



City of Camden Department of Public Works

Community Clean-Up Guidelines

THE DEPARTMENT OF PUBLIC WORKS IS PROUD TO SUPPORT COMMUNITY ORGANIZED CLEAN-UPS TO FOSTER NEIGHBORHOOD PRIDE AND BEAUTIFY CAMDEN.

WHEN PLANNING/SCHEDULING A COMMUNITY CLEAN-UP, PLEASE NOTE THE FOLLOWING:

- Applications for Community Clean-Ups must be scheduled two (2) weeks prior to the desired date to ensure that tools/supplies are available for the event.
- Any need for heavy equipment or lot cutting must be requested at the time of application (*NOTE: requests cannot be **November 15th through April 15th***).
- Clean-ups are permitted to clean the surrounding neighborhood. Clean-ups are not permitted to be organized to clean personal yards, attics, garages and/or basements.
- All items generated from the clean-up must be **bagged** and **bundled** to be picked up. Bags must not weigh more than 50 pounds. Do not place out any items that cannot be contained. For example: metal piping, metal drums, tires, propane tanks, unbundled tree branches and shrubbery etc.

TOOLS/SUPPLIES (QUANTITIES ARE SUBJECT TO AVAILABILITY)

The maximum number of tools/supplies per event that can be provided by Public Works are:

Brooms – 4

Shovels (plastic/metal) – 4

Soft/Hard Rakes – 4

Biodegradable Paper Trash Bags – 15

****Tools must be picked up on the day before the scheduled event (on Friday for weekends). Receipt of materials must be signed for, and tools must be returned to Public Works within 14 days of the event.**

The applicant will be responsible for the return of all tools/supplies signed out and the condition in which they are returned. *All items must be returned – even if broken.* If tools/supplies are not returned, the loaner tool privilege will no longer be granted to applicant.

REMOVAL OF TRASH & DEBRIS

The Department of Public Works in conjunction with Waste Management Inc. will assist in the removal of all trash and debris collected.

Trash Disposal Guidelines:

- *Weekend* Clean-ups – All trash will be picked up on Monday morning.
- *Weekday* Clean-ups – All trash will be picked up at the end of the Clean-up.

COMPLETED APPLICATION CAN BE RETURNED VIA MAIL /EMAIL/ FAX/ DROP OFF TO:

CITY OF CAMDEN
DEPARTMENT OF PUBLIC WORKS
101 NEWTON AVENUE
CAMDEN, NJ 08103

ATTN: KEITH WALKER, DIRECTOR
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US
FAX: (856)757-7143

For any questions regarding the Community Clean-Up application, please contact the Department of Public Works Administration Office at (856) 757-7139.



COMMUNITY CLEAN UP APPLICATION

LOCATION OF CLEAN UP: _____

PROPOSED DATE OF EVENT: _____ RAIN DATE: _____

NAME OF APPLICANT/ORGANIZATION: _____ # OF VOLUNTEERS _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CONTACT PERSON: _____

PHONE _____ MOBILE _____ EMAIL _____

LOCATION(S) WHERE TRASH/DEBRIS WILL BE LEFT FOR PICKUP: _____

NOTES: _____

APPLICATION DATE: _____ APPLICANT SIGNATURE: _____

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For Office Use Only:

ACKNOWLEDGEMENT OF RECEIPT OF LOANER TOOLS

I hereby confirm receipt of the following tools to borrow from the City of Camden Department of Public Works, and to be returned to the Department of Public Works within 14 days of the community clean up event.

BROOM qty. _____ PLASTIC SHOVEL qty. _____ METAL SHOVEL qty. _____ HARD RAKE qty. _____ SOFT RAKE qty. _____

Print Name: _____ Sign Name: _____

Staff Member Confirmation of Tools Upon Return:

BROOM qty. _____ PLASTIC SHOVEL qty. _____ METAL SHOVEL qty. _____ HARD RAKE qty. _____ SOFT RAKE qty. _____

Approved by: _____ Date: _____