



**CITY OF CAMDEN
OFFICE OF THE MUNICIPAL CLERK**

City Hall, Room #105 – PO Box 95120
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Landlord Registration

FOR OFFICE USE ONLY

1. PREMISES: (ADDRESS OF RENTAL PROPERTY)

2. Name(s) and address(s) of record OWNER(s) of the premises and the record owner(s) of the rental business, if not the same person(s).

OWNER 1: _____ OWNER 2: _____

ADDRESS 1: _____ ADDRESS 2: _____
(City) (State) (Zip) (City) (State) (Zip)

3. If record owner(s) is a Corporation, state the name and address of the registered agent and corporate officer(s) of said corporation:

CORPORATION: _____

CORPORATE OFFICER(S) _____

ADDRESS OF CORPORATE OFFICE: _____

4. If the address of **record owner(s)** is **NOT** located in Camden County, provide the name(s) and address(s) of an authorized person(s) (AGENT) who resides in or has an office in Camden County and is authorized to accept notices from a tenant(s), issue receipts and can accept services of process on behalf of the record owner(s):

AGENT 1: _____ AGENT 2: _____

ADDRESS 1: _____ ADDRESS 2: _____

5. Name(s), address(s) and telephone number(s) of an individual representative(s) of the record owner(s) who can be reached at any time in the event of an **EMERGENCY affecting the premises**, and who has the authority to make emergency decisions concerning the premises(s) and necessary repairs.

EMERGENCY 1: Name: _____ (Phone) _____

Address: _____

EMERGENCY 2: Name: _____ (Phone) _____

Address: _____

6. Name(s) and address(s) of every holder (Mortgage Company) or mortgage held by individual person(s) of a record mortgage on the premises:

MORTGAGE 1: _____

ADDRESS 1: _____

MORTGAGE 2: _____

ADDRESS 2: _____

7. Name(s) and address of the superintendent, janitor, custodian, or other individual(s) employed by the record owner(s) or managing agent to provide regular maintenance service. Include the dwelling unit, apartment or room number of said person(s).

MAINTENANCE 1:

(Name) (Address) (Phone #)

MAINTENANCE 2:

(Name) (Address) (Phone #)

_____ (Print name of owner 1)	_____ (Signature 1)
_____ (Print name of owner 2)	_____ (Signature 2)
Date: _____	

IMPORTANT NOTICE:

IF THERE IS A CHANGE OF THE INFORMATION STATED IN THIS FORM, THE LANDLORD (OWNER(S)/CORPORATION OR REALTOR) MUST AMEND THE STATEMENT WITHIN SEVEN (7) DAYS OF SAID CHANGE. THE LANDLORD IS REQUIRED TO SEND A COPY OF THE LANDLORD REGISTRATION TO EACH TENANT(S) OR POST IT IN THE LOBBY OF THE BUILDING OR SOME OTHER CONSPICUOUS SPACE.