

NOTICE

ATTENTION ALL LANDLORDS AND/OR AGENTS
YOU MUST REGISTER YOUR RENTAL PROPERTY

Annual Rent Control Registration Fees: \$25.00 (DUE January 31st)

Late Fees: 20% after 10 days¹ – add \$5.00
 30% after 30 days – add \$7.50
 35% after 60 days – add \$8.75

A new format has been established if you have multiple properties (3 or more units). **Please make note of the following changes:**

- You can use **one** application
 - If the owner is a company, trade name, LLC, LLP, INC, **owner information is required** (name, legal address & telephone)
 - **PO Box address will NOT be accepted**
 - If the owner is out of state, a New Jersey agent is needed.
- Pay with one (1) check for all properties at the time of registration
- Attach rent rolls or spread sheet and **include:**
 - Property address
 - Unit Type (single family, duplex)
 - Block & lot of each unit address
 - Tenant(s) name
 - Date of move in
 - Current monthly rent/ rent increase date, if applicable
 - Number of bedrooms

NOTE: Properties that are Section 8 approved are not considered subsidized (please do not check off or mark that box).