

« Back | Link

DHS-19-GPD-044-00-99
FY 2019 Assistance to Firefighters Grant Program
Department of Homeland Security
Department of Homeland Security - FEMA

Apply | Subscribe

SYNOPSIS | VERSION HISTORY | RELATED DOCUMENTS | PACKAGE

Print Synopsis Details

General Information

Document Type:	Grants Notice	Version:	Synopsis 6
Funding Opportunity Number:	DHS-19-GPD-044-00-99	Posted Date:	Jan 28, 2020
Funding Opportunity Title:	FY 2019 Assistance to Firefighters Grant Program	Last Updated Date:	Jan 28, 2020
Opportunity Category:	Discretionary	Original Closing Date for Applications:	Mar 13, 2020
Opportunity Category Explanation:		Current Closing Date for Applications:	Mar 13, 2020
Funding Instrument Type:	Grant	Archive Date:	Apr 12, 2020
Category of Funding Activity:	Other (see text field entitled "Explanation of Other Category of Funding Activity" for clarification)	Estimated Total Program Funding:	$310,500,000
Category Explanation:	Firefighting equipment, training, and wellness.	Award Ceiling:	$9,000,000
Expected Number of Awards:	2500	Award Floor:	$0
CFDA Number(s):	97.044 -- Assistance to Firefighters Grant		
Cost Sharing or Matching Requirement:	Yes		

Eligibility

Eligible Applicants:	County governments Public and State controlled institutions of higher education City or township governments Private institutions of higher education Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education Others (see text field entitled "Additional Information on Eligibility" for clarification) Native American tribal governments (Federally recognized)
Additional Information on Eligibility:	Fire Departments

Additional Information

Agency Name: Department of Homeland Security - FEMA

Description:

The Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Grants Programs Directorate is responsible for the implementation and administrations of the Assistance to Firefighters Grant (AFG) Program. The purpose of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The program guidance document provides potential applicants with the details of the requirements, processing, and evaluation of an application for financial assistance for eligible activities.

Link to Additional Information: www.fema.gov/firegrants

Grantor Contact Information: If you have difficulty accessing the full announcement electronically, please contact:

AFG Help Desk
1-866-274-0960

firegrants@dhs.gov