



# AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

*May 9<sup>th</sup>, 2023 – 5:00 p.m.*

*Honorable Angel Fuentes, Council President*

*Honorable Sheila Davis, Vice-President*

*Honorable Marilyn Torres*

*Honorable Felisha Reyes-Morton*

*Honorable Shaneka Boucher*

*Honorable Chris Collins*

*Honorable Nohemi Soria-Perez*

*Honorable Victor Carstarphen, Mayor*

*Daniel S. Blackburn, City Attorney*

*Howard McCoach, Counsel to Council*

*Luis Pastoriza, Municipal Clerk*

Amended at May 9<sup>th</sup>, 2023 Caucus meeting  
Please note that items within boxed area (s) are items added.  
Items on consent Agenda include Resolutions: 1-2, 4-5, 7-11, 14-29, 31-40



## CITY COUNCIL AGENDA

MAY 9<sup>TH</sup>, 2023 – 5:00 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

### COMMUNICATIONS

#### Department of Finance

1. Check Registers of the City of Camden for The Period of March 27<sup>th</sup>, 2023 to April 25<sup>th</sup>, 2023.
2. Payroll Register Summary for The City of Camden for The Pay Periods of March 31<sup>st</sup>, 2023, April 14<sup>th</sup>, 2023 and April 28, 2023.

### PRESENTATIONS

1. **Presentation by Angel Fuentes**
2. **Presentation by Christopher Collins**

### PUBLIC HEARING OF CBID BUDGET

#### Department of Finance

1. Resolution approving the 2023 Camden Business Improvement District Budget be read by title only
2. Resolution adopting the 2023 Camden Business Improvement District Budget

**OLD BUSINESS**

**Office of City Council**

1. Resolution Recommending That Appropriate Federal Authorities Involved In Examining Whether Additional Safety Precautions Should Be Considered For Rail Carriers And Trucking Companies Involved In The Transport Of Liquid Natural Gas And Other Hazardous Chemicals, Give Serious Consideration To The Public Safety Needs Of The Residents Of The City Of Camden

**ORDINANCES – FIRST READING**

**Office of the City Attorney**

1. Ordinance authorizing the acquisition of certain parcels of land in the City of Camden by eminent domain pursuant to N.J.S.A. 40:61-1 The Fair Housing Act for the purpose of constructing low and moderate income housing for the Ablett Village CNI Grant Program

**Department of Development & Planning**

2. An Ordinance amending the Gateway Redevelopment Plan (MC-4166) regarding Tax Block: 366, Lot 2 on the Camden Municipal Tax Map

**Department of Public Works**

3. An Ordinance Designating Restricted Residential Parking Zones for Individuals with Disabilities in Certain Areas in The City of Camden as Handicap Parking Privileges Only
4. An Ordinance authorizing the removal of Handicap Parking Privileges in certain locations in the City of Camden

**ORDINANCES – SECOND READING & PUBLIC HEARING**

**Department of Development & Planning**

1. Ordinance Amending and Supplementing Chapter 735 Streets and Sidewalks of the Code of the City of Camden

**Department of Public Works**

2. An Ordinance Designating Restricted Residential Parking Zones for Individuals with Disabilities in Certain Areas in The City of Camden as Handicap Parking Privileges Only

**Department of Code Enforcement**

3. Ordinance Amending Chapter 270, Uniform Construction Codes, Article II Fees, Of The Camden Code, Concerning Fees for Additional Building, Plumbing, Electrical, Elevator and Fire Re-Inspections Occurring After the Initial Inspection and A Re-Inspection Have Already Taken Place

**PUBLIC COMMENT**

**\*Public comment for resolutions and/or any other concerns  
(Limited to 3 continuous minutes)**

**RESOLUTIONS**

**Office of City Council**

1. Resolution Appointing Brooke Stibgen to The Feral Cat Ad Hoc Committee in Order to Examine and Offer Recommendations to The City Council of the City of Camden Regarding Possibly Amending Camden Code Chapter 188, Article VI, To Help Reduce and Control Feral Cat Colonies in The City of Camden
2. Resolution Appointing Kathy McGuire to The Feral Cat Ad Hoc Committee in Order to Examine and Offer Recommendations to The City Council of the City of Camden Regarding Possibly Amending Camden Code Chapter 188, Article VI, To Help Reduce and Control Feral Cat Colonies in The City of Camden
3. Resolution Appointing Mariangelis Fuentes to The Feral Cat Ad Hoc Committee in Order to Examine and Offer Recommendations to The City Council of the City of Camden Regarding Possibly Amending Camden Code Chapter 188, Article VI, To Help Reduce and Control Feral Cat Colonies in The City of Camden

**Office of the Mayor**

4. Resolution authorizing the execution of a contractual agreement between the City of Camden and the Center for the Innovative Training of Youth, Inc. d/b/a Stem Nola for services rendered during the Stem Camden Fest on April 1, 2023

**Office of the City Attorney**

5. Resolution authorizing a sub recipient agreement between the City of Camden and Camden County for Von Nieda Park Phase III Planned Improvement Project
6. Resolution approving an extension of time of the current police services agreement which is set to expire on June 30, 2023, thereby allowing the current police services agreement to expire on December 31, 2023, which will allow a future police services agreement to match the calendar fiscal years of the City of Camden and Camden County, to also match the receipt of State funding and to allow continued negotiations of its terms
7. Resolution authorizing extensions of time to complete foreclosure for less than full value tax sale certificate assignments

8. Resolution authorizing the City of Camden to solicit bids for the purchase of various tax sale certificates for less than face value
9. Resolution authorizing a shared services agreement between the City of Camden and Camden Redevelopment Agency (“CRA”) for the acquisition of certain property on behalf of the City for construction of low and moderate income housing for the Ablett Village CNI Grant Program

**Department of Administration**

10. Resolution authorizing the appointment of Damon Burke as a fund commissioner and Timothy Cunningham as an alternate fund commissioner to the Southern New Jersey Regional Employee Benefits Fund
11. Resolution providing advice and consent for the reappointment of Rashid Humphrey as a Class IV member of the Planning Board for a four (4) year term
12. Resolution of support for an application for a recreational cannabis retail license submitted by Tommy’s 321, LLC and requesting that the Cannabis Regulatory Commission issue a Recreational Cannabis Retail License to Tommy’s 321 LLC for 319 Friends Street, Camden, New Jersey
13. Resolution of support for an application for a recreational cannabis retail license submitted by Cuzzie’s, LLC and requesting that the Cannabis Regulatory Commission issue a Recreational Cannabis Retail License to Cuzzie’s, LLC for a proposed location at the Victor, One Market Street, Camden, New Jersey
14. Resolution authorizing a contract to WB Mason under ESCNJ for office supplies
15. Resolution authorizing a contract to Convergeone, Inc. under New Jersey State Contract No. 80802 for the implementation of the New Avaya Cloud Office System
16. Resolution authorizing a 60-month contract to Avaya, Inc. under New Jersey State Contract No. 80802 for compatible voice over (VOIP) telephones
17. Resolution authorizing a 60-month contract to Ringcentral, Inc. under Omnia Partners Cooperative purchasing contract #R200902 for upgrades to Voice Over IP (VOIP) telephone systems
18. Resolution authorizing a contract under New Jersey State Contract 19-TELE-00656 to Dell Marketing, LP, One Dell Way, Round Rock TX 78664
19. Resolution awarding a contract to JJM Plumbing for as-needed plumbing services

20. Resolution authorizing the acquisition of various vehicles
21. Resolution authorizing and ratifying emergency procurement and payment of same to the Original W. Hargrove Demolition Co. for the emergency demolition of 1122 Mt. Ephraim Avenue, Block 1310, Lot 22 and imposing a municipal lien against the property
22. Resolution authorizing the purchase of recycling and trash containers from TM Fitzgerald & Associates
23. Resolution authorizing the continue rental of one (1) rear loader from Big Truck Rental
24. Resolution authorizing a contract to Fire & Safety Services, LTD., for mechanical repairs to Municipal Pierce Fire Apparatuses
25. Resolution rescinding Resolution MC-23:8870 awarding a contract under Sourcewell National Cooperative Purchasing Contract # 060920-NVS to Navistar, Inc., DBA International Truck 2701 Navistar Drive, Lisle IL 60532
26. Resolution authorizing a contract under Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc. DBA International Truck 2701 Navistar, Lisle, IL 60532
27. Resolution amending Resolution (MC-23:8869) awarding a contract under the Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc., DBA International Truck 2701 Navistar Drive, Lisle, IL 60532
28. Resolution authorizing the purchase of a Ferrara Inferno HD-85 Mid-Mount Platform fire apparatus from FF1 Apparatus, LLC

**Department of Planning & Development**

29. Resolution authorizing PDC Northeast LPIV, LLC to include certain City “paper streets” in the Tideland Grant Application to the New Jersey Department of Environmental Protection
30. A resolution authorizing the Planning Board as a City Council referral to consider amending the Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map
31. Resolution authorizing amendment #2 in the amount of \$150,000.00 to contract #05-22-125 a professional services contract, with Remington & Vernick for professional engineering services related to coordination & management of special projects

32. Resolution authorizing change orders #2, #3, and #4 to construction contract No. 09-21-142 with Lexa Concrete, LLC, in connection with various FY 2019 street resurfacing projects resulting in a net reduction of \$24,695.34
33. Resolution authorizing change orders #3 and #4 to construction contract No. 09-21-143 with Lexa Concrete, LLC, in connection with various FY 2020 street resurfacing projects resulting in a net reduction of \$67,704.70

**Department of Finance**

34. Resolution authorizing refunds to various lien holders, property owners, and mortgage companies for various properties
35. Resolution authorizing cancellation of liens/taxes and to transfer credits to various lien holders, property owners, and mortgage companies for properties

**Department of Public Works**

36. Resolution authorizing the refund of various overpayments for water and sewer charges in the City of Camden
37. Resolution authorizing a contract with Main Line Commercial Pools, Inc. to provide swimming pool improvement services
38. Resolution authorizing an agreement with Camden Greenways, Inc. for the installation of a bench at Cooper's Poynt Waterfront Park dedicated to Jean Kehner

**Office of the Mayor**

39. Resolution authorizing the City of Camden to enter into a memorandum of understanding (MOU) between the City of Camden and Camden County, Borough of Lindenwold, Cherry Hill township, and Pennsauken Twp. under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 local solicitation

**Office of City Council**

40. Resolution congratulating Pastor Juan Salvador and the Iglesia De Dios E.C. Congregation in celebrating their second year church anniversary

**Department of Administration**

41. Resolution of support for an application for a recreational cannabis retail license submitted by Cannabista, LLC and requesting that the Cannabis Regulatory Commission issue a Recreational Cannabis Retail License to Cannabista, LLC for 2035 Admiral Wilson Blvd., Camden, New Jersey

**Office of City Council**

42. Resolution request recognizing for the Good brothers and Sisters CMD for their outstanding leadership and commitment to the City and its residents

**Please note summary of Public Decorum rules below.**

Rule XVII: Decorum

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*



# *Communications*



C-1


VICTOR CARSTARPHEN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

GERALD C. SENESKI  
DIRECTOR OF FINANCE  
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**MEMORANDUM**

To: Honorable Angel Fuentes, City Council President  
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Director of Finance 

Date: April 26, 2023

Subject: **Check Register-Communications for Forthcoming City Council Meeting- May 9, 2023**

MUNICIPAL CLERK  
CAMDEN, NEW JERSEY  
2023 APR 27 P 2:22

Attached, please find the Check Register for the City of Camden for the period of March 27, 2023 to April 25, 2023.

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last      Range of Check Dates: 03/27/23 to 04/25/24  
Report Type: All Checks      Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 3rd Party Lienholders Account					
50407	03/29/23	LN-50190 FIG 20, LLC	424.00	04/20/23 VOID	20110 (Reason: printer error)
50408	03/29/23	LN-50192 NALINI FUNDING LLC	106.00	04/26/23 VOID	20110 (Reason: printer error)
50409	03/29/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,690.89		20111
50410	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,995.56	04/19/23 VOID	20112 (Reason: printer error)
50411	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,934.39	04/19/23 VOID	20113 (Reason: printer error)
50412	03/31/23	LN-50190 FIG 20, LLC	2,818.73	04/20/23 VOID	20114 (Reason: printer error)
50413	03/31/23	LN-50190 FIG 20, LLC	1,194.06	04/20/23 VOID	20115 (Reason: printer error)
50414	03/31/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	591.89	04/25/23 VOID	20116 (Reason: printer error)
50415	03/31/23	LN-50190 FIG 20, LLC	2,169.66	04/20/23 VOID	20117 (Reason: printer error)
50416	03/31/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	5,741.12	04/17/23 VOID	20118 (Reason: printer error)
50417	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	403.16	04/17/23 VOID	20119 (Reason: printer error)
50418	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,803.43	04/18/23 VOID	20120 (Reason: printer error)
50419	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,306.98	04/18/23 VOID	20121 (Reason: printer error)
50420	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	827.47	04/17/23 VOID	20122 (Reason: printer error)
50421	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	679.48	04/17/23 VOID	20123 (Reason: printer error)
50422	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,343.76	04/19/23 VOID	20124 (Reason: printer error)
50423	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,643.19	04/17/23 VOID	20125 (Reason: printer error)
50424	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,417.12	04/17/23 VOID	20126 (Reason: printer error)
50425	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,814.94	04/17/23 VOID	20127 (Reason: printer error)
50426	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,389.19	04/17/23 VOID	20128 (Reason: printer error)
50427	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,181.92	04/17/23 VOID	20129 (Reason: printer error)
50428	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,470.24	04/17/23 VOID	20130 (Reason: printer error)
50429	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,820.66	04/17/23 VOID	20131 (Reason: printer error)
50430	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,458.55	04/17/23 VOID	20133 (Reason: printer error)
50431	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,218.60	04/17/23 VOID	20134 (Reason: printer error)
50432	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,391.93	04/17/23 VOID	20142 (Reason: printer error)
50433	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,518.82	04/17/23 VOID	20143 (Reason: printer error)
50434	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,329.62	04/17/23 VOID	20144 (Reason: printer error)
50435	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,285.53	04/17/23 VOID	20145 (Reason: printer error)
50436	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,915.42	04/17/23 VOID	20147 (Reason: printer error)
50437	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,114.70	04/17/23 VOID	20148 (Reason: printer error)
50438	03/31/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,193.10	04/17/23 VOID	20149 (Reason: printer error)
50439	03/31/23	LN-50194 AVROHOM KOTLER	171.21		20150
50440	03/31/23	LN-50183 CAMDEN REDEVELOPMENT	25,099.00	04/18/23 VOID	20151 (Reason: printer error)
50441	03/31/23	LN-50183 CAMDEN REDEVELOPMENT	18,890.74	04/18/23 VOID	20152 (Reason: printer error)
50442	03/31/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	339.66	04/19/23 VOID	20153 (Reason: Printer error)
50443	03/31/23	LN-50039 JAMAL B TOKLEY	5,031.32	04/24/23 VOID	20154 (Reason: printer error)
50444	03/31/23	LN-50039 JAMAL B TOKLEY	5,633.43	04/24/23 VOID	20155 (Reason: printer error)
50445	04/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,342.52	04/19/23 VOID	20156 (Reason: printer error)
50446	04/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,784.59	04/19/23 VOID	20157 (Reason: printer error)
50447	04/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,130.36	04/19/23 VOID	20158 (Reason: printer error)
50448	04/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,288.58	04/19/23 VOID	20159 (Reason: printer error)
50449	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,880.66		20160
50450	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	930.10	04/25/23 VOID	20161 (Reason: printer error)
50451	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,649.03		20162
50452	04/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,918.23	04/19/23 VOID	20163 (Reason: printer error)
50453	04/03/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,589.19	04/19/23 VOID	20164 (Reason: printer error)
50454	04/03/23	LN-50190 FIG 20, LLC	789.33	04/18/23 VOID	20165 (Reason: printer error)
50455	04/03/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	9,230.62	04/17/23 VOID	20166 (Reason: printer error)

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 3rd Party Lienholders Account Continued					
50456	04/03/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	7,621.51	04/20/23 VOID	20167 (Reason: printer error)
50457	04/03/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	7,473.51	04/20/23 VOID	20168 (Reason: printer error)
50458	04/03/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	13,172.23	04/20/23 VOID	20169 (Reason: printer error)
50459	04/03/23	LN-10027 MARIA IBRIHIM	3,719.50	04/20/23 VOID	20170 (Reason: printer error)
50460	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,578.85	04/25/23 VOID	20171 (Reason: printer error)
50461	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,910.32	04/25/23 VOID	20172 (Reason: printer error)
50462	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,546.97	04/20/23 VOID	20173 (Reason: printer error)
50463	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,036.64	04/25/23 VOID	20174 (Reason: printer error)
50464	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,505.26		20175
50465	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	628.88	04/20/23 VOID	20176 (Reason: printer error)
50466	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	40,849.84	04/25/23 VOID	20177 (Reason: printer error)
50467	04/03/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,319.60	04/20/23 VOID	20178 (Reason: printer error)
50468	04/03/23	LN-50190 FIG 20, LLC	402.33	04/20/23 VOID	20179 (Reason: printer error)
50469	04/03/23	LN-50190 FIG 20, LLC	7,536.66	04/20/23 VOID	20180 (Reason: printer error)
50470	04/03/23	LN-50190 FIG 20, LLC	2,518.17	04/20/23 VOID	20181 (Reason: printer error)
50471	04/03/23	LN-50190 FIG 20, LLC	681.75	04/20/23 VOID	20182 (Reason: printer error)
50472	04/03/23	LN-50190 FIG 20, LLC	2,194.06	04/20/23 VOID	20183 (Reason: printer error)
50473	04/03/23	LN-50190 FIG 20, LLC	2,094.06	04/20/23 VOID	20184 (Reason: printer error)
50474	04/03/23	LN-50190 FIG 20, LLC	772.92	04/20/23 VOID	20185 (Reason: printer error)
50475	04/03/23	LN-50193 REARDEN LLC	2,898.59	04/18/23 VOID	20186 (Reason: printer error)
50476	04/03/23	LN-50193 REARDEN LLC	5,748.54	04/18/23 VOID	20187 (Reason: printer error)
50477	04/03/23	LN-11012 DANIEL A. LEBAR	295.69	04/18/23 VOID	20188 (Reason: printer error)
50478	04/03/23	LN-11012 DANIEL A. LEBAR	255.52	04/18/23 VOID	20189 (Reason: printer error)
50479	04/03/23	LN-11154 CHRISTOPHER CUMMINGS	1,342.66	04/20/23 VOID	20190 (Reason: incorrect amount)
50480	04/11/23	LN-11154 CHRISTOPHER CUMMINGS	450.23	04/18/23 VOID	20199 (Reason: printer error)
50481	04/11/23	LN-11154 CHRISTOPHER CUMMINGS	396.38	04/18/23 VOID	20200 (Reason: printer error)
50482	04/11/23	LN-50120 RTLS Holding Corporation	5,622.00	04/18/23 VOID	20201 (Reason: printer error)
50483	04/11/23	LN-40189 PINE VALLEY ONE REALSTATE LLC	10,124.56	04/18/23 VOID	20202 (Reason: printer error)
50484	04/11/23	LN-40189 PINE VALLEY ONE REALSTATE LLC	4,414.18	04/18/23 VOID	20203 (Reason: printer error)
50485	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,696.22	04/18/23 VOID	20204 (Reason: printer error)
50486	04/11/23	LN-50190 FIG 20, LLC	417.66	04/18/23 VOID	20205 (Reason: printer error)
50487	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,843.21	04/18/23 VOID	20206 (Reason: printer error)
50488	04/11/23	LN-50190 FIG 20, LLC	2,194.06	04/18/23 VOID	20207 (Reason: printer error)
50489	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.06	04/18/23 VOID	20208 (Reason: printer error)
50490	04/11/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	11,687.37	04/18/23 VOID	20209 (Reason: printer error)
50491	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,081.75	04/18/23 VOID	20210 (Reason: printer error)
50492	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06	04/18/23 VOID	20211 (Reason: printer error)
50493	04/11/23	LN-50193 REARDEN LLC	2,251.93	04/18/23 VOID	20212 (Reason: printer error)
50494	04/11/23	LN-50190 FIG 20, LLC	6,149.42	04/18/23 VOID	20213 (Reason: printer error)
50495	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,211.55	04/18/23 VOID	20214 (Reason: printer error)
50496	04/11/23	LN-50190 FIG 20, LLC	2,181.75	04/18/23 VOID	20215 (Reason: printer error)
50497	04/11/23	LN-50190 FIG 20, LLC	17,411.66	04/18/23 VOID	20216 (Reason: printer error)
50498	04/11/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,241.71	04/18/23 VOID	20217 (Reason: printer error)
50499	04/11/23	LN-50190 FIG 20, LLC	2,091.45	04/18/23 VOID	20218 (Reason: printer error)
50500	04/11/23	LN-50190 FIG 20, LLC	2,190.83	04/18/23 VOID	20219 (Reason: printer error)
50501	04/11/23	LN-50190 FIG 20, LLC	2,177.74	04/18/23 VOID	20220 (Reason: printer error)
50502	04/11/23	LN-50190 FIG 20, LLC	2,240.06	04/12/23 VOID	20221 (Reason: INCORRECT AMOUNT)
50503	04/11/23	LN-50190 FIG 20, LLC	4,430.84	04/12/23 VOID	20222 (Reason: incorrect amount)
50504	04/11/23	LN-50190 FIG 20, LLC	2,181.36	04/18/23 VOID	20223 (Reason: printer error)
50505	04/11/23	LN-50190 FIG 20, LLC	2,106.52	04/18/23 VOID	20224 (Reason: printer error)
50506	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,531.14	04/18/23 VOID	20225 (Reason: printer error)
50507	04/11/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,161.55	04/18/23 VOID	20226 (Reason: printer error)

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 3rd Party Lienholders Account Continued					
50508	04/12/23	LN-20074 LB-HONEY BADGER,SBMUNI%	43.00	04/18/23 VOID	20227 (Reason: printer error)
50509	04/12/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	301.00	04/18/23 VOID	20227 (Reason: printer error)
50510	04/12/23	LN-50190 FIG 20, LLC	4,384.90	04/18/23 VOID	20227 (Reason: printer error)
50511	04/12/23	LN-50194 AVROHOM KOTLER	53.00	04/18/23 VOID	20227 (Reason: printer error)
50512	04/12/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	10,478.70	04/18/23 VOID	20228 (Reason: printer error)
50513	04/12/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,449.34	04/18/23 VOID	20229 (Reason: printer error)
50514	04/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,618.54	04/14/23 VOID	20230 (Reason: printing error)
50515	04/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,618.54		20230
50516	04/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,838.11		20231
50517	04/14/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	16,262.94	04/20/23 VOID	20237 (Reason: incorrect amount)
50518	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,721.10		20238
50519	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,022.41		20239
50520	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	444.54		20240
50521	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,799.21		20241
50522	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,886.98		20242
50523	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	174,157.75		20243
50524	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,774.56		20244
50525	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,302.02		20245
50526	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,243.10		20246
50527	04/14/23	LN-50190 FIG 20, LLC	730.42		20247
50528	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	403.16		20119
50529	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	827.47		20122
50530	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	679.48		20123
50531	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,643.19		20125
50532	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,417.12		20126
50533	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,814.94		20127
50534	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,389.19		20128
50535	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,181.92		20129
50536	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	8,470.24		20130
50537	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,820.66		20131
50538	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,458.55		20133
50539	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,218.60		20134
50540	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,391.93		20142
50541	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,518.82		20143
50542	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,329.62		20144
50543	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,285.53		20145
50544	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	10,915.42		20147
50545	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,114.70		20148
50546	04/17/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,193.10		20149
50547	04/17/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	9,230.62		20166
50548	04/17/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	5,741.12		20118
50549	04/18/23	LN-50183 CAMDEN REDEVELOPMENT	25,099.00		20151
50550	04/18/23	LN-50183 CAMDEN REDEVELOPMENT	18,890.74		20152
50551	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,306.98		20121
50552	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,803.43		20120
50553	04/18/23	LN-50193 REARDEN LLC	2,898.59		20186
50554	04/18/23	LN-50193 REARDEN LLC	5,748.54		20187
50555	04/18/23	LN-50190 FIG 20, LLC	789.33		20165
50556	04/18/23	LN-11012 DANIEL A. LEBAR	255.52	04/20/23 VOID	20189 (Reason: incorrect amount)
50557	04/18/23	LN-11012 DANIEL A. LEBAR	295.69	04/20/23 VOID	20188 (Reason: incorrect amount)
50558	04/18/23	LN-20074 LB-HONEY BADGER,SBMUNI%	43.00		20227
50559	04/18/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	301.00		20227

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 3rd Party Lienholders Account Continued					
50560	04/18/23	LN-50190 FIG 20, LLC	4,384.90		20227
50561	04/18/23	LN-50194 AVROHOM KOTLER	53.00		20227
50562	04/18/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	10,478.70		20228
50563	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,449.34		20229
50564	04/18/23	LN-11154 CHRISTOPHER CUMMINGS	450.23	04/20/23 VOID	20199 (Reason: incorrect amount)
50565	04/18/23	LN-11154 CHRISTOPHER CUMMINGS	396.38	04/20/23 VOID	20200 (Reason: incorrect amount)
50566	04/18/23	LN-50120 RTLS Holding Corporation	5,622.00	04/20/23 VOID	20201 (Reason: incorrect amount)
50567	04/18/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	10,124.56		20202
50568	04/18/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	4,414.18		20203
50569	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,696.22		20204
50570	04/18/23	LN-50190 FIG 20, LLC	417.66		20205
50571	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,843.21		20206
50572	04/18/23	LN-50190 FIG 20, LLC	2,194.06		20207
50573	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.06		20208
50574	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	11,687.37		20209
50575	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,081.75		20210
50576	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,094.06		20211
50577	04/18/23	LN-50193 REARDEN LLC	2,251.93		20212
50578	04/18/23	LN-50190 FIG 20, LLC	6,149.42		20213
50579	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,211.55		20214
50580	04/18/23	LN-50190 FIG 20, LLC	2,181.75		20215
50581	04/18/23	LN-50190 FIG 20, LLC	17,411.66		20216
50582	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,241.71		20217
50583	04/18/23	LN-50190 FIG 20, LLC	2,091.45		20218
50584	04/18/23	LN-50190 FIG 20, LLC	2,190.83		20219
50585	04/18/23	LN-50190 FIG 20, LLC	2,177.74		20220
50586	04/18/23	LN-50190 FIG 20, LLC	2,181.36		20223
50587	04/18/23	LN-50190 FIG 20, LLC	2,106.52		20224
50588	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,531.14		20225
50589	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,161.55		20226
50590	04/18/23	LN-50190 FIG 20, LLC	454.03		20249
50591	04/18/23	LN-50190 FIG 20, LLC	2,189.95		20250
50592	04/18/23	LN-50190 FIG 20, LLC	401.21		20251
50593	04/18/23	LN-50190 FIG 20, LLC	849.33		20252
50594	04/18/23	LN-50190 FIG 20, LLC	2,094.06		20253
50595	04/18/23	LN-50190 FIG 20, LLC	412.13		20254
50596	04/18/23	LN-50190 FIG 20, LLC	5,126.24		20255
50597	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,135.71		20256
50598	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,082.64		20257
50599	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,651.34		20258
50600	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	417.85		20259
50601	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,718.01		20260
50602	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,742.85	04/19/23 VOID	20261 (Reason: incorrect amount)
50603	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,300.00	04/19/23 VOID	20262 (Reason: incorrect amount)
50604	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	326.16		20263
50605	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,099.57		20264
50606	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,869.59		20265
50607	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	11,678.53		20266
50608	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,081.42		20267
50609	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,617.79		20268
50610	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,328.05		20269
50611	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,059.73		20270

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 3rd Party Lienholders Account Continued					
50612	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	681.75		20271
50613	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,504.07		20272
50614	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	100.00		20273
50615	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,908.49		20274
50616	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,466.22		20275
50617	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,365.00		20276
50618	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,686.44		20278
50619	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	10,110.11		20279
50620	04/18/23	LN-50190 FIG 20, LLC	421.32		20280
50621	04/18/23	LN-50190 FIG 20, LLC	11,984.14		20281
50622	04/18/23	LN-50190 FIG 20, LLC	1,207.12		20282
50623	04/18/23	LN-50190 FIG 20, LLC	2,828.31		20283
50624	04/18/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	17,843.12		20284
50625	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	9,569.11		20285
50626	04/18/23	LN-50190 FIG 20, LLC	2,308.66		20286
50627	04/18/23	LN-50190 FIG 20, LLC	1,635.23	04/19/23 VOID	20287 (Reason: incorrect amount)
50628	04/18/23	LN-40080 PC7, LLC	8,295.23	04/19/23 VOID	20288 (Reason: incorrect amount)
50629	04/18/23	LN-40080 PC7, LLC	7,232.98	04/19/23 VOID	20289 (Reason: incorrect amount)
50630	04/18/23	LN-40187 TLOA OF NJ LLC	7,985.51	04/20/23 VOID	20290 (Reason: incorrect amount)
50631	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,994.06		20291
50632	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,412.29		20292
50633	04/18/23	LN-50183 CAMDEN REDEVELOPMENT	68,152.58		20293
50634	04/18/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,247.81		20294
50635	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	996.81		20295
50636	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	656.67		20296
50637	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	922.90		20297
50638	04/19/23	LN-50190 FIG 20, LLC	1,635.23	04/19/23 VOID	20287 (Reason: incorrect amount)
50639	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,993.22	04/19/23 VOID	20298 (Reason: incorrect amount)
50640	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	8,925.19		20299
50641	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,513.27		20300
50642	04/19/23	LN-50190 FIG 20, LLC	2,190.81		20301
50643	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,800.19		20302
50644	04/19/23	LN-50190 FIG 20, LLC	2,088.13		20303
50645	04/19/23	LN-40080 PC7, LLC	15,482.21		20304
50646	04/19/23	LN-50190 FIG 20, LLC	1,612.23		20304
50647	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,997.35		20304
50648	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	315.11		20305
50649	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,081.58		20306
50650	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,614.93		20307
50651	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,862.23		20308
50652	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,943.76		20309
50653	04/19/23	LN-50190 FIG 20, LLC	2,425.81		20310
50654	04/19/23	LN-50190 FIG 20, LLC	1,112.34		20311
50655	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	631.15		20312
50656	04/19/23	LN-40097 RAJENDRA INC	349.83		20313
50657	04/19/23	LN-50111 Zhixi Zhan	195.88		20314
50658	04/19/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,947.22		20315
50659	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,288.58		20159
50660	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,342.52		20156
50661	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,130.36		20158
50662	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,995.56		20112
50663	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,918.23		20163

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21		3rd Party Lienholders Account			Continued
50664	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,589.19		20164
50665	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,934.39		20113
50666	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,784.59		20157
50667	04/19/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,343.76		20124
50668	04/19/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	339.66		20153
50669	04/20/23	LN-11154 CHRISTOPHER CUMMINGS	1,289.66		20316
50670	04/20/23	LN-50192 NALINI FUNDING LLC	528.95		20317
50671	04/20/23	LN-50192 NALINI FUNDING LLC	553.12		20318
50672	04/20/23	LN-50192 NALINI FUNDING LLC	553.12		20319
50673	04/20/23	LN-50192 NALINI FUNDING LLC	392.55		20320
50674	04/20/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,489.26		20321
50675	04/20/23	LN-50190 FIG 20, LLC	1,317.33	04/20/23 VOID	20322 (Reason: incorrect amount)
50676	04/20/23	LN-50190 FIG 20, LLC	2,181.42		20323
50677	04/20/23	LN-50038 KENNETH ROBLES	9,899.86		20324
50678	04/20/23	LN-20074 LB-HONEY BADGER, SBMUNI%	112.94		20325
50679	04/20/23	LN-11012 DANIEL A. LEBAR	242.69		20326
50680	04/20/23	LN-11012 DANIEL A. LEBAR	202.52		20326
50681	04/20/23	LN-11154 CHRISTOPHER CUMMINGS	397.23		20326
50682	04/20/23	LN-11154 CHRISTOPHER CUMMINGS	343.38		20326
50683	04/20/23	LN-40187 TLOA OF NJ LLC	7,932.51		20326
50684	04/20/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	16,209.94		20326
50685	04/20/23	LN-50120 RTLS Holding Corporation	5,569.00		20326
50686	04/20/23	LN-50190 FIG 20, LLC	53.00		20326
50687	04/20/23	LN-10027 MARIA IBRIHIM	3,719.50		20170
50688	04/20/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	7,473.51		20168
50689	04/20/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	7,621.51		20167
50690	04/20/23	LN-31270 BERGEN SQUARE COMMUNITY DEVELO	13,172.23		20169
50691	04/20/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,546.97		20173
50692	04/20/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,319.60		20178
50693	04/20/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	628.88		20176
50694	04/20/23	LN-50190 FIG 20, LLC	2,518.17		20181
50695	04/20/23	LN-50190 FIG 20, LLC	7,536.66		20180
50696	04/20/23	LN-50190 FIG 20, LLC	2,194.06		20183
50697	04/20/23	LN-50190 FIG 20, LLC	772.92		20185
50698	04/20/23	LN-50190 FIG 20, LLC	402.33		20179
50699	04/20/23	LN-50190 FIG 20, LLC	1,194.06		20115
50700	04/20/23	LN-50190 FIG 20, LLC	681.75		20182
50701	04/20/23	LN-50190 FIG 20, LLC	424.00		20110
50702	04/20/23	LN-50190 FIG 20, LLC	2,169.66		20117
50703	04/20/23	LN-50190 FIG 20, LLC	2,818.73		20114
50704	04/20/23	LN-50190 FIG 20, LLC	2,094.06		20184
50705	04/24/23	LN-50039 JAMAL B TOKLEY	5,633.43		20155
50706	04/24/23	LN-50039 JAMAL B TOKLEY	5,031.32		20154
50707	04/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,290.62		20338
50708	04/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,286.12		20338
50709	04/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,213.30		20338
50710	04/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,396.64		20338
50711	04/24/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	635.50		20338
50712	04/24/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		20338
50713	04/24/23	LN-40189 PINE VALLEY ONE REALESTATE LLC	43.00		20338
50714	04/24/23	LN-50190 FIG 20, LLC	2,181.42		20338
50715	04/24/23	LN-50190 FIG 20, LLC	2,181.75		20338



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 3rd Party Lienholders Account Continued					
50716	04/24/23	LN-50190 FIG 20, LLC	424.87		20338
50717	04/24/23	LN-50196 LB-HONEY BADGER, SBMUNI%	43.00		20338
50718	04/24/23	LN-50196 LB-HONEY BADGER, SBMUNI%	355.28		20338
50719	04/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,457.95		20338
50720	04/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,089.92		20338
50721	04/24/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,689.97		20338
50722	04/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	930.10		20161
50723	04/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	591.89		20116
50724	04/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,910.32		20172
50725	04/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,036.64		20174
50726	04/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,578.85		20171
50727	04/25/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	40,849.84		20177
50728	04/26/23	LN-50192 NALINI FUNDING LLC	106.00		20110

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	204	118	993,120.32	501,423.76
Direct Deposit:	0	0	0.00	0.00
Total:	204	118	993,120.32	501,423.76

TD ARP CORONA ARP Funds Coronavirus FR Acct.					
1023	03/27/23	HER30 THE HERTZ CORPORATION	3,828.12		20103
1024	03/27/23	HOM11 HOME DEPOT	363.70	03/31/23	20103

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	4,191.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	4,191.82	0.00

TD CDBG GRANT21 CDBG ACCOUNT					
25664	03/27/23	ALD03 AL DIA NEWSPAPER, INC	6,500.00	03/30/23	20105
25665	04/14/23	ATL15 DAVID R DIMATTIA	5,000.00		20234
25666	04/14/23	CDW01 CDWG	733.40		20234
25667	04/14/23	EAS12 EASTSIDE BUILDERS	5,000.00		20234
25668	04/14/23	ENT03 THE ENTERPRISE CENTER	30,867.66		20234
25669	04/21/23	AIR01 AIRE-DEB CORP	20,000.00		20334
25670	04/21/23	JHW01 J.H. WILLIAMS ENTERPRISES	30,276.73		20334
25671	04/21/23	LEV01 LEVY CONSTRUCTION CO	106,730.18		20334
25672	04/21/23	NAT76 NATIONAL COMMUNITY DEV ASSOC.	700.00		20334
25673	04/21/23	PHI22 THE PHILLIES	5,105.00		20334

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	210,912.97	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	210,912.97	0.00

TD ESCROW 2021 Escrow Account					
1767	03/31/23	REM02 REMINGTON & VERNICK ENGINEERS	32,877.67		20140
1768	04/06/23	REM02 REMINGTON & VERNICK ENGINEERS	30,409.43		20198
1769	04/21/23	REM02 REMINGTON & VERNICK ENGINEERS	5,193.75		20331

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
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TD ESCROW 2021 Escrow Account		Continued			
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0		68,480.85	0.00
Direct Deposit:	0	0		0.00	0.00
Total:	3	0		68,480.85	0.00

TD ESG GRANT 21 ESG Account					
10218	04/14/23	ABE05	FIHMI M & NAJWA F ABED	8,647.00	20233
10219	04/14/23	DEA14	SILVANA DEALBUGUERQUE	1,200.00	20233
10220	04/14/23	DKL01	DKL GROUP LLC	7,500.00	20233
10221	04/14/23	MAR109	MARKET FAIR URBAN	2,898.00	20233
10222	04/14/23	MAZ03	MAURICE BASEM MAZAHREH	8,860.74	20233
10223	04/14/23	PUB04	PSE&G	3,498.50	20233
10224	04/14/23	WAS15	WASHINGTON PARK APTS LLC	7,060.00	20233
10225	04/21/23	ABE08	SUDKY ABED	6,000.00	20333
10226	04/21/23	PUB04	PSE&G	1,145.30	20333
10227	04/21/23	WAS15	WASHINGTON PARK APTS LLC	7,798.00	20333

Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	10	0		54,607.54	0.00
Direct Deposit:	0	0		0.00	0.00
Total:	10	0		54,607.54	0.00

TD GEN CAPITAL General Capital Account					
1014	03/31/23	ALP03	ALPER ENTERPRISES	105,250.00	20141

Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0		105,250.00	0.00
Direct Deposit:	0	0		0.00	0.00
Total:	1	0		105,250.00	0.00

TD GEN INS 21 Insurance Fund Account						
22906	03/27/23	DSI02	DSI MEDICAL SERVICES INC.	943.50		20102
22907	03/27/23	JRA01	JBER RISK ADVISORS, LLC	7,280.00		20102
22908	03/27/23	NJM02	NJ MOTOR VEHICLE COMMISSION	150.00		20102
22909	03/31/23	INT14	INTERNATIONAL ASSOC. OF FIRE-	1,333.76	03/31/23 VOID	20132 (Reason: missing routing numb)
22910	03/31/23	INT15	INTERNATIONAL ASSOC OF FIRE-	4,470.18	03/31/23 VOID	20132 (Reason: Missing Routing Numb)
22911	03/31/23	JEM03	LOUIS F JEMINEY	1,020.60	03/31/23 VOID	20132 (Reason: Missing Routing Numb)
22912	03/31/23	INT14	INTERNATIONAL ASSOC. OF FIRE-	1,333.76		20132
22913	03/31/23	INT15	INTERNATIONAL ASSOC OF FIRE-	4,470.18		20137
22914	03/31/23	JEM03	LOUIS F JEMINEY	1,020.60		20132
22915	04/06/23	VIR05	VIRTUA AT WORK	343.15		20197
22916	04/14/23	INT14	INTERNATIONAL ASSOC. OF FIRE-	489.74		20235
22917	04/14/23	INT15	INTERNATIONAL ASSOC OF FIRE-	1,437.96		20235
22918	04/21/23	CON24	CONCENTRA MEDICAL CENTER	2,365.00		20330
22919	04/21/23	DIR07	RICHARD J DIRENZO	2,494.80		20330
22920	04/21/23	HAR95	PAUL KENNETH HARRIS	850.50		20330
22921	04/21/23	HEA18	HEALTHMARK GROUP	318.60		20330
22922	04/21/23	JRA01	JBER RISK ADVISORS, LLC	8,600.00		20330
22923	04/21/23	KMD01	KMD COURT REPORTING, INC	735.00		20330
22924	04/21/23	MOZ02	EDWARD G MOZDEN	850.50		20330
22925	04/21/23	STA12	NJ DEPT OF LABOR & WORKFORCE D	20,488.80		20330
22926	04/21/23	VIR05	VIRTUA AT WORK	539.20		20330

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21 Insurance Fund Account					
Continued					
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	18	54,711.29	6,824.54	
	Direct Deposit:	0	0.00	0.00	
	Total:	18	54,711.29	6,824.54	
TD GRNT ACCT 21 Grant Fund Account					
104789	03/27/23	PEL03 SAMUEL PELLOM JR	840.00		20104
104790	03/31/23	GOV18 GOV DESIGNS	5,000.00		20139
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	2	5,840.00	0.00	
	Direct Deposit:	0	0.00	0.00	
	Total:	2	5,840.00	0.00	
TD HOME GRANT21 HOME Project Funds Account					
13356	04/21/23	NAT76 NATIONAL COMMUNITY DEV ASSOC.	350.00		20335
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	1	350.00	0.00	
	Direct Deposit:	0	0.00	0.00	
	Total:	1	350.00	0.00	
TD HOPWA GRNT21 Camden Housing Voucher Program					
14106	03/27/23	ABE06 ZAYED S ABED	1,378.00		20106
14107	03/27/23	ANT01 ANTIOCH PHASE II	703.00	03/29/23	20106
14108	03/27/23	GRE49 GREEN GARDEN APARTMENT, LLC	1,544.00	03/31/23	20106
14109	03/27/23	PAR40 PARKVIEW HOLDINGS INVESTOR	6,252.00	03/31/23	20106
14110	04/14/23	AAA05 AAA REALTY & MANAGEMENT, LLC	598.00		20232
14111	04/14/23	ABE06 ZAYED S ABED	2,356.00		20232
14112	04/14/23	AIO01 AION FOX RIDGE LLC	1,815.00		20232
14113	04/14/23	ALE02 ALEXAR PROPERTIES, LLC	968.00		20232
14114	04/14/23	ALP05 ALPINE COURT APARTMENTS	1,182.00		20232
14115	04/14/23	AME16 AMERICAN DREAM PROPERTIES	899.00		20232
14116	04/14/23	ANG08 ANGELO ASSOCIATES, LLC	885.00		20232
14117	04/14/23	ANT01 ANTIOCH PHASE II	703.00		20232
14118	04/14/23	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	736.00		20232
14119	04/14/23	BCI01 B&C INVESTING	1,019.00		20232
14120	04/14/23	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	778.00		20232
14121	04/14/23	CAS31 CASTLE OAKS APTS. LLC	724.00		20232
14122	04/14/23	CED04 CEDAR BROOK NJ, LLC	1,018.00		20232
14123	04/14/23	CRO03 CROSSING AT GLASSBORO, LLC	413.00		20232
14124	04/14/23	DAV60 DAVENPORT VILLAGE	619.00		20232
14125	04/14/23	DEL56 DELANCO FAMILY APTS	674.00		20232
14126	04/14/23	DIO01 GENE DINA	1,110.00		20232
14127	04/14/23	EME14 GIBBSBORO LLC	1,013.00		20232
14128	04/14/23	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	690.00		20232
14129	04/14/23	FOX04 AION FOX RIDGE, LLC	1,011.00		20232
14130	04/14/23	GAB02 ELI GABAY	1,110.00		20232
14131	04/14/23	GAR54 VERENICE GARCIA	957.00		20232
14132	04/14/23	GIB04 GIBBSBORO REALTY LLC	1,175.00		20232
14133	04/14/23	GRA65 GRACE PROPERTY SOLUTION	565.00		20232
14134	04/14/23	GRE49 GREEN GARDEN APARTMENT, LLC	772.00		20232

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HOPWA	GRNT21	Camden Housing Voucher Program Continued			
14135	04/14/23	GTM01 GTM VILLAGES, LLC	330.00		20232
14136	04/14/23	GUI09 ROBERT J GUILFOYLE	604.00		20232
14137	04/14/23	HOL49 HOLLYBUSH PRESERVATION	751.00		20232
14138	04/14/23	HPA01 HP ALTMAN AUTUMN RIDGE LLC	406.00		20232
14139	04/14/23	HUM05 LEON HUMPHREY	60.00		20232
14140	04/14/23	HYD05 EAST COAST HYDE PARK	3,248.00		20232
14141	04/14/23	KEL27 BARBARA KELLY	471.00		20232
14142	04/14/23	KRI04 KRIEGMAN & SMITH	966.00		20232
14143	04/14/23	LIN20 LINDENWOLD PH, LP	2,044.00		20232
14144	04/14/23	MAR109 MARKET FAIR URBAN	488.00		20232
14145	04/14/23	NOR05 NORTH FORKLANDING ASSOCIATION	598.00		20232
14146	04/14/23	OAK04 OAK RIDGE APARTMENTS	1,637.00		20232
14147	04/14/23	PAR40 PARKVIEW HOLDINGS INVESTOR	2,084.00		20232
14148	04/14/23	REA16 REAL PORTFOLIO 8, LLC	464.00		20232
14149	04/14/23	ROB60 ROBIN HILL APARTMENTS	3,336.00		20232
14150	04/14/23	ROD69 LUIS RODRIGUEZ	109.00		20232
14151	04/14/23	ROS04 ROSS GROVE, LLC	160.00		20232
14152	04/14/23	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,010.00		20232
14153	04/14/23	TAM02 TAMARACK APARTMENTS, LLC	878.00		20232
14154	04/14/23	THE36 THE HEATHERS REALTY, LLC	667.00		20232
14155	04/14/23	TNJ01 TNJ PROPERTIES/PRESIDENTIAL	758.00		20232
14156	04/14/23	TUC03 RAYMOND TUCKER	816.00		20232
14157	04/14/23	VES04 VESTORS PROPERTIES	777.00		20232
14158	04/14/23	WAS15 WASHINGTON PARK APTS LLC	714.00		20232
14159	04/14/23	WIL84 CHRIS WILLIAMS	839.00		20232
14160	04/14/23	WSA01 WS AFFORDABLE URBAN RENEWAL LL	553.00		20232
14161	04/14/23	YCM01 YC MANAGEMENT, LLC	477.00		20232
14162	04/21/23	ABE01 ABED S ABED	2,956.00		20336
14163	04/21/23	ABE06 ZAYED S ABED	2,356.00		20336
14164	04/21/23	AIO01 AION FOX RIDGE LLC	1,815.00		20336
14165	04/21/23	ALE02 ALEXAR PROPERTIES, LLC	968.00		20336
14166	04/21/23	ALP05 ALPINE COURT APARTMENTS	1,182.00		20336
14167	04/21/23	AME16 AMERICAN DREAM PROPERTIES	899.00		20336
14168	04/21/23	ANT01 ANTIOCH PHASE II	703.00		20336
14169	04/21/23	ANT10 ANTIOCH DEV. URBAN RENEWAL, LP	736.00		20336
14170	04/21/23	BCI01 B&C INVESTING	1,019.00		20336
14171	04/21/23	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	778.00		20336
14172	04/21/23	CAS31 CASTLE OAKS APTS. LLC	362.00		20336
14173	04/21/23	CED04 CEDAR BROOK NJ, LLC	1,018.00		20336
14174	04/21/23	CRO03 CROSSING AT GLASSBORO, LLC	413.00		20336
14175	04/21/23	DAV60 DAVENPORT VILLAGE	619.00		20336
14176	04/21/23	DEL56 DELANCO FAMILY APTS	674.00		20336
14177	04/21/23	DIO01 GENE DINA	1,110.00		20336
14178	04/21/23	EME14 GIBBSBORO LLC	1,013.00		20336
14179	04/21/23	FOX04 AION FOX RIDGE, LLC	1,011.00		20336
14180	04/21/23	GAB02 ELI GABAY	1,110.00		20336
14181	04/21/23	GAR54 VERENICE GARCIA	957.00		20336
14182	04/21/23	GAT05 GATEHOUSE & COOPERSTOWN APTS	1,407.00		20336
14183	04/21/23	GIB04 GIBBSBORO REALTY LLC	1,175.00		20336
14184	04/21/23	GRA65 GRACE PROPERTY SOLUTION	565.00		20336
14185	04/21/23	GRE49 GREEN GARDEN APARTMENT, LLC	772.00		20336
14186	04/21/23	GTM01 GTM VILLAGES, LLC	330.00		20336

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD HOPWA	GRNT21	Camden Housing Voucher Program Continued			
14187	04/21/23	GUI09 ROBERT J GUILFOYLE	302.00		20336
14188	04/21/23	HOL49 HOLLYBUSH PRESERVATION	751.00		20336
14189	04/21/23	HPA01 HP ALTMAN AUTUMN RIDGE LLC	406.00		20336
14190	04/21/23	HUM05 LEON HUMPHREY	30.00		20336
14191	04/21/23	HYD05 EAST COAST HYDE PARK	1,624.00		20336
14192	04/21/23	KEL27 BARBARA KELLY	471.00		20336
14193	04/21/23	KRI04 KRIEGMAN & SMITH	966.00		20336
14194	04/21/23	LEW18 LEWIS INSEPTIONS	2,978.00		20336
14195	04/21/23	LIN20 LINDENWOLD PH, LP	2,044.00		20336
14196	04/21/23	LUM03 LUMBERTON CAMPUS LP	989.00		20336
14197	04/21/23	MAR109 MARKET FAIR URBAN	488.00		20336
14198	04/21/23	NOR05 NORTH FORKLANDING ASSOCIATION	598.00		20336
14199	04/21/23	OAK04 OAK RIDGE APARTMENTS	1,637.00		20336
14200	04/21/23	PAR40 PARKVIEW HOLDINGS INVESTOR	1,042.00		20336
14201	04/21/23	REA16 REAL PORTFOLIO 8, LLC	464.00		20336
14202	04/21/23	ROB60 ROBIN HILL APARTMENTS	1,112.00		20336
14203	04/21/23	ROS04 ROSS GROVE, LLC	160.00		20336
14204	04/21/23	SPR09 1721 SPRINGDALE URBAN RENEWAL	1,010.00		20336
14205	04/21/23	TAM02 TAMARACK APARTMENTS, LLC	878.00		20336
14206	04/21/23	THE36 THE HEATHERS REALTY, LLC	667.00		20336
14207	04/21/23	TNJ01 TNJ PROPERTIES/PRESIDENTIAL	758.00		20336
14208	04/21/23	TUC03 RAYMOND TUCKER	816.00		20336
14209	04/21/23	VES04 VESTORS PROPERTIES	2,331.00		20336
14210	04/21/23	WAS15 WASHINGTON PARK APTS LLC	714.00		20336
14211	04/21/23	WHI08 WHITEGOLD INVESTMENTS LLL	432.00		20336
14212	04/21/23	WIL121 CHARLES WILSON	47.00		20336
14213	04/21/23	WIL84 CHRIS WILLIAMS	839.00		20336
14214	04/21/23	WSA01 WS AFFORDABLE URBAN RENEWAL LL	553.00		20336
14215	04/21/23	YCM01 YC MANAGEMENT, LLC	477.00		20336
14216	04/24/23	BNT01 BNTR MOUNT LAUREL PROPCO, LLC	4,650.00		20337

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	111	0	115,094.00	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	111	0	115,094.00	0.00

TD SEWER CAP 21	Sewer Capital Account			
447	03/31/23	AME80 AMERICAN WATER SERVICES	814,950.47	20138

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	814,950.47	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	1	0	814,950.47	0.00

TD TRUST 21	Trust Other Account			
3555	04/21/23	NJD20 NJ DEPT OF HLTH & SR SER.	66.60	20332

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	66.60	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	1	0	66.60	0.00

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD WATER 21	Water 1/1/21	4308903560			
8779	04/21/23	REM02 REMINGTON & VERNICK ENGINEERS	39,498.66		20329

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	39,498.66	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	39,498.66	0.00

TD WATER CAP 21	Water Capital				
1	03/31/23	MCM03 MCMANIMON & SCOTLAND, LLC	2,964.50	03/31/23 VOID	20136 (Reason: Crirt act name)
2	03/31/23	MCM03 MCMANIMON & SCOTLAND, LLC	2,964.50		20136

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	1	2,964.50	2,964.50
Direct Deposit:	0	0	0.00	0.00
Total:	1	1	2,964.50	2,964.50

TDGENERAL21	General Account			
139700	03/27/23	AND01 ANDREW VIOLA, ESQ	250.00	20101
139701	03/27/23	AUT08 AUTO ZONE INC.	1,153.41	20101
139702	03/27/23	BEN34 BEN SHAFFER RECREATION INC	2,405.85	20101
139703	03/27/23	BIF01 BIFF DUNCAN ASSOCIATES, INC.	36.25	20101
139704	03/27/23	BRO81 BROWN & CONNERY LLP	38,542.74	20101
139705	03/27/23	CAM28 CAMDEN COUNTY MAYORS' ASSOC.	350.00	20101
139706	03/27/23	CAP12 CAPEHART & SCATCHARD	18,791.00	20101
139707	03/27/23	CAR01 CARTUN HARDWARE	489.98	20101
139708	03/27/23	CCM01 C C M U A	9,996.75	20101
139709	03/27/23	CHE03 CHERRY VALLEY TRACTOR	3,352.14	20101
139710	03/27/23	COM6404 COMCAST #6404 CRAMER HILL	216.80	20101
139711	03/27/23	COM9135 COMCAST #9135 ENGINE 10 FIRE	153.35	20101
139712	03/27/23	COM9777 COMCAST #9777 FLEET	144.89	20101
139713	03/27/23	CWA01 CWA LOCAL 1014	10,215.00	20101
139714	03/27/23	DEC01 DECOTIIS, FITZPATRICK & COLE	3,664.70	20101
139715	03/27/23	DEM07 DEMBO, BROWN & BURNS LLP	4,000.00	20101
139716	03/27/23	FAZ01 JOSEPH FAZZIO, INC.	30.18	20101
139717	03/27/23	GAN01 GANN LAW BOOKS	225.00	20101
139718	03/27/23	GOO12 TIREHUB, LLC	2,884.24	20101
139719	03/27/23	GPA01 GPANJ, INC	100.00	20101
139720	03/27/23	HER30 THE HERTZ CORPORATION	6,245.90	20101
139721	03/27/23	HOM11 HOME DEPOT	7,308.71	20101
139722	03/27/23	IEH01 IEH AUTO PARTS, LLC	8,448.96	20101
139723	03/27/23	IKO02 RICOH USA, INC	9,533.37	20101
139724	03/27/23	JOH08 JOHNSON & TOWERS INC.	131.06	20101
139725	03/27/23	LAU01 LAUREL LAWN MOWER SERVICE	148.04	20101
139726	03/27/23	LN-50213 Frank Javier	19,215.53	20101
139727	03/27/23	MAJ02 MAJESTIC OIL CO, INC	39,357.89	20101
139728	03/27/23	MCA15 MUNICIPAL CLERK'S ASSOC.	50.00	20101
139729	03/27/23	MCA16 MUNICIPAL CLERK'S ASSOC	200.00	20101
139730	03/27/23	MCC27 KRISDEN M MCCRINK	350.00	20101
139731	03/27/23	MSD01 INDUSTRIAL HYDRAULICS & RUBBER	328.76	20101
139732	03/27/23	NJA07 NJAJ EDUCATIONAL FOUNDATION IN	295.00	20101
139733	03/27/23	NJD02 NJ ADVANCE MEDIA, LLC	237.65	20101
139734	03/27/23	NSP01 2NSPIREU, LLC C/O MARY CROSS	1,500.00	20101

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		General Account			Continued
139735	03/27/23	PAR07 PARA-PLUS TRANSLATIONS, INC	828.21		20101
139736	03/27/23	PAR41 SCOTT PARKER	944.00		20101
139737	03/27/23	PUB07 PUBLIC WORKS ASSOCIATION OF NJ	75.00		20101
139738	03/27/23	RUT13 RUTGERS, CENTER FOR GOV'T SRVS	481.00		20101
139739	03/27/23	SEN03 SENSIT TECHNOLOGIES, LLC	239.52		20101
139740	03/27/23	SMA04 MICHAEL SMARRITO	1,669.20		20101
139741	03/27/23	SMART005 Smart Stitch LLC	1,901.46		20101
139742	03/27/23	SUB11 SUBURBAN CONSULTING ENGINEERS	317.50		20101
139743	03/27/23	TCT12 TCTA OF CAMDEN,GLOU,CUMB&SALEM	150.00		20101
139744	03/27/23	TTI01 TTI ENVIRONMENTAL, INC	875.00		20101
139745	03/27/23	UNI02 A-1 UNIFORM CITY, INC	1,800.00		20101
139746	03/27/23	WAS01 WASTE MANAGEMENT OF NEW JERESY	83,956.44		20101
139747	03/27/23	WBM01 W B MASON CO, INC	2,917.80		20101
139748	03/27/23	XER01 XEROX CORPORATION	820.74		20101
139749	03/31/23	AA02 A & A GLASS	440.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139750	03/31/23	AIR01 AIRE-DEB CORP	350.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139751	03/31/23	AME01 AMERICAN ASPHALT	20,469.69	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139752	03/31/23	ATL04 ATLANTIC SALT INC.	15,185.51	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139753	03/31/23	ATT02 LANGUAGE LINE SERVICES	20.40	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139754	03/31/23	ATT08 A T & T MOBILITY	7,199.98	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139755	03/31/23	AUT01 AUTOMATIC DATA PROCESSING	30,611.64	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139756	03/31/23	AUT07 ACCU WASH	1,044.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139757	03/31/23	BLE03 THE BLEZNAK ORGANIZATION	56,464.68	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139758	03/31/23	BRO81 BROWN & CONNERY LLP	4,283.86	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139759	03/31/23	BRT01 BRT TECHNOLOGIES, LLC	2,341.20	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139760	03/31/23	CCM01 C C M U A	112,713.96	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139761	03/31/23	CDW01 CDWG	2,019.18	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139762	03/31/23	CHE02 CHERRY HILL DODGE	286.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139763	03/31/23	COM6224 COMCAST #6624 ISABEL MILLER	321.74	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139764	03/31/23	COM7905 COMCAST #7905 ENGINE 11 FIRE	108.35	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139765	03/31/23	COM9307 COMCAST #9307 OEM DPW	120.01	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139766	03/31/23	CON02 CONTRACTOR SERVICE	101.16	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139767	03/31/23	CON53 CONNER STRONG & BUCKELEW, INC.	16,666.66	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139768	03/31/23	COR33 CORSA MANAGEMENT	114,232.85	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139769	03/31/23	COU11 COURIER POST,THERESA CASALNOVA	335.79	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139770	03/31/23	CWA01 CWA LOCAL 1014	900.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139771	03/31/23	DEC01 DECOTIIS,FITZPATRICK & COLE	2,653.45	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139772	03/31/23	DIS15 DISPLAYS 2 GO	1,479.18	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139773	03/31/23	EME15 EMERGENCY EQUIPMENT SALES,LLC	9,257.48	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139774	03/31/23	FIR51 FIRE & SAFETY SERVICES, LTD.	3,169.25	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139775	03/31/23	GOV13 GOVCONNECTION, INC.	277.28	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139776	03/31/23	GRA36 GRAINGER, INC.	1,485.29	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139777	03/31/23	GRA62 GRAMERCY PARK HOLDINGS, LLC	8,474.40	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139778	03/31/23	HAI05 HAINESPORT AUTO & TRUCK	14,903.91	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139779	03/31/23	HER30 THE HERTZ CORPORATION	3,309.30	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139780	03/31/23	HOM01 HOME DEPOT CREDIT SVCS.	5,796.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139781	03/31/23	HOM15 HOMEWARD BOUND PET ADOPTION	20,583.33	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139782	03/31/23	HOM17 HOME DEPOT CREDIT SERVICES	32.94	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139783	03/31/23	IND01 INDEPENDENT ANIMAL CARE SRV	20,515.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139784	03/31/23	INT33 INTERNATIONAL CODE COUNCIL,INC	1,228.50	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139785	03/31/23	KER02 JOHN D. KERNAN DMD PA	52,839.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139786	03/31/23	LAU01 LAUREL LAWN MOWER SERVICE	236.09	03/31/23 VOID	20135 (Reason: Missing Routing Numb)

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		General Account			Continued
139787	03/31/23	MAL02 MALL CHEVROLET INC	5,084.51	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139788	03/31/23	MARC005 MARC A. WINTERS	7,044.46	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139789	03/31/23	MER01 MERCHANTVILLE OVERHEAD	6,044.67	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139790	03/31/23	MIK03 MIKE'S BETTER SHOES	7,565.99	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139791	03/31/23	NJA06 NEW JERSEY AMERICAN WATER CO	584.98	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139792	03/31/23	NJL06 NJS LEAGUE OF MUNICIPALITIES	190.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139793	03/31/23	PEM02 PEMBERTON SUPPLY COMPANY LLC	200.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139794	03/31/23	PSE01 PSEG	23,748.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139795	03/31/23	REG005 REGISTERED MUNICIPAL ACCOUNTAN	125.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139796	03/31/23	REP01 REPUBLIC SERVICES	20,474.86	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139797	03/31/23	SHI03 SHI INTERNATIONAL CORP	2,077.92	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139798	03/31/23	SOU03 SOUTH JERSEY WELDING	721.05	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139799	03/31/23	SPE05 MICHELLE BANKS-SPEARMAN	700.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139800	03/31/23	STA99 STAPLES ADVANTAGE	517.83	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139801	03/31/23	TDK01 TDK SYSTEMS GROUP, INC	8,354.48	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139802	03/31/23	TIM05 TIME CLOCK SALES & SERVICE CO.	1,033.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139803	03/31/23	TRE04 TREASURER, CAMDEN COUNTY	30,498.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139804	03/31/23	WBM01 W B MASON CO, INC	4,289.76	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139805	03/31/23	WIN01 WINNER FORD	2,511.86	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139806	03/31/23	WIR03 WIRELESS ELECTRONICS, INC	615.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139807	03/31/23	WIT05 WITMER PUBLIC SAFETY GROUP	68.25	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139808	03/31/23	ZOO01 ZOOLOGICAL SOCIETY OF PHILA	2,700.00	03/31/23 VOID	20135 (Reason: Missing Routing Numb)
139809	03/31/23	AA02 A & A GLASS	440.00		20135
139810	03/31/23	AIR01 AIRE-DEB CORP	350.00		20135
139811	03/31/23	AME01 AMERICAN ASPHALT	20,469.69		20135
139812	03/31/23	ATL04 ATLANTIC SALT INC.	15,185.51		20135
139813	03/31/23	ATT02 LANGUAGE LINE SERVICES	20.40		20135
139814	03/31/23	ATT08 A T & T MOBILITY	7,199.98		20135
139815	03/31/23	AUT01 AUTOMATIC DATA PROCESSING	30,611.64		20135
139816	03/31/23	AUT07 ACCU WASH	1,044.00		20135
139817	03/31/23	BLE03 THE BLEZNAK ORGANIZATION	56,464.68		20135
139818	03/31/23	BRO81 BROWN & CONNERY LLP	4,283.86		20135
139819	03/31/23	BRT01 BRT TECHNOLOGIES, LLC	2,341.20		20135
139820	03/31/23	CCM01 C C M U A	112,713.96		20135
139821	03/31/23	CDW01 CDWG	2,019.18		20135
139822	03/31/23	CHE02 CHERRY HILL DODGE	286.00		20135
139823	03/31/23	COM6224 COMCAST #6624 ISABEL MILLER	321.74		20135
139824	03/31/23	COM7905 COMCAST #7905 ENGINE 11 FIRE	108.35		20135
139825	03/31/23	COM9307 COMCAST #9307 OEM DPW	120.01		20135
139826	03/31/23	CON02 CONTRACTOR SERVICE	101.16		20135
139827	03/31/23	CON53 CONNER STRONG & BUCKELEW, INC.	16,666.66		20135
139828	03/31/23	COR33 CORSA MANAGEMENT	114,232.85		20135
139829	03/31/23	COU11 COURIER POST, THERESA CASALNOVA	335.79		20135
139830	03/31/23	CWA01 CWA LOCAL 1014	900.00		20135
139831	03/31/23	DEC01 DECOTIIS, FITZPATRICK & COLE	2,653.45		20135
139832	03/31/23	DIS15 DISPLAYS 2 GO	1,479.18		20135
139833	03/31/23	EME15 EMERGENCY EQUIPMENT SALES, LLC	9,257.48		20135
139834	03/31/23	FIR51 FIRE & SAFETY SERVICES, LTD.	3,169.25		20135
139835	03/31/23	GOV13 GOVCONNECTION, INC.	277.28		20135
139836	03/31/23	GRA36 GRAINGER, INC.	1,485.29		20135
139837	03/31/23	GRA62 GRAMERCY PARK HOLDINGS, LLC	8,474.40		20135
139838	03/31/23	HAI05 HAINESPORT AUTO & TRUCK	14,903.91		20135



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		General Account			Continued
139839	03/31/23	HER30 THE HERTZ CORPORATION	3,309.30		20135
139840	03/31/23	HOM01 HOME DEPOT CREDIT SVCS.	5,796.00		20135
139841	03/31/23	HOM15 HOMEWARD BOUND PET ADOPTION	20,583.33		20135
139842	03/31/23	HOM17 HOME DEPOT CREDIT SERVICES	32.94		20135
139843	03/31/23	IND01 INDEPENDENT ANIMAL CARE SRV	20,515.00		20135
139844	03/31/23	INT33 INTERNATIONAL CODE COUNCIL, INC	1,228.50		20135
139845	03/31/23	KER02 JOHN D. KERNAN DMD PA	52,839.00		20135
139846	03/31/23	LAU01 LAUREL LAWN MOWER SERVICE	236.09		20135
139847	03/31/23	MAL02 MALL CHEVROLET INC	5,084.51		20135
139848	03/31/23	MARC005 MARC A. WINTERS	7,044.46		20135
139849	03/31/23	MER01 MERCHANTVILLE OVERHEAD	6,044.67		20135
139850	03/31/23	MIK03 MIKE'S BETTER SHOES	7,565.99		20135
139851	03/31/23	NJA06 NEW JERSEY AMERICAN WATER CO	584.98		20135
139852	03/31/23	NJL06 NJS LEAGUE OF MUNICIPALITIES	190.00		20135
139853	03/31/23	PEM01 PEMBERTON SUPPLY COMPANY LLC	200.00		20135
139854	03/31/23	PSE01 PSEG	23,748.00		20135
139855	03/31/23	REG005 REGISTERED MUNICIPAL ACCOUNTAN	125.00		20135
139856	03/31/23	REP01 REPUBLIC SERVICES	20,474.86		20135
139857	03/31/23	SHI03 SHI INTERNATIONAL CORP	2,077.92		20135
139858	03/31/23	SOU03 SOUTH JERSEY WELDING	721.05		20135
139859	03/31/23	SPE05 MICHELLE BANKS-SPEARMAN	700.00		20135
139860	03/31/23	STA99 STAPLES ADVANTAGE	517.83		20135
139861	03/31/23	TDK01 TDK SYSTEMS GROUP, INC	8,354.48		20135
139862	03/31/23	TIM05 TIME CLOCK SALES & SERVICE CO.	1,033.00		20135
139863	03/31/23	TRE04 TREASURER, CAMDEN COUNTY	30,498.00		20135
139864	03/31/23	WBM01 W B MASON CO, INC	4,289.76		20135
139865	03/31/23	WIN01 WINNER FORD	2,511.86		20135
139866	03/31/23	WIR03 WIRELESS ELECTRONICS, INC	615.00		20135
139867	03/31/23	WIT05 WITMER PUBLIC SAFETY GROUP	68.25		20135
139868	03/31/23	ZOO01 ZOOLOGICAL SOCIETY OF PHILA	2,700.00		20135
139869	03/31/23	JHW01 J.H. WILLIAMS ENTERPRISES	4,154.35		20146
139870	04/06/23	ALM14 ALM GLOBAL, LLC	734.70		20195
139871	04/06/23	ALP03 ALPER ENTERPRISES	2,820.00		20195
139872	04/06/23	AMA07 ASSOC.OF MUN.ASSASSOR'S	155.00		20195
139873	04/06/23	AMA08 AMAZON CAPITAL SERVICES, INC.	85.99		20195
139874	04/06/23	ATT02 LANGUAGE LINE SERVICES	45.90		20195
139875	04/06/23	ATT07 AT&T	7,301.22		20195
139876	04/06/23	ATT09 AT&T CORP	106.58		20195
139877	04/06/23	BAR62 BARRACUDA NETWORKS INC	3,888.00		20195
139878	04/06/23	BEL02 VERIZON	25,594.70		20195
139879	04/06/23	BOY05 BOYD PHOTOGRAPHY LLC	685.00		20195
139880	04/06/23	CAM12 CAMDEN COUNTY CLERK'S OFFICE	5,443.25		20195
139881	04/06/23	CAR01 CARTUN HARDWARE	2,217.24		20195
139882	04/06/23	CAR72 CARMA/NJ	50.00		20195
139883	04/06/23	COR36 CORE MECHANICAL, INC.	190.00		20195
139884	04/06/23	COU01 COURIER POST	5,266.56		20195
139885	04/06/23	COV05 COVANTA CAMDEN ENERGY RECOVERY	415,145.61		20195
139886	04/06/23	CRE29 CREATIONS BY JENN	900.00		20195
139887	04/06/23	EMD02 JEROME W EMDUR	794.00		20195
139888	04/06/23	EME18 EMERALD SOCIETY	300.00		20195
139889	04/06/23	FIR56 FIRST PRIORITY MANAGEMENT	5,280.95		20195
139890	04/06/23	FON04 FRANKIE FONTANEZ, ESQ	11,666.66		20195

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TDGENERAL21		General Account			Continued
139891	04/06/23	GRA36 GRAINGER, INC.	75.15		20195
139892	04/06/23	GRA39 GRAINGER	669.88		20195
139893	04/06/23	HAL12 HALL FIRE RMS, LLC	1,428.75		20195
139894	04/06/23	HAR04 THE ORIGINAL W. HARGROVE	16,380.00		20195
139895	04/06/23	HOM11 HOME DEPOT	8,472.30		20195
139896	04/06/23	HRH01 HARD ROCK HOTEL & CASINO AC	212.00		20195
139897	04/06/23	JAY02 JAY'S TIRE SERVICE LLC	5,625.00		20195
139898	04/06/23	JWA02 JOHN WESLEY APTS, LLC	767.21		20195
139899	04/06/23	KON05 KONICA MINOLTA PREMIER FINANCE	1,978.00		20195
139900	04/06/23	LIN18 LINE SYSTEMS, INC. DBA	12,723.95		20195
139901	04/06/23	MCC44 HOWARD MCOACH,PC	7,128.00		20195
139902	04/06/23	MER04 MERCHANTVILLE-PENN WATER COMM	1,326.00		20195
139903	04/06/23	MIC09 MICHAEL'S	151.43		20195
139904	04/06/23	MIL19 MILLENNIUM SKATE WORLD	848.00		20195
139905	04/06/23	MON41 JP MONZO MUNICIPAL CONSULTING	50.00		20195
139906	04/06/23	MOO20 MOORESTOWN AUTO & BOAT	390.00		20195
139907	04/06/23	NFP02 NFPA	80.15		20195
139908	04/06/23	NJA06 NEW JERSEY AMERICAN WATER CO	802.49		20195
139909	04/06/23	NJP02 NEW JERSEY PLANNING OFFICIALS	155.00		20195
139910	04/06/23	PRI52 PRITCHARD INDUSTRIES, LLC	838.32		20195
139911	04/06/23	REP01 REPUBLIC SERVICES	53,164.07		20195
139912	04/06/23	SMART005 Smart Stitch LLC	476.00		20195
139913	04/06/23	SOU03 SOUTH JERSEY WELDING	188.79		20195
139914	04/06/23	SPA04 SPARK ELECTRIC SERVICE, INC	453.00		20195
139915	04/06/23	SPO08 SPOK	12.54		20195
139916	04/06/23	TRA01 TRANSAXLE	9,658.31		20195
139917	04/06/23	WBM01 W B MASON CO, INC	3,279.27		20195
139918	04/06/23	WES05 THOMSON WEST	4,882.32		20195
139919	04/06/23	WIN01 WINNER FORD	3,524.34		20195
139920	04/06/23	COM7997 COMCAST #7997 FIRE ADMIN.	284.89		20196 Direct Deposit
139921	04/14/23	AMA08 AMAZON CAPITAL SERVICES, INC.	85.99		20236
139922	04/14/23	BER01 BERBEN INSIGNIA, CO.	640.00		20236
139923	04/14/23	BIF01 BIFF DUNCAN ASSOCIATES, INC.	36.25		20236
139924	04/14/23	CAM46 CAMDEN REDEVELOPMENT AGENCY	6,490.00		20236
139925	04/14/23	CAR01 CARTUN HARDWARE	888.83		20236
139926	04/14/23	CCM01 C C M U A	8,452.22		20236
139927	04/14/23	CDW01 CDWG	911.45		20236
139928	04/14/23	COL86 COLLINGSWOOD BOROUGH	125,000.00		20236
139929	04/14/23	COM35 COMCAST BUSINESS SERVICES --	122.94		20236
139930	04/14/23	COM3757 COMCAST #3757 MLK JR. COMM.	116.85	04/17/23 VOID	20236 (Reason: FOR ACH)
139931	04/14/23	COM7634 COMCAST #7634 BROADWAY COMM	156.85	04/17/23 VOID	20236 (Reason: FOR ACH)
139932	04/14/23	COM9670 COMCAST #9670 MAYOR'S OFFICE	134.04	04/17/23 VOID	20236 (Reason: FOR ACH)
139933	04/14/23	COM9812 COMCAST #9812 27 FEDERAL ST	113.35	04/17/23 VOID	20236 (Reason: FOR ACH)
139934	04/14/23	COM9853 COMCAST #9853 MALANDRA HALL	116.85	04/17/23 VOID	20236 (Reason: FOR ACH)
139935	04/14/23	CON02 CONTRACTOR SERVICE	651.60		20236
139936	04/14/23	CON53 CONNER STRONG & BUCKELEW, INC.	16,666.66		20236
139937	04/14/23	COO30 CAMDEN COMMUNITY PARTNERSHIP	18,448.50		20236
139938	04/14/23	DEF10 DEFEO ASSOCIATES	2,173.75		20236
139939	04/14/23	DET04 DETECTACHEM, INC	277.81		20236
139940	04/14/23	EMD02 JEROME W EMDUR	294.00		20236
139941	04/14/23	FIR62 FIRST DUE	2,100.00		20236
139942	04/14/23	GAN01 GANN LAW BOOKS	930.00		20236

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		General Account			Continued
139943	04/14/23	HER30 THE HERTZ CORPORATION	18,109.38		20236
139944	04/14/23	HOM11 HOME DEPOT	2,569.16		20236
139945	04/14/23	JOS07 JOSEPH'S HOUSE OF CAMDEN, LLC	2,500.00		20236
139946	04/14/23	KON05 KONICA MINOLTA PREMIER FINANCE	965.31		20236
139947	04/14/23	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	8,334.27		20236
139948	04/14/23	LN-50195 DSHC ENTERPRISES, LLC	6,962.30		20236
139949	04/14/23	LN-50204 PRO CAP 8 FBO Firstrust Bank	17,614.68		20236
139950	04/14/23	MAJ02 MAJESTIC OIL CO, INC	64,286.28		20236
139951	04/14/23	MAP03 MAPLE LEAF LAWCARE, INC	5,277.00		20236
139952	04/14/23	MFA01 M-F ATHLETIC CO, INC.	2,354.95		20236
139953	04/14/23	MUN12 MUNICIPAL RECORD SERVICE	3,960.00		20236
139954	04/14/23	NEW49 NEW LIFE COMMUNITY DEV. CORP	10,000.00		20236
139955	04/14/23	NJC01 NJ CONFERENCE OF MAYORS	465.00		20236
139956	04/14/23	NJD02 NJ ADVANCE MEDIA, LLC	382.33		20236
139957	04/14/23	NJE04 NJ EMERGENCY PREPAREDNESS ASSO	250.00		20236
139958	04/14/23	NWH01 NATIONAL WOMEN'S HISTORY	727.79		20236
139959	04/14/23	PAA01 PAA CONSULTINGLLC DBA SOMA	4,462.50		20236
139960	04/14/23	PAR41 SCOTT PARKER	760.00		20236
139961	04/14/23	PEN31 PENNONI ASSOCIATES, INC	2,160.00		20236
139962	04/14/23	PRO45 PROCTOR PROPERTIES	11,440.00		20236
139963	04/14/23	ROC01 ROCHESTER MIDLAND CORP	885.00		20236
139964	04/14/23	SAF06 SAFETY & SURVIVAL TRAINING, LL	500.00		20236
139965	04/14/23	SAN05 MARK SAUNDERS	711.02		20236
139966	04/14/23	SMART005 Smart Stitch LLC	100.00		20236
139967	04/14/23	STA99 STAPLES ADVANTAGE	177.90		20236
139968	04/14/23	THE03 THE TREE HOUSE, INC	372.06		20236
139969	04/14/23	THEIN005 THE INQUIRER	195.21		20236
139970	04/14/23	WAS01 WASTE MANAGEMENT OF NEW JERESY	557,791.60		20236
139971	04/14/23	WBM01 W B MASON CO, INC	372.35		20236
139972	04/14/23	WIT05 WITMER PUBLIC SAFETY GROUP	1,226.56		20236
139973	04/14/23	XER01 XEROX CORPORATION	820.74		20236
139974	04/17/23	COM3757 COMCAST #3757 MLK JR. COMM.	116.85		20248 Direct Deposit
139975	04/17/23	COM7634 COMCAST #7634 BROADWAY COMM	156.85		20248 Direct Deposit
139976	04/17/23	COM9670 COMCAST #9670 MAYOR'S OFFICE	134.04		20248 Direct Deposit
139977	04/17/23	COM9812 COMCAST #9812 27 FEDERAL ST	113.35		20248 Direct Deposit
139978	04/17/23	COM9853 COMCAST #9853 MALANDRA HALL	116.85		20248 Direct Deposit
139979	04/21/23	AIR01 AIRE-DEB CORP	4,414.00		20327
139980	04/21/23	AME01 AMERICAN ASPHALT	2,898.17		20327
139981	04/21/23	AME80 AMERICAN WATER SERVICES	391,427.92		20327
139982	04/21/23	BIG03 BIG TRUCK RENTAL, LLC	25,500.00		20327
139983	04/21/23	BRT01 BRT TECHNOLOGIES, LLC	1,069.35		20327
139984	04/21/23	CAM12 CAMDEN COUNTY CLERK'S OFFICE	5,596.00		20327
139985	04/21/23	CAM46 CAMDEN REDEVELOPMENT AGENCY	28,125.35		20327
139986	04/21/23	CAR01 CARTUN HARDWARE	1,338.08		20327
139987	04/21/23	CAR94 CARLIN, WARD, ASH & HEIART LLC	35.00		20327
139988	04/21/23	CCM01 C C M U A	10,481.70		20327
139989	04/21/23	CHE03 CHERRY VALLEY TRACTOR	1,760.79		20327
139990	04/21/23	COR36 CORE MECHANICAL, INC.	3,219.59		20327
139991	04/21/23	COU01 COURIER POST	802.31		20327
139992	04/21/23	COU11 COURIER POST, THERESA CASALNOVA	163.80		20327
139993	04/21/23	CPI01 CONCEPT PRINTING	278.25		20327
139994	04/21/23	DSE01 DIVAL SAFETY EQUIPMENT	810.00		20327

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21 General Account Continued					
139995	04/21/23	FED14 FEDEX (OMEGA CORP CTR)	58.06		20327
139996	04/21/23	FIR37 FIRST STUDENT, INC	2,400.00		20327
139997	04/21/23	G0012 TIREHUB, LLC	1,136.12		20327
139998	04/21/23	HAR04 THE ORIGINAL W. HARGROVE	13,885.00		20327
139999	04/21/23	HOM17 HOME DEPOT CREDIT SERVICES	155.85		20327
140000	04/21/23	IEH01 IEH AUTO PARTS, LLC	8,261.13		20327
140001	04/21/23	IK002 RICOH USA, INC	78.00		20327
140002	04/21/23	IPD01 INSTITUTE FOR PROFESSIONAL DEV	50.00		20327
140003	04/21/23	JJM01 JJM PLUMBING COMPANY	14,135.00		20327
140004	04/21/23	LEV01 LEVY CONSTRUCTION CO	43,128.48		20327
140005	04/21/23	LEX01 LEXIS NEXIS	744.00		20327
140006	04/21/23	MCC44 HOWARD MCCOACH,PC	6,271.10		20327
140007	04/21/23	MTE02 MT EPHRAIM DODGE	3,486.17		20327
140008	04/21/23	NJA06 NEW JERSEY AMERICAN WATER CO	1,268.77		20327
140009	04/21/23	NJD34 NJ DEPT OF COMMUNITY AFFAIRS	15,999.00		20327
140010	04/21/23	PAR07 PARA-PLUS TRANSLATIONS, INC	307.96		20327
140011	04/21/23	POL01 POLLUTION CONTROL FINANCING	58,940.28		20327
140012	04/21/23	REN13 C4 RENOVATIONS	7,450.00		20327
140013	04/21/23	ROC01 ROCHESTER MIDLAND CORP	449.00		20327
140014	04/21/23	SIX02 Sixsmith Sporting Goods	711.00		20327
140015	04/21/23	TRA01 TRANSAXLE	628.96		20327
140016	04/21/23	WAS01 WASTE MANAGEMENT OF NEW JERESY	850.00		20327
140017	04/21/23	WBM01 W B MASON CO, INC	4,040.50		20327
140018	04/21/23	XER01 XEROX CORPORATION	820.74		20327
140019	04/21/23	COM5853 COMCAST #5853 N CAMDEN COMM	204.89		20328 Direct Deposit
140020	04/21/23	COM8493 COMCAST #8493 BROADWAY LIBERTY	156.85		20328 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	248	65	3,147,580.50	658,244.62
Direct Deposit:	8	0	1,284.57	0.00
Total:	256	65	3,148,865.07	658,244.62

WIRES		WIRES			
32723	03/27/23	CHA17 CHASE MANHATTAN BANK	1,630,312.50		20109
920222	03/27/23	CCM01 C C M U A	84,577.00		20107
920223	03/30/23	TOW01 TOWNSHIP OF PENNSAUKEN	82,483.82		20191
33123	03/31/23	AME80 AMERICAN WATER SERVICES	1,260,026.74		20192
331231	03/31/23	AME80 AMERICAN WATER SERVICES	1,260,026.74		20193
41423	04/14/23	AME80 AMERICAN WATER SERVICES	2,730,528.42		20277

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	7,047,955.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	7,047,955.22	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	620	187	12,665,574.74	1,169,457.42
Direct Deposit:	8	0	1,284.57	0.00
Total:	628	187	12,666,859.31	1,169,457.42

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	2-01	706,762.25	0.00	0.00	706,762.25
Water Operating Fund	2-05	516,610.96	0.00	0.00	516,610.96
Sewer Operating Fund	2-07	<u>743,415.78</u>	<u>0.00</u>	<u>0.00</u>	<u>743,415.78</u>
Year Total:		1,966,788.99	0.00	0.00	1,966,788.99
Current Fund	3-01	3,624,390.97	52,126.78	0.00	3,676,517.75
Water Operating Fund	3-05	2,054,928.02	0.00	0.00	2,054,928.02
Sewer Operating Fund	3-07	2,020,204.14	0.00	0.00	2,020,204.14
Insurance Trusts Fund	3-13	54,711.29	0.00	0.00	54,711.29
Trust - TTL Redemption	3-15	993,120.32	0.00	0.00	993,120.32
Trust - Animal Control	3-32	<u>66.60</u>	<u>0.00</u>	<u>0.00</u>	<u>66.60</u>
Year Total:		8,747,421.34	52,126.78	0.00	8,799,548.12
	B-CV	30,867.66	0.00	0.00	30,867.66
General Capital Fund	C-04	105,250.00	0.00	0.00	105,250.00
Water Capital Fund	C-06	2,964.50	0.00	0.00	2,964.50
Sewer Capital Fund	C-08	<u>854,449.13</u>	<u>0.00</u>	<u>0.00</u>	<u>854,449.13</u>
Year Total:		962,663.63	0.00	0.00	962,663.63
	E-CV	23,732.30	0.00	0.00	23,732.30
Federal-State Grant Fund	G-02	463,474.71	0.00	0.00	463,474.71
Trust	G-16	18,448.50	0.00	0.00	18,448.50
	G-18	4,685.00	0.00	0.00	4,685.00
	G-19	192.50	0.00	0.00	192.50
	G-20	1,612.50	0.00	0.00	1,612.50
	G-BG	180,045.31	0.00	0.00	180,045.31
	G-ES	30,875.24	0.00	0.00	30,875.24
	G-HM	350.00	0.00	0.00	350.00
	G-HP	<u>115,094.00</u>	<u>0.00</u>	<u>0.00</u>	<u>115,094.00</u>
Year Total:		814,777.76	0.00	0.00	814,777.76
Total of All Funds:		<u>12,546,251.68</u>	<u>52,126.78</u>	<u>0.00</u>	<u>12,598,378.46</u>

Project Description	Project No.	Project Total
Branch Village Assoc Phase IV	0408I858	421.73
PSE&G New State Street Substat	0408I892	5,869.67
HEMANG PATEL RAJ & AARAV, INC	0408I895	2,335.72
PSE&G Woodlynne Substation	0408I899	4,527.58
PBCIP -10 UNIT PROJECT HOUSING	0408I902	138.75
CRAMER HILL FAMILY BLK823	0408I903	47.74
CRAMER HILL SENIOR URBAN RENEW	0408I904	4,628.38
CRAMER HILL FAMILY BLK856	0408I905	967.74
CRAMER HILL FAMILY URBAN RENEW	0408I906	2,723.76
PSE&G M&R STATION	0408I910	1,357.98
KIPP COOPER NORCOSS-WHITTIER	0408I913	812.50
CP THORN & COPEWOOD, LLC	0408I914	11,202.83
LUCCELLO PROPERTIES, LLC	0408I915	150.00
PLANKTON ENERGY, LLC	0408I920	1,034.23
TOWER NORTH DEVELOPMENT, LLC	0408I921	712.98
AIR PRODUCTS AND CHEMICALS,INC	0408I928	7,580.51
Cooper Lanning Sq Ren School	0408P866	150.00
Camden's Charter School Netwrk	0408P896	185.00
Matrix Admiral wilson Develop	0408P909	5,410.00
MAYTAV BUS COMPANY, INC	0408P925	350.00
VIRTUA OUR LADY OF LOURDES	0408P926	138.75
PENNSAUKEN QOZ SELF STORAGE LL	0408P927	1,150.00
PSE&G STATE STREET SUBSTATION	0408P932	1,285.00
COOPER CANCER CENTER, INC.	0408P933	3,350.00
1800 DAVIS ASSOCIATES URBAN	0408P934	7,978.75
CAMDEN'S CHARTER SCHOOL NETWRK	0408P936	92.50
NORTHGATE PRESERVATION URBAN	0408P939	3,092.50

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Project Description	Project No.	Project Total
VIRTUA OLOL TRASH COMPACTOR	0408P940	786.25
Total Of All Projects:		<u>68,480.85</u>

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DEPARTMENT OF FINANCE  
CITY OF CAMDEN  
NEW JERSEY

VICTOR CARSTARPHEN  
MAYOR

C-2  
GERALD C. SENESKI  
DIRECTOR OF FINANCE  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Angel Fuentes, City Council President  
Luis Pastoriza, Municipal Clerk

From: Gerald Seneski, Director of Finance 

Date: April 26, 2023

Subject: Payroll Register Summary Communications for Forthcoming City  
Council Meeting- May 9, 2023

MUNICIPAL CLERK'S OFFICE  
CAMDEN, N.J.  
2023 APR 27 P 2:22  
ANGEL FUENTES

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 3/31/23, 4/14/23 and 4/28/23. Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor



**COMPANY TOTAL**      **HOURS**      **EARNINGS**      **STATUTORY DEDUCTIONS**      **VOLUNTARY DEDUCTIONS**      **NET PAY**

<b>COMPANY CODE</b>	<b>EXE</b>	4,687.47 REG .00 O/T .00 HOURS 3 1,687.00 HOURS 4	1,520,711.72 REG 1,000.00 EARNINGS 3 1,290.42 EARNINGS 5	23,330.39 O/T 114,020.07 EARNINGS 4 1,660,352.60 GROSS	154,805.84 FIT 48,702.71 SS 22,970.83 MED 63,673.28 STATE 4,418.11 SUI 995.15 FLI	1,334,956.45 TOTAL DEDUCTIONS	636 Pays <input type="checkbox"/> 29,830.23
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**HOURS ANALYSIS:**

1,622.00	15	ST/OT	65.00	16	18 1/2	30,761.22	M	ADJUST	80,020.27	15	ST/OT
1,130.40	A	ACT, ST	2,739.64	D	DOCK T	1,290.42	TTL				
4,847.82	D	DCRPER	1,000.00	OCC	ONCALL						
137.50	D	DCRPER	3,213.54	I	G-T.L.	1,442,888.21	P				
63,626.08	56	NJ	47.20	59	PA						
4,418.11	56	NJ	995.15	56	NJ						

**EARNINGS ANALYSIS:**

4,354.89	D	ANUTY.	2,098.18	E	BKPN	3,195.21	I	C.INS.	1,205.68	K	BKPN
42.96	O		81,736.93	P	PENS.	49,086.22	Q	PENS.	2,349.41	S	DCRP
187,810.98	U		62,795.54	V		20,053.00	W		22,390.26	1	LOAN
25,867.28	3	LOAN	2,510.23	CO	COLTAX	271.92	13	VALIC	684.60	19	AFLAC
2,440.78	25	AFLAC	155.04	29	AF10MO	544,650.35	31		83,336.96	32	
61,385.27	33		682.00	34	PARK	71.00	35	WGFEE	3,007.04	42	L.2578
5,565.21	43	LOC.78	1,492.74	44	BUFF	4,258.83	45	CNC.10	425.00	53	LPFFA.
2,745.00	56	HOUSE	60.00	57	P.A.C.	6,081.55	66		848.50	68	BANK
1,883.35	69	GARSH	677.72	73	GARN	10.00	74	GARN	9,219.45	75	CHILD
3,152.63	76	CHILD	814.91	77	CHILD	514.54	78	CHILD	1,287.22	79	WAGES
1,953.78	ADD	ADD	28,713.62	BN1		3,337.63	BN2		2,684.12	BN3	
3,019.62	BNS		535.00	BN6		19,638.00	BN9		78.84	COL	COLLIF
10,716.47	CPL	COUPLE	28,307.03	FAM	FAMILY	16,177.04	PCH	PARENT	16,340.00	SIN	SINGLE
519.86	VPL	VOLLIF	502.50	45C	CWASTG	1,214.56	45S	CWAFUL			

**MEMO ANALYSIS:**

63,626.08	56	NJ	47.20	59	PA						
4,418.11	56	NJ	995.15	56	NJ						

**STATUTORY DED. ANALYSIS:**

4,418.11	56	NJ	995.15	56	NJ						
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**VOLUNTARY DED. ANALYSIS:**

4,354.89	D	ANUTY.	2,098.18	E	BKPN	3,195.21	I	C.INS.	1,205.68	K	BKPN
42.96	O		81,736.93	P	PENS.	49,086.22	Q	PENS.	2,349.41	S	DCRP
187,810.98	U		62,795.54	V		20,053.00	W		22,390.26	1	LOAN
25,867.28	3	LOAN	2,510.23	CO	COLTAX	271.92	13	VALIC	684.60	19	AFLAC
2,440.78	25	AFLAC	155.04	29	AF10MO	544,650.35	31		83,336.96	32	
61,385.27	33		682.00	34	PARK	71.00	35	WGFEE	3,007.04	42	L.2578
5,565.21	43	LOC.78	1,492.74	44	BUFF	4,258.83	45	CNC.10	425.00	53	LPFFA.
2,745.00	56	HOUSE	60.00	57	P.A.C.	6,081.55	66		848.50	68	BANK
1,883.35	69	GARSH	677.72	73	GARN	10.00	74	GARN	9,219.45	75	CHILD
3,152.63	76	CHILD	814.91	77	CHILD	514.54	78	CHILD	1,287.22	79	WAGES
1,953.78	ADD	ADD	28,713.62	BN1		3,337.63	BN2		2,684.12	BN3	
3,019.62	BNS		535.00	BN6		19,638.00	BN9		78.84	COL	COLLIF
10,716.47	CPL	COUPLE	28,307.03	FAM	FAMILY	16,177.04	PCH	PARENT	16,340.00	SIN	SINGLE
519.86	VPL	VOLLIF	502.50	45C	CWASTG	1,214.56	45S	CWAFUL			

LDR

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY	
EXE	5,274.50 REG .00 O/T 1,456.50 HOURS 3 1,456.50 HOURS 4	1,523,947.73 REG 2,061.34- EARNINGS 3 1,290.42 EARNINGS 5	5,658.04 O/T 79,398.66 EARNINGS 4 1,608,233.51 GROSS	142,412.30 FIT 48,943.77 SS 22,222.34 MED 59,682.85 STATE 5,173.66 SUI 963.75 FLI	1,289,311.48 TOTAL DEDUCTIONS	630 Pays <input type="checkbox"/> 39,523.36

HOURS ANALYSIS:	15 ST/OT	4,648.31- B RETRO	2,128.13- D DOCK T	13,281.48 M ADJUST
EARNINGS ANALYSIS:	1,452.98 A ACT.ST	70,915.64 15 ST/OT	1,000.00 OCC ONCALL	3,061.34- SUS SUSPN
	525.00 T AUTO			
	1,290.42 2TL			

MEMO ANALYSIS:	137.50 D DCRPER	3,272.77- I G-T.L.	1,448,276.02 P
STATUTORY DED. ANALYSIS:	59,636.80 56 NJ	46.05 59 PA	
	5,173.66 56 NJ SUI	963.75 56 NJ FLI	

VOLUNTARY DED. ANALYSIS:	40.48 B BKDCRP	42,454.89 D ANUTY.	2,098.18 E BKPEN	3,254.44 I C.INS.
	1,205.93 K BKPEN	42.96 O	78,351.11 P PENS.	49,975.99 Q PENS.
	3,033.27 S DCRP	188,658.15 U	63,780.78 V	18,047.00- W
	22,835.24 1 LOAN	25,867.87 3 LOAN	430.91 5 ARRS.	49.55 6 INS AR
	1,813.66 8 PENARR	2,510.23 CO COLTAX	271.92 13 VALIC	684.60 19 AFLAC
	2,440.78 25 AFLAC	155.04 29 AF10MO	502,153.81 31	85,777.82 32
	63,474.41 33	713.00 34 PARK	67.00 35 WGFEE	3,007.04 42 L.2578
	5,565.21 43 LOC.78	4,045.75 45 CNC.10	2,745.00 56 HOUSE	60.00 57 P.A.C.
	15.43 62 GARN\$	848.50 68 BANK	1,320.55 69 GARSH	367.90 73 GARN
	10.00 74 GARN	9,135.71 75 CHILD	2,895.76 76 CHILD	793.91 77 CHILD
	324.66 78 CHILD	1,267.79 79 WAGES\$	1,953.78 ADD ADD	29,276.76 BN1
	2,718.40 BN2	2,725.38 BN3	2,968.87 BN5	535.00 BN6
	19,217.00 BN9	78.84 COL COLLIF	10,716.47 CPL COUPLE	28,159.22 FAM FAMILY
	16,163.58 PCH PARENT	16,002.32 SIN SINGLE	519.86 VPL VOLLIF	510.00 45C CWASTG
	1,267.77 45S CWAFUL			



Labor Distribution  
Company Totals

CITY OF CAMDEN  
Company Code: EXE

Batch : 3684-055  
Service Center : 055

Period Ending : 04/09/2023  
Pay Date : 04/14/2023

Week 15  
Page 127

**COMPANY TOTAL**      **HOURS**      **EARNINGS**      **STATUTORY DEDUCTIONS**      **VOLUNTARY DEDUCTIONS**      **NET PAY**

<b>COMPANY CODE</b>	<b>EXE</b>	<b>REG</b>	<b>REG</b>	<b>O/T</b>	<b>EARNINGS 3</b>	<b>EARNINGS 4</b>	<b>GROSS</b>	<b>FIT</b>	<b>SS</b>	<b>MED</b>	<b>STATE</b>	<b>SUI</b>	<b>FLI</b>	<b>TOTAL DEDUCTIONS</b>	<b>NET PAY</b>
	5,616.10	1,511,128.24	26,625.62	154,290.03	1,274.00	1,692,755.27	177,299.91	50,529.47	23,444.65	66,240.65	6,738.81	1,014.63	1,326,687.86	622	
	.00	562.62-	154,290.03	1,274.00	1,692,755.27	177,299.91	50,529.47	23,444.65	66,240.65	6,738.81	1,014.63	1,326,687.86	40,799.29		
	1,204.00	1,274.00	1,692,755.27	1,014.63	1,326,687.86	40,799.29									

HOURS ANALYSIS: 1,204.00 15 ST/OT 1,298.28- D DOCK T 15,000.00 K SICK 345.31 L LLONGV  
 EARNINGS ANALYSIS: 1,952.63 A ACT ST 9,956.43 V VAC. 58,081.61 15 ST/OT 4,360.39 CMP COMP  
 57,565.11 M ADJUST 8,316.83 SEV SEVERN 1,562.62- SUS SUSPN 1,274.00 2TL  
 1,000.00 OCC ONCALL 4.84- I G.T.L. 94.41 59 PA 42.96 O 4,412.08 P PENS.  
 66,146.24 56 NU 1,014.63 56 NU FLI 72,732.70 V 20,153.00 W  
 6,738.81 56 NU SUI 4.84 I C.INS. 271.92 13 VALIC 694.60 19 AFLAC  
 34,135.74 D ANUTY. 231,886.66 U 116,755.19 32 74,914.73 33  
 72.60 Q PENS. 2,510.23 CO COLTAX 2,595.00 56 HOUSE 55.00 57 P.A.C.  
 1,184.36- 3 LOAN 597,742.33 31 1,904.67 69 GARSH 367.02 73 GARN  
 2,434.30 25 AFLAC 5,700.48 43 LOC.78 2,896.77 76 CHILD 850.00 77 CHILD  
 63.00 35 WGFEE 25.00 62 GARN\$ 1,942.20 ADD ADD 35,831.64 BN1  
 325.00 61 TXLEVY 8,552.46 75 CHILD 5,019.64 BNS 535.00 BNS  
 10.00 74 GARN 1,323.00 79 WAGES 10,723.85 CPL COUPLE 28,616.51 FAM FAMILY  
 290.00 78 CHILD 4,932.45 BNS 78.84 COL COLLIF 519.86 VPL VOLLIF  
 5,036.14 BN2 18,987.00 BN9  
 16,025.02 PCH PARENT 15,912.79 SIN SINGLE

MEMO ANALYSIS: STATUTORY DED. ANALYSIS: VOLUNTARY DED. ANALYSIS:

LDR

*CBID Budget  
Hearing  
&  
Adoption*

DB:dh  
05-09-23

R-1

**RESOLUTION APPROVING THE 2023 CAMDEN BUSINESS IMPROVEMENT  
DISTRICT BUDGET BE READ BY TITLE ONLY**

WHEREAS, N.J.S.A. 40:56-84(f) provides that the Camden Business Improvement District ("CBID") budget may be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the governing body, conditioned that at least one week prior to the date of hearing a complete copy of the approved budget has been posted in the principal municipal building and has been made available for public inspection. Copies must also be made available by the Clerk to persons requesting them; and

WHEREAS, the conditions set forth in N.J.S.A. 40:56-84(f) have been met; now therefore

BE IT RESOLVED, by the Mayor and City Council of the City of Camden that the CBID Budget be read by title only.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

DB:dh  
05-09-23

R-2

**RESOLUTION ADOPTING THE 2023 BUDGET FOR THE  
CAMDEN BUSINESS IMPROVEMENT DISTRICT (CBID)**

WHEREAS, by Ordinance MC-5171 adopted December 4, 2018 and Ordinance MC-5242 adopted on December 17, 2019, the governing body created and designated within the City of Camden a Business Improvement District authorized pursuant to N.J.S.A. 40:56-65 et seq. to be known as the Camden Business Improvement District ("CBID") for the purpose of providing services to promote development within the district; and

WHEREAS, the Mayor and City Council have designated Camden Special Services District, Inc. ("CSSD") as the district management corporation; and

WHEREAS, in accordance with all applicable statutes and municipal codes, CSSD has submitted to the governing body a detailed annual budget and report for the calendar year 2023 attached as Exhibit A and incorporated herein; and


WHEREAS, the City Council of the City of Camden desires to adopt the 2023 budget for the CBID; now therefore

BE IT RESOLVED by the City Council of the City of Camden that, the 2023 budget for CBID is hereby adopted.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Timothy J. Cunningham, Administration

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Adopting The 2023 Budget for the Camden Business Improvement District (CBID)

Point of Contact:	Paul Palamattam	Administration	856-757-7150	PaPalama@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Additional supporting documents: Submitted Budget, Audit, and Annual Report

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Introducing and Approving 2023 Budget for Camden Special Services District (CSSD).

**FACTS/BACKGROUND:**

- Per MC-5242, the Camden Special Services District/Camden Business Improvement District submits its proposed annual budget for approval by City Council. The 2023 CSSD Budget was approved by the CSSD Board on February 8<sup>th</sup>, 2023, and was subsequently sent to City Administration.
- In addition to the budget documents, CSSD has submitted an Annual Report for FY2022.
- Statute requires the submission of the budget, audit, and report to City Council within 120 days of the close of the calendar year.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** No cost to the City budget. The total budget of the CSSD and CBID is ~\$3.6M.

**IMPACT STATEMENT:**

- An approved budget will provide the authorization needed by the Office of the Tax Collector and Tax Assessor to mail the approved assessments to the impacted businesses within the BID.
- If City Council does not approve this budget, approximately 80% of the CSSD's total annual funding (the amount collected from the business assessment) would be lost. The CSSD would still have some revenue from contracts with nonprofits, but it is a certainty that there would be immediate layoffs, including layoffs of Camden residents.
- Approval of the budget would allow the CSSD to continue the positive work it has accomplished in Camden.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Executive Director Nathaniel Echeverria, Camden Special Services District
  - Will attend Council Meeting
- Paul Palamattam, City of Camden
  - Will attend Caucus and Council Meeting

**COORDINATION:**

- The Tax Assessor's Office has already updated its analysis of which businesses are subject to the BID regulations and would be subject to the revised assessment, if approved. The Tax Assessor, upon approval of City Council, would provide the needed information to the Tax Collector, which would then send out revised assessments to the impacted businesses. Upon receipt of revenue, the Office of the Tax Collector provides the CSSD with the collections attributable to the CBID.

Prepared by: Paul Palamattam    [papalama@ci.camden.nj.us](mailto:papalama@ci.camden.nj.us) 856-930-2732

---

Name

Phone/Email





**CAMDEN SPECIAL SERVICES DISTRICT**

**APPROVED  
2.8.23**

<b>CSSD/CBID BUDGET</b>		<b>CSSD DETAIL</b>	<b>CBID DETAIL</b>
<b>INCOME</b>			
Grants	\$ 185,156		
Project Management	\$ 604,249		
Contributions	\$ 119,000		
		\$ 908,405	
2022 Assessment	\$ 1,000,000		
2023 Assessment	\$ 1,792,255		\$ 2,792,255
<b>Total Revenue and Assessment</b>	<b>\$ 3,700,660</b>	<b>\$ 908,405</b>	<b>\$ 2,792,255</b>
<b>EXPENSES</b>			
Clean and Safe "Yellow Jackets" Program	\$ 1,885,987	\$ 523,893	\$ 1,362,094
Landscaping and Placemaking	\$ 704,860	\$ 83,866	\$ 620,994
Marketing	\$ 40,000	\$ 9,344	\$ 30,656
Administration	\$ 553,460	\$ 129,286	\$ 424,174
Operations	\$ 448,622	\$ 94,285	\$ 354,337
Depreciation	\$ 10,392	\$ 10,392	\$ -
<b>Total Expenses</b>	<b>\$ 3,643,321</b>	<b>\$ 851,066</b>	<b>\$ 2,792,255</b>

**Income Notes**

\*Increase in number and size of Fee-for-Service contracts anticipated

**Expenses Notes**

\*Increase in Clean and Safe reflects upward salary adjustment for Yellowjackets

\*Increase in Administration reflects increase of CSSD direct staff from 2 to 4 employees

## CAMDEN BUSINESS IMPROVEMENT DISTRICT – 2023 DETAILED BUDGET

CBID 2023 Budget - Detailed		CBID
<b>INCOME</b>		
2022 Assessment		\$ 1,000,000
2023 Assessment		\$ 1,792,255
<b>Total Revenue and Assessment</b>		<b>\$ 2,792,255</b>
<b>EXPENSES</b>		
1	Clean and Safe "Yellow Jackets" Program	\$ 1,362,094
a.	<i>Salaries</i>	\$ 1,056,823
b.	<i>Benefits</i>	\$ 74,863
c.	<i>Equipment and Supplies</i>	\$ 117,127
d.	<i>Administration</i>	\$ 113,280
2	Landscaping and Placemaking	\$ 620,994
a.	<i>High Traffic Corridor Landscaping</i>	\$ 75,000
b.	<i>Cooper Plaza and MLK Streetscape</i>	\$ 110,000
c.	<i>Tree Work</i>	\$ 75,000
d.	<i>Events and Placemaking</i>	\$ 75,000
e.	<i>Seasonal Lights, Displays, Banners, Pole Wraps</i>	\$ 80,000
f.	<i>Trashcan Installation</i>	\$ 80,994
g.	<i>Façade Improvement Grant Program</i>	\$ 125,000
3	Marketing	\$ 30,656
a.	<i>Website and Graphic Design</i>	\$ 7,664
b.	<i>Public Relations &amp; Strategic Communications</i>	\$ 5,748
c.	<i>Photo/Video</i>	\$ 3,832
d.	<i>Email Marketing</i>	\$ 3,832
e.	<i>Printing and Collateral</i>	\$ 3,832
f.	<i>Events, Sponsors, Ads</i>	\$ 5,748
4	Administration	\$ 424,174
a.	<i>Salaries, Fringe, Benefits</i>	\$ 344,043
b.	<i>Filing Fees</i>	\$ 766
c.	<i>Bank Charges</i>	\$ 383
d.	<i>Professional Development</i>	\$ 7,016
e.	<i>Professional Services</i>	\$ 71,965
5	Operations	\$ 354,337
a.	<i>Facilities</i>	\$ 237,596
b.	<i>Utilities</i>	\$ 26,288
c.	<i>Maintenance and Equipment</i>	\$ 59,554
d.	<i>Insurance</i>	\$ 21,459
e.	<i>Office Supplies</i>	\$ 9,441
6	Depreciation	\$ -
<b>Total Expenses</b>		<b>\$ 2,792,255</b>



CAMDEN SPECIAL SERVICES DISTRICT

APPROVED  
2.8.23

CSSD/CBID BUDGET		CSSD DETAIL	CBID DETAIL
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Camden Special Services District  
200 Federal Street, Suite 146  
Camden, NJ 08103

March 1<sup>st</sup>, 2023

To Mayor and Council:

Attached herein is the Camden Special Services District (CSSD)/Camden Business Improvement District (CBID) annual budget and report for FY 2023, and the FY 2022 Annual Report, as required by state and local ordinance. This consists of a Budget Report for 2023 (Exhibit A), the CSSD 2023 Final Budget (Exhibit B), and the CSSD FY 2022 Annual Report (Exhibit C).

This budget was approved by the CSSD at the February 8<sup>th</sup>, 2023 Board of Directors meeting and, along with the accompanying reports, is submitted for your review.

Thank you for the opportunity to continue serving the Camden community through the Business Improvement District. We look forward to another successful year providing important enhanced services, and economic and social benefits, to the District and beyond.

If you have any questions or would like to discuss in more detail, please feel free to contact me at [necheverria@camdenssd.com](mailto:necheverria@camdenssd.com) or 610-742-5506.

Sincerely,

*Nathaniel Echeverria*

Nathaniel Echeverria  
Executive Director  
Camden Special Services District



**CAMDEN BUSINESS IMPROVEMENT DISTRICT  
2023 BUDGET REPORT  
APPROVED 2.8.23**

**OVERVIEW**

All activities provided through the Camden Business Improvement District (CBID) are intended to supplement and enhance existing city services. The importance and value of providing additional services to support viable, thriving downtowns through business improvement districts has been recognized and utilized in communities worldwide for the last 50 years. Activities and procedures are administered under adherence to Special Improvement District Legislation N.J.S.A. 40:56-65 to 89, and local ordinance MC-5171.

A clean, attractive, and vibrant downtown can deliver significant benefits to the district and the City of Camden.

These include, but are not limited to:

- Encourage and support reentry to the workforce
- Improve quality of life
- Increase the consumer, visitor and resident base
  - attract new customers to businesses
  - attract new visitors to local attractions
  - retain existing resident base and attract new residents
- Improve density of spending
- Support start-up ventures and small businesses
- Create jobs and encourage job growth
- Attract new investment
- Increase property values
- Provide a hub for social and cultural activities
- Contribute to brand of the district and city

Described herein are the planned activities of the Camden Business Improvement District for FY 2023 and the associated budget category.

**CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET CATEGORY DETAIL**

**1. Cleaning, Landscape Maintenance, and Hospitality–Yellow Jacket Program**

This multi-faceted effort to supplement and enhance city services includes daily removal of trash, debris and hazardous materials from public streets and sidewalks; wiping down and disinfecting high touch public amenities such as trash cans, benches, light poles and parking meters; removing posters, handbills, and lawn signs from public spaces; sweeping sidewalks and curb lines; emptying trash cans and replacing yellow trash bags; removing graffiti from public spaces and storefronts; trimming weeds from sidewalk cracks, curb lines and tree wells; removing snow from handicapped access ramps and fire hydrants; painting yellow curb lines; power-washing; light river skimming; and providing hospitality assists. It also includes working with city offices and Metro Police to report and address public safety and quality of life issues, such as non-working street lights, damaged or missing signage, and illegal dumping. CBID efforts address approximately 1.97 square miles in 153 blocks within the district.

**1a. Salaries, Staffing and Shift Coverage**

CBID Clean and Safe staff includes an Operations Manager, an Operations Supervisor, an Administrative Assistance/Dispatcher, and the Yellow Jacket Ambassador Team. Full staff of 28 includes: 1 Operations Manager, 1 Operations Supervisor, 1 Administrative Assistant/Hotline Dispatcher, 3 Team Leaders, and 22 Special

Project/Landscaping/Cleaning Ambassadors. Operations Supervisor, Dispatcher, Team Leads and Ambassadors are all Camden residents.

- Increased staffing began April 2021 and has stayed consistent throughout the remainder of 2021 and 2022. We anticipate/budget to maintain expanded team of approximately 28-30 staff through entirety of 2023.
- Block by Block, current Clean and Safe contractor, is in place until November 2023. CSSD will bid new contract for new two-year term Summer 2023. Pay rates, staffing levels and employee residency requirements will remain in place with renewal of contract for additional two year period.
- Increased Hourly Rates began September 2022. We anticipate keeping these increased hourly rates and salary levels for the entirety of 2023.
  - Ambassadors: from \$15 per hour to \$17.50 per hour
  - Team Leaders: from \$19 per hour to 21.00 per hour
  - Administrative Assistant/Hotline Dispatcher: from \$20 per hour to \$20.60 per hour
  - Operations Manager – salaried
  - Operations Supervisor – New position, salaried and reserved for Camden resident
- Additional Shift Coverage – “Second Shift” will continue for Special Projects, enhanced cleaning and to extend coverage. This is a smaller crew than main shift.
  - Shift #1 - 7 days a week 6 am – 2:30 pm
  - Shift #2 - 7 days a week 10:30 am – 6 pm
- Improved Response Time and Visibility
  - Administrative Assistant/Hotline Dispatcher covers hotline, scheduling, customer service, response notification and management.
  - New Special Projects team available for quick response to issues and calls to Hotline
  - Advertised Hotline Number for reporting concerns
  - New equipment for more efficient cleaning
  - Expansion of power-washing frequency and locations
  - Expansion of general painting services such as curb lines and graffiti abatement on vacant property (with owner approval)
  - Branding and visibility improvements include a new website, graphic “wraps” for trucks and portable cleaning stations, A-Frames, social media, etc.
  - Buzz the Bee mascot and Ambassador welcoming presence at District and Community Events

#### 1b. Benefits

All benefits are provided to CSSD Ambassadors and staff through contractor. These include:

- Health, Dental and Life Insurance
- 8 Holidays and Birthday off
- Vacation and Sick Time

#### 1c. Equipment and Supplies

Covers supplies and day to day (non-capital) equipment needed to run the program. Actual number may vary over the course of the year:

- Capital Equipment – 4 billy goats, 3 blowers, 12 mega brute cans, 2 mowers, 4 trimmers, 20 port battery charger, laptop, lockers, furniture and equipment
- Federal, State and Local Licensing/Permitting
- Fuel and Maintenance for 3 trucks, Kubota, power washer and new equipment
- Vehicle Insurance
- Android Communication/GPS devices
- Cleaning and maintenance equipment and supplies, uniforms, and office supplies

#### 1e. Administration and Operations Implementation and Ongoing Support

Covers general contract administration and management:

- Administrative management and oversight
- Staff recruitment, background checks, training
- Awards and Recognition
- Postage and Shipping

## **2. Landscaping and Placemaking – Multi-year Initiatives**

Landscaping and placemaking improvements include multiple initiatives to beautify and activate the district.

### 2a. High Traffic Corridor Landscaping

Beautification efforts may include benches, planters filled with annuals and perennials, hanging baskets, banners, trash cans, pole wraps, seasonal displays with additional landscape maintenance and annual and perennial plantings in existing planters and landscape beds and in Roosevelt Plaza Park. Most of these projects are multi-year efforts.

### 2b. Cooper Plaza and MLK Streetscape

CBID will take on responsibility of maintenance, installation, design, etc. of landscaping efforts along these main and unique thoroughfares. The budget line item here reflects the costs of maintaining a high-level of quality landscaping along these two identified corridors. An assortment of median, pocket parks and related high-service need areas are covered under this line item.

### 2c. Tree Work (Removal, Trim, Planting)

There are dead trees, empty tree wells and tree well borders that need repair. Work will start on the larger commercial corridors of Federal, Market, Cooper and MLK – in areas not impacted by other road improvement projects. Work will also take place in the neighborhoods and in partnership with various neighborhood groups and non-profit organizations. Replace dead trees and/or fill empty tree wells in the same commercial corridors identified for tree removal. Trim and maintain existing trees as necessary. This scope of work will continue and maintain momentum for the significant investments made to the urban tree canopy in 2022.

### 2d. Events and Placemaking

Partner with various neighborhood and existing non-profit groups to support projects that honor the individuality of the communities within the CBID boundaries and activate public spaces. These district neighborhoods include North Camden, Cooper Grant, Lanning Square, etc. and include projects created in partnership with the communities the CBID serves. Projects could include maritime debris cleaning, murals, additional decorations/banners, tree work, events and temporary activations, etc. Additional items covered include costs of events and placemaking activations throughout the District.

### 2e. Seasonal Displays, Banners, Pole Wraps

Includes the purchase and installation of holiday lighting along major commercial corridors, holiday/non-holiday banners, decorative pole wraps, and other temporary/seasonal interventions and displays throughout the district and along key corridors.

### 2f. Trashcan Installation

Pricing includes the purchase and installation of approximately 100 new cans, with lockable side doors, lids and options for branding. This should decrease the amount of trash discarded on the ground. No additional cans are needed in the waterfront business district. The CBID will also investigate options for recycling containers if appropriate in certain high-traffic locations.

### 2g. Façade Improvement Grant Program

A matching grant program intended for small businesses and property owners to repair and restore buildings in the District. Grant funds would be awarded through a committee structure and be dispersed on a dollar for dollar matching basis up to \$25,000 per project.

## **3. Marketing, Branding, Communication**

Efforts will address website, social media, branding, public relations, and connecting the public, residents and employees to local businesses.



### 3a. Website and Graphic Design

CBID will finish the redesign and implementation a new website/logo in 2023. This work begin 2022 and reflects the final 50% of this effort. The website will allow for greater connection to membership and better promote the district. Hosting allows the CBID to post a website onto the internet. Efforts will further our commitment to promote the local businesses to generate more activity in the district. The CBID is partnering with HopeWorks on the redesign of the website.

### 3b. Public Relations & Strategic Communications

Strategic communications includes any costs associated with the creation of compelling content. Public relations includes the use of third party contractors to engage press outlets to promote positive stories about the organization and the district.

### 3c. Photo and Video

The creation of engaging and shareable digital content (videos, pictures, stories, links, etc.) to help promote the district. Videos and photography of various CBID initiatives/events. Digital and print advertising for various events, small businesses, employment opportunities, etc.

### 3d. Email Marketing

The creation and dissemination of monthly email updates to community members and stakeholders with statistics, info-graphics, news and information. Cost reflects the use of email marketing platforms and associated consultant fees.

### 3e. Print Materials and Collateral

The creation of ongoing communications channels in print is also an important communications channel and includes items such as flyers, newsletters, posters, ad cards, and various other elements. This will promote the businesses, the CBID and the district.

### 3f. Events, Sponsors, Ads

Hosting events, attending events, sponsoring events and related advertisement spending. Activities to include participation in job fairs, hosting events for small businesses, community members, broker tours to showcase vacant space in the District, etc.

## **4. Administration**

This category covers the administrative responsibilities for overall CBID activities. Implementation of the CBID currently requires a staff of four (4) as well as contracted professional services for the provision of all office and staff support services.

### 4a. Salaries, Fringe and Benefits

Administrative staffing for the CBID includes direct salary, taxes, retirement benefits, health/dental/vision insurance, disability insurance, and life insurance. This reflects associated costs for four (4) direct CSSD/CBID employees.

### 4b. Filing Fees

Annual NJDMV registration for work trucks, misc. registrations.

### 4c. Bank Charges

Bank checks and fees.

### 4d. Professional Development

Membership in the International Downtown Association (IDA) and attendance at IDA sponsored conference gives the CSSD access to experts in the field and opportunities to learn from other Business Improvement Districts. Opportunities for continuing education for a growing staff. Additional costs include membership to the South Jersey Chamber of Commerce and NJ Downtown.

4e. Professional Services

Professional services for legal counsel; accountant for annual audit; controller for processing checks and invoices, tax preparation and budget oversight; payroll; board meeting support; and consultants such as landscape architects and engineers for placemaking improvement projects.

**5. Operating**

Operating expenses cover the CSSD/CBID garage on 4<sup>th</sup> Street and office space for CSSD administrative staff, maintenance and repair projects, exterminating, security, insurance, office supplies and equipment.

5a. Facilities

Budget includes rent for CSSD office space at the James J. Florio Center for Public Service and the CSSD operations garage, and funds for necessary renovation and lease extension of the existing CSSD garage.

5b. Utilities

Rent, water and sewer, electric, comcast, computer, fire monitoring and security, IT support for CSSD and garage.

5c. Maintenance and Equipment

Includes fire inspections, extermination, port-a-john rental, repair of small equipment and purchase of maintenance vehicles including truck, pressure washing equipment, truck wraps and other equipment as needed. Also includes office equipment associated with CSSD office space.

5d. Insurance

Commercial, Commercial Umbrella, Inland Marine, Workers Comp, D&O, Commercial Excess, ERISA Bond, etc. as required by funding sources, rental facilities and as needed to protect the CSSD and the CBID.

5e. Office Supplies

Stationary, postage, cell phones, copier, quick book checks, legal ads and general office supplies. Includes cell phone reimbursement for staff, as well as legal noticing as required by local and state ordinance.

**6. Depreciation**

Annual depreciation expenses related to capital per tax code.

**ITEMIZED BUDGET AND SUMMARY OF CATEGORIES OF COST CHARGEABLE  
per § 461-7. Annual Budget, Hearing and Assessments**

Terms per statute –

Annual Improvements means any reconstruction, replacement or repair of trees and plantings, furniture, shelters, or other facilities for the enjoyment of pedestrians, or any other local improvement benefits properties within the district.

Costs with respect to annual improvements to and operation and maintenance of the district mean costs incurred or to be incurred in connection with annual improvements to and operation and maintenance of the district.

- (1) No costs.
- (2) Amount of costs to be charged and assessed against properties benefited in the district in proportion to benefits which shall be the aggregate of costs of annual improvements to be made in the district during the ensuing year:  
**100% of total \$620,994 - Budget Category 2 - Landscaping and Placemaking**  
**41% of total \$354,337.1 – Budget Category 5 – Facilities – Operating**

- (3) Amount of costs to be charged and assessed against properties benefited in the district in 2023: **\$1,792,255.00 for all costs**

Line-Item	Budget Category	Amount	% of Budget
Cleaning	Category 1	\$1,362,094	49%
Landscaping	Category 2	\$620,994	22%
Marketing	Category 3	\$30,656	1%
Administration	Category 4	\$423,174	15%
Operating	Category 5	\$354,337	13%
Depreciation	Category 6	\$ -	0%
			100%

**Budget Notations**

The CSSD budget is supported by contributions, grants, and fee-for-service contracts. CSSD expenses relative to grant and fee-for-service contracts and a percentage of all shared fixed costs are not included in the CBID budget.

There were unexpended funds from 2022 in the amount of \$1,000,000 applied towards the 2023 budget, pursuant to:

Special Improvement District Legislation N.J.S.A. 40:56-65 to 89 as amended  
 40:56-80 Any balances to the credit of the account and remaining unexpended at the end of the fiscal year shall be conserved and applied towards the financial requirements of the succeeding year.

**GOALS AND OBJECTIVES**

The Camden Downtown is one of the important gateways to the South Jersey region, serving as a center for commerce, transportation, education, health care and government. Its strategic assets can project a vibrant, well-maintained, safe, clean and attractive downtown. Revitalization should be pedestrian friendly and provide for a vibrant business environment with mercantile and service type businesses, providing an environment that supports shopping, dining, socializing, entertainment and commercial activities for daytime and evening hours. Success relies on an integrated community approach and the maintenance of focused community partnerships.

**GOALS AND OBJECTIVES AND THE BUDGET CATEGORIES THAT CONTRIBUTE TO GOALS AND OBJECTIVES**

**Goal #1** Implement and manage a Business Improvement District to support growth of a vital, healthy, thriving district for everyone - residents, businesses, employers, employees, students and visitors.

**Objectives**

- To be a reliable partner to all represented within the CBID, by working together to honor the community's traditions and maintain and support community values
- To develop Public/Private collaboration that encourages investment, interest, ideas, increased foot traffic and activity to local businesses, educational and health facilities, local attractions, public events, and support neighborhood growth
- To encourage public input, through meetings and surveys, to help identify targeted initiatives
- To continue to hire local residents to work on the Yellow Jacket Ambassador team, pay a fair hourly rate with benefits and increase staffing

**Supported by Budget Line Items**

**#1 Cleaning** – hiring local residents contributes to a vital, healthy, thriving district for everyone

**#4 Administration** – 4 staff persons to manage BID activities including Public/Private partnerships and community projects.

**#5 Operating** – supports the total operation, support of garage and office space and supplies, insurance coverage and needed capital equipment upgrades. Supports rental of garage and office for staff and storage of equipment and supplies.

**Goal #2** Provide dedicated and enhanced CBID on-the-street activities to create a more welcoming district

**Objectives**

- To provide enhanced cleaning, landscaping, and hospitality assists
- To increase staffing and maintain services seven days a week
- To clean streets and sidewalks in neighborhoods within the CBID catchment area
- To be accountable, produce and measure results

**Supported by Budget Line items**

- #1 Cleaning** – projected increase in staffing to 28-30 to cover a larger area including neighborhoods, and expanded shifts/services.
- #2 Landscaping/Placemaking**– enhancements will include tree removals and replacements, banners, planters and hanging baskets, seasonal displays, etc.

**Goal #3** Administer the District Management Corporation

**Objectives**

- To fairly represent the various stakeholders in the CBID
- To work with a Board of Directors that represents the district
- Participate in neighborhood community meetings to establish and maintain cooperation, understanding, collaboration
- To manage the district to be inclusive of all interests and represent the downtown as identified on the property map
- To maintain a balanced budget

**Supported by Budget Line Items**

- #4 Administration** – CBID staff will work to manage the CBID professionally and fairly, engaging those represented in the district, contracting for professional services and participating in professional development opportunities to continue learning about CBID management
- #5 Operating** – general expenses to support the program, rent, utilities, maintenance, insurance, supplies

**Goal #4** Promote and support the various communities through new marketing and branding/identity efforts to drive customers, visitors, residents, employees into local businesses and attractions and support community and neighborhood initiatives.

**Objectives**

- To utilize local sourcing when available, appropriate and economically responsible
- To develop digital and print marketing materials to promote the district
- To disseminate district news to the community via on-going communication with community groups, neighborhood associations, religious institutions, business groups

**Supported by Budget Line Items**

- #3 Marketing** – digital and print materials, website, social media, and professional consultant to manage for optimal results.
- #4 Administration** – CBID staff to manage.

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# *Old Business*

DB  
05-09-23

05-1 P. 1

**RESOLUTION RECOMMENDING THAT APPROPRIATE FEDERAL AUTHORITIES INVOLVED IN EXAMINING WHETHER ADDITIONAL SAFETY PRECAUTIONS SHOULD BE CONSIDERED FOR RAIL CARRIERS AND TRUCKING COMPANIES INVOLVED IN THE TRANSPORT OF LIQUID NATURAL GAS AND OTHER HAZARDOUS CHEMICALS, GIVE SERIOUS CONSIDERATION TO THE PUBLIC SAFETY NEEDS OF THE RESIDENTS OF THE CITY OF CAMDEN**

**WHEREAS**, recently there has been a spate of train derailments and tractor-trailer accidents in the United States, including a recent freight train derailment that released hazardous chemicals in Palestine, Ohio, and

**WHEREAS**, recent freight train derailments and tractor-trailer accidents involved in transporting hazardous chemicals have raised concerns throughout the United States, including but not limited to, New Jersey, as to whether additional precautionary measures should be considered related to the transport of these hazardous chemicals, including liquid natural gas, by rail or truck; and

**WHEREAS**, many freight trains and tractor-trailer or other types of trucks, including those transporting hazardous chemicals have operated and continue to operate in and around the City of Camden; and

**WHEREAS**, a group of concerned residents recently attended a City Council meeting and have raised concerns about the risks involved in the transport of liquid natural gas by rail; and

**WHEREAS**, it has reported in the Federal Register, Volume 88, No. 78 on April 24, 2023, the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration ("PHMSA") received special permits application Number 20534-R from Energy Transport Solutions, LLC to "renew authorization for the transportation in commerce of methane, refrigerated liquid in DOT specification 113C120W tank cars"; and

**WHEREAS**, on April 24, 2023, the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration ("PHMSA") denied this request to renew this special permit; and

**WHEREAS**, it is believed that such denial of this request to renew this special permit may significantly reduce the transportation of hazardous chemicals by rail; now therefore,

**WHEREAS**, the Administration and the City Council of the City of Camden now seek to respectfully recommend to the PHMSA and other involved appropriate federal authorities, in examining this profound and significant public safety issue, including whether this and other similar special permits should be renewed in the future and whether additional safety precautions should be considered for rail carriers and trucking companies involved in the transport of hazardous chemicals, including liquid natural gas, take into account and give serious consideration to the public safety needs of the residents of the City of Camden; now therefore

**BE IT RESOLVED**, by the Administration and the City Council of the City of Camden that both hereby respectfully recommend to PHMSA and other involved appropriate federal authorities, in examining this profound and significant public safety issue, including whether this and other similar special permits should be renewed in the future and whether additional safety precautions should be considered for rail carriers and trucking companies involved in the transport of hazardous chemicals, including liquid natural gas, in New Jersey, including transport in and around the City of Camden, take into account and give serious consideration to the public safety needs of the residents of the City of Camden.

**BE IT RESOLVED** by the City Council of the City of Camden that the City of Camden that a copy of this resolution shall be provided to Senator Corey Booker, Senator Robert Menendez and Congressman Donald Norcross.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to approve or veto this Resolution. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed and approved as to form.

\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



*Ordinances*  
*1<sup>st</sup> Reading*

Rev.

0-1

DB:dh  
05-09-23

**ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN PARCELS OF LAND  
IN THE CITY OF CAMDEN BY EMINENT DOMAIN PURSUANT TO N.J.S.A. 40:61-1  
THE FAIR HOUSING ACT FOR THE PURPOSE OF CONSTRUCTING LOW AND  
MODERATE INCOME HOUSING FOR THE ABLETT VILLAGE CNI GRANT PROGRAM**

WHEREAS, there is located within the City of Camden certain parcels of land located at Block 818, Lots 30, 51, 49, 57, 16 and 17, Block 822, Lot 35 on the City of Camden Tax Map, referred to as the "Property"; and

WHEREAS, this Council finds that there is a need for low and moderate income housing; and

WHEREAS, N.J.S.A. 40:61-1 provides authority for the City of Camden to acquire property through eminent domain which the City of Camden determines to be necessary for low and moderate income housing purposes; and

WHEREAS, the City of Camden desires to acquire the above "Property" through the use of eminent domain; now, therefore

BE IT ORDAINED by the City Council of the City of Camden as follows:

SECTION 1. The acquisition by the City of Camden of the aforementioned property is determined to be in furtherance of the purposes of N.J.S.A. 40:61-1.

SECTION 2. The Mayor of the City of Camden or his designees are hereby authorized and instructed to negotiate in good faith with the owner(s) of the aforementioned property to seek the voluntary acquisition of this property for its fair market value.

SECTION 3. In the event that such negotiations are not successful, the Mayor of the City of Camden or his designees are hereby authorized and instructed to take such actions as may be necessary to acquire the aforementioned property through the exercise of eminent domain as permitted by law.

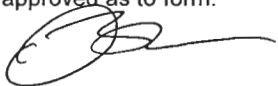
SECTION 4. The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: May 9, 2023

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY, 9, 23

TO: City Council  
FROM: Office of the City Attorney

**TITLE OF ORDINANCE/RESOLUTION: Ordinance Authorizing the Acquisition of Certain Parcels of Land in the City of Camden by Eminent Domain Pursuant to the Fair Housing Act for the Purpose of Constructing Low and Moderate Income Housing for the Ablett Village CNI Grant Program.**

Point of Contact:	Olivette Simpson	CRA		
	Name	Department-Division- Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Yes	Daniel S. Blackburn		Digitally signed by Daniel S. Blackburn Date: 2023.04.21 09:13:16 -04'00'

Approved by:  
Business Administrator

Signature

Date

4/21/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

APR 26 2023

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Ordinance Authorizing the Acquisition of Certain Parcels of Land in the City of Camden by Eminent Domain Pursuant to the Fair Housing Act for the Purpose of Constructing Low and Moderate Income Housing for the Ablett Village CNI Grant Program.

### FACTS/BACKGROUND:

- The City of Camden and Housing Authority of the City of Camden (HACC) are co-applicants for the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Implementation (CNI) Grant, which was awarded in 2020 to the City and HACC for \$35 million and in 2023, \$5 million in supplemental funding.
- The goal in implementing the housing strategy of the CNI Grant is to demolish the 3 06-unit Ablett Village site and redevelop the site by replacing 202-units on-site and constructing 223-units off-site integrating public housing residents within the larger Cramer Hill community.
- The HACC and its designated developer, Michaels Development Company, have identified certain property necessary and suitable to complete the last housing phase off-site units and meet the CNI Grant terms by constructing a total 425-units.
- The HACC desires to construct replacement units on certain property designated as Block 818, Lots 30, 51, 49, ~~61~~, and 16; and Block 822, Lot 35 on the City of Camden Tax Map (the "Property"). 57
- The New Jersey Fair Housing Act, N.J.S.A. 52:27D-325 authorizes a municipality to acquire real property via eminent domain which the governing body determines necessary or useful for the construction or rehabilitation of low and moderate income housing or conversion to low and moderate income housing.
- The HACC requests the City authorize by Ordinance the acquisition of the Property via eminent domain pursuant to the Fair Housing Act, N.J.S.A. 52:27D-325.
- The CRA desires to enter into a shared services agreement with the City to act as the City's agent for purposes of acquiring the Property by managing the condemnation process under the City's statutory authority in accordance with the Fair Housing Act, N.J.S.A. 52:27D-325.
- CRA and HACC will enter into a redevelopment agreement which will provide that HACC will be obligated to pay the acquisition costs of the properties, and all other reasonable costs and fees in connection with the condemnation process, and a fee for CRA's project management services.
- After the property is acquired and in title to the City, the property is to be conveyed to the CRA. CRA then will convey the property to the HACC, subject to the redevelopment agreement.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Cost to City is \$0

**IMPACT STATEMENT:**

HACC and Michaels seek site control of the Property in order to secure planning board and other local approvals and apply for tax credit and other financing for the Phase 5 project in a September/October 2023 timeframe. If City Council does not approve this Ordinance by May/June 2023 it will delay the filing of the condemnation complaint and HACC securing site control, local planning board and other approvals, and proceeding with financing applications for this project.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Marc Riordino, Counsel to the Mayor
- Chuck Valentine, Director of Modernization, HACC: Y

**COORDINATION:**

- Law Department
- Planning and Development

Prepared by: Olivette Simpson, CRA, 3540

lsimpso@ci.camden .nj. us

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Name

Phone/Email

0-2

DSB:db  
05-09-23

**AN ORDINANCE AMENDING THE GATEWAY REDEVELOPMENT PLAN (MC-4166)  
REGARDING TAX BLOCK: 366, LOT 2 ON THE CAMDEN CITY MUNICIPAL TAX MAP**

WHEREAS, the Gateway Redevelopment Plan was adopted by Ordinance MC-4166 on April 27, 2006 by the City Council of the City of Camden; and

WHEREAS, the City Council of the City of Camden requested that the Planning Board of the City of Camden study a proposed amendment to the Gateway Redevelopment Plan for the Gateway Redevelopment Area; and

WHEREAS, the amendment proposes to place Tax Block 366, Lot 2 on the "to be acquired" list of the Gateway Redevelopment Plan and considers it to be in the best interest of the City to amend the Gateway Redevelopment Plan to include Tax Block 366, Lot 2 on the Camden City Municipal Tax Map; now, therefore

BE IT ORDAINED, by the governing body of the City of Camden that:

SECTION 1. City Council of the City of Camden hereby approves the Amended and Restated Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map attached hereto.

SECTION 2: Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4: If any standards, controls, objectives; land uses, permitted uses, and other restrictions and requirements called for in this Amendment to the Gateway Redevelopment Plan differ in content from provisions set forth in the zoning law, provisions of this plan - unless otherwise specified - shall prevail.

SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

SECTION 6. If any provision or regulation of this Amendment to the Gateway Redevelopment Plan shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this Redevelopment Plan and such section, subsection, paragraph, subdivision or clause of this Redevelopment Plan are hereby declared severable.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: <sup>MAY</sup> MARCH 14, 2023

TO: City Council
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

TITLE OF ORDINANCE/RESOLUTION: Ordinance amending the Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map

Point of Contact: Dr. Ed Williams DPD- P& Z 7135 edwillia@ci.camden.nj.us

Name Department-Division-Bureau Phone Email

ENDORSEMENTS

Table with 5 columns: Responsible, Recommend Approval (Y/N), Signature, Date, Comments. Includes handwritten 'Yes' and signature.

Approved by: Business Administrator

Signature

Date

Attachments (list and attach all available):

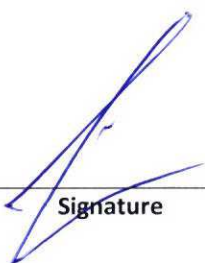
- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney

1 For Example: Form A - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form D - Contract Request, Form E - Creation/Extension of Services, Form G - Grant Approval, Form H - Bond Ordinance or Contract Request, Form I, Best Price Insurance Contracting Model Ordinance

2 Mandatory for any financial commitment to the City or expenditure of City Funds.



Signature



Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Ordinance amending the Gateway Redevelopment Plan (MC -4166) regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
  - **Coriell Institute is planning to relocate their facility from their current location on Haddon Ave – across from 3 Cooper Plaza to a location with the Gateway Redevelopment Plan area.**
- Time constraints, if any. (Why does the Council need to act now?)
  - **The City has an April 17, 2023 timeframe for completion**
- How was the value of the transaction obtained (if applicable?) Not applicable

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Not applicable

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation? or,
  - **It will delay the relocation of the Coriell Institute.**
- What changes and by how much if the City Council approves this proposal?
  - **The proposed action will eliminate and or reduce certain area, yard and bulk requirements that may limit the developer's ability to build on the site.**
- Why Should the City Council approve this legislation?
  - **City Council must approve this action to facilitate the relocation of a long standing research institution.**
- What will happen if the City Council does not approve this legislation?
  - **The relocation will not occur and may force the development of this facility outside of the city.**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Dr. Ed Williams - DPD**
  - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities. Gateway Corporate Partners.

**Prepared by:**

**7135**

**Edwillia@ci.camden.nj.s**

---

Name

Phone/Email

**PROPOSED AMENDMENT TO GATEWAY REDEVELOPMENT PLAN**

**APRIL 2023**

Prepared for: City of Camden Planning Board  
City of Camden Department of Development and Planning  
City of Camden Division of Planning

Prepared by: \_\_\_\_\_

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  - c. Need for Redevelopment Sub-Project Area
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  - b. Overview of Proposed Amendments
3. REGULATORY CONTROLS
  - a. Proposed Bulk and Area Criteria, Design Standards, and Architectural Features
  - b. Deviations from Plan and Amendment
4. EFFECTIVE DATE OF AMENDMENT
5. LIST OF FIGURES
  - a. Highlighted Tax Map
  - b. Conceptual Site Plan
  - c. Conceptual Elevations

## I. INTRODUCTION

### a. Executive Summary

This Amendment (“this Amendment” and the “proposed amendments”) to the City of Camden Gateway Redevelopment Plan (the “Plan”), dated December 2005, is intended to help facilitate the two-phased redevelopment of property located at 1300 Walnut Street. Phase 1 is identified as Block 367, Lots 1 and 6 on the City’s Official Tax Maps, and Phase 2 is identified as Block 366, Lot 2 on the City’s Official Tax Maps (collectively, the “Property” or “Sub-Project Area”). The Coriell Institute for Medical Research (“Coriell”) will be the redeveloper of Phase 1 of the Sub-Project Area. It is anticipated that Phase 2 will be developed with uses and structures that are complimentary to Phase 1.

The Property currently consists of vacant buildings and land, and has frontage on Walnut Street, Princess Avenue, and Memorial Avenue. The Property has existing environmental contamination, which will be remediated in connection with the redevelopment of the Property.

In connection with Phase 1, Coriell intends to redevelop the Property with a new, state-of-the-art research and office facility, approximately 96,000 square feet in size and up to 65-feet high (four stories), along with related site improvements, including but not limited to off-street parking, landscaping, bulk tanks, emergency generators, and stormwater management infrastructure, as well as potential additional research or office space for third party users (collectively, the “Project”).

The Plan was initially adopted in 2005. During the last 18 years, the Property has not been redeveloped, and the contamination has not been remediated. This Amendment is intended, in part, to encourage redevelopment and remediation of the Property and the Sub-Project Area.

In addition, in 2005, the Plan could not and did not envision the need to accommodate evolving and necessary use and development criteria for specific permitted uses, including for “scientific or research development laboratories” that are permitted in the Sub-Project Area. As a result, for example, the Plan did not consider that a modern, state-of-the-art research laboratory generally requires 15-foot floor to floor heights. Likewise, architectural and design standards have changed and improved over time. In that regard, for example, the Plan did not consider new energy efficiency requirements and regulations related to windows and lighting. With these proposed amendments to the Plan, the Project development and use will remain consistent with the Plan, as well as with the Master Redevelopment Agreement, as amended, between the City of Camden Redevelopment Agency and Campbell Soup Company. For those reasons, it is in the public interest to amend the Plan, in order to facilitate the development and use of the Project and to allow for the creation of a new landmark building in the Gateway Redevelopment Area.

This Amendment is only intended to facilitate the redevelopment of the Sub-Project Area and shall not be applicable to any other properties in the Gateway Redevelopment Area. Further, this Amendment is intended to provide for the by-right development and use of Phase 1, and it is acknowledged that the development and use of Phase 2 may require additional amendments to the Plan.

b. Purpose/Consistency

The proposed amendments will further several of the Plan's goals and objectives, including but not limited to the following: revitalizing existing businesses, shopping and employment opportunities; redeveloping new facilities for non-profit organizations, such as Coriell; redeveloping contaminated sites and brownfields; and, improving area infrastructure. The proposed amendments will also further various Plan concepts and target activities.

The proposed amendments are consistent with the Plan's regulatory controls for the development of the Project. The Property is located in the Office / Light Industrial (OLI) Zoning District. The purpose of the OLI Zone is "to provide for a variety and balance of land uses that complement and include office park, municipal functions, warehousing, and commercial recreation and entertainment uses." The OLI Zone specifically permits "scientific or research development laboratories" as permitted principal uses. "Office buildings and office complexes" are also permitted principal uses. Thus, from a permitted use standpoint, the Project is "by-right."

c. Need for Amendment for Sub-Project Area

In order to successfully redevelop the Sub-Project Area, certain amendments to the Plan are required. These proposed amendments will allow for the redevelopment and use of a facility that is modern, aesthetically pleasing, and complementary to surrounding uses and buildings. The Plan currently provides that the designated Redeveloper "shall agree to comply with all applicable application submission requirements, design standards and development regulations established in this plan for the Redevelopment Area, as well as those established by the City of Camden, County of Camden and State of New Jersey, except where variances and waivers are properly approved." However, the Plan also provides that it "may be amended from time to time in conformance with the requirements of the Local Redevelopment and Housing Law."

Without the Plan being amended as proposed below, several "d" or Use Variances, "c" or Bulk Variances, and Design Waivers would be required in order to successfully redevelop the Sub-Project Area. Because the Plan was initially adopted in 2005, and, as indicated above, the Plan did not envision the need to accommodate evolving and necessary use and development criteria for specific permitted uses, many of the current Plan requirements do not provide or allow for utilization of currently more appropriate site development standards or use of certain building construction materials, and do not address evolving and improved engineering or architectural standards required for a new, state-of-the-art research and office facility, such as that planned by Coriell. Therefore, an important purpose and intended result of this Amendment is to avoid the need for "d" or Use Variances, "c" or Bulk Variances, and Design Waivers in connection with the redevelopment of the Sub-Project Area.

As stated above, this Amendment is only intended to facilitate the redevelopment of the Sub-Project Area and shall not be applicable to any other properties in the Gateway Redevelopment Area.



## II. THE PLAN

### a. Plan Concepts

This Amendment is consistent with the Plan's goals and concepts. The only exception is that this Amendment applies to the Project and Sub-Project Area and shall not be applicable to any other properties subject to the Plan or located in the Gateway Redevelopment Area. Further, this Amendment is intended to provide for the by-right development of Phase 1, and it is acknowledged that the development and use of Phase 2 may require additional amendments to the Plan.

### b. Overview of Amendments

This Amendment modifies specific bulk and area criteria related to building height, fence height, lighting, signage, building materials, and accessory structures and uses.

## III. REGULATORY CONTROLS

### a. Amendments

#### 1. Multiple Principal Structures

More than one principal structure shall be permitted on a single lot in the Sub-Project Area regardless of whether the lots in Phases 1 and 2 are consolidated.

#### 2. Building Height

Any permitted principal uses in the Sub-Project Area shall have a maximum height of sixty-five (65) feet, which shall be measured from the average grade surrounding the building to the top of the main roof cornice line, excluding any roof top equipment.

#### 3. Fence Height and Material: Front Yard

Fences in a front yard area shall have a maximum height of seven (7) feet and shall be decorative in nature. Fences may be constructed of masonry or concrete if they are intended to shield emergency generators or similar accessory structures from view, in which case such fences may be equal to the height of the accessory structure.

#### 4. Bulk Tanks

Bulk Tanks are permitted as accessory structures and uses. Bulk Tanks shall have a maximum height of thirty-five (35) feet, which shall be measured from the average grade surrounding the Bulk Tanks, and shall be located in close proximity to the principal structure.

5. Predominant Material of Street Walls on Primary and Secondary Streets

In order to create visual interest, patterns, and breaks in plane, street walls shall be permitted to have a mixture of materials including but not limited to glass, metal panels, bricks, and other similar materials. In addition, large areas of glass walls shall be permitted, including the use of high-performance glass (including tinted glass). There shall be no requirement that window openings have sills and heads of masonry, stone or similar materials.

6. Luminaires/Lighting

LED lights shall be permitted anywhere within the Sub-Project Area.

7. Signage

Façade signs shall be permitted on each side of a building in the Sub-Project Area. Façade signs shall not exceed 450 square feet in area on any one side of the building and may be illuminated during nighttime hours. Monument signs shall be permitted at any driveway entrance in the Sub-Project Area. Directional signage shall be permitted anywhere in the Sub-Project Area.

8. Accessory Structures and Uses

Accessory structures and uses that are customary and incidental to the principal use shall be permitted, including but not limited to emergency generators, co-generation facilities, bulk storage tanks, fences, signage, and off-street parking, subject to the requirements of the Plan and this Amendment.

b. Deviations from Provisions of the Approved Redevelopment Plan

The Planning Board may review and retain jurisdiction over applications requiring relief from deviations from the requirements of the Plan, this Amendment, or other City of Camden land use ordinances, except as set forth below. Accordingly, an amendment to the Redevelopment Plan shall not be necessary if an applicant desires to deviate from the bulk provisions or design standards set forth in the Plan, this Amendment, or the City of Camden Code, so long as the applicant obtains the appropriate variance(s) from the Planning Board. All requests for such relief shall be made to the Planning Board accompanied by a complete application for development as required by City Ordinance. Decisions on such requests shall be made in accordance with the legal standards set forth in the Municipal Land Use Law, N.J.S.A. 40:55D-70(c), in the case of requests for relief from zoning standards, and in accordance with the legal standards set forth in N.J.S.A. 40:55D-51 in the case of requests for relief from design standards.

No deviations shall be granted that result in any of the following:

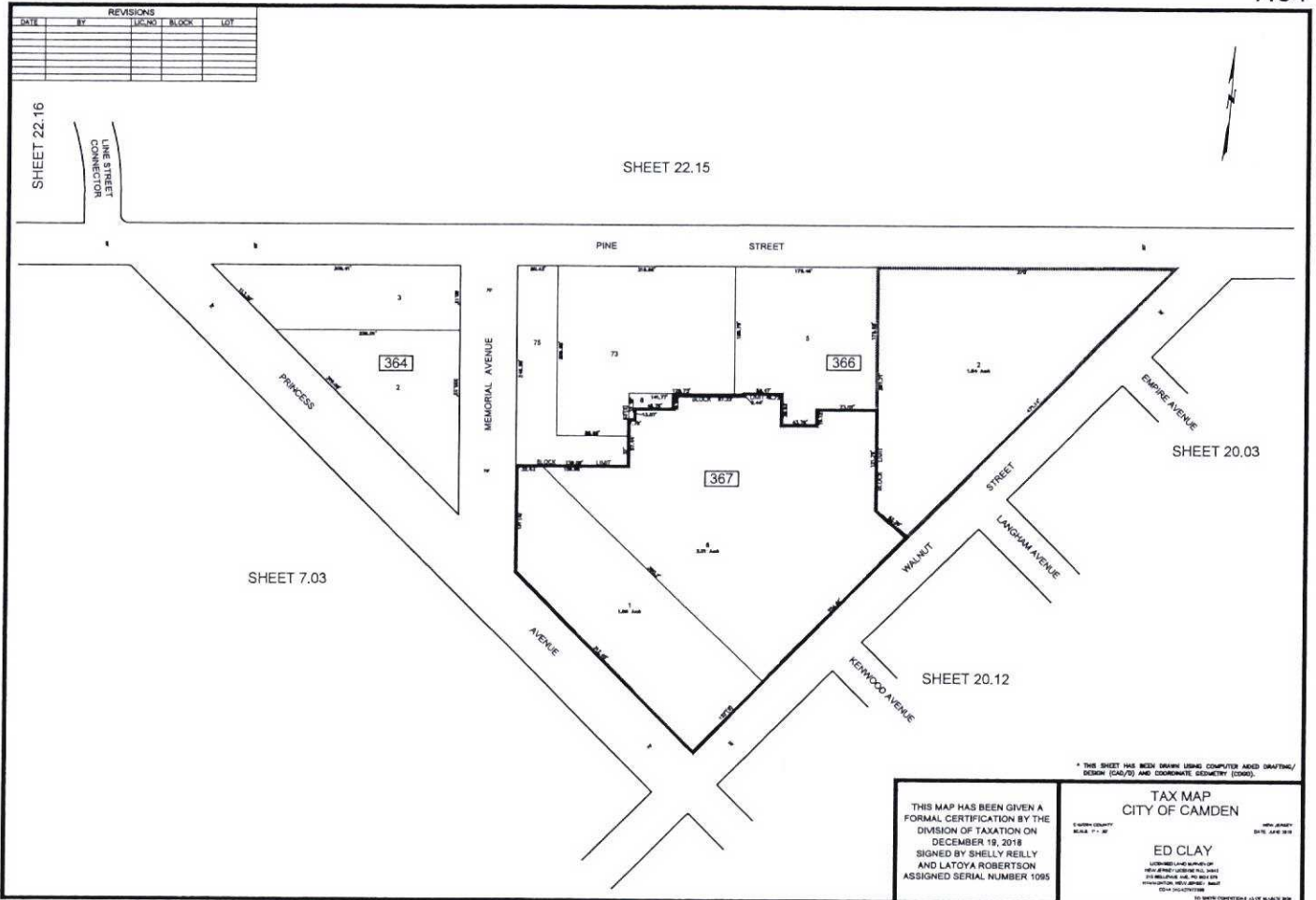
- a. To allow a principal use not specifically permitted within the Sub-Project Area;

- b. To allow the maximum height of a principal building or structure to exceed the maximum permitted height by more than ten (10) feet or ten (10%).

#### **IV. EFFECTIVE DATE OF THE REDEVELOPMENT PLAN**

The Effective Date of this Amendment shall be the date that the Ordinance adopting this Amendment becomes effective.

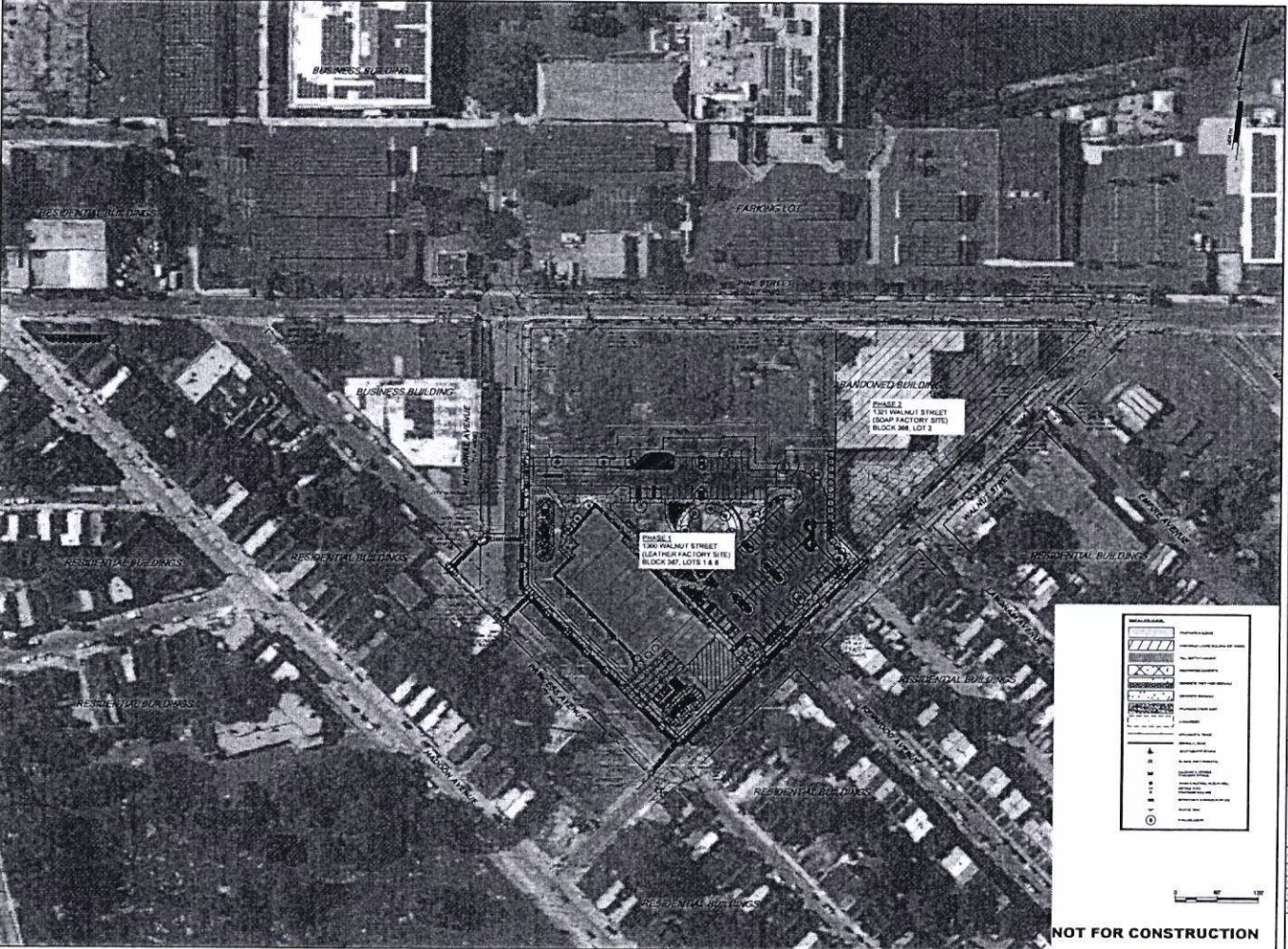
226986600 v3



\* THIS SHEET HAS BEEN DRAWN USING COMPUTER AIDED DRAFTING/ DESIGN (CAD/2D) AND COORDINATE GEOMETRY (CGM).

THIS MAP HAS BEEN GIVEN A FORMAL CERTIFICATION BY THE DIVISION OF TAXATION ON DECEMBER 19, 2018 SIGNED BY SHELLY REILLY AND LATOYA ROBERTSON ASSIGNED SERIAL NUMBER 1095

**TAX MAP**  
**CITY OF CAMDEN**  
 ED CLAY  
EDUCATION AND TRAINING CENTER  
 1000 N. 10TH ST. CAMDEN, NJ 08102  
 TEL: 856.971.2000 FAX: 856.971.2001  
 WWW.CITYOFCAMDEN.NJ.GOV



**NOT FOR CONSTRUCTION**



**PENNONI ASSOCIATES INC.**  
 7 Pennoni Drive, Suite 200  
 10000 York Road, York, PA 17403  
 Tel: 717.835.0800  
 Fax: 717.835.0801

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE AND SHOULD BE RELEASED ON ANY REQUEST FOR INFORMATION.  
 IN COMPLIANCE WITH THE PROVISIONS OF THE  
 NATIONAL ARCHIVES RECORDS MANAGEMENT ACT  
 OF 1950 (52 USC 170621) AND 44 CFR 1.101

**JOSEPH RADAY**  
 NEW JERSEY LICENSE NO. 1204-0000

**CORIELL INSTITUTE CAMDEN**  
 100 WALNUT STREET  
 CAMDEN, NJ 08102

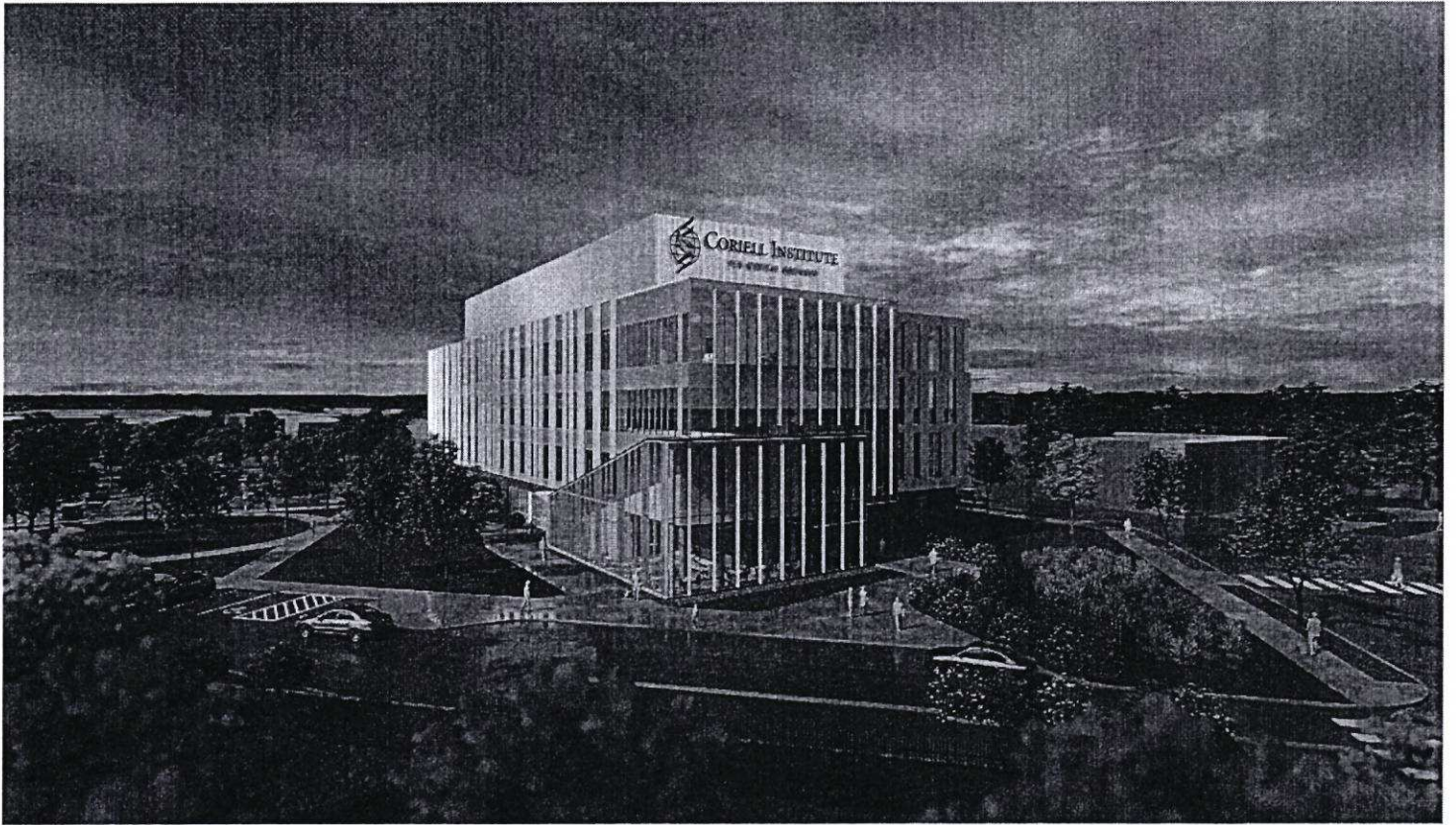
**OVERALL SITE PLAN**

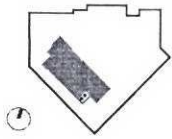
WALNUT STREET ACQUISITION GROUP, LLC  
 CAMDEN, NEW JERSEY 08102







NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMITTING		
2	ISSUED FOR PERMITTING		
3	ISSUED FOR PERMITTING		
4	ISSUED FOR PERMITTING		
5	ISSUED FOR PERMITTING		
6	ISSUED FOR PERMITTING		

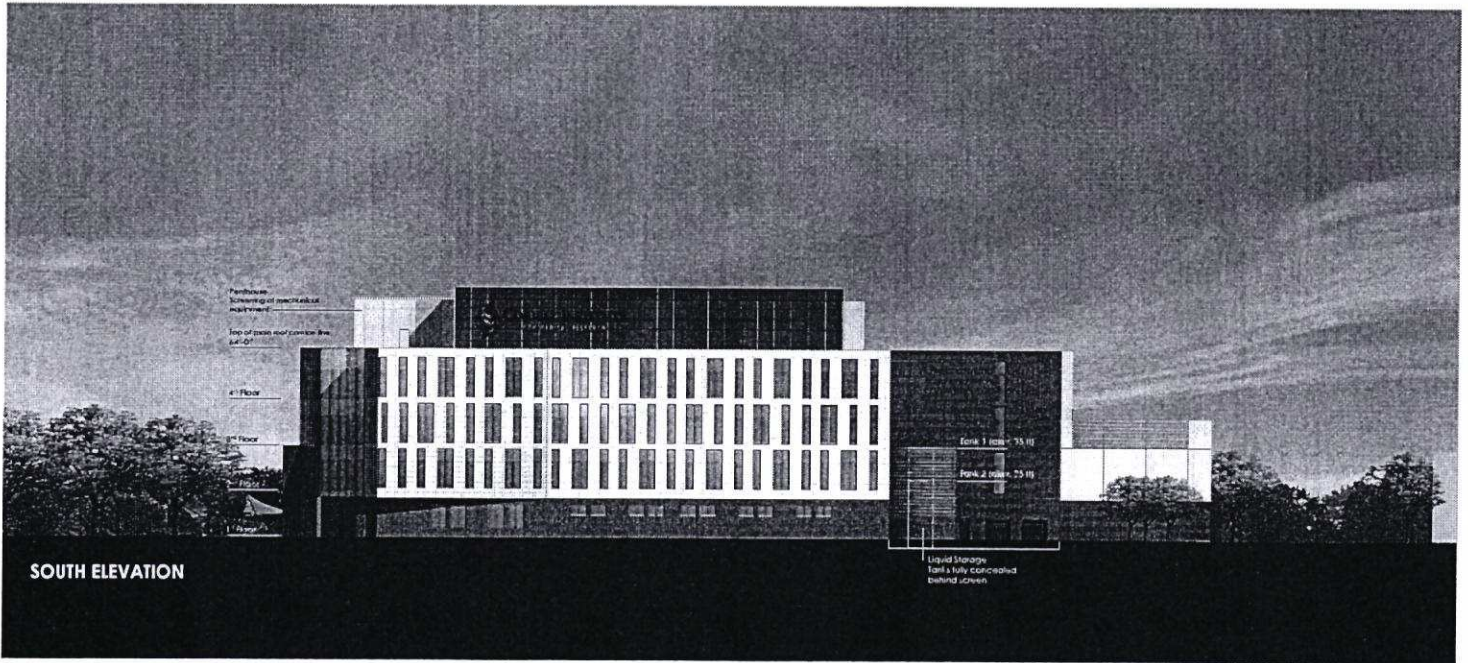
PROJECT: SCHER22001  
 DATE: FEBRUARY 24, 2003  
 DRAWING NO.: 17487  
 SHEET NO.: 001  
 PROJECT NO.: J01

**CS0500**  
 SHEET 4 OF 26





-  BRICK
-  GLASS
-  METAL PANEL TYPE 1
-  METAL PANEL TYPE 2
-  ROOF SCREEN METAL PANEL
-  SOLAR PANEL



**SOUTH ELEVATION**

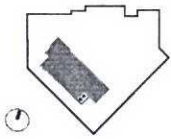


**Scheer Partners**  
A Reputation for Results

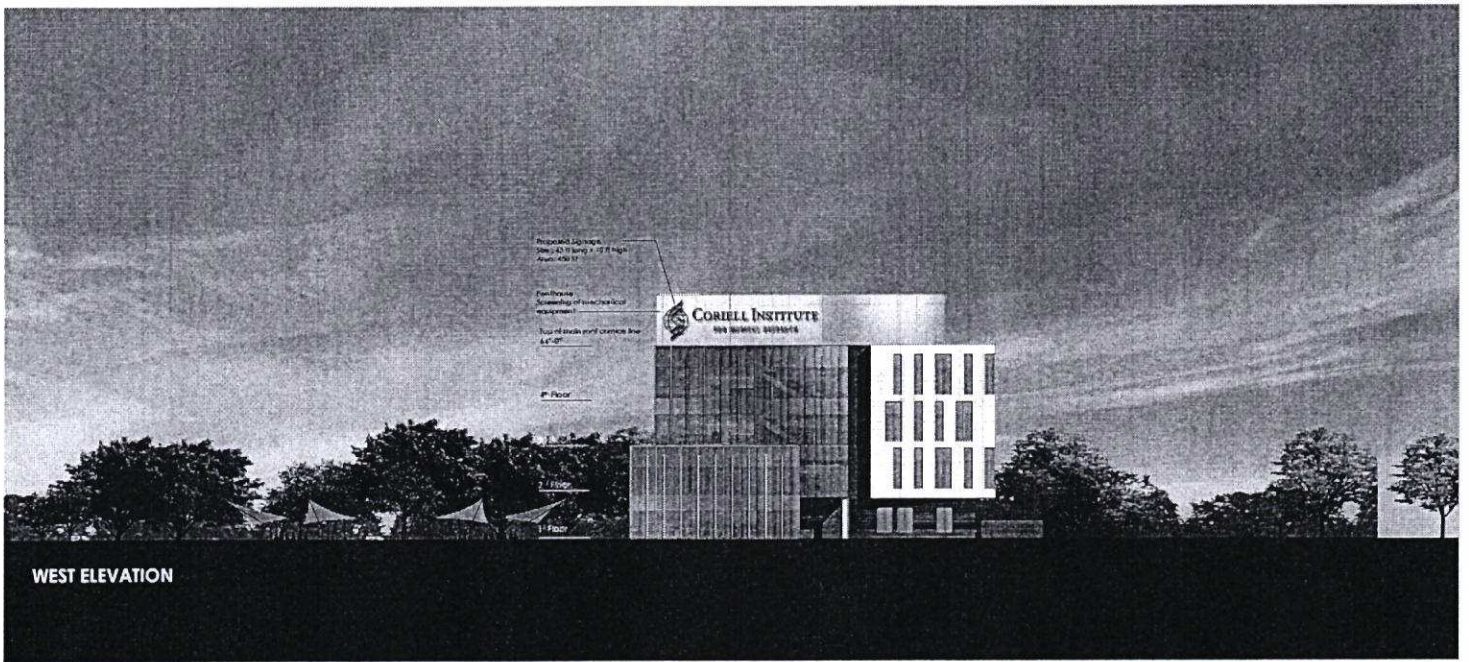
**FIFTEEN**  
ARCHITECTURE + DESIGN



**CORIELL INSTITUTE**  
FOR MEDICAL RESEARCH



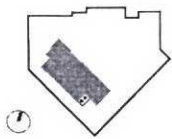
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-  SOLAR PANEL









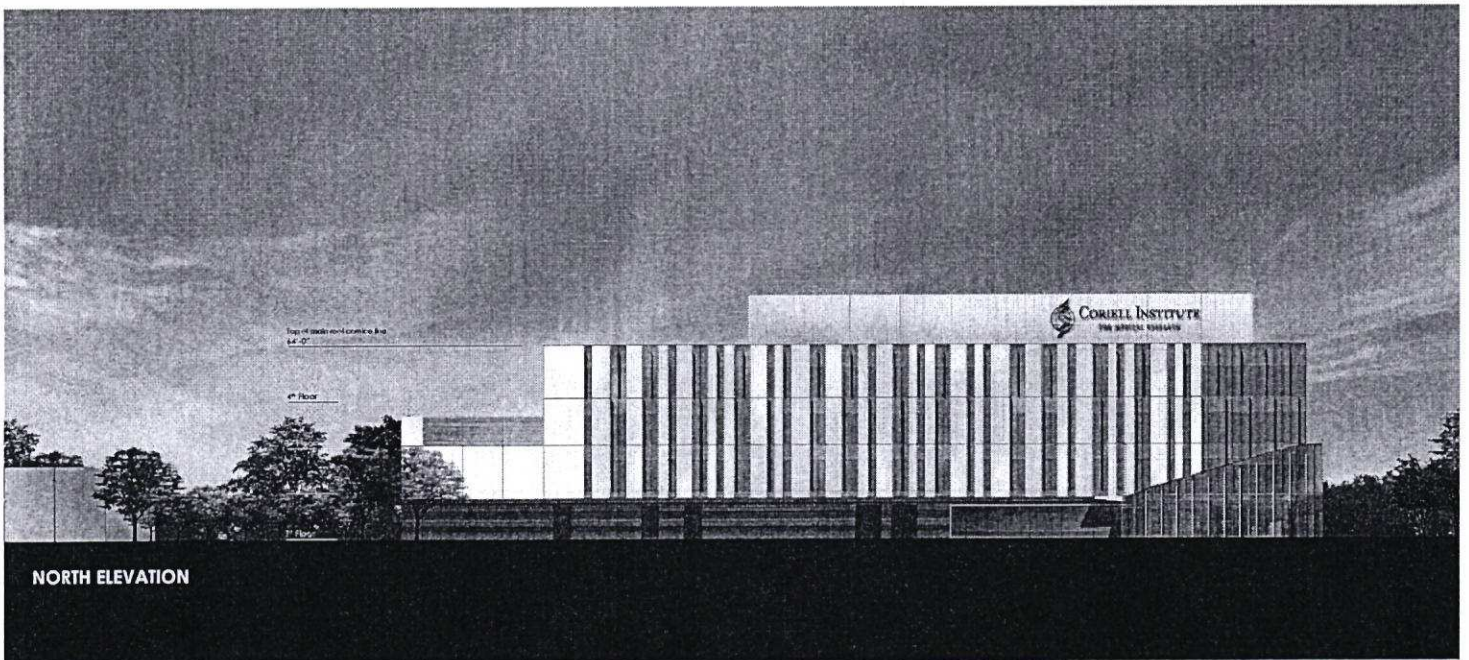
WEST ELEVATION

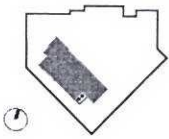




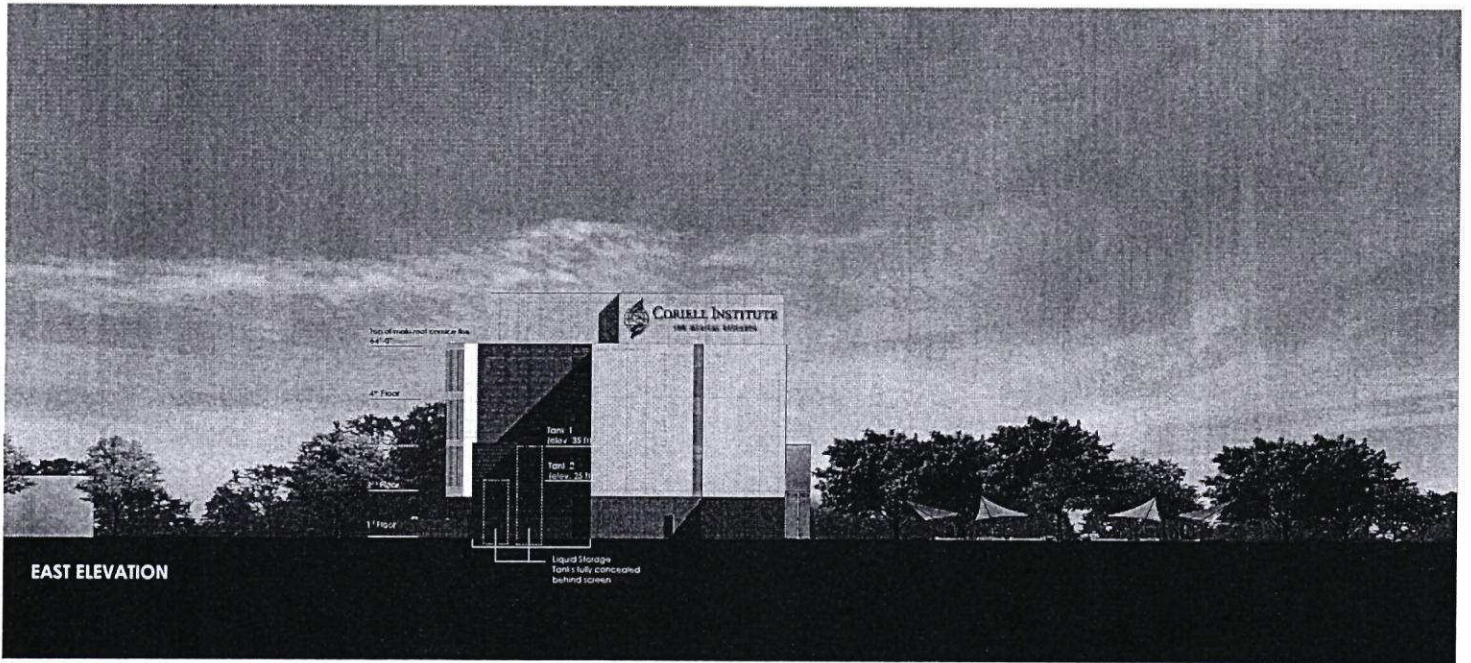


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-  ROOF SCREEN METAL PANEL
-  SOLAR PANEL





- BRICK
- GLASS
- METAL PANEL TYPE 1
- METAL PANEL TYPE 2
- ROOF SCREEN METAL PANEL
- SOLAR PANEL



**EAST ELEVATION**



**Scheer Partners**  
A Reputation for Results

**FIFTEEN**  
ARCHITECTURE - DESIGN



**CORIELL INSTITUTE**  
FOR MEDICAL RESEARCH

## **Dr. Edward C. Williams, Dir. of Planning & Development**

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**From:** Bucknam, Robert W. <rbucknam@archerlaw.com>  
**Sent:** Tuesday, April 25, 2023 2:49 PM  
**To:** Timothy J. Cunningham; Dr. Edward C. Williams, Dir. of Planning & Development; Daniel S. Blackburn  
**Cc:** Dean Stoios; cdirks@coriell.org; Adnan Sheikh; Floyd, Michael F.; Weinstein, David A.  
**Subject:** FW: Coriell Institute for Medical Research Proposed Amendment to Gateway Redevelopment Plan  
**Attachments:** (226986600 – 3) - Proposed Redevelopment Plan Amendment.DOCX; (227091493 – 1) - Figure A (Highlighted Tax Map).PDF; (227091442 – 1) - Figure B (Conceptual Site Plan).PDF; (227091430 – 1) - Figure C (Conceptual Elevations).PDF

RESENT WITH TYPO CORRECTIONS

Gentlemen:

On behalf of our client, Coriell Institute for Medical Research (“Coriell”), and in follow-up to our discussions and agreed manner of proceeding during our meeting with the Mayor and the three of you on Wednesday, March 15, 2023, attached is a copy of the Proposed Amendment to the Gateway Redevelopment Plan, along with the following Figures referenced in the Table of Contents: (1) Figure A – Highlighted Tax Map; (2) Figure B – Conceptual Site Plan; and (3) Figure C – Conceptual Elevations.

As indicated in the draft Amendment, the Redevelopment Plan Amendment is intended to help facilitate the two-phased redevelopment of property located at 1300 Walnut Street. Phase 1 is identified as Block 367, Lots 1 and 6 on the City’s Official Tax Maps, and Phase 2 is identified as Block 366, Lot 2 on the City’s Official Tax Maps (collectively, the “Property” or “Sub-Project Area”).

As discussed during our March 15<sup>th</sup> meeting, Coriell will be the Redeveloper of Phase 1 of the Sub-Project Area. It is anticipated that Phase 2 will be redeveloped with uses and structures that are complimentary to Phase 1. Also, and as specifically recommended by Dr. Williams, this Amendment is only intended to facilitate the redevelopment of the Sub-Project Area and shall not be applicable to any other properties in the Gateway Redevelopment Area. Further, this Amendment is intended to provide for the by-right development and use of Phase 1, and it is acknowledged that the development and use of Phase 2 may require additional amendments to the Gateway Redevelopment Plan.

Overall, the Amendment modifies specific bulk and area criteria related to principal structures, building height, fence types and heights, lighting, signage, building materials, and accessory structures and uses, so that any future application is “by-right” and will not require any variances. In addition, we thought it would be beneficial to include the above-referenced Figures, so that there is no confusion or questions regarding the contemplated proposed redevelopment project.

As we also discussed, and as you are all aware, the Amendment must be adopted by Ordinance, which will require a First Reading of the Ordinance by City Council, a City Planning Board hearing on the Ordinance’s consistency with the City Master Plan, and then the City Council Second Reading of the Ordinance with the public hearing and adoption at the same Council meeting, if the City Council agrees to vote for adoption.

If any of you have any questions, please do not hesitate to contact me.

Thank you for your time and assistance.

Bob Bucknam

**Robert W. Bucknam, Jr., Esq.**

Archer & Greiner P.C.  
1025 Laurel Oak Road  
Voorhees, NJ 08043  
856-354-3025  
rbucknam@archerlaw.com  
[www.archerlaw.com](http://www.archerlaw.com)



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0-3

DB:dh  
05-09-23

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES  
FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF  
CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Martha D. Guzman, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 393 Marlton Avenue; and

WHEREAS, Francisca M. Gonzalez upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 3032 Stevens Street; and

WHEREAS, Jose L. Rodriguez, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 2111 Kossuth Street; and

WHEREAS, Nelson Alvarado, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 423 Beckett Street; and

WHEREAS, Maria M. Ramos, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 505 Royal Avenue; and

WHEREAS, Michael A. Smith, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 400 Boyd Street, Apt. A; and

WHEREAS, Lydia Rivera-Mondesi, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 819 York Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: May 9, 2023

The above has been reviewed  
and approved as to form.



---

DANIEL S. BLACKBURN  
City Attorney

---

ANGEL FUENTES  
President, City Council

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VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary)	Y		4/20/23	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

4/24/23  
Date

Attachments (list and attach all available):

1. Disabled Parking Approvals Submission – May 9, 2023 Council Meeting

*“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.*

Received by:  
City Attorney

Signature

APR 26 2023  
Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY*

**FACTS/BACKGROUND:**

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A

**COORDINATION:** N/A

**Prepared by:** Angela M. Watkins

(856) 757-7139/ [anjohnst@ci.camden.nj.us](mailto:anjohnst@ci.camden.nj.us)

---

Name

Phone/Email





INDIVIDUALS WITH DISABILITIES  
HANDICAPPED PARKING ZONE APPROVALS  
Submitted for City Council Meeting of: May 9, 2023

APPLICANT	ADDRESS	FEE PAID	PLACARD #/ PLATE #	PERMIT TYPE
1. Martha D. Guzman	393 Marlton Ave	120.00	P2585893	TYPE 1
2. Francisca M. Gonzalez	3032 Stevens St	120.00	P2497722	TYPE 1
3. Jose L. Rodriguez	2111 Kossuth St	120.00	P2382553	TYPE 1
4. Nelson Alvarado	423 Beckett St	120.00	P2632267	TYPE 1
5. Maria M. Ramos	505 Royal Ave	120.00	P2690961	TYPE 1
6. Michael A. Smith	400 Boyd St., Apt A	145.00	8438HJ	TYPE 2
8. Lydia Rivera-Mondesi	819 York St	145.00	6610HJ	TYPE 2

DB:dh  
05-09-23

0-4

**AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

41 S. 28<sup>th</sup> Street                      Gail Edwards

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 9, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4/20/23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

4/29/23

Signature

Date

Attachments (list and attach all available):

1. Disabled Parking Removals Submission – May 9, 2023 Council Meeting

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

APR 26 2023

Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

**FACTS/BACKGROUND:**

- Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- If City Council approves the legislation, the disabled parking signage at the designated location will be removed in accordance with the Disabled Parking approval/removal procedures.

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A

**COORDINATION:** N/A

Prepared by: **Angela M. Watkins**

**(856) 757-7139/ anjohnst@ci.camden.nj.us**

---

Name

Phone/Email



INDIVIDUALS WITH DISABILITIES  
DESIGNATED PARKING ZONE REMOVALS  
Submitted for City Council Meeting of: May 9, 2023

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Gail Edwards	41 S. 28th St	applicant relocated

*Ordinances*  
*2nd Reading*

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 735  
STREETS AND SIDEWALKS OF THE CODE OF THE CITY OF CAMDEN**

Article I. Sidewalk Curb Construction

§ 735-1. Responsibility of property owners fronting on streets.

All owners and persons holding real estate in the City lying or fronting on any part of the streets in the City shall, within 30 days after notice is given to said owners or holders of real estate by the City Engineers, and/or his designee the City of Camden Sidewalk Inspector, fill up, grade and curb the sidewalks along and opposite such real estate according to the grade established in said City as provided in § 735-2A and pave the sidewalk with concrete to a width of not less than six feet or, where directed by City Engineer to his designee the City Sidewalks Inspector, from house line to curb. The filling up, grading, curbing and paving shall be done by said owners or holders of real estate under the direction and supervision of the City Engineer and/or his designee the City of Camden Sidewalk Inspector.

§ 735-2. Specifications.

- A. The grade of all sidewalks shall be raised from the curb in a grade of 1/4 inch for every foot.
- B. Concrete, air-entrained sidewalks shall be Class B concrete, having a twenty-eight-day strength verification strength of 4,000 psi.
- C. Said sidewalks shall be curbed with concrete. Concrete curbs shall be laid according to prevailing specifications of the City with respect thereto.
- D. Sidewalks shall be installed in accordance with City standards.

§ 735-3. Permits required.

No concrete curb or sidewalk shall be laid without approval of the City Engineer and except pursuant to permit issued for said concrete work as more particularly set forth in Article III of this chapter (§ 735-11 et seq.) and except in accordance with prevailing specifications furnished by the City.

§ 735-4. Failure to comply.

If any owner or holder of real estate shall refuse or fail to comply with the notice and requirements referred to in §§ 735-1 through 735-3, the City shall cause the work to be done, at the expense of said owner or holder, in the manner prescribed by law.

Article II. Sidewalk Maintenance and Improvement

§ 735-5. Responsibility of abutting owners.

The sidewalks in the streets of the City shall be kept in repair by the owner or owners of the abutting property at the cost and expense of the owner or owners of the lands in front of which any such sidewalk is constructed. Such owner or owners are hereafter in this article referred to as "the owner or owners of the land."

§ 735-6. Action by City upon failure to comply.

If the owner or owners of the land affected thereby, after notice as provided in § 735-7, shall refuse or neglect to make any repairs or improvements directed or required by said notice, the City Council may cause such improvements to be made under the direction and supervision of the City Engineer or award one or more contracts for the making of such improvement as provided in § 735-8.

§ 735-7. Notice of improvement.

- A. Before proceeding to make any such improvement or award any contracts for the making thereof, the City Council shall cause notice of such contemplated improvement to be given to the owner or owners of lands affected thereby.
- B. Such notice shall contain a description of the property affected, sufficiently definite in terms to identify the same, as well as a description of the improvement and a notice that, unless certain improvements

shall be completed within 30 days after the service thereof, it is the intention of the City to make such improvements or cause the same to be done pursuant to the provisions of N.J.S.A. 40:65-1 et seq. and the amendments there of and supplements there to.

- C. Service of the notice shall be made in accordance with the requirements of N.J.S.A. 40:65-3, and if service cannot be made as therein directed, then by publication of the notice in accordance with N.J.S.A. 40:65-4.
- D. Proof of service by the City Engineer of such notice shall be filed within 10 days thereafter with the City Clerk, but failure to file the same shall not invalidate the proceedings if service has actually been made in accordance with Subsection C of this section.

### § 735-8. Action by City upon failure to complete improvement.

If any owners or persons shall fail to construct or repair such sidewalks, pavements or curbing for a period of 30 days after service of the notice requiring such work to be done, then the cost thereof, with interest, shall be charged upon the lot or lots of land in front of which such sidewalks or curbing shall have been so constructed or repaired. Such charges shall become and remain a lien on said lot or lots.

### § 735-9. Report and apportionment of costs.

When any sidewalk improvement shall be made by the City Engineer under the direction and supervision of the Director Planning and Development, said Director shall keep a true and accurate account of the costs and expenses thereof and shall apportion the same among the several properties improved in proportion to the frontage of their respective land. The Director of Planning and Development shall forthwith file a report thereof, under oath or affirmation, with the City Clerk, who shall bring said report to the attention of the City Council. The Council shall examine the same and, if the same is properly made, shall confirm the same and file such report with the Director of Finance. The Director of Finance shall record said sidewalk assessment in the same book in which other assessments of the municipality are recorded. Before confirming said report, the City Council shall cause notice to be given to the owner or owners named therein of the time and place of the meeting at which the Council will examine the statement for the purpose of confirmation. Such notice shall be given within the time and in the same manner as is required to be done for the consideration by the Council of reports of assessments for benefits for local improvements (see N.J.S.A. 40:56-30), but failure to give any such notice shall not invalidate the proceedings.

### § 735-10. Assessment of lien; errors not invalidating.

Every such sidewalk assessment shall bear interest and penalties from the same time and at the same rate as assessments for local improvements in the City and, from the date of confirmation, shall be a first and paramount lien on said lands assessed to the same extent as assessments for local improvement. No such assessment shall be invalidated by reason of any error or omission in stating the name of the owner or owners of any such lot of land or real estate assessed or for any other informality where such lot of land or real estate has actually been improved.

## Article III. Cement and Concrete Permits

### § 735-11. Approval required.

No concrete curb, walk, step, gutter or paving (asphalt or concrete) shall be laid on any sidewalk of the streets or other public places in the City except by prior approval of the City Engineer to perform such work in accordance with specifications to be furnished by the City Engineer.

### § 735-12. Permit required for each piece of work; fee.

- A. Prior to the commencement of any of work described in § 735-11, the person shall obtain from the City Engineer's Office a permit for each piece of concrete work intended to be done by such person which is one square yard and over.
- B. Permit fees.
  - (1) It shall be unlawful for any person to curb or recurb, pave or repave any sidewalk or curb in any street, avenue or highway; or open any road, curb and sidewalk in the City of Camden without a permit first having been obtained therefor from the City Engineer's Office. The minimum permit fee for a project whose surface is paved, unpaved or otherwise covered or treated, where the opening to be made is twenty (20) square feet or less in size: the sum of \$95.00.
  - (2) The permit fee for projects in excess of twenty (20) square feet whose surface is paved, unpaved or otherwise covered or treated, where the opening to be made is in excess of twenty (20) square feet: the sum of \$95.00 for the first twenty (20) square feet and, in addition thereto, the sum of \$1.00 for each additional square foot of opening.



Manhole, vault, metering pit, inlet	\$125.00
Test pit under 16 square feet	\$125.00
Test pit over 16 square feet	\$200.00
Jack/boring up to 100 feet	\$200.00
Each additional 50 feet	\$50.00
Structure relocation	\$50.00
Utility pole, beacon and lights	\$50.00
Monitoring wells	\$200.00
Soil borings:	
1 to 5	\$100.00
6 to 10	\$200.00

- (3) All permit fees shall be in addition to the Administration, Engineer review and inspection fees as provided in Article VI.

### § 735-13. Contents of work permit.

The permit required by § 735-12 shall set forth the location of the proposed work, the name of the owner/applicant/utility company, the name of the contractor, the address of both parties, insurance and bond company information and the time limit fixed by the City Engineer for completion of the work.

### § 735-14. Work subject to City's approval; liability for work.

- A. Any duly licensed contractor who receives a permit from the City Engineer's Office for the purpose of constructing, repairing or repaving any cement sidewalk, pavement or curb shall perform said work to the satisfaction of the City Engineer in accordance with City Standards, which are incorporated by reference herein.
- B. If, at any time within five years for large-scale projects, and one year for all other projects, from such original construction, repairing or repaving, the same shall settle or require repairs or other corrections by reason of defective construction, repairing or repaving or by reason of failure to follow the requirements of this article, the duly licensed contractor shall remedy the defects complained of to the satisfaction of the City Engineer. In the event that the contractor fails to remedy the defects complained of as required above, the City Engineer may cause such work to be performed, and the contractor shall be responsible to the City for all expenses incurred by the City Engineer in remedying the defects complained of.

### § 735-15. Curb ramps; special requirements.

Where corner sidewalks are being replaced or new corner sidewalks are installed, curb ramps shall be provided. These curb ramps shall comply with N.J.A.C. 5:23-7 (Barrier Free Subcode) American with Disabilities Act (ADA) in effect at that time.

### § 735-16. Inspections.

It shall be the responsibility of the City Engineer and/or his designee, the City of Camden's Sidewalk Inspector to conduct all necessary inspections during construction/opening of curbs, sidewalk and roads. Upon completion of said work, it shall be the responsibility of the contractor/agent to contact the City Engineer to schedule inspections. The City Engineer shall supervise and enforce the compliance with the provisions and requirements of this article related to construction/replacement/opening of existing and new sidewalks, curbs and roadways. The Department of Planning and Development's Division of Engineering's City Sidewalks Inspector shall issue violations for with the permit requirements of this chapter, and violations for noncompliance with the permit requirement of this chapter, and violation to property owners where the existing sidewalk and curbs do not comply with the City Standards.

## Article IV. Sewer, Water and Gas Connections

### § 735-17. Notice to property owners to make connections.

Prior to paving, repaving, grading or other improvement of any street or any part thereof, the City Engineer shall notify all owners of real estate fronting on any such street or any part thereof:

- A. To make connection with the sewer, gas and water mains laid in said streets.
- B. To lay such pipes, conduits or drains as shall be approved by the City Engineer from said sewer, gas or water mains to and within the curblineline of such street.

### § 735-18. Action by City upon failure to comply.

If said owner shall not make the connections and lay said conduit, pipe or drain within the time and in the manner prescribed by the aforesaid notice, then and in such case, after a lapse of thirty (30) days from said time, the City Engineer may, in accordance with the applicable provisions of this Code and subject to law, cause said connections and work to be made by a contractor or contractors, under his supervision and direction.

### § 735-19. Statement of work done.

- A. Within thirty (30) days after completion of the work, each contractor for the required work shall prepare a written statement and account, in duplicate, signed by the contractor, setting forth the following:
  - (1) The name of each contractor.
  - (2) A full and particular survey and measurement of the work done.
  - (3) The date and quantity of work done and the total costs thereof.
  - (4) The proportion of the cost and expense for which each and every owner of the real estate fronting on the street or any part thereof is liable under the contract or contracts aforesaid.
  - (5) The name or names of each owner or reputed owner of the real estate in front of which said work was done and, as nearly as may be, an accurate description and location of each of said pieces of real estate.
- B. One signed copy of the aforesaid statement and account shall be filed with the Department of Planning And Development and the other with the Department of Finance. Such statement and account shall be regularly entered in the books to be provided for and kept for such purposes.
- C. After the aforesaid statement and account shall have been regularly recorded as set forth in Subsection B and is found by the City Engineer to be correct, it shall be signed by him and the contractor or contractors and attested by the Director of Department of Planning And Development.

### § 735-20. Costs of connections a lien against property.

The costs and expenses of the aforesaid work assigned to each piece of real estate, as provided in § 735-17, shall be and remain a lien upon such real estate from the time of the completion of the aforesaid work until fully paid and satisfied, notwithstanding any mistake in the name or names of the owner or owners or omission to name the names of the owners of such lands and real estate in such statement or account.

## Article V. Definitions

### § 735-21. Definitions and terms.

For the purposes of this article, the following words, terms and phrases shall have the meanings respectively given herein. The word "shall" is always mandatory and not merely directory.

#### **APPLICANT**

Any person who makes application for a permit.

#### **CITY**

The City of Camden in the County of Camden, State of New Jersey.

#### **CITY ENGINEER**

The person duly appointed City Engineer; his/her authorized deputy, representative or inspector.

#### **CITY COUNCIL**

The City Council of the City of Camden.

#### **CO-APPLICANT**

Any person, company, or entity who will be performing excavation work on behalf of the applicant and who is jointly and severally responsible and liable along with the applicant, for compliance with all terms and conditions, and any penalty or claim filed by the City as a result of any violation of the ordinance.

#### **CONTRACTOR**

Any person or company that undertakes a contract to provide materials or labor to perform a service or do a job.

#### **DIRECTOR**

The Director of Public Works of the City of Camden or their designee.

#### **EMERGENCY**

Any unforeseen circumstances or occurrence, the existence of which constitutes a clear and immediate danger to persons or properties.

#### **EXCAVATION WORK**

The excavation, removal, digging, disturbing, replacement, repair, construction, or taking up any surface,

pavement, stone or soil and improvements within the rights-of-way or public properties of the City of Camden. For the purpose of this article, that work which is being performed outside the public rights-of-way but requires the storage of materials or the operation of equipment within the public right-of-way, in such a manner as may cause damage, will also be deemed "excavation work." The term "excavation work" shall not include work by persons exempted from the provisions of this article under §735-29.7

**IMPROVEMENTS**

Curbs, sidewalks, driveways, driveway aprons, drainage and/ or utility service structures, conduits, pavements, base courses, gutters, retaining walls, channels, headwalls, railings, guardrails, or any other public improvements existing within the City's rights-of-way, properties, lands or easements.

**IMPROVED ROAD**

Any road surfaced with pavement such as asphalt, concrete, bituminous concrete, brick, or similar pavement and any road having concrete base.

**LARGE-SCALE PROJECT**

A project of substantial size, scope, and estimated total cost and expense greater than \$10,000, all as ascertained by the City Engineer, relating to major curb, sidewalk, road, or street construction, reconstruction, repair, maintenance, improvement, repavement, or opening.

**PERMITTEE**

Any person who has been granted, and has in full force and effect, a street opening permit issued hereunder, and also includes any person that is required to secure a permit for excavation work from the City of Camden.

**PERSON**

Any natural person, partnership, firm, association, utility, corporation or authority created pursuant to statute, which is directly responsible for work being performed under the utility opening permit application. Whenever used in any section prescribing and imposing a penalty, the term "person" as applied to associations shall mean the partners or members thereof, and as applied to corporations, the officers thereof.

**PUBLIC UTILITY**

A facility authorized to do business in New Jersey and engaged in regularly supplying the public with services, regardless of whether the facility is regulated by the Board of Public Utilities, such as, but not limited to, the following: transportation, electricity, gas, water, sewage, telephone, or cellular service.

**PUBLIC WORKS DIRECTOR**

The person duly appointed Public Works Director; or any person authorized to act as his or her representative.

**ROAD**

The actual road surface area from curblines to curblines, which may include travel lanes, parking lanes, and deceleration and acceleration lanes. Where there are no curbs, the road is that portion between the edges of the paved or hard surface width.

**STREET**

A public street, public easement, public right-of-way, public highway, public alley, public way or public road accepted or maintained by the City and any state or county road over which the City may have acquired jurisdiction by agreement.

**UNIMPROVED ROAD**

Any cinder, dirt, or gravel road without oil treatment and all other roads under the jurisdiction of the City of Camden.

Article VI. Street Openings and Excavations in the City.

§ 735-22. Permit required.

- A. It shall be unlawful for any person, firm, or corporation to perform any excavation or tunnel work, construct, remove, replace or repair any improvements, or place any form of construction in, over or upon any street or improvement or otherwise endanger or obstruct the normal flow of vehicular, bicycle or pedestrian traffic or normal flow of surface water, by the placing of any earth or other excavated material, barricade, structure, material or equipment on any street without first obtaining a written permit, approved and issued by the Director.
- B. Except as provided in Subsection B(1) of this subsection, no permit shall be issued for a newly constructed or substantially improved street for a period of five (5) years from the date of acceptance of such construction except in cases of emergency as described in §735-30.8. Sixty (60) days prior to the start of construction of permanent pavement or improvements on any street, the Contractor shall notify, in writing, all property owners of record on such street, all utility companies serving such street, the Police Department and the Fire Department of such construction and of the provisions of this section.

- (1) For a permit to be issued for excavation of any paved or improved street surface which is five (5) years or less, the applicant, under the instructions of the Director, shall be required to secure approval from the City Engineer or his designee, upon review of the application, before any permit can be approved hereunder.
  - (a) Should an applicant be granted a permit by the City Engineer to open the paved street as described herein above, the fees for the opening shall be assessed as indicated in §735-23, §735-24 and §735-25 herein.
- C. The Director shall have the right to revoke or cancel the permit at any time should the permittee fail to comply with any of the terms, agreements, covenants, ordinances, and conditions thereof.
- D. No permit shall be assigned or transferred except upon the prior written consent of the Director. Nor shall the work take place in any other than the location specifically designated in the permit.
- E. No permit shall be issued for an opening during the period from December, 1st to March, 15th or where conditions exist due to severe weather, freeze, frost, etc., except for emergency openings or openings required by law.
- F. If the application for street opening permit requires the street to be excavated or opened for a width equal to or greater than 25% but less than 50% of the existing roadway, if the opening exceeds one parking lane width (nine (9) feet), or if the opening is along the curbline, the applicant shall be required to restore the pavement with a two-inch mill and two-inch overlay between the curbline and centerline of the roadway.
- G. If the application for street opening permit requires the street to be excavated or opened for a width of equal to or more than 50% of the existing roadway, or if the street is to be excavated or opened along the centerline of the roadway, the applicant shall be required to restore the roadway pavement with a two-inch mill and two-inch overlay from curbline to curbline.
- H. All applicants to the best of their ability shall accurately represent the width of the opening on the surface of the roadway on the application, as to take into account the necessary width to meet OSHA standards for trenching and excavation safety to achieve the required depth.
- I. All street openings, excavations and restorations thereof shall be made under the supervision and control of the Director and shall be subject the oversight and inspection of the City Engineer. The City Engineer fees shall be charged to the escrow established in §735-25.

### § 735-23. Permit Application.

- A. No excavation permit shall be issued unless a written application is submitted to the City Engineer.
- B. The written application must be made using the forms provided by the City including applicable fees, established by this article.
- C. The permit application shall specify the name and address of the applicant, the place and/or places at which the work is to be done, the type of the work, and the proposed dates of commencement and completion of the excavation and restoration work.
- D. The application shall include or be accompanied by scaled or dimensioned drawings satisfactory to the City Engineer, detailing the following:
  - (1) Requirements that all nonferrous material contain a wire or detection device to accurately determine the location after installation.
  - (2) Requirements regarding the set elevations of all castings, including manholes, valve boxes, and inlet castings.
- E. A separate application and permit will be required for each type of opening made. One application or permit shall be sufficient to represent more than one opening if the openings are for related work and separated by a distance equal to or less than fifty (50) feet. Related work shall be defined at the discretion of the Director and/or City Engineer based on location(s), type of utility, required equipment, and required restoration tasks.
- F. Permit applications for emergency work shall be submitted to the City within 72 hours following the initial excavation work. The application must include the information required by §735-23, and notifications shall be in compliance with §735-30.8 herein. Failure to comply with this section may result in the assessment of fines defined by §735-30.9 herein.
- G. Permit applications for the current annual year will not be approved for any applicant who has not satisfactorily completed the excavation and restoration work one year after the permit is approved, unless approved at the discretion of the City Engineer.
- H. The Director shall grant such permit when all of the requirements of this article have been satisfactorily complied with by the applicant.

### § 735-24. Permit Application Fees.

- A. Each applicant for a permit shall pay a permit application fee of \$50.00 per opening for the purposes of the execution and issuance of the permit. The applicant fee shall apply to all street openings.
- B. For cement and concrete permit applications, see the fee schedule as presented in §735-12 Subsection B.

## § 735-25. Permit Review, Inspection and Supervision Escrow Fees.

- A. If the application and plan conform to the requirements of this chapter, provide for the work to be performed in accordance with the current City of Camden highway specifications and are approved by the City Engineer, the City shall issue the permit upon receipt of the following:
  - (1) Engineer review fee: as set forth in Subsection B below.
  - (2) Performance and maintenance guaranty: as set forth in §735-25 .
  - (3) Inspection fee: as set forth in Subsection C below.
- B. Engineer review fees. In addition to the permit application fee as provided in §735-24, Large Scale Project applicants, and applicants deemed eligible by the City Engineer, for the following permits shall pay a minimum fee of \$250.00 for the purposes of review and issuance of the permit, examination of drawings, and initial administrative work performed by the City Engineer or its designee. This fee is nonrefundable.
  - (1) Applicants for sidewalk and driveway openings equal to or exceeding thirty-two (32) square feet or three and a half (3.5) square yards.
  - (2) Applicants for all curb and roadway openings.
- C. Inspection and supervision fees.
  - (1) For all Large-Scale projects involving sidewalk, driveway apron or grass area openings or excavations, the minimum inspection fee shall be 5% of the City Engineer's estimate of the cost of repairing and replacing the sidewalk, driveway or grass area or \$250.00, whichever is greater. For all other projects the fee schedule as presented in in §735-25 Subsection B shall be used.
  - (2) For all Large-Scale projects involving curb and street openings and excavations, the minimum inspection escrow fee shall be 5% of the City Engineer's estimate of the cost of repairing and replacing the curb and street or \$500.00, whichever is greater. For all other projects the fee schedule as presented in in §735-25 Subsection B shall be used.
  - (3) For all Large-Scale projects, the applicant shall be required to pay escrow fees for additional inspection required to oversee the correction of unacceptable workmanship as determined by the City Engineer.
  - (4) The cost for repairing and/or replacing the excavated area(s) shall be determined by the City Engineer.

## § 735-26. Performance Deposit or Bond and Maintenance Guaranty.

- A. No person shall be granted a permit to open pavement of any street until and unless there shall be deposited with the City, by certified check or bond in an amount sufficient to secure the cost of repairing and replacing such street or other surfaces or appurtenances. Prior to the issuance of a permit, the applicant shall deposit a performance guaranty with the associated maintenance guarantee as established in §735-26 below.
- B. The amount of the performance guaranty is one-hundred percent of the cost of the work performed unless otherwise stated by the City Engineer. The amount shall be computed on the basis of costs required to make proper restorations or repairs, as per the City Engineer's bond estimate. The minimum amount deemed sufficient for such purposes shall be \$500.00 unless otherwise determined by the Director, or the City Engineer. Alternatively, at the sole discretion of the applicant, an annual blanket bond in the amount of \$150,000.00 may be posted to avoid the inconvenience and expense of obtaining individual bonds for each permit requested.
- C. Form. The form of the guaranty shall be subject to the review and approval of the City Attorney and shall be issued by an institution authorized to transact business in the State of New Jersey.
- D. Maintenance. The performance guaranty shall encompass the provision of a maintenance guaranty once the permanent restoration has been completed and accepted by the City Engineer. Upon completion of final and permanent restoration and acceptance by the City, the performance guaranty will be returned subject to the submission of a maintenance guaranty in the amount of 50% of the performance guaranty. The maintenance guaranty shall remain in effect for a five (5) year period for large-scale projects, and a one-year (1) period for all other projects. The guaranty shall be released to the permit holder upon satisfactory completion of all restoration and repairs during the five (5) or one (1) year maintenance. The five (5) or one (1) year maintenance period shall commence after final inspection of the work performed under the permit and the acceptance of the work by the City.
- E. Utilities. With the Director's/Engineer's approval any public utility, under the jurisdiction of the Board of Public Utilities, may comply with the following requirements in lieu of the City Engineering escrow, security deposits requirements detailed in §735-25 and §735-26 herein. Such escrow shall be replenished where such escrow falls below 25%.
  - (1) City engineering, inspection, and supervision escrow fees: In lieu of individually calculated and assigned escrow fees for each opening required in §735-25, a public utility may establish an annual escrow in the sum of \$30,000.00 to the City and file the same with the Director.
  - (2) Performance bond: In lieu of the in-security deposits required in §735-26A, a public utility may execute an annual bond in the sum of \$150,000.00 to the City and file the same with the Director in full force and effect in lieu of a separate bond or escrow for each required permit as surety for the performance and maintenance period. The maintenance period shall be for a period of five (5) years or one (1) year as required in Subsection D herein and shall commence after the final inspection of the work performed under the permit and the acceptance of the work by the City Engineer. Such bond shall be conditioned upon compliance with the applicable provisions of this chapter.

- F. Permits approved for excavations in newly constructed or substantially improved roads, in accordance with §735-22B herein, shall be subject to the following additional deposit fees:
  - (1) An assessment factor fee equal to 2% for each unelapsed month or fraction thereof of the five (5) year (60 months) restricted period shall be applied to the estimated cost determined in §735-26A and added to the deposit required above. The maximum assessment factor fee shall be 120% of the estimated restoration cost total; provided, however, that no assessment hereunder shall be less than \$1,000.00. No portion of the assessment charge shall be refundable, nor shall such assessment payment relieve the permit holder from the required insurance(s) and/or bonds associated with restoration of all street openings in recently approved or applied pavement areas.
- G. The fees in Subsections B, D, and F above will be deposited in an escrow account by certified check within the City and/or bond shall remain in effect until completion and acceptance of the project. The City shall deduct costs to repair the permittee's work from the escrow and/or seek and obtain costs/services to correct the work by way of the bonding company securing the permittee's work.
- H. The permittee is required to submit a written request for refund of the unused portion of the deposit and/or release of the posted bond upon completion and acceptance of the work by the City. The request for refund of the unused portion of the deposit and/or request for release of posted bond will require City Council approval.

### § 735-27. Execution of excavation work.

- A. Notice requirement.
  - (1) Within forty-eight (48) hours prior to starting excavation work and upon completion of the restoration, the Contractor shall give notice to:
    - (a) The Director;
    - (b) The City Engineer;
    - (c) The City's Police and Fire Department's;
    - (d) The owners or tenants of properties abutting or adjoining the excavation work; and
    - (e) Any public utilities that may be affected.
  - (2) Such notice shall be in writing and state the nature of the work to be done, the location of such project, and when any openings or excavations have been closed, permitting traffic to flow thereon.
  - (3) In the case of either notice under this section, the permittee shall be required to provide the City with a certification that said permittee has notified all required parties, together with a list of those persons notified.
  - (4) Failure to provide notice as required may result in revocation of the permit and issuance of a stop-work order.
- B. The approved permit must be visibly exhibited at the location(s) of the work, must be in the possession of the parties doing the work and must be exhibited to the Director or his authorized representative upon request. No such permit shall be valid except for the place, time and character of work specified therein.
- C. All street openings, excavations, and restoration thereof shall be made under the supervision and control of the Director/City Engineer and subject to his inspection.
- D. Restoration. The permittee shall restore the site or work promptly, upon completion thereof; all surplus excavated material and debris shall be removed, and the site shall be restored in a neat and orderly condition. All areas disturbed during the course of work including those with topsoil, seed, or sod shall be restored by the permittee to a condition the same or better than they were previously.

### § 735-28. Time for completion of work.

- A. The completion date submitted by the applicant shall be the expiration date of the permit unless the Director requires a specific deadline.
- B. If for any reason, work is not commenced within the period of thirty (30) days, the permit shall be void unless within such period the applicant shall resubmit the application to the Director for permit extension.
- C. Following the application for a permit extension, the Director shall either return the deposit or extend the time for the beginning of the work for another period of thirty (30) days by endorsement on the permit.
- D. No permit that has been extended shall be valid unless the work is commenced within ten (10) days from the date of the extension approval.
- E. Any street opening must be backfilled immediately after completion of underground construction. Temporary paving shall be completed promptly as trenches are backfilled. The temporary paving cover shall be left in place and maintained by the applicant for a minimum of sixty (60) days and a maximum of ninety (90) days, unless otherwise indicated by the Engineer, after which the temporary paving cover and required portion of compacted gravel shall be removed and replaced with the final paving required by the City Engineer. Improvements to the temporary paving that are deemed necessary due to settlement prior to approval for final paving shall reset the minimum number of days for temporary paving to be maintained by the permittee to sixty (60) days from the date of repair. During the winter season, as determined by the Director, the permanent pavement replacement will be deferred until weather permits.
- F. Sidewalks, driveway aprons and curbs disturbed or removed by permit shall be replaced within five (5) days after the opening was made.

### § 735-29. Removal and protection of utilities.

- A. The permittee shall determine the existence and location of all underground utilities prior to beginning work, and protect the same against damage. The permittee shall contact the NJ One-Call Service at 800-272-1000 prior to beginning all work and provide the Director with the NJ One Call confirmation upon request.
- B. The permittee shall not interfere with any existing utility without the written consent of the Director and the utility company or person owning the utility. If it becomes necessary to remove an existing utility, this shall be done by its owner.
- C. No utility owned by the City shall be moved to accommodate the permittee unless the cost of such work is borne by the permittee. The cost of moving privately owned utilities shall be similarly borne by the permittee unless other arrangements are made with the person owning the utility.
- D. The permittee shall support and protect all pipes, conduits, poles, wires, or other apparatus that may be in any way affected by the excavation work, and do everything necessary to maintain support, sustain, and protect them under, over, along or across such work for its duration.
- E. Should any of the pipes, conduits, poles, wires or apparatus be damaged, the expense of repairs of same shall be the responsibility of and charged to the permittee, and his insurance and/or bond shall be liable therefor. The permittee shall be responsible for any damage done to any public or private property resulting from the breaking of any utility water pipes, sewer, gas pipe, electric conduit, or other utility, and his insurance and/or bond shall be liable therefor.

### § 735-30. Insurance Prerequisite.

Prior to commencement of work, the permittee shall furnish the Director satisfactory evidence in writing that said permittee has in force and will maintain in force during the performance of the excavation work and the period of the excavation permit public liability and property damage insurance for the protection of the applicant, the City and its agents and employees from any and all claims for personal injury, including accidental death, and property damage. The insurance shall be in accordance with City standards as determined by the Bureau of Purchasing. In cases where the contractor or nature of the proposed excavation work are such as to present an unusual hazard or a higher-than-normal risk of damage or injury, the Director may require the provision of increased amounts of liability and property damage insurance. The amount of insurance shall be \$1,000,000.00 single limit.

#### § 735-30.1. Applicants consent to indemnify City for loss to persons or property.

The applicant, in accepting a permit under this article, agrees to enter into a written agreement with the City so as to save, defend, and keep harmless the City and its Engineer from and indemnify it against any and all actions, suits, demands, payments, losses, costs, damages, and charges incurred by reason of any damages to property, injuries to persons, or any loss of life resulting from any negligence of the applicant, his agents, servants or employees, contractors or subcontractors occurring in the performance of the work covered by the permit or from any other matter, cause or reason relating thereto.

#### § 735-30.2. Protection of adjoining property.

- A. The permittee shall, at all times and at his own expense, preserve and protect from injury or damage any adjoining property by providing proper foundations and taking other measures suitable for the purpose. When, in the protection of property, it is necessary to enter upon private property for the purpose of taking appropriate protective measures, the permittee shall obtain written permission from the owner of such private property for such purpose, and if he cannot obtain such permission from such owner, the Director may authorize him to enter the private premises solely for the purpose of making the property safe.
- B. The permittee shall, at its own expense, shore up and protect all buildings, walls, fences, or other property likely to be damaged during the progress of the excavation work and shall be responsible for all damage to public or private property resulting from his failure to protect and carry out said work properly. Whenever it may be necessary for the permittee to trench through any lawn area, the sod shall be carefully cut and rolled and replaced after ditches have been backfilled as required by §735-30.4.
- C. All construction and maintenance work shall be done in a manner calculated to leave the lawn area clean of earth and debris and in a condition as nearly as possible to that which existed before such work began. The permittee shall not remove, even temporarily, any trees or shrubs which exist in parking strip areas or easements across private property without first having notified and obtained the consent of the property owner, or in the case of public property, the Director.

#### § 735-30.3. Traffic, public safety; applicant's responsibilities and liabilities for failure.

- A. No permittee shall allow or permit to remain unguarded at the place of excavation or opening any machinery, equipment, or other device having the characteristics of an attractive nuisance likely to attract persons or which might be hazardous to their safety or health.
- B. No permittee shall allow or permit to remain unguarded in the public right of way, equipment, machinery or materials during non-work hours.

- C. Every person making an excavation shall be required to place and maintain suitable warning devices, signs, caution notices, barriers, and lighting devices pursuant to the requirements of Title 39 of the Revised Statutes of New Jersey as amended and supplemented, and the current edition of the "Manual of Uniform Traffic Control Devices."
- D. Temporary construction detours, sign selection and locations, roadway taper dimensions, barrel and/or cone spacing, locations of certified flagmen and/or Police Traffic Directors shall be in adherence to the New Jersey Department of Transportation Roadway Design Manual, Chapter 14, Guidelines for Traffic Control Plans and Details and approved by the Camden County Police Department.
- E. All work shall be conducted in such manner as to minimize the obstruction of traffic and inconvenience to the public and occupants of adjoining property. Where less than two (2) complete traffic lanes are maintained, flagmen shall be employed. Where an excavation extends the full width of a street, only 1/2 of such street shall be open and backfilled prior to opening the remaining half.
- F. All persons making excavations in the streets shall inquire the Police Department to determine if flagmen or detours of traffic are needed, and/or whether the work is to be scheduled in order to minimize disturbance of the normal traffic flow.
- G. The permittee shall be liable for all damages caused by the conduct of the work or failure to properly guard, light, or maintain the work and work area.
- H. In accepting a permit under this article, the permittee shall enter into a written agreement to hold harmless and indemnify the City as provided under §735-30.1.
- I. The permittee shall pay costs of all required flagmen and/or Police Traffic Directors. The use of certified flagmen shall be approved at the discretion of the Police Department. The permittee shall produce copy of the flagman's certification upon request by the Director and/or Police Department or their respective designees.
- J. Costs associated with Police Traffic Directors shall be obtained by contacting the Police Department at (856)-757-7574 and requesting the services of an off-duty police officer(s) for traffic direction. All requests for officers must be given at least forty-eight (48) hours prior to start time. Cancellation for prior scheduled officers must be given two (2) hours prior to the proposed start time.

#### § 735-30.4. Backfill.

Unless otherwise directed by the Director, the following specifications shall govern the backfill in excavated trenches:

- A. All openings shall be restored below grade with backfill consisting of soil aggregate NJDOT designation I-13 or suitable excavated material and shall be tamped in twelve-inch layers with a mechanical tamper.
- B. All material not suitable for backfill and all excess backfill material shall be removed from the site and legally disposed of by the permittee.

#### § 735-30.5. Maintenance and restoration of openings.

Unless otherwise directed by the Director, upon completion of the opening and backfill as specified in §735-30.4, the following specifications shall govern the maintenance and repair of street openings by the permittee.

- A. Roadway pavement openings shall temporarily be restored with backfilled pursuant to §735-30.4 to within 12 inches of below existing surface. The remainder of the trench shall be filled according to section §735-35.
- B. No permittee shall commence permanent restoration on any street foundation or surface until the City Engineer has determined that settlement of the subsurface is complete and the area properly prepared for permanent.
- C. The final restoration shall be performed in accordance with section §735-34.
- D. All roadway materials shall be manufactured to comply with the current edition of New Jersey Department of Transportation (NJDOT) Standard Specifications for Road and Bridge Construction, as amended.
- E. It shall be the responsibility of the permittee to maintain the temporary pavement restoration to the existing grade by the addition of hot mix asphalt base course material during the period prior to permanent pavement restoration work. Should the permittee fail to maintain such pavement opening, and upon 24 hours' notice by the Director, the opening may be repaired as specified by the City, and the cost thereof deducted from deposits received in §735-26.
- F. Driveway openings shall be replaced with the appropriate material and in compliance with the City's specifications for driveways. Driveway aprons constructed within the City's right-of-way and adjacent to public sidewalk shall be at minimum Class B concrete, six (6) inches thick, reinforced with welded wire fabric 4"x4"-W4.0xW4.0. Sidewalk openings shall be replaced with Class B concrete, five inches thick. Concrete work shall have a minimum compressive strength of 4,000 pounds per square inch after 28 days.
- G. Where concrete curbing and/or gutters are disturbed, damaged, or removed, curbing and gutters of the exact configuration as the existing shall be constructed. Concrete shall be Portland cement concrete, air-entrained, conforming to the New Jersey Department of Transportation Standard Specifications for Class B concrete and shall have a minimum compressive strength of 4,000 pounds per square inch after 28 days.
- H. All restoration work shall be performed to maintain and restore appropriate drainage abilities, and without damage or impairment of the City's stormwater control measures and facilities.

#### § 735-30.6. Release of deposit or bond.



- A. No such security deposit, certified check, or performance surety bond shall be released until all repairing and replacing of streets or other surfaces or appurtenances within the street area are fully complete to the satisfaction of the Director, and all fees are paid as provided in this article. In no event shall any such security deposit, certified check, or performance surety bond be released within a period of six (6) months from completion of such work and only after written approval thereof by the Director is obtained.
- B. In the event of the permittee's default of any of the terms, agreements, covenants, or conditions of the permit on its part to be undertaken and performed, said deposit may be used by the City for any expense incurred by the City by reason of such failure or default on the part of the permittee.
- C. After the expense of such failure or default has been paid and deducted from the amount of the deposit, as determined, and certified by the Director, the balance shall be refunded to the permittee. If the security is insufficient to cover expenses of the City, it can place a lien in the amount of the deficit upon said property for collection in the same manner as taxes as authorized by resolution of the City Council.

#### § 735-30.7. Applicability.

All provisions of this article except §735-23, §735-24, §735-25, §735-26 and §735-27, shall apply to any person and/or entity performing work in City streets under construction contracts with municipal authorities, and such contracts shall contain provisions and specifications to ensure compliance with this article.

#### § 735-30.8. Emergencies.

Street openings or excavations may be made without obtaining a written permit as provided herein in cases of emergency which would reasonably appear to endanger public health or safety. In such emergencies, adequate precautions shall be taken as provided in §735-29, §735-30, §735-30.1, §735-30.2, §735-30.3, §735-30.4, and §735-30.5. Immediate notice thereof shall be communicated to the Director, Police Department, and Fire Department. Notification of the emergency opening shall be provided to the Director within twenty four (24) hours following the initial opening. The twenty-four-hour notification shall be made via telephone, fax, or overnight mail. The formal application for a permit shall thereafter be made within a period of 48 hours following the initial opening, and compliance with all the provisions of this chapter shall be met.

#### § 735-30.9. Violations and penalties.

- A. Violation of any provision of this article shall be cause for a Municipal Court summons to be issued by the Police Department, Code Enforcement Official, Health Officer, or any member of the general public who is affected by the excavation work.
- B. Any person, firm or corporation that shall violate any of the provisions of this article shall, upon conviction of same, be punishable as provided in Chapter 1, General Provisions, Article II, General Penalty. §1-15. General Penalty, and §1-17 Authority to revoke or suspend licenses and permits.
  - (1) Any permit may be revoked by the Director, after notice to the permittee, for:
    - (a) Violation of instructions/directives from the City Engineer including unapproved deviation from the City's standard details for construction.
    - (b) Existence of any condition or the doing of any act constituting or creating a nuisance or endangering the lives or properties of others.
  - (2) Written notice of such violation or condition shall be served by the Engineer or Director upon the permittee or his agent engages in the work. The notice may be given either by personal delivery to the permittee or by fax or by mail addressed to the permittee.
  - (3) A permittee may be granted a period of 48 hours from the date of the notice to correct the violation and proceed with the diligent prosecution of the work authorized by the permit before said permit is revoked.
  - (4) When any permit has been revoked and the work authorized by the permit has not been completed, the Director shall cause such work to be done as may be necessary to restore the area or part thereof to as good a condition as before the opening was made. All expenses incurred therein by the City shall be recovered from the deposit/bond the permittee has deposited with the City.

#### § 735-31. Streets in subdivisions and industrial parks.

The terms of this chapter shall not apply to a street in any subdivision or industrial park approved by the City Planning Board prior to the City of Camden's accepting the said street for maintenance.

#### § 735-32. State and county highways.

The provisions of this chapter shall not be applicable in those instances where the highway is maintained by the State of New Jersey or by the County of Camden, except in such cases where the City may have special arrangements with the state or county, or the inspection is performed by the City's representative.

#### § 735-33. Construction requirements.

The City Engineer is hereby authorized and directed to promulgate such written instructions as may be necessary for the construction of the street opening. Such instructions shall include but shall not be limited to:

- A. Limitations on the size of an opening.
- B. Restrictions for the protection of existing subsurface installations, monuments and drainage systems.
- C. Requirements for the storage and removal of excavated materials.
- D. Provisions for safety precautions to be taken by the permittee.
- E. Restrictions as to the periods of day when the work may be performed.
- F. Requirements for backfilling, inspection and final paving cross section for openings.
- G. Requirements for utilization of trenchless technology wherever possible on all piping, trenches and hookups fifteen (15) inches in diameter or less.
- H. Requirements that all nonferrous material contain a wire or detection device to accurately determine the location after installation.
- I. All metallic structures, including manholes, valve boxes, and inlet castings, to be set 1/4 inch below finished road grade.

### § 735-34. Final paving.

- A. Final paving is to comply with the requirements in the City of Camden and the current edition of New Jersey Department of Transportation (NJDOT) Standard Specifications for Road and Bridge Construction, as amended, herein referred to as "NJDOT Standard Specifications." A lesser specification may be allowed after review by the City Engineer.
- B. Surface restoration.
  - (1) No permittee shall commence restoration on any street foundation, or surface, or curb and sidewalk, until the City Engineer has determined that settlement of the subsurface is complete and the area properly prepared for restoration.
  - (2) Bituminous pavement over bituminous base course: The street surface shall be permanently restored twelve (12) inches beyond the excavation on all sides by milling the surface surrounding the excavation to a depth of two (2) inches to extend the surface course restoration. The permanent restoration shall consist of a minimum of six (6) inches of dense-graded aggregate, six (6) inches of hot mix asphalt 19M64 base course and two (2) inches of hot mix asphalt 9.5M64 surface course applied with appropriate tack coat to the adjacent pavement surface or a pavement cross-section consistent to the existing pavement section.
  - (3) Bituminous pavement over concrete base course: The street surface shall be permanently restored twelve (12) inches beyond the excavation on all sides by milling the surface surrounding the excavation to a depth of two (2) inches to extend the surface course restoration. The permanent restoration shall consist of a minimum of six (6) inches of dense-graded aggregate, six (6) inches of concrete base course and two (2) inches of hot mix asphalt 9.5M64 surface course applied with appropriate tack coat to the adjacent pavement surface or a pavement cross-section consistent to the existing pavement section.
  - (4) Concrete surface over stone base: The street surface shall be permanently restored six (6) inches beyond the excavation on all sides by sawcutting the surface surrounding the excavation to a depth of nine (9) inches to extend the surface course restoration. The permanent restoration shall consist of a minimum of six (6) inches of dense-graded aggregate and nine (9) inches of concrete surface course installed with expansion joints adjacent to the existing concrete surface or a pavement cross-section consistent to the existing pavement section.
  - (5) At the discretion of the City Engineer, the surface restoration shall extend the whole width of the roadway or of the travel lane.
  - (6) For road openings down the center of the cartway, surface restoration shall extend across the full width of the paved road (both travel lanes).
  - (7) For road openings along the curb line, the road shall be restored along the travel lane.
  - (8) The permittee is responsible for the full restoration of the roadway surface, including restriping, installation of raised pavement markings, speed humps and signage.
  - (9) Any concrete sidewalks disturbed, damaged or disrupted during the excavation or trench opening shall be replaced with concrete sidewalk conforming to all applicable standards of the City of Camden.
  - (10) Where concrete curbing and/or gutters are disturbed, damaged or removed, curbing and gutters of the exact configuration as the existing shall be constructed. Concrete shall be Portland cement concrete, air-entrained, conforming to the NJDOT Standard Specifications for Class B concrete and shall have a minimum compressive strength of 4,000 pounds per square inch after twenty-eight (28) days.
  - (11) All topsoiled, seeded or otherwise unpaved areas disturbed in the course of the work shall be topsoiled with a minimum thickness of not less than four (4) inches of loam-type topsoil. Fertilizer, lime and other soil conditioners needed to promote the proper growth of grass shall be incorporated and thoroughly worked into the topsoil. Seed or sod of species suitable for growth in the location and environment, and conforming to the requirements of the NJDOT Standard Specifications, shall be placed in all unpaved areas.
  - (12) All gravel shoulder areas disturbed during excavation or trench opening shall be restored and graded to provide and maintain the proper flow of drainage and to provide adequate lateral support of the abutting pavement structure. The gravel material shall be soil aggregate, Type I-6, conforming to the requirements of NJDOT Standard Specifications Section 901. The soil aggregate or gravel

shall be a minimum thickness of not less than eight inches compacted thickness.

- (13) All concrete drive aprons disturbed during the course of excavation or trench opening shall be replaced in accordance with all applicable standards for concrete drive aprons, as set forth in the City of Camden Land Development Ordinance, and shall be constructed of Portland cement concrete, air-entrained, Class B concrete, having a twenty-eight-day compressive strength of 4,000 pounds per square inch and a minimum concrete thickness of six (6) inches and shall be reinforced with welded wire fabric 4"x4"-W4.0xW4.0.
- (14) Unless this requirement is waived at the time of approval, all restoration of roadway joints are to be thermally fused.
- (15) In the event of the failure to restore the street opening properly within a reasonable time after the opening has been made or to maintain the restored street properly for a period of one (1) year from the date of the aforesaid certificate of proper restoration, the City may, upon three (3) days' notice to the person receiving the permit, undertake the restoration or maintenance work and have recourse to deposit for compensation.

### § 735-35. Temporary paving.

Upon notice to the City Engineer and under his or her inspection, the permittee shall immediately, after completing the work, refill, properly tamp and restore the excavation or opening with a temporary paving cover as follows: ten (10) inches of compacted gravel (NJDOT aggregate base course), in all areas and two (2) inches of approved bituminous temporary patch material (cold patch) in paved cartways. The temporary paving cover shall be left in place and maintained by the applicant for a minimum of sixty (60) days and a maximum of ninety (90) days, unless otherwise indicated by the Engineer, after which the temporary paving cover and required portion of compacted gravel shall be removed and replaced with the final paving required by the City Engineer. Improvements to the temporary paving that are deemed necessary due to settlement prior to approval for final paving shall reset the minimum number of days for temporary paving to be maintained by the permittee to sixty (60) days from the date of repair.

### § 735-36. Additional regulations.

- A. Unless written permission is obtained from the City Engineer, no permittee shall be allowed permission to cut, break into, excavate or open a street for a greater distance than fifty (50) feet at one time or keep the same open for a period longer than one (1) week. During the entire period the street is being cut, broken into, excavated or opened by the permittee, there shall be provided by the permittee a space at street level of at least twelve (12) feet in width for the purposes of allowing vehicles free and unimpeded use of the same. In no event shall a permit be valid for a period of time in excess of one-hundred and thirty-five (135) days after its issuance without the written approval of the City Engineer.
- B. All cuts, breaks, excavations and openings shall conform in size to the application on which the permit is based and shall be performed in neat, even and rectangular sections. All excavations to a depth of six (6) feet or more shall be shored and braced or provided with an acceptable shield to support the walls of the trench for the protection of workmen and to prevent the unintentional widening of the trench unless otherwise permitted by the City Engineer.
- C. If in the opinion of the City Engineer, any cut, excavation or opening would be dangerous if left exposed, the permittee shall erect a suitable barrier or railing around the same in such manner as to prevent danger to pedestrians or vehicles and place upon such barrier or railing and upon any building materials and appliances suitable and sufficient warning lights during the period of darkness. In any event, suitable and sufficient warning lights shall be maintained by the permittee during periods of darkness in the vicinity of the cut, excavation or opening. The barriers and lighting shall conform to the Department of Transportation Manual of Uniform Traffic Control Devices and any amendments. In addition to the permittee placing his name and phone number where he can be reached at all times on the barriers, the permittee shall also notify the City Engineer and local municipal authority of the condition of the unfinished excavation and furnish the above with his name and phone number where he can be reached at all times.
- D. All permittees shall keep the area of their work clear of dirt and debris at all times and shall carry away and dispose of all excess dirt, debris and other material resulting from their work.
- E. The road opening permit application and associated inspection shall be reviewed and approved by the City Engineer.

### § 735-37. Miscellaneous Provisions

- A. Maps of Utility installations; additional information.
  - (1) Every person owning, using, controlling or having an interest in pipes, conduits, ducts or other structures under the surface of any street used for the purpose of supplying or conveying gas, electricity, communication impulses, water or steam to or from the City or to or from its inhabitants, or for any other purpose, shall file with the City Engineer within one year after the adoption of this chapter accurate information showing the as-built location, size and description of all such installations.
  - (2) Within thirty (30) days after the first day of January of each and every year, such person shall file with the City Engineer additional information showing installations, including all those made or

abandoned during the previous year; provided, however, that if no additions have been made to its installation during the previous year, a utility or authority may file with the Engineer a written statement to that effect within the period of time specified above. A utility or authority may, at its own option, elect to provide additional information throughout the year as it is available rather than proceed as above noted. The City Engineer may, however, request additional information periodically as may be necessitated by proposed construction or reconstruction of roadways within the City.

## Article VII. Speed Humps

### § 735-38. Purpose.

The purpose of this article is to provide guidance and objectivity in the evaluation and selection of roadways for the installation of speed humps. Prior to the approval and installation of speed humps, the City shall authorize a traffic study of the impacted area. Where appropriate, other temporary traffic-calming measures should be considered and/or implemented prior to the installation of speed humps.

### § 735-39. Definitions.

As used in this section, the following terms shall have the meanings indicated:

#### **85TH PERCENTILE SPEED**

Otherwise known as the critical speed, is the speed at or below which 85% of the traffic is moving. The 85th percentile speed is used as one of the criteria to determine if a street qualifies for speed humps.

#### **COMMISSIONER**

The Commissioner of New Jersey Department of Transportation.

#### **RESIDENTIAL STREET**

A street whose primary function is to provide the initial access to the collector and arterial roadways. These facilities are characterized by short trips, low speeds, and small traffic volumes.

#### **SPEED HUMP**

Defined as a raised area of pavement intended to control vehicular speed in conformity with New Jersey Law, Title 39 of the Revised Statutes and New Jersey Department of Transportation and the design specifications therein, including the engineering specifications for maximum height, profile, and minimum and maximum length. Speed humps include speed tables, cushions, and lumps.

#### **TRAFFIC/SPEED SURVEY**

A twenty-four-hour survey of traffic speeds and volume conducted by the use of a magnetic sensor(s) or air pressure hose(s) to determine the percentage of traffic exceeding the speed limit.

### § 735-40. Requests and eligibility requirements.

- A. Requests for speed humps shall be in writing and directed to the attention of the Director of Public Works. The Director of Public Works shall provide a copy of the request to the appropriate internal departments, including but not limited to the Department of Planning and Development and the City Engineer.
- B. A request will only qualify for consideration if the following criteria is met:
  - (1) The roadway must be a City-owned and -maintained street;
  - (2) The initial request must originate from the resident(s) living on the street;
  - (3) The roadway must be a two-lane residential or one-way residential street with a posted speed limit of 30 miles per hour or less and which have fewer than 3,000 vehicles per day; or the street is located within 500 feet of a school or any property used for school purposes subject to the provisions of Section 3 of P.L. 2004, c. 107 (N.J.S.A. 39:4-8.11);
  - (4) The street must be in reasonably good condition as determined by the City Engineer in his or her sole discretion or be incorporated as part of a roadway resurfacing project;
  - (5) Dead-end streets and culs-de-sac shall not be considered for speed humps;
  - (6) Speed humps may be located on streets that contain horizontal curves, but the hump itself must not be located within the horizontal curve. Safe stopping sight distance must always be provided;
  - (7) Speed humps may not be located on a street with a vertical grade with more than an 8% change on the immediate approaches where the visibility of the hump may be restricted;
  - (8) Special consideration must be given to streets without curb and gutter to accommodate drainage and prevent vehicle runarounds; and
  - (9) The City shall provide appropriate notice to any municipality or county whose roads may be impacted by the installation of a speed hump.
- C. A resident petition must be included with the request for a speed hump and shall describe the conditions to be remediated. The petition must be signed by two-thirds majority of property owners within the project area in support of the installation of the speed humps (City Engineer to determine project or

- impact area).
- D. After verification of the petition and the request, the City Engineer's office will conduct a traffic study and make a determination of the street's eligibility in a timely manner.
- (1) If the street is determined to be ineligible for speed hump installation, the applicant(s) will be notified in writing.
  - (2) The decision may be appealed in writing to the Director of Public Works giving reasons for the same.
  - (3) If the street is determined to be eligible, the street will be placed on a list of streets eligible for speed hump installation maintained by the City Engineer's office.

### § 735-41. Evaluation.

- A. All requests that meet the initial eligibility requirements will be formally evaluated as described below:
- (1) After a determination of the impact or project area as determined by the City Engineer, the applicant shall provide notice to all residents within such area of the request and the right of any resident to object by providing written notice of objection to the attention of the City Clerk within 10 days of receipt of notice of the request. Notice shall be by certified mail, return receipt requested. Applicants must submit proof of notice by providing the City Clerk with receipts from each resident within the impact or project area, or proof of mailing and failure of a resident to accept notice.
  - (2) A traffic survey shall indicate that the 85th percentile speed is at least five or more miles per hour over the speed limit;
  - (3) The street segment must be a minimum of 750 feet in length between traffic controls, four-way intersections, and/or curves with less than a 250-foot radius; or the street must be comprised of contiguous segments with no stop controls between the segments and all side streets entering at four-way intersections are stop controlled. The total length of the contiguous segments must be at least 750 feet in length;
  - (4) Pursuant to the provisions of Section 3 of P.L. 2004, c. 107 (N.J.S.A. 39:4-8.11),
    - (a) Prior to a municipality or county constructing a speed hump which places any impact on roadways in an adjoining municipality or county, the governing board or body of the municipality or county shall provide appropriate notice to the adjoining municipality or county;
    - (b) Prior to a municipality or county constructing a speed hump which places any impact on a state roadway, the county or municipality shall obtain the approval of the commissioner;
  - (5) The street must be approved by the Director of Public Works, Camden County Metro, EMS, and the Camden City Fire Department and their written approval must accompany the application.
  - (6) All applications that have met the eligibility requirements and have received approval from the Director of Public Works, Camden County Metro, EMS, and the Fire Department shall be submitted to the City Engineer's office for review and approval;
  - (7) The City Engineer's office shall make the final determination whether the requested speed hump will be installed at the requested location based on the outlined criteria above in Subsection A(3) and (4). If the speed hump is approved it shall be presented to the Camden City Council for approval.
  - (8) After City Council has had sufficient time to review the request and comments, the Council shall vote on the request. If the request receives approval of Council, it shall pass to the prioritization phase.

### § 735-42. Prioritization.

- A. The installation of speed humps will be prioritized on a City-wide basis. Projects shall be prioritized based upon the following factors as a result of the formal evaluation:
- (1) Date of approved application;
  - (2) Comparison of the operating speed or the 85th percentile speed to the statutory limit;
  - (3) Daily traffic count average;
  - (4) Accident history;
  - (5) Proximity to schools, parks, playgrounds, or other facilities with high number of children, bicycles, or pedestrian use.
- B. Lower prioritized, but less costly projects may be implemented ahead of higher prioritized projects if funding levels do not allow the installation of the higher prioritized projects.

### § 735-43. Design, construction, and location.

- A. Speed hump layout and design shall be determined by the City Engineer. All construction shall conform to the New Jersey Department of Transportation technical standards in place at the time of installation.
- B. The street must have adequate sight distance to safely accommodate the hump as determined by the City Engineers' office.
- C. Speed humps near drainage inlets should be placed just downstream of the inlet. Drainage consideration can affect speed hump location and/or spacing.
- D. Speed hump should not be located within 10 feet from the nearest driveway.
- E. A speed hump must not be located in front of a property if the property owner objects to its placement.

- F. All speed hump constructed shall conform in design and construction to the technical standards established by the Department of Transportation.
- G. Advance warning, including but not limited to, the erection of appropriate signs giving notice of the presence of speed humps before the first speed hump in a series of speed humps and pavement marker shall be placed at the location of the first speed hump. The signing and pavement markings for a speed hump shall conform to the current standards prescribed in the Manual of Uniform Traffic Control Devices for Streets and Highways as adopted by the Commissioner of Transportation.
- H. The speed hump shall be located a minimum of 250 feet from the nearest intersecting street.
- I. The distance between speed humps shall be at the discretion of the City Engineer and within the requirements of the New Jersey Department of Transportation.
- J. All signage and pavement markings shall conform to the Manual of Uniform Traffic Control Devices for Streets and Highways.

§ 735-44. Speed hump removal.

The process for requests to remove speed humps will follow the same procedure used to evaluate the installation of speed humps. Absent any design faults or unforeseen issues that result in unsafe conditions, the cost of removal shall be borne by the property owners via local assessment. In the case of fault or unforeseen issues, the City will bear the full responsibility of the cost of removal.

Article VIII. Use of Sidewalks

§ 735-45. Prohibited use.

Except when necessary to avoid conflict with other traffic or in compliance with the directions of a traffic or police officer or traffic sign or signal, no operator of a vehicle shall stand or park the vehicle on a sidewalk.

**BE IT FURTHER ORDAINED**, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

**BE IT FURTHER ORDAINED**, that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 11, 2023

The above has been reviewed  
and approved as to form.

  
for DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

0-2

DB:dh  
04-11-23

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Robin M. Drummond, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 630 Randolph Street; and

WHEREAS, Benancio Espinal upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 3021 Mickle Street; and

WHEREAS, Domingo A. Gomez, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 812 S. 8<sup>th</sup> Street; and

WHEREAS, Ventress L. Hall, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 812 N. 8<sup>th</sup> Street; and

WHEREAS, Jose A. Mercado, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 1109 N. 18<sup>th</sup> Street; and

WHEREAS, Maria F, Tellez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 312 N. 41<sup>st</sup> Street; and

WHEREAS, Reinaldo Cortes, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 1107 N. 26<sup>th</sup> Street; and

WHEREAS, Juan Gonzalez Caba, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near his home at 4105 Westfield Avenue; and

WHEREAS, Maribel Reyes, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 132 N. 32<sup>nd</sup> Street; and

WHEREAS, Mary A. Townsend, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 601 Raritan Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: April 11, 2023

The above has been reviewed and approved as to form.

  
for DANIEL S. BLACKBURN  
City Attorney

---

ANGEL FUENTES  
President, City Council

---

VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**ORDINANCE AMENDING CHAPTER 270, UNIFORM CONSTRUCTION CODES,  
ARTICLE II FEES, OF THE CAMDEN CODE, CONCERNING FEES FOR ADDITIONAL  
BUILDING, PLUMBING, ELECTRICAL, ELEVATOR AND FIRE RE-INSPECTIONS  
OCCURRING AFTER THE INITIAL INSPECTION AND A RE-INSPECTION HAVE  
ALREADY TAKEN PLACE**

**WHEREAS**, the City of Camden permits each building, plumbing, electrical, elevator and fire permit to include the fees in the permit for the initial inspection and one re-inspection of the work done; and

**WHEREAS**, the City of Camden now seeks to impose a fee for any additional inspection or inspections taking place after the initial inspection and the re-inspection have occurred; and

**WHEREAS**, the City of Camden now seeks to amend Chapter 270 to incorporate these additional re-inspection fees into Chapter 270 the following sections: Section 270-15; Building Fees, Section 270-16; Plumbing Fees, Section 270-17; Electrical Fees, Section 270-18; Elevator Fees, and Section 270-19; Fire Fees; now therefore,

**BE IT ORDAINED**, by the City Council of the City of Camden, that Chapter 270 of the Camden City Code is amended as follows:

**§ 270-15. Building Fees.**

Building fees shall be as follows:

<b>Item</b>	<b>FEE</b>
New construction and additions:	Same
Commercial farm building:	Same
Reconstruction, renovation, alteration, repair (includes roofing and siding)	
a. Same.	Same
b. Same.	Same
c. Same.	Same
d. Same.	Same
e. Each additional re-inspection after the initial inspection and one re-inspection	\$50.00

**§ 270-16. Plumbing Fees.**

Plumbing fees shall be as follows:

	<b>FEE</b>
A. Fixtures:	Same
B. Special devices:	Same
C. Water or sewer:	Same
D. Each additional re-inspection after the initial inspection and one re-inspection	\$50.00

**§ 270-17. Electrical Fees.**

Electrical fees shall be as follows:

<b>Item</b>	<b>FEE</b>
Receptacles and fixtures	
First 50	Same
Each 25 additional	Same

Each motor electrical device rated from 1 hp or 1 kw to 10 hp or 10 kw for each transformer or generator rated from 1 kw to 1 kva to 10 kw to 10 kva; each replacement of wiring involving 1 branch circuit or part; each storable pool or hydromassage bathtub; each underwater lighting fixture; household electric cooking equipment rated up to 16 kw; each first, security or burglar alarm control unit; each receptacle rated from 30 to 50 amps; each light standard greater than 8 feet in height, including luminaries; each communications closet	Same
Each motor or electrical device rated from greater than 10 hp or 10 kw to 50 hp or 50 kw; each service equipment, panel board, switchboard, switchgear, motor control center or disconnecting means rated 225 amps or less; each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; each electric sign rated from greater than 20 amps to 225 amps, including associated disconnecting means; each receptacle rated greater than 50 amps; and each utility load management device	Same
Each motor or electrical device rated from greater than 50 hp or 50 kw to 50 hp or 100 hp or 100 kw; each service equipment, panel board, switchboard, switchgear, motor control center or disconnecting means rated 225 amps to 1,000 amps; each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 or 112.5 kva	Same
Each motor or electrical device rated from greater than 100 hp or 100 kw; each service equipment, panel board, switchboard, switchgear, motor control center or disconnecting means rated greater than 1,000 amps; and each transformer rated greater than 112.5 kw or 112.5 kva	Same
For placement of service entrance conductors or feeder conductors only	
a. 225 amps or less	Same
b. 226 to 100 amps	Same
c. Greater than 1,000 amps	Same

The fee charged for process equipment shall be based on the ampere rating of the over-current device protecting the conductor feeding the process equipment of the cutoff device.

For the purpose of computing these fees, all electrical and communications devices, utilization equipment and motors which are part of premises wiring, except those which are portable plugin type, shall be counted.

**Item**

For photovoltaic systems, the fee shall be based on the designated kilowatt rating of the solar photovoltaic system as follows:	
a. 1 to 50 kilowatts	Same
b. 51 to 100 kilowatts	Same
c. Greater than 100 kilowatts	Same

Each additional re-inspection after the initial inspection and one re-inspection	\$50.00
--	---------

**§ 270-18. Elevator fees.**

- A. The basic permit fees for elevator devices in structures not of Group R-3, R-4 or R-5 or in an exempted structure of Group R-2 shall be as follows:

<b>Type</b>	<b>Fee</b>
Traction and winding drum elevators	
1 to 10 floors	Same
Over 10 floors	Same
Hydraulic elevators	Same
Roped hydraulic elevators	Same
Escalators, moving walks	Same
Dumbwaiters	Same
Stairway chairlifts, inclined and vertical wheelchair lifts and manlifts	Same

B. Additional charges for devices equipped with the following features shall be as follows:

- (1) Oil buffers (charge per oil buffer): Same
- (2) Counterweight governor and safeties: Same
- (3) Auxiliary power generator: Same

C. Ongoing inspections. When the City is the enforcing agency, the fees set forth in Subsections A and B above shall be paid annually in accordance with the following schedule, which is based on the average of the fees to be collected over a five-year period:

(1) Basic annual fee as follows:

<b>Type</b>	<b>Fee</b>
Traction and winding drum elevators	
1 to 10 floors	DCA
Over 10 floors	DCA
Hydraulic elevators	DCA
Roped hydraulic elevators	DCA
Escalators, moving walks	DCA
Dumbwaiters	DCA
Stairway chairlifts, inclined and vertical wheelchair lifts and manlifts	DCA

(2) Additional charges for devices equipped with the following features as follows:

- (a) Oil buffers (charge per oil buffer): Same
- (b) Counterweight governor and safeties: Same
- (c) Auxiliary power generator: Same
- (d) Each additional re-inspection after the initial inspection and one re-inspection \$50.00

**§ 270-19. Fire fees.**

Fire fees shall be as follows:

<b>Item</b>	<b>Fee</b>
Sprinkler heads	
20 or fewer	Same
21 to and including 100	Same
101 to and including 200	Same
201 to and including 400	Same
401 to and including 1,000	Same
Over 1,000 heads	Same
Detectors	
12	Same
For additional 25	Same

<b>Item</b>	<b>Fee</b>
Standpipe	Same
Independent pre-engineered system	Same
Gas- or oil-fired appliance	Same
Kitchen exhaust system	Same
Incinerator	Same
Fire pumps (gallons per minute)	
250	Same
500	Same
750	Same
1000	Same
Each additional re-inspection after the initial inspection and one re-inspection	\$50.00

**§ 270-20. Fees for certificates and other permits.**

Fees for certificates and other permits shall be as follows:

<b>Type</b>	<b>Fee</b>
Demolition	
Building less than 5,000 square feet and less than 30 feet in height; 1- and 2-family, R-2 through R-5	Same
Demolition of all other buildings including tank removal	Same
Sign, permits (pylon signs)	
1st 100 square feet	Same
Next 400 square feet	Same
Square footage thereafter	Same
Minimum fee for signs	Same
Certificate of occupancy	Same
Certificate of occupancy for a change of use	Same
Temporary certificate of occupancy	Same
Certificate of continued occupancy	Same
R-1 (per room)	Same
R-2 (per room)	Same
R-3 (per room)	Same
R-4 (per room)	Same
R-5 (per room)	Same
Business/mercantile	Same
Assembly	Same
Educational	Same
Factory/industrial	Same
High hazard	Same
Storage	Same
Utility/miscellaneous	Same
Day-care certificate of occupancy	
Institutional	Same

Educational	Same
Mixed use	Same
Minimum fee for all subcode	Same
Mechanical permits	Same
Plan review shall be 25% (currently 20%) of the permit fee; this shall be collected on fee-exempt structures; an additional fee of \$59 per hour will be assessed on any plan review	Same
Fee for variation	
Class I building	Same
Class II and III buildings	Same
Resubmission	Same
Class I	
Class II and III	Same

Each additional re-inspection after the initial inspection and one re-inspection \$50.00

**BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


**BE IT FURTHER ORDAINED** that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED** that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

**BE IT FURTHER ORDAINED** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 11, 2023

The above has been reviewed and approved as to form.

  
 DANIEL BLACKBURN  
 City Attorney

ANGEL FUENTES  
 President, City Council

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

# *Resolutions*

FUENTES  
5/9/2023

R-1

**RESOLUTION APPOINTING BROOKE STIBGEN TO THE  
FERAL CAT AD HOC COMMITTEE IN ORDER TO EXAMINE AND OFFER  
RECOMMENDATIONS TO THE CITY COUNCIL OF THE CITY OF CAMDEN  
REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI,  
TO HELP REDUCE AND CONTROL FERAL CAT COLONIES  
IN THE CITY OF CAMDEN**

**WHEREAS**, the City of Camden has a large number of feral cat colonies in the City of Camden; and

**WHEREAS**, feral cat colonies, if left unchecked, could lead to increased health and safety risks for the residents of the City of Camden as well as the feral cats in the feral cat colony; and

**WHEREAS**, the Camden City Code currently has Chapter 188, Article VI, Feral Cats; Feeding, Trapping and Impoundment of Strays; and

**WHEREAS**, the City Council of the City of Camden, on March 14, 2023, enacted Resolution, R-42, establishing a Feral Cat Ad Hoc Committee; and

**WHEREAS**, this Resolution, R-42, allows for the City Council of the City of Camden, to appoint five (5) members to this Feral Cat Ad Hoc Committee; and

**WHEREAS**, Brooke Stibgen has been nominated by a City Council Member to serve on this Feral Cat Ad Hoc Committee; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints Brooke Stibgen to the Feral Cat Ad Hoc Committee.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: April 28, 2023

Council Meeting Date: May 9, 2023

FROM: Councilperson

- |                                     |  |                          |  |
|-------------------------------------|--|--------------------------|--|
| <input checked="" type="checkbox"/> | Angel Fuentes, President               | <input type="checkbox"/> | Marilyn Torres, 3 <sup>rd</sup> Ward       |
| <input type="checkbox"/>            | Sheila Davis, Vice President, At-Large | <input type="checkbox"/> | Felicia Reyes-Morton, 4 <sup>th</sup> Ward |
| <input type="checkbox"/>            | Shaneka Boucher, 1st Ward              | <input type="checkbox"/> | Nohemi Soria-Perez, At-Large               |
| <input type="checkbox"/>            | Chris Collins, 2 <sup>nd</sup> Ward    |                          |  |

**Action Requested:**

**RESOLUTION APPOINTING BROOKE STIBGEN TO THE FERAL CAT AD HOC COMMITTEE IN ORDER TO EXAMINE AND OFFER RECOMMENDATIONS TO THE CITY COUNCIL OF THE CITY OF CAMDEN REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI, TO HELP REDUCE AND CONTROL FERAL CAT COLONIES IN THE CITY OF CAMDEN**

\*\*\*\*Please attach any supporting documents

*Fuentes/nfb*

**4/28/23**

\_\_\_\_\_  
Signature of Councilperson

\_\_\_\_\_  
Date

FUENTES  
5/9/2023

R-2

**RESOLUTION APPOINTING KATHY MCGUIRE TO THE  
FERAL CAT AD HOC COMMITTEE IN ORDER TO EXAMINE AND OFFER  
RECOMMENDATIONS TO THE CITY COUNCIL OF THE CITY OF CAMDEN  
REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI,  
TO HELP REDUCE AND CONTROL FERAL CAT COLONIES  
IN THE CITY OF CAMDEN**

**WHEREAS**, the City of Camden has a large number of feral cat colonies in the City of Camden; and

**WHEREAS**, feral cat colonies, if left unchecked, could lead to increased health and safety risks for the residents of the City of Camden as well as the feral cats in the feral cat colony; and

**WHEREAS**, the Camden City Code currently has Chapter 188, Article VI, Feral Cats: Feeding, Trapping and Impoundment of Strays; and

**WHEREAS**, the City Council of the City of Camden, on March 14, 2023, enacted Resolution, R-42, establishing a Feral Cat Ad Hoc Committee; and

**WHEREAS**, this Resolution, R-42, allows for the City Council of the City of Camden, to appoint five (5) members to this Feral Cat Ad Hoc Committee; and

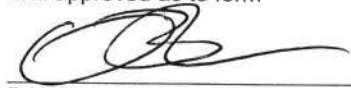
**WHEREAS**, Kathy McGuire has been nominated by a City Council Member to serve on this Feral Cat Ad Hoc Committee; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints Kathy McGuire to the Feral Cat Ad Hoc Committee.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: April 28, 2023

Council Meeting Date: May 9, 2023

FROM: Councilperson

- |                                     |  |                          |  |
|-------------------------------------|--|--------------------------|--|
| <input checked="" type="checkbox"/> | Angel Fuentes, President               | <input type="checkbox"/> | Marilyn Torres, 3 <sup>rd</sup> Ward       |
| <input type="checkbox"/>            | Sheila Davis, Vice President, At-Large | <input type="checkbox"/> | Felicia Reyes-Morton, 4 <sup>th</sup> Ward |
| <input type="checkbox"/>            | Shaneka Boucher, 1st Ward              | <input type="checkbox"/> | Nohemi Soria-Perez, At-Large               |
| <input type="checkbox"/>            | Chris Collins, 2 <sup>nd</sup> Ward    |                          |  |

**Action Requested:**

**RESOLUTION APPOINTING KATHY MCGUIRE TO THE FERAL CAT AD HOC COMMITTEE IN ORDER TO EXAMINE AND OFFER RECOMMENDATIONS TO THE CITY COUNCIL OF THE CITY OF CAMDEN REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI, TO HELP REDUCE AND CONTROL FERAL CAT COLONIES IN THE CITY OF CAMDEN**

\*\*\*\*Please attach any supporting documents

*Fuentes/nfb*

**4/28/23**

\_\_\_\_\_  
Signature of Councilperson

\_\_\_\_\_  
Date

FUENTES  
5/9/2023

R-3

**RESOLUTION APPOINTING MARIANGELIS FUENTES TO THE  
FERAL CAT AD HOC COMMITTEE IN ORDER TO EXAMINE AND OFFER  
RECOMMENDATIONS TO THE CITY COUNCIL OF THE CITY OF CAMDEN  
REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI,  
TO HELP REDUCE AND CONTROL FERAL CAT COLONIES  
IN THE CITY OF CAMDEN**

**WHEREAS**, the City of Camden has a large number of feral cat colonies in the City of Camden; and

**WHEREAS**, feral cat colonies, if left unchecked, could lead to increased health and safety risks for the residents of the City of Camden as well as the feral cats in the feral cat colony; and

**WHEREAS**, the Camden City Code currently has Chapter 188, Article VI, Feral Cats; Feeding, Trapping and Impoundment of Strays; and

**WHEREAS**, the City Council of the City of Camden, on March 14, 2023, enacted Resolution, R-42, establishing a Feral Cat Ad Hoc Committee; and

**WHEREAS**, this Resolution, R-42, allows for the City Council of the City of Camden, to appoint five (5) members to this Feral Cat Ad Hoc Committee; and


**WHEREAS**, Mariangelis Fuentes has been nominated by a City Council Member to serve on this Feral Cat Ad Hoc Committee; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints Mariangelis Fuentes to the Feral Cat Ad Hoc Committee.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: April 28, 2023

Council Meeting Date: May 9, 2023

FROM: Councilperson

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Angel Fuentes, President    | <input type="checkbox"/> Marilyn Torres, 3 <sup>rd</sup> Ward       |
| <input type="checkbox"/> Sheila Davis, Vice President, At-Large | <input type="checkbox"/> Felicia Reyes-Morton, 4 <sup>th</sup> Ward |
| <input type="checkbox"/> Shaneka Boucher, 1st Ward              | <input type="checkbox"/> Nohemi Soria-Perez, At-Large               |
| <input type="checkbox"/> Chris Collins, 2 <sup>nd</sup> Ward    |   |

**Action Requested:**

**RESOLUTION APPOINTING MARIANGELIS FUENTES TO THE FERAL CAT AD HOC COMMITTEE IN ORDER TO EXAMINE AND OFFER RECOMMENDATIONS TO THE CITY COUNCIL OF THE CITY OF CAMDEN REGARDING POSSIBLY AMENDING CAMDEN CODE CHAPTER 188, ARTICLE VI, TO HELP REDUCE AND CONTROL FERAL CAT COLONIES IN THE CITY OF CAMDEN**

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\*\*\*\*Please attach any supporting documents

*Fuentes/nfb*

*4/28/23*

\_\_\_\_\_  
Signature of Councilperson

\_\_\_\_\_  
Date

DB:dh  
05-09-23

R-4

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACTUAL AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CENTER FOR THE INNOVATIVE TRAINING OF YOUTH, INC. d/b/a STEM NOLA FOR SERVICES RENDERED DURING THE STEM CAMDEN FEST ON APRIL 1, 2023**

WHEREAS, City of Camden and Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA entered into an agreement to facilitate the successful implementation of an in-person STEM Fest program on April 1, 2023 at Morgan Village Middle School; and

WHEREAS, STEM NOLA provided services and materials for a maximum of 1000 participants at no cost to the City; and

WHEREAS, the City's only obligation was to furnish a certificate of insurance to secure the venue space for the event; and

WHEREAS, the City of Camden desires to enter into a back-dated contract with Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA for services provided during the STEM Camden STEM Fest on April 1, 2023; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officials are hereby authorized to enter into a Contractual Agreement with the Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA for services rendered.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Alex Darling, Mayor's Office

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the execution of a contractual agreement between the City of Camden and the Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA for services rendered during the STEM Camden Fest on April 1, 2023.

Point of Contact: **Alex Darling** **Mayor's Office** **856-757-7200** **aldarlin@ci.camden.nj.us**

Name Department-Division-Bureau Phone Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4/19/23	
Supporting Department Director (if necessary)	N/A			
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: Business Administrator

Signature

4/24/23  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

Received by: City Attorney

Signature

APR 26 2023  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** A concise, precise, and complete description of the action the City Council is going to take.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- The City of Camden and Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA entered into an agreement to facilitate the successful implementation of an in-person STEM Fest program on April 1, 2023 at Morgan Village Middle School (990 Morgan Blvd, Camden, NJ), which was sponsored by Quality Packaging Specialists International, LLC.
- The services provided by STEM NOLA included supplying all STEM kits, curriculum, and necessary materials for a maximum of 1000 participants.
- The event was executed at no cost to the City of Camden. The City's only obligation was to furnish a certificate of insurance to secure the venue space for the event, and no compensation was sought by STEM NOLA.
- City Council is being asked to authorize the back-dated agreement to demonstrate the City's commitment to advancing STEM education for its students and community, and to allow for future collaborations with STEM NOLA

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- Approval of City Council will authorize the City of Camden to execute a back-dated contract with the Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA for services provided during the STEM Camden STEM Fest on April 1, 2023.
- STEM NOLA is not seeking compensation for their services, and the event was executed at no cost to the City of Camden.
- Approval is essential for the execution of the back-dated contract, and it will demonstrate the City's commitment to providing unparalleled educational experiences to its students and community.
- Failure to authorize the back-dated agreement will not have any impact on the successful execution of the STEM Camden Fest, as the services have already been rendered. However, it may hinder the ability of the City to partner with STEM NOLA in the future. Therefore, it is highly recommended that the City Council authorizes the back-dated agreement to reinforce the City's commitment to advancing STEM education for its students and community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- STEM NOLA, City of Camden, Camden City School District, Quality Packaging Specialists International, LLC

Prepared by:

Alex Darling

856-757-7200/aldarlin@ci.camden.nj.us



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Educational programming, event planning and management, and consulting and advisory services related to science, technology, engineering, and mathematics (STEM) fields
Name of Vendor	Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA
Purpose or Need for service:	For services rendered at no cost to the City of Camden in connection with the "STEM Camden Fest" on April 1, 2023
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

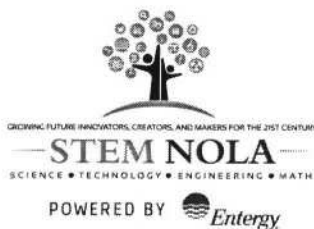
\_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
***For LGS use only:***

Approved  Denied

\_\_\_\_\_ Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



## ***City of Camden, NJ STEM FEST Contractual Agreement***

This Agreement is made effective as of February 10, 2023, by and between **CITY OF CAMDEN (CAM), OFFICE OF THE MAYOR, City Hall, Suite 400, 520 Market Street, Camden, N.J. 08101** and the **Center for the Innovative Training of Youth, Inc. d/b/a STEM NOLA (SN), 4910 Drexel St, Xavier University Box #61, New Orleans, LA 70125.**

In this Agreement, the party who is contracting to receive services shall be referred to as "**CAM**" and the party who will be providing the services shall be referred to as "**SN**".

**WHEREAS CAM** and **SN** desire for **SN** to provide Services in support of **CAM** efforts to provide their students and community with a unique STEM educational experience (as defined below) to **CAM** under the terms and conditions set forth herein.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the parties agree as follows:

### **1. STATEMENT OF WORK:**

**SN** agrees to provide the services outlined in this section for **CAM** (the "Services"). Contractor may perform the Services at such times as **SN** may wish, provided that **SN** meets **CAM**'s requirements and deadlines in a timely fashion. Nothing herein shall prohibit **CAM** or **SN** from entering into similar contractual arrangements with other persons or entities, however **SN** does reserve the right to refuse to allow other similar parties access to or participation in **SN** facilitated activities, events, or to **SN** proprietary documents and protocols provided to **CAM** under the terms of this agreement.

The manner in which the Services are to be performed and the specific hours to be worked by **SN** shall be determined by **SN** in collaboration with **CAM**. On **April 1, 2023**, **SN** will provide the following services (collectively, the "Services"):

### **CLIENT SERVICE TO BE DELIVERED:**

This sponsorship covers the costs of materials and supplies for the facilitation of an in-person STEM FEST program, ensuring access to high-quality hands-on STEM learning for families in the Camden, NJ community.

#### **STEM NOLA will:**

- a. Supply all STEM kits, curriculum and necessary materials for a maximum of 1000 participants.
- b. Make every reasonable effort to facilitate the successful implementation to a culture of achievement.



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The staff or designated representative of CAM will:

- a. Work diligently with SN to implement the essential components of the STEM program as designed.
- b. Provide adequate time for students to participate in the program;
- c. Cooperate with efforts to collect data necessary to aid in the successful implementation of the programs outlined and their outcomes;
- d. Provide up to 10 trash receptacles, 70 6ft rectangular tables and 40 chairs within the event location space; and leverage contacts to ensure 60 volunteers are available to work the event.
- e. Designate a member of the CAM staff to serve as the liaison between SN and CAM

**2. TERM, SCHEDULING AND CORDINATION:**

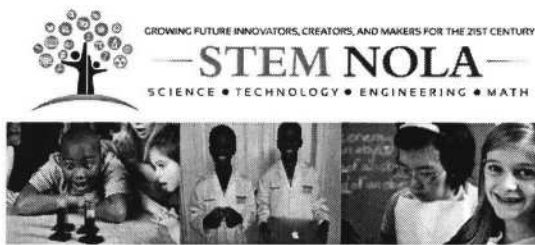
- a. The term (“Term”) of this Agreement shall commence on the Effective Date and will continue until the close of business on the day of the final STEM Camden STEM FESTIVAL event on April 1, 2023, unless terminated earlier pursuant to Section 9 below.
- b. The scheduling of the event will be a shared responsibility of **SN and CAM**.
  - i. In the rare event that **Dr. Calvin Mackie** or his representative has a scheduling conflict and is unable to perform the STEM engagement, **STEM NOLA (SN)** will immediately notify **CAM** of the conflict and an alternative time and date will be identified.
  - ii. A designated point of contact for the scheduling and execution of the events must be provided by **CAM**.
  - iii. One of the designated **SN** points of contact besides Dr. Mackie for requested scheduling and confirmation of events will be **Lawrence Jackson**.

Lawrence Jackson, Jr., M.Ed., Ed.D. (ABD)  
Chief Administrative Officer  
STEM NOLA  
(c) 504.858.5132  
(o) 504-391-0730  
Email: ljackson@stemnola.com

**3. COMPENSATION and SERVICE FEES:**

CAM agrees to pay SN for the Services as described in the STATEMENT OF WORK for all Services performed herein (“Compensation”). CAM shall pay STEM NOLA in accordance with the payment schedule set forth below:

- a. SN fee to conduct STEM Festival is **\$0**.



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- b. Event is sponsored by Quality Packaging Specialists International, LLC (QPSI) · 2030 US 130 N, Burlington, NJ 08016

STEM CAMDEN STEM Festival – April 1, 2023	Item Cost*	Total
STEM Festival <i>3 hours of hands-on stations and activities for up to 1000 students</i>	\$0@ 1	\$0
	Subtotal	\$0
	Travel + Shipping & Handling	N/A
	Total	\$0

\*Travel, Shipping, & Handling is estimated and may be adjusted based on actual costs incurred.

**4. REIMBURSABLE EXPENSES:**

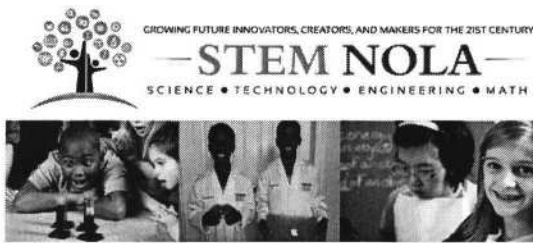
CAM shall not reimburse SN for any of SN’s expenses incurred in the performance of the Services, unless (a) such expenses have been pre-approved in writing by CAM (such expense, the “Reimbursable Expenses”) or (b) as otherwise set forth on an appropriately titled Exhibit attached hereto.

**5. CONDITIONS AND STANDARDS:**

SN will conduct all activities with the same professional standards of conduct generally observed by CAM and take no actions that will compromise the integrity and reputation of the City of Camden, NJ. STEM NOLA has the skill, experience, and qualifications to perform the Services, and shall perform the Services in a professional, timely, reliable and workmanlike manner in accordance with generally recognized industry standards for similar services. SN shall perform the Services in compliance with applicable federal, state, and local laws and regulations.

**6. INDEPENDENT CONTRACTOR STATUS:**

CAM and SN acknowledge and agree that SN is an independent contractor, and not in an employer-employee relationship or joint venture with CAM. SN will have no authority to bind CAM or otherwise incur liability on behalf of CAM. CAM will have no obligation whatsoever to provide any employee benefits or privileges of any kind or nature to SN or (if applicable) SN’s employees, agents or SNs, including, without limitation, insurance benefits, or pension benefits. Further, SN agrees that CAM is not responsible to collect or withhold federal, state or local taxes, including income tax and social security, and that any and all taxes imposed, assessed or levied as a result of this Agreement or the payments hereunder shall be paid by SN.



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SN will discharge any and all obligations imposed upon SN and its officers, directors and employees, including without limitation Dr. Calvin Mackie, by any federal, state or local law, regulation or order, including but not limited to taxes, unemployment compensation and the filing of any required returns and reports and the payment of any assignments, taxes, contributions and other sums required.

## 7. CONFIDENTIALITY:

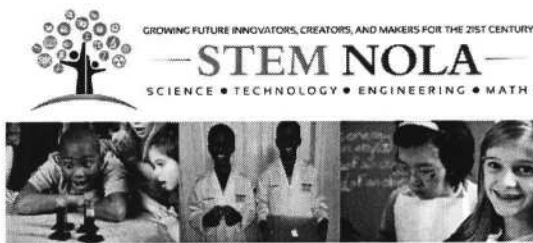
SN agrees that any information SN receives or reviews concerning CAM, including, but not limited to, any information concerning CAM's past, present and future research, marketing, development, operations and business activities, and any other information or material proprietary to CAM of which the SN may obtain knowledge or access from CAM during SN's performance hereunder that is not otherwise publicly known (hereinafter "Confidential Information") is proprietary and confidential to CAM. SN agrees on behalf of itself and all of its agents, to hold in confidence and not to directly or indirectly reveal, report, publish, disclose or transfer any of the Confidential Information to any person or entity, or utilize any of the Confidential Information for any purpose, except as may be agreed in writing in advance between CAM and the SN.

Correspondingly, CAM agrees that any information CAM receives or reviews concerning SN, including, but not limited to, any information concerning SN's past, present and future research, marketing, development, operations and business activities, and any other information or material proprietary to SN of which CAM may obtain knowledge or access from SN during SN's performance hereunder that is not otherwise publicly known (hereinafter "Confidential Information") is proprietary and confidential to SN. CAM agrees on behalf of itself and all of its agents, to hold in confidence and not to directly or indirectly reveal, report, publish, disclose or transfer any of the Confidential Information to any person or entity, or utilize any of the Confidential Information for any purpose, except as may be required.

## 8. INVENTIONS, MODIFICATION OR TRANSLATION OF COPYRIGHTED MATERIALS:

Title and full ownership of any invention developed by STEM NOLA for the efficient use in service to CAM while performing the Services, whether patentable or otherwise, shall vest in STEM NOLA. Any development, modification, or translation by STEM NOLA of copyrightable material to be used for the efficient service delivery to CAM shall be made and remain for the future benefit of STEM NOLA.

There shall be no assignment of copyright rights for any modification deemed necessary for materials and supplies of STEM NOLA used in the efficient service delivery to CAM. CAM shall not assert or establish a claim for any statutory or common law patent or copyright or any other possessory or proprietary right on any of the above.



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## 9. TERM/TERMINATION:

Either party hereto may immediately, upon written notice to the other party after providing the period to cure if specified below, terminate this Agreement prior to the expiration of the Term in the event that:

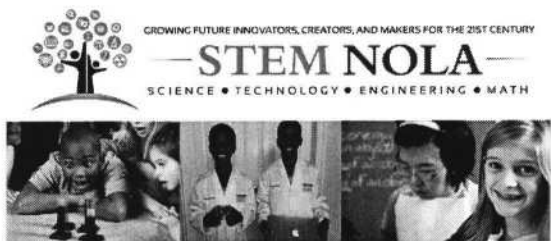
1. The other party:
  - a. negligently fails to perform any obligation under this Agreement,
  - b. is found to be negligently in default with respect to any term or condition undertaken by that party under this Agreement, or
  - c. fails to meet general standards of acceptable service and performance, and the applicable failure or default continues for a period of thirty (30) days after receipt of written notice of the failure to perform or default;
2. There is a change in ownership or control of the other party;
3. A receiver is appointed for the other party or its property, the other party makes an assignment for the benefit of its creditors or any proceedings are commenced by, for or against the other party under bankruptcy, insolvency or debtor's relief law for the purpose of seeking a reorganization of such party's debts, and such proceeding is not dismissed within sixty (60) calendar days of its commencement; or
4. The other party is liquidated or dissolved.

In the event this Agreement is terminated under this Section, **CAM** shall only be obligated to pay the Compensation amount earned prior to the date this Agreement terminates.

## 10. INDEMNIFICATION:

**SN** agrees to indemnify and hold **CAM** harmless from and against any and all liabilities, claims or demands, losses, and damages (including reasonable attorneys' fees) incurred by **CAM** or its officers, directors, employees or agents arising out of or related to: (i) **SN's** breach of any representations, warranties, covenants or agreements contained in this Agreement; (ii) the negligence, gross negligence, or willful misconduct of **SN** or its employees, officers, directors, shareholders or agents; or (iii) **SN's** failure to timely pay any income taxes, self-employment taxes, payroll taxes or other taxes due as a result of the Services provided by **SN** hereunder.

**CAM** agrees to indemnify and hold **SN** harmless from and against any and all liabilities, claims or demands, losses, and damages (including reasonable attorneys' fees) incurred by **SN** arising out of or related to: (i) **CAM's** breach of any representations, warranties, covenants or agreements contained in this Agreement or (ii) the negligence, gross negligence, or willful misconduct of **CAM**.



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## 11.INSURANCE COVERAGE:

SN, at its sole cost and expense, shall maintain insurance coverage to cover its own employees and staff – proof of which shall be furnished upon request to CAM.

CAM shall provide evidence of both Worker’s Compensation and Commercial Liability insurance for its staff, employees, and facilities in an amount equal to statutory limits – proof of which shall be furnished upon request to SN.

## 12.ASSIGNMENT:

Neither SN nor CAM may assign this Agreement or delegate any duties hereunder without the express prior written consent of the other party.

## 13.NOTICES.

All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person, sent via facsimile, email, or deposited in the United States mail, postage prepaid, addressed as follows:

**CAM:** Alex Darling  
CITY OF CAMDEN, NJ  
OFFICE OF THE MAYOR  
City Hall, Suite 400, 520 Market Street  
Camden, NJ 08101  
[aldarlin@ci.camden.nj.us](mailto:aldarlin@ci.camden.nj.us)

**SN:** Calvin Mackie, Ph.D., President & CEO  
STEM NOLA  
4910 Drexel St.  
Xavier University Box #61  
New Orleans, LA 70125  
[info@stemnola.com](mailto:info@stemnola.com)

## 14. ADDRESSES.

Business addresses may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

## 15. ENTIRE AGREEMENT.





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This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

**16. AMENDMENT.**

This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

**17. RECORDS REVIEW.**

SN shall allow for review of records associated with the provision of services covered by this agreement only, by the Legislative Auditor of the State of Louisiana – if requested.

**18. SEVERABILITY.**

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

**19. WAIVER OF CONTRACTUAL RIGHT.**

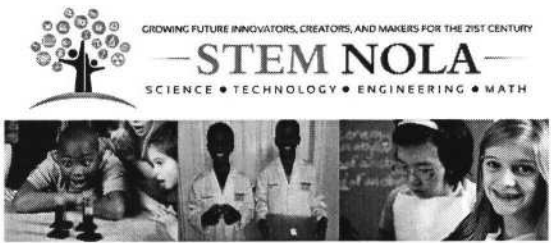
The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

**20. GOVERNING LAW.**

Any controversy, suit, or claim arising out of or related to this Agreement, or the breach thereof, shall be governed by the laws of the State of Louisiana.


**21. SURVIVAL**

The parties agree that the terms and conditions set forth in Sections 7, 8, 9, 10, 11, 19 and this Section 20, shall survive termination or expiration of this Agreement for any reason.



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The parties hereto agree to seal, implement, and execute this agreement with their signatures below:

Party receiving services: <b>City of Camden, NJ</b>	Party providing services: <b>STEM NOLA (SN)</b> New Orleans, LA
By:  _____ Name  _____ Title  _____ Email	By:    Dr. Calvin Mackie, Ph.D. President and CEO cmackie@stemnola.com
Date:	Date:



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 ENGAGING!

## Exhibit A: Services

### City of Camden, NJ

#### STEM NOLA Services

STEM NOLA will deliver: (Camden, NJ STEM Festival)

STEM CAMDEN STEM Festival – April 1, 2023	Item Cost*	Total
STEM Festival <i>3 hours of hands-on stations and activities for up to 1000 students</i>	\$0@ 1	\$0
	Subtotal	\$0
	Travel + Shipping & Handling	
	Total	\$0

\*Travel, Shipping, & Handling is estimated and may be adjusted based on actual costs incurred.

DB:dh  
05-09-23

R-5

**RESOLUTION AUTHORIZING A SUB RECIPIENT AGREEMENT BETWEEN  
THE CITY OF CAMDEN AND CAMDEN COUNTY FOR VON NIEDA PARK  
PHASE III PLANNED IMPROVEMENT PROJECT**

WHEREAS, Camden County along with Camden Community Partnership designed a project to complete improvements within Von Nieda Park located within the Cramer Hill neighborhood; and

WHEREAS, the proposed park improvements on lots bound by River Road to the Northwest, Reeves Avenue to the Northeast, Cleveland Avenue to the Southeast, and 29<sup>th</sup> Street to the Southwest, known as Block 935, Lot 1 and Block 952, Lot 12; and

WHEREAS, the City of Camden has secured funding from the State of New Jersey, Department of Environmental Protection, Green Acres Program in the amount of Three Hundred Thirty-Six Thousand Nine Hundred Six Dollars and Twenty-Five Cents (\$336,906.25) for the proposed Project; and

WHEREAS, Camden County, with the support of the City of Camden, has secured Bonded Capital Funding in the amount of \$1.4 Million Dollars for the proposed Project; and

WHEREAS, Camden Community Partnership, through the New Jersey Department of Community Affairs Neighborhood Revitalization Tax Credit Program has secured Eight Hundred Fifty Thousand, Six Hundred Fifty Dollars (\$850,650.00), and

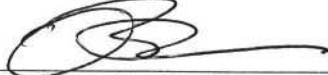
WHEREAS, the City of Camden desires to enter into a sub-recipient agreement with Camden County to provide the said Green Acres funding to Camden County for the purposes of the Von Nieda Park – Phase III Planned Improvement Project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to enter into a sub-recipient agreement with Camden County to support said project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Office of the City Attorney

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A SUB RECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY FOR VON NIEDA PARK – PHASE III PLANNED IMPROVEMENT PROJECT.**

Point of Contact:	Daniel Blackburn	Law	X7170	
	Name	Department-Division- Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	YES	Daniel S. Blackburn		Digitally signed by Daniel S. Blackburn Date: 2023.04.21 13:57:02 -04'00'

Approved by: \_\_\_\_\_  
Business Administrator

Signature 4/24/23  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: \_\_\_\_\_  
City Attorney

Signature APR 26 2023  
Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

### TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A SUB RECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY FOR VON NIEDA PARK – PHASE III PLANNED IMPROVEMENT PROJECT

#### FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Camden County with Camden Community Partnership (CCP) designed a project to complete improvements within Von Nieda Park located within the Cramer Hill neighborhood.
- The proposed park improvements on lots bound by River Road to the northwest, Reeves Avenue to the northeast, Cleveland Avenue to the southeast, and 29th Street to the southwest. Block 935, Lot 1 and Block 952, Lot 12 (Camden County owned).
- Camden Community Partnership has an agreement in place to continue to serve as the project managers for this project for Camden County.
- The project builds upon priority park and stormwater improvement projects on the West side of River Road.
- Project Highlights:
  - Significant infrastructure improvements, including the separation of combined sewers to address the flooding issues.
  - Construction of athletic fields, curbed asphalt parking areas, concrete walking paths, fencing, benches, and other amenities.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$336,906.26 (City Funding through Green Acres). The overall project cost estimate is ~\$2.6 million.

- Camden County -- \$1.4 million in funds for the project
- CCP -- \$850,650 (NJCA Neighborhood Revitalization Tax Credit)
- City of Camden – \$336,906.25 (NJ DEP Green Acres)

#### IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - City will enter into a subrecipient agreement with CCP to transfer \$336,906.26 to CCP in order to aggregate \$2.6M dollars to fund Phase III of the project.
  - CCP will then initiate Phase III of the Von Nieda Park improvement project.
- What changes and by how much if the City Council approves this proposal?
  - Cramer Hill and other Camden residents will have access to improved amenities for recreation and quality of life in Von Nieda Park.
  - Improvements will reduce risk of flooding damage
  - Increased parking capacity in Von Nieda Park.
- Why Should the City Council approve this legislation?
  - This will complete the Von Nieda Park project.
- What will happen if the City Council does not approve this legislation?
  - The project will not have access to NJ DEP funding and will be reduced in scope.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Brian Bauerle, Camden Community Partnership
  - Attendance: Tentative

**COORDINATION: (Who is impacted by this legislation).**

- Camden Community Partnership
- Camden County
- Residents of Cramer Hill
- Finance
- City Engineer

**Prepared by:**

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Name	Phone/Email
------	-------------

SUBRECIPIENT GRANT AGREEMENT BY AND  
BETWEEN THE COUNTY OF CAMDEN AND THE CITY OF CAMDEN

This AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the CITY OF CAMDEN, with a business address at 520 Market Street, Camden, NJ 08101, a body politic of the State of New Jersey (hereinafter, the "CITY"), and the COUNTY OF CAMDEN, with a business address at 501 Market Street, Camden, NJ 08102 (hereinafter, the "COUNTY").

WITNESSETH:

WHEREAS, the CITY and COUNTY (collectively the "Parties") each engage in economic development activities; and

WHEREAS, the Parties desire to undergo a project to redevelop, reconstruct, and further develop Von Nieda Park, which is located in the Cramer Hill section of Camden, including the implementation of park improvements and flood mitigation, commonly known as the Von Nieda Park – Phase III Project (hereinafter, the "Project"); and

WHEREAS, the CITY has secured funding from the State of New Jersey, Department of Environmental Protection, Green Acres Program (hereinafter, "Green Acres") in the amount of Three Hundred Thirty-Six Thousand Nine Hundred Six Dollars and Twenty-Five Cents (\$336,906.25) (hereinafter, the "CITY Funds") for the proposed Project; and

WHEREAS, the COUNTY, with the support of the CITY, has also secured Bonded Capital Funding in the amount of One Million Four Hundred Thousand Dollars and Zero Cents (\$1,400,000.00) (hereinafter, the "COUNTY Funds") for the proposed Project; and

WHEREAS, by Camden City Council meeting dated \_\_\_\_\_, R# \_\_\_\_, MC-\_\_\_\_\_, the CITY has authorized a "Sub-recipient Agreement" with the COUNTY to administer and manage the grant funding in the amount of Three Hundred Thirty-Six Thousand Nine Hundred Six Dollars and Twenty-Five Cents (\$336,906.25) by the CITY for the Project; and

FOR AND IN CONSIDERATION of the mutual exchange of promises and covenants herein contained, the Parties hereto, intending to be legally bound hereby, agree as follows:

1. Scope of Work:

- 1.1. The COUNTY shall manage all phases of the Project.
- 1.2. The COUNTY shall contract for the supply of all professional, technical, and other services to accomplish, perform, and carry to conclusion the construction for the Project, subject to all applicable public contracting law and foundation funding laws, regulations, and requirements.
- 1.3. The COUNTY, under the direction of the CITY, shall coordinate the procurement of services, as well as oversee and manage all contractors and consultants, to ensure the performance of the activities for the Project. The COUNTY shall give the work the attention necessary to facilitate the progress thereof. The COUNTY shall interact with various CITY directors, personnel, and stakeholders who are involved with the Project.



1.4. The COUNTY and the CITY shall jointly agree on the procurement of construction services for the Project in accordance with all bid procurement procedures as required by Green Acres and all applicable public contracting laws, regulations, and requirements. Once a contractor or vendor is chosen, the COUNTY shall oversee the performance of the activities and services. The COUNTY shall interact with various CITY directors and personnel who are involved with the Project.

1.5. The COUNTY's obligations under the Grant Agreement are contingent upon the CITY's receipt of Green Acres funding for the Project and the execution of a Green Acres Project Agreement.

2. Green Acres Laws Incorporated by Reference:

The COUNTY shall use funds made available under this Agreement in accordance with: all Green Acres Bond Acts (P.L. 1961, c.46; P.L. 1971, c.165; P.L. 1974, c.102; P.L. 1978, c.118; P.L. 1983, c.354; P.L. 1987, c.165; P.L. 1989, c.183; P.L. 1992, c.88; P.L. 1995, c.204; P.L. 2007, c. 119; P.L. 2009, c. 117; and any State general obligation bond act that may be later approved for the purpose of providing funding for the acquisition or development of lands for recreation and conservation purposes); the Green Acres statutes (N.J.S.A. 13:8A-1, et seq., N.J.S.A. 13:8A-19, et seq., and N.J.S.A. 13:8A-35, et seq.); the Garden State Preservation Trust Act (P.L. 1999, c.152, codified at N.J.S.A. 13:8C-1, et seq.); the Green Acres rules (N.J.A.C. 7:36-1, et seq.) and any other law, statute, rule, regulation or ordinance governing the use of funding provided by or property acquired or developed in connection with the Green Acres Program (collectively, the "Green Acres Laws").

The Green Acres Laws are hereby incorporated by reference into this Agreement, as if set forth fully herein, and are binding upon the Parties. The Parties expressly agree to comply with all Green Acres Laws. Either party's failure to comply with the Green Acres Laws shall be a material breach of this Agreement, whereupon the non-breaching party shall have all remedies available to it under this Agreement or any applicable law.

3. Notice to Proceed:

By virtue of this Agreement, the COUNTY may not perform the Scope of Services until the CITY's authorized representative provides the COUNTY with a written Notice to Proceed. A Notice to Proceed will not be issued until a fully executed agreement between the Parties is finalized.

4. Compensation:

The CITY agrees to provide funding to the COUNTY from the Green Acres funding, Project #0408-12-068, up to an amount not to exceed Three Hundred Thirty-Six Thousand Nine Hundred Six Dollars and Twenty-Five Cents (\$336,906.25) for the services set forth in the Grant Awards contingent upon the CITY's receipt of Green Acres funding.

5. Requests for Funding:

The COUNTY shall submit a written "Request for Funding" to the CITY no more than once every thirty (30) days for the payment of expenses generated by the Project. The "Request for Funding" shall be consistent with the Project scope and budget and supported by an "Application and Certificate for

Payment" and/or other documentation acceptable in form to the CITY. Copies of invoices approved by the COUNTY will be forwarded to the CITY in support of each request for reimbursement for a particular Project activity. The CITY shall use its best efforts to pay all properly documented invoices from the COUNTY within thirty (30) days of receiving the request for payment. The CITY may, in its discretion, withhold payment and request additional documentation demonstrating the completion of the services by the contractor or vendor.

6. Payment by the CITY:

The CITY shall submit a payment to the COUNTY after receiving of a written "Request for Funding." Said payment shall be deducted from the Green Acres funding, Project #0408-12-068 grant. All funding is contingent upon the CITY's receipt of funding from Green Acres. All funding is contingent upon the COUNTY's compliance with the terms specified in the Grant Awards. The COUNTY shall send all "Requests for Funding" and supporting documentation to:

Department of Public Works  
101 Newton Avenue  
Camden, NJ 08103  
856-757-7139

with a copy to:

Department of Finance  
520 Market Street - City Hall Room 213  
Camden, NJ 08102

7. Time of Performance:

Time is of the essence for the performance of services under this Agreement. In the event that the monies set forth herein are not used by the COUNTY within one (1) year from the date of execution of this Agreement, the Parties shall meet to discuss the status of the Green Acres funding and the Project and shall amend this Agreement, as needed.

8. Submission of Progress Reports:

The COUNTY shall submit to the CITY every thirty (30) days following the execution of this Agreement a "Progress Report" detailing the status of the Project activities, including a listing of the contractors and sub-contractors being utilized, along with all required compliance reports. The COUNTY shall also deliver to the CITY such other information related to the Project as the CITY may reasonably require from time to time. Additionally, the COUNTY must have a monthly Project meeting with the CITY and all Project stakeholders.

9. Records:

The COUNTY shall retain all records pertinent to the expenditures incurred under this Agreement for a period of three (3) years after the termination of all activities under this Agreement. Notwithstanding the above, if there are litigations, claims, audits, negotiations, or other actions that involve any of the records, said records must be retained until completion of the actions and resolution of all issues, or the

expiration of the three-year period, whichever occurs later. Upon written request from the CITY, the COUNTY shall provide a list of any reports, studies, and data provided by or obtained from the CITY that was furnished to any person or organization in the development of the Project or in connection with this Agreement. Upon written request from the CITY, the COUNTY shall provide the CITY with copies of any documents the CITY must provide to comply with the New Jersey Open Public Records Act ("OPRA").

10. Audits and Inspections:

All Sub-recipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, representatives of the federal government and their designees, at any time during normal business hours, as often as the Grantee deems necessary, to audit, inspect, examine, and make excerpts or transcripts of all relevant data. Actions required to resolve any discrepancies noted in an audit report must be agreed upon by the Sub-recipient within thirty (30) days after receipt of the audit report. Failure of the Sub-recipient to comply with the above audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments. The Sub-recipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning Sub-recipient audits and, as applicable OMB Circular.

11. In addition to the conflicts of interest requirements for sub-recipients that are governmental entities, sub-recipients that are non-profit organizations shall comply with respect to the use of Green Acres funds to procure services, equipment, supplies or other property. With respect to all other decisions involving the use of Green Acres funds, the following restriction shall apply:

No person who is an employee, agent, consultant, officer, or elected or appointed official of the Sub-recipient and who exercises or has exercised any functions or responsibilities with respect to assisted activities, or who is in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from activity, or have an interest in any contract, sub-contract, or agreement with respect thereto, or the proceeds thereunder, either for himself or herself, or for those with who he or she has family or business ties, during his or her tenure or for one (1) year thereafter.

12. Save and Hold Harmless:

The COUNTY agrees to defend, indemnify, protect and hold harmless the CITY and the State of New Jersey and their respective officers, commissioners, members, agents, servants, and employees from and against any and all suits, claims, demands, or damages caused by the negligent or willful conduct or breach of contract of the COUNTY in connection with the COUNTY's performance of this Agreement, including but not limited to expenditures for and costs of investigations, hiring of expert witnesses, court costs, counsel fees, settlements, judgments, or otherwise. The COUNTY shall require all contractors, subcontractors, consultants, and sub-consultants performing the work set forth under this Agreement to defend, indemnify, protect, and hold harmless the CITY and the State of New Jersey and their respective officers, commissioners, members, agents, servants, and employees from and against any and all suits, claims, demands, or damages arising from it and/or their negligent or willful conduct or breach of any applicable contract.

13. Insurance:

The minimum requirements of insurance to be carried by the COUNTY for the duration of this Agreement shall be as follows:

(a) General Liability Insurance:

Public Liability Insurance in an amount not less than Five Million Dollars and Zero Cents (\$5,000,000.00) combined single limit, or the equivalent, as respect to Bodily and Personal Injury and Property Damage in any one occurrence.

Contractual Liability to include coverage of the liabilities assumed under Section 12, entitled "Save and Hold Harmless," in an amount not less than Five Million Dollars and Zero Cents (\$5,000,000.00). Acceptance of coverage in this amount does not release the COUNTY of full responsibility for all liabilities set forth herein at Section 12, "Save and Hold Harmless."

(b) Contractor/Consultant and Subcontractor/Sub-consultant Insurance:

The COUNTY shall be responsible for each contractor, consultant, subcontractor, and sub-consultant performing services under this Agreement maintaining the following insurance: Commercial General Liability Insurance, Contractual Liability Insurance, Business Automobile Liability Insurance, Workers Compensation (if applicable) and Professional Liability Insurance (for professional consultants or sub-consultants) in a form and amounts acceptable to the CITY and the State of New Jersey.

All insurance policies shall be maintained in full force and effect until all projects funded under this Agreement are completed. Each policy shall contain the provision that thirty (30) days' prior written notice will be given to the COUNTY in the event of cancellation or material change in the policy and the COUNTY shall notify CITY.

The COUNTY shall furnish the CITY and the State of New Jersey with certificates of insurance indicating that the required coverage is in force. Insurance companies providing such coverage shall be authorized to do business in the State of New Jersey. Neither approval nor failure to disapprove insurance certificates furnished by the COUNTY shall release the COUNTY of the full responsibility for liabilities set forth herein at Section 12, "Save and Hold Harmless."

14. Reallocation of Funds, Termination, Suspension, Conditions, or Modification:

The CITY has the right to terminate this Agreement at any time. Upon cancellation or termination by the CITY, the CITY shall pay its proportionate share of all outstanding contractual obligations for the Project to the COUNTY.

If, due to any cause, the Sub-recipient fails to comply with the terms, conditions, or requirements of this Agreement, the Grantee may terminate or suspend this Agreement by giving written notice of the same and specifying the effective date of termination or suspension at least thirty (30) days prior to such action. The request will be made in writing.

In the event that the Parties exercise their rights to modify this Agreement, the CITY and the COUNTY shall have only such rights as may be stated in the modified version of the Agreement and shall retain no other rights.

15. Public Convenience & Safety

Safety, protection, and convenience are of primary importance and shall be provided for by the COUNTY, its contractors, and its subcontractors in an adequate and satisfactory manner. The COUNTY, its contractors, and its subcontractors shall, at all times, exercise caution for the protection of persons and property on the Premises.

16. Political Payments and/or Contributions:

The COUNTY warrants to the CITY that neither the COUNTY nor anyone authorized to act on the COUNTY's behalf has made any payment or contribution to any political candidate, political committee, public official, or any other person or entity for the purpose of influencing the award of this Agreement. The COUNTY agrees that if the CITY decides, after such hearing as may be deemed necessary, that this warranty has been breached, the COUNTY shall, within thirty (30) days of this decision, pay to the CITY liquidated damages equal to five percent (5%) of the face amount of this Agreement. The CITY's decision shall be final, unless the COUNTY seeks a review thereof in a commercial arbitration proceeding conducted by the American Arbitration Association and instituted by the COUNTY within fifteen (15) days of receipt of the CITY's decision. The COUNTY further agrees that it shall be ineligible to receive any award of any contract or purchase order from the CITY for a period of one (1) year from the date of any final decision unfavorable to it.

17. Application of Laws and Regulations:

- a. This Agreement shall be deemed to be a contract under, and for all purposes shall be governed by and construed and interpreted in accordance with, the laws of the State of New Jersey. Except as specified herein at Section 16, "Political Payments and/or Contributions," the courts of the State of New Jersey shall have sole jurisdiction to resolve any disputes arising hereunder.
- b. The COUNTY shall comply with all applicable laws of all local, state, and federal government agencies or bodies with jurisdiction over any of the activities set forth in this Agreement. The COUNTY shall require its contractors, consultants, and/or subconsultants to comply with all applicable laws, including but not limited to: Prevailing Wage, Nondiscrimination and Equal Opportunity Requirements (Exhibit "C"); American Recovery and Reinvestment Act; and Executive Order 11246. The COUNTY further shall require its contractors, consultants, and/or subconsultants to obtain all required permits or approvals from any governmental body.

18. Project Closeout:

The COUNTY shall submit to the CITY all required Green Acres documentation for project close-out within thirty (30) days of Project completion.

19. Contractor/Subcontractor Agreements:

Bidding and awarding of any project contract must be in compliance with the Local Public Contracts Law and N.J.A.C. 7:36-14.2. The COUNTY shall oversee the preparation of bid specifications for the work to

be performed and shall submit a draft copy of the specifications to the CITY for approval. The Parties shall jointly review the bids and jointly determine the lowest responsible bidder, subject to the terms of the Whitman Park Agreement. The COUNTY shall then submit the bid from the lowest responsible bidder for approval to its Board of Commissioners, and a copy of the resolution approving the contract shall then be forwarded to the CITY Council for its concurrence of the award before the COUNTY issues a "Notice to Proceed" to the successful firm. In the event that the Parties are unable to jointly determine the lowest responsible bidder, then the decision of the CITY in such regard shall be final and binding. Furthermore, the COUNTY agrees that it shall comply with any and all procurement procedures as required by the State of New Jersey, Department of Transportation and the federal government.

20. Notice:

All notices required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when mailed by certified mail, return receipt requested, addressed to the intended recipient as follows:

If to the COUNTY: Camden County Board of Commissioners  
520 Market Street 8th Floor  
Camden, NJ 08102

If to the CITY: Director of Finance  
Department of Finance  
520 Market Street -City Hall, Rm 213  
Camden, NJ 08102

with a Copy to: Department of Public Works  
101 Newton Avenue  
Camden, NJ 08103

Michelle Banks-Spearman  
City Attorney  
Fourth Floor, City Hall  
P.O. Box 95120  
Camden, New Jersey 08101-5120

21. Miscellaneous:

This Agreement may not be amended or otherwise modified except upon the written consent of the Parties hereto, notwithstanding any rights provided to the CITY in Section 14 of this Agreement.

IN WITNESS WHEREOF, and intending to be bound hereby, the parties hereto have caused this Agreement to be duly executed, effective as of the day and year first above written.

Attest:

CITY OF CAMDEN

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

By:

\_\_\_\_\_  
VICTOR CARSTARPHEN  
Mayor

Approved as to form:

\_\_\_\_\_  
Daniel S. Blackburn  
City Attorney

**Grantee**

COUNTY OF CAMDEN

BY: \_\_\_\_\_

R-6

DB  
05-09-23

**RESOLUTION APPROVING AN EXTENSION OF TIME OF THE CURRENT POLICE SERVICES AGREEMENT WHICH IS SET TO EXPIRE ON JUNE 30, 2023 THEREBY ALLOWING THE CURRENT POLICE SERVICES AGREEMENT TO EXPIRE ON DECEMBER 31, 2023, WHICH WILL ALLOW A FUTURE POLICE SERVICES AGREEMENT TO MATCH THE CALENDAR FISCAL YEARS OF THE CITY OF CAMDEN AND CAMDEN COUNTY, TO ALSO MATCH THE RECEIPT OF STATE FUNDING AND TO ALLOW CONTINUED NEGOTIATIONS OF ITS TERMS**

**WHEREAS**, the Police Services Agreement between the City of Camden and Camden County currently expires on June 30, 2023; and

**WHEREAS**, the City of Camden and Camden County operate on state calendar fiscal years which end on December 31, 2023; and

**WHEREAS**, the determination of the amount of State funding for the City of Camden, which includes funding for the Camden County Police Department, also coincides with the state calendar fiscal years of the City of Camden and Camden County; and

**WHEREAS**, Officials of the City of Camden and Camden County are still negotiating the terms of a future Police Services Agreement between the City of Camden and Camden County and an extension of the expiration date of the current Police Services Agreement to December 31, 2023, will help to facilitate these continuing negotiations; and

**WHEREAS**, the City of Camden, Camden County and the Department of Community Affairs, the state fiscal monitor for the City of Camden, all believe it would be beneficial for the expiration of any future Police Service Agreement to also coincide with the calendar fiscal year end date, December 31<sup>st</sup>; now therefore,

**BE IT RESOLVED**, by the City Council of the City of Camden that the appropriate Officials of the City of Camden are hereby authorized to execute an extension of the term of the current Police Services Agreement which is currently set to expire on June 30, 2023, to allow it to now expire on December 31, 2023.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 5-9-2023

**TO:** City Council  
**FROM:** Daniel S. Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Approving an Extension of Time of the Current Police Services Agreement Which Is Set to Expire On June 30, 2023 Thereby Allowing the Current Police Services Agreement to Expire On December 31, 2023, Which Will Allow a Future Police Services Agreement to Match the Calendar Fiscal Years of the City of Camden and Camden County, to also Match the Receipt of State Funding and to Allow Continued Negotiations of its Terms

Point of Contact:	Daniel Blackburn	Law Department	X7170	DaBlackb@ci.camden.nj.us
	<b>Name</b>	<b>Department-Division-Bureau</b>	<b>Phone</b>	<b>Email</b>

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Form of Shared Services Agreement

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature	Date
-----------	------

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

## EXECUTIVE SUMMARY

### TITLE OF ORDINANCE/RESOLUTION

Resolution Approving an Extension of Time of the Current Police Services Agreement Which Is Set to Expire On June 30, 2023 Thereby Allowing the Current Police Services Agreement to Expire On December 31, 2023, Which Will Allow a Future Police Services Agreement to Match the Calendar Fiscal Years of the City of Camden and Camden County, to also Match the Receipt of State Funding and to Allow Continued Negotiations of its Terms

### FACTS/BACKGROUND: (Executive level details. Short concise bullets)

The Police Services Agreement between the City of Camden and Camden County currently expires on June 30, 2023 and the City of Camden and Camden County operate on state calendar fiscal years which end on December 31, 2023.

Officials of the City of Camden and Camden County are still negotiating the terms of a future Police Services Agreement between the City of Camden and Camden County and an extension of the expiration date of the current Police Services Agreement to December 31, 2023, will help to facilitate these continuing negotiations.

### AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

### IMPACT STATEMENT:

### SUBJECT MATTER EXPERTS/ADVOCATES:

### COORDINATION:

Prepared by:

Dionne Hicks-Giles

X7170

Name

Phone/Email

AIV  
05-09-23

R-7

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE  
FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE  
ASSIGNMENTS**

**WHEREAS**, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

**WHEREAS**, N.J.S.A. 54:5-114.4, requires that the tax sale certificate assignee complete the foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

**WHEREAS**, due to various reasons, including delays caused by the COVID-19 Public Health Emergency and the resulting disruptions of court proceedings, assignment holders were unable to complete foreclosure within the two (2) year requirement; and

**WHEREAS**, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

**WHEREAS**, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

## Exhibit A

Address	Block/Lot	Council Resolution Approval Date	Resolution#	Tax Sale Certificate#	Tax Sale Certificate Purchaser	Last deadline to complete foreclosure	New Deadline to complete foreclosure
902 S 4 <sup>th</sup>	305/71	11/9/2021	MC-21:8204	970207	Negron, Juan	11/9/2023	11/9/2024
421 N 32	93/81	04/13/2021	MC-21:7908	89-970	Lopez, Noel	04/13/2023	04/13/2024
55 Line 20 E. Roberts St.	292/148	11/9/2021	MC-21:8204	000-165	Prime Capital Mgmt, LLC	11/9/2023	11/9/2024
716 Royden	1423/84	04/13/2021	MC-21:7908	15-03017	Marquise Properties, LLC	04/13/2023	10/13/2023
3183 Rosedale	1023/27	04/13/2021	MC-21:7908	981925	Vega, Bianca	04/13/2023	04/13/2024
946 Cedar	800/83	04/13/2021	MC-21:7908	91-742	Cruz, Waleska	04/13/2023	04/13/2024
1239 Langham	1290/105	04/13/2021	MC-21:7908	7A-02599	Gainey Humphrey, Tasha	04/13/2023	04/13/2024
622 West	209/99	04/13/2021	MC-21:7908	90-222	KZO Real Estate, Inc.	04/13/2023	04/13/2025
429 Royden	203/55	04/13/2021	MC-21:7908	980151	B Side Development	04/13/2023	04/13/2024
937 Pearl	805/45	04/13/2021	MC-21:7908	981299	B Side Development	04/13/2023	04/13/2024
310 Berkley	158/1	04/13/2021	MC-21:7908	11-00179	Loftland, Paul G.	04/13/2023	04/13/2024
312 Berkley	158/2	04/13/2021	MC-21:7908	14-00136	Loftland, Paul G.	04/13/2023	04/13/2024
1196 Haddon	1289/39	04/13/2021	MC-21:7908	32129	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1216 Browning	1371/4	04/13/2021	MC-21:7908	951923	Smith, Jahmara	04/13/2023	04/13/2024
883 Chelton	570/19	04/13/2021	MC-21:7908	90-687	Edwards, Sharmaine	04/13/2023	04/13/2024
885 Chelton	570/20	04/13/2021	MC-21:7908	980724	Edwards, Sharmaine	04/13/2023	04/13/2024
1255-1265 Kaighn	1314/19	04/13/2021	MC-21:7908	11-03592	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1267 Kaighn	1314/25	04/13/2021	MC-21:7908	08-02624	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1269 Kaighn	1314/26	04/13/2021	MC-21:7908	983171	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1275 Kaighn	1314/29	04/13/2021	MC-21:7908	34276	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1167 Haddon	1314/40	04/13/2021	MC-21:7908	891486	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1169 Haddon	1314/41	04/13/2021	MC-21:7908	901860	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1171 Haddon	1314/42	04/13/2021	MC-21:7908	28464	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1173 Haddon	1314/43	04/13/2021	MC-21:7908	911568	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1153 Haddon	1314/34	04/13/2021	MC-21:7908	983172	Gateway Progressive Land Developers	04/13/2023	04/13/2024
1433 Bradley	1276/54	03/10/2020	MC-20:7387	26863	Watson, Gwendolyn	03/10/2023	03/10/2024



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY, 9, 2023

TO: City Council  
FROM: Daniel Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments**

Point of Contact:	Amia I. Valentine	Law	X7166	avalent@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Recommend Approval (Y/N)	Signature	Date	Comments

Approved by: Signature Date: 4/24/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

A handwritten signature in black ink, consisting of a large, stylized initial 'B' followed by a horizontal line extending to the right.

APR 26 2023

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Signature

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$0

**IMPACT STATEMENT:**

- Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.
- To continue to receive tax revenue for properties and provide time for assignees to acquire title.
- If not approved, TSC's will revert back to City; loss in tax revenue for properties.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Assignees retain assignments.

Prepared by: Amia Valentine

x7166/amvalent@ci.camden.nj.us

---

Name

Phone/Email

R-8

DB:yrh  
5/9/23

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SOLICIT BIDS  
FOR THE PURCHASE OF VARIOUS TAX SALE CERTIFICATES FOR LESS  
THAN FACE VALUE**

**WHEREAS**, the City of Camden is the holder of hundreds of tax liens, where the amount to redeem the lien far exceeds the fair market value of the property encumbered by the lien making it unlikely the lien will ever be redeemed and returned to the tax roll; and

**WHEREAS**, N.J.S.A. 54:5-114.2 authorizes City Council to accept bids for the purchase of tax sale certificates for amounts less than the full amount to redeem; and

**WHEREAS**, the Tax Collector is requesting authorization to solicit bids for the purchase of the tax sale certificates listed in Exhibit A for less than the total amount due, together with interest and cost on the certificates, but not less than the minimum bids set forth in Exhibit A; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that the Tax Collector is hereby authorized to solicit bids for the purchase of the tax sale certificates listed in Exhibit A hereto.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 9, 2023

On Motion of: \_\_\_\_\_

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



May/2023 Tax Lien Reduction List

<u>Lot</u>	<u>Lot/Property</u>	<u>Property Owner</u>	<u>Cert #</u>	<u>Lien Amount</u>
20	Property	Torres, Carmen M.	95-64	\$102,262.64
20	Property	Torres, Carmen M.	95-64	\$102,262.64
74	Lot	Robinson, Timothy A.	980112	\$136,596.21
74	Lot	Robinson, Timothy A.	980112	\$136,596.21
86	Property	Jones, Alexander & Betty	10-02318	\$65,236.33
75	Lot	Camden Properties, LLC	91-181	\$48,065.19
76	Lot	Carr, David L & Elsie	90-268	\$75,878.58
11	Property	Webb, Andre	10-02347	\$67,039.73
44	Property	McGahee, Pearl	12-02976	\$40,721.77
83	Lot	Santiago, Alicia	10-02373	\$76,824.70
101	Lot	Newman Leverett & Sons, Inc.	94-360	\$88,825.05
102	Lot	Uzdah, Mubaashir	90-306	\$119,699.82
9	Lot	Western American National Bank	38767	\$165,115.10
10	Property	Hargrove, Robert	90-359	\$181,223.83
28	Lot	James, Egypt & Williams Ross	10-02454	\$70,428.93
10	Lot	MRB Camden Holdings, LLC	11-00553	\$68,184.95
31	Lot	Tiller, Carl A.	960245	\$123,554.21
6	Lot	Curtis, Herman F.	00-237	\$75,573.30
14	Lot	Cuff, Paul & Aileen	94-517	\$122,627.49
29	Lot	James, Russel E. Sr.	980342	\$21,527.03
41	Lot	Khan, Mohamed & Edwards, Walter J.	89-302	\$45,641.52
91	Lot	Child, Calvine	95-252	\$142,830.64
92	Lot	Lofland, Barabara	88-339	\$81,067.23
51	Lot	Laws, Mildred A.	93-260	\$32,775.20
63	Lot	Moneys Used Auto Parts	93-267	\$10,514.57
49	Property	Preston, Cory	0-10547	\$137,217.03
66	Lot	Backle, Robert & Kirschberg, Gunnar	94-753	\$107,025.18
75	Lot	Gerundo, Robert	960456	\$178,812.21
134	Property	Davis, Kason & Jessica	17-00513	\$55,970.24
83	Lot	Esteves, Pedro	94-790	\$8,575.98
84	Lot	Esteves, Pedro	92-236	\$12,075.56
85	Lot	Diggs, Sarah Lee	90-538	\$45,982.52
55	Property	Steward, Dorothea	10-02658	\$51,882.02

Exhibit "A"

**May/2023 Tax Lien Reduction List**

<b><u>Lot</u></b>	<b><u>Lot/Property</u></b>	<b><u>Property Owner</u></b>	<b><u>Cert #</u></b>	<b><u>Lien Amount</u></b>
32	Property	Est. of Robert Henry	94-827	\$133,622.86
4	Lot	Curtis, Winfred	960576	\$97,515.93
7	Lot	Mc Lean, Melvin & Shirley	11-01016	\$34,330.18
8	Lot	Gray, Edward S.	91-527	\$147,508.40
14	Lot	Quintana, Billy	91-528	\$129,187.18
28	Lot	Price, Dorothy	90-688	\$227,667.79
30	Lot	Dorsey, Salimah Mahasin	91-529	\$175,857.00
31	Property	Johns, Calvin	11-01022	\$33,256.60
34	Lot	Est. Of Harold Moton	08-00758	\$112,649.68
16	Lot	Tolbert, Ronald W.	38317	\$190,496.73
4	Property	Black, Samuel	10-02895	\$212,084.57
40	Lot	Perez, Blanca I.	29844	\$125,296.07
81	Property	Genesis Home Builders & Remodelers	11-01627	\$66,271.56
13	Lot	Lebron, Ada I.	0-20490	\$82,106.08
18	Property	Vodnot, Eileen	09-01378	\$44,528.65
53	Lot	Padilla, Alice	89-744	\$68,665.24
40	Lot	Leverett, Neuman	941463	\$19,186.54
11	Lot	Flowers, Malcom T.	33235	\$113,676.22
34	Lot	Hansen, Theodore E. & Mildred	3-0837	\$135,368.15
11	Lot	Lincoln, Latiana	95-802	\$109,654.59
64	Lot	Estes, Boddie	981476	\$109,625.79
82	Lot	Henriquez, Dimas & Delores	93-776	\$169,766.57
52	Lot	Mc Curry, Elaine	35222	\$36,279.69
17	Lot	Farhat, Moneer D.	991422	\$91,943.29
22	Lot	DeJesus, Angel Luis Montes	981721	\$65,966.86
25	Property	Hidalgo, Ciro	16-01785	\$144,411.23
47	Lot	Yim, Won Sun & Sun, Cha	901302	\$65,602.39
6	Lot	Salter, Rubin Jr.	0-11249	\$25,996.44
9	Lot	Holy Temple Church of Our Lord Jesus	982069	\$85,200.97
5	Lot	Secretary of HUD	35671	\$110,604.70
37	Property	Chambers, Lindsey B.	911189	\$161,816.22
16	Lot	Nguyen, Duong Van & Nam Van	992084	\$42,605.57
18	Lot	Matyjaski, Laurreta	961521	\$87,890.68

**May/2023 Tax Lien Reduction List**

<u>Lot</u>	<u>Lot/Property</u>	<u>Property Owner</u>	<u>Cert #</u>	<u>Lien Amount</u>
79	Lot	Castro, Jose L.	971686	\$39,409.49
85	Lot	Bridgeman, Leo F.	33310	\$30,535.32
8	Lot	Robertson, Bryan; Et Al	10-03405	\$6,141.40
9	Lot	McAlister, Athur	0-11994	\$56,274.18
10	Lot	Vincente, Catherine	0-21107	\$67,257.41
18	Lot	Valentino, William	971717	\$104,737.87
87	Lot	Beagan, Gary	971721	\$132,306.54
63	Lot	Davis, Ila M.	0-21124	\$147,135.38
65	Lot	Santiago, Iris A.	982467	\$160,299.20
66	Lot	Bridgeman, Leo J. & Patrice	982468	\$161,167.14
96	Lot,	De Venny, C.	982472	\$178,157.13
53	Lot	Galarza, Javier	92-801	\$27,800.30
29	Lot	Frederickson, Martin & Helen	36696	\$92,110.59
50	Property	Diaz, Antonio	10-03481	\$66,866.25
119	Property	Secy of HUD	14-02428	\$16,769.52
64	Property	Butler-Hill, Sheryl	931236	\$122,122.86
77	Property	Burke, Gregory	12-03819	\$57,236.56
13	Property	White, Roosevelt	10-03499	\$59,592.91
112	Lot	Bean, Donald	09-02708	\$46,664.36
112	Lot	Bean, Donald	09-02708	\$46,664.36
113	Lot	Smith, Jr. William F.	961712	\$157,916.37
113	Lot	Smith, Jr. William F.	961712	\$157,916.37
114	Lot	Huff, Arthur F.	982763	\$152,812.77
114	Lot	Huff, Arthur F.	982763	\$152,812.77
12	Lot	Morales, Tomica Sherrell	982772	\$136,965.09
12	Lot	Morales, Tomica Sherrell	982772	\$136,965.09
44	Property	Est. of Elizabeth Young	12-03856	\$66,298.18
45	Property	Young, Gary	942527	\$158,732.04
15	Lot	Dixon, Ruby	931310	\$183,208.63
16	Lot	Fuller, Joe E. & Thomas, Melvin	911458	\$153,171.61
19	Lot	Shields, Fanny & Shields, Lucius	10-03588	\$113,194.46
31	Lot	Miller, Vincent L. & Eva	32110	\$26,273.85
131	Lot	Blackshear, Benjamin Jr.	35767	\$196,934.91

## May/2023 Tax Lien Reduction List

<u>Lot</u>	<u>Lot/Property</u>	<u>Property Owner</u>	<u>Cert #</u>	<u>Lien Amount</u>
59	Lot	Weinstock, Morton & Phyllis	961943	\$249,126.92
12	Property	Dennis, Leonard G.	10-03730	\$52,915.72
23	Lot	Herndon, fred & Carrie	942765	\$205,395.99
32	Lot	Woodrow Wilson Democrat Club	901870	\$359,836.56
33	Lot	Torres, Carmen M.	911579	\$139,036.93
57	Lot	Herndon, fred & Carrie	37474	\$24,241.58
25	Lot	United Beth-el Full Gospel Church	11-03627	\$9,907.58
92	Property	MRB Camden Holdings, LLC	09-03156	\$46,691.88
68	Lot	Gariano, Frank B.	31558	\$16,710.69
97	Lot	Gariano, Frank B.	31557	\$16,723.22
98	Lot,	Gariano, Frank B.	31559	\$25,165.75
58	Lot	Nix, Joshua B.	911637	\$65,044.72
13	Property	Foster, John P.	983344	\$338,901.05
21	Property	Melton, Joseph	09-03302	\$73,904.39
94	Property	Reyes, Hector & Angelina	0-21553	\$164,229.54
29	Property	Jacques Realty Enterprises, LLC	11-03903	\$30,192.36
62	Property	Battee, Fred III	911736	\$38,885.58
43	Lot	Augestead, Reidar	951928	\$144,750.79
5	Property	Miller, Calvin C. & Lillie F.	943148	\$549,194.09
40	Lot	Jones, Angela & Diane	10-04082	\$40,927.43

Rev  
R-9

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE ACQUISITION OF CERTAIN PROPERTY ON BEHALF OF THE CITY FOR CONSTRUCTION OF LOW AND MODERATE INCOME HOUSING FOR THE ABLETT VILLAGE CNI GRANT PROGRAM**

WHEREAS, the CRA is charged with the duty of redevelopment throughout the City of Camden; and

WHEREAS, the Housing Authority of City of Camden ("HACC") and its designated developer, Michaels Development Company, have identified certain property necessary and suitable to complete the last housing phase of off-site units and meet the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Initiatives Grant terms by constructing a total of 425 units; and

WHEREAS, HACC desires to construct replacement units on certain property designated as Block 818, Lots 30, 51, 49, 57, 16 and 17, Block 822, Lot 35 on the City of Camden Tax Map; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with CRA, as the City's agent for the purpose of acquiring the property by managing the condemnation process under the City's statutory authority in accordance with the Fair Housing Act; and


WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with CRA establishing the responsibilities of the parties, terms and conditions, for two (2) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with CRA, for the provision as the City's agent for the purpose of acquiring the property by managing the condemnation process under the City's statutory authority in accordance with the Fair Housing Act, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIELS. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY, 9, 23

TO: City Council  
FROM: Office of the City Attorney

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing a Shared Services Agreement Between the City of Camden and Camden Redevelopment Agency for the Acquisition of Certain Property On Behalf of the City for Construction of Low and Moderate Income Housing for the Ablett Village CNI Grant Program.**

Point of Contact:	Daniel Blackburn	Law Department	X7170	
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Yes	Daniel S. Blackburn	4/24/23	Digitally signed by Daniel S. Blackburn Date: 2023.04.21 10:21:59 -04'00'
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

APR 26 2023

Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing a Shared Services Agreement Between the City of Camden and Camden Redevelopment Agency for the Acquisition of Certain Property On Behalf of the City for Construction of Low and Moderate Income Housing for the Ablett Village CNI Grant Program.

### FACTS/BACKGROUND:

- The HACC and its designated developer, Michaels Development Company, have identified certain property necessary and suitable to complete the last housing phase of off-site units and meet the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Initiatives Grant terms by constructing a total 425-units.
- The HACC desires to construct replacement units on certain property designated as Block 818, Lots 30, 51, 49, ~~61~~, and 16; and Block 822, Lot 35 on the City of Camden Tax Map (the "Property"). <sup>51</sup>
- The New Jersey Fair Housing Act, N.J.S.A. 52:27D-325 authorizes a municipality to acquire real property via eminent domain which the governing body determines necessary or useful for the construction or rehabilitation of low and moderate income housing or conversion to low and moderate income housing.
- The HACC requests the City authorize by Ordinance the acquisition of the Property via eminent domain pursuant to the Fair Housing Act, N.J.S.A. 52:27D-325.
- The City and CRA desires to enter into a shared services agreement with the City to act as the City's agent for purposes of acquiring the Property by managing the condemnation process under the City's statutory authority in accordance with the Fair
- CRA and HACC will enter into a redevelopment agreement which will provide that HACC will be obligated to pay the acquisition costs of the properties, and all other reasonable costs and fees in connection with the condemnation process, and a fee for CRA's project management services.
- After CRA acquires the Property and the City is in title, the property is to be conveyed to the CRA. CRA then will re-convey the property to the HACC, subject to the terms of the redevelopment agreement.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Cost to City

### IMPACT STATEMENT:

HACC and Michaels seek site control of the Property in order to secure planning board and other local approvals and apply for tax credit and other financing for the Phase 5 project in a September/October 2023 timeframe. If City Council does not approve this Ordinance by May/June 2023 it will delay the filing of the condemnation complaint and HACC securing site control, local planning board and other approvals, and proceeding with financing applications for this project.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Marc Riondino, Counsel to the Mayor
- Chuck Valentine, Director of Modernization, HACC: Y

**COORDINATION:**

- Law Department
- Planning and Development

Prepared by: Olivette Simpson, CRA, 3540

lsimpso@ci.camden.nj.us

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Name

Phone/Email



## EXHIBIT A

### **Scope of Shared Services Agreement Between the City of Camden (the "City") and Camden Redevelopment Agency ("CRA") for the Acquisition of Certain Property On Behalf of the City for Construction of Low and Moderate Income Housing for the Ablett Village CNI Grant Program**

#### Summary:

- The HACC and its designated developer, Michaels Development Company, have identified certain property necessary and suitable to complete the last housing phase of off-site units and meet the Ablett Village/Cramer Hill US HUD Choice Neighborhoods Initiatives Grant terms by constructing a total 425-units.
- The HACC desires to construct replacement units on certain property designated as Block 818, Lots 30, 51, 49, 61, and 16; and Block 822, Lot 35 on the City of Camden Tax Map (the "Property").
- The New Jersey Fair Housing Act, N.J.S.A. 52:27D-325 authorizes a municipality to acquire real property via eminent domain which the governing body determines necessary or useful for the construction or rehabilitation of low and moderate income housing or conversion to low and moderate income housing.
- The HACC requests the City authorize by Ordinance the acquisition of the Property via eminent domain pursuant to the Fair Housing Act, N.J.S.A. 52:27D-325.
- The City and CRA desires to enter into a shared services agreement with the City to act as the City's agent for purposes of acquiring the Property by managing the condemnation process under the City's statutory authority in accordance with the Fair

#### Scope of Services:

##### **The CRA will undertake the following tasks:**

- Serve as the primary point of contact for the condemnation project, including tracking progress, reporting activities, and statutory/regulatory compliance during the term of the Agreement.
- Execute an agreement with the HACC, which will provide that HACC is to establish an escrow fund which will be used to pay the acquisition costs of the property, and all other reasonable out-of-pocket costs and fees incurred in connection with the condemnation of the site, including, but not limited to, any and all professional services fees, court deposits, notifications, and/or other costs and fees, and commissioner's hearings and court proceedings, and a project management fee for CRA's services.
- Serve as the contracting entity for the City for the procurement of services in connection with the condemnation, including, but not limited to proposals for professional services, such as, legal, title, appraiser, survey, and environmental consultants (if applicable).
- Review and approve vendor invoices for payment from the escrow fund.
- Ensure that the HACC continues to implement a public engagement program regarding redevelopment of the Site. The CRA will attend local community meetings as well as meet with community leaders and other officials to ensure that the public is aware of the ongoing redevelopment activities at the site.

- Execute a redevelopment agreement with HACC to facilitate HACC and Michael's efforts in securing local government approvals required for a PILOT, planning board and/or financing applications and permits; and, for CRA to monitor HACC and Michael's performance under the agreement in connection with their satisfying certain terms and conditions, obligations and timing milestones in furtherance of completing the project; including but not limited to, during construction ensure compliance with applicable governmental approvals, regulations, and requirements as well as compliance with implementing a plan (created in conjunction with the City) for local sourcing and employment opportunities, job outreach, and training of City residents.

**The City will undertake the following tasks:**

- Adopt an Ordinance which authorizes the acquisition of the properties via the City's eminent domain powers for the purpose of constructing low and moderate income housing pursuant to the City's statutory authority under the New Jersey Fair Housing Act, N.J.S.A. 52:27D-325.
- Adopt a resolution which authorizes a shared services agreement between the City and CRA for CRA to act on behalf of the City to acquire the Property pursuant to the Fair Housing Act.
- Execute a shared services agreement with the CRA to act on behalf of the City as its agent for the purposes and activities related to the management of the condemnation process and use of the City's eminent domain powers pursuant to the Fair Housing Act, N.J.S.A. 52:27D-325.
- Execute all documents necessary in connection with the condemnation action.
- Convey the project site to the CRA after acquired for no additional consideration to enable the CRA to re-convey the properties to the HACC subject to a redevelopment agreement. The HACC will have provided to the CRA in the condemnation process the full amount of the compensation required to acquire the Project Site.

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	<b>Shared Services Agreement</b>
Name of Vendor	<b>CAMDEN REDEVELOPMENT AGENCY ("CRA")</b>
Purpose or Need for service:	The City desires to execute a shared services agreement with the Camden Redevelopment Agency for the acquisition of certain property on behalf of the City for the construction of low and moderate income housing for the Ablett Village CNI grant program
Contract Award Amount	
Term of Contract	2 years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/25/23

\_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied

\_\_\_\_\_ Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

DB:dh  
05-09-23

R-10

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
DAMON BURKE AS A FUND COMMISSIONER AND TIMOTHY CUNNINGHAM  
AS AN ALTERNATE FUND COMMISSIONER TO THE  
SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**

WHEREAS, the City of Camden is required to appoint a FUND Commissioner and Alternate to serve on the Southern New Jersey Regional Employee Benefits Fund, pursuant to their Bylaws; and

WHEREAS, Damon Burke, Risk Manager will serve as a FUND Commissioner and Timothy Cunningham, Business Administrator as Alternate Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden, that Damon Burke be and is hereby appointed as FUND Commissioner to the Southern New Jersey Regional Employee Benefits Fund to represent the City of Camden.

BE IT FURTHER RESOLVED, that Timothy J. Cunningham be and is hereby appointed as Alternate Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund effective May 19, 2023.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIELS. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05-09-2023

TO: City Council  
FROM: Administration

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing the Appointment of Damon Burke as a Fund Commissioner, and Timothy Cunningham as an Alternate Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund.

Point of Contact:	Paul Palamattam	Administration	856-602-4550	PaPalama@ci.camden.nj.us
	Name	Department	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	N			

Approved by:  
Business Administrator

Signature

4/24/23

Date

Attachments (list and attach all available):

1. Bylaws of the Southern New Jersey Regional Employee Benefits Fund

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

APR 26 2023

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing the Appointment of Damon Burke as a Commissioner to the Southern New Jersey Regional Employee Benefits Fund.

### FACTS/BACKGROUND:

- The City joined the Southern New Jersey Regional Employee Benefits Fund in order to provide health insurance coverage for retired employees over the age of 65. The Fund's bylaws require all groups participating in the Fund have a commissioner (and an alternate) appointed via resolution.
- The Fund Commissioners are empowered to operate the Fund, and are required to monitor Fund activities by attending meetings and/or examining the monthly minutes and reports.
- An appointed commissioner will serve until removed by the City.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$0

### IMPACT STATEMENT:

- Approval of this resolution will name Damon Burke as the City's representative to the Fund that provides health insurance for a number of the City government's retired population (and associated dependents). There is no additional cost to this resolution and is largely a clerical matter. If this resolution is not approved, the City will be out of compliance with the Fund's requirements, and could face removal from the Fund; which in turn would result in a cancellation of health insurance for hundreds of the City's retirees.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Paul Palamattam, City Administration
  - Attendance: Yes, Confirmed

### COORDINATION:

- Upon approval, City Administration will take steps to notify the Fund that Damon Burke has been named as the Commissioner of the City of Camden.

**Prepared by:**

---

Name

Phone/Email

Resolution to Appoint a Fund Commissioner

BE IT RESOLVED BY THE City Council of the City of Camden that Damon Burke

be and is hereby appointed as FUND Commissioner to the Southern New Jersey Regional Employee Benefits Fund to represent the City of Camden.

And

BE IT FURTHER RESOLVED THAT Timothy J. Cunningham be and is hereby appointed as Alternate Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund effective May 19, 2023.

MOTION \_\_\_\_\_

SECOND \_\_\_\_\_

VOTE: \_\_\_\_\_

CERTIFICATION

I, \_\_\_\_\_, do hereby certify that the foregoing is a true copy of a resolution duly passed and adopted by the \_\_\_\_\_ at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_

Signature

Email: \_\_\_\_\_



**FISCAL YEAR 2023 TAX AGREEMENT**

**BETWEEN**

**CITY OF CAMDEN, NEW JERSEY**

**AND**

**SOUTH JERSEY PORT CORPORATION**

**THIS TAX AGREEMENT** (hereinafter referred to as the "Tax Agreement") made this day of March 27, 2023 by and between the **CITY OF CAMDEN**, a body corporate and politic of the State of New Jersey (hereinafter referred to as the "City") and the **SOUTH JERSEY PORT CORPORATION**, an Agency of the State of New Jersey (hereinafter referred to as the "Port Corporation").

**WITNESSETH:**

**WHEREAS**, pursuant to Chapter Sixty of the Laws of 1968 of the State of New Jersey, as amended (hereinafter referred to as the "Act"), the State of New Jersey ("State") granted the Port Corporation full power and authority to purchase, construct, lease and operate marine terminals within the South Jersey Port District, which includes the City; and

**WHEREAS**, the Port Corporation has, and will in the future, enter into various agreements, whereby they have, and will in the future, acquire title to real property within the City in furtherance of said purpose and in exercise of its powers; and

**WHEREAS**, the exercise of the power granted to the Port Corporation will be, in all respects, for the benefit of the people of the State of New Jersey; and

**WHEREAS**, the Fiscal Year 2022 Tax Agreement between the Port Corporation and the City expires on December 31, 2022; and

**WHEREAS**, the City's fiscal year 2023 begins January 1, 2023, and ends December 31, 2023; and

**WHEREAS**, the City and the Port Corporation wish to provide for a 2023 Tax Agreement based on the City's fiscal year; and

**WHEREAS**, the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens.

**NOW, THEREFORE, THE PARTIES HERETO FOR THEMSELVES, THEIR SUCCESSORS AND ASSIGNS, MUTUALLY UNDERTAKE, COVENANT AND AGREE AS FOLLOWS:**

**Section 1.** The Port Corporation agrees to pay to the City for the fiscal year 2023 the sum of four million dollars (\$4,000,000.00) and zero cents (hereinafter the "Pilot Payment"), and the City hereby agrees to accept the Pilot Payment, pursuant to the Act, in lieu of any and all City taxes and assessments on all real property now owned or hereafter acquired by the Port Corporation during the term of this Tax Agreement.

**Section 2.** The Pilot Payment shall be paid by the Port Corporation to the City not later than October 31, 2023, except as set forth hereafter.

**Section 3.** In consideration of Port Corporation's making the Pilot Payment for the fiscal year 2023, City hereby agrees to release the Port Corporation and waive City's rights to collect from Port Corporation any tax payments through and including December 31, 2023. Notwithstanding the above release, if the State of New Jersey decides to fund through appropriations any prior year(s)' payment in lieu of taxes, then the Port Corporation will

cooperate to pay such amount consistent with an agreement which will be negotiated at that time.

**Section 4.** City hereby agrees and acknowledges that the payment by Port Corporation of the Pilot Payment for the year(s) covered by this Tax Agreement is subject to and conditioned upon an appropriation from the Legislature of the State of New Jersey, and transmittal of such funds to the Port Corporation; and City further agrees that no liability shall occur to Port Corporation if such appropriation shall not be made, or if such funds shall not be transmitted to the Port Corporation.

**Section 5.** The Pilot Payment shall be devoted by the City solely to such purpose to which taxes may be applied, unless and until otherwise directed by the Laws of the State of New Jersey. Payments shall be made payable to the Treasurer of the City, and checks shall be made payable to his or her order.

**Section 6.** During the term of this Tax Agreement from the date of acquisition of each particular parcel of real property by the Port Corporation, and for so long thereafter as the Port Corporation shall own real property in the City, the City shall mark all said property exempt on its tax records with a notation that such entry is made pursuant to this Tax Agreement.

**Section 7.** The Port Corporation shall establish and maintain a special fund called the "South Jersey Port Corporation Tax Reserve Fund," hereinafter referred to as the "Fund", in which there shall be deposited: (a) monies appropriated therefore by the State of New Jersey as described in Section 8 below; (b) proceeds of bonds or notes required to be deposited therein by the terms of any contract between the Port Corporation and the bondholders or note holders; and (c) other monies deposited therein by the Port Corporation. Monies in the Fund shall be held and applied solely to the payment of tax payments which the Port Corporation is obligated to pay as

the same become due and payable and shall not be withdrawn therefrom if such withdrawal would reduce the amount in such fund to less than the Property Tax Reserve Fund, as defined in Section 20(b) of the Act.

**Section 8.** The obligations of the Port Corporation to make any tax payments from its funds or monies (other than from monies in the Fund) shall be at all times subject to prior use and application of funds and monies of the Port Corporation to provide for its operating and maintenance expenses and reserve therefore, and for the payment of principal, interest and retirement of bonds and reserves and securities therefore as provided in any contract with holders of its bonds pursuant to the Act.

**Section 9.** To assure the provision of the payment of the monies hereunder and funding of the Property Tax Reserve Fund, the Chairman of the Port Corporation shall annually make and deliver to the Governor, his certification stating the sum, if any, needed to provide in said Fund the amount of the property tax reserve as of said date. The Port Corporation shall not be required to make payments, and no interest shall accrue under the within agreement, until thirty (30) days from the time as there has been annually appropriated and paid to the Port Corporation for deposit in the said Fund such sums as certified by the Chairman of the Port Corporation pursuant to N.J.S.A. 12:11A-20b; or unless funds otherwise have been deposited in the said fund as provided by statute and referred to above; or unless the Port Corporation otherwise has funds available from the profits of its business operations, defined as net proceeds remaining after operating expenses and the other priority obligations under the Act and bond resolutions have been met.

**Section 10.** The term of this Tax Agreement shall be for the period commencing

January 1, 2023 and terminating December 31, 2023.

**Section 11.** It is expressly understood and agreed between the City and the Port Corporation that, by the execution of this Tax Agreement, and receipt of the sums provided for herein, the obligations of the Port Corporation and the City pursuant to Section 20(b) of the Act, N.J.S.A. 12:11A-20(b), relating to the issuance of bonds or notes of the Port Corporation, are hereby satisfied for the period through December 31, 2023.

**Section 12.** In the event that any of the real property in the City currently owned by the Port Corporation is conveyed during the term of this Tax Agreement by the Port Corporation to a non-exempt owner, or to the State or an agency thereof, or the United States Government or any agency thereof, or to the Delaware River Port Authority, the amount to be paid under this Tax Agreement by the Port Corporation shall be reduced. The amount of such reduction shall be the same percentage that the value of the property so conveyed is as to the total value of all the property based on the present assessment for that premises applied to the annual payment. In the event that the parties cannot agree as to the percentage of value, said percentage shall be determined by the average of two (2) appraisals, both of which shall be made by members of the Appraisal Institute. Each party shall be entitled to select one M.A.I. appraiser, and each party shall pay the appraiser selected by it.

**Section 13.** In consideration for the Pilot Payments, City hereby further agrees to discharge of record all outstanding tax liens or judgments which accrued during the Port Corporation's ownership of any property in the City.

**Section 14.** Neither the members of the Port Corporation, nor any individual officer or official of the Port Corporation or the City, nor any agent or employee of either of the parties

hereto, shall be charged personally by any of the others with any liability, nor held liable to either of the parties hereto under any terms, provisions or sections of this Tax Agreement, or because of its execution, attempted execution, or any breach hereof.

**Section 15.** This Tax Agreement constitutes the entire agreement between the parties hereto for the 2023 Fiscal Year. It is expressly understood and agreed that this Tax Agreement may not be altered, amended, modified, or otherwise changed in any respect or particular whatsoever except in writing duly executed by the authorized representative of the party or parties to be charged.

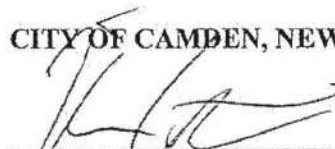
**Section 16.** This Tax Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey. In the event any section or provision of this Tax Agreement, or the application of any such section or provision shall be held by a tribunal of competent jurisdiction to be contrary to law, the remaining sections or provisions of this Tax Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Tax Agreement to be executed by their duly authorized representative as of the date and year first written above.

Attest:

  
\_\_\_\_\_  
[SEAL]

CITY OF CAMDEN, NEW JERSEY

  
\_\_\_\_\_  
By:

Attest:

  
\_\_\_\_\_  
[SEAL]

SOUTH JERSEY PORT CORPORATION

  
\_\_\_\_\_  
By: ANDREW SAPORITO  
EXECUTIVE DIRECTOR and CEO

**FISCAL YEAR 2023 TAX AGREEMENT**

**BETWEEN**

**CITY OF CAMDEN, NEW JERSEY**

**AND**

**SOUTH JERSEY PORT CORPORATION**

**THIS TAX AGREEMENT** (hereinafter referred to as the "Tax Agreement") made this day of March 27, 2023 by and between the **CITY OF CAMDEN**, a body corporate and politic of the State of New Jersey (hereinafter referred to as the "City") and the **SOUTH JERSEY PORT CORPORATION**, an Agency of the State of New Jersey (hereinafter referred to as the "Port Corporation").

**WITNESSETH:**

**WHEREAS**, pursuant to Chapter Sixty of the Laws of 1968 of the State of New Jersey, as amended (hereinafter referred to as the "Act"), the State of New Jersey ("State") granted the Port Corporation full power and authority to purchase, construct, lease and operate marine terminals within the South Jersey Port District, which includes the City; and

**WHEREAS**, the Port Corporation has, and will in the future, enter into various agreements, whereby they have, and will in the future, acquire title to real property within the City in furtherance of said purpose and in exercise of its powers; and

**WHEREAS**, the exercise of the power granted to the Port Corporation will be, in all respects, for the benefit of the people of the State of New Jersey; and

**WHEREAS**, the Fiscal Year 2022 Tax Agreement between the Port Corporation and the City expires on December 31, 2022; and

**WHEREAS**, the City's fiscal year 2023 begins January 1, 2023, and ends December 31, 2023; and

**WHEREAS**, the City and the Port Corporation wish to provide for a 2023 Tax Agreement based on the City's fiscal year; and

**WHEREAS**, the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens.

**NOW, THEREFORE, THE PARTIES HERETO FOR THEMSELVES, THEIR SUCCESSORS AND ASSIGNS, MUTUALLY UNDERTAKE, COVENANT AND AGREE AS FOLLOWS:**

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cooperate to pay such amount consistent with an agreement which will be negotiated at that time.

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the same become due and payable and shall not be withdrawn therefrom if such withdrawal would reduce the amount in such fund to less than the Property Tax Reserve Fund, as defined in Section 20(b) of the Act.

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**Section 9.** To assure the provision of the payment of the monies hereunder and funding of the Property Tax Reserve Fund, the Chairman of the Port Corporation shall annually make and deliver to the Governor, his certification stating the sum, if any, needed to provide in said Fund the amount of the property tax reserve as of said date. The Port Corporation shall not be required to make payments, and no interest shall accrue under the within agreement, until thirty (30) days from the time as there has been annually appropriated and paid to the Port Corporation for deposit in the said Fund such sums as certified by the Chairman of the Port Corporation pursuant to N.J.S.A. 12:11A-20b; or unless funds otherwise have been deposited in the said fund as provided by statute and referred to above; or unless the Port Corporation otherwise has funds available from the profits of its business operations, defined as net proceeds remaining after operating expenses and the other priority obligations under the Act and bond resolutions have been met.

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hereto, shall be charged personally by any of the others with any liability, nor held liable to either of the parties hereto under any terms, provisions or sections of this Tax Agreement, or because of its execution, attempted execution, or any breach hereof.

**Section 15.** This Tax Agreement constitutes the entire agreement between the parties hereto for the 2023 Fiscal Year. It is expressly understood and agreed that this Tax Agreement may not be altered, amended, modified, or otherwise changed in any respect or particular whatsoever except in writing duly executed by the authorized representative of the party or parties to be charged.

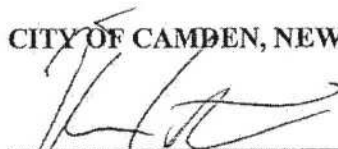
**Section 16.** This Tax Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey. In the event any section or provision of this Tax Agreement, or the application of any such section or provision shall be held by a tribunal of competent jurisdiction to be contrary to law, the remaining sections or provisions of this Tax Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Tax Agreement to be executed by their duly authorized representative as of the date and year first written above.


Attest:

  
\_\_\_\_\_  
[SEAL]

CITY OF CAMDEN, NEW JERSEY

  
\_\_\_\_\_  
By:

Attest:

  
\_\_\_\_\_  
[SEAL]

SOUTH JERSEY PORT CORPORATION

  
\_\_\_\_\_  
By: ANDREW SAPORTO  
EXECUTIVE DIRECTOR and CEO

**RESOLUTION OF THE SOUTH JERSEY PORT CORPORATION BOARD OF DIRECTORS  
APPROVAL OF THE 2023 PILOT AGREEMENTS WITH COUNTY OF CAMDEN, CITY OF  
SALEM & CITY OF CAMDEN: #2022-12-0146**

WHEREAS, the Members of the South Jersey Port Corporation Board of Directors have been presented and considered a Request for action to approve the 2023 PILOT Agreements with the County of Camden, City of Salem, and the City of Camden.

WHEREAS, the Request for Action requested the Members to adopt a resolution authorizing certain actions by the South Jersey Port Corporation, as outlined and explained in said Request for Action.

NOW, THEREFORE, ON THIS 6<sup>th</sup> DAY of DECEMBER 2022 BE IT RESOLVED BY THE MEMBERS OF THE SOUTH JERSEY PORT CORPORATION BOARD OF DIRECTORS AS FOLLOWS:

Section 1. The actions set forth in the Action Requested section of the Request for Action, attached hereto as Exhibit A, are hereby approved, subject to any conditions set forth as such in said Request for Action.

Section 2. The Request for Action, attached hereto as Exhibit A, is hereby incorporated, and made part of this resolution as though set forth at length herein.

Section 3. This resolution shall take effect immediately upon expiration of the ten (10) business day period following the delivery of a true copy of this resolution accompanied by a summary of the action taken at the meeting by the Board to the Governor or immediately upon approval of the minutes by the Governor within the said ten (10) day period.

Board Member	Aye	Nay	Abstained	Recusal	Not Present
Richard Alaimo, Chair	x				
Chad Bruner	x				
Christopher Chianese	x				
Robert DeAngelo					x
Jonathan Gershen	x				
Joseph Maressa, Jr.	x				
Eric Martins					x
Sheila Roberts	x				
Carl Styles	x				
William Higgins	x				

**CERTIFICATE**

I, Victoria D'Amico, Board Secretary of the South Jersey Port Corporation, do hereby certify that the foregoing is a true and correct copy of the resolution duly adopted and approved by the Members of the Port Corporation at a meeting duly called and held on the 6<sup>th</sup> of December 2022 and that not less than six Members of the Agency were present and voted in favor of said resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and impressed the seal of the Port Corporation this 6<sup>th</sup> day of December 2022.

\_\_\_\_\_  
Victoria D'Amico  
Board Secretary



## **MEXICAN FLAG RAISING**

Thursday, May 5<sup>th</sup>, 2022 @ 10:00am

Wiggins Waterfront Park

2 River Dr, Camden, NJ 08103

### **PROGRAM**

- 10:00 – 10:05am Mayor Victor Carstarphen
- 10:06 – 10:10am Council President Fuentes
- 10:11 – 10:15pm Councilwomen Nohemi G. Soria-Perez
- 10:16 – 10:20pm Jose Velazquez (Liga De Futbol La Corna)

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Suite 400, City Hall, 520 Market Street, Camden, New Jersey 08101 phone: 856-757-7200  
[www.ci.camden.nj.us](http://www.ci.camden.nj.us)

**SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**

**BYLAWS**

**SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**

Park 80 West, Plaza One  
Saddle Brook, New Jersey 07663

**BYLAWS**

Approved Draft dated October 15, 1993

**Revised Draft dated June 22, 2006**

**WHEREAS**, N.J.S.A. 40A: 10-36 et. seq. permits joint insurance funds to provide group health and term life benefits to member local units;

**WHEREAS**, The Southern New Jersey Regional Employee Benefits Fund was established effective January 1, 1993 pursuant to said statutes, and

**WHEREAS**, Subsequent revisions to said statute and the regulations promulgated by the Department of Banking and Insurance pursuant thereto necessitate the Fund to update its existing bylaws.

**NOW THEREFORE**, the membership of the Fund hereby adopts the following bylaws:

**Article I**  
**DEFINITIONS**

For the purposes of these Bylaws, unless the context requires otherwise, the following words and phrases shall have the meanings indicated:

**"ACTUARY"** in the case of health insurance means a fellow in good standing of the Society of Actuaries or the Casualty Actuarial Society with at least three (3) years recent experience in health insurance pricing and reserving. Actuary in the case of life insurance means a fellow in good standing of the Society of Actuaries with at least three (3) years recent experience in life insurance pricing and reserving.

**"ADMINISTRATOR"** or **"EXECUTIVE DIRECTOR"** means a person, partnership, corporation or other legal entity engaged by the Fund or Executive Committee to act as Executive Director, to carry out the policies established by the Fund or executive committee and to otherwise administer and provide day-to-day management of the Fund.

**"COMMISSIONER"** means the Commissioner of the Department of Banking and Insurance

**"DEPARTMENT"** means the Department of Banking and Insurance.



**"FUND"** means the Southern New Jersey Regional Employee Benefits Fund.

**"FUND YEAR"** means the Fund's fiscal year of January 1st through December 31st.

**"HEALTH INSURANCE"** means health insurance as defined pursuant to N.J.S.A. 17B: 17-4; service benefits as provided by health service corporations, hospital service corporations or medical service corporations authorized to do business in this state, including basic health care services and/or supplemental health care services provided by health maintenance organizations, or dental care services provided by dental plan organizations and dental service corporations.

**"INDEMNITY AND TRUST AGREEMENT"** means a written contract signed by members of the Fund which each agrees to jointly and severally assume and discharge the liabilities of each and every party to the agreement arising from their participation in the Fund. The agreement shall specify the extent of the member's participation in the Fund with respect to the types of coverage to be provided by the Fund and shall include the duration of Fund membership which shall not exceed three years pursuant to N.J.S.A. 40A:11-15 (6). The agreement shall also specify that the member has never defaulted on claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to application to the Fund.

**"LIFE INSURANCE"** means life insurance as defined pursuant to N.J.S.A. 17B:117-3

**NET CURRENT SURPLUS"** or **"SURPLUS"** means the excess of the Fund's unencumbered assets over its reserves and liabilities.

**"SERVICING ORGANIZATION"** also referred to as **"SERVICE PROVIDER"** or **"PROGRAM MANAGER"** means an individual, partnership, association or corporation, other than the Administrator, that has contracted with the Fund to provide, on the Fund's behalf, any functions as designated by the Fund Commissioners including, but not limited to, actuarial services, claims administration, cost containment services, legal services, auditing services, financial services, compilation and maintenance of the Fund's underwriting file, coordination and preparation of plan documents, employee booklets and other documents, risk selection and pricing, stop-loss or reinsurance producer services which include producer negotiations on behalf of the Fund for stop-loss or reinsurance from an insurer, member assessment and fee development, report preparation pursuant to N.J.S.A. 40A:10-36 et. seq. or this subchapter, and such other duties as designated by the Fund.

**"STOP-LOSS INSURANCE"** or **"REINSURANCE"** means insurance, purchased from an insurer or other entity authorized or admitted to provide such coverage in the State of New Jersey, covering losses in excess of an amount established between the Fund and the insurer up to the limits of coverage set forth in the insurance contract on a specific per occurrence, per individual or annual aggregate basis.

## **Article II MEMBERSHIP**

#### A. Membership Applications

Pursuant to N.J.S.A. 40A: 10-36, the governing body of a qualified local unit shall by resolution agree to join the Fund. The resolution shall provide for execution of a written agreement specifically providing for acceptance of the Fund's Bylaws as approved and adopted pursuant to N.J.S.A. 40A: 10-36 et seq. The resolution shall also provide for the execution of an Indemnity and Trust agreement as defined in Article I.

#### B. Membership Applications

1. Any local unit seeking membership shall submit an application to the Fund on a form acceptable to the Commissioner. The application shall include an executed Indemnity and Trust Agreement and other documentation required under Section A. above.
2. An application may be approved by a two-thirds vote of the full authorized membership of the Executive Committee if the applicant's claims experience, plan design and personnel practices are compatible with the Fund's objectives and the applicant meets other criteria established by the Fund.
3. Within 15 days of its approval by the Fund, the executed Indemnity and Trust Agreement and the resolution required under Section A above shall be concurrently filed with the Department and the Department of Community Affairs. The filing shall be accompanied by a revised budget with assessment detail if the addition of the new member changes the total budget five percent from the original budget or the latest filed amended budget. The filing shall also include the name of the new member's insurance fund commissioners and alternates in accordance with N.J.A.C. 11:15-3.6(e), amendments to the Fund's Bylaws and Plan of Risk Management as may be necessary, and any other information the Commissioner may deem necessary.
4. If a non-member local unit is not approved for membership, the Fund shall set forth in writing the reasons for disapproval and send the reasons for disapproval to the non-member local unit. The Fund shall retain a copy of all disapprovals for five (5) years.

#### C. Membership Renewals

1. Members may renew their participation by execution of a new agreement to rejoin the Fund adopted in accordance with the procedures set forth in N.J.A.C. 11:15-3.3(b) affirmed by resolution as provided for in Section A, above, ninety (90) days prior to the expiration of the term period.

2. The Executive Committee must act on any renewal application no later than forty-five (45) days prior to the expiration of the term period. Otherwise, the renewal application is automatically approved.
3. A renewal application may be rejected by a majority of the full-authorized membership of the Executive Committee based upon nonpayment of assessments, noncompliance with risk management or underwriting standards or for other reasons subject to the prior approval of the Commissioner.
4. If a member's renewal application is rejected, the Fund shall comply with subsection D.2, 3 and 4 below.
5. Non-renewal of a member does not relieve the member of responsibility for claims incurred by the Fund during its period of membership.

#### D. Termination and/or Withdrawal of Fund Members

1. A participating local unit may be terminated before the end of its membership by a two-thirds (2/3) vote of the Executive Committee. Termination may occur for non-payment of assessments or continued non-compliance, after written notice to comply, with these Bylaws, noncompliance with risk management or underwriting standards or for other reasons subject to the prior approval of the Commissioner as to reasons for termination. However, such participating local unit shall not be deemed terminated until:
  - a. The Fund gives, by registered or certified mail to the member, thirty (30) days written notice of its intention to terminate the member, which notice shall state the reasons for termination.
  - b. Like notice shall be filed with the Department and Department of Community Affairs, together with a certified statement that the notice provided for above has been given; and
  - c. Thirty (30) days has elapsed after the filing required by "b" above.
2. A participating local unit may withdraw from the Fund before the end of its membership term by sending written notice of its intent to withdraw to the Fund accompanied by a certified copy of the resolution adopted by the local unit's governing body authorizing the withdrawal. The Fund shall adopt a standard withdrawal resolution, satisfactory to the Commissioner, and the local unit shall use this standard withdrawal resolution. Written notice of the intent to withdraw must be received by the Fund at least ninety (90) days before the date of withdrawal.
3. A member of the Fund that does not desire to continue as a member after the expiration

of its membership term shall give written notice of its intent ninety (90) days before the expiration of the term period. The Fund shall immediately notify the Department and the Department of Community Affairs that the member has given notice to leave the Fund.

4. A member that has been terminated or does not continue as a member of the Fund shall nevertheless share in any surplus in the appropriate trust accounts for that Fund Year pro rata according to its participation and remain jointly and severally liable for claims incurred by the Fund and its members during the period of its membership, including, but not limited to, being subject to and liable for supplemental assessments.
5. Prior to the conclusion of the Fund's current fiscal year, the Fund shall provide written notification to a member that has been terminated by or withdrawn from the Fund, of the estimated surplus or estimated supplemental assessment for which the member may share or be liable pursuant to 4 above.
6. The Fund shall immediately notify the Department and the Department of Community Affairs if the termination or withdrawal of a member causes the Fund to fail to meet any of the requirements of N.J.S.A. 40A: 10-36 et seq. or any other law or regulation of the State of New Jersey. Within fifteen (15) days of such notice, the Fund shall advise the Department and the Department of Community Affairs of its plan to bring the Fund into compliance.
7. A Fund member is not relieved of the claims incurred during its period of membership except through payment by the Fund or member of those claims.
8. The Fund shall only cover claims received by a member local unit's active employees, retirees, and individuals covered under COBRA and conversion options during the period the local unit was a member of the Fund.

### **Article III ORGANIZATION**

#### **A. Commissioners**

1. Appointment:
  - a. Commissioners: In the manner generally prescribed by law, each participating local unit shall appoint one (1) Commissioner to represent the local unit to the Fund. The person appointed shall be either a member of its governing body or one of its employees.
  - b. Alternate Commissioner: Each participating local unit may also appoint an

Alternate Commissioner who shall be a member of the governing body or employee of the local unit and shall serve as the local units' Fund Commissioner in the absence of the regular Fund Commissioner.

- c. Special Commissioner: In the event that the number of participating local units is an even number, one (1) Special Commissioner and an alternate to the Special Commissioner shall be appointed annually by a participating local unit on a rotating basis determined alphabetically.

The local unit's privilege to appoint the Special Commissioner shall remain with that local unit for one (1) entire Fund Year and the subsequent admission to the Fund of a local unit with a preceding alphabetical prefix shall not deprive any local unit already a member of the Fund of its prerogative to appoint a Special Commissioner during a current local unit Fund Year.

2. Terms of Office and Vacancy:

- a. All terms of office shall expire on January 1st or until a successor is duly appointed and qualified.
- b. Commissioners, other than the Special Commissioner, who are members of the appointing member's governing body shall hold office for two (2) years or for the remainder of their terms as elected officials, whichever shall be less. Commissioners who are employees of the member local unit shall serve at the pleasure of the appointing authority and can be removed by the member at any time without cause. The Special Commissioner, if any, shall serve until January 1st of the year following appointment provided, however, that if the Special Commissioner is an employee of the appointing member, he or she can be removed by the appointing local unit at any time without cause.
- c. The unexpired term of a Commissioner shall be filled by the appointing local unit in the manner generally prescribed by law or as provided in its bylaws.
- d. Any Fund Commissioner can be removed from office for cause by two-thirds (2/3) vote of the full membership of the Fund Commissioners. Upon such a vote it shall be incumbent upon the member local unit to replace the Commissioner.

Drafting Note: Subsection e has been moved to Article III C. 7

3. Responsibilities:

- a. The Commissioners are hereby authorized and empowered to operate the Fund in accordance with these Bylaws and appropriate state laws and regulations.

- b. Each Commissioner shall have one vote.
- c. Each Commissioner shall be responsible to monitor all Fund activities through attendance at meetings and/or examination of monthly minutes and reports.

#### B. Officers

- 1. As soon as possible after the beginning of each year, the Commissioners shall meet to elect the officers of the Fund from their own membership. Fund officers shall serve until January 1st of the following year, or until a successor is duly elected and qualified.
  - a. Chairperson: The Chairperson shall preside at all meetings of the Fund Commissioners and Executive Committee and shall perform such other duties provided for in these Bylaws and the laws and regulations of the State of New Jersey.
  - b. Secretary: The Secretary shall serve as Acting Chairperson in the absence of the Chairperson-and shall perform such other duties as provided for in these bylaws and the laws and regulations of the State of New Jersey.
- 2. In the event of a vacancy in any of the officer positions caused by other than the expiration of the term of office, the Executive Committee shall by majority vote fill the vacancy for the unexpired term. In the event of a vacancy of both the Chairperson and Secretary, the longest serving member of the Executive Committee, or otherwise the longest serving Fund Commissioner shall serve as Acting Chairperson until the vacancies are filled.
- 3. Any officer can be removed with cause at any time by a two-thirds (2/3) vote of the full membership of the Fund Commissioners. In this event, the full membership of the Fund Commissioners shall fill the vacancy for the unexpired term.

#### C. Executive Committee

- 1. As soon as possible after the beginning of the year, the Fund Commissioners shall meet and elect Fund Commissioners to serve on the Executive Committee along with the Chairperson and Secretary. The total number of members on the Executive committee shall not exceed number of members plus one if the membership is an even number. If the total number of members exceeds seven (7), the Fund Commissioners shall elect an Executive committee comprised of five (5) Commissioners to serve with the Chairperson and the Secretary. During their term of office, members of the Executive Committee shall exercise the full power and authority of the Fund Commissioners except as otherwise provided in these bylaws.

2. The Executive Committee shall serve co-terminously with their underlying office until January 1st of the following year, or until their successors are duly elected and qualified.
3. The Fund Commissioners shall also elect four (4) Commissioners to serve as alternate members of the Executive Committee. The alternate, or alternates, serving in the absence of a member, or members, of the Executive Committee shall exercise the full power and authority of that absent member or members.
  - a. Alternates shall serve in established priority order, designated as alternate #1, alternate #2, alternate #3 and alternate #4. Alternate #1 shall serve in the absence of one member of the Executive Committee or in the absence of alternate #1, alternate #2 may serve and so on through alternate #4. One or more alternates starting with alternates #1 and #2 shall serve in the absence of two or more Executive Committee members.
4. In the event of a vacancy on the Executive Committee caused by a reason other than the expiration of the term of office, the Executive Committee shall by a majority vote fill the vacancy for the unexpired term. In the event the Executive Committee fails to fill the vacancy, the Fund Commissioners shall fill the vacancy
5. The Executive Committee shall oversee the Fund Professionals and the operation of the Fund to assure compliance with these Bylaws and applicable rules and regulations.
6. Any member of the Executive Committee can be removed from office for cause by two-thirds (2/3) vote of the full membership of the Fund Commissioners. Upon such a vote it shall be incumbent upon the Fund Commissioners to elect a replacement.
7. The members of the Executive Committee may elect to pay themselves a fee for attending Executive Committee meetings in an amount not to exceed that amount authorized by applicable State law.

#### D. Fund Professionals

As soon as possible after the beginning of each year, the Executive Committee shall meet and select persons to serve in the following professional positions. No professional nor any employee, officer or director, or beneficial owner thereof, shall be a Commissioner of the Fund. All professionals shall be retained pursuant to the "Local Public Contracts Law."

1. Treasurer: The Treasurer shall be a Certified Municipal Finance Officer and shall have the following duties and responsibilities:
  - a. The Treasurer shall be the custodian of the Fund's assets and shall maintain the

various trust funds.

- b. The Treasurer shall approve all receipts, payments and financial records.
- c. The Treasurer shall prepare the Fund's cash management plan and shall invest all balances.
- d. The Treasurer shall ascertain the availability of sufficient unencumbered funds in any account to fully pay all charges or commitments prior to any payment or commitment.
- e. The Treasurer shall perform such other duties as specified by the Executive Committee in its manual of operations and to discharge the duties of the office as set forth in N.J.S.A. 40A: 10-36 et seq. and N.J.A.C. 11:15-3.1 et seq.
- f. The Treasurer shall be covered by a fidelity bond protecting the Fund's assets in a form and amount to be determined annually by the Fund. Said bond shall be paid by the Fund.

2. Executive Director/Administrator:

- a. The Administrator shall serve as Executive Director of the Fund and shall be experienced in risk management matters and self-funded entities.

Drafting Note: Subsection b. above has been moved to Article IV.C. 2 and has been revised to conform to the current regulations

- b. The Administrator shall have the following duties and responsibilities:
  - 1) The Administrator shall carry out the policies established by the Fund and to otherwise administer and provide for day-to-day management of the Fund.
    - i. Prepare for approval of the Executive Committee and implement the Fund's operations manual and policy procedures manual.
    - ii. Prepare the Fund's budget, compile and bill the monthly assessments.
    - iii. Maintain the Fund's underwriting files including census data, prepare new member submissions for review by the Executive Committee, and supply underwriting data to other Fund professionals as needed.



- iv. Maintain the Fund's general ledger, accounts payable and accounts receivable functions.
  - v. Coordinate the Fund's meeting agendas, minutes, elections, contracts as well as maintain the Fund's official records and office.
  - vi. Prepare all filings required by state regulators.
  - vii. Attend all meetings of the Fund.
  - viii. Perform such other duties specified by the Fund in its manual of operations pertaining to the Executive Director.
  - ix. Assume overall Executive responsibility for the operations of the Fund except that the administrator shall not be responsible for the errors and omissions of any other Servicing Organization with the directives of the Fund, their Service Provider Contract, or the applicable statutes and regulations as to the form and timeliness of said undertakings. For example, the Administrator shall be responsible to verify the issuance of excess or reinsurance policies and the timely receipt of said policies by the Fund, however, the Administrator shall not be responsible for the content of the policies or the adequacy of the coverage.
- c. The Administrator shall be bonded in a form and amount acceptable to the Commissioner. The Administrator shall also be covered by Errors and Omissions insurance as provided by N.J.A.C. 11:15 3.6(e)7 and/or supplements or amendments pertaining thereto. Said coverage is to be paid for by the Fund.

3. Auditor:

The Auditor shall be an independent certified public accountant (CPA) or a registered municipal accountant (RMA). The Auditor shall conduct the annual audit of the Fund in accordance with GAAP, N.J.S.A. 40A: 10-46 and N.J.A.C. 11:15-3.24 and shall perform such other duties as provided by the Fund, these Bylaws and the laws and regulations of the State of New Jersey.

4. Attorney: The Attorney shall have the following responsibilities:

- a. The Attorney shall advise the Fund on legal matters and the appropriateness of claim settlements recommended by the Claims Administrator.

- b. The Attorney shall be available to assist the member local units through their attorneys in negotiation with bargaining units concerning benefit plan designs, coverage, etc.
- c. The Attorney shall advise the Fund on the selection of outside counsel to represent the Fund when appropriate.
- d. The Attorney shall perform such other duties as provided for by the Fund, these Bylaws and the laws and regulations of the state of New Jersey including the representation of the Fund in legal proceedings where applicable.

5. Actuary:

The Actuary shall certify the actuarial soundness of the Fund and shall report to the Fund Commissioners/Executive Committee in a manner and at such times established by them and shall provide such actuarial reports as required by the Department. The Actuary shall certify loss reserves, reserves for "Incurred But Not Reported" (IBNR) losses and unearned assessments and shall comment on the adequacy of the budget.

6. Program Manager:

- a. The Program Manager shall be experienced in health insurance matters.
- b. The Program Manager's duties and responsibilities shall be:
  - i. Act as Program Design Consultant and twice per year prepare a report to the Fund concerning overall trends and developments in employee benefits, along with a statistical analysis of the Fund's claims data to identify trends and potential cost containment strategies.
  - ii. Meet with and advise various subcommittees established by the Fund for purposes of plan design and cost containment and prepare written reports concerning the deliberation of these subcommittees.
  - iii. Prepare written specifications for review by the Fund for HMO's, PPO'S, conversion benefits, COBRA, TPA's, managed care and cost containment providers, reinsurance, claim auditors, technical writers and, at the request of the Fund, secure these services and/or reinsurance in compliance with the "local Public Contracts Law."
  - iv. Twice a year, prepare a written report to the Fund and the Executive Director concerning the compliance of the various Service Providers listed in Paragraph iii above with respect to the written specifications provided, however, that this evaluation is not intended to be in the scope

of an audit and shall not include financial related reviews or evaluate the accuracy of claim payments.

- v. Provide field services to the member local units including:
  - (a) Resolve coverage, claims and service questions for employees and bargaining units. The Program Manager shall maintain a complaint log and shall review each month the complaint log prepared by the TPA and the TPA's compliance with the disputed claims procedure. The Program Manager shall prepare a written report each month to the Fund and the Executive Director and shall deliver the Program Manager's complaint log at the end of each quarter to the Executive Director for inclusion in the Fund's official records. The Program Manager shall also prepare a written recommendation to the Fund of disputed claims, which are referred to the Fund for decision.
  - (b) Coordinate the preparation of all plan documents, employee booklets, I.D. cards and other employee communications as well as be available for meetings with member local units to explain benefit issues as requested.
  - (c) Advise member local units concerning plan design changes, present such changes to the Fund for approval in accordance with the Fund's procedures and coordinate all appropriate revisions to documents necessitated by such changes.
  - (d) Prepare employee communications documents concerning initial enrollment and the annual open enrollment, and coordinate the enrollment process between the member local units and other Fund professionals.
- vi. Identify local units which may qualify for membership, be available to discuss the Fund with potential members, assist in the preparation of applications, review the new member submissions prepared by the Executive Director and coordinate the filed level implementation of the program in the event the local unit is accepted for membership by the Executive Committee.
- vii. Attend all meetings of the Fund.
- viii. Perform such other duties as may be reasonably requested by the Fund.

- c. The Program Manager shall be bonded in a form and amount acceptable to the Commissioner. The Program Manager shall be covered by Errors & Omissions insurance.
7. All professionals shall be retained on a contractual basis. Said contracts shall be approved by the Fund and submitted to the Commissioner and the Department of Community Affairs.
8. The Fund may, in its discretion, appoint or retain such additional servicing organizations or professionals that it may deem necessary or prudent for the conduct of the Fund's business.

Drafting Note: Subsection E. has been moved and is now Article III C.

#### E. Indemnification of Officers and Employees

1. The Administrator, Program Manager and Third Party Claims Administrator and such others as required by regulation to do so shall provide Errors & Omissions coverage in a form satisfactory to the Commissioner.
2. The Executive Committee, in its discretion may, but shall not be required to, have the Auditor, Treasurer, Fund Attorney or Actuary or other Servicing Organization produce evidence of Errors and Omissions coverage, and such other coverage as they deem advisable, as a condition of employment.
3. Except to the extent covered by Errors and Omissions insurance as may be required, as set forth above, the Fund shall indemnify any past, present or future Fund Commissioner, and may indemnify such other officials or professionals or Service Providers as the Executive Committee determines, for claims arising from an act or omission of such Fund Commissioner, official or employee within the scope of the performance of such individual's duties as Fund Commissioner, official or employee. Such indemnification shall include the reasonable costs and expenses incurred in defending such claims. Nothing contained herein shall require the Fund to pay punitive damages or exemplary damages arising from the commission of a crime by such an individual and the Fund shall not be required to provide for the defense or indemnification of such an individual when the act or omission which caused the injury was the result of actual fraud, actual malice, gross negligence or willful misconduct of such individual, or in the event of a claim against such an individual by the State of New Jersey or if such Fund Commissioner, official or employee is either covered, or required to be covered, by Errors & Omissions liability insurance. The determination as

to whether an individual's conduct falls within any of the above exceptions shall be made by the Funds Commissioners/Executive Committee. Nothing herein contained is intended to shield any employee or appointed official from liability for any act, omission or wrong-doing which would not customarily be covered by Errors & Omissions insurance if same had been required of said employee or appointed officials.

4. A present, past or future Fund Commissioner, official or employee of the Fund shall not be entitled to a defense or indemnification from the Fund unless:
  - a. Within ten (10) calendar days of the time he or she is served with the summons, complaint, process, notice or pleadings, he or she delivers the original or exact copy to the Fund Chairman with a copy to the Fund attorney, selected by the Fund to handle such matters, together with a request that the Fund provide for his or her defense; and
  - b. In the event the Fund provides a defense or indemnification, he or she cooperates in the preparation and presentation of the defense with the attorney selected to defend the case; and
  - c. Except in those instances where a conflict of interest exists, as determined by an attorney selected by the Fund to handle such matters, the past, present or future Fund Commissioner, official or employee shall agree that the Fund and its counsel shall have exclusive control over the handling of the litigation.
5. The foregoing right of indemnification shall not be exclusive of any other rights to which any Fund Commissioner, official or employee may be entitled as a matter of law or which may be lawfully granted to him or her; and the right to indemnification hereby granted by this Fund shall be in addition to and not in restriction or limitation of any other privilege or power which the Fund may lawfully exercise with respect to the indemnification or reimbursement of any Fund Commissioner, official or employee; except that in no event shall a Fund Commissioner, official or employee receive compensation in excess of the full amount of a claim and the reasonable costs and expenses incurred in defending such claim.
6. Expenses incurred by any Fund Commissioner, official or employee in defending an action, suit or proceeding may be paid by the Fund in advance of final determination of such action, suit or proceeding as authorized by the Fund in a specific case upon receipt of an undertaking by or on behalf of such member or officer to repay such amount in the event of an ultimate determination that his or her conduct was such as to fall outside the scope of coverage under this indemnification provision.

**Article IV  
OPERATION OF THE FUND**

## A. General Operation

1. The Fund shall be subject to, and operate in compliance with, the provisions of the "Local Fiscal Affairs law" (N.J.S.A. 40A:5-1, et. seq.), the "the Local Public Contracts Law" (N.J.S.A. 40A:11-1 et. seq.), and regulations (including but not limited to N.J.A.C. 5:34) and the various statutes authorizing the investment of public funds, including, but not limited to, N.J.S.A. 40A:10-10(b), 17-12B-241 and 17:16I-1 et. seq.
2. The Fund shall be considered a local unit for purposes of the "Local Public Contracts Law" (N.J.S.A. 40A:11-1 et. seq.) and shall be governed by the provisions of that law in the purchase of any goods, materials, supplies and services.
3. The Fund shall be operated with sufficient aggregate financial strength and liquidity to assure that all obligations will be promptly met. The Fund shall prepare a financial statement on a form acceptable to the Commissioner showing the financial ability of the Fund to meet its obligations. In consultation with the Fund Actuary, the Fund shall establish actuarially sound policies and claim reserves, and shall include the methodology and assumptions for the calculation of these reserves in its Plan of Risk Management. By majority vote of the full authorized membership, the Executive Committee (or the Fund Commissioners as a whole) may request that the Commissioner order an examination of any Fund member which the Fund Commissioners or Executive Committee, if any, in good faith believes may be in a financial condition detrimental to other Fund members or to the public.
4. All monies, assessments, funds and other assets of the Fund shall be under the exclusive control of the Executive Committee.
5. The Fund shall adopt a resolution designating its fiscal year as January 1 through December 31st.
6. The Fund shall adopt a resolution designating a public depository or depositories for its monies pursuant to N.J.S.A. 40A:5-14. The resolution shall also designate a person to be custodian of funds for the Fund and shall authorize the custodian to invest temporarily free balances of any claim or administrative accounts periodically as authorized by law. The custodian of funds shall possess a Certified Municipal Finance Officer certificate issued pursuant to N.J.S.A. 40A:9-140.2. The custodian shall quarterly report to the Fund on investment and interest income.
7. All books, records, files, documents and equipment of the joint insurance fund are the property of the Fund and, except as provided at N.J.A.C. 11:15-2.21(e), shall be retained by the Administrator at the discretion of the Fund Commissioners/Executive Committee in accordance with a record retention program adopted by the Fund. All books, records, files and documents of the Fund shall be retained for not less than five years. The Fund shall also retain claims information as per N.J.A.C. 11:15-2.4(g).

## B. Risk Management Plan

1. The Executive Committee shall prepare or cause to be prepared a plan of Risk Management for the Fund pursuant to N.J.A.C. 11:15-3.6(d). The Risk Management Plan shall be adopted by resolution of the Executive Committee.
2. The Risk Management Plan and all amendments must be approved by the Commissioner and the Commissioner of the Department of Community Affairs before taking effect.

## C. Servicing Organizations

1. The Fund may contract to have the following services performed:
  - a. Claims, adjusting, adjudication and administration.
  - b. Compilation of statistics and the preparation of assessment, loss and expense reports.
  - c. Preparation of reports required pursuant to N.J.S.A. 40A:10-36 et seq. and N.J.A.C. 11:15-3.1 et seq.
  - d. Development of members' assessments and fees.
  - e. Cost containment services
  - f. Legal services
  - g. Risk selection and pricing
  - h. Stop-loss and reinsurance producer services
  - i. Actuarial services
  - j. Internal auditing service
  - k. Such other services as the Fund Commissioners/Executive Committee may deem necessary to properly manage the Fund.
2. No Servicing Organization, or Program Manager, or producer appointed by the Fund pursuant to N.J.A.C. 11:15-3.6(e)15, or their employees, officers or directors shall have either a direct or indirect financial interest in an Administrator of the Fund or be an

employee, officer or director of an Administrator unless written notice of such interest has been provided to the Fund Commissioners and members. Further, no Administrator of the fund, or its employees, officers or directors shall be an employee of or have a direct or indirect financial interest in a Servicing Organization, Program Manager, or Producer appointed by that Fund pursuant to N.J.A.C. 11:15-3.6(e)15, unless written notice of such interest has been provided to the Fund Commissioners and members.

3. Each service contract shall include a clause stating "unless the Fund Commissioners otherwise permit, the Servicing Organization (or Program Manager, as applicable) shall handle to their conclusion all claims and other obligations incurred during the contract period."
4. Each Servicing Organization shall, if required by law, provide a surety bond and Errors & Omissions coverage in a form and amount acceptable to the Commissioner.
5. All officers, employees and agents, including the Administrator and Servicing Organization of the Fund, on the final day of their contract or employment shall surrender and deliver to their successors all accounts, funds, property, records, books and any other material relating to their contract or employment, or if no successor has been designated, delivery shall be made to the Administrator or Fund Chairperson.

#### D. Financial Statement and Reports

1. The Fund shall provide its members with periodic reports covering the activities and status of the Fund for the reporting period. The reports shall be made at least quarterly and may be made more frequently at the discretion of the Executive Committee and shall include, but not be limited to, the minutes, the Administrator's report and a summation of Fund activity, including comments on previously reported claims and newly reported claims, and any other information required by the Fund Commissioners. The Treasurer's report shall include budget status, account balances, claims information, investment status, earnings and costs of making investments. These reports shall also be submitted, with a copy of the minutes of closed session, to the Department.
2. A sworn annual report in a form prescribed by the Commissioner shall be prepared by the Fund, filed with the Department and made available to each Fund member not later than one hundred twenty (120) days after the end of the year. The report shall be accompanied by:
  - a. An annual audited statement of the financial condition of the Fund prepared by the Auditor and performed in accordance with generally accepted accounting principles and N.J.S.A. 40A:10-46, which shall include a statement of the organization of the fund, including its balance sheet and receipts and disbursements for the proceeding year.



- b. Reports of outstanding liabilities by line of coverage showing the number of claims, amounts paid to date and current reserves for losses, claims and unearned assessments, as certified by an actuary.
  - c. Reports of all incurred but not reported liabilities certified by an actuary.
  - d. Any material changes in information from previously submitted.
  - e. The number of covered individuals by line of coverage.
3. In addition to the reports required pursuant to section 2 above, the Fund shall also file quarterly unaudited statements of financial condition of the fund in a form acceptable to the Commissioner with the Department and the Department of Community Affairs within sixty (60) calendar days after the end of each calendar quarter.
  4. Such other information as may be required by the Department pursuant to N.J.A.C. 11:15-3.24.

#### E. Coverage's

The Fund shall offer health insurance coverages to the members. Upon a majority vote of the Fund Commissioners, and the approval of the Commissioner, the Fund may also offer other employee benefits permitted pursuant to N.J.S.A. 40A:10-36, et. seq. At least thirty (30) days prior to the beginning of each Fund Year renewal, the Fund shall notify the Commissioner of any changes in coverage and benefit levels as may be determined and specified by the Fund and its members along with copies of written notice to affected persons.

### **Article V MEETING AND RULES OF ORDER**

#### A. Meetings

1. **Annual Organization Meeting:** As soon as possible after the beginning of the year, the Fund Commissioners shall meet to elect officers and Executive Committee, if any, to appoint professionals and to conduct such other business as is necessary. The time and place for the meeting shall be established by the Chairperson, and the Secretary shall send written notice to the clerks of participating local units at least two (2) weeks in advance.
2. **Regular Meeting:** The Fund Commissioners/Executive Committee shall establish a schedule of regular meetings to conduct the business of the Fund, which shall be at least quarterly. All Fund Commissioners may attend open or closed sessions of the

Executive Committee, subject to the provisions of Article XIII, F (4) hereof concerning confidentially and the claims handling procedure.

3. Special Meeting: The chairperson, or three (3) Fund Commissioners may call a special meeting by notifying the Secretary at least three (3) days in advance. The Secretary shall notify the Fund Commissioners (or members of the Executive Committee) by telephone. If the Secretary is unable to reach a member as of forty-eight (48) hours before the meeting, the Secretary shall telephone another official of the local unit using the following order: Member's Clerk, Business Administrator.
4. Quorum: The quorum for a meeting of Fund Commissioners shall be as follows:
  - a. A majority of the total Fund Commissioners unless the total number exceeds 25.
  - b. If the total number of Fund Commissioners exceeds 25 in number, then a quorum shall be 13 plus a sum equal to 20% of the number of members in excess of 25 rounded to the next highest number.
5. A quorum for Executive Committee meetings shall be four, including the Chairperson, Secretary and alternates.
6. Whenever an election is required, the Fund Chairperson may cause a paper ballot to be mailed to each Fund Commissioner which shall be counted at a time and place established by the Chairperson. In the event the number of valid ballots is less than a quorum, the vote shall be null and void.
7. The Secretary shall cause written minutes to be maintained of all Fund meetings, and shall cause the minutes to be made available to the commissioner upon request.

#### B. Conduct of Meeting

1. All meetings of the Fund shall be subject to the rules and regulations of the Open Public Meetings Act.
2. Unless otherwise provided in these Bylaws, or in the laws or regulations of the State of New Jersey, "Robert's Rules of Order" shall govern the conduct of all meetings.

#### C. Amendments to the Bylaws

1. Any Fund Commissioner may propose an amendment to the Bylaws by filing the proposed amendment in writing with the Secretary.
2. Upon receipt of a proposed amendment, the Secretary shall notify the Chairperson who shall schedule a hearing to be held not more than forty-five (45) days from the date the

amendment was filed. The Secretary shall notify in writing all Fund Commissioners of the hearing date and shall send all Fund Commissioners a copy of the proposed amendment.

3. The amendment is adopted by the Fund when the governing bodies of three-fourths (3/4) of the member local units approve the amendment within six (6) months of the hearing on the amendment. If after six (6) months, the Secretary has not received written notice of approval from three-fourths (3/4) of the member local units, the Secretary shall notify the members that time has expired for the adoption of the amendment.
4. If adopted, the amendment shall not take effect until approved by the Commissioner and the Department of Community Affairs.
5. Within ninety (90) days after the effective date of any amendment to the Bylaws, a member local unit that did not approve the amendment may withdraw from the Fund provided it shall remain liable for its share of any claims or expenses incurred by the Fund during its period of membership.

#### **Article VI BUDGETS**

##### **A. Budget Preparation**

1. Each year, not later than sixty (60) days prior to the beginning of the Fund's subsequent fiscal year, the Fund shall prepare the budget for the next fiscal year. The budget shall identify the proposed items and amounts of expenditure for its operations, the anticipated amounts and sources of assessments and other income to be received during the fiscal year and the status of the self-insurance or loss retention accounts. The budget shall be prepared on a basis that does not recognize investment income or discounting of claim reserves, but recognizes all anticipated or forecasted losses and administrative expenses associated with that fiscal year.
2. The budget shall be reviewed by an actuary who shall comment on its adequacy and shall recommend changes, as appropriate prior to the budget introduction.

##### **B. Budget Adoption**

1. Not later than November 30th of each year, the Executive Committee shall adopt by majority vote the budget for the Fund's operation for the coming fiscal year.
2. A copy of the Fund's proposed budget shall be sent to each participating local unit at least two (2) weeks prior to the time scheduled for its adoption. No budget or amendment shall be adopted until a hearing has been held giving all participating local units the opportunity to present comments or objections.

3. A copy of the adopted budget and actuarial certification shall be filed within thirty (30) days of its adoption with the governing body of each participating local unit, the Commissioner and the Department of Community Affairs.
4. An adopted budget may be amended by majority vote of the Executive Committee after giving the participating local units two (2) weeks' written notice and conducting a hearing on the proposed amendment.
5. A copy of any amendment to the Fund budget shall be filed quarterly with the governing body of each member local unit.
6. A copy of any amendment to the Fund budget shall be filed with the Commissioner and the Commissioner of the Department of Community Affairs within thirty (30) days of the adoption of any budget amendment which either singly or cumulatively with other adopted budget amendment changes the total budget five (5%) percent from the original or latest filed amended budget.

## **Article VII ASSESSMENTS**

### **A. Monthly Assessment (Employee Benefits)**

#### **1. Monthly Assessment Rates**

By November 1st of each year, the Executive Director shall prepare for review by the Executive Committee monthly per capita assessment rates by line of coverage for each member. The Executive Committee may also adopt a capping formula, which distributes the increase in the monthly assessments so that no member's per employee rates increase by more than the average Fund-wide increase plus a percentage specified by the Executive Committee. Each member's monthly assessment per capita rates shall be certified by majority vote of the Executive Committee to the governing body of each participating local unit at least one (1) month prior to the beginning of the next fiscal quarter. For budget purposes, the Fund will also compute and communicate each member local unit's maximum cost based on the Fund's aggregate stop loss excess insurance (if any).

#### **2. Adjusted Monthly Assessment**

- a. The Executive Director shall compute the monthly assessment for each member unit by multiplying the member's latest census by it's latest employee census. Whenever a change in a member's plan design is approved, the Executive Committee shall modify that member's monthly per capita assessment rate in accordance with the recommendation of the actuary.

- b. The Treasurer shall deposit each member's assessments into the applicable accounts including the Administrative Account, Contingency Account and the Claim or Loss Retention Trust Fund Account by Fund Year.
3. In the event the Fund directly bills retirees, and individuals covered pursuant to COBRA and conversion options, the member local unit shall be assessed for any delinquency in said payments.

#### B. Supplemental Assessments

1. The Executive Committee shall by majority vote levy on the participating local units additional assessments, whenever needed or so ordered by the Commissioner, to supplement the Fund's Claim Loss Retention or Administrative Accounts to assure the payment of the Fund's obligations. No retiree, or individual billed directly by the Fund for coverage under COBRA or conversion options shall be subject to supplemental assessment and any such deficits shall be assessed to the appropriate member local units.
2. All supplemental assessments shall be charged to the participating member local units by applicable Fund year, and shall be apportioned by that year's assessments for that line of coverage.
3. All local units shall be given thirty (30) days advance written notice of the Fund's intention to charge an additional assessment, and the Fund shall conduct a hearing before adopting the supplemental assessment.
4. Local units shall have thirty (30) days to pay the Fund from the due date established by the Executive Committee at the time any supplemental assessment is adopted. Whenever possible, the due date shall be no sooner than the beginning of the Fund's next fiscal year.
5. The Fund shall submit to the Commissioner and the Department of Community Affairs a report of the causes of the insufficiency, the assessments necessary to replenish it and the steps taken to prevent a recurrence.

#### C. Failure or Refusal to Provide Required Assessments

Should any member of the Fund fail or refuse to pay its assessments or supplemental assessments, or should the Fund fail to assess funds required to meet its obligations, the Chairperson, or in the event by his or her failure to do so, the custodian of the Fund's assets shall notify the Commissioner and the Commissioner of Community Affairs. Past due assessments shall bear interest at the rate of interest established annually by the Executive Committee. The Fund Attorney or other attorney selected by the Executive Committee shall

endeavor to collect past due assessments and any accrued interest in any action in Superior Court, Law Division, State of New Jersey, and in the event such action is successful, the Fund shall also be entitled to collect its costs incurred including reasonable attorneys' fees.

D. Insolvency and/or Bankruptcy of Fund Members

Insolvency or bankruptcy of a member does not release the Fund, or any other member, of joint and several liability for the payment of any claim incurred by the member during the period of its membership, including, but not limited to, being subject to and liable for supplemental assessments.

**Article VIII  
REFUNDS**

- A. Any monies for a Fund Year in excess of the amount necessary to fund all obligations for that Fund Year as certified by an actuary, may be declared to be refundable by the Fund in accordance with the regulations promulgated by the Department. No retiree or other individual directly billed by the Fund for coverage including COBRA and conversion shall be eligible for refunds.
- B. A refund for any Fund Year shall be paid only proportion to the member's participation in the Fund for such year. Payment of a refund for a year is not contingent on the member's continued membership in the Fund after that year.
- C. The Fund may apply a refund to any arrearage owed by the member to the Fund. Otherwise, at the option of the member, the refund may be retained by the Fund and applied toward the member's next assessment.
- D. The Executive Committee may appropriate a portion of any refund with the appropriate contingency account subject to the provision of N.J.A.C. 11:15-3.13(b).

**Article IX  
STOP-LOSS INSURANCE AND/OR REINSURANCE**

- A. Where self-insured, the Fund shall provide a plan for specific and/or aggregate stop-loss insurance or reinsurance in a form and amount acceptable to the Commissioner from an insurer or other entity authorized or admitted to provide such coverage in the state pursuant to law.
- B. If due to condition in the commercial insurance market, specific and/or aggregate insurance or reinsurance is either not available or the pricing is such that, or for other valid reasons, in the judgment of the Executive Committee, it would be in the best interest of the Fund not to carry such specific and/or aggregate insurance or reinsurance, and if the Fund's actuary certifies that the retention is in accordance with sound actuarial principles, the Executive Committee may

apply to the Commissioner for a waiver of the requirements of N.J.A.C. 11:15-3.23.

- C. If the waiver referred to in B above is granted by the Commissioner and results in a revision(s) and/or amendment(s) of either the Plan of Risk Management or the Budget, they shall not be effective until they have been approved by the Commissioner and the Commissioner of the Department of Community Affairs.
- D. Certificates of stop-loss insurance and/or reinsurance showing policy limits and other information shall be available for inspection of each member and shall be filed with the Commissioner.
- E. Any proposed change in the terms or limits of stop-loss insurance and/or reinsurance shall be submitted to the Department and the Department of Community Affairs for approval at least thirty (30) days prior to the effective date of the proposed change.

#### **Article X**

#### **TRUST FUND ACCOUNTS, INVESTMENTS AND DISBURSEMENTS**

##### **A. Establishment of Trust Fund Accounts**

- 1. By resolution, the Fund shall designate a public depository or depositories for its monies pursuant to N.J.S.A. 40A:5-14. The resolution shall also designate a person to be custodian of the funds for the Fund and shall authorize the custodian to invest temporarily free balances of any claim or administrative accounts periodically as authorized by law.
- 2. The Fund shall establish a separate Fund Trust Account in accordance with N.J.A.C. 11:15-3.6(b)6 from which monies shall be disbursed solely for the payment of claims, allocated claims expenses and stop-loss or reinsurance premiums. These accounts shall be designated as Claims or Loss Retention Fund Accounts.
  - a. Other than the purposes specified in 2 above, or as otherwise authorized by N.J.A.C. 11:15-3, no transfers or withdrawals may be made from a Claim or Loss Retention account without the prior written approval of the Commissioner.
  - b. In the event the Fund directly bills retirees, individuals covered under COBRA or conversion options, or other employee contributions, the Fund shall maintain accounting records of all income and distributions with respect to said contributions, provided that employees, retirees and other individuals directly billed by the Fund shall not be subject to supplemental assessment and/or refunds.
- 3. The Fund shall establish an Administrative Account, which shall be used for payment

of the Fund's general operating expenses, cost containment activities, data processing services and general legal expenses.

4. The Fund may establish by resolution a separate trust fund account for contingencies and may include in the budget an assessment for this account provided, however, that no such assessment shall be included in rates used to directly bill retirees, or individuals covered under COBRA or conversion options.
  - a. The assessment for the contingency account shall not exceed the limits in N.J.A.C. 11:15-3.13 (b).
  - b. The Fund shall maintain accounting records on contingency accounts by Fund Year, which shall include:
    - i. The sources of contributions to the contingency account;
    - ii. Transfers from the account to a claims or loss retention trust fund account by Fund Year;
    - iii. Interest earned, which shall be allocated by the average balance in the contingency account by Fund Year; and
    - iv. The pro rata share of each member local unit allocable to each member.
  - c. In the event a member local unit withdraws or is terminated from the Fund, the Fund shall return to the members its share of the contingency account within the time period provided for in N.J.A.C. 11:15-3.20.

#### B. Investments

1. The free balance of any account shall be invested to obtain the maximum interest return practical. All investments shall be in accordance with the Fund's cash management plan and consistent with the statutes and rules governing the investment of public funds by local governments and pursuant to N.J.S.A. 40A:10-10(b).
2. The investment and interest income earned by the investment of the assets of each Claim or Loss Retention Account shall be credited to each account by Fund Year.
3. The investment and interest income earned by investment of the assets of the Administrative Account and Contingency Account shall be credited to that Account.
4. With the prior approval of the Commissioner and the Commissioner of Community Affairs, the Fund may join together with other joint insurance funds to implement a joint investment and cash management program as permitted pursuant to N.J.S.A.



40:8A-3.

C. Disbursements

1. Prior to any commitment or agreement requiring the expenditure of funds, the custodian of the Fund's assets shall certify the availability of sufficient unencumbered funds in the account to fully pay all charges or commitments to be accepted.
2. All disbursements, payments of claims and expenditures of funds must be approved by a majority vote of the Fund's Commissioners/Executive Committee.
3. Notwithstanding subsections 1 and 2 above, the Fund may provide for the expeditious resolution of certain claims by designating the Fund's Administrator or Service Organization as "certifying and approving officer" pursuant to N.J.S.A. 40A:5-17. The Fund may authorize the "certifying and approving officer" to approve for payment any or specified claims in an amount not to exceed an amount approved by the Commissioner in the Plan of Risk Management. The Fund shall establish such other procedures and restrictions on the exercise of this authority, as the Fund may deem appropriate. The authority of the certifying and approving officer may be revoked at any time.
4. Upon approval, the "certifying and approving officer" shall certify the amount and particulars of such approved claims to the custodian of the Fund's assets directing that a check for payment be prepared.
5. The "certifying and approving officer" shall prepare a report of all claims approved since the last report, detailing the nature and the amount of the claim, the payee, the reasons supporting payment and any other pertinent information. This report shall be reviewed and approved or rejected by vote of the Executive Committee at their next scheduled meeting. If any claim approved and paid by the certifying approving officer is not approved by the Executive Committee, they shall direct that appropriate action shall be taken.
6. Each request for payment must be accompanied by a detailed bill of items or demand, specifying particularly how the bill or demand is made up, with the certification of the party claiming payment that it is correct, and must carry the certification of some officer, or duly designated agent or employee of the Fund having knowledge of the facts that the goods have been received by or the services rendered to the Fund. In the case of claims or losses to be charged against any loss fund, the Fund's Claim Administrator shall certify as to the claims' correctness and validity.
7. All claims shall be paid by check. Each check shall be signed by two persons designated by the Fund Commissioners/Executive Committee.

8. All claims and other disbursements approved for payment by the Fund shall be recorded in a claims register retained by the custodian of the Fund's assets.

### **Article XI CONFLICT OF INTEREST**

All officials or employees of a participating local unit or any members of the family of such officials or employees shall comply with N.J.S.A. 40A:9-22.1 et seq. (the "Local Governmental Ethics Laws").

### **Article XII VOLUNTARY DISSOLUTION OF THE FUND**

- A. If the Executive Committee deems it in the best interest of the members to dissolve the Fund, they shall, by majority vote, direct that a plan of dissolution be prepared.
- B. The plan of dissolution must provide for the payment of all incurred losses of the Fund and its members, including all incurred, but not reported, losses, as certified by an actuary, before any assets of the Fund or the Trust Fund Accounts may be used for any other purposes. The plan of dissolution shall also contain a statement of the Fund's current financial condition computed on a statutory basis and computed to generally accepted accounting principles as attested to by an independent certified public accountant.
- C. Upon completion of the plan, the Chairperson shall call a general meeting of all Fund Commissioners who shall review the plan and make any appropriate amendments. By majority vote, the Fund Commissioners may recommend to the members that the Fund be dissolved in accordance with the plan of dissolution.
- D. A majority of the governing bodies of the participating municipalities must, by resolution, vote to accept the plan of dissolution in order to dissolve the Fund.
- E. The plan of dissolution, and other such information as may be required, must be filed with, and approved in writing by the Commissioner and the Commissioner of the Department of Community Affairs before the dissolution of the Fund is effective.

### **Article XIII CLAIMS HANDLING PROCEDURE**

- A. Compliance: The Fund shall comply with the requirements of N.J.S.A. 17B:30-13.1 and 13.2

and N.J.A.C. 11:2-17 and N.J.A.C. 11:15-3.22.

- B. Registration of Claims: Covered individuals shall submit claims to the Third Party Claims Administrator (TPA) retained by the Fund. Each covered employee shall have an identification card, which contains the name and telephone number of the TPA. Claim reporting forms shall be made available to each participant.
- C. Claims Response: Upon receipt of the initial notice of claim, the TPA shall process the information in the following manner:
  - 1. Validate that the person has coverage.
  - 2. Determine if claim is eligible.
  - 3. Calculate the amount payable based upon the plan or benefits deductible, coinsurance, any cost containment features in the plan, and coordination of benefits (COB) factors.
  - 4. Pay valid claims or issue notice of rejection.
  - 5. If a notice of rejection is issued, the reason for said rejection shall be stated thereon.
- D. Periodic Review of Pending Claims: All pending claims will be reviewed not less than monthly. The TPA shall submit a report to the Fund not less than quarterly.
- E. Approval of Payments: The Fund shall specify in the contract the TPA's claims payment authority.
- F. Confidentiality:
  - 1. As mandated by New Jersey Law, Employee claims information is privileged and confidential and shall not be included as a part of any open public record.
  - 2. Fund Commissioners and the officials of the member local unit shall not have access to any employee claim information which reveals the identity of any individual plan participant.
  - 3. All claims are to be filed, and all inquiries are to be handled, directly with the Third Party Administrator. All employees of the Third Party Administrator shall execute a non-disclosure statement to protect the identity of the plan participants.
  - 4. Only Executive Committee members and necessary Fund professionals shall participate in any closed session discussion of claims. These claims discussions, whether general or specific to a coverage dispute, shall at all times be confidential and anonymous so that the identity of the local unit and/or claimant cannot be ascertained. When necessary, as in a specific claim dispute, the anonymity of the claimant shall be accomplished by assigning a blind claim number and deleting all references to the individual's name and place of employment. The claimant may demand that the matter be handled with disclosure of his identity by so indicating in writing to the Executive

Committee.

5. Documents identifying the employee, or from which the employee's identity might be deduced, shall not be accessible to any persons other than the Third Party Administrator, Program Manager, Fund Attorney, or duly appointed claim auditors when such records are needed to verify the accuracy of claim data as part of an audit.
6. Any person having access to claim information must sign a written non-disclosure statement.

#### G. Disputed Claims Appeal Procedures

1. If the plan participant is dissatisfied with the determination of the claim processor, the plan participant may appeal in writing the processor's determination to the TPA's Services Management Review Team, who shall notify the plan participant in writing of their determination. The plan participant shall, at that time, be advised that the determination may be appealed to the Fund's Executive Committee and that, at the plan participant's written request, the appeal may be made with the identity of the plan participant revealed. The plan participant's identity shall be revealed only upon the written request of the participant. A copy of this communication with the plan participant's name shall be sent to the Program Manager.
2. The plan participant may appeal an adverse determination concerning a claim to the Executive Committee by forwarding a copy of the determination letter issued by TPA to the Program Manager, who shall place it on the agenda for a closed session discussion at the next regularly scheduled meeting of the Fund, unless the appeal is received seven (7) business days or fewer prior to the next meeting, in which case it shall be placed on the ensuing meeting agenda. Prior to distribution of any writing concerning this appeal, all reference to the plan participant or the Town shall be stricken. The Program Manager shall review the claim and make a written recommendation to the Executive Committee prior to their deliberation regarding same. Whenever practical, the Executive Committee shall render its decision upon conclusion of the discussion at the appeal meeting, and if the plan participant is not present, advise the plan participant in writing of the determination and the reasons therefore within five (5) days.
3. If the plan participant is dissatisfied with the Executive Committee's determination, the plan participant may appeal this determination to the independent appeal organization designated by the Fund annually for a non-binding determination pursuant to fair, informal procedures adopted from time to time.
4. If the plan participant is dissatisfied with the determination of the independent appeal agency, the plan participant may exercise any remedies provided by law.

**Article XIV**  
**COMPLAINT HANDLING PROCEDURES**  
**(Other Than Disputed Claims)**

- A. Whenever any interested party shall submit a complaint in writing to the Fund, the Administrator or any member of the Fund, a copy thereof shall be forthwith communicated to the Executive Committee for consideration at their next regularly scheduled meeting, unless the complaint is received seven (7) business days or fewer prior to the next meeting, in which case it shall be considered at the next ensuing meeting.
- B. At said meeting, the Executive Committee shall consider the complaint, and by recorded vote take such action as might be appropriate.
- C. The complaining party, through the Executive Director, shall receive written notice of the Executive Committee's findings. The written notice to the complaining party may, where appropriate, include an opportunity for the complaining party to have a hearing concerning its complaint before the Executive Committee.
- D. The Fund shall keep a separate record of each complaint. This record shall indicate the total number of complaints, their classification by line of insurance, the nature of each complaint, the disposition of each complaint, and the time it took to process each complaint.
- E. For purposes of this article "complaint" means any written communication primarily expressing a grievance.
- F. Confidentiality -
  - 1. As mandated by New Jersey Law, all employee complaint information is privileged and confidential and shall not be included as a part of any open public record.
  - 2. Fund Commissioners and officials of the member local unit shall not have access to any employee complaint information which reveals the identity of any individual plan participant.
  - 3. All complaints are to be filed, and all inquiries are to be handled, directly with the Administrator. All employees of the Administrator shall execute a non-disclosure statement to protect the identity of plan participants.
  - 4. Only Executive Committee members and necessary Fund Professionals shall participate in any closed session discussion of complaints. These complaint discussions, whether general or specific, shall at all times be confidential and anonymous so that the identity of the local unit and/or complaining employee cannot be ascertained. When necessary, the anonymity of the complaining employee shall be accomplished by assigning a blind complaint number and deleting all references to the individual's name and place of

employment. The complaining employee may demand that the matter be handled with disclosure of his identity by so indicating in writing to the Executive Committee.

5. Documents identifying the employee, of from which the employee's identity might be deduced, shall not be accessible to any persons other than the Administrator, or Fund Attorney.
6. Any person having access to complaint information must sign a written non-disclosure statement.

## **Article XV OTHER CONDITIONS**

- A. **Inspection and Audit:** The Fund shall be permitted, but not obligated, to inspect, at any reasonable time, the workplaces and operations of each Fund member. Neither the right to make inspections, nor the making thereof, nor any report thereon, shall constitute an undertaking on behalf of, or for the benefit of, the member local unit or others, to determine or warrant that such workplaces or operations are safe or healthful or are in compliance with any law, rule or regulation.

The Fund shall be permitted to examine and audit the member local unit's payroll records, general ledger, disbursements, vouchers, contracts, tax reports and all other books, documents and records at any reasonable time as far as they show or tend to show or verify the amount of remuneration or other premium basis, or relate to the subject matter of the Fund.

- B. **Notice of Claim or Suit:** If claim is made or formal petition or a suit or other proceedings are brought against a member local unit, the member local unit shall immediately forward to the Fund every demand, notice, summons, or other process received by it or its representative.
- C. **Assistance and Cooperation of the Member Local Unit:** The member local unit shall cooperate with the Fund, and upon the Fund's request, shall attend hearings and trials and shall assist in effecting settlements, securing and giving evidence, obtaining the attendance of witnesses and in the conduct of suits or proceedings. The member local unit shall not, except at his own cost, voluntarily make any payment, assume any obligation or incur any expense other than for such immediate medical and other services at the time of injury as are required by law.
- D. **Action Against Fund:** No action shall lie against the Fund unless, as a condition precedent thereto, the member local unit shall have fully complied with all the terms of these Bylaws, nor until the amount of the member local unit's obligation to pay shall have been finally determined either by judgment against the member local unit after actual trial or by written agreement of the member local unit, the claimant and the Fund. Any person or organization or the legal representative thereof who has secured such judgment or written agreement shall thereafter be entitled to recover under these Bylaws to the extent of the protection afforded herein. Nothing

contained in these Bylaws shall give any person or organization any rights to joint the Fund as a co-defendant in any action against the member local unit to determine the member local unit's liability.

Bankruptcy or insolvency of the member local unit shall not relieve the Fund of any of its obligations.

- E. Subrogation: In the event of any payment under these Bylaws, the Fund shall be subrogated to all rights of recovery therefore of the member local unit and any person entitled to the benefits of these Bylaws against any person or organization and the member local unit shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The member local unit shall do nothing after loss to prejudice such rights.
- F. Conformance With Statute: In the event any portion of these Bylaws conflict with any statute or administrative regulation covering joint insurance funds, the provision of any such regulation shall control to the extent it conflicts.

DB:dh  
05-09-23

R-11

**RESOLUTION PROVIDING ADVICE AND CONSENT FOR THE  
REAPPOINTMENT OF RASHID HUMPHREY AS A CLASS IV MEMBER OF  
THE PLANNING BOARD FOR A FOUR (4) YEAR TERM**

WHEREAS, N.J.S.A. 40:55D-23 authorizes the Mayor of the City of Camden to appoint a Class IV member to the City of Camden Planning Board; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby consents to the reappointment of Rashid Humphrey as a Class IV member to the City of Camden Planning Board, for a four (4) year term.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 14, 2023

TO: City Council  
FROM: Timothy J. Cunningham, Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: Resolution Providing Advice And Consent For The Reappointment Of Rashid Humphrey As A Class IV Member Of The Planning Board for a Four (4) Year Term.**

Point of Contact:	Timothy J. Cunningham	Administration	Ext. 7150	Ticunnin@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

APR 26 2023

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Providing Advice And Consent For The Reappointment Of Rashid Humphrey As A Class IV Member Of The Planning Board for a Four (4) Year Term.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Mayor's Appointment
- Term Commencing 5/14/23 to 5/13/26

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- No Funds Needed

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **The Planning Board Will Have Fully Staffed Meetings**
- What changes and by how much if the City Council approves this proposal?
  - **No Money Involved**
- Why Should the City Council approve this legislation?
  - **Position is needed in order to have Planning Board Meetings**
- What will happen if the City Council does not approve this legislation?
  - **Unable to have fully staffed meetings**

**SUBJECT MATTER EXPERTS/ADVOCATES: - N/A**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities – **Planning Board**

Prepared by: Diana Gonzalez/Marc Riondino

856-757-7150

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Name

Phone/Email

R-12

**RESOLUTION OF SUPPORT FOR AN APPLICATION  
FOR A RECREATIONAL CANNABIS RETAIL LICENSE  
SUBMITTED BY TOMMY'S 321, LLC AND REQUESTING THAT  
THE CANNABIS REGULATORY COMMISSION ISSUE A  
RECREATIONAL CANNABIS RETAIL LICENSE TO  
TOMMY'S 321 LLC FOR 319 FRIENDS STREET, CAMDEN, NEW JERSEY**

**WHEREAS**, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer; and

**WHEREAS**, the New Jersey Cannabis Regulatory Commission has issued regulations implementing the Act at N.J.A.C. 17:30-1.1 et seq.; and

**WHEREAS**, on February 8, 2022, the City of Camden adopted an ordinance, MC-5371, establishing and controlling recreational cannabis licenses in the City of Camden which was amended by MC-5414, adopted on October 11, 2022, further amended by MC-5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022; and

**WHEREAS**, the New Jersey Cannabis Regulatory Commission's regulations and guidance require evidence of support for a license-applicant from a municipality; to submit a recreational cannabis application which shall include the following:

1. The license applicant's legal name under which it is registered to do business in the State of New Jersey;
2. That the municipality has authorized the type of cannabis business license being sought by the license-applicant to operate within its jurisdiction; and

3. A confirmation that if the municipality has imposed a limit on the number of licensed cannabis businesses, the issuance of a license to the license-applicant by the New Jersey Cannabis Regulatory Commission would not exceed that license limit; and

**WHEREAS**, the City Council of the City of Camden adopted a cannabis ordinance with subsequent amendments, which establish the number of permitted licenses as follows:

1. A maximum of three (3) standard or micro-business licenses operating under Class 1 shall be permitted to operate within the City only in commercial zone area specified as Commercial 3 and Light Industrial 2.
2. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 2 shall be permitted to operate within the City only in commercial zone specified as Light Industrial Zone – LI-1.
3. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 3 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zones, LI-1 and LI-2.
4. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 4 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zone – LI-1.
5. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5 shall be permitted within the City in the commercial zones with no more than six (6) per zone as specified in the following zones:
  - a. C-2 Zone – Gateway/Waterfront South
  - b. C-3 Zone – Old Pathmark Area
  - c. C-4 Zone – Admiral Wilson Boulevard
  - d. US Zone – University Services
  - e. CC Zone – Center City
  - f. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
  - g. C-2 Zone - Vine Street from North Front Street to North 3<sup>rd</sup> Street
  - h. TOD District - White Horse Pike from Haddon Avenue to Ferry Avenue
  - i. Any other properties outside the specific zones described in subsections (a) through (h) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
  - j. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.

**WHEREAS**, the license-applicant, Tommy's 321, LLC has submitted an application for a recreational cannabis retail license for 319 Friends Street, Camden, New Jersey, which falls within the above identified retail zones; and

**WHEREAS**, the Camden Cannabis Committee, after review of the application for a recreational cannabis retail license submitted by Tommy's 321, LLC and subsequent interview of its Principals, recommends approval of the application for a recreational cannabis retail license; and

**WHEREAS**, the Camden Cannabis Committee has now determined to recommend to the City Council of the City of Camden that the application of Tommy's 321, LLC for a recreational cannabis retail license be approved and that the Cannabis Regulatory Commission be advised of this recommendation through this resolution of support from the City Council of the City of Camden; and

**WHEREAS**, New Jersey law requires that the Cannabis Regulatory Commission is the sole entity with the authority to issue a cannabis license but which requires municipal support for such cannabis license; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that the City Council of the City of Camden, by this resolution hereby supports the application of Tommy's 321, LLC for a recreational cannabis retail license for 319 Friends Street, Camden, New Jersey, which was submitted to the Camden Cannabis Committee and which has been so reviewed and approved by the Camden Cannabis Committee.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden, that this resolution of support for the application for a recreational cannabis retail license by Tommy's 321, LLC, is based on the review of the application of Tommy's 321, LLC and subsequent interview of the Principals, by the Camden Cannabis Committee which determined the following:

1. The applicant's legal name under which it is registered to do business in the State of New Jersey is Tommy's 321, LLC.
2. The City of Camden has authorized the type of cannabis business license being sought by Tommy's 321, LLC to operate within the City of Camden.
3. While the City of Camden has imposed a limit on the number of licensed recreational cannabis retail businesses, as stated above, the issuance of a license to the license-applicant, Tommy's 321, LLC by the New Jersey Cannabis Regulatory Commission would not exceed that license limit.
4. The Principals of Tommy's 321, LLC are Carla Lewis, Tony Payton Jr., Cherise Williams, Fred Williams and Cheryl Duckett.
5. The proposed location for Tommy's 321, LLC is 319 Friends Street, Camden, New Jersey, which is located in an approved zone identified in the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.
6. This company and its ownership group have the financial wherewithal to support this cannabis business.
7. The Principals of Tommy's 321, LLC, will be complying with the New Jersey Cannabis Regulations, N.J.A.C. 17: 30-1.1 et seq., including being willing to submit to criminal history background checks as required by New Jersey Cannabis Regulation, N.J.A.C. 17: 30-7.12.
8. The application submitted by Tommy's 321, LLC, to the Camden Cannabis Committee, for a recreational cannabis retail license appears to meet all of the requirements of the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden, that, based on the review conducted by the Camden Cannabis Committee of the application for a recreational cannabis retail license sought by the license-applicant, Tommy's 321, LLC and subject to compliance by Tommy's 321, LLC with the New Jersey Cannabis Regulations and further contingent upon Tommy's 321, LLC obtaining all of the City's applicable zoning, mercantile and building permit approvals, the City of Camden hereby recommends to the Cannabis Regulatory Commission that a recreational cannabis retail license be issued to Tommy's 321, LLC for a proposed location at 319 Friends Street, Camden, New Jersey.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**RESOLUTION OF SUPPORT FOR AN APPLICATION FOR A RECREATIONAL CANNABIS RETAIL LICENSE SUBMITTED BY CUZZIE'S, LLC AND REQUESTING THAT THE CANNABIS REGULATORY COMMISSION ISSUE A RECREATIONAL CANNABIS RETAIL LICENSE TO CUZZIE'S, LLC FOR A PROPOSED LOCATION AT THE VICTOR, ONE MARKET STREET, CAMDEN, NEW JERSEY**

**WHEREAS**, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer; and

**WHEREAS**, the New Jersey Cannabis Regulatory Commission has issued regulations implementing the Act at N.J.A.C. 17:30-1.1 et seq.; and

**WHEREAS**, on February 8, 2022, the City of Camden adopted an ordinance, MC-5371, establishing and controlling recreational cannabis licenses in the City of Camden which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022; and

**WHEREAS**, the New Jersey Cannabis Regulatory Commission's regulations and guidance require evidence of support for a license-applicant from a municipality; to submit a recreational cannabis application which shall include the following:

1. The license applicant's legal name under which it is registered to do business in the State of New Jersey;
2. That the municipality has authorized the type of cannabis business license being sought by the license-applicant to operate within its jurisdiction; and
3. A confirmation that if the municipality has imposed a limit on the number of licensed cannabis businesses, the issuance of a license to the license-applicant by the New Jersey Cannabis Regulatory Commission would not exceed that license limit; and

**WHEREAS**, the City Council of the City of Camden adopted a cannabis ordinance with subsequent amendments, which establish the number of permitted licenses as follows:

1. A maximum of three (3) standard or micro-business licenses operating under Class 1 shall be permitted to operate within the City only in commercial zone area specified as Commercial 3 and Light Industrial 2.
2. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 2 shall be permitted to operate within the City only in commercial zone specified as Light Industrial Zone – LI-1.
3. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 3 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zones, LI-1 and LI-2.
4. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 4 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zone – LI-1.
5. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5 shall be permitted within the City in the commercial zones with no more than six (6) per zone as specified in the following zones:
  - a. C-2 Zone – Gateway/Waterfront South
  - b. C-3 Zone – Old Pathmark Area
  - c. C-4 Zone – Admiral Wilson Boulevard
  - d. US Zone – University Services
  - e. CC Zone – Center City
  - f. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
  - g. C-2 Zone - Vine Street from North Front Street to North 3<sup>rd</sup> Street
  - h. TOD District - White Horse Pike from Haddon Avenue to Ferry Avenue
  - i. Any other properties outside the specific zones described in subsections (a) through (h) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
  - j. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.

**WHEREAS**, the license-applicant, Cuzzie's, LLC has submitted an application for a recreational cannabis retail license with a proposed location of The Victor, One Market Street, Camden, New Jersey, which falls within the above identified retail zones; and

**WHEREAS**, the Camden Cannabis Committee, after review of the application for a recreational cannabis retail license submitted by Cuzzie's, LLC, recommends approval of the application for a recreational cannabis retail license; and

**WHEREAS**, the Camden Cannabis Committee has now determined to recommend to the City Council of the City of Camden that the application of Cuzzie's, LLC for a recreational cannabis retail license be approved and that the Cannabis Regulatory Commission be advised of this recommendation through this resolution of support from the City Council of the City of Camden; and

**WHEREAS**, New Jersey law requires that the Cannabis Regulatory Commission is the sole entity with the authority to issue a cannabis license but which requires municipal support for such cannabis license; now therefore,

**BE IT RESOLVED**, by the City Council of the City of Camden that the City Council of the City of Camden, by this resolution hereby supports the application of Cuzzie's, LLC for a recreational cannabis retail license for the proposed location, The Victor, One Market Street, Camden, New Jersey, which was submitted to the Camden Cannabis Committee and which has been so reviewed and approved by the Camden Cannabis Committee.



**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden, that this resolution of support for the application for a recreational cannabis retail license by Cuzzie's, LLC, is based on the review of the application of Cuzzie's, LLC, followed by an interview with the Owners of Cuzzie's, LLC by the Camden Cannabis Committee which determined the following:


1. The applicant's legal name under which it is registered to do business in the State of New Jersey is Cuzzie's, LLC.
2. The City of Camden has authorized the type of cannabis business license being sought by Cuzzie's, LLC to operate within the City of Camden.
3. While the City of Camden has imposed a limit on the number of licensed recreational cannabis retail businesses, as stated above, the issuance of a license to the license-applicant, Cuzzie's, LLC, by the New Jersey Cannabis Regulatory Commission would not exceed that license limit.
4. The Owners of Cuzzie's, LLC are Lemar Boone and Joshua Evans.
5. The proposed location would be leased space at The Victor, One Market Street, Camden, New Jersey, which is located in an approved zone identified in the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC-5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.
6. Cuzzie's, LLC is a certified MBE and SBE.
7. This company has the financial wherewithal to support this cannabis business.
8. The Principals of Cuzzie's, LLC, will be complying with the New Jersey Cannabis Regulations, N.J.A.C. 17: 30-1.1 et seq., including being willing to submit to criminal history background checks as required by New Jersey Cannabis Regulation, N.J.A.C. 17: 30-7.12.
9. The application submitted by Cuzzie's, LLC to the Camden Cannabis Committee, for a recreational cannabis retail license appears to meet all of the requirements of the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC-5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.
10. The owners of Cuzzie's, LLC have further agreed to attend and complete an entrepreneurial training program on or before twelve (12) months from the date of the approval of a retail recreational cannabis license by the Cannabis Regulatory Commission.
11. The owners of Cuzzie's, LLC have also agreed to join the Urban Enterprise Program which will help to ensure the long term success of Cuzzie's, LLC and its Principals.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden, that, based on the review conducted by the Camden Cannabis Committee of the application for a recreational cannabis retail license sought by the license-applicant, Cuzzie's, LLC and subject to compliance by Cuzzie's, LLC with the New Jersey Cannabis Regulations and contingent upon Cuzzie's, LLC obtaining all of the City's applicable zoning, mercantile and building permit approvals and further contingent upon the Owners of Cuzzie's, LLC meeting the requirements established by Items #10 and #11 above, of this resolution of support, the City of Camden hereby recommends to the Cannabis Regulatory Commission that a recreational cannabis retail license be issued to Cuzzie's, LLC for a proposed location at the Victor, One Market Street, Camden, New Jersey.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form



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DANIEL S. BLACKBURN  
City Attorney

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ANGEL FUENTES  
President, City Council

ATTEST: 

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LUIS PASTORIZA  
Municipal Clerk

DB:dh  
05-09-23

R-14

**RESOLUTION AUTHORIZING A CONTRACT TO WB MASON UNDER ESCNJ  
FOR OFFICE SUPPLIES**

WHEREAS, pursuant to Resolution R-29 (MC:2199) adopted June 10, 2014, the City of Camden is a participating member of The Educational Services Commission of New Jersey formerly known as Middlesex Regional Education Commission; and

WHEREAS, The Educational Services Commission of New Jersey (#65MCESCCPS), as Lead Agency has offered voluntary participation in their Cooperative Pricing System for the purchase of goods and services to the City of Camden; and

WHEREAS, each participating municipality in the Cooperative Pricing System is authorized to enter into contract directly with said vendors pursuant to the terms and conditions of this bid by its governing body in accordance with the applicable laws; and

WHEREAS, the City of Camden Department of Finance wishes to purchase office supplies and copy paper from **WB Mason**; and

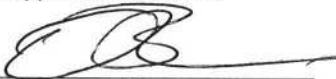
WHEREAS, the availability of cooperative pricing best serves the needs of the City of Camden and the Purchasing Department recommends utilization of this contract; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded under The Educational Services Commission of New Jersey to purchase office supplies and copy paper from **WB Mason**, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. CHANDLER, ADMINISTRATION/PURCHASING

**TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A CONTRACT TO WB MASON UNDER ESCNJ #22/23-20 FOR OFFICE SUPPLIES and ESCNJ 21/22-22 FOR COPY PAPER**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/21/2022	
Director of Finance			4/24/23	
Approved by: Business Administrator			4/24/23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney		APR 26 2023
	Signature	Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A CONTRACT TO WB MASON UNDER ESCNJ #22/23-20 FOR OFFICE SUPPLIES and ESCNJ 21/22-22 FOR COPY PAPER**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- WB Mason contract with the state ends May 2023. The City receives discounted pricing on office supplies/copy paper via this contract
- ESCNJ offers a similar contract for office supplies
- A replacement company for NJSC approved vendor for office supplies has not been announced.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**APPROPRIATION NUMBER: VARIOUS ACCOUNTS**

**PROCUREMENT: NJAC 5:30-5.5(B)(2)**

**IMPACT STATEMENT:**

- Without this contract, a delay in essential office supplies/copy paper will occur while sourcing new vendors

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

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Name

Phone/Email

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	N/A
Name of Vendor	WB MASON
Purpose or Need for service:	CONTRACT FOR OFFICE SUPPLIES/COPY PAPER
Contract Award Amount	N/A
Term of Contract	UNKNOWN
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C. 5:30-5.5(B)(2)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

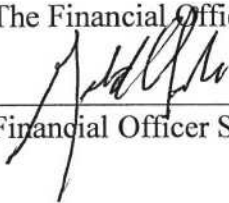
Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 7/24/27

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

*Pending* \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

<b>Bid</b>	Office Supplies - Bid #ESCNJ 22/23-20
<b>Vendor</b>	W.B. Mason Co. Inc.
<b>Representative</b>	Michael Berman
<b>Address</b>	300 Prospect Plains Road, Cranbury, NJ 08512
<b>Telephone #</b>	1-888-926-2766 (1-888-WB-MASON)
<b>Cell #</b>	908-966-0898
<b>Fax #</b>	866-399-1018
<b>Email</b>	<a href="mailto:Michael.Berman@wbmason.com">Michael.Berman@wbmason.com</a>
<b>Website</b>	<a href="http://www.wbmason.com">www.wbmason.com</a>



<b>Bid</b>	<b>COPY PAPER</b> <b>Bid #ESCNJ 21/22-22</b>
<b>Vendor</b>	W. B. Mason Company, Inc.
<b>Representative</b>	Michael Berman
<b>Address</b>	300 Prospect Plains Road, Cranbury, New Jersey 08512
<b>Telephone #</b>	909-966-0898
<b>Fax #</b>	866-399-1018
<b>Email</b>	<a href="mailto:Michael.Berman@WBMason.com">Michael.Berman@WBMason.com</a>
<b>Website</b>	<a href="http://www.WBMason.com">www.WBMason.com</a>

DB:dh  
05-09-23

R-15

**RESOLUTION AUTHORIZING A CONTRACT TO CONVERGEONE, INC.  
UNDER NEW JERSEY STATE CONTRACT NO. 80802 FOR  
THE IMPLEMENTATION OF THE NEW AVAYA CLOUD OFFICE SYSTEM**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase remote and onsite services to install new Avaya Cloud Office system under State Contract No. 80802; and

WHEREAS, the municipality seeks to purchase this equipment under said State Contract from CONVERGEONE, INC., for an amount not to exceed FIFTY-THREE THOUSAND FIVE HUNDRED SIXTY-NINE DOLLARS AND SEVENTY-SEVEN CENTS (\$53,569.77); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "3-01-E2-436-925", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to CONVERGEONE, INC., to purchase remote and onsite services to install new Avaya Cloud Office system under State Contract No. 80802 for an amount not to exceed FIFTY-THREE THOUSAND FIVE HUNDRED SIXTY-NINE DOLLARS AND SEVENTY-SEVEN CENTS (\$53,569.77).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CONVERGEONE INC

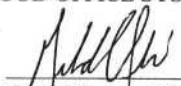
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E2-436-925  
AMOUNT: \$ 53,569.77  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 53,569.77

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING A CONTRACT TO CONVERGEONE, INC UNDER NJSC #80802 FOR THE IMPLEMENTATION OF THE NEW AVAYA CLOUD OFFICE SYSTEM

  
\_\_\_\_\_  
Gerald C. Seheski  
*Director of Finance*  
Date: 4/24/23



CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council
FROM: L. CHANDLER, ADMINISTRATION/PURCHASING

TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A CONTRACT TO CONVERGEONE, INC UNDER NJSC #80802 FOR THE IMPLEMENTATION OF THE NEW AVAYA CLOUD OFFICE SYSTEM

Point of Contact: Lateefah Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us
Chandler
Name Department- Division- Bureau Phone Email

ENDORSEMENTS

Table with 4 columns: Recommend Approval (Y/N), Signature, Date, Comments. Includes entries for Responsible Department Director, Supporting Department Director, Director of Grants Management, Qualified Purchasing Agent, and Director of Finance, along with a Business Administrator approval.

Attachments (list and attach all available):

- 1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)1
2. Certification of Funds2
3. Addition supporting documents.

Walk-on note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney (Signature) APR 26 2023 (Date)

1 For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

2 Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A CONTRACT TO CONVERGEONE, INC UNDER NJSC #80802 FOR THE IMPLEMENTATION OF THE NEW AVAYA CLOUD OFFICE SYSTEM**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Replacing City Hall and outlying City departments current telephones to VOIP via Cloud Office System
- ConvergeOne, Inc will provide remote and onsite services to install new Avaya Cloud Office System.
- Includes programming of 391 standard users, porting of these telephone lines from Verizon to RingCentral, configure call flows and all 391 devices received from Avaya, perform up to four network assessments and provide necessary training
- One-time installation cost

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$53,569.77

**APPROPRIATION NUMBER:** 3-01-E2-436-925

**PROCUREMENT:** N.J.S.A. 40A:11-12, a municipality may without advertising for bids, purchase materials, supplies, or equipment under a contract entered into on behalf of the State by Division of Purchase and Property

**IMPACT STATEMENT:**

- Current telephone system is out of date and version is no longer supported. Vendor may not be able to fix any major issues
- Outlying departments still use copper lines – which are becoming obsolete
- City upgrades needed in order to comply with Federal/State e911 regulations

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

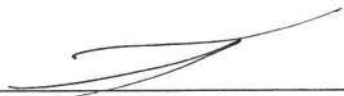
This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	CONVERGEONE INC
Purpose or Need for service:	PROVIDE REMOTE AND ONSITE SERVICES TO INSTALL NEW AVAYA CLOUD OFFICE SYSTEM
Contract Award Amount	\$53,569.77
Term of Contract	~7 WEEKS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.S.A. 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

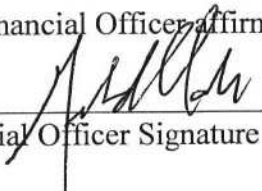
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

---

Mayor's Signature*	Date _____
 Business Administrator/Manager Signature	Date <u>4/24/23</u>

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

*Pending* \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

## Solution Summary

### Avaya Cloud Office Solution

<b>Customer:</b> CITY OF CAMDEN <b>Ship To Address:</b> , <b>Bill To Address:</b> 6TH AND MARKET ST RM 213 CAMDEN, NJ 08101 <b>Customer ID:</b> CITCAM0001 <b>Customer PO:</b>	<b>Primary Contact:</b> Wanda Garcia <b>Email:</b> WaGarcia@ci.camden.nj.us <b>Phone:</b> (856) 757-7677 <b>National Account Manager:</b> Debra Mullen <b>Email:</b> DMullen@convergeone.com <b>Phone:</b> +17324102265
---	--

Solution Summary	Billing Frequency	Due	Total Project
Hardware	One-Time	\$153.77	\$153.77
Professional Services	One-Time	\$53,416.00	\$53,416.00
<b>Project Subtotal</b>			<b>\$53,569.77</b>
Estimated Tax			NOT INCLUDED
Estimated Freight			NOT INCLUDED
<b>Project Total</b>			<b>\$53,569.77</b>

This Solution Summary summarizes the document(s) that are attached hereto and such documents are incorporated herein by reference (collectively, this "Order"). Customer's signature on this Order (or Customer's issuance of a purchase order in connection with this Order) shall represent Customer's agreement with each document in this Order and acknowledgement that such attached document(s) are represented accurately by this Solution Summary.

Unless otherwise specified in this Order, this Order shall be subject to the following terms and conditions (the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "C1" or "ConvergeOne" or "Seller") and Customer; or (ii) if no such master agreement is currently in place between C1 and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/> . If Customer's Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates and/or subsidiaries ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications, located at: <https://www.convergeone.com/online-general-terms-and-conditions/> . In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary and any applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

This Order may include the sale of any of the following to Customer: (a) any hardware, third party software, and/or Seller software (collectively, "Products"); (b) any installation services, professional services, and/or third party provided support services that are generally associated with the Products and sold to customers by Seller (collectively, "Professional Services"); (c) any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or (d) any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications (collectively, "Maintenance Services"). For ease of reference only, Professional Services, Managed Services and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Products and/or Services not specifically itemized are not provided hereunder. This Order will be valid for a period of thirty (30) days following the date hereof. Thereafter, this Order will no longer be of any force and effect. Due to rapidly changing prices in the market for third party Products and/or Services, after the expiration of the foregoing 30 day period, Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s).

This Order is a configured order and/or contains software.

**Special Comment to Solution Summary:**

NJ State Contract T1316-80802





VCP Customer: Yes

Date: 4/20/2023

VCP ID #: 0009999991

Page #: 2 of 2

Master Maintenance Agreement #: MSSA1117

Documents #: OP-000727176  
SO-000835476

Solution Name: Avaya Cloud Office Solution

Customer: CITY OF CAMDEN

ACCEPTED BY:

BUYER: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER: \_\_\_\_\_ DATE: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

## Solution Quote

#	Item Number	Description	Term In Months	Qty	Unit Price	Extended Price
<b>Analog Adapter</b>						
1	HT818	ANALOG TELEPHONE ADAPTER PERP AN 8 PORT FXS GATEWAY		1	\$153.77	\$153.77
<b>C1 Professional Services</b>						
2	Professional Services	Professional Services				\$53,416.00



## Avaya Cloud Office Solution

PREPARED FOR: CITY OF CAMDEN

PREPARED BY: Debra Mullen  
National Account Manager  
DMullen@convergeone.com

Logan Beilke  
Cloud Solutions Consultant  
LBeilke@convergeone.com

REFERENCE: Opportunity: OP-000727176  
Quote(s): QU-000461577

DATE: March 14, 2023

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## 1. CONFIDENTIALITY NOTICE

**THE INFORMATION CONTAINED HEREIN IS CONSIDERED CONFIDENTIAL AND PROPRIETARY, PRODUCED SOLELY FOR THE CUSTOMER IDENTIFIED ABOVE.**

This Statement of Work ("SOW") is proprietary to ConvergeOne, Inc. and contains ConvergeOne, Inc. Confidential Information. It may not be disclosed in whole or in part without the express written authorization of ConvergeOne. No portion of this SOW may be duplicated or used for any purpose other than to receive Services or deliverables from ConvergeOne described herein.

## 2. SCOPE OF WORK - TERMS AND CONDITIONS

This Statement of Work or Scope of Work ("SOW") and the applicable Solution Summary (and any documents attached thereto and incorporated therein by reference) (collectively, this "Order") is subject to the following terms and conditions (the "MSA" or the "Agreement"): (i) the Master Sales Agreement or other applicable master agreement in effect as of the date hereof between ConvergeOne, Inc. and/or its subsidiaries and affiliates (collectively, "ConvergeOne" or "Seller") and CITY OF CAMDEN ("Customer"); or (ii) if no such master agreement is currently in place between ConvergeOne and Customer, the Online General Terms and Conditions currently found on the internet at: <https://www.convergeone.com/online-general-terms-and-conditions/>. If the Customers Agreement is a master agreement entered into with one of ConvergeOne, Inc.'s predecessors, affiliates, and/or subsidiaries, ("Legacy Master Agreement"), the terms and conditions of such Legacy Master Agreement shall apply to this Order, subject to any modifications located at <https://www.convergeone.com/online-general-terms-and-conditions/>. In the event of a conflict between the terms and conditions in the Agreement and this Order, the order of precedence shall be as follows: (i) this Order (with the most recent and specific document controlling if there are conflicts between the Solution Summary, this SOW and any other applicable supporting document(s) incorporated into this Order), (ii) Attachment A to the Agreement (if applicable), and (iii) the main body of the Agreement.

The Customer's signature on this Order (or the Customer's issuance of a purchase order in connection with this Order) shall represent the Customer's agreement with each document in this Order.

This Order may include the sales of any of the following to Customer: (a) any hardware, third-party software, and/or Seller software (collectively, "Products"); any installation services, professional services, and/or third-party provided support services that are generally associated with the Products and sold to customers by Seller ("Professional Services"); any Seller-provided vendor management services, software release management services, remote monitoring services and/or, troubleshooting services (collectively, "Managed Services"); and/or any Seller-provided maintenance services ordered by Customer to maintain and service Supported Products or Supported Systems at Supported Sites to ensure that they operate in conformance with their respective documentation and specifications

("Maintenance Services"). For ease of reference only, Professional Services, Managed Services, and Maintenance Services may be referred to collectively as "Services." Unless otherwise defined herein, capitalized terms used herein will have the same meanings as set forth in the Agreement.

Any dates and/or time intervals listed in this Order are approximate and for planning purposes only. ConvergeOne will use commercially reasonable efforts to accommodate any requested dates; provided, however, project milestones will be fully discussed and mutually agreed upon between ConvergeOne and Customer after project kickoff.

Products and/or Services not specifically itemized are not provided herein. Any additional applications, technologies, integrations, or other Products and/or Services not specified herein, are not included in this SOW and may result in additional charges at any time during the project.

Unless signed, this Order will be valid for a period of thirty (30) days following the date hereof. Due to rapidly changing prices in the market for third-party Products and/or Services, after the expiration of the foregoing 30-day period, the Seller reserves the right to adjust offerings and/or prices accordingly prior to issuing any new Order(s). Thereafter, this Order will no longer be of any force and effect.

The outline of deliverables for this Order follows below.

### **3. PROJECT TIMELINE EXPECTATIONS**

Approximately 5 business days after signed acceptance of this SOW, ConvergeOne will assign a project manager that will make contact and start planning a project kick-off meeting. The project kick-off may not take place immediately. Project start times depend on the availability of ConvergeOne and Customer resources.

The expected duration of this project has been budgeted at seven (7) weeks from the time of kick-off to completion. If the project exceeds this timeframe, a project change order may be required to extend the engagement, resulting in additional fees.

### **4. PROJECT OVERVIEW**

Thank you for the opportunity to work with you on the Avaya Cloud Office Solution project. This document describes the work to be performed during this engagement and covers the assumptions as the basis for this agreement, the responsibilities of ConvergeOne personnel, and the responsibilities of the Customer.

#### **4.1. Project Location(s)**

Below is a list of the location(s) that should be included in this project.

**Table 4-1**

Site Name	Site Address
CAMDEN, NJ	6TH AND MARKET ST RM 213 CAMDEN, NJ 08101
City Hall	520 Market St Rm 214-A City Hall Telecommunications Supervisor Camden, NJ 08101
Department of Human Services	1000 N 6th St Camden, NJ 08102
Department of Public Works	101 Newton Ave Camden, NJ 08102
Fire Department HQ	4 N Third St Fl 2 Camden, NJ 08102
Fleet Management	443 Kaighn Avenue Camden, NJ 08103

## 5. AVAYA CLOUD OFFICE OVERVIEW:

ConvergeOne offers this Professional Services Engagement to optimize the implementation of your Avaya Cloud Office communications solution.

Our Professional Services Teams are comprised of highly-certified architects, engineers, and thought leaders. Our depth of experience and breadth of knowledge, enables us to efficiently deliver a best practice solution, specifically tailored to your unique business needs.

ConvergeOne will provide remote and onsite services to install new Avaya Cloud Office system:

- ConvergeOne will program up to 391 Standard users.
- ConvergeOne will work with City of Camden to port up to 391 DIDs and eight local numbers.
- ConvergeOne will extract current CM configurations to program call flows.
- ConvergeOne will configure 265 J159, 67 J139, 54 J179, 5 B199, and one ATA. ConvergeOne will place and test the devices onsite.
- ConvergeOne will perform up to four network assessments.
- ConvergeOne will perform up to five remote end user sessions and up to two remote admin classes.

Below is the configuration quantities for City of Camden:

- Configure up to five additional admin access roles.
- Configure up to six customer user templates.
- Configure up to three custom button mappings.

- Configure up to four additional local numbers for Outbound Caller ID.
- Configure up to 10 unique call flows per location or Business Unit.
- Configure up to four additional call queues and ring groups.
- Configure up to 10 additional IVR/Auto Attendant Menus
- Configure up to 16 additional IVR/Auto Attendant Sub Menus.
- Configure up to three custom call flow rules.

## 6. PROJECT SCOPE OF SERVICES

This section identifies the work that will be performed as part of this project. Below is an initial, high-level list of tasks and assumptions for the project. This schedule may change depending on the Customer's business requirements and other factors. Also, depending on the schedule finally agreed upon at the kickoff meeting, the days worked may not be contiguous. ConvergeOne will conduct a meeting with the Customer to review and finalize the technical approach, constraints, and project schedule. This meeting is intended to ensure that all parties are working with consistent expectations for the project.

### 6.1. ACO PROJECT STAGES

ConvergeOne will provide the Services described in this SOW within the following primary stages of the Project.

- **Planning and Design Stage:** Project initiation, scope review, identification of resources, project schedule, test plans and solution design activities.
- **Data Gathering and Processing:** Complete Business Requirements Document, Collect Specific Client System Data, Phone Numbers, Users, etc.
- **Configuration Stage:** The configuration and administration of the Avaya Cloud Office system, configuration of User Profiles, Call Groups, Call Queues, Automated Attendant(s) (IVR), Call Flows, etc.
- **Hardware and Software Installation Stage:** The installation of Avaya hardware and core Avaya software applications, as applicable.
- **Testing Stage:** This stage includes the execution of the test plans, which include both testing and Customer user acceptance testing (UAT).

- **Knowledge Transfer and Training Stage:** This is the stage of the project during which the knowledge transfer / training is described in the "Knowledge Transfer and Training" Section of this SOW.
- **Cutover and Go Live Stage:** ConvergeOne will provide support for multiple site cutover events, in a phased approach, and next day go-live support for each site.
- **Project Completion Stage:** Confirmation that the Project objectives have been met and all Avaya deliverables have been completed.

#### **PLANNING, DESIGN AND BUILD SERVICES**

The ConvergeOne Project Manager will partner with the Customer to schedule Planning & Design sessions with Customer point of contact. The ConvergeOne Delivery Engineers collaborate with Customer to complete a Business Requirements Document (BRD).

ConvergeOne will:

- Consult with CITY OF CAMDEN to complete the Business Requirements Document (BRD). ConvergeOne will use the BRD data to build and administer the users and calls flows within the Avaya Cloud Office Platform.
- CITY OF CAMDEN will provide and/or confirm the following information collected within the in the BRD.
- Site information
- Detailed user information
- Existing telephone numbers to be ported to the Avaya Cloud Office system
- Call flow(s), Call Queue(s), Calling Group(s), Automated Attendant Architecture,
- Administrative Access Roles and Permissions
- Confirm and review account setup, features, and required user information
- Confirm and review Advanced Rules and Call Handling
- Confirm and review user information to be input into the platform (user names, extension numbers, email addresses, and E911/112 addresses)

The fully reviewed BRD is signed off by Customer's Project Manager and ConvergeOne's Project Manager prior to moving to deployment.

Delays in completing and returning this documentation may result in an adjustment of project timeline and additional fees.

#### **TELEPHONE SET INSTALLATION SERVICES**

ConvergeOne will install up to three hundred ninety-one (391) desk phones at the locations identified in the Locations section of this SOW.



ConvergeOne will:

- Unpack and assemble the telephone sets purchased from Avaya
- Install and place up to three hundred ninety-one (391) desk phones in accordance with Customer-Provided floor plans indicating set location, set type, extension number, and usernames.
- Test each station for dial tone and verify station number.
- Document open issues in action log.
- Phone installation services are provided on-site, during standard business hours.
- Locations will be installed in Regional Phases, with multiple locations installed simultaneously per the approved project plan.

#### **TELEPHONE NUMBER PORTING**

The Customer is responsible for authorizing the telephone number porting process by ConvergeOne, by completing the Letter of Agency (LOA). ConvergeOne shall provide guidance for porting data collection, and shall manage the submission of porting request(s). This effort pertains to those locations identified in this SOW document. Both Customer and ConvergeOne agree that ConvergeOne is not responsible for the portability of any individual number, or group of numbers, and the execution of the Professional Services Project Completion Form shall not be withheld by Customer for any delays in the porting of the numbers.

- The ConvergeOne Porting Specialist, upon Customer request, shall assist the Customer with this responsibility by performing the following tasks for each Site:
- The ConvergeOne Porting Specialist shall assist the Customer with the initial submission of port requests and shall assist in up to three (3) rejections/resubmissions per location, or 90 days from submission, whichever occurs first;
- Any additional port rejections will be the responsibility of the Customer;
- Customer shall provide ConvergeOne all appropriate Letters of Authorization ("LOA"s), billing information, and authorized signer information for each location;
- Porting submissions will include numbers mapped to correct route as "company" numbers or Direct Dial phone numbers;

#### **KNOWLEDGE TRANSFER AND TRAINING**

All knowledge transfer and training will be delivered remotely. All class materials will be sent electronically ahead of the scheduled class for CITY OF CAMDEN to distribute to participants attending the training.

Training will be provided on consecutive business days during standard business hours (M-F, 8:00 to 17:00 local customer time).

ConvergeOne will provide the following knowledge transfer / training sessions during the course of the Project.

- ACO End User Basics for Train the Trainer (1 hour per session)

This course will teach the core concepts of Avaya Cloud Office features to training instructors, so they can deliver the Avaya Cloud Office End-User Basics course to internal staff.

- ACO Admin Basics for System Admins (2 hours per session)

Comprehensive overview of the Avaya Cloud Office administrative tools, and how to optimize your phone system for your business communications requirements. Basic Admin Functions, Moves, Adds, Changes.

#### **DOCUMENTATION**

ConvergeOne will provide the following documentation over the course of the Project.

- The executed BRD which will contain; as-built user data, call Flow(s), training plan, porting data, roles and permissions and overall deliverables as per CITY OF CAMDEN's requirements.
- Post Implementation, Day 2 Support Transfer Documents which will contain; Contact Information to the Avaya Client Success Manager (CSM), Support Phone Number, and Links to Resources for Continued Training and Support.

#### **PROJECT CLOSURE AND TRANSITION TO DAY TWO SUPPORT**

ConvergeOne will provide documentation and process for transition to Day Two Support, which provides CITY OF CAMDEN with the information and resources needed for continued support and maintenance of the platform.

## **7. PROJECT MANAGEMENT**

ConvergeOne will provide Project Management Services to help you effectively manage the project and control risks during the deployment. ConvergeOne will designate a Project Manager who will act as the single point of accountability for all ConvergeOne contract deliverables for the duration of the Project. ConvergeOne follows the Project Management Body of Knowledge (PMBOK) for project delivery. The PMBOK is an adaptable approach that enables technology project success by aligning business and technology goals. Key elements include an iterative delivery process, clear project metrics, proactive risk management, and effective response to change.

### **7.1. Project Manager**

ConvergeOne will designate a Project Manager (PM) responsible for overseeing the project.

Once the contract is signed and accepted by ConvergeOne, this individual will act as the Customer's single point of contact for all planning and issues related to solution delivery. The ConvergeOne PM will work closely with the Customer to guide the implementation and work on a mutually agreed-upon schedule. The ConvergeOne Project Manager is responsible for the following:

- Conduct internal (ConvergeOne) and joint ConvergeOne/Customer meetings.
- Develop a project plan, including activities, milestones, roles, and responsibilities.
- Schedule and manage required ConvergeOne resources and partners.
- Conduct Issue and Risk Management.
- Provide agenda and meeting notes.
- Track Customer and ConvergeOne project deliverables.
- Manage change orders and any associated billing with the Customer.
- Manage project closeout process, punch list, and Customer acceptance.

## **8. CHANGE ORDER PROCESS**

Despite good project planning, design, and review, project plans often require some degree of change at some point. These changes are handled using change order requests, which must be agreed upon by all parties to the contract before such work can be performed.

Either ConvergeOne or the Customer may initiate a change order for any deliverable, work requirement, assumption, or dependency that is part of the project. All requests must be in writing and handled by the ConvergeOne Project Manager. ConvergeOne will review the change and provide pricing as applicable before proceeding. The ConvergeOne Project Manager may also engage project team members to assess the impact of the change. Agreed changes must be approved in writing by an authorized representative of the Customer, via email, or modified purchase order.

## **9. MILESTONE AND/OR PROJECT ACCEPTANCE**

Upon completion of the services described in this SOW, ConvergeOne shall provide the Customer with an Acceptance Form. Upon delivery of the Acceptance Form, the Customer has five (5) working days to review and accept. Failure to respond within the designated five (5) day period, signifies the completion of the milestone or project. To refuse acceptance, the Customer must both indicate non-acceptance with written notification to ConvergeOne within the five (5) day period noted above and describe why it was not accepted. ConvergeOne shall have up to ten (10) days after the receipt of such

notice to correct the error given it is within ConvergeOne scope and control to do so. The period to correct the error may be extended by mutual consent.

## 10. CUSTOMER RESPONSIBILITIES

10.1. Provide a single point of contact that will be responsible for:

- Understanding the business process impact and technical requirements and who has the authority to make binding decisions on the Customers behalf.
- Working with ConvergeOne Project Manager to develop mutually agreed project schedule, including outside of Normal Business Hours test and cutover windows (if applicable).
- Ensuring all Customer responsibilities are completed in accordance with the project schedule.
- Reasonable notification of schedule and changes for the installation work.
- Attending all project status meetings.

10.2. Site Preparation:

- Ensure the equipment room is ready, including all electrical, wiring, grounding, lighting, racks, and HVAC required to maintain equipment within operating conditions specified by the equipment manufacturer.
- Provide required cable/patch panels that meet all requirements for Category 5e, racks, and network connectivity.
- Accept receipt of equipment and store it in a secure area. Retain shipping documentation, and inventory shipments by box count, and report any apparent external damage to the ConvergeOne Project Manager.
- Provide floor plans for equipment room configuration and related locations if applicable.
- Ensure that the existing Customer network is configured, connected, and operating within the manufacturer's specifications.
- Customers will provide QOS on all their network equipment to the WAN based on the Supplier's guidelines and requirements if carrying voice.

10.3. Ensure the availability of appropriate Customer resources that will:

- Assist in the development and execution of applicable test plans.
- Provide accurate documentation for all existing systems and networks.
- Provide all necessary IP addresses, subnet masks, and default gateways.

- Provide a qualified Network Administrator with working knowledge of Customer requirements.
- Provide information on planned changes in the network.

## **11. PROFESSIONAL SERVICES ASSUMPTIONS**

The following assumptions were made to create this Statement of Work. Should any of these assumptions prove to be incorrect or incomplete then ConvergeOne may modify the price, scope of work, or milestones. Any such modifications shall be managed by the Change Order Procedure.

### **11.1. General Assumptions**

- Unless explicitly stated otherwise, all services will be delivered remotely
- All non-service impacting work described in this scope will be performed during U.S. normal business hours defined as 8:00 AM to 5:00 PM local time; Monday through Friday, excluding ConvergeOne designated holidays. "Cutover" for the sites will be completed during business hours unless otherwise stated in this scope of work.
- The Customer must identify any specific requirements for maintenance windows and change control. The Customer retains overall responsibility for any business process impact and any Customer-internal change management procedures and communications.
- All services, documentation, and project deliverables will be provided in English only.
- ConvergeOne will install specific software versions agreed upon at the time of project kickoff. Upgrades to the software are not included in the SOW. ConvergeOne may choose to install an upgrade if required by the manufacturer or to resolve a problem.
- The Customer is responsible for the underlying data infrastructure including network and virtualization. Systems must be capable of supporting the proposed solution. ConvergeOne can supply consulting and remediation services to ensure successful implementation, if not included in this scope, through a change order and billed at an additional fee.
- The Customer is responsible for all communications and scheduling of any contractors or vendors not managed by the ConvergeOne Project Manager.
- Any product or service delivery dates communicated outside of this SOW or the Project Plan, are not to be considered valid or binding.
- If the project extends beyond the timeline specified in the Project Plan due to delays caused by parties other than ConvergeOne and its subcontractors, ConvergeOne may invoice for service performed to date.
- The Customer is responsible to verify and arrange the installation of all applicable network connections and provide a functional network for application deployment.

- Projects requiring multiple site visits and/or intervals of inactivity between events must be noted as such prior to acceptance of this SOW.
- The Customer is responsible for relocation, removal, and disposal of any previously installed Customer-owned equipment or cabling unless specifically agreed otherwise herein.
- The Customer is responsible to notify ConvergeOne if the site requires any specialized access for personnel and/or Union trades for any tasks associated with this SOW. Notification of requirements must take place prior to the quote. Any and all additional costs for post-quote changes or additional site restrictions requiring specialized training or Union Labor shall be chargeable to the Customer.
- The Customer is responsible for managing all 3rd Parties not outlined in this SOW.
- Services not specifically called out in this SOW will be deemed out of scope.
- VPN access will be provided to ConvergeOne resources to allow for work to be accomplished remotely when applicable. If unfettered remote access to the Customer network cannot be provided additional charges will be required.

## 11.2. Technical Assumptions

- Unless specifically called out, above, no IP address changes are included in the SOW. If requested, additional charges may apply.
- The Customer is responsible to have current licensing, maintenance, and support on the components of the servers, database, storage, and network infrastructure including hardware, software (including operating systems), and any associated costs.
- The Customer is responsible for any operating system patches and anti-virus software installation and support.
- The Customer is responsible to ensure the existing network is free of layer 3 protocol and broadcast errors.
- The Customer is responsible for the cost and acquisition of any 3rd party security certificates necessary for successful deployment. ConvergeOne can provide services for Security Audits and Certificate deployment which can be billed at an additional fee.
- The Customer is responsible for resolving interoperability issues with other vendors not acting as a sub-contractor to ConvergeOne.
- The Customer is responsible for any firmware updates to re-used circuit packs, media modules, or cards not specifically identified within this SOW. ConvergeOne can provide services for firmware updates through a change order and billed at an additional fee.

## 12. PROFESSIONAL SERVICES PRICING AND BILLING SCHEDULE

Billing terms for this project supersede any MSA in place and are only applicable to the services stated in this scope of work. Invoices are due within thirty (30) days from the date of the invoice unless otherwise previously agreed between the Customer and ConvergeOne credit department. Any change to the Project Pricing and Payment schedule will be managed through the Change Order procedures specified herein. All stated prices are exclusive of any taxes, fees, duties, or other amounts, however, designated and including without limitation value added and withholding taxes which are levied or based upon such charges, or upon this SOW (other than taxes based on the net income of ConvergeOne). The Customer shall pay any taxes related to services purchased or licensed pursuant to this SOW or the Customer shall present an exemption certificate acceptable to the taxing authorities. Applicable taxes shall be billed as a separate item on the invoice.

### 12.1. Project Price and Milestone Billing Schedule

The fixed fee price for this services engagement is below and will be billed with the following milestone schedule:

**Total Price: \$53,416.00**

- Milestone 1 (30%) - Project Initiation - Kick-Off Meeting, Resource Assignment
- Milestone 2 (30%) - Planning and Design - Project Plan, Design
- Milestone 3 (30%) - Seller Solution Validation - Solution Validation Plan completed, system validated ready for client UAT
- Milestone 4 (10%) - Final Customer Acceptance of the Project

### 12.2. Project Expenses:

There are no anticipated project-related expenses expected for this project above the price included in this SOW. In the event that the need for additional expense arises, a Change Order will be presented by the Project Manager for approval by the Customer in advance. ConvergeOne will make a reasonable effort to minimize expenses and will ensure sufficient time is built into the project schedule to maximize efficiency when scheduling site visits.

DB:dh  
05-09-23

R-16

**RESOLUTION AUTHORIZING A 60 MONTH CONTRACT TO AVAYA, INC.  
UNDER NEW JERSEY STATE CONTRACT NO. 80802 FOR  
COMPATIBLE VOICE OVER (VOIP) TELEPHONES**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to install compatible VOIP telephones in City departments under State Contract No. 80802; and

WHEREAS, the municipality seeks to purchase this equipment under said State Contract from AVAYA, Inc., 350 Mt. Kemble Avenue, Morristown, NJ 07960 for an amount not to exceed ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

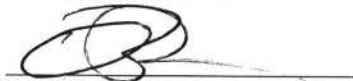
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "3-01-E2-436-925", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to AVAYA Inc., 350 Mt. Kemble Avenue, Morristown, NJ 07960, to install compatible VOIP telephones in the City departments, pursuant to New Jersey State Contract Number 80802 for an amount not to exceed ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: AVAYA, INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E2-436-925  
AMOUNT: \$ (12,000.00) CY2024, 2025, 2026 & 2027 \$108,000.00 **CONTINGENT ON AVAILABILITY OF FUNDING**

APPROPRIATION RESERVE:  
AMOUNT: \$

- DEDICATED BY RIDER:  
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$

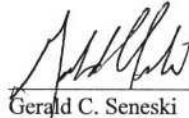
- CAPITAL ORDINANCE  
AMOUNT: \$

- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 120,000.00 **CONTINGENT ON AVAILABILITY OF FUNDING**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING A 60 MONTH CONTRACT TO AVAYA, INC UNDER NJSC #80802 FOR COMPATIBLE VOICE OVER IP (VOIP) TELEPHONES

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. CHANDLER, ADMINISTRATION/PURCHASING

## TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A 60 MONTH CONTRACT TO AVAYA, INC UNDER NJSC #80802 FOR COMPATIBLE VOICE OVER IP (VOIP) TELEPHONES

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/21/2023	
Director of Finance			4/24/23	
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney  APR 26 2023

Signature Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A 60 MONTH CONTRACT TO AVAYA, INC UNDER NJSC #80802 FOR COMPATIBLE VOICE OVER IP (VOIP) TELEPHONES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Contract covers leasing of necessary hardware for citywide VOIP compatible telephones @ \$1,637.00 per month plus taxes and fees.
- Leasing covers any repairs or phone upgrades needed
- Replacing City Hall and outlying City departments current telephones to VOIP compatible telephones
- Overall estimated savings (hardware/software) of approximately \$5,000 per month with current telephone system setup.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$120,000.00

**APPROPRIATION NUMBER:** 3-01-E2-436-925 (\$12,000)

**CY 2024, 2025, 2026 & 2027 \$24,000.00 EACH YEAR (CONTINGENT UPON AVAILABILITY OF FUNDS)**

**IMPACT STATEMENT:**

- Current telephone system is out of date and version is no longer supported. Vendor may not be able to fix any major issues
- Outlying departments still use copper lines – which are becoming obsolete
- City upgrades needed in order to comply with Federal/State e911 regulations

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER**

**856-757-7159**

---

Name

Phone/Email

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	AVAYA
Purpose or Need for service:	LEASE OF 391 HARDWARE DEVICES
Contract Award Amount	\$120,000
Term of Contract	60 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.S.A. 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*


Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature


Date 4/24/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved

Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



Experiences That Matter

Order Form

## Offer XN00064QTR from 3/28/2023 valid until 6/30/2023

This Customer Order Form prepared by the named Avaya entities is effective on the date countersigned by the last party or on the date Avaya commences to perform services.

### Customer

#### City of Camden

520 Market St.  
Camden NJ 08102, US

#### Avaya Customer ID

0052016922

#### Contact Person

Tim Cunningham  
856-727-7000  
busadmin@ci.camden.nj.us

### Avaya

as defined in the Offer Summary below

#### Avaya Inc.

350 Mt. Kemble Avenue  
Morristown NJ 07960, US

#### Commercial Registration:

3178280



AVAYA

| Experiences That Matter



Experiences That Matter

## Offer Summary

The following summarizes products and services included in this offer. The contract term of the cloud/subscription and additional recurring services offered here is 60 months. Where a ramp phase applies, the contract term is extended by its length.

Avaya	Product/Services	Start Date**	End Date	Billing Cycle	Cur.	One-Time Charge	Monthly Charge
Avaya Inc.	Avaya Device as a Service			Monthly	USD	0.00	1,637.00
<b>Total (USD)</b>						<b>0.00</b>	<b>1,637.00</b>

Amounts are exclusive of applicable taxes, fees and/or shipping costs.

If this offer contains usage-based service(s) as indicated in the applicable Service Descriptions then any usage beyond the contracted quantities will be invoiced as described in the Service Description, unless otherwise stated in the Quote Details below.

Please note that some services ordered through the present Customer Order Form may renew automatically at the expiry of the initial contract end date. Please refer to the relevant provisions of the Service Descriptions for more details.

\*\* If Start Date is blank then Avaya Cloud / Subscription Services activation will commence within 24 hours of order placement.  
Contract activation & Billing will always commence on the 1st day of the month following the service activation.

The Start date is the anticipated start date. The order date may be later than the anticipated start date at the time this Customer Order Form was created. At time of placement, the start date will be updated. Where a co-Termination date is selected, the end date remains unchanged. Otherwise, the end date will be adjusted to move out relative to the start date.

Where a "Ramp" Period applies to a service Bundle, the calculations above are adjusted to reflect a Ramp period during which Fixed/Minimum Commit charges will not be billed. Offers that include usage billing will have usage charged during the Ramp Period.



## Terms & Conditions

The following terms (collectively, the applicable "Terms") will apply to purchases made under this Customer Order Form:

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**Agreements  
(SLSA)**

**Avaya's Software License & Services Agreement including any Order Specific Terms as mentioned in the SLSA and applicable to the Order**

<https://download.avaya.com/css/public/documents/101080419>

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**Service  
Description**

**The applicable service documents are available under the following links**

**Avaya Device as a Service**

<https://support.avaya.com/css/public/documents/101078032>

The purchase of services and/or products detailed herein is subject to, and incorporates by reference, the applicable Terms in effect as of the date of the final binding order. Cloud and hosted services may require online registration to be activated.

To the extent that different Avaya entities perform the ordered services, each entity shall be obligated only for the performance of its portion as set forth above in the Summary. Joint and several liability shall be excluded.







Experiences That Matter

Order Form

## Contracting

Signature below confirms agreement to the Quote and the Terms and Conditions as set forth in this Customer Order Form.

### Customer

### Avaya

for and on behalf of:

for and on behalf of:

City of Camden

Avaya Inc.

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



AVAYA

| Experiences That Matter





Experiences That Matter

Order Form

### Quote Details: Avaya Device as a Service

<b>Quote ID</b>	AUS701G8B6	<b>Quote Generated</b>	28-Mar-23
<b>Sold By</b>	Avaya Inc.	<b>Quote Valid Until</b>	30-Jun-23
<b>Customer</b>	City of Camden	<b>Start Date**</b>	
<b>Location Name</b>	Location 1	<b>Service End</b>	
<b>Currency</b>	USD	<b>Billing Frequency</b>	Monthly

<b>Customer Name</b>	City of Camden	<b>ID:</b>	0052016922
<b>Billing Company</b>	City of Camden	<b>ID:</b>	0052016922
<b>Payer Company</b>		<b>ID:</b>	

Services	Material	Description	QTY	Rate (USD)	One-Time Charge (USD)	Monthly Charge (USD)
Avaya Device as a Service	414988	DAAS AVAYA B199 ADJ LP	5	13.00	0.00	65.00
Avaya Device as a Service	415026	DAAS J159 IP PHONE ADJ LP	265	4.00	0.00	1,060.00
Avaya Device as a Service	415030	DAAS J179 IP PHONE GLOBAL NO POWER SUPPLY ADJ LP	54	7.00	0.00	378.00
Avaya Device as a Service	415033	DAAS J139 IP PHONE ADJ LP	67	2.00	0.00	134.00
<b>Sub Total (USD)</b>					<b>0.00</b>	<b>1,637.00</b>



Experiences That Matter





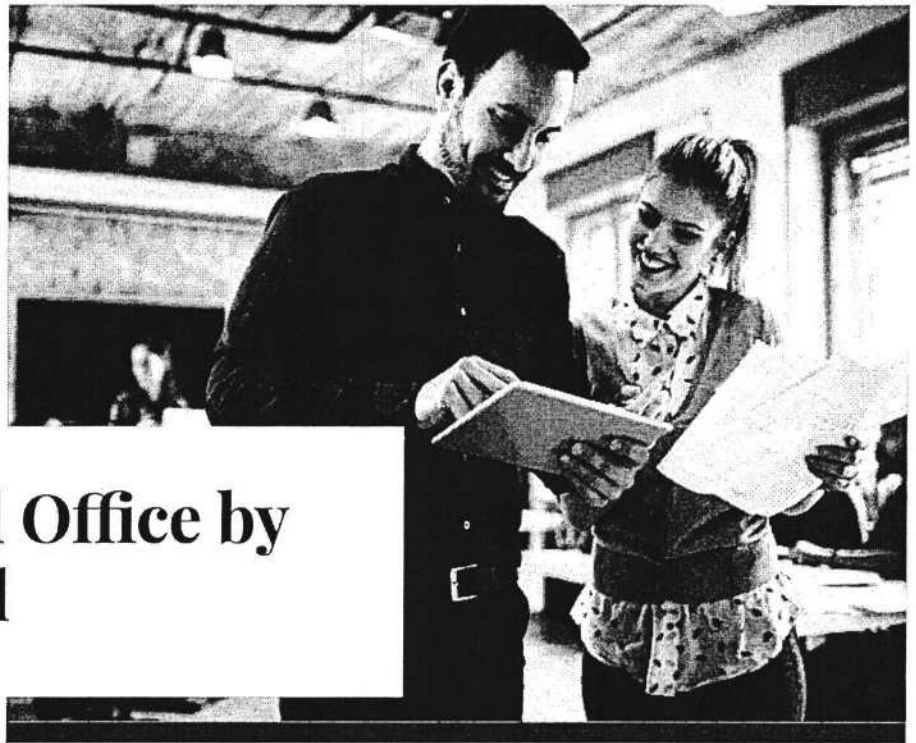
## City of Camden

**PREPARED BY:**      **Debra Mullen**  
National Account Manager  
[DMullen@convergeone.com](mailto:DMullen@convergeone.com)  
609-947-2538

**Logan Beilke**  
Solution Architect  
[lbeilke@convergeone.com](mailto:lbeilke@convergeone.com)  
952-456-3225

Cloud Solutions

# Avaya Cloud Office by RingCentral



**Simplify your  
Communications  
so you can Focus  
on your Business**

**AVAYA**  
CLOUD OFFICE™  
by RingCentral

Driving revenue, delighting your customers, ensuring your people are productive. Keeping all the plates spinning is challenging enough without the headaches of poor communications. Avaya Cloud Office can fundamentally enhance the way your business communicates with customers, partners and across your organization by simplifying the way you call, chat, meet and collaborate.

Avaya Cloud Office places you, and all your users, in control of their communications, and delivers a unified communications experience that's intuitive to use and accessible from a phone, a browser or any mobile device. From a single interface you'll chat with colleagues, make and receive calls, plan and join meetings, collaborate with screen sharing and video and keep your teams on-task with file sharing, task management and virtual team rooms that let everyone share and stay up-to-date.

If all those capabilities sound like a lot to manage, don't worry - we take care of that for you. This public cloud solution from Avaya makes it easy. We keep your solution updated and secure with the latest releases - you don't need to lift a finger. And Avaya Cloud Office's flexibility makes it easy to expand as your business grows - in people or locations.

## Bring your Communications into the 21st Century

Voice is no longer the only way—or even the preferred way—to stay in touch with customers and colleagues. Instead, chat/Instant Messaging (IM), often begins an interaction that may escalate into an audio, video, or content sharing session. The reality is your employees and customers expect more - they want a seamless and intuitive communications



Avaya Cloud Office provides a single solution for all your communications needs:

- Calling
- Chat
- Meetings and Collaboration
- File and Desktop Sharing
- Task Management

experience that fits into how they work instead of changing the way they work—helping them stay in touch on their device of choice as they move throughout their day.

Avaya Cloud Office creates a portal for communications, allowing your people to quickly transition to the mode that’s exactly right for them at any moment. One click is all it takes to start a call, join a meeting, contribute to a team chat or share content.

### Integrated Meetings Keep it Simple and Reduce your Costs

With Avaya Cloud Office, there’s no need to pay for separate meeting services. You’ll enjoy unlimited audio and video conferencing with up to 500 participants (video conferencing) or 1,000 participants (audio conferencing). Share your screen and files with colleagues, integrate with your existing conference room systems and create impactful webinar experiences for large audiences.

### Texting for Business

Texting (SMS) may be the most common way today to engage with someone else. But texting from your personal account may not be appropriate or optimal. It requires sharing your personal number with business contacts and makes it difficult to keep all your business communications in one stream. With Avaya Cloud Office, you get the same experience you’re used to, but all from within your Avaya solution. No mixing up contacts or worrying about personal verses business communications – each kind of contact stays within its domain. And Avaya Cloud Office supports Multimedia Messaging Service (MMS) allowing you to send and receive images, videos and other multimedia content.

## About Avaya

Businesses are built on the experiences they provide and every day millions of those experiences are built by Avaya (NYSE:AVYA). For over one hundred years, we've enabled organizations around the globe to win—by creating intelligent communications experiences for customers and employees. Avaya builds open, converged and innovative solutions to enhance and simplify communications and collaboration—in the cloud, on premise, or a hybrid of both. To grow your business, we're committed to innovation, partnership, and a relentless focus on what's next. We're the technology company you trust to help you deliver Experiences that Matter. Visit us at: [www.avaya.com](http://www.avaya.com).

## One Number Does it All

With Avaya Cloud Office, one number does it all – voice, FAX, texting and multimedia messages all come to your single number – easy to manage, easy to control, and easy to see at a glance. And you'll always know what's going on even if you can't pick up, through instant notifications for voice and FAX messages via email, SMS or the Avaya Cloud Office app.

## Secure, Reliable Communications for your Critical Business Needs

The Avaya Cloud Office's platform ensures you receive the security, reliability and coverage you need to move your business forward. Enterprise-grade capabilities like multiple, globally distributed data centers, enterprise single sign-on, and flexible role and permissions for administrators ensure your critical business communications remain secure and available when you need them.

## Integrations that Make Sense for the Way you Work

You rely on a variety of different tools to get your work done every day: desktop apps, workflow automation, and customer relationship management from such vendors as Google, Salesforce, Oracle and Microsoft. With Avaya Cloud Office, you can integrate those apps with your communications, creating a seamless experience that eliminates the need to switch between applications. Simple, intuitive and fast. It let's you get more done.

## Understand your Communications. Understand your Business

Take the guess work out of understanding how communications work at your business. Avaya Cloud Office comes complete with an up-to-the-hour advanced call management system and analytics. Use the built-in reports or create your own dashboards with over 30 Key Performance Indicators (KPIs). You'll understand such metrics as your utilization, missed calls, time to answer, refused calls, meeting frequency, and system Quality of Service (QoS).

## Go Beyond

With Avaya Cloud Office, you'll go beyond voice communications to a world where multi-media collaboration brings unprecedented productivity to your users and unprecedented responsiveness to your customers. Flexible, easy to use, feature rich, mobile friendly and backed by Avaya's award-winning support, Avaya Cloud Office is available today to simplify your communications so you can focus on driving your business forward.



## Avaya IP Phone J139



### TARGETED FEATURE SET

- Modern IP Phone with a bright, color display that can be personalized.
- Addresses the need for secure, basic voice communications for users within large Enterprises and Small and Medium-sized companies.
- Ideal for users that consider a desk phone to be an essential communications tool and who require only the most commonly used features including Hold, Transfer, Conference, Forward, Call Park / UnPark.
- Use with Avaya Aura®, Avaya IP Office™ and approved third party call control platforms.

Display	Color
Software Support	Open SIP, Avaya Aura® SIP--AST, IPO SIP
Power	PoE Class (IEEE 802.3af) Class I device and supports 802.3az
Ethernet	Gigabit Ethernet (10 / 100 / 1000) line with Second Ethernet
AC Power Supply	Optional AC to 5 volt power supply
LED's	Speaker, Mute, Headset, Message, History
Status Indicators	4
Administrative Buttons	4
Handset / Speakerphone	Wideband audio, Full duplex speakerphone & Handset, Ergonomic hearing aid
Call Log	Recent Call Log (100 entries) / Avaya Aura® Contact List (250 entries)
Configurable with the Web	Yes

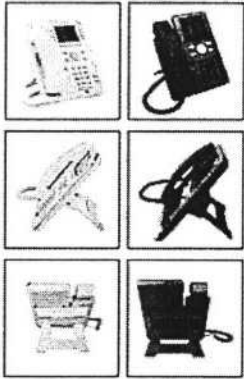
## Avaya IP Phone J159



- Designed for users who desire a small form factor packed and need the full range of features.
- Leverages your enterprise IP network to deliver sophisticated voice communications from headquarters, remote locations, or home offices.
- Features primary and secondary color displays
- Optimizes communications through a flexible architecture that leverages existing investments and accommodates changing business needs.
- Use with Avaya Aura®, Avaya IP Office™ and approved third party call control platforms

Display	2 Color Displays <ul style="list-style-type: none"> <li>• Primary: 2.6" Color, 320 x 240 pixel</li> <li>• Secondary: 2.5" Color, 160 x 240 pixel</li> </ul>
Power	PoE Class 1, 802.3az
Ethernet	Dual Port Gigabit Ethernet (10 / 100 / 1000) line with Second Ethernet, RJ45 Connector
Wireless Connectivity	Optional J100 Wireless Module for Wi-Fi®
Handset / Speakerphone	Wideband audio, Full duplex speakerphone & Wired Handset, Headset, Ergonomic hearing aid,
Status Indicators	10
AC Power Supply	Optional AC to 5 volt power supply
LEDs	Speaker, Mute, Headset, Message, History
Headset Connectors	RJ9 with integrated Electronic HookSwitch
Other Connectivity	Single Type A USB
S/W Support	Open SIP, Avaya Aura® SIP--AST, Avaya IP Office™ SIP
Hard Buttons	Multiple line phone with four red/green feature indicators on primary screen and three pages of six red/green feature indicators on secondary screen plus fixed hard buttons for phone, messages, contacts, history, home, navigation cluster, headset, speaker, volume, mute, hold, transfer, conference, and redial

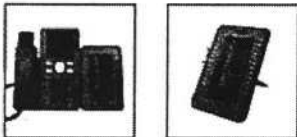




## PREMIUM DESKTOP EXPERIENCE

- Leverages your enterprise IP network to deliver sophisticated voice communications from headquarters, remote locations, or home offices.
- Targeted for knowledge workers that need the full range of features and advanced capabilities (Bluetooth, Wi-Fi\*).
- Integrated functionality with the Avaya Aura® and IP Office™ platforms.
- Optimizes communications through a flexible architecture that leverages existing investments and accommodates changing business needs.
- Use with Avaya Aura®, Avaya IP Office™ and approved third party call control platforms.

<b>Display</b>	Color
<b>Software Support</b>	SIP, H.323, Standards-based codec, Opus
<b>Power</b>	PoE Class (IEEE 802.3af) Class 1 device and supports 802.3az
<b>Ethernet</b>	Gigabit Ethernet (10 / 100 / 1000) line with Second Ethernet
<b>AC Power Supply</b>	Optional AC to 5 volt power supply
<b>LED's</b>	Speaker, Mute, Headset, Message, History
<b>Status Indicators</b>	8
<b>Administrative Buttons</b>	96
<b>Handset / Speakerphone</b>	Wideband audio, Full duplex speakerphone & Handset, Ergonomic hearing aid
<b>Hard Buttons</b>	Phone, Messages, Contacts, History, Home, Navigation Cluster, Headset, Speaker, Volume, Mute
<b>Wireless Connectivity</b>	Optional J100 Wireless Module for Wi-Fi* and Bluetooth connectivity



Ideal for use with the J169 / J179 in situations where wired Ethernet is unavailable.

## BASE FEATURE SET

- Suitable in scenarios such as transient/pop-up locations, tradeshows, retail, and work-at-home.
- Supported on both J169 and J179.
- Color display on J179, Grayscale display on J169, with 24 red/green buttons.
- Bluetooth® headset connectivity on the J179 -allows operation with Bluetooth® wireless headsets for ease-of-use.
- Up to 3 button modules supported.



DB:dh  
05-09-23

R-17

**RESOLUTION AUTHORIZING A 60 MONTH CONTRACT TO RINGCENTRAL, INC.  
UNDER OMNIA PARTNERS COOPERATIVE PURCHASING CONTRACT #R200902  
FOR UPGRADES TO VOICE OVER IP (VOIP) TELEPHONE SYSTEM**

WHEREAS, the City of Camden may obtain more competitive pricing for the purchase certain necessary goods and materials including, but not limited to, material handling equipment, storage containers, maintenance tools and other equipment, safety devices, and industrial products outside normally available vendors; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line item "3-01-E2-436-925" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to **Ringcentral, Inc.** under the OMNIA PARTNERS, public sector cooperative purchasing contract for the provision of software and cloud services for citywide VOIP telephone system @ \$6,454.52 per month, in the amount of FOUR HUNDRED EIGHT THOUSAND DOLLARS (\$408,000.00), for a period of five (5) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk. use

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: RING CENTRAL INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

BUDGET APPROPRIATION: 3-01-E2-436-925 (\$40,800.00) CY2024, 2025, 2026 AND 2027 \$81,600.00 EACH YEAR **CONTINGENT ON AVAILABILITY OF FUNDING**

AMOUNT: \$

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT: \$

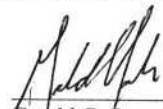
- TRUST ACCOUNT:

AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 408,000.00 **CONTINGENT ON AVAILABILITY OF FUNDING**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING A 60 MONTH CONTRACT TO RINGCENTRAL, INC UNDER OMNIA COOPERATIVE PURCHASING CONTRACT #R200902 FOR UPGRADES TO VOICE IP(VOIP) TELEPHONE SYSTEM.

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. CHANDLER, ADMINISTRATION/PURCHASING

**TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A 60 MONTH CONTRACT TO RINGCENTRAL, INC UNDER OMNIA COOPERATIVE PURCHASING CONTRACT #R200902 FOR UPGRADES TO VOICE OVER IP (VOIP) TELEPHONE SYSTEM**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/24/23	
Director of Finance				
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney		APR 26 2023
	Signature	Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: AUTHORIZING A 60 MONTH CONTRACT TO RINGCENTRAL, INC UNDER OMNIA COOPERATIVE PURCHASING CONTRACT #R200902 FOR UPGRADES TO VOICE OVER IP (VOIP) TELEPHONE SYSTEM**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Contract covers necessary software and cloud services for citywide VOIP telephone system @ \$6,454.52 per month.
- Provides, Voice, fax, texting, multimedia messages, video conferencing
- Replacing outlying City departments current telephone system from old PBX (copper lines) to VOIP
- Upgrading City Hall VOIP lines to current version. VOIP software version is not supported
- Estimated savings of \$5,000 per month (hardware/software) with current telephone system setup.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$408,000.00

**APPROPRIATION NUMBER:** 3-01-E2-436-925 (\$40,800.00)

**CY 2024, 2025, 2026 & 2027 \$81,600.00 EACH YEAR (CONTINGENT UPON AVAILABILITY OF FUNDING)**

**PROCUREMENT:** NJSA 52:34-6.2(b)(3)

**IMPACT STATEMENT:**

- Current telephone system is out of date and version is no longer supported. Vendor may not be able to fix any major issues
- Outlying departments still use copper lines – which are becoming obsolete
- City upgrades needed in order to comply with Federal/State e911 regulations

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	RINGCENTRAL, INC
Purpose or Need for service:	PURCHASE OF CLOUD AND SOFTWARE SERVICES FOR CITYWIDE VOIP TELEPHONE SERVICE
Contract Award Amount	\$408,000.00
Term of Contract	60 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

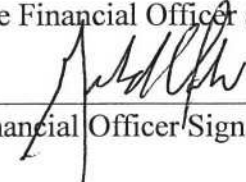
Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

*Pending* \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

## INITIAL ORDER FORM

This Initial Order Form is a binding agreement between RingCentral, Inc. (“**RingCentral**”), through its agent Avaya Inc. (“**Avaya**”), and **City of Camden** (“**Customer**” or “**You**”) (together the “**Parties**”), for the purchase of the Services, licenses, and products listed herein. This Initial Order Form is subject to and incorporates the terms and conditions of: (i) the separate written agreement, executed by the Parties governing the purchase of the Services described in this Order Form, or (ii) the RingCentral Online Terms of Service available at <https://www.ringcentral.com/legal/eulatos.html>, if there is no written agreement in place (hereinafter (i) and (ii) referred to as the “**Agreement**”). Capitalized terms not defined herein shall have the same meanings as set forth in the applicable Agreement between the Parties. Unless agreed by both Parties in writing, any terms or conditions set forth in a Customer-issued purchase order or ordering document shall not apply. Avaya represents that it has the authority as RingCentral’s agent to bind RingCentral to this Order Form.

**Customer**  
 City of Camden  
  
 520 Market St.  
 Camden, NJ 08102  
 United States

**Service Provider**  
 RingCentral, Inc.  
  
 20 Davis Drive  
 Belmont, CA 94002  
 United States

Tim Cunningham  
 856-727-7000  
 busadmin@ci.camden.nj.us

**Service Commitment Period**

- Start Date:** May 01, 2023
- Initial Term:** 60 Months
- Renewal Term:** 60 Months
- Payment Schedule:** Monthly

**Avaya Cloud Office Services**

Recurring Services			
Summary of Service	Qty	Rate	Subtotal
<b>DigitalLine Unlimited Standard</b>	<b>391</b>	<b>\$16.49</b>	<b>\$6,447.59</b>
DigitalLine Unlimited Standard		\$11.99	
Compliance and Administrative Cost Recovery Fee		\$3.50	
e911 Service Fee		\$1.00	
<b>Additional Local Number</b>	<b>7</b>	<b>\$0.99</b>	<b>\$6.93</b>
	<b>Monthly Recurring Services*</b>		<b>\$6,454.52</b>

<b>Total Initial Amount</b>	<b>\$6,454.52</b>
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\*Amounts are exclusive of applicable Taxes, Fees, and Shipping Charges.

**Cost Center Billing**

For customers with cost center billing, it is the customer’s responsibility to provide cost center allocation information to the

Avaya invoice billing team at least 10 days prior to the issuance of the invoice. After the information is received, it will be reflected on future invoices, but will not be adjusted retroactively on past invoices. If purchasing additional services through the administrative portal, it is the customer's responsibility to assign cost centers at the time of purchase; otherwise, those services will not be allocated by cost center on the next invoice. Please note that cost center allocation is not available for certain items, such as minute bundles and credit memos. For additional questions, please contact the ACO invoice billing team at [acobilling@avaya.com](mailto:acobilling@avaya.com).

### Free Services Credit

Customer will be entitled to receive a one-time credit in the amount of \$32,272.60 US Dollars. This credit will be applied against charges for recurring Services set forth in this Order Form, (and any taxes and fees associated with those Services), included in future invoices issued by RingCentral to Customer for the recurring Services included in this Order Form until the total amount of the credit is used. The Customer will be responsible to pay for any additional services and products, including without limitation, additional lines and extensions, seats, licenses, one-time services, usage base fees and bundles, IP devices, and their associated taxes and fees. This credit is non-transferable and non-refundable, and any unused amount will expire immediately upon termination of your Order Form.

### Special Terms & Notes

#### Non-Standard Terms

1) Applicable Agreement. This Order Form is subject to the terms and conditions specified in the RingCentral Master Services Agreement (MSA) incorporated into the Region 4 Education Service Center (ESC) Contract # R200902 for Unified Communications as a Service (UCaaS) with RingCentral Inc. Effective: October 1, 2020 at its Appendix B, found at: <https://public.omniapartners.com/suppliers/ringcentral/contract-documentation#c38627>, and administered by OMNIA Partners for Region 4 ESC.

2) A separately executed MSA is NOT required between the OMNIA Partners Participant and RingCentral. The following Attachments to the MSA are incorporated into and form a part of the MSA applicable to this Order Form:

- Exhibit A – Definitions
- Service Attachment A – RingCentral MVP (fka Office)

With regards to Service Attachments A, any reference to RingCentral MVP or Office shall also apply to Avaya Cloud Office by RingCentral ("ACO").

3) Contract Number R200902 must appear on:

- a. RingCentral quotations to the OMNIA Partners Participant;
- b. The OMNIA Partners Participant's Purchase Order; and
- c. The RingCentral invoice.

4) Venue and Choice of Law is New Jersey.

5) Renewal: Contract R200902 expires on 09-30-2023. Subscription renewal(s) must occur ON OR BEFORE 09-30-2023 otherwise the renewal will not be valid. OMNIA Partners Participant acknowledges and agrees that RingCentral shall be held immune from any and all liability that may arise as a result of the OMNIA Partners Participant's loss of RingCentral furnished Services resulting from a disruption of Service because of a non-renewal of the Subscription, including but not limited to losing assigned phone numbers, inability to make or receive calls or facsimiles, and lack of access to emergency calling services.

#### 6) Feature Addition

Customer's subscription entitles it to all features that are ascribed to the RingCentral MVP Standard Edition as they are described in the RingCentral website, as well as the features that follow:

- Caller ID Name
- Multi-site Support
- Queue Overflow
- Custom Roles



**RCV video reference language**

Customer agrees to provide RingCentral upon request, with a case study, press release/activity, blog post, written recommendation, video testimonial, public speaking opportunity or other similar public marketing activity including a specific reference for RCV, which RingCentral is free to use in its reasonable discretion for marketing purposes.

**IN WITNESS WHEREOF**, the Parties have executed this Initial Order Form above through their duly authorized representatives.

Customer  
**City of Camden**

For and on behalf of  
**RingCentral, Inc.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

# OMNIA<sup>®</sup>

PARTNERS



## Unified Communications as a Service (UCaaS) Executive Summary

**Lead Agency:** Region 4 ESC

**Solicitation:** 20-09

**RFP Issued:** February 19, 2020

**Pre-Proposal Date:** March 10, 2020

**Response Due Date:** November 19, 2019

**Proposals Received:** 7

**Awarded to:** **RingCentral<sup>®</sup>**

**Contract # R200902**

The Board of Directors of Region 4 Education Service Center (ESC) issued RFP 20-09 on February 10, 2020, to establish a national cooperative contract for Unified Communications as a Service (UCaaS)

The solicitation included cooperative purchasing language in Section I. Scope of Work:

### *NATIONAL CONTRACT*

*Region 4 ESC, as the Principal Procurement Agency, defined in Appendix D, has partnered with OMNIA Partners to make the resultant contract (also known as the "Master Agreement" in materials distributed by OMNIA Partners) from this solicitation available to other public agencies nationally, including state and local governmental entities, public and private primary, secondary and higher education entities, non-profit entities, and agencies for the public benefit ("Public Agencies"), through OMNIA Partners' cooperative purchasing program. The Region 4 is acting as the contracting agency for any other Public Agency that elects to utilize the resulting Master Agreement. Use of the Master Agreement by any Public Agency is preceded by their registration with OMNIA Partners (a "Participating Public Agency"). Appendix D contains additional information about OMNIA Partners and the cooperative purchasing agreement.*

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- Region 4 ESC website
- OMNIA Partners, Public Sector website
- USA Today, nationwide
- Arizona Business Gazette, AZ
- San Bernardino Sun, CA
- Honolulu Star-Advertiser, HI
- The Advocate – New Orleans, LA
- New Jersey Herald, IL
- Times Union, NY
- Daily Journal of Commerce, OR
- The State, SC
- Houston Community Newspapers, Cy Creek Mirror, TX
- Deseret News, UT
- Richmond Times, VA
- Seattle Daily Journal of Commerce, WA
- Helena Independent Record, MT
- Las Vegas Review Journal, NV
- The Herald-News, IL



## City of Camden

**PREPARED BY:**

**Debra Mullen**

National Account Manager

[DMullen@convergeone.com](mailto:DMullen@convergeone.com)

609-947-2538

**Logan Beilke**

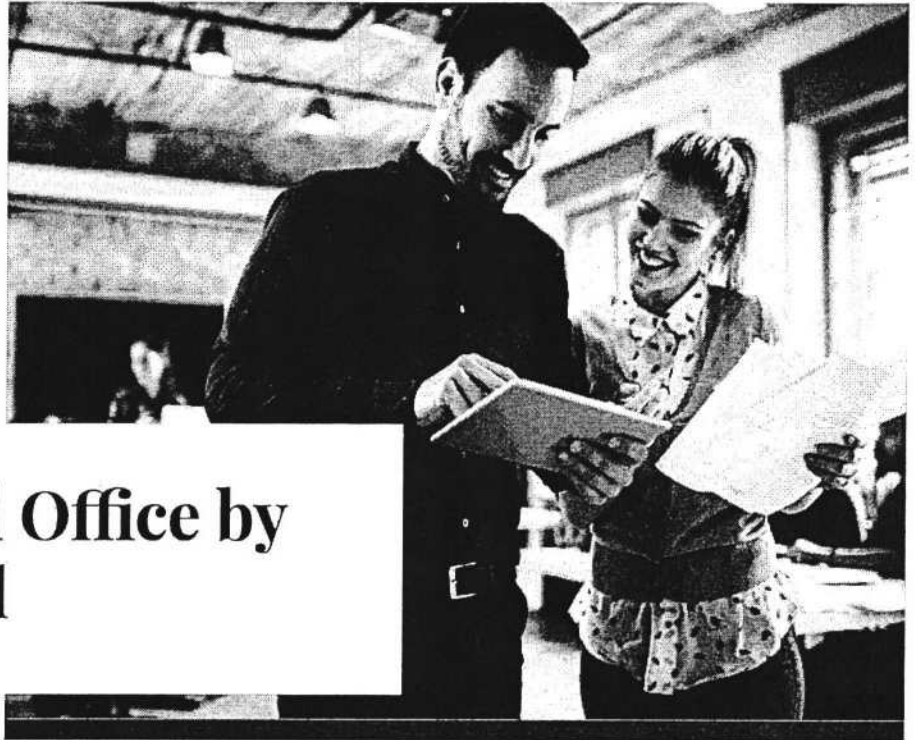
Solution Architect

[lbeilke@convergeone.com](mailto:lbeilke@convergeone.com)

952-456-3225

Cloud Solutions

# Avaya Cloud Office by RingCentral



**Simplify your  
Communications  
so you can Focus  
on your Business**

**AVAYA**  
CLOUD OFFICE™  
by RingCentral

Driving revenue, delighting your customers, ensuring your people are productive. Keeping all the plates spinning is challenging enough without the headaches of poor communications. Avaya Cloud Office can fundamentally enhance the way your business communicates with customers, partners and across your organization by simplifying the way you call, chat, meet and collaborate.

Avaya Cloud Office places you, and all your users, in control of their communications, and delivers a unified communications experience that's intuitive to use and accessible from a phone, a browser or any mobile device. From a single interface you'll chat with colleagues, make and receive calls, plan and join meetings, collaborate with screen sharing and video and keep your teams on-task with file sharing, task management and virtual team rooms that let everyone share and stay up-to-date.

If all those capabilities sound like a lot to manage, don't worry – we take care of that for you. This public cloud solution from Avaya makes it easy. We keep your solution updated and secure with the latest releases – you don't need to lift a finger. And Avaya Cloud Office's flexibility makes it easy to expand as your business grows – in people or locations.

## Bring your Communications into the 21st Century

Voice is no longer the only way—or even the preferred way—to stay in touch with customers and colleagues. Instead, chat/Instant Messaging (IM), often begins an interaction that may escalate into an audio, video, or content sharing session. The reality is your employees and customers expect more - they want a seamless and intuitive communications



Avaya Cloud Office provides a single solution for all your communications needs:

- Calling
- Chat
- Meetings and Collaboration
- File and Desktop Sharing
- Task Management

experience that fits into how they work instead of changing the way they work—helping them stay in touch on their device of choice as they move throughout their day.

Avaya Cloud Office creates a portal for communications, allowing your people to quickly transition to the mode that's exactly right for them at any moment. One click is all it takes to start a call, join a meeting, contribute to a team chat or share content.

## Integrated Meetings Keep it Simple and Reduce your Costs

With Avaya Cloud Office, there's no need to pay for separate meeting services. You'll enjoy unlimited audio and video conferencing with up to 500 participants (video conferencing) or 1,000 participants (audio conferencing). Share your screen and files with colleagues, integrate with your existing conference room systems and create impactful webinar experiences for large audiences.

## Texting for Business

Texting (SMS) may be the most common way today to engage with someone else. But texting from your personal account may not be appropriate or optimal. It requires sharing your personal number with business contacts and makes it difficult to keep all your business communications in one stream. With Avaya Cloud Office, you get the same experience you're used to, but all from within your Avaya solution. No mixing up contacts or worrying about personal versus business communications – each kind of contact stays within its domain. And Avaya Cloud Office supports Multimedia Messaging Service (MMS) allowing you to send and receive images, videos and other multimedia content.

## About Avaya

Businesses are built on the experiences they provide and every day millions of those experiences are built by Avaya (NYSE:AVYA). For over one hundred years, we've enabled organizations around the globe to win—by creating intelligent communications experiences for customers and employees. Avaya builds open, converged and innovative solutions to enhance and simplify communications and collaboration—in the cloud, on premise, or a hybrid of both. To grow your business, we're committed to innovation, partnership, and a relentless focus on what's next. We're the technology company you trust to help you deliver Experiences that Matter. Visit us at [www.avaya.com](http://www.avaya.com).

## One Number Does it All

With Avaya Cloud Office, one number does it all – voice, FAX, texting and multimedia messages all come to your single number – easy to manage, easy to control, and easy to see at a glance. And you'll always know what's going on even if you can't pick up, through instant notifications for voice and FAX messages via email, SMS or the Avaya Cloud Office app.

## Secure, Reliable Communications for your Critical Business Needs

The Avaya Cloud Office's platform ensures you receive the security, reliability and coverage you need to move your business forward. Enterprise-grade capabilities like multiple, globally distributed data centers, enterprise single sign-on, and flexible role and permissions for administrators ensure your critical business communications remain secure and available when you need them.

## Integrations that Make Sense for the Way you Work

You rely on a variety of different tools to get your work done every day: desktop apps, workflow automation, and customer relationship management from such vendors as Google, Salesforce, Oracle and Microsoft. With Avaya Cloud Office, you can integrate those apps with your communications, creating a seamless experience that eliminates the need to switch between applications. Simple, intuitive and fast. It let's you get more done.

## Understand your Communications. Understand your Business

Take the guess work out of understanding how communications work at your business. Avaya Cloud Office comes complete with an up-to-the-hour advanced call management system and analytics. Use the built-in reports or create your own dashboards with over 30 Key Performance Indicators (KPIs). You'll understand such metrics as your utilization, missed calls, time to answer, refused calls, meeting frequency, and system Quality of Service (QoS).

## Go Beyond

With Avaya Cloud Office, you'll go beyond voice communications to a world where multi-media collaboration brings unprecedented productivity to your users and unprecedented responsiveness to your customers. Flexible, easy to use, feature rich, mobile friendly and backed by Avaya's award-winning support, Avaya Cloud Office is available today to simplify your communications so you can focus on driving your business forward.



## Avaya IP Phone J139



### TARGETED FEATURE SET

- Modern IP Phone with a bright, color display that can be personalized.
- Addresses the need for secure, basic voice communications for users within large Enterprises and Small and Medium-sized companies.
- Ideal for users that consider a desk phone to be an essential communications tool and who require only the most commonly used features including Hold, Transfer, Conference, Forward, Call Park / UnPark.
- Use with Avaya Aura®, Avaya IP Office™ and approved third party call control platforms.

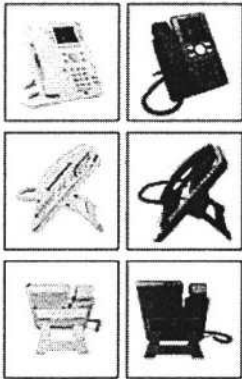
Display	Color
Software Support	Open SIP, Avaya Aura® SIP—AST, IPO SIP
Power	PoE Class (IEEE 802.3af) Class I device and supports 802.3az
Ethernet	Gigabit Ethernet (10 / 100 / 1000) line with Second Ethernet
AC Power Supply	Optional AC to 5 volt power supply
LED's	Speaker, Mute, Headset, Message, History
Status Indicators	4
Administrative Buttons	4
Handset / Speakerphone	Wideband audio, Full duplex speakerphone & Handset, Ergonomic hearing aid
Call Log	Recent Call Log (100 entries) / Avaya Aura® Contact List (250 entries)
Configurable with the Web	Yes

## Avaya IP Phone J159



- Designed for users who desire a small form factor packed and need the full range of features.
- Leverages your enterprise IP network to deliver sophisticated voice communications from headquarters, remote locations, or home offices.
- Features primary and secondary color displays
- Optimizes communications through a flexible architecture that leverages existing investments and accommodates changing business needs.
- Use with Avaya Aura®, Avaya IP Office™ and approved third party call control platforms

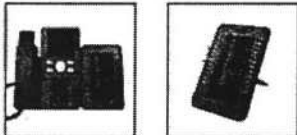
Display	2 Color displays <ul style="list-style-type: none"> <li>• Primary: 2.8" Color, 320 x 240 pixel</li> <li>• Secondary: 2.5" Color, 160 x 240 pixel</li> </ul>
Power	PoE Class 1, 802.3az
Ethernet	Dual Port Gigabit Ethernet (10 / 100 / 1000) line with Second Ethernet, RJ45 Connector
Wireless Connectivity	Optional J100 Wireless Module for Wi-Fi®
Handset / Speakerphone	Wideband audio, Full duplex speakerphone & Wired Handset, Headset, Ergonomic hearing aid.
Status Indicators	10
AC Power Supply	Optional AC to 5 volt power supply
LEDs	Speaker, Mute, Headset, Message, History
Headset Connectors	RJ9 with Integrated Electronic Hook-Switch
Other Connectivity	Single Type A USB
S/W Support	Open SIP, Avaya Aura® SIP—AST, Avaya IP Office™ SIP
Hard Buttons	Multiple line phone with four red/green feature indicators on primary screen and three pages of six red/green feature indicators on secondary screen plus fixed hard buttons for phone, messages, contacts, history, home, navigation cluster, headset, speaker, volume, mute, hold, transfer, conference, and redial



## PREMIUM DESKTOP EXPERIENCE

- Leverages your enterprise IP network to deliver sophisticated voice communications from headquarters, remote locations, or home offices.
- Targeted for knowledge workers that need the full range of features and advanced capabilities (Bluetooth, Wi-Fi).
- Integrated functionality with the Avaya Aura® and IP Office™ platforms.
- Optimizes communications through a flexible architecture that leverages existing investments and accommodates changing business needs.
- Use with Avaya Aura®, Avaya IP Office™ and approved third party call control platforms.

<b>Display</b>	Color
<b>Software Support</b>	SIP, H.323, Standards-based codecs, Opus
<b>Power</b>	PoE Class 1 (IEEE 802.3af) Class 1 device and supports 802.3az
<b>Ethernet</b>	Gigabit Ethernet (10 / 100 / 1000) line with Second Ethernet
<b>AC Power Supply</b>	Optional AC to 5 volt power supply.
<b>LED's</b>	Speaker, Mute, Headset, Message, History
<b>Status Indicators</b>	8
<b>Administrative Buttons</b>	96
<b>Handset / Speakerphone</b>	Wideband audio, Full duplex speakerphone & Handset, Ergonomic hearing aid
<b>Hard Buttons</b>	Phone, Messages, Contacts, History, Home, Navigation Cluster, Headset, Speaker, Volume, Mute
<b>Wireless Connectivity</b>	Optional J169 Wireless Module for Wi-Fi and Bluetooth connectivity



Ideal for use with the J169 / J179 in situations where wired Ethernet is unavailable.

## BASE FEATURE SET

- Suitable in scenarios such as transient/pop-up locations, tradeshows, retail, and work-at-home.
- Supported on both J169 and J179.
- Color display on J179, Grayscale display on J169, with 24 red/green buttons.
- Bluetooth® headset connectivity on the J179 -allows operation with Bluetooth® wireless headsets for ease-of-use.
- Up to 3 button modules supported.



DB:dh  
05-09-23

R-18

**RESOLUTION AUTHORIZING A CONTRACT UNDER NEW JERSEY  
STATE CONTRACT 19-TELE-00656 TO DELL MARKETING, LP,  
ONE DELL WAY, ROUND ROCK, TX 78664**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase (42) OptiPlex 7000 SFF Dell Computers/monitors @ \$1,372.24 for City departments for under State Contract #19-TELE-00656; and

WHEREAS, the municipality seeks to purchase this equipment under said State Contract from DELL MARKETING, LP, One Dell Way, Round Rock, Texas 78664 for an amount not to exceed ONE HUNDRED TWO THOUSAND TWO HUNDRED DOLLARS (\$102,200.00); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "3-01-E1-433-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to DELL MARKETING, LP, One Dell Way, Round Rock, Texas 78664, to purchase (42) OptiPlex 7000 SFF Dell Computers/monitors @ \$1,372.24 for City departments for under State Contract #19-TELE-00656 for an amount not to exceed ONE HUNDRED TWO THOUSAND TWO HUNDRED DOLLARS (\$102,200.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: DELL

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E1-433-908  
AMOUNT: \$ 102,200.00  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 102,200.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING THE PURCHASE OF UP TO SEVENTY THREE (73) DELL COMPUTERS FOR VARIOUS CITY DIVISIONS.

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of Dell Computers for various City divisions.**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/19/2023	
Director of Finance			4/24/23	
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: APR 26 2023

City Attorney Signature Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the purchase of Dell Computers for various City divisions.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Phase 1 – Purchasing forty-two (42) Optiplex 7000 SFF Dell Computers/monitors @ \$1,372.24 for employees of the Tax Office, Finance, Purchasing, Housing Inspections, and inventory
- Phase 2 – Vital Stats, Clerk, L&I, Housing Services, Planning, UEZ. Balance contingent upon funding availability
- Replaces computers at least 10 years' old

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$102,200.00

**APPROPRIATION NUMBER:** 3-01-E1-433-908

**PROCUREMENT:** NJSC 40A:11-12 - NJSC 19-Tele-00656

**IMPACT STATEMENT:**

- Fixes compatibility issues of various City software/applications operating on older operating systems.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7475**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	DELL
Purpose or Need for service:	PURCHASE OF UP TO 73 DELL COMPUTERS IN 2 PHASES.
Contract Award Amount	\$102,200.00
Term of Contract	2 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/27/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

## Lateefah Chandler

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**From:** Ray Calubayan  
**Sent:** Friday, February 24, 2023 9:43 AM  
**To:** Lateefah Chandler  
**Subject:** FW: PC Count

Current count for PC

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**From:** Josue "Josh" Suarez  
**Sent:** Friday, February 24, 2023 9:38 AM  
**To:** Ray Calubayan <RaCaluba@ci.camden.nj.us>  
**Subject:** PC Count

Room	Dept	PC Count
103	Vital Stat	6
105	Clerk	7
117	Tax	19
220	License and inspection	5
220B	Code Enforcement (Housing Inspectors)	5
218A	Housing Services	5
222	Planning	4
224	Planning	5
213	Finance-purchasing-payroll	17
TOTAL		73



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	3000143883509.7	<b>Sales Rep</b>	Austin Dillon
<b>Total</b>	\$57,760.08	<b>Phone</b>	(800) 456-3355, 6179788
<b>Customer #</b>	8024717	<b>Email</b>	Austin_Dillon@Dell.com
<b>Quoted On</b>	Apr. 03, 2023	<b>Billing To</b>	ACCOUNTS PAYAB E
<b>Expires by</b>	May. 03, 2023		CITY OF CAMDEN
<b>Contract Name</b>	Dell NASPO Computer Equipment PA - New Jersey		PO BOX 95120
<b>Contract Code</b>	C000000005003		CITY HALL RM 213
<b>Customer Agreement #</b>	M0483/19TELE00656		CAMDEN, NJ 08101-5120
<b>Deal ID</b>	25404881		

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,  
Austin Dillon

### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
RECV DEPT CITY OF CAMDEN CITY OF CAMDEN INFO TECH STE 213 CITY HALL CAMDEN, NJ 08101 (856) 244-1482	Standard Delivery

Product	Unit Price	Quantity	Subtotal
OptiPlex 7000 Small Form Factor	\$1,176.97	42	\$49,432.74
Dell 24 Monitor - P2422H, 60.5cm (23.8")	\$198.27	42	\$8,327.34



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Subtotal:	\$57,760.08
Shipping:	\$0.00
Non-Taxable Amount:	\$57,760.08
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

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Total:	\$57,760.08
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## Shipping Group Details

### Shipping To

RECV DEPT  
 CITY OF CAMDEN  
 CITY OF CAMDEN INFO TECH  
 STE 213 CITY HALL  
 CAMDEN, NJ 08101  
 (856) 244-1482

### Shipping Method

Standard Delivery

	Quantity	Subtotal
<b>OptiPlex 7000 Small Form Factor</b>	<b>42</b>	<b>\$1,176.97</b>
Estimated delivery if purchased today:		
Apr. 18, 2023		
Contract # C000000005003		
Customer Agreement # M0483/19TELE00656		

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 7000 Small Form Factor	210-BCTG	-	42	-
12th Generation Intel Core i5-12500 (6 Cores/18MB/12T/3.0GHz to 4.6GHz/65W)	338-CCWC	-	42	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	42	-
No Microsoft Office License Included	658-BCSB	-	42	-
VMWCB Endpoint Stnd NGAV B-EDR w/ProSupport 1yr	528-CHEC	-	42	-
16GB (1X16GB) DDR4 Non-ECC Memory	370-AGIY	-	42	-
M.2 2230 512GB PCIe NVMe Class 35 Solid State Drive	400-BEUX	-	42	-
M.2 22x30 Thermal Pad	412-AAQT	-	42	-
M2X3.5 Screw for SSD/DDPE	773-BBBC	-	42	-
NO RAID	817-BBBN	-	42	-
Intel Integrated Graphics	490-BBFG	-	42	-
240 W internal power supply unit (PSU), 85% Efficient, 80 Plus Bronze	329-BGND	-	42	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	42	-
DVD+/-RW Bezel	325-BDSH	-	42	-
8x DVD+/-RW 9.5mm Slimline Optical Disk Drive	429-ABFH	-	42	-
CMS Essentials DVD no Media	658-BBTV	-	42	-
No Media Card Reader	385-BBCR	-	42	-
Intel(R) AX211 Wi-Fi 6E 2x2 and Bluetooth	555-BHDU	-	42	-
Internal Antenna, SFF	555-BHDX	-	42	-
Intel Wi-Fi AX211	555-BHNI	-	42	-
Optional Serial Port	382-BBJC	-	42	-
No Additional Add In Cards	382-BBHX	-	42	-
No Additional Video Ports	492-BCKH	-	42	-
Dell Pro Wireless Keyboard and Mouse - KM5221W - English - Black	580-AJJG	-	42	-
Mouse included with Keyboard	570-AAADI	-	42	-
No Cover Selected	325-BCZQ	-	42	-
SupportAssist	525-BBCL	-	42	-

Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	42	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	42	-
Waves Maxx Audio	658-BBRB	-	42	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	42	-
Dell Optimizer	658-BEQP	-	42	-
IRST Driver	658-BFKI	-	42	-
ENERGY STAR Qualified	387-BBLW	-	42	-
Dell Watchdog Timer	379-BESJ	-	42	-
Quick Start Guide	340-CYKU	-	42	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	42	-
Shipping Material	340-CQYR	-	42	-
Shipping Label	389-BBUU	-	42	-
Regulatory Label for OptiPlex 7000 SFF 240W	389-ECRC	-	42	-
No Hard Drive Bracket, Dell OptiPlex	575-BBKX	-	42	-
Intel Core i5 vPro Enterprise Processor Label	389-EDDQ	-	42	-
Desktop BTO Standard shipment	800-BBIO	-	42	-
Custom Configuration	817-BBBB	-	42	-
Internal Speaker	520-AARD	-	42	-
No Additional Network Card Selected (Integrated NIC included)	555-BBJO	-	42	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	42	-
Intel vPro Enterprise	631-ADGI	-	42	-
Dell Limited Hardware Warranty Plus Service	812-3886	-	42	-
Onsite/In-Home Service After Remote Diagnosis 5 Years	812-3890	-	42	-

	<b>Quantity</b>	<b>Subtotal</b>
	42	\$8,327.34

**Dell 24 Monitor - P2422H, 60.5cm (23.8")**

Estimated delivery if purchased today:  
Apr. 06, 2023  
Contract # C000000005003  
Customer Agreement # M0483/19TELE00656

Description	SKU	Unit Price	Quantity	Subtotal
Dell 24 Monitor - P2422H, 60.5cm (23.8")	210-BBCC	-	42	-
Dell Limited Hardware Warranty	814-5380	-	42	-
Advanced Exchange Service, 3 Years	814-5381	-	42	-

<b>Subtotal:</b>	<b>\$57,760.08</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Estimated Tax:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$57,760.08</b>

## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**^DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

DB:dh  
05-09-23

R-19

**RESOLUTION AWARDING A CONTRACT TO  
JJM PLUMBING FOR AS-NEEDED PLUMBING SERVICES**

WHEREAS, there exists a need for plumbing installation and repair services for various City properties throughout the City; and

WHEREAS, pursuant to an advertised request for proposal (RFP #23-02) four (4) proposals for plumbing services were received on February 24, 2023; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **JJM PLUMBING COMPANY, INC.**, 13 West 9<sup>th</sup> Avenue, Glendora, NJ 08029 to provide Plumbing Repairs and Installation Services on an as needed basis for a period of two (2) years in the amount of EIGHTY-EIGHT THOUSAND FIVE HUNDRED FIFTY DOLLARS (\$88,550.00); and

WHEREAS, **JJM PLUMBING COMPANY, INC.** will provide the services at the hourly rate of \$100.00 Plumber; \$54.00 Asst. and \$150.00 Plumber; \$84.00 Asst. for overtime; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-E6-706-916", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **JJM PLUMBING COMPANY, INC.**, 13 West 9<sup>th</sup> Avenue, Glendora, NJ 08029, for an amount not to exceed EIGHTY-EIGHT THOUSAND FIVE HUNDRED FIFTY DOLLARS (\$88,550.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: JJM PLUMBING

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

• BUDGET APPROPRIATION: 2-01-E6-706-916  
AMOUNT: \$ 88,550.00

APPROPRIATION RESERVE:  
AMOUNT: \$

• DEDICATED BY RIDER:  
AMOUNT: \$

• RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$


• CAPITAL ORDINANCE  
AMOUNT: \$

• TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 88,550.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARDING A CONTRACT TO JJM PLUMBING FOR AS NEEDED PLUMBING REPAIRS AND INSTALLATION.

  
\_\_\_\_\_  
Gerald C. Seneski  
Director of Finance  
Date: 4/17/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Awarding a contract to JJM Plumbing for as-needed plumbing repairs and installation**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4-17-23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/17/2023	
Director of Finance				

Approved by: Business Administrator

Signature

4/17 Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney

Signature

APR 26 2023 Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Awarding a contract to JJM Plumbing for as-needed plumbing repairs and installation

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Contract is for plumbing repairs and installation services for general and emergency repairs at various locations
- Contract inclusive for all City offices, properties and locations as the need arises for commercial or residential plumbing work
- Contract period: one year with a 2<sup>nd</sup> year option
- Contract based on hourly rates: Reg. Plumber \$100.00 Reg. Asst. \$54.00, OT Plumber \$150.00 OT Asst. \$81.00

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$88,550.00

**APPROPRIATION NUMBER:** 2-01-E6-706-916

**PROCUREMENT:** BID #23-02 – received four (4) submissions on 2/24/2023

**IMPACT STATEMENT:**

- This contract ensures there are no serious delays in trying to procure a plumbing vendor during any emergencies.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

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Name

Phone/Email



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	JJM PLUMBING
Purpose or Need for service:	PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS.
Contract Award Amount	\$88,550.00
Term of Contract	2 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #23-02
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES FALASCA MCCLOSKEY MECHANICAL NORTHEASTE PLUMBING

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

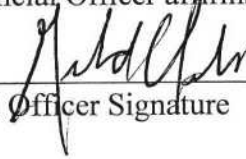
Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature


Date 4/23/23

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Bid #23-03  Date 4/17/2023  
\_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** J.J. MCGINNISS PLUMBING CONTRACTORS, INC.  
**Trade Name:**  
**Address:** 13 W 9TH AVENUE  
GLENDORA, NJ 08029-1201  
**Certificate Number:** 0972784  
**Effective Date:** February 11, 2003  
**Date of Issuance:** April 17, 2023

**For Office Use Only:**  
20230417152957243

# 23-02 - PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

Opening Date: February 8, 2023 2:45 PM

Closing Date: February 28, 2023 11:00 AM

## Vendor Details

Company Name: JJM Plumbing  
Address: 13 west 9 ave  
Glendora, nj 08029  
Contact: Sean McGinniss  
Email: sean@jjmplumbing.com  
Phone: 856-939-9626  
Fax: 856-939-9626  
HST#: [REDACTED]

## Submission Details

Created On: Monday February 27, 2023 12:11:51  
Submitted On: Monday February 27, 2023 15:18:31  
Submitted By: Sean McGinniss  
Email: sean@jjmplumbing.com  
Transaction #: f11f927b-29c8-4301-8425-f05ebe815771  
Submitter's IP Address: 73.10.214.188

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**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**Price Sheet - I**

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period. If the City deems a second plumber is necessary, the City will pay the rate for the second plumber. The City will not pay the Plumber rate for an apprentice or helper on the job.

Category	Rate Per Hour	Unit Price *	Multiplier Hours (More or Less)	Total Cost
A) Plumber	Regular Hours	\$100.0000	500	\$ 50,000.00
B) Assistant	Regular Hours	\$54.0000	500	\$ 27,000.00
C) Plumber	Overtime	\$150.0000	50	\$ 7,500.00
D) Assistant	Overtime	\$81.0000	50	\$ 4,050.00
Subtotal:				\$ 88,550.00

**Price Sheet - II**

Provide percentage markup or markdown on material charges. If not markup or markdown percentage, do not leave it blank, enter Zero instead.

(Invoice must have receipts verifying material cost)

List Price of Materials	Amount of Percentage
Markup Percentage	10%
Markdown Percentage	0

**Summary Table**

Bid Form	Amount
Price Sheet - I	\$ 88,550.00
Subtotal Contract Amount:	\$ 88,550.00

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT**  
**RENEWAL**

Certification 43429

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-JUN-2016 to 15-JUN-2023

JJM PLUMBING COMPANY,  
13 WEST 9TH AVE.  
GLENDDORA

NJ 08029



*Ford M. Scudder*

FORD M. SCUDDER  
Acting State Treasurer

Certificate Number  
631488

Registration Date 07/15/2022  
Expiration Date 07/14/2023



# State of New Jersey

## Department of Labor and Workforce Development Division of Wage and Hour Compliance

### Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):  
Mary F. McGinniss, President

Responsible Representative(s):  
John J. McGinniss, Vice-President

JW  
2022  
Company

Handwritten signature of Robert Asare-Angels.

Robert Asare-Angels, Commissioner  
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

Rev. R-20

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING THE ACQUISITION OF VARIOUS VEHICLES**

WHEREAS, there exists a need to purchase one (1) Chevy Equinox AWD 1LF from Mall Chevrolet, Inc., to replace a rental vehicle for Administrative use in the amount of \$30,534.25; and

WHEREAS, due to non-repairable vehicles used by the Department of Public Works, there exists a need to purchase two (2) 2023 GMC Sierra 2500 4WD Regular Cab Pro pickup trucks from Franks Truck Center in the amount of \$83,411.02; and

WHEREAS, pursuant to NJAC 5:34-7.12, a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative; and

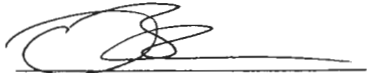
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line item "2-01-C2-886-873" & "3-01-E1-245-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contracts be awarded to Mall Chevrolet, Inc. and Franks Truck Center for the purchase of one (1) Chevy Equinox AWD 1LF from Mall Chevrolet, Inc. and two (2) 2023 GMC Sierra 2500 4WD Regular Cab Pro pickup trucks from Franks Truck Center under ESCNJ #20/21-09 Co-Op #65MCESCCPS, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council

FROM: *Purchasing Administration*

**TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of one (1) Chevy Equinox AWD 1LF from Mall Chevrolet, Inc under ESCNJ Cooperative.**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by:  
Business Administrator

*[Signature]*  
Signature

*5/26/23*  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

*[Signature]*  
Signature

*26 APR 23*  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the purchase of one (1) Chevy Equinox AWD 1LF from Mall Chevrolet, Inc under ESCNJ Cooperative.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Replaces one (1) Hertz rented SUV
- Utilizing pricing structure from ESCNJ #65MCESCCPS Bid #20/21-09

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$TBD

**APPROPRIATION NUMBER:** TBD

**PROCUREMENT PROCESS:** TBD

*"No Cert."*  
*↖*

**IMPACT STATEMENT:**

- The purchase of this vehicle replaces the SUV currently being rented from Hertz due to a lack of vehicles available for Administrative use.
- Vehicle is available and once received will immediately cease rental payments of \$1163/month
- This truck will slowly increase the aged frontline vehicles currently in the City's fleet.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	MALL CHEVROLET
Purpose or Need for service:	PURCHASE OF ONE CHEVY EQUINOX AWD 1LF FOR ADMINISTRATION
Contract Award Amount	\$
Term of Contract	~ 4-6 WEEKS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C 5:34-7.12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

Approved

Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM:

**TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of two (2) GMC 2023 Sierra 2500 4WD Regular Cab Pro pickup trucks from Franks Truck Center under ESCNJ Cooperative.**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/26/2023	
Director of Finance				

Approved by:  
Business Administrator

Signature

4/26/23  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

26 APR 23  
Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the purchase of two (2) 2023 GMC Sierra 2500 4WD Regular Cab Pro pickup trucks from Franks Truck Center under ESCNJ Cooperative.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Replaces two (2) Hertz rented pickup trucks
- Utilizing pricing structure from ESCNJ #65MCESCCPS Bid #20/21-09
- Currently one (1) working front loader (721) available in the City's fleet

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$83,411.02

**APPROPRIATION NUMBER:** 2-01-C2-886-873

**PROCUREMENT PROCESS:** N.J.A.C 5:34-7.12

**IMPACT STATEMENT:**

- The purchase of these trucks replaces the rented Hertz trucks, which was rented due to non-repairable 2007 Ford Rangers.
- Vehicles are in stock and once received will immediately cease rental payment of \$2,378/month.
- These trucks will increase the aged vehicles currently in the City's fleet.
- DPW employees utilizes the DPW inspectors to pick up trash, cleanups and every day duties.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	FRANKS TRUCK CENTER
Purpose or Need for service:	PURCHASE OF TWO (2) 2023 GMC SIERRA 2500 4WD CAB PRO PICKUP TRUCKS
Contract Award Amount	\$83,411.02
Term of Contract	~ 1-2 WEEKS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C 5:34-7.12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

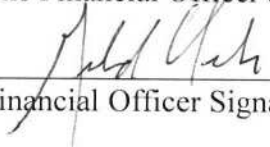
Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied \_\_\_\_\_

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



DB:dh  
05-09-23

R-21

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 1122 MT. EPHRAIM AVENUE, BLOCK 1310, LOT 22 AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

**WHEREAS**, on January 5, 2023, an inspection by the City Construction Official of a building structure took place at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22; and

**WHEREAS**, upon inspection, the Construction Official determined that the building structure at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22 was an unsafe structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

**WHEREAS**, on January 6, 2023, it was determined that the building structure at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22 required emergency demolition, removal of all structures, contents and all other debris, whether above or below ground and final restoration and grading of the property; and

**WHEREAS**, the City reached out to The Original W. Hargrove Demolition, Inc., for bid of the emergency demolition of 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, removal of all structures, contents and all other debris, whether above or below ground and final restoration and grading of the property; and

**WHEREAS**, the City of Camden received a lump sum bid of \$60,000.00 from The Original W. Hargrove Demolition, Inc., for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground and final restoration and grading of the property at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, Camden, NJ; and

**WHEREAS**, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for \$60,000.00 for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground, final restoration and grading of 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, Camden NJ; and

**WHEREAS**, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of \$60,000.00 on the property at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, Camden, NJ or alternatively, to enforce the payment of \$60,000.00, together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris, final restoration and grading of 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, Camden, NJ; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of \$60,000.00 on the property at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, for the costs incurred for the emergency demolition, removal of debris, final restoration and grading.
2. The municipal lien in the amount of \$60,000.00 for the property at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.

4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of \$60,000.00 for the for the demolition, removal of debris, final restoration and grading at 1122 Mt. Ephraim Avenue, Block 1310, Lot 22, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HARGROVE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-700-908  
AMOUNT: \$ 60,000.00

- APPROPRIATION RESERVE:  
AMOUNT: \$

- DEDICATED BY RIDER:  
AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$

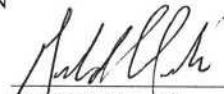
- CAPITAL ORDINANCE  
AMOUNT: \$

- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 60,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING AND RATIFYING EMERGENCY DEMOLITION

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/25/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. CHANDLER, ADMINISTRATION/PURCHASING

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 1122 MT. EPHRAIM AVENUE, BLOCK 1310, LOT 22 AND IMPOSE A MUNICIPAL LIEN AGAINST THE PROPERTY**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/24/2023	
Director of Finance			4/25/23	
Approved by:			4/24/23	
Business Administrator		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:		APR 26 2023
City Attorney	Signature	Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 1122 MT. EPHRAIM AVENUE, BLOCK 1310, LOT 22 AND IMPOSE A MUNICIPAL LIEN AGAINST THE PROPERTY**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Ratify the emergency bid and payment of same to "The Original" W Hargrove Demolition Co., Inc., 1507 State Street, Camden, NJ 08105 for the emergency demolition of 1122 Mt. Ephraim Ave, Block 1310 Lot 22
- The City Construction Official determined that there was an imminent hazard due to the structure collapsing onto the street on March 14, 2023 and stated the building required demolition as of March 14, 2023. Contacted three (3) (3) vendors and received quotes from both.
- The City of Camden Code will impose a municipal lien against this property for the amount of the costs incurred by the City for demolition, removal of debris and final restoration and grading of the property.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$60,000.00

**APPROPRIATION NUMBER:** 3-01-E6-700-908

**IMPACT STATEMENT:**

- ER Demolition work completed on 3/14/2023 & 3/15/2023

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	THE ORIGINAL HARGROVE DEMOLITION, INC
Purpose or Need for service:	1122 MT EPHRAIM AVE ER DEMOLITION
Contract Award Amount	\$60,000.00
Term of Contract	~10 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-6
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CARVELLA DEMO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*


Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/20

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A ER DEMO Date 4/29/2025  
\_\_\_\_\_  
Certifying Officer

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00924

SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
	VENDOR #: HAR01 W HARGROVE ROOFING CO. 1507 STATE STREET CAMDEN, NJ 08105

ORDER DATE: 04/20/23  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	DEMOLITION 1122 MT EPHRAIM AVE, BLOCK 1310 LOT 22 DEMO OF RESIDENTIAL PROPERTY TO INCLUDE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, FINAL RESTORATION AND GRADING OF PROPERTY	3-01-E6-700-908	60,000.0000	60,000.00
			TOTAL	60,000.00

CITY OF CAMDEN  
 PURCHASING BUREAU  
 2023 APR 21 AM 11:40

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

  
 Department Head 4-20-23  
 Date

  
 Receiver of Goods 4/20/23  
 Date

**FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU**



**BID PRICE SHEET**

- **LUMP SUM PAYMENT FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1122 MT EPHRAIM AVE, BLOCK 1310, LOT 22, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**

\$ 60,000.<sup>00</sup>  
TOTAL

Total Bid Amount in Words: Sixty Thousand Dollars and <sup>00</sup>/<sub>100</sub> -

---

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1122 MT EPHRAIM AVE, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

\*\*\*

I **HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrave Demolition Co Inc.

Bidder's Corporate Officer's Signature: 

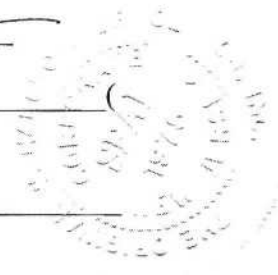
(print name)

Name: William Hargrave

(print title)

Title: President.

Date: 3.14.2023.





## CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W Hargrove Demolition Co. Inc.

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

1122 Mt. Ephraim Avenue, Camden, NJ

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

Asbestos		Tanks	
Yes	No	Yes	No
<u>      </u>	<u>  XX  </u>	<u>      </u>	<u>  XX  </u>

By: [Signature]  
William Hargrove, President.

Sworn and subscribed to before me  
On this 14<sup>th</sup> day of March, 2023

[Signature]  
NOTARY PUBLIC

Kelly-Jo Gipe  
NOTARY PUBLIC  
STATE OF NEW JERSEY  
MY COMMISSION EXPIRES 03/26/2024

## CITY OF CAMDEN

### **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1122 MT EPHRAIM STREET, BLOCK 1310, LOT 22, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN.**

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On March 14, 2023, the City of Camden Construction Official conducted an inspection of the structure at 1122 Mt. Ephraim Ave, Block 1310, Lot 22, and determined that it is an unsafe structure and imminent hazard: walls are in immediate danger of collapsing and falling bricks. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until March 14, 2023 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1122 Mt. Ephraim Ave, Block 1310, Lot 22, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property.

The Contractor must respond by no later than 3:00 p.m. on Tuesday, March 14, 2023. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure subject site and begin actual demobilition by 4:00 p.m. on Tuesday, March 14, 2023 for public safety. A Portable six-foot (6') metal cyclone fence must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] must be corrected at that time.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1122 MT EPHRAIM STREET, BLOCK 1310, LOT 22, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**
- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**
- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**
- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**
- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

**\*EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and \$ 7,500.00

**PLEASE NOTE:** In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest

## Lateefah Chandler

---

**From:** James Rizzo  
**Sent:** Tuesday, March 14, 2023 1:42 PM  
**To:** David Krug; Dorri Brown; Edwin Guzman; Gabe Rodriguez CCP; Gabriel Camacho; Howard McCoach; James Rizzo; Keith L. Walker; Lateefah Chandler; Marc Riondino; Michael Harper; Steven.Rodriguez; Timothy J. Cunningham; Victor Carstarphen  
**Subject:** EMERGENCY DEMOLITION 1122 MT EPHRAIM AVE 03/14/2023  
**Attachments:** Message from "RNP5838798034A4"

Lateefah,

Please find EMERGENCY DEMOLITION FOR 1122 MT EPHRAIM AVE.

CONTRACTOR MUST BE ON SITE IMMEDIATELY TO SECURE THE SITE  
AND DEMOLITION MUST START IMMEDIATELY.

THANKS

*JAMES R RIZZO, CONSTRUCTION OFFICIAL  
520 MARKET ST  
BUILDING BUREAU, ROOM 403  
CITY HALL, CAMDEN NJ 08102  
JARIZZO@CI.CAMDEN.NJ.US*



CITY OF CAMDEN

DEPARTMENT OF CODE ENFORCEMENT


BUILDING BUREAU

**EMERGENCY DEMOLITION MEMO**

To: Patrick Keating, Director of Department of Public Works  
From: JAMES R RIZZO, Construction Official  
Date: Tuesday, March 14, 2023  
SITE: 1122 MT EPHRAIM AVE  
Owner NELSON, NAHFEA  
800 E ELM ST  
LINDENWOLD, NJ 08021

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed:   
JAMES R RIZZO, Construction Official

Signed: \_\_\_\_\_  
Building Sub code Official

**COMMENTS - BUILDING COLLAPSE INTO STREET -**

*NO STUCCO*



CITY OF CAMDEN  
 520 MARKET STREET  
 CAMDEN, NJ 08101  
 (856)757-7032

## NOTICE OF IMMINENT HAZARD

Application Date:  
 Application ID:  
 Permit Number:  
 Date Permit Issued:  
 Notice Date: 3/14/2023  
 Violation Number: 2023-00103

### IDENTIFICATION

Work Site Location: <u>1122 MT EPHRAIM AVE</u>	Block: <u>1310</u>	Lot: <u>22</u>	Qual: _____
Owner in Fee: <u>NAHFEA S NELSON</u>	Contractor/Agent: <u>WILSON &amp; MARIA MARTINEZ</u>		
Address: <u>800 E ELM AVENUE</u>	Address: <u>1119-1125 MT EPHRAIM AVENUE</u>		
<u>LINDENWOLD NEW JERSEY 08021</u>	<u>CAMDEN NEW JERSEY 08104</u>		
Telephone: _____	Telephone: _____		

To:  Owner  Other \_\_\_\_\_  
 Contractor/Agent \_\_\_\_\_

Date of Inspection: 3/14/2023      Date of Notice: 3/14/23      Compliance Due Date: 03/14/23

### ACTION

**Take NOTICE** that as a result of the inspections conducted by this agency on 1/14/2023 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

**TOTAL COLLAPSE OF SIDE WALL, LANDING ON PARKED CAR AND INTO STREET**

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

- Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.
- Demolish the above structure by 03/14/2023

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

**If you have any questions concerning this matter, please call: (856) 757-7032.**

By Order of:  Date: 3/14/2023  
 CITY OF CAMDEN Construction Official

Sent by Certified Mail: \_\_\_\_\_

U.C.C. F242





CITY OF CAMDEN  
 520 MARKET STREET  
 CAMDEN, NJ 08101  
 (856)757-7032

**APPLICATION TO CONSTRUCTION  
 BOARD OF APPEALS**

**Date Issued:** 3/14/2023  
**Application ID:**  
**Permit Number:**  
**Date Permit Issued:**  
**Notice Date:** 3/14/2023  
**Violation Number:** 2023-00103

**IDENTIFICATION**

<b>Work Site Location:</b> <u>1122 MT EPHRAIM AVE</u>	<b>Block:</b> <u>1310</u>	<b>Lot:</b> <u>22</u>	<b>Qual:</b> _____
<b>Owner in Fee:</b> <u>NAHFEA S NELSON</u>	<b>Contractor/Agent:</b> <u>WILSON &amp; MARIA MARTINEZ</u>		
<b>Address:</b> <u>800 E ELM AVENUE</u>	<b>Address:</b> <u>1119-1125 MT EPHRAIM AVENUE</u>		
<u>LINDENWOLD NEW JERSEY 08021</u>	<u>CAMDEN NEW JERSEY 08104</u>		
<b>Telephone:</b> _____	<b>Telephone:</b> _____		

**APPLICANT STATEMENT**

Specific section(s) of the Regulation in question:

Briefly state your position in this matter and explain the nature of the relief you seek. (If more pages required, additional pages may be attached.)

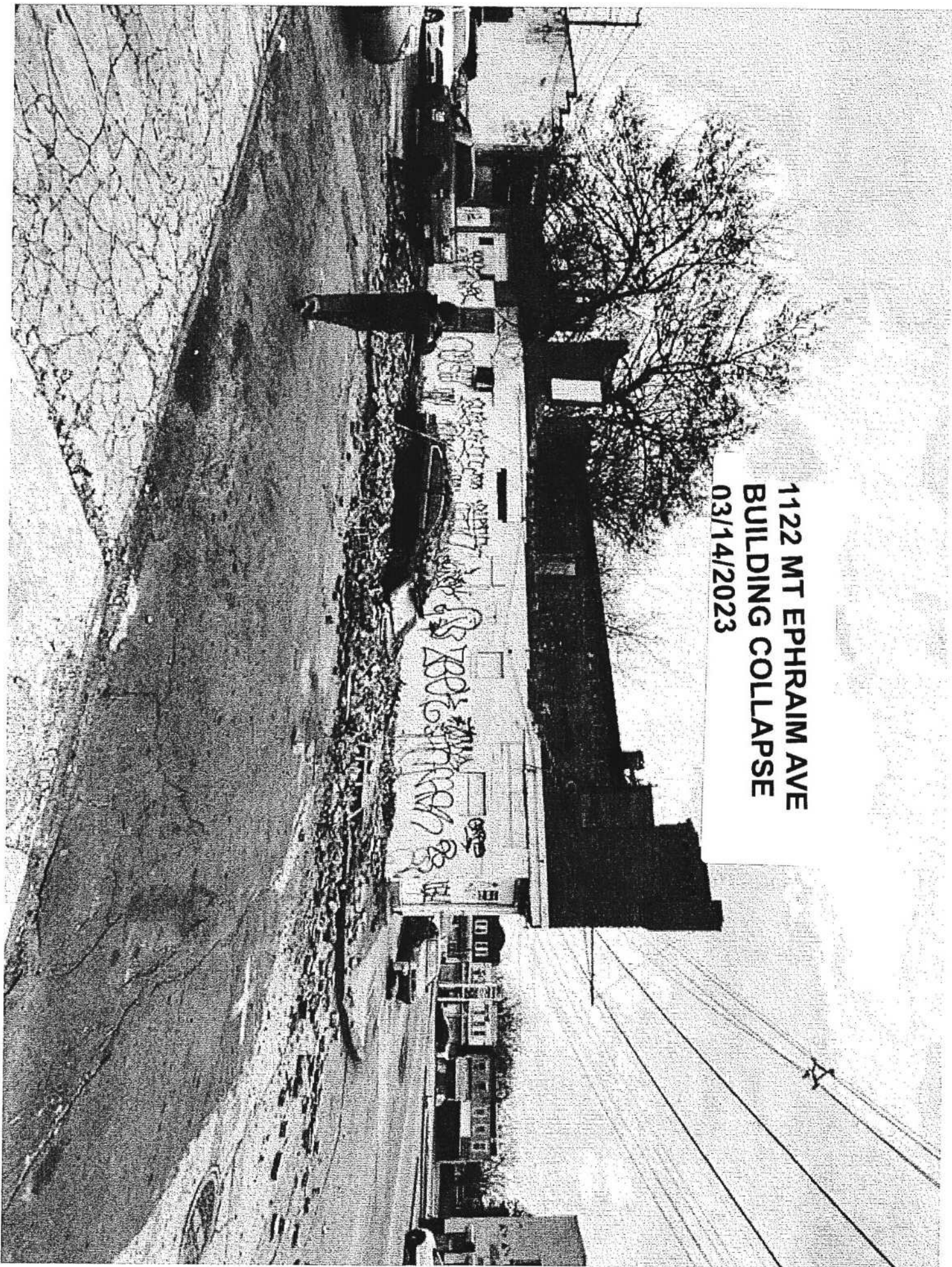
The Construction Board of Appeals has 10 business days following the submission of the appeal to make a decision pursuant to N.J.A.C. 5:23A-2.3(a)

Fees      \$100.00  
 Paid [  ] Check No. \_\_\_\_\_  
 Collected By \_\_\_\_\_

Signed: \_\_\_\_\_ (Date)  
 (APPLICANT/AGENT)

**Application will not be considered complete unless accompanied by the appeal fee.**  
**Fee shall be waived when appeal is based on failure of agency to act within a specified time frame.**

1122 MT EPHRAIM AVE  
BUILDING COLLAPSE  
03/14/2023







## Lateefah Chandler

---

**From:** Lateefah Chandler  
**Sent:** Tuesday, March 14, 2023 2:02 PM  
**To:** 'johnc@caravellademo.com'  
**Subject:** RE: 1122 Mt. Ephraim Ave ER Demo Quote Request-Revised  
**Attachments:** ER DEMO Quote Specs 1122 Mt. Ephraim Ave.pdf

Kindly see the attached for ER Demo at 1122 Mt. Ephraim. Please let me know if you are interested in providing a quote by 3:00 pm to start demo before 4pm.

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

### CONFIDENTIALITY NOTICE

The information contained in this communication from the City of Camden is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. If you are not an intended recipient of this e-mail, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please immediately contact the City of Camden at (856) 757-7475 to arrange for the return of this information.

## Lateefah Chandler

---

**From:** Lateefah Chandler  
**Sent:** Tuesday, March 14, 2023 2:04 PM  
**To:** 'Pat@winzinger.com'  
**Subject:** 1122 Mt. Ephraim Ave ER Demo Quote Request  
**Attachments:** ER DEMO Quote Specs 1122 Mt. Ephraim Ave.pdf; Standard-Camden-City-Demolition-Specifications.pdf

Kindly see the attached for ER Demo at 1122 Mt. Ephraim. Please let me know if you are interested in providing a quote by 3:00 pm to start demo before 4pm.

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

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## Lateefah Chandler

---

**From:** kelly whargrove.com <kelly@whargrove.com>  
**Sent:** Tuesday, March 14, 2023 2:43 PM  
**To:** Lateefah Chandler  
**Subject:** Re: 1122 Mt. Ephraim Ave ER Demo Quote Request-Revised  
**Attachments:** Emergency Quote-- 1122 Mt. Ephraim Avenue.pdf

Please see attached quote... as requested.

Kelly-Jo Gipe, Controller  
W. Hargrove Demolition Co Inc.  
1507 State Street  
Camden, NJ 08105

Telephone #856-225-1100  
Fax #856-541-0841  
Email: [kelly@whargrove.com](mailto:kelly@whargrove.com)

---

**From:** Lateefah Chandler <LaChandl@ci.camden.nj.us>  
**Sent:** Tuesday, March 14, 2023 2:02 PM  
**To:** kelly whargrove.com <kelly@whargrove.com>  
**Subject:** 1122 Mt. Ephraim Ave ER Demo Quote Request-Revised

Kindly see the attached for ER Demo at 1122 Mt. Ephraim. Please let me know if you are interested in providing a quote by 3:00 pm to start demo before 4pm.

Thank you

*Lateefah Chandler*

Lateefah Chandler, QPA  
Purchasing Agent  
City of Camden  
856-757-7475  
856-541-9668 (fax)  
Email: [lachandl@ci.camden.nj.us](mailto:lachandl@ci.camden.nj.us)

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DB:dh  
05-09-23

R-22

**RESOLUTION AUTHORIZING THE PURCHASE OF RECYCLING AND TRASH CONTAINERS FROM TM FITZGERALD & ASSOCIATES**

WHEREAS, pursuant to Resolution R-29 (MC:2199) adopted June 10, 2014, the City of Camden is a participating member of The Educational Services Commission of New Jersey formerly known as Middlesex Regional Education Commission; and

WHEREAS, The Educational Services Commission of New Jersey (#65MCESCCPS), as Lead Agency has offered voluntary participation in their Cooperative Pricing System for the purchase of goods and services to the City of Camden; and

WHEREAS, each participating municipality in the Cooperative Pricing System is authorized to enter into contract directly with said vendors pursuant to the terms and conditions of this bid by its governing body in accordance with the applicable laws; and

WHEREAS, the City of Camden Department of Public Works wishes to purchase 1,500 32 gallon yellow MDPW trash cans and 1,500 32 gallon blue MDPW recycling cans for use by City residents from TM FITZGERALD & ASSOCIATES, in the amount of SIXTY THOUSAND DOLLARS (\$60,000.00); and

WHEREAS, the availability of cooperative pricing best serves the needs of the City of Camden and the Purchasing Department recommends utilization of this contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line items "3-01-E6-702-917; G-19-703-998; G-19-703-998 & G-20-703-999" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded under The Educational Services Commission of New Jersey to purchase 1,500 32 gallon yellow MDPW trash cans and 1,500 32 gallon blue MDPW recycling cans for use by City residents from TM FITZGERALD & ASSOCIATES, in the amount of SIXTY THOUSAND DOLLARS (\$60,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: T M FITZGERALD AND ASSOCIATES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-702-917 ; G-18-703-998; G-19-703-998; G-20-703-999;

AMOUNT: \$ 60,000.00

APPROPRIATION RESERVE:

AMOUNT: \$

- DEDICATED BY RIDER:

AMOUNT: \$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT: \$

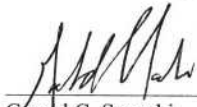
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 60,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING THE PURCHASE OF RECYCLING AND TRASH CONTAINERS FROM T M FITZGERALD AND ASSOCIATES

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of recycling and trash containers from T M Fitzgerald & Associates**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/19/2023	
Director of Finance			4/24/23	

Approved by:  
Business Administrator

Signature

4/24/23  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

APR 26 2023  
Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the purchase of recycling and trash containers from T M Fitzgerald & Associates

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- 1500 32-gallon yellow MDPW trash cans for use by City residents
- 1500 32-gallon blue MDPW recycling cans for use by City residents
- Recycling cans covered by Recycling tonnage grant
- City provides trash/recycling containers at Camden Cleanup events and 101 Newtown outside of the Summer months for City residents
- Residents must provide identification to receive containers

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$60,000.00

**APPROPRIATION NUMBER:** 3-01-E6-702-917; G-18- -703-998, G-19- -703-998, G-20- -703-999

**PROCUREMENT:** NJSC 40A:11-12 - NJSC 19-Tele-00656

**IMPACT STATEMENT:**

- City residents may not properly dispose of trash and recycling
- Increases DPW manpower due to ripped plastic bags
- Trash debris will cause an increase in rodents and stray cats/dogs

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7475**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	T M FITZGERALD & ASSOCIATES
Purpose or Need for service:	PURCHASE OF RECYCLING AND TRASH CONTAINERS
Contract Award Amount	\$60,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

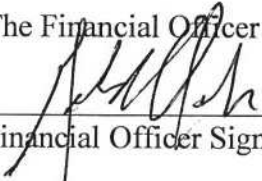
Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**

520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00856

SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
VENDOR	VENDOR #: FIT01 T M FITZGERALD & ASSOC 850 WEST CHESTER PK SUITE 200 HAVERTOWN, PA 19083-4439

ORDER DATE: 04/14/23  
 DELIVERY DATE: 04/14/23  
 STATE CONTRACT: ESCNJ 20/21-14  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1500.00 EA.	TRC-32-M-58-S-02 32 gallon yellow MDPE Tripler Can container with solid botton and two logos  Logo/Foil Color: Both sides - BLACK  Logo - Side 1: We Are Camden Strong, Mayor Victor Carstarphen, Camden Clean Campaign  Logo - Side 2: City of Camden Trash Only  Quote Number: 23-058 dated 3/21/23	3-01-E6-702-917	18.5000	27,750.00
			TOTAL	27,750.00

Approved:

I hereby certify that the work or supplies specified are  
 Necessary for the proper transaction of the business of this  
 bureau or office.

 4-14-23  
 Department Head Date

 4/14/23  
 Receiver of Goods Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

Blue Recycling

**T.M. Fitzgerald & Associates**  
850 West Chester Pike, Ste 200  
Havertown, PA 19083-4439

# QUOTATION

Quote Number: 23-058  
Quote Date: Mar 21, 2023  
Page: 1

Voice: 610-853-2008  
Fax: 610-789-5168

Quoted To:
City of Camden Dept. Finance/Acct Payable Rm. 213 City Hall;PO Box 95120 Camden, NJ 08101

Customer ID	Good Thru	Payment Terms	Sales Rep
CAMDEN	4/20/23	Net 30 Days	ESCNJ

Quantity	Item	Description	Unit Price	Amount
1,500.00	TRC-32-M-58-S-02	32 gallon Kelly green MDPE TripleRCan container with solid bottom and two logos	18.50	27,750.00
	LOGO COLOR	Logo/Foil color: Both Sides: WHITE		
	LOGO TEXT	Logo: Side 1: We Are Camden Strong, Mayer Victor Carstarphen, Camden Clean Campaign		
	LOGO TEXT	Logo: Side 2: City of Camden, Trash Only		
			Subtotal	27,750.00
			Sales Tax	
			Freight	
			<b>TOTAL</b>	<b>27,750.00</b>

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00857

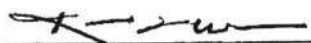
SHIP TO	DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: ANGELA WATKINS
VENDOR	VENDOR #: FIT01 T M FITZGERALD & ASSOC 850 WEST CHESTER PK SUITE 200 HAVERTOWN, PA 19083-4439

ORDER DATE: 04/14/23  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1500.00	TRC-32-M-42-D-02 48.23 % 49.22 % 2.55 % 32 gallon recylce blue container with drain holes and two logos  Logo/Foil color: Both sides - WHITE  Logo - Side 1: We Are Camden Strong, Mayor Vistor Carstarphen, Camden Clean Campaign  Logo - side 2: City of Camden with city seal surrounded by Recycle, and Recycle... Reduce... Reuse	G-18- -703-998 G-19- -703-998 G-20- -703-999	18.5000	27,750.00
			TOTAL	27,750.00

Approved:

I hereby certify that the work or supplies specified are  
 Necessary for the proper transaction of the business of this  
 bureau or office.

 4-14-23  
 Department Head Date

 4/14/23  
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU



**T.M. Fitzgerald & Associates**  
 850 West Chester Pike, Ste 200  
 Havertown, PA 19083-4439

# QUOTATION

Quote Number: 23-059  
 Quote Date: Mar 21, 2023  
 Page: 1

Voice: 610-853-2008  
 Fax: 610-789-5168

Quoted To:
City of Camden Dept. Finance/Acct Payable Rm. 213 City Hall; PO Box 95120 Camden, NJ 08101

Customer ID	Good Thru	Payment Terms	Sales Rep
CAMDEN	4/20/23	Net 30 Days	ESCNJ

Quantity	Item	Description	Unit Price	Amount
1,500.00	TRC-32-M-42-D-02	32 gallon recycle blue container with drain holes and two logos	18.50	27,750.00
	LOGO COLOR	Logo/Foil color: Both sides: WHITE		
	LOGO TEXT	Logo: Side 1: We Are Camden Strong, Mayor Victor Carstarphen, Camden Clean Campaign		
	LOGO TEXT	Logo: Side 2: City of Camden with city seal surrounded by Recycle, and Recycle... Reduce... Reuse		
			Subtotal	27,750.00
			Sales Tax	
			Freight	
			<b>TOTAL</b>	<b>27,750.00</b>

Educational Services Commission of New Jersey  
New Jersey State-Approved Cooperative Purchasing System #65MCESCCPS



**Recycling Container & Roll-Out Carts Bid #ESC NJ 22/23-14**

**Bid Term: 8/1/2022 - 7/31/2023 (with extensions as permitted by law)**

That the Executive Committee award the Recycling Container & Roll-Out Carts  
Bid #ESC NJ 22/23-14 as follows:

T.M. Fitzgerald & Associates  
850 West Chester Pike, Suite 200  
Havertown, PA 19083

**Recycling Containers Pricing**

For each recycling container and lid listed below, price provided is per container and lid based  
on the volume numbers.

	1-25	26-100	101-250	251-500	501-1000	1001-5000	5001-15000	15000+
20 Gallon Round Container	\$35.00	\$17.15	\$15.65	\$14.90	\$13.90	\$12.90	\$12.50	\$12.40
25 Gallon Round Container	\$38.00	\$18.30	\$16.80	\$16.05	\$15.05	\$14.05	\$13.65	\$13.55
32 Gallon Round Container	\$46.00	\$22.75	\$21.25	\$20.50	\$19.50	\$18.50	\$18.10	\$18.00
20 Gallon Round Container Lid	\$5.50	\$5.25	\$4.25	\$4.15	\$4.05	\$3.95	\$3.85	\$3.80
25 Gallon Round Container Lid	\$5.50	\$5.25	\$4.25	\$4.15	\$4.05	\$3.95	\$3.85	\$3.80
32 Gallon Round Container Lid	\$6.90	\$6.80	\$5.35	\$5.25	\$5.20	\$5.10	\$5.00	\$4.95

**EIGHT (8) STANDARD COLOR OPTIONS AVAILABLE**

Additional Features	Price (Per Container)
Custom Logo Set-Up Fee	\$325.00 per logo
Serial Numbers	\$0.40 per container
Hole in Lid Upcharge	\$1.00 per lid

**Minimum Qty for Color Options and/or Custom Logos: 101 units**



## Roll-Out Carts Pricing

For the following labels, provided price is per volume total in first column.

Quantities (In-Mold Labels)	Make/Model	Full Truckload Quantity	Price
In-Mold Label – 9" x 9.5" 4-Color: 500-1,000	ALL MAKES/MODELS ABOVE (1,000 MINIMUM)	AS INDICATED ABOVE	\$7.95
In-Mold Label – 9" x 9.5" 4-Color: 1,001-2,500	ALL MAKES/MODELS ABOVE	AS INDICATED ABOVE	\$5.85
In-Mold Label – 9" x 9.5" 4-Color: 2,501-5,000	ALL MAKES/MODELS ABOVE	AS INDICATED ABOVE	\$4.75
In-Mold Label – 9" x 9.5" 4-Color: 5,001-7,500	ALL MAKES/MODELS ABOVE	AS INDICATED ABOVE	\$4.25
In-Mold Label – 9" x 9.5" 4-Color: 7,501-10,000	ALL MAKES/MODELS ABOVE	AS INDICATED ABOVE	\$3.95
In-Mold Label – 9" x 9.5" 4-Color: >10,001	ALL MAKES/MODELS ABOVE	AS INDICATED ABOVE	\$3.75

DB:dh  
05-09-23

R-23

**RESOLUTION AUTHORIZING THE CONTINUE RENTAL  
OF ONE (1) REAR LOADER FROM BIG TRUCK RENTAL**

WHEREAS, the Council of the City of Camden by Resolution MC-22:8741, dated December 13, 2022, awarded a contract to Big Truck Rental under the OMNIA PARTNERS public sector cooperative purchasing contract #2019000319; and

WHEREAS, the contract price set forth in MC-22:8741 was Fifty-One Thousand Dollars (\$51,000.00); and

WHEREAS, it is necessary to extend the rental of one (1) 2022 Peterbilt rear loader from Big Truck Rental until December 21, 2023 in the amount of EIGHTY-SIX THOUSAND TWENTY-FIVE DOLLARS (\$86,025.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden, under line item(s) "3-01-E6-702-917", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves to continue the rental of one (1) 2022 Peterbilt rear loader from Big Truck Rental until December 21, 2023 in the amount not to exceed EIGHTY-SIX THOUSAND TWENTY-FIVE DOLLARS (\$86,025.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BIG TRUCK RENTAL

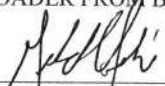
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-702-917  
AMOUNT: \$ 86,025.00  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 86,025.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AUTHORIZING THE CONTINUAL RENTAL OF ONE (1) REAR LOADER FROM BIG TRUCK RENTAL.

  
\_\_\_\_\_  
Gerald C. Scheski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

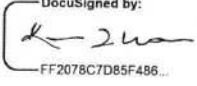


TO: City Council  
 FROM: L. Chandler, Purchasing Agent

*CONTINUED*

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the continual rental of one (1) rear loader from Big Truck Rental

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email


## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y	 <small>DocuSigned by: FF2078C7D85F486...</small>		
	Y		4/24/23	
Approved by: Business Administrator			4/24/23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney		APR 26 2023
	Signature	Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the continual rental of one (1) rear loader from Big Truck Rental

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Extending rental of 2022 Peterbilt rear loader until approximately December 21, 2023
- Rear loader needed for daily supplemental trash pickups, city-wide and mayor cleanups.
- Currently purchasing 2 rear loaders – will return rental once the rear loader(s) on order is received
- Presently only one (1) working front loader and no operating rear loader in the City's fleet

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$86,025.00

**APPROPRIATION NUMBER:** 3-01-E6-702-917

**PROCUREMENT:** Omnia #2019000319

**IMPACT STATEMENT:**

- Rear loader needed in order for DPW employees to daily clear yards, pick up trash and other public safety duties.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7475**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	BIG TRUCK RENTAL
Purpose or Need for service:	EXTENDING RENTAL OF 2022 PETERBILT REAR LOADER UNTIL DECEMBER 21, 2023 OR THE RECEIPT OF REAR LOADER ON ORDER, WHICHEVER COMES FIRST
Contract Award Amount	\$86,025.00
Term of Contract	8 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

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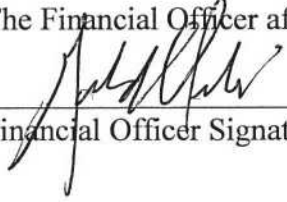
\_\_\_\_\_ Date \_\_\_\_\_  
 Mayor's Signature\*

\_\_\_\_\_ Date 4/24/23  
 Business Administrator/Manager Signature



\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

 \_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

**For LGS use only:**  
\_\_\_\_\_  
 Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00819

S H I P T O	PUBLIC WORKS 101 NEWTON AVE 2ND FL CAMDEN, NJ 08103 CHERYL PINE
V E N D O R	VENDOR #: BIG03 BIG TRUCK RENTAL, LLC 4221 W BOY SCOUT BLVD STE 400 TAMPA, FL 33607

ORDER DATE: 04/12/23  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

*MAY'S cancel*

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
37.00 WKS	RENTAL OF ONE (1) REAR LOADER LOADPACKER (25YD) NEEDED FOR DAILY SUPPLEMENTAL TRASH PICKUPS - CITY WIDE AND MAYORS SCHEDULED CITYWIDE CLEANUPS  EXTENSION PERIOD STARTING APRIL 6, 2023 THRU DECEMBER 21, 2023  COST PER MONTH = 4 WEEK PERIOD = \$9300.00  WEEKLY COST IS \$2,325.00 X 37 WEEKS = \$86,025.00  RENTAL WEEKS WILL BE UP TO 37 WEEKS (ENDING DEC 21, 2023 )  THE CITY MAY DECIDE TO RETURN UNIT PRIOR TO DECEMBER 21, 2023 PENDING FUNCTIONS/JOB ASSIGNMENTS/SPECIAL EVENTS OCCURRING ,  RES #: MC#:	3-01-E6-702-917	2,325.0000	86,025.00

CITY OF CAMDEN  
 PURCHASING BUREAU  
 2023 APR 13 PM 1:06

Approved: 

I hereby certify that the work or supplies specified are Necessary for the proper transaction of the business of this bureau or office.

 4-12-23  
 Department Head Date

  
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

*And Release Policy  
 4/11/23*

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00819

Page # 2

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
	TOTAL COST NTE \$ 86,025.00  MUNICIPAL REP: CHERYL PINE/KEITH WALKER 609-705-7467			
			TOTAL	86,025.00

Approved:

I hereby certify that the work or supplies specified are Necessary for the proper transaction of the business of this bureau or office.

*[Signature]* 4-12-23  
 Department Head Date

*[Signature]* 12/20/23  
 Receiver of Goods Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**



Company Address 4221 W. Boy Scout Blvd  
 Suite 400  
 Tampa, FL 33607  
 Prepared By Brianna Arthur

Created Date 3/8/2023  
 Email barthur@bigtruckrental.com  
 Quote Number 00033283

**CUSTOMER INFORMATION**

Billing Customer City of Camden, NJ  
 Billing Contact Cheryl Pine  
 Billing Address 101 Newton Avenue  
 Camden NJ 08103  
 Billing Email [chpine@ci.camden.nj.us](mailto:chpine@ci.camden.nj.us)  
 Billing Phone 6097057467

Rental Customer City of Camden, NJ  
 Shipping Contact Cheryl Pine  
 Shipping Address 101 Newton Avenue  
 Camden NJ 08103  
 United States  
 Shipping Email [chpine@ci.camden.nj.us](mailto:chpine@ci.camden.nj.us)  
 Shipping Phone 6097057467

**Product Details**

Asset Number	Year	Chassis Make	Chassis Model	Chassis Vin	Product Family	License Plate	Miles	Hours	Truck Location
1021022	2022	Peterbilt	348	2NP3LJ0X3NM734531	REAR LOADER	ME10DR	17,573	1,727	Camden, NJ


**Pricing Details**

Asset Number	Line Item Description	Quantity	Sales Price	Total Product Price	Transportation Cost	Security Deposit
1021022	1021022	4.00	\$2,325.00	\$9,300.00	\$0.00	\$0.00

**RENTAL CONTRACT PRICING SUMMARY**

Order Subtotal \$9,300.00 Total Amount Due \$9,300.00  
 Total Security Deposit \$0.00  
 Total Transportation Cost \$0.00

**NOTES/EXPLANATION OF ADDITIONAL COSTS:**

Special Terms Pricing is for a 4 week rental rate  of Unit#1021022 (25yd Rear Loader) and is based on OMNIA Partners National Cooperative Contract #2019000319. Rate is based on rental of trucks for a minimum of 6 months. Return transport will be determined at the time of termination of rental.

**RENTAL REMINDERS**

**MASTER RENTAL AGREEMENT:** This document supplements the Master Rental Agreement, which the Customer signed and is subject to all provisions therein.

**INSURANCE:** This Supplemental Rental Agreement utilizes the insurance information provided in the Master Rental Agreement. Customer is



required to provide continued proof of insurance at the inception of this Supplemental Rental Agreement and through the duration of the same.

**RENTAL RATE:** Customer is to use the Vehicle for a maximum of one-shift, which is defined as not more than 50 hours per week. If Customer uses the Vehicle beyond one-shift, Customer agrees that it will pay an additional charge for such use. The additional charge shall be calculated in the following manner: (a) If the Customer uses the Vehicle more than 50 hours per week but less than 80 hours per week, then Customer shall pay an additional charge equal to one-half (1/2) times the Rental Rate; (b) If the Customer uses the Vehicle 80 or more hours per week, then Customer shall pay an additional charge equal to one (1) times the Rental Rate.

**MAINTENANCE:** Customer is responsible for all routine maintenance of the truck and body while it is in the care and control of the Customer. Refer to Section 6 of the Master Agreement for detailed responsibility.

**DAMAGE:** Customer will be back billed for any damage to the rented property which Big Truck Rental determines to be beyond normal wear and tear. In addition, if the damage to a rented vehicle prevents Big Truck Rental from reletting the vehicle resulting in additional downtime and lost rental revenue for Big Truck Rental, then this Supplemental Rental Agreement shall automatically extend and Customer shall be billed for a reasonable period of time with which to make the necessary repairs. The customer is responsible for collection of prepaid security deposit. Uncollected security deposits older than one year, will be forfeited.

**TIRES:** As a tire is a consumable item, Big Truck Rental documents the condition of the tires on its trucks at the inception of the rental and at the time that the truck is returned. It is the Customer's responsibility to assure that the tires are in substantially the same condition at the end of the rental as when the truck is received by the Customer. Tires worn substantially more at the time they are returned than at the rental inception shall be back billed. In addition, any Non-Steer Tires(s) replaced during the duration of the rental period shall be replaced with a recappable casing. All Steer Tires must be replaced with a virgin tire. No exceptions. If Customer fails to replace the tire(s) as outlined herein, Big Truck Rental shall back bill for the cost of replacing said tire(s). Any casing deemed un-recappable by our tire vendor will be back billed.

**FUEL:** Short-term rentals are not subject to IFTA, all fuel tax and the reporting thereof is the responsibility of the renter. Any violations or fines of that nature are the responsibility of the Customer.

**GOVERNMENT:** All trucks rented from Big Truck Rental are owned by Big Truck Rental. Customer shall not cover or remove any truck identification, other than DOT numbers. Big Truck Rental's vehicles are legally licensed on the federal highways of 48 states, however, any state or local permits for state or county road use and waste pick up and/ or disposal are the sole and absolute responsibility of the Customer. Customer agrees Big Truck Rental is not the motor carrier operator and will display customer's DOT number as required by law.

By execution of this Rental Agreement, Customer acknowledges that the Vehicle described herein is rented to and in accordance with the terms, conditions, and provisions of the Master Rental Agreement and Rental Extension Agreement previously signed by the Customer and also those terms found in this Supplemental Rental Agreement. Customer evidences such knowledge by signing below.

Note: See Master Rental Agreement (Section 2) for allowance of hours under Rental Term.  
DRIVER'S LICENSE INFORMATION IS MANDATORY FOR RENTAL.

**CUSTOMER**

CUSTOMER NAME:

PURCHASE ORDER #:

\_\_\_\_\_

DATE:

BY:

\_\_\_\_\_

(Signature)

TAX ID #: \_\_\_\_\_

PRINT NAME:

STATE: \_\_\_\_\_

\_\_\_\_\_

TITLE:

\_\_\_\_\_ Initial here acknowledging you have read Section 6 on maintenance responsibility in the Master Agreement.

\_\_\_\_\_

Please sign quote and email to [btrsales@bigtruckrental.com](mailto:btrsales@bigtruckrental.com) or fax to (813) 261-0821.



AUTHORIZED VEHICLE OPERATORS FOR THIS RENTAL VEHICLE

Agent's Name: \_\_\_\_\_ Agent's Name: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

State: \_\_\_\_\_ State: \_\_\_\_\_

Agent's Name: \_\_\_\_\_ Agent's Name: \_\_\_\_\_

Driver's License #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

State: \_\_\_\_\_ State: \_\_\_\_\_

Big Truck Rental is not liable for leaving a Vehicle to any of Customer's agents that are not listed above.

DB:dh  
05-09-23

R-24

**RESOLUTION AWARDING A CONTRACT TO FIRE & SAFETY SERVICES, LTD.,  
FOR MECHANICAL REPAIRS TO MUNICIPAL PIERCE FIRE APPARATUSES**

WHEREAS, there exists a need for a fire apparatus mechanic to perform mechanical repairs to municipal fire apparatuses; and

WHEREAS, pursuant to Bid No. 23-03 one (1) bid was received on February 24, 2023 by Fire & Safety Services, LTD; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Fire & Safety Services, LTD., for the mechanical repairs of municipal fire apparatuses for the total sum of ONE HUNDRED SIXTY-NINE THOUSAND DOLLARS (\$169,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget account of the City of Camden under line item "2-01-E6-709-916", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder Fire & Safety Services, LTD. for an amount not to exceed ONE HUNDRED SIXTY-NINE THOUSAND DOLLARS (\$169,000.00), for the mechanical repairs of municipal fire apparatus, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: FIRE AND SAFETY SERVICES, LTD

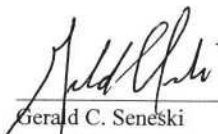
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E6-709-916  
AMOUNT: \$ 169,000.00
- APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 169,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: AWARDING A CONTRACT TO FIRE AND SAFETY SERVICES, LTD FOR MECHANICAL REPAIRS TO MUNICIPAL PIERCE FIRE APPARATUSES.

  
\_\_\_\_\_  
Gerard C. Seneski  
*Director of Finance*  
Date: 7/17/23





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Awarding a contract to Fire & Safety Services, LTD for mechanical repairs to municipal Pierce fire apparatuses.**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y		4-14-23	
Qualified Purchasing Agent Director of Finance	Y		4/17/2023	

Approved by: Business Administrator

Signature

4/17 Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney

Signature

APR 26 2023 Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Awarding a contract to Fire & Safety Services, LTD for mechanical repairs to municipal Pierce fire apparatuses.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Third party vendor to provide mechanical repairs for Pierce fire apparatuses that cannot be completed in-house
- Contract period: one year with a 2<sup>nd</sup> year option
- Contract based on hourly rates: Reg \$125.00, OT \$165.00 & Holiday \$185.00

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$169,000.00

**APPROPRIATION NUMBER:** 2-01-E6-709-916

**PROCUREMENT:** BID #23-03 – RECEIVED ONE (1) SUBMISSION ON 2/24/2023

**IMPACT STATEMENT:**

- Ensures comprehensive coverage for complicated or needed repairs that cannot be completed in-house.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7159

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	FIRE & SAFTEY SERVICES, LTD
Purpose or Need for service:	MECHANICAL REPAIRS TO PIERCE FIRE APPARATUSES FOR A PERIOD OF ONE YEAR WITH A 2 <sup>ND</sup> YEAR OPTION
Contract Award Amount	\$169,000.00
Term of Contract	2 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #23-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

N/A BID #23-03

Date 4/17/2022

**For LGS use only:**

Approved

Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** FIRE & SAFETY SERVICES, LTD.  
**Trade Name:**  
**Address:** 200 RYAN ST  
SOUTH PLAINFIELD, NJ 07080-4208  
**Certificate Number:** 0063498  
**Effective Date:** September 24, 1964  
**Date of Issuance:** April 17, 2023

**For Office Use Only:**  
20230417153517299

# 23-03 - MECHANICAL REPAIRS TO MUNICIPAL PIERCE FIRE APPARATUSES - FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

Opening Date: February 24, 2023 10:30 AM

Closing Date: March 7, 2023 11:00 AM

## Vendor Details

Company Name: Fire & Safety Services, Ltd.  
200 Ryan St.  
Address: East Windsor, New Jersey 07090  
Contact: David Russell  
Email: drussell@f-ss.com  
Phone: 800-400-8017  
Fax: 908-412-0513  
HST#: [REDACTED]

## Submission Details

Created On: Thursday March 02, 2023 13:51:23  
Submitted On: Thursday March 02, 2023 15:21:30  
Submitted By: David Russell  
Email: drussell@f-ss.com  
Transaction #: 0c57f62e-e6c6-4740-88d6-302d18927fec  
Submitter's IP Address: 50.233.196.250

---

**Schedule of Prices**

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

\*Denotes a "MANDATORY" field

Do not enter \$0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is "NON-MANDATORY" and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value.

**Price Sheet - I**

The bid price submitted shall be the hourly rate the City will be charge for each hour of service. The hourly rate shall remain firm during the contract period. Award of Contract is predicated on an hourly rate charge.

Rate Per Hour	Unit Price *	Multiplier Hours (More or Less)	List Hours of Operation	Total Cost
Regular Labor Rate	\$125.0000	800	Mon-Friday 8:30-4:30	\$ 100,000.00
Overtime Labor Rate	\$165.0000	250	After 4:30 Mon-Fri and weekends	\$ 41,250.00
Legal Holiday Labor Rate	\$185.0000	150		\$ 27,750.00
Subtotal:				\$ 169,000.00

**Price Sheet - II**

Provide percentage markup or markdown on material charges. If no markup or markdown percentage, do not leave it blank, enter Zero instead.

(Invoice must have receipts verifying material cost)

THE AWARD OF THIS CONTRACT IS PREDICATED ON AN HOURLY RATE CHARGED. IF REQUIRED DUE TO AN HOURLY RATE STANDOFF (IDENTICAL HOURLY RATE BETWEEN BIDDERS), THE ACQUISITION PURCHASE PRICE FOR PARTS ( PLUS OR MINUS ) % WILL BE EVALUATED TO DETERMINE THE LOWEST RESPONSIBLE BIDDER.

Acquisition (Contractor's Purchased Parts Price	Percentage Markup or Markdown *	Amount of Percentage
O.E.M Parts	Markup "+"	20
LKQ (Aftermarket) Parts	Markup "+"	20
Used Parts	Markup "+"	20

**Price Sheet - III - Miscellaneous/Options Charges**

Miscellaneous Charges Request. The award of the contract is based on Price Sheet I

Item	Miscellaneous Charges	Price *
A.	Engine and Chassis Maintenance (Vendor supplies all parts, materials and labor)	\$2,500.0000
A1.	Engine and Chassis Maintenance (City supplies parts & materials (Labor Only Per Hour	\$125.0000
B.	Annual Pump Maintenance	\$550.0000
C.	Annual Aerial Maintenance	\$3,200.0000
D.	Annual Generator Maintenance and Testing - Diesel Generator	\$450.0000
D1.	Annual Generator Maintenance and Testing - Hydraulic Generator	\$450.0000
E.	Annual Pump Testing	\$450.0000
F.	Annual Aerial Testing	\$1,595.0000

**Price Sheet - IV - Additional Charges**

EXPLAIN ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES, CLICK THE BELOW CHECK BOX.

We will not be submitting for Price Sheet - IV - Additional Charges

Description of Charge	Price Charged	Per (Quantity Type)

**Summary Table**

Bid Form	Amount
Price Sheet - I	\$ 169,000.00
Subtotal Contract Amount:	\$ 169,000.00



DB:dh  
05-09-23

R-25

**RESOLUTION RESCINDING RESOLUTION MC-23:8870 AWARDING A  
CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING  
CONTRACT #060920-NVS TO NAVISTAR, INC., DBA INTERNATIONAL  
TRUCK 2701 NAVISTAR DRIVE, LISLE, IL 60532**

WHEREAS, on March 14, 2023, City Council approved by Resolution R-15 MC-23:8870, "Resolution Authorizing a Contract Under Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc. DBA International Truck 2701 Navistar Drive, Lisle, IL 60532; and

WHEREAS, it is necessary to rescind Resolution R-15 MC-23:8870 adopted on March 14, 2023 due to changing the model of the load packer being purchased; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Resolution R-15 (MC-23:8870) is hereby rescinded for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIELS. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
 FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Resolution rescinding Resolution MC-23:8870 awarding a contract UNDER Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc., DBA International Truck 2701 Navistar Drive, Lisle, IL 60532**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance	Y			
	Y		4/19/2023	
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney APR 26 2023  
 Signature Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution rescinding Resolution MC-23:8870 awarding a contract UNDER Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc., DBA International Truck 2701 Navistar Drive, Lisle, IL 60532

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Rescinding Resolution MC-23:8870 due to changing the model of the loadpacker being purchased
- Newer model offers a better turning radius

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**APPROPRIATION NUMBER:** N/A

**PROCUREMENT:** N/A

**IMPACT STATEMENT:**

- N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

Prepared by: LATEEAH CHANDLER

856-757-7475

---

Name

Phone/Email

## ATTACHMENT D

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	NAVISTAR INC (HUNTER TRUCK SALES)
Purpose or Need for service:	RESCINDING R#MC-23:8870
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/7/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

\_\_\_\_\_  
 Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

DB:dh  
05-09-23

R-26

**RESOLUTION AUTHORIZING A CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT #060920-NVS TO NAVISTAR, INC. DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVE, LISLE, IL 60532**

WHEREAS, there exists a need to purchase two (2) 2024 International HV607 4X2 Chassis rear loader trash trucks for daily trash collection; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "2-01-C2-886-875" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Navistar, Inc. dba International Truck, via their authorized dealer, Hunter Truck Sales & Service under the SOURCEWELL National Cooperative Purchasing Pricing System, for the purchase of two (2) 2024 International HV607 4X2 Chassis rear loader trash trucks for daily trash collection, in the amount of FOUR HUNDRED THIRTY-FOUR THOUSAND SIXTY DOLLARS AND TWELVE CENTS (\$434,060.12), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SOURCEWELL NATIONAL COOPERATIVE


THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-C2-886-875  
AMOUNT: \$434,060.12  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 434,060.12

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT #060920-NVS TO NAVISTAR, INC. DBA INTERNATIONAL TRUCK 201 NAVISTAR DRIVE, ISLE, IL 60532

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 05/09/2023

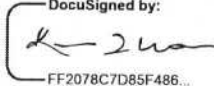
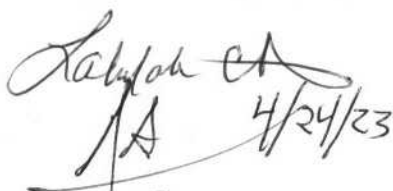

TO: City Council  
FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a contract under Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc. DBA International Truck 201 Navistar Drive, Lisle, IL 60532**

Point of Contact: Lateefah Chandler Admin-Purchasing 856-757-7475 lachandl@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/24/23	
Director of Finance				
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney



APR 26 2023

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a contract under Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc. DBA International Truck 201 Navistar Drive, Lisle, IL 60532

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Purchasing two (2) 2024 International HV607 4x2 Chassis rear loader trash trucks via Navistar's authorized dealer Hunter Truck Sales & Service
- Offers better turning radius than previously approved HV507
- Currently renting a rear loader to assist in daily supplemental trash pickups (bulk), city-wide and mayor cleanups

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$434,060.12

**APPROPRIATION NUMBER:** 2-01-C2-886-875

**PROCUREMENT:** SOURCEWELL #060920-NVS

**IMPACT STATEMENT:**

- The purchase of this truck will replace several trucks that are approximately 28 years old
- This truck will slowly increase the aged frontline vehicles currently in the City's fleet.
- DPW employees utilizes the front loaders to clear yards, pick up bulk trash and other public safety duties

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7475**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	NAVISTAR INC (HUNTER TRUCK SALES)
Purpose or Need for service:	PURCHASE OF TWO (2) INTERNATIONAL HV607 4X2 CHASSIS REAR LOADER TRASH TRUCK
Contract Award Amount	\$434,060.12
Term of Contract	~180-365 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

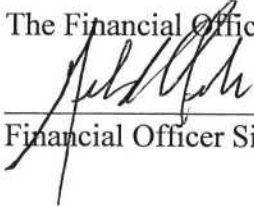
Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

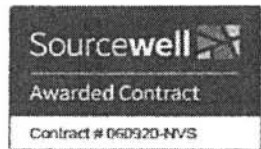
Date 4/19/2023

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



International Trucks is pleased to provide you with this proposal compliant with all terms of the Sourcewell Vehicles and Chassis Contract #060920-NVS awarded to Navistar, Inc for new International Trucks. If you have any questions regarding enrollment in Sourcewell or detailed contract terms and conditions, please see your International Truck sales representative.

PROPOSAL PREPARED FOR:		PROPOSAL PREPARED BY:	
Sourcewell Member:	CITY OF CAMDEN	Hunter Truck Sales	
Contact:	KEITH WALKER	Mark Ansberry	
Address:	520 MARKET STREET	2320 High Hill Road	
City/State/Zip:	CITY OF CAMDEN NJ 08101	Swedesboro, NJ 08085	
Phone:	856-966-6373	856-241-8890	
Email:	kwalker@ci.camden.nj.us	mansberry@huntertrucksales.com	

Proposal Number	16585
Date	04/17/2023
Quantity of this Specification	1
Single Sourcewell Transaction Total Volume	2

Chassis		
New 2024 International HV607 4x2 Chassis		\$ 154,029.00
Base Chassis List	\$ 119,239.00	
Options List	\$ 34,790.00	
Sourcewell Contract Discount	35.5%	\$ (54,680.30)
Volume Incentive		\$ -
Material Price Increases		\$ 2,000.00
<b>Net Sourcewell Chassis Price</b>		<b>\$ 101,348.71</b>
Sourcewell Partner Body		
		\$ -
Handling Fee	4.00%	\$ -
Non-Sourcewell Dealer Supplied Body		
HA DEHART		\$ 98,887.00
Handling Fee	5.00%	\$ 4,944.35
Additional Post Build Work		
		\$ -
Handling Fee	5.00%	\$ -
Service Contracts		
		\$ -
Additional Freight		
		\$ -
Additional Floorplan		
FLOOR PLAN TO INSTAL EQUIPMENT		\$ 2,100.00
		\$ -
Additional Fees & Taxes		
2024 MATERIAL, STEEL AND EMISSIONS SURCHARGES		\$ 9,000.00
DEALER PREP, DOT, FIRE EXT AND TRIANGLE KIT		\$ 750.00
		\$ -
<b>Final Sourcewell Customer Price FOB CITY OF CAMDEN</b>		<b>\$ 217,030.06</b>
Additional Sourcewell Qualified Content		
Customer Parts Credit - Fleet Charge only	\$200	
A26 Incremental Parts Credit - Fleet Charge only	\$200	
Silver Package Award	\$1,200	

**Terms:**

Stock unit in dealer's inventory, dealer will accept a final purchase order using the current Sourcewell pricing quoted above.

Dealer placing a new orders for the Sourcewell Member, the purchase order cannot be firm'd up until the unit is slotted to build with a firm build date or lineset. Once a firm build date has been established, dealer will provide the Sourcewell Member approved pricing and a final purchase order can be accepted with firm pricing. Dealer cannot guarantee bodies and/or equipment pricing added to the chassis for a turnkey sale until chassis is lineset.

**Prepared For:**  
CITY OF CAMDEN  
KEITH WALKER  
City Hall  
Camden, NJ 08101-  
(856)966 - 6373  
Reference ID: 2021 20 yd

**Presented By:**  
HUNTER TRUCK  
Tom Grogan  
2320 HIGH HILL RD.  
LOGAN TOWNSHIP NJ 080854538  
856-241-8890

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

**Model Profile**  
**2025 HV607 SBA (HV607)**

<b>AXLE CONFIG:</b>	4X2
<b>APPLICATION:</b>	Rear Loader
<b>MISSION:</b>	Requested GVWR: 62000. Calc. GVWR: 40020. Calc. GCWR: 80000 Calc. Start / Grade Ability: 22.10% / 1.65% @ 55 MPH Calc. Geared Speed: 66.8 MPH
<b>DIMENSION:</b>	Wheelbase: 209.00, CA: 141.90, Axle to Frame: 75.00
<b>ENGINE, DIESEL:</b>	{Cummins L9 300} EPA 2021, 300HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 3500 RDS} 6th Generation Controls, Wide Ratio, 5-Speed with Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 60,000-lb GVW Max, Refuse/Mixer Omit Item (Clutch & Control)
<b>CLUTCH:</b>	{Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity
<b>AXLE, FRONT NON-DRIVING:</b>	{Meritor RS-26-185} Single Reduction, 26,000-lb Capacity, Driver Controlled Locking Differential,
<b>AXLE, REAR, SINGLE:</b>	R Wheel Ends Gear Ratio: 5.38
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 315/80R22.5 Load Range L HSC 3 (CONTINENTAL), 481 rev/mile, 68 MPH, All-Position
<b>TIRE, REAR:</b>	(4) 11R22.5 Load Range H HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, SINGLE:</b>	31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs
<b>PAINT:</b>	Cab schematic 100WL Location 1: 9036, Cool Gray Light (Std) Chassis schematic N/A

**Description**

Base Chassis, Model HV607 SBA with 209.00 Wheelbase, 141.90 CA, and 75.00 Axle to Frame.

TOW HOOK, FRONT (2) Frame Mounted

AXLE CONFIGURATION {Navistar} 4x2

**Notes**

: Pricing may change if axle configuration is changed.

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.437" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL

BUMPER, FRONT Swept Back, Steel, Heavy Duty

FRAME DIMPLE Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline

WHEELBASE RANGE 189" (480cm) Through and Including 256" (650cm)

AXLE, FRONT NON-DRIVING {Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity

SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 16,000-lb Capacity, with Shock Absorbers

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

**Includes**

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6

DRAIN VALVE {Bendix DV-2} Automatic, with Heater, for Air Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System

AIR DRYER {Bendix AD-IP} with Heater

BRAKE CHAMBERS, REAR AXLE {MGM TR3030LP3TSHD} 30/30 Sqn Spring Brake

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 Sqn

BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake

SLACK ADJUSTERS, FRONT {Haldex} Automatic

SLACK ADJUSTERS, REAR {Haldex} Automatic

AIR COMPRESSOR {Cummins} 18.7 CFM

AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab

AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Right Rail, Back of Cab, Perpendicular to Rail

DUST SHIELDS, FRONT BRAKE for Air Cam Brakes

BRAKES, REAR {Meritor 16.5X7 P} Air S-Cam Type, Cast Spider, Cast Shoe, Double Anchor Pin, Includes Greaseable and Zinc Coated Anchor Pins, Size 16.5" X 7", 38,000-lb Capacity per Axle

BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity

STEERING COLUMN Tilting

STEERING WHEEL 4-Spoke; 18" Dia., Black

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

Description

DRIVELINE SYSTEM {Dana Spicer} 1710, for 4x2/6x2

AFTERTREATMENT COVER Aluminum

EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

TAIL PIPE (1) Turnback Type

EXHAUST HEIGHT 8' 10"

MUFFLER/TAIL PIPE GUARD (1) Aluminum

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

- : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab
- : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel
- : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
- : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
- : STARTER SWITCH Electric, Key Operated
- : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
- : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
- : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever
- : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
- : WIRING, CHASSIS Color Coded and Continuously Numbered

ALTERNATOR {Delco Remy 36SI} Brushless, 12 Volt, 165 Amp Capacity, Pad Mount, with Remote Sense

BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

BATTERY SYSTEM {JCI} Maintenance-Free, (3) 12-Volt 210CCA Total, Top Threaded Stud

SPEAKERS (2) 6.5" Dual Cone Mounted in Doors

ANTENNA for Increased Roof Clearance Applications

RADIO AM/FM/WB/Clock/USB Input/Auxiliary Input

AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications

HORN, ELECTRIC Disc Style

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Right Side Back of Cab

JUMP START STUD Remote Mounted

BACK-UP ALARM {Preco 1059} Electronic; Solid State, Dual Function, 112 dBA

WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights

HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on

STARTING MOTOR {Delco Remy 39MT} 12 Volt, Gear Reduced, with Thermal Over-Crank Protection

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, with Ignition "OFF" and any Door Opened

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

**Description**

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord

HEADLIGHTS Halogen

LOGOS EXTERIOR Model Badges

LOGOS EXTERIOR, ENGINE Badges

INSULATION, UNDER HOOD for Sound Abatement

GRILLE Stationary, Chrome

INSULATION, SPLASH PANELS for Sound Abatement

BUG SCREEN Mounted Behind Grille

FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV

PAINT SCHEMATIC, PT-1 Single Color, Design 100

**Includes**

: PAINT SCHEMATIC ID LETTERS "WL"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360

LABEL, DEF "DEF ONLY"

DUAL DRIVE Customer Does Not Intend to Convert to In-Cab Dual Drive Positions

SAFETY TRIANGLES

KEYS - ALL ALIKE, ID I-1624 Compatible with Z-250

FIRE EXTINGUISHER 5 lb Class A B C

FIRE EXTINGUISHER BRACKET Mounted Left Side Driver Seat

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines

**Includes**

: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door

ENGINE, DIESEL {Cummins L9 300} EPA 2021, 300HP @ 2200 RPM, 860 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 300 Peak HP (Max)

FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed

**Includes**

: FAN Nylon

RADIATOR Aluminum, Cross Flow, Front to Back System, 1228 SqIn, with 1167 SqIn Charge Air Cooler

**Includes**

: DEAERATION SYSTEM with Surge Tank

: HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps

: RADIATOR HOSES Premium, Rubber

AIR CLEANER Single Element

EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2023



Description

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

HOSE CLAMPS, RADIATOR HOSES {R.G. Ray Mini Flex Seal} Coil Spring/"T"-Bolt Constant Torque Type, for Radiator Hoses over 1" I.D.

CARB IDLE COMPLIANCE Low NOx Idle Engine, Complies with California Clean Air Regulations; Includes "Certified Clean Idle" Decal located on Driver Door

CARB EMISSION WARR COMPLIANCE for Cummins L9 Engines

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines

TRANSMISSION, AUTOMATIC {Allison 3500 RDS} 6th Generation Controls, Wide Ratio, 5-Speed with Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 60,000-lb GVW Max, Refuse/Mixer

OIL COOLER, TRANSMISSION {Modine} Water to Oil Type

TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS), Front Loaders, Rear Loaders, Recycling/Packer Trucks, Package Number 142

NEUTRAL AT STOP OMIT

SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming

PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission

AXLE, REAR, SINGLE {Meritor RS-26-185} Single Reduction, 26,000-lb Capacity, Driver Controlled Locking Differential, R Wheel Ends . Gear Ratio: 5.38

Notes

: Axle Lead Time is 60 Days

SUSPENSION, REAR, SINGLE 31,000-lb Capacity, Vari-Rate Springs, with 4500-lb Capacity Auxiliary Multileaf Springs

AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 40 thru 49.99 Pints

FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine

FUEL TANK Top Draw, Non-Polished Aluminum, D-Style, 16" Tank Depth, 50 US Gal (189L), Mounted Left Side, Under Cab

DEF TANK 7 US Gal (26L) Capacity, Frame Mounted Outside Left Rail, Under Cab

CAB Conventional, Day Cab

AIR CONDITIONER with Integral Heater and Defroster

GAUGE CLUSTER Base Level; English with English Electronic Speedometer

Includes

: GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for

: GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure

: WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)

GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission

GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel, Mounted in Instrument Panel

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

**Description**

SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

SEAT, TWO-MAN PASSENGER {National} Fixed Back, Integrated Headrest in Both Occupant Positions, Vinyl, with Under Seat Storage Compartment

MIRRORS (2) C-Loop, Power Adjust, Heated, Black Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width

**Notes**

: Mirror Dimensions are Rounded to the Nearest 0.5"

MIRROR, CONVEX, LOOK DOWN Right Side, Black, 6" x 10.5"

SEAT BELT All Orange; 1 to 3

CAB INTERIOR TRIM Classic, for Day Cab

**Includes**

: CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger

: DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted

: SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap

MONITOR, TIRE PRESSURE Omit

WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature

CAB REAR SUSPENSION Air Bag Type

INSTRUMENT PANEL Flat Panel

SUNSHADE, EXTERIOR Aerodynamic, Painted Roof Color, with Integral Clearance/Marker Lights

ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab

WHEELS, FRONT {Accuride 29039} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs, Non-Standard Offset, with .5" Thick Disc

WHEELS, REAR {Maxion 91541} DUAL DISC; 22.5x8.25 Rims, Painted Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs

PAINT IDENTITY, REAR WHEELS Disc Rear Wheels; with Vendor Applied White Powder Coat Paint

WHEEL GUARDS, FRONT {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts Mounted Between Hub and Wheel

WHEEL GUARDS, REAR {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts, Mounted Between Hub & Wheel and Between Dual Wheels

WHEEL BEARING, FRONT, LUBE {EmGard FE-75W-90} Synthetic Oil

(4) TIRE, REAR 11R22.5 Load Range H HDR2+ (CONTINENTAL), 491 rev/mile, 75 MPH, Drive

(2) TIRE, FRONT 315/80R22.5 Load Range L HSC 3 (CONTINENTAL), 481 rev/mile, 68 MPH, All-Position

**Services Section:**

WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A

CARB COMPANION PLAN {Navistar} for CARB B6.7 and L9 Engines

PRER CHASSIS

Since 1884  
**H.A. DeHart & Son**  
*Transportation Equipment Specialists*

April 13, 2023

To: Hunter International  
Attn: Tom Grogan  
End User: City of Camden

---

Quote – Updated 4-13-2023

For Single Axle, 140CA

One 20 Yard New Way Rear Loader Refuse Body – Heavy Duty  
Factory Installed  
White Paint  
Ladder on Access Door  
Strobes  
Rear Camera  
Return Freight

\$ 98,887.00

X \_\_\_\_\_  
BOB HALL  
VICE PRESIDENT

BH/rh

DB:dh  
05-09-23

R-27

**RESOLUTION AMENDING RESOLUTION (MC-23:8869) AWARDING A CONTRACT  
UNDER THE SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT  
#060920-NVS TO NAVISTAR, INC., DBA INTERNATIONAL  
TRUCK 2701 NAVISTAR DRIVE, LISLE, IL 60532**

WHEREAS, the Council of the City of Camden by Resolution #14 (MC-23:8869) dated March 14, 2023 awarded a contract under Sourcewell National Cooperative Purchasing #060920-NVS to Navistar, Inc. DBA International Truck for the purchase two (2) 2024 International HV513 6X4 Chassis Triaxle dump body trucks to replace aged out/worn vehicles currently in the City of Camden's fleet in the amount of Four Hundred Twenty-Nine Thousand One Hundred Eighty-Five Dollars and Six Cents (\$429,185.06); and

WHEREAS, it is necessary to amend Resolution #R-14 (MC-23:8869) to increase the contract amount from \$429,185.06 to \$463,991.30 due to federal mandated steel, material and emission surcharges for equipment delivered in 2024; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the amendment of Resolution #14 (MC-23:8869) to change the contract amount to \$463,991.30.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIELS. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NAVISTAR ,INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

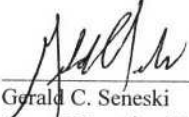
- BUDGET APPROPRIATION: 2-01-C2-886-875  
AMOUNT: \$ 463,991.30
- APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 463,991.30

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AMENDING RESOLUTION MC-23-8869 AWARDED A CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT #060920 – NVS

TO NAVISTAR,INC.,DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVEE , LISLE,ILL 60532.

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

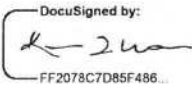



COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
 FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION:** Resolution amending Resolution MC-23:8869 awarding a contract under Sourcwell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc., DBA International Truck 2701 Navistar Drive, Lisle, IL 60532

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

### ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		4/19/2023	
Director of Finance			4/24/23	
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney  APR 26 2023

Signature Date

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution amending Resolution MC-23:8869 awarding a contract under Sourcewell National Cooperative Purchasing Contract #060920-NVS to Navistar, Inc., DBA International Truck 2701 Navistar Drive, Lisle, IL 60532

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Revising Resolution MC-23:8869 to change increase contract amount to \$463,991.30 from \$429,185.06.
- Increase due to federal mandated steel, material and emission surcharges for equipment delivered in 2024
- 

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$463,991.30

**APPROPRIATION NUMBER:** 2-01-C2-886-875

**PROCUREMENT:** SOURCEWELL #060920-NVS

**IMPACT STATEMENT:**

- Dump body trucks needed to replace aged out/worn vehicles currently in the City of Camden Fleet

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by:** LATEEAH CHANDLER

**856-757-7475**

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	N/A
Name of Vendor	NAVISTAR INC (HUNTER TRUCK SALES)
Purpose or Need for service:	PURCHASE OF 2 INTERATIONAL HV513 6X4 CHASSIS TRIAXLE DUMP BODY
Contract Award Amount	\$463,991.30
Term of Contract	~365 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

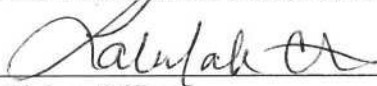


\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date 4/19/2025

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

*Amending*

**RESOLUTION MC-23: 8869**  
*On Motion Of: Shaneka Boucher*  
**APPROVED: March 14<sup>th</sup>, 2023**

*R-14*

DB:dh  
03-14-23

**RESOLUTION AUTHORIZING A CONTRACT UNDER SOURCEWELL NATIONAL COOPERATIVE PURCHASING CONTRACT #060920-NVS TO NAVISTAR, INC. DBA INTERNATIONAL TRUCK 2701 NAVISTAR DRIVE, LISLE, IL 60532**

WHEREAS, there exists a need to purchase two (2) 2024 International HV513 6X4 Chassis Triaxle dump body trucks to replace aged out/worn vehicles currently in the City of Camden's fleet; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "2-01-C2-886-875" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Navistar, Inc. dba International Truck, via their authorized dealer, Hunter Truck Sales & Service under the SOURCEWELL National Cooperative Purchasing Pricing System, for the purchase of two (2) 2024 International HV513 6X4 Chassis Triaxle dump body trucks to replace aged out/worn vehicles currently in the City of Camden's fleet, in the amount of FOUR HUNDRED TWENTY-NINE THOUSAND ONE HUNDRED EIGHTY-FIVE DOLLARS AND SIX CENTS (\$429,185.06), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 14, 2023

The above has been reviewed and approved as to form.

  
DANIEL S. BLACKBURN  
City Attorney

  
ANGEL FUENTES  
President, City Council

ATTEST:   
LUIS PASTORIZA  
Municipal Clerk



International Trucks is pleased to provide you with this proposal compliant with all terms of the Sourcewell Vehicles and Chassis Contract #060920-NVS awarded to Navistar, Inc for new International Trucks. If you have any questions regarding enrollment in Sourcewell or detailed contract terms and conditions, please see your International Truck sales representative.

PROPOSAL PREPARED FOR:		PROPOSAL PREPARED BY:	
Sourcewell Member:	CITY OF CAMDEN	Hunter Truck Sales	
Contact:	KEITH WALKER	Mark Ansberry	
Address:	520 MARKET STREET	2320 High Hill Road	
City/State/Zip:	CITY OF CAMDEN NJ 08101	Swedesboro, NJ 08085	
Phone:	856-966-6373	856.241.8890	
Email:	kwalker@ci.camden.nj.us	mansberry@huntertrucksales.com	

Proposal Number	16585
Date	04/17/2023
Quantity of this Specification	1
Single Sourcewell Transaction Total Volume	2

Chassis		
New 2024 International HV513 6x4 Chassis		\$ 288,624.00
Base Chassis List	\$ 210,858.00	
Options List	\$ 77,766.00	
Sourcewell Contract Discount	52.5%	\$ (151,527.60)
Volume Incentive		\$ -
Material Price Increases		\$ 3,250.00
Net Sourcewell Chassis Price		\$ 140,346.40
Sourcewell Partner Body		
		\$ -
Handling Fee	4.00%	\$ -
Non-Sourcewell Dealer Supplied Body		
HA DEHART		\$ 71,885.00
Handling Fee	5.00%	\$ 3,594.25
Additional Post Build Work		
		\$ -
Handling Fee	5.00%	\$ -
Service Contracts		
		\$ -
		\$ -
		\$ -
Additional Freight		
		\$ -
		\$ -
Additional Floorplan		
FLOOR PLAN TO INSTAL EQUIPMENT		\$ 2,100.00
		\$ -
Additional Fees & Taxes		
2024 MATERIAL, STEEL AND EMISSIONS SURCHARGES		\$ 13,320.00
DEALER PREP, DOT, FIRE EXT AND TRIANGLE KIT		\$ 750.00
		\$ -
<b>Final Sourcewell Customer Price FOB CITY OF CAMDEN</b>		<b>\$ 231,995.65</b>
Additional Sourcewell Qualified Content		
Customer Parts Credit - Fleet Charge only	\$200	
A26 Incremental Parts Credit - Fleet Charge only	\$200	
Silver Package Award	\$1,200	

**Terms:**

Stock unit in dealer's inventory, dealer will accept a final purchase order using the current Sourcewell pricing quoted above.

Dealer placing a new orders for the Sourcewell Member, the purchase order cannot be firm up until the unit is slotted to build with a firm build date or lineset.

Once a firm build date has been established, dealer will provide the Sourcewell Member approved pricing and a final purchase order can be accepted with firm pricing.

Dealer cannot guarantee bodies and/or equipment pricing added to the chassis for a turnkey sale until chassis is lineset.

**Prepared For:**  
CITY OF CAMDEN  
KEITH WALKER  
City Hall  
Camden, NJ 08101-  
(856)966 - 6373  
Reference ID: N/A

**Presented By:**  
HUNTER TRUCK  
Tom Grogan  
2320 HIGH HILL RD.  
LOGAN TOWNSHIP NJ 080854538  
856-241-8890

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.

**Model Profile**  
**2025 HV513 SFA (HV513)**

<b>AXLE CONFIG:</b>	6X4
<b>APPLICATION:</b>	Construction Dump
<b>MISSION:</b>	Requested GVWR: 72000. Calc. GVWR: 80000. Calc. GCWR: 130000 Calc. Start / Grade Ability: 21.78% / 2.15% @ 55 MPH Calc. Geared Speed: 95.0 MPH
<b>DIMENSION:</b>	Wheelbase: 242.00, CA: 158.50, Axle to Frame: 57.00
<b>ENGINE, DIESEL:</b>	{International A26} EPA 2021, 450HP @ 1700 RPM, 1700 lb-ft Torque @ 900 RPM, 2100 RPM Governed Speed, 450 Peak HP (Max)
<b>TRANSMISSION, AUTOMATIC:</b>	{Allison 4500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway
<b>CLUTCH:</b>	Omit Item (Clutch & Control)
<b>AXLE, FRONT NON-DRIVING:</b>	{Dana Spicer D-2000W} Wide Track, I-Beam Type, 20,000-lb Capacity
<b>AXLE, REAR, TANDEM:</b>	{Meritor RT-46-160P} Single Reduction, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends Gear Ratio: 4.10
<b>CAB:</b>	Conventional, Day Cab
<b>TIRE, FRONT:</b>	(2) 315/80R22.5 Load Range L XZU-S2 (MICHELIN), 488 rev/mile, 65 MPH, All-Position
<b>TIRE, REAR:</b>	(8) 12R22.5 Load Range H XDN2 (MICHELIN), 483 rev/mile, 75 MPH, Drive
<b>SUSPENSION, REAR, TANDEM:</b>	{Hendrickson HMX EX 460} Walking Beam, 46,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings
<b>FRAME REINFORCEMENT:</b>	Full Outer C-Channel, Heat Treated Alloy Steel (120,000 PSI Yield), 10.813" x 3.892" x 0.312" (274.6mm x 98.8mm x 7.9mm), 480.0" (12192mm) OAL
<b>PAINT:</b>	Cab schematic 100WM Location 1: 9219, Winter White (Std) Chassis schematic N/A

**Description**

Base Chassis, Model HV513 SFA with 242.00 Wheelbase, 158.50 CA, and 57.00 Axle to Frame.

AXLE CONFIGURATION {Navistar} 6x4

**Notes**

: Pricing may change if axle configuration is changed.

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL

FRAME REINFORCEMENT Full Outer C-Channel, Heat Treated Alloy Steel (120,000 PSI Yield), 10.813" x 3.892" x 0.312" (274.6mm x 98.8mm x 7.9mm), 480.0" (12192mm) OAL

BUMPER, FRONT Swept Back, Steel, Heavy Duty

FRAME DIMPLE Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline

WHEELBASE RANGE 199" (505cm) Through and Including 264" (670cm)

AXLE, FRONT NON-DRIVING {Dana Spicer D-2000W} Wide Track, I-Beam Type, 20,000-lb Capacity

**Notes**

: Axle Lead Time is 52 Days

SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 20,000-lb Capacity, with Shock Absorbers

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

**Includes**

: BRAKE LINES Color and Size Coded Nylon

: DRAIN VALVE Twist-Type

: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster

: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel

: PARKING BRAKE VALVE For Truck

: QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4

: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6

TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck

**Notes**

: When electronic stability control is ordered with trailer connections on a 4x2 truck, please check the operator manual for trailer weight restrictions.

DRAIN VALVE {Berg} with Pull Chain, for Air Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System

AIR DRYER {Bendix AD-IP} with Heater

BRAKE CHAMBERS, REAR AXLE {MGM TR3030LP3TSHD} 30/30 SqIn Spring Brake

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn

BRAKE, PARKING Manual Push-Pull Pneumatic Parking Brake

BRAKES, AIR CAM, PUSHER AXLE S-Cam; 16.5" x 7.0"; Includes MGM 30 Sq.In. Brake Chambers; Furnished with One Pusher Lift Axle

SLACK ADJUSTER, PUSHER AXLE {Haldex} Automatic; for Single Pusher Axle

SLACK ADJUSTERS, FRONT {Haldex} Automatic

SLACK ADJUSTERS, REAR {Haldex} Automatic

AIR COMPRESSOR {Bendix BA-921 Head Unload} 15.9 CFM

AIR DRYER LOCATION Mounted Outside Left Rail, on Fuel Water Separator Bracket

**Description**

AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail

DUST SHIELDS, FRONT BRAKE for Air Cam Brakes

DUST SHIELDS, REAR BRAKE for Air Cam Brakes

BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle

BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 23,000-lb Capacity

PARK BRAKE CHAMBERS, ADDITIONAL (2) Spring Brake Type

STEERING COLUMN Tilting

STEERING WHEEL 4-Spoke; 18" Dia., Black

STEERING GEAR (2) {Sheppard M100/M80} Dual Power

DRIVELINE SYSTEM {Dana Spicer} SPL250 Main Driveline with SPL170 Interaxle Shaft, for 6x4

AFTERTREATMENT COVER Aluminum

EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

ENGINE COMPRESSION BRAKE by Jacobs; for N13/A26 Engines, with Selector Switch and On/Off Switch

TAIL PIPE (1) Turnback Type

EXHAUST HEIGHT 11' 6"

MUFFLER/TAIL PIPE GUARD (1) Aluminum

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

**Includes**

- : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab
- : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel
- : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
- : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
- : STARTER SWITCH Electric, Key Operated
- : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
- : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
- : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever
- : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted
- : WIRING, CHASSIS Color Coded and Continuously Numbered

CIGAR LIGHTER Includes Ash Cup

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type, 12 Volt, 160 Amp Capacity, Pad Mount

BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Separate Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake accommodation package with Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket

HORN, AIR (2) Single Tone, Chrome, Roof Mounted, with Lanyard Pull Cord

BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud

2-WAY RADIO Wiring Effects; Wiring with 20 Amp Fuse Protection, Includes Ignition Wire with 5 Amp Fuse, Wire Ends Heat Shrink and Routed to Center of Header Console in Cab

Description

SPEAKERS (2) 6.5" Dual Cone Mounted in Doors

RADIO, AUXILIARY CONTROLS Mounted in Steering Wheel, Radio Function Control Switch, Includes Volume Up/Down, Mute, Forward/Back and Bluetooth Answer/Disconnect

ANTENNA Shark Fin, Roof Mounted

RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input

BACK-UP ALARM Electric, 102 dBA

AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications

TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/Air Trailer ABS; with 30 Amp Fuse and Relay, Controlled by Ignition Switch

HORN, ELECTRIC Disc Style

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Left Side Back of Cab

JUMP START STUD Remote Mounted

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

STARTING MOTOR {Mitsubishi Electric Automotive America 105P} 12-Volt, with Soft-Start

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

USB PORT (2) Located in the Instrument Panel

HEADLIGHTS Halogen

FENDER EXTENSIONS Rubber

LOGOS EXTERIOR Model Badges

LOGOS EXTERIOR, ENGINE Badges

GRILLE Stationary, Chrome

FRONT END Tilting, Fiberglass, with Three Piece Construction, Includes Long Hood

PAINT SCHEMATIC, PT-1 Single Color, Design 100

Includes

: PAINT SCHEMATIC ID LETTERS "WM"

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

COMMUNICATIONS MODULE Telematics Device with Over the Air Programming; Includes Five Year Data Plan and International 360

SPECIAL RATING, GVWR Limited to 80,000-lb GVWR

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

BLOCK HEATER, ENGINE {Phillips} 120V/1500W

Includes

: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door

ENGINE, DIESEL {International A26} EPA 2021, 450HP @ 1700 RPM, 1700 lb-ft Torque @ 900 RPM, 2100 RPM Governed Speed, 450 Peak HP (Max)

FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed

**Description****Includes**

: FAN Nylon

AIR CLEANER Single Element

ENGINE CONTROL, REMOTE MOUNTED for PTO, for N13/A26 Engines

EMISSION, CALENDAR YEAR {International A26} EPA, OBD and GHG Certified for Calendar Year 2023

HOSE CLAMPS, RADIATOR HOSES , Mechanical Type; with Constant-Tension Functionality

OIL PAN Rust Protected (Resistive Coating), For N13/A26 Engines

FAN DRIVE SPECIAL EFFECTS Fan Cooling Ring with Fan Shroud Effects, Engine Mounted

CARB IDLE COMPLIANCE Low NOx Idle Engine, Complies with California Clean Air Regulations; Includes "Certified Clean Idle" Decal on Hood

RADIATOR Aluminum, Welded, Cross Flow, Front to Back System, 1292 SqIn, with 1008 SqIn Charge Air Cooler

**Includes**

: DEAERATION SYSTEM with Surge Tank

: HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps

: RADIATOR HOSES Premium, Rubber

CARB EMISSION WARR COMPLIANCE Federal, Does Not Comply with CARB Emission Warranty

TRANSMISSION, AUTOMATIC {Allison 4500 RDS} 6th Generation Controls, Wide Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, On/Off Highway

OIL COOLER, TRANSMISSION {Modine} Water to Oil Type

TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 &amp; 2000 Series Transmission

TRANSMISSION OIL Synthetic; 63 thru 76 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS) and Regional Haul Series (RHS), General Purpose Trucks, Construction, Package Number 223

NEUTRAL AT STOP Allison Transmission Shifts to Neutral When Service Brake is Depressed and Vehicle is at Stop; Remains in Neutral Until Service Brake is Released

SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming

PTO CONTROL, DASH MOUNTED For Customer Provided PTO; Includes Switch, Electric/Air Solenoid, Piping and Wiring

PTO LOCATION Customer Intends to Install PTO at Left Side of Transmission

AXLE, REAR, TANDEM {Meritor RT-46-160P} Single Reduction, 46,000-lb Capacity, with Lube Oil Pump, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, 200 Wheel Ends . Gear Ratio: 4.10

AXLE, LIFT, CONTROLS for One Lift Axle; All Controls Inside Cab; Includes Pressure Gauge, Pressure Regulator and Lift/Lower Switch Inside Cab

AXLE SPACING, FIRST PUSHER 54" Ahead of Drive Axle

SUSPENSION, REAR, TANDEM {Hendrickson HMX EX 460} Walking Beam, 46,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings

LIFT AXLE ENGR REVIEW Special Quotation to Allow Engineering Review of Lift Axle Configurations

TORQUE RODS {Hendrickson} TRAAX Rods, Longitudinal Only

TRANSVERSE TORQUE RODS {Hendrickson} TRAAX Rod, Transverse Only

AXLE, PUSHER, LIFT TYPE {Watson &amp; Chalin AL-2200} 20,000-lb Capacity, One Non-Steer Axle

DEF TANK 9.5 US Gal (36L) Capacity, Frame Mounted Outside Left Rail, Under Cab



**Description**

FUEL/WATER SEPARATOR {Racor} Fuel Pre-Filter and Filter Base, Includes Water-In-Fuel Sensor  
LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 54" Back of Cab  
FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 80 US Gal (303L), Mounted Left Side, Under Cab  
CAB Conventional, Day Cab  
AIR CONDITIONER with Integral Heater and Defroster  
GAUGE CLUSTER Base Level; English with English Electronic Speedometer

**Includes**

: GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for  
: GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure  
: WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)  
GRAB HANDLE, CAB INTERIOR (2) Safety Yellow  
IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster  
SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust  
SEAT, PASSENGER {National} Non Suspension, High Back with Integral Headrest, Vinyl, with Fixed Back, with Under Seat Storage  
MIRRORS (2) C-Loop, Power Adjust, Heated, Black Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width

**Notes**

: Mirror Dimensions are Rounded to the Nearest 0.5"

CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator, Premium Floormat, and Sound Dampening Patches  
SEAT BELT All Orange; 1 to 3  
CAB INTERIOR TRIM Classic, for Day Cab

**Includes**

: CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger  
: DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Overhead Console, Center Mounted  
: SUN VISOR (2) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Toll Ticket Strap  
MONITOR, TIRE PRESSURE Omit  
WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature  
FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood  
CAB REAR SUSPENSION Air Bag Type  
INSTRUMENT PANEL Flat Panel  
SUNSHADE, EXTERIOR Aerodynamic, Painted Roof Color, with Integral Clearance/Marker Lights  
ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab  
WHEELS, FRONT {Accuride 29300} DISC; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs  
WHEELS, REAR {Accuride 28828} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 2-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and with Steel Hubs

Description

WHEELS, LIFT AXLE PUSHER {Accuride 29300} Single Wheels, For One Lift Axle; 22.5x9.00 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut << Pricing Includes Standard Tires >>

(8) TIRE, REAR 12R22.5 Load Range H XDN2 (MICHELIN), 483 rev/mile, 75 MPH, Drive

(2) TIRE, FRONT 315/80R22.5 Load Range L XZU-S2 (MICHELIN), 488 rev/mile, 65 MPH, All-Position

(2) TIRE, PUSHER 315/80R22.5 Load Range L XZU-S2 (MICHELIN), 488 rev/mile, 65 MPH, All-Position

**Services Section:**

WARRANTY Standard for HV513, HV613 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2030A

Floor Plan

DOT, PDI, Triangle & FLares

DeHart Dump Body

Freight

*Since 1884*  
**H.A. DeHart & Son**  
*Transportation Equipment Specialists*

September 12, 2022

To: Hunter International  
Attn: Tom Grogan  
End User: City of Camden  
Attn: Keith Walker – [Kewalker@ci.camden.nj.us](mailto:Kewalker@ci.camden.nj.us)  
Attn: Cheryl Pine – [Chpine@ci.camden.nj.us](mailto:Chpine@ci.camden.nj.us)  
Ref: Tri Axle Dump with Lift Axle

---

Quote

(1) Installation of Brandon / HA DeHart 17.6'-54" – 60" SQ FHD Tri Axle Dump Body

Dumping Bed System:

17.6' Length x 54" Side Wall Height x 60" Tailgate Height

Floor – ¼" 450 Brinell – Hardox

Front – 3/16" 450 Brinell – Hardox

Sides- 3/16" 450 Brinell – Hardox

Tailgate- ¼" 450 Brinell – Hardox

Long Sills – 3/16" 450 Brinell

Outside Body Width – 99"

Hoist Attachment – Front Mount

Front Design 0 Hoist Recessed 90 Corners

Front Height -72"

Long Sills Shape – Formed 10"

Long Sills OD – 34" Outside Width Diameter

Long Sills ID – 27" Inside Width Diameter

Cabshield:

Cabshield Type – Traditional – 3/16" A 36 Steel

Cabshield Length – 24" Projection

Cabshield Width – 95"

Cabshield Height – 80"

Cabshield Installation – Installed

Cabshield Light Holes – (2) forward facing, (2) Side Facing

Sides:

Side Wall Shape – Smooth Wall

Top Rail Section – Closed Top Rail Formed Hardox

Side Options:

Ladder - Fixed Steel  
Ladder Installed and Inside Steps  
Walking Rail – Driver & Passenger Side Full Length

Rear Gate:

Single Action  
Tailgate Angle: Straight Rear  
Locking Positioning: End Point Latch System  
Bolster Shape: Standard Formed Rear Bolster  
Locking System : Air Latch Tailgate  
Tailgate Latch Cylinder: (1) Pneumatic Cylinder 3.125" Bore x 8" Stroke  
Tailgate Panel: 2 Panel Bracing (Formed)  
Safety Door Lock – Installed (1) Set Turnbuckles  
Tailgate Chains: (1) Set Chains and Holders Installed  
Tailgate High Lift: Internal High Lift Tailgate

Hydraulic Dumping Hardware:

40 Ton Cradle/ Hoist Bracket / Cylinder Blocks  
40 Ton Rear Hinge – Heavy Duty Greaseable Pins  
Body Prop – Mounted on Cradle  
Rubber Long Sill Bumpers - (1) Set  
Long Sill Reinforcements – (1) Set  
Shovel Kit – (10 Set)

Trunnion Hoist:

HYVA FC-6.5-4-170-k8-HC

(1) Hydraulic Reservoir:

30 Gallon Frame Mount Steel Hydraulic Tank and Fluid  
Sight Glass/ Temp Gauge/ Vented Cap/ Emergency Shut Off Ball Valves

ARM Dump Console:

Pneumatic Feathering Valve  
Electric Strobe Switches  
Electric Tarp Switch in Console  
Installed in Cab

Hydraulic Components:

Power Take off: Parker – Chelsea 489 Series, Standard Mount, Air Shift, Dump Pump: Parker  
Dump Pump – G102 Series  
(3) Line Hydraulic System with Emergency Shut Offs at Tanks

(1) Lighting:

Marker Light Holes on Rear posts  
Light Holes in Rear Posts (2) Ovals  
Rear Post Light Kit – Premium Double Light Kit – Class 1 LED S/T/T? & Amber Strobes  
Cab Shield Lights: (2) Class 1 LED Amber Forward Facing and (2) Class 1 LED Amber Side Facing  
LED Work Lights: (1) Set Dual Rear Post Mounted LED Flood Lights

(1) Paint:

Complete System Blasted, Prepped, Prime & Paint  
PPG Integrated Clear Coat Paint  
Either Black or Gray

Coal Chute- Priced per Chute (Left-Center-Right)

Pintle Plate: 1" Rear Hitch Pintle Plate with Perimeter Gussets, 50 Ton Air Pintle Hook, Safety D  
Rings, Electric Socket & Air Glad Hand Connections

Electric Dump Body Vibrator

Tarp: AERO Electric Flip Tarp System with Heavy Duty Tarp

In Cab Console Control

Tarp Installed

Optimo Safety Back Up Camera System:

(1) Sony IP69 Back Up Camera with 7" Cab Monitor- Color, Audio/ Night Vision

Driver and Passenger Lane Camera – Surface Mount Cameras

Freight to Thorofare, NJ

\$ 71,885.00 Each

X

*Bob Hall*

BOB HALL

VICE PRESIDENT

BH/rh

A-28

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING THE PURCHASE OF A FERRARA INFERNO HD-85  
MID-MOUNT PLATFORM FIRE APPARATUS FROM FF1 APPARATUS, LLC**

WHEREAS, there exists a need to purchase a Ferrara Inferno HD-85 Mid-Mount Platform Fire Apparatus for the replacement the current ladder apparatus; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3) authorizes Cooperative purchasing agreements with other states for purchase of goods, services; rules, regulations shall determine that the use of the cooperative purchasing agreement shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

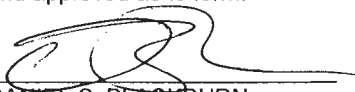
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "G-02-41-765-029 & 2-01-C2-886-873" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to FF1 Apparatus, LLC under the SOURCEWELL National Cooperative Purchasing Pricing System, for the purchase of a Ferrara Inferno HD-85 Mid-Mount Platform Fire Apparatus, in the amount of ONE MILLION FIVE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$1,545,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

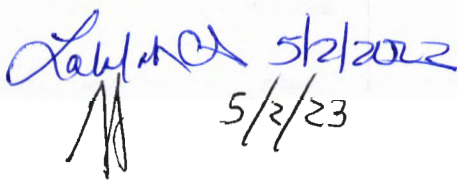
COUNCIL MEETING DATE: 05/09/2023

TO: City Council  
FROM: L. Chandler, Purchasing Agent

**TITLE OF ORDINANCE/RESOLUTION: Authorizing the purchase of a Ferrara Inferno HD-85 Mid-Mount Platform Fire Apparatus from FF1 Apparatus, LLC**

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y		5/2/2022 5/2/23	
Director of Finance				

Approved by:  
Business Administrator

Signature	Date
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Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature	Date
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<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Authorizing the purchase of a Ferrara Inferno HD-85 Mid-Mount Platform Fire Apparatus from FF1 Apparatus, LLC

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Aerial Ladder built per specifications for North 27 Street – Ladder 3 fire house (quote #10007-0042)
- City of Camden Fire has approved stipulation that fire apparatus will fit in bay and make a left and right hand turn in order to accept apparatus.
- Scheduled completion by June 30, 2025
- FF1 Service Centers in Sparta and Browns Mills – both provide mobile service work
- Purchase based on pricing from the Sourcewell national co-operative #113021-RVG-2

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1,545,000.00  
**APPROPRIATION NUMBER:** G-02-41-765-029 (\$1,500,000.00) & 2-01-C2-886-873 (\$45,000.00)  
**PROCUREMENT:** NJSC NJSA 52:34-6.2(b)(3)

**IMPACT STATEMENT:**

- The purchase of this truck will replace a current ladder apparatus
- This ladder truck will slowly increase the aged frontline vehicles currently in the City's fleet.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- DCA Monitor – Vincent Granese

**Prepared by:** LATEEAH CHANDLER

**856-757-7159**

---

Name

Phone/Email



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	FF1 APPARATUS LLC
Purpose or Need for service:	PURCHASE OF FERRARA INFERNO HD-85 MID MOUNT PLATFORM
Contract Award Amount	1,545,000.00
Term of Contract	18 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	ARP & SUPPLEMENTAL TA G-02-41-765-029 2-01-C2-886-873
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – SEAGRAVE FIRE APPARATUS, LLC

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

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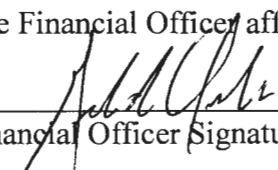
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Mayor's Signature\* Date \_\_\_\_\_

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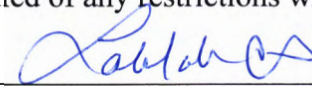
\_\_\_\_\_  
Business Administrator/Manager Signature Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
\_\_\_\_\_  
Certifying Officer

Date 5/21/2022

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

Current Date: 04/24/2023

**Customer Information**

Camden Fire Department  
 Chief Michael Harper  
 4 North 3rd Street  
 Camden, New Jersey 08102  
 856-757-7511  
 fire@ci.camden.nj.us

**Shipping Information**

FF1 Apparatus, LLC  
 Jonathon Van Norman  
 34 Wilson Drive  
 Sparta, New Jersey 07871  
 O: 833-FF1-FIRE  
 C: 201-787-4953  
 jvn@ff1.com



Exp. Date: 05/15/2023

Quote No: 10007-0042

PART NO	DESCRIPTION	QTY	BASE PRICE	OPTION PRICE, EACH	OPTION PRICE, EXTENDED
	<b>FERRARA INFERNO HD-85 MID-MOUNT PLATFORM</b>		<b>\$1,221,170</b>		
	Line items with no dollar amount assigned are included in the base price				
00-02-2220	Proposal Response (Aerial)	1			
00-06-0420	Payment Terms: Ferrara Standard	1			
00-12-0620	Principal Dimensions	1			
00-14-0220	Drawings - Proposal	1			
00-14-0620	Drawings - Approval	1			
00-18-1820	Delivery Time	1			
00-22-0220	FF1 Service Contacts	1			
00-22-0620	FF1 Mobile Service Vehicles	13			
00-22-0820	FF1 Replacement Parts	1			
00-22-1025	Service Centers - FF1 Service Centers in Sparta and Browns Mills	1			
	== CHASSIS - Platform MM, HD85 No Pump/Tank - 622.001 06/06/22 ==				
00-B2-0420	Custom XD Full Tilt Cab - INFERNO	1			
	<b>WHEELBASE / FRAMERAILS / COMPONENTS / ACCESSORIES</b>				
02-A2-0220	Wheelbase: 253"	1			
02-A4-0820	Frame Rails - Triple	1			
02-A4-2420	Paint - Frame Rail, Hot Dipped Galvanized	1		\$2,819	\$2,819
02-A6-1220	Tow Eyes - Painted, Under Bumper	1		\$1,400	\$1,400
	<b>FRONT BUMPERS / COMPONENTS / ACCESSORIES</b>				
02-B2-1420	Front Bumper - 12" High, Steel Channel Style	1		\$4,277	\$4,277
02-B4-1620	Front Bumper - Rubber Bumper Docks	1		\$744	\$744
02-C4-0220	Front Bumper Extension - 6"	1			
02-D2-0220	Gravelshield - Front Bumper Extension	1			
02-M2-0220	Mechanical Siren - Federal Q2B, Surface Mounted	1		\$3,913	\$3,913
02-M8-0220	Siren Wiring - Active in Response Mode Only	1			
02-M8-0620	Switch - Siren, Driver's Side Floor	1			
02-M8-1420	Additional Siren Brake Switch - Q2B Siren	1		\$181	\$181
02-M8-1820	Switch - Siren, Officer's Side Dash	1		\$238	\$238
02-P2-0220	Air Horn - Driver's Side Thru Bumper, Hadley Round E-Tone	1			

02-P2-0420	Air Horn - Passenger's Side Thru Bumper, Hadley Round E-Tone	1		
02-P6-0220	Switch - Air Horn, Driver's Side Floor	1		
02-P6-0820	Air Horn Control, Center Lanyard	1	\$546	\$546
02-P8-0420	Air Horn Wiring - Active All Modes	1		
02-P8-1220	Switch - Air Horn, Officer's Side Dash	1	\$238	\$238
02-R4-0420	Siren Speaker - Cast Product SA2401	1		
	FRONT AXLES / COMPONENTS / ACCESSORIES			
04-A2-1020	Front Axle - 24,000 Pounds, Hendrickson Steertek	1		
04-A6-0820	Steering System - Sheppard, 18,000 to 24,000 Pounds	1		
04-A8-0220	Chassis Alignment	1		
04-B2-1220	Front Suspension - 24,000 Pounds, Hendrickson Steertek	1		
04-C2-0620	Front Brakes - Disc, Meritor EX-225	1		
04-C4-0820	Cramp Angle - 45 Degrees	1		
04-D4-1620	Front Tires - Michelin 425/65R 22.5 "L" XFE 24,000 Pounds	1		
04-E2-2820	Front Wheels - 22-1/2" x 12-1/4", Alcoa Aluminum	1		
04-E4-0220	Wheel Trim - Front, Baby Moons / Lug Nut Covers	1	\$218	\$218
04-E4-2020	Mud Flaps - Front	1		
	TANDEM REAR AXLES / COMPONENTS / ACCESSORIES			
04-G4-2620	Rear Axle - 62,000 Pounds, Meritor RT-58-185	1		
04-K4-0420	Rear Suspension - Tandem Hendrickson FireMaax	1		
04-M2-0420	Differential Lock - Inter-Axle, Tandem Rear Axle	1		
04-M6-0220	Vehicle Top Speed: 60 MPH (Over 50,000 Pound GVWR)	1		
04-P2-0820	Rear Brakes - S-Cam 16-1/2" x 8.62"	1	\$1,250	\$1,250
04-R4-2920	Rear Tires - Michelin 315/80R22.5 "L" XDN2 GRIP 63,000 Pounds	1		
04-S2-4420	Rear Wheels - 22-1/2" x 9", Alcoa Aluminum	1		
04-S2-6220	Wheel Trim - Rear, High Hat Cover / Lug Nut Covers	1	\$728	\$728
04-S4-0420	Valve Stem Extensions (4) - Tandem Rear Axle	1	\$950	\$950
04-S6-1420	Tire Pressure Monitor (Tandem Rear Axles) - LED Alert	1		
	AIR BRAKE SYSTEM / COMPONENTS			
06-A2-0220	Harness and Hose Routing System	1		
06-A2-2220	Air Brake System - Color Coded Nylon w/Pull Cord Drain Valves	1		
06-A2-4020	Chassis Air System Fittings - Push-Lock Type	1		
06-A2-6020	Air Compressor - Wabco 18.7 CFM	1		
06-A4-4220	ABS/ATC/ESC System - TANDEM AXLE	1		
06-B2-0220	Automatic Lubrication System - SKF Vogel	1	\$5,459	\$5,459
06-B2-2020	Accessory Air Tank - 1700 Cubic Inch	1	\$434	\$434
06-B2-2420	Dedicated Air Horn Reservoir - 1700 Cubic Inch	1	\$434	\$434
06-B4-2420	Air Dryer - Wabco System Saver 1200	1		
06-B4-8020	Auto Eject - Air, Kussmaul	1	\$689	\$689
	ENGINES / COMPONENTS / ACCESSORIES			
08-A4-1020	Engine - 565 HP, Cummins X15 (MY2022)	1	\$6,239	\$6,239
08-B2-0420	Engine Brake - Cummins X Series Engines	1		
	ENGINE / COMPONENTS / COOLING SYSTEM - X SERIES ENGINES			
08-C2-0220	Cooling System - Cummins Engine	1		
08-C2-1020	Skid Plate, Radiator Protection Igniter/Inferno Standard)	1		
08-C2-1220	Cooling System Fan - Cummins X Series Engines	1		
08-C2-1820	Filter - Engine Coolant, Cummins	1	\$244	\$244
08-C2-2620	Radiator Coolant - Extended Life	1		
08-C2-4020	Coolant Hoses - Silicone	1		
08-C2-4420	Coolant Hose Clamps - Gates PowerGrip	1		

	ENGINE / COMPONENTS / CHARGING SYSTEMS				
08-D2-2220	Alternator - 430 AMP, Delco Remy 55SI	1			
08-E2-0630	Battery System (6) - DEKA D-31AGM-925 (925 CCA Each)	1	\$3,421	\$3,421	
08-E4-0220	Battery Boxes - Stainless Steel	1			
08-E4-4220	Battery Jumper Studs	1	\$376	\$376	
08-E4-6220	Termination Point - Battery Box	1			
08-E6-0220	Battery Master Load Disconnect	1			
08-E8-0620	Battery Charger - Auto Charge 1200, Kussmaul 091-187-12-REMOTE	1	\$2,223	\$2,223	
08-G2-0420	Compressor - 120V Air, Kusmaul	1	\$1,262	\$1,262	
08-G4-2020	Receptacle - 20 AMP, Kussmaul Super Auto-Eject 091-55-20-120	1	\$685	\$685	
08-G4-4020	Receptacle Location - Driver's Side Cab Wheel Well Area	1			
08-G6-0230	Cover - Super Auto Eject Yellow, Kussmaul 091-55-234-YW w/Bar Graph D	1	\$613	\$613	
08-G8-8220	Plate - Shore Power Inlet	1	\$156	\$156	
	TRANSMISSION / COMPONENTS / ACCESSORIES				
10-A2-1220	Transmission - Allison 4000 EVS	1			
10-A4-0620	Transmission Push Button Shifter - 5 Speed	1			
10-H2-0420	Drive line - 1810 Series	1			
10-H4-2020	Permanent Drive lines - Rescue Applications	1			
	FUEL SYSTEM / COMPONENTS - X SERIES ENGINES				
10-J2-0620	Fuel Tank - 65 Gallon	1	\$2,384	\$2,384	
10-J4-0220	Fuel Lines - Reinforced Wire Braided	1			
10-J4-0420	Valve - Fuel Shutoff	2	\$135	\$270	
10-J4-2420	Fuel Water Separator - Primary Filter, Racor 3150R	1			
10-J4-2620	Fuel Filter - Secondary Filter	1			
10-J6-1620	DEF System w/10 Gallon Tank - Left Rear Under Cab	1	\$6,218	\$6,218	
10-J8-2020	DEF Fill w/Door - Left Crew Cab Extension	1	\$490	\$490	
10-M2-0820	Exhaust System - EPA 2022	1			
10-M4-0220	Tailpipe Adapter - MagnaGrip	1	\$735	\$735	
	CAB CONFIGURATIONS - INFERNO XD - SMFD thru XLFD				
12-C2-0220	Custom Cab - Ferrara Extreme Duty	1			
12-C4-1820	Custom Cab - Ferrara XD 100 XMGD	1			
12-C5-1020	Sealed Engine Tunnel - Raised, Inferno Chassis	1			
12-C6-0820	Cab Roof - 8" Raised	1	\$2,184	\$2,184	
12-C8-0620	Cab Roof - Angled, Mid Mount Aerial Applications	1	\$486	\$486	
12-P2-2620	Cab Doors - Barrier Style, 4 Door Raised Roof Cab	1			
12-P4-0220	Cab Door Hinges - Piano	1			
12-P6-0820	Cab Door Locks - Manual Paddle Type (4 Door Cab)	1			
12-P8-1020	Window Regulators - Electric (4 Door Cab)	1			
12-R2-0620	Window - Left Side Fixed, 16-1/2"W x 33-1/2"H, Dark Tint	1			
12-R2-0820	Window - Right Side Fixed, 16-1/2"W x 33-1/2"H, Dark Tint	1			
12-R4-0420	Cab Tilt Lock Suspension (Full Tilt Cab)	1			
12-R4-2220	Cab Tilt Electric Pump w/Manual Back-Up (Standard Location)	1			
	CUSTOM CAB - EXTERIOR TRIM COMPONENTS				
14-A2-0220	Front Grille - Cast Aluminum	1			
14-A2-1620	Front Grille Logo - Ferrara/NON-Lighted	1			
14-A2-6220	Side Grille w/Ember Separator - Notched Right Side	1			
14-A4-0420	Cab Mirrors - Heated/Remote, Lang Mekra 300 Series AERO	1	\$1,570	\$1,570	
14-A4-8240	Cab Mirrors - Housings, Chrome	1	\$406	\$406	
14-A4-8420	Mirror - Right Side Eyeball, Rosco 801DSSP	1	\$768	\$768	
14-A6-0220	Exterior Trim - Cab Handrails, Knurled Stainless Steel	1			
14-A6-0300	Maul And Roof Hook Storage - Rear Cab Extension Both Sides	1	\$1,614	\$1,614	
14-A6-1820	Fenderettes - Black Rubber	1	\$565	\$565	
14-A6-2020	Exterior Trim - Rear Step Well w/Removable Battery Access Covers	1			

14-A6-8220	Exterior Trim - Tread Plate, Back of Cab	1		
14-A8-0220	Exterior Trim - Tread Plate, Cab Roof	1		
	CUSTOM CAB - INTERIOR TRIM COMPONENTS			
14-G2-1020	Corrosion Protection/Sound Deadening - "F-Shield"	1		
14-G4-0620	Interior Cab Finish - "F-Shield" Black	1		
14-G4-2420	Interior Trim - Black Floor Mats/Engine Tunnel Covering	1		
14-G4-6220	Interior Trim - Tread Plate, Rear Wall	1		
14-G6-0420	Interior Trim - Grab Handles (4 Door Cab)	1		
14-G6-4020	Interior Trim - Officer's Dash, Glove Box	1		
14-G6-6020	Interior Trim - Sun Visors (3)	1		
14-H2-0820	Interior Trim - Upper Door Panels "F-Shield" (4 Door Cab)	1		
14-H4-1220	Interior Trim - Lower Door Panels Reflective Stop Sign (4 Door Cab)	1		
14-H4-2420	Interior Trim - Mounting Plate, Raised Engine Tunnel Section	1	\$512	\$512
	CUSTOM CAB - INSTRUMENTS AND CONTROLS			
14-K2-0420	Cab Instrumentation & Controls - Standard Gauges	1		
14-K2-0620	Driver's Information Display Panel	1		
14-K2-0820	Electrical System - Chassis, E2020	1		
14-K2-2020	Doghouse Mounted Switch Panel - Ferrara XD Aluminum	1		
14-K4-4020	Steering Column w/Self Canceling Turn Signals - Douglas	1		
14-P2-1820	Heat/Air Conditioning - Under Dash and Rear Crew Area (X Series Engines)	1		
14-P2-2820	A/C Condenser Housings: White	1		
	CUSTOM CAB - SEATING			
16-A2-1220	Seating / EMS Compartments - Bostrom	1		
16-A8-0620	Seat Material - Bostrom Low Seam Durawear Plus	1	\$423	\$423
16-A8-1420	Seat Color - Black	1		
16-A8-4020	Seat Belts - Standard 3-Point NON ABTS	1		
16-A8-6420	SCBA Seats Brackets - IMMI Smart Dock	5	\$920	\$4,600
16-A8-8020	No Filler Panels Required	1		
16-B4-0220	Seat - Driver, Bostrom Sierra Air-100 RX	1		
16-B4-2820	Seat - Officer Bostrom Tanker 450 SCBA	1		
16-B4-9020	Compartment Under Officer's Seat	1		
16-C2-0620	Seat - DS Rear Facing Crew, Bostrom Tanker 450 SCBA	1		
16-D2-0620	Seat - OS Rear Facing Crew, Bostrom Tanker 450 SCBA	1		
16-E2-1820	Seats (2) - IB Forward Facing Crew, Bostrom Tanker 450 SCBA	1		
	CUSTOM CAB - ACCESSORIES			
16-M2-0620	Accessory Panel - Blue Sea 4365	1	\$376	\$376
16-M2-0820	Fuse Block - 12-Volt 6-Place, Blue Sea 5025	1	\$386	\$386
16-M2-1420	12-Volt Dual USB Charging Port - Cab Mounted, Kussmaul 091-219-5	2	\$176	\$351
16-M2-2020	Map Book Holder	1	\$1,293	\$1,293
16-M2-2920	Radio Antenna Mount / Wiring - NMO	3	\$454	\$1,361
16-M2-4020	Radio 12-Volt Power Circuit	1	\$338	\$338
16-M2-4025	Mobile Radio Speaker In Crew Cab	1	\$769	\$769
16-M2-6020	Accessory Power & Ground Stud	1	\$656	\$656
16-M4-4020	Electronic Siren - Whelen 295HFSA7	1	\$572	\$572
16-M6-0620	Electric Horn - Single	1		
16-M6-2020	Back Up Alarm - NFPA Compliant	1		
	CUSTOM CAB - INTERIOR LIGHTING			
16-P2-0220	Lights (4) - LED Cab Dome, 6" Red/Clear Whelen 60CREGCS	1		
16-P2-6020	Light - Open Door, Whelen OS LED	1		
16-P4-0220	Lights (6) - Step Well, LED	1		

16-R4-0420	Lights (2) - Engine Maintenance, LED	1		
	CUSTOM CAB - EXTERIOR ILLUMINATION			
18-A2-0220	Front Cab Lighting - Whelen 600 Series LED	1		
18-A4-0830	Headlights - LED, FireTech FT-4X6-4KIT	1		
18-A6-0620	Lights (2) - Turn Signal, Whelen 600 Series LED (Above Headlight Module)	1		
18-A6-1220	Lights (2) - Turn Signal/Marker, Whelen 400 Series LED	1		
18-A6-6020	Lights (2) - Cornering, LED	1		
18-A6-6220	Lights - DOT, LED	1		
18-B4-0420	Lights (2) - Inboard Lower Front Warning, Whelen 60R02FRR LED (Red)	1		
18-B4-4420	Lights (2) - Outboard Lower Front Warning, Whelen 60R02FRR LED (Red)	1		
18-D2-1220	Lights (4) - 12" LED Cab Ground, Luma Bar H20 AY-9500-012	1		
	AUDIO / VISUAL COMMUNICATION SYSTEMS			
18-M2-0420	Camera/Video System - Fire Research inView360 SNB100-C00	1	\$2,579	\$2,579
18-M2-0620	Monitor - 7" Color, Fire Research SNB1option-MH0	1	\$635	\$635
	NFPA SAFETY SIGNS			
18-P2-0220	Safety Signs - General Requirements	1		
18-P2-0420	Safety Signs - Battery Explosion, FAMA01	1		
18-P2-0620	Safety Signs - Rotating Shafts, FAMA02	1		
18-P2-0820	Safety Signs - Hot Surfaces, FAMA03	1		
18-P2-1020	Safety Sign - Hot Exhaust, FAMA04	1		
18-P2-1220	Safety Sign - Spinning Fan, FAMA05	1		
18-P2-1420	Safety Signs - Seated & Belted, FAMA07	1		
18-P2-1620	Safety Sign - Air Conditioning, Refrigerant, FAMA09	1		
18-P2-1820	Safety Sign - Cab Equipment Mounting, FAMA10	1		
18-P2-2020	Safety Sign - Fire Service Tire Rating, FAMA12	1		
18-P2-2220	Safety Sign - Electronic Stability Control, FAMA13	1		
18-P2-2420	Safety Sign - Cab Seating, FEMA14	1		
18-P2-2620	Safety Signs - Helmet Worn in Cab, FAMA15	1		
18-P2-2820	Safety Sign - Vehicle Backing, FAMA17	1		
18-P2-4020	Safety Signs - Intake/Discharge Cap Pressure, FAMA18	1		
18-P2-4220	Safety Signs - Hose Restraint Required, FAMA22	1		
18-P2-4420	Safety Signs - Climbing Method Instruction, FAMA23	1		
18-P2-4620	Safety Signs - Riding on Exterior, FAMA24	1		
18-P2-4820	Safety Sign - Pump Training, FAMA25	1		
18-P2-6020	Safety Signs - No-Step, FAMA26	1		
18-P2-6220	Safety Sign - Siren Noise, FAMA42	1		
18-P4-1020	Safety Sign - Apparatus Movement Warning	1		
18-P6-0220	Plate - Fluid Capacity	1		
18-P6-0420	Plate - Overall Height / Length / Weight	1		
	== Bodies - Platform MMP, HD85 No Pump/Tank - 622.001 06/06/22 ==			
24-G4-0220	Valve - Waterway Dump	1		
24-G4-0420	Valve - Waterway Drain	1		
24-G4-2220	Side Inlet - Aerial Waterway, 5" Stainless Steel	2		
24-G5-0500	5" Waterway Shut Off Valve	1	\$11,435	\$11,435
24-G5-1000	1-1/2" Discharge Connection	2	\$2,944	\$5,888
56-A4-4230	Body - Extruded Aluminum, HD85-S Mid Mount Platform (NO PUMP / NO	1		
56-B2-1020	Body Sub Frame - Extruded Aluminum	1		
56-B2-4020	Body/Compartment Construction - Aerials/Platforms	1		
56-B2-4620	Wheel Well Panels & Fenders - Body, Painted Aluminum	1		
56-B2-5020	Fenderettes - Black Rubber	1	\$565	\$565
56-C6-6020	Compartments - Left Side, Rescue Style	1		

56-D6-6020	Compartments - Right Side, Rescue Style	1		
56-D8-0220	Compartment Doors - Hinged, Flush Look	8	\$519	\$4,150
56-D8-0820	Compartment Doors - Painted, Roll Up	4	\$620	\$2,480
56-D8-1020	Door Extension - Paddle Latch (Hinged Doors Only)	3	\$83	\$248
56-D8-1420	Pull Down Strap - Compartment Door	4	\$83	\$330
56-D8-4020	Keyed Lock - Compartment Door	19	\$136	\$2,586
56-D8-6020	Compartment Door, Double ILO Single	2	\$519	\$1,038
56-E2-2020	Turntable Access - Swing Out, Left Front	1		
56-E2-2220	Turntable Access - Swing Out, Right Front	1		
56-E2-2820	Platform Access - Swing Out, Left Rear	1		
56-E4-0420	Compartment - Ladder/Pike Pole Storage, Torque Box	1		
56-E4-1420	Compartment Door - Ladder Compartment, Hinged, Flush Look	1	\$519	\$519
56-E4-2220	Tubes (2) - Pike Pole Storage	1	\$685	\$685
56-E4-4020	Tubes (6) - Pike Pole Storage	1		
56-E4-6820	Cover Plates - Outrigger, Polished Stainless Steel	1		
56-E4-8020	Compartment - Over L2/R2	1	\$2,410	\$2,410
60-A2-4820	Vertical Load Test - Body	1		
62-I2-1021	Storage Slot - Stokes Storage	1	\$520	\$520
62-I2-1022	Storage Slot - FAST Board	1	\$520	\$520
62-I2-1023	Storage Slot - Roof Ladder	1	\$520	\$520
64-B2-0430	Compartment - Wheel Well Double Air Bottle, Left Front (FFA)	1	\$1,524	\$1,524
64-B2-1420	Compartment - Wheel Well Equipment Storage (FFA)	1	\$2,286	\$2,286
64-B4-0430	Compartment - Wheel Well Double Air Bottle, Left Rear (FFA)	1	\$1,524	\$1,524
64-B4-6230	Compartment - Wheel Well Double Air Bottle, Right Front (FFA)	1	\$1,524	\$1,524
64-B6-1220	Compartment - Wheel Well Quad Air Bottle, Right Center (FFA)	1	\$3,045	\$3,045
64-B6-6230	Compartment - Wheel Well Double Air Bottle, Right Rear (FFA)	1	\$1,524	\$1,524
64-B8-0220	Doors - Wheel Well Compartments, Stainless Steel	1		
66-A2-0420	Body Trim Package	1		
66-A2-2420	Fuel Fill - Recessed w/Door, Left Side	1		
66-A2-4420	Mud Flaps - Rear	1		
66-A2-8020	Rub Rail - Poly, Below Lower Compartments	1	\$3,812	\$3,812
66-A4-8820	Tow Eyes (2) - Rear, Below Body	1		
66-A4-8900	Storage Rack - Outrigger Ground Pads	1		
66-A4-8930	Pads (4) - Auxiliary Stabilizer	1		
66-A6-0620	Handrails (2) - Aerial Access, Knurled Aluminum	3		
66-B1-1000	Shelves/Trays/Toolboards	1	\$10,692	\$10,692
66-C2-2020	Tray, Roll Out, 600# Capacity	2	\$2,154	\$4,308
	== Platform - Mid Mount, HD85 No Pump/Tank - 622.001 06/06/22 ==			
68-A4-1020	Platform - 85' Mid Mount, 1000 Pound/1000 GPM	1		
68-A8-1020	Specifications - 85' Mid Mount Platform, 1000 Pound/1000 GPM	1		
68-B4-1020	Construction / Dimensions - 85' Mid Mount Platform	1		
68-C2-0220	Egress Handles - Automatic Extending, Platform	1		
68-C2-1020	Covers - Rung, Serrated Rubber	1		
68-C2-4020	Extension Indicator Base Section	1		
68-C2-4220	Angle Indicator - Liquid Filled, Aerial Tip Section	1		
68-C2-4420	Angle Indicator - Lighted, Aerial Base Section	1		
68-C2-6420	Sign Plates (2), Ladder Base Section, Job Color	1	\$776	\$776
68-C4-2420	Torque Box	1		



68-C4-6220	Travel Support - Mid Mount Ladders, Heavy Duty	1		
68-C4-8680	Design & Construction - Mid Mount Platform, BT Alternate Bucket	1	\$6,504	\$6,504
68-C4-8880	Aerial Controls, Platform, Joystick ILO Standard 3-Levers	1	\$4,597	\$4,597
68-C6-0220	Storage Cabinet (1) - Equipment Storage	1		
68-C6-2020	Fall Protection Equipment - "D" Rings	1		
68-C6-2220	Eyes - Load Lifting, Mid Mount Platforms	1		
68-C6-4420	Access Gates - Mid Mount Platforms, Driver Side Rear Access	1		
68-C6-6030	Platform - Deck Surface, Mid Mount Platform	1		
68-C6-6220	Platform - Heat Shielding	1		
68-C6-8020	Parapet - Ground Ladder Attachment	1		
68-D2-2620	Hydraulic System	1		
68-D2-4020	Power Take-Off	1		
68-D2-8420	Hydraulic Reservoir Location	1	\$2,438	\$2,438
68-D4-2020	Hydraulic Pump w/Aux. Pump for Hyd. Generator under 15K	1	\$1,954	\$1,954
68-D4-8020	Gauges - Hydraulic Pressure	1		
68-D4-8220	Filter - High Pressure Filter, 3 Micron	1		
68-D4-8420	Kit - Filter Isolation	1		
68-D4-8620	Emergency Pump	1		
68-D4-8820	Swivel - Hydraulic	1		
68-D4-9020	Swivel - Electric	1		
68-D6-2020	Elevation System	1		
68-D6-6020	Extension / Retraction System	1		
68-D6-6620	Extension / Retraction System Pulleys - Greaseable	1		
68-D6-8020	Wear Pads / Bearing Surfaces	1		
68-D8-2020	Rotation Bearing - Heavy Duty	1		
68-D8-2220	Rotation Gear Box	1		
68-D8-4020	Tool Kit	1		
68-E2-2420	Stabilizers - Front and Rear	1		
68-E2-4020	Outrigger Cylinder Stroke	1		
68-E4-1200	NO MECHANICAL PINS IN PENETRATION TUBES	1		
68-E4-2040	Hot Dip Galvanizing - Outriggers	1		
68-E4-4020	Stabilizer - Extension System	1		
68-E4-6220	Lights - Stabilizer Work, LED	1		
68-E6-0420	Lights - Stabilizer Warning, LED	1	\$4,521	\$4,521
68-F2-0420	Controls - Stabilizer, Electric/Hydraulic	1		
68-F2-1220	Controls - Ground Station	1		
68-F6-1020	Turntable	1		
68-F6-2220	Controls - Turntable Console	1		
68-F6-2420	Controls - Aerial Platform	1		
68-F6-2620	Light - LED Strip, Console Control Lid	1	\$641	\$641
68-F6-6020	Controls - Electric Ramping Feature	1		
68-F6-6220	Leveling System - Platform	1		
68-F6-8020	Load Sensing System - Automatic	1		
68-F6-8620	Switch - Air Horns, Turntable Mounted	1	\$898	\$898
68-G2-0220	Interlock System - Aerial Stow Operation w/Indicator Light	1		
68-G2-0430	Interlock System - Cab/ Body Damage Control	1		
68-G2-0620	Interlock System - Rotation	1		
68-G2-1020	Interlock System - Cradle	1		
68-G6-2020	Flowmeter - Turntable, Fire Research DFA400-040	1		
68-H2-1620	Waterway System	1		
68-H2-2220	Waterway Material	1		
68-H4-0880	Monitor - Single, Akron 3432 Tiller Bar Manual 1000 GPM, Stacked Tips	1	\$11,787	\$11,787
68-H4-8940	Capabilities Monitor Flowing Water - 1000# Flowing 1000 GPM	1		
68-H6-6220	Master Stream - Controls, Basket/Turntable	1		
68-H8-0420	Discharge - Platform, 2-1/2"	1		
68-H8-2020	Valve - Waterway Relief	1		
68-J2-0225	Communication System - 2 Way/2 Station, FRC ACT	1	\$3,636	\$3,636
68-K4-0220	Breathing Air System, 6000 PSI w/2 Connections In Bucket	1	\$25,000	\$25,000
68-M2-0220	Electrical System - E-Chain	1		
68-M2-2420	Lights - Platform Floor	1		
68-M2-2820	Lights (4) - Turntable Work, LED	1		

68-M2-4020	Lights - Platform Marker, LED	1		
68-M2-8220	Warning Lights (4) - Whelen 700 Series Red, Platform	1		
68-M4-1420	Floodlights (2) - Aerial Base Section, FRC SoBrite SRA100-07B	1		
68-M6-6420	Floodlight - Front Platform, FRC SoBrite SRA100-07B	1		
68-M8-8020	Floodlights (2) - Below Monitors, Whelen Pioneer PFH1	1	\$4,205	\$4,205
68-P2-1420	<b>DELETE Lighting - Blue LED Rung Illumination</b>	<b>-1</b>	<b>\$6,217</b>	<b>-\$6,217</b>
68-P4-0820	Telescoping Light (1) - Left Rear, FRC Spectra SPA542-K20	1	\$4,599	\$4,599
68-P6-0220	Receptacle - 120 Volt - Center Front	1	\$3,657	\$3,657
68-P8-0820	Telescoping Light (1) - Right Rear, FRC Spectra SPA542-K20	1	\$4,599	\$4,599
68-R2-0220	Paint - Aerial Device, Standard White	1		
68-R2-2620	Paint - Aerial Monitor, Red	1		
68-S4-0820	Load Charts (2) - Platform	2		
68-S6-0220	Safety Signs - Aerial Applications, NFPA 2016	1		
68-S6-2420	Plate - Aerial Information Specification	1		
68-T2-0220	Testing - Third Party	1		
68-T2-4020	Testing - Stability	1		
68-T2-8020	Certificate - Inspection	1		
68-T8-2020	Internal Corrosion Protection	1		
68-V4-0220	Mounting Bracket - Platform, Axe	1	\$611	\$611
68-V4-0420	Mounting Bracket - Platform, Pike Pole	1	\$433	\$433
68-V6-0220	Mounting Bracket - Base Section - Roof Ladder	1	\$2,405	\$2,405
68-V6-0420	Compartment - Base Section, Stokes Basket	1	\$4,094	\$4,094
68-V6-0430	Hinged Lid - Stokes Basket Compartment	1	\$1,505	\$1,505
68-V6-0620	<b>DELETE Rope Rescue Arm - 500-Pounds</b>	<b>-1</b>	<b>\$2,116</b>	<b>-\$2,116</b>
	== Elec. Components - Aerial MM Custom - 622.001 06/06/22 ==			
	***** ELECTRICAL / COMPONENTS / ACCESSORIES *****			
70-A2-2020	Electrical System - Apparatus Body, E2020	1		
70-A2-4020	Electrical System - 12 Volt Testing	1		
70-A2-6020	12-Volt Wiring Protection - Split Loom	1		
70-A2-8020	EMI/RFI Protection	1		
	AUDIBLE WARNING DEVICES			
	INTERIOR COMPARTMENT LIGHTING			
70-E2-2220	Light - LED Compartment, On Scene Solutions Access Series	13	\$388	\$5,050
70-H2-0220	Switch - Compartment Door Ajar Indicator	1		
72-G8-4820	Zone A Upper Light Bar - 72" LED, Whelen Freedom IV F4N7QLED	1		
72-K8-4820	Zone B/D Upper Cab Lights (2) - Red M9 LED, Whelen M9R	1	\$1,826	\$1,826
72-P8-1020	Zone B/D Upper Body Side Rear Lights (2) - Red TIR6 LED, Whelen 50R03Z	2	\$879	\$1,759
72-S6-6820	Zone C Upper Outboard Lights (2) - Red M9 LED, Whelen M9R	1		
74-C8-0425	Zone B & D Lower Front (2) - Red TIR6 LED, Whelen 5VR02ZRR (Vertical M	1		
74-D8-8020	Zone B & D Lower Midship (2) - Red M6 LED, Whelen M6R (2nd pair, 1 pair is standard)	1	\$1,374	\$1,374
74-E8-2020	Lights (4) - Outrigger Cover Plate, Whelen M6V2R	1		
74-G8-1020	Zone B & D Lower Rear (2) - Red w/Clear Lens LINZ6 LED, Whelen LINZ6R	1		
74-H8-1820	Zone C Lower Lights (2) - Red M6 LED, Whelen M6R	1		
74-J4-0620	Stop/Turn/Reverse Lights - LED, Whelen M6	1		
74-J4-2620	Housing - Rear Tail Light Assembly, M6FCV4	1		
	12-VOLT APPARATUS LIGHTING / ACCESSORIES			
74-L0-2220	Lights - LED Clearance and Marker	1		
74-L0-4020	Lights (2) - Rear Body Corners, Britax 427 LED	1		
74-L2-4020	Light - LED License, Whelen OAOCEDCR	1		
74-L2-4420	Light - LED Perimeter Illumination, Whelen 3SCOCDRCR	6		

74-L4-8020	Switch - Additional Rocker	1		\$283	\$283
74-P4-0620	Cab Scene Light Activation - Respective Cab Door	1		\$513	\$513
74-P4-6420	Upper Rear Scene Light Activation - Reverse Circuit	1		\$513	\$513
74-Q8-9040	Light - 12 Volt 27" LED Brow, FireTech FT-MB-21-FT-W (White Housing)	5		\$1,769	\$8,846
74-Q8-9220	Light - 12 Volt 46" LED Brow, FireTech FT-B-46-W (White Housing)	3		\$2,468	\$7,404
76-A2-1020	Generator - 6 KW Hydraulic, Onan 6RBAB-2010D	1		\$18,983	\$18,983
76-B6-0420	Light - Indicator, Generator PTO	1		\$363	\$363
76-B8-6020	Plate - Generator Power Source Specification	1		\$156	\$156
76-C2-0220	Breaker Panel - 240/120V 6-Leg, General Electric	1		\$1,641	\$1,641
76-C6-0220	Electrical System Requirements/Testing - 120-Volt	1		\$2,023	\$2,023
76-D4-1020	Receptacle - 20 AMP/120V Duplex Household	2			
76-H2-2220	Junction Box - 120V w/20 AMP Receptacles, Akron EJBX	2			
76-H2-8020	Bracket - Junction Box	2			
78-A2-0820	Reel - Electric Rewind Cord w/150' of 10-3, Hannay ECR1616-17-18	2		\$3,332	\$6,665
78-A2-2040	Electrical Cord Color - Yellow	2		\$73	\$147
78-A4-0220	Hose/Cord Rollers	2		\$371	\$742
78-A4-0420	Hose/Cord Stop - Hannay HS-3	2		\$126	\$251
78-A4-0620	Plate - Power Rewind Reel	2		\$156	\$312
	== Paint - Ladder/Platfrom - 622.001 06/06/22 ==				
80-C2-0220	Paint - Body/Cab	1			
80-C2-0420	Paint Color/Code: Red FLNA 31979 (FFA Red 1)	1			
80-C4-0220	Paint - Custom Cab, Two Tone	1		\$0	\$0
80-C4-0620	Paint Color/Code: White FLNA 41479 (FFA White 2)	1			
80-C4-2220	Two-Tone Cab Break Line Stripe: Spun Gold	1			
80-D2-1220	Interior Compartment Finish - Natural	1			
80-D2-2420	Paint - Front Bumper Lip, "F-Shield"	1		\$733	\$733
80-E8-0220	Striping - Rear Body, Reflective Chevron	1			
80-E8-0620	Chevron Striping Colors: 3M Red & Lime Green	1			
80-E8-4020	Reflective Material - Designated Walking Surfaces	1			
	== Loose Equipment Pkg. - LP102 / HD107 / HD100 RMP - 622.001 06/06/				
90-C4-0420	Ladder - 10' Folding Attic, Duo-Safety 585-A	1			
90-C6-0220	Ladder - 8' Roof, Alco-Lite PRL-8	1		\$606	\$606
90-C8-0425	Ladder - 14' Roof, Duo-Safety 775-DR (Double Hooks)	1		\$890	\$890
90-C8-0620	Ladder - 16' Roof, Duo-Safety 875-A	2			
90-C8-0625	Double Hook Upcharge For 16' Ladder	1		\$193	\$193
90-C8-1025	Ladder - 20' Roof, Duo Safety 875-DR (Double Hooks)	1		\$1,187	\$1,187
90-D4-2020	Ladder - 14' Combination, Duo Safety 35-B-14'	1			
90-D8-0820	Ladder - 20' 2-Section Extension, Duo-Safety 900-A	2		\$1,431	\$2,861
90-D8-1220	<b>DELETE 2ND 28' Ladder - 28' 2-Section Extension, Duo-Safety 1200-A</b>	<b>-1</b>		<b>\$1,971</b>	<b>-\$1,971</b>
90-D8-1620	Ladder - 35' 2-Section Extension, Duo-Safety 1200-A	1			
90-L6-0820	Pike Pole - 12' Fiberglass	2			
90-L8-2020	Roof Hook - 6' New York, Fire Hooks Unlimited RH-6 (2 additional)	2		\$201	\$402
90-L8-2220	Roof Hook - 8' New York, Fire Hooks Unlimited RH-8 (1 additional)	1		\$222	\$222
96-C2-0220	Wheel Chocs (2) - Folding, Ziamatic SAC-44-E	1			
96-E2-0220	Ladder / Escape Belt w/Pompier Hook	4			
	== Warranty / Manuals - Platform Custom MMP - 622.001 06/06/22 ==				
98-A2-0420	Warranty - Body Material & Workmanship, 2-Year / 36,000 Miles	1			
98-A2-1020	Warranty - Custom Chassis Material & Workmanship, 2-Year / 36,000 Mile	1			
98-A2-4020	Warranty - Aerial / Platform, S-Series	1			

98-A4-0210	Warranty - Cab Structural, 10-Year / 100,000 Miles (Aluminum)	1		
98-A4-0420	Warranty - Body Structure, 10-Year / 100,000 Miles (Aluminum)	1		
98-A6-0210	Warranty - Cab Paint / Perforation, 10 Year	1		
98-A6-0220	Warranty - Body Paint / Perforation, 10 Year	1		
98-A6-1020	Warranty - Frame Corrosion Zinc Plate, 20-Year / 132,000 Mile (RFW0314)	1		
98-A8-0220	Warranty - Frame Assembly Structure, 20-Year / 100,000 Mile	1		
98-A8-1220	Warranty - Axles, Hendrickson / Meritor	1		
98-A8-4220	Warranty - Cummins Engine, 5-Year/100,000 Miles	1		
98-A8-4420	Warranty - Allison Automatic Transmission, 5-Year/Unlimited Miles	1		
98-A8-4620	Warranty - Anti Lock Brake System, 3-Year/300,000 Miles	1		
98-A8-8020	Warranty - Plumbing System, 10-Year / 100,000 Miles	1		
98-B2-0220	Manuals (2) - Chassis Operation, Digital	1		
98-B2-1220	Manuals (2) - Engine/Transmission Operations	1		
98-B2-1820	Manuals - Apparatus Body & Components	1		
98-B2-2220	Safety Guide - FAMA	1		
98-B2-6020	Wiring Diagrams - Cab/Chassis, Standard	1		
98-B2-6620	Wiring Diagrams - Apparatus Body, Standard	1		
97-10-1100	Apparatus Training, On Site, Per Day (3 additional days)	3	\$1,745	\$5,234
98-10-1000	Pre-Construction Conference - At The Fire Department	1	\$342	\$342
98-10-1200	Final Inspection At Factory - Price per person	2	\$2,296	\$4,592
98-11-1000	Delivery To Customer From Holden	1	\$5,816	\$5,816
98-11-1110	Dealer Supplied Graphics	1	\$6,979	\$6,979
98-12-1010	Pre-Delivery Inspection By Firefighter One	1		
98-12-1050	FF1 Annual PM and Apparatus Inspection	1		
Base price			\$1,321,170	
Total options				\$303,871
Sub-total	(base price + options)			\$1,625,041
Administration fee	Sourcewell contract fee	1		\$1,750
Sourcewell discount				-\$81,791
Total purchase price				\$1,545,000

DB:dh  
05-09-23

A-29

**RESOLUTION AUTHORIZING PDC NORTHEAST LPIV, LLC TO INCLUDE CERTAIN CITY "PAPER STREETS" IN THE TIDELANDS GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION**

WHEREAS, PDC Northeast LPIV, LLC ("Panattoni") is coordinating with the owner of the property located at 26<sup>th</sup> and Harrison to develop the Harrison Avenue Warehouse; and

WHEREAS, the City owns "Paper Streets" in the project area (i.e. streets printed on maps but never built) known as portions of 26<sup>th</sup> and Dupont Streets to the extent they are contiguous with Block 811, Lot 8; Block 812, Lot 3; Block 815, Lot 3 and Block 816, Lots 2 and 8; and

WHEREAS, in furtherance of this project, Panattoni must file a Tidelands Grant Application with the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, Panattoni is requesting the City of Camden's consent to include the Paper Streets in its Tidelands Application; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City of Camden hereby consents to Panattoni's inclusion of the Paper Streets known as portions of 26<sup>th</sup> and Dupont Streets, to the extent they are contiguous with Block 811, Lot 8; Block 812, Lot 3; Block 815, Lot 3; and Block 816, Lots 2 and 8 (See Attached Map), in its Tidelands Grant Application in such form as NJDEP shall require at Panattoni's own cost and expense.

BE IT FURTHER RESOLVED, that the City of Camden intends to vacate said Paper Streets (together with a portion of Cambridge Street to the extent it is contiguous with Block 811, Lot 8 and Block 816, Lots 2 and 8) upon an appropriate application to the City and contingent upon:

- (i) the purchase of the parcels by Panattoni or its assignee; and
- (ii) the grant of land use approvals by the City of Camden; and
- (iii) Camden residents being provided access to the Waterfront.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form



DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY, 9, 23

TO: City Council  
FROM: Director, Planning and Development

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING PANATTONI DEVELOPMENT COMPANY, LLC TO INCLUDE CERTAIN CITY "PAPER STREETS" IN THE TIDELANDS GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.**

Point of Contact:	Dr. Ed Williams	Planning and Development		
	Name	Department-Division- Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

Date

4/28/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

APR 26 2023

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

**COORDINATION:**

- Law Department
- NJDEP

**Prepared by:**

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Name	Phone/Email
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## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** A concise, precise, and complete description of the action the City Council is going to take.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Panattoni, LLC. is a Developer attempting to redevelop a sight at 26<sup>th</sup> and Harrison Streets in order to construct a warehouse.
- Tidelands are all lands that are now or were formerly flowed by the mean high tide of a natural waterbody (such as the ocean, bays, and tidal sections of rivers and creeks, and also includes marshlands inundated by the tide). The State of New Jersey owns in fee simple all lands that are flowed by the tide up to the high-water line and claims ownership of those formerly flowed tidelands as delineated on the Tidelands Claims Maps.
- The State has tidelands claims to much of the land associated with this project because of its proximity to the Delaware River.
- To support the project, Panattoni is seeking a Tidelands Grant from the Tate of New Jersey in order to have clear title to lands associated with the project.
- The City owns Paper Streets (streets printed on maps but never built) known as portions of 26th and Dupont Streets, to the extent they are contiguous with Block 811, Lot 8; Block 812, Lot 3; Block 815, Lot 3; and Block 816, Lots 2 and 8.
- In order to complete the Tidelands Grant application, the Panattoni requires permission from the City Council to include those paper streets located as described above in the Tidelands Grant Application.
- Residents a Camden will not lose access to the waterfront.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

### IMPACT STATEMENT:

- If approved, this Resolution will allow Panattoni to include the City's paper streets in its Tidelands Grant application.
- If not approved, the tidelands application will not be complete and the project will be delayed or unable to move forward.
- The desired end state of the project is a functioning warehouse with areas surrounding the project preserved for Camden Residents' access to the Delaware River waterfront.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Kevin Sheehan, Parker McKay (Counsel for the Developer)
  - Attendance: Tentative.
- Dr. Edward Williams, Director Planning and Devlepmnt.
  - Attendance: Y



DB:dh  
05-09-23

**RESOLUTION AUTHORIZING PANATTONI DEVELOPMENT COMPANY, LLC TO INCLUDE CERTAIN CITY "PAPER STREETS" IN THE TIDELANDS GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION.**

WHEREAS, Panattoni, Development Company, LLC ("Panattoni") is coordinating with the owner of the property located at 26<sup>th</sup> and Harrison to develop the Harrison Avenue Warehouse; and

WHEREAS, there are two City of Camden streets printed on maps but were never built (Paper Streets) known as portions of 26<sup>th</sup> and Dupont Streets contained within the site; and

WHEREAS, in furtherance of this project, Panattoni must file a Tidelands Grant Application with the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, Panattoni is requesting the City of Camden's consent to include the Paper Streets in its Tidelands Application; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City hereby consents to Panattoni to apply, and for its name, or in such form NJDEP shall require, at Panattoni's own cost and expense for a Tidelands Grant for the City Paper Streets known as portions of 26<sup>th</sup> and Dupont Streets, to the extent they are contiguous with Block 811, Lot 8; Block 812, Lot 3; Block 815, Lot 3; and Block 816, Lots 2 and 8. (See Attached Map)

BE IT FURTHER RESOLVED, that the City of Camden intends to vacate said Paper Streets upon an appropriate application to the City and contingent upon:

- (i) the purchase of the parcels by Panattoni or its assignee; and
- (ii) the grant of land use approvals by the City of Camden; and
- (iii) Camden residents are provided access to the Waterfront.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form

---

DANIEL S. BLACKBURN  
City Attorney



**Cells**  
 Engineer & Design  
 1000 North Main Street, Suite 200  
 Newark, NJ 07102  
 Phone: (973) 992-2200  
 Fax: (973) 992-2201  
 www.cells-engineer.com

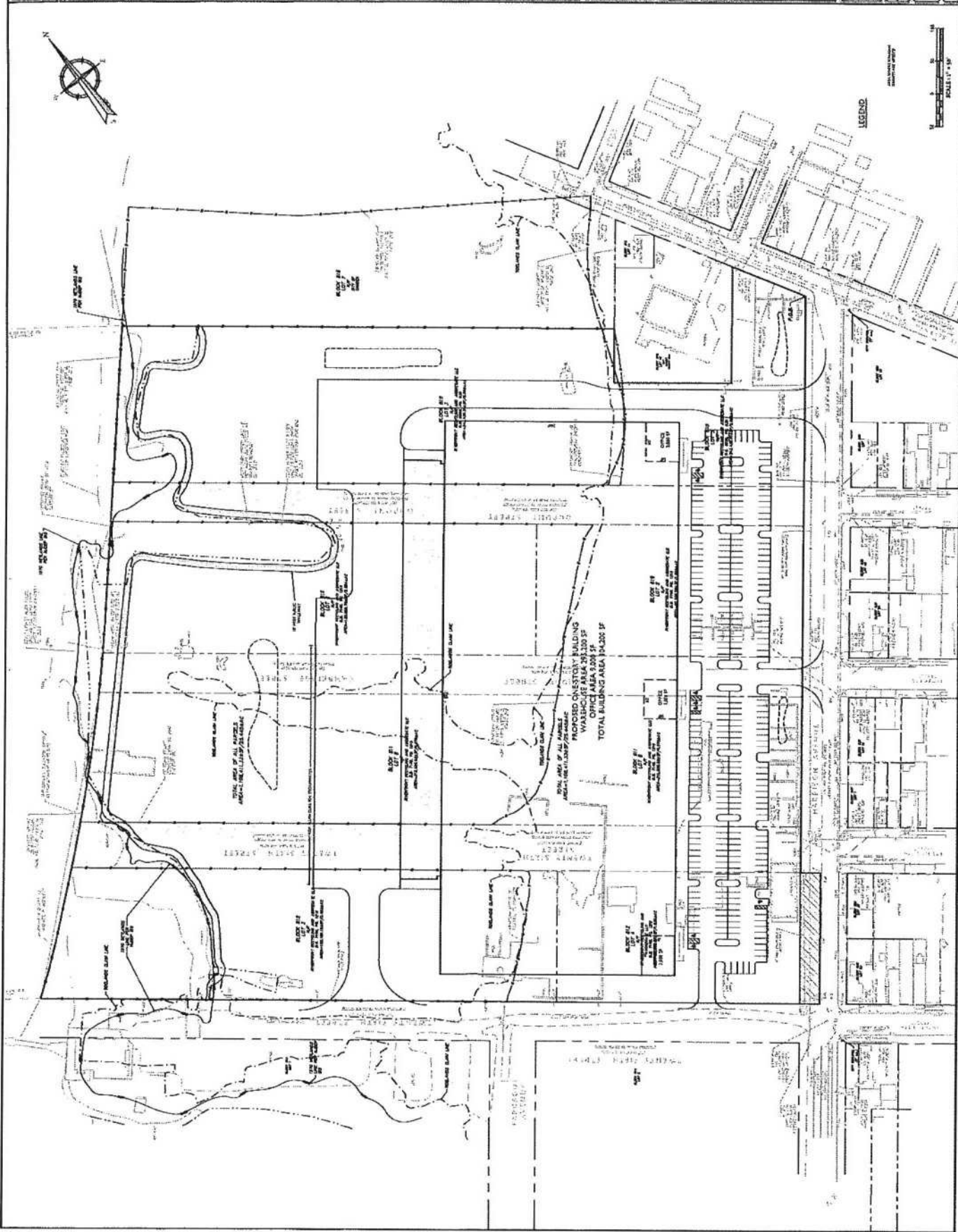
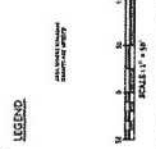
NO.	DESCRIPTION	DATE	BY	CHK

NO.	DESCRIPTION	DATE	BY	CHK

REPARMAN GRANT EXHIBIT  
 FOR  
 3901 NORTH  
 26TH STREET  
 BLOCK 88, LOTS 1  
 BLOCK 88, LOTS 2 &  
 BLOCK 88, LOTS 3  
 BLOCK 88, LOTS 4 & 5  
 BLOCK 88, LOTS 6 & 7  
 BLOCK 88, LOTS 8 & 9  
 BLOCK 88, LOTS 10 & 11  
 CITY OF GARDEN  
 CAMDEN COUNTY  
 NEW JERSEY

NO.	DESCRIPTION	DATE	BY	CHK

REPARMAN GRANT EXHIBIT  
 SHEET 1 OF 1



DATE OF THIS EXHIBIT: 08/14/2007

R-30

DB:dh  
5-9-23

**A RESOLUTION AUTHORIZING THE PLANNING BOARD AS A CITY COUNCIL  
REFERRAL TO CONSIDER AMENDING THE GATEWAY REDEVELOPMENT PLAN  
REGARDING TAX BLOCK 366, LOT 2 ON THE CAMDEN CITY MUNICIPAL TAX MAP**

WHEREAS, N.J.S.A. 40A:12A-1, et seq., authorizes the governing body of any municipality, by resolution to have its Planning Board conduct a determination of need study for any areas of the municipality for the purpose of developing a redevelopment plan to facilitate large scale housing and or mixed use projects; and

WHEREAS, City Council on November 10, 2022, directs the City of Camden Planning Board to consider amendments to the Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map; now, therefore

BE IT RESOVLED, by the City Council of the City of Camden that the City of Camden hereby approves amending the Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Dr. Edward Williams, PP, AICP, CSI, AHP, CZO, CPZBS

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the Planning Board as a City Council referral to consider amending the Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map.

Point of Contact:	Dr. Ed Williams	DPD- P& Z	7135	edwillia@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Yes		4/22/23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

4/24/23  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

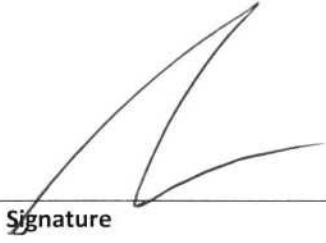
Received by:

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney

Signature

A stylized handwritten signature consisting of several sweeping, connected lines.

Date

4/22

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the Planning Board as the City Council referral to consider amending the Gateway Redevelopment Plan regarding Tax Block 366, Lot 2 on the Camden City Municipal Tax Map.

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Relevant facts/history. 5Ws. Include geography if applicable.
  - **Coriell Institute is planning to relocate their facility from their current location on Haddon Ave – across from 3 Cooper Plaza to a location with the Gateway Redevelopment Plan area.**
- Time constraints, if any. (Why does the Council need to act now?)
  - **The City has an April 17, 2023 timeframe for completion**
- How was the value of the transaction obtained (if applicable?) Not applicable

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Not applicable

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation? or,
  - **It will delay the relocation of the Coriell Institute.**
- What changes and by how much if the City Council approves this proposal?
  - **The proposed action will eliminate and or reduce certain area, yard and bulk requirements that may limit the developer's ability to build on the site.**
- Why Should the City Council approve this legislation?
  - **City Council must approve this action to facilitate the relocation of a long standing research institution.**
- What will happen if the City Council does not approve this legislation?
  - **The relocation will not occur and may force the development of this facility outside of the city.**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Dr. Ed Williams - DPD**
  - Attendance: (Y/N/Tentative). Confirmed? **Will be in attendance**
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities. Gateway Corporate Partners.

**Prepared by:**

**7135**

**Edwillia@ci.camden.nj.s**

---

Name

Phone/Email

**PROPOSED AMENDMENT TO GATEWAY REDEVELOPMENT PLAN**

**APRIL 2023**

Prepared for: City of Camden Planning Board  
City of Camden Department of Development and Planning  
City of Camden Division of Planning

Prepared by: \_\_\_\_\_



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## I. INTRODUCTION

### a. Executive Summary

This Amendment (“this Amendment” and the “proposed amendments”) to the City of Camden Gateway Redevelopment Plan (the “Plan”), dated December 2005, is intended to help facilitate the two-phased redevelopment of property located at 1300 Walnut Street. Phase 1 is identified as Block 367, Lots 1 and 6 on the City’s Official Tax Maps, and Phase 2 is identified as Block 366, Lot 2 on the City’s Official Tax Maps (collectively, the “Property” or “Sub-Project Area”). The Coriell Institute for Medical Research (“Coriell”) will be the redeveloper of Phase 1 of the Sub-Project Area. It is anticipated that Phase 2 will be developed with uses and structures that are complimentary to Phase 1.

The Property currently consists of vacant buildings and land, and has frontage on Walnut Street, Princess Avenue, and Memorial Avenue. The Property has existing environmental contamination, which will be remediated in connection with the redevelopment of the Property.

In connection with Phase 1, Coriell intends to redevelop the Property with a new, state-of-the-art research and office facility, approximately 96,000 square feet in size and up to 65-foot high (four stories), along with related site improvements, including but not limited to off-street parking, landscaping, bulk tanks, emergency generators, and stormwater management infrastructure, as well as potential additional research or office space for third party users (collectively, the “Project”).

The Plan was initially adopted in 2005. During the last 18 years, the Property has not been redeveloped, and the contamination has not been remediated. This Amendment is intended, in part, to encourage redevelopment and remediation of the Property and the Sub-Project Area.

In addition, in 2005, the Plan could not and did not envision the need to accommodate evolving and necessary use and development criteria for specific permitted uses, including for “scientific or research development laboratories” that are permitted in the Sub-Project Area. As a result, for example, the Plan did not consider that a modern, state-of-the-art research laboratory generally requires 15-foot floor to floor heights. Likewise, architectural and design standards have changed and improved over time. In that regard, for example, the Plan did not consider new energy efficiency requirements and regulations related to windows and lighting. With these proposed amendments to the Plan, the Project development and use will remain consistent with the Plan, as well as with the Master Redevelopment Agreement, as amended, between the City of Camden Redevelopment Agency and Campbell Soup Company. For those reasons, it is in the public interest to amend the Plan, in order to facilitate the development and use of the Project and to allow for the creation of a new landmark building in the Gateway Redevelopment Area.

This Amendment is only intended to facilitate the redevelopment of the Sub-Project Area and shall not be applicable to any other properties in the Gateway Redevelopment Area. Further, this Amendment is intended to provide for the by-right development and use of Phase 1, and it is acknowledged that the development and use of Phase 2 may require additional amendments to the Plan.

b. Purpose/Consistency

The proposed amendments will further several of the Plan's goals and objectives, including but not limited to the following: revitalizing existing businesses, shopping and employment opportunities; redeveloping new facilities for non-profit organizations, such as Coriell; redeveloping contaminated sites and brownfields; and, improving area infrastructure. The proposed amendments will also further various Plan concepts and target activities.

The proposed amendments are consistent with the Plan's regulatory controls for the development of the Project. The Property is located in the Office / Light Industrial (OLI") Zoning District. The purpose of the OLI Zone is "to provide for a variety and balance of land uses that complement and include office park, municipal functions, warehousing, and commercial recreation and entertainment uses." The OLI Zone specifically permits "scientific or research development laboratories" as permitted principal uses. "Office buildings and office complexes" are also permitted principal uses. Thus, from a permitted use standpoint, the Project is "by-right."

c. Need for Amendment for Sub-Project Area

In order to successfully redevelop the Sub-Project Area, certain amendments to the Plan are required. These proposed amendments will allow for the redevelopment and use of a facility that is modern, aesthetically pleasing, and complementary to surrounding uses and buildings. The Plan currently provides that the designated Redeveloper "shall agree to comply with all applicable application submission requirements, design standards and development regulations established in this plan for the Redevelopment Area, as well as those established by the City of Camden, County of Camden and State of New Jersey, except where variances and waivers are properly approved." However, the Plan also provides that it "may be amended from time to time in conformance with the requirements of the Local Redevelopment and Housing Law."

Without the Plan being amended as proposed below, several "d" or Use Variances, "c" or Bulk Variances, and Design Waivers would be required in order to successfully redevelop the Sub-Project Area. Because the Plan was initially adopted in 2005, and, as indicated above, the Plan did not envision the need to accommodate evolving and necessary use and development criteria for specific permitted uses, many of the current Plan requirements do not provide or allow for utilization of currently more appropriate site development standards or use of certain building construction materials, and do not address evolving and improved engineering or architectural standards required for a new, state-of-the-art research and office facility, such as that planned by Coriell. Therefore, an important purpose and intended result of this Amendment is to avoid the need for "d" or Use Variances, "c" or Bulk Variances, and Design Waivers in connection with the redevelopment of the Sub-Project Area.

As stated above, this Amendment is only intended to facilitate the redevelopment of the Sub-Project Area and shall not be applicable to any other properties in the Gateway Redevelopment Area.

## II. THE PLAN

### a. Plan Concepts

This Amendment is consistent with the Plan's goals and concepts. The only exception is that this Amendment applies to the Project and Sub-Project Area and shall not be applicable to any other properties subject to the Plan or located in the Gateway Redevelopment Area. Further, this Amendment is intended to provide for the by-right development of Phase 1, and it is acknowledged that the development and use of Phase 2 may require additional amendments to the Plan.

### b. Overview of Amendments

This Amendment modifies specific bulk and area criteria related to building height, fence height, lighting, signage, building materials, and accessory structures and uses.

## III. REGULATORY CONTROLS

### a. Amendments

#### 1. Multiple Principal Structures

More than one principal structure shall be permitted on a single lot in the Sub-Project Area regardless of whether the lots in Phases 1 and 2 are consolidated.

#### 2. Building Height

Any permitted principal uses in the Sub-Project Area shall have a maximum height of sixty-five (65) feet, which shall be measured from the average grade surrounding the building to the top of the main roof cornice line, excluding any roof top equipment.

#### 3. Fence Height and Material: Front Yard

Fences in a front yard area shall have a maximum height of seven (7) feet and shall be decorative in nature. Fences may be constructed of masonry or concrete if they are intended to shield emergency generators or similar accessory structures from view, in which case such fences may be equal to the height of the accessory structure.

#### 4. Bulk Tanks

Bulk Tanks are permitted as accessory structures and uses. Bulk Tanks shall have a maximum height of thirty-five (35) feet, which shall be measured from the average grade surrounding the Bulk Tanks, and shall be located in close proximity to the principal structure.

5. Predominant Material of Street Walls on Primary and Secondary Streets

In order to create visual interest, patterns, and breaks in plane, street walls shall be permitted to have a mixture of materials including but not limited to glass, metal panels, bricks, and other similar materials. In addition, large areas of glass walls shall be permitted, including the use of high-performance glass (including tinted glass). There shall be no requirement that window openings have sills and heads of masonry, stone or similar materials.

6. Luminaires/Lighting

LED lights shall be permitted anywhere within the Sub-Project Area.

7. Signage

Façade signs shall be permitted on each side of a building in the Sub-Project Area. Façade signs shall not exceed 450 square feet in area on any one side of the building and may be illuminated during nighttime hours. Monument signs shall be permitted at any driveway entrance in the Sub-Project Area. Directional signage shall be permitted anywhere in the Sub-Project Area.

8. Accessory Structures and Uses

Accessory structures and uses that are customary and incidental to the principal use shall be permitted, including but not limited to emergency generators, co-generation facilities, bulk storage tanks, fences, signage, and off-street parking, subject to the requirements of the Plan and this Amendment.

b. Deviations from Provisions of the Approved Redevelopment Plan

The Planning Board may review and retain jurisdiction over applications requiring relief for deviations from the requirements of the Plan, this Amendment, or other City of Camden land use ordinances, except as set forth below. Accordingly, an amendment to the Redevelopment Plan shall not be necessary if an applicant desires to deviate from the bulk provisions or design standards set forth in the Plan, this Amendment, or the City of Camden Code, so long as the applicant obtains the appropriate variance(s) from the Planning Board. All requests for such relief shall be made to the Planning Board accompanied by a complete application for development as required by City Ordinance. Decisions on such requests shall be made in accordance with the legal standards set forth in the Municipal Land Use Law, N.J.S.A. 40:55D-70(c), in the case of requests for relief from zoning standards, and in accordance with the legal standards set forth in N.J.S.A. 40:55D-51 in the case of requests for relief from design standards.

No deviations shall be granted that result in any of the following:

- a. To allow a principal use not specifically permitted within the Sub-Project Area;

- b. To allow the maximum height of a principal building or structure to exceed the maximum permitted height by more than ten (10) feet or ten (10%).

#### **IV. EFFECTIVE DATE OF THE REDEVELOPMENT PLAN**

The Effective Date of this Amendment shall be the date that the Ordinance adopting this Amendment becomes effective.

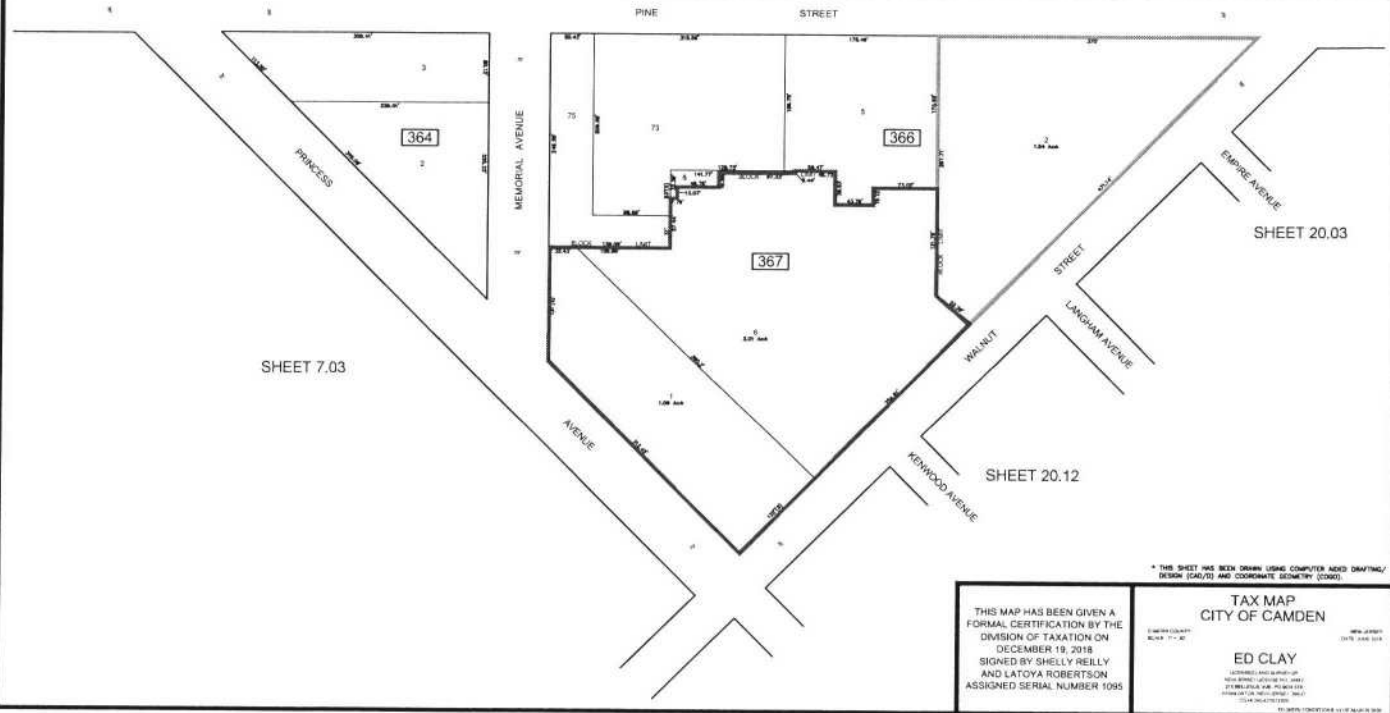
226986600 v3

REVISIONS				
DATE	BY	DESCRIPTION	SHEET	LOT

SHEET 22.16

LINE STREET  
RECORDING  
CORRECTION

SHEET 22.15



SHEET 7.03

SHEET 20.03

SHEET 20.12

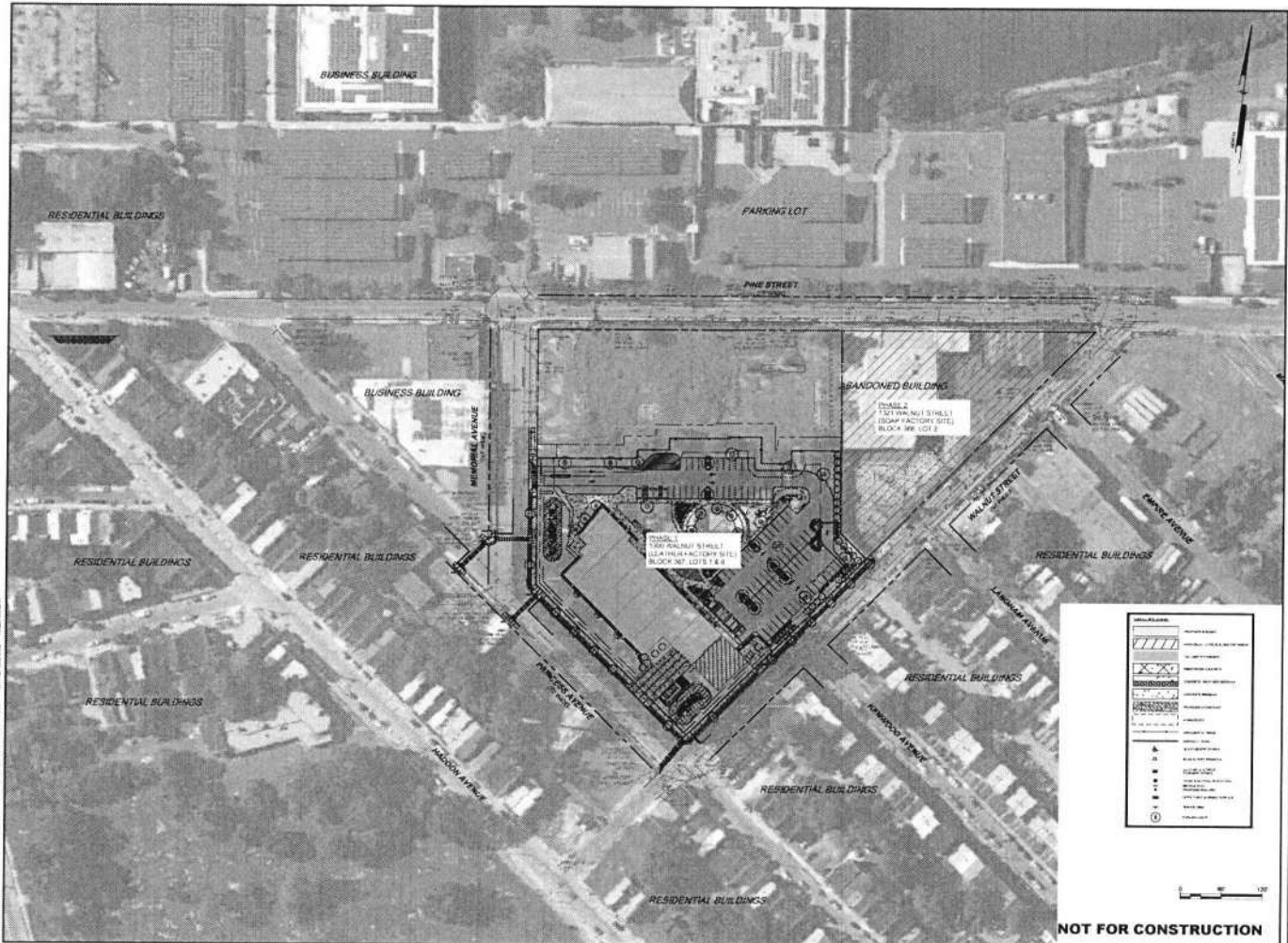
\* THIS SHEET HAS BEEN DRAWN USING COMPUTER AIDED DRAWING/  
DESIGN (CAD) AND COORDINATE GEOMETRY (COGO)

THIS MAP HAS BEEN GIVEN A  
FORMAL CERTIFICATION BY THE  
DIVISION OF TAXATION ON  
DECEMBER 19, 2018  
SIGNED BY SHELLY RELLY  
AND LATOYA ROBERTSON  
ASSIGNED SERIAL NUMBER 1095

**TAX MAP**  
**CITY OF CAMDEN**

ED CLAY

APPROVED AND SIGNED BY:  
MAYOR: JAMES H. JOYNT  
COMMISSIONER: JAMES H. JOYNT  
CITY CLERK: JAMES H. JOYNT  
CITY MANAGER: JAMES H. JOYNT  
CITY ENGINEER: JAMES H. JOYNT



**Pennoni**  
 PENNONI ASSOCIATES, INC.  
 1200 Walnut Street, Suite 200  
 Camden, NJ 08102-4000  
 NJ Lic. No. 12C300030000

ALL INFORMATION ON THIS PLAN IS THE PROPERTY OF PENNONI ASSOCIATES, INC. AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. NO PART OF THIS PLAN IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF PENNONI ASSOCIATES, INC.

**JOSEPH RADAY**  
 NEW JERSEY LICENSE NO. 12A04198

**CORELLI INSTITUTE CAMDEN**  
 CITY OF CAMDEN, CAMDEN COUNTY, NEW JERSEY  
 100 MARKET STREET  
 CAMDEN, NEW JERSEY 08102

**OVERALL SITE PLAN**  
 WALNUT STREET ACQUISITION GROUP, LLC  
 100 MARKET STREET  
 CAMDEN, NEW JERSEY 08102

NO. 1			
NO. 2			
NO. 3			
NO. 4			
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NO. 50			

**NOT FOR CONSTRUCTION**

**CS0500**  
 SHEET 4 OF 26

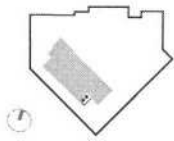




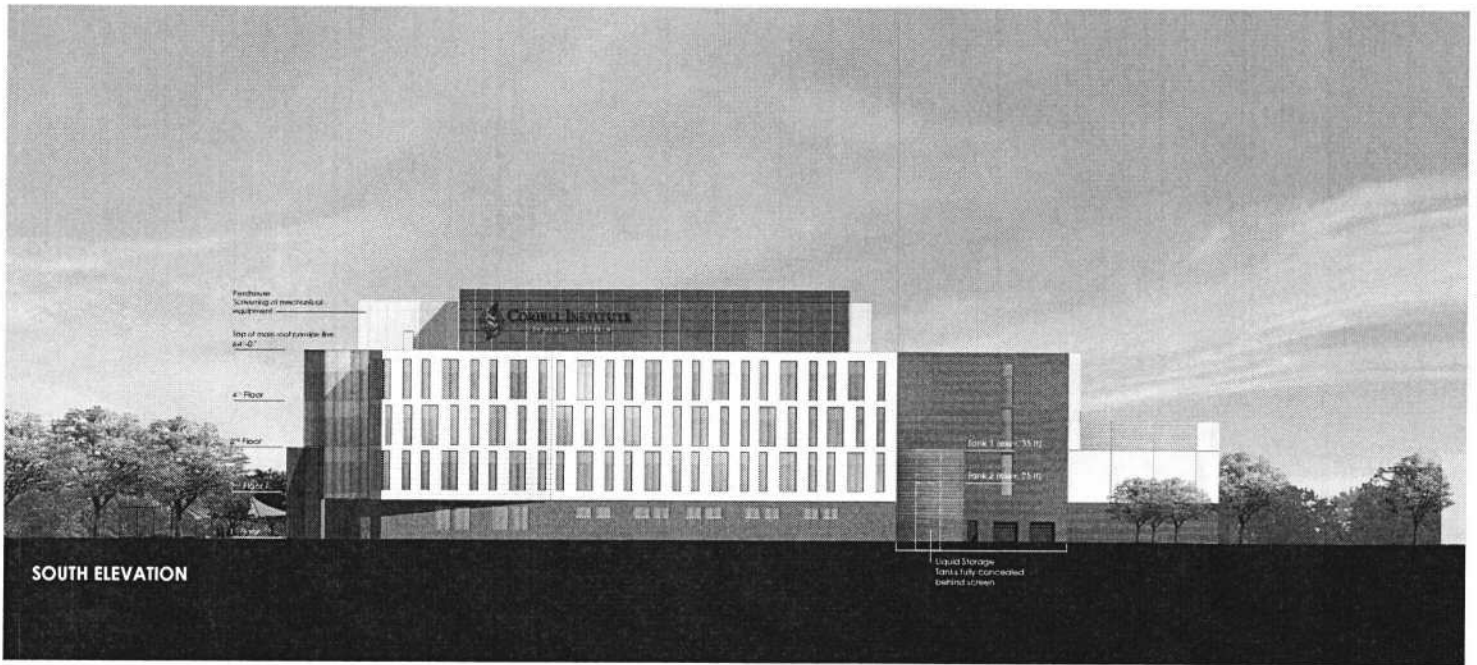
**Scheer Partners**  
A Reputation for Results

**FIFTEEN**  
ARCHITECTURE • DESIGN

 **CORIELL INSTITUTE**  
FOR MEDICAL RESEARCH



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- GLASS
- METAL PANEL TYPE 1
- METAL PANEL TYPE 2
- ROOF SCREEN METAL PANEL
- SOLAR PANEL



SOUTH ELEVATION

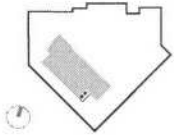


Scheer Partners  
A Reputation for Results

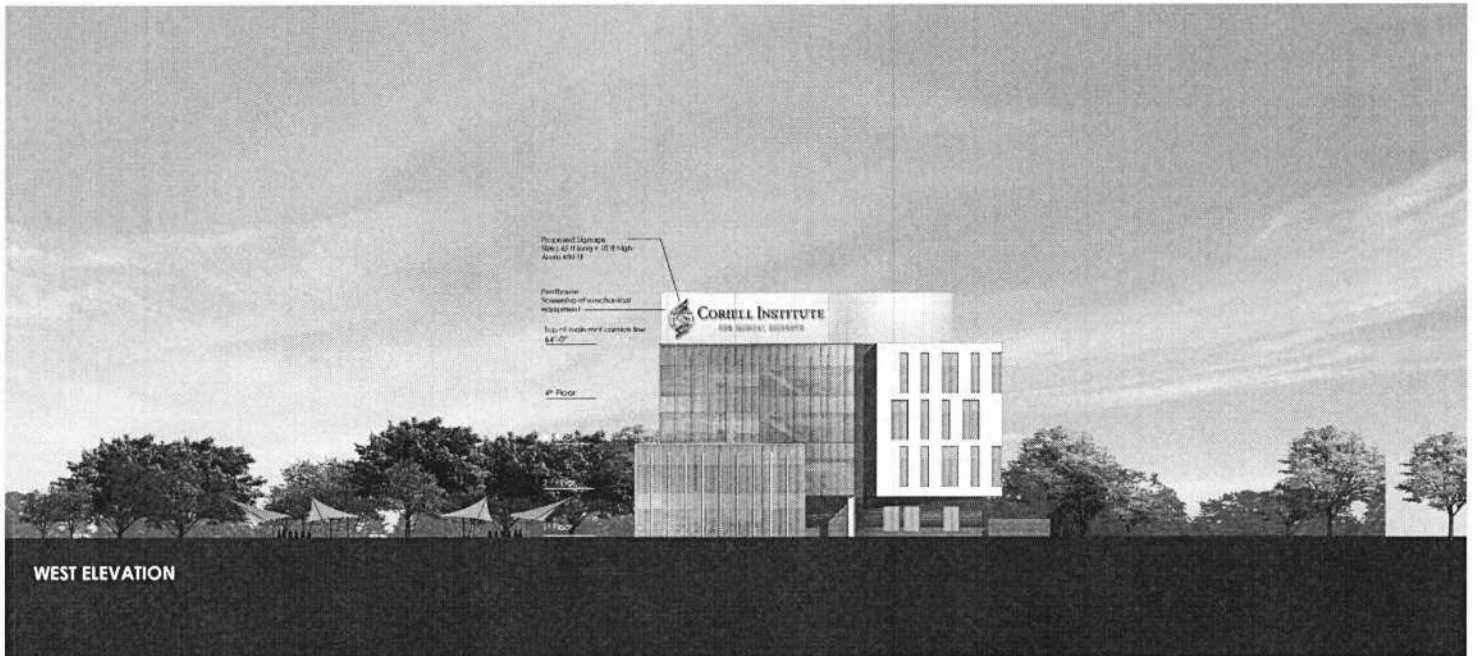
FIFTEEN  
ARCHITECTURE + DESIGN



CORIELL INSTITUTE  
FOR MEDICAL RESEARCH



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- METAL PANEL TYPE 1
- METAL PANEL TYPE 2
- ROOF SCREEN METAL PANEL
- SOLAR PANEL



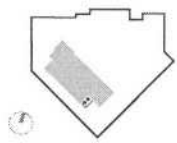
WEST ELEVATION









Scheer Partners  
A Division of Pennoni

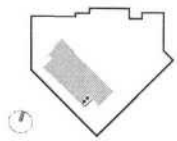
FIFTEEN  
ARCHITECTURE + DESIGN





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-  METAL PANEL TYPE 2
-  ROOF SCREEN METAL PANEL
-  SOLAR PANEL





- BRICK
- GLASS
- METAL PANEL TYPE 1
- METAL PANEL TYPE 2
- ROOF SCREEN METAL PANEL
- SOLAR PANEL



**Scheer Partners**  
A Renaissance for Research

**FIFTEEN**  
ARCHITECTURE + DESIGN

**CORIELL INSTITUTE**  
FOR MEDICAL RESEARCH

**Dr. Edward C. Williams, Dir. of Planning & Development**

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**From:** Bucknam, Robert W. <rbucknam@archerlaw.com>  
**Sent:** Tuesday, April 25, 2023 2:49 PM  
**To:** Timothy J. Cunningham; Dr. Edward C. Williams, Dir. of Planning & Development; Daniel S. Blackburn  
**Cc:** Dean Stoios; cdirks@coriell.org; Adnan Sheikh; Floyd, Michael F.; Weinstein, David A.  
**Subject:** FW: Coriell Institute for Medical Research Proposed Amendment to Gateway Redevelopment Plan  
**Attachments:** (226986600 – 3) - Proposed Redevelopment Plan Amendment.DOCX; (227091493 – 1) - Figure A (Highlighted Tax Map).PDF; (227091442 – 1) - Figure B (Conceptual Site Plan).PDF; (227091430 – 1) - Figure C (Conceptual Elevations).PDF

RESENT WITH TYPO CORRECTIONS

Gentlemen:

On behalf of our client, Coriell Institute for Medical Research (“Coriell”), and in follow-up to our discussions and agreed manner of proceeding during our meeting with the Mayor and the three of you on Wednesday, March 15, 2023, attached is a copy of the Proposed Amendment to the Gateway Redevelopment Plan, along with the following Figures referenced in the Table of Contents: (1) Figure A – Highlighted Tax Map; (2) Figure B – Conceptual Site Plan; and (3) Figure C – Conceptual Elevations.

As indicated in the draft Amendment, the Redevelopment Plan Amendment is intended to help facilitate the two-phased redevelopment of property located at 1300 Walnut Street. Phase 1 is identified as Block 367, Lots 1 and 6 on the City’s Official Tax Maps, and Phase 2 is identified as Block 366, Lot 2 on the City’s Official Tax Maps (collectively, the “Property” or “Sub-Project Area”).

As discussed during our March 15<sup>th</sup> meeting, Coriell will be the Redeveloper of Phase 1 of the Sub-Project Area. It is anticipated that Phase 2 will be redeveloped with uses and structures that are complimentary to Phase 1. Also, and as specifically recommended by Dr. Williams, this Amendment is only intended to facilitate the redevelopment of the Sub-Project Area and shall not be applicable to any other properties in the Gateway Redevelopment Area. Further, this Amendment is intended to provide for the by-right development and use of Phase 1, and it is acknowledged that the development and use of Phase 2 may require additional amendments to the Gateway Redevelopment Plan.

Overall, the Amendment modifies specific bulk and area criteria related to principal structures, building height, fence types and heights, lighting, signage, building materials, and accessory structures and uses, so that any future application is “by-right” and will not require any variances. In addition, we thought it would be beneficial to include the above-referenced Figures, so that there is no confusion or questions regarding the contemplated proposed redevelopment project.

As we also discussed, and as you are all aware, the Amendment must be adopted by Ordinance, which will require a First Reading of the Ordinance by City Council, a City Planning Board hearing on the Ordinance’s consistency with the City Master Plan, and then the City Council Second Reading of the Ordinance with the public hearing and adoption at the same Council meeting, if the City Council agrees to vote for adoption.

If any of you have any questions, please do not hesitate to contact me.

Thank you for your time and assistance.

Bob Bucknam

**Robert W. Bucknam, Jr., Esq.**

Archer & Greiner P.C.  
1025 Laurel Oak Road  
Voorhees, NJ 08043  
856-354-3025  
rbucknam@archerlaw.com  
[www.archerlaw.com](http://www.archerlaw.com)



INFORMATION CONTAINED IN THIS E-MAIL TRANSMISSION IS PRIVILEGED AND CONFIDENTIAL. IF YOU ARE NOT THE INTENDED RECIPIENT OF THIS EMAIL, DO NOT READ, DISTRIBUTE OR REPRODUCE THIS TRANSMISSION (INCLUDING ANY ATTACHMENTS). IF YOU HAVE RECEIVED THIS E-MAIL IN ERROR, PLEASE IMMEDIATELY NOTIFY THE SENDER BY TELEPHONE OR EMAIL REPLY.

DB:dh  
05-09-23

R-31

**RESOLUTION AUTHORIZING AMENDMENT #2 IN THE AMOUNT OF \$150,000.00  
TO CONTRACT #05-22-125 A PROFESSIONAL SERVICES CONTRACT,  
WITH REMINGTON & VERNICK FOR PROFESSIONAL ENGINEERING SERVICES  
RELATED TO COORDINATION & MANAGEMENT OF SPECIAL PROJECTS**

WHEREAS, the Council of the City of Camden by MC-22:8443 dated May 10, 2022 awarded a Contract No. 05-22-125 to Remington & Vernick for professional engineering services, to provide coordination and management of special projects in the City of Camden; and

WHEREAS, the contract price set forth in MC-22:8443 was One Hundred Fifty Thousand Dollars (\$150,000.00); and

WHEREAS, the Council of the City of Camden by MC-23:8835 dated February 14, 2023 amended Contract No. 05-22-125 by Amendment No. 1 in an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00); and

WHEREAS, it is necessary to further amend Contract No. 05-22-125 with by Amendment No. 2 in the amount to increase the Contract amount for an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) due to unforeseen conditions & additional services; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden, under line item(s) "2-01-C2-886-874", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment No. 2 to Contract No. 05-22-125 with Remington & Vernick in an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000.00) making the total amount of the contract an amount not to exceed FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements  
**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Amendment #2 in amount of \$150,000.00 to contract #05-22-125 a Professional Services contract, with Remington & Vernick, for Professional Engineering Services related to Coordination & Management of Special Projects in the City of Camden.

Point of Contact: Orion Joyner Capital Improvements (856) 757-7680 OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4/19/23	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	Y		4/24/2023	
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

APR 26 2023  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Amendment #2 to R&V contract #05-22-125 for Professional Engineering Services related to Coordination & Management of Special Projects in the City of Camden.

**FACTS/BACKGROUND:**

- Special Project in the City of Camden
- Remington & Vernick awarded contract 5/10/22
- Additional projects deemed necessary to be completed

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$150,000.00 (amendment)

**IMPACT STATEMENT:**

- Unforeseen conditions determined & require additional services
- City Council approval of this legislation will improve City of Camden streets & infrastructure
- If not approved by Council corrective and preventative action to City streets & infrastructure will not be properly addressed

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Orion Joyner, City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Amendment #2
Name of Vendor	Remington & Vernick
Purpose or Need for service:	Amendment #2. Increasing contract #05-22-125 by additional \$150,000.00 for Professional Services in connection with the Coordination and Management of Special Projects in the City of Camden.
Contract Award Amount	\$150,000.00 (Amendment #2)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer *Pending* Date \_\_\_\_\_

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Director or Designee, Date \_\_\_\_\_  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00907

S H I P  T O	PLANNING & DEVELOPMENT DIVISION OF CAPITAL IMPROVEMTS 520 MARKET ST. 3RD FL RM 325 CAMDEN, NEW JERSEY 08101
V E N D O R	VENDOR #: REM02
	REMINGTON & VERNICK ENGINEERS 2059 SPRINGDALE ROAD CHERRY HILL, NJ 08003

ORDER DATE: 04/18/23  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AMENDMENT #2 FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO COORDINATION & MANAGEMENT OF SPECIAL PROJECTS IN THE CITY OF CAMDEN.  CONTRACT #05-22-125	<del>3-01-E5-661-908</del> 2-01-C2-884-874	150,000.0000	150,000.00
			TOTAL	150,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

DB:dh  
05-09-23

R-32

**RESOLUTION AUTHORIZING CHANGE ORDERS #2, #3, AND #4 TO  
CONSTRUCTION CONTRACT No. 09-21-142 WITH LEXA CONCRETE, LLC, IN  
CONNECTION WITH VARIOUS FY 2019 STREET RESURFACING PROJECTS  
RESULTING IN A NET REDUCTION OF \$24,695.34**

WHEREAS, on November 9, 2021 the Council of the City of Camden awarded Contract No. 09-21-142 for the FY 2019 Resurfacing of Various Streets Project to Lexa Concrete, LLC, by Resolution MC-21:8211 for an amount not to exceed One Million Two Hundred Eight Thousand Four Hundred Seventy-Three Dollars (\$1,208,473.00); and

WHEREAS, on April 11, 2023, by Resolution MC-23:8920, the Council of the amended Contract No. 09-21-142 by Change Order No. 1 to extend the term through July 31, 2023 due to unforeseen circumstances and additional field work; and

WHEREAS, it is necessary to further amend the contract by Change Order No. 2 to increase the contract amount by \$14,500 due to additional inlet needed at Dudley and Carmen Street; and Change Order No. 3 to decrease the contract amount by -\$310,571.24 due to reduction of as-built quantities required by field conditions; and Change Order No. 4 to increase the contract amount by \$271,375.90 due to change in as-built quantities due to filed conditions; and

WHEREAS, the aforementioned change orders will result in an overall reduction of Contract No. 09-21-142 in the amount of \$24,695.34 for a net contract amount of One Million Eighty-Three Thousand Seven Hundred Seventy-Seven Dollars and Sixty-Six Cents (\$1,183,777.66); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal budget of the City of Camden under line item "G-21-666-998" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Contract No. 09-21-142 with Lexa Concrete, LLC, be amended to reflect Change Orders No. 2 increase the contract by FOURTEEN THOUSAND FIVE HUNDRED DOLLARS (\$14,500.00); Change Order No. 3 to decrease the contract amount by THREE HUNDRED TEN THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS AND TWENTY-FOUR CENT (-\$310,571.24); and Change Order No. 4 to increase the contract amount by TWO HUNDRED SEVENTY-ONE THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS AND NINETY CENT (+\$271,375.90) for a total contract amount not to exceed ONE MILLION ONE HUNDRED EIGHTY-THREE THOUSAND SEVEN HUNDRED SEVENTY-SEVEN DOLLARS AND SIXTY-SIX CENTS (\$1,183,777.66).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LEXA

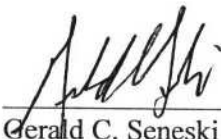
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E5-661-908  
AMOUNT: \$ 14,500.00  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 1,222,973.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING CHANGE ORDER #2 AN INCREASE IN THE AMOUNT OF \$14,500.00 TO CONSTRUCTION CONTRACT #09-21-142 WITH LEXA CONCRETE, LLC., IN CONNECTION WITH FY 2019 RESURFACING OF VARIOUS STREET PROJECTS

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LEXA

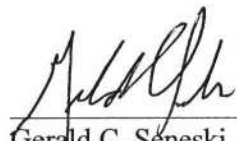
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
  - AMOUNT: \$
  - APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-21-666-998  
AMOUNT: \$ 271,375.90
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 1,183,777.63

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING **CHANGE ORDER #4** AN INCREASE IN THE AMOUNT OF \$271,375.90 TO CONSTRUCTION CONTRACT #09-21-142 WITH LEXA CONCRETE, LLC., IN CONNECTION WITH FY 2019 RESURFASING OF VARIOUS STREET PROJECTS

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 7/24/23





# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

Planning

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
 FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements  
**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #2, an increase in the amount of \$14,500.00 to Construction Contract #09-21-142 with Lexa Concrete, LLC., in connection with FY 2019 Resurfacing of Various Streets project.  
 Point of Contact: Orion Joyner Capital Improvements (856) 757-7680 OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N		4/20/23	
Qualified Purchasing Agent	N		4/20/2023	
Director of Finance	Y		4/24/23	
Approved by: Business Administrator			4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney

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Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance  
<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #2 in amount of \$14,500.00 to Construction Contract #09-21-142 with Lexa Concrete, LLC., in connection with FY 2019 Resurfacing of Various Streets project.

### FACTS/BACKGROUND:

- FY 2019 Resurfacing of Various Streets in the City of Camden
- Lexa Concrete, LLC was lowest responsible bidder & awarded contract
- Field conditions require change order

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$14,500.00(change order)

### IMPACT STATEMENT:

- Unforeseen condition determined while project was underway
- Per contractor additional inlet needed at Dudley & Carman Street location
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Orion Joyner, City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

### COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------


Professional Service or EUS Type	Change Order #2
Name of Vendor	Lexa Concrete, LLC.
Purpose or Need for service:	Change Order #2. Due to change of inlets a change order is needed in connection with FY 2019 Resurfacing of Various Streets Projects in the City of Camden.
Contract Award Amount	\$14,500.00
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	<i>N/A Bid # 21-04 ADAC 5:30-11-3 (w/ 25% / 1st)</i>
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Bid # 21-04                      Date 4/21/2023  
\_\_\_\_\_  
Certifying Officer

**For LGS use only:**

Approved                       Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
 Bureau of Grants Management Grant Summary Form  
 Grant Status Code: G  
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		2019 Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT 2019 Transportation Trust Fund Authority ~ Municipal Aid			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		G-21-666-998
Funding Source:		FY 2019 NJDOT Trust Fund (Municipal Aid)			
Pass Through: <b>circle one</b>	Y or <input checked="" type="radio"/> N	Source:	Municipal and Urban Aid 2019		
Amount of Grant:		\$1,000,000			
Local Match: <b>circle one</b>	<input checked="" type="radio"/> Y or N	Cash:	\$208,473 capital account	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:	4.20.2023	Reviewed By:	Kelly Mobley		

**Summary:**

20-Apr-23: Department of Planning and Development – Division of Capital Improvements is seeking council authorization to process the following resolutions in conjunction with the 2019 Resurfacing of Various Project:

1. Change Order #2: Resolution Authorizing a \$14,500.00 increase in the Construction Contract with Lexa Concrete, LLC. (per contractor, additional inlet needed at Dudley and Carmen Street) state funder approval changer order #2 attached
2. Change Order #3: Resolution Authorizing a \$310,571.24 reduction in the construction contract with Lexa Concrete, LLC (decrease in as built quantities due to field conditions) state funder approval changer order #3 attached
3. Change Order #4: Resolution Authorizing a \$271,375.90 increase in the Construction Contract with Lexa Concrete, LLC. (change in as built quantities due to field conditions) state funder approval changer order #4 attached

21-Mar-23: Department of Planning and Development – Division of Capital Improvements is seeking council authorization for a time extension through 7/31/23. Unforeseen additional work was required which resulted in an extension in the contract agreement with the contractor. This amendment reflects Change Order #1.

24-Jan-23: The Department of Planning and Development – Division of Capital Improvements is processing invoice #5 (10/7/22 – 11/30/22) for Lexa Concrete for the 2019 Resurfacing Project in the amount of **\$134,849.73** (this amount represents payment #5 (\$2,752.04 less 2% retainage)

12-Jan-23: The Department of Planning and Development – Division of Capital Improvements is

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00838

S H I P T O	PLANNING & DEVELOPMENT DIVISION OF CAPITAL IMPROVEMTS 520 MARKET ST. 3RD FL RM 325 CAMDEN, NEW JERSEY 08101
V E N D O R	VENDOR #: LEX02 LEXA CONCRETE LLC 11 COMMERCE WAY DR HAMMONTON, NJ 08037.

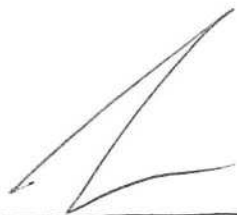
ORDER DATE: 04/13/23  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHANGE ORDER #2 IN CONNECTION WITH FY 2019 RESURFACING OF VARIOUS STREETS PROJECT.  CONTRACT #09-21-142	3-01-E5-661-908	14,500.0000	14,500.00
			TOTAL	14,500.00

*Handwritten notes in Description column:*  
 Total \$1,208,473.00  
 CO#1 0  
 CO#2 14,500.00  
 1,222,973

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

  
 Department Head \_\_\_\_\_ Date 4/13

  
 Receiver of Goods \_\_\_\_\_ Date 4/17/23

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Department: Planning & Development Revised: 4/13/2023  
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2019 Resurfacing of Various Streets			
Grant #:		G-21-666-998			
City Contract Date:		11/9/2021 constr. 2/8/22 CM	City Contract #:		09-21-142 constr. 02-22-102 CM
Application Resolution #:		Appropriation Code #:		G-21-666-998 1-01-661-908 3-01-E5-661-906	
Funding Source:		FY 2019 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,208,473.00 constr.			
Local Match:	N	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-11 MC-21:8144 9/14/21	Accepting Grant Resolution # MC:		
Term of Grant:		Location of Activity:		See below	
Date of Analysis:		4/13/23	Reviewed By:		Tytanya C. Ray

**Summary: 4/13/2023:** Seeking Council authorization for the following requests in connection with FY 2019 Resurfacing of Various Streets:

- Change Order #2 Increase of \$14,500.00
  - Change Order #3 Decrease of (\$310,571.24)
  - Change Order #4 Increase of \$271,375.90
- New Contract Total \$1,183,777.63**

**3/7/2023:** Seeking Council authorization for Change Order #1 for contract #09-21-142 with Lexa Concrete, LLC. Due to additional field work done by PSE&G, a no cost time extension through 7/31/23 is needed in connection with FY 2019 Resurfacing of Various Streets.

**1/20/2023:** Please pay construction invoice #5 to Lexa Concrete in the amount of \$134,849.73 in connection with FY 2019 Resurfacing of Various Streets. To be paid from appropriation code G-21-666-998.

**1/20/2023:** Seeking Council authorization on Amendment #1 for contract #02-22-102 with Pennoni Associates. Amendment amount of \$39,720.00 is for Professional Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects in the City of Camden.

Original Contract Amount \$77,320.00  
**Amendment #1 39,720.00**  
**New Contract Total \$117,040.00**

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

**11/1/2022:** Forwarding invoice #4 to Lexa Concrete in the amount of \$152,893.97 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

**10/4/2022:** Forwarding invoice #3 to Lexa Concrete in the amount of \$63,260.96 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

**8/24/2022:** Transmitting invoice #2 to Lexa Concrete in the amount of \$242,452.00 for construction in connection with the project. To be paid from appropriation G-21-666-998.

**8/01/2022:** Please pay invoice #1 to Lexa Concrete in the amount of \$192,295.40 for construction work in connection with FY 2019 Resurfacing of Various Streets project.

**1/27/22:** Council approval is requested at the Next Available meeting to award a Professional Services contract to Pennoni Associates, Inc. in the amount of \$77,320.00 for Construction Management & Administration of the FY 2019 and FY 2020 Resurfacing of Various Streets project.

**10/28/21:** Seeking Council authorization to award a \$1,208,473.00 Construction contract to Lexa Concrete, LLC in connection with the FY 2019 Resurfacing of Various Streets project. Award being made from two separate appropriation codes:

G-21-666-998	\$1,000,000.00
1-01-661-908	<u>208,473.00</u>
<b>TOTAL</b>	<b>\$1,208,473.00</b>

**8/26/2021:** Council approval is requested for the following actions in connection with the FY 2019 Resurfacing of Various Streets project:

- Acceptance of NJDOT award in amount of \$1,000,000.00
- Insert NJDOT funds in amount of \$1,000,000.00 into City Budget

**12/18/18:** On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2019 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the February 12, 2019 Council meeting.

**Project Limits: TO BE DETERMINED**

Street	From	To
Eutaw Avenue		
Mickle Street		
Berkley Street		
Bailey Street		
8 <sup>th</sup> Street		
9 <sup>th</sup> Street		



**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Grant Street  
7<sup>th</sup> Street  
York Street  
Dudley Street  
Fremont Avenue  
Federal Street

**Timelines:** pending

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT  
CHANGE ORDER NUMBER - 2  
STATE AID PROJECT**

Project	FY2019 Milling & Resurfacing of Various Streets
Municipality	City of Camden
County	Camden
Contractor	Lexa Concrete

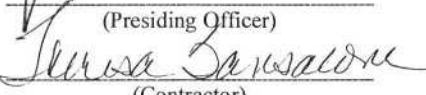
**In accordance with the project Supplementary Specification, the following are changes in the contract.**  
**Location and Reason for Change** (Attach additional sheets if required)  
Increase to the attached contract plan quantities due to As-Built quantities required by field conditions.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
12	New Type "A" Inlet (w/bicycle safe grate), Trap, 15" PVC sewer connection	+1 Unit	\$14,500.00	+\$14,500.00

Amount of Original Contract	\$ 1,208,473.00	Extra	\$ 0.00
Adjusted amount Based on Change Orders	\$ 1,222,973.00	Supplemental	\$ 14,500.00
		Reduction	\$ _____
		Total Change	\$ 14,500.00

% Change in Contract  
[(+) Increase or (-) Decrease] align="center">+1.2 %

 _____	3/2/2023 _____	Approved:	_____	_____
(Engineer-Joseph Raday, PE)	(Date)		(District Manager)	(Date)
			(Bureau of Local Aid)	

 _____	3/2/2023 _____
(Contractor)	(Date)

Theresa Sansalone, Adm

(Submit four (4) copies to the Local Aid District Office)



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements  
**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #3, a reduction of \$310,571.24 to Construction Contract #09-21-142 with Lexa Concrete, LLC., in connection with FY 2019 Resurfacing of Various Streets project.

Point of Contact: Orion Joyner  
Capital Improvements (856) 757-7680  
OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4/20/23	
Supporting Department Director (if necessary)	N			
Director of Grants Management	Y		4/20/23	
Qualified Purchasing Agent	Y		4/20/2023	
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

Date

4/24/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
 Bureau of Grants Management Grant Summary Form  
 Grant Status Code: G  
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray

Grant Administrator #: 757-7628

Project Name:		2019 Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT 2019 Transportation Trust Fund Authority ~ Municipal Aid			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		G-21-666-998
Funding Source:		FY 2019 NJDOT Trust Fund (Municipal Aid)			
Pass Through: <b>circle one</b>	Y or <input checked="" type="radio"/> N	Source:	Municipal and Urban Aid 2019		
Amount of Grant:		\$1,000,000			
Local Match: <b>circle one</b>	<input checked="" type="radio"/> Y or N	Cash:	\$208,473 capital account	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:	4.20.2023	Reviewed By:	Kelly Mobley		

**Summary:**

20-Apr-23: Department of Planning and Development – Division of Capital Improvements is seeking council authorization to process the following resolutions in conjunction with the 2019 Resurfacing of Various Project:

1. Change Order #2: Resolution Authorizing a \$14,500.00 increase in the Construction Contract with Lexa Concrete, LLC. (per contractor, additional inlet needed at Dudley and Carmen Street) state funder approval changer order #2 attached
2. Change Order #3: Resolution Authorizing a \$310,571.24 reduction in the construction contract with Lexa Concrete, LLC (decrease in as built quantities due to field conditions) state funder approval changer order #3 attached
3. Change Order #4: Resolution Authorizing a \$271,375.90 increase in the Construction Contract with Lexa Concrete, LLC. (change in as built quantities due to field conditions) state funder approval changer order #4 attached

21-Mar-23: Department of Planning and Development – Division of Capital Improvements is seeking council authorization for a time extension through 7/31/23. Unforeseen additional work was required which resulted in an extension in the contract agreement with the contractor. This amendment reflects Change Order #1.

24-Jan-23: The Department of Planning and Development – Division of Capital Improvements is processing invoice #5 (10/7/22 – 11/30/22) for Lexa Concrete for the 2019 Resurfacing Project in the amount of **\$134,849.73** (this amount represents payment #5 (\$2,752.04 less 2% retainage)

12-Jan-23: The Department of Planning and Development – Division of Capital Improvements is

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #3 a reduction of \$310,571.24 to Contract #09-21-142 with Lexa Concrete, LLC., in connection with FY 2019 Resurfacing of Various Streets project.

### FACTS/BACKGROUND:

- FY 2019 Resurfacing of Various Streets in the City of Camden
- Lexa Concrete, LLC was lowest responsible bidder & awarded contract
- Field conditions require change order

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$(310,571.24) reduction

### IMPACT STATEMENT:

- Unforeseen condition determined while project was underway
- Decrease in as built quantities due to field conditions
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Orion Joyner, City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

### COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Change Order #3 REDUCTION
Name of Vendor	Lexa Concrete, LLC.
Purpose or Need for service:	Change Order #3. Due to reduction of As-Built quantities required by field conditions, contract reduction in amount of \$310,571.24 is needed in connection with FY 2019 Resurfacing of Various Streets Projects in the City of Camden.
Contract Award Amount	N/A
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A bid # 21-04
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer *N/A BID #21-24* Date *4/21/2023*

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Department: Planning & Development  
Capital Improvements/Project Management

Revised: 4/13/2023

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2019 Resurfacing of Various Streets			
Grant #:		G-21-666-998			
City Contract Date:		11/9/2021 constr. 2/8/22 CM	City Contract #:		09-21-142 constr. 02-22-102 CM
Application Resolution #:		Appropriation Code #:		G-21-666-998 1-01-661-908 3-01-E5-661-906	
Funding Source:		FY 2019 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,208,473.00 constr.			
Local Match:	N	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-11 MC-21:8144 9/14/21	Accepting Grant Resolution # MC:		
Term of Grant:		Location of Activity:		See below	
Date of Analysis:		4/13/23	Reviewed By:		Tytanya C. Ray

**Summary: 4/13/2023:** Seeking Council authorization for the following requests in connection with FY 2019 Resurfacing of Various Streets:

- Change Order #2 Increase of \$14,500.00
  - Change Order #3 Decrease of (\$310,571.24)
  - Change Order #4 Increase of \$271,375.90
- New Contract Total \$1,183,777.63**

**3/7/2023:** Seeking Council authorization for Change Order #1 for contract #09-21-142 with Lexa Concrete, LLC. Due to additional field work done by PSE&G, a no cost time extension through 7/31/23 is needed in connection with FY 2019 Resurfacing of Various Streets.

**1/20/2023:** Please pay construction invoice #5 to Lexa Concrete in the amount of \$134,849.73 in connection with FY 2019 Resurfacing of Various Streets. To be paid from appropriation code G-21-666-998.

**1/20/2023:** Seeking Council authorization on Amendment #1 for contract #02-22-102 with Pennoni Associates. Amendment amount of \$39,720.00 is for Professional Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects in the City of Camden.

Original Contract Amount	\$77,320.00
<b>Amendment #1</b>	<u>39,720.00</u>
<b>New Contract Total</b>	<b>\$117,040.00</b>



**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

**11/1/2022:** Forwarding invoice #4 to Lexa Concrete in the amount of \$152,893.97 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

**10/4/2022:** Forwarding invoice #3 to Lexa Concrete in the amount of \$63,260.96 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

**8/24/2022:** Transmitting invoice #2 to Lexa Concrete in the amount of \$242,452.00 for construction in connection with the project. To be paid from appropriation G-21-666-998.

**8/01/2022:** Please pay invoice #1 to Lexa Concrete in the amount of \$192,295.40 for construction work in connection with FY 2019 Resurfacing of Various Streets project.

**1/27/22:** Council approval is requested at the Next Available meeting to award a Professional Services contract to Pennoni Associates, Inc. in the amount of \$77,320.00 for Construction Management & Administration of the FY 2019 and FY 2020 Resurfacing of Various Streets project.

**10/28/21:** Seeking Council authorization to award a \$1,208,473.00 Construction contract to Lexa Concrete, LLC in connection with the FY 2019 Resurfacing of Various Streets project. Award being made from two separate appropriation codes:

G-21-666-998	\$1,000,000.00
1-01-661-908	<u>208,473.00</u>
<b>TOTAL</b>	<b>\$1,208,473.00</b>

**8/26/2021:** Council approval is requested for the following actions in connection with the FY 2019 Resurfacing of Various Streets project:

- Acceptance of NJDOT award in amount of \$1,000,000.00
- Insert NJDOT funds in amount of \$1,000,000.00 into City Budget

**12/18/18:** On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2019 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the February 12, 2019 Council meeting.

**Project Limits: TO BE DETERMINED**

<b>Street</b>	<b>From</b>	<b>To</b>
Eutaw Avenue		
Mickle Street		
Berkley Street		
Bailey Street		
8 <sup>th</sup> Street		
9 <sup>th</sup> Street		

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Grant Street  
7<sup>th</sup> Street  
York Street  
Dudley Street  
Fremont Avenue  
Federal Street

**Timelines:** pending

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION**  
**DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT**  
**CHANGE ORDER NUMBER - 3**  
**STATE AID PROJECT**

Project	FY2019 Milling & Resurfacing of Various Streets
Municipality	City of Camden
County	Camden
Contractor	Lexa Concrete

In accordance with the project Supplementary Specification, the following are changes in the contract.  
**Location and Reason for Change** (Attach additional sheets if required)  
 Decrease to the attached contract plan quantities due to As-Built quantities required by field conditions.  
  
 A break down of the deduct costs is attached.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
1B	Drums	-148 Units	\$1.00	-\$148.00 ✓
1C	Traffic Cones	-50 Units	\$20.00	-\$1,000.00 ✓
1D	Construction Signs	-10 Units	\$100.00	-\$1,000.00 ✓
	Portable Variable			
1E	Message Board	-2 Units	\$7,000.00	-\$14,000.00 ✓
1F	Flashing Arrow Board	-2 Units	\$600.00	-\$1,200.00 ✓
2	Traffic Directors	-612.09 MH	\$75.00	-\$45,906.75 ✓
	7"x8"x18" Concrete			
4	Vertical Curb (if & where directed)	-1,660.67 LF	\$60.00	-\$99,640.20 ✓
	Concrete Driveway (6" thick) (if & where directed)			
6		-41.06 SY	\$150.00	-\$6,159.00 ✓
7	Curb Ramp	-11 Units	\$5,000.00	-\$55,000.00 ✓
13	Base Repair	-67.78 SY	\$300.00	-\$20,334.00 ✓
14	Tree Removal (if & where directed)	-1 Unit	\$1,000.00	-\$1,000.00 ✓
15	Milling Variable Depth (2" Minimum)	-3,761.10 SY	\$5.00	-\$18,805.50 ✓
	Hot Mix Asphalt			
16	9.5M64 Leveling Course (Variable Thickness)	-100 Ton	\$100.00	-\$10,000.00 ✓
	Hot Mix Asphalt			
17	9.5M64 Surface Course (2" Thick)	-1,246.32 SY	\$14.00	-\$17,448.48 ✓
	12" Wide Thermoplastic			
20	Stop Bar	-180 LF	\$2.10	-\$378.00 ✓
	24" Wide Thermoplastic			
21	Crosswalk	-2,249 LF	\$4.20	-\$9,445.80 ✓
23	4" Wide Striping	-39 LF	\$0.70	-\$27.30 ✓
26	Asphalt Adjustment	-1 LS	\$6,596.05	-\$6,596.05 ✓
27	Fuel Price Adjustment	-1 LS	\$4,882.16	-\$4,882.16 ✓

600.00  
 18,534.00  
 (Handwritten initials)

Amount of Original Contract \$ 1,208,473.00

Adjusted amount Based on Change Orders \$ 910,001.76

% Change in Contract [(+) Increase or (-) Decrease] -24.7 %

*[Signature]*  
(Engineer - Joseph Raday, PE)

*4/14/23*  
(Date)

*[Signature]*  
(Presiding Officer)

*5/29/23*  
(Date)

*[Signature]*  
(Contractor)

Extra \$ 0.00

Supplemental \$

Reduction \$ -312,971.24

Total Change \$ -312,971.24

*\$310,571.24* *[Signature]*

Approved: \_\_\_\_\_  
(District Manager) (Date)  
(Bureau of Local Aid)

(Submit four (4) copies to the Local Aid District Office)



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
 FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements  
**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #4, an increase in the amount of \$271,375.90 to Construction Contract #09-21-142 with Lexa Concrete, LLC., in connection with FY 2019 Resurfacing of Various Streets project.  
 Point of Contact: Orion Joyner Capital Improvements (856) 757-7680 OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4/22	
Supporting Department Director (if necessary)	N			
Director of Grants Management	N-Y		4/20/23	
Qualified Purchasing Agent	N-Y		4/20/2023	
Director of Finance	Y		4/24/23	

Approved by:  
 Business Administrator

Signature

Date

4/24/23

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
 City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #4, an increase in amount of \$271,375.90 to Construction Contract #09-21-142 with Lexa Concrete, LLC., in connection with FY 2019 Resurfacing of Various Streets project.

**FACTS/BACKGROUND:**

- FY 2019 Resurfacing of Various Streets in the City of Camden
- Lexa Concrete, LLC was lowest responsible bidder & awarded contract
- Field conditions require change order

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$271,375.90 (change order)

**IMPACT STATEMENT:**

- Unforeseen condition determined while project was underway
- Change in as built quantities due to field conditions
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Orion Joyner, City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Change Order #4
Name of Vendor	Lexa Concrete, LLC.
Purpose or Need for service:	Change Order #4. Due to As-Built quantities required by field conditions, a change order is needed in connection with FY 2019 Resurfacing of Various Streets Projects in the City of Camden.
Contract Award Amount	\$271,375.90
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A <i>BID #21-04 NJ SAC 5:30-11:3 (w/ 201 limit)</i>
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*


Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
N/A Bid # 21-04  
Date 4/21/2023  
Certifying Officer

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
 Bureau of Grants Management Grant Summary Form  
 Grant Status Code: G  
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		2019 Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT 2019 Transportation Trust Fund Authority ~ Municipal Aid			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		G-21-666-998
Funding Source:		FY 2019 NJDOT Trust Fund (Municipal Aid)			
Pass Through: <b>circle one</b>	Y or <input checked="" type="radio"/> N	Source:	Municipal and Urban Aid 2019		
Amount of Grant:		\$1,000,000			
Local Match: <b>circle one</b>	<input checked="" type="radio"/> Y or N	Cash:	\$208,473 capital account	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:	4.20.2023	Reviewed By:	Kelly Mobley		

**Summary:**

20-Apr-23: Department of Planning and Development – Division of Capital Improvements is seeking council authorization to process the following resolutions in conjunction with the 2019 Resurfacing of Various Project:

1. Change Order #2: Resolution Authorizing a \$14,500.00 increase in the Construction Contract with Lexa Concrete, LLC. (per contractor, additional inlet needed at Dudley and Carmen Street) state funder approval changer order #2 attached
2. Change Order #3: Resolution Authorizing a \$310,571.24 reduction in the construction contract with Lexa Concrete, LLC (decrease in as built quantities due to field conditions) state funder approval changer order #3 attached
3. Change Order #4: Resolution Authorizing a \$271,375.90 increase in the Construction Contract with Lexa Concrete, LLC. (change in as built quantities due to field conditions) state funder approval changer order #4 attached

21-Mar-23: Department of Planning and Development – Division of Capital Improvements is seeking council authorization for a time extension through 7/31/23. Unforeseen additional work was required which resulted in an extension in the contract agreement with the contractor. This amendment reflects Change Order #1.

24-Jan-23: The Department of Planning and Development – Division of Capital Improvements is processing invoice #5 (10/7/22 – 11/30/22) for Lexa Concrete for the 2019 Resurfacing Project in the amount of **\$134,849.73** (this amount represents payment #5 (\$2,752.04 less 2% retainage)

12-Jan-23: The Department of Planning and Development – Division of Capital Improvements is

REQUISTION WILL BE  
SUBMITTED ONCE FUNDS  
ARE MADE AVAILABLE IN P.O.  
#C2105977 IN ACCORDANCE  
WITH CHANGE ORDER #3  
REDUCTIONS.

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Department: Planning & Development Revised: 4/13/2023  
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2019 Resurfacing of Various Streets			
Grant #:		G-21-666-998			
City Contract Date:		11/9/2021 constr. 2/8/22 CM	City Contract #:		09-21-142 constr. 02-22-102 CM
Application Resolution #:		Appropriation Code #:		G-21-666-998 1-01-661-908 3-01-E5-661-906	
Funding Source:		FY 2019 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,208,473.00 constr.			
Local Match:	N	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-11 MC-21:8144 9/14/21	Accepting Grant Resolution # MC:		
Term of Grant:		Location of Activity:		See below	
Date of Analysis:		4/13/23	Reviewed By:		Tytanya C. Ray

**Summary: 4/13/2023:** Seeking Council authorization for the following requests in connection with FY 2019 Resurfacing of Various Streets:

- Change Order #2 Increase of \$14,500.00
  - Change Order #3 Decrease of (\$310,571.24)
  - Change Order #4 Increase of \$271,375.90
- New Contract Total \$1,183,777.63**

**3/7/2023:** Seeking Council authorization for Change Order #1 for contract #09-21-142 with Lexa Concrete, LLC. Due to additional field work done by PSE&G, a no cost time extension through 7/31/23 is needed in connection with FY 2019 Resurfacing of Various Streets.

**1/20/2023:** Please pay construction invoice #5 to Lexa Concrete in the amount of \$134,849.73 in connection with FY 2019 Resurfacing of Various Streets. To be paid from appropriation code G-21-666-998.

**1/20/2023:** Seeking Council authorization on Amendment #1 for contract #02-22-102 with Pennoni Associates. Amendment amount of \$39,720.00 is for Professional Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects in the City of Camden.

Original Contract Amount \$77,320.00  
**Amendment #1 39,720.00**  
**New Contract Total \$117,040.00**

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

**11/1/2022:** Forwarding invoice #4 to Lexa Concrete in the amount of \$152,893.97 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

**10/4/2022:** Forwarding invoice #3 to Lexa Concrete in the amount of \$63,260.96 for construction in connection with FY 2019 Resurfacing of Various Streets project. To be paid from appropriation code G-21-666-998.

**8/24/2022:** Transmitting invoice #2 to Lexa Concrete in the amount of \$242,452.00 for construction in connection with the project. To be paid from appropriation G-21-666-998.

**8/01/2022:** Please pay invoice #1 to Lexa Concrete in the amount of \$192,295.40 for construction work in connection with FY 2019 Resurfacing of Various Streets project.

**1/27/22:** Council approval is requested at the Next Available meeting to award a Professional Services contract to Pennoni Associates, Inc. in the amount of \$77,320.00 for Construction Management & Administration of the FY 2019 and FY 2020 Resurfacing of Various Streets project.

**10/28/21:** Seeking Council authorization to award a \$1,208,473.00 Construction contract to Lexa Concrete, LLC in connection with the FY 2019 Resurfacing of Various Streets project. Award being made from two separate appropriation codes:

G-21-666-998	\$1,000,000.00
1-01-661-908	<u>208,473.00</u>
<b>TOTAL</b>	<b>\$1,208,473.00</b>

**8/26/2021:** Council approval is requested for the following actions in connection with the FY 2019 Resurfacing of Various Streets project:

- Acceptance of NJDOT award in amount of \$1,000,000.00
- Insert NJDOT funds in amount of \$1,000,000.00 into City Budget

**12/18/18:** On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2019 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the February 12, 2019 Council meeting.

**Project Limits: TO BE DETERMINED**

<b>Street</b>	<b>From</b>	<b>To</b>
Eutaw Avenue		
Mickle Street		
Berkley Street		
Bailey Street		
8 <sup>th</sup> Street		
9 <sup>th</sup> Street		

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Grant Street  
7<sup>th</sup> Street  
York Street  
Dudley Street  
Fremont Avenue  
Federal Street

**Timelines:** pending

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT  
CHANGE ORDER NUMBER - 4  
STATE AID PROJECT**

<b>Project</b>	<u>FY2019 Milling &amp; Resurfacing of Various Streets</u>
<b>Municipality</b>	<u>City of Camden</u>
<b>County</b>	<u>Camden</u>
<b>Contractor</b>	<u>Lexa Concrete</u>

**In accordance with the project Supplementary Specification, the following are changes in the contract.**  
**Location and Reason for Change** (Attach additional sheets if required)  
 Increase to the attached contract plan quantities due to As-Built quantities required by field conditions.  
  
 A break down of the increase costs is attached.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
5	Concrete Sidewalk (5" Thick)	+1,806.58 SY	\$150.00	+\$270,987.00 ✓
19	Dense Graded Aggregate Base Course (6" Thick)	+38.89 SY	\$10.00	+\$388.90 ✓

Amount of Original Contract      \$ 1,208,473.00

Adjusted amount Based on Change Orders      \$ 1,181,377.66

% Change in Contract [(+) Increase or (-) Decrease]      -2.2 %

[Signature]  
(Engineer Joseph Raday, PE)

(Presiding Officer)

[Signature]  
(Contractor)

1,183,777.63

4/4/23  
(Date)

(Date)

3/29/23  
(Date)

Extra      \$ 0.00

Supplemental      \$ 271,375.90

Reduction      \$

Total Change      \$ 271,375.90

Approved: \_\_\_\_\_  
(District Manager) (Date)  
(Bureau of Local Aid)

(Submit four (4) copies to the Local Aid District Office)

R-33

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING CHANGE ORDERS #3 AND #4 TO CONSTRUCTION  
CONTRACT #09-21-143 WITH LEXA CONCRETE, LLC, IN CONNECTION WITH  
VARIOUS FY 2020 STREET RESURFACING PROJECTS RESULTING IN A  
CONTRACT REDUCTION OF \$67,704.70**

WHEREAS, on November 9, 2021, Council of the City of Camden awarded Contract No. 09-21-143 for the FY2020 Resurfacing of Various Streets Project to Lexa Concrete, LLC, by Resolution MC-21:8212 for an amount not to exceed One Million One Hundred Nineteen Thousand Six Hundred Eighty-Four Dollars (\$1,119,684.00); and

WHEREAS, on April 11, 2023, by Resolution MC-23:8921, the Council of the City of Camden amended Contract No. 09-21-143 by Change Orders Nos. 1 and 2 to increase the contract amount by Nineteen Thousand Twenty-Seven Dollars and Seventy-One Cents (\$19,027.71) and to extend the term through July 31, 2023; and

WHEREAS, it is necessary to further amend Contract No. 09-21-143 by Change Order No. 3 to decrease the contract amount by -\$351,446.30 due to a decrease in as-built quantities required by field conditions; and Change Order No. 4 to increase the contract amount by +283,741.60 due to an increase in as-built quantities due to field conditions; and

WHEREAS, Change Orders Nos. 3 and 4 will result in a reduction of Contract No. 09-21-143 in the amount of \$67,704.70 for a net contract amount of One Million Seventy-One Thousand Four Dollars and One Cent (\$1,071,004.01); and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal budget of the City of Camden under line item "G-21-666-999" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Contract No. 09-21-143 with Lexa Concrete, LLC, be amended to reflect Change Order No.3 to decrease the contract amount by THREE HUNDRED FIFTY-ONE THOUSAND FOUR HUNDRED FORTY-SIX DOLLARS AND THIRTY CENT (-\$351,446.30); and Change No.4 to increase the amount not to exceed TWO HUNDRED EIGHTY-THREE THOUSAND SEVEN HUNDRED FORTY-ONE DOLLARS AND SIXTY CENTS (+\$283,741.60) for a total contract amount of ONE MILLION SEVENTY-ONE THOUSAND FOUR DOLLARS AND ONE CENT (\$1,071,004.01).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LEXA

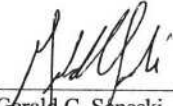
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:
- AMOUNT: \$
- APPROPRIATION RESERVE:
- AMOUNT: \$
- DEDICATED BY RIDER:
- AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT: G-21-666-999
- AMOUNT: \$ 283,741.60
- CAPITAL ORDINANCE
- AMOUNT: \$
- TRUST ACCOUNT:
- AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 1,052,865.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING **CHANGE ORDER #4** AN INCREASE IN THE AMOUNT OF \$283,741.60 TO CONSTRUCTION CONTRACT #09-21-143 WITH LEXA CONCRETE, LLC., IN CONNECTION WITH FY 2020 RESURFASING OF VARIOUS STREET PROJECTS

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

Planning

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council

FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #3 a reduction of \$351,446.30 to Construction Contract #09-21-143 with Lexa Concrete, LLC., in connection with FY 2020 Resurfacing of Various Streets project.

Point of Contact: Orion Joyner Capital Improvements (856) 757-7680 OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N		4/20/23	
Qualified Purchasing Agent	N		4/20/2023	
Director of Finance	Y			

Approved by:  
Business Administrator

Signature

4/24/23  
Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

**"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

APR 26 2023  
Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
 Bureau of Grants Management Grant Summary Form  
 Grant Status Code: G  
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray

Grant Administrator #: 757-7628

Project Name:		2020 Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT 2020 Transportation Trust Fund Authority ~ Municipal Aid			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		G-21-666-998
Funding Source:		FY 2020 NJDOT Trust Fund (Municipal Aid)			
Pass Through:	Y or <input checked="" type="radio"/> N	Source:	Municipal and Urban Aid 2020		
<b>circle one</b>					
Amount of Grant:		\$1,052,864.00 (awarded amount)			
Local Match:	<input checked="" type="radio"/> Y or N	Cash:	\$66,820 (to award the contract)	In-Kind:	
<b>circle one</b>					
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:	4.20.2023	Reviewed By:	Kelly Mobley		

**Summary:**

20-Apr-23: Department of Planning and Development – Division of Capital Improvements is seeking council approval to authorize

- Change Order #3: a reduction of \$351,446.30 in the construction contract with Lexa Concrete, LLC (decrease in as built quantities due to field conditions) Approved State Change Order #3 attached.
- Change Order #4: an increase of \$283,741.60 in the construction contract with Lexa Concrete LLC (increase in as built quantities due to field conditions) Approved State Changer Order #4 attached.

8-Mar-23: Department of Planning and Development – Division of Capital Improvements is seeking council approval to authorize

- Change Order #1: no cost extension. Additional field work time was required via PSE&G. Extension request through 7/31/23
- Change Order #2 increasing the contract amount by adding an additional \$19,024.71 to Contract #09-21-143 with Lexa Concrete LLC from the City budget. Change for inlet needed on the project at North 28<sup>th</sup> Street and Westfield Avenue.

9-Dec-22: Department of Planning and Development – Division of Capital Improvements is processing the 3<sup>rd</sup> Invoice for Lexa Concrete LLC for work performed in connection with FY2020 Resurfacing of Various in the amount of \$77,891.38. Total invoice \$79,481 – retainage: \$1,589.62.

**Total payable: \$77,891.38**

11-Oct-22: : Department of Planning and Development – Division of Capital Improvements is

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

processing the 2<sup>nd</sup> Invoice for Lexa Concrete LLC for work performed in connection with FY2020 Resurfacing of Various in the amount of \$202,123.28. Total invoice \$206,248.25 – retainage: \$4,124.97. **Total payable: \$202,123.28**

5-Aug-22: Department of Planning and Development – Division of Capital Improvements is processing the 1<sup>st</sup> Invoice for Lexa Concrete LLC for work performed in connection with FY2020 Resurfacing of Various in the amount of \$30,441.25. Total invoice \$31,062.50 – retainage: \$621.25. **Total payable: \$30,441.25**

1-Nov-21: Department of Planning and Development – Division of Capital Improvements is seeking council authorization to award a construction contract in the amount of \$1,119,684 to Lexa Concrete LLC. Funding will be utilized from the grant in the amount of \$1,052,864 and \$66,820.00 from the City's Capital Account (1-01-661-908). This contract was awarded based on a competitive bidding process – lowest responsible bidder of three (3) responses - recommended by the Law Department and Bureau of Purchasing.

**Project Limits:**

**Time Lines:**

**Problematic Areas/Recommendations:**

NJDOT 2020 Municipal Aid – Resurfacing of Various

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #3 a reduction of \$351,446.30 to Construction Contract #09-21-143 with Lexa Concrete, LLC., in connection with FY 2020 Resurfacing of Various Streets project.

### FACTS/BACKGROUND:

- FY 2020 Resurfacing of Various Streets in the City of Camden
- Lexa Concrete, LLC was lowest responsible bidder & awarded contract
- Decrease in as built quantities due to field conditions

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$(351,446.30) reduction

### IMPACT STATEMENT:

- Unforeseen condition determined while project was underway
- Decrease in as built quantities due to field conditions
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Orion Joyner, City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

### COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

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Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Change Order #3 REDUCTION
Name of Vendor	Lexa Concrete, LLC.
Purpose or Need for service:	Change Order #3. Due to reduction of As-Built quantities required by field conditions, contract reduction in amount of \$351,446.30 is needed in connection with FY 2020 Resurfacing of Various Streets Projects in the City of Camden.
Contract Award Amount	N/A
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	<del>N/A</del> BID #21-05 N/A C. 5.30-11.3 (w/1 201 limit)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No. N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/28/23

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer *N/A B10 #2105 [Signature]* Date *4/21/2023*

***For LGS use only:***

Approved  Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Department: Planning & Development Revised: 4/17/2023  
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2020 Resurfacing of Various Streets			
Grant #:		G-21-666-999			
City Contract Date:		11/9/21 constr. 2/8/22 CM	City Contract #:		09-21-143 constr. 02-22-102 CM
Application Resolution #:		Appropriation Code #:		G-21-666-999 constr. 2-01-661-906 CM 3-01-E5-661-906 CM	
Funding Source:		FY 2020 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,052,864.00			
Local Match:	Y	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-2, MC-21:8167 9/21/21	Accepting Grant Resolution # MC:		R-12, MC-21:8145 9/14/21
Term of Grant:		Location of Activity:		See project limits	
Date of Analysis:		4/17/23	Reviewed By:		Tytanya C. Ray

**Summary: 4/17/2023:** Seeking Council authorization for the following requests in connection with FY 2020 Resurfacing of Various Streets:

- Change Order #3 Decrease of (\$351,446.30)
  - Change Order #4 Increase of \$283,741.60
- New Contract Total \$1,071,004.01**

**3/7/2023:** Seeking Council approval on the following actions in connection with FY 2020 Resurfacing of Various Streets:

- Change Order #1 for Lexa Concrete, a no cost time extension through 7/31/23
- Change Order #2 for Lexa Concrete, contract increase in amount of \$19,027.71
 

Original Contract Amount	\$1,119,684.00
Change Order #1	time ext. only
Change Order #2	<u>19,024.71</u>
<b>New Contract Amount</b>	<b>\$1,138,708.71</b>

**1/20/2023:** Transmitting the following construction invoices to Lexa Concrete in connection with FY 2020 Resurfacing of Various Streets project. Pay from account code G-21-666-999.

Invoice #4	\$127,149.46
Invoice #5	<u>\$251,743.58</u>
<b>TOTAL PAY</b>	<b>\$378,893.04</b>



**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

**1/20/2023:** Seeking Council authorization on Amendment #1 for contract #02-22-102 with Pennoni Associates. Amendment amount of \$39,720.00 is for Professional Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects in the City of Camden.

Original Contract Amount	\$77,320.00
<b>Amendment #1</b>	<u>39,720.00</u>
New Contract Total	\$117,040.00

**12/8/2022:** Forwarding invoice #3 to Lexa Concrete in the amount of \$77,891.38 for construction work in connection with FY 2020 Resurfacing of Various Streets. To be paid from account code G-21-666-999.

**10/4/2022:** Please pay invoice #2 to Lexa Concrete in the amount of \$202,123.28 for construction work in connection with the project. To be paid from account code G-21-666-999.

**8/04/22:** Transmitting Construction invoice #1 to Lexa Concrete, LLC., in the amount of \$30,441.25 for work in connection with FY 2020 Resurfacing of Various Streets. To be paid from account code G-21-666-999.

**1/27/22:** Council approval is requested at the Next Available meeting to award a Professional Services contract to Pennoni Associates, Inc. in the amount of \$77,320.00 for Construction Management & Administration of the FY 2019 and FY 2020 Resurfacing of Various Streets project.

**10/28/2021:** Seeking Council authorization to award a \$1,119,684.00 Construction contract to Lexa Concrete, LLC in connection with the FY 2020 Resurfacing of Various Streets project. Award being made from two separate appropriation codes:

G-21-666-999	\$1,052,864.00
1-01-661-908	<u>66,820.00</u>
<b>TOTAL</b>	<b>\$1,119,684.00</b>

**8/26/2021:** Seeking Council approval for the following actions in connection with the FY 2020 Resurfacing of Various Streets project:

- Acceptance of NJDOT award in amount of \$1,052,864.00
- Insert NJDOT funds in amount of \$1,052,864.00 into City Budget

**7/19/19:** On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2020 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the August 13, 2019 Council meeting. \*\*Walk-on needed because application was due and submitted on 7/18/19. Certified resolutions authorizing application are needed for submission to NJDOT.

	<b>Project Limits: TO BE DETERMINED</b>		
<b>Street</b>	<b>From</b>		<b>To</b>

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Sheridan Street  
 Mitchell Street  
 Wayne Avenue  
 Cleveland Avenue  
 Line Street  
 Thurman Street  
 Somerset Street  
 28<sup>th</sup> Street  
 N. 23<sup>rd</sup> Street  
 Midvale Street  
 28<sup>th</sup> Street

10<sup>th</sup> Street  
 27<sup>th</sup> Street  
 27<sup>th</sup> Street  
 29<sup>th</sup> Street  
 9<sup>th</sup> Street  
 9<sup>th</sup> Street  
 Admiral Wilson Blvd.  
 Federal Street  
 Hayes Avenue  
 Marlton Avenue  
 Westfield Avenue

Warsaw Street  
 29<sup>th</sup> Street  
 29<sup>th</sup> Street  
 30<sup>th</sup> Street  
 Newton Avenue  
 10<sup>th</sup> Street  
 Raritan Street  
 Westfield Avenue  
 Pierce Avenue  
 Rand Street  
 Saunders Street

**Timelines:** pending

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**IN NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT  
CHANGE ORDER NUMBER - 3  
STATE AID PROJECT**

<b>Project</b>	<u>FY2020 Milling &amp; Resurfacing of Various Streets</u>
<b>Municipality</b>	<u>City of Camden</u>
<b>County</b>	<u>Camden</u>
<b>Contractor</b>	<u>Lexa Concrete</u>

**In accordance with the project Supplementary Specification, the following are changes in the contract.**  
**Location and Reason for Change** (Attach additional sheets if required)  
 Decrease to the attached contract plan quantities due to As-Built quantities required by field conditions.

A break down of the deduct costs is attached.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
1A	Breakaway Barricades	-13 Units	\$1.00	-\$13.00
1B	Drums	-147 Units	\$1.00	-\$147.00
1C	Traffic Cones	-12 Units	\$20.00	-\$240.00
1D	Construction Signs Portable Variable	-17 Units	\$100.00	-\$1,700.00
1E	Message Board	-2 Units	\$6,000.00	-\$12,000.00 ✓
1F	Flashing Arrow Board	-2 Units	\$400.00	-\$800.00 ✓
2	Traffic Directors	-221.94 MH	\$75.00	-\$16,645.50 ✓
4	7"x8"x18" Concrete Vertical Curb (if & where directed)	-1,346.90 LF	\$60.00	-\$80,814.00 ✓
7	Curb Ramp New Type A-Inlet (with Bicycle Safe Gate, Trap, 15" PVC Sewer Connection)	-9 Units	\$4,500.00	-\$40,500.00 ✓
12	Base Repair	-6 Units	\$14,500.00	-\$87,000.00 ✓
13	Tree Removal (if & where directed)	-267.28 SY	\$300.00	-\$80,184.00 ✓
14	Milling Variable Depth (2" Minimum)	-3 Unit	\$700.00	-\$2,100.00 ✓
15	Hot Mix Asphalt 9.5M64 Leveling Course (Variable Thickness)	-2,194 SY	\$6.00	-\$13,164.00 ✓
16	Dense Graded Aggregate Base Course (6" Thick)	-100 Ton	\$80.00	-\$8,000.00 ✓
19	12" Wide Thermoplastic Stop Bar	-150 SY	\$10.00	-\$1,500.00 ✓
20	24" Wide Thermoplastic Crosswalk	-180 LF	\$2.10	-\$378.00 ✓
21		-1,487 LF	\$4.20	-\$6,245.40 ✓
23	4" Wide Striping	-220 LF	\$0.70	-\$154.00 ✓

0.07

15.40

Ⓢ

Amount of Original Contract \$ 1,119,684.00

Adjusted amount Based on Change Orders \$ 787,123.81

787,262.41 (tr)

% Change in Contract [(+) Increase or (-) Decrease] -29.7 %

[Signature] (Engineer Joseph Raday, PE) 9/9/22 (Date)

(Presiding Officer) (Date)

[Signature] (Contractor) 3/24/23 (Date)

Extra \$ 0.00

Supplemental \$

Reduction \$ -\$351,584.90

Total Change \$ -\$351,584.90

351,416.30 (tr)

Approved: \_\_\_\_\_ (District Manager) \_\_\_\_\_ (Date)

(Bureau of Local Aid)

(Submit four (4) copies to the Local Aid District Office)



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
 FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements *an increase*  
**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #4 in amount of \$283,741.60 to Construction Contract #09-21-143 with Lexa Concrete, LLC., in connection with FY 2020 Resurfacing of Various Streets project.

Point of Contact: Orion Joyner  
 Department: Capital Improvements  
 Phone: (856) 757-7680  
 Email: OrionJ@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y	<i>[Signature]</i>	4/22	
Supporting Department Director (if necessary)	N			
<del>Director of Grants Management</del>	N	<i>[Signature]</i>	4/20/23	
Qualified Purchasing Agent	Y	<i>[Signature]</i>	4/20/2023	
Director of Finance	Y	<i>[Signature]</i>	4/24/23	
Approved by: Business Administrator		<i>[Signature]</i>	4/24/23	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by: City Attorney  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
 Bureau of Grants Management Grant Summary Form  
 Grant Status Code: G  
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		2020 Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT 2020 Transportation Trust Fund Authority ~ Municipal Aid			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		G-21-666-998 <sup>9</sup>
Funding Source:		FY 2020 NJDOT Trust Fund (Municipal Aid)			
Pass Through: <b>circle one</b>	Y or <input checked="" type="radio"/> N	Source:	Municipal and Urban Aid 2020		
Amount of Grant:		\$1,052,864.00 (awarded amount)			
Local Match: <b>circle one</b>	<input checked="" type="radio"/> Y or N	Cash:	\$66,820 (to award the contract)	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:	4.20.2023	Reviewed By:	Kelly Mobley		

**Summary:**

20-Apr-23: Department of Planning and Development – Division of Capital Improvements is seeking council approval to authorize

- Change Order #3: a reduction of \$351,446.30 in the construction contract with Lexa Concrete, LLC (decrease in as built quantities due to field conditions) Approved State Change Order #3 attached.
- Change Order #4: an increase of \$283,741.60 in the construction contract with Lexa Concrete LLC (increase in as built quantities due to field conditions) Approved State Changer Order #4 attached.

8-Mar-23: Department of Planning and Development – Division of Capital Improvements is seeking council approval to authorize

- Change Order #1: no cost extension. Additional field work time was required via PSE&G. Extension request through 7/31/23
- Change Order #2 increasing the contract amount by adding an additional \$19,024.71 to Contract #09-21-143 with Lexa Concrete LLC from the City budget. Change for inlet needed on the project at North 28<sup>th</sup> Street and Westfield Avenue.

9-Dec-22: Department of Planning and Development – Division of Capital Improvements is processing the 3<sup>rd</sup> Invoice for Lexa Concrete LLC for work performed in connection with FY2020 Resurfacing of Various in the amount of \$77,891.38. Total invoice \$79,481 – retainage: \$1,589.62.

**Total payable: \$77,891.38**

11-Oct-22: : Department of Planning and Development – Division of Capital Improvements is

Initial Report \_\_\_\_\_ Revised Report  Closing Report \_\_\_\_\_  
Bureau of Grants Management Grant Summary Form  
Grant Status Code: G  
(green - g; yellow - y; red - r)

processing the 2<sup>nd</sup> Invoice for Lexa Concrete LLC for work performed in connection with FY2020 Resurfacing of Various in the amount of \$202,123.28. Total invoice \$206,248.25 – retainage: \$4,124.97. **Total payable: \$202,123.28**

5-Aug-22: Department of Planning and Development – Division of Capital Improvements is processing the 1<sup>st</sup> Invoice for Lexa Concrete LLC for work performed in connection with FY2020 Resurfacing of Various in the amount of \$30,441.25. Total invoice \$31,062.50 – retainage: \$621.25. **Total payable: \$30,441.25**

1-Nov-21: Department of Planning and Development – Division of Capital Improvements is seeking council authorization to award a construction contract in the amount of \$1,119,684 to Lexa Concrete LLC. Funding will be utilized from the grant in the amount of \$1,052,864 and \$66,820.00 from the City's Capital Account (1-01-661-908). This contract was awarded based on a competitive bidding process – lowest responsible bidder of three (3) responses - recommended by the Law Department and Bureau of Purchasing.

**Project Limits:**

**Time Lines:**

**Problematic Areas/Recommendations:**

**NJDOT 2020 Municipal Aid – Resurfacing of Various**

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing Change Order #4 in amount of \$283,741.60 to Construction Contract #09-21-143 with Lexa Concrete, LLC., in connection with FY 2020 Resurfacing of Various Streets project.

**FACTS/BACKGROUND:**

- FY 2020 Resurfacing of Various Streets in the City of Camden
- Lexa Concrete, LLC was lowest responsible bidder & awarded contract
- Field conditions require change order

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$283,741.60 (change order)

**IMPACT STATEMENT:**

- Unforeseen condition determined while project was underway
- Change in as built quantities due to field conditions
- City Council approval of this legislation will improve City of Camden streets
- If not approved by Council corrective and preventative action to City streets will not be properly addressed

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Orion Joyner, City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Edward Williams, Director Planning & Development
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request.

**Prepared by:** Tytanya Ray (856) 757-7680 tyray@ci.camden.nj.us

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Name

Phone/Email



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Change Order #4
Name of Vendor	Lexa Concrete, LLC.
Purpose or Need for service:	Change Order #4. Due to As-Built quantities required by field conditions, a change order is needed in connection with FY 2020 Resurfacing of Various Streets Projects in the City of Camden.
Contract Award Amount	\$283,741.60
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A <i>BID #21-05</i>
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

*[Signature]*  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 4/24/23

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.



The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

[Handwritten Signature]  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A BID #2105  
Certifying Officer

Date 4/21/2023

**For LGS use only:**

Approved  Denied

\_\_\_\_\_  
Date  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

REQUISITION WILL BE  
SUBMITTED ONCE FUNDS  
ARE MADE AVAILABLE IN P.O.  
#C2105978 IN ACCORDANCE  
WITH CHANGE ORDER #3  
REDUCTIONS.

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Department: Planning & Development Revised: 4/17/2023  
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2020 Resurfacing of Various Streets			
Grant #:		G-21-666-999			
City Contract Date:		11/9/21 constr. 2/8/22 CM	City Contract #:		09-21-143 constr. 02-22-102 CM
Application Resolution #:		Appropriation Code #:		G-21-666-999 constr. 2-01-661-906 CM 3-01-E5-661-906 CM	
Funding Source:		FY 2020 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,052,864.00			
Local Match:	Y	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-2, MC- 21:8167 9/21/21	Accepting Grant Resolution # MC:		R-12, MC-21:8145 9/14/21
Term of Grant:		Location of Activity:		See project limits	
Date of Analysis:		4/17/23	Reviewed By:		Tytanya C. Ray

**Summary: 4/17/2023:** Seeking Council authorization for the following requests in connection with FY 2020 Resurfacing of Various Streets:

- Change Order #3 Decrease of (\$351,446.30)
  - Change Order #4 Increase of \$283,741.60
- New Contract Total \$1,071,004.01**

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- Change Order #1 for Lexa Concrete, a no cost time extension through 7/31/23
- Change Order #2 for Lexa Concrete, contract increase in amount of \$19,027.71
 

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Change Order #2	<u>19,024.71</u>
<b>New Contract Amount</b>	<b>\$1,138,708.71</b>

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Invoice #4	\$127,149.46
Invoice #5	<u>\$251,743.58</u>
<b>TOTAL PAY</b>	<b>\$378,893.04</b>

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

**1/20/2023:** Seeking Council authorization on Amendment #1 for contract #02-22-102 with Pennoni Associates. Amendment amount of \$39,720.00 is for Professional Construction Management & Administration of FY 2019 and FY 2020 Resurfacing of Various Streets projects in the City of Camden.

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<b>Amendment #1</b>	<u>39,720.00</u>
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**1/27/22:** Council approval is requested at the Next Available meeting to award a Professional Services contract to Pennoni Associates, Inc. in the amount of \$77,320.00 for Construction Management & Administration of the FY 2019 and FY 2020 Resurfacing of Various Streets project.

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G-21-666-999	\$1,052,864.00
1-01-661-908	<u>66,820.00</u>
<b>TOTAL</b>	<b>\$1,119,684.00</b>

**8/26/2021:** Seeking Council approval for the following actions in connection with the FY 2020 Resurfacing of Various Streets project:

- Acceptance of NJDOT award in amount of \$1,052,864.00
- Insert NJDOT funds in amount of \$1,052,864.00 into City Budget

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**Project Limits: TO BE DETERMINED**

<b>Street</b>	<b>From</b>	<b>To</b>
---------------	-------------	-----------

**Department of Planning & Development- Office of Capital Improvements/Project Management  
Grant Summary Form**

Sheridan Street  
 Mitchell Street  
 Wayne Avenue  
 Cleveland Avenue  
 Line Street  
 Thurman Street  
 Somerset Street  
 28<sup>th</sup> Street  
 N. 23<sup>rd</sup> Street  
 Midvale Street  
 28<sup>th</sup> Street

10<sup>th</sup> Street  
 27<sup>th</sup> Street  
 27<sup>th</sup> Street  
 29<sup>th</sup> Street  
 9<sup>th</sup> Street  
 9<sup>th</sup> Street  
 Admiral Wilson Blvd.  
 Federal Street  
 Hayes Avenue  
 Marlton Avenue  
 Westfield Avenue

Warsaw Street  
 29<sup>th</sup> Street  
 29<sup>th</sup> Street  
 30<sup>th</sup> Street  
 Newton Avenue  
 10<sup>th</sup> Street  
 Raritan Street  
 Westfield Avenue  
 Pierce Avenue  
 Rand Street  
 Saunders Street

**Timelines:** pending

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT  
CHANGE ORDER NUMBER - 4  
STATE AID PROJECT**

<b>Project</b>	<u>FY2020 Milling &amp; Resurfacing of Various Streets</u>
<b>Municipality</b>	<u>City of Camden</u>
<b>County</b>	<u>Camden</u>
<b>Contractor</b>	<u>Lexa Concrete</u>

**In accordance with the project Supplementary Specification, the following are changes in the contract.**  
**Location and Reason for Change** (Attach additional sheets if required)  
 Increase to the attached contract plan quantities due to As-Built quantities required by field conditions.  
  
 A break down of the increase costs is attached.

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
5	Concrete Sidewalk (5" Thick)	+1,952.44 SY	\$140.00	+\$273,341.60 ✓
6	Concrete Driveway (6" Thick)	+65 SY	\$160.00	+\$10,400.00 ✓

Amount of Original Contract      \$ 1,119,684.00

Adjusted amount Based on Change Orders      \$ 1,070,865.41

% Change in Contract [(+) Increase or (-) Decrease]      -4.4 %

*[Signature]*      4/14/23  
 (Engineer-Joseph Raday, PE)      (Date)

*[Signature]*      3/29/23  
 (Presiding Officer)      (Date)

*[Signature]*      3/29/23  
 (Contractor)      (Date)

Extra      \$ 0.00

Supplemental      \$ 283,741.60

Reduction      \$

Total Change      \$ 283,741.60 ✓

Approved: \_\_\_\_\_ (Date)  
 (District Manager)  
 (Bureau of Local Aid)

(Submit four (4) copies to the Local Aid District Office)

DB:dh  
05-09-23

A-34

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS,  
PROPERTY OWNERS, AND MORTGAGE COMPANIES FOR VARIOUS  
PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden or are tax exempt; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested the City Council authorize her to issue a refund to individuals and business organizations in the amount listed below and or cancel taxes as indicated below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized take the following actions:

Name	Amount	Reason
WSFS Custodian for Rearden, LLC	\$274.81	Liens redeemed without sub payment for Cert 22-00285 B/L 433/5 (1509 Mt Ephraim Ave.) Cert 22-00278 B/L 430/53 (925 Morton St.) Cert 22-00274 B/L 426/20 (909 Howe St.) Cert 22-00221 B/L 365/64 (924 Haddon Ave.) Cert 22-00214 B/L 365/27 (842 Haddon Ave.)
Fig Cust. FIGNJ19LLC PO Box 669506 Dallas, TX 75266	\$14,200	Amended to MC#7716 Cert 20-01089 B/L 895/68 (1214 Bergen Ave) Premium not paid.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.



DANIEL S. BLACKBUURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk







# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Gerald C. Seneski, Director of Finance  
**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.**

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible				
Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			4/24/23	
Approved by:				
Business Administrator			4/24/23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

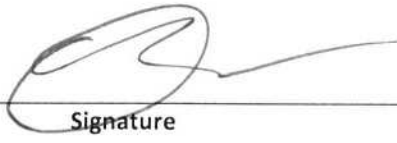
***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney



Signature

APR 26 2023

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties.

**FACTS/BACKGROUND:**

Title/ Mortgage Companies and/or homeowner/ lien holder have made excess payments to various accounts per attached spreadsheet.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:** N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A  
**COORDINATION:** N/A

Prepared by:

---

Lydia Laboy-Laracuenta 7003 LyLaracu@ci.camden.nj.us

---

Name


Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”

  
\_\_\_\_\_

Michelle D. Hill, Tax Collector

4/20/23

Date

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to refund.

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: \_\_\_\_\_ Michelle Hill \_\_\_\_\_ 7003 \_\_\_\_\_

Contact Person: \_\_\_\_\_ Lydia Laboy-Laracuenta \_\_\_\_\_ 7003 \_\_\_\_\_

Name	Amount	Reason
WSFS Custodian for Rearden, LLC PO Box 783 Fort Washington, PA. 19034	\$274.81	Liens redeemed without sub payment for Cert 22-00285 B/L 433/5 (1509 Mt Ephraim Ave.) Cert 22-00278 B/L 430/53 (925 Morton St.) Cert 22-00274 B/L 426/20 (909 Howe St.) Cert 22-00221 B/L 365/64 (924 Haddon Ave.) Cert 22-00214 B/L 365/27 (842 Haddon Ave.)
Fig Cust. FIGNJ19LLC PO Box 669507 Dallas TX 75266	\$14200.00	Amended to MC#7716 Cer20-01089 B/L 895/68 (1214 Bergen Ave.) Premium not paid


Please note that the Contact Person is the point person for providing pertinent information regarding request.  
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

DB:dh  
05-09-23

R-35

**RESOLUTION AUTHORIZING CANCELLATION OF LIENS/TAXES AND TO  
TRANSFER CREDITS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS,  
AND MORTGAGE COMPANIES FOR PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden or are tax exempt; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested the City Council authorize her to issue a refund to individuals and business organizations in the amount listed below and or cancel taxes as indicated below; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized take the following actions:

Name	Reason
Cancel \$2345.98 current tax charges for B/L 177/45 (434 Martin Luther King Blvd.)	Property is now owned by Camden Redevelopment Agency
Cancel \$858.74 current tax charges for B/L 177/42 (428 Martin Luther King Blvd.)	Property is now owned by Camden Redevelopment Agency
Cancel \$453.41 current tax charges for B/L 1238/32 (481 Randolph St.)	Property is now approved for 100% Permanently and Totally Disabled Veteran Tax Exemption
Cancel \$407.35 current tax charge B/L 177/64 (433 Stevens St.)	Property is now owned by Camden Redevelopment Agency and it's not subject to taxes

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed and approved as to form.

  
DANIEL S. BLACKBUURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023



TO: City Council

FROM: Gerald C. Seneski, Director of Finance

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties.**

Point of Contact:	Lydia Laracuente	Finance-Revenue Collection	7003	LyLaracu@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director Supporting Department Director (if necessary) Director of Grants Management Qualified Purchasing Agent Director of Finance			4/24/23	
Approved by: Business Administrator			4/24/23	
		Signature	Date	

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:

<sup>1</sup> For Example: Form “A” - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form “D” - Contract Request, Form “E” - Creation/Extension of Services, Form “G” - Grant Approval, Form “H” - Bond Ordinance or Contract Request, Form “I”, “Best Price Insurance Contracting” Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

City Attorney



Signature

APR 26 2023

Date



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties.

**FACTS/BACKGROUND:**

Cancel and/or transfer credits on multiple properties for various reason per attached spreadsheet.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:** N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:** N/A

**COORDINATION:** N/A

Prepared by:

\_\_\_\_\_  
Lydia Laboy-Laracuente                      7003    LyLaracu@ci.camden.nj.us

\_\_\_\_\_  
Name

\_\_\_\_\_  
Phone/Email

City of Camden  
Finance Department  
Bureau of Revenue Collection

**CERTIFICATION BY  
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following  
titled Resolution, that is attached, to be presented to Council  
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO CANCEL/TRANSFER”

  
\_\_\_\_\_ 4/20/23  
Michelle D. Hill, Tax Collector Date

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to cancel/transfer.

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: \_\_\_\_\_ Lydia Laboy-Laracuente \_\_\_\_\_ 7003 \_\_\_\_\_

Contact Person: \_\_\_\_\_ Lydia Laboy-Laracuente \_\_\_\_\_ 7003 \_\_\_\_\_

Name	Reason
Cancel \$2345.98 current tax charges for B/L 177/45 (434 Martin Luther King Blvd.)	Property is now owned by Camden Redevelopment Agency
Cancel \$858.74 current tax charges for B/L 177/42 ( 428 Martin Luther King Blvd.)	Property is now owned by Camden Redevelopment Agency
Cancel \$453.41 current tax charges for B/L 1238/32 ( 481 Randolph St.)	Property is now approved for 100% Permanently and Totally Disabled Veteran Tax Exemption
Cancel \$407.35 current tax charge B/L 177/64 (433 Stevens St.)	Property is now owned by CRA and it's not subject to taxes

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

R-36

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING THE REFUND OF VARIOUS OVERPAYMENTS  
FOR WATER AND SEWER CHARGES IN THE CITY OF CAMDEN**

WHEREAS, American Water has informed the Department of Public Works that the various owners are due a refund of water and sewer charges due to overpayment; and

WHEREAS, it is necessary to issue a refund to various owners listed below in the amounts set forth; now therefore


BE IT RESOLVED, by the City Council of the City of Camden that the Department of Public Works is hereby authorized to issue the refunds to the following owners in the amounts set forth below:

<u>Mail check to:</u>		<u>Refund Amount:</u>	
Lam Properties, LLC 17878 Monte Vista Dr Boca Raton, FL 33496-1054	Water	\$80.87	<b>\$138.25</b>
	Sewer	\$60.38	
Auto Super Wash Inc. 300 N. Blackhorse Pike Mount Ephraim, NJ 08059	Sewer		<b>\$1,438.59</b>
Brinson Development LLC 1 Eves Drive, Suite 111 Marlton, NJ 08053	Water	\$54.75	<b>\$95.88</b>
	Sewer	\$41.13	
Jose Melo 2805 Harris Avenue Pennsauken, NJ 08110	Sewer		<b>\$159.22</b>
Maritza Santiago 2806 Harris Avenue Pennsauken, NJ 08110	Sewer		<b>\$890.14</b>

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date: May 9, 2023

The above has been reviewed and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Finance

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF WATER AND SEWER CHARGES FOR 3009 KEARSARGE RD.

Point of Contact: Keith L. Walker    Public Works    757-7139    kewalker@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary)	Y		4-20-23	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

APR 26 2023

Signature \_\_\_\_\_ Date \_\_\_\_\_

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF WATER AND SEWER CHARGES FOR 3009 KEARSARGE RD.*

**FACTS/BACKGROUND:**

- Per American Water, the customer overpaid water and sewer charges
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$138.25

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are owed by the City
- 

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

**Date: February 02, 2023**

**TO:** Director Keith Walker, City of Camden Public Works

**FROM:** American Water Operations & Maintenance

***RE: Customer Reimbursement Request***

---

**Name: LAM PROPERTIES, LLC**

**Mailing Address: 17878 Monte Vista Dr. Boca Raton, FL 33496-1054**

**Service Address: 3009 Kearsarge Rd. Camden NJ 08104**

**Account Number: 77-0467879-1**

**Reimbursement:**

Water Reimbursement \$80.87

Sewer Reimbursement \$60.38

**Total Reimbursement \$138.25**

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

## Sylvia Hill

---

**From:** Gina M <lamrentals@gmail.com>  
**Sent:** Thursday, December 8, 2022 5:34 PM  
**To:** AWE - Camden Water and Sewer/AWWSC  
**Subject:** Re: Sold two properties - 3009 Kearsarge Road and 2844 Kansas Road  
**Attachments:** 3009 Kearsarge over payment water.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**EXTERNAL EMAIL: The Actual Sender of this email is lamrentals@gmail.com "Think before you click!".**

Hello

Per your request attached is proof of front and back of checks that this was overpaid. There are two checks attached. Please let me know if you need anything else. Wow 6 months to a year that is excessive. Is that even legal to wait for refund that long? Thanks for your assistance in this matter.

Regards,  
Gina M  
Lam Properties, LLC

On Nov 3, 2022, at 2:41 PM, AWE - Camden Water and Sewer/AWWSC  
<CamdenWaterandSewer@amwater.com> wrote:

Please provide a front and back copy of the payment from your bank , we will submit your request to the City for a refund. This can take 6 months to 1 years to receive. You can transfer the balance to another property once the copy has been received if that's something you would like to do.

Sylvia Hill

**From:** Gina M <lamrentals@gmail.com>  
**Sent:** Thursday, November 3, 2022 2:11 PM  
**To:** AWE - Camden Water and Sewer/AWWSC <CamdenWaterandSewer@amwater.com>  
**Subject:** Re: Sold two properties - 3009 Kearsarge Road and 2844 Kansas Road

**EXTERNAL EMAIL: The Actual Sender of this email is lamrentals@gmail.com "Think before you click!".**



Please not these properties have been sold. Take them out of my name. I have attached the settlement statements. If you have any questions please call 609-744-5024

Gina M  
Lam Properties, LLC

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damage caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water St. Camden, NJ. 08102 [www.amwater.com](http://www.amwater.com)

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Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Credit Balance - No Payment Required**

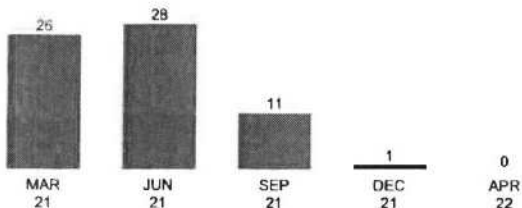
**Account Summary as of 04/01/22**

<b>Previous Balance:</b>	-\$262.32
<b>Payments:</b>	\$0.00
<b>Current Charges:</b>	\$39.85
<b>Account Balance:</b>	-\$222.47

**Account Information**

**Account Number:** 77-0467879-1  
**Customer Name:** LLC LAM PROPERTIES\  
**Service Address:** 3009 KEARSARGE RD  
CAMDEN, NJ 08104

**Usage History**



Details as of 04/01/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
72340845	5/8 INCH	796	796	0

Billing Period Covers: December 27, 2021 - April 1, 2022

**Current Charges**

**Meter: 72340845**

Service Charge: Water (\$22.05 x 1)	\$22.05
Service Charge: Sewer (\$17.80 x 1)	\$17.80
<b>Total Current Charges</b>	<b>\$39.85</b>

**Total Amount Due \$-222.47**

Due Date Does Not Apply to Amounts Past Due

**Message Center**

\* FINAL \*

Please make sure your Online Banking service reflects the correct mailing address and account number.

**Never Miss A Bill or Due Date Again!!! We have Multiple Payment Options!!**

Ebilling/Auto-payment/Online:  
[UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)

Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)

Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

**Account Number** 77-0467879-1  
**Service Address** 3009 KEARSARGE RD  
**Due Date** 05/02/22

**Total Amount Due \$0.00**

Credit Balance - No Payment Required



4857 1 MB 0.485 0168793-CAMS203135-ST 1GRP-004857  
LLC LAM PROPERTIES\  
17878 MONTE VISTA DR  
BOCA RATON FL 33496-1054

T:14



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

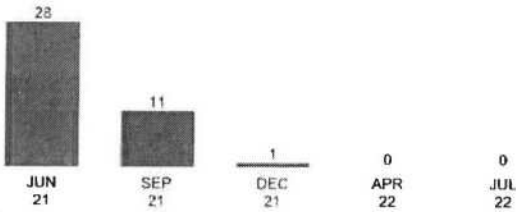


Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0467879-1  
**Customer Name:** LLC LAM PROPERTIES\  
**Service Address:** 3009 KEARSARGE RD  
 CAMDEN, NJ 08104

**Usage History**



**Message Center**

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://njdcw-household-dynamics665portals.us/en-US/rcard-services/> to apply or call 1-800-510-3102 to submit an application.

- Never miss a Bill or Due Date again. We have Multiple Payment Options.
- Ebilling/Auto-payment/Online: UMBSPORTAL.COM/CAMDEN
  - Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
  - Pay by Phone: 1-866-371-2623

**Credit Balance - No Payment Required**

**Account Summary as of 07/19/22**

Previous Balance:	-\$222.47
Payments:	\$0.00
Current Charges:	\$47.82
Account Balance:	-\$174.65

Details as of 07/19/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
72340845	5/8 INCH	796	796 ACT	0

Billing Period Covers: April 1, 2022 - July 18, 2022

**Current Charges**

**Meter: 72340845**

Service Charge: Water (\$22.05 x 1.2)	\$26.46
Service Charge: Sewer (\$17.80 x 1.2)	\$21.36
<b>Total Current Charges</b>	<b>\$47.82</b>

**Total Amount Due \$-174.65**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



**Account Number** 77-0467879-1  
**Service Address** 3009 KEARSARGE RD  
**Due Date** 08/22/22

**Total Amount Due \$0.00**

Credit Balance - No Payment Required



0173916-CAMS210440-ST 1GRP-000113  
 LLC LAM PROPERTIES\  
 17878 MONTE VISTA DR  
 BOCA RATON FL 33496-1054



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397



Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Credit Balance - No Payment Required**

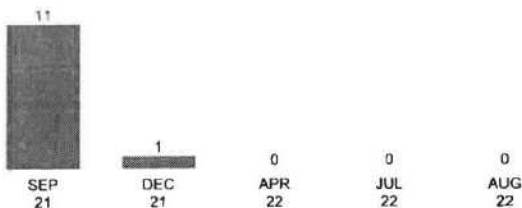
**Account Summary as of 08/22/22**

<b>Previous Balance:</b>	-\$174.65
<b>Payments:</b>	\$0.00
<b>Current Charges:</b>	\$15.50
<b>Account Balance:</b>	-\$159.15

**Account Information**

**Account Number:** 77-0467879-1  
**Customer Name:** LLC LAM PROPERTIES\  
**Service Address:** 3009 KEARSARGE RD  
 CAMDEN, NJ 08104

**Usage History**



**Message Center**

\* FINAL \*

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://njica-housing-dynamics365portals.us/en-US/daaid-services/> to apply or call 1-800-510-3102 to submit an application.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- Ebilling/Auto-payment/Online: [UNBSPORTAL.COM/CAMDEN](http://UNBSPORTAL.COM/CAMDEN)
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Details as of 08/22/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
72340845	5/8 INCH	796	796	0

Billing Period Covers: July 18, 2022 - August 22, 2022

**Current Charges**

**Meter: 72340845**

Service Charge: Water (\$22.05 x 0.39)	\$8.58
Service Charge: Sewer (\$17.80 x 0.39)	\$6.92
<b>Total Current Charges</b>	<b>\$15.50</b>

**Total Amount Due \$-159.15**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105

**Account Number** 77-0467879-1  
**Service Address** 3009 KEARSARGE RD  
**Due Date** 09/22/22

**Total Amount Due \$0.00**

Credit Balance - No Payment Required



0175521-CAMS212872-ST 1GRP-000253  
 LLC LAM PROPERTIES\  
 17878 MONTE VISTA DR  
 BOCA RATON FL 33496-1054



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397



Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Credit Balance - No Payment Required**

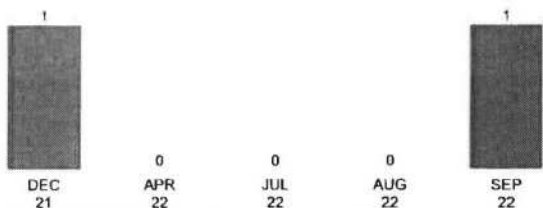
**Account Summary as of 10/14/22**

<b>Previous Balance:</b>	-\$159.15
<b>Payments:</b>	\$0.00
<b>Current Charges:</b>	\$20.90
<b>Account Balance:</b>	-\$138.25

**Account Information**

**Account Number:** 77-0467879-1  
**Customer Name:** LLC LAM PROPERTIES  
**Service Address:** 3009 KEARSARGE RD  
 CAMDEN, NJ 08104

**Usage History**



**Message Center**

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://njca-hdr.org/dynamics365/portals/user-US/ldcard-services/>

to apply or call 1-800-510-3102 to submit an application.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- Ebilling/Auto-payment/Online: UMBSPORTAL.COM/CAMDEN
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Details as of 10/14/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
72340845	5/8 INCH	796	797 ACT	1

Billing Period Covers: August 22, 2022 - September 26, 2022

**Current Charges**

**Meter: 72340845**

Service Charge: Water (\$22.05 x 0.39)	\$8.58
Consumption Charge: Water (\$3.20 x 1)	\$3.20
Service Charge: Sewer (\$17.80 x 0.39)	\$6.92
Consumption Charge: Sewer (\$2.20 x 1)	\$2.20
<b>Total Current Charges</b>	<b>\$20.90</b>

**Total Amount Due \$-138.25**

**Due Date Does Not Apply to Amounts Past Due**

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



**Account Number** 77-0467879-1  
**Service Address** 3009 KEARSARGE RD  
**Due Date** 11/15/22

**Total Amount Due \$0.00**

Credit Balance - No Payment Required



4820 1 MB 0.515 0178529-CAMS217052-ST 1GRP-004820  
 LLC LAM PROPERTIES  
 17878 MONTE VISTA DR  
 BOCA RATON FL 33496-1054

T-14



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

3009 Kearsarge Road

DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. "VOID" FEATURE. SIMULATED SECURITY PRINT. MICR-PRINT BORDER

Account: 7704678791 PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER \$101.00

309/111

I AM PROPERTIES LLC  
17878 MONTE VISTA DR  
BOCA RATON, FL 33496-1054

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center

0000997334  
December 07, 2021


TD BANK NA  
1104 0852 EPY 07 1293 1/1 61401250 3 92254843

Pay ONE HUNDRED ONE AND 00/100 DOLLARS

TO THE ORDER OF CITY OF CAMDEN WATER  
FO BOX 371307  
PITTSBURGH, PA 15250-7307

VOID AFTER 180 DAYS  
Signature On File  
This check has been authorized  
by your depositor


\$ \*\*\*\*\*101.00



Account: 4268483595  
Amount: 101.00  
PostDate: 20211210  
Tran\_ID: 725005256  
CheckNum: 997334  
DIN: 725006461  
ReturnReasonCode:  
ReturnReasonDescription:  
Orig\_DIN: 725006461  
ECEItemSeqNum: 003000125784

262262307

000601 009 121021 1324 BNYMELLON  
7704678791 PIT CRED TO PAYEE  
910-0083/371397 ABS END GUAR  
121021 588343 009 021



Account: 4268483595  
Amount: 101.00  
PostDate: 20211210  
Tran\_ID: 725005256  
CheckNum: 997334  
DIN: 725006461  
ReturnReasonCode:  
ReturnReasonDescription:  
Orig\_DIN: 725006461  
ECEItemSeqNum: 003000125784

3009 Kearsarge Road

DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. "VOID" FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICRO-PRINT BORDER

PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

Account: **7704678791** **\$300.00**

LAM PROPERTIES LLC  
17878 MONTE VISTA DR  
BOCA RATON, FL 33498-1054

Please Direct Any Questions To  
(800) 243-2508  
Online Bill Payment Processing Center


309/111

**0000997328**  
**November 23, 2021**

TD BANK NA  
1104 0032 EPY 07 1119 1/L 41266525 1 00174225


Pay **THREE HUNDRED AND 00/100** DOLLARS

TO THE ORDER OF CITY OF CAMDEN WATER  
PO BOX 371307  
PITTSBURGH, PA 15250-7307

 03114225  
AB11


**\$ \*\*\*\*\*300.00**

Void After 180 DAYS.  
*Signature On File*  
This check has been authorized  
by your depositor



Account: 4268483595  
Amount: 300.00  
PostDate: 20211201  
Tran\_ID: 742927716  
CheckNum: 997328  
DIN: 742928381  
ReturnReasonCode:  
ReturnReasonDescription:  
Orig\_DIN: 742928381  
ECEItemSeqNum: 003000013470

255271187

 Security watermark on this document includes a latent image. Reproduction of this watermark may require ultraviolet light. FEDERAL RESERVE BOARD OF GOVERNORS REG. CC

000603 036 120121 1324 BNYMELLON  
7704678791 PIT CRED TO PAYEE  
910-0083/371397 ABS END GUAR  
120121 305938 036 036

DO NOT WRITE STAMP OR SIGN BELOW THIS LINE  
RESERVED FOR FINANCIAL INSTITUTION USE

Account: 4268483595  
Amount: 300.00  
PostDate: 20211201  
Tran\_ID: 742927716  
CheckNum: 997328  
DIN: 742928381  
ReturnReasonCode:  
ReturnReasonDescription:  
Orig\_DIN: 742928381  
ECEItemSeqNum: 003000013470



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 2805 HARRIS AVE, PENNSAUKEN*

Point of Contact: Keith L. Walker    Public Works    757-7139    kewalker@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
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## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4-20-23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

APR 26 2023

Signature	Date
-----------	------



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 2805 HARRIS AVE, PENNSAUKEN*

**FACTS/BACKGROUND:**

- Per American Water, the customer was charged for sewer charges in error
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$159.22

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are owed by the City
- 

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Friday, March 24, 2023 12:07 PM  
**To:** Keith L. Walker; Angela Watkins; Sylvia Hill  
**Cc:** Amanda Herrera; Jahnaia Coley; Corinna Circe-Grimm  
**Subject:** FW: Attached Image  
**Attachments:** 0685\_001.pdf

**Follow Up Flag:** Follow up  
**Due By:** Monday, April 10, 2023 9:00 AM  
**Flag Status:** Flagged

Hi Keith,

Please process this refund. This customer was billed for Camden and Pennsauken sewer but only should have been billed for Pennsauken.

Please let me know when it is approved so we can debit the account.

*Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damage caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water St. Camden, NJ. 08102  
[www.amwater.com](http://www.amwater.com)

**Date: March 8, 2023**

**TO:** Director Keith Walker, City of Camden Public Works

**FROM:** American Water Operations & Maintenance

***RE: Customer Reimbursement Request***

---

**Name:** Jose Melo

**Mailing Address:** 2805 Harris Ave. Pennsauken, NJ 08110

**Service Address:** 2805 Harris Ave Pennsauken, NJ 08110

**Account Number:** 77-0685787-2

**Reimbursement:**

Water Reimbursement  
Sewer Reimbursement \$159.22

**Total Reimbursement \$159.22**

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts



Questions?  
 Call Customer Service:  
 9am - 3pm, Monday - Friday  
 (855) 769-3164

**Account Information**

Account Number: 77-0685787-2  
 Customer Name: JOSE MELO  
 Service Address: 2805 HARRIS AVE  
 PENNSAUKEN, NJ 08110-5705

**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

**You may have noticed that we recently updated our address for payments sent by US Mail. Please update your records. If you use a Bill Pay service through your bank, please update the address stored for your payment.**

**Total Amount Due \$70.71 by 09/15/20**

**Account Summary as of 08/14/20**

Previous Balance:	\$53.07
Payments:	-53.07
Current Charges:	\$70.71
Account Balance:	\$70.71

Additional charges if not paid by 09/15/20

Details as of 08/14/20

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416094	5/8 INCH	244	262 ACT	24.048

Reading Period Covers: April 2, 2020 - July 2, 2020

**Current Charges**

Meter: 180416094

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 24.05)	\$52.91
<b>Total Current Charges</b>	<b>\$70.71</b>

**Total Amount Due \$70.71**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105

Account Number 77-0685787-2  
 Service Address 2805 HARRIS AVE  
 Due Date 09/15/20

**Total Amount Due \$70.71**

AMOUNT ENCLOSED \$ \_\_\_\_\_



4977 1 AV 0.389 0137893-CAMS158928-ST.1GRP-004977  
 JOSE MELO  
 2805 HARRIS AVE  
 PENNSAUKEN NJ 08110-5705

T:15



**SEND REMITTANCE TO:**



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006857872000007071000007071202278



Questions?  
Call Customer Service:  
9am - 3pm, Monday - Friday  
(855) 769-3164

**Account Information**

Account Number: 77-0685787-2  
Customer Name: JOSE MELO  
Service Address: 2805 HARRIS AVE  
PENNSAUKEN, NJ 08110-5705

**Message Center**

NOTE: Reads shown in GALS - Consumption is billed in 100CCF

**Total Amount Due \$53.07 by 06/15/20**

**Account Summary as of 05/15/20**

Previous Balance:	\$35.44
Payments:	-\$35.44
Current Charges:	\$53.07
Account Balance:	\$53.07

**Additional charges if not paid by 06/15/20**

Details as of 05/15/20

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416094	5/8 INCH	232	244 ACT	16.032

Reading Period Covers: January 3, 2020 - April 2, 2020

**Current Charges**

<b>Meter: 180416094</b>	
Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 16.03)	\$35.27
<b>Total Current Charges</b>	<b>\$53.07</b>

**Total Amount Due \$53.07**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

Account Number 77-0685787-2  
Service Address 2805 HARRIS AVE  
Due Date 06/15/20

**Total Amount Due \$53.07**

AMOUNT ENCLOSED \$ \_\_\_\_\_



4970 1 AV 0 389 0133676-CAMS152914-ST 1GRP-004970

JOSE MELO  
2805 HARRIS AVE  
PENNSAUKEN NJ 08110-5705

T:15



**SEND REMITTANCE TO:**



CITY OF CAMDEN VIA AWE-CSG  
PO BOX 822192  
PHILADELPHIA, PA 19182-2192

00770006857872000005307000005307201361



Questions?  
Call Customer Service:  
9am - 3pm, Monday - Friday  
(855) 769-3164

**Account Information**

Account Number: 7-0685787-7  
Customer Name: JOSE MELO  
Service Address: 2805 HARRIS AVE  
PENNSAUKEN, NJ 08110-5705

**Total Amount Due \$35.44 by 03/16/20**

**Account Summary as of 02/14/20**

Previous Balance:	\$0.00
Payments:	\$0.00
Current Charges:	\$35.44
Account Balance:	\$35.44

Additional charges if not paid by 03/16/20

Details as of 02/14/20

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416094	5/8 INCH	226	232	8.016

Reading Period Covers: October 3, 2019 - January 3, 2020

**Current Charges**

Meter: 180416094	
Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 8.02)	\$17.64
<b>Total Current Charges</b>	<b>\$35.44</b>

**Total Amount Due \$35.44**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

Account Number 7-0685787-7  
Service Address 2805 HARRIS AVE  
Due Date 03/16/20

**Total Amount Due \$35.44**

AMOUNT ENCLOSED \$ \_\_\_\_\_



4764 1 AV 0.389 0129070-CAMS145565-ST 1GRP-004764  
JOSE MELO  
2805 HARRIS AVE  
PENNSAUKEN NJ 08110-5705

T:13



**SEND REMITTANCE TO:**



CITY OF CAMDEN VIA AWE-CSG  
PO BOX 822192  
PHILADELPHIA, PA 19182-2192

00070006857877000003544000003544200452

Itch: 2, Tran: 93, Date: 20200828, Amount: 70.71, Lockbox#: 371397, Acc#: -



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105



4977 1 AV 0.388 0137893-CAMS158928-ST.1GRP-004977  
JOSE MELO  
2805 HARRIS AVE  
PENNSAUKEN NJ 08110-5705



Account Number 77-0685787-2  
Service Address 2805 HARRIS AVE  
Due Date 09/15/20  
**Total Amount Due \$70.71**  
AMOUNT ENCLOSED \$ 70.71

SEND REMITTANCE TO:

CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

0077000068578720000070710000007071202278

atch: 2, Tran: 93, Date: 20200828, Amount: 70.71, Lockbox#: 371397, Acct#: 1010111449086, Check#: 345

**JOSE MELO**  
2805 HARRIS AVE.  
PENNSAUKEN, NJ 08110

**1845**  
55-2/212 8820

08-20-2020  
Date

Pay to the  
Order of

*City of Camden*  
*Seventy Y. 21.*

\$ 70.71.00

Dollars

 Photo Series Deposits  
Details on back

**WELLS FARGO**  
Wells Fargo Bank N.A.  
New Jersey  
wellsfargo.com

FOR

[Redacted]

*Jose Melo*

MP



atch: 2, Tran: 93, Date: 20200828, Amount: 70.71, Lockbox#: 371397, Acc#: 1010111449086, Check#: 345

000002 093 082720 1324 BNYMELLON  
0006857872 CRED TO PAYEE

9100083/371397  
082720 586863 093 190 ABS/END GUAR

WRITE NAME OF FINANCIAL INSTITUTION ON LINE AND  
CHECK BOX FOR MOBILE/REMOTE DEPOSIT



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 300 N BLACK HORSE PIKE, MT EPHRAIM

Point of Contact: Keith L. Walker    Public Works    757-7139    kewalker@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary)	Y		4-20-23	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature

APR 26 2023

Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 300 N BLACK HORSE PIKE, MT EPHRAIM*

**FACTS/BACKGROUND:**

- Per American Water, the customer was charged for sewer charges in error
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$1438.59

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are owed by the City
- 

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher for the refund, and Finance will process a check

**Prepared by:**                      **Angela M. Watkins**                      **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Wednesday, April 12, 2023 2:57 PM  
**To:** Angela Watkins; Keith L. Walker  
**Cc:** Sylvia Hill; Amanda Herrera  
**Subject:** Refund Request -300 N Black Horse Pk  
**Attachments:** 300 N BLACK HORSE PIKE REFUND REQUEST.pdf

Hi Angela,

Attached is a customer refund request. This was a Pennsauken customer that we should not have billed. Billing was reversed after a payment was made.

### *Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



AMERICAN WATER  
WE KEEP LIFE FLOWING®

---

**From:** Sylvia Hill <Sylvia.Hill01@amwater.com>  
**Sent:** Tuesday, March 28, 2023 1:06 PM  
**To:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Subject:**  
**Importance:** High

Attached is the refund request.

Sylvia Hill

**Ebills now available!**

**Click on the link below to register**

Ebilling/Auto-payment/Online: <https://umbportal.com/Camden>

**Date:** March 28, 2023

**TO:** Director Keith Walker, City of Camden Public Works  
**FROM** American Water Operations & Maintenance  
**RE: Customer Reimbursement Request**

**Name:** Auto Super Wash Inc.

**Mailing Address:** 300 N Blackhorse Pike Mount Ephraim, NJ 08059

**Service Address:** 300 N Black Horse Pike Mount Ephraim, NJ 08059

**Account Number:** 77-0685473-9

**Reimbursement:**

Water Reimbursement

Sewer Reimbursement 1,438.59

**Total Reimbursement \$ 1,438.59**

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts



Questions?  
 Call Customer Service:  
 9am - 3pm, Monday - Friday  
 (855) 769-3164

**Account Information**

**Account Number:** 77-0685473-9  
**Customer Name:** AUTO SUPER WASH INC  
**Service Address:** 300 N BLACK HORSE PIKE  
 MOUNT EPHRAIM, NJ 08059-1313

**Total Amount Due \$1,438.59 by 04/15/20**

**Account Summary as of 03/13/20**

**Previous Balance:** \$0.00  
**Payments:** \$0.00  
**Current Charges:** \$1,438.59  
**Account Balance:** \$1,438.59

Additional charges if not paid by 04/15/20

Details as of 03/13/20

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180766448	2 INCH	5248	5689 ACT	589.176

Reading Period Covers: November 21, 2019 - February 21, 2020

**Current Charges**

**Meter: 180766448**  
 Service Charge: Sewer- (\$142.40 x 1) \$142.40  
 Consumption Charge: Sewer- (\$2.20 x 589.18) \$1,296.19  
**Total Current Charges \$1,438.59**

**Total Amount Due \$1,438.59**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105

**Account Number** 77-0685473-9  
**Service Address** 300 N BLACK HORSE PIKE  
**Due Date** 04/15/20

**Total Amount Due \$1,438.59**

AMOUNT ENCLOSED \$ \_\_\_\_\_



4271 1 AV 0 389 0130620-CAMS147549-ST 1GRP-004271  
 AUTO SUPER WASH INC  
 300 BLACK HORSE PIKE  
 MOUNT EPHRAIM NJ 08059-2009

T.12



**SEND REMITTANCE TO:**



CITY OF CAMDEN VIA AWE-CSG  
 PO BOX 822192  
 PHILADELPHIA, PA 19182-2192

00770006854739000143859000143859200730



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF WATER AND SEWER CHARGES FOR 1353 CHASE ST.

Point of Contact: Keith L. Walker    Public Works    757-7139    kewalker@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4-20-23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature \_\_\_\_\_ Date \_\_\_\_\_

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

Signature \_\_\_\_\_ Date \_\_\_\_\_

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF WATER AND SEWER CHARGES FOR 1353 CHASE ST.*

**FACTS/BACKGROUND:**

- Per American Water, the customer overpaid water and sewer charges
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$95.88

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are owed by the City

- 

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher for the refund, and Finance will process a check

**Prepared by:**

**Angela M. Watkins**

**757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email



**Date:** March 30, 2023

**TO:** Director Keith Walker, City of Camden Public Works  
**FROM** American Water Operations & Maintenance  
**RE: Customer Reimbursement Request**

**Name:** Brinson Development LLC

**Mailing Address:** 1 Eves Dr. Ste 111 Marlton NJ 08053

**Service Address:** 1353 Chase St Camden NJ 08104

**Account Number:** 77-0470980-2

**Reimbursement:**

Water Reimbursement 54.75

Sewer Reimbursement 41.13

**Total Reimbursement \$ 95.88**

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

**BRINSON DEVELOPMENT LLC**  
**ONE EVES DRIVE SUITE 111**  
**MARLTON, NJ 08053-3125**  
**856-985-6425 [brinsdev@aol.com](mailto:brinsdev@aol.com)**

March 15, 2023

City of Camden Water  
100 South 17<sup>th</sup> St.  
Camden NJ 08105

Overpayment – Refund check requested

Attention: Customer Service,

Account # 77-0470980-2 has a credit balance of **\$95.88**. Please send us a check for that amount as account is inactive. We have tried calling but office was currently closed due to unforeseen circumstances. Your prompt attention is appreciated.

Please mail check to Brinson Development LLC, One Eves Dr. – Suite 111, Marlton, NJ 08053

Thank you.

Sincerely,

Brinson Development LLC  
Management

file

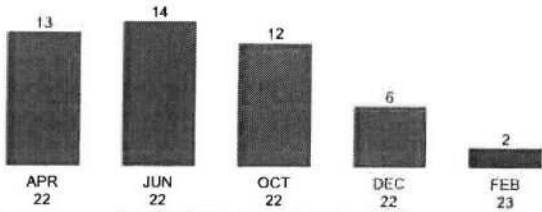


Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0470980-2  
**Customer Name:** LLC BRINSON DEVELOPMENT  
**Service Address:** 1353 CHASE ST  
CAMDEN, NJ 08104

**Usage History**



**Message Center**

\* FINAL \*

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://nidea-housing.dynamics365portals.us/en-US/daid-services/> to apply or call 1-800-510-3102 to submit an application.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- Ebilling/Auto-payment/Online: [UMBSPORTAL.AM.WATER.COM](http://UMBSPORTAL.AM.WATER.COM)
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

**Total Amount Due \$95.88 by 03/15/23**

**Account Summary as of 02/09/23**

<b>Previous Balance:</b>	\$66.03
<b>Payments:</b>	\$0.00
<b>Current Charges:</b>	\$29.85
<b>Account Balance:</b>	\$95.88

Additional charges if not paid by 03/15/23

Details as of 02/09/23

Meter No.	Meter Size	Prior Read	Current Read	Consumption
72336248	5/8 INCH	1103	1105	2

Billing Period Covers: December 28, 2022 - February 9, 2023

**Current Charges**

**Meter: 72336248**

Service Charge: Water (\$22.05 x 0.48)	\$10.54
Consumption Charge: Water (\$3.20 x 2)	\$6.40
Service Charge: Sewer (\$17.80 x 0.48)	\$8.51
Consumption Charge: Sewer (\$2.20 x 2)	\$4.40
<b>Total Current Charges</b>	<b>\$29.85</b>

**Total Amount Due \$95.88**

**Due Date Does Not Apply to Amounts Past Due**

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105



0185203-CAMS226843-ST NOPRIN-000045  
LLC BRINSON DEVELOPMENT  
1 EVES DR STE 111  
MARLTON NJ 08053-3125



**Account Number** 77-0470980-2  
**Service Address** 1353 CHASE ST  
**Due Date** 03/15/23

**Total Amount Due \$95.88**

AMOUNT ENCLOSED \$ \_\_\_\_\_

**SEND REMITTANCE TO:**



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

00770004709802000009588000009588230405

# Wells Fargo Combined Statement of Accounts

February 28, 2023 ■ Page 1 of 6



BRINSON DEVELOPMENT L.L.C.  
 1 EVES DR STE 111  
 MARLTON NJ 08053-3125

## Questions?

Available by phone Mon-Sat 7:00am-11:00pm Eastern Time, Sun 9:00am-10:00pm Eastern Time

We accept all relay calls, including 711

**1-800-CALL-WELLS** (1-800-225-5935)

En español: 1-877-337-7454

Online [wellsfargo.com/biz](https://wellsfargo.com/biz)

Write Wells Fargo Bank, N.A. (347)  
 P O Box 6995  
 Portland, OR 97228-6995

## Your Business and Wells Fargo

Visit [wellsfargo.com/digitalbusinessresources](https://wellsfargo.com/digitalbusinessresources) to explore tours, articles, infographics, and other resources on the topics of money movement, account management and monitoring, security and fraud prevention, and more.

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to [wellsfargo.com/biz](https://wellsfargo.com/biz) or call the number above if you have questions or if you would like to add new services.

- Business Online Banking
- Online Statements
- Business Bill Pay
- Business Spending Report
- Overdraft Protection

## Summary of accounts

### Checking and Savings

Account	Page	Account number	Ending balance last statement	Ending balance this statement
Initiate Business Checking <sup>SM</sup>		6254		

February 28, 2023 ■ Page 3 of 6



## Transaction history(continued)

Date	Check Number	Description	Deposits: Credits	Withdrawals	Ending daily balance
2/13		BRINSON BRINSON			
2/13		BRINSON BRINSON			
2/13		BRINSON BRINSON			
2/14		BRINSON BRINSON			
2/14		Pmnt Svc Fee Servicefee 230213 8314348 Brinson Brinson Develo		1.95	
2/15		Camden W & S Water 230214 8359945 Brinson Brinson Develo		95.88	
2/16		BRINSON BRINSON			



**Transaction history(continued)**

Date	Check Number	Description	Deposits/Credits	Withdrawals/Debits	Ending daily balance
2/13	[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
2/13	[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
2/13	[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]
2/14	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2/14	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2/14	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2/15	[REDACTED]	Camden W & S Water 230214 8359945 Brinson Brinson Develo		95.88	[REDACTED]
2/16	[REDACTED]	[REDACTED]		[REDACTED]	[REDACTED]

\*



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**Payment Receipt**

Your payment has been accepted

---

<b>Confirmation #</b>	918692583
<b>Payment Type</b>	City of Camden Water and Sewer Payments
<b><u>Account #</u></b>	<u>7704709802</u>
<b>Status</b>	ACCEPTED
<b>Payment Date</b>	Feb 13, 2023 – 2:57:42 PM
<b>Payment Method</b>	Checking Account *****6254
<b><u>Payment Amount</u></b>	<u>\$95.88</u>
<b>Service Fee</b>	\$1.95
<b>Total Amount Charged</b>	\$97.83



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 2806 HARRIS AVE, PENNSAUKEN

Point of Contact: Keith L. Walker    Public Works    757-7139    kewalker@ci.camden.nj.us

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary)	Y		4-20-23	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature	Date
-----------	------

Attachments (list and attach all available):

1. Backup documentation – American Water customer reimbursement request

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by:  
City Attorney

	APR 26 2023
Signature	Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** *RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF SEWER CHARGES FOR 2806 HARRIS AVE, PENNSAUKEN*

**FACTS/BACKGROUND:**

- Per American Water, the customer was charged for sewer charges in error
- American Water calculated the overpayment and provided reimbursement request documents

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$890.14

**IMPACT STATEMENT:**

- If approved, the customer will receive the refund they are owed by the City
- 

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Keith L. Walker, Director of Public Works

**COORDINATION:**

- DPW will process a direct voucher for the refund, and Finance will process a check

**Prepared by:**            **Angela M. Watkins**            **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email



## Angela Watkins

---

**From:** Kimberly Jamerson <Kimberly.Jamerson@amwater.com>  
**Sent:** Friday, March 24, 2023 11:45 AM  
**To:** Keith L. Walker; Angela Watkins  
**Cc:** Sylvia Hill; Amanda Herrera  
**Subject:** Refund 2806 Harris  
**Attachments:** 2806 HARRIS AVE. REFUND REQUEST \$890.14.pdf

**Follow Up Flag:** Follow up  
**Due By:** Monday, April 10, 2023 9:00 AM  
**Flag Status:** Flagged

Hi Keith,

Please process this refund. The customer was being billed for Camden and Pennsauken sewer but should have been billed for Pennsauken only.

Please let me know when it is approved so we can debit the account.

Thank you,

*Kimberly Jamerson*

*Manager, Customer Service & Billing  
Camden, New Jersey ~ CSG Operations*

[www.amwater.com](http://www.amwater.com)



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[www.amwater.com](http://www.amwater.com)

**Date: March 24, 2023**

**TO:** Director Keith Walker, City of Camden Public Works

**FROM:** American Water Operations & Maintenance

***RE: Customer Reimbursement Request***

---

**Name: Maritza Santiago**

**Mailing Address: 2806 Harris Ave. Pennsauken, NJ 08110**

**Service Address: 2806 Harris Ave Pennsauken, NJ 08110**

**Account Number: 77-0685455-6**

**Reimbursement:**

Water Reimbursement  
Sewer Reimbursement \$890.14

**Total Reimbursement \$890.14**

**Supporting Documents Attached:**

- Customer written request
- Front and back copies of check(s)
- UMBS printouts

3/24/23, 11:00 AM

about:blank

As of Date Printed  
Account Number  
Block & Lot  
Owner name

3/24/2023 11:00 AM  
77-0685455-6

Service Address  
Account balance

SANTIAGO, MARITZA  
2806 HARRIS AVE  
CAMDEN NJ 08110-5706  
(\$890.14)



Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Total Amount Due \$59.76 by 03/17/23**

**Account Summary as of 02/15/23**

Previous Balance:	\$106.89
Payments:	-\$106.89
Interest Charge:	\$0.81
Current Charges:	\$58.95
Account Balance:	\$59.76

Additional charges if not paid by 03/17/23

Details as of 02/15/23

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	334	348 ACT	18.704

Billing Period Covers: October 4, 2022 - January 4, 2023

**Current Charges**

Meter: 180416004

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 18.7)	\$41.15

**Total Current Charges \$58.95**

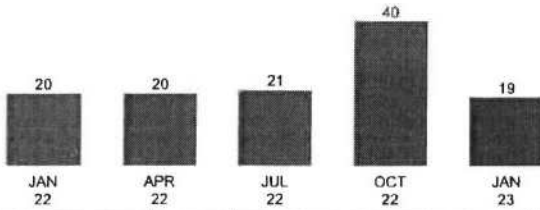
**Total Amount Due \$59.76**

**Due Date Does Not Apply to Amounts Past Due**

**Account Information**

Account Number: 77-0685455-6  
Customer Name: MARITZA SANTIAGO  
Service Address: 2806 HARRIS AVE  
CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>

to apply or call 1-800-510-3102 to submit an application.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

- Ebilling/Auto-payment/Online: [UMBSPORTAL.AM.WATER.COM](http://UMBSPORTAL.AM.WATER.COM)
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

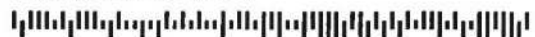
Account Number 77-0685455-6  
Service Address 2806 HARRIS AVE  
Due Date 03/17/23

**Total Amount Due \$59.76**

AMOUNT ENCLOSED \$ \_\_\_\_\_



**SEND REMITTANCE TO:**



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397



3778 1 AV 0 471 0185203-CAMS226843-ST.1GRP-003778  
MARITZA SANTIAGO  
2806 HARRIS AVE  
PENNSAUKEN NJ 08110-5706

T:11

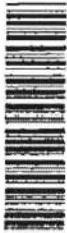


00770006854556000005976000005976230461

Itch: 1, Tran: 14, Date: 20230323, Amount: 59.76, Lockbox#: 371397, Acc#: -



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105



3778 1 AV 0.471 0185203-CAMS226843-ST.1GRP-003778  
MARITZA SANTIAGO  
2806 HARRIS AVE  
PENNSAUKEN NJ 08110-5706



Account Number **77-0685455-6**  
Service Address **2806 HARRIS AVE**  
Due Date **03/17/23**  
**Total Amount Due \$59.76**  
AMOUNT ENCLOSED \$ 59.76

SEND REMITTANCE TO:

CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

0077000685455600000597600000597623046J

atch: 1, Tran: 14, Date: 20230323, Amount: 59.76, Lockbox#: 371397, Acc#: 4304515153, Check#: 222

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

222

3-17-23

55-136/312  
078

Date

Pay to the Order of City of Camden \$ 59.76

fifty nine <sup>76</sup>/<sub>100</sub>

Dollars



**Bank**

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For

*[Handwritten Signature]*

0222

Holland Chain

TD Bank N.A.

atch: 1, Tran: 14, Date: 20230323, Amount: 59.76, Lockbox#: 371397, Acc#: 4304515153, Check#: 222

000001 014 032323 1324 BNYMELLON  
0006854556 PIT CRED TO PAYEE  
910-0083/371397 ABS END GUAR  
032323 541528 014 028

03/23/2023 541528 000001 0000010 025 000000



Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Total Amount Due \$106.89 by 12/15/22**

**Account Summary as of 11/15/22**

Previous Balance:	\$64.83
Payments:	-\$64.83
Interest Charge:	\$0.91
Current Charges:	\$105.98
Account Balance:	\$106.89

Additional charges if not paid by 12/15/22

Details as of 11/15/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	304	334 ACT	40.08

Billing Period Covers: July 7, 2022 - October 4, 2022

**Current Charges**

Meter: 180416004

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 40.08)	\$88.18

**Total Current Charges \$105.98**

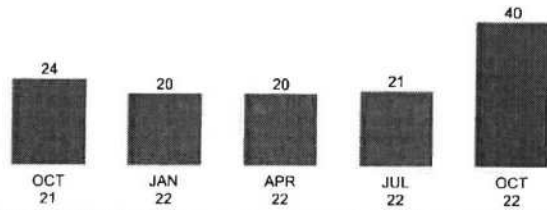
**Total Amount Due \$106.89**

Due Date Does Not Apply to Amounts Past Due

**Account Information**

Account Number: 77-0685455-6  
Customer Name: MARITZA SANTIAGO  
Service Address: 2806 HARRIS AVE  
CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://njdca-housing-dynamics365portals.us/en-US/dcaid-services/> to apply or call 1-800-510-3102 to submit an application.

Never miss a Bill or Due Date again. We have Multiple Payment Options.

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- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

Account Number 77-0685455-6  
Service Address 2806 HARRIS AVE  
Due Date 12/15/22

**Total Amount Due \$106.89**

AMOUNT ENCLOSED \$ \_\_\_\_\_



3843 1 AV 0.455 0180244-CAMS219653-ST.1GRP-003843  
MARITZA SANTIAGO  
2806 HARRIS AVE  
PENNSAUKEN NJ 08110-5706

T:11



SEND REMITTANCE TO:



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

00770006854556000010689000010689223193





Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Total Amount Due \$64.83 by 09/15/22**

**Account Summary as of 08/15/22**

<b>Previous Balance:</b>	\$61.89
<b>Payments:</b>	-\$61.89
<b>Current Charges:</b>	\$64.83
<b>Account Balance:</b>	\$64.83

**Additional charges if not paid by 09/15/22**

Details as of 08/15/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	288	304 ACT	21.376

Billing Period Covers: April 4, 2022 - July 7, 2022

**Current Charges**

<b>Meter: 180416004</b>	
Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 21.38)	\$47.03
<b>Total Current Charges</b>	<b>\$64.83</b>

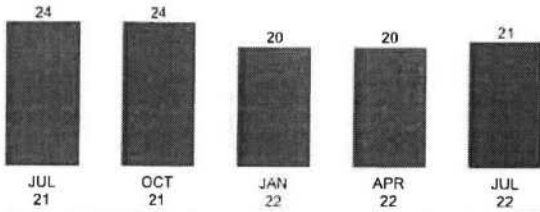
**Total Amount Due \$64.83**

**Due Date Does Not Apply to Amounts Past Due**

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

Bill payment assistance may be available through the Low-Income Household Water Assistance Program (LIHWAP). Visit <https://njdca-housing.dynamics365portals.us/en-US/dcaid-services/>

to apply or call 1-800-510-3102 to submit an application.

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- Ebilling/Auto-payment/Online: [UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)
- Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)
- Pay by Phone: 1-866-371-2623

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105

**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 09/15/22

**Total Amount Due \$64.83**

AMOUNT ENCLOSED \$ \_\_\_\_\_



3698 1 AV 0 455 0175141-CAMS212311-ST 1GRP-003698  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T:10



**SEND REMITTANCE TO:**

**CITY OF CAMDEN**  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000006483000006483222278

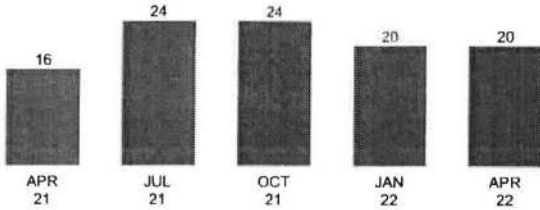


Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

**Never Miss A Bill or Due Date Again!!! We have Multiple Payment Options!!**

Ebilling/Auto-payment/Online:  
[UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)

Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)

Pay by Phone: 1-866-371-2623

**Total Amount Due \$61.89 by 06/15/22**

**Account Summary as of 05/13/22**

Previous Balance:	\$61.89
Payments:	-\$61.89
Current Charges:	\$61.89
Account Balance:	\$61.89

Additional charges if not paid by 06/15/22

Details as of 05/13/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	273	288 ACT	20.04

Billing Period Covers: January 3, 2022 - April 4, 2022

**Current Charges**

**Meter: 180416004**

Service Charge: Sewer- (\$17.80 x 1) \$17.80

Consumption Charge: Sewer- (\$2.20 x 20.04) \$44.09

**Total Current Charges \$61.89**

**Total Amount Due \$61.89**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 06/15/22

**Total Amount Due \$61.89**

AMOUNT ENCLOSED \$ \_\_\_\_\_



3785 1 AV 0 426 0170370-CAMS205229-ST 1GRP-003785  
MARITZA SANTIAGO  
2806 HARRIS AVE  
PENNSAUKEN NJ 08110-5706

T:11



**SEND REMITTANCE TO:**



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

00770006854556000006189000006189221338

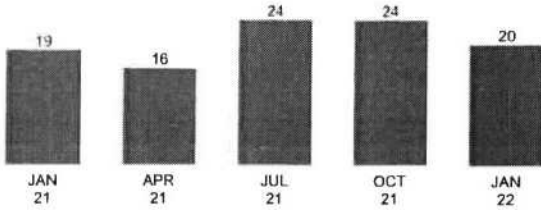


Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

**Never Miss A Bill or Due Date Again!!! We have Multiple Payment Options!!**

Ebilling/Auto-payment/Online:  
[UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)

Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)

Pay by Phone: 1-866-371-2623

**Total Amount Due \$61.89 by 03/17/22**

**Account Summary as of 02/15/22**

Previous Balance:	\$70.71
Payments:	-\$70.71
Current Charges:	\$61.89
Account Balance:	\$61.89

Additional charges if not paid by 03/17/22

Details as of 02/15/22

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	258	273 ACT	20.04

Billing Period Covers: October 4, 2021 - January 3, 2022

**Current Charges**

**Meter: 180416004**

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 20.04)	\$44.09
<b>Total Current Charges</b>	<b>\$61.89</b>

**Total Amount Due \$61.89**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



3596 1 AV 0.426 0165505-CAMS198366-ST.1GRP-003596  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T.10



**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 03/17/22

**Total Amount Due \$61.89**

AMOUNT ENCLOSED \$ \_\_\_\_\_

**SEND REMITTANCE TO:**



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000006189000006189220462

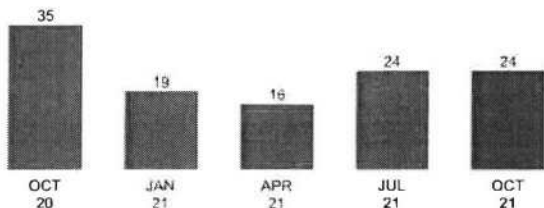


Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

**Never Miss A Bill or Due Date Again!!! We have Multiple Payment Options!!**

Ebilling/Auto-payment/Online:  
[UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)

Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)

Pay by Phone: 1-866-371-2623

**Total Amount Due \$70.71 by 12/15/21**

**Account Summary as of 11/15/21**

Previous Balance:	\$70.71
Payments:	-\$70.71
Current Charges:	\$70.71
Account Balance:	\$70.71

Additional charges if not paid by 12/15/21

Details as of 11/15/21

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	240	258 ACT	24.048

Billing Period Covers: July 2, 2021 - October 4, 2021

**Current Charges**

**Meter: 180416004**

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 24.05)	\$52.91
<b>Total Current Charges</b>	<b>\$70.71</b>

**Total Amount Due \$70.71**

**Due Date Does Not Apply to Amounts Past Due**

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



3775 1 AV 0.426 0160606-CAMS191396-ST 1GRP-003775  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T 10



**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 12/15/21

**Total Amount Due \$70.71**

AMOUNT ENCLOSED \$ \_\_\_\_\_

**SEND REMITTANCE TO:**



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000007071000007071213192

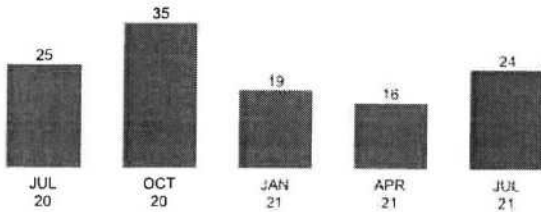


Pay by Phone: 1-866-371-2623  
 Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

**Never Miss A Bill or Due Date Again!!! We have Multiple Payment Options!!**

Ebilling/Auto-payment/Online:  
[UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)

Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)

Pay by Phone: 1-866-371-2623

**Total Amount Due \$70.71 by 09/15/21**

**Account Summary as of 08/13/21**

Previous Balance:	\$53.07
Payments:	-\$53.07
Current Charges:	\$70.71
Account Balance:	\$70.71

Additional charges if not paid by 09/15/21

Details as of 08/13/21

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	222	240 ACT	24.048

Billing Period Covers: April 6, 2021 - July 2, 2021

**Current Charges**

**Meter: 180416004**

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 24.05)	\$52.91
<b>Total Current Charges</b>	<b>\$70.71</b>

**Total Amount Due \$70.71**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



4433 1 AV 0 398 0155681-CAMS184392-ST.1GRP-004433  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T:12



**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 09/15/21

**Total Amount Due \$70.71**

AMOUNT ENCLOSED \$ \_\_\_\_\_

SEND REMITTANCE TO:



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000007071000007071212251

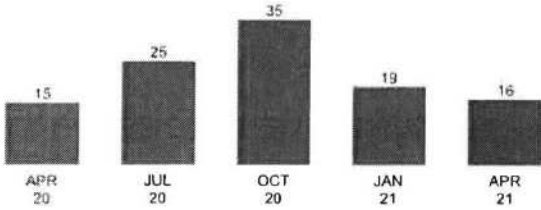


Pay by Phone: 1-866-371-2623  
Customer Service: 1-855-769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
CAMDEN, NJ 08110-5706

**Usage History**



**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

Please make sure your Online Banking service reflects the correct mailing address and account number.

**Never Miss A Bill or Due Date Again!!! We have Multiple Payment Options!!**

Ebilling/Auto-payment/Online:

[UMBSPORTAL.COM/CAMDEN](http://UMBSPORTAL.COM/CAMDEN)

Drop Box: City Hall - Tax Office Room 117 (WED Pick Up)

Pay by Phone: 1-866-371-2623

**Total Amount Due \$53.07 by 06/15/21**

**Account Summary as of 05/13/21**

Previous Balance:	\$58.95
Payments:	-\$58.95
Current Charges:	\$53.07
Account Balance:	\$53.07

Additional charges if not paid by 06/15/21

Details as of 05/13/21

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	210	222 ACT	16.032

Billing Period Covers: January 6, 2021 - April 6, 2021

**Current Charges**

Meter: 180416004

Service Charge: Sewer- (\$17.80 x 1) \$17.80

Consumption Charge: Sewer- (\$2.20 x 16.03) \$35.27

**Total Current Charges \$53.07**

**Total Amount Due \$53.07**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 06/15/21

**Total Amount Due \$53.07**

AMOUNT ENCLOSED \$ \_\_\_\_\_



5000 1 AV 0.398 0151089-CAMS178009-ST.1GRP-005000

MARITZA SANTIAGO  
2806 HARRIS AVE  
PENNSAUKEN NJ 08110-5706

T:14



SEND REMITTANCE TO:



CITY OF CAMDEN  
PO BOX 371397  
PITTSBURGH, PA 15250-7397

00770006854556000005307000005307211337



Questions?  
 Call Customer Service:  
 9am - 3pm, Monday - Friday  
 (855) 769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

**You may have noticed that we recently updated our address for payments sent by US Mail. Please update your records. If you use a Bill Pay service through your bank, please update the address stored for your payment.**

**Total Amount Due \$58.95 by 03/15/21**

**Account Summary as of 02/12/21**

<b>Previous Balance:</b>	\$95.09
<b>Payments:</b>	-\$95.09
<b>Current Charges:</b>	\$58.95
<b>Account Balance:</b>	\$58.95

Additional charges if not paid by 03/15/21

Details as of 02/12/21

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	196	210 ACT	18.704

Billing Period Covers: October 2, 2020 - January 6, 2021

**Current Charges**

**Meter: 180416004**

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 18.7)	\$41.15
<b>Total Current Charges</b>	<b>\$58.95</b>

**Total Amount Due \$58.95**

Due Date Does Not Apply to Amounts Past Due

*Please detach and return this bottom portion with your payment.*



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



4787 1 AV 0 398 0146536-CAMS170561-ST 1GRP-004787  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T-14



**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 03/15/21

**Total Amount Due \$58.95**

AMOUNT ENCLOSED \$ \_\_\_\_\_

**SEND REMITTANCE TO:**



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000005895000005895210430



Questions?  
 Call Customer Service:  
 9am - 3pm, Monday - Friday  
 (855) 769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

**You may have noticed that we recently updated our address for payments sent by US Mail. Please update your records. If you use a Bill Pay service through your bank, please update the address stored for your payment.**

**Total Amount Due \$95.09 by 12/15/20**

**Account Summary as of 11/13/20**

<b>Previous Balance:</b>	\$124.13
<b>Payments:</b>	-\$124.46
<b>Interest Charge:</b>	\$1.20
<b>Current Charges:</b>	\$94.22
<b>Account Balance:</b>	\$95.09

**Additional charges if not paid by 12/15/20**

**Details as of 11/13/20**

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	170	196 ACT	34.736

Reading Period Covers: July 2, 2020 - October 2, 2020

**Current Charges**

**Meter: 180416004**

Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 34.74)	\$76.42
<b>Total Current Charges</b>	<b>\$94.22</b>

**Total Amount Due \$95.09**

Due Date Does Not Apply to Amounts Past Due

*Please detach and return this bottom portion with your payment.*



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



4896 1 AV 0.389 0142258-CAMS164863-ST 1GRP-004896  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T:15



**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 12/15/20

**Total Amount Due \$95.09**

AMOUNT ENCLOSED \$ \_\_\_\_\_

**SEND REMITTANCE TO:**



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000009509000009509203180





Questions?  
 Call Customer Service:  
 9am - 3pm, Monday - Friday  
 (855) 769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Message Center**

NOTE: Reads shown in 1000 GALS - Consumption is billed in 100 CF

**You may have noticed that we recently updated our address for payments sent by US Mail. Please update your records. If you use a Bill Pay service through your bank, please update the address stored for your payment.**

**Total Amount Due \$124.76 by 09/15/20**

**Account Summary as of 08/14/20**

**Previous Balance:** \$50.13  
**Payments:** \$0.00  
**Interest Charge:** \$0.99  
**Current Charges:** \$73.64  
**Account Balance:** \$124.76

**Additional charges if not paid by 09/15/20**

**Details as of 08/14/20**

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	151	170 ACT	25.384

Reading Period Covers: April 2, 2020 - July 2, 2020

**Current Charges**

**Meter: 180416004**  
 Service Charge: Sewer- (\$17.80 x 1) \$17.80  
 Consumption Charge: Sewer- (\$2.20 x 25.38) \$55.84  
**Total Current Charges \$73.64**

**Total Amount Due \$124.76**

Due Date Does Not Apply to Amounts Past Due

*Please detach and return this bottom portion with your payment.*



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105

**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 09/15/20

**Total Amount Due \$124.76**

AMOUNT ENCLOSED \$ \_\_\_\_\_



4978 1 AV 0 389 0137893-CAMS158928-ST 1GRP-004978  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T.15



**SEND REMITTANCE TO:**



CITY OF CAMDEN  
 PO BOX 371397  
 PITTSBURGH, PA 15250-7397

00770006854556000012476000012476202273



Questions?  
 Call Customer Service:  
 9am - 3pm, Monday - Friday  
 (855) 769-3164

**Account Information**

**Account Number:** 77-0685455-6  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
 CAMDEN, NJ 08110-5706

**Message Center**

NOTE: Reads shown in GALS - Consumption is billed in 100CCF

**Total Amount Due \$50.13 by 06/15/20**

**Account Summary as of 05/15/20**

<b>Previous Balance:</b>	\$61.89
<b>Payments:</b>	-\$61.89
<b>Current Charges:</b>	\$50.13
<b>Account Balance:</b>	\$50.13

Additional charges if not paid by 06/15/20

Details as of 05/15/20

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	140	151 ACT	14.696

Reading Period Covers: January 3, 2020 - April 2, 2020

**Current Charges**

<b>Meter: 180416004</b>	
Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 14.7)	\$32.33
<b>Total Current Charges</b>	<b>\$50.13</b>

**Total Amount Due \$50.13**

**Due Date Does Not Apply to Amounts Past Due**

Please detach and return this bottom portion with your payment.



City of Camden Water  
 100 S. 17th St.  
 Camden, NJ 08105



4971 1 AV 0.389 0133676-CAMS152914-ST.1GRP-004971  
 MARITZA SANTIAGO  
 2806 HARRIS AVE  
 PENNSAUKEN NJ 08110-5706

T:15



**Account Number** 77-0685455-6  
**Service Address** 2806 HARRIS AVE  
**Due Date** 06/15/20

**Total Amount Due \$50.13**

AMOUNT ENCLOSED \$ \_\_\_\_\_

SEND REMITTANCE TO:



CITY OF CAMDEN VIA AWE-CSG  
 PO BOX 822192  
 PHILADELPHIA, PA 19182-2192

00770006854556000005013000005013201360



Questions?  
Call Customer Service:  
9am - 3pm, Monday - Friday  
(855) 769-3164

**Account Information**

**Account Number:** 7-0685455-1  
**Customer Name:** MARITZA SANTIAGO  
**Service Address:** 2806 HARRIS AVE  
CAMDEN, NJ 08110-5706

**Total Amount Due \$61.89 by 03/16/20**

**Account Summary as of 02/14/20**

<b>Previous Balance:</b>	\$0.00
<b>Payments:</b>	\$0.00
<b>Current Charges:</b>	\$61.89
<b>Account Balance:</b>	\$61.89

Additional charges if not paid by 03/16/20

Details as of 02/14/20

Meter No.	Meter Size	Prior Read	Current Read	Consumption
180416004	5/8 INCH	125	140	20.04

Reading Period Covers: October 2, 2019 - January 3, 2020

**Current Charges**

<b>Meter: 180416004</b>	
Service Charge: Sewer- (\$17.80 x 1)	\$17.80
Consumption Charge: Sewer- (\$2.20 x 20.04)	\$44.09
<b>Total Current Charges</b>	<b>\$61.89</b>

**Total Amount Due \$61.89**

Due Date Does Not Apply to Amounts Past Due

Please detach and return this bottom portion with your payment.



City of Camden Water  
100 S. 17th St.  
Camden, NJ 08105

**Account Number** 7-0685455-1  
**Service Address** 2806 HARRIS AVE  
**Due Date** 03/16/20

**Total Amount Due \$61.89**

AMOUNT ENCLOSED \$ \_\_\_\_\_



4765 1 AV 0 389 0129070-CAMS145565-ST 1GRP-004765  
MARITZA SANTIAGO  
2806 HARRIS AVE  
PENNSAUKEN NJ 08110-5706

T:13



**SEND REMITTANCE TO:**



CITY OF CAMDEN VIA AWE-CSG  
PO BOX 822192  
PHILADELPHIA, PA 19182-2192

00070006854551000006189000006189200456

atch: 1, Tran: 6, Date: 20221221, Amount: 106.89, Lockbox#: 371397, Acct#: 4304515153, Check#: 206

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

206

55-136/312  
078

12-10-22 Date

Pay to the  
Order of

City of Camden \$ 106.89

One hundred six 89 Dollars

Photo  
Rate  
Deposit  
Details on back



**Bank**

America's Most Convenient Bank®

For

⑆031201360⑆ 4304515153⑈

0206

Member FDIC

TD Bank N.A.

atch: 1, Tran: 6, Date: 20221221, Amount: 106.89, Lockbox#: 371397, Acc#: 4304515153, Check#: 206

4304515153

000000000000

Security Features exceed industry standards and include:

• ImageWatch: Matching account and check number

on back (Patent No. 9,240,838)

• MobileMark: Mobile device

check has been deposited

• The Security Weave: pattern on back designed to deter fraud

• Microprint (MP) lines printed on back

• The words ORIGINAL DOCUMENT on the back

• Photo Safe Deposit

Do not cash if:

• Any of the features listed above are missing or appear altered

• Fugitive ink on back looks pink or has disappeared

• Brown stains or colored spots appear on both front and back

BNYMELLON

CRED TO PAYEE

AB\$ END GUAR

CHECK BOX FOR MOBILE/REMOTE DEPOSIT  
WRITE NAME OF FINANCIAL INSTITUTION ON LINE 28

atch: 2, Tran: 21, Date: 20221019, Amount: 64.83, Lockbox#: 371397, Acct#: 4304515153, Check#: 198

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

198

55-136/312  
078

10-15-22  
Date

Pay to the  
Order of

City of Camden \$ 64.83

sixty four  $\frac{83}{100}$

Dollars

 Photo  
Safe  
Deposit  
Details on back

 **Bank**  
America's Most Convenient Bank®

For



⑆031201360⑆ 4304515153⑆

0198

atch: 2, Tran: 21, Date: 20221019, Amount: 64.83, Lockbox#: 371397, Acc#: 4304515153, Check#: 198

4304515153

MARITZA SANTIAGO

Security Features exceed industry standards and include:

ImageMatch: Matching account and check number

no back (Patent No. 9,240,088)

MobileMark: Mobile

Work has been deposited

Security Weaver: Pattern on back

Approval (ATP) lines printed

Words "ORIGINAL" visible

Safe Deposit: Not visible

Get cash if:

any of the features listed above are missing or appear altered

any ink on back looks pink or has disappeared

green stains or colored spots appear on both front and back

0000020219101922 1324  
0008854556 PIT  
810-0083/374897  
10992574736024041

BNYMELLON  
CREDIT TO PAYEE  
ABS END GUAR

WRITE NAME OF FINANCIAL INSTITUTION ON LINE ABOVE  
CHECK BOX FOR BILL/REMOTE DEPOSIT

atch: 2, Tran: 21, Date: 20220607, Amount: 61.89, Lockbox#: 371397, Acc#: 4304515153, Check#: 170

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

170

5-27-22  
Date

55-136/312  
078

Pay to the  
Order of

City of Camden

sixty one <sup>89</sup>/<sub>100</sub>

\$ 61.89

Dollars



America's Most Convenient Bank®

For

⑆031201360⑆ 4304515153⑈

0170



atch: 2, Tran: 21, Date: 20220607, Amount: 61.89, Lockbox#: 371397, Acc#: 4304515153, Check#: 170

...features exceed industry standards and include  
... Monitoring account and check coverage

000000202106070214324

BNYMELLON

0006854556

PIT

CREDIT TO PAYEE

910-0083/371397

ABS END GUAR

060722518944021 041

... of the features listed above are missing or appear altered  
... the ink on this check has been tampered with  
... brown stains or colored marks appear on both front and back

LOCK BOX FOR MOBILE/REMOTE DEPOSIT  
NAME OF FINANCIAL INSTITUTION ON LINE AS

atch: 1, Tran: 9, Date: 20220310, Amount: 61.89, Lockbox#: 371397, Acct#: 4304515153, Check#: 160

**MARITZA SANTIAGO**  
2808 HARRIS AVE  
PENNSAUKEN, NJ 08110

160

55-136/312  
078

3-5-22  
Date

Pay to the  
Order of

City of Camden \$ 61.89

Sixty one ~~89~~ <sup>89</sup>/<sub>100</sub>

Dollars



America's Most Convenient Bank

For

*[Handwritten Signature]*

⑆031201360⑆ 4304515153⑈

0160

Handwritten

© 2022

atch: 1, Tran: 9, Date: 20220310, Amount: 61.89, Lockbox#: 371397, Acc#: 4304515153, Check#: 160

371397 160

Only Features exceed industry standards and include:

Match . Matching account and check number

ATM . Matching account and check number

Security Wear . Matching account and check number

Account (MP) . Matching account and check number

Safe Deposit . Matching account and check number

ATM . Matching account and check number

of the features listed above are missing or appear altered

appearing on back looks blank or has disappeared

marks or colored spots appear on both front and back

BNYMELLON  
CREDIT TO PAYEE  
ABS END GUAR

CHECK BOX FOR MOBILE/REMOTE DEPOSIT  
FINANCIAL INSTITUTION ON LINE



# Agent Dashboard

Account ID: 123456789

### Payment Details

Confirmation Number: **630031377**  
 Payment Date: **Dec 11, 2021 12:40:24 PM**  
 Payment Amount: **\$70.71**  
 Processing Fee: **\$1.95**  
 Total Amount Charged: **\$72.66**

Payment Status: **Accepted**  
 Status Description: **Approved**  
 Email Status: **Sent**

Application: **Responsive OTP**  
 Channel: **Web Channel**  
 Created By: **CONSUMER**

### Contact Information

First Name: **MARITZA**  
 Last Name: **SANTIAGO**  
 ZIP code: **08110**  
 Daytime Phone Number: **(609) 505-2780**  
 Email Address: **smaritza27@gmail.com**

### Account Information

Payment Type: **City of Camden Water and Sewer Payments**  
 Account Number: **7706854556**  
 Suspended: **No**  
 Payment Method: **Debit Card**  
 Date Due: **Dec 15, 2021**

### Payment Method Information

Card Type: **Visa (Debit)**  
 Card Number: **\*\*\*\*\*8304**  
 Card Holder Name: **Maritza santiago**

[Back](#) [Refund Payment](#) [Resend E-mail](#)

atch: 1, Tran: 17, Date: 20210922, Amount: 70.71, Lockbox#: 371397, Acc#: 4304515153, Check#: 139

**MARITZA SANTIAGO**  
2808 HARRIS AVE  
PENNSAUKEN, NJ 08110

139

55-138/312

078

9-12-21  
Date

Pay to the  
Order of

City of Camden

\$ 70.71

Seventy ~~Two~~

Dollars



America's Most Convenient Bank®

For

⑆031201360⑆ 4304515153⑈

0139

atch: 1, Tran: 17, Date: 20210922, Amount: 70.71, Lockbox#: 371397, Acc#: 4304515153, Check#: 139

By Features exceed industry standards and include  
Matching account and check number

00000010170922241324 BNYMELLON

0006854556 P/I T CREDIT TO PAYEE

910-0083/371397 ABS END GUAR

0922241541522017037

Do not detach

- Any of the features listed above are missing or appear altered
- Features have been tampered with or tampered suspected
- Any words or numbers appear or do not appear and have

CHECK BOX FOR MOBILE/REMOTE DEPOSIT  
WRITE NAME OF FINANCIAL INSTITUTION ONLINE AND

atch: 2, Tran: 7, Date: 20210615, Amount: 53.07, Lockbox#: 371397, Acc#: 4304515153, Check#: 127

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

127

55-136/312  
078

6-12-21  
Date

Pay to the  
Order of

City of Camden \$ 53.09

fifty three ~~and~~ 00/100

Dollars

Photo  
Safe  
Deposites  
Checks on Us



**Bank**

America's Most Convenient Bank®

For

*[Handwritten Signature]*

⑆031201360⑆ 4304515153⑈

0127

atch: 2, Tran: 7, Date: 20210615, Amount: 53.07, Lockbox#: 371397, Acc#: 4304515153, Check#: 127

Features exceed industry standards and include

• Mobile • Web • Account and check services

• 24/7 • No fees

• 000000200706152141324

BNYMELLON

• 0006854556

CREDIT TO PAYEE

• 910-0083/371397

ABS END GUAR

• 061524 537083007 013

ATM

• 000000200706152141324

• 0006854556

• 910-0083/371397

•

LOCK BOX FOR MOBILE REMOTE DEPOSIT  
NAME OF FINANCIAL INSTITUTION ONLINE



atch: 2, Tran: 47, Date: 20210315, Amount: 58.95, Lockbox#: 371397, Acc#: 4304515153, Check#: 118

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

118

55-136/312  
078

3-9-21

Date

Pay to the  
Order of

City of Camden

\$ 58.95

fifty eight <sup>95</sup>/<sub>100</sub>

Dollars



America's Most Convenient Bank®

For

⑆031201360⑆ 4304515153⑈

0118

4304515153

atch: 2, Tran: 47, Date: 20210315, Amount: 58.95, Lockbox#: 371397, Acc#: 4304515153, Check#: 118

Security Features exceed industry standards and include:

• Match - Matching account and check number

• Rate - No. of Deposits

• Mark - **00000692047003452141324** BNYMELLON

• Security Wears - **0006854556** CREDIT TO PAYEE

• Program - **910-0083/371397** ABS END GUAR

• Words - **DEPOSIT** ABS END GUAR

• Date - **034521**

• Amount - **03452155220804094**

• Location - **094**

• MICR - **03452155220804094**

FOR BOX FOR MOBILE/REMOTE DEPOSIT  
WRITE NAME OF FINANCIAL INSTITUTION ON THE BACK



atch: 1, Tran: 137, Date: 20201209, Amount: 95.09, Lockbox#: 371397, Acct#: 4304515153, Check#: 10

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

107

11-28-20

55-136/312  
078

Date

Pay to the  
Order of

City of Camden

\$ 95.09

ninty five <sup>09</sup>/<sub>100</sub>

Dollars



Microprint  
Security  
Features  
Circle on Back



America's Most Convenient Bank®

For

*Maria*

⑆031201360⑆ 4304515153⑈

0107

Printed On Rec

atch: 1, Tran: 137, Date: 20201209, Amount: 95.09, Lockbox#: 371397, Acc#: 4304515153, Check#: 107

104515153

TZA SANTIAGO

Security Features exceed industry standards and include:

Watermark: Matching account and check number

Security Thread No. 9-240 (888)

Microprint: Mobile device

Security Weave: ~~00008545556~~ designed to deter fraud

Original Document: ~~00008545556~~ across the back

Security Deposit: ~~2009201558916107~~ 274

Security Thread: ~~00008545556~~ 274

Security Thread: ~~00008545556~~ 274

Security Thread: ~~00008545556~~ 274

Security Thread: ~~00008545556~~ 274

Security Thread: ~~00008545556~~ 274

BNYMELLON

CREDIT TO PAYEE

ABS END GUAR

WRITE NAME OF FINANCIAL INSTITUTION ON LINE ABOVE  
(CHECK BOX FOR MOBILE/REMOTE DEPOSIT)

atch: 1, Tran: 21, Date: 20200916, Amount: 73.64, Lockbox#: 371397, Acc#: 4304515153, Check#: 220

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

**220**

55-136/312  
078

9-6-20 Date

Pay to the  
Order of

City of Camden

\$ 73.64

Seventy three <sup>64</sup>/<sub>100</sub>

Dollars



**Bank**

America's Most Convenient Bank®

For

Moran Mr

⑆031201360⑆ 4304515153⑆

0220

atch: 1, Tran: 21, Date: 20200916, Amount: 73.64, Lockbox#: 371397, Acc#: 4304515153, Check#: 220

000001 021 091620 1324 BNYMELLON  
0006854556 PIT CRED TO PAYEE  
910-0083/371397 ABS END GUAR  
091620 599654 021 042

atch: 601, Tran: 14, Date: 20200817, Amount: 50.82, Lockbox#: 371397, Acc#: 4304515153, Check#: 21

**MARITZA SANTIAGO**  
2806 HARRIS AVE  
PENNSAUKEN, NJ 08110

217

55-136/312  
078

8-8-20 Date

Pay to the Order of City of Camden \$ 50.82

Sixty  $\frac{82}{100}$

Dollars

 Security Features Details on Back.

 **Bank**  
America's Most Convenient Bank®

For \_\_\_\_\_ Ma  MP

**⑆031201360⑆ 430451515 3⑈ 0217**

Halifax Client

TD Bank NA

atch: 601, Tran: 14, Date: 20200817, Amount: 50.82, Lockbox#: 371397, Acc#: 4304515153, Check#: 217

000601014 081720 1324 BNYMELLON  
7706854556 PIT CRED TO PAYEE  
910-0083/371397 ABS END GUAR  
081720581053 014 028



**RESOLUTION AUTHORIZING A CONTRACT WITH MAIN LINE COMMERCIAL POOLS, INC.  
TO PROVIDE SWIMMING POOL IMPROVEMENT SERVICES**

WHEREAS, pursuant to Resolution R-29 (MC:2199) adopted June 10, 2014, the City of Camden is a participating member of The Educational Services Commission of New Jersey formerly known as Middlesex Regional Education Commission; and

WHEREAS, The Educational Services Commission of New Jersey (#65MCESCCPS), as Lead Agency has offered voluntary participation in their Cooperative Pricing System for the purchase of goods and services to the City of Camden; and

WHEREAS, each participating municipality in the Cooperative Pricing System is authorized to enter into contract directly with said vendors pursuant to the terms and conditions of this bid by its governing body in accordance with the applicable laws; and

WHEREAS, the City of Camden Department of Public Works wishes to procure pool services for improvements to the South Camden Pool from **Main Line Commercial Pools, Inc.** in the amount of Seventy-Two Thousand Nine Hundred Twenty-One Dollars and Forty Cents (\$72,921.40); and

WHEREAS, the availability of cooperative pricing best serves the needs of the City of Camden and the Purchasing Department recommends utilization of this contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "3-01-E6-702-917" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded under The Educational Services Commission of New Jersey to procure pool services for improvements from **Main Line Commercial Pools, Inc.**, in the amount of Seventy-Two Thousand Nine Hundred Twenty-One Dollars and Forty Cents (\$72,921.40), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: MAIN LINE COMMERCIAL POOLS, INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E6-706-917  
AMOUNT: \$ 72,921.40  
APPROPRIATION RESERVE:  
AMOUNT: \$
- DEDICATED BY RIDER:  
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT: \$
- CAPITAL ORDINANCE  
AMOUNT: \$
- TRUST ACCOUNT:  
AMOUNT: \$

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ \$72,921.40

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT WITH MAIN LINE COMMERCIAL POOLS, INC OF 441 FEHELEY DRIVE, KING OF PRUSSIA, PA 19406 TO PROVIDE SWIMMING POOL IMPROVEMENT SERVICES

  
\_\_\_\_\_  
Gerald C. Seneski  
*Director of Finance*  
Date: 4/24/23



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Keith L. Walker, Director of Public Works

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a contract with Main Line Commercial Pools, Inc. of ~~441 Fehely Drive, King of Prussia, PA 19406~~ to provide swimming pool improvement services.

Point of Contact:	Keith L. Walker	Public Works	856-757-7139	KeWalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director Supporting Department Director (if necessary) Director of Grants Management	Y		4-14-23	
Qualified Purchasing Agent Director of Finance	Y		4/24/2023 4/24/23	

Approved by: Business Administrator 4/24/23  
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment D

**“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.**

Received by: City Attorney APR 26 2023  
Signature Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing a contract with Main Line Commercial Pools, Inc. of 441 Feheley Drive, King of Prussia, PA 19406 to provide swimming pool improvement services.

**FACTS/BACKGROUND:**

- Main Line Commercial Pools will make necessary improvements to South Camden Pool
- Service will include removal of existing filter system and installation of a new sand filter system including startup of the system and training services
- This work needs to be done prior to June 2023 pool opening
- Value of the contract was obtained via State Contract via ESCNJ Co-op

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: \$72,921.40**

**IMPACT STATEMENT:**

- If City Council approves the legislation, the South Camden pool filtration system will run more efficiently, and require less manual filtering

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1. Keith L. Walker, Director of Public Works
  - Attendance: (Y/N/Tentative). Confirmed? Y

**COORDINATION:**

- Requires execution of contract between City of Camden and Main Line Commercial Pools

**Prepared by:**                      **Angela Watkins**                      **856-757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Professional Services
Name of Vendor	Main Line Commercial Pools, Inc.
Purpose or Need for service:	Contract award to provide swimming pool improvement services to South Camden Pool located at 8 <sup>th</sup> & Carl Miller Blvd. Services include the removal of the existing filter system and to provide and install a new sand filter system with associated components in addition to start-up and training services.
Contract Award Amount	\$72,921.40
Term of Contract	1-2 weeks
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Educational Services Commission of NJ (ESCNJ)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

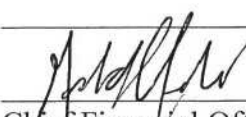
\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_ Funding Source for this action

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
**For LGS use only:**  
 Approved  Denied

\_\_\_\_\_ Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**

520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000


CITY OF CAMDEN  
 PURCHASING OFFICE

REQUISITION	
NO.	23-00408

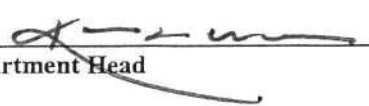
S H I P T O	DPW/PARKS & OPEN SPACES 2023 APR 19 AM 11:21 101 NEWTON AVENUE, SUITE 106 CAMDEN, NJ 08103 ATTN: TAMARA M JEFFERSON
	V E N D O R

ORDER DATE: 02/08/23  
 DELIVERY DATE:  
 STATE CONTRACT: 21/22-39  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	ASTRAL HORIZONTAL SAND FILTER 21 SQ FT. 4" PORTS 42"X75"	3-01-E6-706-917	10,203.1400	20,406.28
64.00 EA	ACTIVATED GLASS MEDIA #1-55LB GRADE 1	3-01-E6-706-917	38.5000	2,464.00
16.00 EA	ACTIVATED GLASS MEDIA #2-55LB GRADE 2	3-01-E6-706-917	38.5000	616.00
30.00 EA	ACTIVATED GLASS MEDIA #3-55LB GRADE 3	3-01-E6-706-917	38.5000	1,155.00
1.00 EA	BECSYSTEM 5, FLOW SWITCH INTEGRATED INTO LIGHT FLOW CELL, SHORT CORD, 115V, 1 GBIT ETHERNET W/EZCONNECT PLATNIUM BAND, CP-1 CH SENSOR, FOUR 4-20 MA OUTPUTS, LIGHTED FLOW CELL, PREASSY ON BACKPANEL, NO CONDUCTIVITY SENSOR Catalog #: BECSYS5-XSIGPIO	3-01-E6-706-917	5,577.0000	5,577.00
1.00 EA	BECSYSC02 5-50 SCFH FEEDER DIFFUSER INJECTION ASSEMBLY, 115 VAC INPUT POWER Catalog #: 2100298-D1	3-01-E6-706-917	624.0000	624.00
1.00 EA	MAGMETER 5"X8" FREQUENCY O-PUT MAGMETER FLOW METER Catalog #: 8660073	3-01-E6-706-917	1,497.6000	1,497.60
1.00 EA	BECSYS WI-FI MODULE Catalog #: 2100287	3-01-E6-706-917	426.2500	426.25
1.00 EA	STENNER PUMP - 45MPS, 120V,1/4 50 GPD, SGL, FIXED LOW 25PSI/1.7 BAR	3-01-E6-706-917	325.0900	325.09

Approved: 

I hereby certify that the work or supplies specified are  
 Necessary for the proper transaction of the business of this  
 bureau or office.

 4-17-23  
 Department Head Date

 4/14/23  
 Receiver of Goods Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

REQUISITION	
NO.	23-00408

Page # 2

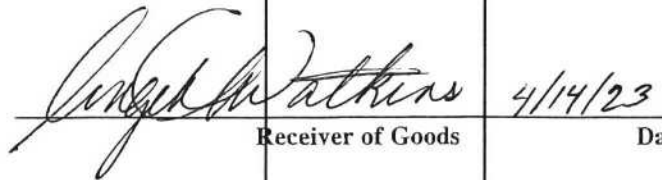
QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
192.00 HRS	ACID BACKUP PUMP Catalog #: 45MFL5A1SUAA SERVICE CALL	3-01-E6-706-917	165.0000	31,680.00
1.00 EA	DEMO OF CURRENT SYSTEM & INSTALLATION OF NEW FILTER SYSTEM INCLUDING TRAINING STARTUP. PVC PIPE, FITTINGS, VALVES ETC	3-01-E6-706-917	7,500.0000	7,500.00
2.00 EA	STENNER PUMP 85GPD, FIXED,120V 60HZ, 1/4W, 25PSI CHLORINE PUMPS Catalog #: 85MFL5A1SUAA	3-01-E6-706-917	325.0900	650.18
			TOTAL	72,921.40

Approved:

I hereby certify that the work or supplies specified are  
 Necessary for the proper transaction of the business of this  
 bureau or office.

 4-17-23

Department Head Date

 4/14/23

Receiver of Goods Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**





441 Feheley Drive  
 King of Prussia, PA 19406  
 (610) 279-9285  
 (610) 277-4276 fax

**QUOTE**

QUOTE NUMBER: 0100307  
 QUOTE DATE: 4/17/2023  
 EXPIRATION DATE: 5/29/2023  
 SALESPERSON: Brian Grimes  
 CUSTOMER NO.: 20-CIT7475  
 CUSTOMER PHONE: (856) 757-7475

**SOLD TO:**

City of Camden, Dept. of Public Works  
 Attn: Accounts Payable  
 101 Newton Ave., Suite 106  
 Camden, NJ 08103

**SHIP TO:**

City of Camden, Parks & Open Spaces  
 Attn: Lito Moran  
 131 Marlton Pike  
 Camden, NJ 08105

CONFIRM TO: Lito Moran - Asst. Superintendent of DPW

CUSTOMER P.O. Isabel Pump Room Quote  
 COMMENTS:

SHIP VIA  
 SERVICE  
 AREA  
 TERMS  
 Net 30 Days

ITEM NO.	UNIT	ORDERED	SHIPPED	BACKORDER	PRICE	AMOUNT
*11319	EACH	2.000	0.000	0.000	10,203.14	20,406.28
Horizontal Filter Astral Horizontal Sand Filter - 21sq.ft. - 4" Ports 42"x75" . ESCNJ Pricing 21/22-39 Filter Lead time is 10-12 weeks from PO/Approval						
10001	EACH	64.000	0.000	0.000	38.50	2,464.00
ACTIVATED GLASS MEDIA #1 - 55LB GRADE 1 ESCNJ Pricing 21/22-39						
10002	EACH	16.000	0.000	0.000	38.50	616.00
ACTIVATED GLASS MEDIA #2 - 55LB GRADE 2 ESCNJ Pricing 21/22-39						
10003	EACH	30.000	0.000	0.000	38.50	1,155.00
ACTIVATED GLASS MEDIA #3 - 55LB GRADE 3 ESCNJ Pricing 21/22-39						
BECSYS5-XS1GPIOPBX	EACH	1.000	0.000	0.000	5,577.00	5,577.00
BECSYSTEM 5 , FLOW SWITCH INTEGRATED INTO LIGHT FLOW CELL, SHORT CORD, 115V, 1 GBIT ETHERNET W/EZCONNECT, PLATNIUM BAND,CP-1 CH SENSOR, FOUR 4-20 mA OUTPUTS, LIGHTED FLOW CELL, PREASSY ON BACKPANEL, NO CONDUCTIVITY SENSOR						

Continued



441 Feheley Drive  
 King of Prussia, PA 19406  
 (610) 279-9285  
 (610) 277-4276 fax

**QUOTE**

QUOTE NUMBER: 0100307  
 QUOTE DATE: 4/17/2023  
 EXPIRATION DATE: 5/29/2023  
 SALESPERSON: Brian Grimes  
 CUSTOMER NO.: 20-CIT7475  
 CUSTOMER PHONE: (856) 757-7475

**SOLD TO:**

City of Camden, Dept. of Public Works  
 Attn: Accounts Payable  
 101 Newton Ave., Suite 106  
 Camden, NJ 08103

**SHIP TO:**

City of Camden, Parks & Open Spaces  
 Attn: Lito Moran  
 131 Marlton Pike  
 Camden, NJ 08105

CONFIRM TO: Lito Moran - Asst. Superintendent of DPW

CUSTOMER P.O. Isabel Pump Room Quote  
 COMMENTS:

SHIP VIA  
 SERVICE AREA  
 TERMS  
 Net 30 Days

ITEM NO.	UNIT	ORDERED	SHIPPED	BACKORDER	PRICE	AMOUNT
ESCNJ Pricing 21/22-39						
2100298-D1	EACH	1.000	0.000	0.000	624.00	624.00
BECSys CO2 5-50 SCFH FEEDER, DIFFUSER INJECTION ASSEMBLY, 115 VAC INPUT POWER ESCNJ Pricing 21/22-39						
8660073	EACH	1.000	0.000	0.000	1,497.60	1,497.60
MAGMETER (5" X 8") FREQUENCY OUTPUT MagMeter Flow Meter - ESCNJ Pricing 21/22-39						
2100287	EACH	1.000	0.000	0.000	426.25	426.25
BECSYS WI-FI MODULE (USE FOR BECSYS5,BW,7,RCM)						
85MFL5A1SUAA	EACH	2.000	0.000	0.000	325.09	650.18
STENNER PUMP -85 GPD, FIXED, 120V/60HZ, 1/4W", 25PSI, Chlorine Pumps - ESCNJ Pricing 21/22-39						
45MFL5A1SUAA	EACH	1.000	0.000	0.000	325.09	325.09
STENNER PUMP - 45MP5, 120v, 1/4", 50gpd, SGL, FIXED LOW 25psi/1.7bar Acid Backup Pump - ESCNJ Pricing 21/22-39						
/SERVICECALL	EACH	192.000	0.000	0.000	165.00	31,680.00
SERVICE CALL						

Continued



441 Feheley Drive  
 King of Prussia, PA 19406  
 (610) 279-9285  
 (610) 277-4276 fax

**QUOTE**

QUOTE NUMBER: 0100307  
 QUOTE DATE: 4/17/2023  
 EXPIRATION DATE: 5/29/2023  
 SALESPERSON: Brian Grimes  
 CUSTOMER NO.: 20-CIT7475  
 CUSTOMER PHONE: (856) 757-7475

**SOLD TO:**

City of Camden, Dept. of Public Works  
 Attn: Accounts Payable  
 101 Newton Ave., Suite 106  
 Camden, NJ 08103

**SHIP TO:**

City of Camden, Parks & Open Spaces  
 Attn: Lito Moran  
 131 Marlton Pike  
 Camden, NJ 08105

CONFIRM TO: Lito Moran - Asst. Superintendent of DPW

CUSTOMER P.O. Isabel Pump Room Quote

SHIP VIA TERMS

COMMENTS:

SERVICE Net 30 Days

ITEM NO.	UNIT	ORDERED	SHIPPED	BACKORDER	AREA	PRICE	AMOUNT
Hourly Rate - Prevailing Wage Rate - Demo of Current System and Installation of New Filter System including Training/Startup - ESCNJ Pricing 21/22-39							
*PVC/SS	EACH	1.000	0.000	0.000		7,500.00	7,500.00
PVC Pipe, Fittings, Valves, SS Hardware, Pipe Supports							

NET ORDER: 72,921.40

SALES TAX IS NOT INCLUDED IN TOTAL AND IS CHARGED WHERE APPLICABLE.  
 ESTIMATES DO NOT INCLUDE INSTALL, ELECTRICAL WORK, PERMITS, OR FREIGHT  
 UNLESS OTHERWISE NOTED. 20% RESTOCKING FEE FOR RETURNED ITEMS.  
 LABOR RATES ARE PORTAL TO PORTAL.

Effective as of October 1st, a 3% of convenience fee will be charged for any transaction over \$2,000 paid via credit card.

R-38

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING AN AGREEMENT WITH CAMDEN GREENWAYS,  
INC. FOR THE INSTALLATION OF A BENCH AT COOPER'S POYNT  
WATERFRONT PARK DEDICATED TO JEAN KEHNER**

WHEREAS, the City of Camden hereby accepts a bench dedicated to Jean Kehner located at Cooper's Poynt Waterfront Park from Camden Greenways, Inc.; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City to authorize the acceptance and installation of a bench dedicated to Jean Kehner located at Cooper's Poynt Waterfront Park; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officials are hereby authorized to accept the bench for the Cooper's Poynt Waterfront Park and that the appropriate bench shall be placed.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
DAMEC S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Director Keith L. Walker, Public Works

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing an Agreement with Camden Greenways, Inc. for the Installation of a Bench at Cooper's Poynt Waterfront Park Dedicated to Jean Kehner**

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division- Bureau	Phone	Email

## ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		4-21-23	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:  
Business Administrator

Signature

4/24/23

Date

Attachments (list and attach all available):

1. Memo from CCP – Rqst. For Bench Installation/ Camden Greenways rqst. letter
2. Bench specs
3. Image of proposed bench location

***“Walk-on” note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

APR 26 2023  
Date

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing an Agreement with Camden Greenways, Inc. for the Installation of a Bench at Cooper's Poynt Waterfront Park Dedicated to Jean Kehner

### FACTS/BACKGROUND:

- Camden Greenways, Inc. seeks to purchase and install a bench in Cooper's Poynt Waterfront Park in tribute to long-time member and Camden Advocate, Mrs. Jean Kehner
- Ms. Kehner was a life-long resident of Camden and tireless advocate for the City, especially for the North Camden neighborhood
- Camden Greenways, Inc. will cover all associated costs of the installation
- The bench will be installed per the specs of the existing benches in the park, with an engraved stone slab in the cement base:
  - *"Dedicated to Jean Kehner, Life-long resident of Camden, fierce champion for her City and founding member of Camden Greenways, Inc."*

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

### IMPACT STATEMENT:

- Mrs. Jean Kehner championed trails, parks and open spaces for decades as a member of numerous advocacy and stakeholder groups, including the City of Camden Shade Tree Advisory Board. If the resolution is passed, she will be paid tribute with a bench at Cooper's Poynt Park.

### SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1. Kathy Cullen, Director of Capital Improvements, CCP
  - Attendance: Tentative
- Name, Organization 2. Keith L. Walker, Director of Public Works
  - Attendance: Yes

### COORDINATION:

- Camden Greenways, Inc and City of Camden will enter into an agreement

Prepared by: **Angela Watkins** **757-7139/anjohnst@ci.camden.nj.us**

---

Name

Phone/Email

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Bench Installation
Name of Vendor	Camden Greenways, Inc.
Purpose or Need for service:	Park bench donation and installation at Cooper's Poynt Park in tribute to Jean Kehner
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

---

\_\_\_\_\_ Date \_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_ Date \_\_\_\_\_  
Business Administrator/Manager Signature

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_ Date \_\_\_\_\_  
Certifying Officer

---

***For LGS use only:***

Approved  Denied

\_\_\_\_\_ Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

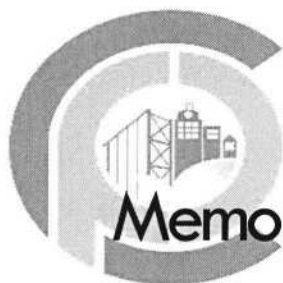


**Camden Community Partnership**

Ferry Terminal Building, 2 Aquarium Drive, Suite 310

Camden, New Jersey 08103

856.757.9154 Phone/856.757.9478 Fax



**To:** Ed Williams, Director of Planning & Development  
Keith Walker, Director of Public Works

**From:** Kathy Cullen, Director

**Date:** February 2, 2023

**Re:** **Bench Installation and Dedication at Cooper's Poynt Waterfront Park**

---

Camden Greenways, Inc. proposes to purchase and install a bench in Cooper's Poynt Waterfront Park in tribute to long-time member and Camden advocate Mrs. Jean Kehner. Mrs. Kehner was a life-long resident of Camden and tireless advocate for the City, especially for the neighborhood of North Camden. She championed trails, park and open space for decades as a member of numerous advocacy and stakeholder groups. Mrs. Kehner passed away on December 31, 2021 at the age of 93.

Camden Greenways, Inc. will cover all associated costs of the installation. The organization proposes the purchase and installation of a bench per the specifications of the existing benches in the Park, with an engraved stone slab in the cement base of the bench:

**Dedicated to Jean Kehner**  
**Life-long resident of Camden, fierce champion for her City and founding member of**  
**Camden Greenways, Inc.**

If the City is in agreement with this request, please advise Camden Greenways, Inc. on how to proceed. Attached is a map showing the proposed location of the bench installation. Thank you for your consideration of this request.



**Camden Greenways, Inc.**  
**[www.Camdengreenways.org](http://www.Camdengreenways.org)**

Ms. Kathy Cullen  
Camden Community Partnership, Inc  
2 Riverside Drive #501  
Camden NJ, 08103

Dear Kathy,

Per your recent conversations with Jack Sworaski, Camden Greenways Inc. would like to purchase a bench for Cooper's Poynt Park in tribute to long time member, and a founding member of CGI, Jean Kehner. Camden Greenways Inc would also like to place an engraved stone slab in the cement base for the bench that reads as follows:

Dedicated to Jean Kehner  
Life-long resident of Camden, fierce champion for her City, and founding member of Camden Greenways Inc.

*"Be good to yourself"*

Please advise us of how we should proceed with this request.

Sincerely,

A handwritten signature in cursive script that reads "Algiers Holmes".

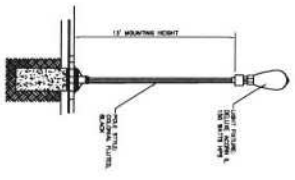
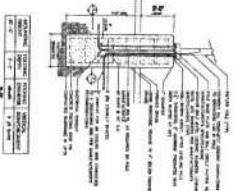
Algiers Holmes, President

**GENERAL LIGHTING NOTES**

1. ALL LIGHTING FIXTURES SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND THE NATIONAL ELECTRICAL CODE (NEC).
2. ALL LIGHTING FIXTURES SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND THE NATIONAL ELECTRICAL CODE (NEC).
3. ALL LIGHTING FIXTURES SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND THE NATIONAL ELECTRICAL CODE (NEC).
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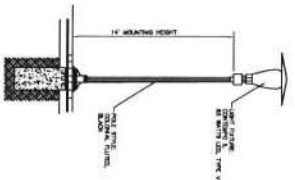
**1 LIGHT POLE FOUNDATION-FIXTURES BAND-FIXTURES**



**NOTES**

1. LIGHT POLE AND LIGHT FIXTURE DETAIL TO BE INSTALLED AND FINISHED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDATIONS AND THE NATIONAL ELECTRICAL CODE (NEC).
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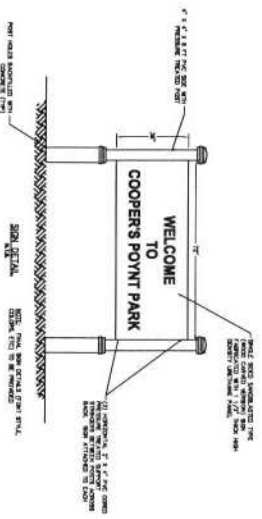
**DECORATIVE MODERN LIGHT DETAIL**



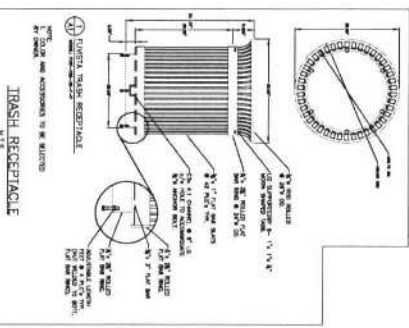
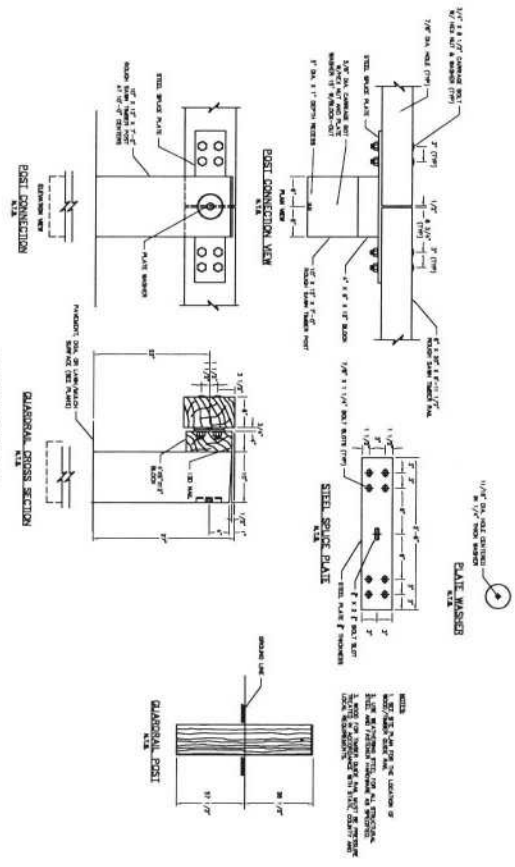
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**DECORATIVE MODERN LIGHT DETAIL**



**WELCOME TO COOPER'S POINT PARK**



**2 POLE MOUNTED AREA LIGHT-FIXTURES BAND-FIXTURES**

ITEM	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
1	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
2	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
3	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
4	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
5	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
6	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
7	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
8	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
9	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00
10	1/2" DIA. GALV. STEEL PIPE	10	FT.	1.50	15.00

**14. LIGHTNING PROTECTION**

ALL LIGHTNING PROTECTION SHALL BE INSTALLED IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND THE MANUFACTURER'S RECOMMENDATIONS.

**COOPER'S POINT PARTNERSHIP AND AREA**

**DELTAVIEW AVENUE & STATE STREET**  
CAMDEN, NEW JERSEY

**DATE:** 10/15/2013  
**PROJECT NO.:** 13-01-01  
**JOB NO.:** 13-01-01

**SCALE:** AS SHOWN

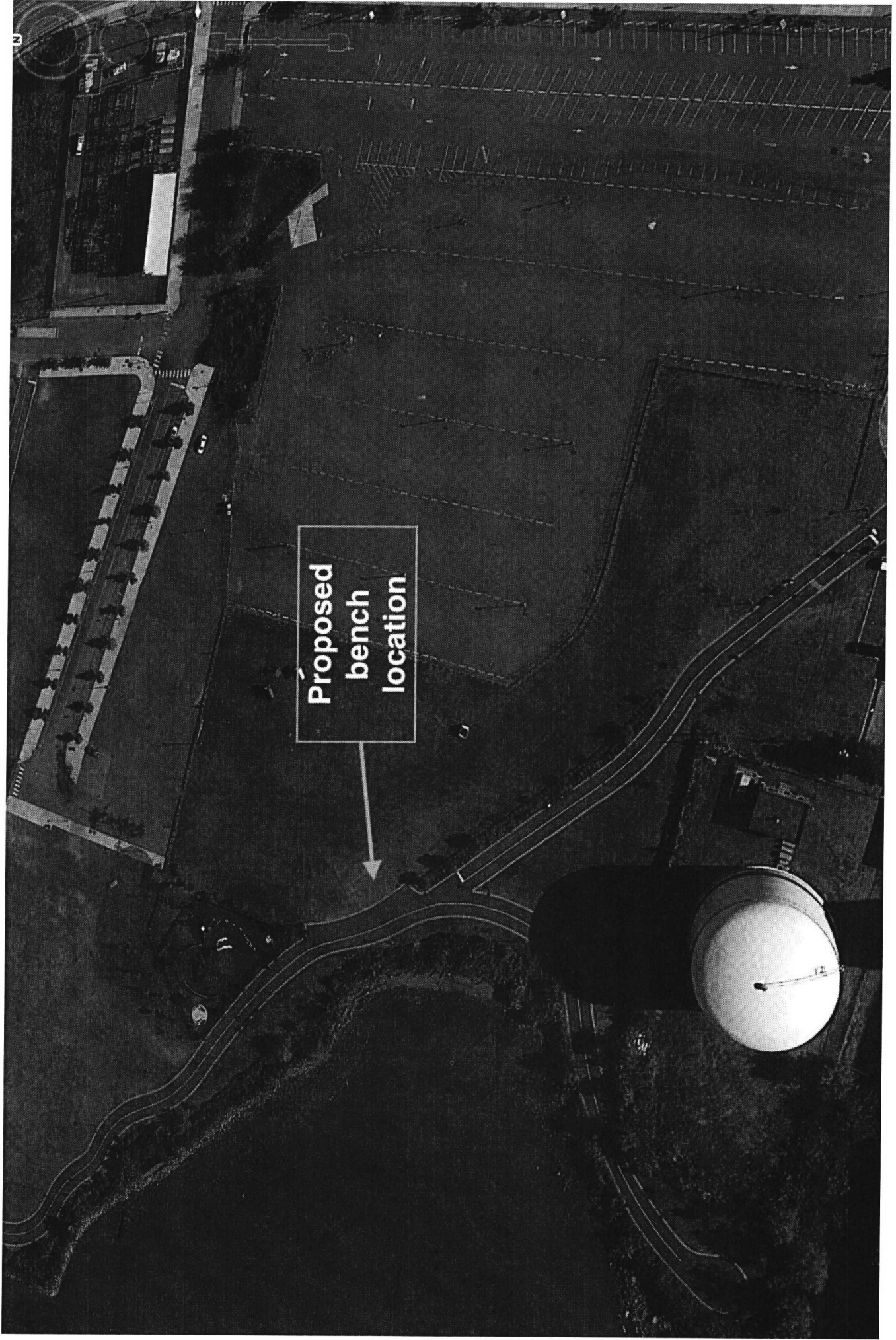
**DATE:** 10/15/2013

**PROJECT NO.:** 13-01-01

**JOB NO.:** 13-01-01

**SCALE:** AS SHOWN

**DATE:** 10/15/2013



Proposed  
bench  
location

h-39

DB:dh  
05-09-23

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY, BOROUGH OF LINDENWOLD, CHERRY HILL TOWNSHIP, AND PENNSAUKEN TWP. UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FY 2022 LOCAL SOLICITATION**

WHEREAS, the City of Camden through the signing of a Memorandum of Understanding (MOU) with Camden County, Borough of Lindenwold, Cherry Hill Township, and Pennsauken Twp. agrees to establish the responsibilities between the parties as it relates to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program; and

WHEREAS, it is necessary for the City of Camden to enter into a Memorandum of Understanding with the Camden County, Borough of Lindenwold, Cherry Hill Township, and Pennsauken Twp. to define the terms and conditions for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation; and

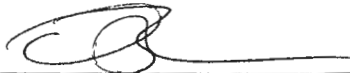
WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden supports and deems it in the best interest of the City of Camden to enter into a Memorandum of Understanding with Camden County, Borough of Lindenwold, Cherry Hill Township, and Pennsauken Twp.; now, therefore

BE IT RESOLVED by the City of Camden that the proper officers be and are hereby authorized to enter into a Memorandum of Understanding for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed and approved as to form.



DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 9, 2023

TO: City Council  
FROM: Alex Darling, Mayor's Office

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the City of Camden to enter into a Memorandum of Understanding (MOU) between the City of Camden and Camden County, Borough of Lindenwold, Cherry Hill Township, and Pennsauken Twp. under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation.

Point of Contact: **Alex Darling** **Mayor's Office** **856-757-7200** **aldarlin@ci.camden.nj.us**

Name	Department-Division-Bureau	Phone	Email
------	----------------------------	-------	-------

## ENDORSEMENTS

Responsible	Recommend Approval (Y/N)	Signature	Date	Comments
Department Director	Y		4/19/23	
Supporting Department Director (if necessary)	Y		4-19-23	
Director of Grants Management	Y		4/26/23	
Qualified Purchasing Agent	Y		4/28/23	
Director of Finance	Y		4/28/23	

Approved by:  
Business Administrator

5.1.23

Signature

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)<sup>1</sup>
2. Certification of Funds<sup>2</sup>
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:  
City Attorney

Signature

Date

<sup>1</sup> For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

<sup>2</sup> Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the City of Camden to enter into a Memorandum of Understanding (MOU) between the City of Camden and Camden County, Borough of Lindenwold, and Pennsauken Twp. under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation.

### **FACTS/BACKGROUND:**

The FY '22 Edward Byrne Memorial Justice Assistance Grant (JAG) is a multi-jurisdictional grant that provides funding to states and units of local government for law enforcement and criminal justice purposes. Under the terms of the MOU, the City of Camden will receive a total of \$8,500 in funding from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation.

The City of Camden will use these funds in accordance with all the requirements of the FY 2022 JAG Program as well as applicable federal and state law, as specified in the terms and conditions outlined in this Memorandum of Understanding. The City of Camden will be responsible for allocating these funds in accordance with the guidelines and restrictions set forth by the JAG Program. The Camden County Department of Police Services will serve as the lead agency and fiscal agent for the grant application, and will be responsible for submitting quarterly financial status and progress reports to the U.S. Department of Justice, Bureau of Justice Assistance, in accordance with the requirements of the FY 2022 JAG Program.

Funding can be used for any of the following program areas: Law Enforcement programs, Prosecution and court programs, Prevention and education programs, Corrections and community corrections programs, Drug treatment and enforcement programs, Planning, evaluation, and technology improvement programs, Crime victim and witness programs, and Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

The \$8500.00 awarded to the City of Camden will be used to support the City of Camden Youth Leadership Academy, which is a program designed to foster initiatives for the benefit of and by youths residing in the City of Camden. Specifically, the funds will be used to support workshops, experiential learning opportunities, learning materials, and youth violence prevention initiatives.

The total grant amount awarded to the City of Camden is \$8500.00 and **no match** (cash/in-kind) is required.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$8500.00

### **IMPACT STATEMENT:**

If approved by City Council, funding will be used to foster initiatives for the benefit of and by youths residing in the City of Camden, including but not limited to youth violence and crime prevention, youth development and mentoring, trauma-informed practices, and curriculum based on restorative and transformative justice. A cost breakdown is provided below:

**1. Workshops - \$3000**

- Hire guest speakers and facilitators to conduct workshops on various topics related to youth leadership, violence and crime prevention, restorative and transformative justice, and other relevant areas - \$3000

**2. Experiential Learning Opportunities - \$1500**

- Plan and organize educational field trips for youth to visit relevant organizations and institutions - \$1500

**3. Learning Materials - \$2000**

- Purchase of textbooks, workbooks, software, online resources and other educational materials for youth to use in-session - \$2000

**4. Youth Violence Prevention - \$2000**

- Plan and organize community-based youth violence prevention initiatives, such as workshops, seminars, and forums to teach youth about the impact of violence and how to prevent it - \$2000

**Total Budget: \$8500**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

**Prepared by: Alex Darling**

**856-757-7200/aldarlin@ci.camden.nj.us**

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Name

Phone/Email



## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution authorizing the City of Camden to enter into a Memorandum of Understanding (MOU) between the City of Camden and Camden County, Borough of Lindenwold, and Pennsauken Twp. under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation.

### **FACTS/BACKGROUND:**

The FY '22 Edward Byrne Memorial Justice Assistance Grant (JAG) is a multi-jurisdictional grant that provides funding to states and units of local government for law enforcement and criminal justice purposes. Under the terms of the MOU, the City of Camden will receive a total of \$8,500 in funding from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2022 Local Solicitation.

The City of Camden will use these funds in accordance with all the requirements of the FY 2022 JAG Program as well as applicable federal and state law, as specified in the terms and conditions outlined in this Memorandum of Understanding. The City of Camden will be responsible for allocating these funds in accordance with the guidelines and restrictions set forth by the JAG Program. The Camden County Department of Police Services will serve as the lead agency and fiscal agent for the grant application, and will be responsible for submitting quarterly financial status and progress reports to the U.S. Department of Justice, Bureau of Justice Assistance, in accordance with the requirements of the FY 2022 JAG Program.

Funding can be used for any of the following program areas: Law Enforcement programs, Prosecution and court programs, Prevention and education programs, Corrections and community corrections programs, Drug treatment and enforcement programs, Planning, evaluation, and technology improvement programs, Crime victim and witness programs, and Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

The \$8500.00 awarded to the City of Camden will be used to support the City of Camden Youth Leadership Academy, which is a program designed to foster initiatives for the benefit of and by youths residing in the City of Camden. Specifically, the funds will be used to support workshops, experiential learning opportunities, learning materials, and youth violence prevention initiatives.

The total grant amount awarded to the City of Camden is \$8500.00 and **no match** (cash/in-kind) is required.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** \$8500.00

### **IMPACT STATEMENT:**

If approved by City Council, funding will be used to foster initiatives for the benefit of and by youths residing in the City of Camden, including but not limited to youth violence and crime prevention, youth development and mentoring, trauma-informed practices, and curriculum based on restorative and transformative justice. A cost breakdown is provided below:

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- Plan and organize community-based youth violence prevention initiatives, such as workshops, seminars, and forums to teach youth about the impact of violence and how to prevent it - \$2000

**Total Budget: \$8500**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

**Prepared by: Alex Darling**

**856-757-7200/aldarlin@ci.camden.nj.us**

---

Name

Phone/Email

**Bureau of Grants Management Grant Summary Form**


**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Mayor's Office

Grant Analyst: Alex Darling

Contact #: 856-757-7200

Grant/Project Name:		<i>JAG-MOU with the City of Camden and the County of Camden, Borough of Lindenwold, Cherry Hill Twp., and Pennsauken Twp.</i>					
Grant #:							
City Contract Date:				City Contract #:			
Application Resolution #:				Appropriation Code:			
Funding Source:		US Dept. of Justices - FY22 Edward Byrnes Memorial Justice Assistance Grant					
Pass Through:		N	Source:				
Amount of Grant:							
Local Match:	Y	N	Cash:		In-Kind:		
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:			
Term of Grant:	10-1-2022-9-30-25		Location of Activity:		Camden City		
Date of Analysis:	04-25-2023		Reviewed By:		Barbara Johnson 		

**Summary:** The Mayor's Office-Constitute Services is requesting a resolution authorizing the City of Camden to enter into a Memorandum of Understanding (MOU) between the City of Camden and Camden County, Borough of Lindenwold, Cherry Hill Twp., and Pennsauken Twp. Under the Edward Byrne Memorial Justice Assistance grant (JAG) Program FY 2022 Local Solicitation. The City of Camden will receive \$8,500.00 to support the Camden Youth Leadership Academy, which is a program designed to foster initiatives for the benefit of and by youth residing in the City of Camden. The funds will be used to support workshops, experiential learning opportunities, learning materials and youth violence prevention initiatives.

**Time Lines:** October 1, 2022 to September 30, 2025

**Problematic Areas/Recommendations**

U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance



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## BJA FY 2022 Edward Byrne Memorial Justice Assistance Grant Program – State Solicitation

Assistance Listing Number #	16.738
Grants.gov Opportunity Number:	O-BJA-2022-171322
Solicitation Release Date:	June 16, 2022 12:00 PM
Grants.gov Deadline:	July 27, 2022 8:59 PM
Application JustGrants Deadline:	August 01, 2022 8:59 PM

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### Overview

The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) seeks applications for funding for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This program furthers the DOJ's mission by assisting state, local, and tribal law enforcement efforts to prevent or reduce crime and violence and to improve the administration of the criminal justice system.

This solicitation incorporates the OJP Grant Application Resource Guide by reference. The OJP Grant Application Resource Guide provides guidance to applicants on how to prepare and submit applications for funding to OJP. **If this solicitation expressly modifies any provision in the OJP Grant Application Resource Guide, the applicant is to follow the guidelines in this solicitation as to that provision.**

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating the "Limitation on Use of Award Funds for Employee Compensation; Waiver" provisions in the "Financial Information" section of the OJP Grant Application Resource Guide.

### Eligible Applicants:

State governments, Other

### Other

Only states may apply under this solicitation, and states must designate a single State Administering Agency (SAA) that has authority to apply on their behalf. By law, for purposes of the JAG Program, the term "states" includes the District of Columbia, the Commonwealth of Puerto Rico, the Northern Mariana Islands, the U.S. Virgin Islands, Guam, and American Samoa. (Throughout this solicitation, each reference to a "state" or "states" includes all 56 jurisdictions.) The expected eligible allocations by state for the fiscal year (FY) 2022 JAG Program can be found at: Fiscal Year (FY) 2022 State Edward Byrne Memorial Justice Assistance Grant (JAG) Allocations (ojp.gov).

All recipients and subrecipients (including any for-profit organization) must forgo any profit or management fee.

### Contact Information

For technical assistance with submitting the Application for Federal Assistance standard form (SF)-424 and a Disclosure of Lobbying Activities form (SF-LLL) in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, Grants.gov customer support, or support@grants.gov. The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical assistance with submitting the **full application** in DOJ's Justice Grants System (JustGrants),

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## **Program Description**

### **Overview**

OJP is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to states and units of local government. BJA will award JAG Program funds to eligible states as described in this FY 2022 JAG Program State Solicitation. (BJA will issue a separate solicitation for applications from units of local government.)

For more information on the JAG Program, please refer to the [JAG Fact Sheet](#) and/or [JAG Frequently Asked Questions \(FAQs\)](#).

### **Statutory Authority**

Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)

### **Specific Information**

#### **Statutory Formula**

JAG awards are based on a statutory formula that is fully described within the [JAG Technical Report](#). Once each fiscal year's overall JAG Program funding level is determined, BJA works with the Bureau of Justice Statistics to begin a four-step grant award calculation process, which, in general, consists of:

1. Computing an initial JAG allocation for each state, based on its share of violent crime and population (weighted equally).
2. Reviewing the initial JAG allocation amount to determine if the state allocation is less than the minimum award amount defined in the JAG legislation (0.25 percent of the total). If this is the case, the state is funded at the minimum level, and the funds required for this are deducted from the overall pool of JAG funds. Each of the remaining states receives the minimum award plus an additional amount based on its share of violent crime and population.
3. Dividing each state's final award amount (except for the territories and the District of Columbia) between the state and its units of local governments at rates of 60 and 40 percent, respectively.
4. Determining unit of local government award allocations, which are based on their proportion of the state's 3-year violent crime average. If the "eligible award amount" for a particular unit of local government, as determined on this basis, is \$10,000 or more, then the unit of local government is eligible to apply directly to OJP (under the JAG Local Solicitation) for a JAG award. If the "eligible award amount" for a particular unit of local government, as determined on this basis, is less than \$10,000, however, the funds are not made available for a direct award to that particular unit of local government, but instead are added to the amount that is awarded to the state.

#### **Statutory Program Areas**

In general, JAG funds awarded to a state under the FY 2022 program may be used to hire additional personnel and/or purchase equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice, including for any one or more of the following program areas:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology improvement programs

encourages SLTT jurisdictions to utilize JAG funding in support of projects that aim to increase trust and confidence in prosecutorial, defense, and court practices such as neighborhood-focused community courts programs and building capacity and tools to protect constitutional rights under the Sixth Amendment.

Reducing Violent Crime: Although the Federal Bureau of Investigation (FBI) Uniform Crime Report (UCR) Crime in the United States publications for 2020 and 2021 are not yet available, there are other indicators to suggest that certain types of violent crime increased in many areas. According to an analysis of 27 cities conducted by the Council on Criminal Justice, incidents of homicide increased 5 percent over 2020, which had already seen a 44 percent increase in homicides over 2019. Also, preliminary data compiled by the National Law Enforcement Officers Memorial Fund (NLEOMF) indicates that as of December 31, 2021, 458 federal, state, tribal, and local law enforcement officers died in the line of duty in 2021. This is an increase of 55 percent from the 295 officers killed during the same period in 2020 and is the highest total line-of-duty officer deaths since 1930 when there were 312 fatalities. In addition, the past year has seen an unprecedented increase in threats of violence against Americans who administer the election process in our country.

In June of 2021, the Biden-Harris Administration announced a Comprehensive Strategy to Prevent and Respond to Gun Crime and Ensure Public Safety to stem the flow of firearms used to commit violence including by holding rogue firearms dealers accountable for violating federal laws; supporting local law enforcement with federal tools and resources to help address summer violent crime; investing in evidence-based community violence interventions; expanding summer programming, employment opportunities, and other services and supports for teenagers and young adults; and helping formerly incarcerated individuals successfully reenter their communities.

Recognizing that violent crime and the drivers of that crime vary from community to community, BJA encourages JAG grantees to invest funds to tailor programs and responses to state and local crime issues through the use of data and analytics; coordinate with United States Attorneys and Project Safe Neighborhoods grantees in order to leverage funding for violence reduction projects, and coordinate their law enforcement activities with those of federal law enforcement agencies such as the FBI, the Bureau of Alcohol, Tobacco, Firearms, and Explosives, the Drug Enforcement Administration, the United States Marshals Service, and the Department of Homeland Security (DHS); and form partnerships with federal, state, and local law enforcement and prosecutors to identify persons who use guns in the commission of a crime and who purchase or sell guns illegally. This includes ensuring that persons prohibited from purchasing firearms (see e.g., 18 U.S.C. § 922(g)) are deterred from doing so by enhancing complete, accurate, and timely access to the FBI's National Instant Criminal Background Check System (NICS) and the submission of all necessary records to the FBI databases in a timely fashion, thereby helping to prevent illegal transfers of firearms to those who are prohibited from owning firearms under current law.

In addition, in June 2021, DOJ issued guidance regarding threats against election workers and launched a task force to address the rise in such threats. BJA also sent a letter to SAA Directors clarifying that JAG funds can be used to deter, detect, and protect against threats of violence against election workers, administrators, officials, and others associated with the electoral process. BJA encourages JAG recipients to utilize funds to prevent and respond to violent threats of this kind.

Community Violence Interventions: In April 2021, the Biden-Harris Administration announced historic investments in community violence intervention (CVI) efforts to combat the gun violence epidemic. CVI is an approach that uses evidence-informed strategies to reduce violence through tailored, community-centered initiatives. These multidisciplinary strategies engage individuals and groups to prevent and disrupt cycles of violence and retaliation and establish relationships between individuals and community assets to deliver services that save lives, address trauma, provide opportunity, and improve the physical, social, and economic conditions that drive violence. CVI strategies typically focus on high risk individuals and gang and gun violence, as well as the historical and structural challenges that often contribute to community violence. CVI strategies should involve holistic, coordinated interventions attending to the multiple needs of individuals at high risk of gang and gun violence. For example, hospital-based violence intervention programs use credible messengers to connect with victims of gun violence while they are still in the hospital, and then wraparound services are typically deployed such as behavioral health supports, employment access, housing advocacy, and family supports. For more examples of CVI strategies, visit <https://bjaoip.gov/program/community-violence-intervention/overview>. BJA encourages JAG recipients to

carefully implemented through training of personnel and the setting and enforcement of policies governing its use to ensure that it contributes to positive outcomes for public safety, the community and/or the criminal justice system; and how the recipient will safeguard privacy, civil rights, and civil liberties throughout the duration of the project period.

#### **Additional Uses of JAG Funds Additional Uses of JAG Funds**

JAG funds awarded to a state under this FY 2022 solicitation may be used to:

- Enforce state and local laws that establish offenses similar to offenses established in 21 U.S.C. § 801 et seq. and/or improve the functioning of the criminal justice system, with emphasis on violent crime and serious offenses, by providing additional personnel, equipment, training, technical assistance, and information systems for the more widespread apprehension, prosecution, adjudication, detention, and rehabilitation of persons who violate these laws, and assist the victims of such crimes (other than compensation).
- Support projects related to preventing, detecting, seizing, and/or stopping the presence and use of contraband cellphones within correctional facilities. This includes the purchasing of managed access systems and other mitigation technologies (as permitted by applicable law).
- Purchase fentanyl and methamphetamine detection equipment, equipment including handheld instruments and training for law enforcement safety, as well as opioid reversal agents.
- Purchase drug-detection canines to combat the rise of drug trafficking, including that of methamphetamines.
- Support efforts to seal and expunge criminal history information in accordance with state laws and policies.
- Support efforts to attract and retain an all-inclusive, diverse, expert, and accountable law enforcement workforce.
- Support virtual reality de-escalation training.
- Purchase humane remote restraint devices that enable law enforcement to restrain an uncooperative subject without requiring the infliction of pain.
- Purchase gunfire detection technology.
- Additionally, JAG funds awarded under this FY 2022 solicitation may be used for any purpose indicated here: [Purposes for Which Funds Awarded Under the Edward Byrne Memorial Justice Assistance Grants \(JAG\) Program May Be Used \(ojp.gov\)](#).

#### **Limitations on the Use of JAG Funds**

##### Administrative Costs

Up to 10 percent of a JAG award, including up to 10 percent of any earned interest, may be used for costs associated with administering the award, which can include indirect costs.

##### Supplanting

JAG funds may not be used to supplant state or local funds, but must be used to increase the amounts of such funds that would, in the absence of federal funds, be made available. See the [JAG FAQs](#) for examples of supplanting. Although supplanting is prohibited, the leveraging of federal funding is encouraged.

##### Matching Funds

Absent specific federal statutory authority to do so, JAG award funds may not be used as a match for other federal awards.

##### Prohibited Expenditures and Associated Procedures under JAG

The JAG statute, at [34 U.S.C. § 10152\(d\)](#), specifically identifies a list of prohibited items. JAG funds provided under this part may NOT be used, directly or indirectly, to provide any of the following matters: (1) Any security enhancements or any equipment to any nongovernmental entity that is not engaged in criminal justice or public



OJP will not deny an application for an FY 2022 award for failure to submit these "Certifications and Assurances by the Chief Executive of the Applicant Government" by the application deadline, but a state will not be able to access award funds (and its award will include a condition that withholds funds) until it submits these certifications and assurances, properly executed by the state's chief executive (e.g., the governor).

Statewide Strategic Plan — States **must** submit a comprehensive statewide strategic plan with their applications. Additionally, in any year in which the statewide strategic plan is not fully updated, states must also submit a brief annual report with their applications.

The statewide strategic plan, which must be updated at least every 5 years, should:

- Be designed in consultation with local governments and representatives of all segments of the criminal justice system — including judges, prosecutors, law enforcement personnel, and corrections personnel — and providers of indigent defense services, victim services, juvenile justice delinquency prevention programs, community corrections, and reentry services.
- Include details of how grants will be used to improve the administration of the criminal justice system.
- Include a description of how the state will allocate funding within and among each of the JAG Program areas.
- Describe the process used by the state for gathering data and developing and using evidence-based and evidence-gathering approaches in support of funding decisions.
- Describe the barriers at the state and local levels for accessing data and implementing evidence-based approaches to preventing and reducing crime and recidivism.

The annual report (required in the years between full statewide strategic plan updates), intended to provide a summary update of program implementation efforts as detailed in the statewide strategic plan, should:

- Discuss changing circumstances in the state, if any, since the strategic plan was adopted.
- Describe how the state plans to adjust funding within and among each of the JAG Program areas.
- Provide an ongoing assessment of need.
- Discuss the accomplishment of the goals identified in the strategic plan.
- Reflect how the plan influenced funding decisions in the previous year.

States that submit incomplete or minimal statewide strategic plans with their applications will be recommended by BJA for TTA. If no plan is attached, an annual report is missing, or a submitted strategic plan or annual report clearly fails to discuss the required elements described above, then TTA will be required, and funds may be withheld until a minimally sufficient strategic plan and/or annual report is submitted.

TTA is available at no cost through a BJA cooperative agreement to assist states with the development of their strategic planning processes and plans. To help ensure that states consider the impact of JAG funding decisions across the entire criminal justice system, BJA strongly encourages each state to involve all criminal justice system stakeholders in the strategic planning process. The strategic planning process should reflect input from all segments of the criminal justice system — including local governments, judges, prosecutors, law enforcement, and corrections personnel — and providers of indigent defense services, victim services, juvenile justice and delinquency prevention programs, parole and probation services, and reentry services. For more information, please see <https://www.ncja.org/strategic-planning>.

Body-worn Cameras (BWCs) — A JAG award recipient that proposes to use FY 2022 funds to purchase BWC equipment or implement or enhance BWC programs must provide to OJP a certification(s) that each direct recipient receiving the equipment or implementing the program has policies and procedures in place related to BWC equipment usage, data storage and access, privacy considerations, and training. The certification form related to BWC policies and procedures can be found at: [Edward Byrne Memorial Justice Assistance Grant \(JAG\) Program - Body-Worn Camera \(BWC\) Policy Certification \(ojp.gov\)](#).

A JAG award recipient that proposes to use funds for BWC-related expenses will have funds withheld until the required certification is submitted and approved by OJP. If the JAG award recipient proposes to change project activities to utilize JAG funds for BWC-related expenses after the award is accepted, the JAG award recipient must submit the signed certification to OJP at that time.

- Recommendations for planning, coordinating, and implementing projects.
- Emergency communications activities that can be funded through federal grants.
- Best practices, policies, and technical standards that help to improve interoperability.
- Resources to help grant recipients comply with technical standards and grant requirements.

SAFECOM Guidance is recognized as the primary guidance on emergency communications grants by the Administration, Office of Management and Budget, and federal grant program offices. CISA updates the document every year in close coordination with federal, state, local, tribal, and territorial stakeholders and partners. SAFECOM Guidance is applicable to all federal grants funding emergency communications. The most recent version of the SAFECOM Guidance is available at <https://www.cisa.gov/safecom/funding>.

Additionally, emergency communications projects funded with FY 2022 JAG funds should support the Statewide Communication Interoperability Plan (SCIP) and be coordinated with the full-time statewide interoperability coordinator (SWIC) in the state of the project. As the central coordination point for a state's interoperability effort, the SWIC plays a critical role and can serve as a valuable resource. SWICs are responsible for the implementation of SCIP through coordination and collaboration with the emergency response community. CISA maintains a list of SWICs for each state and territory. Contact [ecd@cisa.dhs.gov](mailto:ecd@cisa.dhs.gov) for more information. All communications equipment purchased with FY 2022 JAG Program funding should be identified during the quarterly performance measurement reporting.

DNA Testing of Evidentiary Materials and Uploading DNA Profiles to a Database — If JAG Program funds are to be used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS), the national DNA database operated by the FBI, by a government DNA lab with access to CODIS. No profiles generated with JAG funding may be entered into any other nongovernmental DNA database without prior written approval from BJA (exceptions include forensic genealogy). Additionally, award recipients utilizing JAG funds for forensic genealogy testing must adhere to the DOJ Interim Policy Forensic Genealogical DNA Analysis and Searching available at <https://www.justice.gov/olp/page/file/1204386/download>. For more information about DNA testing as it pertains to JAG, please refer to the JAG FAQs.

Entry of Records into State Repositories — As appropriate and to the extent consistent with law, a special condition will be imposed that would require the following: Any program or activity that receives federal financial assistance under JAG that is likely to generate court dispositions or other records relevant to NICS determinations, including any dispositions or records that involve any noncitizen or migrant who is undocumented in the United States (18 U.S.C. § 922(g)(5)(A)), must have a system in place to ensure that all such NICS-relevant dispositions or records are made available in a timely fashion.

National Incident-based Reporting System (NIBRS) — In FY 2016, the FBI formally announced its intention to sunset the UCR program's traditional Summary Reporting System (SRS) and replace it with NIBRS by January 1, 2021. By statute, BJA JAG awards are calculated using summary part 1 violent crime data from the FBI's UCR program. Specifically, the formula allocations for JAG rely heavily on the ratio of "the average number of part 1 violent crimes of the UCR of the FBI reported by such State for the three most recent years reported by such State to the average annual number of such crimes reported by all States for such years" (34 U.S.C. 10156(a)(1)(B)). In preparation for the FBI's 2021 NIBRS compliance deadline, BJA imposed an administrative requirement for JAG award recipients that are not NIBRS compliant to dedicate 3 percent of their JAG award toward coming into full compliance with the FBI's NIBRS data submission requirement to both encourage and assist jurisdictions in working toward compliance and ensure they continued to have critical criminal justice funding available through JAG when SRS transitioned to NIBRS. **A NIBRS set-aside is NOT required for FY 2022 awards**; however, JAG recipients are encouraged to continue working toward and/or maintaining NIBRS compliance to ensure that JAG eligibility is not affected in future fiscal years. More information about NIBRS, including toolkits and updates from the FBI Criminal Justice Information Services team, can be found at NIBRS — FBI.

#### **Potential Set-Asides and/or Funding Reductions**

Prison Rape Elimination Act of 2003 (PREA) — In 2012, DOJ published the National PREA Standards, which

“unknown” data values (when allowed in the PMT). For cases that remain under investigation, the “manner of death” should be reported as “unavailable, investigation pending,” and the state should specify when it anticipates obtaining the information. Once the information is available, states must contact the PMT Helpdesk to unlock their reports to update them with the relevant information. If the report is not updated, BJA will follow up with states in subsequent reporting periods to update previous entries. The DCRA Questionnaire can be found at [Death in Custody Reporting Act Performance Measure Questionnaire \(ojp.gov\)](#). The [DCRA User Guidance and FAQs](#) as well as [Fact Sheet](#) are also available.

#### **Goals, Objectives, Deliverables, and Timeline**

##### **Goals**

In general, the FY 2022 JAG Program is designed to provide states with additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice. Although the JAG Program provides assistance directly to states, through pass-through (and similar) requirements, the JAG Program also is designed to assist units of local government with respect to their criminal justice needs.

##### **Objectives**

The objectives are directly related to the JAG Program accountability measures described at <https://bia.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-pmt-accountability-measures.pdf>.

##### **Deliverables**

A state that receives an FY 2022 JAG award will be required to produce various types of reports including quarterly financial reports, quarterly performance reports, and semi-annual progress reports in JustGrants.

The Goals, Objectives, and Deliverables are directly related to the performance measures that show the completed work's results, as discussed in the Application and Submission Information section.

##### **Evidence-Based Programs or Practices**

OJP strongly encourages the use of data and evidence in policymaking and program development for criminal justice, juvenile justice, and crime victim services. For additional information and resources on evidence-based programs or practices, see the [OJP Grant Application Resource Guide](#).

##### **Information Regarding Potential Evaluation of Programs and Activities**

OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. For additional information, see the [OJP Grant Application Resource Guide](#) section entitled “Information Regarding Potential Evaluation of Programs and Activities.”

#### **Federal Award Information**

##### **Solicitation Categories**

This solicitation does not include Solicitation Categories.

##### **Awards, Amounts and Durations**

##### **Anticipated Number of Awards**

56

##### **Anticipated Maximum Dollar Amount of Awards**

\$19,663,951.00

##### **Period of Performance Start Date**

10/1/21 12:00 AM

##### **Period of Performance Duration (Months)**

48

##### **Anticipated Total Amount to be Awarded Under Solicitation**

\$191,553,102.00

## Eligibility Information

For eligibility information, see the solicitation cover page.

For information on cost sharing or match requirements, see the "Federal Award Information" section.

## Application and Submission Information

See the Application Elements and Formatting Instructions section of the [OJP Grant Application Resource Guide](#) for information on what happens to an application that does not contain all the specified elements or is nonresponsive to the scope of the solicitation.

### Information to Complete the Application for Federal Assistance (SF-424)

The SF-424 must be submitted in Grants.gov. It is a required standard form used as a cover sheet for submission of pre-applications, applications, and related information. See the [OJP Grant Application Resource Guide](#) for additional information on completing the SF-424.

In Section 8F of the SF-424, please include the name and contact information of the individual **who will complete application materials in JustGrants**. JustGrants will use this information (*email address*) to assign the application to this user in JustGrants.

**Intergovernmental Review:** This solicitation ("funding opportunity") is subject to [Executive Order 12372](#). An applicant may find the names and addresses of state Single Points of Contact (SPOCs) at the following website: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant's state appears on the SPOC list, the applicant must contact its SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, an applicant whose state appears on the SPOC list is to make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the response that the: "Program is subject to E.O. 12372 but has not been selected by the State for review."

### Standard Applicant Information (JustGrants 424 and General Agency Information)

The Standard Applicant Information section of the JustGrants application is pre-populated with the SF-424 data submitted in Grants.gov. The applicant will need to review the Standard Applicant Information in JustGrants and make edits as needed. Within this section, the applicant will need to: add zip codes for areas affected by the project; confirm its Authorized Representative; and verify and confirm organization's unique entity identifier, legal name, and address.

### Proposal Narrative

The proposal narrative should be submitted as an attachment in JustGrants. The attached document should be double-spaced, using a standard 12-point Times New Roman font, and have no less than 1-inch margins. Pages should be numbered and submitted as an attachment.

The following sections must be included as part of the proposal narrative:

#### a. Description of the Issue

Identify the state's strategy/funding priorities for the FY 2022 JAG funds, the subgrant award process and timeline, any progress or challenges, and a description of the programs to be funded over the 4-year grant period.

#### b. Project Design and Implementation

Describe the state's process for engaging stakeholders from across the justice continuum and how that input informs priorities. This should include a description of how local communities are engaged in the planning process, how state and local planning efforts are coordinated, and the challenges faced in coordination. The applicant should identify the stakeholders representing each program area who are participating in the strategic planning process, the gaps in the state's needed resources for criminal justice purposes, plans to improve the

questionnaire.

**Disclosure of Process Related to Executive Compensation**

This solicitation expressly modifies the OJP Grant Application Resource Guide by not incorporating its "Disclosure of Process Related to Executive Compensation" provisions. Applicants to this solicitation are not required to provide this disclosure.

**Additional Application Components**

The applicant will attach the requested documentation in JustGrants.

**Research and Evaluation Independence and Integrity Statement**

If an application proposes research (including research and development) and/or evaluation, the applicant must demonstrate research/evaluation independence and integrity, including appropriate safeguards, before it may receive award funds. The applicant will submit documentation of its research and evaluation independence and integrity by uploading it as an attachment in JustGrants. For additional information, see the [OJP Grant Application Resource Guide](#).

**Certifications and Assurances by the Chief Executive of the Applicant Government**

A JAG application is not complete, and a state may not access award funds, unless the chief executive of the applicant state (e.g., the governor) properly executes, and the state submits, the "Certifications and Assurances by the Chief Executive of the Applicant Government" attached in the section above entitled "Other Program Requirements." The most up-to-date certification form can be found at: [FY 2022 Byrne JAG - Certifications and Assurances by the Chief Executive of the Applicant Government \(ojp.gov\)](#)

**State Strategic Plan and Annual Report (required for FY 2022)**

For FY 2022, each state must submit a comprehensive statewide strategic plan with its application. Additionally, for any year in which the statewide strategic plan is not fully updated, each state must also submit a brief annual report with its application. For more details regarding the strategic planning requirements, see the statewide strategic plan discussion in "Other Program Requirements" under Program Description.

**Disclosures and Assurances**

The applicant will address the following disclosures and assurances.

**Disclosure of Lobbying Activities**

Complete and submit the SF-LLL in Grants.gov. See the [OJP Grant Application Resource Guide](#) for additional information.

**DOJ Certified Standard Assurances**

Review and accept the DOJ Certified Standard Assurances in JustGrants. See the [OJP Grant Application Resource Guide](#) for additional information.

**Applicant Disclosure of Duplication in Cost Items**

Complete the JustGrants web-based Applicant Disclosure of Duplication in Cost Items form. See the [OJP Grant Application Resource Guide](#) for additional information.

**DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements**

Applicants will review and accept the DOJ Certified Certifications Regarding Lobbying; Debarment, Suspension,

- Include the applicant's Unique Entity Identifier (UEI) and any applicable SAM.gov tracking number(s), Grants.gov Help Desk, and JustGrants Support Desk Ticket Numbers.

OJP will review each request for late submission and required supporting documentation and notify the applicant whether the request has been approved or denied. For more details on the waiver process, OJP encourages applicants to review the "Experiencing Unforeseen Technical Issues" section in the [OJP Grant Application Resource Guide](#).

## **Application Review Information**

### **Review Process**

OJP reviews the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation. See the [OJP Grant Application Resource Guide](#) for information on the application review process for this solicitation.

Pursuant to the Part 200 Uniform Requirements, before award decisions are made, OJP also reviews information related to the degree of risk posed by the applicant. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, OJP checks whether the applicant is listed in SAM as excluded from receiving a federal award.

In addition, if OJP anticipates that an award will exceed \$250,000 in federal funds, OJP also must review and consider any information about the applicant that appears in the non-public segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, FAPIIS).

**Important note on FAPIIS:** An applicant, at its option, may review and comment on any information about itself that currently appears in FAPIIS and was entered by a federal awarding agency. OJP will consider such comments by the applicant, in addition to the other information in FAPIIS, in its assessment of the risk posed by the applicant.

Absent explicit statutory authorization or written delegation of authority to the contrary, the Assistant Attorney General will make all final award decisions.

## **Federal Award Administration Information**

### **Federal Award Notices**

See the [OJP Grant Application Resource Guide](#) for information on award notifications and instructions.

### **Administrative, National Policy, and Other Legal Requirements**

If selected for funding, in addition to implementing the funded project consistent with the OJP-approved application, the recipient must comply with all award conditions and all applicable requirements of federal statutes and regulations, including applicable requirements referred to in the assurances and certifications executed in connection with award acceptance. For additional information on these legal requirements, see the "Administrative, National Policy, and Other Legal Requirements" section in the [OJP Grant Application Resource Guide](#).

### **Information Technology (IT) Security Clauses**

An application in response to this solicitation may require inclusion of information related to information technology security. See the [OJP Grant Application Resource Guide](#) for information on information technology security.

### **General Information about Post-Federal Award Reporting Requirements**

- Search for the Funding Opportunity in Grants.gov using the opportunity number, Assistance Listing or keyword(s)
- Access the Funding Opportunity and Application Package (see Step 7 in the [OJP Grant Application Resource Guide](#))
- Sign up for Grants.gov email [notifications](#) (optional) (see [OJP Grant Application Resource Guide](#))
- Read [Important Notice: Applying for Grants in Grants.gov](#)
- Read OJP policy and guidance on conference approval, planning, and reporting available at <https://www.ojp.gov/funding/financialguidedoj/iii-postaward-requirements#6g3y8> (see [OJP Grant Application Resource Guide](#))

*Overview of Post-Award Legal Requirements:*

- Review the "[Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative Agreements - FY 2022 Awards](#)" in the [OJP Funding Resource Center](#).

*Review Scope Requirement:*

- The federal amount requested is within the allowable limit(s) of the FY 2022 JAG Allocations List as listed at: [FY 22 State JAG Allocations](#).

*Review Eligibility Requirement:* Only states may apply under this solicitation, and states must designate a single [State Administering Agency](#) (SAA) that has authority to apply on their behalf. By law, for purposes of the JAG Program, the term "states" includes the District of Columbia, the Commonwealth of Puerto Rico, the Northern Mariana Islands, the U.S. Virgin Islands, Guam, and American Samoa. (Throughout this solicitation, each reference to a state or states includes all 56 jurisdictions.)

**Prepare to submit the Application for Federal Assistance standard form (SF)-424 and Disclosure of Lobbying Activities form (SF-LLL)**

- Review Information to complete the Application for Federal Assistance (SF-424) in Grants.gov
- Submit the Intergovernmental Review
- Complete Standard Applicant Information (SF-424 information from Grants.gov)
- Submit the **SF-424** and **SF-LLL** in Grants.gov

*After the SF-424 and SF-LLL submission in Grants.gov, receive Grants.gov email notifications that:*

- Submission has been received in Grants.gov
- Submission has either been successfully validated or rejected with errors (see [OJP Grant Application Resource Guide](#))

*If no Grants.gov receipt and validation, or if error notifications are received:*

- Contact Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, at [Grants.gov customer support](#), or email at [support@grants.gov](mailto:support@grants.gov) regarding technical difficulties (see [OJP Grant Application Resource Guide](#))

*Receive email notification to complete application in JustGrants:*

- Complete Application in JustGrants

**Content of Application Submission**

- Proposal Narrative

**Budget and Associated Documentation**

**FY 2022 EDWARD BYRNES MEMORIAL JUSTICE ASSISTANCE GRANT  
MEMORANDUM OF UNDERSTANDING**

This MEMORANDUM OF UNDERSTANDING ("MOU" or "Agreement"), made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, is an agreement by and between the County ("County") a municipal corporation of the State of New Jersey having its principal place of business at 520 Market Street, Camden, New Jersey and the following municipalities and/or bodies public: the Camden County Department of Police Services, the Camden County Sheriff's Office, the Camden County Prosecutor's Office, the Borough of Lindenwold, the Cherry Hill Township Police Department, the Township of Pennsauken, and the City of Camden; collectively, hereinafter referred to as the "Parties."

RECITALS

WHEREAS, the Parties desire to apply to the U.S. Department of Justice ("DOJ") for Two Hundred One Thousand and Four Hundred Eighty dollars (\$201,480.00) in grant funding from the FY 2022 U.S. Department of Justice, Bureau of Justice Assistance's ("BJA") Edward Byrne Memorial Justice Assistance Grant ("JAG") to be utilized to provide a victim witness program and to purchase vehicles, laptops, and equipment to effectively execute local law enforcement initiatives, and to promote coordinated investigations within and across municipal and county boundaries; and

WHEREAS, pursuant to the FY 2022 Edward Byrne Memorial JAG Program Solicitation, municipalities that are identified by the BJA as disparate units of local government must select a fiscal agent/lead agency to submit an application for the



allocation to include all disparate municipalities; and

WHEREAS, Resolution No. 99 adopted August 18, 2022, authorized by the Camden County Board of Commissioners authorized the Camden County Department of Police Services to enter into this Agreement;

NOW THEREFORE, in consideration of the principles, assurances, and promises contained herein, the Parties agree that the Camden County Department of Police Services shall act as the lead applicant and fiscal agent as required by the FY 2022 JAG solicitation rules and applicable federal law, and the Parties further agree on the following terms and conditions contained in this Memorandum of Understanding.

1. GRANT AWARD

By entering into this agreement and receiving FY 2022 JAG Program funds, the Parties understand and confirm that they are responsible to use grant funds in accordance with all the requirements of the FY 2022 JAG Program as well as applicable federal and state law upon approval of the Camden County Department of Police Services' application for Two Hundred One Thousand and Four Hundred Eighty dollars (\$201,480.00) of JAG Program funds, the County shall allocate the funds as follows:

Camden County Dept. of Police Services	Vehicles	\$135,575.00
Camden County Sheriff's Dept.	Active Shooter Kits	\$8,500.00
Camden County Prosecutor's Office	Victim Witness Program	\$8,500.00
Borough of Lindenwold	Equipment	\$15,660.00
Cherry Hill Twp. Police Dept.	CAD/RMS Software	\$10,729.00

Township of Pennsauken,	Equipment	\$14,016.00
City of Camden	Programming for Restorative & Transformative Justice HUB	\$8,500.00

2. RESPONSIBILITIES

- a. The Camden County Department of Police Services will be the fiscal agent/lead agency for the submission of the grant application and shall submit quarterly financial status and progress reports to the U.S. Department of Justice, Bureau of Justice Assistance in accordance with the requirements of the FY 2022 JAG Program. The Camden County Department of Police Services will be responsible for submitting quarterly financial status and progress reports to the U.S. Department of Justice, BJA.
- b. Each municipality, the Camden County Prosecutor's Office, and the Sheriff's Office will be responsible for establishing separate trust accounts. Each municipality, the Camden County Prosecutor's Office and the Sheriff's Office shall purchase their respective equipment and/or fund their victim witness program to effectuate the purpose of this grant and submit purchase orders/receipts, serial numbers and photographs of items submitted for reimbursement to the lead agency for the purposes of this grant.
- c. Reimbursement for allowable overtime and/or training initiatives must be submitted to the County and must include time keeping/payroll records and activity reports of all allowable overtime initiatives and/or training. The time

keeping/payroll records and activity reports for all related overtime must be maintained separately from unrelated overtime and training records.

- d. All Parties, law enforcement agencies, or other entities receiving JAG funds will ensure that vendors do not appear on the Excluded Parties List System ("EPLS") by searching the System for Award Management's ("SAM") website at <https://www.sam.gov/SAM/> before purchasing equipment and supplies.

3. ADHERENCE TO LOCAL PUBLIC CONTRACTS LAW

- e. If any Party performing a service on behalf of another Party or Parties of this Agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such Party shall be required to award the agreement for the work to be performed by a private contractor under such agreement in accordance with the Local Public Contracts Law (N.J.S.A. 40:A:11-1 et seq.).

4. AUDIT

- f. Pursuant to the Single Audit Act of 1984, 31 U.S.C. Chapter 75, the County agrees to permit the City and/or its agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the relative records, reports and documents.

5. RIGHT TO INSPECT

The Parties shall permit the County or its authorized representative to make visits to the site or sites where the specified services are being provided, at a time

convenient and agreed upon by the Parties, for the purpose of assuring compliance with the terms of this Agreement.

6. CONSTRUCTION OF THIS AGREEMENT

The Parties acknowledge that this Agreement was prepared under New Jersey Law and shall, therefore, be interpreted under the Laws of the State of New Jersey and is binding upon all Parties hereto.

7. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the Parties hereto.

8. FUNDING

This Agreement is contingent upon the County's successful application for \$201,480.00 of FY 2022 JAG Program funding.

9. ASSIGNABILITY

This Agreement and all rights, duties and obligations contained herein may not be assigned without all of the Parties' prior written permission.

10. WAIVER

It is understood and agreed by the Parties that a failure or delay in the enforcement of any of the provisions of this Agreement by any or all of the Parties shall not be construed as a waiver of those provisions.

11. ENTIRE AGREEMENT

This written Agreement represents the entire understanding of the Parties and sets forth all the promises, covenants and agreements between the Parties with respect to this

Agreement, and hereby and supersedes all prior or contemporaneous agreements and inducements, express or implied, oral or written between the Parties hereto.

12. TERM

This Agreement shall be in effect for the life of the entire term of the FY 2022 JAG Grant Agreement, the content of which is incorporated by reference as though set forth fully herein at length.

IN WITNESS WHEREOF, the Parties have caused these present to be signed by its proper officers and sealed with its common or corporate seals, the day and year first aforesaid.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

**[signature page to follow]**

**ATTEST:**

**COUNTY OF CAMDEN**

\_\_\_\_\_  
**KARYN GILMORE, Clerk,  
Board of Commissioners**

\_\_\_\_\_  
**ROSS G. ANGILELLA  
County Administrator**

**ATTEST:**

**CAMDEN COUNTY OFFICE OF THE SHERIFF**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**CAMDEN COUNTY OFFICE OF THE PROSECUTOR**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**CAMDEN COUNTY POLICE DEPARTMENT**

\_\_\_\_\_  
**Name:  
Title:**

\_\_\_\_\_  
**Name:  
Title:**

**ATTEST:**

**BOROUGH OF LINDENWOLD**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**ATTEST:**

**CHERRY HILL TWP. POLICE DEPARTMENT**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**ATTEST:**

**TOWNSHIP OF PENNSAUKEN**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**ATTEST:**

**CITY OF CAMDEN**

\_\_\_\_\_  
**Name:**  
**Title:**

\_\_\_\_\_  
**Name:**  
**Title:**

**RESOLUTION CONGRATULATING PASTOR JUAN SALVADOR AND THE IGLESIA DE DIOS E.C.  
CONGREGATION IN CELEBRATING THEIR SECOND YEAR CHURCH ANNIVERSARY**

**WHEREAS**, Pastor Juan Salvador and the congregation of Iglesia De Dios E.C. in Camden celebrated their 2nd year church anniversary on Sunday, April 23, 2023; and

**WHEREAS**, Pastor Juan Salvador is the founding Pastor of Iglesia De Dios E.C. in Camden. Guided by his love for God and His people, Pastor Salvador believes that ministry is a round-the-clock assignment and it is under that mindset that this ministry has been birthed and operated since its founding; and

**WHEREAS**, the churches mission and vision is to be a Church filled with the Holy Spirit, constantly growing and strengthening those who gather to praise and exalt God in spirit and truth, having a deep passion for the lost, and broken in spirit; a commitment to and establishment of discipleship, while extending the best support to those in need. Expand the Gospel of the Kingdom of God, to all nations, because he has called and anointed us, to announce good news to the poor, to heal wounded hearts, to bring hope to the afflicted, to proclaim liberation to the captives, proclaiming the year of the Lord's favor, fulfilling God's mandate that says: Go into all the world and preach the gospel to every creature, and to everyone who believes in God, baptizing him in the name of the Father, the Son, and the Holy Spirit, making disciples, and giving them the power to be made children of God; and

**WHEREAS**, over the past two years Pastor Salvador has been instrumental in the development and operation of several ministries that have served the needs of the congregation and community; and

**WHEREAS**, it is appropriate that this City Council of the City of Camden recognize those individuals who have been pillars of faith and inspirations in the City of Camden and other communities; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby congratulates Pastor Juan Salvador on his 2nd Pastoral Anniversary and commends him for his dedicated service to the Lord and the people, and wishes him much success in his continued commitment to his work and future endeavors.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed  
and approved as to form.

\_\_\_\_\_  
DANIEL BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk





Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: May 1, 2023

Council Meeting Date: May 9, 2023

FROM: Councilperson

- Angel Fuentes, President
- Sheila Davis, Vice President, At-Large
- Shaneka Boucher, 1st Ward
- Chris Collins, 2<sup>nd</sup> Ward

- Marilyn Torres, 3<sup>rd</sup> Ward
- Felicia Reyes-Morton, 4<sup>th</sup> Ward
- Nohemi Soria-Perez, At-Large

**Action Requested:**

**RESOLUTION CONGRATULATING PASTOR JUAN SALVADOR AND THE IGLESIA DE DIOS E.C. CONGREGATION IN CELEBRATING THEIR SECOND YEAR CHURCH ANNIVERSARY**

\*\*\*\*Please attach any supporting documents

*Fuentes/nfb*

**5/1/23**

\_\_\_\_\_  
Signature of Councilperson

\_\_\_\_\_  
Date

DB  
05-09-23

**RESOLUTION OF SUPPORT FOR AN APPLICATION FOR A RECREATIONAL CANNABIS RETAIL LICENSE SUBMITTED BY CANNABISTA, LLC AND REQUESTING THAT THE CANNABIS REGULATORY COMMISSION ISSUE A RECREATIONAL CANNABIS RETAIL LICENSE TO CANNABISTA, LLC FOR 2035 ADMIRAL WILSON BLVD., CAMDEN, NEW JERSEY**

**WHEREAS**, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer; and

**WHEREAS**, the New Jersey Cannabis Regulatory Commission has issued regulations implementing the Act at N.J.A.C. 17:30-1.1 et seq.; and

**WHEREAS**, on February 8, 2022, the City of Camden adopted an ordinance, MC-5371, establishing and controlling recreational cannabis licenses in the City of Camden which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022; and

**WHEREAS**, the New Jersey Cannabis Regulatory Commission’s regulations and guidance require evidence of support for a license-applicant from a municipality; to submit a recreational cannabis application which shall include the following:

1. The license applicant’s legal name under which it is registered to do business in the State of New Jersey;
2. That the municipality has authorized the type of cannabis business license being sought by the license-applicant to operate within its jurisdiction; and
3. A confirmation that if the municipality has imposed a limit on the number of licensed cannabis businesses, the issuance of a license to the license-applicant by the New Jersey Cannabis Regulatory Commission would not exceed that license limit; and

**WHEREAS**, the City Council of the City of Camden adopted a cannabis ordinance with subsequent amendments, which establish the number of permitted licenses as follows:

1. A maximum of three (3) standard or micro-business licenses operating under Class 1 shall be permitted to operate within the City only in commercial zone area specified as Commercial 3 and Light Industrial 2.
2. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 2 shall be permitted to operate within the City only in commercial zone specified as Light Industrial Zone – LI-1.
3. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 3 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zones, LI-1 and LI-2.
4. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 4 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zone -- LI-1.
5. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5 shall be permitted within the City in the commercial zones with no more than six (6) per zone as specified in the following zones:
  - a. C-2 Zone – Gateway/Waterfront South
  - b. C-3 Zone – Old Pathmark Area
  - c. C-4 Zone – Admiral Wilson Boulevard
  - d. US Zone – University Services
  - e. CC Zone – Center City
  - f. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
  - g. C-2 Zone - Vine Street from North Front Street to North 3<sup>rd</sup> Street
  - h. TOD District - White Horse Pike from Haddon Avenue to Ferry Avenue
  - i. Any other properties outside the specific zones described in subsections (a) through (h) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
  - j. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.

**WHEREAS**, the license-applicant, Cannabista, LLC has submitted an application for a recreational cannabis retail license for 2035 Admiral Wilson Blvd., Camden, New Jersey, which falls within the above identified retail zones; and

**WHEREAS**, the Camden Cannabis Committee, after review of the application for a recreational cannabis retail license submitted by Cannabista, LLC, recommends approval of the application for a recreational cannabis retail license; and

**WHEREAS**, the Camden Cannabis Committee has now determined to recommend to the City Council of the City of Camden that the application of Cannabista, LLC for a recreational cannabis retail license be approved and that the Cannabis Regulatory Commission be advised of this recommendation through this resolution of support from the City Council of the City of Camden; and

**WHEREAS**, New Jersey law requires that the Cannabis Regulatory Commission is the sole entity with the authority to issue a cannabis license but which requires municipal support for such cannabis license; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that the City Council of the City of Camden, by this resolution hereby supports the application of Cannabista, LLC for a recreational cannabis retail license for 2035 Admiral Wilson Blvd., Camden, New Jersey, which was submitted to the Camden Cannabis Committee and which has been so reviewed and approved by the Camden Cannabis Committee.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden, that this resolution of support for the application for a recreational cannabis retail license by Cannabista,

LLC, is based on the review of the application of Cannabista, LLC, by the Camden Cannabis Committee which determined the following:

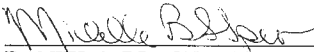
1. The applicant's legal name under which it is registered to do business in the State of New Jersey is Cannabista, LLC.
2. The City of Camden has authorized the type of cannabis business license being sought by Cannabista, LLC to operate within the City of Camden.
3. While the City of Camden has imposed a limit on the number of licensed recreational cannabis retail businesses, as stated above, the issuance of a license to the license-applicant, Cannabista, LLC, by the New Jersey Cannabis Regulatory Commission would not exceed that license limit.
4. The Principal of Cannabista, LLC is Jose Brito.
5. Cannabista, LLC expects to hire 3 City residents to work for the business.
6. Cannabista, LLC is willing to enter into a Community Benefit Agreement.
7. The proposed location is currently owned by Brito Investments LLC.
8. Cannabista, LLC lists itself as an Impact Zone business and Minority-owned.
9. The proposed location for Cannabista, LLC is 2035 Admiral Wilson Blvd., Camden, New Jersey, which is located in an approved zone identified in the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC- 5427, adopted on December 13, 2022.
10. This company and its owner have the financial wherewithal to support this cannabis business.
11. The Principal of Cannabista, LLC, will be complying with the New Jersey Cannabis Regulations, N.J.A.C. 17: 30-1.1 et seq., including being willing to submit to criminal history background checks as required by New Jersey Cannabis Regulation, N.J.A.C. 17: 30-7.12.
12. The application submitted by Cannabista, LLC to the Camden Cannabis Committee, for a recreational cannabis retail license appears to meet all of the requirements of the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022, which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, and then further amended by MC-5427, adopted on December 13, 2022.

**BE IT FURTHER RESOLVED**, by the City Council of the City of Camden, that, based on the review conducted by the Camden Cannabis Committee of the application for a recreational cannabis retail license sought by the license-applicant, Cannabista, LLC and subject to compliance by Cannabista, LLC with the New Jersey Cannabis Regulations and further contingent upon Cannabista, LLC obtaining all of the City's applicable zoning, mercantile and building permit approvals, the City of Camden hereby recommends to the Cannabis Regulatory Commission that a recreational cannabis retail license be issued to Cannabista, LLC for a proposed location at 2035 Admiral Wilson Blvd., Camden, New Jersey.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form

  
FR DANIEL S. BLACKBURN  
City Attorney

ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

R-42

FUENTES  
5/9/2023

**RESOLUTION RECOGNIZING "FOR THE GOOD BROTHERS AND SISTERS GROUP CMD", WADE DRAYTON, MARK DRAYTON, AND ROBBIE PEARSON FOR THEIR OUTSTANDING LEADERSHIP AND COMMITMENT TO THE CITY OF CAMDEN AND ITS RESIDENTS**

**WHEREAS**, Wade Drayton, Mark Drayton, and Robbie Pearson are the Co-Founders of "For The Good Brothers and Sisters Group CMD"; and

**WHEREAS**, For The Good Brothers and Sisters Group CMD believes in community engagement; and

**WHEREAS**, For The Good Brothers and Sisters Group CMD, since its conception, it has been a blessing to thousands of children, senior citizens, homeless persons, parents and more; and

**WHEREAS**, For The Good Brothers and Sisters Group CMD is viewed not only as an event planning company but, more importantly, as an advocate for those who feel they don't have a voice, by creating and supporting one-to-one relationships and strengthening the quality of life in the community; and

**WHEREAS**, For The Good Brothers and Sisters Group CMD Wade Drayton, Mark Drayton, and Robbie Pearson and their vision is that everyone is entitled to achieve their full potential regardless of their social, economic, or religious status; and

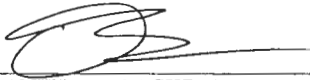
**WHEREAS**, it is appropriate that the City Council of the City of Camden acknowledge r The Good Brothers and Sisters Group CMD and its Founders Wade Drayton, Mark Drayton, and Robbie Pearson which, together, have had a positive impact and substantially contributed to the betterment of our community; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby commends and congratulates For The Good Brothers and Sisters Group CMD and its Founders Wade Drayton, Mark Drayton, and Robbie Pearson which, together, have had a positive impact and substantially contributed to the betterment of the City of Camden and its residents as well as those residents in surrounding areas, and extends its best wishes for their continued success.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 9, 2023

The above has been reviewed  
and approved as to form

  
\_\_\_\_\_  
DANIEL S. BLACKBURN  
City Attorney

\_\_\_\_\_  
ANGEL FUENTES  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

DATE: May 8, 2023

Council Meeting Date: May 9, 2023

FROM: Councilperson

Angel Fuentes, President

Marilyn Torres, 3<sup>rd</sup> Ward

Sheila Davis, Vice President, At-Large

Felicia Reyes-Morton, 4<sup>th</sup> Ward

Shaneka Boucher, 1st Ward

Nohemi Soria-Perez, At-Large

Chris Collins, 2<sup>nd</sup> Ward

**Action Requested:**

**RESOLUTION RECOGNIZING FOR THE GOOD BROTHERS AND SISTERS CMD  
AND WADE DRAYTON, MARK DRAYTON, AND ROBBIE PEARSON FOR THEIR  
OUTSTANDING LEADERSHIP AND COMMITMENT TO THE CITY OF CAMDEN  
AND ITS RESIDENTS**

\*\*\*\*Please attach any supporting documents

*Fuentes/nfb*

5/8/23

Signature of Councilperson

Date