



AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

February 14th, 2023 – 5:00 p.m.

Honorable Angel Fuentes, Council President

Honorable Sheila Davis, Vice-President

Honorable Marilyn Torres

Honorable Felisha Reyes-Morton

Honorable Shaneka Boucher

Honorable Chris Collins

Honorable Nohemi Soria-Perez

Honorable Victor Carstarphen, Mayor

Daniel S. Blackburn, City Attorney

Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk

Amended at February 7th, 2023 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 1, 3, 5, 7-14, 16-29, 31-36, 38-40, 42-43



CITY COUNCIL AGENDA

FEBRUARY 14TH, 2023 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check Registers of the City of Camden for The Period of December 20th, 2022 To January 24th, 2023
2. Payroll Register Summary for The City of Camden for The Pay Periods of 12/23/22, 1/6/23 And 1/20/23

PRESENTATIONS

Office of City Council

1. In Memoriam of David Damon (Councilman Collins)
2. Commending One Camden's Non-Profit Organization (Council President Fuentes)
3. Commending Parent's Invincible's Non-Profit Organization (Council President Fuentes)

OLD BUSINESS

ORDINANCES – FIRST READING

Office of City Council

1. Ordinance amending section 7-9(I) of the Camden Code Governing Rule IX: order of business, modifying the order of business at council meetings
2. Ordinance Amending Section 870-38 Of The Camden Code and Also Establishing Chapter 508 Of The Camden City Code Regulating the Parking of Commercial Motor Trucks, Freight Containers, Portable Storage Containers, Roll Off Containers, Type B, C and D School Buses or School Vehicles, Tractor-Trailers and Trailers On the Streets and Highway Within the City of Camden

Administration

3. An Ordinance Further Amending and Supplementing an Ordinance entitled, “An Ordinance Fixing the Salary Ranges to Be Paid to Certain Officers and Employees in The Classified Service of the City of Camden Adopted December 23, 1982 (MC-1917) (**Amended to Add Management Assistant and Adjusting Salaries for Supervisor Telephones System and Supervising Maintenance Repairer**)

Law Department

4. Ordinance amending ordinance MC-5358 to transfer City owned parcel designated as Block 177, Lot 65 to the Camden Redevelopment Agency (CRA)

Public Works

5. Ordinance Designating Residential Parking Zones for Individuals with Disabilities in the City of Camden as “Handicapped Parking Only”
6. Ordinance Authorizing the Removal of handicap parking privileges in certain locations in the City of Camden
7. An Ordinance Designating Restricted Residential Parking Zones for Individuals with Disabilities of Personalized Signage to Certain Areas in The City of Camden as Handicap Parking Privileges Only

ORDINANCES – SECOND READING & PUBLIC HEARING

Office of City Council

1. Ordinance Amending Section 870-38 Of The Camden Code and Also Establishing Chapter 508 Of The Camden City Code Regulating the Parking of Commercial Motor Vehicles, Tractor-Trailers and Trailers On the Streets and Highways Within the City of Camden

Department of Administration

2. An Ordinance Further Amending and Supplementing an Ordinance Entitled, “An Ordinance Fixing the Salary Ranges to Be Paid to Certain Officers and Employees in The Classified and Unclassified Service of the City of Camden” Adopted December 23, 1982 (MC-1917)

Department of Public Works

3. An Ordinance Designating Restricted Residential Parking Zones for Individuals with Disabilities in The City of Camden as “Handicapped Parking Only”
4. An Ordinance Authorizing the Removal of Handicap Parking Privileges in Certain Locations in The City of Camden

Office of City Council

5. Ordinance Adopting the Codifications and Revisions of the Ordinances and Resolutions of the City Camden, County of Camden, State of New Jersey

PUBLIC COMMENT

***Public comment for resolutions and/or any other concerns
(Limited to 3 continuous minutes)**

RESOLUTIONS

Office of City Council

1. Resolution Commending One Camden’s Non-Profit Organization, For The Outstanding Work They Do in The City of Camden and The Surrounding Areas.

Office of the City Attorney

2. Resolution Authorizing a Closed Session of the Governing Body to Discuss Pending Litigation
3. Resolution Authorizing the Appointment of Damon Burke as A Commissioner to The Camden County Municipal Joint Insurance Fund
4. Resolution Authorizing Settlement of Litigation
5. Resolution Authorizing a Contract to Conner Strong & Buckelew Companies, LLC to Provide Risk Management Consultant Services for The City of Camden in Support of Camden County Municipal Joint Insurance Fund
6. Resolution Authorizing “IN REM” Tax Foreclosure for List #199

7. Resolution Authorizing the Appointment of Timothy Cunningham as an Alternate Commissioner to The Camden County Municipal Joint Insurance Fund
8. Resolution Awarding a Contract to Surety Title Company for Title Services in Connection with Tax Foreclosure Matters in The Amount of \$35,500.00

Department of Administration

9. Resolution Re-Appointing Keith L. Walker, Director of Public Works as A Commissioner to The Municipal Joint Insurance Fund
10. Resolution Appointing Shawnick I. Rodriguez to The Arts, Cultural and Heritage Commission
11. Resolution Appointing James Lee To The Arts, Cultural And Heritage Commission
12. Resolution Appointing Breiner Garcia To The Arts, Cultural And Heritage Commission
13. Resolution Appointing Roberto Morales To The Arts, Cultural And Heritage Commission
14. Resolution Authorizing The Rejection Of RFP #22-26 Online Tax Sale Hosting Services For The City Of Camden For A Period Of One (1) Year
15. Resolution Authorizing The Ceremonial Naming Of North Camden Community Center To The “Patrick Freeman Community Center” In Recognition Of The Work, Community Service And Extraordinary Efforts That Patrick Freeman Accomplished On Behalf Of The City Of Camden And Its Residents
16. Resolution In Support Of The Housing Authority Of The City Of Camden’s Hud Choice Neighborhood Implementation Grant Application For Supplemental Funding To Previously Awarded Grantees
17. Resolution Supporting The Preferred Preliminary Alternative For Federal Street (CR 537) And Flanders Avenue Operational Improvements Concept Development Study, City Of Camden
18. Resolution Authorizing The City To Contract With Delta Dental Of NJ To Offer Dental Coverage To Those Retirees Who Previously Opted For Dental Coverage Via The State Health Benefits Program

19. Resolution Authorizing and Ratifying Emergency Procurement and Payment of Same to the Original W. Hargrove Demolition Co. For The Emergency Demolition Of 1622 Fillmore Street, Block 469, Lot 113 And Stucco 1624 Fillmore Street And Impose A Municipal Lien Against 1622 Fillmore Street
20. Resolution Authorizing The Award Of A Contract To Civil Solutions, A Division Of ARH, 215 Bellevue Avenue, Hammonton, NJ 08037 For Tax Map Maintenance Of Digital Tax Maps And Gas Base Map Services In The Amount Of \$28,850.00
21. Resolution Awarding A Contract For One (1) Year to Millennium Strategies To Provide Grant Writing Services
22. Resolution Awarding A Contract For One (1) Year To The Aubrey Group LLC To Provide Capital Improvements Grant Writing Services
23. Resolution Authorizing a Contract with Bowman Inspections LLC for Hotel and Multi-Dwelling Inspections in The Amount of \$40,000.00

Department of Planning & Development

24. Resolution Authorizing Amendment #1 To Contract #05-22-125 With Remington & Vernick, For Professional Engineering Services Related to Coordination & Management of Special Projects in The City of Camden
25. Resolution Authorizing \$2,000,000.00 For The Camden Strong Façade Program from The American Rescue Plan, State and Local Fiscal Recovery Funds
26. Resolution Authorizing \$2,500,000.00 For The Neighborhood Improvement Initiative from The American Rescue Plan, State and Local Fiscal Recovery Funds
27. Resolution Authorizing Amendment #1 To Contract #10-21-145 With T&M Associates, Of Mt. Laurel, NJ for Construction Management & Administration in Connection with Rehabilitation Project of Three (3) Community Centers in The City of Camden
28. Resolution Authorizing Amendment #1 To Contract #06-19-153 With J.H. Williams Enterprises, For Interior Renovations to The North Camden Community Center-Jackie Robinson Building

Department of Finance

29. Resolution Authorizing \$5,000,000 For Remediation of The YAFFA Site, 7th And Chestnut Streets, From The American Rescue Plan, State & Local Fiscal Recovery Funds (\$3,000,000.00) And from Supplemental Transition Aid (\$2,000,000.00)
30. Resolution Authorizing a Fiscal Year 2023 Tax Agreement Between the City of Camden and South Jersey Port Corporation
31. Resolution Authorizing a Sub Recipient Agreement Between the City of Camden and The Camden County Historical Society in The Amount of \$100,000.00
32. Resolution Authorizing the Chief Financial Officer of the City of Camden, New Jersey to Invest Funds in The New Jersey Asset & Rebate Management Program
33. Resolution Amending The 2023 Temporary Budget to Provide for Certain Grants and Other Appropriations Totaling \$1,951,504.45
34. Resolution Approving the Transfer of 2022 Budget Appropriation Reserves

Department of Fire

35. Resolution Authorizing the Acceptance of a Grant from The State of New Jersey Department of Community Affairs for The NJ Governor's American Rescue Plan Firefighter Grant

Department of Human Services

36. Resolution Authorizing the Execution of a Shared Services Agreement Between the City of Camden and The County of Camden in The Amount of \$155,000.00 For The Code Blue Program/Warming Center for The Winter Months
37. Resolution Authorizing to Enter into an Agreement with Cleto Reyes USA, Inc., Boxing Sponsorship for The Camden City Boxing Program

Department of Public Works

38. Resolution Authorizing the Acceptance of PSEG Lighting Service Agreement for The Installation of One (1) LED Light Fixture On Sherman Avenue
39. Resolution Authorizing an Extension of the Emergency Services Agreement with Waste Management of New Jersey, Inc., For Collection of Municipal Solid Waste and Recyclable Materials

40. Resolution Authorizing a Professional Service Contract to T&M Associates of 200 Century Parkway, Suite B, Mt. Laurel, NJ 08054 To Provide Engineering Services for Improvements to Liney Ditch Park
41. Resolution to Award a Contract to Big Truck Rental Through Omnia Partners Public Sector Cooperative Purchasing Contract #2019000319 For The Rental of Two (2) Load packers to Assist with The Collection of Solid Waste and Recyclable Materials

Office of City Council

42. Resolution Commending Parents Invincible's Non-Profit Organization, For The Outstanding Work They Do in The City of Camden and The Surrounding Areas

Department of Fire

43. Resolution authorizing the acceptance of the FEMA Assistance to firefighters Grant (AFG) in the amount of \$338,978.18 from the US Department of Homeland Security

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

C-1
GERALD C. SENESKI
DIRECTOR OF FINANCE
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WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Director of Finance 

Date: January 25, 2023

Subject: **Check Register-Communications for Forthcoming City Council Meeting- February 2023**

MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

2023 JAN 26 A 11: 08

RECEIVED

Attached, please find the Check Register for the City of Camden for the period of December 20, 2022 to January 24, 2023 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 12/20/22 to 01/25/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
PNC TMP WTR SWR PNC Tmp wtr/Swr 80-1210-9405					
200034	12/23/22	CIT9808 City of Camden TD Temp wtr	293,906.93		19403
200035	12/23/22	CIT9809 City of Camden TD Temp Swr	152,255.91		19403

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	446,162.84	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	446,162.84	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552					
49782	12/22/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,848.47		19379
49783	12/22/22	LN-50200 EVOLVE BANK & TRUST	32,608.88		19380
49784	12/22/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	445.38		19381
49785	12/22/22	LN-50190 FIG 20, LLC	400.61		19382
49786	12/22/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	53,999.25		19383
49787	12/22/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	232,165.50		19384
49788	12/22/22	IBE01 JANE N. IBENECHÉ	2,719.66		19385
49789	12/22/22	LN-50190 FIG 20, LLC	13,452.72		19386
49790	12/22/22	LN-50190 FIG 20, LLC	2,041.06		19387
49791	12/22/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	7,122.59		19388
49792	12/22/22	LN-10020 WACHOVIA CUSTODIAN FOR FUNDCO	20,465.45		19389
49793	12/22/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,941.48		19390
49794	12/22/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	7,914.90		19391
49795	12/22/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,506.21		19392
49796	12/22/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,337.10		19393
49797	12/22/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	10,458.20		19394
49798	12/22/22	LN-50190 FIG 20, LLC	3,364.66		19395
49799	12/22/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,283.51		19396
49800	12/22/22	LN-50190 FIG 20, LLC	351.45		19397
49801	12/22/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,964.89		19398
49802	12/22/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,612.46		19399
49803	12/22/22	LN-50012 COOPER SQUARE ACQUISITION 1 LL	10,170.46		19400
49804	12/22/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	50.00		19401
49805	12/28/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,293.45		19405
49806	12/28/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,528.49		19406
49807	12/28/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,706.07		19407
49808	12/28/22	LN-50190 FIG 20, LLC	2,181.75		19408
49809	12/28/22	LN-50190 FIG 20, LLC	2,907.53		19409
49810	12/28/22	LN-50190 FIG 20, LLC	399.78		19410
49811	12/28/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,854.45		19411
49812	12/28/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,190.74		19412
49813	12/28/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,220.01		19413
49814	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	400.31		19414
49815	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,091.07		19415
49816	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,756.81		19416
49817	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,518.73		19417
49818	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,518.04		19418
49819	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,862.29		19419
49820	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,422.54		19420
49821	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,159.29		19421
49822	12/29/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	692.81		19422

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021	4308903552	Continued		
49823	12/29/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,596.63		19423
49824	12/29/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,482.78		19424
49825	12/29/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	775.08		19425
49826	12/29/22	LN-50190 FIG 20, LLC	1,064.89		19426
49827	12/29/22	LN-50190 FIG 20, LLC	2,144.49		19427
49828	12/29/22	LN-50190 FIG 20, LLC	885.13		19428
49829	12/29/22	LN-50190 FIG 20, LLC	2,009.64		19429
49830	12/29/22	LN-50190 FIG 20, LLC	1,495.45		19430
49585	12/30/22		0.00	12/30/22 VOID	0 (Reason: incorrect payee)
49831	12/30/22	LN-50190 FIG 20, LLC	2,059.97		19431
49832	12/30/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,823.59		19432
49833	12/30/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,606.94		19433
49834	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,022.23		19434
49835	12/30/22	LN-50190 FIG 20, LLC	969.41		19435
49836	12/30/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,686.45		19436
49837	12/30/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,961.30		19437
49838	12/30/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	395.93		19438
49839	12/30/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	12,445.15		19439
49840	12/30/22	LN-50190 FIG 20, LLC	2,081.75		19440
49841	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	645.04		19441
49842	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,492.21		19442
49843	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	615.49		19443
49844	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,583.31		19444
49845	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,021.47	12/30/22 VOID	19445 (Reason: incorrect amount)
49846	12/30/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,932.53		19446
49847	01/10/23	LN-50198 YOSIF Z ABED	5,994.55		19452
49848	01/10/23	LN-50190 FIG 20, LLC	2,657.77		19453
49849	01/10/23	LN-50190 FIG 20, LLC	1,131.11		19454
49850	01/10/23	LN-50190 FIG 20, LLC	2,038.57		19455
49851	01/10/23	LN-50190 FIG 20, LLC	401.92		19456
49852	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	459.13		19457
49853	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,716.04		19458
49854	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	7,240.96		19459
49855	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,905.74		19460
49856	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	8,163.93		19461
49857	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	741.00		19462
49858	01/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	449.02		19463
49859	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,331.00		19464
49860	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,663.02		19465
49861	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,672.05		19466
49862	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,086.02		19467
49863	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	779.00		19468
49864	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,162.35		19469
49865	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,305.52		19470
49866	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,270.46		19471
49867	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,028.17		19472
49868	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,057.31		19473
49869	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	625.92		19474
49870	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,993.86		19475
49871	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,528.13		19476
49872	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,038.57		19477
49873	01/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,835.65		19478

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552 Continued					
49874	01/10/23	IBE01 JANE N. IBENECHÉ	50.00		19479
49875	01/10/23	LN-40187 TLOA OF NJ LLC	53.00		19480
49876	01/10/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19481
49877	01/10/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19482
49878	01/10/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19483
49879	01/10/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19484
49880	01/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,949.35		19485
49881	01/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,963.07		19486
49882	01/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	540.14		19487
49883	01/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,231.53		19488
49884	01/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,050.67		19489
49885	01/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	9,087.36		19490
49886	01/12/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,041.06		19491
49887	01/12/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,973.65		19492
49888	01/17/23	LN-50183 CAMDEN REDEVELOPMENT	1,241.11		19494
49889	01/17/23	LN-50190 FIG 20, LLC	806.10		19495
49890	01/17/23	LN-50190 FIG 20, LLC	623.53		19496
49891	01/17/23	LN-50190 FIG 20, LLC	3,901.37		19497
49892	01/18/23	LN-50205 PC8REO LLC	25,313.12		19498
49893	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,644.38		19499
49894	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,905.43		19500
49895	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,607.09	01/18/23 VOID	19501 (Reason: incorrect amount)
49896	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,687.15		19502
49897	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	794.08		19503
49898	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,181.40		19504
49899	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,897.62		19505
49900	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	784.39		19506
49901	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,391.74		19507
49902	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,161.48		19508
49903	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,440.88		19509
49904	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,552.67		19510
49905	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	876.45		19511
49906	01/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,924.56		19512
49907	01/18/23	LN-50190 FIG 20, LLC	6,436.34		19513
49908	01/18/23	LN-50190 FIG 20, LLC	2,028.38		19514
49909	01/18/23	LN-50190 FIG 20, LLC	860.60		19515
49910	01/18/23	LN-50190 FIG 20, LLC	578.78		19516
49911	01/18/23	LN-50190 FIG 20, LLC	1,834.90		19517
49912	01/18/23	LN-50190 FIG 20, LLC	4,008.44		19518
49913	01/18/23	LN-50190 FIG 20, LLC	2,834.67		19519
49914	01/18/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	20,093.75		19520
49915	01/18/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	21,375.64		19521
49916	01/24/23	LN-50097 Fig Series Holding LLC FBO Sec	751.77		19535
49917	01/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	869.74		19536
49918	01/24/23	LN-50192 MALINI FUNDING LLC	651.60		19537
49919	01/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	403.97		19538
49920	01/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	407.62		19539
49921	01/24/23	LN-50190 FIG 20, LLC	350.70		19540
49922	01/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	596.71		19541
49923	01/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,066.44		19542
49924	01/24/23	LN-50190 FIG 20, LLC	1,567.51		19543
49925	01/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,738.80		19544

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552 Continued					
49926	01/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,325.87		19545
49927	01/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	446.02		19546
49928	01/25/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19547
49929	01/25/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19548
49930	01/25/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		19549
49931	01/25/23	LN-50195 DSHC ENTERPRISES, LLC	2,696.33		19550
49932	01/25/23	LN-50197 BENJAMIN FLECK	15,271.23		19551
49933	01/25/23	LN-50190 FIG 20, LLC	2,313.43		19552
49934	01/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,200.19		19553
49935	01/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,974.26		19554
49936	01/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,274.29		19555
49937	01/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,468.11		19556
49938	01/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	9,501.30		19557
49939	01/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,366.09		19558
49940	01/25/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,770.51		19559
49941	01/25/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,894.43		19560
49942	01/25/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,701.05		19561
49943	01/25/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,465.06		19562

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	160	3	854,474.03	2,628.56
Direct Deposit:	0	0	0.00	0.00
Total:	160	3	854,474.03	2,628.56

TD ARP CORONA TD ARP Cornona 43884874298					
1012	01/06/23	AME80 AMERICAN WATER SERVICES	1,175,402.08		19451
1013	01/06/23	CAR01 CARTUN HARDWARE	1,710.00		19451

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	1,177,112.08	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,177,112.08	0.00

TD CDBG GRANT21 TD CDBG Grant 2021 4308903718					
25624	12/23/22	EDS06 ED'S CONTRACTING SERVICES	4,500.00	12/23/22	19404
25625	01/06/23	AGT01 AIR & GAS TECHNOLOGIES, INC	60,000.00		19448
25626	01/06/23	ALL42 ALL HANDS FIRE EQUIPMENT LLC	20,598.95	01/13/23	19448
25627	01/06/23	ATL15 DAVID R DIMATTIA	5,000.00	01/12/23	19448
25628	01/06/23	DRE07 DREW & ROGERS INC	679.50	01/11/23	19448
25629	01/06/23	ENT03 THE ENTERPRISE CENTER	9,870.79		19448
25630	01/06/23	HAL23 HALLIDAY DANCE	3,300.00	01/12/23	19448
25631	01/06/23	HOL46 DOROTHEA ATKINS	1,500.00		19448
25632	01/06/23	JOH83 CANDY JOHNSON	2,800.00	01/11/23	19448
25633	01/06/23	MCK11 SHANNON MCKEOWN	5,000.00	01/12/23	19448
25634	01/06/23	PAI03 CYNTHIA PAIGE	159.94		19448
25635	01/24/23	WBM01 W B MASON CO, INC	99.98		19531

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	113,509.16	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	113,509.16	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD ESCROW 2021 TD Escrow 1/21/21 4308903700					
1760	01/19/23	REM02 REMINGTON & VERNICK ENGINEERS	0.00	01/19/23 VOID	0
1761	01/19/23	REM02 REMINGTON & VERNICK ENGINEERS	0.00	01/19/23 VOID	0
1762	01/19/23	REM02 REMINGTON & VERNICK ENGINEERS	27,568.96		19526

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	2	27,568.96	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	2	27,568.96	0.00

TD ESG GRANT 21 TD ESG Grant 2021 4308907596					
10199	01/24/23	CRA05 CRAMER HILL APARTMENTS, LLC	5,589.00		19530
10200	01/24/23	WAS15 WASHINGTON PARK APTS LLC	11,807.00		19530

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	17,396.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	17,396.00	0.00

TD GEN INS 21 TD Gen Ins 2021 4308903544					
22517	01/18/23	BEN36 BENCHMARK RESOLUTION SERVICES	360.00		19523
22518	01/19/23	DAN07 ALFRED J DANSBURY	1,190.50		19169
22519	01/24/23	BAR36 AGOSTINO A BARBETTA JR	260.75		19533
22520	01/24/23	ECK01 THOMAS ECKEL	1,420.60		19533
22521	01/24/23	GRAS3 PETER GRAULICH	144.00		19533

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	3,375.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	3,375.85	0.00

TD GRNT ACCT 21 GrantFndAcct 1/1/21 4308903651					
104762	01/06/23	CAM46 CAMDEN REDEVELOPMENT AGENCY	9,000.00		19450
104763	01/06/23	SPE07 SPEED PRO IMAGING	2,080.00		19450
104764	01/18/23	GLO04 GLOBAL INDUSTRIAL EQUIPMENT	2,949.48		19524
104765	01/24/23	ROB12 ROBINSON WASTE DISPOSAL SVS	380.00		19532
104766	01/24/23	SIX02 Sixsmith Sporting Goods	4,900.00		19532

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	19,309.48	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	19,309.48	0.00

TD HOME GRANT21 TD Home Grant 2021 4308903643					
13351	01/24/23	DFD01 DFD PROPERTY MGMT, LLC	1,250.00		19529
13352	01/24/23	WAS15 WASHINGTON PARK APTS LLC	1,000.00		19529

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	2,250.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	2,250.00	0.00

TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603					
13995	01/06/23	CRO03 CROSSING AT GLASSBORO, LLC	2,065.00		19449

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603 Continued					
13996	01/06/23	DAV60 DAVENPORT VILLAGE	619.00		19449
13997	01/06/23	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	690.00		19449
13998	01/06/23	FOX04 AION FOX RIDGE, LLC	983.00	01/12/23	19449
13999	01/06/23	WIL121 CHARLES WILSON	47.00	01/12/23	19449
14000	01/19/23	CED04 CEDAR BROOK NJ, LLC	1,000.00		16453
14001	01/24/23	ABE06 ZAYED S ABED	1,850.00		19528
14002	01/24/23	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	2,944.00		19528
14003	01/24/23	FER21 KATHERINE FERGUSON	1,908.00		19528
14004	01/24/23	GAR54 VERENICE GARCIA	3,828.00		19528
14005	01/24/23	GIB04 GIBBSBORO REALTY LLC	3,525.00		19528
14006	01/24/23	LEW18 LEWIS INSEPCIONS	2,663.00		19528
14007	01/24/23	LIN20 LINDENWOLD PH, LP	3,596.00		19528
14008	01/24/23	ROS04 ROSS GROVE, LLC	480.00		19528
14009	01/24/23	TUC03 RAYMOND TUCKER	3,264.00		19528

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	15	0	29,462.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	15	0	29,462.00	0.00

TD SEWER CAP 21 Sewer Capitl 1/1/21 4308903601					
443	01/18/23	REM02 REMINGTON & VERNICK ENGINEERS	12,278.06		19525

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	12,278.06	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	12,278.06	0.00

TDGENERAL21 TD General 2021 4308903487					
139175	12/23/22	ALL09 ALL STAR AWARDS TROPHIES	1,156.00		19402
139176	12/23/22	COM35 COMCAST BUSINESS SERVICES --	810.33		19402
139177	12/23/22	COO30 CAMDEN COMMUNITY PARTNERSHIP	1,006.25		19402
139178	12/23/22	FIV03 FIVE BROTHERS AUTO	21,599.63	12/27/22	19402
139179	12/23/22	HAL12 HALL FIRE RMS, LLC	2,801.25		19402
139180	12/23/22	JAY02 JAY'S TIRE SERVICE LLC	1,410.00	12/27/22	19402
139181	12/23/22	PEL03 SAMUEL PELLOM JR	4,730.00	12/29/22	19402
139182	12/23/22	PSE01 PSEG	29,469.48		19402
139183	01/06/23	AGT01 AIR & GAS TECHNOLOGIES, INC	10,240.00		19447
139184	01/06/23	ATT07 AT&T	11,249.01		19447
139185	01/06/23	BEL02 VERIZON	50,815.32		19447
139186	01/06/23	BIF01 BIFF DUNCAN ASSOCIATES, INC.	910.00		19447
139187	01/06/23	BRO81 BROWN & CONNERY LLP	93.00		19447
139188	01/06/23	BUS18 BUSINESS INFORMATION SYSTEMS	2,033.06		19447
139189	01/06/23	CAR01 CARTUN HARDWARE	485.50		19447
139190	01/06/23	CCM01 C C M U A	209,830.05		19447
139191	01/06/23	COM35 COMCAST BUSINESS SERVICES --	265.20		19447
139192	01/06/23	COR36 CORE MECHANICAL, INC.	32,884.85		19447
139193	01/06/23	COV05 COVANTA CAMDEN ENERGY RECOVERY	684,213.81		19447
139194	01/06/23	DEC01 DECOTIIS, FITZPATRICK & COLE	178.46		19447
139195	01/06/23	DEF04 DEFINITIVE PROPERTIES LLC	176.45		19447
139196	01/06/23	EGE01 E & G EXTERMINATORS	925.00		19447
139197	01/06/23	EME15 EMERGENCY EQUIPMENT SALES, LLC	2,363.98		19447

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21	TD	General 2021 4308903487	Continued		
139198	01/06/23	FED14 FEDEX (OMEGA CORP CTR)	2.80		19447
139199	01/06/23	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	17,083.57		19447
139200	01/06/23	FIR06 FIREFLOW SERVICES, LLC	4,240.00		19447
139201	01/06/23	FON04 FRANKIE FONTANEZ, ESQ	11,666.66		19447
139202	01/06/23	GAN01 GANN LAW BOOKS	2,199.00		19447
139203	01/06/23	GOV20 GOVERNMENT NEWS NETWORK	950.00		19447
139204	01/06/23	HAR02 HARRY'S PLUMBING L.L.C.	415.10		19447
139205	01/06/23	HER29 HERITAGE CONSULTING INC.	12,000.00		19447
139206	01/06/23	HOM11 HOME DEPOT	922.11		19447
139207	01/06/23	HOM15 HOMEWARD BOUND PET ADOPTION	20,583.33		19447
139208	01/06/23	IEH01 IEH AUTO PARTS, LLC	0.00	01/06/23 VOID	0
139209	01/06/23	IEH01 IEH AUTO PARTS, LLC	6,202.34		19447
139210	01/06/23	ISE03 I SEE MAGIC	710.00		19447
139211	01/06/23	LAMPR005 LAM Properties	651.85		19447
139212	01/06/23	LEX01 LEXIS NEXIS	744.00		19447
139213	01/06/23	LIN18 LINE SYSTEMS, INC. DBA	33,428.02		19447
139214	01/06/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	27,736.35		19447
139215	01/06/23	MAL02 MALL CHEVROLET INC	2,724.10		19447
139216	01/06/23	MCC44 HOWARD MCCOACH,PC	11,957.00		19447
139217	01/06/23	MER01 MERCHANTVILLE OVERHEAD	3,766.72		19447
139218	01/06/23	MID17 DIVAL SAFETY EQUIPMENT, INC	19,353.60		19447
139219	01/06/23	NAL04 NALCO WATER-AN ECOLAB COMPANY	294.99		19447
139220	01/06/23	NEW03 NEW JERSEY ALLIANCE FOR ACTION	600.00		19447
139221	01/06/23	NJA06 NEW JERSEY AMERICAN WATER CO	24,077.61		19447
139222	01/06/23	NJC01 NJ CONFERENCE OF MAYORS	1,140.00		19447
139223	01/06/23	PAU03 PAUL'S CUSTOM AWARDS/TROPHIES	150.00		19447
139224	01/06/23	PEN07 PENNSAUKEN ANIMAL HOSPITAL	0.00	01/06/23 VOID	0
139225	01/06/23	PEN07 PENNSAUKEN ANIMAL HOSPITAL	0.00	01/06/23 VOID	0
139226	01/06/23	PEN07 PENNSAUKEN ANIMAL HOSPITAL	7,738.61		19447
139227	01/06/23	PSE01 PSEG	208,449.37		19447
139228	01/06/23	SHE01 SHERWIN-WILLIAMS CO	10,431.72		19447
139229	01/06/23	SHI03 SHI INTERNATIONAL CORP	70.42		19447
139230	01/06/23	SMART005 Smart Stitch LLC	959.40		19447
139231	01/06/23	TDK01 TDK SYSTEMS GROUP, INC	1,566.73		19447
139232	01/06/23	TIM04 TIME FOR FUN JUMPERS, LLC	1,575.00		19447
139233	01/06/23	TIN03 JUNIOR G TINEO	200.00		19447
139234	01/06/23	VAR10 JENNIFER VARGAS	200.00		19447
139235	01/06/23	WBM01 W B MASON CO, INC	32,851.62		19447
139236	01/17/23	AUT01 AUTOMATIC DATA PROCESSING	17,299.50		19493
139237	01/18/23	AND01 ANDREW VIOLA, ESQ	250.00		19522
139238	01/18/23	AUT07 ACCU WASH	627.00		19522
139239	01/18/23	BAR39 STEVEN W BARTELT, MAI	3,500.00		19522
139240	01/18/23	BEN34 BEN SHAFFER RECREATION INC	200.20		19522
139241	01/18/23	BIF01 BIFF DUNCAN ASSOCIATES, INC.	23,800.00		19522
139242	01/18/23	BRO81 BROWN & CONNERY LLP	32,344.50		19522
139243	01/18/23	CAM131 CAMDEN COUNTY FINANCE DEPT	27,977,182.00		19522
139244	01/18/23	CAR01 CARTUN HARDWARE	159.92		19522
139245	01/18/23	COO30 CAMDEN COMMUNITY PARTNERSHIP	7,957.08		19522
139246	01/18/23	COR45 CORELOGIC CENTRALIZED REFUNDS	491.61		19522
139247	01/18/23	COU01 COURIER POST	4,612.48		19522
139248	01/18/23	COU11 COURIER POST, THERESA CASALNOVA	155.61		19522
139249	01/18/23	CUN06 TIMOTHY CUNNINGHAM	99.99		19522

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21	TD General	2021 4308903487	Continued		
139250	01/18/23	Alignment Check		VOID	
139251	01/18/23	DEC01 DECOTIIS, FITZPATRICK & COLE	7,644.73		19522
139252	01/18/23	DEL08 DELAWARE VALLEY REGIONAL PLAN	9,743.00		19522
139253	01/18/23	DMO01 DMO PRODUCTIONS	400.00		19522
139254	01/18/23	EDM03 Edmunds GovTech	5,201.17		19522
139255	01/18/23	EDU03 EDUCATIONAL DATA SERVICES, INC	1,900.00		19522
139256	01/18/23	FED14 FEDEX (OMEGA CORP CTR)	475.55		19522
139257	01/18/23	FLE22 BENJAMIN FLECK	17.43		19522
139258	01/18/23	FLO09 FLORES LANDSCAPING & TREE	350.00		19522
139259	01/18/23	HER29 HERITAGE CONSULTING INC.	6,600.00		19522
139260	01/18/23	HOM11 HOME DEPOT	649.00		19522
139261	01/18/23	IPD01 INSTITUTE FOR PROFESSIONAL DEV	100.00		19522
139262	01/18/23	LAW02 LAWYERS DIARY & MANUAL	404.25		19522
139263	01/18/23	MCC27 KRISDEN M MCCRINK	350.00		19522
139264	01/18/23	MGL01 MGL PRINTING SOLUTIONS	50.00		19522
139265	01/18/23	MUN36 MUNICIPAL EMERGENCY SERVICES	280.00		19522
139266	01/18/23	NJD20 NJ DEPT OF HLTH & SR SER.	1.20		19522
139267	01/18/23	PROSH005 PROSHRED SECURITY	170.00		19522
139268	01/18/23	PSE01 PSEG	1,858.57		19522
139269	01/18/23	REM02 REMINGTON & VERNICK ENGINEERS	896.25		19522
139270	01/18/23	RFS01 RFS COMMERCIAL INC	1,598.00		19522
139271	01/18/23	ROD02 ACAI CAFE LLC	950.00		19522
139272	01/18/23	ROW08 ROWAN COLLEGE OF SOUTH JERSEY	2,200.00		19522
139273	01/18/23	SHI03 SHI INTERNATIONAL CORP	2,985.07		19522
139274	01/18/23	SHO02 SHOPRITE	15.33		19522
139275	01/18/23	TAY06 TAYLOR COMMUNICATIONS, INC.	4,780.00		19522
139276	01/18/23	TDK01 TDK SYSTEMS GROUP, INC	2,270.65		19522
139277	01/18/23	THE03 THE TREE HOUSE, INC	1,018.12		19522
139278	01/18/23	THEIN005 THE INQUIRER	837.22		19522
139279	01/18/23	TRE50 TREASURER STATE OF NEW JERSEY	420.00		19522
139280	01/18/23	TRI14 TRIAD ASSOCIATES SERVICES, INC	87.50		19522
139281	01/18/23	WBM01 W B MASON CO, INC	1,588.84		19522
139282	01/18/23	XER01 XEROX CORPORATION	1,641.48		19522
139283	01/19/23	COM35 COMCAST BUSINESS SERVICES --	2,048.39		19163
139284	01/19/23	CPS01 CAMDEN PARENT & STUDENT UNION	5,000.00		19527
139285	01/24/23	ATT02 LANGUAGE LINE SERVICES	105.40		19534
139286	01/24/23	ATT07 AT&T	8,238.35		19534
139287	01/24/23	ATT09 AT&T CORP	27.32		19534
139288	01/24/23	BEL02 VERIZON	12,792.11		19534
139289	01/24/23	BOU04 SHANEKA BOUCHER	197.12		19534
139290	01/24/23	BOY05 BOYD PHOTOGRAPHY LLC	825.00		19534
139291	01/24/23	BRO81 BROWN & CONNERY LLP	5,730.28		19534
139292	01/24/23	BUC01 BUCHART HORN, INC	29,038.00		19534
139293	01/24/23	CAR01 CARTUN HARDWARE	169.88		19534
139294	01/24/23	CCM01 C C M U A	9,723.00		19534
139295	01/24/23	DRE07 DREW & ROGERS INC	2,950.00		19534
139296	01/24/23	EVI01 EVIDENT CRIME SCENE PRODUCTS	1,357.74		19534
139297	01/24/23	GAR02 GARDEN STATE HIGHWAY PRODUCTS	7,994.10		19534
139298	01/24/23	GRA36 GRAINGER, INC.	50.66		19534
139299	01/24/23	HOM11 HOME DEPOT	713.37		19534
139300	01/24/23	IKO02 RICOH USA, INC	7,328.00		19534
139301	01/24/23	IPD01 INSTITUTE FOR PROFESSIONAL DEV	50.00		19534

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21	TD General	2021 4308903487	Continued		
139302	01/24/23	KIN33 DONEEN KING, DCA	30.00		19534
139303	01/24/23	LEG08 LEGAL & LIABILITY RISK MGNT	325.00		19534
139304	01/24/23	PIE11 URSULA R. PIERCY, DIRECTOR	30.00		19534
139305	01/24/23	RFS01 RFS COMMERCIAL INC	4,794.00		19534
139306	01/24/23	SHE01 SHERWIN-WILLIAMS CO	12,039.04		19534
139307	01/24/23	SHO02 SHOPRITE	299.19		19534
139308	01/24/23	SMART005 Smart Stitch LLC	2,710.00		19534
139309	01/24/23	SPO08 SPOK	6.21		19534
139310	01/24/23	SPR10 SPRUCE INDUSTRIES	247.88		19534
139311	01/24/23	SSA01 S & S ARTS & CRAFTS	354.15		19534
139312	01/24/23	THE03 THE TREE HOUSE, INC	427.86		19534
139313	01/24/23	USA06 USA BOXING, INC.	624.00		19534
139314	01/24/23	VER09 VERIZON SELECT SERVICES, INC.	149.73		19534
139315	01/24/23	WAS01 WASTE MANAGEMENT OF NEW JERSEY	426,955.50		19534
139316	01/24/23	WBM01 W B MASON CO, INC	381.22		19534
139317	01/24/23	WIT05 WITMER PUBLIC SAFETY GROUP	1,522.96		19534
139318	01/24/23	WUR01 WURTEC	546.49		19534

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	140	4	30,209,233.85	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	140	4	30,209,233.85	0.00

WIRES	WIRES				
113022	12/20/22	STA42 STATE OF NEW JERSEY	1,445,503.89	12/31/22	19378

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	1,445,503.89	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,445,503.89	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	348	9	34,357,636.20	2,628.56
Direct Deposit:	0	0	0.00	0.00
Total:	348	9	34,357,636.20	2,628.56

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	3,143,854.71	21,599.63	0.00	3,165,454.34
Water Operating Fund	2-05	293,906.93	0.00	0.00	293,906.93
Sewer Operating Fund	2-07	<u>152,255.91</u>	<u>0.00</u>	<u>0.00</u>	<u>152,255.91</u>
Year Total:		3,590,017.55	21,599.63	0.00	3,611,617.18
Current Fund	3-01	26,997,422.25	46,357.26	0.00	27,043,779.51
Insurance Trusts Fund	3-13	2,185.35	0.00	0.00	2,185.35
Trust - TTL Redemption	3-15	<u>328,323.57</u>	<u>0.00</u>	<u>0.00</u>	<u>328,323.57</u>
Year Total:		27,327,931.17	46,357.26	0.00	27,374,288.43
	B-CV	9,870.79	0.00	0.00	9,870.79
Sewer Capital Fund	C-08	12,278.06	0.00	0.00	12,278.06
Federal-State Grant Fund	G-02	1,182,012.08	0.00	0.00	1,182,012.08
	G-19	9,000.00	0.00	0.00	9,000.00
	G-21	5,409.48	0.00	0.00	5,409.48
	G-BG	103,638.37	0.00	0.00	103,638.37
	G-ES	17,396.00	0.00	0.00	17,396.00
	G-HM	2,250.00	0.00	0.00	2,250.00
	G-HP	<u>29,462.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,462.00</u>
Year Total:		1,349,167.93	0.00	0.00	1,349,167.93
	T-31	526,150.46	0.00	0.00	526,150.46
	T-35	<u>1,446,694.39</u>	<u>0.00</u>	<u>0.00</u>	<u>1,446,694.39</u>
Year Total:		1,972,844.85	0.00	0.00	1,972,844.85
Total of All Funds:		<u>34,262,110.35</u>	<u>67,956.89</u>	<u>0.00</u>	<u>34,330,067.24</u>

Project Description	Project No.	Project Total
PSE&G New State Street Substat	0408I892	8,222.43
CRAMER HILL SENIOR URBAN RENEW	0408I904	1,908.76
Cooper Lanning Sq Ren School	0408P866	185.00
Franklin Bridge Community Dev	0408P891	918.75
Camden's Charter School Netwrk	0408P896	2,775.27
PSE&G Camden M&R Project	0408P910	481.25
CP THORN & COPEWOOD, LLC	0408P914	95.00
CATHEDRAL SOUP KITCHEN, LLC	0408P922	835.00
PEACHTREE MANAGEMENT CO., INC	0408P923	185.00
VIRTUA OUR LADY OF LOURDES	0408P926	717.50
BRANCH VILLAGE HME OWNERSHIP	0408P929	5,608.75
CCIA - 401 NORTH DELAWARE AVE	0408P931	601.25
1800 DAVIS ASSOCIATES URBAN	0408P934	693.75
ABLETT VILLAGE PHASE I URBAN	0408P935	1,232.50
CAMDEN'S CHARTER SCHOOL NETWRK	0408P936	2,970.00
COOPER CANCER CENTER MDA SIGNG	0408P937	138.75
Total of All Projects:		<u>27,568.96</u>




DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

0-2
GERALD C. SENESKI
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald Seneski , Director of Finance 

Date: January 25, 2023

Subject: Payroll Register Summary Communications for Forthcoming City
Council Meeting- February 2023

RECEIVED
2023 JAN 26 A 11:08
MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 12/23/2022 .01/06/2023 and 01/20/2023 . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

COMPANY TOTAL

HOURS

6,219.26 REG
.00 O/T
1,406.50 HOURS 4

EARNINGS

1,480.842.56 REG
22.95 EARNINGS 3
1,770.35 EARNINGS 5
1,592,390.37 GROSS

STATUTORY DEDUCTIONS

149,249.85 FIT
49,424.98 SS
22,073.58 MED
57,969.43 STATE
1,160.44 SUI
1,991.80 SDI
2,004.14 FII

VOLUNTARY DEDUCTIONS

1,265,622.41 TOTAL DEDUCTIONS

NET PAY

675 Pays
42,883.74

LDR

HOURS ANALYSIS:

1,406.50 15 ST/OT
2,084.61 A ACT. ST
680.96 M ADJUST
1,000.00 OCC ONCALL
7,682,179.47 B HLT/HV

EARNINGS ANALYSIS:

33.34- C CLOTH
525.00 T AUTO
977.05 SUS SUSPN
281.25 D DCRPER
56.41 59 PA
2,004.14 56 NU FLI

STATUTORY DEDUCTIONS:

4,417.46- D DOCK T
10,458.02 V VAC.
1,770.35 2TL
3,245.56- I G.T.L.

VOLUNTARY DEDUCTIONS:

1,381,840.90 P

MEMO ANALYSIS:

57,913.02 56 NU
1,160.44 56 NU
1,991.80 56 NU
61.87 B BKDCRP
3,685.32 K BKREN
3,159.31 S DCRP
20,900.36 1 LOAN
602.14 19 AFLAC
91,069.90 32
2,956.89 42 L.2578
425.00 53 LPFFA.
10.72 62 GARN\$
8,905.45 75 CHILD
928.87 79 WAGES\$
2,486.51 BNS
9,719.11 CPL COUPLE
522.38 VPL VOLLIFF

STATUTORY DED. ANALYSIS:

2,004.14 56 NU FLI
4,246.28 D ANUTY.
42.96 O
178,591.03 U
25,048.69 3 LOAN
2,388.19 25 AFLAC
70,003.97 33
5,655.39 43 LOC.78
2,610.00 56 HOUSE
5,767.74 66
2,788.64 76 CHILD
1,572.33 ADD ADD
235.00 BNG
28,802.89 FAM FAMILY
525.00 45C CWASTG

MEMO ANALYSIS:

1,664.68 E BKREN
71,924.31 P PENS.
61,970.30 V
2,530.03 CO COLTAX
127.74 29 AF10MO
713.00 34 PARK
1,538.99 44 BUFF
65.00 57 P.A.C.
1,196.61 69 GARSH
427.20 77 CHILD
23,752.06 BN1
17,597.00 BNG
11,522.82 PCH PARENT
1,475.49 45S CWAFFUL

MEMO ANALYSIS:

3,230.17 I C.INS.
49,192.52 Q PENS.
19,813.00 W
271.92 13 VALIC
498,432.91 31
59.00 35 WGFEE
4,036.58 45 CMC.10
325.00 61 TXLEVY
375.88 73 GARN
139.05 78 CHILD
3,590.98 BN2
78.84 COL COLLIF
15,859.59 SIN SINGLE



CITY OF CAMDEN
Company Code: EXE

Batch : 8004-055 Period Ending : 12/18/2022 Week 51
Service Center : 055 Pay Date : 12/23/2022 Page 142

COMPANY TOTAL HOURS EARNINGS STATUTORY DEDUCTIONS VOLUNTARY DEDUCTIONS NET PAY

EXE	6,171.24 REG	1,481,675.86 REG	22,083.90 O/T	141,184.85 FIT	1,316,120.23 TOTAL DEDUCTIONS	815 Pays <input type="checkbox"/>
	.00 O/T	942.63 EARNINGS 3	118,619.29 EARNINGS 4	49,047.15 SS		27,576.91
	.00 HOURS 3	1,779.58 EARNINGS 5	1,623,216.00 GROSS	22,448.37 MED		
	1,681.50 HOURS 4			58,975.34 STATE		
				6,890.54 SUU		
				972.61 FLI		

MEMO ANALYSIS: 1,616.00 15 ST/OT 65.50 16 1&1/2 2,928.04 D DOCK T 129.75 M ADJUST

STATUTORY DED. ANALYSIS: 1,980.09 A ACT. ST 38,000.00 C CLOTH 1,000.00 OCC ONCALL 1,942.63 SUS SUSPN

STATUTORY DED. ANALYSIS: 75,712.85 15 ST/OT 5,724.84 16 1&1/2 1,371,538.27 P

MEMO ANALYSIS: 281.25 D DCRPER 2.72 G G.T.L. 3,155.68 I G.T.L.

STATUTORY DED. ANALYSIS: 58,933.89 56 NU 41.45 59 PA 1,664.68 E BKPEN 3,147.22 I C.INS.

VOLUNTARY DED. ANALYSIS: 155.60 B BKDCRP 4,240.16 D ANUTY. 72,630.00 P PENS. 47,967.28 Q PENS.

3,037.06 K BKPEN 42.96 O 63,411.69 V 19,688.00 W

2,687.01 S DCRP 191,569.22 U 430.91 5 ARRS. 1,813.66 8 PENARR

20,988.47 1 LOAN 26,548.55 3 LOAN 684.60 19 AFLAC 2,421.76 25 AFLAC

2,530.03 CO COLTAX 271.92 13 VALIC 513,685.13 31 102,132.10 32 74,026.77 33

127.74 29 AF10MO 60.00 35 WGFEE 2,956.69 42 L.2578 5,655.39 43 LOC.78

713.00 34 PARK 2,610.00 56 HOUSE 55.00 57 P.A.C. 325.00 61 TXLEVY

3,898.27 45 CNC.10 1,281.88 69 GARSH 385.58 73 GARN 8,976.46 75 CHILD

848.50 68 BANK 632.92 77 CHILD 187.81 78 CHILD 1,122.13 79 WAGES\$

2,883.93 76 CHLD 25,132.92 BN1 5,330.60 BN2 4,224.92 BNS

1,951.92 ADD ADD 17,857.00 BN9 78.84 COL COLLIF 10,783.50 CPL COUPLE

235.00 BN6 15,335.70 PCH PARENT 500.04 VPL VOLLIF

28,778.33 FAM FAMILY 1,339.91 45S CWAFUL

517.50 45C CWASTG

LDR



Labor Distribution
Company Totals

CITY OF CAMDEN
Company Code: EXE

Batch : 8599-055
Service Center : 055

Period Ending : 01/01/2023
Pay Date : 01/06/2023

Week 01
Page 141

COMPANY TOTAL
COMPANY CODE

HOURS

EXE
6,153.36 REG
.00 O/T
1,604.00 HOURS 3
1,604.00 HOURS 4

EARNINGS

1,490,641.74 REG
562.62 EARNINGS 3
1,521.62 EARNINGS 5

STATUTORY DEDUCTIONS

136,074.27 FIT
49,124.96 SS
21,776.69 MED
57,479.27 STATE
6,692.15 SU
944.96 FL

VOLUNTARY DEDUCTIONS

1,270,806.88 TOTAL DEDUCTIONS

NET PAY

618 Pays
31,583.44

LDR

HOURS ANALYSIS:

EARNINGS ANALYSIS:

MEMO ANALYSIS:

STATUTORY DED. ANALYSIS:

VOLUNTARY DED. ANALYSIS:

1,604.00	15	ST/OT	1,720.81-	D	DOCK T	2,005.89-	M	ADJUST	525.00	T	AUTO
1,717.02	A	ACT. ST	1,000.00	OCC	ONCALL	1,562.62-	SUS	SUSPN	1,521.62	27L	
73,056.33	15	ST/OT	3,219.58-	I	G.T.L.	1,372,871.08	P				
281.25	D	DCRPR	75.98	59	PA						
57,403.29	56	NU	944.96	56	NU						
6,692.15	56	NU			FLI						
155.60	B	BKDCRP	4,115.16	D	ANUTY.	1,664.68	E	BKPEN	3,211.12	I	C.INS.
3,037.00	K	BKPN	42.96	O		71,917.48	P	PENS.	48,938.97	Q	PENS.
3,320.56	S	DCRP	177,141.28	U		63,218.57	V		19,738.00	W	
21,115.11	1	LOAN	26,548.43	3	LOAN	2,530.03	CO	COLTAX	271.92	13	VALIC
684.60	19	AFLAC	2,421.76	25	AFLAC	155.04	29	AF10MO	496,838.52	31	
90,363.18	32		65,795.11	33		713.00	34	PARK	65.00	35	WGFE
2,956.69	42	L.2578	5,655.39	43	LOC.78	1,538.99	44	BUFF	3,879.86	45	CNC.10
425.00	53	LPEFA.	2,610.00	56	HOUSE	55.00	57	P.A.C.	325.00	61	TXLEVY
25.00	62	GARN\$	6,084.99	66		848.50	68	BANK	1,592.36	69	GARSH
379.20	73	GARN	10.00	74	GARN	9,302.46	75	CHILD	2,695.33	76	CHILD
594.47	77	CHILD	169.70	78	CHILD	1,086.55	79	WAGE\$	1,951.92	ADD	ADD
23,872.21	BN1		6,776.98	BN2		25.00	BN3		3,407.18	BNS	
235.00	BN6		17,859.79	BN9		78.84	COL	COLLIF	11,109.10	CPL	COUPLE
28,302.83	FAM	FAMILY	14,961.44	PCH	PARENT	15,646.57	SIN	SINGLE	500.04	VPL	VOLLIF
502.50	45C	CWASTG	1,339.91	45S	CWAFUL						

***Ordinances 1st
Reading***

ALL COUNCILPERSONS
02-14-23

**ORDINANCE AMENDING SECTION 7-9 (I) OF THE CAMDEN CODE GOVERNING
RULE IX: ORDER OF BUSINESS, MODIFYING THE ORDER OF BUSINESS AT
COUNCIL MEETINGS**

WHEREAS, in January 2023, the City Council of the City Council determined to modify the order that Council Business is to take place at Council meetings; and

WHEREAS, the previous Order of Business was as follows:

§ 7-9. Rules of Council.

I. Rule IX: Order of Business. The order of business at each meeting of the Council shall be as follows:

- (1) Roll call.
- (2) Approval of minutes of previous meeting.
- (3) Public hearings.
- (4) Reading of petitions, communications and the like.
- (5) Reports of City officers.
- (6) Old business.
- (7) Ordinances upon first reading.
- (8) Ordinances upon second reading and public hearing.
- (9) Public comment on resolutions.
- (10) Resolutions.
- (11) New business.
- (12) Miscellaneous business and general comments by the public.
- (13) Adjournment.

and

WHEREAS, the City Council of the City of Camden, in consultation with the Administration and the State of New Jersey, decided to consolidate the entire public portion of Council meetings which now will take place on the agenda prior to any council action regarding voting on pending resolutions; and

WHEREAS, this change is consistent with the practice in most municipalities; is considered the standard practice throughout the State of New Jersey; and fully complies with the Open Public Meetings Act; and

WHEREAS, the City Council of the City of Camden has determined that this revised process will also further enhance each public speaker's ability to utilize their three (3) minutes of uninterrupted time to discuss pending resolutions or any other topic he or she wants to discuss; and

WHEREAS, at the January 2023 meeting, the City Council of the City of Camden instituted this revised Order of Business at City Council meetings for the reasons expressed above; and

WHEREAS, the City Council of the City of Camden now seeks to incorporate the changes in the Order of Business at Council meetings into a revised Section 7-9(I), Rule IX: Order of Business; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Section 7-9 of the Camden City Code is hereby amended, as follows:

SECTION 7-9

- I. **Rule IX: Order of Business.** The order of business at each meeting of the Council shall be as follows:
- (1) Roll call.
 - (2) Approval of minutes of previous meeting.
 - (3) Public hearings.
 - (4) Reading of petitions, communications and the like.
 - (5) Reports of City officers.
 - (6) Old business.
 - (7) Ordinances upon first reading.
 - (8) Ordinances upon second reading and public hearing.
 - (9) New business.
 - (10) Miscellaneous business.
 - (11) Public comment on resolutions and general comments by the public.
 - (12) Resolutions.
 - (13) Adjournment.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

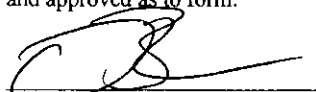
BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: January 25, 2023

Council Meeting Date: February 14, 2023

FROM: Councilperson

- Angel Fuentes, President
- Sheila Davis, Vice President, At-Large
- Shaneka Boucher, 1st Ward
- Chris Collins, 2nd Ward

- Marilyn Torres, 3rd Ward
- Felicia Reyes-Morton, 4th Ward
- Noheми G. Soria-Perez, At-Large

Action Requested:

ORDINANCE AMENDING SECTION 7-9 (I) OF THE CAMDEN CODE GOVERNING RULE IX: ORDER OF BUSINESS, MODIFYING THE ORDER OF BUSINESS AT COUNCIL MEETINGS.

****Please attach any supporting documents

M. Council/nfb

1/25/23

Signature of Councilperson

Date

ORDINANCE AMENDING SECTION 870-38 OF THE CAMDEN CODE AND ALSO ESTABLISHING CHAPTER 508 OF THE CAMDEN CITY CODE REGULATING THE PARKING OF COMMERCIAL TRUCKS, FREIGHT CONTAINERS, PORTABLE STORAGE CONTAINERS, ROLL OFF CONTAINERS, TYPE B, C AND D SCHOOL BUSES OR SCHOOL VEHICLES, TRACTOR-TRAILERS AND TRAILERS ON THE STREETS AND HIGHWAYS WITHIN THE CITY OF CAMDEN.

WHEREAS, commercial trucks, tractor-trailers, trailers, freight containers, portable storage containers, roll off containers and Type B, C and D school buses school vehicles should be limited in the ability to park on the streets and highways of the City of Camden for public safety purposes; and

WHEREAS, the City Council of the City of Camden now seeks to regulate the parking of commercial trucks, tractor-trailers, trailers, freight containers, portable storage containers roll off containers and Type B, C and D school buses or school vehicles, on the streets and highways within the City of Camden; and

WHEREAS, the City Council of the City of Camden now also seeks to prohibit commercial trucks from parking on certain street and highways within the City of Camden; and

WHEREAS, the City Council of the City of Camden previously enacted Section 870-38 (C), Restricted Uses of Commercial Vehicles, of the Camden City Code; and

WHEREAS, the City Council of the City of Camden now seeks to amend Section 870-38, (C), Restricted Uses of Commercial vehicles, of the Camden City Code and also to incorporate same into Chapter 508 of the Camden Code; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Section 870-38 of the Camden City Code is hereby amended, as follows:

Section 870-38. RESTRICTED USES.

- A. Same.
- B. Same.
- C. Commercial Trucks, Freight Containers, Portable Storage Containers, Roll off Containers, School Buses and Tractor-trailers.

- (1) The parking of a commercial truck, a freight container, a portable storage container, a roll off container or a Type B, C or D school bus or school vehicle, or a tractor-trailer as those terms are defined in Chapter 508, on any street or highway in any residential zone district within the City of Camden shall be governed by Chapter 508. The storing, keeping or maintaining of any commercial truck, a freight container, a Type B, C or D school bus or school vehicle, or a tractor-trailer, as those terms are defined in Chapter 508 in the open on any residential property shall be prohibited.
- (2) The garaging of more than one commercial truck as that term is defined in Chapter 508, per property on any residential property or in any residential zone district shall be prohibited.

D. Trailers. The parking of any trailer on any street or highway in any residential zone district within the City of Camden shall be governed by Chapter 508 and therefore prohibited. The storing, keeping or maintaining of any trailer in the open on any residential property shall be prohibited, except as otherwise specifically permitted by any provision of this chapter, shall be prohibited.

And

BE IT FURTHER ORDAINED, by the City Council of the City of Camden, that Section Chapter 508 of the Camden City Code is hereby established, as follows:

CHAPTER 508. REGULATION OF PARKING OF COMMERCIAL TRUCKS, FREIGHT CONTAINERS, PORTABLE STORAGE CONTAINERS, ROLL OFF CONTAINERS, TYPE B, C AND D SCHOOL BUSES OR SCHOOL VEHICLES, TRACTOR-TRAILERS AND TRAILERS ON THE STREETS AND HIGHWAYS WITHIN THE CITY OF CAMDEN.

SECTION 508-1. PURPOSE.

This ordinance is hereby established, for public safety purposes, to regulate the parking of commercial trucks, Type B, C and D school buses or school vehicles, freight containers, portable storage containers, roll off containers, tractor-trailers and trailers on the streets and highways within the City of Camden.

Section 508-2. DEFINITIONS.

Commercial Truck – refers to a truck which has more than two axles and has more than 4 tires and which may also be equipped with any of the following: commercial signage on the truck, ladder or other equipment racks, a flat bed, a trailer, a liftgate, a lift bucket, a plow attachment, or other equipment contained on or in the vehicle.

“Freight Container” refers to a container which may also be referred to as “Cargo Container” or “Shipping Container”, and which is generally made of metal or steel and is used for transporting goods, supplies or equipment through various modes of transportation including by ocean-going vessel, train or truck.

Portable Storage Container – refers to a portable storage container as defined in Chapter 722 of the Camden City Code.

Roll Off Container – refers to a dumpster as defined in Chapter 309 of the Camden City Code.

“School bus” or “school vehicle” are those listed as Types A, B, C, D and S, as defined at N.J.A.C. 13:20-30.2, and this definition which is hereby incorporated herein, refers to a motor vehicle operated by, or under contract with, a public or governmental agency, or religious or other charitable organization or corporation, or privately operated for the transportation of children to or from school for secular or religious education, school-connected activity, day camp, summer day camp, nursery school, child-care center, preschool center, or other similar places of education, classified in the following manner:

1. A "Type A" school bus is a conversion or body constructed and installed upon a van-type compact truck or a front-section vehicle chassis, with a GVWR of 10,000 pounds or less, originally designed by the manufacturer for carrying 10 to 16 passengers;
2. A "Type B" school bus is constructed utilizing a stripped or cutaway chassis with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. Part of the engine is beneath and/or behind the windshield and beside the driver's seat. The service door is behind the front wheels;
3. A "Type C" school bus is a body installed upon a flat back cowl chassis with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. The engine is in front of the windshield, or part of the engine is beneath and/or behind the windshield and beside the driver's seat. The service door is behind the front wheels;
4. A "Type D" school bus is a body installed upon a chassis, with the engine mounted in the front, middle, or rear, with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. The engine may be behind the windshield and beside the driver's seat; it may be at the rear of the school bus, behind the rear wheels; or it may be in the middle of the school bus between the front and rear axles. The service door is ahead of the front wheels. Tractor-trailer - a combination trucking unit consisting of a truck or tractor hooked up or connected to a full trailer or semi-trailer.
5. A "Type S" school bus is a motor vehicle with a GVWR of 3,000 pounds or more, originally designed by the manufacturer with a maximum seating capacity of nine passengers or less excluding the driver.

Trailer(s) – a road vehicle, usually two-wheeled, towed by a motor vehicle, truck or tractor used for the transportation of equipment, goods, wares or merchandise.

Section 508-3. PARKING PROHIBITED DURING CERTAIN HOURS.

No person shall park a commercial truck as defined in this Chapter, upon the streets and highways within the City of Camden during the hours of 8:00 p.m. and 6:00 a.m.

SECTION 508-4. PROHIBITED PARKING.

- A. No person shall park a tractor-trailer upon the streets and highways within the City of Camden at any time.
- B. No person shall park a trailer upon the streets and highways within the City of Camden at any time.
- C. No person shall park a freight container, as defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- D. No person shall park a Type B, C or D school bus or school vehicle, as these terms are defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- E. The parking of portable storage containers upon the streets and highways within the City of Camden shall be governed by Section 722-5(E) of the Camden City Code.
- F. The parking of roll off containers or dumpsters upon the streets and highways within the City of Camden shall be governed by Chapter 309 of the Camden City Code.
- G. The parking of temporary construction trailers upon the streets and highways within the City of Camden shall be governed by Section 870-200 of the Camden City Code.
- H. No person shall park a commercial truck, at any time within the City of Camden on the following streets and highways within the City of Camden:
 - 1. On Federal Street between Dudley Street and 36th Street.
 - 2. On Fremont Street between 30th Street and 36th Street.
 - 3. On Washington Street between 30th Street and Dudley Street.
 - 4. On Dudley Street between Fremont Street and Federal Street.
 - 5. On 30th Street between Fremont Street and Federal Street.
 - 6. North 34th Street between Westfield Avenue and Lemuel Avenue.
 - 7. Harrison Avenue between E. State Street and 36th Street.
 - 8. Adams Avenue, north of N. 28th Street.
 - 9. E. State Street between River Avenue and Harrison Avenue.

Section 508-5. EXCEPTIONS.

- A. Except as provided for herein, nothing shall prohibit a commercial truck or a tractor-trailer from parking temporarily for the purpose of making deliveries of goods, wares or merchandise to any business located along that same city street or highway as long as such temporary parking does not obstruct the flow of motor vehicle traffic.
- B. Nothing herein shall prohibit a Type A or Type S school bus or school vehicle from parking on a city street or highway at any time.

- C. Nothing herein shall prohibit a Type A, B, C, D or S school bus or school vehicle, as these terms are defined in this Chapter, from parking temporarily for the purpose of picking up passengers.
- D. Nothing herein shall prohibit a public utility company from parking on a street in connection with the construction, maintenance and/or installation of public utilities.
- E. Nothing herein shall prohibit an emergency vehicle from parking on a city street or highway at any time.
- F. Nothing herein shall prohibit the temporary parking of any commercial truck which is actively engaged in repair, maintenance or construction work located along that same City street or highway.

Section 508-7. SIGNAGE.

- A. Signs shall be installed on the streets and highways within the City of Camden thereby advising of the parking prohibitions of this ordinance.

Section 508-8. VIOLATIONS AND PENALTIES.

- A. Any person violating any of the provisions of this Chapter shall be subject to a fine of up to \$250.00 for a first violation, up to \$500.00 for a second violation and up to \$750.00 for a third violation.
- B. For fourth and subsequent violations of any provisions of this Chapter, penalties shall be imposed in accordance with the provisions of section 1-15.
- C. Removal. For fourth and subsequent violations of this Chapter involving either a tractor-trailer or a trailer as defined herein, any authorized police officer or any authorized Traffic Enforcement Officer of the Parking Authority of the City of Camden may provide for the removal of such vehicle and the owner shall be responsible for the reasonable costs of removal of such vehicle and the storage fees associated with such removal.

Section 508-9. EFFECTIVE DATE.

The violations and penalties, as provide for in section 508-8 herein, shall take effect only after thirty (30) days following the effective date, to allow the City, the Camden County Police Department and the Parking Authority the opportunity to inform the public and provide the public with information with regard to the provisions of this Chapter, which may include but is not limited to, the use of verbal and written warnings for potential violations of this Chapter.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
02-14-23

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. The effective date of these amendments shall be as of January 1, 2023. These amendments include the addition of the title:

- **Management Assistant**

The salary adjustment of:

- **Supervisor Telephones Systems**
- **Supervising Maintenance Repairer**

SECTION 2. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 3. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 6. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

Angel Fuentes
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

2/1/2023

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and/or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Public Works	75,000	110,000
Chief Financial Officer	-	175,000
Comptroller	1	120,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	84,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	12,500
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	95,000
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
Municipal Clerk	93,771	149,394
Municipal Court Director	70,968	130,000
Municipal Engineer	95,500	145,000
Secretary Board/Commission	1,000	9,145
Tax Assessor	93,771	129,077
Tax Collector	93,771	129,077
Tax Search Officer (Part Time)	5,058	15,000

Employees of these titles are entitled to all benefits as set for the classified section.

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336							84,734
Confidential Secretary to the Mayor (Part-time)	01336							40,867
Secretary to the ABC Board	06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	34,380	36,010	39,629	41,522	43,001	44,529	46,131
* Accountant	00004	51,577	54,067	59,598	61,911	64,313	66,816	69,417
* Accounting Assistant	50451	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Administrative Analyst	00010	56,268	58,990	65,044	68,204	70,852	73,611	76,486
** Administrative Clerk	00020	51,535	53,867	59,054	64,641	70,166	72,783	75,496
** Administrative Secretary	00112	59,744	62,475	68,544	74,908	80,950	83,566	86,290
** Affirmative Action Officer	00233@	73,260	76,834	84,775	92,481	100,862	104,825	108,948
* Analyst Grant Applications	00259	58,272	61,097	67,371	70,650	73,296	76,112	78,894
* Architect	00276@	66,044	69,256	76,396	80,739	82,048	87,953	91,775
* Assistant Administrative Analyst	00302@	46,333	48,559	53,510	56,097	58,154	60,291	62,519
* Assistant Animal Control Officer	00312@	48,252	50,664	55,731	58,517	60,858	63,292	65,824
* Assistant Assessor	00317@	52,496	55,030	60,664	63,609	65,966	67,506	70,967
* Assistant Chief Housing Inspector	00387	65,377	68,556	71,895	76,400	78,344	81,408	84,592
* Assistant Coordinator of Volunteers	00438	50,101	52,356	54,712	57,174	59,746	62,435	65,245
** Assistant Engineer	00518	88,791	92,342	96,036	99,877	103,873	108,027	112,349
** Assistant Municipal Clerk	00617	53,362	55,940	61,669	67,846	73,960	76,848	79,849

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Assistant Municipal Clerk*		0	0	0	0	0	0	87,995
** Assistant Municipal Tax Collector	00627@	76,391	80,121	88,409	97,345	106,359	110,538	117,245
** Assistant Payroll Supervisor	00639	55,989	58,084	62,739	67,752	71,732	73,916	76,202
* Assistant Planner	00645	50,289	52,714	58,103	60,917	63,170	65,505	67,944
** Assistant Public Works Superintendent	00671	57,748	60,547	66,764	73,464	80,104	83,237	86,495
** Assistant Purchasing Agent	00673	53,361	55,939	61,669	67,846	73,961	76,848	79,848
* Assistant Superintendent of Weights & Measures	00445	43,050	45,113	49,697	54,640	59,426	61,611	63,897
* Assistant Traffic Engineer	00795	69,616	73,008	80,544	88,666	96,600	100,282	104,103
* Assistant Violations Clerk	00806	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,480
* Auditor	00846	58,272	61,097	67,371	70,650	73,296	76,130	78,894
* Building Inspector (ICS)	00924	67,579	70,870	78,181	81,999	85,206	88,543	92,020
* Building Inspector Apprentice	06969	53,339	59,413	0	0	0	0	0
* Building Maintenance Worker	00929	36,519	38,255	42,112	43,726	46,402	47,149	48,963
* Building Maintenance Worker Low Pressure License	00933	51,192	53,662	59,151	62,019	64,312	66,699	69,178
** Building Service Worker	00938	33,731	35,329	38,878	40,734	42,178	43,676	45,239
** Building Subcode Official (HHS)	05048	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Carpenter	00971	49,968	52,378	57,731	60,524	62,762	65,078	67,500
* Carpenters Helper	00974	41,740	43,738	48,176	50,492	52,435	54,466	56,573
* Cashier	00976	44,072	46,186	50,884	53,340	55,280	57,310	59,414
** Chief Accountant	01005	65,417	68,596	75,667	83,284	90,856	94,300	99,833
** Chief Assistant Assessor	01016	56,959	59,719	65,847	72,453	79,128	82,221	85,435
** Chief Clerk	01037	59,744	62,475	68,544	74,908	80,950	83,566	86,290
** Chief Community Relations Specialist	01107	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Chief Housing Inspector	01139	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Chief Landscape Architect	01150	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Chief License Inspector	01153	61,840	64,842	71,513	78,701	85,711	88,957	92,331
** Chief Sanitation Inspector	01209	49,672	52,066	57,395	63,124	68,642	71,317	74,097
* Claims Examiner Workmens Compensation	01241	49,124	51,339	56,255	61,566	65,859	69,796	82,806
* Clerk 1	01245	32,453	33,988	37,393	39,177	40,555	41,999	43,485
* Clerk 2	03247	35,854	37,556	41,339	43,320	44,868	46,471	48,151
* Clerk 3	02773	40,186	42,107	46,374	48,605	50,359	52,191	54,088
* Clerk 3 (Principal Personnel Clerk)	02773	56,540	59,277	62,623	65,056	67,586	70,221	72,958
** Clerk 4	03859	40,098	42,013	46,269	50,857	55,280	57,310	59,414
** Clerk Stenographer 1	01260	36,320	38,048	41,883	43,887	45,459	47,092	48,794
* Clerk Stenographer 2	03253	38,264	40,087	44,141	46,258	47,920	49,653	51,453
** Clerk Stenographer 3	02777	42,137	44,153	48,637	50,979	52,831	54,758	56,761
** Clerk Stenographer 4	03862@	42,158	44,177	48,661	53,494	57,988	60,229	62,574
* Clerk Transcriber	01266	35,689	37,384	41,149	43,114	44,769	46,489	48,277
* Clerk Typist 1, Evidence Handling	23239	36,886	38,640	42,540	44,576	46,124	47,782	49,505
* Code Enforcement Officer	01285	50,601	53,042	55,604	58,294	61,120	64,086	67,202
* Community Organization Specialist	01303	38,562	40,401	44,485	46,622	47,761	49,488	51,275
* Community Service Aide	01313	33,589	35,178	38,711	40,559	42,064	43,676	45,239
* Community Service Worker	01319	36,054	37,767	41,575	43,565	45,116	46,737	48,420
* Complaint Investigator	01324	41,486	43,471	47,881	50,187	52,010	53,902	55,877
* Computer Service Technician	07605	53,646	56,239	62,010	65,014	67,386	70,010	72,739
** Construction Official	05045	86,850	90,186	99,911	105,797	109,958	114,285	118,783
* Contract Administrator 1	51254	66,376	69,605	76,782	84,518	92,323	95,940	101,746
* Contract Compliance Representative	04883	63,111	68,689	72,826	78,911	81,495	84,193	88,314
** Coordinator for Federal & State Aid	01355	68,027	71,340	78,699	86,628	94,640	98,357	102,220
** Coordinator of Monitoring & Evaluation	04716	61,946	64,954	71,638	78,841	85,979	89,345	92,848
** Coordinator of Motor Vehicle Repair	07607	86,723	90,918	99,831	105,818	111,251	115,482	119,946

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Coordinator of Volunteers	01371	61,946	64,954	71,638	78,841	85,979	89,346	92,847
* Cost Estimator Property Improvement	01379	54,297	56,925	62,768	65,808	68,256	70,799	73,441
* Court Interpreter S&E	07959	51,577	54,067	59,598	61,911	64,313	66,816	69,417
* Customer Service Representative	01459	46,691	48,936	53,927	56,530	58,688	60,854	63,104
* Customer Service Representative Bil. In Spanish & English	08033	46,691	48,936	53,927	56,530	58,688	60,854	63,104
* Data Control Clerk	01468	37,626	39,415	43,398	45,476	47,110	48,810	50,575
* Data Entry Operator 1	53292	35,618	37,310	41,068	43,033	44,572	46,173	47,826
* Data Entry Operator 2	53293	39,631	41,523	45,728	47,925	49,655	51,455	53,325
* Data Entry Operator 3	53294	43,895	46,001	50,680	52,634	54,670	56,784	58,983
** Data Entry Operator 4	53295	52,497	55,033	60,667	66,117	72,077	74,888	77,813
* Data Processing Programmer	01474	48,984	51,345	56,589	59,325	61,517	63,978	66,355
* Data Processing Programmer Trainee	01475	47,610	0	0	0	0	0	0
** Deputy Municipal Court Administrator	07796	59,745	62,474	68,545	74,908	80,950	83,566	86,291
* Deputy Municipal Court Administrator Bilingual S/E	07903	59,745	62,474	68,545	74,908	80,950	83,566	86,291
** Deputy Registrar of Vital Statistics	05120	57,129	59,899	66,050	69,265	71,859	74,640	78,895
** Deputy Tax Assessor	05780	88,456	91,571	101,828	107,934	113,477	117,790	122,344
* Economic Development Rep. 2	55503	72,372	75,901	84,053	88,166	91,620	95,215	98,952
** Director of Economic and Industrial Development	01595@	93,987	98,533	108,193	114,681	120,572	125,154	129,993
** Director of Licenses	07163	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Director of Inspections	01607@	88,456	92,736	101,828	107,934	113,477	117,790	122,344
* Director of Neighborhood Preservation Program	02569	88,456	92,736	101,828	107,934	113,477	117,790	122,344
** Director of Youth Services	01651	88,456	92,736	101,828	107,934	113,477	117,790	122,344
* Electrical Inspector (ICS)	01699	67,579	70,870	78,181	81,999	85,206	88,543	92,020
** Electrical Subcode Official (HHS)	05046	80,170	84,106	92,818	97,368	101,002	104,840	108,842
* Electrician	01706	49,968	52,378	57,731	60,524	62,762	65,078	67,500
* Electrician Helper	01710	41,740	43,738	48,176	50,492	52,435	54,466	56,573
** Elevator Subcode Official	07928	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Employee Benefits Clerk	04758	35,414	37,097	40,834	42,779	44,256	45,843	47,489
* Employee Benefits Specialist	01728	38,017	39,828	43,854	45,955	47,677	49,468	51,339
* Engineering Aide	01733	41,559	43,545	47,966	50,273	52,214	54,230	56,326
* Equipment Operator	01746	42,744	44,790	49,342	51,721	53,611	55,565	57,599
** Executive Assistant	04586	0	0	0	0	0	0	121,122
* Garage Attendant	01877	37,741	39,539	43,533	45,618	47,338	49,126	50,999
* Gardener	01883	42,024	44,035	48,505	50,839	52,694	54,615	56,613
** General Supervisor Laboring	06635	50,927	53,383	58,841	64,724	70,555	73,302	76,163
** General Supervisor Parks	06699	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** General Supervisor, Public Works	06652	58,743	61,591	65,073	67,603	73,700	76,575	79,567
* GIS Specialist 3	03176	66,481	69,804	76,784	80,624	83,848	87,202	90,691
* GIS Specialist Trainee	03174	58,648	0	0	0	0	0	0
* Graphic Artist 1	54593	59,998	62,397	64,893	67,489	70,189	72,996	75,916
* Graphic Artist 2	54604	67,054	69,736	72,526	75,427	78,444	81,581	84,845
* Heavy Equipment Operator	02001@	51,111	53,577	59,059	61,919	64,312	66,699	69,178
* Historic Preservation Specialist	15679	58,272	61,097	67,371	70,650	73,296	76,034	78,894
** Housing Coordinator	02065	68,336	71,665	78,651	86,336	93,945	97,631	101,466
* Housing Inspector	02071	50,601	53,042	55,604	58,294	61,120	64,086	67,202
* Industrial Representative	02095	58,272	61,097	67,371	70,650	73,296	76,034	78,894
* Interviewer, Courts	06207	46,691	48,936	53,927	56,531	58,689	60,853	63,105
* Interviewer, Courts, Bilingual Spanish & English	07573	46,691	48,936	53,927	56,531	58,689	60,853	63,105
* Investigator A.B.C.	02175	0	0	0	0	0	0	11,080
* Investigator Public Works	05217	53,594	56,185	61,942	64,946	67,351	70,053	72,661
* Job Developer	02217	72,920	76,566	84,222	88,434	91,974	95,649	99,476
* Keyboarding Clerk 1	01268	33,423	35,004	38,519	40,351	41,779	43,270	44,817

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Keyboarding Clerk 2	03256@	36,886	38,640	42,540	44,576	46,124	47,782	49,506
* Keyboarding Clerk 3	02781	41,215	43,185	47,567	49,857	51,619	53,499	55,446
** Keyboarding Clerk 4	03864@	41,029	42,990	47,349	52,050	56,539	58,617	60,776
* Laborer 1	02248	38,778	40,628	44,739	46,883	48,575	50,327	52,159
* Laborer 1 (Laborer Heavy)	02248	40,584	42,524	46,835	49,084	50,864	52,708	54,640
* Laborer 2	06634	43,301	45,250	47,286	49,414	51,637	53,961	56,389
** Laborer 3	06633	48,309	50,633	55,803	61,371	66,896	69,494	72,202
* Landscape Architect	02256@	47,801	50,103	55,214	57,883	60,100	62,412	64,819
* Legal Secretary	07675	53,315	55,448	57,666	59,973	62,371	64,868	67,461
* Legal Stenographer	02279	40,186	42,107	46,374	48,605	50,359	52,191	54,088
* License Inspector	02292	49,878	52,283	57,626	60,420	62,506	64,804	67,202
* License Inspector Bil. in S&E	05785	49,878	52,283	57,626	60,420	62,506	64,804	67,202
* Loan Advisor	05136	41,928	43,934	48,392	50,722	52,643	54,643	56,727
* Mail Clerk	02320	43,911	46,016	50,695	53,145	55,080	57,101	59,210
* Maintenance Repairer	02328	40,852	42,804	47,145	49,410	51,211	53,076	55,017
** Maintenance Superintendent	02384	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Maintenance Supervisor, Grounds	06731	48,309	50,633	55,803	61,371	66,896	69,494	72,202
* Maintenance Worker 1, Grounds	01940	38,356	40,185	44,249	46,372	48,103	49,843	51,650
** Management Assistant	56492	75,890	78,167	80,512	82,927	85,415	87,977	90,617
Management Information Systems Specialist	04354	93,987	98,533	108,193	114,681	120,572	125,154	129,993
** Material Management Coordinator	05702	59,688	62,584	69,018	72,381	75,204	78,139	81,195
* Mechanic	02434	46,141	48,356	53,286	55,863	57,913	60,036	62,260
* Mechanic (Diesel)	02440	48,027	50,337	55,477	58,160	60,302	62,529	64,844
* Mechanic Fire Apparatus	02441	48,404	50,736	55,915	58,621	60,784	63,030	65,369
* Mechanic's Helper	02456@	40,584	42,524	46,835	47,707	49,435	51,226	53,100
* Mechanical Repairer Light Equipment	02451@	40,101	41,901	43,791	45,762	47,821	49,973	52,222
* Motor Broom Driver	05565	42,744	44,790	49,342	51,721	53,611	55,565	57,599
** Municipal Court Administrator	07795	80,905	84,820	93,136	98,721	103,791	107,735	111,900
* Municipal Court Attendant	02524	0	0	0	0	0	0	58,539
* Network Administrator 1	10107	80,934	84,980	93,479	98,152	102,080	106,162	110,409
* Network Administrator 2	10108	87,496	91,871	101,059	106,111	110,356	114,771	119,361
* Omnibus Operator	05594	37,817	39,617	43,620	45,296	47,033	48,842	50,726
* Paralegal Specialist	02593	64,929	67,526	70,227	73,033	79,124	82,163	85,323
* Parking Enforcement Officer	07305	40,717	42,666	46,989	49,250	51,032	52,893	54,824
* Payroll Clerk	02634	35,414	37,097	40,834	42,779	44,256	45,843	47,489
** Payroll Supervisor	02636	66,498	69,671	76,722	84,321	91,856	95,405	99,102
* Personnel Aide	02685	57,165	59,452	61,830	64,303	66,875	69,550	72,332
* Personnel Assistant	02648@	73,695	77,693	83,046	85,689	89,687	93,685	97,686
* Planning Aide	02685	38,017	39,828	43,854	45,955	47,677	49,468	51,339
** Planning Director	02685	88,456	92,736	101,828	107,934	113,477	117,790	122,344
* Plumbing Inspector (ICS)	02704	67,579	70,870	78,181	81,999	85,206	88,543	92,020
** Plumbing Subcode Official (HHS)	05056	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Principal Account Clerk	02755	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Principal Account Clerk (Typing)		41,775	43,776	48,216	50,540	52,442	54,350	56,351
* Principal Cashier	02771	49,711	52,107	57,431	60,215	62,471	64,778	67,185
* Principal Clerk Transcriber	02779	41,497	43,481	47,894	50,199	52,137	54,148	56,246
Principal Community Organization Specialist	02785@	44,201	46,322	51,032	53,498	55,530	57,656	59,866
* Principal Data Control Clerk	04646	44,200	46,319	51,031	53,496	55,450	57,482	59,596
* Principal Employee Benefits Clerk	04936	43,456	45,538	50,167	52,590	54,620	56,732	58,931
* Principal Engineering Aide	02804	53,116	55,682	61,384	63,769	66,248	68,827	71,508
* Principal Legal Stenographer	02819	51,532	54,021	59,546	62,433	66,447	68,910	71,466
* Principal Mail Clerk		57,695	60,004	62,682	65,189	69,830	70,509	75,529
* Principal Payroll Clerk	02831	56,540	59,278	62,622	65,056	67,587	70,221	72,958

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Planner	02837	58,272	61,097	67,371	70,650	73,296	76,034	78,894
*	Principal Planner Community Development Program	05335	58,272	61,097	67,371	70,650	73,296	76,034	78,894
*	Principal Planning Aide	02840	46,697	48,942	53,932	56,539	58,692	60,948	63,294
*	Principal Purchasing Assistant	02847	43,456	45,538	50,167	52,590	54,620	56,732	58,931
*	Principal Storekeeper	02852	56,060	58,773	64,801	67,951	70,487	73,120	75,862
*	Printing Machine Operator 1	02571	41,648	43,639	48,067	50,382	52,214	54,109	56,092
*	Printing Machine Operator 2	22533	50,238	52,660	58,045	60,859	63,104	65,445	67,878
*	Printing Machine Operator 3	22534	52,660	55,202	60,864	63,810	66,137	68,712	71,388
**	Printing Machine Operator 4	22535	55,202	57,872	63,817	66,912	69,353	72,056	74,867
*	Program Analyst	02871	56,268	58,990	65,044	68,204	70,852	73,611	76,486
**	Program Coordinator Demolition	05679	74,600	77,957	81,314	84,671	88,028	91,386	94,743
*	Program Monitor	04700	54,730	57,378	63,258	66,333	68,797	71,366	74,037
*	Project Coordinator Construction	02883	70,648	74,090	81,741	89,989	98,044	101,773	105,660
*	Project Manager, Data Processing	53023	112,632	0	0	0	0	0	0
*	Property Clerk	02894	35,853	37,557	41,340	43,320	44,868	46,471	48,151
*	Public Information Officer	02927	44,985	47,145	51,943	54,456	56,444	58,524	61,202
*	Public Works Inspector	02933	50,261	52,685	58,069	60,884	63,132	65,473	67,906
**	Public Works Superintendent	02936	69,605	72,996	80,531	87,932	95,912	99,675	103,593
**	Purchasing Agent	02952	93,987	98,533	108,193	114,681	120,572	125,154	129,993
*	Purchasing Assistant	02952	35,414	37,097	40,834	42,779	44,256	45,843	47,489
*	Purchasing Expediter	02956	46,333	48,569	53,510	56,097	58,158	60,291	62,526
*	Radio Dispatcher	02958	42,724	44,771	49,321	51,696	53,577	55,533	57,578
*	Radio Dispatcher Typing	02959	43,605	45,696	50,343	52,719	54,599	56,557	58,600
*	Radio Technician	02965	58,510	61,645	64,779	67,914	71,049	74,184	77,318
**	Real Estate Officer	02974	83,735	86,776	93,535	100,819	108,036	114,444	119,988
*	Receptionist	02976	32,453	33,988	37,393	39,177	40,555	41,999	43,485
*	Recorder Operator Courts	04873	34,416	36,047	39,672	41,571	43,160	44,817	46,537
*	Records Management Analyst	05429	54,119	56,737	62,566	65,600	67,993	70,644	73,399
**	Records Manager	06382	68,395	70,260	74,348	78,677	83,255	88,100	93,228
*	Records Support Technician 1	56562	35,854	37,288	38,780	40,331	41,944	43,621	45,366
*	Records Support Technician 2	56563	40,186	41,794	43,466	45,203	47,012	48,892	50,849
*	Records Support Technician 3	56564	45,008	46,808	48,681	50,627	52,653	54,759	56,949
*	Recreation Aide	02983	31,098	32,561	35,818	38,878	40,254	41,681	43,169
*	Recreation Leader	02993	37,335	39,112	43,063	45,131	46,812	48,575	50,405
*	Recreation Program Coordinator	03018	56,938	59,694	65,823	69,025	71,709	74,507	77,414
**	Recreation Supervisor	03020	45,132	47,299	52,116	57,309	62,455	64,869	67,401
*	Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	13,449
**	Rent Regulation Officer	05681	70,041	72,142	74,306	76,807	79,698	82,700	85,821
*	Research Assistant	03069	50,692	53,138	58,571	61,410	63,675	66,041	68,495
**	Risk Manager	07390	112,270	114,515	116,806	119,142	121,525	125,170	130,803
**	Road Repairer Superintendent	03803	69,605	72,996	80,531	87,932	95,912	99,675	103,593
*	Sanitation Inspector	03110	48,984	51,345	56,596	59,330	61,487	63,875	66,355
**	Secretarial Assistant	03127	46,344	48,438	53,093	58,107	62,086	64,271	68,557
*	Secretary Board/Commission (Part Time)	07419	1,325	0	0	0	0	0	12,122
*	Secretary Board/Commission (Full Time)	07419	52,244	54,775	60,398	63,972	66,468	69,061	71,757
*	Security Guard	06124	37,333	39,110	43,061	45,129	46,743	48,422	50,172
*	Senior Account Clerk	03165@	38,264	40,087	44,141	46,258	47,920	50,644	51,453
*	Senior Administrative Analyst	03173@	66,376	69,605	76,782	84,518	92,323	95,940	101,746
*	Senior Auditor	03196@	64,230	67,351	74,289	77,392	80,205	83,340	86,603
*	Senior Building Maintenance Worker	03227	38,477	40,310	44,393	46,519	48,197	50,052	51,983
**	Senior Budget Examiner	03223	82,929	86,941	95,464	101,189	106,386	110,429	114,697
*	Senior Building Maintenance Worker Low Pressure License	03228	53,662	56,255	62,028	65,033	67,405	70,508	72,758
*	Senior Cashier	03236	46,581	48,821	53,797	56,397	58,465	60,618	62,866

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Senior Clerk Transcriber	03255	37,627	39,418	43,400	45,482	47,229	49,048	50,937
*	Senior Community Relations Specialist	03265@	47,161	49,429	54,471	57,103	59,210	61,394	63,656
*	Senior Community Service Worker	03269@	41,928	43,934	48,392	50,722	52,643	54,643	56,727
**	Senior Computer Service Technician	07691	59,692	62,588	69,275	72,648	75,482	78,432	81,496
*	Senior Data Control Clerk	03294	40,901	42,857	47,202	49,474	51,252	53,114	55,058
*	Senior Data Processing Programmer	03295	56,427	59,158	62,498	63,689	66,165	68,740	71,418
*	Senior Electrician	03308	54,806	57,458	63,347	65,810	68,371	71,033	73,803
**	Senior Engineer	03314	89,654	93,712	92,868	108,502	112,637	119,395	124,051
*	Senior Engineering Aide	03320	45,416	47,596	52,442	54,971	56,986	59,087	61,261
*	Senior Gardener	03341	36,054	37,767	41,575	43,565	45,116	46,737	48,420
*	Senior Historic Preservation Specialist	15680	61,267	64,239	70,848	74,301	77,204	80,100	83,122
*	Senior Housing Inspector	03368	59,266	62,199	65,166	68,325	70,985	73,753	76,631
*	Senior Landscape Architect	04407	54,730	57,378	63,258	66,333	68,797	71,365	74,037
*	Senior Legal Stenographer	03405	44,411	46,540	51,277	53,749	55,828	57,986	60,238
*	Senior Mail Clerk	20433	51,519	53,579	55,722	57,951	60,269	62,680	65,187
*	Senior Maintenance Repairer	03425	44,788	46,939	51,717	54,214	56,197	58,254	60,403
*	Senior Mechanic	03459	48,404	50,736	55,915	58,621	60,784	63,030	65,369
*	Senior Mechanic (Diesel)	04561	50,298	52,724	58,114	60,925	63,177	65,516	67,954
*	Senior Payroll Clerk	03496	39,277	41,153	45,317	47,495	49,174	50,963	52,813
**	Senior Personnel Assistant	04982	94,035	98,446	102,886	107,312	111,736	116,162	120,591
*	Senior Planner Economic Dev.	04569	54,730	57,378	63,258	66,333	68,797	71,365	74,037
*	Senior Planning Aide	03512	40,936	42,894	47,243	49,520	51,327	53,191	55,127
*	Senior Program Development Specialist Community Service	06931	61,267	64,239	70,848	74,301	77,204	80,100	83,122
*	Senior Program Monitor	05399	67,360	70,639	77,924	81,730	84,816	88,017	91,358
*	Senior Public Works Inspector	03539	53,594	56,185	61,942	64,946	67,351	70,053	72,661
*	Senior Purchasing Assistant	03547	39,277	41,153	45,317	47,495	49,174	50,963	52,813
*	Senior Sanitation Inspector	03572	55,319	57,999	63,946	65,420	67,552	70,051	72,661
*	Senior Security Guard	06257	44,033	45,794	47,626	49,531	51,512	53,572	55,715
*	Senior Storekeeper	03600	50,261	52,685	58,069	60,884	63,132	65,473	67,908
*	Senior Traffic Maintenance Worker	03625	50,213	52,472	54,833	57,301	59,879	62,574	65,386
*	Senior Traffic Signal Electrician	03626	54,806	57,458	63,347	65,810	68,371	71,033	73,803
**	Senior Training Technician	05614	59,692	62,588	69,275	72,648	75,482	78,432	81,496
**	Senior Youth Group Worker	03657	59,017	61,378	63,833	66,387	69,042	71,804	74,676
*	Signal Systems Technician 1	03714	56,925	59,202	61,570	64,033	66,594	69,258	72,027
*	Signal Systems Technician 2	03589	59,129	61,496	63,955	66,514	69,174	71,941	74,818
*	Social Service Assistant	04623	38,056	39,872	43,900	46,007	47,658	49,378	51,169
*	Storekeeper	03779	43,923	46,031	50,711	53,157	55,094	57,124	59,218
*	Storekeeper Automotive	03781	46,294	48,520	53,464	56,049	58,105	60,240	62,466
**	Substance Abuse Counselor 1	63114	58,821	61,671	68,009	71,318	73,984	76,759	79,645
**	Superintendent of Recreation	03834@	69,605	72,996	80,531	87,932	95,912	99,675	103,593
**	Superintendent of Weights & Measures	01428	67,630	70,922	78,238	85,423	93,170	96,826	100,627
**	Supervising Account Clerk	03848	43,683	45,778	50,433	55,446	59,426	61,611	63,897
**	Supervising Administrative Analyst	03850@	74,578	78,217	86,304	94,131	102,683	106,717	110,919
**	Supervising Animal Control Officer	05999	76,391	79,867	83,344	86,820	90,296	93,773	97,257
**	Supervising Building Service Low Pressure License	06468	49,214	51,586	56,856	62,530	68,795	70,553	73,183
**	Supervising Cashier	03857@	54,246	56,869	62,698	68,981	75,204	78,139	81,196
**	Supervising Clerk Transcriber	03863@	41,522	43,508	47,922	52,196	56,863	59,066	61,357
**	Supervising Data Control Clerk	03872	51,275	53,749	59,247	65,170	70,779	73,278	75,881
**	Supervising Electrician	06605	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	Supervising Engineering Aide	03881	55,716	58,413	64,404	70,859	77,256	80,276	83,417
**	Supervising Health Insurance Benefits Clerk	03887@	56,501	59,070	64,782	70,933	76,758	79,354	82,057

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Maintenance Repairer	07338	55,070	57,526	62,985	68,869	74,698	77,447	80,307
**	Supervising Maintenance Worker, Grounds	06731	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	Supervising Mechanic	06724	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	Supervising Mechanic Fire Apparatus	06726	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	Supervising Planner	05137	69,692	73,087	80,631	87,932	95,912	99,677	103,593
**	Supervising Program Analyst	03927	62,620	65,661	72,420	79,705	86,921	90,329	93,873
**	Supervising Property Clerk	05519	41,029	42,990	47,349	52,050	56,539	58,617	60,776
**	Supervising School Traffic Guard	03937	57,856	60,657	66,878	72,898	79,481	84,226	88,416
**	Supervising Youth Group Worker	03945@	60,668	63,095	65,619	68,243	70,973	73,812	76,764
**	Supervisor Demolition	06910	56,369	59,096	65,161	71,205	77,224	79,822	82,530
**	Supervisor of Accounts	03969	50,655	53,099	58,529	64,383	70,296	73,034	75,882
**	Supervisor of Collection of Revenue		60,854	63,806	70,368	77,442	84,447	87,760	91,189
**	Supervisor of Motor Pool	05971	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	Supervisor of Real Estate Sales	04060	46,643	48,885	53,870	59,242	64,567	67,073	69,689
**	Supervisor of Senior Citizens Activities	04069	48,009	50,320	55,455	60,988	66,470	69,056	71,799
**	Supervisor of Telephone Systems	04080	46,092	48,302	50,999	54,494	59,365	61,660	64,050
**	Supervisor Public Works	06650	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	Supervisor Traffic Maintenance	06816	57,084	59,849	63,229	65,686	71,606	74,397	77,300
*	Tax Searcher	04130	44,462	46,595	51,336	53,815	55,780	57,828	59,954
*	Technical Assistant Contract Administration	62844	52,723	55,237	60,826	63,741	66,042	68,424	70,914
*	Technical Assistant to the Construction Official	05193	46,589	48,832	53,809	56,413	58,458	60,596	62,811
*	Technician, Management Information Systems	53099	56,427	59,158	62,498	63,689	66,165	68,740	71,418
*	Telecommunications Systems Analyst	07604	51,146	53,613	59,098	65,005	70,852	73,611	76,486
*	Telephone Operator	04145@	39,346	41,224	45,395	47,576	49,295	51,082	52,939
*	Tractor Trailer Driver	04179	42,744	44,790	49,342	51,721	53,611	55,565	57,599
*	Traffic Maintenance Worker	04189	41,486	43,471	47,881	49,725	51,643	53,638	55,711
*	Traffic Signal Electrician	04192	49,968	52,378	57,731	60,524	62,762	65,078	67,500
**	Traffic Signal Superintendent 1	00799	69,605	72,996	80,531	87,932	95,912	99,675	103,593
**	Traffic Signal Superintendent 2	04196	72,317	75,844	83,681	91,376	99,675	103,589	107,664
**	Traffic Signal Supervisor 1	06819	61,423	64,406	71,026	73,801	76,681	79,676	82,792
**	Traffic Signal Supervisor 2	04082	63,808	66,910	73,794	76,681	79,676	82,792	87,877
*	Traffic Signal Technician 1	04195	56,925	59,683	65,808	68,371	71,033	73,801	76,683
*	Traffic Signal Technician 2	05219	59,130	61,997	68,364	71,033	73,801	76,681	79,731
*	Training Technician	04207	55,202	57,872	63,817	66,912	69,353	72,056	74,867
*	Tree Maintenance Worker 1	04220	42,524	44,561	49,096	51,455	53,317	55,377	57,521
*	Truck Driver	04222	42,024	44,035	48,505	50,839	52,694	54,615	56,613
**	Violations Clerk	04244	77,410	81,399	89,379	94,738	99,604	103,390	107,387
*	Weights and Measures Apprentice	04201	0	0	0	0	0	0	41,277
*	Welder	04305	46,141	48,356	53,286	55,863	57,913	60,036	62,260
*	Youth Group Worker	04333	55,427	57,644	59,950	62,348	63,595	64,867	66,164
*	Youth Group Worker Bil. in S&E	04334	55,427	57,644	59,950	62,348	63,595	64,867	66,164
*	Youth Services Counselor	04336	60,284	62,696	65,204	67,812	70,524	73,345	76,279
*	Zoning Officer (Part Time)	04338	0	0	0	0	0	0	8,251

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Timothy J. Cunningham, Esq.

DATE: January 19, 2023

FROM: Lisa Y. Picon

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Ordinance further amending and supplementing an ordinance fixing the salary ranges to be paid to certain officers and employees in the classified service of the City of Camden adopted December 23, 1982 (MC-1917) is amended as follows:

Adding Management Assistant, Adjusting salaries for: Supervisor Telephones Systems and Supervising Maintenance Repairer

BRIEF DESCRIPTION:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

Table with columns Date and Signature. Rows include approvals from Relevant Director, Grants Management, Finance Director, Purchasing Agent, and Business Administrator. Includes handwritten dates 1/24/23 and 2/2/23.

Table with columns (Name) Please Print and (Extension #). Rows include Lisa Y. Picon with extension 7676.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

0-4

DB:dh
02-14-23

**ORDINANCE AMENDING ORDINANCE MC-5358 TO TRANSFER
CITY OWNED PARCEL DESIGNATED AS BLOCK 177, LOT 65
TO THE CAMDEN REDEVELOPMENT AGENCY (CRA)**

WHEREAS, Ordinance # MC-5358 on 10-12-2021 was adopted to convey Tax Lot 65 to CRA for the Planned Parenthood Project, which was to be the construction of a new facility for the organization. The Project will not be developed. A Deed was to be delivered at the time of closing; however, a closing did not occur. At this time, a new use has been proposed by The Cooper Health System for a project known as "Redevelopment of Block 177 for Relocation of the Ronald McDonald House" (RMD House); and

WHEREAS, the City of Camden owns Tax Lot 65 in Block 177. CRA currently owns nine vacant properties in Tax Block 177. The assemblage and conveyance of these properties for the RMD House Relocation Project is in the furtherance of the redevelopment of Block 177. The Project Site is located within the Lanning Square Redevelopment Plan area and within the University Support District; and

WHEREAS, Tax Lot 65 will be conveyed to Cooper for its fair market value as determined by an appraisal. Tax Lot 65 was the subject of an appraisal report by J. McHale & Associates, Inc. dated March 20, 2020 for a market value of \$17, 500.00. CRA has requested an appraisal update due to the passage of time; and

WHEREAS, the City desires to transfer the parcel known as 431 Stevens Street, Block 177, Lot 65 (the "Property") to the Camden Redevelopment Agency ("CRA") for the purpose stated above in consideration of One Dollar (\$1.00); and

WHEREAS, that said premises shall be developed within three (3) years from the date of this deed; now therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to the Camden Redevelopment Agency transferring this parcel in accordance with terms set forth herein.

SECTION 1. The City hereby authorizes the transfer of the Property from the City of Camden to the CRA in accordance with the terms set forth herein.

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

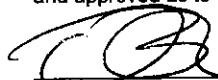
SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023
--

TO: Timothy J. Cunningham, Business Administrator

FROM: Yolanda Hawkins, Real Estate Officer

Department Making Request: Law Dept./Bureau of City Properties

TITLE OF RESOLUTION/ORDINANCE: ORDINANCE AUTHORIZING THE TRANSFER OF 431 STEVENS STREET, BLOCK 177, LOT 65 TO THE CAMDEN REDEVELOPMENT AGENCY (CRA)

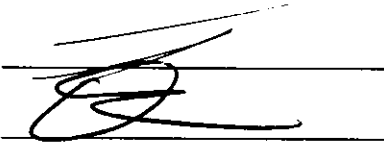
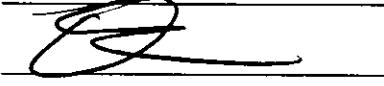
BRIEF DESCRIPTION OF ACTION: The City will transfer said parcel to CRA for the sale and development of the parcel.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

APPROPRIATION ACCOUNT(S): *(If applicable)* N/A

AMOUNT: *(If applicable)* N/A

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		<i>(If applicable)</i>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>1/25</u>	
Received by City Attorney:	<u>2/2/23</u>	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Yolanda</u>	_____
Contact Person:	<u>Yolanda</u>	<u>7125</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

MEMORANDUM

TO: Daniel Blackburn, City Attorney
Yolanda Hawkins, City, Real Estate Officer
Michelle Banks Spearman, Asst. City Attorney

From: Olivette Simpson, Interim Executive Director

Date: January 31, 2023

Re: Camden City Council Request for Action – February 14th Meeting
Ordinance Amending Ordinance # MC- 5358 to Transfer a City Owned Parcel
Designated as Block 177, Lot 65 to the Camden Redevelopment Agency

Discussion:

Ordinance # MC-5358 on 10-12-2021 was adopted to convey Tax Lot 65 to CRA for the Planned Parenthood Project, which was to be the construction of a new facility for the organization. The Project will not be developed. A Deed was to be delivered at the time of closing; however, a closing did not occur. At this time, a new use has been proposed by The Cooper Health System for a project known as “Redevelopment of Block 177 for Relocation of the Ronald McDonald House” (RMD House).

The City of Camden owns Tax Lot 65 in Block 177. CRA currently owns nine vacant properties in Tax Block 177. The assemblage and conveyance of these properties for the RMD House Relocation Project is in the furtherance of the redevelopment of Block 177. The Project Site is located within the Lanning Square Redevelopment Plan area and within the University Support District.

Tax Lot 65 will be conveyed to Cooper for its fair market value as determined by an appraisal. Tax Lot 65 was the subject of an appraisal report by J. McHale & Associates, Inc. dated March 20, 2020 for a market value of \$17, 500.00. CRA has requested an appraisal update due to the passage of time.

A corresponding resolution will be presented to the CRA board at its February 8, 2023 Meeting to designate The Cooper Health System as Redeveloper of **Block 177, Lots: 42 - 46, 54 - 56, 58- 65.**

Project Overview:

Project: Redevelopment of Block 177 for the Relocation of the Ronald McDonald House
And Expansion of Cooper University Hospital Campus

Name of Redevelopment Entity:

The Cooper Health System, a New Jersey non-profit corporation

Key Contact: Louis Bezich, Senior Vice President and Chief Administrative Officer,

Redevelopment Site: Block 177, Lots: 42 - 46, 54 - 56, 58- 65

Neighborhood: Lanning Square Area in Need of Redevelopment/ University Support Zone

Background Redevelopment Entity: Today, the Cooper name is synonymous with a full range of health system services, including prevention, primary care, specialty services, all levels of inpatient care, and

subacute care. Cooper is one of the leading academic health systems in the greater Philadelphia region. Cooper comprises the busiest Level I trauma center (Cooper University Hospital) in the region, a leading cancer center (MD Anderson Cancer Center at Cooper), the only Level II pediatric trauma center in the Delaware Valley (Children's Regional Hospital at Cooper), three urgent care centers, and more than 100 outpatient offices across South Jersey. With more than 8,900 employees, including 1,600 nurses and more than 850 physicians practicing and 450 advanced practice providers practicing in more than 75 specialties, **Cooper is the largest private employer in both Camden city and county.**

Project Overview

Cooper announced in 2022, a \$2 billion expansion. The new, environmentally sustainable facilities will include emerging technologies and innovations to provide advanced care and support, and expand education and teaching space at South Jersey's only academic health system that will help attract and retain the very best specialists and medical experts. The \$2 billion investment is the largest in Camden County's history, and will dramatically expand the academic health system's Camden campus to meet the current and future projected demand at Cooper University Hospital and MD Anderson Cancer Center at Cooper.

In order to facilitate this expansion, Cooper is working with the Board and administration of the Ronald McDonald House of Southern New Jersey to relocate the House from its current location on the hospital campus to Block 177, in the University and Support zone of Lanning Square.

The expansion of the Cooper campus, including the relocation and construction of a new Ronald McDonald House to Block 177 furthers the Lanning Square Redevelopment Plan by fostering new development in an effective and respectful manner. The expansion provides near term construction jobs as well as long term opportunities for employment.

Conceptual Schedule for the opening of the Ronald McDonald House

- Design – 9 months
- Approvals and Bidding – 6 months
- Construction – 14-16 months
- Opening Mid 2025

The project budget is still in the early stages of development. The project will be funded with public and private sources of capital.

Background - Ronald McDonald House:

In 1983, The Ronald McDonald House opened as the first House in New Jersey in a small, 10-bedroom Victorian row-home behind Cooper University Healthcare. In 1998 the House relocated to its current location on MLK, a 40,000 SF House with 25 bedroom suites, family cinema, parents' gym with adjacent kid zone, marketplace, and a handicap able playground. Since its opening, the House has served more than 28,500 families with children who are being treated at nearby hospitals for critical illnesses or traumatic injuries. Their doors are open to anyone in need of critical care. The House in Camden has hosted families from all 50 states and over 50 foreign countries.

Db:dh
02-14-23

0-5

**AN ORDINANCE DESIGNATING RESIDENTIAL PARKING ZONES FOR
INDIVIDUALS WITH DISABILITIES IN THE CITY OF CAMDEN AS
"HANDICAPPED PARKING ONLY"**

WHEREAS, Bergica Guevara, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1279 Sheridan Street; and

WHEREAS, Nancy Fred-Morales upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 904 N. 23rd Street; and

WHEREAS, Jacqueline Garcia, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 643 Randolph Street; and

WHEREAS, Charles D. Hamm, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 804 State Street; and

WHEREAS, Carlos Hernandez upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 714 Cedar Street; and

WHEREAS, Alberta P. Knox, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 589 Raritan Street; and

WHEREAS, Jose A. Poveda upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 2714 Westfield Avenue; and

WHEREAS, Donna Williams, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 2860 Cushing Road; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as a "Handicapped Parking" as a Type 1 to have parking designation during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Certain "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally,

pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Keith L. Walker, Director of Public Works

Department Making Request: Public Works

TITLE OF RESOLUTION/ORDINANCE: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES AS HANDICAPPED PARKING ONLY*

BRIEF DESCRIPTION OF ACTION: Ordinance establishing a restricted parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

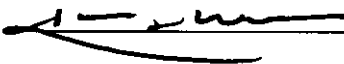


BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): N/A

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>1/5/23</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>1/9/23</u>	
Received by City Attorney:	<u>2/1/23</u>	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Angela M. Watkins	x7139
Contact Person:	Keith L. Walker, Director	x7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



INDIVIDUALS WITH DISABILITIES
DESIGNATED PARKING ZONE APPROVALS
 Submitted for City Council Meeting of: February 14, 2023

APPLICANT	ADDRESS	FEE PAID	PLACARD #/ PLATE #	PERMIT TYPE
1. Bergica Guevara	1279 Sheridan St	120.00	P2543054	TYPE 1
2. Nancy Fred-Morales	904 N. 23rd St	120.00	P2501018	TYPE 1
3. Jacquelin Garcia	643 Randolph St	120.00	P2542705	TYPE 1
4. Charles D. Hamm	804 State St	120.00	P2296920	TYPE 1
5. Carlos Hernandez	714 Cedar St	120.00	P2543051	TYPE 1
6. Alberta P. Knox	589 Raritan St	120.00	P2497880	TYPE 1
7. Jose A. Poveda	2714 Westfield Ave	120.00	P2524747	TYPE 1
8. Donna Williams	2860 Cushing Rd	120.00	P2497608	TYPE 1
9. Otilio Orasco	134 N. 30th St	145.00	1080HJ	TYPE 2
10. Maria M. Torres	3003 Carman St	145.00	7795HH	TYPE 2

DB:dh
02-14-23

0-6

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

2113 S. 7th Street Mariah Polanco
1066 Langham Avenue Sharon Clayton

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Keith L. Walker, Director of Public Works

Department Making Request: Public Works

TITLE OF RESOLUTION/ORDINANCE: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

BRIEF DESCRIPTION OF ACTION: Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

BIDDING PROCESS: N/A

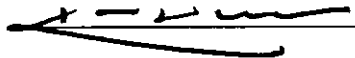


Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): N/A

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_1/5/23_	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>1/8/23</u>	
Received by City Attorney:	<u>2/2/23</u>	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Angela M. Watkins	x7139
Contact Person:	Keith L. Walker, Director	x7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



**INDIVIDUALS WITH DISABILITIES
DESIGNATED PARKING ZONE REMOVALS**
Submitted for City Council Meeting of: February 14, 2023

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Mariah Polanco	2113 S. 7th St.	No response to renewal correspondence
2. Sharon Clayton	1066 Langham Ave.	No response to renewal correspondence

DB:dh
02-14-23

0-7

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES OF PERSONALIZED SIGNAGE
TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING
PRIVILEGES ONLY**

WHEREAS, Otilio Orosco, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 134 N. 30th Street; and

WHEREAS, Maria M. Torres, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 3003 Carmen Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, 134 N. 30th Street, shall be designated as a Type 2 "Handicapped Parking" to have personalized signage during the period of time that the said premises are occupied by Otilio Orosco.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, 3003 Carmen Street, shall be designated as a Type 2 "Handicapped Parking" to have personalized signage during the period of time that the said premises are occupied by Maria M. Torres.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

TO: Timothy J. Cunningham, Business Administrator
FROM: Keith L. Walker, Director of Public Works
Department Making Request: Public Works

Council Meeting Date: February 14, 2023

TITLE OF RESOLUTION/ORDINANCE: AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES OF PERSONALIZED SIGNAGE TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY

BRIEF DESCRIPTION OF ACTION: Ordinance establishing a designated restricted parking zone in front of a residence occupied by an individual with disability, a wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

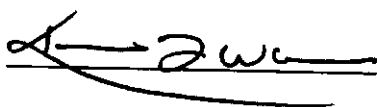


- Otilio Orosco, 134 N. 30th St.
- Maria M. Torres, 3003 Carman St.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>2/1/23</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>2/1</u>	
Received by City Attorney:	<u>2/2/23</u>	

	(Name) Please Print	(Extension #)
Prepared By:	Angela M. Watkins	x7139
Contact Person:	Keith L. Walker, Director	x7139

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

***Ordinances 2nd
Reading***

DB
01-10-23

ORDINANCE AMENDING SECTION 870-38 OF THE CAMDEN CODE AND ALSO ESTABLISHING CHAPTER 508 OF THE CAMDEN CITY CODE REGULATING THE PARKING OF COMMERCIAL MOTOR VEHICLES, FREIGHT CONTAINERS, OMNIBUSES, SCHOOL BUSES, TRACTOR-TRAILERS AND TRAILERS ON THE STREETS AND HIGHWAYS WITHIN THE CITY OF CAMDEN.

WHEREAS, commercial motor vehicles with a gross vehicle weight rating (GVWR) of 14000 pounds or greater, tractor-trailers and trailers should be limited in the ability to park on the streets and highways of the City of Camden for public safety purposes; and

WHEREAS, the City Council of the City of Camden now seeks to regulate the parking of commercial motor vehicles with a gross vehicle weight rating (GVWR) of 14000 pounds or greater, tractor-trailers and trailers on the streets and highways within the City of Camden; and

WHEREAS, the City Council of the City of Camden now also seeks to prohibit commercial motor vehicles gross vehicle weight rating (GVWR) of 14000 pounds or greater, freight containers, omnibuses, school buses, tractor-trailers and trailers from parking on certain street and highways within the City of Camden; and

WHEREAS, the City Council of the City of Camden previously enacted Section 870-38 (C), Restricted Uses of Commercial Vehicles, of the Camden City Code; and

WHEREAS, the City Council of the City of Camden now seeks to amend Section 870-38, (C), Restricted Uses of Commercial vehicles, of the Camden City Code and also to incorporate same into Chapter 508 of the Camden Code; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Section 870-38 of the Camden City Code is hereby amended, as follows:

Section 870-38. RESTRICTED USES.

- A. Same.
- B. Same.
- C. Commercial motor vehicles, Freight Containers, Omnibuses, School Buses and Tractor-trailers.

(1) The parking of any commercial motor vehicle with a gross vehicle weight rating (GVWR) of 14000 pounds or greater, a freight container, an Omnibus, including "Omnibus 1 vehicles" and "Omnibus 2 vehicles" or a school bus or school vehicle, including School Bus Types A, B, C, D and S, as defined in Chapter 508 or a tractor-trailer on any street or highway in any residential zone district within the City of Camden shall be governed by Chapter 508. The storing, keeping or maintaining of any commercial motor vehicle with a gross vehicle weight rating (GVWR) of 14000 pounds or greater, a freight container, an Omnibus, including "Omnibus 1 vehicles" and "Omnibus 2 vehicles" or a school bus or school vehicle, including School Bus Types A, B, C, D and S, as defined in Chapter 508 or a tractor-trailer in the open on any residential property shall be prohibited.

(2) The garaging of more than one commercial motor vehicle per property exceeding a capacity of a GVWR of 14,000 pounds or one-ton rated capacity on any residential property or in any residential zone district shall be prohibited.

- D. Trailers. The parking of any trailer on any street or highway in any residential zone district within the City of Camden shall be governed by Chapter 508 and therefore prohibited. The storing, keeping or maintaining of any trailer in the open on any residential property shall be prohibited, except as otherwise specifically permitted by any provision of this chapter, shall be prohibited.

And

BE IT FURTHER ORDAINED, by the City Council of the City of Camden, that Section Chapter 508 of the Camden City Code is hereby established, as follows:

CHAPTER 508. REGULATION OF PARKING OF COMMERCIAL MOTOR VEHICLES, FREIGHT CONTAINERS, OMNIBUSES, SCHOOL BUSES, TRACTOR-TRAILERS AND TRAILERS ON THE STREETS AND HIGHWAYS WITHIN THE CITY OF CAMDEN.

SECTION 508-1. PURPOSE.

This ordinance is hereby established, for public safety purposes, to regulate the parking of commercial vehicles, tractor-trailers and trailers on the streets and highways within the City of Camden.

Section 508-2. DEFINITIONS.

Commercial Motor Vehicle – refers to a “commercial motor vehicle” as defined at N.J.S.A. 39: 1-1, and this definition which is hereby incorporated herein, includes every type of motor-driven vehicle used for commercial purposes on the highways, such as the transportation of goods, wares and merchandise, excepting such vehicles as are run only upon rails or tracks and vehicles of the passenger car type used for touring purposes or the carrying of farm products and milk, as the case may be.

“Freight Container” refers to a container which may also be referred to as “Cargo Container” or “Shipping Container”, and which is generally made of metal or steel and is used for transporting goods, supplies or equipment through various modes of transportation including by ocean-going vessel, train or truck.

“Gross vehicle weight rating” or “GVWR” refers to the value specified by the manufacturer as the maximum loaded weight of a single vehicle.

“Omnibus” refers to a motor vehicle as defined at N.J.S.A. 39: 1-1 and this definition which is hereby incorporated herein includes all motor vehicles used for the transportation of passengers for hire, except commuter vans and vehicles used in ridesharing arrangements and school buses, if the same are not otherwise used in the transportation of passengers for hire and also includes both “Omnibus 1 vehicles” and “Omnibus 2 vehicles” as defined at N.J.A.C. 16:51-1.3 and these definitions are also hereby incorporated herein.

“School bus” or “school vehicle” refers to a “school bus” or “bus” as defined at N.J.A.C. 13:20-30.2, and this definition which is hereby incorporated herein, refers to every motor vehicle operated by, or under contract with, a public or governmental agency, or religious or other charitable organization or corporation, or privately operated for the transportation of children to or from school for secular or religious education, school-connected activity, day camp, summer day camp, nursery school, child-care center, preschool center, or other similar places of education, and shall be classified in the following manner:

1. A “Type A” school bus is a conversion or body constructed and installed upon a van-type compact truck or a front-section vehicle chassis, with a GVWR of 10,000 pounds or less, originally designed by the manufacturer for carrying 10 to 16 passengers;
2. A “Type B” school bus is constructed utilizing a stripped or cutaway chassis with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. Part of the engine is beneath and/or behind the windshield and beside the driver’s seat. The service door is behind the front wheels;
3. A “Type C” school bus is a body installed upon a flat back cowl chassis with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. The engine is in front of the windshield, or part of the engine is beneath and/or behind the windshield and beside the driver’s seat. The service door is behind the front wheels;
4. A “Type D” school bus is a body installed upon a chassis, with the engine mounted in the front, middle, or rear, with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. The engine may be behind the windshield and

beside the driver's seat; it may be at the rear of the school bus, behind the rear wheels; or it may be in the middle of the school bus between the front and rear axles. The service door is ahead of the front wheels;

5. A "Type S" school bus is a motor vehicle with a GVWR of 3,000 pounds or more, originally designed by the manufacturer with a maximum seating capacity of nine passengers or less excluding the driver. Tractor-trailer - a combination trucking unit consisting of a truck or tractor hooked up or connected to a full trailer or semi-trailer.

Trailer(s) - a road vehicle, usually two-wheeled, towed by a motor vehicle, truck or tractor used for the transportation of equipment, goods, wares or merchandise.

Section 508-3. PARKING PROHIBITED DURING CERTAIN HOURS.

No person shall park a commercial motor vehicle with a gross vehicle weight rating (GVWR) of 14000 pounds or greater, upon the streets and highways within the City of Camden during the hours of 8:00 p.m. and 6:00 a.m.

SECTION 508-4. PARKING PROHIBITED AT ALL TIMES.

- A. No person shall park a tractor-trailer upon the streets and highways within the City of Camden at any time.
- B. No person shall park a trailer upon the streets and highways within the City of Camden at any time.
- C. No person shall park a freight container, as defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- D. No person shall park an Omnibus including "Omnibus 1 vehicles" and "Omnibus 2 vehicles", as defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- E. No person shall park a school bus or school vehicle, including School Bus Types A, B, C, D and S, as defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- F. No person shall park a commercial motor vehicle with a gross vehicle weight rating (GVWR) of 14000 pounds or greater, at any time within the City of Camden on the following streets and highways within the City of Camden:
 - 1. On Federal Street between Dudley Street and 36th Street.
 - 2. On Fremont Street between 30th Street and 36th Street.
 - 3. On Washington Street between 30th Street and Dudley Street.
 - 4. On Dudley Street between Fremont Street and Federal Street.
 - 5. On 30th Street between Fremont Street and Federal Street.
 - 6. North 34th Street between Westfield Avenue and Lemuel Avenue.
 - 7. Harrison Avenue between E. State Street and 36th Street.
 - 8. Adams Avenue, north of N. 28th Street.
 - 9. E. State Street between River Avenue and Harrison Avenue.

Section 508-5. EXCEPTIONS.

- A. Except as provided for herein, nothing shall prohibit a commercial motor vehicle with a gross vehicle weight rating (GVWR) of 14000 pounds or greater or a tractor-trailer from parking temporarily for the purpose of making deliveries of goods, wares or merchandise to any business located along that same city street or highway as long as such temporary parking does not obstruct the flow of motor vehicle traffic.

- B. Nothing herein shall prohibit an Omnibus including "Omnibus 1 vehicles" and "Omnibus 2 vehicles", as defined in this Chapter, from parking temporarily for the purpose of picking up passengers.
- C. Nothing herein shall prohibit a school bus or school vehicle, including School Bus Types A, B, C, D and S, as defined in this Chapter, from parking temporarily for the purpose of picking up passengers.
- D. Nothing herein shall prohibit a public utility company from parking on a street in connection with the construction, maintenance and/or installation of public utilities.
- E. Nothing herein shall prohibit an emergency vehicle from parking on a city street or highway at any time.
- F. Nothing herein shall prohibit the temporary parking of any vehicle, trailer or dumpster which are being used for on-site work or actively engaged in repair, maintenance or construction work located along that same City street or highway.

Section 508-6. PERMITTED PARKING LOCATIONS

- A. The Parking Authority shall have the authority to designate certain parking areas and establish parking rates at the designated parking areas for the parking of the following:
 1. The parking of Tractor-trailers during day and evening hours.
 2. The parking of Tractor-trailers during overnight hours.
 3. The parking of Trailers during day and evening hours.
 4. The parking of Trailers during overnight hours.
 5. The parking of commercial vehicles with a GVWR of 14000 pounds or greater during day and evening hours.
 6. The parking of commercial vehicles with a GVWR of 14000 pounds or greater during overnight hours.
 7. The parking of an Omnibus including "Omnibus 1 vehicles" and "Omnibus 2 vehicles" during day and evening hours.
 8. The parking of an Omnibus including "Omnibus 1 vehicles" and "Omnibus 2 vehicles" during overnight hours.

Section 508-7. SIGNAGE.

- A. Signs shall be installed on the streets and highways within the City of Camden thereby advising of the parking prohibitions of this ordinance.

Section 508-8. VIOLATIONS AND PENALTIES.

- A. Any person violating any of the provisions of this Chapter shall be subject to a fine of up to \$250.00 for a first violation, up to \$500.00 for a second violation and up to \$750.00 for a third violation.
- B. For fourth and subsequent violations of any provisions of this Chapter, penalties shall be imposed in accordance with the provisions of section 1-15.
- C. Removal. For fourth and subsequent violations of this Chapter involving either a tractor-trailer or a trailer as defined herein, any authorized police officer or any authorized Traffic Enforcement Officer of the Parking Authority of the City of Camden may provide for the removal of such vehicle and the owner shall be responsible for the reasonable costs of removal of such vehicle and the storage fees associated with such removal.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

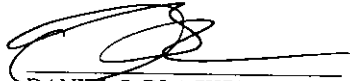
BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 10, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
01-10-23

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. The effective date of these amendments shall be as of January 1, 2023. These amendments include the addition of the title(s):

- Assistant Coordinator of Volunteers
- Laborer 2
- Maintenance Repairer Light Equipment

SECTION 2. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 3. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 6. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 10, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1/1/2023

Section I.

Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III.

The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV.

This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Public Works	75,000	110,000
Chief Financial Officer	-	175,000
Comptroller	1	120,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	84,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	12,500
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (\$0.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	95,000
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
• Municipal Clerk	93,771	149,394
Municipal Court Director	70,968	130,000
Municipal Engineer	95,500	145,000
Secretary Board/Commission	1,000	9,145
• Tax Assessor	93,771	129,077
• Tax Collector	93,771	129,077
Tax Search Officer (Part Time)	5,058	15,000

* Position - Salary increases

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336							84,734
Confidential Secretary to the Mayor (Part-time)	01336							40,867
Secretary to the ABC Board	06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	34,380	36,010	39,629	41,522	43,001	44,529	46,131
* Accountant	00004	51,577	54,067	59,598	61,911	64,313	66,816	69,417
* Accounting Assistant	50451	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Administrative Analyst	00010	56,268	58,990	65,044	68,204	70,852	73,611	76,486
** Administrative Clerk	00020	51,535	53,867	59,054	64,641	70,166	72,783	75,496
** Administrative Secretary	00112	59,744	62,475	68,544	74,908	80,950	83,566	86,290
** Affirmative Action Officer	00233@	73,260	76,834	84,775	92,461	100,862	104,826	108,948
* Analyst Grant Applications	00259	58,272	61,097	67,371	70,650	73,296	76,112	78,894
* Architect	00276@	66,044	69,256	76,396	80,739	82,048	87,953	91,775
* Assistant Administrative Analyst	00302@	46,333	48,559	53,510	56,097	58,154	60,291	62,519
* Assistant Animal Control Officer	00312@	48,252	50,664	55,731	58,517	60,858	63,292	65,824
* Assistant Assessor	00317@	52,496	55,030	60,664	63,609	65,966	67,506	70,967
* Assistant Chief Housing Inspector	00387	65,377	68,556	71,895	75,400	78,344	81,408	84,592
* Assistant Coordinator of Volunteers	00438	50,101	52,356	54,712	57,174	59,746	62,435	65,245
** Assistant Engineer	00518	88,791	92,342	96,036	99,877	103,873	108,027	112,349
** Assistant Municipal Clerk	00617	53,362	55,940	61,669	67,846	73,960	76,848	79,849

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Assistant Municipal Clerk*		0	0	0	0	0	0	87,995
** Assistant Municipal Tax Collector	00627@	76,391	80,121	88,409	97,345	106,359	110,538	117,245
** Assistant Payroll Supervisor	00639	55,989	58,084	62,739	67,752	71,732	73,916	76,202
* Assistant Planner	00645	50,289	52,714	58,103	60,917	63,170	65,505	67,944
** Assistant Public Works Superintendent	00671	57,748	60,547	66,764	73,464	80,104	83,237	86,495
** Assistant Purchasing Agent	00673	53,361	55,939	61,669	67,846	73,961	76,848	79,848
Assistant Superintendent of Weights & Measures	00445	43,050	45,113	49,697	54,640	59,426	61,611	63,897
* Assistant Traffic Engineer	00795	69,616	73,008	80,544	88,666	96,600	100,282	104,103
* Assistant Violations Clerk	00806	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,480
* Auditor	00846	58,272	61,097	67,371	70,650	73,296	76,130	78,894
* Building Inspector (ICS)	00924	67,579	70,870	78,181	81,999	85,206	88,543	92,020
* Building Inspector Apprentice	06969	53,339	59,413	0	0	0	0	0
* Building Maintenance Worker	00929	36,519	38,255	42,112	43,726	45,402	47,149	48,963
Building Maintenance Worker Low Pressure License	00933	51,192	53,662	59,151	62,019	64,312	66,699	69,178
* Building Service Worker	00938	33,731	35,329	38,878	40,734	42,178	43,676	45,239
** Building Subcode Official (HHS)	05048	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Carpenter	00971	49,968	52,378	57,731	60,524	62,762	65,078	67,500
* Carpenters Helper	00974	41,740	43,738	48,176	50,492	52,435	54,466	56,573
* Cashier	00976	44,072	46,186	50,884	53,340	55,280	57,310	59,414
** Chief Accountant	01005	65,417	68,596	75,667	83,284	90,856	94,300	99,833
** Chief Assistant Assessor	01016	56,959	59,719	65,847	72,453	79,128	82,221	85,435
** Chief Clerk	01037	59,744	62,475	68,544	74,908	80,950	83,566	86,290
** Chief Community Relations Specialist	01107	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Chief Housing Inspector	01139	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Chief Landscape Architect	01150	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Chief License Inspector	01153	61,840	64,842	71,513	78,701	85,711	88,957	92,331
** Chief Sanitation Inspector	01209	49,672	52,066	57,395	63,124	68,642	71,317	74,097
Claims Examiner Workmens Compensation	01241	49,124	51,339	56,255	61,566	65,859	69,796	82,806
* Clerk 1	01245	32,453	33,988	37,393	39,177	40,555	41,999	43,485
* Clerk 2	03247	35,854	37,556	41,339	43,320	44,868	46,471	48,151
* Clerk 3	02773	40,186	42,107	46,374	48,605	50,359	52,191	54,088
* Clerk 3 (Principal Personnel Clerk)	02773	56,540	59,277	62,623	65,056	67,586	70,221	72,958
** Clerk 4	03859	40,098	42,013	46,269	50,857	55,280	57,310	59,414
* Clerk Stenographer 1	01260	36,320	38,048	41,883	43,887	45,459	47,092	48,794
* Clerk Stenographer 2	03253	38,264	40,087	44,141	46,258	47,920	49,653	51,453
* Clerk Stenographer 3	02777	42,137	44,153	48,637	50,979	52,831	54,758	56,761
** Clerk Stenographer 4	03862@	42,168	44,177	48,661	53,494	57,988	60,229	62,574
* Clerk Transcriber	01266	35,689	37,384	41,149	43,114	44,769	46,489	48,277
* Clerk Typist 1, Evidence Handling	23239	36,886	38,640	42,540	44,576	46,124	47,782	49,505
* Code Enforcement Officer	01285	50,601	53,042	55,604	58,294	61,120	64,086	67,202
* Community Organization Specialist	01303	38,562	40,401	44,485	46,622	47,761	49,488	51,275
* Community Service Aide	01313	33,589	35,178	38,711	40,559	42,064	43,676	45,239
* Community Service Worker	01319	36,054	37,767	41,575	43,565	45,116	46,737	48,420
* Complaint Investigator	01324	41,486	43,471	47,881	50,187	52,010	53,902	55,877
* Computer Service Technician	07605	53,646	56,239	62,010	65,014	67,386	70,010	72,739
** Construction Official	05045	86,850	90,186	99,911	105,797	109,958	114,285	118,783
* Contract Administrator 1	51254	66,376	69,605	76,782	84,518	92,323	95,940	101,746
* Contract Compliance Representative	04883	63,111	68,689	72,826	78,911	81,495	84,193	88,314
** Coordinator for Federal & State Aid	01355	68,027	71,340	78,699	86,628	94,640	98,357	102,220
** Coordinator of Monitoring & Evaluation	04716	61,946	64,964	71,638	78,841	85,979	89,345	92,848
** Coordinator of Motor Vehicle Repair	07607	86,723	90,918	99,831	105,818	111,251	115,482	119,946

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Coordinator of Volunteers	01371	61,946	64,954	71,638	78,841	85,979	89,346	92,847
*	Cost Estimator Property Improvement	01379	54,297	56,925	62,758	65,808	68,256	70,799	73,441
*	Court Interpreter S&E	07959	51,577	54,067	59,598	61,911	64,313	66,816	69,417
*	Customer Service Representative	01459	46,691	48,936	53,927	56,530	58,688	60,854	63,104
*	Customer Service Representative Bil. In Spanish & English	08033	46,691	48,936	53,927	56,530	58,688	60,854	63,104
*	Data Control Clerk	01468	37,626	39,415	43,398	45,476	47,110	48,910	50,575
*	Data Entry Operator 1	53292	35,618	37,310	41,068	43,033	44,572	46,173	47,826
*	Data Entry Operator 2	53293	39,631	41,523	45,728	47,925	49,655	51,455	53,325
*	Data Entry Operator 3	53294	43,895	46,001	50,680	52,634	54,670	56,784	58,983
**	Data Entry Operator 4	53295	52,497	55,033	60,667	66,117	72,077	74,888	77,813
**	Data Processing Programmer	01474	48,984	51,345	56,589	59,326	61,517	63,978	66,355
*	Data Processing Programmer Trainee	01475	47,610	0	0	0	0	0	0
**	Deputy Municipal Court Administrator	07796	59,745	62,474	68,545	74,908	80,950	83,566	86,291
**	Deputy Municipal Court Administrator Bilingual! S/E	07903	59,745	62,474	68,545	74,908	80,950	83,566	86,291
**	Deputy Registrar of Vital Statistics	05120	57,129	59,899	66,050	69,265	71,859	74,640	78,895
**	Deputy Tax Assessor	05780	88,456	91,571	101,828	107,934	113,477	117,790	122,344
*	Economic Development Rep. 2	55503	72,372	75,901	84,053	88,166	91,620	95,215	98,952
	Director of Economic and Industrial Development	01595@	93,987	98,533	108,193	114,681	120,572	125,154	129,993
**	Director of Licenses	07163	69,605	72,996	80,531	87,932	95,912	99,675	103,593
**	Director of Inspections	01607@	88,456	92,736	101,828	107,934	113,477	117,790	122,344
**	Director of Neighborhood Preservation Program	02569	88,456	92,736	101,828	107,934	113,477	117,790	122,344
**	Director of Youth Services	01651	88,456	92,736	101,828	107,934	113,477	117,790	122,344
*	Electrical Inspector (ICS)	01699	67,579	70,870	78,181	81,999	85,206	88,543	92,020
**	Electrical Subcode Official (HHS)	05046	80,170	84,106	92,818	97,368	101,002	104,840	108,842
*	Electrician	01706	49,968	52,378	57,731	60,524	62,762	65,078	67,500
*	Electrician Helper	01710	41,740	43,738	48,176	50,492	52,435	54,466	56,573
**	Elevator Subcode Official	07928	72,817	76,368	84,260	87,766	101,002	104,840	108,842
**	Employee Benefits Clerk	04758	35,414	37,097	40,834	42,779	44,256	45,843	47,489
*	Employee Benefits Specialist	01728	38,017	39,828	43,854	45,955	47,677	49,468	51,339
*	Engineering Aide	01733	41,559	43,545	47,966	50,273	52,214	54,230	56,326
*	Equipment Operator	01746	42,744	44,790	49,342	51,721	53,611	55,565	57,599
**	Executive Assistant	04586	0	0	0	0	0	0	121,122
*	Garage Attendant	01877	37,741	39,539	43,533	45,618	47,338	49,126	50,999
*	Gardener	01883	42,024	44,035	48,505	50,839	52,694	54,615	56,613
**	General Supervisor Laboring	06635	50,927	53,383	58,841	64,724	70,555	73,302	76,163
**	General Supervisor Parks	06699	50,926	53,382	58,841	64,725	70,554	73,303	76,163
**	General Supervisor, Public Works	06652	58,743	61,591	65,073	67,603	73,700	76,575	79,567
*	GIS Specialist 3	03176	66,481	69,804	76,784	80,624	83,848	87,202	90,691
*	GIS Specialist Trainee	03174	58,648	0	0	0	0	0	0
*	Graphic Artist 1	54593	59,998	62,397	64,893	67,489	70,189	72,996	75,916
*	Graphic Artist 2	54604	67,054	69,736	72,526	75,427	78,444	81,581	84,845
*	Heavy Equipment Operator	02001@	51,111	53,577	59,059	61,919	64,312	66,699	69,178
*	Historic Preservation Specialist	15679	58,272	61,097	67,371	70,650	73,296	76,034	78,894
**	Housing Coordinator	02065	68,336	71,665	78,651	86,336	93,945	97,631	101,466
**	Housing Inspector	02071	50,601	53,042	55,604	58,294	61,120	64,086	67,202
*	Industrial Representative	02095	58,272	61,097	67,371	70,650	73,296	76,034	78,894
*	Interviewer, Courts	06207	46,691	48,936	53,927	56,531	58,689	60,853	63,105
*	Interviewer, Courts, Bilingual Spanish & English	07573	46,691	48,936	53,927	56,531	58,689	60,853	63,105
*	Investigator A.B.C.	02175	0	0	0	0	0	0	11,080
*	Investigator Public Works	05217	53,594	56,185	61,942	64,946	67,351	70,053	72,661
*	Job Developer	02217	72,920	76,566	84,222	88,434	91,971	95,649	99,476
*	Keyboarding Clerk 1	01268	33,423	35,004	38,519	40,351	41,779	43,270	44,817

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Keyboarding Clerk 2	03256@	36,886	38,640	42,540	44,576	46,124	47,782	49,506
* Keyboarding Clerk 3	02781	41,215	43,185	47,567	49,857	51,619	53,499	55,446
** Keyboarding Clerk 4	03864@	41,029	42,990	47,349	52,050	56,539	58,617	60,776
* Laborer 1	02248	38,778	40,628	44,739	46,883	48,575	50,327	52,159
* Laborer 1 (Laborer Heavy)	02248	40,584	42,524	46,835	49,084	50,864	52,708	54,640
* Laborer 2	06634	43,301	45,250	47,286	49,414	51,637	53,961	56,389
** Laborer 3	06633	48,309	50,633	55,803	61,371	66,896	69,494	72,202
* Landscape Architect	02256@	47,801	50,103	55,214	57,883	60,100	62,412	64,819
* Legal Secretary	07675	53,315	55,448	57,666	59,973	62,371	64,866	67,461
* Legal Stenographer	02279	40,186	42,107	46,374	48,605	50,359	52,191	54,088
* License Inspector	02292	49,878	52,283	57,626	60,420	62,506	64,804	67,202
* License Inspector Bil. In S&E	05785	49,878	52,283	57,626	60,420	62,506	64,804	67,202
* Loan Advisor	05136	41,928	43,934	48,392	50,722	52,643	54,643	56,727
* Mail Clerk	02320	43,911	46,016	50,695	53,145	55,080	57,101	59,210
* Maintenance Repairer	02328	40,852	42,804	47,145	49,410	51,211	53,076	55,017
** Maintenance Superintendent	02384	69,605	72,996	80,531	87,932	95,912	99,675	103,593
* Maintenance Supervisor, Grounds	06731	48,309	50,633	55,803	61,371	66,896	69,494	72,202
** Maintenance Worker 1, Grounds	01940	38,356	40,185	44,249	46,372	48,103	49,843	51,650
Management Information Systems Specialist	04354	93,987	98,533	108,193	114,681	120,572	125,154	129,993
** Material Management Coordinator	05702	59,688	62,584	69,018	72,381	75,204	78,139	81,195
* Mechanic	02434	46,141	48,356	53,286	55,863	57,913	60,036	62,260
* Mechanic (Diesel)	02440	48,027	50,337	55,477	58,160	60,302	62,529	64,844
* Mechanic Fire Apparatus	02441	48,404	50,736	55,915	58,621	60,784	63,030	65,369
* Mechanic's Helper	02456@	40,584	42,524	46,835	47,707	49,435	51,226	53,100
* Mechanical Repairer Light Equipment	02451@	40,101	41,901	43,791	45,762	47,821	49,973	52,222
* Motor Broom Driver	05565	42,744	44,790	49,342	51,721	53,611	55,565	57,599
** Municipal Court Administrator	07795	80,905	84,820	93,136	98,721	103,791	107,735	111,900
* Municipal Court Attendant	02524	0	0	0	0	0	0	58,539
* Network Administrator 1	10107	80,934	84,980	93,479	98,152	102,080	106,162	110,409
* Network Administrator 2	10108	87,496	91,871	101,059	106,111	110,366	114,771	119,361
* Omnibus Operator	05594	37,817	39,617	43,620	45,296	47,033	48,842	50,726
* Paralegal Specialist	02593	64,929	67,526	70,227	73,033	79,124	82,163	85,323
* Parking Enforcement Officer	07305	40,717	42,666	46,989	49,250	51,032	52,893	54,824
* Payroll Clerk	02634	35,414	37,097	40,834	42,779	44,256	45,843	47,489
** Payroll Supervisor	02636	66,498	69,671	76,722	84,321	91,856	95,405	99,102
* Personnel Aide	02685	57,165	59,452	61,830	64,303	66,875	69,550	72,332
* Personnel Assistant	02648@	73,695	77,693	83,046	85,689	89,687	93,685	97,686
** Planning Aide	02685	38,017	39,828	43,854	45,955	47,677	49,468	51,339
** Planning Director	02686	88,456	92,736	101,828	107,934	113,477	117,790	122,344
* Plumbing Inspector (ICS)	02704	67,579	70,870	78,181	81,999	85,206	88,543	92,020
** Plumbing Subcode Official (HHS)	05056	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Principal Account Clerk	02755	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Principal Account Clerk (Typing)		41,775	43,776	48,216	50,540	52,442	54,350	56,351
* Principal Cashier	02771	49,711	52,107	57,431	60,215	62,471	64,778	67,185
* Principal Clerk Transcriber	02779	41,497	43,481	47,894	50,199	52,137	54,148	56,246
Principal Community Organization Specialist	02785@	44,201	46,322	51,032	53,498	55,530	57,656	59,866
* Principal Data Control Clerk	04646	44,200	46,319	51,031	53,496	55,450	57,482	59,596
* Principal Employee Benefits Clerk	04936	43,456	45,538	50,167	52,590	54,620	56,732	58,931
* Principal Engineering Aide	02804	53,116	55,682	61,384	63,769	66,248	68,827	71,508
* Principal Legal Stenographer	02819	51,532	54,021	59,546	62,433	66,447	68,910	71,486
* Principal Mail Clerk		57,695	60,004	62,682	65,189	69,830	70,509	75,529
* Principal Payroll Clerk	02831	56,540	59,278	62,622	65,056	67,587	70,221	72,958
* Principal Planner	02837	58,272	61,097	67,371	70,650	73,296	76,034	78,894

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Principal Planner Community Development Program	05335	58,272	61,097	67,371	70,650	73,296	76,034	78,894
Principal Planning Aide	02840	46,697	48,942	53,932	56,539	58,692	60,948	63,294
Principal Purchasing Assistant	02847	43,456	45,538	50,167	52,590	54,620	56,732	58,931
Principal Storekeeper	02852	56,060	58,773	64,801	67,951	70,487	73,120	75,862
Printing Machine Operator 1	02571	41,648	43,639	48,067	50,382	52,214	54,109	56,092
Printing Machine Operator 2	22533	50,238	52,660	58,045	60,859	63,104	65,445	67,878
Printing Machine Operator 3	22534	52,660	55,202	60,864	63,810	66,137	68,712	71,388
Printing Machine Operator 4	22535	55,202	57,872	63,817	66,912	69,353	72,056	74,867
Program Analyst	02871	56,268	58,990	65,044	68,204	70,852	73,611	76,486
Program Coordinator Demolition	05679	74,600	77,957	81,314	84,671	88,028	91,386	94,743
Program Monitor	04700	54,730	57,378	63,258	66,333	68,797	71,365	74,037
Project Coordinator Construction	02883	70,648	74,090	81,741	89,989	98,044	101,773	105,660
Project Manager, Data Processing	53023	112,632	0	0	0	0	0	0
Property Clerk	02894	35,853	37,557	41,340	43,320	44,868	46,471	48,151
Public Information Officer	02927	44,985	47,145	51,943	54,456	56,444	58,524	61,202
Public Works Inspector	02933	50,261	52,685	58,069	60,884	63,132	65,473	67,906
Public Works Superintendent	02936	69,605	72,996	80,531	87,932	95,912	99,675	103,593
Purchasing Agent	02952	93,987	98,533	108,193	114,681	120,572	125,154	129,993
Purchasing Assistant	02952	35,414	37,097	40,834	42,779	44,256	45,843	47,489
Purchasing Expediter	02956	46,333	48,559	53,510	56,097	58,158	60,291	62,526
Radio Dispatcher	02958	42,724	44,771	49,321	51,696	53,577	55,533	57,578
Radio Dispatcher Typing	02959	43,605	45,696	50,343	52,719	54,599	56,557	58,600
Radio Technician	02965	58,510	61,645	64,779	67,914	71,049	74,184	77,318
Real Estate Officer	02974	83,735	86,776	93,535	100,819	108,036	114,444	114,988
Receptionist	02976	32,463	33,988	37,393	39,177	40,555	41,999	43,485
Recorder Operator Courts	04873	34,416	36,047	39,672	41,571	43,160	44,817	46,537
Records Management Analyst	05429	54,119	56,737	62,566	65,600	67,993	70,644	73,399
Records Manager	06382	66,395	70,260	74,348	78,677	83,255	88,100	93,228
Records Support Technician 1	56562	35,854	37,288	38,780	40,331	41,944	43,621	45,366
Records Support Technician 2	56563	40,186	41,794	43,466	45,203	47,012	48,892	50,849
Records Support Technician 3	56564	45,008	46,808	48,681	50,627	52,653	54,759	56,949
Recreation Aide	02983	31,098	32,561	35,818	38,878	40,254	41,681	43,169
Recreation Leader	02993	37,335	39,112	43,063	45,131	46,812	48,575	50,405
Recreation Program Coordinator	03018	56,938	59,694	65,823	69,025	71,709	74,507	77,414
Recreation Supervisor	03020	45,132	47,299	52,116	57,309	62,455	64,869	67,401
Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	13,448
Rent Regulation Officer	05681	70,041	72,142	74,306	76,807	79,698	82,700	85,821
Research Assistant	03069	50,692	53,138	58,571	61,410	63,675	66,041	68,495
Risk Manager	07390	112,270	114,515	116,806	119,142	121,525	125,170	130,803
Road Repairer Superintendent	03803	69,605	72,996	80,531	87,932	95,912	99,675	103,593
Sanitation Inspector	03110	48,984	51,345	56,596	59,330	61,487	63,875	66,355
Secretarial Assistant	03127	46,344	48,438	53,093	58,107	62,086	64,271	66,557
Secretary Board/Commission (Part Time)	07419	1,325	0	0	0	0	0	12,122
Secretary Board/Commission (Full Time)	07419	52,244	54,775	60,398	63,972	66,468	69,061	71,757
Security Guard	06124	37,333	39,110	43,061	45,129	46,743	48,422	50,172
Senior Account Clerk	03165@	38,264	40,087	44,141	46,258	47,920	50,644	51,453
Senior Administrative Analyst	03173@	66,376	69,605	76,782	84,518	92,323	95,940	101,746
Senior Auditor	03196@	64,230	67,351	74,289	77,392	80,205	83,340	86,603
Senior Building Maintenance Worker	03227	38,477	40,310	44,393	46,519	48,197	50,052	51,983
Senior Budget Examiner	03223	82,929	86,941	95,464	101,189	106,386	110,429	114,697
Senior Building Maintenance Worker								
Low Pressure License	03228	53,662	56,255	62,028	65,033	67,405	70,508	72,758
Senior Cashier	03236	46,581	48,821	53,797	56,397	58,465	60,618	62,866
Senior Clerk Transcriber	03255	37,627	39,418	43,400	45,482	47,229	49,048	50,937

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Community Relations Specialist	03265@	47,161	49,429	54,471	57,103	59,210	61,394	63,656
* Senior Community Service Worker	03269@	41,928	43,934	48,392	50,722	52,643	54,643	56,727
** Senior Computer Service Technician	07691	59,692	62,588	69,275	72,648	75,482	78,432	81,496
* Senior Data Control Clerk	03294	40,901	42,857	47,202	49,474	51,252	53,114	55,058
* Senior Data Processing Programmer	03295	56,427	59,158	62,498	63,689	66,165	68,740	71,418
* Senior Electrician	03308	54,806	57,458	63,347	65,810	68,371	71,033	73,803
** Senior Engineer	03314	89,654	93,712	92,868	108,502	112,637	119,395	124,051
* Senior Engineering Aide	03320	45,416	47,596	52,442	54,971	56,986	59,087	61,261
* Senior Gardener	03341	36,054	37,767	41,575	43,565	45,116	46,737	48,420
* Senior Historic Preservation Specialist	15680	61,267	64,239	70,848	74,301	77,204	80,100	83,122
* Senior Housing Inspector	03368	59,266	62,199	65,156	68,325	70,985	73,753	76,631
* Senior Landscape Architect	04407	54,730	57,378	63,258	66,333	68,797	71,365	74,037
* Senior Legal Stenographer	03405	44,411	46,540	51,277	53,749	55,828	57,986	60,238
* Senior Mail Clerk	20433	51,519	53,579	55,722	57,951	60,269	62,680	65,187
* Senior Maintenance Repairer	03425	44,788	46,939	51,717	54,214	56,197	58,254	60,403
* Senior Mechanic	03459	48,404	50,736	55,915	58,621	60,784	63,030	65,369
* Senior Mechanic (Diesel)	04561	50,298	52,724	58,114	60,925	63,177	65,516	67,954
* Senior Payroll Clerk	03496	39,277	41,153	45,317	47,495	49,174	50,963	52,813
** Senior Personnel Assistant	04982	94,035	98,446	102,886	107,312	111,736	116,162	120,591
* Senior Planner Economic Dev.	04569	54,730	57,378	63,258	66,333	68,797	71,365	74,037
* Senior Planning Aide	03512	40,936	42,894	47,243	49,520	51,327	53,191	55,127
* Senior Program Development Specialist Community Service	06931	61,267	64,239	70,848	74,301	77,204	80,100	83,122
* Senior Program Monitor	05399	67,360	70,639	77,924	81,730	84,816	88,017	91,358
* Senior Public Works Inspector	03539	53,594	56,185	61,942	64,946	67,351	70,053	72,661
* Senior Purchasing Assistant	03547	39,277	41,153	45,317	47,495	49,174	50,963	52,813
* Senior Sanitation Inspector	03572	55,319	57,999	63,946	65,420	67,552	70,051	72,661
* Senior Security Guard	06257	44,033	45,794	47,626	49,531	51,512	53,572	55,715
* Senior Storekeeper	03600	50,261	52,685	58,089	60,884	63,132	65,473	67,906
* Senior Traffic Maintenance Worker	03625	50,213	52,472	54,833	57,301	59,879	62,574	65,386
* Senior Traffic Signal Electrician	03626	54,806	57,458	63,347	65,810	68,371	71,033	73,803
** Senior Training Technician	05614	59,692	62,588	69,275	72,648	75,482	78,432	81,496
* Senior Youth Group Worker	03657	59,017	61,378	63,833	66,387	69,042	71,804	74,676
* Signal Systems Technician 1	03714	56,925	59,202	61,570	64,033	66,594	69,258	72,027
* Signal Systems Technician 2	03589	59,129	61,496	63,955	66,514	69,174	71,941	74,818
* Social Service Assistant	04623	38,056	39,872	43,900	46,007	47,658	49,378	51,169
* Storekeeper	03779	43,923	46,031	50,711	53,157	55,094	57,124	59,218
* Storekeeper Automotive	03781	46,294	48,520	53,464	56,049	58,105	60,240	62,466
* Substance Abuse Counselor 1	63114	58,821	61,671	68,009	71,318	73,984	76,759	79,645
** Superintendent of Recreation	03834@	69,605	72,996	80,531	87,932	95,912	99,675	103,583
** Superintendent of Weights & Measures	01428	67,630	70,922	78,238	85,423	93,170	96,825	100,627
** Supervising Account Clerk	03848	43,683	45,778	50,433	55,446	59,426	61,611	63,897
** Supervising Administrative Analyst	03850@	74,578	78,217	86,304	94,131	102,683	106,717	110,919
** Supervising Animal Control Officer	05999	76,391	79,867	83,344	86,820	90,296	93,773	97,257
Supervising Building Service Low Pressure License	06468	49,214	51,586	56,856	62,530	68,795	70,553	73,183
** Supervising Cashier	03857@	54,246	56,869	62,698	68,981	75,204	78,139	81,195
** Supervising Clerk Transcriber	03863@	41,622	43,508	47,922	52,196	56,863	59,066	61,357
** Supervising Data Control Clerk	03872	51,275	53,749	59,247	65,170	70,779	73,278	75,881
** Supervising Electrician	06605	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Engineering Aide	03881	55,716	58,413	64,404	70,859	77,266	80,276	83,417
Supervising Health Insurance Benefits Clerk	03887@	56,501	59,070	64,782	70,933	76,758	79,354	82,057
** Supervising Maintenance Repairer	07338	50,926	53,382	58,841	64,725	70,554	73,303	76,163

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Supervising Maintenance Worker, Grounds	06731	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Mechanic	06724	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Mechanic Fire Apparatus	06726	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Planner	05137	69,692	73,087	80,631	87,932	95,912	99,677	103,593
** Supervising Program Analyst	03927	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Supervising Property Clerk	05519	41,029	42,990	47,349	52,050	56,539	58,617	60,776
** Supervising School Traffic Guard	03937	57,856	60,657	66,878	72,898	79,481	84,226	88,416
** Supervising Youth Group Worker	03945@	60,668	63,095	65,619	68,243	70,973	73,812	76,764
** Supervisor Demolition	06910	56,369	59,096	65,161	71,205	77,224	79,822	82,530
** Supervisor of Accounts	03969	50,655	53,099	58,529	64,383	70,296	73,034	75,882
** Supervisor of Collection of Revenue		60,854	63,806	70,368	77,442	84,447	87,760	91,189
** Supervisor of Motor Pool	05971	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervisor of Real Estate Sales	04060	46,643	48,885	53,870	59,242	64,567	67,073	69,689
** Supervisor of Senior Citizens Activities	04069	48,009	50,320	55,455	60,988	66,470	69,056	71,799
** Supervisor of Telephone Systems	04080	42,877	44,932	47,441	50,692	55,223	57,358	59,582
** Supervisor Public Works	06650	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervisor Traffic Maintenance	06816	57,084	59,849	63,229	65,686	71,606	74,397	77,300
* Tax Searcher	04130	44,462	46,595	51,336	53,815	55,780	57,828	59,954
Technical Assistant Contract Administration	62844	52,723	55,237	60,826	63,741	66,042	68,424	70,914
Technical Assistant to the Construction Official	05193	46,589	48,832	53,809	56,413	58,458	60,596	62,811
Technician, Management Information Systems	53099	56,427	59,158	62,498	63,689	66,165	68,740	71,418
* Telecommunications Systems Analyst	07604	51,146	53,613	59,098	65,005	70,852	73,611	76,486
* Telephone Operator	04145@	39,346	41,224	45,395	47,576	49,295	51,082	52,939
* Tractor Trailer Driver	04179	42,744	44,790	49,342	51,721	53,611	55,565	57,599
* Traffic Maintenance Worker	04189	41,486	43,471	47,881	49,725	51,643	53,638	55,711
* Traffic Signal Electrician	04192	49,968	52,378	57,731	60,524	62,762	65,078	67,500
Traffic Signal Superintendent 1	00799	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Traffic Signal Superintendent 2	04196	72,317	75,844	83,681	91,376	99,675	103,589	107,664
** Traffic Signal Supervisor 1	06819	61,423	64,406	71,026	73,801	76,681	79,676	82,792
** Traffic Signal Supervisor 2	04082	63,808	66,910	73,794	76,681	79,676	82,792	87,877
* Traffic Signal Technician 1	04195	56,925	59,683	65,808	68,371	71,033	73,801	76,683
* Traffic Signal Technician 2	05219	59,130	61,997	68,364	71,033	73,801	76,681	79,731
* Training Technician	04207	55,202	57,872	63,817	66,912	69,363	72,056	74,867
* Tree Maintenance Worker 1	04220	42,524	44,561	49,096	51,455	53,317	55,377	57,521
** Truck Driver	04222	42,024	44,035	48,505	50,839	52,694	54,615	56,613
** Violations Clerk	04244	77,410	81,399	89,379	94,738	99,604	103,390	107,387
* Weights and Measures Apprentice	04201	0	0	0	0	0	0	41,277
* Welder	04305	46,141	48,356	53,286	55,863	57,913	60,036	62,260
* Youth Group Worker	04333	55,427	57,644	59,950	62,348	63,595	64,867	66,164
* Youth Group Worker Bil. In S&E	04334	55,427	57,644	59,950	62,348	63,595	64,867	66,164
* Youth Services Counselor	04336	60,284	62,696	65,204	67,812	70,524	73,345	76,279
* Zoning Officer (Part Time)	04338	0	0	0	0	0	0	8,251

Db:dh
01-10-23

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES IN THE CITY OF CAMDEN AS
"HANDICAPPED PARKING ONLY"**

WHEREAS, Ynes Caba, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1129 N. 20th Street; and

WHEREAS, William M. Cooper upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 1054 Princess Avenue; and

WHEREAS, Rhonda E. Fluellen, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1014 N. 32nd; and

WHEREAS, Ivelisse Quirindongo, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 3022 N. Constitution Road; and

WHEREAS, Angel R. Torrales upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 825 N. 4th Street; and

WHEREAS, Donald E. White, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 3217 Federal Street; and

WHEREAS, Marcia V. Martin upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1228 Lakeshore Drive; and

WHEREAS, Dawn M. Mears, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 833 Spruce Street; and

WHEREAS, Elsa Roman upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 641 Randolph Street; and

WHEREAS, Nelson Salcedo, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 806 Morgan Boulevard; and

WHEREAS, Irma Echevarria Orsini upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 914 N. 21st Street; and

WHEREAS, Isamar Gonzalez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 916 N. 21st Street; and

WHEREAS, Deborah A. Muns upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 2854 Polk Avenue; and

WHEREAS, Dorothy McNeil Bey, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 415 State Street, Apt B; and

WHEREAS, Anthony H. Bowens upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped

parking as a Type #2 permit in front or near his home at 1291 Lakeshore Drive; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as a "Handicapped Parking" as a Type 1 or 2 to have parking designation during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Certain Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

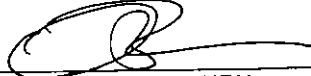
SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 10, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

04

DB:dh
01-10-23

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Yvette Morton	1812 N. 8 th St.	Applicant deceased
2. Luz E. Rivera	511 Pine St.	No response to renewal correspondence
3. Frank Irby	1481 Ormond Ave.	No response to renewal correspondence
4. Ralph Carroway	616 Ware St.	No response to renewal correspondence
5. Jean Edwards/Gregory Dallas	2880 Cushing Rd.	No response to renewal correspondence
6. Raneen Benett	640 A Berkley St.	No response to renewal correspondence
7. Thomas Mantez, Jr.	1158 Princess Ave.	Applicant deceased
8. Ruth Dixon	1554 Ormond Ave.	No response to renewal correspondence
9. John Evans	1368 Haddon Ave.	No response to renewal correspondence
10. Edwin Velez	932 N. 19 th St.	Applicant relocated

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to renewal correspondence; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

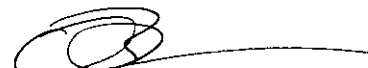
SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 10, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-5

FUENTES
01-03-23

**AN ORDINANCE ADOPTING THE CODIFICATIONS AND REVISIONS OF
THE ORDINANCE AND RESOLUTIONS OF THE CITY OF CAMDEN,
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

WHEREAS, pursuant to N.J.S.A. 40:69A-182 and N.J.S.A. 40:49-4, The Office of the Municipal Clerk of the City of Camden has recorded all ordinances and resolutions adopted by the City Council of the City of Camden and has, from time to time prior to and up to December 31, 2022, with the advice and assistance of the Office of the City Attorney and Counsel to City Council, bound, compiled, issued supplements or codified all the ordinances and resolution, or true copies thereof, of the City of Camden which then remain in force and effect; and

WHEREAS, the Municipal Clerk has indexed the record books, compilation or codification of ordinances and resolutions; and

WHEREAS, pursuant to law, this City Council desires to adopt the aforesaid codifications and revisions of the ordinances and resolution of the City of Camden; now, therefore

BE IT ORDAINED AND ENACTED by the City Council of the City of Camden, as follows:

SECTION 1. Pursuant to N.J.S.A. 40:69A-182 and N.J.S.A. 40:49-4, the ordinances of the City of Camden of a general and permanent nature adopted by the City Council of the City of Camden, as revised, codified and consolidated into chapters and sections from time to time prior to, and up to, December 31, 2022, under the director of the Office of the Municipal Clerk, Office of the City Attorney, and Counsel to City Council by General Code Publishers Corp., 72 Hinchey Road Rochester, New York 14624-2991, and consisting of Chapters 1 through 577, together with an Appendix and a Disposition List, are hereby ratified, approved, adopted, ordained and enacted as the "Code of the City of Camden", hereinafter known and referred to as the "Code."

SECTION 2. Each section of this ordinance and the Code is an independent section, and the holding of any section of part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

SECTION 3. Any portion of the Code not herein amended or supplemented shall remain in full force and effect.

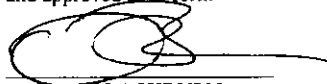
SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of veto shall be filed in the Office of the Municipal.

Dated: January 3, 2023

The above has been reviewed
and approved as to form


DANIEL BLACKBURN
City Attorney

President, City Council

VICTOR G. CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 21, 2022

Council Meeting Date: January 3, 2023

FROM: Councilperson

Angel Fuentes, President

Shaneka Boucher, 1st Ward

Sheila Davis, Vice President, At-Large

Christopher Collins, 2nd Ward

Nohemi Soria-Perez, At-Large

Marilyn Torres, 3rd Ward

Felisha Reyes-Morton, 4th Ward

Action Requested:

Ordinance Adopting the Codifications and Revisions of the Ordinances and Resolutions
of the City of Camden, County of Camden, State of New Jersey

****Please attach any supporting documents

Angel Fuentes/nfb

12/21/22

Signature of Councilperson

Date

Resolutions

R-1

**RESOLUTION COMMENDING ONE CAMDEN'S NON-PROFIT ORGANIZATION, FOR THE OUTSTANDING
WORK THEY DO IN THE CITY OF CAMDEN AND THE SURROUNDING AREAS**

WHEREAS, in August of 2017, One Camden was established as a 501(c)(3) non-profit organization with independent funding, leadership, and a board of directors representing the participating District, Charter, and Renaissance schools. CCSD created One Camden as a neutral, and fair system to simplify the school's enrollment process, giving all Camden families equal access to high quality schools; and

WHEREAS, each participating school feels confident that One Camden is a neutral system providing families with objective information regarding Camden's publicly funded schools, and match families with their preferred school, regardless of school type. One Camden is a City-wide service provided to families, and its funding always reflects that the system is fair and sustainable; and

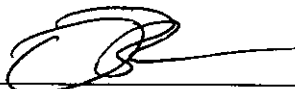
WHEREAS, One Camden is an online one-stop resource center driven by equitable access to Camden's public schools, real-time family to school engagement, data driven solutions in education operational systems; and

WHEREAS, as a nonprofit, One Camden is best positioned to advocate for families and fair school choices, regardless of changing political pressures facing any publicly funded schools – District, Charter, or Renaissance; and

BE IT RESOLVED, by the City Council of the City of Camden that it hereby commends and congratulates One Camden's non-profit organization for the benefit of Camden City students, residents and surrounding area, and extends its best wishes for its continued success.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: January 27, 2023

Council Meeting Date: February 14, 2023

FROM: Councilperson

Angel Fuentes, President

Marilyn Torres, 3rd Ward

Sheila Davis, Vice President, At-Large

Felicia Reyes-Morton, 4th Ward

Shaneka Boucher, 1st Ward

Nohemi Soria-Perez, At-Large

Chris Collins, 2nd Ward

Action Requested:

**RESOLUTION COMMENDING ONE CAMDEN'S NON-PROFIT ORGANIZATION, FOR THE
OUTSTANDING WORK THEY DO IN THE CITY OF CAMDEN AND THE SURROUNDING AREAS**

****Please attach any supporting documents

M. Council/nfb

1/27/23

Signature of Councilperson

Date

DB:dh
02-14-23

R-2

**RESOLUTION AUTHORIZING A CLOSED SESSION OF
THE GOVERNING BODY TO DISCUSS
PENDING LITIGATION**

WHEREAS, N.J.S.A. 10:4-12, et seq. and, more particularly, N.J.S.A. 10:4-12(b)(8) provides for the closing of a public session to discuss litigation matters; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that City Council of the City of Camden, the governing body, hereby authorizes a closed session to occur on Tuesday, February 14, 2023, at 5:00 p.m. during the City Council's public meeting taking place remotely via the Zoom platform to discuss attorney client privilege, relating to pending litigation.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that, pursuant to the Open Public Meetings Act, N.J.S.A. 10: 4-6 et seq., all requirements for the holding of a closed session will be complied with, including but not limited to, that notes will be taken of the closed session which will be kept and maintained and also that discussions of the closed session will be revealed to the public as soon as practicable.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:

RESOLUTION AUTHORIZING A CLOSED SESSION OF THE GOVERNING BODY TO DISCUSS PENDING LITIGATION

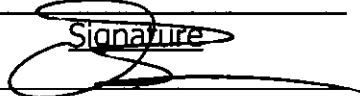
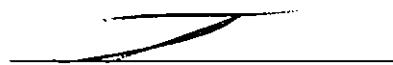
BRIEF DESCRIPTION OF ACTION:

Pursuant to N.J.S.A. 10:4-12, et seq. and, more particularly, N.J.S.A. 10:4-12(b)(8) provides for the closing of a public session to discuss litigation matters.

APPROPRIATION ACCOUNT TO BE CHARGED: *Not Applicable*

AMOUNT OF PROPOSED CONTRACT: *Not Applicable*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney:	Date <u>Feb 1, 23</u>	Signature 
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Business Administrator:	<u>1/31</u>	

	(Name) Please Print	(Extension #)
Prepared By:	<u>Dionne Hicks-Giles, Administrative Secretary</u>	<u>X7185</u>
Contact Person:	<u>Daniel S. Blackburn, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

DB:dh
02-14-23

R-3

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
DAMON BURKE AS A COMMISSIONER TO THE
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the City of Camden is required to appoint a Commissioner and an Alternate to serve on the Camden County Municipal Joint Insurance Fund (JIF); and

WHEREAS, the Mayor has appointed Damon Burke as a Commissioner to the Camden County Municipal Joint Insurance Fund and this Council has reviewed the qualifications of his appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Council hereby consents to the appointment of Damon Burke as a Commissioner for a (1) one-year term to commence immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
RESOLUTION AUTHORIZING THE APPOINTMENT OF DAMON BURKE AS A
COMMISSIONER TO THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

BRIEF DESCRIPTION OF ACTION:
The City of Camden is required to appoint a Commissioner and an Alternate to serve on the
Camden County Municipal Joint Insurance Fund (JIF)

APPROPRIATION ACCOUNT TO BE CHARGED: *Not Applicable*

AMOUNT OF PROPOSED CONTRACT: *Not Applicable*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney:	<u>1/24/23</u> <small>Date</small>	 <small>Signature</small>
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	<small>(If applicable)</small>
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	<u>1/24/23</u>	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Dionne Hicks-Giles, Administrative Secretary</u>	<u>X7185</u>
Contact Person:	<u>Daniel Blackburn, City Attorney</u>	<u>X7170</u>

**Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

DB:dh
02-14-23

R-4

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

WHEREAS, there is now pending before the Superior Court of New Jersey, a case entitled Lexa Concrete v. City of Camden in which the plaintiff seeks damages; and

WHEREAS, this matter has been reviewed and negotiated by and between the parties of this litigation and an agreement has been reached by and between these parties to settle the case with the City of Camden paying the total sum of NINETY-NINE THOUSAND THREE HUNDRED EIGHTY-SIX DOLLARS AND FIFTY-FIVE CENTS (\$99,386.55); and

WHEREAS, in accordance with this settlement, the City of Camden will pay the total sum of NINETY-NINE THOUSAND THREE HUNDRED EIGHTY-SIX DOLLARS AND FIFTY-FIVE CENTS (\$99,386.55); and

WHEREAS, the settlement of the within litigation is not an admission of liability on the part of the City of Camden but is made in recognition of the risks of litigation and in order to avoid the continued costs and expenses of litigating the within matter; and

WHEREAS, the specific terms of the settlement are set forth in the attached form of the Settlement Agreement; and

WHEREAS, Council has reviewed said settlement proposal and has determined that it is in the best interests of the City of Camden to settle the litigation in the aforesaid matter; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item "T-35-900-101", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to adhere to the Settlement Agreement and to issue payment in the amount of NINETY-NINE THOUSAND THREE HUNDRED EIGHTY-SIX DOLLARS AND FIFTY-FIVE CENTS (\$99,386.55), in the manner set forth in the Settlement Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: February 14, 2023

TO: Timothy Cunningham, Esq., Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Law Department

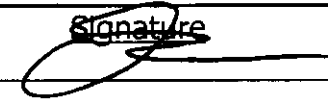
TITLE OF RESOLUTION: RESOLUTION AUTHORIZING SETTLEMENT OF LITIGATION

BRIEF DESCRIPTION OF ACTION: The parties have agreed to settle the matter captioned under Lexa Concrete v. City of Camden

APPROPRIATION ACCOUNT TO BE CHARGED: N/A

AMOUNT OF PROPOSED CONTRACT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	<u>2/2/23</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

(If applicable)

	<i>(Name) Please Print</i>		<i>(Extension #)</i>
Prepared By:	<u>Dionne Hicks-Giles, Administrative Secretary</u>		<u>X7185</u>
Contact Person:	<u>Daniel S. Blackburn, City Attorney</u>		<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
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Professional Service or EUS Type	Settlement of Litigation
Name of Vendor	Lexa Concrete
Purpose or Need for service:	This matter is necessary for the settlement of litigation
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

DB:dh
02-14-23

R-5

RESOLUTION AUTHORIZING A CONTRACT TO CONNER STRONG & BUCKELEW COMPANIES, LLC TO PROVIDE RISK MANAGEMENT CONSULTANT SERVICES FOR THE CITY OF CAMDEN IN SUPPORT OF CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the City of Camden requested proposals for a vendor to provide Risk Management Consultant Services to the City of Camden; and

WHEREAS, pursuant to a Request for Proposal #21-22, a proposal was submitted by Conner Strong & Buckelew Companies, LLC to provide Risk Management Consultant Services, along with the terms specified in the specifications/submitted; and

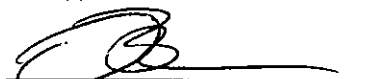
WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Conner Strong & Buckelew Companies, LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officials are hereby authorized to enter into a contract with Conner Strong & Buckelew Companies, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:

RESOLUTION AUTHORIZING A CONTRACT TO CONNER STRONG & BUCKELEW COMPANIES, LLC TO PROVIDE RISK MANAGEMENT CONSULTANT SERVICES FOR THE CITY OF CAMDEN IN SUPPORT OF CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND

BRIEF DESCRIPTION OF ACTION:

The City of Camden has secured its property and casualty insurance by participating in the Camden County Municipal Joint Insurance Fund. This is an insurance pool of 38 municipalities and Public Agencies within Camden County. The by-laws of the Joint Insurance Fund require each member to appoint an insurance producer as a Risk Management Consultant. Contracting with a Risk Management Consultant is therefore a condition of our membership in the JIF. The Risk Management Consultant acts as a liaison between the City and the Joint Insurance Fund with responsibilities that involve

- Evaluation of the City's risk exposure
- Explanation of the various coverages available to address those risk exposures
- Preparation of applications, statements of values that may be required to purchase coverage
- Review of the insurance assessment and assisting in the preparation of the insurance budget.
- Assisting in the claims settlement process.
- Providing assistance in our loss control and safety efforts.

The Risk Management Consultant receives their compensation from the Joint Insurance Fund. The standard fee for all Risk Management Consultants operating in the JIF is 6% of our insurance assessment.

APPROPRIATION ACCOUNT TO BE CHARGED: *Not Applicable*

AMOUNT OF PROPOSED CONTRACT: *Not Applicable*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney:

Date
Feb 1 23

Signature


Approved by Grants Management:

(If applicable)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Finance Director: _____
 CAF –Certifications of Availability of Funds
Approved by Business Administrator: 1/3/ _____

<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: <u>Dionne Hicks-Giles, Administrative Secretary</u>	<u>X7185</u>
Contact Person: <u>Daniel S. Blackburn, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Services Agreement
Name of Vendor	Conner Strong & Buckelew Companies, LLC
Purpose or Need for service:	Risk Management Consultant Services to the City of Camden in connection with the Camden County Municipal Joint Insurance Fund
Contract Award Amount	
Term of Contract	1 year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

DB:dh
02-14-23

R-6


**RESOLUTION AUTHORIZING "IN REM" TAX FORECLOSURE
FOR LIST #199**

BE IT RESOLVED, by the City Council of the City of Camden that it is hereby determined that City of Camden, City Attorney is hereby authorized to foreclose in summary proceedings, In Rem, as provided by the In Rem Tax Foreclosure Act (1948), R.S. 54:5-104.29, et. seq. and where necessary to institute an action to foreclose the right of redemption pursuant to N.J.S.A. 54:5-86 et seq. of those tax sale certificates held by the City of Camden, as listed in the appended and hereby incorporated list, known as Tax Foreclosure List No. 199.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
RESOLUTION AUTHORIZING "IN REM" TAX FORECLOSURE FOR LIST #199


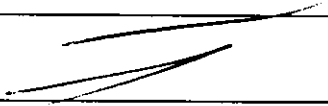
BRIEF DESCRIPTION OF ACTION:

The City desires to authorize the City Attorney to foreclose in summary proceedings, *In Rem* as provided by the In Rem Tax Foreclosure Act (1948), R.S. 54:5-104.29 et seq. tax sale certificates held by the City of Camden, as listed in the appended and hereby incorporated list, known as Tax Foreclosure List No. 199.

APPROPRIATION ACCOUNT TO BE CHARGED: *Not Applicable*

AMOUNT OF PROPOSED CONTRACT: *Not Applicable*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney:	<u> </u> Date <u>1/27/23</u>	<u> </u> Signature 
Approved by Grants Management:	<u> </u>	<u> </u> (If applicable)
Approved by Finance Director:	<u> </u>	<u> </u>
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Business Administrator:	<u> </u> <u>1/31</u>	<u> </u> 

<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: <u>Dionne Hicks-Giles, Administrative Secretary</u>	<u>X7185</u>
Contact Person: <u>Michelle Banks-Spearman, Asst. City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN
FORECLOSURE LIST #199

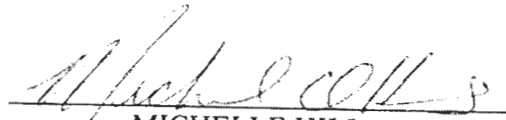
SCHEDULE NUMBER	STREET ADDRESS	BLOCK	LOT	CERT. NO.	BOOK NO.	PG. NO.	TAX SALE DATE	AMOUNT TO REDEEM (GOOD UNTIL 2/14/23)	AMOUNT OF TAX SALE	SUBSEQUENT LIEN	OWNER NAME/LAST TRANSFEREE ACCORDING TO TAX DUPLICATE
1	2306 Baird Blvd.	1245	165	92-876	4348	790	6/15/1992	\$ 239,276.10	\$ 1,590.36	\$ 228,215.56	ARTHUR, OQUELA
2	2562 Baird Blvd	1173	102	92-810	4348	794	6/15/1992	\$ 226,883.65	\$ 2,036.77	\$ 226,585.08	ST. HILL, JAMES & EDNA
3	436 Broadway	1407	5	943148	4275	925	6/27/1994	\$ 534,569.05	\$ 258.75	\$ 533,072.64	MILLER, CALVIN C & LILLIE F
4	1037 Broadway	320	51	36723	3302	914	10/9/1987	\$ 270,909.65	\$ 1,022.18	\$ 263,172.33	BRUNDAGE, ELAINE
5	1127 Broadway	327	45	11-00483	9437	259	6/20/2011	\$ 319,489.75	\$ 1,648.26	\$ 314,124.29	CHUN, SUNG TEAK
6	1128 Broadway	328	57	980294	5006	887	6/15/1998	\$ 306,462.68	\$ 782.44	\$ 301,952.98	RICE, HARRY & GREGORIO, MARK
7	1129 Broadway	327	44	08-00350	8868	238	6/24/2008	\$ 167,032.32	\$ 1,398.37	\$ 161,733.66	CAMDEN ASSOCIATES, LLC
8	1843 Broadway	482	78	90-581	4251	186	9/6/1990	\$ 233,035.68	\$ 604.93	\$ 228,820.37	BROADWAY PARTNERS
9	1542 Broadway	460	1	10-02615	9249	1147	6/21/2010	\$ 338,773.55	\$ 11,100.79	\$ 229,109.10	MARTIN AARON, INC
10	1845 Broadway	482	79	88-498	4333	488	12/1/1998	\$ 307,141.18	\$ 604.93	\$ 305,908.92	BROADWAY PARTNERS
11	2701 Buren Ave.	881	1	36759	3302	871	10/9/1987	\$ 381,777.96	\$ 457.19	\$ 377,919.91	NEFF MACHINE COMPANY
12	2735 Buren Ave.	881	2	981489	5069	503	6/15/1998	\$ 555,930.31	\$ 300.47	\$ 551,818.40	UNDERWATER TECHNICS, INC.
13	1574 Collins Rd	734	4	10-02895	9252	1229	6/21/2010	\$ 207,082.88	\$ 3,069.96	\$ 200,228.73	BLACK, SAMUEL
14	1523 Federal Street	1182	7	35650	7783	312	10/10/1986	\$ 207,345.33	\$ 828.07	\$ 206,045.09	RODRIGUEZ, GUADALUPE
15	1601 Federal Street	1184	1	951384	4438	396	6/12/1995	\$ 369,926.87	\$ 2,450.60	\$ 354,860.22	LYNKRAM
16	940 Haddon Ave	365	72	960282	4526	27	4/22/1996	\$ 249,405.61	\$ 5,353.16	\$ 223,300.90	ALFORD BENCHMARK & CO % L. RAVITZ
17	1067 Haddon Ave	1306	72	32126	2957	993	10/12/1984	\$ 294,371.90	\$ 850.70	\$ 294,032.24	STEVENSON, ROOSEVELT
18	1198 Haddon Ave	1289	40	20502	8009	273	10/12/1979	\$ 524,981.60	\$ 434.28	\$ 520,911.15	DRAKE, MICHAEL
19	1258 Haddon Ave	1294	15	881690	4329	103	12/1/1988	\$ 314,403.81	\$ 89.55	\$ 313,532.12	LEFTWICH, GORMAN & CARRUOLO, CAROL
20	1405 Haddon Ave	1334	3	931468	4041	721	6/28/1993	\$ 242,882.30	\$ 1,507.15	\$ 235,258.83	SPENCER, OSCAR R
21	1436 Haddon Ave.	1297	99	931374	4041	167	6/28/1993	\$ 205,343.49	\$ 312.62	\$ 202,566.66	THOMAS-CARTER, NGUYEN & CARTER, R
22	1444 Haddon Ave.	1297	103	931376	4041	171	6/28/1993	\$ 271,429.46	\$ 1,628.73	\$ 260,996.39	TATEM-WELSH, LORRIE J
23	1622 Mt Ephraim Ave	1353	84	12-04111	9621	680	6/18/2012	\$ 131,243.99	\$ 1,208.26	\$ 126,786.33	AZCONA, LUZ D & EDDIE A
24	3007 Mt Ephraim Ave	737	4	15-01097	10227	479	6/22/2015	\$ 191,600.77	\$ 1,113.50	\$ 188,149.36	SYKES HOLDINGS, LLC
25	616 Newton Ave	352	16	10-02455	9248	1680	6/21/2010	\$ 247,360.33	\$ 6,685.19	\$ 224,481.16	COOPER LANNING CIVIC ASSOC, INC
26	1104 No 33rd Street	911	83	08-01463	8868	238	6/24/2008	\$ 234,447.59	\$ 45,868.30	\$ 64,467.91	GERUNDO, ROBERT
27	2958 Octagon Road West	685	10	16-00906	10438	235	6/20/2016	\$ 33,388.87	\$ 4,925.77	\$ 21,968.28	DEVINE, FRANCIS H
28	2960 Octagon Road West	685	9	941119	4264	650	6/27/1994	\$ 279,601.31	\$ 296.21	\$ 227,439.12	MAHONEY, JAMES & ANN
29	1402 Park Blvd.	1270	60	911413	4338	7	8/14/1991	\$ 287,795.77	\$ 2,426.96	\$ 271,214.03	WILLIAMS, NELLIE
30	2117 Pierce Ave	828	75	92-435	7340	1895	6/15/1992	\$ 558,687.01	\$ 2,777.78	\$ 540,224.54	CONCEPTS IN FOAM, INC
31	2720 Pierce Ave	916	6	941580	4266	704	6/27/1994	\$ 313,943.87	\$ 1,280.75	\$ 289,362.98	WOOD, DOROTHY
32	1472 Princess Ave.	1299	45	32744	6095	952	10/12/1984	\$ 301,597.32	\$ 715.37	\$ 301,302.29	EPP, RONALD
33	601 So 4th Street	166	14	89-88	7784	465	12/26/1989	\$ 335,970.21	\$ 473.43	\$ 322,560.96	ERIN, INC
34	1102 So 4th Street	325	1	980288	5026	879	6/15/1998	\$ 328,586.50	\$ 1,572.31	\$ 319,200.92	HALL, SIDNEY
35	556 So 6th Street	1417	17	11-01466	9438	1810	6/20/2011	\$ 129,325.34	\$ 3,033.60	\$ 97,560.46	GALVAN, DANIEL & PLASENCIA, EDDY F
36	1436 So. 9th Street	416	55	10-02543	9249	783	6/21/2010	\$ 108,885.54	\$ 2,162.07	\$ 101,396.44	ROBERTS, THERESA L
37	502 State Street	771	8	960859	4554	912	4/22/1996	\$ 268,614.31	\$ 440.92	\$ 268,225.68	MY BROTHER'S KEEPER
38	832 State Street	786	65	12-03370	9622	394	6/18/2012	\$ 197,207.23	\$ 3,001.93	\$ 187,835.82	TOMPKINS, PATRICIA A
39	418 Steven Street	178	8	980124	4944	444	6/15/1998	\$ 143,518.45	\$ 1,510.22	\$ 51,956.78	HAGANS, ERNEST T & PAMELA R
40	333 Washington Street	154	20	88-91	7784	555	12/1/1988	\$ 140,099.81	\$ 692.94	\$ 139,700.79	DAVIS, ANGELO WILL JR
41	3200 Westfield Ave	1025	25	16-01785	10438	1176	6/20/2016	\$ 138,667.07	\$ 9,807.64	\$ 115,112.57	HIDALGO, CIRO
42	3502 Westfield Ave	1029	23	001355	5379	226	4/17/2000	\$ 268,100.48	\$ 2,982.02	\$ 251,039.70	LEE, NICK

CERTIFICATION

TO THE CITY COUNCIL OF CAMDEN:

I hereby certify that the attached Foreclosure List #199 contains the description of land and tax sale certificates held by the City of Camden in the County of Camden affecting said lands, together with the amounts due on said certificates of tax sale and for subsequent municipal liens, including the amount to redeem exclusive of interest, and the ownership of said lands as it appears on the last tax duplicate of the City of Camden in the County of Camden which said lands and certificates of tax sale are subject to foreclosure In Rem pursuant to N.J.S.A. 54:104.29 to 54:5-104.71, this tax foreclosure list being prepared and certified in accordance with the provisions of such statute.

Dated: 2/14/23


MICHELLE HILL
TAX COLLECTOR

A-7

DB:dh
02-14-23

**RESOLUTION AUTHORIZING THE APPOINTMENT OF
TIMOTHY CUNNINGHAM AS AN ALTERNATE COMMISSIONER TO THE
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the City of Camden is required to appoint a Commissioner and Alternate to serve on the Camden County Municipal Joint Insurance Fund ("JIF"), pursuant to the Bylaws of the JIF; and

WHEREAS, the Mayor has appointed Timothy Cunningham, Business Administrator to serve as an Alternate Commissioner, to serve on the Camden County MJIF, and this City Council has reviewed the qualifications of the Mayor's appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council hereby consents to the appointment of Timothy Cunningham, Business Administrator as the City of Camden's Alternate Commissioner to the Camden County Municipal Joint Insurance Fund for a (1) one term to commence immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: February 14, 2023

TO: Timothy Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Law Department on behalf of Administration

TITLE OF ORDINANCE OR RESOLUTION:

RESOLUTION AUTHORIZING THE APPOINTMENT OF TIMOTHY CUNNINGHAM AS AN ALTERNATE COMMISSIONER TO THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND


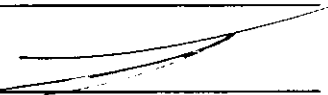
BRIEF DESCRIPTION OF ACTION:

The City of Camden is required to appoint an alternate Commissioner to serve on the Camden County Municipal Joint Insurance Fund (JIF)

APPROPRIATION ACCOUNT TO BE CHARGED: N/A

AMOUNT OF PROPOSED CONTRACT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by City Attorney:	<u>2/2</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Business Administrator:	<u>2/2</u>	

	(Name) Please Print		(Extension #)
Prepared By:	<u>Dionne Hicks-Giles, Administrative Secretary</u>	_____	X7185
Contact Person:	<u>Damon Burke, Risk Manager</u>	_____	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

DB:dh
02-14-23

R-8

**RESOLUTION AWARDING A CONTRACT TO SURETY TITLE COMPANY FOR
TITLE SERVICES IN CONNECTION WITH TAX FORECLOSURE MATTERS
IN THE AMOUNT OF \$35,500.00**

WHEREAS, there exists a need to provide Title Services in connection with foreclosure matters in the City of Camden; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP 22-31), a proposal was received by Surety Title Company to provide title insurance and related searches in connection with the Tax Foreclosure matters for the term of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "3-01-E0-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with Surety Title Company for an amount not to exceed Thirty-Five Thousand Five Hundred Dollars (\$35,500.00) for the term of one (1) year, to provide title insurance and related searches in connection with the Tax Foreclosure matters in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting: February 14, 2023

TO: Timothy Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:

RESOLUTION AWARDING A CONTRACT TO SURETY TITLE COMPANY FOR TITLE SERVICES IN CONNECTION WITH TAX FORECLOSURE IN THE AMOUNT NOT TO EXCEED \$35,500.00 (RFP#22-31)


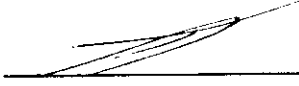
BRIEF DESCRIPTION OF ACTION:

The City desires to contract title services for tax foreclosures proceedings against approximately 90 properties over the span of 12 months.

APPROPRIATION ACCOUNT TO BE CHARGED: 3-01-E0-200-906

AMOUNT OF PROPOSED CONTRACT: \$35,500.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by City Attorney:	<u>1-27-23</u>	
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Business Administrator:	<u>1-24-23</u>	

	(Name) Please Print	(Extension #)
Prepared By:	<u>Dionne Hicks-Giles, Administrative Secretary</u>	<u>X7185</u>
Contact Person:	<u>Michelle Banks-Spearman, ACA</u>	<u>X7172</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Services
Name of Vendor	Surety Title Company
Purpose or Need for service:	Title services to facilitate foreclosures in the City of Camden for approximately 90 properties over the span of 12 months.
Contract Award Amount	\$35,500.00
Term of Contract	1 year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP#22-31 Fair and Open Process
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes, Marmero Law, LLC @\$90,000

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:
 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	23-00239

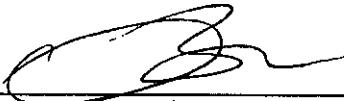
S H I P T O	CITY ATTORNEY-4TH FLOOR PO BOX 95120 CAMDEN, NJ 08101-5120
V E N D O R	VENDOR #: SUR09 SURETY TITLE COMPANY, LLC 11 EVES DRIVE SUITE 150 MARLTON, NJ 08053

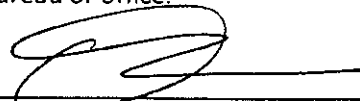
ORDER DATE: 01/24/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE TITLE SERVICES IN CONNECTION WITH TAX FORECLOSURE FOR APPROXIMATELY 90 PROPERTIES OVER THE SPAN OF 12 MONTHS RPF# 22-31	3-01-E0-200-906	35,500.0000	35,500.00
			TOTAL	35,500.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.


 Department Head 1-23-23
 Date


 Receiver of Goods 1-23-23
 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

DB:dh
02-14-23

R-9

**RESOLUTION RE-APPOINTING KEITH L. WALKER,
DIRECTOR OF PUBLIC WORKS AS A COMMISSIONER TO THE
MUNICIPAL INSURANCE FUND COMMISSION**

WHEREAS, the City of Camden is required to maintain a Municipal Insurance Fund Commission; and

WHEREAS, the statutes of the State of New Jersey specifically N.J.S.A. 40A:10-8 provides for the appointment of Commissioners to the Municipal Insurance Fund Commission by the Mayor with the advice and consent of City Council; and

WHEREAS, the Mayor of the City of Camden has re-appointed by communication to the governing body, to wit: Keith L. Walker, as a Municipal Insurance Fund Commissioner to a 2-year term; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that pursuant to N.J.S.A. 40A:10-8 the governing body does consent to the re-appointment of Keith L. Walker, as a Commissioner of the Municipal Insurance Fund Commission for a 2-year term ending on February 11, 2025 as provided by law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: City Council

FROM: Timothy J. Cunningham., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution providing advice and consent to re-appoint Keith L. Walker, Director of Public Works as a Commissioner to the Municipal Insurance Fund Commission for a two (2) year term.


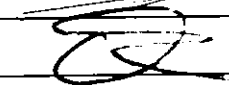
BRIEF DESCRIPTION: This action would authorize the re-appointment of Keith L. Walker to serve as a Commissioner on the Municipal Insurance Fund Commission for a two (2) year term. The term would commence February 14, 2023 through February 11, 2025.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/17/23	
Received by City Attorney:	2/2/23	
(Name) Please Print		(Extension #)

Prepared By: _____
Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-10

DB:dh
02-14-23

RESOLUTION APPOINTING SHAWNICK I. RODRIQUEZ TO THE ARTS, CULTURAL AND HERITAGE COMMISSION

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be nine (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Shawnick I. Rodriquez has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints Shawnick I. Rodriquez as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, February 14, 2023 and ending February 13, 2025; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023
--

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing Shawnick I. Rodriguez to the Arts, Cultural and Heritage Commission.

BRIEF DESCRIPTION OF ACTION: Shawnick I. Rodriguez is being appointed by the Mayor for a term commencing February 14, 2023 and ending February 13, 2025 pursuant to §26-80 of the Camden Municipal Code.

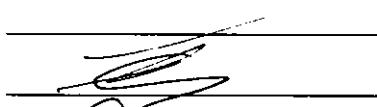
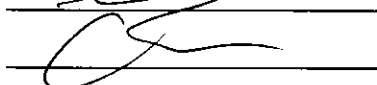
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31 _____	
Received by City Attorney:	1/31 _____	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez/Marc Riordino _____	7150 _____
Contact Person:	Timothy J. Cunningham _____	7150 _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



Art By SIR

Shawnick Rodriguez

Visual Artist, Jewelry Designer and Muralist



📍 1170 Mechanic Street
Camden, NJ 08104

📞 (407) 970-2112

✉️ artbysir@gmail.com

🌐 www.artbysir.com

About Me

I'm Shawnick Rodriguez and I'm honored to be the creator behind the art you adore and that represents your culture and story. Art has been healing yet a learning journey for me that started at a place during dark times yet have evolved to joy.

After so many years of feeling lost, I finally found my identity by going back to my roots. My art is inspired by my Latin culture. It provides myself and others with imaginative links to parts of ourselves, which might otherwise be inaccessible. I want my art to release emotions that make people feel good and take them back to either a time, place or an event.

I'm proud of my heritage, which is reflective in my artwork. I enjoy working with bold and bright colors the screams pride. Every single piece I create is made to stand out and tell a story to encourage, uplift, educate and build confidence in the Latin Community. Whether it's my paintings, my murals or jewelry, I love challenging myself creatively to think outside the box.

The reason why I do Art by SIR is to aspire by sharing my story in hopes my path will open others up to embrace their ethnicity and who they truly are.

Sincerely,

Shawnick Rodriguez



Featured Articles and Radio Interviews

- 2023 Tapinto Camden - Three Kings Day Bonus on Saturday for Camden Children.
- 2022 Oct. 20th 6ABC Philly- Local artist Shawnick I Rodriguez shows Latin pride in every creation with Art by SIR
- 2022 Sept 15th Able Arts Learn for Life - 5 Artist to Follow this Hispanic Heritage Month
- 2022 April 28th Billy Penn - Kensington art show highlights Puerto Rican culture- On to of Philly news.
- 2022 Billy Penn - For Us, by us A Place to find and celebrate Philly's Latina creatives
- 2021 BeLatina - Virtual Pop-Up Shop
- 2021 HipLatina- These 12 Afro-Latinx Small Businesses Can Have All Our Money
- 2020 ABC7NY and Localish - Artist showcases her Latinx culture through her art and jewelry
- 2020 Al Dia News - Al Dia's 40 under 40: Celebrating Philadelphia's New Professional Workforce
- 2020 Star Radio - Artist On The Rise
- 2020 98.5 Uptown Radio - Interview at the Pancake and Booze Art Show
- 2020 Camden City School District- What does Hispanic Heritage Month Means to me?
- 2020 Hija de tu Madre - Mija of the week
- 2019 Anointed News Journal- Volume 25 Issue 33
- 2019 Courier Post - Camden Museum to add Latin history, "Lost in Translation"
- 2019 Art Y Son - 5 Latina Artist You Must Follow
- 2019 The Real Latinx - 10 Latinx Shops for your Coachchella Needs



Exhibitions

- 2022 Subaru of America, INC - Hispanic Heritage Month, Camden, NJ
- 2022 The Culture Art Show - Featured Artist
- 2022 International Salsa Museum - First Pop Exhibition
- 2022 Solo Art Show- Taller Puertorriqueño
- 2021 Golden Latin Awards - Lehigh Valley Latino Association
- 2020 Subaru of America, INC - Hispanic Heritage Month, Camden, NJ
- 2020 Camden Fireworks - We Are Camden Art Exhibition
- 2020 Pancake and Booze Art Show - Underground Philadelphia
- 2019 Walkers' Gallery San Marco, TX - Home and the World: Longing(s) and Belong(s)
- 2019 Carusi Middle School/Hispanic Civic Association - First Hispanic Heritage Festa
- 2019 Global Village - Urban Wellness and Entertainment
- 2019 Subaru of America, INC - Hispanic Heritage Month Celebration, Camden, NJ
- 2019 Damari House - Art Show
- 2019 Herspace Art Show - Philly Art Collective Gallery
- 2019 Camden Fireworks - We Love Camden Art Show
- 2018 Afro Latino Art Exhibition - Circle of Hope

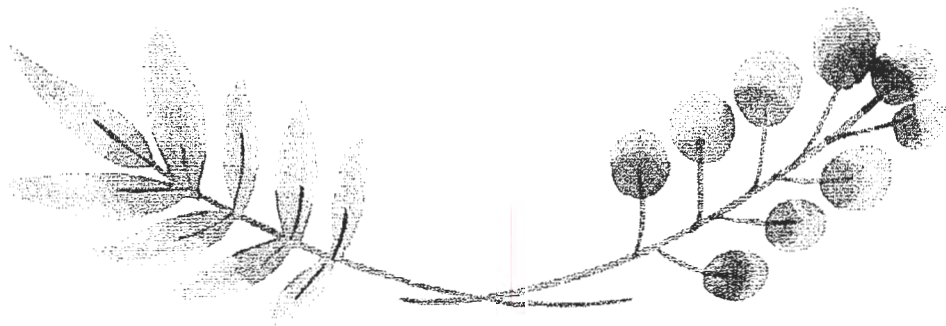
Murals

- 2022 Amadorez Funeral Home - Puerto Rico theme
- 2022 Boricua Restaurant #2 - El Yunque
- 2018 Mr. Got Cut Barber Shop - Super Mario's World



Celebrities and Influencers

- Jessica Castro (Married at First Sight)
- Aida Rodriguez (Comedian)
- Angelee923 - IG featured
- Cooking con Omi - IG featured
- Rebeca Huffman - IG featured
- Reina Rebelde - IG Featured
- Ivy Queen Billboard De La Musica Latina - Art By SIR earrings featured
- Bad Bunny Remix Cover Album- Art By SIR earrings featured
- Ivy Queen - IG featured
- Reina Rebelde x Viva Glam Kay - Makeup Collaboration with Art By SIR earrings featured on the cover.
- Crystal Makeup - IG featured
- Gxldvibe - IG featured



DB:dh
02-14-23

R-11

**RESOLUTION APPOINTING JAMES LEE TO THE ARTS, CULTURAL AND
HERITAGE COMMISSION**

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be nine (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of James Lee has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to his fitness for appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints James Lee as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, February 14, 2023 and ending February 13, 2025; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023
--

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing James Lee to the Arts, Cultural and Heritage Commission.

BRIEF DESCRIPTION OF ACTION: James Lee is being appointed by the Mayor for a term commencing February 14, 2023 and ending February 13, 2025 pursuant to §26-80 of the Camden Municipal Code.

BIDDING PROCESS:

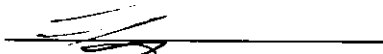

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31	
Received by City Attorney:	1/31	

(Name) Please Print

(Extension #)

Prepared By: Diana Gonzalez/Marc Riordino

7150

Contact Person: Timothy J. Cunningham

7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Biography

Camden, NJ

First son of seven offspring

James T. Lee, Jr. was born on March 8, 1954 to the late James Thomas Lee, Sr. and Ruth May Lee.

Stage and recording name:

Jimmy Lee.

Accomplishments:

2004 -Received Ordination to preach the Gospel, with a focus of feeding the less fortunate.

Obtained distinction of

Rev. James T. Lee, Jr.

2005- attended and graduated from the Camden County Fire Academy.

Proud to be the only

African-American graduate in his class.

Jimmy is a recording artist

having signed with the following world wide distributing record labels:

*WMOT Records

*Atlantic Records

*Stax Records

*Fantasy Records

*Virgin Records

Currently signed with

Society Hill Records.

Jimmy is also a member of

Legends of Vinyl Artists Hall of Fame

2020- Jimmy Lee was appointed and sworn into

the office of the Camden City Arts Cultural and Heritage Commission, where he serves as one of the active commissioners for the City of Camden.

2016 -Jimmy received an Artist Legacy Lifetime Achievement Award from

IDEA - Center For The Arts

for outstanding service in his career in the arts.

In addition, James and his wife, Crystal Lee received

The IDEA Legacy Award for

Patrons of the Arts for outstanding service and dedication in preserving the arts.

2017- Jimmy received a

Commendation from the
City Council of the City of
Camden, NJ in conjunction with IDEA Center for the Arts.

2020- Tri-State Black History
awarded Jimmy Lee the
Musical Legacy Award

2013- Jimmy was included,
In the book "Philly Pop, Rock,
Rhythm & Blues" by author
James Rosen. He is featured with biography and photo.

2020-Having a heart full of compassion, Jimmy and his wife, Crystal have contributed to the ministry of feeding the less fortunate, by preparing and distributing 100 hot meals, once a month in the City of Camden.

Currently, Jimmy Lee is touring world wide as a front line singer for multiple musical groups, which include

*Blue Magic Review

*Trammps Tribute, starring Jimmy Lee

*The Jimmy Lee Show

Most recently, Jimmy performed in Germany singing with The Moment of Truth (2022)

As one of the founding members of Philadelphia's
Fat Larry's Band, Jimmy is now the lead singer for
Jimmy Lee and the NEW Fat Larry's Band.

Jimmy is a proud member of the Prince Hall Masonic Lodge #1 and received his Right hand of Fellowship from the late Carl Miller.

Jimmy has received three
Honorary Doctorates in
Theology, Music Theory, and Humanitarianism respectively.

Obtained distinction:

Rev. Dr. James T. Lee, Jr.

Jimmy has shared his musical knowledge and talents by providing instruction for the Chicken Bone Beach Project within the Atlantic City High School in Atlantic City NJ.

Jimmy has also provided musical instruction at the Philadelphia Cleff Club of
Performing Arts in Philadelphia PA.

Jimmy was nominated and accepted as a new voting member into the Recording Academy/
Grammy's

Jimmy was recently featured in the Grand Opening of the Victor Carstarphen, Sr.
Legends Hall of Fame Exhibit

In the Camden County Historical Society of Camden NJ

Jimmy dedicates his lifetime achievements to his family-
which includes:

four sons and a set of twin girls, one whom passed away in 2021; one son in law and three daughter
in laws, 22 grandchildren and his devoted wife.

DB:dh
02-14-23

R-12

RESOLUTION APPOINTING BREINER GARCIA TO THE ARTS, CULTURAL AND HERITAGE COMMISSION

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be nine (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Breiner Garcia has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints Breiner Garcia as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, February 14, 2023 and ending February 13, 2025; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023
--

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing Breiner Garcia to the Arts, Cultural and Heritage Commission.

BRIEF DESCRIPTION OF ACTION: Breiner Garcia is being appointed by the Mayor for a term commencing February 14, 2023 and ending February 13, 2025 pursuant to §26-80 of the Camden Municipal Code.

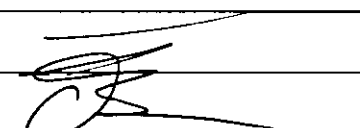
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31 _____	
Received by City Attorney:	1/31 _____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez/Marc Riordino _____	7150 _____
Contact Person:	Timothy J. Cunningham _____	7150 _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Breiner "Zombie" Garcia
WeLiveHere Artist / Treasurer
breinzombie@gmail.com
@breinzombie
[REDACTED]

New View Camden
2020-2021 Camden NJ

- Installed
 1. Bioinformatic Digester Sculpture
 2. Phoenix Festival Sculpture
 3. Touching The Earth Sculptures
- Murals
 1. Lantern Bug Mural (20ftx30ft)
 2. We Live Here mural (6ftx90ft)

Fireworks Camden
2022 Camden NJ

- Mural
 - 6ft x 80ft fence mural

IDEA Center For The Arts
2022 Camden NJ

- Idea Center Fence Mural (6ftx75ft)
 - painted a mural
 - Taught students about mural making
 - Lead youth to a completing a mural
 - Painted planters for garden

Whitman Park
2022 Camden NJ

- painted murals on benches
 - painted 8 different benches with abstract artwork inspired by Modrian as center peices to a newly restored sports park

HopeWorks Camden
2022 Camden NJ

- Mural painted for HopeWorks Camden bridging divides with Camden And Philly
 - (30ftx40ft)
 - Teamed with Eric Okdeh, helped assist and install mural within a month.

Natures Long Memory : Waterspirit Delaware River Project
2021 Camden NJ / Delaware / Pettys Island

Philadelphia Mural Arts

2022 - Present

- HopeWorks Digital Community Mural (30ft x 38ft)
- Poplar St Bridge mural (Philadelphia)
- Aqliq Patterns (Femi) Mural (Installed/ Philadelphia)
- Community Holiday Events (2022-present)

DB:dh
02-14-23

R-13

RESOLUTION APPOINTING ROBERTO MORALES TO THE ARTS, CULTURAL AND HERITAGE COMMISSION

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be nine (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Roberto Morales has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to his fitness for appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints Roberto Morales as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, February 14, 2023 and ending February 13, 2025; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023
--

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing Roberto Morales to the Arts, Cultural and Heritage Commission.

BRIEF DESCRIPTION OF ACTION: Roberto Morales is being appointed by the Mayor for a term commencing February 14, 2023 and ending February 13, 2025 pursuant to §26-80 of the Camden Municipal Code.



BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31	
Received by City Attorney:	1/31	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Goes with
K-13

Roberto Morales

Artist

Camden NJ 08105

Robskelsm856@icloud.com



SKILLS

- Airbrush Artist
- Graphic Designer
- Clothing Brand- TownHouse Clothing
- Mural Arts
- Tattoo Artist

EXPERIENCE

Airbrush Artist

Summer 2014 - PRESENT

- Airbrushing clothing apparel
- Windows
- Cars
- Walls

Graphic Designer

2015

- Self-taught with photoshop and with that I was able to create logos and turn my artwork on paper to a digitized version.

Clothing Brand- TownHouse Clothing

2016

- TownHouse clothing was inspired by the lifestyle of Camden and dedicated to my art mentor, in his memory.
- I have also learned how to create custom rugs.

Mural Artist

2015

- Started with doing small murals in highschool which then led to doing murals for local businesses.
- I started doing large scale murals in 2018. My first one was Uniform City located on Chestnut & Broadway.

-
- 2019- I started my "Welcome to Camden Tour" which was "Welcome to North" located at 5th & York.
 - 2020- I Partnered up with Cooper's Ferry to create a Cramer Hill Inspired mural located at Munchy Time at 21st & Riveroad.
 - 2021 & 2022- I collaborated with The Food Trust, an organization based in Philadelphia, that works in Camden to create 2 North Camden Inspired murals. One is located at Litwin's Supermarket on 8th & Elm St. The second one, is located at Erie St Mini-Market on 5th & Erie.
 - 2023- I have collaborated with Camden Community Partnership and St Joseph's Carpenter society to create 2 murals in East Camden. One is the second mural to my "Welcome to Camden Tour" which is "Welcome to East" located at 27th & Federal St. The second one is an East Camden inspired mural located at 26 & Federal.

Tattoo

2018

- In 2018 I invested in tattoo supplies and was comfortable enough to take my art from paper to skin.
- In 2020 I was able to get a private studio and not only work on tattoos, but other art projects.

EDUCATION

Penn Tech

September- 2009- 2011

Woodrow Wilson

September 2011-2013

Signature: Roberto Morales

Date: 2.13.23

DB:dh
02-14-23

R-14

**RESOLUTION AUTHORIZING THE REJECTION OF RFP #22-26 ONLINE TAX SALE
HOSTING SERVICES FOR THE CITY OF CAMDEN
FOR A PERIOD OF ONE (1) YEAR**

WHEREAS, on November 29, 2022 the City of Camden received one (1) bid proposal in response to BID #22-26 for the provision of Online Tax Sale Hosting Services for the City of Camden; and


WHEREAS, it is recommended that the bid proposal received for BID #22-26 be rejected in order to substantially revise the specifications for the requested service per NJSA 40A:11-13.2(d); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the bid proposal received on November 29, 2022 for the provision of Online Tax Sale Hosting Services for the City of Camden is hereby rejected for the above stated reason.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: FEBRUARY 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing rejection of RFP #22-26 – Online Tax Sale Hosting Services for the City of Camden for a period of one (1) year.





BRIEF DESCRIPTION OF ACTION: It is recommended that the City reject the sole bid received for RFP 22-26 in order to substantially revise the specifications for the requested service per NJSA 40A:11-13.2(c).

BIDDING PROCESS: RFP 22-26 received one (1) proposal on November 29, 2022.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	1/5/23	
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	1/5/2023	
Approved by Business Administrator:	1/6/23	
Received by City Attorney:	1/2/23	

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____		

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #22-26

**RFP NAME: ONLINE TAX SALE HOSTING SERVICES FOR THE CITY OF
CAMDEN FOR A PERIOD OF ONE (1) YEAR**

RFP DUE: TUESDAY, NOVEMBER 29, 2022 @ 11:00 A.M

VENDOR
REALAUCTION.COM, LLC

Results are for information purposes **only**.

Rp

RESOLUTION AUTHORIZING THE CEREMONIAL NAMING OF NORTH CAMDEN COMMUNITY CENTER TO THE "PATRICK FREEMAN COMMUNITY CENTER" IN RECOGNITION OF THE WORK, COMMUNITY SERVICE AND EXTRAORDINARY EFFORTS THAT PATRICK FREEMAN ACCOMPLISHED ON BEHALF OF THE CITY OF CAMDEN AND ITS RESIDENTS

WHEREAS, the City Council of the City of Camden seeks to recognize Patrick Freeman for his work, community service and extraordinary efforts he accomplished on behalf of the City of Camden and its residents; and

WHEREAS, Patrick Freeman graduated from the Atlantic City High School before attending Virginia Union University; and

WHEREAS, Patrick Freeman joined the military in 1962 and served his country as a medic in the United States Air Force in 1962; and

WHEREAS, Patrick Freeman, upon his departure from the United States Air Force, then moved and resided in the City of Camden where he attended and received his bachelor's degree in history from Rutgers University; and

WHEREAS, Patrick Freeman subsequently joined the City's Office of Health and Human Services where he became a fixture and where he held many titles throughout his tenure there; and

WHEREAS, Patrick Freeman ultimately became the Superintendent of the Office of Health and Human Services and ultimately retired in 2008; and

WHEREAS, Patrick Freeman, even after retirement, continued his community service, including but not limited to, donating his time and art work to the youth and senior programs and, indeed, continues this community service even today; and

WHEREAS, in 1969, then Coach Patrick Freeman partnered with his friends, Dhamiri Abyomi-Council and Arnold Byrd, to establish the Centerville Simbas, a youth football organization which became the most formidable youth football program in South Jersey and, in fact, the Centerville Simbas celebrated their 50th anniversary in 2019; and

WHEREAS, the City of Camden and its residents are truly grateful to Patrick Freeman for his selfless and herculean efforts in serving the residents and youth of the City of Camden; and

WHEREAS, the City of Camden has determined that Patrick Freeman deserves recognition and honor for his life's work not only during his service at the Office of Health and Human Services but his work in the community and his nonstop aid and support given to the City of Camden and its residents, particularly the youth of the City of Camden; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that in recognition of Patrick Freeman and his incredible work during his service at the Office of Health and Human Services but also his work in the community and his nonstop aid and support given to the City of Camden and its residents, particularly the youth of the City of Camden as well, the North Camden Community Center shall be ceremonially named the "**Patrick Freeman Community Center**".

BE IT FURTHER RESOLVED, that appropriate signage shall be promptly installed by the City of Camden on the Community Center after the effective date of the Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
02-14-23

A-16

**RESOLUTION IN SUPPORT OF THE HOUSING AUTHORITY OF THE
CITY OF CAMDEN'S HUD CHOICE NEIGHBORHOOD IMPLEMENTATION GRANT
APPLICATION FOR SUPPLEMENTAL FUNDING TO PREVIOUSLY
AWARDED GRANTEES**

WHEREAS, on May 25, 2021, the United States Department of Housing and Urban Development (HUD) selected the City of Camden and the Housing Authority of the City of Camden (HACC) to receive a Fiscal Year 2020 Choice Neighborhood Implementation (CNI) Grant in the amount of \$35,000,000 to support the Transformation Plan to develop William Stanley Ablett Village in the Cramer Hill neighborhood; and

WHEREAS, the Department of Housing and Urban Development has issued a Notice of Fund Availability for the Choice Neighborhoods Implementation Grant Program (FY-6600-N-34); and

WHEREAS, the purpose of grant awards is to provide supplemental funding to previously Awarded Choice Neighborhoods Implementation Grantees; and

WHEREAS, pursuant to HUD, the City will need to partner with the HACC in the preparation and submission of the application; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden does hereby express its support for the HACC's application for supplemental funds in support of the Transformation Plan to develop William Stanley Ablett Village in the Cramer Hill neighborhood.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: 2/14/23

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution of support of the Housing Authority of the City of Camden's Choice Neighborhoods Supplemental Grant application.

BRIEF DESCRIPTION OF ACTION: The City of Camden is the co-applicant, in concert with the Housing Authority of the City of Camden, for the Ablett Village/Cramer Hill USHUD Choice Neighborhoods Implementation (CNI) Grant which was awarded to the City in May of 2020 for an amount of \$35 million. Due to increasing construction costs and rising interest rates, USHUD has made supplemental grant funds available to CNI awardees. As HUD typically requires applications to include a resolution of support, the City and the Housing Authority's respective governing boards have been asked to pass such resolutions for inclusion with the application for supplemental funding.

BIDDING PROCESS: *(If applicable)*

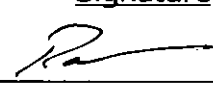
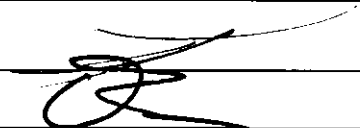

procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>1-23-23</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>1/23/23</u>	
Received by City Attorney:	<u>2/2/23</u>	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

(Name) Please Print

(Extension #)

Prepared By: Paul Palamattam

4550

Contact Person: Paul Palamattam

4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RESOLUTION IN SUPPORT OF THE HOUSING AUTHORITY OF THE CITY OF CAMDEN'S HUD CHOICE NEIGHBORHOOD IMPLEMENTATION GRANT APPLICATION FOR SUPPLEMENTAL FUNDING TO PREVIOUSLY AWARDED GRANTEES

WHEREAS, on May 25, 2021, the United States Department of Housing and Urban Development (HUD) selected the City of Camden and the Housing Authority of the City of Camden (HACC) to receive a Fiscal Year 2020 Choice Neighborhoods Implementation (CNI) Grant in the amount of \$35,000,000 to support the Transformation Plan to develop William Stanley Ablett Village in the Cramer Hill neighborhood; and

WHEREAS, the Department of Housing and Urban Development has issued a Notice of Fund Availability for the Choice Neighborhoods Implementation Grant Program (FY-6600-N-34); and

WHEREAS, the purpose of grant awards is to provide supplemental funding to Previously Awarded Choice Neighborhoods Implementation Grantees; and

WHEREAS, pursuant to HUD, the City will need to partner with the HACC in the preparation and submission of the application; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden does hereby express its support for the HACC's application for supplemental funds in support of the Transformation Plan to develop William Stanley Ablett Village in the Cramer Hill neighborhood.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:37BBB-23, a true copy of this Resolution shall be forwarded to the State Commission of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

R-17

DB:dh
02-14-23

**RESOLUTION SUPPORTING THE PREFERRED PRELIMINARY ALTERNATIVE
FOR FEDERAL STREET (CR 537) AND FLANDERS AVENUE OPERATIONAL
IMPROVEMENTS CONCEPT DEVELOPMENT STUDY, CITY OF CAMDEN**

WHEREAS, the County of Camden Department of Public Works (hereinafter referred to "the County") received a Local Aid Infrastructure Funded (LIAF) grant from the New Jersey Department of Transportation, (NJDOT) to complete a Concept Development Study for improvements to Federal Street (CR 537) and Flanders Avenue intersection, including the Route 30 westbound (WB) interchanges with Flanders Avenue and Linden Street; and

WHEREAS, the goal of the project is to improve City transportation and infrastructure and improve safety and mobility, and provide a feasible design that best addresses the existing roadway deficiencies and key issues and supports the revitalization of the City of Camden; and

WHEREAS, through a public process of stakeholder meetings, a public information center (PIC) meeting City residents and stakeholders in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by stakeholders and residents; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #1); and


WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore

BE IT RESOLVED, the City Council of the City of Camden supports the selection of Alternative #1 as the Preferred Preliminary Alternative as proposed by Camden County.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: 2/14/23

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution of support for the Preliminary Preferred Alternative for Federal Street (CR 537) and Flanders Avenue Operational Improvements Concept Development Study, City of Camden, Camden County

BRIEF DESCRIPTION OF ACTION: Camden County, using NJDOT Transportation Trust Fund (TTF) grant funding, hired consultant HNTB to complete a Concept Development Study for the vicinity of the Federal Street (CR 537) and Flanders Avenue intersection, including the Route 30 westbound (WB) interchanges with Flanders Avenue and Linden Street, in the City of Camden. The NJDOT Concept Development grant process requires the Camden City Council and Camden County Board of Commissioners to support the final concept called the Preliminary Preferred Alternative (PPA). HNTB provided a number of feasible design alternatives, and the PPA was determined as the best means of improving traffic operations and traffic circulation to manage existing and projected traffic congestion, as informed by consultant expertise, a public stakeholder meeting, and consultations with other experts at DOT and NJ Transit.

The end result aims to improve safety and reduce crashes, minimize traffic disruption during construction, comply with ADA standards, improve pavement condition, and improve ramps to eliminate or improve existing design elements.


BIDDING PROCESS: N/A

procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>1-31-23</u>	
Approved by Grants Management:	_____	_____

(If applicable)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Finance Director: _____

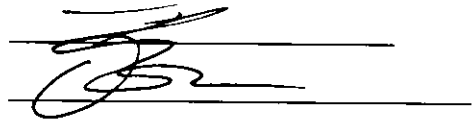
CAF –Certifications of Availability of Funds

Approved by Purchasing Agent: _____

Approved by Business Administrator: _____

Received by City Attorney: _____

1/21
1/31



(Name) Please Print

(Extension #)

Prepared By: Paul Palamattam

4550

Contact Person: Paul Palamattam

4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

RESOLUTION

RESOLUTION OF SUPPORT FOR THE PREFERRED PRELIMINARY ALTERNATIVE FOR FEDERAL STREET (CR 537) AND FLANDERS AVENUE OPERATIONAL IMPROVEMENTS CONCEPT DEVELOPMENT STUDY, CITY OF CAMDEN

WHEREAS, the County of Camden Department of Public Works (hereinafter referred to the "County") received Transportation Trust Fund (TTF) funding from the New Jersey Department of Transportation (NJDOT) to complete a Concept Development Study for the vicinity of the Federal Street and Flanders Avenue intersection, including the Route 30 westbound (WB) interchanges with Flanders Avenue and Linden Street in the City of Camden, New Jersey, and

WHEREAS, the goal of the project is to improve City transportation and infrastructure and improve safety and mobility, and provide a feasible design that best addresses the existing roadway deficiencies and key issues and supports the revitalization of the City of Camden, and

WHEREAS, through a public process of stakeholder meetings and a public information center (PIC) meeting, city residents and stakeholders in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by stakeholders and residents; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #1); and

WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore,

BE IT RESOLVED, that the City Council of the City of Camden endorses the selection of Alternative #1 as the Preferred Preliminary Alternative as proposed by Camden County.



To: Tim Cunningham, Business Administrator

CC: Orion Joyner, PE, City Engineer

From: Kathy Cullen, Program Manager

Date: January 26, 2023

Re: Resolution of Support for the Preliminary Preferred Alternative for
Federal Street (CR 537) and Flanders Avenue Operational Improvements Concept
Development Study, City of Camden, Camden County

RESOLUTION OF SUPPORT

Under a NJDOT Transportation Trust Fund (TTF) Grant, Camden County hired consultant HNTB to complete the Concept Development (CD) Study for the vicinity of the Federal Street (CR 537) and Flanders Avenue intersection, including the Route 30 westbound (WB) interchanges with Flanders Avenue and Linden Street, in the City of Camden. The NJDOT Concept Development grant process requires the Camden County Board of Commissioners and the Camden City Council to support the final concept called the Preliminary Preferred Alternative (PPA).

PURPOSE OF CONCEPT DEVELOPMENT

The purpose of the Concept Development study is to provide feasible design alternatives and ultimately select a Preferred Alternative improvement concept that best addresses the existing roadway deficiencies and key issues, supports the revitalization of the corridors and is community-driven and stakeholder supported.

NEED FOR CONCEPT DEVELOPMENT

The purpose of this project is to improve the traffic operations and traffic circulation at the intersection of Flanders Avenue and Federal Street in the Gateway neighborhood of Camden, including the nearby ramps to and from US Route 30 WB, to manage existing and projected traffic congestion. The project also seeks to improve multi-modal mobility within the interchange to meet the goals of Camden County's Complete Streets Policy and address existing roadway needs. The needs are as follows:

- Improve safety and reduce crashes
- Minimize disruption to traffic during construction
- Upgrade to meet ADA standards and implement Complete Streets and pedestrian facilities
- Improve pavement condition
- Improve ramps within the interchange to eliminate or improve existing controlling substandard design elements

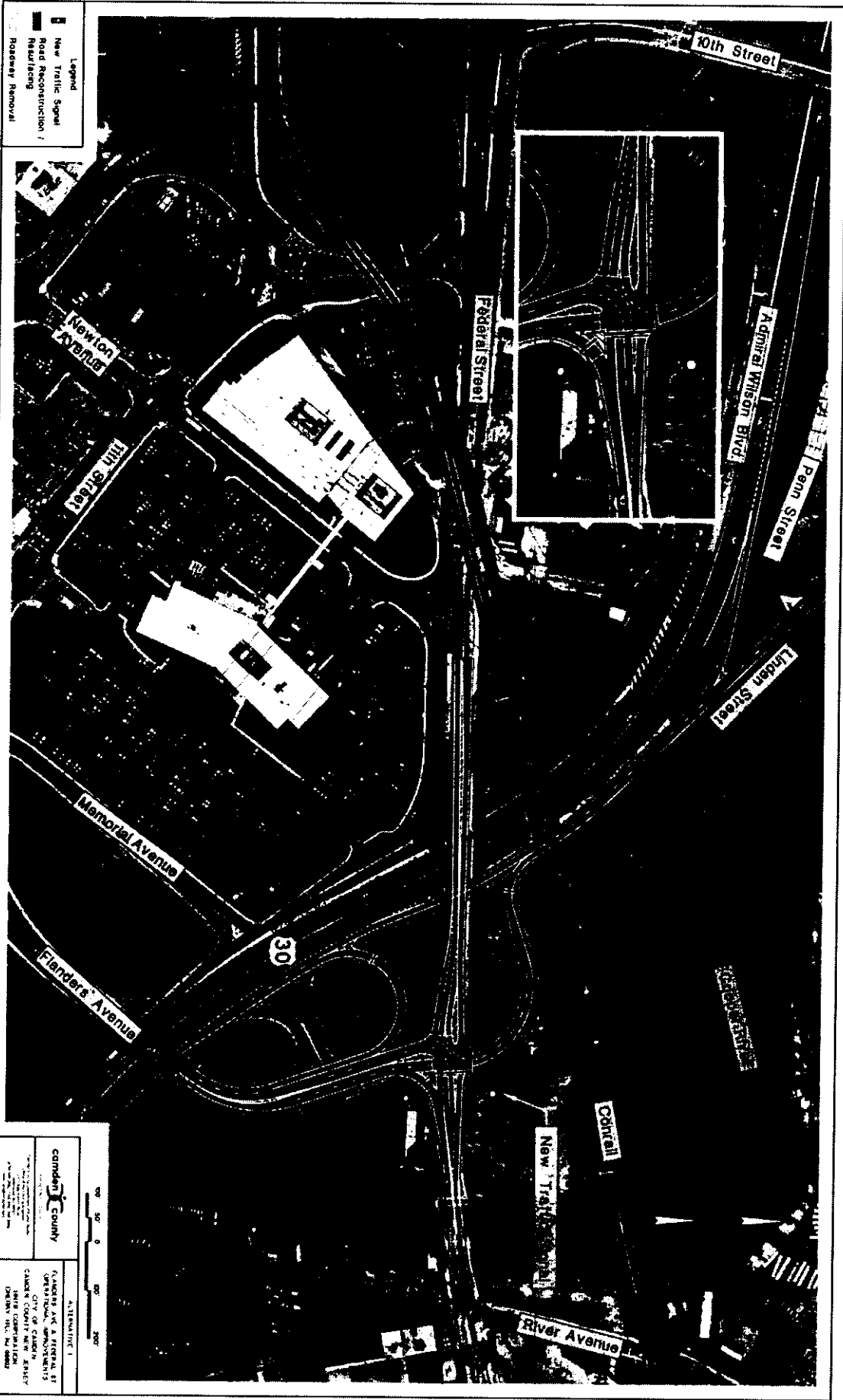
CONCEPT DEVELOPMENT - SCOPE OF WORK

The goal for this project is to improve the traffic operations and traffic circulation at the intersection of Flanders Avenue and Federal Street, including the nearby ramps to and from US Route 30 WB, to manage existing and projected traffic congestion. The project also seeks to improve multi-modal mobility within the interchange:

- Complete Streets conformance (meet ADA standards and improve pedestrian facilities)
- Reduce congestion/improve mobility
- Repair pavement
- Minimize impacts to the community during construction
- Support the revitalization of the City of Camden

PRELIMINARY PREFERRED ALTERNATIVE

The County consultant, HNTB, completed a public process of one stakeholder meeting, a public information center (PIC) meeting as well as meetings with NJDOT Subject Matter Experts and targeted meetings with key stakeholders, such as NJ Transit. The community-driven public process resulted in selection of a Preferred Preliminary Alternative (PPA), Alternative 1, that was presented to and supported by stakeholders and the City of Camden. The existing ramps between US 30 WB and Flanders Avenue would be removed and replaced with one new ramp from US 30 WB to Flanders Avenue SB. This new ramp would be located further west along US 30 WB than the current exit ramp, allowing for the creation of a short deceleration lane. The existing exit ramp to Linden Street would be modified to provide a safer on-off ramp and lengthen the weave distance. The intersection of Federal Street and Flanders Ave would be signalized. Under this alternative, some existing turn movements will no longer be available (US 30 WB to Federal Street via Flanders Ave NB). The related US 30 Feeder Study project proposes to improve access between US 30 WB and Federal Street by way of 17th Street and/or 19th Street just east of this interchange, which would address the elimination of the noted movements. Motorists will also be able to reach Federal Street from US 30 WB by continuing on to Linden Street and turning left onto 10th Street to the traffic signal at 10th Street and Federal Street. The following concept shows Alternative 1:



DB:dh
02-14-23

R-18

**RESOLUTION AUTHORIZING THE CITY TO CONTRACT WITH DELTA DENTAL OF NJ
TO OFFER DENTAL COVERAGE TO THOSE RETIREES WHO PREVIOUSLY OPTED
FOR DENTAL COVERAGE VIA THE STATE HEALTH BENEFITS PROGRAM**

WHEREAS, the City of Camden has by contract agreed to supply dental services and treatment for all eligible City of Camden Retirees and their eligible family members; and

WHEREAS, the City notified the State of New Jersey that it will be withdrawing from participation in the State Health Benefits Program (SHBP) and joining its own insurance program in order to save a significant amount of funding for both the City and its covered retired employees while maintaining a level of coverage that is equal to, or better than, the coverage offered by the SHBP; and

WHEREAS, a number of retirees had elected for dental coverage through the SHBP coverage offered a more comprehensive number of dentists considered in-network, at a higher cost; and

WHEREAS, the City's membership within the SHBP ended, those with associated dental coverage were offered the opportunity to join the City's current plan, however, the City's plan could be described as inconvenient by many, such as those living in other states; and

WHEREAS, Delta Dental of NJ submitted a quote to provide dental coverage to those retirees who were previously covered by the SHBP, at a lower cost than the SHBP's current cost; and

WHEREAS, Delta Dental of NJ does have the necessary expertise to furnish dental services as may be required by the City of Camden to fulfill its contractual obligations; and

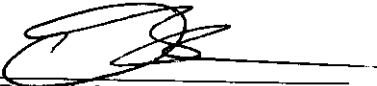
WHEREAS, Retirees previously had their SHBP dental contribution cost deducted from their pension checks and now be billed by WEX, the third-party provider already managing the billing process for the retiree health benefits; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized and directed to execute a contract for professional services with Delta Dental of NJ, a dentist fully licensed in the State of New Jersey.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTUS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: 2/14/23

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the City to contract with Delta Dental to offer dental coverage to ~~these~~ retirees who previously opted for dental coverage via the State Health Benefits Program. STET.

BRIEF DESCRIPTION OF ACTION: The City notified the State of New Jersey that it will be withdrawing from participation in the State Health Benefits Program (SHBP) and joining its own insurance program in order to save a significant amount of funding for both the City and its covered retired employees while maintaining a level of coverage that is equal to, or better than, the coverage offered by the SHBP. A number of retirees had elected for dental coverage through the SHBP rather than the dental coverage offered by the City as the SHBP coverage offered a more comprehensive number of dentists considered in-network, at a higher cost. When the City's membership within the SHBP ended, those with associated dental coverage were offered the opportunity to join the City's current plan, however, the City's plan could be described as inconvenient by many, such as those living in other states. Delta Dental submitted a quote to provide dental coverage to those retirees who were previously covered by the SHBP, at a lower cost than the SHBP's current cost.

Retirees previously had their SHBP dental contribution costs deducted from their pension checks. Now they will be billed by WEX, the third-party provider already managing the billing process for the retiree health benefits.

BIDDING PROCESS: N/A

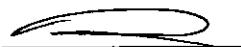
procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	1/31/23	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Grants Management: N/A _____
(If applicable)

Approved by Finance Director: _____
 CAF -Certifications of Availability of Funds

Approved by Purchasing Agent: _____

Approved by Business Administrator: 1/31 _____

Received by City Attorney: 1/31 _____

(Name) Please Print

(Extension #)

Prepared By: Paul Palamattam

4550

Contact Person: Paul Palamattam

4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**City of Camden - Retiree Dental Voluntary Plan Comparison
NJ SHBP vs. Delta Dental of NJ**

Benefit Classification

	SHBP Dental Expense Plan \$50 Per Person/\$150 Family Maximum - Waived for Preventive	Delta Dental PPO Dentist \$50 Per Person/\$150 Family Maximum - Waived for Preventive	Delta Dental Premier Dentist \$50 Per Person/\$150 Family Maximum - Waived for Preventive	Delta Dental Out of Network Dentist \$50 Per Person/\$150 Family Maximum - Waived for Preventive
	Based on Type of Service	Based on Type of Service	Based on Type of Service	Based on Type of Service
Deductible	None	None	None	None
Coinsurance	None	None	None	None
Copayments	None	None	None	None
Benefit Maximum	\$1500 Per Plan Participant	\$1500 Per Plan Participant	\$1500 Per Plan Participant	\$1500 Per Plan Participant
Provider Limitation	Par in Dental Expense Plan Network	Par in PPO Delta PPO Network	Par in Premier Delta Network	Par in Premier Delta Network
Examinations	100%, Two Per Calendar Year	100%, Two Per Calendar Year	90%, Two Per Calendar Year	90%, Two Per Calendar Year
X-Rays	100% Subject to Limitations	100% Subject to Limitations	90% Subject to Limitations	90% Subject to Limitations
Cleanings (Oral Prophylaxis)	100%, Two Per Calendar Year	100%, Two Per Calendar Year	90%, Two Per Calendar Year	90%, Two Per Calendar Year
Fluoride	100%, Two Per Calendar Year - Under Age 19	100%, Two Per Calendar Year - Under Age 19	90%, Two Per Calendar Year - Under Age 19	90%, Two Per Calendar Year - Under Age 19
Tooth Sealants	100% - Under Age 19	100% - Under Age 19	90% - Under Age 19	90% - Under Age 19
Routine Filling	70%	70%	50%	50%
Simple Extractions	70%	70%	50%	50%
Crowns	50%	50%	50%	50%
Root Canal (Endodontics)	70%	70%	50%	50%
Dentures	50% New/70% Repair of Existing	50% New/70% Repair of Existing	50% New/50% Repair of Existing	50% New/50% Repair of Existing
Oral Surgery for Removal of Impacted Tooth	70% - Considered Under Medical First	70% - Considered Under Medical First	50% - Considered Under Medical First	50% - Considered Under Medical First
Periodontics	50%	50%	50%	50%

Monthly Premiums - CY 2023

Single	\$41.01	\$39.61		
Member Spouse/Partner	\$80.91	\$78.15		
Family	\$105.45	\$101.86		
Parent & Child	\$60.98	\$58.90		

The benefits outlined above are a summary of the quoted plan design. Full details on the plan of benefits and applicable policy provisions, including limitations and exclusions, are provided in the group contract.

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Service
Name of Vendor	Delta Dental
Purpose or Need for service:	Approximately 100 retirees had elected to receive dental insurance coverage via the State Health Benefits Program (SHBP). This coverage is no longer available to them as the City has terminated its partnership with the SHBP. In order to provide similar coverage to retirees, the City's insurance broker reached out to a number of dental insurance companies, and Delta Dental provided a plan design with the same benefit structure as the SHBP, at a lower cost.
Contract Award Amount	TBD
Term of Contract	Two years
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Non-fair and open bid solicitation
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date 3/2

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

R-19

DB:dh
02-14-23

RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 1622 FILLMORE STREET, BLOCK 469, LOT 113 AND STUCCO 1624 FILLMORE STREET AND IMPOSE A MUNICIPAL LIEN AGAINST 1622 FILLMORE STREET

WHEREAS, on January 5, 2023, an inspection by the City Construction Official of a building structure took place at 1622 Fillmore Street, Block 469, Lot 113; and

WHEREAS, upon inspection, the Construction Official determined that the building structure at 1622 Fillmore Street, Block 469, Lot 113 was an unsafe structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

WHEREAS, it was determined that the building structure at 1622 Fillmore Street, Block 469, Lot 113 required emergency demolition, removal of debris, final restoration and grading of the property and the stucco of 1624 Fillmore Street; and

WHEREAS, the City received quotes from two vendors to complete the project; and

WHEREAS, the City of Camden received a bid of \$65,000.00 from The Original W. Hargrove Demolition, Inc., for the emergency demolition, removal of debris and final restoration and grading of the property at 1622 Fillmore Street, Block 469, Lot 113 and the stucco of 1624 Fillmore Street, Camden, NJ; and

WHEREAS, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for \$65,000.00 for the emergency demolition, removal of debris, final restoration and grading of 1622 Fillmore Street, Block 469, Lot 113 and the stucco of 1624 Fillmore Street, Camden NJ; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of \$65,000.00 on the property at 1622 Fillmore Street, Block 469, Lot 113 Camden, NJ or alternatively, to enforce the payment of \$65,000.00, together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris, final restoration and grading of 1622 Fillmore Street, Block 469, Lot 113, Camden, NJ; now therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

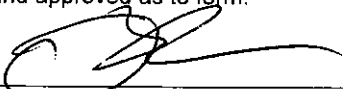
1. The appropriate person in the City of Camden shall have the authority to impose and record a lien in the amount of \$65,000.00 on the property located at 1622 Fillmore Street, Block 469, Lot 113, for the costs incurred for the emergency demolition, removal of debris, final restoration and grading.
2. The municipal lien in the amount of \$65,000.00 for the property at 1622 Fillmore Street, Block 469, Lot 113, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of \$65,000.00 for the for the demolition, removal of debris, final

restoration and grading at 1622 Fillmore Street, Block 469, Lot 113, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: THE ORIGINAL W. HARGROVE DEMOLITION CO. INC

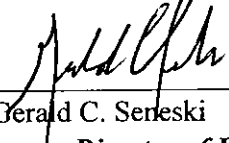
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-702-922
AMOUNT: \$ 65,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 65,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY DEMOLITION.



Gerald C. Sereski
Director of Finance
Date: 1/6/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: FEBRUARY 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing and ratifying Emergency Demolition

BRIEF DESCRIPTION OF ACTION: This action would ratify the emergency bid and payment of same to "The Original" W Hargrove Demolition Co., Inc., 1507 State Street, Camden, NJ 08105 for the emergency demolition of 1622 Fillmore Street, Block 469, Lot 113 and stucco 1624 Fillmore Street. The City Construction Official determined that there was an imminent hazard due to the structure collapsing onto the street on January 5, 2023 and stated the building required demolition as of January 6, 2023. Contacted two (2) vendors and received quotes from both. The City of Camden Code will impose a municipal lien against this property for the amount of the costs incurred by the City for demolition, removal of debris and final restoration and grading of the property.

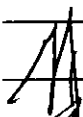
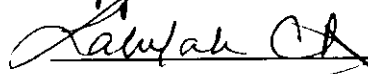


BIDDING PROCESS: N.J.S.A. 40A: 11-6 (Emergency)

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 3-01-E6-702-922

AMOUNT: \$65,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	1/6/23	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	1/9/2023	
Approved by Business Administrator:	1/24/23	
Received by City Attorney:	2/3/23	

<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: <u>L. CHANDLER</u>	<u>X7475</u>
Contact Person: _____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	THE ORIGINAL W HARGROVE DEMOLITION CO
Purpose or Need for service:	ER DEMO OF 1622 FILLMORE STREET, BLOCK 469, LOT 113 AND STUCCO 1624 FILLMORE STREET
Contract Award Amount	\$65,000.00
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CARAVELLA DEMO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____



CITY OF CAMDEN

DEPARTMENT OF CODE ENFORCEMENT

BUILDING BUREAU

EMERGENCY DEMOLITION

To: Keith Walker, Director of Department of Public Works

From: JAMES R RIZZO, Construction Official

Date: Thursday, January 05, 2023

SITE: 1622 FILLMORE ST

Owner LOWBER, RUTH G
Address 606 NEW JERSEY AVE
RIVERSIDE, NJ 08857

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: 
JAMES R RIZZO, Construction Official

Signed: _____
Building Sub code Official

COMMENTS ——— STUCCO 624 FILLMORE ST



NOTICE OF IMMINENT HAZARD

Application Date:
Application ID:
Permit Number:
Date Permit Issued:
Notice Date: 1/5/2023
Violation Number: 2023-00002

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

IDENTIFICATION

Work Site Location: 1622 FILLMORE ST Block: 469 Lot: 113 Qual:
Owner in Fee: LOWBER, RUTH G Contractor/Agent:
Address: 606 NEW JERSEY AVE Address:
RIVERSIDE NJ 08075
Telephone: Telephone:

To: [X] Owner [] Other
[] Contractor/Agent

Date of Inspection: 1/5/2023 Date of Notice: 1/5/2023 Compliance Due Date: 1/10/2023

ACTION

Take NOTICE that as a result of the inspections conducted by this agency on 1/5/2023 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

PARTIAL COLLAPSE ACTUAL DANGER OF TOTAL COLLAPSE

As such, you are hereby ORDERED to immediately and forthwith vacate the above structure or portion thereof.

Further, you are ORDERED to:

- [X] Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
[X] Demolish the above structure by 1/6/2023.

Failure to immediately comply with this ORDER may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this ORDER will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this ORDER.

If you wish to contest this ORDER, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of: [Signature]
CITY OF CAMDEN Construction Official

Date: 1/5/23

Sent by Certified Mail: _____



CITY OF CAMDEN
 520 MARKET STREET
 CAMDEN, NJ 08101
 (856)757-7032

APPLICATION TO CONSTRUCTION BOARD OF APPEALS

Date Issued: 1/5/2023
 Application ID:
 Permit Number:
 Date Permit Issued:
 Notice Date: 1/5/2023
 Violation Number: 2023-00002

IDENTIFICATION

Work Site Location: <u>1622 FILLMORE ST</u> Owner in Fee: <u>LOWBER, RUTH G</u> Address: <u>606 NEW JERSEY AVE</u> <u>RIVERSIDE NJ 08075</u> Telephone: _____	Block: <u>469</u> Lot: <u>113</u> Qual: _____ Contractor/Agent: _____ Address: _____ Telephone: _____
---	--

APPLICANT STATEMENT

Specific section(s) of the Regulation in question:

Briefly state your position in this matter and explain the nature of the relief you seek. (If more pages required, additional pages may be attached.)

The Construction Board of Appeals has 10 business days following the submission of the appeal to make a decision pursuant to N.J.A.C. 5:23A-2.3(a)

Fees \$100.00
 Paid [] Check No. _____
 Collected By _____

Signed: _____ (Date) _____
(APPLICANT/AGENT)

**Application will not be considered complete unless accompanied by the appeal fee.
 Fee shall be waived when appeal is based on failure of agency to act within a specified time frame.**

**EMERGENCY
DEMOLITION**

PUBLIC SERVICE ELECTRIC & GAS COMPANY
PO BOX 1023,
CRANFORD, NJ 07016-1023
Phone: 800-817-3366 Fax: 908-497-1878
E-mail: demolition@pseg.com

PSE&G SERVICE REMOVAL REQUEST FORM

Office Use Only: Project # _____ G1# _____ E1# _____

REVIEW APPLICATION INSTRUCTIONS BEFORE COMPLETING

COMPANY NAME *if applicable*: CITY OF CAMDEN

OWNER'S NAME: LOWBER, RUTH

OWNER'S AUTHORIZED AGENT name and title: N/A

SERVICE ADDRESS: 1622 FILLMORE ST TOWN: CAMDEN
(OF BLDG TO BE DEMOLISHED)

CROSS STREET: FERRY AVE

OWNER'S MAILING ADDRESS: 606 NEW JERSEY AVE, RIVERSIDE, NJ 08075

(This is where the service removal completion letter will be sent)
OWNERS'S PRIMARY RESIDENCE? (CIRCLE ONE) YES (NO)

PREMISE VACANT? (CIRCLE ONE) (YES) NO

IMPORTANT: APPLICATION WILL NOT BE ACCEPTED UNTIL APPLICANT HAS TAKEN OWNERSHIP AND PROPERTY IS VACANT.

PROJECT CONTACT: JAMES R RIZZO FAX: JARIZZO@CI.CAMDEN.NJ.US

PRIMARY PHONE: 609-319-9883 (OR E-MAIL) ALTERNATE PHONE: N/A

METER NUMBERS: Gas N/A Electric N/A

TYPE AND NUMBER OF STRUCTURES TO BE DEMOLISHED: N/A

DOES THE STRUCTURE TO BE DEMOLISHED HAVE MORE THAN ONE ADDRESS? **A separate form is required for each address.**

PSE&G LIGHTING TO BE REMOVED? (CIRCLE ONE) YES (NO)

PSE&G POLES TO BE REMOVED? (CIRCLE ONE) YES (NO)

POLE#(S) **required**: _____

OTHER PSE&G EQUIPMENT?(TRANSFORMER, SWITCHGEAR, ETC.) YES NO
TYPE OF ELECTRICAL SERVICE: (CIRCLE ONE) (OVERHEAD) UNDERGROUND

ARE YOU AWARE OF ANY ENVIRONMENTAL ISSUES AT THIS SITE? YES NO
PLEASE EXPLAIN _____

TYPE OF STRUCTURE TO BE BUILT AFTER DEMOLITION: N/A
APPROXIMATE DATE OF RECONSTRUCTION: N/A

SIGNATURE:  PRINT NAME: JAMES R RIZZO

DATE: JANUARY 5, 2023

BY SUBMITTING THIS APPLICATION YOU ARE CERTIFYING THAT YOU ARE AUTHORIZED TO REQUEST REMOVAL OF ELECTRIC AND GAS SERVICES AT THE PROPERTY SPECIFIED AND THAT PREMISE IS VACANT. Proof of ownership required at time of application. Please refer to the instructions sent with this form for list of acceptable forms of proof.

Tax Account Maintenance

Add Edit Close Delete Previous Next Detail Letter Help

Notes Exist

Block: 469 Lot: 113
Qualifier:
Owner: LOMBER, RUTH
Prop Loc: 1622 FILLMORE ST Account Id: 00089084 PTR Form

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Owner Street 1: 606 NEW JERSEY AVENUE
Street 2:
City/St: RIVERSIDE, NJ
Zip: 08075
Country:
Phone:
Email:
Bank Code:
Municipal Lien: Assignment: Bankruptcy: APR 2:
Outside Lien: Sp Charges: Install. Plan:
Additional Lot 1:
Additional Lot 2:
Property Class: 2
Parcel Key:
Unpaid Interest: .00
Vendor:
User Msgs:
Exclude from Tax Sale:
Online Payment Restrictions: None







DB:dh
02-14-23

R-20

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO CIVIL SOLUTIONS,
A DIVISION OF ARH, 215 BELLEVUE AVENUE, HAMMONTON, NJ 08037 FOR
TAX MAP MAINTENANCE OF DIGITAL TAX MAPS AND GIS BASE MAP SERVICES IN
THE AMOUNT OF \$28,850.00**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals on November 29, 2022 in the Council Chambers, City Hall, Camden, New Jersey for the Tax Map Maintenance of Digital Tax Maps and GIS Base Map Services; and

WHEREAS, two (2) proposals were received on November 29, 2022; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Civil Solutions, Inc., a Division of ARH, 215 Bellevue Avenue, Hammonton, NJ 08037, for the Tax Map Maintenance of Digital Tax Maps and GIS Base Map Services, for the total sum of TWENTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$28,850.00); and

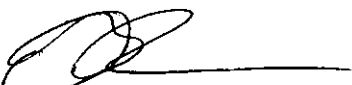
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget account of the City of Camden under line item "3-01-E1-454-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder Civil Solutions, Inc., a Division of ARH, 215 Bellevue Avenue, Hammonton, NJ 08037 for an amount not to exceed TWENTY-EIGHT THOUSAND EIGHT HUNDRED FIFTY DOLLARS (\$28,850.00), for the Tax Map Maintenance of Digital Tax Maps and GIS Base Map Services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: FEBRUARY 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Bureau of Assessing

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Civil Solutions, A Division of ARH, 215 Bellevue Avenue, Hammonton, NJ 08037 for Tax Map Maintenance of Digital Tax Maps and GIS Base Map Services


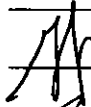

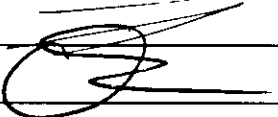
BRIEF DESCRIPTION: Civil Solutions will provide various services to the City's Tax Assessor's Office in order to maintain the City's digital tax map and GIS database for a period of one (1) year as per the scope of services outlined in RFP 22-21.

BIDDING PROCESS: Received two (2) proposals from RFP #22-21 on November 29, 2022.

APPROPRIATION ACCOUNT(S): 3-01-E1-454-906

AMOUNT: \$28,850.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Dept. Head:	<u>1/5/23</u>	
Approved by Grants Management:		
Approved by Finance Director:	<u>1/5/23</u>	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	<u>1/5/2023</u>	
Approved by Business Administrator:	<u>1/6/23</u>	
Received by City Attorney:	<u>2/2/23</u>	

	(Name) Please Print	(Extension #)
Prepared By:	<u>L. CHANDLER</u>	<u>X7475</u>
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	CIVIL SOLUTIONS
Purpose or Need for service:	TAX MAP MAINTENANCE OF DIGITAL TAX MAP AND GIS DATABASE
Contract Award Amount	\$28,850.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 22-21
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES - R&V

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

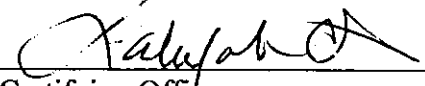
Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. various
Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 11/5/2022

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

22-21 - TAX MAP MAINTENANCE OF DIGITAL TAX MAPS AND GEOGRAPHIC INFORMATION SYSTEM BASE MAP SERVICES TO BE PROVIDED TO THE OFFICE OF THE TAX ASSESSOR

Opening Date: November 8, 2022 2:00 PM

Closing Date: November 29, 2022 11:00 AM

Vendor Details

Company Name: ARH Associates
Does your company conduct business under any other name? If yes, please state: Civil Solutions
Address: 215 Bellevue Avenue
Hammonton, New Jersey 08037
Contact: Victoria D'Angelo
Email: vdang@arh-us.com
Phone: 609-561-0482
Fax: 856-899-9690
HST#: 22-2049623

Submission Details

Created On: Monday November 21, 2022 13:27:01
Submitted On: Monday November 28, 2022 15:26:07
Submitted By: Victoria D'Angelo
Email: vdang@arh-us.com
Transaction #: e0d08950-91c6-438e-b8a9-ceda030e8319
Submitter's IP Address: 50.225.24.242

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Cost Proposal - Part I

List applicable hourly rates associated with personnel who will provide the work listed in "Section 2 – Services of Services" portion of this RFP. Respondent may add additional rows as necessary. Hourly rate is inclusive of all expenses. No separate payments will be made for overhead and profit, and cost related to transportation, parking, telephone, coordination with other parties, RFI, copying, printing, mailing or courier services, and attending meetings with the City.

Position/Title *	Hourly Rate *
GIS ARH Associate	145
VP of Geospatial Services	145
GIS Senior Client Manager	125
Enterprise GIS Engineer	110
Senior Technician	85

Cost Proposal Part I.A

Respondent to provide a total cost calculation "not to exceed" for services listed in "Section 2 – Scope of Services" portion of this RFP utilizing the listed hourly rates.

Total Cost Calculation for Section 2 Scope of Services *	
\$28,850.0000	
Subtotal:	\$ 28,850.00

Summary Table

Bid Form	Amount
Cost Proposal Part I.A	\$ 28,850.00
Subtotal Contract Amount:	\$ 28,850.00

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, please upload it in the last upload space titled "Upload Additional Document"

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP	RR
NON-COLLUSION AFFIDAVIT	RR
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	RR
BUSINESS ENTITY CONTRIBUTION STATEMENT PURSUANT TO CITY ORDINANCE MC-4588	RR
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT	RR
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN	RR
W-9	RR
AFFIRMATIVE ACTION COMPLIANCE NOTICE	RR
ALL SECTION 4 - REQUIRED COMPONENTS OF THE RFP PROPOSAL	RR
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	RR

Section 2: Technical Approach

The City's RFP identified two (2) main project components. While Civil Solutions fully integrates the use of GIS technology with its tax mapping services, we have addressed each component separately to demonstrate the depth of our knowledge, breadth of our experience and potential value to the City.

We created the City's digital Tax Map, and we would love the opportunity to continue to maintain the City's Tax Map & GIS.

Phase 1: Tax Map Maintenance

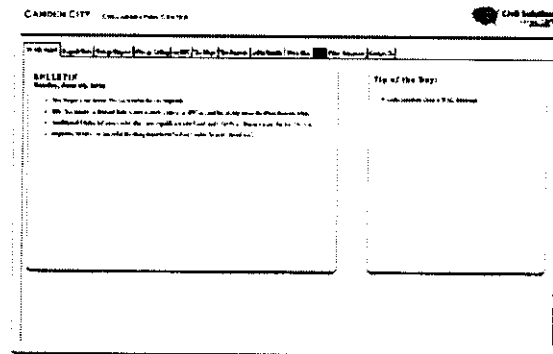
The City's current digital Tax Map consists of approximately 22 Key Maps and approximately 341 detail sheets. The Tax Map represents approximately 33,000 line items.

Maintaining a municipal Tax Map falls under the statutory requirements of N.J.A.C. 18:23A-1.1(a)10. The State requires the seal, signature, and license number of the New Jersey Licensed Land Surveyor revising the tax map to be affixed under the following certification:

"I hereby certify that this map has been revised under my immediate supervision, and complies with the laws of the State of New Jersey"

Civil Solutions currently has five (5) licensed Land Surveyors on staff, three (3) of whom are among the owners of the firm. In this respect we are eminently prepared and qualified to perform the tasks required. Civil Solutions will designate a Surveyor of Record for the City's Tax Map to comply with the State's regulations. Section 1 contains our Certificate of Authorization, and associated licensure can be found with personnel resumes in Section 3.

Civil Solutions will maintain the City's Tax Map in 2019 using the same maintenance protocols and tools that we have specifically configured to the City's digital tax map creation. Civil Solutions will implement its custom and proprietary Collaboration Center to input, document and track each change made to the Tax Map. The Collaboration Center (see Section 4) is a secure, web-based application that organizes all of the documentation related to a tax mapping and associated cadastral GIS data.



We will collect the map change documents triggering map changes. These sources include, but are not limited to, major/minor subdivisions, consolidations, easements, and condominium details. Many of our clients directly input their map changes into the Collaboration Center, creating a work order that then "flows" through our production protocol until the revisions are verified by our client and finalized into the new, updated Tax Map. The City may choose that approach, or Civil Solutions can arrange for periodic source document pick-ups.

Some companies schedule periodic “waves” of tax map maintenance. With the Collaboration Center, we can either accumulate tax map change requests for periodic completion or immediately make a change once it is input into our system. However, if our clients prefer the cyclic approach, we schedule maintenance intervals (e.g., monthly, quarterly, every six months) to satisfy that request. Our work with the City will be performed on a consistent and reliable basis throughout the 2019 calendar year. Our Project Manager will coordinate the approach acceptable to the City’s Assessor (or other designee).

Our Project Surveyor will oversee and participate in each tax map change required to the detail sheets and Key Maps (where required). All changes will be made in the AutoCAD environment using the City’s existing digital Tax Maps. We have extensive experience with tax mapping, and all of our work (consolidations, subdivisions, condominium details, key maps, etc.) will strictly comply with State regulations and industry best practices.

The diagram on the next page is our proposed (flow chart) process for our work. There are many tasks that need to be coordinated and executed. We have developed and implemented this process through our work with over ninety (90) municipalities in recent years, and we are confident that the City will benefit from our tested and proven maintenance process.

Civil Solutions will perform the review and research required from source documents supplied to us to complete the requested map changes. We may request additional documentation to clarify a requested Tax Map change. Our professional surveyors and supporting technical staff are well versed in the reading and interpreting of deeds and other related documents. Many of our professionals also serve as expert witnesses and arbitrators in disputes involving ownership and property boundaries.

Quality Control (QC) is carried out through both peer and manager level reviews forming a redundant cycle to ensure the highest level of quality. Our Project Surveyor will ensure that each change made to the map over the contract period complies with State law and industry best practices.

Quality Control and Communication are stressed throughout the project.

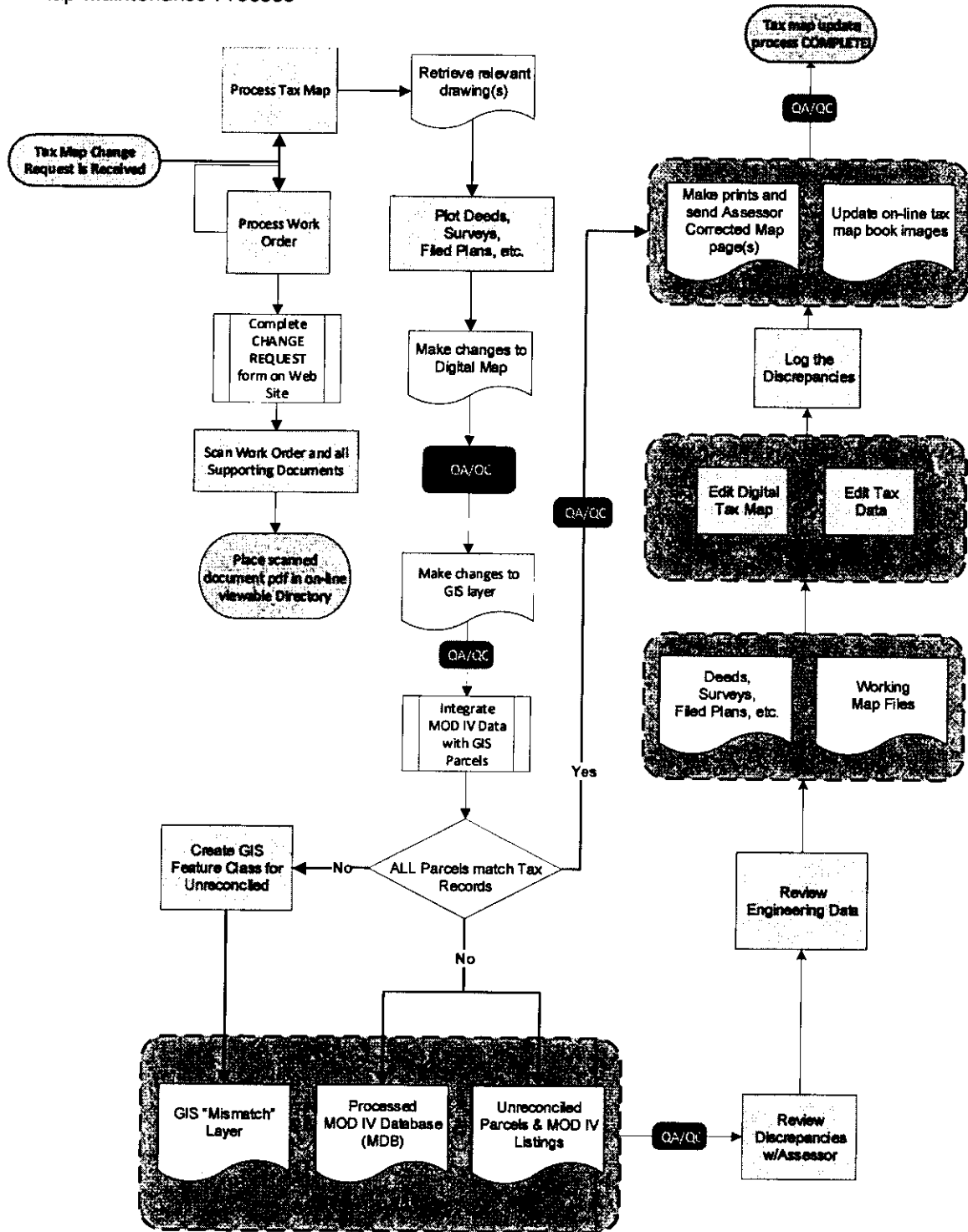
As a detail sheet or key sheet is modified, we will present the updated map to the City’s Assessor for review and comment. Our Project Surveyor will work closely with the City to ensure that full agreement is achieved for each map change.

While the Collaboration Center will provide a real-time status on all map changes, as well as direct access to historic and current tax maps, if the City would like to meet periodically, Civil Solutions will be happy to meet at the City. Typical status meetings last approximately thirty-five (35) minutes. Civil Solutions will provide meeting minutes to document the discussions.

PHASE ONE Deliverables:

- updated digital Tax Maps
 - digital AutoCAD format
 - PDF file of individual sheets
- full size (24”x36”) paper set of updated Tax Map
- reduced size (11”x17”) paper set of updated Tax Map
- meeting notes
- Collaboration Center subscription over the project term
 - documentation of all changes made

City of Camden, NJ
 Tax Map Maintenance Process



Phase 2: GIS Base Map Services

Our work will result in GIS data that is directly useable by the City's integrated applications.

Civil Solutions will serve as the City's GIS Consultant in 2021. We will update the cadastral GIS data in concert with the tax map changes, and the edits to the City's other GIS layers will be made upon request. All of our GIS work will be performed in a manner to expedite the integration with existing City applications using GIS data as an input.

Civil Solutions has worked with the City, and we are confident that we understand the scope of data and services required in the GIS Base Maps Services task. Our overall goal will be to ensure that the City's GIS base data, individual layers, integrated systems and associated hard copy map inventory remain consistent and coordinated. Our GIS technicians are well-versed in both CAD and GIS software, as well as interpreting source documents typical to tax map maintenance. Further, our Project Surveyor will directly oversee each edit to the GIS data confirming the completeness and accuracy of the edits relative to the inherent accuracy of the source GIS data.

Our quality review will also utilize best available aerial photography (e.g., NJ State Orthophotography) and other relevant State and County reference material, including NJDOT roads, NJDEP hydrology or other data that may form property boundaries or provide validation of the County's cadastral data.

In addition to data updates, we will update the back-end supporting GIS infrastructure and systems integrated with the City's GIS data. Civil Solutions has been an Esri Business Partner (Silver level) since 1993, and we are very familiar with Esri's ArcGIS Platform. We currently use ArcGIS 10.x, but we have the ability to match the City's ArcGIS version if it is not the most current version. Civil Solutions will work closely with the City to schedule and execute the on-site system data and system updates. We also have the ability to remote connect into the City's IT infrastructure if given the access credentials.

Civil Solutions will implement its *ezM4 Conversion Utility* to integrate the GIS parcel data with the City's tax records (Vital MOD IV). We use this process for all of our clients to not only update the GIS with current tax data but also to identify discrepancies between the GIS parcel and tax data. For example, these unreconciled items can point to Tax Map changes that need to be made. Other apparent errors may suggest changes to the tax data.

The *ezM4 Conversion Utility* can be run each day, providing valuable input to the City's GIS.

Our clients find this service to be a very effective tool in their overall data synchronization and maintenance. A notable value of the *ezM4 Conversion Utility* is that once it is set-up it can be run at any desired frequency. Some of our clients run the integration each week, others run it each day. The only constraint is the availability of the tax data master file. Civil Solutions is currently coordinating with Microsystems in a number of municipalities and counties (including Camden County) for this same service. Many of our clients have benefited from our strategy, especially those that submit to the State for certification and have to pass the State's block-lot-qualifier (BLQ) review. We will coordinate with the City to establish their desired integration cycle shortly after the project's start.

Civil Solutions will document the City's GIS data through FGDC-compliant metadata. As a requirement of our GIS State Contract for Data Conversion Services, we must provide FGDC-compliant metadata with all

of our data sets. Given the large volume of work we secure through that process, we are very familiar with metadata editing tools, including the NJDEP’s methodology, FGDC editors and Esri’s native editor.

Civil Solutions will provide the City with draft a draft copy of the updated GIS mapping for review and comment prior to project completion. We understand the importance of the GIS data to the City’s operations, and we intend to provide updated data quickly and frequently so the City is using the most current information to support its workflows. Our Project Manager will work closely with the City to ensure that all data is confirmed and accepted by the City.

The City’s RFP does not specifically state that hard-copy mapping that needs to be generated using the updated GIS data. However, if the City has mapping needs, Civil Solutions would be happy to support them.

Civil Solutions will provide the City with no cost, value-added hosting services of our newest Internet DataViewer application. The myiDV (see image on the next page) is a password-protected website that gives our clients an easy to use viewer into their available GIS data. Many of our clients find the myiDV to be a central part of their organizational GIS.

We will provide the City with no cost access to our web-based GIS viewer during our contract.

PHASE TWO Deliverables:

- updated GIS data
 - cadastral data layers (tax map related)
 - City GIS data layers (parks, roads, utilities, etc.)
 - integrated tax data with the GIS parcels
- Updated GIS Maps (water system maps, sewer system maps, etc.)
- GIS Data Inventory (maintained throughout the project period)
- FGDC-compliant metadata
- *ezM4 Conversion Utility* hosting over the contract period
 - unreconciled parcel and tax data listings generated from the *ezM4 Conversion Utility*
- meeting notes
- myiDV hosting over the contract period



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: ADAMS, REHMANN AND HEGGAN ASSOCIATES, INC.
Trade Name: CIVIL SOLUTIONS
Address: 215 BELLEVUE AVE. PBX 579
HAMMONTON, NJ 08037-2018
Certificate Number: 0066374
Effective Date: July 09, 1974
Date of Issuance: January 05, 2023

For Office Use Only:

20230105125310771

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CIVIL SOLUTIONS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: \$

- APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT: \$

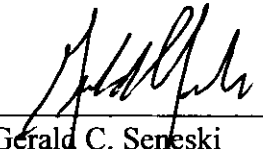
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 28,850.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO CIVIL SOLUTIONS, A DIVISION OF ARH, 215 BELLEVUE AVENUE, HAMMONTON, NJ 08037 FOR TAX MAP MAINTENANCE OF DIGITAL TAX MAPS AND GIS BASE MAPS



Gerald C. Seneski

Director of Finance

Date: 1/5/23

DB:dh
02-14-23

RESOLUTION AWARDING A CONTRACT FOR ONE (1) YEAR TO MILLENNIUM STRATEGIES TO PROVIDE GRANT WRITING SERVICES

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on February 2, 2023 in the Council Chambers, City Hall, Camden, New Jersey to provide grant writing services under RFP #23-03; and

WHEREAS, three (3) bids and proposal were received on February 2, 2023; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **Millennium Strategies** in the amount of SIXTY-SIX THOUSAND DOLLARS (\$66,000.00); and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "3-01-E1-455-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **Millennium Strategies** to provide grant writing services with the goal of identifying and winning grant awards to assist in the vision of an equitable, sustainable and responsive City of Camden in the amount not to exceed SIXTY-SIX THOUSAND DOLLARS (\$66,000.00) according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: MILLENNIUM STRATEGIES

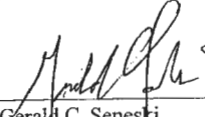
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E1-425-906⁴⁵⁵ *✓*
AMOUNT: \$ 66,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 66,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AWARDING A CONTRACT FOR ONE (1) YEAR TO MILLENNIUM STRATEGIES FOR GENERAL GRANT WRITING SERVICES



Gerald C. Seneski
Director of Finance
Date: 2/8/23

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: FEBRUARY 2023
--

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract for one (1) year to Millennium Strategies, 60 Columbia Road, Bldg B, Ste 230 Morristown, NJ 07960 for General Grant Writing Services.


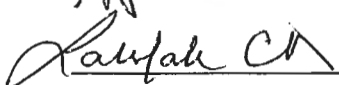
BRIEF DESCRIPTION: Millennium Strategies will provide grant writing services with the goal of identifying and winning grant awards to assist in the vision of an equitable, sustainable and responsive City of Camden.

BIDDING PROCESS: RFP #23-03 - opened on 2/2/23 - received 3 proposals
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 3-01-E1-⁴⁵⁵425-906

AMOUNT: \$66,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	2/8/23	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/8/23	
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	(Extension #)
Prepared By:	L. CHANDLER	X 7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	MILLENNIUM STRATEGIES
Purpose or Need for service:	WILL PROVIDE GRANT WRITING SERVICES WITH THE GOAL OF IDENTIFYING AND WINNING GRANT AWARDS TO ASSIST IN THE VISION OF AN EQUITABLE, SUSTAINABLE AND RESPONSIVE CITY OF CAMDEN.
Contract Award Amount	\$66,000
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #23-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES BRUNO ASSOC THE AUBREY GROUP

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date 2/8/2023

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

23-03 - GENERAL GRANT WRITING SERVICES

Opening Date: January 11, 2023 12:00 PM

Closing Date: February 2, 2023 11:00 AM

Vendor Details

Company Name: Millennium Strategies

Does your company conduct
business under any other name? If
yes, please state: NJ

Address: 60 Columbia Road
Building B, Suite 230
Morristown, NJ 07960

Contact: Peter Blanos

Email: pblanos@m-strat.com

Phone: 973-226-3329

Fax: 973-226-3329

HST#:

Submission Details

Created On: Wednesday January 11, 2023 12:05:52

Submitted On: Wednesday February 01, 2023 18:47:01

Submitted By: Peter Blanos

Email: pblanos@m-strat.com

Transaction #: 56378644-1d9f-42f2-bfa0-ad679d7f7b3f

Submitter's IP Address: 71.172.23.2

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Cost Proposal

List applicable hourly rates associated with personnel who will provide the service listed in "Section 2.0 – Scope of Services" portion of this RFP. (A blended rate may be proposed). Respondent may add additional rows as necessary. Hourly rate is inclusive of all expenses.

If selected, vendor must submit monthly-itemized billings. No separate payments will be made for out-of-pocket expenses, such as, but not limited to: transportation, parking, telephone, coordination with other parties, copying, printing, faxing, mailing or courier services. These out-of-pocket expense should be included in the proposed rates.

Name and Job Title *	Hourly Rate *	Comments
Edward Farmer - President and CEO Catherine Kapura - Director of Client Services Kamari Moore - Senior Research Manager	Retainer Fee Option \$5,500.00 per month retainer fee, not to exceed \$66,000.00 per annum	This is our monthly retainer fee option we are proposing for consideration by the City. This fee covers all costs associated with the provision of Scope of Services as outlined within our proposal. Please reference the attachment "Section 3 - Required Components of RFP Proposal" for further clarification
Edward Farmer -President and CEO Catherine Kapura - Director of Client Services Kamari Moore - Senior Research Manager	Hourly Fee Option \$150.00 per hour, not to exceed \$80,000.00 per annum	This is our hourly fee option we are proposing for consideration by the City. This fee covers all costs associated with the provision of Scope of Services as outlined within our proposal Please reference the attachment "Section 3 - Required Components of RFP Proposal" for further clarification

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, please upload it in the last upload space titled "Upload Additional Document"

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP	Edward Farmer
NON-COLLUSION AFFIDAVIT	Edward Farmer
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	Edward Farmer
BUSINESS ENTITY CONTRIBUTION STATEMENT PURSUANT TO CITY ORDINANCE MC-4588	Edward Farmer
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT	Edward Farmer
DISCLOSURE OF PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES	Edward Farmer
W-9	Edward Farmer
AFFIRMATIVE ACTION COMPLIANCE NOTICE with EMPLOYEE INFORMATION REPORT	Edward Farmer
ALL SECTION 3 - REQUIRED COMPONENTS OF THE RFP PROPOSAL	Edward Farmer
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	Edward Farmer

R-22

DB:dh
02-14-23

RESOLUTION AWARDING A CONTRACT FOR ONE (1) YEAR TO THE AUBREY GROUP, LLC TO PROVIDE CAPITAL IMPROVEMENTS GRANT WRITING SERVICES

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on February 2, 2023 in the Council Chambers, City Hall, Camden, New Jersey to provide grant writing services under RFP #23-02; and

WHEREAS, one (1) bid and proposal were received on February 2, 2023; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **THE AUBREY GROUP, LLC** in the amount of FORTY THOUSAND DOLLARS (\$40,000.00); and

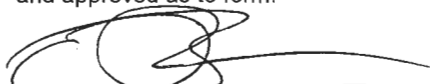
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "3-01-E2-455-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **THE AUBREY GROUP, LLC** to provide grant writing services with the goal of identifying and winning grant awards to assist in the vision of an equitable, sustainable and responsive City of Camden in the amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00) according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: FEBRUARY 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract for one (1) year to The Aubrey Group, LLC, 648 Westfield Ave, Ste #301, Elizabeth, NJ 07208 for Capital Improvements Grant Writing Services.

BRIEF DESCRIPTION: The Aubrey Group, LLC, 648 Westfield Ave, Ste #301, Elizabeth, NJ 07208 will provide grant writing services with the goal of identifying and winning grant awards focused on capital improvement projects to assist in the vision of an equitable, sustainable and responsive City of Camden.

BIDDING PROCESS: RFP #23-02 – Received one (1) proposal on February 2, 2023 Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 3-01-^{E²} 455 - -906

AMOUNT: \$40,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with 2 columns: Approval/Action, Date, Signature. Rows include: Approved by Relevant Director, Approved by Grants Management, Approved by Finance Director, Approved by Purchasing Agent, Approved by Business Administrator, Received by City Attorney.

Prepared By: (Name) Please Print L. CHANDLER (Extension #) X 7475 Contact Person:

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	THE AUBREY GROUP, LLC
Purpose or Need for service:	WILL PROVIDE GRANT WRITING SERVICES WITH THE GOAL OF IDENTIFYING AND WINNING GRANT AWARDS FOCUSED ON CAPITAL IMPROVEMENT PROJECTS TO ASSIST IN THE VISION OF AN EQUITABLE, SUSTAINABLE AND RESPONSIVE CITY OF CAMDEN.
Contract Award Amount	\$40,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #23-02
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

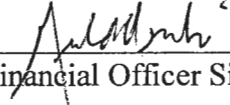
Date 2/13/23

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

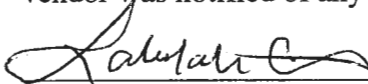
3-01-E2-455-906

Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Date 2/16/23

Certifying Officer

For LGS use only:

Approved

Denied

_____ Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: THE AUBREY GROUP LIMITED LIABILITY COMPANY

Trade Name:

Address: 648 WESTFIELD AVENUE #301
ELIZABETH, NJ 07208-1478

Certificate Number: 2009522

Effective Date: January 21, 2016

Date of Issuance: February 09, 2023

For Office Use Only:

20230209162608494

23-02 - CAPITAL IMPROVEMENTS GRANT WRITING SERVICES

Opening Date: January 11, 2023 11:35 AM

Closing Date: February 2, 2023 11:00 AM

Vendor Details

Company Name: The Aubrey Group, LLC
Does your company conduct business under any other name? If yes, please state: No
Address: 648 Westfield Ave
Ste 301
Elizabeth, NJ 07208
Contact: Roshni Raji
Email: rraji@theaubreygroup.org
Phone: 862-234-5435
HST#:

Submission Details

Created On: Thursday January 19, 2023 13:47:10
Submitted On: Thursday February 02, 2023 10:00:56
Submitted By: Roshni Raji
Email: rraji@theaubreygroup.org
Transaction #: 41d0817b-70ab-4502-b812-aa8306dfaf95
Submitter's IP Address: 69.248.84.0

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Cost Proposal

List applicable hourly rates associated with personnel who will provide the service listed in "Section 2.0 – Scope of Services" portion of this RFP. (A blended rate may be proposed). Respondent may add additional rows as necessary. Hourly rate is inclusive of all expenses.

If selected, vendor must submit monthly-itemized billings. No separate payments will be made for out-of-pocket expenses, such as, but not limited to: transportation, parking, telephone, coordination with other parties, copying, printing, faxing, mailing or courier services. These out-of-pocket expense should be included in the proposed rates.

Name and Job Title *	Hourly Rate *	Comments
Project Executive (AG)	232	
Subject Matter Expert/ Director (AG)	220	
Project Manager (AG)	153	
Senior Research Analyst (AG)	118	
Research Analyst (AG)	102	
Principal (CHPlanning)	260	
Director (CHPlanning)	230	
Senior Managing Associate (CHPlanning)	200	
Managing Associate (CHPlanning)	175	

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document"**

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP	SA
NON-COLLUSION AFFIDAVIT	SA
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	SA
BUSINESS ENTITY CONTRIBUTION STATEMENT PURSUANT TO CITY ORDINANCE MC-4588	SA
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT	SA
DISCLOSURE OF PROHIBITED RUSSIA-BELARUS ACTIVITIES & IRAN INVESTMENT ACTIVITIES	SA
W-9	SA
AFFIRMATIVE ACTION COMPLIANCE NOTICE with EMPLOYEE INFORMATION REPORT	SA
ALL SECTION 3 - REQUIRED COMPONENTS OF THE RFP PROPOSAL	SA
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	SA

Executive Summary

The Aubrey Group, LLC wishes to respond to City of Camden's Request for Proposal for Capital Improvement Grant Writing Services [RFP #23-02]. The following document contains all relevant information regarding our firm's experience in grants consulting and all necessary forms as outlined in the RFP.

The Aubrey Group is an innovative, creative, and hardworking grants consulting firm with experts offering over 75 years of combined experience. Since the firm's founding by current President and CEO, Sarah Aubrey, we have been building a reputation for effectively serving public sector and nonprofit clients. We offer a full suite of consulting services to deliver best-in-class grants research and strategy, content production, program design, grants submission, grants administration, and reporting, data collection and analysis, community stakeholder engagement, nonprofit financial consulting, and donor development strategies. The Aubrey Group is a registered single-member limited liability company and Certified (WBE) Women Business Enterprise.

Excitingly, our team continues to evolve in response to the needs of our expanding client base. The Aubrey Group's significant growth began in 2019 when our firm blossomed from one full-time employee into a robust organization stacked with eleven hand-selected grant writing/administration, public policy, and communications professionals.

Along with our roster of in-house staff experts, we also cultivate a network of at-the-ready consultants who provide additional support based on assigned project scope. Our client base includes units of local government on the front lines of contemporary challenges, and our consultants share a passion for developing and funding creative, community-focused, and innovative programs.

The Aubrey Group is prepared, capable, and eager to leverage our collective expertise for the City of Camden's exciting capital improvement projects. We are aligned with the City's vision to identify and obtain funding from federal, state, and local sources, along with non-profits, foundations, and sponsorships from corporations. Both firms meet all minimum requirements in the RFP, including: 1) minimum of three (3) years of experience with grant

writing, consulting, prospect research and general fundraising; 2) minimum of three (3) years of experience with grant compliance; and 3) ability to work full time as an independent contractor.

Along with the robust qualifications of our firm, The Aubrey Group would also like to make available our partnership with CHPlanning. CHPlanning would serve as a sub-consultant to The Aubrey Group to support the City through its wide variety of consulting services in environmental, transportation, planning and management.

Like The Aubrey Group, CHPlanning is a forward-thinking firm of innovators and problem solvers. CHPlanning is a certified DBE/MBE/WBE located in Philadelphia, and although small, is able to skillfully engage people to transform communities, transportation systems and local economies to enable better performance, sustainability, and livability. Both firms' client base includes units of local government on the front lines of contemporary challenges, and team members share a passion for developing and funding creative, community-focused, and innovative programs. We also work closely with nonprofit organizations, private businesses, and public entities.

This project will be led by Project Executive, Sarah Aubrey, President and CEO of The Aubrey Group. Frank San Martin, one of The Aubrey Group's seasoned Project Managers, will lead the project team. Reporting to Mr. San Martin is a team of grants professionals who will provide grant research and content production. Any consultants from CHPlanning will be leveraged as needed, reporting directly to the Project Executive, Ms. Aubrey.

Municipal governments continue to grow, change, and adapt to new and expanded roles in communities. Identifying and attaining the critical funding to support unique initiatives is possible with the right partner in your corner. We look forward to communicating our ideas, utilizing our areas of expertise, and further discussing the various ways we may be able to continue supporting the City of Camden to fund its most innovative ideas. Thank you for your time in reviewing this proposal. Should you have any questions, please reach out to Sarah Aubrey, President and CEO of The Aubrey Group, at 201.273.6759 or saubrey@theaubreygroup.org.

Responses Specific to RFP #23-02

We are pleased to provide the following information as requested in Section 3.1.

The Aubrey Group, LLC was established on February 3, 2015.

Full Legal Name: The Aubrey Group, LLC

Address: 648 Westfield Ave Suite 301, Elizabeth, NJ 07208

Main Point of Contact: Sarah Aubrey, President and CEO, The Aubrey Group
Phone: 862.234.5435 (Office) + 201.273.6759 (Cell) | Email: saubrey@theaubreygroup.org | Fax: N/A

Areas of Expertise: Full detail about our areas of expertise can be found on page 12 and throughout this response.

The Aubrey Group is comprised of 11 grant writing/administration, public policy, and communications professionals. It is a small firm of less than twenty (20) full- or part-time employees.

An executive summary identifying and substantiating why The Aubrey Group is best qualified to provide the requested services is included on pages 4-5.

Resumes of the professional staff with at least three (3) years of experience providing grant writing services, consulting, grant/prospect research and general fundraising are included on pages 17 - 22. The percentage of work the staff member would perform is designated on the Project Organizational Chart on page 26.

The Aubrey Group is owned by 2 women (80% and 10% each) and 1 minority (10%), and we value diversity in both perspective and background. Our commitment to Diversity, Equity, and Inclusion can be found on page #. **Our professional staff** consists of 6 women and 2 minorities.

The Aubrey Group has provided grant writing, consulting, grant/prospect research, fundraising and other related services for the following public agencies in the last five (5) years:

City of Camden; \$60,000; City of East Orange: \$4,550; High Point Housing Authority: \$6,737; Township of Hillside: \$44,393; Joint Meeting of Essex and Union Counties: \$45,000; Township of Montclair: \$22,797; Newark Housing Authority: \$35,000; City of Newark: \$29,500; City of Rahway: \$35,499; Borough of Roselle Park: \$9,653; Township of Union: \$37,916 • Additional information regarding references, services, and dates of each client's engagement with The Aubrey Group are included on page 51. Our management approach to grants projects is included on pages 58 - 59 of this response.

Responses Specific to RFP #23-02

The Aubrey Group has provided grant writing, consulting, grant/prospect research, fundraising and other related service for the following non-profit organizations or private agencies in the last five (5) years: Philly POPS: \$8,000; IUOE Local 825: \$46,609; Unite for HER: \$8,000 in value delivered via pro bono services; NJ LEEP: \$25,000 in value delivered via pro bono service; Partnership West: \$27,500 • Additional information regarding references, services, and dates of each client's engagement with The Aubrey Group are included on page 51. Our management approach to grants projects is included on pages 58 - 59 of this response.

The Aubrey Group will maintain responsive communication with the City's Business Administrator, Bureau of Grants Management and any other designated City Official to keep the City of Camden informed of problems and/or progress. Our team can communicate via oral communications, memoranda or email, and our team can be available for in-person meetings as required.

A copy of The Aubrey Group's active NJ Business Registration Certificate is included below.

The Aubrey Group would like the City to consider the information contained in this response to gain a more comprehensive understanding of our firm's robust capabilities.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 252
TRENTON, NJ 08646-0252

TAXPAYER NAME:
THE AUBREY GROUP LIMITED LIABILITY COMPA

TRADE NAME:

ADDRESS:
648 WESTFIELD AVENUE #301
ELIZABETH NJ 07208-1478

EFFECTIVE DATE:
01/21/16

SEQUENCE NUMBER:
2009522

ISSUANCE DATE:
05/26/20

Director
New Jersey Division of Revenue

FORM-BRC
(04-00) DE 03048V

31

R-23

DB:dh
02-14-23

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO
BOWMAN INSPECTIONS, LLC, FOR HOTEL AND MULTI-DWELLING INSPECTIONS
IN THE AMOUNT OF \$40,000.00**

WHEREAS, the City of Camden has a need to enter into a non-fair and open agreement pursuant to N.J.S.A. 40A:11-5(m) for a hotel and multi-dwelling inspector to supplement inspection coverage for the State and Local Housing Program; and

WHEREAS, **BOWMAN INSPECTIONS, LLC**, ("BOWMAN INSPECTIONS") has submitted a proposal indicating BOWMAN INSPECTIONS is qualified to perform hotel and multi-dwelling inspections in accordance with the other terms and conditions of the Agreement for an amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00); and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the City has determined that the procurement of the aforementioned service complies with the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(m), permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, BOWMAN INSPECTIONS has completed and submitted a Business Entity Disclosure Certification which certifies that VANCE BOWMAN has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the BOWMAN INSPECTIONS from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget appropriation budget of the City of Camden under line item "03-01-E4-602-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with BOWMAN INSPECTIONS for an amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00), to provide hotel and multi-dwelling inspections in accordance with the other terms and conditions of the Agreement, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BOWMAN INSPECTION INC.

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E4-602-906

AMOUNT: \$ 40,000.00

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT: \$

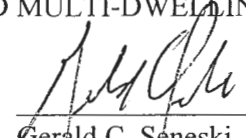
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 40,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT WITH BOWMAN INSPECTION, LLC FOR AN AMOUNT NOT TO EXCEED \$40,000.00 FOR HOTEL AND MULTI-DWELLING INSPECTIONS.



Gerald C. Seneski
Director of Finance
Date: 2/9/23

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: City Council

FROM: Gabriel Camacho, Director of Code Enforcement

Department Making Request: Planning & Development

NFO

BOWMAN
INSPECTION, LLC

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing A Contract With ~~TBD~~ For An Amount Not To Exceed \$40,000 For Hotel And Multi-Dwelling Inspections.

BRIEF DESCRIPTION OF ACTION: This action is necessary to supplement coverage and capacity with the State Local Housing Inspection Program. Term of contract one (1) year.

BIDDING PROCESS: NFO - NJSA 40A:11-3
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable) 3-01-E4-602-906

AMOUNT: (If applicable) \$40,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	2/9/23	Gabriel Camacho
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	2/9/23	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/9/2023	Salvador
Approved by Business Administrator:	2/8/23	
Received by City Attorney:	2/9/23	

	(Name) Please Print	(Extension #)
Prepared By:	Diana Gonzalez/Marc Riordino	7150
Contact Person:	Gabriel Camacho	7345

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	BOWMAN INSPECTIONS, LLC
Purpose or Need for service:	HOTEL & MULTI-DWELLING INSPECTOR FOR NJ PROGRAM
Contract Award Amount	\$40,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-3
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

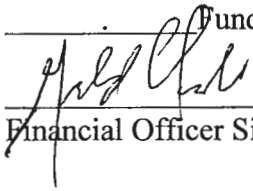
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. various

Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

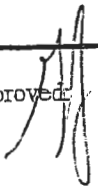
520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	23-00459

S H I P T O	DEPARTMENT OF CODE ENFORCEMENT ROOM 403, CAMDEN CITY HALL P.O. BOX 95120 CAMDEN, NJ 08101-5120
	V E N D O R

ORDER DATE: 02/09/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ONE (1) YEAR CONTRACT AN AMOUNT NOT TO EXCEED \$40,000.00 FOR HOTEL AND MULTI DWELLING INSPECTIONS. STATE LOCAL HOUSING INSPECTION PROGRAM. TERM OF CONTRACT ONE (1) YEAR.	3-01-E4-602-906	0.0000	0.00
			TOTAL	0.00

Approved: 

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Gabriel Canascho 2/9/23
 Department Head Date

Mrs. Terry Bitt 2/9/23
 Receiver of Goods Date



DEPARTMENT OF ADMINISTRATION
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

MARC RIONDINO
ACTING BUSINESS ADMINISTRATOR
TEL: 856-757-7150
FAX: 856-968-4708
EMAIL: BUSADMIN@CLC.CAMDEN.NJ.US
WEBSITE: WWW.CL.CAMDEN.NJ.US

February 1, 2023

Mr. Vance Bowman
3149 Mt. Ephraim Avenue
Camden, NJ 08104

Mr. Bowman

The City of Camden is soliciting quotes for a Hotel & Multi Dwelling Inspector.

The prospective vendor will perform the following services to include, but not limited to:

- Inspection of buildings for violations of municipal and state housing codes and statues,
- Investigate Public Health nuisances until abatement is achieved
- As needed training and mentorship
- Provide and submit reports to NJ DCA
- As needed court appearances to present testimony regarding inspections
- Attend as needed City meetings and community events.
- Other related services

The City is requesting the following information and cost proposal based on the following:

Minimum Requirements and attachments

- Evidence of Insurance for \$1,000,000.00 Auto & General Liability coverage (see 2022 Guidelines)
- NJ BRC
- Housing Code Official Inspector of Hotels & Multiple Dwellings license
- Ten (10) years' experience in performing hotel and multi-dwelling inspections

Proposal

Provide an hourly rate for the above services, inclusive of all overhead costs. The City will not make separate payments for out-of-pocket expenses, such as, but not limited to: transportation, parking, telephone, coordination with other parties, copying, printing, faxing, mailing or courier services. These out-of-pocket expense should be included in the proposed hourly rates.

If interested, kindly respond with a cost proposal for the above services along with the requested attachments by 10:00 am on Monday, February 6, 2023:

SUITE 409, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120

Once completed, email the below information to:

lachandl@ci.camden.nj.us

Thank you,

Lateefah Chandler

Lateefah Chandler, QPA
Purchasing Agent

**VANCE BOWMAN
3149 MOUNT EPHRAIM AVENUE
CAMDEN, NJ**


February 7, 2023

Dear: City of Camden

Re: Inspection Proposal

In response to your request, my rate is \$50 per hour to perform Hotel & Multi Dwelling Inspections on a part time basis.

Thank you for your time and attention to this matter.



VANCE BOWAN



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER M & C Insurance Agency, Inc. 6825 Westfield Avenue Pennsauken NJ 08110		CONTACT NAME: Terry Mason, Jr. PHONE (A/C, No, Ext): (856) 486-0077 E-MAIL ADDRESS: tmason@mandcinsurance.com FAX (A/C, No): (856) 486-0070	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Hartford Underwriters Insurance Company	NAIC # 30104
INSURED		INSURER B:	
Bowman Inspection LLC 3149 Mt Ephraim Ave Camden NJ 08104		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** CL232708112**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

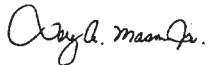
INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
		INSD	WVD					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		13SBMAW2BUD	02/07/2023	02/07/2024	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000,000
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							PRODUCTS - COMP/OP AGG	\$ 2,000,000
OTHER:							Hired/borrowed	\$ 1,000,000
A	AUTOMOBILE LIABILITY			13SBMAW2BUD	02/07/2023	02/07/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
UMBRELLA LIAB <input type="checkbox"/> OCCUR							EACH OCCURRENCE	\$
EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE							AGGREGATE	\$
DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>								\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)							E.L. EACH ACCIDENT	\$
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Home Inspector

Certificate Holder is named as Additional Insured under Blanket Additional Insured Endorsement SL 30 32 when required by written contract. This certificate does not alter amend, or modify the policy contract, coverages, language, exclusions, terms or conditions.

CERTIFICATE HOLDER**CANCELLATION**

City of Camden City Hall P O Box 95120 520 Market Street Camden NJ 08102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF FORMATION

BOWMAN INSPECTION LLC
0450917574

The above-named DOMESTIC LIMITED LIABILITY COMPANY was duly filed in accordance with New Jersey State Law on 01/26/2023 and was assigned identification number 0450917574. Following are the articles that constitute its original certificate.

1. **Name:**
BOWMAN INSPECTION LLC
 2. **Registered Agent:**
VANCE C.BOWMAN
 3. **Registered Office:**
3149 MOUNT EPHRAIM AVENUE
CAMDEN, NEW JERSEY 08104
 4. **Business Purpose:**
INSPECT MULTIPLE DWELLING, THREE OR MORE FAMILY DWELLINGS, HOTELS AND MOTELS.
PROTECT WELFARE AND SAFETY OF RESIDENTS.
 5. **Effective Date of this Filing is:**
01/26/2023
 6. **The date upon the LLC will be dissolved:**
01/27/2023
 7. **Main Business Address:**
3149 MOUNT EPHRAIM AVENUE
CAMDEN, NEW JERSEY 08104
- Signatures:**
VANCE C.BOWMAN
AUTHORIZED REPRESENTATIVE



Certificate Number : 4196465585
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

*IN TESTIMONY WHEREOF, I have
hereunto set my hand and
affixed my Official Seal
26th day of January, 2023*

A handwritten signature in black ink, appearing to read "Elizabeth Maher Muoio".

*Elizabeth Maher Muoio
State Treasurer*



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: BOWMAN INSPECTION LLC

Trade Name:

Address: 3149 MOUNT EPHRAIM AVENUE
CAMDEN, NJ 08104

Certificate Number: 2818555

Effective Date: January 27, 2023

Date of Issuance: February 07, 2023

For Office Use Only:

20230207150502537

VANCE C. BOWMAN

3149 Mt. Ephraim Avenue
Camden, New Jersey 08104
(856) 337-0012

Experience: Camden County Department of Health & Human Services

1986 - Present

Blackwood, New Jersey

Senior Housing Inspector

Job Responsibilities:

- Supervision and training of subordinate employees conducting and multiple dwelling/hotel/motel inspections and individual residential inspections.
- Coordinate State-Local Cooperative Housing Inspection Program (SLCHIP) multiple dwelling inspection assignments received from NJ DCA Bureau of Housing Inspections.
- Responsible for review and preparation of all multiple dwelling housing inspection reports and billing invoices submitted to NJ DCA on a weekly basis.
- Maintain IBIS (Inspection Billing Information System) data base housing records and files, prepare clear, sound, accurate and informative reports containing findings, conclusions and recommendations.
- Inspect buildings for violations of applicable municipal and state housing codes and statutes.
- Investigate public health nuisances, following through on valid complaints until abatement is achieved.
- Responsible for meeting with property owners relevant to service of notices and violations. Present testimony regarding inspection findings of local violations in municipal court cases. Provide testimony on behalf of NJ Dept. of Community Affairs Bureau of Housing Inspections at NJ State Administrative Law Hearings concerning multiple dwelling citations during.
- Meet with local officials and residents to deal effectively with any housing or public health nuisance issues.
- Participate when requested, in local municipality meetings and community events.

Education/Training:

- 1979 Camden High School Diploma
- 1989 Principals of Housing Inspection Certificate
- 1989 Continuing Education - Writing Effectively Certificate
- 1990 NJ State Department of Public Safety
Fire Inspector Course Certificate
- 1990 Fire Official/Fire Inspector License*
- 1997 Camden County Cultural Diversity Task Force Certificate
- 2002 Building Inspector RCS License*
- 2002 Inspector of Hotels & Multiple Dwellings License*

**Ongoing continuing education to maintain license.*

Awards:

City of Camden Board of Education
Camden County Cultural Diversity

*Distinguished Achievement Award
Cultural Diversity Study Circles*

Affiliations:

City of Camden Redevelopment Authority
Camden Promise Charter School

References Provided Upon Request



BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

State of New Jersey
Department of Community Affairs
Division of Fire Safety




Hereby Issues To
VANCE C. BOWMAN (124234)

The Following Certification As
FIRE OFFICIAL

10/28/2020 to 10/31/2023
Issue Date Lapse Date

STATE

Accreditation Standard


Lieutenant Governor Sheila Y. Oliver
Commissioner

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER, WITH A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.



State of New Jersey
DEPARTMENT OF
COMMUNITY AFFAIRS
DIVISION OF CODES AND STANDARDS
LICENSING AND EDUCATION

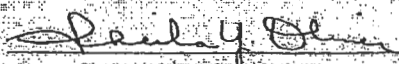
hereby awards
VANCE C. BOWMAN
the following license(s)
Housing Code Official
Inspector of Hotels & Multiple Dwellings

by virtue of having successfully satisfied all requirements commensurate with the above license(s) pursuant to the authority of the State Hotel and Multiple Dwelling Act and Regulations promulgated thereunder.

The validity of this license(s) is subject to the licensee's compliance with the Department's applicable rules and regulations, including general and continuing education requirements.

In Witness Whereof, The Great Seal of the State of New Jersey
is affixed this month of January, 2021

License Number: 009150
Effective: 02/01/2021 through 01/31/2024


Sheila Y. Oliver, Commissioner
New Jersey Department of Community Affairs

DB:dh
02-14-23

R-24

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #05-22-125
WITH REMINGTON & VERNICK FOR PROFESSIONAL ENGINEERING SERVICES
RELATED TO COORDINATION & MANAGEMENT OF SPECIAL PROJECTS
IN THE CITY OF CAMDEN**

WHEREAS, the Council of the City of Camden by (MC-22:8443) dated May 10, 2022 awarded a contract to Remington & Vernick for professional engineering services, to provide coordination and management of special projects in the City of Camden; and

WHEREAS, the contract price set forth in (MC-22:8443) as aforesaid was One Hundred Fifty Thousand Dollars (\$150,000.00); and

WHEREAS, it is necessary to amend contract #02-22-125 with Remington & Vernick by Amendment #1 in the amount of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden, under line item(s) "3-01-E5-661-906", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 to Contract #05-22-125 with Remington & Vernick in the amount of ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) making the total amount of the contract not to exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON AND VERNICK

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E5-661-906

AMOUNT: \$ 150,000.00

ORIGINAL CONTRACT - \$150,000.00
AMENDMENT #1 - \$150,000.00
NEW CONTRACT AMOUNT \$300,000.00

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT: \$


- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 300,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #05-22-125 A PROFESSIONAL SERVICES CONTRACT, WITH REMINGTON AND VERNICK, FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO COORDINATION AND MANAGEMENT OF SPECIAL PROJECTS IN THE CITY OF CAMDEN.



Gerald C. Seneski
Director of Finance
Date: 1/6/23

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

DATE: January 6, 2023

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Amendment #1 to Contract #05-22-125 a Professional Services contract, with Remington & Vernick, for Professional Engineering Services related to Coordination & Management of Special Projects in the City of Camden.

BRIEF DESCRIPTION OF ACTION: On May 10, 2022, Council authorized the award of a Professional Services contract to Remington & Vernick (MC-22:8443), for Coordination & Management of Special Projects. Due to additional projects being done, an Amendment is necessary, and will result in contract increase.

APPROPRIATION ACCOUNT(S): 3-01-E5-661-906

AMOUNT: Original Contract Amount \$150,000.00
Amendment #1 150,000.00
New Contract Amount \$300,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by Relevant Director: Date 1/6/23 Signature
Approved by Grants Management: Date 1/6/23 (If applicable)
Approved by Finance Director: Date 1/9/2023 Signature
CAF -Certifications of Availability of Funds
Approved by Purchasing Agent: Date 1/24/23 Signature
Approved by Business Administrator: Date 1/24/23 Signature
Received by City Attorney: _____

(Name) Please Print (Extension #)
Prepared By: Tytanya Ray 7680
Contact Person: Orion Joyner 7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Amendment #1
Name of Vendor	Remington & Vernick
Purpose or Need for service:	Amendment #1. Increasing contract #05-22-125 by additional \$150,000.00 for Professional Services in connection with the Coordination and Management of Special Projects in the City of Camden.
Contract Award Amount	\$150,000.00 (Amendment #1)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Pendry

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

DSB/AIV
02-14-22

A-25

RESOLUTION AUTHORIZING \$2,000,000.00 FOR THE CAMDEN STRONG FAÇADE PROGRAM FROM THE AMERICAN RESCUE PLAN, STATE & LOCAL FISCAL RECOVERY FUNDS

WHEREAS, President Biden signed the American Rescue Plan Act of 2021 (ARPA or "Act") into law on March 11, 2021; and

WHEREAS, the Act created the Coronavirus State and Local Fiscal Recovery Fund ("CSLFRF") which, among other things, appropriated money to cities to mitigate the fiscal effects stemming from the Coronavirus public health emergency; and

WHEREAS, the City of Camden (the "City") has received a distribution of funds through the CSLFRF; and

WHEREAS, Section 603(c)(1)(A) of the Social Security Act established that recipients of CSLFRF may use funds to respond to the negative economic impact of the public health emergency including assistance to non-profits and small businesses; and

WHEREAS, the Camden Strong Façade Improvement Program provides funding for up to 40 City businesses to rehabilitate deteriorating commercial building exteriors in an effort to restore and improve existing business corridors and improve economic growth; and

WHEREAS, the City desires to allocate \$2,000,000.00 from the CSLFRF to the Camden Façade Improvement Program for Program Year 2022-2024 to provide funding to non-profits and businesses located in the City to rehabilitate building exteriors;


NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Camden that the proper officials of the City are hereby authorized and directed to allocate \$2,000,000.00 to the Department of Planning and Development – Division of Housing Services for the Camden Façade Improvement Program for exterior renovations/rehabilitation to local business façade's.

BE IT FURTHER RESOLVED that the above is the result of funds from the Coronavirus American Rescue State and Local Fiscal Recovery Funds.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Date: February 14, 2023

TO: Timothy Cunningham Esq., Business Administrator

FROM: Dr. Edward C. Williams, AICP, PP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE SPENDING OF AMERICAN RESCUE PLAN SLFRF FOR \$2,000,000.00 FOR THE CAMDEN STRONG FACADE

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING THE SPENDING OF AMERICAN RESCUE PLAN SLFRF AMOUNT OF \$2,000,000.00 FOR THE CAMDEN STRONG FACADE

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): Q-02-11-765-032
AMOUNT:

- Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	1/10/23	
Approved by Grants Management:	1/12	
Approved by Finance Director:	1/18	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	1/24/23	
Received by City Attorney:		

	(Name) Please Print	(Extension #)
Prepared By:	Joseph Thomas	3531

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report x Revised Report _____ Closing Report _____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Housing Services

Grant Administrator: Joseph Thomas Grant Administrator #: (856) 968-3531

Project Name:		Camden Strong Façade Program			
Grant/Funding Agency Program:		Coronavirus Local Fiscal Recovery Fund			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		TBD
Pass Through: circle one	Y or <input checked="" type="radio"/> N	Source:	Coronavirus Local Fiscal Recovery Fund		
Amount of Grant:		\$2M			
Local Match: circle one	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:	1.4.2023	Reviewed By:	Kelly Mobley		

Summary:

4-Jan-23: The Department of Planning and Development – Division of Housing Services was allocated \$2M in recovery funds for the Camden Strong Façade Improvement Project. Funds are being targeted to local businesses in the City's main corridors for exterior renovations/rehabilitation. Approximately 35-40 businesses will be awarded up to \$50,000 in funds. Each business is expected to complete work within 6 months of the execution of the contract agreement.

Currently, the Department is seeking to insert these funds via a "temporary emergency appropriation".

Project Limits:

Time Lines: All funds must be incurred by December 31, 2024.

Problematic Areas/Recommendations:

ARP Camden Strong Façade

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas

Grant Administrator #: 757-7344

Grant/Project Name:		Camden Strong Facade in the amount of \$2,000,000.00			
Grant #:		American Rescue Plan State and Local Recovery			
City Contract Date:					
Application Resolution #:			Appropriation Code	TBD	
Funding Source:		American Rescue Plan			
Pass Through:	Y	N	Source:	City Camden	
Amount of Grant:		2,000,000.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		Camden City
Date of Analysis:	1/3/2022		Reviewed By:		Joe Thomas

Summary: Payment #1 – The Department of Development and Planning/Housing Services is requesting insertion into the CY 2023 Camden City budget for \$2,000,000. from the American Rescue Plan State and Local Recovery Funds

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

November 10, 2022

TO: Timothy Cunningham Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing the City of Camden to Amend the CY 2022 (Chapter 159) to insert a Special item of revenue from the American Rescue Plan for Camden Strong Facade \$2,000,000.00

BRIEF DESCRIPTION OF ACTION: Insertion of \$2,000.000 for the CY 2022 Camden Strong Facade as approved by the American rescue Plan Board.

BIDDING PROCESS: N/A


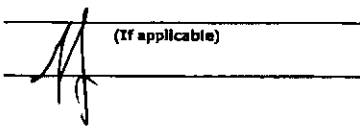
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>9/8/22</u>	
Approved by Grants Management:		
Approved by Finance Director:	<u>1/18/23</u>	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	<u>Joseph Thomas</u>	<u>3531</u>
Contact Person:	<u></u>	<u></u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Joseph Thomas

From: Dr. Edward C. Williams, Dir. of Planning & Development
Sent: Thursday, August 25, 2022 9:20 PM
To: Candace Jefferson; Joseph Thomas; Brian K. Coleman; Tina Piliro
Cc: Angela Miller
Subject: Department of Planning and Development: Allocation of American Rescue Plan Funds

To all: Please be advised of the following allocation of American Rescue Plan funds for the department through the following housing and community economic development categories.

1. **Neighborhood Improvement Initiative:** 2,500,000 This program seeks to provide emergency repair grants to residents with the city's redevelopment areas and emerging neighborhoods.
2. **Façade Improvements along commercial corridors:** 2,000,000 This program will focus on the City's major commercial corridors through the introduction of design improvements for signage, façade, and sidewalk improvements as appropriate.
3. **Housing Opportunities:** 1,500,000 This program seeks to augment city housing and community projects in redevelopment areas through the creation of "leveraging funds."
4. **Workforce Development and Training** 1,200,000 This program seeks to expand the existing technical assistance programs to micro and macro businesses within the city.

Total: 7,200,000

It is important to note that the above programs seek to achieve substantive, targeted impact within our city neighborhoods and businesses. However, our effectiveness depends upon our ability to develop sound underwriting systems and standards to ensure that we are in complete compliance with ARP regulations. As a result, there may be some adjustments to either program descriptions and or funding levels as we move forward to respond to changing priorities as needed.

Candice. Set up a meeting for next meeting for no more than 1 hour to discuss further. Thanks.

Camden Strong Façade Improvement Program Guidelines

The Camden Strong Façade Improvement Program is an effort to restore and improve our existing business corridors while focusing on improving economic growth in areas throughout the community. The overall goal is to revitalize the business areas and spark a sense of pride and cohesiveness while increasing the property values and beautifying the community.

For Program Year 2022-24, the Camden Strong Façade Improvement Program funds for \$2,000,000.00. This program provides funding for new or existing businesses in the major Camden commercial corridors to rehabilitate deteriorating commercial building exteriors in order to develop a cohesive and unified appearance to that location. This program will initially pay the costs of architectural drawings, engineering details, and construction for businesses that are participants of the façade program.

This program offers assistance of up to \$50,000 to 35-40 business for exterior improvements to a commercial building within the geographic boundaries of the area of our major corridors.

The total funding investment amount is protected by placing a conditional prorated lien against the property owner(s) for five (5) years. If the property ^{sells} ~~sales~~ before the five (5) years, then the property owner(s) must reimburse the city of Camden for the lien amount from the proceeds of the sales transaction. If at the end of the five (5) year term, the property owner(s) or any approved transferee of the property still holds title; one-hundred percent (100%) of the entire loan balance shall be forgiven.

Program Eligibility Requirements

- ❖ To be eligible to participate in the program, projects must meet the following requirements:
- ❖ Must be a commercial property, properly zoned;
- ❖ Must be current with property taxes and have no liens with the City;
- ❖ Must have no outstanding code violations;
- ❖ Must be current on payment on any loans that may have been received from the City under other programs;
- ❖ Must meet all state and local building, accessibility and zoning codes.

Point System

- ❖ 20 points for a lighting component to the outside of building
- ❖ 10 points for summing before cut off
- ❖ 5 points for every certified Camden employee (4 current pay stubs)
- ❖ 25 points preferred location (Haddon, Kaighn Avenue, Federal Street, Broadway, Mt Ephraim Avenue, and River Rd, State Street, Market Street, Coopers Street, Park Blvd, Lowell Street, Carl Miller Blvd.
- ❖ 10 points UEZ member
- ❖ 10 points if the owner live in Camden
- ❖ 3 points if scope of work is compatible with city designs

- ❖ One point completed applicant

Eligible Improvements

The projects must be visible from the public right-of-way. The following types of projects will be eligible under the program:

- ❖ Window/door repair or replacement;
- ❖ Storefront rehab;
- ❖ Professional cleaning/repairing of exterior surfaces;
- ❖ Exterior painting or tuck-pointing;
- ❖ Stucco re-facing;
- ❖ Repairing/restoring architectural detailing;
- ❖ New awnings, shutters, or canopies;
- ❖ New signage, when in conjunction with other improvements, or restoration of historic signage;
- ❖ Exterior lighting that will enhance the building's appearance and/or safety;
- ❖ Entryway improvements;
- ❖ Repairing/replacing cornices or parapet walls.

In addition, the program may pay for certain soft costs such as architectural fees and permit fees.

Non-Eligible Projects

- ❖ Anything relating strictly to the interior, such as mechanical systems, sprinklers, furniture, or equipment;
- ❖ Extermination of pests;
- ❖ Maintenance or financing of ongoing improvements;
- ❖ Property acquisition;
- ❖ Any activity completed before fully executing an agreement with the City;
- ❖ Profits and overhead if the applicant is also the contractor or supplier;

These are the basic requirements for the program. The steps you need to follow to apply for and receive assistance are described in the following pages. If you have any questions, please call (856) 968-3531

Complete and Submit the Attached Application with Exhibits

Staff in the City of Camden Housing Department will determine the eligibility of your proposed improvements and review your application. Applications will be accepted on a first-come, first serve basis and as long as funding is available.

Eligibility met when:

- ❖ The proposed project is located within the program location defined above and meets the program eligibility requirements listed above;
- ❖ The project must be a commercial property, zoned properly, and agrees to address any code violations;

- ❖ The business or property owner must agree to terms
- ❖ The property must be current with property taxes and have no City liens.

If the project is eligible, the City will temporarily reserve funds for the project for a period of six months. The City will contact you to arrange a meeting to discuss the program requirements with you and answer any questions you might have.

Other program requirements include:

- ❖ Applicant must obtain all required permits and approvals.
- ❖ The applicant must agree to track the number of employees that are new or retained job retention or creations
- ❖ Applicant must schedule appropriate inspections by City staff.
- ❖ The project completion within 6 months of the grant award or according to the timetable outlined in the agreement. Extensions may be considered.
- ❖ Changes to the project approved by the City before they execution.

Planning, Design, & Approval

- ❖ The Applicant must complete the Façade Improvement Application form and attach the required documents.
- ❖ The City will take photos of existing conditions and provide new visual supportive information.
- ❖ The City will contract the services of a designer/consultant to produce elevation drawings detailing the work to be completed.
- ❖ The City will provide samples of materials and color schemes to ensure that renovations will be in keeping with City guidelines.
- ❖ A minimum of at least 2 competitive bids from licensed and bonded contractors must be bid to the public. One being a Camden contractor.
- ❖ The bids will include detailed cost information and schedules to begin and complete work.
- ❖ Applicants must agree through a signed contract with the City in order to participate in the Program.



City of Camden
New Jersey

CAMDEN STRONG FACADE IMPROVEMENT PROGRAM

Application

Organization /Business Name _____

Address _____

City _____ County _____

State _____ Zip Code _____

Phone _____ Fax _____

E-Mail Address _____ Tax ID # _____

Legal Structure Solo Partnership Partnership Corporation LLC/LLP Non-Profit

Property Information

Property Site Control: Owned by Applicant Leased by Applicant Under Purchased Agreement

Property Owner _____

Address _____

City _____ County _____

State _____ Zip Code _____

Phone _____ FAX _____

E-Mail Address _____

Eligibility Information

Do You Operate a fully registered, licensed, and permitted use at the above named premises Yes NO

Are you up to date on all utility payments Yes No

Do you have any outstanding license or inspection violations Yes No

Estimates Submitted by:

- List the names and address of each contractor that submitted project estimates. at least one contractor must be a local contractor

A-24

DSB/AIV
02-14-22

**RESOLUTION AUTHORIZING \$2,500,000.00 FOR THE NEIGHBORHOOD
IMPROVEMENT INITIATIVE FROM THE AMERICAN RESCUE PLAN STATE & LOCAL
FISCAL RECOVERY FUNDS**

WHEREAS, President Biden signed the American Rescue Plan Act of 2021 (ARPA or "Act") into law on March 11, 2021; and

WHEREAS, the Act created the Coronavirus State and Local Fiscal Recovery Fund ("CSLFRF") which, among other things, appropriated money to cities to mitigate the fiscal effects stemming from the Coronavirus public health emergency; and

WHEREAS, the City of Camden (the "City") has received a distribution of funds through the CSLFRF; and

WHEREAS, Section 603(c)(1)(A) of the Social Security Act established that recipients of CSLFRF may use funds to respond to the negative economic impact of the public health emergency including assistance to households and communities that were disproportionately impacted by the pandemic; and

WHEREAS, the Neighborhood Improvement Initiative assists owner occupant residents with certain repairs/rehabilitation to homes with priority to Seniors and the neighborhoods of Whitman Park, Liberty Park, Bergen Square, Coopers Poynt, Dudley, Marlton, Centerville and Morgan Village; and

WHEREAS, the City desires to allocate \$2,500,000.00 from CSLFRF to the Neighborhood Improvement Initiative to provide funding to owner occupant residents to repair/rehabilitate City properties;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Camden that the proper officials of the City are hereby authorized and directed to allocate \$2,500,000.00 to the Department of Planning and Development – Division of Housing Services for the Neighborhood Improvement Initiative for repairs/rehabilitation of owner occupant properties within the City;

BE IT FURTHER RESOLVED that the above is the result of funds from the Coronavirus American Rescue State and Local Fiscal Recovery Funds.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: FEBRUARY 14, 2023

CITY OF CAMDEN
GRANTS MANAGEMENT
223 JUN 11 AM 10:13

TO: Timothy Cunningham Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE SPENDING OF ARP SLFRF FUNDS IN THE AMOUNT OF \$2,500,000 FOR THE NEIGHBORHOOD IMPROVEMENT INITIATIVE

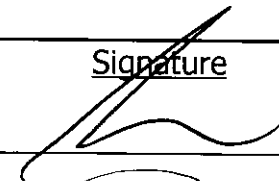

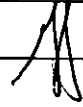


BRIEF DESCRIPTION OF ACTION: City of Camden is offering a program to assist owner occupant residents with certain home repairs/rehabilitation on a citywide level with priority to senior citizens and the neighborhoods of Whitman Park, Liberty Park and Fairview

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-02-41-765-031

AMOUNT: Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	1/10/23	
Approved by <i>Senior Policy Advisor</i> Grants Management:	1-19-23	
Approved by Finance Director:	1/24/23	 (If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1/25/23	
Received by City Attorney:	2/3/23	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: _____	Candice Walker	3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

Bureau of Grants Management Grant Summary Form

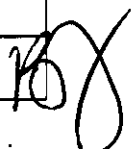
Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Candice Jefferson

Contact #: 757-7344

Grant/Project Name:		American Rescue Plan: Neighborhood Improvement Initiative (Authorizing the Spending)			
Grant #:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code:		
Funding Source:		\$2,500,000.00			
Pass Through:		N	Source:		
Amount of Grant:		\$2,500,000.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:	11-10-2022		Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:	Camden Citywide Program	
Date of Analysis:			Reviewed By:	Barbara Johnson 	

Summary: The Development of Planning and Development/Housing Services is requesting a resolution to authorize the spending of ARP SLFRF funds in the amount of \$2,500,000.00 for the Neighborhood Improvement Initiative

The Development of Planning and Development/Housing Services is requesting a resolution to insert a Special Item of Revenue into the FY 2022 budget for the City of Camden pursuant to NJSA 4-87 in the amount of \$2,500,000.00 from the Coronavirus American Rescue Plans State and Local Fiscal Recovery Funds (SLFRF) Neighborhood Improvement Initiative.

The City of Camden/Department of Planning and Development/Housing Services is offering a neighborhood improvement initiative to assist owner occupant resident with certain home/rehabilitation on a citywide level with priority to Seniors Citizens and the neighborhoods of certain locations as outlined in the scope of work. (See Attached)

Time Lines:

Problematic Areas/Recommendations

Initial Report _____ Revised Report _____ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning & Development

Grant Administrator: Candice Jefferson

Administrator #:

Grant/Project Name:		American Rescue Plan: Neighborhood Improvement Initiative					
Grant #:							
City Contract Date:				City Contract #:			
Application Resolution #:				Appropriation Code :			
Funding Source:		SLFRF					
Pass Through:	Y	N	Source:				
Amount of Grant:		\$2,500,000.00					
Local Match:		N	Cash:			In-Kind:	
Budget Insertion Resolution # & Date:		November 10, 2022		Accepting Grant Resolution # MC:			
Term of Grant:				Location of Activity:		citywide	
Date of Analysis:				Reviewed By:			

Summary:

1/11/23; Council Action Authorizing the spending of said ARP/SLFRF funds of \$2.5 million for the Neighborhood Initiative Program

9/26/22: Insertion of special item of revenue into the CY2022 budget for SLFRF funds in the amount of \$2.5 million for a Neighborhood Improvement Initiative for home repairs to qualified owner occupants for a citywide program

Time Lines:

Problematic Areas/Recommendations:

RESOLUTION MC-22: 8750
On Motion Of: Sheila Davis
APPROVED: December 13th, 2022

R-29

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE CY 2022 BUDGET FOR THE CITY OF CAMDEN PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159) IN THE AMOUNT OF \$2,500,000 FROM THE CORONAVIRUS AMERICAN RESCUE PLAN'S STATE AND LOCAL FISCAL RECOVERY FUNDS FOR A NEIGHBORHOOD IMPROVEMENT INITIATIVE PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$2,500,000.00, which is now available from the Coronavirus American Rescue Plan State and Local Fiscal Recovery Fund in the amount of \$2,500,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$2,500,000.00 is hereby appropriated under the caption "American Rescue Plan: Neighborhood Improvement Initiative".

BE IT FURTHER RESOLVED that the above is the result of funds from the Coronavirus American Rescue Plan State and Local Fiscal Recovery Fund in the amount of \$2,500,000.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President, City Council

DB:dh
12-13-22

A-29
8750

RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE CY 2022 BUDGET FOR THE CITY OF CAMDEN PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159) IN THE AMOUNT OF \$2,500,000 FROM THE CORONAVIRUS AMERICAN RESCUE PLAN'S STATE AND LOCAL FISCAL RECOVERY FUNDS FOR A NEIGHBORHOOD IMPROVEMENT INITIATIVE PROGRAM

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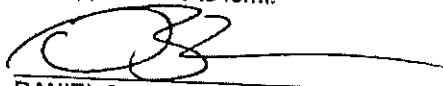
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DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

OF CAMDEN

Council Meeting Date: **NOVEMBER 10, 2022**

TO: Timothy Cunningham, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

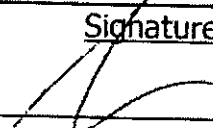

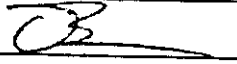
TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE CY 2022 BUDGET FOR THE CITY OF CAMDEN PURSUANT TO N.J.S.A 4-87 IN THE AMOUNT OF \$2,500,000 FROM THE CORONAVIRUS AMERICAN RESCUE PLANS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) NEIGHBORHOOD IMPROVEMENT INITIATIVE

BRIEF DESCRIPTION OF ACTION: The City of Camden/Department of Planning & Development wishes to offer a neighborhood improvement initiative to assist owner occupant residents with certain home repairs/rehabilitation on a citywide level with priority to seniors citizens and the neighborhoods of Whitman Park, Liberty Park and Fairview.

BIDDING PROCESS: Non-Fair & Open/EUS
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):
AMOUNT: \$2,500,000

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>9/2/22</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>11/22/22</u>	
Received by City Attorney:	<u>12/1/22</u>	

(Name) Please Print

(Extension #)

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: Candice .erson

3542

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Final Report Revised Report Closing Port

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Candice Jefferson

Contact #: 757-7344

Grant/Project Name:		American Rescue Plan: Neighborhood Improvement Initiative (Inserting into the Budget)					
Grant #:							
City Contract Date:				City Contract #:			
Application Resolution #:				Appropriation Code:			
Funding Source:		\$2,500,000.00					
Pass Through:		N	Source:				
Amount of Grant:		\$2,500,000.00					
Local Match:	Y	N	Cash:		In-Kind:		
Budget Insertion Resolution # & Date:	11-10-2022		Accepting Grant Resolution # MC:				
Term of Grant:			Location of Activity:		Camden Citywide Program		
Date of Analysis:			Reviewed By:		Barbara Johnson		

Summary: The Development of Planning and Development/Housing Services is requesting a resolution to insert a Special Item of Revenue into the FY 2022 budget for the City of Camden pursuant to NJSA 4-87 in the amount of \$2,500,000.00 from the Coronavirus American Rescue Plans State and Local Fiscal Recovery Funds (SLFRF) Neighborhood Improvement Initiative.

The City of Camden/Department of Planning and Development/Housing Services is offering a neighborhood improvement initiative to assist owner occupant resident with certain home/rehabilitation on a citywide level with priority to Seniors Citizens and the neighborhoods of certain locations as outlined in the scope of work. (See Attached)

Time Lines:

Problematic Areas/Recommendations

If Report Revised Report Closing Jrt

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Candice Jefferson

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Grant #:							
City Contract Date:				City Contract #:			
Application Resolution #:				Appropriation Code:			
Funding Source:		\$2,500,000.00					
Pass Through:		N		Source:			
Amount of Grant:		\$2,500,000.00					
Local Match:		Y N		Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		11-10-2022		Accepting Grant Resolution # MC:			
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Date of Analysis:				Reviewed By:		Barbara Johnson	

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Time Lines:

Problematic Areas/Recommendations

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
PRE-APPROVAL OF GRANT APPLICATION FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COSTS ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

The Department of Planning & Development wishes apply for \$2.5 million of Coronavirus American Plan State and Local Recovery Funds for "Neighborhood Improvement Initiative" Program which will offer deferred loans/grants to owner occupied residents to assist with rehabilitation/stabilization of housing. The program will be citywide, with priority given to Qualified Census Tracts and senior citizens.

The funding will allow the city to assist with continued stabilization of homeowner units and provide funding to those you do not necessarily qualify under our more income stringent housing programs. The department will be able to assist up to 140 homes at minimum with a grant up to \$15k, any awarded grant over \$5,000 will have a mortgage lien placed on the property for a 5-year term.

The city will also solicit to hire for inspection services.

GRANTS TO HOMEOWNERS

140 HOMEOWNERS ASSISTED	\$2,100,000
\$15K PER HOUSEHOLD	

CONSULTANTS

PROPERTY INSPECTIONS	\$250,000
MARKETING	\$7,500

ADMINISTRATION

SUPPLIES AND EQUIPMENT	\$3,000
STAFF	\$125,000
CONTINGENCY	14,500

TOTAL	\$2,500,000
--------------	--------------------

For LGS use only:

Approved

Denied

Date

Director or Designee, Division of Local Government Services

Number Assigned _____

**AMERICAN RESCUE PLAN
NEIGHBORHOOD
IMPROVEMENT INITIATIVE
2022**

**HONORABLE VICTOR G. CARSTARPHEN
MAYOR**

**DR. EDWARD C. WILLIAMS, PP, AICP, CSI
DIRECTOR**

**DEPARTMENT OF PLANNING & DEVELOPMENT
DIVISION OF HOUSING SERVICES
520 MARKET STREET – ROOM 218A
CAMDEN, NEW JERSEY 08101-5120
(856) 757-7344
development@ci.camden.nj.us**

General Program Operating Procedures

NEED: 2020 5-year American Community Survey (ACS) estimates approximately 10% or 2,567 housing units are units with a person aged at least 65 with income less than 80% of AMI. Statistics for Camden City are:

- Total occupied housing units in Camden, NJ – 25,411
- Number of owner-occupied housing units with household over 65 – 3,093
- % of people over age 65 making less than 80% of AMI – 83%¹

These statistics are further exacerbated due to the pandemic of 2020 creating more disproportionately impacted community and population in the City of Camden. With increases in cost of food, gas, insurance and other household expenses and decreases in earnings, the need to assist households on a citywide basis and targeted "qualified census tracts" (QCT) to combat the negative economic impact is growing. The City has an older owner-occupied housing stock which requires greater expense relative to minor and emergency repairs.

PURPOSE: Responding to the public health and negative economic impacts of the Pandemic for disproportionately impacted communities in Camden by providing assistance to households to further stabilize owner occupied low/moderate income housing stock from further deterioration and mitigate the negative economic impacts on the community.

To provide a program to assist owner occupied units of housing with certain needed repairs that our current programs do not cover and/or additional funding needed for completion. To assist up to 140 owner occupied homeowners (single family units) in the City of Camden. This assistance will be applied toward:

- Plumbing/sewer repairs
- Smoke and carbon monoxide alarms; fire extinguishers
- Upgrade electrical system to comply with local code requirements
- Ensure proper operation of existing hot water and heating system (to include repair/replacement as necessary)
- Repair/replace all existing roofing systems (include repairs to interior due to damage)
- Windows including installation of storm windows (repair to make operable/replace only if repair is impractical)
- Reinforce/replace stairways and steps to include handrails
- Repair flooring
- Replace/repair light fixtures
- Repair and/or replace all interior/exterior doors.
- Repair/replace front sidewalk as necessary
- Handicap accessibility (ramps, hand rails, grab bars, raised toilets)

Division of Housing Services reserves final authority on all work contained in the inspection report and will delete items considered "non-essential" prior to packaging the work for bid.

ELIGIBILITY REQUIREMENTS

- Must be owner-occupant of single-family residential property for one (1) year prior to date of application.
- Must be current at the time of application with all housing costs (mortgage and municipal obligations – taxes, water and sewer).
- Property must be located within the boundaries of the City of Camden with priority for the neighborhoods of Whitman Park, Liberty Park, Bergen Square, Coopers Poynt, Dudley, Marlton, Centerville, Morgan Village and senior citizens citywide.
- Estimated repair costs cannot exceed program maximum of \$15,000 per household
- Applicants who received prior assistance will be reviewed on a case by case basis.
- **INCOME LIMITS**

<u>Household Size</u>	<u>Maximum Income</u>
1	59,050
2	67,450
3	75,900
4	84,300
5	91,050
6	97,800
7	104,550
8	111,300

DOCUMENTS REQUIRED DURING SCHEDULED INTAKE

- Property Deed
- Homeowner/Fire Insurance Policy
- Proof of all family members' income generally includes all income received by all household members for the twelve (12) month period following the income certification. Specifically, income includes the following:
 - All earned income (wages, salaries, commissions, tips, bonuses)
 - Net income from a business or profession
 - Interest, dividends, and other net income from real or personal property. (Including assets over \$5,000, the actual income or income computed at the HUD determined passbook savings rate).
 - Periodic payments from Social Security, private pension funds, and other retirement or disability plans.
 - Payments in lieu of earnings, such as unemployment or disability compensation.
 - Alimony and child support payments
 - Regular contributions or gifts from persons not residing in the unit.
 - Armed forces pay and allowance
 - Welfare assistance
- Proof of mortgage payments (if applicable), copies of the last three (3) cancelled checks and/or money order receipts

- Statement from Tax Office that taxes, water and sewer bills are paid to date. City may consider applicants with agreements to pay past due obligations if said agreement has been in effect for at least six (6) months and applicants are current with all terms of agreement.
- Flood Insurance policy (if applicable, the City will determine the need for the policy based on the property location within designated flood plain zone). Use of federal funds requires flood insurance.

NOTE: Application to the program does not mean automatic approval of grant. Priority will be given to senior citizens and disabled residents.

APPLICATION PROCESS

All applicants who apply for assistance must contact the Division of Housing Services (DHS) at (856) 757-7344 and will provide information from a TELEPHONE interview that will enable DHS to determine preliminary eligibility in accordance with the **ELIGIBILITY REQUIREMENTS** for participation. The applicant will be formally notified on the results of this analysis with instruction for continuing the application process.

Applications are taken by appointment only and shall be scheduled with designated personnel during the scheduled intake period. Note: All grants will be awarded on a first come first serve basis. Each applicant will be pre-screen by staff prior to their interview to verify they possess the required documentation. Any applicant without all necessary forms will not be permitted to fill out the application and must reschedule their appointment (which may jeopardize their eligibility based on funding limitations and the inherent delay with processing them for program assistance). All appointments for intake will be verified by a formal confirmation letter and/or email when applicable.

NO APPLICATIONS WILL BE TRANSMITTED BY MAIL OR ACCEPTED WITHOUT A FORMAL INTERVIEW

Application Package

- | | |
|--------------------------------|-------------------|
| - Program Application | - General Release |
| - Lead Paint Notice | - Privacy Notice |
| - Program Operating Procedures | |
| - City Contractor's List | |

Appeal Process:

All requests appealing the rejection of a Neighborhood Improvement Program application must be submitted in writing by the respective applicant(s) within seven (7) working days from the date of the City's letter notifying them of their initial decision. All written appeals must be sent to the Division of Housing Services (DHS) and contain justification for reversal of the original funding decision. Upon its receipt the DHS will convene a meeting of the committee comprised of city officials who will discuss the merits of the appeal followed by a letter advising the

applicant(s) of the committee's final decision. A successful appeal will result in the immediate re-instatement of the application. If the appeal is rejected, the respective file will be closed.

PROPERTY INSPECTION

Upon determination of preliminary approval, an inspection will be scheduled on the respective property to determine the extent of eligible repairs in conformance with the program purpose, and adherence to historical standards where applicable.

All properties located with a historical are and the rehabilitation scheduled for said property must be consistent with local historic guidelines.

MORTGAGE LIEN

For grant assistance, over \$5,000 the program recipients will be required to execute a mortgage lien which contains the provisions requiring them to remain the owner occupant of the mortgage lien which contains the provisions requiring them to remain the owner occupant of the mortgaged premises for a designated term from the date of completion and approval of rehabilitation. All municipal charges must be kept current during the lien term. The term of the lien is five (5) years.

Any sale or transfer of title or non-occupancy, by owner prior to the expiration of the stated term will constitute a violation of the mortgaged conditions and render the entire grant amount due and payable. Upon satisfaction of lien terms, the mortgage will be cancelled, the cost of which shall be paid by the homeowner.

BID

The homeowner will be responsible for obtaining bids on the final scope of work and will receive copies of the work write up and instructions relating to the bid process to facilitate this activity. A listing of contractors who have previously participated in city rehab projects will be provided to the homeowner to assist them in this endeavor with no obligation, expressed or implied, that they use the agencies contained on this listing. Homeowner will be given a time frame (approximately 30-45 days) to obtain a minimum of three (3) bids. Contract award will be made to the lowest qualified bidder within the acceptable bid range of +10% - 15% of the original in house cost estimate.

PROPERTY REHABILITATION

Upon completion of the bid selection process, a pre-construction conference will be scheduled with City staff member, Homeowner and contractor.

Note: If the program applicant desires to select a contractor other than the lowest qualified bidder they must deposit the difference in the bid amounts in the City's escrow account at construction settlement and pay all costs associated with approved change orders.

At this time, the scope of work, contract terms, payment arrangement and work schedule will be reviewed to the understanding of all concerned parties. All construction issues should be resolved at this time, including a starting date for the work and a reasonable time frame designated for its completion. This schedule will be described in the contract executed between the homeowner and contractor plus the legal responsibilities of each party relating to fulfillment of the contract terms.

CONSTRUCTION MANAGEMENT

DHS assumes oversight authority of all aspects of rehabilitation to ensure the performance of contracted parties in accordance with the contract terms. This includes imposing punitive measures for violations, withholding payment for work not performed according to specifications and applying liquidating damages for unsubstantiated delays with the work.

PAYMENT SCHEDULE

The City's Division of Housing Services reserves the right to inspect all work submitted for payment under this program to confirm its completion and compliance with the applicable write-up and specifications. Payments will be in the form of one party check to contractor with a processing period of approximately three (3) weeks for disbursement. Contractors must submit a formal invoice for each payment requested and accompanying documentation as required by the city staff and reviewed at the pre-construction conference. A maximum of two (2) interim draws and one (1) final payment will be permitted on contracts over \$10,000. One (1) interim draw and a final payment will be authorized on contracts under \$10,000. Contractor must submit at least a one (1) year warranty with the final payment request and agree to correct any defects in the work that occurred within that period. Contractor must submit at minimum a five (5) year warranty on roofs.

NOTE: This document has been translated in its entirety to Spanish and Vietnamese for the convenience of any individual that has Limited English Proficiency (LEP).

2020 American Community Survey, Camden City Data



IRS SECTION 42(D)(5)(C) METROPOLITAN QUALIFIED CENSUS TRACTS (1990 DATA, MSAP/MSA DEFINITIONS JUNE 30, 1999)

METROPOLITAN AREA: Pensacola, FL									
COUNTY OR COUNTY EQUIVALENT									
Escambia County									
TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
2.00	3.00	4.00	6.00	7.00	15.00	16.00	17.00	18.00	19.00
METROPOLITAN AREA: Peoria-Pekin, IL									
COUNTY OR COUNTY EQUIVALENT									
Peoria County									
Tazewell County									
TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
1.00	2.00	3.00	5.00	7.00	8.00	9.00	12.00	13.00	14.00
202.00	209.00								
METROPOLITAN AREA: Philadelphia, PA-NJ									
COUNTY OR COUNTY EQUIVALENT									
Burlington County									
Camden County									
TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
7021.03	7026.04	6003.00	6004.00	6005.00	6006.00	6007.00	6008.00	6009.00	6011.00
6001.00	6002.00	6018.00	6017.00	6027.01	6101.00				
6016.00	6017.00								
5010.02									
203.00	220.00								
Salem County									
Bucks County									
Chester County									
Delaware County									
4029.00	4047.00	4048.00	4049.02	4052.00	4054.00	4055.00	4056.00	4057.00	4058.01
4064.02	4097.02								
2039.02	2088.01								
2.00	6.00	9.00	13.00	14.00	18.00	19.00	20.00	21.00	22.00
25.00	28.00	30.00	31.00	32.00	33.00	34.00	36.00	41.00	44.00
56.00	63.00	66.00	69.00	70.00	71.00	72.00	74.00	77.00	80.00
85.00	86.00	87.00	88.00	89.00	91.00	92.00	93.00	94.00	95.00
103.00	104.00	105.00	106.00	107.00	108.00	109.00	110.00	111.00	112.00
131.00	132.00	133.00	137.00	138.00	139.00	140.00	141.00	144.00	145.00
148.00	149.00	151.00	152.00	153.00	154.00	155.00	156.00	157.00	159.00
163.00	164.00	165.00	166.00	167.00	168.00	169.00	170.00	171.00	172.00
175.00	176.00	177.00	178.00	179.00	181.00	192.00	194.00	195.00	196.00
199.00	200.00	201.00	202.00	203.00	204.00	205.00	239.00	241.00	245.00
277.00	279.00	280.00	282.00	283.00	284.00	286.00	288.00	289.00	291.00
296.00	297.00	327.00	346.00						
METROPOLITAN AREA: Phoenix-Mesa, AZ									
COUNTY OR COUNTY EQUIVALENT									
Maricopa County									
TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
202.00	608.00	609.00	614.00	716.00	926.00	929.00	1092.00	1102.00	1126.00
1129.00	1130.00	1131.00	1132.00	1133.00	1135.00	1136.00	1138.00	1139.00	1140.00
1143.00	1144.00	1145.00	1146.00	1147.00	1148.00	1149.00	1150.00	1151.00	1152.00
1158.00	1159.00	1160.00	1161.00	1166.02	3187.00	3188.00	3191.00	3200.02	4201.02
5231.02	5231.04	6232.00							
1.00	4.00	10.00	12.00	15.00	17.00	18.00	19.00	20.00	
METROPOLITAN AREA: Pine Bluff, AR									
COUNTY OR COUNTY EQUIVALENT									
Jefferson County									
TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
5.02	9.02	10.00	11.00	12.00	13.00				

DB:dh
02-14-23

R-27

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #10-21-145
WITH T&M ASSOCIATES, OF MT. LAUREL, NJ FOR CONSTRUCTION
MANAGEMENT & ADMINISTRATION IN CONNECTION WITH REHABILITATION
PROJECT OF THREE (3) COMMUNITY CENTERS IN THE CITY OF CAMDEN**

WHEREAS, the Council of the City of Camden by Resolution MC-21:8189 dated October 12, 2021 awarded a contract to T&M Associates, of Mt. Laurel, NJ for professional engineering services, to provide to provide the design of improvements for the complete planning, design and preparation of reports, specifications, and plans for various interior and exterior improvements, including but not limited to, replacement/rehabilitation of flooring, upgrade of existing bathrooms, new doors and hardware, replacement/rehabilitation of kitchen and associated equipment, new windows, lighting and electrical work, installation of security/intercom systems, roof repair, interior/exterior painting, building drainage, HVAC upgrades/replacement to the following City Community Centers; Malandra Hall, Cramer Hill, and Isabel Miller in the City of Camden; and

WHEREAS, the contract price set forth in MC-21:8189 as aforesaid was One Hundred Fifteenth Thousand Five Hundred Dollars (\$115,500.00); and

WHEREAS, it is necessary to amend contract #10-21-145 with T&M Associates by Amendment #1 in the amount of TWENTY-ONE THOUSAND SEVEN HUNDRED DOLLARS (\$21,700.00); and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden, under line item(s) "G-BG-F17-071", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 to Contract #10-21-145 with T&M Associates in the amount of TWENTY-ONE THOUSAND SEVEN HUNDRED DOLLARS (\$21,700.00) making the total amount of the contract not to exceed ONE HUNDRED THIRTY-SEVEN THOUSAND TWO HUNDRED DOLLARS (\$137,200.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: T & M ASSOCIATES

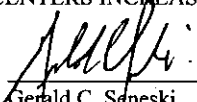
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
AMOUNT: \$
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-BG-F17-071
AMOUNT: \$ 21,700.00
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 137,200.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #10-21-145, A PROFESSIONAL SERVICES CONTRACT WITH T & M ASSOCIATES, OF MT LAUREL, NJ FOR CONSTRUCTION MANAGEMENT AND ADMINISTRATION IN CONNECTION WITH REHABILITATION OF THREE COMMUNITY CENTERS INCREASE.



Gerald C. Seneski
Director of Finance
Date: 1/26/23

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

CITY OF CAMDEN
 PURCHASING DEPARTMENT
 2023 Council Meeting Date: Next Scheduled
 JAN 10 PM 12:50
 JAN 27 PM 3:37

TO: Timothy J. Cunningham, Business Administrator

DATE: January 10, 2023

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Amendment #1 to contract #10-21-145, a Professional Services contract with T&M Associates, of Mt. Laurel, NJ for Construction Management & Administration in connection with Rehabilitation of Three (3) Community Centers project.

BRIEF DESCRIPTION OF ACTION: On October 12, 2021, Council authorized the award of a contract to T&M Associates (MC-21:8189), for the above listed project. Additional professional services are needed in connection with rehabilitating the center, and will result in an overall contract increase.

APPROPRIATION ACCOUNT(S): G-BG-F17-071

AMOUNT:

Original Contract	\$115,500.00
Amendment #1	21,700.00
New Contract Amount	\$137,200.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
 For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	1/10/23	
Approved by Grants Management:	1/13/23	
Approved by Finance Director:	1/18/23	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	1/27/2023	
Approved by Business Administrator:	1/30/23	
Received by City Attorney:	4/3/23	

<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: <u>Tytanya Ray</u>	<u>7680</u>
Contact Person: <u>Orion Joyner</u>	<u>7680</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Services – Amendment #1 to contract #10-21-145
Name of Vendor	T&M Associates
Purpose or Need for service:	Amendment #1 for professional services in connection with the Rehabilitation of three (3) Community Centers in the City of Camden.
Contract Award Amount	\$21,700.00
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Solicitation of Prequalified Consultants
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

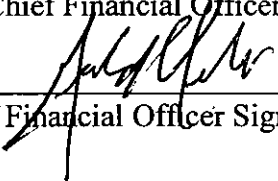
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

 Mayor's Signature* Date _____

 Business Administrator/Manager Signature Date _____


*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date _____

For LGS use only:

Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Range of Accounts: G-8G- -F17-071 to G-8G- -F17-071

Current Period: 01/01/17 to 01/10/23

Include Cap Accounts: Yes
Skip Zero Activity: Yes

AS of: 01/10/23

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the AS of Date

* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Encumber YTD	Reimbrsd YTD	Cancelled	Unexpended				
		Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD					

G-8G- -F17-071	City-wide Community Center Rehab- FY 17	0.00	0.00	206,520.70	206,520.70	91,020.70	56	0.00	206,520.70	EVT
		111,007.18	4,492.82	0.00	0.00	95,513.52			202,027.88	VTD
		111,007.18		0.00	115,500.00				182,070.38	KMH

Begin Balance: 01/01/17										
10/07/21	Transfer To Acct			Repriming of FY17 fund to CommunityCtrRehab						
12/21/21	PO C2106114	1	Open	AWARD OF PROFESSIONAL SERVICES	TM01	T & M ASSOCIATES	BC	206,520.70	206,520.70	EVT
04/01/22	PO C2106114	2	Paid CK 25519	INV#FMK418415 1/28/22	TM01	T & M ASSOCIATES	BC	4,492.82	202,027.88	VTD
04/01/22	PO C2106114	3	Paid CK 25519	INV#FMK419957 2/25/22	TM01	T & M ASSOCIATES	BC	19,957.50	182,070.38	KMH
04/29/22	PO C2106114	4	Paid CK 25533	INV#FMK421704 3/25/22	TM01	T & M ASSOCIATES	BC	10,595.92	171,474.46	KMH
05/27/22	PO C2106114	5	Paid CK 25552	INV#FMK417016 12/31/21	TM01	T & M ASSOCIATES	BC	68,465.57	103,008.89	KMH
05/27/22	PO C2106114	6	Paid CK 25552	INV#LAB423993 4/29/22	TM01	T & M ASSOCIATES	BC	2,013.00	100,995.89	NHW
07/25/22	PO C2106114	7	Paid CK 25565	INV#DAC426680 6/24/22	TM01	T & M ASSOCIATES	BC	5,914.90	95,080.99	NHW
09/02/22	PO C2106114	8	Paid CK 25583	INV DAC428565 8/10/22	TM01	T & M ASSOCIATES	BC	1,939.50	93,141.49	KMH
10/17/22	PO C2106114	9	Paid CK 25599	INV LAB425460 6/9/22	TM01	T & M ASSOCIATES	BC	950.21	92,191.28	EVT
								1,170.58	91,020.70	SNH

Control: NOC	Total	0.00	0.00	206,520.70	206,520.70	91,020.70	56			
		111,007.18	4,492.82	0.00	0.00	95,513.52				
		111,007.18		0.00	115,500.00					

Department: F17	Total	0.00	0.00	206,520.70	206,520.70	91,020.70	56			
		111,007.18	4,492.82	0.00	0.00	95,513.52				
		111,007.18		0.00	115,500.00					

CAFR:	Total	0.00	0.00	206,520.70	206,520.70	91,020.70	56			
		111,007.18	4,492.82	0.00	0.00	95,513.52				
		111,007.18		0.00	115,500.00					

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Fund: BG	Budgeted Total	0.00	0.00	206,520.70	206,520.70	91,020.70	56		
		111,007.18	4,492.82	0.00	0.00	95,513.52			
		111,007.18		0.00	115,500.00				
Fund: BG	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00			
Fund: BG	Total	0.00	0.00	206,520.70	206,520.70	91,020.70	56		
		111,007.18	4,492.82	0.00	0.00	95,513.52			
		111,007.18		0.00	115,500.00				
Final Budgeted		0.00	0.00	206,520.70	206,520.70	91,020.70	56		
		111,007.18	4,492.82	0.00	0.00	95,513.52			
		111,007.18		0.00	115,500.00				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00			
Final Total		0.00	0.00	206,520.70	206,520.70	91,020.70	56		
		111,007.18	4,492.82	0.00	0.00	95,513.52			
		111,007.18		0.00	115,500.00				

CAMDEN CITY

520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

IDIS ACTIVITY #: 3994

REQUISITION	
NO.	23-00093

CITY OF CAMDEN
 GRANT MANAGEMENT
 2023 JAN 10 12:50
 ORDER DATE: 01/10/23
 DELIVERY DATE: 50
 STATE CONTRACT:
 F.O.B. TERMS:

SHIP TO	PLANNING & DEVELOPMENT DIVISION OF CAPITAL IMPROVEMTS 520 MARKET ST. 3RD FL RM 325 CAMDEN, NEW JERSEY 08101
VENDOR	VENDOR #: TM01. T & M ASSOCIATES 200 CENTURY PARKWAY SUITE B MT. LAUREL, NJ 08054

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AMENDMENT #1 IN CONNECTION WITH REHABILITATION OF THREE (3) COMMUNITY CENTERS. CONTRACT #10-21-145 Res # Res Date	G-BG- -F17-071 20 1/24/2023	21,700.0000 TOTAL	21,700.00 21,700.00

[Handwritten signatures and dates]
 Approved: *[Signature]*
 Date: 1/13/23

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature] 1/10/23
 Receiver of Goods Date

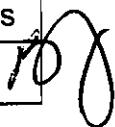
Department Head _____ Date _____

Initial Report Revised Report Closing Report
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Tytanya Ray

Contact #: 757-7680

Grant/Project Name:			2022 Community Centers (T & M Associates) Amendment #1 - \$21,700.00			
Grant #:			G-BG-F17-071			
City Contract Date:			City Contract #:			
Application Resolution #:			Appropriation Code:			
Funding Source:			Community Development Block Grant			
Pass Through:		N	Source:			
Amount of Grant:			\$115,500.00 + \$21,700.00 = \$137,200.00			
Local Match:		Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Camden Citywide 3 Community Centers	
Date of Analysis:		01/12/2023		Reviewed By:		Barbara Johnson 

Summary: The Development of Planning and Development/Capital Improvements is requesting amendment #1 to T & M Association contract #10-21-145, a Professional Services for the rehabilitation of three community centers. (Maiandra Hall, Isabel Miller and Martin Luther King Center). Change in contract amount is as follows: \$115,500.00 + \$21,700.00 = \$ 137,200.00. An outline of the additional services to be completed is in the package from the company.

The Development of Planning and Development/Capital Improvements authorized a council request on October 12, 2021 for the award of a contract to T&M Associates (MC 21:8189 for an Professional Service agreement.

Time Lines:

Problematic Areas/Recommendations

**Bureau of Grants Management
Grant Summary Form**

Department: Planning & Development

Revised: 1/10/23

Grant Administrator: Tytanya Ray

Grant Administrator #: 757-7628

Grant/Project Name:		NORTH CAMDEN COMMUNITY CENTER REHABILITATION (DESIGN) And (CONSTRUCTION)			
Grant #:		G-BG-F18-003			
City Contract Date:		6-19-153	City Contract #:		19-02698
Application Resolution #:			Appropriation Code #:		<u>Design</u> 7-01-661-906 Construction G-BG-P14-008 G-BG-P15-002 GB9-F09-047 G-BG-F10-044 G-BG-F12-038 G-BG-F18-003 <u>Interior Design</u> G-BG-F18-003 <u>Construction Mgmt & Admin.</u> G-BG-F17-071 <u>CONSTRUCTION</u> G-BG-F20-055
Funding Source:		Professional Services/Construction/Interior Renovations			
Pass Through:	Y	N	Source:	N/A	
Amount:		Design \$65,500.00 Construction \$446,300.00 Constr. Amend #1 \$14,000.00 Constr. Phase 2 \$350,000.00 Jackie Robinson Bldg. Interior Reno \$397,500.00 Jackie Robinson Bldg. " C.O. #1 \$26,408.00 Design & Construction Management \$115,500.00 Constr. Mgmt. & Admin. Amend #1 21,700.00 Construction \$1,099,763.20 ARP Funds \$1,741,036.80			
Local Match:	N	N	Cash:	N/A	In-Kind N/A

**Bureau of Grants Management
Grant Summary Form**

Budget Insertion Resolution # & Date:	N/A	Accepting Grant Resolution # MC:	N/A
Term of Grant:	<i>pending</i>	Location of Activity:	See project limits
Date of Analysis:	1/10/23	Reviewed By:	Tytanya Ray

Summary: **1/10/2023:** Seeking Council authorization for Amendment #1 for contract #10-21-145 a Professional Services contract with T&M Associates for Construction Management & Administration of the Rehabilitation of Three (3) Community Centers.

Original Contract Amount	\$115,500.00
Amendment #1	<u>21,700.00</u>
New Contract Total	\$137,200.00

1/10/2023: Council approval is requested for Change Order #1 for contract #06-19-153 with J.H. Williams Enterprises, in connection with Interior Renovations to the North Camden Community Center.

Original Contract Amount	\$397,500.00
Change Order #1	<u>26,408.00</u>
New Contract Total	\$423,908.00

09/26/22: Council authorization is requested to award a \$2,840,800.00 Construction contract to Levy Construction Company, in connection with the Rehabilitation of Three (3) Community Centers project. ** Please note, funds for requisition #C2201235 are separated between the following appropriation codes to award contract:

G-BG-F20-055	\$1,099,763.20
G-02-41-765-024	<u>\$1,741,036.80</u>
TOTAL	\$2,840,800.00

11/15/21: Seeking Council approval to award Change Order #1 to Construction Contract #06-19-153 with J.H. Williams Enterprises, in connection with Interior Renovations to the North Camden Community Center.

Original Contract Amount	\$397,500.00
Change Order #1	<u>26,408.00</u>
New Contract Total	\$423,908.00

9/23/2021: Please pay \$2,699.85 to Paulus, Sokolowski & Sartor (PS&S) for Professional Services in connection with the North Camden Community Center Rehabilitation project. Payment to be disbursed as follows:

• Amendment #1, P.O. #18-02020	\$160.30
• Amendment #2 P.O. #19-02509	<u>\$2,539.55</u>
TOTAL DUE	\$2,699.85

8/5/20: Forwarding the following invoices for payment to J.H Williams Enterprises, in connection with Interior Renovations for the Jackie Robinson Administrative Building (N. Camden Community Center):

**Bureau of Grants Management
Grant Summary Form**

Invoice #2 in amount of \$97,020.00
Invoice #3 in amount of \$81,888.33
Invoice #4 in amount of \$63,700.00
Invoice #5 in amount of \$13,720.00
TOTAL PAY \$256,328.33

7/1/20: Transmitting the following Professional Services invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #136189 in the amount of \$284.70 from P.O. #18-02020
TOTAL from P.O. #18-02020 \$284.70 (Amendment #1)
- Invoice #137679 in the amount of \$5,379.70 from P.O. #19-02509
- Invoice #138622 in the amount of \$949.95 from P.O. #19-02509
- Invoice #138768 in the amount of \$1,799.90 from P.O. #19-02509
TOTAL from P.O. #19-02509 \$8,129.55 (Amendment #2)

4/7/20: Please pay invoice #1 to JH Williams Enterprises in the amount of \$132,731.67 for Interior Renovations to the Jackie Robinson Administrative building.

2/18/20: Forwarding the following Professional Services (Design) invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #131643 in the amount of \$2,280.00
- Invoice #132041 in the amount of \$ 798.00
- Invoice # 132960 in the amount of \$572.71
- Invoice #133934 in the amount of \$3,891.67
- Invoice #136189 in the amount of \$2,052.00

TOTAL TO BE PAID FROM P.O. 18-02020 \$9,594.38 (Amendment #1)

- Invoice #137009 in the amount of \$1,804.90 (P.O. 19-02509, Amendment #2)

7/31/19: Please pay the following invoices to Levy Construction in connection with the project and closeout of the same:

- Invoice #7, release of retainage in amount of \$7,135.75 (P.O. #19-00850)
- Amendment #1 and Final, in amount of \$13,371.06 (P.O. #19-01842)

5/14/19: Council approval is requested for Amendment #2 to contract #07-17-157, a Professional Services contract with PS&S for Design and CM services in connection with the Rehabilitation of North Camden Community Center project.

Original Contract Amount	\$65,550.00
Amendment #1	17,875.00
Amendment #2	<u>12,474.00</u>
New Contract Amount	\$95,899.00

4/17/19: Forwarding construction payment #6 to Levy construction in the amount of \$98,164.97. Payment being disbursed from following account codes:

- G-BG-P15-002 \$33,728.94
- G-BG-F10-044 \$38,681.00
- G-BG-F15-035 \$25,755.03

**Bureau of Grants Management
Grant Summary Form**

TOTAL \$98,164.97

4/3/19: Transmitting the following Professional Services (Design) invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #130687 in amount of \$7,715.24
- Invoice #131426 in amount of \$1,209.87 (2 part payment)
- Invoice #131645 in amount of \$1,881.67
- Invoice #132042 in amount of \$4,876.88

TOTAL \$15,683.66

3/27/19: Transmitting construction payment #5 in the amount of \$50,693.30 to Levy Construction.

2/15/19: Encumbering CDBG funds in the amount of \$350,000.00 for Rehabilitation of N. Camden Community Center project, Phase 2. Selection of vendor is pending.

2/12/19: Forwarding payment #4 to Levy Construction in the amount of \$111,507.24 in connection with the Rehabilitation of North Camden Community Center project.

2/11/19: Council approval is requested for Amendment #1 in the amount of \$14,000.00 for contract #07-18-138 with Levy Construction, in connection with the Rehabilitation of North Camden Community Center project.

1/14/19: Transmitting invoices 1, 2 and 3 for Levy Construction in connection with the Rehabilitation of North Camden Community Center project. Payment to be disbursed as follows:

- Payment #1 \$87,722.94 (from Acct: G-BG-P14-008 and G-BG-P15-002)
- Payment #2 \$46,778.24 (from Acct: G-BG-P15-002)
- Payment #3 \$42,507.30 (from Acct: G-BG-P15-002)

9/25/18: Please pay the following invoices to Paulus, Sokolowski & Sartar for Professional Design Services in connection with the project:

- Invoice #126224 in amount of \$1,423.49
- Invoice #127008 in amount of \$970.56

TOTAL \$2,394.05

5/23/18: Forwarding the following invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #127651 in amount of \$12,054.00
- Invoice #128104 in amount of \$ 246.00

TOTAL \$12,300.00

2/23/18: Transmitting invoice #125835 in the amount of \$1,692.00 to Paulus, Sokolowski & Sartor (PS&S) in connection with the project.

**Bureau of Grants Management
Grant Summary Form**

1/10/18: Forwarding payment in the amount of \$41,315.91 to Paulus, Sokolowski & Sartor for Professional Design Services in connection with the North Camden Community Center Rehabilitation project. Payment includes the following invoices:

- #124826 in amount of \$10,811.30
- #125312 in amount of \$29,664.25
- #125662 in amount of \$840.36

4/21/17: Seeking Council authorization to award a Professional Services contract to PS & S for Design Services in connection with the North Camden Community Center Rehabilitation project.

Location	Project Limits Street/from	Limits/to
----------	-------------------------------	-----------

Timelines: *pending*

Problem Areas/Recommendations: N/A

Cabinet #	Drawer #
Utilities (1)	Utilities (1)

word:a\grant info 2\summary.doc



YOUR GOALS. OUR MISSION.

CCMD00031

December 15, 2022

Mr. Orion Joyner, City Engineer
City of Camden
Division of Capital Improvements and Project Management
520 Market Street, Suite 325
Camden, NJ 08102

**RE: PROPOSAL FOR PROFESSIONAL SERVICES FOR
CONSTRUCTION ADMINISTRATION SERVICES FOR THE
REHABILITATION OF THREE COMMUNITY CENTERS
CITY OF CAMDEN, CAMDEN COUNTY, N.J.**

Dear Mr. Orion,

Below please find our professional services proposal for Construction Administration Services for the Rehabilitation of Three Community Centers including Malandra Hall, Isabel Miller, and Dr. Martin Luther King.

Our original proposal, dated July 20, 2021, included professional design engineering services to provide contract documents and bidding assistance. Therefore, we are submitting this proposal for the following additional services for your review.

Construction has commenced and T&M proposes to provide the following services to assist with the successful completion of the project.

Task 1 Project Management and RFI's Review / Responses

This task includes project management efforts of T&M Associates and Subconsultant, Adison Architects, inclusive of phone calls regarding the Community Centers, miscellaneous correspondence, and coordination and responses to up to fifty (50) Requests for Information (RFI's). Such services will be provided on a time and material basis in accordance with our rate schedule for the project. T&M Associates proposes a budget of **\$20,500** for this task.

Task 2 Electrical Panel Redesign - Malandra Hall

During the rehabilitation process at Malandra Hall by the Contractor investigating the interior of the existing electrical panel, an electrical code violation was discovered. This violation consists of double circuiting on the breakers. The current design is re-utilizing the existing electrical panel; therefore, we propose to assist the City and address the code violation to bring this portion of the existing electrical system up to code. T&M will provide updated Construction Documents to install a new 120/240V load center to correct the existing violations. T&M Associates proposes a budget of **\$1,200.00** for this task.



EXCLUSIONS AND ASSUMPTIONS

1. Submittal and Shop Drawing Reviews and site visits are not part of this proposal. If these services are desired, T&M would be pleased to submit a proposal for these additional services.

All professional services described in Scope of Services items shown below will be compensated by a **Budget Fee** compensated at an amount determined using an hourly billing rate for each job title multiplied by the time expended, including travel time, plus an amount equal to 115% of the cost of contracted services, plus direct expenses.

Therefore, the professional services described above are requested to be compensated based on an Hourly Basis **Not-To-Exceed Fee of \$21,700.00** and invoiced as part of the Rehabilitation of Three Community Centers Project invoicing.

We thank you for the opportunity to submit this proposal, and we look forward to working with you for the successful completion of this project.

Should you have any questions or require additional information, please do not hesitate to contact me or Mark Hansen at 609-410-3916.

Very truly yours,

Edwin J. Steck, P.E.
Senior Vice President

G:\Projects\CCMD\#Proposals\17021-REHAB 3 COMMUNITY CENTERS\Draft Material\Additional Constr Admin Services
Proposal.Updated Final.docx

Tytanya Ray

From: Orion Joyner
Sent: Monday, January 9, 2023 12:39 PM
To: Tytanya Ray
Cc: Stephanie Walker
Subject: Rehabilitation of Three Community Centers - Additional Design Engineering Services
Attachments: Additional Constr Admin Services Proposal.Updated Final.pdf

Please prepare a change order (not to exceed \$21,700.00) for the contract awarded to T&M Associates for the Design of the above-referenced project for the upcoming February Council meeting.

Orion Joyner, City Engineer

DB:dh
02-14-23

R-28

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #06-19-153
WITH J.H. WILLIAMS ENTERPRISES, FOR INTERIOR RENOVATIONS TO THE
NORTH CAMDEN COMMUNITY CENTER-JACKIE ROBINSON BUILDING**

WHEREAS, the Council of the City of Camden by (MC-19:6956) dated June 11, 2019 awarded a contract to J.H. Williams Enterprises, to provide interior renovations to the North Camden Community Center-Jackie Robinson Building in the City of Camden; and

WHEREAS, the contract price set forth in (MC-19:6956) as aforesaid was Three Hundred Ninety-Seven Thousand Five Hundred Dollars (\$397,500.00); and

WHEREAS, it is necessary to amend contract #06-19-153 with J.H. Williams Enterprises by Amendment #1 in the amount of THIRTY THOUSAND TWO HUNDRED SEVENTY-SIX DOLLARS AND SEVENTY-THREE CENTS (\$30,276.73); and

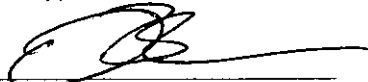
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden, under line item(s) "G-BG-F18-003", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 to Contract #06-19-53 with J.H. Williams Enterprises in the amount of THIRTY THOUSAND TWO HUNDRED SEVENTY-SIX DOLLARS AND SEVENTY-THREE CENTS (\$30,276.73) making the total amount of the contract not to exceed FOUR HUNDRED TWENTY-SEVEN THOUSAND SEVEEN HUNDRED SEVENTY-SIX DOLLARS AND SEVENTY-THREE CENTS (\$427,776.73).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: J. H. WILLIAMS ENTERPRISES

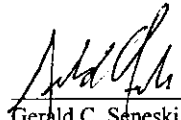
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
AMOUNT: \$
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-BG-F18-003
AMOUNT: \$ 30,276.73
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 427,776.73

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING CHANGE ORDER #1 TO CONSTRUCTION CONTRACT #06-19-153 WITH J.H. WILLIAMS ENTERPRISES, FOR INTERIOR RENOVATIONS TO THE NORTH CAMDEN COMMUNITY CENTER.



Gerald C. Seneski
Director of Finance
Date: 1/31/23

CITY OF CAMDEN

CITY OF CAMDEN
GRANTS MANAGEMENT
CITY COUNCIL REQUEST FORM

2023 JAN 27 AM 10:33

Council Meeting Date: Next Scheduled

TO: Timothy J. Cunningham, Business Administrator

DATE: January 27, 2023

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

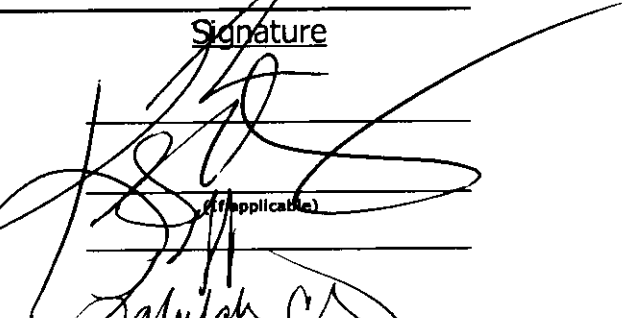
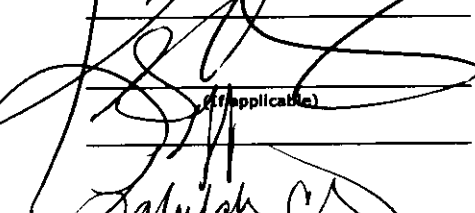
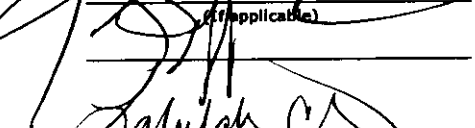
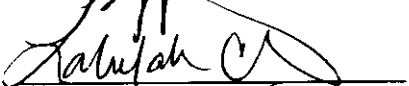

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Change Order #1 to Construction Contract #06-19-153 with J.H Williams Enterprises, for Interior Renovations to the North Camden Community Center.

BRIEF DESCRIPTION OF ACTION: On June 11, 2019, Council authorized the award of a Construction Contract to J.H. Williams Enterprises (MC-19:6956), for Interior Renovations to the North Camden Community Center. The project, which is ongoing, requires a change order due to unforeseen circumstances. This change will result in an overall contract increase.

APPROPRIATION ACCOUNT(S): G-BG-F18-003

AMOUNT:	Original Contract Amount	\$397,500.00
	Change Orders #1	<u>30,276.73</u>
	New Contract Total	\$427,776.73

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
 For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>1/27/23</u>	
Approved by Grants Management:	<u>1/27/23</u>	
Approved by Finance Director:	<u>1/31/23</u>	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	<u>1/31/2023</u>	
Approved by Business Administrator:	<u>3/1</u>	
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared By:	<u>Tytanya Ray</u>	<u>7680</u>
Contact Person:	<u>Orion Joyner</u>	<u>7680</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Change Order #1 to contract No. 06-19-153
Name of Vendor	J.H. Williams Enterprises
Purpose or Need for service:	Construction in connection with Interior Renovations to the North Camden Community Center.
Contract Award Amount	\$30,276.73
Term of Contract	TBD
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A BUD

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

1/31/23

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

IDFS-3812

REQUISITION	
NO.	23-00066

SHIP TO	PLANNING & DEVELOPMENT DIVISION OF CAPITAL IMPROVEMTS 520 MARKET ST. 3RD FL RM 325 CAMDEN, NEW JERSEY 08101
	VENDOR #: JHW01 J.H. WILLIAMS ENTERPRISES 231 HAINES DR MOORESTOWN, NJ 08057-2645

ORDER DATE: 01/06/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHANGE ORDER #1 FOR INTERIOR RENOVATIONS TO THE NORTH CAMDEN COMMUNITY CENTER. CONTRACT #06-19-153	G-BG- -F18-003	30,276.7300	30,276.73
			TOTAL	30,276.73

[Handwritten signatures and date 1/27/23]

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature]
 Department Head _____ Date *1/27*

[Signature] Receiver of Goods _____ Date *1/27/23*

Range of Accounts: G-BG- -F18-003 to G-BG- -F18-003
 Current Period: 01/01/18 to 01/26/23
 Audit Report Type: Standard
 Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
 * Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Expended Curr	Reimb YTD	Reimb Canceled	Unexpended				
				Reimb YTD	pd/Chrgd YTD					
				Vendor/Reference						

G-BG- -F18-003 COMMUNITY CENTERS REHABILITATION

12/13/18	Transfer From Acct									
05/21/19	PO 19-02059	1 Void		Reference	9801 9	En 03/20/19	150,000.00-		471,474.00	JC
06/13/19	PO 19-02698	1 Open		LEVY01	LEVY CONSTRUCTION CO	En 02/13/19	328,600.00 **		471,474.00	VTD
08/08/19	PO 19-01842	1 Void		JHM01	J.H. WILLIAMS ENTERPRISES	BC	8,440.00-		463,034.00	VTD
08/09/19	PO 19-01842	2 Paid CK 24977		LEVY01	LEVY CONSTRUCTION CO	En 02/13/19	5,664.52-		457,369.48	DD8
08/09/19	PO 19-01842	3 Paid CK 24977		LEVY01	LEVY CONSTRUCTION CO	En 02/13/19	5,761.98-		451,607.50	DD8
08/09/19	PO 19-01842	4 Paid CK 24977		LEVY01	LEVY CONSTRUCTION CO	En 02/13/19	1,944.56-		449,662.94	DD8
04/17/20	PO 19-02698	2 Paid CK 25196		JHM01	J.H. WILLIAMS ENTERPRISES	En 06/13/19	132,731.67-		316,931.27	DD8
08/14/20	PO 19-02698	3 Paid CK 25255		JHM01	J.H. WILLIAMS ENTERPRISES	En 06/13/19	256,328.33-		60,602.94	SNH
04/09/21	PO 21-00730	1 Paid CK 25375		TDK01	TDK SYSTEMS GROUP, INC	En 09/09/20	11,303.37-		49,299.57	SNH
04/23/21	PO 21-01044	1 Paid CK 25379		AA02	A & A GLASS	En 11/02/20	2,650.00-		46,649.57	SNH
Control: MOC Total 621,474.00 0.00 150,000.00- 471,474.00 46,649.57 90										
Department: F18 Total 621,474.00 0.00 150,000.00- 471,474.00 46,649.57 90										
CAPR: Total 621,474.00 0.00 150,000.00- 471,474.00 46,649.57 90										
416,384.43 8,440.00 0.00 424,824.43 55,089.57										
416,384.43 8,440.00 0.00 424,824.43 55,089.57										

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Pd/Chrgd YTD	Balance YTD Unexpended	%Used	Trans Amount	Trans Balance	User
Fund: BG	Budgeted Total	621,474.00	0.00	150,000.00-	471,474.00	46,649.57	90			
		416,384.43	8,440.00	0.00	0.00	55,089.57				
		416,384.43		0.00	424,824.43					
Fund: BG	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00				
		0.00		0.00	0.00					
Fund: BG	Total	621,474.00	0.00	150,000.00-	471,474.00	46,649.57	90			
		416,384.43	8,440.00	0.00	0.00	55,089.57				
		416,384.43		0.00	424,824.43					
Final Budgeted		621,474.00	0.00	150,000.00-	471,474.00	46,649.57	90			
		416,384.43	8,440.00	0.00	0.00	55,089.57				
		416,384.43		0.00	424,824.43					
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00				
		0.00		0.00	0.00					
Final Total		621,474.00	0.00	150,000.00-	471,474.00	46,649.57	90			
		416,384.43	8,440.00	0.00	0.00	55,089.57				
		416,384.43		0.00	424,824.43					

Initial Report Revised Report Closing Report
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Tytanya Ray

Contact #: 757-7680

Grant/Project Name:		J. H Williams Enterprise Amendment #1 - \$30,276.73.00			
Grant #:		G-BG-F18-003			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code:			
Funding Source:		Community Development Block Grant			
Pass Through:		N	Source:		
Amount of Grant:		\$397,500.00 + 30,276.73 = \$427,776.73			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:		North Camden Community Center	
Date of Analysis:	01/27/2023		Reviewed By:	Barbara Johnson <i>76</i>	

Summary: The Development of Planning and Development/Capital Improvements is requesting amendment #1 to J H Williams Enterprise in the amount of \$30,276.73. This is for the Interior Renovations to the North Camden Community Center. A breakdown of the work and the price is included in the package from J H Williams Enterprise.

Time Lines:

Problematic Areas/Recommendations

**Bureau of Grants Management
Grant Summary Form**

Department: Planning & Development

Revised: 1/27/23

Grant Administrator: Tytanya Ray

Grant Administrator #: 757-7628

Grant/Project Name:		NORTH CAMDEN COMMUNITY CENTER REHABILITATION (DESIGN) And (CONSTRUCTION)			
Grant #:		G-BG-F18-003			
City Contract Date:		6-19-153	City Contract #:		19-02698
Application Resolution #:			Appropriation Code #:		<u>Design</u> 7-01-661-906 Construction G-BG-P14-008 G-BG-P15-002 GB9-F09-047 G-BG-F10-044 G-BG-F12-038 G-BG-F18-003 <u>Interior Design</u> G-BG-F18-003 <u>Construction Mgmt & Admin.</u> G-BG-F17-071 <u>CONSTRUCTION</u> G-BG-F20-055
Funding Source:		Professional Services/Construction/Interior Renovations			
Pass Through:	Y	N	Source:	N/A	
Amount:		Design \$65,500.00 Construction \$446,300.00 Constr. Amend #1 \$14,000.00 Constr. Phase 2 \$350,000.00 Jackie Robinson Bldg. Interior Reno \$397,500.00 Jackie Robinson Bldg. " C.O. #1 \$26,408.00 Design & Construction Management \$115,500.00 Constr. Mgmt. & Admin. Amend #1 21,700.00 Construction \$1,099,763.20 ARP Funds \$1,741,036.80			
Local Match:	N	N	Cash:	N/A	In-Kind N/A

**Bureau of Grants Management
Grant Summary Form**

Budget Insertion Resolution # & Date:	N/A	Accepting Grant Resolution # MC:	N/A
Term of Grant:	<i>pending</i>	Location of Activity:	See project limits
Date of Analysis:	1/27/23	Reviewed By:	Tytanya Ray

Summary: 1/27/2023: Council approval is requested for Change Order #1 for construction contract No. 06-19-153 with J.H. Williams Enterprises, in connection with Interior Renovations to the North Camden Community Center.

Original Contract Amount	\$397,500.00
Change Order #1	<u>30,276.73</u>
New Contract Total	\$427,776.73

1/11/2023: Please pay retainage due in the amount of \$7,940.00 to J.H. Williams Enterprises for work in connection with Interior Renovations for the Jackie Robinson Administrative Building (N. Camden Community Center). Substantial retainage being paid for invoices 1-5, final payment on project is forthcoming, pending change order.

1/10/2023: Seeking Council authorization for Amendment #1 for contract #10-21-145 a Professional Services contract with T&M Associates for Construction Management & Administration of the Rehabilitation of Three (3) Community Centers.

Original Contract Amount	\$115,500.00
Amendment #1	<u>21,700.00</u>
New Contract Total	\$137,200.00

09/26/22: Council authorization is requested to award a \$2,840,800.00 Construction contract to Levy Construction Company, in connection with the Rehabilitation of Three (3) Community Centers project. ** Please note, funds for requisition #C2201235 are separated between the following appropriation codes to award contract:

G-BG-F20-055	\$1,099,763.20
G-02-41-765-024	<u>\$1,741,036.80</u>
TOTAL	\$2,840,800.00

11/15/21: *** NOTE: This council request never made Agenda, was not approved. (re-done in 2023 with new change order amount) Seeking Council approval to award Change Order #1 to Construction Contract #06-19-153 with J.H. Williams Enterprises, in connection with Interior Renovations to the North Camden Community Center.

Original Contract Amount	\$397,500.00
Change Order #1	<u>26,408.00</u>
New Contract Total	\$423,908.00

9/23/2021: Please pay \$2,699.85 to Paulus, Sokolowski & Sartor (PS&S) for Professional Services in connection with the North Camden Community Center Rehabilitation project. Payment to be disbursed as follows:

- Amendment #1, P.O. #18-02020 \$ 160.30
- Amendment #2 P.O. #19-02509 \$2,539.55

**Bureau of Grants Management
Grant Summary Form**

TOTAL DUE \$2,699.85

8/5/20: Forwarding the following invoices for payment to J.H Williams Enterprises, in connection with Interior Renovations for the Jackie Robinson Administrative Building (N. Camden Community Center):

- Invoice #2 in amount of \$97,020.00
- Invoice #3 in amount of \$81,888.33
- Invoice #4 in amount of \$63,700.00
- Invoice #5 in amount of \$13,720.00
- TOTAL PAY \$256,328.33**

7/1/20: Transmitting the following Professional Services invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #136189 in the amount of \$284.70 from P.O. #18-02020
TOTAL from P.O. #18-02020 \$284.70 (Amendment #1)
- Invoice #137679 in the amount of \$5,379.70 from P.O. #19-02509
- Invoice #138622 in the amount of \$949.95 from P.O. #19-02509
- Invoice #138768 in the amount of \$1,799.90 from P.O. #19-02509
TOTAL from P.O. #19-02509 \$8,129.55 (Amendment #2)

4/7/20: Please pay invoice #1 to JH Williams Enterprises in the amount of \$132,731.67 for Interior Renovations to the Jackie Robinson Administrative building.

2/18/20: Forwarding the following Professional Services (Design) invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #131643 in the amount of \$2,280.00
- Invoice #132041 in the amount of \$ 798.00
- Invoice # 132960 in the amount of \$572.71
- Invoice #133934 in the amount of \$3,891.67
- Invoice #136189 in the amount of \$2,052.00

TOTAL TO BE PAID FROM P.O. 18-02020 \$9,594.38 (Amendment #1)

- Invoice #137009 in the amount of \$1,804.90 (P.O. 19-02509, Amendment #2)

7/31/19: Please pay the following invoices to Levy Construction in connection with the project and closeout of the same:

- Invoice #7, release of retainage in amount of \$7,135.75 (P.O. #19-00850)
- Amendment #1 and Final, in amount of \$13,371.06 (P.O. #19-01842)

5/14/19: Council approval is requested for Amendment #2 to contract #07-17-157, a Professional Services contract with PS&S for Design and CM services in connection with the Rehabilitation of North Camden Community Center project.

Original Contract Amount	\$65,550.00
Amendment #1	17,875.00
Amendment #2	<u>12,474.00</u>
New Contract Amount	\$95,899.00

**Bureau of Grants Management
Grant Summary Form**

4/17/19: Forwarding construction payment #6 to Levy construction in the amount of \$98,164.97. Payment being disbursed from following account codes:

- G-BG-P15-002 \$33,728.94
 - G-BG-F10-044 \$38,681.00
 - G-BG-F15-035 \$25,755.03
- TOTAL \$98,164.97**

4/3/19: Transmitting the following Professional Services (Design) invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #130687 in amount of \$7,715.24
 - Invoice #131426 in amount of \$1,209.87 (2 part payment)
 - Invoice #131645 in amount of \$1,881.67
 - Invoice #132042 in amount of \$4,876.88
- TOTAL \$15,683.66**

3/27/19: Transmitting construction payment #5 in the amount of \$50,693.30 to Levy Construction.

2/15/19: Encumbering CDBG funds in the amount of \$350,000.00 for Rehabilitation of N. Camden Community Center project, Phase 2. Selection of vendor is pending.

2/12/19: Forwarding payment #4 to Levy Construction in the amount of \$111,507.24 in connection with the Rehabilitation of North Camden Community Center project.

2/11/19: Council approval is requested for Amendment #1 in the amount of \$14,000.00 for contract #07-18-138 with Levy Construction, in connection with the Rehabilitation of North Camden Community Center project.

1/14/19: Transmitting invoices 1, 2 and 3 for Levy Construction in connection with the Rehabilitation of North Camden Community Center project. Payment to be disbursed as follows:

- Payment #1 \$87,722.94 (from Acct: G-BG-P14-008 and G-BG-P15-002)
- Payment #2 \$46,778.24 (from Acct: G-BG-P15-002)
- Payment #3 \$42,507.30 (from Acct: G-BG-P15-002)

9/25/18: Please pay the following invoices to Paulus, Sokolowski & Sartar for Professional Design Services in connection with the project:

- Invoice #126224 in amount of \$1,423.49
 - Invoice #127008 in amount of \$970.56
- TOTAL \$2,394.05**

5/23/18: Forwarding the following invoices in connection with the North Camden Community Center Rehabilitation project:

- Invoice #127651 in amount of \$12,054.00
 - Invoice #128104 in amount of \$ 246.00
- TOTAL \$12,300.00**

**Bureau of Grants Management
Grant Summary Form**

2/23/18: Transmitting invoice #125835 in the amount of \$1,692.00 to Paulus, Sokolowski & Sartor (PS&S) in connection with the project.

1/10/18: Forwarding payment in the amount of \$41,315.91 to Paulus, Sokolowski & Sartor for Professional Design Services in connection with the North Camden Community Center Rehabilitation project. Payment includes the following invoices:

#124826 in amount of \$10,811.30

#125312 in amount of \$29,664.25

#125662 in amount of \$840.36

4/21/17: Seeking Council authorization to award a Professional Services contract to PS & S for Design Services in connection with the North Camden Community Center Rehabilitation project.

Location	Project Limits Street/from	Limits/to
----------	-------------------------------	-----------

Timelines: *pending*

Problem Areas/Recommendations: N/A

Cabinet #	Drawer #
Utilities (1)	Utilities (1)

word:a\grant info 2\summary.doc

Change Order Request

AIA DOCUMENT G701

PROJECT: N Camden Community Center

Change Order 1

TO: Mark Allen
PS&S

Date: 1/8/2020

Project No:

Attn:

The contract is changed as follows:

Item #	COST	DESCRIPTION	Items Approved (Yes / No)
1	\$955.24	Relocate furniture and debris to storage facility.	
	955.24	TOTAL	

The original Contract sum was	\$397,400.00
Net change by previously anticipated Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$397,400.00
The Contract Sum will be increased by this Change Order in the amount of	\$955.24
The new Contract Sum including this Change Order will be	\$398,355.24
The Contract Time will be increased by	0
The date of Substantial Completion as of the date of this Change Order therefore is	unchanged

Accepted By:

J H Williams Enterprises, Inc. Contractor	Owner	Architect
By: Mark P. Williams	By: _____	By: _____
8-Jan-20	Date	Date

Change Order Request

AIA DOCUMENT G701

PROJECT: N Camden Community Center

Change Order 2

TO: Mark Allen
PS&S

Date: 1/8/2020

Project No:

Attn:

The contract is changed as follows:

Item #	COST	DESCRIPTION	Items Approved (Yes / No)
1	\$7,485.24	Provide and install wire ties from existing light fixtures to deck above per code.	
	7,485.24	TOTAL	

The original Contract sum was	\$397,400.00
Net change by previously anticipated Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$397,400.00
The Contract Sum will be increased by this Change Order in the amount of	\$7,485.24
The new Contract Sum including this Change Order will be	\$404,885.24
The Contract Time will be increased by	0
The date of Substantial Completion as of the date of this Change Order therefore is	unchanged

Accepted By:

J H Williams Enterprises, Inc. _____
 Contractor Owner Architect

By: Mark P. Williams _____
 Date: 8-Jan-20 _____

By: _____
 Date: _____

By: _____
 Date: _____

Change Order Request

AIA DOCUMENT G701

PROJECT: N Camden Community Center

Change Order 3

TO: Mark Allen
PS&S

Date: 1/15/2020

Project No:

Attn:

The contract is changed as follows:

Item #	COST	DESCRIPTION	Items Approved (Yes / No)
1	\$2,403.39	Disassemble acoustical ceiling. Construct wall from floor to 2nd floor deck. Fire safing. Sheetrock, tape, spackle, paint. Door and second floor changes are a net zero change order.	
2,403.39		TOTAL	

The original Contract sum was	\$397,400.00
Net change by previously anticipated Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$397,400.00
The Contract Sum will be increased by this Change Order in the amount of	\$2,403.39
The new Contract Sum including this Change Order will be	\$399,803.39
The Contract Time will be increased by	0
The date of Substantial Completion as of the date of this Change Order therefore is	unchanged

Accepted By:

<u>J H Williams Enterprises, Inc.</u> Contractor	_____ Owner	_____ Architect
By: Mark P. Williams	By: _____	By: _____
15-Jan-20	Date	Date
Date:	Date	Date

Change Order Request

AIA DOCUMENT G701

PROJECT: N Camden Community Center

Change Order 6

TO: Mark Allen
PS&S

Date: 3/31/2020

Project No:

Attn:

The contract is changed as follows:			Items Approved (Yes / No)
Item #	COST	DESCRIPTION	
1	\$10,210.33	Provide and install 3/8" sheetrock laminated over existing wood paneling and finished with J bead at doors	
		Provide and install switches and receptacles at newly framed walls for office and kitchen.	
		Provide and install new switch, extended wiring and box to replace switch to be moved by new walls.	
10,210.33		TOTAL	

The original Contract sum was	\$397,400.00
Net change by previously anticipated Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$397,400.00
The Contract Sum will be increased by this Change Order in the amount of	\$10,210.33
The new Contract Sum including this Change Order will be	\$407,610.33
The Contract Time will be increased by	0
The date of Substantial Completion as of the date of this Change Order therefore is	unchanged

Accepted By:

J H Williams Enterprises, Inc. Contractor	Owner	Architect
By: Mark P. Williams	By:	By:
31-Mar-20	Date	Date

Change Order Request

AIA DOCUMENT G701

PROJECT: N Camden Community Center

Change Order 7

TO: Mark Allen
PS&S

Date: 5/6/2020

Project No:

Attn:

The contract is changed as follows:

Item #	COST	DESCRIPTION	Items Approved (Yes / No)
1	\$6,076.81	remove and replace receptacles per the code official	
6,076.81		TOTAL	

The original Contract sum was	\$397,400.00
Net change by previously anticipated Change Orders	\$0.00
The Contract Sum prior to this Change Order was	\$397,400.00
The Contract Sum will be increased by this Change Order in the amount of	\$6,076.81
The new Contract Sum including this Change Order will be	\$403,476.81
The Contract Time will be increased by	0
The date of Substantial Completion as of the date of this Change Order therefore is	unchanged

Accepted By:

J H Williams Enterprises, Inc.	_____ Owner	_____ Architect
Contractor		
By: Mark P. Williams	By: _____	By: _____
Date: 6-May-20	Date: _____	Date: _____

DSB/AIV
02-14-22

R-29

RESOLUTION AUTHORIZING \$5,000,000.00 FOR REMEDIATION OF THE YAFFA SITE, 7TH AND CHESTNUT STREETS, FROM THE AMERICAN RESCUE PLAN, STATE & LOCAL FISCAL RECOVERY FUNDS (\$3,000,000.00) AND FROM SUPPLEMENTAL TRANSITION AID (\$2,000,000.00)

WHEREAS, President Biden signed the American Rescue Plan Act of 2021 (ARPA or "Act") into law on March 11, 2021; and

WHEREAS, the Act created the Coronavirus State and Local Fiscal Recovery Fund ("CSLFRF") which, among other things, appropriated money to cities to mitigate the fiscal effects stemming from the Coronavirus public health emergency; and

WHEREAS, the City of Camden (the "City") has received a distribution of funds through the CSLFRF; and

WHEREAS, Section 603(c)(1)(c) of the Social Security Act established that recipients of CSLFRF may use funds for the provision of government services including environmental remediation; and

WHEREAS, the Yaffa Site consists of a large volume of soil material and other solid waste which threatens the public health, safety and welfare of City residents and requires environmental remediation; and

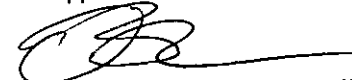
WHEREAS, the City desires to allocate \$5,000,000.00 from the budget (\$3,000,000.00 from CSLFRF and \$2,000,000.00 Supplemental Transitional Aid) to remediate the Yaffa Site;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Camden that the proper officials of the City are hereby authorized and directed to allocate \$5,000,000.00 (\$3,000,000.00 from CSLFRF and \$2,000,000.00) for environmental remediation of the Yaffa Site.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING \$5,000,000 FOR REMOVAL OF THE DIRT PILE ON 7TH AND CHESTNUT ST FROM ARP-SLFRF FUNDS (\$3,000,000) AND SUPPLEMENTAL TRANSITIONAL AID (\$2,000,000)

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING \$5,000,000 FOR REMOVAL OF THE DIRT PILE ON 7TH AND CHESTNUT ST FROM ARP-SLFRF FUNDS (\$3,000,000) AND SUPPLEMENTAL TRANSITIONAL AID (\$2,000,000)

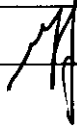
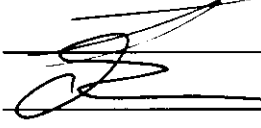
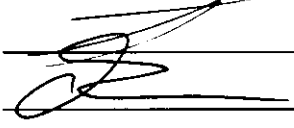
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-02-41-765-030 (\$3,000,000.00)
2-01-C2-886-876 (\$2,000,000.00)

AMOUNT: \$5,000,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	1/31/23	 (If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31/23	
Received by City Attorney:	4/21/23	

	(Name) Please Print	(Extension #)
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: February 14, 2023

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE SPENDING OF ARP SLFRF FUNDS OF \$3,000,000 AND \$2,000,000 IN STATE TRANSITIONAL AID FOR THE REMOVAL OF THE DIRT PILE ON 7TH AND CHESTNUT ST

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING THE SPENDING OF ARP SLFRF FUNDS OF \$3,000,000 AND \$2,000,000 IN STATE TRANSITIONAL AID FOR THE REMOVAL OF THE DIRT PILE ON 7TH AND CHESTNUT ST

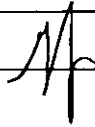

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-02-41-765-030 (\$3,000,000.00)
2-01-C2-886-876 (\$2,000,000.00)

AMOUNT: \$5,000,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	1/10/23	 (If applicable)
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/27/23	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

Scott Z. Parker

From: Gerald C. Seneski
Sent: Wednesday, January 4, 2023 9:23 AM
To: Scott Z. Parker
Subject: FW: Yaffa - North Lot Bid Spec
Attachments: Fully Executed Shared Services Agreement for Block 331 and 324.pdf

FYI

Gerry Seneski CPA, RMA, CMFO
Finance Director, CFO
The City of Camden

856-757-7261
gesenesk@ci.camden.nj.us



From: Olivette Simpson
Sent: Tuesday, January 3, 2023 4:20 PM
To: Gerald C. Seneski <GeSenesk@ci.camden.nj.us>
Subject: FW: Yaffa - North Lot Bid Spec

Hi, Gerald,

1. Attached is the Shared Services Agreement b/t the City and CRA. As discussed, the SSA only refers to the amount the City will provide to CRA for environmental consultant costs, but not specifically costs for soil removal. You will note that the SSA does assign within the scope of procurement of consultants and contractors to CRA.
2. How Soil Removal is distinguished – There are (3) Soil Removal Sites. 1) City Owned Tax Block 334, Lots # 86 and 87. 2) Tax Block 334 (North) (which is the smaller of two large piles of soil material) and 3) Tax Block 331 (South) the largest in volume of soil material to be removed.
3. Soil Removal Costs for # 1 – payable from existing Non-City Grants. Items # 2 and #3 the costs of which are to be covered by American Rescue funds (and Transitional Aid funds) total \$6,812,500.00.

Forthcoming:

Will get you Cost Estimates for # 2 and #3 soil removal and related activities.

Issuance of Bid for Soil Removal on # 2 – a time table for bid process, and corresponding actions by CRA to award.

Thank you for the guidance.

**SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN
AND THE CAMDEN REDEVELOPMENT AGENCY**

THIS AGREEMENT made and entered into as of the 11th day of March, in the year of Two Thousand Twenty-Two (2022), constitutes a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1, et seq. entered between the **City of Camden**, a Municipal Corporation of the State of New Jersey of the first part, hereinafter referred to as the party of the first part or the "**CITY**" and the **Camden Redevelopment Agency** of the second part, hereinafter referred to as the party of the second part or the "**CRA**."

WHEREAS, the City of Camden, with its principal offices located at 520 Market Street, 4th Floor, Camden, NJ 08102, and Camden Redevelopment Agency, with its principal offices located at 520 Market Street, 13th Floor, Camden, NJ 08102, have reached an agreement to allow CRA to operate and serve as an agent for the City for the management of environmental services for certain properties located within Blocks 331 and 324 of the City of Camden Tax Map and, described as 7th and Chestnut Streets, in the City of Camden; and

WHEREAS, S. Yaffa & Sons, Inc. has been illegally importing and storing soil material on property owned by Weyhill Realty Holdings, LLC d/b/a WRH I, LLC, an affiliated entity, and these illegal activities have encroached upon property owned by the City and CRA; and

WHEREAS, the impacted parcels are currently known to include WRH I, LLC owned Tax Block 331, Lots 41, 46, 48, 49, 50, 52, 54, 55-65, 67, 75, 80, 114 and Tax Block 324, Lots 7-9, 10, 26-33, 34, 40 and 41; City of Camden owned Tax Block 331, Lots 86, 87, 113 and Tax Block 324, Lots 4, 11, 14, 15, 16, 17, 18, 19, and 20; and CRA owned Tax Block 331, Lot 89 and Tax Block 324, Lot 39 (the "Project Site"); and

WHEREAS, the City wishes CRA to act as an agent by coordinating and managing the environmental services necessary for the assessment and investigation of the impacted parcels in the Project and the oversight and administration of grants for these purposes (the "Project"); and

WHEREAS, the City owns a property designated as Block 331, Lot 87 on the City of Camden Tax Map and described as 1112 So. 6th Street, Camden, New Jersey (the "City Owned Property"); and

WHEREAS, the CRA by Resolution 03-09-22E authorized a US Environmental Protection Agency Revolving Loan Fund (EPA RLF) Sub-Grant to the City of Camden in an amount not to exceed \$164,564.00 and execution of a Sub-Grant Agreement for the environmental cleanup of the City Owned Property.

WITNESSETH:

WHEREAS, the City wishes CRA to act as an agent by coordinating and managing the grant which shall include public procurement of professionals and contractors, fiscal management and grant reporting; and

WHEREAS, in order to accomplish the redevelopment plans of the Camden Brownfield Program Sites in the City placing priority on the investigation, remediation and redevelopment of contaminated sites; now, therefore;

In consideration of the mutual promises of the parties hereto and as set forth in R-42 adopted by Camden City Council on **March 8, 2022** it is agreed as follows:

1. TERM

This Agreement shall commence from the date the agreement is signed and shall terminate the earlier of: (a) the completion of the Project; or (b) three (3) years from the date of execution of this agreement. The Project shall be deemed complete once the Licensed Site Remediation Professional delivers the Preliminary Assessment Reports and Site Investigation Workplans to the CRA and completes the site investigation activities in accordance with the New Jersey Department of Environmental Protection's ("NJDEP") Technical Requirements for Site Remediation (N.J.A.C. 7:26E), and provides CRA with a copy of NJDEP's written approval of such reports, workplans and activities.

2. SCOPE OF SERVICES

A. CRA

1. Identify and pursue funding for the assessment, remediation and redevelopment of the site;
2. Oversee and implement site environmental, assessment and remediation activities;
3. Serve as liaison with regulatory and funding agencies;
4. Procure consultants and contractors;
5. Conduct community engagement; and
6. Perform other activities necessary to facilitate the environmental assessment, remediation, and redevelopment of the site.

B. CITY

For the term of this Agreement the City shall assist with the Project as stated herein and as follows:

1. Execute all relevant documents necessary for the CRA to manage the assessment, remediation and redevelopment of the Project and manage any grants secured for these purposes; and
2. Fund the CRA's activities under the Shared Services Agreement, some of which funds may be covered in part or entirely by grant and/or other funding sources.

3. COST

The City shall cause to be paid to CRA an amount not to exceed a total amount of ONE HUNDRED NINETY THOUSAND SEVEN HUNDRED FIFTY-FIVE DOLLARS (\$190,755.00) for the administration, management and oversight of the Project.

4. ADHERENCE TO LOCAL PUBLIC CONTRACT LAW

In accordance with N.J.S.A. 40A:11-1, et seq., if any party performing a service on behalf of another party or parties to this agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such party shall be required to award the agreement for the work to be performed by a private contractor under such agreement.

5. AUDIT

Pursuant to the Single Audit Act of 1984, both parties agree to permit either party and/or its agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Agreement

6. OPEN PUBLIC RECORDS ACT

CRA shall work cooperatively with the City in providing documents and offering other support necessary in assisting the City of Camden to address and/or respond to any Open Public Records Act ("OPRA") request received by the City related to this Agreement.

7. RIGHT TO INSPECT

Both parties to this agreement shall permit either party or its authorized representatives to make visits to the site or sites where the specified services (Exhibit "A") are being provided for the purpose of assuring each party's compliance with the terms of this Agreement.

8. TERMINATION OF AGREEMENT

This Agreement may be terminated in whole or in part by either party for any reason upon thirty (30) days written notice from one party to the other.

9. CONSTRUCTION OF THIS AGREEMENT

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall, therefore, be interpreted under the Laws of the State of New Jersey.

10. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

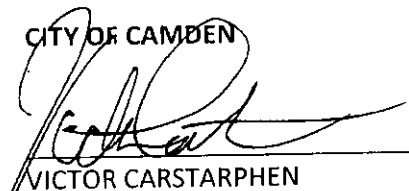
11. ENTIRE AGREEMENT

This written Agreement represents the entire understanding of the parties.

Attest:




LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

By: _____
VICTOR CARSTARPHEN
Mayor

APPROVED AS TO FORM:

MICHELLE BANKS-SPEARMAN
City Attorney

CAMDEN REDEVELOPMENT AGENCY

By: _____
OLIVETTE SIMPSON
Interim Executive Director

R-42

MBS:dh
03-08-22

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR MANAGEMENT AND ENVIRONMENTAL SERVICES IN CONNECTION WITH CERTAIN PROPERTY LOCATED WITHIN BLOCKS 331 AND BLOCK 324

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorized local units of government to enter into agreement for the joint provision of services; and

WHEREAS, there is a need, to establish the rights and responsibilities of both entities as it relates to the Management and Environmental Services in connection with certain property located within Block 331 and Block 324; and

WHEREAS, CRA is the administrator of the City of Camden's Brownfields Program; and

WHEREAS, the owners of the former junkyard located on multiple lots in Block 331 (7th Street & Chestnut Street) have been illegally importing and storing soil and other solid waste at the site which has encroached on and negatively affected property owned by private owners, the City of Camden and the CRA; and

WHEREAS, the City of Camden has requested the CRA's assistance with obtaining funding to investigate the soil for environmental contamination and to remove the soil; and

WHEREAS, the City of Camden desires to enter into a Shared Services Agreement with the CRA for management and environmental services in connection with certain properties located within Blocks 331 and 324, pursuant to which the CRA will:

- (1) Identify and pursue funding for the assessment, remediation and redevelopment of the site;
- (2) Oversee and implement site environmental, assessment and remediation activities;
- (3) Serve as liaison with regulatory and funding agencies;
- (4) Procure consultants and contractors;
- (5) Conduct community engagement; and
- (6) Perform other activities necessary to facilitate the environmental assessment, remediation, and redevelopment of the site.

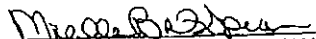
WHEREAS, the City of Camden will be responsible for funding the CRA's activities under the SSA in the amount of \$190,755.00, some of which funds may be covered in part or entirely by grant and/or other funding sources once those sources have been secured; now, therefore

BE IT RESOLVED by the City of Council of the City of Camden that a Shared Services Agreement is hereby authorized between the City of Camden and the City of Camden Redevelopment Agency ("CRA") as it relates to the Management and Environmental Services in connection with certain property located within Block 331 and Block 324 the term of which Shared Service Agreement shall be until project completion.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 8, 2022

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolution Authorizing a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Services in Connection with Certain Property in Block 331 and Block 324 of the City of Camden Tax Map Located in the Bergen Square Neighborhood

WHEREAS, the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, as part of the CRA's redevelopment duties, the CRA manages the City of Camden Brownfield Program including the brownfield planning activities, applying for and managing grants for brownfield investigation and remediation, and contracting for associated professional services and remediation activities; and

WHEREAS, S. Yaffa & Sons, Inc. has been cited for illegally importing and storing material on property owned by Weyhill Realty Holdings, LLC d/b/a WRH I, LLC, an affiliated entity; and

WHEREAS, these illegal activities have also encroached upon property owned by the City of Camden Redevelopment Agency (CRA), the City of Camden, and other private properties; and

WHEREAS, impacted parcels are currently known to include Tax Block 331, Lots 41, 46, 48, 49, 50, 52, 54, 55-65, 67, 75, 80, 114 and Tax Block 324, Lots 7-9, 10, 26-33, 34, 40 and 41 (all owned by WRH I, LLC); Tax Block 331, Lots 86, 87, 113 and Tax Block 324, Lots 4, 11, 14, 15, 16, 17, 18, 19, and 20 (all owned by the City of Camden); and Tax Block 331, Lot 89 and Tax Block 324, Lot 39 (all owned by CRA); and

WHEREAS, preliminary sampling data collected by the State of New Jersey Department of Environmental Protection (NJDEP) indicates that the imported material is contaminated; and

WHEREAS, the CRA is able to seek funding and cause to be performed the project's brownfield planning, assessment, remediation, and redevelopment; and

WHEREAS, the CRA and City desire to enter into a Shared Services Agreement for the CRA to secure and manage brownfield and other funding and contract for environmental and professional services in connection with the Yaffa site; and

WHEREAS, the City will provide an estimated \$190,755.00 under the proposed terms of the shared services agreement to cover costs for an environmental consultant to identify and prepare applications for potential brownfield and other funding, to contract for the services of a Licensed Site Remediation Professional; and for an administrative fee to the CRA for its oversight and management services.

03-09-22A (cont'd)

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized to negotiate and enter into a Shared Services Agreement between the City of Camden Redevelopment Agency for the CRA to secure and manage brownfield and other funding and contract for environmental and professional services in connection with the Yaffa site for a term of two (2) years from the execution of the agreement; and

BE IT FURTHER RESOLVED, the City under the terms of this Shared Services Agreement will provide an estimated \$190,755.00 to cover costs for an environmental consultant to identify and prepare applications for potential brownfield and other funding, to contract for the services of a Licensed Site Remediation Professional (LSRP), and for an administrative fee to the CRA for its oversight and management services for the Yaffa project site, and

BE IT FURTHER RESOLVED that the Interim Executive Director, or her designee, is hereby authorized to take all actions and execute all documents necessary to carry out the purposes of this resolution.

03-09-22A (cont'd)

ON MOTION OF: Jose Javier Ramos

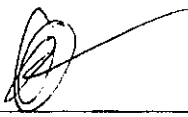
SECONDED BY: Gilbert Harden, Sr.

COMMISSIONER	AYES	NAYS	ABSTENTIONS
Derek Davis	X		
Gilbert Harden, Sr.	X		
Ian K. Leonard	X		
Jose Javier Ramos	X		
Maria Sharma			X
Marilyn Torres			X

Ian K. Leonard

Ian K. Leonard
Chairperson

ATTEST:



Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

Mark P. Asselta

Mark P. Asselta, Esq.
Board Counsel

A-30

DB:dh
02-14-23

**RESOLUTION AUTHORIZING A FISCAL YEAR 2023
TAX AGREEMENT BETWEEN THE CITY OF CAMDEN
AND SOUTH JERSEY PORT CORPORATION**

WHEREAS, the City of Camden desires to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2023; and

WHEREAS, the South Jersey Port Corporation has agreed to pay the City of Camden Four Million Dollars (\$4,000,000.00) for fiscal year 2023 as a payment in lieu of taxes pursuant to N.J.S.A. 12:11A-1 et seq.; and

WHEREAS, it is in the best interest of the City of Camden to enter into a Tax Agreement with South Jersey Port Corporation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the proper officials of the City of Camden to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2023, for the amount of Four Million Dollars (\$4,000,000.00).

BE IT FURTHER RESOLVED, that the City of Camden is authorized to accept Four Million Dollars (\$4,000,000.00) from the South Jersey Port Corporation pursuant to the within Tax Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date ;February 2023

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING A FISCAL YEAR 2023 TAX AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE SOUTH JERSEY PORT CORPORATION

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING A FISCAL YEAR 2023 TAX AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE SOUTH JERSEY PORT CORPORATION

BIDDING PROCESS:

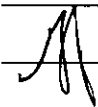
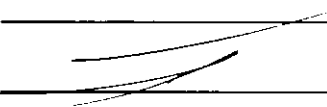
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	1/6/23	 (If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/9/23	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: _____	Gerald C. Seneski	x 7582
Contact Person: _____	Gerald C. Seneski	x7582

******Please attach all supporting documents******

FISCAL YEAR 2023 TAX AGREEMENT

BETWEEN

CITY OF CAMDEN, NEW JERSEY

AND

SOUTH JERSEY PORT CORPORATION

THIS TAX AGREEMENT (hereinafter referred to as the "Tax Agreement") made this day of _____, 202__ by and between the **CITY OF CAMDEN**, a body corporate and politic of the State of New Jersey (hereinafter referred to as the "City") and the **SOUTH JERSEY PORT CORPORATION**, an Agency of the State of New Jersey (hereinafter referred to as the "Port Corporation").

WITNESSETH:

WHEREAS, pursuant to Chapter Sixty of the Laws of 1968 of the State of New Jersey, as amended (hereinafter referred to as the "Act"), the State of New Jersey ("State") granted the Port Corporation full power and authority to purchase, construct, lease and operate marine terminals within the South Jersey Port District, which includes the City; and

WHEREAS, the Port Corporation has, and will in the future, enter into various agreements, whereby they have, and will in the future, acquire title to real property within the City in furtherance of said purpose and in exercise of its powers; and

WHEREAS, the exercise of the power granted to the Port Corporation will be, in all respects, for the benefit of the people of the State of New Jersey; and

WHEREAS, the Fiscal Year 2022 Tax Agreement between the Port Corporation and the City expires on December 31, 2022; and

WHEREAS, the City's fiscal year 2023 begins January 1, 2023, and ends December 31, 2023; and

WHEREAS, the City and the Port Corporation wish to provide for a 2023 Tax Agreement based on the City's fiscal year; and

WHEREAS, the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens.

NOW, THEREFORE, THE PARTIES HERETO FOR THEMSELVES, THEIR SUCCESSORS AND ASSIGNS, MUTUALLY UNDERTAKE, COVENANT AND AGREE AS FOLLOWS:

Section 1. The Port Corporation agrees to pay to the City for the fiscal year 2023 the sum of four million dollars (\$4,000,000.00) and zero cents (hereinafter the "Pilot Payment"), and the City hereby agrees to accept the Pilot Payment, pursuant to the Act, in lieu of any and all City taxes and assessments on all real property now owned or hereafter acquired by the Port Corporation during the term of this Tax Agreement.

Section 2. The Pilot Payment shall be paid by the Port Corporation to the City not later than October 31, 2023, except as set forth hereafter.

Section 3. In consideration of Port Corporation's making the Pilot Payment for the fiscal year 2023, City hereby agrees to release the Port Corporation and waive City's rights to collect from Port Corporation any tax payments through and including December 31, 2023. Notwithstanding the above release, if the State of New Jersey decides to fund through appropriations any prior year(s)' payment in lieu of taxes, then the Port Corporation will

cooperate to pay such amount consistent with an agreement which will be negotiated at that time.

Section 4. City hereby agrees and acknowledges that the payment by Port Corporation of the Pilot Payment for the year(s) covered by this Tax Agreement is subject to and conditioned upon an appropriation from the Legislature of the State of New Jersey, and transmittal of such funds to the Port Corporation; and City further agrees that no liability shall occur to Port Corporation if such appropriation shall not be made, or if such funds shall not be transmitted to the Port Corporation.

Section 5. The Pilot Payment shall be devoted by the City solely to such purpose to which taxes may be applied, unless and until otherwise directed by the Laws of the State of New Jersey. Payments shall be made payable to the Treasurer of the City, and checks shall be made payable to his or her order.

Section 6. During the term of this Tax Agreement from the date of acquisition of each particular parcel of real property by the Port Corporation, and for so long thereafter as the Port Corporation shall own real property in the City, the City shall mark all said property exempt on its tax records with a notation that such entry is made pursuant to this Tax Agreement.

Section 7. The Port Corporation shall establish and maintain a special fund called the "South Jersey Port Corporation Tax Reserve Fund," hereinafter referred to as the "Fund", in which there shall be deposited: (a) monies appropriated therefore by the State of New Jersey as described in Section 8 below; (b) proceeds of bonds or notes required to be deposited therein by the terms of any contract between the Port Corporation and the bondholders or note holders; and (c) other monies deposited therein by the Port Corporation. Monies in the Fund shall be held and applied solely to the payment of tax payments which the Port Corporation is obligated to pay as

the same become due and payable and shall not be withdrawn therefrom if such withdrawal would reduce the amount in such fund to less than the Property Tax Reserve Fund, as defined in Section 20(b) of the Act.

Section 8. The obligations of the Port Corporation to make any tax payments from its funds or monies (other than from monies in the Fund) shall be at all times subject to prior use and application of funds and monies of the Port Corporation to provide for its operating and maintenance expenses and reserve therefore, and for the payment of principal, interest and retirement of bonds and reserves and securities therefore as provided in any contract with holders of its bonds pursuant to the Act.

Section 9. To assure the provision of the payment of the monies hereunder and funding of the Property Tax Reserve Fund, the Chairman of the Port Corporation shall annually make and deliver to the Governor, his certification stating the sum, if any, needed to provide in said Fund the amount of the property tax reserve as of said date. The Port Corporation shall not be required to make payments, and no interest shall accrue under the within agreement, until thirty (30) days from the time as there has been annually appropriated and paid to the Port Corporation for deposit in the said Fund such sums as certified by the Chairman of the Port Corporation pursuant to N.J.S.A. 12:11A-20b; or unless funds otherwise have been deposited in the said fund as provided by statute and referred to above; or unless the Port Corporation otherwise has funds available from the profits of its business operations, defined as net proceeds remaining after operating expenses and the other priority obligations under the Act and bond resolutions have been met.

Section 10. The term of this Tax Agreement shall be for the period commencing

January 1, 2023 and terminating December 31, 2023.

Section 11. It is expressly understood and agreed between the City and the Port Corporation that, by the execution of this Tax Agreement, and receipt of the sums provided for herein, the obligations of the Port Corporation and the City pursuant to Section 20(b) of the Act, N.J.S.A. 12:11A-20(b), relating to the issuance of bonds or notes of the Port Corporation, are hereby satisfied for the period through December 31, 2023.

Section 12. In the event that any of the real property in the City currently owned by the Port Corporation is conveyed during the term of this Tax Agreement by the Port Corporation to a non-exempt owner, or to the State or an agency thereof, or the United States Government or any agency thereof, or to the Delaware River Port Authority, the amount to be paid under this Tax Agreement by the Port Corporation shall be reduced. The amount of such reduction shall be the same percentage that the value of the property so conveyed is as to the total value of all the property based on the present assessment for that premises applied to the annual payment. In the event that the parties cannot agree as to the percentage of value, said percentage shall be determined by the average of two (2) appraisals, both of which shall be made by members of the Appraisal Institute. Each party shall be entitled to select one M.A.I. appraiser, and each party shall pay the appraiser selected by it.

Section 13. In consideration for the Pilot Payments, City hereby further agrees to discharge of record all outstanding tax liens or judgments which accrued during the Port Corporation's ownership of any property in the City.

Section 14. Neither the members of the Port Corporation, nor any individual officer or official of the Port Corporation or the City, nor any agent or employee of either of the parties

hereto, shall be charged personally by any of the others with any liability, nor held liable to either of the parties hereto under any terms, provisions or sections of this Tax Agreement, or because of its execution, attempted execution, or any breach hereof.

Section 15. This Tax Agreement constitutes the entire agreement between the parties hereto for the 2023 Fiscal Year. It is expressly understood and agreed that this Tax Agreement may not be altered, amended, modified, or otherwise changed in any respect or particular whatsoever except in writing duly executed by the authorized representative of the party or parties to be charged.

Section 16. This Tax Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey. In the event any section or provision of this Tax Agreement, or the application of any such section or provision shall be held by a tribunal of competent jurisdiction to be contrary to law, the remaining sections or provisions of this Tax Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Tax Agreement to be executed by their duly authorized representative as of the date and year first written above.

Attest:

CITY OF CAMDEN, NEW JERSEY

[SEAL]

By:

Attest:

SOUTH JERSEY PORT CORPORATION

[SEAL]

By: **ANDREW SAPORITO**
EXECUTIVE DIRECTOR and CEO

**RESOLUTION AUTHORIZING A FISCAL YEAR 2023
TAX AGREEMENT BETWEEN THE CITY OF CAMDEN
AND THE SOUTH JERSEY PORT CORPORATION**

WHERE AS, the City of Camden desires to enter into a tax agreement with the South Jersey Port for the calendar year 2023; and

WHEREAS, the South Jersey Port corporation has agreed to pay the City of Camden Four Million (\$4,000,000.00) for the calendar year 2023 as a payment in lieu of taxes pursuant to N.J.S.A. 12:11A-1 et seq; and

WHEREAS, it is in the best interest of the City of Camden to enter into a Tax Agreement with the South Jersey Port Corporation, now therefore

BE IT RESOLVED, by the City Council of the City of Camden to enter into a Tax Agreement with South Jersey Port Corporation, now therefore

BE IT FURTHER RESOLVED, that the City of Camden is authorized to accept Four Million Dollars (\$4,000,000.00) from the South Jersey Port Corporation pursuant to the within Tax Agreement.

BE IT FURTHER RESOLVED, that pursuant to NJSA 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of Veto shall be filed in the Office of the Municipal Clerk

Date of Introduction: January 5, 2023

**The above has been reviewed
And approved as to form.**

Date of Introduction: _____

The above has been reviewed and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPH
Mayor

R-31

DB:dh
02-14-23

**RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN
THE CITY OF CAMDEN AND CAMDEN COUNTY HISTORICAL SOCIETY
IN THE AMOUNT OF \$100,000.00**

WHEREAS, pursuant to Title I of the Housing and Community Development Act of 1974, Community Development Block Grant Funds are to be utilized to develop viable communities for American citizens; and

WHEREAS, pursuant to a request for proposal, CAMDEN COUNTY HISTORICAL SOCIETY, has submitted a proposal for the purpose of rehabbing the Victor Carstarphen Sr. Music Hall of Fame Project; and

WHEREAS, this endeavor is an eligible activity under 24 C.F.R. Section 570; and

WHEREAS, the amount of \$75,000 will be funded through the City's annual allocation of entitlement for the FY 22-23 program year with an additional amount of \$25,000 pending HUD approval of reprogrammable funds; and

WHEREAS, the City of Camden desires to enter into an agreement with CAMDEN COUNTY HISTORICAL SOCIETY, to complete the project for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00), for the provision of said services; and

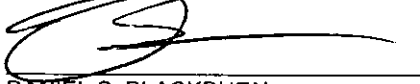
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-BG-A22-002" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into an agreement with CAMDEN COUNTY HISTORICAL SOCIETY, for the purpose of rehabbing the Victor Carstarphen Sr. Music Hall of Fame Project for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: February 13, 2023

TO: Timothy Cunningham, Business Administrator

FROM: Kelly Mobley, Coordinator of Federal and State Aid

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a sub recipient agreement in the amount of \$100,000 between the City of Camden and the Camden County Historical Society.

BRIEF DESCRIPTION OF ACTION: The Camden County Historical Society has been awarded funding through the City's Annual Allocation of Entitlement Funding in the amount of \$75,000 from the FY 22-23 Program Year. An additional \$25,000 is being reprogrammed to support the initial request of this application for funding to fill the funding gap needed to complete rehab cost to the Victor Carstarphen Sr. Music Hall of Fame.

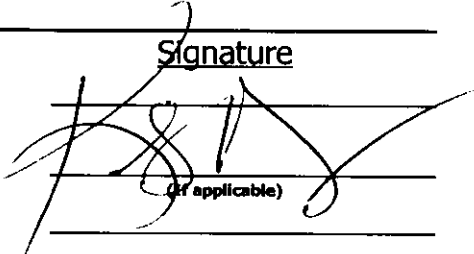
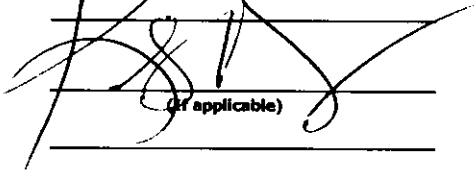
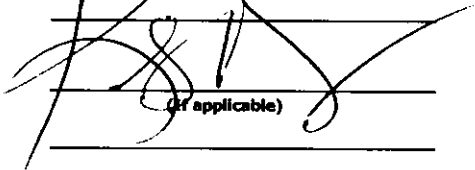
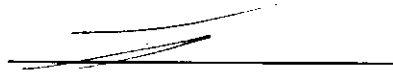
BIDDING PROCESS: Annual Entitlement RFP for CDBG and HOME funding

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): G-BG-A22-002

AMOUNT: (If applicable) \$75,000 (additional \$25,000 pending HUD authorization)

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	1/19/23	
Approved by Grants Management:	1/24/23	
Approved by Finance Director:	1/24/23	
<input type="checkbox"/> CAF –Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	1/24/23	
Received by City Attorney:		

(Name) Please Print

(Extension #)

Prepared By: Kelly Mobley

23506

Contact Person: Barbara Johnson

27689

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Sub-recipient Agreement
Name of Vendor	Camden County Historical Society
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of supporting rehab cost for the Victor Carstarphen Sr. Music Hall of Fame. Specifically, flooring and Garventa Genesis Vertical Platform Lift.
Contract Award Amount	\$75,000.00 - additional \$25,000 pending HUD Approval of reprogrammed funds total award \$100,000
Term of Contract	7/1/22 - 6/30/23
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application and letter of award.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Director or Designee, Date _____
Division of Local Government Services

Number Assigned _____

Camden City Entitlement Public Notice and Descriptions

The City of Camden received the FY22 Community Planning and Development Formula Program Allocation from the Department of Housing and Urban Development (HUD) and as an Entitlement Community the City will receive \$4,949,585.00 for the following grant programs: Community Development Block Grant (CDBG \$2,541,628.00) the HOME Investment Partnership Program (HOME \$995,794.00), Emergency Solutions Grant (ESG \$218,167.00) and the Housing For Persons with Aids (HOPWA \$1,195,996.00). The previous list was based on the projected amount of funding totalling \$4,818,847.00. Due to a reduction in CDBG and an increase in the HOME, ESG and HOPWA formulas, adjustments have been made to the funding levels for the following activities: decrease in Youth Internship Program (\$77,965.00 to \$89,904.29); decrease in Housing Rehab (\$209,090 to \$154,331.89); increase in Tenant Based Rental Assistance (\$382,234.90 to \$498,214.60); increase in HOME Administration (\$86,928.10 to \$89,579.40); increase in Homeless Prevention Rental Assistance (\$56,276.38 to \$57,804.47); increase in ESG Administration (\$16,238.62 to \$18,362.53); increase in Camden MSA Housing Voucher (\$1,183,679.59 to \$1,158,176.12) and in increases in HOPWA Administration (\$34,134.42 to \$35,819.88) Citizens have 7 days to review the "Final Draft" of the Action Plan and submit written comments no later than Wednesday, June 8, 2022 to the Department of Planning and Development - Division of Planning and Zoning, City Hall - Room 220, Camden NJ 08101 or via email to EdWillia@ci.camden.nj.us. If you need language assistance, please contact us Johanna@ci.camden.nj.us or (856) 757-7888. Si necesita ayuda con el idioma, comuniquese con nosotros Johanna@ci.camden.nj.us o (856) 757-7888.

Due to COVID-19 the "Final Draft Plan" will be displayed on the City of Camden website at: <https://www.ci.camden.nj.us/grants-management/>

Department of Human Services (DHS) - Youth Internship Program	CDBG / PS	\$	69,904.20	Youth Internship Program: Funds will provide for (1) 4 to 5 week work work summer program for (5) youth and (2) year-round programs for (20) youth
DHS - Summer Pool Program	CDBG / PS	\$	161,340.00	Summer Pool Program: Funds will provide for the provision of swimming and other leisurely pool activities for residents of the City of Camden, particularly youth
DHS - Field Trips	CDBG / PS	\$	50,000.00	Field Trips: Funds will provide for costs associated with programs and/or activities that are designed to educate and enrich the lives of Camden's youth
DHS - Senior Programs	CDBG/ PS	\$	50,000.00	Senior Programs: Funds will provide seniors with virtual and in-person activities and programs. Costs covered include various fees, materials/supplies for instruction workshop, and admission cost
DHS - Community Centers	CDBG/ PS	\$	50,000.00	Community Centers: Funds will provide adult programs in the 5 community centers. Workshops include: Health, Wellness & Fitness and Cultural Enrichment for adults
Camden County Historical Society	CDBG / PF	\$	75,000.00	CDHS proposes to utilize funding to develop the Victor Christopher Camden Music Hall of Fame to include a handicap lift
Fire Department	CDBG / PF	\$	164,710.00	Equipment: Funds will provide 40 portable radios to meet the newest standard for emergency use by our firefighters
Fire Department	CDBG / PF	\$	50,350.00	Equipment: Funds will purchase 38 new SCBA air cylinders for use with our SCBA harnesses
Fire Department	CDBG / PF	\$	20,000.00	Funds will enhance the diesel exhaust recovery system in the Engine 9, Ladder 3 firehouse
Fire Department	CDBG / PF	\$	75,000.00	Rehab: Funds will be used to rehabilitate the first floor of Engine 11's firehouse
Fire Department	CDBG / PF	\$	101,920.60	Rehab: Funds will be used to rehabilitate the first floor of Engine 1A, Ladder 1 firehouse
Department of Public Works/Parks and Open Spaces	CDBG / PF	\$	600,000.00	Limey Ditch Park: Funding will be utilized to begin Phase 2 of the Limey Ditch Park rehab which will include baseball, tennis, and handball court improvements, spray fountain, lighting, and other park amenities
Housing Services Division- Property Improvement Program (PIP)	CDBG / Housing and Rehab	\$	400,000.00	Property Improvement Program: Funds will provide up to 40 households with assistance with sewer, roof, or heating systems. Includes program delivery cost. Grant amount not to exceed \$10,000
Planning and Development - Division of Planning and Rehab	CDBG / Housing and Rehab	\$	154,331.80	Rehabilitation: Funds will provide for the rehabilitation and preservation of a jurisdiction to revitalize, rehabilitate, preserve, or restore a residential building (10 housing units)
CDBG Administration Human Services	CDBG /HS	\$	61,000.00	TBRA (Staff Salary): Funds will provide (delivery costs) salaries for two (2) staff to administer the HOME Tenant Based Rental Assistance Program
CDBG Administration	CDBG / Admin	\$	458,071.40	Costs related to the planning and execution of CDBG activities, including goods and services
Camden Lutheran Housing	HOME	\$	200,000.00	Funding will be utilized to preserve and maintain the affordable housing rental units at Cooper Waterford Homes (CWH). CWH consists of a mid-rise building (20 units) and surrounding townhomes (20 units). Phase 2 roof replacement
St Joseph Carpenter Society	HOME	\$	200,000.00	Funding will be utilized to complete necessary health, energy efficiency, and safety repairs to eight (8) scattered site rental properties in the Dudley (status tract 0011 01) neighborhood in East Camden
Tenant Based Rental Assistance (TBRA)	HOME	\$	496,214.60	Continue Tenant Based Rental Assistance Program to provide assistance to qualifying renters who are relating to security deposits, temporary rent, back rent, utility and wrap around services
HOME Administration	HOME	\$	99,579.40	Costs related to the planning and execution of HOME activities
DHS - Rapid Re-Housing Reloc. & Stabilization Services	ESG	\$	14,000.00	Relocation and Stabilization: Services provide homeless persons living on the streets, or in an emergency shelter with case management, security & utility deposits
DHS - Rapid Re-Housing Rental Assesit.	ESG	\$	16,000.00	Provides homeless living on the streets, or in an emergency shelter, wherel assistance
DHS - Homeless Prevention Rental Assistance	ESG	\$	57,804.47	Provides extremely low income individuals and families at risk of becoming homeless and moving into an emergency shelter or place not meant for human habitation wherel asset
DHS - Homeless Prevention Relocation and Stabilization Services	ESG	\$	99,000.00	Provides extremely low income individuals and families at risk of becoming homeless and moving into an emergency shelter/place not meant for human habitation wherel case management, security and utility
HMSIS	ESG	\$	15,000.00	Funding utilized to cover the operational expenses of one part time employee to input information into the Homeless Management Information System
ESG Administration	ESG	\$	16,362.53	Costs related to the planning and execution of ESG activities, including goods and services
Camden MSA Housing Voucher Program	HOPWA	\$	1,158,176.12	Delivery cost and housing vouchers for qualifying individuals and families throughout the in-county area of Burlington, Gloucester and Camden County
HOPWA Administration	HOPWA	\$	35,819.88	Costs related to the implementation of HOPWA activities, including goods and services

**CAMDEN COUNTY HISTORICAL SOCIETY
2022-2023 CDBG**

Schedule A

Title of Contract Award: Victor Carstarphen Sr. Camden Music Hall of Fame

City Information

Department: Grants Management
Address: 520 Market Street - Rom 316
Camden, New Jersey 08101
Contact Person: Kelly Mobley
Telephone Number: (856) 968-3506
E-mail address: kemobley@ci.camden.nj.us
City Monitor: Barbara Johnson
Telephone Number: (856) 757-7689
E-mail address: babellem@ci.camden.nj.us

Recipient Information

Agency Name: Camden County Historical Society
Address: 1900 Park Boulevard
Camden, New Jersey 08103
Contact Person: Dr. Jack O'Bryne
Telephone Number: (856) 541-7447 & (856) 908-9038 (cell)
Fax Number:
E-mail Address: execdirect@cchsnj.org

Funding Amount & Source of Funds

Appropriation Code #:		
Awarded Source:		CDBG
Funding Amount:	\$	75,000.00
Leveraging Funds	\$	18,136.27
Total Other Source (Pending Reprogramming)	\$	25,000.00
Total Project Amount	\$	100,000.00

Start Date: 7/1/2022
Completion Date: 6/30/2023
Contract Liquidation of Obligation Must
be Made By: 7/31/2023

Project Description:

Funding will be utilized to support costs for flooring and Garventa Genesis Vertical Platform lift. With the lift, the second floor will be handicapped accessible.

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	23-00178

S H I P T O	GRANTS MANAGEMENT ROOM 316 CITY HALL P O BOX 95120 CAMDEN, NJ 08101
V E N D O R	VENDOR #: CAM98 CAMDEN CO. HISTORICAL SOCIETY 1900 PARK BLVD CAMDEN, NJ 08103

ORDER DATE: 01/19/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CDBG 2022-2023 CONTRACT AWARD HUD ENTITLEMENT GRANT PROGRAM FUNDING IN SUPPORT OF THE CAMDEN COUNTY HISTORICAL SOCIETY VICTOR CARSTARPHEN SR. MUSICAL HALL OF FAME PROJECT AWARDED THROUGH THE ANNUAL CONSOLIDATED PLAN PROCESS. AMOUNT NOT TO EXCEED: \$100,000 (\$25,000 PENDING HUD APPROVAL)	G-BG- -A22-002	75,000.0000	75,000.00
			TOTAL	75,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date



Receiver of Goods



Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Range of Accounts: G-BG- -A22-002 to G-BG- -A22-002
 Current Period: 01/01/23 to 01/19/23
 Audit Report Type: Standard
 Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
 * Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD	Encumber YTD	Reimbrsd YTD	Cancelld	Unexpended				
		Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD					

G-BG- -A22-002	CD86 Camden Co Historical Society 2022	75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			

Control: MOC	Total	75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			

Department: A22	2022 Community Development Block Grant Total	75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			

Fund: BG	Budgeted Total	75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			

Fund: BG	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0			

Fund: BG	Total	75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		0.00	0.00	0.00	0.00	75,000.00	0			
		75,000.00	0.00	0.00	75,000.00	75,000.00	0			

DB:dh
02-14-23

R-32

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER OF
THE CITY OF CAMDEN, NEW JERSEY TO INVEST FUNDS IN THE
NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM**

BE IT RESOLVED by the City Council of the City of Camden as follows:

1. The City Council hereby finds and determines that
 - (a) the Chief Financial Officer has received and reviewed
 - (1) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program ("NJ/ARM11") and
 - (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program ("Program Agreement") and
 - (b) the Chief Financial Officer has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator to NJ/ARM and the City Council has determined that it is in the best interests of the City of Camden to authorize the Chief Financial Officer to participate in NJ/ARM.
2. The Program Agreement is hereby approved and the Chief Financial Officer is authorized to execute the Program Agreement on behalf of the City of Camden.
3. U.S. Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the City of Camden and the City's Cash Management Plan is hereby amended to provide the same.
4. The City Council acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This resolution shall take effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date : February 2023

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER OF THE CITY OF CAMDEN, NEW JERSEY TO INVEST FUNDS IN THE NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM.

BRIEF DESCRIPTION OF ACTION: THE PURPOSE IS TO ENHANCE RATE OF RETURN FROM 2.1% TO 4.5% OR STATED MONETARILY AN INCREASE OF \$444,000 FROM INVESTMENT OF \$18.5 MILLION.


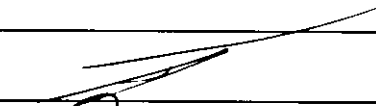
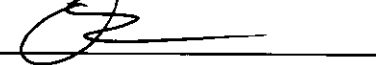
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	1/31/23	 (If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	1/31/23	
Received by City Attorney:	1/31/23	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Gerald Seneski	x 7582
Contact Person:	Gerald Seneski	x7582

******Please attach all supporting documents******

**SUPPLEMENT DATED JANUARY 7, 2022 TO THE
INFORMATION STATEMENT DATED JANUARY 3, 2005****INTRODUCTION**

This Supplement supplies additional information with respect to the New Jersey Asset & Rebate Management Program (“NJ/ARM” or “the Program”) and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 as supplemented (the “Information Statement”). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT

Effective December 7, 2021, the Program’s investment adviser, PFM Asset Management LLC (“PFMAM”), is now a subsidiary of U.S. Bancorp Asset Management, Inc. (“USBAM”) The acquisition was initially announced July 8. PFMAM will continue to operate as a separate registered investment advisor serving your Program. A copy of the related press release is available on PFMAM’s website in the following location: <https://www.pfmam.com/newsroom>. As a result of this acquisition, certain updates to information regarding the Program’s Service Providers were necessary and are identified below.

Investment Advisor and Administrator

PFM Asset Management LLC
200 Princeton South Corporate Center
Suite 270A
Ewing, NJ 08628

PFMAM is an investment advisor registered with the U.S. Securities and Exchange Commission under the Investment Advisers Act of 1940, as amended, and a subsidiary of USBAM. USBAM is a subsidiary of U.S. Bank National Association (“U.S. Bank”). U.S. Bank is a separate entity and subsidiary of U.S. Bancorp.

Distributor

PFM Fund Distributors, Inc.
213 Market Street
Harrisburg, PA 17101

PFM Fund Distributors, Inc., an affiliate of PFM Asset Management LLC, offers shares of the Portfolios on a continuous basis. It is responsible for printing and distributing sales materials. PFM Fund Distributors, Inc., is a subsidiary of U.S. Bank. U.S. Bank is a separate entity and subsidiary of U.S. Bancorp.

Custodian

U.S. Bank N.A.
60 Livingston Avenue
St. Paul, Minnesota 55107

U.S. Bank holds each Portfolio's securities. In addition to internal governance, numerous federal agencies, including the Office of the Comptroller of the Currency ("OCC"), the Federal Reserve System and the Consumer Financial Protection Bureau ("CFPB"), supervise and inspect U.S. Bank and its parent company, U.S. Bancorp, to ensure sound banking practices and to protect clients. Appropriate information barriers relating to activities and data exist to facilitate fully independent and segregated oversight of client assets as custodian.

Custodial Arrangements

U.S. Bank National Association, St. Paul, MN, is Custodian for the Portfolios and individual investment accounts related to bond proceeds invested in the Program. The Custodian holds all cash and securities of the Portfolios and the individual investment accounts, except that certain securities owned by the Portfolios or individual investment accounts and subject to repurchase agreements may be held by other custodians acting for the Program or respective individual investment account. Neither the Custodian nor disbursing agent participate in determining the investment policies or in investment decisions. The investment advisor may not invest funds with, nor buy or sell any securities through, any affiliated service provider. The investment advisor, PFMAM, is a subsidiary of USBAM. USBAM is a subsidiary of U.S. Bank. U.S. Bank is a separate entity and subsidiary of U.S. Bancorp.

The date of this supplement is January 7, 2022.

THIS IS A SUPPLEMENT TO THE INFORMATION STATEMENT DATED JANUARY 3, 2005 AS SUPPLEMENTED SEPTEMBER 25, 2019, JUNE 12, 2019, JANUARY 16, 2013, JANUARY 7, 2011, JANUARY 30, 2009, JULY 28, 2006 AND DECEMBER 1, 2005. IT PROVIDES ADDITIONAL INFORMATION ABOUT NJ/ARM. A COMPLETE INFORMATION STATEMENT, INCLUDING ALL SUPPLEMENTS, IS AVAILABLE UPON REQUEST BY CONTACTING A NJ/ARM REPRESENTATIVE AT 1-800-535-7829.

PLEASE RETAIN THIS SUPPLEMENT FOR FUTURE REFERENCE.

**SUPPLEMENT DATED SEPTEMBER 25, 2019 TO THE
INFORMATION STATEMENT DATED JANUARY 3, 2005**

INTRODUCTION

This Supplement supplies additional information with respect to the New Jersey Asset & Rebate Management Program (“NJ/ARM” or “the Program”) and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 as supplemented (the “Information Statement”). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT

1. Address Change.

The address of the Program and the New Jersey office of PFM Asset Management LLC, the Investment Advisor and Administrator of the Program, has changed. The new address is:

200 Princeton South Corporate Center
Suite 270A
Ewing, NJ 08628

All references to the prior address contained within the Information Statement should be replaced with the new address listed above.

The date of this supplement is September 25, 2019.

THIS IS A SUPPLEMENT TO THE INFORMATION STATEMENT DATED JANUARY 3, 2005 AS SUPPLEMENTED JUNE 12, 2019, JANUARY 16, 2013, JANUARY 7, 2011, JANUARY 30, 2009, JULY 28, 2006 AND DECEMBER 1, 2005. IT PROVIDES ADDITIONAL INFORMATION ABOUT NJ/ARM. A COMPLETE INFORMATION STATEMENT, INCLUDING ALL SUPPLEMENTS, IS AVAILABLE UPON REQUEST BY CONTACTING A NJ/ARM REPRESENTATIVE AT 1-800-535-7829.

PLEASE RETAIN THIS SUPPLEMENT FOR FUTURE REFERENCE.

**SUPPLEMENT DATED JUNE 12, 2019 TO THE
INFORMATION STATEMENT DATED JANUARY 3, 2005****INTRODUCTION**

This Supplement supplies additional information with respect to the New Jersey Asset & Rebate Management Program ("NJ/ARM" or "the Program") and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 as supplemented (the "Information Statement"). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT**1. NJ/TERM Series Replaced Former NJ/TERM Individual Investment Account**

The NJ/TERM Individual Investment Account investment option is in its entirety replaced with NJ/TERM Series and, accordingly, all references have been changed. Information regarding the 1) investment objectives; 2) principal investment strategies; 3) main risks; 4) yields, fees, and expenses; 5) purchase of Units; and 6) redemption of Units of the NJ/TERM Series is set forth below and replaces existing language regarding the same. Also included is additional information that is specific to the NJ/TERM Series.

NJ/TERM Series - Participants must have an account open in the NJ/ARM Joint Account in order to invest in a NJ/TERM Series ("TERM Series"). Multiple TERM Series may be offered with staggered maturity dates. Each TERM Series is a portfolio of authorized investments and will have a series-specific termination date. A Participant only receives dividends from the investment of the TERM Series in which it is invested.

Investment Objective - To provide a fixed rate investment, subject to pre-set redemptions occurring from 60 days to 365 days from the time of investment, that will produce the highest earnings consistent with maintaining principal at maturity and meeting the redemption schedule. Each TERM Series seeks to return invested principal on its termination date or planned early redemption date ("Planned Early Redemption Date") although the market value of portfolio securities held by the TERM Series may fluctuate prior to that date, and therefore may be greater or less than \$1.00 per Unit. There is also a penalty for an early redemption ("Premature Redemption"). A Premature Redemption or Planned Early Redemption occurs when a Participant withdraws invested funds prior to the scheduled termination date of the TERM Series; therefore, the net asset value ("NAV") per Unit prior to the termination date may be less than \$1.00 per Unit.

Principal Investment Strategies - Each TERM Series invests exclusively in investments permitted for a local government investment pool by applicable New Jersey statutes. The TERM Series will maintain a rating in the highest category from a national recognized statistical rating organization and follow corresponding policies and procedures designed to comply with these rating guidelines.

Each TERM Series establishes an estimated yield on each investment based on the maturity date of the investment when the Units are purchased. The investment strategy of the TERM Series is to match, as closely as possible, the cash flows required to meet a Participant's planned redemption, including the projected dividend, with the cash flows from the portfolio. Consistent with this

objective, active trading of securities held by the portfolio may be implemented with the objective of enhancing the overall yield on the portfolio.

A summary of the authorized investments is listed below.

SECTOR	PROGRAM PARAMATERS
Obligations of the U.S. Government, or its Agencies or Instrumentalities	Securities issued or guaranteed as to principal or interest by the U.S. Government or by its agencies or instrumentalities, including obligations of U.S. banks guaranteed by letters of credit issued by such agencies or instrumentalities.
Government Money Market Mutual Funds	U.S. Government money market funds registered with the Securities and Exchange Commission and rated AAA by a nationally recognized statistical rating organization.
Repurchase Agreements	Repurchase agreements collateralized by bonds or other obligations of the U.S. Government or obligations guaranteed by the U.S. Government; any obligation of a federal agency or instrumentality of the U.S. Government, which has a maturity not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest
Municipal Securities	Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, issued by a New Jersey school district, municipality, county, or entity subject to the "Local Authorities Fiscal Control Law," P.L. 1983, c. 313 (C.40A:5A-1 et seq.).

Obligations purchased by the TERM Series may have interest rates that are periodically adjusted at specified intervals or whenever a benchmark rate or index changes. These securities may have demand features which give the portfolio the right to demand payment of principal on specified dates or after giving a specified notice.

Main Risks - As with any investment, there are several factors that could affect the performance of a TERM Series, cause you to lose money or cause an investment in a TERM Series to return less than other investments. These risks include:

- **Credit risk.** The issuer of a security could fail to pay interest or principal in a timely manner. The credit quality of the TERM Series portfolio's holdings could change rapidly in certain markets, and the default or decline in credit quality of a single holding could cause the TERM Series Unit price be less than \$1.00 per Unit on the planned maturity date.
- **Premature redemption risk.** Early redemption penalties charged to a Participant or by the TERM Series could reduce or eliminate investment gains, and could mean that the amount that you receive is less than the initial investment.
- **Management risk.** Performance could be hurt by decisions made by the Investment Advisor, such as choice of investments or investment maturities or timing of buy/sell decisions.

An investment in a TERM Series is not insured or guaranteed by the FDIC or any other government agency. Although the TERM Series seeks to have the value of your investment on the planned redemption date be \$1.00 per Unit, it is possible to lose money by investing in the TERM Series.

Yield, Fees and Expenses - Below are links to view information on the fees and expenses you will pay when you buy and hold Units in a TERM Series. This information, along with available TERM

Series' yields, can also be obtained by contacting a Program Representative at 800.535.7829. Program information is also available at www.njarm.com.

- For details on fees and expenses, and to view the Program's prior year's audited financial statements click [here](#)
- To view the TERM Series' contractual fees please refer to the section entitled Expense of the Program

The projected yield quoted for any TERM Series investment is determined by dividing the expected net income per Unit for the period from the settlement date to the termination date by the purchase price per Unit, dividing this result by the actual number of days between the settlement date and the termination date, and multiplying the result by 365 or 366 as applicable.

The TERM Series may charge penalties for any redemptions prior to the termination date. As the penalty charged is based on actual costs incurred in effecting the redemption and protecting the interests of other TERM Series Participants, the actual amount of the penalty cannot be stated in advance.

Purchase and Sale of Series Units

Minimum Initial Investment: \$250,000

Minimum Subsequent Investment: \$250,000

Minimum Term: 60 days

Maximum Term: 365 days

Purchasing Units — TERM Series

Participants may invest in a TERM Series using the method below. Each investment will be given its own projected yield at the time of purchase. Yields will vary according to the term of the investment and the rates available at the time of the investment.

Call 800.535.7829 prior to placing an order to discuss the amount and term of the investment and for information on projected yield. The Investment Advisor may refuse any investment or limit the size of an investment. Orders will be processed on the same Business Day if an order to invest is received by 1:00 p.m. Eastern Time and good funds are available in a Participant's Joint Account by the close of business. Otherwise, orders will be processed on the next Business Day. Orders may also be entered for a future settlement date.

METHOD	INSTRUCTIONS	ADDITIONAL INFORMATION
Internal transfer from a Joint Account	Funds can be transferred from a Joint Account to a TERM Series account by calling a Program Representative at 800.535.7829	Units are redeemed from the Joint Account to cover the TERM Series purchase on the settlement date of the TERM Series investment.

Redeeming Units —TERM Series

Units can be redeemed by any of the methods below. Orders can be processed the same Business Day if they are received by 1:00 p.m. Eastern Time. Otherwise, orders will be processed the next Business Day.

TYPE OF REDEMPTION	INSTRUCTIONS	ADDITIONAL INFORMATION
Planned Early Redemption <i>Planned redemption prior to maturity date</i>	At the time an order for TERM Series Units is placed, a request for redemption on a Planned Early Redemption Date prior to the termination date for the TERM Series without the imposition of a penalty. This allows a Participant to access funds prior to the termination date for the TERM Series without the imposition of a penalty.	The redemption value per Unit for Units being redeemed on a Planned Early Redemption Date is equal to the original purchase price for such Units plus dividends thereon, less such Units' allocation of any losses incurred by the TERM Series (other than losses resulting from Premature Redemption of Units of the TERM Series).
Premature Redemption <i>Redemption prior to maturity date</i>	Send notification to the Administrator requesting redemption prior to the maturity date, or notify the Administrator by calling a Program Representative at 800.535.7829 and follow up with written notification. Seven Business Days after the request is received, redemption proceeds will be transferred to the Participant's Joint Account; Participants may also request a wire or ACH of the proceeds from a Joint Account to a pre-authorized bank account.	Premature Redemption amounts must be for the entire investment or, for partial redemptions must be in increments of \$100,000. Redemption value per Unit will equal the purchase price plus dividends earned to the redemption date minus any losses incurred by the TERM Series and any Premature Redemption Penalty assessed as a result of the premature redemption.
Maturity	No action required. Maturity redemption value will be reinvested at maturity date in Joint Account.	Redemption value per Unit will equal the purchase price plus dividends (at the projected yield) minus any losses incurred by the TERM Series (not counting those resulting from Premature Redemptions).

Additional Information Specific to the TERM Series

The investment portfolio of each TERM Series is accounted for independent of the investment portfolio of any other series or portfolio of the Program. In the event a TERM Series portfolio were to realize a loss (whether of principal or interest), no contribution would be made to such TERM Series from any other series or portfolio of the Program to offset such loss. No series would constitute security or collateral for any other series or portfolio of the Program.

Dividends – A projected dividend rate is determined when Units are purchased and the dividend is declared and paid on maturity or on the Planned Redemption or Premature Redemption Date. Dividends on Units of each TERM Series are declared and paid on the termination date of each TERM Series, unless the Units are redeemed before the termination date of a TERM Series (a Premature Redemption or Early Redemption), in which case dividends will be declared and paid when the Units are redeemed.

If you redeem Units on a date preceding the terminate date (a Premature Redemption or Planned Early Redemption), then dividends will be declared and paid on the date of the Premature Redemption or Planned Early Redemption equal to the projected yield for such Units to that date, less any losses affecting projected yield attributable to such Units, plus an additional dividend, if any, equal to any excess net income of the TERM Series attributable to such Units. Any excess net income of a TERM Series on the termination date will be distributed as an additional dividend only to the

Units of the TERM Series that are outstanding on the termination date of the TERM Series, and the excess net income will be allocated on a pro rata basis to all Units then outstanding. Additional dividends, if any, will be transferred to the Participant's Joint Account from which the original TERM Series purchase was made.

Investment securities may be distributed to the Participants in any TERM Series in lieu of cash if the Investment Advisor determines that such distributions would be in the best interest of the Participants in a TERM Series. The investments made for the TERM Series are in money market instruments of generally short maturities. The Investment Advisor may attempt to maximize yields through trading, to take advantage of short-term market variations. These strategies may result in high TERM Series turnover. However, since the costs of transactions of the type in which the TERM Series engages are small, high turnover rate is not expected to adversely affect net asset values or yields.

Allocation of Losses - Any losses incurred by a TERM Series (other than losses resulting from Premature Redemptions of Units of the TERM Series) will be allocated among all Units of the TERM Series outstanding at the time such loss is incurred. Such a loss may result from a default on an investment or from a sale of an investment. If such a loss occurs, the redemption value per Unit could be lower than that on which the projected yield was quoted at the time of issuance of the Unit.

Premature Redemption Penalty - The penalty for a Premature Redemption, if applicable, will be calculated by the Program's Investment Advisor and will be equal to (i) all penalty charges, losses and other costs (including, without limitation, interest paid on funds borrowed to pay the redemption) associated with amending, terminating, selling or otherwise affecting any of the investments in the TERM Series in order to pay the Premature Redemption and (ii) an amount sufficient to maintain the projected yield on the remaining Units in the TERM Series to the stated termination date for the TERM Series, less any losses affecting projected yield attributable to such Units. Thus, a Premature Redemption of Units may result in a penalty which could reduce the return and the principal value of the investments in amounts not ascertainable at the time Units of the TERM Series are issued. The redemption value per Unit could be lower than the purchase price, and the return could be lower than the projected yield quoted at the time of purchase.

Valuation of Units - The redemption value per Unit for any TERM Series of the will be determined on any day when redemptions are made and on termination of the TERM Series. It is the intent of the Program to manage each TERM Series in a manner that produces a Unit price of at least \$1.00 on the termination date.

The Investment Advisor, on behalf of the Program, determines the net asset value of the Units of the TERM Series at the close of each Business Day for the purpose of computing fees. The net asset value per share for each TERM Series is calculated by dividing the total value of investments and other assets less any liabilities by the total outstanding Units of the TERM Series as of the day the calculation is made. Each TERM Series is managed to provide a fixed-rate, fixed-term investment for Participants; however, the market value of the underlying assets will, prior to their maturity, tend to fluctuate inversely with the direction of interest rates. It is the intent of the Program to manage the TERM Series in a manner that produces a Unit price of \$1.00 on the termination date of the TERM Series; however, there can be no guarantee that this objective will be achieved.

2. Change in NJ/ARM Joint Account Cut Off Times

Cut off times for the NJ/ARM Joint Account (“Joint Account”) have changed. The cutoff time for receipt of orders for same day transactions is 2:00 p.m. Eastern Time on a Business Day. The cut off time for receipt of orders for next day ACH transactions is 4:00 p.m. on a Business Day. Existing information related to the purchase and redemption of Units of the Joint Account is replaced in its entirety with the following:

Purchasing Units — Joint Account

Participants may invest in the Joint Account using one of the methods below. All investments must be paid in U.S. dollars and must be drawn on a U.S. bank or a U.S. branch of a foreign bank. All investments must meet the investment minimums and other terms described in the Joint Account Program Summary. The Investment Advisor may in its sole discretion refuse any investment or limit the size of an investment.

METHOD	INSTRUCTIONS	ADDITIONAL INFORMATION
Wire (same-day settlement)	<p>Transactions can be initiated on any Business Day using EON or by calling 800.535.7829 before 2:00 p.m. Eastern Time. The following information must be provided:</p> <ul style="list-style-type: none"> • Participant’s name and account number or account name • Amount being wired • Name of the bank sending the wire <p>The sending bank should be instructed to initiate the wire to the Program’s bank on the same day. Detailed instructions can be found at www.njarm.com or by calling 800.535.7829.</p>	<p>The Program does not charge fees for receiving wires. However, the sending bank may charge for wiring funds. It is the Participant’s responsibility to ensure that immediately available funds are received by NJ/ARM on the settlement date.</p> <p>If funds are not available on the settlement date, a fee may be assessed.</p> <p>Requests received after 2:00 p.m. Eastern Time will be processed on the next Business Day.</p>
ACH transfer (settles next Business Day)	<p>Before initiating an ACH transfer for the first time, call 800.535.7829 and register for ACH transfers.</p> <p>Initiate an ACH transaction on any Business Day using EON or by calling 800.535.7829 before 4:00 p.m. Eastern Time.</p>	<p>Funds will transfer overnight and begin earning dividends on the next Business Day.</p> <p>Requests received after 4:00 p.m. Eastern Time will be processed on the next Business Day and will begin earning interest two Business Days after the request is received.</p>
Check (typically settles the Business Day after the Custodian receives the check deposit)	<p>Checks to purchase Units should be endorsed as follows:</p> <ul style="list-style-type: none"> • For deposit only: NJ/ARM • Further credit: (entity name and account number) Deposit tickets can be brought directly to a Wells Fargo branch 	<p>Units will be issued when the check deposit is credited and available to the Participant’s account in the form of Federal Funds. This procedure may take two or more Business Days.</p>
Online	<p>Before initiating an online transaction for the first time, an EON account must be activated by calling 800.535.7829 or by visiting www.njarm.com. Use EON to place wire or ACH orders</p>	

Redeeming Units — Joint Account

Participants may redeem all or any portion of the Units in their account on any Business Day. Units will be redeemed at the NAV per Unit next determined after receipt of a request for redemption. This determination is made at the close of each Business Day. Funds may be redeemed in any of the ways shown below.

METHOD	INSTRUCTIONS	ADDITIONAL INFORMATION
Wire (same-day settlement)	Use EON or call 800.535.7829 on any Business Day to request a redemption and the transfer of proceeds using the bank account on file with the Program. Requests received before 2:00 p.m. Eastern Time will be wired on the same Business Day. Requests received after 2:00 p.m. will be wired on the next Business Day.	Wire transfers will only be initiated if the instructions authorizing wire transfers to the specified bank have been submitted in writing to the Administrator prior to the request. The Administrator must be notified, in writing, of any changes to the specified bank account on file with the Program. Requests received after 2:00 p.m. Eastern Time on a Business Day will be processed on the following Business Day.
ACH transfer (settles next Business Day)	Before initiating a transfer for the first time, call 800.535.7829 and register for ACH transfers. Initiate an ACH transaction using EON or by calling 800.535.7829 before 4:00 p.m. Eastern Time.	Funds will transfer overnight and become available the next Business Day. Requests received after 4:00 p.m. Eastern Time on a Business Day will be initiated on the next Business Day and will be available at the specified bank two Business Days after the notice is received. ACH transfers will only be initiated if the instructions authorizing ACH transfers to the specified bank have been submitted in writing to the Administrator prior to the request. The Administrator must be notified in writing of any changes to the specified bank account on file with the Program.
Online	Before initiating an online transaction for the first time, an EON account must be activated by calling 800.535.7829 or by visiting www.njarm.com Use EON to place wire or ACH orders.	
Redemption of All Funds in Account	Requests for redemption of all funds in an account must be received prior to 2:00 p.m. Eastern Time on a Business Day. The proceeds will be sent to you by a same-day wire or next-day ACH transfer according to your instructions.	Accounts will remain open for future purchases, unless otherwise instructed.

The date of this supplement is June 12, 2019.

THIS IS A SUPPLEMENT TO THE INFORMATION STATEMENT DATED JANUARY 3, 2005 AS SUPPLEMENTED JANUARY 16, 2013, JANUARY 7, 2011, JANUARY 30, 2009, JULY 28, 2006 AND DECEMBER 1, 2005. IT PROVIDES ADDITIONAL INFORMATION ABOUT NJ/ARM. A COMPLETE INFORMATION STATEMENT, INCLUDING ALL SUPPLEMENTS, IS AVAILABLE UPON REQUEST BY CONTACTING A NJ/ARM REPRESENTATIVE AT 1-800-535-7829.

PLEASE RETAIN THIS SUPPLEMENT FOR FUTURE REFERENCE.

**SUPPLEMENT DATED JANUARY 16, 2013
TO NJ/ARM INFORMATION STATEMENT
DATED JANUARY 3, 2005**

This Supplement supplies additional information with respect to the New Jersey Asset & Rebate Management Program ("NJ/ARM" or "the Program") and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 as supplement to date (the "Information Statement"). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

The Program will be managed substantially in accordance with recently adopted amendments to Rule 2a-7 of the Investment Company Act of 1940, as amended.

Effective immediately, the third paragraph of the section titled "VALUATION OF UNITS – JOINT ACCOUNT" is replaced in its entirety with the following:

To minimize the possible adverse effects of changes in interest rates and to help maintain a stable net asset value of \$1.00, the Joint Account will maintain a dollar weighted average portfolio maturity of not more than 60 days and a dollar-weighted average life (portfolio maturity computed to final maturity without regard to interest rate adjustments on investments) of 120 days or less. Additionally, the Joint Account will not purchase any security with a remaining maturity of more than 397 days and will only invest in securities determined by the Investment Administrator to be of high quality with minimal credit risk.

Effective immediately, the following non-fundamental investment restriction is added to the end of the first paragraph of the section titled "INVESTMENT OBJECTIVES AND POLICIES – INVESTMENT GUIDELINES AND RESTRICTIONS":

- (5) Purchase any security if, as a result, more than 5% of its net assets would be invested in securities that are deemed to be illiquid because they are subject to legal or contractual restrictions on resale or because they cannot be sold or disposed of in the ordinary course of business at approximately the prices at which they are valued.

For purposes of the Program's illiquid securities limitation discussed above, if through a change in values, net assets, or other circumstances, the Program were to be in a position where more than 5% of its net assets were invested in illiquid securities, it would consider appropriate steps to protect liquidity.

Effective immediately, the second sentence of the section titled "HOW TO INVEST" is replaced in its entirety with the following:

The Investment Administrator will process investments on any Business Day. A Business Day is any day that (1) both the Federal Reserve Bank of New York and the Program's Custodian are open for business and (2) the primary trading markets for the Program's portfolio instruments are open and the Program's management believes there is an adequate market to meet purchase and redemption requests. Additionally, the Program is authorized not to open for trading on a day that is otherwise a Business Day if the Securities Industry and Financial Markets Association ("SIFMA") recommends that the primary

trading markets close. The Program may also close early on a Business Day if the SIFMA recommends that primary trading markets close early.

In light of anticipated limited availability for money market securities and fixed income settlement capacity limitations, Management has determined that the Program will not be open for business on Good Friday even if the primary trading markets are open. Specifically, no Federal Reserve wire settlement will occur, purchases and redemptions will not be accepted and no settlement will occur for the Program.

The date of this Supplement is January 16, 2013.

THIS IS A SUPPLEMENT TO THE INFORMATION STATEMENT DATED JANUARY 3, 2005 AS SUPPLEMENTED JANUARY 7, 2011, JANUARY 30, 2009, JULY 28, 2006 AND DECEMBER 1, 2005. IT PROVIDES ADDITIONAL INFORMATION ABOUT NJ/ARM. A COMPLETE INFORMATION STATEMENT, INCLUDING ALL SUPPLEMENTS, IS AVAILABLE UPON REQUEST BY CONTACTING A NJ/ARM REPRESENTATIVE AT 1-800-535-7829.

PLEASE RETAIN THIS SUPPLEMENT FOR FUTURE REFERENCE.

**SUPPLEMENT DATED JANUARY 7, 2011
TO NJ/ARM INFORMATION STATEMENT
DATED JANUARY 3, 2005**

INTRODUCTION

This Supplement supplies additional information with respect to the New Jersey Asset & Rebate Management Program (“NJ/ARM”) and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 and subsequent supplements thereto (the “Information Statement”). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT

Ernst & Young LLP (“E&Y”) is succeeding Ford, Scott & Associates, LLC (“Ford Scott”), as the Auditor of NJ/ARM beginning with the fiscal year ended December 31, 2010. As such, all references to Ford Scott contained in the Information Statement should be replaced with E&Y.

The date of this Supplement is January 7, 2011.

**THIS IS A SUPPLEMENT TO THE INFORMATION STATEMENT DATED JANUARY 3, 2005
AS SUPPLEMENTED JANUARY 30, 2009, JULY 28, 2006 AND DECEMBER 1, 2005. IT
PROVIDES ADDITIONAL INFORMATION ABOUT NJ/ARM. A COMPLETE INFORMATION
STATEMENT, INCLUDING ALL SUPPLEMENTS, IS AVAILABLE UPON REQUEST BY
CONTACTING A NJ/ARM REPRESENTATIVE AT 1-800-535-7829.**

PLEASE RETAIN THIS SUPPLEMENT FOR FUTURE REFERENCE.

**SUPPLEMENT DATED JANUARY 30, 2009
TO NJ/ARM INFORMATION STATEMENT
DATED JANUARY 3, 2005**

INTRODUCTION

This Supplement supplies additional information with respect to the New Jersey Asset and Rebate Management Program and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 (the "Information Statement"). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT

The following changes are made to the Information Statement:

On page 4, the section titled "Authorized Investments" should include the following addendum:

Obligations purchased by the NJ/ARM Joint Account may have interest rates that are periodically adjusted at specified intervals or whenever a benchmark rate or index changes. These securities may have demand features which give the portfolio the right to demand payment of principal on specified dates or after giving a specified notice. Adjustable rate securities and securities subject to demand features may be deemed to have maturities shorter than their stated maturity dates if such determination is consistent with the requirements of Rule 2a-7 of the Investment Company Act of 1940 as it applies to such obligations.

**SUPPLEMENT DATED JULY 28, 2006
TO NJ/ARM INFORMATION STATEMENT
DATED JANUARY 3, 2005**

INTRODUCTION

This Supplement supplies additional information with respect to the New Jersey Asset & Rebate Management Program ("NJ/ARM") and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 and subsequent supplements thereto (the "Information Statement"). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT

The address of the New Jersey office of PFM Asset Management LLC, the Investment Advisor and Administrator of the Program, and of the Program, has changed. The new address is:

Princeton Metro Center III
821 Alexander Road, Suite 110
Princeton, NJ 08540

References to the address contained in the following sections should be replaced:

- Summary – Investment Advisor and Administrator - Page 2
- Procedures for Participating in the Program - Page 7
- Investment Administrator - Page 16
- Exhibit B – Account Registration Form , Page B-1
- Back Cover

**THIS SUPPLEMENT TO THE INFORMATION STATEMENT PROVIDES
ADDITIONAL INFORMATION ABOUT THE PROGRAM.**

PLEASE RETAIN THIS SUPPLEMENT FOR FUTURE REFERENCE.

**SUPPLEMENT DATED DECEMBER 1, 2005
TO NJ/ARM INFORMATION STATEMENT
DATED JANUARY 3, 2005**

INTRODUCTION

This Supplement supplies additional information with respect to the New Jersey Asset and Rebate Management Program and should be read in conjunction with the NJ/ARM Information Statement dated January 3, 2005 (the "Information Statement"). Terms used but not defined in this Supplement shall be as defined in the Information Statement.

CHANGES TO INFORMATION STATEMENT

The following changes are made to the Information Statement:

On page 16, the section titled "Yield Information" is replaced with the following:

YIELD INFORMATION

Current yield information for the Joint Account may, from time to time, be quoted in reports, literature and advertisements published by the Program. The current yield of the Joint Account, which is also known as the current annualized yield or the current seven-day yield, represents the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical account with a balance of one share (normally \$1.00 per share) over a seven-day base period expressed as a percentage of the value of one share at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365 and dividing the result by 7.

The Program may also quote a current *effective* yield of the Joint Account from time to time. The current effective yield represents the current yield compounded to assume reinvestment of dividends. The current effective yield is computed by determining the net change (exclusive of capital changes and income other than investment income), over a seven day period in the value of a hypothetical account with a balance of one share at the beginning of the period, dividing the difference by the value of the account at the beginning of the period to obtain the base period return, then compounding the base period return by adding 1, raising the sum to a power equal to 365 divided by 7, and subtracting 1 from the result. The current effective yield will normally be slightly higher than the current yield because of the compounding effect of the assumed reinvestment.

The Program also may publish a "monthly distribution yield" on each Participant's month-end account statement. The monthly distribution yield represents the net change in the value of a hypothetical account with a value of one share (normally \$1.00 per share) resulting from all dividends declared during a month by the Joint Account expressed as a percentage of the value of one share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month. Unless the publication or advertisement includes yield quotations current to the most recent month ended seven business days prior to the date of use of the advertisement, the advertisement will include a

legend that identifies either a toll-free (or collect) telephone number or a website where a Participant may obtain a current quotation or all information required for the calculation of such current yield is available.

At the request of Participants, the Program may also quote the current yield of the Joint Account from time to time on bases other than seven days for the information of its Participants.

The yields of the Joint Account quoted by the Program or any of its representatives should not be considered a representation of the yield of the Joint Account in the future, since the yield is not fixed. Actual yields will depend on the type, quality, yield and maturities of securities held by the Joint Account, changes in interest rates, market conditions and other factors.

The yield quoted for any NJ/TERM investment is determined by dividing the expected net income per share for the period from the settlement date to the scheduled redemption date by the purchase price per share, dividing this result by the actual number of days between the settlement date and the scheduled redemption date, and multiplying the result by 365 or 366 as appropriate.



NEW JERSEY

NJ/ARM

ASSET & REBATE
MANAGEMENT
PROGRAM

Information Statement

This Information Statement provides detailed information about the New Jersey Asset & Rebate Management Program. Please read the Information Statement carefully before you invest in the Program and retain it for future reference.

Dated as of January 3, 2005

Information Statement

Dated as of January 3, 2005

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THIS INFORMATION STATEMENT IS DATED AS OF JANUARY 3, 2005
AND PROVIDES DETAILED INFORMATION ABOUT THE PROGRAM.
PLEASE READ IT CAREFULLY AND RETAIN IT FOR FUTURE REFERENCE.

Summary

This Information Statement contains information regarding the New Jersey Asset & Rebate Management Program (“NJ/ARM” or the “Program”). The Program has been established as a joint investment vehicle by local governmental units in the State of New Jersey (the “State”) pursuant to the Interlocal Services Act, as amended (N.J.S.A. 40:8A-1 et seq.) (the “Interlocal Services Act”) and the New Jersey Local Fiscal Affairs Law (N.J.S.A. 40A:5-2) (“Local Fiscal Affairs Law”) to make available to counties, municipalities, school districts, authorities, or other political subdivisions of the State (“Local Governments”), and where applicable, any bond trustee acting on behalf of such Local Government, a convenient method for investing and accounting for surplus cash and debt proceeds. The Program seeks to invest tax-exempt bond and note proceeds in compliance with arbitrage rebate requirements of the Federal Internal Revenue Code of 1986, as amended (the “Code”). The Program also provides for record keeping, depository and arbitrage rebate calculation. The governing instrument of the Program (the “Program Agreement”) is the Amended and Restated Interlocal Services Investment Agreement dated December 13, 2004 by and among PFM Asset Management LLC as Investment Advisor and Administrator (“Investment Administrator”), Wachovia Bank, N.A., as Custodian, and the Local Governments who are participants in the Program (“Participants”).

Investment Options. The Program offers a joint investment account and an individual investments account. The joint investment account (the “Joint Account”) provides a convenient method for Local Governments to pool funds for temporary investing. Yield is computed daily and funds invested may be withdrawn at any time without penalty.

The individual investments account (the “Individual Investments Account”) provides Local Governments a vehicle to purchase and hold short-term, fixed-rate investments to meet specific investment needs of the Local Government. One type of Individual Investments Account currently available is NJ/TERM which provides fixed-term investment with maturities of up to one year. NJ/TERM offers a fixed rate on one or more particular investments and seeks to obtain a high rate of return. A projected dividend rate is determined when Units in NJ/TERM are purchased and the dividend is declared and paid on the redemption date for NJ/TERM Units. NJ/TERM seeks to return all invested principal at the scheduled redemption date. Withdrawal of funds prior to the scheduled redemption date, may result in a gain or loss of principal. Premature withdrawal from NJ/TERM may result in a penalty, as described below under NJ/TERM – Redemption Value of Prematurely Redeemed Units.

Investment Objectives. The Joint Account seeks to attain as high a level of current income as is consistent with the preservation of principal and the maintenance of liquidity. The Program purchases only investments of the type in which Local Governments are permitted by applicable New Jersey statutes to invest funds on hand and the proceeds of their debt obligations. (See “Investment Objectives and Policies.”)

How to Open an Account. To participate in the Program, a Local Government must first enact an ordinance or a resolution, as appropriate, and submit it to the Investment Administrator. An Account Registration Form must be completed and submitted to the Investment Administrator prior to investing any funds. Investments may be made by same day wire transfer, next day ACH transfer, or by check. Participants that wish to invest by check should contact the Investment Administrator for instructions. (See “How to Invest.”)

How to Withdraw Funds. Funds may be withdrawn from the Joint Account by wire transfer or next day ACH transfer by initiating the transaction on the Internet at www.njarm.com or calling the Investment Administrator at 1-800-535-7829. Individual Investments Account funds will be transferred to an account or accounts within the Joint Account from which they may be withdrawn. Upon request, the Investment Administrator will provide a Participant with checks which the Participant may make payable to any payee. When a check is presented to the Custodian for payment, Units in the Joint Account will be redeemed automatically in the amount necessary to pay the check and, in the case of an Individual Investments Account, investments will be redeemed at market prices and cash will be transferred to the Joint Account and redeemed to pay the check. (See "How to Withdraw.")

Costs. All costs of the Joint Account are accrued daily as a deduction from accrued investment income. Under the Program Agreement, all of the costs of the Joint Account are paid by the Investment Administrator from the fee (the "Daily Fee") paid to the Investment Administrator from the assets of the Joint Account. All costs associated with accounts in the Individual Investments Account, including NJ/TERM, must be paid by the appropriate individual Participant (See "Expenses of the Program").

Investment Of Local Government Funds Only. The Program is designed to invest exclusively surplus funds and proceeds of debt issued by Local Governments in the State of New Jersey.

An investment in NJ/ARM is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Joint Account seeks to preserve the value of a Participant's investment at \$1.00 per share, it is possible to lose money by investing in the Joint Account.

The Program is not sponsored by or affiliated with the State of New Jersey or any division, political subdivision, fund or program thereunder.

Investment Advisor and Administrator. The Program's Investment Advisor and Administrator is PFM Asset Management LLC ("PFM"), 224 Strawbridge Drive, Suite 104, Moorestown, New Jersey 08057 and One Keystone Plaza, Suite 300, Harrisburg, Pennsylvania 17101.

Custodian. Wachovia Bank, National Association, 123 South Broad Street, Philadelphia, PA 19101, is the Custodian for all Program cash and investments ("Custodian").

Special Counsel. McManimon & Scotland, One Riverfront Plaza, 4th Floor, Newark, New Jersey 07102, is Special Counsel to the Program ("Special Counsel").

Auditor. The financial statements of the Joint Account are audited annually by Ford, Scott, Seidenburg & Kennedy, Ocean City, New Jersey ("Auditor"). The fiscal year for the Joint Account ends December 31. Individual Investments Accounts are not audited by the Auditor.

For further information or assistance, call the Investment Administrator at 1-800 5357829.

Purpose

The Program has been established as a joint investment program by Local Governments in the State pursuant to the Interlocal Services Act and the Local Fiscal Affairs Law to provide a comprehensive mechanism for investment of surplus funds and proceeds of tax-exempt and taxable financings of Local Governments including accounting and arbitrage rebate calculation services. The Program is a means for Local Governments in the State to invest collectively the proceeds of borrowings and other funds on hand. Local Governments that invest in the Program (“Participants”) purchase units of beneficial interest in the investment assets of the Joint Account and, as appropriate, in an Individual Investments Account (the “Units”).

The business of the Program and the rights and responsibilities of the participating Local Governments are set forth in an Amended and Restated Interlocal Services Investment Agreement dated December 13, 2004 by and among the participating Local Governments, the Investment Administrator and the Custodian (“Program Agreement”). The Program Agreement is an amendment and restatement of a New Jersey Asset & Rebate Management Trust Agreement dated September 30, 2000 (“Prior Agreement”). More than 2/3 of the Local Governments who are Unit holders in the Joint Account by weighted voting based upon the value of Units held in the Joint Account have given their consent to the amendment and restatement of the Prior Agreement. Local Governments who are Participants in the Program may withdraw from the Program at any time, without penalty in the case of funds invested in the Joint Account; redemption on demand of Units of investment in Individual Investments Accounts and in NJ/TERM involves a possible loss of principal.

The Program seeks to provide Participants with the following benefits:

Preservation of Principal. Investments in the Program are made only in high quality instruments in which the Local Governments are permitted by applicable New Jersey statutes to invest their surplus funds and bond proceeds and in accordance with certain other investment policies of the Program designed to preserve capital. (See “Investment Objectives and Policies”.)

Liquidity. Investments in the Program may be made on any Program Business Day, and all or a portion of a Participant’s investment may be withdrawn at any time. However, premature redemptions from an Individual Investments Account, including a NJ/TERM, investment may result in loss of principal and, possibly, in the case of a NJ/TERM investment, substantial penalties, which could reduce the investment return and principal amount of the investment.

Income. The Program seeks to earn the highest income consistent with preserving principal and maintaining liquidity.

Arbitrage Rebate Compliance. For the proceeds of tax-exempt borrowings, the Program is designed to assist Participants in complying with certain arbitrage rebate requirements of the Code and the Arbitrage Rebate Regulations set forth in Treasury Regulations Sections 1.1480 et seq. (the “Regulations”). Investment documentation is maintained in accordance with requirements of the Regulations, and rebate calculations are prepared for all Participants by the Investment Administrator in a manner and at such times as to enable Participants to comply with the Regulations. The Program is also designed to assist Participants in determining whether they have satisfied the expenditure tests for any available exceptions to the arbitrage rebate requirements contained in the Code and Regulations and to provide calculations of penalties due in lieu of rebate payments.

Convenience. The Program offers the option of investing by electronic funds transfer or check. Participants in the Joint Account do not have to schedule investment maturities to meet payment or project draw schedules. Participants can use the Internet to check account balances and activity, and to initiate transactions in the Joint Account.

Professional Management. Program investments are directed by investment professionals that follow both general economic and current market conditions affecting interest rates.

Diversification. Each Participant in the Joint Account will own Units in a diversified portfolio of high quality investment instruments. An Individual Investments Account, including a NJ/TERM investment, may be limited to high quality money market instruments of a single issuer.

Accounting, Safekeeping and Separate Accounts. The Program provides a system which accounts for each Participant's investments in compliance with local government accounting and auditing requirements, and does all of the bookkeeping and safekeeping associated with the ownership of securities.

Advisory Board

The Program Advisory Board is comprised of seven officials representing local governments that have joined NJ/ARM. Each jurisdiction (county, municipality, authority and board of education) has at least one representative on the Advisory Board. The Advisory Board meets approximately once each year to discuss the Program's investment strategy and performance. Advisory Board members evaluate NJ/ARM's investment options and the quality of service provided to Participants and recommend improvements when necessary. The Advisory Board's role is entirely advisory, and the Board has no authority to remove any service provider to the Program or to change any of the Investment Guidelines.

The Advisory Board consists of:

Ron Angelo - Treasurer, City of Summit

Debe Besold - Business Administrator, Bedminster Board of Education

Al Dispoto - Treasurer, Bergen County

John Hansen - Director of Financial Management, City of Ocean City

Maria Mento - Chief Financial Officer, Atlantic County Utilities Authority

Steve Zielinski - Treasurer (retired), Mercer County

Advisory Board members are appointed by the Investment Administrator in consultation with other Program service providers. Advisory Board members serve voluntarily and are not compensated for their services.

There currently exists one vacancy on the Advisory Board.

Investment Objectives and Policies

The Program is organized and operated in a manner and in accordance with investment objectives and policies intended to:

- Preserve principal.
- Place investments, document investment transactions and, where applicable, account for all proceeds of tax-exempt borrowings in a manner that is in accordance with the arbitrage rebate provisions of the Internal Revenue Code and applicable regulations, rulings and procedures for tax exempt bond proceeds.
- Provide liquidity for Participants in the Joint Account so that they have ready access to their funds.
- Provide as high a level of current income as is consistent with preservation of principal and maintenance of liquidity.

THERE CAN BE NO ASSURANCE THAT THE INVESTMENT OBJECTIVES OF THE PROGRAM WILL BE ACHIEVED.

Authorized Investments. The Investment Administrator will invest available cash in the Joint Account and the Individual Investments Account exclusively in investments which are, from time to time, legal investments for the proceeds of obligations and other funds on hand with Local Governments. Under current law legal investments of the Joint Account consist of U.S. Government securities that meet the definition of eligible securities pursuant to the U.S. Code of Federal Regulations (Title 17, Section 270.2a-7) and repurchase agreements that are collateralized by U.S. Government securities in

which New Jersey Local Governments may make direct investments. The Joint Account is intended to qualify as a "Local Government Investment Pool" within the definition of Section 15.1 of the New Jersey Local Fiscal Affairs Law. The Program has adopted Investment Guidelines and Restrictions which incorporate the requirements of the New Jersey Local Fiscal Affairs Law. The Special Counsel to the Program has given its opinion that the Joint Account satisfies the requirements to be a Local Government Investment Pool under the Local Fiscal Affairs Law.

Authorized Investments for Individual Investments Accounts consist of the following:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
- (2) Government money market mutual funds.
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bear a fixed rate of interest not dependent on any index or other external factor.
- (4) Agreements, not exceeding 30 days in duration, for the repurchase of fully collateralized securities permitted pursuant to paragraphs (1) and (3) ("Repurchase Agreements").
- (5) Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment of the State Department of the Treasury for investment by Local Governments.
- (6) Bonds or other obligations of the Participants or bonds or other obligations of school districts within the jurisdiction of the Participant.

Repurchase Agreements. A repurchase agreement involves the sale of securities to the Joint Account or Individual Investments Account, and the concurrent agreement by the seller to repurchase the securities within a specified period of time at an agreed upon price, thereby establishing the yield which accrues during the holding period. The yield established for the repurchase agreement is determined by current short-term rates and may be more or less than the interest rate on the underlying securities. The Joint Account or Individual Investments Account will obtain actual title to and take possession either physically or constructively of the securities which are the subject of the repurchase agreement. It is the Program's policy to enter into repurchase agreements only with dealers in United States Government securities which are recognized as "primary dealers" by the Federal Reserve System, or with commercial banks having assets in excess of \$1 billion. Securities purchased by the Program for the Joint Account or any Individual Investments Account, subject to repurchase agreements, are limited to the obligations of the United States Government and agencies of the United States described under "Authorized Investments" above, but may have maturities longer than one year. At the time a repurchase agreement is made, the underlying securities will always have a market value at least equal to their initial purchase price. If an agreement is in effect for more than one day, the Program's Investment Administrator is responsible for monitoring the value of the underlying securities and, in the event their market value drops below the value of the initial purchase price plus the accrued yield, the counter-party is required to provide additional securities or money. All securities underlying repurchase agreements are required to be delivered to the Program's Custodian or to such other custodians agreed to by the Custodian and the Investment Administrator. The Investment Administrator shall not take possession of or act as custodian for any assets of the Program but shall direct delivery thereof to the Custodian (or to such other custodian agreed to by the Custodian and the Investment Administrator). At the expiration of each repurchase agreement, which, in the case of an Individual Investment Account, may not exceed 30 days from the date of the repurchase agreement, the Custodian receives payment of the principal and interest earned under the agreement as a condition for the transfer of the underlying securities to the other party. If the other party fails to pay the agreed upon repurchase price on the expiration date, the risks to the Joint Account Participants or to an Individual Investments Account Participant in such event may include any decline in the value of the underlying securities to an amount which is less than the repurchase price, any costs of disposing of such securities, and any loss from any delay in foreclosing on such securities.

Obligations of Agencies or Instrumentalities of the United States Government. Certain short-term obligations of agencies or instrumentalities of the United States Government purchased by the Program may only be backed by the issuing agency or instrumentality and may not be backed by the full faith and credit of the United States Government. For example, securities issued by the Federal Home Loan Bank Board are supported only by the credit of the agency or instrumentality that issues them, and not by the United States Government; and securities issued by the Federal Farm Credit System and Fannie Mae are supported by the agency's or instrumentality's right to borrow money from the United States Treasury under certain circumstances.

Documentation of Market Price. The Investment Administrator will follow certain procedures to document that investments in the Program which emanate from tax-exempt borrowing proceeds are purchased at a "fair market value" in accordance with requirements of the Code and related regulations and rulings. These procedures include obtaining three bids or offers for all securities transactions in the secondary market, documenting transaction prices using independent pricing services and following such other practices deemed necessary or advisable to ensure that applicable provisions of the Code and Regulations are complied with.

Investment Guidelines and Restrictions. The Program has adopted the following investment restrictions and guidelines (the "Investment Guidelines"). The Program will not:

- (1) Purchase any securities other than those described above under "Authorized Investments"; or
- (2) Invest in securities of any issuer in which an employee, agent or advisor of the Program is an officer or director; or
- (3) Make loans, except that the Joint Account and Individual Investments Accounts may enter into repurchase agreements as permitted by law; or
- (4) Borrow money or pledge, hypothecate or mortgage its assets.

In addition, the Joint Account:

- (a) will be managed in accordance with 17 C.F.R. §270.2a-7;
- (b) will be rated in the highest category by a nationally recognized statistical rating organization;
- (c) will be in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (C.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the State Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (d) will not invest in instruments that are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value, utilize an index that does not support a stable net asset value or invest in repurchase agreements which are not collateralized by investments in United States bonds or federal agency bonds which are lawful investments for Individual Investments Accounts; and
- (e) will purchase and redeem investments directly from the issuer, government money market fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within the State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c. 93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserve for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

The Program's Investment Guidelines may be changed only by amending the program Agreement. The Investment Administrator and Custodian agree that the Program Agreement will be amended if it is deemed necessary to conform with changes in State statutes governing the investment of funds by Local Governments or changes in the Code or Regulations. (See "Description of Program Agreement" and "Valuation of Units.")

Procedures for Participating in the Program

Participation in the Program requires the approval of the governing body of the Local Government by ordinance or resolution, as appropriate. A model ordinance/resolution is included as Exhibit A to this Information Statement and similar language may be included in an ordinance or resolution authorizing issuance of tax-exempt debt obligations. Procedures may differ for a particular Local Government. Local Governments should consult with their legal counsel regarding the required form of action (either ordinance or resolution) and the procedures for enactment or adoption.

Once this action has been taken, prospective Participants must complete the appropriate Account Registration Form (attached as Exhibit B to this Information Statement) and forward it, along with a certified copy of the ordinance or resolution, to:

New Jersey Asset & Rebate Management Program (NJ/ARM)
224 Strawbridge Drive, Suite 104
Moorestown, New Jersey 08057

There is no limit to the number of accounts that can be opened by a Participant. Additional Account Registration Forms are provided for this purpose. The Investment Administrator will notify the Local Government of its approval of the application(s) and the account number(s) assigned. The Investment Administrator, on behalf of the Program, reserves the right to reject any application in its sole discretion.

Instructions provided by the Participant in the Account Registration Form will remain in effect until the Investment Administrator receives written notification from the Participant to change them. Any changes to addresses, account registrations, names or signatures of authorized officials, or other critical information will require appropriate documentation. Instructions or forms may be obtained by calling the Investment Administrator at the toll free number (1-800-535-7829) or on the Internet at www.njarm.com.

How to Invest

Before funds are invested in the Program, Participants should contact the Investment Administrator to open appropriate accounts and must complete an Account Registration Form for each account in the form attached as Exhibit B. The Investment Administrator will process investments only on the days that the Custodian is open for business (a "Business Day"). The Investment Administrator may also request a schedule of expected withdrawals, which will be used in managing the Program investments to help assure adequate overall liquidity.

Same Day Wire. A same day wire permits the investment of funds in Units of the Program immediately upon receipt by the Custodian. To make a wire transfer investment a Participant must follow both of the following steps:

Step 1. Initiate the transaction on the Internet at www.njarm.com or by calling the Investment Administrator at 1-800-535-7829 or faxing to 1-856-235-6882 with the following information:

- Participant's Account Name
- Amount being wired
- Participant's NJ/ARM Account Number
- Type of wire – Federal Reserve or bank
- Name of bank sending wire

Step 2. Instruct your bank to wire funds (Federal Reserve wire, if possible) to:

- Wachovia Bank, N.A.
- ABA #031201467
- Credit to NJ/ARM
- Account Number: 2000006151472
- Further Credit to: Participant's Name:
- Reference: Participant's NJ/ARM Account Number:

Important: Participants must initiate an Internet transaction or notify the Investment Administrator by telephone of a deposit before 12:00 noon Eastern time on a Program Business Day, and a wire convertible to Federal Funds on a same-day basis must be received that day by the Custodian if the investment is to begin earning income that day.

The Program does not charge a fee for receipt of these wires. However, a Participant's bank may charge a fee for wiring funds.

Next Day ACH Transfer. Next day ACH transfer utilizes the Federal Reserve Bank's Automated Clearing House (ACH), which allows for the next day movement of funds. A Participant may initiate an Internet transaction or call the Investment Administrator prior to 2:30 p.m. and give instructions for the movement of funds from its financial institution to the appropriate NJ/ARM account. Funds will transfer via ACH overnight and begin earning interest the next Business Day. Please contact the Investment Administrator at 1-800-535-7829 for appropriate forms and further details.

Direct Deposit Program. The Program provides appropriate forms and procedures for establishing direct deposit into the Program of third-party payments.

Checks by Mail. The Investment Administrator can provide instructions on how to invest by check. Checks will be deposited when received by the Custodian and proceeds will be invested when they are converted to Federal Funds. This procedure may take two or more Business Days. Instructions for depositing checks by mail are available by contacting the Investment Administrator at 1-800-535-7829.

It is not advisable to use checks for investment of proceeds of tax-exempt borrowings. Checks deposited by the Program will be invested in Units when they are converted into Federal Funds. Conversion to Federal Funds may take two or more Business Days from the date of receipt of the check.

Special Requirements for Bond Proceeds. Participants are advised to invest proceeds of tax-exempt borrowings by same day wire transfer, as any other method could result in delays in investing funds and, for rebate calculation purposes, may limit the Investment Administrator's ability to track the investment of all bond proceeds through a single account from the time of actual settlement on the bond issue.

Unless all funds from a particular bond issue are invested through the Program immediately upon receipt by the Participant, and unless the recommended withdrawal procedures are followed, the Investment Administrator may decline to provide arbitrage compliance assistance or may require additional information from the Participant to provide such assistance, or the Investment Administrator may not be able to complete a Rebate Calculation Report, or may have to qualify the Rebate Calculation Report. The Program may accept bond proceeds which previously have been deposited or invested outside of the Program, subject to the preparation of a Rebate Calculation Report for the period prior to deposit with the Program. The Investment Administrator will provide instructions and assistance in arranging for preparation of this report. (See "Rebate Calculation Services.")

The Investment Administrator, on behalf of the Program, reserves the right to reject any investment and to limit the size of a Participant's account.

How to Withdraw

A Participant may withdraw all or any portion of the funds in a Program account at any time by requesting a wire transfer, a next day ACH transfer, or by writing a check payable to a third party. For those assets of a Participant held in Units in the Joint Account, Units will be redeemed at the net asset value per Unit next determined after receipt of a request for withdrawal (normally \$1.00 per Unit). Funds may be withdrawn in any of the following ways:

By Same Day Wire Transfer. Participants may request a wire transfer of funds in the Joint Account on the Internet at www.njarm.com or by calling the Investment Administrator on any Business Day at 1-800-535-7829. If the Internet or phone request is received prior to 12:00 noon, funds will be wired to the Participant's designated account that same day. Requests received after 12:00 noon will be processed on the next Business Day. Funds will remain invested in the Joint Account until the day they are wired. Funds may be transferred by wire only to the bank account specified in the Participant's Account Registration Form. Changes to the Participant's specified bank account must be received in writing before they can be effective.

By Next Day ACH Transfer. Next day ACH transfer utilizes the Federal Reserve System's Automated Clearing House (ACH), which allows for the next Business Day movement of funds. Participants may request an ACH transfer of funds in the Joint Account on the Internet at www.njarm.com or by calling the Investment Administrator at 1-800-535-7829. If the Internet or phone request is received prior to 2:30 p.m., funds will be transferred via ACH overnight to the Participant's designated account. Funds will remain invested in the Joint Account until the day they are transferred. Funds may be transferred by ACH only to the bank account specified in the Participant's Account Registration Form. Changes to the Participant's specified bank account must be received in writing before they can be effective.

By Check. Upon request, the Investment Administrator will provide each Participant with a supply of checks imprinted with the Participant's name and account number for each of the Participant's accounts in the Joint Account. Checks are the recommended method of withdrawing bond proceeds, since they provide a clear audit trail of the expenditure of such proceeds. If checks are used, funds remain invested in the Joint Account until the check is presented to the Custodian for payment.

Checks may be made payable to anyone and deposited by the payee as with any other check. When these checks are presented to the Custodian for payment, the Program will redeem the appropriate number of full or fractional Units from the Participant's relevant account in the Joint Account to cover the amount of the check. Funds will continue to earn income until the check clears. If there are not sufficient Units to cover the Participant's check, the check will be returned to the bank at which it was presented for payment. Within four (4) business days of month-end an account statement, including cancelled checks or images of cancelled checks, will be mailed to the Participant. If images of cancelled checks are returned with the month-end account statement, the Investment Administrator will store the original cancelled checks for a period of three (3) years. Participants can receive copies of cancelled checks or images by calling the Investment Administrator at 1-800-535-7829.

At present, the Program does not charge for checkwriting privileges, nor, for the convenience of Participants, has it established any minimum check amount. The Program reserves the right to establish a minimum check amount or to terminate, suspend, or alter checkwriting privileges at any time.

Special Concerns and Limitations of Withdrawals

NJ/TERM – Premature Redemption. A Participant may withdraw funds invested in a NJ/TERM investment pursuant to a premature redemption request prior to the scheduled redemption date of the investment by redeeming a minimum of 100,000 Units and multiples thereof (a "Premature Redemption"). Notice of premature redemption must be given seven (7) days prior to redeeming Units in NJ/TERM. Participants can place a redemption order by calling the Investment Administrator at 1-800-535-7829 or faxing a written request for redemption to 1-856-235-6882.

On the withdrawal date for a planned redemption or a premature redemption, the Program will wire funds representing the redemption value of the Participant's NJ/TERM Units and dividends to the Participant's pre-authorized bank account, or deposit funds in the Participant's account in the Joint Account.

NJ/TERM – Redemption Value of Prematurely Redeemed Units. The redemption value per Unit for Units redeemed on a Premature Redemption date is equal to the original purchase price for such Unit, plus dividends thereon, less such Unit's allocation of any losses incurred by the Participant's investment, less a Premature Redemption Penalty, if any. The Premature Redemption Penalty will be calculated by the Investment Administrator and will be equal to all penalty charges, losses and other costs (including, without limitation, interest paid on funds borrowed to pay the redemption) associated with amending, terminating, selling or otherwise affecting the NJ/TERM investment. Thus, a Premature Redemption of Units may result in a penalty which could reduce the return and the principal value of the investment in amounts not ascertainable at the time Units of NJ/TERM are issued. Consequently, the redemption value per Unit could be lower than the purchase price of the Unit and the return could be lower than the projected yield quoted at the time of issuance of the Unit.

Individual Investments Accounts – Premature Redemption. The redemption value of investments in an Individual Investments Account which are prematurely redeemed at the direction of the Participant may be affected by fluctuations in interest rates, and the principal value of such prematurely redeemed investments may be greater, or less than the value at which such investments are carried.

Emergencies: Right to Suspend Withdrawals. The Program reserves the right to suspend the right of withdrawal or to postpone the date of payment of redemption proceeds of Units of the Program if the New York Stock Exchange is closed other than for customary weekend and holiday closings, if trading on that exchange is restricted, or if, in the opinion of the Investment Administrator, an emergency or other similar situation exists such that disposal of the Program's securities or determination of its net asset value is not reasonably practicable.

Safeguards on Withdrawals. Proceeds of redemptions will be sent only to the Participant's financial institution account specified on the appropriate Account Registration Form. Instructions on the Account Registration Form will remain in effect until the Investment Administrator receives written notification to change them. Thus, any changes to addresses, account registrations, or names or signatures of authorized officials, or other critical information will require appropriate documentation. Instructions and forms may be obtained by calling the Investment Administrator at 1-800-535-7829.

Withdrawals Only on Business Days. The Investment Administrator will process withdrawals only on days the Custodian and the Federal Reserve Bank of New York are open for business ("Business Days").

Individual Investments Account

The Program provides Participants with the option of investing all or a portion of their funds in one or more fixed rate investments outside of the Joint Account. These Individual Investments Accounts will be provided by the Investment Administrator upon receipt of specific instructions from the Participant. The Individual Investments Accounts will be held by the Custodian in an account in the Participant's name. Earnings and proceeds from the maturity or sale of any investment in the Individual Investments Account will be deposited automatically into the Participant's Joint Account where they may be withdrawn by the Participant.

Individual investments are designed to complement investment in the Joint Account by providing a fixed rate of interest on a portion of invested funds. They may be appropriate for Participants with relatively lengthy project drawdown schedules or for investment of debt service reserve funds and for certain funds subject to investment yield restrictions. The Investment Administrator is prepared to assist each Participant in evaluating the possible use of an Individual Investments Account. For further information, call the Investment Administrator at 1-800-535-7829.

All costs associated with a Participant's Individual Investments Account will be charged separately to the Participant pursuant to the execution of an Individual Portfolio Agreement by and between the Participant and Investment Administrator. (See "Expenses of the Program.")

In addition to the Individual Investments Account, Participants can also invest in NJ/TERM investments outside of the Joint Account. (See "Valuation of Units – NJ/TERM" for a further description of NJ/TERM.)

General Policies Concerning Arbitrage Rebate

The Program follows and recommends that Participants, when investing tax-exempt bond proceeds, follow certain practices designed to provide a clear audit trail for purposes of complying with the Regulations concerning arbitrage rebate. These include the following:

- (1) A Participant should invest all bond proceeds subject to the arbitrage rebate requirements through the Program on the same day as they are received by the Participant. This will enable the Program to track the investment and expenditure of these funds.
- (2) A Participant should, at the time of initial investment, identify all funds subject to the arbitrage rebate requirement that must be computed with reference to the same bond yield. A separate account in the Program should be established for each fund or funds subject to a different bond yield for arbitrage rebate computation purposes, by completing an Account Registration Form provided by the Investment Administrator. The Investment Administrator will provide advice on the number and type of accounts that will be needed to provide a clear audit trail.
- (3) A Participant should notify the Investment Administrator when making its initial investment whether all or some of the bond proceeds it is investing are expected to qualify for certain exceptions to rebate requirements commonly known as the spending exceptions. The spending exceptions include the "6-month exception," the "18-month exception" and the "2-year exception." In addition, if the bond proceeds are expected to qualify for the "2-year exception," the Participant should advise the Investment Administrator whether the Participant has elected to pay a penalty in lieu of rebate or to pay rebate if the spend-down percentages are not met.
- (4) A Participant should not draw down the entire bond proceeds account before providing for any rebate requirement or penalty payment.

When an account is opened, the Investment Administrator will request certain information from a Participant, including the issue date for the related bonds, to permit scheduling of an exception compliance report, whether the Participant expects to qualify for an exception to the arbitrage rebate requirement and whether an election to pay a penalty in lieu of rebate was made under the 2-year exception. Copies will be requested of the official statement, non-arbitrage certificate or other tax certificate, bond resolution and similar documents and IRS Form 8038-G. The Investment Administrator will send the Participant a Confirmation Letter which asks the Participant to confirm the information supplied by the Participant regarding its bonds, such as the bond yield, issuance date, and bond year election and any applicable rebate exceptions, penalty elections and yield restriction dates. The Investment Administrator relies on the accuracy of the information supplied by the Participant in the Confirmation Letter and the Investment Administrator will not make an independent determination of the bond yield or other information supplied in the Confirmation Letter. If the Participant supplies inaccurate information in the Confirmation Letter, or if the Participant fails to return a completed Confirmation Letter, then the rebate calculations and other rebate services provided by the Investment Administrator may not be accurate. For bond proceeds which were invested outside of the Program, with the opening of a Program account the Investment Administrator reserves the right to require the Participant to furnish a rebate calculation report, at the sole cost of the Participant, covering the period from the date of bond issuance to the date of investment in the Program.

Rebate Calculation Services

The Investment Administrator will provide estimates and formal reports of rebate liabilities as described below. Upon request, the Investment Administrator will provide an estimated interim rebate calculation report (an "Interim Estimate") to a Participant whose bonds are subject to rebate. The Interim Estimate is only an estimate of the Participant's rebate liability for the purpose of giving the Participant assistance in its planning and financial reporting. The Interim Estimate will summarize:

- The allowable investment yield;
- The Program investment activities for the relevant period; and
- The rebate liability to be paid at the end of the relevant period using the methodology and assumptions described below under the caption "Tax Matters."
- If the Participant has elected the penalty in lieu of rebate for proceeds eligible for the 2-year spending exception, the Investment Administrator will prepare a report every six months until all such proceeds are expended determining the amount of the penalty payment.

For each bond issue for which a Participant notifies the Investment Administrator by means of the Account Registration Form that the proceeds invested through the Program are subject to rebate, as long as proceeds are invested through the Program the Investment Administrator will provide a formal rebate calculation report (a "Formal Report") within 30 days after the fifth bond-year anniversary and each succeeding fifth bond year, and within 30 days after the date on which the last bond of an issue is discharged unless the Participant requests that a Formal Report be furnished for different computation dates. Participants may request a Formal Report at any other time or at a more frequent interval than every five years. The Formal Report will normally consist of a statement of cash flows and certain calculations of yields and earnings prepared by the Investment Administrator.

If all the bonds have been discharged as a result of a refunding, it is the responsibility of the Participant to provide timely notice to the Investment Administrator that such event has occurred and supply the Investment Administrator with any information required to complete the final Arbitrage Report.

A Participant could be liable for rebate payments in addition to the amount identified in the Formal Report if, among other things, there are changes in the Regulations, if the date of the Formal Report does not correspond with a Computation Date (as defined in the Regulations), if payment of the rebate amount is not made within 60 days of a Computation Date, if the yield on the related tax-exempt obligations changes, and/or if the Participant supplies incomplete or inaccurate information in the Confirmation Letter described in "General Policies Concerning Arbitrage Rebate" above.

It is advisable that a Participant not withdraw all of its funds prior to completion of rebate estimates and a Formal Report, and that withdrawals be made within the time frame described above in order to track all earnings accurately and to assist the Participant in fulfilling its rebate obligation. Participants may request an exception from these rules, but such an exception may result in the Participant having to fulfill its rebate obligation from another source of funds, and may make it impossible for the Investment Administrator to prepare a complete and accurate Formal Report.

Rebate Exception Services

As stated above under "General Policies Concerning Arbitrage Rebate", a new Participant should inform the Investment Administrator by means of the Account Registration Form if it expects to qualify for an exception to the arbitrage rebate requirement and whether an election to pay a penalty in lieu of rebate was made pursuant to the 2-year exception. Thirty days before any expenditure test date contained in the Code or Regulations which is related to the 6-month exception, the 18-month exception or 2-year exception from the rebate requirements, the Investment Administrator will provide a notice to each Participant that has informed the Investment Administrator that it expects to qualify for a particular exception. The

notice will track the cumulative percentage of bond proceeds drawn from funds invested in the Program from any bond issue whose proceeds are at such time invested in the Program and compare the cumulative percentage of funds drawn to the requirements of the applicable exception to assist the Participant in determining its eligibility for such exception.

If, after the final test date, the Program records show that the required spend down percentage on each test date has been met, the Investment Administrator will provide an Exception Compliance Report to the Participant. If requested by the Participant, the Exception Compliance Report will include an opinion of Special Counsel at the Participant's cost for such an opinion. Such Exception Compliance Report will assume that all draws from the Program represent expenditures of bond proceeds by the Participant that occurred on or before the dates of the draws. Please consult the Investment Administrator regarding issues relating to an Exception Compliance Report.

Yield Restriction Services

If the Participant has returned its Confirmation Letter and such letter contains yield restriction information, the Investment Administrator will notify the Participant if any unspent funds invested with NJ/ARM have become yield restricted as a result of the end of an applicable temporary period. This notification will also include a discussion of options available to the Participant to comply with the yield restriction requirements under the Regulations. The Participant should consult with its bond counsel prior to determining how it intends to comply with the yield restriction requirements. If bond counsel determines that the Participant is eligible to make yield reduction payments and the Participant elects this option, the Investment Administrator will provide estimated yield reduction payment reports upon request. This report is only an estimate for the purpose of assisting the Participant in its planning and financial reporting. The estimate report will summarize:

- The allowable investment yield;
- The Program investment activities for the relevant period; and
- The yield reduction payment liability to be paid at the end of the applicable bond-year anniversary computed using the methodology and assumptions described under the caption "Tax Matters."

For each bond issue for which a Participant notifies the Investment Administrator that it has elected to make yield reduction payments, if necessary, to comply with yield restriction, the Investment Administrator will provide a formal yield reduction payment report within 30 days after the fifth bond year anniversary and each succeeding fifth bond year, and within 30 days after the date on which the last bond of an issue is discharged unless the Participant requests that a formal yield reduction payment report be furnished for different computation dates. Participants may request a formal yield reduction payment report at any other time or at a more frequent interval than every five years. The formal yield reduction payment report will normally consist of a statement of cash flows and certain calculations of yields and earnings prepared by the Investment Administrator.

It is the Participant's responsibility to notify the Investment Administrator if bonds have been refunded and/or discharged as the result of a refunding. The Participant should check with its bond counsel to make this determination and to identify if there are any transferred proceeds of the refunding bonds that should be yield restricted.

If after consulting bond counsel the Participant decides to actively yield restrict unspent funds to comply with yield restriction, the Investment Administrator will assist the Participant in this endeavor. This generally will involve purchasing State and Local Government Series (SLGS) securities or similar legal investments to maintain compliance with yield restriction. The actual size and maturity of investments will depend on such matters as the yield restriction status of the unspent proceeds, the applicable bond yield and current market conditions.

Other Services to Participants

Statements. Confirmations of each investment and each withdrawal of funds will be mailed to Participants within two days of the transaction. After the end of each month, a statement of each account will be mailed to each Participant which will show the dividend paid and the account balance as of the statement date. Any images or checks the Participant has written against a Joint Account which have been paid by the Program and cancelled during the month will be included in this statement.

Information Services. Toll free telephone service (800-535-7829) is available to Local Government officials to obtain information, including current yield, up-to-date account information, and a transaction history, and to receive instructions for the investment of bond proceeds or withdrawal of funds.

Technical Assistance. Technical and operational assistance is available through the same toll free number to Local Government officials who are considering the Program for investment purposes.

Estimated Earnings on Bond Proceeds and Projected Draws. Upon request, the Investment Administrator will provide estimates of future earnings on bond proceeds for Participants, based on the projected drawdown schedule provided by the Participant. The Investment Administrator may request estimates of project drawdown schedules from Participants from time to time to facilitate efficient investment of Program funds.

Website. Information regarding the NJ/ARM Program and its operations, along with Program documentation, can be found at www.njarm.com.

Online Services. Participants may access account information and initiate transactions via the Internet. Access to the system requires a password and user identification. After completing a registration process with the Investment Administrator, the system can be accessed through the Program's website by selecting "Account Access".

Income and Dividends

Joint Account. At 12:00 noon each Business Day, the net income (as defined below) of the Joint Account is determined and declared as a dividend to Participants of record as of the close of business on that day. Units purchased as of 12:00 noon begin earning income on the date of purchase. Units redeemed as of noon each day do not earn income for that day. The Joint Account's earnings for Saturdays, Sundays and holidays are declared on the previous Business Day. Dividends declared are paid monthly on the last Business Day of each month by way of reinvestment by purchase of additional Units of the Joint Account.

For the purpose of calculating dividends, net income shall consist of interest earned plus any discount ratably amortized to the date of maturity plus or minus all realized gains and losses on the sale of securities prior to maturity, less ratable amortization of any premium and all accrued expenses of the Joint Account, including the fees payable to the Investment Administrator, Custodian, Special Counsel and Auditor. (See "Expenses of the Program".)

The Investment Administrator may attempt to maximize yields for the Joint Account through trading to take advantage of short-term market variations. The investments made by the Joint Account are in short-term money market instruments. These policies may result in high portfolio turnover. However, since the cost of transactions of the type in which the Joint Account engages are small, high turnover rate is not expected to adversely affect income or net asset value.

NJ/TERM. Dividends on each NJ/TERM investment shall be declared and paid on the scheduled redemption date of the Participant's investment, except that dividends on Units redeemed pursuant to a Premature Redemption before the scheduled redemption date of the investment will be declared and paid when such Units are redeemed. Dividends paid on a scheduled redemption will consist of interest earned on the related NJ/TERM investment, plus any discount ratably amortized to the date of redemption. Dividends on Units declared and paid on a Premature Redemption date will consist of interest earned on

the related NJ/TERM investment plus any discount ratably amortized to the date of redemption, less a premature redemption penalty, if any, plus all realized gains and losses on the sale of securities prior to maturity (See “NJ/TERM – Redemption Value of Prematurely Redeemed Units”).

Valuation of Units

Joint Account. The net asset value of Units of the Joint Account is determined as of 12:00 noon on each Business Day. The net asset value per Unit of the Joint Account is computed by dividing the total value of the securities and other assets of the Joint Account, less any liabilities, by the total outstanding Units of the Joint Account. Liabilities include all accrued expenses and costs of the Joint Account, substantially all of which are comprehended by the Daily Fee. (See “Expenses of the Program.”)

For the purpose of calculating the net asset value per Unit for the Joint Account, investments held by the Joint Account shall be valued at cost, plus or minus any amortized discount or premium. As a result, the price at which Units are sold or redeemed will not reflect unrealized market gains or losses on portfolio securities.

To minimize the possible adverse affects of changes in interest rates and to help maintain a stable net asset value of \$1.00, the Joint Account will maintain a dollar weighted average portfolio maturity of not more than 90 days, will not purchase any security with a remaining maturity of more than 397 days and will only invest in securities determined by the Investment Administrator to be of high quality with minimal credit risk.

The Investment Administrator will periodically monitor, as it deems appropriate and at such intervals as are reasonable in light of current market conditions, the relationship between the amortized cost value per Unit and a net asset value per Unit based upon available indications of market value. The market value basis net asset value per Unit in the Joint Account may be affected by general changes in interest rates resulting in increases or decreases in the value of securities held by the Joint Account. The market value of such securities will vary inversely to changes in prevailing interest rates. Thus, if interest rates rise after a security is purchased, such a security, if sold, might be sold at a price less than its cost. Similarly, if interest rates decline, such security, if sold, might be sold at a price greater than its cost. If a security is held to maturity, no loss or gain is normally realized as a result of these price fluctuations. In the event that the difference between the amortized cost value per Unit and the market value basis net asset value exceeds 1/2 of 1 percent, the Investment Administrator will consider what, if any, corrective action should be taken to minimize any material dilution or other unfair results which might arise from differences between the two. This action may include the reduction of the number of outstanding Units by having each investor proportionately contribute Units to the Joint Account’s capital, suspension or rescission of dividends, declaration of a special capital distribution, sales of portfolio securities prior to maturity to reduce the average maturity or to realize capital gains or losses, or redemptions of Units in kind. If the number of outstanding Units is reduced in order to maintain a constant net asset value of \$1.00 per Unit, investors will contribute proportionately to the Joint Account’s capital the number of Units which represent the difference between the amortized cost valuation and market valuation of the portfolio. Each Participant will be deemed to have agreed to such contribution by its investment in the Program.

NJ/TERM. The redemption value per Unit for any investment of NJ/TERM will be determined as of 12:00 noon on any day when a redemption is made. The redemption value per Unit on the scheduled redemption date of an investment is equal to the original purchase price for such Unit, plus dividends thereon, at the projected yield less such Unit’s allocation of any losses related to the investment incurred by NJ/TERM (other than losses resulting from Premature Redemption of Units). The redemption value per Unit for shares being redeemed on a Premature Redemption date is equal to the original price for such Unit, plus dividends thereon, less such Unit’s allocation of any losses incurred by the investment, less a Premature Redemption Penalty, if any. The Premature Redemption penalty is described in the section “How to Withdraw” above.

It is the intent of the Investment Administrator to manage each NJ/TERM investment in a manner that produces a return of all invested principal on the scheduled redemption date. Each NJ/TERM investment is a fixed-rate, fixed-term vehicle, but the market value of the underlying assets will, prior to their maturity, fluctuate inversely with the direction of interest rates. The Investment Administrator determines the net asset value of the Unit of NJ/TERM at the close of each Business Day for the purpose of computing fees.

The net asset value per Unit for each NJ/TERM investment is calculated by dividing the total value of investments and other assets less any liabilities by the total outstanding Units of the investment as of the day the calculation is made. For the purpose of calculating the net asset value per Unit for NJ/TERM, securities shall be valued as follows: (1) securities for which market quotations are readily available will be valued at the most recent bid price or yield equivalent as obtained from one or more market makers for such securities, except that any such securities maturing within 60 days of the valuation date may be valued at cost, plus or minus any amortized discount or premium; (2) all other securities and assets will be valued at fair value determined in good faith by the Investment Administrator.

Yield Information

Current yield information for the Joint Account may, from time to time, be quoted in reports, literature and advertisements published by the Program. Current yields which may be quoted include the current one-day allocation factor, the current one-day (or current dividend) yield, and the current seven-day (or current annualized) yield.

The current one-day allocation factor represents the daily net income dividend declared by the Joint Account divided by the Joint Account's daily net assets. The current one-day yield (the "current dividend yield") is the current one-day allocation factor of the Joint Account divided by the daily net asset value per Unit (normally \$1.00) multiplied by 365. The current seven-day yield ("current annualized yield") is computed by summing the current one-day allocation factors of the Joint Account during the prior seven calendar days, dividing by the daily net asset value per Unit (normally \$1.00) at the beginning of the base period, and multiplying the result by $(365/7)$.

The Joint Account also publishes a "monthly distribution yield" in each month-end account statement. The monthly distribution yield represents the sum of a month's current allocation factors divided by the number of calendar days in that month and multiplied by 365.

The "effective annual yield" of the Joint Account, which reflects the value of compounding and represents the annualization of the monthly distribution yield with all dividends reinvested, may also be quoted. Effective annual yield is computed by dividing the monthly distribution yield for a monthly calendar period by 12, adding one and raising the sum to the power of 12, and subtracting one from the result.

The yield quoted for any NJ/TERM investment is determined by dividing the expected net income per share for the period from the settlement date to the scheduled redemption date by the purchase price per share, dividing this result by the actual number of days between the settlement date and the scheduled redemption date, and multiplying the result by 365 or 366 as appropriate.

The yields quoted should not be considered a representation of the yield of the Joint Account in the future, since the yield is not fixed. Actual yields will depend on the type, quality and maturities of securities held, changes in interest rates, market conditions and other factors.

Investment Administrator

PFM Asset Management LLC, an investment advisory firm with an office at 224 Strawbridge Drive, Suite 104, Moorestown, New Jersey 08057, is the Program's Investment Administrator. The daily management of the investment affairs and research relating to the Joint Account and Individual Investments Accounts is conducted by or under the supervision of the Investment Administrator. The Investment Administrator is registered under the Investment Advisers Act of 1940. Contacts with

prospective investors related to the Units of the Joint Trust are conducted through the Investment Administrator's wholly owned subsidiary, PFM Fund Distributors, Inc., member NASD.

The Investment Administrator was established by the shareholders of Public Financial Management, Inc. (PFM-I) in July 2001 to conduct the investment advisory business in which PFM-I had been engaged since 1980. The shareholders of PFM-I are all members of PFM, and the investment management staff that serves the Program, formerly employed by PFM-I, are now employed by the Investment Administrator. PFM-I served as investment adviser and administrator of the Program from its inception until December 13, 2004, when it was replaced by the Investment Administrator. The Investment Administrator is also investment manager for the Pennsylvania Local Government Investment Trust and the Texas TERM Local Government Investment Pool, programs that provide investment management, accounting and arbitrage rebate calculation services similar to the New Jersey Asset & Rebate Management Program, for the Massachusetts Health and Educational Facilities Authority Short-Term Asset Reserve Fund, a state-wide investment pool for health and educational institutions, Cadre Institutional Investors Trust, a federally registered investment company which holds primarily funds of local governments, the Commonwealth Cash Reserve Fund, Inc., a registered investment company with money market mutual fund portfolios that are components of the Virginia Arbitrage and Investment Management Program and California Asset Management Trust, a program that provides investment management, accounting and arbitrage rebate calculation services similar to the New Jersey Asset & Rebate Management Program. As of November 30, 2004, the Investment Administrator had approximately \$15 billion in discretionary funds under management.

The Investment Administrator manages the investment of the assets of the Joint Account and the Individual Investments Account (including NJ/TERM), including the placement of orders for the purchase and sale of investments. The Investment Administrator obtains and evaluates such information and advice relating to the economy and the securities market as it considers necessary or useful to continuously manage the assets of the Joint Account and the Individual Investments Account in a manner consistent with its investment objectives and policies.

The Investment Administrator may resign its position under the Program Agreement upon 60 days' notice to the Custodian or may be removed by a vote of Unit holders, at which time the Participants may replace the Investment Administrator or otherwise terminate the Program.

The policy of the Investment Administrator regarding purchases and sales of securities is that primary consideration will be given to obtaining the most favorable price and efficient execution of transactions. In seeking to implement this policy, the Investment Administrator will effect transactions with those dealers whom the Investment Administrator believes provide the most favorable price and efficient execution. If the Investment Administrator believes such price and execution can be obtained from more than one dealer, it may give consideration to placing portfolio transactions with those dealers who also furnish research and other services to the Program. Such services may include, but are not limited to, any one or more of the following: information as to the availability of securities for purchase or sale; statistical or factual information or opinions pertaining to investments; wire services; and appraisals or evaluations of securities in the Joint Account and Individual Investments Account. The services received by the Investment Administrator from dealers may be of benefit to it in the management of accounts of some or all of its other clients and may not in all cases benefit the Program directly. While such services are useful and important in supplementing its own research and facilities, the Investment Administrator believes the value of such services is not determinable and does not significantly reduce its expenses. The Program does not reduce the Daily Fee paid to the Investment Administrator by any amount that may be attributable to the value of such services.

The Investment Administrator also provides the following administrative services to the Program in accordance with the Program Agreement:

Customer Service. Operation of a toll-free telephone facility to be used exclusively by Participants or by Local Governments interested in becoming Participants in the Program.

Administration and Marketing. Maintenance of the books of the Joint Account and the Individual Investments Account, including Participant account records; supervision of all administrative aspects of operations; periodic updating and preparation of the Program's Information Statement; preparation of financial statements and reports; supervision and coordination of the activities of the Custodian; determination of dividends and net asset value of the Joint Account in accordance with the policies of the Program; and the provision of office space, equipment, and personnel to administer the Program. The Investment Administrator arranges and pays for costs of printing and distributing the Program's Information Statement to Local Governments, prepares and distributes other explanatory and promotional materials, provides technical assistance and guidance to Local Governments considering use of the Program as an investment vehicle, and its personnel make visits to Local Governments to present the facts about the Program and to explain its use, advantages and benefits.

Accounting Reports. Preparation and provision to Participants of confirmation of each Participant investment and redemption transaction, and of monthly statements summarizing transactions, earnings, and assets of each Participant account.

Custodian

Wachovia Bank, National Association, Philadelphia, Pennsylvania, is Custodian for the Program. The Custodian or such other custodians agreed to by the Custodian and the Investment Administrator holds all cash and securities of the Joint Account and the Individual Investments Accounts and also acts as check clearing and disbursing agent for the Program. The Custodian does not participate in determining the investment policies of the Program or in investment decisions. The Program may invest in the Custodian's obligations and may buy or sell securities through the Custodian.

Special Counsel

McManimon & Scotland, Newark, New Jersey, is Special Counsel in connection with the Program.

Auditor

The operation of the Program will be audited annually by Ford, Scott, Seidenburg & Kennedy, Ocean City, New Jersey. The Auditor is required to conduct an annual compliance audit to assure that the operations of the Account are consistent with the requirements of the Code and Regulations dealing with pooled investment arrangements by local governments. The Investment Administrator is required to modify the operations of the Account to comply with the Auditor's report. The NJ/TERM Units are specifically related to identifiable assets and are not subject to audit by Ford, Scott, Seidenburg & Kennedy. Local Governments should forward audit requests related to NJ/TERM investments directly to the Investment Administrator.

Expenses of the Program

The expenses and costs of providing the investments for the Joint Account and fees of the Investment Administrator, fees of the Custodian, and sub-custodians, Special Counsel and other service providers calculated on a daily basis ("Daily Fee"), are paid by the Investment Administrator. All of such fees are deducted from the investment income of the Joint Account and are paid out approximately monthly (See "Income and Dividends" herein).

For the services provided directly by the Investment Administrator, the Joint Account pays a monthly fee based on the following annual percentages of the average daily net assets of the Joint Account:

Average Daily Net Assets	Rate
First \$200 million	0.17%
Next \$200 million	0.15%
Next \$200 million	0.13%
Over \$600 million	0.12%

The Daily Fee consists of amounts representing compensation to the Investment Administrator for its own services, plus fees, which are payable by the Investment Administrator to others. The Daily Fee is established exclusively by the Investment Administrator and may be revised by the Investment Administrator in its exclusive discretion; notice of any revision of the Daily Fee is given to Participants in their monthly account statements. Although Participants in the Joint Account are not consulted with respect to revisions of the Daily Fee, Participants who are not satisfied with the net income of Units in the Joint Account may cause such Units to be redeemed upon notice by the Participant at net asset value per unit, without penalty.

For services provided for NJ/TERM, the Investment Administrator may receive a fee up to 0.20% of the average daily net assets of the Participants in NJ/TERM. The costs of the Custodian and other agents, Special Counsel and other fees and expenses of NJ/TERM must be paid or provided for by the Investment Administrator within this overall fee. The specified yield of NJ Term investments is net of estimated costs and is not further reduced by actual costs incurred by the Investment Administrator.

For services provided for an Individual Investments Account, other than a NJ/TERM investment, each Participant will be billed a fee, in monthly installments, based on the average daily net assets of the Individual Investments Account, as contractually agreed upon between the Participant and the Investment Administrator.

The compensation of the Custodian is negotiated from time to time by the Investment Administrator.

Tax Matters

Section 115(1) of the Internal Revenue Code provides that gross income does not include income that is derived from the exercise of any essential government function and accrues to a state or any political subdivision thereof. The investment of surplus funds or the proceeds of a bond issue in order to receive some yield until such proceeds are spent on the governmental purpose of the bond issue should constitute the exercise of an essential governmental function for purposes of Section 115(1) of the Internal Revenue Code. The Participants have an unrestricted right to receive in their own right (a) their proportionate share of the Joint Account's income as it is earned, based on their ownership of the Units, and (b) the income of the investments held in their Individual Investments Account under the provisions of the Program. Consequently, both the Joint Account's income and the income for the Individual Investments Account accrue to the Participants within the meaning of Section 115(1) of the Internal Revenue Code.

Based on the foregoing, the income of the Joint Account and of an Individual Investments Account derived from the investment of the proceeds of a Participant's bond issues is excludable from the gross income of the Participant. Participants need not file federal income tax returns with respect to income derived from the Program.

Rebate Requirement. Despite the Section 115(1) exclusion from a Participant's taxable income of investment earnings on the proceeds of a bond issue, some of those earnings may have to be rebated, or certain penalties may have to be paid in lieu of rebate, to the United States to preserve the bondholders' exclusion from gross income for the interest they receive on the interest paid under a bond issue. The Program has been established by the Participants to provide comprehensive investment management, accounting, depository and rebate or penalty calculation services for proceeds of the tax-exempt financings of a Participant. It will be the responsibility of each Participant to supply accurate information concerning its bond issue and to determine whether an investment in the Units is appropriate for that Participant. For example, the yield on the Units will fluctuate daily and, consequently, the Units may not be an appropriate investment for proceeds of a Participant's bond issue

that must be invested in investments with a yield that does not exceed the yield on the Participant's bond issue. Therefore, it will be the responsibility of each Participant or its bond counsel to determine the extent to which the proceeds of a Participant's bond issue may be invested at an unrestricted yield in the Joint Account and whether an investment in, or the continued investment in, the Units is appropriate.

Unless an exception applies to an issue, to preserve the exclusion from taxable income of the interest paid to bondholders of that issue, the issuer must comply with the rebate requirement imposed on the investment of the proceeds of that bond issue by Section 148(f) of the Internal Revenue Code. Each Participant must pay to the United States with respect to that bond issue an amount equal to the sum of (i) the excess of (A) the amount earned with gross proceeds on all nonpurpose investments, over (B) the amount that would have been earned if such nonpurpose investments were invested at a rate equal to the yield on its bond issue, plus (ii) any income attributable to the excess described in clause (i) (the "Rebate Requirement"). To compute the Rebate Requirement, it is necessary to determine (1) the nonpurpose investments purchased with the gross proceeds of the Participant's bond issue, and (2) the amount earned on such nonpurpose investments.

The Investment Administrator will compute the Rebate Requirement of each Participant assuming (1) the units are nonpurpose investments of the Participant, and (2) the net asset value of \$1.00 per unit is the fair market price of the units (the "Rebate Assumptions"). Each Participant is responsible for providing to the Investment Administrator the information with respect to each bond issue that the Investment Administrator needs to complete its rebate calculation report, including the information supplied in the Confirmation Letter described in "General Policies Concerning Arbitrage Rebate" above. Assuming for purposes of the Rebate Requirement that (i) the units are appropriately treated as the nonpurpose investments of the Participants, (ii) the net asset value of the units of \$1.00 per share is the appropriate fair market price of the units, (iii) the mathematical formula used, and the mathematical calculations made by the Investment Administrator accurately compute the Rebate Requirement, and (iv) the Participants have provided the Investment Administrator with such information with respect to each bond issue as is necessary, Special Counsel believes that the Investment Administrator will have correctly calculated the Rebate Requirement of each Participant within the meaning of Section 148(f) of the Internal Revenue Code as implemented by the Regulations. Furthermore, Special Counsel will instruct the Investment Administrator to modify the methods as necessary to comply with any regulations, rulings, procedures or judicial decisions regarding the requirements of Section 148(f) of the Internal Revenue Code.

No ruling will be sought from the Internal Revenue Service (the "IRS") in connection with the establishment or operation of the Program. The conclusions reached herein are not binding on the IRS or the courts, and there can be no assurance that the IRS will not assert positions contrary to the views presented herein or that such contrary position will not be sustained. Furthermore, there can be no assurance that any future regulations promulgated by the Treasury Department with respect to the Rebate Requirement will not take a contrary position to the Rebate Assumptions. If the IRS were to assert successfully a contrary position and the Participants were deemed not to have complied with the Rebate Requirement with respect to their bond issues, such bonds would be arbitrage bonds and the interest thereon would not be excluded from gross income of the bondholders for federal income tax purposes.

In lieu of loss of tax exemption, however, the IRS may instead impose a penalty equal to 50% of the amount of the Rebate Requirement which was not paid, plus interest on the amount that was not paid beginning on the due date of such payment, if the bond is not a private activity bond and the failure to meet the Rebate Requirement is not due to willful neglect (the "Rebate Penalty"). The penalty is automatically waived if the payment of the Rebate Requirement plus interest is paid within 180 days after discovery of the failure unless the IRS Commissioner determines that the failure to pay was due to willful neglect or the issue is under examination by the IRS at any time during the period beginning on the date the failure first occurred and ending on the date 90 days after the receipt of the rebate amount.

In light of the foregoing, the Participant or Special Counsel may instruct the Investment Administrator to compute each Participant's Rebate Requirement by (1) using the Rebate Assumptions ("Net Program Method"), and (2) treating the Participant's investment in the Program as an investment in each of the obligations held by the Program, i.e., treating the Participant's pro rata share of each obligation in the Program as the nonpurpose investment, and using the fair market value of such obligation on a daily basis to take into account the daily investment activity of the Program (the "Individual Investment Method").

The Investment Administrator values each of the Joint Account's investments daily using the mark-to-market method in order to monitor the deviation between the price of the shares computed from a net asset value per share using the amortized cost method or the penny-rounding method and the mark-to-market method. The Investment Administrator will also keep detailed records of the fair market value of each investment in the Program for a period of six years after the retirement of the last obligation of a bond issue. Therefore, the Investment Administrator will be able to recalculate a Participant's Rebate Requirement as if the investment in the Program by a Participant was an investment in each of the obligations held by the Program.

Consequently, if prior to the first date on which any Participant must make a payment with respect to its Rebate Requirement, the Investment Administrator is instructed by Special Counsel or the Participant that the Rebate Assumptions are contrary to Section 148(f) of the Internal Revenue Code or any regulations promulgated thereunder, the Investment Administrator will provide each Participant with a Formal Report that will show the Participant's Rebate Requirement as computed using the Net Program Method and the Individual Investment Method. It will be the responsibility of each Participant to consult with its bond counsel to determine the appropriate amount of the Rebate Requirement to be paid to the United States.

For purposes of measuring compliance with the 2-year exception to the Rebate Requirement, the Investment Administrator will also compute the percentages of available construction proceeds of the bonds that have been spent by the close of the applicable statutory expenditure periods. In the event that a Participant has elected either to exclude from the term "available construction proceeds" the earnings on a reasonably required reserve or replacement fund and/or will comply with the Rebate Requirement, in the event that the expenditure schedule is not met, the Rebate Requirement will be computed as previously described. If a Participant has elected to pay a penalty in lieu of rebate, that penalty will be computed.

Description of Program Agreement

Each Participant receives a copy of the Program Agreement; all general descriptions of its terms contained in this Information Statement are subject to the specific language of the Program Agreement itself.

Special Counsel has given its opinion to the Program that no Participant shall be subject, solely by reason of its participation in the Program, to any liability in connection with the Program or the acts, obligations or affairs of the Program or the acts or omissions of any other Participant, Investment Administrator, Custodian or other person. No Participant shall be deemed the agent, representative or partner of any other Participant for any purpose, nor shall any Participant have any authority to bind, or hold itself out as having any authority to bind, any other Participant to any obligation. The assets held by the Program for investment including the assets of the Individual Investments Accounts may be derived from the proceeds of debt obligations of Local Governments that by law may be expended only for the respective purposes for which such obligations were issued.

The Program Agreement authorizes the issuance of an unlimited number of Units of beneficial interest in the Joint Account. The Units of the Joint Account are payable only from the Joint Account's assets. Each Unit represents an equal proportionate interest in the Joint Account with each other outstanding Unit of the Joint Account. The Units of the Joint Account are fully paid and non-assessable and have no preemptive or conversion rights. The assets of the Joint Account are invested in accordance with the investment objectives and policies of the Program. Upon redeeming Units, a Participant receives the current net asset value per Unit of the Joint Account. If liquidation of the Joint Account should occur, Participants will be

entitled to receive their proportionate share of the value of the assets of the Joint Account. The assets held in the Individual Investments Account of a Participant are the individual property of the Participant for whose benefit the account is maintained and shall be distributed to such Participant in kind in the event of termination of the Program.

The Program shall terminate automatically in the event that (i) the amounts on deposit in the Joint Account shall have been less than \$100,000 for 90 consecutive Business Days; or (ii) PFM Asset Management LLC shall have resigned or been terminated as Investment Administrator of the Program, and the Participants shall not have selected a new Investment Administrator within 60 days. The Program Agreement may be terminated by a weighted vote of two-thirds of Participants in the Joint Account based on the number of Units held in the Joint Account as of the Record Date.

The Participants, by two-thirds weighted vote based on the number of Units in the Joint Account and the Portfolio Value of an Individual Investments Account (with each Dollar of Portfolio Value being equal to one Unit for the purposes of this calculation) may amend the Program Agreement at any time. In addition the Program Agreement shall be amended if Special Counsel deems it necessary to conform this Agreement to the requirements of applicable federal or State laws or regulations. No amendment may be made which would reduce the amount payable on Units of the Joint Account upon liquidation of the Program. No amendment to the Program Agreement that would expand or modify the duties and responsibilities, or otherwise materially affect, the Investment Administrator, Custodian, Special Counsel, or Auditor, shall become effective without the written consent of the affected Person.

Exhibit A

Model Ordinance/Resolution

[RESOLUTION/ORDINANCE] NO. _____

A [Resolution/ORDINANCE] authorizing the [OFFICIAL] of the [entity], New Jersey to invest funds in the New Jersey Asset & Rebate Management Program.

BE IT RESOLVED by the [Governing Body] of the [Entity] as follows:

1. The [Governing Body] hereby finds and determines that (a) the [Official] has received and reviewed (i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program (“NJ/ARM”) and (ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program (“Program Agreement”) and (b) the [Official] has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the [Governing Body] has determined that it is in the best interests of the [Entity] to authorize the [Entity] to participate in NJ/ARM.
2. The Program Agreement is hereby approved and the [Official] is authorized to execute the Program Agreement on behalf of the [Entity].
3. Wachovia Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the [Entity] (Municipality and County entities should also add [and the [Entity’s] Cash Management Plan is hereby amended to provide the same]).
4. The [Governing Body] acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.
5. This [resolution/ordinance] shall take effect immediately upon its adoption.

[A certified copy of this ordinance/resolution must be submitted to the Investment Administrator. Alternatively, a Participant may include the text of the foregoing ordinance/resolution in its ordinance/resolution authorizing or providing for the issuance of its bonds and furnish a copy of such bond ordinance/resolution to the Investment Administrator.]

Exhibit B



NJ/ARM

New Jersey Asset & Rebate Management Program

Account Registration Form

224 Strawbridge Drive, Suite 104

Moorestown, NJ 080507

800 535-7829

Please complete Parts I through III of the NJ/ARM Account Registration Form, and Schedule A, if applicable, and return all pages to the Investment Administrator. If you have any questions concerning any part of the NJ/ARM Account Registration Form, please call the toll-free number 800 535-7829.

PART I: Registration

Is this your first NJ/ARM Joint Account?

Yes No

Name of Entity

Street Address

City

New Jersey

ZIP

Account Name

Primary Contact Name

Title

Phone Number

Fax Number

E-Mail Address:

Secondary Contact Name

Title

Phone Number

Fax Number

E-Mail Address:

Type of Government (Borough, County, City, Township, School District, Authority, etc.)

Tax ID Number

County

BOND COUNSEL FOR ISSUE (Firm Name) (If Applicable)

Attorney

Street Address

City

State

ZIP

Phone Number

PART II: WITHDRAWAL/REDEMPTION

It is understood that NJ/ARM will be under no obligation to honor, in whole or part, any transfer request which (1) exceeds available funds, (b) is provided by any person other than the authorized person(s) designated below, or (c) is not in accordance with any other requirements stated herein or in the information statements.

Withdrawal Instructions: (choose all that apply; same day, next day or check)

- Same Day Wire. The Program agrees to honor all properly authorized wire transfer requests on the Program Business Day immediately following the day received. At any time, you may change (a) wiring instructions, (b) authorized representatives and (c) other information. However, you agree that we may rely on the information previously supplied by you until we receive written notification of any change on forms prescribed by the Program. Changes will become effective on the Program Business Day following receipt of written notice by the Investment Administrator.

The Investment Administrator is hereby authorized to act upon instructions received by telephone by the authorized representative(s) listed below to have amounts withdrawn from this account with the Program and transferred only to the Federal Reserve member bank account designated below, unless changed by written instructions to the Investment Administrator. It is understood that the Program will be under no obligation to honor, in whole or in part, any transfer request which (a) exceeds available funds with the Program, or (b) is provided by any person other than the authorized person designated below, or (c) is not in accordance with any other requirements stated herein.

Name of Bank	ABA Number
Bank Address	
Title of Account at Bank	
Account Number	

- Next Day Transfer. Information packet for Next Day Withdrawal/Purchase will be sent to you and is in effect.
- By Check. (standard checks are provided free of charge): A separate signature card will be mailed to you. Check orders will be placed once signature cards have been completed and returned.

Signature Authorization

We hereby authorize Wachovia Bank N.A. to honor checks drawn by us on the Account of the New Jersey Asset & Rebate Management Program and to effect a redemption of sufficient Units in my New Jersey Asset & Rebate Management Program account to cover payment of such checks. We understand that (1) this privilege may be terminated at any time by the New Jersey Asset & Rebate Management Program or the bank and neither shall incur any liability to us for honoring such checks or for effecting redemptions to pay such checks or for returning checks which have not been accepted; (2) all checks drawn will require the exact number of signatures of local government officials as is indicated below; (3) no check shall be issued or honored or redemption effected for any amounts represented by Units, unless payment for such Units has been made in full and any checks given in such payment have been collected through normal banking channels; and (4) this privilege is subject to all the terms and conditions contained in the New Jersey Asset & Rebate Management Program Information Statement.

The undersigned (Name of Entity) certify that:

- Check one
- The Ordinance/Resolution is enclosed herewith authorizing the Local Government to become a Participant in the New Jersey Asset & Rebate Management Program and is in effect.
 - The Ordinance/Resolution has been previously submitted

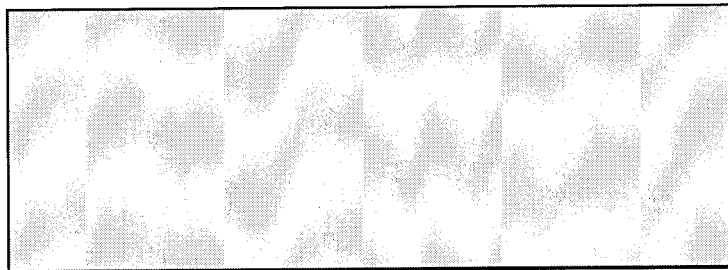
Name of Local Government

Authorized Officer (Please print) | Title

Signature |

Clerk/Secretary (Please Print) | Date

Signature | ATTEST: (SEAL)



On-Line Account Access

	View Account?		Initiate Transactions?	
	Yes	No	Yes	No
User Name				
User Name				
User Name				

By supplying this information, you are authorizing access to your accounts and indemnifying the Investment Administrator of any responsibility for unauthorized use.

PART III: AUTHORIZED REPRESENTATIVES

The undersigned certify that any ____ (number) of the persons signing below has the full authority and capacity to open an account with the Program, and to invest funds in and withdraw funds from the Program. The undersigned affirm that I/we have received and read the Program's Information Statement and Program Agreement, and agree to be bound by its terms. The undersigned agree that the certifications, instructions and authorizations contained in this NJ/ARM Account Registration Form will remain in effect until the Investment Administrator receives written notice of change.

Authorized Representatives

Name of Investor, Trustee or other Fiduciary (Please print) Not Applicable

Name (Please print)	Title	Signature
Name (Please print)	Title	Signature
Name (Please print)	Title	Signature
Name (Please print)	Title	Signature

Additional Signatures (if any), may be added on a separate sheet

Authorized Signatory of (Insert Name of Local Government or Trustee Bank)

Authorized Officer (Please print)	Title
-----------------------------------	-------

Signature	Date
-----------	------

Attest: (Please Print)

Title

Signature

SCHEDULE A: DEPOSIT INFORMATION

Type of Bond Issue

- General Obligation Revenue Taxable Bond Proceeds
 Bond or Tax Anticipation Note Funds on Hand Certificate of Participation (COP)

Wire Sent From (Bank Name)	ABA Number
----------------------------	------------

Bank Address

Title of Account at Bank

Account Number

Answer the following for all deposits derived from tax-exempt debt proceeds:

Name and Full Title of Tax-Exempt Issue

Purpose of Tax-Exempt Issue	Date Tax-Exempt Issue Settled
-----------------------------	-------------------------------

Bond Counsel for Issue (Firm Name)	Attorney
------------------------------------	----------

Street Address	City
----------------	------

State	ZIP	Phone Number
-------	-----	--------------

1. Original proceeds of the bonds (par, less any bond and underwriting discount, plus any premium and accrued interest):	
2. Total amount of bond proceeds available for deposit	\$
3. Difference between lines 1 and 2, if any.	\$ 0

Difference results from: Reimbursement on closing date for prior advances
 Payment on closing date of accumulated invoices then due and payable
 Other _____

4. Names and amounts of other related bond funds, (i.e., debt service, sinking fund, debt service reserve fund, revenue fund, or other funds that are or may be deemed to be proceeds of the bond issue), if any:

5. Arbitrage yield calculated pursuant to the Rebate Regulations (%)

6. Is the issue subject to rebate (without any exceptions)? Yes No

7. Is the 6 month exception applicable to this issue? Yes No

8. Is the 18 month exception applicable to this issue? Yes No

9. Is the construction exception (24 month spenddown) applicable to this issue? Yes No

9a. If the 24 month spenddown is applicable, has the issuer elected to pay a penalty in lieu of rebate or to pay rebate if the spend down thresholds are not met? Yes No

10. Is the small issuer exception (\$5,000,000) applicable to this issue? Yes No

11. Is the TRAN exception applicable to this issue? Yes No

12. What is the anticipated use of investment earning on proceeds?

- Applied to costs of Project Yes No
- Used for debt service, interest payment recognized and commingled into Current Fund at least annually Yes No



Please provide copies of the following bond documents:

- Official Statement
- IRS Form 8038-G
- Arbitrage or Tax Certificate
- Trust Indenture, if applicable

Exhibit C

Facsimile Form

To: NJ/ARM Program Representative

Fax: (856) 235-6882

From: _____

Contact: _____

Date: _____

NJ/ARM Account Number: _____

Amount: \$ _____

Transaction Date: _____

Transaction Type: DEPOSIT to NJ/ARM WITHDRAWAL from NJ/ARM*

Funding Method: WIRE ACH

***If you are making a withdrawal, please provide the following information for verification. Only ACH/Wire instructions that have been previously established with NJ/ARM as repetitive instructions may be used with this form.**

Bank Name: _____

Bank Account Number: _____

Signature: _____

This form may be used for transaction initiation only. It may not be used to add new or modify existing ACH or wire instructions. For information how to add new or modify existing ACH or wire instructions please contact your NJ/ARM Program Representative.

This transaction will be verified with an Authorized Signer listed on a NJ/ARM Account Registration Form before it is processed.

224 Strawbridge Drive, Suite 104
Moorestown, New Jersey 08057
Phone (800) 535-7829
Fax (856) 235-6882
www.njarm.com

NEW JERSEY

NJ/ARM

ASSET & REBATE
MANAGEMENT
PROGRAM

**NEW JERSEY ASSET & REBATE
MANAGEMENT PROGRAM**

**THIRD AMENDED AND RESTATED SHARED SERVICES
INVESTMENT AGREEMENT**

By and Among

THE PARTICIPATING LOCAL GOVERNMENTAL UNITS

and

PFM ASSET MANAGEMENT LLC

and

U.S. BANK NATIONAL ASSOCIATION

Dated as of: June 25, 2014

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**NEW JERSEY ASSET & REBATE
MANAGEMENT PROGRAM**

**THIRD AMENDED AND RESTATED
SHARED SERVICES INVESTMENT AGREEMENT**

This THIRD AMENDED AND RESTATED SHARED SERVICES INVESTMENT AGREEMENT (hereinafter, the "Amended Agreement") is dated as of June 25, 2014 and is made by and among the Local Government parties now or hereafter signatory and deemed signatory hereto (collectively, the "Participants"), PFM Asset Management LLC and U.S. Bank National Association. The above-referenced parties shall hereinafter be referred to as the "Parties".

WITNESSETH:

WHEREAS, the Participants are Local Governments in the State of New Jersey who are authorized to enter into this Agreement pursuant to the Uniform Shared Services and Consolidation Act (N.J. Stat. Ann. 40A:65-1 et seq.), to obtain jointly and individually professional management of investments for excess cash and for the temporary investment of proceeds of tax-exempt and taxable bonds; and

WHEREAS, certain provisions of the Internal Revenue Code of 1986, as amended, have imposed restrictions, limitations and requirements on the investment of the proceeds of tax exempt obligations by local governmental units ("Local Governments") generally; and

WHEREAS, such provisions impose on Local Governments the requirement that certain investment earnings on the proceeds of such tax exempt obligations be rebated to the Federal government; and

WHEREAS, the Arbitrage Rebate Regulations (the "Regulations") dealing with such investments provide, inter alia, that State and locality investment pools may be advantageous in assuring compliance with such rebate obligation; and

WHEREAS, the Participants have agreed to create the New Jersey Asset & Rebate Management Program (the "Program") in order to establish and maintain an investment pool (the "Joint Account") for the joint benefit of the Participants for the investment and reinvestment of the proceeds of tax-exempt and taxable bonds and excess cash and such other common funds as subsequently may be offered under the Program, and to provide also for the individual investment of such proceeds and excess cash outside of the Joint Account (the "Individual Portfolios"), if advantageous or necessary; and

WHEREAS, the Participants intend and the other parties acknowledge that the Joint Account qualifies as a "local government investment pool" as defined by the Local Fiscal Affairs Law (N.J. Stat. Ann. 40A:5-15.1(e)(2)); and

WHEREAS, since it is beneficial for the Participants to arrange for the joint investment of the funds referenced herein, it is proposed that the beneficial interest in the Program's Joint Account be divided into units of beneficial interest as hereinafter provided; and

WHEREAS, the Parties have also determined that it is beneficial in certain circumstances for the proceeds of tax exempt and taxable bonds and excess cash to be invested in Individual Portfolios and such other investment accounts as may be made available to Participants by the Program in accordance with applicable law; and

WHEREAS, the Participants recognize that in undertaking the investment of funds in accordance with the Local Fiscal Affairs Law, they benefit from skilled professional investment management and administration of the Joint Account of the Program, Individual Portfolios and such other investment accounts as may be offered by the Program, including the investment in certificates of deposit on a shared-services basis under applicable law or Individual Portfolio basis to the extent permitted under applicable law; and

WHEREAS, the Participants individually and jointly have designated PFM Asset Management LLC as the Investment Administrator of the Program under this Agreement to invest the assets deposited by the Participants and to administer the Program in accordance with this Agreement; and

WHEREAS, the Participants individually and jointly wish to designate U.S. Bank National Association as the Custodian of the assets deposited by the Participants in the Program and the interest earned thereon; and

WHEREAS, the Parties by this Agreement intend further to amend and restate the Second Amended and Restated Interlocal Services Investment Agreement dated as of October 1, 2009, and to continue the Program for the mutual benefit of the Participants;

NOW, THEREFORE, the Participants hereby declare their intention to be and remain Participants of the Program for the joint investment, and the individual investment as regards any particular Participant, of all Investment Funds (as defined herein) deposited with the Program and the same shall be managed and disposed of in accordance with the provisions of this Third Amended and Restated Agreement:

ARTICLE I

General

1.1. Purpose. This Agreement is entered into by the Participants in order to reaffirm the Program, consistent with the requirements of the Shared Services Act and the Local Fiscal Affairs Law. The Program has been created for the purpose of providing to Local Governments that become Participants an investment option for funds on hand, including where applicable operating funds, cash balances, reserve funds, the proceeds of taxable and tax-exempt bonds; rebate calculation pursuant to the Code; and advice in connection with the discharge of their legal obligation to invest their capital funds obtained through the issuance of tax-exempt debt and to rebate to the Federal government certain investment earnings.

1.2. Approval of Agreement. Each Local Government desiring to be a Participant in the Program shall be deemed a signatory to and to have approved this Agreement upon adoption or enactment of an ordinance or a resolution, as appropriate, of the governing body of such Local Government, or such other appropriate document or certificate of an Authorized Officer of such Local Government authorized to approve such document, approving the deposit of the cash of such Local Government, including the proceeds of debt obligations, in the Program and delivery of such resolution, certified by the appropriate official of such Local Government, or such certificate, if appropriate, to the Investment Administrator.

1.3. Definitions. Terms listed below in the singular form shall include the plural and words listed in the plural shall include the singular. Whenever the context may require, any pronoun that is used in this Agreement shall include the corresponding masculine, feminine and neuter. Unless otherwise noted, the words "include," "includes" and "including" when used in this Agreement shall be deemed to be followed by the phrase "without limitation". The words "agree," "agreements," "approval" and "consent" when used in this Agreement shall be deemed to be followed by the phrase "which shall not be unreasonably withheld or unduly delayed," except or unless the context may otherwise specify. All references to Sections, Articles or Exhibits shall refer to Sections, Articles or Exhibits in this Agreement unless otherwise specified. In addition to the terms elsewhere defined in this Agreement, the following terms shall have the following meanings:

"Agreement" shall mean this Third Amended and Restated Shared Services Investment Agreement as amended from time to time. References in this Agreement to "Contract", "hereof", "hereto" and "hereunder" shall be deemed to refer to this Agreement rather than the Article or section in which such words appear.

"Auditor" shall mean Ernst & Young LLP, Philadelphia, Pennsylvania, so long as it is the incumbent of the position of Auditor under Article VIII of this Agreement, and its successors appointed under Section 8.2 of this Agreement.

"Authorized Officer" shall mean for each Participant the chief financial officer of the Participant or such other officer designated in writing by the governing body of such Participant.

"Beneficial Account" shall mean an account maintained under the direction of the Investment Administrator which records a Participant's interest in funds invested by such Participant in the Program in any of the Joint Account, an Individual Portfolio, or other investment vehicle.

"Bonds" shall mean bonds, notes or other obligations authorized for any Local Government under any of the laws of the State.

"Business Day" shall mean a day on which (1) both the Federal Reserve Bank of New York and the Custodian are open for business, and (2) the primary trading markets for the Program's portfolio instruments are open and the Program's management believes there is adequate market to meet purchase and redemption requests. Additionally, the Program is authorized not to open for trading on a day that is otherwise a Business Day if the Securities Industry and Financial Markets Association ("SIFMA") recommends that the primary trading markets close. The Program may also close early on a Business Day if the SIFMA recommends that primary trading markets close early. In light of anticipated limited availability for money market securities and fixed income settlement capacity limitations on the Good Friday holiday, the Program will not be open for business on Good Friday even if the primary trading markets are open. Specifically, on Good Friday, no Federal Reserve wire settlement will occur, purchases and redemptions will not be accepted and no settlement will occur for the Program.

"Cash Management Agent" shall mean a bank selected by the Investment Administrator to provide the services of receiving and disbursing cash from and to Participants and the Custodian and upon Proper Instructions to pay the expenses of the Program, to receive cash amounts due to the Program and to provide for temporary investment of cash held by the Program, all as may be agreed between such bank and the Investment Administrator on behalf of the Program.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Custodian" shall mean U.S. Bank National Association, so long as it is the incumbent of the position of Custodian under Article V of this Agreement, and its successors appointed under Section 5.14 of this Agreement.

"Deposit Procedures" shall mean the procedures for transmitting Investment Funds for investment in the Joint Account or an Individual Portfolio as described in the Program's then current Information Statement.

"Disbursement Account or Accounts" shall mean the accounts maintained by the Custodian pursuant to Section 5.7 hereof.

"Fair Market Value" shall mean the fair market value for investments as defined in Federal Treas. Reg. §1.148-5(d)(6).

"Individual Portfolio" shall mean, as of any particular time, the assets held by the Custodian for the separate investments made by the Investment Administrator on behalf of a Participant in accordance with Section 2.2(c) of this Agreement. The assets of an Individual Portfolio, which may include NJ TERM investments, shall constitute a separate investment and shall not be deemed to constitute property of the Joint Account.

"Individual Portfolio Agreement" shall mean the agreement executed by and between a Participant and the Investment Administrator prior to the establishment of an Individual Portfolio.

"Information Statement" shall mean the currently effective document describing the Program, as updated from time to time and distributed to all current and prospective Participants.

"Investment Administrator" shall mean PFM Asset Management LLC, so long as it is the incumbent of the position of Investment Administrator under Article II of this Agreement and its successors appointed under Section 2.9 of this Agreement.

"Investment Funds" shall mean immediately available funds received by the Custodian, in accordance with the procedures described in the Program's Information Statement, for investment in the Joint Account or Individual Portfolio of the Program.

"Investment Guidelines" shall mean the guidelines and restrictions set forth in Exhibit A attached hereto, which shall be deemed to be revised from time to time to take into account changes in applicable law that either restrict or add to the authorized investments for Local Governments as may be described in the Program's then current Information Statement.

"Joint Account" shall mean that portion of the Program, the assets of which are held by the Custodian for the joint investment with all Participants in accordance with this Agreement and the Investment Guidelines as relates to the Joint Account.

"Local Fiscal Affairs Law" shall mean the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq. as revised or amended from time to time or as otherwise replaced and superseded.

"Local Government" shall mean a New Jersey municipality, county, school district or a regional authority or district other than an interstate authority or district.

"NJ TERM" shall mean investments lawful for purchase by Local Governments, selected by the Investment Administrator to provide subscribing Participants with fixed-rate, fixed-term income in an Individual Portfolio as described in the Program's then current Information Statement.

"1940 Act" refers to the Investment Company Act of 1940 and the regulations promulgated thereunder, as amended.

"Participants" shall mean as of any particular time the Local Governments that are holders of record of outstanding Units in the Joint Account or that have assets in an Individual Portfolio.

"Person" shall mean and include individuals, corporations, partnerships, pools,

associations, joint ventures and other entities, whether or not legal entities, and governments and agencies and political subdivisions thereof.

"Portfolio Value" shall mean with respect to an Individual Portfolio, the Fair Market Value of the securities held therein, as determined by the Investment Administrator, on the Record Date.

"Proper Instructions" shall mean written (including telecopier, electronic, or other similar means deemed to be reliable by the Investment Administrator) or telephone instructions from a Person or Persons reasonably believed by the recipient to be a Person or Persons authorized to give the particular class of instructions. As used in this Agreement, when not otherwise specified, "Proper Instructions" refers to instructions given by the Investment Administrator.

"Record Date" shall mean the date established by the Custodian from time to time for purposes of establishing the voting interests of the Participants based on the number of Units and the Portfolio Value held at such time.

"Registration Form" shall mean the Account Registration Form as described in the Information Statement and attached as an exhibit thereto, which is required to be executed by the Participant prior to entry into the Program.

"Regulations" shall mean the Arbitrage Rebate Regulations set forth in the Internal Revenue Service Regulations, Section 1.148-0 through 1.148-11 and 1.150-1 through 1.150-2, as revised or amended from time to time or as otherwise replaced and superseded.

"Securities" shall mean bonds, debentures, notes, evidences of indebtedness and other securities or investments in accordance with the Local Fiscal Affairs Law (N.J. Stat. Ann. 40A:5-15.1), and also deposits in accordance with the Local Fiscal Affairs Law, specifically (N.J. Stat. Ann. 40A:5-14).

"Shared Services Act" shall mean the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

"Special Counsel" shall mean McManimon, Scotland & Baumann, L.L.C., Roseland, New Jersey so long as it is the incumbent of the position of Special Counsel under Section 8.1 of this Agreement and its successors appointed pursuant to Section 8.1 of this Agreement.

"State" shall mean the State of New Jersey.

"Unit" shall mean a share of beneficial interest in the Joint Account; the number of Units held by a Participant (including fractional Units) at any time shall equal the amount credited to that Participant's Beneficial Account in the Joint Account divided by \$1.00.

"Yield" shall have the same meaning ascribed to such term in the applicable provisions of the Code and in the Regulations where used in connection with Bonds and the investment of the proceeds thereof.

1.4. Duration. Subject to earlier termination in accordance with the provisions of Section 9.4, the duration of this Agreement and the Program shall expire on December 31, 2024.

1.5. Registered Office. The Registered Office of the Program in New Jersey is 821 Alexander Road, Suite 110, Princeton, New Jersey 08540 or such other office in New Jersey as designated by the Investment Administrator in a notice to the Auditor, Custodian, Participants and Special Counsel. The Investment Administrator is the Registered Agent for service of process in New Jersey.

ARTICLE II

Investment Administrator

2.1. Designation of Investment Administrator. Except as otherwise provided in this Agreement or by nonwaivable provisions of applicable law, the powers of the Program shall be exercised by or under the authority of, and the business and affairs of the Program shall be administered by PFM Asset Management LLC as Investment Administrator. The Participants in the Program have designated PFM Asset Management LLC to serve as Investment Administrator because of its experience in the professional services of advising and administering pooled funds and individual investments of local governments. By its execution of this Agreement, PFM Asset Management LLC accepts the designation as Investment Administrator and agrees to serve as Investment Administrator of the Program in accordance with this Agreement.

2.2. Investment Administrator's Authority. a) Subject to the provisions of this Agreement, the Investment Administrator shall have exclusive management of the investment and reinvestment of the assets of the Program, and each Participant hereby agrees to accept the purchases, sales or exchanges of Securities effected by the Investment Administrator in accordance with the terms and provisions of this Agreement. Each Participant shall evidence its consent to investment in the Joint Account through the completion of the applicable Registration Form as provided by the Investment Administrator. Each Participant which wishes to invest in an Individual Portfolio shall likewise evidence its consent through the execution of an Individual Portfolio Agreement with the Investment Administrator.

b) If Proper Instructions have not been received from a Participant for cash held in the Program for the benefit of the Participant, the Investment Administrator is authorized and directed to credit the cash to the Joint Account (as opposed to any Individual Portfolio held by the Participant) and invest it accordingly.

c) The Investment Administrator is authorized, with the written consent of the affected Participant, to invest a portion of the Participant's Bond proceeds or other funds in

investments in an Individual Portfolio, which may include, with the authorization of the Participant, NJ TERM investments. Unless otherwise instructed by the Participant all moneys not disbursed to or for the account of the Participant as of the maturity date of each such investment in an Individual Portfolio shall be applied to the purchase, for the account of the Participant, of Units in the Joint Account on such date. The assets of an Individual Portfolio shall be held by the Custodian for the exclusive benefit of the Participant except to the extent that any underlying documents to which the relevant Participant is a party require such assets to be held by some other Person, in which case such assets may be held by such Person. Notwithstanding, the preceding sentence, the Investment Administrator, to the extent permitted by applicable law and the Investment Guidelines, may, with the consent of the relevant Participants, arrange for the purchase, deposit with the Custodian, and the holding to maturity (or earlier redemption) of certificates of deposit, for the joint and collective benefit of such Participants acting to the extent so authorized by the Shared Services Act.

2.3. Responsibilities of the Investment Administrator. (a) The Investment Administrator shall select investments for the Investment Funds deposited in the Program by Participants and all income earned thereon.

(b) In general, in selecting such investments the Investment Administrator will:

- (i) Assist the Participants in developing accurate drawdown schedules to be used for the development of an efficient investment program for the Participant;
- (ii) Coordinate with the Custodian as to funds availability and direct the Custodian and the Cash Management Agent, if any, as to payment or non-payment of instruments drawn on Participants' accounts;
- (iii) Coordinate with the Custodian the maintenance of ongoing records of investments, investment return and earnings by the Joint Account and the Individual Portfolios;
- (iv) Conduct an investment program in accordance with arbitrage rebate requirements as interpreted by Special Counsel and, if required, complete periodic preparation of arbitrage rebate calculations and reports in accordance with the Regulations;
- (v) Invest and reinvest the assets of the Joint Account and Individual Portfolios;
- (vi) Arrange for delivery to the Custodian of all Securities and collateral and prepare and process all receipts, order confirmations and records needed for bookkeeping, accounting, auditing and reporting;

(vii) Calculate daily the net income of the Joint Account payable to Participants and the net asset value of the Units all in accordance with this Agreement and the Information Statement;

(viii) Prepare market valuations of all assets of the Program;

(ix) Provide to each Participant confirmation of each purchase and redemption of Units by such Participant; and

(x) Prepare and provide to each Participant monthly reports of the Participant's transactions in the Joint Account, including (a) Units purchased, issued by way of dividends, and redeemed; (b) income earned; and (c) total Units owned.

(c) The Investment Administrator shall provide to Participants with assets in an Individual Portfolio monthly reports respecting their respective investments including: (i) securities purchased and sold, (ii) securities held, (iii) the purchase date of each investment, (iv) the purchase price, (v) any accrued interest paid, (vi) the face amount, (vii) the coupon rate, (viii) the periodicity of its interest payments, (ix) the disposition price of each Security sold or redeemed, (x) disposition date, (xi) interest received, and (xii) where applicable, investment yield.

(d) The Investment Administrator shall also maintain, but not provide in the monthly reports to the Participants, (i) the information establishing that the purchase price of each Security is its Fair Market Value; and (ii) information establishing that the disposition price of each Security was its Fair Market Value.

(e) In its discretion, the Investment Administrator may enter into a cash management agreement with a Cash Management Agent pursuant to which the Cash Management Agent (i) will receive for deposit Investment Funds and such amounts as the Investment Administrator shall direct the Custodian to transfer to the Cash Management Agent and such other receipts as the Investment Administrator may direct and (ii) will pay such amounts to the Custodian and to such other Persons (including the Investment Administrator) as the Investment Administrator may direct.

(f) The records of the Program shall be open to inspection by Participants during the Program's regular business hours.

2.4. Investments. The Investment Administrator is authorized, subject to the Investment Guidelines, to: (a) conduct, operate and carry on the business of the Program; and (b) subscribe for, invest in, reinvest in, purchase or otherwise acquire, hold, pledge, sell, assign, transfer, exchange, distribute or otherwise deal in or dispose of such Securities as are legal investments for Local Governments under the laws of the State in effect from time to time, and to exercise any and all rights of ownership in respect of any and all such investments of every kind and description, including, without limitation, the right to consent and otherwise act with respect thereto, with power to designate one or more Persons to exercise any of said rights.

2.5. Method of Investment. The Investment Administrator shall provide for the purchase, sale, or exchange of Securities for the Joint Account and the Individual Portfolios with registered brokers or dealers, and to that end the Investment Administrator is authorized to give instructions to the Custodian or Cash Management Agent, as applicable, as to deliveries of Securities and payments of cash. The Investment Administrator is directed to obtain for the Program the most favorable execution and price which at the time is reasonably available, which price shall be the Fair Market Value. After fulfilling this primary requirement of seeking the most favorable execution and price, the Investment Administrator is hereby authorized to consider, subject to any applicable laws, rules and regulations, whether statistical, research and other information or services have been furnished to the Investment Administrator or the Program by such brokers or dealers.

2.6. Collection and Payment. The Investment Administrator, for and on behalf of the Program, shall collect all property due to the Program and its Participants; cause the Program to pay all claims, including taxes, if any, against the Program's assets; to prosecute, defend, compromise or abandon any claims relating to the Program's assets; to foreclose any security interest securing any obligations by virtue of which any funds are owed to the Program; and to enter into releases, agreements and other instruments.

2.7. Liability. The Investment Administrator shall not be liable to the Participants for the results of its investment program unless and to the extent that the results reflect a breach of its duties under this Agreement, bad faith or gross negligence. The federal securities laws impose obligations, in certain circumstances on persons, like the Investment Administrator who are required to act in good faith. Nothing herein shall in any way constitute a waiver or limitation of any rights under which the Program or any Participant may have under the federal securities law.

2.8. Resignation, Termination and Successors. The Investment Administrator may resign its position under this Agreement, on not less than 60 days' written notice to all the other Parties to this Agreement. Upon the giving of such notice, the Investment Administrator shall cooperate with the Custodian for the purpose of continuing or otherwise winding up the affairs of the Joint Account and the Individual Portfolios in accordance with Section 9.4 of this Agreement. The Investment Administrator may also, at any time, upon the affirmative vote of Participants holding, as of the record date, two-thirds of the aggregate number of Units and Portfolio Value invested in the Program (with each dollar of Portfolio Value being equal to one Unit for the purposes of this calculation), be terminated on not less than 60 days' notice by the

Custodian to the Investment Administrator and all Participants of record at the time of such notice. A successor Investment Administrator may be appointed by the affirmative vote of the Participants holding two-thirds of the aggregate number of Units and Portfolio Value invested in the Program (with each dollar of Portfolio Value being equal to one Unit for the purposes of this calculation) outstanding as of the record date. If the Participants fail to appoint a successor Investment Administrator within 60 days after notice of such resignation or termination, the Program shall be terminated and the assets of the Joint Account shall be liquidated by the Custodian and distributed to the Participants in proportion to their interest.

2.9. Program Expenses and Fees. (a) The Investment Administrator shall be paid a fee (the "Daily Fee"), calculated as referenced below, from which the Investment Administrator shall draw its own compensation for investing and administering the Joint Account and all other aspects of the Program (exclusive of fees payable by a Participant in respect of investments in an Individual Portfolio for the benefit of such Participant). The Investment Administrator will cause to be paid all of the fees and costs of the Custodian, Auditor, and Special Counsel, brokerage costs, and other similar expenses in respect of the Joint Account, from the Daily Fee. Except as otherwise provided in this Agreement, all of the costs of the Joint Account shall be paid by the Investment Administrator out of the Daily Fee and shall not be deducted from the assets of the Joint Account. The Daily Fee, calculated as a percentage of the value of the average annualized net assets of the Joint Account, shall accrue on a daily basis and shall be paid to the Investment Administrator from the assets of the Joint Account monthly in arrears. The method of calculating the Daily Fee shall be set forth in the Information Statement, under the heading, "Expenses of the Program." The overall expenses of the Joint Account cannot be determined in advance, except as a percentage, which may be revised from time to time in the sole determination of the Investment Administrator, of the value of the net assets held by the Joint Account. The Information Statement in effect from time to time shall contain current information as to the fees payable to the Investment Administrator for its services and the other expenses of the Joint Account comprised in the Daily Fee. In calculating the income of the Joint Account each day, the Investment Administrator shall deduct the applicable Daily Fee. The Parties acknowledge that the Participants may, pursuant to the terms of this Agreement, withdraw funds from the Joint Account or terminate their participation herein at any time in their absolute discretion.

(b) In addition to the amounts payable pursuant to subsection (a) of this Section, if any Participant shall engage the Investment Administrator to provide investments outside of the Joint Account in an Individual Portfolio, the Investment Administrator and such Participant, upon mutual execution of an Investment Portfolio Agreement, shall agree upon the terms and method of calculation and payment of the fee payable to the Investment Administrator on account of such Individual Portfolio. The Investment Administrator will cause to be paid all of the fees and costs of the Custodian, Auditor, and Special Counsel, brokerage costs, and other similar expenses, from such fee for managing such Individual Portfolio. Such costs, expenses and fees are not obligations of the Joint Account. A Participant may, pursuant to the terms of this Agreement, withdraw amounts from an Individual Portfolio or terminate participation therein at any time in its absolute discretion, subject to any market losses or early redemption penalty as may be described in the Information Statement.

2.10. Information Statement. The Investment Administrator shall have a duty to update the Information Statement and to provide copies thereof, in either paper or electronic form, all then current Participants on or before the effective date of such Information Statement.

2.11 Shared Services Agreement. It is not the intention of this Agreement to create with the Participants a general partnership, limited partnership, joint stock association, corporation, bailment or any form of legal relationship other than a shared services agreement in which a Participant holds the beneficial interests conferred by its Units in the Joint Account, its interests in certificates of deposit to the extent allowed by State law to be purchased by a shared-services entity, or its interest in the assets of its Individual Portfolio. Nothing in this Agreement shall be construed to make the Participants partners or members of a joint stock association.

ARTICLE III

Limitations of Liability of Participants and Others

3.1. No Personal Liability of Participants. No Participant shall be subject to any liability whatsoever to any Person in connection with the Program or the acts, obligations or affairs of the Program. No officer, employee or agent of any Participant shall be subject to any personal liability to any Person in connection with the Program, save only that arising from his bad faith, willful misfeasance, gross negligence or reckless disregard of his duty to such Person. Wherever reasonably practicable, every written obligation made or issued by the Program shall contain an appropriate recital to the effect that the Participants, and their officers, employees and agents shall not personally be bound by or liable thereunder, nor shall resort be had to their private property for the satisfaction of any obligation or claim thereunder.

3.2. No Liability of Program. The Parties recognize that the assets held by the Program for investment including the assets of the Individual Portfolios may be derived from the proceeds of debt obligations of Local Governments that by law may be expended only for the respective purposes for which such obligations were issued. Therefore, the Parties agree that, except as otherwise expressly provided in this Agreement in connection with redemptions and the investment and reinvestment of assets of the Program and the payment therefrom of the fees and expenses of the Investment Administrator, the Custodian, Special Counsel, and the Auditor and other similar expenses, assets held by the Program for investment are subject to requisition or disbursement only at the direction of the Participants.

3.3. Liability to Third Parties; No Partnership Authority. Neither a Participant nor the Investment Administrator shall be liable for the debts, obligations or liabilities of the Program of any kind, including under a judgment decree or order of a court, or for the acts or omissions of any other Participant, other Investment Administrator or agent or employee of any other Investment Administrator. No Participant shall be deemed the agent, representative or partner of any other Participant for any purpose, nor shall any Participant have any authority to bind, or hold itself out as having any authority to bind, any other Participant to any obligation.

ARTICLE IV

Units of Beneficial Interest in the Joint Account

4.1. Conditions of Participation. Any Local Government which desires to become a Participant in the Program shall (i) adopt and deliver to the Investment Administrator a certified copy of a resolution or ordinance of the governing body of such Local Government in compliance with the participation procedures as set forth in the Information Statement, and (ii) deliver to the Investment Administrator an executed Registration Form as set forth in the Information Statement. The Investment Administrator shall advise a Local Government whether the Local Government has satisfied the participation procedures and, upon such satisfaction, the Local Government shall be entitled to make deposits in the Program.

4.2. Deposits to the Program. (a) Each Participant shall have the right from time to time to deliver Investment Funds in any amount subject to the Regulations to the Custodian or Cash Management Agent, if any, for credit to the applicable Beneficial Account of such Participant. A Participant that wishes to make such a deposit shall give notice to the Investment Administrator, stating whether such deposit is to be invested in the Joint Account or an Individual Portfolio, and otherwise follow the participation procedures set forth in the Information Statement.

(b) The designated Beneficial Account of a Participant shall be increased upon the delivery of the Investment Funds by an amount equal to the amount of such funds deposited in accordance with the participation procedures set forth in the Information Statement and by the amount of any net income earned on the funds deposited by the Participant less applicable expenses paid or accrued in respect of such account; the Beneficial Account of a Participant shall be decreased by amounts paid to or for the account of the Participant by the Program.

(c) Not later than 4:00 p.m. on any Business Day during which the Custodian or Cash Management Agent, if any, has received Investment Funds from a Participant, the Custodian or Cash Management Agent shall advise the Investment Administrator of the receipt of such Funds. The Investment Administrator shall transmit to such Participant the Investment Administrator's confirmation evidencing the receipt of such Investment Funds.

4.3. Beneficial Interest. The interest of the Participants in the assets invested in the Joint Account shall be divided into Units of beneficial interest in such classes or series as may be designated by the Investment Administrator to reflect the investments therein and the terms of the investment, all as shall be described in the Information Statement. The number of such Units of beneficial interest authorized hereunder is unlimited. All Units issued hereunder including, without limitation, Units issued in connection with a dividend in Units or a split of Units, shall be fully paid and nonassessable.

4.4. Rights of Participants. The ownership of all assets of the Joint Account is vested in the Program for the joint benefit of all Participants in such Joint Account. No individual Participant shall have any interest therein other than the beneficial interest conferred by its Units,

and it shall have no right to call for any partition or division of any property, profits, rights or interests of the Joint Account nor can it be called upon to share or assume directly any losses of the Joint Account, except to the extent of such Participant's beneficial interest in the value of any asset of the Joint Account, or suffer an assessment of any kind by virtue of its ownership of Units. The Units shall not entitle the holder to preference, preemptive, appraisal, conversion or exchange rights.

4.5 Issuance of Units. The Program may from time to time issue Units in the Joint Account, in consideration of the deposit of Investment Funds, at a rate of one Unit for each \$1.00 of Investment Funds, and by way of distribution of income to Participants as set forth in Section 7.2 hereof. In connection with any issuance of Units, the Program may issue fractional Units (rounded to the nearest one-hundredth of a Unit). The Program may from time to time divide or combine the Units of the Joint Account into a greater or lesser number without thereby changing the proportionate beneficial interests of Participants in the Joint Account. Reductions in the number of outstanding Units of the Joint Account may be made pursuant to Section 7.3. Deposits to the Joint Account may be accepted for, and shall be redeemed as, whole Units and 1/100ths of a Unit or multiples thereof.

4.6 Standards of Performance for Joint Account. The Investment Administrator expects to produce an average net investment yield for the Joint Account which is not less than 90% of the published average net investment yield for all taxable money market funds as compiled by iMoneyNet over a calendar quarterly period (the "Measurable Standard of Performance" within the contemplation of Section 7a(2) of the Shared Services Act). In the event that the average net investment yield on the Joint Account for any calendar quarter is less than the foregoing yield, the Investment Administrator will rebate to the Joint Account, out of the Daily Fee (but in no event exceeding the Daily Fee) during the next three successive months, an amount, in the aggregate, which, when added to the investment yield of the Joint Account for the preceding calendar quarter, would, to the extent possible, increase the average net investment yield of the Joint Account for such preceding quarter to an amount which would result in a yield that is equal to the Measurable Standard of Performance.

4.7. Information Statement. Units in the Joint Account shall be described to Participants and prospective Participants by means of a current Information Statement which shall be prepared and supplemented, if necessary, by the Investment Administrator and shall be reviewed and approved by Special Counsel.

4.8. Register of Units; No Certificates. The Investment Administrator shall maintain a register of the names and addresses of the Participants and the number of Units held by them respectively. Such register shall be conclusive as to who are the holders of the Units of beneficial interest in the Joint Account and who shall be entitled to receive dividends or distributions or otherwise to exercise or enjoy the rights of Participants. No certificates will be issued for the Units. A copy of such register kept current at all times shall be made available to the Custodian which shall be entitled to rely thereon.

4.9. Transfer of Units. Units in the Joint Account shall be non-transferable except in connection with a redemption permitted by Article VI.

4.10. Notices. Any and all notices to which any Participant hereunder may be entitled and any and all communications shall be deemed duly served or given if given in accordance with the provisions of Section 9.2.

ARTICLE V

Custodian

5.1. Appointment and Duties of Custodian. The Participants, individually and jointly hereby appoint U.S. Bank National Association as Custodian of the Joint Account and for the Individual Portfolios, all upon such basis of compensation as may be agreed upon between the Investment Administrator and the Custodian:

- (1) to receive and hold the Securities owned by the Program and deliver the same upon Proper Instructions;
- (2) to act upon Proper Instructions to effect the receipt, transfer or delivery of the Program's assets;
- (3) to receive and receipt for any moneys due to the Program;
- (4) pay over such funds upon Proper Instructions; and
- (5) to conduct and manage any voting procedures affecting any Participant.

5.2. Credit of Joint Account. The Custodian will collect from time to time the principal payments, sale proceeds, dividends and interest on all Securities and cash held by it to the credit of the Joint Account and will credit the same to the Joint Account.

5.3. Credit of Individual Portfolios. The Custodian will collect from time to time the principal payments, sale proceeds, dividends and interest on all Securities and cash held by it to the credit of an Individual Portfolio and will credit the same to the appropriate Individual Portfolio.

5.4. Payment of Certain Moneys by and to Custodian. The Custodian is authorized to advance or pay out of the appropriate accounts accrued interest on Securities purchased and dividends on Securities sold and like items as directed by the Investment Administrator. Any dividends or interest payments intended for the Program shall be payable to the Custodian. The Custodian will give appropriate orders to the issuers of the Securities to pay dividends and interest to the Custodian.

5.5. Disbursements. (a) The Custodian is hereby authorized and directed upon Proper Instructions to pay cash from funds applicable to the Joint Account from time to time to the Cash Management Agent, if any, or directly for any of the following purposes:

(1) to pay the Daily Fee to the Investment Administrator and compensation and expenses of other service providers as specified by the Investment Administrator, in accordance with this Agreement;

(2) to transfer funds to the Participants, in accordance with this Agreement;

(3) to pay taxes, if any;

(4) to pay for the purchase of Securities purchased for the Joint Account by the Investment Administrator; and

(5) to pay the redemption price of Units redeemed from the Joint Account.

(b) The Custodian is hereby authorized and directed to disburse cash from an Individual Portfolio from time to time as follows:

(1) for the purpose of completing the purchase of Securities for the Individual Portfolio, upon receipt of (i) Proper Instructions from the Investment Administrator specifying the Securities and stating the purchase price, and the name of the broker, investment banker or other party to or upon whose order the purchase price is to be paid and (ii) such Securities by the Custodian;

(2) to purchase Units in the Joint Account, such purchases to be made automatically absent specific contrary Proper Instructions; and

(3) upon Receipt of Proper Instructions from the Investment Administrator to transfer funds to the applicable Participant.

(c) The Custodian:

(1) shall, before making any such payment, receive Proper Instructions from the Investment Administrator requesting such payment and stating that it is for one or more of the purposes enumerated in the foregoing subsections (a) and (b), which instructions may be of a continuing nature and, in such case, may be relied upon by the Custodian for all similar purposes until revoked in writing by the Investment Administrator, provided that if the payment is for other proper purposes, the instructions shall be in writing and shall state that it is for a proper purpose; and

(2) notwithstanding anything to the contrary herein, may conclusively rely upon Proper Instructions and may presume that any payment made in accordance with such Proper Instructions is fully authorized and for a proper purpose.

5.6 Delivery of Securities. The Custodian is hereby authorized and directed to deliver Securities from time to time as follows:

(a) for the purpose of completing sales of Securities upon receipt of the net proceeds of sale and in accordance with Proper Instructions specifying the Securities sold and stating the amount to be received and the broker, investment banker or other party to or upon whose order the Securities are to be delivered;

(b) for the purpose of exchanging Securities for other Securities and/or cash (i) upon receipt of Proper Instructions stating the Securities to be delivered and the Securities and/or cash to be received in exchange and the manner in which the exchange is to be made, and (ii) against receipt of the other Securities and/or cash as specified in the Proper Instructions;

(c) for the purpose of exchanging or converting Securities pursuant to their terms or pursuant to any plan of conversion, consolidation, recapitalization, reorganization, readjustment or otherwise, (i) upon receipt of Proper Instructions authorizing such exchange or conversion and stating the manner in which such exchange or conversion is to be made, and (ii) against receipt of the Securities, certificates of deposit, interim receipts, and/or cash to be received as specified in the Proper Instructions;

(d) for the purpose of presenting Securities for payment which have matured or have been called for redemption, upon receipt of Proper Instructions; and

(e) for the purpose of delivery of Securities upon redemption of Units in kind, upon receipt of Proper Instructions.

5.7. Opening of Accounts. Upon Proper Instructions, the Custodian will open and maintain one or more Disbursement Accounts to facilitate the operation of the Program and from time to time shall pay funds on deposit in such accounts in accordance with Proper Instructions, which instructions may be of a continuing nature and, in such case, may be relied upon by the Custodian for all similar purposes until revoked in writing by the Investment Administrator.

5.8. Supplying of Information to Investment Administrator. The Custodian shall forward to the Investment Administrator proxies, proxy statements, annual reports, conversion notices, call notices, or other notices of written materials sent to the registered owners of securities and actually received by the Custodian (hereafter referred to as "notices and materials"), excluding only certificates representing Securities and dividend and interest payments. Responsibility for taking action thereon is solely that of the Investment Administrator, and not the responsibility of the Custodian. Upon actual receipt by the Custodian of warrants or rights issued in connection with the assets of the Joint Account or an Individual Portfolio, the Custodian shall enter on its ledgers appropriate notations indicating such receipt and shall forward notice thereof to the Investment Administrator, but shall have no obligation whatsoever to take any action of any kind with respect to such warrants or rights except upon receipt of Proper Instructions authorizing the exercise or sale of such warrants or rights.

5.9. Responsibility for Investments.

(a) The Custodian (except when winding up business in cooperation with the Investment Administrator upon the receipt from the Investment Administrator of notice of

resignation or termination referred to in Section 2.8 or as otherwise provided herein) assumes no responsibility for the management, investment or reinvestment of the Securities from time to time in the Joint Account or in an Individual Portfolio whether or not on deposit hereunder, it being understood that the responsibility for the proper and timely management, investment and reinvestment of said Securities shall be that of the Investment Administrator.

(b) In connection with its functions under this Agreement, the Custodian shall, in addition to any other duties set forth in the Agreement:

(1) obtain a "due bill" for dividends, interest or other distributions of the issuer, due the purchaser in connection with Securities delivered to the Custodian;

(2) render to the Investment Administrator a daily report of all monies received or paid on behalf of the Joint Account or Individual Portfolios, balances to the credit of the Joint Account and Individual Portfolios, and such listings of Securities held by the Custodian for the account of the Joint Account and the Individual Portfolios, as may from time to time be requested by the Investment Administrator;

(3) execute ownership and other certificates and affidavits for all Federal and State tax purposes in connection with the collection of bond and note coupons;

(4) present for payment on the date of payment all coupons and other periodic income items requiring presentation;

(5) monitor and record the collection of funds for the benefit of Participants as received; and

(6) keep accurate books and records regarding the assets held hereunder relating to its activities and obligations under this Agreement. All records maintained by the Custodian in connection with the performance of its duties under this Agreement will be available for inspection during Custodian's normal business hours and copying by any Participant at the Participant's expense.

(c) If the Custodian does not receive payment for items due under Section 5.6 and 5.9(b) within a reasonable time after it has made proper demands for the same, it shall promptly notify the Investment Administrator by telephone or other electronic means, followed by notice in writing, including copies of all demand letters, any written responses thereto, and memoranda of all oral responses thereto and to telephonic demands, and await Proper Instructions; the Custodian shall not be obliged to take legal action for collection except by its consent and unless and until reasonably indemnified to its satisfaction.

The Custodian shall not be liable for any taxes, assessments, or governmental charges which may be levied or assessed upon the Securities held by it hereunder, or upon the income therefrom or otherwise whatsoever. If determined by counsel to the Custodian that any such tax, assessment, or charge must be paid, the Custodian may pay it, reimburse itself out of the assets of

the Joint Account or the relevant Individual Portfolio, whichever is appropriate, and provide notice of the payment and reimbursement to the Investment Administrator and the Participants within thirty days of such action.

In the event that a Cash Management Agent has not been appointed by the Investment Administrator, then in the event that cash in the Joint Account or in an Individual Portfolio is disbursed for the purchase of Securities, upon the failure to receive said Securities the Custodian will credit the Joint Account or respective Individual Portfolio with earnings on said cash calculated at a rate equal to the effective Federal funds rate for the period of the failure, adjusted for such bank reserve requirements as the Custodian may have with respect to such cash for the period. In the event the available cash in the Joint Account or in the relevant Individual Portfolio is negative or otherwise insufficient to cover the amounts required for the purchase of Securities, the Custodian will advance the necessary cash and charge the Joint Account or Individual Portfolio, as applicable, at the effective Federal Funds rate for the applicable period.

5.10. Custodian Liability. No liability of any kind shall be attached to or incurred by the Custodian by reason of its custody of the funds, assets, or shares held by it from time to time under this Agreement, or otherwise by reason of its position as custodian hereunder, except only for its own negligence, bad faith, or willful misconduct in the performance of its duties as specifically set forth in this Agreement. The Custodian will not be liable under any provision of this Agreement, regardless of whether any claim is based on contract or tort, for any consequential, special or indirect damages or losses which the Joint Account or any Individual Portfolio may incur or suffer, whether or not Custodian knew in advance of the likelihood or possibility of these damages or losses. To the extent permitted by law, Custodian is hereby indemnified and held harmless against any and all claims, losses, liabilities, damages, or expenses (including reasonable attorneys' and other agents' fees and expenses) arising from or in connection with this Agreement or the performance of Custodian's duties hereunder, provided, however, that nothing herein shall require the indemnification of the Custodian for its negligence, bad faith or willful misconduct. Without limiting the generality of the foregoing, the Custodian:

(a) may rely upon the advice of counsel and upon statements of accountants, brokers and other Persons believed by it in good faith to be expert in the matters upon which they are consulted and shall not be liable for any action taken or suffered in good faith based upon such advice or statements;

(b) shall not be liable for anything done or suffered to be done in good faith in accordance with any request or advice of, or based upon Proper Instructions; and

(c) may rely and shall be protected in acting upon any signature, written or oral (including telephone, telecopier or other electronic) instructions, request, letter of transmittal, certificate, opinion of counsel, statement, instrument, report, notice, consent, order, or other paper or document believed by it to be genuine and to have been signed, forwarded or presented by the proper party or parties.

5.11. Custodian Compensation. Except as otherwise provided in this Agreement, any expenses, costs or fees of the Custodian in connection with the Program shall be paid solely by the Investment Administrator from the Daily Fee or the fee described in Section 2.9(b) as appropriate. If such expenses, costs or fees have not been paid within 30 days, the Custodian may, upon three days' prior written notice to the Investment Administrator, debit the Joint Account or the Individual Portfolio with respect to which fees have not been paid, as appropriate.

5.12. Appointment of Agents. The Custodian may, at any time or times appoint (and may at any time remove) any other bank, trust company or responsible commercial agent as its agent to carry out such of the provisions of this Agreement as the Custodian may from time to time direct, provided, however, that the appointment of such agent shall not relieve the Custodian of any of its responsibilities under this Agreement.

5.13. Termination and Resignation. The Participants holding at least two-thirds of the aggregate number of Units in the Joint Account and Portfolio Value (with each Dollar of Portfolio Value being equal to one Unit for the purposes of this calculation), may terminate the employment of the Custodian on not less than 60 days' notice to the Custodian. The Custodian may resign its position under this Agreement, on not less than 60 days' written notice. Such notice of termination or resignation shall also be given to all parties to this Agreement. The retiring Custodian shall cooperate with the successor Custodian by transferring to the successor Custodian effective on the date of such termination or resignation all assets of the Program, copies of records respecting the Program generally and such other information as the successor Custodian or the Investment Administrator may reasonably request.

5.14. Successors. In the event of termination or resignation of the Custodian, the Participants in the Program, by two-thirds weighted vote as described in Section 5.13, shall appoint a successor Custodian. In the event that the Participants fail to appoint a successor within the time provided, the Investment Administrator shall appoint an interim successor to any Custodian that is terminated or resigns in accordance with Section 5.13. The successor Custodian shall evidence its acceptance of the duties of the Custodian by executing a copy of this Agreement specifically acknowledging and accepting the duties and obligations hereunder.

5.15. Effect of Merger or Acquisition of or by Custodian. Any merger, acquisition, disposition or other similar transaction by or affecting the banking institution of which the Custodian is a part or any line of business of such Custodian, including service as Custodian for the Program, shall not be deemed to require the appointment of a successor Custodian pursuant to Section 5.14.

ARTICLE VI

Redemption of Units

6.1. Redemptions of Units. Outstanding Units of the Joint Account may be redeemed at the option of the Participants that are the holders thereof, on any Business Day by giving notice to the Investment Administrator in the manner described in the Program's then current Information Statement. The Investment Administrator shall cause the Program to redeem or repurchase from such Participant outstanding Units for an amount per Unit at the then net asset value as determined pursuant to Article VII hereof, and in accordance with the current Information Statement. The procedures for effecting redemption shall be as set forth in the current Information Statement.

6.2. Redemptions To Effect Constant Net Asset Value Formula. The Investment Administrator may also reduce the number of outstanding Units pursuant to the provisions of Section 7.3.

6.3. Suspension of Redemptions. Each Participant agrees that, without prior notice and notwithstanding the provisions of this Article VI, the right of redemption may be temporarily suspended or postponed for the whole or any part of any period (i) during which trading in securities generally on the New York Stock Exchange shall have been suspended or (ii) a general banking moratorium shall have been declared by federal or New Jersey State authorities or (iii) there shall have occurred any outbreak of hostilities, or other calamity or crisis or disruption of the financial markets, the effect of any of which on the financial markets of the United States is such as to make it impracticable to dispose of Securities because of the substantial losses which might be incurred or to determine the value of Securities. Each Participant shall be immediately notified by telephone, telecopier, electronic or any means deemed reliable by the Investment Administrator in the event that such a suspension or postponement is commenced.

ARTICLE VII

Determination of Net Asset Value, Net Income and Distributions

7.1. Net Asset Value. The net asset value of each outstanding Unit of the Joint Account shall be determined by the Investment Administrator at the close of business each Business Day in a manner determined by the Investment Administrator consistent with the manner provided for similar type money market funds in the 1940 Act and as described in the current Information Statement.

7.2. Distributions to Participants. Each Business Day the Investment Administrator shall determine the net income of the Joint Account, in a manner determined by the Investment Administrator consistent with the manner provided for similar type of money market funds in the 1940 Act and as described in the current Information Statement. The Investment Administrator shall cause the Program to distribute monthly the net income of the Joint Account ratably among the Participants of the Joint Account by issuing, after deduction of all amounts payable from the

Joint Account, additional Units or fractions of Units in the Joint Account in a manner consistent with the manner provided for similar type funds in the 1940 Act so that the net asset value of outstanding Units shall be maintained at \$1.00 per Unit.

7.3. Reduction of Outstanding Units. It is expected that the Joint Account will have a positive net income at the time of each determination. If for any reason such net income is a negative amount, the Investment Administrator shall have authority to reduce the number of the outstanding Units of the Joint Account. Such reduction will be effected by having each Participant proportionately contribute the necessary Units to the capital of the Joint Account. Each Participant will be deemed to have agreed to such contribution in these circumstances by its investment in the Joint Account.

ARTICLE VIII

Special Counsel; Auditor

8.1. Special Counsel. McManimon, Scotland & Baumann, L.L.C., Roseland, New Jersey is hereby appointed Special Counsel to the Program. In the event that Special Counsel resigns, the Participants, who are the holders of at least two-thirds of the aggregate number of Units and Portfolio Value invested in the Program (with each Dollar of Portfolio Value being equal to one Unit for the purposes of this calculation), may, at any time by 60 days' written notice to Special Counsel, the Investment Administrator, and the Custodian, replace Special Counsel and retain a firm or firms of attorneys with experience in the field of municipal securities and finance as a successor Special Counsel to provide advice and services in connection with the operation of the Program. Special Counsel shall serve as legal counsel in connection with such matters concerning the Program as shall be deemed necessary by the Investment Administrator or by the Custodian, including making modifications or revisions to the Investment Guidelines to conform them to any changes in applicable State law providing for restrictions or additions to authorized investments for Local Governments or to changes in the Regulations.

8.2. Auditor. An independent certified public accountant or a firm of such accountants (the "Auditor"), shall be retained to audit annually the operations of the Joint Account. Copies of such audit and the report thereon shall be provided to the Custodian, Special Counsel and the Investment Administrator. The Investment Administrator shall furnish a copy of such audit to each Participant and to each Local Government that at any time during the subject 12 months was a Participant in the Program. Ernst & Young LLP, Philadelphia, Pennsylvania, is hereby appointed as Auditor. The Investment Administrator may, from time to time, replace the Auditor with another firm of independent certified public accountants upon 30 days' Notice to the Auditor, Custodian and Participants, which notice shall identify the newly selected Auditor. The Auditor shall be compensated by the Investment Administrator from the Daily Fee.

ARTICLE IX

Amendment; Notice; Voting; Termination of Program

9.1. Amendment.

(a) The Participants, by the affirmative vote of the holders of at least two-thirds of the aggregate number of outstanding Units and Portfolio Value (with each Dollar of Portfolio Value being equal to one Unit for the purposes of this calculation), may amend this Agreement at any time. All of the Parties agree, however, that this Agreement shall be deemed amended if in the opinion of Special Counsel it is necessary to conform this Agreement to the requirements of applicable federal or State laws or regulations. No amendment to this Agreement shall take effect until 10 days after the giving of Notice to Participants as provided in Section 9.2.

(b) No amendment may be made, under Section 9.1 (a) above, which would change any rights with respect to any Units of the Joint Account by reducing the amount payable thereon upon liquidation of the Program. Nothing contained in this Agreement shall permit the amendment of this Agreement to impair the exemption from personal liability of the Participants, officers, employees and agents of the Program or to permit assessments upon Participants.

(c) No amendment to this Agreement that would expand or modify the duties and responsibilities, or otherwise materially affect, the Investment Administrator, Custodian, Special Counsel, or Auditor, shall become effective without the written consent of the affected Person.

(d) Amendments to the Investment Guidelines set forth In Exhibit A resulting from changes in applicable law that either restrict or add to the authorized investments for Local Governments shall not be an amendment for purposes of this Section 9.1 and shall not require compliance with the procedural requirements set forth herein to take effect.

9.2. Notices.

(a) All Notices required or permitted to be given under this Agreement shall be in writing and shall be given to the Parties to this Agreement at the last address on file with the Investment Administrator, by first class mail, telecopier, electronic or any other means deemed to be reliable by the Investment Administrator. Notice given by telecopier or electronic means shall be deemed effective when confirmed. Notice given by overnight courier for next day delivery shall be deemed effective at 12 Noon on such next day. Notice given by first class mail shall be deemed effective at 12 Noon on the third business day after its postmarked date.

(b) Any Notice to be given to the Parties other than Participants shall be sent to the following addresses:

To the Custodian:

U.S. Bank National Association
60 Livingston Avenue
St. Paul, MN 55107
Attention: Kathleen O'Connor

To the Investment Administrator:

PFM Asset Management LLC
One Keystone Plaza
Suite 300
Harrisburg, Pennsylvania 17101
Attention: Chief Operating Officer

And

PFM Asset Management LLC
821 Alexander Road
Suite 110
Princeton, New Jersey 08540
Attention: Chief Operating Officer

To Special Counsel:

McManimon, Scotland & Baumann, L.L.C.
75 Livingston Avenue,
Roseland, New Jersey 07068
Attention: Edward J. McManimon, III

To the Auditor:

Ernst & Young LLP
2005 Market Street, Suite 700
Philadelphia, Pennsylvania 19103
Attention: Michael D. Costigan

The address of any Party for receipt of Notices may be changed at any time by Notice to the other parties to this Agreement.

9.3. Procedure for Voting by Participants. Upon Notice given by the Investment Administrator to the Custodian requesting a meeting of the Participants to vote on specific resolutions submitted by the Investment Administrator, or upon the written request delivered to the Investment Administrator and the Custodian by the holders of at least 40 percent of the aggregate of the then outstanding Units and Portfolio Value (with one Dollar in Portfolio Value being equal to one Unit for the purposes of this calculation) specifying the resolution or

resolutions to be voted upon, the Custodian, shall set a Record Date for determining eligibility to participate in the vote and shall set the time, date and place of a meeting of Participants to take action on such resolution or resolutions. The Custodian shall prepare a list of the Participants eligible to vote, the number of Units and Portfolio Value held by each as of the Record Date, and shall give Notice to each eligible Participant of the taking of the vote (which shall be taken not earlier than 20 days after the date of the Notice of the Meeting) and provide proxy materials in written form, available in either paper or electronic format, for each Participant so that a Participant can register its vote through either paper or electronic ballot without attending the meeting. The Custodian shall be the exclusive judge of the results of the vote, and the reasonable fees of the Custodian shall be paid from the assets of the Joint Account. As soon as practicable after the determination of the results of the vote, the Custodian shall give Notice to all Participants (and the Investment Administrator and Special Counsel) of the results of the vote.

9.4. Termination.

(a) Automatic Termination. This Agreement and the Program shall terminate automatically in the event that

- (i) The amounts on deposit in the Joint Account shall have been less than \$100,000 for 90 consecutive Business Days; or
- (ii) PFM Asset Management LLC shall have resigned or been terminated as Investment Administrator of the Program, and the Participants shall not have selected a new Investment Administrator within 60 days after Notice of such resignation as provided in Section 2.8.

(b) Termination by Vote of Participants. This Agreement shall be terminated upon the affirmative vote of the holders of not less than two-thirds of the aggregate number of outstanding Units and Portfolio Value as of the Record Date (with one Dollar in Portfolio Value being equal to one Unit for the purposes of this calculation). Participants may withdraw from the Joint Account or an Individual Portfolio at any time.

(c) Termination Procedures. Upon the termination of the Program,

- (i) The Program shall carry on no business except for the purpose of winding up its affairs.
- (ii) The Investment Administrator, in cooperation with the Custodian, shall proceed to wind up the affairs of the Program, and all of the powers of the Investment Administrator under this Agreement shall continue until the affairs of the Program shall have been wound up, including the power to fulfill or discharge the contracts of the Program, collect its assets, sell, convey, assign, exchange, transfer or otherwise dispose of all or any part of the remaining assets of the Program, discharge or pay its liabilities, and do all other acts appropriate to liquidate its business.

- (iii) After paying or adequately providing for the payment of all liabilities, and upon receipt of such releases, indemnities and other agreements, as it deems necessary, the Investment Administrator, in cooperation with the Custodian, shall distribute all remaining assets of the Program, in cash or in kind or partly each, among the Participants according to their respective rights.

After termination of the Program and distribution to the Participants as herein provided, the Investment Administrator or the Custodian, as the case may be, shall execute and lodge among the records of the Program an instrument in writing setting forth the fact of such termination. Upon termination of the Program, the Investment Administrator and the Custodian shall thereupon be discharged from all further liabilities and duties hereunder, and the rights and interests of all Participants shall thereupon cease.

ARTICLE X

Miscellaneous

10.1. Filing. This Agreement and any amendment hereto shall be filed in the office of the Custodian and as required by law.

10.2. Governing Law. This Agreement is executed and delivered in the State and with reference to the laws thereof, and the rights of all parties and the validity and construction of every provision hereof shall be subject to and construed according to the laws of the State.

10.3. Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be deemed to be an original, and such counterparts, together, shall constitute one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

10.4. Provisions in Conflict with Law or Regulations. The provisions of this Agreement are severable, and if the Investment Administrator shall determine, with the advice of Special Counsel, that any of such provisions is in conflict with controlling laws and regulations, the conflicting provision shall be disregarded; provided, however, that such determination shall not affect any of the remaining provisions of this Agreement or render invalid or improper any action taken or omitted prior to such determination.

10.5. Beneficiaries. This Agreement is made solely for the benefit of those Local Governments that are Parties and deemed parties hereto and, with the exception of the Investment Administrator, Custodian, Special Counsel, and Auditor, no other Person is entitled to any right or benefit under this Agreement.

10.6. Assignment. The Investment Administrator Custodian, Special Counsel or Auditor may not transfer or agree to assign its rights and duties under this Agreement without the prior written consent or affirmative vote at a meeting of the holders of at least a majority of the

aggregate number of the outstanding Units and Portfolio Value (which each Dollar of Portfolio Value being equal to one Unit for purposes of such calculation).

10.7. Entire Agreement. This Agreement constitutes the entire agreement of the parties hereto relating to the Program and supersedes all prior contracts or agreements whether oral or written.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed as of the day and year first above written.

PFM ASSET MANAGEMENT LLC
as Investment Administrator

By: _____

President

U.S. BANK NATIONAL ASSOCIATION
as Custodian

By: _____

Vice President

EXHIBIT "A"

INVESTMENT GUIDELINES

The Program is designed to:

- * Preserve principal
- * Purchase investments, document investment transactions and account for all funds in a manner that is in accordance with the Regulations as well as State law and regulations.
- * Provide liquidity so that Participants have ready access to their funds to pay for the costs of capital projects.
- * Provide as high a level of current income as is consistent with preservation of principal and maintenance of liquidity.

There can be no assurance that the investment objectives of the Program will be achieved.

AUTHORIZED INVESTMENTS

Joint Account

The Investment Administrator will invest available cash in the Joint Account and the Individual Portfolios exclusively in investments which are, from time to time, legal investments for the proceeds of bonds and other funds on hand with Local Governments. Under current law legal investments of the Joint Account consist of U.S. Government securities that meet the definition of eligible securities pursuant to the U.S. Code of Federal Regulations (Title 17, Section 270.2a-7) and repurchase agreements that are collateralized by U.S. Government securities in which Local Governments may make direct investments. The Joint Account is intended to qualify as a "Local Government Investment Pool" within the definition of Section 15.1 of the Local Fiscal Affairs Law. The Program has adopted Investment Guidelines and Restrictions which incorporate the requirements of the Local Fiscal Affairs Law.

Individual Portfolios

Authorized Investments for Individual Portfolios consist of the following:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
- (2) Government money market mutual funds.

- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bear a fixed rate of interest not dependent on any index or other external factor.
- (4) Agreements, not exceeding 30 days in duration, for the repurchase of fully collateralized securities permitted pursuant to paragraphs (1) and (3) ("Repurchase Agreements").
- (5) Bonds or other obligations having a maturity date of not more than 397 days from the date of purchase, approved by the Division of Investment of the State Department of the Treasury for investment by Local Governments.
- (6) Bonds or other obligations of the Participants or bonds or other obligations of school districts within the jurisdiction of the Participant.
- (7) Certificates of Deposits in federally insured banks or savings and loan associations under procedures established by State law.

Repurchase Agreements. A repurchase agreement involves the sale of securities to the Joint Account or Individual Portfolio, and the concurrent agreement by the seller to repurchase the securities within a specified period of time at an agreed upon price, thereby establishing the yield which accrues during the holding period. The yield established for the repurchase agreement is determined by current short-term rates and may be more or less than the interest rate on the underlying securities. The Joint Account or Individual Portfolio will obtain actual title to and take possession either physically or constructively of the securities which are the subject of the repurchase agreement. It is the Program's policy to enter into repurchase agreements only with dealers in United States Government securities which are recognized as "primary dealers" by the Federal Reserve System, or with commercial banks having assets in excess of \$1 billion. Securities purchased by the Program for the Joint Account or any Individual Portfolio, subject to repurchase agreements, are limited to the obligations of the United States Government and agencies of the United States described under "Authorized Investments" above, but may have maturities longer than one year. At the time a repurchase agreement is made, the underlying securities will always have a market value at least equal to their initial purchase price. If an agreement is in effect for more than one day, the Program's Investment Administrator is responsible for monitoring the value of the underlying securities and, in the event their market value drops below the value of the initial purchase price plus the accrued yield, the counter-party is required to provide additional securities or money. All securities underlying repurchase agreements are required to be delivered to the Program's Custodian or to such other custodians agreed to by the Custodian and the Investment Administrator. The Investment Administrator shall not take possession of or act as custodian for any assets of the Program but shall direct delivery thereof to the Custodian (or to such other custodian agreed to by the Custodian and the Investment Administrator). At the expiration of each repurchase agreement, which, in the case of an Individual Portfolio, may not exceed 30 days from the date of the repurchase agreement, the Custodian receives payment of the principal and interest earned under the agreement as a condition for the transfer of the underlying securities to the other party. If the other party fails to

pay the agreed upon repurchase price on the expiration date, the risks to the Joint Account Participants or to an Individual Portfolio Participant in such event may include any decline in the value of the underlying securities to an amount which is less than the repurchase price, any costs of disposing of such securities, and any loss from any delay in foreclosing on such securities.

Obligations of Agencies or Instrumentalities of the United States Government. Certain short-term obligations of agencies or instrumentalities of the United States Government purchased by the Program may only be backed by the issuing agency or instrumentality and may not be backed by the full faith and credit of the United States Government. For example, securities issued by the Federal Home Loan Bank Board are supported only by the credit of the agency or instrumentality that issues them, and not by the United States Government; and securities issued by the Federal Farm Credit System and Fannie Mae are supported by the agency's or instrumentality's right to borrow money from the United States Treasury under certain circumstances.

Certificates of Deposit. Certificates of Deposit may be acquired for the collective interests of consenting Participants to the extent permitted by the Local Fiscal Affairs Law and the individual Participant's Cash Management Plan in the discretion of the Investment Administrator.

Documentation of Fair Market Value. The Investment Administrator will follow certain procedures to document that investments in the Program which emanate from tax-exempt borrowing proceeds are purchased at a "fair market value" in accordance with requirements of the Code and related regulations and rulings. These procedures include obtaining three bids or offers for all securities transactions in the secondary market, documenting transaction prices using independent pricing services and following such other practices deemed necessary or advisable to ensure that applicable provisions of the Code and Regulations are complied with.

Investment Guidelines and Restrictions. The Program has adopted the following investment restrictions and guidelines (the "Investment Guidelines"). The Program will not:

- (1) Purchase any securities other than those described above under "Authorized Investments"; or
- (2) Invest in securities of any issuer in which an employee, agent or advisor of the Program is an officer or director; or
- (3) Make loans, except that the Joint Account and Individual Portfolios may enter into repurchase agreements as permitted by law; or
- (4) Borrow money or pledge, hypothecate or mortgage its assets.

In addition, the Joint Account:

- (a) will be managed in accordance with 17 C.F.R. §270.2a-7;
- (b) will be rated in the highest category by a nationally recognized statistical rating

organization;

(c) will be in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (C.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the State Department of Community Affairs, which rules provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

(d) will not invest in instruments that are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their cost, utilize an index that does not support a stable net asset value or invest in repurchase agreements which are not collateralized by investments in United States bonds or federal agency bonds as described above; and

(e) will purchase and redeem investments directly from the issuer, government money market fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within the State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c. 93 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserve for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

The Program's Investment Guidelines may be changed only by amending the Agreement. The Investment Administrator and Custodian agree that the Agreement will be amended if it is deemed necessary to conform with changes in State statutes governing the investment of funds by Local Governments or changes in the Code or Regulations.

R-33

DB:dh
02-14-23

**RESOLUTION AMENDING THE 2023 TEMPORARY BUDGET TO PROVIDE
FOR CERTAIN GRANTS AND OTHER APPROPRIATIONS TOTALING
\$1,951,504.45**

WHEREAS, the Council of the City of Camden by resolution (MC-8800) dated January 10, 2023 approved the temporary budget for 2023; and

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2023 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, appropriations needed in 2023 for certain grants and other related appropriations is as follows:

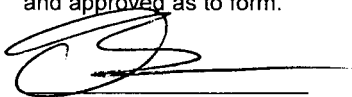
Joint Insurance Fund	\$725,000.00
Recycling Tonnage Grant	\$89,937.30
Opioid Settlement	\$376,191.15
UEZ Revolving Loan Fund	\$350,000.00
Assistance to Firefighters Grant	\$338,978.18
AFG-Cash Match	\$33,897.82
Camden County-Mural	\$37,500.00
ARP-Firefighter Grant	\$52,000.00
Total Added Temporary Budget	\$2,003,504.45

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden, that temporary budget appropriations be made in amounts not to exceed calculations per this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
City Clerk

P.S.W. R-33

DB:dh
02-14-23

**RESOLUTION AMENDING THE 2023 TEMPORARY BUDGET TO PROVIDE
FOR CERTAIN GRANTS AND OTHER APPROPRIATIONS TOTALING
\$1,630,628.40**

WHEREAS, the Council of the City of Camden by resolution (MC-8800) dated January 10, 2023 approved the temporary budget for 2023; and

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2023 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, appropriations needed in 2023 for certain grants and other related appropriations is as follows:

Joint Insurance Fund	\$725,000.00
Recycling Tonnage Grant	\$89,937.30
Opioid Settlement	\$376,191.15
UEZ Revolving Loan Fund	\$350,000.00
Camden County-Mural	\$37,500.00
ARP-Firefighter Grant	\$52,000.00
Total Added Temporary Budget	\$1,630,628.40

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden, that temporary budget appropriations be made in amounts not to exceed calculations per this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
City Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

February
 Council Meeting Date: ~~March 14, 2023~~

TO: Timothy Cunningham, Business Administrator
FROM: Gerald C. Seneski, Director of Finance
Department Making Request: Finance Department

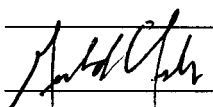
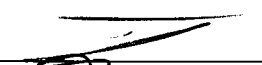
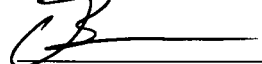
TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING THE 2023 TEMPORARY BUDGET TO PROVIDE FOR CERTAIN GRANTS AND OTHER APPROPRIATIONS TOTALING \$1,951,504.45
BRIEF DESCRIPTION OF ACTION: THE FOLLOWING APPROPRIATIONS ARE NEEDED IN THE 2023 TEMPORARY BUDGET:

Joint Insurance Fund	\$725,000.00
Recycling Tonnage grant	\$89,937.30
Opioid Settlement	\$376,191.15
UEZ Revolving Loan Fund	\$350,000.00
Assistance to Firefighters grant	\$338,978.18
AFG-Cash Match	\$33,897.82
Camden County-Mural	\$37,500.00
Total Added to 2023 Temp Bud	\$1,951,504.45

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*
 AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	1/31/23	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31	
Received by City Attorney:	1/31	

(Name) Please Print **(Extension #)**

******Please attach all supporting documents******

Prepared By: Gerald C. Seneski

x 7582

Contact Person: Gerald C. Seneski

x7582

*****Please attach all supporting documents*****

OF CAMDEN - GRANT FUND
 ment of Grants Receivable
 ear Ended December 31, 2022

Adopted Budget	Budget Amendments	Canceled	Received
<u>Unappropriated Reserves</u>			
			89,937.30
			341,195.61
			350,000.00
Total Unappropriated			781,132.91

$$\frac{33,897.82}{\$815,030.73}$$

Scott Z. Parker

From: Michael Harper
Sent: Friday, January 27, 2023 2:58 PM
To: Kelly Mobley
Cc: Marc Riondino; Scott Z. Parker; Gerald C. Seneski; Timothy J. Cunningham; Jesse Flax
Subject: RE: Award Notification (Application Number: EMW-2021-FG-10345) - CASH MATCH REQUIREMENT \$33,897.82
Attachments: FY2021 AFG Council Action Resolutions.pdf

Okay but the two AFG Grants we applied for (one local & one regional) were read and accepted on City Council on September 13, 2022 with the account numbers on the attached documents. Hopefully this will help. Gloucester City Fire Department has advised us that the regional grant was also awarded.

Chief Michael Harper

From: Kelly Mobley
Sent: Friday, January 27, 2023 9:59 AM
To: Michael Harper <MiHarper@ci.camden.nj.us>
Cc: Marc Riondino <MaRiondi@ci.camden.nj.us>; Scott Z. Parker <ScParker@ci.camden.nj.us>; Gerald C. Seneski <GeSenesk@ci.camden.nj.us>; Timothy J. Cunningham <TiCunnin@ci.camden.nj.us>; Jesse Flax <JeFlax@ci.camden.nj.us>; Jose Berrios <JoBerrio@ci.camden.nj.us>
Subject: RE: Award Notification (Application Number: EMW-2021-FG-10345) - CASH MATCH REQUIREMENT \$33,897.82

Good morning Chief. Before I accept this \$338,978.18 award, I want to be sure that the City understands and there is a 10% match requirement of \$33,897.82.

Please advise before accepting this award that the funds are in place.

Kelly Mobley

Kelly Mobley
Coordinator for Federal and State Aid
Department of Finance
Bureau of Grants Management
City Hall – Suite 316 PO Box 95120
Camden, NJ 08101-5120
(856) 602-4521 (office)
(856) 676-6444 (cell)
(856) 968-6417 (fax)

From: Michael Harper
Sent: Friday, January 27, 2023 9:48 AM
To: Kelly Mobley <KeMobley@ci.camden.nj.us>
Cc: Marc Riondino <MaRiondi@ci.camden.nj.us>; Scott Z. Parker <ScParker@ci.camden.nj.us>; Gerald C. Seneski <GeSenesk@ci.camden.nj.us>
Subject: RE: Award Notification (Application Number: EMW-2021-FG-10345)

Okay Kelly thanks.

From: Kelly Mobley
Sent: Friday, January 27, 2023 9:46 AM
To: Michael Harper <MiHarper@ci.camden.nj.us>
Cc: Marc Riondino <MaRiondi@ci.camden.nj.us>; Scott Z. Parker <ScParker@ci.camden.nj.us>; Gerald C. Seneski <GeSenesk@ci.camden.nj.us>
Subject: RE: Award Notification (Application Number: EMW-2021-FG-10345)

Good morning Chief. Our office will handle the AOR and provide your office with a copy of the application.

Kelly Mobley

Kelly Mobley
Coordinator for Federal and State Aid
Department of Finance
Bureau of Grants Management
City Hall - Suite 316 PO Box 95120
Camden, NJ 08101-5120
(856) 602-4521 (office)
(856) 676-6444 (cell)
(856) 968-6417 (fax)

From: Michael Harper
Sent: Friday, January 27, 2023 9:07 AM
To: Timothy J. Cunningham <TiCunnin@ci.camden.nj.us>; Gerald C. Seneski <GeSenesk@ci.camden.nj.us>
Cc: Kelly Mobley <KeMobley@ci.camden.nj.us>; Marc Riondino <MaRiondi@ci.camden.nj.us>
Subject: Award Notification (Application Number: EMW-2021-FG-10345)

Please review the email I received from FEMA on our last AFG Grant submission FY2021. Who will serve as our Authorized Organization Representative (AOR) for this grant so that we can accept it? Once that is done we can do a Council Action Resolution to accept and insert.

Michael L. Harper
Fire Chief
Camden Fire Department
(856)757-7518 office
(609)705-7509 cell

CONFIDENTIALITY NOTICE

The information contained in this communication from the Camden Fire Department is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the Camden Fire Department at (856) 757-7520 to arrange for the return of this information.

From: FEMA GO [<mailto:no-reply@fema.dhs.gov>]
Sent: Friday, January 27, 2023 7:05 AM
To: Michael Harper <MiHarper@ci.camden.nj.us>
Cc: Jesse Flax <JeFlax@ci.camden.nj.us>; Keith L. Walker <KeWalker@ci.camden.nj.us>; Michael Harper <MiHarper@ci.camden.nj.us>; Barbara Bellamy-Johnson <BaBellam@ci.camden.nj.us>
Subject: Award Notification (Application Number: EMW-2021-FG-10345)

Dear Michael,

Congratulations! Your grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2021 Assistance to Firefighters Grants has been approved for award.

Please use the FEMA GO system at <https://go.fema.gov> to accept or decline your award. Please note that you will have thirty (30) days from the date of this award notification to either accept or decline the award, and that the award must be accepted or declined by an Authorized Organization Representative (AOR) within the FEMA GO system. Instructions for registering within the system and becoming an AOR are available at <https://www.fema.gov/gmm-training-resources>.

Once you are in the system and made an AOR for your organization, your home page will be the first screen you see. You will see a section entitled My Grants. In this section, please select the award acceptance link for EMW-2021-FG-10345 under Fiscal Year (FY) 2021 Assistance to Firefighters Grants. View your award package and indicate your acceptance or declination of award. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

If you have questions on using the FEMA GO system, please reach out to the FEMA GO Help Desk (1-877-585-3242). For programmatic questions about your grant, please reach out to the AFG Helpdesk (firegrants@fema.dhs.gov / 1-866-274-0960).

All recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in FEMA Policy (FP) 108-023-1, Environmental Planning and Historic Preservation Policy Guidance.

Sincerely,

Grants Management Branch

Assistance to Firefighters Grants

Department of Homeland Security / FEMA

Title

Resolution amending the 2023 Temporary Budget to provide for certain grants and other appropriations totaling \$1,951,504.45.

Brief Description

The following appropriations are needed in the 2023 Temporary Budget

Joint Insurance Fund	725,000 -	
Recycling Tonnage Grant	89,937. <u>30</u>	
Opioid Settlement	376 ,198. <u>45</u>	376,191. <u>15</u>
UEZ Revolving Loan Fund	350,000 -	
Assistance to Firefighters Grant	338,978. <u>18</u>	
AFG - Cash Match	33,897. <u>82</u>	
Camden County - Mural	37,500 -	
	<hr/>	
Total Added to 2023 Temp Bud	<u>1,951,504.<u>45</u></u>	

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: February 14, 2023

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING A CHAPTER 159 INSERTION OF GRANT FUNDS INTO THE 2023 TEMPORARY BUDGET IN THE AMOUNT OF \$815,030.73

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING A CHAPTER 159 INSERTION OF GRANT FUNDS INTO THE 2023 TEMPORARY BUDGET IN THE AMOUNT OF \$815,030.73

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT: \$815,030.73

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

R-34

DB:dh
02-14-23

**RESOLUTION APPROVING THE TRANSFER OF
2022 BUDGET - APPROPRIATION RESERVES**

WHEREAS, there are certain 2022 Budget Appropriations of the City of Camden which are insufficient to meet the requirements of operating the affairs of the City; and

WHEREAS, there are certain 2022 Budget Appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, N.J.S.A. 40A:4-59 provides for transfers to such accounts which are estimated to have insufficient balances; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, State of New Jersey that the sum of seventeen thousand dollars (\$17,000) is hereby transferred as detailed below:

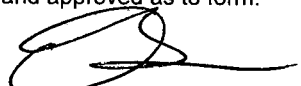
Transfer From:	17,000
Other Expenses - Finance Director	
TOTAL TRANSFERS FROM ACCOUNTS	<u>\$17,000</u>

Transfer To:	17,000
Other Expenses - Animal Control	
TOTAL TRANSFERS FROM ACCOUNTS	<u>\$17,000</u>

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



 DANIEL S. BLACKBURN
 City Attorney

 ANGEL FUENTES
 President, City Council

ATTEST: _____
 LUIS PASTORIZA
 Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

February
Council Meeting Date: **March 14, 2023**

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution Approving the Transfer of 2022 Budget Appropriation Reserves.

BRIEF DESCRIPTION OF ACTION: Transfer \$17,000 from other expenses- Finance Director to Other Expenses- Animal control. The count of animals serviced by our shelter vendor exceeded the contract limit and caused a \$16,000 over expenditure from what was originally anticipated.

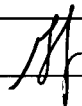

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT: \$17,000

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	1/31/23	 (If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/31	
Received by City Attorney:	/	_____

	(Name) Please Print	(Extension #)
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

**RESOLUTION APPROVING THE TRANSFER OF
2022 BUDGET - APPROPRIATION RESERVES**

WHEREAS, there are certain 2022 Budget Appropriations of the City of Camden which are insufficient to meet the requirements of operating the affairs of the City; and

WHEREAS, there are certain 2022 Budget Appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, N.J.S.A. 40A:4-59 provides for transfers to such accounts which are estimated to have insufficient balances.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden, State of New Jersey that the sum of seventeen thousand dollars (\$17,000) is hereby transferred as detailed below:

Transfer From:

Other Expenses - Finance Director 17,000

TOTAL TRANSFERS FROM ACCOUNTS \$17,000

Transfer To:

Other Expenses - Animal Control 17,000

TOTAL TRANSFERS FROM ACCOUNTS \$17,000

Date of Introduction: _____

The above has been reviewed and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Court

R-35

DB:dh
02-14-23

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE
STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR THE
NJ GOVERNOR'S AMERICAN RESCUE PLAN FIREFIGHTER GRANT**

WHEREAS, the State of New Jersey Department of Community Affairs has issued the City of Camden a NJ Governor's American Rescue Plan Firefighter grant in the amount of \$52,000.00 to be used by the Fire Department for PPE-turnout gear, barrier hoods, gloves, boots, washers and dryers, gear extractors and turnout gear dryers, self-contained breathing apparatus and other related equipment as necessary; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant in the amount of \$52,000.00 from the State of New Jersey Department of Community Affairs for the NJ Governor's American Rescue Plan Firefighter grant.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: February 14, 2023

TO: Timothy Cunningham – Business Administrator

FROM: Chief Michael Harper

Department Making Request: Fire Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to accept the NJ Governor's American Rescue Plan Firefighter Grant

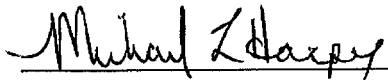

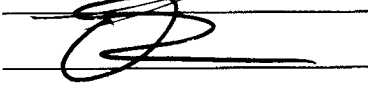
BRIEF DESCRIPTION OF ACTION: The fire department would to accept the \$52,000 grant awarded through the NJ Governors American Rescue Plan Firefighter Grant. We applied for \$75,000 and were subsequently awarded a lesser amount. The Grant Agreement has been executed via SAGE: Grantee: Camden City Grant Agreement #: 2022-04989-0739-00

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): To be determined by Finance Department

AMOUNT: \$52,000

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	12/9/2022	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>1/24/23</u>	
Received by City Attorney:	<u>2/2/23</u>	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared by:	<u>Michael Harper</u>	<u>7518</u>
Contact Person:	<u>Michael Harper</u>	<u>7518</u>

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Camden Fire Department would like to accept and insert the Governor’s announced ARP Firefighter Grant. The American Rescue Plan Firefighter Grant (“Firefighter Grant”) is a competitive grant that supports local and regional fire department firefighters by ensuring that they have proper fire protection, cleaning, and sanitization equipment. Ensuring that firefighters are properly protected against the combined threats of the COVID-19 virus and the strain of emergency fire requests is vital given the current stress on communities confronting the pandemic. Access to funding to purchase the appropriate gear, clothing, and equipment is critical for mental and physical health, particularly for those fire departments with limited operating budgets and large numbers of volunteers. Assisting local and regional fire departments in purchasing gear, clothing, and equipment helps address these equity considerations, meeting the needs of communities that have been placed under substantial stress throughout the pandemic. The Firefighter Grant will allocate funds to allow departments to make these needed purchases.

We would appreciate your support and approval.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name Michael Harper	
Title Fire Chief	
Telephone Number 856-757-7518	
Email miharper@ci.camden.nj.us	

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be no continuing financial obligation.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

Maintenance of the Personal Protective Gear will be maintained by fire department.

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

**CY 2022 American Rescue Plan - Firefighter Grant (ARP-FFG)
Awards**

Agency Name	County Name	Award Amount
Berlin Township Fire Dist. #1	Camden	\$43,000
Camden City	Camden	\$52,000
Cherry Hill Fire District 13	Camden	\$33,000
Clementon Borough	Camden	\$50,000
Collingswood Borough	Camden	\$32,000
Haddon Heights Borough	Camden	\$32,000
Laurel Springs Borough	Camden	\$30,000
Magnolia Borough	Camden	\$40,000
Mount Ephraim Borough	Camden	\$26,000
Oaklyn Borough	Camden	\$32,000
Pennsauken Township	Camden	\$42,000
Pine Hill Fire District #1	Camden	\$42,000
Runnemede Borough	Camden	\$40,000
Somerdale Borough	Camden	\$34,000
Stratford Borough	Camden	\$33,000
Voorhees Township	Camden	\$19,800
Winslow Township Fire District #1	Camden	\$47,000
Cape May City	Cape May	\$36,000
Cape May Point Borough	Cape May	\$34,000
Middle Township Fire District 1	Cape May	\$24,800
Middle Township Fire District 3	Cape May	\$45,000
North Wildwood City	Cape May	\$46,000
Wildwood City	Cape May	\$49,000

GRANT/LOAN AGREEMENT

BETWEEN THE

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

AND

City of Camden

GRANT/LOAN AGREEMENT NUMBER: 2022-04989-0739-00

PROGRAM NAME: American Rescue Plan Firefighter 2022

A grant/loan contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant/Loan Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections:

- A. Specific Terms and Conditions;
- B. Agreement Budget;
- C. Work Plan; and
- D. Program Provisions.

By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the four sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February, 1998. The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant and/or loan.

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT:

BY: Ms. Kelly Mobley
Coordinator for Federal and State Aid
Camden City

FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

BY: Dipali Patel
Fiscal Administrator

I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:

BY: Jacquelyn Suarez
Division Director

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME: **American Rescue Plan Firefighter 2022**
 PROJECT TITLE: **City of Camden ARP Firefighters Grant 2022**
 SERVICE AREA(S): **City of Camden**

RECIPIENT INFORMATION

AGENCY NAME: **City of Camden**
 ADDRESS: **City Hall
 520 Market Street
 Camden, New Jersey 08101-5120**

CHIEF FINANCIAL OFFICER: **Ms. Johanna Conyer-Harris**
 VENDOR ID #: **216000418-09**
 TELEPHONE NUMBER: **(856) 757-7200**
 CHARITIES REGISTRATION #: **EX0000000**
 (Nonprofit Agencies Only)
 SAM Unique Entity #: **L5MTYJ62P314**

STATE INFORMATION

DEPARTMENT: **NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**
 DIVISION: **Division of Local Government Services**
 ADDRESS: **101 South Broad Street
 P. O. Box 803
 Trenton, NJ 08625-0803**

CONTACT PERSON: **Kevin Heydel**
 TELEPHONE NUMBER: **(609) 913-4401**

FEDERAL INFORMATION

FEDERAL AWARD AGENCY NAME:
 CFDA NAME:

FUNDING AMOUNT AND SOURCE OF FUNDS

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (Federal Funds)	2021-100-022-8030-689-FFFF-FIRE-6120	\$52,000.00	21.027
Federal Award #:	Total Amount Federal Award: \$10,000,000.00	Federal Award Date:	
SUBTOTAL		\$52,000.00	
OTHER FUNDS		\$0.00	
TOTAL		\$52,000.00	

GRANT/LOAN AWARD PERIOD

GRANT/LOAN AWARD PERIOD: **December 05, 2022 THROUGH: December 31, 2023**
 LENGTH OF AWARD PERIOD: **1 Year, 1 Month**
 LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **March 30, 2024**

PURPOSE OF GRANT/LOAN

This award will provide funding to purchase firefighter equipment.

Section A SPECIFIC TERMS AND CONDITIONS

By virtue of the execution of the Grant/Loan Agreement, the Recipient agrees that all of the terms and conditions set forth in the General Terms and Conditions for Administering a Grant/Loan are incorporated herein. The specific Grant/Loan Agreement provisions are detailed as follows:

1. BONDING AND INSURANCE**Fidelity Bonding:**

- Fidelity Bonding with the limit of liability of at least \$ 0.00 shall be maintained by the Recipient until all financial transactions under this Grant/Loan Agreement are completed.
- No Fidelity Bonding shall be required.

Insurance(s):

The Department must be provided with current certificates of insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be cancelled for any reason except after 30 days written notice to the New Jersey Department of Community Affairs.

- Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability and shall include the State of New Jersey as a named insured. Limits of liability shall not be less than \$1 million per occurrence for bodily injury liability and property damage liability.
- Comprehensive Automobile Liability policy covering owned, non-owned, and hired vehicles with minimum limits of \$1 million per occurrence for bodily injury liability and property damage liability.
- Workers' Compensation Insurance applicable to laws of the State of New Jersey and Employers' Liability insurance with a limit of not less than \$100,000.
- Additional Insurance Coverage(s) required:
- No Additional Insurance shall be required.

2. METHOD OF PAYMENT**Advance Payment**

- An Advancement of Funds in the amount of \$ shall be made.
- No Advancement of Funds shall be made.

Payment Type

Payments shall be made as indicated below:

- Reimbursement payments based on the actual rate of disbursement shall be made
 - Monthly
 - Quarterly
 - Other:
- Other:

Final Payment Withheld

- Final payment of \$0.00 shall be withheld pending receipt of final reports.
- No Final payment shall be withheld.
- Other:

3. BUDGET VARIANCE FLEXIBILITY

Variance of expenditures from budgeted amounts is permitted without a formal amendment to the Grant/Loan Agreement within the following limitations:

- There is no permitted budget flexibility variance between major budget cost categories.
- Within major budget cost categories, there is a maximum allowable budget line item flexibility of 10%. No individual line item expenditures may exceed the amount budgeted for that line item by an amount in excess of 10% of the budgeted amount.
- Under no circumstances may total expenditures exceed the total grant/loan award amount.

Expenditures that exceed these limitations must be authorized via a budget revision approved by the Department. Expenditures incurred that exceed the permitted budget variance flexibility prior to Departmental approval of a revised budget are at risk for being disallowed by the Department.

4. PROJECT INCOME

Project income, if any, shall be:

- Added to project funds to further eligible program objectives; or
- Deducted from Recipient's payment request for allowable costs; or
- Used for the cost-sharing or matching requirement; or
- Returned to the Department.
- Not Applicable.

5. FINANCIAL AND PERFORMANCE REPORTING

Financial Reports - A Fiscal Monitoring Report comparing the Recipient's actual expenditures of the project with the approved Budget included in this Grant/Loan Agreement shall be submitted with each request for payment, except for advance funding, if any. The Fiscal Monitoring Report shall be certified by the Recipient's Chief Financial Officer and submitted to the Department with the State voucher requesting payment.

Performance Reports - A Performance report(s) indicating the progress of the project shall be submitted:

- Monthly
- Quarterly
- Annually
- Other:

Final Report - A final report shall be submitted to the Department no later than 60 days after completion of the grant/loan award period or termination of this Grant/Loan Agreement. Extensions to reporting due dates may be granted upon written request to the Department.

6. AUDIT REQUIREMENTS

- Audit Required.
- Audit Not Required. Recipient must submit to the Department supporting documentation for all grant/loan expenditures.

Audit Costs - The pro rata share of the cost of any required single audit or the cost of a program-specific audit, financial statement audit, or other limited scope audit shall be paid from funds:

- Provided for by this Grant/Loan Agreement.
- Provided by the Recipient from other funding sources.
- Not Applicable.

Additional Schedules - Additional schedules may be requested by the Department, if funding is made available to pay for such additional schedules.

- Additional Supplemental Schedules required as listed below:
- No Additional Supplemental Schedules required.

7. GRANT ADMINISTRATION AUTOMATION

The recipient acknowledges that this agreement is recorded within and administered utilizing DCA SAGE, the DCA System for Administering Grants Electronically (<https://dcasage.intelligrants.com/portal.asp>). The recipient agrees to establish SAGE access for recipient staff in sufficient quantity and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant staff to the SAGE system grant record corresponding to this grant agreement document.

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NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

APPLICATION FOR GRANT FUNDS

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

In accordance to Federal Executive Order 12549, 'Debarment and Suspension,' the undersigned certifies, to the best of his or her knowledge that as an applicant, this agency or its key employees:

- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any Federal Department or agency, or by the State of New Jersey;
- b. have not within a 3-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense, in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transportation; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- c. are not presently indicted or for otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- d. have not within 3-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

The applicant agrees that by submitting this application, it will obtain from all its subgrantees a certification that includes without modification paragraphs (a), (b), (c), (d), of this certification in accordance with Federal Executive Order 12549.

<p>NAME OF AGENCY</p> <p>Camden City</p>
<p>NAME AND TITLE OF OFFICIAL SIGNING FOR AGENCY</p> <p><u>Ms. Kelly Mobley</u> Coordinator for Federal and State Aid</p>
<p>NOTE: The following document related to Debarment and Suspension as required by Federal regulations will be used as the basis for completion of this certification:</p> <p>List of <i>parties excluded</i> from Federal Procurement or Non-Procurement Programs. This document is distributed by U.S. General Services Administration, U.S. Office, Washington, D.C. This document can be acquired from the Superintendent of Documents by calling (202) 783-3238.</p>

Section C Work Plan

1. Project Description

This grant provides funds to purchase firefighter equipment.

2. Target Population to be Served

Camden Fire Department and City of Camden are ready to move with project once selected for funding. The Department has already identified several vendors that can provide needed gear for firefighters and equipment will be used right away by firefighters.

A tentative project schedule is as follows for the grant.

First month - Grant awarded and accepted by City.

Second month- Equipment purchase order is finalized and equipment is ordered.

Third Month- equipment is received, inspected, and assigned to 26 firefighters. Firefighters begin to use equipment.

Forth Month- Final Grant reimbursement request is submitted, and grant closeout process begins.

3. Project Objectives

26: 26 Fire Dex FXR coat

26 Fire Dex FXR pant{-}

4: Scope of Service

Purchasing equipment for 26 firefighters

5: Grant Conditions

[Grant Conditions from SAGE – Future]

**AMERICAN RESCUE PLAN
FIREFIGHTER GRANT
AWARD PERIOD: 12/05/2022 –
12/31/2023**

SUPPLEMENTAL PROVISIONS

- A.** This Agreement is in no way to be construed as a commitment on the Department's part as to the level of funding for any future extensions or new agreements. The Recipient agrees that based on State allocations, the amount of this Agreement may be reduced by the Department.
- B.** Documents listed below are herewith incorporated by reference. Compliance with each is a binding component of this contract. Grantee agencies are responsible for accessing and reviewing the contents of these referenced documents:
1. The application and any supporting documents submitted by the Grantee to the Department to obtain the funds provided herein.
- C. Assurances:** In executing this contract, the Board of Directors, or the governmental entity must comply with the following assurances:
1. That it will use funds granted as a result of the application to provide a range of services and activities having a measurable and potentially major impact on the target population, or leads to the successful completion of the project for which the grant was supplied;
 2. That it will ensure that fiscal control and fund accounting procedures are adequate to assure the proper disbursement of and accounting for all funds received pursuant to the application;
 3. That it will ensure the cooperation of staff and availability of all records, at the convenience of DCA, to representatives of DCA, and the Office of the State Auditor, charged with monitoring the use of the funds provided;
 4. That it has adopted and implemented bylaws, or governmental procedures for itself and has established agency policies relative to travel, personnel, and other areas as appropriate, consistent with Federal and State laws and regulations. The reimbursement rates for travel and related expenses will be set locally by the Boards but may not exceed any Federal limits. Fiscal management policies and procedures must have been approved and be located in a separate volume;
 5. That all weaknesses and inadequacies identified in the latest audit report have been corrected, with assurances contained in the application that the corrections have been made.

-
- D. No person shall be employed or retained as a consultant (under this agreement) by the Recipient or any of its sub-recipients while he/she or a member of his/her immediate family is a member of the governing Board of the Recipient; exercises supervisory authority over his/her position; or serves on a Board or committee which – either by rule or practice – regularly nominates, recommends, or screens candidates for his/her position. Exceptions to this provision must be requested in writing from the Division of Community Resources. For the purpose of this paragraph, a member of an Immediate family shall include the following persons:

Husband	Wife
Father	Father-in-Law
Mother	Mother-in-Law
Brother	Brother-in-Law
Sister	Sister-in-Law
Son	Son-in-Law
Daughter	Daughter-in-Law

E. Purchase of Vehicles

1. If the Grantee is provided with written approval from the Department to purchase a vehicle, the title to the vehicle shall be taken in the name of the grantee, with the first lien to the State of New Jersey, Department of Community Affairs, Division of Community Resources. The grantee shall, within ten (10) days after registration of the vehicle, provide the Department with a copy of the registration with recorded lien.
2. The grantee will provide the Department with an annual certificate of insurance, which identifies the Department as the lien holder on the policy of the vehicle for the period of the agreement.
3. The grantee will maintain transportation logs regarding each trip for which each vehicle is utilized. The log should indicate the date, the origin and destination, the purpose and the mileage for each trip.
4. The grantee will provide accessibility to these logs for inspection by Division staff at such times as the Division might deem appropriate.
5. The grantee is prohibited from using these vehicles for any personal use.

F. Lease of vehicles, equipment or buildings

No leases can be entered into which extend beyond the period of the grant agreement. Agency leases must include a clause stating the agency has the right to terminate said lease in the event that funding from the Department of Community Affairs is terminated prior to the original agreement termination date. This clause must be included in all agreements for leasing of vehicle(s), equipment or buildings.

G. Data Collection

The grant recipient will be required to provide performance data reports on a schedule delineated within Section A of this contract, Specific Terms and Conditions.

AGREEMENT EXECUTION INSTRUCTION CHECKLIST (0/0010)

Grant/Loan Agreement. Agreement execution is mandatory before any funds can be released. Failure to follow these instructions exactly will result in processing delays, including possible return of the entire agreement package to you for reprocessing. Call your program manager contact person if you have any questions about these requirements. Expeditious agreement execution - our mutual goal.

DO NOT ALTER THE AGREEMENT IN ANY WAY

DCA	ALL OF THE FOLLOWING CHECKED ITEMS MUST BE SUBMITTED / COMPLETED	AGENCY
1 X	ACCEPTANCE SIGNATURE - The two originals of the Grant/Loan Agreement must be signed and dated by the agency official who is authorized by the Resolution to sign the Agreement. The Grant/Loan Agreement may also be signed by the successor in the same title as the authorized agency official, if specifically authorized by the Resolution to do so.	
2 X	CERTIFIED RESOLUTION - The Resolution must indicate acceptance by the Governing Body (if a government agency) or the Board of Directors (if a private agency) of the obligations under the Grant/Loan Agreement. The Resolution must: a) state the legally incorporated name of the organization as listed on the Grant/Loan Agreement, b) state the approximate dollar amount of the grant/loan award requested, c) provide a brief description of the project, and d) list the name(s), title(s), and signature(s) of the person(s) who may sign the Agreement as the authorized agency official(s). The Resolution must be imprinted with a raised Government, Corporate, or Notary Seal and must be certified, signed, and dated by the Government Clerk or the Board Secretary. This certification must state the name of the Board Secretary / Government Clerk and list the date of the meeting at which the Resolution was adopted.	
3 X	CERTIFICATES OF INSURANCE - Section A, Specific Terms and Conditions, Part 1 (page 4 of the Grant/Loan Agreement) indicates the type(s) and amount(s) of insurance required. You must submit evidence that the required insurance is in effect. The Certificate of Insurance must list the State of New Jersey, Department of Community Affairs, Division of Housing and Community Resources, Post Office Box 0811, Trenton, New Jersey 08625-0811 as the Certificate Holder. Request your agent to supply an ACCORD 25 form.	

DB:dh
08-09-22

K-21

RESOLUTION TO APPROVE THE CAMDEN FIRE DEPARTMENT TO APPLY FOR THE NJ GOVERNOR'S AMERICAN RESCUE PLAN FIREFIGHTERS GRANT (ARP)

WHEREAS, the City of Camden desires to apply for a grant in the amount of \$75,000.00 from the State of New Jersey Governor's American Rescue Plan Firefighter Grant; and

WHEREAS, the grant proceeds will be used for PPE-turnout gear, barrier hoods, gloves, boots, washers and dryers, gear extractors and turnout gear dryers, self-contained breathing apparatus and other related equipment as necessary; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a grant from the State of New Jersey Governor's American Rescue Plan Firefighter Grant for the ARP Firefighter Grant.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

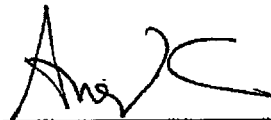
BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 9, 2022

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney



ANGEL FUENTES
President, City Council

ATTEST:



LUIS PASTORIZA
Municipal Clerk

R-36

DB:dh
02-14-23

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN IN THE AMOUNT OF \$155,000.00 FOR THE CODE BLUE PROGRAM/WARMING CENTER FOR THE WINTER MONTHS

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the County of Camden, for the Code Blue Warming Shelters for the homeless individuals from the City of Camden during the winter months; and

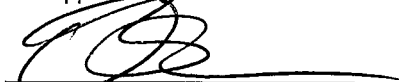
WHEREAS, it is necessary to enter into a Shared Services Agreement with the County of Camden establishing the responsibilities of the parties, terms and conditions; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Shared Services Agreement with the County of Camden, on terms and conditions to include those stated in the agreement, for the Code Blue Warming Shelters.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: Next Meeting

CITY OF CAMDEN
GRANTS MANAGEMENT
2023 JAN 25 PM 1:53

TO: Timothy J. Cunningham, Esq., Business Administrator

FROM: Dorri Brown, Director of Human Services

DEPARTMENT MAKING REQUEST: Human Services

Date: January 24, 2023

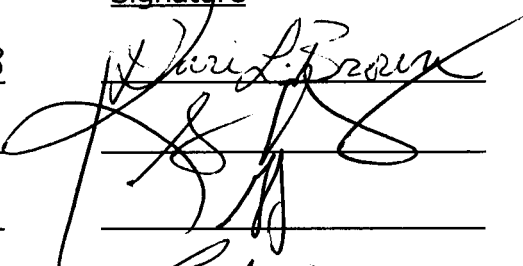
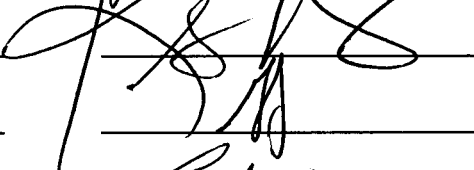
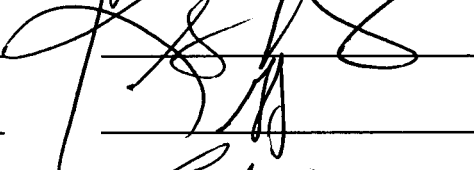
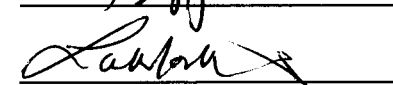
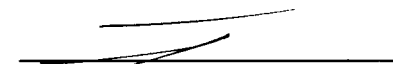
TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the City of Camden to enter into an agreement with the County of Camden in the amount of \$155,000. The funding will be used for the Code Blue Program/Warming Center for the Winter Months.

BRIEF DESCRIPTION: This resolution will provide an agreement between the City of Camden and the County of Camden for the Code Blue Warming Shelters for the homeless individuals from the City of Camden. The amount of the contract is \$155,000.00

BIDDING PROCESS: (N/A)

APPROPRIATION ACCOUNT: (If applicable)

AMOUNT: (If applicable) \$ 155,000.00

	Date	Signature
Approved by Relevant Director:	1-24-2023	
Approved by Grants Management:	1/26/23	
Approved by ^{Finance} Purchasing Agent:	1/26/23	
Approved by ^{Purchasing Agent} Finance Director:	1/26/23	
Approved by Business Administrator:		
Approved by City Attorney:	1/25/23	

(Name) Please Print

(Extension #)

Contact Person 1: Darryl Dozier

Ext. 7194

Contact Person 2: Janean Gooden

Ext. 6406

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Human Services

Grant Analyst: Darryl Dozier

Contact #: 757-7194

Grant/Project Name:		Code Blue Program (Warming Center for Winter Months) Contract agreement with the County			
Grant #:					
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code:			
Funding Source:		Camden County (New Jersey Division of Family Development)			
Pass Through:		N	Source:		
Amount of Grant:		\$155,000.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	1-1-2023 – 3-31-2023		Location of Activity:	Camden City	
Date of Analysis:	January 24, 2023		Reviewed By:	Barbara Johnson <i>BJ</i>	

Summary: The Department of Human Services is requesting to a resolution to enter into an agreement between the City of Camden and the County of Camden in the amount of \$155,000.00. The funding is from the County of Camden-NJ Division of Family Development for the Code Blue Program-Warming Center for the Winter months.

See Appendix B for the Scope of Services for the CODE BLUE WARMING SHELTERS

Time Lines: Service Period of the Grant was January 1, 2023 to March 31, 2023

Problematic Areas/Recommendations

Initial Report Revised Report Closing Report
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Human Services

Grant Analyst: Darryl Dozier

Contact #: 757-7194

Grant/Project Name:		Code Blue Program (Warming Center for Winter Months) Contract agreement with the County			
Grant #:					
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code:			
Funding Source:		Camden County (New Jersey Division of Family Development)			
Pass Through:	<input type="checkbox"/>	<input checked="" type="checkbox"/> N	Source:		
Amount of Grant:		\$155,000.00			
Local Match:	<input checked="" type="checkbox"/> Y	<input type="checkbox"/> N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:	1-1-2023 – 3-31-2023		Location of Activity:	Camden City	
Date of Analysis:	January 24, 2023		Reviewed By:		

Summary: The Department of Human Services is requesting to a resolution to enter into an agreement between the City of Camden and the County of Camden in the amount of \$155,000.00. The funding is from the County of Camden-NJ Division of Family Development for the Code Blue Program-Warming Center for the Winter months.

See Appendix B for the Scope of Services for the CODE BLUE WARMING SHELTERS

Time Lines: Service Period of the Grant was January 1, 2023 to March 31, 2023

Problematic Areas/Recommendations

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Code Blue Program/Warming Center for the Winter Months
Name of Vendor	
Purpose or Need for service:	Code Blue/Warming Center Services
Contract Award Amount	\$155,000.00
Term of Contract	1/1/23 – 3/31/23
Temporary or Seasonal	Code Blue Season
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attach Code Blue Agreement
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

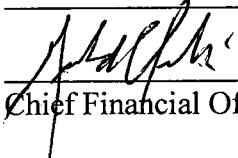
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ N/A ZQ Date 1/26/2023
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

**AGREEMENT BETWEEN COUNTY OF CAMDEN
AND
THE CITY OF CAMDEN
FOR PROVISIONS OF CODE BLUE WARMING SHELTERS**

AGREEMENT is made this _____ day of _____, 20__, by and between the County of Camden (hereinafter referred to as the "COUNTY") and The City of Camden, (hereafter referred to as the "CITY").

WHEREAS, the *COUNTY* has been allotted \$170,000.00 from the New Jersey Division of Family Development to be utilized for Code Blue Shelter in designated municipalities in Camden County: and,

WHEREAS, the *COUNTY* has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known in Camden County as the Homeless Prevention Network Committee developed a plan to carry out emergency services to the homeless; and,

WHEREAS, the *CITY* has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and,

WHEREAS, the *COUNTY* has determined that the *CITY* is qualified and able to coordinate the delivery of the desired emergency services;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, the *COUNTY* and *CITY* agree as follows:

The *CITY* agrees that services provided pursuant to this Agreement shall be provided in accordance with all applicable federal, state and local statutes, rules and regulations.

1. SERVICES. The *CITY* shall provide the following services attached hereto as

Appendix "B" and hereby made part of this Agreement by reference.

In performing its obligations under this agreement, the *CITY* shall:

- a. Establish and maintain appropriate accounting procedures which permit the *COUNTY* to determine and evaluate the use of the money distributed.
- b. Distribute goods and/or funds in the amounts as recommended by the Comprehensive Emergency Services Council as listed in Appendices A, B, and C attached hereto. Any remaining amount not specifically appropriated by the *CITY* in accordance to this agreement shall be held in reserve by the *CITY* for disbursement as may become necessary and pursuant to the express written concurrence with the *COUNTY*.
- c. Monitor the acquisition of the necessary goods and the performance of services.
- d. Attachments A, B and Appendices A, B, C, D are hereby incorporated into this agreement and become a part hereof.
- e. If required, *CITY* has necessary licenses and credentials to provide services and will provide a copy of the same if requested.

2. EVALUATION. The *CITY* shall submit reports to the *COUNTY* and Division of Family Development detailing the utilization of the monies hereunder in a form set out in Appendix C monthly. A final expenditure report shall be submitted on or before April 16, 2021. ²⁰²³
The *CITY* shall permit the *COUNTY* to make visits to the site where the specified services are being provided for the purposes of assuring *CITY* compliance with the terms of this agreement.

3. PAYMENT. The *COUNTY* shall pay to the *CITY* an amount not to exceed

\$ 155,000.00 in the following manner: Payments based upon reporting.

Level of service reports must be submitted even if total contract amount is expended. In no event shall this sum be used for expenses other than those listed in Appendices A, B, and C. It is understood by the parties that said amount is the total amount to be appropriated for this agreement. In no event may said amount be increased during the term of this agreement except as may permitted by the Local Public Contracts Law and following formal approval by the Camden County Board of Commissioners.

Payment under this agreement shall be monthly on the basis of work actually performed during that period and after submission by the CITY to the COUNTY of a separate expenditure report. Said expenditure reports shall be completed in detail, accompanied by an invoice which shall be submitted with a signed voucher before payment is tendered, and mailed and/or hand delivered to the Division of Community Development, Court House, 6th Floor, 520 Market Street, Camden, NJ 08102 **no later than fifteen (15) days after the end of the contract period.** All reports must have support documentation of all expenditures reported. CITY shall include guests sign-in sheets for each Code Blue Shelter for each Code Blue Emergency declared by the County Health Officer.

AGENCY'S who are required to utilize the Homeless Management Information System (HMIS) must print out quarterly information and submit it with the level of service report with each quarterly expenditure report submitted to the COUNTY.

The CITY shall be compensated at the rate provided in accordance with the "Program Budget".

4. TERM. This Agreement shall commence on January 1, 2023 and terminate upon the receipt by the *COUNTY* of a satisfactory final expenditure report. However, the funding for all obligations must be encumbered by the *CITY* on or before March 31, 2023. Any funds not spent by March 31, 2023 shall be held in the *CITY'S interest* bearing, FDIC insured account and returned to the *COUNTY* with the final expenditure report on April 15, 2023. In the event that the *CITY* fails to adequately perform its obligations under this agreement, the *COUNTY* may terminate this agreement upon ten days written notice to the *CITY*, upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless otherwise directed by the *COUNTY*. The *COUNTY* shall not be liable for funding any services continued by the *CITY* after the effective date of termination.

5. REALLOCATION. Any allocation of funds contrary to that set out in Appendix B may only be made with the express written consent of the *COUNTY* and the New Jersey Division of Family Development and the Camden County Board of Commissioners.

6. PURCHASING. Any and all purchases of goods and /or services relating to the emergency services program made by the *CITY* may only be used for the purposes stated in Guidelines of the New Jersey Division of Family Development and by regulations pertinent thereto. The *CITY* shall make all purchases pursuant to a validly executed contract. Such contracts are subject to the approval of the *COUNTY*. The funds distributed hereunder may be used to meet approved contractual obligations for goods and services incurred in anticipation of this agreement in accordance with the provisions and purposes of the New Jersey Division of Family Development and applicable regulations.

7. AUDIT.

The Contractor shall permit the County and/or its independent auditors to have

access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

Type of Contractor	Audit Requirements
Non-Profits and Institutions of Higher Education	State Funds- N.J.O.M.B. Circular Letter 15-08
	Federal Funds- OMB's Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards
State and Local Governments	State Funds- N.J.O.M.B. Circular Letter 15-08
	Federal Funds OMB's Uniform Assistance Requirements Cost Principles, and Audit Requirements for Federal Awards
For-Profit	County's requirement of access as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Internal Auditor.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Internal Auditor, 9th Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment

pursuant to this contract.

8. ACCOUNTING RECORDS.

a. In the event that the CITY ceases, voluntarily or involuntarily, doing business, the CITY shall immediately transfer to the COUNTY originals and/or true copies of all records generated under this Agreement.

b. The CITY shall provide the COUNTY with a line item budget indicating all salary and operational expenses. The budget shall be in a form acceptable to the COUNTY to meet its record keeping requirements. Salaries shall be itemized individually, with an indication of the salary paid for each job title and the number of persons in each title specified.

c. The CITY shall maintain billing records to substantiate all charges by the CITY pursuant to all services provided under this Agreement. Such records shall include receipts of funds from the COUNTY, and time, attendance, and/or other various applicable records, which shall be certified by the appropriate supervisory personnel. These records shall be made available upon the COUNTY'S request to auditors of any government or private audit firm required or contracted to perform audits. The CITY understands that if satisfactory accounting records are not maintained, monies received by the CITY shall be refunded to the County from non-grant sources.

d. The CITY and any contractors and/or any other parties providing services in the name of the CITY, shall maintain full and complete books and records of accounts in accordance with accepted accounting practices, and such other records as may be prescribed

by the county, state, and/or federal agencies. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the county, state and/or federal agencies duly designated representative(s). Such period of access and retention of records shall be extended until any and all claims, appeals, litigation, or disputes arising under this Agreement have been terminated or otherwise satisfactorily completed.

e. Payment for services rendered shall be based on allowable expenditures as determined by the COUNTY. Total payments shall not exceed the maximum amount as specified in this Agreement. Any and all proposed modifications to the original budget shall be submitted solely by the authorized CITY. All payments authorized under this Agreement shall be subject to revision on the basis of an audit, or modified as set forth in the Audit Section of this Agreement, or on the basis of any monitoring or evaluation of the Agreement as ordered by the COUNTY.

f. Under no circumstances shall the CITY impose fees or charges of any kind upon the participants.

9. INDEMNIFICATION. The CITY shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the services and/or materials supplied under this contract. This indemnification obligation is not limited by, but is in addition to the insurance obligations contained in this agreement.

10. INSURANCE. The CITY shall obtain and maintain at its own expense during the term of this Agreement, or any renewal thereof, a comprehensive general liability policy including professional liability, insuring the CITY, against any and all claims for bodily injury or death and property damage resulting from performance of services by the CITY it employees, students, staff and agents under this Agreement. Such policy shall protect the CITY against claims arising from the professional services performed by the CITY, its employees, students, staff and agents with limits of not less than \$1,000,000. with respect to injury or death to any one person and not less than \$3,000,000. in the aggregate. Should the CITY provide for coverage through self-insurance, such program may be in the form of a self-insurance trust fund and shall provide not less than \$1,000,000. for injury or death to one individual and not less than \$3,000,000. in the aggregate. The CITY, upon request, shall furnish the COUNTY with evidence that it has complied with the above requirements for liability coverage.

The CITY agrees to reimburse the COUNTY for any damages or costs incurred by the COUNTY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the CITY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this Agreement.

The COUNTY agrees to reimburse the CITY for any damage or costs incurred by the CITY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the COUNTY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this agreement.

11. CERTIFICATION REGARDING DEBARMENT. The CITY shall cause its contractors to complete the Certification Regarding the Debarment, Suspension, Ineligibility and

Voluntary Exclusions - Lower Tier Covered Transactions attached hereto as Attachment B. A copy of said Certification shall be attached to this agreement.

12. ADHERENCE TO LAW. The *CITY* shall perform its obligations hereunder in accordance with federal, state and local laws and all applicable regulations.

13. NON-COMPLIANCE. The *CITY* recognizes and understands that upon failure to comply with any of the provisions herein, the *COUNTY* may demand, and the *CITY* shall return any unexpended funds.

14. REDUCTION OR TERMINATION DUE TO FISCAL CONSTRAINTS. Anything to the contrary in this Agreement notwithstanding, the parties recognize and agree that the *COUNTY'S* ability to honor the terms and conditions of the Agreement is contingent upon receipt of state funds and appropriations of the State legislature. If during the term of this Agreement, therefore, the State government reduces its allocation to the *COUNTY*, the *COUNTY* reserves the right, upon written notice to the *CITY*, to reduce or terminate the Agreement. Upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless directed otherwise by the *COUNTY*.

THE PARTIES TO THIS AGREEMENT UNDERSTAND AND AGREE THAT FUNDING FOR THIS AGREEMENT HAS BEEN PROMISED BY THE STATE TO THE *COUNTY* FOR THE PERIOD OF DECEMBER 1, 2023 THROUGH MARCH 31, 2023. FUNDING OF THIS AGREEMENT FOR THE PERIOD COMMENCING DECEMBER 17, 2023 THROUGH MARCH 31, 2023 IS CONTINGENT UPON RECEIPT OF SUFFICIENT FUNDS BY THE COUNTY FROM THE STATE FOR THIS PURPOSE. IN THE EVENT THAT SUFFICIENT FUNDING IS NOT PROVIDED BY THE STATE, THIS AGREEMENT WILL BE REDUCED OR TERMINATED AS DESCRIBED HEREIN.

15. SEVERABILITY. If any provision herein is or becomes invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

16. AFFIRMATIVE ACTION. The parties to this Agreement agree to incorporate the Affirmative Action language contained in Appendix D attached hereto and hereby made a part of this Agreement by reference.

17. EMPLOYMENT GOAL COMPLIANCE.

a. The CITY agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

b. The CITY agrees to require its contractors to inform in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

c. The CITY agrees to require its contractors to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

d. The CITY agrees to require its contractors to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

18. NONDISCRIMINATION. The parties of this agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made part of this agreement and are binding upon them.

19. CERTIFICATION REGARDING LOBBYING. In the event that this agreement is federally funded in whole or in part, the CITY's signature on this agreement certifies, to the best of its knowledge and belief it will require its contractors to certify, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the the contractor to any persons for influencing or attempting to influence an officer or employee of an agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, the entering into of continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any of the individuals set forth in Section (a) above, in connection with this federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form - LLL, "Disclosure Form To Report Lobbying", in accordance with its instructions. Form LLL is available in the Office of County Counsel.

c. The CITY agrees to require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants and contracts under grants, loans), and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31. US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

20. CERTIFICATION REGARDING DRUG-FREE WORKPLACE

REQUIREMENTS In the event that this agreement is federally funded in whole or in part, the CITY's signature of this agreement certifies that it will require that its contractors provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about - (1) the dangers of drug abuse in the workplace; (2) the contractor's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of this agreement be given a copy of the statement required by Section (a) above;
- d. Notifying the employee in the statement required by Section (a) above that, as a condition of the employment under this agreement, the employee will - (1) abide by the terms of the statement and (2) notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five days after such conviction;

e. Notifying the County within 10 days after receiving notice under Section (d) (2) above, with respect to any employee of otherwise receiving actual notice of such conviction;

f. Taking one of the following actions, within 30 days of receiving notice under Section (d) (2) above, with respect to any employee who is so convicted -
(1) taking appropriate personnel action against such employee, up to and including termination; or
(2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace in accordance with the requirements detailed herein.

21. NO AUTHORITY TO BIND DONOR. CITY has no authority to enter into contracts or agreements on behalf of the Donor. The parties are independent contracting entities only, and no relationship of principal and agent, master and servant, partnership, joint venture, attorney-in-fact, or teaming arrangement is intended by this Agreement.

22. ASSIGNMENT. Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.

23. WAIVER. The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.

24. DISPUTE RESOLUTION. Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties

of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.

25. MODIFICATION. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.

26. APPLICABLE LAW. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

27. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

28. CAPTIONS AND HEADINGS. The captions in this Agreement are inserted for convenience or reference only and in no way, define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

29. NOTICES. Unless specified otherwise, all notices, reports and any other correspondence made or required to be made to the *COUNTY* are to be sent to Camden County Division of Community Development, 520 Market Street, Court House, 6th Floor, Camden, New Jersey 08102.

30. ENTIRE AGREEMENT This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the date first above written.

ATTEST:

COUNTY OF CAMDEN

Karyn Gilmore
CLERK OF THE BOARD
CAMDEN COUNTY BOARD OF COMMISSIONERS

Ross G. Angilella
COUNTY ADMINISTRATOR

CLERK – The City of Camden
(Affix Corporate Seal)

MAYOR – The City of Camden

Authorized by MC _____
Reviewed and approved as to form

By: _____
~~Michelle Banks-Spearman~~
City Attorney

APPENDIX A
RECIPIENT ORGANIZATION CERTIFICATION

This document certifies our organization meets the requirements of a local recipient organization. It is non-profit, has an accounting system and practices non-discrimination. Furthermore, we certify funds received from CAMDEN COUNTY'S State Appropriation for the Homeless will be expended in accordance with guidelines established for such purposes.

City of Camden

Signature/Title of Certifying Official

Date

APPENDIX B

SCOPE OF SERVICES CODE BLUE WARMING SHELTERS

1/1/2023 – 3/31/2023

THE CITY OF CAMDEN

The City of Camden shall provide directly or through contracts warming shelters when Code Blue Emergencies have been declared by the Camden County Health Officer following P.L.2017, Chapter 68.

The City of Camden and/or its contract(s)

1. The City must report all sub-contracts to the County including sub-contract contact information.
2. Must collaborate with the Code Blue Network in planning. Communicate capacity during a Code Blue Emergency.
3. Must provide inside space for homeless individuals that is heated and offers restroom facilities.
4. Must follow current Governor's COVID orders as it relates to capacity and spacing issues. Must also follow all PPE requirements.
5. Must provide adequate staffing (paid or unpaid) to safely oversee the guests.
6. Must provide access to communication tools so staff can contact police and/or other shelters when the need arises.
7. Must maintain a sign-in sheet for guests at each location during each emergency. The sign-in sheets must minimally request guests' name and current permanent or previous mailing address.

APPENDIX C

City of Camden

Financial Budget/Report
 Code Blue Warming Shelter / DFD
 (1/1/23-3/31/23)

Report Period:
 Inv # _____

Date: _____

Budget Category	Awarded Amount	Reported Amount	YTD	Balance
Code Blue Shelter	\$155,000.00			

Total **\$155,000**

Numbers of Code Blue Nights in Report Period _____

PREPARED BY
 Phone Number _____
 and email _____

APPENDIX D**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27****GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

AMERICANS WITH DISABILITIES ACT
Mandatory Language

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

R-37

DB:dh
02-14-23

**RESOLUTION AUTHORIZING TO ENTER INTO AN AGREEMENT WITH
CLETO REYES USA, INC., BOXING SPONSORSHIP FOR THE
CAMDEN CITY BOXING PROGRAM**

WHEREAS, Cleto Reyes USA, Inc. desires to provide boxing equipment and promotional items for the City of Camden Boxing Program; and

WHEREAS, the City of Camden desires to enter into an Agreement with Cleto Reyes USA, Inc. to accept the new equipment and support of the Camden City Boxing Program; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers be and are hereby authorized to enter into an Agreement with Cleto Reyes USA, Inc. to provide boxing equipment and promotional items for the City of Camden Boxing Program.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: January 3, 2022

TO: Timothy J. Cunningham, Esq., Business Administrator

FROM: Martin Hunter, Recreation Program Coordinator

Department Making Request: Department of Human Services

TITLE OF RESOLUTION:

RESOLUTION AUTHORIZING: Boxing Sponsorship for the Camden City Boxing Program to received equipment and promotional items.

BRIEF DESCRIPTION OF ACTION:

Authorizing the city of Camden to enter into an agreement with Cleto Reyes USA, Inc. 8684 Avenida de le Fuente Suite # 1, San Diego, CA 92154 to accept new equipment and support of the Camden City Boxing Program.

APPROPRIATION ACCOUNT TO BE CHARGED: N/A

AMOUNT OF PROPOSED CONTRACT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: _____	_____
Contact Person: _____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Sponsorship Agreement with Cleto and the City of Camden to received boxing equipment for Camden's Boxing Gym
Name of Vendor	N/A
Purpose or Need for service:	To provide boxing equipment and promotional items for the City of Camden Boxing Program .
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached application
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____



AGREEMENT

Free collaboration agreement for commercial purposes between the parties XXXXXXXX Group, representing to XXXXX and Cleto Reyes USA.

It will be given in accordance with the conditions specified and described in the clauses of this agreement with a validity per 3 months which may be modified if both parties express their agreement in writing.

The following addresses are established for any communication and / or notification: XXXX XXXXX, XXXXX, XXXXX with telephone (310) 866 2079 and Cleto Reyes USA located at 8684 Avenida de la Fuente Suite # 1, San Diego, CA 92154 with telephone (833) 739 3787.

The objective of this agreement is to represent the Cleto Reyes brand through boxers, fans and exemplary public figures, expanding brand awareness in a responsible way, mutually favoring the interested parties with the benefits described in the clauses of this agreement.

The program consists of the following:

Cleto Reyes USA offers:

- Personalized coupon: XXXX to be promoted by XXXX in social networks, public and private events as appropriate, which offers (exclusive promotions) to people who use it only on the website www.cletoreyesshop.com, allowing them to obtain a 10% commission for the sales generated by the coupon.
- Cleto Reyes Boxing some demo equipment for diffusion through XXXX, public figure associated with XXXXXX.
- Cleto Reyes will promote and broadcast events and fights on his own social networks and website
- Sponsored campaigns are generated on FB / Instagram to increase audience and brand growth objectives

XXXXXXX commitments with Cleto Reyes USA:

- Promote the coupon code at your convenience.
- Invite through social networks to follow Cleto Reyes USA on social networks and make creative and diverse mentions with the product provided in each social network by tagging us in each of them.
- 10 different images using our products in HD for each product shipment.
- 2 short videos of less than 1 minute using Cleto Reyes products for each shipment.
- Photographic shots and videos of training, daily life and fights using Cleto Reyes products to be used in different social networks, web pages.

Cleto Reyes USA, Inc.
8684 Avenida de la Fuente Suite #1
San Diego, CA 92154

(833) Reyes US
(833) 739.3787

(619) 863.45.57
☎ (714) 273.93.69

✉ cletoreyesusa@cletoreyes.com
f Cleto Reyes USA





Cleto Reyes USA
Boxing Equipment

CLAUSES

1. It is established that the duration of the initial agreement is 3 months, which may be modified if both parties express their agreement in writing.
2. Cleto Reyes USA will be able to provide ideas of the type of images and videos that are expected to be obtained with each product shipment.
3. Cleto Reyes product for fights will be sent to "XXXX".
4. "XXXX" and his team will be solely responsible for generating the content that must be sent in HD to Cleto Reyes USA without this generating an additional cost for the brand.
5. "XXXX" will have a maximum period of 3 weeks to send the requested material to Cleto Reyes USA once it has received the product at its address.
6. The material must be sent in a timely manner through services such as WeTransfer/Google, Drive/Dropbox, or some other service to media@cletoreyes.com.
7. "XXXX" and its team, being the creators of the content, will be solely responsible for generating the optimal conditions necessary to achieve the best quality of images, video, sound, and content in general.
8. The two interested parties agreed on a certain number of photos and video, for each shipment of Cleto Reyes product that must be respected.
9. The two interested parties may use the material obtained in the photo sessions in their respective social networks.
10. The two interested parties agreed on a certain number of mentions in each social network that must be respected.
11. XXXX will receive a 35% discount to acquire additional Cleto Reyes equipment to the product that is sent if necessary.
12. Cleto Reyes USA will provide the coupon "XXXX" that can promote at your convenience once you have signed the agreement.
13. Cleto Reyes USA will provide the art to promote the coupon if necessary.
14. The coupon "XXXX" will be activated exclusively on the website www.cletoreyesshop.com which will offer Free Shipping with a minimum purchase amount of \$200 USD to customers exclusively in the United States (The coupon benefit may change with relation to market movement).
15. Cleto Reyes USA and XXXXXXXXXXXX agree to send boxing equipment to XXXXXX to diffuse in a best way the coupon and represent the brand with responsibility.
16. Interested parties agreed on all these clauses that must be respected.

Cleto Reyes USA, Inc.
8684 Avenida de la Fuente Suite #1
San Diego, CA 92154

(833) Reyes US (619) 863.45.57
(833) 739.37.87 (714) 273.93.69

 cletoreyesusa@cletoreyes.com
 Cleto Reyes USA



Cleto Reyes USA
Boxing Equipment

SIGNATURE

I agree with the clauses presented in this collaboration agreement starting on XXXXXX
XX, 2022.

XXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Octavio Ortiz
VP Marketing

Cleto Reyes USA, Inc.
3684 Avenida de la Fuente Suite #1
San Diego, CA 92154

(833) Reyes US
(833) 739.37.87

(619) 863.45.57
📞 (714) 273.93.69

✉️ cletoreyesusa@cletoreyes.com
📘 Cleto Reyes USA

R-38

DB:dh
02-14-23

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF PSE&G
LIGHTING SERVICE AGREEMENT FOR THE INSTALLATION OF
ONE (1) LED LIGHT FIXTURE ON SHERMAN AVENUE**

WHEREAS, the City of Camden has committed to take responsibility and hereby accepts the installation of one (1) LED light fixture to be placed on Sherman Avenue; and

WHEREAS, at the completion of the project the light will be dedicated to the City inventory and City will be required to pay the monthly fee; and

WHEREAS, the utility cost for the current year will be \$15.89 per month for a yearly amount of \$190.68 with no upfront cost; and

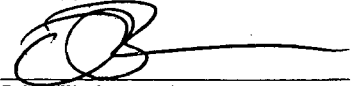
WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City to authorize the installation of one (1) new LED light fixture located on Sherman Drive; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officials are hereby authorized to accept the installation of the LED light fixture.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: February 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Keith L. Walker, Director of Public Works

Department Making Request: Department of Public Works

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE ACCEPTANCE OF PSEG LIGHTING SERVICE AGREEMENT FOR THE INSTALLATION OF ONE (1) LED LIGHT FIXTURE ON SHERMAN AVE

BRIEF DESCRIPTION OF ACTION: Resolution seeking authorization for the City of Camden and PSEG to enter into a lighting service agreement for the addition of one (1) LED light fixture on Sherman Ave.

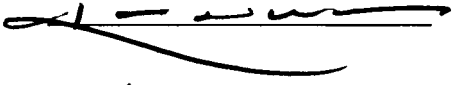
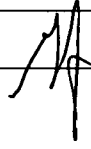


BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): 3-01-E6-851-905

AMOUNT: increase of \$15.89/month

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	1/5/23	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	1/10/23	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	1/24/23	
Received by City Attorney:	2/2/23	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Angela M. Watkins	x7139
Contact Person:	Keith L. Walker	x7139

**Please note that the Contact Person is the point person for providing pertinent information regarding request.
 If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Service (Utility)
Name of Vendor	PSEG
Purpose or Need for service:	Purpose of this agreement is to authorize the City of Camden and PSEG to enter into a lighting service agreement for installation of (1) light fixture on Sherman Ave.
Contract Award Amount	Increase of \$15.89/month
Term of Contract	n/a
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	n/a
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.S.A. 40A:11-5(f)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	n/a

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

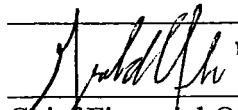
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____



Estimated Cost Summary - PSEG Confidential

Outdoor Lighting

Project Name: City of Camden - Sherman Ave

Contract Account # 7350843305

Customer Name: City of Camden

For Service at Address: Sherman Ave, Camden

CostType	Product	Qty	Amount
Install	Luminaire	1	\$12.53
	Bracket	1	\$3.36
Monthly Install Totals		2	\$15.89

This is Not an Invoice

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service

SECTION 1 - SCOPE OF WORK, PRICE, AND TAXES. PSEG shall perform the services, as set forth in the Form of Proposal (the "Services") for the price specified therein. Any terms or conditions other than those stated in the Street and Area Lighting Services Agreement shall be null and void, including any preprinted terms and conditions contained in any of the Customer's purchase order forms. Customer shall be responsible for and shall pay the amount of any tax applicable to the Services. Except in cases of emergency, no extra or different Services shall be done unless written approval is issued authorizing such Services prior to the performance thereof. Any extra or different work performed by PSEG on an emergency basis shall be governed by the terms and conditions which incorporates by reference the provisions of PSEG's Tariff for Electric Service.

SECTION 2 - TERMS OF PAYMENT. Monthly payment for the Services shall be included in Customer's bill. Upfront payments for the Services as identified in the Form of Proposal is required before the start of work, unless otherwise indicated.

SECTION 2a - TERM OF AGREEMENT. Please reference the Lighting Rate Schedule section of the Tariff regarding provisions for:

BPL: Original sheet No. 189-191 BPL-POF: Original sheet No. 199-200 PSAL: Original sheet No. 212-214

SECTION 3 - WARRANTY AND REMEDIES

A. PSEG warrants that for the period of twelve (12) months after the completion of the Services, the Services will reflect competent professional knowledge, judgment and workmanship and will be performed in accordance with generally accepted professional standards and work practices applicable at the time the Services are performed. PSEG warrants that any goods (e.g. lights, brackets and poles) installed shall be free from defects in material or workmanship for one year from the date of installation or provision, whichever occurs first.

B. PSEG does not warrant and shall have no liability for any nonconformance or defects in the performance of the finish on painted street lighting equipment. Customer shall pursue all claims for nonconformance or defects in the performance of the finish on painted street lighting equipment against the manufacturer and PSEG shall take commercially reasonable efforts to support and assist Customer.

C. Conditions Applying to Warranties.

1. PSEG shall have no liability or obligation for any manufacturing, construction or design defects in the Customer's facilities and equipment, hidden hazardous conditions, or the Customer's failure to comply with all applicable codes, standards, laws, and regulations.
 2. Customer shall provide PSEG with any pertinent facts or information concerning the Customer's facilities and equipment which could affect the Services to be performed therein which are known or accessible only to the Customer or not reasonably discoverable by PSEG.
 3. Customer will provide written notice to PSEG specifying nonconforming Services or Goods upon discovery thereof, and in any event, any such notice of warranty nonconformance shall be given no later than forty-five (45) days after the expiration of the applicable warranty period.
 4. Customer will provide PSEG with a reasonable opportunity to perform corrective work to comply with warranties herein. All corrective work will be performed on a schedule to be mutually agreed upon. Customer shall be responsible to remove and replace any equipment or structure in order to provide PSEG with access to perform warranty work.
 5. PSEG shall have no liability or obligation for anything arising out of these terms, in the event that the Customer breaches any of the requirements of Paragraph C of this Article.
- D. **Exclusivity of Warranties and Remedies. The warranties set forth in these terms are exclusive and are in lieu of all other warranties, whether statutory, express or implied, including, but not limited to, any warranties or merchantability, fitness for a particular purpose or arising out of any course of dealing or usage of trade. The remedies set forth in these terms are the exclusive remedies of Customer for any breach, defect or anything arising out of the performance or nonperformance of these terms.**

SECTION 4 - INDEMNIFICATION AND LIABILITY

PSEG shall indemnify and hold Customer harmless for any claims, suits, costs, damages, losses, or judgments arising out of PSEG's negligent acts or omissions in connection with these terms. Customer shall indemnify and hold PSEG harmless for any claims, suits, costs, damages, losses, or judgments arising out of Customer's negligent acts or omissions in connection with these terms. However, the parties' entire liability and obligation under these terms shall not exceed the dollar amount of the Contract Price, as set forth in "Form of Proposal", and under no circumstances shall the parties be liable to each other for any special, incidental, indirect, punitive, or consequential losses or damages whatsoever (including for lost profits, time, or revenue) for anything arising out of the performance or nonperformance of these terms, whether claims for said losses or damages are premised on warranty, negligence, strict liability, contract, or otherwise.

SECTION 5 - DELAYS AND FORCE MAJEURE. Other than the obligation to pay money, the parties shall not be liable to each other for failure to perform or for delay in performance due to, any cause beyond their reasonable control: or fire; flood, strike, or other labor difficulty; acts of God; mandates, directives, orders, or restraints of any governmental, regulatory, or judicial body or agency; riot; embargo; fuel or energy shortage; delays in transportation; inability to obtain necessary labor; materials or manufacturing facilities from usual sources; or act of omission of any of the persons or entities employed by the parties. In the event of delay in performance due to any such cause, the date of performance or time for completion will be extended by a period of time reasonably necessary to overcome the effect of such delay.

STANDARD TERMS CONDITIONS

PSEG Street and Area Lighting Service (continued)

SECTION 6 - RELATIONSHIP. The relationship of PSEG and Customer to each other shall be that of parties to a contract, and neither these terms or anything done pursuant to these terms shall be deemed to create any partnership, joint venture, or agency relationship between the two parties. There are no third party beneficiaries to these terms.

SECTION 7 - COMPLIANCE WITH LAW. The Parties shall comply with all applicable laws and regulations.

SECTION 8 - WAIVERS. No term or condition of these terms shall be deemed to have been waived and no breach excused unless such waiver or breach is in writing signed by the party claimed to have waived or consented to excuse. Either parties' failure to demand or insist, in any one or more instances, upon strict performance of these terms, or to exercise any rights conferred under these terms, shall not be construed as a waiver or relinquishment of its right to assert or rely upon any such terms or rights in the future.

SECTION 9 - APPLICABILITY OF TARIFF. The PSEG Tariff For Electric Service on file with the New Jersey Board Of Public Utilities is hereby incorporated in its entirety by reference, and any conflict or inconsistency between the terms and conditions of these terms and said Tariff shall be resolved in favor of the Tariff.

SECTION 10 - HEADINGS. The headings assigned to the sections of these terms are for convenience only and shall not limit the scope and applicability of the sections.

SECTION 11 - ENTIRE AGREEMENT. These terms, which includes the "Form of Proposal", constitutes the final, complete, and entire Agreement between the parties, and all prior discussions, negotiations, communications, proposals, or agreements, whether oral or written, are hereby superseded. Any statements, representations, terms or conditions, whether express or implied, other than those set forth in these terms may not be modified, altered, or amended in any way except in writing signed by duly authorized representatives of both the Customer and PSEG. These terms shall be governed and construed by the laws of the State of New Jersey.

SECTION 12 - CANCELLATION PRIOR TO RECEIPT OF SERVICE. Termination of this Agreement by the Customer prior to completion of installation and receipt of service shall be done by written notice. The Customer shall be liable for cost incurred by PSEG between date of the Agreement and the date written notice for cancellation is received.

APPENDIX A: STREET AND LOCATION DETAIL INFORMATION

RecordID	Street:	Location:	Pole#:	Products:
6545	Sherman Ave	2 PWO N 28th	61834	Lumen, Bracket



We make things work for you.

Request for Lighting Service - PSEG Confidential

Project Name: City of Camden - Sherman Ave Project Status: Agreement Presented Date: 1/5/2023

Customer Name: City of Camden BP# 1000453344 Contract Account # 7350843305

Service Address: Sherman Ave, Camden Effective Date: 1/5/2023

Contact Name: Keith Walker Contract Term: 1 Year Distribution: OH

Office Tel: (856) 757-7500 Cell Phone: Email: Fax: Purchase Order #

Premise #	Installation #	Installation 2 #	DWMS Customer #	DWMS LD #	DWMS E1 #	CIAC E1 #
5002530787	4004449430	4004354643	6633106	500986213		

Rates and Costs Details

Product	Amt RefVal	Rate	New Pole or Pole #	Free Pole	Pole Pre-paid	Second Available	Action Type	Sales Type	Order Type	Mthly Install Rate	Mthly Remove Rate	Uprft Rate	Access Product Qty	Access Product Code	Access Uprft Rate	Found Credit Qty	Found Credit Amt	ID
Bracket	1	EX0501298B	BPL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Install	New	Set Exist	3.36	0.00	0.00			0.00		0.00	6546
Luminair	1	EX053285BL	BPL	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Install	New	Set Exist	12.53	0.00	0.00			0.00		0.00	6545

Rates and Costs Summary

Installs: Monthly Service Charge Totals	
Luminair Mth Svc Charge Total	\$12.53
Pole Mthly Service Charge Total	\$0.00
Bracket Mthly Serv Charge Total	\$3.36
Mthly Service Charge Totals	\$15.89

Grand Total One Time Uprft Cost		\$0.00
Removes: Prior Charges (No Charge to Remove)		
Luminaires: Prior Monthly Charges	\$0.00	
Poles: Prior Monthly Charges	\$0.00	
Brackets: Prior Monthly Charges	\$0.00	
Prior Monthly Charge Totals	\$0.00	

One-Time Cost Totals		\$0.00
Cost for Construction (CIAC)	\$0.00	
Foundation Credit Total	\$0.00	
Pole Uprft Cost Total	\$0.00	
Bracket Uprft Cost Total	\$0.00	
Accessory Uprft Cost Total	\$0.00	
Lumin Uprft Cost Total	\$0.00	

Comments Install 1) 36W LED Cobra.

RepEMail: Walter.Ruff@pseg.com Tel: (609) 387-0526 Print Signatory Name/Title: Keith Walker

PSEG Representative: Walter Ruff *Authorized Signature: _____

*In executing this Proposal and Service Agreement, Customer: (1) accepts the Proposal for Dusk to Dawn Lighting Service; (2) acknowledges and agrees that this is an agreement for Lighting Services only and that Customer in receiving Service hereunder does not acquire any right, title or interest in any of the equipment used to provide such Lighting Services and that such right, title and interest shall be vested exclusively in PSE&G; (3) will provide PSE&G with reasonable access in order to enable PSE&G to maintain, replace or remove such equipment; (4) and acknowledges and agrees that, in addition to these terms, Service is subject to the terms and conditions set forth in the Service Agreement - Standard Terms and Conditions - PSEG Street Lighting Service, which are printed on the back of this Proposal and Agreement.

R-39

DB
02-14-23

RESOLUTION AUTHORIZING AN EXTENSION OF THE EMERGENCY SERVICES AGREEMENT WITH WASTE MANAGEMENT OF NEW JERSEY, INC., FOR COLLECTION OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS

WHEREAS, on or around April 1, 2019, the City of Camden (“City”) and Waste Management of New Jersey, Inc. (“WM”) entered into a Contract for Municipal Solid Waste and Recycling Collection Services (the “2019 Contract”);

WHEREAS, the term of the 2019 Contract expired on April 30, 2022;

WHEREAS, the COVID-19 pandemic and other unforeseen circumstances deprived the City of necessary time to prepare, advertise, and award a new contract for Solid Waste Collection and Disposal Services;

WHEREAS, on May 10, 2022, the City Council approved Resolution MC-22:8438 authorizing an Emergency Services Agreement with WM, for the Collection of Designated Solid Waste and Recyclable Materials from May 1, 2022 thru October 31, 2022;

WHEREAS, the Emergency Services Agreement incorporated the City Bid Specifications under Bid No. 19-02, the January 25, 2019 Addendum No. 1 to the Bid Specifications, the February 1, 2019 Addendum No. 2 to the Bid Specifications (collectively, the “City 2019 Bid Specifications”), and WM’s February 14, 2019 proposal submitted in response to Bid No. 19-02;

WHEREAS, on July 22, 2022, pursuant to the Section 40A:11-4 of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., and the Uniform Bid Specifications for Municipal Solid Waste Collection Contracts, N.J.A.C. 7:26H-6.1 et seq., the City of Camden publicly advertised Bid. No. 22-10 for Curbside Collection of Designated Solid Waste and Recyclable Materials;

WHEREAS, the City did not receive any bid proposals in response to the July 22, 2022 advertisement of Bid No. 22-10;

WHEREAS, on October 6, 2022, in accordance with the procedures under the Local Public Contracts Law and the Uniform Bid Specifications for Municipal Solid Waste Collection Contracts, the City re-advertised Bid No. 22-10;

WHEREAS, the City did not receive any bid proposals in response to the October 6, 2022 re-advertisement of Bid No. 22-10;

WHEREAS, the City and WM agreed to a first extension of the Emergency Service Agreement for the purpose of extending the term of the Emergency Services Agreement from November 1, 2022 thru January 31, 2023, which was memorialized in a Memorandum of Agreement dated October 22, 2022 (the “October 2022 MOA”);

WHEREAS, on December 13, 2022, the City Council passed a Resolution authorizing contract procurement through negotiation and award procedures pursuant to N.J.S.A. 40A:11-5(3);

WHEREAS, WM and the labor Union representing various WM employees did not ratify a new labor agreement by January 31, 2023, and WM employees at its collection facility in Camden exercised their right to strike on February 1, 2023;

WHEREAS, in consultation with the City Director of Public Works and legal counsel, and through the submission of an Emergency Procurement Memorandum to the City Purchasing Agent and City Business Administrator, the City has determined that a suspension of solid waste and recycling collection during ongoing labor negotiations, a labor strike, and/or a negotiated contract between the City and WM pursuant to N.J.S.A. 40A:11-5(3) would result in a renewed threat to the health, safety, and welfare of the City and its residents;

WHEREAS, pursuant to section N.J.S.A. 40A:11-6 of the LPCL, the City is authorized to award a contract on an emergency basis where there is a threat to the health, safety, and welfare of the public, regardless of whether the cost of the contract will or will not exceed the bid threshold under the LPCL;

WHEREAS, to address the aforementioned emergency circumstances and threats to public health and safety, the City obtained a Proposal from WM to provide Municipal Solid Waste and Recyclable Materials Collection and Disposal Services through the duration of the aforementioned labor strike and until the parties negotiate a contract N.J.S.A. 40A:11-5(3) pursuant to the aforementioned City Resolution adopted on December 13, 2022;

WHEREAS, in response to the aforementioned labor strike and unfinished negotiations between the City and WM for a contract under N.J.S.A. 40A:11-5(3), on February 1, 2023, the City executed a Memorandum of Agreement with WM to extend the Emergency Services Agreement with WM, to ensure continued collection of solid waste and recycling prior to and after the February 7, 2023 City Council meeting;

WHEREAS, the collection costs, in accordance with the extension of the Emergency Services Agreement between the City and WM, shall be as follows:

During the Strike Period.

- (a) Designated Solid Waste: \$260.00 per ton;
- (b) Recyclable Materials: \$265.00 per ton.

After the Strike Period and While Negotiating a Contract pursuant to N.J.S.A. 40A:11-5(3).

- (a) Designated Solid Waste: \$160.00 per ton;
- (b) Recyclable Materials: \$250.00 per ton.


NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden that, pursuant to section N.J.S.A. 40A:11-6 of the Local Public Contracts Law, that an extension of the Emergency Services Agreement for the Collection of Solid Waste and Recyclables between the City of Camden and Waste Management of New Jersey, Inc., pursuant to Local Public Contracts Law, P.L. 1971, Chapter 198, is hereby authorized and approved;

BE IT FURTHER RESOLVED that the City Council hereby ratifies the City's February 1, 2023 execution of the Memorandum of Agreement between the City and WM to extend the parties' Emergency Services Agreement for continued collection of solid waste and recycling;

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk




VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF PUBLIC WORKS
CITY OF CAMDEN
NEW JERSEY

KEITH L. WALKER
DIRECTOR OF PUBLIC WORKS
TEL: 856-757-7139
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

TO: Timothy J. Cunningham, Business Administrator
Lateefah Chandler, Qualified Purchasing Agent

FROM: Keith L. Walker, Director of Public Works 

DATE: February 3, 2023

RE: Emergency Procurement for Collection of Solid Waste and Recyclable Materials

Summary of Need for Emergency Procurement. Waste Management has been responsible for the collection of the City's Solid Waste and Recyclables under emergency contract #05-22-120 while the City solicited vendors for this service. Due to ongoing labor negotiations, labor strike and/or City's procurement for solid waste collection, the City requires an extension of Contract #05-22-120, which expired on January 31, 2023. In order to ensure uninterrupted collection and the procurement of a new contract, at least three (3) months is needed to solicit and award a contract for the Collection of Solid Waste.

Imminent Threat to Public Health, Safety, and Welfare. Consistent removal and collection of Solid waste and Recyclable Materials from residential, commercial, and public properties is imperative to maintain the public health, safety, and welfare. Any prolonged delay of these services could quickly lead to infestations of rodents, vermin, flies, mosquitoes, and other insects. This in-turn leads to the spread of bacteria and disease, such as salmonella, cholera, and malaria. In addition, uncollected waste and trash, particularly in months with higher temperatures, can lead to air pollution such as noxious odors in surrounding neighborhoods and the release of harmful chemicals into the environment. Uncollected bags of waste and trash can also lead to contaminated ground water. All of these situations would create a direct threat to public health, public safety, and the general welfare. These situations may also lead to fines and penalties imposed by the County and the New Jersey Department of Environmental Protection.

Request for Emergency Contract. To prevent a direct threat to the health, safety, and welfare of the City, City residents, and the entire public, due to the suspension of solid waste and recycling collection during the ongoing labor negotiations, resulting strikes, and award of a negotiated contract, I am requesting an extension to the City's current emergency contract #05-22-120 with Waste Management for the continued and uninterrupted collection of Solid Waste and Recyclable Materials. The emergency contract should last at least (3) additional months and should provide an opportunity for a reasonable extension if a new contract has not been procured by the end of the emergency contract period.

KLW/aw

101 NEWTON AVENUE, CAMDEN, NEW JERSEY 08103

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WASTE MANAGEMENT OF NJ , INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-701-904
AMOUNT: \$ 2,000,000.00

- APPROPRIATION RESERVE:
AMOUNT: \$

- DEDICATED BY RIDER:
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$

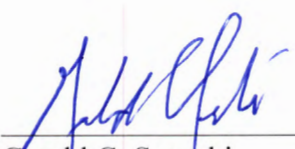
- CAPITAL ORDINANCE
AMOUNT: \$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 2,000,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AMENDMENT #2 – EXTENSION OF CONTRACT #05-22-120 UNTIL AFTER STRIKE AND WHILE NEGOTITATING A SOLID WASTE CONTRACT.



Gerald C. Seneski
Director of Finance
Date: 2/23/23

R-40

DB:dh
02-14-23

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO
T&M ASSOCIATES OF 200 CENTURY PARKWAY, SUITE B, MT. LAUREL, NJ
08054 TO PROVIDE ENGINEERING SERVICES FOR IMPROVEMENTS TO
LINEY DITCH PARK**

WHEREAS, the City of Camden has a need to acquire engineering services to provide preliminary assessments, concept/final design and other related services for the improvements to Liney Ditch Park in the City of Camden; and

WHEREAS, pursuant to a Request for Proposals, the lowest, responsible proposal was submitted by T&M ASSOCIATES, for an amount not to exceed FORTY-NINE THOUSAND FIVE HUNDRED DOLLARS (\$49,500.00) for period of one (1) year; and

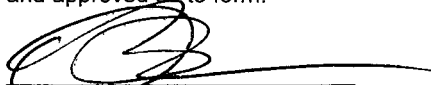
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the grant budget of the City of Camden under line item(s) "G-BG-A21-006", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with T&M ASSOCIATES, for an amount not to exceed FORTY-NINE THOUSAND FIVE HUNDRED DOLLARS (\$49,500.00) to provide preliminary assessments, concept/final design and other related services for the improvements to Liney Ditch Park in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: T & M ASSOCIATES

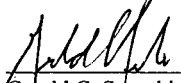
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
AMOUNT: \$
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-BG-A21-006
AMOUNT: \$ 49,500.00
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 49,500.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT TO T & M ASSOCIATES OF 200 CENTURY PARKWAY, SUITE B, MT. LAUREL, NJ 08054 TO PROVIDE ENGINEERING SERVICES FOR IMPROVEMENTS TO LINEY DITCH PARK.



Gerald C. Seneski
Director of Finance
Date: 1/27/23

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Timothy J. Cunningham, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works

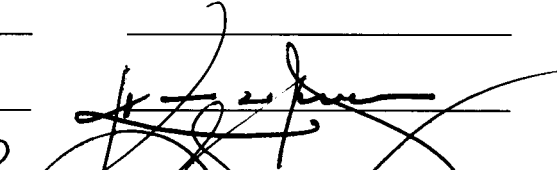
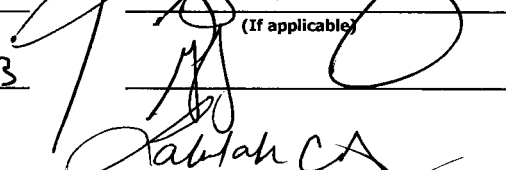


TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Professional Service Contract to T&M Associates of 200 Century Parkway, Suite B, Mt. Laurel, NJ 08054 to provide Engineering Services for Improvements to Liney Ditch Park.

BRIEF DESCRIPTION: Requesting authorization for contract award to provide Professional Engineering Services for Improvements to Liney Ditch Park, located at 4th & Jasper Street. Services include preliminary assessments, concept / final design and other related engineering services.

BIDDING PROCESS: Awarded from list of Prequalified Engineering Firms
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-BG-A21-006

AMOUNT: \$49,500.00

	<u>Date</u>	<u>Signature</u>
Approved by Municipal Engineer:	_____	_____
Approved by Relevant Director:	1-6-23	
Approved by Grants Management:	1/26/23	_____ (If applicable)
Approved by Finance Director:	1/27/23	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	1/27/2023	
Approved by Business Administrator:	1/30/23	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Professional Services
Name of Vendor	T & M Associates
Purpose or Need for service:	Contract award to provide Professional Engineering Services for Improvements to Liney Ditch Park located at 4 th & Jasper Streets. Services includes preliminary assessments, concept / final design and other engineering services.
Contract Award Amount	\$49,500.00
Term of Contract	6 months
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	CDBG Funding G-BG-A21-006
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Awarded from list of Prequalified Engineering Firms
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes Remington & Vernick.....\$65,540.00 French & Parrello Associates\$99,500.00 Environmental Resolutions.....\$92,300.00 CME Associates.....\$135,000.00

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

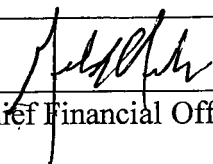
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

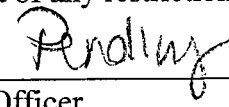
The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 _____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	23-00056

SHIP TO	DPW/PARKS & OPEN SPACES 101 NEWTON AVENUE, SUITE 106 CAMDEN, NJ 08103 ATTN: TAMARA M JEFFERSON
	VENDOR #: TM01 T & M ASSOCIATES 200 CENTURY PARKWAY SUITE B MT. LAUREL, NJ 08054

ORDER DATE: 01/06/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

DIS ACTIVITY #: 4003

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	LINEY DITCH PARK IMPROVEMENTS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES AS OUTLINED IN THE ATTACHED PROPOSAL REGARDING THE LINEY DITCH PARK IMPROVEMENT PROJECT. RESOLUTION DATE: RESOLUTION # CONTRACT #	G-BG- -A21-006	49,500.0000	49,500.00
			TOTAL	49,500.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature] 1-6-23
 Department Head Date

[Signature: Tamara M Jefferson]
 Receiver of Goods Date 1/6/23

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

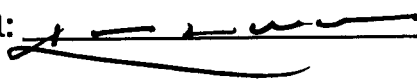
Department of Finance – Bureau of Grants Management

Check List

Department: Department of Public Works Date: 1/6/23

- na Insure that there is no debt owed to the City such as taxes, liens, fines or any other outstanding obligation to the City.
- na Insure that applicable permits are obtained.
- na Proper source documentation. cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents.
- x Current registration with the NJ Department of Labor as a certified public works contractor.
- na Fully authorized written agreement. (Professional, General and Construction Services)
- na Provide Certificate of Occupancy (Construction Services)
- na Provide Certificate of Approval (Demolition)

Departmental Authorization: _____



Grants Management Use Only

Approved: _____

Disapproved: _____

*disapproved – missing documentation identified above

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT X REVISED REPORT CLOSING REPORT
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
 GRANT STATUS CODE:
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT:		PUBLIC WORKS/PARKS					
GRANT ADMINISTRATOR:		GRANT ADMINISTRATOR #					
GRANT/PROJECT NAME:		LINEY DITCH PARK IMPROVEMENTS					
GRANT #:							
CITY CONTRACT DATE:				CITY CONTRACT #:			
APPLICATION RESOLUTION #:				APPROPRIATION CODE		G-BG- A21-006	
FUNDING SOURCE:		COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)FY21-22					
PASS THROUGH:	Y	N	SOURCE:				
AMOUNT OF GRANT:		\$480,152.00					
LOCAL MATCH:	Y	N	CASH:		IN-KIND:		
BUDGET INSERTION RESOLUTION # & DATE:				ACCEPTING GRANT RESOLUTION # MC:			
TERM OF GRANT:				LOCATION OF ACTIVITY:		@ 4 TH & Jasper St..	
DATE OF ANALYSIS:				REVIEWED BY:			

Summary:

1/6/23 Processing Requisition # 23-00056 to T & M Associates of 200 Century Parkway, Suite B, Mt. Laurel, NJ 08054 to provide Professional Engineering Services in the amount of \$49,500.00 for the Liney Ditch Park Improvement Project. Services include preliminary assessments, concept / final design, and other engineering services.
 Funding provided by CDBG

1/6/23 Processing a Request for City Council for Contract Award to T & M Associates to provide Professional Engineering Services in the amount of \$49,500.00 for the Liney Ditch Park Improvement Project. Services include preliminary assessments, concept / final design and other engineering services.
 Funding provided by CDBG

Project Budget	\$ 480,152.00
Balance Available	\$ 480,152.00

Time Lines:	Anticipated design commencement	3/23
	Anticipated design completion	9/23

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

Problematic Areas/Recommendations:

The Camden Community Partnership initially agreed to take the lead role of Project Managers for Professional Engineering and Construction Services. As a result of employees resigning, it was still declared CCP would remain serving in that capacity. On a conference call in August 2022, CCP informed me they could no longer provide those services for this project. This therefore has caused a delay in the commencement of this project.

The City's Engineering Office has agreed to obtain an Engineering Firm from the list of Prequalified Engineering Firms to assist in order to move forward with this project.

Cabinet # 1	Drawer # 1

1/23

EXPENDITURE

PERIOD

BALANCE

ACCOMPLISHMENTS

Range of Accounts: G-BG- -A21-006 to G-BG- -A21-006
 Current Period: 01/01/21 to 01/06/23
 Audit Report Type: Standard
 Note: Transaction beginning balance includes all Adds/Changes occurring on or prior to the AS of Date
 * Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No Description Adopted Expended YTD Amended Encumber YTD Transfers Reimbrsd YTD Modified Canceled Pd/Chngd YTD Balance YTD %Used Unexpended Trans Amount Trans Balance User

G-BG -A21-006 CDBG DPW Parks Program Line Item 2021

480,152.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			
480,152.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			

Control: NOC Total 480,152.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 480,152.00 0

Department: A21 21 Community Development Block Grant Total

480,152.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			
480,152.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			

Fund: BG Budgeted Total

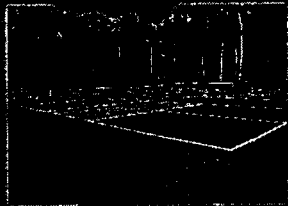
Fund: BG Non-Budgeted Total

Fund: BG Total

480,152.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			
480,152.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	480,152.00	0			

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Final Budgeted		480,152.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	480,152.00 0.00 0.00	480,152.00 480,152.00	0		
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0		
Final Total		480,152.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	480,152.00 0.00 0.00	480,152.00 480,152.00	0		

PROPOSAL FOR
LINEY DITCH PARK IMPROVEMENTS



PRESENTED TO: **CITY OF CAMDEN**

T&M ASSOCIATES

200 Century Parkway, Suite B, Mount Laurel, NJ 08054

856.722.6700

tandmassociates.com

October 31, 2022





YOUR GOALS. OUR MISSION.

CCMDOH17024

October 31, 2022

Mr. Orion Joyner, City Engineer
City of Camden
Department of Planning & Development/Capital Improvements
520 Market Street, Room 325
Camden, NJ 08101 - 5120

Sent via email to: Orionj@ci.camden.nj.us

RE: PROPOSAL FOR LINEY DITCH PARK IMPROVEMENTS PROJECT

Dear Mr. Orion,

For more than five decades, T&M Associates (T&M) has watched the public environment constantly evolve. One thing has always remained the same, the need to build and maintain efficient infrastructure, safeguard the public, spur economic development and protect the environment – all while managing limited budgets and navigating a challenging regulatory climate. Our team at T&M truly understands the operational issues our public clients face while working to provide their community members with a high quality of life. We consistently find solutions for our clients and add value by ensuring that our innovative solutions comply not only with today's requirements but accommodate tomorrow's demands.

At T&M, we understand the many factors and benefits associated with the design and implementation of parks and recreational facilities. As a partner, T&M is excited about the opportunity to work with your municipality and other valuable stakeholders to bring the design of the new athletic facilities to fruition. With the talents of our award-winning site, civil and environmental engineers; landscape architects; and community engagement specialists, T&M has the unique range of in-house skills, creativity, sensitivity and enthusiasm to drive the park and recreation visions of our clients. Our expertise provides complete sports and recreational facility design packages for community, institutional, and private facilities. Our professionals continually acquaint themselves with the latest trends, uses, maintenance concerns and products to cost-effectively deliver state-of-the-art playgrounds, spray parks, athletic fields, and sports venues of all kinds.

We work hard to become trusted advisors to our clients, always striving to be proactive to help them navigate through the ever-changing world in which we live. For 55+ years, T&M has provided services to many of the communities throughout the region in a similar capacity. Our office in Mount Laurel is less than 30 minutes from the City of Camden, with in-house staff readily available to respond to your needs.

We are excited about the opportunity to work with you on this exciting project for the community. If you need additional information or have any questions after reviewing our submittal, please don't hesitate to contact me at 856.722-6700 or via email at esteck@tandmassociates.com.

Very truly yours,

Edwin J. Steck, P.E.
Senior Vice President

Robert E. Hunter, III, PE, CME
Vice President, Operations Manager

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- Scope of Proposed Improvements + Recommendations
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- Project Delivery Process + Scope of Work
- City of Camden Responsibilities
- Exclusions & Limitations
- Project Schedule

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- Resumes of Key Staff

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SECTION ONE



FIRM OVERVIEW

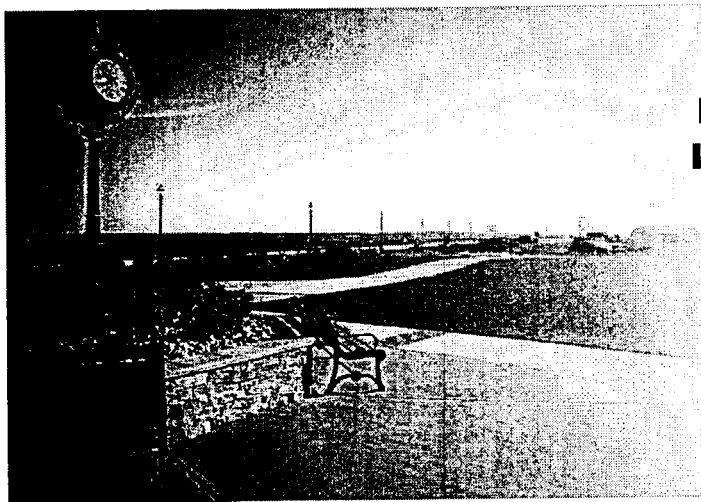
County and municipal governments, and their agencies, dedicate themselves to improving service levels for the public, promoting the local economy, controlling costs, pursuing sustainability and providing a high quality of life for their communities. At the same time, accomplishing this while navigating a challenging regulatory climate and managing limited budgets. Having worked closely with public sector clients for more than five decades, T&M has a deep understanding of the challenges they face.

Since 1966, T&M has been providing our municipal clients with reliable and creative solutions; adding value by offering the full breadth of services required to help comply with today's requirements while anticipating and planning for tomorrow's demands. This year, **Engineering News Record (ENR)** ranks T&M within the **Top 500 Design Firms** in the country while **NJBIZ** currently ranks T&M **#10** in the list of **Top Engineering Firms**, **#6 Top Environmental Firms** and **#7 Construction Management Firms**. Additionally, T&M was recognized as one of the **2021 & 2022 Best Places to Work In New Jersey** by **NJBIZ**. The firm has established a solid reputation as a leading consulting, engineering and environmental firm throughout the region who gets the job done, no matter the size, scope or challenges.

With over 325 employees holding over 200 professional licenses, T&M has an extraordinary talent base to choose from when tailoring a team to meet its clients' individual needs. T&M's in-house staff includes civil, structural, site, transportation, traffic, environmental and MEP engineers; planners; environmental scientists; Licensed Site Remediation Professionals (LSRPs); LEED Certified professionals; landscape architects; construction managers and inspectors; land surveyors; GIS and technology experts; and support staff. The firm's multidiscipline staff has played an integral part in creating and maintaining local and regional infrastructure for years.

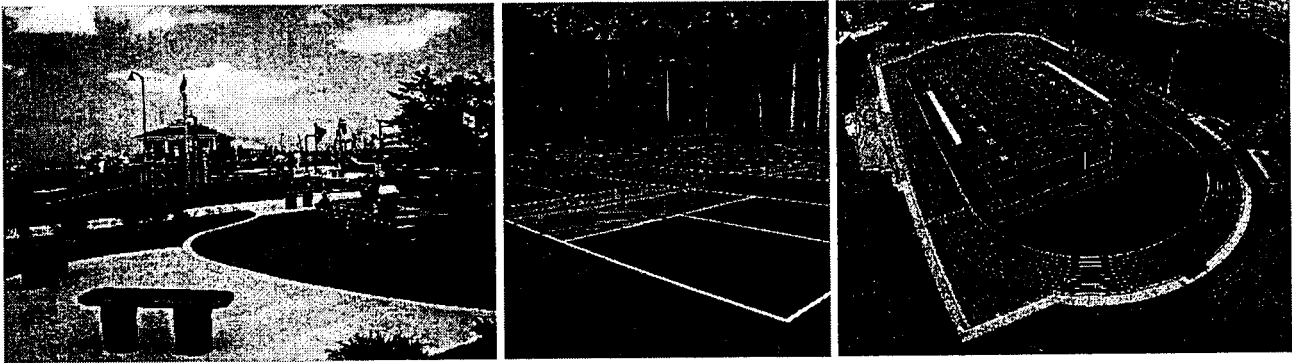
What sets T&M apart from other firms is a strong conviction to treat public clients' businesses as their own. T&M takes pride in its ability to envision, plan and implement solutions in an effective and efficient manner for a broad range of projects that have helped to shape communities.

Organized by divisions related to practice areas, T&M combines professional expertise with modern technological resources to provide effective engineering and planning solutions in the areas on the following page.



THE CORE OF T&M IS TO BE
FOCUSED ON **CLIENTS**, ACT WITH
INTEGRITY, BE **ACCOUNTABLE**
FOR THE WORK WE DO, AND
DELIVER **QUALITY** AS A RESULT.
BY DOING THESE THINGS, WE
CREATE **SUSTAINABLE VALUE**
FOR CLIENTS, COMMUNITIES AND
OUR EMPLOYEES.





Parks + Recreation Qualifications

Recreation and open space are critical to the balanced development of any community. Parks and recreational facilities help to establish the identity of a community and instill a sense of community pride. For many people, access to parks and recreational facilities is a major consideration in evaluating communities in which they want to live. Most residents understand the health and community benefits associated with parks and recreational facilities; however, these facilities also create an opportunity to improve and preserve the environment. When properly designed, parks and recreational facilities can serve their primary civic function while also acting to improve our environment.

At T&M, we understand the many factors and benefits associated with the design and implementation of parks and recreational facilities. As a partner, T&M is excited about the opportunity to work with your municipality and other valuable stakeholders to plan and design the new park facilities.

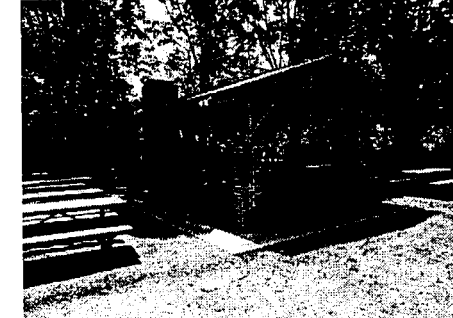
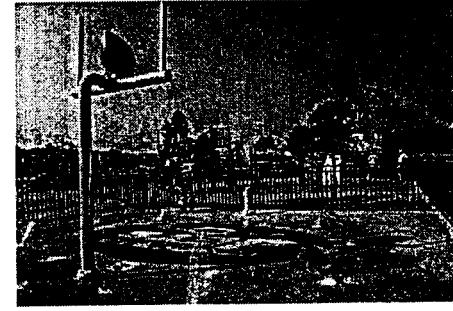
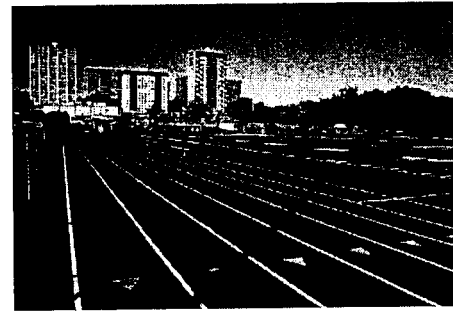
Modern sports and recreational facilities require the coordination of virtually every design and engineering discipline. With the talents of our award-winning site, civil and environmental engineers; landscape architects; and community engagement specialists, T&M has the unique range of in-house skills, creativity, sensitivity and enthusiasm to drive the park and recreation visions of our clients. Our expertise provides complete sports and recreational facility design packages for community, institutional, and private facilities. Our professionals continually acquaint themselves with the latest trends, uses, maintenance concerns and products to cost-effectively deliver state-of-the-art playgrounds, spray parks, athletic fields and sports venues of all kinds.

T&M has planned, designed and managed the construction of a wide variety of park and recreation facilities ranging in size from small “pocket” parks to meet the needs of small neighborhoods to 1,875-acre active parks in meeting the recreational needs of a larger population in size. This diverse and comprehensive experience in recreational facility planning and design allows our specialists to meet your environmental preservation and recreational goals. Our professionals specialize in the design of innovative active and passive parks, trail systems and facilities, playgrounds, athletic fields, green infrastructure, stormwater management systems and environmental education and fitness features.

From public parks to university athletic fields to site planning for corporate campuses to degraded landfills to simple municipal gateways... our team’s services can cross all T&M market sectors. Our expertise encompasses:

- Synthetic Turf Sports Fields
- Natural Grass Fields
- Running tracks
- Field Usage Analysis Reports
- Baseball and Softball Fields
- Field House and Concession Buildings
- Irrigation Design
- Sports Lighting
- Maintenance Specifications
- Stormwater Management
- ADA Compliance





Comprehensive Solutions... Tailored to Meet Any Challenge

T&M's overall approach to every park and recreational project is guided by our philosophy of "placemaking". This philosophy is based on understanding the context, constraints, potential, and character of a particular project or site. We blend together elements of planning and design to create projects of distinction. Our professionals are adept at leading and facilitating the planning and design process so that "pathways to consensus" are developed, maintained, and utilized. The variety of techniques we use, ranging from key person interviews, surveys, work sessions, public meetings, and facilitated nominative group techniques, ensures that everyone gets a voice. We build consensus so all stakeholders embrace the ultimate solution. We see our project team as the educators and facilitators of a process, not as the "pre-conceivers" of rote methods and solutions.

Our value is in our ability to understand the distinction between "choreography" and "technology". Our systematic process and understanding of project workflow, enables us to be creative while utilizing streamlined project management and quality control measures to ensure high value project deliverables, presented on time and on budget. We are adept at anticipating and defining challenges before they become "problems" that endanger schedules or budgets.

Our design professionals are specifically blended as a group, dedicated to the planning, design, and implementation of all types of recreational related projects from parks to sensory gardens, outdoor classrooms to playgrounds and large-scale multi-field sports complexes. From civil engineering to landscape architecture, our design process is fully integrated from concept to implementation.

T&M also has a dedicated team to provide construction administration and inspection services. Our team of professionals participate in design review, value engineering, bidding and contract award and construction administration and inspection services. These services include receipt of bids, contract award, pre-construction meeting, material and installation inspection, shop drawing review, responses to contractors' inquiries, claims management, payment requests, change order review, as-built drawings, operating and maintenance manuals and project closeout.

When it comes to the engineering and planning of parks and recreation projects, T&M gets the job done. With over 56 years of experience providing comprehensive engineering and planning services to a wide range of clients, our dedicated team of professionals develops innovative solutions to every challenge.

The end result is a portfolio of work that has been recognized with awards for design excellence at the national, state, county and municipal level. T&M park projects have been awarded numerous "Best in State" and "Best in County" awards. Our Park designs focus on meeting our clients' recreational needs while incorporating the latest in sustainability practices.



Office Locations

T&M is headquartered in Middletown, NJ with additional NJ office locations in Mount Laurel, Toms River and Bloomfield. Nationally, the firm has 16 offices across eight states. If additional support is needed, the team can call upon staff from our other regional offices as needed.

T&M's offices are networked together allowing for easy, quick access to shared documents - so working between offices is efficient and allows our team to utilize the expertise of our entire staff.



T&M's NJ office locations include:

11 Tindall Road, Middletown, NJ 07748
(p) 732.671.6400 (f) 732.671.7365

200 Century Parkway, Suite B, Mount Laurel, NJ 08054
(p) 856.722.6700 (f) 856.722.0175

1455 Broad Street, Suite 250, Bloomfield, NJ 07003
(p) 973.614.0005 (f) 973.338.5867

1144 Hooper Avenue, Suite 202, Toms River, NJ 08753
(p) 732.473.3400 (f) 732.473.3408

Services for the City of Camden will be performed out of our Mount Laurel office allowing us to readily respond to the needs of the project. Our close proximity of our office to the City will provide you with quick access to our professionals and wide range of services.

Key Contacts

Edwin J. Steck, PE will serve as the **Client Manager** of this project. He can be reached at our nearby Mt. Laurel Office at 856.722.6700 or via email at ESteck@tandmassociates.com.

Mark W. Hansen will serve as the **Project Manager** for the Project, and he will provide support as a liaison to the City and the team as needed.

They will be supported by a strong team of in-house staff with the tailored experience and expertise to meet your needs. The qualifications of the T&M Team can be found in Section 3 of this proposal.



SECTION TWO



PROJECT UNDERSTANDING

Recreation and open space are critical to the balanced development of any community. Parks and recreational facilities help to establish the identity of a community and instill a sense of community pride. For many people, access to parks and recreational facilities is a major consideration in evaluating communities in which they want to live. Most residents understand the health and community benefits associated with parks and recreational facilities; however, these facilities also create an opportunity to improve and preserve the environment. When properly designed, parks and recreational facilities can serve their primary civic function while also acting to improve our environment.

At T&M, we understand the many factors and benefits associated with the design and implementation of parks and recreational facilities. As a partner, T&M is excited about the opportunity to work with the City of Camden Department of Planning and Development and Capital Improvements and other valuable stakeholders to plan and design park improvements at Liney Ditch Park located at 4th and Jasper Streets. It is our understanding that the improvements will take place at the 6-acre park and include installation and restoration of the grass athletic field, basketball and tennis courts, fencing, seating, playground equipment, walkways, signage, lighting, and park amenities. We understand that the project budget is \$480,152.00.

Project Approach/Scope of Proposed Improvements

T&M has prepared this proposal to provide professional design services to the City of Camden for preparation of concept design and preparation of the construction documents and bid specifications for public bidding associated with the Liney Ditch Park Improvements described above in our project summary and as outlined below.

- Task One – Kick-off Meeting
- Task Two – Pre-Engineering Services
- Task Three – Land Survey and Base Mapping
- Task Four – Site and Civil Design
- Task Five – Construction Documents
- Task Six – Soil Erosion Permitting

Task One — Kick-Off Meeting

Project Kick-off Meeting

T&M Representatives will meet with City Representatives at the park site to review the City's project expectations, scope, budget, and schedule. All information gathered will then be relayed to the entire T&M team through a series of internal kick-off meetings to ensure all team members understand the City's goals and objectives.

Task Two — Pre-Engineering Services

Collect and Review Existing Documentation

Where feasible, T&M will review and obtain the documents and items noted below to assist in the design of the project. T&M will:

- Obtain Tax Maps
- Review Easements
- Review current and historical Aerial Photographs
- Review underground utility mapping as provided by the City
- Review available plans from original construction
- Review available plans for past improvements and upgrades



SECTION 2 | PROJECT UNDERSTANDING + SCOPE OF SERVICES

Field Investigation of Existing Site Conditions

Our team will visit the site to investigate, photograph, and document the existing site conditions. T&M will make no assessment as to the condition of any existing utilities on site, which are assumed to be in good working condition. Should the City request these services be provided, a separate proposal can be provided to televise and assess the condition of the existing drainage piping system downstream of the proposed connection.

Task Three — Land Survey And Base Mapping

A topographic survey will be performed at the +/- **six (6) Acre** tract known as **Liney Ditch Park**. This topographic survey will include the location of physical features on-site and within 50 feet of the project site, including but not limited to: above and below ground utilities, stormwater drainage pipe inverts and diameters, building edges, sidewalks, fences, steps, railings, signs, light poles, trees, bollards, material changes, etc; excepting therefrom subsurface features not discernable from aboveground. Contours will be plotted at one-foot intervals and will be based on NGVD 1988 and New Jersey SPCS NAD 1983. Any utilities underground will be shown on the base map if record drawings are available. Test pits to confirm location and depth and/or the use of Ground Penetrating Radar (GPR) are excluded in this Task.

Task Four — Site and Civil Design

T&M will prepare a concept plan utilizing the existing conditions site plan as a base drawing showing the layout and location of the proposed improvements including the restoration of the grass athletic field, basketball and tennis courts, fencing, seating, playground equipment, walkways, signage, lighting, and park amenities for City review and acceptance. Along with this concept plan we will prepare a statement of probable construction costs for City review. Once this concept plan and statement of probable construction costs is accepted by the City, we will proceed to prepare the Construction Documents.

Task Five — Construction Documents

T&M will perform the services necessary to progress a conceptual design and approved by City of Camden into Construction Documents in compliance with the requirements imposed by governmental authorities having jurisdiction over the project, including but not limited to applicable laws, regulations, building codes, and the Americans with Disabilities Act. In addition, we will update the statement of probable construction costs.

- **Site Existing Conditions and Demolition Plan** at a scale of 1" = 30' will locate, the site existing conditions based on land survey data provided by the client. Existing site improvements which will be required to be removed as part of the proposed site development will be noted to be remove along with any notes related to maintenance of features to remain as well as any disposal protocols required.
- **Site Layout Plan** at a scale of 1" = 30' will locate, identify and dimension the site improvements including but not limited to: stairs, sidewalks, retaining walls, fences, site amenities, etc.
- **Site Grading and Drainage Plan** at a scale of 1" = 30' will detail existing and proposed contours at 1' intervals. Proposed grading to establish positive grading to existing drainage infrastructure will be established. The existing drainage infrastructure is expected to be sufficient and acceptable and no new drainage infrastructure. Sports field grading and drainage design in accordance with competition and/or sports association standards is included. Accessible detailed design is not included.
- **Lighting Plan** at a scale of 1" = 30' with details showing proposed light standard locations and isolux patterns powered from a local power source on site.
- **Soil Erosion and Sediment Control Plan** at a scale of 1" = 30' will detail existing and proposed contours. Soil Erosion and Sediment control practices and site disturbance limits will be established. On-site soil types and cover conditions will be shown with respect to the site development. Notes and details for erosion control and on-site stabilization per local Soil Conservation District standards will be listed.



SECTION 2 | PROJECT UNDERSTANDING + SCOPE OF SERVICES

- **Construction Detail Sheets** will be prepared in accordance with the City of Camden's and / or Municipal standards, as applicable.
- **Technical Specifications** will be prepared specifications pertaining to the design. It is our understanding that the City will provide the front end specifications including the proposal form and documents, and general conditions.

Upon direction from City of Camden, we will revise the Construction Documents in order to meet those conditions of the approvals from the reviewing agency and which require plan changes, and prepare Bid Plans, Technical Specifications, and Construction Estimate. If the plan changes required and requested by the approving agencies is significant T&M will notify the client and provide a fixed scope and budget to prepare the revised plans.

Task Six — Soil Erosion Permitting

T&M will prepare and submit the permit applications identified below.

Camden County Soil Erosion and Sediment Control Plan Certification

T&M will prepare and submit an application for a Certified Soil Erosion and Sediment Control Plan to the Camden County Soil Conservation District. We will Prepare administrative complete applications, reports, computations, details, for the **Camden County Soil Conservation District**.

It is our understanding that the City of Camden will be responsible for the cost of all permit and/or application fees.

Any NJDEP permitting services are excluded from the scope of this proposal. T&M reserves the right to prepare a separate proposal for those services, upon request by the Owner.

Revisions

It is difficult to predict the comments that will result from the review of this application. The magnitude of revisions required will be directly related to the client changes, and agency review and desirability within the community. Therefore, if the reviewing agencies or City of Camden request changes to the plans, the revisions will be considered out of scope. Such revisions will be performed based on an hourly basis or Lump Sum Fees to be quoted prior to revisions starting.

City of Camden Responsibilities

For the success of this project, it is assumed that the following items will be the responsibility of the client:

- All required permit and application fees.
- Historic and Record Drawings and Reports
 - The Client will provide any record drawings, including but not limited to building plans, site plans, utility plans, structural plans, aerial/ground topographic surveys, etc. that may aide in the preparation of the design services listed above
- Underground Utility Mapping
- Environmental survey and mapping delineating all environmental constraints that may affect existing building and proposed improvements



SECTION 2 | PROJECT UNDERSTANDING + SCOPE OF SERVICES

Exclusions + Limitations

All work not specifically listed within the proposal will be excluded. In addition, the following items are specifically excluded from the subject scope of work:

- Any/All Application Fees
- LSRP and Site Remediation Services
- Other Environmental Investigations not included in the scope of the proposal
- Security system (cameras, etc.)
- Local building permitting
- Utility sections and profiles
- Video investigation of underground utilities including, but not limited to, stormwater and sanitary sewer
- Traffic planning services including traffic studies, impact statements or reports
- Utility connection applications and fees
- SESC Plan Certification Fees
- Threatened or Endangered Species Investigation
- Environmental Impact Report
- Cultural Resource Investigation
- Grant Reimbursement Services
- This proposal does not include Hydraulics and Hydrology and Modeling of any waterways.
- SCD 5G3 Permit and Notification
- Water Main Extensions/Permits/Plans or Design
- Revisions required by any agency not listed in this proposal
- If it is determined that the project requires a Freshwater Wetland NJDEP LOI Verification, General Permit, Transition Area Waiver to Flood Hazard Area Permit, Flood Hazard Area Verification, a threatened and endangered species study or cultural resource investigation, any Land Use Regulation Program Permit Applications or US Army Corps of Engineers Permit Applications, a separate proposal will be required for these services
- Irrigation system design
- Roadway/stormwater design
- Preparation of Wastewater Management Amendments and Executive Order 109 Compliance.
- Design of off-site improvements.
- Design of earth retaining structure.
- Monitoring wells
- Design of water and or sanitary sewer systems or conveyance.
- Design of sanitary sewer pump stations and/or treatment facility.
- Design of potable water treatment, storage or pumping facility.
- Zoning and/or Site Plan Submissions
- ALTA surveys
- Boundary Survey
- Detailed spot elevations throughout the proposed site plans



SECTION 2 | PROJECT UNDERSTANDING + SCOPE OF SERVICES

- Subsurface utility exploration and investigations including but not limited to ground penetrating radar (GPR), pot holing, etc. T&M will not be responsible for any subsurface investigation to determine the location of underground utilities.
- Geotechnical evaluations, reports, and soil testing
- Environmental reports and/or analysis
- Wetlands Delineations and/or Verifications
- The design of, documentation of, and permitting for existing stormwater management is not included as part of this proposal. Existing stormwater management for the existing site and contemplated improvements is assumed to be acceptable and sufficient. Analysis of the existing systems and any proposed modifications that may be necessary to bring into compliance with the New Jersey Stormwater Management rules can be provided as an additional service.
- The design of, documentation of, and permitting for drainage improvements is not included as part of this proposal. Existing drainage system for the existing site is assumed to be acceptable and sufficient for the proposed improvements. The analysis of the existing systems and any improvements and/or modifications can be provided as an additional service.
- Field underdrain systems
- Providing excavation equipment or operators.
- Fiscal Impact Reports and Analysis.
- Preparation of plans and documents for agencies and permit approvals other than those specifically listed for Camden County Soil Conservation District.
- The sampling and/or evaluation of the site and/or structures on the site for the potential presence of asbestos, lead-based paint or wetlands.
- Bidding and Construction Administration Services
- As-built conditions

Project Schedule

T&M proposes to complete the project scope of services in an agreeable project schedule with the City of Camden.

Upon receipt of authorization to proceed, we will schedule the project kick-off meeting to discuss the project scope, budget, and schedule. The first task to be completed will be the review of available documents and scheduling the existing conditions survey.



FEE SUMMARY

All professional services described in the Scope of Services will be compensated at an amount determined using an hourly billing rate for each job title multiplied by the time expended, including travel time and direct expenses at cost, plus an amount equal to 110 percent of the cost of the contracted services, all in accordance with our Camden City Rates.

Our effort and the resulting fee will not exceed **\$49,500.00** without prior written authorization from you based on the following breakdown. T&M is prepared to proceed with the project upon your issuance of the notice to proceed.

On behalf of T&M, we would like to thank you and the City of Camden for the opportunity to submit this scope of services and fee estimate. We look forward to our continued successful work with you and members of your staff.



DB:dh
02-14-23

R-41

**RESOLUTION AUTHORIZING A CONTRACT UNDER OMNIA PARTNERS,
PUBLIC SECTOR COOPERATIVE PURCHASING CONTRACT #2019000319
TO BIG TRUCK RENTAL, 4221 W. BOYSCOUT BOULEVARD, SUITE #400,
TAMPA, FL 33607**

WHEREAS, there exists a need to allow the City of Camden to shop around and provide pricing outside of our current vendors for needed items such as: material handling, storage, maintenance and safety, and other industrial products; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative; and

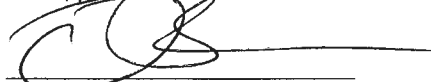
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line item "3-01-E6-700-917" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Big Truck Rental under the OMNIA PARTNERS, public sector cooperative purchasing contract for the provision of 2 load packers at competitive prices, in the amount of ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BIG TRUCK RENTAL

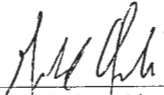
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-700-917
AMOUNT: \$ 115,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 115,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION TO AWARD A CONTRACT TO BIG TRUCK RENTAL, 4221 W. BOYSSCOUT BLVD, STE #400, TAMPA, FL 33607 VIA OMNIA PARTNERS, PUBLIC SECTOR COOPERATIVE PURCHASING CONTRACT #2019000319.



Gerald C. Seneski
Director of Finance
Date: 2/9/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: February 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract to Big Truck Rental, 4221 W. Boy Scout Blvd, Ste #400, Tampa, FL 33607 via OMNIA Partners, Public Sector cooperative purchasing Contract #2019000319.

BRIEF DESCRIPTION: Big Truck Rental will provide 2 loadpackers for approximately 6 months.

BIDDING PROCESS: Under N.J.S.A 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative.

APPROPRIATION ACCOUNT: 3-01-E6-700-917 (\$

AMOUNT: \$115,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	2/9/23	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/9/23	
Approved by Business Administrator:	2/9/23	
Received by City Attorney:	2/9/23	

	(Name) Please Print	(Extension #)
Prepared By:	L. CHANDLER	X7475
Contact Person:	_____	_____

* ANTICIPATING "NO ACTION" ON COUNCIL MEETING 2/14 - KEEPING ON AGENDA UNTIL FINAL DECISION MADE

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

By ASHLEY/CFD

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	N/A
Name of Vendor	BIG TRUCK RENTAL
Purpose or Need for service:	RENTAL OF PETERBILT & FREIGHTLINER LOADPACKER FOR TRASH PICKUP
Contract Award Amount	\$115,000.00
Term of Contract	6 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

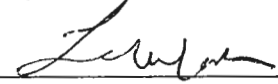
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. various
_____ Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Date 2/8/23

Certifying Officer

For LGS use only:

Approved

Denied

_____ Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____



Company Address 4221 W. Boy Scout Blvd
 Suite 400
 Tampa, FL 33607
 Prepared By Brianna Arthur

Created Date 2/6/2023
 Email barthur@bigtruckrental.com
 Quote Number 00032561

CUSTOMER INFORMATION

Billing Customer City of Camden, NJ
 Billing Contact Cheryl Pine
 Billing Address 101 Newton Avenue
 Camden NJ 08103
 Billing Email chpine@ci.camden.nj.us
 Billing Phone 6097057467

Rental Customer City of Camden, NJ
 Shipping Contact Cheryl Pine
 Shipping Address 101 Newton Avenue
 Camden NJ 08103
 United States
 Shipping Email chpine@ci.camden.nj.us
 Shipping Phone 6097057467

Product Details

Asset Number	Year	Chassis Make	Chassis Model	Chassis Vin	Product Family	License Plate	Miles	Hours	Truck Location
1022009	2023	Freightliner	M2 106	1FVHCYFE3PHNZ8886	REAR LOADER	ME53AH	8,447	389	New Castle, DE

Pricing Details

Asset Number	Line Item Description	Quantity	Sales Price	Total Product Price	Transportation Cost	Security Deposit	Rental Start Date	Rental End Date
1022009	1022081	24.00	\$2,325.00	\$55,800.00	\$1,700.00	\$0.00	2/15/2023	8/1/2023

RENTAL CONTRACT PRICING SUMMARY

Order Subtotal \$55,800.00 Total Amount Due \$57,500.00
 Total Security Deposit \$0.00
 Total Transportation Cost \$1,700.00

NOTES/EXPLANATION OF ADDITIONAL COSTS:

Special Terms Pricing is for the 6 months (24 weeks) rental rate of 1 Rear Loader and is based on OMNIA Partners National Cooperative Contract #2019000319. Rate is based on rental of trucks for a minimum of 6 months. Return transport will be determined at the time of termination of rental.

RENTAL REMINDERS

MASTER RENTAL AGREEMENT: This document supplements the Master Rental Agreement, which the Customer signed and is subject to all provisions therein.

BTR EXTENSION AGREEMENT



Company Address 5001 W. Lemon St.
Tampa, FL 33609
Prepared By Bryanna Rountree

Created Date 2/6/2023
Email brountree@bigtruckrental.com
Quote Number 00032620

CUSTOMER BILLING INFORMATION

Billing Customer City of Camden, NJ
Billing Contact Cheryl Pine
Billing Address 101 Newton Avenue
Camden, NJ 08103

Billing Contact 6097057467
Phone
Billing Contact Fax
Billing Contact chpine@ci.camden.nj.us
Email

CUSTOMER SHIPPING INFORMATION

Shipping Customer City of Camden, NJ
Shipping Contact Cheryl Pine
Shipping Address 101 Newton Avenue
Camden, NJ 08103
United States

Shipping Contact 6097057467
Phone
Shipping Contact
Fax
Shipping Contact chpine@ci.camden.nj.us
Email

EXTENSION CONTRACT DETAILS

Special Terms See original supplemental agreement.

PRODUCT DETAILS

Asset Number	Product	Year	Chassis Make	Chassis VIN	Body Make	Body Model	Hours	Miles	License Plate
1021022	LONG TERM RL 25 MULTI-WEEKLY	2022	Peterbilt	2NP3LJ0X3NM734531	Heil	DuraPack 5000	1727	17573	ME10DR

Quantity	Product	Rental Start Date	Rental End Date	Transportation Cost	Sales Price	Total Product Price
4.00	LONG TERM RL 25 MULTI-WEEKLY	2/6/2023	3/5/2023	\$0.00	\$2,125.00	\$8,500.00

EXTENSION AGREEMENT PRICING

Order Total \$8,500.00
Tax \$0.00
Total Amount Due \$8,500.00

RENTAL REMINDERS

MASTER RENTAL AGREEMENT: This document supplements the Master Rental Agreement which Customer signed and is subject to all provisions therein.

INSURANCE: This Rental Extension Agreement utilizes the insurance information provided in the Master Agreement. Customer is required to provide continued proof of insurance at the inception of this Rental Extension Agreement and through the duration of the same.

RENTAL RATE: Customer is to use the Vehicle for a maximum of one-shift, which is defined as not more than 50 hours per week. If Customer uses the Vehicle beyond one-shift, Customer agrees that it will pay an additional charge for such use. The additional charge shall be calculated in the following manner: (a) If the Customer uses the Vehicle more than 50 hours per week but less than 80 hours per week, then Customer shall pay an additional charge equal to one-half (1/2)

**RESOLUTION COMMENDING PARENTS INVINCIBLE'S NON-PROFIT ORGANIZATION, FOR THE
OUTSTANDING WORK THEY DO IN THE CITY OF CAMDEN AND THE SURROUNDING AREAS**

WHEREAS, Parents Invincible launched in June 2021 with a grant from the Camden Education Fund. It represents parents whose youngsters attend Public, Charter, Renaissance, Vocational and Parochial or Religious schools; and

WHEREAS, Parents Invincible believes in school choice, they respect parents' decisions. They believe that it is their job to make sure parents have access to information, so they can make the best-informed choice for a high-quality education; and

WHEREAS, Parents Invincible seeks to be viewed as representing parents across the entire city, regardless of school type; and

WHEREAS, as a nonprofit, Parents Invincible is best positioned to advocate for families and fair school choices, regardless of changing political pressures facing any publicly funded schools – District, Charter, or Renaissance; and

BE IT RESOLVED, by the City Council of the City of Camden that it hereby commends and congratulates Parents Invincible for their non-profit organization for the benefit of Camden City students, residents and surrounding area, and extends its best wishes for its continued success.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: January 30, 2023

Council Meeting Date: February 14, 2023

FROM: Councilperson

Angel Fuentes, President

Marilyn Torres, 3rd Ward

Sheila Davis, Vice President, At-Large

Felicia Reyes-Morton, 4th Ward

Shaneka Boucher, 1st Ward

Nohemi Soria-Perez, At-Large

Chris Collins, 2nd Ward

Action Requested:

**RESOLUTION COMMENDING PARENTS INVINCIBLE'S NON-PROFIT ORGANIZATION, FOR THE
OUTSTANDING WORK THEY DO IN THE CITY OF CAMDEN AND THE SURROUNDING AREAS**

****Please attach any supporting documents

Fuentes/nfb

1/30/23

Signature of Councilperson

Date

R-43

DB:bjb
2-14-23

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE FEMA ASSISTANCE TO
FIREFIGHTERS GRANT (AFG) IN THE AMOUNT OF \$338,978.18 FROM THE US
DEPARTMENT OF HOMELAND SECURITY**

WHEREAS, the City of Camden desires to accept a grant in the amount of \$338,978.18 from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the current FEMA Assistance to Firefighters Grant; and

WHEREAS, the grant proceeds will be used to train special operations firefighters in collapse rescue training, ice rescue training, and trench rescue training to the technician level; and

WHEREAS, the City of Camden will be required to do a 10% cash match in the amount of \$33,897.82 from an undetermined fund source; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept for a grant from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the current FEMA Assistance to Firefighters Grant.

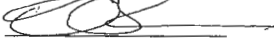
BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: February 14, 2023

The above has been reviewed

And approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

K 43

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Walk On

Council Meeting Date: February 14, 2022

TO: Timothy Cunningham – Business Administrator

FROM: Chief Michael Harper

Department Making Request: Fire Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to Accept the FY 21 FEMA Assistance to Firefighters Grant (AFG) Award #EMW-2021-FG-10345 in the amount of \$338,978.18.

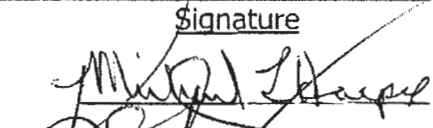
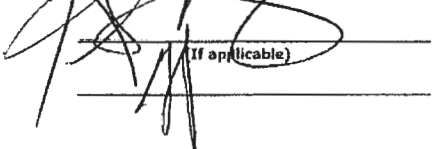
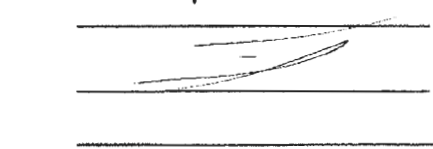
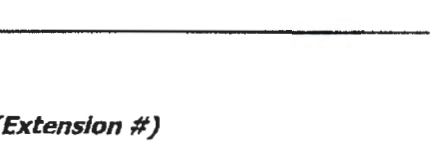
BRIEF DESCRIPTION OF ACTION: The Fire Department is requesting authorization from City Council to accept the FY21 FEMA AFG Grant #EMW-2021-FG-10345 awarded to the City of Camden in the amount of \$338,978.18 for the purpose of providing training to our special operations firefighters in the following areas: Collapse Rescue Training, Ice Rescue Training, and Trench Rescue Training to the technician level. There is a 10% match requirement of \$33,897.82 upon acceptance of this award.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): TBD

Amount: \$338,978.18

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	2/2/2023	
Approved by Grants Management:	2/6/23	
Approved by Finance Director:	2/7/23	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	2/7	
Received by City Attorney:		

	(Name) Please Print	(Extension #)
Prepared by:	Michael Harper	7518
Contact Person:	Michael Harper	7518

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Camden Fire Department is requesting City Council authorization to accept the FEMA FY2021 AFG Grant Award #EMW-2021-FG-10345 in the amount of \$338,987.18. The grant was awarded for the purpose of providing training to our special operations firefighters. There is a 10% match requirement of \$33,897.82 (non-federal share) upon acceptance of this grant agreement. Performance/Budget Period: 1/30/23 - 1/29/25

Information of key municipal employee or agent applying for grant and responsible for its use:

Name Michael Harper	
Title Fire Chief	
Telephone Number 856-757-7518	
Email miharper@ci.camden.nj.us	

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be no continuing financial obligation once the performance period of the grant is expired.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

Staffing backfill will be covered by the grant.

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

Initial Report Revised Report Closing Report
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Chief Michael Harper

Grant Administrator #: 757-7518

Project Name:		Assistance Firefighters Grant (AFG)			
Grant/Funding Agency Program:		FEMA - Assistance to Firefighters (AFG) 2014			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :			
Funding Source:		FEMA			
Pass Through: <i>circle one</i>	Y or N	Source:			
Amount of Grant:		\$338,978.18			
Local Match: <i>circle one</i>	<input checked="" type="radio"/> Y or N	Cash:	\$33,897.82	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	1/30/23 - 1/29/25	Location of Activity:		City wide	
Date of Analysis:	6-Feb-22	Reviewed By:		Kelly Mobley	

Summary:

The Camden Fire Department is requesting City Council authorization to accept the FY 21 FEMA AFG Grant Award #EMW-2021-FG-10345 in the amount of \$338,987.18. The grant was awarded for the purpose of providing training to our special operations firefighters. There is a 10% match requirement of \$33,897.82 (non-federal share) upon acceptance of this grant agreement.

The approved scope of work includes Personnel Cost totaling \$255,246 and contractual costs totaling \$117,630.00. The approved budget is inclusive of the City's required non-federal matching funds. Personnel costs is for backfill costs for 22 firefighters who will be assigned specialized rescue training hours and for eight fire captains who attend the special operations training courses. The balance of the said funds will be utilized for other training cost for 30 firefighters.

Time Lines: Performance/Budget Period: 1/30/23 - 1/29/25

Problematic Areas/Recommendations:

Obligating document

1. Agreement No. EMW-2021-FG-10345	2. Amendment No. N/A	3. Recipient No. 216000418	4. Type of Action AWARD	5. Control No. WX00794N2023T
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6. Recipient Name and Address CITY OF CAMDEN 520 MARKET ST CAMDEN, NJ 08102	7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646	8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742
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9. Name of Recipient Project Officer Michael Harper	9a. Phone No. 8567577518	10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program	10a. Phone No. 1-866-274-0960
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11. Effective Date of This Action 01/23/2023	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING	14. Performance Period 01/30/2023 to 01/29/2025 Budget Period 01/30/2023 to 01/29/2025
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15. Description of Action a. (Indicate funding data for awards or financial changes)

Program Name Abbreviation	Assistance Listings No.	Accounting Data (ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
AFG	97.044	2023-FD-GB01 - P410-xxxx-4101-D	\$0.00	\$338,978.18	\$338,978.18	\$33,897.82
Totals			\$0.00	\$338,978.18	\$338,978.18	\$33,897.82

b. To describe changes other than funding data or financial changes, attach schedule and check here:
N/A

16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)
This field is not applicable for digitally signed grant agreements

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	01/23/2023

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 01/23/2023



FEMA

Michael Harper
CITY OF CAMDEN
P O BOX 95120 ROOM 213, CITY HALL
CAMDEN, NJ 08101

EMW-2021-FG-10345

Dear Michael Harper,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$338,978.18 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$33,897.82 for a total approved budget of \$372,876.00. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in cursive script, appearing to read "P. Williams".

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: CITY OF CAMDEN

UEI-EFT: L5MTYJ62P314

DUNS number: 077069581

Award number: EMW-2021-FG-10345

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$255,246.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$117,630.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$338,978.18
Non-federal	\$33,897.82
Total	\$372,876.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2021 AFG NOFO.

Approved request details:

Training

Rescue

DESCRIPTION

This is the vendor cost for Ice Rescue Awareness/Operations/Technician

QUANTITY	UNIT PRICE	TOTAL
30	\$280.00	\$8,400.00

BUDGET CLASS

Contractual

CHANGE FROM APPLICATION

Budget class from Personnel to Contractual

JUSTIFICATION

The award reflects a change in the budget class from Personnel to Contractual vendor costs.

Rescue

DESCRIPTION

This is the vendor cost for Water and Flood Rescue Awareness, Operations, and Swift Water Flood Rescue with and without boats

QUANTITY	UNIT PRICE	TOTAL
30	\$1,278.00	\$38,340.00

BUDGET CLASS

Contractual

CHANGE FROM APPLICATION

Item from Marine to Rescue
Budget class from Personnel to Contractual

JUSTIFICATION

The award reflects a change in the budget class from Personnel to Contractual vendor costs and a change in the line-item from Marine to Rescue.

Specialized

DESCRIPTION

This is the vendor cost for Structural Collapse Training at the awareness, and technician level. It will also be for Emergency Building Structural Collapse Operations.

QUANTITY	UNIT PRICE	TOTAL
30	\$1,999.00	\$59,970.00

BUDGET CLASS

Contractual

CHANGE FROM APPLICATION

Budget class from Personnel to Contractual

JUSTIFICATION

The award reflects a change in the budget class from Personnel to Contractual vendor costs.

Specialized

DESCRIPTION

This is the backfill cost for the 22 firefighters who will be assigned to the specialized rescue training for 177 hours

QUANTITY	UNIT PRICE	TOTAL
22	\$7,901.00	\$173,822.00

BUDGET CLASS

Personnel

Specialized

DESCRIPTION

This is the backfill for the 8 Fire Captains who attend the special operations training courses.

QUANTITY	UNIT PRICE	TOTAL
8	\$10,178.00	\$81,424.00

BUDGET CLASS

Personnel

Rescue

DESCRIPTION

This is the vendor cost for Trench Rescue Awareness, Operations, and Technician

QUANTITY	UNIT PRICE	TOTAL
30	\$364.00	\$10,920.00

BUDGET CLASS

Contractual

CHANGE FROM APPLICATION

Budget class from Personnel to Contractual

JUSTIFICATION

The award reflects a change in the budget class from Personnel to Contractual vendor costs.

Agreement Articles

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: CITY OF CAMDEN

UEI-EFT: L5MTYJ62P314

DUNS number: 077069581

Award number: EMW-2021-FG-10345

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Article 1

Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

I. DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the awarding agency. II. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200 and adopted by DHS at 2 C.F.R. Part 3002. III. By accepting this agreement, recipients, and their executives, as defined in 2 C.F.R. § 170.315, certify that their policies are in accordance with OMB's guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

Article 2**General Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations conducted by DHS. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities or personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law, or detailed in program guidance. V. Recipients (as defined in 2 C.F.R. Part 200 and including recipients acting as pass-through entities) of federal financial assistance from DHS or one of its awarding component agencies must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award for the first award under which this term applies. Recipients of multiple awards of DHS financial assistance should only submit one completed tool for their organization, not per award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to CivilRightsEvaluation@hq.dhs.gov prior to expiration of the 30-day deadline.

Article 3**Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article 4**Activities Conducted Abroad**

Recipients must ensure that project activities performed outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

- Article 5 Age Discrimination Act of 1975**
Recipients must comply with the requirements of the Age Discrimination Act of 1975, Public Law 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
- Article 6 Americans with Disabilities Act of 1990**
Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101- 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
- Article 7 Best Practices for Collection and Use of Personally Identifiable Information**
Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.
- Article 8 Civil Rights Act of 1964 – Title VI**
Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.
- Article 9 Civil Rights Act of 1968**
Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

Article 10 Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11 Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3002. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12 Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

Article 13 Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons.

Article 14 Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

- Article 15** **E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety**
Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.
- Article 16** **Energy Policy and Conservation Act**
Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
- Article 17** **False Claims Act and Program Fraud Civil Remedies**
Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)
- Article 18** **Federal Debt Status**
All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
- Article 19** **Federal Leadership on Reducing Text Messaging while Driving**
Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the Federal Government.
- Article 20** **Fly America Act of 1974**
Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C.) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

- Article 21** **Hotel and Motel Fire Safety Act of 1990**
Recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a
- Article 22** **John S. McCain National Defense Authorization Act of Fiscal Year 2019**
Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. Beginning August 13, 2020, the statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons
- Article 23** **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**
Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.
- Article 24** **Lobbying Prohibitions**
Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
- Article 25** **National Environmental Policy Act**
Recipients must comply with the requirements of the National Environmental Policy Act of 1969, (NEPA) Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans

- Article 26 Nondiscrimination in Matters Pertaining to Faith-Based Organizations**
It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
- Article 27 Non-Supplanting Requirement**
Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
- Article 28 Notice of Funding Opportunity Requirements**
All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.
- Article 29 Patents and Intellectual Property Rights**
Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
- Article 30 Procurement of Recovered Materials**
States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
- Article 31 Rehabilitation Act of 1973**
Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973), (codified as amended at 29 U.S.C. § 794,) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

- Article 32** **Reporting of Matters Related to Recipient Integrity and Performance**
General Reporting Requirements: If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
- Article 33** **Reporting Subawards and Executive Compensation**
Reporting of first tier subawards. Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
- Article 34** **Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**
Recipients must comply with the "Build America, Buy America" provisions of the Infrastructure Investment and Jobs Act and E.O. 14005. Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States--this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States---this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States---this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. Information on the process for requesting a waiver from these requirements is on the website below. (a) When the federal agency has made a determination that one of the following exceptions applies, the awarding official may waive the

application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. The awarding Component may provide specific instructions to Recipients of awards from infrastructure programs that are subject to the "Build America, Buy America" provisions. Recipients should refer to the Notice of Funding Opportunity for further information on the Buy America preference and waiver process.

- Article 35 SAFECOM**
Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.
- Article 36 Terrorist Financing**
Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
- Article 37 Trafficking Victims Protection Act of 2000 (TVPA)**
Trafficking in Persons. Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106 (g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.
- Article 38 Universal Identifier and System of Award Management**
Requirements for System for Award Management and Unique Entity Identifier
Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.

Article 39 USA PATRIOT Act of 2001

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.

Article 40 Use of DHS Seal, Logo and Flags

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article 41 Whistleblower Protection Act

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

Article 42 Environmental Planning and Historic Preservation (EHP) Review

DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

Article 43

Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

Article 44

Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@fema.dhs.gov if you have any questions.

Article 45

Disposition of Equipment Acquired Under the Federal Award

For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state subrecipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state subrecipients must follow the disposition requirements in accordance with state laws and procedures.

Article 46**Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 47**Indirect Cost Rate**

2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

Article 48**Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

FUENTES
2/14/2023

R-44
Walk-on

RESOLUTION RECOGNIZING HAASON S. REDDICK OF THE PHILADELPHIA EAGLES

WHEREAS, the City of Camden is proud of its residents and their achievements in various fields, including sports; and

WHEREAS, Haason S. Reddick is a professional American football player for the beloved NFC Conference Champion, Philadelphia Eagles of the National Football League (NFL); and

WHEREAS, Reddick has established himself as force to be reckoned with as an NFL sack leader; and

WHEREAS, Reddick was selected as a 2022-2023 Pro Bowl Player for his outstanding and dominating performance on the football field; and

WHEREAS, Reddick has made a significant impact on the field as a standout player and has brought recognition to the City of Camden through his professional and personal achievements; and

WHEREAS, the achievements of Reddick have brought pride to the City of Camden and its residents; now therefore

BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF CAMDEN that the City of Camden recognizes and congratulates Haason S. Reddick for his achievements in American football as a player for the Philadelphia Eagles, and wishes him continued success in his future endeavors.

BE IT FURTHER RESOLVED, that the City of Camden expresses its pride and gratitude for the contributions that Reddick has made to the sport of American football and to the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 13, 2023

Council Meeting Date: February 14, 2023

FROM: Councilperson

- | | |
|---|---|
| <input checked="" type="checkbox"/> Angel Fuentes, President | <input type="checkbox"/> Shaneka Boucher, 1 st Ward |
| <input type="checkbox"/> Sheila Davis, Vice President, At-Large | <input type="checkbox"/> Christopher Collins, 2 nd Ward |
| <input type="checkbox"/> Nohemi Soria-Perez, At-Large | <input type="checkbox"/> Marilyn Torres, 3 rd Ward |
| | <input type="checkbox"/> Felisha Reyes-Morton, 4 th Ward |

Action Requested:

RESOLUTION RECOGNIZING HAASON S. REDDICK OF THE PHILADELPHIA EAGLES

****Please attach any supporting documents

Angel Fuentes/gms

2/13/2023

Signature of Councilperson

Date