



# AGENDA

CITY OF CAMDEN  
CITY COUNCIL SPECIAL MEETING

*March 17<sup>th</sup>, 2020 – 4:30 p.m.*

*Honorable Curtis Jenkins, President*  
*Honorable Marilyn Torres, Vice President*  
*Honorable Victor Carstarphen*  
*Honorable Sheila Davis*  
*Honorable Angel Fuentes*  
*Honorable Felisha Reyes-Morton*  
*Honorable Shaneka Boucher*

*Honorable Francisco “Frank” Moran, Mayor*

*Michelle Spearman, City Attorney*  
*Howard McCoach-Acting Counsel to Council*

*Luis Pastoriza, Municipal Clerk*



# CITY COUNCIL AGENDA

## SPECIAL MEETING

TUESDAY, MARCH 17TH, 2020 – 4:30 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

### ORDINANCE 1<sup>ST</sup> READING

#### Administration Department

1. ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN PARCELS OF LAND IN THE CITY OF CAMDEN BY EMINENT DOMAIN FOR THE PURPOSE OF CONSTRUCTING LOW-MOD INCOME HOUSING

### RESOLUTIONS

#### Finance Department

1. PUBLIC HEARING & ADOPTION OF FY20 MUNICIPAL BUDGET

#### Administration Department

2. RESOLUTION AUTHORIZING A CONTRACT AWARD UNDER STATE CONTRACT #ESCNJ 17/18-20 TO MARTUARANO RECREATION CO. INC. OF PO BOX 106, SPRING LAKES, NJ 07762

### PUBLIC COMMENT

### ADJOURNMENT

Please note summary of Public Decorum rules below.

### Rule XVII: Decorum

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

#### *Please note:*

\*The Governor of the State of New Jersey has declared a public health emergency stemming from the 2019 Novel Corona Virus pandemic. Large public meetings have been discouraged. In order to protect the health of the public and City Council members, City Council will be observing the practice of social distancing. This means that all meeting attendees must be seated not closer than 6 feet from one another. The observance of social distancing will necessarily limit the number of people who can physically attend a City Council Meeting. Members of the public will have the option of participating in the City Council meeting via livestreaming on the City's website. Thank you for your understanding and cooperation.

MBS:dh  
03-17-20

0-1

**ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN PARCELS OF  
LAND IN THE CITY OF CAMDEN BY EMINENT DOMAIN FOR THE  
PURPOSE OF CONSTRUCTING LOW-MOD INCOME HOUSING**

WHEREAS, there is located within the City of Camden certain real property located and described as set below:

Block/Lot	Block/Lot
868/14.01	856/60.01
856/40	856/60.02
856/40.01	856/60.03
856/51	856/61
856/54	856/61.01
856/60	

; and

WHEREAS, the Housing Authority of the City of Camden is embarking on a plan to redevelop the Ablett Village Homes which will involve the demolition of certain units and the construction of replacement units off-site; and

WHEREAS, the Housing Authority desires to construct such replacement units on the above described properties; and

WHEREAS, The New Jersey Fair Housing Act, N.J.S.A 52:27D-325 authorizes a municipality to acquire real property via eminent domain which the governing body determines necessary or useful for the construction or rehabilitation of low and moderate income housing or conversion to low and moderate income housing; and

WHEREAS, this Council finds that the above listed properties are necessary for the construction of low and moderate income housing; and

WHEREAS, the City of Camden desires to acquire the properties described above through the use of eminent domain; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION I. The acquisition by the City of Camden of properties listed above is determined to be necessary for the construction of low and moderate income housing in accordance with N.J.S.A. 52:27D-325.

SECTION II. The Mayor of the City of Camden or his designees are hereby authorized and instructed to negotiate in good faith with the owner of the aforementioned properties to seek the voluntary acquisition of these properties for their market value.

SECTION III. In the event that such negotiations are not successful, the Mayor of the City of Camden or his designees are hereby authorized and instructed to take such actions as may be necessary to acquire the aforementioned properties through the exercise of eminent domain as permitted by law.

SECTION IV. The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.

SECTION V. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION VI. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: March 17, 2020

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: Spec Mtg - March, 2020

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning and Development

**TITLE OF RESOLUTION/ORDINANCE:** Ordinance authorizing the acquisition of certain parcels of Land in the City of Camden By Eminent Domain for the Purpose of Constructing Low-Mod Income Housing.

**BRIEF DESCRIPTION OF ACTION:** The purpose of this action is to authorize the acquisition of approximately 11 parcels via the Fair Housing Act for a project with the Michael's Development Company and Camden Housing Authority in the Cramer Hill neighborhood. The goal is to construct replacement housing on parcels near the Veterans Memorial School.

**BIDDING PROCESS: N/A**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** n/a

**AMOUNT:** \$

**Waiver Attached for State (DCA) Approval**  
*Contracts for Services, Grant Applications/Awards, License Agreements, etc.  
(Any Resolution that has Impact on City budget)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/5/20</u>	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>3-6-20</u>	
Received by City Attorney:	<u>3/18/20</u>	

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

***(Name) Please Print***

***(Extension #)***

Prepared By:

\_\_\_\_\_

\_\_\_\_\_

Contact Person:

\_\_\_\_\_

\_\_\_\_\_

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

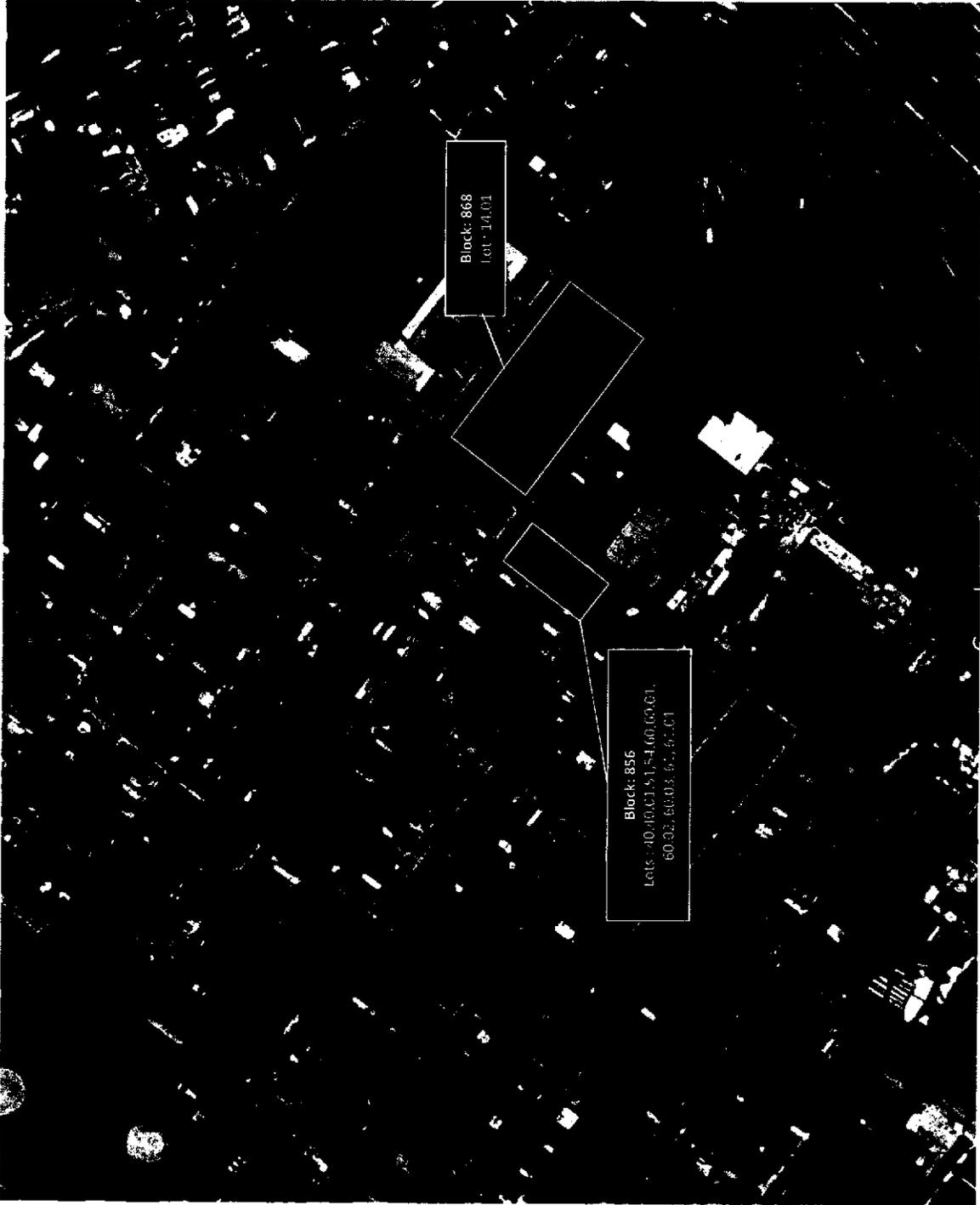
## **Narrative of Development on Veterans School Site**

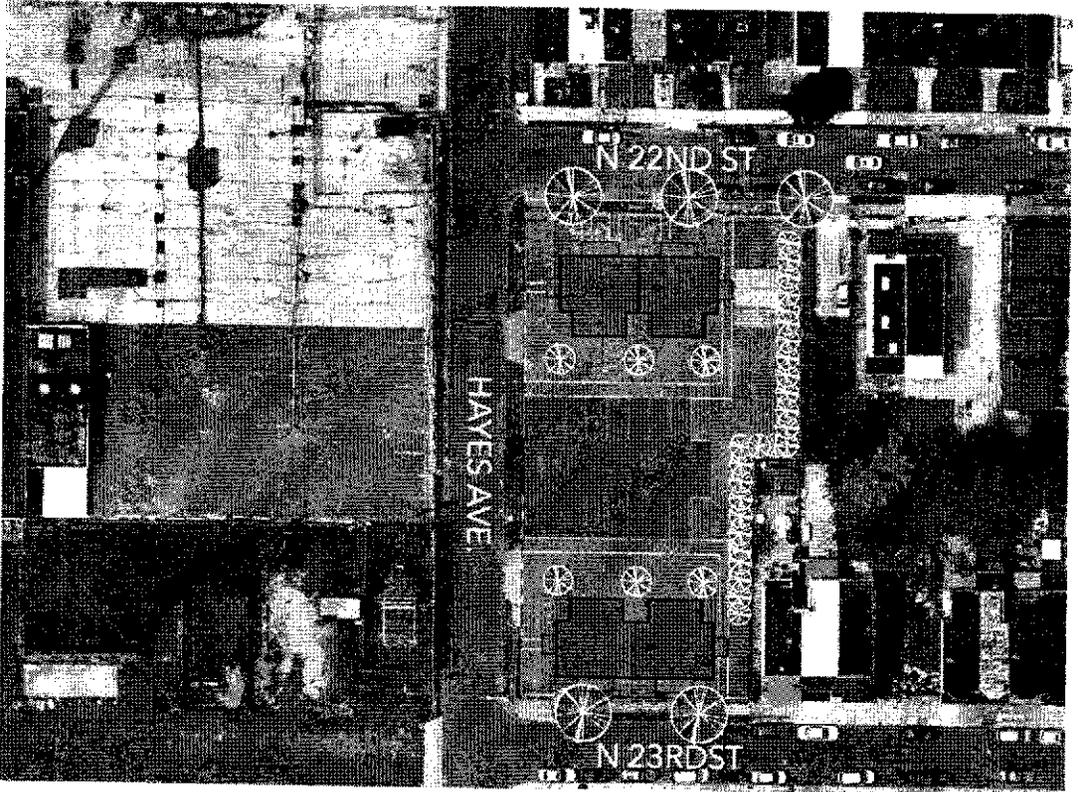
This redevelopment effort by the Housing Authority of the City of Camden and their development partner, The Michaels Organization, represent the new construction a 63-unit family community that will sit on two large parcels across from the Veterans Memorial School.

Fifty-seven (57) of the homes will serve as replacement housing for Ablett Village residents under the RAD and PBV subsidy programs. The planned bedroom mix includes 12 one-bedrooms, 39 two-bedrooms, and 12 three-bedrooms. The housing will be townhome and stacked flats in form. One of the buildings will be reserved for community space and management offices. The community room will include a computer lab, industrial kitchen and a flexible gathering hall space. Standing a block away from the shops on River Road and the Veteran's school, this site location provides enumerable opportunities for families with children who are coming from Ablett Village or elsewhere in the City, State or Country.

**Cramer Hill CDC - Sites proximate to the Veterans Memorial School**

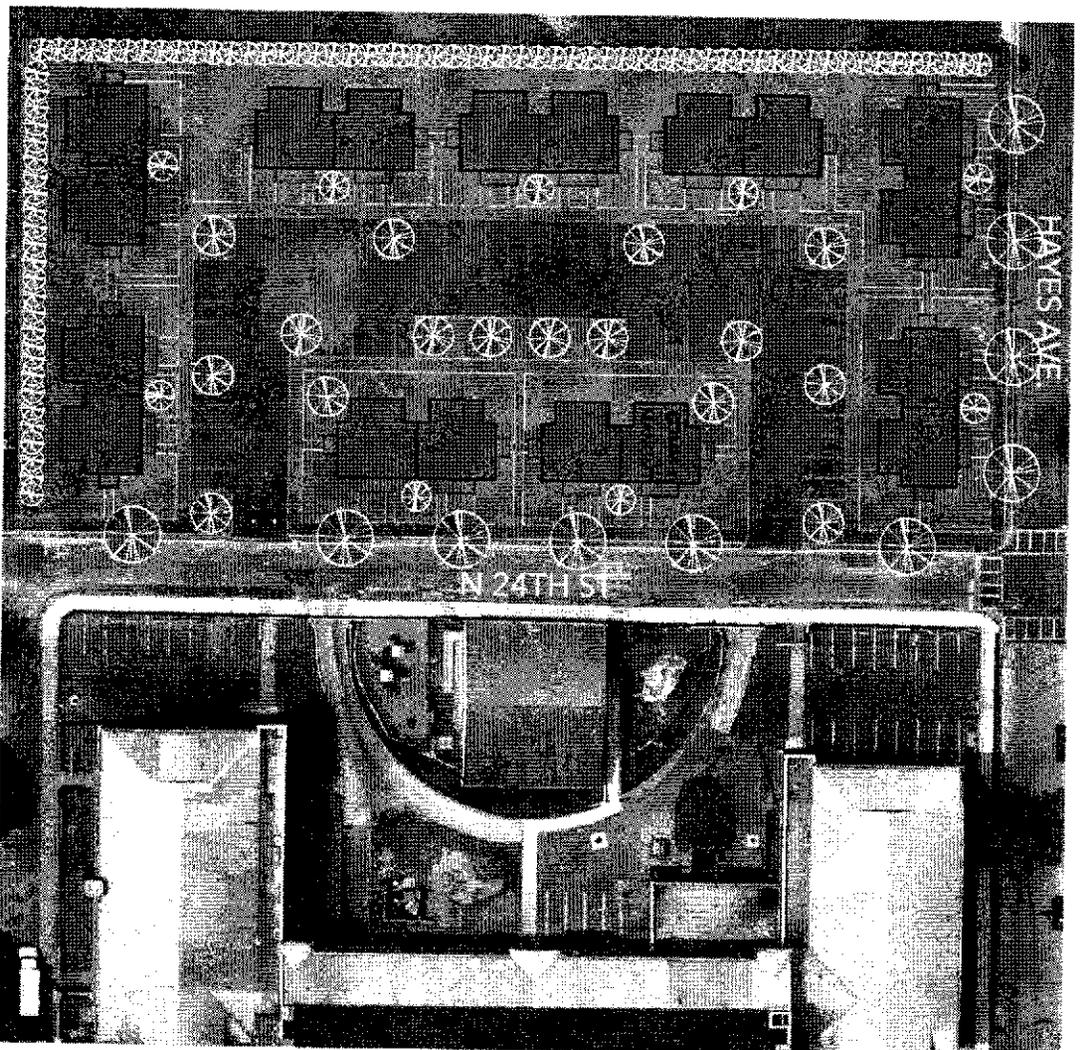
<b>Block</b>	<b>Lot</b>
868	14.01
856	40
856	40.01
856	51
856	54
856	60
856	60.01
856	60.02
856	60.03
856	61
856	61.01





**ABLETT VILLAGE, CRAMER HILL**  
Camden, New Jersey

**urbanpractice**  
DATE: 3/5/70  
UP: 1/1961



22ND & HAYES AVE.  
24TH & HAYES AVE.



**Michaels**  
COMMUNITIES THAT LIFE LIVES



PK  
03-03-2020

RESOLUTION MC-20:7350  
On Motion Of: *Angel Fuentes*  
APPROVED: *March 3<sup>rd</sup>, 2020*

R-1.

**RESOLUTION AMENDING THE INTRODUCED FY 2020 MUNICIPAL BUDGET  
OF THE CITY OF CAMDEN**

**WHEREAS**, the FY 2020 Municipal Budget of the City of Camden ("FY 2020 Municipal Budget") was introduced by the City Council of the City of Camden on October 23, 2019; and

**WHEREAS**, the Public Hearing upon the introduced and approved FY 2020 Municipal Budget has been held, as advertised, on December 3, 2019; and this Amending Resolution was introduced on March 3<sup>rd</sup>, 2020. The Public Hearing and final budget adoption on this Amending Resolution will be held on **Tuesday March 17<sup>th</sup>, 2020 at 4:30 p.m.**, in the Camden City Council Chambers, 2<sup>nd</sup> Floor, City Hall, Camden, NJ 08101. Resolution will be duly noticed in the Courier Post newspaper, Monday March 9<sup>th</sup>, 2020 and the amending budget resolution can be viewed in the Office of the Municipal Clerk, City Hall 520 Market St., Room 105, Camden, NJ 08101.

**WHEREAS**, it is this City Council's desire to amend said introduced FY 2020 Municipal Budget; now, therefore

**BE IT RESOLVED** by the City Council of the City of Camden that, the following amendments to the introduced FY 20 Municipal Budget of the City of Camden be made as set forth and described in further detail below:

Item	Sheet	From	To
<b>SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET</b>			
<b>1. Appropriations within "CAPS"-</b>			
(a) Municipal Purposes {(item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}	3	104,337,720.49	104,282,967.82
<b>2. Appropriations excluded from "CAPS"</b>			
(a) Municipal Purposes {item H-2, Sheet 28}(N.J.S. 40A:4-45.3 as amended)}	3	75,196,948.40	77,047,534.75
<b>Total General Appropriations excluded from "CAPS"(item O, sheet 29)</b>	3	75,196,948.40	77,047,534.75
<b>3. Reserve for Uncollected Taxes (item M, Sheet 29) Based on Estimated</b>	3	5,033,331.11	5,027,683.93
<b>4. Total General Appropriations (item 9, Sheet 29)</b>	3	184,568,000.00	186,358,186.50
<b>5. Less: Anticipated Revenues Other Than Current Property Tax (item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)</b>	3	155,554,481.95	157,405,067.76
<b>6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)</b>			
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (item 6(a), Sheet 11)	3	29,013,518.05	28,953,118.74
<b>General Revenues</b>			
<b>Miscellaneous Revenues Section F: Special Items of Revenues Anticipated with prior written Consent of the Director of Local Government Services - Public and Private Revenues with Offsetting Appropriation (continued) :</b>			
NJDOT Award for Thorndyke St. & Maplewood St. (Federal Project #STBGP-1321)	9b	0	1,029,075.00
FY19 Justice Assistance Grant (JAG)	9b	0	208,291.00
Comcast	9b	0	326.39
NJDOT Award for Cramer Hill/River Rd. (Federal Project #HPP-0543)	9b	0	66,822.21
NJDOT Award for Morgan Village Safe Routes to School Project (Federal Project #TAP-D00S)	9b	0	406,539.00
Camden County Cultural Heritage Commission Partnership Re-grant Program	9b	0	1,000.00
Camden County Historic Partnership Program	9b	0	1,000.00
Camden County Open Space & Historic Preservation Trust Fund Program	9b	0	50,000.00
Delaware Valley Regional Planning Commission for the FY20 Supportive Regional Highway Planning Program	9b	0	24,000.00
Delaware Valley Regional Planning Commission for the FY20 Transit Support Program	9b	0	20,800.00
2017 Recycling Tonnage Grant	9b	0	32,732.21
FY19 EMAA Grant	9b	0	10,000.00
<b>TOTAL SECTION F:SPECIAL ITEMS WITH OFFSETTING</b>	9c	2,072,002.15	3,922,587.96
Total Section F: Director of Local Government Services-Public and Private Revenues	11	2,072,002.15	3,922,587.96
<b>Total Miscellaneous Revenues</b>	11	144,403,383.15	146,253,968.86
<b>5. Subtotal General Revenues (Items 1,2,3 and 4)</b>	11	155,554,481.95	157,405,067.76

<b>6. Amount to be Raised by Taxes for Support of Municipal Budget</b>			
6 (a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	11	29,013,518.05	28,953,118.74
<b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>	11	29,013,518.05	28,953,118.74
<b>7. Total General Revenues</b>	11	184,568,000.00	186,358,186.50
<b>8. General Appropriations</b>			
<b>(A) Operations – within "CAPS" (Continued):</b>			
Department of Public Works			
Division of Neighborhood Districts			
Other Expenses	15f	925,000.00	870,247.33
<b>Total Operations (item 8(A)) within "CAPS"</b>	17a	94,571,270.02	94,516,517.35
<b>B. Contingent</b>			
<b>Total Operations Including Contingent-within "CAPS"</b>	17a	94,571,270.02	94,516,517.35
<b>Detail:</b>			
Other Expenses (Including Contingent)	17a	52,714,416.68	52,659,664.01
<b>(H-1) Total General Appropriations for Municipal Purposes within "Caps"</b>			
	19	104,337,720.49	104,282,967.82
<b>(A) Operations – Excluded from "CAPS"</b>			
Match for FEMA Grant Shared Service Gloucester City	20	19,850.25	19,850.79
<b>Total Other Operations – Excluded from "CAPS"</b>	20a	219,850.25	219,850.79
<b>Public and Private Programs Offset by Revenues (Continued):</b>			
NJDOT Award for Thorndyke St. & Maplewood St. (Federal Project #STBGP-1321)	24b	0	1,029,075.00
FY19 Justice Assistance Grant (JAG)	24b	0	208,291.00
Comcast	24b	0	326.39
NJDOT Award for Cramer Hill/River Rd. (Federal Project #HPP-0543)	24b	0	66,822.21
NJDOT Award for Morgan Village Safe Routes to School Project (Federal Project #TAP-D00S)	24b	0	406,539.00
Camden County Cultural Heritage Commission Partnership Re-grant Program	24b	0	1,000.00
Camden County Historic Partnership Program	24b	0	1,000.00
Camden County Open Space & Historic Preservation Trust Fund Program	24b	0	50,000.00
Delaware Valley Regional Planning Commission for the FY20 Supportive Regional Highway Planning Program	24b	0	24,000.00
Delaware Valley Regional Planning Commission for the FY20 Transit Support Program	24b	0	20,800.00
2017 Recycling Tonnage Grant	24b	0	32,732.21
FY19 EMAA Grant	24b	0	10,000.00
<b>Total Public and Private Programs Offset by Revenues</b>	25	2,072,002.15	3,922,587.96
<b>Total Operations – Excluded from "CAPS"</b>	25	72,113,923.40	73,964,509.75
<b>Other Expenses</b>	25	72,113,923.40	73,964,509.75
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from "CAPS"</b>	28	75,196,948.40	77,047,534.75
<b>(O) Total General Appropriations - Excluded from "CAPS"</b>	29	75,196,948.40	77,047,534.75
<b>(L) Subtotal General Appropriations (items (H-1) and (O))</b>	29	179,534,668.89	181,330,502.57
<b>(M) Reserve for Uncollected Taxes</b>	29	5,033,331.11	5,027,683.93
<b>9. Total General Appropriations</b>	29	184,568,000.00	186,358,186.50
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	30	104,337,720.49	104,282,967.82
<b>(A) Operations- Excluded from "CAPS":</b>			
Other Operations	30	219,850.25	219,850.79
Public & Private Progs Offset by Revs.	30	2,072,002.15	3,922,587.96
<b>Total Operations- Excluded from "CAPS"</b>	30	72,113,923.40	73,964,509.75
<b>(M) Reserve for Uncollected Taxes</b>	30	5,033,331.11	5,027,683.93
<b>Total General Appropriations</b>	30	184,568,000.00	186,358,186.50
<b>11. APPROPRIATIONS FOR WATER UTILITY</b>			
<b>Operating</b>			
Other Expenses	32	9,844,047.00	9,591,183.25
<b>Debt Service</b>			
Interest on Bonds	32	245,214.00	298,549.37
<b>Total Water Utility Appropriations</b>	33	14,202,946.62	14,202,946.62
<b>DEDICATED REVENUES FROM SEWER UTILITY</b>			
<b>Operating Surplus Anticipated</b>			
<b>Total Operating Surplus Anticipated</b>			
Rents	34	8,000,000.00	7,975,119.91
Miscellaneous	34	400,000.00	235,481.93
Capacity Fee	34	350,000.00	450,000.00
<b>Total Sewer Utility Revenues</b>	34	9,232,308.00	9,142,909.84
<b>11. APPROPRIATIONS FOR SEWER UTILITY</b>			
<b>Operating</b>			

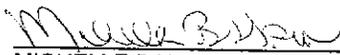
Other Expenses	35	6,587,656.00	6,480,628.84
Debt Service			
Interest on Bonds	35	262,227.00	279,856.00
Total Sewer Utility Appropriations	36	9,232,308.00	9,142,909.84

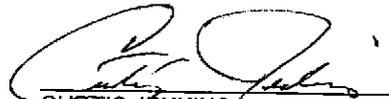
**BE IT FURTHER RESOLVED** that true copies of this Resolution be filed forthwith in the Office of the Director of the State Division of Local Government Services for its certification of approval prior to the adoption of the FY 2020 Municipal Budget of the City of Camden, as so amended; and

**BE IT FURTHER RESOLVED** that, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Resolution. Notice of approval or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 3, 2020

The above has been reviewed and approved as to form.

  
 MICHELLE BANKS-SPEARMAN  
 City Attorney

  
 CURTIS JENKINS  
 President, City Council

ATTEST: \_\_\_\_\_  
 LUIS PASTORIZA  
 Municipal Clerk

MBS:dh  
03-17-20

R-2

**RESOLUTION AUTHORIZING A CONTRACT UNDER NEW JERSEY STATE  
CONTRACT #ESCNJ 17/18-20 TO MARTURANO RECREATION CO., INC. OF PO BOX 106,  
SPRING LAKES, NJ 07762 TO SUPPLY AND INSTALL A 30' X 30' STEEL SQUARE  
SHELTER PAVILION, TABLES, BENCHES AND OTHER PARK AMENITIES  
FOR THE MAE SHULTZ PARK**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase a 30' x 30' steel square shelter pavilion, tables, benches and other park amenities for the Mae Shultz Park located at 1200 S. Merrimac Road under State Contract #ESCNJ 17/18-20; and

WHEREAS, the municipality seeks to purchase this equipment under said State Contract from MARTURANO RECREATION CO., INC, PO Box 106, Spring Lakes, NJ 07762 for an amount not to exceed EIGHTY-ONE THOUSAND FOUR HUNDRED TWELVE DOLLARS AND THIRTY-ONE CENTS (\$81,412.31); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

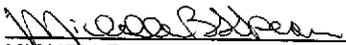
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-BG-F18-005", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to MARTURANO RECREATION CO., INC, PO Box 106, Spring Lakes, NJ 07762, to purchase a 30' x 30' steel square shelter pavilion, tables, benches and other park amenities for the Mae Shultz Park under State Contract #ESCNJ 17/18-20, for an amount not to exceed EIGHTY-ONE THOUSAND FOUR HUNDRED TWELVE DOLLARS AND THIRTY-ONE CENTS (\$81,412.31).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 17, 2020

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:  
\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

MARTURANO RECREATION CO., INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: G-BG-F18-005 & G-BG-F19-033  
AMOUNT: \$81,412.31
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

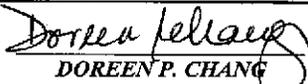
DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- \$81,412.31

Description of the Goods or Services to be procured:

Agreement between the City of Camden and Marturano Recreation Co, Inc., under state contract to supply and install a 30' x 30' steel square shelter pavilion, tables, benches and other park amenities for the improvements to the Mae Shultz Park located at 1200 S. Merrimac Road. State Contract # ESCNJ 17/18-20.

  
DOREEN P. CHANG  
TREASURER

DATE: February 25, 2020

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: Next Available

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director, DPW

**Department Making Request: Department of Public Works / Parks Bureau**

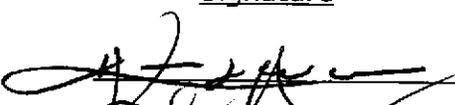
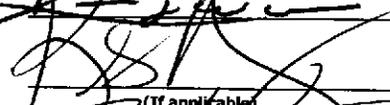
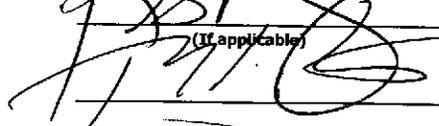
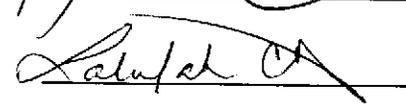
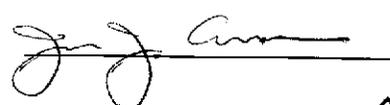
**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing a contract award under State Contract # ESCNJ 17/18-20 to Marturano Recreation Co. Inc, of PO Box 106, Spring Lakes, NJ 07762.

**BRIEF DESCRIPTION:** Requesting authorization under state contract to supply and install a 30' x 30' steel square shelter pavilion, tables, benches and other park amenities in regards to improvements to the Mae Shultz Park located at 1200 S. Merrimac Road.

**BIDDING PROCESS:** ESCNJ # 17/18-20 (N.J.A.C. 5:34-7  
*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** G-BG-F18-005 (\$2,843.32) & G-BG-F19-033 (\$78,568.99)

**AMOUNT:** \$ 81,412.31

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2-19-20	
Approved by Grants Management:	2/20/20	
Approved by Finance Director:	2/24/2020	
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		<small>(If applicable)</small>
Approved by Purchasing Agent:	2/25/2020	
Approved by Business Administrator:	3-3-20	
Received by City Attorney:		

**(Name) Please Print**  
Prepared By: Tamara M. Jefferson  
Contact Person: SAME

**(Extension #)**  
ext. 7393

**RECEIVED**  
2/25/2020

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
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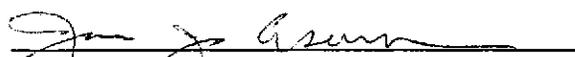
Professional Service or EUS Type	N.A.
Name of Vendor	Marturano Recreation Co. Inc,
Purpose or Need for service:	Services are required for the purchase and installation of new park pavilion, tables, benches and other park amenities associated with improvements to the Mae Shultz Park located at 1200 S. Merrimac Road.
Contract Award Amount	\$81,412.31
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	CDBG Funding G-BG-F18-005 - \$ 2,843.32 G-BG-F19-033 - \$ 78,568.99
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Per Contract # ESCNJ 17/18-20
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

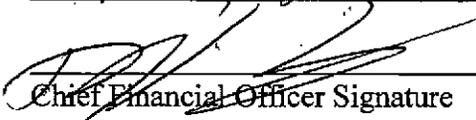
  
Business Administrator/Manager Signature

Date 5.3.20

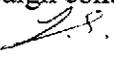
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

B-16-F18-005 LBL-19-033 Funding Source for this action

  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N.J.A.C. Co-op  Date 2/26/2020  
Certifying Officer

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**

520 MARKET STREET

PO BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3919

REQUISITION	
NO.	20-01003

**S  
H  
I  
P  
T  
O**  
 DPW/BLDGS & GROUNDS PARK  
 101 NEWTON AVE. SUITE 106  
 CAMDEN, NJ 08103  
 ATTN: TAMARA M JEFFERSON

CITY OF CAMDEN  
 PURCHASING BUREAU  
 2020 FEB 10 PM 3:39

ORDER DATE: 12/12/19  
 DELIVERY DATE:  
 STATE CONTRACT: ESCNJ #17/18-20  
 F.O.B. TERMS:

**V  
E  
N  
D  
O  
R**  
 VENDOR #: MAR84  
 MARTURANO RECREATION CO, INC  
 PO BOX 106  
 SPRING LAKES, NJ 07762

**Purchasing Review  
 Committee**

FEB 25 2020

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	RCP 30X30 STEEL SQUARE SHELTER Catalog #: AS-SQ30-06	G-BG- -F19-033	26,185.0000	26,185.00
1.00 EA	RCP 30X30 SHELTER INSTALL	G-BG- -F19-033	29,850.0000	29,850.00
2.00 EA	10' EXTRA HEAVY DUTY TABLE Catalog #: 238-3-P10	G-BG- -F19-033	1,529.0000	3,058.00
1.00 EA	ROTATING PEDESTAL GRILL Catalog #: 632-3	G-BG- -F19-033	303.0000	303.00
1.00 EA	INGROUND LOOP BIKE RACK Catalog #: 5805S	G-BG- -F19-033	462.0000	462.00
4.00 EA	6' RICHMOND BENCHES W/ARM REST Catalog #: 81CS-HS6	G-BG- -F19-033	1,455.0000	5,820.00
1.00 EA	32' GALLON TRASH RECEPTACLE Catalog #: PR-32	G-BG- -F19-033	420.0000	420.00
1.00 EA	32' GALLON TRASH LINER Catalog #: PL-32	G-BG- -F19-033	53.0000	53.00
1.00 EA	INGROUND KIT FOR TRASH RECEPT. Catalog #: IG-KIT	G-BG- -F19-033	59.0000	59.00
1.00 EA	32 GALLON ROUND TOP Catalog #: RT-321	G-BG- -F19-033	119.0000	119.00
1.00 EA	INSTALLATION OF SITE AMENITIES	G-BG- -F19-033	4,632.3000	4,632.30
1.00 EA	GAME TIME - SENSORY RING Catalog #: 3240	G-BG- -F19-033	533.0000	533.00
1.00 EA	GAME TIME- RING COLOR WHEEL Catalog #: 3267	G-BG- -F19-033	2,094.0000	2,094.00
1.00 EA	GAME TIME - CONCERT TRIO Catalog #: 3259	G-BG- -F19-033	3,895.0000	3,895.00

Approved

*[Handwritten initials]*

*[Large handwritten signature]*

*[Handwritten initials]*

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

*[Signature]* 2-19-20  
 Department Head Date

*[Signature: Tamara M Jefferson]*  
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CAMDEN CITY  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

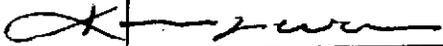
REQUISITION	
NO.	20-01003

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	GAME TIME - INSTALL	G-BG- -F19-033	2,516.7000	2,516.70
1.00 EA	DISCOUNT	G-BG- -F18-005	0.0000	0.00
1.00 EA	ESTIMATED FREIGHT	G-BG- -F18-005	0.0000	0.00
	THE ABOVE-MENTIONED PARK AMENITIES WILL BE UTILIZED AT THE MAE SHULTZ PARK.			
	PLEASE SEE QUOTE #153140			
1.00 EA	INSTALL	G-BG- -F18-005	548.6400	548.64
1.00	DISCOUNT	G-BG- -F19-033	2,729.9700-	2,729.97-
1.00	FREIGHT	G-BG- -F18-005	2,294.6800	2,294.68
1.00 EA	FREIGHT	G-BG- -F19-033	1,298.9600	1,298.96
			TOTAL	81,412.31

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

 2-19-20  
 Department Head Date

  
 Receiver of Goods 2-19-19 Date

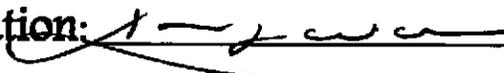
THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Department of Finance – Bureau of Grants Management

Check List

Department: Department of Public Works Date: 2/19/20

- na Insure that there is no debt owed to the City such as taxes, liens, fines or any other outstanding obligation to the City.
- na Insure that applicable permits are obtained.
- na Proper source documentation. cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents.
- x Current registration with the NJ Department of Labor as a certified public works contractor.
- na Fully authorized written agreement. (Professional, General and Construction Services)
- na Provide Certificate of Occupancy (Construction Services)
- na Provide Certificate of Approval (Demolition)

**Departmental Authorization:**  \_\_\_\_\_

---

Grants Management Use Only

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

\*disapproved – missing documentation identified above

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, N.J. 08648-0252

TAXPAYER NAME:  
MRC INC.

TRADE NAME:

ADDRESS:  
BROOK 35 PK 2130 RT 35 BLDG B  
SEA GIRT NJ 08750  
EFFECTIVE DATE:  
08/30/06

SEQUENCE NUMBER:  
0066083

ISSUANCE DATE:  
03/21/12

*James J. [Signature]*  
Director  
New Jersey Division of Revenue

FORM-BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

(04-86) 0205846



800.475.9628

MRC  
PO Box 106  
Spring Lake, NJ 07762  
Ph: 732-458-1111  
Fx: 732-974-0226  
Email: MRC@GAMETIME.COM  
Web: www.mrcrec.com

QUOTE  
#153140

08/22/2019

NJ Camden Mae Shultz Park ( Malandra Hall )

Camden City of  
Attn: Tamara Jefferson  
101 Newton Avenue  
Camden, NJ 08103  
Phone: 856-757-7393  
Fax: 856-968-3548  
TaJeffer@ci.camden.nj.us

Project #: P90967  
Ship To Zip: 08103

Quantity	Part #	Description	Unit Price	Amount
1	AS-SQ30-06	RCP - 30' X 30' ALL STEEL SQUARE SHELTER - <u>Included</u> <ul style="list-style-type: none"> <li>NJ Cert Drawings: includes standard RCP foundation design</li> <li>Frame: powder coated tube steel</li> <li>Roof Deck: 24-gauge exposed fastener metal roofing</li> <li>Hardware: all required fasteners</li> <li>Delivery: to an accessible site</li> </ul>	\$26,185.00	\$26,185.00
		<u>Not Included</u> <ul style="list-style-type: none"> <li>Unloading</li> <li>Concrete</li> <li>Concrete embedment (anchor bolts, wire mesh, rebar, etc.)</li> <li>Electrical or other cutouts (priced upon request)</li> <li>Rails/ornamentation/benches/cupola</li> <li>Installation</li> </ul>		
		<i>Anything not specifically listed as "Included"</i>		
1	INSTALL	RCP - Installation of RCP Shelter - <ul style="list-style-type: none"> <li>Includes footings for shelter</li> <li>Erecting Pavilion</li> <li>Calling NJ 1 Call</li> </ul>	\$29,850.00	\$29,850.00
2	238-3-P10	UltraSite - 10' EXTRA HEAVY DUTY (3 LEGS / 2 SEATS) SHELTER TABLE, PERFORATED	\$1,529.00	\$3,058.00
1	632-3	UltraSite - CANTILEVER ROTATING PEDESTAL GRILL W/ 3 1/2" O.D. POST (300 SQ. INCH)	\$303.00	\$303.00
1	5805S	UltraSite - INGROUND CONTEMPORARY LOOP BIKE RACK 5?- 3? LONG, 2-3/8? O.D. PIPE	\$462.00	\$462.00



COMMERCIAL

MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Fx: 732-974-0226
Email: MRC@GAMETIME.COM
Web: www.mrrec.com

QUOTE
#153140

08/22/2019

NJ Camden Mae Shultz Park ( Malandra Hall )

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Contains 12 rows of equipment and installation items.

Supply and installation.

SubTotal: \$80,548.64
Discount: (\$2,729.97)
Estimated Freight: \$3,593.64
Total Amount: \$81,412.31

Being priced under ESCNJ # 17/18-20

dc

This quotation is subject to the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.

PRICING / PAYMENT: Pricing f.o.b. factory, firm for 30 days from date of quotation unless otherwise stated above. Payment terms: Purchase order made payable to MRC, INC. Net 30 days for tax supported governmental agencies.

TAXES: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry. FREIGHT /

SHIPMENT: Freight charges: Prepaid and added at time of invoicing. Shipment: order shall ship within 30-45 days after Marturano's receipt and acceptance of your PURCHASE ORDER, signed quotation, drawing approval (if required) and color selections.

RECEIPT OF GOODS: Customer is responsible for unloading and uncrating equipment from truck. Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of the shipment.

EXCLUSIONS: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; installation; installation tools/equipment; safety surfacing; borders and drainage provisions.

TO ORDER: Please complete the acceptance portion of this quotation and provide color selections, PURCHASE ORDER and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.



SPORTS & RECREATION

MRC  
PO Box 106  
Spring Lake, NJ 07762  
Ph: 732-458-1111  
Fx: 732-974-0226  
Email: MRC@GAMETIME.COM  
Web: www.mrcrec.com

QUOTE  
#153140

08/22/2019

**NJ Camden Mae Shultz Park ( Malandra Hall )**

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_

P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Purchase Amount: **\$81,412.31**

**Order Information:**

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_  
(PLEASE PROVIDE A COPY OF CERTIFICATE)

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT \_\_\_ REVISED REPORT X CLOSING REPORT \_\_\_  
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE: \_\_\_  
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS  
 GRANT ADMINISTRATOR: \_\_\_\_\_ GRANT ADMINISTRATOR # \_\_\_\_\_

GRANT/PROJECT NAME:		MAE SHULTZ PARK IMPROVEMENTS					
GRANT #:							
CITY CONTRACT DATE:				CITY CONTRACT #:			
APPLICATION RESOLUTION #:				APPROPRIATION CODE		G-BG-F19-033 \$ 80,000.00 G-BG-F18-005 \$ 400,000.00 G-BG-P16-012 \$ 17.15 G-BG-F16-035 \$ 80,373.00 G-BG-F15-037 \$ 55,700.00 G-BG-F13-035 \$ 0.44	
FUNDING SOURCE:		COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)					
PASS THROUGH:	Y	N	SOURCE:				
AMOUNT OF GRANT:		\$ 616,90.59					
LOCAL MATCH:	Y	N	CASH:			IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:				ACCEPTING GRANT RESOLUTION # MC:			
TERM OF GRANT:				LOCATION OF ACTIVITY:		1200 S MERRIMAC ROAD	
DATE OF ANALYSIS:	02/20/2020		REVIEWED BY:		Johanna Herrera-Rodriguez 		

**Summary:**

- 02/20/2020 – The Department of Finance – Bureau of Grants Management is processing Request for City Council Approval to award contract to Marturano Recreation Co in the amount of \$81,412.31 under State contract ESCNJ #17/18-20. Funding will provide for supplying and installing park shelter, tables, benches & other park amenities that will be utilized at Mae Shultz Park.

Project Budget           \$ 80,000.00  
 Balance Available       \$ 80,000.00

Time Lines:   Anticipated commencement           02/20  
                   Anticipated completion                06/20

**Problematic Areas/Recommendations:**

Cabinet # 1	Drawer # 1
-------------	------------

**BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM**

2/20

**EXPENDITURE**

**PERIOD**

**BALANCE**

**ACCOMPLISHMENTS**

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT \_\_\_ REVISED REPORT X CLOSING REPORT \_\_\_  
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE: \_\_\_  
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: **PUBLIC WORKS/PARKS**

GRANT ADMINISTRATOR: \_\_\_\_\_ GRANT ADMINISTRATOR # \_\_\_\_\_

<b>GRANT/PROJECT NAME:</b>		MAE SHULTZ PARK IMPROVEMENTS			
<b>GRANT #:</b>					
<b>CITY CONTRACT DATE:</b>		<b>CITY CONTRACT #:</b>			
<b>APPLICATION RESOLUTION #:</b>		<b>APPROPRIATION CODE</b>		G-BG- F18-005; 400,000.00 G-BG-P16-012; 17.15 G-BG-F16-035; 80,373.00 G-BG-F15-037; 55,700.00 G-BG-F13-035; .44	
<b>FUNDING SOURCE:</b>		COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)			
<b>PASS THROUGH:</b>	<b>Y</b>	<b>N</b>	<b>SOURCE:</b>		
<b>AMOUNT OF GRANT:</b>		\$536,090.59			
<b>LOCAL MATCH:</b>	<b>Y</b>	<b>N</b>	<b>CASH:</b>	<b>IN-KIND:</b>	
<b>BUDGET INSERTION RESOLUTION # &amp; DATE:</b>		<b>ACCEPTING GRANT RESOLUTION # MC:</b>			
<b>TERM OF GRANT:</b>		<b>LOCATION OF ACTIVITY:</b>		1200 S MERRIMAC ROAD	
<b>DATE OF ANALYSIS:</b>		<b>REVIEWED BY:</b>			

**Summary:**

2/19/20 Processing Requisition #20-01003 in the amount of \$81,412.31 to Marturano Recreation Co. under State Contract ESCNJ #17/18-20 to provide a park shelter, tables, additional benches and other park amenities for Mae Shultz Park.  
 CDBG Funding of \$2,843.32 will be utilized from G-BG-F18-005, the remaining will be charged to G-BG-F19-033 under a separate grant summary form

2/19/20 Processing Request for City Council Approval for next available meeting for contract award to Marturano Recreation Co in the amount of \$81,412.31 under State Contract ESCNJ #17/19-20 to provide a park shelter, tables, additional benches and other park amenities for Mae Shultz Park.

8/23/19 Processing Invoice # 4857 to A&J Landscaping, Inc in the amount of \$8,550.00 for providing landscaping beautification improvements at the Mae Shultz Park.  
 Funded provided by CDBG

## **BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM**

8/23/19 Processing Invoice # 3271 to Marturano Recreation Co, Inc. under State Contract # ESCNJ 17/18-20 in the amount of \$73,151.23 to provide and install playground equipment, swings, seating and additional park amenities for the Mae Shultz Park Project.  
Funding provided by CDBG

8/22/19 Processing Invoice # 82480 to Play Safer Rubbercycle, LLC under State Contract # ESCNJ 17/18-18 in the amount of \$53,644.50 to provide and install 3,100 sf of rubber bond pour in place safety surface and rubber curbs in the playground area of the Mae Shultz Park.  
Funding provided by CDBG (G-BG-F15-037)

8/20/19 Processing Invoice #1052 to Murray Paving & Concrete, LLC in the amount of \$124,406.50 under State Contract # 18/19-26 for providing improvements to the Mae Shultz Park. Improvements include the demolition and removal of the existing walkway/curbs. Resulting in the installation of a new asphalt walkway/curbs along the proposed playground area.  
Funding provided by CDBG

8/19/19 Processing Invoice #1054 to Murray Paving & Concrete, LLC in the amount of \$220,072.36 under State Contract # 18/19-26 for providing improvements to the basketball and tennis court areas. Basketball court improvements include: asphalt resurfacing, line striping, new pervious walkway and (4) new backboards/nets. Improvements to the tennis courts include: asphalt resurfacing, line striping, new tennis poles and nets for (2) courts.  
Funding provided by CDBG

8/13/19 Processing Invoice #19-061 to EB Fence Limited under State Contract # A88679 in the amount of \$49,688.18 to provide and install fencing materials for the basketball and tennis court areas of the Mae Shultz Park Project.  
Funding provided by CDBG

7/22/19 Processing Invoice #19-030 to EB Fence Limited under State Contract # A88679 in the amount of \$3,734.50 to provide and install additional fencing materials for the playground and pavilion areas of the Mae Shultz Park Project.  
Funding provided by CDBG

5/1/19 Processing Request for City Council Approval for the next available City Council Meeting to award a contract to Murray Paving & Concrete, LLC in the amount of \$134,983.34 under State Contract # 18/19-26 to provide improvements to the Mae Shultz Park. Improvements include the demolition and removal of the existing walkway/curbs. Resulting in the installation of a new asphalt walkway/curbs along the proposed playground area.  
Funding provided by CDBG

5/1/19 Processing Requisition # 19-01648 to Murray Paving & Concrete, LLC in the amount of \$134,983.34 under State Contract # 18/19-26 for Mae Shultz Park Improvements. Said improvements includes the demolition and removal of the existing walkway/curbs. Resulting in the installation of a new asphalt walkway/curbs along the proposed playground area.  
Funding provided by CDBG

## **BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM**

3/13/19 Processing Request for City Council Approval for the next meeting for contract award to Play Safer Rubbercycle, LLC under State Contract # ESCNJ 17/18-18 in the amount of \$53,644.50 to provide and install 3,100 sf of rubber bond pour in place safety surface and rubber curbs in the playground area of the Mae Shultz Park.  
Funding provided by CDBG (G-BG-F15-037)

3/13/19 Processing Requisition #19-01297 to Play Safer Rubbercycle, LLC under State Contract # ESCNJ 17/18-18 in the amount of \$53,644.50 to provide and install 3,100 sf of rubber bond pour in place safety surface and rubber curbs in the playground area of the Mae Shultz Park.  
Funding provided by CDBG (G-BG-F15-037)

3/13/19 Re-Processing Request for City Council Approval for the next meeting for contract award to Marturano Recreation Co, Inc. under State Contract # ESCNJ 17/18-20 in the amount of \$73,151.23 to provide and install playground equipment, swings and additional park amenities for the Mae Shultz Park Project.  
Funding provided by CDBG

3/13/19 Re-Processing Requisition #19-01294 to Marturano Recreation Co, Inc. under State Contract # ESCNJ 17/18-20 in the amount of \$73,151.23 to provide and install playground equipment, swings and additional park amenities for the Mae Shultz Park Project.  
Funding provided by CDBG

3/1/19 Processing Requisition #19-01294 to Marturano Recreation Co, Inc. under State Contract # ESCNJ 17/18-20 in the amount of \$74,635.51 to provide and install playground equipment, swings and additional park amenities for the Mae Shultz Park Project.  
Funding provided by CDBG

3/1/19 Processing Request for City Council Approval for the next meeting for contract award to Marturano Recreation Co, Inc. under State Contract # ESCNJ 17/18-20 in the amount of \$74,635.51 to provide and install playground equipment, swings and additional park amenities for the Mae Shultz Park Project.  
Funding provided by CDBG

1/11/19 Processing Requisition #19-01096 to EB Fence Limited under State Contract # A88679 in the amount of \$3,734.50 to provide and install additional fencing materials for the proposed pavilion area of the Mae Shultz Park Project.  
Funding provided by CDBG

12/27/18 Processing Request for City Council Approval for the February 12, 2019 City Council Meeting to award a contract to Murray Paving & Concrete, LLC in the amount of \$182,615.05 under State Contract # 18/19-26 to provide improvements to the basketball and tennis courts. Basketball court improvements include: asphalt resurfacing, line striping, court coloring, new walkway w/perimeter coloring and (4) new backboards, totaling \$137,327.21. Improvements to the tennis courts include: asphalt resurfacing, line striping, new tennis poles and nets for (2) courts, totaling \$45,287.84.  
Funding provided by CDBG

## BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

12/27/18 Processing Requisition # 19-01013 to Murray Paving & Concrete, LLC in the amount of \$182,615.05 under State Contract # 18/19-26 to provide improvements to the basketball and tennis courts. Basketball court improvements include: asphalt resurfacing, line striping, court coloring, new walkway w/perimeter coloring and (4) new backboards, totaling \$137,327.21. Improvements to the tennis courts include: asphalt resurfacing, line striping, new tennis poles and nets for (2) courts, totaling \$45,287.84.  
Funding provided by CDBG

12/3/18 Processing Requisition # 19-00899 to EB Fence Limited in the amount of \$49,688.18 to provide and install fencing materials for the basketball, tennis and play area of Mae Shultz Park.  
Funding provided by CDBG

Project Budget	\$ 536,090.59
Balance Available	\$ 2,843.32

<b>Time Lines:</b>	Anticipated commencement	12/18
	Anticipated completion	06/20

**Problematic Areas/Recommendations:**

3/1/19 The submission of a cost analysis from CME has delayed the project.  
2/20 Additional funding was awarded in the amount of \$80,000.00 for park amenities under G-BG-F19-003. Please find separate grant summary form regarding said funding.

Cabinet # 1	Drawer # 1

2/20

EXPENDITURE	PERIOD	BALANCE	ACCOMPLISHMENTS
\$ 3,734.50	8/21/19	532,356.09	Fencing Improvements
49,688.18	8/23/19	482,667.91	Fencing Improvements
220,072.36	8/29/19	262,595.55	Murray Paving Phase I
53,644.50	8/29/19	208,951.05	Playsafer – Safety Surface
124,406.50	9/06/19	85,544.55	Murray Paving Phase II
73,151.23	9/20/19	11,393.32	Marturano – Play Units
8,550.00	10/4/19	2,843.32	A&J Landscaping Inc.

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT   X   REVISED REPORT    CLOSING REPORT     
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE:     
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: **PUBLIC WORKS/PARKS**

GRANT ADMINISTRATOR: \_\_\_\_\_ GRANT ADMINISTRATOR # \_\_\_\_\_

<b>GRANT/PROJECT NAME:</b>			MAE SHULTZ PARK IMPROVEMENTS			
<b>GRANT #:</b>						
<b>CITY CONTRACT DATE:</b>			<b>CITY CONTRACT #:</b>			
<b>APPLICATION RESOLUTION #:</b>			<b>APPROPRIATION CODE</b>		G-BG- F19-033; 80,000.00	
<b>FUNDING SOURCE:</b>			COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)			
<b>PASS THROUGH:</b>	<b>Y</b>	<b>N</b>	<b>SOURCE:</b>			
<b>AMOUNT OF GRANT:</b>			\$80,000.00			
<b>LOCAL MATCH:</b>	<b>Y</b>	<b>N</b>	<b>CASH:</b>		<b>IN-KIND:</b>	
<b>BUDGET INSERTION RESOLUTION # &amp; DATE:</b>			<b>ACCEPTING GRANT RESOLUTION # MC:</b>			
<b>TERM OF GRANT:</b>			<b>LOCATION OF ACTIVITY:</b>		1200 S MERRIMAC ROAD	
<b>DATE OF ANALYSIS:</b>			<b>REVIEWED BY:</b>			

**Summary:**

2/19/20 Processing Requisition #20-01003 in the amount of \$81,412.31 to Marturano Recreation Co. under State Contract ESCNJ #17/18-20 to provide a park shelter, tables, additional benches and other park amenities for Mae Shultz Park.  
 CDBG Funding of \$2,843.32 will be utilized from G-BG-F18-005, the remaining \$78,568.99 will be charged to G-BG-F19-033.

2/19/20 Processing Request for City Council Approval for next available meeting for contract award to Marturano Recreation Co in the amount of \$81,412.31 under State Contract ESCNJ #17/19-20 to provide a park shelter, tables, additional benches and other park amenities for Mae Shultz Park.

Project Budget	\$ 80,000.00
Balance Available	\$ 80,000.00

<b>Time Lines:</b>	Anticipated commencement	02/20
	Anticipated completion	06/20

**Problematic Areas/Recommendations:**

**BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM**

Cabinet # 1	Drawer # 1

2/20

Range of Accounts: G-BG- -F18-005 to G-BG- -F18-005  
 Current Period: 02/01/20 to 02/19/20  
 Note: Transaction Beginning Balance Includes all Adds/Changes occurring on or prior to the AS of Date  
 \* Transaction is included in Previous and/or Begin Balance \*\* Transaction is not included in Balance  
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Encumber YTD	Reimbrsd YTD	Cancelled	Unexpended				
		Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD					
				Vendor/Reference						

DPM-PARKS PROGRAM										
		350,000.00	0.00	50,000.00	400,000.00	2,843.32	99			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00		0.00	397,156.68					
<b>Control: NCC</b>	<b>Total</b>	<b>350,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>400,000.00</b>	<b>2,843.32</b>	<b>99</b>			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00		0.00	397,156.68					

Department: F18										
	<b>Total</b>	350,000.00	0.00	50,000.00	400,000.00	2,843.32	99			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00		0.00	397,156.68					

2010-2011 CBRG Total										
		350,000.00	0.00	50,000.00	400,000.00	2,843.32	99			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00		0.00	397,156.68					

Fund: BG Budgeted Total										
		350,000.00	0.00	50,000.00	400,000.00	2,843.32	99			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00		0.00	397,156.68					

Fund: BG Non-Budgeted Total										
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00				
		0.00		0.00	0.00	0.00				

Fund: BG Total										
		350,000.00	0.00	50,000.00	400,000.00	2,843.32	99			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00		0.00	397,156.68					

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used	Trans Amount	Trans Balance	User
Final Budgeted		350,000.00	0.00	50,000.00	400,000.00	2,843.32	99			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00	0.00	0.00	397,156.68					
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00	0.00				
<b>Final Total</b>		<b>350,000.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>400,000.00</b>	<b>2,843.32</b>	<b>99</b>			
		397,156.68	0.00	0.00	0.00	2,843.32				
		0.00	0.00	0.00	397,156.68					

Range of Accounts: G-BG- -F19-033 to G-BG- -F19-033  
 Current Period: 02/01/20 to 02/19/20  
 Note: Transaction Beginning Balance includes all Adds/changes occurring on or prior to the As of Date  
 \* Transaction is included in Previous and/or Begin Balance \*\* Transaction is not included in Balance  
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Encumber YTD	Reimbrsd YTD	Cancelled	Unexpended				
		Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD					

MAE SHULTZ PHASE II										
Control: NOC	Total	0.00	0.00	80,000.00	80,000.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			

Department: F19 2019 - 2020 Total										
CAFR: 2010-2011 CBG Total		0.00	0.00	80,000.00	80,000.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			

Fund: BG Budgeted Total										
		0.00	0.00	80,000.00	80,000.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			

Fund: BG Non-Budgeted Total										
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			

Fund: BG Total										
		0.00	0.00	80,000.00	80,000.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00	0			

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD unexpended	%used	Trans Amount	Trans Balance	User
Final Budgeted		0.00	0.00	80,000.00	80,000.00	80,000.00	0			
		0.00	0.00	0.00	0.00	80,000.00				
		0.00		0.00	0.00					
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00					
		0.00		0.00	0.00					
<b>Final Total</b>		<b>0.00</b>	<b>0.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>0</b>			
		0.00	0.00	0.00	0.00	80,000.00				
		0.00		0.00	0.00					