



CITY OF CAMDEN  
 DEPARTMENT OF CODE ENFORCEMENT  
*Bureau of License & Inspections*  
 PO BOX 95120, CITY HALL ROOM 220  
 CAMDEN, NJ 08101-5120  
 PHONE:(856) 757-7131 OR 7006 FAX: (856) 342-7168

## CIRCUS/ CARNIVAL LICENSE APPLICATION

- FEE:**
- Circuses [per week]= **\$1,853.34**
  - Carnivals [per week] =**\$1,156.44**
  - Wild West [per week] =**\$345.00**

**Business Info;** Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant's Info;** Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security#: XXX-XX-\_\_\_\_\_

Sex:  Male  Female, Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_

**Email address:** \_\_\_\_\_

- Are you a United States citizen?  Yes  No (If no, please furnish a copy of your Alien Registration, Passport, or any other legal document to confirm your legal status in the United States).
- Has applicant ever been convicted of a crime?  Yes  No If yes, please explain \_\_\_\_\_
- Has applicant ever been denied a license or had a license suspended or revoked in the city of Camden or any other township in the state of New Jersey?  Yes  No If yes, please explain: \_\_\_\_\_
- Do you have any other businesses in the city of Camden or any other township in the state of New Jersey?  
 Yes  No, if yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
**PRINT NAME**  
*Applicant*

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE**

**AFFIDAVIT**

STATE OF NEW JERSEY  
COUNTY OF CAMDEN : SS  
CITY OF CAMDEN

\_\_\_\_\_, BEING DULY SWORN THAT  
*Applicant*

HE/SHE IS THE INDIVIDUAL MAKING THE FORGOING APPLICATION FOR A  
CIRCUS/CARNIVAL

\_\_\_\_\_ LICENSE AND THAT THE

ANSWERS TO THE QUESTIONS CONTAINED THEREIN ARE TRUE.

SWORN AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF

\_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NEW JERSEY NOTARY PUBLIC

[SEAL]

\_\_\_\_\_  
APPLICANT

**BRIEFLY DESCRIBE WHAT YOUR BUSINESS WILL ENTAIL OR BUSINESS SERVICE:**

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**PLEASE LIST THE DATES OF EVENT AND LOCATION**

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**PLEASE NOTE: THIS FORM MUST BE FILLED OUT ALONG WITH THE APPLICATION OR YOUR APPLICATION WILL NOT BE ACCEPTED.**

**INFORMATION REQUIRED WITH THE CIRCUS/CARNIVAL LICENSE APPLICATION**

- 1.** Two passport size [2x2] photos of the applicant [no substitutes].
- 2.** Original valid **driver's license** or other proof of identification. Some acceptable documents are listed below.
  - Original birth certificate or certified copy
  - US passport [current or expired, less than three years]
  - Alien registration card
  - County ID
  - Military ID
  - Current State digital driver's license or ID
- 3.** If you are a **corporation, LLC, or partnership** please submit a copy of your paperwork.
- 4.** Applicant's **social security card**, if you do not have your card, you may order a replacement from the Social Security office. Location: 5 Executive Campus, Cherry Hill New Jersey 08002  
Phone: 1-800-772-1213  
Directions: Take 70 East, make a left on Cornell Ave [at King of Pizza].  
At the traffic light, make a left onto King Avenue.  
The Social Security office is ¼ mile on the right.
- 5. State Sales Tax Certificate of Authority;**  
Phone: (609) 292-6400  
Website: <https://www.state.nj.us/treasury/taxation/contact.shtml>
- 6.** Proof of ownership or leasing of the subject premises [**deed or lease**].
- 7. Insurance required** [at least \$100,000 per person and \$300,000 per accident for personal injuries + \$50,000 for property damage.
- 8.** Contact the **Camden County Health Department** @ (856) 374-6052 regarding concessions.
- 9. Fire Safety Permit.** NJAC5:70-2.22(a). No carnival shall be operated at any time or at any location unless a carnival registration certificate has been issued by the Department of Community Affairs, Division of Fire Safety. Prior to obtaining a fire safety permit from the Fire department, the owner of the carnival shall:
  - a. Apply for a Type 2 fire safety permit at least 30 days in advance.
  - b. A check or money order of \$166.00 shall be made out to the Uniform Fire Safety Act.
  - c. Date and location of operation.
  - d. Copies of two complete plans for all mobile enclosed structures to be used for human pertinent information such as the number of vendors cooking.
  - e. Flame spread certifications, seating, and usage diagrams for all tents.
  - f. Name, address, and telephone number of the owner(s) of the carnival and person(s) responsible to correct any issues and/or fire code violations.
  - g. Prior to said event and issuance of the fire safety permit, a fire safety inspection shall be conducted.