



AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

March 14th, 2023 – 5:00 p.m.

Honorable Angel Fuentes, Council President

Honorable Sheila Davis, Vice-President

Honorable Marilyn Torres

Honorable Felisha Reyes-Morton

Honorable Shaneka Boucher

Honorable Chris Collins

Honorable Nohemi Soria-Perez

Honorable Victor Carstarphen, Mayor

Daniel S. Blackburn, City Attorney

Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk

Amended at February March 7th, 2023 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 1-3, 6-8, 10-17, 20, 23-27, 29-31, 34-36, 38-43



CITY COUNCIL AGENDA

MARCH 14TH, 2023 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check Registers of the City of Camden for The Period of January 25th, 2023 to February 22, 2023
2. Payroll Register Summary for The City of Camden for The Pay Periods of February 3, 2023 and February 17, 2023

PRESENTATIONS

Office of City Council

1. Honoring Calvin Ginlack upon his retirement
2. Honoring Bishop Antwan Ferren of God is Love Ministries
3. Honoring of students

OLD BUSINESS

ORDINANCES – FIRST READING

Department of Development & Planning

1. An Ordinance amending Chapter 870-258 (floodplain management) of the code of the City of Camden in order to adopt a new flood damage prevention plan that conforms to New Jersey Department of Environmental Protection and Federal Emergency Management Agency standards

Public Works

2. An Ordinance designating restricted residential parking zones for individuals with disabilities to certain areas in the City of Camden as Handicap Parking Privileges only
3. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

ORDINANCES – SECOND READING & PUBLIC HEARING

Office of City Council

1. Ordinance amending section 7-9(I) of the Camden Code Governing Rule IX: order of business, modifying the order of business at council meetings
2. Ordinance Amending Section 870-38 Of The Camden Code and Also Establishing Chapter 508 Of The Camden City Code Regulating the Parking of Commercial Motor Trucks, Freight Containers, Portable Storage Containers, Roll Off Containers, Type B, C and D School Buses or School Vehicles, Tractor-Trailers and Trailers On the Streets and Highway Within the City of Camden

Administration

3. An Ordinance Further Amending and Supplementing an Ordinance entitled, “An Ordinance Fixing the Salary Ranges to Be Paid to Certain Officers and Employees in The Classified Service of the City of Camden Adopted December 23, 1982 (MC-1917) (**Amended to Add Management Assistant and Adjusting Salaries for Supervisor Telephones System and Supervising Maintenance Repairer**)

Law Department

4. Ordinance amending ordinance MC-5358 to transfer City owned parcel designated as Block 177, Lot 65 to the Camden Redevelopment Agency (CRA)

Public Works

5. Ordinance Designating Residential Parking Zones for Individuals with Disabilities in the City of Camden as “Handicapped Parking Only”

6. Ordinance Authorizing the Removal of handicap parking privileges in certain locations in the City of Camden
7. An Ordinance Designating Restricted Residential Parking Zones for Individuals with Disabilities of Personalized Signage to Certain Areas in The City of Camden as Handicap Parking Privileges Only

PUBLIC COMMENT

***Public comment for resolutions and/or any other concerns
(Limited to 3 continuous minutes)**

RESOLUTIONS

Office of City Council

1. Resolution recognizing Girl Scout Week 2023
2. Resolution honoring Calvin Ginlack upon his retirement
3. Resolution recognizing March as National Women’s History Month 2023

Office of City Attorney

4. Resolution authorizing a Closed Session of the governing body to discuss pending litigation
5. Resolution authorizing settlement of a Workers Compensation Claim
6. Resolution authorizing a shared services agreement between the City of Camden and Camden County Improvement Authority for the provision of demolition services
7. Resolution authorizing extensions of time to complete foreclosure for less than full value Tax Sale Certificate Assignments

Department of Administration

8. Resolution requesting the City to dispose of outdated vehicles/equipment at no cost to the City
9. Resolution of support for an application for a Recreational Cannabis Manufacturer’s License submitted by Prowess Cannabis, LLC and requesting that the Cannabis Regulatory Commission issue a Recreational Cannabis Manufacturer’s License to Prowess Cannabis, LLC for 2201 Mt. Ephraim Avenue, Camden, New Jersey
10. Resolution authorizing the City to enter a contract with Amazon.com Services, LLC for a period of two (2) years via OMNIA PARTNERS, a

- public sector cooperative purchasing contract #R-TC-17006 & MA3457 in order to purchase of certain goods and materials
11. Resolution introducing and approving 2023 Budget for Camden Special Services District
 12. Resolution awarding a fair & open contract for professional services to APPRAISAL CONSULTANTS CORPORATION to provide property Tax Assessments as needed for 1 year
 13. Resolution authorizing a contract under New Jersey State Contract #83909 to Motorola Solutions Inc., P.O. Box 1335, Burlington, NJ 08016
 14. Resolution authorizing a contract under Sourcewell National Cooperative Purchasing contract #060920-NVS to Navistar, INC. DBA International truck 2701 Navistar Drive, Lisle, IL 60532
 15. Resolution authorizing a contract under Sourcewell National Cooperative Purchasing contract #060920-NVS to Navistar, INC. DBA International Truck 2701 Navistar Drive, Lisle, IL 60532
 16. Resolution authorizing a contract under New Jersey State contract #81751 to Frank Mazza & Son, Inc., P.O. Box 3339 White Horse Pike, P.O. Box 226, Hammonton, NJ 08037
 17. Resolution providing advice and consent to the Mayor's Appointment of Almar Dyer to serve as the Director of the Department of Human Services for the City of Camden
 18. Resolution Amending Resolution #20 (MC-8743) To Authorize Funding in an Amount Not to Exceed \$2,610,000 to Fund the City of Camden's Participation in The Southern New Jersey Regional Employee Benefits Fund to Provide Health Insurance Coverage for Retired Employees and Dependents Eligible for The Medicare Advantage Program and Employer Waiver Program
 19. Resolution Amending Resolution #23 (MC-8746) Authorizing Funding in an Amount Not to Exceed \$18,050,000 to Fund the Contract with Aetna Health Inc. And/or Aetna Insurance "Aetna" To Provide Health Insurance and Medical Care Coverage for Eligible Employees and Retirees and Further Authorizing the City to Execute All Necessary Documents to Ensure the Provision of Said Benefits

Department of Code Enforcement

20. Resolution authorizing a non-fair and open contract to Pennsauken Animal Hospital to provide as needed veterinary services for the care of wounded stray animals impounded throughout the City of Camden during normal business hours

Department of Planning & Development

21. Resolution awarding a contract for one (1) year to (TBD) for general engineering consultant for Camden's water and sewer system **(by title)**
22. Resolution to award a contract to (TBD) for replacement of interior doors at Firehouse #7 **(by title)**
23. Resolution authorizing the denial of a license agreement between the City of Camden and Julio Nunez for 371 Marlton Avenue for the purpose of a driveway
24. Resolution authorizing a license agreement with Edwin A. Batista for the purpose of a driveway
25. Resolution of the City Council of the City of Camden referring to the Planning Board of the City of Camden to review proposed amendments and supplements to the City Code-Flood Damage Prevention, Chapter 870-258 Floodplan Management
26. Resolution authorizing the City of Camden to accept a grant from the New Jersey Department of Community Affairs Urban Enterprise Zone Authority in the amount of \$350,000.00 for the Camden Strong Revolving Loan fund
27. Resolution authorizing the City of Camden to accept a grant from the New Jersey Department of Community Affairs Urban Enterprise Zone Authority in the amount of \$1,200,000.00 for the Camden Strong Macro Capital Improvement Program
28. Resolution authorizing the City of Camden to execute a New Jersey Department of Environmental Protection, Division of Water Quality, treatment works approval permit application (TWA-1) and statement of consent (WQM-003) for Spectrum Capital Camden, LLC for the construction of a hotel at 1112-1156 Linden Street (Block 110; Lot(s): 11,16,49,51 51B01, and 61)
29. Resolution authorizing the City of Camden to request a 6-month extension for the award of the Camden City FY 2021 resurfacing of various streets project
30. Resolution authorizing the execution of a memorandum of agreement (MOA) between the City of Camden and the County of Camden Department of

Public Works for temporary construction easements and maintenance of improvements on Kaighns Avenue

31. Resolution authorizing a change order #1 to contract #02-22-102 with Pennoni Associates, Inc. for the construction management and administration services related to FY2019 resurfacing of various streets and FY2020 resurfacing of various streets projects, respectively, in the City of Camden

Department of Finance

32. Resolution awarding a fair and open contract to TD Bank as the official depository for various deposits of the City of Camden
33. Resolution amending Resolution MC-23:8801 entitled “Resolution approving and accepting cash management plan for 2023”
34. Resolution authorizing the cancellation of taxes and/or refunds to various lien holders, property owners, and mortgage companies
35. Resolution authorizing the assignment of (25) tax sale certificates at full value
36. Resolution approving policy for payment of claims, claimant’s signature for payment
37. Resolution approving and authorizing the use of procurement cards (P-Cards)

Department of Fire

38. Resolution authorizing the donation of unused equipment to Camden County Office of Emergency Management
39. Resolution authorizing an application to Fema to apply for the FY2022 FEMA Assistance to Firefighters Grant (AFG) to support wellness/fitness programming and safety equipment accountability software

Tax Assessor’s Office

40. Resolution authorizing the City of Camden Tax Assessor’s office to enter into stipulation of settlement agreements for properties under tax appeal for 2023 and requiring notification to the CFO & Governing Body of all appeals on or before June 1st

Department of Public Works

41. Resolution authorizing an extension of the Emergency Services agreement with Waste Management of New Jersey, Inc., for collection of Municipal Solid Waste and Recyclable Materials

Office of City Council

42. Resolution establishing an Ad Hoc Committee to examine and offer recommendations to City Council of the City of Camden regarding possibly amending Camden Code Chapter 188, Article VI to help reduce and control Feral Cat Colonies in the City of Camden

43. Honoring recognizing and commending the Coordinator, the students and chaperones from the Mastery High School who helped to establish and participated in the Civics retreat sponsored by the City of Camden on March 7, 2023

Department of Administration

44. Resolution authorizing the purchase of a 2007 Seagraves ladder fire apparatus from the Borough of Collingswood Fire Department (walk-on)

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications




DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

0-1
GERALD C. SENESKI
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
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MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Director of Finance 

Date: February 23, 2023

Subject: **Check Register-Communications for Forthcoming City Council Meeting- March 14, 2023**

Attached, please find the Check Register for the City of Camden for the period of January 25, 2023 to February 22, 2023 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

RECEIVED
2023 FEB 23 10 50 AM
KJ

Range of Checking Accts: First to Last Range of Check Dates: 01/25/23 to 02/22/23
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check # Check Date Vendor Amount Paid Reconciled/Void Ref Num

PNC TMP WTR SWR PNC Tmp Wtr/Swr 80-1210-9405
200036 02/03/23 LAN27 GERARD LANGAN 502.66 19601

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	502.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>502.66</u>	<u>0.00</u>

TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552

49928	01/25/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	43.00	19547
49929	01/25/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	43.00	19548
49930	01/25/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	43.00	19549
49931	01/25/23	LN-50195	DSHC ENTERPRISES, LLC	2,696.33	19550
49932	01/25/23	LN-50197	BENJAMIN FLECK	15,271.23	19551
49933	01/25/23	LN-50190	FIG 20, LLC	2,313.43	19552
49934	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	2,200.19	19553
49935	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	3,974.26	19554
49936	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	6,274.29	19555
49937	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	4,468.11	19556
49938	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	9,501.30	19557
49939	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	5,366.09	19558
49940	01/25/23	LN-50204	PRO CAP 8 FBO Firstrust Bank	3,770.51	19559
49941	01/25/23	LN-50204	PRO CAP 8 FBO Firstrust Bank	3,894.43	19560
49942	01/25/23	LN-50204	PRO CAP 8 FBO Firstrust Bank	3,701.05	19561
49943	01/25/23	LN-50204	PRO CAP 8 FBO Firstrust Bank	3,465.06	19562
49944	01/25/23	LN-50204	PRO CAP 8 FBO Firstrust Bank	8,731.47	19563
49945	01/25/23	LN-50190	FIG 20, LLC	2,374.08	19564
49946	01/25/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	2,379.95	19565
49947	01/25/23	LN-50193	REARDEN LLC	4,076.36	19566
49948	01/25/23	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,521.67	19567
49949	01/25/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	10,567.44	19568
49950	01/25/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	5,375.73	19569
49951	01/25/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	4,241.66	19570
49952	02/02/23	LN-50193	REARDEN LLC	4,247.42	19580
49953	02/02/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	12,524.67	19581
49954	02/02/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	2,787.74	19582
49955	02/02/23	LN-40189	PINE VALLEY ONE REALESTATE LLC	8,189.67	19583
49956	02/02/23	LN-50192	NALINI FUNDING LLC	357.03	19584
49957	02/02/23	LN-50192	NALINI FUNDING LLC	359.88	19585
49958	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	429.35	19586
49959	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	7,952.23	19587
49960	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	613.43	19588
49961	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	6,458.72	19589
49962	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	574.00	19590
49963	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	831.11	19591
49964	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	7,210.58	19592
49965	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	428.32	19593
49966	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	12,266.79	19594
49967	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	8,163.86	19595
49968	02/02/23	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	8,500.06	19596

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21	TD	3rdPrtyLien 2021 4308903552	Continued		
49969	02/02/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,943.06		19597
49970	02/02/23	LN-50190 FIG 20, LLC	3,651.49		19598
49971	02/02/23	LN-50190 FIG 20, LLC	831.51		19599
49972	02/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	588.34	02/14/23 VOID	19608 (Reason: incorrect amount)
49973	02/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.06		19609
49974	02/03/23	LN-50190 FIG 20, LLC	2,029.85		19611
49975	02/03/23	LN-50190 FIG 20, LLC	2,042.42		19612
49976	02/03/23	LN-50190 FIG 20, LLC	2,041.06		19613
49977	02/03/23	LN-50190 FIG 20, LLC	2,056.05		19614
49978	02/03/23	LN-50190 FIG 20, LLC	2,141.06		19615
49979	02/03/23	LN-50190 FIG 20, LLC	2,141.06		19616
49980	02/03/23	LN-50190 FIG 20, LLC	1,977.16		19617
49981	02/03/23	LN-50190 FIG 20, LLC	2,642.91		19618
49982	02/03/23	LN-50190 FIG 20, LLC	2,028.75		19619
49983	02/03/23	LN-50190 FIG 20, LLC	2,041.06		19620
49984	02/03/23	LN-50190 FIG 20, LLC	1,982.37		19621
49985	02/03/23	LN-50190 FIG 20, LLC	2,481.69		19622
49986	02/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	13,131.50		19623
49987	02/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,057.69		19624
49988	02/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,966.58		19625
49989	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,495.09		19626
49990	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,164.05		19627
49991	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,174.64		19628
49992	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,620.59		19629
49993	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	32,380.23		19630
49994	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,855.10		19631
49995	02/08/23	LN-50211 ERNEST TETTER	70,914.44		19632
49996	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,835.37		19633
49997	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,007.28		19634
49998	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,556.21		19635
49999	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,286.99		19636
50000	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,193.99		19637
50001	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.46		19638
50002	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,803.86		19639
50003	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,997.73		19640
50004	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,950.45		19641
50005	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,823.91		19642
50006	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,890.02		19643
50007	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	937.96		19644
50008	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,911.74		19645
50009	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	392.22		19646
50010	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	576.11		19647
50011	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	710.60		19648
50012	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,082.15		19649
50013	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,928.50		19650
50014	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,666.64		19651
50015	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,022.84		19652
50016	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,180.21		19653
50017	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,494.79		19654
50018	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	407.74		19655
50019	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,006.12		19656
50020	02/08/23	LN-50190 FIG 20, LLC	1,827.24		19657

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021	4308903552	Continued		
50021	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,191.52		19658
50022	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	782.31		19659
50023	02/08/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	481.09		19660
50024	02/08/23	LN-50190 FIG 20, LLC	13,298.09		19661
50025	02/08/23	LN-50192 NALINI FUNDING LLC	683.45		19662
50026	02/08/23	LN-50192 NALINI FUNDING LLC	593.57		19663
50027	02/08/23	LN-50192 NALINI FUNDING LLC	510.42		19664
50028	02/10/23	LN-40206 US BANK CUST FOR PRO CAP 8	21.74		19667
50029	02/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	336.57		19668
50030	02/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	613.77		19669
50031	02/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,712.93		19670
50032	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,206.02		19671
50033	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	468.49		19672
50034	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.07		19673
50035	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.07		19674
50036	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,440.10		19675
50037	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	507.51		19676
50038	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	427.85		19677
50039	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	984.27		19678
50040	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	448.42		19679
50041	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	451.90		19680
50042	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,462.40		19681
50043	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,563.84		19682
50044	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,760.29		19683
50045	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		19684
50046	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,932.75		19685
50047	02/10/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,416.82		19686
50048	02/10/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	8,948.23		19687
50049	02/10/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	1,589.96		19688
50050	02/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,671.63		19689
50051	02/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	395.82		19690
50052	02/10/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	610.43		19691
50053	02/10/23	LN-50190 FIG 20, LLC	246.02		19692
50054	02/10/23	LN-50190 FIG 20, LLC	343.71		19693
50055	02/10/23	LN-50190 FIG 20, LLC	1,367.94		19694
50056	02/10/23	LN-50190 FIG 20, LLC	1,980.49		19695
50057	02/10/23	LN-50190 FIG 20, LLC	2,154.15		19696
50058	02/10/23	LN-50190 FIG 20, LLC	2,055.90		19697
50059	02/10/23	LN-50190 FIG 20, LLC	2,041.06		19698
50060	02/10/23	LN-50190 FIG 20, LLC	2,137.84		19699
50061	02/13/23	LN-50190 FIG 20, LLC	2,041.06		19707
50062	02/13/23	LN-50190 FIG 20, LLC	2,037.52		19708
50063	02/13/23	LN-50190 FIG 20, LLC	2,108.06		19709
50064	02/13/23	LN-50190 FIG 20, LLC	1,882.37		19710
50065	02/13/23	LN-50190 FIG 20, LLC	219.12	02/14/23 VOID	19711 (Reason: incorrect amount)
50066	02/13/23	LN-50190 FIG 20, LLC	2,141.06		19712
50067	02/13/23	LN-50190 FIG 20, LLC	2,041.14		19713
50068	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.65		19714
50069	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,473.99		19715
50070	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		19716
50071	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		19717
50072	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,009.95		19718

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552 Continued				
50073	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,853.31	19719
50074	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,996.55	19720
50075	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.32	19721
50076	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,990.18	19722
50077	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	608.96	19723
50078	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	834.40	19730
50079	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	406.47	19731
50080	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,844.34	19732
50081	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.06	19733
50082	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,981.33	19734
50083	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,003.20	19735
50084	02/13/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,436.01	19736
50085	02/14/23	LN-50190 FIG 20, LLC	2,198.12	19737
50086	02/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,511.74	19738
50087	02/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	136.48	19739
50088	02/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	11,865.09	19740
50089	02/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,148.57	19741
50090	02/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,582.15	19742
50091	02/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,566.98	19743
50092	02/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,228.07	19744
50093	02/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,544.10	19745
50094	02/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,981.75	19746
50095	02/14/23	LN-50190 FIG 20, LLC	3,372.01	19747
50096	02/14/23	LN-50190 FIG 20, LLC	2,141.06	19748
50097	02/14/23	LN-50190 FIG 20, LLC	2,114.31	19749
50098	02/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	76.00	19750
50099	02/14/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	2,804.60	19751
50100	02/14/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	5,035.02	19752
50101	02/14/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	5,701.01	19753
50102	02/14/23	LN-50192 NALINI FUNDING LLC	53.00	19754
50103	02/14/23	LN-50192 NALINI FUNDING LLC	53.00	19755
50104	02/14/23	LN-50025 PC4 LLC	53.00	19756
50105	02/14/23	LN-50197 BENJAMIN FLECK	43.00	19757
50106	02/16/23	LN-50190 FIG 20, LLC	2,094.06	19758
50107	02/16/23	LN-50190 FIG 20, LLC	2,178.09	19759
50108	02/16/23	LN-50190 FIG 20, LLC	2,190.79	19760
50109	02/16/23	LN-50190 FIG 20, LLC	2,194.06	19761
50110	02/16/23	LN-50190 FIG 20, LLC	1,294.06	19762
50111	02/16/23	LN-50190 FIG 20, LLC	2,181.36	19763
50112	02/16/23	LN-50190 FIG 20, LLC	2,094.06	19764
50113	02/16/23	LN-50190 FIG 20, LLC	2,094.06	19765
50114	02/16/23	LN-50190 FIG 20, LLC	322.14	19766
50115	02/16/23	LN-50190 FIG 20, LLC	1,808.96	19767
50116	02/16/23	LN-50190 FIG 20, LLC	2,107.57	19768
50117	02/16/23	LN-50190 FIG 20, LLC	2,083.19	19769
50118	02/16/23	LN-50190 FIG 20, LLC	2,029.88	19770
50119	02/16/23	LN-50190 FIG 20, LLC	2,030.49	19771
50120	02/16/23	LN-50190 FIG 20, LLC	2,241.23	19772
50121	02/16/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	7,246.38	19773
50122	02/16/23	LN-50111 Zhixi Zhan	190.92	19774
50123	02/16/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	566.27	19775
50124	02/16/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	435.49	19776

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021	4308903552	Continued	
50125	02/16/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	146.80	19777
50126	02/16/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	610.20	19778
50127	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,073.36	19785
50128	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	610.62	19786
50129	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,093.97	19787
50130	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,553.71	19788
50131	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	605.39	19789
50132	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	150.30	19790
50133	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,205.80	19791
50134	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,104.36	19792
50135	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,294.41	19793
50136	02/17/23	LN-50190 FIG 20, LLC	268.64	19794
50137	02/17/23	LN-50190 FIG 20, LLC	358.16	19795
50138	02/17/23	LN-50190 FIG 20, LLC	2,041.06	19797
50139	02/17/23	LN-50190 FIG 20, LLC	2,141.06	19798
50140	02/17/23	LN-50190 FIG 20, LLC	2,034.01	19799
50141	02/17/23	LN-50190 FIG 20, LLC	989.43	19800
50142	02/17/23	LN-50190 FIG 20, LLC	1,882.41	19801
50143	02/17/23	LN-50190 FIG 20, LLC	1,980.31	19802
50144	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,008.53	19803
50145	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	593.01	19804
50146	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,771.60	19805
50147	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	593.93	19806
50148	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,271.88	19807
50149	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	340.07	19808
50150	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	411.26	19809
50151	02/17/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,069.37	19810
50152	02/17/23	LN-50190 FIG 20, LLC	2,194.06	19811
50153	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06	19812
50154	02/17/23	LN-50193 REARDEN LLC	575.49	19813
50155	02/17/23	LN-20074 LB-HONEY BADGER, SBMUNI%	357.21	19814
50156	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,986.40	19815
50157	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	494.13	19816
50158	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,078.56	19817
50159	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	320.93	19818
50160	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	499.27	19819
50161	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	320.93	19820
50162	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,782.31	19821
50163	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	398.21	19822
50164	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	319.91	19823
50165	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	695.42	19824
50166	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	410.67	19825
50167	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	410.28	19826
50168	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	694.35	19827
50169	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,486.67	19828
50170	02/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,394.07	19829
50171	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	411.06	19830
50172	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	874.18	19831
50173	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	843.97	19832
50174	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	794.06	19833
50175	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,850.59	19834
50176	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	994.06	19835

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21	TD	3rdPrtyLien 2021 4308903552	Continued		
50177	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	495.56		19837
50178	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	695.65		19838
50179	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	34,304.70		19839
50180	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	321.38		19840
50181	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,835.37		19841
50182	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,369.11		19842
50183	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,853.51		19843
50184	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,835.37		19844
50185	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,157.69		19845
50186	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,078.07		19846
50187	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,092.43		19847
50188	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,990.58		19848
50189	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.06		19849
50190	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	925.60		19850
50191	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,981.75		19851
50192	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,095.20		19852
50193	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,078.30		19853
50194	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		19854
50195	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		19855
50196	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,829.88		19856
50197	02/21/23	LN-50193 REARDEN LLC	3,188.41		19857
50198	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		19858
50199	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,896.20		19859
50200	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,253.89		19860
50201	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,992.30		19861
50202	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,009.05		19862
50203	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,194.06		19863
50204	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	242.62		19864
50205	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,925.19		19865
50206	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	398.02		19866
50207	02/21/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	411.12		19867
50208	02/21/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,269.26	02/21/23 VOID	19868 (Reason: PRINTER ERROR)
50209	02/21/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,269.26		19869
50210	02/22/23	LN-50190 FIG 20, LLC	322.47		19870
50211	02/22/23	LN-50190 FIG 20, LLC	242.77		19871
50212	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,138.62		19872
50213	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,020.07		19873
50214	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,095.83		19874
50215	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,389.80		19875
50216	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	413.63		19876
50217	02/22/23	LN-40187 TLOA OF NJ LLC	13,492.44		19877
50218	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	12,659.10		19878
50219	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,536.34		19879
50220	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,930.07		19880
50221	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,314.65		19881
50222	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	583.33		19882
50223	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,016.26		19883
50224	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,131.20		19884
50225	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	595.59		19885
50226	02/22/23	LN-50190 FIG 20, LLC	642.95		19886
50227	02/22/23	LN-50190 FIG 20, LLC	2,036.45		19887
50228	02/22/23	LN-50190 FIG 20, LLC	5,265.89		19888

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552 Continued					
50229	02/22/23	LN-50190 FIG 20, LLC	3,334.90		19889
50230	02/22/23	LN-50190 FIG 20, LLC	2,194.06		19890
50231	02/22/23	LN-50190 FIG 20, LLC	2,106.05		19891
50232	02/22/23	LN-50190 FIG 20, LLC	2,194.06		19892
50233	02/22/23	LN-50190 FIG 20, LLC	2,830.47		19893
50234	02/22/23	LN-50105 PRIME CAPITAL MANAGEMENT	13,533.02		19894
50235	02/22/23	LN-50190 FIG 20, LLC	2,193.76		19895
50236	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,063.53		19896
50237	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	579.62		19897
50238	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	440.88		19898
50239	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	9,132.85		19899
50240	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,167.97		19900
50241	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	568.59		19901
50242	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	408.21		19902
50243	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,552.09		19903
50244	02/22/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	580.89		19904
50245	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,079.23		19905
50246	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,009.05		19906
50247	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,251.08		19907
50248	02/22/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	682.97		19908

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	318	3	969,345.52	3,076.72
Direct Deposit:	0	0	0.00	0.00
Total:	318	3	969,345.52	3,076.72

TD ARP CORONA TD ARP Cornona 43884874298					
1014	02/10/23	AME80 AMERICAN WATER SERVICES	1,410,758.65		19705
1015	02/10/23	CAM46 CAMDEN REDEVELOPMENT AGENCY	4,000.00		19705

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	1,414,758.65	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	1,414,758.65	0.00

TD CDBG GRANT21 TD CDBG Grant 2021 4308903718					
25636	01/25/23	PAI03 CYNTHIA PAIGE	159.94		19448
25637	01/27/23	HOM01 HOME DEPOT CREDIT SVCS.	320.10	01/30/23	19571
25638	01/27/23	LEV01 LEVY CONSTRUCTION CO	251,071.10	01/31/23	19576
25639	01/30/23	LEV01 LEVY CONSTRUCTION CO	279,836.06	01/31/23	19579
25640	02/03/23	ENT03 THE ENTERPRISE CENTER	21,936.69		19603
25641	02/03/23	HOL46 DOROTHEA ATKINS	2,397.50		19603
25642	02/03/23	LEV01 LEVY CONSTRUCTION CO	204,354.50		19603
25643	02/03/23	RAL01 RALF'S HEATING & PLUMBING	5,000.00		19603
25644	02/03/23	TIM05 TIME CLOCK SALES & SERVICE CO.	1,030.00		19603
25645	02/03/23	TM01 T & M ASSOCIATES	665.68		19603
25646	02/10/23	FUN16 FUN EXPRESS	473.49		19703
25647	02/10/23	GRA36 GRAINGER, INC.	1,536.00		19703
25648	02/10/23	JHW01 J.H. WILLIAMS ENTERPRISES	7,940.00		19703
25649	02/10/23	JOH83 CANDY JOHNSON	350.00		19703
25650	02/10/23	MIG03 MIGUEL'S PHARMACY	2,500.00		19703
25651	02/10/23	RLC01 RLC PROPERTY SERVICES, LLC	4,200.00		19703
25652	02/17/23	MOB02 KELLY MOBLEY	468.00		19784

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD CDBG GRANT21	TD CDBG Grant 2021 4308903718	Continued			
25653	02/17/23	SHI03 SHI INTERNATIONAL CORP	889.05		19784

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	18	0	785,128.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	18	0	785,128.11	0.00

TD ESG GRANT 21	TD ESG Grant 2021 4308907596			
10201	02/03/23	COO70 COOPER PLAZA ASSOCIATES, LLC	6,826.00	19605
10202	02/03/23	GAR57 LEONOR GARCIA	11,700.00	19605
10203	02/10/23	CRA05 CRAMER HILL APARTMENTS, LLC	4,127.00	19702
10204	02/10/23	HOM11 HOME DEPOT	295.40	19702
10205	02/10/23	PUB04 PSE&G	1,090.29	19702
10206	02/10/23	WAS15 WASHINGTON PARK APTS LLC	3,944.00	19702
10207	02/10/23	WBM01 W B MASON CO, INC	13,516.04	19702
10208	02/17/23	TAM02 TAMARACK APARTMENTS, LLC	859.00	19782
10209	02/17/23	WAS15 WASHINGTON PARK APTS LLC	4,165.00	19782

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	9	0	46,522.73	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	9	0	46,522.73	0.00

TD GEN CAPITAL	TD Gen Cap 1/1/21 4308903495			
1013	01/27/23	ASC06 ASCEND CONSTRUCTION	20,339.39	19573

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	20,339.39	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	20,339.39	0.00

TD GEN INS 21	TD Gen Ins 2021 4308903544			
22522	01/27/23	GAR56 GARY NEIL GOLDSTEIN, M.D., P.C.	375.00	19574
22523	01/27/23	TUR16 TURNER, O'MARA, DONNELLY &	5,780.90	19574
22524	02/03/23	DAL01 LENA DALY	400.00	19602
22525	02/03/23	KER02 JOHN D. KERNAN DMD PA	26,230.50	19602
22526	02/03/23	MAD12 MADDEN & MADDEN P.A.	4,532.63	19602
22527	02/10/23	ABE02 GERALD ABEL	1,020.60	19701
22528	02/10/23	ACE19 REINALDO M ACEVEDO	1,020.60	19701
22529	02/10/23	ANG02 RONALD ANGEMI	1,765.20	19701
22530	02/10/23	ANG05 LENORA R. ANGELASTRO	1,020.60	19701
22531	02/10/23	ARD01 VINCENT ARDIRE	2,023.20	19701
22532	02/10/23	AVE01 JOHN E. AVERSA	1,705.20	19701
22533	02/10/23	BAI08 WILLIAM BAIN	2,857.20	19701
22534	02/10/23	BAK05 PAUL R. BAKER, JR.	2,041.20	19701
22535	02/10/23	BAN09 WILLIAM H. BANKS	2,041.20	19701
22536	02/10/23	BEA11 DEBORAH P. BEASLEY	1,020.60	19701
22537	02/10/23	BEN32 MARVIN BENDY	1,531.20	19701
22538	02/10/23	BER02 CHARLES R. BERRY	2,084.40	19701
22539	02/10/23	BER27 WILLIAM E. BERKS	2,041.20	19701
22540	02/10/23	BIR05 STEPHEN R BIRD	2,041.20	19701
22541	02/10/23	BOC03 ROLAND BOCK	5,035.20	19701
22542	02/10/23	BOK01 ELEANOR J BOKRETA	1,020.60	19701

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21	TD Gen Ins	2021 4308903544	Continued		
22543	02/10/23	BON05 LORRAINE BONELLI	1,020.60		19701
22544	02/10/23	BO014 MICHAEL BOONE	1,428.60		19701
22545	02/10/23	BOY04 RONALD J. BOYLE	1,020.60		19701
22546	02/10/23	BOY16 JEROME P BOYD	1,428.60		19701
22547	02/10/23	BRI23 ROSEANN BRIGGS	1,020.60		19701
22548	02/10/23	BRO34 SHELLEY BROWN	1,020.60		19701
22549	02/10/23	BRO75 JOSEPH A. BROCCOLI	1,014.60		19701
22550	02/10/23	BRYON005 BYRON C. JOHNSON	1,107.00		19701
22551	02/10/23	BUC02 ROGER BUCK	990.60		19701
22552	02/10/23	BUM03 NORMAN L BUMM	1,014.60		19701
22553	02/10/23	BUR51 CARLOS R BURGOS	1,020.60		19701
22554	02/10/23	BUR56 LARRY BURGESS	1,020.60		19701
22555	02/10/23	BUR57 MARY BURDZIEJKO	1,020.60		19701
22556	02/10/23	CAL18 BARBARA R CALVERT	1,020.60		19701
22557	02/10/23	CAN08 GEORGE CANDIA	2,041.20		19701
22558	02/10/23	CAP19 PAUL CAPIZOLA	1,813.20		19701
22559	02/10/23	CAR09 PETER CARBONE	2,041.20		19701
22560	02/10/23	CAR78 RICHARD D. CARVER	2,041.20		19701
22561	02/10/23	CAR90 RODNEY CARTER	1,020.60		19701
22562	02/10/23	CARME005 CARMEN DELIA MOLINA	1,020.60		19701
22563	02/10/23	CAS28 VIRGINIA CASTRO	1,020.60		19701
22564	02/10/23	CHA36 RUSSELL H. CHANDLER	2,011.20		19701
22565	02/10/23	CHA39 RICHARD N. CHANDLER	1,020.60		19701
22566	02/10/23	CHR02 CHARLES CHRISTENSEN	1,969.20		19701
22567	02/10/23	CIA05 RAYMOND CIANFRANI	2,041.20		19701
22568	02/10/23	CLA10 KURT E. CLAUSS	2,041.20		19701
22569	02/10/23	COL100 YVONNE COLEMAN	1,020.60		19701
22570	02/10/23	COL82 FORREST N. COLLINS	3,061.80		19701
22571	02/10/23	COM42 SHARON COMBS-PETTIGREW	1,020.60		19701
22572	02/10/23	CON53 CONNER STRONG & BUCKELEW, INC.	616.00		19701
22573	02/10/23	CON54 JOSEPH W. CONVERY	2,041.20		19701
22574	02/10/23	COU25 WILLIAM M COUSE JR	1,020.60	02/22/23 VOID	19701 (Reason: Lost)
22575	02/10/23	COV01 LEONARD COVOLESKY	1,573.20		19701
22576	02/10/23	CRI04 FRANCIS J. CRISSEY, SR.	2,041.20		19701
22577	02/10/23	CRO22 RONALD CROWDER	1,765.20		19701
22578	02/10/23	CRU29 SERAPIO CRUZ	2,041.20		19701
22579	02/10/23	CRY02 DENT CRYMES	1,867.20		19701
22580	02/10/23	CUR06 VERNON G. CURTIS	2,551.20		19701
22581	02/10/23	DAL01 LENA DALY	1,020.60		19701
22582	02/10/23	DAV27 CHARLES L. DAVIS	1,020.60		19701
22583	02/10/23	DAV63 FREDERICK S DAVIS	2,857.20		19701
22584	02/10/23	DAV68 DARRYL J DAVIS	1,020.60		19701
22585	02/10/23	DEA07 DENNIS DEAL	1,867.20		19701
22586	02/10/23	DEE02 MICHAEL DEETS	1,831.20		19701
22587	02/10/23	DEF03 ROBERT B. DEFORD	2,041.20		19701
22588	02/10/23	DEL17 PAUL M. DELFING, JR.	864.60		19701
22589	02/10/23	DEV03 JAMES L. DEVINE	828.60		19701
22590	02/10/23	DEV05 ALBERT A. DEVONE	1,428.60		19701
22591	02/10/23	DIP01 WILLIAM DIPOMPO	5,307.60		19701
22592	02/10/23	DIP03 STEPHEN J DIPOMPO	1,020.60		19701
22593	02/10/23	DIP04 GAETANO J. DIPATRI	1,993.20		19701
22594	02/10/23	DIR06 LOUIS J DIRENZO	2,041.20		19701

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21	TD Gen Ins	2021 4308903544	Continued		
22595	02/10/23	DIT02 JOSEPH J DITARANTO JR	1,911.60		19701
22596	02/10/23	DOE02 HARRY DOERR	1,020.60		19701
22597	02/10/23	DOS02 ROSE E DOSS	1,020.60		19701
22598	02/10/23	DOW02 DENNIS DOWHY	2,041.20		19701
22599	02/10/23	DOW11 ROBERT E DOWHY	1,008.60		19701
22600	02/10/23	DRA01 CHESTER DRAPALA	1,020.60		19701
22601	02/10/23	DRA06 DIANE DRAPALA	1,020.60		19701
22602	02/10/23	DRO01 WALTER DROGE	1,014.60		19701
22603	02/10/23	DUN12 RACHELLE DUNN	1,020.60		19701
22604	02/10/23	DUU02 CHARLES DUUS	798.60		19701
22605	02/10/23	DUX01 WILLIAM J DUX	4,014.60		19701
22606	02/10/23	EDW12 JOHN V EDWARDS	2,041.20		19701
22607	02/10/23	EDW13 BRENDA EDWARDS	1,020.60		19701
22608	02/10/23	EPP01 VERONICA BLEDSOE-EPPS	1,020.60		19701
22609	02/10/23	ERT03 EDWARD F ERTZ JR	2,041.20		19701
22610	02/10/23	ESC02 PAUL ESCHER	768.60		19701
22611	02/10/23	EVA04 GARY EVANGELISTA	2,041.20		19701
22612	02/10/23	FAL01 NICK J FALCONIERO	2,170.80		19701
22613	02/10/23	FAR13 CURTIS W FARMER	1,020.60		19701
22614	02/10/23	FEL15 FRANCISCO FELICIANO	1,020.60		19701
22615	02/10/23	FIG03 EDWIN J FIGUEROA	2,041.20		19701
22616	02/10/23	FIS14 JOSEPH P. FISHER	2,041.20		19701
22617	02/10/23	FLA03 MATTHEW FLAX	1,020.60		19701
22618	02/10/23	FOL02 HERBERT FOLTZ JR	2,011.20		19701
22619	02/10/23	FRA15 RITA M. FRANCKOWIAK	1,020.60		19701
22620	02/10/23	FRA37 ALBERT R. FRAMPTON	1,819.20		19701
22621	02/10/23	FRE05 GARY FREEMAN	2,041.20		19701
22622	02/10/23	FRE19 ROBERT W. FRETT	2,041.20		19701
22623	02/10/23	FRE21 JOSEPH L FREEMAN	918.60		19701
22624	02/10/23	FRY01 ROBERT FRYMOYER	990.60		19701
22625	02/10/23	GAL06 MICHAEL GALASSO	2,041.20		19701
22626	02/10/23	GAL17 DANIEL J. GALASSO	2,001.00		19701
22627	02/10/23	GAL18 WILLIAM GALLAGHER	1,867.20		19701
22628	02/10/23	GAL20 ANTHONY J GALIAZZI SR	2,041.20		19701
22629	02/10/23	GAR11 RAYMOND GARRISON	2,041.20		19701
22630	02/10/23	GAR51 CLARIBEL GARCIA	1,020.60		19701
22631	02/10/23	GFR03 JOSEPH R. GFRORER	2,041.20		19701
22632	02/10/23	GIB12 KAREN L GIBSON	1,020.60		19701
22633	02/10/23	GIL21 MICHAEL J. GILL	2,041.20		19701
22634	02/10/23	GIO03 MARIO GIORDANO	1,020.60		19701
22635	02/10/23	GIU02 ROSE D. GIUFFRE	1,020.60		19701
22636	02/10/23	GON43 ANTONIO S GONZALEZ	1,008.60		19701
22637	02/10/23	GOR04 DENNIS M. GORMLEY	1,020.60		19701
22638	02/10/23	GOR05 RONALD T. GORSKI	1,020.60		19701
22639	02/10/23	GOR07 THOMAS P. GORCZYNSKI	1,819.20		19701
22640	02/10/23	GOR15 THERESA M GORMAN	1,020.60		19701
22641	02/10/23	GOU05 JOSEPH L. GOULD	2,041.20		19701
22642	02/10/23	GRA33 FERNANDO GRACIA	1,837.20		19701
22643	02/10/23	GRA45 JOSEPH L. GRACE	2,041.20		19701
22644	02/10/23	GRA46 MARK L. GRANSDEN, SR.	2,041.20		19701
22645	02/10/23	GRA53 PETER GRAULICH	2,041.20		19701
22646	02/10/23	GRE06 LORRAINE GREENE	2,041.20		19701

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21	TD Gen Ins	2021 4308903544	Continued		
22647	02/10/23	GRI02 ERNEST S. GRIBAUDO	1,957.20		19701
22648	02/10/23	GRY02 JOHN T. GRYCKIEWICZ	870.60		19701
22649	02/10/23	GUT01 MARINA GUTIERREZ	1,020.60		19701
22650	02/10/23	HAN02 ALBERT HANDY	1,819.20		19701
22651	02/10/23	HAN09 RICHARD E. HAND	1,939.20		19701
22652	02/10/23	HAN12 DOROTHY HANDY	1,020.60		19701
22653	02/10/23	HAR08 CORA L. HARPER	1,020.60		19701
22654	02/10/23	HAR09 DONALD R. HARRISON	954.60		19701
22655	02/10/23	HAR82 RICHARD B. HARRIS	2,203.20		19701
22656	02/10/23	HAR89 WAYNE HARTMAN	2,041.20		19701
22657	02/10/23	HAR93 STEVEN HARDWICK	1,020.60		19701
22658	02/10/23	HAY05 EARL P. HAYES	816.60		19701
22659	02/10/23	HEN17 LLOYD W. HENSHALL	2,061.60		19701
22660	02/10/23	HIL03 JAMES M HILLMAN	1,987.20		19701
22661	02/10/23	HOL10 CARMEN L. HOLMES	1,020.60		19701
22662	02/10/23	HOO03 LEONARD H. HOOPERWERFF	2,041.20		19701
22663	02/10/23	HOR13 JOSE L. HORTA	1,122.60		19701
22664	02/10/23	HOR18 JOHN HORNER SR.	2,041.20		19701
22665	02/10/23	HOR19 VALERIE M HORTA-MCDONNELL	2,041.20		19701
22666	02/10/23	HOU03 JOHN HOUSER	1,020.60		19701
22667	02/10/23	HOW07 FRANK HOWARD	1,909.20		19701
22668	02/10/23	HUE01 WILLIAM HUELAS	1,783.20		19701
22669	02/10/23	HUS02 JAMES J. HUSTON, JR.	2,127.60		19701
22670	02/10/23	IEZ01 ANTHONY P. IEZZI	1,020.60		19701
22671	02/10/23	ING04 EDWARD INGRAM	1,957.20		19701
22672	02/10/23	INT14 INTERNATIONAL ASSOC. OF FIRE-	458.48		19701
22673	02/10/23	INT15 INTERNATIONAL ASSOC OF FIRE-	1,490.06		19701
22674	02/10/23	JAC25 CHARLES E JACKSON	1,939.20		19701
22675	02/10/23	JAN05 DONALD JANKIEWICZ	1,783.20		19701
22676	02/10/23	JEF13 BERNADETTE JEFFERSON	2,143.20		19701
22677	02/10/23	JEM03 LOUIS F JEMINEY	1,020.60		19701
22678	02/10/23	JOH12 ROBIN JOHNSON	1,020.60		19701
22679	02/10/23	JOH34 JAMES JOHNSTON	996.60		19701
22680	02/10/23	JOH82 LINDA D JOHNSON	2,127.60		19701
22681	02/10/23	JON53 TERESITA JONES	1,867.20		19701
22682	02/10/23	JON62 VALERIE JONES	1,020.60		19701
22683	02/10/23	JOYCE005 JOYCE PATTERSON	1,020.60		19701
22684	02/10/23	KEA04 PATRICK J. KEATING	2,041.20		19701
22685	02/10/23	KEE03 DENNIS E. KEEGAN	3,061.80		19701
22686	02/10/23	KEL31 PHYLLIS M. KELLY	2,041.20		19701
22687	02/10/23	KEO02 KENNETH J. KEOUGH, SR.	1,873.20		19701
22688	02/10/23	KIF01 GEORGE KIFFERLY	1,795.20		19701
22689	02/10/23	KIL03 DENNIS G. KILLE	2,041.20		19701
22690	02/10/23	KIR08 JOSEPH KIRK, JR.	900.60		19701
22691	02/10/23	KLI01 DAVID E KLINSHAW	1,020.60		19701
22692	02/10/23	KOC01 CHARLES J KOCHER	6,531.60		19701
22693	02/10/23	KOW03 RONALD C. KOWALSKI	1,903.20		19701
22694	02/10/23	KRA07 DAVID KRAUS	1,975.20		19701
22695	02/10/23	KUR01 GEORGE C. KURTYAN	1,428.60		19701
22696	02/10/23	KUR03 JOHN KURTYAN	8,029.20		19701
22697	02/10/23	LAT06 RONALD LATTANZIO	1,020.60		19701
22698	02/10/23	LEA03 HERBERT C LEARY	2,494.80		19701

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TD GEN INS 21		TD Gen Ins 2021 4308903544			Continued
22699	02/10/23	LEA04 CLIFFORD S LEARY	2,041.20		19701
22700	02/10/23	LEE06 ROBERT E. LEE	2,041.20		19701
22701	02/10/23	LES06 JOSEPH LESNIEWSKI	2,041.20		19701
22702	02/10/23	LIB08 LUCY LIBRIZZI	1,020.60		19701
22703	02/10/23	LN-11290 BRENDA M BARNES	1,020.60		19701
22704	02/10/23	LOG01 ANTHONY J LOGANDRO	954.60		19701
22705	02/10/23	LUC04 CARLOS LUCIANO	2,041.20		19701
22706	02/10/23	LUZNG005 LUZ N GONZALEZ	1,020.60		19701
22707	02/10/23	LY004 GARY LYONS & ANGIE LYONS	1,020.60		19701
22708	02/10/23	MAR121 RICHARD M MARNIN	1,063.80		19701
22709	02/10/23	MAR58 MONSERRATE MARTINEZ	1,020.60		19701
22710	02/10/23	MAR97 RICHARD B. MARTER	2,041.20		19701
22711	02/10/23	MAS24 RAYMOND MASSI	2,041.20		19701
22712	02/10/23	MCC12 JOE W. MC CANN	2,041.20		19701
22713	02/10/23	MCC16 MICHAEL MCCORMICK	810.60		19701
22714	02/10/23	MCC52 JOSEPH MCCRAY	924.60		19701
22715	02/10/23	MCC54 JOYCE E MCCRAY	1,020.60		19701
22716	02/10/23	MCD07 ANDREA N MCDONALD	1,020.60		19701
22717	02/10/23	MCG14 FRANK MCGUCKIN	2,041.20		19701
22718	02/10/23	MCM04 JAMES J. MCMASTER	2,041.20		19701
22719	02/10/23	MEK01 JOHN MEKSA	1,107.00		19701
22720	02/10/23	MIC08 EDWARD V. MICHALAK, JR.	1,020.60		19701
22721	02/10/23	MIL12 VINCENT L. MILLER	2,041.20		19701
22722	02/10/23	MIL27 JOHN F. MILLS	2,041.20		19701
22723	02/10/23	MIL40 OSCAR MILBOURNE	1,939.20		19701
22724	02/10/23	MIL91 GARY E MILLER	2,041.20		19701
22725	02/10/23	MIL92 RONALD E MILLER	2,041.20		19701
22726	02/10/23	MIX02 DELORES MIXON	1,020.60		19701
22727	02/10/23	MON06 ARNOLD P. MONAHAN, JR.	2,041.20		19701
22728	02/10/23	MOO26 JANET MOORE	1,020.60		19701
22729	02/10/23	MOR14 DONALD J. MORRIS	906.60		19701
22730	02/10/23	MOR75 RONALD J MORENO	1,020.60		19701
22731	02/10/23	MOU01 RICHARD A. MOUNTNEY	2,041.20		19701
22732	02/10/23	MUR23 RAYMOND MURPHY	1,014.60		19701
22733	02/10/23	MUR24 MARTIN MURRAY	2,041.20		19701
22734	02/10/23	MUR25 GREGORY J MURPHY	2,041.20		19701
22735	02/10/23	MUZ01 LOUIS A MUZYCZEK	852.60		19701
22736	02/10/23	NEI08 RONALD G NEILING	2,041.20		19701
22737	02/10/23	NEL09 JUNIUS B. NELSON	2,041.20		19701
22738	02/10/23	NEL11 ROBERT W. NELSON	2,041.20		19701
22739	02/10/23	NEW46 ERNEST A. NEWKIRK	816.60		19701
22740	02/10/23	NIC11 JOHN NICHOLSON	2,127.60		19701
22741	02/10/23	NIE07 JULIO NIEVES	1,020.60		19701
22742	02/10/23	ODE01 WILLIAM O'DENNIS	1,837.20		19701
22743	02/10/23	ODE02 ROBERT M. ODELL	1,927.20		19701
22744	02/10/23	OLS03 JOSEPH G. OLSEN	2,041.20		19701
22745	02/10/23	OLS04 WILLIAM E OLSON JR	4,014.60		19701
22746	02/10/23	ORT22 FELIX ORTA	1,020.60		19701
22747	02/10/23	ORZ01 THOMAS ORZECHOWSKI	2,041.20		19701
22748	02/10/23	PAC05 ALFONSO PACIOCCO	1,020.60		19701
22749	02/10/23	PAG05 ARMOND S. PAGLIONE	2,041.20		19701
22750	02/10/23	PAMEL005 PAMELA INGRAM	1,020.60		19701

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TD GEN INS 21	TD Gen Ins	2021 4308903544	Continued		
22751	02/10/23	PAR10 JOHN A. PARADISO	843.00		19701
22752	02/10/23	PAS02 TOMMIE E. PASQUINI	1,020.60		19701
22753	02/10/23	PAT10 ALBERT R. PATTERSON	2,653.80		19701
22754	02/10/23	PAV04 THOMAS M PAVLOW	4,014.60		19701
22755	02/10/23	PEA07 DAVID PEARSON	1,020.60		19701
22756	02/10/23	PEN38 KENNETH L. PENN	1,428.60		19701
22757	02/10/23	PEN41 DENNIS PENN	753.00		19701
22758	02/10/23	PER10 RUBEN PEREZ	1,020.60		19701
22759	02/10/23	PER49 PURA PEREZ	1,020.60	02/14/23 VOID	19701 (Reason: wrong vendor)
22760	02/10/23	PETER005 PETER F. MCHUGH	1,939.20		19701
22761	02/10/23	PHI37 JOHNNIE R PHILLIPS	1,020.60		19701
22762	02/10/23	PIC08 JAMES PICKUP	1,020.60		19701
22763	02/10/23	PIE02 FRANK E. PIECH	1,951.20		19701
22764	02/10/23	PRO39 THOMAS M. PROSINSKI	1,993.20		19701
22765	02/10/23	QLEVE005 WARREN ROBERT EVERETT	1,020.60		19701
22766	02/10/23	QLPOV005 JOSE POVEDA	2,041.20		19701
22767	02/10/23	RIC24 WAYNE RICHARDSON	1,020.60		19701
22768	02/10/23	RIV20 JOSEPH RIVERA	2,041.20		19701
22769	02/10/23	RIV59 JUAN A. RIVERA	2,041.20	02/21/23 VOID	19701 (Reason: Wrong Vendor)
22770	02/10/23	ROB57 RALPH ROBERTS	1,020.60		19701
22771	02/10/23	ROB62 DANIEL E ROBERTSON	1,921.20		19701
22772	02/10/23	ROD49 ORLANDO RODRIGUEZ	2,041.20	02/10/23 VOID	19701 (Reason: correct payee)
22773	02/10/23	ROGEL005 ROGELIO PEREZ	1,020.60		19701
22774	02/10/23	ROO03 FRANCIS X. ROONEY	1,020.60		19701
22775	02/10/23	ROS41 VIDA ROSIJI	1,020.60		19701
22776	02/10/23	ROT10 JOSEPH ROTCHFORD	1,542.00		19701
22777	02/10/23	RUB05 JOSEPH RUBINO	3,674.40	02/16/23 VOID	19701 (Reason: Wrong Vender)
22778	02/10/23	RUD01 ALLEN RUDDEROW, III	2,041.20	02/10/23 VOID	19701
22779	02/10/23	RUM01 WILLIAM N RUMELL	2,041.20		19701
22780	02/10/23	RYA10 JAMES G RYAN	207.60		19701
22781	02/10/23	SAN09 JOSE SANCHEZ	1,020.60		19701
22782	02/10/23	SAN36 RAYNALDO SANTIAGO	1,020.60		19701
22783	02/10/23	SAN85 ERNEST SANTONE	2,084.40		19701
22784	02/10/23	SAN86 CAROL SANDERS ADAMS	1,020.60		19701
22785	02/10/23	SAV11 NELSON L. SALVIDGE, JR.	1,945.20	02/10/23 VOID	19701 (Reason: correct payee)
22786	02/10/23	SAX01 LELA SAXTON	2,041.20		19701
22787	02/10/23	SAX02 CYRUS SAXON	1,020.60		19701
22788	02/10/23	SAX03 ARNETA SAXTON	1,020.60		19701
22789	02/10/23	SCA02 PATRICIA SCARDUZIO	1,020.60		19701
22790	02/10/23	SCA10 ROBERT SCARDUZIO	792.60		19701
22791	02/10/23	SCH06 HARRY C. SCHOLZ, JR.	1,734.60		19701
22792	02/10/23	SCH12 SHIRLEY M. SCHMIDT	1,020.60		19701
22793	02/10/23	SCH13 HELEN A. SCHIRALDI	1,020.60		19701
22794	02/10/23	SCH29 GEORGEANN SCHRIEDER	1,020.60		19701
22795	02/10/23	SCH44 WILLIAM SCHUMACHER	2,041.20		19701
22796	02/10/23	SCH49 MICHAEL SCHLICHTIG	954.60		19701
22797	02/10/23	SCO05 ROBERT SCOULER	2,041.20		19701
22798	02/10/23	SHA08 ROBERT B. SHAW	1,633.20		19701
22799	02/10/23	SHA31 RALPH J. SHAW	756.60		19701
22800	02/10/23	SIM50 CHARLES R SIMONE	1,969.20		19701
22801	02/10/23	SKL02 STEPHEN B. SKLAR, SR.	834.60		19701
22802	02/10/23	SLE01 GEORGE R. SLEVIN	2,029.20		19701

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21	TD Gen Ins	2021 4308903544	Continued		
22803	02/10/23	SMA09 ABRAHAM SMALLS	876.60		19701
22804	02/10/23	SMI01 LINDA SMITH	2,041.20		19701
22805	02/10/23	SPE06 PAUL SPEAS	1,020.60		19701
22806	02/10/23	SPE20 WILLIAM L. SPELLER	1,020.60		19701
22807	02/10/23	SPE29 MICHAEL J SPECK	2,041.20		19701
22808	02/10/23	SPR08 FREDERICK SPRENG	2,041.20		19701
22809	02/10/23	STE47 JOHN L. STERNER	1,020.60		19701
22810	02/10/23	STI22 JOHN D. STINSMAN	2,041.20		19701
22811	02/10/23	STI24 PHILIP C STINGER	936.60		19701
22812	02/10/23	SZA03 WALTER J. SZATKOWSKI	4,620.00		19701
22813	02/10/23	SZY01 GEORGE S SZYCHULSKI	1,573.20		19701
22814	02/10/23	TAT07 RICHARD TATE	2,041.20		19701
22815	02/10/23	TET02 DOMINICK L. TETI	2,041.20		19701
22816	02/10/23	THO58 RACHAEL THOMAS	1,020.60		19701
22817	02/10/23	TIP01 GEORGE C. TIPS	1,939.20		19701
22818	02/10/23	TRO14 RONALD A. TROUTMAN	1,909.20		19701
22819	02/10/23	TRZ02 STANLEY TRZEBUNIAK	1,819.20		19701
22820	02/10/23	TUR20 ROBERT A. TURNER	3,265.80		19701
22821	02/10/23	UND02 ARTHUR A UNDERWOOD	2,041.20		19701
22822	02/10/23	UPS04 FRANKLIN E. UPSHAW	1,939.20		19701
22823	02/10/23	VAL17 DAVID VALORA, JR.	1,782.00		19701
22824	02/10/23	VAN12 ROBERT W. VAN ISTENDAL	2,041.20		19701
22825	02/10/23	VER01 CARLOS VERA	2,041.20		19701
22826	02/10/23	VER21 LUIS VERA	2,041.20		19701
22827	02/10/23	VIA03 JEFFREY G VIALL	1,020.60		19701
22828	02/10/23	VOG01 HARRY VOGEL	2,041.20		19701
22829	02/10/23	WAR25 GARY WARDEN	1,428.60		19701
22830	02/10/23	WAR27 STEPHANIE M WARE	2,041.20		19701
22831	02/10/23	WAT03 JEROME WATSON	786.60		19701
22832	02/10/23	WAT35 RUSSELL WATKINS	1,020.60		19701
22833	02/10/23	WER01 SAMUEL C. WERTZ	2,041.20		19701
22834	02/10/23	WHI40 LESTER WHINNA	1,020.60		19701
22835	02/10/23	WIC02 WILLIAM A. WICKWARD	1,939.20		19701
22836	02/10/23	WIL105 ROBERT J. WILLIAMS	1,020.60		19701
22837	02/10/23	WIL117 GILBERT L WILSON	1,428.60		19701
22838	02/10/23	WIL122 JAN F WILLIAMS	1,020.60		19701
22839	02/10/23	WIL34 LARRY W. WILSON	2,023.20		19701
22840	02/10/23	WIL47 ARCHIE WILLIAMS	2,653.80		19701
22841	02/10/23	WIN17 ANTHONY WINTERS	756.60		19701
22842	02/10/23	WIS03 ROBERT WISNIEWSKI	2,041.20		19701
22843	02/10/23	WIT03 STANLEY WITKOWSKI	1,020.60		19701
22844	02/10/23	WO015 CHARLES S. WOODWARD, JR.	1,014.60		19701
22845	02/10/23	WOR02 ROBERT C. WORRELL	816.60		19701
22846	02/10/23	WYS03 JOSEPH C WYSOCKI	2,041.20		19701
22847	02/10/23	YEA03 KATHLEEN M. YEAGER	1,122.60		19701
22848	02/10/23	YEA04 CHRISTOPHER YEAGER	2,041.20		19701
22849	02/10/23	YUN05 JOSEPH CUNNINGHAM	2,041.20		19701
22850	02/10/23	ZIM01 MICHAEL ZIMMERMAN	2,041.20		19701
22851	02/10/23	SAV11 NELSON L. SALVIDGE, JR.	1,945.20		19701
22852	02/10/23	ROD49 ORLANDO RODRIGUEZ	2,041.20		19701
22853	02/10/23	RUD01 ALLEN RUDDEROW, III	2,041.20		19701
22854	02/14/23		0.00	02/14/23 VOID	0 (Reason: printer error)

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21	TD Gen Ins	2021 4308903544	Continued		
22855	02/14/23	PER49 PURA PEREZ	1,020.60		19701
22856	02/16/23	RUB05 JOSEPH RUBINO	3,674.40		19701
22857	02/17/23	DIV25 SANDRA DIVENANZO	260.75		19780
22858	02/17/23	STA12 NJ DEPT OF LABOR & WORKFORCE D	60,853.54		19780
22859	02/21/23	RIV59 JUAN A. RIVERA	2,041.20		19701
22860	02/22/23	COU25 WILLIAM M COUSE JR	1,020.60		19701

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	331	8	626,225.26	13,784.40
Direct Deposit:	0	0	0.00	0.00
Total:	331	8	626,225.26	13,784.40

TD GRNT ACCT 21	GrantFndAcct	1/1/21 4308903651		
104767	01/27/23	PAN09 PANERA, LLC	2,928.50	19572
104768	01/27/23	SAF19 SAFE & SOUND STEWARDS, LLC	6,500.00	19572
104769	01/27/23	WBM01 W B MASON CO, INC	165.36	19572
104770	02/03/23	HLD01 HILTON LEXINGTON DOWNTOWN	2,908.71	19606
104771	02/03/23	LEX02 LEXA CONCRETE LLC	513,742.77	19606
104772	02/03/23	PEN31 PENNONI ASSOCIATES, INC	690.00	19606
104773	02/03/23	SIX02 Sixsmith Sporting Goods	329.50	19606
104774	02/10/23	HIL31 HILTON GARDEN INN CHICAGO	2,341.02	19706
104775	02/10/23	MAR108 CHARLES MARANDINO, LLC	279,089.40	19706
104776	02/17/23	CAM41 CAMDEN COUNTY OFFICE OF THE	4,102.88	19783
104777	02/17/23	TOW06 TOWNSHIP OF GLOUCESTER	10,372.00	19783

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	823,170.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	823,170.14	0.00

TD HOME GRANT21	TD Home Grant	2021 4308903643		
13353	02/03/23	NEW49 NEW LIFE COMMUNITY DEV. CORP	50,152.50	19607

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	50,152.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	50,152.50	0.00

TD HOPWA GRNT21	TD HOPWA Grant	2021 4308907603		
14010	02/03/23	AAA05 AAA REALTY & MANAGEMENT, LLC	598.00	19610
14011	02/03/23	ABE06 ZAYED S ABED	1,667.00	19610
14012	02/03/23	AIO01 AION FOX RIDGE LLC	3,553.00	19610
14013	02/03/23	ALE02 ALEXAR PROPERTIES, LLC	968.00	19610
14014	02/03/23	AME16 AMERICAN DREAM PROPERTIES	899.00	19610
14015	02/03/23	ANG08 ANGELO ASSOCIATES, LLC	885.00	19610
14016	02/03/23	ANT01 ANTIOCH PHASE II	678.00	19610
14017	02/03/23	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	736.00	19610
14018	02/03/23	CAP25 CAPITAL SYSTEMS PROPERTY MANAG	647.00	19610
14019	02/03/23	CAS31 CASTLE OAKS APTS. LLC	336.00	19610
14020	02/03/23	CED04 CEDAR BROOK NJ, LLC	1,018.00	19610
14021	02/03/23	CRO03 CROSSING AT GLASSBORO, LLC	413.00	19610
14022	02/03/23	DAV60 DAVENPORT VILLAGE	619.00	19610

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603 Continued					
14023	02/03/23	DEL56 DELANCO FAMILY APTS	674.00		19610
14024	02/03/23	DIO01 GENE DINA	1,110.00		19610
14025	02/03/23	EME14 GIBBSBORO LLC	1,013.00		19610
14026	02/03/23	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	690.00		19610
14027	02/03/23	FOX04 AION FOX RIDGE, LLC	983.00		19610
14028	02/03/23	GAR54 VERENICE GARCIA	957.00		19610
14029	02/03/23	GAT05 GATEHOUSE & COOPERSTOWN APTS	693.00		19610
14030	02/03/23	GIB04 GIBBSBORO REALTY LLC	1,175.00		19610
14031	02/03/23	GTM01 GTM VILLAGES, LLC	330.00		19610
14032	02/03/23	GUI09 ROBERT J GUILFOYLE	296.00		19610
14033	02/03/23	HPA01 HP ALTMAN AUTUMN RIDGE LLC	406.00		19610
14034	02/03/23	JEN21 LAWRENCE AND GLENN JENTSCH	932.00		19610
14035	02/03/23	KEL27 BARBARA KELLY	471.00		19610
14036	02/03/23	LEW18 LEWIS INSEPCTIONS	1,058.00		19610
14037	02/03/23	LIN20 LINDENWOLD PH, LP	2,081.00		19610
14038	02/03/23	LUM03 LUMBERTON CAMPUS LP	498.00		19610
14039	02/03/23	MAR109 MARKET FAIR URBAN	488.00		19610
14040	02/03/23	NOR05 NORTH FORKLANDING ASSOCIATION	598.00		19610
14041	02/03/23	OAK04 OAK RIDGE APARTMENTS	1,516.00		19610
14042	02/03/23	REA16 REAL PORTFOLIO 8, LLC	464.00		19610
14043	02/03/23	ROD69 LUIS RODRIGUEZ	109.00		19610
14044	02/03/23	ROS04 ROSS GROVE, LLC	160.00		19610
14045	02/03/23	TAM02 TAMARACK APARTMENTS, LLC	1,160.00		19610
14046	02/03/23	THE36 THE HEATHERS REALTY, LLC	1,334.00		19610
14047	02/03/23	TNJ01 TNJ PROPERTIES/PRESIDENTIAL	758.00		19610
14048	02/03/23	TUC03 RAYMOND TUCKER	816.00		19610
14049	02/03/23	WAS15 WASHINGTON PARK APTS LLC	714.00		19610
14050	02/03/23	WHI08 WHITEGOLD INVESTMENTS LLL	169.00		19610
14051	02/03/23	WIL121 CHARLES WILSON	47.00		19610
14052	02/03/23	WIL84 CHRIS WILLIAMS	839.00		19610
14053	02/10/23	HYD05 EAST COAST HYDE PARK	1,518.00		19704
14054	02/10/23	TAM02 TAMARACK APARTMENTS, LLC	814.00		19704
14055	02/10/23	WBM01 W B MASON CO, INC	163.74		19704

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	46	0	38,051.74	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	46	0	38,051.74	0.00

TD SEWER CAP 21 Sewer Capitl 1/1/21 4308903601				
444 02/03/23	REM02	REMINGTON & VERNICK ENGINEERS	7,168.81	19604

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	7,168.81	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	7,168.81	0.00

TD TRUST 21 Trust Other 1/1/21 4308903635				
3553 02/17/23	NJD20	NJ DEPT OF HLTH & SR SER.	100.20	19781

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD TRUST 21 Trust Other 1/1/21 4308903635 Continued					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	1	0	100.20	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	100.20	0.00
TD WATER 21 Water 1/1/21 4308903560					
8778	02/17/23	NJA18 NJ AMERICAN WATER CO	519,771.60		19796
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	1	0	519,771.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	519,771.60	0.00
TDGENERAL21 TD General 2021 4308903487					
139319	01/26/23	COR04 CORELOGIC, INC	2,084.15		18715
139320	01/27/23	ADAMS005 Adams NJ Investors, LLC	8,295.41		19575
139321	01/27/23	AIR01 AIRE-DEB CORP	2,148.00		19575
139322	01/27/23	ART13 ART BY SIR	600.00		19575
139323	01/27/23	ASPRO005 AS PROMISED FARMS	4,000.00		19575
139324	01/27/23	BOY05 BOYD PHOTOGRAPHY LLC	1,335.00		19575
139325	01/27/23	BRO81 BROWN & CONNERY LLP	22,013.51		19575
139326	01/27/23	CAM138 Camden County Treasurer	16,250.00		19575
139327	01/27/23	CAR01 CARTUN HARDWARE	402.68		19575
139328	01/27/23	CDW01 CDWG	0.00	01/27/23 VOID	0
139329	01/27/23	CDW01 CDWG	6,059.19		19575
139330	01/27/23	CIN03 CINTAS CORPORATION NO 2	602.92		19575
139331	01/27/23	COM35 COMCAST BUSINESS SERVICES --	2,283.68		19575
139332	01/27/23	CON53 CONNER STRONG & BUCKELEW, INC.	8,333.33		19575
139333	01/27/23	COR36 CORE MECHANICAL, INC.	21,143.93		19575
139334	01/27/23	COR48 CORELOGIC	1,283.42		19575
139335	01/27/23	DEM07 DEMBO, BROWN & BURNS LLP	2,000.00		19575
139336	01/27/23	DMO01 DMO PRODUCTIONS	500.00		19575
139337	01/27/23	FED14 FEDEX (OMEGA CORP CTR)	67.04		19575
139338	01/27/23	GAR02 GARDEN STATE HIGHWAY PRODUCTS	403.72		19575
139339	01/27/23	GHD01 GHD SERVICES INC.	6,718.00		19575
139340	01/27/23	GOV13 GOVCONNECTION, INC.	7,667.95		19575
139341	01/27/23	GUA10 GUARDIAN OUTDOOR SURFACING	2,885.00		19575
139342	01/27/23	HOM01 HOME DEPOT CREDIT SVCS.	7,909.64	01/31/23	19575
139343	01/27/23	HOM11 HOME DEPOT	7,658.09	01/31/23	19575
139344	01/27/23	HOM17 HOME DEPOT CREDIT SERVICES	1,166.98	01/31/23	19575
139345	01/27/23	IPD01 INSTITUTE FOR PROFESSIONAL DEV	350.00		19575
139346	01/27/23	ISE03 I SEE MAGIC	883.15		19575
139347	01/27/23	JOS07 JOSEPH'S HOUSE OF CAMDEN, LLC	5,000.00		19575
139348	01/27/23	LN-50190 FIG 20, LLC	16,871.95		19575
139349	01/27/23	LN-50195 DSHC ENTERPRISES, LLC	1,061.84		19575
139350	01/27/23	LN-50208 The Greene Fountain Foundation	9,000.00	01/31/23	19575
139351	01/27/23	MAD10 MADHOUS & TECHMATES LLC	3,996.48		19575
139352	01/27/23	MAI06 MAIN LINE COMMERCIAL POOLS, INC	11,286.48		19575
139353	01/27/23	MAJ02 MAJESTIC OIL CO, INC	63,666.97		19575
139354	01/27/23	MCC44 HOWARD MCOACH, PC	6,878.30	01/31/23	19575
139355	01/27/23	MIC09 MICHAEL'S	1,502.94		19575
139356	01/27/23	MID17 DIVAL SAFETY EQUIPMENT, INC	1,070.00		19575
139357	01/27/23	MIK03 MIKE'S BETTER SHOES	110.00		19575

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21	TD	General 2021 4308903487	Continued		
139358	01/27/23	NEW49 NEW LIFE COMMUNITY DEV. CORP	20,000.00		19575
139359	01/27/23	NJA06 NEW JERSEY AMERICAN WATER CO	370.72		19575
139360	01/27/23	NJD02 NJ ADVANCE MEDIA, LLC	617.67		19575
139361	01/27/23	NJD25 NEW JERSEY DIVISION OF ABC	198.00		19575
139362	01/27/23	PAA01 PAA CONSULTINGLLC DBA SOMA	17,161.50		19575
139363	01/27/23	PEN07 PENNSAUKEN ANIMAL HOSPITAL	1,753.97		19575
139364	01/27/23	PSE01 PSEG	4,241.68		19575
139365	01/27/23	REG02 REGINE A ERVIN, CCR	3,984.75		19575
139366	01/27/23	SHE01 SHERWIN-WILLIAMS CO	2,960.00		19575
139367	01/27/23	SHI03 SHI INTERNATIONAL CORP	1,903.02		19575
139368	01/27/23	SIG04 SIGNPROS	123.00		19575
139369	01/27/23	SMART005 Smart Stitch LLC	367.86		19575
139370	01/27/23	SOU02 SOUTH CAMDEN IRON WORKS	60.61		19575
139371	01/27/23	SOU24 SOUTHSTATE, INC.	165,233.98		19575
139372	01/27/23	SUB11 SUBURBAN CONSULTING ENGINEERS	5,610.50		19575
139373	01/27/23	TIM07 TIME FOR FUN & MORE INC	900.00		19575
139374	01/27/23	TRE35 TREASURER, STATE OF NEW JERSEY	100,000.00		19575
139375	01/27/23	WBM01 W B MASON CO, INC	3,007.68		19575
139376	01/27/23	WET20 WETLAWN AUTOMATIC SPRINKLER	456.52		19575
139377	01/27/23	WIT05 WITMER PUBLIC SAFETY GROUP	786.00		19575
139378	01/27/23	YOU26 YOUR EDUCATION CONSULTANTS	4,800.00	01/31/23	19575
139379	01/27/23	HOM15 HOMEWARD BOUND PET ADOPTION	16,120.00		19577
139380	01/27/23	MUN39 CAMDEN COUNTY MUNICIPAL JOINT	353,530.00		19578
139381	02/03/23	AND01 ANDREW VIOLA, ESQ	250.00		19600
139382	02/03/23	BER34 CHUCK E BERNARD	1,228.00		19600
139383	02/03/23	CAR01 CARTUN HARDWARE	425.00		19600
139384	02/03/23	CCM01 C C M U A	8,627.46		19600
139385	02/03/23	CHE03 CHERRY VALLEY TRACTOR	8,399.40		19600
139386	02/03/23	CON02 CONTRACTOR SERVICE	317.30		19600
139387	02/03/23	COU01 COURIER POST	13,184.42		19600
139388	02/03/23	COV05 COVANTA CAMDEN ENERGY RECOVERY	225,445.40		19600
139389	02/03/23	CPI01 CONCEPT PRINTING	5,495.00		19600
139390	02/03/23	DEC01 DECOTIIS, FITZPATRICK & COLE	4,783.10		19600
139391	02/03/23	DEL25 DELL, INC.	1,247.34		19600
139392	02/03/23	DEM07 DEMBO, BROWN & BURNS LLP	4,000.00		19600
139393	02/03/23	EMD02 JEROME W EMDUR	150.00		19600
139394	02/03/23	FED14 FEDEX (OMEGA CORP CTR)	80.12		19600
139395	02/03/23	FON04 FRANKIE FONTANEZ, ESQ	11,666.66		19600
139396	02/03/23	GOV13 GOVCONNECTION, INC.	1,036.31		19600
139397	02/03/23	HAL12 HALL FIRE RMS, LLC	2,643.75		19600
139398	02/03/23	HAR04 THE ORIGINAL W. HARGROVE	50,000.00		19600
139399	02/03/23	HOM17 HOME DEPOT CREDIT SERVICES	976.80		19600
139400	02/03/23	JAY02 JAY'S TIRE SERVICE LLC	1,180.00		19600
139401	02/03/23	JJM01 JJM PLUMBING COMPANY	9,650.00		19600
139402	02/03/23	LN-50206 John DeLarge	574.25		19600
139403	02/03/23	LN-50207 The Phoenix Developement Group	5,000.00		19600
139404	02/03/23	LOR01 LORCO PETROLEUM SERVICES	945.50		19600
139405	02/03/23	MCC27 KRISDEN M MCCRINK	350.00		19600
139406	02/03/23	MCC46 MCCLOSKEY MECHANICAL	20,272.35		19600
139407	02/03/23	MIC06 MICROSYSTEMS-NJ.COM LLC	120.00		19600
139408	02/03/23	MID17 DIVAL SAFETY EQUIPMENT, INC	2,236.70		19600
139409	02/03/23	NAF02 NATIONAL ASSOC.OF FIRE	65.00		19600

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		TD General 2021 4308903487	Continued		
139410	02/03/23	NEW45 NEWTOWN OFFICE & COMPUTER SUP	124.30		19600
139411	02/03/23	NJD34 NJ DEPT OF COMMUNITY AFFAIRS	25,953.00		19600
139412	02/03/23	NJP02 NEW JERSEY PLANNING OFFICIALS	370.00		19600
139413	02/03/23	NOR41 NORTHSTAR VETS - MAPLE SHADE	151.65		19600
139414	02/03/23	OBE01 OBERMAYER REBMANN MAXWELL &	1,896.46		19600
139415	02/03/23	ORI02 ORIENTAL TRADING COMPANY	1,111.80		19600
139416	02/03/23	PRO45 PROCTOR PROPERTIES	28,600.00		19600
139417	02/03/23	PSE01 PSEG	216.59		19600
139418	02/03/23	REG02 REGINE A ERVIN, CCR	3,535.00		19600
139419	02/03/23	REM02 REMINGTON & VERNICK ENGINEERS	35,573.77		19600
139420	02/03/23	REP01 REPUBLIC SERVICES	150,000.00		19600
139421	02/03/23	ROB12 ROBINSON WASTE DISPOSAL SVS	4,017.86		19600
139422	02/03/23	SHI03 SHI INTERNATIONAL CORP	4,950.88		19600
139423	02/03/23	SMART005 Smart Stitch LLC	202.90		19600
139424	02/03/23	TDB01 TD BANK, NA	1,050.00		19600
139425	02/03/23	TDK01 TDK SYSTEMS GROUP, INC	14,242.76		19600
139426	02/03/23	THE03 THE TREE HOUSE, INC	119.92		19600
139427	02/03/23	TRE06 TREASURER, STATE OF NEW JERSEY	5,000.00		19600
139428	02/03/23	UPS03 UPS	32.19		19600
139429	02/03/23	WBM01 W B MASON CO, INC	2,496.60		19600
139430	02/03/23	WIR03 WIRELESS ELECTRONICS, INC	4,080.00		19600
139431	02/09/23	HOL52 Stephanie N. Holmes	1,037.00		19665
139432	02/10/23	ASP10 ASPHALT PAVING SYSTEMS	1,183,850.84		19700
139433	02/10/23	BIF01 BIFF DUNCAN ASSOCIATES, INC.	825.00		19700
139434	02/10/23	BUS18 BUSINESS INFORMATION SYSTEMS	2,925.00		19700
139435	02/10/23	CAP12 CAPEHART & SCATCHARD	14,302.00		19700
139436	02/10/23	CCM01 C C M U A	68,549.34		19700
139437	02/10/23	COR33 CORSA MANAGEMENT	210,000.00		19700
139438	02/10/23	COR36 CORE MECHANICAL, INC.	441.79		19700
139439	02/10/23	DIV03 DIV OF MOTOR VEHICLES	180.00		19700
139440	02/10/23	DIV12 DIVISION OF MOTOR VEHICLES	371.00		19700
139441	02/10/23	DOC10 DOCUSIGN, INC	2,480.69		19700
139442	02/10/23	EDS08 EXTRA DUTY SOLUTIONS	1,143.39		19700
139443	02/10/23	FED14 FEDEX (OMEGA CORP CTR)	177.47		19700
139444	02/10/23	FLO09 FLORES LANDSCAPING & TREE	1,500.00		19700
139445	02/10/23	GEN05 GENERAL CODE, LLC	1,195.00		19700
139446	02/10/23	HAI07 HAINES FIRE & RISK CONSULTING	1,232.45		19700
139447	02/10/23	HER30 THE HERTZ CORPORATION	0.00	02/10/23 VOID	0
139448	02/10/23	HER30 THE HERTZ CORPORATION	8,744.26		19700
139449	02/10/23	HOM01 HOME DEPOT CREDIT SVCS.	3,960.00		19700
139450	02/10/23	IKO02 RICOH USA, INC	9,533.37		19700
139451	02/10/23	IPD01 INSTITUTE FOR PROFESSIONAL DEV	50.00		19700
139452	02/10/23	JAY02 JAY'S TIRE SERVICE LLC	200.00		19700
139453	02/10/23	JSR01 JSR GENERATOR SERVICES, LLC	1,975.00		19700
139454	02/10/23	LAW02 LAWYERS DIARY & MANUAL	1,074.00		19700
139455	02/10/23	LEX01 LEXIS NEXIS	744.00		19700
139456	02/10/23	MAR108 CHARLES MARANDINO, LLC	18,039.84		19700
139457	02/10/23	MCC44 HOWARD MCCOACH,PC	6,426.20		19700
139458	02/10/23	MGL02 MGL PRINTING SOLUTIONS	606.00		19700
139459	02/10/23	MIC06 MICROSYSTEMS-NJ.COM LLC	120.00		19700
139460	02/10/23	MID17 DIVAL SAFETY EQUIPMENT, INC	2,316.22		19700
139461	02/10/23	NEW45 NEWTOWN OFFICE & COMPUTER SUP	312.80		19700

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21 TD General 2021 4308903487 Continued					
139462	02/10/23	NFP02 NFPA	175.00		19700
139463	02/10/23	PAR07 PARA-PLUS TRANSLATIONS, INC	834.89		19700
139464	02/10/23	PSE01 PSEG	279,180.89		19700
139465	02/10/23	REG02 REGINE A ERVIN, CCR	1,473.00		19700
139466	02/10/23	REM02 REMINGTON & VERNICK ENGINEERS	14,017.19		19700
139467	02/10/23	SHE01 SHERWIN-WILLIAMS CO	1,014.80		19700
139468	02/10/23	SMART005 Smart Stitch LLC	823.48		19700
139469	02/10/23	SMI89 SMITH CO. ENGINEERING GROUP	2,750.00		19700
139470	02/10/23	SPE05 MICHELLE BANKS-SPEARMAN	22.83		19700
139471	02/10/23	SUP01 SUPREME ASSET MANAGEMENT SAMR	3,220.00		19700
139472	02/10/23	TRE04 TREASURER, CAMDEN COUNTY	4,037,040.69		19700
139473	02/10/23	WBM01 W B MASON CO, INC	2,498.17		19700
139474	02/13/23	LIN18 LINE SYSTEMS, INC. DBA	11,657.49		16680
139475	02/16/23	TIM04 TIME FOR FUN JUMPERS, LLC	3,316.00		19156
139476	02/17/23	ALL09 ALL STAR AWARDS TROPHIES	240.00		19779
139477	02/17/23	BRO81 BROWN & CONNERY LLP	0.00	02/17/23 VOID	0
139478	02/17/23	BRO81 BROWN & CONNERY LLP	20,759.35		19779
139479	02/17/23	CAP12 CAPEHART & SCATCHARD	1,387.00		19779
139480	02/17/23	CAR01 CARTUN HARDWARE	108.93		19779
139481	02/17/23	COO12 COOPER UNIVERSITY HEALTH CARE	7,095.60		19779
139482	02/17/23	CUN06 TIMOTHY CUNNINGHAM	451.00		19779
139483	02/17/23	DEM07 DEMBO, BROWN & BURNS LLP	4,000.00		19779
139484	02/17/23	EDM03 Edmunds GovTech	600.00		19779
139485	02/17/23	EME15 EMERGENCY EQUIPMENT SALES,LLC	0.00	02/17/23 VOID	0
139486	02/17/23	EME15 EMERGENCY EQUIPMENT SALES,LLC	7,265.27		19779
139487	02/17/23	FIR37 FIRST STUDENT, INC	9,699.00		19779
139488	02/17/23	GOO16 DAVID GOODMAN	1,100.00		19779
139489	02/17/23	GOV13 GOVCONNECTION, INC.	2,333.70		19779
139490	02/17/23	HER30 THE HERTZ CORPORATION	0.00	02/17/23 VOID	0
139491	02/17/23	HER30 THE HERTZ CORPORATION	22,488.28		19779
139492	02/17/23	JOS07 JOSEPH'S HOUSE OF CAMDEN, LLC	4,000.00		19779
139493	02/17/23	KON05 KONICA MINOLTA PREMIER FINANCE	506.75		19779
139494	02/17/23	LEE02 DONNA LEE VITALE	99.00		19779
139495	02/17/23	LN-50209 DeLores Tribbett	1,118.15		19779
139496	02/17/23	LN-50210 Inner City Baptist Church	2,861.72		19779
139497	02/17/23	MIK03 MIKE'S BETTER SHOES	115.00		19779
139498	02/17/23	NEW49 NEW LIFE COMMUNITY DEV. CORP	16,000.00		19779
139499	02/17/23	PAA01 PAA CONSULTINGLLC DBA SOMA	8,148.75		19779
139500	02/17/23	PAR01 PARKING AUTHORITY	15,115.00		19779
139501	02/17/23	PAR07 PARA-PLUS TRANSLATIONS, INC	315.13		19779
139502	02/17/23	PRO45 PROCTOR PROPERTIES	18,304.00		19779
139503	02/17/23	THEIN005 THE INQUIRER	8,081.48		19779
139504	02/17/23	TRI14 TRIAD ASSOCIATES SERVICES, INC	787.50		19779
139505	02/17/23	WBM01 W B MASON CO, INC	551.47		19779
139506	02/21/23	CAM122 CAMDEN SPECIAL SVS DISTRICT	400,834.59		19313

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	183	5	8,080,456.51	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	183	5	8,080,456.51	0.00

WIRES	WIRES			
12723	01/27/23	CAM07	CAMDEN BOARD OF EDUCATION	3,348,187.50 19666

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
WIRES	WIRES	Continued			
127231	02/01/23	USB06 US BANK NA	146,918.68		19724
127232	02/01/23	USB06 US BANK NA	62,395.76		19725
127233	02/01/23	BAN17 BANK OF NY MELLON	25,845.79		19726
127234	02/01/23	TDB01 TD BANK, NA	4,679.55		19727
127235	02/01/23	USB06 US BANK NA	28,175.00		19728
127236	02/09/23	USB06 US BANK NA	79,539.48		19729
21623	02/16/23	USP04 U.S. POSTAL SERVICE	30,000.00		19836
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	8	0	3,725,741.76	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	8	0	3,725,741.76	0.00
Report Totals					
	Checks:	932	16	17,107,435.58	16,861.12
	Direct Deposit:	0	0	0.00	0.00
	Total:	932	16	17,107,435.58	16,861.12

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	3,042,078.70	0.00	0.00	3,042,078.70
Water Operating Fund	2-05	519,771.60	0.00	0.00	519,771.60
	Year Total:	3,561,850.30	0.00	0.00	3,561,850.30
Current Fund	3-01	8,370,498.57	46,066.74	0.00	8,416,565.31
Water Operating Fund	3-05	107,714.48	327.26	0.00	108,041.74
Sewer Operating Fund	3-07	239,839.78	175.40	0.00	240,015.18
Insurance Trusts Fund	3-13	626,225.26	0.00	0.00	626,225.26
Trust - TTL Redemption	3-15	969,345.52	0.00	0.00	969,345.52
Trust - Animal Control	3-32	100.20	0.00	0.00	100.20
	Year Total:	10,313,723.81	46,569.40	0.00	10,360,293.21
	B-CV	21,936.69	0.00	0.00	21,936.69
General Capital Fund	C-04	20,339.39	0.00	0.00	20,339.39
Sewer Capital Fund	C-08	7,168.81	0.00	0.00	7,168.81
	Year Total:	27,508.20	0.00	0.00	27,508.20
	E-CV	37,361.44	0.00	0.00	37,361.44
Federal-State Grant Fund	G-02	1,426,837.88	0.00	0.00	1,426,837.88
	G-20	293,564.28	0.00	0.00	293,564.28
	G-21	517,526.63	0.00	0.00	517,526.63
	G-BG	763,191.42	0.00	0.00	763,191.42
	G-ES	9,161.29	0.00	0.00	9,161.29
	G-HM	50,152.50	0.00	0.00	50,152.50
	G-HP	38,051.74	0.00	0.00	38,051.74
	Year Total:	3,098,485.74	0.00	0.00	3,098,485.74
Total of All Funds:		17,060,866.18	46,569.40	0.00	17,107,435.58




DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

C-2
GERALD C. SENESKI
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald Seneski, Director of Finance 

Date: February 23, 2023

Subject: Payroll Register Summary Communications for Forthcoming City
Council Meeting- March 14, 2023

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 2/3/2023 and 2/17/2023. Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

RECEIVED
2023 FEB 24 10:50
MAYOR'S OFFICE
CITY OF CAMDEN, NJ

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE											
EXE	6,099.59	REG	1,514,621.24	REG	27,525.40	O/T	138,800.08	FIT	1,283,577.60	TOTAL DEDUCTIONS	647
	.00	O/T	5,552.46	EARNINGS 3	47,501.94	SS	50,180.00	SS			Pays <input type="checkbox"/>
	.00	HOURS 3	1,323.52	EARNINGS 5	1,596,524.56	GROSS	22,070.87	MED			35,985.15
	925.00	HOURS 4					58,176.97	STATE			
							6,777.14	SUI			
							956.75	FLI			

HOURS ANALYSIS: 925.00 15 ST/OT

EARNINGS ANALYSIS: 1,870.05 A ACT-ST 4,552.46 B RETRO 1,543.53- D DOCK T 352.98 M ADJUST
 525.00 T AUTO 46,297.44 15 ST/OT 1,000.00 OCC ONCALL 1,323.52 2TL

MEMO ANALYSIS: 281.25 D DCRPER 3,264.89- I G.T.L. 1,412,467.52 P
 STATUTORY DED. ANALYSIS: 58,004.28 56 NJ 172.69 59 PA 956.75 56 NJ FLI

VOLUNTARY DED. ANALYSIS: 112.12 B BKDCRP 4,079.84 D ANUTY.
 2,658.50 K BKPEN 42.96 O
 3,267.05 S DCRP 185,940.08 U
 21,671.80 1 LOAN 26,303.44 3 LOAN
 684.60 19 AFLAC 2,452.54 25 AFLAC
 87,069.80 32 66,044.06 33
 2,833.49 42 L.2578 5,700.48 43 LOC.78
 425.00 53 LPFFA.. 2,595.00 56 HOUSE
 40.42 62 GARN\$ 6,073.55 66
 385.71 73 GARN 10.00 74 GARN
 843.92 77 CHILD 315.45 78 CHILD
 23,304.87 BN1 4,966.56 BN2
 235.00 BN6 17,685.00 BN9
 27,820.65 FAM FAMILY 15,172.09 PCH PARENT
 510.00 45C CWASTG 1,267.77 45S CWAFUL

CODE	AMOUNT	DESCRIPTION	CODE	AMOUNT	DESCRIPTION
E	1,809.18	BKPEN	I	3,246.56	C.INS.
P	78,429.11	P PENS.	Q	49,857.31	PENS.
V	59,956.64		W	19,863.00	
CO	2,530.03	COLTAX	13	271.92	VALIC
29	155.04	AF10MO	31	501,941.60	
34	682.00	PARK	35	73.00	WGFE
44	1,492.74	BUFF	45	3,984.69	CNC.10
57	60.00	P.A.C.	61	325.00	TXLEVY
68	848.50	BANK	69	2,007.01	GARSH
75	9,253.75	CHILD	76	2,935.99	CHILD
79	1,249.69	WAGES	ADD	1,946.94	ADD
BN3	25.00		BN5	2,731.44	
COL	78.84	COLLIF	CPL	10,766.72	COUPLE
SIN	16,024.11	SIN	VPL	520.04	VOLLIF

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE											
EXE	6,078.94	REG	1,500.724.46	REG	12,652.11	O/T	169,668.99	FIT	1,265,671.17	TOTAL DEDUCTIONS	624 Pays <input type="checkbox"/>
	.00	O/T	562.62	EARNINGS 3	175,806.24	EARNINGS 4	56,711.35	SS			100,897.83
	.00	HOURS 3	1,521.62	EARNINGS 5	1,690,141.81	GROSS	23,438.48	MED			
	1,091.00	HOURS 4					65,575.31	STATE			
							7,165.69	SUI			
							1,012.99	FLI			

LDR

HOURS ANALYSIS:

1,090.50	15	ST/OT	.50	16	1&1/2
----------	----	-------	-----	----	-------

EARNINGS ANALYSIS:

2,280.03	A	ACT. ST	387.50	C	CLOTH
41,731.28	K	SICK	23.93	M	ADJUST
29.51	16	1&1/2	8,668.84	CMP	COMP
1,562.62	SUS	SUSPN	1,521.62	2TL	

MEMO ANALYSIS:

STATUTORY DED. ANALYSIS:

281.25	D	DCRPER	11.78	G.T.L.	
65,495.87	56	NJ	79.44	59	PA
7,165.69	56	NJ	1,012.99	56	NJ
		SUI			FLI

VOLUNTARY DED. ANALYSIS:

134.39	B	BKDCRP	4,079.84	D	ANUITY
2,658.62	K	BKPN	42.96	O	
3,242.19	S	DCRP	182,043.80	U	
21,937.27	1	LOAN	26,303.45	3	LOAN
1,813.66	8	PENARR	2,530.03	CO	COLTAX
2,429.50	25	AFLAC	155.04	29	AF10MO
67,413.29	33		713.00	34	PARK
5,700.48	43	LOC.78	4,079.97	45	CNC.10
325.00	61	TXLEVY	25.00	62	GARN\$
386.54	73	GARN	10.00	74	GARN
729.47	77	CHILD	186.43	78	CHILD
22,959.25	BN1		4,763.50	BN2	
235.00	BN6		17,878.88	BN9	
27,674.01	FAM	FAMILY	15,190.12	PCH	PARENT
507.50	45C	CWASTG	1,234.89	45S	CWAFUL

1,809.18	E	BKPN	3,260.71	I	C.INS.
72,843.62	P	PENS.	50,069.01	Q	PENS.
61,912.99	V		19,713.00	W	
430.91	5	ARRS.	230.44	6	INS AR
271.92	13	VALIC	684.60	19	AFLAC
496,866.51	31		87,208.53	32	
67.00	35	WGFE	2,833.49	42	L.2578
2,595.00	56	HOUSE	55.00	57	P.A.C.
848.50	68	BANK	1,663.20	69	GARSH
9,062.14	75	CHILD	2,825.14	76	CHILD
1,119.43	79	WAGES	1,935.36		ADD ADD
25.00	BN3		3,108.83	BN5	
78.84	COL	COLLIF	10,849.94	CPL	COUPLE
15,399.76	SIN	SINGLE	520.04	VPL	VOLLIF



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Ordinances 1st
Reading

01

DB:dh
03-14-23

AN ORDINANCE AMENDING CHAPTER 870-258 (FLOODPLAIN MANAGEMENT) OF THE CODE OF THE CITY OF CAMDEN IN ORDER TO ADOPT A NEW FLOOD DAMAGE PREVENTION PLAN THAT CONFORMS TO NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND FEDERAL EMERGENCY MANAGEMENT AGENCY STANDARDS

WHEREAS, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of the City of Camden and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

WHEREAS, the City of Camden was accepted for participation in the National Flood Insurance Program on {date of regular program entry} and the City Council of the City of Camden desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65 and 70 necessary for such participation; and

WHEREAS, the City of Camden is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and

WHEREAS, the City of Camden is required, pursuant to N.J.S.A. 40:49-5, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and

WHEREAS, the City of Camden is required, pursuant to N.J.S.A.58:16A-57, within 12 months after the delineation of any flood hazard area, to adopt rules and regulations concerning the development and use of land in the flood fringe area which at least conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Camden of that the following floodplain management regulations are hereby adopted.

SECTION 1. RECITALS.

The foregoing whereas clauses are incorporated herein by reference and made a part hereof.

SECTION 2. These regulations specifically repeal and replace the following ordinance(s) and regulation(s): Amended on 8-9-2016 by Ord. No. MC-4995, Ordinance Amending and Supplementing the City of Camden Zoning Ordinance, Chapter 577 Pertaining to Flood Damage Prevention

SECTION 101 SCOPE AND ADMINISTRATION

101.1 Title. These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter "Uniform Construction Code," consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act (hereinafter "FHACA"), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of the City of Camden (hereinafter "these regulations").

101.2 Scope. These regulations, in combination with the flood provisions of the

Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in Section 102 of these regulations.

101.3 Purposes and objectives. The purposes and objectives of these regulations are to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- (1) Protect human life and health.
- (2) Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- (3) Manage the alteration of natural floodplains, stream channels and shorelines;
- (4) Manage filling, grading, dredging and other development which may increase flood damage or erosion potential.
- (5) Prevent or regulate the construction of flood barriers which will divert floodwater or increase flood hazards.
- (6) Contribute to improved construction techniques in the floodplain.
- (7) Minimize damage to public and private facilities and utilities.
- (8) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- (9) Minimize the need for rescue and relief efforts associated with flooding.
- (10) Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- (11) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.
- (12) Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59.22.

101.4 Coordination with Building Codes. Pursuant to the requirement established in N.J.A.C. 5:23, the Uniform Construction Code, that the City of Camden administer and enforce the State building codes, the City Council of City of Camden does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

101.5 Ordinary Building Maintenance and Minor Work. Improvements defined as ordinary building maintenance and minor work projects by the Uniform Construction Code including non-structural replacement-in-kind of windows, doors, cabinets, plumbing fixtures, decks, walls, partitions, new flooring materials, roofing, etc. shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with the Substantial Damage and Substantial Improvement Section 103.14 of this ordinance.

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101.6 Warning. The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement of these regulations does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

101.7 Other laws. The provisions of these regulations shall not be deemed to nullify any provisions of local, State, or Federal law.

101.8 Violations and Penalties for Noncompliance. No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations.

Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250 [or optional higher threshold amount up to \$2000 under N.J.S.A. 40:49-5], imprisonment for a term not exceeding ninety (90) days or a period of community service not exceeding 90 days.

Each day in which a violation of an ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the Court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30-day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1250 [or optional higher threshold amount up to \$2000 under N.J.S.A. 40:49-5] may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.

Any person who is convicted of violating an ordinance within one year of the date of a previous violation of the same ordinance and who was fined for the previous violation, shall be sentenced by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the ordinance, but shall be calculated separately from the fine imposed for the violation of the ordinance.

101.8.1 Solid Waste Disposal in a Flood Hazard Area. Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2500 or up to a maximum penalty by a fine not exceeding \$10,000 under N.J.S.A. 40:49-5.

101.9 Abrogation and greater restrictions. These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

SECTION 102 APPLICABILITY

102.1 General. These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

102.2 Establishment of Flood Hazard Areas. The City of Camden was accepted for participation in the National Flood Insurance Program on {date of regular program entry or date of first floodplain management ordinance, whichever is earlier}.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because

of these higher standards, the regulated flood hazard area in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file at the City Engineer's Office, 520 Market St, Suite 325, Camden, NJ 08103.

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

A scientific and engineering report.

- 1) **Effective Flood Insurance Study.** Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled "Flood Insurance Study, Camden County, New Jersey (All Jurisdictions)," dated August 17, 2016 and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 102.2(1) whose effective date is August 17, 2016 are hereby adopted by reference.

Table 102.2(1)

Map Panel #	Effective Date	Suffix	Map Panel #	Effective Date	Suffix
34007C0009	Aug. 17, 2016	F	34007C0029	Aug. 17, 2016	F
34007C0017	Aug. 17, 2016	F	34007C0036	Aug. 17, 2016	F
34007C0027	Aug. 17, 2016	F	34007C0037	Aug. 17, 2016	F
34007C0028	Aug. 17, 2016	F	34007C0038	Aug. 17, 2016	F

- 2) **Federal Best Available Information.** The City of Camden shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this ordinance must also be considered. These studies are listed on FEMA's Map Service Center. This information shall be used for floodplain regulation purposes only.

Table 102.2(2)

Map Panel #	Preliminary Date	Map Panel #	Preliminary Date
N1A			

- 3) **Other Best Available Data.** The City of Camden shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by the City of Camden. Other "best available information" may not be used which results in less restrictive flood elevations, design standards, or smaller flood hazard areas than the sources described in Section 102.2 (1) and (2), above. This information shall be used for floodplain regulation purposes only.

Optional Higher Standard – The community may develop more restrictive flood zone mapping with larger areal extents or more restrictive elevations by resolution and incorporating these maps into this ordinance. A record

shall be kept in this ordinance of the more restrictive map in the following Table, renumbering subsequent tables, as necessary.

Table 102.2(3)

Map Description	Ordinance Number	Date Effective	Date Withdrawn and Ordinance Number

- 4) **State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the "Flood Hazard Area Control Act Design Flood Elevation", as defined in Section 201, and as described in the New Jersey Flood Hazard Area Control Act at N.J.A.C. 7:13. A FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area may extend beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers.

Table 102.2(3 or 4) List of State Studied Waters

Name of Studied Water	File Name	Map Number

- 5) **Optional Higher Standard –** The most restrictive 0.2% annual chance (500 year) effective or preliminary FEMA flood study is adopted by this ordinance for consideration when establishing the Best Available Flood Hazard Data Area.
- 6) **Optional Higher Standard- US Army Corps of Engineers Maps with more restrictive data** could be referenced here if the jurisdiction wants to include these maps for construction and decision-making purposes.
- 7) **Optional Higher Standards for minimum design elevations** could be included here if these are more restrictive than the standards referred to in this section.

102.3 Establishing the Local Design Flood Elevation (LDFE).

The Local Design Flood Elevation (LDFE) is established in the flood hazard areas determined in Section 102.2, above, using the best available flood hazard data sources, and the Flood Hazard Area Control Act Minimum Statewide elevation requirements for lowest floors in A, Coastal A, and V zones, ASCE 24 requirements for critical facilities as specified by the building code, plus additional freeboard as specified by this ordinance.

At a minimum, the Local Design Flood Elevation shall be as follows:

- 1) For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in Section 102.2, above plus one foot or as described by N.J.A.C. 7:13 [or higher standard feet] of freeboard; or
- 2) For any undelineated watercourse (where mapping or studies described in 102.2 (1) and (2) above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:

- a. A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot or higher standard feet of freeboard and any additional freeboard as required by ASCE 24; or
 - b. A determination of the Flood Hazard Area Design Flood Elevation using Method 5 or Method 6 (as described in N.J.A.C. 7:13) plus one foot or higher standard feet of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to Section 105.2-3.
- 3) AO Zones – For Zone AO areas on the municipality's FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified plus one foot [or higher standard feet] of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet [or more feet] above the highest adjacent grade.
 - 4) Class IV Critical Facilities - For any proposed development of new and substantially improved Flood Design Class IV Critical Facilities, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 2 feet [or higher standard feet] of freeboard in accordance with ASCE 24.
 - 5) Class III Critical Facilities - For proposed development of new and substantially improved Flood Design Class III Critical Facilities in coastal high hazard areas, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 1 foot [or higher standard feet] of freeboard in accordance with ASCE 24.

SECTION 103 DUTIES AND POWERS OF THE FLOODPLAIN ADMINISTRATOR

103.1 Floodplain Administrator Designation. The Director of Public Works is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

103.2 General. The Floodplain Administrator is authorized and directed to administer the provisions of these regulations. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose of these regulations and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to Section 107 of these regulations.

103.3 Coordination. The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction Code.⁶

103.4 Duties. The duties of the Floodplain Administrator shall include but are not limited to:

- (1) Review all permit applications to determine whether proposed development is located in flood hazard areas established in Section 102 of these regulations.
- (2) Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices and materials that minimize flood damage.
- (3) Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- (4) Determine whether additional flood hazard data shall be obtained or developed.

- (5) Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- (6) Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to Section 103.14 of these regulations.
- (7) Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- (8) Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to Section 107 of these regulations.
- (9) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available.
- (10) Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- (11) Inspect development in accordance with Section 106 of these regulations and inspect flood hazard areas to determine if development is undertaken without issuance of permits.
- (12) Prepare comments and recommendations for consideration when applicants seek variances in accordance with Section 107 of these regulations.
- (13) Cite violations in accordance with Section 108 of these regulations.
- (14) Notify the Federal Emergency Management Agency when the corporate boundaries of the City of Camden have been modified.
- (15) Permit Ordinary Maintenance and Minor Work in the regulated areas discussed in Section 102.2.

103.5 Use of changed technical data. The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

103.6 Other permits. It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State agencies having jurisdiction over such development, including section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

103.7 Determination of Local Design Flood Elevations. If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:

- (1) Obtain, review, and reasonably utilize data available from a Federal, State, or other source, or
- (2) Determine the design flood elevation in accordance with accepted hydrologic

and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The

accuracy of data submitted for such determination shall be the responsibility of the applicant.

It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies for determining flood hazard areas and design elevations described in 102.2 and 102.3 respectively. This information shall be provided to the Construction Official and documented according to Section 103.15.

103.8 Requirement to submit new technical data. Base Flood Elevations may increase or decrease resulting from natural changes (e.g. erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g. dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

103.9 Activities in riverine flood hazard areas. In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

103.10 Floodway encroachment. Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development or land-disturbing-activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

103.10.1 Floodway revisions. A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

103.11 Watercourse alteration. Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

103.11.1 Engineering analysis. The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

103.12 Alterations in coastal areas. The excavation or alteration of sand dunes is governed by the New Jersey Coastal Zone Management (CZM) rules, N.J.A.C. 7:7.

Prior to issuing a flood damage prevention permit for any alteration of sand dunes in coastal high hazard areas and Coastal A Zones, the Floodplain Administrator shall require that a New Jersey CZM permit be obtained and included in the flood damage prevention permit application. The applicant shall also provide documentation of any engineering analysis, prepared by a licensed professional engineer, that demonstrates that the proposed alteration will not increase the potential for flood damage.

103.13 Development in riparian zones All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this ordinance. The width of the riparian zone can range between 50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of a regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

103.14 Substantial improvement and substantial damage determinations. When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- (1) Estimate the market value, or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- (2) Determine and include the costs of all ordinary maintenance and minor work, as discussed in Section 102.2, performed in the floodplain regulated by this ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- (3) Compare the cost to perform the improvement, the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- (4) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage. This determination requires the evaluation of previous permits issued for improvements and repairs over a period of [insert number] years prior to the permit application or substantial damage determination as specified in the definition of substantial improvement.

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- (5) Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant in writing when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering.

103.15 Department records. In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of these regulations and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies, Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of ordinary maintenance and minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

103.16 Liability. The Floodplain Administrator and any employee charged with the enforcement of these regulations, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of these regulations shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of these regulations.

SECTION 104 PERMITS

104.1 Permits Required. Any person, owner or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

104.2 Application for permit. The applicant shall file an application in writing on a form furnished by the Floodplain Administrator. Such application shall:

- (1) Identify and describe the development to be covered by the permit.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan and construction documents as specified in Section 105 of these regulations, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- (5) State the valuation of the proposed work, including the valuation of ordinary maintenance and minor work.
- (6) Be signed by the applicant or the applicant's authorized agent.

104.3 Validity of permit. The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on submitted documents and information shall not prevent the Floodplain

Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of these regulations or other ordinances of this jurisdiction.

104.4 Expiration. A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

104.5 Suspension or revocation. The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

SECTION 105 SITE PLANS AND CONSTRUCTION DOCUMENTS

105.1 Information for development in flood hazard areas. The site plan or construction documents for any development subject to the requirements of these regulations shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
- (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with Section 105.2.
- (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with Section 105.2(3) of these regulations.
- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas and Coastal A zones, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes. 11
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Floodproofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans and other documentation required pursuant to FEMA publications.

The Floodplain Administrator is authorized to waive the submission of site plans, construction documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

105.2 Information in flood hazard areas without base flood elevations (approximate Zone A). Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant

shall consult with the Floodplain Administrator to determine whether to:

- (1) Use the Approximation Method (Method 5) described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the FHACA to determine the required flood elevation.
- (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
- (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to Method 6 as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.

Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, the applicant shall be responsible for satisfying the submittal requirements and pay the processing fees.

105.3 Analyses and certifications by a Licensed Professional Engineer. As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed professional engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in Section 105.4 of these regulations and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- (2) For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.
- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in Section 105.4 of these regulations. The applicant shall notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and the Division of Land Resource Protection; and shall provide documentation of such notifications.
- (4) For activities that propose to alter sand dunes in coastal high hazard areas (Zone V) and Coastal A Zones, an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage and documentation of the issuance of a New Jersey Coastal Zone Management permit under N.J.A.C. 7:7.
- (5) For analyses performed using Methods 5 and 6 (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

105.4 Submission of additional data. When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an

application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

SECTION 106 INSPECTIONS

106.1 General. Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of these regulations or the building code. Inspections presuming to give authority to violate or cancel the provisions of these regulations or the building code or other ordinances shall not be valid.

106.2 Inspections of development. The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

106.3 Buildings and structures. The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- 1) **Lowest floor elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 2) **Lowest horizontal structural member.** In V zones and Coastal A zones, upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 3) **Installation of attendant utilities** (electrical, heating, ventilating, air-conditioning, and other service equipment) and sanitary facilities elevated as discussed in Section 801.2.
- 4) **Final inspection.** Prior to the final inspection, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.

106.4 Manufactured homes. The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of these regulations and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

SECTION 107 VARIANCES

107.1 General. The appeal board shall hear and decide requests for variances. The appeal board shall base its determination on technical justifications submitted by applicants, the considerations for issuance in Section 107.5, the conditions of issuance set forth in Section 107.6, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The appeal board has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives of these regulations.

107.2 Historic structures. A variance to the substantial improvement requirements of this ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International

Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the historic structure as described by this ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.

107.3 Functionally dependent uses. A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

107.4 Restrictions in floodways. A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in Section 105.3(1) of these regulations.

107.5 Considerations. In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions of these regulations, and the following shall be considered:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- (2) The danger to life and property due to flooding or erosion damage.
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- (4) The importance of the services provided by the proposed development to the community.
- (5) The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- (6) The compatibility of the proposed development with existing and anticipated development.
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.
- (8) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater and the effects of wave action, where applicable, expected at the site.
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets, and bridges.

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107.6 Conditions for issuance. Variances shall only be issued upon:

- (1) Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision of these regulations or renders the elevation standards of the building code inappropriate.
- (2) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.
- (4) A determination that the variance is the minimum necessary, considering

the flood hazard, to afford relief.

- (5) Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

SECTION 108 VIOLATIONS

108.1 Violations. Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A building or structure without the documentation of elevation of the lowest floor, the lowest horizontal structural member if in a V or Coastal A Zone, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

108.2 Authority. The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

108.3 Unlawful continuance. Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

108.4 Review Period to Correct Violations. A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250.00 [or optional higher threshold amount up to \$2000.00 under N.J.S.A. 40:49-5] may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

SECTION 201 DEFINITIONS

201.1 General. The following words and terms shall, for the purposes of these regulations, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

201.2 Definitions

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30 DAY PERIOD – The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

100 YEAR FLOOD ELEVATION – Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

500 YEAR FLOOD ELEVATION – Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

A ZONES – Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base

Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1-A30, AR, AR/A, AR/AE, AR/A1- A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

AH ZONES— Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONES – Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

ACCESSORY STRUCTURE – Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For example, a residential structure may have a detached garage or storage shed for garden tools as accessory structures. Other examples of accessory structures include gazebos, picnic pavilions, boathouses, small pole barns, storage sheds, and similar buildings.

AGRICULTURAL STRUCTURE - A structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Communities must require that new construction or substantial improvements of agricultural structures be elevated or floodproofed to or above the Base Flood Elevation (BFE) as any other nonresidential building. Under some circumstances it may be appropriate to wet-floodproof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-floodproofing requirements of 44 CFR 60.3(c)(3).

AREA OF SHALLOW FLOODING – A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD – see SPECIAL FLOOD HAZARD AREA

ALTERATION OF A WATERCOURSE – A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

ASCE 7 – The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24 – The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version

of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE) – The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the “100-year flood elevation”.

BASEMENT – Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA - The most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA AREA- The areal mapped extent associated with the most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA ELEVATION - The most recent available preliminary flood elevation guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BREAKAWAY WALLS – Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING – Per the FHACA, “Building” means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

CONDITIONAL LETTER OF MAP REVISION - A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CONDITIONAL LETTER OF MAP REVISION - FILL -- A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CRITICAL BUILDING – Per the FHACA, “Critical Building” means that:

- a. It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- b. It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

DEVELOPMENT – Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

DRY FLOODPROOFING – A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural components having the capacity to resist flood loads.

ELEVATED BUILDING – A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundations walls are not an acceptable means of elevating buildings in V and VE Zones.

ELEVATION CERTIFICATE – An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

ENCROACHMENT – The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

FEMA PUBLICATIONS – Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

FLOOD OR FLOODING

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - 1. The overflow of inland or tidal waters.
 - 2. The unusual and rapid accumulation or runoff of surface waters from any source.
 - 3. Mudslides (I.e. mudflows) which are proximately caused by flooding as defined in (a) (2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

FLOOD HAZARD AREA DESIGN FLOOD ELEVATION – Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State,

flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA's base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

FLOOD INSURANCE RATE MAP (FIRM) – The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) – The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOODPLAIN OR FLOOD PRONE AREA – Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

FLOODPLAIN MANAGEMENT REGULATIONS – Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOODPROOFING – Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

FLOODPROOFING CERTIFICATE – Certification by a licensed design professional that the design and methods of construction for floodproofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed floodproofing certificate is required at permit application.

FLOODWAY – The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE – A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

HABITABLE BUILDING – Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-

habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

HARDSHIP – As related to Section 107 of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The City Council of the City of Camden requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE – Any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved State program as determined by the Secretary of the Interior; or
 2. Directly by the Secretary of the Interior in States without approved programs.

LAWFULLY EXISTING – Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- a. Prior to January 31, 1980; or
- b. On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered "lawfully existing" for the purposes of the NFIP. This definition is included in this ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

LETTER OF MAP AMENDMENT - A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the²⁰ floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP CHANGE – The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on a Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the Letter of Map Change (LOMC) process.

LETTER OF MAP REVISION - A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally

based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP REVISION – FILL – A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

LICENSED DESIGN PROFESSIONAL – Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

LICENSED PROFESSIONAL ENGINEER - A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

LOCAL DESIGN FLOOD ELEVATION (LDFE) – The elevation reflective of the most recent available preliminary flood elevation guidance FEMA has provided as depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in a community's ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Flood Hazard Area Design Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation.

LOWEST ADJACENT GRADE – The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.

LOWEST FLOOR – In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements of these regulations.

MANUFACTURED HOME – A structure that is transportable in one or more sections,²¹ eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE – The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term

refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the Property Appraiser, or (3) established by a qualified independent appraiser.

NEW CONSTRUCTION – Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by a community; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

NON-RESIDENTIAL – Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

ORDINARY MAINTENANCE AND MINOR WORK – This term refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 2018 New Jersey Register. Some of these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. These types of work include but are not limited to replacements of roofing, siding, interior finishes, kitchen cabinets, plumbing fixtures and piping, HVAC and air conditioning equipment, exhaust fans, built in appliances, electrical wiring, etc. Improvements necessary to correct existing violations of State or local health, sanitation, or code enforcement officials which are the minimum necessary to assure safe living conditions and improvements of historic structures as discussed in 44 CFR 59.1 shall not be included in the determination of ordinary maintenance and minor work.

RECREATIONAL VEHICLE – A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.



RESIDENTIAL – Pursuant to the ASCE 24:

- a. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis;
- b. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- c. institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

SOLID WASTE DISPOSAL – "Solid Waste Disposal" shall mean the storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the environment or be emitted into the air or discharged into any waters, including groundwaters.

SPECIAL FLOOD HAZARD AREA – The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the peak water surface elevation of the flood hazard area design flood for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the AREA OF SPECIAL FLOOD HAZARD.

START OF CONSTRUCTION – The **Start of Construction is as follows:**

- a. **For other than new construction or substantial improvements, under the Coastal Barrier Resources Act (CBRA)**, this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation; or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- b. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

STRUCTURE – A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 [or optional lower number] percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT – Any reconstruction, rehabilitation, addition, or other improvement of a structure taking place over a [number of years] year period, the cumulative cost of which equals or exceeds 50 percent [or optional lower number] of the market value of the structure before the "start of construction" of the improvement. The period of accumulation includes the first improvement or repair of each structure that is

permanent subsequent to [date]. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed.

The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement officer and which are the minimum necessary to assure safe living conditions; or
- b. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES – Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

VARIANCE – A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION – A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION – the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE. A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOODPROOFING – Floodproofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet floodproofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and to accessory and agricultural structures that have been issued variances by the community.

SECTION 301 SUBDIVISIONS AND OTHER DEVELOPMENTS

301.1 General. Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- (1) All such proposals are consistent with the need to minimize flood damage. 24
- (2) All public utilities and facilities, such as sewer, gas, electric and water systems are located and constructed to minimize or eliminate flood damage.
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

301.2 Subdivision requirements. Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- (1) The flood hazard area, including floodways, coastal high hazard areas, and Coastal A Zones, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.
- (2) Residential building lots shall be provided with adequate buildable area

outside the floodway.

- (3) The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

SECTION 401 SITE IMPROVEMENT

401.1 Encroachment in floodways. Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with Section 105.3(1) of these regulations, that the proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If Section 105.3(1) is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with Section 801.2 of this ordinance and the floodway requirements of N.J.A.C. 7:13.

401.1.1 Prohibited in floodways. The following are prohibited activities:

- (1) The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.
- (2) Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

401.2 Sewer facilities. All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

401.3 Water facilities. All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

401.4 Storm drainage. Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

401.5 Streets and sidewalks. Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels.

401.6 Limitations on placement of fill. Subject to the limitations of these regulations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

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401.7 Hazardous Materials. The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

SECTION 501 MANUFACTURED HOMES

501.1 General. All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

501.2 Elevation. All new, relocated, and replacement manufactured homes to be

placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in Section 801.2.

501.3 Foundations. All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on foundations as specified by the manufacturer only if the manufacturer's installation instructions specify that the home has been designed for flood-resistant considerations and provides the conditions of applicability for velocities, depths, or wave action as required by 24 CFR Part 3285-302. The Floodplain Administrator is authorized to determine whether the design meets or exceeds the performance necessary based upon the proposed site location conditions as a precondition of issuing a flood damage prevention permit. If the Floodplain Administrator determines that the home's performance standards will not withstand the flood loads in the proposed location, the applicant must propose a design certified by a New Jersey licensed design professional and in accordance with 24 CFR 3285.301 (c) and (d) which conforms with ASCE 24, the accepted standard of engineering practice for flood resistant design and construction.

501.4 Anchoring. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

501.5 Enclosures. Fully enclosed areas below elevated manufactured homes shall comply with the requirements of Section 801.2.

501.6 Protection of mechanical equipment and outside appliances. Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in Section 801.2 of these regulations.

Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by Section 801.2, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 601 RECREATIONAL VEHICLES

601.1 Placement prohibited. The placement of recreational vehicles shall not be authorized in coastal high hazard areas and in floodways.

601.2 Temporary placement. Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

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601.3 Permanent placement. Recreational vehicles that are not fully licensed and ready for highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section 801.2 for habitable buildings and Section 501.3.

SECTION 701 TANKS

701.1 Tanks. Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

SECTION 801 OTHER DEVELOPMENT AND BUILDING WORK

801.1 General requirements for other development and building work. All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- (1) Be located and constructed to minimize flood damage;
- (2) Meet the limitations of Section 105.3(1) of this ordinance when located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation determined according to Section 102.3;
- (4) Be constructed of flood damage-resistant materials as described in ASCE 24 Chapter 5;
- (5) Have mechanical, plumbing, and electrical systems above the Local Design Flood Elevation determined according to Section 102.3 or meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the Local Design Flood Elevation unless the attendant utilities and equipment are:
 - i. Specifically allowed below the Local Design Flood Elevation; and
 - ii. Designed, constructed, and installed to prevent floodwaters, including any backflow through the system from entering or accumulating within the components.
- (6) Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and
- (7) Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

801.2 Requirements for Habitable Buildings and Structures.

- 1) Construction and Elevation in A Zones not including Coastal A Zones.
 - a. No portion of a building is located within a V Zone.
 - b. No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
 - c. All new construction and substantial improvement of any habitable building (as defined in Section 201) located in flood hazard areas shall have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.
 - d. All new construction and substantial improvements of non-residential structures²⁷ shall:
 - i. Have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate; or
 - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 1. Meets the requirements of ASCE 24 Chapters 2 and 7; and
 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.

- e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - iii. For habitable structures, be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited;
 - iv. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of 801.2.1(d)ii are met;
 - v. Be constructed to meet the requirements of ASCE 24 Chapter 2;
 - vi. Have openings documented on an Elevation Certificate; and
 - vii. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
 - 1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 - 2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
 - 3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;
- f. Enclosures are prohibited for new construction or substantial improvements; OR For new construction or substantial improvements, enclosures shall be less than 295 square feet in size.

801.3 Garages and accessory storage structures. Garages and accessory storage structures shall be designed and constructed in accordance with the Uniform Construction Code.

801.4 Fences. Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of Section 105.3(1) of these regulations. Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool²⁸ enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in Section 107 of this ordinance.

801.5 Retaining walls, sidewalks, and driveways. Retaining walls, sidewalks and driveways that involve placement of fill in floodways shall meet the requirements of Section 105.3(1) of these regulations and N.J.A.C. 7:13.

801.6 Swimming pools. Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code. Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of Section 105.3(1) of these regulations. Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

801.7 Roads and watercourse crossings.

- (1) For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Flood Hazard Area Design Elevation in accordance with N.J.A.C. 7:13.
- (2) Roads and watercourse crossings that encroach into regulated floodways or riverine waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of Section 105.3(1) of these regulations.

SECTION 901 TEMPORARY STRUCTURES AND TEMPORARY STORAGE

901.1 Temporary structures. Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

901.2 Temporary storage. Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

901.3 Floodway encroachment. Temporary structures and temporary storage in floodways shall meet the requirements of Section 105.3(1) of these regulations.

SECTION 1001 UTILITY AND MISCELLANEOUS GROUP U

1001.1 Utility and Miscellaneous Group U. In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, agricultural buildings, aircraft hangars (accessory to a one- or two-family residence), barns, carports, communication equipment structures (gross floor area less than 1,500 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers.

1001.2 Flood loads. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in Section 102.3.

1001.3 Elevation. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in Section 102.3 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

1001.4 Enclosures below base flood elevation. Fully enclosed areas below the design flood elevation shall be constructed in accordance with Section 801.2 and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.

1001.5 Flood-damage resistant materials. Flood-damage-resistant materials shall be used below the Local Design Flood Elevation determined in Section 102.3.

1001.6 Protection of mechanical, plumbing, and electrical systems. Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the Local Design Flood Elevation determined in Section 102.3.

Exception: Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the Local Design Flood Elevation provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the Local Design Flood Elevation in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 3. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 6. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

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ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Ordinance adopting Chapter 870-258 – Floodplain Management to be consistent with NJDEP Flood Damage Control Model Ordinance

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Planning Board to review Chapter 870-258 – Floodplain Management to be consistent with NJDEP Flood Damage Control Model

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **NJDEP is requiring all municipalities within New Jersey to adopt updated Damage Control Ordinances pursuant to a review by the Federal Emergency Management Agency (FEMA) as a result of Super Storm Sandy.**
- Time constraints, if any. (Why does the Council need to act now?)
 - **The City has an April 17, 2023 timeframe for completion**
- How was the value of the transaction obtained (if applicable?)
 - **Revised Flood Damage Management Controls**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Not applicable

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The City will possess document that conforms to NJDEP and FEMA standards**
- What changes and by how much if the City Council approves this proposal?
 - **City Council will consider a document that conforms to NJDEP requirements**
- Why Should the City Council approve this legislation?
 - **City Council must approve this action to promote consistency with updated FEMA standards**
- What will happen if the City Council does not approve this legislation?
 - **The City may be subject to penalty.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities. **Mr. Nunez and residents along the 300 Block of Marlton Ave.**
Not applicable

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name

Phone/Email

DB:dh
03-14-23

0-2

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF
CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Marisol V. Rivera, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1160 Bergen Avenue; and

WHEREAS, Emilia Acevedo upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 904 Mechanic Street; and

WHEREAS, Silvia C. Patterson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 568 Line Street; and

WHEREAS, Maria Rodriguez Nunez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1120 N. 20th Street; and

WHEREAS, Carolyn Carstarphen, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 822 Sylvan Street; and

WHEREAS, Tyrone Comegys, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 1040 Everett Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Keith L. Walker, Director of Public Works

Department Making Request: Public Works

TITLE OF RESOLUTION/ORDINANCE: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES AS HANDICAPPED PARKING ONLY*

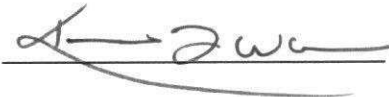
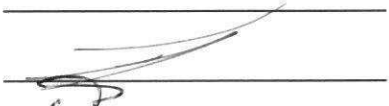
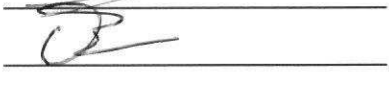
BRIEF DESCRIPTION OF ACTION: Ordinance establishing a restricted parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): N/A

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/1/23	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By:	Angela M. Watkins	x7139
Contact Person:	Keith L. Walker, Director	x7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

DB:dh
03-14-23

0-3

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

1022 Haddon Avenue Ronald Young

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March 14, 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: Keith L. Walker, Director of Public Works

Department Making Request: Public Works

TITLE OF RESOLUTION/ORDINANCE: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

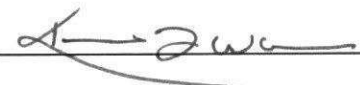


BRIEF DESCRIPTION OF ACTION: Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): N/A

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_2/1/23_	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_3/2_	
Received by City Attorney:	3/2 3/2/23	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Angela M. Watkins	x7139
Contact Person:	Keith L. Walker, Director	x7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



INDIVIDUALS WITH DISABILITIES
DESIGNATED PARKING ZONE REMOVALS
Submitted for City Council Meeting of: March 14, 2023

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Ronald Young	1022 Haddon Ave	applicant deceased

Ordinances 2nd
Reading

ALL COUNCILPERSONS
02-14-23

**ORDINANCE AMENDING SECTION 7-9 (I) OF THE CAMDEN CODE GOVERNING
RULE IX: ORDER OF BUSINESS, MODIFYING THE ORDER OF BUSINESS AT
COUNCIL MEETINGS**

WHEREAS, in January 2023, the City Council of the City Council determined to modify the order that Council Business is to take place at Council meetings; and

WHEREAS, the previous Order of Business was as follows:

§ 7-9. Rules of Council.

- I. Rule IX: Order of Business. The order of business at each meeting of the Council shall be as follows:
 - (1) Roll call.
 - (2) Approval of minutes of previous meeting.
 - (3) Public hearings.
 - (4) Reading of petitions, communications and the like.
 - (5) Reports of City officers.
 - (6) Old business.
 - (7) Ordinances upon first reading.
 - (8) Ordinances upon second reading and public hearing.
 - (9) Public comment on resolutions.
 - (10) Resolutions.
 - (11) New business.
 - (12) Miscellaneous business and general comments by the public.
 - (13) Adjournment.

and

WHEREAS, the City Council of the City of Camden, in consultation with the Administration and the State of New Jersey, decided to consolidate the entire public portion of Council meetings which now will take place on the agenda prior to any council action regarding voting on pending resolutions; and

WHEREAS, this change is consistent with the practice in most municipalities; is considered the standard practice throughout the State of New Jersey; and fully complies with the Open Public Meetings Act; and

WHEREAS, the City Council of the City of Camden has determined that this revised process will also further enhance each public speaker's ability to utilize their three (3) minutes of uninterrupted time to discuss pending resolutions or any other topic he or she wants to discuss; and

WHEREAS, at the January 2023 meeting, the City Council of the City of Camden instituted this revised Order of Business at City Council meetings for the reasons expressed above; and

WHEREAS, the City Council of the City of Camden now seeks to incorporate the changes in the Order of Business at Council meetings into a revised Section 7-9(I), Rule IX: Order of Business; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Section 7-9 of the Camden City Code is hereby amended, as follows:

SECTION 7-9

- I. Rule IX: Order of Business. The order of business at each meeting of the Council shall be as follows:
- (1) Roll call.
 - (2) Approval of minutes of previous meeting.
 - (3) Public hearings.
 - (4) Reading of petitions, communications and the like.
 - (5) Reports of City officers.
 - (6) Old business.
 - (7) Ordinances upon first reading.
 - (8) Ordinances upon second reading and public hearing.
 - (9) New business.
 - (10) Miscellaneous business.
 - (11) Public comment on resolutions and general comments by the public.
 - (12) Resolutions.
 - (13) Adjournment.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-2

ORDINANCE AMENDING SECTION 870-38 OF THE CAMDEN CODE AND ALSO ESTABLISHING CHAPTER 508 OF THE CAMDEN CITY CODE REGULATING THE PARKING OF COMMERCIAL TRUCKS, FREIGHT CONTAINERS, PORTABLE STORAGE CONTAINERS, ROLL OFF CONTAINERS, TYPE B, C AND D SCHOOL BUSES OR SCHOOL VEHICLES, TRACTOR-TRAILERS AND TRAILERS ON THE STREETS AND HIGHWAYS WITHIN THE CITY OF CAMDEN.

WHEREAS, commercial trucks, tractor-trailers, trailers, freight containers, portable storage containers, roll off containers and Type B, C and D school buses school vehicles should be limited in the ability to park on the streets and highways of the City of Camden for public safety purposes; and

WHEREAS, the City Council of the City of Camden now seeks to regulate the parking of commercial trucks, tractor-trailers, trailers, freight containers, portable storage containers roll off containers and Type B, C and D school buses or school vehicles, on the streets and highways within the City of Camden; and

WHEREAS, the City Council of the City of Camden now also seeks to prohibit commercial trucks from parking on certain street and highways within the City of Camden; and

WHEREAS, the City Council of the City of Camden previously enacted Section 870-38 (C), Restricted Uses of Commercial Vehicles, of the Camden City Code; and

WHEREAS, the City Council of the City of Camden now seeks to amend Section 870-38, (C), Restricted Uses of Commercial vehicles, of the Camden City Code and also to incorporate same into Chapter 508 of the Camden Code; now therefore

BE IT ORDAINED, by the City Council of the City of Camden, that Section 870-38 of the Camden City Code is hereby amended, as follows:

Section 870-38. RESTRICTED USES.

- A. Same.
- B. Same.
- C. Commercial Trucks, Freight Containers, Portable Storage Containers, Roll off Containers, School Buses and Tractor-trailers.
 - (1) The parking of a commercial truck, a freight container, a portable storage container, a roll off container or a Type B, C or D school bus or school vehicle, or a tractor-trailer as those terms are defined in Chapter 508, on any street or highway in any residential zone district within the City of Camden shall be governed by Chapter 508. The storing, keeping or maintaining of any commercial truck, a freight container, a Type B, C or D school bus or school vehicle, or a tractor-trailer, as those terms are defined in Chapter 508 in the open on any residential property shall be prohibited.
 - (2) The garaging of more than one commercial truck as that term is defined in Chapter 508, per property on any residential property or in any residential zone district shall be prohibited.
- D. Trailers. The parking of any trailer on any street or highway in any residential zone district within the City of Camden shall be governed by Chapter 508 and therefore prohibited. The storing, keeping or maintaining of any trailer in the open on any residential property shall be prohibited, except as otherwise specifically permitted by any provision of this chapter, shall be prohibited.

And

BE IT FURTHER ORDAINED, by the City Council of the City of Camden, that Section Chapter 508 of the Camden City Code is hereby established, as follows:

CHAPTER 508. REGULATION OF PARKING OF COMMERCIAL TRUCKS, FREIGHT CONTAINERS, PORTABLE STORAGE CONTAINERS, ROLL OFF CONTAINERS, TYPE B, C AND D SCHOOL BUSES OR SCHOOL VEHICLES, TRACTOR-TRAILERS AND TRAILERS ON THE STREETS AND HIGHWAYS WITHIN THE CITY OF CAMDEN.

SECTION 508-1. PURPOSE.

This ordinance is hereby established, for public safety purposes, to regulate the parking of commercial trucks, Type B, C and D school buses or school vehicles, freight containers, portable storage containers, roll off containers, tractor-trailers and trailers on the streets and highways within the City of Camden.

Section 508-2. DEFINITIONS.

Commercial Truck – refers to a truck which has more than two axles and has more than 4 tires and which may also be equipped with any of the following: commercial signage on the truck, ladder or other equipment racks, a flat bed, a trailer, a liftgate, a lift bucket, a plow attachment, or other equipment contained on or in the vehicle.

“Freight Container” refers to a container which may also be referred to as “Cargo Container” or “Shipping Container”, and which is generally made of metal or steel and is used for transporting goods, supplies or equipment through various modes of transportation including by ocean-going vessel, train or truck.

Portable Storage Container – refers to a portable storage container as defined in Chapter 722 of the Camden City Code.

Roll Off Container – refers to a dumpster as defined in Chapter 309 of the Camden City Code.

“School bus” or “school vehicle” are those listed as Types A, B, C, D and S, as defined at N.J.A.C. 13:20-30.2, and this definition which is hereby incorporated herein, refers to a motor vehicle operated by, or under contract with, a public or governmental agency, or religious or other charitable organization or corporation, or privately operated for the transportation of children to or from school for secular or religious education, school-connected activity, day camp, summer day camp, nursery school, child-care center, preschool center, or other similar places of education, classified in the following manner:

1. A "Type A" school bus is a conversion or body constructed and installed upon a van-type compact truck or a front-section vehicle chassis, with a GVWR of 10,000 pounds or less, originally designed by the manufacturer for carrying 10 to 16 passengers;
2. A "Type B" school bus is constructed utilizing a stripped or cutaway chassis with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. Part of the engine is beneath and/or behind the windshield and beside the driver's seat. The service door is behind the front wheels;
3. A "Type C" school bus is a body installed upon a flat back cowl chassis with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. The engine is in front of the windshield, or part of the engine is beneath and/or behind the windshield and beside the driver's seat. The service door is behind the front wheels;
4. A "Type D" school bus is a body installed upon a chassis, with the engine mounted in the front, middle, or rear, with a GVWR of more than 10,000 pounds, originally designed by the manufacturer for carrying 10 to 54 passengers. The engine may be behind the windshield and beside the driver's seat; it may be at the rear of the school bus, behind the rear wheels; or it may be in the middle of the school bus between the front and rear axles. The service door is ahead of the front wheels. Tractor-trailer - a combination trucking unit consisting of a truck or tractor hooked up or connected to a full trailer or semi-trailer.
5. A "Type S" school bus is a motor vehicle with a GVWR of 3,000 pounds or more, originally designed by the manufacturer with a maximum seating capacity of nine passengers or less excluding the driver.

Trailer(s) – a road vehicle, usually two-wheeled, towed by a motor vehicle, truck or tractor used for the transportation of equipment, goods, wares or merchandise.

Section 508-3. PARKING PROHIBITED DURING CERTAIN HOURS.

No person shall park a commercial truck as defined in this Chapter, upon the streets and highways within the City of Camden during the hours of 8:00 p.m. and 6:00 a.m.

SECTION 508-4. PROHIBITED PARKING.

- A. No person shall park a tractor-trailer upon the streets and highways within the City of Camden at any time.
- B. No person shall park a trailer upon the streets and highways within the City of Camden at any time.
- C. No person shall park a freight container, as defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- D. No person shall park a Type B, C or D school bus or school vehicle, as these terms are defined in this Chapter, upon the streets and highways within the City of Camden at any time.
- E. The parking of portable storage containers upon the streets and highways within the City of Camden shall be governed by Section 722-5(E) of the Camden City Code.
- F. The parking of roll off containers or dumpsters upon the streets and highways within the City of Camden shall be governed by Chapter 309 of the Camden City Code.
- G. The parking of temporary construction trailers upon the streets and highways within the City of Camden shall be governed by Section 870-200 of the Camden City Code.
- H. No person shall park a commercial truck, at any time within the City of Camden on the following streets and highways within the City of Camden:
 - 1. On Federal Street between Dudley Street and 36th Street.
 - 2. On Fremont Street between 30th Street and 36th Street.
 - 3. On Washington Street between 30th Street and Dudley Street.
 - 4. On Dudley Street between Fremont Street and Federal Street.
 - 5. On 30th Street between Fremont Street and Federal Street.
 - 6. North 34th Street between Westfield Avenue and Lemuel Avenue.
 - 7. Harrison Avenue between E. State Street and 36th Street.
 - 8. Adams Avenue, north of N. 28th Street.
 - 9. E. State Street between River Avenue and Harrison Avenue.

Section 508-5. EXCEPTIONS.

- A. Except as provided for herein, nothing shall prohibit a commercial truck or a tractor-trailer from parking temporarily for the purpose of making deliveries of goods, wares or merchandise to any business located along that same city street or highway as long as such temporary parking does not obstruct the flow of motor vehicle traffic.
- B. Nothing herein shall prohibit a Type A or Type S school bus or school vehicle from parking on a city street or highway at any time.

- C. Nothing herein shall prohibit a Type A, B, C, D or S school bus or school vehicle, as these terms are defined in this Chapter, from parking temporarily for the purpose of picking up passengers.
- D. Nothing herein shall prohibit a public utility company from parking on a street in connection with the construction, maintenance and/or installation of public utilities.
- E. Nothing herein shall prohibit an emergency vehicle from parking on a city street or highway at any time.
- F. Nothing herein shall prohibit the temporary parking of any commercial truck which is actively engaged in repair, maintenance or construction work located along that same City street or highway.

Section 508-7. SIGNAGE.

- A. Signs shall be installed on the streets and highways within the City of Camden thereby advising of the parking prohibitions of this ordinance.

Section 508-8. VIOLATIONS AND PENALTIES.

- A. Any person violating any of the provisions of this Chapter shall be subject to a fine of up to \$250.00 for a first violation, up to \$500.00 for a second violation and up to \$750.00 for a third violation.
- B. For fourth and subsequent violations of any provisions of this Chapter, penalties shall be imposed in accordance with the provisions of section 1-15.
- C. Removal. For fourth and subsequent violations of this Chapter involving either a tractor-trailer or a trailer as defined herein, any authorized police officer or any authorized Traffic Enforcement Officer of the Parking Authority of the City of Camden may provide for the removal of such vehicle and the owner shall be responsible for the reasonable costs of removal of such vehicle and the storage fees associated with such removal.

Section 508-9. EFFECTIVE DATE.

The violations and penalties, as provide for in section 508-8 herein, shall take effect only after thirty (30) days following the effective date, to allow the City, the Camden County Police Department and the Parking Authority the opportunity to inform the public and provide the public with information with regard to the provisions of this Chapter, which may include but is not limited to, the use of verbal and written warnings for potential violations of this Chapter.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-3

DB:dh
02-14-23

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. The effective date of these amendments shall be as of January 1, 2023. These amendments include the addition of the title:

- **Management Assistant**

The salary adjustment of:

- **Supervisor Telephones Systems**
- **Supervising Maintenance Repairer**

SECTION 2. Attached hereto and incorporated herein, by way of reference is the list of salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 3. In the interest of municipal efficiency and economy, these titles and their salaries are being placed upon a single ordinance in order to avoid duplication of effort and waste of manpower.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

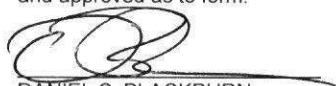
SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 6. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

Angel Fuentes
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

2/1/2023

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Public Works	75,000	110,000
Chief Financial Officer	-	175,000
Comptroller	1	120,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	84,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	12,500
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	95,200
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
* Municipal Clerk	93,771	149,394
Municipal Court Director	70,968	130,000
Municipal Engineer	95,500	145,000
Secretary Board/Commission	1,000	9,145
* Tax Assessor	93,771	129,077
* Tax Collector	93,771	129,077
Tax Search Officer (Part Time)	5,058	15,000

Section VI. City Employees

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336							84,734
Confidential Secretary to the Mayor (Part-time)	01336							40,867
Secretary to the ABC Board	06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	34,380	36,010	39,629	41,522	43,001	44,529	46,131
* Accountant	00004	51,577	54,067	59,598	61,911	64,313	66,816	69,417
* Accounting Assistant	50451	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Administrative Analyst	00010	56,268	58,990	65,044	68,204	70,852	73,611	76,486
** Administrative Clerk	00020	51,535	53,867	59,054	64,641	70,166	72,783	75,496
** Administrative Secretary	00112	59,744	62,475	68,544	74,908	80,950	83,566	86,290
** Affirmative Action Officer	00233@	73,260	76,834	84,775	92,461	100,862	104,825	108,948
* Analyst Grant Applications	00259	58,272	61,097	67,371	70,650	73,296	76,112	78,894
* Architect	00276@	66,044	69,256	76,396	80,739	82,048	87,953	91,775
* Assistant Administrative Analyst	00302@	46,333	48,559	53,510	56,097	58,154	60,291	62,519
* Assistant Animal Control Officer	00312@	48,252	50,664	55,731	58,517	60,858	63,292	65,824
* Assistant Assessor	00317@	52,496	55,030	60,664	63,609	65,966	67,506	70,967
* Assistant Chief Housing Inspector	00387	65,377	68,556	71,895	75,400	78,344	81,408	84,592
* Assistant Coordinator of Volunteers	00438	50,101	52,356	54,712	57,174	59,746	62,435	65,245
** Assistant Engineer	00518	88,791	92,342	96,036	99,877	103,873	108,027	112,349
** Assistant Municipal Clerk	00617	53,362	55,940	61,669	67,846	73,960	76,848	79,849

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Assistant Municipal Clerk*		0	0	0	0	0	0	87,995
** Assistant Municipal Tax Collector	00627@	76,391	80,121	88,409	97,345	106,359	110,538	117,245
** Assistant Payroll Supervisor	00639	55,989	58,084	62,739	67,752	71,732	73,916	76,202
* Assistant Planner	00645	50,289	52,714	58,103	60,917	63,170	65,505	67,944
** Assistant Public Works Superintendent	00671	57,748	60,547	66,764	73,464	80,104	83,237	86,495
** Assistant Purchasing Agent	00673	53,361	55,939	61,669	67,846	73,961	76,848	79,848
Assistant Superintendent of Weights & Measures	00445	43,050	45,113	49,697	54,640	59,426	61,611	63,897
* Assistant Traffic Engineer	00795	69,616	73,008	80,544	88,666	96,600	100,282	104,103
* Assistant Violations Clerk	00806	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,480
* Auditor	00846	58,272	61,097	67,371	70,650	73,296	76,130	78,894
* Building Inspector (ICS)	00924	67,579	70,870	78,181	81,999	85,206	88,543	92,020
* Building Inspector Apprentice	06969	53,339	59,413	0	0	0	0	0
* Building Maintenance Worker	00929	36,519	38,255	42,112	43,726	45,402	47,149	48,963
Building Maintenance Worker Low Pressure License	00933	51,192	53,662	59,151	62,019	64,312	66,699	69,178
* Building Service Worker	00938	33,731	35,329	38,878	40,734	42,178	43,676	45,239
** Building Subcode Official (HHS)	05048	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Carpenter	00971	49,968	52,378	57,731	60,524	62,762	65,078	67,500
* Carpenters Helper	00974	41,740	43,738	48,176	50,492	52,435	54,466	56,573
* Cashier	00976	44,072	46,186	50,884	53,340	55,280	57,310	59,414
** Chief Accountant	01005	65,417	68,596	75,667	83,284	90,856	94,300	99,833
** Chief Assistant Assessor	01016	56,959	59,719	65,847	72,453	79,128	82,221	85,435
** Chief Clerk	01037	59,744	62,475	68,544	74,908	80,950	83,566	86,290
** Chief Community Relations Specialist	01107	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Chief Housing Inspector	01139	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Chief Landscape Architect	01150	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Chief License Inspector	01153	61,840	64,842	71,513	78,701	85,711	88,957	92,331
** Chief Sanitation Inspector	01209	49,672	52,066	57,395	63,124	68,642	71,317	74,097
Claims Examiner Workmens Compensation	01241	49,124	51,339	56,255	61,566	65,859	69,796	82,806
* Clerk 1	01245	32,453	33,988	37,393	39,177	40,555	41,999	43,485
* Clerk 2	03247	35,854	37,556	41,339	43,320	44,868	46,471	48,151
* Clerk 3	02773	40,186	42,107	46,374	48,605	50,359	52,191	54,088
* Clerk 3 (Principal Personnel Clerk)	02773	56,540	59,277	62,623	65,056	67,586	70,221	72,958
** Clerk 4	03859	40,098	42,013	46,269	50,857	55,280	57,310	59,414
* Clerk Stenographer 1	01260	36,320	38,048	41,883	43,887	45,459	47,092	48,794
* Clerk Stenographer 2	03253	38,264	40,087	44,141	46,258	47,920	49,653	51,453
* Clerk Stenographer 3	02777	42,137	44,153	48,637	50,979	52,831	54,758	56,761
** Clerk Stenographer 4	03862@	42,158	44,177	48,661	53,494	57,988	60,229	62,574
* Clerk Transcriber	01266	35,689	37,384	41,149	43,114	44,769	46,489	48,277
* Clerk Typist 1, Evidence Handling	23239	36,886	38,640	42,540	44,576	46,124	47,782	49,505
* Code Enforcement Officer	01285	50,601	53,042	55,604	58,294	61,120	64,086	67,202
* Community Organization Specialist	01303	38,562	40,401	44,485	46,622	47,761	49,488	51,275
* Community Service Aide	01313	33,589	35,178	38,711	40,559	42,064	43,676	45,239
* Community Service Worker	01319	36,054	37,767	41,575	43,565	45,116	46,737	48,420
* Complaint Investigator	01324	41,486	43,471	47,881	50,187	52,010	53,902	55,877
* Computer Service Technician	07605	53,646	56,239	62,010	65,014	67,386	70,010	72,739
** Construction Official	05045	86,850	90,186	99,911	105,797	109,958	114,285	118,783
* Contract Administrator 1	51254	66,376	69,605	76,782	84,518	92,323	95,940	101,746
* Contract Compliance Representative	04883	63,111	68,689	72,826	78,911	81,495	84,193	88,314
** Coordinator for Federal & State Aid	01355	68,027	71,340	78,699	86,628	94,640	98,357	102,220
** Coordinator of Monitoring & Evaluation	04716	61,946	64,954	71,638	78,841	85,979	89,345	92,848
** Coordinator of Motor Vehicle Repair	07607	86,723	90,918	99,831	105,818	111,251	115,482	119,946

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Coordinator of Volunteers	01371	61,946	64,954	71,638	78,841	85,979	89,346	92,847
* Cost Estimator Property Improvement	01379	54,297	56,925	62,758	65,808	68,256	70,799	73,441
* Court Interpreter S&E	07959	51,577	54,067	59,598	61,911	64,313	66,816	69,417
* Customer Service Representative	01459	46,691	48,936	53,927	56,530	58,688	60,854	63,104
Customer Service Representative Bil. In Spanish & English	08033	46,691	48,936	53,927	56,530	58,688	60,854	63,104
* Data Control Clerk	01468	37,626	39,415	43,398	45,476	47,110	48,810	50,575
* Data Entry Operator 1	53292	35,618	37,310	41,068	43,033	44,572	46,173	47,826
* Data Entry Operator 2	53293	39,631	41,523	45,728	47,925	49,655	51,455	53,325
* Data Entry Operator 3	53294	43,895	46,001	50,680	52,634	54,670	56,784	58,983
** Data Entry Operator 4	53295	52,497	55,033	60,667	66,117	72,077	74,888	77,813
* Data Processing Programmer	01474	48,984	51,345	56,589	59,325	61,517	63,978	66,355
* Data Processing Programmer Trainee	01475	47,610	0	0	0	0	0	0
** Deputy Municipal Court Administrator	07796	59,745	62,474	68,545	74,908	80,950	83,566	86,291
Deputy Municipal Court Administrator Bilingual S/E	07903	59,745	62,474	68,545	74,908	80,950	83,566	86,291
** Deputy Registrar of Vital Statistics	05120	57,129	59,899	66,050	69,265	71,859	74,640	78,895
** Deputy Tax Assessor	05780	88,456	91,571	101,828	107,934	113,477	117,790	122,344
* Economic Development Rep. 2	55503	72,372	75,901	84,053	88,166	91,620	95,215	98,952
Director of Economic and Industrial Development	01595@	93,987	98,533	108,193	114,681	120,572	125,154	129,993
** Director of Licenses	07163	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Director of Inspections	01607@	88,456	92,736	101,828	107,934	113,477	117,790	122,344
Director of Neighborhood Preservation Program	02569	88,456	92,736	101,828	107,934	113,477	117,790	122,344
** Director of Youth Services	01651	88,456	92,736	101,828	107,934	113,477	117,790	122,344
* Electrical Inspector (ICS)	01699	67,579	70,870	78,181	81,999	85,206	88,543	92,020
** Electrical Subcode Official (HHS)	05046	80,170	84,106	92,818	97,368	101,002	104,840	108,842
* Electrician	01706	49,968	52,378	57,731	60,524	62,762	65,078	67,500
* Electrician Helper	01710	41,740	43,738	48,176	50,492	52,435	54,466	56,573
** Elevator Subcode Official	07928	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Employee Benefits Clerk	04758	35,414	37,097	40,834	42,779	44,256	45,843	47,489
* Employee Benefits Specialist	01728	38,017	39,828	43,854	45,955	47,677	49,468	51,339
* Engineering Aide	01733	41,559	43,545	47,966	50,273	52,214	54,230	56,326
** Equipment Operator	01746	42,744	44,790	49,342	51,721	53,611	55,565	57,599
** Executive Assistant	04586	0	0	0	0	0	0	121,122
* Garage Attendant	01877	37,741	39,539	43,533	45,618	47,338	49,126	50,999
* Gardener	01883	42,024	44,035	48,505	50,839	52,694	54,615	56,613
** General Supervisor Laboring	06635	50,927	53,383	58,841	64,724	70,555	73,302	76,163
** General Supervisor Parks	06699	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** General Supervisor, Public Works	06652	58,743	61,591	65,073	67,603	73,700	76,575	79,567
* GIS Specialist 3	03176	66,481	69,804	76,784	80,624	83,848	87,202	90,691
* GIS Specialist Trainee	03174	58,648	0	0	0	0	0	0
* Graphic Artist 1	54593	59,998	62,397	64,893	67,489	70,189	72,996	75,916
* Graphic Artist 2	54604	67,054	69,736	72,526	75,427	78,444	81,581	84,845
* Heavy Equipment Operator	02001@	51,111	53,577	59,059	61,919	64,312	66,699	69,178
* Historic Preservation Specialist	15679	58,272	61,097	67,371	70,650	73,296	76,034	78,894
** Housing Coordinator	02065	68,336	71,665	78,651	86,336	93,945	97,631	101,466
* Housing Inspector	02071	50,601	53,042	55,604	58,294	61,120	64,086	67,202
* Industrial Representative	02095	58,272	61,097	67,371	70,650	73,296	76,034	78,894
* Interviewer, Courts	06207	46,691	48,936	53,927	56,531	58,689	60,853	63,105
Interviewer, Courts, Bilingual Spanish & English	07573	46,691	48,936	53,927	56,531	58,689	60,853	63,105
* Investigator A.B.C.	02175	0	0	0	0	0	0	11,080
* Investigator Public Works	05217	53,594	56,185	61,942	64,946	67,351	70,053	72,661
* Job Developer	02217	72,920	76,566	84,222	88,434	91,971	95,649	99,476
* Keyboarding Clerk 1	01268	33,423	35,004	38,519	40,351	41,779	43,270	44,817

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Keyboarding Clerk 2	03256@	36,886	38,640	42,540	44,576	46,124	47,782	49,506
* Keyboarding Clerk 3	02781	41,215	43,185	47,567	49,857	51,619	53,499	55,446
** Keyboarding Clerk 4	03864@	41,029	42,990	47,349	52,050	56,539	58,617	60,776
* Laborer 1	02248	38,778	40,628	44,739	46,883	48,575	50,327	52,159
* Laborer 1 (Laborer Heavy)	02248	40,584	42,524	46,835	49,084	50,864	52,708	54,640
* Laborer 2	06634	43,301	45,250	47,286	49,414	51,637	53,961	56,389
** Laborer 3	06633	48,309	50,633	55,803	61,371	66,896	69,494	72,202
* Landscape Architect	02256@	47,801	50,103	55,214	57,883	60,100	62,412	64,819
* Legal Secretary	07675	53,315	55,448	57,666	59,973	62,371	64,866	67,461
* Legal Stenographer	02279	40,186	42,107	46,374	48,605	50,359	52,191	54,088
* License Inspector	02292	49,878	52,283	57,626	60,420	62,506	64,804	67,202
* License Inspector Bil. In S&E	05785	49,878	52,283	57,626	60,420	62,506	64,804	67,202
* Loan Advisor	05136	41,928	43,934	48,392	50,722	52,643	54,643	56,727
* Mail Clerk	02320	43,911	46,016	50,695	53,145	55,080	57,101	59,210
* Maintenance Repairer	02328	40,852	42,804	47,145	49,410	51,211	53,076	55,017
** Maintenance Superintendent	02384	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Maintenance Supervisor, Grounds	06731	48,309	50,633	55,803	61,371	66,896	69,494	72,202
* Maintenance Worker 1, Grounds	01940	38,356	40,185	44,249	46,372	48,103	49,843	51,650
** Management Assistant	56492	75,890	78,167	80,512	82,927	85,415	87,977	90,617
Management Information Systems Specialist	04354	93,987	98,533	108,193	114,681	120,572	125,154	129,993
** Material Management Coordinator	05702	59,688	62,584	69,018	72,381	75,204	78,139	81,195
* Mechanic	02434	46,141	48,356	53,286	55,863	57,913	60,036	62,260
* Mechanic (Diesel)	02440	48,027	50,337	55,477	58,160	60,302	62,529	64,844
* Mechanic Fire Apparatus	02441	48,404	50,736	55,915	58,621	60,784	63,030	65,369
* Mechanic's Helper	02456@	40,584	42,524	46,835	47,707	49,435	51,226	53,100
* Mechanical Repairer Light Equipment	02451@	40,101	41,901	43,791	45,762	47,821	49,973	52,222
* Motor Broom Driver	05565	42,744	44,790	49,342	51,721	53,611	55,565	57,599
** Municipal Court Administrator	07795	80,905	84,820	93,136	98,721	103,791	107,735	111,900
* Municipal Court Attendant	02524	0	0	0	0	0	0	58,539
* Network Administrator 1	10107	80,934	84,980	93,479	98,152	102,080	106,162	110,409
* Network Administrator 2	10108	87,496	91,871	101,059	106,111	110,356	114,771	119,361
* Omnibus Operator	05594	37,817	39,617	43,620	45,296	47,033	48,842	50,726
* Paralegal Specialist	02593	64,929	67,526	70,227	73,033	79,124	82,163	85,323
* Parking Enforcement Officer	07305	40,717	42,666	46,989	49,250	51,032	52,893	54,824
* Payroll Clerk	02634	35,414	37,097	40,834	42,779	44,256	45,843	47,489
** Payroll Supervisor	02636	66,498	69,671	76,722	84,321	91,856	95,405	99,102
* Personnel Aide	02685	57,165	59,452	61,830	64,303	66,875	69,550	72,332
* Personnel Assistant	02648@	73,695	77,693	83,046	85,689	89,687	93,685	97,686
* Planning Aide	02685	38,017	39,828	43,854	45,955	47,677	49,468	51,339
** Planning Director	02686	88,456	92,736	101,828	107,934	113,477	117,790	122,344
* Plumbing Inspector (ICS)	02704	67,579	70,870	78,181	81,999	85,206	88,543	92,020
** Plumbing Subcode Official (HHS)	05056	72,817	76,368	84,260	92,766	101,002	104,840	108,842
* Principal Account Clerk	02755	40,837	42,788	47,126	49,396	51,187	53,045	54,985
* Principal Account Clerk (Typing)		41,775	43,776	48,216	50,540	52,442	54,350	56,351
* Principal Cashier	02771	49,711	52,107	57,431	60,215	62,471	64,778	67,185
* Principal Clerk Transcriber	02779	41,497	43,481	47,894	50,199	52,137	54,148	56,246
Principal Community Organization Specialist	02785@	44,201	46,322	51,032	53,498	55,530	57,656	59,866
* Principal Data Control Clerk	04646	44,200	46,319	51,031	53,496	55,450	57,482	59,596
* Principal Employee Benefits Clerk	04936	43,456	45,538	50,167	52,590	54,620	56,732	58,931
* Principal Engineering Aide	02804	53,116	55,682	61,384	63,769	66,248	68,827	71,508
* Principal Legal Stenographer	02819	51,532	54,021	59,546	62,433	66,447	68,910	71,466
* Principal Mail Clerk		57,695	60,004	62,682	65,189	69,830	70,509	75,529
* Principal Payroll Clerk	02831	56,540	59,278	62,622	65,056	67,587	70,221	72,958

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Principal Planner	02837	58,272	61,097	67,371	70,650	73,296	76,034	78,894
Principal Planner Community Development Program	05335	58,272	61,097	67,371	70,650	73,296	76,034	78,894
* Principal Planning Aide	02840	46,697	48,942	53,932	56,539	58,692	60,948	63,294
* Principal Purchasing Assistant	02847	43,456	45,538	50,167	52,590	54,620	56,732	58,931
* Principal Storekeeper	02852	56,060	58,773	64,801	67,951	70,487	73,120	75,862
* Printing Machine Operator 1	02571	41,648	43,639	48,067	50,382	52,214	54,109	56,092
* Printing Machine Operator 2	22533	50,238	52,660	58,045	60,859	63,104	65,445	67,878
* Printing Machine Operator 3	22534	52,660	55,202	60,864	63,810	66,137	68,712	71,388
** Printing Machine Operator 4	22535	55,202	57,872	63,817	66,912	69,353	72,056	74,867
* Program Analyst	02871	56,268	58,990	65,044	68,204	70,852	73,611	76,486
** Program Coordinator Demolition	05679	74,600	77,957	81,314	84,671	88,028	91,386	94,743
* Program Monitor	04700	54,730	57,378	63,258	66,333	68,797	71,365	74,037
* Project Coordinator Construction	02883	70,648	74,090	81,741	89,989	98,044	101,773	105,660
* Project Manager, Data Processing	53023	112,632	0	0	0	0	0	0
* Property Clerk	02894	35,853	37,557	41,340	43,320	44,868	46,471	48,151
* Public Information Officer	02927	44,985	47,145	51,943	54,456	56,444	58,524	61,202
* Public Works Inspector	02933	50,261	52,685	58,069	60,884	63,132	65,473	67,906
** Public Works Superintendent	02936	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Purchasing Agent	02952	93,987	98,533	108,193	114,681	120,572	125,154	129,993
* Purchasing Assistant	02952	35,414	37,097	40,834	42,779	44,256	45,843	47,489
* Purchasing Expediter	02956	46,333	48,559	53,510	56,097	58,158	60,291	62,526
* Radio Dispatcher	02958	42,724	44,771	49,321	51,696	53,577	55,533	57,578
* Radio Dispatcher Typing	02959	43,605	45,696	50,343	52,719	54,599	56,557	58,600
* Radio Technician	02965	58,510	61,645	64,779	67,914	71,049	74,184	77,318
** Real Estate Officer	02974	83,735	86,776	93,535	100,819	108,036	111,444	114,988
* Receptionist	02976	32,453	33,988	37,393	39,177	40,555	41,999	43,485
* Recorder Operator Courts	04873	34,416	36,047	39,672	41,571	43,160	44,817	46,537
* Records Management Analyst	05429	54,119	56,737	62,566	65,600	67,993	70,644	73,399
** Records Manager	06382	66,395	70,260	74,348	78,677	83,255	88,100	93,228
* Records Support Technician 1	56562	35,854	37,288	38,780	40,331	41,944	43,621	45,366
* Records Support Technician 2	56563	40,186	41,794	43,466	45,203	47,012	48,892	50,849
* Records Support Technician 3	56564	45,008	46,808	48,681	50,627	52,653	54,759	56,949
* Recreation Aide	02983	31,098	32,561	35,818	38,878	40,254	41,681	43,169
* Recreation Leader	02993	37,335	39,112	43,063	45,131	46,812	48,575	50,405
* Recreation Program Coordinator	03018	56,938	59,694	65,823	69,025	71,709	74,507	77,414
** Recreation Supervisor	03020	45,132	47,299	52,116	57,309	62,455	64,869	67,401
* Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	13,449
** Rent Regulation Officer	05681	70,041	72,142	74,306	76,807	79,698	82,700	85,821
* Research Assistant	03069	50,692	53,138	58,571	61,410	63,675	66,041	68,495
** Risk Manager	07390	112,270	114,515	116,806	119,142	121,525	125,170	130,803
** Road Repairer Superintendent	03803	69,605	72,996	80,531	87,932	95,912	99,675	103,593
* Sanitation Inspector	03110	48,984	51,345	56,596	59,330	61,487	63,875	66,355
** Secretarial Assistant	03127	46,344	48,438	53,093	58,107	62,086	64,271	66,557
Secretary Board/Commission (Part Time)	07419	1,325	0	0	0	0	0	12,122
Secretary Board/Commission (Full Time)	07419	52,244	54,775	60,398	63,972	66,468	69,061	71,757
* Security Guard	06124	37,333	39,110	43,061	45,129	46,743	48,422	50,172
* Senior Account Clerk	03165@	38,264	40,087	44,141	46,258	47,920	50,644	51,453
* Senior Administrative Analyst	03173@	66,376	69,605	76,782	84,518	92,323	95,940	101,746
* Senior Auditor	03196@	64,230	67,351	74,289	77,392	80,205	83,340	86,603
* Senior Building Maintenance Worker	03227	38,477	40,310	44,393	46,519	48,197	50,052	51,983
** Senior Budget Examiner	03223	82,929	86,941	95,464	101,189	106,386	110,429	114,697
Senior Building Maintenance Worker								
* Low Pressure License	03228	53,662	56,255	62,028	65,033	67,405	70,508	72,758
* Senior Cashier	03236	46,581	48,821	53,797	56,397	58,465	60,618	62,866

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Clerk Transcriber	03255	37,627	39,418	43,400	45,482	47,229	49,048	50,937
* Senior Community Relations Specialist	03265@	47,161	49,429	54,471	57,103	59,210	61,394	63,656
* Senior Community Service Worker	03269@	41,928	43,934	48,392	50,722	52,643	54,643	56,727
** Senior Computer Service Technician	07691	59,692	62,588	69,275	72,648	75,482	78,432	81,496
* Senior Data Control Clerk	03294	40,901	42,857	47,202	49,474	51,252	53,114	55,058
* Senior Data Processing Programmer	03295	56,427	59,158	62,498	63,689	66,165	68,740	71,418
* Senior Electrician	03308	54,806	57,458	63,347	65,810	68,371	71,033	73,803
** Senior Engineer	03314	89,654	93,712	92,868	108,502	112,637	119,395	124,051
* Senior Engineering Aide	03320	45,416	47,596	52,442	54,971	56,986	59,087	61,261
* Senior Gardener	03341	36,054	37,767	41,575	43,565	45,116	46,737	48,420
* Senior Historic Preservation Specialist	15680	61,267	64,239	70,848	74,301	77,204	80,100	83,122
* Senior Housing Inspector	03368	59,266	62,199	65,156	68,325	70,985	73,753	76,631
* Senior Landscape Architect	04407	54,730	57,378	63,258	66,333	68,797	71,365	74,037
* Senior Legal Stenographer	03405	44,411	46,540	51,277	53,749	55,828	57,986	60,238
* Senior Mail Clerk	20433	51,519	53,579	55,722	57,951	60,269	62,680	65,187
* Senior Maintenance Repairer	03425	44,788	46,939	51,717	54,214	56,197	58,254	60,403
* Senior Mechanic	03459	48,404	50,736	55,915	58,621	60,784	63,030	65,369
* Senior Mechanic (Diesel)	04561	50,298	52,724	58,114	60,925	63,177	65,516	67,954
* Senior Payroll Clerk	03496	39,277	41,153	45,317	47,495	49,174	50,963	52,813
** Senior Personnel Assistant	04982	94,035	98,446	102,886	107,312	111,736	116,162	120,591
* Senior Planner Economic Dev.	04569	54,730	57,378	63,258	66,333	68,797	71,365	74,037
* Senior Planning Aide	03512	40,936	42,894	47,243	49,520	51,327	53,191	55,127
Senior Program Development Specialist Community Service	06931	61,267	64,239	70,848	74,301	77,204	80,100	83,122
* Senior Program Monitor	05399	67,360	70,639	77,924	81,730	84,816	88,017	91,358
* Senior Public Works Inspector	03539	53,594	56,185	61,942	64,946	67,351	70,053	72,661
* Senior Purchasing Assistant	03547	39,277	41,153	45,317	47,495	49,174	50,963	52,813
* Senior Sanitation Inspector	03572	55,319	57,999	63,946	65,420	67,552	70,051	72,661
* Senior Security Guard	06257	44,033	45,794	47,626	49,531	51,512	53,572	55,715
* Senior Storekeeper	03600	50,261	52,685	58,069	60,884	63,132	65,473	67,906
* Senior Traffic Maintenance Worker	03625	50,213	52,472	54,833	57,301	59,879	62,574	65,386
* Senior Traffic Signal Electrician	03626	54,806	57,458	63,347	65,810	68,371	71,033	73,803
** Senior Training Technician	05614	59,692	62,588	69,275	72,648	75,482	78,432	81,496
* Senior Youth Group Worker	03657	59,017	61,378	63,833	66,387	69,042	71,804	74,676
* Signal Systems Technician 1	03714	56,925	59,202	61,570	64,033	66,594	69,258	72,027
* Signal Systems Technician 2	03589	59,129	61,496	63,955	66,514	69,174	71,941	74,818
* Social Service Assistant	04623	38,056	39,872	43,900	46,007	47,658	49,378	51,169
* Storekeeper	03779	43,923	46,031	50,711	53,157	55,094	57,124	59,218
* Storekeeper Automotive	03781	46,294	48,520	53,464	56,049	58,105	60,240	62,466
* Substance Abuse Counselor 1	63114	58,821	61,671	68,009	71,318	73,984	76,759	79,645
** Superintendent of Recreation	03834@	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Superintendent of Weights & Measures	01428	67,630	70,922	78,238	85,423	93,170	96,825	100,627
** Supervising Account Clerk	03848	43,683	45,778	50,433	55,446	59,426	61,611	63,897
** Supervising Administrative Analyst	03850@	74,578	78,217	86,304	94,131	102,683	106,717	110,919
** Supervising Animal Control Officer	05999	76,391	79,867	83,344	86,820	90,296	93,773	97,257
Supervising Building Service Low Pressure License	06468	49,214	51,586	56,856	62,530	68,795	70,553	73,183
** Supervising Cashier	03857@	54,246	56,869	62,698	68,981	75,204	78,139	81,195
** Supervising Clerk Transcriber	03863@	41,522	43,508	47,922	52,196	56,863	59,066	61,357
** Supervising Data Control Clerk	03872	51,275	53,749	59,247	65,170	70,779	73,278	75,881
** Supervising Electrician	06605	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Engineering Aide	03881	55,716	58,413	64,404	70,859	77,256	80,276	83,417
** Supervising Health Insurance Benefits Clerk	03887@	56,501	59,070	64,782	70,933	76,758	79,354	82,057

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Supervising Maintenance Repairer	07338	55,070	57,526	62,985	68,869	74,698	77,447	80,307
** Supervising Maintenance Worker, Grounds	06731	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Mechanic	06724	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Mechanic Fire Apparatus	06726	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervising Planner	05137	69,692	73,087	80,631	87,932	95,912	99,677	103,593
** Supervising Program Analyst	03927	62,620	65,661	72,420	79,705	86,921	90,329	93,873
** Supervising Property Clerk	05519	41,029	42,990	47,349	52,050	56,539	58,617	60,776
** Supervising School Traffic Guard	03937	57,856	60,657	66,878	72,898	79,481	84,226	88,416
** Supervising Youth Group Worker	03945@	60,668	63,095	65,619	68,243	70,973	73,812	76,764
** Supervisor Demolition	06910	56,369	59,096	65,161	71,205	77,224	79,822	82,530
** Supervisor of Accounts	03969	50,655	53,099	58,529	64,383	70,296	73,034	75,882
** Supervisor of Collection of Revenue		60,854	63,806	70,368	77,442	84,447	87,760	91,189
** Supervisor of Motor Pool	05971	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervisor of Real Estate Sales	04060	46,643	48,885	53,870	59,242	64,567	67,073	69,689
** Supervisor of Senior Citizens Activities	04069	48,009	50,320	55,455	60,988	66,470	69,056	71,799
** Supervisor of Telephone Systems	04080	46,092	48,302	50,999	54,494	59,365	61,660	64,050
** Supervisor Public Works	06650	50,926	53,382	58,841	64,725	70,554	73,303	76,163
** Supervisor Traffic Maintenance	06816	57,084	59,849	63,229	65,686	71,606	74,397	77,300
* Tax Searcher	04130	44,462	46,595	51,336	53,815	55,780	57,828	59,954
* Technical Assistant Contract Administration	62844	52,723	55,237	60,826	63,741	66,042	68,424	70,914
* Technical Assistant to the Construction Official	05193	46,589	48,832	53,809	56,413	58,458	60,596	62,811
* Technician, Management Information Systems	53099	56,427	59,158	62,498	63,689	66,165	68,740	71,418
* Telecommunications Systems Analyst	07604	51,146	53,613	59,098	65,005	70,852	73,611	76,486
* Telephone Operator	04145@	39,346	41,224	45,395	47,576	49,295	51,082	52,939
* Tractor Trailer Driver	04179	42,744	44,790	49,342	51,721	53,611	55,565	57,599
* Traffic Maintenance Worker	04189	41,486	43,471	47,881	49,725	51,643	53,638	55,711
* Traffic Signal Electrician	04192	49,968	52,378	57,731	60,524	62,762	65,078	67,500
** Traffic Signal Superintendent 1	00799	69,605	72,996	80,531	87,932	95,912	99,675	103,593
** Traffic Signal Superintendent 2	04196	72,317	75,844	83,681	91,376	99,675	103,589	107,664
** Traffic Signal Supervisor 1	06819	61,423	64,406	71,026	73,801	76,681	79,676	82,792
** Traffic Signal Supervisor 2	04082	63,808	66,910	73,794	76,681	79,676	82,792	87,877
* Traffic Signal Technician 1	04195	56,925	59,683	65,808	68,371	71,033	73,801	76,683
* Traffic Signal Technician 2	05219	59,130	61,997	68,364	71,033	73,801	76,681	79,731
* Training Technician	04207	55,202	57,872	63,817	66,912	69,353	72,056	74,867
* Tree Maintenance Worker 1	04220	42,524	44,561	49,096	51,455	53,317	55,377	57,521
** Truck Driver	04222	42,024	44,035	48,505	50,839	52,694	54,615	56,613
** Violations Clerk	04244	77,410	81,399	89,379	94,738	99,604	103,390	107,387
* Weights and Measures Apprentice	04201	0	0	0	0	0	0	41,277
* Welder	04305	46,141	48,356	53,286	55,863	57,913	60,036	62,260
* Youth Group Worker	04333	55,427	57,644	59,950	62,348	63,595	64,867	66,164
* Youth Group Worker Bil. in S&E	04334	55,427	57,644	59,950	62,348	63,595	64,867	66,164
* Youth Services Counselor	04336	60,284	62,696	65,204	67,812	70,524	73,345	76,279
* Zoning Officer (Part Time)	04338	0	0	0	0	0	0	8,251

0-4

DB:dh
02-14-23

**ORDINANCE AMENDING ORDINANCE MC-5358 TO TRANSFER
CITY OWNED PARCEL DESIGNATED AS BLOCK 177, LOT 65
TO THE CAMDEN REDEVELOPMENT AGENCY (CRA)**

WHEREAS, Ordinance # MC-5358 on 10-12-2021 was adopted to convey Tax Lot 65 to CRA for the Planned Parenthood Project, which was to be the construction of a new facility for the organization. The Project will not be developed. A Deed was to be delivered at the time of closing; however, a closing did not occur. At this time, a new use has been proposed by The Cooper Health System for a project known as "Redevelopment of Block 177 for Relocation of the Ronald McDonald House" (RMD House); and

WHEREAS, the City of Camden owns Tax Lot 65 in Block 177. CRA currently owns nine vacant properties in Tax Block 177. The assemblage and conveyance of these properties for the RMD House Relocation Project is in the furtherance of the redevelopment of Block 177. The Project Site is located within the Lanning Square Redevelopment Plan area and within the University Support District; and

WHEREAS, Tax Lot 65 will be conveyed to Cooper for its fair market value as determined by an appraisal. Tax Lot 65 was the subject of an appraisal report by J. McHale & Associates, Inc. dated March 20, 2020 for a market value of \$17, 500.00. CRA has requested an appraisal update due to the passage of time; and

WHEREAS, the City desires to transfer the parcel known as 431 Stevens Street, Block 177, Lot 65 (the "Property") to the Camden Redevelopment Agency ("CRA") for the purpose stated above in consideration of One Dollar (\$1.00); and

WHEREAS, that said premises shall be developed within three (3) years from the date of this deed; now therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to the Camden Redevelopment Agency transferring this parcel in accordance with terms set forth herein.

SECTION 1. The City hereby authorizes the transfer of the Property from the City of Camden to the CRA in accordance with the terms set forth herein.

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Db:dh
02-14-23

0-5

**AN ORDINANCE DESIGNATING RESIDENTIAL PARKING ZONES FOR
INDIVIDUALS WITH DISABILITIES IN THE CITY OF CAMDEN AS
"HANDICAPPED PARKING ONLY"**

WHEREAS, Bergica Guevara, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 1279 Sheridan Street; and

WHEREAS, Nancy Fred-Morales upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 904 N. 23rd Street; and

WHEREAS, Jacqueline Garcia, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 643 Randolph Street; and

WHEREAS, Charles D. Hamm, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 804 State Street; and

WHEREAS, Carlos Hernandez upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 714 Cedar Street; and

WHEREAS, Alberta P. Knox, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 589 Raritan Street; and

WHEREAS, Jose A. Poveda upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near his home at 2714 Westfield Avenue; and

WHEREAS, Donna Williams, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front or near her home at 2860 Cushing Road; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as a "Handicapped Parking" as a Type 1 to have parking designation during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Certain "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally,

pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
02-14-23

0-6

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

2113 S. 7th Street Mariah Polanco
1066 Langham Avenue Sharon Clayton

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
02-14-23

0-7

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES OF PERSONALIZED SIGNAGE
TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING
PRIVILEGES ONLY**

WHEREAS, Otilio Orosco, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 134 N. 30th Street; and

WHEREAS, Maria M. Torres, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 3003 Carmen Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, 134 N. 30th Street, shall be designated as a Type 2 "Handicapped Parking" to have personalized signage during the period of time that the said premises are occupied by Otilio Orosco.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, 3003 Carmen Street, shall be designated as a Type 2 "Handicapped Parking" to have personalized signage during the period of time that the said premises are occupied by Maria M. Torres.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

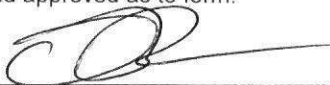
SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: February 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolutions

R-1

ALL COUNCIL
03/14/23

RESOLUTION RECOGNIZING GIRL SCOUT WEEK 2023

WHEREAS, Girl Scout Week is celebrated annually in March to commemorate March 12, 1912, the day when Girl Scout's founder Juliette Gordon Low officially registered the organization's first 18 members in Savannah, Georgia; and

WHEREAS, March 12, 2023 marks the 111th anniversary of the Girl Scouts of the United States of America; and

WHEREAS, throughout its long and distinguished history, Girl Scouting has empowered millions of girls and women with the highest ideals of character, conduct, leadership and community service to make their local communities and the global world a better place; and

WHEREAS, Camden City is home to a number of Girl Scout troops, and the City Council is proud to acknowledge and celebrate the positive contributions these young women have made in the community; and

WHEREAS, it is appropriate that this City Council of the City of Camden honor those individuals and organizations who greatly contribute to the enrichment of Camden City, its residents, and its communities; now, therefore

BE IT RESOLVED, by this City Council of the City of Camden that it hereby recognizes the week of March 12-18, 2023 as Girl Scout Week in the City of Camden and expresses its gratitude to all of the Camden Girl Scouts, troop leaders and volunteers for their service to the community.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.


DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 21, 2023

Council Meeting Date: March 14, 2023

FROM: Councilperson

- Angel Fuentes, President
- Sheila Davis, Vice President, At-Large
- Shaneka Boucher, 1st Ward
- Chris Collins, 2nd Ward

- Marilyn Torres, 3rd Ward
- Felicia Reyes-Morton, 4th Ward
- Nohemi Soria-Perez, At-Large

Action Requested:

RESOLUTION RECOGNIZING GIRL SCOUT WEEK 2023

****Please attach any supporting documents

Fuentes/nfb

2/21/23

Signature of Councilperson

Date

**RESOLUTION HONORING CALVIN GINLACK
UPON HIS RETIREMENT**

WHEREAS, Calvin Ginlack will be retiring from the City of Camden, effective March 1, 2023, after 25 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Calvin began his career with the City of Camden on April 14, 1997 as a Building Maintenance Worker for the Department of Public Works. Calvin progressively worked and was promoted through various positions within the City to his current position as a Laborer; and

WHEREAS, Calvin is a hard working person who went above and beyond to get the work done. He is friendly, easy going and a die-hard Philadelphia Eagles fan. Calvin enjoys spending time with friends and family specially his beloved grandkids; and


WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby commends Calvin Ginlack on his long service to Camden City's residents and general public, and extends its best wishes for a restful well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 23, 2023

Council Meeting Date: March 14, 2023

FROM: Councilperson

Angel Fuentes, President

Shaneka Boucher, 1st Ward

Sheila Davis, Vice President, At-Large

Christopher Collins, 2nd Ward

Nohemi G. Soria-Perez, At-Large

Marilyn Torres, 3rd Ward

Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION HONORING CALVIN GINLACK
UPON HIS RETIREMENT

***Please attach any supporting documents

Christopher Collins/gms

February 23, 2023

Signature of Councilperson

Date

R-3

REYES-MORTON
03/14/23

RESOLUTION RECOGNIZING MARCH AS NATIONAL WOMEN'S HISTORY MONTH 2023

WHEREAS, in 1987, Congress declared March as National Women's History Month in Perpetuity; and

WHEREAS, the City Council in the City of Camden wishes to acknowledge certain women for their community service and contributions in the City of Camden; and

WHEREAS, during "Women's History Month", we commemorate the struggles and achievements of past and present women trailblazers, celebrate centuries Camden of progress, and reaffirm our commitment to the rights, security, and dignity of women in America and around the world; now, therefore

BE IT RESOLVED, by this City Council of the City of Camden that it hereby recognizes March as Women's History Month for 2023 in the City of Camden, and further calls upon all citizens to join in observing this national celebration of women's achievements.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: February 28, 2023

Council Meeting Date: March 14, 2023

FROM: Councilperson

- Angel Fuentes, President
- Sheila Davis, Vice President, At-Large
- Shaneka Boucher, 1st Ward
- Chris Collins, 2nd Ward

- Marilyn Torres, 3rd Ward
- Felicia Reyes-Morton, 4th Ward
- Nohemi Soria-Perez, At-Large

Action Requested:

RESOLUTION RECOGNIZING MARCH AS NATIONAL WOMEN'S HISTORY MONTH 2023

*****Please attach any supporting documents*

Reyes-Morton /nfb

Signature of Councilperson

2/28/23

Date

R-4

DB:dh
03-14-23

**RESOLUTION AUTHORIZING A CLOSED SESSION OF
THE GOVERNING BODY TO DISCUSS
PENDING LITIGATION**

WHEREAS, N.J.S.A. 10:4-12, et seq. and, more particularly, N.J.S.A. 10:4-12(b)(8) provides for the closing of a public session to discuss litigation matters; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the governing body hereby authorizes a Closed Session of the governing body on Tuesday, March 14, 2023 at 5:00 p.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets in the City of Camden to discuss the matter(s) relating to pending litigation. described herein. Furthermore, all appropriate steps as outlined by The Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. will be followed and that notes of this session will be kept and that contents and discussions of this meeting will be revealed to the public as soon as practicable.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that, pursuant to the Open Public Meetings Act, N.J.S.A. 10: 4-6 et seq., all requirements for the holding of a closed session will be complied with, including but not limited to, that notes will be taken of the closed session which will be kept and maintained and also that discussions of the closed session will be revealed to the public as soon as practicable.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE GOVERNING BODY TO DISCUSS PENDING LITIGATION

Point of Contact:	Daniel Blackburn	Law Department	X7170	
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature Date

Attachments (list and attach all available):

1. N/A
- 2.
- 3.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CLOSED SESSION OF THE GOVERNING BODY TO DISCUSS PENDING LITIGATION

FACTS/BACKGROUND:

- Pursuant to N.J.S.A. 10:4-12, et seq. and, more particularly, N.J.S.A. 10:4-12(b)(8) provides for the closing of a public session to discuss litigation matter(s): **Workers Compensation Settlement Approval for Harry Lampkin in the amount of \$63,102.**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- Pursuant to the Open Public Meetings Act, N.J.S.A. 10: 4-6 et seq., all requirements for the holding of a closed session will be complied with, including but not limited to, that notes will be taken of the closed session which will be kept and maintained and also that discussions of the closed session will be revealed to the public as soon as practicable

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

Prepared by:

Dionne Hicks-Giles

X7185

Name

Phone/Email

R-5

DB:dh
03-14-23

**RESOLUTION AUTHORIZING SETTLEMENT OF A
WORKERS COMPENSATION CLAIM**

WHEREAS, there is pending in the New Jersey Workers Compensation Division in the matter captioned, Harry Lampkin v. City of Camden; and

WHEREAS, the Counsel representing the City of Camden resolve all the open claims and advises the settlement of this matter; and

WHEREAS, the Municipal Insurance Fund Commissioners met on February 3, 2023 and made the recommendation to settle the matter in the amount of \$63,102.00; and

WHEREAS, the City Attorney requests that the City Council of the City of Camden authorize the settlement of the workers' compensation matter of Harry Lampkin v. City of Camden in the amount of \$63,102.00; now therefore

BE IT RESOLVED by the City Council of the City of Camden, that the settlement of the workers' compensation claim of Harry Lampkin v. City of Camden is hereby authorized in the amount of \$63,102.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Daniel Blackburn

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing a Workers Compensation Settlement Approval

Point of Contact:	Damon Burke	Risk Management	856 757 7578	daburke@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator


Signature

3.2.23
Date

Attachments (list and attach all available):

1. City of Camden Insurance Commission Resolution
- 2.
- 3.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Harry Lampkin Workers Compensation Settlement Approval

FACTS/BACKGROUND:

- Three pending Workers Compensation claims for employee Harry Lampkin, a mechanic with Fleet Management. The first two is for minor hand and finger injuries that date to 2016 and 2018, where the claims were reopened to address an increase in the disability to those body parts. The third claim is from 2021, where Mr. Lampkin suffered a left shoulder injury while pulling a jump box from the rear of his truck. Mr. Lampkin required arthroscopic surgery to repair a rotator cuff tear and bicep injury. The injury was treated under Workers Compensation and a claim petition for permanency was submitted.
- Counsel representing the City of Camden has an opportunity to resolve all of the open claims petitions for permanency at the next Workers Compensation Hearing date.
- The first two matters can be resolved for a total of \$7500. The settlement value of the third claim is based on a finding of 30% partial total disability for \$55,602.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$63,102

IMPACT STATEMENT:

- If this settlement is approved, counsel representing the City of Camden will move to resolve the three open claims at the next Workers Compensation Hearing date. The settlement payment will be processed and issued through the Third Party Claims Administrator, Qual-Lynx.
- This settlement has been reviewed and approved by our defense counsel and by the Insurance Commission for the City of Camden
- If the matter is not resolved, we run risk of the injury value increasing as a result of actions by the Workers Compensation board or the Petitioners attorney.

SUBJECT MATTER EXPERTS/ADVOCATES:

COORDINATION:

Prepared by: Damon Burke, Risk Manager

X7578

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Settlement Agreement (WC)
Name of Vendor	Harry Lampkin
Purpose or Need for service:	Three pending Workers Compensation claims for employee Harry Lampkin, a mechanic with Fleet Management. The injury was treated under Workers Compensation and a claim petition for permanency was submitted. Counsel representing the City of Camden has an opportunity to resolve all of the open claims petitions for permanency. The first two matters can be resolved for a total of \$7500. The settlement value of the third claim is based on a finding of 30% partial total disability for \$55,602.
Contract Award Amount	\$ 63,102.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Date _____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

A-6

DB:dh
03-14-23

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY IMPROVEMENT AUTHORITY FOR THE PROVISION OF DEMOLITION SERVICES

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorizes local units of government to enter into agreement for shared services; and

WHEREAS, the City of Camden desires to enter into a shared services agreement with the Camden County Improvement Authority to serve as project management for the demolition between of 100 and 300 unsafe structures throughout the City of Camden that will eliminate blight and facilitate various planned redevelopment project and future development parcels; and

WHEREAS, pursuant to the terms of the agreement CCIA will provide project management services and the expertise and capability to provide comprehensive services to Camden City for the authorization and management of this project under the Shared Services Agreement; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with the Camden County Improvement Authority to provide project management services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Daniel S. Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing The City Of Camden To Enter Into A Shared Services Agreement With The Camden County Improvement Authority For The Provision Of Demolition Services.

Point of Contact:	Dionne Giles	Law Department	856-757-7170	dihicks@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

3.2.23

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Form of Shared Services Agreement

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing the City of Camden to enter into a Shared Services Agreement with the Camden County Improvement Authority for the provision of demolition services.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The Camden County Improvement Authority (“CCIA”) has received approximately \$35 million in funding from the State of New Jersey to demolish unsafe residential, commercial and industrial structures in the City of Camden. The City and the CCIA desire to enter into a Shared Services Agreement to document the terms of their agreement. T
- The monies must be obligated by June 30, 2023. The goal is to have demolition contracts in place by June, 2023.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Cost to the City is zero (\$0).

IMPACT STATEMENT:

- The approval of this resolution will allow the City and the CCIA to move forward with its demolition project which will demolish a significant number of unsafe structures, eliminate blight and help to create developable parcels. If City Council does not approve this resolution this month it will delay the project and possibly threaten funding for this project.

SUBJECT MATTER EXPERTS/ADVOCATES:

- James Lex, CCIA
 - Attendance: Confirmed
- Timothy Cunningham, BA
 - Attendance: Confirmed.
- Daniel Blackburn, City Attorney
 - Attendance: Confirmed

COORDINATION:

If this resolution is passed, between 100 and 300 unsafe structures will be demolished removing blighting influences from the City. Demolition will facilitate various planned redevelopment projects and will create future development parcels. The removal of these vacant structures will eliminate fire hazards as well and address illegally occupied structures.

Prepared by: Michelle Banks-Spearman 856-757-7170/ mispearm@ci.camden.nj.us

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Camden County Improvement Authority
Purpose or Need for service:	To allow the City and the CCIA to move forward with its demolition project which will demolish a significant number of unsafe structures, eliminate blight and help to create developable parcels.
Contract Award Amount	No Cost
Term of Contract	1 year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

**SHARED SERVICES AGREEMENT
BY AND BETWEEN THE
CAMDEN COUNTY IMPROVEMENT AUTHORITY
AND
CITY OF CAMDEN**

THIS DOCUMENT constitutes a “Shared Services Agreement” (“Amendment”) made by and between the Camden County Improvement Authority, a body politic and corporate of the State of New Jersey, having its principal place of business at 520 Market Street, 6th Floor, Camden, NJ 08102 (the “CCIA”) and the City of Camden, municipal corporation of the State of New Jersey, having its principal place of business at 520 Market Street, Suite 419, Camden, NJ 08101-5120, (“Camden City”) (collectively the “Parties”). The date of execution of this amendment is the _____ day of 2023.

WITNESSETH:

WHEREAS, the CCIA performs program management services (“Services”), project and construction management services, for programs and individual Projects involving the County of Camden, its affiliated agencies and municipalities to maximize economies and efficiencies in the operations of County or Municipal government; and

WHEREAS, the State of New Jersey has made available up to thirty-five million dollars (the “State Funds”) for the demolition of abandoned, blighted properties throughout Camden City (the “Project”); and

WHEREAS, the State Funds shall be allocated to the demolition of the units and the associated costs that are necessary to complete this Project including soft costs such as permits, fees, engineering and environmental services, and others as needed by the CCIA.

WHEREAS, the State Funds are being provided to the CCIA for the exclusive and useful benefit of the City and the parties agree that nothing herein shall prevent the City from placing a municipal lien against each property demolished as a part of this Project in accordance with N.J.S.A. 52:27D-131 et seq.

WHEREAS, CCIA has the expertise and capability to provide comprehensive Services to Camden City for the authorization and management of this Project;

WHEREAS, N.J.S.A. 40A:65-1, et seq (“Uniform Shared Services and Consolidation Act”) permits two local units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the CCIA and Camden City agree that their mutual public purposes and their best interest will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS, by Resolution No. ____ adopted by Camden City’s Council, and Resolution No. ____ adopted by the Camden County Improvement Authority, the Parties are authorized to enter into this Agreement.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and promises herein contained, it is agreed by and between the parties as follows:

1. PURPOSE AND SCOPE.

The purpose of the Agreement is for the CCIA to provide the most cost-effective services to Camden City and the residents of Camden City and Camden County for the authorization and project management services the demolition of abandoned, blighted and vacant properties identified by Camden City.

2. DUTIES AND RESPONSIBILITIES.

The specific duties and responsibilities of the CCIA are set forth in the proposal for Program Management Services, which is attached as Exhibit “A” and incorporated by reference herein including

the scope of work to be performed and the overall project schedule. No additional services shall be performed without approval of both Parties.

The specific duties and responsibilities of Camden City for this Project shall be to assist in developing and approving the list of properties to be demolished and to send this list to the CCIA. This list will be the official list of properties the CCIA shall use to bid out for demolition. The City shall guarantee to the CCIA that the properties are eligible for demolition and that all of the procedural and notice requirements of N.J.S.A 52:27D-119 et seq. and N.J.A.C. 5:23-2.32 have been met. The CCIA shall have no responsibility for the selection of the properties for demolition nor any obligation to confirm that all of the procedural and notice requirements of N.J.S.A. 52:27D-119 et seq. and N.J.A.C. 5:23-2.32 have been met. Both parties will work collectively to prioritize the properties that should be addressed in the first phase of demolition.

Financing for this project will be provided by the State of New Jersey through the State Funds and shall be earmarked by the CCIA for the advancement of this Project only. All funds awarded to the CCIA shall be allocated to the demolition of the units and the associated costs that are necessary to complete this project including soft costs such as permits, fees, engineering and environmental services, and others as needed by the CCIA.

A. Reporting

The CCIA will work directly with Camden City staff in providing the Services and provide regular progress reports in a format and schedule acceptable to Camden City.

B. Facilities

Camden City shall provide use of its facilities to the CCIA as may be required to perform the Services.

C. Clerical Support

Camden City shall provide reasonable clerical and administrative support as may be requested by the CCIA to perform these services provided that requested by CCIA does not require the addition of any clerical or administrative staff or Camden City incurring overtime payroll obligations.

3. FUNDING.

As noted, funding for this Project will come from the State of New Jersey through the State Funds. The CCIA and Camden City shall comply with all requirements the State has mandated for this Project. The CCIA and Camden City shall not have any obligation to fund any portion of the Project unless both parties agree it is necessary to complete any open tasks.

4. CONFLICT OF INTEREST.

The CCIA represents that it is not aware of any conflict based upon its understanding of the Services to be provided under this Agreement and further agrees that in performing the Services it will comply with all applicable standards of conduct including but not limited to the New Jersey Local Government Ethics Law in providing Services and will avoid and disclose to Camden City any real conflict of interest or any appearance of a conflict of interest in the event that one arises.

5. TERM AND TERMINATION.

The term of this Agreement shall be for the duration of the Project (estimated fourteen months) and subject to renewal for an additional year or other agreed upon time frame by mutual agreement of the CCIA and Camden City. In addition, either party may terminate the agreement by providing thirty (30) days written notification to the other party for any reason or no reason whatsoever.

6. NOTICES.

All notices hereunder shall be in writing and mailed postage prepaid, certified mail, return receipt requested to the parties at the addresses listed herein above.

7. INDEMNIFICATION

The Parties shall indemnify and hold each other harmless and defend the other Party, their elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, costs

and demands, on account of bodily injury, including death or property damage, arising out of or connected with their performance of services under this Agreement.

8. INSURANCE

The Parties agree to maintain liability and worker's compensation insurance for the acts of their elected officials, employees, officers and agents.

9. MISCELLANEOUS PROVISIONS.

The following miscellaneous provisions shall apply to this Agreement:

a. Governing Law

The Parties acknowledge that this Agreement was prepared pursuant to New Jersey law and that the laws of the State of New Jersey shall apply.

b. Waiver

Failure to enforce any of the provisions of this Agreement by any of the Parties shall not be construed as a waiver of the provisions.

c. Amendment for Modification

This Agreement may not be modified, altered, or amended in any manner, except in writing, signed by the Parties hereto and approved by the governing bodies as may be required.

d. Heading

This section and any other headings contained in this Agreement are for reference purposes only and shall not affect meaning or interpretation of this Agreement.

e. Invalid Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all Parties hereto.

f. Entire Agreement

This Agreement shall consist of the entire agreement of the Parties and it is acknowledged that there is no side or oral agreements relating to the understandings set forth herein.

g. Assignability

This Agreement and all rights, duties and obligations contained herein may not be assigned without prior written consent from either party which consent may be unreasonably withheld.

h. Affirmative Action

The Parties hereby agree to incorporate the affirmative action language attached hereto.

i. Americans with Disabilities/Equal Employment Opportunity

The Parties hereby agree to comply with the Americans with Disabilities Act and Equal Employment Opportunity Act as set forth in the attached Exhibits ___ and ___.

j. Audit

The CCIA shall permit Camden City and/or its independent auditors to have access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as may be applicable:

Type of Contractors Audit Requirements

Non-Profits and Institutions
of Higher Education

State Funds –
N.J.O.M.B. Circular
Letter 98-07

State and Local Governments

Federal Funds -
OMB Circular A-133
(Revised)

State Funds -
N.J.O.M.B. Circular
Letter 98-07

Federal Funds -
OMB Circular A-133
(Revised)

For Profits

County's requirement of access as
detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Chief Financial Officer. **All non-profits, institutions of higher education, and state and local government contractors shall annually forward a copy of their Single Audit Report to Camden County at 520 Market Street, Camden. New Jersey 08102-1375.**

k. Funding

Pursuant to N.J.S.A. 40A: 11-15, this Agreement is subject to the availability and appropriation of sufficient funds each year in which it is in effect.

l. Open Public Records Act

Camden City and the CCIA shall work cooperatively with each other to provide documents and offer other support necessary in assisting either party to address and/or respond to any Open Public Records Act ("OPRA") requests received by either party related to this Agreement.

m. Binding Agreement

This Agreement shall be binding upon the Parties hereto and their respective administrators, successors or assigns.

n. No Third Party Beneficiaries

This Agreement is for the sole benefit of the Parties hereto and their respective administrators, successors and assigns and nothing herein, express or implied, is intended to confer upon any person, a right, benefit or remedy, legal or equitable, of any nature whatsoever under this Agreement.

SIGNATURE PAGE ATTACHED HERETO

IN WITNESS, WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

Witness:

CAMDEN COUNTY IMPROVEMENT AUTHORITY

By: _____

James Lex, Acting Executive Director

CITY OF CAMDEN

By: _____

Luis Pastoriza, Municipal Clerk

Victor Carstarphen, Mayor

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

AMERICANS WITH DISABILITIES ACT

Mandatory Language

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

EXHIBIT A

SCOPE OF SERVICES:

The Camden County Improvement Authority (CCIA) will provide Demolition Program Management services to the City of Camden. The CCIA and Camden City will work jointly together to complete the demolition of abandoned properties. The City of Camden will provide the approved list of properties to be razed and the CCIA shall do the following:

:

- 1) Procure the needed consultants and/or design professional, (i.e.; Architects, Engineers, and others as needed)
- 2) Preparing initial project budgets and schedule and provide these documents for City reviews
- 3) Hold stakeholder and Community Meetings and work with the City to ensure community awareness of the project
- 4) Prepare all bidding and procurement documents to complete this project
- 5) Hold all necessary demolition contracts
- 6) Work with the utilities companies to disconnect all utilities to the identified units
- 7) Hold biweekly project meetings with needed City officials and Staff to keep the City and State aware of the project status
- 8) Process all necessary payments for this Project and provide a monthly budget report to the City and State for review.
- 9) Ensure all bidding documents reflect City participation for the duration of this project
- 10) Work with City Officials to identify properties that are on the official City List that may have some potential for rehabilitation by other entities.
- 11) Work with the City on the liquidation of these properties, as needed, to allow the City to advance and redevelopment activities associated with these properties

DRAFT

A-7

AIV
03-14-23

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE
FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE
ASSIGNMENTS**

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

WHEREAS, N.J.S.A. 54:5-114.4, requires that the tax sale certificate assignee complete the foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including delays caused by the COVID-19 Public Health Emergency and the resulting disruptions of court proceedings, assignment holders were unable to complete foreclosure within the two (2) year requirement; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A

Address	Block/Lot	Council Resolution Approval Date	Resolution#	Tax Sale Certificate#	Tax Sale Certificate Purchaser	Last deadline to complete foreclosure	New Deadline to complete foreclosure
813 Howard	19/60	04/13/2021	MC-21:7908	10-02267	Montanez, Jose J.	04/13/2023	10/10/2023
1231 Carl Miller	1361/31	11/09/2021	MC-21:8204	12-04180	Johnson, Karen-Daniels/Daniels, Toney	11/09/2023	05/07/2024
1433 Bradley	1276/54	03/10/2020	MC:20:7387	13-02742	Watson, Gwendolyn	03/10/2023	03/10/2024
1069 Thurman	432/70	11/09/2021	MC:21-8204	990470	Espinal, Joel	11/09/2023	05/07/2024
377 N 34	1011/42	04/13/2021	MC-21:7908	971321	Green, Donald	04/13/2023	04/13/2024
1485 S 10	420/12	11/09/2021	MC:21-8204	13-00616	Shambry, Shania	11/09/2023	05/07/2024
329-331 Spruce	236/33	11/09/2021	MC:21-8204	000124	Spruel, Andre K.	11/09/2023	05/07/2024
1566 Bradley	1278/41	04/13/2021	MC-21:7908	12-03871	Young, Derrick L.	04/13/2023	04/13/2024
1491 Greenwood	1281/57	04/13/2021	MC-21:7908	13-02759	Seang, Freida	04/13/2023	10/13/2023
1400 Broadway	345/37	03/10/2020	MC-20:7387	10-02451	VIP Construction	03/10/2023	09/10/2023
1703 Park	1274/1	12/11/2018	MC-18:6692	13-02724	Mourabit, Addallah	12/11/2022	06/11/2023
414 Stevens	178/6	12/11/2018	MC-18:6692	13-00171	Abbey Real Estate, LLC	12/11/2022	06/11/2023
1231 N26	836/43	12/11/2018	MC-18:6692	036357	Rivera, Junel	12/22/2022	06/11/2023
1232 N 25	836/29	12/11/2018	MC-18:6692	038511	Rivera, Junel	12/22/2022	06/11/2023
1239 N 26	836/42	12/11/2018	MC-18:6692	038533	Rivera, Junel	12/22/2022	06/11/2023
1241 N 26	836/41	12/11/2018	MC-18:6692	88-887	Rivera, Junel	12/22/2022	06/11/2023
827 N 7	760/105	04/13/2021	MC-21:7908	000839	Hasan, Riyad	04/13/2023	04/13/2024
829 N 7	760/104	04/13/2021	MC-21:7908	981200	Hasan, Riyad	04/13/2023	04/13/2024
1988 Cooper	1191/15	04/13/2021	MC-21:7908	951388	Abbey Real Estate, LLC	04/13/2023	04/13/2024
826 N 8	765/7	04/13/2021	MC-21:7908	941285	Abbey Real Estate, LLC	04/13/2023	04/13/2024
325 N 9	104/29	04/13/2021	MC-21:7908	990117	Abbey Real Estate, LLC	04/13/2023	04/13/2024
525 Mechanic	339/76	04/13/2021	MC-21:7908	16-00342	Abbey Real Estate, LLC	04/13/2023	04/13/2024
333 N 38	1017/9	04/13/2021	MC-21:7908	10-03215	Abbey Real Estate, LLC	04/13/2023	04/13/2024
1176 Mt. Vernon	1303/114	04/13/2021	MC-21:7908	992594	Abbey Real Estate, LLC	04/13/2023	04/13/2024
1440 S 4	342/109	04/13/2021	MC-21:7908	13-00455	Abbey Real Estate, LLC	04/13/2023	04/13/2024
1359 Park	1284/5	04/13/2021	MC-21:7908	91751	Coke, Delroy	04/13/2023	04/13/2024
923 N 27	865/20	04/13/2021	MC-21:7908	981452	Japa, Luis	04/13/2023	04/13/2024
925 N 27	865/19	04/13/2021	MC-21:7908	20619	Japa, Luis	04/13/2023	04/13/2024
2710 Cramer	1111/32	11/09/2021	MC-21:8204	961430	Japa, Luis	11/09/2023	05/09/2024
922 N 26	865/7	11/09/2021	MC-21:8204	31251	Japa, Luis	11/09/2023	05/09/2024
931 Cambridge	865/18	11/09/2021	MC-21:8204	941516	Japa, Luis	11/09/2023	05/09/2024
927 Cambridge	865/34	11/09/2021	MC-21:8204	91-830	Japa, Luis	11/09/2023	05/09/2024



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH, 14, 2023

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

Point of Contact:	Amia I. Valentine	Law	X7166	avalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

3.2.23

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$0

IMPACT STATEMENT:

- Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.
- To continue to receive tax revenue for properties and provide time for assignees to acquire title.
- TSC's will revert back to City; loss in tax revenue for properties.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

Name

Phone/Email

DB:dh
03-14-23

R-8

**RESOLUTION REQUESTING THE CITY TO DISPOSE OF OUTDATED
VEHICLES/EQUIPMENT AT NO COST TO THE CITY**

WHEREAS, the Department of Administration of the City of Camden, is in possession of certain outdated vehicles and equipment which can no longer be used by the City of Camden; and

WHEREAS, a list of the property is attached hereto as Exhibit "A"; and

WHEREAS, N.J.S.A. 40A:11-36 permits a governing body to authorize by resolution the sale of its personal property not needed for public use by sealed bid or public auction; and

WHEREAS, the Department of Administration requests that the outdated vehicles and equipment listed in Exhibit "A" which have no value to the City be subject to disposal via online auction or scrap; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to dispose of said equipment listed in Exhibit "A" attached hereto via online auction or scrap.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

EXHIBIT A

Year	Make	Model	Vehicle Identification Number
1984	International	7.5 YD Dump Truck (Recycling)	1HTDLTVR1EHA36479
1986	Summit	39' Dump Trailer	1S8SD3431G0006205
1988	International	5YD Dump Truck (S1900)	1HTLDTVR9JH613458
1989	International	Dumptruck 7 YD.	1HTLDTVNOKH647660
1989	International	Metro II (Panel Truck)	1HTMBZPM5KH667176
1991	International	Loadpacker	1HTGHNHT7MH303306
1991	International	Dump Truck (Recycling)	1HTSBZRM2MH303305
1992	Ford	F350 Pickup Truck	1FDKF38G4NA37360
1992	Ford	F250 Pickup	1FTHX25MINKB87055
1993	Wel	Trailer	1WC200G26P1058406
1993	Ford	F700 LoadPacker (Truck)	1FDXK74P3PVA01063
1994	Ford	F150	1FTDF15Y8RNA19478
1994	Ford	F800 Dumptruck	1FDYF80E7SVA35695
1994	Performance	Brush Bandit 250 (Chipper)	WQ11623 (008121)
1994	Ford	Crown Victoria	2FALP71W8RX136305
1995	Ford	LN 9000	1FTYW90X6SVA83488
1995	Case (ART)	621B NCV Front End Loader	JEE0042318
1996	Ford	LN8000 Loadpacker	1FDY82E8TVA01614
1997	Case	821B NCV Front End Loader	JEE0055130
1997	International	Loadpacker (truck)	1HTGHADT7VH445011
1997	Case	821B NCV Front End Loader	JEE0055130
1998	Salsco Trailer for	Leaf Shredder	98111200110090605

Year	Make	Model	Vehicle Identification Number
1998	Ford	Truck (Jet Vac)	1FDYS80E5WVA06522
1998	Ford	Truck (Jet Vac)	1FDYXF80COWVA08645
1998	Ford	Truck (Jet Vac)	1FDYS80E3WVA06521
1999	Ford	Crown Victoria	2FAFP71W1XX175277
1999	Ford	Crown Victoria	2FAFP71W6XX175274
2000	Ford	Taurus	1FAFP5223YA202392
2000	Ford	Crown Victoria	2FAFP71W9YX111148
2000	Ford	Crown Victoria	2FAFP71W7YX111147
2001	Ford	Crown Victoria	2FAFP71W11X118326
2001	Ford	Taurus	1FAFP52231G170417
2001	Ford	Crown Victoria	2FAFP71W91X116453
2002	Ford	F150	1FTRX18W92NA94158
2002	Ford	Expedition	1FMPU16L42LA95962
2002	New Holland	NCV - Grass Tractor (TN 55D)	1279634
2002	Ford	F150	1FTRX18W72NA94157
2002	Ford	F150	1FTRX18W92NA88800
2002	Ford	Expedition	1FMPU16LX2LA95965
2002	(NCV)	150S Brush Bandit (Chipper)	017744
2002	Giant Vac	Leaf Shredder	102502007
2002	New Holland	NCV - Grass Tractor (TN 55D)	1279754
2002	Ford	Expedition	1FMPU16L02LA95960
2002	Ford	Expedition	1FMPU16L22LA95961

Year	Make	Model	Vehicle Identification Number
2003	Chevrolet	S10 Pickup Truck with Extended Cab	1GCCS19X438275244
2003	Chevrolet	S10 Pickup Truck with Extended Cab	1GCCS19X238275338
2003	Chevrolet	S10 Pickup Truck with Extended Cab	1GCCS19X538276483
2004	Dodge	Durango	1D4HB38N84F218661
2004	Ford	Crown Victoria (Police Interceptor)	2FAFP73W54X107878
2004	Dodge	Durango	1D4HB38N34F218664
2004	Chevy	Impala	2G1WF52K249410548
2004	Spaulding	Hot Patchers	T4D040309278
2004	Spaulding	Hot Patchers	T4D040308277
2004	New Holland	NCV - Grass Tractor (TN 550)(actually TN60DA)	HJE005367
2004	Dodge	Durango	1D4HB38N54F218665
2006	Ford	Taurus (4 Door Sedan)	1FAFP53256A256658
2006	Ford	Ranger (4x4)	1FTYR15E06PA17075
2006	Dodge	Durango	1D4HB38P96F192124
2007	Ford	Expedition	1FMFK16557LA71955
2007	Dodge	Durango	1D8HB38P77F548554
2007	Ford	Ranger (2 door, 4X4)	1FTYR15E07PA09981
2008	Ford	Crown Victoria (Police Interceptor)	2FAFP71V18X170508
2011	Ameri-can Engineering	824 Traditional ADA (Portable Bathrooms)	1A900N2XB1207094
2016	Ford	Explorer (Police Inter)	1FM5K8AR4GGA72408
Pile of 8	Unknown	Metal Vehicle Dividers (From police cars)	No serial #'s

Year	Make	Model	Vehicle Identification Number
Unknown	Unknown	Construction Trailer	No Vin # found
Unknown	Unknown	5X3 Trailer (Open)	2BWUV11AVG2729
Unknown	Unknown	Open Trailer	No information on trailer
Unknown	Ingersol Rand	Generator	1.85702E+11
Unknown		Vacuum pump/Sewer drain	no info - #1
Unknown	Magnum Kohler	Generator , model 1526-17-18	587857
Unknown	Homemade	Leaf Containment Box	NO vin #
Unknown	Homemade	Leaf Containment Box	NO vin #
Unknown	Bushhog	Cutter	12-00019
Unknown	Bushhog	Cutter	no serial # available
Unknown	Unknown	Asphalt Kettle	No information
Unknown	Unknown	Plow Bucket	No information - rusted out
Unknown	Schramm		City property id #: 04221, no other info
Unknown	Ford	1520 Tractor	No info found
Unknown		Vacuum pump/Sewer drain	no info - #2
	Rotary	SPA10N700 Vehicle Lift - 10,000 lb)	CRZ0910247
	Benwil	GP7 Vehicle Lift (7,000lb)	BB9103036
	ALM	9003A Vehicle Lift (9,000lb)	202C-01983
	Mohawk	TR50 Vehicle List (50,000lb)	921111443
2001	Ford	Crown Victoria	2FAFP71W51X118331

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

March

Council Meeting Date: FEBRUARY 2023
--

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Administration/Purchasing Bureau for Department of Public Works

TITLE OF RESOLUTION: Resolution requesting the City to dispose of outdated vehicles/equipment with no cost to the city.

BRIEF DESCRIPTION OF ACTION: Purchasing Bureau requests that certain outdated equipment that is no longer of use to the City be subject to disposal via online auction and/or scrap. The equipment is listed in attached Exhibit "A".

BIDDING PROCESS: 40A:11-36 provides for the sale or other disposal of personal property in the manner requested.

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	<i>2/6/23</i>	
Approved by Business Administrator:	<i>2/27/23</i>	
Received by City Attorney:	<i>3/2/23</i>	

(Name) Please Print	(Extension #)
Prepared By: <u>L. CHANDLER</u>	<u>X7475</u>
Contact Person: _____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RESOLUTION OF SUPPORT FOR AN APPLICATION FOR A RECREATIONAL CANNABIS MANUFACTURER'S LICENSE SUBMITTED BY PROWESS CANNABIS, LLC AND REQUESTING THAT THE CANNABIS REGULATORY COMMISSION ISSUE A RECREATIONAL CANNABIS MANUFACTURER'S LICENSE TO PROWESS CANNABIS, LLC FOR 2201 MT. EPHRAIM AVENUE, CAMDEN, NEW JERSEY

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer; and

WHEREAS, the New Jersey Cannabis Regulatory Commission has issued regulations implementing the Act at N.J.A.C. 17:30-1.1 et seq.; and

WHEREAS, on February 8, 2022, the City of Camden adopted an ordinance, MC-5371, establishing and controlling recreational cannabis licenses in the City of Camden which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022; and

WHEREAS, the New Jersey Cannabis Regulatory Commission's regulations and guidance require evidence of support for a license-applicant from a municipality; to submit a recreational cannabis application which shall include the following:

1. The license applicant's legal name under which it is registered to do business in the State of New Jersey;
2. That the municipality has authorized the type of cannabis business license being sought by the license-applicant to operate within its jurisdiction; and
3. A confirmation that if the municipality has imposed a limit on the number of licensed cannabis businesses, the issuance of a license to the license-applicant by the New Jersey Cannabis Regulatory Commission would not exceed that license limit; and

WHEREAS, the City Council of the City of Camden adopted a cannabis ordinance with subsequent amendments, which establish the number of permitted licenses as follows:

1. A maximum of three (3) standard or micro-business licenses operating under Class 1 shall be permitted to operate within the City only in commercial zone area specified as Commercial 3 and Light Industrial 2.
2. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 2 shall be permitted to operate within the City only in commercial zone specified as Light Industrial Zone – LI-1.
3. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 3 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zones, LI-1 and LI-2.
4. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 4 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zone – LI-1.
5. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5 shall be permitted within the City in the commercial zones with no more than six (6) per zone as specified in the following zones:
 - a. C-2 Zone – Gateway/Waterfront South
 - b. C-3 Zone – Old Pathmark Area
 - c. C-4 Zone – Admiral Wilson Boulevard
 - d. US Zone – University Services
 - e. CC Zone – Center City
 - f. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
 - g. C-2 Zone - Vine Street from North Front Street to North 3rd Street
 - h. TOD District - White Horse Pike from Haddon Avenue to Ferry Avenue
 - i. Any other properties outside the specific zones described in subsections (a) through (h) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
 - j. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.

WHEREAS, the license-applicant, Prowess Cannabis, LLC, has submitted an application for a recreational cannabis manufacturer’s license for 2201 Mt. Ephraim Avenue, Camden, New Jersey, which falls within the above identified manufacturer zones; and

WHEREAS, the Camden Cannabis Committee, after review of the application for a recreational cannabis manufacturer’s license submitted by Prowess Cannabis, LLC, recommends approval of the application for a recreational cannabis manufacturer’s license; and

WHEREAS, the Camden Cannabis Committee has now determined to recommend to the City Council of the City of Camden that the application of Prowess Cannabis, LLC, for a recreational cannabis manufacturer’s license be approved and that the Cannabis Regulatory Commission be advised of this recommendation through this resolution of support from the City Council of the City of Camden; and

WHEREAS, New Jersey law requires that the Cannabis Regulatory Commission is the sole entity with the authority to issue a cannabis license but which requires municipal support for such cannabis license; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City Council of the City of Camden, by this resolution hereby supports the application of Prowess Cannabis, LLC, for a recreational cannabis manufacturer’s license for 2201 Mt. Ephraim Ave., Camden, New Jersey, which was submitted to the Camden Cannabis Committee and which has been so reviewed and approved by the Camden Cannabis Committee.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that this resolution of support for the application for a recreational cannabis manufacturer’s license by Prowess Cannabis, LLC, is based on the review of the application of Prowess Cannabis, LLC, by the Camden Cannabis Committee which determined the following:

1. The applicant's legal name under which it is registered to do business in the State of New Jersey is Prowess Cannabis, LLC.
2. The City of Camden has authorized the type of cannabis business license being sought by Prowess Cannabis, LLC, to operate within the City of Camden.
3. While the City of Camden has imposed a limit on the number of licensed recreational cannabis manufacturer businesses, as stated above, the issuance of a license to the license-applicant, Prowess Cannabis, LLC, by the New Jersey Cannabis Regulatory Commission would not exceed that license limit.
4. The owners of Prowess Cannabis, LLC, are Thomas Harris III, President and CEO; Eric Stone, CIO; Lorenzo McFadden, CFO; and Cantrell Hawkins.
5. The proposed location for Prowess Cannabis, LLC, would be 2201 Mt. Ephraim Avenue, which is located in an approved zone identified in the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.
6. This company and its ownership group have the financial wherewithal to support this cannabis business.
7. Prowess Cannabis, LLC indicates that thirty percent (30%) of its employees will be City residents.
8. Prowess Cannabis, LLC has a New Jersey Business Registration Certificate.
9. The Principals of Prowess Cannabis, LLC, have agreed to comply with the New Jersey Cannabis Regulations, N.J.A.C. 17: 30-1.1 et seq., including being willing to submit to criminal history background checks as required by New Jersey Cannabis Regulation, N.J.A.C. 17: 30-7.12.
10. The application submitted by Prowess Cannabis, LLC, to the Camden Cannabis Committee, for a recreational cannabis manufacturer's license appears to meet all of the requirements of the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that, based on the review conducted by the Camden Cannabis Committee of the application for a recreational cannabis manufacturer's license sought by the license-applicant, Prowess Cannabis, LLC, and subject to compliance by Prowess Cannabis, LLC, with the New Jersey Cannabis Regulations and further contingent upon Prowess Cannabis, LLC, obtaining all of the City's applicable zoning, mercantile and building permit approvals, the City of Camden hereby recommends to the Cannabis Regulatory Commission that a recreational cannabis manufacturer's license be issued to Prowess Cannabis, LLC, for a location at 2201 Mt. Ephraim Ave., Camden, New Jersey.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council

FROM: Timothy Cunningham, BA
Chair, Camden Cannabis Committee

TITLE OF ORDINANCE/RESOLUTION:

RESOLUTION OF SUPPORT FOR AN APPLICATION FOR A RECREATIONAL CANNABIS MANUFACTURER’S LICENSE SUBMITTED BY PROWESS CANNABIS, LLC AND REQUESTING THAT THE CANNABIS REGULATORY COMMISSION ISSUE A RECREATIONAL CANNABIS MANUFACTURER’S LICENSE TO PROWESS CANNABIS, LLC FOR 2201 MT. EPHRAIM AVENUE, CAMDEN, NEW JERSEY

Point of Contact:	Timothy Cunningham	Administration	757-7150	Ticunnin@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

[Handwritten Signature]
Signature

3/17/23
Date

Attachments (list and attach all available):

1. Resolution of Support attached.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney


Signature


Date

2/3/23

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: A concise, precise, and complete description of the action the City Council is going to take.

Resolution of Support by City Council for Recreational Cannabis License - Manufacturer

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Application submitted by Prowess Cannabis LLC – Reviewed and approved by the Camden Cannabis Committee
- Time constraints, if any. (Why does the Council need to act now?) N/A
- How was the value of the transaction obtained (if applicable?) N/A

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

Resolution of Support from City Council needed in order for Prowess to file for a manufacturer's license with the Cannabis Regulatory Commission ("CRC").

SUBJECT MATTER EXPERTS/ADVOCATES:

- Prowess Cannabis LLC. Attorney and principals will be attending the March 14th Council meeting.

COORDINATION:

- CRC will review resolution of support for issuance of a manufacturer's license to Prowess Cannabis LLC.

Prepared by:

Howard McCoach (856) 701-0504 homccoac@ci.camden.nj.us

Name

Phone/Email

DB:dh
03-14-23

R-10

RESOLUTION AUTHORIZING THE CITY TO ENTER A CONTRACT WITH AMAZON.COM SERVICES, LLC FOR A PERIOD OF TWO (2) YEARS VIA OMNIA PARTNERS, A PUBLIC SECTOR COOPERATIVE PURCHASING CONTRACT #R-TC-17006 & MA3457 IN ORDER TO PURCHASE OF CERTAIN GOODS AND MATERIALS

WHEREAS, the City of Camden may obtain more competitive pricing for the purchase certain necessary goods and materials including, but not limited to, material handling equipment, storage containers, maintenance tools and other equipment, safety devices, and industrial products outside normally available vendors; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line item "various accounts" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to **Amazon.com Services, LLC** under the OMNIA PARTNERS, public sector cooperative purchasing contract for the provision of an online marketplace for the purchases of various Products and Services, at competitive prices, that are not easily available from other sources for various using agencies, in the amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00), for a period of two (2) years commencing April 1, 2023 through March 31, 2025, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk. use

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: OMNIA PARTNERS

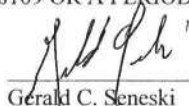
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: VARIOUS ACCOUNTS
AMOUNT: \$ 100,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 100,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION TO AWARD A CONTRACT UNDER OMNIA PARTNERS, PUBLIC SECTOR COOPERATIVE PURCHASING CONTRACT #R-TC-17006 & MA3457 TO AMAZON.COM SERVICES, LLC, 410 TERRY AVENUE N, SEATTLE, WA 98109 OR A PERIOD OF TWO (2) YEARS.



Gerald C. Seneski

Director of Finance

Date: 2/14/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: March 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract under OMNIA Partners, Public Sector cooperative purchasing Contract #R-TC-17006 & MA3457 to Amazon.com Services, LLC, 410 Terry Ave N, Seattle, WA 98109 or a period of two (2) years





BRIEF DESCRIPTION: Amazon.com Services, LLC will provide an online marketplace for the purchases of various Products and Services, at competitive prices, that are not easily available from other sources for various using agencies commencing April 1, 2023 through March 31, 2025.

BIDDING PROCESS: Under N.J.S.A 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative.

APPROPRIATION ACCOUNT: various accounts

AMOUNT: \$100,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	2/14/23	 (If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/14/23	
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	2/2/23	

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____		

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	Amazon.com
Purpose or Need for service:	ALTERNATIVE VENDOR – PURCHASES AT AMAZON WILL BE IN LIEU OF CURRENT VENDORS IF PRICING IS COMPETITIVE.
Contract Award Amount	\$100,000
Term of Contract	24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

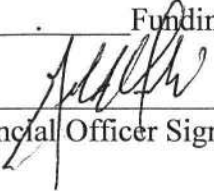
Date _____

Business Administrator/Manager Signature


Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. various
Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 2/14/23

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

DB:dh
03-14-23

R-11

**RESOLUTION INTRODUCING AND APPROVING 20223 BUDGET FOR
CAMDEN SPECIAL SERVICES DISTRICT**

WHEREAS, pursuant to N.J.S.A. 40:56-84, the City Council of the City of Camden desires to approve the Camden Special Services District 2023 Budget; and

WHEREAS, Camden Special Services District 2023 annual budget and report was approved at their February 8, 2023 Board of Directors Meeting and presented to the Mayor and City Council for review on March 14, 2023; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby determines that the Camden Special Services District 2023 Budget is hereby approved.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Timothy J. Cunningham, Administration

TITLE OF ORDINANCE/RESOLUTION: Resolution Introducing and Approving the 2023 Budget for the Camden Special Services District

Point of Contact:	Paul Palamattam	Administration	856-757-7150	PaPalama@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		3-2-23	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y			

Approved by:
Business Administrator

3.2.23

Signature

Date

Attachments (list and attach all available):

1. Additional supporting documents: Submitted Budget, Audit, and Annual Report

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Introducing and Approving 2023 Budget for Camden Special Services District (CSSD).

FACTS/BACKGROUND:

- Per MC-5242, the Camden Special Services District/Camden Business Improvement District submits its proposed annual budget for approval by City Council. The 2023 CSSD Budget was approved by the CSSD Board on February 8th, 2023, and was subsequently sent to City Administration.
- In addition to the budget documents, CSSD has submitted an Annual Report for FY2022.
- Statute requires the submission of the budget, audit, and report to City Council within 120 days of the close of the calendar year.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: No cost to the City budget. The total budget of the CSSD and CBID is ~\$3.6M.

IMPACT STATEMENT:

- An approved budget will provide the authorization needed by the Office of the Tax Collector and Tax Assessor to mail the approved assessments to the impacted businesses within the BID.
- If City Council does not approve this budget, approximately 80% of the CSSD's total annual funding (the amount collected from the business assessment) would be lost. The CSSD would still have some revenue from contracts with nonprofits, but it is a certainty that there would be immediate layoffs, including layoffs of Camden residents.
- Approval of the budget would allow the CSSD to continue the positive work it has accomplished in Camden.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Executive Director Nathaniel Echeverria, Camden Special Services District
 - Will attend Council Meeting
- Paul Palamattam, City of Camden
 - Will attend Caucus and Council Meeting

COORDINATION:

- The Tax Assessor's Office has already updated its analysis of which businesses are subject to the BID regulations and would be subject to the revised assessment, if approved. The Tax Assessor, upon approval of City Council, would provide the needed information to the Tax Collector, which would then send out revised assessments to the impacted businesses. Upon receipt of revenue, the Office of the Tax Collector provides the CSSD with the collections attributable to the CBID.

Prepared by: Paul Palamattam papalama@ci.camden.nj.us 856-930-2732

Name

Phone/Email



Camden Special Services District
200 Federal Street, Suite 146
Camden, NJ 08103

March 1st, 2023

To Mayor and Council:

Attached herein is the Camden Special Services District (CSSD)/Camden Business Improvement District (CBID) annual budget and report for FY 2023, and the FY 2022 Annual Report, as required by state and local ordinance. This consists of a Budget Report for 2023 (Exhibit A), the CSSD 2023 Final Budget (Exhibit B), and the CSSD FY 2022 Annual Report (Exhibit C).

This budget was approved by the CSSD at the February 8th, 2023 Board of Directors meeting and, along with the accompanying reports, is submitted for your review.

Thank you for the opportunity to continue serving the Camden community through the Business Improvement District. We look forward to another successful year providing important enhanced services, and economic and social benefits, to the District and beyond.

If you have any questions or would like to discuss in more detail, please feel free to contact me at necheverria@camdenssd.com or 610-742-5506.

Sincerely,

Nathaniel Echeverria

Nathaniel Echeverria
Executive Director
Camden Special Services District



**CAMDEN BUSINESS IMPROVEMENT DISTRICT
2023 BUDGET REPORT
APPROVED 2.8.23**

OVERVIEW

All activities provided through the Camden Business Improvement District (CBID) are intended to supplement and enhance existing city services. The importance and value of providing additional services to support viable, thriving downtowns through business improvement districts has been recognized and utilized in communities worldwide for the last 50 years. Activities and procedures are administered under adherence to Special Improvement District Legislation N.J.S.A. 40:56-65 to 89, and local ordinance MC-5171.

A clean, attractive, and vibrant downtown can deliver significant benefits to the district and the City of Camden.

These include, but are not limited to:

- Encourage and support reentry to the workforce
- Improve quality of life
- Increase the consumer, visitor and resident base
 - attract new customers to businesses
 - attract new visitors to local attractions
 - retain existing resident base and attract new residents
- Improve density of spending
- Support start-up ventures and small businesses
- Create jobs and encourage job growth
- Attract new investment
- Increase property values
- Provide a hub for social and cultural activities
- Contribute to brand of the district and city

Described herein are the planned activities of the Camden Business Improvement District for FY 2023 and the associated budget category.

CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET CATEGORY DETAIL

1. Cleaning, Landscape Maintenance, and Hospitality–Yellow Jacket Program

This multi-faceted effort to supplement and enhance city services includes daily removal of trash, debris and hazardous materials from public streets and sidewalks; wiping down and disinfecting high touch public amenities such as trash cans, benches, light poles and parking meters; removing posters, handbills, and lawn signs from public spaces; sweeping sidewalks and curb lines; emptying trash cans and replacing yellow trash bags; removing graffiti from public spaces and storefronts; trimming weeds from sidewalk cracks, curb lines and tree wells; removing snow from handicapped access ramps and fire hydrants; painting yellow curb lines; power-washing; light river skimming; and providing hospitality assists. It also includes working with city offices and Metro Police to report and address public safety and quality of life issues, such as non-working street lights, damaged or missing signage, and illegal dumping. CBID efforts address approximately 1.97 square miles in 153 blocks within the district.

1a. Salaries, Staffing and Shift Coverage

CBID Clean and Safe staff includes an Operations Manager, an Operations Supervisor, an Administrative Assistance/Dispatcher, and the Yellow Jacket Ambassador Team. Full staff of 28 includes: 1 Operations Manager, 1 Operations Supervisor, 1 Administrative Assistant/Hotline Dispatcher, 3 Team Leaders, and 22 Special

Project/Landscaping/Cleaning Ambassadors. Operations Supervisor, Dispatcher, Team Leads and Ambassadors are all Camden residents.

- Increased staffing began April 2021 and has stayed consistent throughout the remainder of 2021 and 2022. We anticipate/budget to maintain expanded team of approximately 28-30 staff through entirety of 2023.
- Block by Block, current Clean and Safe contractor, is in place until November 2023. CSSD will bid new contract for new two-year term Summer 2023. Pay rates, staffing levels and employee residency requirements will remain in place with renewal of contract for additional two year period.
- Increased Hourly Rates began September 2022. We anticipate keeping these increased hourly rates and salary levels for the entirety of 2023.
 - Ambassadors: from \$15 per hour to \$17.50 per hour
 - Team Leaders: from \$19 per hour to 21.00 per hour
 - Administrative Assistant/Hotline Dispatcher: from \$20 per hour to \$20.60 per hour
 - Operations Manager – salaried
 - Operations Supervisor – New position, salaried and reserved for Camden resident
- Additional Shift Coverage – “Second Shift” will continue for Special Projects, enhanced cleaning and to extend coverage. This is a smaller crew than main shift.
 - Shift #1 - 7 days a week 6 am – 2:30 pm
 - Shift #2 - 7 days a week 10:30 am – 6 pm
- Improved Response Time and Visibility
 - Administrative Assistant/Hotline Dispatcher covers hotline, scheduling, customer service, response notification and management.
 - New Special Projects team available for quick response to issues and calls to Hotline
 - Advertised Hotline Number for reporting concerns
 - New equipment for more efficient cleaning
 - Expansion of power-washing frequency and locations
 - Expansion of general painting services such as curb lines and graffiti abatement on vacant property (with owner approval)
 - Branding and visibility improvements include a new website, graphic “wraps” for trucks and portable cleaning stations, A-Frames, social media, etc.
 - Buzz the Bee mascot and Ambassador welcoming presence at District and Community Events

1b. Benefits

All benefits are provided to CSSD Ambassadors and staff through contractor. These include:

- Health, Dental and Life Insurance
- 8 Holidays and Birthday off
- Vacation and Sick Time

1c. Equipment and Supplies

Covers supplies and day to day (non-capital) equipment needed to run the program. Actual number may vary over the course of the year:

- Capital Equipment – 4 billy goats, 3 blowers, 12 mega brute cans, 2 mowers, 4 trimmers, 20 port battery charger, laptop, lockers, furniture and equipment
- Federal, State and Local Licensing/Permitting
- Fuel and Maintenance for 3 trucks, Kubota, power washer and new equipment
- Vehicle Insurance
- Android Communication/GPS devices
- Cleaning and maintenance equipment and supplies, uniforms, and office supplies

1e. Administration and Operations Implementation and Ongoing Support

Covers general contract administration and management:

- Administrative management and oversight
- Staff recruitment, background checks, training
- Awards and Recognition
- Postage and Shipping

2. Landscaping and Placemaking – Multi-year Initiatives

Landscaping and placemaking improvements include multiple initiatives to beautify and activate the district.

2a. High Traffic Corridor Landscaping

Beautification efforts may include benches, planters filled with annuals and perennials, hanging baskets, banners, trash cans, pole wraps, seasonal displays with additional landscape maintenance and annual and perennial plantings in existing planters and landscape beds and in Roosevelt Plaza Park. Most of these projects are multi-year efforts.

2b. Cooper Plaza and MLK Streetscape

CBID will take on responsibility of maintenance, installation, design, etc. of landscaping efforts along these main and unique thoroughfares. The budget line item here reflects the costs of maintaining a high-level of quality landscaping along these two identified corridors. An assortment of median, pocket parks and related high-service need areas are covered under this line item.

2c. Tree Work (Removal, Trim, Planting)

There are dead trees, empty tree wells and tree well borders that need repair. Work will start on the larger commercial corridors of Federal, Market, Cooper and MLK – in areas not impacted by other road improvement projects. Work will also take place in the neighborhoods and in partnership with various neighborhood groups and non-profit organizations. Replace dead trees and/or fill empty tree wells in the same commercial corridors identified for tree removal. Trim and maintain existing trees as necessary. This scope of work will continue and maintain momentum for the significant investments made to the urban tree canopy in 2022.

2d. Events and Placemaking

Partner with various neighborhood and existing non-profit groups to support projects that honor the individuality of the communities within the CBID boundaries and activate public spaces. These district neighborhoods include North Camden, Cooper Grant, Lanning Square, etc. and include projects created in partnership with the communities the CBID serves. Projects could include maritime debris cleaning, murals, additional decorations/banners, tree work, events and temporary activations, etc. Additional items covered include costs of events and placemaking activations throughout the District.

2e. Seasonal Displays, Banners, Pole Wraps

Includes the purchase and installation of holiday lighting along major commercial corridors, holiday/non-holiday banners, decorative pole wraps, and other temporary/seasonal interventions and displays throughout the district and along key corridors.

2f. Trashcan Installation

Pricing includes the purchase and installation of approximately 100 new cans, with lockable side doors, lids and options for branding. This should decrease the amount of trash discarded on the ground. No additional cans are needed in the waterfront business district. The CBID will also investigate options for recycling containers if appropriate in certain high-traffic locations.

2g. Façade Improvement Grant Program

A matching grant program intended for small businesses and property owners to repair and restore buildings in the District. Grant funds would be awarded through a committee structure and be dispersed on a dollar for dollar matching basis up to \$25,000 per project.

3. Marketing, Branding, Communication

Efforts will address website, social media, branding, public relations, and connecting the public, residents and employees to local businesses.

3a. Website and Graphic Design

CBID will finish the redesign and implementation a new website/logo in 2023. This work begin 2022 and reflects the final 50% of this effort. The website will allow for greater connection to membership and better promote the district. Hosting allows the CBID to post a website onto the internet. Efforts will further our commitment to promote the local businesses to generate more activity in the district. The CBID is partnering with HopeWorks on the redesign of the website.

3b. Public Relations & Strategic Communications

Strategic communications includes any costs associated with the creation of compelling content. Public relations includes the use of third party contractors to engage press outlets to promote positive stories about the organization and the district.

3c. Photo and Video

The creation of engaging and shareable digital content (videos, pictures, stories, links, etc.) to help promote the district. Videos and photography of various CBID initiatives/events. Digital and print advertising for various events, small businesses, employment opportunities, etc.

3d. Email Marketing

The creation and dissemination of monthly email updates to community members and stakeholders with statistics, info-graphics, news and information. Cost reflects the use of email marketing platforms and associated consultant fees.

3e. Print Materials and Collateral

The creation of ongoing communications channels in print is also an important communications channel and includes items such as flyers, newsletters, posters, ad cards, and various other elements. This will promote the businesses, the CBID and the district.

3f. Events, Sponsors, Ads

Hosting events, attending events, sponsoring events and related advertisement spending. Activities to include participation in job fairs, hosting events for small businesses, community members, broker tours to showcase vacant space in the District, etc.

4. Administration

This category covers the administrative responsibilities for overall CBID activities. Implementation of the CBID currently requires a staff of four (4) as well as contracted professional services for the provision of all office and staff support services.

4a. Salaries, Fringe and Benefits

Administrative staffing for the CBID includes direct salary, taxes, retirement benefits, health/dental/vision insurance, disability insurance, and life insurance. This reflects associated costs for four (4) direct CSSD/CBID employees.

4b. Filing Fees

Annual NJDMV registration for work trucks, misc. registrations.

4c. Bank Charges

Bank checks and fees.

4d. Professional Development

Membership in the International Downtown Association (IDA) and attendance at IDA sponsored conference gives the CSSD access to experts in the field and opportunities to learn from other Business Improvement Districts. Opportunities for continuing education for a growing staff. Additional costs include membership to the South Jersey Chamber of Commerce and NJ Downtown.

4e. Professional Services

Professional services for legal counsel; accountant for annual audit; controller for processing checks and invoices, tax preparation and budget oversight; payroll; board meeting support; and consultants such as landscape architects and engineers for placemaking improvement projects.

5. Operating

Operating expenses cover the CSSD/CBID garage on 4th Street and office space for CSSD administrative staff, maintenance and repair projects, exterminating, security, insurance, office supplies and equipment.

5a. Facilities

Budget includes rent for CSSD office space at the James J. Florio Center for Public Service and the CSSD operations garage, and funds for necessary renovation and lease extension of the existing CSSD garage.

5b. Utilities

Rent, water and sewer, electric, comcast, computer, fire monitoring and security, IT support for CSSD and garage.

5c. Maintenance and Equipment

Includes fire inspections, extermination, port-a-john rental, repair of small equipment and purchase of maintenance vehicles including truck, pressure washing equipment, truck wraps and other equipment as needed. Also includes office equipment associated with CSSD office space.

5d. Insurance

Commercial, Commercial Umbrella, Inland Marine, Workers Comp, D&O, Commercial Excess, ERISA Bond, etc. as required by funding sources, rental facilities and as needed to protect the CSSD and the CBID.

5e. Office Supplies

Stationary, postage, cell phones, copier, quick book checks, legal ads and general office supplies. Includes cell phone reimbursement for staff, as well as legal noticing as required by local and state ordinance.

6. Depreciation

Annual depreciation expenses related to capital per tax code.

**ITEMIZED BUDGET AND SUMMARY OF CATEGORIES OF COST CHARGEABLE
per § 461-7. Annual Budget, Hearing and Assessments**

Terms per statute –

Annual Improvements means any reconstruction, replacement or repair of trees and plantings, furniture, shelters, or other facilities for the enjoyment of pedestrians, or any other local improvement benefits properties within the district.

Costs with respect to annual improvements to and operation and maintenance of the district mean costs incurred or to be incurred in connection with annual improvements to and operation and maintenance of the district.

- (1) No costs.
- (2) Amount of costs to be charged and assessed against properties benefited in the district in proportion to benefits which shall be the aggregate of costs of annual improvements to be made in the district during the ensuing year:
100% of total \$620,994 - Budget Category 2 - Landscaping and Placemaking
41% of total \$354,337.1 – Budget Category 5 – Facilities – Operating

- (3) Amount of costs to be charged and assessed against properties benefited in the district in 2023:
\$1,792,255.00 for all costs

Line-Item	Budget Category	Amount	% of Budget
Cleaning	Category 1	\$1,362,094	49%
Landscaping	Category 2	\$620,994	22%
Marketing	Category 3	\$30,656	1%
Administration	Category 4	\$423,174	15%
Operating	Category 5	\$354,337	13%
Depreciation	Category 6	\$ -	0%
			100%

Budget Notations

The CSSD budget is supported by contributions, grants, and fee-for-service contracts. CSSD expenses relative to grant and fee-for-service contracts and a percentage of all shared fixed costs are not included in the CBID budget.

There were unexpended funds from 2022 in the amount of \$1,000,000 applied towards the 2023 budget, pursuant to:

Special Improvement District Legislation N.J.S.A. 40:56-65 to 89 as amended
 40:56-80 Any balances to the credit of the account and remaining unexpended at the end of the fiscal year shall be conserved and applied towards the financial requirements of the succeeding year.

GOALS AND OBJECTIVES

The Camden Downtown is one of the important gateways to the South Jersey region, serving as a center for commerce, transportation, education, health care and government. Its strategic assets can project a vibrant, well-maintained, safe, clean and attractive downtown. Revitalization should be pedestrian friendly and provide for a vibrant business environment with mercantile and service type businesses, providing an environment that supports shopping, dining, socializing, entertainment and commercial activities for daytime and evening hours. Success relies on an integrated community approach and the maintenance of focused community partnerships.

GOALS AND OBJECTIVES AND THE BUDGET CATEGORIES THAT CONTRIBUTE TO GOALS AND OBJECTIVES

Goal #1 Implement and manage a Business Improvement District to support growth of a vital, healthy, thriving district for everyone - residents, businesses, employers, employees, students and visitors.

Objectives

- To be a reliable partner to all represented within the CBID, by working together to honor the community's traditions and maintain and support community values
- To develop Public/Private collaboration that encourages investment, interest, ideas, increased foot traffic and activity to local businesses, educational and health facilities, local attractions, public events, and support neighborhood growth
- To encourage public input, through meetings and surveys, to help identify targeted initiatives
- To continue to hire local residents to work on the Yellow Jacket Ambassador team, pay a fair hourly rate with benefits and increase staffing

Supported by Budget Line Items

#1 **Cleaning** – hiring local residents contributes to a vital, healthy, thriving district for everyone

#4 **Administration** – 4 staff persons to manage BID activities including Public/Private partnerships and community projects.

#5 **Operating** – supports the total operation, support of garage and office space and supplies, insurance coverage and needed capital equipment upgrades. Supports rental of garage and office for staff and storage of equipment and supplies.

Goal #2 Provide dedicated and enhanced CBID on-the-street activities to create a more welcoming district

Objectives

- To provide enhanced cleaning, landscaping, and hospitality assists
- To increase staffing and maintain services seven days a week
- To clean streets and sidewalks in neighborhoods within the CBID catchment area
- To be accountable, produce and measure results

Supported by Budget Line items

- #1 **Cleaning** – projected increase in staffing to 28-30 to cover a larger area including neighborhoods, and expanded shifts/services.
- #2 **Landscaping/Placemaking**– enhancements will include tree removals and replacements, banners, planters and hanging baskets, seasonal displays, etc.

Goal #3 Administer the District Management Corporation

Objectives

- To fairly represent the various stakeholders in the CBID
- To work with a Board of Directors that represents the district
- Participate in neighborhood community meetings to establish and maintain cooperation, understanding, collaboration
- To manage the district to be inclusive of all interests and represent the downtown as identified on the property map
- To maintain a balanced budget

Supported by Budget Line Items

- #4 **Administration** – CBID staff will work to manage the CBID professionally and fairly, engaging those represented in the district, contracting for professional services and participating in professional development opportunities to continue learning about CBID management
- #5 **Operating** – general expenses to support the program, rent, utilities, maintenance, insurance, supplies

Goal #4 Promote and support the various communities through new marketing and branding/identity efforts to drive customers, visitors, residents, employees into local businesses and attractions and support community and neighborhood initiatives.

Objectives

- To utilize local sourcing when available, appropriate and economically responsible
- To develop digital and print marketing materials to promote the district
- To disseminate district news to the community via on-going communication with community groups, neighborhood associations, religious institutions, business groups

Supported by Budget Line Items

- #3 **Marketing** – digital and print materials, website, social media, and professional consultant to manage for optimal results.
- #4 **Administration** – CBID staff to manage.

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CAMDEN SPECIAL SERVICES DISTRICT

**APPROVED
2.8.23**

CSSD/CBID BUDGET		CSSD DETAIL	CBID DETAIL
INCOME			
Grants	\$ 185,156		
Project Management	\$ 604,249		
Contributions	\$ 119,000		
		\$ 908,405	
2022 Assessment	\$ 1,000,000		
2023 Assessment	\$ 1,792,255		\$ 2,792,255
Total Revenue and Assessment	\$ 3,700,660	\$ 908,405	\$ 2,792,255
EXPENSES			
Clean and Safe "Yellow Jackets" Program	\$ 1,885,987	\$ 523,893	\$ 1,362,094
Landscaping and Placemaking	\$ 704,860	\$ 83,866	\$ 620,994
Marketing	\$ 40,000	\$ 9,344	\$ 30,656
Administration	\$ 553,460	\$ 129,286	\$ 424,174
Operations	\$ 448,622	\$ 94,285	\$ 354,337
Depreciation	\$ 10,392	\$ 10,392	\$ -
Total Expenses	\$ 3,643,321	\$ 851,066	\$ 2,792,255

Income Notes

*Increase in number and size of Fee-for-Service contracts anticipated

Expenses Notes

*Increase in Clean and Safe reflects upward salary adjustment for Yellowjackets

*Increase in Administration reflects increase of CSSD direct staff from 2 to 4 employees

CAMDEN BUSINESS IMPROVEMENT DISTRICT – 2023 DETAILED BUDGET

CBID 2023 Budget - Detailed		CBID
INCOME		
2022 Assessment		\$ 1,000,000
2023 Assessment		\$ 1,792,255
Total Revenue and Assessment		\$ 2,792,255
EXPENSES		
1 Clean and Safe "Yellow Jackets" Program		\$ 1,362,094
a. <i>Salaries</i>	\$ 1,056,823	
b. <i>Benefits</i>	\$ 74,863	
c. <i>Equipment and Supplies</i>	\$ 117,127	
d. <i>Administration</i>	\$ 113,280	
2 Landscaping and Placemaking		\$ 620,994
a. <i>High Traffic Corridor Landscaping</i>	\$ 75,000	
b. <i>Cooper Plaza and MLK Streetscape</i>	\$ 110,000	
c. <i>Tree Work</i>	\$ 75,000	
d. <i>Events and Placemaking</i>	\$ 75,000	
e. <i>Seasonal Lights, Displays, Banners, Pole Wraps</i>	\$ 80,000	
f. <i>Trashcan Installation</i>	\$ 80,994	
g. <i>Façade Improvement Grant Program</i>	\$ 125,000	
3 Marketing		\$ 30,656
a. <i>Website and Graphic Design</i>	\$ 7,664	
b. <i>Public Relations & Strategic Communications</i>	\$ 5,748	
c. <i>Photo/Video</i>	\$ 3,832	
d. <i>Email Marketing</i>	\$ 3,832	
e. <i>Printing and Collateral</i>	\$ 3,832	
f. <i>Events, Sponsors, Ads</i>	\$ 5,748	
4 Administration		\$ 424,174
a. <i>Salaries, Fringe, Benefits</i>	\$ 344,043	
b. <i>Filing Fees</i>	\$ 766	
c. <i>Bank Charges</i>	\$ 383	
d. <i>Professional Development</i>	\$ 7,016	
e. <i>Professional Services</i>	\$ 71,965	
5 Operations		\$ 354,337
a. <i>Facilities</i>	\$ 237,596	
b. <i>Utilities</i>	\$ 26,288	
c. <i>Maintenance and Equipment</i>	\$ 59,554	
d. <i>Insurance</i>	\$ 21,459	
e. <i>Office Supplies</i>	\$ 9,441	
6 Depreciation		\$ -
Total Expenses		\$ 2,792,255



CAMDEN SPECIAL SERVICES DISTRICT

**APPROVED
2.8.23**

CSSD/CBID BUDGET		CSSD DETAIL	CBID DETAIL
INCOME			
Grants	\$ 185,156		
Project Management	\$ 604,249		
Contributions	\$ 119,000		
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Marketing	\$ 40,000	\$ 9,344	\$ 30,656
Administration	\$ 553,460	\$ 129,286	\$ 424,174
Operations	\$ 448,622	\$ 94,285	\$ 354,337
Depreciation	\$ 10,392	\$ 10,392	\$ -
Total Expenses	\$ 3,643,321	\$ 851,066	\$ 2,792,255

Income Notes

*Increase in number and size of Fee-for-Service contracts anticipated

Expenses Notes

*Increase in Clean and Safe reflects upward salary adjustment for Yellowjackets

*Increase in Administration reflects increase of CSSD direct staff from 2 to 4 employees

CAMDEN BUSINESS IMPROVEMENT DISTRICT – 2023 DETAILED BUDGET

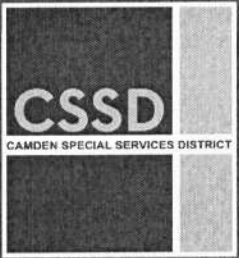
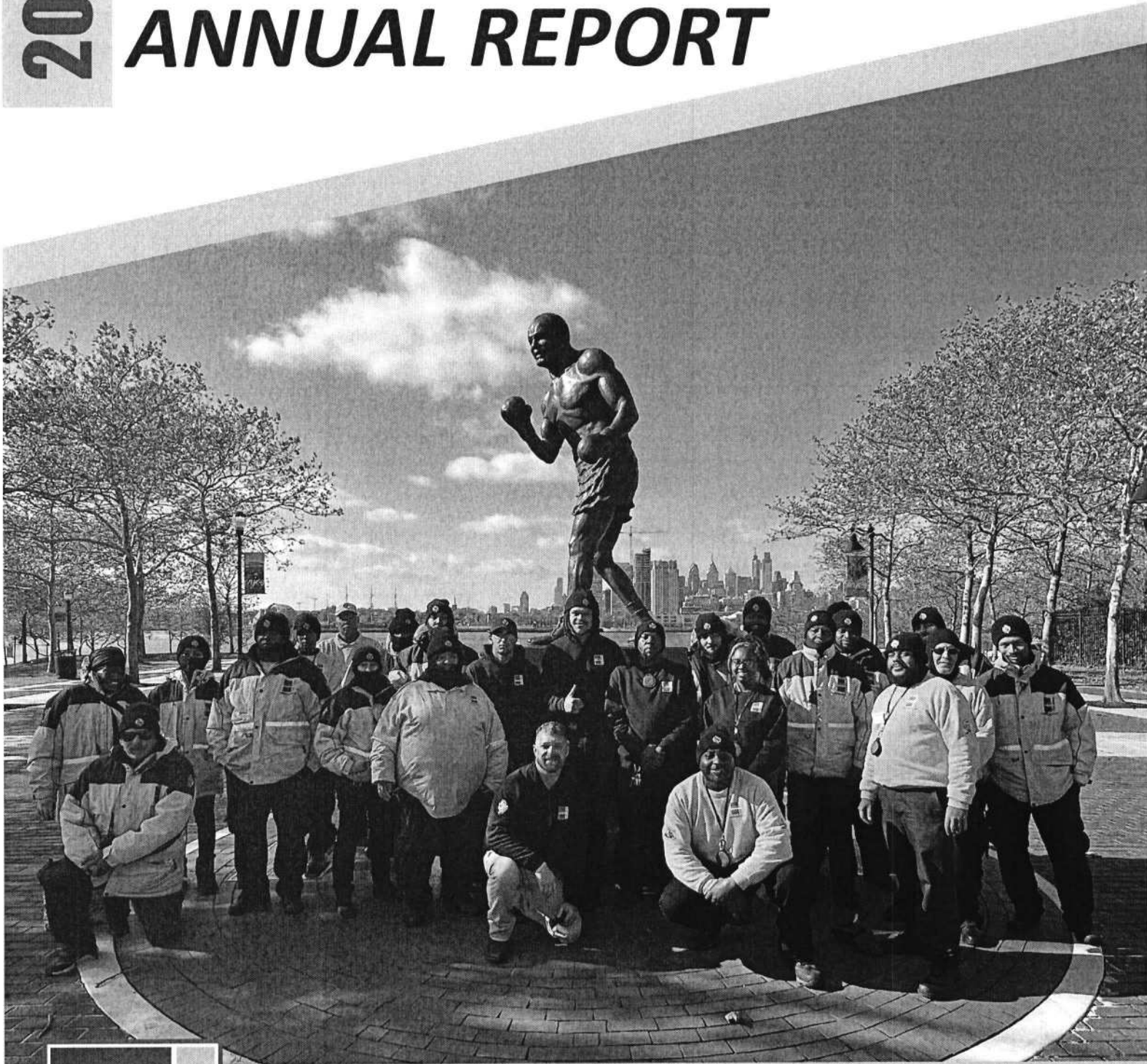
CBID 2023 Budget - Detailed		CBID
INCOME		
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6	Depreciation	\$ -
Total Expenses		\$ 2,792,255

2022

Camden Special Services District

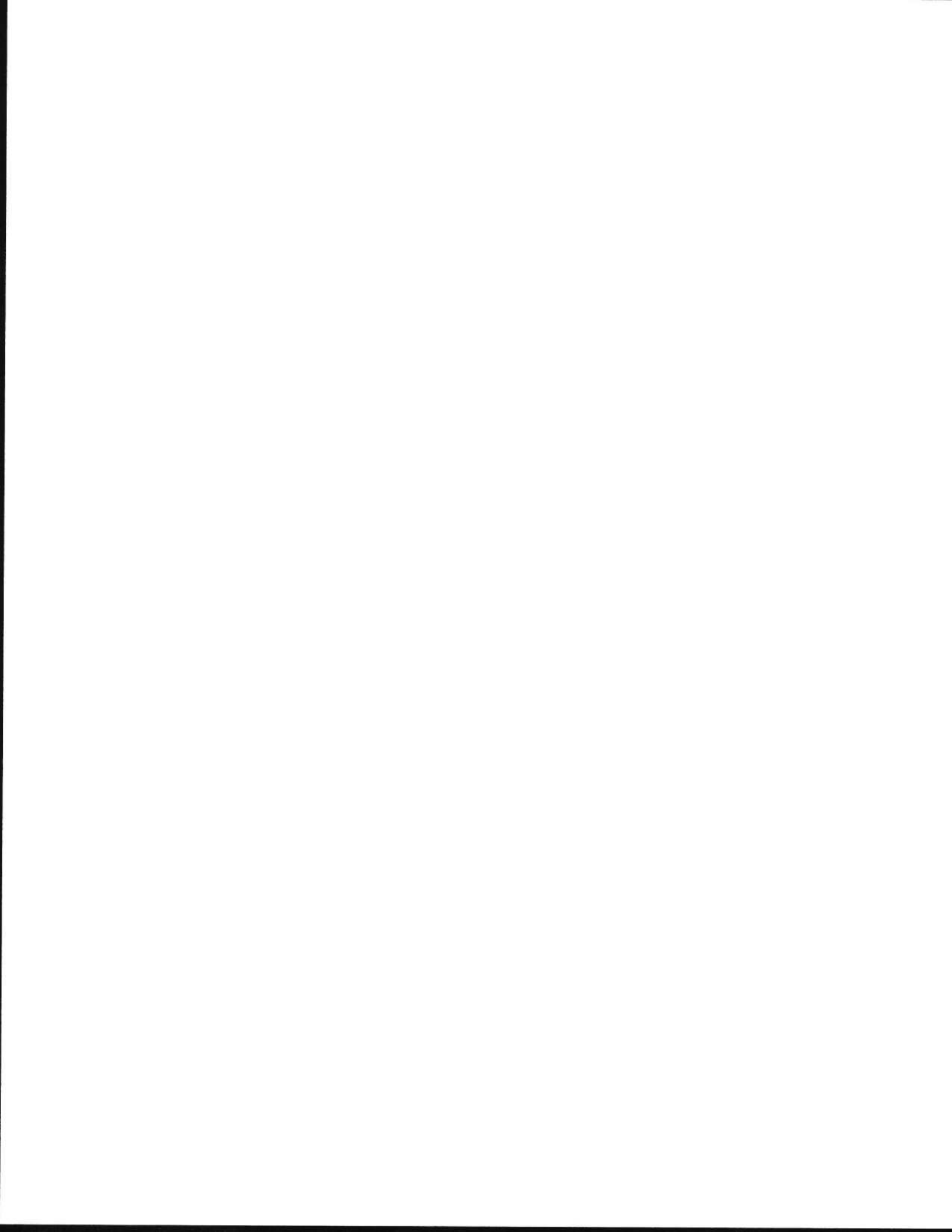
District Management Corporation for the Camden Business Improvement District

ANNUAL REPORT



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About Our Organization

Overview

All activities provided through the CBID are intended to supplement and enhance existing city services. The importance and value of providing additional services to support viable, thriving downtowns through business improvement districts have been recognized and utilized in communities worldwide for the last 50 years.

Contained herein is a summary report of the activities of the CSSD/CBID for FY 2022. These activities are listed chronologically to show the history of the Business Improvement District in Camden (up to 2022), board meeting dates/topics, and work performed. The 2022 CSSD/CBID Organization Budget of \$4,156,817 (\$3,531,771 CBID only) was approved by the CSSD Board of Directors on January 26th, 2022 and Camden City Council via MC-22 8501 on June 14th, 2022.

Camden Special Services District (CSSD)

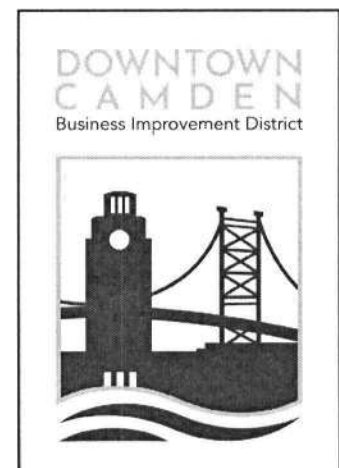
The City of Camden is amid a momentous transformation and the CSSD, a 501(c)(3) nonprofit, is part of the movement, working tirelessly to present the city's best face to its business community, residents, students, and visitors. CSSD collaborates with key institutions, businesses, corporations, community stakeholders, and neighborhood groups in various capacities for a common purpose: to make Camden a beautiful vibrant city and a better place to live, work, visit and do business. Contributions, grants, and fee-for-service contracts support general CSSD activities and contracted work on private properties, commercial corridors, and public facilities.



Camden Business Improvement District (CBID)

CSSD serves as the District Management Corporation for Camden Business Improvement District (CBID). Opportunities to improve the district are limited only by our imaginations as the CBID has a broad scope including cleaning, landscape enhancements, placemaking, small business support, facade improvements, and marketing to support our business community. The CBID is funded through a special assessment.

Refer to Exhibit A for a map of the CBID district.



History

1992 — City Council creates a Special Improvement District within the City of Camden and designates a District Management Corporation by submission of an ordinance to Public Referendum.

2018 — On December 4, 2018, the city ordinance amends and supplements the 1992 ordinance to amend the boundaries of the business improvement district and designated CSSD as District Management Corporation with the direction to conduct a feasibility study. Subaru of America moves to Camden and commits to improving the properties outside their headquarters with contracts to paint the Federal Street Bridge and maintain nearby open space, roads, and islands.

2019 — CSSD forms a Steering Committee and together they complete a six-month feasibility study, culminating in a comprehensive BID Report. On December 17, 2019, City Council accepts the findings and recommendations of the study and passes an ordinance to amend and supplement Chapter 309 of the City Code “Improvement Districts” and implement a CBID. Concurrently, the CSSD has one of its best years with 24 contracts, 9 new to include cleaning for the newly opened Joint Health Sciences Center, a Camden County beautification initiative for high traffic corridors, county buildings and parks, and Cooper Health Care and DRPA’s contract for painting and branding of the Haddon Avenue Bridge.

2020 — CSSD keeps Yellowjacket Ambassadors employed throughout the COVID-19 crisis, despite pandemic-related reductions in funding. In response to the pandemic and working under strict safety and social distancing protocols, CSSD adds sanitizing of high-touch public amenities, such as benches, light pole buttons, parking meters, and trash cans to the daily work scope. Twenty-six fee-for-service contracts are procured, including new contracts for parking lot landscaping, 4 contracts for cleaning and landscaping for American Water Triad and Ferry Terminal Building, and event support for socially distanced Drive-in Movie Nights. CSSD administration addresses the transition for the Camden Business Improvement District.

2022 - CSSD/CBID operations expand with the addition of three new staff members to the organization, the establishment of a permanent office location/dispatch center, and the procurement of new trucks and related equipment. Fee-for-Service operations continue to grow with new contracts secured with Heart of Camden, CCMUA, and Camden County. Enhanced landscaping and tree canopy management increase significantly, as well as additional capacities for power washing, curb line painting, and tree well management. Trash cans are installed, and a mural is funded along Market Street.

Board of Directors

Board of Directors

Nicholas J. Cangelosi
Chair
TMO

Angelo Alberto
Vice Chair/ Secretary
Spiezle Architectural

Bernadette Szakal
Treasurer
Subaru of America

Joseph Balzano
EMR (USA Holdings) Inc.

Greg Gamble
Rutgers University-Camden

Sonia Rivera-Perez
Resident

Shaneka Boucher
Councilperson

Victoria Hosendorf
The Enterprise Center

Lauren Slepian
American Water

Lisa L. Folks
The PNC Financial Services

Ray Lamboy
LAEDA

Dr. Susan Stukes
Resident

2022 Board Meeting Schedule and Topics Covered

In total there were four (4) Board Meetings and three (3) Special Meetings in 2022. Those meetings are listed below. Previous meeting agendas and minutes are available online at the CSSD website and by request.

January 26, 2022

April 6, 2022

May 5, 2022

June 29, 2022

August 17, 2022

September 14, 2022

December 7, 2022

Clean & Safe

Summary

This multi-faceted effort to supplement and enhance city services includes daily removal of trash, debris, and hazardous materials from public streets and sidewalks; wiping down and disinfecting high-touch public amenities such as trash cans, benches, light poles, and parking meters; removing posters, handbills, and lawn signs from public spaces; sweeping sidewalks and curb lines; emptying trash cans and replacing yellow trash bags; removing graffiti from public spaces; trimming weeds from sidewalks cracks, curb lines, and tree wells; removing snow from handicapped access ramps and fire hydrants; and providing hospitality assists. It also includes working with city offices and Metro Police to report and address public safety and quality of life issues, such as non-working streetlights, damaged or missing signage, and illegal dumping. CBID efforts address approximately 1.97 square miles in 153 blocks within the district.

2022 Statistics & Highlights

- Increased Hourly Rates effective September 1, 2022. Ambassador rates are as follows:
 - Ambassadors: from \$15.45 to \$17.50 per hour
 - Team Leads: \$19.57 to \$21.00 per hour
- The creation of a new salaried position: Operations Supervisor. The position is currently filled by a Camden City Resident.
- Moving beyond the broom and bucket: the CSSD continues to find new ways to increase efficiency and train its staff in the use of mechanized equipment such as power washers and Billy Goats.
 - Power Washing: The CSSD continued to prioritize the use of our commercial-grade power washer. Sites power washed include Walter Rand Transportation Center, 3rd & Market Plaza, select downtown sidewalks, and the Wiggins Marina.
 - Billy Goat: These industrial-strength outdoor litter vacuums prove to be an invaluable tool in collecting litter, leaves, and other debris. Use of the equipment increases efficiency and reduces man hours needed to tackle problem areas in the Downtown. In 2022, the CSSD collected over 2,000+ bags of leaves.
- Curb line Painting: The CSSD has repainted yellow-curb lines along major corridors as a way to bring attention to the curb line regulations and enhance the overall appearance of the Downtown district.
- Equipment Upgrades: Billy Goat, Branded Trucks, and Pressure Washer Trike.
- Downtown Trash Cans: The installation of 10 test-pilot trash cans on throughout the downtown.

Clean & Safe

(continued)



2022
Ambassador Team Photo



38,442
Bags of Trash Collected



488
Graffiti Removal



6,815
Directions, Assistance, Information

768,840
Pounds of Trash Collected



408

Human & Animal
Waste Removed



1,830

Hazardous Materials
(needles) removed

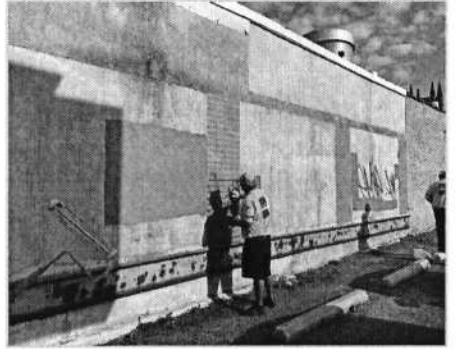
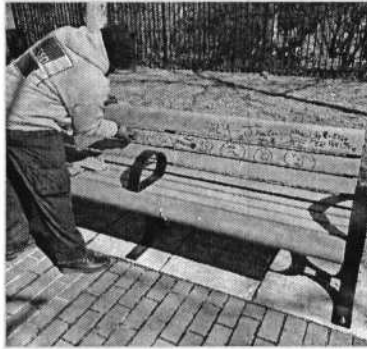
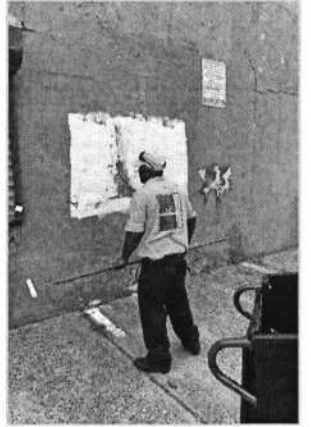
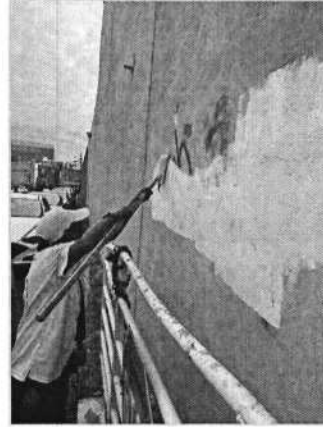


*2022 Annual Totals

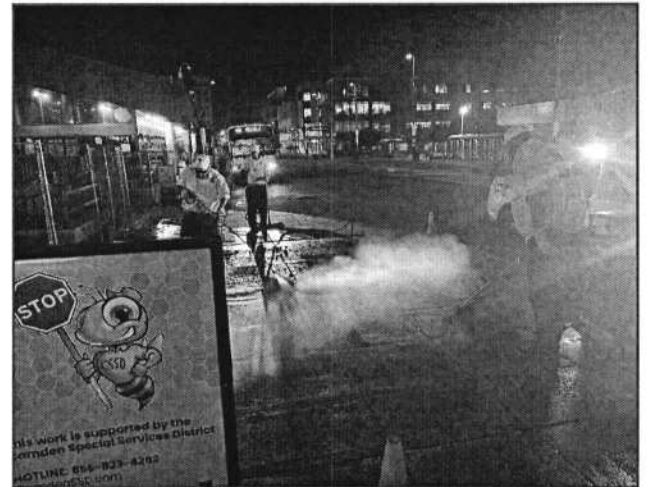
Clean & Safe

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Graffiti Removal



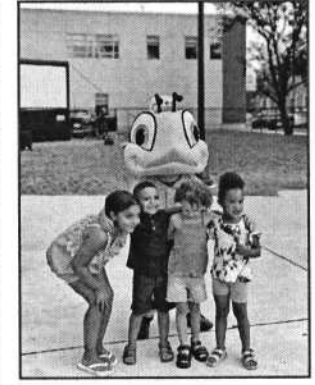
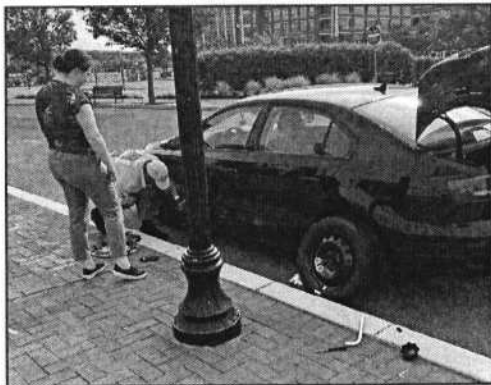
Power Washing



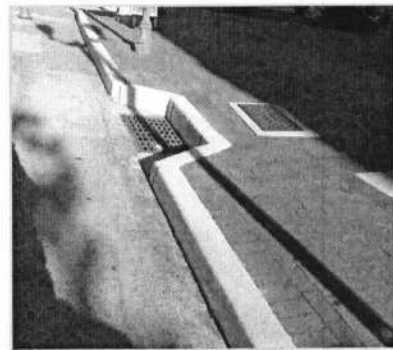
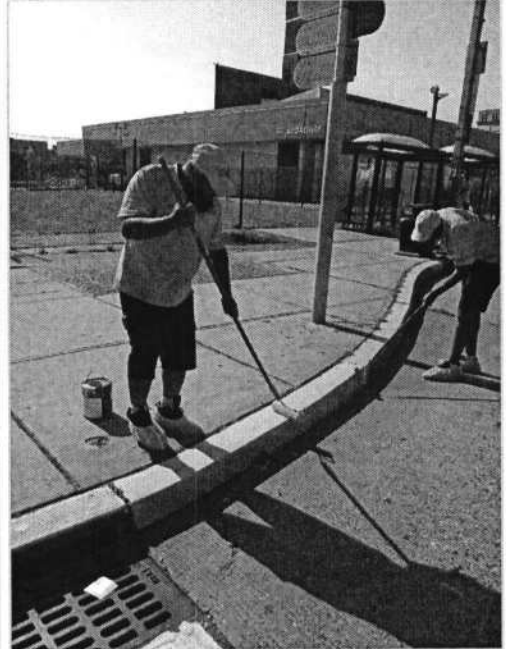
Clean & Safe

(continued)

Hospitality



Curb Line Painting



Enhanced Landscaping

Summary

During the 2022 year, the CSSD continued to support enhanced landscaping activities throughout the Camden Business Improvement District. The majority of enhanced landscaping activity is completed through a 3rd party-landscaping contractor with oversight by the CSSD.

CSSD's enhanced landscaping activities promote sustainability and help create a healthier more beautiful, and more livable Downtown Camden. Additionally, enhanced landscaping improves the quality of life and has economic benefits.

New Planters & Hanging Baskets

The CSSD, in an effort to expand enhanced landscaping to under-landscaped zones, has invested in new planters and hanging baskets. See the breakdown below:

- The Haddon Avenue median was introduced to 6 NEW self-watering Boulevard 42 planters and 8 NEW self-watering Boulevard 34 Planters.
- Roosevelt Plaza Park received 19 NEW self-watering Pro-Series 22 hanging baskets.
- 3rd & Market received 6 NEW self-watering Boulevard 42 planters and 5 NEW self-watering Pro-Series 22 hanging baskets.
- Broadway/ WRTC Center received 8 recycled tote tank planters, 13 NEW self-watering Pro-Series 22 hanging baskets, and 14 NEW oval galvanized stock tank planters.

20 NEW Self-Watering Planters Installed

37 NEW Self-Watering Hanging Baskets installed

14 NEW Planters Installed

100+ Planters planted and maintained

*2022 Annual Totals

Enhanced Landscaping

(continued)

CBID Landscaping Zones

Cooper Plaza & Lanning Square
Haddon Ave Planters*
MLK Boulevard Medians
Roosevelt Plaza Park*
3rd & Market Plaza*
Broadway/ Walter Rand Transportation Center*
Cooper's Poynt Park

*Indicates new landscape zones or improvements to existing zones

Refer to Exhibit B for map of landscaping zones.

FFS Enhanced Landscaping

The CSSD partners with private, non-profit and government partners to provide consulting, installation and management of additional landscaping services. These services include decorative plantings, lot cleanouts and maintenance, and small-scale beautification projects.

Did you know?

With self-watering planters, plants grow larger, and more beautiful, while also reducing labor, fuel & water usage by up to 80%!

The CSSD has a wide collection of self-watering plants to drive its enhanced landscaping initiative.



Enhanced Landscaping

(continued)

Spring & Summer Plantings



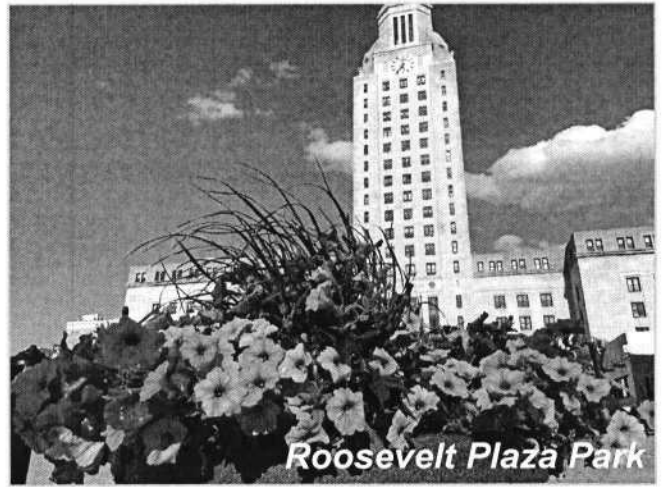
*Broadway/ Walter Rand
Transportation Center*



*Hanging Baskets at
Roosevelt Plaza Park*



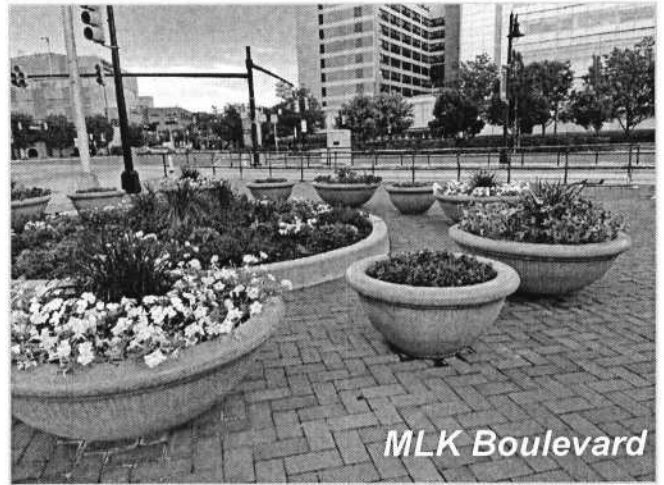
Haddon Avenue



Roosevelt Plaza Park



3rd & Market

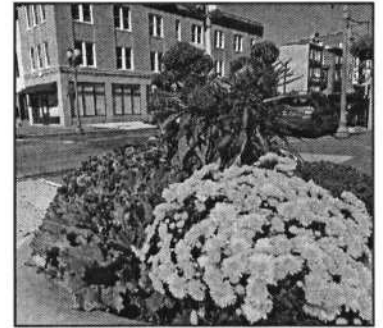
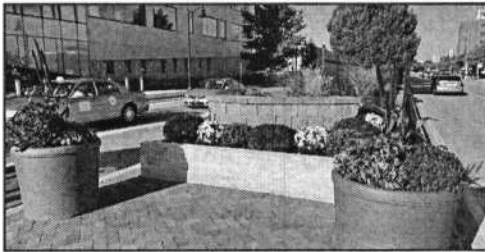
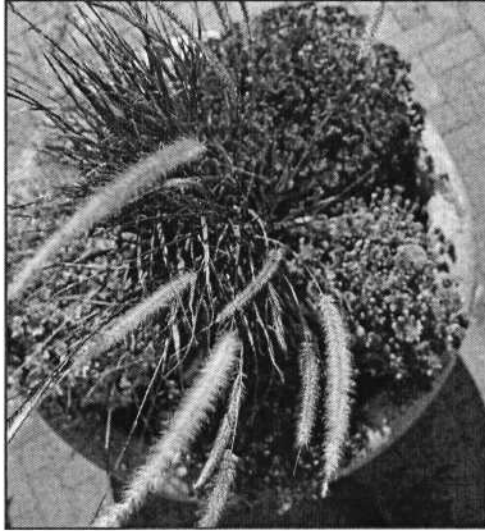
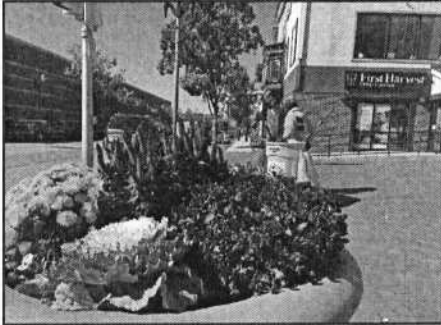


MLK Boulevard

Enhanced Landscaping

(continued)

Fall Plantings



Winter Plantings



Urban Canopy

Summary

The CSSD recognizes the importance and value of a healthy and sustainable urban tree canopy. That is why, starting in 2021, the CSSD invested in the health of downtown Camden's urban tree canopy. This investment consisted of pruning & dead wooding existing trees, removal of dead trees, and the planting of trees. In addition, the CSSD made strategic partnerships with the New Jersey Tree Foundation and neighborhood groups to best leverage resources for the overall benefit of the urban tree canopy.

A healthy urban canopy has shown that trees offer various benefits to improve cities. Trees have been shown to decrease urban air temperatures, reduce air condition bills, absorb carbon dioxide and other pollutants, make the air healthier, add value to adjacent properties, reduce stress levels and improve emotional well-being, and increase pedestrian safety by calming traffic and reducing trees. Trees create attractive and pleasant urban environments that promote walkability.

Services Provided

The CSSD and its Street Tree contractor, including a certified tree arborist will tour the downtown district and identify specific needs and priority areas to perform street tree services. These services are dependent on available funds.

Tree & Stump Removal: If a tree is deemed dead, dying, or a public hazard by a certified tree arborist, the CSSD will remove properly and safely remove the tree and stump to allow for new tree planting.

Tree Planting: In consultation with a certified tree arborist, the CSSD will identify what type of tree to plant, ensuring urban drought tolerance, minimal disruption to adjacent infrastructure, and proper size. These trees are then watered and fertilized to ensure long-term viability.

Tree Maintenance & Pruning: The CSSD, in consultation with a certified tree arborist, will perform the following services for street trees: selective and corrective pruning and dead wooding, elevation, and fertilization.

Urban Canopy

(continued)

Partnerships

In a collaboration between the New Jersey Tree Foundation, through its Urban Airshed Reforestation Program (UARP), and the Camden Special Services District, planted over 59 trees were planted in both the Cooper Grant and Cooper Plaza neighborhoods. To assist with NJ Tree Foundation's plantings, the CSSD removed 50 hazardous and dead trees, grinded existing tree trunks, and updated existing tree wells to feature a raised tree pit with a Belgian block perimeter.



City of Camden, New Jersey

 **190**
Trees pruned, fertilized,
and maintained

 **48**
Dead or hazardous tree
removals

 **126**
NEW Trees planted

*2022 Annual Totals

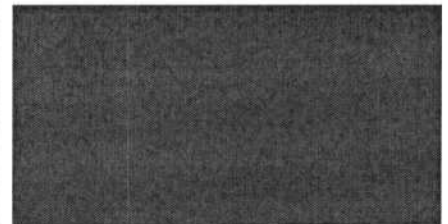
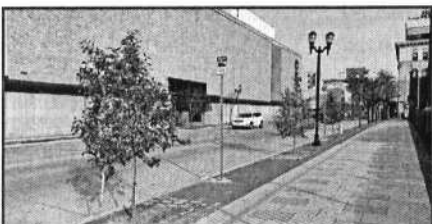
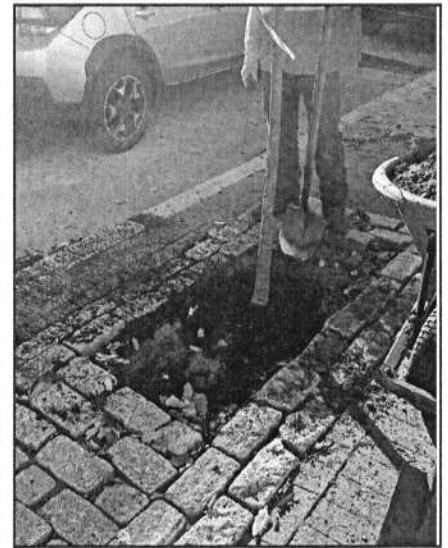
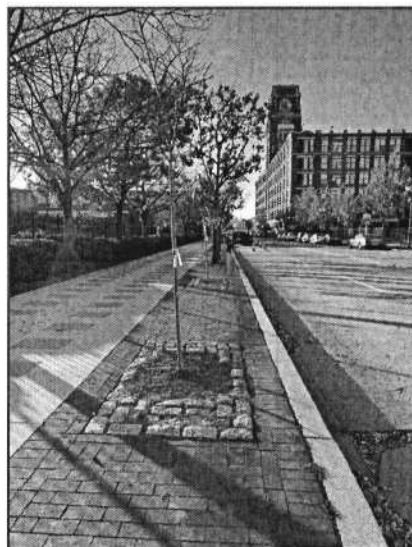
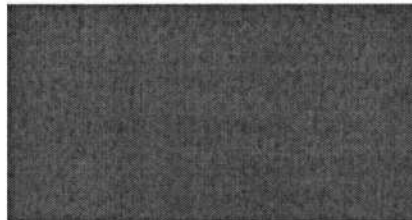
Urban Canopy

(continued)

Community Partnerships



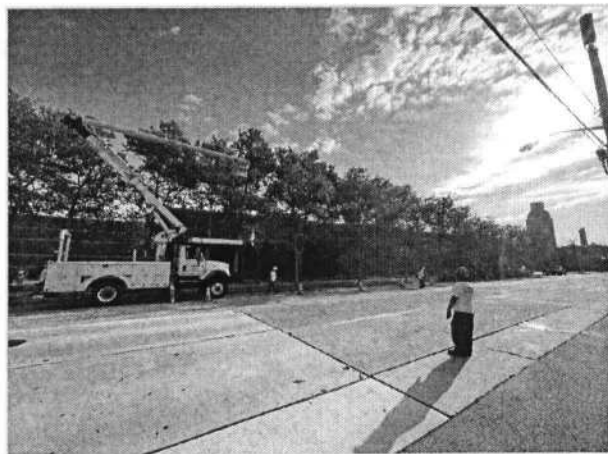
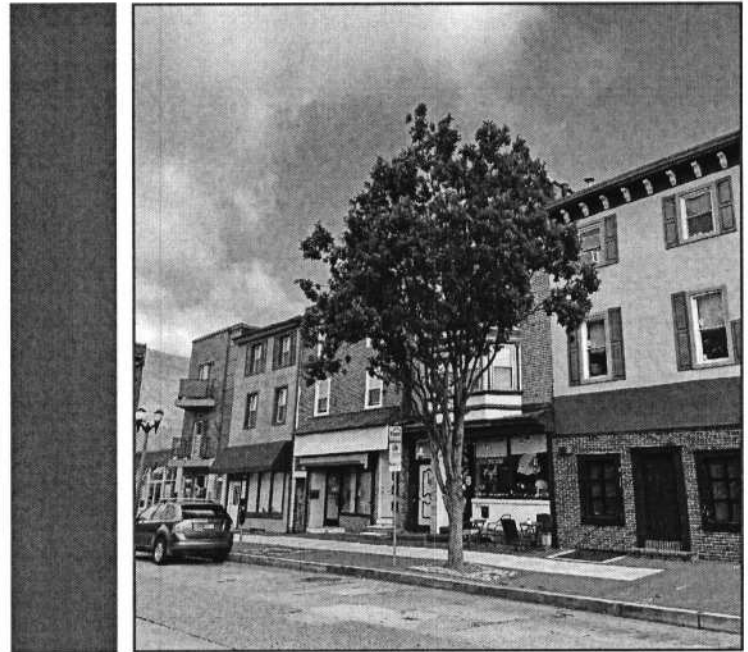
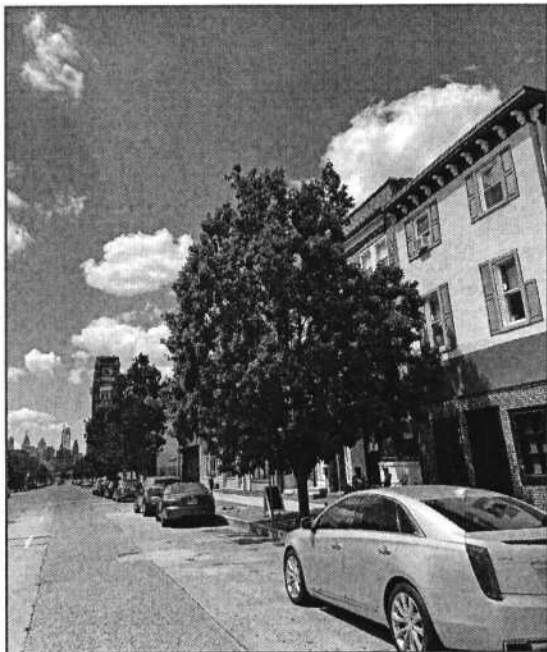
New Plantings



Urban Canopy

(continued)

Maintenance: Pruning & Deadwooding



Maritime Debris Clean Up

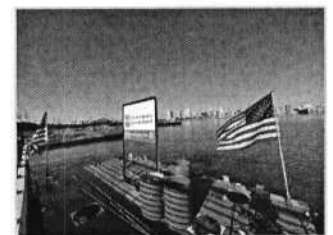
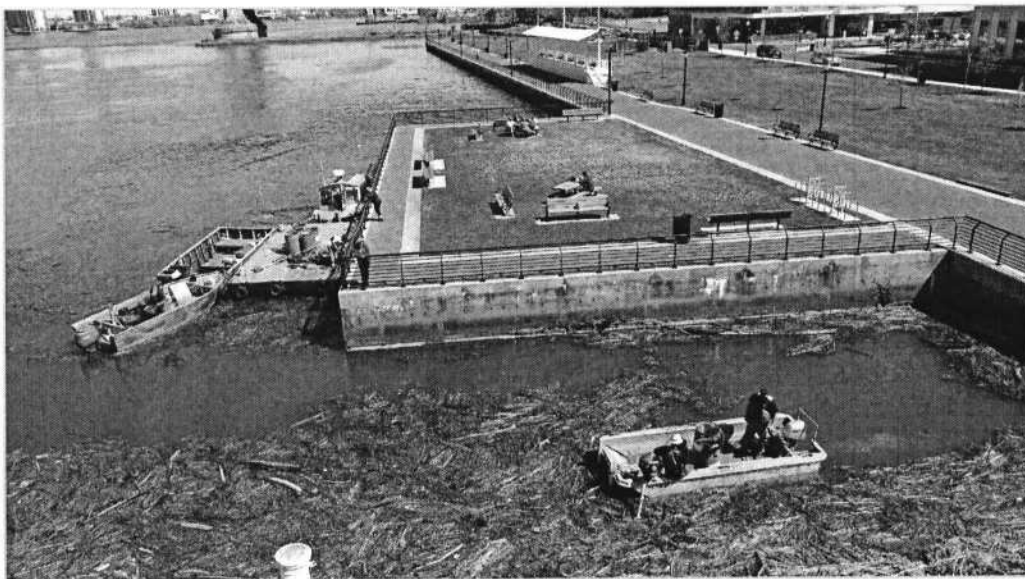
Summary

The Delaware River is a navigable and tidal waterway providing the City of Camden with access to the water, waterfront views, and a downtown waterfront with businesses, residents, and entertainment destinations. Due to the tidal nature of the waterway, trash and debris regularly collect along the downtown waterfront along the river walls and walkways, bulkheads, piers, and vegetative areas. In response, the CSSD procured a qualified contractor to provide cleaning services along the river for a specified stretch of the downtown Camden waterfront. The maritime debris cleanup is consistent with the CSSD's mission to present Camden as a clean and welcoming place.

In 2022, the CSSD procured Philadelphia Barge Company (PBC) to perform maritime debris clean up services. As part of our inaugural trial, the CSSD deployed PBC to visit the Camden Waterfront on 4 separate occasions. Below are highlights of 2022

Miscellaneous Item Picked Up

- 50 Feet of used/abandoned oil boom
- 30 ft. unsecured and abandoned wave wall
- 2 tires with rims
- 8x12 dock
- Fourteen (14) 55-gallon drums of debris
- Three (3) 55-gallons of plastics



Placemaking & Events

Connect the Lots Partnership

In 2022, the CSSD partnered with Camden Community Partnership's highly-recognized "Connect the Lots" (CTL) initiative to increase community engagement, social interaction, and a sense of place to the public spaces within the Camden Business Improvement District (CBID). These events were publicly available for residents, employees, and visitors of Downtown Camden. Through this partnership, the CSSD and CTL were able to bring and support the following events for the district.

1. Lunchtime Concerts (Tuesdays)
2. Yoga at RCA Pier Park (Tuesdays)
3. "Hard Work No Excuses" fitness class at Cooper's Poynt Park (Thursdays)
4. Camden Night Garden
5. Movies in the Park
 - 6/3 at Cooper's Poynt Park
 - 6/17 at 4th & Washington Park
 - 7/15 at 4th & Washington Park
 - 8/5 at Cooper's Poynt Park
 - 8/19 at 4th & Washington Park
6. Salsa on the Plaza at Roosevelt Plaza Park (6/24)
7. Latin Night in the Plaza (9/16)

2022 CONNECT THE LOTS SEASON SCHEDULE

Text "CTLCamden" to 6411 for event alerts

Weekly Events	
Lunchtime Concerts	Fitness Class
Every Tuesday From May 30 - August 22th 12:00 - 2:00 pm Roosevelt Plaza Park	"Hard Work No Excuses" every Thursday 8:30 - 10:00 am Cooper's Poynt Waterfront Park
	Yoga Every Tuesday 5:30 - 6:30 pm RCA Pier
May	May 20 @ 6 pm - Camden High Entrance - Cooper's Poynt Waterfront Park
June	June 3 @ 6 pm - Outdoor Movie - Cooper's Poynt Waterfront Park June 10 @ 6 pm - Outdoor Movie - Gateway Park June 17 @ 6 pm - Harlem Coding Challenge - Wood Center June 18 @ 6 pm - Outdoor Movie - 4th & Washington Park June 19 @ 6 pm - Wake Camden - Cooper's Hill Waterfront Park June 24 @ 7 pm - Salsa on the Plaza - Roosevelt Plaza Park
July	July 1 @ 8 pm - Outdoor Movie - Van Natta Park July 23 - Trenton Circus Squad - Cooper's Poynt Waterfront Park July 9 @ 8:30 am - Friddle Challenge - Wynne Park July 18 @ 8 pm - Outdoor Movie - 4th & Washington Park July 22 - Annual Salsa Con - Wynne Park July 23 @ 8:30 am - Parade Camden 24 - Wynne Park July 28 @ 8 pm - Outdoor Movie - Roosevelt Park July 30 @ 8 pm - Family Fun & Fitness Day - Cooper's Hill Waterfront Park
August	August 3 @ 7 pm - National Hip Hop - Wynne Park August 4 @ 7:30 pm - Outdoor Movie - Cooper's Poynt Waterfront Park August 11 @ 4 pm - Cultural Art Installation - Dudley Orange Park August 13 @ 10 am - Peace Garden - Van Natta Park August 19 @ 8 pm - Outdoor Movie - 4th & Washington Park
September	September 2 @ 8:30 pm - Outdoor Movie - Van Natta Park

* Events require registration.
For more information and to register visit www.connectthelotscamden.com or @CTLCamden on Instagram & Facebook

About Connect the Lots



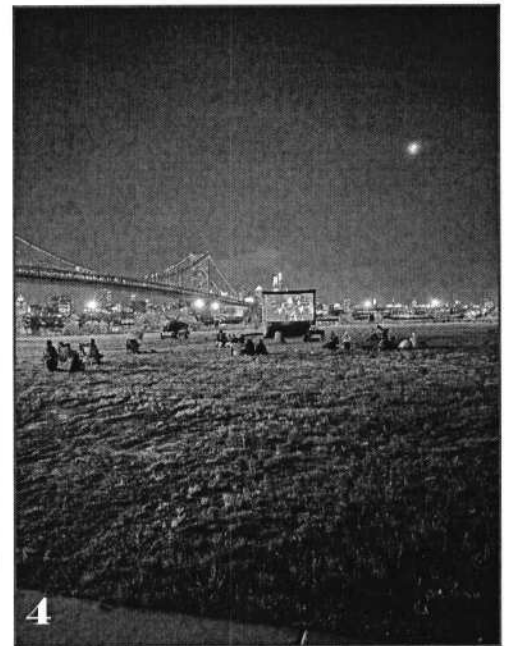
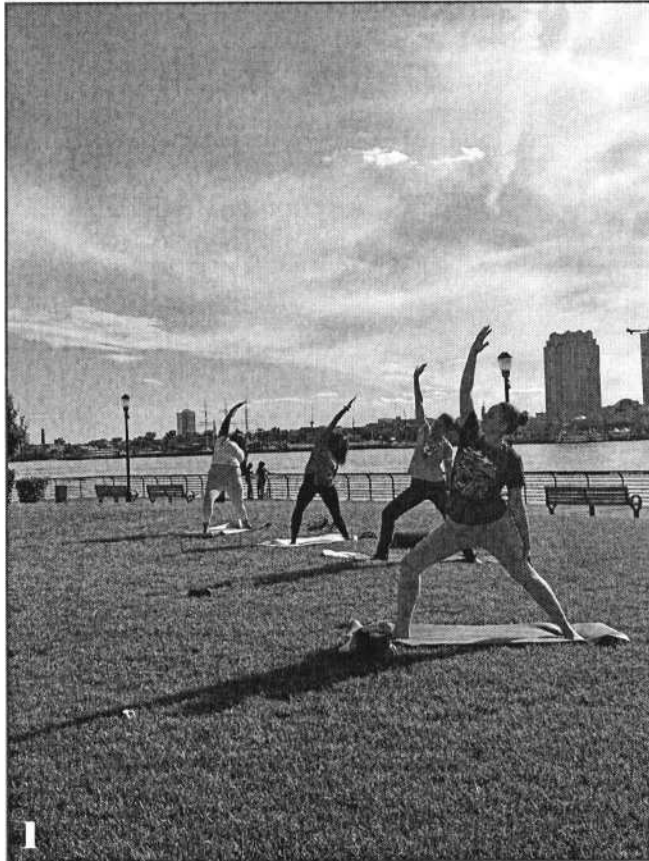
CONNECT THE LOTS (CTL) is a community-driven initiative to activate Camden's vacant and underutilized spaces through the identification and implementation of artistic, cultural, and recreational projects and activities. The goals of the initiative are to engage Camden residents in neighborhood transformation, create safe nodes of activity,

and to bring vibrancy to Camden's corridors and public spaces. CTL is a collaboration between Camden Community Partnership and the City of Camden. CTL was first piloted in 2014-2015 in the North Camden and Cooper-Grant neighborhoods. Since that time, CTL has expanded to additional Camden neighborhoods and has incorporated themes of health and sustainability in its placemaking programs, including new partnerships with Get Healthy Camden and the Camden SMART Initiative. To learn more about CTL, visit www.CTLCamden.com.

Placemaking & Events

(continued)

GTL & GSSD



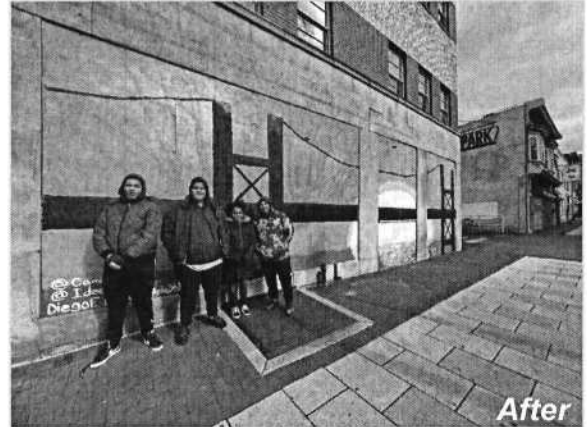
1. Yoga at RCA Pier Park
2. Lunchtime Concerts @ Roosevelt Palza Park
3. Salsa on the Plaza @ Roosevelt Plaza Park
4. Movie Night @ Cooper's Poynt Park

Placemaking & Events

(continued)

Public Art & Murals

As part of our effort to enhance the Downtown and combat graffiti, the CSSD partnered with young artists from the IDEA Center for the Arts to add art and beauty to a temporarily vacant storefront at 517-519 Market Street across from City Hall/ Roosevelt Plaza Park.



Welcome Center at 201 Market Street

To compliment our programming, the CSSD opened a “Welcome Center”, which offered hot chocolate, coffee, refreshments, and complimentary gift wrapping during holiday events. It will serve as the dispatch office and support community programs moving forward.



Placemaking & Events

(continued)

Downtown Camden Restaurant Guide

Be on the lookout for the recently launched Downtown Camden Restaurant Guide. In it, you'll find information about our assortment of Downtown and Waterfront eateries – including location, contact information, delivery links, hours of operation and more.

The restaurant guide is available on high-quality print paper and digitally on www.CamdenSSD.com/Restaurant-Guide. Interested in receiving a print version? Contact us at CamdenBid@Camdenssd.com or at 856.823.4282.

Discover the buzz with.....
DOWNTOWN RESTAURANT

- BAIN'S DELI**
 A: 2 Aquarium Loop Dr., Camden, NJ 08103
 P: (856) 203-7004
 H: M-F 8:30am-4pm | Sat 10-4pm | Closed Sun
- THE VICTOR PUB**
 A: 1 Market St., Camden, NJ 08102
 P: (856) 635-0600
 H: Sun-Mon 11am-12am
- MARKET STREET PIZZERIA**
 A: 1 Market St., Camden, NJ 08102
 P: (856) 941-4100
 H: Hours: M-F 10am-9pm | Sat 11am-9pm | Closed Sun
- FRESH MEX GRILL**
 A: 1 Market St., Camden, NJ 08102
 P: (856) 541-4600
 H: M-F 11am-2pm | Closed S & S
- FEVZI MEDITERRANEAN**
 A: 1 Market St., Camden, NJ 08102
 P: (856) 203-7252
 H: M-F 10:30am-3pm | Closed S & S
- NUANCED CAFE**
 A: 225 Market St., Camden, NJ 08102
 P: (856) 903-8228
 H: M-F 7:30am-4pm | Sat 8am-2pm | Closed Sun
- CAFE SALAD FACTORY**
 A: 313 Market St., Camden, NJ 08102
 P: (856) 903-8228
 H: M-F 10am-5pm | F 10am-4pm | Closed Sun
- MILESTONE RESTAURANT & CATER**
 A: 521 Market St., Camden, NJ 08102
 P: (856) 397-5008
 H: Closed M | T-F 12pm-9pm | Sat 3pm-9pm | Sun 1pm-5pm
- CAMDEN DINER**
 A: 501 Market St., Camden, NJ 08102
 P: (856) 966-4076
 H: M-F 7am-12:30pm | Closed Sun
- GUIDO'S PIZZA**
 A: 913 Market St., Camden, NJ 08102
 P: (856) 230-0444
 H: M-F 7am-4pm | Closed Sun

*Hours may change depending on

Dine Downtown CAMDEN
 Downtown Camden Restaurant Guide
 Looking for your next meal, catering options or local delivery? Use this handy guide to explore downtown restaurants, cafes and eateries.

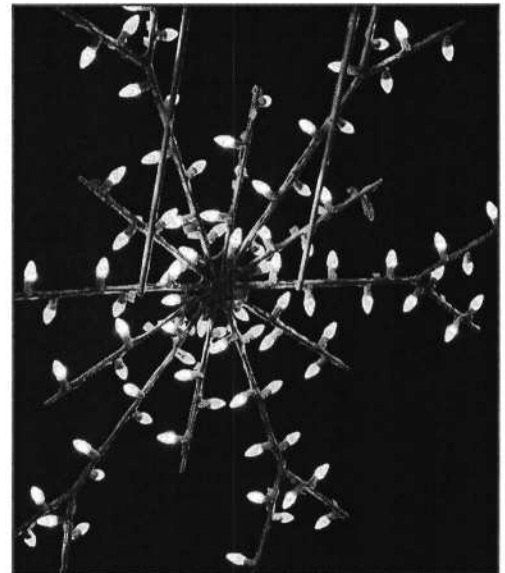
For participating locations visit CamdenSSD.com or scan QR code

01312023

Holiday Programming

Holiday Lighting

Locals and visitors alike were thrilled to see Downtown Camden shining bright this holiday season. The trees at Roosevelt Plaza Park were completely wrapped in twinkling lights and a total of 60 illuminated snowflakes lined Market Street from City Hall to the Waterfront. Trees in the Aquarium loop were also wrapped in string lighting to create a festive environment.



Holiday Programming

(continued)

Cookie Decorating (December 2nd)

The CSSD kicked off the Holiday season with an in-person cookie decorating class led by a local bakery Embellished by Alesha. Alesha provided delicious cookies, icing, and a fun-filled evening.

IDEA Holiday Bazar (December 3rd)

The CSSD collaborated with IDEA Center for the Arts for a day of Arts and Culture with live music and a space to shop and unwind. This Holiday Bazaar featured a handful of small businesses selling products ranging from custom mugs, t-shirts, notebooks, handmade jewelry, books, and candles.

CSSD Holiday Bazar (December 10th)

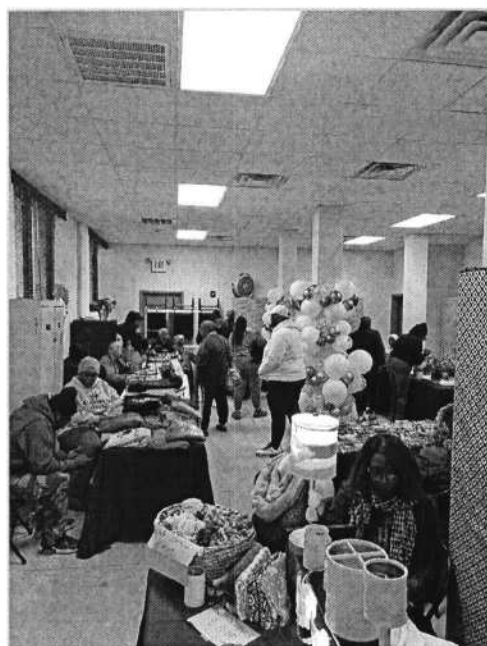
The second weekend of our holiday programming started with a holiday market that included local vendors selling live plants, funky socks, candles, hand-woven scarves, custom hair jewelry, baked goods, and Camden-themed gear.

Making Candles & Hot Chocolate Kits (December 11th)

The CSSD invited The Calm Joy Candle Co to lead us in a hands-on candle-making experience where guests were able to mix their own unique scents to create quality handmade candles. Guests made their own hot chocolate kits while mingling with Buzz.

American Water Ambassador Holiday Dinner

Each year American Water invites our Yellowjacket Ambassadors and their loved ones to enjoy an evening of dining and celebrating. Families are invited to enjoy a catered dinner, gifts, gift cards and activities for children, photos with Santa, and lots of giveaways for Ambassadors to enjoy. Thank you, American Water, for going all out to show our ambassadors that their hard work is noticed, and they are appreciated.



Marketing & Communications

Monthly Newsletter

In February 2022, the CSSD launched its new monthly newsletter dubbed "The Buzz" after CSSD's iconic Buzz Bee mascot. The purpose of this newsletter was to educate CSSD's constituents about recent news, CSSD initiatives, and updates, Opportunities for Small Businesses, Volunteer opportunities, and things to do in Downtown Camden.

The CSSD continues to expand its newsletter subscribers and impact. Are you interested in signing up for our newsletter? Visit www.CamdenSSD.com/Newsletter.



Social Media

The Camden Special Services District maintains a regular presence on social media platforms such as Facebook, Instagram, and LinkedIn. Social media remains an invaluable tool for the CSSD to communicate with its constituents regarding upcoming projects and events, organizational and community updates, and any other relevant information.

Facebook:

- 170+ New Page Like
- 10K+ Reach

Instagram

- 615 New Page Like
- 49K+ Reach

LinkedIn

- 100+ New Followers



CSSD & CBID Goals & Objectives

The Camden Downtown is one of the important gateways to the South Jersey region, serving as a center for commerce, transportation, education, health care, and government. Its small-town assets can project a vibrant, well-maintained, safe, clean, and attractive downtown. Revitalization should be pedestrian-friendly and provide for a vibrant business environment with mercantile and service-type businesses, providing an environment that supports shopping, dining, socializing, entertainment and commercial activities for daytime and evening hours. Success relies on an integrated community approach and the maintenance of focused community partnerships.

GOALS AND OBJECTIVES AND THE BUDGET CATEGORIES THAT CONTRIBUTE TO GOALS AND OBJECTIVES

Goal #1: Implement and manage a Business Improvement District to support the growth of a vital, healthy, thriving district for everyone - residents, businesses, employers, employees, students and visitors.

Objectives

- To be a reliable partner to all represented within the CBID, by working together to honor the community's traditions and maintain and support community values
- To develop Public/Private collaboration that encourages investment, interest, ideas, increased foot traffic and activity to local businesses, educational and health facilities, local attractions, public events, and support neighborhood growth
- To encourage public input, through meetings and surveys, to help identify targeted initiatives
- To continue to hire local residents to work on the Yellow Jacket Ambassador team, pay a fair hourly rate with benefits and increase staffing

CSSD & CBID Goals & Objectives

(continued)

Goal #2: Provide dedicated and enhanced CBID on-the-street activities to create a more welcoming district

Objectives

- To provide enhanced cleaning, landscaping, and hospitality assists
- To increase staffing and maintain services seven days a week
- To clean streets and sidewalks in neighborhoods within the CBID catchment area
- To be accountable, produce and measure results

Goal #3: Administer the District Management Corporation

Objectives

- To fairly represent the various stakeholders in the CBID
- To work with a Board of Directors that represents the district
- Participate in neighborhood community meetings to establish and maintain cooperation, understanding, collaboration
- To manage the district to be inclusive of all interests and represent the downtown as identified on the property map
- To maintain a balanced budget

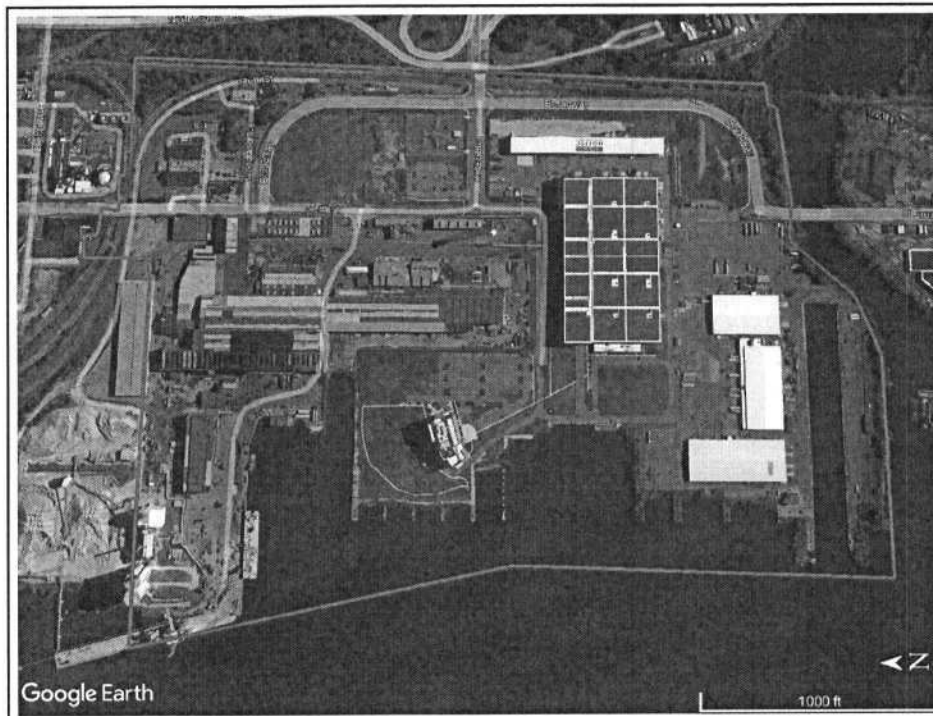
Goal #4: Promote and support the various communities through new marketing and branding/identity efforts to drive customers, visitors, residents, employees into local businesses and attractions and support community and neighborhood initiatives.

Objectives

- To utilize local sourcing when available, appropriate and economically responsible
- To develop digital and print marketing materials to promote the district
- To disseminate district news to the community via ongoing communication with community groups, neighborhood associations, religious institutions, business groups.

CBID Boundaries

Exhibit A - Property List with Block and Lot located at www.CamdenSSD.com



Enhanced Landscaping Areas

Exhibit B - Areas Covered

MAP OF CSSD LANDSCAPING AREAS



Roosevelt Plaza Park



Cooper Plaza



Cooper's Poynt Park



Martin Luther King Boulevard

Not shown:

- Haddon Ave Planters
- 3rd & Market Plaza
- Broadway/ Walter Rand Transportation Center

CSSD: Fee-For-Service Contracts

Exhibit C - Highlighted Fee for Service Contract Areas



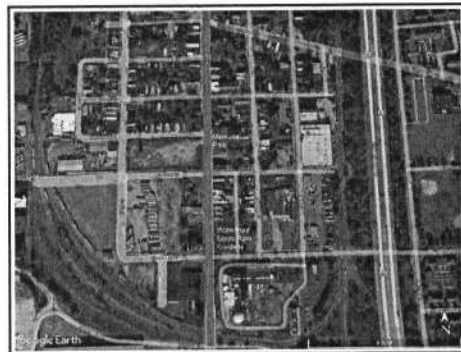
Wiggins Waterfront Park

(Map of serviced area)



Heart of Camden: Waterfront South

(Map of serviced area)



CCMUA: Green Site Infrastructure

(Map of serviced area)





200 Federal Street
Suite 146
Camden, NJ 08103

(P): (856) 823-4282
(E): CamdenBid@CamdenSSD.com
(W): www.CamdenSSD.com

R-12

DB:dh
03-14-23

RESOLUTION AWARDING A FAIR & OPEN CONTRACT FOR PROFESSIONAL SERVICES TO APPRAISAL CONSULTANTS CORPORATION TO PROVIDE PROPERTY TAX ASSESSMENTS AS NEEDED FOR 1 YEAR

WHEREAS, there exists a need to provide appraisal services for the Tax Assessor's Office; and

WHEREAS, pursuant to RFP #23-01, the City received two (2) proposals with the submission by APPRAISAL CONSULTANTS CORPORATION, having an address at 293 Eisenhower Pkwy., Suite 200, Livingston, NJ 07039-1711 being deemed the most qualified to perform this service for the City; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received and is attached hereto by APPRAISAL CONSULTANTS CORPORATION, to provide appraisal services for various reasons, such as complex tax board appeals and/or NJ Tax Court Appeals, in the amount not to exceed FIFTEEN THOUSAND DOLLARS (\$15,000.00) for a period of one (1) year; and

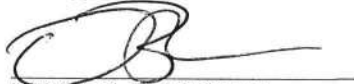
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under adopted budget of the City of Camden under line item "3-01-E1-454-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with APPRAISAL CONSULTANTS CORPORATION, to provide appraisal services for various reasons, such as complex tax board appeals and/or NJ Tax Court Appeals in the amount not to exceed FIFTEEN THOUSAND DOLLARS (\$15,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: APPRAISAL CONSULTANTS CORP

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E1-454-906
AMOUNT: \$ 15,000.00

APPROPRIATION RESERVE:
AMOUNT: \$

- DEDICATED BY RIDER:
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$

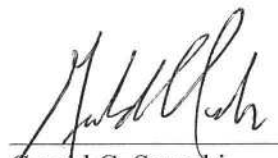
- CAPITAL ORDINANCE
AMOUNT: \$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 15,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTIONJ AUTHORIZING A CONTRACT TO APPRAISAL CONSULTANTS CORP.,293 EISENHOWER PARKWAY, SUITE 180, LIVINGSTON , NJ 07039 FOR PROPERTY TAX ASSESSMENT.



Gerald C. Seneski
Director of Finance
Date: 2/14/23

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Purchasing for Bureau of Tax Assessment

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Appraisal Consultants Corp., 293 Eisenhower Parkway, Suite 180, Livingston, NJ 07039 for property tax assessments

BRIEF DESCRIPTION: The City is in need of a qualified expert to provide appraisal services for the Tax Assessor's office for complex Tax Board appeals and/or NJ Tax Court Appeals. Appraisal Consultants Corporation will provide the services, as needed, at a rate of \$200/hour for a period of one (1) year.

BIDDING PROCESS: Received two (2) proposals from RFP #23-01 on February 2, 2023

APPROPRIATION ACCOUNT(S): 3-01-E1-454-906

AMOUNT: \$15,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with columns Date and Signature. Rows include: Approved by Relevant Director, Approved by Grants Management, Approved by Finance Director, Approved by Purchasing Agent, Approved by Business Administrator, Received by City Attorney.

Prepared By: L. CHANDLER (Name) Please Print, X 7475 (Extension #)
Contact Person:

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	APPRAISAL CONSULTANTS, CORP.
Purpose or Need for service:	REAL ESTATE APPRAISAL SERVICES FOR TAX ASSESSMENTS
Contract Award Amount	\$15,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #23-01
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES STEVEN BARTELT, MAI, SRA

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.


Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 Date 2/14/23

Certifying Officer

For LGS use only:

Approved

Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

23-01 - REAL ESTATE APPRAISAL SERVICES FOR PROPERTY TAX ASSESSMENT

Opening Date: January 9, 2023 11:45 AM

Closing Date: February 2, 2023 11:00 AM

Vendor Details

Company Name: Appraisal Consultants Corp.

Does your company conduct business under any other name? If yes, please state: No

Address: 293 Eisenhower Parkway
Suite 180
Livingston, NJ 07039

Contact: William Steinhart

Email: whs@appcon.com

Phone: 973-994-7400 101

Fax: 973-994-3493

HST#:

Submission Details

Created On: Tuesday January 10, 2023 11:51:57

Submitted On: Wednesday February 01, 2023 18:07:07

Submitted By: William Steinhart

Email: whs@appcon.com

Transaction #: 366f63e2-9ddf-4d83-99a7-daa6be5eee8b

Submitter's IP Address: 185.199.103.187

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

Cost Proposal

List applicable hourly rates associated with personnel who will provide the service listed in "Section 2 – Services of Services" portion of this RFP. Respondent may add additional rows as necessary. Hourly rate is inclusive of all expenses. No separate payments will be made for out-of-pocket expenses, such as, but not limited to: transportation, parking, telephone, coordination with other parties, RFI, copying, printing, faxing, mailing or courier services. These out-of-pocket expenses should be included in the proposed hourly rates.

Name and Job Title *	Hourly Rate *	Comments
RFP #23-1. Real Estate Appraisal Services for Property Tax Assessment	\$200.00/hour	All professional real estate appraisal services including expert testimony and consulting.

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document"**

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP	WHS
NON-COLLUSION AFFIDAVIT	WHS
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	WHS
BUSINESS ENTITY CONTRIBUTION STATEMENT PURSUANT TO CITY ORDINANCE MC-4588	WHS
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT	WHS
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN	WHS
W-9	WHS
AFFIRMATIVE ACTION COMPLIANCE NOTICE with EMPLOYEE INFORMATION REPORT	WHS
ALL SECTION 3 - REQUIRED COMPONENTS OF THE RFP PROPOSAL	WHS
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	WHS

January 10, 2023 - Response to Request for Proposal
City of Camden - Real Estate Appraisal Services for Property Tax Assessment - RFP #23-01

- We have significant experience on Tax Appeals, testified before the NJ Tax Court hundreds of times, and have been noted in a number of reported decisions of the NJ Tax Court in matters on behalf of municipalities. Additionally, both of the principals were the appraisers and were cited in State v. Federico R. Caoili., 135 N.J. 252 and 262 N.J. Super 591, a landmark eminent domain matter that was ultimately decided by the NJ Supreme Court. We have a high degree of real estate appraisal knowledge in relation to Title 54 of the Statutes of New Jersey.
- Appraisal Consultants Corp. is an “S Corporation” that is a well-known and experienced real estate appraisal firm that was originally started in the early 1960’s. We have significant experience on appraisals and related advisory services for real estate tax appeals and have been noted in a number of reported decisions by the NJ Tax Court. We also have extensive experience in eminent domain matters and have also been noted in a number of reported decisions by the NJ Superior Court Appellate Division as well as one by the NJ Supreme Court. Also, as stated within our respective professional qualifications, we have experience before several other tribunals including the United States District Court, and the United States Bankruptcy Court. Each of the two principals own ½ of the stock. We have provided real estate appraisal services including expert testimony to many NJ municipalities, other governmental entities as well as property owners. Our work takes us to almost all of New Jersey’s 21 counties.
- In addition to our professionals, we have two support staff/research analysts. For every engagement, the appraiser will inspect the subject, inspect all comparable data, make all analyses, draw all conclusions, write the report and testify at hearings and trials. Our support staff’s only duties are to gather deeds/all pertinent public records, take photos of comparable data and assist the principal appraiser in exhibit preparation.

All work is done by the appraisers and staff of Appraisal Consultants. We do not use the services of subcontractors.

- p. None.
- q. A copy of the Certificate is submitted with this RFQ Response.
- r. A copy of the Certificate is submitted with this RFQ Response.
- s. Insurance
 1. Liability Insurance – An insurance certificate naming the City of Camden as an additional insured has been ordered from our carrier. They will mail it to you directly very shortly.
 2. Professional Liability – A copy of the Declaration Page is submitted with this RFQ Response.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: APPRAISAL CONSULTANTS CORP.
Trade Name:
Address: 293 EISENHOWER PARKWAY STE 200
LIVINGSTON, NJ 07039-1711
Certificate Number: 0073505
Effective Date: September 03, 1985
Date of Issuance: February 13, 2023

For Office Use Only:
20230213121609323

DB:dh
03-14-23

R-13

**RESOLUTION AUTHORIZING A CONTRACT UNDER NEW JERSEY
STATE CONTRACT #83909 TO MOTOROLA SOLUTIONS INC., P.O. BOX 1335,
BURLINGTON, NJ 08016**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase forty-two (42) Motorola APX6000XE P25 portable radios with accessories for the City's Fire Department under State Contract No. 83909; and

WHEREAS, the municipality seeks to purchase this service under said State Contract from MOTOROLA SOLUTIONS INC. for an amount not to exceed ONE HUNDRED SIXTY-SIX THOUSAND SEVEN HUNDRED NINETY-TWO DOLLARS AND FIFTY CENTS (\$166,792.50); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-BG-A22-005", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to award a contract to MOTOROLA SOLUTIONS INC., to purchase forty-two (42) Motorola APX6000XE P25 portable radios with accessories for the City's Fire Department under State Contract No. 83909, for an amount not to exceed ONE HUNDRED SIXTY-SIX THOUSAND SEVEN HUNDRED NINETY-TWO DOLLARS AND FIFTY CENTS (\$166,792.50).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: MOTOROLA SOLUTIONS, INC


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E3-550-917
AMOUNT: \$, \$2,082.50
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-BG-A22-005 \$164,710.00
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 166,792.50

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF FOURTY –TW0 (42) MOTOROLA APX6000XE P25 PORTABLE RADIOS WITH ACCESSORIES FROM MOTOROLA SOLUTIONS, INC., PO BOX 1335, BURLINGTON, NJ 08016



Gerald C. Seneski
Director of Finance
Date: 2/8/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: MARCH 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the purchase of forty-two (42) Motorola APX6000XE P25 portable radios with accessories from Motorola Solutions, Inc., PO Box 1335, Burlington, NJ 08016

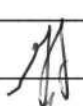



BRIEF DESCRIPTION: Resolution authorizing the purchase of forty-two (42) Motorola APX6000XE P25 portable radios with accessories for the City's Fire Department.

BIDDING PROCESS: Under N.J.S.A. 40A:11-12, a municipality may without advertising for bids, purchase materials, supplies, or equipment under a contract entered into on behalf of the State by Division of Purchase and Property.

APPROPRIATION ACCOUNT: G-BG- -A22-005 (\$164,710.00) & 3-01-E3-550-917 (\$2,082.50)

AMOUNT: \$166,792.50

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	2/8/23	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/8/2023	
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____		

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	MOTOROLA SOLUTIONS
Purpose or Need for service:	PURCHASE OF FORTY-TWO (42) MOTOROLA APX6000XE P25 PORTABLE RADIO
Contract Award Amount	\$166,792.50
Term of Contract	~2 MONTH
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. G-BG-
-A22-005 & 3-01-E3-550-917 Funding Source for this action

[Handwritten Signature]
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NISC Date 2/8/2023
Certifying Officer

For LGS use only:
 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

137

REQUISITION	
NO.	23-00262

SHIP TO	JESSE FLAX, DEPUTY CHIEF FIRE ADMINISTRATION 4 N 3RD STREET CAMDEN, NJ 08102
	VENDOR #: MOT04 MOTOROLA SOLUTIONS INC P O BOX 1335 BURLINGTON, NJ 08016

ORDER DATE: 01/26/23
 DELIVERY DATE:
 STATE CONTRACT: 53804
 F.O.B. TERMS:

CITY OF CAMDEN
 GRANTS MANAGER
 2023 JAN 31 AM 10:02

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
42.00 EA	APX6000XE PROTABLE MODEL 1.5 TO DISPLAY Catalog #: H98UCD9PW5N	G-BG- -A22-005	1,425.0000	59,850.00
42.00 EA	ENH: APX6000XE RUGGED RADIOS Catalog #: QA022006	G-BG- -A22-005	600.0000	25,200.00
42.00 EA	ADD: ASSTRO DIGITAL CAI OPERAT Catalog #: Q806	G-BG- -A22-005	386.2500	16,222.50
42.00 EA	ADD: SMARTZONE OPERATION Catalog #: H38	G-BG- -A22-005	900.0000	37,800.00
42.00 EA	ADD: P25 9600 BAUD TRUNKING Catalog #: Q321	G-BG- -A22-005	225.0000	9,450.00
42.00 EA	ADD: TDMA OPERATION Catalog #: QA00580	G-BG- -A22-005	300.0000	12,600.00
42.00 EA	ALT: IMPACT GREEN HOUSING Catalog #: QA01427	G-BG- -A22-005	18.7500	787.50
42.00 EA	ADD: GROUP SERVICE Catalog #: GA09008	G-BG- -A22-005	62.9166	2,642.50
42.00 EA	ADD: GROUP SERVICES Catalog #: QA01648	3-01-E3-550-917	49.5833	2,082.50
42.00 EA	ADD: HARDWARE KEY	G-BG- -A22-005	3.7500	157.50
			TOTAL	166,792.50

CITY OF CAMDEN
 PURCHASING BUREAU

2023 JAN 31 AM 9:59

[Handwritten Signature]
 1/31/23

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature] 1/31/23
 Department Head Date

[Signature] 1-30-23
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU



MOTOROLA SOLUTIONS

**STATE OF NEW JERSEY CONTRACT 83909
MOTOROLA PROCUREMENT PROPOSAL**

DATE: JANUARY 23, 2023

SHIP TO: **CAMDEN CITY FIRE DEPARTMENT**

VENDOR: MOTOROLA SOLUTIONS, INC.
PO BOX 1335
BURLINGTON, NJ 08016

ATTENTION: CHIEF FLAX

ATTENTION: ANN O'KEEFE
PHONE: 856-745-4313
FAX 856-753-9290

ITEM	NJ STATE CONTRACT INFO LINE NO COMMODITY CODE	MODEL	DESCRIPTION	QTY	LIST UNIT PRICE	EXT UNIT PRICE	NJ STATE DISCOUNT	DISC UNIT PRICE	DISC EXTENDED PRICE
1	00002	726-88-085633	H98UCD9PW5 N	42	\$ 1,900.00	\$ 79,800.00	25%	\$ 1,425.00	\$ 59,850.00
1a	00002	726-88-085633	QA02006	42	\$ 800.00	\$ 33,600.00	25%	\$ 600.00	\$ 25,200.00
1b	00002	726-88-085633	Q806	42	\$ 515.00	\$ 21,630.00	25%	\$ 386.25	\$ 16,222.50
1c	00002	726-88-085633	H38	42	\$ 1,200.00	\$ 50,400.00	25%	\$ 900.00	\$ 37,800.00
1d	00002	726-88-085633	Q361	42	\$ 300.00	\$ 12,600.00	25%	\$ 225.00	\$ 9,450.00
1e	00002	726-88-085633	QA00580	42	\$ 400.00	\$ 16,800.00	25%	\$ 300.00	\$ 12,600.00
1f	00002	726-88-085633	QA01427	42	\$ 25.00	\$ 1,050.00	25%	\$ 18.75	\$ 787.50
1g	00002	726-88-085633	GA09008	42	\$ 150.00	\$ 6,300.00	25%	\$ 112.50	\$ 4,725.00
1h	00002	726-88-085633	QA01648	42	\$ 5.00	\$ 210.00	25%	\$ 3.75	\$ 157.50
									FIRE, EMS & OEM PORTABLE PRICE \$ 166,792.50

DB:dh
03-14-23

R-14

RESOLUTION AUTHORIZING A CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT #060920-NVS TO NAVISTAR, INC. DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVE, LISLE, IL 60532

WHEREAS, there exists a need to purchase two (2) 2024 International HV513 6X4 Chassis Triaxle dump body trucks to replace aged out/worn vehicles currently in the City of Camden's fleet; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "2-01-C2-886-875" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Navistar, Inc. dba International Truck, via their authorized dealer, Hunter Truck Sales & Service under the SOURCEWELL National Cooperative Purchasing Pricing System, for the purchase of two (2) 2024 International HV513 6X4 Chassis Triaxle dump body trucks to replace aged out/worn vehicles currently in the City of Camden's fleet, in the amount of FOUR HUNDRED TWENTY-NINE THOUSAND ONE HUNDRED EIGHTY-FIVE DOLLARS AND SIX CENTS (\$429,185.06), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NAVISTAR, INC DBA INTERNATIONAL TRUCK

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-C2-886-875
AMOUNT: \$ 429,185.06

APPROPRIATION RESERVE:
AMOUNT: \$

- DEDICATED BY RIDER:
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$

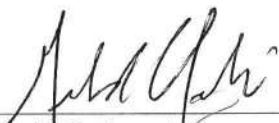
- CAPITAL ORDINANCE
AMOUNT: \$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 429,185.06

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION TO AWARD A CONTRACT UNDER SOURCEWELL COOPERATIVE PURCHASING CONTRACT # 060920-NVS TO NAVISTAR, INC DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVE, LISLE IL 60532.



Gerald C. Seneski
Director of Finance
Date: 2/14/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: March 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract under Sourcewell cooperative purchasing Contract #060920-NVS to Navistar, Inc dba International Truck 2701 Navistar Drive, Lisle, IL 60532.


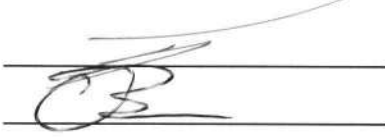

BRIEF DESCRIPTION: Navistar, Inc dba International Truck, via their authorized dealer, Hunter Truck Sales & Service, will provide two (2) 2024 International HV513 6X4 Chassis triaxle dump body trucks to replace aged out/worn vehicles currently in the City of Camden's fleet.

BIDDING PROCESS: Under N.J.S.A 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative.

APPROPRIATION ACCOUNT: 2-01-C2-886-875

AMOUNT: \$429,185.06

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	2/14/23	
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	N/A
Name of Vendor	NAVISTAR DBA INTERNATIONAL TRUCK
Purpose or Need for service:	PURCHASE OF TWO (2) 2024 INTERNATIONAL HV513 6X4 CHASSIS TRIAXLE DUMP TRUCKS
Contract Award Amount	\$429,185.06
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

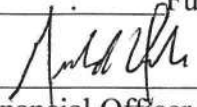
Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. various
Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

Approved Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

DB:dh
03-14-23

R-15

RESOLUTION AUTHORIZING A CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT #060920-NVS TO NAVISTAR, INC. DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVE, LISLE, IL 60532

WHEREAS, there exists a need to purchase two (2) 2024 International HV507 4X2 Chassis rear loader trash trucks for daily trash collection; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

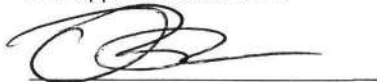
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "2-01-C2-886-875" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Navistar, Inc. dba International Truck, via their authorized dealer, Hunter Truck Sales & Service under the SOURCEWELL National Cooperative Purchasing Pricing System, for the purchase of two (2) 2024 International HV507 4X2 Chassis rear loader trash trucks for daily trash collection, in the amount of FOUR HUNDRED TWO THOUSAND ELEVEN DOLLARS AND SEVENTY-TWO CENTS (\$402,011.72), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NAVISTAR, INC DBA INTERNATIONAL TRUCK

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-C2-886-875
AMOUNT: \$ 402,011.72
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 402,011.72

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION TO AWARD A CONTRACT UNDER SOURCEWELL COOPERATIVE PURCHASING CONTRACT # 060920-NVS TO NAVISTAR, INC DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVE, LISLE IL 60532.



Gerald C. Seneski
Director of Finance
Date: 2/14/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: March 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract under Sourcewell cooperative purchasing Contract #060920-NVS to Navistar, Inc dba International Truck 2701 Navistar Drive, Lisle, IL 60532.




BRIEF DESCRIPTION: Navistar, Inc dba International Truck, via their authorized dealer, Hunter Truck Sales & Service, will provide two (2) 2024 International HV507 4x2 Chassis rear loader trash trucks for daily trash collection.

BIDDING PROCESS: Under N.J.S.A 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative.

APPROPRIATION ACCOUNT: 2-01-C2-886-875

AMOUNT: \$402,011.72

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	2/14/23	 (If applicable)
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	NAVISTAR DBA INTERNATIONAL TRUCK
Purpose or Need for service:	PURCHASE OF TWO (2) 2024 INTERNATIONAL HV507 4X2 CHASSIS REAR LOADER TRASH TRUCKS
Contract Award Amount	\$402,011.72
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. various
Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

DB:dh
03-14-23

R-16

**RESOLUTION AUTHORIZING A CONTRACT UNDER NEW JERSEY
STATE CONTRACT #81751 TO FRANK MAZZA & SON, INC.,
P.O. 3339 WHITE HORSE PIKE, P.O. BOX 226, HAMMONTON, NJ 08037**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase and install flooring for the 1st floor of the City of Camden's Fire HQ under State Contract; and

WHEREAS, the municipality seeks to purchase this service under said State Contract #81751 from FRANK MAZZA & SON, INC. for an amount not to exceed NINETY-FOUR THOUSAND THREE HUNDRED EIGHT DOLLARS AND FORTY-NINE CENTS (\$94,308.49); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-BG-A22-009", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to award a contract to FRANK MAZZA & SON, INC., to purchase and install of flooring for the 1st floor of the City of Camden's Fire HQ under State Contract #81751, for an amount not to exceed NINETY-FOUR THOUSAND THREE HUNDRED EIGHT DOLLARS AND FORTY-NINE CENTS (\$94,308.49).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: FRANK MAZZA AND SON

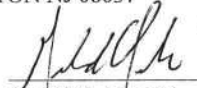
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
AMOUNT: \$
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-BG-A22-009
AMOUNT: \$ 94,308.49
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 94,308.49

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING INSTALLATION OF FLOORING FROM FRANK MAZZA AND SON, 3339 WHITE HORSE PIKE, PO BOX 226, HAMMONTON NJ 08037



Gerald C. Seneski
Director of Finance
Date: 2/8/23

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: MARCH 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the installation of flooring from Frank Mazza & Son, 3339 White Horse Pike, PO Box 226, Hammonton, NJ 08037




BRIEF DESCRIPTION: Resolution authorizing the installation of flooring for the 1st floor of the City of Camden's Fire HQ.

BIDDING PROCESS: Under N.J.S.A. 40A:11-12, a municipality may without advertising for bids, purchase materials, supplies, or equipment under a contract entered into on behalf of the State by Division of Purchase and Property.

APPROPRIATION ACCOUNT: G-BG- -A22-009

AMOUNT: \$94,308.49

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	2/8/23	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/8/23	
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	FRANK MAZZA & SON
Purpose or Need for service:	INSTALLATION OF FLOORING AT THE FIRE HQ – 1 ST FLOOR
Contract Award Amount	\$94,308.49
Term of Contract	~3 MONTH
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES BARTON CARPETS

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

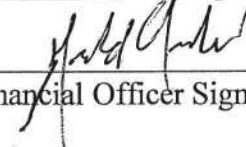
Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. G-BG-
-A22-009 Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NJSSC ^{ACR} Date 2/8/2023

Certifying Officer

For LGS use only:
 Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

IDIS ACTIVITY #: 4084

REQUISITION	
NO.	23-00327

SHIP TO	JOSE BERRIOS, DEPUTY CHIEF FIRE ADMINISTRATION 4 N 3RD STREET CAMDEN, NJ 08102
	VENDOR #: MAZ09
VENDOR	FRANK MAZZA & SON 3339 WHITEHORSE PIKE P.O. BOX 226 HAMMONTON, NJ 08037

ORDER DATE: 02/03/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

3 weeks
1 pm 23
VCT Tiles

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
45.00 EA	ARMSTRONG STANDARD EXCELON (45) ARMSTRONG STANDARD EXCELON 1/8 VCT 51821 CARBEEAN BLUE Catalog #: QTE #ES302029	G-BG- -A22-009	89.5000	4,027.50
115.00 EA	ARMSTRONG STANDARD EXCELON (115) ARMSTRONG STANDARD EXCELON 1/8 VCT 51816 CHERRY RED Catalog #: QTE #ES302029	G-BG- -A22-009	89.5000	10,292.50
12.00 EA	ADHESIVE/FEATHER FINISH/COVE VCT ADHESIVE Catalog #: CHAPCO SS-7	G-BG- -A22-009	49.0000	588.00
70.00 EA	FEATHER FINISH 10LB Catalog #: FINISH 10 LB	G-BG- -A22-009	32.0000	2,240.00
1800.00 EA	ROPPE 1/8X4" VINYL W/TOE BLK Catalog #: QRE #302029	G-BG- -A22-009	1.2900	2,322.00
30.00 EA	COVE ADHESIVE 30 .OZ Catalog #: QTE #302029	G-BG- -A22-009	9.0000	270.00
24.00 EA	ENTRANCE CARPET TILE GREY Catalog #: QTE #302029	G-BG- -A22-009	95.0000	2,280.00
1.00 EA	ADHESIVE PRESSURE SENSITIVE Catalog #: 4 GALLON	G-BG- -A22-009	195.0000	195.00
30.00 EA	ROPPE RAISED CIRCLE SQUARE (30) ROPPE RAISED CIRCLE SQUARE NOSE RUNNER TREADS 4' LONG WITH ABRASIE STRIP Catalog #: 186 RED 4'WIDE	G-BG- -A22-009	109.2300	3,276.90
16.00 EA	ROPPE RAISED CIRCLE SQR 186RED	G-BG- -A22-009	119.5700	1,913.12

Approved

CITY OF CAMDEN
 GRANTS MANAGEMENT
 2023 JAN 34 PM 1:13

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Michael Harper 2/3/23
 Department Head Date

Jose L. Berra 2/3/23
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CAMDEN CITY

520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	23-00327

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	ROPPE RAISED CIRCLE SQUARE NOSE RUBBER TREADS 4' 6" WIDE WITH ABRAIVE STRIP Catalog #: 4' 6" WIDE AW510 TREAD ADHESIVE Catalog #: 4 GAL	G-BG- -A22-009	249.0000	249.00
6.00 EA	ENG #10 EPOXY NOSING CAULK Catalog #: TUBE	G-BG- -A22-009	59.0000	354.00
30.00 EA	ROPPE RUBBER RISERS 4' WIDE Catalog #: BLACK	G-BG- -A22-009	32.0000	960.00
16.00 EA	ROPPE RUBBER RISERS 4'6"WIDE Catalog #: BLACK	G-BG- -A22-009	36.0000	576.00
24.00 EA	REDUCER 1/4 TO 1/8 Catalog #: REDUCER	G-BG- -A22-009	1.9500	46.80
15.00 EA	TILE REDUCER 1" Catalog #: #172 - BLACK	G-BG- -A22-009	1.2500	18.75
1.00 EA	20 YD DUMPSTER Catalog #: ATE #302029	G-BG- -A22-009	1,800.0000	1,800.00
800.00 EA	RIP UP VCT Catalog #: QTY: 800	G-BG- -A22-009	0.0000	0.00
6975.00 EA	FLOOR PREP Catalog #: QTY: 6,975	G-BG- -A22-009	0.0000	0.00
6975.00 EA	VCT INSTALLATION Catalog #: QTE #ES302029	G-BG- -A22-009	0.0000	0.00
24.00 EA	CARPET TILE INSTALLATION Catalog #: QTE #ES302029	G-BG- -A22-009	13.3300	319.92
1800.00 EA	COVE BASE INSTALLATION Catalog #: QTE #ES302029	G-BG- -A22-009	0.0000	0.00
192.00 EA	STAIRS TREADS INSTALLATION Catalog #: QTE #ES302029	G-BG- -A22-009	0.0000	0.00
1.00 EA	FREIGHT CHARGES Catalog #: QTE #ES302029	G-BG- -A22-009	675.0000	675.00
6975.00 EA	WAX & POLISH NEW VCT Catalog #: QTE #ES302029	G-BG- -A22-009	0.0000	0.00
160.00 EA	FOREMAN RATE Catalog #: QTE #ES302029	G-BG- -A22-009	207.1200	33,139.20
160.00 EA	JOURNEYMEN RATE Catalog #: QTE #ES302029	G-BG- -A22-009	179.7800	28,764.80
			TOTAL	94,308.49

Approved

CITY OF CAMDEN
GRANTS MANAGER

2023 JAN 34 PM 1

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Michael Harper 1/3/23
 Department Head Date

Joe P. Ben 2/3/23
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

FRANK MAZZA & SON, INC.
3339 WHITE HORSE PIKE,
PO BOX 226
HAMMONTON, NJ 08037
Telephone: 609-561-5300 Fax: 609-704-1957

ES302029

QUOTE

Sold To CITY OF CAMDEN PURCHASING PO BOX 95120 ROOM 213 CAMDEN, NJ 08101	Ship To CAMDEN FIRE DEPT VCT FLOORING 4 N. 3RD ST CAMDEN, NJ 08102
--	--

Quote Date 01/24/23	Tele #1 856-870-3849	PO Number VCT FLOORING	Quote Number ES302029
-------------------------------	--------------------------------	----------------------------------	---------------------------------

Inventory	Style/Item	Color/Description	Quantity	Units	Price	Extension
VCT	ARMSTRONG STANDARD EXCELON 1/8 VCT	51821 CARBBEAN BLUE	45.00	EA	89.50	4,027.50
VCT	ARMSTRONG STANDARD EXCELON 1/8 VCT	51816 CHERRY RED	115.00	EA	89.50	10,292.50
SS-7	CHAPCO SS-7	VCT ADHESIVE	12.00	EA	49.00	588.00
ARDEX	FEATHER FINISH 10LB	FEATHER FINISH 10LB	70.00	EA	32.00	2,240.00
COVE BASE	ROPPE 1/8" X 4" VINYL WITH TOE	BLACK	1,800.00	LF	1.29	2,322.00
HENRY 440	COVE ADHESIVE	COVE ADHESIVE 30 OZ	30.00	EA	9.00	270.00
ENTRANCE CARPET TILE	ENTRANCE CARPET TILE	GREY	24.00	SY	95.00	2,280.00
ECO-811	ADHESIVE PRESSURE SENSITIVE	4 GALLON	1.00	EA	195.00	195.00
STAIR TREADS	ROPPE RAISED CIRCLE SQUARE NOSE RUNNER TREADS 4' LONG WITH ABRASIVE STRIP	186 RED 4' WIDE	30.00	EA	109.23	3,276.90
STAIR TREADS	ROPPE RAISED CIRCLE SQUARE NOSE RUBBER TREADS 4' 6" WIDE WITH ABRASIVE STRIP	186 RED 4' 6" WIDE	16.00	EA	119.57	1,913.12
TREAD ADHESIVE	AW510 TREAD ADHESIVE	4 GAL	1.00	EA	249.00	249.00
NOSEING CAULK	EN610 EPOXY NOSING CAULK	TUBE	6.00	EA	59.00	354.00
RISERS	ROPPE RUBBER RISERS 4' WIDE	BLACK	30.00	EA	32.00	960.00
RISERS	ROPPE RUBBER RISERS 4' 6" WIDE	BLACK	16.00	EA	36.00	576.00
CTA-40-A	REDUCER 1/4 TO 1/8	REDUCER	24.00	LF	1.95	46.80
#172	TILE REDUCER 1"	BLACK	15.00	LF	1.25	18.75
	20 YD DUMPSTER		1.00	EA	1,800.00	1,800.00
	RIP UP VCT		800.00	SY	0.00	0.00
	FLOOR PREP		6,975.00	SF	0.00	0.00

— 01/24/23 —

2:24PM —

Sales Representative(s):

DOUG DAPP

50% deposit required to place order.
 Balance is to be paid in full upon completion.
 Prices on quote subject to change if not accepted within 7 days.

Subtotal:	94,308.49
Sales Tax:	0.00
Misc. Tax:	0.00
QUOTE TOTAL:	\$94,308.49

FRANK MAZZA & SON, INC.
 3339 WHITE HORSE PIKE,
 PO BOX 226
 HAMMONTON, NJ 08037
 Telephone: 609-561-5300 Fax: 609-704-1957

ES302029

QUOTE

Sold To	Ship To
CITY OF CAMDEN PURCHASING PO BOX 95120 ROOM 213 CAMDEN, NJ 08101	CAMDEN FIRE DEPT VCT FLOORING 4 N. 3RD ST CAMDEN, NJ 08102

Quote Date	Tele #1	PO Number	Quote Number
01/24/23	856-870-3849	VCT FLOORING	ES302029

Inventory	Style/Item	Color/Description	Quantity	Units	Price	Extension
	VCT INSTALLATION		6,975.00	SF	0.00	0.00
	CARPET TILE INSTALLATION		24.00	EA	13.33	319.92
	COVE BASE INSTALLATION		1,800.00	LF	0.00	0.00
	STAIRS TREADS INSTALLATION		192.00	LF	0.00	0.00
	FREIGHT CHARGE		1.00	EA	675.00	675.00
	WAX AND POLISH NEW VCT FLOORING		6,975.00	SF	0.00	0.00
	FOREMAN RATE		160.00	HR	207.12	33,139.20
	JOURNEYMEN RATE		160.00	HR	179.78	28,764.80

LABOR IS PRICED FOR REGULAR TIME (DAY WORK) AND INCLUDES RIP UP AND DISPOSAL IN A MAZZA SUPPLIED DUMPSTER, BASIC SKIM COAT OF FLOOR PATCH, VCT COVE BASE INSTALLATION / NEW RUBBER STAIR TREADS WITH DOOR TRANSITIONS AS NECESSARY. ALL VCT FLOORING TO BE WAXED AND POLISHED AFTER INSTALLATION.

NOTE: THE FIRE DEPARTMENT TO HAVE MEN MOVE AND RESET ALL FURNITURE.

— 01/24/23 —

— 2:24PM —

Sales Representative(s):
DOUG DAPP

Subtotal: 94,308.49
 Sales Tax: 0.00
 Misc. Tax: 0.00

50% deposit required to place order.
 Balance is to be paid in full upon completion.
 Prices on quote subject to change if not accepted within 7 days.

QUOTE TOTAL: \$94,308.49

R-17

DB:dh
03-14-23

**RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYOR'S
APPOINTMENT OF ALMAR DYER TO SERVE AS THE DIRECTOR OF THE
DEPARTMENT OF HUMAN SERVICES FOR THE CITY OF CAMDEN**

WHEREAS, pursuant to N.J.S.A. 40A:69A-43(b) by the City Council of the City of Camden desires to provide its advice and consent to Mayor Victor G. Carstarphen appointment of Almar Dyer to serve as the Director of the Department of Human Services; now, therefore

BE IT RESOLVED by the City Council of the City of Camden hereby provides its advice and consent to Mayor Victor G. Carstarphen's appointment of Almar Dyer to serve as the Director for a term beginning March 13, 2023 and for the remainder of Mayor Carstarphen's term of office as Mayor.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Almar Dyer

Dedicated instructional leader that strives to build outstanding educational organizations and make the greatest possible difference in the lives of students.

SUMMARY OF QUALIFICATIONS

- Team oriented leader who motivates staff and students to exceed expectations.
 - Outstanding diplomacy that consistently produces great working environments & relationships.
 - Strong commitment to preserving education.
 - Team leader who thrives under pressure and utilizes excellent analytical, problem-solving, and verbal/written communication skills.
-

PROFESSIONAL EXPERIENCE

Senior Director Athletic Programming January 2020 – present
Camden City School District

- Supervisor for high school and middle school athletics at CCSD
- Responsible for preparing and implementing athletic policies
- Establish fiscal policies, procedures and management of district sports
- Develop and implement community partnerships and opportunities
- Coordinate and develop training and safety programs for district coaches

Athletic Executive Director April 2017 – January 2020
Camden Health & Athletic Association

- Responsible for preparing and implementing athletic policies for youth sports
- Develop and implement training and safety programs for youth sports & coaches
- Develop new sports programs to meet community needs and demands
- Establish fiscal policies, procedures and management for the budget
- Develop and implement partnerships and opportunities for health and nutrition programs
- Coordinate and develop use of facilities and fields program for youth sports

Director of Career and Technical Education January 2016 – April 2017
Camden City School District

- Designed and upgraded district-wide CTE classes
- Oversaw the Perkins Grant
- Collaborated with county, state and local stakeholders to support career associations
- Designed district-wide PD for CTE teachers
- Designed professional support group for CTE teachers
- Established and updated career pathways for all CTE classes
- Implemented the annual NOCTI Assessment

Athletic Director
Winslow Township High School

July 2014 – January 2016

- Verify and manage athletic eligibility.
- Coordinate transportation for athletic teams.
- Design and executed athletic budget.
- Construct all athletic schedules.
- Supervise all home athletic events.
- Coordinate athletic awards ceremonies.
- Supervise all athletic coaches.

Vice Principal
Camden High School

January 2012 – July 2014

- Responsible for safety, conduct, and general welfare of students
- Created systems and procedures to ensure continual data-driven improvement
- Supervisor of building and facilities at CHS
- Supervise and evaluate certificated and support staff
- Assist with the implementation of school restructuring (SIG)
- Monitor and maintain student/staff culture and climate
- Supervised State Mandated JAG Program with a 90% Graduation Rate

Supervisor
Camden City School District

June 2011 – January 2012

- Supervised Jobs for America's Graduate Pilot Program
- Supervised Career & Technical Education Program at Camden High School
- Managed Perkins Grant implementation
- Designed professional development for CTE teachers at Camden High School
- Supervised Gateway to College Program
- Managed EWEG Grants System for CTE Department

Athletic Director
Camden High School

February 2008 – June 2011

- Verified athletic eligibility
- Coordinated transportation for athletic teams
- Designed and executed athletic budget
- Designed all athletic schedules
- Supervised Physical Education Department
- Supervised all home athletic events
- Coordinated athletic awards ceremonies

Technology Coordinator
Camden City School District

September 2000 – Feb 2008

- Facilitated and assisted staff with effective integration of technology
- Coordinated staff development activities
- Instructed demonstration class lessons and modeling
- Developed and maintained technology budget
- Worked with community education programs to assist community members and parents in use of computers and other technologies

Communication Technology Teacher
Camden School District

October 1997 - Sept 2000

- Instructed middle school communications pilot program
- Managed classroom of 30 students, effectively instructing and evaluating learning while maintaining discipline.
- Designed, developed and implemented curriculum for middle school students

EDUCATION AND TRAINING

M.E.D. School Leadership
Wilmington University

C/O 2008
Wilmington, DE

B.S. Industrial Technology Management
Montclair State University

C/O 1993
Montclair, NJ

DB:dh
3-14-23

R-18

RESOLUTION AMENDING RESOLUTION #20 (MC-8743) TO AUTHORIZE FUNDING IN AN AMOUNT NOT TO EXCEED \$2,610,000 TO FUND THE CITY OF CAMDEN'S PARTICIPATION IN THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND TO PROVIDE HEALTH INSURANCE COVERAGE FOR RETIRED EMPLOYEES AND DEPENDENTS ELIGIBLE FOR THE MEDICARE ADVANTAGE PROGRAM AND EMPLOYER WAIVER PROGRAM

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the Southern New Jersey Regional Employee Benefits Fund, (hereafter referred to as "FUND") as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the Camden City Council approved Resolution #20 (MC-8743) on December 13, 2022 to allow the City to enter into a contract to join the FUND in order to provide Health Insurance Coverage for Retired Employees and Dependents Eligible for the Medicare Advantage Program and Employer Waiver Program; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received by the FUND, for an amount not to exceed \$2,610,000; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(m) permits the awarding of a contract, without competitive bidding for insurance; and

WHEREAS, this Council has received a certification from the City Business Administrator which indicates that the City did solicit quotations from insurance companies and has determined that the FUND will be able to provide health benefit services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the 2023 budget of the City of Camden under line item 3-01-F0427-023, and said Certification has been signed by the comptroller and approved as to form by the City Attorney; now therefore

BE IT RESOLVED, by the City Council of the City of Camden amends Resolution #20 (MC-8743) to authorize the City to pay the FUND a sum not to exceed \$2,610,000 at the following rates for a period of one year commencing on January 1, 2023 and ending on December 31, 2023 for Managed Health Care Benefits for City of Camden Employees and Retirees:

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
03-14-23

R-19

**RESOLUTION AMENDING RESOLUTION #23 (MC-8746) AUTHORIZING FUNDING
IN AN AMOUNT NOT TO EXCEED \$18,050,000 TO FUND THE CONTRACT WITH
AETNA HEALTH INC. AND/OR AETNA INSURANCE "AETNA" TO PROVIDE
HEALTH INSURANCE AND MEDICAL CARE COVERAGE FOR ELIGIBLE
EMPLOYEES AND RETIREES AND FURTHER AUTHORIZING
THE CITY TO EXECUTE ALL NECESSARY DOCUMENTS TO ENSURE
THE PROVISION OF SAID BENEFITS**

WHEREAS, the Camden City Council approved Resolution #23 (MC-8746) on December 13, 2022 to allow the City to enter into a contract with AETNA to provide Health Insurance and Medical Care Coverage; and

WHEREAS, there exists a need for certain services by duly licensed health care providers; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received by Aetna, for an amount not to exceed \$18,050,000; and

WHEREAS, the amount of the contract is calculated using the following formula:

- a. Active Employees: \$10,560,000
- b. Pre-65 Retirees: \$7,490,000

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(m) permits the awarding of a contract, without competitive bidding for insurance; and

WHEREAS, this Council has received a certification from the City Business Administrator which indicates that the City did solicit quotations from insurance companies and has determined that AETNA will be able to provide health benefit services; and

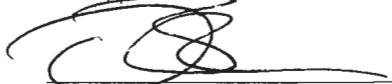
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the 2023 budget of the City of Camden under line items 3-01-F0-427-022 (Active Employees) and 3-01-F0-427-023 (Pre-65 Retirees), and said Certification has been signed by the comptroller and approved as to form by the City Attorney; now therefore

BE IT RESOLVED, by the City Council of the City of Camden hereby amends Resolution #23 (MC-8746) to authorize the City to pay AETNA for a sum not to exceed \$18,050,000 at the following rates for a period of one year commencing on January 1, 2023 and ending on December 31, 2023 for Managed Health Care Benefits for City of Camden Employees and Retirees:

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-20

DB:dh
03-14-23

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO
PENNSAUKEN ANIMAL HOSPITAL TO PROVIDE AS NEEDED VETERINARY
SERVICES FOR THE CARE OF WOUNDED STRAY ANIMALS IMPOUNDED
THROUGHOUT THE CITY OF CAMDEN DURING NORMAL BUSINESS HOURS

WHEREAS, the City of Camden has a need for veterinary services to care for wounded stray animals impounded throughout the City of Camden as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(m), permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, **PENNSAUKEN ANIMAL HOSPITAL** has submitted a proposal indicating they will provide veterinary services to care for wounded stray animals impounded throughout the City of Camden during normal business hours for 1 year in accordance with the other terms and conditions of the Agreement for the amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00); and

WHEREAS, **PENNSAUKEN ANIMAL HOSPITAL** has completed and submitted a Business Entity Disclosure Certification which certifies that **PENNSAUKEN ANIMAL HOSPITAL** has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the **PENNSAUKEN ANIMAL HOSPITAL** from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget appropriation budget of the City of Camden under line item "3-01-E4-601-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with **PENNSAUKEN ANIMAL HOSPITAL**, for an amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00), to provide veterinary services to care for wounded stray animals impounded throughout the City of Camden during normal business hours in accordance with the other terms and conditions of the Agreement, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PENNSAUKEN ANIMAL HOSPITAL

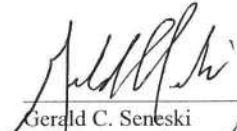
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E4-601-908
AMOUNT: \$ 40,000.00
APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 40,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARDING A CONTRACT TO PENNSAUKEN ANIMAL HOSPITAL FOR AS NEEDED VETERINARY SERVICES FOR THE CARE OF WOUNDED STRAY ANIMALS IMPOUNDED THROUGHOUT THE CITY OF CAMDEN DURING NORMAL BUSINESS HOURS.



Gerald C. Seneski
Director of Finance
Date: 2/24/23



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/14/2023

TO: City Council
FROM: Gabriel Camacho, Director of Code Enforcement

TITLE OF ORDINANCE/RESOLUTION: Awarding a contract to Pennsauken Animal Hospital for as needed veterinary services for the care of wounded stray animals impounded throughout the City of Camden during normal business hours.

Point of Contact:	Terri Britt	Code Enforcement	856-757-7349	tebritt@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y	<i>Gabriel Camacho</i>	2/23/2023	2-23-2023
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	<i>Laura</i>	2/24/23	
Director of Finance	Y	<i>Michelle</i>	2/24/23	
Approved by: Business Administrator		<i>[Signature]</i>	2/27/23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: *[Signature]*

City Attorney

Signature Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Awarding a contract to Pennsauken Animal Hospital for as needed veterinary services for the care of wounded stray animals impounded throughout the City of Camden during normal business hours.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Per NJSA 4:19-15.16 requires any impounded animal to be euthanized or offered for adoption
- City provides a designated shelter for this service. Per the agreement with the shelter, any obvious sick or injured animal requires emergency medical care before being impounded at the shelter.
- Value of contract determined by the amount spent in the last 12 months

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$40,000.00

IMPACT STATEMENT:

- Contract needed due to NJSA 40A:11-3
- Without this contract award, the City's animal control officer cannot impound sick or injured animals due to the veterinary service requirement imposed by the shelter. The City utilizes several veterinary services, due to the distance and time, Pennsauken is the main animal hospital. Red Bank, Northstar, Blackwood are hospitals utilized after hours or if Pennsauken is not available.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

CAMDEN CITY

520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000


Pen # 34,512.33
 New \$ 21,235.93
 Blackwood # 91 20
 RCD # 1,948.34
 38,771.62

REQUISITION	
NO.	23-00251

SHIP TO	ANIMAL CONTROL OFFICE ROOM 403, CAMDEN CITY HALL P.O. BOX 95120 CAMDEN, NJ 08101-5120
VENDOR	VENDOR #: PEN07 PENNSAUKEN ANIMAL HOSPITAL ATTN: CHRISTOPHER TORRE VMO 6717 CRESCENT BLVD RT 130 PENNSAUKEN, NJ 08110

ORDER DATE: 01/25/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

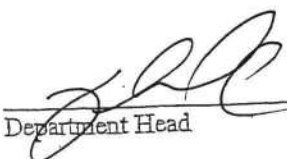
VANET #

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	VETERINARY SERVICES	3-01-E4-601-908	6,000.0000	6,000.00
	PAYMENT IS NEEDED FOR VETERINARY SERVICES FOR THE CARE OF WOUNDED STRAY ANIMALS FOUND IN THE CITY OF CAMDEN, DURING NORMAL BUSINESS HOURS.			
	FOR THE MONTHS OF JAN. THRU MAR. 2023			
	 1/31/2023		TOTAL	6,000.00

CITY OF CAMDEN
 PURCHASING BUREAU
 2023 JAN 25 PM 2:01

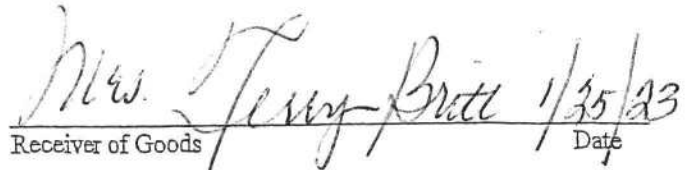
Approved:




 Department Head

1-25-23
 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.


 Receiver of Goods 1/35/23
 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	PENNSAUKEN ANIMAL HOSPITAL
Purpose or Need for service:	PROVIDE VETERINARY SERVICES FOR SICK/INJURED ANIMALS IMPOUNDED THROUGHOUT THE CITY OF CAMDEN
Contract Award Amount	\$40,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-5(1)(A)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES RED BANK NORTHSTAR BLACKWOOD

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

Pennsauken Animal Hospital

PAH Camden City (# PAHCC2022) - Continued

Visit www.pennsaukenvet.com to check it out!

Fee Schedule



pennsauken
animal hospital

6714 Wayne Ave
Pennsauken, NJ 08110
856-662-4450
www.facebook.com/PennsaukenVet

PAH Camden City (# PAHCC2022)

DO NOT USE ACCOUNT

Camden, NJ 08101

Feb 21, 2023
Invoice Number

OPEN
0

Financial

Date	Description	Emp.	Qty	Price
02/21/2023	Examination- Animal Control	PAH	1	\$ 76.00
	◆ Biohazard Disposal / PPE Fee, single use ²	PAH	1	\$ 10.25
	◆ Discount: Hospital Goodwill / Assistance	PAH	1	\$ (25.00)
	Rabies, Nobivac - 1 Year Protection	PAH	1	\$ 33.00
	ACO RAD- 1 View	PAH	1	\$ 75.00
	SNAP- Felv / FIV	PAH	1	\$ 58.75
	SNAP- Parvovirus, Fecal Antigen	PAH	1	\$ 61.25
	Chem- Basic + CBC	PAH	1	\$ 107.40
	Catalyst Chem 10	PAH	1	\$ 0.00
	CBC: Complete Blood Cell Count	PAH	1	\$ 0.00
	Euthanasia, Cath+Meds < 30 lbs ¹	PAH	1	\$ 75.00
	• CUBEX Controlled Drug Dispensing Fee	PAH	1	\$ 4.73
	Euthanasia, Cath+Meds 30.1 - 79.9 lbs ¹	PAH	1	\$ 90.50
	• CUBEX Controlled Drug Dispensing Fee	PAH	1	\$ 4.73
	IV Catheter Placement ³	PAH	1	\$ 0.00
	Euthanasia, Cath+Meds > 80 lbs ¹	PAH	1	\$ 106.50
	• CUBEX Controlled Drug Dispensing Fee	PAH	1	\$ 4.73
	IV Catheter Placement ³	PAH	1	\$ 0.00

Total for Financial: \$ 682.84

Pennsauken Animal Hospital (PAH) - PAH

Total Invoice: \$ 682.84

¹Euthanasia - Condolences:

** Please accept our sincere condolences on the loss of your loved pet. Those of us who work in veterinary medicine can truly appreciate the loss and sorrow that is felt when we lose a beloved friend. If needed, our staff can provide contact information for a bereavement group.

²The ongoing pandemic has resulted in increased costs associated with obtaining Personal Protective Equipment (PPE) and with the disposal of medical waste, therefore, an additional fee has been charged in conjunction with your pet's visit.

³

Did you know you can request appointments, medication refills and pay your invoice right on our website?

RESOLUTION #21

Resolution awarding a contract for one (1) year to (TBD) for general engineering consultant for Camden's water and sewer system **(by title)**

RESOLUTION

**NOT available at time of print on
Monday, March 06, 2023.**

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	TBD
Purpose or Need for service:	VENDOR WILL OVERSEE THE OPERATIONS, MAINTENANCE AND REPAIR OF THE CITY'S WATER/SEWER SYSTEM MANAGED BY AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC
Contract Award Amount	\$TBD
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #22-33
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES –

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date _____
Certifying Officer

For LGS use only:

Approved Denied

_____ Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

RESOLUTION #22

Resolution to award a contract to (TBD) for replacement of interior doors at Firehouse #7 **(by title)**

RESOLUTION

**NOT available at time of print on
Monday, March 06, 2023.**

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

By Title R-22

Council Meeting Date: FEBRUARY 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Planning & Development (Capital Improvement)

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract to [TBD] for replacement of interior doors at Firehouse #7.

BRIEF DESCRIPTION: Under the [TBD] Cooperative Pricing System ID #[TBD], [TBD] will replace fourteen (14) interior doors at Firehouse #7, 1115 Kaighn Avenue, Camden, NJ.

BIDDING PROCESS: Under N.J.S.A 40A:11-11(6)
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-BG- -F20-003

AMOUNT: \$TBD

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	1/6/2023	
Approved by Business Administrator:	_____	_____
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By:	L. CHANDLER	X 7475
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	TBD
Purpose or Need for service:	REPLACEMENT OF 14 INTERIOR DOORS AT 1115 KAIGHN AVE
Contract Award Amount	\$TBD
Term of Contract	30 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40a:11-11(6) CO-OPS
Were other proposals received? If so, please attach the names and amounts for each proposal received?	TBD

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

R-23

DB:dh
03-14-23

**RESOLUTION AUTHORIZING THE DENIAL OF A LICENSE AGREEMENT
BETWEEN THE CITY OF CAMDEN AND JULIO NUNEZ FOR
371 MARLTON AVENUE FOR THE PURPOSE OF A DRIVEWAY**

WHEREAS, Julio Nunez requested the permission of the City of Camden for the installation of a driveway with a curb cut for his residence located at 371 Marlton Avenue, Block 1256, Lot 55; and


WHEREAS, the City Council of the City of Camden is of the opinion that it is in the best interest of the City of Camden to deny a License Agreement to allow a curb cut/driveway due to the location and the possible deficient/reduction of street parking on said block; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to deny a License Agreement for the installation of a curb cut/driveway at or near 371 Marlton Avenue, Block 1256, Lot 55.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Resolution denying a license agreement to Mr. Julio Nunez at 371 Marlton Ave for the installation of one curb cut at his duplex property.

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	NO		2/8/23	none

Approved by:
Business Administrator

Signature

2/28/23
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution denying a license agreement to Mr. Julio Nunez at 371 Marlton Ave for the installation of one curb cut at his duplex property.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **Mr. Julio Nunez desires to install a curb cut at 371 Marlton Pike to park cars for residents of a duplex**
 - **It is noted that the 300 Block of Marlton Ave (predominantly duplexes) was not built to accommodate off street parking but for front yard space.**
- Time constraints, if any. (Why does the Council need to act now?)
 - **There are no specific time constraints for this proposed council action.**
- How was the value of the transaction obtained (if applicable?)
 - **Not applicable**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Not applicable

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The approval will allow not Mr. Nunez to install one curb cut.**
- What changes and by how much if the City Council approves this proposal?
 - **City Council should not approve this action in that it will lead to additional curb cut opening along the 300 Block of Marlton Ave**
- Why Should the City Council approve this legislation?
 - **City Council should not approve this action.**
- What will happen if the City Council does not approve this legislation?
 - **Cars will continue to park along the street as was intended.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities. **Mr. Nunez and residents along the 300 Block of Marlton Ave.**
Not applicable

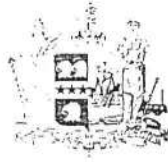
Prepared by:

Edward Williams

9035 Bl. Willow Cr. Culb. NJ

Name

Phone/Email



DEPARTMENT OF PLANNING & DEVELOPMENT
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

DR. EDWARD C. WILLIAMS, PP. AICP, CSI
Division of Planning & Zoning
TEL: (856) 757-7214

February 8, 2023

JULIO NUNEZ
371 MARLTON AVENUE
CAMDEN, NEW JERSEY 08105

ZONING PERMIT DENIAL

RE: 371 MARLTON AVENUE CAMDEN, NJ BLOCK: 1256 LOT: 55
APPLICATION DATE: 2/6/2023 ZONE DISTRICT: C-1

DEAR SIR/MADAM:

YOUR APPLICATION FOR A ZONING PERMIT TO ALLOW: SFD - DRIVEWAY / CURB CUT HAS BEEN DENIED FOR THE FOLLOWING:

CITY COUNCIL APPROVAL IS NEEDED

YOU WILL BE NOTIFIED ONCE A DECISION IS MADE UPON CITY COUNCIL REVIEW.

IF YOU HAVE QUESTIONS, DO NOT HESITATE TO CONTACT THIS OFFICE.

SINCERELY,



DR. EDWARD C. WILLIAMS, PP., AICP, CSI
DIRECTOR/ZONING OFFICER

ENCLOSURE

Cc: Building Bureau

DB:dh
03-14-23

R-24

**RESOLUTION AUTHORIZING A LICENSE AGREEMENT
WITH EDWIN A. BATISTA FOR THE PURPOSE OF A DRIVEWAY**

WHEREAS, Edwin A. Batista request the permission of the City of Camden for the installation of a driveway for his residence at 1445 Kenwood Avenue, Block 1296 Lot 36; and

WHEREAS, the City Council of the City of Camden is of the opinion that it is in the best interest of the City of Camden to enter into a License Agreement to allow a curb cut at or near 1445 Kenwood Avenue, Block 1296 Lot 36 for the purpose of installing a driveway, terminable at the will of the Licensor with the City authorizing said license and establishing the terms of the use of said City property and requiring the Licensee to completely indemnify the City of Camden and provide adequate general liability insurance naming the City of Camden as an additional insured; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a License Agreement with Edwin A. Batista.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS


TITLE OF ORDINANCE/RESOLUTION: Resolution approving a license agreement to Mr. Edwin A. Batista at 1445 Kenwood Ave for the installation of two curb cuts.

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	YES		2/23	NONE
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

 _____
Signature

 _____
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney 

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution approving a license agreement to Mr. Edwin A. Batista at 1445 Kenwood Ave for the installation of two curb cuts.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **Mr. Edwin Batista was approved by the ZBA for a duplex at 1445 Kenwood Ave**
 - **Mr. Batista is requesting two curb cuts to accommodate the occupants of the duplex**
- Time constraints, if any. (Why does the Council need to act now?)
 - **There are no specific time constraints other than to install curb cuts to avoid spillage of cars on the street.**
- How was the value of the transaction obtained (if applicable?)
 - **Not applicable**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Not applicable

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The approval will allow Mr. Batista to install two curb cuts.**
- What changes and by how much if the City Council approves this proposal?
 - **City Council should approve this action with the condition that the owner maintains liability insurance with the city as additional insured.**
- Why Should the City Council approve this legislation?
 - **The approval by City Council will assist Mr. Batista in minimizing on street parking.**
- What will happen if the City Council does not approve this legislation?
 - **Cars will be forced to park on the street limiting on street parking capacity.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities. **Mr. Batista, Occupants of the Duplex, and adjoining Parkside residents.**

Not applicable

Prepared by:

BRUNO P WILLIAMS

7235

Bd Williams, Linc. VT

Name

Phone/Email

DB:dh
03-14-23

R-25

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN
REFERRING TO THE PLANNING BOARD OF THE CITY OF CAMDEN
TO REVIEW PROPOSED AMENDMENTS AND SUPPLEMENTS TO THE
CITY CODE - FLOOD DAMAGE PREVENTION, CHAPTER 870-258
FLOODPLAIN MANAGEMENT**

WHEREAS, the Federal Emergency Management Agency (FEMA) reviewed the New Jersey model flood damage prevention ordinance and recommended that the NJDEP revisit to ensure that all 553 New Jersey participating community ordinances are compliant with the National Flood Insurance Program (NFIP); and

WHEREAS, an outcome of this audit, FEMA directed that a new model ordinances be developed which incorporate the higher State standards found in the Flood Hazard Area Control Act and the Uniform Construction Code; and

WHEREAS, the State of New Jersey, Department of Environmental Protection (NJDEP), Dam Safety & Flood Control has issued a letter dated January 13, 2023 recommending that the City of Camden, Camden County comply with the adoption of a new Model Code Coordinated Ordinance and must be completed before July 17, 2023; and

WHEREAS, City Council of the City of Camden must first refer to the Planning Board of the City of Camden, pursuant to N.J.S.A. 40:55D-26 and 64, the herein proposed amendments and supplements to the City's Zoning and Land Use, Chapter 870-258 of the City Code, for the Planning Board's review and, in turn, report on its findings and proposed recommendations to City Council; and

WHEREAS, City Council considers it to be in the best interests of the City to refer the herein proposed Model Code Coordinated Ordinance amendments to the Planning Board pursuant to the aforesaid law; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the attached Exhibit "A" proposed Amending Ordinance containing certain amendments and supplements to the City's Zoning and Land Use Ordinance, Chapter 870-258 of the City's Municipal Code, be, and hereby is, referred to the Planning Board of the City of Camden for its review and, in turn, report on its findings and proposed recommendations to City Council within 35 days of the date of this Resolution, pursuant to N.J.S.A. 40:55D-26 and 64:

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Planning Board to review Chapter 870-258 – Floodplain Management to be consistent with NJDEP Flood Damage Control Model

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/24/23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				
Approved by: Business Administrator			2/27/23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Planning Board to review Chapter 870-258 – Floodplain Management to be consistent with NJDEP Flood Damage Control Model

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
 - **NJDEP is requiring all municipalities within New Jersey to adopt updated Damage Control Ordinances pursuant to a review by the Federal Emergency Management Agency (FEMA) as a result of Super Storm Sandy.**
- Time constraints, if any. (Why does the Council need to act now?)
 - **The City has an April 17, 2023 timeframe for completion**
- How was the value of the transaction obtained (if applicable?)
 - **Revised Flood Damage Management Controls**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: Not applicable

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,
 - **The City will possess document that conforms to NJDEP and FEMA standards**
- What changes and by how much if the City Council approves this proposal?
 - **City Council will consider a document that conforms to NJDEP requirements**
- Why Should the City Council approve this legislation?
 - **City Council must approve this action to promote consistency with updated FEMA standards**
- What will happen if the City Council does not approve this legislation?
 - **The City may be subject to penalty.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Dr. Ed Williams - DPD**
 - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities. **Mr. Nunez and residents along the 300 Block of Marlton Ave.**
Not applicable

Prepared by:

7135

Edwillia@ci.camden.nj.s

Name	Phone/Email
------	-------------

REVIEW COPY

*** ** ** ** **

**ORDINANCE FOR ADOPTION OF THE FLOODPLAIN MANAGEMENT REGULATIONS
OF CITY OF CAMDEN, NEW JERSEY**

ORDINANCE NO. XX-XX

AN ORDINANCE BY THE {CITY COUNCIL} AMENDING THE {CITY OF CAMDEN CODE OF ORDINANCES TO REPEAL {insert appropriate chapter/section numbers}; TO ADOPT A NEW {insert appropriate chapter/section numbers}; TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Legislature of the State of New Jersey has, in N.J.S.A. 40:48 et seq and N.J.S.A. 40:55D et seq., conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of **Camden, New Jersey** and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

WHEREAS, the **City of Camden** was accepted for participation in the National Flood Insurance Program on **{date of regular program entry}** and the **{community's governing body}** desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65, and 70 necessary for such participation; and

WHEREAS, the **City of Camden** is required, pursuant to N.J.A.C. 5:23 et seq., to administer and enforce the State building codes, and such building codes contain certain provisions that apply to the design and construction of buildings and structures in flood hazard areas; and

WHEREAS, the **City of Camden** is required, pursuant to N.J.S.A. 40:49-5, to enforce zoning codes that secure safety from floods and contain certain provisions that apply to the development of lands; and

WHEREAS, the **City of Camden** is required, pursuant to N.J.S.A.58:16A-57, within 12 months after the delineation of any flood hazard area, to adopt rules and regulations concerning the development and use of land in the flood fringe area which at least conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP).

NOW, THEREFORE, BE IT ORDAINED by the **City Council** of **City of Camden** that the following floodplain management regulations are hereby adopted.

SECTION 1. RECITALS.

The foregoing whereas clauses are incorporated herein by reference and made a part hereof.

SECTION 2. These regulations specifically repeal and replace the following ordinance(s) and regulation(s): **{insert citation to existing floodplain management regulations that will be replaced by these regulations and, if applicable, citation(s) to other ordinances that have flood provisions, such as subdivision regulations, that also will be replaced by these regulations}**.

SECTION 101 SCOPE AND ADMINISTRATION

101.1 Title. These regulations, in combination with the flood provisions of the Uniform Construction Code (UCC) N.J.A.C. 5:23 (hereinafter "Uniform Construction Code," consisting of the Building Code, Residential Code, Rehabilitation Subcode, and related codes, and the New Jersey Flood Hazard Area Control Act (hereinafter "FHACA"), N.J.A.C. 7:13, shall be known as the *Floodplain Management Regulations* of the City of Camden (hereinafter "these regulations").

101.2 Scope. These regulations, in combination with the flood provisions of the Uniform Construction Code and FHACA shall apply to all proposed development in flood hazard areas established in Section 102 of these regulations.

101.3 Purposes and objectives. The purposes and objectives of these regulations are to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific flood hazard areas through the establishment of comprehensive regulations for management of flood hazard areas, designed to:

- (1) Protect human life and health.
- (2) Prevent unnecessary disruption of commerce, access, and public service during times of flooding.
- (3) Manage the alteration of natural floodplains, stream channels and shorelines;
- (4) Manage filling, grading, dredging and other development which may increase flood damage or erosion potential.
- (5) Prevent or regulate the construction of flood barriers which will divert floodwater or increase flood hazards.
- (6) Contribute to improved construction techniques in the floodplain.
- (7) Minimize damage to public and private facilities and utilities.
- (8) Help maintain a stable tax base by providing for the sound use and development of flood hazard areas.
- (9) Minimize the need for rescue and relief efforts associated with flooding.
- (10) Ensure that property owners, occupants, and potential owners are aware of property located in flood hazard areas.
- (11) Minimize the need for future expenditure of public funds for flood control projects and response to and recovery from flood events.
- (12) Meet the requirements of the National Flood Insurance Program for community participation set forth in Title 44 Code of Federal Regulations, Section 59.22.

101.4 Coordination with Building Codes. Pursuant to the requirement established in N.J.A.C. 5:23, the Uniform Construction Code, that the **City of Camden** administer and enforce

the State building codes, the **{City Council}** of the **City of Camden** does hereby acknowledge that the Uniform Construction Code contains certain provisions that apply to the design and construction of buildings and structures in flood hazard areas. Therefore, these regulations are intended to be administered and enforced in conjunction with the Uniform Construction Code.

101.5 Ordinary Building Maintenance and Minor Work. Improvements defined as ordinary building maintenance and minor work projects by the Uniform Construction Code including non-structural replacement-in-kind of windows, doors, cabinets, plumbing fixtures, decks, walls, partitions, new flooring materials, roofing, etc. shall be evaluated by the Floodplain Administrator through the floodplain development permit to ensure compliance with the Substantial Damage and Substantial Improvement Section 103.14 of this ordinance.

101.6 Warning. The degree of flood protection required by these regulations is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur. Flood heights may be increased by man-made or natural causes. Enforcement of these regulations does not imply that land outside the special flood hazard areas, or that uses permitted within such flood hazard areas, will be free from flooding or flood damage.

101.7 Other laws. The provisions of these regulations shall not be deemed to nullify any provisions of local, State, or Federal law.

101.8 Violations and Penalties for Noncompliance. No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this ordinance and other applicable regulations. Violation of the provisions of this ordinance by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a violation under N.J.S.A. 40:49-5. Any person who violates this ordinance or fails to comply with any of its requirements shall be subject to one (1) or more of the following: a fine of not more than \$1250 [or optional higher threshold amount up to \$2000 under N.J.S.A 40:49-5], imprisonment for a term not exceeding ninety(90) days or a period of community service not exceeding 90 days.

Each day in which a violation of an ordinance exists shall be considered to be a separate and distinct violation subject to the imposition of a separate penalty for each day of the violation as the Court may determine except that the owner will be afforded the opportunity to cure or abate the condition during a 30 day period and shall be afforded the opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30 day period, a fine greater than \$1250 [or optional higher threshold amount up to \$2000 under N.J.S.A 40:49-5] may be imposed if the court has not determined otherwise, or if upon reinspection of the property, it is determined that the abatement has not been substantially completed.

Any person who is convicted of violating an ordinance within one year of the date of a previous violation of the same ordinance and who was fined for the previous violation, shall be sentenced by a court to an additional fine as a repeat offender. The additional fine imposed by the court upon a person for a repeated offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of the ordinance, but shall be calculated separately from the fine imposed for the violation of the ordinance.

101.8.1 Solid Waste Disposal in a Flood Hazard Area. Any person who has unlawfully disposed of solid waste in a floodway or floodplain who fails to comply with this ordinance or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$2500 or up to a maximum penalty by a fine not exceeding \$10,000 under

101.9 Abrogation and greater restrictions. These regulations supersede any ordinance in effect in flood hazard areas. However, these regulations are not intended to repeal or abrogate any existing ordinances including land development regulations, subdivision regulations, zoning ordinances, stormwater management regulations, or building codes. In the event of a conflict between these regulations and any other ordinance, code, or regulation, the more restrictive shall govern.

SECTION 102 APPLICABILITY

102.1 General. These regulations, in conjunction with the Uniform Construction Code, provide minimum requirements for development located in flood hazard areas, including the subdivision of land and other developments; site improvements and installation of utilities; placement and replacement of manufactured homes; placement of recreational vehicles; new construction and alterations, repair, reconstruction, rehabilitation or additions of existing buildings and structures; substantial improvement of existing buildings and structures, including repair of substantial damage; installation of tanks; temporary structures and temporary or permanent storage; utility and miscellaneous Group U buildings and structures; and certain building work exempt from permit under the Uniform Construction Code; and other buildings and development activities.

102.2 Establishment of Flood Hazard Areas. The **City of Camden** was accepted for participation in the National Flood Insurance Program on **{date of regular program entry or date of first floodplain management ordinance, whichever is earlier}**.

The National Flood Insurance Program (NFIP) floodplain management regulations encourage that all Federal, State, and Local regulations that are more stringent than the minimum NFIP standards take precedence in permitting decisions. The FHACA requires that the effective Flood Insurance Rate Map, most recent preliminary FEMA mapping and flood studies, and Department delineations be compared to determine the most restrictive mapping. The FHACA also regulates unstudied flood hazard areas in watersheds measuring 50 acres or greater in size and most riparian zones in New Jersey. Because of these higher standards, the regulated flood hazard area in New Jersey may be more expansive and more restrictive than the FEMA Special Flood Hazard Area. Maps and studies that establish flood hazard areas are on file at the **{Division of Planning and Zoning, Department of Planning and Development, City Hall, Room 224}**.

The following sources identify flood hazard areas in this jurisdiction and must be considered when determining the Best Available Flood Hazard Data Area:

- 1) **Effective Flood Insurance Study.** Special Flood Hazard Areas (SFHAs) identified by the Federal Emergency Management Agency in a scientific and engineering report entitled {full title of the FIS} dated {effective date of FIS} and the accompanying Flood Insurance Rate Maps (FIRM) identified in Table 102.2(1) whose effective date is {effective date of appendix map} are hereby adopted by reference.

Table 102.2(1)

Map Panel #	Effective Date	Suffix	Map Panel #	Effective Date	Suffix

- 2) **Federal Best Available Information.** The City of Camden shall utilize Federal flood information as listed in the table below that provides more detailed hazard information, higher flood elevations, larger flood hazard areas, and results in more restrictive regulations. This information may include but is not limited to preliminary flood elevation guidance from FEMA (such as Advisory Flood Hazard Area Maps, Work Maps or Preliminary FIS and FIRM). Additional Federal Best Available studies issued after the date of this ordinance must also be considered. These studies are listed on FEMA’s Map Service Center. This information shall be used for floodplain regulation purposes only.

Table 102.2(2)

Map Panel #	Preliminary Date	Map Panel #	Preliminary Date

- 3) **Other Best Available Data.** The City of Camden shall utilize high water elevations from flood events, groundwater flooding areas, studies by federal or state agencies, or other information deemed appropriate by the City of Camden. Other “best available information” may not be used which results in less restrictive flood elevations, design standards, or smaller flood hazard areas than the sources described in Section 102.2 (1) and (2), above. This information shall be used for floodplain regulation purposes only.

Optional Higher Standard – The community may develop more restrictive flood zone mapping with larger areal extents or more restrictive elevations by resolution and incorporating these maps into this ordinance. A record shall be kept in this ordinance of the more restrictive map in the following Table, renumbering subsequent tables, as necessary.

Table 102.2(3)

Map Description	Ordinance Number	Date Effective	Date Withdrawn and Ordinance Number

- 4) **State Regulated Flood Hazard Areas.** For State regulated waters, the NJ Department of Environmental Protection (NJDEP) identifies the flood hazard area as the land, and the space above that land, which lies below the “Flood Hazard Area Control Act Design Flood Elevation”, as defined in Section 201, and as described in

the New Jersey Flood Hazard Area Control Act at N.J.A.C. 7:13. A FHACA flood hazard area exists along every regulated water that has a drainage area of 50 acres or greater. Such area may extend beyond the boundaries of the Special Flood Hazard Areas (SFHAs) as identified by FEMA. The following is a list of New Jersey State studied waters in this community under the FHACA, and their respective map identification numbers.

Table 102.2(3 or 4) List of State Studied Waters

Name of Studied Water	File Name	Map Number

- 5) Optional Higher Standard – The most restrictive 0.2% annual chance (500 year) effective or preliminary FEMA flood study is adopted by this ordinance for consideration when establishing the Best Available Flood Hazard Data Area.
- 6) Optional Higher Standard- US Army Corps of Engineers Maps with more restrictive data could be referenced here if the jurisdiction wants to include these maps for construction and decision-making purposes.
- 7) Optional Higher Standards for minimum design elevations could be included here if these are more restrictive than the standards referred to in this section.

102.3 Establishing the Local Design Flood Elevation (LDFE).

The Local Design Flood Elevation (LDFE) is established in the flood hazard areas determined in Section 102.2, above, using the best available flood hazard data sources, and the Flood Hazard Area Control Act minimum Statewide elevation requirements for lowest floors in A, Coastal A, and V zones, ASCE 24 requirements for critical facilities as specified by the building code, plus additional freeboard as specified by this ordinance.

At a minimum, the Local Design Flood Elevation shall be as follows:

- 1) For a delineated watercourse, the elevation associated with the Best Available Flood Hazard Data Area determined in Section 102.2, above plus one foot or as described by N.J.A.C. 7:13 [or higher standard feet] of freeboard; or
- 2) For any undelineated watercourse (where mapping or studies described in 102.2 (1) and (2) above are not available) that has a contributory drainage area of 50 acres or more, the applicants must provide one of the following to determine the Local Design Flood Elevation:
 - a. A copy of an unexpired NJDEP Flood Hazard Area Verification plus one foot or higher standard feet of freeboard and any additional freeboard as required by ASCE 24; or
 - b. A determination of the Flood Hazard Area Design Flood Elevation using Method 5 or Method 6 (as described in N.J.A.C. 7:13) plus one foot or [higher standard feet] of freeboard and any additional freeboard as required by ASCE 24. Any determination using these methods must be sealed and submitted according to Section 105.2-3.
- 3) AO Zones – For Zone AO areas on the municipality’s FIRM (or on preliminary flood elevation guidance from FEMA), the Local Design Flood Elevation is determined from the FIRM panel as the highest adjacent grade plus the depth number specified plus one foot [or higher standard feet] of freeboard. If no depth number is specified, the Local Design Flood Elevation is three (3) feet [or more feet] above the highest adjacent grade.
- 4) Class IV Critical Facilities - For any proposed development of new and substantially improved Flood Design Class IV Critical Facilities, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 2 feet [or higher standard feet] of freeboard in accordance with ASCE 24.
- 5) Class III Critical Facilities - For proposed development of new and substantially improved Flood Design Class III Critical Facilities in coastal high hazard areas, the Local Design Flood Elevation must be the higher of the 0.2% annual chance (500 year) flood elevation or the Flood Hazard Area Design Flood Elevation with an additional 1 foot [or higher standard feet] of freeboard in accordance with ASCE 24.

SECTION 103 DUTIES AND POWERS OF THE FLOODPLAIN ADMINISTRATOR

103.1 Floodplain Administrator Designation. The Zoning Officer is designated the Floodplain Administrator. The Floodplain Administrator shall have the authority to delegate performance of certain duties to other employees.

103.2 General. The Floodplain Administrator is authorized and directed to administer the provisions of these regulations. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and to establish policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be consistent with the intent and purpose of these regulations and the flood provisions of the building code and shall not have the effect of waiving specific requirements without the granting of a variance pursuant to Section 107 of these regulations.

103.3 Coordination. The Floodplain Administrator shall coordinate with the Construction Official to administer and enforce the flood provisions of the Uniform Construction Code.

103.4 Duties. The duties of the Floodplain Administrator shall include but are not limited to:

- (1) Review all permit applications to determine whether proposed development is located in flood hazard areas established in Section 102 of these regulations.
- (2) Require development in flood hazard areas to be reasonably safe from flooding and to be designed and constructed with methods, practices and materials that minimize flood damage.
- (3) Interpret flood hazard area boundaries and provide available flood elevation and flood hazard information.
- (4) Determine whether additional flood hazard data shall be obtained or developed.
- (5) Review required certifications and documentation specified by these regulations and the building code to determine that such certifications and documentations are complete.
- (6) Establish, in coordination with the Construction Official, written procedures for administering and documenting determinations of substantial improvement and substantial damage made pursuant to Section 103.14 of these regulations.
- (7) Coordinate with the Construction Official and others to identify and investigate damaged buildings located in flood hazard areas and inform owners of the requirement to obtain permits for repairs.
- (8) Review requests submitted to the Construction Official seeking approval to modify the strict application of the flood load and flood resistant construction requirements of the Uniform Construction code to determine whether such requests require consideration as a variance pursuant to Section 107 of these regulations.
- (9) Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses propose to change base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within 6 months of such data becoming available.
- (10) Require applicants who propose alteration of a watercourse to notify adjacent jurisdictions and the NJDEP Bureau of Flood Engineering, and to submit copies of such notifications to the Federal Emergency Management Agency (FEMA).
- (11) Inspect development in accordance with Section 106 of these regulations and inspect flood hazard areas to determine if development is undertaken without

issuance of permits.

- (12) Prepare comments and recommendations for consideration when applicants seek variances in accordance with Section 107 of these regulations.
- (13) Cite violations in accordance with Section 108 of these regulations.
- (14) Notify the Federal Emergency Management Agency when the corporate boundaries of **the City of Camden** have been modified.
- (15) Permit Ordinary Maintenance and Minor Work in the regulated areas discussed in Section 102.2.

103.5 Use of changed technical data. The Floodplain Administrator and the applicant shall not use changed flood hazard area boundaries or base flood elevations for proposed buildings or developments unless the Floodplain Administrator or applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) revision and has received the approval of the Federal Emergency Management Agency. A revision of the effective FIRM does not remove the related feature(s) on a flood hazard area delineation that has been promulgated by the NJDEP. A separate application must be made to the State pursuant to N.J.A.C. 7:13 for revision of a flood hazard design flood elevation, flood hazard area limit, floodway limit, and/or other related feature.

103.6 Other permits. It shall be the responsibility of the Floodplain Administrator to assure that approval of a proposed development shall not be given until proof that necessary permits have been granted by Federal or State agencies having jurisdiction over such development, including section 404 of the Clean Water Act. In the event of conflicting permit requirements, the Floodplain Administrator must ensure that the most restrictive floodplain management standards are reflected in permit approvals.

103.7 Determination of Local Design Flood Elevations. If design flood elevations are not specified, the Floodplain Administrator is authorized to require the applicant to:

- (1) Obtain, review, and reasonably utilize data available from a Federal, State, or other source, or
- (2) Determine the design flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques. Such analyses shall be performed and sealed by a licensed professional engineer. Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator. The accuracy of data submitted for such determination shall be the responsibility of the applicant.

It shall be the responsibility of the Floodplain Administrator to verify that the applicant's proposed Best Available Flood Hazard Data Area and the Local Design Flood Elevation in any development permit accurately applies the best available flood hazard data and methodologies for determining flood hazard areas and design elevations described in 102.2 and 102.3 respectively. This information shall be provided to the Construction Official and documented according to Section 103.15.

103.8 Requirement to submit new technical data. Base Flood Elevations may increase or decrease resulting from natural changes (e.g. erosion, accretion, channel migration, subsidence, uplift) or man-made physical changes (e.g. dredging, filling, excavation) affecting flooding conditions. As soon as practicable, but not later than six months after the date of a man-made change or when information about a natural change becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by

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submitting technical or scientific data in accordance with Title 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.

103.9 Activities in riverine flood hazard areas. In riverine flood hazard areas where design flood elevations are specified but floodways have not been designated, the Floodplain Administrator shall not permit any new construction, substantial improvement or other development, including the placement of fill, unless the applicant submits an engineering analysis prepared by a licensed professional engineer that demonstrates that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachment, will not increase the design flood elevation more than 0.2 feet at any point within the community.

103.10 Floodway encroachment. Prior to issuing a permit for any floodway encroachment, including fill, new construction, substantial improvements and other development or land-disturbing-activity, the Floodplain Administrator shall require submission of a certification prepared by a licensed professional engineer, along with supporting technical data, that demonstrates that such development will not cause any increase in the base flood level.

103.10.1 Floodway revisions. A floodway encroachment that increases the level of the base flood is authorized if the applicant has applied for a Conditional Letter of Map Revision (CLOMR) to the Flood Insurance Rate Map (FIRM) and has received the approval of FEMA.

103.11 Watercourse alteration. Prior to issuing a permit for any alteration or relocation of any watercourse, the Floodplain Administrator shall require the applicant to provide notification of the proposal to the appropriate authorities of all adjacent government jurisdictions, as well as the NJDEP Bureau of Flood Engineering and the Division of Land Resource Protection. A copy of the notification shall be maintained in the permit records and submitted to FEMA.

103.11.1 Engineering analysis. The Floodplain Administrator shall require submission of an engineering analysis prepared by a licensed professional engineer, demonstrating that the flood-carrying capacity of the altered or relocated portion of the watercourse will be maintained, neither increased nor decreased. Such watercourses shall be maintained in a manner that preserves the channel's flood-carrying capacity.

103.12 Alterations in coastal areas. The excavation or alteration of sand dunes is governed by the New Jersey Coastal Zone Management (CZM) rules, N.J.A.C. 7:7. Prior to issuing a flood damage prevention permit for any alteration of sand dunes in coastal high hazard areas and Coastal A Zones, the Floodplain Administrator shall require that a New Jersey CZM permit be obtained and included in the flood damage prevention permit application. The applicant shall also provide documentation of any engineering analysis, prepared by a licensed professional engineer that demonstrates that the proposed alteration will not increase the potential for flood damage.

103.13 Development in riparian zones All development in Riparian Zones as described in N.J.A.C. 7:13 is prohibited by this ordinance unless the applicant has received an individual or general permit or has complied with the requirements of a permit by rule or permit by certification from NJDEP Division of Land Resource Protection prior to application for a floodplain development permit and the project is compliant with all other Floodplain Development provisions of this ordinance. The width of the riparian zone can range between

50 and 300 feet and is determined by the attributes of the waterbody and designated in the New Jersey Surface Water Quality Standards N.J.A.C. 7:9B. The portion of the riparian zone located outside of a regulated water is measured landward from the top of bank. Applicants can request a verification of the riparian zone limits or a permit applicability determination to determine State permit requirements under N.J.A.C. 7:13 from the NJDEP Division of Land Resource Protection.

103.14 Substantial improvement and substantial damage determinations. When buildings and structures are damaged due to any cause including but not limited to man-made, structural, electrical, mechanical, or natural hazard events, or are determined to be unsafe as described in N.J.A.C. 5:23; and for applications for building permits to improve buildings and structures, including alterations, movement, repair, additions, rehabilitations, renovations, ordinary maintenance and minor work, substantial improvements, repairs of substantial damage, and any other improvement of or work on such buildings and structures, the Floodplain Administrator, in coordination with the Construction Official, shall:

- (1) Estimate the market value, or require the applicant to obtain a professional appraisal prepared by a qualified independent appraiser, of the market value of the building or structure before the start of construction of the proposed work; in the case of repair, the market value of the building or structure shall be the market value before the damage occurred and before any repairs are made.
- (2) Determine and include the costs of all ordinary maintenance and minor work, as discussed in Section 102.2, performed in the floodplain regulated by this ordinance in addition to the costs of those improvements regulated by the Construction Official in substantial damage and substantial improvement calculations.
- (3) Compare the cost to perform the improvement, the cost to repair the damaged building to its pre-damaged condition, or the combined costs of improvements and repairs, where applicable, to the market value of the building or structure.
- (4) Determine and document whether the proposed work constitutes substantial improvement or repair of substantial damage. This determination requires the evaluation of previous permits issued for improvements and repairs over a period of [insert number] years prior to the permit application or substantial damage determination as specified in the definition of substantial improvement. This determination shall also include the evaluation of flood related damages over a 10 year period to determine if the costs of repairs at the times of each flood constitutes a repetitive loss as defined by this ordinance.
- (5) Notify the applicant in writing when it is determined that the work constitutes substantial improvement or repair of substantial damage and that compliance with the flood resistant construction requirements of the building code is required and notify the applicant in writing when it is determined that work does not constitute substantial improvement or repair of substantial damage. The Floodplain Administrator shall also provide all letters documenting substantial damage and compliance with flood resistant construction requirements of the building code to the NJDEP Bureau of Flood Engineering.

103.15 Department records. In addition to the requirements of the building code and these regulations, and regardless of any limitation on the period required for retention of public records, the Floodplain Administrator shall maintain and permanently keep and make available for public inspection all records that are necessary for the administration of these regulations and the flood provisions of the Uniform Construction Code, including Flood Insurance Studies,

Flood Insurance Rate Maps; documents from FEMA that amend or revise FIRMs; NJDEP delineations, records of issuance of permits and denial of permits; records of ordinary maintenance and minor work, determinations of whether proposed work constitutes substantial improvement or repair of substantial damage; required certifications and documentation specified by the Uniform Construction Code and these regulations including as-built Elevation Certificates; notifications to adjacent communities, FEMA, and the State related to alterations of watercourses; assurance that the flood carrying capacity of altered waterways will be maintained; documentation related to variances, including justification for issuance or denial; and records of enforcement actions taken pursuant to these regulations and the flood resistant provisions of the Uniform Construction Code. The Floodplain Administrator shall also record the required elevation, determination method, and base flood elevation source used to determine the Local Design Flood Elevation in the floodplain development permit.

103.16 Liability. The Floodplain Administrator and any employee charged with the enforcement of these regulations, while acting for the jurisdiction in good faith and without malice in the discharge of the duties required by these regulations or other pertinent law or ordinance, shall not thereby be rendered liable personally and is hereby relieved from personal liability for any damage accruing to persons or property as a result of any act or by reason of an act or omission in the discharge of official duties. Any suit instituted against an officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of these regulations shall be defended by legal representative of the jurisdiction until the final termination of the proceedings. The Floodplain Administrator and any subordinate shall not be liable for cost in any action, suit or proceeding that is instituted in pursuance of the provisions of these regulations.

SECTION 104 PERMITS

104.1 Permits Required. Any person, owner or authorized agent who intends to conduct any development in a flood hazard area shall first make application to the Floodplain Administrator and shall obtain the required permit. Depending on the nature and extent of proposed development that includes a building or structure, the Floodplain Administrator may determine that a floodplain development permit or approval is required in addition to a building permit.

104.2 Application for permit. The applicant shall file an application in writing on a form furnished by the Floodplain Administrator. Such application shall:

- (1) Identify and describe the development to be covered by the permit.
- (2) Describe the land on which the proposed development is to be conducted by legal description, street address or similar description that will readily identify and definitively locate the site.
- (3) Indicate the use and occupancy for which the proposed development is intended.
- (4) Be accompanied by a site plan and construction documents as specified in Section 105 of these regulations, grading and filling plans and other information deemed appropriate by the Floodplain Administrator.
- (5) State the valuation of the proposed work, including the valuation of ordinary maintenance and minor work.
- (6) Be signed by the applicant or the applicant's authorized agent.

104.3 Validity of permit. The issuance of a permit under these regulations or the Uniform Construction Code shall not be construed to be a permit for, or approval of, any violation of this appendix or any other ordinance of the jurisdiction. The issuance of a permit based on

submitted documents and information shall not prevent the Floodplain Administrator from requiring the correction of errors. The Floodplain Administrator is authorized to prevent occupancy or use of a structure or site which is in violation of these regulations or other ordinances of this jurisdiction.

104.4 Expiration. A permit shall become invalid when the proposed development is not commenced within 180 days after its issuance, or when the work authorized is suspended or abandoned for a period of 180 days after the work commences. Extensions shall be requested in writing and justifiable cause demonstrated. The Floodplain Administrator is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each.

104.5 Suspension or revocation. The Floodplain Administrator is authorized to suspend or revoke a permit issued under these regulations wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or code of this jurisdiction.

SECTION 105 SITE PLANS AND CONSTRUCTION DOCUMENTS

105.1 Information for development in flood hazard areas. The site plan or construction documents for any development subject to the requirements of these regulations shall be drawn to scale and shall include, as applicable to the proposed development:

- (1) Delineation of flood hazard areas, floodway boundaries and flood zone(s), base flood elevation(s), and ground elevations when necessary for review of the proposed development. For buildings that are located in more than one flood hazard area, the elevation and provisions associated with the most restrictive flood hazard area shall apply.
- (2) Where base flood elevations or floodway data are not included on the FIRM or in the Flood Insurance Study, they shall be established in accordance with Section 105.2.
- (3) Where the parcel on which the proposed development will take place will have more than 50 lots or is larger than 5 acres and base flood elevations are not included on the FIRM or in the Flood Insurance Study, such elevations shall be established in accordance with Section 105.2(3) of these regulations.
- (4) Location of the proposed activity and proposed structures, and locations of existing buildings and structures; in coastal high hazard areas and Coastal A zones, new buildings shall be located landward of the reach of mean high tide.
- (5) Location, extent, amount, and proposed final grades of any filling, grading, or excavation.
- (6) Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; and evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose. The applicant shall provide an engineering certification confirming that the proposal meets the flood storage displacement limitations of N.J.A.C. 7:13.
- (7) Extent of any proposed alteration of sand dunes.
- (8) Existing and proposed alignment of any proposed alteration of a watercourse.
- (9) Floodproofing certifications, V Zone and Breakaway Wall Certifications, Operations and Maintenance Plans, Warning and Evacuation Plans and other documentation required pursuant to FEMA publications.

documents, and other data that are required by these regulations but that are not required to be prepared by a registered design professional when it is found that the nature of the proposed development is such that the review of such submissions is not necessary to ascertain compliance.

105.2 Information in flood hazard areas without base flood elevations (approximate Zone A). Where flood hazard areas are delineated on the effective or preliminary FIRM and base flood elevation data have not been provided, the applicant shall consult with the Floodplain Administrator to determine whether to:

- (1) Use the Approximation Method (Method 5) described in N.J.A.C. 7:13 in conjunction with Appendix 1 of the FHACA to determine the required flood elevation.
- (2) Obtain, review, and reasonably utilize data available from a Federal, State or other source when those data are deemed acceptable to the Floodplain Administrator to reasonably reflect flooding conditions.
- (3) Determine the base flood elevation in accordance with accepted hydrologic and hydraulic engineering techniques according to Method 6 as described in N.J.A.C. 7:13. Such analyses shall be performed and sealed by a licensed professional engineer.

Studies, analyses, and computations shall be submitted in sufficient detail to allow review and approval by the Floodplain Administrator prior to floodplain development permit issuance. The accuracy of data submitted for such determination shall be the responsibility of the applicant. Where the data are to be used to support a Letter of Map Change (LOMC) from FEMA, the applicant shall be responsible for satisfying the submittal requirements and pay the processing fees.

105.3 Analyses and certifications by a Licensed Professional Engineer. As applicable to the location and nature of the proposed development activity, and in addition to the requirements of this section, the applicant shall have the following analyses signed and sealed by a licensed professional engineer for submission with the site plan and construction documents:

- (1) For development activities proposed to be located in a regulatory floodway, a floodway encroachment analysis that demonstrates that the encroachment of the proposed development will not cause any increase in base flood elevations; where the applicant proposes to undertake development activities that do increase base flood elevations, the applicant shall submit such analysis to FEMA as specified in Section 105.4 of these regulations and shall submit the Conditional Letter of Map Revision, if issued by FEMA, with the site plan and construction documents.
- (2) For development activities proposed to be located in a riverine flood hazard area where base flood elevations are included in the FIS or FIRM but floodways have not been designated, hydrologic and hydraulic analyses that demonstrate that the cumulative effect of the proposed development, when combined with all other existing and anticipated flood hazard area encroachments will not increase the base flood elevation more than 0.2 feet at any point within the jurisdiction. This requirement does not apply in isolated flood hazard areas not connected to a riverine flood hazard area or in flood hazard areas identified as Zone AO or Zone AH.
- (3) For alteration of a watercourse, an engineering analysis prepared in accordance with standard engineering practices which demonstrates that the flood-carrying capacity of the altered or relocated portion of the watercourse will not be decreased, and certification that the altered watercourse shall be maintained, neither increasing nor decreasing the channel's flood-carrying capacity. The applicant shall submit the analysis to FEMA as specified in Section 105.4 of these regulations. The applicant shall

notify the chief executive officer of all affected adjacent jurisdictions, the NJDEP's Bureau of Flood Engineering and the Division of Land Resource Protection; and shall provide documentation of such notifications.

- (4) For activities that propose to alter sand dunes in coastal high hazard areas (Zone V) and Coastal A Zones, an engineering analysis that demonstrates that the proposed alteration will not increase the potential for flood damage and documentation of the issuance of a New Jersey Coastal Zone Management permit under N.J.A.C. 7:7.
- (5) For analyses performed using Methods 5 and 6 (as described in N.J.A.C. 7:13) in flood hazard zones without base flood elevations (approximate A zones).

105.4 Submission of additional data. When additional hydrologic, hydraulic or other engineering data, studies, and additional analyses are submitted to support an application, the applicant has the right to seek a Letter of Map Change (LOMC) from FEMA to change the base flood elevations, change floodway boundaries, or change boundaries of flood hazard areas shown on FIRMs, and to submit such data to FEMA for such purposes. The analyses shall be prepared by a licensed professional engineer in a format required by FEMA. Submittal requirements and processing fees shall be the responsibility of the applicant.

SECTION 106 INSPECTIONS

106.1 General. Development for which a permit is required shall be subject to inspection. Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of these regulations or the building code. Inspections presuming to give authority to violate or cancel the provisions of these regulations or the building code or other ordinances shall not be valid.

106.2 Inspections of development. The Floodplain Administrator shall inspect all development in flood hazard areas authorized by issuance of permits under these regulations. The Floodplain Administrator shall inspect flood hazard areas from time to time to determine if development is undertaken without issuance of a permit.

106.3 Buildings and structures. The Construction Official shall make or cause to be made, inspections for buildings and structures in flood hazard areas authorized by permit in accordance with the Uniform Construction Code, N.J.A.C. 5:23.

- 1) **Lowest floor elevation.** Upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 2) **Lowest horizontal structural member.** In V zones and Coastal A zones, upon placement of the lowest floor, including the basement, and prior to further vertical construction, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.
- 3) **Installation of attendant utilities** (electrical, heating, ventilating, air-conditioning, and other service equipment) and sanitary facilities elevated as discussed in Section 801.2.
- 4) **Final inspection.** Prior to the final inspection, certification of the elevation required in Section 801.2 shall be submitted to the Construction Official on an Elevation Certificate.

106.4 Manufactured homes. The Floodplain Administrator shall inspect manufactured homes that are installed or replaced in flood hazard areas to determine compliance with the requirements of these regulations and the conditions of the issued permit. Upon placement of a manufactured home, certification of the elevation of the lowest floor shall be submitted on an Elevation Certificate to the Floodplain Administrator prior to the final inspection.

SECTION 107 VARIANCES

107.1 General. The **{body to hear variances}** shall hear and decide requests for variances. The **{body to hear variances}** shall base its determination on technical justifications submitted by applicants, the considerations for issuance in Section 107.5, the conditions of issuance set forth in Section 107.6, and the comments and recommendations of the Floodplain Administrator and, as applicable, the Construction Official. The **{body to hear variances}** has the right to attach such conditions to variances as it deems necessary to further the purposes and objectives of these regulations.

107.2 Historic structures. A variance to the substantial improvement requirements of this ordinance is authorized provided that the repair or rehabilitation of a historic structure is completed according to N.J.A.C. 5:23-6.33, Section 1612 of the International Building Code and R322 of the International Residential Code, the repair or rehabilitation will not preclude the structure's continued designation as a historic structure, the structure meets the definition of the historic structure as described by this ordinance, and the variance is the minimum necessary to preserve the historic character and design of the structure.

107.3 Functionally dependent uses. A variance is authorized to be issued for the construction or substantial improvement necessary for the conduct of a functionally dependent use provided the variance is the minimum necessary to allow the construction or substantial improvement, and that all due consideration has been given to use of methods and materials that minimize flood damage during the base flood and create no additional threats to public safety.

107.4 Restrictions in floodways. A variance shall not be issued for any proposed development in a floodway when any increase in flood levels would result during the base flood discharge, as evidenced by the applicable analysis and certification required in Section 105.3(1) of these regulations.

107.5 Considerations. In reviewing requests for variances, all technical evaluations, all relevant factors, all other portions of these regulations, and the following shall be considered:

- (1) The danger that materials and debris may be swept onto other lands resulting in further injury or damage.
- (2) The danger to life and property due to flooding or erosion damage.
- (3) The susceptibility of the proposed development, including contents, to flood damage and the effect of such damage on current and future owners.
- (4) The importance of the services provided by the proposed development to the community.
- (5) The availability of alternate locations for the proposed development that are not subject to flooding or erosion and the necessity of a waterfront location, where applicable.
- (6) The compatibility of the proposed development with existing and anticipated development.
- (7) The relationship of the proposed development to the comprehensive plan and floodplain management program for that area.

- (8) The safety of access to the property in times of flood for ordinary and emergency vehicles.
- (9) The expected heights, velocity, duration, rate of rise and debris and sediment transport of the floodwater and the effects of wave action, where applicable, expected at the site.
- (10) The costs of providing governmental services during and after flood conditions including maintenance and repair of public utilities and facilities such as sewer, gas, electrical and water systems, streets, and bridges.

107.6 Conditions for issuance. Variances shall only be issued upon:

- (1) Submission by the applicant of a showing of good and sufficient cause that the unique characteristics of the size, configuration or topography of the site limit compliance with any provision of these regulations or renders the elevation standards of the building code inappropriate.
- (2) A determination that failure to grant the variance would result in exceptional hardship due to the physical characteristics of the land that render the lot undevelopable.
- (3) A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, nor create nuisances, cause fraud on or victimization of the public or conflict with existing local laws or ordinances.
- (4) A determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
- (5) Notification to the applicant in writing over the signature of the Floodplain Administrator that the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage, and that such construction below the base flood level increases risks to life and property.

SECTION 108 VIOLATIONS

108.1 Violations. Any development in any flood hazard area that is being performed without an issued permit or that is in conflict with an issued permit shall be deemed a violation. A building or structure without the documentation of elevation of the lowest floor, the lowest horizontal structural member if in a V or Coastal A Zone, other required design certifications, or other evidence of compliance required by the building code is presumed to be a violation until such time as that documentation is provided.

108.2 Authority. The Floodplain Administrator is authorized to serve notices of violation or stop work orders to owners of property involved, to the owner's agent, or to the person or persons doing the work for development that is not within the scope of the Uniform Construction Code, but is regulated by these regulations and that is determined to be a violation.

108.3 Unlawful continuance. Any person who shall continue any work after having been served with a notice of violation or a stop work order, except such work as that person is directed to perform to remove or remedy a violation or unsafe condition, shall be subject to penalties as prescribed by N.J.S.A. 40:49-5 as appropriate.

108.4 Review Period to Correct Violations. A 30-day period shall be given to the property owner as an opportunity to cure or abate the condition. The property owner shall

also be afforded an opportunity for a hearing before the court for an independent determination concerning the violation. Subsequent to the expiration of the 30-day period, a fine greater than \$1,250.00 [or optional higher threshold amount up to \$2000.00 under N.J.S.A. 40:49-5] may be imposed if a court has not determined otherwise or, upon reinspection of the property, it is determined that the abatement has not been substantially completed.

SECTION 201 DEFINITIONS

201.1 General. The following words and terms shall, for the purposes of these regulations, have the meanings shown herein. Other terms are defined in the Uniform Construction Code N.J.A.C. 5:23 and terms are defined where used in the International Residential Code and International Building Code (rather than in the definitions section). Where terms are not defined, such terms shall have ordinarily accepted meanings such as the context implies.

201.2 Definitions

30 DAY PERIOD – The period of time prescribed by N.J.S.A. 40:49-5 in which a property owner is afforded the opportunity to correct zoning and solid waste disposal after a notice of violation pertaining to this ordinance has been issued.

100 YEAR FLOOD ELEVATION – Elevation of flooding having a 1% annual chance of being equaled or exceeded in a given year which is also referred to as the Base Flood Elevation.

500 YEAR FLOOD ELEVATION – Elevation of flooding having a 0.2% annual chance of being equaled or exceeded in a given year.

A ZONES – Areas of 'Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation (BFE) in any given year shown on the Flood Insurance Rate Map (FIRM) zones A, AE, AH, A1–A30, AR, AR/A, AR/AE, AR/A1– A30, AR/AH, and AR/AO. When used in reference to the development of a structure in this ordinance, A Zones are not inclusive of Coastal A Zones because of the higher building code requirements for Coastal A Zones.

AH ZONES– Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base Flood Elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONES – Areas subject to inundation by 1-percent-annual-chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

ACCESSORY STRUCTURE – Accessory structures are also referred to as appurtenant structures. An accessory structure is a structure which is on the same parcel of property as a principal structure and the use of which is incidental to the use of the principal structure. For example, a residential structure may have a detached garage or storage shed for garden tools as accessory structures. Other examples of accessory structures include gazebos, picnic pavilions, boathouses, small pole barns, storage sheds, and similar buildings.

AGRICULTURAL STRUCTURE - A structure used solely for agricultural purposes in which the use is exclusively in connection with the production, harvesting, storage, drying, or raising of agricultural commodities, including the raising of livestock. Communities must require that new construction or substantial improvements of agricultural structures be elevated or floodproofed to or above the Base Flood Elevation (BFE) as any other nonresidential building. Under some

circumstances it may be appropriate to wet-floodproof certain types of agricultural structures when located in wide, expansive floodplains through issuance of a variance. This should only be done for structures used for temporary storage of equipment or crops or temporary shelter for livestock and only in circumstances where it can be demonstrated that agricultural structures can be designed in such a manner that results in minimal damage to the structure and its contents and will create no additional threats to public safety. New construction or substantial improvement of livestock confinement buildings, poultry houses, dairy operations, similar livestock operations and any structure that represents more than a minimal investment must meet the elevation or dry-floodproofing requirements of 44 CFR 60.3(c)(3).

AREA OF SHALLOW FLOODING – A designated Zone AO, AH, AR/AO or AR/AH (or VO) on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow. **AREA OF SPECIAL FLOOD HAZARD** – see **SPECIAL FLOOD HAZARD AREA**

ALTERATION OF A WATERCOURSE – A dam, impoundment, channel relocation, change in channel alignment, channelization, or change in cross-sectional area of the channel or the channel capacity, or any other form of modification which may alter, impede, retard or change the direction and/or velocity of the riverine flow of water during conditions of the base flood.

ASCE 7 – The standard for the Minimum Design Loads for Buildings and Other Structures, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. which includes but is not limited to methodology and equations necessary for determining structural and flood-related design requirements and determining the design requirements for structures that may experience a combination of loads including those from natural hazards. Flood related equations include those for determining erosion, scour, lateral, vertical, hydrostatic, hydrodynamic, buoyancy, breaking wave, and debris impact.

ASCE 24 – The standard for Flood Resistant Design and Construction, referenced by the building code and developed and published by the American Society of Civil Engineers, Reston, VA. References to ASCE 24 shall mean ASCE 24-14 or the most recent version of ASCE 24 adopted in the UCC Code [N.J.A.C. 5:23].

BASE FLOOD ELEVATION (BFE) – The water surface elevation resulting from a flood that has a 1-percent or greater chance of being equaled or exceeded in any given year, as shown on a published Flood Insurance Study (FIS), or preliminary flood elevation guidance from FEMA. May also be referred to as the “100-year flood elevation”.

BASEMENT – Any area of the building having its floor subgrade (below ground level) on all sides.

BEST AVAILABLE FLOOD HAZARD DATA - The most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA AREA- The areal mapped extent associated with the most recent available preliminary flood risk guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BEST AVAILABLE FLOOD HAZARD DATA ELEVATION - The most recent available preliminary

flood elevation guidance FEMA has provided. The Best Available Flood Hazard Data may be depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM.

BREAKAWAY WALLS – Any type of wall subject to flooding that is not required to provide structural support to a building or other structure and that is designed and constructed such that, below the Local Design Flood Elevation, it will collapse under specific lateral loads such that (1) it allows the free passage of floodwaters, and (2) it does not damage the structure or supporting foundation system. Certification in the V Zone Certificate of the design, plans, and specifications by a licensed design professional that these walls are in accordance with accepted standards of practice is required as part of the permit application for new and substantially improved V Zone and Coastal A Zone structures. A completed certification must be submitted at permit application.

BUILDING – Per the FHACA, "Building" means a structure enclosed with exterior walls or fire walls, erected and framed of component structural parts, designed for the housing, shelter, enclosure, and support of individuals, animals, or property of any kind. A building may have a temporary or permanent foundation. A building that is intended for regular human occupation and/or residence is considered a habitable building.

COASTAL A ZONE – An Area of Special Flood Hazard starting from a Velocity (V) Zone and extending up to the landward Limit of the Moderate Wave Action delineation. Where no V Zone is mapped the Coastal A Zone is the portion between the open coast and the landward Limit of the Moderate Wave Action delineation. Coastal A Zones may be subject to wave effects, velocity flows, erosion, scour, or a combination of these forces. Construction and development in Coastal A Zones is to be regulated similarly to V Zones/Coastal High Hazard Areas except as allowed by ASCE 24.

COASTAL HIGH HAZARD AREA – An Area of Special Flood Hazard inclusive of the V Zone extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources.

CONDITIONAL LETTER OF MAP REVISION - A Conditional Letter of Map Revision (CLOMR) is FEMA's comment on a proposed project that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CONDITIONAL LETTER OF MAP REVISION - FILL -- A Conditional Letter of Map Revision - Fill (CLOMR-F) is FEMA's comment on a proposed project involving the placement of fill outside of the regulatory floodway that would, upon construction, affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The letter does not revise an effective NFIP map, it indicates whether the project, if built as proposed, would be recognized by FEMA. FEMA charges a fee for processing a CLOMR to recover the costs associated with the review that is described in the Letter of Map Change (LOMC) process. Building permits cannot be issued based on a CLOMR, because a CLOMR does not change the NFIP map.

CRITICAL BUILDING – Per the FHACA, "Critical Building" means that:

- a. It is essential to maintaining continuity of vital government operations and/or supporting emergency response, sheltering, and medical care functions before, during, and after a flood, such as a hospital, medical clinic, police station, fire station, emergency response center, or public shelter; or
- b. It serves large numbers of people who may be unable to leave the facility through their own efforts, thereby hindering or preventing safe evacuation of the building during a flood event, such as a school, college, dormitory, jail or detention facility, day care center, assisted living facility, or nursing home.

DEEP FOUNDATIONS – Per ASCE 24, deep foundations refer to those foundations constructed on erodible soils in Coastal High Hazard and Coastal A Zones which are founded on piles, drilled shafts, caissons, or other types of deep foundations and are designed to resist erosion and scour and support lateral and vertical loads as described in ASCE 7. Foundations shall extend to 10 feet below Mean Water Level (MWL) unless the design demonstrates that pile penetration will provide sufficient depth and stability as determined by ASCE 24, ASCE 7, and additional geotechnical investigations if any unexpected conditions are encountered during construction.

DEVELOPMENT – Any manmade change to improved or unimproved real estate, including but not limited to, buildings or other structures, tanks, temporary structures, temporary or permanent storage of materials, mining, dredging, filling, grading, paving, excavations, drilling operations and other land-disturbing activities.

DRY FLOODPROOFING – A combination of measures that results in a non-residential structure, including the attendant utilities and equipment as described in the latest version of ASCE 24, being watertight with all elements substantially impermeable and with structural components having the capacity to resist flood loads.

ELEVATED BUILDING – A building that has no basement and that has its lowest elevated floor raised above ground level by foundation walls, shear walls, posts, piers, pilings, or columns. Solid perimeter foundations walls are not an acceptable means of elevating buildings in V and VE Zones.

ELEVATION CERTIFICATE – An administrative tool of the National Flood Insurance Program (NFIP) that can be used to provide elevation information, to determine the proper insurance premium rate, and to support an application for a Letter of Map Amendment (LOMA) or Letter of Map Revision based on fill (LOMR-F).

ENCROACHMENT – The placement of fill, excavation, buildings, permanent structures or other development into a flood hazard area which may impede or alter the flow capacity of riverine flood hazard areas.

FEMA PUBLICATIONS – Any publication authored or referenced by FEMA related to building science, building safety, or floodplain management related to the National Flood Insurance Program. Publications shall include but are not limited to technical bulletins, desk references, and American Society of Civil Engineers Standards documents including ASCE 24.

FLOOD OR FLOODING

- a. A general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The overflow of inland or tidal waters.
 2. The unusual and rapid accumulation or runoff of surface waters from any source.
 3. Mudslides (i.e. mudflows) which are proximately caused by flooding as defined in (a) (2) of this definition and are akin to a river or liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a)(1) of this definition.

FLOOD HAZARD AREA DESIGN FLOOD ELEVATION – Per the FHACA, the peak water surface elevation that will occur in a water during the flood hazard area design flood. This elevation is determined via available flood mapping adopted by the State, flood mapping published by FEMA (including effective flood mapping dated on or after January 31, 1980, or any more recent advisory, preliminary, or pending flood mapping; whichever results in higher flood elevations, wider floodway limits, greater flow rates, or indicates a change from an A zone to a V zone or coastal A zone), approximation, or calculation pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-3.1 – 3.6 and is typically higher than FEMA's base flood elevation. A water that has a drainage area measuring less than 50 acres does not possess, and is not assigned, a flood hazard area design flood elevation.

FLOOD INSURANCE RATE MAP (FIRM) – The official map on which the Federal Emergency Management Agency has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS) – The official report in which the Federal Emergency Management Agency has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOODPLAIN OR FLOOD PRONE AREA – Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

FLOODPLAIN MANAGEMENT REGULATIONS – Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such State or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOODPROOFING – Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents.

FLOODPROOFING CERTIFICATE – Certification by a licensed design professional that the design and methods of construction for floodproofing a non-residential structure are in accordance with accepted standards of practice to a proposed height above the structure's lowest adjacent grade that meets or exceeds the Local Design Flood Elevation. A completed floodproofing certificate is required at permit application.

FLOODWAY – The channel of a river or other watercourse and the adjacent land areas that must

be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD – A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. “Freeboard” tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

FUNCTIONALLY DEPENDENT USE – A use that cannot perform its intended purpose unless it is located or carried out in close proximity to water, including only docking facilities, port facilities necessary for the loading or unloading of cargo or passengers, and shipbuilding and ship repair facilities. The term does not include long-term storage or related manufacturing facilities.

HABITABLE BUILDING– Pursuant to the FHACA Rules (N.J.A.C. 7:13), means a building that is intended for regular human occupation and/or residence. Examples of a habitable building include a single-family home, duplex, multi-residence building, or critical building; a commercial building such as a retail store, restaurant, office building, or gymnasium; an accessory structure that is regularly occupied, such as a garage, barn, or workshop; mobile and manufactured homes, and trailers intended for human residence, which are set on a foundation and/or connected to utilities, such as in a mobile home park (not including campers and recreational vehicles); and any other building that is regularly occupied, such as a house of worship, community center, or meeting hall, or animal shelter that includes regular human access and occupation. Examples of a non-habitable building include a bus stop shelter, utility building, storage shed, self-storage unit, construction trailer, or an individual shelter for animals such as a doghouse or outdoor kennel.

HARDSHIP – As related to Section 107 of this ordinance, meaning the exceptional hardship that would result from a failure to grant the requested variance. The *{community governing body}* requires that the variance be exceptional, unusual, and peculiar to the property involved. Mere economic or financial hardship alone is not exceptional. Inconvenience, aesthetic considerations, physical handicaps, personal preferences, or the disapproval of one's neighbors likewise cannot, as a rule, qualify as an exceptional hardship. All of these problems can be resolved through other means without granting a variance, even if the alternative is more expensive, or requires the property owner to build elsewhere or put the parcel to a different use than originally intended.

HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE – Any structure that is:

- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- c. Individually listed on a State inventory of historic places in States with historic preservation programs which have been approved by the Secretary of the Interior; or
- d. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 1. By an approved State program as determined by the Secretary of the Interior; or
 2. Directly by the Secretary of the Interior in States without approved programs.

LAWFULLY EXISTING – Per the FHACA, means an existing fill, structure and/or use, which meets all Federal, State, and local laws, and which is not in violation of the FHACA because it was established:

- a. Prior to January 31, 1980; or
- b. On or after January 31, 1980, in accordance with the requirements of the FHACA as it existed at the time the fill, structure and/or use was established.

Note: Substantially damaged properties and substantially improved properties that have not been elevated are not considered “lawfully existing” for the purposes of the NFIP. This definition is included in this ordinance to clarify the applicability of any more stringent statewide floodplain management standards required under the FHACA.

LETTER OF MAP AMENDMENT - A Letter of Map Amendment (LOMA) is an official amendment, by letter, to an effective National Flood Insurance Program (NFIP) map that is requested through the Letter of Map Change (LOMC) process. A LOMA establishes a property's location in relation to the Special Flood Hazard Area (SFHA). LOMAs are usually issued because a property has been inadvertently mapped as being in the floodplain but is actually on natural high ground above the base flood elevation. Because a LOMA officially amends the effective NFIP map, it is a public record that the community must maintain. Any LOMA should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP CHANGE – The Letter of Map Change (LOMC) process is a service provided by FEMA for a fee that allows the public to request a change in flood zone designation in an Area of Special Flood Hazard on a Flood Insurance Rate Map (FIRM). Conditional Letters of Map Revision, Conditional Letters of Map Revision – Fill, Letters of Map Revision, Letters of Map Revision-Fill, and Letters of Map Amendment are requested through the Letter of Map Change (LOMC) process.

LETTER OF MAP REVISION - A Letter of Map Revision (LOMR) is FEMA's modification to an effective Flood Insurance Rate Map (FIRM). Letter of Map Revisions are generally based on the implementation of physical measures that affect the hydrologic or hydraulic characteristics of a flooding source and thus result in the modification of the existing regulatory floodway, the effective Base Flood Elevations (BFEs), or the Special Flood Hazard Area (SFHA). The LOMR officially revises the Flood Insurance Rate Map (FIRM) and sometimes the Flood Insurance Study (FIS) report, and when appropriate, includes a description of the modifications. The LOMR is generally accompanied by an annotated copy of the affected portions of the FIRM or FIS report. Because a LOMR officially revises the effective NFIP map, it is a public record that the community must maintain. Any LOMR should be noted on the community's master flood map and filed by panel number in an accessible location.

LETTER OF MAP REVISION – FILL -- A Letter of Map Revision Based on Fill (LOMR-F) is FEMA's modification of the Special Flood Hazard Area (SFHA) shown on the Flood Insurance Rate Map (FIRM) based on the placement of fill outside the existing regulatory floodway may be initiated through the Letter of Map Change (LOMC) Process. Because a LOMR-F officially revises the effective Flood Insurance Rate Map (FIRM) map, it is a public record that the community must maintain. Any LOMR-F should be noted on the community's master flood map and filed by panel number in an accessible location.

LICENSED DESIGN PROFESSIONAL – Licensed design professional shall refer to either a New Jersey Licensed Professional Engineer, licensed by the New Jersey State Board of Professional Engineers and Land Surveyors or a New Jersey Licensed Architect, licensed by the New Jersey State Board of Architects.

LICENSED PROFESSIONAL ENGINEER - A licensed professional engineer shall refer to individuals licensed by the New Jersey State Board of Professional Engineers and Land Surveyors.

LIMIT OF MODERATE WAVE ACTION (LiMWA) – Inland limit of the area affected by waves greater than 1.5 feet during the Base Flood. Base Flood conditions between the VE Zone and the LiMWA will be similar to, but less severe than those in the VE Zone.

LOCAL DESIGN FLOOD ELEVATION (LDFE) – The elevation reflective of the most recent available preliminary flood elevation guidance FEMA has provided as depicted on but not limited to Advisory Flood Hazard Area Maps, Work Maps, or Preliminary FIS and FIRM which is also inclusive of freeboard specified by the New Jersey Flood Hazard Area Control Act and Uniform Construction Codes and any additional freeboard specified in a community's ordinance. In no circumstances shall a project's LDFE be lower than a permit-specified Flood Hazard Area Design Flood Elevation or a valid NJDEP Flood Hazard Area Verification Letter plus the freeboard as required in ASCE 24 and the effective FEMA Base Flood Elevation.

LOWEST ADJACENT GRADE – The lowest point of ground, patio, or sidewalk slab immediately next a structure, except in AO Zones where it is the natural grade elevation.

LOWEST FLOOR – In A Zones, the lowest floor is the top surface of the lowest floor of the lowest enclosed area (including basement). In V Zones and coastal A Zones, the bottom of the lowest horizontal structural member of a building is the lowest floor. An unfinished or flood resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of other applicable non-elevation design requirements of these regulations.

LOWEST HORIZONTAL STRUCTURAL MEMBER - In an elevated building in a Coastal A or Coastal High Hazard Zone, the lowest beam, joist, or other horizontal member that supports the building is the lowest horizontal structural member. Grade beams installed to support vertical foundation members where they enter the ground are not considered lowest horizontal members.

MANUFACTURED HOME – A structure that is transportable in one or more sections, eight (8) feet or more in width and greater than four hundred (400) square feet, built on a permanent chassis, designed for use with or without a permanent foundation when attached to the required utilities, and constructed to the Federal Manufactured Home Construction and Safety Standards and rules and regulations promulgated by the U.S. Department of Housing and Urban Development. The term also includes mobile homes, park trailers, travel trailers and similar transportable structures that are placed on a site for 180 consecutive days or longer.

MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

MARKET VALUE – The price at which a property will change hands between a willing buyer and a willing seller, neither party being under compulsion to buy or sell and both having reasonable knowledge of relevant facts. As used in these regulations, the term refers to the market value of buildings and structures, excluding the land and other improvements on the parcel. Market value shall be determined by one of the following methods (1) Actual Cash Value (replacement cost depreciated for age and quality of construction), (2) tax assessment value adjusted to approximate market value by a factor provided by the Property Appraiser, or (3) established by a

qualified independent appraiser.

NEW CONSTRUCTION – Structures for which the start of construction commenced on or after the effective date of the first floodplain regulation adopted by a community; includes any subsequent improvements to such structures. New construction includes work determined to be a substantial improvement.

NON-RESIDENTIAL – Pursuant to ASCE 24, any building or structure or portion thereof that is not classified as residential.

ORDINARY MAINTENANCE AND MINOR WORK – This term refers to types of work excluded from construction permitting under N.J.A.C. 5:23 in the March 5, 2018 New Jersey Register. Some of these types of work must be considered in determinations of substantial improvement and substantial damage in regulated floodplains under 44 CFR 59.1. These types of work include but are not limited to replacements of roofing, siding, interior finishes, kitchen cabinets, plumbing fixtures and piping, HVAC and air conditioning equipment, exhaust fans, built in appliances, electrical wiring, etc. Improvements necessary to correct existing violations of State or local health, sanitation, or code enforcement officials which are the minimum necessary to assure safe living conditions and improvements of historic structures as discussed in 44 CFR 59.1 shall not be included in the determination of ordinary maintenance and minor work.

RECREATIONAL VEHICLE – A vehicle that is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled or permanently towable by a light-duty truck, and designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions.

REPETITIVE LOSS – any flood-related damage sustained by a structure on two separate occasions during a 10 year period for which the cost of repairs at the time of each such flood event, on the average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

RESIDENTIAL – Pursuant to the ASCE 24:

- a. Buildings and structures and portions thereof where people live or that are used for sleeping purposes on a transient or non-transient basis;
- b. Structures including but not limited to one- and two-family dwellings, townhouses, condominiums, multi-family dwellings, apartments, congregate residences, boarding houses, lodging houses, rooming houses, hotels, motels, apartment buildings, convents, monasteries, dormitories, fraternity houses, sorority houses, vacation time-share properties; and
- c. institutional facilities where people are cared for or live on a 24-hour basis in a supervised environment, including but not limited to board and care facilities, assisted living facilities, halfway houses, group homes, congregate care facilities, social rehabilitation facilities, alcohol and drug centers, convalescent facilities, hospitals, nursing homes, mental hospitals, detoxification facilities, prisons, jails, reformatories, detention centers, correctional centers, and prerelease centers.

SOLID WASTE DISPOSAL – "Solid Waste Disposal" shall mean the storage, treatment, utilization, processing or final disposition of solid waste as described in N.J.A.C. 7:26-1.6 or the storage of unsecured materials as described in N.J.A.C. 7:13-2.3 for a period of greater than 6 months as specified in N.J.A.C. 7:26 which have been discharged, deposited, injected, dumped, spilled, leaked, or placed into any land or water such that such solid waste may enter the

environment or be emitted into the air or discharged into any waters, including groundwaters.

SPECIAL FLOOD HAZARD AREA – The greater of the following: (1) Land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year, shown on the FIRM as Zone V, VE, V1-3-, A, AO, A1-30, AE, A99, or AH; (2) Land and the space above that land, which lies below the peak water surface elevation of the flood hazard area design flood for a particular water, as determined using the methods set forth in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13; (3) Riparian Buffers as determined in the New Jersey Flood Hazard Area Control Act in N.J.A.C. 7:13. Also referred to as the **AREA OF SPECIAL FLOOD HAZARD**.

START OF CONSTRUCTION – The **Start of Construction is as follows:**

- a. **For other than new construction or substantial improvements, under the Coastal Barrier Resources Act (CBRA)**, this is the date the building permit was issued, provided that the actual start of construction, repair, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a building on site, such as the pouring of a slab or footing, the installation of piles, the construction of columns or any work beyond the stage of excavation; or the placement of a manufactured (mobile) home on a foundation. For a substantial improvement, actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.
- b. For the purposes of determining whether proposed construction must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change, the Start of Construction includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation.

Permanent construction does not include land preparation, such as clearing, grading, and filling, nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. Such development must also be permitted and must meet new requirements when National Flood Insurance Program (NFIP) maps are issued or revised and Base Flood Elevation's (BFEs) increase or zones change.

For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

For determining if new construction and substantial improvements within the Coastal Barrier Resources System (CBRS) can obtain flood insurance, a different definition applies.

STRUCTURE – A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 [or optional lower number] percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT – Any reconstruction, rehabilitation, addition, or other improvement of a structure taking place over a [number of years] year period, the cumulative cost of which equals or exceeds 50 percent [or optional lower number] of the market value of the structure before the “start of construction” of the improvement. The period of accumulation includes the first improvement or repair of each structure that is permanent subsequent to [date]. This term includes structures which have incurred “substantial damage”, regardless of the actual repair work performed. This term also includes structures which have incurred “repetitive loss” or “substantial damage”, regardless of the actual repair work performed. The term does not, however, include either:

- a. Any project for improvement of a structure to correct existing violations of State or local health, sanitary or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions; or
- b. Any alteration of a "historic structure", provided that the alteration will not preclude the structure's continued designation as a "historic structure."

UTILITY AND MISCELLANEOUS GROUP U BUILDINGS AND STRUCTURES – Buildings and structures of an accessory character and miscellaneous structures not classified in any special occupancy, as described in ASCE 24.

V ZONE CERTIFICATE - A certificate that contains a certification signed by a licensed design professional certifying that the designs, plans, and specifications and the methods of construction in V Zones and Coastal A Zones are in accordance with accepted standards of practice. This certificate also includes an optional Breakaway Wall Design Certification for enclosures in these zones below the Best Available Flood Hazard Data Elevation. A completed certification is required at permit application.

V ZONES – Areas of Special Flood Hazard in which the elevation of the surface water resulting from a flood that has a 1% annual chance of equaling or exceeding the Base Flood Elevation in any given year shown on the Flood Insurance Rate Map (FIRM) zones V1-V30 and VE and is referred to as the Coastal High Hazard Area.

VARIANCE – A grant of relief from the requirements of this section which permits construction in a manner otherwise prohibited by this section where specific enforcement would result in unnecessary hardship.

VIOLATION – A development that is not fully compliant with these regulations or the flood provisions of the building code. A structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in this ordinance is presumed to be in violation until such time as that documentation is provided.

WATER SURFACE ELEVATION – the height, in relation to the North American Vertical Datum (NAVD) of 1988, (or other datum, where specified) of floods of various magnitudes and frequencies in the flood plains of coastal or riverine areas.

WATERCOURSE. A river, creek, stream, channel, or other topographic feature in, on, through, or over which water flows at least periodically.

WET FLOODPROOFING – Floodproofing method that relies on the use of flood damage resistant materials and construction techniques in areas of a structure that are below the Local Design Flood Elevation by intentionally allowing them to flood. The application of wet floodproofing as a flood protection technique under the National Flood Insurance Program (NFIP) is limited to enclosures below elevated residential and non-residential structures and to accessory and agricultural structures that have been issued variances by the community.

SECTION 301 SUBDIVISIONS AND OTHER DEVELOPMENTS

301.1 General. Any subdivision proposal, including proposals for manufactured home parks and subdivisions, or other proposed new development in a flood hazard area shall be reviewed to assure that:

- (1) All such proposals are consistent with the need to minimize flood damage.
- (2) All public utilities and facilities, such as sewer, gas, electric and water systems are located and constructed to minimize or eliminate flood damage.
- (3) Adequate drainage is provided to reduce exposure to flood hazards; in Zones AH and AO, adequate drainage paths shall be provided to guide floodwater around and away from structures.

301.2 Subdivision requirements. Where any portion of proposed subdivisions, including manufactured home parks and subdivisions, lies within a flood hazard area, the following shall be required:

- (1) The flood hazard area, including floodways, coastal high hazard areas, and Coastal A Zones, and base flood elevations, as appropriate, shall be delineated on tentative subdivision plats.
- (2) Residential building lots shall be provided with adequate buildable area outside the floodway.
- (3) The design criteria for utilities and facilities set forth in these regulations and appropriate codes shall be met.

SECTION 401 SITE IMPROVEMENT

401.1 Encroachment in floodways. Development, land disturbing activity, and encroachments in floodways shall not be authorized unless it has been demonstrated through hydrologic and hydraulic analyses required in accordance with Section 105.3(1) of these regulations, that the proposed encroachment will not result in any increase in the base flood level during occurrence of the base flood discharge. If Section 105.3(1) is satisfied, proposed elevation, addition, or reconstruction of a lawfully existing structure within a floodway shall also be in accordance with Section 801.2 of this ordinance and the floodway requirements of N.J.A.C. 7:13.

401.1.1 Prohibited in floodways. The following are prohibited activities:

- (1) The storage of unsecured materials is prohibited within a floodway pursuant to N.J.A.C. 7:13.

(2) Fill and new structures are prohibited in floodways per N.J.A.C. 7:13.

401.2 Coastal High Hazard Areas (V Zones) and Coastal A Zones. In Coastal High Hazard Areas and Coastal A Zones:

- (1) New buildings shall only be authorized landward of the reach of mean high tide.
- (2) The placement of manufactured homes shall be prohibited except in an existing manufactured home park or subdivision.
- (3) Basements or enclosures that are below grade on all sides are prohibited.
- (4) The use of fill for structural support of buildings is prohibited.

401.3 Sewer facilities. All new and replaced sanitary sewer facilities, private sewage treatment plants (including all pumping stations and collector systems) and on-site waste disposal systems shall be designed in accordance with the New Jersey septic system regulations contained in N.J.A.C. 14A and N.J.A.C. 7:9A, the UCC Plumbing Subcode (N.J.A.C. 5:23) and Chapter 7, ASCE 24, to minimize or eliminate infiltration of floodwater into the facilities and discharge from the facilities into flood waters, or impairment of the facilities and systems.

401.4 Water facilities. All new and replacement water facilities shall be designed in accordance with the New Jersey Safe Drinking Water Act (N.J.A.C. 7:10) and the provisions of Chapter 7 ASCE 24, to minimize or eliminate infiltration of floodwater into the systems.

401.5 Storm drainage. Storm drainage shall be designed to convey the flow of surface waters to minimize or eliminate damage to persons or property.

401.6 Streets and sidewalks. Streets and sidewalks shall be designed to minimize potential for increasing or aggravating flood levels.

401.7 Limitations on placement of fill. Subject to the limitations of these regulations, fill shall be designed to be stable under conditions of flooding including rapid rise and rapid drawdown of floodwater, prolonged inundation, and protection against flood-related erosion and scour. In addition to these requirements, when intended to support buildings and structures (Zone A only), fill shall comply with the requirements of the UCC (N.J.A.C. 5:23). Proposed fill and encroachments in flood hazard areas shall comply with the flood storage displacement limitations of N.J.A.C. 7:13.

401.8 Limitations on sites in coastal high hazard areas (V Zones) and Coastal A Zones. In coastal high hazard areas and Coastal A Zones, alteration of sand dunes shall be permitted only when the engineering analysis required by Section 105.3(4) of these regulations demonstrates that the proposed alteration will not increase the potential for flood damage. Construction or restoration of dunes under or around elevated buildings and structures shall comply with Section 801.9(3) of these regulations and as permitted under the NJ Coastal Zone Management Rules (N.J.A.C. 7:7).

401.9 Hazardous Materials. The placement or storage of any containers holding hazardous substances in a flood hazard area is prohibited unless the provisions of N.J.A.C. 7:13 which cover the placement of hazardous substances and solid waste is met.

SECTION 501 MANUFACTURED HOMES

501.1 General. All manufactured homes installed in flood hazard areas shall be installed pursuant to the Nationally Preemptive Manufactured Home Construction and Safety Standards Program (24 CFR 3280).

501.2 Elevation. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be elevated such that the bottom of the frame is elevated to or above the elevation specified in Section 801.2.

501.3 Foundations. All new, relocated, and replacement manufactured homes, including substantial improvement of existing manufactured homes, shall be placed on foundations as specified by the manufacturer only if the manufacturer's installation instructions specify that the home has been designed for flood-resistant considerations and provides the conditions of applicability for velocities, depths, or wave action as required by 24 CFR Part 3285-302. The Floodplain Administrator is authorized to determine whether the design meets or exceeds the performance necessary based upon the proposed site location conditions as a precondition of issuing a flood damage prevention permit. If the Floodplain Administrator determines that the home's performance standards will not withstand the flood loads in the proposed location, the applicant must propose a design certified by a New Jersey licensed design professional and in accordance with 24 CFR 3285.301 (c) and (d) which conforms with ASCE 24, the accepted standard of engineering practice for flood resistant design and construction.

501.4 Anchoring. All new, relocated, and replacement manufactured homes to be placed or substantially improved in a flood hazard area shall be installed using methods and practices which minimize flood damage and shall be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement. This requirement is in addition to applicable State and local anchoring requirements for resisting wind forces.

501.5 Enclosures. Fully enclosed areas below elevated manufactured homes shall comply with the requirements of Section 801.2.

501.6 Protection of mechanical equipment and outside appliances. Mechanical equipment and outside appliances shall be elevated to or above the elevation of the bottom of the frame required in Section 801.2 of these regulations.

Exception. Where such equipment and appliances are designed and installed to prevent water from entering or accumulating within their components and the systems are constructed to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding up to the elevation required by Section 801.2, the systems and equipment shall be permitted to be located below that elevation. Electrical wiring systems shall be permitted below the design flood elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 601 RECREATIONAL VEHICLES

601.1 Placement prohibited. The placement of recreational vehicles shall not be authorized in coastal high hazard areas and in floodways.

601.2 Temporary placement. Recreational vehicles in flood hazard areas shall be fully licensed and ready for highway use and shall be placed on a site for less than 180 consecutive days.

601.3 Permanent placement. Recreational vehicles that are not fully licensed and ready for

highway use, or that are to be placed on a site for more than 180 consecutive days, shall meet the requirements of Section 801.2 for habitable buildings and Section 501.3.

SECTION 701 TANKS

701.1 Tanks. Underground and above-ground tanks shall be designed, constructed, installed, and anchored in accordance with ASCE 24 and N.J.A.C. 7:13.

SECTION 801 OTHER DEVELOPMENT AND BUILDING WORK

801.1 General requirements for other development and building work. All development and building work, including man-made changes to improved or unimproved real estate for which specific provisions are not specified in these regulations or the Uniform Construction Code (N.J.A.C. 5:23), shall:

- (1) Be located and constructed to minimize flood damage;
- (2) Meet the limitations of Section 105.3(1) of this ordinance when located in a regulated floodway;
- (3) Be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic and hydrodynamic loads, including the effects of buoyancy, during the conditions of flooding up to the Local Design Flood Elevation determined according to Section 102.3;
- (4) Be constructed of flood damage-resistant materials as described in ASCE 24 Chapter 5;
- (5) Have mechanical, plumbing, and electrical systems above the Local Design Flood Elevation determined according to Section 102.3 or meet the requirements of ASCE 24 Chapter 7 which requires that attendant utilities are located above the Local Design Flood Elevation unless the attendant utilities and equipment are:
 - i. Specifically allowed below the Local Design Flood Elevation; and
 - ii. Designed, constructed, and installed to prevent floodwaters, including any backflow through the system from entering or accumulating within the components.
- (6) Not exceed the flood storage displacement limitations in fluvial flood hazard areas in accordance with N.J.A.C. 7:13; and
- (7) Not exceed the impacts to frequency or depth of offsite flooding as required by N.J.A.C. 7:13 in floodways.

801.2 Requirements for Habitable Buildings and Structures.

- 1) Construction and Elevation in A Zones not including Coastal A Zones.
 - a. No portion of a building is located within a V Zone.
 - b. No portion of a building is located within a Coastal A Zone, unless a licensed design professional certifies that the building's foundation is designed in accordance with ASCE 24, Chapter 4.
 - c. All new construction and substantial improvement of any habitable building (as defined in Section 201) located in flood hazard areas shall have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating,

ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.

- d. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest floor, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate; or
 - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 - 1. Meets the requirements of ASCE 24 Chapters 2 and 7; and
 - 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.

- e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - iii. For habitable structures, be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited;
 - iv. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of 801.2.1(d)ii are met;
 - v. Be constructed to meet the requirements of ASCE 24 Chapter 2;
 - vi. Have openings documented on an Elevation Certificate; and
 - vii. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:
 - 1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
 - 2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
 - 3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;

2) Construction and Elevation in V Zones and Coastal A Zones.

- a. All new construction and substantial improvements shall be constructed according to structural designs, plans and specifications conforming with ASCE 24 Chapter 4 which are signed by a licensed design professional and certified by that individual in a V Zone Certificate.
- b. All new construction and substantial improvement of any habitable building (as defined in Section 201) located in coastal high hazard areas shall have the lowest horizontal structural member, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE Chapter 7, and be confirmed by an Elevation Certificate.
- c. All new construction and substantial improvements of non-residential structures shall:
 - i. Have the lowest horizontal structural member, including basement, together with the attendant utilities (including all electrical, heating, ventilating, air-conditioning and other service equipment) and sanitary facilities, elevated to or above the Local Design Flood Elevation as determined in Section 102.3, be in conformance with ASCE 24 Chapter 7, and be confirmed by an Elevation Certificate; or
 - ii. Together with the attendant utility and sanitary facilities, be designed so that below the Local Design Flood Elevation, the structure:
 - 1. Meets the requirements of ASCE 24 Chapters 4 and 7; and
 - 2. Is constructed according to the design plans and specifications provided at permit application and signed by a licensed design professional, is certified by that individual in a Floodproofing Certificate, and is confirmed by an Elevation Certificate.
- d. All new construction and substantial improvements shall have the space below the lowest floor either free of obstruction or constructed with non-supporting breakaway walls, open wood lattice-work, or insect screening intended to collapse under wind and water loads without causing collapse, displacement, or other structural damage to the elevated portion of the building or supporting foundation system. All breakaway walls shall be constructed according to structural designs, plans and specifications conforming with ASCE 24 Chapter 4, signed by a licensed design professional, and certified by that individual in a Breakaway Wall Certificate.
- e. All new construction and substantial improvements with fully enclosed areas below the lowest floor shall be used solely for parking of vehicles, building access, or storage in an area other than a basement and which are subject to flooding. Enclosures shall:
 - i. Be situated at or above the adjoining exterior grade along at least one entire exterior wall, in order to provide positive drainage of the enclosed area in accordance with N.J.A.C. 7:13; enclosures (including crawlspaces and basements) which are below grade on all sides are prohibited.
 - ii. Be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters unless the structure is non-residential and the requirements of 801.2.2(c)ii are met;
 - iii. Be constructed to meet the requirements of ASCE 24 Chapter 4;
 - iv. Have openings documented on an Elevation Certificate and have breakaway wall construction documented on a Breakaway Wall Certificate unless the requirements of 801.2.2(c)ii are met for a non-residential structure; and

- v. Have documentation that a deed restriction has been obtained for the lot if the enclosure is greater than six feet in height. This deed restriction shall be recorded in the Office of the County Clerk or the Registrar of Deeds and Mortgages in which the building is located, shall conform to the requirements in N.J.A.C.7:13, and shall be recorded within 90 days of receiving a Flood Hazard Area Control Act permit or prior to the start of any site disturbance (including pre-construction earth movement, removal of vegetation and structures, or construction of the project), whichever is sooner. Deed restrictions must explain and disclose that:

1. The enclosure is likely to be inundated by floodwaters which may result in damage and/or inconvenience.
2. The depth of flooding that the enclosure would experience to the Flood Hazard Area Design Flood Elevation;
3. The deed restriction prohibits habitation of the enclosure and explains that converting the enclosure into a habitable area may subject the property owner to enforcement;

- f. Enclosures are prohibited for new construction or substantial improvements; OR For new construction or substantial improvements, enclosures shall be less than 295 square feet in size.

801.3 Garages and accessory storage structures. Garages and accessory storage structures shall be designed and constructed in accordance with the Uniform Construction Code.

801.4 Fences. Fences in floodways that have the potential to block the passage of floodwater, such as stockade fences and wire mesh fences, shall meet the requirements of Section 105.3(1) of these regulations. Pursuant to N.J.A.C. 7:13, any fence located in a floodway shall have sufficiently large openings so as not to catch debris during a flood and thereby obstruct floodwaters, such as barbed-wire, split-rail, or strand fence. A fence with little or no open area, such as a chain link, lattice, or picket fence, does not meet this requirement. Foundations for fences greater than 6 feet in height must conform with the Uniform Construction Code. Fences for pool enclosures having openings not in conformance with this section but in conformance with the Uniform Construction Code to limit climbing require a variance as described in Section 107 of this ordinance.

801.5 Retaining walls, sidewalks, and driveways. Retaining walls, sidewalks and driveways that involve placement of fill in floodways shall meet the requirements of Section 105.3(1) of these regulations and N.J.A.C. 7:13.

801.6 Swimming pools. Swimming pools shall be designed and constructed in accordance with the Uniform Construction Code. Above-ground swimming pools and below-ground swimming pools that involve placement of fill in floodways shall also meet the requirements of Section 105.3(1) of these regulations. Above-ground swimming pools are prohibited in floodways by N.J.A.C. 7:13.

801.7 Roads and watercourse crossings.

- (1) For any railroad, roadway, or parking area proposed in a flood hazard area, the travel surface shall be constructed at least one foot above the Flood Hazard Area Design Elevation in accordance with N.J.A.C. 7:13.
- (2) Roads and watercourse crossings that encroach into regulated floodways or riverine

waterways with base flood elevations where floodways have not been designated, including roads, bridges, culverts, low- water crossings and similar means for vehicles or pedestrians to travel from one side of a watercourse to the other side, shall meet the requirements of Section 105.3(1) of these regulations.

801.8 Other development in coastal high hazard areas (Zone V) and Coastal A Zones. In Coastal High Hazard Areas (V Zones) and Coastal A Zones, development activities other than buildings and structures shall be permitted only when also authorized by the appropriate Federal, State or local authority; when located outside the footprint of, and not structurally attached to, buildings and structures; and when analyses prepared by a licensed professional engineer demonstrates no harmful diversion of floodwater or wave runup and wave reflection that would increase damage to adjacent buildings and structures. Such other development activities include but are not limited to:

- (1) Bulkheads, seawalls, retaining walls, revetments, and similar erosion control structures;
- (2) Solid fences and privacy walls, and fences prone to trapping debris, unless designed and constructed to fail under flood conditions less than the base flood or otherwise function to avoid obstruction of floodwater; and
- (3) On-site filled or mound sewage systems.

801.9 Nonstructural fill in coastal high hazard areas (Zone V) and Coastal A Zones. In coastal high hazard areas and Coastal A Zones:

- (1) Minor grading and the placement of minor quantities of nonstructural fill shall be permitted for landscaping and for drainage purposes under and around buildings.
- (2) Nonstructural fill with finished slopes that are steeper than one unit vertical to five units horizontal shall be permitted only when an analysis prepared by a licensed professional engineer demonstrates no harmful diversion of floodwater or wave runup and wave reflection that would increase damage to adjacent buildings and structures.
- (3) Sand dune construction and restoration of sand dunes under or around elevated buildings are permitted without additional engineering analysis or certification of the diversion of floodwater or wave runup and wave reflection where the scale and location of the dune work is consistent with local beach-dune morphology and the vertical clearance is maintained between the top of the sand dune and the lowest horizontal structural member of the building.

SECTION 901 TEMPORARY STRUCTURES AND TEMPORARY STORAGE

901.1 Temporary structures. Temporary structures shall be erected for a period of less than 180 days. Temporary structures shall be anchored to prevent flotation, collapse or lateral movement resulting from hydrostatic loads, including the effects of buoyancy, during conditions of the base flood. Fully enclosed temporary structures shall have flood openings that are in accordance with ASCE 24 to allow for the automatic entry and exit of flood waters.

901.2 Temporary storage. Temporary storage includes storage of goods and materials for a period of less than 180 days. Stored materials shall not include hazardous materials.

901.3 Floodway encroachment. Temporary structures and temporary storage in floodways shall meet the requirements of Section 105.3(1) of these regulations.

SECTION 1001 UTILITY AND MISCELLANEOUS GROUP U

1001.1 Utility and Miscellaneous Group U. In accordance with Section 312 of the International Building Code, Utility and Miscellaneous Group U includes buildings and structures that are accessory in character and miscellaneous structures not classified in any specific occupancy in the Building Code, including, but not limited to, agricultural buildings, aircraft hangars (accessory to a one- or two-family residence), barns, carports, communication equipment structures (gross floor area less than 1,500 sq. ft.), fences more than 6 feet (1829 mm) high, grain silos (accessory to a residential occupancy), livestock shelters, private garages, retaining walls, sheds, stables, tanks and towers.

1001.2 Flood loads. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be anchored to prevent flotation, collapse or lateral movement resulting from flood loads, including the effects of buoyancy, during conditions up to the Local Design Flood Elevation as determined in Section 102.3.

1001.3 Elevation. Utility and miscellaneous Group U buildings and structures, including substantial improvement of such buildings and structures, shall be elevated such that the lowest floor, including basement, is elevated to or above the Local Design Flood Elevation as determined in Section 102.3 and in accordance with ASCE 24. Utility lines shall be designed and elevated in accordance with N.J.A.C. 7:13.

1001.4 Enclosures below base flood elevation. Fully enclosed areas below the design flood elevation shall be constructed in accordance with Section 801.2 and with ASCE 24 for new construction and substantial improvements. Existing enclosures such as a basement or crawlspace having a floor that is below grade along all adjoining exterior walls shall be abandoned, filled-in, and/or otherwise modified to conform with the requirements of N.J.A.C. 7:13 when the project has been determined to be a substantial improvement by the Floodplain Administrator.

1001.5 Flood-damage resistant materials. Flood-damage-resistant materials shall be used below the Local Design Flood Elevation determined in Section 102.3.

1001.6 Protection of mechanical, plumbing, and electrical systems. Mechanical, plumbing, and electrical systems, equipment and components, heating, ventilation, air conditioning, plumbing fixtures, duct systems, and other service equipment, shall be elevated to or above the Local Design Flood Elevation determined in Section 102.3.

Exception: Electrical systems, equipment and components, and heating, ventilating, air conditioning, and plumbing appliances, plumbing fixtures, duct systems, and other service equipment shall be permitted to be located below the Local Design Flood Elevation provided that they are designed and installed to prevent water from entering or accumulating within the components and to resist hydrostatic and hydrodynamic loads and stresses, including the effects of buoyancy, during the occurrence of flooding to the Local Design Flood Elevation in compliance with the flood-resistant construction requirements of ASCE 24. Electrical wiring systems shall be permitted to be located below the Local Design Flood Elevation provided they conform to the provisions of NFPA 70 (National Electric Code).

SECTION 3. SEVERABILITY.

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 4. EFFECTIVE DATE.

This ordinance shall take effect on **{insert date}**.

[Jurisdiction to add signature blocks.]

Chapter 870. Zoning and Land Use

Article XXIX. Design Standards for Subdivision and Site Plans

§ 870-258. Floodplain management.

[Amended 8-9-2016 by Ord. No. MC-4995]

A. Statutory authorization, findings of fact, purpose and objectives.

(1) Statutory authorization. The Legislature of the State of New Jersey has, in N.J.S.A. 40:48-1 et seq., delegated the responsibility to local governmental units to adopt regulations designed to promote public health, safety, and general welfare of its citizenry. Therefore, the City Council of the City of Camden, Camden County, New Jersey does ordain as follows:

(2) Findings of fact.

- (a) The flood hazard areas of the City of Camden, County of Camden, New Jersey, are subject to periodic inundation which results in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety, and general welfare.
- (b) These flood losses are caused by the cumulative effect of obstructions in areas of special flood hazard which increase flood heights and velocities, and when inadequately anchored, causes damage in other areas. Uses that are inadequately floodproofed, elevated or otherwise protected from flood damage also contribute to the flood loss.
- (3) Statement of purpose. It is the purpose of this section to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:
 - (a) Protect human life and health;
 - (b) Minimize expenditure of public money for costly flood control projects;
 - (c) Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;
 - (d) Minimize prolonged business interruptions;
 - (e) Minimize damage to public facilities and utilities such as water and gas mains, electric, telephone and sewer lines, streets, bridges located in areas of special flood hazard;
 - (f) Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future flood blight areas;

- (g) Ensure that potential buyers are notified that property is in an area of special flood hazard; and
 - (h) Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions.
- (4) Methods of reducing flood losses. In order to accomplish its purposes, this section includes methods and provisions for:
- (a) Restricting or prohibiting uses which are dangerous to health, safety, and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
 - (b) Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
 - (c) Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel floodwaters;
 - (d) Controlling filling, grading, dredging, and other development which may increase flood damage; and,
 - (e) Preventing or regulating the construction of flood barriers which will unnaturally divert floodwaters or which may increase flood hazards in other areas.
- B. Definitions. Unless specifically defined below, words or phrases used in this section shall be interpreted so as to give them the meaning they have in common usage and to give this section its most reasonable application.

AH ZONE

Areas subject to inundation by 1% annual chance shallow flooding (usually areas of ponding) where average depths are between one and three feet. Base flood elevations (BFEs) derived from detailed hydraulic analyses are shown in this zone.

AO ZONE

Areas subject to inundation by 1% annual chance shallow flooding (usually sheet flow on sloping terrain) where average depths are between one and three feet.

APEAL

A request for a review of the Director of Public Works's interpretation of any provision of this section or a request for a variance.

AREA OF SHALLOW FLOODING

A designated AO or AH zone on a community's Digital Flood Insurance Rate Map (DFIRM) with a 1% annual or greater chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.

AREA OF SPECIAL FLOOD HAZARD

Land in the floodplain within a community subject to a 1% or greater chance of flooding in any given year. It is shown on the FIRM as Zone V, VE, V1-30, A, AO, A1-A30, AE, A99, or AH.

BASE FLOOD

A flood having a 1% chance of being equaled or exceeded in any given year.

BASE FLOOD ELEVATION (BFE)

The flood elevation shown on a published Flood Insurance Study (FIS) including the Flood Insurance Rate Map (FIRM). For zones AE, AH, AO, and A1-30 the elevation represents the water surface elevation resulting from a flood that has a 1% or greater chance of being equaled or

exceeded in any given year. For zones VE and V1-30 the elevation represents the stillwater elevation (SWEL) plus wave effect (BFE = SWEL + wave effect) resulting from a flood that has a 1% or greater chance of being equaled or exceeded in any given year.

BASEMENT

Any area of the building having its floor subgrade (below ground level) on all sides.

BREAKAWAY WALL

A wall that is not part of the structural support of the building and is intended through its design and construction to collapse under specific lateral loading forces without causing damage to the elevated portion of the building or supporting foundation system.

COASTAL A ZONE

The portion of the Special Flood Hazard Area (SFHA) starting from a Velocity (V) Zone and extending up to the landward limit of the moderate wave action delineation. Where no V Zone is mapped, the Coastal A Zone is the portion between the open coast and the landward limit of the moderate wave action delineation. Coastal A Zones may be subject to wave effects, velocity flows, erosion, scour, or a combination of these forces. Construction and development in Coastal A Zones is to be regulated the same as V Zones/coastal high hazard areas.

COASTAL HIGH HAZARD AREA

An area of special flood hazard extending from offshore to the inland limit of a primary frontal dune along an open coast and any other area subject to high velocity wave action from storms or seismic sources.

DEVELOPMENT

Any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations, or storage of equipment or materials located within the area of special flood hazard.

DIGITAL FLOOD INSURANCE RATE MAP (DFIRM)

The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

ELEVATED BUILDING

A non-basement building (1) built, in the case of a building in an area of special flood hazard, to have the top of the elevated floor or, in the case of a building in a coastal high-hazard area or Coastal A Zone, to have the bottom of the lowest horizontal structural member of the elevated floor elevated above the base flood elevation plus freeboard by means of piling, columns (posts and piers), or shear walls parallel to the flow of the water, and (2) adequately anchored so as not to impair the structural integrity of the building during a flood up to the magnitude of the base flood. In an area of special flood hazard, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls with openings sufficient to facilitate the unimpeded movement of floodwaters. In areas of coastal high hazard and Coastal A Zones, "elevated buildings" also includes a building otherwise meeting the definition of "elevated building" even though the lower area is enclosed by means of breakaway walls.

EROSION

The process of the gradual wearing away of land masses.

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION

A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

FLOOD INSURANCE RATE MAP (FIRM)

The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY (FIS)

The official report in which the Federal Insurance Administration has provided flood profiles, as well as the Flood Insurance Rate Map(s) and the water surface elevation of the base flood.

FLOOD or FLOODING

A general and temporary condition of partial or complete inundation of normally dry land areas from:

- (1) The overflow of inland or tidal waters; and/or
- (2) The unusual and rapid accumulation or runoff of surface waters from any source.

FLOODPLAIN MANAGEMENT REGULATIONS

Zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.

FLOODPROOFING

Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.

FLOODWAY

The channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without accumulatively increasing the water surface elevation more than 0.2 foot.

FREEBOARD

A factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed.

HIGHEST ADJACENT GRADE

The highest natural elevation of the ground surface prior to construction next to the proposed or existing walls of a structure.

HISTORIC STRUCTURE

Any structure that is:

- (1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- (2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- (3) Individually listed on a State inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- (4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:

- (a) By an approved state program as determined by the Secretary of the Interior; or
- (b) Directly by the Secretary of the Interior in states without approved programs.

LIMIT OF MODERATE WAVE ACTION (LIMWA)

Inland limit of the area affected by waves greater than 1.5 feet during the Base Flood. Base Flood conditions between the V Zone and the LIMWA will be similar to, but less severe than those in the V Zone.

LOWEST FLOOR

The lowest floor of the lowest enclosed area [including basement]. An unfinished or flood-resistant enclosure, usable solely for the parking of vehicles, building access or storage in an area other than a basement is not considered a building's lowest floor provided that such enclosure is not built so to render the structure in violation of other applicable nonelevation design requirements of 44 CFR 60.3.

MANUFACTURED HOME

A structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."

MANUFACTURED HOME PARK or MANUFACTURED HOME SUBDIVISION

A parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

NEW CONSTRUCTION

Structures for which the start of construction commenced on or after the effective date of a floodplain regulation adopted by a community and includes any subsequent improvements to such structures.

NEW MANUFACTURED HOME PARK OR SUBDIVISION

A manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by the municipality.

PRIMARY FRONTAL DUNE

A continuous or nearly continuous mound or ridge of sand with relatively steep seaward and landward slopes immediately landward and adjacent to the beach and subject to erosion and overtopping from high tides and waves from coastal storms. The inland limit of the primary frontal dune occurs at the point where there is a distinct change from the relatively steep slope to a relatively mild slope.

RECREATIONAL VEHICLE

A vehicle which is [i] built on a single chassis; [ii] 400 square feet or less when measured at the longest horizontal projections; [iii] designed to be self-propelled or permanently towable by a light duty truck; and [iv] designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

SAND DUNES

Naturally occurring or man-made accumulations of sand in ridges or mounds landward of the beach.

START OF CONSTRUCTION

For other than new construction or substantial improvements under the Coastal Barrier Resources Act (P.L. No. 97-348)^[1] includes substantial improvements and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site such as the pouring of a slab or footings, the installation of piles, the construction of columns, or any work

beyond the stage of excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings or piers, or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE

A walled and roofed building, a manufactured home, or a gas or liquid storage tank that is principally above ground.

SUBSTANTIAL DAMAGE

Damage of any origin sustained by a structure whereby the cost of restoring the structure to its condition before damage would equal or exceed 50% of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT

Any reconstruction, rehabilitation, addition, or other improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. The term does not, however, include either:

- (1) Any project for improvement of a structure to correct existing violations of state or local health, sanitary or safety code specifications which have been identified by the local Code Enforcement Officer and which are the minimum necessary to assure safe living conditions; or
- (2) Any alteration of an "historic structure," provided that the alteration will not preclude the structure's continued designation as an "historic structure."

VARIANCE

A grant of relief from the requirements of this section that permits construction in a manner that would otherwise be prohibited by this section.

VIOLATION

The failure of a structure or other development to be fully compliant with this section. A new or substantially improved structure or other development without the elevation certificate, other certifications, or other evidence of compliance required in 44 CFR 60.3(b)(5), (c)(4), (c)(10), (e)(2), (e)(4), or (e)(5) is presumed to be in violation until such time as that documentation is provided.

[1] *Editor's Note: See 16 U.S.C.A. § 3501 et seq.*

C. General provisions.

(1) Lands to which this section applies. This section shall apply to all areas of special flood hazards within the jurisdiction of the City of Camden of Camden County, New Jersey.

(2) Basis for establishing the areas of special flood hazard.

(a) The areas of special flood hazard for the City of Camden, Community No. 340128, are identified and defined on the following documents prepared by the Federal Emergency Management Agency:

- [1] A scientific and engineering report "Flood Insurance Study, Camden County, New Jersey (All Jurisdictions)," dated August 17, 2016.
- [2] "Flood Insurance Rate Map for Camden County, New Jersey (All Jurisdictions)" as shown on index and panel numbers 34007C0009F, 34007C0017F, 34007C0027F, 34007C0028F, 34007C0029F, 34007C0036F, 34007C0037F, 34007C0038F; whose effective date is August 17, 2016.

- (b) The above documents are hereby adopted and declared to be a part of this section. The Flood Insurance Study, maps and advisory documents are on file at the City Engineer's Office, 520 Market St. Suite 325, Camden, NJ 08103.
 - (3) Penalties for noncompliance. No structure or land shall hereafter be constructed, re-located to, extended, converted, or altered without full compliance with the terms of this section and other applicable regulations. Violation of the provisions of this section by failure to comply with any of its requirements (including violations of conditions and safeguards established in connections with conditions) shall constitute a misdemeanor. Unless otherwise provided in this Chapter, penalties against persons violating the provisions of this article shall be imposed in accordance with the provisions of § 1-16A. Nothing herein contained shall prevent the City of Camden, from taking such other lawful action as is necessary to prevent or remedy any violation.
 - (4) Abrogation and greater restrictions. This section is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this section and other ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.
 - (5) Interpretation. In the interpretation and application of this section, all provisions shall be:
 - (a) Considered as minimum requirements;
 - (b) Liberally construed in favor of the City Council; and,
 - (c) Deemed neither to limit nor repeal any other powers granted under state statutes.
 - (6) Warning and disclaimer of liability.
 - (a) The degree of flood protection required by this section is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This section does not imply that land outside the area of special flood hazards or uses permitted within such areas will be free from flooding or flood damages.
 - (b) This section shall not create liability on the part of the City of Camden, any officer or employee thereof or the Federal Insurance Administration, for any flood damages that result from reliance on this section or any administrative decision lawfully made thereunder.
- D. Administration.
- (1) Establishment of development permit. A development permit shall be obtained before construction or development begins, including placement of manufactured homes, within any area of special flood hazard established in Subsection C(2). Application for a development permit shall be made on forms furnished by the Director of Public Works and may include, but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities; and the location of the foregoing. Specifically, the following information is required:
 - (a) Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
 - (b) Elevation in relation to mean sea level to which any structure has been floodproofed;
 - (c) Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in Subsection E(7); and
 - (d) Description of the extent to which any watercourse will be altered or relocated as a result of proposed development.
 - (2) Designation of the local administrator. The Director of Public Works is hereby appointed to administer and implement this section by granting or denying development permit applications in accordance with its provisions.

(3) Duties and responsibilities of the administrator. Duties of the Director of Public Works shall include, but not be limited to:

(a) Permit review.

- [1] Review all development permits to determine that the permit requirements of this section have been satisfied.
 - [2] Review all development permits to determine that all necessary permits have been obtained from those federal, state or local governmental agencies from which prior approval is required.
 - [3] Review all development permits to determine if the proposed development is located in the floodway. If located in the floodway, assure that the encroachment provisions of Subsection **E(10)(a)** are met.
 - [4] Review all development permits in the coastal high hazard and Coastal A Zone area of the area of special flood hazard to determine if the proposed development alters sand dunes or other natural coastal protections so as to increase potential flood damage.
 - [5] Review plans for walls to be used to enclose space below the base flood level in accordance with Subsection **E(11)(b)(4)**.
- (b) Use of other base flood and floodway data. When base flood elevation data has not been provided in accordance with Subsection **C(2)**, Basis for establishing the areas of special flood hazard, the Director of Public Works shall obtain, review, and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source, in order to administer Subsection **E(7)**, Specific standards, residential construction, and (8), Specific standards, nonresidential construction.
- (c) Information to be obtained and maintained.

[1] Obtain and record the actual elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement.

[2] For all new or substantially improved floodproofed structures:

[a] Verify and record the actual elevation (in relation to mean sea level); and

[b] Maintain the floodproofing certifications required in Subsection **D(1)(c)**.

[3] In coastal high hazard and Coastal A Zone areas, certification shall be obtained from a registered professional engineer or architect that the provisions of Subsection **E(11)(b)(1)** and [2][a] and [b] are met.

[4] Maintain for public inspection all records pertaining to the provisions of this section.

(d) Alteration of watercourses.

[1] Notify adjacent communities and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section and the Land Use Regulation Program prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.

[2] Require that maintenance is provided within the altered or relocated portion of said watercourse so the flood-carrying capacity is not diminished.

(e) Substantial damage review.

[1] After an event resulting in building damages, assess the damage to structures due to flood and nonflood causes.

- [2] Record and maintain the flood and nonflood damage of substantial damage structures and provide a letter of substantial damage determination to the owner and the New Jersey Department of Environmental Protection, Dam Safety and Flood Control Section.
- [3] Ensure substantial improvements meet the requirements of Subsection **E(7)** and **(8)**.
- (f) Interpretation of FIRM boundaries. Make interpretations where needed as to the exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation as provided in Subsection **D(4)**.
- (4) Variance procedure.
 - (a) Appeal Board.
 - [1] The Appeal Board, as established by City Council in consultation with the Mayor, shall hear and decide appeals and requests for variances from the requirements of this section.
 - [2] The Appeal Board shall hear and decide appeals when it is alleged there is an error in any requirement, decision, or determination made by the Director of Public Works in the enforcement or administration of this section.
 - [3] Those aggrieved by the decision of the Appeal Board, or any taxpayer, may appeal such decision to the appropriate court, as provided by law.
 - [4] In passing upon such applications, the Appeal Board shall consider all technical evaluations, all relevant factors, standards specified in other sections of this section, and:
 - [a] The danger that materials may be swept onto other lands to the injury of others;
 - [b] The danger to life and property due to flooding or erosion damage;
 - [c] The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - [d] The importance of the services provided by the proposed facility to the community;
 - [e] The necessity to the facility of a waterfront location, where applicable;
 - [f] The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 - [g] The compatibility of the proposed use with existing and anticipated development;
 - [h] The relationship of the proposed use to the comprehensive plan and floodplain management program of that area;
 - [i] The safety of access to the property in times of flood for ordinary and emergency vehicles;
 - [j] The expected heights, velocity, duration, rate of rise, and sediment transport of the floodwaters and the effects of wave action, if applicable, expected at the site; and,
 - [k] The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
 - [5] Upon consideration of the factors of Subsection **D(4)(a)[4]** and the purposes of this section, the Appeal Board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this section.

- [6] The Director of Public Works shall maintain the records of all appeal actions, including technical information, and report any variances to the Federal Insurance Administration upon request.
- (b) Conditions for variances.
- [1] Generally, variances may be issued for new construction and substantial improvements to be erected on a lot of 1/2 acre or less in size contiguous to and surrounded by lots with existing structures constructed below the base flood level, providing items in Subsection D(4)(a)[4][a] through [k] have been fully considered. As the lot size increases beyond the 1/2 acre, the technical justification required for issuing the variance increases.
 - [2] Variances may be issued for the repair or rehabilitation of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as an historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
 - [3] Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
 - [4] Variances shall only be issued upon:
 - [a] A showing of good and sufficient cause;
 - [b] A determination that failure to grant the variance would result in exceptional hardship to the applicant; and
 - [c] A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public as identified in Subsection D(4)(a)[4] or conflict with existing local laws or ordinances.
 - [5] Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.
- E. Provisions for flood hazard reduction.
- (1) General standards. In all areas of special flood hazards, compliance with the applicable requirements of the Uniform Construction Code (N.J.A.C. 5:23) and the following standards, whichever is more restrictive, is required:
 - (a) Anchoring.
 - [1] All new construction and substantial improvements shall be anchored to prevent flotation, collapse, or lateral movement of the structure.
 - [2] All manufactured homes to be placed or substantially improved shall be anchored to resist flotation, collapse or lateral movement. Methods of anchoring may include, but are not to be limited to, use of over-the-top or frame ties to ground anchors. This requirement is in addition to applicable state and local anchoring requirements for resisting wind forces.
 - (2) Construction materials and methods.
 - (a) All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
 - (b) All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
 - (3) Utilities.

- (a) All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
 - (b) New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters;
 - (c) On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding; and
 - (d) For all new construction and substantial improvements the electrical, heating, ventilation, plumbing and air-conditioning equipment and other service facilities shall be designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- (4) Subdivision proposals.
- (a) All subdivision proposals and other proposed new development shall be consistent with the need to minimize flood damage;
 - (b) All subdivision proposals and other proposed new development shall have public utilities and facilities such as sewer, gas, electrical, and water systems located and constructed to minimize flood damage;
 - (c) All subdivision proposals and other proposed new development shall have adequate drainage provided to reduce exposure to flood damage; and
 - (d) Base flood elevation data shall be provided for subdivision proposals and other proposed new development which contain at least 50 lots or five acres (whichever is less).
- (5) Enclosure openings. All new construction and substantial improvements having fully enclosed areas below the lowest floor that are usable solely for parking of vehicles, building access or storage in an area other than a basement and which are subject to flooding shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria: A minimum of two openings in at least two exterior walls of each enclosed area, having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided. The bottom of all openings shall be no higher than one foot above grade. Openings may be equipped with screens, louvers, or other covering or devices provided that they permit the automatic entry and exit of floodwaters.
- (6) Specific standards. In all areas of special flood hazards where base flood elevation data have been provided as set forth in Subsection **C(2)**, Basis for establishing the areas of special flood hazard, or in Subsection **D(3)(b)**, Use of other base flood and floodway data, the following standards are required in Subsection **E(7)** and **(8)**.
- (7) Residential construction.
- (a) For Coastal A Zone construction see Subsection **E(11)**, Coastal High Hazard Area and Coastal A Zone.
 - (b) New construction and substantial improvement of any residential structure located in an A or AE zone shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated at or above the base flood elevation plus one foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive;
 - (c) Require within any AO or AH zone on the municipality's FIRM that all new construction and substantial improvement of any residential structure shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, elevated above the depth number specified in feet plus one foot, above the highest adjacent grade (at least three feet if no depth number is specified), and require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures.

- (8) Nonresidential construction. In an area of special flood hazard, all new construction and substantial improvement of any commercial, industrial or other nonresidential structure located in an A or AE zone (for Coastal A Zone construction see Subsection **E(11)**), Coastal High Hazard Area and Coastal A Zone) shall have the lowest floor, including basement together with the attendant utilities and sanitary facilities, either:
- (a) Elevated to or above the base flood elevation plus one foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive; and
 - (b) Require within any AO or AH zone on the municipality's DFIRM to elevate above the depth number specified in feet plus one foot, above the highest adjacent grade (at least three feet if no depth number is specified), and require adequate drainage paths around structures on slopes to guide floodwaters around and away from proposed structures; or
 - (c) Be floodproofed so that below the base flood level plus one foot or as required by ASCE/SEI 24-14, Table 6-1, whichever is more restrictive, the structure is watertight with walls substantially impermeable to the passage of water;
 - (d) Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and
 - (e) Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the applicable provisions of this subsection. Such certification shall be provided to the official as set forth in Subsection **D(3)(c)[2][b]**.
- (9) Manufactured homes.
- (a) Manufactured homes shall be anchored in accordance with Subsection **E(1)(a)[2]**.
 - (b) All manufactured homes to be placed or substantially improved within an area of special flood hazard shall:
 - [1] Be consistent with the need to minimize flood damage,
 - [2] Be constructed to minimize flood damage.
 - [3] Have adequate drainage provided to reduce exposure to flood damage, and
 - [4] Be elevated on a permanent foundation such that the top of the lowest floor is at or above the base flood elevation plus one foot or as required by ASCE/SEI 24-14, Table 2-1, whichever is more restrictive.
- (10) Floodways. Located within areas of special flood hazard established in Subsection **C(2)** are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters which carry debris, potential projectiles, and erosion potential, the following provisions apply:
- (a) Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless a technical evaluation demonstrates that encroachment shall not result in any increase in flood levels during the occurrence of the base flood discharge.
 - (b) If Subsection **E(10)(a)** is satisfied, all new construction and substantial improvements must comply with Subsection **E**, Provisions for flood hazard reduction.
 - (c) In all areas of special flood hazard in which base flood elevation data has been provided and no floodway has been designated, the accumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than 2/10 of a foot at any point.
- (11) Coastal high hazard area and Coastal A Zone. Coastal high hazard areas (V or VE Zones) and Coastal A Zones are located within the areas of special flood hazard established in Subsection **C(2)**. These areas have special flood hazards associated with high velocity waters from tidal surges and hurricane wave wash; therefore, the following provisions shall apply:

- (a) Location of structures.
- [1] All buildings or structures shall be located landward of the reach of the mean high tide.
 - [2] The placement of manufactured homes shall be prohibited, except in an existing manufactured home park or subdivision.
- (b) Construction methods.
- [1] Elevation. All new construction and substantial improvements shall be elevated on piling or columns so that:
 - [a] The bottom of the lowest horizontal structural member of the lowest floor (excluding the piling or columns) is elevated to or above the base flood elevation plus one foot, or as required by ASCE/SEI 24-14, Table 4-1, whichever is more restrictive; and
 - [b] With all space below the lowest floor's supporting member open so as not to impede the flow of water, except for breakaway walls as provided or in Subsection **E(11)(b)[4]**.
 - [2] Structural support.
 - [a] All new construction and substantial improvements shall be securely anchored on piling or columns.
 - [b] The pile or column foundation and structure attached thereto shall be anchored to resist flotation, collapse or lateral movement due to the effects of wind and water loading values each of which shall have a 1% chance of being equaled or exceeded in any given year (100-year mean recurrence interval).
 - [c] Prohibit the use of fill for structural support of buildings within Zones V1-30, VE, V, and Coastal A on the community's FIRM.
 - [3] Certification. A registered professional engineer or architect shall develop or review the structural design specifications and plans for the construction and shall certify that the design and methods of construction to be used are in accordance with accepted standards of practice for compliance with the provisions of Subsection **E(11)(b)[1]** and **[2][a]** and **[b]**.
 - [4] Space below the lowest floor.
 - [a] Any alteration, repair, reconstruction or improvement to a structure started after the enactment of this section shall not enclose the space below the lowest floor unless breakaway walls, open wood lattice-work or insect screening are used as provided for in this section.
 - [b] Breakaway walls, open wood lattice-work or insect screening shall be allowed below the base flood elevation provided that they are intended to collapse under wind and water loads without causing collapse, displacement or other structural damage to the elevated portion of the building or supporting foundation system. Breakaway walls shall be designed for a safe loading resistance of not less than 10 and no more than 20 pounds per square foot. Use of breakaway walls which exceed a design safe loading of 20 pounds per square foot (either by design or when so required by local or state codes) may be permitted only if a registered professional engineer or architect certifies that the designs proposed meet the following conditions:
 - [i] Breakaway wall collapse shall result from a water load less than that which would occur during the base flood; and
 - [ii] The elevated portion of the building and supporting foundation system shall not be subject to collapse, displacement or other structural damage due to the effects of wind and water load acting simultaneously on all building components (structural and nonstructural). Water loading values used shall be those associated with the base flood. Wind loading values used shall be those required by applicable state or local building standards.

- [c] If breakaway walls are utilized, such enclosed space shall be used solely for parking of vehicles, building access, or storage and not for human habitation.
 - [d] Prior to construction, plans for any breakaway wall must be submitted to the Construction Code Official or Building Sub-Code Official for approval.
- (c) Sand dunes. Prohibit man-made alteration of sand dunes within Coastal A Zones, VE and V Zones on the community's DFIRM which would increase potential flood damage.

DB:dh
03-14-23

R-24

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A GRANT FROM
THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS URBAN
ENTERPRISE ZONE AUTHORITY IN THE AMOUNT OF \$350,000.00 FOR
THE CAMDEN STRONG REVOLVING LOAN FUND**

WHEREAS, the New Jersey Urban Enterprise Zone Authority has issued the City of Camden a grant in the amount of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000.00) for the Camden Strong Revolving Loan Fund; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant in the amount of THREE HUNDRED FIFTY THOUSAND DOLLARS (\$350,000.00) from the New Jersey Urban Enterprise Zone Authority for the Camden Strong Revolving Loan Fund; now, therefore

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

CITY OF CAMDEN
GRANTS MANAGEMENT
COUNCIL MEETING DATE: MARCH 7, 2023
2023 FEB 22 PM 2:11

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT AN ITEM OF REVENUE FROM THE NJ UEZA FOR THE CAMDEN STRONG REVOLVING LOAN FUND IN THE AMOUNT OF \$350,000

Point of Contact: Joseph Thomas Planning & Development 3531 JoThomas@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	YBS		2/22/23	
Supporting Department Director (if necessary)				
Director of Grants Management	yes		2/27/23	see summary from Grants Mgt.
Qualified Purchasing Agent				
Director of Finance	Y		2/28/23	
Approved by: Business Administrator			3/1/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney 3/2/23

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT AN ITEM OF REVENUE FROM THE NJ UEZA FOR THE CAMDEN STRONG REVOLVING LOAN FUND IN THE AMOUNT OF \$350,000

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Gap financing measure primarily used for development and expansion of small businesses located in the UEZ boundaries
- Will bring in a Community Development Financial Institution (CDFI) to manage the fund.
- Program will foster commercial revitalization and economic development as well as improve neighborhood conditions.
- Funding will allow 10-15 businesses loans up to \$50K (5—10 year term)

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$350,000

IMPACT STATEMENT:

- This program builds upon previously funded efforts targeting the commercial corridor with clean and safe services, gateway signage, and neighborhood identifications banners and recently constructed road improvements.
- It will allow Camden business to apply for funding to enhance our commercial corridors and create jobs
- Funding will continue to make our UEZ commercial corridors attractive and vibrant. Allowing for commercial property acquisition and expansion
- What will happen if the City Council does not approve this legislation? N/A

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1. N/A
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.N/A
 - Attendance: (Y/N/Tentative). Confirmed?
- N/A

COORDINATION:

- The City of Camden is impacted as well as Camden Business Corridors, local businesses, community partners.

Prepared by:

Joseph Thomas x3531 JoThomas@ci.camden.nj.us

Name

Phone/Email

Initial Report _____ Revised Report Closing Report _____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas

Grant Administrator #: 968-3531

Grant/Project Name:		Camden City Revolving Loan Fund			
Grant #:		UEZA			
City Contract Date:				City Contract #:	
Application Resolution #:				Appropriation Code :	
Funding Source:		Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City	
Amount of Grant:		\$350,000			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:	
Term of Grant:		TBD		Location of Activity:	
Date of Analysis:		2/25/22		Reviewed By: Kelly Mobley	

Summary:

27-Feb-23: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to accept and insert a special item of revenue into the 2023 Budget in the amount of \$350,000 for the purpose of implementing the Revolving Loan Program through which the City intends to service 10-15 businesses with loans ranging from \$25,000 - \$50,000. **Because the City is in the process of adopting the 2023 Budget; both resolutions will need to be tabled for the April Meeting.**

25-Feb-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of \$350,000.00 to the NJ Urban Enterprise Zone Authority for the purpose of developing a revolving loan fund. Under the program, the City intends to service 10-15 businesses with loans ranging from \$25,000 - \$50,000.

\$335,000 will be allocated to applicants at a maximum amount of \$25,000 - \$50,000 per applicant
\$15,000 will be utilized for marketing (includes flyers, direct mail, advertisement, printer and signage)

The application will require uploading on SAGE.

Time Lines: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J). January – March: due April 30th; April – June: due July 31st; July – September: due October 31st; October – December: due January 31st

Problematic Areas/Recommendations:

NUEZA façade program

Bureau of Grants Management Grant Summary FormGrant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas

Grant Administrator #: 757-7344

Grant/Project Name:			UEZ Camden Strong Revolving Loan Fund \$350,000.00			
Grant #:			UEZ			
City Contract Date:						
Application Resolution #:				Appropriation Code		
			:			
Funding Source:			UEZ			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			\$350,000.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Camden City	
Date of Analysis:			2/15/2023	Reviewed By:		Joe Thomas

Summary: Payment #1 – The Department of Development and Planning/Housing Services is requesting insertion of \$350,000.00 from the Urban Enterprise Zone Assistance Fund for the Camden Strong Revolving Loan Fund

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
PRE-APPROVAL OF GRANT APPLICATION FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COSTS ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Project Overview
Camden Revolving Loan Fund

The Revolving Loan Program fosters commercial revitalization and economic development as well as improves neighborhood conditions. This program helps to develop a more vibrant, walkable, mixed-use commercial district. Additionally, the program achieves the outcomes of transforming commercial districts into destinations for residents and out of area customers, increases employment for area residents, increases the number of commercial opportunities, and enhances the appearance of the neighborhood. Lastly, this program builds upon previous funded efforts targeting the commercial corridor with clean and safe services, gateway signage, and neighborhood identification banners, and well as the recently constructed road Improvements

AHTF – NJ DCA Affordable Housing Trust Fund
BHEC – Building a Healthier More Equitable Community
NRTC – NJ DCA Neighborhood Revitalization Tax Credit

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Joe Thomas
Title	UEZ Coordinator
Telephone Number	856-968-3531
Email	Jothomas@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and/or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee, Division of Local Government Services

Date _____

Number Assigned _____

Joseph Thomas

From: Larson, Cynthia [DCA] <Cindy.Larson@dca.nj.gov>
Sent: Monday, December 05, 2022 5:00 PM
To: Joseph Thomas
Cc: Fusco, Joseph [DCA]
Subject: UEZ AWARD

As you know, on November 9, 2022, the New Jersey Urban Enterprise Zone Authority Board of Directors approved and authorized your award in the amount of **\$350,000** for the Camden Revolving Loan Fund for FY 2023. The payment was initiated today. Mayor Carstarphen will receive an announcement letter within the week.

On behalf of the UEZ Authority Board, I wish you great success with the award and offer our continued assistance as you continue in the program.

Sincerely,

Cynthia L. Larson

Technical Assistant

Urban Enterprise Zone Program (UEZ)

New Jersey Department of Community Affairs

101 S. Broad Street 1ST Floor

Trenton, NJ 08608

(609)913-4535 (Main)

P.O Box 822

Trenton, NJ 08625-0822

UEZ Help Desk (877)913-6837

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

FILE COPY

Council Meeting Date: Next Available

To: Business Administrator Timothy J. Cunningham Esq.
FROM: Dr. Edward C. Williams, PP, AICP, CSI, and Director
Department Making Request: Planning & Development

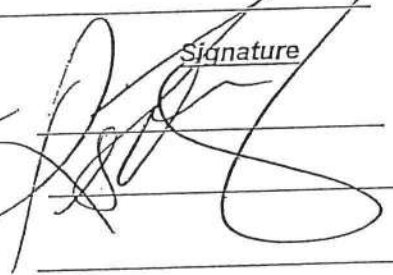
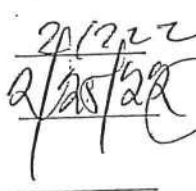
TITLE OF RESOLUTION / ORDINANCE: Resolution Authorizing an application to the NJ Enterprise Zone Assistance Fund

BRIEF DESCRIPTION OF ACTION: The City of Camden would like to request funds to implement a revolving loan fund program for the business community in the City of Camden is. \$350,000.00

BIDDING PROCESS: N / A
Procurement Process Bid#, RFP#, State Contract#, Non-Fair & Open, and EUS

APPROPRIATION ACCOUNTS(S);
AMOUNT;

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "On" - Contract Request, Form "E" - Creation/Extension of Services, Form "Gr" - Grant Approval Form "Hff" - Bond Ordinance or Contract Request, Form "J": "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/12/22	
Approved by Grants Management:	2/28/22	
Approved by Finance Director	_____	_____
<input type="checkbox"/> CAF-Certification of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	(Name) Pease Print	(Extension #)
Prepared by: Joe Thomas		3531
Contact Person: Joe Thomas		3531

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

Initial Report Revised Report Closing Report
Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas

Grant Administrator #: 968-3531

Grant/Project Name:		Camden City Revolving Loan Fund			
Grant #:		UEZA			
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :			
Funding Source:		Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City	
Amount of Grant:		\$350,000			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		TBD		Location of Activity:	
Date of Analysis:		2/25/22		Reviewed By:	Kelly Mobley

Summary:

25-Feb-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of \$350,000.00 to the NJ Urban Enterprise Zone Authority for the purpose of developing a revolving loan fund. Under the program, the City intends to service 10-15 businesses with loans ranging from \$25,000 - \$50,000.

\$335,000 will be allocated to applicants at a maximum amount of \$25,000 - \$50,000 per applicant
 \$15,000 will be utilized for marketing (includes flyers, direct mail, advertisement, printer and signage)

The application will require uploading on SAGE.

Time Lines: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J). January - March: due April 30th; April - June: due July 31st; July - September: due October 31st; October - December: due January 31st

Problematic Areas/Recommendations:

UEZA loan program

Initial Report _____ Revised Report _____ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning & Development

Grant Administrator: Joseph Thomas

Administrator #: 3531

Grant/Project Name:		UEZ – Revolving Loan Fund			
Grant #:		TBD			
City Contract Date:		TBD	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:					
Pass Through:	Y	<input checked="" type="checkbox"/> N	Source:	NJUEZ	
Amount of Grant:			\$350,000		
Local Match:	<input checked="" type="checkbox"/> Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:	
Term of Grant:				Location of Activity:	
Date of Analysis:				Reviewed By:	

Summary: 2/18/22: Request to apply to NJUEZ for the City of Camden to implement a Revolving Loan Program for the business community

Time Lines:

Problematic Areas/Recommendations:

MBS:dh
05-10-22

ON MOTION OF _____
APPROVED: May 10th, 2022

R-16

**RESOLUTION AUTHORIZING AN APPLICATION TO THE NEW JERSEY
URBAN ENTERPRISE ZONE AUTHORITY FOR FUNDING
IN THE AMOUNT OF \$350,000.00**

WHEREAS, the governing body of the City of Camden desires to apply for and obtain funding from the New Jersey Urban Enterprise Zone Authority to implement a revolving loan fund Program for the business community in the City of Camden; and

WHEREAS, the funding from said grant will be used to service 10-15 commercial properties within the Camden UEZ districts; and


WHEREAS, in order to obtain such a grant, it is necessary for the City of Camden to submit an application to the New Jersey Urban Enterprise Zone Authority; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and hereby are authorized to submit an application to the New Jersey Urban Enterprise Zone Authority for funding in an amount not to exceed Three Hundred Fifty Thousand Dollars (\$350,000.00), to implement a revolving loan fund Program for the business community in the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 10, 2022

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney


ANGEL FUENTES
President, City Council

ATTEST:


LUIS PASTORIZA
Municipal Clerk

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

STANDARD GRANT COVER SHEET

2022-08004-0999

1. DCA Program to Which Applicant is Applying: Urban Enterprise Zone - Camden 2022			
2. Name of Applicant Agency Camden City			
3. Street Address City Hall 520 Market Street			
City Camden	State New Jersey	Zip Code 08101-5120	County Camden
4. Official Contact Person Ms. Kelly Mobley		Title Coordinator for Federal a	Phone number (856) 757-7689
5. Program Contact Person Mr. Joseph Thomas		Title UEZ Coordinator	Phone Number (856) 968-3531
6. Proposed Project/Grant Title Camden Revolving Loan Fund			
Program Type Projects : Revolving Loan Program: Camden Revolving Loan Fund			
7. Total Cost of the Project \$350,000	8. Requested Amount \$350,000	9. Funds from Other Sources \$0	
10. Project Location (if Different from Applicant Agency) Camden			
Street Address 520 Market Street			
City Camden	State New Jersey	Zip	Room Number 218
11. Vendor Number 216000418-09	12. Employer ID 216000418	13. Tax Exempt ID 216000418	
14. Area(s) Benefiting: Camden County,			
15. Briefly describe the project for which you are seeking funds. To supply a funding resource that will enhance business expansion along with job creation. Loan swill bridge the gap in building a better business community. This funding will allow for 10-15 bushiness loans up to \$50K 5- 10 year term			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

Yes No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? Yes No

If yes, please describe:

17. Fiscal Contact Person Ms. Johanna Conyer-Harris	Title Financial Officer	Phone Number (856) 757-7582
18. Agency Fiscal Year 7/1 to 6/30	19. Name of CPA Firm Appointed by Grantee Bowman & Co. LLP	
20. Certification: The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.		
Name and Title of Applicant (Print)	Signature of Applicant	Date of Application

OBJECTIVES

Objective Number: 1

Short Description: Camden Strong Revolving loan fund

Detailed Description

To enhance business expansion along with job creation. Revolving loans are provided on a first-come, first-served basis with the following criteria: UEZ membership, 600 credit score, the maximum debt-to-income ratio of 35 percent, Income documentation, employment, two years of tax returns, business, and personal collateral, financial statement, and twelve months as an established business. In an approved business plan, the ability to repay will determine the loan amount and the term.

Methods

The method is to bring in a Community Development Financial Institution to service the loan. The selected provider, thru a Request for Proposal, will underwrite the loan application according to UEZ guidelines. The interest rate will be 2 percent at approval. No pre-payment penalty \$750.00 Minimum application fee and closing fees rolled into the loan. Only interest will accrue during the first year after closing. Payments of principal and interest will begin at the beginning of year 2.

Evaluation

Loan funds must be able to generate enough of an interest rate return to replenish the fund for future loan allocations. With competitive rates and flexible terms, a Loan provides the borrower access to new financing sources.

Application Program Component: Camden Revolving Loan Fund

OBJECTIVES

Objective Number: 2

Short Description: Camden Revolving loan fund

Detailed Description

Borrowers may be eligible for the loan balance to be forgiven at the end of the fifth year up to 50 percent of the loan amount. To qualify for this forgiveness, the applicant must not be in default current on all loan payments with no delinquency of more than 90 days and can certify that they are still open and operating as detailed in the loan agreement. LIEN/COLLATERAL/SECURITY

Methods

The method is to bring in a Community Development Financial Institution to service the loan. Community Development Financial Institution will underwrite the loan application according to UEZ guidelines the interest rate will be 2 percent. No pre-payment penalty \$750.00 Minimum application fee rolled into the loan along with closing costs. No payments or interest will accrue during the first year after closing. Payments of principal and interest will begin at the beginning of year 2.

Evaluation

Loan funds must be able to generate enough of an interest rate return to replenish the fund for future loan allocations. With competitive rates and flexible terms, a Loan provides the borrower access to new financing sources.

Application Program Component: Camden Revolving Loan Fund

Scope of Services

A revolving loan fund (RLF) is a gap financing measure primarily used for development and expansion of small businesses located in the UEZ boundaries. It is a self-replenishing pool of money, utilizing interest and principal payments on old loans to issue new ones. While the majority of RLFs support local businesses, some target specific areas such as healthcare, minority business development, and environmental cleanup.

Establishing a revolving loan fund provides access to a flexible source of capital that can be used in combination with more conventional sources. Often, the RLF is a bridge between the amount the borrower can obtain on the private market and the amount needed to start or sustain a business. For example, a borrower may obtain 60 to 80 percent of project financing from other sources.

Quality RLFs issue loans at market or otherwise competitive and attractive rates. Many RLF studies have shown that access to capital and flexibility in collateral and terms is more important to borrowers over lower than market interest rates. RLF programs should be built on sound interest rate practices and not perceived as free or easy sources of financing. RLFs must be able to generate enough of an interest rate return to replenish the fund for future loan allocations. With competitive rates and flexible terms, a RLF provides access to new financing sources for the borrower, while lowering overall risk for participating institutional lenders.

Typical uses for RLF loans include:

 Operating capital

 Acquisition of land and buildings

 New construction

 Facade and building renovation

 Landscape and property improvements

 Machinery and equipment

Project Name: Camden Strong Revolving Loan
Meeting Date: 5/18/2022
Estimated start date: 7/18/2022
Estimated completion date: 8/1/2024

Explain how this Project/Program fits into your Zone Development Plan, Municipality's Master Plan, and/or Redevelopment Plan. If it does not fit into these Plans, explain why.

The proposed project aligns with Camden city's current redevelopment plan and policies. The Camden Strong, Revolving Loan program will foster new and positive funding resources for our business corridors. As a result, the opportunity for competitive financial resources allows the business the motivation to expand and develop. The master plan for the city of Camden is to increase and enhance our small /micro business population. The loan program will target businesses within our popular corridors that are UEZ members.

Clearly identify how the use of ZAFs will promote private sector jobs and improve the economic climate of the zone's municipality.

The loan fund will give business the opportunity to reduce high rate debt into a lower rate, in turn will allow them to invest more into the business. For example with the money they save on a lower interest rate the business can hire additional staff, purchase more equipment, secure better inventory, do more marketing or even training. Allowing businesses the addition funding provides the possibility for bonding and gain access to the bigger state and federal contract. Therefore providing access to the ZAF by our UEZ members will create an environment that yields economic growth

Identify recipients of UEZ funding for this project.

The current Camden UEZ membership is 140 for the which all of the current membership can apply for this loan fund . There is another 850 registered businesses in the city of Camden. The 850 business will now have another incentives join the UEZ so they can apply for the Loan fund. Such business like Campbell Soup , EMR , 76ers , Studio Pl use and others

Are there any hidden commissions or fees associated with this project?

Yes No N/A

Is this project available to all UEZ businesses within your zone?

Yes No N/A

Is the approval of this project contingent upon the availability of funds and is it exclusively within the boundaries of the zone? (If you answer no, the municipality will be required to contribute a proportionate amount of funding.)

Yes No N/A

Will prevailing wage be paid on this project?

Yes No N/A

Will future funding be requested?

Yes No N/A

Will Second Generation funds be used for this project?

Yes No N/A

Select the statement below that most accurately reflects Zone's First and Second Generation funding of this application.

A. Zone has sufficient First Generation funds to cover cost of project.

B. Zone only has sufficient First and Second Generation funds to partially cover the cost of this project and hereby makes application to the New Jersey Urban Enterprise Zone program for release of funds from the specially designated central account.

C. Zone's First and Second Generation Funding has been exhausted, and hereby makes application to the New Jersey Urban Enterprise Zone program for release of funds from the specially designated central account.

AGENCY BACKGROUND

1a: Did the prior phase create jobs?

Yes No N/A

1b. If yes, how many jobs were created?

1c. If yes, how many jobs have been retained?

1d. What is the square mileage of your zone's boundary?

Urban Enterprise Zone - Camden 2022
LOAN INFORMATION

Interest Rate:

Term: (months)

Lender: TBD

Borrower: TBD

Entity Servicing Loan:

Collateral:

First Lien Holder:

Second Lien Holder:

Return on Investment:

Urban Enterprise Zone - Camden 2022
UEZ CERTIFIED

Business Name:

Is this business UEZ certified? Yes No N/A

Provide the business's UEZ file Number

Is this business cleared of any tax obligations? Yes No

1a. Fully executed City Council Resolution

I will...

Mail this attachment

Hand deliver this attachment

1b. Zone board resolution (if applicable)

I will...

Mail this attachment

Hand deliver this attachment

2. Agreement(s) between the Zone and Firm

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

3. Recent Appraisal(s) for Acquisition (for acquisition only)

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

4a. Specifications or quotes (If applicable)b

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

4b. Pictures and maps (If applicable)

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

5. Copy of UZ-5-SB-A application

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

6. Commitment Letter(s)

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

7. Copy of 08-01 certification(s)

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

8. Copy of 08-02 certification(s) (If applicable)

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

9. Copy of Proforma (If applicable)

I will...

Upload this attachment

Mail this attachment

Fax this attachment

Hand deliver this attachment

Not applicable

10. Copy of the Zone's most recent second generation account statement.

Urban Enterprise Zone - Camden 2022

CERTIFICATION SHEETS

<i>If your Agency type is not required to answer any of the questions below, click the N/A radio button</i>			
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A
1. I certify that this agency is not delinquent on any Federal or State debt.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
2. I understand that payments from NJDCA will depend on our submission of all required grant reports.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
3. I certify that neither members of our organization's governing body nor members of their families will receive any direct or indirect personal or monetary gain from the funding of this grant.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
4. I certify that our organization's Certification of System for Award Management(SAM) is valid and current.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
5. I certify that neither members of our organization's governing body nor members of their families serve on any board, council, commission, committee, or task force that has regulatory authority or advising influence on the funding program.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> N/A
If no, please explain:			
Non-government Agencies only—			
6. If our agency has not received funds from NJDCA for the current State Fiscal Year, I will submit our organization's most recent audit.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A
7. The information contained in the Board of Directors list in our Agency Information is adequate and up-to-date at the time of this application.	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> N/A

Urban Enterprise Zone - Camden 2022

CERTIFICATION SHEETS

ATTACHMENTS	
Certification Regarding Debarment and Suspension - Schedule G	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Certification Regarding Lobbying - Schedule H	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Resolution - Schedule I Or Local Match Only - Schedule I	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
IRS Determination Letter (New Applicants, Non-profit, Non-government only)	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Organizational Chart (Non-government only)	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Application Cover Page	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Please upload any third party agreement(s) that may be pertinent to this grant. (see application instructions for specific details)	

R-27

DB:dh
03-14-23

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A GRANT FROM
THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS URBAN
ENTERPRISE ZONE AUTHORITY IN THE AMOUNT OF \$1,200,000.00 FOR THE
CAMDEN STRONG MACRO CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, the New Jersey Urban Enterprise Zone Authority has issued the City of Camden a grant in the amount of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000.00) for the Camden Strong Macro Capital Improvement Program; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant in the amount of ONE MILLION TWO HUNDRED THOUSAND DOLLARS (\$1,200,000.00) from the New Jersey Urban Enterprise Zone Authority for the Camden Strong Macro Capital Improvement Program; now, therefore

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.

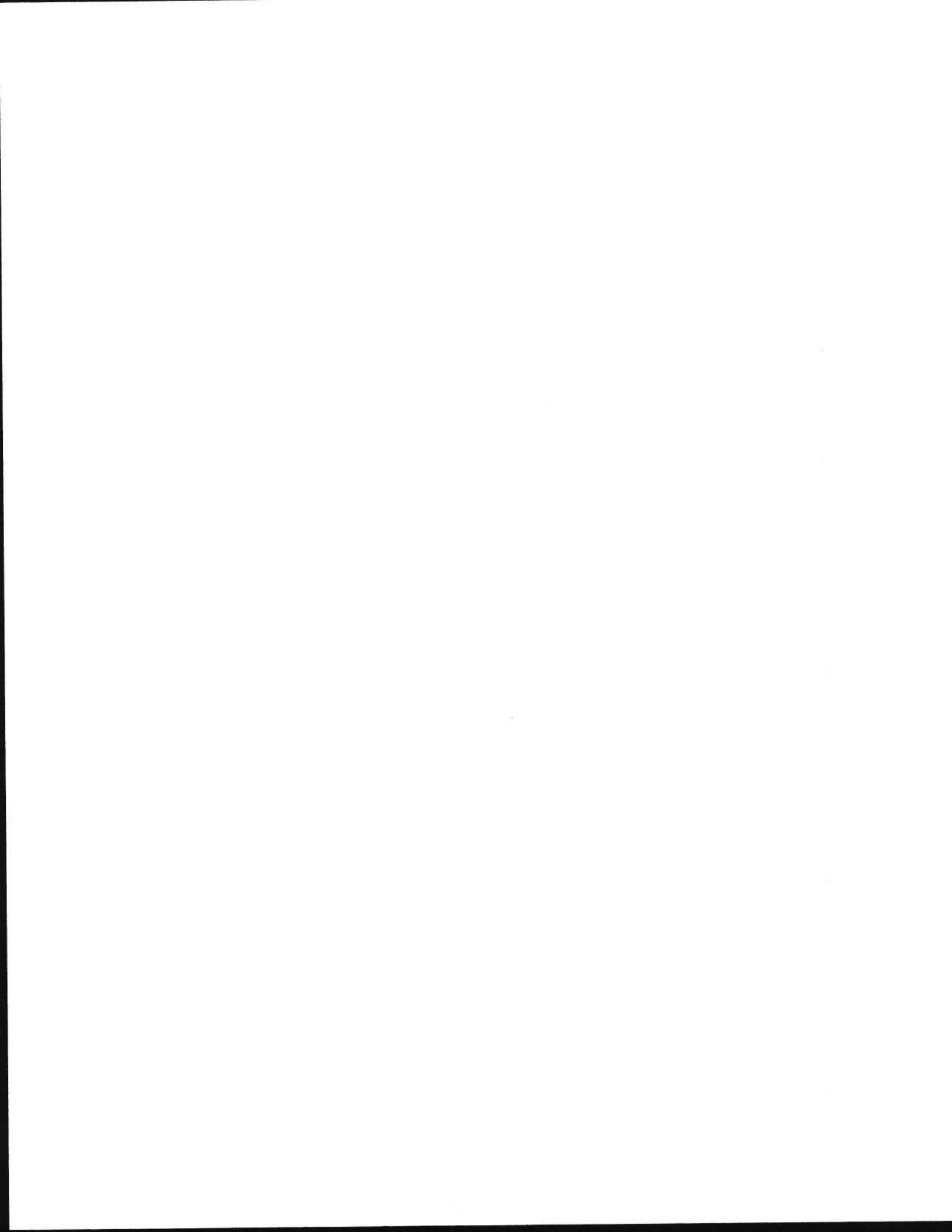


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk









CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

CITY OF CAMDEN
GRANTS MANAGEMENT
2023 FEB 22 PM 2:19

COUNCIL MEETING DATE: MARCH 7, 2023

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT AN ITEM OF REVENUE FROM THE NJ UEZA FOR THE CAMDEN STRONG MACRO CAPITAL IMPROVEMENT PROGRAM IN THE AMOUNT OF \$1,200,000

Point of Contact: Joseph Thomas Planning & Development 3531 JoThomas@ci.camden.nj.us

ENDORSEMENTS

Responsible Department Director Supporting Department Director (if necessary)	Recommend Approval (Y/N)	Signature	Date	Comments
Director of Grants Management	yes		2/27/23	(may required waiting till April pending budget approval)
Qualified Purchasing Agent	Y		2/28/23	
Director of Finance				
Approved by: Business Administrator			3/1	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: 3/2/23
City Attorney Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT AN ITEM OF REVENUE FROM THE NJ UEZA FOR THE CAMDEN STRONG MACRO CAPITAL IMPROVEMENT PROGRAM IN THE AMOUNT OF \$1,200,000

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Service 5 to 10 commercial investors for \$51k - \$250k per business within the Camden UEZ districts. Forgivable financing
- Funding must be expended by 2025
- Funding was obtained through a grant process.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$1,200,000

IMPACT STATEMENT:

- City of Camden will be able to begin the implementation of the MACRO Capital Improvement Program
- It will allow Camden business to apply for funding to enhance our commercial corridors and create jobs
- Funding will continue to make our UEZ commercial corridors attractive and vibrant. Allowing for commercial property acquisition and expansion
- What will happen if the City Council does not approve this legislation? N/A

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1. N/A
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.N/A
 - Attendance: (Y/N/Tentative). Confirmed?
- N/A

COORDINATION:

- The City of Camden is impacted as well as Camden Business Corridors, local businesses, community partners.

Prepared by:

Joseph Thomas

x3531 JoThomas@ci.camden.nj.us

Name

Phone/Email

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The DCA UEZA approved the City of Camden's application for the Camden Strong MACRO Capital Improvement Program for an amount not to exceed \$1,200,000.

The funding will allow new and/or existing businesses to grow by owning the property location. Funds will be used to assist 5-10 UEZ businesses/firms with property acquisition of up to \$250k each. Funding will be utilized as a match which will provide access to a flexible source of capital that can be used in combination with more conventional sources of funding

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Joseph Thomas
Title	Economic Development Rep 2
Telephone Number	(856) 968-3531
Email	JoThomas@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date_____

Business Administrator/Manager Signature

Date_____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date_____

Number Assigned _____

Initial Report _____ Revised Report Closing Report _____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas

Grant Administrator #: 968-3531

Grant/Project Name:			Camden Strong Macro Capital Improvement Program			
Grant #:			UEZA			
City Contract Date:			City Contract #:			
Application Resolution #:			Appropriation Code :			
Funding Source:			Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			\$1,200,000.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			1/1/2023 – 2/2/2025		Location of Activity: City Wide	
Date of Analysis:			8/2/2022		Reviewed By: Kelly Mobley	

Summary:

27-Feb-23: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to accept and insert a special item of revenue into the 2023 Budget in the amount of \$1,200,000 for the purpose of implementing the Macro Capital Improvement Project which has been designed to assist 5 – 10 commercial investors with funds for working capital, equipment, inventory and business purchase. Qualifying investors will match the funds dollar for dollar. **Because the City is in the process of adopting the 2023 Budget; both resolutions will need to be tabled for the April Meeting.**

19-Jul-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of \$1,200,000.00 to the NJ Urban Enterprise Zone Authority for the purpose of developing Macro Capital Improvement Program designed to assist 5-10 commercial investors with funds for working capital, equipment, inventory and business purchase. These funds will be matched dollar for dollar and will range from \$51,000 - \$250,000 Funding will be on a reimbursable.

Budget:

\$1,155,000 (applicant loan)

\$45,000 (administrative)

The application will require uploading on SAGE.

Time Lines: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J). January – March: due April 30th; April – June: due July 31st; July – September: due October 31st; October – December: due January 31st

Problematic Areas/Recommendations:

NUEZA Camden Strong Micro Capital Improvement Program



Initial Report Revised Report Closing Report
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 757-7344

Grant/Project Name:		UEZ Camden Strong MACRO Capital Improvement Program \$1,200.000.00			
Grant #:		UEZ			
City Contract Date:					
Application Resolution #:			Appropriation Code		
Funding Source:		UEZF			
Pass Through:	Y	N	Source:	City	
Amount of Grant:		\$1,200.000.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		Camden City
Date of Analysis:		2/15/2023	Reviewed By:		Joe Thomas

Summary:— The Department of Development and Planning/Housing Services is requesting acceptance of \$\$1,200.000.00 from the Urban Enterprise Zone Assistance Fund for the Camden Strong MACRO Capital Improvement

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

ASAP

TO: Timothy Cunningham Esq., Business Administrator

FROM: Dr. Edward C. Williams, AICP, PP, CSI, and Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing the City of Camden to accepting revenue from the UEZA for Camden Strong MACRO Capital Improvement Program \$1,200,000 to the CY 2023 budget

BRIEF DESCRIPTION OF ACTION: Accepting amount of \$1,200,000.00 for the CY 2023 UEZA Camden Strong MACRO Capital Improvement Program as approved by UEZA Board on January 11,2023

BIDDING PROCESS: N/A


Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/4/23	
Approved by Grants Management:	_____	(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared By:	Joseph Thomas	3531
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Joseph Thomas

From: Joseph Thomas
Sent: Thursday, February 9, 2023 8:22 AM
To: Kelly Mobley; Dr. Edward C. Williams, Dir. of Planning & Development
Cc: Paul Palamattam; 'gladproperty@gmail.com'; Marc Riondino; Yessica Febres-Sanchez; Vincent Basara; Nural Williams
Subject: FW: UEZA AWARD/ADDITIONAL

It is imperative that a committee meeting be schedule in order to allow this UEZ funding to serve our community \$1,200,000.00



Joe E. Thomas Jr. Phone: 856-968-3531
Economic Development Rep. UEZ Coordinator
City of Camden \ Department of Community Affairs
Email jothomas@ci.camden.nj.us

From: Larson, Cynthia [DCA] [mailto:Cindy.Larson@dca.nj.gov]
Sent: Wednesday, February 8, 2023 4:06 PM
To: Joseph Thomas <JoThomas@ci.camden.nj.us>
Subject: UEZA AWARD

Mr. Thomas

As you know, on January 11, 2023, the New Jersey Urban Enterprise Zone Authority Board of Directors approved and authorized your award in the amount of **\$1,200,000** for the Camden Strong Macro Improvement (**Project - 2022-08004-1518**). The payment was initiated today. Mayor Carstarphen will receive an announcement letter within the week

On behalf of the UEZ Authority Board, I wish you great success with the award and offer our continued assistance as you continue in the program.

Sincerely,

Cynthia L. Larson

Technical Assistant

Urban Enterprise Zone Program (UEZ)

New Jersey Department of Community Affairs

101 S. Broad Street 1ST Floor

Trenton, NJ 08608

(609)913-4535 (Main)

P.O Box 822

Trenton, NJ 08625-0822

UEZ Help Desk (877)913-6837

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: Next Available

To: Business Administrator Timothy J. Cunningham
 FROM: Dr. Edward C. Williams, PP, AICP, CSI, and Director
 Department Making Request: Planning & Development


TITLE OF RESOLUTION / ORDINANCE: Resolution Authorizing the City of Camden to apply to the State New Jersey Urban Enterprise Zone Assistance Fund for a **Camden Strong Macro Capital Improvement Program** In the amount of \$1,200,000.00

BRIEF DESCRIPTION OF ACTION: The city of Camden would like to request funds to implement a **Camden Strong Macro Capital Improvement Program** the amount \$1,200,000.00

BIDDING PROCESS: N / A
 Procurement Process Bid#, RFP#, State Contract#, Non-Fair & Open, and EUS

APPROPRIATION ACCOUNTS(S);
 AMOUNT;

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "On" - Contract Request, Form "E" - Creation/Extension of Services, Form "Gn" - Grant Approval Form "Hf" - Bond Ordinance or Contract Request, Form "I": "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	8/22	
Approved by Grants Management:	_____	_____
Approved by Finance Director	_____	_____
<input type="checkbox"/> CAF-Certification of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared by: <u>Joe Thomas</u>		3531
Contact Person: <u>Joe Thomas</u>		3531

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

Camden Strong Macro Capital Improvement Program for 1,200,000

The City of Camden intends to service 5-10 commercial investors for \$51,000.00 - \$250,000.00 per business within Camden UEZ districts. Camden has some of the best commercial districts in Camden County. However, the corridor can be unwelcoming or easily missed by outsiders. UEZ is looking to collaborate with community partners willing to work together in a Job Creation beautification initiative on the commercial corridors in the City of Camden Commercial district more vibrancy.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Joe Thomas
Title	Economic Development
Telephone Number	856-968-3531
Email	Jothomas@ci.camden.nj.us

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

STANDARD GRANT COVER SHEET

2022-08004-1518

1. DCA Program to Which Applicant is Applying: Urban Enterprise Zone - Camden 2022			
2. Name of Applicant Agency Camden City			
3. Street Address City Hall 520 Market Street			
City Camden	State New Jersey	Zip Code 08101-5120	County Camden
4. Official Contact Person Ms. Kelly Mobley		Title Coordinator for Federal a	Phone number (856) 757-7689
5. Program Contact Person Mr. Joseph Thomas		Title UEZ Coordinator	Phone Number (856) 968-3531
6. Proposed Project/Grant Title Camden Strong Macro Capital Improvement			
Program Type Projects : Acquisition: Camden Strong Macro Capital Improvement			
7. Total Cost of the Project \$2,320,000	8. Requested Amount \$1,200,000	9. Funds from Other Sources \$1,120,000	
10. Project Location (if Different from Applicant Agency) TBD			
Street Address 520 Market Street			
City Camden	State New Jersey	Zip	Room Number 218
11. Vendor Number 216000418-09	12. Employer ID 216000418	13. Tax Exempt ID 216000418	
14. Area(s) Benefiting: Camden County,			
15. Briefly describe the project for which you are seeking funds. To supply a funding resource to enhance UEZ business expansion and job creation. Matching funds will create an opportunity to increase new businesses in our city. The funding will continue to make our UEZ commercial corridors attractive and vibrant			

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

Yes No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? Yes No

If yes, please describe:

17. Fiscal Contact Person Ms. Johanna Conyer-Harris	Title Former Finance Director	Phone Number (856) 757-7582
18. Agency Fiscal Year 7/1 to 6/30	19. Name of CPA Firm Appointed by Grantee Bowman & Co. LLP	
20. Certification: The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.		
Name and Title of Applicant (Print)	Signature of Applicant	Date of Application

OBJECTIVES

Objective Number: 1

Short Description: Camden Strong Macro Capital Improvement

Detailed Description

To enhance business expansion and job creation. Funding will allow the new and or existing businesses to grow by owning the property location. Funds will help 5-10 UEZ business firms with property acquisition of up to \$250,000.00.

Methods

The method solicits proposals to establish business and property owners within our UEZ boundaries. Each submission will show relative job creation for our Camden community. Once approved, funds are disbursed in phases; receipts are provided once a step is complete. First come, first serve basis. Eligible aquisition must occur from 2021 to the present date of application.

Evaluation

To measure performance business must maintain its location for five years. Jobs created must be held for the Camden community for five years. UEZ will take a lien position on the site until all reports are satisfied. Proation 20% yearly.

Application Program Component: Camden Strong Macro Capital Improvement

Scope of Services

The Camden Strong financing measure is primarily used for the development and expansion of businesses located in the UEZ boundaries. It is a matching pool of money, utilizing equity from acquisition, machinery, and equipment. The goal is to create jobs by converting business owners to property owners as well.

These funds will target blight within our business corridors. This will also attract new and established businesses to expand in need areas of UEZ boundaries.

Establishing a Macro Capital Improvement Matching fund provides access to a flexible source of capital that can be used in combination with more conventional sources. Often, is a bridge between the amount the borrower can obtain on the private market and the amount needed to start or sustain a business. For example, a borrower may obtain 50 percent of project financing from other sources, making the deal attractive to lenders.

Many studies have shown that access to capital and flexibility in collateral and terms is more important to borrowers over lower than market interest rates.

Programs should be built on sound practices and not perceived as free or easy sources of financing. Funding must be able to generate enough of a return in equity that leverages award giving.

Typical uses for funds include: Operating capital, Acquisition of land, and buildings construction and equipment

&#

Urban Enterprise Zone - Camden 2022
PROJECT INFORMATION

Project Name: Camden Strong Macro Capital Improvement
Meeting Date: 10/14/2022
Estimated start date: 1/1/2023
Estimated completion date: 2/2/2025

Explain how this Project/Program fits into your Zone Development Plan, Municipality's Master Plan, and/or Redevelopment Plan. If it does not fit into these Plans, explain why.

The proposed project aligns with Camden city's current redevelopment plan and policies. The Camden Strong Capital Improvement Macro program will foster a new and positive funding resource for our UEZ business corridors. As a result, the opportunity for competitive financial resources allows the UEZ business the motivation to expand and develop. The master plan for the City of Camden is to increase and enhance our UEZ business population. The program will target businesses within our popular corridors to become a member of UEZ.

Urban Enterprise Zone - Camden 2022
PROJECT INFORMATION

Clearly identify how the use of ZAFs will promote private sector jobs and improve the economic climate of the zone's municipality.

The Camden Strong, Macro capital improvement program will allow UEZ businesses to finance acquisitions and rehabilitate blighted buildings or current places of business in our UEZ corridors. The newly renovated facilities will create an opportunity for economic growth, providing jobs for our community. This program will spearhead investment and attract outside interest in developing our UEZ business profile in the UEZ corridors in Camden. Existing UEZ businesses that may be under a lease agreement can now be able to purchase the same building of the company. As a result, going from a lease to ownership of the building/business will lower your daily operation cost, allowing more investment into the growth of the establishment. For example, with the money they save on lease agreements, businesses can hire additional staff, purchase more equipment, secure better inventory, and do more marketing or training. Allowing companies the additional funding provides access to the more significant state and federal contracts.

Urban Enterprise Zone - Camden 2022
PROJECT INFORMATION

Identify recipients of UEZ funding for this project.

The current Camden UEZ membership is 140, for which all current members can apply for this funding. There are another 850 registered businesses in the city of Camden. The 850 firms will now have other incentives to join the UEZ to apply for the Loan fund. The loan fund will allow the prior acquisition beginning in 1/1/2021 thru the present, to be part of the overall project. Proof of all settlement papers are needed. Businesses must maintain jobs throughout the next five years for Camden residents. UEZ will establish a lien position for five years. Funds are awarded upon approved completion of up to 3 phases

Are there any hidden commissions or fees associated with this project?

Yes No N/A

Is this project available to all UEZ businesses within your zone?

Yes No N/A

Is the approval of this project contingent upon the availability of funds and is it exclusively within the boundaries of the zone? (If you answer no, the municipality will be required to contribute a proportionate amount of funding.)

Yes No N/A

Will prevailing wage be paid on this project?

Yes No N/A

Will future funding be requested?

Yes No N/A

Will Second Generation funds be used for this project?

Yes No N/A

Select the statement below that most accurately reflects Zone's First and Second Generation funding of this application.

A. Zone has sufficient First Generation funds to cover cost of project.

B. Zone only has sufficient First and Second Generation funds to partially cover the cost of this project and hereby makes application to the New Jersey Urban Enterprise Zone program for release of funds from the specially designated central account.

C. Zone's First and Second Generation Funding has been exhausted, and hereby makes application to the New Jersey Urban Enterprise Zone program for release of funds from the specially designated central account.

AGENCY BACKGROUND

1a. Did the prior phase create jobs?

Yes No N/A

1b. If yes, how many jobs were created?

1c. If yes, how many jobs have been retained?

1d. What is the square mileage of your zone's boundary?

Urban Enterprise Zone - Camden 2022
LOAN INFORMATION

Interest Rate: 0

Term: (months) 60

Lender:

Borrower:

Entity Servicing Loan:

Collateral:

First Lien Holder:

Second Lien Holder:

Return on Investment:

Urban Enterprise Zone - Camden 2022
VENDOR SELECTION PROCESS

Section A: This project WILL go out to bid

Provide dollar amounts of recent bids for the Project/Programs (if applicable)

Bid #1 Amount: Date:

Bid #2 Amount: Date:

Bid #3 Amount: Date:

Section B: This project WILL NOT go out to bid

Why not?

in house

2a. Provide Vendor Name

2b. Please indicate how selection was made. Please indicate if cost was a factor in the selection process.

Urban Enterprise Zone - Camden 2022
UEZ CERTIFIED

Business Name:

Is this business UEZ certified? Yes No N/A

Provide the business's UEZ file Number

Is this business cleared of any tax obligations? Yes No

Urban Enterprise Zone - Camden 2022

ATTACHMENTS (ACQUISITION)

1a. Fully executed City Council Resolution

I will...*

Mail this attachment

Hand deliver this attachment

1b. Zone Board Resolution (if applicable)

I will...

Mail this attachment

Hand deliver this attachment

2. Agreement(s) between the Zone and Firm

I will...*

upload this attachment

mail this attachment

fax this attachment

hand deliver this attachment

not applicable

Urban Enterprise Zone - Camden 2022

ATTACHMENTS (ACQUISITION)

3. Recent appraisal(s) for Acquisition (For acquisitions only)

I will...

upload this attachment

mail this attachment

fax this attachment

hand deliver this attachment

not applicable

4a. Specifications or quotes (if applicable)

I will...

upload this attachment

mail this attachment

fax this attachment

hand deliver this attachment

not applicable

Urban Enterprise Zone - Camden 2022

ATTACHMENTS (ACQUISITION)

4b. Pictures and maps (if applicable)

I will...

upload this attachment

mail this attachment

fax this attachment

hand deliver this attachment

not applicable

5. Commitment Letter(s)

I will...

upload this attachment

mail this attachment

fax this attachment

hand deliver this attachment

not applicable

Urban Enterprise Zone - Camden 2022

ATTACHMENTS (ACQUISITION)

6. Copy of 08-02 certification(s) (if applicable)

I will...

upload this attachment

mail this attachment

fax this attachment

hand deliver this attachment

not applicable

7. Miscellaneous Attachments

378429-289265-macro.pdf

Urban Enterprise Zone - Camden 2022

ATTACHMENTS (ACQUISITION)

8. Copy of the Zone's most recent second generation account statement.

CERTIFICATION SHEETS

<i>If your Agency type is not required to answer any of the questions below, click the N/A radio button</i>			
1.	I certify that this agency is not delinquent on any Federal or State debt.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
2.	I understand that payments from NJDCA will depend on our submission of all required grant reports.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
3.	I certify that neither members of our organization's governing body nor members of their families will receive any direct or indirect personal or monetary gain from the funding of this grant.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
4.	I certify that our organization's Certification of System for Award Management(SAM) is valid and current.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
5.	I certify that neither members of our organization's governing body nor members of their families serve on any board, council, commission, committee, or task force that has regulatory authority or advising influence on the funding program.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> N/A
	If no, please explain:		
Non-government Agencies only—			
6.	If our agency has not received funds from NJDCA for the current State Fiscal Year, I will submit our organization's most recent audit.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
7.	The information contained in the Board of Directors list in our Agency Information is adequate and up-to-date at the time of this application.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A

CERTIFICATION SHEETS

ATTACHMENTS	
Certification Regarding Debarment and Suspension - Schedule G	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Certification Regarding Lobbying - Schedule H	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Resolution - Schedule I Or Local Match Only - Schedule I	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
IRS Determination Letter (New Applicants, Non-profit, Non-government only)	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Organizational Chart (Non-government only)	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Application Cover Page	
I will upload this attachment <input type="checkbox"/>	Not applicable <input checked="" type="checkbox"/>
Please upload any third party agreement(s) that may be pertinent to this grant. (see application instructions for specific details)	

R-28

DB:dh
03-14-23

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION,
DIVISION OF WATER QUALITY, TREATMENT WORKS APPROVAL PERMIT
APPLICATION (TWA-1) AND STATEMENT OF CONSENT (WQM-003) FOR
SPECTRUM CAPITAL CAMDEN, LLC FOR THE CONSTRUCTION OF A HOTEL
AT 1112-1156 LINDEN STREET (BLOCK 110, LOT(S) 11, 16, 49, 51, 51B01 AND 61)**

WHEREAS, Spectrum Capital Camden, LLC has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer extension associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Spectrum Capital Camden, LLC with the NJDEP; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the Municipal Clerk and/or his designee to execute the Statements of Consent (WQM-003) as part of the TWA-1 permit application.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Mayor and/or his designee are hereby authorized to execute all documents related to said application concerning the project for Spectrum Capital Camden, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk





CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM


COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Director Edward C. Williams (Planning and Development)

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing the City of Camden ("City") to Sign a Department of New Jersey Department of Environmental Protection, Division of Water Quality, Treatment Works Approval Permit Application (TWA-1) and/or Related City Consents (WQM-003) for Spectrum Capital Camden, LLC for its construction of a hotel 1112-1156 Linden Street (Block(s): 110; Lot(s): 11, 16, 49, 51, 51B01, and 61).

Point of Contact:	Orion Joyner	Capital Improvements	856.757.7680	orionj@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/24/23	
Supporting Department Director (if necessary)				
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	N			

Approved by:
Business Administrator



2/27/23

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds² (N/A)
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney



2/23/23

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing the City of Camden ("City") to Sign a Department of New Jersey Department of Environmental Protection, Division of Water Quality, Treatment Works Approval Permit Application (TWA-1) and/or Related City Consents (WQM-003) for Spectrum Capital Camden, LLC for its construction of a hotel at 1112-1156 Linden Street (Block(s): 110; Lot(s): 11, 16, 49, 51, 51B01, and 61).

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Spectrum Capital Camden, LLC (applicant) is proposing construction of a 4-story 122 room hotel with a 40 seat lounge/breakfast area as approved by the City of Camden Zoning Board.
- Per N.J.A.C. 7:14A-22 (Treatment Works Approvals. Sewer Bans, Sewer Ban Exemptions) a Treatment Works Approval (TWA) is required.
- Project received approval from the City of Camden Zoning Board on October 1, 2018.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- Approval of the council action will authorize the City to sign the applicable portions of the TWA permit application for this project thereby allowing the applicant to submit the TWA application to New Jersey Department of Environmental Protection (NJDEP) for review/approval.
- Project has received approval from the City of Camden Zoning Board and has satisfied all requirements thereof.
- Applicant will not be able to proceed with the proposed project without NJDEP approval of this TWA Application.

SUBJECT MATTER EXPERTS/ADVOCATES:

- None

COORDINATION:

- New Jersey Department of Environmental Protection (NJDEP).

Prepared by:

Orion Joyner

856.757.7680/orionj@ci.camden.nj.us

Name

Phone/Email

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
 Division of Water Quality

Reset Form

STATEMENTS OF CONSENT

A supplement to the TWA-1 or NJPDES-1 Forms

General Information

Applicant/Owner/Operator

Location of Work Site

Name of Project/Facility

Type of permit application
 (TWA, NJPDES/SIU)

NJPDES Permit Number (if applicable)

A-1 Consent By Governing Body**

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed* _____ Date

Type Name and Position

* Cite authorization to sign for the governing body

Resolution# Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

A-2 Consent by Sewerage Authority**

As an authorized representative of this agency, I hereby certify that the

N/A

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency.

Signed* _____ Date_ []

Type Name and Position []

* Cite authorization to sign for the agency

Resolution# [] Dated []

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For TWA applications, this section must be completed when a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality.

A-3 Consent by Owner of Wastewater Treatment Facility**

(For NJPDES/SIU applications only)

As an authorized representative of this agency, I hereby certify that the

[]

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency and the agency agrees to accept wastewater from the project for treatment.

Signed* _____ Date_ []

Type Name and Position []

* Cite authorization to sign for the agency

Resolution# [] Dated []

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Agency's full resolution, consenting to the project, must be submitted with the application.)

** Note

For NJPDES/SIU applications, this section must be completed when the owner of the receiving wastewater treatment plant is different that the entity listed under A-2.

B. Certification by Wastewater Conveyance System Owner**

By agreeing to accept wastewater from the project, I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.2 ("Adequate conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority

Signed* _____ Date_

Type Name and Position

* Cite authorization to sign for the governing body

Resolution# Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** Note

1. For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.

2. For NJPDES/SIU applications, this section must be completed when the owner/operator wastewater conveyance system into which the project named herein will directly connect is different that the entity listed under A-3.

C. Certification by Wastewater Treatment Facility Owner**

(For TWA applications that include a sewer connection/extension.)

I (we) hereby certify that the committed flow*** to the

(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity and with the additional flow proposed by this application, the permitted design capacity is not anticipated to be exceeded. I (we) further certify that the treatment plant is currently complying with its conventional and non-conventional NJPDES permit requirements (see N.J.A.C. 7:14A-22.17(b)-(d), percent removal and toxicity requirements excluded from this certification) as determined by a rolling average of the three most recent monthly discharge monitoring reports that were required to be submitted to the Department as of this date, and based upon my (our) assessment of all information pertinent to this permit request, is anticipated to continue to do so with the additional flow from this project.

Accepted for Treatment by

(Name of Treating Authority)

Signed* _____ Date_

Type Name and Position

Name of project and/or location

* Cite authorization to sign for the governing body

Resolution# Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.

- *** For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEP approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEP approval.

Additional Information (For TWA Applications)

1. Approvals, permits, service contracts, or other reservations of flow capacity issued or agreed to by any participating municipality or sewerage agency do not constitute the required approval of the DEP.
2. For computation of actual flow at the receiving wastewater treatment plant, the average flow processed by the facility for the three (3) month period immediately preceding the submission of the application shall be used. Pursuant to the NJPDES regulations (N.J.A.C. 7:14A), no application shall be submitted to the DEP if the wastewater treatment facility is not meeting its discharge permit requirements.

Lack of Consent*

1. The affected sewerage authority or municipality must consent to the application or submit comments to the DEP within 60 days of the applicant's request for consent. Prior to the expiration of the 60-day period to respond to a request for a written statement of consent, the municipality or sewerage authority may request a 30-day time extension.
2. Any document issued by a sewerage authority or municipality which is a tentative, preliminary, or conditional approval shall not be considered a statement of consent.
3. When the affected sewerage authority or municipality does not consent to a project, it shall state all reasons for rejection or disapproval in a resolution and send a certified copy of the resolution to the DEP.
4. When the affected sewerage authority or municipality expressly denies a request for a written statement of consent for a project, the permit application may be determined by the DEP to be incomplete for processing; or in the alternative, the DEP may review the reasons for denial. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval or sewer connection approval in accordance with N.J.A.C. 7:14A-22.
5. When the affected sewerage authority or municipality does not issue a written statement of consent in accordance with (1) above, or a denial in accordance with (3) above, the DEP, upon receipt of proof that the applicant has delivered to the affected agency a written request for a statement of consent, shall review the reasons therefore, if known on the basis of reasonably reliable information. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval in accordance with N.J.A.C. 7:14A-22. The DEP, may in its discretion, deem the application to be incomplete pending the expiration of the time period set forth in (1) above.

* This section has been excerpted from the NJPDES regulations for guidance purposes only. Please refer to N.J.A.C. 7:14A-22.8(a)3 for the complete requirements concerning statements of consent.

Notice: False statements, representations, or certifications, in any application, record, or document are subject to fines and penalties as set forth in the Water Pollution Control Act (N.J.S.A. 58:10A-10F 2 and 3.

A-29

DB:dh
03-14-23

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO REQUEST A 6-MONTH
EXTENSION FOR THE AWARD OF THE CAMDEN CITY FY2021
RESURFACING OF VARIOUS STREETS PROJECT**

WHEREAS, the State of New Jersey Department of Transportation has issued the City of Camden a FY2021 New Jersey Transportation Trust Fund Authority Act Grant in the amount of \$1,014,793.00; and

WHEREAS, due to delays caused by Covid-19 the grant was not awarded within the required time period; and

WHEREAS, it is necessary to request a 6-month extension from NJDOT to award the Project so that the City does not forfeit the grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that City Council hereby authorizes the 6-month extension of the FY2021 Resurfacing of Various Streets Project through May 16, 2023.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

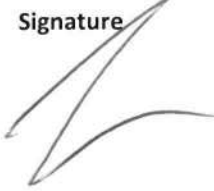
COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Director Edward C. Williams (Planning and Development)

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the City of Camden ("City") to request an extension for the award of the Camden City FY2021 Resurfacing of Various Streets Project.

Point of Contact:	Orion Joyner	Capital Improvements	856.757.7680	orionj@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary)	Y		2/27	
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	N			

Approved by:
Business Administrator

Signature

Date

2/27/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds² (N/A)
3. Additional supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

3/2/23

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the City of Camden ("City") to request an extension for the award of the Camden City FY2021 Resurfacing of Various Streets Project.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The City was approved (November 2020) for approx. \$1 mil for FY2021 grant funding for the paving of various streets in the City of Camden.
- Due to delays associated with COVID pandemic, the project was not awarded within 24 months (November 16, 2022) of the grant approval date as required.
- Process was further complicated by rollout of new fully electronic online Project Management and Reporting System (PMRS) by NJDOT.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- Approval of the council action will authorize the City formally request an extension (6 months maximum) of the project award.
- The City anticipates awarding the project on or before May 16, 2023
- Failure to approve this council action request may jeopardize funding for the project.
- Proposed schedule based on approval of award extension:
 - Project Advertisement: 04.11.2023
 - Project Award: 05.16.2023
 - Construction Begins: 06.26.2023
 - Final Closeout: 10.27.2023
 - Extension Time (Months): Six (6)

SUBJECT MATTER EXPERTS/ADVOCATES:

- None

COORDINATION:

- New Jersey Department of Environmental Protection (NJDEP).

Prepared by:	Orion Joyner	856.757.7680/orionj@ci.camden.nj.us
	Name	Phone/Email



State of New Jersey
DEPARTMENT OF TRANSPORTATION
Region South Headquarters
One Executive Campus
Route 70
Cherry Hill, New Jersey 08002

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

March 17, 2021

Honorable Francisco (Frank) Moran
Mayor, Camden City
PO Box 95120
520 Market Street, City Hall, 4th Floor
Camden, NJ 08101-5120

Re: FY2021 Resurfacing of Various Streets
Camden City, Camden County
FY 2021 MA & UA Program

Dear Mayor Moran:

Enclosed is one copy of the executed Agreement approved by the Department of Transportation for the above referenced project in the amount of \$1,014,793.00.

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction supervision, inspection and material testing, or the amount of the allotment, whichever is less.

16:20B-6.2 Contract deadline: (a) Municipal local aid agreements using both formula allocations and urban aid allocations shall specify that a contract must be awarded by the municipality within 24 months from the date of grant notification. At any time, but at a minimum of 30 days prior to the 24-month deadline, a municipality may voluntarily cancel a municipal local aid agreement and release the funds back to the Department.

Failure to make an award by the contract deadline or to comply with the requirements of the Municipal Aid Regulations 16:20B and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities will jeopardize the use of State funds on this project. It is further noted that the project must be in compliance with the Americans with Disabilities Act, ADA, requirements for accessibility. The Municipal Aid Regulations and terms and conditions can be found on the Local Aid Website at: www.state.nj.us/transportation/business/localaid/pubs.shtml

Through the approval of this agreement, the sponsor is required to provide submission updates that are to be tracked through the on-line SAGE System. The Sponsor is also responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System and the Department's new Project Management Reporting System when it comes on-line for local projects. The preparation of contract documents shall use the current Standard Specifications as amended by the current edition of Special Provisions for Local Aid Projects. All requirements of this program can be found in the State Aid Handbook, available at the above website.

If you have any questions regarding the above, please contact Edward Andrescavage of this office at 856-414-8501.

Sincerely,

Vijesh Darji
Project Management Specialist 3
District 4 Local Aid

Attachment

c: Municipal Clerk
Municipal Engineer

ML#560

FY2021 RESURFACING OF VARIOUS STREETS

PROPOSED LIST OF STREETS (JUNE 2020)

Street	From	To
Merrimac Road	N. Congress Road	N. Collings Road
Mitchell Street	27 th Street	29 th Street
Reeves Avenue	River Road	Hayes Avenue
Line Street	9 th Street	Newton Avenue
Walnut Street	Pine Street	Haddon Avenue
Sheridan Street	10 th Street	Warsaw Street
Thurman Street	9 th Street	10 th Street
N. 23rd Street	Hayes Avenue	Pierce Avenue
Wayne Avenue	27 th Street	29 th Street
28th Street	Federal Street	Westfield Avenue
28th Street	Westfield Avenue	Saunders Street
Greenwood Avenue	Vesper Boulevard	Euclid Avenue
N. 8th Street	Elm Street	State Street
N. 8th Street	State Street	Erie Street
High Street	20 th Street	24 th Street
High Street	24 th Street	27 th Street

R-30

DB:dh
03-14-23

RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN DEPARTMENT OF PUBLIC WORKS FOR TEMPORARY CONSTRUCTION EASEMENTS AND MAINTENANCE OF IMPROVEMENTS ON KAIGHNS AVENUE

WHEREAS, the County of Camden Department of Public Works through the signing of a Memorandum of Agreement (MOA) will allow temporary construction easements and maintenance of the improvements to be constructed on the municipal properties of Block 1265, Lot 2 and Block 1279, Lot 1 under the construction of the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County, New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404; and

WHEREAS, it is necessary for the City of Camden to enter into a MOA with Camden County Department of Public Works to outline the roles and responsibilities of the parties with respect to the temporary construction easements that will significantly benefit Farnham Park, located on the Green Acres municipal parcel of Block 1265, Lot 2 and the municipal parcel of Block 1279, Lot 1 in the City of Camden, Camden County; and

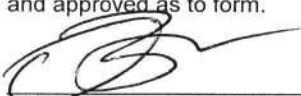
WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden supports and deems it in the best interest of the City of Camden to enter into a MOA with Camden County; now, therefore

BE IT RESOLVED, by the City of Camden that the proper officers be and are hereby authorized to enter into a MOA with Camden County for the temporary construction easements and maintenance of the improvements to be constructed on the municipal properties of Block 1265, Lot 2 and Block 1279, Lot 1 under the construction of the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County, New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

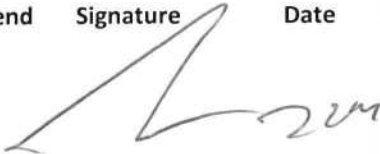
COUNCIL MEETING DATE: MARACH, 14, 2023

TO: City Council
FROM: (Director Edward C. Williams (Planning and Development))

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing Memorandum of Agreement (MOA) by and between the City of Camden and the County of Camden DPW for temporary construction easements and maintenance of improvements on Kaighns Ave.

Point of Contact:	Orion Joyner	Capital Improvements	856.757.7680	Orionj@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	N			

Approved by:
Business Administrator

 _____
Signature

2 27 23
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds² (N/A)
3. Attached: Memorandum from County DPW, plans and description of project

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: The County will be performing various improvements as part of the project entitled "Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County, New Jersey Federal Project No. :STBGP-(304), NJDOT.: 5808404." These improvements will stabilize the embankments adjacent to Lower Farnham Park and Upper Farnham Park, reducing flooding and improving pedestrian and bicycle access to Farnham Park.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Kaighns Ave. Roadway Improvements & Bridge replacement will improve pedestrian and bicycle access on both sides of Kaighns Avenue to Upper Farnham Park.
- Improvements will assist to reduce flooding and bicycle access to Farnham Park

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- Approval will allow construction/Improvements during seasonal weather
- Approval of this project will benefit Camden County residents by improving the Camden County LINK Trail between Farnham Park and Cooper River Park

SUBJECT MATTER EXPERTS/ADVOCATES:

- None

COORDINATION:

- Camden County Department of Public Works (DPW) & NJDOT

Prepared by:

Stephanie Walker	856.757.7680	Stwalker@ci.camden.nj.us
Name	Phone/Email	

Department of Public Works

Almar Dyer
Commissioner Liaison

Robert Harris
Director



CCPW013
Department of Public Works
Charles J. DePalma Complex
2311 Egg Harbor Road
Lindenwold, NJ 08021
phone 856.566.2980
fax 856.566.2988
highway@camdencounty.com
CamdenCounty.com

MEMORANDUM

TO: Al Dyer, Commissioner

FROM: Robert Harris, Director of Public Works

Robert Harris (nal)

DATE: December 1, 2022

RE: **REQUEST FOR RESOLUTION:
Resolution Authorizing Memorandum of Agreement (MOA) by and
between the County of Camden (Department of Public Works) and the
City of Camden for temporary construction easements and maintenance of
improvements for the Kaighns Avenue (CR 607) Roadway Improvements &
Bridge Replacement (Str. #043B006) Project in Pennsauken Township and
Camden City, Camden County, New Jersey Federal Project No.: STBGP-
STU0607(304), NJDOT Job No.: 5808404.**

Request that a Resolution be placed on the **December 2022 Commissioner's Meeting Agenda** for the above referenced subject matter.

The MOA will allow temporary construction easements and maintenance of infrastructure improvements on the north and south sides of Kaighns Avenue (CR 607) to the existing bulkhead, sidewalk, and bridge foundation improvements within the Farnham Park Green Acres parcel of Block 1265, Lot 2 and to the sidewalk and grass areas within the Upper Farnham Park parcel of Block 1279, Lot 1 owned by the City of Camden, Camden County. The improvement locations are highlighted on Sheets 4, 5, and 6 of the attached plans prepared by HNTB Corporation dated 11/2021. The project and MOA will benefit Farnham Park by stabilizing the embankments adjacent to Lower Farnham Park and Upper Farnham Park, reducing sidewalk flooding, and improving pedestrian and bicycle access to Farnham Park.

If you have any questions concerning this matter, please feel free to contact this office.

Thank you.

KB/nal

Attachment

Cc: Dominic J. Vesper, Jr., Deputy County Administrator, (w/o enclosures)
Karyn Gilmore, Clerk for the Board, w/c
Jeanette Alvarez, Commissioner's Office, w/c
Emeshe Arzon, County Counsel, w/c
Laura Paffenroth, County Counsel, w/c
Anna Marie Wright, Purchasing, w/c
Kevin Becica, County Engineer, w/c
William England, Assist. County Engineer, w/c
Jeanne Iannaco, w/c
y:\engineering\resolutions\2022\2022.12\2022.12 moa kaighns ave. cr 607.docx

RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT, BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC WORKS) AND THE CITY OF CAMDEN FOR TEMPORARY CONSTRUCTION EASEMENTS AND MAINTENANCE ON MUNICIPAL PROPERTIES OF BLOCK 1265, LOT 2 AND BLOCK 1279, LOT 1 FOR THE KAIGHNS AVENUE (CR 607) ROADWAY IMPROVEMENTS & BRIDGE REPLACEMENT (STR. #043B006) PROJECT IN PENNSAUKEN TOWNSHIP AND CAMDEN CITY, CAMDEN COUNTY, NEW JERSEY

WHEREAS, there is a need for a Memorandum of Agreement (MOA) between the County of Camden (Department of Public Works), 520 Market Street, Camden, NJ 08012 and The City of Camden, 520 Market Street, Camden, NJ 08012 for temporary construction easements and maintenance of the improvements to be constructed on the municipal properties of Block 1265, Lot 2 and Block 1279, Lot 1 under the construction of the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County, New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404;and

WHEREAS, the municipal property of Block 1265, Lot 2 is owned by the City of Camden and is listed on the New Jersey Department of Environmental Protection (NJDEP) Green Acres Recreation and Open Space Inventory (ROSI);and

WHEREAS, the municipal property of Block 1279, Lot 1 is owned by the City of Camden and contains Camden City School District athletic fields, buildings, and parking lots; and

WHEREAS, pursuant to a meeting with Green Acres on February 28, 2022, the New Jersey Department of Environmental Protection (NJDEP) Green Acres staff informed Camden County that temporary construction easements and an agreement for all future maintenance should be used for the proposed replacement and upgrades to existing bulkhead, sidewalk and Kaighns Avenue Bridge (Str. # 043B006) foundation improvements on Kaighns Avenue (CR 607) within the Farnham Park Green Acres parcel of Block 1265, Lot 2 in the City of Camden, Camden County; and

WHEREAS, pursuant to communication with New Jersey Department of Transportation (NJDOT) staff, temporary construction easements and an agreement for all future maintenance should be used for the proposed sidewalk and grading improvements necessary to reduce flooding on Kaighns Avenue by elevating the roadway, replacing the sidewalk, and modifying the grading adjacent to the sidewalk within the City owned Block 1279, Lot 1 in the City of Camden, Camden County;and

WHEREAS, the general purpose of the project requiring the temporary construction easements and maintenance will significantly benefit Farnham Park, located on the Green Acres municipal parcel of Block 1265, Lot 2 and the municipal parcel of Block 1279, Lot 1 in the City of Camden, Camden County. The Kaighns Avenue (CR 607) Roadway Improvements & Bridge

Replacement (Str. #043B006) Project will benefit Farnham Park by stabilizing the embankments adjacent to Lower Farnham Park and Upper Farnham Park, reduce sidewalk flooding, improve pedestrian and bicycle access on both sides of Kaighns Avenue to Upper Farnham Park. The Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project will benefit all Camden County residents by improving the Camden County LINK Trail between Farnham Park and Cooper River Park; and

WHEREAS, maintenance of the improvements on the municipally owned Green Acres parcel of Block 1265, Lot 2 is required to ensure that the beneficial improvements to the bulkhead, sidewalk and Kaighns Avenue bridge (Str. # 043B006) foundation constructed under Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project continue to benefit Farnham Park, the residents of Camden City, and the residents of Camden County; and

WHEREAS, maintenance of the improvements on the municipally owned parcel of Block 1279, Lot 1 is required to ensure that the beneficial improvements to the sidewalk and grading constructed under Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project continue to benefit Farnham Park, the residents of Camden City, and the residents of Camden County; and

WHEREAS, the Memorandum of Agreement (MOA) does not correct any current deficiencies in County Right-Of-Way (ROW), but it greatly expedites the design and construction schedules of the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project. The MOA between the County of Camden and the City of Camden allows for future access/maintenance of bulkhead, sidewalk and bridge foundation improvements to the same extent as a modification to the County right-of-way; and

WHEREAS, the Memorandum of Agreement (MOA) for temporary construction easements and maintenance of all improvements on the municipally owned Green Acres parcel of Block 1265, Lot 2 and the municipally owned parcel of Block 1279, Lot 1 constructed under the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County, New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404 will be submitted for approval by New Jersey Department of Transportation (NJDOT) Local Aid and Federal Highway Administration (FHWA); and

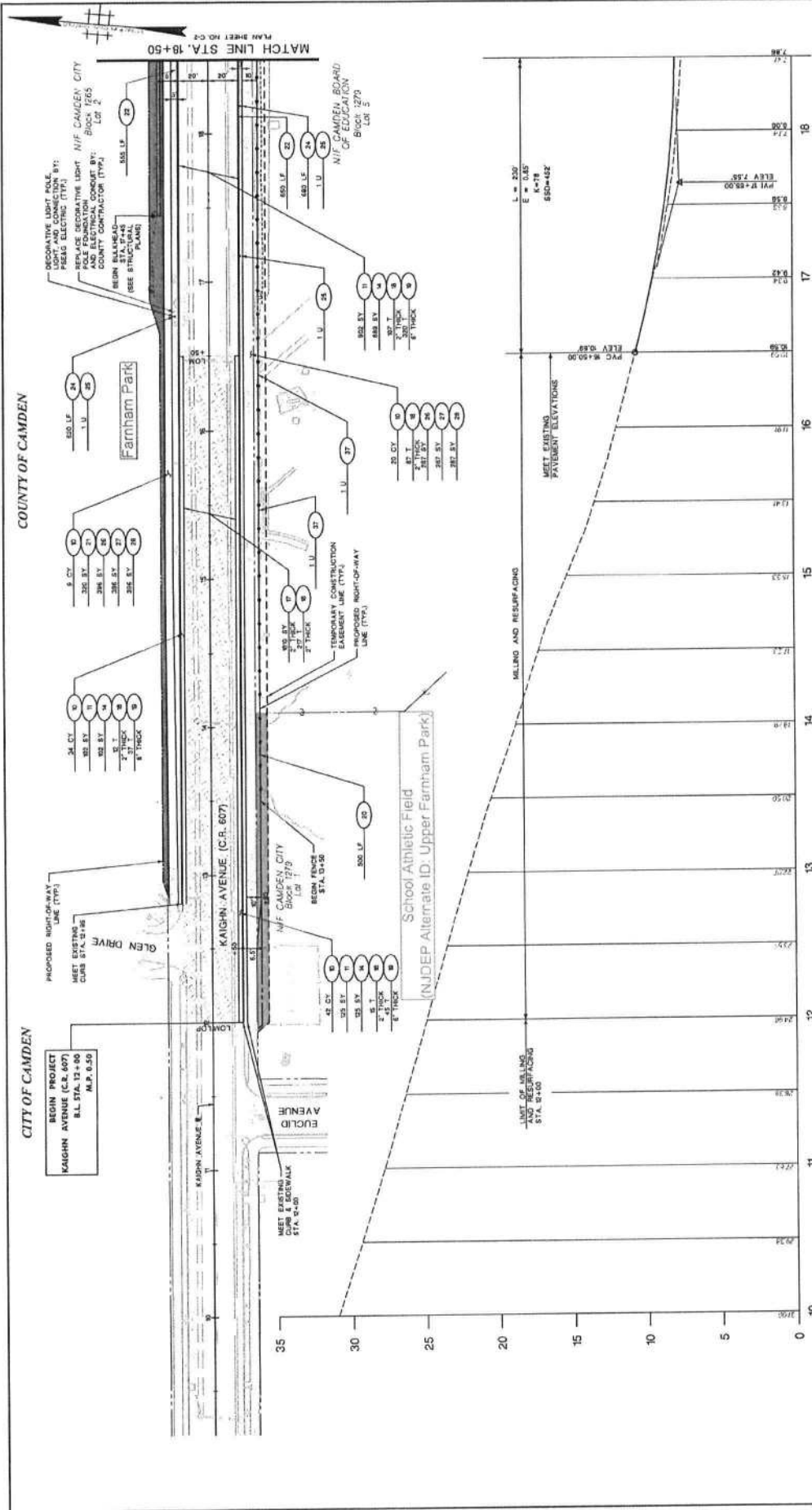
WHEREAS, the Memorandum of Agreement (MOA) for temporary construction easements and maintenance on the municipally owned Green Acres parcel of Block 1265, Lot 2 will be submitted for NJDEP Green Acres review during final design of the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County, New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404; and

WHEREAS, under the Memorandum of Agreement (MOA) for temporary construction easements and maintenance on the municipally owned Green Acres parcel of Block 1265, Lot 2, Camden County will meet all NJDEP Green Acres environmental requirements under Section 4(f) for the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County , New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404; and

WHEREAS, the Camden County Board of Commissioners has determined that it is in the best interest of the residents of the County of Camden to authorize a Memorandum of Agreement with the City of Camden for the purposes stated herein; now, therefore,

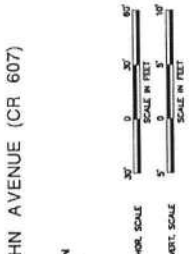
BE IT RESOLVED by the Camden County Board of Commissioners that the proper County officials be and are hereby authorized to execute a Memorandum of Agreement (MOA) between the County of Camden (Department of Public Works) and the City of Camden for the provision of temporary construction easements and maintenance of the improvements to be constructed on the municipally owned Green Acres parcel of Block 1265, Lot 2 and the municipally owned parcel of Block 1279, Lot 1 under the construction of the Kaighns Avenue (CR 607) Roadway Improvements & Bridge Replacement (Str. #043B006) Project in Pennsauken Township and Camden City, Camden County , New Jersey, Federal Project No.: STBGP-STU0607(304), NJDOT Job No.: 5808404; and

BE IT FURTHER RESOLVED, that the Office of County Counsel is authorized to negotiate such specific terms of the Memorandum of Agreement as may be needed to carry out the provisions of the above services.



REFERENCE NUMBER	ITEM NO.	DESCRIPTION	QUANTITY
1	001000	EXCAVATION UNCLASSIFIED	100.00
2	002000	CONCRETE	100.00
3	003000	ASPHALT	100.00
4	004000	GRAVEL	100.00
5	005000	BASE COURSE	100.00
6	006000	PAVEMENT	100.00
7	007000	PAVEMENT	100.00
8	008000	PAVEMENT	100.00
9	009000	PAVEMENT	100.00
10	010000	PAVEMENT	100.00
11	011000	PAVEMENT	100.00
12	012000	PAVEMENT	100.00
13	013000	PAVEMENT	100.00
14	014000	PAVEMENT	100.00
15	015000	PAVEMENT	100.00
16	016000	PAVEMENT	100.00
17	017000	PAVEMENT	100.00
18	018000	PAVEMENT	100.00
19	019000	PAVEMENT	100.00
20	020000	PAVEMENT	100.00
21	021000	PAVEMENT	100.00
22	022000	PAVEMENT	100.00
23	023000	PAVEMENT	100.00
24	024000	PAVEMENT	100.00
25	025000	PAVEMENT	100.00
26	026000	PAVEMENT	100.00
27	027000	PAVEMENT	100.00
28	028000	PAVEMENT	100.00
29	029000	PAVEMENT	100.00
30	030000	PAVEMENT	100.00

NOTE:
 REFERENCE BETWEEN THE P.V.I. ELEVATION
 E =
 AND THE VERTICAL CURVE ELEVATION AT
 THE P.V.I. STATION.



camden county
 Making It Better Together

Camden County Department of Public Works
 Office of the County Engineer
 1000 Market Street, 3rd Floor
 Camden, NJ 08102
 (856) 965-2000

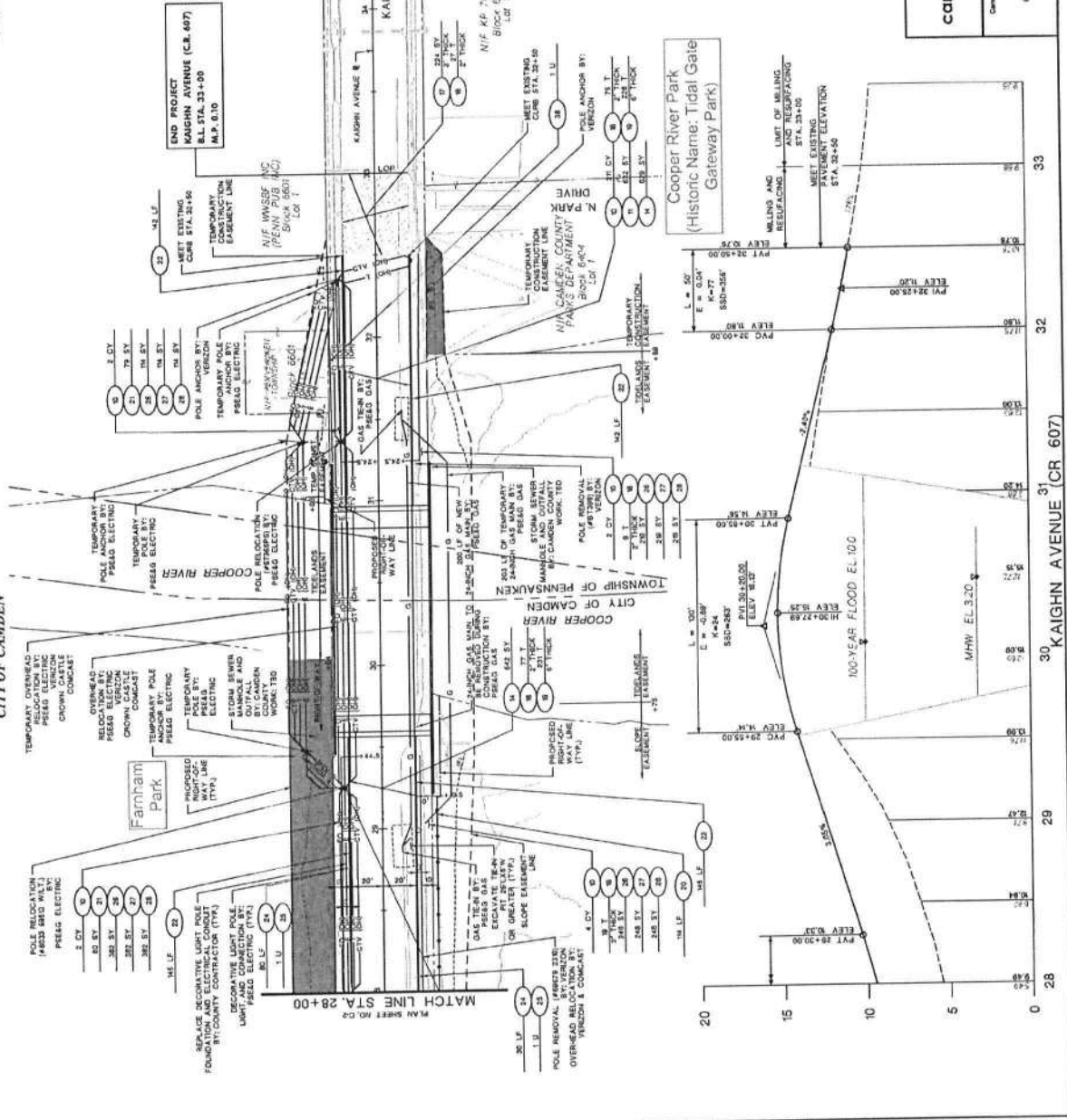
CONSTRUCTION PLANS
 KAIGHN AVENUE (CR 607)
 BRIDGE OVER COOPER RIVER
 (ROADWAY AND BRIDGE IMPROVEMENTS)
 CITY OF CAMDEN/TWP OF FARMHAM
 CAMDEN COUNTY, NJ 08102

DATE: 11/02/21
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 APPROVED BY: [Name]
 SCALE: AS SHOWN

COUNTY OF CAMDEN

CITY OF CAMDEN

SEQUENCE NUMBER	ITEM NO.	DESCRIPTION	TO BE CONSTRUCTED	CONTRACT QUANTITY
1	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
2	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
3	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
4	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
5	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
6	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
7	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
8	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
9	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
10	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
11	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
12	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
13	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
14	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
15	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
16	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
17	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
18	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
19	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
20	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
21	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
22	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
23	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
24	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
25	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
26	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
27	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
28	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
29	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.
30	3000SP	REPLACE EXISTING 12" DIA. 10' HIGH	12" DIA. 10' HIGH	155 S.F.



camden county
Noting to be done, together

Camden County, Subdivision of Public Works
 Office of the County Engineer
 311 High Street
 Camden, NJ 08102
 (856) 962-3800 FAX (856) 962-3809
www.camdencountynj.gov

CONSTRUCTION PLANS

KAIGHN AVENUE (CR 607)
 ROADWAY AND BRIDGE IMPROVEMENTS
 CITY OF CAMDEN/TWP OF PENNSAUKEN
 CAMDEN COUNTY, NEW JERSEY

DATE: _____
 DRAWN BY: _____
 CHECKED BY: _____
 SCALE: _____
 SHEET NO. _____ OF _____

HNTB CORPORATION
 CHERRY HILL, NJ 08002

MEETING NOTES



Meeting Date: February 28, 2022 12:00PM

HNTB Project No: 66633

Location: MS Teams Conference Call

Purpose: Green Acres Coordination Meeting

Attendees:

Name	Affiliation	Phone	Email
Kevin Becica	Camden County Engineer	(856) 566-2971	Kevin.Becica@camdencounty.com
Andrew Levecchia	Camden County Planning	(856) 566-3120	Andrew.Levecchia@camdencounty.com
John Coscia	DVRPC	(215) 238-2859	jcosciajr@dvrpc.org
Orion Joyner	Camden City Engineer	(609) 868-9528	orionj@ci.camden.nj.us
Sean Warren	NJDOT BEPR	(609) 963-2075	Sean.Warren@dot.nj.gov
Jessica Patterson	NJDEP Green Acres	(609) 984-0558	Jessica.Patterson@dep.nj.gov
Tim Dastis	HNTB Corporation	(856) 536-3347	tdastis@hntb.com
Steve Flormann	HNTB Corporation	(973) 434-3239	sflormann@hntb.com

DISCUSSION ITEMS:

Introductions & Meeting Purpose - Steve Flormann opened the meeting and discussed the purpose of the project and that the preliminary design includes permanent right-of-way takings and easements on Farnham Park (Block 1265, Lot 2) and Cooper River Park (Block 6404, Lot 1) which are Green Acres encumbered parcels.

Green Acres Parcels - Jessica Patterson confirmed that Farnham Park and Cooper River Park are Green Acres encumbered parcels owned by the City of Camden and Camden County, respectively. Jessica added that the High School Athletic Fields on Block 1279, Lot 1 are also Green Acres encumbered. Steve Flormann noted that the easement on the athletic fields parcel is only a temporary easement for sidewalk reconstruction.

Permanent vs Temporary ROW - Jessica informed the group that all permanent easements or fee takings would be considered Green Acres Diversions, requiring State House Commission approval. Jessica noted that temporary easements would streamline the process and only require temporary Green Acres approvals through an administrative process. Slope easements are not preferred on Green Acres parcels, and temporary construction easements should be utilized. Steve Flormann mentioned that permanent takings were proposed for the Farnham Park parcel since the existing bulkhead, proposed bulkhead, sidewalk work, proposed side slopes, and the existing bridge footing are or will encroach into the park. Jessica asked if changing over to temporary easements and then a maintenance agreement between the parties would be acceptable to the County and City since the bulkhead also provides benefits to the park. Kevin Becica confirmed that the County has used this approach before with municipalities for similar federally funded projects with temporary Green Acres impacts. Orion Joyner noted that the City would prefer to use temporary easements and the maintenance agreement or Memorandum of Agreement. Orion added that the City does not want permanent easements or fee takings from the Green Acres parcel. John Coscia asked that NJDOT Local Aid be consulted for concurrence that this approach using temporary easements and an MOA. All agreed that if permanent easements or fee takings are required that a follow up meeting with this group will be necessary.

National Park Service Status - Jessica informed the group that Farnham Park or a portion thereof was funded by the National Park Service (NPS). Jessica added that if permanent easements or fee takings are required, consultation with NPS will be required which require significant amounts of additional information. Sean Warren confirmed with Jessica that the NPS consultation would be similar to a Section 6(f) consult.

Tree Mitigation - Jessica informed the group that tree removals over 6 inches in diameter at breast height (DBH) will need to be mitigated for even if the project ends up only using temporary construction easements in Green Acres parcels. Steve Flormann noted that most of the vegetation removal will be invasive scrub-shrub vegetation and HNTB will investigate if any trees over 6 inches DBH will be removed near the northwest quadrant of the bridge and coordinated with NJDEP Green Acres during the Final Design Phase.

Environmental Document - Sean requested the City of Camden and NJDEP Green Acres complete and return a Section 4(f) concurrence letter to his attention once the easement process is confirmed for his final signoff on the NEPA Categorical Exclusion Document to close out Preliminary Engineering. Sean agreed to provide a sample letter to the City and NJDEP. Jessica confirmed that NJDEP already has a recent version of the letter from another project Sean is overseeing. John confirmed with Sean that the Section 4(f) signoff is the final piece Sean needs for approval. Steve and John confirmed with Sean that an approval letter is not required for the Cooper River Park since Camden County is the park owner and project sponsor and no separate County Parks Commission exists.

ACTION ITEMS:

1. Camden County/HNTB - Confirm with NJDOT Local Aid that temporary easements and a maintenance agreement will be acceptable under FHWA funding.
2. NJDOT BEPR - Provide sample Section 4(f) concurrence letter to NJDEP Green Acres and City of Camden for review and completion
3. NJDEP Green Acres & City of Camden - Submit completed Section 4(f) concurrence letter to NJDOT BEPR for CED completion.
4. Camden County/HNTB - Submit memorandum of agreement between Camden County and City of Camden for NJDEP Green Acres review during Final Design Phase.

cc: All attendees
Nenebert Gonzalvez, NJDOT
Scott Burrowes, HNTB

The foregoing constitutes our understanding of the matters discussed and the conclusions reached. If there are any questions, corrections, omissions, or additional comments, please advise us within five working days after receipt of these minutes.

DB:dh
03-14-23

R-31

RESOLUTION AUTHORIZING AN CHANGE ORDER #1 TO CONTRACT #02-22-102 WITH PENNONI ASSOCIATES, INC. FOR THE CONSTRUCTION MANAGEMENT AND ADMINISTRATION SERVICES RELATED TO FY2019 RESURFACING OF VARIOUS STREETS AND FY2020 RESURFACING OF VARIOUS STREETS PROJECTS, RESPECTIVELY, IN THE CITY OF CAMDEN

WHEREAS, the Council of the City of Camden by Resolution R-20 (MC-22-8309) dated February 8, 2022 awarded a contract (#02-22-102) to Pennoni Associates, Inc. for the purpose of facilitating construction management and administration services for each of the main bids related to FY2019 resurfacing of various streets and FY2020 resurfacing of various streets projects; and

WHEREAS, the contract price set forth in Resolution R-20 as aforesaid was Seventy-Seven Thousand Three Hundred Twenty Dollars (\$77,320.00); and

WHEREAS, it is necessary to further amend said contract by Amendment #1 in an amount not to exceed THIRTY-NINE THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$39,720.00) due to necessary work which was not covered in the specifications; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "3-01-E5-661-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #02-22-102 between the City of Camden and Pennoni Associates, Inc. be amended to reflect Amendment #1 in an amount not to exceed THIRTY-NINE THOUSAND SEVEN HUNDRED TWENTY DOLLARS (\$39,720.00) for a total contract amount of ONE HUNDRED SEVENTEEN THOUSAND FORTY DOLLARS (\$117,040.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PENNONI ASSOCIATES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E5-661-906
AMOUNT: \$ 39,720.00

- APPROPRIATION RESERVE:
AMOUNT: \$

- DEDICATED BY RIDER:
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$

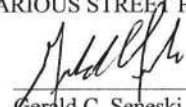
- CAPITAL ORDINANCE
AMOUNT: \$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 117,040.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #02-22-102 A PROFESSIONAL SERVICES CONTRACT, WITH PENNONI ASSOCIATES, FOR CONSTRUCTION MANAGEMENT AND ADMINISTRATION OF FY 2019 RESURFACING OF VARIOUS STREETS AND FY 2020 RESURFACING OF VARIOUS STREET PROJECTS.



Gerald C. Seneski
Director of Finance
Date: 1/24/23

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March 14, 2023

TO: Timothy J. Cunningham, Business Administrator

DATE: January 20, 2023

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

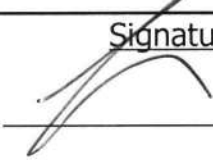


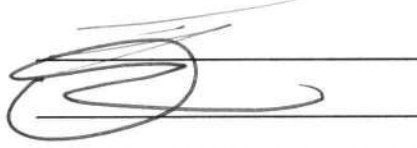

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Amendment #1 to Contract #02-22-102 a Professional Services contract, with Pennoni Associates, for Construction Management & Administration of FY 2019 Resurfacing of Various Streets and FY 2020 Resurfacing of Various Streets projects.

BRIEF DESCRIPTION OF ACTION: On February 8, 2022, Council authorized the award of a Professional Services contract to Pennoni Associates (MC-22:8309), for Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects. Due to PSE&G work that had to be done an Amendment is necessary, and will result in contract increase.

APPROPRIATION ACCOUNT(S): 3-01-E5-661-906

AMOUNT:	Original Contract Amount	\$77,320.00
	Amendment #1	<u>39,720.00</u>
	New Contract Amount	\$117,040.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>1/20/23</u>	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	<u>1/27/23</u>	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>1/27/2023</u>	
Approved by Business Administrator:	<u>2/24/23</u>	
Received by City Attorney:	<u>3/14/23</u>	

(Name) Please Print

(Extension #)

Prepared By: Tytanya Ray

7680

Contact Person: Orion Joyner

7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Amendment #1
Name of Vendor	Pennoni Associates
Purpose or Need for service:	Amendment #1. Increasing contract #02-22-102 by additional \$39,720.00 for Professional Services in connection with FY 2019 and FY 2020 Resurfacing of Various Streets Projects in the City of Camden.
Contract Award Amount	\$39,720.00 (Amendment #1)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

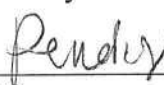
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development Revised: 1/20/2023
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2019 Resurfacing of Various Streets			
Grant #:		G-21-666-998			
City Contract Date:		11/9/2021 constr. 2/8/22 CM	City Contract #:		09-21-142 constr. 02-22-102 CM
Application Resolution #:		Appropriation Code #:		G-21-666-998 1-01-661-908 3-01-E5-661-906	
Funding Source:		FY 2019 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,208,473.00 constr.			
Local Match:	N	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-11 MC-21:8144 9/14/21	Accepting Grant Resolution # MC:		
Term of Grant:		Location of Activity:		See below	
Date of Analysis:		1/20/23	Reviewed By:		Tytanya C. Ray

Summary: 1/20/2023: Seeking Council authorization on Amendment #1 for contract #02-22-102 with Pennoni Associates. Amendment amount of \$39,720.00 is for Professional Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects in the City of Camden.

Original Contract Amount	\$77,320.00
Amendment #1	<u>39,720.00</u>
New Contract Total	\$117,040.00

11/1/2022: Forwarding invoice #4 to Lexa Concrete in the amount of \$152,893.97 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

10/4/2022: Forwarding invoice #3 to Lexa Concrete in the amount of \$63,260.96 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

8/24/2022: Transmitting invoice #2 to Lexa Concrete in the amount of \$242,452.00 for construction in connection with the project. To be paid from appropriation G-21-666-998.

8/01/2022: Please pay invoice #1 to Lexa Concrete in the amount of \$192,295.40 for construction work in connection with FY 2019 Resurfacing of Various Streets project.

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

1/27/22: Council approval is requested at the Next Available meeting to award a Professional Services contract to Pennoni Associates, Inc. in the amount of \$77,320.00 for Construction Management & Administration of the FY 2019 and FY 2020 Resurfacing of Various Streets project.

10/28/21: Seeking Council authorization to award a \$1,208,473.00 Construction contract to Lexa Concrete, LLC in connection with the FY 2019 Resurfacing of Various Streets project. Award being made from two separate appropriation codes:

G-21-666-998	\$1,000,000.00
1-01-661-908	<u>208,473.00</u>
TOTAL	\$1,208,473.00

8/26/2021: Council approval is requested for the following actions in connection with the FY 2019 Resurfacing of Various Streets project:

- Acceptance of NJDOT award in amount of \$1,000,000.00
- Insert NJDOT funds in amount of \$1,000,000.00 into City Budget

12/18/18: On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2019 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the February 12, 2019 Council meeting.

Project Limits: TO BE DETERMINED

Street	From	To
Eutaw Avenue		
Mickle Street		
Berkley Street		
Bailey Street		
8 th Street		
9 th Street		
Grant Street		
7 th Street		
York Street		
Dudley Street		
Fremont Avenue		
Federal Street		

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**



CHANGE TO SCOPE/SCHEDULE/FEE

Date: 11/20/2023

Pennoni Project #: COCMX21005 & COCMX22004

Scope Change #: 1

Project Title: FY2019 Milling & Resurfacing of Various Streets & FY2020 Milling & Resurfacing of Various Streets

Project Location: Various Streets, Camden, NJ

Client Responsible Party: City of Camden

Client Address: Division of Capital Improvements & Project Management, 520 Market St, Suite 325, Camden, NJ 08103

Client Phone: 856-757-7680 Fax: _____ Email: OrionJ@ci.camden.nj.us

Description of Change(s):

This Change Order outlines the scope and fees to address extension of time for the FY2019 & FY2020 Milling & Resurfacing of Various Streets project. The original contract provided 120 calendar days from the Notice to Proceed Date (March 21, 2022). Due to delays in PSE&G work located within project limits and material supply delays (for structures), the contractor has requested time extension to complete project. PSE&G work consisted of upgrading their gas mains and installing new gas services to residents on several roads located within the project area. The end date for construction is now November 18, 2022. Our office will require additional effort for construction management services to cover construction schedule extension. This change order covers the following activities:

- Additional Construction Management Services.
- Full Time Resident Engineer & Inspection Staff (includes construction inspections/observations, attend bi-weekly construction meetings, prepare construction meeting minutes, prepare agendas for construction meetings, review & prepare recommendation letters for contractor's payment applications, correspondence & coordination between client & contractor)

The above will be completed for a lump sum fee outlined below:

FY2019 Milling & Resurfacing of Various Streets

- Full Time Resident Engineer & Inspection Staff.....\$19,860.00

FY2020 Milling & Resurfacing of Various Streets

- Full Time Resident Engineer & Inspection Staff.....\$19,860.00

Revised Due Date: _____


Original Contract Amount	\$ 77,320.00
Amount of Other Scope Changes	\$ 0
Amount of this Scope Change	\$ 39,720.00
New Contract Total	\$ 117,040.00

PAYMENT/FEES: TIME/MATERIALS UNIT RATE ATTACHED ESTIMATED FEE LUMP SUM

Services will be completed in accordance with the terms and conditions agreed upon in the original contract.

- This document serves as an addendum to the original contract.
- Please sign below and return to us. This will serve as our agreement and becomes effective immediately to proceed with the change(s) described above.

Client Authorized Signature Date



Pennoni Associates Signature Date 1/20/2023

Client Name/Title (printed)

Joe Raday, PE / Camden Office Manager
Pennoni Associates Name/Title (printed)

DB:dh
03-14-23

RESOLUTION AWARDING A FAIR & OPEN CONTRACT TO **TD BANK** AS THE
OFFICIAL DEPOSITORY FOR VARIOUS DEPOSITS OF THE CITY OF
CAMDEN

WHEREAS, there exists a need to provide banking services for City of
Camden's operating, payroll & trust accounts; and

WHEREAS, pursuant to RFP #23-05, the City received four (4) proposals
with the submission by TD Bank, having an address at 12000 Atrium Way, Mt.
Laurel, NJ 08054 being deemed the most qualified to perform this service for the
City; and

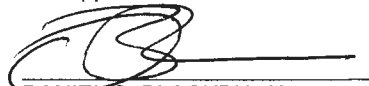
WHEREAS, pursuant to a Request for Proposals, a proposal was received
and is attached hereto by TD Bank, to provide banking services as the official
depository for various deposits of City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the
proper officials are hereby authorized to execute a contract with TD Bank to
provide banking services as the official depository for various deposits of City of
Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that
the Mayor and the City Clerk shall execute said contract on behalf of the City of
Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a
true copy of this Resolution shall be forwarded to the State Commissioner of
Community Affairs, who shall have ten (10) days from the receipt thereof to veto
this Resolution. All notices of veto shall be filed in the Office of the Municipal
Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/14/2023

TO: City Council
FROM: L. Chandler, Administration for Department of Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution awarding a contract to TD Bank as the official depository for various deposits of City of Camden.

Point of Contact:	Lateefah Chandler	Administration	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y		3/8/2023	
Approved by: Business Administrator			3 9.23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:

City Attorney	Signature	Date
---------------	-----------	------

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution awarding a contract to TD Bank as the official depository for various deposits of City of Camden.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- RFP 23-05 was solicited and publicly open on March 7, 2023. Four (4) proposals were solicited (Ocean First, Citizens Bank, TD Bank & Chase Bank)
- TD Bank is the City's incumbent Bank and their economic formula projected a strong ROI.
- Pursuant to NJSA 40A:5-14, TD Bank will hold operating checking, payroll and trust accounts for deposits and/or investments

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- Contract will allow the City to increase their investment portfolio
- Without this contract award, the City will forgo any significant investment potential

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	TD BANK
Purpose or Need for service:	BANKING SERVICES FOR CITY OF CAMDEN OPERATING, PAYROLL & TRUST ACCOUNTS
Contract Award Amount	
Term of Contract	5 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 23-05
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES OCEAN FIRST CITIZENS BANK CHASE BANK

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

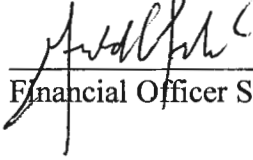
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer Date _____

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

23-05 - BANKING SERVICES FOR THE CITY OF CAMDEN

Opening Date: February 10, 2023 11:45 AM

Closing Date: March 7, 2023 11:00 AM

Vendor Details

Company Name: TD BANK
12000 ATRIUM WAY
Address: MT. LAUREL, NJ 08054
Contact: GORDON THOMAS
Email: gordon.thomas@td.com
Phone: 609-634-9599
HST#: TD BANK FEIN # 01 0137770

Submission Details

Created On: Friday March 03, 2023 14:59:20
Submitted On: Tuesday March 07, 2023 08:59:03
Submitted By: GORDON THOMAS
Email: gordon.thomas@td.com
Transaction #: 841b6703-dc47-4445-9f40-5ef4641b0fb7
Submitter's IP Address: 162.12.221.130

RFP 23-05 BANKING SERVICES FOR THE CITY OF CAMDEN

MARCH 7, 2023 @ 11:00 AM

Company Name	Primary Contact	Email	Submission Status
Bank of America, N.A.	Duranti, Patricia	patricia.e.duranti@bofa.com	Registered
Citizens Bank	Kasper, Tom	thomas.n.kasper@citizensbank.com	Submitted Mon Mar 6, 2023 5:15:48 PM
eRepublic, Inc.	Lamoreaux, Mary	mlamoreaux@erepublic.com	Registered
JPMorgan Chase Bank, N.A.	COOK, CANDY	CANDANCE.C.COOK@JPMORGAN.COM	Submitted Mon Mar 6, 2023 12:26:53 PM
OCEANFIRST BANK	Whelan, William	wwhelan@oceanfirst.com	Submitted Mon Mar 6, 2023 3:02:31 PM
Parke Bank	Fogg, Lewis	lfogg@parkebank.com	Incomplete
PNC Bank	Mann-Shank, Lisa	lisa.mann@pnc.com	Incomplete
Santander Bank	Curran, Kevin J.	kevin.curran@santander.us	Registered
TD BANK	THOMAS, GORDON	gordon.thomas@td.com	Submitted Tue Mar 7, 2023 8:59:03 AM
Valley National Bank	Velasquez-Carcich, Kelly	kvelasquezcarcich@valley.com	Incomplete

**CITY OF CAMDEN
ADVERTISEMENT: REQUEST FOR
PROPOSALS**

The City of Camden's Finance Department intends to acquire the services of qualified banking institutions for the following:

**RFP #23-05
BANKING SERVICES FOR THE
CITY OF CAMDEN**

The Purchasing Agent is hereby authorized to receive electronic RFP Submissions on March 7, 2023 @ 11:00 a.m. via the City's E-Procurement Portal, Bids&Tenders. Only electronic RFPs shall be accepted.

GUIDELINES may be obtained online at <https://camden.bidsandtenders.net/Module/Tenders/en>

The City will open and broadcast the RFP opening at 11:00 am on March 7, 2023 in City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey. Respondents can log in to their registered account at this time for the RFP results.

The RFP opening is also viewable remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: <https://zoom.us/j/98326232808?pwd=RHZ6bnpMbnpwZC9Kd3lUNit5Mk94QT09>

Meeting ID: 983 2623 2808

Passcode: 588756

Phone Number: 1(646) 876-9923

The City encourages prospective respondents to submit their RFPs before the designated date and time of the opening via the City's Bidding System.

No Respondent may submit more than one RFP. Any RFP received after 11:00 am shall not be accepted in the Bids&Tenders system.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca.

Lateefah Chandler
Purchasing Agent
856-757-7159
February 10, 2023
(\$49.13)

000558745-01

Financial Proposal



Get the most out of your working capital by reducing expenses and increasing income. Put **TD's Municipal NOW Checking Account** to work for you.

TD Bank is pleased to offer the City an Earnings Credit Rate (ECR) of **0.50%***.

Improve Cash Flow

- Same-day availability on cash and On-Ups checks deposited.
- Next day availability for all other checks deposited.
- Unlike other banks, we will not delay your deposits by two, three, and more days.
- More to invest and fewer occurrences of uncollected balances.

Bank Fees

- Projected net monthly cost for services outlined on the Volume Pro Forma, based on your current average balance of **\$245,902,024** will be \$0.00. Should your collected balances be insufficient to offset the cost for services, a charge will be deducted from your account on the 15th of the month concluding the month of service.
- Decrease costs.
- Better predictability of cash flow.

Maximize Interest Income

- Based on your current average balance of **\$245,902,024**, you have exceeded the balance required to offset fees.
- The City of Camden will earn interest on the first \$1.00 of the entire monthly Average Collected Balance **\$ 245,164,318**.
- Earn a market based interest rate indexed to Fed Funds less 45 basis points on the monthly Average Collected Balance. Currently this rate is **4.75%***. As the Fed Funds rate changes, the City's rate will be adjusted on the 1st business day of the following month.
- Annual Interest Earnings, based on current rate, estimated at **\$10,744,248 (\$895,354 monthly)**.

**TD Bank reserves the right to change its rate and methodology from time to time in its sole and absolute discretion without regard to any external interest rate index or market conditions.*

Confidential Information.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: TD BANK, N.A.
Trade Name:
Address: PO BOX 9540
PORTLAND, ME 04112-9540
Certificate Number: 1223760
Effective Date: March 28, 2006
Date of Issuance: March 09, 2023

For Office Use Only:
20230309100601139

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

By Title R-32

Council Meeting Date: MARCH 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract for five years (5) years to **[TBD]** for banking services for the City of Camden.

BRIEF DESCRIPTION: This financial institution will provide banking services to the City of Camden

BIDDING PROCESS: RFP #23-05
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): TBD

AMOUNT: \$TBD

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	2/13/23	<i>(If applicable)</i>
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	2/13/23	<i>Lakisha CA</i>
Approved by Business Administrator:	2/24/23	<i>[Signature]</i>
Received by City Attorney:	3/2/23	<i>[Signature]</i>

Prepared By: _____ **(Name) Please Print** L. CHANDLER **(Extension #)** X 7475
 Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

DB
03-14-23

**RESOLUTION AMENDING RESOLUTION MC-23:8801 ENTITLED
"RESOLUTION APPROVING AND ACCEPTING CASH MANAGEMENT PLAN FOR 2023"**

WHEREAS, N.J.S.A. 40A:5-14 requires that each local unit shall adopt a cash management plan; and

WHEREAS, the cash management plan for the City of Camden, for 2023 was approved on January 10, 2023 by Council Resolution MC-23:8801; and

WHEREAS, the Chief Financial Officer is authorized and directed to make investments on behalf of the City consistent with this Cash Management Plan; and

WHEREAS, in performing said duties, proposals for Banking Services have been received and evaluated, creating a need to now amend Section IV of the Cash Management Plan, "Designating Depositories"; now, therefore

BE IT RESOLVED, by the City Council, of the City of Camden, that the "Cash Management Plan," of the City of Camden, for the period January 1, 2023 through December 31, 2023 is hereby amended to conform with the acceptance of proposals for banking services.

BE IT FURTHER RESOLVED, that Section IV Section A is hereby amended to designate TD Bank as the sole banking institution authorized to provide banking services for operating, payroll and trust accounts.

BE IT FURTHER RESOLVED, that Section IV Section B is hereby amended add Citizens Bank NA to the existing list of banks as options to invest excess funds.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby directed to supply copies of this "Cash Management Plan" to all banks and financial institutions now authorized by this plan and to require each person, representing each bank or financial institution, to acknowledge receipt of the plan in writing.

The Cash Management Plan of the City of Camden, New Jersey

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits and permitted investments of certain public funds of the City, pending the use of such funds for their intended purposes. The Plan's intent is to assure that all public funds be deposited into interest bearing accounts or otherwise invested in permitted investments. The intent of the plan is for decisions regarding deposits and permitted investments to ensure safety, liquidity (regarding its availability for the intended purposes), and maximum investment return within set limits. The Plan's intent is to assure that deposits and permitted investments mature in time for the prospective need for the funds deposited or invested; to minimize risk to the market value of such deposits or permitted investments.

II. IDENTIFICATION OF FUNDS COVERED BY THE PLAN

A. The Plan includes deposits and/or investments of the following funds and accounts of the City (all accounts and funds maintained and managed by the City Treasurer's Office):

Current Operating Funds

Federal and State Grant Funds
Trust Funds – Payroll Account
Trust Funds - Other Accounts
General Capital Funds
Water Operating and Capital Accounts
Sewer Operating and Capital Accounts

B. This Plan does **NOT** include certain other funds and accounts of the City, specifically:

Component Units of the City not specifically listed in II - A
Employees' Deferred Compensation Trust Funds
Revenue Bank Accounts maintained by other city offices
Petty Cash Bank Accounts maintained by other city offices

III. **DESIGNATION OF OFFICIALS OF THE COUNTY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer shall deposit and/or invest all City funds referred to in this plan. Prior to making any deposit or permitted investment, all depositories or other parties holding deposits or investments, shall receive a written copy of this plan. Each party shall acknowledge their understanding and submit said acknowledgement in writing to the CFO.

IV. **DESIGNATION OF DEPOSITORIES**

The following financial institutions are designated as official depositories for the deposit of all public funds referred to in the plan; including Certificates of Deposit and/or Money Market Accounts. **All depositories shall provide the CFO documents indicating approval for local government deposits, by the State of New Jersey, Department of Banking and Insurance, pursuant to the Governmental Unit Deposit Protection Act (GUDPA). All depositories shall acknowledge receipt of this plan by writing to the CFO.**

A. The operating checking accounts and payroll checking accounts will be held by any of the following institutions.

TD Bank

B. "Certificates of Deposit," "Money Markets" and/or other demand deposit accounts are authorized for any of the following financial institutions:

TD Bank

JP Morgan / Chase Bank

Citizens Bank NA

Ocean First Bank

PFM (NJ ARM)

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS

The following brokerage firms are designated as firms with whom the designated officials of the City referred to in this plan may deal for purposes of buying and selling securities identified in the plan as permitted investments or otherwise providing deposits or Certificates of Deposit. **The registered principal of any security brokerage firm selling securities to the City shall sign an acknowledgment that the principal has seen and reviewed this cash management plan.**

Not currently available under this cash management plan but under consideration. Implementation will require a future plan amendment.

VI. CERTIFICATES OF DEPOSIT (not covered by GUDPA in section IV)

This plan provides for the purchase of certificates of deposit in accordance with the following conditions (N.J.S.A. 40A:5-14)

- (1) Funds are initially invested through a brokerage firm designated above.
- (2) The City's designated brokerage firm arranges for the deposit of the funds in certificates of deposit from one or more federally insured bank (FDIC), in the account of the City of Camden.
- (3) The Federal Deposit Insurance Corporation (FDIC) insures 100 percent of principal and accrued interest for each certificate of deposit.
- (4) The City's designated brokerage firm acts as custodian for the City with respect to the certificates of deposit.
- (5) At the same time that City's funds are deposited, and certificates of deposit issued, the City's designated brokerage firm receives a deposit from other banks equal to the amount invested by the City.

VII. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the City's CFO is authorized to invest public funds covered by this plan, to the extent not otherwise held in deposits, in the following permitted investments, within any and all limitations provided by Statute or Regulation (N.J.S.A. 40A:5-15.1):

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the City or bonds or other obligations of component units of the City;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Local Government Services, of the Department of Community Affairs for investment by Local Units;
- (6) Local government investment pools; or

- (7) Deposits with the State of New Jersey Cash Management Fund

VIII. SAFEKEEPING CUSTODY PAYMENT

To the extent that any deposit or permitted investment involves a document or security, not physically held by the City, such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. To prevent unauthorized use of funds, such institution shall specifically identify each investment in the name of the City. Purchase of any permitted investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such permitted investments are received by the City (or by a third-party custodian) prior to, or upon the release of City's funds.

IX. ACKNOWLEDGMENT OF RECEIPT OF THE PLAN

All parties with whom the City has deposits or permitted investments must be aware of the authority and limits set forth in this plan. All such parties shall be supplied a copy of this plan in writing. All such parties shall acknowledge the receipt of this plan in writing. A copy of each acknowledgement shall be on file with the City's CFO.

X. REPORTING REQUIREMENTS.

As of the last day of each month during which this plan is in effect, the CFO shall report to the City Council at their next regularly scheduled meeting, all deposits or permitted investments made pursuant to this plan, which shall include the following information:

- A. The name of any institution holding funds of the City as a deposit or a permitted investment.
- B. The amount of securities or deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased, or deposits made.
- D. The book value of such deposits or permitted investments.
- E. The earned income on such deposits or permitted investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. Any fees incurred to undertake such deposits or permitted investments.
- G. The market value of all deposits or permitted investments as of the end of the immediately preceding month.
- H. Any other information which may be deemed reasonable from time to time by the City Council.


XI. TERM OF THE PLAN.

This Plan shall be in effect from January 1, 2023 to December 31, 2023. The resolution of the City Council of the City of Camden approving this plan is attached. This plan may be amended from time to time. If an amendment is adopted, the CFO shall supply the amended plan to all parties who received the originally approved plan. Amendments shall be acknowledged in writing in the same manner as the original plan was so acknowledged.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: MARCH 2023

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution amending MC-23:8801 City of Camden's Cash Management Plan for 2023

BRIEF DESCRIPTION: Amending certain sections of the City of Camden's 2023 Cash Management Plan.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with columns Date and Signature. Rows include: Approved by Relevant Director; Approved by Grants Management; Approved by Finance Director (with CAF checkbox); Approved by Purchasing Agent; Approved by Business Administrator; Received by City Attorney.

Prepared By: (Name) Please Print L. CHANDLER (Extension #) X 7475
Contact Person:

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

RESOLUTION MC-23: 8801
On Motion Of: Marilyn Torres
APPROVED: January 10th, 2023

Rev. 2-21 ✓

RESOLUTION APPROVING AND ACCEPTING CASH MANAGEMENT PLAN FOR 2023

WHEREAS, N.J.S.A. 40A:5-14 requires that each local unit shall adopt a cash management plan; and

WHEREAS, the cash management plan shall be approved annually by a majority vote of the governing body; and

WHEREAS, said plan has been prepared and submitted by the Chief Financial Officer; and

WHEREAS, all parties with whom the City works with by way of cash deposits or permitted investments must be made aware of the authority and the limits set forth by the "Cash Management Plan" and

WHEREAS, the Chief Financial Officer is authorized and directed to make investments on behalf of the City consistent with this Cash Management Plan; and

WHEREAS, the Chief Financial Officer is authorized to execute payments for all accounts listed within this Cash Management Plan

NOW, THEREFORE, BE IT RESOLVED, by the City Council, of the City of Camden, that the "Cash Management Plan", of the City of Camden, for the period January 1, 2023 through December 31, 2023 is hereby adopted.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby charged with administering the "Cash Management Plan,"; and

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby directed to supply copies of this "Cash Management Plan" to all banks and financial institutions authorized by this plan and to require each person, representing each bank or financial institution, to acknowledge receipt of the plan in writing.

The Cash Management Plan of the City of Camden, New Jersey

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of NJSA 40A:5-14 in order to set forth the basis for the deposits and permitted investments of certain public funds of the City, pending the use of such funds for their intended purposes. The Plan's intent is to assure that all public funds be deposited into interest bearing accounts or otherwise invested in permitted investments. The intent of the plan is for decisions regarding deposits and permitted investments to ensure safety, liquidity (regarding its availability for the intended purposes), and maximum investment return within set limits. The Plan's intent is to assure that deposits and permitted investments mature in time for the prospective need for the funds deposited or invested; to minimize risk to the market value of such deposits or permitted investments.

II. IDENTIFICATION OF FUNDS COVERED BY THE PLAN

A. The Plan includes deposits and/or investments of the following funds and accounts of the City (all accounts and funds maintained and managed by the City Treasurer's Office):

- Current Operating Funds
- Federal and State Grant Funds
- Trust Funds – Payroll Account

III. DESIGNATION OF OFFICIALS OF THE COUNTY AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN

The Chief Financial Officer shall deposit and/or invest all City funds referred to in this plan. Prior to making any deposit or permitted investment, all depositories or other parties holding deposits or investments, shall receive a written copy of this plan. Each party shall acknowledge their understanding and submit said acknowledgement in writing to the CFO.

IV. DESIGNATION OF DEPOSITORIES

The following financial institutions are designated as official depositories for the deposit of all public funds referred to in the plan; including Certificates of Deposit and/or Money Market Accounts. **All depositories shall provide the CFO documents indicating approval for local government deposits, by the State of New Jersey, Department of Banking and Insurance, pursuant to the Governmental Unit Deposit Protection Act (GUDPA). All depositories shall acknowledge receipt of this plan by writing to the CFO.**

- A. The operating checking accounts and payroll checking accounts will be held by any of the following institutions.

TD Bank	JP Morgan / Chase Bank
PNC Bank	Ocean First Bank

- B. “Certificates of Deposit,” “Money Markets” and/or other demand deposit accounts are authorized for any of the following financial institutions:

TD Bank	JP Morgan / Chase Bank
PNC Bank	Ocean First Bank
PFM (NJ ARM)	

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS

The following brokerage firms are designated as firms with whom the designated officials of the City referred to in this plan may deal for purposes of buying and selling securities identified in the plan as permitted investments or otherwise providing deposits or Certificates of Deposit. **The registered principal of any security brokerage firm selling securities to the City shall sign an acknowledgment that the principal has seen and reviewed this cash management plan.**

Not currently available under this cash management plan but under consideration.
Implementation will require a future plan amendment.

VI. CERTIFICATES OF DEPOSIT (not covered by GUDPA in section IV)

This plan provides for the purchase of certificates of deposit in accordance with the following conditions (NJSA 40A:5-14)

- (1) Funds are initially invested through a brokerage firm designated above.
- (2) The City’s designated brokerage firm arranges for the deposit of the funds in certificates of deposit from one or more federally insured bank (FDIC), in the account of the City of Camden.
- (3) The Federal Deposit Insurance Corporation (FDIC) insures 100 percent of principal and accrued

VII. AUTHORIZED INVESTMENTS

Except as otherwise specifically provided for herein, the City's CFO is authorized to invest public funds covered by this plan, to the extent not otherwise held in deposits, in the following permitted investments, within any and all limitations provided by Statute or Regulation (NJSA 40A:5-15.1):

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the City or bonds or other obligations of component units of the City;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Local Government Services, of the Department of Community Affairs for investment by Local Units;
- (6) Local government investment pools; or
- (7) Deposits with the State of New Jersey Cash Management Fund

VIII. SAFEKEEPING CUSTODY PAYMENT

To the extent that any deposit or permitted investment involves a document or security, not physically held by the City, such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. To prevent unauthorized use of funds, such institution shall specifically identify each investment in the name of the City. Purchase of any permitted investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such permitted investments are received by the City (or by a third-party custodian) prior to, or upon the release of City's funds.

IX. ACKNOWLEDGMENT OF RECEIPT OF THE PLAN

All parties with whom the City has deposits or permitted investments must be aware of the authority and limits set forth in this plan. All such parties shall be supplied a copy of this plan in writing. All such parties shall acknowledge the receipt of this plan in writing. A copy of each acknowledgement shall be on file with the City's CFO.

X. REPORTING REQUIREMENTS.

As of the last day of each month during which this plan is in effect, the CFO shall report to the City Council at their next regularly scheduled meeting, all deposits or permitted investments made pursuant to this plan, which shall include the following information:

- A. The name of any institution holding funds of the City as a deposit or a permitted investment.
- B. The amount of securities or deposits purchased or sold during the immediately preceding month

- G. The market value of all deposits or permitted investments as of the end of the immediately preceding month.
- H. Any other information which may be deemed reasonable from time to time by the City Council.

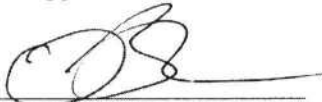
XI. TERM OF THE PLAN.

This Plan shall be in effect from January 1, 2023 to December 31, 2023. The resolution of the City Council of the City of Camden approving this plan is attached. This plan may be amended from time to time. If an amendment is adopted, the CFO shall supply the amended plan to all parties who received the originally approved plan. Amendments shall be acknowledged in writing in the same manner as the original plan was so acknowledged.


BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 10, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney



President, City Council
ANGEL FUENTES

ATTEST: 

LUIS PASTORIZA
City Clerk



DB:dh
03-14-23

R-34

**RESOLUTION AUTHORIZING CANCELLATION OF TAXES AND/OR REFUNDS TO
VARIOUS LIEN HOLDERS,
PROPERTY OWNERS, AND MORTGAGE COMPANIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden or are tax exempt; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested the City Council authorize her to issue a refund to individuals and business organizations in the amount listed below and or cancel taxes as indicated below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized take the following actions:


Name	Amount	Reason
Issue refund to: Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$7991.76	Cancel lien & reopen charges property in bankruptcy Cert No 21-01460 B/L 1274/9 (1510 Baird Ave)
Issue refund to: Fig Gust FIGNJ19LLC PO BOX 669507 DALLAS TX 75266	\$6781.27	Cancel lien & reopen charges property in bankruptcy Cert No 20-01567 B/L1137 /38 (2936 Rovden St)
Issue refund to: Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$6211.79	Cancel lien & reopen charges property in bankruptcy Cert No 21-01091 B/L 1045/41 (3016 Mickle St)
Issue refund to: Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$3004.73	Cancel lien & reopen charges property in bankruptcy Cert No 21-00177 B/L 323/24 (553 Chestnut St)
Issue refund to: Fig Gust FIGNJ19LLC PO Box 669507 Dallas TX 75266	\$1553.00	Amended to MC #8420 Cert No 21-01345 B/L 1232/37 (2313 Baird Ave) Premium and recording not paid
Issue refund to: DSHC Enterprise, LLC PO Box 524 Plainsboro, NJ 08536	\$3593.60	Lien redeemed prior to 4 th qt. B/L 119/5 (520-522 Cooper St)
Issue refund to: Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$406.40	Amended to MC No. 8767 Cert No. 20A02137 B/L 1325/47 (1426-1444 Mt Ephraim Ave) Lawful interest
Issue refund to: DSHC Enterprises, LLC PO Box 524 Plainsboro, NJ 08536	\$3368.70	Lien redeemed prior to 4 th qt. sub B/L 1269/13 (1117-1125 Magnolia Ave)
Cancel billing for: 78/1 (NW Erie & Point Sts) 78/2 (901 Beach St) 79/10 (WS Del State to York Sts)		Properties acquired by the State of NJ and became tax exempt as of 1/1/23.

Cancel billing for: 1509 Greenwood Ave. 1283/6		100% Disabled Vet Tax Exempt as of 1/27/23.
--	--	---

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBUURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March, 2023
--

TO: Timothy J. Cunningham, Business Administrator

Date: January 23, 2023

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	2/1/23	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	2/24/23	
Received by City Attorney:	3/2/23	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill	7003
Contact Person:	Lydia Laboy-Laracuente	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Name	Amount	Reason
Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$7991.76	Cancel lien & reopen charges property in bankruptcy Cert No 21-01460 B/L 1274/9 (1510 Baird Ave)
Fig Cust FIGNJ19LLC PO BOX 669507 DALLAS TX 75266	\$6781.27	Cancel lien & reopen charges property in bankruptcy Cert No 20-01567 B/L1137 /38 (2936 Royden St)
Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$6211.79	Cancel lien & reopen charges property in bankruptcy Cert No 21-01091 B/L 1045/41 (3016 Mickle St)
Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$3004.73	Cancel lien & reopen charges property in bankruptcy Cert No 21-00177 B/L 323/24 (553 Chestnut St)
Fig Cust FIGNJ19LLC PO Box 669507 Dallas TX 75266	\$1553.00	Amended to MC#8420 Cert No 21-01345 B/L 1232/37 (2313 Baird Ave) Premium and recording not paid
DSHC Enterprise, LLC PO Box 524 Plainsboro, NJ 08536	\$3593.60	Lien redeemed prior to 4 th qt. B/L 119/5 (520-522 Cooper St)
Pro Cap 8 FBO PO Box 774 Fort Washington PA 19034	\$406.40	Amended to MC No. 8767 Cert No 20A02137 B/L 1325/47 (1426-1444 Mt Ephraim Ave) Lawful interest
DSHC Enterprises, LLC PO Box 524 Plainsboro, NJ 08536	\$3368.70	Lien redeemed prior to 4 th qt. sub B/L 1269/13 (1117-1125 Magnolia Ave)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”



Michelle D. Hill, Tax Collector

1/27/2023

Date

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March , 2023

TO: Timothy J. Cunningham, Business Administrator

Date: January 26 , 2023

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel/transfer.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.



BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	2/1/23	
<input type="checkbox"/> CAF –Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	2/24/27	
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill	7003
Contact Person:	Lydia Laboy-Laracuente	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Name	Reason
Cancel Billing for: 78/1 (NW Erie & Point Sts) 78/2 (901 Beach St) 79/10 (WS Del State To York Sts)	Properties acquired by the State of NJ and became tax exempt as 1/1/23
Cancel Billing 1283/6(1509 Greenwood Ave)	100% Disabled Vet Tax Exempt as of 1/27/23

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO CANCEL BILLING”



Michelle D. Hill, Tax Collector

1/27/2023

Date

R-35

DB:dh
03-14-23

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF
(25) TAX SALE CERTIFICATES AT FULL VALUE**

WHEREAS, the City of Camden has acquired the tax sale certificates at full value for Twenty-Five (25) properties located in the City of Camden; and

WHEREAS, N.J.S.A. 54:5-113 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution authorize a private sale of the tax sale certificate for not less than the amount of lien charges against the real estate, provided that before the assignment, notice shall be mailed to the owner at the address appearing on the tax books of the municipality at least five (5) days prior to the taking of action; public notice shall be posted in three public places in the municipality at the time of the mailing of the notice; and public notices shall be published at least once in a newspaper published or circulated in the municipality within five (5) days prior to taking action; and

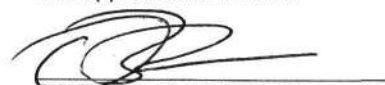
WHEREAS, notice by regular and certified mail was sent to the owner(s) of record and public notices were posted on March 9, 2023; and such notice was published in the Courier Post on March 9, 2023; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to execute the proper documents necessary to assign tax sale certificates to various individuals listed in consideration for full payment plus advertising costs in the amounts listed attached hereto as Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Cart #	Location	Block	Lot	Dimensions	Property	Successful Bidder	Full Value	Owners Name	Bidder Address 1	City	State	Zip	As of 3/14/23
20-00636	721 Florence St.	604	29	20X100	Property	Henry Causey	Yes	Property Owner	P.O. Box 1524	Mt. Laurel	NJ	8021	\$ 1,414.52
20-00637	718 Florence St.	604	708	40X100	Property	Henry Causey	Yes	Property Owner	P.O. Box 1524	Mt. Laurel	NJ	8021	\$ 2,325.92
20-00635	719 Florence St.	604	28	14X97	Property	Henry Causey	Yes	Property Owner	P.O. Box 1524	Mt. Laurel	NJ	8021	\$ 1,220.45
19-00964	3145 So Atlanta Rd	735	10	35X91	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 8,507.23
881638	1596 Euclid Ave	1283	113	16X39	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 9,012.06
16-02739	1189 Whitman Ave	1328	31	20X97	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 19,125.44
990620	2312 So 7th St.	602	99	14X81	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 7,716.66
90-706	2310 So 7th St.	602	98	14X81	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 27,195.63
90-705	2308 So 7th St.	602	97	14X81	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 23,841.30
4-0481	2306 So 7th St.	602	96	14X81	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 5,619.70
08-00772	2270 So 7th St.	603	71	14X95	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 5,154.28
12-03251	2268 So 7th St.	603	70	14X95	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 9,950.26
19-00725	2894 Tuckahoe	658	1	61X57	Property	Lawrence Barnes	Yes	Property Owner	929 Woodland Ave	Camden	NJ	08104	\$ 8,780.68
10-03280	105 So 34th St	1057	16	34X100	Property	Maridalia Martinez	Yes	Property Owner	800 Park Ave	Fort Lee	NJ	07024	\$ 47,474.71
16-02755	SS Atlantic 140 E Louis St	1331	142	20X90	Property	SNRC LLC	Yes	Property Owner	4511 Shapley Ct	Pennsauken	NJ	08109	\$ 2,571.94
12-04032	SS Atlantic 100 E Louis St	1331	141	20X90	Property	SNRC LLC	Yes	Property Owner	4511 Shapley Ct	Pennsauken	NJ	08109	\$ 2,088.32
12-04029	SS Atlantic 120 E Louis St	1331	97	20X90	Property	SNRC LLC	Yes	Property Owner	4511 Shapley Ct	Pennsauken	NJ	08109	\$ 2,088.32
14-00672	1557 So 8th St	523	9	17X77	Property	Zion Investment Group LLC	Yes	Property Owner	P.O. Box 553	Mt. Laurel	NJ	08054	\$ 22,244.62
12-03161	924 Atlantic Ave	416	7	20X88	Property	Zion Investment Group LLC	Yes	Property Owner	P.O. Box 553	Mt. Laurel	NJ	08054	\$ 21,429.15
11-00698	1026 Mechanic St	412	18	17X100	Property	Zion Investment Group LLC	Yes	Property Owner	P.O. Box 553	Mt. Laurel	NJ	08054	\$ 26,875.95
22-00363	885 Chelton Ave	570	20	14X77	Property	Michael Hicks	Yes	Property Owner	1115 Princess Ave	Camden	NJ	08103	\$ 830.03
22-01335	1269 Jackson St	1355	86	13X100	Property	Michael Hicks	Yes	Property Owner	1115 Princess Ave	Camden	NJ	08103	\$ 516.61
22-01302	1155 Morton St	1342	123	16X100	Property	Michael Hicks	Yes	Property Owner	1115 Princess Ave	Camden	NJ	81030	\$ 1,013.43
15-00295	638 Pine St	295	45	15X66	Property	Prime Capital Management, LLC	Yes	Property Owner	110 S. 8th St	Camden	NJ	19107	\$ 29,999.82
13-00515	834 Spruce St	374	11	12X56	Property	Clyde S Smith	Yes	Property Owner	846 Spruce St	Camden	NJ	08103	\$ 711.95

\$ 287,708.98



CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March 14, 2023

TO: Timothy J. Cunningham, Business Administrator

Date: February 7, 2023

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Assign Municipal Liens at Full Value.

BRIEF DESCRIPTION OF ACTION: The office of the Tax Collector has received and reviewed offers for the assignment of 25 Tax Liens at Full Value. Please see attached. The publishing and posting will take place on March 9, 2023.


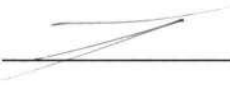
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT:

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	2/8/23	 (If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	2/7/23	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	DeYonna Jackson	7004
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.


******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO ASSIGN MUNICIPAL LIENS AT FULL VALUE”



Michelle D. Hill, Tax Collector

02/07/2023

Date

DB:dh
03-14-23

R-36

**RESOLUTION APPROVING POLICY FOR PAYMENT OF CLAIMS,
CLAIMANT'S SIGNATURE FOR PAYMENT**

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department); and

WHEREAS, NJAC 5:30-9A.6 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors (claimants) who do not provide such certification as part of its normal course of business; and

WHEREAS, generally, vendors do NOT provide such certification as part of the normal course of business which has created unnecessary confusion and delay in processing claims for payment; and

WHEREAS, the Claimant certification cannot be waived for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual; and

WHEREAS, the Chief Financial Officer has communicated internal accounting controls as follows and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment

- 1) All procurement transactions must originate by request (signature) of a Department Head.
- 2) No goods or services will be procured without a valid Purchase Order containing the signature of the City's Purchasing Agent and Chief Financial Officer.
- 3) Purchasing staff processes requests
 - a. Prepares Purchasing Review Committee (PRC) agenda
 - b. Checks for Department Head approval signature
 - c. Legal Compliance (Local Public Contracts Law)
Quotes, Pay-to-Play, Business Registration and other rules/ regulations
- 4) Purchase Review Committee meets weekly to review and approve procurement requests
 - a. Members - Purchasing Agent, Administrator and CFO
 - b. Requests in excess of \$10,000 are provided additional attention
 - c. Review for relevant City policy and reasonable business purpose
- 5) All transactions in excess of \$44,000 require approval by City Council resolution as a "Fair and Open Process" a "Non-Fair and Open Process" an "Open Competitive Bid" or as one of several exceptions to bid.
- 6) City user Department staff monitor vendor performance
 - a. Verify receipt of goods or services.
 - b. Review invoices and determine that
Work was performed as authorized
Prices are consistent with original proposals.
 - c. Process invoices for payment

7) Department Heads are actively engaged in preparing and monitoring their budgets. Vendor transaction history is reviewed.

8) Claims for payment are submitted to Accounts Payable by each department Accounts

a. Payable reviews request for payment for Clerical accuracy of all paperwork submitted

b. Signature approval from Department Head and from "Receiver of Goods" verifying that goods or services were received and authorizing payment of claim.

c. Questions regarding Purchase Orders / Invoices are reviewed with user departments. As necessary, certain issues are escalated to review by the Purchasing Agent, Treasurer or the CFO.

9) In preparing and monitoring the annual Budget the CFO reviews trends and queries detail as considered necessary. All unusual items are researched.

NOW, THEREFORE BE IT RESOLVED, By City Council of the City of Camden, that the internal accounting controls presented above by the CFO are adopted as City Policy for Payment of Claims.

BE IT FURTHER RESOLVED that pursuant to NJAC 5:30-9A.6 the City exercises its discretion to not require claimant certifications except as required by NJSA 40A:5-1 6 for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MMMM, DD, YY

TO: City Council
FROM: Gerry Seneski, CFO

TITLE OF ORDINANCE/RESOLUTION: Title should be a concise, precise, and complete description of the action the City Council is going to take.

Point of Contact:	Gerry Seneski	Finance	27582	gesenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/16/23	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	Y		2/14/23	
Director of Finance	Y		2/16/23	

Approved by:
Business Administrator

Signature _____ Date _____

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: A concise, precise, and complete description of the action the City Council is going to take.

RESOLUTION APPROVING POLICY FOR PAYMENT OF CLAIMS, CLAIMANT'S SIGNATURE FOR PAYMENT

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.

To simply state the problem, we currently require a vendor in addition to submitting a bill to sign a voucher certifying that their bill is correct. Since this is not required in any other state, not required for NJ State government transactions and not required for any other industry – the vendors do not understand the need and tend not to sign. Unsigned PO's sit in a file cabinet for month until each vendor finally figures out what is needed or complains enough to get the process done. The situation is bad for all parties and can easily be fixed.

The City has great difficulty paying bills on time (within 30 days of receipt of invoice). Part of the backlog is an archaic rule dating back to the statutory codification of rules in 1962. Said statute (NJSA 40A:5-16) was amended in 2000 and DCA-DLGS adopted rules in 2018 (NJAC 5:30-9A.6).

NJAC 5:30-9A.6 gives local units (i.e. the City of Camden) discretion to not require claimant certification by enacting a standard policy by resolution for vendors (claimants) who do not provide such certification as part of its normal course of business.

Generally, vendors do NOT provide such certification as part of the normal course of business which has created unnecessary confusion and delay in processing claims for payment.

The Chief Financial Officer has communicated internal accounting controls as follows and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment

- Time constraints, if any. (Why does the Council need to act now?)

Immediate action is not required, although appreciated.

- How was the value of the transaction obtained (if applicable?)

N/A

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,

If no action, we will continue to have significant payment delays and vendors will continue to factor those delays into their cost proposals.

- What changes and by how much if the City Council approves this proposal?

The value of taking this action is more competitive vendor cost proposals from a larger pool of potential vendors. I have been told that our vendors “understand” our slow process. The result is that those who wish to do business with the City build a cost factor from delayed payments into their proposals. The benefit of taking this action will not be quantified and will take time to realize. In the short term it will enhance vendor relations. In the long term we will see more competitive cost proposals.

- Why Should the City Council approve this legislation?

Same answer from above

The value of taking this action is more competitive vendor cost proposals from a larger pool of potential vendors. I have been told that our vendors “understand” our slow process. The result is that those who wish to do business with the City build a cost factor from delayed payments into their proposals. The benefit of taking this action will not be quantified and will take time to realize. In the short term it will enhance vendor relations. In the long term we will see more competitive cost proposals.

- What will happen if the City Council does not approve this legislation?

Same answer from above

The value of taking this action is more competitive vendor cost proposals from a larger pool of potential vendors. I have been told that our vendors “understand” our slow process. The result is that those who wish to do business with the City build a cost factor from delayed payments into their proposals. The benefit of taking this action will not be quantified and will take time to realize. In the short term it will enhance vendor relations. In the long term we will see more competitive cost proposals.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

None needed – CFO will answer any questions

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

All vendors who do business with the City will be impacted by prompt payment of their invoices. It should be noted that a claimant signature will still be required for employee reimbursements and for services provided exclusively and entirely by an individual (a vendor who is a single person rather than an established business)

Prepared by: Gerry Seneski 27582 gesenesk@ci.camden.nj.us

Name

Phone/Email

**RESOLUTION APPROVING POLICY FOR PAYMENT OF CLAIMS,
CLAIMANT'S SIGNATURE FOR PAYMENT**

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless

(a) the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the Invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).

(b) the payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department); and

WHEREAS, NJAC 5:30-9A.6 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors (claimants) who do not provide such certification as part of its normal course of business; and

WHEREAS, generally, vendors do NOT provide such certification as part of the normal course of business which has created unnecessary confusion and delay in processing claims for payment; and

WHEREAS, the Claimant certification cannot be waived for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual; and

WHEREAS, the Chief Financial Officer has communicated internal accounting controls as follows and has determined same to be sufficient to avoid errors and fraud in the processing of claims for payment

- 1) All procurement transactions must originate by request (signature) of a Department Head.
- 2) No goods or services will be procured without a valid Purchase Order containing the signature of the City's Purchasing Agent and Chief Financial Officer.

- 3) Purchasing staff processes requests
 - a. Prepares Purchasing Review Committee (PRC) agenda
 - b. Checks for Department Head approval signature
 - c. Legal Compliance (Local Public Contracts Law)
Quotes. Pay-to-Play, Business Registration and other rules / regulations
- 4) Purchase Review Committee meets weekly to review and approve procurement requests
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 - b. Requests in excess of \$10,000 are provided additional attention
 - c. Review for relevant City policy and reasonable business purpose
- 5) All transactions in excess of \$44,000 require approval by City Council resolution as a "Fair and Open Process" a "Non Fair and Open Process" an "Open Competitive Bid" or as one of several exceptions to bid.
- 6) City user Department staff monitor vendor performance
 - a. Verify receipt of goods or services.
 - b. Review invoices and determine that
Work was performed as authorized
Prices are consistent with original proposals.
 - c. Process invoices for payment
- 7) Department Heads are actively engaged in preparing and monitoring their budgets. Vendor transaction history is reviewed.
- 8) Claims for payment are submitted to Accounts Payable by each department. Accounts Payable reviews request for payment for
 - a. Clerical accuracy of all paperwork submitted
 - b. Signature approval from Department Head and from "Receiver of Goods" verifying that goods or services were received and authorizing payment of claim.
 - c. Questions regarding Purchase Orders / Invoices are reviewed with user departments. As necessary, certain issues are escalated to review by the Purchasing Agent, Treasurer or the CFO.
- 9) In preparing and monitoring the annual Budget the CFO reviews trends and queries detail as considered necessary. All unusual items are researched.

NOW, THEREFORE, BE IT RESOLVED BY CITY COUNCIL OF THE CITY OF CAMDEN, that the internal accounting controls presented above by the CFO are adopted as City Policy for Payment of Claims.

BE IT FURTHER RESOLVED that pursuant to NJAC 5:30-9A.6 the City exercises its discretion to not require claimant certifications except as required by NJSA 40A:5-16 for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual.

BE IT FURTHER RESOLVED that this resolution is effective immediately.

R-37
Revised

DB:dh
03-14-23

**RESOLUTION APPROVING AND AUTHORIZING THE USE
OF PROCUREMENT CARDS (P-CARDS)**

WHEREAS, N.J.S.A. 40A:5-16 authorizes the use of Procurement Cards (hereafter referred to as "P- Cards") for the purchase of goods and services for limited transactions, and

WHEREAS, Pursuant to the enabling legislation referenced above, administrative regulations (NJAC 5:30-9A) were promulgated to set forth standards governing the use and sound fiscal management of P-Cards; and

WHEREAS, in accordance with N.J.S.A. 40A:5-16 and NJAC 5:30-9A, the City Council of the City of Camden is required to adopt a resolution establishing policies and procedures that include authorizing the specific purposes for the use of the P-Cards; and

WHEREAS, in accordance with NJAC 5:30-9A, under no circumstance shall P-Cards be used for travel and dining expenses for government employees, volunteers or officials; and

WHEREAS, in accordance with NJAC 5:30-9A individual transactions shall not exceed 15% of the bid threshold (currently \$6,600) except that limitations can be determined by City Council when the Purchasing Agent possesses a Qualified Purchasing Agent certification (NJ-DCA, Division of Local Government Services); and

WHEREAS, in accordance with NJAC 5:30-9A, no department or city employee will be authorized to use a P-Card without completing a training session, under the direction of the Chief Financial Officer, that will include city policies regarding P-Cards, use of the P-Card software and general compliance with Local Public Contracts Laws and State Regulations; and

WHEREAS, the Chief Financial Officer is requesting of City Council approval of a P-Card for the Purchasing Agent and ONLY for the Purchasing Agent who is a Qualified Purchasing Agent with the requisite knowledge of P-Cards, Local Public Contracts Laws and State Regulations; now, therefore

BE IT RESOLVED, by the City Council, of the City of Camden that TD Bank, an approved depository in the City's Cash Management Plan, is approved to administer the P-Card program for Camden City.

BE IT FURTHER RESOLVED, that the policies and procedures for the use of P-Cards, prepared by the Chief Financial Officer and attached to this resolution, is hereby approved.

BE IT FURTHER RESOLVED, that use of P-Cards, if expanded to any department must be specifically approved by City Council Resolution.

BE IT FURTHER RESOLVED, that the use of P-Cards is hereby authorized for use by the City's Purchasing Agent without limitation as to purpose but capped at \$10,000 per transaction.

BE IT FURTHER RESOLVED, that P-Cards are hereby authorized for use, immediately, upon completing requisite training.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MMMM, DD, YY

TO: City Council
FROM: Gerry Seneski, CFO

Point of Contact:	Gerry Seneski	Finance	27582	gesenesk@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2/16/23	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	Y		2/16/23	
Director of Finance	Y		2/16/23	

Approved by:
Business Administrator

Signature

Date

2/24/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

P-Card Policies

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

3/2/23

¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: A concise, precise, and complete description of the action the City Council is going to take.

RESOLUTION APPROVING AND AUTHORIZING THE USE OF PROCUREMENT CARDS (P-CARDS)

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.

A purchasing card (P-Card) is essentially a credit card but with added controls to protect the employer (the City) from potential misuse by a carrier of a card. These controls can include transaction limits, daily limits, prohibited commodity codes, real time email verifications, etc.

Technology has advanced to a point where digital transactions have become the norm. To engage with certain vendors, including the State of NJ, we must have means to pay certain transactions as they occur. The days of waiting weeks if not months for vendors to be paid are going away.

NJSA 40A:5-16 authorizes the use of Procurement Cards "P-Cards" for the purchase of goods and services for limited transactions. Administrative regulations (NJAC 5:30-9A) were promulgated to set forth standards governing the use and sound fiscal management of P-Cards

The Chief Financial Officer has communicated internal accounting controls in the form of policies and procedures attached to this resolution and has determined same to be sufficient to avoid errors and fraud.

- Time constraints, if any. (Why does the Council need to act now?)

Immediate action is not required, although appreciated.

- How was the value of the transaction obtained (if applicable?)

N/A

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation? or,

If no action, there will be vendors who we will simply cannot do business with. As for the State of New Jersey, we will continue to try to create "work-arounds" such as reimbursing employees who pay transactions on their personal credit cards.

- What changes and by how much if the City Council approves this proposal?

Certain vendors will now be made available for City use which could have a positive economic impact. Fees, permits and other filings with the State of NJ can be processed in a normal business manner.

- Why Should the City Council approve this legislation?

Same answer from above

Certain vendors will now be made available for City use which could have a positive economic impact. Fees, permits and other filings with the State of NJ can be processed in a normal business manner.

- What will happen if the City Council does not approve this legislation?

Same answer from above

If no action, there will be vendors who we will simply cannot do business with. As for the State of New Jersey, we will continue to try to create “work-arounds” such as reimbursing employees who pay transactions on their personal credit cards.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
 - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
 - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

None needed – CFO will answer any questions

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

Our Legal Department is one agency who will have an immediate direct benefit. There are regular information needed for employees with a CDL. There is a \$1.50 fee per transaction that can only be paid by credit card. This is one of many examples where improving the process will benefit the City.

Prepared by:

Gerry Seneski

27582

gesenesk@ci.camden.nj.us

Name	Phone/Email
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**RESOLUTION APPROVING AND AUTHORIZING
THE USE OF PROCUREMENT CARDS (P-CARDS)**

WHEREAS, NJSA 40A:5-16 authorizes the use of Procurement Cards (hereafter referred to as “P-Cards”) for the purchase of goods and services for limited transactions, and

WHEREAS, Pursuant to the enabling legislation referenced above, administrative regulations (NJAC 5:30-9A) were promulgated to set forth standards governing the use and sound fiscal management of P-Cards; and

WHEREAS, in accordance with NJSA 40A:5-16 and NJAC 5:30-9A, the City Council of the City of Camden is required to adopt a resolution establishing policies and procedures that include authorizing the specific purposes for the use of the P-Cards; and

WHEREAS, in accordance with NJAC 5:30-9A, under no circumstance shall P-Cards be used for travel and dining expenses for government employees, volunteers or officials; and

WHEREAS, in accordance with NJAC 5:30-9A individual transactions shall not exceed 15% of the bid threshold (currently \$6,600) except that limitations can be determined by City Council when the Purchasing Agent possesses a Qualified Purchasing Agent certification (NJ-DCA, Division of Local Government Services); and

WHEREAS, in accordance with NJAC 5:30-9A, no department or city employee will be authorized to use a P-Card without completing a training session, under the direction of the Chief Financial Officer, that will include city policies regarding P-Cards, use of the P-Card software and general compliance with Local Public Contracts Laws and State Regulations; and

WHEREAS, the Chief Financial Officer is requesting of City Council approval of a P-Card for the Purchasing Agent and ONLY for the Purchasing Agent who is a Qualified Purchasing Agent with the requisite knowledge of P-Cards, Local Public Contracts Laws and State Regulations.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, of the City of Camden that TBD Bank, an approved depository in the City’s Cash Management Plan, is approved to administer the P-Card program for Camden City; and

BE IT FURTHER RESOLVED, that the policies and procedures for the use of P-Cards, prepared

by the Chief Financial Officer and attached to this resolution, is hereby approved; and

BE IT FURTHER RESOLVED, that use of P-Cards, if expanded to any department must be specifically approved by City Council Resolution; and

BE IT FURTHER RESOLVED, that the use of P-Cards is hereby authorized for use by the City's Purchasing Agent without limitation as to purpose but capped at \$10,000 per transaction; and

BE IT FURTHER RESOLVED, that P-Cards are hereby authorized for use, immediately, upon completing requisite training.

P-Card Policies

Scope and Responsibility

P-Card use is authorized by City Council Resolution that establishes dollar limits, determines allowable use and designates City Departments. Within parameters contained in this document and set forth by Council Resolution, the CFO will assign P-Cards to specific personnel and will develop specific policies governing the use of P-Cards. The CFO is the Chief Administrative Officer responsible for control and oversight of the P-Card program. The Treasurer is the Program Manager responsible for reconciliation of activity and the Purchasing Agent (QPA) is the Program Manager responsible for day-to-day utilization oversight. The CFO will establish sound fiscal control practices and the Purchasing Agent will monitor compliance with Local Public Contracts Law. Training is required for all personnel involved with the use of P-Cards.

Authorized P-Card Users

Unless approved by a future Resolution by City Council, the P-Card Program for the City of Camden will be limited to the Purchasing Agent. If modified in the future, Departments will be authorized to use P-Cards by Council Resolution. The CFO will then assign P-Cards to specific personnel upon consulting with the Department Head, the City Administrator and the Purchasing Agent.

It is the intent of this program to provide flexibility and efficiency without jeopardizing control. As such, departments will not be extended the opportunity to possess P-Cards but instead will be able to place P-Card orders through the Purchasing Agent. The Purchasing Agent will possess a P-Card without limitation as to purpose but limited to \$10,000 per transaction. Purchasing will be able to accommodate most requests. No other department will be authorized to use P-Cards until determination of benefit is made and authorized by a future Resolution of City Council.

Training

If at some future time City Council approves use of P-Cards to City Employees other than the Purchasing Agent, no department or city employee will be authorized to use a P-Card without completing a training session, under the direction of the CFO, which will include city policies regarding P-Cards, use of the P-Card software and general compliance with Local Public Contracts Laws and State Regulations. Any employee who misuses a P-Card could be subject to disciplinary action.

Permitted Use

A P-Card will be used only when the items and/or services to be purchased are for the official use of Camden City Government. All transactions will comply with the provisions of the Local Public Contracts Law and the Procurement Card Regulation (NJAC 5:30-9A).

Personal use is not permissible. Use of the Camden City P-Card for purposes other than official use of the City will be considered fraudulent use and may result in disciplinary action up to and including termination. The City will seek restitution, when appropriate.

Under no circumstance shall P-Cards be used for travel and dining expenses for government employees, volunteers or officials.

Responsibilities

The following reflects the general process. Detailed procedures will be distributed in training sessions. The CFO will establish sound fiscal control practices and the Purchasing Agent will monitor compliance with the Local Public Contracts Law.

Requesting Department (Including Departments who hold and use P-Cards):

- Submit a requisition from their appropriate budget account

- Contact purchasing with the request to purchase items using a P-Card

- Forward all payment documentation and delivery documentation related to the P-Card purchase to Accounts Payable, immediately upon completing the transaction

Purchasing:

- Review for compliance with Local Public Contracts Law and County Policy

- Order items using the P-Card

- Obtain order confirmation and delivery information

- Forward all documentation obtained during the ordering process (including Purchase Order) to Accounts Payable

Accounts Payable:

- Match the payment documentation to the P-Card statement

- Process payment to the Bank

Reconciliation of Activity

Upon receipt of the P-Card statement, Treasurer's Office Staff will complete an audit of the original delivery documentation and payment documentation before the due date on the P-Card statement.

Treasury will reconcile activity from the P-Card statement to the Purchase Orders. Any questionable items appearing on the P-Card statement will immediately be followed up with the CFO and/or Purchasing Agent, one of which will resolve with appropriate staff.

Cardholders will retain itemized, detailed vendor's receipts, and records of orders for future reconciliation of the P-Card statement, if needed.

Payment will be made no later than the due date on the P-Card statement.

A-38

DB:dh
03-14-23

**RESOLUTION AUTHORIZING THE DONATION OF UNUSED EQUIPMENT
TO CAMDEN COUNTY OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, the City of Camden Fire Department no longer needs certain dive equipment; and


WHEREAS, the City of Camden desires to donate 7 pairs of flippers, 1 scuba bottle vest, 4 dive masks, 7 dive regulators, 6 dive suits, 7 dive belts, and 2 duffle bags with various equipment (helmets, gloves, boots, suspenders); now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officers are hereby authorized to donate 7 pairs of flippers, 1 scuba bottle vest, 4 dive masks, 7 dive regulators, 6 dive suits, 7 dive belts, and 2 duffle bags with various equipment (helmets, gloves, boots, suspenders) in "as is condition" for which the City of Camden Fire Department has no use and donate the aforesaid equipment to the Camden County Office of Emergency Management.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023


TO: City Council
FROM: Fire Chief Michael Harper

TITLE OF ORDINANCE/RESOLUTION: Resolution to donate unused equipment


Point of Contact:

Fire Department	Michael Harper	Department-Division- Bureau	856-757- 7520	Email miharper@ci.camden.nj.us
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ENDORSEMENTS


	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2-24-23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator


Signature


Date

Received by:
City Attorney


Signature


Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution to donate Equipment to Camden County Dive Team

FACTS/BACKGROUND:

Several years ago the Camden Police Department donated a rescue boat and dive equipment to the Camden Fire Department when they disbanded their marine unit. We at one point were going to establish a fire department dive team but the risks outweighed the benefits. We never utilized the dive equipment and we have no need for it. The Camden County Dive Team leader was advised that we have the equipment and we asked if they could use it. They said they would take it hence this resolution was drafted.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

There is a positive impact for the Camden County Dive Team by obtaining the equipment we no longer use. The Camden County Dive Team also services the City of Camden if called upon so our community benefits as well.

SUBJECT MATTER EXPERTS/ADVOCATES: N/A

COORDINATION:

The Law Department can draft a hold harmless agreement if they believe it is necessary. This is a list of items we have to donate to the Camden County Dive Team:

- 7 – Pairs of Flippers
- 1 – SCUBA bottle vest
- 4 – Dive masks
- 7 – Dive Regulators
- 6 – Dive Suits (dry)
- 7 – Dive Belts
- 2 – Duffle bags with various equipment (helmets, gloves, boots, suspenders)

Prepared by:

Michael L Harper 856-757-7518/miharper@ci.camden.nj.us

Name

Phone/Email

B-39

DB:dh
03-14-23

**RESOLUTION AUTHORIZING AN APPLICATION TO FEMA TO APPLY FOR THE
FY2022 FEMA ASSISTANCE TO FIREFIGHTERS GRANT (AFG) TO SUPPORT
WELLNESS/FITNESS PROGRAMMING AND SAFETY EQUIPMENT
ACCOUNTABILITY SOFTWARE.**

WHEREAS, the City of Camden desires to apply for a grant in the amount of \$172,694.95 from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the FY2022 FEMA Assistance to Firefighters Grant; and

WHEREAS, the grant proceeds will be used to support wellness and fitness programming and an information technology software based accountability program for safety equipment; and

WHEREAS, the City of Camden will be required to provide a 10% cash match in the amount of \$15,699.54; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a grant from the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the FY2022 FEMA Assistance to Firefighters Grant.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Fire Chief Michael Harper

TITLE OF ORDINANCE/RESOLUTION: Resolution to apply for FY2022 AFG Grant

Point of Contact:

Fire Department	Deputy Chief Jesse Flax	Department-Division- Bureau	Phone 856- 757-7517	Email jeflax@ci.camden.nj.us
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ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		2-24-23	
Supporting Department Director (if necessary)				
Director of Grants Management	Y			
Qualified Purchasing Agent				
Director of Finance	Y			

Approved by:
Business Administrator

Signature

Date

2/27/23

Attachments (list and attach all available):

1. Waiver Request Form G is attached
2. Certification of Funds – Finance Director must provide this
3. Addition supporting documents – Grant Application is attached

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature

Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution to "Apply" for the FY2022 FEMA AFG Grant

FACTS/BACKGROUND:

- We were notified by FEMA that the application period for the FY2022 Assistance to Firefighters Grant was advertised.
- There is always a short window of time to apply for the FEMA Grants. This is only the application and the awards are normally given 6 – 12 months later if you are granted one.
- After looking at what we could apply for we requested pricing quotes from appropriate vendors

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$172,694.95 total grant amount with a 10% match we will be responsible for of \$15,699.54

IMPACT STATEMENT:

- If the City Council approves this resolution to apply for the grant we will then be considered along with every other fire department throughout the nation on a competitive basis for funding
- If the City Council approves this resolution and we are granted funding, we will save the City many thousands of dollars that would come from our normal City Budget
- The City Council should approve this resolution because it was supported by City Administration when the grant was announced and it has benefitted us tremendously in the past.
- If the City Council does not approve this resolution the Finance Department through budgeting will have to fund the activities.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Camden Fire Department Administrative Staff
- Aubrey Group Grant Writing Service

COORDINATION:

- The members of the Camden Fire Department are most impacted by this grant if it is awarded.

Prepared by:

 Michael L Harper

856-757-7518/miharper@ci.camden.nj.us

Name

Phone/Email

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Camden Fire Department would like to apply for the current FY2022 FEMA AFG Grant. With this grant we are hoping to obtain funding for all of our members to receive NFPA 1582 health physicals to meet the recognized standard for our members. It will insure they are healthy and fit enough to perform the functions of a firefighter and it can identify any physical needs a member may have to address.

We are also applying for a computerized accountability program with equipment for the safety of our members on the fire ground. This system allows us to better manage our force under the most extreme circumstances especially in cases of a lost or trapped firefighter.

The total amount of we are requesting from FEMA is \$172,694.95. Of that amount there is a 10% match required for this FEMA Grant of 15,699.54. So FEMA would fund 156,995.40 and our match would make up the balance. The city can apply for a financial hardship if they can provide a legitimate reason for the hardship request.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name Michael Harper	
Title Fire Chief	
Telephone Number 856-757-7518	
Email miharper@ci.camden.nj.us	

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be no liability to the city and it will increase our ability to effectively maintain firefighter accountability at the scene of fires. The medical exams will keep us in line with the recommended NFPA 1582 guidelines for annual physicals for firefighters.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

It will be the same as it is presently but the apparatus will just be new.

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

CITY OF CAMDEN

Information current from SAM.gov as of:

02/06/2023

UEI-EFT:

L5MTYJ62P314

DUNS (includes DUNS+4):

077069581

Employer Identification Number (EIN):

216000418

Organization legal name:

CITY OF CAMDEN

Organization (doing business as) name:

P O BOX 95120 ROOM 213, CITY HALL CAMDEN, NJ 08101-5120

Mailing address:

Physical address:

520 MARKET ST CAMDEN, NJ 08102-1300

Is your organization delinquent on any federal debt?

N

SAM.gov registration status:

Active as of 11/02/2022

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the applicant.

Applicant name

Camden Fire Department

Main address of location impacted by this grant

Main address 1

4 N Third Street

Main address 2

City

Camden

State/territory

TX

Zip code

08102

Zip extension

1300

In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? **Camden**

Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award. Please provide the following additional information about the applicant.

Applicant type:

Fire Department/Fire District

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **No**

What kind of organization do you represent?

All Paid/Career

How many active firefighters does your department have who perform firefighting duties? **189**

How many of your active firefighters are trained to the level of Firefighter I or equivalent? **189**

How many of your active firefighters are trained to the level of Firefighter II or equivalent? **189**

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? **No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

NFPA 1001 or 1582 standard

NFPA 1001 or 1582 standard

NFPA 1001 or 1582 standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? **3**

Does your department have a Community Paramedic program? **No**

How many stations are operated by your department? **6**

Does your organization protect critical infrastructure of the state? **Yes**

Please describe the critical infrastructure protected below.

Regional rail lines (passenger and commercial), Federal Courthouse, Interstate Highways, 3 hospitals including a regional trauma center, practice facility for the Philadelphia 76ers, over 20 school (Pre-K through High School), and three colleges/universities. We have a major shipyard with international commodities.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of **Yes**

the grant.

Please enter your FDIN/FDID.

04100

Do you offer live fire training?

Yes

What is the total number of live fire training exercises conducted per year on average? 25

Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year:

2022

Fiscal Year	Operating budget
2022	\$23,676,500.00
2021	\$23,676,500.00
2020	\$21,063,385.00

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? 98

Does your department have any rainy day reserves, emergency funds, or No capital outlay?

What percentage of the declared operating budget is derived from the following

	2022	2021	2020
Taxes	22	22	22
Bond issues	0	0	0
EMS billing	0	0	0
Grants	0	0	0
Donations	0	0	0
Fund drives	0	0	0
Fee for service	0	0	0
Other	78	78	78
Totals	100 %	100 %	100 %

Please explain the "Other" portion of the declared operating budget.

We are in receivership from the State of New Jersey Local Government Services (NJLGS) and they provide the City of Camden with transitional aid funding. An MOU is in place which allows the NJLGS section of the NJ Division of Community Affairs which gives them total authority of functions of the Camden government. Even this application has to go through an approval process through the State monitors assigned to our city.

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

We are under State control and our city budget is governed by the New Jersey Division of Community Affairs - Local Government Services. This is not a norm in the State of NJ but we are considered a distressed city. We have two assigned state monitors that approve all of spending including approval for local and federal grants. Camden is in a dire financial situation as we have been for several years and we have come to depend on funding from the State of New Jersey for special aid to distressed cities.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose for which you are applying for this grant?

No

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose?

Yes

Please provide an explanation for other funding sources in the space provided below.

HUD - Community Development Block Grants are used by the City of Camden on an annual basis.

Applicant and community trends

Please provide the following additional information about the applicant.

Injuries and fatalities	2022	2021	2020
What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	0	2	2

Injuries and Fatalities

	2022	2021	2020
What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	4	4	18
What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	7	16	12
What is the total number of members with self-inflicted fatalities over the last three years?	0	0	0

What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?

What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?

What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?

What is the total number of members with self-inflicted fatalities over the last three years?

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.

Seated riding positions

The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

Type or class of vehicles

Type or class of vehicles	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more); pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface.	6	4	50
Ambulances for transport and/or emergency response.	0	0	0
Tankers or tenders (water capacity of 1,000 gallons or more).	0	0	0
Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint.	3	1	24

Type or class of vehicles

	Number of frontline apparatus	Number of reserve apparatus	Number of seated riding positions
--	-------------------------------------	-----------------------------------	---

Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine.

	0	0	0
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Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit.

	1	1	12
--	---	---	----

Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle.

	4	3	7
--	---	---	---

How many ALS Response vehicles are in your fleet?

0

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume?

Yes

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

There has been an increase in natural gas emergencies due to aged infrastructure throughout the City. Also, we continue to be part of the regional Urban Search and Rescue Team in Camden County and now we have began training with other County response teams like Gloucester County, and Cape May County.

Community description

Please provide the following additional information about the community your organization serves.

Type of jurisdiction served

City

What type of community does your organization serve?

Urban

What is the square mileage of your first due response zone/jurisdiction served? **10**

What percentage of your primary response area is protected by hydrants? **100**

What percentage of your primary response area is for the following:

	Percentage (must sum to 100%)
Agriculture, wildland, open space, or undeveloped properties	5
Commercial and industrial purposes	30
Residential purposes	65
Total	100

What is the permanent resident population of your first due response zone/jurisdiction served? **71773**

Do you have a seasonal increase in population? **No**

Please describe your organization and/or community that you serve.

The Camden Fire Department is a small urban city located across the Delaware River from the City of Philadelphia. We have the same hazard as a large city and very similar residential structures as Philadelphia. Our city has freight and passenger rail lines, 3 colleges, a federal courthouse, concert venues, high-rise buildings, a county prison, and the Philadelphia 76ers practice facility. We have over thirty K-12 schools throughout our city as well.

Call volume

Summary

	2022	2021	2020
Fire - NFIRS Series 100	494	589	582
Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200	21	29	23
Rescue & Emergency Medical Service Incident - NFIRS Series 300	1311	1569	1382
Hazardous Condition (No Fire) - NFIRS Series 400	701	811	841
Service Call - NFIRS Series 500	749	833	671
Good Intent Call - NFIRS Series 600	332	263	232
False Alarm & Falls Call - NFIRS Series 700	1154	1228	1082
Severe Weather & Natural Disaster - NFIRS Series 800	0	1	2
Special Incident Type - NFIRS Series 900	22	2	6
Total	4784	5325	4821

Fire

How many responses per year per category?

	2022	2021	2020
"Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120)	157	270	250
"Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138)	55	79	94
"Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143)	53	52	47

How many responses per year per category?

	2022	2021	2020
Total	265	401	391

Total acreage per year

	2022	2021	2020
Total acreage of all vegetation fires	81	7	24

Rescue and emergency medical service incidents

How many responses per year per category?

	2022	2021	2020
"Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324)	1167	1163	1022

"Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352)

	13	21	5
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"Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381)

	95	100	73
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EMS-BLS Response Calls

	0	0	0
--	---	---	---

EMS-ALS Response Calls

	0	0	0
--	---	---	---

EMS-BLS Scheduled Transports

	0	0	0
--	---	---	---

EMS-ALS Scheduled Transports

	0	0	0
--	---	---	---

Community Paramedic Response Calls

	0	0	0
--	---	---	---

Mutual and automatic aid

How many responses per year per category?

	2022	2021	2020
Amount of times the organization received Mutual Aid	93	164	126
Amount of times the organization received Automatic Aid	1	0	0
Amount of times the organization provided Mutual Aid	116	124	107
Amount of times the organization provided Automatic Aid	3	0	0
Of the Mutual and Automatic Aid responses, amount that were structure fires	32	62	42
Total	245	350	275

Grant request details

Are you requesting a Micro Grant? A Micro Grant is limited to \$50,000 in federal resources. **No**

Grand total: \$172,694.95

Program area: Operations and safety

Activity: Wellness and fitness programs

\$68,040.00

Activity: Equipment

\$104,654.95

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

Activity	Number of items	Total cost
Wellness and fitness programs	1	\$68,040.00
Equipment	4	\$104,654.95
Total	5	\$172,694.95

Is your proposed project limited to one or more of the following activities : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

No

Please download the EHP Screening form available at <https://www.fema.gov/media-library/assets/documents/90195>. Once you have been awarded the grant and have accepted the award, please complete and send your screening form and attachments to GPDEHPinfo@fema.dhs.gov.

Filename	Date uploaded	Uploaded by	Label	Description	Action
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Budget summary

Budget summary

Object class categories	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$104,654.95
Supplies	\$0.00
Contractual	\$68,040.00
Construction	\$0.00
Other	\$0.00
Total direct charges	\$172,694.95
Indirect charges	\$0.00
TOTAL	\$172,694.95
Non-federal resources	
Applicant	\$15,699.54
State	\$0.00
Other sources	\$0.00

Object class categories

Total

Remarks

Total Federal and Non-federal resources

Federal resources

\$156,995.41

Non-federal resources

\$15,699.54

TOTAL

\$172,694.95

Program income

\$0.00

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

Yes

Application participants

Please add all individuals or organizations who assisted with the application.

Include all individuals or organizations who assisted with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application or not.

Frank San Martin

Primary phone

9563098307

Mobile

Mailing address

511 S Old Robinson Rd
Robinson TX 76706

fsanmartin@theaubreygroup.org

Fax

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Jesse Flax

Deputy Fire Chief

Primary phone

8567577517

Work

Additional phones

6093198648

Mobile

jeflax@ci.camden.nj.us

Fax

Assurance and certifications

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2022

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (i) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the

period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this

transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2022 [View burden statement](#)

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2022

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the awards' Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

Authorized Organizational Representative for the grant

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

Authorization to submit application on behalf of applicant organization

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

R-40

MBS:dh
03-14-23

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TAX ASSESSOR'S OFFICE TO ENTER INTO STIPULATION OF SETTLEMENT AGREEMENTS FOR PROPERTIES UNDER TAX APPEAL FOR 2023 AND REQUIRING NOTIFICATION TO THE CFO & GOVERNING BODY OF ALL APPEALS ON OR BEFORE JUNE 1ST

WHEREAS, tax appeals are filed each year in the City of Camden; and

WHEREAS, the majority of these appeals are settled by Stipulation of Settlement; and

WHEREAS, once an appeal is filed, only City Council has the authority to authorize settlement of litigation pursuant to New Jersey case law; and

WHEREAS, the Court requires that municipalities' counsel represent upon the record that City Council has authorized the settlement of pending tax appeals; and

WHEREAS, the Tax Assessor requests that City Council give the Tax Assessor the authority to settle tax appeals before the Camden County Board of Taxation as well as before the New Jersey Tax Court for any properties having an assessment of \$1 million or less; and

WHEREAS, the Tax Assessor shall notify the Chief Financial Officer and Governing Body on or before June 1st of all tax appeals filed for 2023; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, it hereby authorizes the Tax Assessor or Deputy Tax Assessor to enter into stipulations of settlement with respect to tax appeals heard before the Camden County Board of Taxation and before the New Jersey Tax Court for any properties having an assessment of \$1 million or less.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN – CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: FEBRUARY 14, 2023

TO: City Council

FROM: Abrina Carson; Tax Assessor

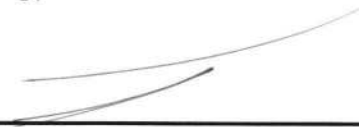
TITLE OF ORDINANCE/RESOLUTION: *Resolution Authorizing the Camden City Tax Assessor to Enter into Stipulation of Settlement Agreements for Properties under Tax Appeal for 2023 and Requiring Notification to the CFO & Governing Body of all Appeals on or before June 1st 2023.*

Point of Contact: Abrina Carson ext. 7019 abcarson@ci.camden.nj.us
Name Department-Division- Bureau Phone Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N/A			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	N			

Approved by:




Signature Date 2/24/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – (If applicable)
2. Certification of Funds
3. Addition supporting documents

“Walk on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:



Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *Resolution Authorizing the Camden City Tax Assessor to Enter into Stipulation of Settlement Agreements for Properties under Tax Appeal for 2023 and Requiring Notification to the CFO & Governing Body of all Appeals on or before June 1st 2023.*

FACTS/BACKGROUND:

Annually, the City of Camden receives Tax Appeals regarding disputes of real property value. When an appeal is received, the Assessor will perform a variety of tasks including; inspections, comparable sales analysis reports, cost and income approach to value reports and contacting the claimant to negotiate the value of their property (where applicable). Below, is an estimated number of Tax Appeals filed against the City in the past few years.

- 2022 – 35 County Tax Board Appeals
- 2021 – 84 County Tax Board Appeals
- 2020 – 157 County Tax Board Appeals
- 2019 – 150 County Tax Board Appeals

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

A resolution that allows the Tax Assessor to enter into stipulations of settlement agreements concerning assessed valuation of properties of 1 million dollars or less will alleviate any burden or strain on the City and the Law Department to have to prepare the stipulation documents and negotiate the settlement terms with claimants. It will also alleviate an unnecessary number of tax appeals being heard at the Camden County Tax Board.

SUBJECT MATTER EXPERTS/ADVOCATES:

COORDINATION:

Prepared by:



Name

47019

Phone/Email

R-4

RESOLUTION MC-22: 8312
On Motion Of: Nohemi Soria-Perez
APPROVED: March 8th, 2022

AV:dh
03-08-22

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TAX ASSESSOR'S OFFICE TO ENTER INTO STIPULATION OF SETTLEMENT AGREEMENTS FOR PROPERTIES UNDER TAX APPEAL FOR 2022 AND REQUIRING NOTIFICATION TO THE CFO & GOVERNING BODY OF ALL APPEALS ON OR BEFORE JUNE 1ST

WHEREAS, tax appeals are filed each year in the City of Camden; and

WHEREAS, the majority of these appeals are settled by Stipulation of Settlement; and

WHEREAS, once an appeal is filed, only City Council has the authority to authorize settlement of litigation pursuant to New Jersey case law; and

WHEREAS, the Court requires that municipalities' counsel represent upon the record that City Council has authorized the settlement of pending tax appeals; and

WHEREAS, the Tax Assessor requests that City Council give the Tax Assessor the authority to settle tax appeals before the Camden County Board of Taxation as well as before the New Jersey Tax Court for any properties having an assessment of \$1 million or less; and

WHEREAS, the Tax Assessor shall notify the Chief Financial Officer and Governing Body on or before June 1st of all tax appeals filed for 2022; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, it hereby authorizes the Tax Assessor or Deputy Tax Assessor to enter into stipulations of settlement with respect to tax appeals heard before the Camden County Board of Taxation and before the New Jersey Tax Court for any properties having an assessment of \$1 million or less.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 8, 2022

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney


ANGEL FUENTES
President, City Council

ATTEST:


LUIS PASTORIZA
Municipal Clerk

R. W.
Revised

DB
03-14-23

RESOLUTION AUTHORIZING AN EXTENSION OF THE EMERGENCY SERVICES AGREEMENT WITH WASTE MANAGEMENT OF NEW JERSEY, INC., FOR COLLECTION OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS

WHEREAS, on or around April 1, 2019, the City of Camden (“City”) and Waste Management of New Jersey, Inc. (“WM”) entered into a Contract for Municipal Solid Waste and Recycling Collection Services (the “2019 Contract”); and

WHEREAS, the term of the 2019 Contract expired on April 30, 2022; and

WHEREAS, the COVID-19 pandemic and other unforeseen circumstances deprived the City of necessary time to prepare, advertise, and award a new contract for Solid Waste Collection and Disposal Services; and

WHEREAS, on May 10, 2022, the City Council approved Resolution MC-22:8438 authorizing an Emergency Services Agreement with WM, for the Collection of Designated Solid Waste and Recyclable Materials from May 1, 2022 thru October 31, 2022; and

WHEREAS, the Emergency Services Agreement incorporated the City Bid Specifications under Bid No. 19-02, the January 25, 2019 Addendum No. 1 to the Bid Specifications, the February 1, 2019 Addendum No. 2 to the Bid Specifications (collectively, the “City 2019 Bid Specifications”), and WM’s February 14, 2019 proposal submitted in response to Bid No. 19-02; and

WHEREAS, on July 22, 2022, pursuant to the Section 40A:11-4 of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., and the Uniform Bid Specifications for Municipal Solid Waste Collection Contracts, N.J.A.C. 7:26H-6.1 et seq., the City of Camden publicly advertised Bid. No. 22-10 for Curbside Collection of Designated Solid Waste and Recyclable Materials; and

WHEREAS, the City did not receive any bid proposals in response to the July 22, 2022 advertisement of Bid No. 22-10; and

WHEREAS, on October 6, 2022, in accordance with the procedures under the Local Public Contracts Law and the Uniform Bid Specifications for Municipal Solid Waste Collection Contracts, the City re-advertised Bid No. 22-10; and

WHEREAS, the City did not receive any bid proposals in response to the October 6, 2022 re-advertisement of Bid No. 22-10; and

WHEREAS, the City and WM agreed to a first extension of the Emergency Service Agreement for the purpose of extending the term of the Emergency Services Agreement from November 1, 2022 thru January 31, 2023, which was memorialized in a Memorandum of Agreement dated October 22, 2022 (the “October 2022 MOA”); and

WHEREAS, on December 13, 2022, the City Council passed a Resolution authorizing contract procurement through negotiation and award procedures pursuant to N.J.S.A. 40A:11-5(3); and

WHEREAS, WM and the labor Union representing various WM employees did not ratify a new labor agreement by January 31, 2023, and WM employees at its collection facility in Camden exercised their right to strike on February 1, 2023; and

WHEREAS, in response to the aforementioned labor strike and unfinished negotiations between the City and WM for a contract under N.J.S.A. 40A:11-5(3), on February 7, 2023, the City Council ratified a Memorandum of Agreement with WM to extend the Emergency Services Agreement with WM, to ensure continued collection of solid waste and recycling through February 28, 2023; and

WHEREAS, the aforementioned labor strike is ongoing and has not been resolved to date; and

WHEREAS, in consultation with the City Director of Public Works and legal counsel, and through the submission of an Emergency Procurement Memorandum to the City Purchasing Agent and City Business Administrator, the City has determined that a suspension of solid waste and recycling collection during ongoing labor negotiations, a labor strike, and/or a negotiated contract between the City and WM pursuant to N.J.S.A. 40A:11-5(3) would result in a renewed threat to the health, safety, and welfare of the City and its residents; and

WHEREAS, pursuant to section N.J.S.A. 40A:11-6 of the LPCL, the City is authorized to award a contract on an emergency basis where there is a threat to the health, safety, and welfare of the public, regardless of whether the cost of the contract will or will not exceed the bid threshold under the LPCL; and

WHEREAS, to address the aforementioned emergency circumstances and threats to public health and safety, the City and WM have agreed to extend the Emergency Services Agreement through March 31, 2023, to ensure the City receives the necessary Municipal Solid Waste and Recyclable Materials Collection and Disposal Services through the duration of the aforementioned labor strike and until the parties negotiate a contract N.J.S.A. 40A:11-5(3) pursuant to the aforementioned City Resolution adopted on December 13, 2022; and

WHEREAS, the terms of the Emergency Services Agreement shall be consistent with the governing terms in effect between February 1, 2023 and February 28, 2023, with no change in collection costs, which shall be as follows:

During the Strike Period.

- (a) Designated Solid Waste: \$260.00 per ton;
- (b) Recyclable Materials: \$265.00 per ton.

After the Strike Period and While Negotiating a Contract pursuant to N.J.S.A. 40A:11-5(3).

- (a) Designated Solid Waste: \$160.00 per ton;
- (b) Recyclable Materials: \$250.00 per ton.

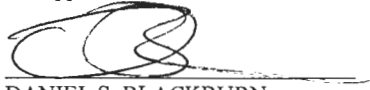
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden that, pursuant to section N.J.S.A. 40A:11-6 of the Local Public Contracts Law, that an extension of the Emergency Services Agreement for the Collection of Solid Waste and Recyclables between the City of Camden and Waste Management of New Jersey, Inc., pursuant to Local Public Contracts Law, P.L. 1971, Chapter 198, is hereby authorized and approved.

BE IT FURTHER RESOLVED that the City Council hereby ratifies the City's execution of the Memorandum of Agreement between the City and WM to extend the parties' Emergency Services Agreement from February 28, 2023 to March 31, 2023, for continued collection of solid waste and recycling.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WASTE MANAGEMENT OF NEW JERSEY

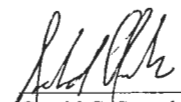
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-701-904
AMOUNT: \$ 900,000.00
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
- CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 900,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN EXTENSION OF THE EMERGENCY SERVICES AGREEMENT WITH THE WASTE MANAGEMENT OF NEW JERSEY, INC., FOR THE COLLECTION OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS.



Gerald C. Seneski
Director of Finance
Date: 3/7/23



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MARCH 14, 2023

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing an extension of the emergency services agreement with Waste Management of New Jersey, Inc., for collection of municipal solid waste and recyclable materials

Point of Contact:	Keith L. Walker	Public Works	856-757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		3/6/23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		3/7/2023	
Director of Finance	Y		3/7/23	
Approved by: Business Administrator			3 9 23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

Signature Date

¹ For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

² Mandatory for any financial commitment to the City or expenditure of City Funds.




DEPARTMENT OF PUBLIC WORKS
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

KEITH L. WALKER
DIRECTOR OF PUBLIC WORKS
TEL: 856-757-7139
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

TO: Timothy J. Cunningham, Business Administrator
Lateefah Chandler, Qualified Purchasing Agent

FROM: Keith L. Walker, Director of Public Works 

DATE: February 3, 2023

RE: **Emergency Procurement for Collection of Solid Waste and Recyclable Materials**

Summary of Need for Emergency Procurement. Waste Management has been responsible for the collection of the City's Solid Waste and Recyclables under emergency contract #05-22-120 while the City solicited vendors for this service. Due to ongoing labor negotiations, labor strike and/or City's procurement for solid waste collection, the City requires an extension of Contract #05-22-120, which expired on January 31, 2023. In order to ensure uninterrupted collection and the procurement of a new contract, at least three (3) months is needed to solicit and award a contract for the Collection of Solid Waste.

Imminent Threat to Public Health, Safety, and Welfare. Consistent removal and collection of Solid waste and Recyclable Materials from residential, commercial, and public properties is imperative to maintain the public health, safety, and welfare. Any prolonged delay of these services could quickly lead to infestations of rodents, vermin, flies, mosquitoes, and other insects. This in-turn leads to the spread of bacteria and disease, such as salmonella, cholera, and malaria. In addition, uncollected waste and trash, particularly in months with higher temperatures, can lead to air pollution such as noxious odors in surrounding neighborhoods and the release of harmful chemicals into the environment. Uncollected bags of waste and trash can also lead to contaminated ground water. All of these situations would create a direct threat to public health, public safety, and the general welfare. These situations may also lead to fines and penalties imposed by the County and the New Jersey Department of Environmental Protection.

Request for Emergency Contract. To prevent a direct threat to the health, safety, and welfare of the City, City residents, and the entire public, due to the suspension of solid waste and recycling collection during the ongoing labor negotiations, resulting strikes, and award of a negotiated contract, I am requesting an extension to the City's current emergency contract #05-22-120 with Waste Management for the continued and uninterrupted collection of Solid Waste and Recyclable Materials. The emergency contract should last at least (3) additional months and should provide an opportunity for a reasonable extension if a new contract has not been procured by the end of the emergency contract period.

KLW/aw

101 NEWTON AVENUE, CAMDEN, NEW JERSEY 08103

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing an extension of the emergency services agreement with Waste Management of New Jersey, Inc., for collection of municipal solid waste and recyclable materials

FACTS/BACKGROUND:

- The City seeks authorization for an extension of the emergency contract with Waste Management, Inc. for the collection of solid waste/recyclable materials
- The prior extension term was Feb. 1, 2023 through Feb. 28, 2023
- Seeking current extension for term of Mar. 1, 2023 through March 31, 2023
- It is necessary to extend the contract to prevent a threat to the health, safety, and welfare of the City and its residents
- Collection costs will remain the same as in effect between Feb. 1, 2023 – Feb. 28, 2023

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

During the Strike Period.

- (a) Designated Solid Waste: \$260.00 per ton;
- (b) Recyclable Materials: \$265.00 per ton.

After the Strike Period and While Negotiating a Contract pursuant to N.J.S.A. 40A:11-5(3).

- (a) Designated Solid Waste: \$160.00 per ton;
- (b) Recyclable Materials: \$250.00 per ton.

IMPACT STATEMENT:

- If City Council approves the legislation, solid waste and recyclable collection will continue in the City. If not approved, solid waste collection will be drastically reduced.

SUBJECT MATTER EXPERTS/ADVOCATES:

N/A

COORDINATION:

- The City of Camden and Waste Management, Inc.

Prepared by: **Angela M. Watkins**

(856) 757-7139

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
Professional Service or EUS Type	Professional Service
Name of Vendor	Waste Management of New Jersey, Inc.
Purpose or Need for service:	Purpose of this action is to approve extension of Emergency Services Agreement with WM of NJ, Inc. for collection of solid waste and recyclable materials
Contract Award Amount	<p><u>During the Strike Period.</u></p> <p>(a) <u>Designated Solid Waste</u>: \$260.00 per ton; (b) <u>Recyclable Materials</u>: \$265.00 per ton.</p> <p><u>After the Strike Period and While Negotiating a Contract pursuant to N.J.S.A. 40A:11-5(3).</u></p> <p>(a) <u>Designated Solid Waste</u>: \$160.00 per ton; (b) <u>Recyclable Materials</u>: \$250.00 per ton.</p>
Term of Contract	March 1, 2023 through March 31, 2023
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Emergency procurement
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	23-00608

SHIP TO	PUBLIC WORKS - FLEET 101 NEWTON AVE 2ND FL CAMDEN, NJ 08103 CHERYL PINE
VENDOR	VENDOR #: WAS01 WASTE MANAGEMENT OF NEW JERESY 100 BRANDYWINE BOULEVARD SUITE 300 NEWTOWN, PA 18940

ORDER DATE: 03/06/23
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

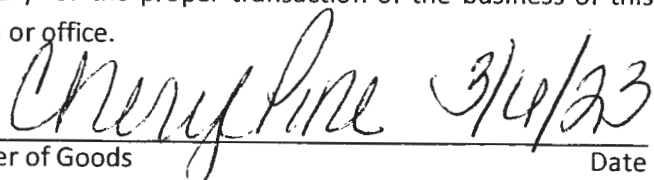
QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	MONTHLY SOLID WASTE DISPOSAL RESIDENTIAL SOLID WASTE DISPOSAL SERVICES FOR THE CITY OF CAMDEN "â€" (THROUGHOUT TE CITY) DAILY UNDER EMERGENCY CONTRACT RESIDENTIAL/COMMERICAL/ROLLOFF COUNTY/CITY RECYCLING PERIOD OF: FEBRUARY AND MARCH 2023 BILLING COST NTE \$ 900,000.00 CITY CONTRACT #: 3-19-129 MUNICIPAL REP: CHERYL PINE 609-705-7467	3-01-E6-701-904	900,000.0000	900,000.00
			TOTAL	900,000.00

2023 MAR -7 AM 9:44
 CITY OF CAMDEN
 PURCHASING BUREAU

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.


 Department Head 3-6-23
 Date


 Receiver of Goods 3/4/23
 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

Mayor's Signature*

Date _____


Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

ER N/A

Certifying Officer

Date 3/7/23

For LGS use only:

() Approved () Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

FUENTES
3/14/2023

wo

R-42

RESOLUTION ESTABLISHING AN AD HOC COMMITTEE TO EXAMINE AND OFFER RECOMMENDATIONS TO CITY COUNCIL OF THE CITY OF CAMDEN REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI TO HELP REDUCE AND CONTROL FERAL CAT COLONIES IN THE CITY OF CAMDEN

WHEREAS, the City of Camden has a large number of feral cat colonies in the City of Camden; and

WHEREAS, feral cat colonies, if left unchecked, could lead to increased health and safety risks for the residents of the City of Camden as well as the feral cats in the feral cat colony; and

WHEREAS, the Camden City Code currently has Chapter 188, Article VI, Feral Cats; Feeding, Trapping and Impoundment of Strays; and

WHEREAS, the City Council of the City of Camden desires to explore amending Chapter 188, Article VI of the Camden Code, Feral Cats; Feeding, Trapping and Impoundment of Strays, to consider additional possible mechanisms for reducing and controlling feral cat colonies, including but not limited to, establishing and possibly implementing a more encompassing trap, neuter and return program (“TNR Program”), which would include vaccinating the feral cat population against rabies, within the City of Camden and the costs that would arise therefrom; and

WHEREAS, various municipalities in the State of New Jersey have implemented various TNR Programs for feral colony cats, including but not limited to: utilizing internal municipal resources for a TNR Program; utilizing non-profit organizations; and/or using a Feral Cat Committee to establish and implement TNR Programs through Volunteers; and

WHEREAS, City Council of the City of Camden believes that it is in the best interests of the City of Camden that valuable input be received from residents of the City of Camden as well as those individuals with significant expertise in reducing and controlling feral cat colonies, in determining whether Chapter 188, Article VI should be amended; and

WHEREAS, the City Council of the City of Camden now seeks to establish an Ad Hoc Committee comprised of residents of the City of Camden and individuals with significant expertise in reducing and controlling feral cat colonies, including but not limited to, establishing and implementing a more encompassing TNR Program, which would include vaccinating the feral cat population against rabies, in the City of Camden; now therefore,

BE IT RESOLVED, by the City Council of the City of Camden that it hereby establishes an Ad Hoc Committee comprised of residents of the City of Camden and individuals with significant expertise in reducing and controlling feral cat colonies and to examine and make recommendations to the Administration and to Council of the City of Camden on possibly amending Chapter 188, Article VI, of the Camden Code, Feral Cats; Feeding, Trapping and

Impoundment of Strays, which would include but not be limited to: (1) establishing and implementing a more encompassing TNR Program, which would include vaccinating the feral cat population against rabies, in the City of Camden; (2) reporting on the number, location and types of feral cats and colonies in the City of Camden; (3) reporting on the number of feral cats which have been trapped, neutered or spayed, vaccinated against rabies and returned to the location where they were trapped; and (4) considering the costs that would arise from instituting such programs to reduce or control feral cat populations.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Ad Hoc Committee shall be named the “Feral Cat Ad Hoc Committee”.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Feral Cat Ad Hoc Committee shall consist of five (5) members appointed by Council.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that meetings and votes of the Feral Cat Ad Hoc Committee shall be conducted in accordance with Roberts Rules unless such rules are otherwise inconsistent with state law or the Camden City Code and shall be subject to the Open Public Meetings Act.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that members of the Feral Cat Ad Hoc Committee shall serve without compensation.

BE IT FURTHER RESOLVED, that the Feral Cat Ad Hoc Committee, once fully constituted, shall begin its work and shall report to the Administration and to City Council of the City of Camden by no later than July 6, 2023, with its recommendations.

BE IT FURTHER RESOLVED, that Feral Cat Ad Hoc Committee members shall avoid conflicts of interest, including using their positions as Feral Cat Ad Hoc Committee members to secure unwarranted privileges or advantages for themselves or others or performing any conduct which could impair or prejudice their objectivity or independence of judgment in the exercise of their official duties.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

FUENTES
03-14-2023

RESOLUTION RECOGNIZING AND COMMENDING THE COORDINATOR, THE STUDENTS AND CHAPERONES FROM THE MASTERY HIGH SCHOOL WHO HELPED TO ESTABLISH AND PARTICIPATED IN THE CIVICS RETREAT SPONSORED BY THE CITY OF CAMDEN ON MARCH 7, 2023

WHEREAS, the Administration and the City Council of the City of Camden sponsored a Civics Retreat for several students and their chaperones from the Mastery High School; and

WHEREAS, the purpose of the retreat was to inform and discuss with the Mastery High School students the approach and manner that the City of Camden, with a Mayor-Council form of government, functions and operates, and

WHEREAS, the Civics Retreat is part of the Mastery High School’s overall program to inform its students on a variety of available career opportunities, including career public service opportunities that exist within the City of Camden; and

WHEREAS, those who participated in the Civics Retreat, including Mayor Victor G. Carstarphen, City Council President Angel Fuentes, Members of Mayor Carstarphen’s Administration and Members of City Council, helped to offer insight on the operations and inner workings of the City of Camden and the various functions that City Officials provide, to the students of the Mastery High School; and

WHEREAS, the Mastery High School Postsecondary Internship Coordinator for this Civic Retreat was Yarelis Santiago and the Chaperones who attended the Civics Retreat included Lailany Aguilar, Zakiya Job and Ana Ramirez; and

WHEREAS, those students who participated in the Civics Retreat from the Mastery High School included the following students: Leimylee Caraballo, Journee Davis, Samantha Disla, Michael Hernandez, Genay Hines, Lisa Jimenez, Ashley Plumey, Arianna Puliiam, Natalya Price and Brielle Walker; and

WHEREAS, the Mastery High School Postsecondary Internship Coordinator, Yarelis Santiago, deserves recognition and commendation for the success of the Civics Retreat which could not have occurred without her incredible efforts; and


WHEREAS, the Mastery High School students and Chaperones who attended the Civics Retreat, deserve recognition and commendation for the success of the Civics Retreat which could not have occurred without their incredible participation and efforts; now therefore,

BE IT RESOLVED, by the City Council of the City Camden that it hereby commends and offers well-deserved recognition to the Postsecondary Internship Coordinator for the Mastery High School, Yarelis Santiago; the students who attended the City of Camden Civics Retreat: Leimylee Caraballo, Journee Davis, Samantha Disla, Michael Hernandez, Genay Hines, Lisa Jimenez, Ashley Plumey, Arianna Puliiam, Natalya Price and Brielle Walker and the Chaperones who attended the Civics Retreat: Lailany Aguilar, Zakiya Job and Ana Ramirez on March 7, 2023 – very well done and continued success!

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to approve or veto this Resolution. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: March 13, 2023

Council Meeting Date: March 14, 2023

FROM: Councilperson

Angel Fuentes, President

Marilyn Torres, 3rd Ward

Sheila Davis, Vice President, At-Large

Felicia Reyes-Morton, 4th Ward

Shaneka Boucher, 1st Ward

Nohemi Soria-Perez, At-Large

Chris Collins, 2nd Ward

Action Requested:

RESOLUTION RECOGNIZING AND COMMENDING THE COORDINATOR, THE STUDENTS AND CHAPERONES FROM THE MASTERY HIGH SCHOOL WHO HELPED TO ESTABLISH AND PARTICIPATED IN THE CIVICS RETREAT SPONSORED BY THE CITY OF CAMDEN ON MARCH 7, 2023

****Please attach any supporting documents

Fuentes/nfb

3/13/23

Signature of Councilperson

Date

DB:dh
03-14-23

RESOLUTION AUTHORIZING THE PURCHASE OF A 2007 SEAGRAVES LADDER FIRE APPARATUS FROM THE BOROUGH OF COLLINGSWOOD FIRE DEPARTMENT

WHEREAS, pursuant to N.J.S.A. 40A:11-36 the City of Camden desires to purchase a 2007 Seagraves 100" ft. Ladder Truck from the Borough of Collingswood Fire Department; and

WHEREAS, the purchase of the truck will replace the City's current ladder fire apparatus that is approximately 18 years old; and

WHEREAS, the City of Camden wishes to purchase the 2007 Seagraves 100" ft. Ladder Truck in the amount of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under budget of the City of Camden under line item "2-01-C2-886-873" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the City is hereby authorized to purchase the 2007 Seagraves 100" ft. Ladder Truck from the Borough of Collingswood Fire Department, for the amount of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BOROUGH OF COLLINGSWOOD

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-C2-886-873
AMOUNT: \$ 125,000.00

- APPROPRIATION RESERVE:
AMOUNT: \$

- DEDICATED BY RIDER:
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$

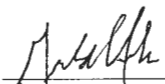
- CAPITAL ORDINANCE
AMOUNT: \$

- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 125,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING THE PURCHASE OF A 2007 SEAGRAVES 100"FT LADDER FIRE APPARATUSFROM FIRE DEPARTMENT .



Gerald C. Seneski
Director of Finance
Date: 3/8/23



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 03/14/2023

TO: City Council
FROM:

TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of a 2007 Seagraves 100" ft ladder Fire Apparatus from Borough of Collingswood's Fire Department.

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		3/8/23	
Director of Finance	Y		3/8/23	
Approved by: Business Administrator			3.9.23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)¹
2. Certification of Funds²
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

	Signature	Date
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¹ For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
² Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of a 2007 Seagraves 100” ft ladder Fire Apparatus from Borough of Collingswood’s Fire Department.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- 2007 Seagraves 100” ft Ladder Fire Apparatus has a mileage of 8695 and Hours of 1820 as of February 23, 2023 – VIN 1F9FD38T67CST2151
- DCA’s Municipal Advisor for the City of Camden has negotiated the sale of this apparatus to the City of Camden for \$125,000.00
- The City has a low cost estimate of \$10,000.00 for repairs from an external investigation of the apparatus

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$125,000.00

APPROPRIATION NUMBER: 2-01-C2-886-873

IMPACT STATEMENT:

- The purchase of this truck will replace a current ladder apparatus that is approximately 18 years old
- This ladder truck will slowly increase the aged frontline vehicles currently in the City’s fleet.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- DCA’ Municipal Advisor – Vincent Granese

Prepared by: LATEEAH CHANDLER

856-757-7159

Name

Phone/Email

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	BOROUGH OF COLLINGSWOOD
Purpose or Need for service:	PURCHASE OF 2007 SEAGRAVES 100" FT LADDER TRUCK
Contract Award Amount	\$125,000
Term of Contract	~45 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-11(5)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

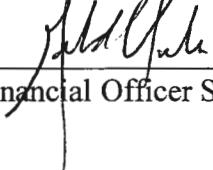
Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Municipality Date _____

Certifying Officer

For LGS use only:

 Approved Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

**BOROUGH OF COLLINGSWOOD
COUNTY OF CAMDEN**

RESOLUTION 2023- 80

**SUBJECT: RESOLUTION AUTHORIZING THE SALE OF FIRE DEPARTMENT SURPLUS
VEHICLE**

WHEREAS, it is the desire of the Board of Commissioners of the Borough of Collingswood ("Borough") to sell and who is the owner of a 2007 Seagrave Ladder Truck VIN Number 1F9FD38T67CST2151 and has determined is no longer needed for any municipal purpose and is hereby deemed surplus equipment; and

WHEREAS, N.J.S.A. 40A:11-36 allows the sale of property no longer needed to another governmental unit without advertising for bids.

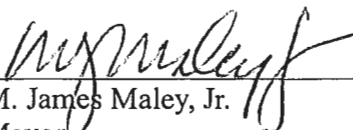
WHEREAS, the Camden City Fire Department, County of Camden, State of New Jersey has expressed an interest in purchasing said equipment; and

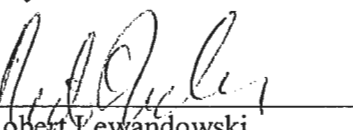
WHEREAS, said equipment is wholly owned by the Borough and there are no 3rd party lien holders; and

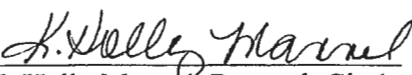
WHEREAS, the Borough and the Camden City Fire Department have agreed on a sales/purchase price of \$125,000.00 which the two governmental entities agree is the fair market value of the vehicle following negotiations and in consideration of the current blue book value and the cost of various mechanical and interior repairs and repainting of the vehicle that are needed.

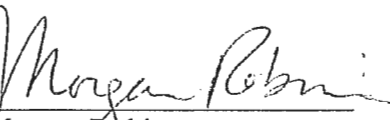
NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, hereby authorizes the sale of a 2007 Seagrave Ladder Truck to the Camden City Fire Department, County of Camden, State of New Jersey in the amount of \$125,000.00.

ADOPTED: March 6, 2023


M. James Maley, Jr.
Mayor


Robert Lewandowski
Commissioner


K. Holly Mannel, Borough Clerk


Morgan Robinson
Commissioner

BILL OF SALE

1. DATE/LOCATION OF SALE:

The following document was originated on this 6 day of March 2023, within the County of Camden, State of New Jersey.

2. TRANSFEROR/TRANSFeree DETAILS:

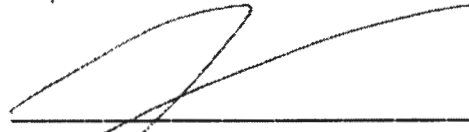
The Transferee (purchaser), City of Camden, whose mailing address is 520 Market Street, Camden, NJ 08102.

And

The Transferor (seller), Borough of Collingswood, whose mailing address is 678 Haddon Avenue, Collingswood, NJ 08108.

3. TRANSACTION SPECIFICS:

Purchaser will pay \$125,000.00 to the seller in exchange for the 2007 Seagraves Ladder Truck (100' ft ladder fire apparatus). The vehicle identification number is 1F9FS 38T67 CST21 51. The current Mileage is 8,695.



Signature of Seller

3/6/2023

Date

