

**CITY OF CAMDEN  
REQUEST FOR PROPOSAL**

The City of Camden, through the Office of City Council, is soliciting proposals from Qualified Accounting Firms for the following:

RFP #20-18  
MUNICIPAL AUDITOR SERVICES

The Purchasing Agent is hereby authorized to receive Proposals on Tuesday, September 22, 2020 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal(s) will be opened and read publicly.

GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at [purchasingfax@ci.camden.nj.us](mailto:purchasingfax@ci.camden.nj.us).

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. September 22, 2020 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: September 22, 2020 11:00 AM Eastern Time (US and Canada)

Link: <https://zoom.us/j/95363390623?pwd=ZlJJanJpdFNGbzJiNWpaQmg2T203dz09>

Meeting ID: 953 6339 0623

Passcode: 736653

Phone Number: 1(646) 876-9923

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. At this time, hand delivery of the RFP is not feasible unless you schedule an appointment for delivery 24 hours before RFP opening. Bids may not be emailed, faxed or transmitted over the telephone.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Sealed RFPs intended for the Purchasing Agent **prior** to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101. Hand delivery of this RFP is not available at this time unless you schedule an appointment for delivery 24 hours before RFP opening.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Lateefah Chandler  
Purchasing Agent

August 26, 2020