



AGENDA

CITY OF CAMDEN

CITY COUNCIL SPECIAL MEETING

December 28th, 2021 – 4:30 p.m.

Honorable Curtis Jenkins, President
Honorable Marilyn Torres, Vice President
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher
Honorable Chris Collins

Honorable Victor Carstarphen, Mayor

Michelle Spearman, City Attorney
Howard McCoach-Acting Counsel to Council

Luis Pastoriza, Municipal Clerk



CITY COUNCIL AGENDA

SPECIAL MEETING

TUESDAY, DECEMBER 28TH, 2021– 4:30 P.M.

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

OLD BUSINESS

Department of Administration

1. Resolution authorizing an execution of a shared services agreement between the City of Camden and the County of Camden for the Workforce Development and Job Training
2. Resolution adopting a revised version of the City of Camden's Personnel policies manual as required by the Camden County Joint Insurance Fund (JIF)

ORDINANCE 2ND READING & PUBLIC HEARING

Department of Planning and Development

1. Ordinance Authorizing Vacation of Sewer Easement Running Through Property (Block No.: 868, Lot No. 14.01) Near the Intersection of 24th Street and Hayes Avenue in Connection with the Cramer Hill Family Urban Renewal Project in the City of Camden

RESOLUTIONS

Department of Administration

1. Resolution authorizing a non-fair and open contract for professional services to Biff-Duncan Associates, Inc. in the amount of \$100,000.00

2. Resolution authorizing a non-fair and open professional services contract to S.L. Environmental Law Group, PC
3. Amended resolution providing advice and consent to the Mayor's appointment of Timothy Cunningham as Business Administrator
4. Resolution authorizing a contract to Conner Strong & Buckelew Companies, LLC to provide risk management consultant services to the City of Camden

Department of Human Services

5. Resolution accepting an agreement grant with the County of Camden, NJ Division of Family Development for use for 2021 - 2022 Code Blue Warming Centers within the City of Camden, NJ

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

MBS:dh
10-12-21

OB-1

**RESOLUTION AUTHORIZING AN EXECUTION OF A SHARED SERVICES
AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN
FOR THE WORKFORCE DEVELOPMENT AND JOB TRAINING**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden desires to enter into a Shared Services Agreement with the County of Camden for the job training and workforce development in the City of Camden; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with the County of Camden; and

WHEREAS, there is a need, to establish the rights and responsibilities of both entities as it relates to the job training and workforce development; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Shared Services Agreement with the County of Camden for the job training and workforce development.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 12, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WORK FORCE DEVELOPMENT AND JOB TRAINING

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

BUDGET APPROPRIATION: AMERICAN RESCUE PLAN ACT FUNDS
CONTINGENT UPON ADOPTION OF THE CALENDAR YEAR 2021 BUDGET ON
OCTOBER 19, 2021 AS INTRODUCED ON SEPTEMBER 21, 2021.

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

CAPITAL ORDINANCE

AMOUNT:

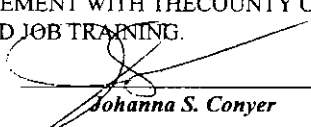
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$35,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN FOR THE WORKFORCE DEVELOPMENT AND JOB TRAINING.



Johanna S. Conyer

Director of Finance

Date: 7/6/21

05-2

MBS:dh
11-09-21

**RESOLUTION ADOPTING A REVISED VERSION OF THE CITY OF
CAMDEN'S PERSONNEL POLICY MANUAL, AS REQUIRED BY THE
CAMDEN COUNTY JOINT INSURANCE FUND (JIF)**

WHEREAS, the City Council of the City of Camden believes that it is important for the Administration of the City of Camden to develop and implement a policy manual; and

WHEREAS, said goals should be comprised of core values, such as commitment to the public, team motivation, communication, accountability, integrity, honesty and loyalty, respect for co-workers, creativity, and innovation; and


WHEREAS, the City Council believes that setting standards of conduct will ultimately promote service excellence in City of Camden employees; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby adopts the revised version of the policy manual for the City of Camden as required by the Camden County Joint Insurance Fund (JIF).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
12-14-21

R-1

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL SERVICES TO BIFF DUNCAN ASSOCIATES,
INC. IN THE AMOUNT OF \$100,000.00**

WHEREAS, the City of Camden has a need for Managed Service Provider (MSP), general information technology support and consulting services on an as-needed basis in accordance with the other terms and conditions of this Agreement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, BIFF DUNCAN ASSOCIATES has submitted a proposal indicating they will provide, as the City's Managed Service Provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis in accordance with the other terms and conditions of the Agreement for the amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) each requested project will include a price proposal/agreement; and

WHEREAS, BIFF DUNCAN ASSOCIATES has completed and submitted a Business Entity Disclosure Certification which certifies that BIFF DUNCAN ASSOCIATES has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the BIFF DUNCAN ASSOCIATES from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget appropriation budget of the City of Camden under line item "0-01-433-906 & 0-01-433-917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with BIFF DUNCAN ASSOCIATES, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00), to provide as the City's Managed Service Provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis, each requested project will include a price proposal/agreement in accordance with the other terms and conditions of the Agreement, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: December 2021

TO: Marc Riondino, Acting Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin./Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a non-fair and open contract for professional services to Biff Duncan Associates, Inc., 3301 State Highway 66, Building A, Suite 101, Neptune, NJ 07753.


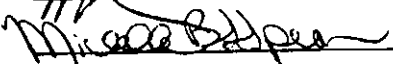
BRIEF DESCRIPTION: Biff Duncan will provide, as the City's managed service provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis in accordance with the other terms and conditions of this Agreement. Each requested project will include a price proposal/agreement for an overall total not to exceed (NTE) contract price of \$100,000.00.

BIDDING PROCESS: N.J.S.A. 40A:11-5(a)(i) – Non Fair and Open

APPROPRIATION ACCOUNT: 0-01- -433-906; 0-01- -433-917

AMOUNT: \$100,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	12-7-21	
Received by City Attorney:	12/7/21	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared by 1:	Lateefah Chandler	x7475
Contact Person 2:		

Please note that you are the responsible party that will be notified for any pertinent information that is requested.
If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.


Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	BIFF DUNCAN ASSOCIATES, INC
Purpose or Need for service:	VENDOR TO PROVIDE, AMONG OTHER THINGS, GENERAL CONSULTING IT SERVICES, ASSISTANCE WITH NETWORK HARDWARE/EQUIPMENT AND CONNECTIVITY ISSUES
Contract Award Amount	\$100,000.00 - AS NEEDED SERVICES
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-5(a)(i)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



Business Administrator/Manager Signature

Date 12-7-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01- -433-906 or 1-01- -433-917 _____ Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:
() Approved () Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

R-2

MBS
12-28-21

**RESOLUTION AUTHORIZING A NONFAIR AND OPEN PROFESSIONAL SERVICES
CONTRACT TO S.L. ENVIRONMENTAL LAW GROUP, PC**

WHEREAS, there exists a need for professional legal services of special counsel for the ongoing litigation of a civil action concerning potential PFAS chemical contamination found in the City of Camden's water supply; and

WHEREAS, the City of Camden entered into a professional services contract with S.L. Environmental Law Group, PC for the investigation and pursuing a civil action against potential PFAS those companies responsible for PFAS contamination in the City's water supply, which contract was authorized by Resolution MC:10:7637 adopted by City Council on September 8, 2021; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, there is no cost to the City unless there is a recovery, in which case the City will pay a percentage of the recovery (not to exceed 20%) to the firm; and

WHEREAS, under Section I(3) of the MOU with DCA, the City is not required to obtain DLGS's pre-approval in cases where the Municipality intends to award a contract to a vendor that was approved by DLGS during the previous budget year and having met all the conditions as outlined in said Section; and

WHEREAS, the City desires to award a one-year contract for professional services to S.L. Environmental Services Group, P.C. for the purpose of continuing the litigation of the civil action which S.L. Environmental Services Group, P.C. filed on the City's behalf on the same terms and conditions as the current contract; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with S.L. Environmental Law Group, PC for ongoing litigation of a civil action matter against those companies responsible for the PFAS chemicals being found in the City water supply, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 28, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 14, 2021

TO: Marc Riondino, Esq., Acting Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Law Department

TITLE OF RESOLUTION:

RESOLUTION AUTHORIZING A NONFAIR AND OPEN PROFESSIONAL SERVICES CONTRACT WITH S.L. ENVIRONMENTAL GROUP, P.C.

BRIEF DESCRIPTION OF ACTION:

On September 8, 2021 City Council passed Resolution MC-10:7637 authorizing a Fair and Open Professional Services Contract to S.L. Environmental Law Group, PC for Investigation and Civil Action Concerning Potential PFAS Chemical Contamination Found in the City of Camden's Water Supply. S.L. Environmental Group, P.C., 91 North State Street, Suite 101, Concord, NJ 03301 conducted an investigation into the presence of and source of PFAS contamination in the City's water supply and to filed a civil action against those companies responsible for these PFAS chemicals being found in the City water supply. The litigation is ongoing. It is in the City's best interest to continue using S.L. Environmental to continue this litigation.

There is no cost to the City unless the lawsuit is successful, in which case the City will pay a percentage of the recovery (not to exceed 20%) to the firm.

Under Section I(3) of the MOU with DCA, the City is not required to obtain DLGS's pre-approval is not required in cases where the Municipality intends to award a contract to a vendor that was approved by DLGS during the previous budget year and if all of the following conditions are present: (i.) the Municipality has complied with this Memorandum and laws relating to the procurement process, and (ii.) the scope of services, rate (or total contract value), caps on payment, and other terms are the same or better than the previous budget year, and (iii.) any conditions imposed by DLGS in the previous year's approval are retained. All of these conditions are present.

AMOUNT OF PROPOSED CONTRACT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Date

Signature

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by City Attorney: 12/9/21 Michelle Banks-Spearman

Approved by Grants Management: _____ (If applicable)

Approved by Finance Director: _____

CAF -Certifications of Availability of Funds

Approved by Business Administrator: _____ MA

(Name) Please Print	(Extension #)
Prepared By: <u>Dionne Giles</u>	<u>X7185</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

Michelle Spearman

From: Layne, Jack [DCA] <Jack.Layne@dca.nj.gov>
Sent: Thursday, December 9, 2021 10:26 AM
To: Michelle Spearman
Cc: Marc Riondino; Swain, William [DCA]
Subject: RE: Returning Vendor Provision MOU

Follow Up Flag: Follow up
Flag Status: Flagged

Approval granted for the renewed contract with SL Environmental Law Group to investigate the source of PFAS contamination to the City's wells and to file a lawsuit to seek damages for the City.

Thank you.

Jack

From: Michelle Spearman <MiSpearm@ci.camden.nj.us>
Sent: Wednesday, December 8, 2021 4:29 PM
To: Layne, Jack [DCA] <Jack.Layne@dca.nj.gov>
Cc: Marc Riondino <MaRiondi@ci.camden.nj.us>; Swain, William [DCA] <William.Swain@dca.nj.gov>
Subject: [EXTERNAL] FW: Returning Vendor Provision MOU

Good afternoon Jack,

I am reaching out to request DCA's approval of a renewed contract with SL Environmental Law Group who were hired after an RFP to investigate the source of PFAS contamination to the City's wells and to file the attached lawsuit to see damages for the City. I am seeking this approval pursuant to Section 1 (3) of the MOU. With your approval we can move forward with placing the renewal of the contract on the next City Council agenda. If you have any questions, please contact me.

Michelle Banks-Spearman

City Attorney
City Hall, Suite 419
P.O. Box 95120
Camden, NJ 08101-5120
Tel. 856-757-7170
mispearm@ci.camden.nj.us

CONFIDENTIALITY NOTICE

This e-mail message including attachments, if any, is intended for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. Unauthorized use of this e-mail may constitute a violation of federal and state law. Although the City

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Nonfair and Open Professional Services
Name of Vendor	S.L. ENVIRONMENTAL LAW GROUP, PC
Purpose or Need for service:	The ongoing litigation of a civil action matter concerning potential PFAS chemical contamination found in the City of Camden's water supply
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

MBS:dh
12-28-21

R-3

**AMENDED RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYOR'S
APPOINTMENT OF TIMOTHY CUNNINGHAM AS BUSINESS ADMINISTRATOR**

WHEREAS, on December 14, 2021 City Council approved Resolution No. 7 entitled, "Resolution Providing Advice and Consent to the Mayor's Appointment of Timothy Cunningham as Business Administrator"; and

WHEREAS, it is necessary to amend said resolution to correct the statutory citation and clarify the term of the appointment; and

WHEREAS, pursuant to N.J.S.A. 40:69A-43(b) the Council of the City of Camden desires to provide its advice and consent to the Mayor Victor Carstarphen's appointment of Timothy Cunningham to serve as the Business Administrator; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden hereby provides its advice and consent to the Mayor's appointment of Timothy Cunningham to serve as the Business Administrator for a term coterminous with the term of office of Mayor Carstarphen.

BE IT FURTHER RESOLVED, by the City Council that Mr. Cunningham is hereby authorized during the tenure of his appointment to reside outside the municipality.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 28, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 28, 2021

TO: Marc Riondino, Esq., Acting Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
**AMENDED RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYORS
APPOINTMENT OF TIMOTHY CUNNINGHAM AS BUSINESS ADMINISTRATOR**


BRIEF DESCRIPTION OF ACTION:

This resolution is necessary to correct the resolution adopted on 12/14/21 by Resolution #7 to clarify the term of the appointment and correct the statutory citation

APPROPRIATION ACCOUNT TO BE CHARGED: N/A

AMOUNT OF PROPOSED CONTRACT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Business Administrator:	12.16.21	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Dionne Hicks-Giles	X7185
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 28, 2021

TO: Marc Riondino, Esq., Acting Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
**AMENDED RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYORS
APPOINTMENT OF TIMOTHY CUNNINGHAM AS BUSINESS ADMINISTRATOR**


BRIEF DESCRIPTION OF ACTION:

This resolution is necessary to correct the resolution adopted on 12/14/21 by Resolution #7 to clarify the term of the appointment and correct the statutory citation

APPROPRIATION ACCOUNT TO BE CHARGED: N/A

AMOUNT OF PROPOSED CONTRACT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	<u>12/16/21</u>	<u></u>
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Dionne Hicks-Giles</u>	<u>X7185</u>
Contact Person:	<u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
12-28-21

R-4

RESOLUTION AUTHORIZING A CONTRACT TO CONNER STRONG & BUCKELEW COMPANIES, LLC TO PROVIDE RISK MANAGEMENT CONSULTANT SERVICES TO THE CITY OF CAMDEN

WHEREAS, the City of Camden requested proposals for a vendor to provide Risk Management Consultant Services to the City of Camden; and

WHEREAS, pursuant to a Request for Proposal #21-22, a proposal was submitted by Conner Strong & Buckelew Companies, LLC to provide Risk Management Consultant Services, along with the terms specified in the specifications/submitted; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Conner Strong & Buckelew Companies, LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officials are hereby authorized to enter into a contract with Conner Strong & Buckelew Companies, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 28, 2021

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 28, 2021

TO: Marc Riondino, Acting Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:



Resolution awarding a contract to Connor Strong & Bucklew to provide Risk Management Consultant Services to the City of Camden

BRIEF DESCRIPTION OF ACTION: This action is necessary to receive Risk Management Consultant services at no cost to the City of Camden

APPROPRIATION ACCOUNT TO BE CHARGED: Included in JIF Premium

AMOUNT OF PROPOSED CONTRACT: \$0

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	<u>12/14/21</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	<u>12.15.21</u>	

	(Name) Please Print		(Extension #)
Prepared By:	<u>Zoraida Pagan</u>	_____	<u>X7578</u>
Contact Person:	<u>Michelle Banks-Spearman, City Attorney</u>	_____	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

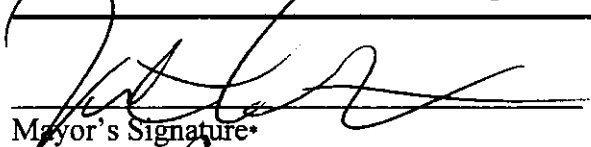
This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Services
Name of Vendor	Connor Strong & Buckelew
Purpose or Need for service:	Risk Management Consultant Services
Contract Award Amount	\$0- Payment included in JIF Premium
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.



Mayor's Signature*

Date 12-14-21



Business Administrator/Manager Signature

Date 12-15-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

RFP #21-22
PROFESSIONAL SERVICES:
RISK MANAGEMENT CONSULTANT

I. INTRODUCTION

The City of Camden desires to appoint a Risk Manager for calendar year 2022 who will be responsible for assisting the City in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk of loss. The Consultant will review with the City any additional coverages that the Consultant feels should be carried but are not available from the Camden County Joint Insurance Fund (JIF) and subject to the City's authorization place such coverages outside the Fund. The Consultant shall assist the City in the preparation of applications, statements of value and similar documents requested by the Fund, it being understood that this does not include appraisal work by the Consultant. The Consultant shall review the City's assessment as proposed by the Fund and assist the City in the preparation of its annual insurance budget.

The City intends to award a professional services contract for the defined scope of work in accordance with N.J.S.A. 19:44A-20.4 et seq. (Fair and Open process) for the 2022 calendar year. The City is subject to the provisions of the Municipal Rehabilitation and Economic Recovery Act, P.L.2002, c.43 ("MRERA").

These contracts are to furnish and deliver professional services for the City of Camden through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq. as follows:

Any persons or firms interested in providing professional services to the City of Camden as defined in the New Jersey Statutes, N.J.S.A. 40A:11-2(6).

II. SCOPE OF WORK

RISK MANAGEMENT CONSULTANT SERVICES

GENERAL CRITERIA: The City of Camden desires to appoint an individual or firm for the purpose of providing risk management consultant services to include property and general liabilities (excluding medical insurance).

The consultant will be required to have superior knowledge and experience in all aspects of identifying property and casualty exposures and have a strong knowledge of various insurance coverages within the Camden County Municipal Joint Insurance Fund (JIF) and in the outside traditional market.

Familiarity with Camden County Municipal Joint Insurance Fund (JIF) procedures and documentation is essential as required under the bylaws of the JIF. If selected, vendor must be pre-qualified/pre-approved by JIF prior to bid submission.

The Risk Management Consultant shall be a New Jersey licensed property/casualty insurance agent or broker with demonstrated prior experience in the management of public insurance risks. The Risk Management Consultant shall be an "Insurance Producer", pursuant to N.J.S.A. 17:22-A, but shall not be a Fund Commissioner.

DUTIES:

The Risk Management Consultant (hereinafter the "Consultant") shall:

- A. Assist the City in identifying its insurable exposures and to recommend professional methods to reduce, assume or transfer the risk of loss.
- B. Assist the City in understanding and selecting the various coverages available from the Camden County Municipal Joint Insurance Fund (JIF) - (hereinafter referred to as "Fund")
- C. Review with the City any additional coverages that the Consultant feels should be carried but are not available from the Fund and subject to the City's authorization place such coverages outside the fund.
- D. Assist the City in the preparation of applications, statements of values and similar documents requested by the Fund, it being understood that this agreement does not include any appraisal work by the Consultant.
- E. Review the City's assessment as prepared by the Fund and assist the City in the preparation of its annual insurance budget.
- F. Review losses of reports and generally assist the safety committee in its loss containment and liability objectives.
- G. Assist where needed in the settlement of claims, with the understanding that the scope of the Consultant's involvement does not include the work normally done by a public adjustor.
- H. Attendance at the majority of meetings of the Fund and the City's JIF Safety Committee, and the performance of such other services as required by the City or the Fund.
- I. Loss/Run Reports are to be received on a monthly basis along with any other requested associated reports to the City Risk Manager.
- J. Organize quarterly claims review meetings with all appropriate parties.
- K. Any other services required by the Fund's Bylaws.

SUBMISSIONS MUST INCLUDE:

1. Evidence of licensure or certifications as required by law.
2. List of current and past municipal clients served by the firm. Indicate which are in the Camden County JIF.
3. Resumes of partners and managers in the firm expected to act on this assignment.
4. Description of the staff employed by the firm including partners, managers, and other staff including numbers employed for each category.

5. Please provide address(es) of office(s).
6. Description of any other factors the proposing party believes is relevant to its ability to provide the City with superior service.
7. Valid State of New Jersey Business Registration Certificate.
8. Signed Vendor Certification.
9. Completed "Required Evidence Affirmative Action Regulations".

TERM:

Appointment shall be for the calendar year of 2022 (January 1, 2022 – December 31, 2022).

III. Proposal Requirements

FEE PROPOSAL TO PROVIDE THE SERVICES OUTLINED ABOVE

This fair and open process proposal is for the Request for Proposal/Request for Qualifications. Contract award shall be made with reasonable promptness by written notice to that responsible bidder, whose bid proposal, conforming to this RFP is most advantageous to the City.

Qualification Statement and Proposal

Respondents are requested to submit a Qualification Statement. The Qualification Statement and Proposal must contain all requirements of the RFP and the following information.

1. A statement that your firm is interested in performing the work described in this RFP.
2. The address of the office in which the work will be performed.
3. The name and title of the individuals who will be assigned to the project(s).
4. A narrative demonstrating your understanding of all work necessary. The narrative must detail your firm's particular ability to perform the type of work. The narrative must indicate the experience of your firm/staff for the type of work involved for the categories your firm is preparing a response. The narrative should address the ability of your firm to complete the required work in a professional and cost effective manner.

Additional Attachments (Required)

Resumes with titles of key personnel who will be assigned to project must be submitted along with your firms' proposals. Each resume shall be a maximum of two, single sided, 8 ½ "x 11" sheets in length and must highlight education, professional credentials, and work performance on projects similar to that described in this RFP. A resume of the primary partner, as well as the resume(s) of key personnel must be included.

Basis for Award of Contract/Agreement for Professional Services

The City shall award all professional service contracts or agreements based on qualifications, knowledge and technical competence, experience performing similar work and other factors.

Fee Schedule

Risk management consultant fee is set at six (6%) percent of the assessment by the Camden County Joint Insurance Fund for the calendar year beginning January 1, 2022 through December 31, 2022.

References

Please provide a list of (3) three clients for whom similar risk management services have been provided. Include the following in your response:

- | | |
|---------------------------|--|
| 1. Name of Client | 5. Telephone Number |
| 2. Address of Client | 6. E-mail address |
| 3. Contact Person's Name | 7. Dates Worked (time period worked with client) |
| 4. Contact Person's Title | 8. Experience with Camden County JIF |

IV. BASIS FOR AWARD OF CONTRACT/AGREEMENT FOR PROFESSIONAL SERVICES

The City of Camden shall award all professional service contracts or agreements based on qualification, merit and experience. Selection criteria will include:

1. Qualifications of the individual or firms who will perform the service or activity.
2. Experience and references with Camden County JIF and current insurance workplace.
3. Ability to perform the service or activity in a timely fashion, including staffing and the staff's familiarity of the service or activity.
4. Cost Competitiveness, if applicable.
5. The City reserves the right to conduct an interview or interviews with the prospective professional to discuss the scope of the professional services as outlined in the applicant's/proposer's proposal.
6. All awards will be by resolution acted on by the City Council at a Council meeting.
7. All awards are subject to availability of funds.
8. Any other information that the City deems relevant.

V. Evaluation, Review and Selection Process

Proposals to Remain Subject to Acceptance

RFP responses shall remain open for a period of sixty (60) calendar days from the stated submittal date. The City will either award the Contract within the applicable time period or reject all proposals. The

City may extend the decision to award or reject all proposals beyond the sixty (60) calendar days when the proposals of any respondents who consent thereto may, at the request of the City, be held for consideration for such longer period as may be agreed.

Rejection of Proposals

The City reserves the right to reject any or all proposals, or to reject any proposals if the evidence submitted by, or investigation of such respondent fails to satisfy the City that such respondent is properly qualified to carry out the obligations of the RFP and to complete the work contemplated therein. The City reserves the right to waive any minor informality in the RFP. In the event that all proposals are rejected, the City reserves the right to start the process over from the beginning and re-solicit proposals.

If No Proposals Are Received

If no proposals are received after conducting the Fair and Open Process, the Committee will make a recommendation for the appointment of a professional to the governing body as permitted in N.J.S.A. 40A:11-6.1(a)(b). Notwithstanding the above, all professionals receiving awards based on this subsection must comply with the limitations on contributions in the City's Pay to Pay Ordinances.

Evaluation Process

An evaluation team will review all proposals to determine if they satisfy the Proposal Requirements, determine if a proposal should be rejected and evaluate the proposals based upon the Evaluation Criteria. The highest-ranking respondent will then be recommended to the governing body for award of contract.

Evaluation Criteria

The criteria considered in the evaluation of each proposal follows. The arrangement of the criteria is not meant to imply order of importance in the selection process. All criteria will be used to select the successful respondent.

- 1. Understanding of the Requested Work**
 - ✦ Completeness & responsiveness to the RFP
 - ✦ Compliance with instructions & requests
 - ✦ Demonstrates clear understanding of Scope of Work

- 2. Knowledge and Technical Competence**
 - ✦ Education & training of employees
 - ✦ Suitability to perform the required tasks
 - ✦ Experience with JIF and/or MEL
 - ✦ Process(es) used to measure & assure the quality of service

- 3. Management, Experience and Personnel Qualifications**
 - ✦ Project management team & their qualifications
 - ✦ Additional resources available
 - ✦ Record of reliability & quality of service
 - ✦ Experience performing similar work
 - ✦ References – as required in RFP

4. Cost

Consistent with Camden County JIF, the fee will be six (6%) percent of the City's assessment. This is inclusive of all costs (travel, fax, etc.) Hourly rates and schedules of fees for additional services will be submitted with the proposal. Any services not included as part of any resulting contract scope of services must be approved and authorized by the City before such work is initiated. The City shall pay for such approved services at the rate or cost agreed upon between the City and contractor, provided the respondent has provided a schedule of fees for additional services with this RFP.

VI. Award

The City reserves the right to conduct an interview or interviews with the prospective professional to discuss the scope of the professional services as outlined in the proposer's submission.

Term of Contract: January 1, 2022 – December 31, 2022.

The Professional Services Committee will select the vendor(s) deemed most advantageous to the City, price and other factors considered.

All awards are subject to availability of funds.

Payment

Payment shall be made to the Consultant directly from the Camden County Joint Insurance Fund.

Open Public Records Act (OPRA)

All documents/information, except for OPRA's Exemptions from Disclosure, submitted in response to this solicitation shall be available to the general public as required by the New Jersey Open Public Records Act N.J.S.A. 47:1A-1 et seq.

VII. Administrative conditions and requirements

The following items express the administrative conditions and requirements of this RFP. Together with the other RFP sections, they will apply to the RFP process, the subsequent contract, and project production. Any proposed change, modification, or exception to these conditions and requirements may be the basis for the City of Camden, hereinafter referred to as City, to determine the proposal as non-responsive to the RFP and will be a factor in the determination of an award of a contract. The contents of the proposal of the successful Respondent, as accepted by the owner, will become part of any contract awarded as a result of this RFP.

Submittal Directives

Direct any questions regarding this Request for Proposals to Purchasing Bureau via fax at (856) 541-9668. Questions are due by 11:00 am on Tuesday, October 5, 2021

Four (4) submissions of the proposal, one (1) original, clearly marked and left unbound for copying purposes, and three (3) copies, must be received no later than 11:00 am on Thursday, October 14, 2021

prevailing time ("Submission Deadline"). The original proposal shall be marked to distinguish it from the three copies.

All submissions must be enclosed in a sealed envelope and should bear the name and address of the firm and the title of the RFP on the outside, including on the outside of any delivery service envelope.

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The Box is available during normal business hours. RFPs may not be emailed, faxed or transmitted over the telephone. If delivering by certified mail or overnight delivery carrier, address is as follows:

*City of Camden
520 Market Street
City Hall, Municipal Clerk - Room 105
Camden, New Jersey 08101
ATTN: Lateefah Chandler, Purchasing Agent*

The City will only consider those RFP responses received prior to or by the submission date and time. Any submission(s) received after the specified time and location will be returned unopened. Responses delivered before the submission date and time specified above may be withdrawn upon written application of the respondent who shall be required to produce evidence showing that the individual is or represents the principal or principals involved in the proposal.

Remote Viewing

The 11:00 a.m. October 14, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: [//zoom.us/j/92955741890?pwd=WU15R211a1BjbWFNbnW83bDhFZFZvdz09](https://zoom.us/j/92955741890?pwd=WU15R211a1BjbWFNbnW83bDhFZFZvdz09)

Meeting ID: 929 5574 1890

Passcode: 030294

Phone Number: 1(646) 876-9923

Assign, Sublet or Transfer Any Rights/Interests

Neither the City nor the Contractor shall assign, sublet, or transfer any rights or interests in this Agreement without the prior written consent of the other party. Unless specifically stated to the contrary, in writing, prior to any assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing herein shall be construed to give any rights or benefits to any other than the City and the Contractor.

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 28, 2021

TO: Marc Riodino, Acting Business Administrator

FROM: Carmen G. Rodriguez, Dept. of Human Services

DEPARTMENT MAKING REQUEST: Human Services

TITLE OF RESOLUTION/ORDINANCE: "Resolution accepting an agreement/grant with the County of Camden, NJ Division of Family Development for use for 2021 - 2022 Code Blue Warming Centers within the City of Camden, NJ.

BRIEF DESCRIPTION: This resolution will provide funding for the City of Camden, Department of Human Services to implement the City's 2021-2022 Code Blue Warming Centers. This funding will provide additional resources for Code Blue Warming Centers due to COVID-19 guidelines and/or restrictions with capacity and social distancing.

BIDDING PROCESS: (N/A)

APPROPRIATION ACCOUNT: (If applicable) (N/A)

AMOUNT: (If applicable) \$155,000.00

Table with 2 columns: Approval Role, Date, Signature. Includes rows for Relevant Director, Grants Management, Purchasing Agent, Finance Director, Business Administrator, and City Attorney.

Table with 2 columns: (Name) Please Print, (Extension #). Includes rows for Contact Person 1 and Contact Person 2.

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****