

JJM
Plumbing

**CITY OF CAMDEN
PURCHASING BUREAU
INVITATION FOR BIDS**

This invitation is issued in order to establish a contract to supply the City of Camden, NJ with the commodity or service in accordance with accompanying specifications.

CITY BID NO.: BID # 20-16

SPECIFICATIONS FOR: PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID OPENING DATE: THURSDAY, OCTOBER 8, 2020 @ 11:00 AM

REMOTE VIEWING INFORMATION:

Link: <https://zoom.us/j/95588171901?pwd=S0dBNkZOaEFzdkZyYjZCdzVGQXVmZz09>

Meeting ID: 955 8817 1901

Password: 325187

Phone Number: 1(646) 876-9923

**SUBMIT BIDS BEFORE CITY CLERK'S OFFICE
BID OPENING TIME TO: 520 MARKET STREET
CITY HALL, ROOM 105
CAMDEN, NJ 08101**

BID DEPOSIT: N/A

**CERTIFICATE
OF SURETY:** N/A

**PERFORMANCE
BOND:** N/A

All questions are due by 10:00am on September 30, 2020. Fax to 856-541-9668.

CONTACT PERSON: LATEEFAH CHANDLER
PURCHASING AGENT

TELEPHONE NO. (856) 757-7159
FAX NO. (856) 541-9668

BID PRICE SHEET

#20-16

PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

Category	Rate Per Hour	Unit Price	Multiplier Hours (More or Less)	Total Cost
A) Plumber	Regular Hours	\$ <u>98.00</u> X's	500 hours =	\$ <u>49,000</u>
B) Assistant	Regular Hours	\$ <u>52.00</u> X's	500 hours =	\$ <u>26,000</u>
C) Plumber	Overtime	\$ <u>145.00</u> X's	50 hours =	\$ <u>7,250</u>
D) Assistant	Overtime	\$ <u>72.00</u> X's	50 hours =	\$ <u>3,600</u>
GRAND TOTAL \$ <u>85,850.</u>				(A, B, C & D)

Material Charges: (Invoice must have receipts verifying material cost)

List Price (+) Plus: — %

List Price (-) Minus: 15 %

Vendor Name: JJM Plumbing Co. Inc

Date: 10-6-2020

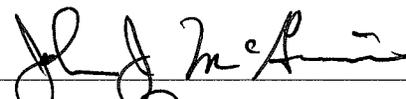
Purchasing Bureau
Room 213, City Hall
Camden, New Jersey 08101-5120

Dear Ms. Chandler

The undersigned hereby declares and acknowledges that they have carefully examined and fully understands the specifications, Instructions to Bidders and form of Advertisement in connection herewith and is familiar with conditions thereof.

The undersign proposes to:

BID #20-16 PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS FOR A PERIOD OF TWO YEARS

Bidder Sign Here 

Title Vice Pres

Company JJM Plumbing Co. Inc

Address 13W 9th Ave, Glendora, NJ 08029

Tax ID #(via fully completed W-9) 061679668

Telephone # 856-939-9626 Fax # 856-939-1330

PLEASE NOTE EXCEPTIONS, IF ANY:

BIDDER'S CHECK LIST

Each bidder is reminded that every proposal must be submitted in a sealed envelope with the name of the contract and bidder affixed. Each bid package must include the following documents:

Items submitted with bid
(Bidder's INITIALS)



- N/A Jm 1. * **Acknowledgment of Receipt of any Addenda or Revisions (if any)**
- Jm 2. * P.L. 1999 Chapter 238 – Proof of “Public Works Contractor Certificate of Registration” and Designated Subcontractors - Prior to award, but effective at time of bid **(if applicable)**
- Jm 3. * **List of Designated Subcontractors (N.J.S.A. 40A:11-16, including plumbing, HVAC, electrical and structural steel)**
- N/A Jm 4. * **Bid Guarantee (if applicable)**
- N/A Jm 5. * **Bid Bond, Certified Check or Cashier's Check (if applicable)**
- N/A Jm 6. * **Certificate from a surety company (Consent of Surety) (if applicable)**
- Jm 7. Bid Proposal on the City's Proposal Form (Enclosed)
- Jm 8. Affirmative Action Regulation
- N/A Jm 9. Construction Contract Form AA101
- Jm 10. * **Statement of ownership**
- Jm 11. Non-Collusion Affidavit
- Jm 12. Certification of Bidder Regarding Non-Discrimination
- Jm 13. Copy of N.J. Business Registration Certificate - Bidder
- N/A Jm 14. Copy of N.J. Business Registration Certificate – Designated Subcontractor(s)
- Jm 15. Bidder Information Sheet
- Jm 16. Right to Extend Award
- Jm 17. Equipment Certification

- JJM 18. Ethics Complaint Affidavit
- JJM 19. Federal Non-Debarment Certification
- JJM 20. Disclosure of Investment Activities in Iran

* **MANDATORY REJECTION**

PRINT NAME OF BIDDER: JJM Plumbing Co. Inc.
SIGNED BY: JJM
PRINT NAME AND TITLE: John J. McGinniss VP
DATE: 10-6-2020

**THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE
INDICATED AND RETURNED WITH ALL ITEMS**

II. BID SECURITY

The following provisions if indicated by an (X), shall be applicable to this bid and be made a part of the bidding documents:

A. () BID GUARANTEE *N/A*

Bidder shall submit with the bid a certified check, cashier's check or bid bond in the amount of ten percent (10%) of the total price bid, but not to excess of \$20,000.00 payable unconditionally to the City. When submitting a Bid Bond, it shall contain valid Power of Attorney authorizing the Attorney-in-Fact to execute the documents for the full amount of Bid Bond from a Surety Company authorized to do business in the State of New Jersey and acceptable to the City. The check or bond of the unsuccessful bidder(s) shall be returned as prescribed by law. The check or bond of the bidder to whom the contract is awarded shall be retained until a contract is executed and the required performance bond or other security is submitted. The check or bond of the successful bidder shall be forfeited if the bidder fails to enter into a contract pursuant to N.J.S.A. 40A:11-21.

Failure to submit this shall be cause for rejection of the bid.

B. () CONSENT OF SURETY *N/A*

Bidder shall submit with the bid a Certificate (Consent of Surety) with valid Power of Attorney authorizing the Attorney-in-Fact to execute the documents for the full amount of bid price from a Surety Company authorized to do business in the State of New Jersey and acceptable to the City stating that it will provide said bidder with a Performance and Payment Bonds in the full amount of the bid.

This certificate shall be obtained in order to confirm that the bidder to whom the contract is awarded will furnish Performance and Payment Bonds from an acceptable surety company on behalf of said bidder, any or all subcontractors or by each respective subcontractor or by any combination thereof which results in performance security equal to the total amount of the contract, pursuant to N.J.S.A. 40A:11-22.

Failure to submit this shall be cause for rejection of the bid

C. () PERFORMANCE BOND *N/A*

Successful bidder shall simultaneously with the delivery of the executed contract, submit an executed performance bond in the amount of one hundred percent (100%) of the acceptable bid as security for the faithful performance of this contract.

The surety on such bond or bonds shall be a duly authorized surety company authorized to do business in the State of New Jersey pursuant to N.J.S.A. 17:31-5. For multi-year contracts, the Performance Bond may be resubmitted each year on the Contract Anniversary Date for the amount remaining on the contract.

Failure to deliver this with the executed contract shall be cause for declaring the contract null and void pursuant to N.J.S.A 40A:11-22

C. () LABOR AND MATERIAL (PAYMENT) BOND *N/A*

Successful bidder shall with the delivery of the performance bond submit an executed payment bond to guarantee payment to laborers and suppliers for the labor and material used in the work performed under the contract.

Failure to deliver this with the performance bond shall be cause for declaring the contract null and void.

D. () MAINTENANCE BOND *N/A*

Successful bidder shall upon acceptance of the work submit a maintenance bond in the amount of one hundred percent (100%) guaranteeing against defective quality of work or materials for the period of (N.J.S.A. 40A:11-16.3):

2 years

The performance bond provided shall not be released until final acceptance of the whole work and then only if any liens or claims have been satisfied and any maintenance bonds required have been executed and approved by the City.

BIDDER'S ACKNOWLEDGEMENT OF RECEIPT
OF
NOTICES, REVISIONS OR ADDENDA
TO
THE ADVERTISEMENT OR BID DOCUMENTS

The undersigned bidder hereby acknowledges receipt of the following Notices, Revisions or Addenda to the Advertisement or Bid Documents:

<u>Notice, Revision or Addendum No.</u>	<u>Date of Notice, Revision or Addendum</u>
	<i>None as of Oct. 6, 2020</i>

Failure of the bidder to acknowledge the bidder's receipt of any notice or revisions or addenda to the advertisement or bid documents, in this document shall be deemed a fatal defect that shall render the bid proposal unresponsive and that cannot be cured by the Owner.

Name of Bidder: JJM Plumbing Co. Inc

By: *John J. McGinniss*
(Signature)

Name of above: John J. McGinniss
(Print)

Title: Vice Pres

Date: 10-6-2020

LISTING OF PRIME SUBCONTRACTORS

#11 N.J.S.A. 40A:11-16

Plumbing and Gas Fitting:

In order to be a Plumbing Contractor in the State of New Jersey a Master Plumber licensed in accordance with N.J.S.A. 45:14C, et seq., must own ten percent (10%) of the firm (N.J.S.A. 45:14C-2(d) and (h)).

Subcontractor Name, Address and Telephone Number

JJM Plumbing Co. Inc 856-939-9626
13 W 9th Avenue, Glendora, NJ 08029

Name of Master Plumber: John J. McGinniss License No. 5589

Electrical Work:

In order to be an Electrical Contractor in the State of New Jersey a licensed and business Permit must be obtained in accordance with N.J.S.A. 45:5A-9 of the "Electrical Contractors Licensing Act"

Subcontractor Name, Address and Telephone Number:

N/A

Business Permit No: _____ License No. _____

Heating, Ventilating and Air Conditioning:

N/A

Structural Steel and Ornamental Iron:

N/A

LISTING OF SUBCONTRACTORS

#11-A N.J.S.A. 40A:11-16

Subcontractor Name, Address and Telephone Number

N/A

***If applicable, must have a valid NJ Business Registration Certificate/Public Works Contractor Certification of Registration at time of bid submission.**

REQUIRED EVIDENCE
AFFIRMATIVE ACTION REGULATION
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) & N.J.A.C. 17:27

If awarded a contract, all procurement and service contractors will be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27. Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the contractor should present one of the following to the Purchasing Agent:

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally approved or sanctioned Affirmative Action Plan (good for one year from the date of the letter).

OR

- ✓ 2. A photocopy of approved Certificate of Employee Information Report in accordance with N.J.A.C. 17:27 et. Seq. The certificate represents the review and approval of the vendor's Employee Information Report, Form AA-302 by the Division.

OR

3. An Affirmative Action Employee Information Report (Form AA302) completed by the bidder and submitted to the Division with a check or money order for \$150.00 made payable to "Treasurer, State of NJ" and forward a copy of the Form to the City. Upon submission and review by the Division, the Report shall constitute evidence of compliance with the regulations

OR

4. All successful construction contractors must submit within three (3) days of the signing of the contract an Initial Project Manning Report (AA201) for any contract award that meets or exceeds the Public Agency bidding threshold (available upon request).

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE AFFIRMATIVE ACTION REGULATION OF N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

The following questions must be answered by all bidders:

1. Do you have a federally approved or sanctioned Affirmative Action Program?

YES _____ NO

If yes, please submit a copy of such approval.

2. Do you have a Certificate of Employee Information Report Approval?

YES NO _____

If yes, please submit a copy of such certificate.

The undersigned contractor certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and agrees to furnish the required documentation pursuant to the law.

COMPANY: JJM Plumbing Co

SIGNATURE: 

TITLE: Vice Pres

Note: A contractor's bid must be rejected as non-responsive if a contractor fails to comply with requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27, within the time frame.

Identify all current employees, including city residents, who will be working on this project and identify the Work Classification.

City _____

Work Classification	Name of Employee	Minority •		Resident		Section 3 Resident (Y/N)
		Yes	No	Yes	No	
N/A						

*use additional sheets if necessary

- Pursuant to Chapter 14 of the Camden Code, "Minority Group Members are persons as are defined in section 14-1 of Chapter 14 of the Camden Code, Affirmative Action. Section 3 residents are as defined by HUD rules and regulations.

N/A

Number of additional employees, if any, to be hired for this Project _____

How many of these additional employees will be City Residents? _____

How many of these additional employees will be Section 3 Residents? _____

Are you or your company a certified DBE/MBE/WBE/VBE/ESBE/SBE, Section 3 or Other Classification(s) who will be performing working on this Project?

YES NO

If yes, identify the type of firm your company is and how your company was certified:

____ DBE _____ MBE _____ WBE _____ VBE

____ ESBE _____ SBE _____ Section 3 _____ Other

Certifying entity:

____ Federal Government _____ State of New Jersey _____ Affirmative Action Review Council _____ Other

List other certifying entity here:

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

EXHIBIT B

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27-1.1 et seq.

CONSTRUCTION CONTRACTS ONLY

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its

EXHIBIT B (Cont)

discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed

by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active “card carrying” members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

EXHIBIT B (Cont)

- (3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;
- (4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;
- (5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and non-discrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;
- (6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:
 - (i) The contractor or subcontractor shall interview the referred minority or women worker.
 - (ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.
 - (iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.
 - (iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

EXHIBIT B (Cont)

(7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD,

Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its web-site, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be re

EXHIBIT B (*Cont*)

quested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

CITY OF CAMDEN – EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE

The following information is necessary for the City of Camden to evaluate its hiring/RFP practices and to prepare reports required by law for the State and Federal Government. This form will not accompany the application. The information contained will be confidential and will **NOT** be used to make a decision about your employment.

POSITION/RFP APPLIED FOR: N/A

CHECK GENDER: MALE _____ FEMALE: _____

CHECK ETHNIC GROUP: WHITE _____ BLACK _____ HISPANIC _____
 AMERICAN INDIAN/ALASKAN NATIVE _____ ASIAN/PACIFIC ISLANDER _____

MINORITY STATUS: MBE _____ WMBE _____

The City of Camden is an Equal Opportunity Employer, does not discriminate on the basis of disabilities and is committed to providing reasonable accommodations.

PLEASE INDICATE ANY DISABILITIES YOU MAY HAVE:

Physical (Specify) _____

Mental (Specify) _____

If you have a disability requiring reasonable accommodation during the selection process, please inform Personnel (Employment) at (856) 757-7414 Purchasing Bureau(RFP's/Bids) at (856) 757-7159 at the time you are invited for an interview or bid opening.

HOW DID YOU LEARN OF THIS OPPORTUNITY?

Friend _____ Personal Inquiry _____ Courier Post _____ Star Ledger _____ Referral Service (Specify) _____

Dodge Report _____ Posted Bulletin (Where) _____ Internet (Specify Website) _____

Other (Specify) _____ Professional Publication (Specify) _____

VETERAN'S PREFERENCE PROGRAM

This program provides that in the event that a veteran has qualifications identical to those possessed by another applicant, based upon the veteran's and the other applicant's examinations, interviews, experience, education, training and work history, at the time of appointment, the City shall grant preference to the veteran.

The City of Camden defines Veteran using Government Code section 18973.

A Veteran means any person who has served full time for 30 days or more in the armed forces in time of war or in time of peace in a campaign or expedition for service in which a medal has been authorized by the government of the United States, or during the period September 16, 1940 to January 31, 1955, or who has served at least 181 consecutive days since January 31, 1955, and who served only in auxiliary or reserve components of the armed forces whose service therein did not exempt him or her from the operation of the Selective Training and Service Alert of 1940.

Based on the definition provided, are you a veteran of the United States Service?

_____ YES _____ NO

NAME: _____ DATE: _____

The information obtained from this form assist the City of Camden in preparing reports required by law for the State and Federal government. The information contained will be confidential and will only be used in the final decision-making process regarding employment.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: JJM Plumbing Co. Inc

Organization Address: 13 W 9th Avenue, Glendora, NJ 08029

Part I Check the box that represents the type of business organization:

- Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- For-Profit Corporation (any type) Limited Liability Company (LLC)
- Partnership Limited Partnership Limited Liability Partnership (LLP)
- Other (be specific): _____

Part II

The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
JJM Plumbing Co. Inc	13 W 9th Ave, Glendora, NJ. 08029

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

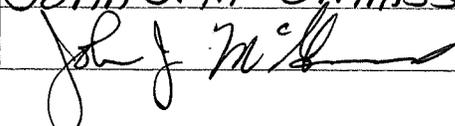
Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s
N/A	

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Mary Frances McGinniss	843 Little Gloucester Road Laurel Springs, NJ. 08021
John J. McGinniss	same as above

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	John J. McGinniss	Title:	Vice Pres
Signature:		Date:	10-6-2020

NON-COLLUSION AFFIDAVIT
(N.J.S.A. 52:34-15)

STATE OF NEW JERSEY
COUNTY OF Camden

ss:

I, John J. McGinniss residing in Gloucester Township
(Name of Affiant) (Name of Municipality)

in the County of Camden and the State of New Jersey of full age, being duly sworn according to law on my oath depose and say that:

I am Vice President of the firm of JJM Plumbing Co. Inc
(Title of Position) (Name of Firm)

JJM Plumbing Co Inc the bidder making the Proposal for the bid proposal entitled Provide Plumbing repairs and installations services, and that I executed the said proposal with full authority to
(Title of Bid Proposal)

do so that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the City of Camden relies upon the truth of the statements contained in this
(Name of Contracting Unit)

proposal and in the statements contained in this affidavit in awarding the contract for the said project.

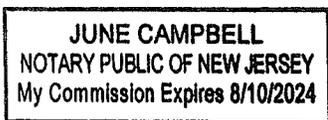
I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by JJM Plumbing Co. Inc

Subscribed and sworn to
before me this day 6th
Oct 2020

June Campbell
Notary Public of

John J. McGinniss
(Type or print name of affiant under signature)
John J. McGinniss

My Commission Expires: 8-10-24 20



In accordance with the law against discrimination of the State of New Jersey N.J.S.A. 10:2-1 et., seq., a certification regarding non discrimination in employment on public contracts is required of bidders or prospective contractors and their proposed is required of bidders or prospective contractors and their proposed subcontractors prior to the award of contracts or subcontracts.

CERTIFICATION OF BIDDER REGARDING NON-DISCRIMINATION

I, John J. McGinniss certify that:

(a) In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, I, nor any person acting on my behalf, shall, by reason of race, creed, color, national origin, ancestry, marital status or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates:

(b) I, nor any person on my behalf shall, in any manner discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies, or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status or sex;

(c) I acknowledge that there may be deducted from the amount payable to the contractor by the City of Camden, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

(d) That this contract may be canceled or terminated by the City of Camden and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the City of Camden of any prior violation of this section of the contract.

JJM Plumbing Co. Inc
Name of contractor or subcontractor (PLEASE TYPE)

John J. McGinniss
(Signature)
Vice Pres
(Title)
10-6-2020
(Date)

Bidder Information Sheet

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets. The bidder may submit any additional information he/she desires.

1. Name of Bidder. *JJM Plumbing Co. Inc*
2. Permanent main office address, telephone number & email address.
13 W. 9th Ave, Glendora NJ 08029 Jay@JJMPlumbing.com
856-939-9626
3. When organized and if a corporation, where incorporated.
Organized 1989 Incorporated 2003
4. Provide proof of all licenses, permits, and similar authorizations issued by federal, state, and local government agencies to Bidder and all its subcontractors, which will be used in performing the obligations under the Contract - *See attached*
5. How many years have you been engaged in the work requested in this contract under your present firm or trade name. *36 yrs*
6. General character of work performed by you. *Plumbing +*
7. Have you ever failed to complete any work awarded to you? If so, where and why? *NO*
8. Have you ever defaulted on a contract? If so, where and why? *NO*
9. List your major equipment for the use of this contract and whether leased or owned. *Service Van, video camera, High Reach, Jetter, Drain cleaning machines*
10. Provide name, address, description, dollar amount and dates of the last two (2) jobs in similar scope and scale as these bid specifications. - *See attached*
11. Federal Tax ID (via a fully completed W9 form) - *See attached*
061679668

JJM Plumbing Co. Inc
Name of contractor or subcontractor (PLEASE TYPE)

[Signature]
(Signature)
Vice Pres
(Title)
10-6-2020
(Date)

CITY OF CAMDEN

RIGHT TO EXTEND - TIME FOR AWARD

The City of Camden is required by The Local Public Contracts Law, N.J.S.A. 40A:11-24, to make an award on products or service within sixty (60) days of the bid opening date.

Should the City of Camden require an additional sixty (60) days extension to make an award of this bid, by signing this document you shall grant the City of Camden, NJ the right to extend this award up to one hundred twenty (120) days, if deemed necessary.

SIGNED: John J. McArthur
(SIGNATURE)
TITLE: Vice President
(PRINTED OR TYPED)
COMPANY: JJM Plumbing Co. Inc
DATE: 10-6-2020

TYPE OF PRODUCT OR SERVICE OFFERED:

Plumbing

EQUIPMENT CERTIFICATION

The undersigned Bidder hereby certifies as follows:

The bidder owns or controls all the necessary equipment required to accomplish the work described in the specifications:

Yes ✓ or *No _____

Name of Bidder: JJM Plumbing Co. Inc

By: John J. McGinniss
(Signature)

Name of above: John J. McGinniss
(Print)

Title: Vice President

Date: 10-6-2020

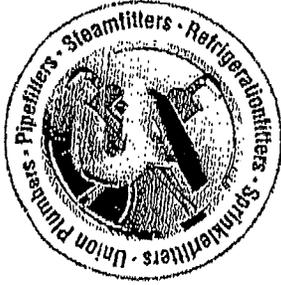
*If No, please provide details on a separate sheet of paper

TRAINING/APPRENTICESHIP PROGRAM
CONSTRUCTION

Please be notified that the City of Camden has established a Training/Apprenticeship Program pursuant to New Jersey Public Law 1975, Chapter 127(F). The Contractor, whenever possible, must employ persons from the City's Training/Apprentice Program for work performed pursuant to this project in accordance with Section 12-42 of the Camden Municipal Code.

SEE Attached.

534 South Route 73 Winslow, NJ 08095
Phone 609-567-3322
Fax 609-567-9388
E-mail www.lu322@bellatlantic.net



**Plumbers & Pipefitter
Local Union # 322
Training Center**

To: _____ **From:** Walt Emerle
Fax: _____ **Pages:** 4
Phone: _____ **Date:** _____
Re: Plumbers & Pipefitters Local Union 322 **CC:** _____
Joint Apprenticeship Program

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

US depart Of Labor -- Bureau of Apprenticeship and Training
Active apprentice program & sponsor information.
LU 322 JATC program # NJ005770001
Registration date: April 19, 1977
Point of Contact: Co-chairman - Walt Emerle
Phone # 609-567-3322

Registration No.

STATE OF NEW JERSEY DEBARRED LIST AND
ETHICS COMPLAINT AFFIDAVIT

STATE OF NEW JERSEY:

SS

COUNTY OF Camden (Print County):

I, John J Mc Ginniss (print Bidder's corporate officer's name), the duly authorized representative of JJM Plumbing Co. Inc (print Bidder's corporate name), with a business address at 13 W 9th Ave, Glendora, NJ 08029 (print Bidder's corporate office address) in the County of Camden (print Bidder's county), and the State of New Jersey (print Bidder's state) being of full age and duly sworn according to law upon my oath, depose and say

1. I am an officer of the above firm, the Bidder, making the proposal for the Bid # 20-16 Provide Plumbing Repairs and Installation Services (insert project description) work; and as needed Basis
2. I executed the proposal with full authority from said Bidder to do so; and
3. Bidder, at the time of making of its proposal, **is not included** on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders, or any other similar state list, as a result of action by any state agency (including that of other states); and
4. Bidder **does not** have any current formal ethics complaint against it or any other action pending with any state agency (including that of other states), including, without limitation, being subject to an investigation; charged; found non-compliant; voluntarily excluded; or determined ineligible..

I hereby acknowledge on behalf of the Bidder that the aforesaid statements are made with the full knowledge that the City of Camden, as the owner, relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the aforesaid work.

I, on behalf of the Bidder, further warrant that after bid submissions or during the contract term should the above firm's status change with regards to statements 3 and 4 above, I or another authorized officer of the Bidder shall immediately notify the City of Camden of such change.

I HEREBY CERTIFY the foregoing statements c made by me are true. I acknowledge that if same are willfully false, I am subject to punishment pursuant to law.

BIDDER:

JJM Plumbing Co. Inc

John J McGinniss

Bidder's Representative's Signature

Print Name: John J McGinniss

Print Title/Position: Vice President

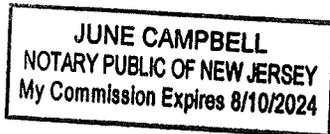
Date: 10-6-2020

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY

6th of Oct, 2020

June Campbell
Notary Public of
New Jersey

My Commission Expires: 8-10 2024



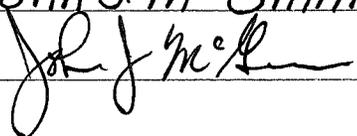
**CERTIFICATION OF NON-DEBARMENT
FOR FEDERAL GOVERNMENT CONTRACTS**

N.J.S.A. 52:32-44.1 (P.L. 2019, c.406)

This certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

PART I: VENDOR INFORMATION	
Individual or Organization Name	JJM Plumbing Co. Inc
Address of Individual or Organization	13 W 9th Ave, Glendora, NJ 08029
DUNS Code (if applicable)	
CAGE Code (if applicable)	
Check the box that represents the type of business organization:	

- Sole Proprietorship (skip Parts III and IV)
 Non-Profit Corporation (skip Parts III and IV)
 For-Profit Corporation (any type)
 Limited Liability Company (LLC)
 Partnership
 Limited Partnership
 Limited Liability Partnership (LLP)
 Other (be specific): _____

PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization			
<p>I hereby certify that the individual or organization listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):	John J. McGinniss	Title:	Vice Pres
Signature:		Date:	10-6-2020

PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization

Section A (Check the Box that applies)

<input type="checkbox"/> <i>N/A</i>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
Name of Individual or Organization	
Home Address (for Individual) or Business Address	
OR	
<input type="checkbox"/> <i>N/A</i>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.

Section B (Skip if no Business entity is listed in Section A above)

<input type="checkbox"/> <i>N/A</i>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	
Home Address (for Individual) or Business Address	
OR	
<input type="checkbox"/> <i>N/A</i>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.

Section C – Part III Certification

I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the **Organization listed above in Part I** or, if applicable, owns greater than 50 percent of a parent entity of **Organization listed above in Part I**. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	<i>N/A</i>	Title:	
Signature:		Date:	

Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities

Section A



Below is the name and address of the corporation(s) in which the **Organization listed in Part I** owns more than 50 percent of voting stock, or of the partnership(s) in which the **Organization listed in Part I** owns more than 50 percent interest therein, or of the limited liability company or companies in which the **Organization listed above in Part I** owns more than 50 percent interest therein, as the case may be.

Name of Business Entity

Business Address

N/A

****Add additional sheets if necessary****

OR



The **Organization listed above in Part I** does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.

Section B (skip if no business entities are listed in Section A of Part IV)			
<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).		
Name of Business Entity Controlled by Entity Listed in Section A of Part IV		Business Address	
<i>N/A</i>			
Add additional Sheets if necessary			
OR			
<input type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.		
Section C – Part IV Certification			
<p>I hereby certify that the Organization listed above in Part I does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.</p>			
Full Name (Print):	<i>N/A</i>	Title:	
Signature:		Date:	

Disclosure of Investment Activities in Iran

**CITY OF CAMDEN
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

PART 1:- CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX BELOW. FAILURE TO CHECK ONE OF THE BOXES MAY RENDER BIDDER'S PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found at: <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this List prior to completing the below certification. Failure to complete the certification may render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:

 X I hereby certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

 I am unable to certify as above because the Proposer and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 List. **I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.** FAILURE TO PROVIDE THE AFORESAID MAY RESULT IN THE PROPOSAL BEING RENDERED NON-COMPLIANT, NON-RESPONSIVE AND APPROPRIATE PENALTIES, FINES AND/OR SANCTIONS WILL BE ASSESSED AS PROVIDED BY LAW.

N/A

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE ATTACH ADDITIONAL SHEETS WITH THE PERTINENT INFORMATION.

Name: _____

Relationship to Bidder/Offeror: _____

Description of Activities: _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offerer Contact Name: _____ Contact Phone Number: _____

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge the City of Camden is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of the subject contract with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my contract with the City of Camden and that the City, at its option, may declare any contract resulting from this certification void and unenforceable.

[Remainder of page intentionally left blank]

BIDDER:

JJM Plumbing Co. Inc

John J. McGinniss

Bidder's Representative's Signature

Print Name: John J. McGinniss

Print Title/Position: Vice President

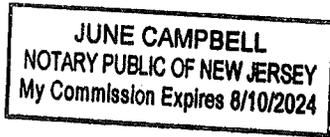
Date: 10-6-2020

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY

6th of Oct, 2020

June Campbell
Notary Public of
New Jersey

My Commission Expires: 8-10 2024



FORM AA 101 INFORMATION
ENFORCEABLE AFFIRMATIVE ACTION RULES AND REGULATIONS PERTAIN
TO THIS BID

The participation of certified MBE firms and active recruits of minority workers and City residents is of great interest to the City of Camden in evaluating bids.

For any construction contract in excess of \$50,000, a Contractor must comply with all the requirements of City of Camden Code, Chapter 14, Affirmative Action, including but not limited to, Article III, Hiring Goals which include twenty-five percent (25%) of the work hours to be furnished by minority workers and forty percent (40%) of the work hours to be furnished by City residents. Alternatively, a Contractor can establish the good faith efforts it made to meet the above goals.

For all construction contracts, Bidders are to actively recruit subcontractors, which are Minority-owned Business Enterprises (MBEs) and must comply with Chapter 14, Affirmative Action, Article IV, Minority Business Enterprise Goals, sections 14-13 and 14-14. Alternatively, a Contractor can establish the good faith efforts it made to meet these goals as indicated in Chapter 14.

For Contracts involving certain HUD funding, Section 3 applies. A contractor must comply with all HUD Section 3 rules and regulations. Contractors and subcontractors are required to provide employment and other economic opportunities, to the greatest extent possible, to Section 3 residents and business concerns, which provide economic opportunities to qualifying residents. If a contractor cannot meet HUD's goals, the contractor must establish the best efforts it made to meet the goals; describe barriers it encountered or provide other relevant information that will allow the Affirmative Action Officer and the Affirmative Action Review Council to render an Affirmative Action compliance determination. Refer to the following link for more information - https://www.hud.gov/program_offices/fair_housing_equal_opp/section_3_publications_and_regulations

For bids involving federal aid set-aside, Disadvantaged Business Enterprise (DBE) and/or Emerging Small Business Enterprise (ESBE) or Small Business Enterprise (SBE) goals established in consultation with the New Jersey Department of Transportation (NJDOT), the bidder/contractor must meet the established hiring goal(s), or alternatively, the bidder/contractor must establish the good faith efforts it made to meet the goal(s).

For set-aside contracts where a MBE/WBE/VBE goal has been established by the City pursuant to Chapter 33, Minority, Women, and Veteran-Owned Business Set-Aside Program, a Contractor must meet the goal(s) established pursuant to section 33-5 of Chapter 33, or alternatively, establish the good faith efforts it made to meet the goal(s) as indicated in section 33-6 of Chapter 33.

For good faith efforts, please see the applicable sections: NJDOT BDC17S-12, Civil Rights Requirements, Section 102.13, Consideration of Bids; sections 14-31 and 14-32 of Chapter 14 of the City of Camden Code, Affirmative Action; and section 33-6 of Chapter 33

Certificate Number
631488

Registration Date: 07/15/2019
Expiration Date: 07/14/2021



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

JJM Plumbing Company
2019

Responsible Representative(s):
Mary F. McGinniss, President

Responsible Representative(s):
John J. McGinniss, Vice-President

Handwritten signature of Robert Asaro-Angelo.

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned
and may be revoked for cause by the Commissioner
of Labor and Workforce Development.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J. 08646-0252

TAXPAYER NAME:

J.J. MCGINNISS PLUMBING CONTRACTORS, INC

TRADE NAME:

TAXPAYER IDENTIFICATION#:

061-679-668/000

SEQUENCE NUMBER:

0972784

ADDRESS:

13 W 9TH AVENUE
GLEN DORA NJ 08029

ISSUANCE DATE:

03/07/03

EFFECTIVE DATE:

02/04/03

FORM-BRC(08-01)

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Acting Director
J.P. S. Tully

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

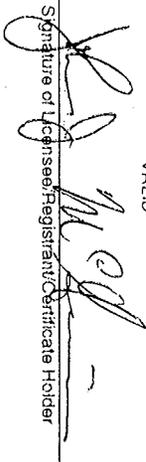
THIS IS TO CERTIFY THAT THE
Board of Exam. of Master Plumbers H
AS LICENSED

JOHN J. MC GINNISS
T/A JJM PLUMBING
43 LITTLE GLOUSTER RD
AUREL SPRINGS, NJ 08021

FOR PRACTICE IN NEW JERSEY AS A(N): Master Plumber

05/23/2019 TO 06/30/2021
VALID

LICENSE/REGISTRATION/CERTIFICATION #
36B100558900

Signature of Licensee/Registrant/Certificate Holder


ACTING DIRECTOR


New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Exam. of Master Plumbers
AS LICENSED
JOHN J. MC GINNISS
Master Plumber

05/23/2019 TO 06/30/2021

VALID

SIGNATURE

36B100558900

License/Registration/Certificate #


ACTING DIRECTOR

PLEASE DETACH HERE
IF YOUR LICENSE/REGISTRATION/
CERTIFICATE ID CARD IS LOST
PLEASE NOTIFY:
Board of Exam. of Master Plumbers
P.O. Box 45008
Newark, NJ 07101

PLEASE DETACH HERE

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL**

Certification 43429

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-JUN-2016 to 15-JUN-2023.

JJM PLUMBING COMPANY,
13 WEST 9TH AVE.
GLENDDORA NJ 08029



Ford M. Scudder

FORD M. SCUDDER
Acting State Treasurer

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. JJ McGinniss Plumbing Contractors, Inc		
	2 Business name/disregarded entity name, if different from above JJM Plumbing Company		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) 13 West 9th Avenue	Requester's name and address (optional)	
	6 City, state, and ZIP code Glendora, NJ 08029		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
0	6	-	1	6	7	9	6	6	8

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶		Date ▶	10/6/2020
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Service Contracts:

City of Camden-Variou Locations
Contact: Tarmara Jefferson
Phone: 856-757-7393
Email: tajeffer@ci.camden.nj.us

Gloucester Township BOE
17 Erial Road
Blackwood, NJ 08012
Contact: Kevin McGahey
Phone: 856-227-7688

TD Bank North-Variou Locations (NJ, PA, DE)
Contact: Tom Fahnestock
Phone: 609-458-2309
Email: tom.c.fahnestock@jci.com

Republic Bank-Variou Locations (NJ, PA)
Contact: Nacole R. Glamp
Phone: 215-735-4422 X5312

Gloucester County Improvement Authority
Contact: Brenda Rohrer-Long
Phone: 856-423-5318
Email: brohrer@gcinj.com

Lawnside School
426 Charleston Avenue
Lawnside, NJ 08045
Contact: Mr. Terrace Henry
Phone: 856-546-4850

Should you require any additional information, please contact John McGinniss.

Sincerely,

John J. McGinniss
JJM Plumbing Co., Inc.
jay@jjmplumbing.com

J.J.M. PLUMBING COMPANY

13 WEST 9TH AVE
GLENDORA, NJ 08029
PHONE (856) 939-9626 FAX (856) 939-1330
NEW JERSEY LICENSE # 5589

October 1, 2020

Local Union 322
John Shallo
534 S Route 73
P O Box 169
Winslow, NJ 08095

RE: Request for Minority and Women Workers
For Bid #20-16

To whom it may concern:

Pursuant to complying with the requirements of The City of Camden, if all possibly please provide us with qualified minority and woman workers to reach our goals is we are to get Construction Contracts Only.

Minority Workers for the following trades:

plumbing

Women Workers for the following trades:

plumbing

Pease send us your response within 48 hours of receipt of the request.

Sincerely,

John J. McGinniss

Election by a Small Business Corporation

(Under section 1362 of the Internal Revenue Code)

Department of the Treasury
Internal Revenue Service

▶ See Parts II and III on back and the separate instructions.
▶ The corporation may either send or fax this form to the IRS. See page 2 of the instructions.

- Notes:**
- Do not file Form 1120S, U.S. Income Tax Return for an S Corporation, for any tax year before the year the election takes effect.
 - This election to be an S corporation can be accepted only if all the tests are met under Who May Elect on page 1 of the instructions; all shareholders have signed the consent statement; and the exact name and address of the corporation and other required form information are provided.
 - If the corporation was in existence before the effective date of this election, see Taxes an S Corporation May Owe on page 1 of the instructions.

Part II Election Information

Please Type or Print	Name of corporation (see instructions) J.J. McGinniss Plumbing Contractors, Inc.	A Employer identification number 06 1878668
	Number, street, and room or suite no. (If a P.O. box, see instructions.) 13 W. 9th Avenue	B Date incorporated 02/04/03
	City or town, state, and ZIP code Glendora, NJ 08029	C State of incorporation NJ

D Check the applicable box(es) if the corporation, after applying for the EIN shown in A above, changed its name or address

E Election is to be effective for tax year beginning (month, day, year) ▶ 02 / 04 / 03

F Name and title of officer or legal representative who the IRS may call for more information
Jay McGinniss, Sec./Treas.

G Telephone number of officer or legal representative
(856) 939-9626

- H If this election takes effect for the first tax year the corporation exists, enter month, day, and year of the earliest of the following: (1) date the corporation first had shareholders, (2) date the corporation first had assets, or (3) date the corporation began doing business ▶ 02 / 04 / 03
- I Selected tax year: Annual return will be filed for tax year ending (month and day) ▶ 12/31
If the tax year ends on any date other than December 31, except for a 52-53-week tax year ending with reference to the month of December, you must complete Part II on the back, if the date you enter is the ending date of a 52-53-week tax year, write "52-53-week year" to the right of the date.

J Name and address of each shareholder; shareholder's spouse having a community property interest in the corporation's stock; and each tenant in common, joint tenant, and tenant by the entirety. (A husband and wife (and their estates) are counted as one shareholder in determining the number of shareholders without regard to the manner in which the stock is owned.)	K Shareholders' Consent Statement. Under penalties of perjury, we declare that we consent to the election of the above-named corporation to be an S corporation under section 1362(a) and that we have examined this consent statement, including accompanying schedules and statements, and to the best of our knowledge and belief, it is true, correct, and complete. We understand our consent is binding and may not be withdrawn after the corporation has made a valid election. (Shareholders sign and date below.)		L Stock owned		M Social security number or employer identification number (see instructions)	N Shareholder's tax year ends (month and day)
	Signature	Date	Number of shares	Dates acquired		
Mary Frances L. McGinniss 843 Little Gloucester Road Laurel Sprngs, NJ 08021			80		160-40-3770	12/31
John J. McGinniss 843 Little Gloucester Road Laurel Sprngs, NJ 08021			20		156-36-4176	12/31

Under penalties of perjury, I declare that I have examined this election, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete.

Signature of officer ▶ Title ▶ Sec. Treas. Date ▶ March 6, 2003

Jay McGinniss

From: CClass@treas.state.nj.us
Sent: Thursday, March 5, 2020 8:13 AM
To: jay@jjmplumbing.com
Subject: Notice of Classification

J.J. MCGINNISS PLUMB T/A JJM PLUMBING
13 WEST NINTH AVE
GLENDDORA, NJ 08029

State of New Jersey



DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
33 WEST STATE STREET - P.O. BOX 034
TRENTON, NEW JERSEY 08625-0034



NOTICE OF CLASSIFICATION

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

Aggregate Amount	Trade(s) & License(s)	Effective Date	Expiration Date
\$1,900,000	C032 -HVACR license #: 19HC00192100	03/14/2020	03/13/2022
	C030 -PLUMBING license #: 36B100558900	03/14/2020	

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at http://www.state.nj.us/treasury/dpmc/Assets/Files/dpmc-27_03_07.pdf.

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE DPMC WEB SITE.



State of New Jersey

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
33 WEST STATE STREET, 5TH FLOOR
P.O. BOX 026
TRENTON, NEW JERSEY 08625-026
PHONE: 609-292-2146 FAX: 609-984-6679

ELIZABETH MAHER MUOIO
State Treasurer

JAMES J. FRUSCIONE
Director

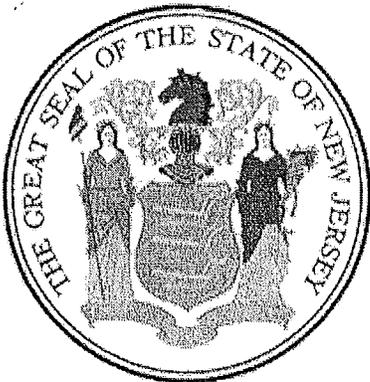
APPROVED *under the*

Small Business Set-Aside Act and Minority and Women Certification Program

This certificate acknowledges **JJ MCGINNISS PLUMBING CONTRACTORS INC.** as a **Category 4** approved Small Business Enterprise that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.

This registration will remain in effect for three years. Annually the business must submit, not more than 60 days prior to the anniversary of the registration notice, an annual verification statement in which it shall attest that there is no change in the ownership, revenue eligibility or control of that business.

If the business fails to submit the annual verification statement by the anniversary date, the SBE registration will lapse and the business SBE status will be revoked in the New Jersey Selective Assistance Vendor Information (NJSAVI) database that lists registered small businesses. If the business seeks to be registered again, it will have to reapply and complete the New SBE online registration located at: www.njportal.com/DOR/SBERegistry/.



Peter Lowicki
Deputy Director

Issued: March 28, 2019
Certification Number: 73970-15

Expiration: March 27, 2022



STATE OF NEW JERSEY

SCHOOLS DEVELOPMENT AUTHORITY

32 EAST FRONT STREET
P.O. BOX 991
TRENTON, NJ 08625-0991
609-943-5955

March 5, 2020

Mary F. McGinniss, President
JJ McGinniss Plumbing Contractors, Inc.
t/a JJM Plumbing Co.
13 West 9th Avenue
Glendora, NJ 08029

Re: Contractor Prequalification Notice

Dear Ms. McGinniss:

The New Jersey Schools Development Authority (NJSDA) has completed its review of your firm's Application for Prequalification including the required DPMC classification.

We are pleased to inform you that **JJ McGinniss Plumbing Contractors, Inc. t/a JJM Plumbing Co.** has been approved with NJSDA Prequalification status in the trade(s) and corresponding aggregate limit(s) as listed below:

<i>Trade(s)</i>	<i>Aggregate Rating</i>
PLUMBING	\$1.9 MILLION
HVACR	

Your firm is prequalified by the NJSDA until **March 13, 2022**. Please keep in mind that during this period, the NJSDA must be notified in writing within ten days of any substantial changes that occur within your organization. This would include any changes your firm makes with DPMC as well as changes in ownership, financial condition, key people, safety records, disciplines, etc. Also note that your firm's status as a "prequalified firm" is always subject to review, and we reserve the right to change or revoke this prequalification status for cause at any time.

We look forward to your firm's participation in the Schools Construction Program. Should you have any questions regarding your status, or require assistance of any kind, please contact the Prequalification Unit at 609-943-5955.

Sincerely,

Karon L. Simmonds / R

Karon L. Simmonds
Director,
Risk Management

cc: Prequalification File
R. Britton

**CITY OF CAMDEN
COUNTY OF CAMDEN, NEW JERSEY**

Instructions to Bidders and Statutory Requirements

All proposals will be publicly opened and read by the Purchasing Agent of the City of Camden at the time and place indicated in the advertised invitation to bidders. All bids must be submitted on the form of proposal supplied by the City of Camden. Remote Access is available for viewing

I. SUBMISSION OF BIDS

- A. City of Camden, Camden County, New Jersey (hereinafter referred to as "City") invites sealed bids pursuant to the published advertisement.
- B. Sealed bids will be received by the Purchasing Agent at the time and place stated in the published advertisement, and as such time and place will be publicly opened and read aloud.
- C. **At the time of published advertisement, City Hall and City Offices are closed to the public and hand-deliveries of sealed bids for the Purchasing Agent is not permitted. The City will utilize a remote access provider, Zoom Video Communication, for a virtual opening. Refer to the advertisement and specifications for the Zoom meeting link and participation codes.**
- D. The bid proposal forms shall be submitted, in a sealed envelope: (a) addressed to the Purchasing Agent of the City of Camden (b) bearing the name and address of the bidder written on the face of the envelope, and (c) clearly marked "BID" with the contract title being bid.
- E. It is the bidder's responsibility to ensure that the bid is presented to the Purchasing Agent at exactly the prescribed time and place designated. Bids may be delivered by mail carrier. However, the City disclaims any responsibility for bids mailed incorrectly or misdirected in delivery. Any bidder who mails his bid accepts responsibility for any delay in delivery, including but not limited to delivery to the wrong address. If the bid is delivered prior to the designated time via **certified mail or overnight delivery**, then Section F will be invoked.

F. Sealed bids intended for the Purchasing Agent, prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall - Room 105, Camden, New Jersey 08101. Since City Hall and City Offices are closed to the public, a grey parcel box located in the front entrance of City Hall, 520 Market Street, Camden, NJ 08101 is available during normal business hours for bid drop-offs. The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier to the Office of the City Clerk, City Hall, 520 Market Street, Room 105, Camden, New Jersey 08101. However, the City disclaims any responsibility for bids mailed incorrectly, misdirected in delivery or not received by the Purchasing Agent at the prescribed place and time.

BID SPECIFICATIONS

#20-16

PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS FOR THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

INTRODUCTION:

The purpose of this bid is to provide the City of Camden with an annual contract for plumbing repairs and installation services for general and emergency repairs at various locations identified by the Purchasing Bureau via purchase order at the prices offered herein, for a period of two (2) years. This contract will be inclusive for all City offices, properties and locations as the need arises for light commercial or residential plumbing work.

TERM OF CONTRACT:

The term of this contract shall be for a period of two (2) years. Contract will commence upon completion of executed contract.

QUALIFICATION OF BIDDERS:

Bids will only be accepted from contractors whose primary business function is plumbing work. The City of Camden will not allow services to be provided by a subcontractor.

A provision of suitable equipment and qualified personnel to perform subject work is required including certified credentials that are consistent with State Laws. A copy of a certified State Plumber License is required with the bid response.

Bidder must submit a minimum documentation of five (5) references attesting to satisfactory work projects in past endeavors. A list with clear identifications of jobs such as location, name, phone numbers and dollar value of job must be included with bid.

SCOPE OF WORK:

The Purchasing Agent or designee will request the contractor to visit the work site and provide a quote describing the location and required task.

Once the Contractor submits his proposal per his bid cost to the Purchasing Agent or designee, a purchase order is issued to proceed as quoted. No work is to begin without a properly issued Purchase Order by the Purchasing Agent. Work must commence 24 hours after receipt of purchase order with weekends excluded. Emergency repairs response time shall be no more than two (2) hours.

All service calls shall be for a single project and billed separately. **A purchase order number must be issued prior to any work being started.** In the case of an emergency outside of working hours, Purchasing Bureau will provide a purchase order number within three (3) days after the emergency.

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period. If the City deems a second electrician is necessary, the City will pay the rate for the second electrician. The City will not pay the Plumber rate for an apprentice or helper on the job.

**CITY OF CAMDEN
ADVERTISEMENT OF BID**

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, October 8, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-15

PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID #20-16

PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

At the time of published advertisement, City Hall and City Offices are closed to the public due to Executive Order #103. Consequently, the 11:00 a.m. October 8, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: October 8, 2020 11:00 AM Eastern Time (US and Canada)

Link: <https://zoom.us/j/95588171901?pwd=S0dBNkZOaEFzdkZyYjZCdzVGQXVmZz09>

Meeting ID: 955 8817 1901

Passcode: 325187

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. Box is available during normal business hours. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Sealed bids intended for the Purchasing Agent **prior** to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent

September 23, 2020

Work orders must be signed by an employee of the department originating the service call before the service person leaves the site.

NOTIFICATION:

It will be the responsibility of the contractor to keep track of the number of purchase orders issued for work to be done. If the total reaches \$16,263.00 prevailing wages must be paid and certified payrolls submitted at that point.

AWARD OF CONTRACT:

The Bid will consist of hourly rate plus materials. The bid determination will be the hourly rate multiplier only. The overtime rate is an option, to the City. The multiplier factor should not be construed as an obligated quota guarantee. The City may use none, some, or all of the estimated unit multiplier as formatted. This is consistent with the New Jersey Local Public Contract Law N.J.A.C. 5:34-1 (Open End Contracts).

The material cost will be as follows: the Contractor will charge a plus or minus from his catalog list price or procurement source. The submitted invoice must show a breakdown of hours and material cost with material receipts substantiating the invoice charges.

Only hours worked may be billed. Break time and lunch hours are excluded and cannot be charged to the work assignment. No allowance will be made for travel time to and from the work site. Contractor must coincide working hours between 8:30 a.m. and 4:30 p.m, unless otherwise requested by City employee.

SAFETY AND HEALTH:

The Contractor shall observe all safety precautions throughout the performance of this contract, and shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of work, and shall hold the City harmless for any action on its part or that of its employees that results in illness, injury, or death.

UNIFORMS AND PROTECTIVE CLOTHING:

All Contractor personnel working in or around buildings designated under this contract shall wear distinctive uniform clothing. The Contractor shall determine and provide additional personal protective equipment required for the safe performance of work.

LICENSING:

Throughout the term of this contract, the Contractor shall maintain a current business license issued by the State of New Jersey. In addition, all Contractor personnel providing service must maintain licensing (in categories appropriate to the work being performed). Unlicensed contractors will not be permitted to provide service to the City under this contract.

COMPLAINTS:

Should at any time the City become dissatisfied with level of service, the successful Contractor shall be notified by the Director of Public Works or Purchasing Agent regarding problems that occurred and site(s) that is experiencing the problems.