



# AGENDA

CITY OF CAMDEN

CITY COUNCIL SPECIAL MEETING

*June 29th, 2021 – 12:00 p.m.*

*Honorable Curtis Jenkins, President*

*Honorable Marilyn Torres, Vice President*

*Honorable Sheila Davis*

*Honorable Angel Fuentes*

*Honorable Felisha Reyes-Morton*

*Honorable Shaneka Boucher*

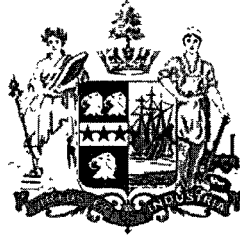
*Honorable Chris Collins*

*Honorable Victor Carstarphen, Mayor*

*Michelle Spearman, City Attorney*

*Howard McCoach-Acting Counsel to Council*

*Luis Pastoriza, Municipal Clerk*



# CITY COUNCIL AGENDA

## SPECIAL MEETING

TUESDAY, JUNE 29TH, 2021 – 12:00 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

### RESOLUTIONS

#### Office of City Attorney

1. Resolution authorizing the Use of the Services Offered by 2021 Camden County Joint Insurance Fund Approved Defense Attorneys

#### Planning & Development

2. Resolution authorizing the Submission of an Application to the NJDOT for consideration of FY2022 TTFA Municipal Aid Funding for Resurfacing of Various Streets in the City of Camden

### PUBLIC COMMENT

### ADJOURNMENT

**Please note summary of Public Decorum rules below.**

#### Rule XVII: Decorum

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as*

*a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

R-1

MBS:dh  
06-29-21

**RESOLUTION AUTHORIZING THE USE OF THE SERVICES OFFERED BY 2021  
CAMDEN COUNTY JOINT INSURANCE FUND APPROVED DEFENSE ATTORNEYS**

WHEREAS, pursuant to N.J.S.A. 40A:10-36 the City of Camden is a member of the Camden County Joint Insurance Fund ("JIF"), which is organized to provide property/casualty insurance to its member local units; and

WHEREAS, as a member of the JIF, the City is required to use JIF approved legal counsel; and

WHEREAS, the JIF, following a fair and open process pursuant to N.J.S.A. 19A:44A-20.4 et. seq. and the best practices recommended by the Office of the State Comptroller solicited Requests for Qualifications for Service Providers to serve as Defense Attorney for the 2021 Fund Year and approved a list of firms to provide Defense Attorney services; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the City desires to use the following JIF approved firms to provide Defense Attorney services for an amount not to exceed One Hundred Thousand Dollars (\$100,000.00):

- John M. Palm, Esquire, High Ridge Commons, Suite 101, 200 Haddonfield Berlin Road, Gibbsboro, NJ 08026
- Turner, O/Mara, Donnelly & Petrycki, 2201 Route 38, Suite 300, Cherry Hill, NJ 08002
- Madden & Madden, 108 Kings Highway East, Haddonfield, NJ 08033
- Martin, Gunn & Martin, PA, 216 Haddon Avenue, Suite 420, Westmont, NJ 08108

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 29, 2021

The above has been reviewed and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: Next available
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**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Law Department

**TITLE OF RESOLUTION:** Resolution Authorizing the Use of the Services Offered by 2021 Camden County Joint Insurance Fund Approved Defense Attorneys

**BRIEF DESCRIPTION OF ACTION:** The City of Camden is a member of the Camden County Joint Insurance Fund ("JIF"), which is organized pursuant to NJSA. 40A:10-36 to provide property/casualty insurance to its member local units. As a member of the JIF, the City is required to use JIF approved legal counsel. The JIF, following a fair and open process pursuant to NJSA 19A:44A-20.4 et seq. and the best practices recommended by the Office of the State Comptroller solicited Requests for Qualifications for Service Providers to serve as Defense Attorney for the 2021 Fund Year and approved a list of firms to provide Defense Attorney services. The City desires to contract with the following firms to provide Defense Attorney services for an amount not to exceed \$100,000:

John M. Palm, Esquire  
High Ridge Commons, Suite 101  
200 Haddonfield Berlin Road  
Gibbsboro, NJ 08026

Turner, O'Mara, Donnelly & Petrycki  
2201 Route 38, Suite 300  
Cherry Hill, NJ 08002

Madden & Madden  
108 Kings Highway East  
Haddonfield, NJ 08033

Martin, Gunn & Martin, PA  
216 Haddon Avenue  
Suite 420  
Westmont, NJ 08108

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

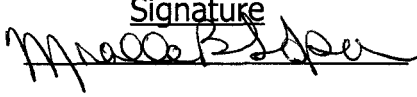
**APPROPRIATION ACCOUNT TO BE CHARGED:** N/A

**AMOUNT OF PROPOSED CONTRACT:** N/A



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	<u>6/21/21</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Business Administrator:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Dionne Giles</u>	<u>X7185</u>
Contact Person:	_____	_____

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**  
**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
Professional Service or EUS Type	Camden County Joint Insurance Fund (JIF)
Name of Vendor	<b>Defense Attorney's:</b> 1. John Palm, Esq., 2. Turner, O'Mara, Donnelly & Petrycki, 3. Madden & Madden, and 4. Martin, Gunn & Martin, PA
Purpose or Need for service:	The City of Camden is a member of the JIF, the City is required to use JIF approved legal counsel. The JIF, following a fair and open process pursuant to <u>NJSA 19A:44A-20.4 et seq.</u> and the best practices recommended by the Office of the State Attorney for the 2021 Fund Year and approved a list of firms to provide Defense Attorney services.
Contract Award Amount	\$100,000.00
Term of Contract	1 year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	A fair and open process pursuant to <u>NJSA 19A:44A-20.4 et seq.</u> and best practices.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

\_\_\_\_\_  
**For LGS use only:**

Approved                       Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



MBS:dh  
06-29-21

R-2

**RESOLUTION AUTHORIZING AN APPLICATION TO THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE  
CONSIDERATION OF FY 2022 TTFA MUNICIPAL AID FUNDING FOR  
RESURFACING OF VARIOUS STREETS IN THE CITY OF CAMDEN**

WHEREAS, the governing body of the City of Camden, The Department of Planning & Development - Division of Capital Improvements and Project Management desires to apply for and obtain a grant in the approximate amount of \$3,000,000.00 in Transportation Trust Fund Authority Aid from the New Jersey Department of Transportation for the FY 2022 TTFA Municipal Aid Funding; and

WHEREAS, in order to obtain said monies, it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby are authorized to submit an application to the New Jersey Department of Transportation, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 29, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

SPECIAL!!

July 6

Council Meeting Date: June 18, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: June 15, 2021

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the Submission of an Application to the NJDOT for consideration of FY 2022 TTFA Municipal Aid Funding for Resurfacing of Various Streets in the City of Camden.

BRIEF DESCRIPTION OF ACTION: The Department of Planning & Development - Division of Capital Improvements and Project Management, is seeking approximately \$3,000,000.00 in Transportation Trust Fund Authority Aid from the NJDOT.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with columns Date and Signature. Rows include: Approved by Relevant Director (6-23-21), Approved by Grants Management (6/23/21), Approved by Finance Director (6/23/21), Approved by Business Administrator (6.23.21), and Received by City Attorney (6/25/21). Signatures include Jason J. Asuncion and Michael B. Joyner.

(Name) Please Print (Extension #) Prepared By: Tytanya Ray 7680 Contact Person: Orion Joyner 7680

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.**

Application for FY 2022 Milling and Resurfacing of Various Streets. Requested funding amount \$3,000,000.00.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Senior Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_  
**For LGS use only:**

Approved

Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

